

**Karuk Tribe – Council Meeting
August 23, 2018 – Meeting Minutes**

Meeting called to order at 10am by Chairman Attebery.

Present:

Russell “Buster” Attebery, Chairman
Robert Super, Vice-Chairman
Michael Thom, Secretary/Treasurer
Alvis “Bud” Johnson, Member at Large
Charron “Sonny” Davis, Member at Large
Renee Stauffer, Member at Large
Joseph “Jody” Waddell, Member at Large
Arch Super, Member at Large (late)

Absent:

Kristen King, Member at Large (excused)

Agenda:

Renee Stauffer moved and Robert Super seconded to approve the agenda with changes, 6 haa, 0 puuhara, 0 pupitihara.

Consent Calendar:

IT item removed from the consent calendar for further review.

Renee Stauffer moved and Robert Super seconded to approve the consent calendar with one item removed, 6 haa, 0 puuhara, 0 pupitihara.

Minutes of July 19, 2018:

Robert Super moved and Michael Thom seconded to approve the meeting minutes, 3 haa, 0 puuhara, 3 pupitihara (Renee, Michael, Sonny).

Language:

Chuuphan.

Guests:

1) Brittany Souza, People’s Center:

Brittany is present to seek approval of the Fall Newsletter.

There were edits to the newsletter that were provided.

Renee Stauffer moved and Robert Super seconded to approve the Fall Newsletter, 6 haa, 0 puuhara, 0 pupitihara.

2) Ryan Hammer, Construction Manager:

Ryan is present to seek approval of fencing for the Admin Complex. He provided two quotes and it has been signed off by Compliance and the CFO.

The Council discussed options of parking and Michael suggested putting the parking and fencing in a different location. Jody doesn’t believe that they need to wait longer because vehicles are

getting vandalized all the time. Buster would recommend checking on the location and then moving forward.

Jody Waddell moved and Robert Super seconded to approve procurement, 5 haa, 1 puuhara (Renee Stauffer), 0 pupitihara.

Arch arrived at 10:22am

Ryan will have inline look into the location of the fencing.

3) Earl Crosby, Fire Briefing:

Earl is present to provide a fire briefing. Earl noted that the Nekowitz fire is 70% contained. He continues his communication as Heritage on assignment to the fire. If there are any additional questions or comments, he provide a briefing most morning as the Tribes Administration building.

4) Stacy Hatcher, Community Member:

Stacy is present to seek approval by the Council of her tribal sweat house design.

Alex Watts-Tobin was in attendance and offered to add her request to the KRAB agenda. She was referred to KRAB.

Director Reports:

1) April Attebury, Judicial Systems:

April is present to seek approval of a Lead Supervision Officer for Tribal Court.

Renee Stauffer moved and Sonny Davis seconded to approve the Lead Supervision Officer position description, 7 haa, 0 puuhara, 0 pupitihara.

She then provided a revised position description for a Clerical Assistant. Buster commented that the salary lines should be consistent. She will update that for formatting continuity.

Michael Thom moved and Renee Stauffer seconded to approve the Clerical Assistant position description, 7 haa, 0 puuhara, 0 pupitihara.

She then presented strategic planning for the Victim Services Program. Michael commented that when there are strategic plans, the Council should be more involved. The Council has visions for services to the Tribe and its Membership and if the Council isn't working with the Department Directors, then it's not inclusive of their vision. April did invite the Tribal Council but she would like feedback and review of the document.

Robert Super moved and Bud Johnson seconded to approve resolution 18-R-098, 7 haa, 0 puuhara, 0 pupitihara.

They completed an outreach booth at the fair and April provided the Council a shirt that was provided during that event. April provided outreach material that is being provided to the communities.

Michael Thom moved and Renee Stauffer seconded to approve April's report, 7 haa, 0 puuhara, 0 pupitihara.

2) **Lester Alford, TANF Director:**

No report, on travel.

3) **Leaf Hillman, DNR Director:**

Report provided.

Alex is present to seek approval for out of state travel to Squamish WA. It is a national conference for THPO's.

