

**Karuk Tribe – Council Meeting
September 26, 2019 – Meeting Minutes**

Meeting called to order at 10am by Vice-Chairman Super.

Present:

Robert Super, Vice-Chairman
Michael Thom, Secretary/Treasurer
Wilverna “Verna” Reece, Member at Large
Charron “Sonny” Davis, Member at Large
Renee Stauffer, Member at Large
Kristen King, Member at Large
Alvis “Bud” Johnson, Member at Large

Absent:

Russell “Buster” Attebery, Chairman (excused)
Arch Super, Member at Large (excused)

Sonny completed a prayer and Robert Super read the Mission Statement.

Agenda:

Michael Thom moved and Bud Johnson seconded to approve the agenda with changes, 6 haa, 0 puuhara, 0 pupitihara.

Consent Calendar:

Michael Thom moved and Verna Reece seconded to approve the consent calendar, 6 haa, 0 puuhara, 0 pupitihara.

Minutes of August 22, 2019:

Verna Reece moved and Sonny Davis seconded to approve the minutes of August 22, 2019, 6 haa, 0 puuhara, 0 pupitihara.

Old Business:

None.

Language:

None.

Guests:

1) Lulu Alexander, HHS Executive Assistant:

Lulu is present to seek approval of a flyer and position description. She first sought approval of the FNP or PA position description.

Michael Thom moved and Bud Johnson seconded to approve the revised PA/FNP position description, 6 haa, 0 puuhara, 0 pupitihara.

She then sought approval of the flyer for free eye exams. It goes out to the schools only. One Sight will provide the option of WalMart gift cards as prizes at the event. There are not a lot of reservations and they are hoping for more. They were hoping for 1,200 individual sign ups and they have a little over 200. They provided invitations to all schools and local resource centers. Kristen asked that the final flyer be sent to her.

Kristen King moved and Renee Stauffer seconded to approve the One Sight flyer with changes, 6 haa, 0 puuhara, 0 pupitihara.

Renee asked if they are working with River corridor schools. Lulu has but she'll reach out to the Hoopa High School as well.

Director Reports:

1.) Lester Alford, TANF ED:

Lester is present by video-conferencing in Yreka. He does not have a written report due to his travel. He updated the Council that they have moved from the old facility in Yreka into their new facility. In Happy Camp they are still working with maintenance services to complete repairs to their new location.

The LIAP application has been filed on time.

Michael Thom moved and Sonny Davis seconded to approve Lester's verbal report, 6 haa, 0 puuhara, 0 pupitihara.

2.) April Attebury, Judicial Systems:

April is not present, on travel. Her report is included in the packets for review.

Kristen King moved and Bud Johnson seconded to approve April's report, 6 haa, 0 puuhara, 0 pupitihara.

3.) Sara Spence, KTHA ED:

Sara is not present, on travel. Her report is included in the packets for review.

Renee Stauffer moved and Kristen King seconded to approve Sara's report, 6 haa, 0 puuhara, 0 pupitihara.

4.) Karen Derry, KCDC ED:

Karen is not present, on travel. Her report is included in the packets for review. Michael noted that the resolution 19-R-113 needs approved for the Office of Head Start for funding.

Bud Johnson moved and Renee Stauffer seconded to approve resolution 19-R-113 authorizing the Head Start grant, 6 haa, 0 puuhara, 0 pupitihara.

The notation of a laundry business would be a commercial service. Michael is hoping to have that at the Mill location property. Laura commented that the amount that is paid out by the Tribe and it's entities for laundry service, could be kept internal.

Renee asked about the biomass project. Bill and Karen have been discussing the project and there is no further update. Verna asked about the cigarette sales. Verna asked about the People's Center selling and KCDC charging shipping and handling fee. The Tribe still makes money at both places but the Tribe is paying money to the smoke shop. Laura commented that the Tribe is all the same but money is moving pocket to pocket. Laura noted that it does seem a little irritating but at the end of the day the Council can decide how it is going to work. Robert asked for a breakdown of costs and when it happened and how long it has been happening. Laura believes that it has been going on for some time. Michael doesn't believe the Board knew this. Michael

explained that if KCDC is charging then that could be a part of the tax that the Tribe is imposing on KCDC Amkuuf.

Renee Stauffer moved and Kristen King seconded to approve Karen's report, 6 haa, 0 puuhara, 0 pupitihara.

5.) Dion Wood, TERO/Childcare:

Dion is not present, on travel. His report is included in the packets for review. Robert asked if the TERO Commissioners have any updates. Renee noted that they do not but Dion's report is included for review.

Renee Stauffer moved and Kristen King seconded to approve Dion's report, 6 haa, 0 puuhara, 0 pupitihara.

