

**KARUK TRIBE
COUNCIL MEETING AGENDA**

Thursday, October 26, 10AM, Yreka, CA

A) CALL MEETING TO ORDER – ROLL CALL

AA) PRAYER / KARUK TRIBE MISSION STATEMENT

The mission of the Karuk Tribe is to promote the general welfare of all Karuk People, to establish equality and justice for our Tribe, to restore and preserve Tribal traditions, customs, language and ancestral rights, and to secure to ourselves and our descendants the power to exercise the inherent rights of self-governance.

CH) APPROVAL OF AGENDA

EE) CONSENT CALENDAR

F) APPROVAL OF MINUTES (September 28, 2017)

H) OLD BUSINESS (Five Minutes Each)

I) GUESTS (Ten Minutes Each)

1. Gaming Update

II) DIRECTOR REPORTS (Ten Minutes Each)

1. Leaf Hillman, DNR Director (written report)
2. Misty Rickwalt, Director of Transportation (written report)
3. Laura Mayton, Chief Financial Officer (written report)
4. Eric Cutright, IT Director (written report)
5. Sara Spence, KTHA Executive Director (written report)
6. Scott Quinn, Director of Land Management (written report)
7. Karen Derry, KCDC Operations Manager
8. Emma Lee Perez, Contract Compliance Specialist
9. Dion Wood, TERO/Childcare Director
10. Trista Parry, HR Director
11. April Attebury, Judicial Systems Administrator
12. Lester Alford, TANF Director
13. Vacant, People's Center Coordinator

14. Vacant, Education Coordinator

K) REQUESTS (Five Minutes Each)

M) PHONE VOTES (Five Minutes Each)

1. Request approval of treatment for D01260. Passed.
2. Request approval of treatment for D01677. Passed.
3. Request approval of modification (2) to contract 17-C-063 with Black Wolf Construction. Passed.
4. Request approval for HHS to provide 1-2 pallets of air purifiers to Southern California fire areas. Passed.
5. Request approval of resolution 17-R-111. Passed.
6. Request approval of letter to the BIA. Passed.
7. Request approval of agreement 17-A-080. Passed.
8. Request approval to waive hiring policy and allow inter-department transfer. Passed.

M) INFORMATIONAL (Five Minutes Each)

N) COMMITTEE REPORTS (Five Minutes Each)

1. KTHA Meeting Minutes

OO) CLOSED SESSION (Five Minutes Each)

1. Enrollment (dinner break)
2. Barbara Snider
3. Tribal Council Members

P) SET DATE FOR NEXT MEETING (November 16, 2017 at 10AM, Happy Camp, CA)

R) ADJOURN

**Karuk Tribe – Council Meeting
September 28, 2017 – Meeting Minutes**

Meeting called to order at 10AM by Vice-Chairman Super.

Present:

Russell “Buster” Attebery, Chairman (late)
Robert Super, Vice-Chairman
Michael Thom, Secretary/Treasurer
Alvis “Bud” Johnson, Member at Large
Charron “Sonny” Davis, Member at Large
Renee Stauffer, Member at Large
Josh Saxon, Member at Large
Joseph “Jody” Waddell, Member at Large

Absent:

Arch Super, Member at Large (excused)

Sonny Davis completed a prayer and Robert Super read the mission statement.

Agenda:

Renee Stauffer moved and Jody Waddell seconded to approve the agenda with changes, 6 haa, 0 puuhara, 0 pupitihara.

Consent Calendar:

Josh asked about Anthony Ballard’s travel and return dates. Lester clarified that that it is personal leave combined with his work travel. Michael commented that when people are gone on travel they need to take Tribal persons so that Tribal people are getting training. There is older staff that is going to retire so all Directors need mentor younger employees. It was noted as well that TAS is going to be coming onsite to provide training.

Josh Saxon moved and Jody Waddell seconded to approve the consent calendar, 6 haa, 0 puuhara, 0 pupitihara.

Meeting Minutes of August 24, 2017:

Robert asked if there was a report received from Phil Albers Jr. Michael noted that that is up to the Supervisor but the Council can request that the Supervisor obtain this information. The Tribal Council would like to request a calendar of events.

Josh Saxon moved and Michael Thom seconded to approve the minutes, 4 haa, 0 puuhara, 2 pupitihara (Jody/Renee).

Guests:

1) Sammi Offield, Junction Elementary Superintendent:

Sammi is present to seek approval of a support of support for the Indian Education Grant that the school receives. Sammi asked that a member of the Education Committee participate in revising the Indian Education policies and procedures and also more parents participate in the Committee. There are 28 kids and of that 28, 26 are Native Americans. They are having salmon cooked in celebration of Native American day and she invited the Council to attend.

Michael Thom moved and Jody Waddell seconded to approve the Native American Indian Education support letter, 5 haa, 0 puuhara, 1 pupitihara (Josh Saxon).

She asked that it be put on letterhead and sent back to her.

Director Reports:

1.) Scott Quinn, Director of Land Management:

Scott is present to review his report. He noted that there are not a lot of changes on fee to trust items. The BIA is down one realtor and apparently the other was sent to the Central California Office.

Scott noted that Dr. Felker is requesting a generator for his park model. Scott is requesting to have a switch put in and he would need to have maintenance put in it. Josh asked if there is going to be transfer switches. The Council may discuss purchasing the switches and the tenants complete the purchase of the generators. Michael recommends an electrician to install the switches. Scott reported that Fred is licensed to self-inspect, and would need to determine the size needed, install, and get PacifiCorp to green light it. The Council will discuss this need with Fred.

Scott then provided a quote from Evans Building & Excavating Inc. The quote is for the Manager's house in the RV Park in Yreka. The quote includes a roof, windows, etc. He noted that this is discretionary dollars that would pay for it but Scott would like input from the Council on how they would like to move forward. It is a home that the Tribe owns but the Manager has reduced rent for care-taking the property. The home needs these minor changes. Jody asked for a contract to include moving old property from the RV Park. Josh would like to see at least a few more quotes, not just one. Scott will work on that.

His other informational items are housing; there are units on 4th street for sale and he reviewed an apartment complex. He noted that there are a few options.

Buster arrived at 10:27AM.

Scott commented that there are those properties to consider and the old mill property near the casino. That facility is asking too much, but Scott recommends countering at \$600k.

Scott reiterated that if Tribe wants housing in Yreka, then they consider the options he provided. He will conduct walk-throughs and bring information back. He commented that this is for casino executives but it can include health staff. Kori and Sara are working on an agreement for TRO's of KTHA to manage the health homes.

Michael Thom moved and Sonny Davis seconded to approve Scott's report, 6 haa, 0 puuhara, 0 pupitihara.

Buster assumed Chair.

2.) April Attebury, Judicial Systems:

Not present, no report, running late.

3.) Misty Rickwalt, Director of Transportation:

On travel, report submitted.

