

**Karuk Tribe – Health Board Meeting
April 11, 2024 – Meeting Minutes**

Meeting called to order at 10am by Chairman Attebery.

Present:

Russell “Buster” Attebery, Chairman
Kenneth “Binx” Brink, Vice-Chairman
Scott Quinn, Secretary/Treasurer
Kristen King, Member at Large
Eli Hensher-Aubrey, Member at Large
Arch Super, Member at Large

Absent:

Arron “Troy” Hockaday, Member at Large (travel)
Jennifer Goodwin, Member at Large (travel)

Arch provided a prayer for the audience and Buster read the Mission Statement.

Agenda:

Binx Brink moved and Eli Hensher-Aubrey seconded to approve the agenda with changes, 5 haa, 0 puuhara, 0 pupitihara.

Consent Calendar:

Arch Super moved and Binx Brink seconded to approve the consent calendar, 5 haa, 0 puuhara, 0 pupitihara.

Meeting Minutes of March 14, 2024:

Arch Super moved and Scott Quinn seconded to approve the meeting minutes of March 14, 2024, 4 haa, 0 puuhara, 1 pupitihara (Arch).

Old Business:

None at this time.

Director Reports:

1) Ray Elliott, Director of Children & Family Services:

Ray is present to review his report. Today, before he gets into his report he provided success stories for his department. A 59-year-old male was seeking treatment and his education is being worked on to obtain his licensure to provide counseling services.

A 37-year-old female, since October, is making plans to reunite with her five children and will return after her rehabilitation to continue her journey.

29-year-old female in the Friendship house is learning skills; banking, cooking, family skills, etc. Ray added that those services are achievements and so far there has been 14 persons receiving services and now it's up to 17.

Ray would like to send a certificate of appreciation to outside resources that provide assistance to the Tribes clients and provide collaboration.

There are three vacant positions in the department but they are working hard to backfill those positions.

The men's transitional house is full and one pending applicant. They're looking to do some improvements to the men's transitional house which will include lighting, landscaping, and painting.

Arch asked for additional information to provide success stories, then there should be some awareness. Arch noted that a statement is on producing results is important. Rondi noted that the departments can put the highlights in success. Binx noted that taking turns is important for the Newsletters and that can be achieved. Ray noted that he and Rondi will work on outreach.

Buster asked about the transitional house is full with one on a waiting list, so adding a spot is important. Binx noted that there are other parcels close to that one.

Arch Super moved and Binx Brink seconded to approve Ray's report, 5 haa, 0 puuhara, 0 pupitihara.

2) Merris Obie, Children & Family Services (ICWA)

Not present, on travel.

Arch Super moved and Scott Quinn seconded to approve Meris' report, 5 haa, 0 puuhara, 0 pupitihara.

3) Cecelli Gonzalez, PHN:

Cecelli is present in Yreka to review her report. She noted that CHR updates on visits, staffing, mobile van updates, etc.

Binx Brink moved and Scott Quinn seconded to approve Cecelli's report, 5 haa, 0 puuhara, 0 pupitihara.

4) Dr. Lew, Dental Director:

Dr. Lew is present to review her report. She updated her report. She provided permission to discuss client information. The month of April is oral health for dentistry. People who have oral, head, and neck cancer, the dental office provided information and outreach to educate and emphasize education. She updated that oral cancer is not just from smoking. Now there is HPV vaccine can develop oral cancer. Dr. Lew has worked with a client in Yreka since 2016. The patient is positive and nice to each staff member and is compliant with the treatment plan.

Over a billion new cases of head, neck and oral cancer are recorded globally each year. After cancer treatment they have to have reconstructive surgery and with that they have to learn to speak, swallow, changes in appearance which triggers depression, etc.

Another patient that she provided information on is non-tribal but a community member in Yreka. A letter was submitted from the client explaining her complete satisfaction with the Yreka Dental Department including the education, staffing, and treatment that has been wonderful.

Dr. Lew shared the information that when there is a bad experience or negative experience, that spreads near and far. When there is a positive experience she wants to share. She also appreciates the Karuk Tribe for serving other Tribal persons and serving non-Indians.

