

**Karuk Tribe – Health Board
August 8, 2019 – Meeting Minutes**

Meeting called to order at 9:59am by Chairman Attebery.

Present:

Russell “Buster” Attebery, Chairman
Robert Super, Vice-Chairman
Michael Thom, Secretary/Treasurer
Wilverna “Verna” Reece, Member at Large
Charron “Sonny” Davis, Member at Large
Alvis “Bud” Johnson, Member at Large
Renee Stauffer, Member at Large
Kristen King, Member at Large

Absent:

Arch Super, Member at Large (excused)

Buster read the Health Mission Statement. Sonny completed a prayer.

Agenda:

Michael Thom moved and Bud Johnson seconded to approve the agenda with changes, 7 haa, 0 puuhara, 0 pupitihara.

Consent Calendar:

Renee would like to remove Pat Hobbs’ travel to closed session.

Renee Stauffer moved and Kristen King seconded to approve the consent calendar with one change, 7 haa, 0 puuhara, 0 pupitihara.

Minutes of July 11, 2019:

Michael Thom moved and Renee Stauffer seconded to approve the minutes of July 11, 2019, 7 haa, 0 puuhara, 0 pupitihara.

Guests:

1) Eric Cutright, IT Director:

Eric is present to seek approval for out of state travel to Billings MT, August 20-21, 2019 for a FCC Tribal Workshop on Broadband, Telecommunications, and Broadcast Infrastructure.

Michael Thom moved and Renee Stauffer seconded to approve out of state travel for Eric Cutright, 7 haa, 0 puuhara, 0 pupitihara.

The Meeting in Orick went well. There were several agencies involved in the meeting and they have worked together but had staff turnover. With this meeting they were able to make introductions and the agencies agreed to have a bi-weekly updates to hopefully get the environmental report finalized.

Buster asked if the Board of Supervisors had attended from Humboldt. It was noted that no, not this meeting but he attends several meetings and has supported the Tribes Broadband project.

2) Lester Alford, TANF Director:

Lester is present to seek approval for out of state travel for a representative to attend the ACF conference. He would like to seek approval for Tina King to attend. The reason is that there are so many breakout sessions and it will require several TANF representatives to attend. There are items for NEW and TANF that are going to be released and he cannot attend every session.

Robert asked who will cover the Compliance position when she is gone. Lester noted that the electronic system should allow a flow in processing even when staff are out of the office.

Robert Super moved and Sonny Davis seconded to approve out of state travel for Tina King to Washington, September 26-17, 2019, 7 haa, 0 puuhara, 0 pupitihara.

3) Nate Rhodes, Maintenance Department.

Nate is present to seek approval of procurement for the purchase of two vehicles. He explained that they will purchase one now and then one after the fiscal year. He explained that they need vehicles ASAP. The vehicles are for Happy Camp. Nate noted that Orleans and Yreka will be identified for vehicles at a later time.

Robert Super moved and Kristen King seconded to approve procurement and allow the purchase of two trucks for maintenance, 7 haa, 0 puuhara, 0 pupitihara.

The price may be different in October 1st but if so, they will need additional approval if it goes over that amount.

Old Business:

None at this time.

Language:

Buster and the Council read the language from the agenda.

Director Reports:

1) Dr. Lew, Dental Director:

Dr. Lew is present to review her report. She first explained that the Happy Camp Dental Clinic was randomly selected for basic screening service. Indian Health Services is doing this and it will require additional work for exams and is only for ages 13-15 years of age. With information provided the dental program will receive incentives and possibly receive additional funding.

The Tribal Reunion was well attended and the dental department provided educational material and preventative supplies. There are some supplies leftover and they will move it to the Yreka Fair and provide those items at the Siskiyou Golden Fair. Dr. Meja's last day was July 12th and in transition of obtaining another dentist the Happy Camp staff was cross trained in Yreka.

Dr. Felker returned to the Happy Camp clinic and it is going better in all directions.

At this time Dr. Felker is in Orleans providing services. Almost every time she brags about how well the dental department is. She feels like she brags a lot but there is positive information happening. She began in 2015 and had 5,500 patients and revenue was less than \$1 million. In 2016 the patients increased to over 8,000. This year, under one year they are over 8,000 patients. The revenue is now at \$2.4 million in revenue. She explained that more efficient services provided provide higher revenue.

She believes that she has capped services and they will focus more on preventative services. Remodeling is needed in order to achieve more space and patient flow.

Youth services in 2016 (less than 20 years old) has increased drastically. This is impressive because they will suffer less with proper dental care.

