

**Karuk Tribe – Council Meeting  
March 22, 2018 – Meeting Minutes**

**Meeting called to order at 10:05am by Vice-Chairman Super**

**Present:**

Robert Super, Vice-Chairman  
Joseph “Jody” Waddell, Member at Large  
Renee Stauffer, Member at Large  
Kristen King, Member at Large  
Alvis “Bud” Johnson, Member at Large

**Absent:**

Russell “Buster” Attebery, Chairman (travel/excused)  
Michael Thom, Secretary/Treasurer (travel/excused)  
Arch Super, Member at Large (travel/excused)  
Charron “Sonny” Davis, Member at Large (excused)

**Bud completed the prayer and Robert read the Mission Statement.**

**Agenda:**

Kristen King and Renee Stauffer seconded to approve the agenda, 4 haa, 0 puuhara, 0 pupitihara.

**Consent Calendar:**

Misty Rickwalt updated the Council that the out of state travel for the transportation department was to include the entire Transportation Department; Misty Rickwalt, Bucky Lantz, and Sal Tello.

Renee Stauffer moved and Bud Johnson seconded to approve the consent calendar of March 22, 2018 with change, 4 haa, 0 puuhara, 0 pupitihara.

**Minutes of February 22, 2018:**

On page 2 of 8, “The” should be changed to “They.”

Renee Stauffer moved and Bud Johnson seconded to approve the minutes of February 22, 2018, 4 haa, 0 puuhara, 0 pupitihara.

**Old business:**

Language was provided for the agenda which are the current words that the Tribe is actively working on.

**Guests:**

**1) Green Dot Solutions:**

Misty introduced Jeff from Green Dot Solutions. He is a project consultant for the Orleans Community Connectivity project. There has been work for about a year including planning for Asip Road to the Orleans Bridge. The downtown corridor was original built to allow traffic to travel through Orleans; however it was not safe for walking or crossing the roadway. There will be a definition of where pedestrians, bicyclists, and hay trucks will be. Recognizing the space will provide for safety in the town of Orleans is a good plan for all agencies and businesses in Orleans.

Part of the community outreach was a design fair. The project team examined the corridor and provided speed surveys, drainage needs, community meetings, etc. The valuable information that

was received provided for a sufficient design that meets the needs of the community of Orleans. From the community meetings they provided three different options for the roadway, the park had two options that included a walking path, multi-use paths, etc.

The preferred design option for the roadway is Option A. The proposed park project provided options of a basketball court, Skate Park, or a multi-use park.

The projects take a while to obtain the funding needed for the projects, but the report provides the information needed to seek the needed funding. The draft report was provided to KRAB for their review. Robert asked if they could discuss options with the CHP as well because they are discussing safety issues along the Highway. Jody also commented that while looking at the funding options then to have some transportation folks attend or a Tribal Leader to attend as well is helpful in showing the community buy-in.

Go-Orleans.com is a website that is accessible to review documents and allow for comments. After the 30 day period of the comments then they will bring the project back for the Tribe to provide their official approval.

**2) Wendy George, KRRC:**

Wendy is present to introduce herself. She was appointed by the Tribal Council to represent the Tribe on the Klamath River Renewal Corporation. Today, she would like to provide an update on her duties.

In the first year, they hit the ground running. Her position, representing the Tribe, ensures that the KHSA is represented and the Dams are brought down. They work under highly confidential terms and they only communicate with the Tribes are represented. She noted that there are bi-weekly meetings and those could be open to the Council for them to participate. She will provide that information to the Council. She was appointed to the audit committee and the executive director hiring committee. AECComm has worked out great.

They are meeting their financial projections and under budget. She did request for a CFO to be hired, and they are underway toward that planning.

In addition, she provided a lot of documents for the Council but due to time and confidentiality, it is difficult to communicate faster. She reported that there are so many levels of confidentiality so she would like the Council to determine how information can be shared while maintaining protection of the information.

