

**KARUK TRIBE
COUNCIL MEETING AGENDA**

Thursday, November 16, 10AM, Happy Camp, CA

A) CALL MEETING TO ORDER – ROLL CALL

AA) PRAYER / KARUK TRIBE MISSION STATEMENT

The mission of the Karuk Tribe is to promote the general welfare of all Karuk People, to establish equality and justice for our Tribe, to restore and preserve Tribal traditions, customs, language and ancestral rights, and to secure to ourselves and our descendants the power to exercise the inherent rights of self-governance.

CH) APPROVAL OF AGENDA

EE) CONSENT CALENDAR

F) APPROVAL OF MINUTES (October 26, 2017)

H) OLD BUSINESS (Five Minutes Each)

****ELECTION COMMITTEE** SWEARING IN COUNCIL MEMBERS****

I) GUESTS (Ten Minutes Each)

1.

II) DIRECTOR REPORTS (Ten Minutes Each)

1. Leaf Hillman, DNR Director (written report)
2. Misty Rickwalt, Director of Transportation (written report)
3. Laura Mayton, Chief Financial Officer (written report)
4. Eric Cutright, IT Director (written report)
5. Sara Spence, KTHA Executive Director (written report)
6. Scott Quinn, Director of Land Management
7. Karen Derry, KCDC Operations Manager
8. Emma Lee Perez, Contract Compliance Specialist
9. Dion Wood, TERO/Childcare Director
10. Trista Parry, HR Director

11. April Attebury, Judicial Systems Administrator
12. Lester Alford, TANF Director
13. Vacant, People's Center Coordinator
14. Vacant, Education Coordinator

K) REQUESTS (Five Minutes Each)

M) PHONE VOTES (Five Minutes Each)

1. Request approval of agreement 18-A-005 with Bay Alarm for the Family Services Center. Approved.
2. Request approval of resolution 17-R-030 authorizing agreement 18-A-017. Passed.
3. Request approval of letter authorizing Crag Tucker to file intervention on the LNG pipeline. Passed.

M) INFORMATIONAL (Five Minutes Each)

N) COMMITTEE REPORTS (Five Minutes Each)

1. KTHA Meeting Minutes

OO) CLOSED SESSION (Five Minutes Each)

1. Enrollment (dinner break)
2. Eric Cutright
3. Trista Parry
4. Fatima Abbas
5. Barbara Snider
6. Tribal Council Members

P) SET DATE FOR NEXT MEETING (December 21, 2017 at 10AM, Orleans, CA)

R) ADJOURN

**Karuk Tribe – Council Meeting
October 26, 2017 – Meeting Minutes**

Meeting called to order at 10:06am by Chairman Attebery.

Present:

Russell “Buster” Attebery, Chairman
Robert Super, Vice-Chairman
Alvis “Bud” Johnson, Member at Large
Josh Saxon, Member at Large
Charron “Sonny” Davis, Member at Large (late)

Absent:

Michael Thom, Secretary/Treasurer
Arch Super, Member at Large
Joseph “Jody” Waddell, Member at Large
Renee Stauffer, Member at Large

Prayer was completed by Sonny Davis and the Mission Statement was read by Buster Attebery.

Agenda:

Bud Johnson moved and Robert Super seconded to approve the agenda with changes, 4 haa, 0 puuhara, 0 pupitihara.

Minutes of September 28, 2017:

Buster announced that there is a big issue about a land into trust for gaming that is being discussed in different forums. Scott reported that there are some proposed language changes that require comments in April. Buster asked if this was all reservation jumping and Scott noted that it is kinda.

Duane asked if there was a reservation. Scott noted that in 1993 there was 8 acres classified as a reservation by the BIA. Scott clarified that in Orleans there was land taken into trust in the early 70’s.

Duane asked how to get private land into trust. Scott announced that it is not easy but they can work with the BIA.

Robert asked if Scott has been having conversations with the mill site on possibly acquisition. Scott noted that no, he has not.

Robert Super moved and Sonny Davis seconded to approve the minutes of September 28, 2017, 4 haa, 0 puuhara, 0 pupitihara.

Guests:

1) Mike Rose / Tim Rose:

Tim is present to provide a gaming update. He noted that the casino will be open in early February. There should not be any issues with the Rain Rock Casino opening and within budget. The Development Committee is going to work on additional purchases for the casino with cost savings. There is a lot of equipment that is coming on board and they encouraged the Membership to observe the development.

Prior to the opening of the Casino, Tribal persons will be allowed a pre-viewing for themselves and their families.

He thanked Josh and Laura for their assistance as well as the Council. He recognized Scott for his work on securing land near and around the casino.

Mike then provided announcements and thanks to the IT Department for their continued support.

He provided the Council an update on the status of the hiring process. The most pressing need from an operational stand point is hiring of some key staff that is needed. They have extended offers for other positions and continue to hire additional staff, which will lead into further positions and job fairs that will be held. Mike explained the internal hiring process and then how the positions go outside the Tribe to seek employees and additional applicants. Tribal Membership gets 5 days internally and then Tribal persons are selected from that initial pool if they meet the criteria. There will be two job fairs. November 10-11, 2017 will be the first job fair at the Wellness Center in Yreka. It is for Tribal Members and their families only. The flyer is specifically designed for Tribal Members and their families and they would like permission to mail that directly to the Tribal Membership via Enrollment. After that job fair, December 8-9, 2017 there will be a community job fair at the Fairgrounds. They will promote that accordingly to the community. They will pay the bulk mailing fee.

Josh Saxon moved and Robert Super seconded to approve a bulk mailing for the Rain Rock Casino, 4 haa, 0 puuhara, 0 pupitihara.

Mike then explained machines have been ordered and they are working through the contractual needs. Mike and Buster tested the machines in Vegas and they feel that the machine selection is state of the art. Rain Rock won't have a large selection but it will be high standard. With the Casino so small it will be very friendly and service based.

A Tribal Member asked if there will be progressive machines. Mike noted that there will be a few machines and there will be millions of winnings but those specific machines have different payouts. He encouraged the Tribal Member to come to the Casino to view its operation after opening.

Mike asked if the policies were reviewed and he commented that he would like them approved pending the Gaming Commission's approval at their meeting this evening.

He clarified that there will be purchasing, receiving and purchasing authority. There will be check signers and authority to purchase at higher amounts and provide them the authorization to allow purchases. All other policies will go through the Gaming Commission for official approval.

Tim asked that at the end of the month, the Council tour the facility because it will be changing fast over the next couple of months.

Sonny notified Tim and Mike that before the opening he and Bud will perform a prayer inside the building.

- 2) **Nelson Randolph, Tribal Member**
Not present.

Director Reports:

- 1) **Misty Rickwalt, DOT Director:**
Misty is not present, report provided.

Buster reviewed her report for the audience.

Robert Super moved and Bud Johnson seconded to approve Misty's report, 4 haa, 0 puuhara, 0 pupitihara.

2) Eric Cutright, IT Director:

Eric is present to review his report. He provided an update on video conferencing. He isn't sure how to fund the project. He noted that a 1/3 of the cost is covered by HRSA. They are working with TANF to determine if they can contribute to the project. He has the procurement and needs to determine where the costs will be coded to. The total is \$85,000. April may contribute a portion but it won't be much. Josh recommended that Eric coordinate a call to determine potential funding options. Eric is waiting to determine how much TANF will be contributing. Anthony has submitted a request to ACF. Laura recommends they have a discussion with Laura Olivas to determine how they can spend some surplus funding toward this project. Eric discussed this with Laura Olivas already but she doesn't have an exact number as of yet. This will be discussed and will come back Thursday. The sooner this project moves forward the better it will be to alleviate winter travel. Josh asked that Eric reach out to train the members of the Management Team in each area to be onsite and understand how to use this equipment. There will need to have procedures set up regarding holding and conducting meetings as well. There will need to be some protocols set up.

Josh Saxon moved and Bud Johnson seconded to approve Eric's report, 4 haa, 0 puuhara, 0 pupitihara

3) Sara Spence, ED KTHA:

Sara is present to review her report. She has no action items. The notice for the surplus items went out to the entities. The purchase of the parcel in Orleans should close on Monday. KTHA has had contractors at the Happy Camp and Yreka site to provide security to the facilities as planned.

The Tax Market project in Happy Camp, received 3 bids, and one bidder is within the budget.

The LIHTC homes in Yreka are all offered. Sara noted that they would like to request boulders to KTHA at least 50 of them for their home projects and those sites. A donation from the Casino site would be appreciated, since they have extra boulders there.

Misty and KTHA were onsite in Happy Camp with their engineer to determine what is the most possible and affordable for a location to store equipment.

There are three onsite trainings coming up November – January. There will be housing procurement and contract management. This training is more tailored toward other contracts and doesn't match what the Council was asking of KCDC, so that may need to be referred back to them.

The Construction Lead Crew position was filled and part-time custodian was filled. The Crew Member 1 position is open still and they will re-advertise.

Robert asked about the security for the buildings. He asked if the contractor is designing the security options or if a consultant is doing that. Sara noted that in Yreka there is the possibility of having a consultant. In Happy Camp there were already items identified and the engineer agreed that the options are all viable. Sara noted that they are hoping their crew will do the work and are

hoping to secure the employees and provide safety while maintaining the ascetics of the buildings.

Sara reported that it is street lighting that goes along the roads is moving along. She noted that with no sidewalks pedestrians will be easily seen and there would be better access by emergency response personnel.

Robert Super moved and Josh Saxon seconded to approve Sara's report, 4 haa, 0 puuhara, 0 pupitihara.

4) Laura Mayton, CFO:

Laura is present to review her report. She asked for the Council decision on whether they would like to continue to be a Member of CNIGA and with that it would need \$5,000 in membership fees. Buster commented that they provide information on gaming tribes, work with Joe Dillon, and others. Buster recommends yes, to stay a member.

Robert Super moved and Bud Johnson seconded to approve membership to CNIGA and the \$5,000 fee, 4 haa, 0 puuhara, 0 pupitihara.

She then noted that Joseph Eve has now become a partner in another company. As of October 1st they are a part of a new larger accounting firm.

Josh Saxon moved and Bud Johnson seconded to approve Laura's report, 4 haa, 0 puuhara, 0 pupitihara.

5) Scott Quinn, Land Director:

Scott is present to review his report. He provided updates to his report, noting that he is continuing to process fee to trust applications. Scott noted that the membership in the fee to trust consortium is coming up and this provides support staff as a direct contact. He has asked that Sara discuss paying some portion of the fee to trust applications since KTHA has 10 applications being processed at this time. The Tribe has 20 applications in right now, so a larger contribution to the consortium may be a good idea.

On the 11th of this month he met with Mike Rose to discuss how to accommodate additional casino housing needs. They both went to the sites Scott has discussed with the Council previously. Scott noted that Mike will present housing solutions to the Council. Robert asked if Scott is working with KCDC on this. Scott noted that they aren't but he reported that the Tribe is not equipped to provide housing, manage housing, etc. Sonny noted that the White Mountain Estates needs work. Scott noted that the manager's house needs repairs. There needs to be a plan that includes site work, modular sites, and park models may be needed.

He attended gaming commission meetings and he updated the Council on their items.

Buster asked about the plans for property at the Rustic Inn location. Scott noted that the motorhome and modular on the property may need to be removed and destroyed once ownership is taken by the Tribe.

