

**KARUK TRIBE
COUNCIL MEETING AGENDA**

Thursday, July 27, 2017, 3 PM, Yreka, CA

A) CALL MEETING TO ORDER – ROLL CALL

AA) PRAYER / KARUK TRIBE MISSION STATEMENT

The mission of the Karuk Tribe is to promote the general welfare of all Karuk People, to establish equality and justice for our Tribe, to restore and preserve Tribal traditions, customs, language and ancestral rights, and to secure to ourselves and our descendants the power to exercise the inherent rights of self-governance.

CH) APPROVAL OF AGENDA

EE) CONSENT CALENDAR

DNR: Contract Modification

- Requesting approval of 16-C-089 Modification #1 to extend contract from June 30th, 2017 to July 30th, 2017.

DNR: Contract Modification

- Requesting approval of 16-C-087 Modification #1 to extend contract from July 7th, 2017 to August 25th, 2017.

DNR: Contract Modification

- Requesting approval of 16-C-093 Modification #2 to extend contract from June 30, 2017 to July 30, 2017 and add \$2,000 for additional tasks (attached scope of work).

DNR: Contract Modification

- Requesting approval of 16-C-090 Modification #1 to extend contract from June 30, 2017 to July 31, 2017.

TANF: Request for Travel

- Requesting approval for Anthony Ballard to attend National Tribal TANF Summit in Arlington, VA August 15-19, 2017

TANF: Phone Upgrade

- Requesting approval for Yreka Family Services Specialist to upgrade phone to smart phone

TANF: Request for Travel

- Requesting approval for Cheryl Bearchild to attend National Conference on Addiction Disorder for recertification in Baltimore, MD August 16-23, 2017

IT: Verizon Agreement

- Requesting approval of agreement 17-A-047 with Verizon in the amount of \$89,000 for one year of service and equipment. ** Each department pays for their own phones**

F) APPROVAL OF MINUTES (June 22, 2017)

H) OLD BUSINESS (Five Minutes Each)

1.

I) GUESTS (Ten Minutes Each)

1. Joe Milder, graphic design

II) DIRECTOR REPORTS (Ten Minutes Each)

1. Leaf Hillman, DNR Director (written report)
2. Lester Alford, TANF Director (written report)
3. Dora Bernal, HR Director (written report)
4. April Attebury, Judicial Systems Administrator (written report)
5. Sandi Tripp, Director of Transportation (written report)
6. Sara Spence, KTHA Director (written report)
7. Emma Lee Perez, Contract Compliance (written report)
8. Eric Cutright, IT Director (written report)
9. Trista Parry, Grants Coordinator (written report)
10. Rose Butterfly, Education Coordinator (written report)
11. Laura Mayton, Chief Financial Officer
12. Karen Derry, KCDC Operations Manager
13. Dion Wood, TERO/Childcare Director
14. Scott Quinn, Director of Land Management

K) REQUESTS (Five Minutes Each)

M) PHONE VOTES (Five Minutes Each)

1. Request approval of resolution 17-R-068 authorizing submission of a grant proposal to the Department of Homeland Security. Passed.
2. Request approval of resolution 17-R-062 authorizing submission of a grant proposal to ANA. Passed.
3. Request approval of resolution 17-R-022 authorizing submission of an ANA SEDS grant proposal. Passed.
4. Request approval of the Tribal priorities letter in Senate Healthcare Reform Legislation. Passed.
5. Request approval of modification (1) to contract 17-C-061 with Dr. Saroj Parida. Passed.
6. Request approval of resolution 17-R-079 BIA feasibility study proposal. Passed.
7. Request approval to provide \$300 in burial assistance to D3139. Passed.
8. Request approval to add employees of KTHA to the Tribes insurance to transport youth to event. Passed.
9. Request approval of resolution 17-R-080 authorizing submission of a grant proposal to the National Fish & Wildlife Foundation. Passed.

M) INFORMATIONAL (Five Minutes Each)

N) COMMITTEE REPORTS (Five Minutes Each)

1. KTHA Meeting Minutes
2. NCIDC Meeting Minutes

OO) CLOSED SESSION (Five Minutes Each)

1. Enrollment (dinner break)
2. Daylene Croy
3. Janelle Jackson
4. Kathleen Butterfly
5. Fatima Abbas
6. Tribal Council Members

P) SET DATE FOR NEXT MEETING (August 24, 2017 at 3PM, Happy Camp, CA)

R) ADJOURN

**Karuk Tribe – Council Meeting
June 22, 2017 – Meeting Minutes**

Meeting called to order at 3:00 pm by Vice-Chairman Super.

Present:

Robert Super, Vice-Chairman
Charron “Sonny” Davis, Member at Large
Joseph “Jody” Waddell, Member at Large
Michael Thom, Secretary/Treasurer
Joshua Saxon, Member at Large
Renee Stauffer, Member at Large
Arch Super, Member at Large (late)

Absent:

Alvis “Bud” Johnson (excused)
Russell “Buster” Attebery, Chairman

Sonny Davis provided a prayer and Robert Super read the Mission Statement.

Agenda:

Patricia Hobbs was added to the agenda as a guest.

Renee Stauffer moved and Sonny Davis seconded to approve the agenda with changes, 6 haa, 0 puuhara, 0 pupitihara.

Consent Calendar:

Arch Super moved and Joshua Saxon seconded to approve the consent calendar, 6 haa, 0 puuhara, 0 pupitihara.

Minutes of May 25, 2017:

Michael Thom moved and Renee Stauffer seconded to approve the minutes from May 25, 2017, 5 haa, 0 puuhara, 1 pupitihara (Michael Thom).

Guests:

1) Brett Fabbri, Commander Humboldt Co. CHP

Brett Fabbri is present to introduce himself to Tribal Council. He is the Commander of the CHP office in Humboldt County. There was discussion about the programs offered through CHP and what the CHP can do to help. It was noted that even having officer presence in Orleans can help.

Director Reports:

1) Karen Derry, KCDC Operations Manager

Karen is present to review her report. She noted that the KCDC Board Minutes are included. The Schatz Energy Resource Personnel attended the WKRP workshop June 6 and 7, 2017 in Happy Camp. Karen was on travel at that time and was not in attendance.

Karen has one action item. She is seeking approval of the revised Finance Assistant position job description. It has been reviewed by TERO and Human Resources and was approved by the KCDC Board. Linda Zink held this position previously and she had resigned. They couldn't laterally transfer Daniella Sanchez. It wasn't approved as they wanted to follow the policy.

Approval of the revised Finance Assistant position job description, 6 haa, 0 puuhara, 0 pupitihara.

Joseph Waddell moved and Sonny Davis seconded to approve Karen's report, 6 haa, 0 puuhara, 0 pupitihara.

2) April Attebury, Judicial Systems Administrator

April is present to review her report. She has no action items at this time but a lot of information. She updated the council on the progress of the tribal courts. Joshua Saxon asked if she keeps a running tally of the court cases. April said she had previously included but there had been confusion so she had recused them. Shen said there are more cases than they had been reporting because she was just reporting the hearing cases. She tracks the open cases out of court as well. She has busy with tribal court assessment.

The Judicial program had recently moved offices. April was very proud of her staff for their hard work and being able to continue seeing clients throughout the moving process. A lot of their stuff is court files of course but they had four programs in two rooms. Joseph said that there was another building she could talk to Scott Quinn. April said that the moving is not easy when you are in the middle of so many things. She said that Eric was going to brief them on the equipment during his report. Joshua Saxon mentioned maybe an expansion of KTHA at both ends could be explored. Sara Spence said that this is something they can look into and discuss. Robert Super noted that they are doing good work in the community.

Renee Stauffer moved and Michael Thom seconded to approve April's report, 6 haa, 0 puuhara, 0 pupitihara.

3) Sandi Tripp, Director of Transportation

Sandi is present to review her report. She has one action item. She gave an update on the ERFO funds for work on Upper Iroop Road. She is requesting approval of the Seasonal Roads Maintenance Worker position job description. She said that it has been through the proper review process with HR and TERO. She made some changes so that it better fits the actual position. This was a new position when it had been advertised the first time. Michael Thom asked why they have number 8 in the requirement which states that you must possess a current Tribal Cultural Monitor Certification. Sandi said that they do a lot of ground disturbance. Michael said that that seems like a conflict and he wouldn't want an employee doing cultural monitoring on their own project. Sandi said they do have cultural monitors from Alex on standby. She just wouldn't want to pull someone for a potentially one or two hour job. She said that some of these projects are just digging for a

culvert. Robert Super asked are they paying the cultural monitor fees on these jobs. She said yes they do. Sandi said that she trusts the integrity of her workers and that she will not place them in a position where a cultural monitor is needed. Robert had concern that the requirements may be too stringent and limit the process for hiring tribal members. That line can be moved to responsibilities instead of requirements. Give them six months to obtain their Certificate. Dion said that we can put willing to obtain flagger certification and become a certified monitor. He also said to add the veteran's preference.

Joshua Saxon moved and Joseph Waddell seconded to approve the Seasonal Roads Maintenance Worker position job description with changes, 6 haa, 0 puuhara, 0 pupitihara.

Sandi gave an update on the Red Cap Road project. She said they are under budget and can use those funds to do something more aesthetically pleasing. She will give an overview in her next report. She went to the Happy Camp Elementary School open house at the end of the school year and received feedback. A lot of parents and staff completed the transportation surveys. She said that Sharps Road is done on her end and she is getting ready to do the final report. She has all the documentation.

Sandi is also seeking approval of 17-R-066, an amendment for tribal transportation to accept ERFO Funds. This is a routine process they have in place and will receive the funds when they are in. They come through a reference funding agreement. They will bring in another resolution when the funding comes in.

Renee Stauffer moved and Arch Super seconded to approve 17-R-066, amendment to accept ERFO funds, 6 haa, 0 puuhara, 0 pupitihara.

Robert Super moved and Sonny Davis seconded to approve Sandi's report, 6 haa, 0 puuhara, 0 pupitihara.

4) Sara Spence, KTHA Director

Sara is present to review her report. There are no action items at this time. She noted that the next KTHA Board Meeting is on July 11, 2017 at 10:00 am. She inquired about the council availability for July 6, 7 or 8. She was setting up a meeting with Fatima, Leaf and Scott. Robert mentioned that there will be a DNR meeting on July 5, 2017. She mentioned that it will work for her schedule. She will email a list of questions and send out ahead of time for a game plan. The seller gave a September 4, 2017 extension. They have time to work through. They had 2 assessors, they found another. He names one, we name one, and they name another. They backed off so we want to pick another. Robert said we would like to put that in their file that he didn't want to do that for us.

Renee Stauffer moved and Joshua Saxon seconded to approve Sara's report, 6 haa, 0 puuhara, 0 pupitihara.

5) Emma Lee Perez, Contract Compliance

Not present, report provided.

There was discussion on the Wellness Center. Robert said that they will get ahold of Barbara for the July 11, 2017 meeting and talk about the Wellness Center and how that works.

Michael Thom moved and Renee Stauffer seconded to approve Emma Lee's report, 6 haa, 0 puuhara, 0 pupitihara.

6) Dion Wood, TERO/ Childcare Director

Dion is present to review his report. He has one action item. He met with other Northern California tribes to update a TERO Skills Database. They are aligning forms. Yesterday he had a great meeting with Caltrans, Sandi Tripp, and Alex Watts-Tobin at the Caltrans MOU Meeting.

He is prioritizing the WPA and personnel policies to further clarify the termination investigations. The sales tax and business ordinance need updated. Now that there is an assistant General Counsel, we have the expertise. Arch Super said to email Barbara so that we can touch bases on those points.

Dion is also seeking approval of Out-Of-State travel for three non-tribal employees and three tribal employees to attend the TERO National Conference in Warm Springs, Oregon from July 31, 2017 through August 4, 2017.

Arch Super moved and Renee Stauffer seconded to approve the Out-of-State travel for the TERO Commission (3 tribal employees and 3 non-Employees) to National TERO Conference in Warm Springs, Oregon, July 31, 2017 through August 4, 2017, 5 haa, 1 puuhara (Joshua Saxon), 0 pupitihara.

Joshua noted that he was not in favor because those funds could be used for other things such as workforce development.

There have been delays for technical assistance and they have set up webinars for next month and a regional meeting in San Francisco in August. Things are slowly starting to move towards new regulation. There will be a lot more training with the Child Care providers. They have talked about looking at an early childhood development division of the Head Start. Arch said that they would like for him to come to the KTHA meetings and discuss more on that.

Dion gave an update on the progress of the Summer Food Program. There are 45 kids daily per site at the Yreka and Happy Camp sites. They have also found a contractor for the Orleans site.

Renee Stauffer moved and Joshua Saxon seconded to approve Dion's report, 6 haa, 0 puuhara, 0 pupitihara.

7) Eric Cutright, IT Director

Eric is present to review his report. He has included Beau Donahue and Joshua Hillman's travel reports for Council's reading enjoyment. They were both recently trained and certified as tower rescuers. They got to go out to Vegas and climb a 200 foot tower.

Eric is also present to request approval of two action items. He has drafted a letter requesting an easement on a parcel on Bald Hills Road. They intend to take fiber optic. Fatima has reviewed the letter.

Joshua Saxon moved and Renee Stauffer seconded to approve the Klamath River Rural Broadband Initiative Easement request letter to Cal fire, 6 haa, 0 puuhara, 0 pupitihara.

Eric is also present to request approval of Out-of-State travel for Karyn Hook, Finance Assistant, to go to Dallas Texas on July 24, 2017 through July 26, 2017 to attend the USAC School & Library E-training. This will be to learn how to properly bill for Aan Chupaan services. There were 6 months of billing trouble and this will ensure we receive payment month to month.

