

**Karuk Tribe – Health Board Meeting
October 11, 2018 – Meeting Minutes**

Meeting called to order at 10am by Chairman Attebery.

Present:

Russell “Buster” Attebery, Chairman
Robert Super, Vice-Chairman
Michael Thom, Secretary/Treasurer
Renee Stauffer, Member at Large
Arch Super, Member at Large
Kristen King, Member at Large
Joseph “Jody” Waddell, Member at Large
Charron “Sonny” Davis, Member at Large
Alvis “Bud” Johnson, Member at Large

Prayer was done by Sonny Davis and Buster Attebery read the Mission Statement.

Agenda:

Michael Thom moved and Renee Stauffer seconded to approve the agenda with change, 8 haa, 0 puuhara, 0 pupitihara.

Consent Calendar:

Renee Stauffer moved and Michael Thom seconded to approve the consent calendar, 8 haa, 0 puuhara, 0 pupitihara.

Minutes of September 13, 2018:

The minutes shall reflect that Kristen was marked in attendance, but she was on travel.

Arch Super moved and Sonny Davis seconded to approve the minutes with changes, 7 haa, 0 puuhara, 1 pupitihara (Kristen).

Guests:

1) Al Lugo, Community Member:

Al is present as a community member to announce that he is running for the Siskiyou County Board of Education. He is one of three candidates running for the position. He is here to inform the Council that he is considering the concerns that the Council may have. This is his second time in Happy Camp and his first visit he toured the High School.

He has lived in the area for three years and was an educator for 20 years. He believes in quality education for youth and also would like to have respect for cultural diversity.

He believes that his asset is communication with teachers, working with School Boards and Districts and his previous experience.

He believes in communities and believes in communication with communities and including their input. He asked Cheena Ariza, education employee, and asked that they provide the Tribes concerns directly to him.

Michael commented that while living for 24 years in Happy Camp, and when the youth transferred to outside schools the youth may be succeeding in Happy Camp, he noticed they often

struggle at other districts. He would like the elementary school to communicate with High School. Mr. Lugo agrees, that this needs reviewed so the foundation is set and the elementary schools are prepared to send their kids on to High School as being partners and collaborating.

Robert reported that the Tribe has three different areas so there needs to be communication between County's and school districts.

Buster then reported that he has a verbal commitment from the High School to support a Karuk language class and fund it through Siskiyou County schools. Mr. Lugo announced that that is a good thing, and he would support that direction if he is elected.

Buster reported that the history lesson that has been taught has flaws so Governor Brown is working on correcting that history.

Mr. Lugo asked for the Council and community to reach out to him via email or by phone. Arch commented that he should knock on doors to say hello and do outreach.

2) Eric Cutright, IT Director:

Eric is present to seek approval of agreement 18-A-118 modification (1). This agreement provides an agreement to partner with other entities to move some access to outside networks to receive at no cost access to their services.

Michael Thom moved and Renee Stauffer seconded to approve modification (1) to agreement 18-A-118, 8 haa, 0 puuhara, 0 pupitihara.

He then noted that he has one other quick item. He is working with the team to change update days. Robert discussed with Dale that Thursday's aren't great for the Tribe and attempting to adjust updating on the servers timing to another day.

Robert asked if there is anything that Eric recommends for the Council to know. If there are any benefits or cons for this. Eric noted that he just wants to make it workable and secure the Tribes data and security.

Language:

Arch provided language for the meeting.

[nani-](#) (variant nini-) my

[tík](#) hand, finger; [áfnuun](#) hip; [axvâah](#) head

[kúha / kuhí-](#) to be sick, be hurt

Director Reports:

1) Pat Hobbs, Children & Family Services:

Arrived late. Pat provided her report to the Health Board and reviewed it with them. They were funded for the HRSA and SAMSHA grant.

She thanked the Council for attending the cultural camp. She believes the Membership likes to have that interaction with them and sharing knowledge. She heard there is some drone footage of the event and they will review the legalities of that.

Robert asked if they talked about drone issues and compliance with legal counsel. Prior to the event there was a film person who was doing documentation and IPR was questioned. There was another University member who was very aggressive in filming and Pat was concerned over that activity.

