

**Karuk Tribe – Council Meeting
June 23, 2022 – Meeting Minutes**

Meeting called to order at 10am by Vice-Chairman Super

Present:

Robert Super, Vice-Chairman
Michael Thom, Secretary/Treasurer
Arron “Troy” Hockaday, Member at Large
Kristen King, Member at Large
Arch Super, Member at Large
Renee Stauffer, Member at Large

Absent:

Russell “Buster” Attebery, Chairman
Elizabeth “Liz” Bentley, Member at Large

Arch provided a prayer for the audience and Robert read the Mission Statement.

Agenda:

Arch Super moved and Kristen King seconded to approve the agenda with changes, 5 haa, 0 puuhara, 0 pupitihara.

Consent Calendar:

Arch asked about the resolutions not being reviewed and approved. Michael doesn’t want to wait because the staff was out of the office and the business at hand needs to move forward.

Troy Hockaday moved and Michael Thom seconded to approve the consent calendar with resolution corrections, 5 haa, 0 puuhara, 0 pupitihara.

Arch called to question that the dates, formatting, and other errors are present in the resolutions for the consent calendar. Those need to be fixed and reviewers should be sending that back to the Directors. Certifications need to be on page as well. Corrections will be made.

Meeting Minutes of May 26, 2022:

Arch Super moved and Michael Thom seconded to approve the meeting minutes of May 26, 2022, 4 haa, 0 puuhara, 1 pupitihara.

Old Business:

Arch asked about Debbie Bickford and her presentation to the Council. Laura advised that the Tribe hired REDW to amend the taxes for the Tribe and they are working on that. Laura noted that the cost for REDW was \$15k and the percentage that the company wanted to take was \$400k, so this is a better deal. Sara reported that KTHA has contracted with REDW to handle KTHA’s employee credits as well.

Language:

Arch asked the audience to say Karuk words.

Guests:

None.

Director Reports:

1) Lester Alford, TANF ED:

Report provided, not present. Robert asked for a calendar of events and he asked that Josh follow up with Lester to receive that. Michael liked having the number of clients and number of the people served that was in his previous report. He wants to see how many clients are being seen by each staff member. He would like to discuss this and include that information into the TANF report. Josh noted that the format is approved by the Council, do they want to alter the format for this information. Michael explained that the report format is fine, but there should be data included showing there are more clients than 56 at this time. Michael believes that the tribal clients are shewed away due to drug use and the more that the Tribe helps the Tribal Members the better off the Tribe or the tribal people will be. Kristen explained that the tribal people are not pushed to the County if clients test positive then they are offered care and services, to continue TANF services. In some cases, the tribal people do not want to enter that program.

Troy commented that previously when you joined the TANF program and you have a dirty test, TANF provides payment directly for bills. But Kristen reported that that is an option but that doesn't have to specifically do with drug testing. Arch suggests that Michael's suggestion should be included and if the Council wants to have follow up then Michael should do that. Michael responded that Josh is the Supervisor and he brought up what is needed and he can follow up.

Lester logged in from Yreka and responded that the Fatherhood and Motherhood training went very well.

Troy asked about the notation of cultural activities and the comment of stick fields. Lester announced that he and Phil are wanting to put on a camp just to gauge youth interest. They will look at putting a camp on in Yreka. Troy then updated that he is in the process of putting stick fields in Yreka. He has identified a location in Orleans with Kristen, Chook-Chook, Daniel, etc on a stick field, one field in Happy Camp, and then the Yreka project is to find a location as well for a stick field also he wants to include sweat houses. When he gets back on to this project with Darrel then he will reach out to Lester for additional information. Lester reiterated that the TANF project is to gage interest.

Renee Stauffer moved and Troy Hockaday seconded to approve Lester's report, 5 haa, 0 puuhara, 0 pupitihara.

Lester noted that he submitted the contract last night for the Summer Food Program in Orleans. Renee asked about the costs of the contract include food. Lester explained that it does. Lester does intend on having a modification to ensure costs are covered due to rising costs of fuel and supplies. Lester noted that Orleans is growing and there isn't enough space for everybody so this year they may use the Klamath Unified School District.

Arch asked if the contract is going to start June 6th, which has passed. Lester noted that nothing has started yet, he submitted the contract then but it wasn't reviewed in time.

Arch asked about the mileage rate as noted in the contract. The federal mileage rate is calculated at a higher rate. Laura noted that if there is payment higher than federal rate then the Council has to use discretionary. The Council will choose to have it amended to be the federal rate.

Troy Hockaday moved and Kristen King seconded to approve contract 22-C-078 with changes, 4 haa, 0 puuhara, 1 pupitihara (Arch).

