

KARUK TRIBE
HEALTH BOARD MEETING AGENDA
Thursday, August 10, 2017 **10 AM**, Yreka, CA

A) CALL MEETING TO ORDER – PRAYER - ROLL CALL

AA) HEALTH MISSION STATEMENT

The mission of the Karuk Tribal Health Program is to provide quality healthcare for Native Americans, and other people living in the communities we serve as resources allow. Our purpose is to appropriately assess or reassess conditions of illness, disease, or pain, provide culturally appropriate educational, preventative, and therapeutic services in an environment of continuous quality improvement.

CH) APPROVAL OF THE AGENDA

EE) CONSENT CALENDAR

1. Requesting VISA Credit Card for Child Welfare Social Worker- Rhonda Jones.

F) APPROVAL OF THE MINUTES (July 13, 2017)

H) GUESTS (Ten Minutes Each)

1. April Attebury, Judicial Systems
2. Florraine Super, Computer Center

I) OLD BUSINESS (Five Minutes Each)

- 1.

II) DIRECTOR REPORTS (Ten Minutes Each)

1. Vickie Simmons, HR Director (written report)
2. Tony Vasquez, Medical Director (written report)
3. Pat Hobbs, Children & Family Services (written report)
4. Eunsun Lew, Dental Director (written report)
5. Kori Novak, Health CEO (written report)
6. Lessie Aubrey, Manager of Grants, Compliance and Accreditation (written report)
7. Patti White, RPMS Site Manager (written report)
8. Cindy Hayes, Yreka Clinic Manager (written report)
9. Josh Stanshaw, Operations Manager (written report)

K) REQUESTS (Five Minutes Each)

- 1.

M) INFORMATIONAL (Five Minutes Each)

- 1.

M) CLOSED SESSION (Five Minutes Each)

1. CHS (dinner break)
2. Fiona Davidson
3. Florraine Super
4. Kori Novak
5. Tribal Council Members

N) SET DATE FOR NEXT MEETING (Thursday, September 14, 2017 at 10am in Happy Camp.

OO) ADJOURN

**Karuk Tribe – Health Board Meeting
July 13, 2017 – Meeting Minutes**

Meeting called to order at 2:58pm by Chairman Attebery.

Present:

Russell “Buster” Attebery, Chairman
Robert Super, Vice-Chairman
Michael Thom, Secretary/Treasurer
Charron “Sonny” Davis, Member at Large
Joseph “Jody” Waddell, Member at Large
Renee Stauffer, Member at Large
Josh Saxon, Member at Large
Arch Super, Member at Large

Absent:

Alvis “Bud” Johnson, Member at Large (excused)

Prayer was done by Sonny Davis and Buster read the Mission Statement.

Agenda:

Renee Stauffer moved and Jody Waddell seconded to approve the agenda with changes, 7 haa, 0 puuhara, 0 pupitihara.

Consent Calendar:

None at this time.

Minutes of June 8, 2017:

Buster asked if there was an exit interview from Dr. Barrsea.

Renee noted that there was an error in the minutes. Renee asked if the CRIHB Members could attend the next Health Board Meeting. Mark LeBeau will be asked to attend the next Health Board Meeting in August.

Arch Super moved and Renee Stauffer seconded to approve the minutes of June 8, 2017, 6 haa, 0 puuhara, 1 pupitihara (Michael Thom).

Guests:

1) Dion Wood, TERO/Childcare Director:

Dion is present to seek approval of agreement 17-A-059 with EEOC. It is the same contract/agreement as last year and has been signed off by Dion, Laura, Emma Lee and Fatima.

The funding is generally used for training. It is for investigation and staff training on how to conduct the training and investigation. Josh asked about the criteria about maximizing Title VII protections. That is the Civil Rights Act of 1964. Josh asked if that the Tribe is succumbing to the Title VII Act. Dion noted that yes, but the WPA meets and exceeds Title VII. The reporting requirements were a concern last year. Dion did provide minimal information in the reporting and the format in which Dion provided was accepted by the EEOC.

Renee Stauffer moved and Jody Waddell seconded to approve agreement 17-A-059, 6 haa, 1 puuhara (Josh Saxon), 0 pupitihara.

2) Bill Tripp, DNR Deputy Director:

Bill is present for Sissie to present a proposal under resolution 17-R-081. It is for Fire Adapted communities and continued networking and training in the amount of \$25,000.

Michael Thom moved and Josh Saxon seconded to approve resolution 17-R-081, 7 haa, 0 puuhara, 0 pupitihara.

3) David Medford, Fire Operations:

David is present to seek approval of revised position descriptions. He provided mark-up revisions so that the positions can be flown ASAP. TERO has reviewed them as well as HR.

Josh Saxon moved and Renee Stauffer seconded to approve the revised Prescribed Fire & Fuels Specialist, 7 haa, 0 puuhara 0 pupitihara.

Josh Saxon moved and Renee Stauffer seconded to approve the Crew boss/Project Coordinator, 7 haa, 0 puuhara 0 puuhara.

Josh Saxon moved and Rene Stauffer seconded to approve the revised position description for Crewmember, 7 haa, 0 puuhara, 0 pupitihara.

4) Julian Lang, Tribal Member:

Julian is present to seek approval for assistance for the Katimiin brush dances. It is for porta potties, dumpster, and potable water. Also, a request to have the Tribe trim the grass around the area. Julian has reached out to MKWC and their crew will do the yard work tomorrow morning.

Renee Stauffer moved and Josh Saxon seconded to approve porta potties, potable water (if needed), and dumpster for ceremonies, 7 haa, 0 puuhara, 0 pupitihara.

5) Karl Norton, Resident Deputy:

There will be a resident deputy in Orleans and he arrived to make introductions. He resides in Hoopa currently and he isn't sure if and when he will be actually living in Orleans. He will be providing services and his primary focus is Eastern Humboldt County. He will be pulled out if the area if there is shortage in Willow Creek and Hoopa. The Sergeant determines assistance for other officers. Renee asked if he will consider a home in Orleans. He reiterated that he will work in Orleans for majority of his shifts, but living arrangements must be made with his family. Renee explained that if that changes, a home may be provided for his family to reside in the community.

He noted that he isn't familiar with Tribal areas so if someone could provide a tour that would be good. Greg Berry will provide some introductions to the area, but any information is helpful. The Council offered to provide the officer with a map as well and to include him in District Meetings, to meet the community.

Director Reports:

1) Vickie Simmons, HR Director

Vickie would like first seek approval of two smart phones; one for Eddy Lynn and one for Fiona.

Josh Saxon moved and Michael Thom seconded to approve smartphones for Eddy and Fiona, 7 haa, 0 puuhara.

The staff should review how to pay for the gaming cell phone and separate that out with tracking.

Vickie explained that both she and Dora would like to attend the conference for HR. The Council discussed their frustration with both HR Directors being out of the office for an extended time without coverage. This was tabled to closed session.

She noted that a PA is interested in working for the Tribe. She is a little hopeful on the possibility of getting this person on board.

Vickie discussed recruiting and advertising on CRIHB's website. CRIHB noted that the Tribe cannot receive recruitment services as an Associate Member. Vickie recommends going with a headhunting firm to find providers. She explained her frustrations with recruitment so any feedback from the Health Board is appreciated.

Josh asked that Vickie develop her top three recruitment options and send those to the Health Board for review.

Renee Stauffer moved and Sonny Davis seconded to approve Vickie's report, 7 haa, 0 puuhara, 0 pupitihara.

2) Dr. Vasquez, Medical Director:

Not present, report provided.

Renee Stauffer moved and Jody Waddell seconded to approve Dr. Vasquez's report, 7 haa, 0 puuhara, 0 pupitihara.

3) Pat Hobbs, Children & Family Services:

Pat is present to review her report. She provided the Health Board a copy of the overall report she provides and it includes information on the services her department provides.

