

**Karuk Tribe – Council Meeting
May 24, 2018 – Meeting Minutes**

Meeting called to order at 10am by Chairman Attebery.

Present:

Russell “Buster” Attebery, Chairman
Robert Super, Vice-Chairman
Michael Thom, Secretary/Treasurer
Kristen King, Member at Large
Arch Super, Member at Large
Charron “Sonny” Davis, Member at Large
Alvis “Bud” Johnson, Member at Large
Renee Stauffer, Member at Large (10:03)

Absent:

Joseph “Jody” Waddell, Member at Large (excused)

Sonny Davis completed a prayer and Buster Attebery read the Mission Statement.

Agenda:

Michael Thom moved and Kristen King seconded to approve the agenda with changes, 6 haa, 0 puuhara, 0 pupitihara.

Minutes from April 26, 2018:

Robert Super moved and Sonny Davis seconded to approve the meeting minutes, 5 haa, 0 puuhara, 1 pupitihara (Renee Stauffer).

Language:

Arch Super stated chaymaatch which means “hurry”. Choota “let’s go” is the translation. Arch noted that we are short on directors today, so he wanted to say, where everyone is. And it was koyoom arrarras. Robert added taa pamaa Ishpook “give me your money.”

Guests:

1) John Bernal, Hornbrook Community Member:

Mr. Bernal is present to provide information to the Tribal Council. He introduced himself and explained that he wanted to discuss Klamath Hot Springs. It is located 20 miles east of I5 and a few miles from the Oregon border. The hot springs was once used by Karuk people, until the European settlers. He is asking that the Tribe assume this and determine if there is the possibility of the Tribe getting this property from Pacific Power with dam removal. It is not for sale but it is about 9,000 acre parcel and if the Karuk Tribe or another entity acquired it, then it may be beneficial to the property.

Buster thanked Mr. Bernal for coming to the meeting and asked for his contact information to get in touch with him regarding his information. He doesn’t want to see it turn into a Las Vegas type show but an area that is owned and operated by the Tribal people and speak to the land itself.

2) Brittany Souza, Admin Clerk:

Brittany is present to provide a draft of the Summer edition of the Tribal Newsletter. She is hoping to have it approved and submitted for printing.

3) Dave Timbrook, Happy Camp High School:

Dave is present to make a presentation to the Tribal Council. He is a teacher at the Happy Camp High School. He invited his advanced students and one freshman. They have started an Industrial Arts Club, which will hinge around plasma art.

Gerald Harrison noted that they received a grant from COS and their shop was recently re-done. With their new advanced technology they are able to receive direct training which will allow access to career tech schools. He noted the benefits of the class explaining that they needed a good focus and to receive some donations to get the club up and running. He personally knows how to run the equipment, and they are teaching other students to enter into this program.

They can make large scale signs as well. They provided some examples of recycled material items but they need donations to make more supplies. They can take almost any picture and take into account. They can do up to 7 ½ X 3. They don't sale items but receive donations, because they aren't a business.

Arch noted that Starrit Studios does a lot of welding work and he was looking for persons to train and connect with Members to teach different skills.

Mr. Timbrook reported that they have no startup capital and they would also like to place some art work in the Tribes facilities so that it will create some community buy-in from the kids' work.

The class explained that they are working on the Tribes seal at this time. They are hoping to have some examples to show the Tribe. The main concern is that the price of steal is going up daily. They are hoping to obtain some surplus of steal or funding to purchase some steal. Once the images are done then they can save the images and make alterations as needed. They do all items that are industrial art.

Director Reports:

1) Ryan Hammer, Construction Manager:

Ryan is present to distribute his report. The maintenance staff has been working on tree removal at the Happy Camp Head Start. Since the last meeting there have been two employees that have left the maintenance/mechanic departments, and this is causing a slight backlog in work orders.

They continue to work on vehicle maintenance that is required. The tree service is available for anyone who is on tribal land/tribal entities. They have a key machine to provide copies when needed.

The Yreka area continues to have repairs to secure the Yreka facility. It is ongoing and he works with Josh Stanshaw on the AAAHC inspection that is coming up.

