

**Karuk Tribe – Council Meeting
January 23, 2020 – Meeting Minutes**

Meeting called to order at 10am by Chairman Attebery.

Present:

Russell “Buster” Attebery, Chairman
Robert Super, Vice-Chairman
Charron “Sonny” Davis, Member at Large
Wilverna “Verna” Reece, Member at Large

Video-conference:

Renee Stauffer, Member at Large
Kristen King, Member at Large

Absent:

Michael Thom, Secretary / Treasurer
Arch Super, Member at Large

Prayer was done by Sonny and Buster read the Mission Statement.

Agenda:

Verna Reece moved and Robert Super seconded to approve the agenda with changes, 5 haa, 0 puuhara, 0 pupitihara.

Consent Calendar:

Robert Super moved and Verna Reece seconded to approve the consent calendar, 5 haa, 0 puuhara, 0 pupitihara.

Minutes December 19, 2019:

Buster asked for follow up on community member Rita Manly King’s request. Robert asked if Rita has followed up with the request with KTHA. Sara reported that Rita has reached out to her, and she has spoken to Josh and has a call into Leaf. She will then discuss the option with the KTHA BOC once information is obtained.

Verna Reece moved and Robert Super seconded to approve the minutes of December 19, 2019, 5 haa, 0 puuhara, 0 pupitihara.

Old Business:

Robert asked about the car detailing. And it was noted that it happen in the Spring. Verna asked if the TERO Commission had a replacement. It was noted that it was taken off the website but has now been requested to put it back up to post for the vacancy.

Language:

Katishraam, Panamnik, Aththuumka. (Yreka, Orleans, Happy Camp).

Guests:

1) Yreka Youth Council:

The Yreka Youth Leadership Council Co-Chair is present to provide a report. She first reported that they have done fundraisers, meetings, and completed the Elders dinner. They do youth mentor program as well in the area to reach younger youth. The money raised will be to offset the

costs for the end of the year field trip. Kristen asked if the Youth Councils are always separate. They do different things in their own communities. Buster thanked the youth for doing the Elders dinner and they appreciate the youth taking that on. The Youth Council is up and running in all three areas and at some point Buster would like to provide recommendations on fundraisers where all three youth can come together and that also include elders. Buster would like to present those opportunities together at a meeting in the future.

Dion reported that it is the Education Committee's goal to bring the Youth Council's together at some point.

A Youth Leader is attempting to do her senior project and is hoping to have a Youth Empowerment Symposium 2020. She may approach the Council to request assistance.

2) Vickie Simmons, HR Director:

Vickie is present by video-conferencing in Happy Camp. She has information for online training for the Tribe. There was several staff onboard and the different entities can share the costs. They have selected Fred Pryor for online training for a period of three years. Kristen asked how many trainings can be provided. The training is unlimited and for 300 employees. The Tribe, KTHA, and KCDC will share the costs for their employees. As an incentive, Fred Pryor will provide one onsite training free of charge. The training has HR courses, excel, computer use, harassment, supervisor training, etc. There are an estimated 4,700 trainings. Robert asked if there are any TERO funds that would be provided. Dion noted that TERO has direction to provide onsite training and will contribute as well.

Robert Super moved and Sonny Davis seconded to approve agreement 20-A-043, 5 haa, 0 puuhara, 0 pupitihara.

3) Trista Parry, Grant Writer:

Trista is present to provide public comment for the ICDBG project that is upcoming and due in February. As a part of the application process there are several public meetings to allow the communities to provide comments. She held a public meeting in Happy Camp yesterday and she is present today to seek public comment. She provided drawings and estimates of the project. This year's project will be a remodel of the old gym and provide office space for TERO, Education and Childcare and workforce training space. The grant is due February 3, 2020 and she will have a final draft next week.

Trista provided a copy of construction costs that were provided by the architect. There have been a few changes, but a larger space was identified for TERO and shares two offices. There will be a committee of people who meet to discuss the process and design. The cost estimate is over \$1.5 million. Costs that aren't allowed are tables, chairs, conference equipment, etc. Trista went to the TERO meeting to request funds to cover unallowable costs for the project and then use that money as leverage toward the project.