Bill reported that the facility use issue that has come up is based on refrigeration issues. The Summer lunch program requires a 40-degree refrigeration.

Lester thanked Bill for that clarification and the temperatures will be monitored for compliance.

2) April Attebury, Judicial Systems:

Not present, report provided.

Renee Stauffer moved and Troy Hockaday seconded to approve April's report, 5 haa, 0 puuhara, 0 pupitihara.

Arch noted that there are action items in her report. There was an MOU that was requested to be approved.

Arch Super moved and Troy Hockaday seconded to approve 22-M-002, 4 haa, 0 puuhara, 1 pupitihara (Arch).

3) Dolores Davis, Amkuuf Manager:

Not present, report provided.

Michael commented that there is a loss in revenue due to not ordering a certain brand of cigarettes. This guidance was provided by Buster and Josh. Michael doesn't believe this is accurate and this is causing a loss in revenue. Josh noted that it is more complicated than that and can be discussed in closed session.

Troy would like Dolores to be present at the next Council Meeting in Yreka.

Troy Hockaday moved and Renee Stauffer seconded to approve Dolores' report, 4 haa, 0 puuhara, 0 pupitihara.

4) Bill Tripp, DNR Director:

Bill is present to review his report. He was away when the packets were submitted and Neva compiled the report. There are action items for presentation. Neva first presented resolution 22-R-XXX which is a BIA resilience program grant, it is planning funding for a building in Orleans which will serve as an emergency facility. When not in an emergency it can be used as a convention center and training center. Bill noted that getting the planning done will provide engineered documents and is included in the strategic plan, facilities master plan. This will include design and engineering at the Ranch as well. Council called a caucus. Items will be moved to closed session.

Bill provided some dates for prescribed fire and cultural burning as early as next Monday. Bill would like to invite the Council to look at that burning, unless there is another topic for discussion. There has been a lot of policy discussions on-going in this last week, particularly relating to Senator Dodd. Craig and Sarah Clark are working on a policy brief that will be submitted to the Council on a strategy.

He received a call while on vacation that he passed the White House background check, which will have his name forwarded for a Tribal Government seat. Bill will draft that letter and submit it to the Council for final approval.

Shaye then noted that he has resolution 22-R-097 which is a funding proposal related to 22-M-003. He hopes to conduct planning which will be community meetings in Orleans to see what climate change mitigation could be. Tribes have not been funded before, but if funded this would be the first. Troy asked if this is to help with the Orleans water system. Shaye commented that it is not, it is for identifying mitigation efforts due to climate change. Arch thanked Shaye for putting all the work together and he would like to review the resolution. Shaye showed Arch the corrected resolution with formatting. Arch noted that Shaye did a good job with his narrative and the corrected resolution.

Troy Hockaday moved and Arch Super seconded to approve resolution 22-R-097, 5 haa, 0 puuhara, 0 pupitihara.

Troy Hockaday moved and Renee Stauffer seconded to approve 22-M-003, 5 haa, 0 puuhara, 0 pupitihara.

He has one travel request for work related travel in August 2022 in Montreal.

Troy Hockaday moved and Michael Thom seconded to approve out of state travel for Shaye August 15-19, 2022 to Montreal, 5 haa, 0 puuhara, 0 pupitihara.

Arch asked about discussing DNR seeking a grants and agreement coordinator. Arch asked if this is still ongoing. Bill noted that this is one position identified in the strategic plan, and that position was filled for a short period of time, and there was IDC needs to keep it going. Because of circumstances it fell off the table without funding support. There were two that were needed to work under Sissie. Contracts and Compliance and Grants/Agreements. Ultimately, the way that played out was there was feelings of frustration at DNR because it was constantly a fight to get these positions in place. He really feels that they need those positions. Arch believes that because this is mentioned then perhaps it needs to be discussed again. Bill advised that they tried to be forward thinking on paperwork processes and focusing on stabilizing those positions as important, and he's seeing this need throughout the Tribe.

A sustainability report is what changed a position structure which was now considered an Administrate Support position. But there can be modifications to make it work.

Under the budget MKWC and CalFire ended on 3/1/2022 and the expenditures was 69%. The funding that was not expended. Bill noted that that was extended and the Tribe was going to extend the Tribes side. MKWC had received an extension on their funding. Bill will follow up on that item.

Arch Super moved and Kristen King seconded to approve Bill/Neva's report, 4 haa, 0 puuhara, 0 pupitihara.

5) Alora Sutcliffe, Public Relations Specialist:

Alora is present to review her report and seek approval of a press release. The reason this is being pushed forward is because it's the KASL. She is hoping to get this out ASAP. She noted that small outlets picked this up and she would like to get it in local press, and social pressure to get this moved through.