Scott discussed an option to have funding available to tear down the building at the HC RV Park. The BIA will provide up to \$27k for this activity. Sonny asked if there were any questions about the White Mountain Estates, and Karen reported not yet, as this concept needs discussed and evaluated.

Josh Saxon moved and Bud Johnson seconded to approve Scott's report, 4 haa, 0 puuhara, 0 pupitihara.

6) Karen Derry, KCDC OM/ED:

Karen is present to provide her report. She reviewed the Head Start Policy Attachment C. She updated the Council on the policy changes. She is seeking Council approval of the policy. Robert asked if anyone reviewed the policies. Karen reported that the Policy Council has approved the policy and the KCDC Board did as well.

Robert Super moved and Sonny Davis seconded to approve the revised Attachment C policy, 4 haa, 0 puuhara, 0 pupitihara.

They are still looking for a Head Start Teacher in Happy Camp. They are discussing the frustrations with hiring in Happy Camp. Office of Head Start doesn't do waivers but in the Tribes case they may consider a waiver if staff are getting higher education within 2 years. They have offered the option but current staff is not interested.

Robert asked if Head Start discussed the low wages for tribal programs. Karen noted that they discuss this at consultation each time, but that hasn't changed the regulation. They continue to discuss it though. Buster asked if there isn't a teacher identified then what the plan is. Karen noted that they are working on this as well, but they aren't certain. Robert asked if they have identified part time staff. Karen noted that they are evaluating substitutes and part time options.

The feasibility study for biomass isn't due until next year. The OMB circular training was held last week. They had 19 persons in attendance.

Josh noted that in her report she said the report isn't due until next year. However, the Board Meeting minutes says a draft was reviewed. Karen clarified that that was the work plan.

Karen is evaluating construction training. She has included the grants and contracts information as well as the KCDC Board Minutes.

Karen provided an update on the brochure that was developed for the digital press. It took approximately 6 hours of editing, but she provided a sample of what KCDC is able to provide for printing services to the Tribe.

Josh asked if the KCDC Board and staff are looking at 2 or 1 Amkuuf sites. Karen noted that yes they are, and they will have that finalized at the end of next week. Robert asked when they are going to Susanville. Laura asked about the option of having two sites. She provided Karen an update on labor costs, 1-2 sites and questioned why they want to have two. Laura asked if the plan is long term is to have one, and Karen reported yes, they would go to one Amkuuf but during transition they will maintain one open location and during crossing over there may be a little overlap. However they are evaluating their business options.

Buster then asked about the Café project. Karen noted that the paperwork has been sent to Scott but he hasn't been to happy camp to pick it up yet.

Robert Super moved and Bud Johnson seconded to approve Karen's report, 4 haa, 0 puuhara, 0 pupitihara.

7) Emma Lee Perez, Contract Compliance Specialist:

Report emailed late, not present.

Robert Super moved and Bud Johnson seconded to table Emma Lee's report, 4 haa, 0 puuhara, 0 pupitihara.

8) Dion Wood, TERO/Childcare:

Dion is present to provide his report and review it with the Council. He updated the Council on the Caltrans pilot projects. They are finishing their draft MOU with the 4 North Tribal TERO's and Caltrans. They will be able to identify projects to apply TERO preference near the Tribes territory once the MOU is approved. Dion will bring his MOU to the next Planning Meeting for review. He is going to do a presentation regarding TERO with the Yuroks at the Transportation Department.

Dion would like to have set meetings to begin working on the WPA, Hiring Policy, and Tribal Wage Ordinance. He would like the Council's approval to work on those. Buster provided the approval.

Dion then updated the Council on changes to the hiring processes such as tablets for hiring packets, webinar and go-to meetings for screenings which will reduce travel. It is great having Trista on staff and having a full HR department.

He is having a Flaggers training which will have costs per person. He has been working with Mike Rose on interviews. Robert asked if the Flagger Training is going to have other Members and Dion noted that the same price is for all Members of a Federally Recognized Tribe. Dion reiterated that he is excited to see the Rain Rock Casino grow and them building a team. Dion has been assisting the Education Department a little and he is glad to assist until the position is filled.

He would like to talk a little about the Yav Pa Anav group. They are asking that the Tribal Council provide support of the group and explain who is on that group and re-evaluate their goals and vision. He would appreciate a list of participants and the direction in this.

Dion would like to discuss options in Orleans and quality dollars in closed session.

Robert asked if Dion ever partners with the Yurok Tribe or Hoopa Tribe for training opportunities. They are holding operator training and Robert asked if that is being offered to this Tribes Membership. Dion noted that there needs to be practice hours for those types of trainings, so it's more of an individual request and consideration.

Robert Super moved and Josh Saxon seconded to approve Dion's report, 4 haa, 0 puuhara, 0 pupitihara.

9) Trista Parry, HR Director:

Trista is present to provide her report. She noted that she would first like to seek approval of agreement 18-A-013 with PSC Personnel Security Consultants, Inc to provide fingerprinting services. The Tribe will still be able to use the livescan equipment but upload the fingerprints to their site.

Josh Saxon moved and Bud Johnson seconded to approve agreement 18-A-013, 4 haa, 0 puuhara, 0 pupitihara.

She then noted that there are some loose ends in HR. She is trying to make sure there aren't any lost positions and she is developing tracking mechanisms. This will be used internally to track positions. Josh asked that the coloring is similar if those could be further separated. Trista will work on that.

Trista noted that Dion, Vickie, and Brittany have been really great assisting her. She asked that the Council contact her if there are any concerns. She noted that procedural changes may be done to follow policy and she'll be evaluating that and communicating what changes if any are needed. She provided the example that applicants that don't meet minimum qualifications then they will deem them not qualified at this time and speed up the process.

She is going to facilitate a meeting with KCDC and Tawnia Johnson so she can get a better understanding how the hires there are done and they will streamline that process. She has met with Sara and she shared information on forms and other items to follow since her departure from the HR position previously. Robert asked that Dion be involved in the fire meeting regarding transfers.

Her update from grant writing is that Sinead has taken on the HRSA grant. She is communicating with Sinead about the deadline. Trista noted that Jaclyn may be interested in contracting and if so, she has experience in HRSA so they may reach out to her for that service.

The grant for facilities is due December 10th which could be large project. She petitioned Indian Health Services to be eligible and they have approved it so the proposal could be drafted and submitted for a 2million dollar proposal. Josh noted that maybe reaching out for a contracting ability to draft the proposal is best, but that can be evaluated at a different time.

The site visit for the Tax Market project will be happening soon. They are the 1st week of November. She will forward that information ASAP. The most important item is to develop an entity and Fatima is working on this with Haubbs Strauss. Josh asked to be kept in the loop on this project.

She updated the Council on questions regarding fees to apply at the Rain Rock Casino. Laura reported that if it's a Tribal Member then TERO or TANF could possibly assist. She also clarified that if the employee stays they can have a payback option or reimbursed a breakout portion per check to the employee. The employees will get the initial cost back if they stay employed.

Josh Saxon moved and Bud Johnson seconded to approve Trista's report, 4 haa, 0 puuhara, 0 pupitihara.

10) April Attebury, Judicial Systems:

April is present to provide her report. She noted that the last month she has been on travel, so her report is small.

She first presented contract 16-C-027 (1). It is a request to extend a contract with CILS. It provides legal assistance for the Court and victims of Domestic Violence. They provide assistance on court codes and other legal reviews. It is a date extension.

Bud Johnson moved and Robert Super seconded to approve modification (1) to contract 16-C-027, 4 haa, 0 puuhara, 0 pupitihara.

She then provided a request from Tanya Busby. She would like to attend travel with the new transitional house manager, Crystal Wilson, to Colorado, December 6-8, 2017.

Robert Super moved and Sonny Davis seconded to approve out of state travel for Tanya Busby and Crystal Wilson to Denver CO, 4 haa, 0 puuhara, 0 pupitihara.

Josh asked if there will be minutes provided for the KJAC Meeting. April noted that when she gets time she will provide those.

Robert Super moved and Sonny Davis seconded to approve April's report, 4 haa, 0 puuhara, 0 pupitihara.

11) Leaf Hillman, DNR Director:

Report provided, not present.

12) Lester Alford, TANF Director:

Not present, no report provided.

Phone Votes:

1. Request approval of treatment for D01260. Passed.
2. Request approval of treatment for D01677. Passed.
3. Request approval of modification (2) to contract 17-C-063 with Black Wolf Construction. Passed.
4. Request approval for HHS to provide 1-2 pallets of air purifiers to Southern California fire areas. Passed.
5. Request approval of resolution 17-R-111. Passed.
6. Request approval of letter to the BIA. Passed.
7. Request approval of agreement 17-A-080. Passed.
8. Request approval to waive hiring policy and allow inter-department transfer. Passed.

Closed Session:

Consensus: to move forward on quality dollars providing assistance to homes that need licensing for daycare services as outlined by the Childcare Director.

Consensus: Dion Wood will set a daycare/head start meeting in Orleans regarding the facility announcement and determine community needs.

Robert Super moved and Sonny Davis seconded to approve agreement 18-A-012 with Impact Media Group, 4 haa, 0 puuhara, 0 pupitihara.

Robert Super moved and Josh Saxon seconded to approve agreement 18-A-011, 4 haa, 0 puuhara, 0 pupitihara.

Josh Saxon moved and Bud Johnson seconded to approve contract 18-C-007, 4 haa, 0 puuhara, 0 pupitihara.

Consensus: for Josh Saxon to release oped piece.

Employee drawn: Kenny Sauve

Josh Saxon moved and Bud Johnson seconded to approve not to exceed 4 nights at Motel 6 for Tribal Member JT, 4 haa, 0 puuhara, 0 pupitihara.

Robert Super moved and Sonny Davis seconded to approve out of state travel for Leaf Hillman and Sinead Talley to Denver CO 11/12-18, 2017, 4 haa, 0 puuhara, 0 pupitihara.

Josh Saxon moved and Sonny Davis seconded to approve Bill Tripp's travel to Albuquerque NM November 2017, 4 haa, 0 puuhara, 0 pupitihara.

Josh Saxon moved and Robert Super seconded to provide \$1,000 to the Pomo fire victims, 4 haa, 0 puuhara, 0 pupitihara.

Informational: Buster will attend the Yav Pa Anav Meetings and in the next couple months the Council will evaluate the group.

Josh Saxon moved and Sonny Davis seconded to provide Wifi for the Chairman's home, 4 haa, 0 puuhara, 0 pupitihara.

Informational: travel check was held and the Council will provide direction that one staff member from each location may attend travel/training.

Informational: Evaluations shall be scheduled as assigned.

Robert Super moved and Josh Saxon seconded to approve letter to CIMC regarding Tribal Member, 4 haa, 0 puuhara, 0 pupitihara.

Josh Saxon moved and Bud Johnson seconded to approve final ESA listing documents, 4 haa, 0 puuhara, 0 pupitihara.

Robert Super moved Bud Johnson seconded to appoint Renee Stauffer as the DNR rep, effective immediately, 4 haa, 0 puuhara, 0 pupitihara.

Next Meeting Date: November 16, 2017 at 10am in Happy Camp

Bud Johnson moved and Josh Saxon seconded to adjourn at 3:15pm, 4 haa, 0 puuhara, 0 pupitihara.