She presented an intern position description for substance abuse. She noted that if the young Tribal folks are interested in this field then she had hoped to obtain them right out of school. This position description allows for backgrounds to be done as well as some type of coverage from the school. Pat noted that these intern position descriptions aren't paid but can be open to all other students and provides practical in the field experience.

Robert asked if there are any programs that people can access through universities and to seek certification. Vickie will fix the formatting.

Arch Super moved and Renee Stauffer seconded to approve the Student Intern Substance Use Disorder Counselor, 8 haa, 0 puuhara, 0 pupitihara.

She then provided a custodian position for the Family Services Center. They feel that they need a full time position. She noted that after review the staff feels that they need some part time hours to provide assistance. Robert asked if the stipulated hours could be done. Pat noted that that is the preference to conduct after hours work.

Robert Super moved and Jody Waddell seconded to approve the custodian position description, 8 haa, 0 puuhara, 0 pupitihara.

She then sought approval of a new position description for the Family Services Center receptionist. Buster asked how this is being paid. Pat reported that it will be 50/50 cost share between Children & Family Services and TANF.

Michael Thom moved and Robert Super seconded to approve the Family Services Receptionist position description, 8 haa, 0 puuhara, 0 pupitihara.

She then sought approval of the Certified Substance Abuse Counselor II position description. It has a few changes such as differing hours, events, etc.

Kristen asked about the client contact position description and the requirement for obtaining the flu vaccine. Pat will make sure she adds that requirement.

Robert Super moved and Sonny Davis seconded to approve the Certified Substance Abuse Counselor II with changes, 8 haa, 0 puuhara, 0 pupitihara.

Pat then provided the Yav Pa Anav Strategic Plan. Arch asked to have a couple Council Members to review this and present it back. Arch and Buster will set time to review this and complete by the next Health Board.

Michael Thom moved and Robert Super seconded to approve Pat's report, 8 haa, 0 puuhara, 0 pupitihara.

2) Emily Kinsella, RPMS Site Manager:

Emily is present to review her report. She has no action items. The visit count is similar to last month. The count is up from last year by 545. The largest increase is mental health and dental. She noted that the providers are staffed so that contributes to the overall data on visit counts.

Robert asked if there is anything that Emily needs to achieve her goals. Emily noted that no, her team is great and they communicate well so she is enjoying her work.

Robert Super moved and Jody Waddell seconded to approve Emily's report, 8 haa, 0 puuhara, 0 pupitihara.

3) Vickie Simmons, HR Director:

Vickie is present to review her report. She updated the Council and she noted that she has some action items. She asked the Health Board for December 14th is her first choice for the Tribes Holiday Party.

Consensus: December 14th will be the day for the Tribe's Holiday Party.

DNR asked for the Natural Resources Technician I position description. They had recent changes to the position description and after screenings and interviews, then the person will now not be required to have a CDL and they made it entry-level.

Arch Super moved and Renee Stauffer seconded to approve the revised DNR Technician I position description, 7 haa, 1 puuhara (Robert Super), 0 pupitihara.

Arch asked why Robert opposed. Robert noted that it doesn't take much to obtain a license and he feels that they should obtain it. The other staff will have to carry the burden of the non-licensed staff.

Vickie then went on to notify the Council that she would like to re-write the HR Coordinator position description to seek additional applicants. She asked if she should present this item or wait. Vickie reviewed the position description changes.

Renee Stauffer moved and Robert Super seconded to approve the revised HR Coordinator position description, 8 haa, 0 puuhara, 0 pupitihara.

Robert Super moved and Renee Stauffer seconded to approve the revised HR Director Position description, 8 haa, 0 puuhara, 0 pupitihara.

Kristen asked what happened to the Orleans LVN position. Vickie reported that the person is staying at their other employment and there is another application but she is waiting for Babbie and Dr. Young-Tripp to determine if they want the interview.

Vickie reported that the staff is happy that the Council approved the updated insurance. Dr. Vasquez asked if they don't use it, then does it roll over. Vickie was unsure and a lot of factors will assist in determining next year's coverage.