They continue to work toward filling their vacant positions.

She has one action item. She would like to seek approval of a new business license for Yreka. Emma Lee suggested that Buster sign it. It is required because the Tribe's operation is not on trust land. It was noted that the Council approval isn't needed, as it is included as a requirement when the State application for funding is approved by the Health Board.

She has an action item for out of state training to attend the annual grantee meeting in Arlington VA. Lester and Pat attended last year but if Lester is unavailable she would like to take the Social Worker who works out of Orleans. It is August 15-18, 2017.

Renee Stauffer moved and Michael Thom seconded to approve out of state travel August 15-18, 2017 for Pat Hobbs and one other person to attend the grantee meeting in Arlington VA, 7 haa, 0 puuhara, 0 pupitihara.

The Yav Pa Anav strategic plan was provided to the Health Board and it should be reviewed by them. It was done by grant funding and a contract for the services. Pat will send it to the Health Board again.

Michael Thom moved and Renee Stauffer seconded to approve Pat's report, 7 haa, 0 puuhara, 0 pupitihara.

4) Dr. Lew, Dental Director:

Dr. Lew is present to review her report with the Health Board. She reviewed last health board minutes and Council Member Josh Saxon asked for more information on the new treatment that is being offered. The work has started and the parents are appreciative of the new service. This also improves the dental score.

Dr. Lew provided three reports. She started with Orleans. Dr. Felker, Nikki Hokanson, Tammy Rompon and Ashlee Bernal were in Orleans for services. All the equipment is installed but the machine didn't work in Orleans. Dr. Lew called support services for the equipment that didn't work. She has discussed the machine and general repairs with staff. The equipment is now ready and they will start services in Orleans again.

She then provided an Yreka Clinic update. She discussed staff that has been brought on. They are down one full time dentist but have enough support staff. In Yreka they have seen 510 patients in the month of June. The Saturday clinic is operating well in Yreka and patients and clients are happy with the services provided.

Happy Camp needs more attention. Dr. Felker started working at the end of June. Dr. Felker didn't want to sign the agreement for his park model. He doesn't like the rental agreement and refuses to sign it. In Dr. Lew's opinion this should be worked out to ensure a smooth transition. Dr. Felker is frustrated and wanting to go back to Yreka, but Dr. Lew believes the Happy Camp clinic needs assistance, so any help on this issue would be appreciated.

There is a new position open which is Lead Assistants. The Lead Assistant in Happy Camp is Tammy Rompon and the dental clinic manager is Vickie Walden. Susan Beatty is the Yreka Clinic dental manager and Shannon Jones is the Lead Assistant.

Laura Mayton explained that a better air conditioner can be purchased. The rental was set by Scott and Kori so they should be included in adjusting the rent. Josh Stanshaw discussed the issue with Raymac and for both units it will be \$14k to \$15k each to complete an install. Laura suggested purchasing newer window air conditioners. Jody noted that a window mount needs to be done. Josh will work on this. Renee explained that this needs to be done right away; it is hot and uncomfortable.

Vickie noted that Dr. Felker would like assistance in moving his items in Yreka to storage.

Michael Thom moved and Jody Waddell seconded to approve Dr. Lew's report, 7 haa, 0 puuhara, 0 pupitihara.

5) Kori Novak, Health CEO:

Kori is not present to review her report. The Health Board reviewed some action items included in the packet.

Renee Stauffer moved and Arch Super seconded to approve agreement 17-A-056 and insurance for the one day soccer event, 7 haa, 0 puuhara, 0 pupitihara.

Josh presented the items that he was aware of.

Robert Super moved to table items that were not included or clear about necessity and Arch Super seconded, 6 haa, 0 puuhara, 0 pupitihara (Robert absent for vote).

Renee Stauffer moved and Jody Waddell seconded to table the Health CEO report, 7 haa, 0 puuhara, 0 pupitihara.

6) Josh Stanshaw, Operations Manager:

Josh is present to provide his report to the Health Board. He returned to work on July 12, 2017. He has three action items.

He first provided a contract with Northern EMS to provide CPR certification for medical and dental staff. It is under contract 17-C-074. There are staff that aren't current on CPR so this is needed right away and will be conducted July 20, 2017. Josh will work on getting some staff certified to be trainers and this will long term provide assistance for the HHS program.

Josh Saxon moved and Michael Thom seconded to approve contract 17-C-074, 6 haa, 0 puuhara, 0 pupitihara. (Robert absent for vote).

He then sought approval of procurement and sole source with Visiplex. The service is pull cords that can be installed and Josh can install them himself. These can be put into the restrooms in the waiting room. The service will be for all three communities.

Michael Thom moved and Jody Waddell seconded to approve sole source procurement for Visiplex, 7 haa, 0 puuhara, 0 pupitihara.

Robert asked how long it will take to have installed. Josh noted that it will be fairly quick.

He then sought approval of resolution 17-R-069 for Title III Senior Nutrition grant. He will bring the contract back to the Health Board once that is received. Robert asked if there was any more funding that is available. A separate contract isn't needed for approval. Robert noted that he attended a meeting and it was noted that the Tribe may have been eligible for additional funding.

Arch Super moved and Sonny Davis seconded to approve resolution 17-R-069, 7 haa, 0 puuhara, 0 pupitihara.

Renee Stauffer moved and Jody Waddell seconded to approve Josh's report, 7 haa, 0 puuhara, 0 pupitihara.

7) Lessie Aubrey, Grants, Compliance and Accreditation Manager:

Lessie is present to seek approval of policies from the Health Board Meeting.

Robert Super moved 04-001-166 and Michael Thom seconded to approve the policy, 7 haa, 0 puuhara, 0 pupitihara.

She then presented the referral tracking log. She drafted this policy under 04-001-168.

Renee Stauffer moved and Jody Waddell seconded to approve policy 04-001-168, 7 haa, 0 puuhara, 0 pupitihara.

She then presented another policy; 12-00-686 which is a Laboratory (Diagnostic) Tracking Log. This policy references 24/7 care that can be provided after review of lab reports.

Michael Thom moved and Sonny Davis seconded to approve policy 12-000-686, 7 haa, 0 puuhara, 0 pupitihara.

She provided the Health Board policy the Credentialing & Privileging policy, 02-001-045. No changes just re-approval.

Jody Waddell moved and Renee Stauffer seconded to approve 02-001-045, 7 haa, 0 puuhara, 0 pupitihara.

The Educational Activities policy was provided. She will provide an updated position description including risk management activities to her description, as she serves as the HHS risk manager.

She then provided the organizational improvement plan document, which is just a re-approval.

Arch Super moved and Renee Stauffer seconded to approve the Educational Activities policy 02-001-050, 7 haa, 0 puuhara, 0 pupitihara.

She provided policy Work Related Medical Condition & Hand Hygiene policy, 07-001-110.

Josh excused himself from the meeting at 5pm.

Jody Waddell moved and Renee Stauffer seconded to approve HHS policy 07-001-110, 6 haa, 0 puuhara, 0 pupitihara.

Arch Super moved and Michael Thom seconded to approve policy 05-000-205 Organizational Improvement Plan, 6 haa, 0 puuhara, 0 pupitihara.

Closed Session:

Jody Waddell moved and Arch Super seconded to contribute to the Darrell Hostler Fund, \$10k, 5 haa, 0 puuhara, 0 pupitihara (Renee absent for vote).

Jody Waddell moved and Michael Thom seconded to approve waiving 2 months' rent for employee #3600, 5 haa, 0 puuhara, 0 pupitihara (Renee absent for vote).

Michael Thom moved and Jody Waddell seconded to approve the health financial report, 6 haa, 0 puuhara, 0 pupitihara.