Respectfully Submitted,

Russell "Buster" Attebery, Chairman

Recording Secretary, Barbara Snider

Department of Natural Resources

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Karuk Tribe



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**DEPARTMENT OF NATURAL RESOURCES
TRIBAL COUNCIL REPORT
November 2017**

Please accept the following information as the Department of Natural Resources written report for the upcoming Tribal Council Meeting.

DIRECTOR OF NATURAL RESOURCES AND ENVIRONMENTAL
POLICY/Leaf Hillman

DEPUTY DIRECTOR OF ECO-CULTURAL REVITALIZATION/Bill
Tripp
Travel

WATER QUALITY MANAGER/ Susan Fricke

Participated in the following meetings/processes:

- Participated in the quarterly IMIC meeting.
- Participated in the quarterly CCHAB meeting.
- Participated in a meeting with KRRC consultants, Tribes, and agencies regarding restoration post-dam removal and aquatic resource surveys and mitigation pre during and post dam removal.
- Worked with Sibyl Diver of Stanford on first steps for a project that will look at uses of TAS by Tribes both within the Klamath and elsewhere.
- Reviewed and provided comments for a mid-Klamath temperature report from the Arcata USFWS office.
- Reviewed and provided comments for a Shasta River Watershed Stewardship Report.
- Participated in a listening session for Tribes for EPA's 2018-2022 Strategic Plan
- Tracking FASTA flow information for the Klamath.
- Attended council meeting.
- Participated in FASTA flow calls.
- Participated in a groundwater coalition meeting.

Reports

- Council Report
- EPQ Final FY18 progress report

Water Quality Crew Update

- The River in Aboriginal Territory was deposited for high toxic algae levels in late October. The reservoirs still has some toxin present. The toxin normally subsides in October or November, so blooms are expected to go away this month.
- We are down to our smaller winter crew now as the busy season is winding down.

FISHERIES PROGRAM MANAGER/Toz Soto

The Program is working on fall field project that include: fall chinook spawning surveys in the mainstem Klamath River between Happy Camp and Shasta River and tributaries surveys on Middle Klamath Tributaries, Salmon River and the Scott River. Coho ecology studies and habitat and fish passage assessment on Canyon Creek. Fall chinook numbers so are better than expected base on early counts. High numbers of two year old fish (jacks) are being observed. High numbers of two year old fish is an indicator that next year's run will be large. Spring chinook counts on the Salmon River ended last month. Coho spawning surveys will be in November in Middle Klamath tributaries.

Field season for in restoration is ongoing in Seiad Creek. Our habitat restoration project construction season ended in early October with riparian planting occurring now. Planting is expected to occur over the next three years. Groundwater well monitoring and fish utilization monitoring will continue over the next couple of years. A monitoring plan is being developed. Biologists are working on presentations for upcoming restoration conferences including the Salmonid Restoration Federation conference coming up in April 2018.

Consultation with technical staff is ongoing regarding the new Klamath Project Biological Opinion process of development. At this point, a Biological Assessment is being prepared for the project and is expected to be done sometime in March 2018. Staff will be participating in meetings and workshops regarding its development including updated modeling and model runs.

Biologists are working on a final report for the Canyon Creek Fish Passage project. Canyon Creek is located 3 miles up Seiad Creek Road and has a large culvert that is a suspected fish migration barrier where the county road crosses the creek. Ross Taylor and Associates recently completed a fish passage assessment at the site. The culvert is a barrier to both adults and juvenile salmon. Additionally the jump height is a barrier to lampreys (eels). A habitat analysis of habitat values above the barrier is also a part of this report. Our goal is to get a bridge built at the site.

For more information regarding the program please contact Toz Soto at tsoto@kaurk.us.

NATURAL RESOURCES POLICY ADVOCATE/ Craig Tucker

WATERSHED RESTORATION PROGRAM/ Earl Crosby

Through the latter portion of October through early-November we have or will provide input and assistance towards various projects within DNR. For the vast majority of the time span for this report I was the Designated Tribal Representative for the Orleans Complex and/or the Eclipse Complex.

In other developments;

Horse Creek Project

The objection phase led to an agreement whereby the units near Condrey Mountain were dropped, curtailed road building in sensitive terrain and a commitment from KNF to utilize prescribed burning. The Horse Creek Project now closely resembles the Karuk Alternative.

Elk Creek Project

Received scoping and will follow up with KNF this month to discuss further refinements and tribal input.

Westside

Working with all parties involved to draft a settlement agreement. Participated in post salvage field review of units along Grider Ridge and Cold Springs.

Eclipse Salvage

Requested and received draft maps depicting potential treatments. Will perform field review of proposed units in the upper portions of Seiad Creek to the extent possible depending on road conditions (ie snow, ice and downed trees from previous storm)

Lower Seiad Creek Restoration

This project is complete as designed.

Happy Camp Community Wildfire Protection Plan Update

Still in the initial phase of working with the Happy Camp Fire Safe Council on the update, and drafting funding agreement language with MKWC for our participation. State Water Resources Control Board Cannabis Cultivation Waste Discharge Regulatory Program and Humboldt County regulatory update

Both State and County have released drafts of policy and environmental documentation. Met with Humboldt County staff and Supervisor Sundberg to discuss our involvement and insertion points regarding the draft ordinance and review of applicants for commercial cannabis cultivation.

Met with Yurok regarding their process and began discussions for areas of mutual concern in terms of response to applications we have received.

USFS and Trespass Marijuana Grows

Still working on arranging a meeting with necessary staff from both entities to explore an agreement mechanism for closer coordination and collaboration with USFS. We have requested to join in a Regionwide effort and have yet to have a satisfactory response. This effort has been put on hold due to fire season and I will re-initiate contact this month.

WKRP

Attended Core Team Meeting on

In conclusion, we would like to thank the Tribal Council for their continued support. If you have any questions, please do not hesitate to call me at (530) 469-3454 or email me at ecrosby@karuk.us

Earl Crosby
Watershed Restoration Coordinator

THPO/ARCHAEOLOGIST/Alex Watts-Tobin

The THPO-Archaeologist administered the KRAB meeting on October 31st, then an additional meeting on November 6th with KRAB members. Vikki, Ani, and Pihnef worked on TREX, and all three area now red-carded and able to be assigned to incidents. Due to budget constraints, Pihnef was switched to On-Call from his previous Seasonal status, and owing to a disciplinary matter was not able to work for the last two weeks but is now able to be assigned to projects.

- The October 31st KRAB was held at DNR. The main discussion items were After Action Review from the fire work, and the training of Heritage Consultants. Some protocols are being developed that for the first time spell out roles and responsibilities of Heritage Consultants. KRAB recommended that this material be continued as part of the revision to the MOU. In particular, it will also set the role of the Tribal Representative on a fire, and essentially establish the Tribal Representative as the gatekeeper of culturally sensitive material; and ensure that the Tribal Representative has enough information to make decisions. Also, it will allow the Forest Service to access as much information as is necessary for their operations. Cannabis policy was also discussed, as well as numerous ongoing projects.
- At a special meeting with KRAB members and Humboldt County representatives on November 6th, 2017 at DNR, DNR was able to get agreement to its policies for contributing to the Commercial Cannabis Land Use Ordinance of Humboldt County, and in particular has announced its process for approaching landowners in such a way as to ensure THPO access to private property subject to that ordinance, and to comment on cultural resources and other resources potentially affected. Comments will go through KRAB and Council; Archaeological Reports may also be prepared. All this is subject to payment by the applicant
- Analisa Tripp has provided a letter report for the Camp Creek project.
- Ani and Chook Chook Hillman have helped with letter reports relating to the Fee-to-Trust project with KTHA and the Tribal Land Office.
- The THPO has played a large part in the planning of the THPO-SHPO summit this year. Karuk will be making a presentation, and will be represented by Alex Watts-Tobin, Vikki Preston, and Analisa Tripp.
- The Archaeologist has been working with Six Rivers National Forest to complete recording of the site damaged on the Orleans Complex, and to work on the Cultural Resources Inventory Report for WKRP.

ASSISTANT FIRE MANAGEMENT OFFICER/David Medford

- Overview for October / November 2017:
 - Our Karuk Slip-On engine module have completed patrol and mop-up for 2017 Klamath River TREX
 - We have assisted Six Rivers NF for prescribed fire prep
 - We have hired an additional 10 crew members to build our fire and fuels crews
 - Writing the RTRL report due by 11/13/17

- Fuel Reduction Projects
 - Projects currently working on:
 - Shivshaneen – 10 acres-We have been able to burn some of the piles and have 95% of this project completed.
 - NRCS-KTHA – 49 acres-We have been able to burn some of the piles and have 90% of this project completed. An inspection is scheduled next week with NRCS for slash removal for Stands 1, 2, and 5.
 - NFWF – 100 acres-We have been able to get back on this project and have 100% of this project completed
 - NFWF – (Contracted) 45 acres-We have been able to get back on this project and have 90% of this project completed

- Proposals Pending:
 - Pre-proposal for Resilient Landscapes submitted- NOT AWARDED
 - Prescribed fire Interagency Agreement with KNF-Pending-NO CHANGE
 - Working on a proposal to KTHA to treat Tribal Trust and Fee land-Pending
 - ANA proposal-AWARDED
 - Working with USFS-SRF and KNF, private land owners, and MKWC for the Rocky Mountain Elk Foundation proposal-NOT AWARDED
 - Working with Six Rivers NF on a new NFWF proposal –AWARDED pending award letter.
 - Reserve Treaty Rights and Lands-Pending

GIS SPECIALIST/DATA STEWARD/Jill Beckmann

GIS TECHNICIAN II/Kenny Sauve

- Updated/edited maps that will be used in chapters 1 & 2 of the Environmental Assessment for WKRP.
- Created new maps for WKRP ID team leader and the environmental planner to include in the Environmental Assessment.
- Provided GIS support and made maps for USFS fisheries biologist for WKRP, data analysis and creating maps.
- Provided GIS support for USFS botanist for WKRP, data analysis.
- Provided GIS support for USFS wildlife biologist for WKRP, data analysis, recalculated Northern Spotted Owl baseline habitat. Baseline habitat was adjusted with Rapid Assessment of Vegetation Condition data from the Ukonom and Haypress fires provided by USFS.
- Maintained WKRP GIS geodatabase, updated and edited data.
- Worked with several USFS WKRP Interdisciplinary Team members on the proposed action section of the WKRP Environmental Assessment.
- Provided GIS support for THPO Alex Watts Tobin and Archeology Technicians.
- Started PG&E Transmission Infrastructure Vulnerability and Planning to Promote Community Resilience in the Face of Wildfire and Climate Change assessment.
- Helped Bill and Jill with end of year reporting for 2017.
- Created maps for Earl of the Camp Creek habitat protection road decommissioning implementation project.

Kenny Sauve Meetings/Training Attended:

11/24 - Meeting at the Supervisors Office in Eureka with USFS Wildlife Biologist Brian Yost for WKRP

11/24 - Meeting at the Supervisors Office in Eureka with USFS WKRP Interdisciplinary Team leader Corrine Black

11/26 & 11/27 – WKRP wildlife camera trap training and field work

11/30 – Meeting at the Willow Creek Ranger Station with USFS fisheries biologist Andrea McBroom.

11/31 - Meeting at the Willow Creek Ranger Station with USFS Fisheries Biologist LeRoy Cyr

11/1 - Meeting at the Supervisors Office in Eureka with USFS environmental planner Carol Spinos for WKRP.