Kristen asked about the DUI review. Vickie responded that the DUI program is registered with the State so they review those HR files. The staff did well, with only two clarifications needed.

Michael Thom moved and Sonny Davis seconded to approve the HR report, 8 haa, 0 puuhara, 0 pupitihara.

4) Lessie Aubrey, Manager of Grants, Compliance and Grants:

Lessie is present to provide her report.

Lessie reviewed the CQI reports including vaccines for native and Non-native youth. There are some differences in obtaining this data so it may be off a little, but it is nice to receive data. This is data is from the UDS report not the GRPA report. She reviewed the comparison from Orleans, Yreka and Happy Camp clinics.

The new enrollment period for insurance is open, so she asked that people make appointments and obtain insurance if they need it. Didi provided a lot of assistance during fires delivering air purifiers and outreach. Sharon Denz also assists outside of her regular duties and provides assistance in getting medications for patients directly from manufacturers.

Dancy reported that Yreka patients are roomed within five minutes after arriving. Lessie reviewed reports that had someone complaints that they sat in the patient room for 45 minutes after they were checked in, before being seen, so that is concerning and she hasn't heard of that happening again. She will monitor this though to ensure wait times aren't just at check in.

Lessie noted that she will need to meet with the Council this month to ensure she has time with the Council to conduct credentialing and privileging.

HRSA site visit is being scheduled for July.

Renee Stauffer moved and Jody Waddell seconded to approve Lessie's report, 7 haa, 0 puuhara, 0 pupitihara (Robert absent for vote).

5) Dr. Lew, Dental Director:

Dr. Lew is present to provide her report. She thanked the Council to attending training in Dallas TX. She learned a lot at her training. She noted that the trainer was an advisor for Obama and it was noted that healthcare costs is 80% of GDP and 5% of patients spending on their healthcare. The costs are so large and how little of the portion of the people are paying that. In order to make it better, we always have to work on prevention.

She noted that with the CRIHB report, there was a lot of numbers that went up and includes data on prevention services. They will seek additional funding from CRIHB to replace dental lobby chairs and obtain educational tools.

Dr. Lew reviewed the provider coverage. The Health Board was happy to receive information about the services and coverages at all sites.

Yreka, Happy Camp and Orleans Clinics are paperless now. It took about three months, but she is so proud of the staff. She has two brand new chair units in Yreka which provides ease of use. Dr. Lew noted that patients notice these types of changes.

Jessica Courts was hired and started as an OHCC in Yreka. She is eager and willing to assist. Shannon is going to travel to cover Happy Camp to provide services for OHCC.

In Happy Camp they hired a new receptionist who will start sometime soon. They are fully staffed in the dental program.

She noted that implants are useful. Shingle Springs has been doing it for 10 years and the Health Board needs to evaluate this and provide guidance. There are a lot of costs and services that need to be discussed. Whenever the Council wants to consider this seriously then they need to discuss levels of care at the facilities. Michael noted that Dr. Lew needs to develop this recommendation and present it to the Council. Dr. Lew is working on procurement for items that are needed, and then will discuss the roll out of the items. She has some information from Shingle Springs and they are hoping to have direction by early next year in providing this service.

Robert Super moved and Sonny Davis seconded to approve Dr. Lew's report, 8 haa, 0 puuhara, 0 pupitihara.

6) Darryl McBride, Director of Family Services:

No report, not present.

7) Josh Stanshaw, Operations Manager:

Josh has three action items for the Health Board. His first item was a grant through Partnership. There was no resolution attached but he will submit it to the consent calendar for the Council Meeting.

He then presented MOU with partnership Health plan, under 19-M-001. The health program is fully staffed at this time but should they need assistance this could be used as a recruitment tool. Arch asked if this same program that Raul introduced. Josh was not sure but understands this has assisted the health program in recruitment previously.

Arch Super moved and Jody Waddell moved to approve 19-M-001 with Partnership Healthplan of California, 8 haa, 0 puuhara, 0 pupitihara.

He then presented a time extension with Veteran's Affairs under amendment (4) to agreement 14-A-065.

Jody Waddell moved and Bud Johnson seconded to approve amendment (4) to agreement 14-A-065, 8 haa, 0 puuhara, 0 pupitihara.