Robert Super moved and Sonny Davis seconded to approve the restructuring process as presented by Children & Family Services Director, 6 haa, 0 puuhara, 0 pupitihara.

Renee Stauffer moved and Robert Super seconded to approve Vickie Simmons travel to North Carolina September 24-28, 2017, 5 haa, 0 puuhara, 0 pupitihara.

Arch Super moved and Renee Stauffer seconded to approve all three letters for records requests, 6 haa, 0 puuhara, 0 pupitihara.

Robert Super moved and 17-A-060 and Renee Stauffer seconded to approve agreement with employee #3397, 5 haa, 0 puuhara, 1 pupitihara (Arch Super).

Arch Super moved and Robert Super seconded to update the Associate General Counsel position description with the title change, 6 haa, 0 puuhara, 0 pupitihara.

Robert Super moved and Sonny Davis seconded to approve 90 day treatment for Descendent #XXXX, 6 haa, 0 puuhara, 0 pupitihara.

Jody Waddell and Robert Super seconded to approve ordering appropriate air conditioner(s) and have a member of the maintenance staff complete the install immediately, 6 haa, 0 puuhara, 0 pupitihara.

Inspection: the Council wants to know the inspection details and prior to acquisition the Council would like to meet and discuss the steps toward acquisition.

Informational: C store may be an option with potential grant funding. KCDC will be evaluating possible grant funding for C store.

Informational: Tribal Member JJ was present to discuss acupuncture and services to the community.

Informational: a written list of needs of the People's Center shall be provided, including materials and deadlines for completion.

Consensus: to allow SRRC to use the tents and possibly two guys to assist in set up of them on September 23, 2017.

Renee Stauffer moved and Sonny Davis seconded to approve out of state travel for Robert Super, August 15-17, 2017 for the NIHB, 5 haa, 0 puuhara, 2 pupitihara (Michael/Robert).

Informational: it was noted that the Elders community in Yreka needs more communication regarding fires near their area.

Renee Stauffer moved and Jody Waddell seconded to approve out of state travel for Buster, July 24-26, 2017, 7 haa, 0 puuhara, 0 pupitihara.

Informational: Trista, Emma Lee and Dora should work on a revised position description for the People's Center including a request to the Tribal Council for funding, if that is identified as a need.

Next Meeting Date: August 10, 2017 at 10AM, in Yreka.

Arch Super moved and Jody Waddell seconded to adjourn at 6:46pm.

Respectfully submitted,

Russell "Buster" Attebery, Chairman

Recording Secretary, Barbara Snider

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**Karuk Tribe Consent Calendar
Health Board Meeting – August 10th, 2017**

Credit Card Request:

- Requesting VISA Credit Card for Child Welfare Social Worker- Rhonda Jones.

Emma Lee Perez

From: Patricia Hobbs
Sent: Saturday, July 29, 2017 3:16 PM
To: Emma Lee Perez
Subject: CONSENT CALENDAR

Importance: High

Follow Up Flag: FollowUp
Flag Status: Completed

Emma – Please place the following request on the consent calendar:

VISA Credit Card for Child Welfare Social Worker Rhonda Jones.

Thank you.

Patricia Hobbs MSW LCSW
Director – Child and Family Services
Karuk Tribe
530 841-3141 ext 6304
530 841-5150 fax

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**Karuk Tribe Consent Calendar
Health Board Meeting – August 10th, 2017**

Credit Card Request:

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HR DIRECTOR REPORT
Karuk Tribal Health Board Meeting
August 10, 2017
Vickie Simmons
July Report

ACTION ITEMS:

JULY ACTIVITIES:

New Hires:

Yreka Dental Sterilization Technician - Stephanie Orcutt

Orleans Social Worker – Rhonda Jones

Happy Camp CFS Receptionist – Tonia Begrin

Interviewed:

Orleans Social Worker

HC Receptionist

Screenings:

HC Clinic PA

Resignations/Employment Terminations:

AOD Counselor

Social Worker

Director of Community Outreach

HHS jobs yet to fill: HC Health Information Clerk, HC CHR, Yreka Dentist, Clinic Physician for Happy Camp/ Yreka, FNP or PA for HC, Medical Social Worker, Mental Health Therapist II, Mental Health Therapist I-Intern (1 for CFS, 1 for KVYS), LVN, Social Worker for Yreka and/or Happy Camp, Orleans Clinic MA/Receptionist, Substance Abuse Counselor I or II, and Director of Community Outreach.

1. Miscellaneous HR duties: employment verifications, insurance applications, supervisor counseling, license verifications, recruitment opps, etc.
2. Tribal Reunion
3. FMLA – Two employees could not return to work after FML and extended leaves, two employees are out on FML, and one is out with temporary leave of absence, not yet qualifying for FMLA.
4. Miscellaneous conference calls, meetings, webinars, nurse report, PA report, and orientations.
5. Began two reappointment credentialing and privileging packets.
6. Sent health employee reminder letters/e-mails for soon to be expired licenses, certificates, CPR cards, and evaluations.

JULY TRAININGS:

Beginning of TERO Conference

NUMBERS:

HHS Staff – 90 + 2 Interns

Contracted Staff - 3

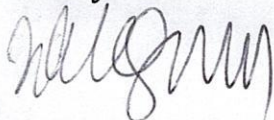
MEDICAL DIRECTOR HEALTH BOARD REPORT

August 3, 2017

SYNOPSIS:

1. Staffing : We Are still understaffed. There are no full time providers in Happy Camp.
2. Recruitment : I am working with Dr. Kori Novak and Joshua Stanshaw to recruit several providers. We will be interviewing a potential full time provider for Happy Camp in the near future. We have one physician joining us later this year.
3. Happy Camp : I am committed to staffing the Happy Camp Clinic approximately three days per week.

Respectfully submitted;



Dr. Tony Vasquez, M.D., Ph.D.

CHILD AND FAMILY SERVICES

August 10, 2017

SUMMARY:

The department has two new hires this past month. Rhonda Jones has been recruited to fill the position of Child Welfare Social Worker in the Orleans office. She has a wealth of knowledge and experiences that will fit nicely in to our department. We were also able to recruit Tonia Begrin as the receptionist for the Happy Camp. Ms. Begrin most recently worked in the Behavioral Health Department at Northern Valley Indian Health in Woodland.

We will be screening applicants for a Siskiyou County Child Welfare Social Worker who may be based out of Happy Camp or Yreka as well as a Substance Use Disorder counselor. There are two applicants for Mental Health Therapist positions and we have scheduled interviews mid August.

SECTION 2: DIVISION REPORTS

Substance Abuse Program – Batterer’s Intervention Program is suspended in Yreka. County of Siskiyou BHS has completed an audit of the Driving Under the Influence Program 7/27 and 8/3.

Mental Health Program – Therapists continues to provide services in Happy Camp and Yreka. The Koo Vura Yee Shiip program is available for referrals for tribal children.

Child Welfare – We are beginning to see an interest in tribal members who are interested in fostering children. Recently I was contacted by two counties requesting placement for non-Karuk children in foster homes in our area. This will be a discussion at the ICWA Committee to determine how best to utilize our limited resources. We had a wonderful intern in our Child Welfare Department over the summer – Frankie Snider. Ms. Snider is working towards her Bachelors in Social Work and was an asset to our team over the summer.

