

**Karuk Tribe – Council Meeting
November 15, 2018 – Meeting Minutes**

Meeting called to order at 10am by Vice-Chairman Super.

Present:

Robert Super, Vice-Chairman
Michael Thom, Secretary/Treasurer
Alvis Johnson, Member at Large
Charron Davis, Member at Large
Joseph Waddell, Member at Large
Renee Stauffer, Member at Large
Arch Super, Member at Large
Kristen King, Member at Large
Verna Reece, Member at Large

Absent:

Russell Attebery, Chairman (excused)

Robert read the Tribes Mission Statement and Sonny completed a prayer for the audience.

Agenda:

Arch Super moved and Sonny Davis seconded to approve the agenda with change, 7 haa, 0 puuhara, 0 pupitihara.

Consent Calendar:

Arch inquired about CSD resolutions. Emma Lee reported that one is for pass through and one is direct funding for the Karuk Tribe.

Arch Super moved and Renee Stauffer seconded to approve the consent calendar, 7 haa, 0 puuhara, 0 pupitihara.

Minutes of October 25, 2018:

Arch Super moved and Bud Johnson seconded to approve the minutes of October 25, 2018, 5 haa, 0 puuhara, 2 pupitihara (Renee/Kristen).

Language:

píit new, fresh

kuma- its (possessive); kind of ...; some ... or other

áaraaha / áaraahi- (plural animals or people) to live, to stay, to sit, to be

Election Committee:

Michelle Spence and Dolores Voyles from the Election Committee are present to approve the election and conduct the swearing in of the newly elected officials.

Robert Super took his oath of office and provided a speech reiterating the open door policy.

Sonny Davis took his oath of office and provided a speech. He announced that he wasn't able to campaign but he was thankful for the votes he received and he is willing to serve his people for four more years.

Verna Reece took her oath of office and provided a speech.

Jody received a gift from the Council and thanked the Membership and the Council for their hard work.

Director Reports:

1) April Attebury, Judicial Systems:

April is present to review her report. She did update the Council and seek approval of contract 19-C-015 with a Judge Pro-tem, Joseph Wiseman.

Michael Thom moved and Renee Stauffer seconded to approve contract 19-C-015, 7 haa, 0 puuhara, 0 pupitihara.

Both Victim Services employees were re-hired after layoff due to a funding source that has now been received. The transitional and domestic violence house is at full capacity.

Renee Stauffer moved and Bud Johnson seconded to approve April's report, 7 haa, 0 puuhara, 0 pupitihara.

April would like to request a VISA for Chelsea Preston.

Renee Stauffer moved and Sonny Davis seconded to issue Chelsea Preston a VISA for \$2,500, 7 haa, 0 puuhara, 0 pupitihara.

2) Scott Quinn, Director of Land Management:

Scott has two action items. He first presented a resolution to change the site plan in Yreka for the Amkuuf Smoke Shop in Yreka. He reviewed the conditions with the Council.

Arch Super moved and Sonny Davis seconded to approve resolution 18-R-132, 7 haa, 0 puuhara, 0 pupitihara.

He then sought approval for a phone for the White Mountain Estates Park Manager.

Arch Super moved and Renee Stauffer seconded to approve a phone for the White Mountain Estates RV Park Manager, 7 haa, 0 puuhara, 0 pupitihara.

He then commented that the next plan out there is to work on a couple stalls that can be corrected to provide some compliant upgraded parking areas.

He asked for direction from the Tribal Council on a list of property purchases. There isn't a large budget for purchases so he would like some direction to move forward. He reported that there is Underwood property in Orleans and Sherwood property in Happy Camp but also other information he has sent to the Council already.

He continues to work on the codes and ordinances.

Kristen asked about the old dredge road in Orleans. Scott noted that he sent 5 properties of interest and maps, which he provided to the Council and Josh. Arch suggested that Scott attend the next planning meeting regarding land.

Renee Stauffer moved and Bud Johnson seconded to approve Scott's report, 7 haa, 0 puuhara, 0 pupitihara.

3) Leaf Hillman, Director of DNR:

Leaf is not present, report provided.

Arch Super moved and Sonny Davis seconded to approve Leaf's report, 7 haa, 0 puuhara, 0 pupitihara.

4) Misty Rickwalt, Director of Transportation:

Misty is in Orleans video-conferencing. Misty provided her report and updated the Council on work on Apsuun road obtaining crash data to secure additional funding. She is working with KTHA and Yreka PD, to address this funding source and hopefully develop safety mechanisms.

She has been working with DNR on applying for a transportation grant on climate change for transportation. She will be working with Kari, Sinead and Alex Watts-Tobin.

She has been working on updating the transportation inventory and updating existing MOU's with the USFS, County and the City of Yreka.

Arch asked about the speed bumps in Yreka and asked if they are going to be more permanent. Misty is hoping to have more permanent ones.