Renee Stauffer moved and Bud Johnson seconded to approve Misty's report, 7 haa, 0 puuhara, 0 pupitihara.

4.) Karen Derry, KCDC OM:

Not present, report provided.

Michael commented that the Head Start grant was approved by KCDC Board.

Jody Waddell moved and Sonny Davis seconded to approve resolution 17-R-107 Office of Head Start grant, 7 haa, 0 puuhara, 0 pupitihara.

Robert asked if Karen provided a written plan regarding the Susanville Rancheria distribution program. Michael noted that the person she was working with has left their position, so they are waiting for another point of contact to continue reviewing that option.

Robert asked if there was discussion on the COLA's for Head Start. Michael will discuss this in closed session.

Robert Super moved and Jody Waddell seconded to approve Karen's report, 7 haa, 0 puuhara, 0 pupitihara.

5.) Trista Parry, Grant Writer:

Trista is present to review her report. There isn't additional information to her report but she updated the Council on the Tax Market project and ongoing calls that will be held weekly. This will be a standing project until its successful completion. She noted that she continues to have issues with Indian Health Services and their population count. Capital projects are allowed for clinic facilities under this grant opportunity however to exclude the Tribes numbers will deem the Tribe ineligible in the future, so it's frustrating and she will be seeking confirmation in writing regarding the Tribes eligibility status.

She noted that the HRSA grant is on-going and they have developed a working project group. Trista has included Sinead in the application process and she will take the lead to keep the project moving forward.

The FEMA pre-disaster mitigation funding may still be available but she will send that to DNR to work on that. There is a 25% match on that funding.

She thanked the Council for time on planning. She did type up a summary and provide that to Sinead. Buster also noted that Bill and Sinead did a good job on the PG&E application.

Renee Stauffer moved and Bud Johnson seconded to approve Trista's report, 7 haa, 0 puuhara, 0 pupitihara.

6.) Sara Spence, KTHA ED:

Sara explained that there is a quarterly meeting October 9th. The Pines RV Park has officially closed and the KTHA owns it. They are getting closer to closing escrow on another property. Scott will be present for the Tribe and Robert will be there as well to review structures. Josh noted that the Tribe wasn't working on an easement until it was determined. Sara commented that the easement requirement is in the purchase and sell agreement. Fatima, Ed and Tim all recommended that the information be included. There is no time included in the agreement

language, but it clarifies no claim later. Roberto does have some documents when Delaney sold the water company to Orleans.

The first call for the Tax Market Project took place and the next couple months will be very busy on that project. The community center was previously just for KTHA tenants, but now will be open to the community. Josh commented that the driveways seem steep on the incline in Yreka. Sara noted that the staff doesn't plow the driveways but provide a clearing for elders to park and walk to their homes. They aren't great for driving on during bad weather.

The lighting will be done in Yreka and maintenance funds will be used to complete accurate lighting.

She noted that the training is going to be provided called Pathway's Home which is a NAHASDA home based training. The TRO's and Admission Staff will attend. Separately, there will be 4 day training on contract administration, procurement, etc. She will provide dates to the staff at the Tribe as well.

Charles and Arch went to the Boys & Girls Club training and they will have some on-sight training. Yurok has a club already and they will discuss with them how it's working.

She mentioned the ongoing issues with the hiring and lack of applicants.

Buster then commented that at Native American Days a lot of people discussed homes being built and the effects they have on the communities they serve. He reported that there is communication on the services for LIHTC programs and seeking the Tribes input. Sara fields those calls and provides information to the other Tribes as they inquire.

Renee Stauffer moved and Bud Johnson seconded to approve Sara's report, 7 haa, 0 puuhara, 0 pupitihara.

7.) Emma Lee Perez, Contract Compliance Specialist:

Emma Lee is present to review her report. She noted that she has modification (1) to contract 17-C-039. The roof is complete and it was determined that they found dry rot and it needed fixed.

Josh Saxon moved and Renee Stauffer seconded to approve modification (1) to contract 17-C-039, 7 haa, 0 puuhara, 0 pupitihara.

The building permit was received for the Children & Family Services. ICDBG has been received for the DNR facility.

Josh asked about the National Foundation of Language Science grant. She has not received a draft yet, but Susan is working with an intern at HSU. Emma Lee will send that draft to the Council.

Renee Stuffer moved and Robert Super seconded to approve Emma Lee's report, 7 haa, 0 puuhara, 0 pupitihara.

8.) Eric Cutright, IT Director:

Eric is present to provide his report. He highlighted his report. He is still working on video-conferencing. He is attempting on getting three quotes. Between the Grants and TANF the funding should be enough.

He continues to work with installs with internet services for the Yreka LIHTC homes.

The generator that is installed for the Orleans Chambers but will fit in the Happy Camp office, it was determined to go to the Children & Family Services building. They will bring that back at a later time, if ACF approves the generator purchase for Happy Camp.

Josh asked about the sustainability of Aan Chuuphan. Eric noted that that is a tough question. It seems that there may be about a \$10k shortfall each year. Personnel are not charged to the Aan Chuuphan budget at this time which allows for direct services. MKWC, Fire Department, and Orleans Fire Department have been receiving free service in accordance with the grant, but it will soon end and a discussion should be had regarding those entities paying for their service. He will send them all applications for service and also determine what departments are going to be charged. The costs would be estimated at \$1k per month.

Emma Lee notified the Council that they got ANA CEDS, and CalOES for Victims of Violence.

Josh Saxon moved and Jody Waddell seconded to approve Eric's report, 7 haa, 0 puuhara, 0 pupitihara.

9.) Laura Mayton, CFO:

Provided her open session report and has additional items for closed session.

10.) Dion Wood, TERO/Childcare:

Dion is present to review his report. He is getting up to speed on new Childcare regulations. The State is working on coordinating quarterly meetings. They have mailed out about 20 infant/mother bags to new mothers within the Tribe. He appreciates Judy's expertise in assisting with that. He continues to work with KTHA on childcare in a home in Yreka. The home requires a lot of assistance to license the home. Robert asked if there is any training for that. Dion reported that no it isn't, it is on the Tribal person to seek assistance for their individual home to ensure it's certifiable.

Caltrans still needs to have a pilot project meeting but they will continue to work on this.

Dion reported that the Rain Rock Casino website is not working. Eric reported that he is working on it.

He has been assisting with HR. They have made an offer for the Transportation Director; more offers are coming for Education Coordinator, TeleHealth Coordinator, and Youth & Family Services position. Michael noted that there are Tribal Members that cannot access internet so that may hinder some of the Tribal Members in obtaining information on positions, if they are just posted on the website or sent to the email lists.

The ACF consultation is in November.

Michael Thom moved and Josh Saxon seconded to approve Dion's report, 7 haa, 0 puuhara, 0 pupitihara.