SECTION 3: ACTION ITEMS

Contract Amendment – Whitener Group LLC

Respectfully submitted;



Patricia Hobbs MSW LCSW

Director Child and Family Services

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REQUEST FOR CONTRACT/ MOU/ AGREEMENT

Check One: Contract
 MOU
 Agreement
 Amendment

Karuk Tribe Number Assigned: **16-C-094**

Funder/Agency Assigned: **5054-21-7601.00 OFA TTCWS Grant**
Prior Amendment: _____

REQUIRED → *Procurement Attached *Budget Attached
*System for Award Management (SAM) (CONTRACTS ONLY)
*KCDC/ KTHA Notification/ review required Yes No

Requestor: **Patricia Hobbs LCSW - Director** Date: **July 29, 2017**

Department/Program: **Health and Human Services - Child and Family Services**

Name of Contractor or Parties: **Whitener Group, LLC**

Effective Dates (From/To): **August 3, 2017** **September 29, 2017**

Amount of Original: **\$15,259**
Amount of Modification: **\$10,430**
Total Amount: **\$25,689**

Funding Source: **5054-02-7601.00**

Special Conditions/Terms:
Project must be completed and invoiced by 9/20/2017

Brief Description of Purpose:
Development of Yav Pa Anav multidisiplinary team privacy waiver, updating referral form/system and development of outreach and communication plan per Strategic Plan.

** REQUIRED SIGNATURES **

Requestor _____ Date _____

**Chief Financial Officer _____ Date _____

**Director, Administrative Programs & Compliance _____ Date _____

**Director of Self Governance(MOU/MOA) or TERO (Contracts) _____ Date _____

Other _____ Date _____

Still in process

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AGREEMENT FOR INDEPENDENT CONTRACTOR SERVICES

Contract Number: 16-C-094 (A)

This Agreement, dated as of August 4, 2017, is between the Karuk Tribe (hereinafter “the TRIBE”) and The Whitener Group LLC (hereinafter “INDEPENDENT CONTRACTOR”), who agree as follows:

1. **Description of Services:** The Tribe hereby retains Independent Contractor to provide the services described in the attached *Description of Independent Contractor Services and Activities*.
2. **Duration:** The term of this Agreement shall be from August 4, 2017 – September 29, 2017.
3. **Compensation:** Independent Contractor will be compensated as provided in the attached *Description of Independent Contractor Services and Activities*, \$10,430.00. All invoices must be submitted no later than thirty (30) days past the end date of this Agreement as stated in Clause 2 above. The Director’s Patricia Hobbs and/or Authorized Designee shall be responsible for overseeing this Agreement and approving invoices for payment.
4. **Claims for Compensation:** Independent Contractor agrees that he/she shall not be entitled to and shall not claim compensation for services performed under this Agreement from another federally funded source of compensation for the same work performed, same working hour(s) or same working day(s). It is further agreed by the Independent Contractor that any claim for compensation submitted in violation of this clause shall, if paid, be recoverable by the Tribe.
5. **Warranty, Indemnity and Hold Harmless:** Independent Contractor warrants and represents that it has every legal right to enter into the Agreement and to perform in accordance with its terms and that it is not and will not become a party to any Agreement with anyone else which would be in violation of the rights granted to the Tribe hereunder. Independent Contractor will indemnify and hold the Tribe harmless from and against any losses, damages and liabilities, including reasonable attorney’s fees for Independent Contractor’s negligent performance or unexcused failure to perform services under this agreement. The Tribe makes no warranty, indemnity or hold harmless agreement.
6. **Independent Contractor Status:** It is understood and agreed between the parties that the Tribe shall not be obligated to withhold any federal, state or local taxes from fees paid to the Independent Contractor, nor shall the Tribe have any liability for such withholding. Further, any required public liability, public damage and/or Worker’s Compensation Insurances shall be the sole responsibility of the Independent Contractor.

7. **Confidential Information**: Independent Contractor will not disclose directly or indirectly to or use for the benefit of any third party any secret or confidential information, knowledge or data acquired by virtue of its relationship with the Tribe without the prior written approval of the Tribe. It is understood and agreed by the parties that the obligations of this paragraph shall survive the expiration or termination of the Agreement.
8. **Non-Assignability**: This Agreement may not be assigned or transferred by either party without the prior written approval of the other party.
9. **Authority**: Independent Contractor's authority to act under this Agreement can be suspended upon written or verbal notice by the Tribal Chairman of the Tribe or his/her designee. If verbal notice is given, it shall be confirmed in writing within five (5) working days.
10. **Termination**: This Agreement may be terminated at any time, with or without cause, by either party, upon notice in writing. Any such termination shall be effective immediately. Independent Contractor shall invoice the Tribe within thirty (30) days of agreement termination for satisfactory work performed up to termination date.
11. **Complete Agreement**: This Agreement constitutes the entire agreement between the parties, and no amendment or modification hereof shall be effective unless reduced to writing and signed by both parties.
12. **Severability**: Should any provision of this Agreement be held invalid or unenforceable, such a holding shall not affect the validity or enforceability of any other provision thereof.
13. **Copyrights**: All original materials, written, photographed, recorded or otherwise collected or produced by the Independent Contractor pursuant to this Agreement are instruments of Professional Services, and shall be the sole property of Tribe.
14. **Expertise Certification**: The Independent Contractor assures the Tribe that they and all their approved sub-contractors possess the expertise, and resources necessary for satisfactory completion of the activities described in the *Description of Independent Contractor Services and Activities*.
15. **Certification Regarding Debarment, Suspension and Related Matters**: The Independent Contractor hereby certifies to the best of their knowledge that it or any of its officers or contractors or sub-contractors:
 1. Are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transaction by any Federal department or agency;
 2. Have not within a three (3) year period preceding this Agreement been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain or performing a public (Federal, State or local) transaction or agreement under a public transaction; violation of federal or state

antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property;

3. Are not presently indicted for or otherwise criminally or civilly charged by a government entity (Federal, State or local) with commission of any of the offenses enumerated in Paragraph 2 of this certification; and
 4. Have not within a three (3) year period preceding this Agreement had one or more public (Federal, State or local) transactions terminated for cause or default.
16. **Applicable Law:** This Agreement shall be governed by the laws of the United States of America and by Karuk Tribal law. In the absence of Federal or Tribal law, relevant laws of the State of California shall be applicable. Independent Contractor is required to comply with Office of Management and Budget Super Circular and is responsible for understanding and compliance with applicable grant administration requirements as set forth in the Federal agency codifications of the grants management common rule. This provision is not intended to waive the Tribe's sovereign immunity status or submit the Tribe to any jurisdiction inconsistent with such status.
17. **Indian Preference:** This Contract shall be executed in accordance with the Indian Preference Act of 1934 (Title 25, USC, Section 47) and/or the Tribal Employment Rights Ordinance (TERO), based on funding source requirements.
18. **Tribal Employment Rights Ordinance (TERO):** Independent Contractor acknowledges that a two percent (2%) TERO fee will be imposed on the gross value of any contract initiated within the interior/exterior boundaries of the Karuk Ancestral Territory, excluding contracts funded by Tribal Council discretionary funds, provided that the total contract or annual gross revenues meet or exceed \$2,500.00.
19. **Sovereign Immunity:** Nothing in this Agreement shall be construed or interpreted to relinquish the sovereign immunity of the Tribe.

In consideration of the mutual promises of the parties this Agreement is executed on the date first above written, in duplicate, intending each duplicate to be an original.

INDEPENDENT CONTRACTOR

The Whitener Group LLC
Jennifer Whitener Ulrich
4925 Sunrise Beach Road
Olympia, WA 98502
TIN: SSN

KARUK TRIBE

Russell Attebery, Chairman
64236 Second Avenue
Happy Camp, CA 96039
(530) 493-1600

Signature and Date

Signature and Date

Description of Independent Contractor Services and Activities (Scope of Work)

Task One

Facilitate session/discussion with Yav Pa Anav committee to develop a privacy waiver and update the referral form.

Task Two

Assistance in implementing an updated referral form that better support department cross communication and supports identifying crisis/emergency intervention in a timely manner and serving all clients more effectively and in a more holistic manner.

Task Three

Outreach and communications - assistance in helping drive implementation of impactful outreach and communication objectives as determined by the Strategic Plan.

