

**Council Meeting
October 25, 2018 – Meeting Minutes**

Meeting called to order at 10:05am by Chairman Attebery.

Present:

Russell “Buster” Attebery, Chairman
Robert Super, Vice-Chairman
Michael Thom, Secretary/Treasurer
Arch Super, Member at Large
Alvis “Bud” Johnson, Member at Large
Charron “Sonny” Davis, Member at Large
Joseph “Jody” Waddell, Member at Large
Kristen King, Member at Large (Orleans Video-Conferencing)

Absent:

Renee Stauffer, Member at Large (excused)

Buster read the Mission Statement and Sonny Davis completed a prayer.

Agenda:

Robert Super moved and Bud Johnson seconded to approve the agenda with changes, 7 haa, 0 puuhara, 0 pupitihara.

Consent Calendar:

Robert Super moved and Bud Johnson seconded to approve the HHS portion of the consent calendar and review the TANF portion, 7 haa, 0 puuhara, 0 pupitihara.

Minutes from September 27, 2018:

Michael Thom moved and Robert Super seconded to approve the minutes of September 27, 2018, 5 haa, 0 puuhara, 2 pupitihara (Jody/Arch).

Old Business:

(We are hearing) was said in Karuk.

Guests:

1) Siskiyou Community Services Council:

Kathy is present to provide information to the Tribal Council regarding referral services for a 211 program in Siskiyou County. If people want to call someone for assistance they would call an 800 number which will link them into a 211 call line.

The intention is to have multiple ways to get the information people may need and access assistance. There are 20 un-served Counties so there is a lot of collaboration to bring this service to the areas during emergencies and individual emergencies.

These numbers will provide a live person who can guide individuals through the system and connect them with services.

There is outreach that is needed to build collaboration. Buster thanked Lisa for attending. There has been some discussion with CRIHB on an 800 number and the 211 program. It is a National program and the entities are trying to get it accomplished locally. Buster noted that the Council

will discuss with the staff and identify how the Tribe can assist. Buster also reported that if the Tribe can assist in permitting then to provide that information. Lisa reiterated that they are looking at ways to provide assistance and the Administration for the office is not a supported piece at this time.

Robert asked if CSC is involved with the homeless shelters in the area. Lisa reported that yes, and the agencies will be included in the database for referral services.

Michael commented that there should be information not sent to Ventura or down south, and the database should be created and developed in the local area because there needs to be more employment opportunities locally. He reiterated that this is a great idea but hiring local would be a good goal in the area to create jobs and provide a much needed service. Lisa agrees, but the high cost of staffing with training, there isn't enough funding to sustain at a local level. They hope to evaluate that at a later time, but right now it is not feasible.

2) Pat Hobbs, Children & Family Services:

Pat is present to seek approval of out of state travel requests.

She would like to seek approval for out of state travel for Samala Maloney to Tulsa OK, December 10-14, 2018.

Arch Super moved and Robert Super seconded to approve out of state travel for Samala Maloney to Tulsa OK., 7 haa, 0 puuhara, 0 pupitihara.

She then provided the other two requests for training for Tanya Busby and Joseph Snapp to Billings MT., November 11-16, 2018.

Robert Super moved and Joseph Waddell seconded to approve out of state travel for Tanya Busby and Joseph Snapp, 7 haa, 0 puuhara, 0 pupitihara.

Director Reports:

1) April Attebury, Judicial Systems:

April is present to provide her report. She has no action items but provided her report for review. She has two programs information that was not included in the report because they were turned in late, so she provided those updates at this meeting. She provided the domestic violence data and family violence prevention services program operations.

April commented that there is an issue with homelessness in the areas. She receives program referrals but if the clients don't match the service criteria then she can't provide services. April noted that the need is there so if the Council wants to develop a task force or develop an agenda item at Yav Pa Anav to discuss some sort of assistance for this that would be good.

April noted that running a DV transitional house is a lot of work but a homeless shelter may be a service that is needed, and she is sure that will have its own issues as well with its own struggles.