Michael Thom moved and Renee Stauffer seconded to approve Out-of-State travel for Karyn Hook, Finance assistant, to Dallas, Texas, July 24, 2017 through July 26, 2017 to attend the USAC School & Library E-Training, 6 haa, 0 puuhara, 0 pupitihara.

Eric is working with ROI Gaming to put up the Rain Rock Casino Website. It will be www.rainrockcasino.com. The website will go up in the next month. Right now, we are hosting the website on the Karuk.us site. His team is only hosting the site. The subcontractor will design the site.

He has been working with April Attebury and vendors on video conferencing. He said vandalism is a concern. He asked for opinion from the council on their preference and thoughts about the set up for this in the different sites. There were suggestions. Renee said to get cost comparisons and let them know.

Joshua Saxon moved and Renee Stauffer seconded to approve Eric's report, 6 haa, 0 puuhara, 0 pupitihara.

8) Lisa Hillman, Pikyav Field Institute Program Manager

Lisa is present to review the DNR report. She is also present to seek approval of a resolution and rescind the resolution that was previously submitted. There was an oversight during the reporting.

Arch Super moved and Joshua Saxon seconded to rescind 17-R-022, previously submitted ANA grant submission, 6 haa, 0 puuhara, 0 pupitihara.

Michael Thom moved and Renee Stauffer seconded to approve 17-R-071, ANA Grant Submission, 6 haa, 0 puuhara, 0 pupitihara.

Lisa gave a shout out to Barbara, Laura M., and Emma Lee for incredible help through the ANA process. There was late night calls and coming in after hours to work on this.

She is also present to seek approval of 17-R-063, Submission of the ARFI Grant. There is a typo noted on the resolution but she will fix that and resend for signature. This is submitting for a sub awardee in climate resilience USDA funding.

Renee Stauffer moved and Arch Super seconded to approve 17-R-063 with changes, 6 haa, 0 puuhara, 0 pupitihara.

Lastly, Lisa is requesting approval to publicize the Klamath Basin Food Assessment survey results and protect our intellectual property. They had talked about it at the KRAB meeting but needed tribal council approval to post to the Karuk website.

Joshua Saxon moved and Renee Stauffer seconded to approve publicizing the Klamath Basin Food System Assessment results, 6 haa, 0 puuhara, 0 pupitihara.

Michael Thom moved and Sonny Davis seconded to approve Leaf Hillman's DNR Monthly report, 6 haa, 0 puuhara, 0 pupitihara.

9) Trista Parry, Grants Coordinator

Trista is present to review her report. She got the FEMA Grant submitted this morning. She talked to the Program Manager and everything is good. There will be a conference call on Monday for the Tax credit project. Fatima drafted a letter. She is making sure that they are on the same page. Her concern is the budget. The numbers have to be real and if there is a shortfall they can plan for it now. She said the resolution was approved and there was a phone vote on Tuesday. They got letters of support from the Yreka Police Chief. The narrative is put into specific forms and she only had 1500 characters to use. She did the best she can and was concise.

Michael Thom moved and Sonny Davis seconded to approve Trista's report, 6 haa, 0 puuhara, 0 pupitihara.

10) Laura Mayton, Chief Financial Officer

In addition to the broker, Wells Fargo wanted to give us a quote for insurance. Unfortunately the Council will be gone so she would like to get approval of the quote.

Joshua Saxon moved and Renee Stauffer seconded to approve the insurance quote, not to exceed \$46,979, 6 haa, 0 puuhara, 0 pupitihara.

She gave an update on the direct cost proposal. In the past it has taken up to six months to approve. This time the turnaround was two weeks. It was reviewed, they had two questions and now they are approving it.

Joshua Saxon moved and Michael Thom seconded to approve Laura's report, 6 haa, 0 puuhara, 0 pupitihara.

11) Rose Butterfly, Education Director

Not present, report provided. Report tabled to closed session.

Arch Super moved and Joshua Saxon seconded to move Rose Butterfly's Report to closed session, 6 haa, 0 puuhara, 0 pupitihara.

Dora Bernal, Scott Quinn no reports submitted. Reports tabled to Planning Meeting.

12) Anthony Ballard, TANF Family Services Manager

Anthony is present to review the TANF report. They were not included in the council packet but Lester provided them for Anthony to bring for Council review.

Anthony is also present to request approval of the Orleans Summer Food Program contract with Jesse Goodwin Sr.

Michael Thom moved and Sonny Davis seconded to approve 17-A-071, Contract with Jesse Goodwin Sr., for the Orleans Summer Food Program, NTE \$10,000, 6 haa, 0 puuhara, 0 pupitihara.

Renee Stauffer moved and Joshua Saxon moved to table the TANF report and travel request to closed session, 6 haa, 0 puuhara, 0 pupitihara.

Closed Session:

Arch Super moved and Joshua Saxon seconded to approve 17-R-067, Enrollment, 6 haa, 0 puuhara, 0 pupitihara.

Sonny Davis excused at 6:00 pm.

Consensus: for Employees to submit an email to Laura Mayton regarding their accrued leave. If not resolved, bring back to tribal council in writing.

Consensus: to circle back to Intern inquiry at Planning Meeting.

Michael Thom moved and Renee Stauffer seconded to approve adding Anna Lee Jones to the Tribe's insurance to drive the TANF bus, 5 haa, 0 puuhara, 0 pupitihara.

Renee Stauffer moved and Arch Super seconded to approve Out-of-State travel for REL Bailey, TANF Family Services Specialist, to Anchorage, Alaska, July 24, 2017 through July 28, 2017 to BNC: Financial Skills for Families 5th Edition Certification, 5 haa, 0 puuhara, 0 pupitihara.

Joshua Saxon moved and Renee Stauffer seconded to approve the TANF Report, 5 haa, 0 puuhara, 0 pupitihara.

Arch Super moved and Renee Stauffer seconded to approve the Student Services Coordinator position job description with changes, 5 haa, 0 puuhara, 0 pupitihara.

Renee Stauffer moved and Joshua Saxon seconded to approve the Education Report, 5 haa, 0 puuhara, 0 pupitihara.

Renee Stauffer moved and Joshua Saxon seconded to approve 17-A-052, BIA Agreement, 5 haa, 0 puuhara, 0 pupitihara.

Joshua Saxon moved and Renee Stauffer seconded to approve 17-A-050, Agreement with Dentens, 5 haa, 0 puuhara, 0 pupitihara.

Joshua Saxon moved and Michael Thom seconded to approve 17-A-051, Agreement with Dentens, 5 haa, 0 puuhara, 0 pupitihara.

Michael Thom moved and Renee Stauffer seconded to approve the letter to Karen Gude, EPA, 5 haa, 0 puuhara, 0 pupitihara.

Consensus: Michael Thom appointed as buddy for the director employee # 3642 to use for council guidance. They will gather more information for a meeting at 11:00 am on Friday, June 23, 2017 to touch bases.

Joshua Saxon moved and Arch Super seconded to approve \$1,000 Discretionary Burial Assistance for Karuk Tribal Member # 4646, 5 haa, 0 puuhara, 0 pupitihara.

Joshua Saxon moved and Arch Super seconded to move \$10,000 discretionary for Burial Assistance, to carry until next fiscal year, \$500 for Descendants, \$1,000 out-of-the service area Tribal Members, \$2,500 in service area tribal members, 5 haa, 0 puuhara, 0 pupitihara.

Consensus: Refer Karuk Tribal Member # 3939 to the Booster's Club for Request.

Employee Drawing Winner June 2017: Marissa Bostick.

Next Meeting: July 27, 2017 at 3:00 pm in Happy Camp.

Joshua Saxon moved and Arch Super seconded to adjourn at 9:33 pm, 5 haa, 0 puuhara, 0 pupitihara.

Respectfully Submitted,

Robert Super, Vice Chairman
Brittany Souza, Recording Secretary

Karuk Community Health Clinic

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Fax: (530) 493-5270

Karuk Tribe



Administrative Office

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**Karuk Tribe Consent Calendar
Tribal Council Meeting – July 27th, 2017**

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REQUEST FOR CONTRACT/ MOU/ AGREEMENT

Check One:

Contract
MOU
Agreement
Amendment

Karuk Tribe Number Assigned: 16-C-089 Mod. No. 1

/

Funder/Agency Assigned:
Prior Amendment:

USDA/NIFA AFRI

n/a

REQUIRED → *Procurement Attached

*Budget Attached

*System for Award Management (SAM) (CONTRACTS ONLY)

*KDC/ KTHA Notification, review required

Yes

No

Requestor:

Lisa Hillman

Date: July 6, 2017

Department/Program:

Karuk DNR/ Food Security Project Coordinator

Name of Contractor or Parties:

James Ferrara

Effective Dates (From/To):

June 30, 2017

July 30, 2017

Amount of Original:

\$9,765

Modification No. 1:

\$0

Total Amount:

\$9,765

Funding Source:

2062-04-7601.00

Special Conditions/Terms:

Brief Description of Purpose:

Independent Contractor will provide technical assistance, digital images, editing to graphic and text files, and uploading files onto "user friendly" data storage units supplementing the Karuk Nanu'avaha K-12 Curriculum.

**** REQUIRED SIGNATURES ****

Requestor:

Laura Mayton

**Chief Financial Officer

7/6/17
Date
7-10-17

Duane Berry
Director, Administrative Programs & Compliance

Date
7/7/17
Date

**Director of Self Governance(MOU/MOA) or TERO (Contracts)

7-7-17
Date

Other

Date

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Modification Number One
Contract Number #16-C-089
Karuk Tribe
And
James Ferrara

Description of Modification: The Tribe hereby retains Independent Contractor to provide the services described in the original Scope of Work. This will allow for contractor to continue to provide technical assistance, digital images, editing to graphic and text files, and uploading files onto user friendly data storage units supplementing the Karuk Nanu'ávaha K-12 Curriculum.

Duration: Timeframe for this modification will extend the original contract from June 30, 2017 to July 30, 2017.

Compensation: No additional funds will be added for this modification.

Original budget:	\$9,765.00
Modification #1:	\$.00
	<u>\$9,765.00</u>

Terms:

All other terms of the existing Agreement remain unchanged.

INDEPENDENT CONTRACTOR

James Ferrara
P.O. Box 133
Orleans, CA 95556
TIN: 380-54-9113

KARUK TRIBE

Russell Attebery, Chairman
64236 Second Avenue
Happy Camp, CA 96039
(530) 493-1600

Signature and Date

Signature and Date

Contract Number 16-C-089
Modification Number One

Description of Independent Contractor Services and Activities (Scope of Work)

Task One: Vendor shall meet weekly with Project staff face-to-face in Orleans to coordinate activities and assignment deadlines. Report on activities will be submitted electronically with each invoice to Project Coordinator and Department of Natural Resources Administrative Operations Manager. Total of on-site meeting time is expected to total approximately 40 hours.

Task Two: Under supervision from Project Coordinator, revise existing graphic files to reflect proper spelling and grammar, include requested texts, and update data formatting. This is expected to require approximately 25 hours of vendor's time.

Task Three: Transfer existing graphic files from grade levels K-6 from the Nanu'avaha K-12 Curriculum (Curriculum) into organized and cataloged data storage, such as thumb drives, CDs and DVDs, for each grade level for easy teacher reference and classroom projection. Data storage supplies will be provided by the Food Security Project. High quality file preservation and metadata recording is required. There are currently 56 lessons in this set, and the estimated time for task completion is projected to be 150 hours.

Task Four: With guidance from Project Coordinator, research and compile data relevant to developing lessons and submit electronically to Project Coordinator for review. Upon integrating suggested revisions and final approval, transfer files from grade levels 7-12 into organized and cataloged data storage, such as thumb drives, CDs and DVDs, for each grade level for easy teacher reference and classroom projection. Data storage supplies will be provided by the Food Security Project. High quality file preservation and metadata recording is required. There will be an expected 36 new lessons by May 31, 2017. Estimated time for task completion is projected to be 250 hours.

SAM Search Results
List of records matching your search for :

Search Term : james* ferrara*
Record Status: Active

No Search Results

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REQUEST FOR CONTRACT/ MOU/ AGREEMENT

#1

Check One: Contract Karuk Tribe Number Assigned: 16-C-087 Mod. No. 1
 MOU
 Agreement Funder/Agency Assigned: USDA/NIFA AFRI
 Amendment Prior Amendment: 0

REQUIRED → *Procurement Attached *Budget Attached
*System for Award Management (SAM) (CONTRACTS ONLY)
*KCDC/KIHA Notification/ review required Yes No

Requestor: Lisa Hillman Date: July 6, 2017
Department/Program: Department of Natural Resources
Name of Contractor or Parties: Jenny Stormy Staats
Effective Dates (From/To): July 7, 2017 August 25, 2017
Amount of Original: \$19,000.00
Modification #1: \$0.00
Total Amount: \$19,000.00
Funding Source: 2062-04-7601.00

Special Conditions/Terms:

Brief Description of Purpose:

Contractor to continue working on youth training and video and audio documentation to finalize final product for KRAB and Council approval for public release.

** REQUIRED SIGNATURES **

Requestor

**Chief Financial Officer

**Director, Administrative Programs & Compliance

**Director of Self Governance(MOU/MOA) or TERO (Contracts)

Other

7/6/17
Date
7-10-17
Date
7/7/17
Date
7-7-17
Date

Date

Karuk Community Health Clinic
64236 Second Avenue
Post Office Box 316
Happy Camp, CA 96039
Phone: (530) 493-5257
Fax: (530) 493-5270

Karuk Tribe



Karuk Dental Clinic
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Fax: (530) 493-5364

Administrative Office
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64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

Modification Number One
Contract Number #16-C-087
Karuk Tribe
And
Jenny Staats

Description of Modification: The Tribe hereby retains Independent Contractor to provide the services described in the original Scope of Work. This will allow for contractor to continue working on youth training and video and audio documentation to finalize final product for KRAB and Council approval for public release.