The Health Board thanked Dr. Lew for her report and information.

Fanna Webb, newly hired PHN announced that Jessica Courts does great in community outreach and they hope that the Tribe continues to provide services. The DTI grant will end at the end of next year but Dr. Lew would like to continue the outreach program as a part of dental, community and medical. Dr. Lew believes that that is a good concept because she provides services as well as onsite RDA services. Dr. Lew reported that overall services to youth is great and is a significant help to the community.

Robert Super moved and Kristen King seconded to approve Dr. Lew's report, 7 haa, 0 puuhara, 0 pupitihara.

2) Dr. Vasquez, Medical Director:

Not present, report provided.

Renee Stauffer moved and Sonny Davis seconded to approve Dr. Vasquez's report, 7 haa, 0 puuhara, 0 pupitihara.

3) Darryl McBride, Youth & Children Services:

Darryl did not provide his report. He is present to provide reports and sign in sheets from his events. He updated the Health Board.

He presented the Youth & Family Activities Coordinator. It would be part-time placed in Happy Camp and Orleans and some coverage in Yreka. TERO and HR have approved this position description. Renee noted that it helps to have a redlined version. Darryl can print the redlined version and bring it back.

Darryl went on to explain the activities of program and noting that the Summer Enrichment Program was better attended than last year. The numbers are growing for the program. Robert asked if Darryl does any surveys to see what the youth would like. Darryl noted that they communicate with the kids and they would like to have more snacks (ice cream, etc.). Darryl explained that he encourages health, wellness, education, etc.

Football Camp was scheduled. There were 97 kids that signed up. When things are free for the community then you never know how many kids there will be. A story ran in the Siskiyou Daily News on the event for the community.

Harlem Globetrotters was held but it was during ceremonies so that was less attended but that is ok. They are hoping to involve the entire County with participation.

Darryl reported that there is such negative community input from the Yreka area. Darryl noted that no matter how much education on the Tribe providing free events is, there are always negative comments. Buster noted that it is universally a misunderstanding in the community about the Tribe, so continuing to providing education is important. The service the Tribe provides is open to the communities for free and is open to all youth.

When school starts there will be collaboration with the schools on activities that can be provided such as workshops on expressing yourself through music, suicide education, etc. Darryl hopes to have this provided to the youth in schools but it will have to rotate schools. He will have to coordinate with the local schools on use of the Wellness Centers because they are being used by the community as well. The soccer league will be starting soon.

The mini rompers are going to start and it will have activities and equipment for this social and healthy interaction.

Buster asked if Flag Football will be done in Happy Camp this year. Darryl is trying to obtain coverage as he is going to be a new father again so this will take some of his time to be away from the office. Buster will volunteer to assist in flag football this year while Darryl is off and also until assistance is hired. Buster would like to see flag football in Happy Camp and Orleans and shoot for advertising on September 17th.

Emma Lee asked about program funds for youth during activities.

Kristen asked about what happens to money that the Youth Council raises. Darryl reported that they haven't identified spending it yet, but they go to their end of the year trip, activities they do throughout the year.

The Tribe will further clarify the directive on meals/snacks for meetings. Program activities with youth and kids, are considered events and activities. Youth Council, Staff, or any other 'meetings' are not allowed to fund meals/snacks unless they are for a period of 4 hours or longer.

Verna Reece moved and Michael Thom seconded to approve insurance for Happy Camp and Orleans fields for football events, 7 haa, 0 puuhara, 0 pupitihara.

Renee Stauffer moved and Verna Reece seconded to approve Darryl's report, 7 haa, 0 puuhara, 0 pupitihara.

4) Jeanna Frost, Operations Manager:

Not present, on travel.

Rondi asked for Melanie to receive a VISA for \$1,500.

Robert Super moved and Bud Johnson seconded to approve a VISA for the Senior Nutrition Supervisor, 7 haa, 0 puuhara, 0 pupitihara.

All other action items were on the consent calendar and approved.

Kristen asked how the One Sight program is going. Rondi believes that it is going smoothly and they are working with Dr. Casiella. Kristen asked if there is advertising and flyers, how it's being offered in the communities. Rondi will ask that that get done as soon as possible.

The numbers for partnership have more than doubled from last year, which is from TeleHealth services.

Renee Stauffer moved and Kristen King seconded to approve Jeanna's report, 7 haa, 0 puuhara, 0 pupitihara.

5) Cindy Hayes, Yreka Clinic Manager:

Cindy is not present, report provided.