The Orleans area is struggling currently due to short staffing, but they are attempting to stay up to date on items minus the landscaping, because that is the least priority. There are water line repairs that are being done and those types of events take priority.

Michael commented that when the tents are used they get dirty, and he would like to remind the staff to clean the tents prior to storage. Ryan would like to find a better location to store the tents.

Buster reported that AAAHC is a priority so he is glad this is being monitored. Buster asked if the Elders are being served in the area as time allows. Ryan reiterated that they are really reviewing work orders to determine priority. He noted that Elder homes are a priority though. Renee asked

if they have any youth workers coming on board. Ryan is hoping to find some time to review this but he has been working out in the field a lot.

Robert Super moved and Bud Johnson seconded to approve Ryan's report, 7 haa, 0 puuhara, 0 pupitihara.

2) April Attebury, Judicial Systems:

April is present to review her report. She first presented procurement for equipment for her department.

Robert Super moved and Sonny Davis seconded to approve procurement with PCM, 7 haa, 0 puuhara, 0 pupitihara.

She then presented a position description for court data entry. TERO and HR have reviewed the position description. It is budgeted into the program.

Michael Thom moved and Robert Super seconded to approve the Court Data Clerk, 6 haa, 0 puuhara, 0 pupitihara (Arch absent for vote).

She provided information on some potential funding that may be available. She is working on this right now.

Renee noted that she attended the DA roundtable in Humboldt County. Renee noted that Tanya used to come and there was a recommendation to have maybe Chelsea attends. They may move to quarterly meetings instead of monthly to ensure adequate attendance.

Michael Thom moved and Kristen King seconded to approve April's report, 7 haa, 0 puuhara, 0 pupitihara.

3) Scott Quinn, Director of Land Management:

Not present, no report.

4) Eric Cutright, IT Director:

Eric is present to review his report. He has no action items but he recently hired a new staff member who reviews security cameras and other work that the IT department needs. He has identified why Aan Chuuphan is operating so slowly and they will be initiating fixes.

Renee Stauffer moved and Robert Super seconded to approve Eric's report, 7 haa, 0 puuhara, 0 pupitihara.

5) Lester Alford, TANF Director:

Lester is present to review his report. He is changing all reports to reflect what is being reported to State and Federal programs as well. He will provide the report to the Council as well so the information is consistent.

For the TBIC Meeting that Buster attends they need data to show that the needs are not being met, Lester will work on providing some information for the Chairman.

Robert asked if there are any flyers for the projects that are put on. They just installed new software which will allow for reporting on projects that the Tribal TANF program is putting on and the status of them.

Robert Super moved and Renee Stauffer seconded to approve Lester's report, 7 haa, 0 puuhara, 0 pupitihara.

6) Leaf Hillman, DNR Director:

Leaf is not present, written report provided. The item and report will be tabled until someone is present to address the report.

7) Misty Rickwalt, DOT Director:

Misty is present to review her report. She has one action item it is a resolution 18-R-049.

Renee Stauffer moved and Michael Thom seconded to approve resolution 18-R-049, 7 haa, 0 puuhara, 0 pupitihara.

She has been working on the Hillside Road project with Travois. Apsuun Road chip seal project is still being monitored. The Yreka Clinic parking lot facility has been out to bid twice and received one bid from the same company both times. That project ended up costing a little under double of the estimated amount. They will be revising the TTIP to identify that correct amount and include it. The DNR remodel project has not included her too much. Josh advised that if there are questions then she should connect with Emma Lee. The Happy Camp Street Scapes project letters of intent have not been submitted, and those are due June 15th.

She updated that she attended a meeting with Federal Highways representatives. There is the opportunity to work with Timothy Hess on projects.

Renee Stauffer moved and Bud Johnson seconded to approve Misty's report, 7 haa, 0 puuhara, 0 pupitihara.

8) Josh Saxon, ED:

Josh Saxon is present to provide his report. He provided a monthly outline of his activities that are broken into two categories inter-governmental affairs and intra-government affairs. He drafted the letter regarding the former Six Rivers Forester and that will be going to Randy Moore.

The KRRC Meeting in Klamath Falls went well and there will always be people who oppose dam removal but the process is moving forward with good communication.

