

**Karuk Tribe – Council Meeting  
March 28, 2024 – Meeting Minutes**

**Meeting called to order at 10am by Chairman**

**Present:**

Russell “Buster” Attebery, Chairman  
Scott Quinn, Secretary/Treasurer  
Kristen King, Member at Large  
Jennifer Goodwin, Member at Large  
Arch Super, Member at Large

**Absent:**

Kenneth “Binx” Brink, Vice-Chairman  
Eli Hensher-Aubrey, Member at Large  
Arron “Troy” Hockaday, Member at Large

**Prayer was provided by Arch Super, Council Member. Scott Quinn read the Mission Statement of the Tribe.**

**Agenda:**

Kristen King moved and Jennifer Goodwin seconded to approve the agenda, 4 haa, 0 puuhara, 0 pupitihara.

**Consent Calendar:**

Arch asked Jack about the procurement for \$6,000. It will include TERO tax.

Arch Super moved and Kristen King seconded to approve the consent calendar, 4 haa, 0 puuhara, 0 pupitihara.

**Minutes:**

Arch noted that he could not vote no twice. Barbara was notified of that and it was clarified that Troy voted no. April would like it noted that the MMIP is not just a youth project but is all people.

Scott Quinn moved and Arch Super seconded to approve the meeting minutes with change, 4 haa, 0 puuhara, 0 pupitihara.

Arch commented that there are youth to present who may be on the Youth Council and they can sit at the Council table if they would like. Renee commented that the youth present are guests who are taking a political science class at Humboldt and are present to observe.

**Old Business:**

Arch asked about the funding for indirect cost pool allowance for Darrell Frost, and Erin followed up on that information and sent the DOI definition of allowable costs.

**Language:**

Ayukii Hoot Kiich

Roads – Impaah “Pa Impaah”

**Guests:**

**1) Chelsea Post, Tribal Member:**

Chelsea is as a student at Southern Oregon University and she would like to formally invite the Karuk Tribe to the 31<sup>st</sup> annual pow-wow. They would like to formally ask to have a Karuk demonstration dance at their event. The dance would need to be scheduled at 4:30pm and will offer complimentary dinner and if necessary offer rooms to house dancers. It is a large event but she would like to have Karuk participation.

Chelsea has spoken to Binx on the phone and he will discuss options with his participants to get some folks involved. It is clarified that the event is 4/13 at 4:30pm. David Arwood noted that he is a contact of Binx's and this is the first that he has heard of it so if she can contact him that would be great.

**Director Reports:**

**1) April Attebury, Judicial Systems:**

April is present to review her report. She has one agreement, that was submitted late.

Arch Super moved and Kristen King seconded to approve agreement 24-A-053, 4 haa, 0 puuhara, 0 pupitihara.

Scott asked about meetings with CILS. He commented that previously CILS to offered training for allottees so that their fractionated properties that could be included in wills. He added that if they want to go to Yreka or other areas to provide free training then that would be a good service for people. She will follow up with them on this information.

Arch Super moved and Kristen King seconded to approve April's report, 4 haa, 0 puuhara, 0 pupitihara.

**2) Jack Lantz, Director of Public Works:**

Jack is present to review his report. He would like to seek approval of contract 24-C-076 with Hayes & Sons for infrastructure work toward workforce housing in Happy Camp. Arch asked several questions regarding the contract including budget discussions on the breakout. Jack commented that it is a sealed bid. Sometimes you go over in other areas and there is savings in other line items. Erin commented that the sealed bid is what it is.

Scott Quinn moved and Kristen King seconded to approve contract 24-C-076, 4 haa, 0 puuhara, 0 pupitihara.

Jack then updated that the microgrid grant proposal is going to be reviewed over the weekend. His concern is the cost match but he is hoping to use State funding.

There was a grant submitted for the planning and permitting for Ishkeesh bridge. Scott asked how competitive this grant is. Jack noted that it is very competitive and they sought assistance of an engineer to improve the grant application. He is looking forward to having a CFO because some of these larger grants require assistance in budgets.

Misty would like to seek approval of a Caltrans Permit to support MMIP and education to the cause.

Scott Quinn moved and Kristen King seconded to approve agreement 24-A-057, 4 haa, 0 puuhara, 0 pupitihara.

Scott commented that where Evans Road connects to Indian Creek Road, there seems to be water issues on the road. Misty will have it looked into.

Jennifer Goodwin moved and Kristen King seconded to approve Jack's report, 4 haa, 0 puuhara, 0 pupitihara.

**3) Sara Spence, KTHA ED:**

Sara is present to review her report. She noted that she had a few attachments to her report as informational. Audits are finalized for the year. Gus will still be under contract to assist KTHA in their fiscal department for a year.

