

**Karuk Tribe – Council Meeting  
June 28, 2018 – Meeting Minutes**

**Meeting called to order at 10am by Vice-Chairman Super.**

**Present:**

Robert Super, Vice-Chairman  
Michael Thom, Secretary/Treasurer  
Kristen King, Member at Large  
Renee Stauffer, Member at Large  
Arch Super, Member at Large  
Alvis “Bud” Johnson, Member at Large  
Arch Super, Member at Large (late)

**Absent:**

Russell “Buster” Attebery, Chairman  
Charron “Sonny” Davis, Member at Large

**Robert read the mission statement and Bud did the prayer.**

**Agenda:**

Renee Stauffer moved and Bud Johnson seconded to approve the agenda with changes, 5 haa, 0 puuhara, 0 pupitihara.

**Consent Calendar:**

Renee Stauffer moved and Kristen King seconded to approve the consent calendar, 5 haa, 0 puuhara, 0 pupitihara.

**Minutes of May 24, 2018:**

Michael Thom moved and Renee Stauffer seconded to approve the meeting minutes, 4 haa, 0 puuhara, 1 pupitihara (Jody Waddell).

**Old Business:**

None.

**Language:**

Puuhara (no)

**Guests:**

**1) Sinead Talley, Grants, Agreements:**

She has one contract to present for approval. It is contract 18-C-135 with Center for Digital Archeology.

Renee Stauffer moved and Kristen King seconded to approve contract 18-C-135, 6 haa, 0 puuhara, 0 pupitihara.

**2) Sarah, Community Member:**

Sarah is present to read a poem to the Tribal Council and audience that was drafted by Brian Tripp. She made mentions of drug addiction, homelessness, cats and KTHA. She will be placed in closed session for additional discussion items.

*Arch arrived at 10:44am.*

**3) Robert Rhode, Orleans Community Member:**

He provided his resume for the Council to review. He commented that recently he has seen an increase in feral cats. His guess along with his professional experience, he feels that the population has expanded to a 3-4 mile area. He would say that the Tribal Housing is serving to some degree as a population expansion area. This is a serious issue and will impact the wildlife in the area.

**Director Reports:**

**1) Ryan Hammer, Construction Manager:**

Not present, written report.

Jody Waddell moved and Kristen King seconded to approve Ryan's report, 6 haa, 0 puuhara, 0 pupitihara.

**2) April Attebury, Judicial Systems:**

Not present, written report.

Arch asked if April received some additional funding as referenced in recent emails.

Michael Thom moved and Renee Stauffer seconded to approve April's report, 6 haa, 0 puuhara, 0 pupitihara.

**3) Scott Quinn, Director of Land Management:**

Scott noted that Misty has a letter of support template and he has drafted one from the Roads Department. Renee asked about the widening on the Orleans project. It was noted that it wouldn't be too intrusive. Scott asked about the Tribe and Housing parcels to allow for letters of support. Scott noted that the Tribe would support the road widening and recording easements for that purpose.

Renee Stauffer moved and Arch Super seconded to approve the letter of support for Caltrans and the Orleans road widening project, 6 haa, 0 puuhara, 0 pupitihara.

He updated that the Tynes Property and another parcel. When the application went before the solicitors office, they issue a CIP. The Solicitor had some concerns and she doesn't want to create an obligation to the Government so that will hopefully satisfy the BIA.

Scott provided his meetings, trainings, and a summary of his tasks.

Jody asked about maps and properties that are available. Jody would like to add those maps for the quarterly meeting. Scott has been assisting Sara on the new Tax Market project as well.

Michael Thom moved and Kristen King seconded to approve Scott's report, 6 haa, 0 puuhara, 0 pupitihara.

**4) Eric Cutright, IT Director:**

Eric is present to review his report. He has one additional action item, which is.

Renee Stauffer moved and Kristen King seconded to approve agreement 18-A-122, 6 haa, 0 puuhara, 0 pupitihara.

Some members of IT are doing some upgrades which will assist in timing space.

Renee Stauffer moved and Bud Johnson seconded to approve Eric's report, 6 haa, 0 puuhara, 0 pupitihara.

5) **Lester Alford, TANF Director:**

Lester is present to review his report. He has three action items. He first presented a Washington trip for Junction School for 2019. He is seeking out of state travel for 13 children and 6 chaperones. The group is currently fundraising but working toward their trip is a goal and if they start the process then they will start their timeline.

Renee Stauffer moved and Kristen King seconded to approve the Junction Elementary School Project trip to Washington DC, 6 haa, 0 puuhara, 0 pupitihara.

His next item is staff training and inter-communication development. It reduces burnout. The Council will table that to closed session.

Arch Super moved and Renee Stauffer seconded to approve Lester's report, 6 haa, 0 puuhara, 0 pupitihara.

6) **Bill Tripp, DNR Deputy Director:**

Bill is present to complete the DNR report. He noted that there are some time sensitive items that need updated to the Council. The DOE grant has a videographer onsite to obtain footage so if any Council Members are interested in being interviewed, they should reach out right away to get that scheduled.