Duration: Timeframe for this modification will extend the original contract from July 7, 2017 to August 25, 2017.

Compensation: No additional funds will be added for this modification.

Original budget:	\$19,000.00
Modification #1:	\$ <u> .00</u>
	\$19,000.00

Terms:
All other terms of the existing Agreement remain unchanged.

INDEPENDENT CONTRACTOR
Jenny "Stormy" Staats
HC 11 Box 789
Somes Bar, CA 95568
TIN: 625-18-0407

KARUK TRIBE
Russell Attebery, Chairman
64236 Second Avenue
Happy Camp, CA 96039
(530) 493-1600

Signature and Date

Signature and Date

Contract Number 16-C-087
Modification Number One

Description of Independent Contractor Services and Activities (Scope of Work)

Task One - Tribal Youth Involvement

Solicit the engagement of at least one male and one female tribal youth to actively participate in the documentation process, coaching them how to formulate and ask questions to interviewees, to take actual film footage, and assemble the pieces of the documentary into its final form. Please include in the proposal bid your method of achieving this task.

Task Two – Synopses

Develop short, 30 line maximum, synopses of both documentaries and submit to the Karuk Food Security Project Coordinator (Project Lead). This may require research into the topic matters and will require final approval from Project Lead. Please factor in a two weeks for review and internal Tribal internal approval processes.

Task Three – Interview Question Development, Script and Storyboard

Keeping in mind that the actual interviews may change the focus of the documentaries, develop interview questions, documentary script and storyboard drafts and submit to Project Lead by October 1, 2016. This may require further research into the topic matters and will require final approval from Project Lead. These drafts may also require internal Tribal review and approval processes, which will be facilitated by the Project Lead. Please factor in at least six weeks for review and final approvals, whereby edits to these documents may be required.

Task Four – Interview, Event and Activity Documentation

Conduct interviews and take relevant film and audio footage of Food Security events and activities, as well as those relevant to the Karuk education experience topic. Important is to document the participants' engagement and learning processes, and to be respectful of gender roles in filming, whereby Tribal Oversight and guidance on these issues will be provided by the Tribe. Tentative dates and locations for Food Security workshops and suggested interview prospects are:

- August, 2016 in Orleans: Sípnuuk Digital Library, Archives and Museum workshop on using the Sípnuuk site
- September, 2016 in Orleans and/or Happy Camp: Cider Pressing and fruit identification workshop
- September, 2016 in Yreka or Happy Camp: Pilot high school lesson featuring the Karuk Tribe's Nanu'ávaha Curriculum
- September 24, 2016 in Chiloquin, OR: First Foods Celebration
- October 5 and 7, 2016 in Happy Camp and Orleans respectively: Seasonal Youth Camp focusing on fire ecology, fire-dependent Native plants, and cultural uses of fire
- October 26, 2016 in Happy Camp: Tracking, Hunting Workshop
- November 8, 2016 in Orleans, from 2:30 – 4 pm: After-school program

- mushroom/huckleberry harvest field
- November, 2016 – Arcata: Humboldt State University's Indian College Motivation Day
 - November 29, 2014 in Happy Camp, from 1:00 – 3:00 PM

Task Five – Assembling the Products

Solicit guidance on the film's title, final content, and final script and storyboard from Project Lead. Then complete two ten-minute film draft documentaries that impart: 1) Tribal perspectives of Food Security and the impacts of the Food Security Project, and 2) the Karuk tribal community's experience in traditional, historic and contemporary education. Tribal Oversight and guidance on these issues will be provided by the Tribe.

Task Six – Draft Products

By the end of April 2017, submit draft products to the Project Lead and incorporate all requested changes before finalizing products. Project Lead will deliver edits and suggestions within 3 weeks of receiving drafts.

Task Seven – Presentation of the Final Product

By the end of June 2017, present the final product at a regularly scheduled Karuk Resources Advisory Board meeting and/or at a Department of Natural Resources -Karuk Tribal Council Meeting (dates and times will be provided in a timely fashion by the Lisa Hillman) and obtain approval for public release. Submit master DVDs and all raw data to Project Lead upon approval.

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Karuk Tribe



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REQUEST FOR CONTRACT/ MOU/ AGREEMENT

Check One: Contract
 MOU
 Agreement
 Amendment

Karuk Tribe Number Assigned: 16-C-093 Mod. No. 2

Funder/Agency Assigned: USDA/NIFA AFRI
Prior Amendment: 1

REQUIRED → *Procurement Attached *Budget Attached
*System for Award Management (SAM) (CONTRACTS ONLY)
*KCDC/ KTHA Notification/ review required Yes No

Requestor: **Lisa Hillman**

Date: **July 10, 2017**

Department/Program: **Department of Natural Resources**

Name of Contractor or Parties: **Stormie Jackson-Polmateer**

Effective Dates (From/To): **June 30, 2017** **July 30, 2017**

Amount of Original: **\$5,000**
Modification No. 1: **\$2,500**
Modification No. 2: **\$2,000**
Total Amount: **\$9,500**

Funding Source: **2062-04-7601.00 & 2145-10-7601.00**

Special Conditions/Terms:

Brief Description of Purpose:

This will allow contractor to continue working with Food Security crews on events and activities.

**** REQUIRED SIGNATURES ****

Requestor

Laura Mayton

**Chief Financial Officer

Qualee Berry

**Director, Administrative Programs & Compliance

**Director of Self Governance(MOU/MOA) or TERO (Contracts)

Other

Date

7/10/17

Date

7-20-17

Date

Date

Date

Request for Contract/MOU/Agreement
Updated October 25, 2012

This amended version supersedes all previous versions

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Modification Number Two
Contract Number #16-C-093
Karuk Tribe
And
Stormie Jackson-Polmateer

Description of Modification: The Tribe hereby retains Independent Contractor to provide the services described in the attached Scope of Work. This will allow for contractor to continue working with the Food Security Crews on events and activities.

Duration: Timeframe for this modification will be extended from June 30, 2017 to July 30, 2017.

Compensation: Contractor will be compensation for additional tasks added.

Original budget:	\$5,000.00
Modification #1:	\$2,500.00
Modification #2:	\$2,000.00
	\$9,500.00

Terms:

All other terms of the existing Agreement remain unchanged.

INDEPENDENT CONTRACTOR

Stormie Jackson-Polmateer
88501 Ti Bar #16
Somes Bar, CA 95568
TIN: 555-31-9445

KARUK TRIBE

Russell Attebery, Chairman
64236 Second Avenue
Happy Camp, CA 96039
(530) 493-1600

Signature and Date

Signature and Date

Contract Number 16-C-093
Modification Number Two

Description of Independent Contractor Services and Activities (Scope of Work)

The Contractor may invoice for the hours used to complete each task deliverable and submit both invoice and activity report to Department of Natural Resources (DNR) staff: Pitkyav Field Institute Program Manager (Program Manager) and Administrative Operations Manager. Contractor will work in close coordination with designated Department of Natural Resources (DNR) Staff and shall provide the following:

Task One: Support for the Food Security Division

Contractor will coordinate activities and deliverables from the Program Manager and Pitkyav Division Coordinators. Expected activities include providing food service to the Native Health Workshop, the Pitkyav Lecture Series event on July 14, Tribal Reunion on July 22, and the Seasonal Youth Camp at Fish Lake on July 26 and 27. Specific task deliveries include preparation of Native Foods and medicinal salves, oils and sprays; the Native plants for which have been or need to be procured previously, and will require processing. Any additional ingredients and eating utensils will be purchased by DNR. Estimated total time for this task: 80 hours.

Total to Complete Task One: \$1,600

Task Two: Additional Support

Given the degree of uncertainty for service delivery, Contractor will be granted an additional ten hours to finalize all deliverables in the case that extra programmatic support for the Pitkyav Field Institute is needed. Contractor can make the final decision on whether these extra hours are needed. Estimated total time for this task: 10 hours.

Total to Complete Task Two: \$200

Task Three: Presentations at the Summer Seasonal Youth Camp

July 25-26, Contractor will present her knowledge of medicinal plant processing and stewarding huckleberry patches to our Seasonal Youth Camp participants at Fish Lake. This will be the final deliverable for her contract. Estimated total time for this task: 10 hours.

Total to Complete Task Two: \$200

Username Password

Federal Username? Federal Password?

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Search Results

Current Search Terms: stormie* jackson-polmateer

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No records found for current search.

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Date: 06/13/2017
 Time: 2:20:45PM

Statement of Expenditures, Encumbrances & Appropriations

KARUK TRIBE

User: DGRIFITH
 Page: 1

For Period Ending 06/30/2017
 Selecting on DIV from 206204 to 206204

ACCOUNT	ACCOUNT DESCRIPTION	APPROPRIATIONS	MONTH-TO-DATE EXPENDITURES	YEAR-TO-DATE EXPENDITURES	PRIOR YEAR OUTSTANDING ENCUMBRANCES	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
2062-04-7015.01	FOOD SECURITY COORD	24,586.00	1,727.24	10,824.91			13,761.09	44.03
2062-04-7015.02	CULTURAL BIOLOGIST	42,078.00	6,038.56	11,027.12			31,050.88	26.21
2062-04-7015.03	DEPUTY DIRECTOR	13,000.00	540.00	6,353.72			6,646.28	48.87
2062-04-7015.04	BIO TECHNICIANS	38,160.00		41,665.84			3,505.84	109.19
2062-04-7015.05	SIPNLUK ASSISTANT	16,994.17	1,217.70	12,432.60			4,561.57	73.16
2062-04-7101.00	FICAMED	2,827.64	682.77	6,273.32			3,445.68	221.86
2062-04-7102.00	SUTA	868.00	2.28	3,466.65			2,598.65	399.38
2062-04-7103.00	WORK COMP	1,662.47		1,554.44			108.03	93.50
2062-04-7105.00	RETIREMENT	1,848.13	479.05	3,274.17			1,426.04	177.16
2062-04-7300.00	TRAVEL	14,583.00		6,594.26			7,988.74	45.22
2062-04-7301.00	VEHICLE EXP. MILEAGE	1,729.33	1,442.84	1,531.84			197.49	88.58
2062-04-7500.00	SUPPLIES	5,081.65	4.99	673.44		27.99	4,380.22	13.80
2062-04-7600.00	EQUIPMENT	5,780.70		2,300.84			3,479.86	39.80
2062-04-7601.00	CONTRACTUAL	53,837.36	2,580.00	18,300.09			35,537.27	33.99
2062-04-7601.05	HEALTH	3,123.52	1,620.15	12,129.85			9,006.33	388.34
2062-04-7999.00	IDC	67,699.03		29,211.18			38,487.85	43.15
	Totals for:	293,859.00	16,335.58	167,614.27	0.00	27.99	126,216.74	57.05
	206204 (USDA #8098 UC BERKELEY YR 5)							
	Report totals	293,859.00	16,335.58	167,614.27	0.00	27.99	126,216.74	57.05

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REQUEST FOR CONTRACT/ MOU/ AGREEMENT

Check One: Contract
 MOU
 Agreement
 Amendment

Karuk Tribe Number Assigned: 16-C-090 Mod. #1 #1

Funder/Agency Assigned: USDA/NIFA AFRI
Prior Amendment: 0

REQUIRED → *Procurement Attached *Budget Attached
*System for Award Management (SAM) (CONTRACTS ONLY)
*KCDC/ KTHA Notification/ review required - Yes No

Requestor: **Lisa Hillman**

Date: **July 17, 2017**

Department/Program: **Department of Natural Resources**

Name of Contractor or Parties: **Deanna Marshall**

Effective Dates (From/To): **June 30, 2017** **July 31, 2017**

Amount of Original: **\$5,000.00**
Amount of Modification #1: **\$0.00**
Total Amount: **\$5,000.00**

Funding Source: **2062-04-7601.00**

Special Conditions/Terms:

Brief Description of Purpose:

Contractor to continue working with the Food Security crews on events and activities.

**** REQUIRED SIGNATURES ****

Requestor

**Chief Financial Officer

**Director, Administrative Programs & Compliance

**Director of Self Governance(MOU/MOA) or TERO (Contracts)

Other

Date

Date

Date

Date

Date

7/17/2017

7-20-17

2/17/17

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Modification Number One
Contract Number #16-C-090
Karuk Tribe
And
Deanna Marshall

Description of Modification: The Tribe hereby retains Independent Contractor to provide the services described in the original Scope of Work. This will allow for contractor to continue working with the Food Security Crews on events and activities.

Duration: Timeframe for this modification will be extended from June 30, 2017 to July 31, 2017.

Compensation: No additional funding will be added with this modification.

Original budget:	\$5,000.00
Modification #1:	<u>.00</u>
	\$5,000.00

Terms:
All other terms of the existing Agreement remain unchanged.

INDEPENDENT CONTRACTOR
Deanna Marshall
P.O. Box 126
Orleans, CA 95556
530/627-3014
TIN: 567-17-7585

KARUK TRIBE
Russell Attebery, Chairman
64236 Second Avenue
Happy Camp, CA 96039
(530) 493-1600

Signature and Date

Signature and Date

Contract Number 16-C-090
Modification Number One

Username Password

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Search Results

Current Search Terms: deanna* marshall*

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No records found for current search.

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KARUK TRIBE

Travel Advance/Reimbursement Request

Employees Name: Anthony Ballard Destination: Arlington, VA
Departure Date: 8/15/2007 Time: Return Date: 8/19/2017 Time:
Program Charged: TANF Account: 5150-20-7300.00
Description & Purpose of Travel: National Tribal TANF Summit

** CHECK ITEMS NEEDED **

PERDIEM: [X] ADVANCE RECEIPTS DUE TO FROM
No. of Quarters Rate

LODGING: [X]
No. of Nights Rate

Check this box if you DO NOT have a Tribal Credit Card or Personal Credit/Debit Card. (Needed to determine lodging deposit)

MILEAGE: [X]
No. of Miles

Tribal Vehicle [] Personal Vehicle [X]

FROM: Yreka, CA TO: Medford, OR & Return

OTHER:

Registration Submitted Yes [X] No []

Airfare: (If yes, which airport?)