Michael asked for an update on the recent grant funding to renovate the old log cabin bar. April reported that the notice of award had included special conditions. They have worked on those and requested changes to the budget, and now they are waiting for the indirect cost rate, then they will be ready for the Tribes funding to be released. In the interim Scott, Josh and April have developed some timelines for that project. They will need an onsite TA person from the grantor prior to it moving forward.

Buster congratulated April on securing three large grants and asked how she is doing with the administration of the grants. April noted that Josh and April have been discussing possibly re-arranging staffing to provide assistance. In the grants themselves the one that was applied for with the phase II victims of crime, she is including a Manager position which will oversee the victim services programs.

Robert Super moved and Bud Johnson seconded to approve April's report, 7 haa, 0 puuhara, 0 pupitihara.

2) Scott Quinn, Director of Land Management:

Not present, report provided.

Arch Super moved and Michael Thom seconded to approve Scott's report, 7 haa, 0 puuhara, 0 pupitihara.

3) Josh Saxon, Executive Director:

Josh is present to provide his report. He has been covering the Compliance position since Emma Lee has been out. It is a learning experience and he has a whole new appreciation for administrative processes. As a Manager this is a good experience for him to learn what his staff does. His direct reports provided their reports and training reports are attached as well. He added that the organization should be better at providing training reports.

On the agenda there are Committee reports and he would encourage committees to provide minutes and reports.

He had a workforce development meeting and it was very productive. He also had a tutoring meeting which was helpful to get everyone on the same page.

Michael commented that on the IT Director report there is an action item. Eric explained that the modification with EnterTribe will not be presented this evening but he will provide additional information in closed session with the Council.

Robert Super moved and Sonny Davis seconded to approve Josh's report, 7 haa, 0 puuhara, 0 pupitihara.

Remote Site: Orleans:

4) Leaf Hillman, DNR Director:

Report provided, not present.

Buster asked if Josh is on the PCAC. Josh reported that he is not on the Committee but he is the People's Center Supervisor. Buster commented that he would like to provide a report to the PCAC from the Heritage Commission perspective. He noted that perhaps Alex could provide some type of report as well. Josh will get Buster an invite to the next PCAC for that report.

Arch Super moved and Robert Super seconded to approve Leaf's report, 7 haa, 0 puuhara, 0 pupitihara.

5) Misty Rickwalt, Director of Transportation:

Not present, report provided.

Buster briefed the audience from Misty's report, commenting that some projects are coming to a close and final reports are being submitted. Buster noted that there were questions regarding the speed bumps for Yreka. Marsha Fraley inquired about that, and it was commented that there was a request to have boulders for the speed bumps on Apsuun, because drivers are going around the speedbumps. The Council will discuss this at a later time.

Arch Super moved and Jody Waddell seconded to approve Jody's report, 7 haa, 0 puuhara, 0 pupitihara.

6) Sara Spence, KTHA ED:

Sara is present to brief her report. She noted that at last month's meeting the two leases were approved but then Scott had edits. She provided the new versions with Scott's changes. These new versions will supersede the previous versions; 15-A-029 (2) for lot 4 in Yreka.

Arch asked who reviews the documents. Sara noted that the BIA, Scott, Laura, Emma Lee, and Josh provided a review. The signature page doesn't have a sign off page, but Sara contributes that as the staff being busy, so she has their email confirmations of approval.

Jody Waddell moved and Bud Johnson seconded to approve agreement 15-A-029 (2), 5 haa, 0 puuhara, 2 pupitihara (Arch/Robert).

The second one is 18-A-152 (1) for lot number 3 in Yreka.

Robert Super moved and Sonny Davis seconded to approve agreement 18-A-152 (1), 7 haa, 0 puuhara, 0 pupitihara.

She then noted that the grand opening for the Happy Camp Wellness Center is in Happy Camp at 10am. She has checked with the Council schedules for their availability so it should work, and she would appreciate as many attending as possible.

Fixes to the Yreka Wellness floor are being conducted this morning.

Arch Super moved and Jody Waddell seconded to approve Sara's report, 7 haa, 0 puuhara, 0 pupitihara.

7) Karen Derry, KCDC OM/ED:

Karen has no action items but she asked Josh about contact with Ryan and the lack of response regarding the mold issue at the Happy Camp Head Start. Josh will assist Karen and Ryan with communication. Michael will discuss the EnterTribe grant with the Council.