Scott asked about the throat, mouth, and cancer outreach. He asked if the staff is trained to identify symptoms. Dr. Lew noted that dental staff can see a difference, however a definite exam has to be completed by medical as well.

Scott asked about dental cleanings in Happy Camp. Scott noted that there has been some six-month waiting time periods. It was noted that the RDH has been out of the office.

Binx Brink moved and Arch Super seconded to approve Dr. Lew's report, 5 haa, 0 puuhara, 0 pupitihara.

Buster noted that the patient who was fearful and now that she is confident, he thanked Dr. Lew and her staff for making her feel comfortable and making her experience good and it improves her health.

5) Tonia Begrin, OR Clinic Manager:

Tonia is present to review her report. With power-outages occurred there were some issues with the generator not operating. It did get operational.

She attended the ACQI meeting, managers meeting, and OR is still looking for staffing. The transporter has been out so the CHR is covering and it is going well.

She thanked Robert Thompson for covering for her and helping so she could get caught up.

Scott Quill moved and Binx Brink seconded to approve Tonia's report, 5 haa, 0 puuhara, 0 pupitihara.

6) Rondi Johnson, HHS CEO:

Rondi is present to review her report. She met with the CEO of FMC to review COS Nursing program. She thanked Susanna Greeno, HC Dental Staff, Bobby Perez and the maintenance crew for emptying the old facilities so the office space can be used.

Francis and Lulu are doing the major work on the annual HHS meeting so she thanked them.

She reviewed her budget information.

Arch Super moved and Binx Brink seconded to approve Rondi's report, 5 haa, 0 puuhara, 0 pupitihara.

7) Jodi Henderson, HRSA, Compliance, Accreditation, Manager:

Jodi is out of the office. Attached policies will be tabled to the next meeting.

Scott Quinn moved and Arch Super seconded to approve Jodi's report, 5 haa, 0 puuhara, 0 pupitihara.

8) Susanna Greeno, HC Clinic Manager:

Susanna is present to review her report. She reported that the clinic move details are moving along.

The Partnership patients are not being accepted if they are just going to switch services once Partnership is onboard.

Scott asked for a briefing on Partnership. Susanna noted that Partnership is similar to Medical. Native Americans can be seen at any partnership facility and don't have to be assigned to a facility.

There is another meeting on 22nd with Partnership that evaluates quality measures and those are similar to the GPRA measures, so that report should translate well.

Scott asked what the fee is for Partnership that is received and if it's a fee so with approval the clinic can see them or Native Americans.

Arch asked about backfilling positions for HHS. Susanna was waiting to hear back from Annelle on that. Rondi noted that once she or Jodi approves them then they go to Erin. It is a long process. A lot of times the old position descriptions need updated which takes a little bit.

The Yreka referral clerks are handling all of HC referrals which is great since HC does not have the position filled yet.

Binx Brink moved and Arch Super seconded to approve Susanna's report, 5 haa, 0 puuhara, 0 pupitihara.

9) Cindy Hayes, YR Clinic Manager:

Cindy is present to review her report in Yreka. She has no action items. A receptionist position is being hired hopefully. A purchasing coordinator is being sought and she hopes that is backfilled.

She has been gathering all the paperwork for the upcoming Partnership review. Medical records is in an audit. Bay Alarm has fixed all the backup batteries.

ISSA training is ongoing and the deadline is 4/15.

Scott Quinn moved and Arch Super seconded to approve Cindy's report, 5 haa, 0 puuhara, 0 pupitihara.

10) Dr. Vasquez, Medical Director:

Not present, report provided.

Binx Brink moved and Eli Hensher-Aubrey seconded to approve Dr. Vasquez's report, 5 haa, 0 puuhara, 0 pupitihara.

11) Jodi Henderson, Operations Manager:

Not present, report provided.

Binx Brink moved and Scott Quinn seconded to approve Jodi's report and table the policies included to next month, 5 haa, 0 puuhara, 0 pupitihara.

12) Tonya Albers, RPMS Site Manager:

Not present, report provided.