11.) David Medford, Fire Specialist:

David Medford is present to seek approval of addendum (2) to 17-M-001 with MKWC. TREX is the first two weeks of October. There are several partners in the training program. Jody asked if

this will have any effect with the existing fires that are still going. Dave Medford reported that all the fires have downsized in the community.

Josh Saxon moved and Renee Stauffer seconded to approve 17-M-001 (2), 7 haa, 0 puuhara, 0 pupitihara.

Michael Thom moved and Robert Super seconded to table DNR's report to closed session, 7 haa, 0 puuhara, 0 pupitihara.

12.) April Attebury, Judicial Programs:

April is present to provide her report. She was hoping to have some action items but they were not through the process. April then had Laura review her contract real fast in which she signed off on it at the meeting. April then presented the case management system that has been used in the past. She noted that this database is needed, and if she loses grant funding then she would like to ask that the Council confirm contribution from the Council of \$1,100 per year. Josh asked how many staff would use the software. It is usually only herself and/or a Clerk and they only purchased one license so only one staff can use it at a time.

Renee Stauffer moved and Michael Thom seconded to approve procurement and allow the purchase with Full Court, 6 haa, 0 puuhara, 0 pupitihara (Robert absent for vote).

Josh asked if there is a procurement that has a contractual/agreement attached to it, does TERO apply. Laura noted that it should apply. Emma Lee doesn't believe so because it's linked to service. Eric noted that this would open a can of worms with Indian Health Services. Laura noted that no, the Tribe doesn't take that money it stays at Indian Health Services. Emma Lee noted that the Tribe doesn't pay Indian Health Service. Laura reported that the Tribe wouldn't because the funding left at Indian Health Services covers services they provide directly from them to the Tribe and access to RPMS. Eric noted that it is also in the maintenance and agreements, and may need to be captured. Josh reported that he is openly advocating for TERO fees.

Josh Saxon moved and Bud Johnson seconded to approve April's report, 7 haa, 0 puuhara, 0 pupitihara.

13.) Lester Alford, TANF Director:

Lester is present to review his report. He updated the Council on his monthly report. Lester then commented that the NEW program has six clients so far, and is assisting them with school. LIAP will have a carry-over. CSD is working on being expended.

Robert noted that he has been asking for a cultural calendar of the activities that are provided. Lester will prepare this and distribute it to the Council. Michael asked if the current caseload is 45 but on his report it says 35. Lester noted that the data in his report is always 2 months behind which is the only way to capture clear data, because there are so many that are pending or payments waiting to post or be removed.

He has one action item. He would like to buy 3 fire proof safes for his offices. It is \$7,649.97.

Renee Stauffer moved and Josh Saxon seconded to approve the purchase of 3 fire safe file cabinets, 7 haa, 0 puuhara, 0 pupitihara.

Josh Saxon moved and Bud Johnson seconded to approve Lester's report, 7 haa, 0 puuhara, 0 pupitihara.

Phone Votes:

1. Request approval of procurement and sole source with Honeywell to provide air purifiers in the amount of \$27,038.79. Passed.
2. Request approval of Karuk comments on SGMA Tribal Engagement Guidance. Passed.
3. Request approval to submit Orleans Water Storage & System Improvement project to FEMA, \$3,309,000.00. Passed.
4. Request approval for rehabilitation services for #D03990. Passed.
5. Request approval of resolution 17-R-100 declaring a state of emergency for fire related smoke. Passed.
6. Request approval of resolution 17-R-105 authorizing pass through and submission of the Koo Vura Yeeshiip application. Passed.
7. Request approval of rehabilitation services for #D00246. Passed.

Closed Session:

Josh Saxon moved and Jody Waddell seconded to approve the resolution 17-R-104 TARF document and maintain telephone company status, 7 haa, 0 puuhara, 0 pupitihara.

Informational: Contract Compliance will be taking vacation time.

Informational: two grants need to have compliance completed ASAP.

Jody Waddell moved and Robert Super seconded to approve transferring \$200k to the Rain Rock Casino account, 7 haa, 0 puuhara, 0 pupitihara.

Josh Saxon moved and Jody Waddell seconded to provide VISA card to James Herman and a purchase agent up to \$25,000, 7 haa, 0 puuhara, 0 pupitihara.

Michael Thom moved and Renee Stauffer seconded to approve agreement 17-A-083, 7 haa, 0 puuhara, 0 pupitihara.

Renee Stauffer moved and Bud Johnson seconded to approve 17-A-082 with Aglililus, 7 haa, 0 puuhara, 0 pupitihara.

Renee Stauffer moved and Sonny Davis seconded to approve agreement 17-A-081 with Adept, 7 haa, 0 puuhara, 0 pupitihara.

Renee Stauffer moved and Josh Saxon seconded to move forward with revised loan program delinquency as the CFO lines out, including revised interest rates based on payment, and/or consistent payments on back debt, 7 haa, 0 puuhara, 0 pupitihara.

Consensus: for Legal Counsel to move forward regarding incident on Tribal Land.

Counter offer provided for Human Resources Director and shall be re-submitted.

Consensus: to offer interviews for two applicants and deny payment for travel expenses.

Josh Saxon moved and Bud Johnson seconded to approve up to \$500 in burial assistance for X04169 6 haa, 0 puuhara, 0 pupitihara.

Employee Drawing; Robert Attebery

Informational: continued security concerns have been reported. The Tribal Council will issue notice that all employee entrances are for employees only, all guests or visitors shall check in with receptionists.

Josh Saxon moved and Bud Johnson seconded to approve up to \$300 for employees #0311, #TP, ST, 6 haa, 0 puuhara, 0 pupitihara.

Next Meeting Date: October 26, 2017 at 10AM in Yreka.

Renee Stauffer moved and Michael Thom seconded to adjourn at 3:55pm.

Respectfully Submitted,

Russell “Buster” Attebery, Chairman

Recording Secretary, Barbara Snider

**MISTY RICKWALT –DEPARTMENT OF TRANSPORTATION
DIRECTOR**

Report for Council Meeting on October 26, 2017
(Reporting Period – September 21, 2017 to October 19, 2017)

**TRIBAL TRANSPORTATION IMPROVEMENT PROGRAM (TTIP)
PROJECT SUMMARIES**

PROJECT TITLE: Happy Camp Complete Streets Project

Description: Reconstruction - Safety Project

Status: In Process – This project is located on SR96 in Happy Camp from the west end of town at the intersection of Second Avenue and SR 96, to the east end of town at the intersection of Old Highway 96 and SR96. We have developed a website for this project please check it out when you have a chance: <https://www.happycampcompletestreets.com/>

Caltrans core team project members gave an in-depth overview of the Happy Camp Streetscapes Project to Tribal Council in Happy Camp at the August Council meeting and will be doing the same for the Siskiyou County Local Transportation Commission on the 18th of October.