The Biomass next phase will be drafted and will be moving forward with a marketing and business plan study. She will provide additional information at a later time.

The KCDC Board will look at assisting people in a laundry service business that will assist in offsetting costs to other agencies, as well as review of solar panels for the casino site.

Buster asked if the mold issue at the Happy camp Head Start was mediated by the maintenance crew with Clorox spray and the insurance was pending. Karen hasn't heard anything back to date but there were some minor fixes implemented. Buster then asked about the MOA between TANF

and KCDC. Karen reported that that is pending. Josh announced that that is pending ACF approval.

Michael commented that the Head Start building is the Tribes and the issue needs resolved sooner rather than later and the insurance money can be paid back to the Tribe. Laura reported that she knew there was an issue with mold but she didn't know there was a leaking roof. She noted that insurance doesn't pay for normal wear and tear and she hasn't been involved in that specific issue, but involved in the insurance claim. Josh noted that as a part of mitigation Ryan has sprayed Clorox and conducted a clean-up that was recommended. Michael believes insurance will cover this because it was due to a tree falling on the roof during bad storms, and Laura noted that if the report was done, then it can be repaired by the Tribe and then the Tribe would recoup the money provided by the insurance company. Laura believes that the Tribe should be reimbursed if the Tribe provides the contractor for the fix; it would just need to be done. Josh reported that the Tribe won't be reimbursed and the insurance company would provide a contractor. Jody would like the facility to be free from harm and have safe and secure environment for kids and staff. Laura believes that the insurance company will reimburse the facility repairs and if they came onsite and did a review/assessment, and then it could move forward. Laura offered to provide a call to the insurance company, and offer assistance, because she doesn't know what Ryan has done up to this point. Josh will assist in communicating with Ryan and Karen on the status of the Head Start facility.

Kristen asked if Karen is going to attend a conference in New Mexico. Karen will check into that and determine if she can attend.

Robert Super moved and Sonny Davis seconded to approve Karen's report, 7 haa, 0 puuhara, 0 pupitihara.

Karen also followed up with a Yootva for the video-conferencing, because it saves time and travel when attending meetings.

8) Dion Wood, TERO Childcare:

Dion is present to provide his report. He announced how great it is to be alive and drive through the aboriginal territory.

Dion updated the Council on his report. Dion believes that the Tribe is the only right to work Tribe. He dispatched 4 Tribal Workers for the Orleans job which generated revenue. Michael noted that with Dion's late report he would request to bring copies to the meetings. Dion agreed, and he will make sure he does that in the future.

He wanted to discuss Dam Removal. He is kind of Dam mad about it. He noted that the Tribe appointed someone to represent the Tribe but TERO was not even represented. It is a non-mandatory goal of 5% tribal, and 5% local allowance in the RFP's that went out. He is frustrated about this being non-mandatory. He is disappointed that TERO wasn't considered. He is hopeful for the Yurok Tribe relationship to foster communication and seek a summit to discuss this and some type of explanation on tribally owned business and Tribal persons in relation to Dam Removal. Buster asked why a notation of "non-mandatory" percentage was included if there is going to be no accountability to observe tribal businesses and tribal people. The Director of KRRC offered a Summit Meeting in early December. Dion is really frustrated that the funding will go someplace else other than Tribally Owned businesses and Local Businesses.

Dion will be meeting with Yurok TERO next week to develop Summit discussions.

The annual TERO update is coming up in December. He would like to seek approval for Lavon Kent to attend and also invite Josh to attend. He would like approval for himself and 3 TERO Commissioners along with the ED.

Robert Super moved and Sonny Davis seconded to approve travel for Dion Wood and 3 Commissioners to Las Vegas, NV., 7 haa, 0 puuhara, 0 pupitihara.

Josh will check his schedule to determine if he can attend.

He noted that Childcare regulations are coming through and providers need 9 background checks, so this is a challenge. The State has a ton of money for services offered in California but the rural areas are left behind. The State will be doing a follow up visit to Orleans and Happy Camp to ensure small communities receive assistance.