HR 3535 is constantly on his plate and this is monitored closely due to the impact to the Tribe.

The Yurok and Karuk Council's meeting was held and there needs to be more Council to Council Meetings. There are WKRP meetings next week in Orleans if anyone is interested they should attend.

The casino project is about to close out and that will be finalized. He cannot wait to done with that item. The Council Planning Session is June 19-22, 2018 in which he will be in attendance.

He took a moment to congratulate all the graduates this year. Buster asked about the WKRP and MSA is between them and the Tribe. Josh explained that the MSA solidifies that Six Rivers National Forest will work with the Tribe on developing PSA's, which will have a lot of partners in the surrounding communities.

The Grand Opening went great and the Council hosted dinner for the partners in the project.

Michael Thom moved and Robert Super seconded to approve Josh's report, 7 haa, 0 puuhara, 0 pupitihara.

9) Michael Dyer, Education Coordinator:

Michael is present to review his report. He updated the Council on items he is working on. He is continually developing a tracking system for paperwork and progress, etc. This tracking includes information on college scholarships and resumes drafting. This tracking system will allow auditors to review information that is required and more. They are going to participate in a youth council trip to the Klamath Tribes to attend training with their Youth Council.

The summer enrichment program is going to be started which allows for tutoring and so they are partnering with the Children and Family Services Director to have a physical activity component, and then possibly add a cultural component. He sees that there needs to be a summer program staff which assists youth throughout the year.

He then noted that they will be collaborating with GONA in Yreka.

He has been meeting with a community group regarding a teacher position that may be lost at Happy Camp High School.

The Orleans kids were invited to join the Happy Camp Youth Council but it was identified that Orleans has enough kids to have their own Youth Council. They will work on this avenue.

Buster asked about the budget in his program. It is a surplus in the higher education grant. The stoles were purchased from the BIA budget. Michael didn't know who to ask to pay for stoles, if TANF isn't used then that reduces the Education funding. Arch asked if there are going to be any youth workers for the summer. Michael noted that they are bringing them on as tutors if they get funded positions.

Arch asked that Michael encourage Youth Council's to work at the Fair booth at the Yreka fair.

Renee Stauffer moved and Sonny Davis seconded to approve Michael's report, 7 haa, 0 puuhara, 0 pupitihara.

10) Sara Spence, KTHA ED:

Sara is present to review her report. She updated the Council on the New Markets deadline which is June 14th. Emma Lee is going to handle the next lease that the Tribe will need to approve. Her one action item is a service line agreement for that building, under resolution 18-R-051 with 18-A-131, a Service Line Agreement.

Renee Stauffer moved and Bud Johnson seconded to approve resolution 18-R-051 authorizing 18-A-131, 7 haa, 0 puuhara, 0 pupitihara.

The NAHASDA reauthorization is consistent. The Summer Youth positions were emailed out and the Education Department assists in distributing information to the youth.

The officer in Orleans will be moving into the Orleans community. The garden will be moved to the Tribes space near KCDC. KTHA will move toward transition of the garden. Also at the Planning Session the tenants need assistance and she identified funding for the position, however

KTHA will move forward with the position and she reminded the attendees that this is a position to address the tenants in receiving the Tribes services.

A backup generator option was being sought for all offices that currently don't have generators. The concept was to add a generator for the local grocery store as well. This is exciting and hopefully it will be funded.

Robert Super moved and Sonny Davis seconded to approve Sara's report, 7 haa, 0 puuhara, 0 pupitihara.

11) Karen Derry, KCDC OM:

Karen is not present, report provided.

Robert asked about the Amkuuf project. Sonny and Michael noted that they are working on the facility. The Council discussed the location and identified that it is a larger trailer. The Amkuuf budget actuals was not provided; it does not include revenue with expenses. She can note that each year they make approximately \$400k and this last year there is \$550k reported. The requested information has not been submitted again and the Tribal Council would like to have the reports.

Buster asked about the salaries of Head Start staff and if that was going to be discussed as well. This will be asked for the KCDC Board to discuss and determine possible fixes. Michael reported that the Board Members will bring the report back on Amkuuf as well as the Head Start discussion.

