

**Karuk Tribe – Council Meeting
April 23, 2020 – Meeting Minutes**

Meeting called to order at 10am by Chairman Attebery.

Present:

Russell “Buster” Attebery, Chairman
Robert Super, Vice-Chairman
Michael Thom, Secretary/Treasurer (late)
Paula McCarthy, Member at Large
Wilver “Verna” Reece, Member at Large
Renee Stauffer, Member at Large
Kristen King, Member at Large
Arch Super, Member at Large

Absent:

Charron “Sonny” Davis, Member at Large

Prayer was done by Buster and the Mission Statement was also read by Buster.

Agenda:

Paula McCarthy moved and Kristen King seconded to approve the agenda, 4 haa, 0 puuhara, 0 pupitihara.

Consent Calendar:

None at this time.

Meeting minutes from February 27, 2020:

Verna Reece moved and Paula McCarthy seconded to approve the meeting minutes of February 27, 2020, 4 haa, 0 puuhara, 0 pupitihara.

Meeting minutes from March 26, 2020:

Verna Reece moved and Renee Stauffer seconded to approve March 26, 2020 meeting minutes, 5 haa, 0 puuhara, 1 pupitihara (Renee Stauffer).

Old Business:

There was discussion on the finding from KCDC and the cross into the 477 compacting ability and a plan. Arch asked who will follow up on the plan. Laura reported that the finding is material to KCDC but not to the Tribe. Arch reported that the Tribe identified the 477 plan development as a priority and it has not taken place. Laura recommends that the task be assigned to someone. Dion asked that it be a team approach. Laura is ok with that but she sees that team approaches don't have accountability with one point of contact. April agrees that there needs to be a lead in the project. Josh noted that there has been information gathering up to this point but he agrees with Laura to have a lead for the team and get the document moving again should be done. Josh would be happy to do this. Arch, Dion and April all asked to be on the team.

He then asked about a Florida attorney. The attorney has not been hired as to date. That discussion will be moved to closed session.

Buster then reported that he, Emma Lee and Sammi Offield had a call with Sandi regarding a FEMA grants portal. He reported that they work closely with Sandi and the Tribes information is all in. As everyone knows the Tribe is working directly with FEMA as opposed to the State.

Guests:

None.

Director Reports:

1) Lester Alford, TANF Director:

Lester is present to provide his report. He noted that at the office there is minimal staffing. There is one last pending application for COVID19 and other applications will be submitted Monday for processing. Josh asked if there is a rolling application basis. Lester confirmed that yes, once an application is received and reviewed, then those are being submitted to finance. He has received 16 applications but he is receiving additional applications from Quartz Valley Indian Reservation.

Buster asked about the contact to provide services in Orleans. Due to COVID19 they have not gotten back to Lester and the Tribes TANF program. Lester will follow up on this but it takes some time.

Arch asked how the Happy Camp office is operating and files being cleaned up and put away since there are no clients coming in. Lester was going to go to Happy Camp with two staff to get that office up and running but COVID19 hit so that was put on hold. Arch would like to have the systems put into place while there is staff working from home, so he would like that to be brought up to speed and finalized. Lester will review this and respond to Arch and Kristen on the matter. Robert asked if Tina could be determined an essential worker and he noted that she is, but Tina has a family emergency so Lisa Aubrey will be brought in as essential to provide coverage.

Robert Super moved and Arch Super seconded to approve Lester's report, 6 haa, 0 puuhara, 0 pupitihara.

2) April Attebury, Judicial Systems:

April is present. She did not submit a written report but she provided a verbal report. She continues to conduct weekly meetings and sessions for Starleaf and keeping business operating. The support groups are continuing by Starleaf and some participants have some glitches but overall it is working out. On the court side there are several pieces that have to continue including court proceedings. They are using this down time to work on and update their strategic planning and updating files. Along with the re-entry program, several folks were released from jail on an order, so they are working on this item, identifying who has been released to provide services and planning.

Robert assumed chair of the meeting at 10:29am.

Arch Super moved and Verna Reece seconded to approve April's verbal report, 5 haa, 0 puuhara, 0 pupitihara.

3) Bill Tripp, DNR

Earl is present to seek approval of procurement for a Type 6 fire engine for Scot and the fire crew. The funding code has been identified. It will be \$122,370 for a type 6 fire engine.