Renee Stauffer moved and Sonny Davis seconded to approve Cindy's report, 7 haa, 0 puuhara, 0 pupitihara.

6) Pat Hobbs, Children & Family Services:

Pat is present to review her report. She noted that Indian Child Welfare has been moved into another division so she will be reporting on Mental Health and AOD services.

The transitional home is moving along but there is cleaning being done at this time. Alyssa Titus was recently hired and she is very welcomed.

Pat would like to have a traditional name for the men's transitional home. Maymi has provided some ideas on naming the home. Buster would like to have the home exterminated and cleaned so that it will be open ASAP.

The Council will discuss names. Verna would recommend having a dedication plaque instead of naming a facility after a person.

Pat doesn't have the final version of the position description and has the RADT Trainee I position description and it has been signed by HR and TERO but she didn't have that noted on the position description.

Robert Super moved and Kristen King seconded to approve the RADT I trainee position description, 7 haa, 0 puuhara, 0 pupitihara.

Pat then presented contract 19-C-098 with Red Deer Consulting.

Verna Reece moved and Robert Super seconded to approve contract 19-C-098, 7 haa, 0 puuhara, 0 pupitihara.

She would like permission to use the Ranch for this event.

Verna Reece moved and Robert Super seconded to approve use of the ranch property in HC for event, 7 haa, 0 puuhara, 0 pupitihara.

Michael asked for Pat to get ahold of Julian to have better and earlier communication with practitioners at the event. Pat has done this and asked that they have meetings and be more prepared.

Pat explained that they are having a hard time holding onto therapists for the Koovura Yee Shiip program. They are going to go back to the model of groups for boys and girls. Pat is hoping to hold a couple groups in connection with Florrine and they will have a model for use in the communities. The groups will be cultural activities for the groups and they will focus on cultural teachings. The grant is different in that it includes this activity. Kristen asked the kids in Orleans would receive service in Happy Camp. Pat noted that girls circle and girls group is different. Kristen noted that the invitation should be extended to the other communities. Robert explained that what he would like to see is to have someone come speak to the kids on how to carry themselves traditionally as well so it helps them learn.

Transitional House policies and procedures were emailed to the Health Board on Friday. She wasn't sure if they were approved already. There has been a lot of time spent on the policies and procedures. Mixing tribal aspects with recovery is difficult to maneuver but legal review has been done. It is clear that they are not providing 'treatment' just a shared home that people live in.

Michael went on to discuss transitional home use not just living arrangements. Pat agrees and there is 24 months allowance in staying. Recovery coaches grant opportunities may have not been received, they are working on becoming self-sufficient. Robert suggested ideas on self-sufficiency and providing wood and other services for elders as a means to pay their monthly rent.

Buster asked about someone coming from the Friendship House and if they don't have a job now, how can they come up with the money. Pat noted that it can be waived for a few months.

Michael Thom moved and Robert Super seconded to approve the policies and procedures for the Men's Transitional House in Yreka, 7 haa, 0 puuhara, 0 pupitihara.

Pat noted that she is very proud of Joe and this work and to see this happening after all the years Joe Snapp had wanted it, it's a very proud time for the program.

Michael Thom moved and Renee Stauffer seconded to approve Pat's report, 7 haa, 0 puuhara, 0 pupitihara.

7) Rondi Johnson, Health CEO:

Rondi is present to review her report. She has been having several budget meetings for the month. She attended the Tribal Reunion and she has received a lot of positive feedback. She was very proud of the HHS departments on their contributions at the Tribal Reunion.

There was an update on the CHAP program. The HHS program is waiting to find out what is going to occur for the CHR program.

Rondi is very happy that April agreed to take on additional work in oversight of the Indian Child Welfare staff and she is a great asset for the people. She thanked April for her assistance.

There are two position descriptions that need approval; Lead RDA and Deputy Dental Director.

Robert Super moved and Kristen King seconded to approve the Assistant Dental Director and Lead RDA position descriptions, 7 haa, 0 puuhara, 0 pupitihara.

She has a lot more in closed session.

Robert Super moved and Kristen King seconded to approve Rondi's report, 7 haa, 0 puuhara, 0 pupitihara.

Robert then asked if there could be discussions on changing the sign at the Clinic and that it reflects community use not just tribal. Rondi noted that they are working on that right now.

8) Tonia Bergin, Orleans Clinic Manager:

Not present, report provided.

Michael Thom moved and Kristen King seconded to approve Tonia's report, 7 haa, 0 puuhara, 0 pupitihara.