Baggage

Shuttle/Taxi/Tolls:

Gasoline:

Parking:

Other:

Table with columns for item and amount, showing registration, airfare, baggage, shuttle, gasoline, parking, and other costs.

TOTAL:

I certify that the estimated costs are reasonable and needed to conduct program activities. In the event I fail to complete this travel or if I terminate employment, I authorize the Karuk Tribe to deduct actual costs of this travel from any monies due me at termination of employment. I also certify that any travel for which I have requested an advance/reimbursement was completed as outlined above. I authorize the Karuk Tribe to deduct from my payroll check any part of this advance not substantiated by original receipts within 10 business days of my return from this trip.

Traveler: [Signature] Date: 7/13/2017

*** TRAVEL WILL NOT BE PROCESSED WITHOUT THIS SECTION COMPLETED ***

Is this travel reimbursable by another agency? Yes [] No [X]

If yes, which agency? Yes [] No [X]

Contract modification required? Yes [] No [X]

*** MANDATORY AUTHORIZATIONS ***

Supervisor Approval: [Signature] Date: 7/13/2017

Program Director (if different): [Signature] Date: 7/13/2017

Tribal Chairman Approval: [Signature] Date: 7/13/2017



ADMINISTRATION FOR
CHILDREN & FAMILIES
OFFICE OF FAMILY ASSISTANCE
An Office of the Administration for Children & Families

◆◆◆◆◆
SAVE THE DATE!
◆◆◆◆◆



National **TRIBAL** TANF Summit

August 16-18, 2017
Renaissance Arlington Capital View Hotel
Arlington, VA

◆◆◆◆◆
Tribal TANF leaders will begin by meeting
in a joint session with TANF State
administrators and stakeholders at noon
on Wednesday, August 16 and conclude
at noon on Friday, August 18.

More details to follow.

◆◆◆◆◆



Contact: Kathleen Cook • (240) 399-8738 • kcCook@blhtech.com

Anthony Ballard

From: ofa@blhtech.com
Sent: Thursday, July 13, 2017 12:22 PM
To: Anthony Ballard
Subject: Registration Confirmation for 2017 National Tribal TANF Summit.

Registration Confirmation for 2017 National Tribal TANF Summit

Web Site: <http://ofa.blhtech.com/2017TribalTanf/>

Dates: August 16-18, 2017

Location: Renaissance Arlington Capital View Hotel
2800 South Potomac Avenue, Arlington, VA 22202

Your registration information is as follows.

Date: 7/13/2017
Role: Tribal TANF - Child Welfare Grantee
Prefix: Mr.
First name: Anthony
Last name: Ballard
Organization/Agency: Karuk Tribe
Address: 1517 'A' South Oregon Street
City: Yreka
State or Territory: CA
ZIP Code: 96097
E-mail: aballard@karuk.us
Telephone: 530-842-4775
Alternate phone: 530-643-1203
Emergency contact: Shelley Williams
Emergency phone: 530-921-4926

If you have changes to this registration, please send an e-mail to ofa@blhtech.com.



2017 Tribal TANF – Child Welfare Coordination Annual Grantee Meeting
August 16, 2017
8:30AM – 12:00 PM

Agenda

Meeting Objectives:

- Provide grantees a more extensive understanding on how to implement a successful program/project through discussions related to culturally relevant assessment and grant administration.
- Discuss PPR and additional grant administration functions such grant solutions and submission of SF-425 forms.
- Network with colleagues from around the country and share information on challenges and innovations within the Tribal TANF Child Welfare Grant program.

Wednesday, August 16, 2017

8:30am—8:45am	Welcome and Introductions
8:45pm—9:15am	Pascua Yaqui will give a 10 minute presentation summarizing their project. Other grantees will introduce themselves to the group.
9:15am—10:45am	JBA culturally relevant assessment
10:45am—11:00am	BREAK
11:00am - 11:45am	OGM introduction/discussion of SF-425 submission and use of Grant Solutions: Tim Chapelle & Girma Araya Q & A: PPR and other grant administration activities Denise Litz and Stan Koutstaal
11:45pm—12:00pm	Wrap Up/Closing

U.S. Department of Health & Human Services

Administration for Children & Families

Office of Family Assistance



Agenda

The information provided below denotes the approximate times for the meeting events. A detailed Draft Agenda will be posted closer to the meeting date. Information is subject to change.

Wednesday, August 16, 2017 (subject to change)

1:00 — 1:20 p.m.	Welcome and Opening Prayer
1:20 — 2:00 p.m.	Team Building Activity
2:00 — 2:15 p.m.	BREAK
2:15 — 3:15 p.m.	Plenary: Supporting Tribal and State TANF Collaboration/Coordination
3:15 — 3:30 p.m.	BREAK
3:30 — 4:30 p.m.	Plenary: Sharing Best Practices for Whole Family Success
4:30 — 4:45 p.m.	Closing Remarks and Prayer

Thursday, August 17, 2017 (subject to change)

8:30 — 10:00 a.m.	Plenary: Tiered Steps in Career Pathway Education and Employment
10:00 — 10:15 a.m.	BREAK
10:15 — 11:30 a.m.	Concurrent Sessions: Best Practices for Managing Tribal TANF and NEW Grants Tribal TANF 101 Healthy Family Development Using Culture and Traditions to Support Tribal TANF and NEW Grants
11:30 a.m.—1:00 p.m.	LUNCH ON YOUR OWN

1:00 — 2:15 p.m.

Table Talks with Federal Staff

Attendees will have the opportunity to engage in small group dialogue with their peers around core issues facing Tribal TANF programs and Native communities. Table topics will include:

- *Integrating Tribal TANF under 477*
- *Economic Development*
- *Business Entrepreneurship/Innovation*
- *Management Best Practices*
- *TANF Data*
- *TANF/NEW Regulations that Need Revisiting*

Following the small group discussions, attendees will have the opportunity to share key lessons learned.

2:15 — 2:30 p.m.

BREAK

2:30 — 3:45 p.m.

Concurrent Sessions:

Best Practices for Managing Tribal TANF and NEW Grants

Tribal TANF 101

Healthy Family Development

Using Culture and Traditions to Support Tribal TANF and NEW Grants

Connecting Body, Mind and Spirit: Working with People with Substance Use Disorders

3:45 — 4:45 p.m.

Regional Breakouts

Federal staff will meet with tribal representatives grouped by Region to discuss strategies, policies, and other issues of particular relevance to their local area. These smaller groups will allow tribes an opportunity to meet one-on-one with Regional and tribal peers, as well as think about areas of potential technical assistance and guidance that would help them partner for better outcomes for children and families.

Friday, August 18, 2017 (subject to change)

8:30 — 9:45 a.m.

Concurrent Sessions:

How Data Informs Practice

Returning to the Source: Strategies for Integrating Tribal TANF Plan and Policies and Procedures into Day-to-Day Activities

Coordinating Services for Parents and Children

9:45 — 10:00 a.m.

BREAK

10:00 — 11:30 a.m.

Plenary: Professionalizing Case Management

11:30 — 11:45 a.m.

Closing Prayer and Meeting Conclusion

Lester Alford

To: council
Subject: Smart Phone Request for the Yreka Family Service Specialist

Ayukīi (Hello)

Requesting approval to upgrade the Yreka Family Service Specialist cell phone to a smart phone.

Yôotva (Thank You)

Lester L. Alford, Jr., M.A.O.M, B.S.
TANF Executive Director
P.O. Box 1016
64236 Second Avenue
Happy Camp, CA 96039
(530) 493-1440 Ext. 4
(530) 493-1442 FAX
(530) 598-7940 Cell
llalford@karuk.us

KARUK TRIBE

Travel Advance/Reimbursement Request

Employees Name: Cheryl Bearchild **Destination:** Baltimore, MD
Departure Date: 8-16-17 **Time:** 8:00AM **Return Date:** 8-23-17 **Time:** 5:00PM
Program Charged: _____ **Account:** _____
Description & Purpose of Travel: Education for Recertification

**** CHECK ITEMS NEEDED ****

	ADVANCE	RECEIPTS	DUE TO FROM
<input checked="" type="checkbox"/> PERDIEM: <u>6</u> X \$ _____	\$ _____	-	
No. of Quarters	Rate		

<input checked="" type="checkbox"/> LODGING: <u>5</u> X \$ _____	-		
No. of Nights	Rate		

Check this box if you DO NOT have a Tribal Credit Card or Personal Credit/Debit Card. (Needed to determine lodging deposit)

<input checked="" type="checkbox"/> MILEAGE: _____ X	-		
No. of Miles			

Tribal Vehicle Personal Vehicle

FROM: YREKA, CA TO: MEDFORD, OR

OTHER:

<input checked="" type="checkbox"/> Registration Submitted Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	\$ <u>545.00</u>		
<input checked="" type="checkbox"/> Airfare: (If yes, which airport?)	\$ -		
<input checked="" type="checkbox"/> Baggage	\$ -		
<input type="checkbox"/> Shuttle/Taxi/Tolls:	\$ -		
<input type="checkbox"/> Gasoline:	\$ -		
<input type="checkbox"/> Parking:	\$ -		
<input type="checkbox"/> Other:	\$ -		
TOTAL:	\$ -		

I certify that the estimated costs are reasonable and needed to conduct program activities. In the event I fail to complete this travel or if I terminate employment, I authorize the Karuk Tribe to deduct actual costs of this travel from any monies due me at termination of employment. I also certify that any travel for which I have requested an advance/reimbursement was completed as outlined above. I authorize the Karuk Tribe to deduct from my payroll check any part of this advance not substantiated by original receipts within 10 business days of my return from this trip.

Traveler: Cheryl Bearchild Date: 8-18-17

***** TRAVEL WILL NOT BE PROCESSED WITHOUT THIS SECTION COMPLETED *****

Is this travel reimbursable by another agency?	Yes	No
If yes, which agency?		
Contract modification required?	Yes	No

***** MANDATORY AUTHORIZATIONS *****

Supervisor Approval: _____ **Date:** 8-18-17
Program Director (if different): _____ **Date:** 7/20/17
Tribal Chairman Approval: _____ **Date:** _____

Navigating Passages to Recovery

August 16 - 20, 2017 | Baltimore, MD

Conference Starts in:

27
DAYS

13
HOURS

02
MINS

50
SECS

Connect and Engage with National Experts and Resources

Featured Speakers:

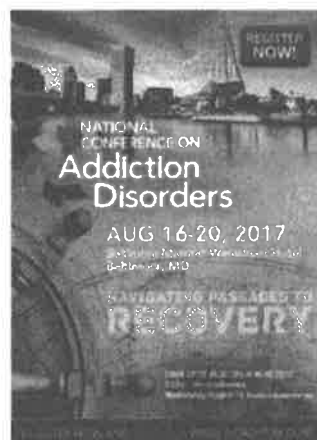


Leana S. Wen, M.D., MSc., FAAEM
Health Commissioner
Baltimore City

Join addiction treatment and behavioral healthcare professionals of all types working together to Navigate Passages to Recovery at the 2017 National Conference on Addiction Disorders, August 16-20, 2017, in Baltimore's Inner Harbor.

Only NCAD provides the most extensive educational experience for professionals working in addiction prevention, treatment, aftercare, and management, with dedicated topics for clinicians, executives, and marketers.

Earn CE and ethics credits, network with your peers, and take valuable and actionable education back to your office by attending NCAD 2017 right on the water in Baltimore's Historic Inner Harbor!



Download the Clinical Program (<https://swoogo.s3.amazonaws.com/uploads/45284-591e0633a922.pdf>)

**Download the Executive Program
(<https://swoogo.s3.amazonaws.com/uploads/45285-591e064980521.pdf>)**

2017 Topics:

Who Should Attend:

- Co-Occurring Disorders – Families and Treatment (<https://vendome.swoogo.com/NCAD-2017/CoOccurring-Disorders>)
- Counseling/Clinical Strategies (<https://vendome.swoogo.com/NCAD-2017/Counseling>)
- Ethics (<https://vendome.swoogo.com/NCAD-2017/Ethics>)
- Gender Matters-Trauma Integrated (<https://vendome.swoogo.com/NCAD-2017/Gender-Matters>)
- Holistic Care (<https://vendome.swoogo.com/NCAD-2017/Holistic-Care>)

- Integrated Dual Disorder Treatment (<https://vendome.swoogo.com/NCAD-2017/Dual-Disorder>)
 - Leadership and Management (<https://vendome.swoogo.com/NCAD-2017/2017-leadership>)
 - Marketing/Business Development (<https://vendome.swoogo.com/NCAD-2017/2017-marketing>)
 - Pain Management (<https://vendome.swoogo.com/NCAD-2017/Pain-Management>)
 - Prescription Drug and Opioid Abuse (<https://vendome.swoogo.com/NCAD-2017/Prescription-Drug-Abuse>)
 - Prevention/Intervention (<https://vendome.swoogo.com/NCAD-2017/Prevention-Intervention>)
 - Process Addictions (<https://vendome.swoogo.com/NCAD-2017/Process-Addictions>)
 - Professional Development (<https://vendome.swoogo.com/NCAD-2017/Professional-Development>)
 - Recovery Housing (<https://vendome.swoogo.com/NCAD-2017/Recovery-Housing>)
 - Technology and Recovery Support (<https://vendome.swoogo.com/NCAD-2017/Technology>)
-
- Pastoral Counselors
 - Administrators
 - Physicians
 - Executives
 - Addiction Therapists
 - Counselors
 - Clinical Counselors
 - Mental Health Therapists
 - Social Workers

Produced by:



Title Sponsor:

Karuk Community Health Clinic
64236 Second Avenue
Post Office Box 316
Happy Camp, CA 96039
Phone: (530) 493-5257
Fax: (530) 493-5270



Karuk Dental Clinic
64236 Second Avenue
Post Office Box 1016
Happy Camp, CA 96039
Phone: (530) 493-2201
Fax: (530) 493-5364

Administrative Office
Phone: (530) 493-1600 • Fax: (530) 493-5322
64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

REQUEST FOR CONTRACT/ MOU/ AGREEMENT

Check One: Contract
 MOU
 Agreement
 Amendment

Karuk Tribe Number Assigned: 17-A-047

Funder/Agency Assigned: _____
Prior Amendment: _____

REQUIRED → *Procurement Attached *Budget Attached
*Excluded Parties List System Attached (CONTRACTS ONLY)
*KCDC/ KTHA Notification/ review required Yes No

Requestor: Eric Cutright

Date: June 1, 2017

Department/Program: All tribal departments that use cell phones (except KTHA)

Name of Contractor or Parties: Verizon Wireless

Effective Dates (From/To): July 23, 2017 July 23, 2018

Amount of Original: \$89,000.00

Amount of Modification: _____

Total Amount: \$89,000.00

Funding Source: Each department pays for their own cell phones.