Troy Hockaday moved and Kristen King seconded to approve the press release for the Lands Act, 4 haa, 0 puuhara, 0 pupitihara.

Troy thanked everyone for working very hard on this with Josh and the Council to get this in the Senate, it is a large accomplishment for the Tribe. The Newsletter has been closed and they are working on that. She has a College Intern and Youth Worker who are assisting with the Newsletter.

Arch Super moved and Kristen King seconded to approve Alora's report, 5 haa, 0 puuhara, 0 pupitihara.

6) Darrel Aubrey, Self-Governance Director:

Darrel is not present, on travel, report provided.

Michael Thom moved and Troy Hockaday seconded to approve Darrel's report, 5 haa, 0 puuhara, 0 pupitihara.

7) Erin Hillman, Director of Operations:

Erin is present to review her report. She was out for a week due to illness. She did not see resolutions that were asked about but those wouldn't go to her right away anyway. They would go to Josh first and then she would help.

She updated the Council on the Slater Fire construction project. She has submitted her meeting notes from the last construction meeting so that will help inform the Council on what is going on and more up to date information. The next construction meeting is scheduled.

The ICDBG ARPA grant is still moving forward. Scott did attend that site to evaluate it. She will continue to work with Scott and others on the properties.

She will provide additional information to the Council on the ARPA budgets so they can re-evaluate projects.

The SSBCI is moving along and she will work with Alora on outreach to the public. Kristen asked for a deadline. Erin is guessing mid-November but she will seek an update and keep the Council informed.

Arch Super moved and Michael Thom seconded to approve Erin's report, 5 haa, 0 puuhara, 0 pupitihara.

8) Josh Saxon, ED:

Josh is present to review his report. As the Council has heard the land legislation was introduced to the Senate yesterday. There was a conference call this morning with a bunch of staffers to identify a letter to request a hearing.

His next month will be very busy finalizing the REDW study as well as the 2022-2023 annual planning sheet.

Emma Lee presented contract 22-C-081 with Mike Peters in the amount of \$12,000 so that site work can begin for the medical/dental clinic tree removal. Josh also explained that Bobby has followed up with Bobby and Doug on where to store the trees. Emma Lee noted that Mike Peters is ready.

Troy Hockaday moved and Kristen King seconded to approve contract 22-C-081, 4 haa, 0 puuhara, 1 pupitihara (Arch).

Troy asked how long this will take. Emma Lee noted that this contract is approved for 30 days of work. The added benefit is that the fisheries restoration will benefit from the logs.

Troy asked if someone is turned down for a job, it would be nice to know why persons are turned down for jobs. Is it qualifications, GED, CDL's etc. Troy noted that this would be helpful to identify training specific to making people more employable. Arch, Renee and Josh are meeting with Dion tomorrow and this is something that can be discussed with him because it's in his wheelhouse.

Arch explained why there were two interns screened out. Robert also commented that perhaps there are people that don't meet the education but they have the experience, so that should be considered. Josh advised that they can work on position descriptions and then also ensure there are qualified people.

Robert commented that it would be nice to send a Council Member when the President signs the lands bill.

Arch Super moved and Kristen King seconded to approve Josh's report, 5 haa, 0 puuhara, 0 pupitihara.

9) Sara Spence, KTHA ED:

Sara is present in HC and she has no action items. KTHA is working on ending the ERAP program rental assistance. She reported that the plan for homeowner's mortgage program relief is moving forward.

Renee asked about the mining property clean-up. Sara noted that the clean-up will not be two separate contracts or using the demolition sooner may be an option. Sara will talk to David about keeping up on the landscaping in Orleans. They didn't hire any summer youth for Orleans but will transport the HC ones to assist.

Renee Stauffer moved and Kristen King seconded to approve Sara's report, 5 haa, 0 puuhara, 0 pupitihara.

10) Dion Wood, TERO, Childcare, Education:

Dion is present in Happy Camp to review his report. He would like to seek approval of a contract to replace the stairs in Happy Camp Head Start. This is a health and safety issue and it was posted twice with only one response. The contract is 22-C-084. Dion reported that the ADA compliance/Head Start Performance standards have to be met.

Troy Hockaday moved and Kristen King seconded to approve contract 22-C-084, 3 haa, 0 puuhara, 2 pupitihara (Michael/Arch).

Dion then highlighted his report. 71 stoles and an estimated 30 necklaces were provided. Dion also will be planning an open house for the HC childcare.

He also answered the Council's earlier questions about those who are not qualified for selection for interviews. Dion noted that the applicants are evaluated and encouraged along with referrals to build those applicant skills up.

Dion then noted that the youth camp that will be held next week is moving along.