11/1 - Meeting at the Supervisors Office in Eureka with USFS fire and fuels specialist Andrew Spain.

11/2 - Meeting at the Supervisors Office in Eureka with USFS Wildlife Biologist Brian Yost and Jamie Bettaso for WKRP.

11/3 - Meeting at the Supervisors Office in Eureka with USFS Forrester Jeff Jones

11/3 - Meeting at the Supervisors Office in Eureka with USFS Road engineer Kurt Warner

Kenny Sauve
GIS Technician II

ADMINISTRATIVE OPERATIONS MANAGER /Donalene (Sissie) Griffith

Daily Tasks:

Continue to work daily on processing invoices for payment. Do up Budget Modifications as needed for all coordinators at DNR, helping with Budget preparation for proposals, tracking budget line items, tracking In-Kind Match for grants. Processing all JV for coordinators. Working on fiscal year close out of grants, contracts, etc. DNR Coordinators meeting on 10/30/17

DNR – Leaf Hillman – Processed the following documents:

- EE&A's for Coordinators review, for the month of Oct. 2017 – No time to get this in
- Processed invoice for Nancy Doman 17-C-114 (Invoice No. 5) 11/1/17

Bill Tripp - WKRP – Processed the following documents:

- Processed purchase req. for MKWC (Invoice #3) 15-C-015 Mod. #5 10/25/17
- Processed purchase req. for MKWC (Invoice #13) 15-C-015, Mod. #2 & #3, 10/25/17
- Processed new contract with KFA – 18-C-011

RTRL – Reserved Treaty Rights Land

- Processed resolution 17-R-128 for new proposal to BIA – RTRL funding

FAC – Fire Adapted Community

- Received new funding for FY 2018

NFWF – Six Rivers Resiliency Project

- Processed purchase req. for MKWC (Invoice No. 5) 17-M-001 10/30/17

DOE – Climate Adaptation Planning

- Processed purchase req. for Dr. Kari Norgaard (Invoice No. 1) 17-C-109 10/30/17

Earl Crosby - Watershed – Processed the following documents:

- Nothing to report at this time.

Susan Fricke - Water Quality – Processed the following documents:

- Processed Modification No. 5 for Aquatic Ecosystem contract 15-C-024 for approval

FISHERIES – Toz Soto – Processed the following documents:

- Worked on new proposal – revised budget for submittal

Lisa Hillman – Pikyav Field Institute – Processed the following documents

- Working on closing out grant 5010-16

Policy Advocate – Craig Tucker– Processed the following documents:

- Processed invoice for Lawyers for Clean Water (Inv. 22714) 16-C-078 10/26/17
- Processed invoice for Lawyers for Clean Water (Inv. 22713) 15-C-060 10/26/17
- Processed Modification No. 1 to Confluence Resource Consulting contract 16-C-117

THPO – Alex Watts-Tobin– Processed the following documents:

- Processed agreement for IHS – Yolanda Joseph Project for approval

FUELS/FIRE - David– Processed the following documents:

- Projects have closed, and waiting on reports to close out files.

ENVIRONMENTAL COORDINATOR/ Carlotta Whitecrane

EPA GAP & PPG

- Meeting the PPG Grant Program Objectives
- Submitted 4th Qtr report
- Tribal Xmas party prep, conference calls
- Notification of GAP FY 2019 proposal due 12/1/17
- OMB Training October 17-20th in Yreka

Regional Tribal Operation Council- Term has ended.

- Been asked to run for the next term. Nomination form will be sent up.

Tribal Science Council

- Conference Calls
- Region 9 prep for TSC fall upcoming meeting

GRANTS AND AGREEMENTS DIVISION COORDINATOR/ Sinéad Talley

1. Continued work to provide administrative assistance as needed on several recently funded grants for DNR, including PG&E Resilient Communities, NPS Tribal Heritage Grants, and HUD ICDBG, with particular emphasis on:
 - a. DOE's Office of Indian Energy – Karuk Climate Adaptation Plan

Prepared presentation on the Tribe's Climate Adaptation Plan project for DOE Annual Program Review, which I will be attending and presenting at with DNR Director Leaf Hillman in Denver, Colorado from November 13-17.

- b. ANA Sustainable Economic Development Strategies – Karuk Tribe's Úhish ("Seeds") Project

The Tribe's ANA project is in its initial stages of development, meaning there continue to be needs regarding communication with the funders and program directors, documentation requests, and travel (by Bari Talley and David Medford) to the ANA Grantee Meeting on November 7-9, 2017.

2. Continued work with the Tribe's Department of Health and Human Services to develop a competitive application to the Health Resources and Services Administration (HRSA) 2018 Service Area Competition for continued funding to support the health program. I have been maintaining communication with Dr. Kori Novak, Lessie Aubrey, Trista Parry, and others to coordinate the proposal and have been working on writing the application narrative while they work with Fiscal to create a budget for the program. The HRSA Service Area Competition application is due to Grants.gov on November 6; this was submitted on November 1. Now, we are preparing for the comprehensive supplemental application due date on November 28, 2017 using the HRSA Electronic Handbooks (EHB) website.
3. Coordinated with Bill Tripp and Donalene Griffith to submit BIA RTRL proposal.
4. Attended the ANA Native Languages Summit (October 23-24).

PIKYAV FIELD INSTITUE PROGRAM MANAGER /Lisa Hillman

Action Item: Possible request for approval to submit a project proposal to the USDA Community Foods Project, which is due Dec. 6. As I have not had much time to work on this, I will keep you apprised as soon as I am able.

Action Items: DNR/Tribal Council Special Meeting on Dec. 6, 2017. Request for consensus to revise approved lesson plans. Upon the advice of our Orleans Tribal Council Representatives, I will be sending you some examples of the changes to the lesson plans.

Program Updates

Not only have I been swamped with reporting requirements for several of our current grant projects and required grantee meeting travels, but I have also been filling in for our K-12 Environmental Education Division Coordinator Nicole Woodrow, who I am happy to report is home on maternity leave with her beautiful newly born son.

Some of these activities included implementing lessons about the tan oak acorn at Orleans Elementary School on October 6, 2017 for Mrs. Karen Cole's 7-8 grade class, and a field "lecture" on fire and acorns at East Simms for Junction Elementary School's TREX field trip for Mr. Michael Peck's 4-8 grade classes, at which students interviewed several people for a video project funded through our National Park Service grant supporting youth-led video productions. In addition, I gave a lesson on acorns at Orleans Elementary School on October 17 for Ms. Shelly Slusser's 5-6 grade class, and am scheduled to teach 4 lessons on November 8 to grade levels Kindergarten, 1, 2-3, and 4-5 for Happy Camp Elementary School. Furthermore, I will be leading a Culture Class at Happy Camp High School that afternoon, at which I will be showing the Karuk Education Video you have seen recently.

Outreach for our program was afforded at the Community Food Webinar on November 2, at which I had been invited to co-present with Dr. Jennifer Sowerwine on the Klamath Basin Food Security Project. This "real-time" webinar reached over 165 participants from all over the U.S. and parts of Canada. Great reviews, and is uploaded on the National Good Foods Network as an archived presentation.

I've had numerous Conference Calls with Dr. Jane Anderson regarding our policies and protocols pertaining to Karuk Intellectual Property, but have been greatly hampered in our efforts to move forward with a number of projects and partnerships, namely the Field Museum of Natural History in Chicago and Stanford University, due to our legal department's lack of time to make final edits to these policies. I would appreciate your support in allowing for these efforts to move forward.

Regarding our Higher Education Division, I have been actively supporting a number of Tribal and non-Tribal research students regarding publications and curriculum development in Indian Education. My time involved here is considerable, tallying over 5 hours in this reporting period alone.

This weekend, I will be traveling to San Jose this weekend to attend a National Center for Science and Civic Engagement required grantee meeting as a tribal partner to Humboldt State University's Transcending Barriers to Success: Connecting Indigenous and Western Knowledge Project. The Project aligns with our current Píkyav Field Institute Project, and will advance our partnership with HSU as well as support modified STEM course

curricula that we hope to implement with our partnering Happy Camp High School in Year 2 of the 3 year grant, as well as developing further STEM-field learning opportunities for Tribal Youth designed for implementation at the Píkyav Field Institute.

Out-of-State Travel Report

Sept. 24-29, 2017 to Baltimore, MD for a required grantee meeting for our USDA Farm to School Project. This was a highly valuable conference meeting, and both the Food Security Division Coordinator Grant Gilkison and I learned a considerable amount of program-relevant information.

Oct. 8-15, 2017 in Santa Ana Pueblo, NM for the annual International Association of Tribal Archives, Libraries and Museum Conference, at which our Sipnuuk Division Coordinator Bari Talley, Sipnuuk Assistant Elaine Garcia, DNR Director Leaf Hillman and I led a session on our policies and guidelines in place to protect Karuk Intellectual Property and Cultural Heritage. Again, I would appreciate your support for moving the revisions of these materials forward, so that we can send the large number of people requesting these materials our best efforts.

Respectfully submitted,

Lisa Hillman

K-12 ENVIRONMENTAL EDUCATION DIVISION COORDINATOR/ Nicole Woodrow

On leave

FOOD SECURITY PROJECT COORDINATOR/Grant Gilkison

I. Project Management

III. Nanu'avaha Activities

School sponsored events: October 21st, Indian Day at Orleans Elm. Grant brought dried manzanita berries, madrone berries and fresh pepperwood nuts to sample. Students got hands-on experience shelling peppernuts.

IV. Traditional Seasonal Day Camps:

October 25th, Field trip facilitated by Grant, Ben, Heather in which Shelly's 4-5th grade class harvested acorns and made site and resource observations at Butler Flat. This day camp followed a K-12 lesson on Acorns & Fire including a film shot in the same location, and a hands-on activity of cracking good and buggy acorns to better be able to discriminate the good ones.

November 2nd, Acorn gathering with Karen Cole's uppergrade class. Presentations by Ben on how to complete a Traditional Food Grove Assessment and why it's important; Grant spoke about the effect of fire on acorn quality and encouraged the students to see for themselves.

We are in the planning stages of finishing up our Fall day camps at Happy Camp Elementary to harvest acorns and berries.

V. Seasonal Food Foraging

We have been foraging for mushrooms of all kinds and acorns. We have also gathered Pine cones from the high country to have an after school event with the kids to talk about pine nuts and decorate them for Xmas.

VI. Garden Enhancement and Expansion

We are planning a school work day at the Orleans community garden with OES to plant garlic and tend the native plant beds. We are planning to serve lunch and ask for donations to help with the Orleans Community Garden's water system and to recruit Parents and community members to volunteer to help with the garden in the coming year.

SIPNUUK DIVISION COORDINATOR/Bari Talley

Planning and promoting Pikyav Lecture: Overview of the results of the 5-year Food Security Project with Jennifer Sowerwine and Megan Mucioki on November 15 from 4 to 5:30 with dinner.

Followup email sent to participants of Sípnuuk ATALM Presentation sharing Karuk Sípnuuk Digital Library Policies requesting their tribal Protocols for handling regalia.

Working with CoDA to resolve technical difficulties with our Sípnuuk site, whereby the Browse Collections button has not been working properly. However, our folks CoDA have a plan and we hope to have it fixed by this week.