Renee Stauffer moved and Bud Johnson seconded to approve Misty's report, 7 haa, 0 puuhara, 0 pupitihara.

5) Sara Spence, KTHA ED:

Sara is present to review her report. She announced that the Happy Camp Wellness Center is open and will be actively used this coming week. The Quarterly Meeting with KTHA will be on Monday.

The Indian Housing Program is open for applications at this time.

There is nothing new on the NAHASDA re-authorization but they are hoping that next year they will have more information.

Staffing is back on track and KTHA is fully staffed.

The Yreka Wellness Center floor repairs were done and she feels that the hold is working and hopefully that will hold up.

She is working with Pat on a men's transitional home and they hope to have that open in January. Orleans Mutual Water Company has updates but that will be done with the Council and KTHA BOC at the quarterly meeting.

There will be additional training provided to the Managers and she will provide that to Josh to distribute to the Managers.

Renee asked if a timeline was provided to the officer for the home in Orleans since the Tribe has been waiting. Sara reported that yes, there is movement and it will be offered soon, the officer was on paternity leave.

Arch Super moved and Renee Stauffer seconded to approve Sara's report, 7 haa, 0 puuhara, 0 pupitihara.

6) Karen Derry, KCDC OM:

Karen is present to provide her report.

She thanked Josh for the Management Team meeting yesterday because it was productive and it was the best one that was held.

Karen provided the budgets and Amkuuf memo to move the Yreka Smoke Shop. The Head Start grant was returned for errors, and she will be working on submitting those required grammar corrections and forms and it will be uploaded for FY19.

Robert asked about the roof at Head Start. Karen reported that Ryan conducted some fixes and there are no leaks. She is having Indian Health Services come onsite to check the site. She is working with the Office of Head Start on discussing a potential remodel opportunity. Karen reiterated that the request from KCDC to Ryan was to install air ventilation so condensation doesn't continue to happen.

There is a business marketing plan for biomass that is occurring.

The Happy Camp Computer Center MOU with TANF has not occurred to date. KCDC is funding it out of indirect at this time and it would be easier on KCDC if TANF offset that funding with eligible clients. Robert asked if there was a meeting set up with Leaf and Bill regarding biomass. She has attempted to, but has not received a response.

Arch Super moved and Sonny Davis seconded to approve Karen's report, 7 haa, 0 puuhara, 0 pupitihara.

7) Dion Wood, TERO Director:

Dion is present to provide his report to the Council. He has included meeting minutes and strategic plan for Yav Pa Anav.

The Caltrans update was held and they were basically told that the Tribes were SOL because the State is a union friendly state.

Dion would like to have the old TANF office or other alternative is the Resource Center. Dion would like the Tribes input on the space needed. There needs to be equipment and space. They cannot move forward until they identify space.

Robert asked if Dion spoke to Caltrans on the trees on I5. Dion has not heard back regarding the matter.

Kristen congratulated Dion on his recent recognition.

Arch updated the Council on the review of the Yav Pa Anav Strategic Plan. Arch noted that this plan is good but it requires staff and Directors to participate. Arch noted that when the Council approves this, Yav Pa Anav will bring forward Directors for not participating in wrap around services. Renee would like to read the plan before approval. This shall be approved in the next two weeks.

April commented that there is a resolution number for the plan because that is a requirement. There used to be an MOU for the Yav Pa Anav plan and that might be something to get done again.

Arch Super moved and Kristen King seconded to approve Dion's report, 7 haa, 0 puuhara, 0 pupitihara.

8) Josh Saxon, ED:

Josh is present to review his report. Josh and Eric are working with KRRBI issues and the Yurok Tribe will be supporting that role.

Josh will be covering the People's Center Coordinator position since it has been vacant. It was unknown if there were any applicants.

The Tribe continues to work with Siskiyou County on SGMA.

He attended a meeting with the DNR folks and they are hoping to obtain three year position funding for an outreach position.

He thanked April for the court coalition meeting that was recently held. It was a great meeting.

They are still working with Alan Mickelson and the Secretary of Interior and to review the next steps of those meetings.

Arch asked about the Yav Pa Anav and the concern with tutoring program. Arch reported that Joseph Ferreira had concerns as well. He asked that Josh follow this to ensure it is completed. April updated the Council on continued discussions on tutoring and the process. Moving forward better communication would be best.

Lester announced that he works with all the programs and continually discussed that TANF has to certify the youth and receive report cards. Lester noted that he needs qualifying documents in order to provide services; he has communicated this with several staff members. There are services and special needs youth that have additional services but not report cards, so he has to do assessments on this. Again, communication is key.

Arch asked if there is a checklist for tutoring contracts and the services offered. Josh explained that there is and the staff needs to be held accountable, and also the parents and clients that need to submit information. Renee offered to provide assistance from her position at the Orleans School Site Council.

Eric then presented resolution for a letter of credit for PG&E. He originally presented resolution 18-R-074 but the resolution was under SVB and they have since changed to Mechanics Bank, so he is bringing that updated name change back to the Council.