Robert Super moved and Sonny Davis seconded to approve Josh's report, 8 haa, 0 puuhara, 0 pupitihara.

Jody asked about the staff coming to obtain their flu vaccine. Michael noted that they are very busy and needed the flu vaccines to accommodate the Council schedules.

8) Tony Vasquez, Medical Director:

Dr. Vasquez is present to provide his report. He noted there was a provider that was recently arrested for over-prescribing, not at the Tribes clinics, but as a notification the States is cracking down on this type of behavior. The clinics do their best and are working on a suboxone clinic. He reviewed the staffing of the health program.

Pat added that Dr. Tyson is interested in working with ICWA cases. The suboxone licensing is 8 hours for an MD and 24 hours for mid-levels.

Michael Thom moved and Renee Stauffer seconded to approve Dr. Vasquez's report, 8 haa, 0 puuhara, 0 pupitihara.

9) Rondi Johnson, Health CEO:

Rondi is present. She thanked the Council for letting her come back. She feels that everything is improving and she hopes they continue to grow. She noted that if the Health Board has any questions then to send them to her.

There are some alarming numbers for charting and she will follow up regarding that in closed session.

Robert Super moved and Sonny Davis seconded to approve Rondi's verbal report, 8 haa, 0 puuhara, 0 pupitihara.

Closed Session:

Michael Thom moved and Bud Johnson seconded to uphold the CHS denial and pay for CHS Case #310, 7 haa, 0 puuhara, 1 pupitihara (Jody Waddell).

Arch Super moved and Renee Stauffer seconded to approve \$500 burial discretionary for TM, 7 haa, 0 puuhara, 1 pupitihara (Kristen King).

Arch Super and Renee Stauffer seconded to increase April Attebury VISA to \$5,000, 8 haa, 0 puuhara, 0 pupitihara.

Renee Stauffer moved and Kristen King seconded to approve donation to Orleans Elementary School of one raffle item, 8 haa, 0 puuhara, 0 pupitihara.

Arch Super moved and Renee Stauffer seconded to approve out of state travel for Lessie Aubrey to Minneapolis MN., November 4-7, 2018, 8 haa, 0 puuhara, 0 pupitihara.

Renee Stauffer moved and Michael Thom seconded to suspend #4227 from health services/facilities for a period of three months, 8 haa, 0 puuhara, 0 pupitihara.

Michael Thom moved and Renee Stauffer seconded to approve contract 19-C-008, 6 haa, 0 puuhara, 2 pupitihara (Arch/Robert).

Informational: to have the Health CEO follow up on PRC denial and appeal process with policy.

Renee Stauffer moved and Michael Thom seconded to approve the health financial report, 8 haa, 0 puuhara, 0 pupitihara.

Informational: to have the Health CEO follow up on provider documentation.

Informational: to have the Health CEO follow up on paperless charts that was not finalized.

Robert Super moved and Jody Waddell seconded to discipline employee who didn't turn their report provide stern warning for Health Board and Council Meetings that reports will be done or disciplinary action will begin, 8 haa, 0 puuhara, 0 pupitihara.

Renee Stauffer moved and Jody Waddell seconded to appoint Michael Thom as the Head Start Liaison, 7 haa, 0 puuhara, 1 pupitihara (Michael Thom)

Informational: the Executive Director shall ensure TANF Committee Meetings are being held and TANF representatives are notified.

Robert Super moved and Michael Thom seconded to reject resolution 18-R-114 TGC background and remain with Renee Stauffer for a period of two weeks to cover, 6 haa, 0 puuhara, 2 pupitihara (Sonny/Renee).

Arch Super moved and Robert Super seconded to accept resolution 18-R-115 and accept background contingent on compliance within regulation, 6 haa, 0 puuhara, 2 pupitihara (Renee/Sonny).

Next Meeting: November 1, 2018 at 10am in Happy Camp.

Arch Super moved and Sonny Davis seconded to adjourn at 3:19pm.

Respectfully Submitted,

Russell “Buster” Attebery, Chairman

Recording Secretary, Barbara Snider