Verna asked about the expenditures in the report are over at this time. Laura noted that the cost of Youth Workers was large and it was extremely over budget. Josh reported that there were meetings prior to starting and then an after season meeting, so this shouldn't be an issue moving forward.

6.) Laura Mayton, CFO:

Laura is present to review her report. She was emailed an invoice for CNIGA. It is for the 2019 Membership Fees. They want a fee for each casino employee and what the fee for membership is at this time is approximately \$11k. She would like the Council to consider this. The Council will table it for further discussion.

Verna Reece moved and Sonny Davis seconded to approve Laura's report, 6 haa, 0 puuhara, 0 pupitihara.

7.) Leaf Hillman, DNR Director:

First Leaf would like to have action items presented by Scot Steinbring. He is seeking approval of resolution 19-R-117 to support the Yurok TREX that is happening Sunday. A fire boss will be sent down to support their burn operations.

Michael Thom moved and Bud Johnson seconded to approve resolution 19-R-117, 6 haa, 0 puuhara, 0 pupitihara.

Scot then sought approval for the upcoming TREX, October 6-19, 2019. Only Tribal employees are allowed to ride in vehicles so Scot would like to have permission to have partner's to be transported in tribal vehicles. Robert asked if they will sign a waiver and Scot noted that they will if there is one available. Michael noted that only tribal employees can drive the vehicles.

Michael Thom moved and Kristen King seconded to waive the policy and allow partnership organizations to be transported in tribal vehicles, 6 haa, 0 puuhara, 0 pupitihara.

Verna asked how come the fire crew did work in Redding and not in KTHA units, within the Tribes territory as requested. Scot reported that with the way he can negotiate with the BIA is simple as opposed to the Tribal Housing. Scot also reported that the property needed CEQA and NEPA. The BIA has an exemption for property under 30 acres as reported by the Land Director. Scot noted that it wasn't specially CEQA and NEPA but it was more time consuming and very stringent to do the work at KTHA communities. Robert noted that the KTHA BOC supported the DNR fire program and KTHA asked for services, but it was dropped. Scot noted that if KTHA

can tell him what the budget is for fuels reduction in all three communities then he can do it. Scot noted that he doesn't have the ability to go through all the other steps. Scot noted that there is a lot of internal tribal politics to get something simple done. Leaf noted that there are processes that need to be followed and it will take some work. Leaf noted that if this is something that is committed to doing then that needs to be communicated to have Scot assigned to this task. Scott Quinn informed the group that KTHA was looking for a scope of work to bid it out or contract. Leaf noted that Scot needs to do a site visit and develop a scope of work. Scot commented that KTHA should provide him information on what he needs. Robert explained that KTHA needs defensible space in its communities. Laura reported that Scot has the fire expertise to provide this information. Scot noted that when he gives KTHA a 100ft square defensible space scope then it should be understood. Robert noted that having that information is important because he has expertise. Verna reported that it is the people's safety that is a concern for the Tribe and there have been fires in the housing communities. The fire program providing safety projects is important.

Michael Thom moved and Kristen King seconded to approve DNR's report, 6 haa, 0 puuhara, 0 pupitihara.

8.) Misty Rickwalt, Transportation:

Misty is present to review her report. She noted that there are two projects underway. IT will be completed by September 30th. She encouraged the Council to view the projects. Misty has a ton of pictures that are provided to Federal Highways.

Misty has been contacting Campbell Avenue to get the road on the Tribes TIP.

Verna Reece moved and Renee Stauffer seconded to approve Misty's report, 6 haa, 0 puuhara, 0 pupitihara.

Leaf thanked Misty and the transportation department for partnering with DNR on the remodel project. The parking lot is amazing and they did a really good job. It is a big improvement and big help to have the vehicles stored at DNR's site. It was a job well done for sure.

9.) Josh Saxon, ED:

Josh is present to review his report. There wasn't quite the participation in the new monthly reporting format as he would have liked. He re-sent the format and a reminder that October will be when the Directors use the template.

For this last month he has been working on follow up items. He follows up on morning meetings with the Chairman and Vice-Chairman. Also, team meetings on Tuesday mornings happen.

The program reports that report to Josh were provided and he highlighted their activities. Dion held a Summit which was amazing. The Autry Museum received a \$5,000 repatriation grant and he and the PCAC is working on traveling there to do the work. Verna reported that if the items that are going to be repatriated are contaminated then it will spread. He will review that at a later time with the PCAC. Leaf explained that there will be a full analysis on each item and the PCAC will have to make a decision on which items are contaminated. They may be displayed even with contamination but there are certain levels that have to be monitored and evaluated prior to accepting them.

A People's Center Coordinator was offered employment and will start October 16, 2019.