Robert Super moved and Sonny Davis seconded to approve out of state travel for Alex Watts-Tobin to Squamish WA., September 2018, 7 haa, 0 puuhara, 0 pupitihara.

Arch Super moved and Robert Super seconded to approve DNR's report, 7 haa, 0 puuhara, 0 pupitihara.

4) **Misty Rickwalt, Director of Transportation:**

Misty is present to review her report. Misty thanked Jody for attended training on transportation efforts. She has been working on a bus shelter for Orleans. It is pending in KRAB and still needs resolved. Jody commented that the Hillside Road widening and the parking facility looks good at the Family Services Center.

Red Cap bikeway is almost complete as well as other projects.

Michael asked that the road by Yreka Housing get repaired or put on the inventory for possible repairs. This was worked on previously by the former Transportation Director, so Misty will follow up and determine what took place regarding that option.

Michael Thom moved and Jody Waddell seconded to approve Misty's report, 7 haa, 0 puuhara, 0 pupitihara.

5) **Josh Saxon, ED:**

Not present, report provided.

Renee asked about the trash issue at Somes Bar. It was clarified that the dumpster was moved to DNR, due to visitors using the trash bin.

The Council tabled the report to discuss items further.

6) **Sara Spence, KTHA ED:**

Sara is present to review her report and seek approval of agreements 18-A-140 and 18-A-139.

Robert Super moved and Renee Stauffer seconded to approve agreements 18-A-139 and 18-A-140, 7 haa, 0 puuhara, 0 pupitihara.

She also sought approval of the revised Admissions/Loans Specialist position description.

Renee Stauffer moved and Arch Super seconded to approve the revised Admissions/Loan Specialist position description, 7 haa, 0 puuhara, 0 pupitihara.

The resident services center will be done hopefully by the end of the next month. They will hold a grand opening of the building in October.

Arch Super moved and Renee Stauffer seconded to approve Sara's report, 7 haa, 0 puuhara, 0 pupitihara.

7) Karen Derry, KCDC:

Not present, no report.

8) Dion Wood, TERO Childcare/Director:

Dion is present to review his report and seek approval of out of state travel.

He provided a briefing of his report. The four Tribes are attempting to work on setting a meeting with Caltrans but that has been cancelled several times. The Tribes are all having issues with how Caltrans is enacting contracts near the Tribes. They are working on addressing issues.

Investigation and hearing training will be provided by EEOC. They will provide mediator certification as well and he believes that himself, HR and some Commissioners attend this training to receive the certification. Arch asked if other departments can go to this type of training. It was explained that several staff may attend.

He and Judy are requesting out of state travel to Washington for childcare regulations training.

State childcare has issues but he is interested in 477 compacting because this may provide the Tribe some opportunities to collaborate within departments.

Michael would like to have three facilities in each area that has childcare, head start, and senior buildings providing services together. He would like this vision before he retires. Dion would like to work with the 477 compacting planning so that the vision of collaboration can happen for the ACF programs.

The Summer Food program went well and there were over 100 kids served each day in all the communities.

Michael Thom moved and Bud Johnson seconded to approve Dion's report, 7 haa, 0 puuhara, 0 pupitihara.

9) Laura Mayton, CFO:

Not present, report provided.

Arch Super moved and Michael Thom seconded to approve Laura's report, 7 haa, 0 puuhara, 0 pupitihara.

10) Scott Quinn, Director of Land Management:

Not present, no report provided.

Arch Super moved and Robert Super seconded to table Scott's report and require him to attend the next Planning Meeting, 7 haa, 0 puuhara, 0 pupitihara.

Phone Votes:

1. Request approval of agreement 18-A-137. Passed.
2. Request approval of interim Health CEO. Passed.

3. Request approval of resolution 18-R-080. Passed.
4. Request approval to provide monetary assistance to employee. Passed.
5. Request approval of the revised Clinic Manager Position description. Passed.
6. Request approval of resolution 18-R-082. Passed.
7. Request approval to remove no-rehire status. Passed.

Closed Session:

Robert Super moved and Michael Thom seconded to approve removing the no rehire status for employee #3613, with no personal use of tribal vehicles, 7 haa, 0 puuhara, 0 pupitihara.