Processing gifts to People's Center

- Alan Carstensen - fire affected ground stones
- Gail Barber – 10 baskets, 2 necklaces and one headdress
- Ursula Pike – language recordings

Attended Indian Policies and Procedures (IPP) at KT's Indian Ed Office last Wednesday. Superintendent, John Ray, said the River Schools are not in legal compliance with the make-up of their Site Councils because the majority on the school side needs to be teachers. There is a proposal that there be only one River Schools Site Council—which the group did not think was a good idea. The Fall Revision to the Site Plans (updating with real numbers of students enrolled this year) has to have IPP and School Board sign off by November 15. Orleans Elementary Site Council needs to get moving if they are going to make this deadline.

Attending the ANA 2017 ACF Native Grantee Meeting in Washington, D.C. on November 7-9.

Respectfully submitted,
Bari G.M. Talley
Sípnuuk Division Coordinator

Karuk Tribe Council Report

From: Laura Mayton
Meeting Date: November 16, 2017
Location: Happy Camp

ACTION ITEMS

I do not have any action items at this time.

FISCAL YEAR 2017 AUDIT

The fiscal department is very busy. In addition to the normal work load, there is a lot of work that goes into being prepared for audit fieldwork. The audit preparation list has more than 50 items which need to be uploaded to Audit Edge. A few of the items included are listed below:

- Reconciliation of all balance sheet accounts including bank statements, prepaid items, accounts receivable, and accounts payable
- Reconciliation of draw downs
- Reconciliation of indirect costs
- Reconciliation of 941 to general ledger
- Reconciliation of accrued leave
- Schedule of 401(K) contributions
- Final Inventory Calculations
- Final Trial Balance
- Upload entire general ledger which reflects every single transaction for the year. This includes all payroll, accounts payable, accounts receivable and journal entries
- Budget to actual comparison by major department
- Schedule of Expenditures of Federal Awards (SEFA)
- Schedule of Pass Through Funds
- Property & Equipment Schedules including acquisitions, disposals, and depreciation
- Notes to the Financial Statements
- Management Discussion and Analysis
- Copies of meeting minutes
- Copies of resolutions
- Etc.

FISCAL CLERK - GRANTS

Laura Olivas has been doing an excellent job of working with Cassidy Little by gradually training her on how to complete various tasks. Cassidy is very bright, and she is doing well.

TAX CREDIT PROJECT

I have started to work on how the accounting for the tax credit project will work. I will have more to report on this at a later date.

CASINO PROJECT

The number of employees of the Rain Rock Casino has not changed since last month. They currently have three. Michael Rose - General Manager, James Herman – Finance Director, and Dora Bernal – Human Resources Manager. Construction is moving forward at a fast pace.

The 12th pay application for this project has been processed. The total amount borrowed to date for this project is \$14.7 million.

The next pay application meeting will be held on November 28th.

Karuk Community Health Clinic
64236 Second Avenue
Post Office Box 316
Happy Camp, CA 96039
Phone: (530) 493-5257
Fax: (530) 493-5270



Karuk Dental Clinic
64236 Second Avenue
Post Office Box 1016
Happy Camp, CA 96039
Phone: (530) 493-2201
Fax: (530) 493-5364

Administrative Office
Phone: (530) 493-1600 • Fax: (530) 493-5322
64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

MISTY RICKWALT –DEPARTMENT OF TRANSPORTATION

DIRECTOR

Report for Council Meeting on November 16, 2017

(Reporting Period – October 26, 2017 to November 9, 2017)

TRIBAL TRANSPORTATION IMPROVEMENT PROGRAM (TTIP) PROJECT SUMMARIES

PROJECT TITLE: Orleans Community Safety Corridor Project

Description: Planning

Status: In Process

Members of the core team are currently working to set a date to meet with the Orleans Elementary School students to acquire their ideas and comments for what they'd like to see in downtown Orleans. This will be our last outreach to the community for this phase of the project, other than the on-going available web-page (listed below), before finalizing the compiled information and preparing it for presentation to Tribal Council. I have spot-lighted this project for the Winter Karuk Newsletter.

This project has several anticipated phases; the first phase of the project is entitled the Orleans Community Center Connectivity Project (OCCC). This project is associated with the three acre parcel in Orleans (the old hotel property) for which we received a Caltrans grant. Our core team includes the Karuk Tribe DOT, Caltrans, Eckert Environmental, Local Government Commission and Green DOT Transportation Solutions.

You can visit our Project Website at: <https://www.go-orleans.com/>

PROJECT TITLE: Iitroop Road Emergency Repair

Description: ERFO Project – emergency repairs

Status: In Process

M. Peters, Inc. has begun reconstruction at the site, and estimates the repairs will be mostly completed by the end of November, pending weather conditions. There is a hard road-closure in place during the demolition and reparation of the road. Residents were given 48 hours' notice of the hard closure and a detour has been made available for the duration of the reconstruction of Iitroop.

PROJECT TITLE: Hillside Road Widening and Parking Facility project

Description: Construction

Status: In Process

This project will include construction of a parking facility for the Karuk Family Services Center, and widening the existing road in a “complete streets” style with lighting and a pedestrian pathway leading up to the new parking facility from Highway 96 in Happy Camp.

I'm currently working to ensure NEPA and CEQA requirements are met for this project prior to design and construction.

PROJECT TITLE: Apsuun Road Chip - Seal and Guardrail Project

Description: Resurfacing and safety enhancement

Status: In Process

Apsuun is approximately 2.1 miles in length. The existing road is in poor shape and is in need of guardrail installation. The project will require chip sealing, along with guardrail and additional signage to provide for added safety for the community and traveling public. I am developing a PS&E for this project prior to posting the RFP.

PROJECT TITLE: Yreka Clinic Parking Facility

Description: Design and reconstruction

Status: In Process

Originally, this project was listed on the LRTP to expand the existing parking facilities at the Yreka Clinic. Subsequently, it has been identified that there is no adjacent property that is under the control of the Tribe. The scope of work required for this project will be reconfiguration of the existing parking layout to optimize parking spaces. I am in the process of developing a PS&E for this project.

PROJECT TITLE: Ishpuk Road

Description: Construction

Status: In process

This project will require construction of a fire lane for the Casino in Yreka, California. I am working with Josh Saxon to determine the scope of work for this project.

PROJECT TITLE: Katishraam Road & Parking Facility

Description: Design and construction

Status: In Process

This project is located at the Yreka Wellness Center. We will be designing and constructing the parking facility, as well as resurfacing Katishraam Road. We are in the planning phase of this project.

PROJECT TITLE: Happy Camp Complete Streets Project

Description: Reconstruction - Safety Project

Status: In Process – This project is located on SR96 in Happy Camp from the west end of town at the intersection of Second Avenue and SR 96, to the east end of town at the intersection of Old Highway 96 and SR96. We have developed a website for this project please check it out when you have a chance: <https://www.happycampcompletestreets.com/>

Schedule Update:

- March 2018: Most Likely Call for Projects ATP 2019
- June 2018: ATP Application Due

Estimated completion year for this project: 2021-2022

PROJECT TITLE: 2% Planning

1. General Project Coordination and Planning Efforts

Status: In Process

Currently updating our TTIP (Tribal Transportation Improvement Program) as well as planning future projects.

I am currently finalizing all FY17 reports to FHWA. I've submitted the FY17 reporting as required to Caltrans for the O3C project.

2. Update of the Karuk Tribe Long Range Transportation Plan (LRTP)

Status: We are updating the current LRTP. Red Plains Professional, our consultant engineers, has been working out very well and we are reviewing the LRTP to ensure the current projects and facilities that we have been uploading into the inventory are in the LRTP also. We will have a Draft Final of the LRTP soon for Tribal Council review and approval.

Karuk DOT Maintenance Building: I have added this project to our Tribal Transportation Improvement Program (TTIP) plan update. Potential building sites have been identified on Itroop Road in Happy Camp, as well as along Highway 96. DOT has been working with KTHA on the building site placement and costs associated.

3. **Karuk DOT Organization Participation:**

- North Coast Tribal Transportation Commission (NCTTC) – monthly meetings
- Humboldt County Association of Governments (HCAOG) – monthly meetings
- Attended the Caltrans District 1 Tribal Summit meeting in Eureka on October 31, 2017.
- Scheduled to attend FHWA TTP 101 workshop in Redding, CA in January, 2017.

PROJECT TITLE: Road Maintenance

Road maintenance funding provides staff and operational coverage for facility maintenance activities. During this reporting period the crew has accomplished multiple maintenance projects. Currently they are working on the following:

- Equipment maintenance – on-going
- Assisting with emergency repairs on Itroop Road.
- Identifying departmental equipment/supply needs.
- General facilities maintenance in Yreka, Happy Camp and Orleans areas; equipment repair and maintenance, street sweeping, culvert maintenance, debris and brush removal from roadside and gutters.

Program	Code	Total Budget	Expensed to date	Balance	% Expended
Federal Highway Administration (FHWA)	2231	\$2,991,891	\$1,402,716	\$1,589,174	46%
Term Dates	Total Months	Month # for report period	# Months Remaining	% Completed.	Extension Option Y/N
10/1/17 – 9/30/18	12	1	11	8%	Allows for annual carryover of all unused TTP funds
Progress Report Due Date	Completed?	Date Completed.	Financial Report Due Date	Completed?	Date Completed
12/31/2017	No		12/31/2017	Yes	11/1/17

POSITION DESCRIPTION

Title: RPMS Site Manager

Reports to: Information Technology Director

Location: Happy Camp

Salary: \$12 to \$17 per hour, depending on experience

Classification: Full Time, Regular, Non-Exempt, Non-Entry Level

Summary: The RPMS Site Manager will perform the installation; troubleshooting and maintenance of the Electronic Health Records (EHR) and Resource Patient Management System (RPMS). Responsibilities include providing advice, assistance and training to all users of the RPMS system.

Responsibilities:

1. Shall update, maintain, and troubleshoot the RPMS health database and the EHR application.
2. Shall be responsible for maintaining the integrity of all patient information data from all facilities and departments in the RPMS system.
3. Shall manage user access and security keys to the RPMS database and Ensemble to meet HIPAA Security and Privacy standards.
4. Shall perform database backups routinely ~~and~~ as required and verify automatic backups are completed daily.
- 4.5. Shall check Ensemble daily for Integrity Checks, Directory Downloads etal in Task History.
- 5.6. Shall export data from the systems as requested.
- 6.7. Shall print requested reports and data scans.
- 7.8. Shall consistently attend the RPMS Site Manger training workshops and other job-related trainings.
- 8.9. Shall coordinate RPMS related user trainings as requested or as necessary, including orienting new employees with the RPMS system.
10. Shall work with Indian Health Services for RPMS and EHR software package implementation, customization and integration with other software applications.
- 9.11. Shall coordinate with ~~HIS~~ to IHS to manage HIE, Messaging, and PHR Administrative accounts as needed including ID verification of users.

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~~10.12.~~ Shall work with CQI staff to implement organizational wide performance improvement activities and maintain compliance with current accreditation standards.

~~11.13.~~ Shall prepare a monthly report for the Health Board and attend monthly Health Board meetings.

14. Shall ensure the confidentiality, security, and safety of electronic patient records and demonstrate compliance with medical records policies and procedures and well as the requirements of HIPAA.

~~12.15.~~ Shall act as HIPAA Security Officer for KTHSP and work with HIPAA Privacy Officer as needed to resolve incidents.