The Yreka gym floor is finished. Jennifer asked what the warranty is this time. She commented that it is the standard warranty project.

Arch Super moved and Scott Quinn seconded to approve to Sara's report, 4 haa, 0 puuhara, 0 pupitihara.

**4) Dion Wood, TERO:**

Dion is present to review his report. He followed up on childcare. There have been a few meetings to discuss the situation with the local daycare in Happy Camp that may shut down. There is a meeting in Orleans to discuss plans for that area as well. There may be an option to seek funding for 0-3-year old slots. There is also an option to have others run businesses from the Tribes facilities in Happy Camp and Orleans. There is a lot to consider and follow up on for childcare.

The RT130 fire safety classes have occurred and the courses were full.

Head Start had a lot going on and he thanked Jennifer for participating in the Head Start audit and review. They held several meetings and the final report will be received within 60 days.

He would like to seek a VISA for Megan and an increase for David to his VISA. Emma Lee recommended that LIAP have a VISA limit of \$5,000.

Scott Quinn moved and Kristen King seconded to issue Megan Merlin a VISA with a limit of \$5k, 4 haa, 0 puuhara, 0 pupitihara.

Jennifer Goodwin moved and Kristen King seconded to approve David Arwood's II VISA limit increase to \$5k, 4 haa, 0 puuhara, 0 pupitihara.

Dion commented that from here on forward Ashlee will take applications for workforce housing. She is working on workforce housing and there is another meeting set. Jack asked if the trailers are cleaned and reset. There are several that could use professional cleaning, some are run down, and falling apart. Jack noted that Ashlee has been working hard as well as Sara and others on a workforce policy development assignment.

Dion then noted that the language classes are virtual each month at the computer center.

David Arwood II has been on TANF for about a month. He would like to attend travel and training with Cheryl Bearchild in Tulsa OK which is April 15-20, 2024.

Arch Super moved and Kristen King seconded to approve out of state travel for Cheryl Bearchild and David Arwood II to Tulsa OK, 4 haa, 0 puuhara, 0 pupitihara.

He did meet with Eli, Kristen, Arch, and Buster on the TANF policies and procedures and those need formal approval. The Council will review them in closed session.

Dion asked that Eagle Suns develop a central intake system and have a central eligibility system for TAS. This would improve efficiency.

Arch Super moved and Kristen King seconded to approve Dion's report, 4 haa, 0 puuhara, 0 pupitihara.

**5) Erin Hillman, Director of Operations:**

Erin is present to review her report. She has been overseeing the newsletter as well as overseeing the fiscal audit.

The closeout report for the Happy Camp Medical and Dental facility is completed. The ongoing grant management for TNGF and ARPA is occurring. The health administration facility was bid out for a third time and still only has one bid received. The project will be moving forward.

The economic development position is still vacant.

Scott Quinn moved and Kristen King seconded to approve Erin's report, 4 haa, 0 puuhara, 0 pupitihara.

**6) Annelle Lerner, HR Director:**

Not present, report submitted.

Arch Super moved and Kristen King seconded to approve Annelle's report, 4 haa, 0 puuhara, 0 pupitihara.

**7) James Davis, Self-Governance Director:**

Not present, report submitted.

Arch Super moved and Kristen King seconded to approve James' report, 4 haa, 0 puuhara, 0 pupitihara.

**8) Bill Tripp, DNR Director:**

Bill is present to review his report. He would like clarification on the process for a non-employee to have a Karuk.us account. He will hire a virtual assistant but he needs a karuk.us email account. The vandalism that has occurred in the community has been reported.

Buster thanked the Council for the productive and healthy conversation that was held at the Management Team Meeting. Bill asked about the Planning Session agenda and attendance. He may have to cover another meeting so he would need confirmation of attendance. Bill would like to have he and Neva on the Planning Session agenda. The Council will review this and get back to him.

Scott commented yootva to DNR for developing workforce housing policy but the direction to have a tribe wide policy was made. Ashlee is coordinating the group and to have ongoing meetings for a consistent policy. There will need to be work done on the policies and rate

structure approved. Scott asked if the previous workforce policy was approved; it was but the rent structure was not approved. Neva noted that the attorney has been reviewing policies to ensure compliance with State law. Bill added that the property management company is familiar with laws but the policies should align with the rules on fee land.

Jennifer commented that when there is an interview with the USFS that was great information and she appreciated his comments and overview.

Scott Quinn moved and Kristen King seconded to approve Bill's report, 4 haa, 0 puuhara, 0 pupitihara.