He did mention that the State team won a \$200k grant and it will go to the Tribal Childcare Association and with that they will go to rural isolated communities and bridge communication with the State to provide some type of assistance in rural areas. They will advocate for policy changes to support direct funding to rural communities.

Dion also mentioned that he would like to explore a Head Start/Childcare concept in Happy Camp. He would like to do this in Orleans as well, but at this time in Happy Camp it may be an option. This would allow access to childcare funding. With Head Start under KCDC there needs to be good communication with both entities, but it can be done. If there is full day care provided then there may be funding opportunities.

Marsha Fraley asked if there is a tribal childcare facility in Yreka. Dion reported that no, there isn't but they will continue to work on this avenue. Marsha noted that there is a need for childcare for Tribal children in all communities. Dion agrees and noted that Yreka has options for childcare, and the other communities don't at this time. However, he agrees that tribal daycare facilities are needed throughout the tribe's areas.

Robert asked Dion to discuss the trees on I-5 and Candy Vance has not responded. Dion will follow up on this at his Caltrans Meeting.

Laura noted that the 477 compacting could be a possibility in all three communities and Dion concurred. They will review that option as well.

Robert Super moved and Sonny Davis seconded to approve Dion's report, 7 haa, 0 puuhara, 0 pupitihara.

9) Laura Mayton, CFO:

Laura is present to review her report.

She first asked for the Tribal Council to approve the policy changing contracts, agreement, procurements up to \$5,000.

Jody Waddell moved and Robert Super seconded to approve the policy change to \$5,000, 7 haa, 0 puuhara, 0 pupitihara.

Her next item is the shortfall for the New Markets project. There was a shortfall for the FMC, and then there were change orders, and the cost to close the Tax Market project was larger than anticipated. KTHA will have a shortfall as well. The Tribe's shortfall is \$227,303.75. The Council will discuss this further in closed session.

The new auditors were onsite to conduct planning for the audit. There are strict deadlines that must be met. KTHA and KCDC also have these strict deadlines. She believes that the firm will be good and very thorough. The Indirect cost proposal is being worked on and she assumes it will be done in the next two weeks.

Laura is concerned on reporting and items that need to be done by Friday at noon regarding the Casino. She is confident that RRC will get them done, and it has been extended to the very last time available, but if not done it will default to Wells Fargo sending a finding. She will monitor this but wants the Council to know that items need done on time and setting earlier deadlines may be needed to ensure time doesn't pass by with so much going on.

Robert Super moved and Sonny Davis seconded to approve Laura's report, 7 haa, 0 puuhara, 0 pupitihara.

10) Lester Alford, TANF Director:

Lester is present to review his report. There are 39 clients for the month of October.

He reviewed the budgets that he oversees including, LIHEAP, GA, NEW, etc. ACF has not contacted him regarding independent contracts to date so he will not be presenting those.

He needs a VISA for his Administrative Assistant for \$4,500 to purchase items that are needed for kids' incentives.

Jody Waddell moved and Sonny Davis seconded to approve a VISA for TANF Administrative Assistant, \$4,500, 7 haa, 0 puuhara, 0 pupitihara.

He also noted that he provided his staff training reports from their recent travel. He noted that LIHEAP, General Assistance in-home healthcare is becoming an abuse of the program. He noted that he has been working on independent contracts and a scope of work for the staff and then Jennifer will do an assessment with Elders. He explained that he will move this more toward a guideline similar to the County. The BIA budget is funded at \$45,000 and the cost is \$80,000 and there are only 10 elders receiving assistance. As soon as he evaluates this he will provide information back to the Council.

Laura commented that if the eligible services are being provided then they need to be maintained. She also reported that if the services are being misused then that needs to be evaluated as well. He is evaluating what services are provided for 8 hours a day. On Lester's reports they see the service provided but the Council provides additional funding so he would like to ensure this is monitored for accuracy and consistency, so the services are provided, compliantly.

Marsha asked if this is for downriver only. Lester reported no, it is for all locations. He noted that there are services in Yreka and Happy Camp. She additionally asked if someone could do a random visit for the clients to ensure there isn't a misuse of funds. Lester reported that once he identifies an intake and assessment then they will know what is needed and base assistance that meets the needs of the Elders.