~~13.16.~~ Shall work with the IT department to install and troubleshoot new IHS and commercial software.

~~14.17.~~ Shall make recommendations to improve existing software.

~~15.18.~~ Shall evaluate new software and hardware to determine usefulness and compatibility with existing health program software and hardware.

~~16.19.~~ Shall work with IT Staff including the EHR Clinical Applications Coordinator (CAC) on development, implementation, and administration of the Karuk Tribe network and the RPMS EHR software.

~~17.20.~~ Shall perform trouble-shooting of the network, especially problems associated with RPMS, EHR and other health related issues.

~~18.21.~~ Shall assist users by installing and upgrading software, installing hardware and configuring systems and applications for EHR and RPMS systems.

~~19.22.~~ Shall assist in the upkeep and maintenance of the health network, including but not limited to computers, printers, and servers.

~~20.23.~~ Shall ensure the accuracy and timely submission of all required reports to contracting agencies

~~21.24.~~ Shall assist in the procurement, purchasing and testing of new software and equipment.

~~22.25.~~ Shall exhibit exceptional customer service.

~~23.26.~~ Shall be responsible for the completion of the annual Security and Awareness Training organization wide.

~~24.27.~~ Shall be available for local and out of the area travel as required for job related training. Readily attend all required meetings and functions as requested.

~~25.28.~~ Shall be polite and maintain a priority system in accepting other position related job duties as assigned.

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Qualifications:

1. Have the ability to work effectively with Native American people in culturally diverse environments.
2. Have the ability to manage time well and work under stressful conditions with an even temperament.

3. Have the ability to establish and maintain harmonious working relationships with other employees and the public.
4. Have the ability to understand and follow oral and written instructions.
5. Have strong inter-personal and communication skills; is capable of explaining simple procedures in writing or verbally in user-friendly manner.
6. Have a working knowledge of the RPMS system.
7. Have the ability to work with minimal supervision.
8. Strong problem solving and troubleshooting skills required.

Requirements:

1. Must have a high school diploma or equivalency.
2. Must have or be willing to obtain IHS Site Manager Certification.
3. Must have at least six months computer experience, and be computer literate.
4. Must possess sufficient organizational skills to handle a variety of duties.
5. Must possess valid driver's license, good driving record, and be insurable by the Tribe's insurance carrier.
6. Must adhere to confidentiality policy.
7. Must successfully pass a pre-employment drug and alcohol-screening test and be willing to submit to a criminal background check.
8. Must provide documentation of immunity to Measles and Rubella or become immunized with the recommended Vaccine and Hepatitis B Vaccine. Must test annually for TB.

Tribal Preference Policy: In accordance with the TERO Ordinance 93-0-01, Tribal Preference will be observed in hiring.

Council Approved: Revised August 2, 2012

Chairman's Signature: _____ **Date:** _____

Employee's Signature: _____ **Date:** _____

**** Employees must sign position descriptions annually, during their evaluation.**

Information Technology Council Report

Eric Cutright, November 9, 2017

Pending Action Items:

- Procurement of Windows 7 desktops and laptops
- Procurement of video conference systems for Tribal Court and the Council Chambers
- Procurement of a new generator for the Orleans Council Chambers, and moving the existing generator to the Happy Camp TANF office

Expenditure/ Progress Chart – IT Dept Indirect Budget 2017 Fiscal Year (pending)

Program	Code	Total Budget	Expensed to date	Balance	% Expended
IT Systems	1020-15	\$347,888.44	\$394,188.35	-\$46,299.91	113.31%
Term Dates	Total Months	Month # for report period	# Months Remaining	% Completed.	Extension Option Y/N
10/1/2016 to 9/30/2017	12	12	0	100%	N
Comments:					
This is the budget to maintain the IT Department and the IT resources spread throughout tribal offices. The majority of the budget goes to salaries for IT personnel.					

IT Department On-Going Projects:

- The project to connect all 3 council chambers with video conferencing is under tribal review and is planned to be presented at the council meeting on November 16.
- The IT department has assisted KTHA with their 30 homes project, providing internet access to all 30 homes. The radios have been installed on the Yreka tower. Installation of internet to the 30 homes will begin this month.
- The IT Department is consulting with TANF about the possibility of installing a standby backup generator to provide power to the Happy Camp TANF office. Quotes have been received, and IT is waiting for TANF to request funding approval.
- The new file transfer server is complete and deployed. IT will work with the departments that need to use the server to train users and troubleshoot any issues.

Project Title: Áan Chúuphan Internet Service in Orleans

Áan Chúuphan Business status as of November 9:

- 9 anchor institutions are receiving complementary service through the USDA grant
- 119 active customers
- 97 customers have internet access installed
- 2 customer in the queue to have service installed
- 20 customers are awaiting radio improvements to receive service

I propose to offer two additional Áan Chúuphan service plans:

- Business Broadband: 5 Mbps for \$124 per month*
- Business Enhanced: 10 Mbps for \$204 per month*

* \$4 of this monthly fee is the radio rental.

I also propose to bill Karuk departments for Áan Chúuphan, in order to make funding for Áan Chúuphan more sustainable in the long run.

Expenditure/ Progress Chart – Áan Chúuphan Budget November 9, 2017

Program	Code	Income	Expenses	Balance	% Expended
Áan Chúuphan	2661-00	\$149,678.26	\$110,430.81	\$39,247.45	73.78%
Term Dates	Total Months	Month # for report period	# Months Remaining	% Completed.	Extension Option Y/N
10/1/2017 to 9/30/2018	12	1	11	8%	N
Comments:					
This budget reflects the broadband business operations in Orleans.					

Expenditure/ Progress Chart – USDA Community Connect Grant (Final)

Program	Code	Total Budget	Expensed to date	Balance	% Expended
USDA RUS	2061-00	\$1,141,870.00	\$1,006,881.30	\$134,988.70	88.18%
Term Dates	Total Months	Month # for report period	# Months Remaining	% Completed.	Extension Option Y/N
10/24/2011-10/24/2017	72	72	0	100%	N
Final Report Due Date	Completed?	Date Completed.	Fiscal Report Due Date	Completed ?	Date Completed
11/24/2017	No		11/24/2017	No	
Comments:					
This grant funds the construction of broadband infrastructure to Orleans.					

Construction and Network Projects:

- White Space radios have been ordered and are expected to arrive this fall. These radios will help Áan Chúuphan connect up to 20 subscribers who have been waiting for service and who cannot be served by any of our existing wireless frequencies.

Reimbursement Status:

- \$1,006,881.30 has been spent. \$930,428.00 has been reimbursed.
- The final reimbursement request needs to be submitted before November 24. The final reimbursement request is being prepared.

Project Title: Klamath River Rural Broadband Initiative (KRRBI)

Project Management Services:

- The 3rd quarter progress report was submitted on October 10, 2017.
- The Certificate of Public Convenience and Necessity, or CPCN, issued to the Karuk Tribe to operate as a phone company in California needs to be revised to allow the Tribe to install facilities and conduct CEQA environmental reviews on non-Tribal land. The new tariff was approved by council and will be filed soon.
- A new budget is being drafted for review by the CPUC to address changes in the scope of KRRBI. This budget will be sent through the grant review process before coming to the council. This budget will also need to be reviewed by the Yurok Tribe.
- The State of California just passed AB1665, which makes changes to the California Advances Services Fund (CASF), which is the program that is funding KRRBI. Although our award should be grandfathered in under the older rules, the new rules may apply to our revised budget request. The CASF rules changes are significant, and the impact to our project is currently unknown.

Permitting Services:

- A request for easement was sent to Cal Fire on July 20, 2017 to cross a parcel of land they manage. Cal Fire responded with a request for additional documentation.
- A permit will need to be requested from CalTrans once the CEQA process is complete.
- A revised proposal was submitted on April 28, 2017 to the forestry company Green Diamond Resources (GDR) for permission to install fiber optic facilities near the Pacific coast in their private land. GDR has requested that additional easement possibilities be explored with PG&E.
- PG&E has been informally contacted to make an additional attempt at an easement on PG&E transmission lines. PG&E is still considering our offer. It turns out the PG&E tariff may allow for KRRBI to utilize PG&E transmission lines in Humboldt County at the rates normally reserved for distribution lines. PG&E has said they will contact us with more information soon.
- A revised proposal to the USDA Forest Service was submitted June 2, 2016. The Forest Service responded on May 16, 2017 with requests for additional information. These requests are being processed.
- An application to Humboldt County for an encroachment permit was submitted on June 10, 2016. Humboldt County acknowledged the application and has started processing.
- An application to California State Lands for a Klamath River crossing permit is being drafted.

Cultural Review:

- The Karuk THPO and cultural review is complete.
- In order to assist the Yurok Tribe with section 106 compliance for this project, an outside archeologist has been hired. Progress on the cultural report has been made, and the report necessary to complete the Proponent's Environmental Assessment (PEA) is expected in November.
- A very small portion of KRRBI will cross Wiyot ancestral territory. The BIA has met with the Wiyot THPOs, and will soon begin formal consultations with the Wiyot governments.

Environmental Review:

- The Proponent’s Environmental Assessment (PEA) draft was submitted to the funder, the California Public Utility Commission (CPUC) on October 14, 2016. A data request was received on November 15, 2016 with extension questions and requests for more information. A response to this data request is in progress, and is waiting on the Yurok Tribe cultural documents.
- Once the lead state and federal agencies, the California Public Utility Commission and the Bureau of Indian Affairs, receive and accept the final PEA, a review of the environmental impact of the entire project will commence. A joint NEPA/CEQA document will then be prepared.

Engineering Services:

- The engineering firm selected for the KRRBI project is Trinity Valley Consulting Engineers (TVCE), which has partnered with the engineering firm N-Com. N-Com recently completed a survey for all the overhead portions of the project, especially in segment 2 along highway 169.
- Wireless engineering primarily consists of distribution for the town of Orick. One location is now the preferred tower site, due to Humboldt County permitting requirements. A reasonable offer for a permanent easement on the property has been prepared and has been presented to the landowner.
- Initial wireless engineering for the tower sites on Antenna Ridge and Orleans Mountain are being drafted.

Expenditure/ Progress Chart – KRRBI – California Advanced Services Fund (CASF)

Program	Code	Total Budget	Expensed to date	Balance	% Expended
KRRBI - CASF	6661-00	\$6,602,422.00	\$581,288.50	\$6,021,133.50	8.80%
Term Dates	Total Months	Month # for report period	# Months Remaining	% Completed.	Extension Option Y/N
10/17/2013-10/17/2020	84	49	35	58%	Y
Progress Report Due Date	Completed?	Date Completed.	Fiscal Report Due	Completed?	Date Completed.
10/10/2017	Yes	10/10/17	At 25% Expended	No	
Comments:					
This grant expands on the Orleans Broadband Project and partners with the Yurok Tribe to provide internet service to several unserved and under-served communities in Northern Humboldt County.					