***** CONFIDENTIAL PATIENT INFORMATION *****

PH

AUG 01, 2017 Page 1

ACTIVITY REPORT FOR ALL PROGRAMS (MH,SS,CD,OTHER) PROGRAM

RECORD DATES: JUL 01, 2017 TO JUL 31, 2017

PATS is the total number of unique, identifiable patients when a patient name was entered on the record. # served is a tally of the number served data value.

	# RECS	ACT TIME (hrs)	# PATS	# SERVED

AREA: CALIFORNIA TRIBE/638				
SERVICE UNIT: KARUK TRB HP				
FACILITY: YREKA				
PROVIDER: BEARCHILD, CHERYL R (ALCOHOLISM/SUB ABUSE COUNSELOR)				
13-INDIVIDUAL TREATMENT/COUNS	1	0.5	1	1
31-CASE MANAGEMENT-PATIENT NO	2	1.0	2	2
91-GROUP TREATMENT	39	14.0	17	39
	=====	=====	=====	=====
PROVIDER TOTAL:	42	15.5	20	42
PROVIDER: FOSTER, TAMI (FAMILY THERAPIST)				
30-FOLLOWUP/FOLLOWTHROUGH-PAT	1	0.3	1	1
	=====	=====	=====	=====
PROVIDER TOTAL:	1	0.3	1	1
PROVIDER: HOBBS, PATRICIA (LICENSED CLINICAL SOCIAL WORK)				
13-INDIVIDUAL TREATMENT/COUNS	1	1.0	1	1
56-RECORDS/DOCUMENTATION	15	1.3	14	15
	=====	=====	=====	=====
PROVIDER TOTAL:	16	2.3	15	16
PROVIDER: JANKE, PAUL (ALCOHOLISM/SUB ABUSE COUNSELOR)				
13-INDIVIDUAL TREATMENT/COUNS	10	8.5	8	10
22-CASE MANAGEMENT-PATIENT PR	2	2.0	2	2
30-FOLLOWUP/FOLLOWTHROUGH-PAT	1	0.5	1	1
31-CASE MANAGEMENT-PATIENT NO	1	0.5	1	1
91-GROUP TREATMENT	32	6.0	14	32
	=====	=====	=====	=====
PROVIDER TOTAL:	46	17.5	26	46
PROVIDER: KINNEY, BENTON PA-C (PHYSICIAN ASSISTANT)				
99-INDIVIDUAL BH EHR VISIT	16	0.0	15	16
	=====	=====	=====	=====
PROVIDER TOTAL:	16	0.0	15	16
PROVIDER: PERREIRA, JOSEPH E (UNKNOWN)				
12-ASSESSMENT/EVALUATION-PATI	5	8.5	5	5
13-INDIVIDUAL TREATMENT/COUNS	1	1.0	1	1
31-CASE MANAGEMENT-PATIENT NO	11	7.0	11	11
56-RECORDS/DOCUMENTATION	3	1.5	3	3
91-GROUP TREATMENT	33	8.0	10	33
	=====	=====	=====	=====
PROVIDER TOTAL:	53	26.0	30	53
PROVIDER: WALTER, KAREENA (LICENSED CLINICAL SOCIAL WORK)				
12-ASSESSMENT/EVALUATION-PATI	1	1.2	1	1
13-INDIVIDUAL TREATMENT/COUNS	7	7.5	5	7
30-FOLLOWUP/FOLLOWTHROUGH-PAT	1	0.3	1	1

56-RECORDS/DOCUMENTATION	3	0.3	3	3
99-INDIVIDUAL BH EHR VISIT	2	2.0	1	2
	=====	=====	=====	=====
PROVIDER TOTAL:	14	11.3	11	14

***** CONFIDENTIAL PATIENT INFORMATION *****

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AUG 01, 2017 Page 2

ACTIVITY REPORT FOR ALL PROGRAMS (MH,SS,CD,OTHER) PROGRAM

RECORD DATES: JUL 01, 2017 TO JUL 31, 2017

PATS is the total number of unique, identifiable patients when a patient name was entered on the record. # served is a tally of the number served data value.

	# RECS	ACT TIME (hrs)	# PATS	# SERVED

PROVIDER: WASSON, JAMIE MA (MEDICAL ASSISTANT)				
99-INDIVIDUAL BH EHR VISIT	14	0.0	14	14
	=====	=====	=====	=====
PROVIDER TOTAL:	14	0.0	14	14
	=====	=====	=====	=====
FACILITY TOTAL: <i>Yreka</i>	202	72.9	132	202

FACILITY: ORLEANS				
PROVIDER: KING, TRAVIS A MA (UNKNOWN)				
99-INDIVIDUAL BH EHR VISIT	1	0.0	1	1
	=====	=====	=====	=====
PROVIDER TOTAL:	1	0.0	1	1
	=====	=====	=====	=====
PROVIDER: KINNEY, BENTON PA-C (PHYSICIAN ASSISTANT)				
99-INDIVIDUAL BH EHR VISIT	1	0.0	1	1
	=====	=====	=====	=====
PROVIDER TOTAL:	1	0.0	1	1
	=====	=====	=====	=====
FACILITY TOTAL: <i>ORLEANS</i>	2	0.0	2	2

FACILITY: KARUK COMMUNITY HEALTH CLINIC <i>Happy Camp</i>				
PROVIDER: BEARCHILD, CHERYL R (ALCOHOLISM/SUB ABUSE COUNSELOR)				
12-ASSESSMENT/EVALUATION-PATI	1	1.5	1	1
31-CASE MANAGEMENT-PATIENT NO	1	0.5	1	1
91-GROUP TREATMENT	2	2.0	2	2
	=====	=====	=====	=====
PROVIDER TOTAL:	4	4.0	4	4
	=====	=====	=====	=====
PROVIDER: HAMMON, CAYLA MA (HEALTH AIDE)				
99-INDIVIDUAL BH EHR VISIT	3	0.0	3	3
	=====	=====	=====	=====
PROVIDER TOTAL:	3	0.0	3	3
	=====	=====	=====	=====
PROVIDER: JANKE, PAUL (ALCOHOLISM/SUB ABUSE COUNSELOR)				
13-INDIVIDUAL TREATMENT/COUNS	4	3.0	2	4
91-GROUP TREATMENT	44	18.0	11	44
	=====	=====	=====	=====
PROVIDER TOTAL:	48	21.0	13	48

PROVIDER: KINNEY, BENTON PA-C (PHYSICIAN ASSISTANT)				
99-INDIVIDUAL BH EHR VISIT	7	0.0	7	7
	=====	=====	=====	=====
PROVIDER TOTAL:	7	0.0	7	7
	=====	=====	=====	=====
PROVIDER: PENA, J LAUREL MA (MEDICAL ASSISTANT)				
99-INDIVIDUAL BH EHR VISIT	3	0.0	3	3

***** CONFIDENTIAL PATIENT INFORMATION *****

PH

AUG 01, 2017 Page 3

ACTIVITY REPORT FOR ALL PROGRAMS (MH,SS,CD,OTHER) PROGRAM

RECORD DATES: JUL 01, 2017 TO JUL 31, 2017

PATS is the total number of unique, identifiable patients when a patient name was entered on the record. # served is a tally of the number served data value.

