

**Health Board Meeting
November 1, 2018 – Meeting Minutes**

Meeting called to order at 10am by Chairman Attebery.

Present:

Russell Attebery, Chairman
Robert Super, Vice-Chairman
Michael Thom, Secretary/Treasurer
Alvis Johnson, Member at Large
Kristen King, Member at Large
Charron Davis, Member at Large
Joseph Waddell, Member at Large (late)
Renee Stauffer, Member at Large (late)
Arch Super, Member at Large (late)

Absent:

None at this time.

Sonny Davis completed a prayer and Robert Super read the Mission Statement.

Agenda:

Renee Stauffer moved and Jody Waddell seconded to approve the agenda with changes, 7 haa, 0 puuhara, 0 pupitihara.

Minutes of October 11, 2018:

Buster announced that there are local and Tribal elections that are being held throughout the County. Buster forwarded information on a potential Siskiyou County Board of Education position so he provided that information to the Management Team.

Renee Stauffer moved and Bud Johnson seconded to approve the minutes of October 11, 2018, 7 haa, 0 puuhara, 0 pupitihara.

Guests:

1) April Attebury, Judicial Systems:

April is present as a guest to seek approval of amendment (1) to contract 18-C-092 with Joseph Wiseman, which is a time extension.

Michael Thom moved and Sony Davis seconded to approve amendment (1) to contract 18-C-092, 7 haa, 0 puuhara, 0 pupitihara.

Old Business:

Yeekehans (Sick People)

Director Reports: Remote Site (Yreka)

1) Darryl McBride, Youth & Family Activities Director:

Arrived late, report provided at the meeting.

He presented an instructor contract 19-C-011 with Raymond Virgen in December. Renee asked if there was an RFP posted. He noted that Bubba has activities in Orleans and he will provide an equipment list for that community and based on the needs being met in Happy Camp, this

contract was sought. Robert asked if TANF is providing the services in Orleans under a project. Kristen noted that it may not be, it could be volunteer by the community there.

Emma Lee noted that programmatic and compliance side it isn't required to go out to bid, he sought services to the community that are offered in the other communities.

Arch Super moved and Bud Johnson seconded to approve contract 19-C-011, 7 haa, 0 puuhara, 0 pupitihara (Robert absent for vote).

Darryl reported that Youth Wellness week is being done in Yreka. He put in a proposal for a TANF project. While school is out the youth will participate in soccer, volleyball and basketball.

Renee asked if Darryl is keeping track of participation. In Yreka there were 35 kids participating, and in Happy Camp in Orleans there is minimal participation, but they switched to drills due to the low participation. He monitors activity so he can track ordering sizes for participants. In Orleans there were 18 kids signed up, participation was at 12. Happy Camp had around the same amount with an estimated 14 people. Flag football wasn't done in Yreka by the Tribe because there were other activities for the youth that was provided.

Renee asked that Darryl provide the participation numbers in his reports moving forward.

Renee Stauffer moved and Kristen King seconded to approve Darryl's report, 8 haa, 0 puuhara, 0 pupitihara.

2) Josh Stanshaw, Operations Manager:

Report provided, not present.

Michael Thom moved and Robert Super seconded to approve a VISA for Lori Hayes, \$1,500, 7 haa, 0 puuhara, 0 pupitihara.

Michael Thom moved and Sonny Davis seconded to approve Josh's report, 7 haa, 0 puuhara, 0 pupitihara.

Renee asked how the IT servers are working in Orleans. Eric noted that it is 95% repaired and they hope to have the server restored by Monday. Buster also commented that attached to Josh's report are Happy Camp, Orleans, and Yreka Clinic Manager Reports.

Buster would like to review the Clinic Manager reports in closed session.

3) Pat Hobbs, Children & Family Services:

Pat provided her report and is present to seek approval of her action items. Her first item is the request to approve the Yav Pa Anav Strategic Plan.

Arch announced that Buster and Arch have not reviewed the Strategic Plan as assigned to them. The Council will review it and they will review it later today.

Pat then noted that Loretta and she have worked with the DHHS regarding an MOU. The legal department will continue to draft this MOU moving forward.

She then presented 18-R-066 grant application that supports families in foster care.

Renee Stauffer moved and Kristen King seconded to approve resolution 18-R-066, 8 haa, 0 puuhara, 0 pupitihara.

She then presented resolution 18-R-126. Emma Lee provided her review and provided compliance and fiscal signed off sheet to Pat.

Michael Thom moved and Kristen King seconded to approve resolution 18-R-126, 8 haa, 0 puuhara, 0 pupitihara.