Report Attachments:

- Cell phone usage report for October 2017 billing period

Karuk Community Health Clinic
 64236 Second Avenue
 Post Office Box 316
 Happy Camp, CA 96039
 Phone: (530) 493-5257
 Fax: (530) 493-5270

Karuk Tribe



Karuk Dental Clinic
 64236 Second Avenue
 Post Office Box 1016
 Happy Camp, CA 96039
 Phone: (530) 493-2201
 Fax: (530) 493-5364

Administrative Office
 Phone: (530) 493-1600 • Fax: (530) 493-5322
 64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

Requestor: Eric Cutright

Date: 11/08/17

Dept/Program: Information Technology

Funding Source: 1020-15-1930

Check One: Small Purchase (less than \$3,000) Large Purchase (more than \$3,000)**
 Construction Contract Other:
 Independent Contractor Under \$3,000
 Independent Contractor Over \$3,000**

**Tribal Council approval is required for: all purchases exceeding \$3,000, all Agreements and all Contracts exceeding \$3,000.

Procurement Three quotes Sealed Bid Competitive Proposal

COMPARATIVE SUMMARY (Minimum of Three Required)				
Company Name	Date	Price	Contact/Phone	Indian Y/N
✓ PCM Business Direct	11/8/2017	\$ 107,265.00	Mark / 630.848.4849	N
CDW Government, Inc.	10/30/2017	\$ 113,262.00	Charlie / 877.325.5320	N
GovConnection, Inc.	11/2/2017	\$ 115,395.50	Matthew / 800.800.0019	N
Zones, Inc.	11/7/2017	\$ 119,604.00	Richard / 253.205.3000	N

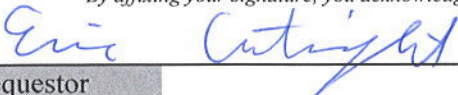
Name of Selected Vendor: PCM Business Direct

Basis: Lowest Price Best Qualified Vendor
 Superior Product/Service Delivery Service Provided
 Based on Annual Price Comparisons
 Sole Source Provider (MUST Attach Detailed Justification)
 Only Qualified Local Provider Due to Geographic Disadvantage

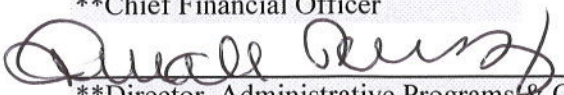
Comments: This purchase is for computers for all Karuk departments. By pre-purchasing computers in bulk we save money on the original purchase, and are able to deploy computers to all departments quickly.

**** REQUIRED SIGNATURES ****

** By affixing your signature, you acknowledge that you have reviewed the attached documentation for presentation to Tribal Council.


 Requestor

11/9/17
 Date

****Chief Financial Officer**

****Director, Administrative Programs & Compliance**

Date
11/9/17
 Date

****Director of Self Governance(MOU/MOA) or TERO (Contracts)**

Date

Other

Date

Karuk Tribe of California
For Internal Use Only

**PURCHASE
REQUISITION**

Date: November 9, 2017

Needed by:

Terms:

Ship Via:

Special Instructions:
See attached procurement documentation.

To: _____ PCM Business Direct **Ship To:** _____

Quantity Ordered	Description	Unit Price	Total
150	10M7003PUS Lenovo ThinkCentre M710 Desktop Computer	\$509.64	\$76,446.00
50	20H5009NUS Lenovo ThinkPad E570 Laptop Computer	\$608.48	\$30,424.00
50	California Electronic Waste Recycling Fee	\$6.00	\$300.00
1	Shipping	\$95.00	\$95.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00

Accounting Data		
Fund Number	Amount	Approvals
1020-15-1930	\$107,265.00	

ATTENTION VENDORS:
THIS IS NOT A PURCHASE ORDER, THIS IS AN INTERNAL FISCAL DOCUMENT. IT DOES NOT CREATE ANY FINANCIAL AUTHORIZATION FOR PURCHASES.



Signature of Individual Requesting P.O.

Eric Cutright

From: Laura Mayton
Sent: Wednesday, November 08, 2017 4:28 PM
To: Eric Cutright
Cc: Laura Olivas
Subject: RE: Stockpiling computers purchase code

Hi Eric,

I set up inventory account number 1020-15-1930.00. The cost of the computers will go into this account as a debit and cash will be credited. When computers are transferred to departments each month, you need to provide us with a list of codes to charge and amounts. We will debit the new code and credit the inventory account. When all of the computers are gone, the account should equal zero.

You will not be able to see the inventory account on the EE&A report because it is not an expenditure. It is an asset. You will be able to see the balance in the inventory account by printing a Tribal Balance.

Please let me know if you have any questions.

Thanks,

Laura

-----Original Message-----

From: Eric Cutright
Sent: Wednesday, November 08, 2017 3:30 PM
To: Laura Mayton
Subject: Stockpiling computers purchase code

Hello Laura,

A while back I spoke with you about stockpiling a computers. The goal is to purchase 3 years' worth of computers all at once, to save money on the purchase, and to speed up how quickly we can deliver a new computer to a department. Stockpiling will also allow us to keep using the really expensive Microsoft Licensing we already paid for through its entire license period until 2020, instead of being forced to buy the new licensing, which Microsoft is trying to get most agencies to do.

Whenever a department needs a computer, our plan is to pull a computer from our stockpile, prep it for that department, deliver the computer, and ask your department to bill the receiving department for the cost of the computer.

I've collected quotes for procurement from 4 vendors, and I'm preparing the procurement paperwork. Which funding code should I put on the procurement? The low bid is \$107,215.

Thank you,

Eric Cutright

IT Director

Karuk Tribe

530-493-1600 x2049

530-598-8006 cell



**THE RIGHT
TECHNOLOGY,
DELIVERED™**

Dear Josh Hillman,

Good news. The quote you requested is ready. Please log in to your Business Direct account to review it now.

Quote Details	
Quote Number:	50342640126
Quote Label:	Lenovo M710s option 1
Status:	Pending Approval from Buyer
Quote is valid until:	11/23/2017*
Company Name:	KARUK TRIBE OF CALIFORNIA
Customer #:	165559303
Requested by:	Josh Hillman
Billing Address	Shipping Address
KARUK TRIBE OF CALIFORNIA PO BOX 1016 , ACCOUNTS PAYABLE , HAPPY CAMP , CA 96039 Phone Number: 530- 493-5305	Karuk Tribe of California Josh Hillman 64236 2ND AVE, HAPPY CAMP, CA 96039 Phone Number: 530- 493-1600
	Shipping Method Overweight Ground

Product Description	PCM Part #	Mfr Part #	Qty	Unit Price	Ext. Price
Mfr: Lenovo ThinkCentre M710s 10M7 - SFF - 1 x Core i3 6100 / 3.7 GHz - RAM 4 GB - HDD 1 TB - DVD-Writer - HD Graphics 530 - GigE - Win 7 Pro 64-bit (includes Win 10 Pro 64-bit License) - monitor: none - TopSeller	40611793	10M7003PUS	150	\$509.64	\$76,446.00
Comment to this item: No comment added					
Comments: No Comments Added				Group Subtotal:	\$76,446.00
				Estimated Sales Tax:	\$0.00
				Shipping (Overweight Ground):	\$95.00
				Total:	\$76,541.00

* Promotional pricing is limited to the duration of the specific promotion, and is subject to change.

If you have any questions regarding your order, contact your Account Representative, **Mark Kohls** at (630)848-4849 Ext or eMail at Mark.Kohls@pcm.com.

Thanks again for shopping at PCM Business Direct.




**THE RIGHT
TECHNOLOGY,
DELIVERED™**

Dear Josh Hillman,

Good news. The quote you requested is ready. Please log in to your Business Direct account to review it now.

Quote Details	
Quote Number:	50793004780
Quote Label:	Lenovo laptops
Status:	Pending Approval from Buyer
Quote is valid until:	11/23/2017*
Company Name:	KARUK TRIBE OF CALIFORNIA
Customer #:	165559303
Requested by:	Josh Hillman
Billing Address	Shipping Address
KARUK TRIBE OF CALIFORNIA PO BOX 1016 , ACCOUNTS PAYABLE , HAPPY CAMP , CA 96039 Phone Number: 530- 493-5305	Karuk Tribe of California Josh Hillman 64236 2ND AVE, HAPPY CAMP, CA 96039 Phone Number: 530- 493-1600
	Shipping Method UPS Ground (3-7 days)

Product Description	PCM Part #	Mfr Part #	Qty	Unit Price	Ext. Price
 Mfr: Lenovo ThinkPad E570 20H5 - Core i5 6200U / 2.3 GHz - Win 7 Pro 64-bit (includes Win 10 Pro 64-bit License) - 4 GB RAM - 500 GB HDD - DVD-Writer - 15.6 1366 x 768 (HD) - HD Graphics 520 - Wi-Fi, Bluetooth - black (LCD cover), black (top cover)	40587713	20H5009NUS	50	\$783.00 \$608.48	\$30,424.00
Comment to this item: No comment added					
 Mfr: Misc California Electronic Waste Recycling Fee	760002	CEDLVL2	50	\$6.00	\$300.00
Comment to this item: No comment added					
Comments:				Group Subtotal:	\$30,424.00
No Comments Added				Estimated Sales Tax:	\$0.00
				CA E-Waste Recycling Fee:	\$300.00
				Shipping (UPS Ground):	\$0.00
				Total:	\$30,724.00

* Promotional pricing is limited to the duration of the specific promotion, and is subject to change.

QUOTE CONFIRMATION



DEAR JOSH HILLMAN,

Thank you for considering CDW•G for your computing needs. The details of your quote are below. [Click here](#) to convert your quote to an order.



ACCOUNT MANAGER NOTES: I went back to Lenovo and asked them for additional funding off these and they approved it so this is my best and final :)

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
JJNK795	10/30/2017	STOCK	1619552	\$113,262.00

QUOTE DETAILS				
ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
Lenovo ThinkCentre M710s - Core i3 6100 3.7 GHz - 4 GB - 1 TB Mfg. Part#: 10M7003PUS UNSPSC: 43211508 Contract: MARKET	150	4608797	\$537.78	\$80,667.00
Lenovo ThinkPad E570 - 15.6" - Core i5 6200U - 4 GB RAM - 500 GB HDD Mfg. Part#: 20H5009NUS UNSPSC: 43211503 Contract: MARKET	50	4557936	\$651.90	\$32,595.00

PURCHASER BILLING INFO		SUBTOTAL	\$113,262.00
Billing Address: KARUK TRIBE ACCOUNTS PAYABLE PO BOX 1016 64236 2ND AVE HAPPY CAMP, CA 96039-1016 Phone: (530) 493-5305 Payment Terms: Net 30 Days-Govt-Federal		SHIPPING	\$0.00
		GRAND TOTAL	\$113,262.00
		DELIVER TO Shipping Address: KARUK TRIBE ADMIN 64236 2ND AVE HAPPY CAMP, CA 96039-1016 Shipping Method: FEDEX Ground	

Need Assistance? CDW•G SALES CONTACT INFORMATION



Charlie Crawford

(877) 325-5320

charcra@cdw.com

This quote is subject to CDW's Terms and Conditions of Sales and Service Projects at <http://www.cdw.com/content/terms-conditions/product-sales.aspx>
 For more information, contact a CDW account manager

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ORDERING INFORMATION
GovConnection, Inc. DBA Connection
GSA Schedule #: GS-35F-0750P
Contract Expiration: 17 August 2019

*****Special shipping/delivery terms such as expedited, heavyweight shipments, inside delivery, and delivery to APO/FPO addresses must be negotiated in advance. Please contact your GovConnection Account Manager for possible optional shipping methods and to get a quote.*****

Ordering Address
GovConnection, Inc.
7503 Standish Place
Rockville, MD 20855

Remittance Address
GovConnection, Inc.
Box 536477
Pittsburgh, PA 15253-5906

Please reference the Contract # on all purchase orders.