Schedule Update:

- October 17, 2017: Project Team Meeting - teleconference
- October 18, 2017 (5:00 pm): Presentation to Siskiyou County Local Transportation Commission to provide (ATP) Program update
- March 2018: Most Likely Call for Projects ATP 2019
- June 2018: ATP Application Due

Estimated completion year for this project: 2021-2022

PROJECT TITLE: Orleans Community Safety Corridor Project

Description: Planning

Status: In Process

The Design Fair was successfully held in Orleans September 12 through the 15th. On Tuesday, October 10, I was a guest on a local live radio talk show. We discussed the Orleans Community project goals and objectives as well as the success of the Design Fair.

Members of the core team are currently planning to meet with the Orleans Elementary School students to get their ideas and comments for what they'd like to see in downtown Orleans. This will be our last outreach to the community other than the on-going available web-page (listed below) before finalizing the compiled information and preparing it for presentation to Tribal Council.

This project has several anticipated phases; the first phase of the project is entitled the Orleans Community Center Connectivity Project (OCCC). This project is associated with the three acre parcel in Orleans (the old hotel property) for which we received a Caltrans grant. Our core team includes the Karuk Tribe DOT, Caltrans, Eckert Environmental, Local Government Commission and Green DOT Transportation Solutions.

The advisory Team is comprised of key community members in Orleans. You can visit our Project Website at: <https://www.go-orleans.com/>

PROJECT TITLE: Itroop Road Emergency Repair

Description: ERFO Project – emergency repairs

Status: In Process

M. Peters, Inc. has begun construction at the site, and we are hoping to have the repairs fully completed by November 10, 2017 pending weather conditions. There is a hard road-closure in place during the demolition and reparation of the road. Residents were given 48 hours’ notice of the hard closure and detour made available during the reconstruction of Itroop.

PROJECT TITLE: Red Cap Road Bike Way

Description: Reconstruction of Red Cap Road - shoulder widening; pedestrian and bicycle safety.

Phase I - Complete 2015

Phase II –This Project is basically complete.

Status: In Process - We will schedule a ribbon cutting ceremony once the bridge on Red Cap road is completed. Expected completion date: Spring 2018

PROJECT TITLE: 2% Planning

1. General Project Coordination and Planning Efforts

Status: In Process

I am currently updating our TTIP (Tribal Transportation Improvement Program) for FY17-21, as well as planning future projects; some of which include Hillside Road, Apsuun Road Chip Seal and Guardrail Project, and the Yreka Clinic Parking Facility Project.

I am currently finalizing all FY17 reports to Caltrans and FHWA.

The job has been posted, and DOT hopes to hire an Administrative Assistant as soon as possible.

2. Update of the Karuk Tribe Long Range Transportation Plan (LRTP)

Status: We are updating the current LRTP. Red Plains Professional, our consultant engineers, has been working out very well and we are reviewing the LRTP to ensure the current projects and facilities that we have been uploading into the inventory are in the LRTP also. We will have a Draft Final of the LRTP soon for Tribal Council review and approval.

Karuk DOT Maintenance Building: I am currently adding this to our Tribal Transportation Improvement Program (TTIP) plan update. A potential building site has been identified on Itroop Road in Happy Camp. We are working with Sara Spence and Randy White on the building site placement and costs associated.

3. Karuk DOT Committee Participation:

- North Coast Tribal Transportation Commission (NCTTC) – monthly meetings
- Humboldt County Association of Governments (HCAOG) – monthly meetings
- Scheduled to attend FHWA TTP 101 workshop in Redding, CA in January, 2017

PROJECT TITLE: Road Maintenance

Road maintenance funding provides staff and operational coverage for facility maintenance activities. During this reporting period the crew has accomplished multiple maintenance projects. Currently they are working on:

Activities:

- Equipment maintenance – on-going
- Assisting with emergency repairs on Itroop Road.
- Identifying departmental equipment/supply needs.
- General facilities maintenance in Yreka, Happy Camp and Orleans areas; equipment repair and maintenance, street sweeping, debris and brush removal from roadside and gutters.

Program	Code	Total Budget	Expensed to date	Balance	% Expended
Federal Highway Administration (FHWA)	2231	\$2,086,894	\$1,288,431	\$586,894	80%
Term Dates	Total Months	Month # for report period	# Months Remaining	% Completed.	Extension Option Y/N
10/1/16 – 9/30/17	12	12	0	100%	Allows for annual carryover of all unused TTP funds
Progress Report Due Date	Completed?	Date Completed.	Fiscal Report Due Date	Completed?	Date Completed
12/31/2017	In progress		12/31/2017	In progress	

Action Items:

None at this time

Karuk Tribe Council Report

From: Laura Mayton

Meeting Date: October 26, 2017

Location: Yreka

ACTION ITEMS

We have received an invoice from CNIGA for annual dues in the amount of \$5,000. Does the Council wish to continue being a member of CNIGA?

BUDGETS

Fiscal year 2018 budgets approved during the budget meeting in September have been interred into Microfund. I still need to send electronic copies to Council members who wish to receive them.

FISCAL CLERK - GRANTS

Laura Olivas has been training Cassidy Little who began work as the fiscal clerk for grants on October 2nd. Cassidy is a welcome addition to the department and is learning new things every day.

NAFOA

The NAFOA conference in Tulsa, Oklahoma on October 2nd and 3rd went well. Many subjects were covered, and I received 12 hours of continuing education. I spoke with Todd Timboe from Joseph Eve about auditing for the Rain Rock Casino at the conference.

JOSEPH EVE

Our audit firm Joseph Eve joined Wipfli CPAs and Consultants on October 1, 2017. Four Joseph Eve partners will be partners in the new firm including Joseph Eve, Grant Eve, and Todd Timboe. The firm has 1,900 employees in 47 offices across the United States.

CASINO PROJECT

The Rain Rock Casino currently has three employees. Michael Rose - General Manager, James Herman – Finance Director, and Dora Bernal – Human Resources Manager. Construction is moving forward at a fast pace.

The 11th pay application for this project has been processed. The total amount borrowed to date for this project is \$13.2 million.

The next pay application meeting will be held on October 25th.

Information Technology Council Report

Eric Cutright, October 18, 2017

Pending Action Items:

- Procurement of video conference systems for Tribal Court and the Council Chambers
- Procurement of a new generator for the Orleans Council Chambers, and moving the existing generator to the Happy Camp TANF office

Expenditure/ Progress Chart – IT Dept Indirect Budget 2017 Fiscal Year (pending)

Program	Code	Total Budget	Expensed to date	Balance	% Expended
IT Systems	1020-15	\$347,888.44	\$396,439.98	-\$45,551.54	113.96%
Term Dates	Total Months	Month # for report period	# Months Remaining	% Completed.	Extension Option Y/N
10/1/2016 to 9/30/2017	12	12	0	100%	N
Comments:					
This is the budget to maintain the IT Department and the IT resources spread throughout tribal offices. The majority of the budget goes to salaries for IT personnel.					