Renee Stauffer moved and Kristen King seconded to approve Dion's report, 5 haa, 0 puuhara, 0 pupitihara.

11) Laura Mayton, CFO:

Laura is present to review her report. She updated that she completed the indirect costs proposal is going to be proposed 47% of wages. This is lower because of overcarrying and the additional programs of bringing in KCDC. Laura will be asking for approval of this next week. Michael asked about a larger base of employees then why have a lower amount. Laura explained it to the Council.

Arch Super moved and Kristen King seconded to approve Laura's report, 5 haa, 0 puuhara, 0 pupitihara.

Written Request:

Anthony Stein: Council will come back to this.

Closed Session:

Arch Super moved and Troy Hockaday seconded to approve resolution 22-R-109, 5 haa, 0 puuhara, 0 pupitihara.

Arch Super moved and Renee Stauffer seconded to approve resolution 22-R-110, 5 haa, 0 puuhara, 0 pupitihara.

Informational: Council Member Troy Hockaday asked for notification to be sent to all employees to wear their name badges and follow policies of the Tribe.

Informational: Tribal Member #CM present to apologize for communications and to request follow up on financial assistance requests. SBA has options as well as economic development in Arcata. Issues with work and loans, referral to KTHA and small business options were provided. Other request is to have more contracting capabilities locally which will increase funding locally and work at a local level.

Informational: Tribal Elders #BC present to seek an appeal to the Tribal Council for KTHA matters; fees related to animals, consistency, rent charges for home agreement.

Troy Hockaday moved Kristen King seconded to convert the Tribal Elder #BC to Elders Unit Status for 60 days until the matter is reviewed, 3 haa, 1 puuhara (Arch), 1 pupitihara (Renee).

Consensus: to do a contract with Suits & Signs for medium level PR and have shared responses on lands act, up to \$1,800 discretionary.

Informational: further discussion on the PBS filing and NDA will be held closer to the date (30 days).

Informational: DNR Director shall provide the conceptual planning documents from strategic plan for Council review. (fire center buildings).

Renee Stauffer moved and Michael Thom seconded to approve resolution 22-R-101, 4 haa, 0 puuhara, 0 pupitihara.

Renee Stauffer moved and Kristen King seconded to approve resolution 22-R-102, 4 haa, 0 puuhara, 0 pupitihara.

Renee Stauffer moved and Michael Thom seconded to approve a letter of support for the KFC in the California's budgets, 4 haa, 0 puuhara, 0 pupitihara.

Kristen King moved and Renee Stauffer seconded to approve a waiver for experience/education for the Yav Pa Anav Coordinator position, 4 haa, 0 puuhara, 0 pupitihara.

Informational: inventory is going to be completed on all trailers, check-in, and review them.

Renee Stauffer moved and Kristen King seconded to approve employee #CT to be put on the eligible trailer list, 4 haa, 0 puuhara, 0 pupitihara.

Michael Thom moved and Kristen King seconded to approve agreement 22-A-094, 3 haa, 0 puuhara, 1 pupitihara (Arch).

Kristen King moved and Renee Stauffer seconded to approve paying ½ of PR position from HHS Third Party, 4 haa, 0 puuhara, 0 pupitihara.

Kristen King moved and Renee Stauffer to approve Josh Hillman accessing Ron Buggs email for verification of a receipt, 4 haa, 0 puuhara, 0 pupitihara.

Informational: Final ARPA budget meeting should take place with consideration for the water needs in Orleans. The assessment will be done and the final budget returned for Council approval.

Informational: Monday DNR Director meetings need to have a list of agenda topics or discussions and also reviewing the previous strategic plan or documents used in reference to grants from the strategic plan.

Informational: follow-up with the BIA should happen regarding fuel station.

Michael Thom moved and Renee Stauffer seconded to pay for \$27.13 from discretionary for VISA charges for a phone charger on the Vice-Chairman's card, 4 haa, 0 puuhara, 0 pupitihara.

Informational: background checks are required for contractors completing work for the Tribe. Executive Director will determine if there is contract compliance with contractor for services in Yreka.

Informational: Secretary/Treasurer was going to assist Social Services/AOD/Mental Health on where things are at. Unable to conduct that service do to security concerns from some clients. Re-assigned to Vice-Chairman.

Informational: Council Member Super reiterated the frustration with late items being submitted, or items not reviewed. If staff could get items out to the Council a review can be done. Council discussed ideas on reviews and reinforcing deadlines, while supporting staff.

Informational: Council Member Stauffer discussed late payments being processed for the Orleans gas station.

Next Meeting: July 28, 2022 at 10am in Yreka.

Adjourned at 4:19 pm.

Respectfully Submitted,

Robert Super, Vice-Chairman

Recording Secretary, Barbara Snider