There are about 75 people who are attending the DNR, MKWC, and the Governor's Office Meeting. They will discuss working with the State on restoring traditional practices to the landscape. He would like the Chairman to make some appearances.

He sought out of state travel for Aja Conrad to the Youth Trip West Virginia, June 30-July 7, 2018.

Arch Super moved and Bud Johnson seconded to approve out of State travel for Aja Conrad, 6 haa, 0 puuhara, 0 pupitihara.

He noted that no one from the Yurok Tribe confirmed attendance but maybe someone from the Council could reach out to them to invite them. Bill will forward the information to Barbara and it can be sent out to the Chairman, Vice-Chairman or another Yurok Member.

Alex Watts-Tobin is present to seek approval of a monitor agreement with Blue Rock under agreement 18-A-126. He also noted that the THPO grant is due today or tomorrow so he's hoping for that to be completed and reviewed so it can go to the Council for approval.

Michael Thom moved and Kristen King seconded to approve agreement 18-A-126, 6 haa, 0 puuhara, 0 pupitihara.

Michael Thom moved and Bud Johnson seconded to approve DNR's report, 6 haa, 0 puuhara, 0 pupitihara.

7) **Misty Rickwalt, Director of Transportation:**

Misty is present to review her report. She has two action items. Her first item is to provide a letter of support to Caltrans for the Happy Camp Street Scapes Project. She received a few letters of support from different departments and that is good for their project.

She is seeking out of state travel to South Dakota and if Council Member can go that would be great.

Arch Super moved and Renee Stauffer seconded to approve out of state travel for Misty Rickwalt and a Council Member, 6 haa, 0 puuhara, 0 pupitihara.

She then updated the Council on her ongoing projects. She continues to work on several projects in three communities. She is working with Kristen on a bus stop option for the kids in Orleans Housing.

Renee asked about Red Cap road and what is happening. The Tribes portion of the project is completed and the County is finishing the bridge project.

Arch Super moved and Kristen King seconded to approve Misty's report, 6 haa, 0 puuhara, 0 pupitihara.

8) **Josh Saxon, ED:**

Not present, report provided.

Arch Super moved and Kristen King seconded to approve Josh's report, 6 haa, 0 puuhara, 0 pupitihara.

9) **Michael Dyer, Education Coordinator**

Michael is present to provide his report. He reviewed his monthly activities. The Enrichment Program is to include youth mentorship and leadership.

They provided several stoles for graduates this year. The vast majority of those reached the students on time but some stoles did not make it to ceremonies. They are still being provided to the students though. Renee asked why they weren't received on time. Michael noted that some requests came in late, and then the vender did not meet some timelines. Renee suggested having the items ordered earlier in the year to ensure they are onsite and received by graduation time.

As far as the academic and college advising they are open for drop in times for the students. He is collaborating with Florraine to provide assistance with GONA.

They are collaborating with Hoopa and Yurok on site plans and what is going into those plans. This includes budget information and resolving issues in working with the schools and youth.

They are monitoring tutor contracts and ensuring compliance as they move forward with background checks.

Arch Super moved and Renee Stauffer seconded to approve Mike's report, 6 haa, 0 puuhara, 0 pupitihara.

10) **Sara Spence, KTHA ED:**

Sara is present to review her report. She scheduled the quarterly meeting for July 16, 2018. She will talk more with Josh next week on additional items. For the New Market Tax Project, it is scheduled to close July 10<sup>th</sup>. The HUD funding has been approved but they are still waiting on the drawdown. She will have the O-Link Agreement at the Quarterly Meeting as well.

The Wellness Center floor visit was held this week in Yreka. They are going to receive a report and that will come to the Quarterly Meeting as well. The main issue is that there is still moisture coming up through the cement.

She would like to discuss the Elders garden in Happy Camp and receive final approval to move the garden to a healthier and notably better location. They will redo the plaque and re-dedicate the garden after its move.

Consensus: to allow the move of the garden to the new location in Happy Camp.

Arch Super moved and Bud Johnson seconded to approve Sara's report, 6 haa, 0 puuhara, 0 pupitihara.

11) **Karen Derry, KCDC OM:**

Karen is present to review her report. She has two position descriptions that need approval.

Arch Super moved and bud Johnson seconded to approve the on-call sales clerk position description, 6 haa, 0 puuhara, 0 pupitihara.

She then presented the print press position description. Karen reviewed the changes with the Council.

Kristen King moved and Renee Stauffer seconded to approve the revised digital print press operator position description, 6 haa, 0 puuhara, 0 pupitihara.

On July 10<sup>th</sup> Karen Douglas from the Energy Commission will be onsite in Orleans at 11am. Kristen asked about an update on the Orleans Head Start slots. Karen noted that no, Dion was supposed to get back to her and she has not heard back. Renee asked Karen to get in touch with Dion so this can begin moving.