Sonny asked about the generator coverage for the facility. Trista identified the possibility of the billing office and gym being connected but that would be it. The cost of the generator is not funded at this time but they will seek funding options to cover a portion of the costs or possibly seek additional funding for the cost. Also, if no grants are found then it would be better to budget it into the next round of non-competitive TNGF.

The goal is to ensure that there is enough space for offices and training. Eric noted that when the parking lot was done there were conduits put into the ground already to prep for generator. Josh noted that he has a call with PG&E to discuss the funding option the generator.

Buster explained that is has been discussed and reviewed the current status of the gym. Trista noted that it was thoroughly reviewed. Things look good for the structure and it will be taken down to the studs, but that the integrity of the building is strong. It was \$500k more to take it down and re-build so it will be remodeled keeping the studs.

Windows will be restored and have a window well. The remaining of the parking area between billing will be remodeled and have a shaded area and picnic area. The facility will have a dropped ceiling.

Trista would like the Council to have a final name for the facility. The Council will follow up on that.

Director Reports:

1) DNR Director:

Bill is off work and Leaf is not in today. Earl is present to report on any items that may arise. The FEMA trailer is in place at this time and they are getting gas hooked up.

Robert Super moved and Kristen King seconded to approve Leaf's report, 5 haa, 0 puuhara, 0 pupitihara.

2) Misty Rickwalt, Director of Transportation:

Misty is present by video-conferencing to review her report. Her program has been selected for auditing this year, so she has been busy preparing for that. She has been working on the environmental review for the parking facility in Happy Camp. She is working on a resolution to continue the active participation on the NCTCC. She has a meeting scheduled with Steve Madrone, Kristen, and Renee in Orleans to discuss lighting for the downtown corridor in Orleans.

The Stage is going to the casino and they will meet with Mike on times for that stop and workability. She noted that they will not need an additional bus shelter required to be built.

Buster asked about the slide on Hwy 96. Misty noted that she has called into Caltrans District Tribal liaison and they are hoping to get additional information on the slide.

Josh if there has been any discussion in the past to use the ranch to haul and distribute debris to the ranch. Caltrans has reviewed this and provided an ER report on Elliot Creek and the ranch as an option. Josh believes that it might be a possibility for use. Misty will look into it.

Verna Reece moved and Robert Super seconded to approve Misty's report, 5 haa, 0 puuhara, 0 pupitihara.

3) Josh Saxon, ED:

Josh reported that with the slide his schedule is erratic. He traveled to Yreka via Etna Summit which was scary. Josh hopes that staff will be supportive of one another while he is working at different locations. Eric will provide an update on the phone systems and Lester will provide an update on services in the Orleans area.

He is excited about the Fred Pryor training opportunity onsite. This will reduce travel/training costs and have the ability to receive training onsite.

There are a lot of projects going on at this time, so he is helping as much as he can. He noted that he is submitting his CV for the ICDBG application and Emma Lee will be the co-lead.

Renee Stauffer moved and Sonny Davis seconded to approve Josh's report, 4 haa, 0 puuhara, 0 pupitihara (Robert absent for vote).

Emma Lee Perez then presented a letter of support for the FEMA project. It is from the HHS program, third party to install the generators to tribal facilities. It would be \$13k in match to the project from Third Party.

Renee Stauffer moved and Kristen King seconded to approve a letter of support from HHS, third party in the amount of \$13,900, 4 haa, 0 puuhara, 1 pupitihara (Robert Super).

Scott Quinn is present to seek approval of an environmental assessment of the FMC site and yellow house parcel, and Aubrey property. This will assist in the trust application to put those parcels into trust. 20-C-035 (GANDA services). \$16k

Verna Reece moved and Sonny Davis seconded to approve contract 20-C-035, 5 haa, 0 puuhara, 0 pupitihara from discretionary.

His second action item is a contract with Sandra Schabb. She is the WME Manager and does work in exchange for reduced rent. Robert asked what the work is that is performed. Robert noted that there are no tenants. Scott noted that the Tribe is going to have tenants at some point and there are some repairs being done. 20-C-036.