IT Department On-Going Projects:

- The project to connect all 3 council chambers with video conferencing is under tribal review and is planned to be presented at the council meeting on October 26.
- The IT department has assisted KTHA with their 30 homes project, providing internet access to all 30 homes. The radios have been installed on the Yreka tower. Installation of internet to the 30 homes will begin this month.
- The IT Department is consulting with TANF about the possibility of installing a standby backup generator to provide power to the Happy Camp TANF office. Quotes have been received, and IT is waiting for TANF to request funding approval.
- IT has finished the setup of a new secure file transfer server. The server will be operation by the end of the month.

Project Title: Áan Chúuphan Internet Service in Orleans

Áan Chúuphan Business status as of October 18:

- 9 anchor institutions are receiving complementary service through the USDA grant
- 119 active customers
- 98 customers have internet access installed
- 1 customer in the queue to have service installed
- 20 customers are awaiting radio improvements to receive service

Expenditure/ Progress Chart – Áan Chúuphan Budget October 18, 2017

Program	Code	Income	Expenses	Balance	% Expended
Áan Chúuphan	2661-00	\$145,712.50	\$109,195.44	\$36,517.06	74.94%
Term Dates	Total Months	Month # for report period	# Months Remaining	% Completed.	Extension Option Y/N
10/1/2017 to 9/30/2018	12	.05	11.5	4%	N
Comments:					
This budget reflects the broadband business operations in Orleans.					

Expenditure/ Progress Chart – USDA Community Connect Grant

Program	Code	Total Budget	Expensed to date	Balance	% Expended
USDA RUS	2061-00	\$1,141,870.00	\$983,475.46	\$158,394.54	86.13%
Term Dates	Total Months	Month # for report period	# Months Remaining	% Completed.	Extension Option Y/N
10/24/2011-10/24/2017	72	71.75	.25	99.6%	N
Final Report Due Date	Completed?	Date Completed.	Fiscal Report Due Date	Completed?	Date Completed.
11/24/2017	No		11/24/2017	No	
Comments:					
This grant funds the construction of broadband infrastructure to Orleans.					

Construction and Network Projects:

- White Space radios have been ordered and are expected to arrive this fall. These radios will help Áan Chúuphan connect up to 20 subscribers who have been waiting for service and who cannot be served by any of our existing wireless frequencies.

Reimbursement Status:

- \$983,475.46 has been spent. \$930,428.00 has been reimbursed.
- The final reimbursement request needs to be submitted after all expenses are committed, but before November 24. The last day to make purchases on this grant is October 24, 2017.

Project Title: Klamath River Rural Broadband Initiative (KRRBI)

Project Management Services:

- The 3rd quarter progress report was submitted on October 10, 2017.
- The Certificate of Public Convenience and Necessity, or CPCN, issued to the Karuk Tribe to operate as a phone company in California needs to be revised to allow the Tribe to install facilities and conduct CEQA environmental reviews on non-Tribal land. The new tariff was approved by council and will be filed soon.

- A new budget is being drafted for review by the CPUC to address changes in the scope of KRRBI. This budget will be sent through the grant review process before coming to the council. This budget will also need to be reviewed by the Yurok Tribe.
- The State of California just passed AB1665, which makes changes to the California Advances Services Fund (CASF), which is the program that is funding KRRBI. Although our award should be grandfathered in under the older rules, the new rules may apply to our revised budget request. The CASF rules changes are significant, and the impact to our project is currently unknown.

Permitting Services:

- A request for easement was sent to Cal Fire on July 20, 2017 to cross a parcel of land they manage. Cal Fire responded with a request for additional documentation.
- A permit will need to be requested from CalTrans once the CEQA process is complete.
- A revised proposal was submitted on April 28, 2017 to the forestry company Green Diamond Resources (GDR) for permission to install fiber optic facilities near the Pacific coast in their private land. GDR has requested that additional easement possibilities be explored with PG&E.
- PG&E has been informally contacted to make an additional attempt at an easement on PG&E transmission lines. PG&E is still considering our offer. It turns out the PG&E tariff may allow for KRRBI to utilize PG&E transmission lines in Humboldt County at the rates normally reserved for distribution lines. PG&E has said they will contact us with more information soon.
- A revised proposal to the USDA Forest Service was submitted June 2, 2016. The Forest Service responded on May 16, 2017 with requests for additional information. These requests are being processed.
- An application to Humboldt County for an encroachment permit was submitted on June 10, 2016. Humboldt County acknowledged the application and has started processing.
- An application to California State Lands for a Klamath River crossing permit is being drafted.

Cultural Review:

- The Karuk THPO and cultural review is complete.
- In order to assist the Yurok Tribe with section 106 compliance for this project, an outside archeologist has been hired. Progress on the cultural report has been made, and the report necessary to complete the Proponent's Environmental Assessment (PEA) is expected in November.
- A very small portion of KRRBI will cross Wiyot ancestral territory. The BIA has met with the Wiyot THPOs, and will soon begin formal consultations with the Wiyot governments.

Environmental Review:

- The Proponent's Environmental Assessment (PEA) draft was submitted to the funder, the California Public Utility Commission (CPUC) on October 14, 2016. A data request was received on November 15, 2016 with extension questions and requests for more information. A response to this data request is in progress, and is waiting on the Yurok Tribe cultural documents.
- Once the lead state and federal agencies, the California Public Utility Commission and the Bureau of Indian Affairs, receive and accept the final PEA, a review of the environmental impact of the entire project will commence. A joint NEPA/CEQA document will then be prepared.

Engineering Services:

- The engineering firm selected for the KRRBI project is Trinity Valley Consulting Engineers (TVCE), which has partnered with the engineering firm N-Com. N-Com recently completed a survey for all the overhead portions of the project, especially in segment 2 along highway 169.
- Wireless engineering primarily consists of distribution for the town of Orick. One location is now the preferred tower site, due to Humboldt County permitting requirements. A reasonable offer for a permanent easement on the property has been prepared and has been presented to the landowner.
- Initial wireless engineering for the tower sites on Antenna Ridge and Orleans Mountain are being drafted.

Expenditure/ Progress Chart – KRRBI – California Advanced Services Fund (CASF)

Program	Code	Total Budget	Expensed to date	Balance	% Expended
KRRBI - CASF	6661-00	\$6,602,422.00	\$548,211.32	\$6,054,210.68	8.30%
Term Dates	Total Months	Month # for report period	# Months Remaining	% Completed.	Extension Option Y/N
10/17/2013-10/17/2020	84	48	36	57%	Y
Progress Report Due Date	Completed?	Date Completed.	Fiscal Report Due	Completed?	Date Completed.
10/10/2017	Yes	10/10/17	At 25% Expended	No	
Comments:					
This grant expands on the Orleans Broadband Project and partners with the Yurok Tribe to provide internet service to several unserved and under-served communities in Northern Humboldt County.					