Renee Stauffer moved and Jody Waddell seconded to approve Karen's report, 6 haa, 0 puuhara, 0 pupitihara.

12) **Emma Lee Perez, Contract Compliance:**

Emma Lee is present to review her report. She presented procurement to purchase 2 conex containers which will assist in the DNR move as well as belong to the Tribe.

Arch Super moved and Bud Johnson seconded to approve procurement and allow the purchase from Norcal Containers, 6 haa, 0 puuhara, 0 pupitihara.

She then presented 18-M-008 for the Summer Food Program in Happy Camp. It has been reviewed and signed off.

Michael Thom moved and Renee Stauffer seconded to approve 18-M-008, 6 haa, 0 puuhara, 0 pupitihara.

She provided a quick overview of her report. She would like to remind staff that the policy allows for 7 days of review but they of course do their best to get them done sooner. She advised that she provides a lot of conversations, calls, emails, and assistance.

She has been developing sets of digital plans as they do facilities and this will be a practice moving forward to have when completing facility inventory.

Arch Super moved and Bud Johnson seconded to approve Emma Lee's report, 6 haa, 0 puuhara, 0 pupitihara.

**13) Dion Wood, TERO/Childcare:**

Not present, report provided.

Michael Thom moved and Kristen King seconded to approve Dion's report, 6 haa, 0 puuhara, 0 pupitihara.

**14) Trista Parry, HR Director:**

Trista is present to review her report. She provided the Council a copy of the Elder's Calendar for the elders 85 or older that will receive them at the Tribal Reunion. Robert asked for a letter of thanks for the pictures from the Council to those who allowed use of the photos for the Elders.

Arch Super moved and Renee Stauffer seconded to approve Trista's report, 6 haa, 0 puuhara, 0 pupitihara.

**15) Laura Mayton, CFO:**

Laura is present to provide her report. She has one action item. It is a renewal of the property insurance. The rates are slightly increased but the value of what the Tribe is insuring has increased.

Renee Stauffer moved and Kristen King seconded to approve AVI insurance, 6 haa, 0 puuhara, 0 pupitihara.

She then noted that next Monday she will be reviewing audit proposals. Each entity will have a representative. She is hoping to have contract awarded next Thursday.

She is going to meet with Josh regarding the Council Planning Session items.

Her last item is that she continues to be short on fiscal staff. There are a few applicants for the payroll position and if that works out that will assist in backfilling. She thanked Michael for assisting during this staff shortage.

Arch Super moved and Kristen King seconded to approve Laura's report, 6 haa, 0 puuhara, 0 pupitihara.

**Phone Votes:**

1. Request approval of resolution 18-R-070 authoring first amendment to the Tribal State Compact. Passed.
2. Request approval of contract 18-C-133, Vivian Jordan. Passed
3. Request approval of MOU 18-M-006 between the Tribe and Caltrans. Passed.
4. Request approval of modification (3) 18-A-026. Passed.

**Closed Session:**

Renee moved and Michael seconded to approve CHS Case #306, 6 haa, 0 puuhara, 0 pupitihara.

Informational: Tribal Member #TL shall be referred to KTHA BOC.

Informational: TGC shall evaluate information and present it back at the next Planning Meeting.

Consensus: restrict the vendor for Hemp at the Tribal Reunion.

Informational: Cultural monitor complaint shall be discussed at the DNR Meeting.

Alex Watts-Tobin – 18-R-059 for the THPO grant. Renee/Michael Thom seconded to approve resolution 18-R-059, 6 haa, 0 puuhara, 0 pupitihara.

Consensus: to refer the TANF staff travel to the Planning Meeting and the ED shall evaluation relevant information.

Informational: Tribal Member #SB and her friends shall be referred to the KTHA BOC.

Arch Super moved and Kristen King seconded to approve resolution 18-R-065, 6 haa, 0 puuhara, 0 pupitihara.

Consensus: to draft a response for the donated check legally accepting.

Consensus: to table the Bekham report, press release, and memo to the Planning Meeting.

Arch Super moved and Kristen King seconded to approve \$10,000 per year employee #3668, 6 haa, 0 puuhara, 0 pupitihara.

Directive: Amkuuf budget and that includes a full breakout of expenses, costs, revenue, etc. She shall present it at the Planning Meeting on July 5<sup>th</sup>.

Michael Thom moved and Kristen King seconded to approve TAS application, 6 haa, 0 puuhara, 0 pupitihara.

Consensus: to stop work that was not authorized.

Informational: Arch Super will follow up with Mr. Bernal regarding hot springs area.

Council Directive: for staff to follow timelines of meetings.

Informational: Confidential information is to remain confidential at all times.

**Next Meeting Date: August 28, 2018 at 10am in Happy Camp.**

Michael Thom moved and Renee Stauffer seconded to adjourn at 4:22pm.

**Respectfully Submitted,**

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**Robert Super, Vice-Chairman**

**Recording Secretary, Barbara Snider**