	# RECS	ACT TIME (hrs)	# PATS	# SERVED
12-ASSESSMENT/EVALUATION-PATI	1	1.5	1	1
31-CASE MANAGEMENT-PATIENT NO	4	2.0	4	4
56-RECORDS/DOCUMENTATION	1	0.5	1	1
91-GROUP TREATMENT	2	1.5	2	2
=====	=====	=====	=====	=====
PROVIDER TOTAL:	8	5.5	8	8
PROVIDER: SHERBURN,CRYSTAL MA (MEDICAL ASSISTANT)				
99-INDIVIDUAL BH EHR VISIT	1	0.0	1	1
=====	=====	=====	=====	=====
PROVIDER TOTAL:	1	0.0	1	1
PROVIDER: WALTER,KAREENA (LICENSED CLINICAL SOCIAL WORK)				
12-ASSESSMENT/EVALUATION-PATI	3	3.0	3	3
13-INDIVIDUAL TREATMENT/COUNS	14	14.3	12	14
35-COLLABORATION	1	0.3	1	1
56-RECORDS/DOCUMENTATION	3	0.2	3	3
=====	=====	=====	=====	=====
PROVIDER TOTAL:	21	17.8	19	21
=====	=====	=====	=====	=====
FACILITY TOTAL:	95	48.3	58	95
=====	=====	=====	=====	=====
SU TOTAL:	299	121.2	192	299
=====	=====	=====	=====	=====
AREA TOTAL:	299	121.2	192	299

Yreka

RUN TIME (H.M.S): 0.0.0

CEO Report- Open Session

August 10, 2017

Synopsis: Overall this month we have worked on keeping the clinics (medical, dental and behavioral health) going with short staff. We have made some good choices to utilize technology to have people seen, however, we are working on a longer term solution which I will discuss in closed session. I have been meeting this week with my direct reports beginning our budgeting process. We are also going to have a leadership team strategy day August 21

Action Items:

Kori Travel

Credit card for PHN (Amy) – Diabetic Grant

Reports:

Outside Partnership pts in Telemed

Partnership has designated us to accept patients outside our area for Telemed. This has increased our telemed volume by 5% after a week of accepting patients. This has the opportunity to increase revenue substantially. As we are in the program longer I will provide actual numbers to you at health board meetings.

Flying RFP for painting clinic

We are waiting for Emma Lee to post the RFP for the clinic painting. As soon as we get bids we will be moving on that right away.

Roofing

We heard from the roofing people today. They have done half the job but ran out of materials. Bill from Danco emailed today and said that they don't expect to have the rest of the materials until mid September which means they can't finish our roof until the end of Sept. mid Oct. Let's hope it doesn't rain.....

Flooring

We are working out details on moving equipment etc. to start the flooring project since the roof is going to be awhile. We were going to wait until roof was done to start HVAC and wait for HVAC until starting flooring, as to cause minimal disruption in the clinics and minimal non-patients inside, but since the roof is going to be awhile, we are going to move forward.

HVAC

We had scheduled HVAC to occur after anticipating the roof would be done (scheduled for end of Sept.) but now, with the delay in roofing, I guess that will all happen at once and we will figure out how to work around each other.

XBytes/Employee Wellness

Program is going well, I will explain X-Bytes during the meeting.

DENTAL DIRECTOR REPORT

August 3rd, 2017

SYNOPSIS:

BINGO GAME at Tribal Reunion was very popular, thanks to all dental staff for making it successful. Next project for dental team is "ToothFairy" at Yreka Fair with outreach program on 08/09-08/13. We are very proud Orleans Dental Clinic started on July 26th, 2017 with 2 patients scheduled and 1 patient walk-in. we continue to provide dental service at Orleans limited to EXAM, AMALGAM FILL, COMPOSITE FILL, SIMPLE EXTRACTION, DENTURE ADJUSTMENT, DENTURE CHAIRSIDE RELINE, SEALANT, FLUORIDE, PROPHY AND SRP.

SECTION 2

Shannon Jones Yreka Lead Assistant, Kayla Bridwell RDA finished Sealant course on July 29th, 30th. Now they can place sealant on their own, this is the final step as RDA's function. I am very happy to see them grow and expand their role. Susan Beatty Yreka Manager focused on coding last few months resulted record high 3RD party billing amount to \$222,000 for month of July 2017. I am very thankful to have great team members. Vickie Walden Happy Camp Manager does not want to renew her RDA license (expire 08/31/2017) but want to continue to work till end of the year, it needs to be discussed with stakeholders.

SECTION 3

Month of July 2017 we served 523 patients in total.

Respectfully submitted;

EUNSUN LEW DDS

DENTAL DIRECTOR KTHC

HRSA, Compliance and Accreditation

Health Board Report

August 10, 2017

Lessie Aubrey, Manager

CQI Reports:

1. Yreka Dental Records – Susan Beatty: Allergies were the only goals that we didn't meet this quarter, but all other goals were met. Dr. Felker's records are looking really good; Dr. Millington improved on his documentation of allergies; Dr. Lew is 100% ; Chris the RDH has met all her goals this quarter, and so did Dr. Kim who is new to the program. Susan said some of the confusion is using the paper chart vs. Dentrix (EDR).
2. Consent for Treatment – Susan Beatty; They plan to rearrange the consent form so that the signature line is below the last paragraph, in hopes patients will notice it and sign it. This is just the beginning of this project.
3. Hypertension – Regina Flowers, FNP: The goal is to have patients below 140/90 and to improve by 5% a year. 51.9 % are in good control and we have improved 4.2% this quarter.
4. Orleans Medical Record Audit – Babbie Peterson: The only problem this quarter was 2 children's ID's were not recorded because a template was used like a CHDP, and unsigned orders in the adult charts. Otherwise all was documented correctly just not signed.
5. Partnership Eye Exams – Amy Coapman: Yreka did increase the number of Diabetics who received retinal screenings but they still finished below targets. The 2 targets were 75% and 90% nobody met that. Yreka came in about 56% HC 50% Orleans 0%. Orleans only has 3 patients in this category and the one who was screened left the area. Amy recommends we continue this for the remainder of the year because we didn't meet target and we have the potential to do so.
6. Pain Management – Dr. Vasquez: Dr. Vasquez had to leave because he had a patient.
7. GPRA Report – Sheila Super: She has an official report from the GPRA Dashboard 15 of our measures were met and we are still working on the other 9. Sheila has engaged the help of the MA's to meet these measures. One solution to this measurement is determining how many patients we need to see to meet the measurement, like 3 and so on. So when Sheila tells them I just need 3 to meet this target the MA's feel it's achievable. For the first time I have seen improvement in GPRA and I'm pleased!

Additional:

Risk management has identified a risk that need to be resolved (but not for open session) and the CEO may be the one who reports this.

The FTCA application has been completed and turned in by the deadline. They contacted me and asked for 2 additional items of which I gave them. Now we are waiting to hear from them on the approval of the application.

I need to remind everyone that there is "No Smoking" within 15 feet of medical/dental facilities entrance ways. We recently had a patient suggestion to stop smoking near the entrances because they didn't want to breathe in second hand smoke.

Danci Harris, LVN, is now in charge of the Patient Centered Medical Home concept at our Karuk clinics.

AAAHC has changed the reporting process for our CQI reporting.

RPMS/EHR/EDR Report
Karuk Tribal Health and Human Services Program
Health Board Meeting
August 10, 2017

Synopsis:

--The **Operations Summary** for Karuk showed 2,058 visits in June 2017. This is up by 279 visits from the previous month. All clinics showed an increase: Yreka was up by 210 visits, Happy Camp was up 62 visits and Orleans was up by 7 visits. Medical was up 105 visits, Dental was up by 98 visits, AOD and Mental Health were up by 9 visits, and miscellaneous services were up 67 visits. 1,260 of these visits were 'official' APC visits and of these 667 (53%) of these visits were for Native Americans.

The running total for calendar year 2017 is 11,947 visits compare to 11,544 visits for the same period in 2016.

--**RPMS/EHR** No updates or issues during July to report.