Renee Stauffer moved and Verna Reece seconded to approve contract 20-C-036, 4 haa, 1 puuhara (Robert Super), 0 pupitihara.

Robert's puuhara is because there are no tenants at this time. Scott also wants to discuss the second access road and the pedestrians using that space. There needs to be some lighting installed on that road as well. This should be discussed at a later time. There is another action item but the rental home in Orleans is going to be held up for further discussions in closed session.

Eric Cutright is present to provide an update to the Council. He first updated on the Happy Camp and Orleans phone systems. The root cause is an incapability of venter services from the telephone company and no longer support each other's projects. The IT Department has been attempting to get the equipment to work again but they needed new items and that is arriving today and they will work on getting Happy Camp up and then DNR may be up Monday due to access to the facility. Buster noted that it would be good to check on vendors in the beginning to review options of services to ensure smooth operations.

Eric is hoping to have procurement completed and presented as soon as possible.

The draft proposal for additional broadband funding is being drafted by the State. It will be drafted and put out for public comment. If possible he would like to take a few Council Members to go to San Fran to meet with PCUC Commissioners.

Kristen asked for an update on the generator. Eric noted that the dead batteries occurred and that will be taken care of and replaced every four years.

4) Sara Spence, KTHA ED:

Sara is present by video-conferencing to provide her report. She has no action items but the quarterly meeting for the Council and KTHA BOC will be Monday at 10am. They have finished their first week of the audit and during testing they were clear. They will be back next week for the financial audit. The State Tax Credit review had no deficiencies identified as well.

Buster asked for a fire & fuels reduction project. Scot provided Sara with a report on fire breaks and clearing. Sara is reviewing that report and then she noted that the plan is to pick a first site as a priority to see how it goes for a couple weeks. The first year will be the most expensive but after that a couple years it could be less expensive and included into TREX to keep the properties up on fire safety.

Sara then explained that the competitive block grant was not funded. It was due to not having 100% new construction. The majority of the Tribes project was for infrastructure which didn't allow for enough points for funding.

Verna Reece moved and Sonny Davis seconded to approve Sara's report, 5 haa, 0 puuhara, 0 pupitihara.

5) Karen Derry, KCDC:

Karen is present by video-conferencing. She has one action item, which is to waive the interview process on a potential internal applicant for a Yreka Teacher.

In her report, Amkuuf will have paved road to the Smoke Shop once the weather is improved.

Biomass had a recent conference call. They are looking for an actual pellet mill for stoves so it doesn't fit what KCDC is looking at for biomass projects.

She met with Mike Rose and John Ettlemen on solar. He would like solar on the parking structure and roof of the casino, it will have both options evaluated. The cost estimate is not complete as to date and she is waiting on another quote. The cost is going to be anywhere from \$3.1 - \$4.5 million for the casino. Buster asked about the State Energy Commissioner and a conference call has been re-scheduled due to the phone systems being down. Buster asked about solar for the casino and housing units. Karen believes that the discussion for the all the Tribal offices. Buster will work on a more in-depth discussion prior to the Planning Session in Blue Lake. Sara noted that KTHA is exploring solar for elders units already.

She then noted that census 2020 will have a conference call next week and they have ordered shirts and advertisements.

She then presented Head Start Attachment C. Josh had some changes and she made those.

Robert Super moved and Sonny Davis seconded to approve Attachment C, Head Start Amendment, 5 haa, 0 puuhara, 0 pupitihara.

On the Head Start fiscal review will be on February 10, 2020. She will email the schedule out so the Tribe will have additional information. She also asked if the Indian Health Service review is

going to be done and Karen will follow up that information is being provided to the Council on the inspections that will be taking place.

Renee Stauffer moved and Robert Super seconded to approve Karen's report, 5 haa, 0 puuhara, 0 pupitihara.

6) Dion Wood, TERO/Childcare:

Dion is present by video-conferencing. He reported that they are looking for a TERO Commissioner for the HC/OR area.