**9) Emma Lee Perez, Contract Compliance:**

Emma Lee is present in Happy Camp virtually. She introduced Frankie Tripp, the newly hired language coordinator in Orleans. She feels that it is amazing how far language has come with a grass roots start. She will be applying for an ANA grant.

Kristen asked if Frankie has used any of the Karuk curriculum since its been approved. Frankie noted that no, she hasn't used it personally but her project will gather all information and put it into a project.

The next language meeting is 4/6. Scott asked if the proposed grant is a good idea since it may have been done, and he would like to have more apps created, Rosetta stone, text, etc. Frankie explained that they will develop games and also collaborate information into the Tribes website. Sherezada would like to add to this as well, including the Karuk Tribe having its own YouTube channel. She would like to create videos that help with interaction.

Scott commented that the contract / agreement form should have a name not just a fund code, and that would assist in following along and ensuring all items are on the cover sheet. Emma Lee reported that it is on the coversheet just further down the page.

Scott Quinn moved and Kristen King seconded to approve Emma Lee's report, 4 haa, 0 puuhara, 0 pupitihara.

**10) Sherezada Cabrillo, PR Specialist:**

Sherezada is present in Happy Camp to review her report. She submitted a MOA with Kate Jopson and would like to obtain a Council Member opinion. Two Springs Eternal, Kate Jopson is pending and requested to have a Council Member interview.

She is following up with Ray Elliot on fentanyl outreach. She would like to have a bulk mailing to the Membership to provide outreach to the membership.

She would like to do a news story about Darrell's water program and outreach. She has listed several news stories to promote the Tribe and to provide information to the public on the Tribes role and how it helps the membership and community. She would like the Tribe to set up these accounts and it would be completely owned by the Tribe. She would like a specific email set up for social media outreach. There is the potential to generate revenue if there is a large following.

She would like to also do a story on the red dress project. That way she can obtain footage while she is putting up dresses and film her providing education and outreach.

She also asked that the Hopi Tribe signing had a press release that she circled to the Council. She also asked for a follow up on the Signal Group media to be released.

Scott Quinn moved and Kristen King seconded to approve Sherezada's report, 3 haa, 0 puuhara, 1 pupitihara (Arch).

**Closed Session:**

Jennifer Goodwin moved and Kristen King seconded to approve resolution 24-R-052, 3 haa, 0 puuhara, 1 pupitihara (Arch).

Arch Super moved and Kristen King seconded to approve resolution 24-R-053, 4 haa, 0 puuhara, 0 pupitihara.

Informational: Tribal Descendant #AB provided a written statement of behavior that was reported to the Tribal Council. She is requesting a sincere apology for abrupt behavior. Council requests additional written information.

Council Caucus: No minutes recorded.

Informational: HR Screening for PR position; declined not enough specific experience.

Informational: HR Screening for ED position; declined not enough specific experience.

Jennifer Goodwin moved and Kristen King seconded to approve closing TANF offices and send entire TANF staff and Committee to Federal TANF Meeting in Sacramento, 3 haa, 1 puuhara (Arch), 0 pupitihara.

Consensus: to move forward with seeking funding to rebuild the dance pit at the HC ranch property.

Arch Super moved and Jennifer Goodwin seconded to approve the updated TANF policies and procedures, 4 haa, 0 puuhara, 0 pupitihara.

Consensus: HR to develop a process on communication and notification of no longer employed for distribution.

Consensus: HR to re-affirm that Tribal Member is not approved to be on the People's Center.

Jennifer Goodwin moved and Scott Quinn seconded to approve an extension of 30 days to provide Slater Fire justification for up to \$50k #B, 4 haa, 0 puuhara, 0 pupitihara.

Arch Super moved and Jennifer Goodwin seconded to approve an extension of 30 days to provide information and movement on her home rebuild from ARPA #FL, 4 haa, 0 puuhara, 0 pupitihara.

Arch Super moved and Kristen King seconded to approve Slater Fire Construction extension for #LA a 30-day extension, 4 haa, 0 puuhara, 0 pupitihara.

Informational: Council Member Goodwin requests that HR provide written notifications in follow up notifying people who apply for jobs. Screenings as well.

Informational: Review of the KTHA Planning Session agenda will be tabled to review with the KTHA ED next Thursday.

Informational: Secretary/Treasurer would like a clearer understanding of the time and attendance requirements of Council Members. This information should be included in the candidate packets.

Arch Super moved and Kristen King seconded to approve burial assistance for two tribal members #3843, #4638, 4 haa, 9 puuhara, 0 pupitihara.

**Next Meeting:** April 18, 2024 at 10am in Yreka

Adjourned at 4:10pm.

**Respectfully Submitted,**

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**Russell Attebery, Chairman**

**Recording Secretary, Barbara Snider**