Pat then updated the Health Board on the community events that were held. There were over 200 people that participated in their park event. It was a collaborative activity with the Karuk Tribe and County. Last weekend there were 100 people in the Happy Camp area. There were a lot of outreach activities done that promote health and wellness providing education and promotion for drug & alcohol free events.

Buster announced that he met with the new Yurok Chairman yesterday and they kind-of discussed items they could collaborate on. There is a new facility that is built in Southern California that has very strict rules, which is hindering allowance of Native youth to attend. There are 32 beds and only 14 accepted at this time, so it is not meeting the expectation of the Tribes. Buster explained that they discussed perhaps having a facility closer to home that includes more cultural value for the youth. Michael commented that there is going to be a facility built in Northern California in Davis. He further added that the largest issue with youth is that drug use creates mental health issues, and the youth must seek behavioral health assistance before drug and alcohol treatment. Pat noted that studies show 60-80% of drug and alcohol abuse is due to an underlying mental health issue, so the programs need to be providing treatment concurrently. Due to confidentiality issues, there are restrictions in working together, but they are actively working on this with release of information. Again, this may have licensure requirements.

Michael asked for Pat to provide comments on Northern California facility so that he can present those comments on how to appropriately address mental health and substance abuse for the youth in developing programs and facilities. Michael asked for reports on training that is not culturally appropriate, he can relay that to other health leaders while representing the Tribe at IHS and CRIHB.

Buster then mentioned the 211 program as well which will be developed to have referrals and assistance to persons in crisis. He will provide Pat the meeting date information so that can be tracked. Pat noted that she has the forms to fill out and she will.

Robert commented that NCAI discussed a lawsuit in Texas with ICWA. Pat updated that Loretta can draft this and has been actively tracking this.

Renee Stauffer moved and Kristen King seconded to approve Pat's report, 8 haa, 0 puuhara, 0 pupitihara.

4) Dr. Lew, Dental Director:
Not present, report provided.

Buster announced that he stopped and had a quick update with Rondi Johnson, and they discussed the numbers being up in the dental department and that it is impressive. The program is fully staffed. Jody commented that there is not enough space for dental in Yreka and Buster agrees.

Michael Thom moved and Sonny Davis seconded to approve Dr. Lew's report, 8 haa, 0 puuhara, 0 pupitihara.

5) Dr. Vasquez, Medical Director:

Dr. Vasquez provided information on soboxone and the other pharmaceuticals that are used to treat opiate addiction. The advantage is to take people off of heroin which prevents hard withdrawal. The DEA supports this type of treatment at this time, and in future sessions with the Council he will provide an in depth review of this treatment. He works with Pat Hobbs' program and medical, which will lead to an entire person receiving treatment. Such as housing, workforce development, etc. Pat added that there will be people treated and they will do their best to collaborate.

Michael Thom moved and Sonny Davis seconded to approve Dr. Vasquez's report, 8 haa, 0 puuhara, 0 pupitihara.

6) Babbie Peterson, Orleans Clinic Manager:

Babbie is not present, written report provided.

Buster announced that Rondi and he discussed staffing in Orleans and the overall operations.

Renee Stauffer moved and Kristen King seconded to approve Babbie's report, 8 haa, 0 puuhara, 0 pupitihara.

Michael commented that he would like to have the Orleans Council Member thank Babbie for achieving excellent job on the pharmacy audit. He believes it's important to acknowledge the staff that has done a great job.

Susanna commented that Babbie's report notes November's patient count but today is November. It was reported as an error.

7) Lessie Aubrey, Grants, Agreements & Accreditation:

Not present, no report provided.

Arch Super moved and Robert Super seconded to table Lessie's report, 8 haa, 0 puuhara, 0 pupitihara.

8) Emily Kinsella, RPMS Site Manager:

Emily is present to review her report. She noted that last month the visit count was done with the exception of tele-medicine. She highlighted her report noting that they are still a beta test site for the UDS report, and the billing package beta testing was completed. Buster asked about the reduction in number count per month, and then the overall up was for the year, so there may be something amiss on patient visits. Emily noted that with review of last year, this was in line with that. Michael asked if she has heard about the RPMS system changed over. Emily explained that that is way off in the future but she does follow the information provided.

Michael Thom moved and Kristen King seconded to approve Emily's report, 7 haa, 0 puuhara, 0 pupitihara, (Renee absent for vote).

9) Vickie Simmons, HR Director:

Vickie is present to review her report. She noted that the last week has been a push to complete some interviews and backfilling.

She requested that her VISA go to \$5,000.

Arch Super moved and Robert Super seconded to increase Vickie Simmons VISA to \$5,000, 8 haa, 0 puuhara, 0 pupitihara.

She commented that last year during the Holiday Party there were 3 days off provided in the raffle and she wanted to know if the Council wanted to offer this again.