Report Attachments:

- Cell phone usage report for September 2017 billing period
- Beau Donahue Travel Report

SpiceWorld Travel report

On Oct. 9-11th I attended the SpiceWorks conference “SpiceWorld” in Austin, TX. I set out with the goal of learning all I could of SpiceWorks and also getting the ticket system working between the 3 separate domains (KTOC, KTHA, and KCDC).

During the event I attended several SpiceWorks sessions and learned about the functionality of SpiceWorks (focusing on the ticket system) and troubleshooting steps I could take in making the ticket system work. I was also able to get help with this task from the people that work for and develop SpiceWorks. While working with the SpiceWorks team, I learned about the various settings and troubleshooting processes to find and correct the issue and we were able to get the ticket system to function and communicate across the 3 domains.

I also attended the trade show and was able to talk to a few vendors. The vendors that stuck out for me were “PDFelement” which provides service comparable to “AdobePro” at a fraction of the price. I will test this product and if it is a good fit, we may be able to save money on licenses. The other vendor was “KnowB4” which is a security company that provides testing and education to end-users. One test they offer is a phishing test where they will send out an e-mail and record how many users click on it.

Dennis Donahue

Sara Spence
Executive Director
Council Meeting Report
October 26, 2017 (Yreka)

Surplus Materials

The notice for the Surplus Materials Drawing went out yesterday. Applications are due by Wednesday, November 1, 2017; look for the full list in your email if you are interested in any of the items that are available, the flyer is included.

Land Acquisition / Orleans Water

The five meters dedicated for new construction on the Orleans Community Services District system remain available for future housing construction projects. The solicitation for AE services needed to develop the site plan and infrastructure for the installation of single family homes on that site will be advertised shortly. The purchase of the Delaney North parcel continues to move forward. The surveyor made their site visit and prepared the legal descriptions to go with the easement for Orleans Mutual, Council was briefed on this today. The close of escrow is scheduled for Monday, October 30, 2017.

Office Security Improvements

We are moving forward with the planned improvements to the lobbies in Yreka and Happy Camp to properly protect and secure the staff in both locations. If scheduling will allow, the Construction Crew will complete the work, but if not it will be bid out so it can be completed as quickly as possible. The IT and Security staff are working feverishly toward implementing all of the other security measures that were outlined previously by staff, including camera upgrades and finalization of a policy and procedure for workplace safety incidents.

New Market Tax Credits (Happy Camp Community Center)

The Community Center construction is out to bid for a second round closing October 23. We are holding weekly calls and making progress on whittling down the list of items that must be drafted, reviewed, finalized, and approved prior to closing in December. I will be uploading informational documents into the online Dropbox between now and next week's call.

Karuk Homes I

All 30 homes are occupied! Nothing beyond this has changed since my last report; we continue to work on finalizing the contingency items: solar lighting, driveway improvements, and safety fencing. All work is scheduled to be complete by December 31, 2018.

Yreka Lease Purchase Conveyance

The home was paid off, I plan to distribute the final conveyance documents at the Council Meeting next week.

NAHASDA Reauthorization / Budget Projections

Two bills were introduced to reauthorize NAHASDA at the end of September, in the House by Steve Pearce (R-NM) and in the Senate by Tom Udall (D-NM). The most recent legislative update is included with my report for more information. Due to our longstanding relationships in DC we were contacted to submit support for the bills and were referenced in Representative Pearce's press release.

Transportation Department Facility Construction

Now that Misty Rickwalt has been hired as the Transportation Director I can continue to work with her on identifying a location and preparing a Land Use Agreement for the Transportation Department to construct a maintenance facility on KTHA property in Happy Camp. In exchange for land, we will gain indoor storage of the command trailer and boat KTHA will be receiving in the near future.

Training

Dates have been set for the Native Learning Center trainings requested as follows, invites were sent through your Outlook if you would like to attend any of them.

Environmental Review: November 7-9, 2017 in Happy Camp

Homebuyer Education: January 17-18, 2018 in Yreka

Housing Procurement and Contract Management: January 31-February 1, 2018 in Happy Camp

Jacquie Van Huss from the Boys and Girls Club of America will be coming to Yreka and meeting with us so we can explore the options for setting up a Tribal program. As discussed at the Quarterly Meeting, it sounds as if there is a significant financial commitment to do so, which may lead us away from partnering with them, and instead setup our own program. I am VERY happy with the Tribe's selection of Darryl McBride as the Youth Activities Coordinator and the future goal of adding more staff to that program so that they can work with Jeanne Burcell and utilize our community facilities in both communities to expand services to Tribal Youth.

Personnel

Walter Johnson was hired for the Construction Crew Lead Carpenter position and we are now advertising for the Crew Member I vacancy. Deborah Johnson was hired for the Custodian position. We have abandoned the Temporary Maintenance position for Yreka after three rounds without any success! Cameron is scheduled to return from leave shortly and they survived...barely!

KARUK TRIBE HOUSING AUTHORITY

P.O. Box 1159 • 635 Jacobs Way
Happy Camp, CA 96039
Ph: (530) 493-1414 • Fax: (530) 493-1415



1836 Apsuun Street
Yreka, CA 96097
Ph: (530) 842-1644 • Fax: (530) 842-1646

Surplus Materials Drawing

The Karuk Tribe Housing Authority is currently accepting applications from Karuk Tribe Members, Descendants and Employees for surplus materials to be disposed of through random drawing.

Submit Application Form(s) to:

Karuk Tribe Housing Authority, ATTN: Sara Spence
PO Box 1159, Happy Camp, CA 96039
635 Jacobs Way, Happy Camp, CA 96039
email to sspence@karuk.us

All Application(s) Must Be Received No Later Than
Wednesday, November 1, 2017 at 5pm
NO EXCEPTIONS

Application Packets are available at KTHA Offices
635 Jacobs Way, Happy Camp OR 1836 Apsuun, Yreka
or online www.karuk.us

A separate application must be submitted for EACH ITEM.
Limit ONE application per person/per item.

Submission of an application constitutes acknowledgement that:

- 1) Item(s) will be received in “as is—where is” condition;*
- 2) Individual is responsible for removing the item within three (3) business days of notification;*
- 3) Failure to so constitutes forfeiture of the item(s) resulting in another applicant being drawn; and*
- 4) Individual is solely responsible for removal of the item(s) without any KTHA assistance.*

Items may be inspected BY APPOINTMENT ONLY!