Paula asked where the fire truck is going to be stored when it's not in use. Paula asked where at in Orleans. Earl noted that there can be room at the Somes Bar Workcenter or develop a location for it. It will have to be in a secured location. Scot entered the meeting. Renee asked if there is an area where emergency equipment is kept. It was noted that it could be stored at the Ranch which is remote and locked. Scot commented that there are two options; USFS and the garage at Dredge Road, both in Orleans. Scot noted that he personally purchased surveillance equipment for Dredge Road property. Paula thinks the purchase is good but she wants the truck secured when it's not in use. Robert noted that he isn't sure about the security in Orleans because a lot of facilities get broken into. Scot noted that sometimes equipment could be parked at the Fairgrounds during winter months but it being protected and not exposed is his biggest priority.

Arch Super moved and Paula McCarthy seconded to approve procurement and allow the purchase of the fire truck type 6, 5 haa, 0 puuhara, 0 pupitihara.

Buster assumed chair again at 10:38am.

Buster asked about the DNR budget. Buster asked about MKWC and CalFire budget are high and then there's additional funding in other line items. Earl reported that the large budget is for the Somes Bar project and that is because it is only used at 8% at this time. He noted that as soon as COVID19 winds down a little then they will start using that funding for the projects that have been budgeted.

Scot then noted that RFP's for fuels treatments are budgeted as well. Earl noted that until the ESF 4 is in place that will be on hold.

Arch then asked about the Big Game grant and if there was an extension on that grant. Earl will follow up on that matter and report back.

Arch Super moved and Renee Stauffer seconded to approve Bill Tripp's report, 6 haa, 0 puuhara, 0 pupitihara.

4) Misty Rickwalt, Director of Transportation:

Misty is present to review her report. She had a great meeting with the Siskiyou County Transportation and has agreed to work with the City of Yreka to discuss Campbell Avenue and how the Tribe can work with the City of Yreka to repair and fix that road. She hopes that this is a positive meeting and hoping to have positive outcomes.

She has been on numerous teleconferences and a lot of them have been with Caltrans. They are working on the Happy Camp Street Scapes project and it will be phased out, including 3-4 phases. The first phase will be from Highway 96 at the bigfoot to Second Avenue. The total cost will be \$8.5 million on the total phases. She will be providing additional updates in May.

She has been working on the TIP update and she is preparing for additional numbers to include. The long-range transportation plan is ready for approval but she would like some feedback from the Council. She is hoping to get that approved next month.

Robert Super moved and Verna Reece seconded to approve Misty's report, 6 haa, 0 puuhara, 0 pupitihara.

5) Josh Saxon, ED:

Josh is present to review his report. The staff has been very busy with the COVID19 response. There is a 9am call everyday and as a general update to the group there haven't been any cases in the communities and there have been 3 tests at the Tribal Clinics, which have all come back negative. The Tribe is still making sure there is planning and ready for a response if there are to be cases in the community. All offices are closed to the public at this time and we're still under the previous Council order. Today, the Council will be reviewing some preliminary planning on how to get some employees back to work and it is not something that is going to be done really soon, but requires some planning. There are protocols for coming into work and the call yesterday verified that some staff have not adhered to safe protocols. He thanked Sara for working through a lot of safety protocols that should have been initiated earlier and that information will be provided to the staff.

Buster noted that Emma Lee submitted her report and Buster asked if there are any updates to her report. Josh commented that he has some follow up questions for Emma Lee on her report as well and he is going to follow up with her. Josh wanted to seek clarification on CSD funding and access to funds, and the information should get out to others. Josh noted that he is going to follow up with Emma Lee on items in her report. Buster then asked about salaries and wages for contractors and income guidelines on programs. Josh reported that Emma Lee is reviewing that information and budgets for the elder care providers and minimum wage adjustments.

Buster asked about Scott Quinn's report and what updates there are. Josh noted that there are regular updates between himself and Scott and also, he noted that he was working with April Attebury on the judicial facility. April reported that Scott has been working closely with her on the judicial facility and she appreciates that assistance.

Buster asked about Trista's report and she is going to call in today for three action items. Trista noted that she is present to seek approval of the three items.

Michael entered the meeting 11:02am.