TERMS & CONDITIONS

Payment Terms: NET 30 (subject to approved credit)
Fob Point: DESTINATION (within Continental US)
Maximum Order Limitation: NONE
Delivery Time: 1-30 DAYS ARO
FEIN: 52-1837891
DUNS Number: 80-967-8782
CEC: 80-068888K
Cage Code: OGTJ3
Business Size: LARGE

WARRANTY: Manufacturer's Standard Commercial Warranty

Important Notice: --- THIS QUOTATION IS SUBJECT TO THE FOLLOWING Terms of Sale: All purchases from GovConnection, Inc. are subject to the Terms and Conditions of our GSA Contract # GS-35F-0750P. Any Order accepted by GovConnection for the items included in this Quotation is expressly limited to those Terms and Conditions; any other terms and conditions referenced or appearing in your Purchase Order are considered null and void. No other terms and conditions shall apply without the written consent of GovConnection, Inc. Please refer to our Quote Number in your order.

*****NOTE: --- Open Market Items are also known as incidental items, non contract items, non-Schedule items and Items not on a Federal Supply Schedule contract. ODCs (Other Direct Costs) are not part of this contract and should be treated as open market purchases. Ordering Activities procuring open market items must follow FAR 8.402(f). *****

If you require a hard copy invoice for your credit card order, please visit the link below and click on the Proof of Purchase/Invoice link on the left side of the page to print one:

<https://www.govconnection.com/web/Shopping/ProofOfPurchase.htm>

Please forward your Contract to: FEDORDERS@connection.com
QUESTIONS: Call 800-800-0019
FAX: 301-340-7402

ZONES™

11/7/2017

Bill To:
KARUK TRIBE A/P
PO BOX 1016
HAPPY CAMP, CA 96039
Phone : (530) 493-1600

Ship To:
JOSHUA HILLMAN
KARUK TRIBE
64236 2ND AVE
HAPPY CAMP, CA 96039
USA

Account # 0056979248
Quote : K0846245
PO# :

Software prices subject to change
Hardware quotes are valid for 7 business days
Memory Prices are valid for 24 hours only, call for verification

REMIT PAYMENT TO:
ZONES INC
PO Box 34740
Seattle WA 98124-1740

**PLEASE SEND PURCHASE
ORDERS DIRECTLY TO YOUR
ZONES INC ACCOUNT EXECUTIVE
VIA FAX OR EMAIL**

Richard Bunch
Account Executive
Phone:(253) 205-3000
Fax:(253) 205-3862

Email:Richard.Bunch@zones.com

Item #	Qty.	Mfr. Name	Description	Manufacturers Part #	Unit Price	Total
A 00344270	50.00		CA ELECTRONIC WASTE RECYCLING FEE 4 TO 14.9 INCHES	A 00344270	5.00	250.00
004864032-NEW	150.00	LENOVO INC.	Lenovo ThinkCentre M710s 10M7 - SFF - 1 x Core i3 6100 / 3.7 GHz - RAM 4 GB - HDD 1 TB - DVD-Writer - HD Graphics 530 - GigE - Win 7 Pro 64-bit (includes Win 10 Pro 64-bit License) - monitor none - TopSeller	10M7003PUS	578.13	86,719.50
004773638-NEW	50.00	LENOVO INC.	Lenovo ThinkPad E570 20H5 - Core i5 6200U / 2.3 GHz - Win 7 Pro 64-bit (includes Win 10 Pro 64-bit License) - 4 GB RAM - 500 GB HDD - DVD-Writer - 15.6 1366 x 768 (HD) - HD Graphics 520 - Wi-Fi, Bluetooth - black (LCD cover), black (top cover)	20H5009NUS	652.69	32,634.50

ASK US ABOUT

Installation Services

On-site Technical Services and Hourly Service Rates

Remote Help Desk and Remote Network OS Support

Visit us on the web: <http://www.zones.com>

Sub-Total: \$119,604.00
Estimated Sales Tax: \$0.00
FedEx Ground: \$0.00
Grand Total: \$119,604.00

24 Mo. \$1 Out lease for 5,447.96 per month
36 Mo. \$1 Out lease for 3,738.82 per month
Please Note: Lease Amounts Exclude Tax

ZONES INC
1102 15th Street S.W. Suite 102
Auburn, USA 98001
Phone: (800) 419-9663



CERTIFIED
as an NMBEC
**MINORITY BUSINESS
ENTERPRISE**
by the NMSDC

Shipping Terms: For all shipments, Zones will arrange for shipping to the customer's destination; however, such costs are the responsibility of the customer. For shipments made during the seven calendar days preceding the end of each calendar quarter, title and risk of loss will pass to the customer upon delivery by Zones to the carrier. For all orders shipped within this seven day period, Zones will obtain third-party insurance at its own expense and will assist the customer in filing any claims with the insurance company arising from loss or damage to the shipment during transit. Prices are quoted by volume, and are subject to change without notice. Products sold by Zones are third party products and are subject to the warranties and representations of the applicable manufacturers.
RETURNS: No returns will be accepted without a Return Authorization (RA) Number, requested within 14 days from the invoice date. Software licensing and special-order products are non-returnable. Other products are subject to manufacturer return policies and restrictions. Additional Terms and Conditions apply and are available on our website.

WE APPRECIATE THIS OPPORTUNITY TO EARN YOUR BUSINESS, AND LOOK FORWARD TO SERVING YOU SOON! THANK YOU!

Sara Spence
Executive Director
Council Meeting Report
November 16, 2017 (Happy Camp)

Surplus Materials

The applications were due November 1 and will be drawn by the end of the week so notifications can be made and items removed prior construction beginning.

Orleans

We closed escrow on October 30 for the Delaney parcel, without the Orleans Mutual easement as they were unable to come to agreement on the language. I did hear from Robert Rohde who sits on that board along with Roberto and he indicated that their hesitancy had nothing to do with the Tribe or their future plans. Their hesitation was that the easement would somehow give William Delaney some leverage or ongoing involvement in their system, after the sale of the land. That is something that we could have easily worked through, had they been more willing to communicate with us.

Office Security Improvements

We have secured an engineer to prepare the necessary plans to renovate the Happy Camp lobby with a progressive design that will retain the aesthetics of the building. We will be exploring emergency exit options upstairs as well. Doug is working with local vendors to make revisions to the Yreka lobby to secure that reception area and replace the windows in that building. IT continues to work with Security on the upgrades to the security cameras in both sites and the software and phone upgrades necessary. This work should be completed soon, and under our budget estimate as well. Randy is working on finalizing a policy for workplace safety procedures.

New Market Tax Credits (Happy Camp Community Center)

The Community Center (previously Resident Center) bid opening was held on October 23. We received three bids and the lowest is within budget. The BOC approved awarding that project to Ginno Construction so work should begin in the coming weeks. We are continuing weekly calls and making progress on the closing process with the Investor (Capital One).

Karuk Homes I

The contingency items continue to move forward (street lighting, driveway improvements, and safety fencing) with all work scheduled to be complete by December 31, 2017!

Yreka Lease Purchase Conveyance

I have distributed the revised lease documents to Scott and Fatima for review. I also submitted them to our Realty Specialist at BIA to see if they will meet their revised requirements. After all of those clearances are complete, they will be presented for BOC/Council approval. The prior conveyance submitted in 2015 will be redone at the same time since it too had the outdated language included.

NAHASDA Reauthorization / Budget Projections

Nothing new; the two bills introduced to reauthorize NAHASDA at the end of September, in the House by Steve Pearce (R-NM) and in the Senate by Tom Udall (D-NM) remain pending. We are hopeful that there will NOT be as long of a delay in funding being released this fiscal year.

OLink Reconciliation

The final reconciliation of the OLink agreement for FY2017 was completed and resulted in refunds to most programs. We will be receiving \$3,115 back (from the Siletz Tribe)!

Transportation Department Facility Construction

Misty Rickwalt and I visited sites in Happy Camp with her engineer; the initial site at the top of Itroop was not optimal as it would mean Bucky would drive up and down that steep hill with his equipment. The best site was the Highway 96 parcel at the end of Chambers Flat; the BOC has supported moving forward with that as a location for their facility, pending her identification of funds. The lot was cleared of all debris last week.

Training

The Environmental Review training was held November 7-9, 2017 in Happy Camp, we were able to include Alex and two of his cultural resource technicians in that session which was very beneficial for them. The next two will be:

Homebuyer Education: January 17-18, 2018 in Yreka; and

Housing Procurement and Contract Management: January 31-February 1, 2018 in Happy Camp.

Personnel

We continue to advertise for the Construction Crew Member I vacancy, that is currently our ONLY staff vacancy! We had to abandon the Temporary Maintenance position for Yreka after three rounds without any success which was disappointing.

Holiday Banquet

The Tribal Council granted approval for KTHA to hold a separate event on December 1 in lieu of attending the Tribal event in Blue Lake. The KTHA staff supported that path, and we will move forward in that direction. It will be held either at the Happy Camp Office or the Headway Building depending on logistics, as the last four gatherings have been either at Callahan's or the Yreka Wellness Center. Adia is working on the details.

Planning Session

Adia contacted Win River regarding availability to hold the Planning Session the week of April 16. Unfortunately, their casino conference facilities were unavailable; however their companion hotel (Hilton Garden Inn) was available. We will hold the event there in their conference room with the large windows, we have held it there before and it was sufficient for our needs (with a casino shuttle in the evenings).

Office Space

At the Quarterly Meeting the Tribal Council requested we explore office space options in Happy Camp for the Vice Chairman position. Of all options explored, the downstairs IT/Security Office was the best solution until the Community Center Building is completed. Randy does not come in until late in the day, Kelly is only in the office a couple of days a week, and this position would spend a lot of time at the Administrative Office with Buster for day to day business, meetings, check signing, etc. This option will be ready by the provided November 18 date. The Tribe will need to either relocate an existing desk, or purchase one for that space.

Unit Prep

Brian is working with local vendors to procure assistance in getting the unit prep caught up. Once these units are turned, the schedule should return to normal now that all tax credit units have been occupied.

Shop With A Cop

The Karuk Tribe Housing Authority is partnering with the Yreka Police Department again this year for the Shop with a Cop program. Two KTHA Youth are selected from each community to receive a \$150 Wal Mart Gift Card, and taken shopping with a Yreka Police Department employee, followed with a pizza party. This program has been very well received and generated positive interactions with local law enforcement. KTHA provides 2 of the 6 gift cards and transportation to Yreka.

Wellness Center

Jacquie Van Huss from the Boys and Girls Club of America met with Jeanne Burcell to discuss how those programs run, she has provided a summary of the meeting and will continue researching other local programs to find out how they run, what their costs were, and other details for us to consider.

Florraine's program is sponsoring Youth Wellness activities in the center during the Thanksgiving Holiday for the kids (November 20-22). A flyer is attached with more information. It will include Music Monday with musical instruments, Tough Tuesday with wrestling, boxing, and karate, as well as Willpower Wednesday with basketball and volleyball skill building.

The procurement was completed and approved for the long anticipated Exercise Room at the Wellness Center. A copy of the layout is attached which includes a full array of commercial grade equipment. We hope that will be up and running by the end of the year (see layout included).