Special Conditions/Terms:

The previous document expires on July 22rd. If the new document is not approved by that date, all cell phone orders will be put on hold until the new document is approved. KTHA executes their own funding document.

Brief Description of Purpose:

This document authorizes the purchase of cell phones from Verizon Wireless for one year. The document specifically authorizes charges of up to \$7000 a month for 12 months for service on up to 140 devices, and \$5000 for the whole year for new equipment and accessories purchases.

**** REQUIRED SIGNATURES ****

Requestor

7/20/17

Date

**Chief Financial Officer

7-20-17

Date

**Director, Administrative Programs & Compliance

7/20/17

Date

**Director of Self Governance(MOU/MOA) or TERO (Contracts)

Date

Other _____

Date



KARUK TRIBE OF CALIFORNIA
 PID 669766 ACCT# 0470854127-00001

GSA-Federal Supply Schedule Purchase Order

Date:	July 20, 2017
Vendor:	Verizon Wireless
Address:	7600 Montpelier Road Laurel, MD 20723
Email:	VZWFederal.Implementations@VerizonWireless.com
Phone:	1.800.561.6227
FAX:	OFFICE: JENNIFER LIGHT 240-568-1139
Authorized By:	Signature of Authorized Official: _____ Printed or typed name: RUSSELL ATTEBERY _____ Printed or typed title: CHAIRMAN _____
Contact Information:	Email address: ECUTRIGHT@KARUK.US Phone number: 530-493-1600 FAX number: N/A
Billing Information:	KARUK TRIBE OF CALIFORNIA PO BOX 1016 HAPPY CAMP, CA 96039 _____ _____
Payment Terms:	Net 30
Description of Goods/Services; Pricing:	Cellular service on the accounts listed below (or attached) totaling 140 units in accordance with the rate plans and terms and conditions now or in the future applicable to each of such lines pursuant to GSA Federal Supply Schedule Number GS-35F-0119P, Rate Plan(s): VARIOUS Equipment: VARIOUS
Term:	June 8th, 2017 for 12 months through 2018 (month) (day) (#) (year)
Funds Authorized:	Monthly Access Fees for service on 140 Lines (Estimated) \$7,000.00 Equipment charge(s) on 140 Lines (Estimates) \$5,000.00 Total Access and Equipment Fees on 140 lines (Estimate) \$89,000.00 Plus applicable fees, taxes and charges
Contract #:	GSA Federal Supply Schedule Contract Number GS-35F-0119P
Equipment (Open Market):	None of the equipment listed are products listed on GSA Federal Supply Schedule Contract No. GS-35F-0119P. All devices and or accessories are "Open Market" items.OPEN MARKET
Miscellaneous:	Specify Phones, Delivery, Etc.: PID 669766 ACCT# 0470854127-00001
Customer Acceptance:	Signature: _____ Date: _____

For Verizon Wireless internal use only: Approval: _____ Date: _____

Department of Natural Resources

39051 Highway 96
Post Office Box 282
Orleans, CA 95556
Phone: (530) 627-3446
Fax: (530) 627-3448

Karuk Tribe

**Administrative Office**

Phone: (530) 493-1600 • Fax: (530) 493-5322
64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

Orleans Medical Clinic

39051 Highway 96
Post Office Box 249
Orleans, CA 95556
Phone: (530) 627-3452
Fax: (530) 627-3445

**DEPARTMENT OF NATURAL RESOURCES
TRIBAL COUNCIL REPORT
July 2017**

Please accept the following information as the Department of Natural Resources written report for the upcoming Tribal Council Meeting.

DIRECTOR OF NATURAL RESOURCES AND ENVIRONMENTAL
POLICY/Leaf Hillman

DEPUTY DIRECTOR OF ECO-CULTURAL REVITALIZATION/Bill
Tripp
Vacation

WATER QUALITY MANAGER/ Susan Fricke

Participated in the following meetings/processes:

- Attended a g-g meeting with the Regional Water Board in Yreka to discuss issues such as the Scott/Shasta waivers and mining. Worked with lawyers on comments for the Scott/Shasta waivers.
- Met with the KRRC executive director and other staff with council and then took them on an abbreviated field tour of the Klamath.
- For Treatment as a State, contracts are finally in place with our lawyers. Had a call with the lawyers to start initial planning for our application.
- Reviewed the lengthy draft (over 500 pgs) for the Integrated Fisheries Restoration and Monitoring Plan and commented on it.
- Participated in co-chair CCHAB planning meeting.
- Participated in an IMIC processes, including commenting on 2017 study plans.
- Attended ground water webinars.
- Participated in FASTA team calls.
- Participated in a council meeting.

Reports

- Council Report

Water Quality Crew Update

- Our crew is gradually switching out our old datasondes for the newer model as we get funding. They switched out the Iron Gate sonde. One of the great things about these new sondes is that they phycocyanin probe (that detects blue green algae in the water) calibrates much better, and is therefore much more accurate with its readings.

The crew has started sampling for toxic algae and the toxin in the River now. There have been low levels detected up by the I-5 bridge rest stop. Pacificorp has posted the reservoirs now for toxic algae as the levels exceeded the state guidance for recreational use.

FISHERIES PROGRAM/Toz Soto

NATURAL RESOURCES POLICY ADVOCATE/ Craig Tucker

WATERSHED RESTORATION PROGRAM/ Earl Crosby

Through the latter portion of June through mid-July we have or will provide input and assistance towards various projects within DNR;

1) Horse Creek Project

The Final Environmental Impact Statement (FEIS) and Decision Notice have been released. As indicated by Klamath National Forest Supervisor our alternative was discounted from review. Contrary to assurances given during the Summit Meeting, no communication from Klamath National Forest has been forthcoming in an attempt to reconcile our differences.

2) Westside

The last of the salvage activity within the Aboriginal Territory is scheduled to begin in the Cold Springs Units latter this summer. .

3) Lower Seiad Creek Restoration

Working closely with our restoration partners in implementing this project in late August,

4) Seiad Creek Road Decommissioning

Signed Cost Share Agreement for work in Seiad Creek drainage.

5) Happy Camp Community Wildfire Protection Plan Update

In the initial phase of working with the Happy Camp Fire Safe Council on the update, and drafting funding agreement language with MKWC for our participation.

6) State Water Resources Control Board Cannabis Cultivation Waste Discharge Regulatory Program

Staff will present to the KRAB on August 1st, 2017

7) USFS and Trespass Marijuana Grows

Initial discussions and arranging meeting with necessary staff from both entities to explore an agreement mechanism for closer coordination and collaboration with USFS. We have requested to join in a Regionwide effort and have yet to have a satisfactory response.

8) Sudden Oak Death

Assisted in the planning and hosting a SOD Blitz in Orleans

9) Climate Change USFS and EcoAdapt

Assisting other DNR staff in reviewing and commenting on climate change assessment being conducted by USFS via a contract with EcoAdapt.

In conclusion, we would like to thank the Tribal Council for their continued support. If you have any questions, please do not hesitate to call me at (530) 469-3454 or email me at ecrosby@karuk.us

Earl Crosby

Watershed Restoration Coordinator

THPO/ARCHAEOLOGIST/Alex Watts-Tobin

The THPO-Archaeologist is nearing completion of the FTT reports. During this month, Pihnef Elston was called up, as well as Analisa Tripp and Vikki Preston.

- There was no July KRAB meeting because of the 4th July holiday. The THPO has kept in close contact with core KRAB members during this month. Humboldt County will be attending August 1st.
- The THPO has delivered some input into to the Tribal comments on the Jordan Cove LNG proposal, approved July 5th.
- The Archaeologist is negotiating with Caltrans over the contract to restore the Camp Creek Bridge: this will be the first time that Karuk staff have contributed directly to a Caltrans project.
- Equipment is being ordered for the summer season and for next year. Important areas of need identified were a THPO-dedicated radio and ordering a GSA truck. By arrangement with the Fire department, two trucks have been made available for the current survey season

- The THPO-Archaeologist has negotiated an agreement whereby Karuk workers can contribute to the USFS Leary Creek surveys near Hopkins Butte. A mod to WKRP will be going in to cover the cost; in the meantime, Supervisor approval has been gained to use Mod#5 WKRP funds to cover this work.
- The THPO-Arch program went out to the field at the end of June with the CODA team, to test the first version of the database app for the field ipads. This promises to bring all fieldwork operations in one place, and then to be distributed differentially.
- For WKRP Somes Bar, the Cultural Resources Specialist Report is being finalized, and will go through the August meeting. Likewise the Survey Protocols. The Heritage team - together with the HPM of Six River NF is now working on the Section 106 report. An invitation has been sent out to the SHPO office to visit the project; initially in July, it looks more likely to be October.
- The THPO was involved in outreach, contributing to a THPO panel for HSU Anthro masters students on 7-19-17.
- The THPO-Archaeologist delivered the historical and cultural resources report for the Family Services Center EA, on the old Rustic Inn site.
- Monitors were dispatched to Siskiyou Telephone project in Happy Camp, and Red Cap Bridge in Orleans.

ASSISTANT FIRE MANAGEMENT OFFICER/David Medford

GIS SPECIALIST/DATA STEWARD/Jill Beckmann

GIS TECHNICIAN II/Kenny Sauve

ADMINISTRATIVE OPERATIONS MANAGER /Donalene (Sissie) Griffith

Daily Tasks:

Continue to work daily on processing invoices for payment. Do up Budget Modifications as needed for all coordinators at DNR, helping with Budget preparation for proposals, tracking budget line items, tracking In-Kind Match for grants. Currently working of an excel budget worksheet for coordinators to review. Processing all JV for coordinators.

DNR – Leaf Hillman – Processed the following documents:

- EE&A's for Coordinators review, for the month of June 2017 7/18/17
- Invoice for GSA –vehicle lease for May 2017 6/20/17
- Processed invoice for CoDA 16-C-050 (Invoice No. 0146) 7/14/17

WKRP – Bill Tripp – Processed the following documents:

- Processed invoice for MKWC 15-C-015 (Invoice No. 10), Mod. 2 & 3 6/21/17

- Processed invoice for KFA 15-C-012 (Invoice No. 13) 7/10/17
- Processed Authorization to accept Modification No. 8 to WKRP Grant/USFS – Resolution No. 17-R-082 7/12/17
- Processed request for contract Modification No. 6 to MKWC Contract 15-C-015 7/11/17
- Worked on WKRP Template by modification outlining deliverables - ongoing

FAC – Bill Tripp – Processed the following documents:

- Worked on submission of new FAC Grant – Resolution No. 17-R-081 7/12/17

NFWF – Bill Tripp – Processed the following documents: Six Rivers Resiliency Project

- Nothing to report at this time

Watershed – Earl Crosby – Processed the following documents:

- Processed budget modification for new agreement (SOD) 17-MKWC-05 7/18/17

Water Quality – Susan Corum – Processed the following documents:

- Processed invoice for Aquatic Ecosystem Sciences 15-C-024 (Invoice No. 17-06) 7/7/17

FISHERIES – Toz Soto – Processed the following documents:

- Closed fund code 2136-21 – 6/20/17
- Working on additional forms needed for new grant for USFWS – 2017 Mid-Klamath River Fall Chinook Spawner Survey 6/16/17
- Processed purchase req. for payment (Invoice No. 1) 6/16/17
- Processed request for Agreement with MKWC 17-MKWC-15 7/18/17
- Processed request for contract with Ross Taylor and Associates – new 7/17/17

Food Security: - Lisa Hillman – Processed the following documents:

- Processed invoice for Wilverna Reece Contract 16-C-062 – (Invoice No. 17-009) 7/3/17
- Processed invoice for Jenny Staats 16-C-087 (Invoice No. 9) 7/3/17
- Processed invoice for Deanna Marshall 16-C-090 (Invoice No. 1) 6-20-17
- Processed invoice for James Ferrara 16-C-089 (Invoice No. 4) 7/3/17
- Processed invoice for Stormie Polmateer 16-C-093 (Invoice No. 17-007) 7/10/17

- Processed modification to contract for Jenny Staats Mod. No. 1 16-C-087 7/6/17
- Processed modification to contract for James Ferrara Mod. No. 1 – 16-C-089 7/6/17
- Processed modification to contract for Stormie Polmateer Mod. No. 2 – 16-C-093 7/10/17
- Processed modification to contract for Deanna Marshall Mod. No. 1 16-C-090 7/17/17

Policy Advocate – Craig Tucker– Processed the following documents:

- Processed invoice for Biostream Environmental (Invoice No. 6, Mod. 6) 6/20/17
- Processed invoice for Lawyers for Clean Water 16-C-078 (Invoice No. 22655) 6/26/17

THPO – Alex Watts-Tobin– Processed the following documents:

- Processed Budget Modification for THPO budget 2130-14 6/16/17

FUELS/FIRE - David– Processed the following documents:

Nothing to report at this time

ENVIRONMENTAL COORDINATOR/ Carlotta Whitecrane

Vacation

GRANTS AND AGREEMENTS DIVISION COORDINATOR/ Sinéad

Talley

On leave

PIKYAV FIELD INSTITUE PROGRAM MANAGER /Lisa Hillman

Action Items: DNR/Council Special Meeting, August 2, 2017

As Fatima has been very busy, I won't be sure if the following will be possible until Friday on her end, and by the KRAB or Tribal Council meeting on Emma Lee's end:

Requesting approval of the following documents, all of which pertain to the protection of Karuk Intellectual Property in the framework of a wide variety of activities and projects, and the majority of which have only been amended to reflect the Tribal Council's final authority for approvals, as per the amended Protocol with Agreement, or formatting edits:

- Protocol with Agreement for Intellectual Property Rights of the Karuk Tribe: Research, Publication and Recordings
- Practicing Pikyav: Policy for Collaborative Projects and Research Initiatives with the Karuk Tribe

- Project Partnership Agreement with the Karuk Tribe - For Individuals collaborating with the Karuk Tribe on culturally sensitive projects
- Project Collaborator Confidentiality Agreement - For Individuals collaborating with the Karuk Tribe on projects involving Culturally Sensitive Information
- Participant Confidentiality Agreement - For participation in activities during which Culturally Sensitive Information may be disclosed
- MOU between the Karuk Tribe and the Field Museum of Natural History

Program Updates

1. Building Capacity: In addition to a BIA grant, I've been able to secure yet another source of funding from the California Department of Fish and Wildlife that will support our Peekaavíchvaans Project: now, our funding will be able to extend their summer employment through the summer vacation. In addition to the USDA Farm to School award given to our K-12 Environmental Education Division, I've just received the award letter from the Institute of Museum Services grant that will support a one-year project between HSU, the Clarke Memorial Museum, high-school students, and our Sípnuuk Division.

2. Program Management: We've been pretty successful as far as outreach goes. The press seems to like to publish our press releases, and so I've been able to easily exceed our project outreach deliverables. Recently, I've given a number of interview about Píkyav, particularly the Food Security and Farm to School projects.

A terrific opportunity came by way of an invitation I received from the technical assistance provider for U.S. Dept. of Education, Office of Indian Education, Native Youth Community Project grantees to present our Píkyav Project during a live webinar that is focused on cultural relevance, and how grantees are developing activities/events that incorporate culture into their education. "It sounds like you are doing some great work in these areas," wrote the consultant. "I know that the other grantees would be interested to hear about your project's efforts to offer students experiential learning environments that are focused on culture and place-based learning." I will also be able to write off that effort as a project deliverable in my report – either project outreach or teacher training in cultural sensitivity and responsiveness.

Leaf, Bari and I will be presenting at the Society for American Archivists next week in Portland, OR. Our presentation is titled "pananú'uup kunxayhúruthunati - preserving our treasured possessions for others," and subtitled "Providing Cultural Heritage Access to Source Communities." I'm still working on this presentation, which will be based on our upcoming publication for the Collections Management journal.

3. Teacher Trainings: Although we haven't been as successful as we've wanted to be in implementing these in our local schools, I believe that this summer's curriculum and cultural sensitivity trainings will complete our deliverables for our Píkyav Project. I've also been asked to do this sort of training at HSU and with the UC Cooperative Extension Officers across California.

In addition, I've been asked by the Indian Land Tenure Foundation to be filmed for a video presentation that will be used in a webinar training covering how to implement the Karuk Tribe's K-12 Nanu'avaha Curriculum, which is somewhat based on their "Lessons of Our Land" curriculum. The Foundation's Curriculum Program Development Officer wrote: "We are greatly impressed with the work you do within your community and feel as though you will be a great representation of the kind of work we do with the curriculum." This is a terrific opportunity for us, and it also will help me complete my Píkyav Project's deliverables for teacher trainings.

4. K-12 Lessons: Even though Nicole will be developing additional STEM lessons this summer for the Karuk Tribe's Nanu'avaha Curriculum, we have already completed the deliverable requirements due to some work I've done this past year (When cute kids ask you about something neat, I can't help myself). With my piloting these lessons and Nicole's work this past year, we have completed implementing the 80 lessons required for the grant. I must admit that I haven't reviewed the field activity lesson supplements that our MKWC contractor has delivered, but expect that we won't come up short.

With the newly awarded USDA Farm to School grant, we will also be expanding our Native Health lesson series with lesson plans, traditional games guidebook and Native cook book and associated activities.

Unfortunately, I was not able to complete the grant proposal that would have expanded our Tribe's K-12 Nanu'avaha Curriculum with a supplemental Karuk Language Curriculum. I am very sorry about this, and want to thank you for your support for this effort. I am still committed to the concept and hope to find an appropriate funding source to which I will be able to apply in the future.

5. Workforce Development: We have been able to hire 8 tribal students for summer jobs, and a number of DNR employees have been leading activities regarding environmental workforce development in the field, as well as in the office and for their personal professional careers. This will also complete our Project deliverables for this objective.

6. Higher Education Opportunities: Right now, Bari Talley is supervising and mentoring our tribal youth at the U.S. Geological Survey and College of the Siskiyou sponsored Tribal Youth Water Workshop at the Weed campus. In addition to trips to HSU and UC Berkeley, this will complete our on-site higher educational workshops/seminars and college tour deliverables for the Píkyav Project objectives.

We have also hosted a total of 6 Píkyav Lectures so far, and expect to facilitate an additional 2 by the end of August.

With the newly awarded IMLS Museum Services grant, we will be working more closely with HSU and Happy Camp High School to conduct lectures and mentor students on projects done at the Clarke Memorial Museum. This will include choosing one of the Karuk items in their collections of which to photograph and render 3-D images, and

about which to conduct background research in their archives and with Cultural Practitioners to inform the item's exhibition in the Sípnuuk Digital Archives, Library and Museum.

7. Seasonal Youth Camps: Next week, we will be hosting a four-day summer Seasonal Youth Camp at Fish Lake. On the agenda are presentations from a host of Cultural Practitioners, conducting activities such as: plant gathering (Deanna Marshall, Stormy Polmateer, Kathy Barger-McCovey), STEM-based fisheries experiments (with Mike Polmateer), connecting art with Karuk cultural heritage topics, traditional singing and drumming (with Brian Tripp and Tyler Conrad), voucher specimen collecting and pressing (with Ben Saxon), learning about Climate Change (with Aja Conrad and Dr. Kari Norgaard), Indian Cards (with Jesse Goodwin, Senior), traditional dug-out canoeing (with Sammi Genshaw and brothers), plant processing (Adrian Gilkison and Sherlee Preston), and tribal youth-led acorn processing (Emma Boykin and Clarissa Readon).

This will complete our deliverables for both the 5-year Food Security Grant and the Píkyav Project (listed as "leveraged activities" for Year 1). Fortunately for us, the newly awarded USDA Farm to School grant will allow for us to continue these well-received events over the course of the next one and a half years.

K-12 ENVIRONMENTAL EDUCATION DIVISION COORDINATOR/ Nicole Woodrow

Pikyav Field Institute Project

Please note information/activities are for the period of: 6/14/17 through 7/20/17

As noted in my previous Council Report, I teamed up with the Food Security Crew to implement a watershed lesson and we held a supplementary art class for Orleans Elementary School's 4th/5th grade class. Food Security Technician, Heather Richard, and I returned the artwork to the class the week following the Eco-Cultural Endowment Fund and MKWC art show and fundraiser. The pieces were displayed in the entry hall of the Orleans Elementary Gymnasium prior to their spring performance on June 15th (see image below). Students were very proud of their creations and we will continue similar supplemental educational activities.

During the last week of school for Orleans Elementary (06/19-06/23) and Junction Elementary (06/12-06/16), I primarily focused on recording students' perceptions, ideas, and suggestions regarding the K-12 Nanu'ávaha Curriculum Lessons they participated in. I developed an end-of-year survey for upper grade students and asked lower grade students to share their ideas verbally. To further engage students, their suggestions along with their teachers input, shall influence future lesson development and may result in modification of lessons already implemented.

During the week of 06/26-06/30, I took time off due to family visiting. Since this school year has concluded, I have been analyzing the evaluations, editing lessons, and beginning to develop more environmental-science-centered lessons. I participated in the DNR's Youth Sudden Oak Death Training (07/10) where we utilized the Pikyav Field Institute's newly purchased dissecting scope to learn and observe SOD indicators. I was also able to participate in the Education Committee Meeting (07/19) where I shared my previous

work and was proud to announce the Karuk Tribe's 2017 Fiscal Year Farm to School Support Service Grant Award for \$100,000. The grant will be supporting the Upiftánmahti ("growing from a seed") Project, which goals include promoting healthy lifestyles; expanding Native Health lesson plans; educating students on cultural foods, fibers and medicinal plants; and implementing cooking classes relevant to Karuk cultural heritage, among other things. I also announced I will be the Project Director. The Project will serve Karuk Aboriginal Territories including Orleans, Happy Camp, and Yreka on multiple occasions.



Image 1. Orleans Elementary 4th/5th grade artwork displayed at the school's gymnasium

FOOD SECURITY PROJECT COORDINATOR/Grant Gilkison

Objective 15: Ishkêesh'tunvîiv: Saturday July 8th. We hosted a bike clinic and BBQ lunch. Over 60 in attendance and over 50 bikes were repaired and put back on the road, 5 bikes were built from extra parts brought in and donated to the event, all were donated to people that did not have a bike. Grant Gilkison and Stormy Polmateer cooked, served food and facilitated the event, there were over 10 volunteers from the community that offered their skills to repair and build the bikes.

Objective 16: Seasonal Youth Camp: We are planning and preparing for our 2017 Summer Food Security Intertribal Youth Exchange and Camp to be held at Fish Lake from July 24th to 27th.

Objective 19: Community Gardens: We are currently tending to the Community Garden at the Senior Center, watering the garden we put in and the 5 fruit trees that were planted this spring. All plants are healthy and we have provided zucchini and Basil to the Senior Lunch Cook.

The Community Garden in Karuk Housing is struggling due to the task of hauling water to the fruit trees, grapes and vegetable starts that are there. We have had over 10 volunteers come in to clear the beds and plant over 30 new starts; they continue to assist us in the almost daily watering of this location.

Happy Camp TANF Garden: Planted 6 perennial culinary herbs, 12 basil, 6 melons, 12 peppers, 30 leeks, 18 basil, 16 lettuce, 7 cucumbers; harvested one bunch of garlic scapes in collaboration with Lisa Aubrey.

Objective 21: Orchard Revitalization: 3 cherry and 2 apple trees were delivered to Chris Peters for thanks for the loan of the Dug out Canoes.

Objective 24: Food Crew: Orleans SOD BLITZ - training by Kathy McCovey, Vikki Preston, Heather, Earl in collaboration with MKWC staff Brendan and Tanya Chapple - followed by field sampling by small groups and individuals.

Friday June 9th: Heather and Ben pulled over 600 Scottish Broom plants at Tishanik.

Objective 26: Intertribal exchange: Chris Peters of the Yurok Tribe loaned us 2 dugout canoes for our entry in the Father Day Parade. We had 7 Tribal Youth on the float and claimed first prize or “Best of Show” for our entry.

Objective 32: Native Food Workshops: Wednesday June 21st. With the help of the Ancestry Guard from Requa we got both dugout canoes into the Klamath River just below the Orleans Bridge. Elders and some lucky children were taken out on the river to experience the awesomeness of the canoes. All of the Classes from Orleans Elementary arrived to hear Sammy Gensaw tell them about the boats and to let them see and touch them. The community was also invited to come down to visit the canoes. We had over 130 participants during the 5 hours the boats were in the water.

Objective 40: Herbarium: Ben and Megan have been collected 9 new species documenting and pressing them for the herbarium. The following week Ben hiked back up with Tribal Youth in search of additional plants and found and found 4 more and an additional 6 the following week.

Ben has been working with youth to demonstrate the herbarium processes.

SIPNUUK DIVISION COORDINATOR/Bari Talley

Workforce Development: Mentored/chaperoned 6 tribal youth (Emma Boykin, Nick Hillman, Manuel Mendes, Javon Mitchell, Clarissa Readen, and Lu-lin Spence), at

Workshop on Water Science sponsored by USGS at the Weed Campus of the College of the Siskiyou, July 17-20.

Training with Peekaavichvaans (Youth Technicians) at the Panamnik Library and Computer Center, including orientation, resume and cover letters, email setup and protocols, ISSA certification, research and set up for upcoming presentations. Youth have also attended training with the Center for Digital Archeology, and other departments at Natural Resources including food security, treemarking, fire and fish crews. Also worked with a couple of tribal members to help them create resume and cover letters for job search.

Center for Digital Archeology (CoDA) training Wednesday, June 28th for Sípnuuk team (including strategic planning) at the Panamnik Center/Sípnuuk Office. Training/meetings on Thursday with IT, THPO and DNR. Friday, June 30 DNR, THPO, Youth Techs and Sípnuuk team working with the iPads, sync, downloading, working with the database, document management, export to GIS, export to Sípnuuk fieldwork. Saturday the, July 1, training for DNR staff including food security and Sípnuuk team.

Environmental Higher Education: Hosted **Pikyav Lecture Series** with Frank Lake, Tony Marks-Block and Verna Reece talking about the *Fire Effects on Hazelnut for Karuk and Yurok Basketry* at the Karuk Panamnik Center on Thursday, July 13 with dinner- at least 15 community members in attendance.