Renee Stauffer moved and Michael Thom seconded to approve the Assistant Dental Director position description, 6 haa, 0 puuhara, 0 pupitihara.

Informational: request to have private vehicle stored on Tribal property, or KTHA residence.

Arch Super moved and Renee Stauffer seconded to approve resolution 18-R-095, 5 haa, 0 puuhara, 0 pupitihara. (Robert/Sonny absent for vote).

Renee Stauffer moved and Michael Thom seconded to approve out of state travel for Dion and Judy from TERO, September 24-27, 2018, 7 haa, 0 puuhara, 0 pupitihara.

Michael Thom moved and Robert Super seconded to interview all four applicants for the Health CEO, 7 haa, 0 puuhara, 0 pupitihara. No travel costs allowed.

Michael Thom moved and Renee Stauffer seconded to approve procurement for IT server for the data center, 7 haa, 0 puuhara, 0 pupitihara.

Arch Super moved and Renee Stauffer seconded to approve agreement 18-A-085 authorizing resolution 18-R-074, 6 haa, 1 puuhara (Jody), 0 pupitihara.

Arch Super moved and Renee Stauffer seconded to approve resolution 18-R-074 letter of credit, 6 haa, 1 puuhara (Jody), 0 pupitihara.

Arch Super moved and Renee Stauffer seconded to approve Option 2 of insurance changes for the Karuk Tribe, 6 haa, 0 puuhara, 0 pupitihara.

Renee Stauffer moved and Michael Thom seconded to approve contract 18-C-189, 7 haa, 0 puuhara, 0 pupitihara.

Michael Thom moved and Renee Stauffer seconded to approve Scott's verbal report, 7 haa, 0 puuhara, 0 pupitihara.

Arch Super moved and Robert Super seconded to waive delinquent list for Tribal Member #SG after proof of setting up a payment agreement with KTHA to allow LIHEAP assistance, 6 haa, 0 puuhara, 0 pupitihara (Renee absent for vote).

Arch Super moved and Renee Stauffer seconded to approve payment for deer that Robert Super had retrieved and distribute to Tribal Members, 7 haa, 0 puuhara, 0 pupitihara.

Robert Super moved and Sonny Davis seconded to approve procurement flu vaccines, 7 haa, 0 puuhara, 0 pupitihara.

Arch Super moved and Renee Stauffer seconded to approve procurement for air purifiers, 7 haa, 0 puuhara, 0 pupitihara.

Renee Stauffer moved and Arch Super seconded to deny the tent and set up for BFD, 6 haa, 0 puuhara, 1 pupitihara (Robert Super).

Arch Super moved and Renee Stauffer seconded to donate \$200 to purchase tents for BFD event, 7 haa, 0 puuhara, 0 pupitihara.

Employee drawing: David Arwood

Bud Johnson moved and Renee Stauffer seconded to approve resolution 18-R-096, 6 haa, 0 puuhara, 0 pupitihara (Arch absent for vote).

Consensus: RFP for attorney firms for Gaming will be drafted and submitted.

Arch Super moved and Robert Super seconded to approve contract 18-C-185, 5 haa, 0 puuhara, 2 pupitihara (Sonny/Renee).

Informational: Legal will provide an outline of timelines regarding proposal and present a memo back to the Council.

Renee Stauffer moved and Arch Super seconded to approve Josh's report, 7 haa, 0 puuhara, 0 pupitihara.

Renee Stauffer moved and Michael Thom seconded to allow Lester to move to the FSC, 5 haa, 1 puuhara (Arch), 1 pupitihara (Robert Super).

Informational: A gift shall be purchased for retiring Head Start teacher and presented by the Council.

Informational: Tribal Member notation on KTHA voucher suspension will be referred to the KTHA ED.

Informational: Lomakatsi agreements will be coming forward soon and Earl Crosby offered the Council to submit questions or comments so this program can clearly be updated to the Council.

Next Meeting: September 27, 2018 at 10am in Orleans.

Meeting adjourned at 4:50pm.

Respectfully Submitted,

Russell "Buster" Attebery, Chairman

Recording Secretary, Barbara Snider