Josh has been following up with Directors and Laura on budget meeting outcomes. He has no training reports this period and will have some in the following months because he will be attending Tribal NET Summit and a Ford Family Foundation meeting. On November 14th there will be a meeting at HSU and will be a formal meet and greet opportunity for Tribes to meet with HSU. Robert asked if the people that are going then Josh will provide talking points.

Eric presented procurement for Microsoft Licensing. It covers the Tribe including (KTHA and KCDC). This is for the new licensing. He's not sure how long this purchased licensing will be active for, but he hopes 5-10 years.

Michael Thom moved and Renee Stauffer seconded to approve procurement and allow the purchase of Microsoft Licensing, 6 haa, 0 puuhara, 0 pupitihara.

Scott presented resolution 19-R-119 requesting that FSC be submitted into trust status. This fee to trust application will include the Aubrey parcel, Rustic Inn parcels, and the Sartin Yellow House property. He would like to rescind resolution 18-R-109 related to this because it is outdated.

Renee Stauffer moved and Kristen King seconded to rescind resolution 18-R-109, 5 haa, 0 puuhara, 1 pupitihara (Verna Reece).

Renee Stauffer moved and Kristen King seconded to approve resolution 19-R-119, 6 haa, 0 puuhara, 0 pupitihara.

He also has an agreement but it will need approved at the next meeting. The Mill Property will be purchased 50/50 between HHS and KCDC purchasing the property. The price is going to be \$372k and \$5k in escrow fees. This will be presented next Thursday. Michael noted that the Board was asking if this was budgeted for, and Scott reported that the KCDC Board has already approved the budget. Josh asked if KCDC has a process for approving land purchases.

Michael Thom moved and Bud Johnson seconded to approve Josh's report, 6 haa, 0 puuhara, 0 pupitihara.

Phone Votes:

1. Request to approve rehabilitation services for HR#200651. Passed.
2. Request to approve resolution 19-R-108 authorizing submission of one-time funding for Tribal Court. Passed.
3. Request to approve resolution 19-R-114, ICW. Passed.
4. Request to approve resolution 19-R-115, ICW. Passed.
5. Request to approve rehabilitation services for #D00536. Passed.
6. Request to approve waiving the delinquency policy and allow one nights lodging. Passed.
7. Request to approve agreement 19-A-100. Passed.
8. Request to approve agreement 19-A-099. Passed.
9. Request to approve waiving the internal posting policy and allow immediate posting of the Head Start Teacher position description. Passed.
10. Request to approve the Head Start Teacher position description. Passed.

Closed Session:

Renee Stauffer moved and Sonny Davis seconded to offer interviews to both Self-Governance candidates, 4 haa, 2 puuhara (Michael/Kristen), 0 pupitihara.

Renee Stauffer moved and Kristen King seconded to approve out of state travel for April Attebury to Minnesota October 15-19, 2019, 6 haa, 0 puuhara, 0 pupitihara.

Consensus: to nominate employee for nomination.

Renee Stauffer moved and Kristen King seconded to approve all position descriptions to be listed as Child Sensitive immediately (MD's, PA/FNP's, DDS, LCSW/MHT) and to review other positions at a later time, 6 haa, 0 puuhara, 0 pupitihara.

Informational: the ED will instruct Director to provide an update on the reported incident at the Ranch, ASAP.

Informational: Craig will present land legislation October 3rd, 2019.

Informational: Directors not submitting reports compliantly will be provided a verbal, written and suspension discipline process.

Michael Thom move and Renee Stauffer seconded to approve agreement 19-A-107 with TFA, 6 haa, 0 puuhara, 0 pupitihara.

Renee Stauffer moved and Sonny Davis seconded to approve resolution 19-R-123, 6 haa, 0 puuhara, 0 pupitihara.

Michael Thom moved and Renee Stauffer seconded to approve modification (1) to agreement 19-A-088, 6 haa, 0 puuhara, 0 pupitihara.

Sonny Davis moved and Kristen King seconded to approve resolution 19-R-126 Cal OES grant proposal, 6 haa, 0 puuhara, 0 pupitihara.

Renee Stauffer moved and Michael Thom seconded to approve the revised resolution template removing the dual signature and implementing a certification process internally for resolutions, 6 haa, 0 puuhara, 0 pupitihara.

Informational: Tribal Elder #RW will be referred to KTHA to discuss concerns.

Informational: the inquiry regarding Childcare services by family members was not answered but Michael will not pursue it further.

Renee Stauffer moved and Kristen King seconded to waive meeting time and to adjourn at 1:36pm, 6 haa, 0 puuhara, 0 pupitihara.

Respectfully Submitted,

Robert Super, Vice-Chairman

Recording Secretary, Barbara Snider