

**Karuk Tribe – Council Meeting
March 26, 2020 – Meeting Minutes**

Meeting called to order by Chairman Attebery at 10:09am.

Present:

Russell “Buster” Attebery, Chairman
Robert Super, Vice-Chairman (late)
Michael Thom, Secretary/Treasurer
Arch Super, Member at Large
Renee Stauffer, Member at Large
Kristen King, Member at Large
Paula McCarthy, Member at Large
Wilverna “Verna” Reece, Member at Large
Charron “Sonny” Davis, Member at Large

Staff:

Josh Saxon, ED

Absent:

None

Prayer done by Arch Super and Buster Attebery read the Mission Statement.

Agenda:

Verna Reece moved and Kristen King seconded to approve the agenda, 7 haa, 0 puuhara, 0 pupitihara.

Consent Calendar:

Transportation and IT department items.

Michael Thom moved and Verna Reece seconded to approve the consent calendar, 7 haa, 0 puuhara, 0 pupitihara.

Meeting Minutes of February 27, 2020:

Arch Super moved and Michael Thom seconded to table the minutes of February 27, 2020, 7 haa, 0 puuhara, 0 pupitihara.

Old Business:

Arch asked for an update on the infant in the workplace request that was received. Josh reported that the workgroup has not been developed as of yet. Buster would like to discuss this further as well.

Happy Camp Airport support letter was requested from Rita Manly. Paula noted that the community group is attempting to get a letter of support to add to their fundraising events. Buster would like to get a letter of support and submit it to the Siskiyou County Board of Supervisors. This will be assigned to be submitted.

Paula McCarthy and Sonny Davis seconded to approve a support letter to assist Rita in keeping the airport open, 7 haa, 0 puuhara, 0 pupitihara (Trista will draft).

Karuk Language:

Koovura yeekihaa coma arras.

Guests:

None.

Director Reports:

1.) Lester Alford, TANF ED:

Lester had additional information that he submitted for revisions to his TFAP. Buster reviewed the updated information provided by Lester over the evening. Barbara asked that another fiscal or compliance person would be able to review the changes or if ACF has the opportunity to provide approval that the funding is allowable under federal guidance.

Robert joined the meeting at 10:32am.

Verna Reece moved and Sonny Davis seconded to approve the TANF report, 6 haa, 0 puuhara, 2 pupitihara (Michael/Arch).

2.) April Attebury, Judicial Systems:

Not present, report provided.

Arch Super moved and Sonny Davis seconded to approve April's report, 8 haa, 0 puuhara, 0 pupitihara.

3.) Bill Tripp, DNR Director:

Bill is not present, report provided. Arch noted that Bill did a good report. He was going to email him regarding the Cal Big Game grant to understand the % percentage. Bill is not present so Arch asked Josh for an update. Arch did read DNR's report and it was very good.

Buster asked about grant writing support and those needs. He asked if Aja and Sinead still do grant writing support for DNR. Josh reported that Sinead no longer works for the Tribe. Aja and Heather are working on a grant proposal that he and Trista are providing support on. DNR is still in need to grant writing assistance and so are several other employees and departments. The position is and has been posted and Josh is reaching out to networks to assist in finding possible applicants.

Arch Super moved and Renee Stauffer seconded to approve DNR's report, 8 haa, 0 puuhara, 0 pupitihara.

4.) Misty Rickwalt, Transportation:

Misty is not present, Buster briefed her report. She continues to work on the Campbell Avenue issue in Yreka.

Michael asked about the roads that are needed to be repaired then maybe the Tribe can seek funding for those repairs. Michael would like an update on the funding needed to fix the roads inventory. Renee reported that she is always keeping her eye open and seeking roads/funds for the inventory, but additional information can be sought directly from her.

Verna Reece moved and Renee Stauffer seconded to approve Misty's report, 8 haa, 0 puuhara, 0 pupitihara.

5.) Josh Saxon, ED:

Josh is present by video and did submit his report. He noted that luckily he was just sick over the weekend and described his care. Josh submitted his report but Barbara failed to put it into the packets. It was submitted though. Josh noted that Emma Lee will be pulled into the COVID team by being his backup. Emma Lee is staying in touch and following up on items.

Michael asked for follow up on the CSD funding request. Josh noted that once the EOP is in place that will be decided at that time. Those types of items will be discussed at that level based on the identified or reported needs.

Trista provided her report. Arch noted that Directors and Supervisors should do their regular work even if remote. Josh asked for an exception for this month for the staff that didn't do their reports. HRSA facility money is an opportunity for a Happy Camp Clinic. It is due April 5, 2020 and it sounds like she is on the opportunity and it will be coming as a proposal. Buster asked if the volume is going to be approached and how the Tribe is going to handle the influx of funding opportunities. There are a couple things on her plate that she is working on that is not COVID19 related, so possibly adjusting grant writing priorities would be good.

Michael noted that the non-competitive grant applications should be provided to Council Members because it's possible that the Council Members have grant writing experience and can draft them. He reported that he has grant writing experience. Buster asked Josh to follow up with Trista on grant writing training provided by CRIHB. Josh has seen some basic training but he hasn't had the opportunity to look into it further.

Renee Stauffer moved and Michael Thom seconded to approve Trista's report, 8 haa, 0 puuhara, 0 pupitihara.

Vickie Simmons provided her report.

Michael Thom moved and Renee Stauffer seconded to approve Vickie's report, 8 haa, 0 puuhara, 0 pupitihara.

Eric provided his report.

Arch Super moved and Renee Stauffer seconded to approve Eric's report, 8 haa, 0 puuhara, 0 pupitihara.