Marsha asked what the CHR's do. She noted that they don't go up to Yreka KTHA at all.

Lester asked about LIHEAP emergency assistance showing no funding. Lester commented that LIHEAP has not provided the funding to date as of yet and it is funded based on what is provided, so he can't guess an amount, but waits until it is released.

Buster asked about the current caseload for staff is the same for Yreka, Happy Camp and Orleans. Lester noted that there are 39 clients, and all case managers are able to provide case management so he is working with one case worker moving her to do nothing but family service plans and projects. He noted that there were 75 clients previously and to balance the load they will assign other work re-distributing to other staff. He is working on different projects and assisting departments on accessing project funding.

Kristen asked if one case worker will do all the family plans. Lester noted that no, it will be shared and there are only 4 cases in Orleans so he updated the position description to be in Happy Camp and drive to Orleans a few days a week. He is working with Domestic Violence and groups to provide services in Orleans. Lester provided an overview of the staffing. He reported that the program coordinator will do family service plans, and case managers/case workers will work on items with the program coordinator closely with the clients themselves. Robert asked if this was Ok'd through the TANF Committee. Lester doesn't believe that they need to approve it, all the staff is working toward these goals.

Robert Super moved and Jody Waddell seconded to approve Lester's report, 7 haa, 0 puuhara, 0 pupitihara.

Phone Votes:

1. Request approval of press release for April Attebury, Judicial Programs. Passed.
2. Request approval to issue up to \$4,000 for Native American Day dancers travel, pending TANF review. Passed.
3. Request approval of resolution 18-R-120, CRIHB mini grant. Passed.

Video-Conferencing ended at 12:03pm.

Closed Session:

Michael Thom moved and Jody Waddell seconded to approve ¼ from BIA Social Services, and ¾ from Third Party for FMC shortfall, 6 haa, 0 puuhara, 0 pupitihara.

Michael Thom moved and Jody Waddell seconded to approve sponsorship for Tribal Member #TA for the Global Leaders program, 5 haa, 0 puuhara, 1 pupitihara (Arch Super).

Informational: Sonny Davis will discuss options of a headstone for tribal person and report back.

Arch Super moved and Sonny Davis to allow the Roads Department the use of rocks from RRC for Apsuun, 6 haa, 0 puuhara, 0 pupitihara.

Consensus: to move forward with Leadership training contract with identified attendees.

Arch Super moved and Jody Waddell seconded to approve the LOI for the ICWA Committee, 6 haa, 0 puuhara, 0 pupitihara.

Robert Super moved and Sonny Davis seconded to approve salvage and demolish the hillside trailer, 6 haa, 0 puuhara, 0 pupitihara.

Michael Thom moved and Robert Super seconded to approve 2 tele-health, 3 providers, credentialing and privileging, 6 haa, 0 puuhara, 0 pupitihara.

Michael Thom moved Jody Waddell seconded to approve insurance for Orleans Community Wrestling, 6 haa, 0 puuhara, 0 pupitihara.

Informational: discussion on the gaming suggestions were received and will be forwarded to the GM for review.

Arch Super moved and Sonny Davis seconded to approve \$20.97 from discretionary for Robert's VISA, 4 haa, 0 puuhara, 2 pupitihara (Robert/Arch).

Robert Super moved and Jody Waddell seconded to approve Michael's travel to New Mexico through Karuk Tribe, 5 haa, 0 puuhara, 1 pupitihara (Michael Thom).

Informational: KRRBI will be an ongoing project and dependent on a plan to accomplish several reimbursement options for coverage. Another meeting will be scheduled to address collaboration with the Yurok Tribe.

Employee Drawing: Tamara Alexander.

Robert Super moved and Bud Johnson seconded to approve the support letter to the Humboldt Area Foundation for the SRRC Chinook Film, 6 haa, 0 puuhara, 0 pupitihara.

Consensus: to deny the support letter for ICDBG project and wait to determine the Tribes project.

Next Meeting: November 15, 2018 at 10am in Happy Camp, CA.

Michael Thom moved and Arch Super seconded to adjourn at 3:50pm.

Respectfully Submitted,

Russell "Buster" Attebery, Chairman

Recording Secretary, Barbara Snider