She first sought approval of resolution 20-R- 041 for child welfare grant. It is for family unification and strengthening. Josh is going to look into the Tribes formula distribution to determine the enrollment number. April reported that formula grants includes Descendant and Tribal Members, if it's specific to the Tribal population and it's important to use the same numbers across programs.

Arch Super moved and Renee Stauffer seconded to approve resolution 20-R-041, 7 haa, 0 puuhara, 0 pupitihara.

She then sought approval of resolution 20-R-048 for COVID19 response, planning, and communication.

Arch Super moved and Kristen King seconded to approve resolution 20-R-048, 7 haa, 0 puuhara, 0 pupitihara.

She then noted the last one is the SAMSHA grant for continued opioid response. It is under resolution 20-R-043 and it will be sustaining the Tribes current opioid response for the transitional house, staffing, and transportation.

Arch Super moved and Renee Stauffer seconded to approve resolution 20-R-043, 7 haa, 0 puuhara, 0 pupitihara.

She then updated the Council that next week there will be two additional grants. She first explained that there is a FEMA grant which is cyber security. In the application there can be additional applications; which the Tribe will be submitting and Emergency Response Coordinator position. The transmitter fees will also be included to assist in emergency response. The other grant is a HRSA grant for a health facility in Happy Camp.

Buster thanked Trista for her work. The Tribe is all experiencing hectic times right now and with all the funding flying around, her program is probably hit the most. He thanked her for hanging in there.

Buster asked if Josh had updates to Vickie's report. Josh reported that they're learning how to navigate through the Fred Pryor site and how to receive reports. If Directors want to know how the staff have been doing Vickie can provide that report. If staff had mandatory trainings set then the Supervisors and Directors should follow up on this. April reported that any staff that wanted to participate in training then there was a process developed to keep her cc'd on certificates and finished courses. Judy is going to get a master in Pryor training due to taking so many, and other's are assigning training to their employees based on their identified needs. Josh is also developing a survey to seek feedback on the training module and adjust the online training opportunity if they need to.

Buster asked if there are any questions or comments on Eric's report. He highlighted that the KRBBBI project; the CPUC has posted the resolution to obtain additional funding as well as the reimbursement waiver. The CPUC is slated to vote on the Tribes resolution on

May 7, 2020. Eric noted that the comments are due by April 28th, 2020 on the resolution and support for the funding. There is another week for replying to comments.

Buster asked for an update with Ryan Hammer's department. Josh report that he emailed that update to the Council this morning.

Also, Buster commented that there are 30 vacancies at the Tribe.

Renee Stauffer moved and Paula McCarthy seconded to approve Josh's report, 7 haa, 0 puuhara, 0 pupitihara.

6) Sara Spence, KTHA ED:

Sara is present to review her report. There are no action items but staff are covering several positions such as Information duties on top of her regular position. The Board voted at their last meeting to waive rent and home loan payments for the month of May.

She reported that there are a lot of waivers and flexibility for KTHA in response to emergency COVID19 response, which is good for the tenants.

They continue to be closed to the public and the maintenance staff are working remotely. Sara noted that she works from her home office and the Managers and herself communicate well. The staff have been using the Starleaf system and they have been actively using technology to interact with each other and the tenants.

She noted that she sent some information to Scott and Josh about the Orleans Mining Company. Josh should go over this with the Council for a Wellness Center in the Orleans community.

She noted as well that the foreclosure properties that are listed for sale there are offers made. The realtor continues to show the parcels.

Robert asked Sara to inform the Council regarding the eviction process in regards to COVID19. HUD has issued guidance on evictions related to COVID 19 at this time. If they are laid off for instance and can't pay rent then they cannot be evicted. Sara reported that she has several pending evictions, but 9 of 10 times they are able to resolve the matter at the BOC level. On the cases where there is no compliance, the Court is not processing evictions at this time. This will be pending until after May 31, 2020.

Buster thanked Sara and Randy. Sheriff Lopey called Buster after the emergency response of the body in the Klamath River and he was appreciative of KTHA and the new boat. The press release included that the death was of suspicious nature. Buster noted that it is always nice to see and hear good reports. Sara reported that Doug is the one who drove the boat so she wanted that clarified and acknowledged.

The first distribution of food boxes will go to the Elders in the service area. The CHR's are actively determining who needs the assistance. They will repeat this several times to

make sure they meet additional needs. The first round is for elders and they will do future distributions to expanded groups.