He highlighted that dam removal is ongoing. One item is that Yurok is establishing a construction company to bid on dam removal and they have asked if departments want to collaborate with them on additional working relationships. Kristen asked if any departments would like to work within this. Buster asked if any departments are interested. Robert asked if it has been taken to the management team, which Dion has not yet done that. Buster would recommend that Dion put notice to the Management Team to seek input.

Childcare report has been provided from Tamra Alexander. She sought approval of advisory childcare committees in the communities. She has developed roles and responsibilities and the implementation plan for those committees. Tamra will forward them to Kristen and Renee as well.

She first provided the documents and the name of the Committee. The goal is to create a committee to provide feedback and share information. They will first start with Happy Camp because the facility is already identified there and needs developed into a childcare. Then they will move to Orleans as those two areas have no childcare services. Once Happy Camp, Orleans is up and running then they can create and move into Yreka. The goal is to have two community members from each area to serve on the Committee. An issue is that will have monthly meetings (Tribal Committee), and then a small budget for stipends and mileage.

Robert Super moved and Renee Stauffer seconded to approve development and establishment of a Childcare Committee, 5 haa, 0 puuhara, 0 pupitihara (2 Tribal Members, 2 Elders, and 2 Community Members).

The end of the year report has been submitted and he continues to work on the TANF facility remodel for a childcare location.

A cultural monitor class is going to be held.

For education there has been one internal applicant for Education Coordinator but they have not screened as of yet. There is the end of the year grant report for NYCP that is due. Dion has requested an extension and technical assistance, but along with that there will be a mandatory meeting March 27, 2020. He would like to request 3 education staff to attend the mandatory meeting once they are hired.

Kristen King moved and Renee Stauffer seconded to approve out of state travel for three education employees to attend required meeting in Washington DC., March 27, 2020, 5 haa, 0 puuhara, 0 pupitihara.

The graduation sashes are going to be pre-ordered this year to accommodate the youth requests. Dion noted that they don't have discretionary funding for these costs and he would like to work

with the Council to provide discretionary funding. Robert also requested funding for sashes and an RFP for the items that the Tribe needs.

Robert Super moved and Sonny Davis seconded to approve Dion's report, 5 haa, 0 puuhara, 0 pupitihara.

7) Laura Mayton, CFO:

Laura is not attending but her report was provided.

Renee Stauffer moved and Robert Super seconded to approve Laura's report, 5 haa, 0 puuhara, 0 pupitihara.

8) Lester Alford, TANF Director:

Lester is present to seek approval to two action items. He first provided contract 20-C-033 with Native Wellness Institute. It is for tribal staff and community wide training of GONA facilitators.

Verna Reece moved and Robert Super seconded to approve contract 20-C-033, 5 haa, 0 puuhara, 0 pupitihara.

His second item is the submission of the amendment to the TFAP to include a revision to the diversion program. It is an update to the TFAP in 10.1 non-recurring emergency assistance, specifically 10.1.2.

Robert Super moved and Verna Reece seconded to approve the revision to the Karuk Tribal TANF TFAP, 10.1.2, 5 haa, 0 puuhara, 0 pupitihara.

He then went on to review that the CTPP meeting was held on Wednesday to discuss the Orleans situation of services. It was held in Yreka and the Yurok Tribe was unavailable to attend, however they will work on a short term solution entering into an MOA on services to be provided and also work on a long term solution at a later time. The short time fix will allow the Tribe to provide services to other eligible and TANF clients.

Robert Super moved and Sonny Davis seconded to approve Lester's report, 5 haa, 0 puuhara, 0 pupitihara.

9) April Attebury, Judicial Systems:

April is present to provide her report. She has two action items. It is a request to approve VISA cards for her staff.

Robert Super moved and Verna Reece seconded to approve a VISA card for Krystal Wilson, \$1,500, 5 haa, 0 puuhara, 0 pupitihara.

She then sought approval of a VISA for the Tribal Court Advocacy Program Manager.

Robert Super moved and Sonny Davis seconded to approve a VISA card for Tamra Alexander for \$2,500, 5 haa, 0 puuhara, 0 pupitihara.