Ryan's report was provided. Emergency maintenance staff will be brought on if they should be needed. Arch noted that Ryan's priorities are listed but Arch again noted that at the present time Peter Super is unable to complete medical treatment with no ramp.

Renee Stauffer moved and Sonny Davis seconded to approve \$4,999.99 for Tribal Member to have a safe ramp built, from Third Party, 6 haa, 0 puuhara, 2 pupitihara (Arch/Robert).

Renee Stauffer moved Verna Reece seconded to approve Josh's report, 8 haa, 0 puuhara, 0 pupitihara.

6.) Sara Spence, KTHA ED:

Sara is not present, but Robert did note that some federal agencies are allowing changes in grant deliverables to adequately assist the housing tenants. Also, KTHA will be waiving the rental and mortgage fees for the month of April. Buster commented that he may send a thank you note to the KTHA BOC because the Tribal Members will benefit from that.

Michael Thom moved to table the report. Died on the floor.

Robert Super moved and Paula McCarthy seconded to approve Sara's report, 6 haa, 1 puuhara (Michael Thom), 1 pupitihara (Renee Stauffer).

7.) KCDC:

Frank Snider is requesting Enrollment Information to send out notices for census.

Robert Super moved and Sonny Davis seconded to approve releasing Enrollment Addresses for Karuk Tribe for census to be sent out, (Robert Attebery will do it), 7 haa, 0 puuhara, 0 pupitihara.

Michael then requested to provide Deanna Miller access to the former KCDC ED email account, to determine deadlines and grant information.

Verna Reece moved and Robert Super seconded to approve email access to Deanna Miller, 8 haa, 0 puuhara, 0 pupitihara.

Break for lunch 12pm—1pm

8.) Dion Wood, TERO/Childcare:

Dion is not present, report provided. Arch noted that Dion mentioned postponing the fire line training. The Council talked about it and noted that postponing training to see what develops is probably the safest at this time. Josh announced that the Yurok Tribe is going to request a letter of support and it basically requests the Karuk Tribe's assistance for their issue with Kewitt and TERO preference. Josh reported that this really isn't a priority for the Karuk Tribe but he will forward on the notice to the Council on what the Yuroks are requesting.

Paula asked prior to the meeting next week, that she receive a dam removal update. She understands the process previously but she has questions that she would like information on. Josh reported that Craig will provide a detailed report next week.

Josh reported that union fees that were submitted back from a previous item was put into a fund to offset union fees for potential applicants for dam removal projects, so that resource is available.

Buster highlighted Dion's report. A trip to DC will be a teleconference for the education grant requirements. The tutoring program only has two tutors that are claiming hours at this time. Buster noted that that is a concern.

Michael asked about the TERO budget. It says there is \$177,960 sitting in the budget and Michael wanted to know if the Council could access that funding. It was explained that yes, they could but it is budgeted in TERO or fees collected from TERO tax.

Renee Stauffer moved and Michael Thom seconded to approve Dion's report, 7 haa, 0 puuhara, 0 pupitihara.

9.) Laura Mayton, CFO:

No report provided.

Tabled until next month.

Closed Session:

Informational: employee was reportedly upset about changes in documents or work done and not approved.

Informational: update was provided on the recently approved Stimulus Bill and how that is being interpreted.

Informational: seeking a Florida attorney was unsuccessful and Loretta will reach out again to find out of another firm will represent the Tribe.

Paula McCarthy moved and Robert Super seconded to approve DNR field crews/fisheries and water quality (6 employees) to complete essential field work staying in the Governors Orders of physical distancing, 8 haa, 0 puuhara, 0 pupitihara.

Informational: Loretta will review the language in a grant agreement that DNR submitted and determine if the funding agreement (Climate Adaptation) will be acceptable or not.

Informational: to postpone the Ceremonial Leader meeting due to Coronavirus and safe distancing.

Arch Super moved and Renee Stauffer seconded to postpone and not disconnect Aan Chuupan services for 60 days, 8 haa, 0 puuhara, 0 pupitihara.

Robert Super moved and Verna Reece seconded to approve license renewal for Star Leaf, 8 haa, 0 puuhara, 0 pupitihara.

Paula McCarthy moved and Robert Super seconded to uphold the termination policy for employee #JK, 8 haa, 0 puuhara, 0 pupitihara.

Request: for Elders in Yreka be provided some masks and gloves. This should be referred to Thana Webb to review supplies and checks on Elders.

Informational: children in the workplace review are being done. HR has reviewed some information Josh noted that he needs to coordinate a group to provide input which would be comprised of different representations of employees. This will be evaluated and be a priority to finalize the recommendation to the Tribal Council.

Informational: a response shall be drafted to Tribal Member requesting cancelling a contract the Tribe recently awarded declining that request and to also note that opportunities should be monitored and fair bidding practices is the Tribes policy.

Informational: Draft 2 EOP was emailed to the Council and a request has been made to determine for review and/or approval so that the direction is clear for staff responsibilities.

Informational: struggles with tasks getting completed and requests for additional reviews aren't being completed. Tribal Council urges for a face-to-face discussion with the employee to seek positive solutions including other staff taking on tasks and sharing the workload.

Renee Stauffer moved and Sonny Davis seconded to approve contract 20-C-064 with Annie Smith, 6 haa, 1 puuhara (Michael Thom), 0 pupitihara.

Next Meeting: April 23, 2020 at 10am (virtual meeting).

Renee Stauffer moved and Sonny Davis seconded to adjourn at 3:28pm.

Respectfully Submitted,

Russell Buster Attebery, Chairman

Recording Secretary, Barbara Snider