RPMS Budget:

Budget Code	3000-75
Program Year	2016-2017
Total Budget	\$240,454.40
Expenses year to date	\$177,412.32
Unencumbered Balance	\$62,267.11
Percent used	74.10%

Respectfully Submitted,

Patricia C White,
RPMS Site Manager

OPERATIONS MANAGER REPORT

August 10, 2017

SYNOPSIS

The upgrades and repairs to the Yreka Medical Clinic are in full swing. The roofing project is paused while the roofing contractor is waiting on materials. HVAC equipment has been ordered and they expect delivery within the next two weeks. Over half of the interior painting has been completed. Almost all of the patient exam areas are completely painted. The new emergency room systems have been shipped and should be arriving within the next week or so. I will be working on getting those set up and installed.

Clinic Reports

Attached are the reports from Cindy Hayes, Yreka Clinic Manager; Sandra Dodson, Happy Camp Clinic Manager; and Babbie Peterson, Orleans Clinic Manager. The highlights from their reports are provided below.

Yreka: The patient visits in Yreka continue to fluctuate as the providers are still seeing patients in Happy Camp. There has been a substantial year over year increase in telemedicine patient visits. Jamie Wasson, MA, has done an excellent job while acting as telemedicine coordinator.

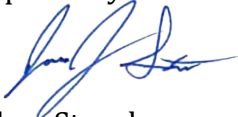
Happy Camp: Dr. Vasquez, Jennifer Cronin, and Regina continue to rotate visits to Happy Camp on Wednesdays, Thursdays and Fridays. On Mondays and Tuesdays providers continue to see patients via telemedicine. The Happy Camp Clinic put together a great "operation" game for the Tribal Reunion that was well received.

Orleans: The dental services in Orleans are going well and are being well integrated into the routine of the clinic. Visits in Orleans are down slightly as expected with assisting in covering Happy Camp. Orleans received an additional supply of air purifiers to help those effected by the fires.

Senior Nutrition

Hannah has worked with her staff to deliver surveys to both Happy Camp and Orleans sites. These surveys have provided great feedback that Hannah has immediately started to utilize in improving operations. Hannah has worked on the MSCAA grant proposal that will provide additional funding to offset overhead costs of the program. Hannah will be going out on leave and the intern Bobbisue will be covering for her during this time.

Respectfully submitted;



Joshua Stanshaw
Operations Manager
Karuk Health & Human Services

YREKA MEDICAL CLINIC

Health Board Date August 10, 2017

SYNOPSIS:

July 2017 Dr. Vasquez had 192 face to face visits with patients (Down 2.54% from July 2016). Jennifer Cronin had 224 face to face visits (Up 19.79% from July 2017). Telemedicine had 24 visits (Up 380.00% from July 2016).

In the month of June for Prior Auths...

9 out of 11 CHS & Direct for a total savings to the Tribe of \$3,556.16

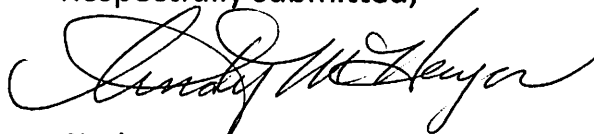
7 out of 10 ineligible for a total savings to our patients of \$719.79

Total savings of \$4,275.95 for the month of June.

I am submitting this report for June as Jamie has been very busy with Tele-Med and got her report in late.

July 24th through July 27th Danci Harris and Myself attended training through NCQA for medical centered home. We learned a lot and know we have a lot of work to do on this project. We have formed a committee and will be holding meetings to get this information out and to implement this program in all three clinics

Respectfully submitted;



Cindy Hayes

Yreka Medical Clinic Manager

August 1, 2017

Clinic Workload Report

** Confidential Patient Data Covered by Privacy Act **

Clinic Name	Date	Sched Appt	Unsched Appt	Over-Books	No-Shows	Cancel Appt	Total Seen
VASQUEZ YR	7/3/2017	0	0	0	0	3	0
	7/5/2017	10	2	1	1	6	13
	7/7/2017	15	1	0	2	3	16
	7/10/2017	13	5	1	1	5	19
	7/11/2017	8	2	0	1	5	10
	7/12/2017	13	1	2	0	6	16
	7/14/2017	7	1	0	1	8	8
	7/17/2017	10	4	0	0	7	14
	7/18/2017	3	1	0	0	0	4
	7/19/2017	13	1	0	2	5	14
	7/21/2017	16	2	0	3	5	18
	7/24/2017	8	7	0	8	4	15
	7/25/2017	7	0	1	1	7	8
	7/26/2017	6	1	0	0	3	7
	7/28/2017	10	3	0	5	5	13
	7/31/2017	12	5	0	4	4	17
Clinic Total:		151	36	5	29	76	192

Total Seen = Sched + Unsched + Overbooks
 Cancelled and No-Shows are not included in the above totals and are given for statistical purposes only.

YREKA TELEMEDICINE	7/6/2017	2	0	0	1	4	2
	7/10/2017	5	0	0	0	0	5
	7/11/2017	5	0	0	0	8	5
	7/12/2017	3	0	0	2	1	3
	7/14/2017	3	0	0	0	2	3
	7/19/2017	4	0	0	0	2	4
	7/26/2017	2	0	0	0	3	2
	Clinic Total:		24	0	0	3	20

Total Seen = Sched + Unsched + Overbooks
 Cancelled and No-Shows are not included in the above totals and are given for statistical purposes only.

Clinic Workload Report

** Confidential Patient Data Covered by Privacy Act **

Clinic Name	Date	Sched Appt	Unsched Appt	Over-Books	No-Shows	Cancel Appt	Total Seen
JENNIFER YR	7/1/2017	14	0	2	2	3	16
	7/3/2017	14	1	0	1	13	15
	7/5/2017	0	0	0	0	3	0
	7/6/2017	16	0	1	3	8	17
	7/7/2017	13	2	0	6	5	15
	7/8/2017	17	1	0	1	8	18
	7/10/2017	0	0	0	0	11	0
	7/11/2017	6	0	0	1	0	6
	7/12/2017	0	0	0	0	2	0
	7/13/2017	17	1	1	1	3	19
	7/14/2017	16	2	0	2	10	18
	7/15/2017	14	0	0	1	11	14
	7/17/2017	0	0	0	0	3	0
	7/18/2017	8	0	0	1	9	8
	7/19/2017	0	0	0	0	1	0
	7/20/2017	17	1	0	4	8	18
	7/21/2017	0	0	0	0	1	0
	7/22/2017	0	0	0	0	4	0
	7/24/2017	0	0	0	0	4	0
	7/25/2017	13	0	1	5	8	14
	7/26/2017	0	0	0	0	2	0
	7/27/2017	7	1	9	3	15	17
	7/28/2017	14	0	0	3	7	14
	7/29/2017	15	0	0	5	7	15
	7/31/2017	0	0	0	0	1	0
Clinic Total:		201	9	14	39	147	224

Total Seen = Sched + Unsched + Overbooks
 Cancelled and No-Shows are not included in the above totals and are given for statistical purposes only.

Clinic Workload Report

**** Confidential Patient Data Covered by Privacy Act ****

Clinic Name	Number of Visits 7/1/2017-7/31/2017	Number of Visits 7/1/2016-7/31/2016	Net Change	% Change
YREKA TELEMEDICINE	24	5	19	380.00 %
VASQUEZ YR	192	197	-5	-2.54 %
JENNIFER YR	224	187	37	19.79 %

Cindy M. Hayes

From: Jamie Wasson
Sent: Monday, July 17, 2017 9:42 AM
To: Cindy M. Hayes
Cc: Joshua Stanshaw
Subject: PA report for June

In the month of June I did 21 Prior Auths.. Here is a quick break down.

9 out of 11 CHS & Direct for a total of savings to the tribe of \$3,556.16

7 out of 10 Ineligible for a total savings to our PT of \$719.79

All together total savings of \$4,275.95 for the month of June

I have the spread sheet if you would like a copy as well.