She then sought approval of a position description update. It is for the Tribal Court Advocate Program Manager.

Robert Super moved and Kristen King seconded to approve the revised Tribal Court Advocate Program Manager position description, 5 haa, 0 puuhara, 0 pupitihara.

She would like to request approval of an outreach event for February for teen dating violence awareness. She would like the Council to be the judges and provide prizes, \$100, \$75, and \$50 for the third. The focus would be the happy, healthy, and violent free relationships.

Robert Super moved and Kristen King seconded to approve providing the gift cards totaling \$225 from discretionary for the poster contest Teen Dating Violence Awareness and Prevention, 5 haa, 0 puuhara, 0 pupitihara.

Victim services are collaborating on training for stalking and human trafficking training to be put on in Yreka.

Robert Super moved and Renee Stauffer seconded to approve April's report, 5 haa, 0 puuhara, 0 pupitihara.

Phone Votes:

1. Request approval to provide burial assistance for Tribal Member #1585. Passed.
2. Request approval to provide burial assistance for Descendant #D1248. Passed.
3. Request to approve out of state travel for April Attebury, January 13-15, 2020. Passed.
4. Request to approve out of state travel for Trista Parry and Emma Lee Perez, to Phoenix AZ., January 7, 2020. Passed.
5. Request to approve the revised Crewmember position description. Passed.
6. Request to approve resolution 19-R-149 EPA grant proposal. Passed.
7. Request to approve burial assistance for #D01375. Passed.
8. Request to approve two nights lodging for #019 from discretionary. Passed.

Closed Session:

Consensus: to deny the qualification for interview, for the Self-Governance Director position. Continue posting.

Request: TM requested a hardship loan. Denied.

Verna Reece moved and Robert Super seconded to notify Scott Quinn to move forward with selling the Log Cabin property, 5 haa, 0 puuhara, 0 pupitihara.

Robert Super moved and Sonny Davis seconded to approve equipping the Underwood home and seek equipment at KTHA and the Ranch or not to exceed \$3,500 in discretionary for appliances, 5 haa, 0 puuhara, 0 pupitihara.

Renee Stauffer moved and Robert Super seconded to provide a \$40 advertisement in HCHS yearbook, 5 haa, 0 puuhara, 0 pupitihara.

Verna Reece moved and Renee Stauffer seconded to approve the Title VI letter of support for Junction Elementary, 5 haa, 0 puuhara, 0 pupitihara.

Kristen King moved and Renee Stauffer seconded to approve the necklace purchase from the People's Center, gift to HSU President, 5 haa, 0 puuhara, 0 pupitihara.

Robert Super moved and Kristen King seconded to table a request from the Election Committee for additional information, 5 haa, 0 puuhara, 0 pupitihara.

Kristen King moved and Renee Stauffer seconded to approve the recommendation and letters of intent submitted by the Election Committee, 5 haa, 0 puuhara, 0 pupitihara.

Renee Stauffer moved and Verna Reece seconded to approve paying \$175 per necklace for the Yootva Gifts, 5 haa, 0 puuhara, 0 pupitihara.

Veran Reece moved and Sonny Davis seconded to approve out of state travel for Buster Attebery to DC for NCAI, 5 haa, 0 puuhara, 0 pupitihara.

Renee Stauffer moved and Kristen King seconded to approve the Finance –Roving position description and waiver to post externally right away, 5 haa, 0 puuhara, 0 pupitihara.

Verna Reece moved and Sonny Davis seconded to approve out of state travel for Laura Olivas to the mandatory grantee meeting, February 10-11, 2020 to DC, 5 haa, 0 puuhara, 0 pupitihara.

Consensus: overpayment will be paid in full by employee #RA.

Informational: request for an update on the Tribal Member #LA ramp will be provided at the HB Meeting.

Informational: basketball camp that is being held will not allow for attendance due to the slide so a request was made to hold it again for Orleans.

Sonny Davis moved and Robert seconded to adjourn at 2:26pm.

Next Meeting: February 27, 2020 at 10am in HC.

Respectfully Submitted,

Russell Attebery, Chairman

Recording Secretary, Barbara Snider