She has a lot of maps, timelines, and information she can share. She reported that May 15<sup>th</sup> there will be a meeting and that is a good opportunity for the Tribal Council to receive a lot of information.

Craig announced that Poppy is the first person he met when they began working on Dam Removal. The position is not a paid position but she attends several meetings representing the Tribes interests. Craig thanked Poppy for her dedicated work.

**3) Orleans Youth Group:**

Phil Albers is present to introduce the Orleans Youth Group. He works for TANF and one project he is working on is a community youth to work on being who they are and to be who they are wherever they are. They have developed an Orleans Youth Cultural Club.

The youth introduced themselves. They follow the Roberts Rules of Order and they read their developed Mission Statement. They will work on encourage community living and inspire youth to have cultural pride in who they are.

They provided an update on their beliefs of cultural activities. They explained their culture and the differences in the activities that assist them in identifying who they are.

Phil reported that a part of the group is to understand they are unique and how to identify their culture and their beliefs.

Renee does not have any questions but the Council is very happy that they are doing this and the collaboration of the youth and identifying their culture and they are very proud of the youth.

Phil is hoping to expand the cultural group into all communities. Renee announced that promoting the youth is important and the Council will support them as needed. It is not a school sponsored project but a tribally identifiable group and they will advance to other areas in the future.

**4) Amber Peters, Independent Damsel Professional:**

Amber announced that she conducts Damsel in defense training. She has products that provide safety for females throughout their home, travel, first aid kits, etc. She has a road trip product that has an “all in one” device that has roadside safety kits or safety kits. She also wanted to discuss personal equipment for the casino project, such as pepper spray, striking tools, and batons along with how to properly use the equipment. She wanted to present her products to determine if the Council is interested in these items.

She provided the statistics on the sexual abuse, domestic abuse, and attacks in today’s society. With the overwhelming amount of assaults in today’s day and age, she is interested in training and providing equipment that better provides services to many areas of the Tribe or the communities.

She is available to provide trainings and information in the communities as necessary.

**Director Reports:**

**1) April Attebury, Judicial Systems:**

April is present to provide her report.

She updated the Council on her monthly activities. The major community item is a root and rebound activity in the community. This provided for services in Yreka and other areas. She provided assistance to 8 Tribal persons in the communities.

She has attached separate summaries of the programs that she administers. For youth wellness court they exited out 2 clients and have received referrals for 3 more youth.

Renee asked what is happening with the Log Cabin. April is unsure, but the CTAS application was submitted and they continue to working on the ICDBG proposal. They are seeking funding for renovations.

Kristen King moved and Jody Waddell seconded to approve April’s report, 4 haa, 0 puuhara, 0 pupitihara.

**2) Scott Quinn, Director of Land Management:**

Not present, report provided.

Renee Stauffer moved and Bud Johnson seconded to approve Scott's report, 4 haa, 0 puuhara, 0 pupitihara.

**3) Ryan Hammer, Construction Manager:**

Ryan is present to review his report. He is the newly hired Construction Manager. Since being hired he has been working with Josh Saxon, Daniel Goodwin and a few other staff to familiarize himself with policies and procedures.

His biggest priority is revamping safety procedures. He is also reiterating work orders so that there is tracking and accountability on tasks and budgets.

They will gear up for spring work projects. The Yellow House down from the casino will be worked on as well. Renee updated Ryan that rain gutters should be worked on. Ryan agrees, and he is hoping to have work done that allows for longevity to projects rather than a quick fix and the facilities need repair each year, rather than a few years out, such as the rain gutters.

The Yreka Clinic renovations are moving along but not complete. He will hopefully finish that project as soon as possible. Jody reported that the finance office looks good. Robert asked how Ryan is dealing with work orders, because the reports are that maintenance doesn't respond timely. Ryan reported that prioritization is reviewed for each work order; which has issues that are stopping staff from doing their jobs. However, routine maintenance is a first come first serve basis. Including side projects such as Basketweavers, there is inclusion of communication between persons that are submitting work orders and when to anticipate scheduling of the work activity. That may alleviate the Departments from feeling like they are being ignored.