Arch Super moved and Kristen King seconded to approve resolution 18-R-074, 7 haa, 0 puuhara, 0 pupitihara.

He then updated the Council on the Orleans server. The Orleans Clinic server needs to be replaced and will have data recovery services to obtain the data back.

Arch Super moved and Kristen King seconded to approve Josh's report, 7 haa, 0 puuhara, 0 pupitihara.

9) Laura Mayton, CFO:

Laura is present to review her report. She has one action item. It is the annual membership dues for CRIHB and the Darrel Hostler contribution.

Arch Super moved and Kristen King seconded to approve CRIHB Associate Membership fees, \$12,000, 7 haa, 0 puuhara, 0 pupitihara.

The Tribes indirect cost proposal should be approved by the Department of Interior. She also noted that she met with a third party hotel for RRC. She will wait and discuss this with the Council.

Her staff has been extremely busy, working through the weekends to accommodate audit requirements that are due a month earlier than the previous auditors.

Renee Stauffer moved and Bud Johnson seconded to approve Laura's report, 7 haa, 0 puuhara, 0 pupitihara.

10) Lester Alford, TANF Director:

Lester is present to review his report. They have an estimated 40 clients for the previous month.

He reviewed the budgets of the NEW, LIHEAP, and GA assistance that have been provided. For the Orleans site they are revamping the office because Jennifer Goodwin will go to Orleans a couple days a week. He is moving Phil into the small office with the Case Worker. This will free up space for the Council to use the building as seating during the weather.

Tutoring is being conducted and he ensures assistance for children. He has been burned waiting for paperwork so he needs to tighten that up. He also noted that the requirement of paperwork has to be upheld.

The Yurok Tribe put their area into the Yurok plan to cover their Members and other Indians in Orleans. This is being worked on to allow services that cover the youth, because the Karuk Tribe also includes this service area and other Indians. The Hoopa Tribe does not do this.

Arch asked about TANF Meetings. Lester reported that he sent that out and Josh reported he received it. They will send that to the Council representatives.

Arch also asked about the Youth Council and if that is underway. The Youth Council in Orleans that Phil works with is separate with Phil. DNR has a Youth Council as it was determined too. Lester wasn't sure about the groups have broken off and into different groups. Arch noted that if Phil is working on a Youth Council then it would be good to collaborate.

Verna Reece moved and Sonny Davis seconded to approve Lester's report, 7 haa, 0 puuhara, 0 pupitihara.

Closed Session:

Arch Super moved and Renee Stauffer seconded to approve the revised procurement with Lotek Wireless for Elk Collars, 7 haa, 0 puuhara, 0 pupitihara.

Consensus: The staff needs to turn in receipts on time and within policy.

Consensus: to move with the RV Park home being the location of the Early Childhood Development site.

Consensus: to receive follow up from KTHA on the Tribes request to install art work that serves as noise reduction as well in the Orleans Council Chambers.

Informational: the Council video-conferenced with the Grant Writer to discuss potential ICDBG priorities.

Arch Super moved and Renee Stauffer seconded to appoint Travis King to the KCDC BOC, 6 haa, 0 puuhara, 1 pupitihara (Kristen King).

Verna excused from the room

Arch Super moved and Renee Stauffer seconded to waive policy and allow contract 19-C-004, 6 haa, 0 puuhara, 0 pupitihara.

Verna returned to the meeting.

Sonny Davis moved and Kristen King seconded to appoint Arch Super to the KTHA BOC, 5 haa, 0 puuhara, 0 pupitihara. (Arch/Verna absent for vote).

Renee Stauffer moved and Arch Super seconded to approve the revised and updated Committee list, 7 haa, 0 puuhara, 0 pupitihara.

Arch Super moved and Kristen King seconded to approve Enrollment mailing invitations to Yreka area elders, 7 haa, 0 puuhara, 0 pupitihara.

Arch Super moved and Michael Thom seconded to approve holiday discretionary budget, 7 haa, 0 puuhara, 0 pupitihara.

Arch Super moved and Kristen King seconded to stay a member of CNIGA, 6 haa, 1 puuhara, (Renee Stauffer), 0 pupitihara.

Employee Drawn: Roberta Kelly

Consensus: to approve the revised SGMA letter for Shasta.

Approved: 19-A-004 with Wayne Elston to demolish the trailer.

Renee left the meeting 2:51pm.

Informational: Yav Pa Anav ROI has been done and they will potentially be taking their first family as a case study.

Informational: Committee/Commission appointment discussion was held.

Informational: review of the People's Center Coordinator vacancy is requested. In the interim ED will serve as the supervisor.

Council caucus was held.

Next Meeting: December 20, 2018 at 10am in Happy Camp.

Arch Super moved and Kristen King seconded to adjourn at 3:49pm.

Respectfully Submitted,

Robert Super, Vice-Chairman

Recording Secretary, Barbara Snider