

**Karuk Tribe – Council Meeting  
January 25, 2018 – Meeting Minutes**

**Meeting called to order at 10:03am by Chairman Attebery.**

**Present:**

Russell “Buster” Attebery, Chairman  
Robert Super, Vice-Chairman  
Joseph “Jody” Waddell, Member at Large  
Renee Stauffer, Member at Large  
Kristen King, Member at Large  
Charron “Sonny” Davis, Member at Large  
Alvis “Bud” Johnson, Member at Large (1:20pm)

**Absent:**

Michael Thom, Secretary/Treasurer (excused)  
Arch Super, Member at Large (excused)

**Buster read the Mission Statement for the Karuk Tribe. Sonny Davis completed a prayer.**

**Agenda:**

Jody Waddell moved and Sonny Davis seconded to approve the agenda, 6 haa, 0 puuhara, 0 pupitihara.

**Consent Calendar:**

No items.

**Minutes December 21, 2017:**

Renee Stauffer moved and Kristen King seconded to approve the minutes, December 21, 2017, 6 haa, 0 puuhara, 0 pupitihara.

**Guests:**

**1) Fred Burcell, Construction Manager:**

Buster provided the gift and card for Fred acknowledging his retirement. The Council thanked Fred for his years of service and wish him the best during his retirement.

**Director reports:**

**1) Leaf Hillman, DNR Director:**

Written report, no action items.

Robert Super moved and Renee Stauffer seconded to approve Leaf’s report, 6 haa, 0 puuhara, 0 pupitihara.

**2) Misty Rickwalt, Director of Transportation:**

Misty is present to seek approval of resolution 18-R-007 for an MOA with Siskiyou County.

Renee Stauffer moved and sonny Davis seconded to approve resolution 18-R-007, 6 haa, 0 puuhara, 0 pupitihara.

Buster discussed the issues with Garth Sundberg regarding Red Cap Road. The temporary speed bump issues in Yreka are pending at KTHA to discuss with the local ambulance and EMT concerning emergency services being slowed for service.

Jody Waddell moved and Renee Stauffer seconded to approve Misty's report, 6 haa, 0 puuhara, 0 pupitihara.

**3) Lester Alford, TANF Director:**

Lester sought approval for out of state travel for 2 adults and 4 kids. Lester noted that there is a timeline but it is cheaper to get these requests in as soon as possible.

Robert Super moved and Renee Stauffer out of state travel for 2 adults and 4 kids, February 22-26, 2017, 6 haa, 0 puuhara, 0 pupitihara.

His second action item is to seek approval of smart phones for 3 staff members.

Jody Waddell moved and Robert Super seconded to approve 3 smartphones for TANF staff, 6 haa, 0 puuhara, 0 pupitihara.

Robert asked what services are provided in the communities by the TANF Substance staff person. Lester reported that she is dispatched for services in all three areas based on scheduling needs and what the client needs are.

Lester then noted that they are declining in clients so they are switching over to do more projects. Robert reminded Lester that they have asked for a schedule for the Cultural TANF position for some time. Lester will email that out.

Renee Stauffer moved and Jody Waddell seconded to approve Lester's report, 6 haa, 0 puuhara, 0 pupitihara.

**4) Josh Saxon, ED Director:**

Josh was asked how the HHS policy review is going. Josh reported it is not going very good and he can discuss this further in closed session.

Josh reported on the casino update.

Robert Super moved and Jody Waddell seconded to approve Josh's report, 6 haa, 0 puuhara, 0 pupitihara.

**5) Karen Derry, KCDC:**

Not present. Renee asked how the smoke shop is coming along. Sonny reported that they are working on a new smoke shop for Yreka. Robert asked that there be better information provided to the Council on the Amkuuf.

Trista reported that there is a reappointment for the KCDC Board but it will be next week.

Jody Waddell moved and Sonny Davis seconded to approve KCDC's report, 6 haa, 0 puuhara, 0 pupitihara.

**6) Emma Lee Perez, Contract Compliance:**

Emma provided a request for discretionary funds to contract with Rick Hill to develop an ICDBG proposal. It was put out to bid twice and Rick was the only responder.

Jody Waddell moved and Renee Stauffer seconded to approve contract 18-C-038, 6 haa, 0 puuhara, 0 pupitihara.

Renee asked about reporting requirements regarding Biomass and how long this project has been going on. Emma Lee explained that the council would ask Karen about that item.

Emma Lee noted that drywall should be happening next week at the new Family Services Center which is pretty exciting. The facility is moving along nicely.

Renee Stauffer moved and Jody Waddell seconded to approve Emma Lee's report, 6 haa, 0 puuhara, 0 pupitihara.

**7) Michael Dyer, Education Coordinator:**

Michael is not present, report provided.

Renee Stauffer moved and Jody Waddell seconded to approve Michael's report, 6 haa, 0 puuhara, 0 pupitihara.

**8) Dion Wood, TERO/Childcare Coordinator:**

Dion is present to review his report.

Dion would like to seek approval of two action items. His first action is a fence for the Yreka Childcare home. This will be spent from quality funding dollars. Renee asked if Dion spoke to Sara regarding installation of a fence on tribal housing property; Dion reported that he has.

Jody Waddell moved and Renee Stauffer seconded to approve Inline Fence Construction of \$3,725, 6 haa, 0 puuhara, 0 pupitihara.

He then would like to use \$3,000 of quality dollars for printing of books of childcare codes that will be distributed. The Council will discuss this and get back to Dion.

**9) Trista Parry, HR Director:**

Trista is present to provide her verbal report. She provided information to the Tribal Council on the statistical data of the Tribes turnover and will have action items for the Planning Meeting.

Jody Waddell moved and Sonny Davis seconded to approve Trista's report, 6 haa, 0 puuhara, 0 pupitihara.