Kristen King moved and Jody Waddell seconded to approve Ryan's report, 4 haa, 0 puuhara, 0 pupitihara.

**4) Leaf Hillman, Director of DNR:**

Leaf is present to review his report. He introduced Bari Talley who has three action items. She would like to seek out of state travel for herself and Elaine Garcia to Washington DC., April 15-21, 2018 for library boot camp. She then sought approval for out of state travel for herself to attend Warm Springs Oregon April 27-30, 2018 for Case Study presentation. She would also like to seek approval of the IMLS grant proposal for \$10,000 under resolution 18-R-030 with \$1,912.50 shortfall for indirect.

Renee Stauffer moved and Bud Johnson seconded to approve resolution 18-R-030 with shortfall from discretionary, 4 haa, 0 puuhara, 0 pupitihara.

Renee Stauffer moved and Jody Waddell seconded to approve out of state travel for Bari Talley and Elaine Garcia to DC., 4 haa, 0 puuhara, 0 pupitihara.

Council also provided approval for Warm Springs; however it did not require a vote.

Toz is present to seek approval of a proposal to the BOR AFA to collect fish sampling for fish disease.

Renee Stauffer moved and Bud Johnson seconded to approve resolution 18-R-032, 4 haa, 0 puuhara, 0 pupitihara.

Craig is present to seek approval of a letter regarding SB 1222 which will continue to oppose the bill. They are working with the same allies that they worked with throughout the suction dredge mining. Craig provided a copy of the letter opposing the bill.

Renee Stauffer moved and Bud Johnson seconded to approve opposition of SB 1222, 4 haa, 0 puuhara, 0 pupitihara.

He then updated the Council that it was great that Poppy to be present. He provided two issues regarding dams. They took a major step forward toward removal. PacifiCorp currently owns 6 dams and 4 are identified for removal. The 4 for removal and the 2 other ones are separated into a different category which helps toward timelines for focusing on 4, for removal. Initially January 1, 2020 was to be the date; however that date is pushed back at this time because NEPA and CEQA takes several years. Also, dam removal is a difficult engineering project, including roads, removal, etc. He also reported that in the last 10 days they have received a ton of media and it includes the Tribe being unhappy with the BOR on water flows and regulation. He announced as well that the Humboldt County Board of Supervisors is reviewing a new cannabis ordinance. Based on this not having tribal input they testified regarding this and he also provided information on his radio interview that occurred. Robert asked Craig to update the Council on the KRRC Meeting held in Yreka. Craig updated the Council that he believes that it is important to participate in public meetings. Craig was in attendance and noted that this meeting was not as negative as they have been in the past. He believes that it is due to the stakeholders accepting that dam removal is going to happen.

Renee Stauffer moved and Bud Johnson seconded to approve the DNR report, 4 haa, 0 puuhara, 0 pupitihara.

**5) Misty Rickwalt, Director of Transportation:**

Misty has one action item. It is resolution 18-R-027 which is to accept the bylaws of the North Coast Tribal Transportation Commission (NCTCC) for which the Karuk Tribe is signatory and formal member of.

Renee Stauffer moved and Kristen King seconded to approve resolution 18-R-027, 4 haa, 0 puuhara, 0 pupitihara.

Kristen King moved and Jody Waddell seconded to approve Misty's report, 4 haa, 0 puuhara, 0 pupitihara.

**6) Lester Alford, TANF Director:**

Lester is present to review his report.

Renee Stauffer moved and Bud Johnson seconded to approve out of state travel for Leanna Tello to Tulsa OK, April 9-13, 2018, 4 haa, 0 puuhara, 0 pupitihara.

Lester provided Phil's schedule and events that are provided. Because they are low on clients they are working on projects and more events that are available to the communities.

Kristen King moved and Renee Stauffer seconded to approve Lester's report, 4 haa, 0 puuhara, 0 pupitihara.