Robert Super moved and Michael Thom seconded to approve Karen's report, 7 haa, 0 puuhara, 0 pupitihara.

12) Dion Wood, TERO/Childcare:

Dion is present to review his report. He and other TERO Directors in Northern California are going to meet with Caltrans to discuss projects that are near or close to tribal lands.

Dion has been contacted by the contractor who is trying to schedule some work in Orleans. The same goes for Happy Camp and culvert repairs. Buster asked if Misty is invited to these meetings, Caltrans contacts TERO if there is a job near or on tribal lands.

TERO 101 training was held May 14th. There was a good foundation of TERO provided. June 6th is Food Safety training. TERO will pay for 100% of up to 15 people who attend. Discounts will be provided to Tribal Members and Descendants. Dion thanked DNR and KTHA for youth positions. Insurance has been provided but then the facilities have not confirmed use and the contractors have not been identified to date yet as well. Without Head Start participation then there was a lapse in service, and that is unfortunate.

The Office of Childcare funding will be increased and they advised that they can use this funding for, increasing payment rates, equipment, small renovations, etc. There are a lot of factors that are taken into consideration when identifying projects.

Dion has included paperwork noting that 10 States have been identified to participate in a Leadership Program for 6 months; 2 face-to-face meetings. With this they put together a portfolio and after the 6 months, they submit their portfolio as a funding request to make the program

better and receive their own quality system inline with the States and Tribal quality systems. Dion would like to have out of state travel for both dates for this project and enter into it.

Arch Super moved and Bud Johnson seconded to approve both out of state travels for Dion Wood to NJ and TX, 7 haa, 0 puuhara, 0 pupitihara.

Dion discussed Public Law 102477. It is one consolidated program for funding which is NEW, TANF, Childcare, etc. Laura reported that this may be an option to review because it is similar to compacted funding. Laura noted that it is all HHS programs essentially. A concern in the childcare realm is that they get lost, so there needs to be a clear line in services. Josh asked what Tribes are doing this or have piloted this. Laura noted that there have been quite a few Tribes who have done this and Dion noted that mostly Alaskan Tribes have done this. Dion offered to connect another Tribe person with Josh so that this can be further discussed.

Dion did note that he has received calls from Rain Rock Casino so he continues to field those.

Michael Thom moved and Robert Super seconded to approve Dion's report, 7 haa, 0 puuhara, 0 pupitihara.

13) Trista Parry, HR Director:

Trista is present to provide her report. She provided an overview of the stages of the report. The internal hiring policy is being utilized and it appears to be working well.

Cassidy and Brittany have been a huge help in the Reunion process. They provided a draft agenda for the Council.

She has been working with KCDC for onsite trainings. Karen has volunteered to assist in-service training. They hope to have every other month onsite training.

She then provided the position descriptions for approval. They are fisheries position descriptions and they are developing from evaluations that were held. She is requesting to have Natural Resources Technician I and Natural Resources Technicians II position descriptions. The discussion on minimum wage changing is a large scale discussion that needs to take place.

Renee Stauffer moved and Robert Super seconded to approve the Natural Resources Technician – fisheries department I position description, 7 haa, 0 puuhara, 0 pupitihara.

Michael Thom moved and Sonny Davis seconded to approve the Natural Resources Technician – fisheries department II position description, 7 haa, 0 puuhara, 0 pupitihara.

There was discussion on doing more cultural activities for the reunion. Brittany is coordinating this event for the reunion but she reported on this item for Michael that explained there will be a cultural tent with activities.

Arch asked about more detail on the reunion agenda. Trista will work with staff on an agenda and determine more final information.

Arch Super moved and Renee Stauffer seconded to approve Trista's report, 7 haa, 0 puuhara, 0 pupitihara.

14) Laura Mayton, CFO:

Laura is present to provide her report. She noted that there are change orders that are anticipated for the casino project. There are flash reports on the casino that are provided periodically.

The audits have returned and she would like to have the indirect cost proposal complete by the end of June. She likes to set the goal of 50% of wages so that there is a burden on programs. She finished evaluations for her staff and thanked Michael for assisting the fiscal department. It is helpful to have Michael assisting. She is having discussions on changing her staff functions.