Kristen asked if there have been a lot of calls to the COVID19 800 number. There hasn't been, but once there were food boxes there was some additional volume of calls.

Robert Super moved and Verna Reece seconded to approve Sara's report, 7 haa, 0 puuhara, 0 pupitihara.

7) KCDC:

No report. Michael did report that Deanna has agreed to report to work and will attempt to get everything done before she leaves at the end of May. She and Daniella are far enough apart so they can conduct their work safely at the office. Arch asked if someone is working with Deanna to finalize outstanding items. Arch asked who is following up on items. If Deanna reaches out to Tamara she will help but Deanna needs to note what is outstanding. If the job isn't being flown it needs to be. Laura's department will try to assist KCDC to stay up to speed should they need do. Michael will check with Randy on the CFO position being flown.

8) Dion Wood, TERO/Childcare:

Dion is present to review his report. He has no action items. There is a vacancy for the TERO Commission Yreka seat and he is hoping to have that filled.

Dam removal hasn't had a lot of progress because of language conflicts in contracting. He is trying to deal with challenges and work through them. The dam removal update is the fact that the KRRC agreement is ending on June 30th, so KRRC is going to have an agreement with RES which will allow the process to continue so focus has been on reviewing that agreement. The Council approved the agreement last week. Right now they are soliciting Karuk Tribal Members to do some seed collecting. He provided that information to Yreka individuals to see if they were interested in that project. For Caltrans they are implementing the first project after five years. It is a contract work near Tribal lands which is new for Caltrans. There is the ability to have all four tribes develop their skills banks so they can all access employees or contractors if needed.

If there was certification last year to be a fire vender, then those cards will be accepted this year. The first aid training class was cancelled and the food safety class is scheduled for May 6th but with so many closures that may be updated.

Childcare has conditional approval of the Childcare plan for three years. The Childcare program was not a part of the EOP which is an issue and so he'd like to have that put into the EOP so he can get the childcare plan approved. The background check requirements were not compliant with Federal guidelines, but the Tribe used the State's system, and so did the Tribe, however that doesn't meet the Federal requirements for childcare providers. It will be helpful to have livescans set up at the HR department. Dion is offering to pay for the equipment to have the Tribes own FBI checks done internally.

He noted that there was over \$20,000 in donations of equipment received. He is going to take shipments to CHR's for items if they need it and to ensure it gets delivered. Also, the family kits will be distributed Friday and Monday. It is a lot of items to keep kids engaged and complete healthy activities during quarantine.

The Summer Food program will be coming again and he is working with Lester on this. TANF will cover Orleans and Childcare will cover Yreka and Happy Camp. All lunches will have to be 'to go' due to the COVID19. Happy Camp Elementary is providing a lot of services, so there is a lot of meals that need provided. Happy Camp Elementary and Orleans Elementary denied the request to use their kitchen facilities for the youth. Dion reported that they want to start meals June 8th. The Happy Camp Wellness Center kitchen might be able to be used, but the size might not work.

Dion then reported that Alma is doing an awesome job and they continue to work with the Student Services Coordinators. They are doing garden kits, necklace kits, etc. The youth have a lot of activities. She is monitoring the sashes and continues to track them. She ordered costumed boxes as well and it will be memorable. The deadline is April 30th to receive order forms of the sashes.

Buster asked about the fire line safety training. Dion explained that it is for contractors. The food safety manager class is not offered online. It is good for five years if you have the managers course and pass the testing.

Robert Super moved and Paula McCarthy seconded to approve Dion's report, 7 haa, 0 puuhara, 0 pupitihara.

9) Laura Mayton, CFO:

Laura is present to review her report. She has one action item. She presented agreement 20-A-030 for RRC. A part of the loan agreement states that the Tribe is to not close the RRC, however this pandemic initiated that closure.

Verna Reece moved and Renee Stauffer seconded to approve agreement 20-A-030 between the Tribe and Wells Fargo, 7 haa, 0 puuhara, 0 pupitihara.

She then reported that she has two closed session items. She wants to discuss the AL and how to move forward after April 30th and then she would like to discuss using the log mark model for an employee to return to work.

Renee Stauffer moved and Kristen King seconded to approve Laura's report, 7 haa, 0 puuhara, 0 pupitihara.