Coordinated **Pikyav Lecture Series** with Carolyn Smith, Ph.D., on *Collecting, Collaborating and Coming Home: A Talk about Karuk Baskets at Home and in Museums*, on Wednesday, July 12 with dinner – around 10 community members in attendance.

Digital Library development meeting on July 10 with Karuk Sípnuuk Advisors/Staff (Lisa, Leaf, Bari and Angela) and Yurok Tribe's Frankie Joe Myers, THPO, and Rosie Clayburn, Repatriation and Collections Coordinator, and Thunder Ragle, Archive Technician. The Yurok Tribe would like to learn more about our Sípnuuk project in the development of a similar archive, and we want to explore ways to support our shared causes and desires for the protection of tribal heritage.

CRF Dressmaking group fieldtrip to coast on July 8 with special docent exhibit of dresses to the group at the Trinidad Museum. Stayed overnight at the mouth of the Klamath in Requa, working on dresses and discussing dressmaking and plans for presentation of the dresses at the Tribal Reunion on July 22.

Reported and took minutes at DNR Coordinators meeting on June 12.

Respectfully submitted,
Bari G.M. Talley
Sípnuuk Division Coordinator

SIPNUUK DIGITAL LIBRARY ASSISTANT/Angela Mclaughlin

Training: I have been teaching Elaine Garcia for the past two months on how to process files and images and upload into Sipnuuk. We enjoy the days we get to work on things as it gives her a better understanding of the system and gives her a chance to ask me questions.

Reprocessing: I'm working on editing the rest of the PDF's that were given to us by UC Berkeley so that they are ready for future upload. I am also going through the PDF's in Sípnuuk to make sure all PDF's that were loaded are reading correctly on the site.

Frank Lake Contributions: I have 32 staged folders for this collection that are being processed. My Intern has 11 staged folders that are being processed.

Sibyl Contributions: I have 13 staged folders for this collection awaiting processing.

Brian Tripp Collection: Bari had a meeting with Mr. Tripp and obtained permission to use some of his paintings/drawings and I scanned them for her to use at the peoples center.

Karuk Library Research and Contributions: I have many files that I came across while researching other contribution information that I would like to start processing after talking to SAC to deem the relevance and goal are on our overall scope. Some of those are Census's from 1870 Klamath County and Older Maps and Images of traditional tools, etc.

AFRI Food Security Collection: We are at 1008 items in the collection as of this morning.

People's Center Collection of Historic Photographs: We are at 133 items in the collection as of this morning.

Karuk K-12 Curriculum: We are at 82 items in the collection as of this morning.

How To: We are at 25 items in the collection as of this morning.

Youth Collection: We are at 24 items in the collection as of this morning.

Map Collection: We are at 12 items in the collection as of this morning.

Community Collections: We are at 253 items in the collection as of this morning.

Karuk Tribal TANF Program July 2017 Monthly Report

Program Summary

TANF

Work Participation Rate Report (WPR):

Currently serving **46** clients (See attachment (A)) – KTTT-Active Cases as of 7/20/2017)

WPR = **100.00%** - (See attachment (B)) – KTTT – WPR – Orleans – (4/2017)

WPR = **60.00%** - (See attachment (B)) – KTTT – WPR – Happy Camp – (4/2017)

WPR = **68.18%** - (See attachment (B)) – KTTT – WPR – Yreka - (4/2017)

WPR = **64.29%** - (See attachment (B)) - KTTT – 4/2017

N.E.W. Program

FY2018 Budget = **\$39,154.00** Total Expended to-date = **\$ 35,624.00**

LIAP PROGRAM

LIHEAP (Energy Assistance)

FY2017 Budget = **\$31,074.68** Total Expended to-date = **\$26,563.43**

GENERAL ASSISTANCE

FY2017 Budget = **\$110,000.00** Total Expended to-date = **\$92,932.44**

CSD

CY2016 Budget = **\$19,320.00** Total Expended to-date = **\$3,624.96**

CSD – HOMELESS Assistance

CY2016 Budget = **\$32,000.00** Total Expended to-date = **\$32,000.00**

Council Approval Request(s)

None

(Attachment (A))	TANF Active Cases (7/2017 Report)
(Attachment (B))	TANF Work Participation Rate (5/2017)
(Attachment (C))	N.E.W. Program (7/2017 Report)
(Attachment (D))	LIAP - LIHEAP (7/2017 Expenditure Report)
(Attachment (E))	LIAP - GA (7/2017 Expenditure Report)
(Attachment (F))	LIAP – CSD (7/2017 Expenditure Report)
	LIAP - CSD HOMELESS Expenditure Report

Submitted By:


Lester Lee Alford, Jr.
TANF Executive Director

Karuk Tribal TANF Program

Active Cases as of

07/20/2017

Orleans TANF Office

Total number of Child Only/Non-Needy families	1
Total number of One Parent families	3
Total number of Two Parent families	1
Total number of cases is	<u><u>5</u></u>

Happy Camp TANF Office

Total number of Child Only/Non-Needy families	6
Total number of One Parent families	3
Total number of Two Parent families	3
Total number of cases is	<u><u>12</u></u>

Yreka TANF Office

Total number of Child Only/Non-Needy families	13
Total number of One Parent families	11
Total number of Two Parent families	5
Total number of cases is	<u><u>29</u></u>

Total number of Child only cases program wide is	20
Total number of 1-Parent cases program wide is	17
Total number of 2-Parent cases program wide is	9
Total number of cases program wide is	<u><u>46</u></u>

Karuk Tribal TANF Program
WPR - Monthly Summary for 5 / 2017
Orleans TANF Office

Type of Family for Work Participation

One parent families	3
Two parent families	1
Child Only Family	1
Total Cases Reported for this Period	5

Current Case Load by Site

Humboldt County	5
Siskiyou County	39
*Total Cases: 44	

Work Participation for All Families

Cases that did the hours required	3
Cases required to work	3
Work Participation Rate	100.00 %
2016 Work Participation Rate is 38%	

Current Case Load by Staff

ABALLARD	1
KKING	5
LAUBREY	11
MCHARLES	18
RBAILEY	6

Client TANF Payments

Total Payments	\$4,346.00
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Number of Clients Participating by Activity Type

049 - Unsubsidized employment	0
050 - Subsidized Private Sector Employment	0
051 - Subsidized Public Sector Employment	0
052 - Work Experience	1
053 - On-the-Job-Training	0
054 - Job Search - Job Readiness	0
055 - Community Service Programs	0
056 - Vocational Education Training	1
057 - Job Skills Training Directly Related to Employment	1
058 - Education Directly Related to Employment - No HSD/GED	0
059 - Satisfactory School Attendance For Individuals - No HSD/GED	0
060 - Providing Child Care to TANF Clients participating in a Community Service program	0
062 - Other Work Activities	2

Karuk Tribal TANF Program
WPR - Monthly Summary for 5 / 2017
Happy Camp TANF Office

Type of Family for Work Participation

One parent families	2
Two parent families	4
Child Only Family	6
Total Cases Reported for this Period	12

Current Case Load by Site

Humboldt County	5
Siskiyou County	39
*Total Cases: 44	

Work Participation for All Families

Cases that did the hours required	3
Cases required to work	5
Work Participation Rate	60.00 %
2016 Work Participation Rate is 38%	

Current Case Load by Staff

ABALLARD	1
KKING	5
LAUBREY	11
MCHARLES	18
RBAILEY	6

Client TANF Payments

Total Payments	\$6,763.00
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Number of Clients Participating by Activity Type

049 - Unsubsidized employment	1
050 - Subsidized Private Sector Employment	0
051 - Subsidized Public Sector Employment	0
052 - Work Experience	0
053 - On-the-Job-Training	0
054 - Job Search - Job Readiness	0
055 - Community Service Programs	0
056 - Vocational Education Training	1
057 - Job Skills Training Directly Related to Employment	0
058 - Education Directly Related to Employment - No HSD/GED	0
059 - Satisfactory School Attendance For Individuals - No HSD/GED	0
060 - Providing Child Care to TANF Clients participating in a Community Service program	0
062 - Other Work Activities	5

Karuk Tribal TANF Program

WPR - Monthly Summary for 5 / 2017

07/20/2017

Type of Family for Work Participation

One parent families	16
Two parent families	9
Child Only Family	20
Total Cases Reported for this Period	45

Current Case Load by County

Humboldt County	5
Siskiyou County	39
<u>*Total Cases: 44</u>	

Work Participation for All Families

Cases that did the hours required	15
Cases required to work	22
Work Participation Rate	68.18 %
2016 Work Participation Rate is 38%	

Current Case Load by Staff

ABALLARD	1
KKING	5
LAUBREY	11
MCHARLES	18
RBAILEY	6

Client TANF Payments

Total Cash Assistance Payments	\$30,667.00
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Current AOD Case Load

CHOSTLER	4
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Number of Clients Participating by Activity Type

049 - Unsubsidized employment	8
050 - Subsidized Private Sector Employment	0
051 - Subsidized Public Sector Employment	0
052 - Work Experience	1
053 - On-the-Job-Training	0
054 - Job Search - Job Readiness	1
055 - Community Service Programs	1
056 - Vocational Education Training	2
057 - Job Skills Training Directly Related to Employment	1
058 - Education Directly Related to Employment - No HSD/GED	0
059 - Satisfactory School Attendance For Individuals - No HSD/GED	1
060 - Providing Child Care to TANF Clients participating in a Community Service program	0
062 - Other Work Activities	18

Karuk Tribal TANF Program
WPR - Monthly Summary for 5 / 2017
Yreka TANF Office

Type of Family for Work Participation

One parent families	11
Two parent families	4
Child Only Family	12
Total Cases Reported for this Period	27

Current Case Load by Site

Humboldt County	5
Siskiyou County	39
<u>*Total Cases: 44</u>	

Work Participation for All Families

Cases that did the hours required	9
Cases required to work	14
Work Participation Rate	64.29 %

2016 Work Participation Rate is 38%

Current Case Load by Staff

ABALLARD	1
KKING	5
LAUBREY	11
MCHARLES	18
RBAILEY	6

Client TANF Payments

Total Payments	\$19,080.00
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Number of Clients Participating by Activity Type

049 - Unsubsidized employment	7
050 - Subsidized Private Sector Employment	0
051 - Subsidized Public Sector Employment	0
052 - Work Experience	0
053 - On-the-Job-Training	0
054 - Job Search - Job Readiness	1
055 - Community Service Programs	1
056 - Vocational Education Training	0
057 - Job Skills Training Directly Related to Employment	0
058 - Education Directly Related to Employment - No HSD/GED	0
059 - Satisfactory School Attendance For Individuals - No HSD/GED	1
060 - Providing Child Care to TANF Clients participating in a Community Service program	0
062 - Other Work Activities	10

Karuk Tribal NEW Program
July 2017 - June 2018
Active Cases as of 07/20/2017

PROGRAM TOTALS	Total number Orleans Clients:	0
	Total number Happy Camp Clients:	0
	Total number Yreka Clients:	0
	Total number of cases program wide is	2

PROGRAM ACTIVITIES	<ul style="list-style-type: none"> 0 - ABE/GED - Adult Basic Education/General Education Degree 1 - OST - Occupational Skill Training 1 - PSED - Post-Secondary Education 0 - OJT - On the Job Training 0 - WEX - Short-Term 0 - WEX - Long-Term 0 - JRT - Job Readiness Training 0 - JS - Job Search 0 - JDJP - Job Development & Placement 0 - JRS - Job Retention Services
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PROGRAM EXPENDITURE	2018 N.E.W. Program Grant Award Amount: \$39,154.00 2018 Total Expenditures To-Date: \$3,530.00 <hr/> 2018 N.E.W. Program Grant Amount Remaining: \$35,624.00
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Karuk Tribe 2017 LIHEAP Expenditure Report

07/20/2017

EXPENDITURES TO-DATE

	<u>2017 Budget</u>	<u>2017 Actual</u>	
Total 2015 LIHEAP Expended-To Date:	31,074.68	<u>\$26,563.43</u>	85 %
Total Heating Assistance Provided:	\$19,847.60	\$25,814.43	130%
Total Cooling Assistance Provided:	\$2792.10	\$0.00	0%
Total Weatherization (A/C) Assistance Provided:	\$2792.10	\$0.00	0%
Total Weatherization (Heating) Assistance Provided:	\$2792.10	\$749.00	27%
Total Crisis Assistance Provided:	\$2792.10	\$0.00	0%

Funding Remaining: **\$4,511.25**

TYPE OF ASSISTANCE RECEIVED/ # OF HOUSEHOLDS

Total # of Households receiving Heating Assistance:	74
Total # of Households receiving Cooling Assistance:	0
Total # of Households receiving Weatherization (AC) Assistance:	0
Total # of Households receiving Weatherization (Heating) Assistance:	1
Total # of Households receiving Crisis Assistance:	0

HOUSEHOLD SIZE SERVED

Household Size 1 =	28
Household Size 2 =	16
Household Size 3 =	12
Household Size 4 =	14
Household Size 5 =	6
Household Size 6 =	2

Karuk Tribe 2017 General Assistance Expenditure Report

EXPENDITURES TO-DATE

Total 2017 General Assistance Expended-To Date:	\$92,932.44
Total Emergency Assistance Assistance Provided:	\$17,809.01
Food Assistance:	\$11,074.41
Clothing Assistance:	\$4,576.22
Shelter Assistance:	\$2,158.38
Total GAWEP Assistance Provided:	
Total In-Home Health Assistance Provided:	\$39,763.00
Total Burial Assistance Provided:	\$34,598.43