She has met with Leaf, Kristen and Renee to identify stable funding for Donalene's position. She is identifying options and will help where she can.

Robert Super moved and Bud Johnson seconded to approve Laura's report, 7 haa, 0 puuhara, 0 pupitihara.

15) Emma Lee Perez, Contract Compliance:

Emma Lee is present to review her report and present action items. She first presented the annual agreement for Tribal Data Resources for agreement 18-A-112 which provides services to Enrollment.

Arch Super moved and Sonny Davis seconded to approve agreement 18-A-112, 7 haa, 0 puuhara, 0 pupitihara.

She then presented a contract with Craig Tucker to conduct work on HR 3535 under contract 18-C-097. Laura asked why the rate was that much higher.

Renee Stauffer moved and Michael Thom seconded to approve contract 18-C-097, 7 haa, 0 puuhara, 0 pupitihara.

April presented a judicial grant proposal today on the one time funding opportunity; it is 18-R-055 to the Tribal Justice Support office.

Robert Super moved and Sonny Davis seconded to approve resolution 18-R-055, 7 haa, 0 puuhara, 0 pupitihara.

She then presented resolution 18-R-056 to the Sierra Health Foundation fund.

Arch Super moved and Renee Stauffer seconded to approve resolution 18-R-056, 6 haa, 0 puuhara, 0 pupitihara (Robert absent for vote).

Emma Lee discussed that Dr. Kim's contract. 17-C-042 (2) retro-active to March 23, 2018. The Council would like to have copies of documents presented so they may review it. This may need a phone vote.

Phone Votes:

1. Request approval of resolution 18-R-031 authorizing the Tribes CTAS grant. Passed.
2. Request approval to provide services to D04761. Passed.
3. Request approval to provide RRC operating capital and receive the funding back through invoicing. Passed.
4. Request approval of agreement 18-A-101. Passed.
5. Request approval of modification (1) to contract 18-C-093. Passed.

Closed Session:

Consensus: to schedule a meeting for Tuesday in Yreka with a Gaming Commission Consultant.

Consensus: letter will go out after Billy and Fatima draft it and finalize it.

Arch Super moved and Sonny Davis seconded to approve resolution 18-R-046, 7 haa, 0 puuhara, 0 pupitihara.

Arch Super moved and Kristen King seconded to approve resolution 18-R-047, 7 haa, 0 puuhara, 0 pupitihara.

Consensus: to continue to work toward a contract with Pace Consultants for HR 3535.

Robert Super moved and Sonny Davis seconded to end the Quintana contract and to discuss another option for reduced services, 7 haa, 0 puuhara, 0 pupitihara.

Renee Stauffer moved and Sonny Davis seconded to approve offering employee#3458 at current rate of pay, 6 haa, 1 puuhara (Robert Super), 0 pupitihara.

Informational: ED will determine leave for subordinate.

Consensus: Remove Denton's items from the planning session.

Arch Super moved Robert Super seconded to approve contract Bo-Co-Pa & Associates, 7 haa, 0 puuhara, 0 pupitihara.

Kristen King and Renee Stauffer seconded to approve the Ag waiver, 7 haa, 0 puuhara, 0 pupitihara.

Consensus: new reporting schedule will begin in July 2018 as identified by the Tribal Council and Executive Director.

Arch Super moved and Kristen King seconded to approve agreement 18-A-115, 7 haa, 0 puuhara, 0 pupitihara.

Tina King, employee drawn.

Sonny Davis moved and Renee Stauffer seconded to contribute \$500 for GONA, 6 haa, 0 puuhara, 1 pupitihara (Arch Super).

Consensus: to send RRC complaints to Operations to handle.

Informational: request for an update on reporting and Amkuuf budget still have not occurred.

Informational: Council Member Johnson submitted a reminder for the Tribal Council to hold each other and the staff accountable.

Arch Super moved and Kristen King seconded to approve \$1,000 for planning session from discretionary, 6 haa, 1 puuhara (Renee), 0 pupitihara.

Next Meeting Date: June 28, 2018 at 10am in Orleans.

Adjourned at 6:33pm.

Respectfully Submitted,

Russell “Buster” Attebery, Chairman

Recording Secretary, Barbara Snider