Phone Votes:

1. Request approval of resolution 20-R-029, grant proposal. Passed.
2. Request approval of resolution 20-R-028, grant proposal. Passed
3. Request approval of tribal comments for proposed changes to CEQA/NEPA. Passed.

4. Request approval of joint press release for Yurok and Karuk Tribe regarding dam removal. Passed.
5. Request approval of burial assistance for Tribal Member #1044. Passed
6. Request approval for the Tribe to cover employee share of health insurance for employees on voluntary leave for the month of April. Passed.
7. Request approval to provide Administrative Leave for non-essential employees. Passed.
8. Request approval of the Delegation of Authority for COVID19. Passed.
9. Request approval to close all tribal facilities for events (funerals, birthday's, gatherings). Passed
10. Request approval of contract 20-C-065 between the Karuk Tribe and Sophie Neuner. Passed
11. Request approval to release enrollment contact information for HHS response to COVID19. Passed.
12. Request approval of procurement and allow the purchase of 50 laptops. Passed
13. Request approval of contract 20-C-066 between the Karuk Tribe and Phillip Dye. Passed.
14. Request approval to authorize extending Administrative Leave for employees to April 30, 2020. Passed.
15. Request approval of amendment (1) to contract 20-C-066 between the Karuk Tribe and Phillip Dye. Passed.
16. Request approval of resolution 20-R-39, IMLS grant proposal. Passed.
17. Request approval of agreement 20-A-059, Indian Health Services. Passed.
18. Request approval to extend RRC closure and provide leave for employees to April 30, 2020. Passed
19. Request approval of agreement 20-A-049 for finance server repairs. Passed.

Closed Session:

Informational: the Council will seek written comments from cultural practitioners regarding the Tribes land legislation.

Informational: ESF #11 is agricultural natural resources component which is operating and there needs to be volunteers for Yreka and Happy Camp. Josh will seek volunteers or identify if employees are not working would want to participate. Council consensus was provided to allow use of the ranch property for Happy Camp garden project.

Renee Stauffer moved and Robert Super seconded to approve not to exceed \$60k in discretionary for the purchase of the Orleans property, 6 haa, 0 puuhara, 1 pupitihara (Arch Super).

Arch Super moved and Verna Reece seconded to extend leave to May 8, 2020 with identifying essential and non-essential along with a protocol for safely returning to work, 7 haa, 0 puuhara, 0 pupitihara.

Arch Super moved and Renee Stauffer seconded to allow Laura Mayton to authorize offering the park model for employee use temporarily, 6 haa, 0 puuhara, 1 pupitihara (Paula McCarthy).

Informational: ESF #4 should not have the ability to violate tribal policies or override them. All necessary conflicts to tribal policy/practice shall be approved by Tribal Council.

Michael Thom moved and Kristen King seconded to approve agreement 20-A-032 capping it at \$5k and bring back additional charges should they be needed, 5 haa, 0 puuhara, 2 pupitihara (Paula/Renee).

Arch Super moved and Robert Super seconded to approve agreement 20-A-060, 7 haa, 0 puuhara, 0 pupitihara.

Arch Super moved and Kristen King seconded to approve resolution 20-R-041, 7 haa, 0 puuhara, 0pupitihara.

Renee Stauffer moved and Arch Super seconded to maintain RRC closure to May 17, 2020 and provide coverage to RRC employees, 7 haa, 0 puuhara, 0 pupitihara.

Robert Super moved and Verna Reece seconded to approve covering \$125 awards dinner at NCAI that the Chairman attended, 7 haa, 0 puuhara, 0 pupitihara.

Informational: the previous press release regarding food boxes did not display proper social distancing, so the photos shall be removed immediately.

Verna Reece moved and Kristen King seconded to provide support letter for Neighbor helping neighbor debris removal in and around Happy Camp, 7 haa, 0 puuhara, 0 pupitihara.

Information: kids in the workplace discussion will be postponed due to the COVID-19 pandemic.

Informational: ISSA training has not been completed as of yet by all Health Board Members so Buster asked that it be done ASAP.

Consensus: to cancel the reunion for 2020 due to health and safety concerns related to COVID19

Council caucus: no minutes recorded.

Next Meeting: May 28, 2020 at 10am

Respectfully Submitted,

Russell “Buster” Attebery, Chairman

Recording Secretary, Barbara Snider