**7) Josh Saxon, ED:**

Josh is present to review his report. He updated the Council on a few health items. There is a new provider coming to the Orleans Clinic. Mrs. Young-Tripp will be working out of the Orleans Clinic. There have been interviews for the HHS CEO which will allow for different candidates to come onsite and tour the Tribe.

ICDBG projects are going well.

The casino project is ongoing. There has been an intense meeting over the last couple of days, which is the final date to open. The Tribal Community event is April 14<sup>th</sup> which will be open from that date on. April 16<sup>th</sup> will be the soft opening and ribbon cutting ceremony. A staff email and invite will be sent to the community as well.

The Orleans Clinic is operational with the new drug testing processes. It will be less invasive and more compliant for the needs of the Tribe.

Renee Stauffer moved and Jody Waddell seconded to approve Josh's report, 4 haa, 0 puuhara, 0 pupitihara.

**8) Karen Derry, KCDC:**

Karen is present to review her report. She has action items which are for two revised position descriptions for the Head Start Program. The position descriptions are the same for each site, which creates consistency.

Renee Stauffer moved and Jody Waddell seconded to approve the Head Start Cook position description, 4 haa, 0 puuhara 0 pupitihara.

The Family Advocate position description is a new position. Due to no bus services this funding would be adjusted to secure funding but also provide services to the children and families. With no bus, the parents bring the kids and it is working well with no drop in attendance without bus services.

Jody Waddell moved and Kristen King seconded to approve the Family Advocate position description, 4 haa, 0 puuhara, 0 pupitihara.

The Council will review the policies and let Karen know the outcome.

**9) Emma Lee Perez, Contract Compliance:**

Emma Lee is present to review her report. She will continue to make an effort to utilize the consent calendar.

She has one action item which is to seek approval of agreement 18-A-047 (1) with Pacific Power to allow for upgrades to Hillside Road Widening. It is an increased cost to bury utilities.

Renee Stauffer moved and Kristen King seconded to approve agreement 18-A-047 (1), 4 haa, 0 puuhara, 0 pupitihara.

She then overviewed her written report. The Family Services Center is on track. Renee asked when a walk-through is available. Emma Lee will complete a ribbon cutting ceremony for the facility so it will be important to invite local agencies and government agencies who participated

in the facility development. She will keep the Council informed of the open dates, but can also schedule a walkthrough if Council Members are interested.

Hillside Road widening is ongoing and the County is thankful for the assistance in rehabbing the road.

A pending issue is coordination during remodeling the DNR facility. That would have staff need space during construction. Renee asked how long this will take. Emma Lee will review this and provide an update to the Council on placement of the DNR staff during that time.

Kristen King moved and Renee Stauffer seconded to approve Emma Lee's report, 4 haa, 0 puuhara, 0 pupitihara.

**10) Michael Dyer, Education Coordinator:**

Michael is present to provide his report. He first updated the Council on his activities. They continue to build relationships toward the educational goals in the communities. He is working with the local schools including principals and Indian education staff. He reported that Tribal Members are able to contact and communicate with the Tribe on their website, which is helpful. He is looking into ways the Tribe provides access to the Members that receive Tribal scholarships.

Tutoring is ongoing and is assessed by needs, relationships with schools and communities, and assigning those tutors for the youth. There is a pool of tutors who are interested at this time, so it's nice to address the specific needs of the youth. Dion had provided a suggestion to require cultural component literacy or training, in order to be a tribal tutor. This was a great suggestion and the education committee will be working toward this.

There were 150 youth recognized for their academic achievements including honor roll status, and the Karuk youth were excited that the Tribal representatives were present to acknowledge them. He is hoping to have the Title VI groups coordinate honor roll luncheons for the tribal kids.

Trista then announced that Happy Camp will take half the cut for the entire District of schools. She would like that discussed at some point, because it is such a large impact to the local community.

Renee Stauffer moved and Bud Johnsons seconded to approve Michael's report, 4 haa, 0 puuhara, 0 pupitihara.