Robert Super moved and Jody Waddell seconded to provide (3) one day off to the Holiday Raffle, 8 haa, 0 puuhara, 0 pupitihara.

She then announced that KTHA and KCDC will be holding their own holiday party. They are all on the same day and they looked for a large venue but they were late, so they won't be getting a large rented venue and opted instead to hold the Tribes party at the Wellness Center in Yreka.

Arch Super moved and Bud Johnson seconded to approve Vickie's report, 8 haa, 0 puuhara, 0 pupitihara.

10) Rondi Johnson, Health CEO:

Rondi is present to review her report. She provided her written report and updated them on additional information they have had throughout the month.

Josh noted that it isn't an issue about the double-scheduling for the Management Team Meeting and the Bi-Annual Meeting. The information from the Management Team Meeting can be provided to Rondi.

Jody Waddell moved and Renee Stauffer seconded to approve a VISA for Rondi, \$5,000, 8 haa, 0 puuhara, 0 pupitihara.

Rondi noted that she will seek three bids for companies to bid on the electronic conversion of records.

Arch Super moved and Sonny Davis seconded to approve Rondi's report, 8 haa, 0 puuhara, 0 pupitihara.

11) Susanna Greeno, Happy Camp Health Clinic:

Susanna is present to review her report. Goodwin averages 6.6 patients per day. Claudia is averaging 6.8 patients per day. They are conducting reminder calls which reduce the no shows. They had 114 lab visits, and 11 telemedicine visits. The pharmacy inspection for Happy Camp identified issues with logs and inventory. She will be following up on that issue and identify if there were or are missing medications. There are no applications for a Medical Assistant so they may benefit with an LVN or RN. Happy camp is providing services in Orleans and Greg is providing services in Yreka on Saturday, so eventually it will be nice to have a full time provider in Happy Camp for consistency.

Robert asked about the patient count being so low. Susanna reported that the patient load is low and she is reviewing the scheduling package to get more patients in.

Robert Super moved and Renee Stauffer seconded to approve Susanna's report, 8 haa, 0 puuhara, 0 pupitihara.

Closed Session:

Consensus: to move this forward with Early Head Start planning with a team of Dion Wood, Josh Saxon, Trista Parry, Karen Derry, and Lester Alford.

Informational: The Health CEO will conduct final paperwork for pending items by December 7, 2018. She will also forward the pharmacy report for the clinics to the Health Board.

Robert Super moved and Renee Stauffer seconded to approve a contract with TANF for basketweaving sessions in Orleans, 8 haa, 0 puuhara, 0 pupitihara.

Robert Super moved and Michael Thom seconded to approve donation of \$38.50 for raffle downriver, and implement \$100 per month cap on donations from the People's Center from here forward, 8 haa, 0 puuhara, 0 pupitihara

Renee Stauffer moved and Michael Thom seconded to approve out of state travel for Buster Attebery to DC, November 13-16, 2018, 8 haa, 0 puuhara, 0 pupitihara.

Renee Stauffer moved and Kristen King seconded to approve Pat Hobbs to participate in panel and speak on behalf of the Tribe behavioral health, 8 haa, 0 puuhara, 0 pupitihara.

Renee Stauffer moved and Jody Waddell seconded to deny the request for travel to Sacramento CA., 6 haa, 1 puuhara (Robert Super), 1 pupitihara (Arch Super). The matter may be referred to TERO for review within policy.

Consensus: to deny the contribution request for the local community park, due to already providing monetary assistance and equipment donation was denied by organization.

Consensus: to deny an extension with Bo-Co-Pa contract due to budget and timing at this time.

Informational: 3 questions for the Health Program to receive at the Bi-Annual Health Meeting shall be provided by Kristen King.

Informational: Management Team meeting agenda was provided as informational to the Council.

Renee Stauffer moved and Kristen King seconded to approve the Organizational chart with change, 8 haa, 0 puuhara, 0 pupitihara.

Informational: library box was ok to install.

Informational: the Tribes Executive Director will go onsite of elder and determine porch fix and costs, after initial review the costs will be considered.

Informational: Reports regarding staff member who vacated their position. The Council will ask for an exit interview to be conducted to ensure information is determined.

Informational: Council Member Jody Waddell asked that a Community Meeting be held and to invite Sheriff Lopey, because the drugs and thieving are becoming overwhelming.

Informational: KTHA shall be asked when the KTHA home will be ready for the Sheriff.

Next Meeting: December 6, 2018 at 10am in Happy Camp

Arch Super moved and Renee Stauffer seconded to adjourn at 3:02pm.

Respectfully Submitted,

Russell “Buster” Attebery, Chairman

Recording Secretary, Barbara Snider