Contact Doug Goodwin or Robert Perez at (530)493-1414

All Items Are In HAPPY CAMP



MEMORANDUM

September 29, 2017

TO: Housing Clients

FROM: HOBBS, STRAUS, DEAN, & WALKER, LLP

Re: ***NAHASDA Reauthorization Bill Introduced in House***

On September 28, 2017, Representative Steve Pearce (R-NM), along with co-sponsors Gwen Moore (D-WI), Don Young (R-AK), Rick Nolan (D-MN), Tulsi Gabbard (D-HI), Colleen Hanabusa (D-HI), Denny Heck (D-WA), Tom Cole (R-OK), and Betty McCollum (D-MN), introduced H.R. 3864, a bill to reauthorize the Native American Housing Assistance and Self Determination Act (NAHASDA). S. 1895, a companion bill with nearly identical language, was introduced in the Senate by Senator Tom Udall (D-NM), along with co-sponsors Jon Tester (D-MT), Al Franken (D-MN) and Brian Schatz (D-HI). Both bills are attached to this memo.

The last NAHASDA reauthorization was in 2008, and that legislation expired in October 2013. In the two subsequent Congressional sessions, the House – through a similar bi-partisan effort – was able to pass a NAHASDA reauthorization bill. But each time the reauthorization effort failed in the Senate, due to the Senate’s procedural rules that allow a single Senator to hold up a bill.

HR 3864 and S. 1895 are very similar to the NAHASDA bills that the House previously adopted. It contains many of the provisions that tribes requested through the draft bill submitted by the National American Indian Housing Council in early 2013. These bills are very different from the BUIILD Act, which was a NAHASDA reauthorization bill introduced in the Senate by Senator John Hoeven (R-ND) earlier this year. That bill, described by Senate Committee on Indian Affairs staff as a “Chevy, not a Cadillac,” contained only a few amendments, and avoided any of the controversial provisions that might lead to the bill stalling – including, most prominently, authorization for the Native Hawaiian NAHASDA provisions. What follows is a summary of some of the key provisions of HR 3864 and S. 1895.

- **Local Cooperation Agreement waiver requests.** Section 101(c): Sets a 60 day timeline for HUD to act on request for waiver of local cooperation agreement, and waiver request is “deemed approved” if HUD does not respond to request by the end of the timeline.
- **IHP Filing requirements.** Section 102 requires that HUD, in consultation with tribes and TDHEs, to submit recommendations to Congress “for standards and

procedures for waiver of, or alternative requirements” for developing and submitting Indian Housing Plans.

- **Environmental review waiver requests.** Section 103: Sets a mandatory (“shall”) 60 day timeline for HUD to act on request for waiver of environmental review requirement.
- **Applicability of Tribal environmental review to all funding sources.** Section 103 would also extend tribal environmental review carried out on a NAHASDA-funded project consistent with the applicable HUD requirements to satisfy the environmental review requirements from other federal funding sources in the same project, so long as the other funding sources are less than 49% of the funding in a project.
- **Total Development Cost limit waiver requests.** Section 104 would set a 60 day timeline for HUD to act on request for total development costs limit waiver.
- **Removes HUD Section 3 requirements.** Section 201 would exclude NAHASDA projects from applicability of HUD Section 3 requirements (to hire low-income persons in the community for construction and development of projects).
- **Modifies 30% maximum rental payment requirement.** Section 202 would authorize tribes to adopt their own rental policies setting maximum rents in lieu of 30% rule (which would remain the default in the absence of such policies).
- **Conversion of rental unit to homebuyer unit does not require new eligibility certification.** Section 203 would allow conversion of a family in a rental unit to a homebuyer for that same unit without having to be recertified as income-eligible.
- **Binding commitments to be developed by regulation rather than sole discretion of HUD.** Section 203 also removes “binding commitments” requirement for funds utilized on privately owned homeownership units if aggregate cost is less than 10% of total development cost of home.
- **Lease Termination notice period.** Section 204 would clarify application of local/tribal laws for timing of lease termination notices even if there are other funding sources with different requirements.
- **IHS Infrastructure Funding Prohibition.** Section 205 would expressly permit coordination of the use of IHS and other federal funding on infrastructure projects serving developments built with NAHASDA funds (there has long been a prohibition enacted in annual appropriations act against doing such mixing).

- **Setting IHBG appropriations amount.** Section 301 of the House bill would set the IHBG appropriation at \$650 million for each of the next five years. There is no such language setting the appropriations amount in the current NAHASDA. This is one area where the Senate bill differs, in that it does not include any specific dollar amount but instead reads that Congress shall appropriate “such sums as may be necessary” (which is how NAHASDA currently reads). The practical effect of including a specific dollar amount (as in the House bill) may be to serve as a cap but not a floor on future IHBG appropriations. Appropriations are carried out on an annual basis, and the appropriators would not be bound by this language. The IHBG could be subject to further reductions or sequestration, or it could be increased. However, with this number in the language of the statute, future appropriators would likely use that as a justification not to increase appropriations *above* that amount. In the current fiscal environment, it is much easier to reduce funding than to increase it. (The bill also contains similar language setting the appropriations level for the Section 184 loan guarantee program at \$12.2 million for each of the next five years, and the same comments would apply to this language.)
- **Unexpended funds.** Section 302 would codify the requirement that has been incorporated into the last several years of IHBG appropriations, which authorizes a recipient’s annual block grant to be reallocated if that recipient has more than three years’ worth of unexpended funds in their LOCCS pipeline. It does not apply to recipients whose block grant is less than \$5 million.
- **Requiring HUD to issue final monitoring report within timeframe.** Section 401 would require HUD to issue a final monitoring report within 60 days of receiving comments from the recipient being monitored.
- **Reports to Congress and public availability.** Section 402 would require HUD reports regarding NAHASDA program to go to the House Financial Services Committee, the House Committee on Natural Resources, the Senate Committee on Indian Affairs and the Senate Committee on Banking, Housing and Urban Affairs and any other subcommittees of such committees with jurisdiction over Indian affairs, rather than “Congress” generally.
- **Indian Veterans’ Housing Assistance Demonstration Project.** This provision would authorize HUD to take up to 5% of the rental assistance amounts appropriated under the 1937 Act to establish an Indian Veteran specific housing assistance voucher program for the benefit of Indian veterans who are homeless or at-risk of homelessness and who are residing on or near Indian lands. The program would be operated by IHBG recipients. This amendment builds on a demonstration project already under way with certain tribes, and involves HUD and the VA. There is already a similar stand-alone bill for this program, known as HUD-VASH, that we have reported on previously, and which passed out of the

Senate Committee on Indian Affairs. The Senate bill uses the same language as the bill already passed out of the SCIA. There are some differences in HR 3864 regarding this program, the most significant one being that the vouchers could be used for veterans housed in Formula Current Assisted Stock (FCAS) units managed by a tribe or TDHE.