**11) Dion Wood, TERO/Education Coordinator:**

Dion is present to review his report. He has one action item. It is a contract for a TERO trainer to be onsite and conduct training for the Tribes managers and Council.

Renee Stauffer moved and Jody Waddell seconded to approve a contract with John Navarro, 4 haa, 0 puuhara, 0 pupitihara.

He announced that North coast Children Services wants to close the Orleans Head Start. There may be the ability to keep the program in Orleans with a partnership or the Tribe assumes that site for a Head Start. They are discussing this with the DC representatives so the Tribe is attempting to discuss solutions prior to the DC meetings. Karen will look into expansion funding for additional child slots to cover Orleans. Dion would like to set up a task force of individuals to approach this aggressively. He would like to have Josh, Karen, and himself along with Orleans

representatives to work on this. A community meeting will take place as well. Josh would like Sara to participate as well. The Council likes the formation of a group to work toward services to the youth in Orleans.

He highlighted a huge success for the Tribes in California with the Karuk Tribe in the forefront. A whole region has been created for the Tribes in California which puts them similar to County's and State agencies in receiving training and access to information.

Bud Johnson moved and Renee Stauffer seconded to approve Dion's report, 4 haa, 0 puuhara, 0 pupitihara.

**12) Trista Parry, HR Director:**

Trista is present to provide an overview of her report. The reunion has been set for July 7<sup>th</sup> this year and the first planning meeting took place to ensure there are ideas and activities that are special for the participants. The focus will be safety such as smoke detectors, clearly marked home addresses on homes, bike helmets, car seats, etc.

She participated in Fire Season training and she is hoping to have this be an annual communication training or meeting. She is working with the cultural resources technicians to have them move to annual training and hiring's.

Renee Stauffer moved and Kristen King seconded to approve Trista's report, 4 haa, 0 puuhara, 0 pupitihara.

**13) Laura Mayton, CFO:**

Laura noted that she has only one action item. It was noted that there are some deceased persons on the debt list that should be removed.

Renee Stauffer moved and Jody Waddell seconded to approve debit forgiveness for deceased person, 4 haa, 0 puuhara, 0 pupitihara.

Kristen King moved and Jody Waddell seconded to approve Laura's report, 4 haa, 0 puuhara, 0 pupitihara.

**14) Eric Cutright, IT Director:**

Eric is present to review his report. He first is seeking approval of procurement to purchase items from the HRSA grant. His first item is for a replacement of two copiers 1) for Happy Camp Clinic and 2) Happy Camp billing department. The old machines are nine and ten years old, so the replacement is needed at this time.

Renee Stauffer moved and Kristen King seconded to approve procurement and allow the purchase of equipment, 4 haa, 0 puuhara, 0 pupitihara.

He then sought approval of equipment from PCM for different IT needs throughout the Health Program. Josh asked if the dental office in Orleans can become operational.

Renee Stauffer moved and Bud Johnson seconded to approve procurement and allow the purchase of equipment, 4 haa, 0 puuhara, 0 pupitihara.

He announced that video-conferencing will begin next week. At the end of each installation will have training dates for the new system.



Procurement for the new facility in Orleans will be a joint project for TANF, KTHA, and Aan Chuuphan.

Renee asked about the internet services. It is experiencing intermittent services and slower internet. He noted that a lot of people are watching movies in the evening which is slowing down the services to homes. Long term fixes will be fiber optic being installed in 2020. Eric reported that tracking and noting times that it's slow would be helpful.

Kristen King moved and Renee Stauffer seconded to approve Eric's report, 4 haa, 0 puuhara, 0 pupitihara.

**15) Sara Spence, KTHA ED:**

Sara is present to review her report. She highlighted the Council on her monthly activities. She is wrapping up some final items for the Tax Market audit which is connected to the Tribes audit, so it is slowing the Tribes audit from being completed.

The ongoing projects of KTHA were updated to the Council along with photos of their current projects.

Robert asked about a tour of the Happy Camp homes. It will be set for Tuesday, March 27, 2018 at 3pm.