**10) Laura Mayton, CFO:**

Laura had no action items. Josh reported that the 2017 audit had no findings.

Jody Waddell moved and Renee seconded to approve out of state travel for Laura Olivas to New Orleans, 6 haa, 0 puuhara, 0 pupitihara.

Renee Stauffer moved and Jody Waddell seconded to approve Laura's report, 6 haa, 0 puuhara, 0 pupitihara.

**11) Eric Cutright, IT Director:**

Eric is present to review his report. His first action item is to speak to medial regarding the Tribes Broadband project.

Renee Stauffer moved and Jody Waddell seconded to approve Eric to do an interview for broadband, 6 haa, 0 puuhara, 0 pupitihara.

He then presented procurement for equipment needed for the Family Services Center.

Jody Waddell moved and Renee Stauffer seconded to approve procurement and allow the purchase, 6 haa, 0 puuhara, 0 pupitihara.

Video-conferencing is ongoing. For future projects, he can evaluate a backup generator option for the Yreka Clinic, if this is a direction the Council wishes to move. The Council asked that staff monitor this need for the facility.

Robert Super moved and Jody Waddell seconded to approve Eric's report, 6 haa, 0 puuhara, 0 pupitihara.

**12) Sara Spence, KTHA ED:**

Sara has a written report. It is reported that there is continued effort for a contract to be sought for unit prep of KTHA homes.

Renee Stauffer moved and Jody Waddell seconded to approve Sara's report, 6 haa, 0 puuhara, 0 pupitihara.

Jody announced that a member of the KTHA staff is very ill. Any donations from staff and entities are welcome should they like to provide assistance.

Renee congratulated KTHA on a successful audit.

**13) April Attebury, Judicial systems:**

April is present to seek approval of contract 18-C-036 with JWID.

Robert Super moved and Sonny Davis seconded to approve contract 18-C-036, 6 haa, 0 puuhara, 0 pupitihara.

She then presented contract 18-C-040 with Rick Hill not to exceed \$5,000 for CTAS.

Robert Super moved and Renee Stauffer seconded to approve 18-C-040, 6 haa, 0 puuhara, 0 pupitihara.

Trista asked if there is a deadline for the CTAS yet. April reported that yes, it is March 20<sup>th</sup>. April will work closely with the contractor. Josh asked about a survey that was submitted for review and approval. Josh commented that it is required to be approved by the Council due to it being released to employees, all users, Facebook, etc. Trista reported that Barbra Risling sent the link to the survey that should be distributed for input. April explained that this survey is approved by the Victims of the Office of Crimes and based on the grant requirements and to meet those deadlines.

She then sought out of state travel the week of March 5<sup>th</sup> for herself, Joseph Kerr, Cheyenne Walters, Michelle Crager to attend Albuquerque NM on software use training.

Renee Stauffer moved and Robert Super seconded to approve out of state travel for the listed staff, 6 haa 0 puuhara, 0 pupitihara.

Kristen asked who the survey is going to go to. It was announced that the survey would be distributed to all users and submitted back for April to provide an overall results report. Josh asked if the council could put up a \$100 gift card for completion of the survey.

Robert Super moved and Renee Stauffer seconded to approve \$100 discretionary gift card as an incentive to complete the judicial survey, 6 haa, 0 puuhara, 0 pupitihara.

Renee Stauffer moved and sonny Davis seconded to approve Aprils report, 6 haa, 0 puuhara, 0 pupitihara.

Consensus: to release the Victim Services Survey to all employees.

**14) Scott Quinn, Director of Land Management:**

Scott is not present, report provided. His one action item needs to be added to next Thursday's agenda.

Robert Super moved and Jody Waddell seconded to approve Scott's report, 6 haa, 0 puuhara, 0 pupitihara.

**Phone Votes:**

1. Request approval for out of state travel for Misty Rickwalt, January 17-18, 2018. Passed.
2. Request approval of resolution 18-R-006 IMLS for travel funds for Bari Talley/Elaine Garcia to DC. Passed.

**Closed Session:**

Approval for Josh Saxon, Kori Novak and Dion Wood to attend the TERO training in Phoenix AZ, February 2018. (Josh will confirm his travel if he can attend).

Approval of not to exceed \$3,000 in printing of State Childcare licensing and distribution agencies

Approval of contract 18-C-036, JWID

Council Directive: regarding HHS policies and procedures shall be sent immediately.

Renee Stauffer moved and Jody Waddell seconded to approve adding Locums to the Tribes insurance to drive tribal vehicles for essential travel only, 5 haa, 0 puuhara, 1 pupitihara (Robert Super).

Informational: for the ED to determine if the boat needs to be taken to maintenance/mechanic shop for maintenance.

*Bud arrived at 1:20pm*

Informational: request to have no re-hire status reversed. The Tribal Council will request additional information for review prior to making a final decision.

Jody Waddell moved and Bud Johnson seconded to approve agreement 18-A-038, 7 haa, 0 puuhara, 0 pupitihara

Employee Drawn: Kareena Walter.

Renee Stauffer moved and Jody Waddell seconded to approve Fatima’s travel to DC., January 3-14, 2018, 7 haa, 0 puuhara, 0 pupitihara.

Robert Super moved and Jody Waddell seconded to reject the LDF because of penalty grant conditions, 7 haa, 0 puuhara, 0 pupitihara.

**Next Meeting Date:** February 22, 2018 at 10am in Happy Camp.

Renee Stauffer moved and Sonny Davis seconded to adjourn at 1:56pm, 7 haa, 0 puuhara, 0 pupitihara.

**Respectfully Submitted,**

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**Russell “Buster” Attebery, Chairman**

**Recording Secretary, Barbara Snider**