- **Increasing lease terms.** Section 602 would extend the maximum leasehold term for trust lands from 50 years to 99 years, where the land is leased for affordable housing purposes.
- **Native Hawaiian NAHASDA.** Sections 801 and 802 would authorize funding of the Native Hawaiian NAHASDA provisions and loan guarantees. These provisions are controversial, and were the main reason that the reauthorization bill was not able to move through the Senate during the last two sessions.
- **Cherokee Freedmen issue.** There is no language in this bill regarding the Cherokee Freedmen, as there had been in previous years, since the issue has been resolved elsewhere.
- **Congressman Pearce's Alternative Privatization Demonstration Project.** These provisions have been included in the two previous House bills, and they would establish what the Congressman calls a "transformative" demonstration project, modeled on the Military Housing Privatization Initiative (MHPI). The underlying concept is to provide a mechanism to leverage NAHASDA funds to bring substantial private investment into Indian Country for the construction of homes and infrastructure, with the goal of building enough homes to meet all a participating tribes' affordable housing needs in a 24 month period. Participation in the demonstration project is entirely optional, but participation is, however, an all-or-nothing proposition: a tribe that opts in must commit all of its IHBG funding to the project. We have described this demonstration project in detail in previous memos on prior versions of the bill.

If you have any questions, or would like our assistance in preparing and submitting comments, please do not hesitate to contact me at egoodman@hobbsstrauss.com or by phone at (503) 242-1745.

SCOTT QUINN, DIRECTOR OF TRIBAL LANDS MANAGEMENT
Directors Report for Council Meeting on
October 26, 2017
(for work from 9/21 to 10/19)

FEE TO TRUST PROJECTS

1. Project Title: Yreka WME MH Park Property Fee to Trust

Description: Project to put the White Mtn. Estates Mobile Home Park in Yreka into trust.

Status: <no change>

KT	MST	4/25/2017	Sent Updated Commitment, etc to Arvada for WME
KT	BIA	5/18/2017	Requested update on PTO from Arvada.
BIA	KT	5/18/2017	Arvada emailed that she received the PTO from the Solicitor, and will be preparing the NOA.
KT	BIA	8/3/2017	Asked Arvada about the progress of the NOA
BIA	KT	8/4/2017	Arvada said they had not issued the NOA, but would get it out as soon as they could.

Remaining: FEE TO TRUST PROCESS – Once a FTT Application is complete, the BIA will get a PTO, publish a Notice of Application (NOA), get NEPA compliance, obtain a Title Opinion from the Solicitor, get a Legal Description Review, publish a Notice of Decision (NOD), send Recording Instructions to the Title Co., draft and send us an Acceptance of Conveyance (AOC), and final recording of the new deed at the BIA and County. A final Title Policy will also be issued by the Title Co.

2. Project Title: Tynes and Rail Road Property Fee to Trust

Description: Project to put the Tynes and Menne Rail Road property in Yreka into trust.

Status: <no change>

KT	BIA	5/10/2017	Sent Updated Commitment, etc. to Arvada for both Tynes and Menne
KT	BIA	5/18/2017	Requested update on PTO and told Arvada and Lorrae that this is our top priority FTT Application.
KT	BIA	5/25/2017	Called and left a message with Arvada for an update.
BIA	KT	5/30/2017	Arvada said she is assembling the docs for a Legal Description Review, then she will prepare the Notice of Decision.
KT	BIA	8/2/2017	Emailed Arvada and Theresa Brown for an update on LDR and PTO.
BIA	KT	8/4/2017	Arvada emailed that the LDR was sent for review 7/5 and then will go to PTO. They are busy working on year-end performance measures.

Remaining: Once the application is deemed complete; the BIA will initiate the Fee to Trust Process per 25CFR 151 (see above).

3. Project Title: Orleans Community Center Fee to Trust

Description: Project to put the Orleans Community Center/KTHA Maintenance property into trust status.

Status:

KT	BIA	4/7/2017	Asked Hillary if we had environmental clearance signed off yet, and that we should not need SHPO or THPO.
KT	BIA	4/7/2017	Hillary said that the CatEX was complete and sent to Realty.
BIA	KT	6/5/2017	Lorrae said the NOD is ready for signature.
KT	MST	6/16/2016	Talked to Sheila and resent the email with the signed and notarized deeds.
BIA	KT	6/13/2017	Received NOD dated 6/7/2017
BIA	KT	9/8/2017	Received Grant Deed from KT to USA for signature and notary.
KT	BIA	9/12/2017	Sent BIA signed notarized Grant Deed

Remaining: BIA to complete the Fee to Trust Process per 25CFR 151 (see above).

4. Project Title: Bunker Hill Fee to Trust

Description: Project to put the Bunker Hill property into trust status.

Status: <No Change> BIA has sent the legal description to the surveyor and solicitor for review. Then they will then publish a NOA.

KT	BIA	4/7/2017	Asked Lorrae for an update.																	
KT	BIA	4/27/2017	Emailed Lorrae again for the update.																	
KT	BIA	5/18/2017	Emailed Lorrae AGAIN for an update.																	
BIA	KT	6/5/2017	Lorrae emailed that she has not forgot about us, she is just trying to figure out the legal description after the 2.81 acres is removed.																	
KT	BIA	6/16/2016	Sent Lorrae the reference Plat 6 to determine if the 2.81 acres is still described in the legal from Caltrans.																	

Remaining: BIA needs to complete the Fee to Trust Process per 25CFR 151 (see above).

MEETINGS & TRAINING

1. On 10/11 I met with our realtor and Mike Rose to look at multi-family units at 600 and 618 4th in Yreka.
2. I attended Karuk Gaming Commission Meetings on 9/27, 10/5, 10/12, 10/18
3. On 10/18 I accompanied BIA realty staff in conducting ESA Phase 1 reports for our FTT properties.

INFORMATIONAL

Tasks completed during this reporting period include:

Subject	Date Completed	Categories
FY 2017 Land Acquisitions to Laura	Thu 10/19/2017	Land Mgt.
Invoice - Micro Analytical Yellow House	Fri 10/13/2017	Land Mgt.
Invoice Weddle Plumbing - WME water leak	Fri 10/13/2017	Land Mgt.
Take floor tile and glue samples at HC Yellow House	Thu 10/12/2017	Land Mgt.
Review Code of Standards of Business Conduct P&P	Thu 10/12/2017	Casino
Review and approves Humboldt and Siskiyou Co taxes	Tue 10/10/2017	Land Mgt.
Review new Delaney Prelim	Tue 10/10/2017	KTHA, Land Mgt.
Lands Spreadsheet to Susan Frick and Fiona for WQ TAS	Tue 10/10/2017	Land Mgt.
Review 90100 Hwy 96 Somes Bar ERR	Fri 10/6/2017	Land Mgt.
Review Placer Dr OR ERR	Fri 10/6/2017	KTHA, Land Mgt.
BIA Enviro Priority list to Hillary for site visit.	Thu 10/5/2017	Land Mgt.

ACTION ITEMS