Jamie Wasson

HAPPY CAMP

July 2017

The month of July shows our patient numbers down a bit from June at 166 with a difference of 54. We continue to do our best to maintain as much order as we can for the patients with our various providers and methods for seeing as many patients as we can, and most understand but all are frustrated on some level. Our providers continue their hard work to help cover us and we are grateful for this! We have been doing several Well-woman exams, something we did not see much of with our male providers! We are making an effort to let our patient's know this service is available at this time. We continue to help cover Orleans with MA support, but that may be cut some with staffing changes and vacancies in Happy Camp. We are working that out together with the Orleans staff.

We enjoyed participating in the Tribal Reunion and reaching out to the community. We had information and demonstration in our booth of signs and symptoms of overdoses and how to open an airway and do rescue breathing if needed, until help arrives. Several people asked questions and watched the demonstrations and tried the procedure on the CPR dummy. Many more took the concise information pamphlet we had available. Lots of folks loved the bags we gave out-some 150 or so, and the kids (and some adults) tried their hand at the half-life-size operation game that Crystal created and enjoyed it very much! I know we did, just watching them!

Sandra Dodson, RN, Clinic Manager

Happy Camp

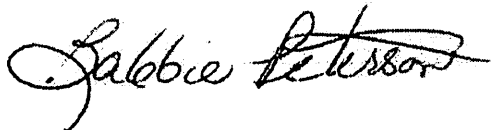
ORLEANS MEDICAL CLINIC

Health Board Date August, 10 2017

SYNOPSIS:

July 2017 our medical provider had 100 face to face visits with patients (down 29.08% from July 2016), actually she was up from last year if you include the visits she did for Happy Camp (see attachment). We had 29 lab visits (down 39.58% from July 2016) with our M.A. and nurse. Our Medical Provider and M.A. worked Fridays in Happy Camp this month and did Tele-Med with Happy Camp on Monday afternoons this month, which caused our numbers to be lower. Our Tele-Med Monday afternoons we only did 2 days this month seeing 12 people total. Regina was out of the office for training July 25 – 28, 2017. The Happy Camp Dental staff have started having dental visits using their new equipment set up in our exam room 3 one day a week. We receive many phone calls about this new service; our community has expressed excitement about our expanded services. We are advertising for a nurse and have also added an announcement to recruit a medical assistant/receptionist with the same job duties that Travis has. This will allow us to train a new person in all aspects of our clinic's work load so we have better coverage when someone is out on leave and/or training as well as keeping up with the daily needs of our clinic. This month we also welcomed our new social worker Rhonda Jones, who works for Pat Hobbs.

Respectfully submitted;



Babbie Peterson

Orleans Medical Clinic

Manager

Clinic Workload Report

** Confidential Patient Data Covered by Privacy Act **

Clinic Name	Date	Sched Appt	Unsched Appt	Over-Books	No-Shows	Cancel Appt	Total Seen
FLOWERS OR	7/5/2017	8	1	0	2	1	9
	7/6/2017	7	3	0	2	4	10
	7/10/2017	4	3	0	1	3	7
	7/11/2017	5	0	0	0	8	5
	7/12/2017	10	3	0	0	3	13
	7/13/2017	8	0	0	0	4	8
	7/17/2017	3	0	0	3	1	3
	7/18/2017	12	0	0	0	0	12
	7/19/2017	3	1	0	2	1	4
	7/20/2017	10	3	0	1	2	13
	7/24/2017	6	5	0	0	4	11
	7/31/2017	5	0	0	2	8	5
	Clinic Total:		81	19	0	13	39

Total Seen = Sched + Unsched + Overbooks

Cancelled and No-Shows are not included in the above totals and are given for statistical purposes only.

OR LAB	7/3/2017	5	0	0	0	5	5
	7/5/2017	2	0	0	0	1	2
	7/6/2017	4	0	0	1	1	4
	7/10/2017	2	0	0	1	1	2
	7/11/2017	3	1	0	0	2	4
	7/12/2017	0	0	0	0	1	0
	7/17/2017	3	1	0	2	1	4
	7/18/2017	0	0	0	0	1	0
	7/19/2017	1	1	0	0	0	2
	7/20/2017	0	1	0	0	0	1
	7/24/2017	2	1	0	1	2	3
	7/26/2017	1	0	0	0	0	1
	7/31/2017	1	0	0	0	0	1
	Clinic Total:		24	5	0	5	15

Total Seen = Sched + Unsched + Overbooks

Cancelled and No-Shows are not included in the above totals and are given for statistical purposes only.

Clinic Workload Report

** Confidential Patient Data Covered by Privacy Act **

Clinic Name	Date	Sched Appt	Unsched Appt	Over-Books	No-Shows	Cancel Appt	Total Seen
OR TELEMEDICINE	7/10/2017	0	0	0	0	1	0
	7/24/2017	5	0	0	0	0	5
	7/31/2017	7	0	0	0	1	7
	Clinic Total:	12	0	0	0	2	12

Total Seen = Sched + Unsched + Overbooks
 Cancelled and No-Shows are not included in the above totals and are given for statistical purposes only.

OR TELEPSYCH	7/25/2017	1	0	0	0	0	1
Clinic Total:		1	0	0	0	0	1

Total Seen = Sched + Unsched + Overbooks
 Cancelled and No-Shows are not included in the above totals and are given for statistical purposes only.

Clinic Name	Number of Visits 7/1/2017-7/31/2017	Number of Visits 7/1/2016-7/31/2016	Net Change	% Change
OR LAB	29	48	-19	-39.58 %
OR TELEMEDICINE	12	0	12	1,200.00 %
OR TELEPSYCH	1	1	0	0.00 %
FLOWERS OR	100	141	-41	-29.08 %

ORLEANS PROVIDER DAYS AWAY=10

At Happy Camp 07/7;14;& 21
 Telemed 1/2 days for Happy Camp 07/11&18
 Training 07/25-28
 Leave/Holiday 07/3&4

Clinic Workload Report

** Confidential Patient Data Covered by Privacy Act **

Clinic Name	Date	Sched Appt	Unsched Appt	Over-Books	No-Shows	Cancel Appt	Total Seen
FLOWERS HC	7/3/2017	0	0	0	0	1	0
	7/7/2017	12	1	0	1	5	13
	7/10/2017	3	0	0	1	0	3
	7/14/2017	9	1	0	1	7	10
	7/21/2017	8	0	0	3	1	8
	7/24/2017	5	0	0	1	6	5
	7/28/2017	0	0	0	0	11	0
	7/31/2017	7	0	0	0	3	7
	Clinic Total:	44	2	0	7	34	46

Total Seen = Sched + Unsched + Overbooks
 Cancelled and No-Shows are not included in the above totals and are given for statistical purposes only.

Clinic Name	Number of Visits 7/1/2017-7/31/2017	Number of Visits 7/1/2016-7/31/2016	Net Change	% Change
FLOWERS HC	46	0	46	4,600.00 %

July's Monthly Report for Senior Nutrition

Happy Camp Center and Orleans Center

During the month of July myself and our centers intern worked on getting surveys handed out that was provided by PSA. We provided surveys to our congregate clients as well as our homebound clients. We received lots of great feedback that we immediately implemented to our everyday routine. We did surveys at both the Happy Camp and Orleans sites.

Also during the month of July we worked on the MSCAA grant proposal. We are hoping to receive \$15,000 to help supplement our cost of food and for traveling to do deliveries. We also will be applying for another grant in the coming months the Orleans center through the SNAP program which helps serve low income families such as the ones we currently serve.

This month I also worked on preparing the center for when I take my FMLA. I am confident that the staff at both the Happy Camp and Orleans Centers will be able to run in great condition during my leave of absence. I have been training our intern on day to day operations to keep things moving smoothly. She is currently being trained on how to do PSA monthly reports and how to enter the data correctly for PSA.