Renee Stauffer moved and Bud Johnson seconded to approve Sara's report, 4 haa, 0 puuhara, 0 pupitihara.

**Phone Votes:**

1. Request approval of resolution 18-R-024. Passed.
2. Request approval to add additional qualified applicant to the Health CEO interviews. Passed.
3. Request approval of agreement 18-A-080. Passed.
4. Request approval for out of state travel for Joseph Perreira. One week, for three months. Passed.

**Closed Session:**

Bud Johnson moved and Jody Waddell seconded to approve resolution 18-R-034, 4 haa, 0 puuhara, 0 pupitihara.

Renee Stauffer moved and Bud Johnson seconded to approve resolution 18-R-035, 4 haa, 0 puuhara, 0 pupitihara.

Informational: Tribal Members are present to discuss the environmental concerns occurring on the Tribes property or on or near the Tribes property.

Kristen King moved and Renee Stauffer seconded to approve the internal transfer policy for the Tribe, 4 haa, 0 puuhara, 0 pupitihara.

Renee Stauffer moved and Bud Johnson seconded to approve the IT/Security Technician position, 4 haa, 0 puuhara, 0 pupitihara.

Renee Stauffer moved and Kristen King seconded to approve the Network Technician position, 4 haa, 0 puuhara, 0 pupitihara.

Informational: Karuk Berkeley Law Clinic visitors updated the Council on the items they are working on or studying.

Consensus: to allow individuals to place concerns in the media regarding HR 3535.

Informational: the Tribal Council would like to hold meetings that will discuss the long term goals of the Tribe and land along with different possibilities. The ED shall coordinate these meetings and include the Tribal Council for scheduling.

Informational: a letter shall be drafted to Tribal Member #CM outlining a referral to the appropriate body before the Tribal Council.

Renee Stauffer moved and Kristen King seconded to waive the provision of the position description for Associate General Counsel, 4 haa, 0 puuhara, 0 pupitihara.

Renee Stauffer moved and Kristen King seconded to allow Tribal Member #DA into the internship program at a different rate (see PAN), 4 haa, 0 puuhara, 0 pupitihara.

Renee Stauffer moved and Kristen King seconded to approve procurement and allow the purchase of equipment from McKesson, 4 haa, 0 puuhara, 0 pupitihara.

Renee Stauffer moved and Bud Johnson seconded to approve procurement and allow the purchase from National Business Furniture, 4 haa, 0 puuhara, 0 pupitihara.

Informational: the ED will draft a letter reminding the USFS of the possible hazardous area in Orleans.

Employee Drawing: Tonia Bergin.

Renee Stauffer moved and Bud Johnson seconded to approve agreement 18-A-091, 4 haa, 0 puuhara, 0 pupitihara.

Renee Stauffer moved and Kristen King seconded to approve contract 18-C-065, 4 haa, 0 puuhara, 0 pupitihara.

Renee Stauffer moved and Bud Johnson seconded to approve 2 Head Start Policies, 4 haa, 0 puuhara, 0 pupitihara.

Kristen King moved and Renee Stauffer seconded to approve Phase II of the HHS policies, 4 haa, 0 puuhara, 0 pupitihara.

Kristen King moved and Renee Stauffer seconded to allow access to Annual Leave for employee #3447, 4 haa, 0 puuhara, 0 pupitihara.

Informational: the ED will release notice to minimize PHI in documents that are shared in the organization and remind staff of compliance.

Informational: the Tribes ED will evaluate the request attendance from possible BOS candidates from Humboldt County.

Informational: Renee Stauffer will walkthrough a potential residence for sale.

Informational: request for a donated washer and dryer set for the Orleans FEMA trailer was made. KTHA will be asked for any leftover equipment.

**Next Meeting Date: April 26, 2018 at 10am in Yreka.**

Bud Johnson moved and Renee Stauffer seconded to adjourn at 5:39pm.

**Respectfully Submitted,**

---

**Robert Super, Vice-Chairman**

**Barbara Snider, Recording Secretary**