9) Lessie Aubrey, Grants, Agreements, Compliance:

Jodi is present to provide her report for the department. She updated the Health Board and audience on the CQI reports. The current active patient count shows one less patient than last year, and of the patient population 668 patients are 65 years of age or older and there is a total of 756 patients that received the flu vaccine someplace else. The refusals compared to last year were a little higher but they will provide patient education.

Jody went on to review her sections of CQI. Jody and Lessie will be cancelling their travel because HRSA will be onsite.

Approvals of policies are removed until the next health board meeting as well.

Michael Thom moved and Bud Johnson seconded to approve the HRSA Compliance and Accreditation report, 7 haa, 0 puuhara, 0 pupitihara.

Lessie asked about the FTCQ application and how to update the Project Director. Lessie noted that the Board needs to submit a letter for the application. Lessie will draft a letter and the Board will approve and sign it.

10) Emily Kinsella, RPMS Site Manager:

Emily is present by video-conferencing in Happy Camp. They are hoping to convert to Windows 10 by the end of the year. She provided graphs on patient visits. AOD and Mental Health have decreased for last month and overall for the last year. There seems to be a staffing shortage.

The Misc category is improving and with review there are 79 chart reviews and 61 "other visits" which is CHR visits. She has worked with the Operations Manager on having the CHR's enter data in a different area which will be used and tracked appropriately.

The fire and smoke may be a variable in annual comparisons. While the statistics focus on numbers but quality of care and positive effects of preventative visits is important as well.

Robert Super moved and Sonny Davis seconded to approve Emily's report, 7 haa, 0 puuhara, 0 pupitihara.

11) Susanna Greeno, Happy Camp Clinic Manager:

Susanna is present via video-conferencing in Happy Camp. Susanna noted that the providers were not fully staffed for the month which could accommodate for low patient visit counts. Happy Camp providers are covering Happy Camp and Yreka which stretches the schedule.

A new MA was hired for Happy Camp and is certified out of Oregon. Susanna is happy to have her join the team. She is Christina Salas.

The Tribal Reunion was a very good success and she thanked Danci Harris for conducting the indoor activities.

There have been snakes entering the clinic so they are conducting repairs to reduce this activity and keep the clinic free of unwanted visitors.

Susanna went on to report on visit counts for the month. Barry's transportation numbers were provided. There are interviews for a second transporter.

Susanna noted that there needs to be an on-call custodian position description has been approved by TERO and HR.

Michael Thom moved and Robert Super seconded to approve the on-call custodian position description for Happy Camp, 6 haa, 0 puuhara, 0 pupitihara (Bud absent for vote).

Michael Thom moved and Robert Super seconded to approve Susanna's report, 6 haa, 0 puuhara, 0 pupitihara (Bud absent for vote).

Closed Session:

Informational: staff complaints were updated to the Tribal Council.

Robert Super moved and Sonny Davis seconded to approve the Youth & Family Activities Coordinator contingent on HR / TERO approval, 7 haa, 0 puuhara, 0 pupitihara.

Informational: Request to have remote schedule.

Robert Super moved and Bud Johnson seconded to approve the Human Services Director position description, 6 haa, 0 puuhara, 1 pupitihara (Renee Stauffer).

Robert Super moved and Kristen King seconded to approve agreement 19-A-085 with Dr. Felker, 7 haa, 0 puuhara, 0 pupitihara.

Renee Stauffer moved and Robert Super seconded to approve agreement 19-A-050, 7 haa, 0 puuhara, 0 pupitihara.

Michael Thom moved and Robert Super seconded to approve agreement 19-A-088, 7 haa, 0 puuhara, 0 pupitihara.

Renee Stauffer and Kristen King seconded to approve out of state travel for Pat Hobbs to ACF September 17-20, 2019 to Arlington VA., 7 haa, 0 puuhara, 0 pupitihara.

Informational: responses to the grant writer need to be a priority when working with staff.

Informational: may need a hiring firm to seek providers and at least fill some positions.

Ikraam "House" will be the name of the Men's Transitional House.

Robert Super moved and Renee Stauffer seconded to approve Michael's travel from discretionary, if necessary, with a report to be provided from an alternate who may have attended 7 haa, 0 puuhara, 0 pupitihara.

Informational: ramp request is pending and will have an update at Thursday's Meeting.

Informational: Chairman requests that there be consistency in disciplinary actions.

Next Meeting: September 12, 2019 at 10am in Happy Camp.

Renee Stauffer moved and Verna Reece seconded to adjourn at 2:05pm.

Respectfully Submitted,

Russell “Buster” Attebery, Chairman

Recording Secretary, Barbara Snider