Arch Super moved and Eli Hensher-Aubrey seconded to approve Tonya's report, 5 haa, 0 puuhara, 0 pupitihara.

Closed Session:

Informational: recruiter feedback from AP and curative may be cancelled. Additional advertisement with HR, PR, and outreach shall be a priority. Additional bonus structure concepts will be presented back to the Health Board for final discussion.

Scott Quinn moved and Eli Hensher-Aubrey seconded to approve modification (1) to contract 24-C-059, 4 haa, 0 puuhara, 0 pupitihara.

Informational: Tribal Council and staff read policy to be contracts (including modifications to contract) that does not exceed, \$20,000 does not need to go to the Council.

Scott Quinn moved and Kristen King seconded to approve agreement 24-A-063 with easement, 4 haa, 0 puuhara, 0 pupitihara.

Scott Quinn moved and Arch Super seconded to approve resolution 24-R-054, 24-R-055, and 22-R-056, 4 haa, 0 puuhara, 0 pupitihara.

Eli Hensher-Aubrey moved and Kristen King seconded to approve both agreements 24-A-062 and 24-A-064, 4 haa, 0 puuhara, 0 pupitihara.

Arch Super moved and Kristen King seconded to approve removing Eli and seating Binx to the TERO Commission, 4 haa, 0 puuhara, 0 pupitihara.

Scott Quinn moved and Eli Hensher-Aubrey seconded to approve resolution 24-R-060, 4 haa, 0 puuhara, 0 pupitihara.

Buster absent 1pm-1:45pm

Consensus: Tamara Barnett will be added to the compliance@karuk.us

Binx Brink moved Kristen King seconded to approve paying the delinquent balance of \$314, 692.87 from Third Party, 5 haa, 0 puuhara, 0 pupitihara.

Binx Brink moved and Scott Quinn seconded to approve accepting the RLOC for up to \$11 million, 5 haa, 0 puuhara, 0 pupitihara.

Binx Brink moved and Arch Super seconded to approve agreement 24-A-066, 5 haa, 0 puuhara, 0 pupitihara.

Binx Brink moved and Scott Quinn seconded to approve extending trailer use for JE to the end of September, 5 haa, 0 puuhara, 0 pupitihara.

Arch Super moved and Kristen King seconded to uphold PRC denial and pay for PRC Case #371 from Third Party, 5 haa, 0 puuhara, 0 pupitihara.

Scott Quinn moved and Kristen King seconded to uphold PRC denial and pay for PRC Case #370, 4 haa, 0 puuhara, 0 pupitihara (Arch absent for vote).

Binx Brink moved and Kristen King seconded to authorize media KYL for event Friday-Saturday, 5 haa, 0 puuhara, 0 pupitihara.

Binx Brink moved and Arch Super seconded to approve Sherezada for a VISA, \$2,500, 5 haa, 0 puuhara, 0 pupitihara.

Binx Brink moved and Kristen King seconded to approve resolution 24-R-058, 3 haa, 0 puuhara, 2 pupitihara (Arch/Eli).

Informational: Council Member Eli Hensher-Aubrey will seek an update on the TANF office in Orleans. Find out if that was finished.

Scott Quinn moved and Kristen King seconded to approve Binx to replace Eli on the TERO Commission, 5 haa, 0 puuhara, 0 pupitihara.

Scott Quinn moved and Binx Brink seconded to approve David Arwood and Julie Arwood temporary use of items to be checked out for a demonstration event, at the volume that the People's Center can coordinate on short notice, 3 haa, 0 puuhara, 2 pupitihara (Arch/Kristen).

Informational: Report that the Yreka TANF office was shut down for cleaning in HC. Will be discussed with TANF Director for facts.

Informational: Contract Compliance shall send notice that Directors should use the Consent Calendar when indicated.

Informational: a grant processing flow chart should be developed to draw attention of the steps and verify if each one was accomplished.

Informational: Newly hired CFO will not attend the Planning Session.

Next Meeting Date: May 7, 2024 at 10am in Happy Camp.

Adjourned at 4:32pm

Respectfully Submitted,

Russell "Buster" Attebery, Chairman

Recording Secretary, Barbara Snider