TYPE OF ASSISTANCE RECEIVED/ # OF HOUSEHOLDS

Total # of Households received Emergency Assistance Assistance:	86
Food Assistance:	53
Clothing Assistance:	24
Shelter Assistance:	9
Total # of Households received GAWEP Assistance:	0
Total # of Households received In-Home Health Assistance:	85
Total # of Households receiving Burial Assistance:	24
Total # of Households received GA Assistance Assistance:	198

HOUSEHOLD SIZE

Household Size 1:	0
Household Size 2:	38
Household Size 3:	10
Household Size 4:	6
Household Size 5:	0
Household Size 6:	1

**Karuk Tribe
2017 CSD Expenditure Report**

EXPENDITURES TO-DATE

Total 2017 CSD Funding Budget:	\$19,320.00
Total 2017 CSD Expended-To Date:	\$3,624.96
Total Food Assistance Provided:	\$2,268.89
Total Clothing Assistance Provided:	\$940.20
Total Shelter Assistance Provided:	
Total Special Needs Assistance Provided:	\$297.52
Total Crisis Assistance Provided:	\$118.35
<hr/>	
Total 2017 CSD Funding Remaining:	\$15,695.04

TYPE OF ASSISTANCE RECEIVED/ # OF HOUSEHOLDS

Total # of Households receiving Food Assistance:	11
Total # of Households receiving Clothing Assistance:	4
Total # of Households receiving Shelter Assistance:	0
Total # of Households receiving Special Needs Assistance:	0
Total # of Households receiving Crisis Assistance:	1

Dora Bernal
Human Resource Director
Tribal Council Report
July 27, 2017

Hires:

- KTHA Summer Youth: Jordan McCartney, Malford Harrison, Aarika Croy, Emmylia Croy, Micaela Escobar, Hazel Hockaday, and Maricela Rodriguez
- Youth Education & Outreach Service Specialist – Orleans – Michael Dyer
- Summer Food Program Youth Coordinator: Angelica Garrison – HC; Devan Wylie - Yreka
- Water Resource Technician II – Tamara Lightle
- Water Resource Technician I – Lawrence Alameda
- KTHA Construction Crew Member I – Walter Johnson
- KTHA Family Services Assistant – Beverly Chavez
- Peekaavichvaan Youth Technician: Luis Neuner, Nick Hillman, Josa Talley, Tucker Welter, Manuel Mendes, Emma Boykin, Clarissa Readen and Jason Mitchell
- Rain Rock Casino – General Manager - Eddie Lynn

Interviews/Advertisements Pending:

- July 7, 2017 – Interview Prescribe Fire and Fuels
- July 14, 2017 – Interview Finance Assistant – KCDC
-

Notary: Performed 4 notaries Two tribal related and two not \$20.00

Action Items:

1. Approval of job descriptions: None at this time
2. Approval to waive policy to allow new hire to carry accrual over to new position department.

Meetings/Training/Other:

- July 6, 2017 – live scan and orientation with new employee in Yreka
- July 7, 2017 – 21st Karuk Tribal Reunion Meeting – finalized
- July 10, 2017 – Gaming Commission Meeting / wall inspection
- July 12, 2017 – Personnel meeting with Education
- July 19, 2017 - Meeting with AVI insurance renewal

Policies: Ongoing discussions

- In-house drug test – Meeting with DNR (fire crew)



KARUK TRIBE JUDICIAL

Administrative Office

Phone: (530) 841-3143 # 6503 • Fax: (530) 842-4889
 1836 Apsuun • Post Office Box 629 • Yreka, California 96097

COUNCIL REPORT 7/27/2017

I. COURT HIGHLIGHTS/UPDATES

Court Development Activities:

Deliverables\Tasks\Activity-Updates:	
Tribal Court Assessment Phase V	TTA call with Ada and Dana- June 21, 2017 regarding progress to strategic plan revisions and updates towards recommendations.
Activity Performed	
<ol style="list-style-type: none"> 1. <i>Equipment</i>: Continue to work with Eric Cutright, Director IT Department regarding video conferencing. Currently preparing to purchase the GOTOMEETING Conferencing Kit. 2. <i>Equipment</i>: Discussed with Eric Cutright, Director IT Department regarding upgrades to computers and related equipment. 3. <i>Equipment-Court Case Management</i>: Second quote received from Full Court Enterprise 4. <i>Court Safety & Security</i>: Chief Bowles and his staff have confirmed Active Shooter Training for Judicial Staff to be held on August 16, 2017. 5. <i>Policies, Procedures & Code Development</i>: This administrator worked with consultants, Wiseman and Krieger pertaining to the revisions to Rules of Court. 6. <i>Personnel & Positions & Policies and Court Staff Training</i>: This Administrator will be taking a summer course beginning August 21, 2017 from the University of Tulsa, College of Law-Legal Writing as a funded recommendation-component of the “Building capacity by obtaining training for judicial writing, court administrator etc. 7. <i>Court Operations and Management</i>: <ol style="list-style-type: none"> a. Build collaborative relationships and interagency partnerships with local and state providers b. Increase strategies to educate the public about the court, the role of the judiciary, tribal ordinances, court rules and procedures, and other matters. 	

Court Activities:

1. June 26th Docket- Correspondences with Judge, Coordination of the 7 cases in Youth Wellness Court.
2. Met with Siskiyou Superior Court Judges and Court Executive Officer, introduced Judge Pro Tem Wiseman.
3. Coordinated and attended 2 Youth Wellness Court Team Meetings.
4. Attended Call regarding presentation for Family Law Self Help Conference Panel.

Court Opened and Closed Cases:

FY	Opened	Closed
2012	35	19
2013	10	11
2014	5	5
2015	4	1
2016	5	2
2017	8	0
SUB-TOTAL	67	38
2006	7	Not recorded as of yet
2007	9	Not recorded as of yet
2008	7	Not recorded as of yet
2009	10	Not recorded as of yet
2010	27	Not recorded as of yet
2011	26	Not recorded as of yet
TOTAL	180	

II. Administrative Grant Related Activities:

- Regular daily meetings/supervision with OVC and OJJDP staff pertaining to grant activities.
- Regular meetings/supervision with Program Coordinator, Pikyav D.V. services pertaining to OVAW grant activities.
- Worked with Patricia Hobbs, Director Child and Family Services, pertaining to order of the community resource guide the Youth Wellness Court has drafted for the YAVPAANAV.
- Checked with KCDC twice pertaining to the Victims Services Program Brochure- KCDC will publish. (Hope to have copies for distribution at reunion).
- Correspondences with National Criminal Justice Training Center of Fox Valley Technical College (NCJTC) and the Office for Victims of Crime (OVC) pertaining to Privacy Certificate.

III. GRANTS AND PROGRAMS ADMINISTERED BY JUDICIAL SYSTEM

GRANT#1: CTAS 2012 –TW-AX-0023-DOJ/OVAW Grants to Tribal Governments Program

Program Code: 5094-05 **Awarded \$725,366.00 Term Dates:** 10/1/2012 -03/31/2017
Extended to 09/30/2016: Extended to 03/31/17: Extended to 09/30/2017.
Month to Date: \$4,486.18 **Year to Date:** \$120,112.21 **Unencumbered Balance:** \$25,696.87 (83% spent)

Project Title: Karuk Transitional Housing Program

Objectives: To provide Transitional Housing assistance for eligible victims’ of domestic violence, dating violence, sexual assault or stalking

Deliverables/Tasks Updates for Month of May:

1.) # of bed nights	253
2.) # of Victims/Served	13
3.) # of Services Provided	(35 transportation no children and 31 transportation for victims with children)(40 peer counseling)(6 house meetings)(0 referral)(0 access to cultural activities)
4.)Inquiries/applications out/applications in	5 (inquiries)/4 (applications handed out)/ 2 (applications turned in)
5.) Coordinated Community Response Meetings	Partner-NCTCC-Non-profit, non-governmental; Tribal Victim/Court services organization; Pikyav Advisory ; Partner-SisQ D.V& Crisis Center; D.A.’s Round Table/Humboldt County- Law Enforcement(local/state) Tribal Court/State Court Forum-(court/local/state/tribal) Karuk YavPaAnav -Social Service Organization
6.) Trainings	0
7.) Event Attended	1 Staff Meeting

GRANT#2: G-16QNCAVPS- Family Violence Prevention Services Program

Program Code: 5052-03 **Awarded \$53,075 Term Dates:** 10/1/2016-09/30/2018
Month to Date: \$1,678.30 **Year to Date:** \$24,225.49 **Unencumbered Balance:** \$28,450.51 (47% spent)

Project Title: FVPSP **Objectives:** Provide assistance to eligible victims of family violence & deliver outreach & education.

Deliverables/Tasks Updates for Month of May:

1.) #of Victims/Survivors Served	6
2.) # of Support Services Provided	6
3.) Training	Sacramento CRIHB; S.A. Human Resource Training-Culturally Informed Care
4.) Referrals	1 received and 6 out

GRANT#3: CTAS 2014–TW-AX-0040-DOJ/OVAW Grants to Indian Tribal Governments Program

Program Code: 5094-11 **Awarded:** \$543,525.00 **Term Dates:** 10/1/2014-09/30/2017
Month to Date: \$5,325.01 **Year to Date:**\$123,291.67 **Unencumbered Balance:** \$167,821.26

Project Title: Karuk Tribal Judicial System Pikyav D.V. Services Program

Objectives: Increase access & availability of culturally appropriate counseling/support and advocacy services to eligible victims and provide culturally relevant outreach, awareness and educational activities to the teen population and Tribal community; Provide assistance to eligible victims of domestic violence, dating violence, sexual assault or stalking who need assistance with legal issues that are a result of the abuse.

Deliverables/Tasks Updates for Month of May:

1.) Victims/Survivors	6
2.) # of Services Provided 2.5) # of Referrals	8 (2 advocacy) (1 court accompaniment) (3 victim advocacy) (2 transportation legal)
3.) Screenings	Not reported this month by program staff
4.) Community Education	22
5.) CCR	1. Pikyav DV Advisory Committee 2. NCTCC
6.) Outreach Activities	
7.) Healthy Relationship-School Talking Groups	(4)students –groups/Orleans, Junction and Happy Camp Elem

GRANT#4 2015 VRGXXK048-DOJ/OJP/OVC-Tribal Victim Assistance Program

Program Code: 5094-13 **Awarded:** \$353,757.00 **Term Dates:** 10/1/2015-09/30/2018
Month To Date:\$3,698.16 **Year to Date:** \$60,138.18 **Unencumbered Balance:** \$199,344.75

Project Title: Tribal Victim Assistance Program

Objectives: 1.) Collaborate with key stakeholders to achieve a victim centered response, 2.) Identify critical needs of crime victims and gaps in existing community response, 3.) Collaborate with technical assistance provider and other grantees throughout the life of the project

Deliverables/Tasks Updates:

1.) Recruit, interview, hire and train staff	Completed Rudy Aguirre, Tribal Liaison started 4/4/17
2.) Attend Required CTAS/OVC trainings and orientations.	Completed-Administrator and Fiscal attended February 1st and 2nd, 2016,and PA 7 (Office for Victims of Crime): February 3rd and 4th
3.) Intake/Screenings-Victims served	(2) clients (6) Services provided (1) transport (1) Referral
4.) Areas of Service	Every other Wednesday Beginning July 5 th Happy Camp and July 12 th Orleans
5.) Collaboration/partnerships 6.) Outreach/Education	Met with SDVCC Worked on Reunion materials-elder abuse and victim services program information. contact information.

GRANT#5: 2015 DCBC 0012-DOJ/OJP/OJJDP-Tribal Juvenile Justice Wellness Court

Program Code: 5094-14	Awarded: \$ 320,000	Term Dates: 10/1/2015-09/30/2018
Month To Date: \$2,525.42	Year to Date: \$75,559.42	Unencumbered Balance: \$173,746.01

Vision Statement: Empowered tribal youth and families that have taken control of their destiny, they are utilizing their culture and traditional support systems.

Mission Statement: Provide access to culturally responsive behavioral health/ support services and activities to eligible Karuk Youth and their families who are out of balance, with their mind, body and spirit.

Goal 1: *Design an operational Tribal Juvenile Healing to Wellness Court Program that offers culturally informed, holistically structured and phased alcohol and drug abuse treatment and rehabilitative services, to eligible at-risk involved tribal youth within 36 months* **Objective 1(A)** *By the end of 36 months 45 low risk juvenile offenders and re-entering offenders residing within Karuk communities will have been provided culturally appropriate Juvenile Wellness Court Program Services.*

Deliverables\Tasks\Activity-Updates:

Activity Performed
<ul style="list-style-type: none">➤ Continued updates to the The Yav Pa Anav Resource Guide➤ Attended Monthly Karuk Education Department Meetings➤ Attended Wellness Court Team Meetings➤ Youth Wellness Compliance Officer Program Data collection/Case management➤ Worked on gathering all relevant information for preparing Court Progress Reports for June Court Hearings➤ Attended Court Hearings
Youth Wellness Compliance Officer Program Data
7 Youth total enrolled in Youth Wellness Program Compliance Officer and staff have been in constant contact with our youth to ensure they are complying with school requirements and good behavioral standings and the terms of their individual plans.



Sandi Tripp

Department of Transportation Director

For Council Meeting on June 27, 2017

Reporting Period – May 26, 2017 to June 20, 2017

TRIBAL TRANSPORTATION IMPROVEMENT PROGRAM (TTIP) PROJECT SUMMARIES

Project Title: Red Cap Road Bike Way

Phase 1 - Complete 2015

Phase 2 –This Project is basically complete...there are just a couple of punch list items that will be completed by the end of the month.

Description: Reconstruct Red Cap Road - shoulder widening pedestrian and bicycle safety.

Status: In Process - Fully funded through a grant from FHWA TTP Safety Funds and State of California Dept. of Transportation and Karuk Tribe TTP Annual Allocation.

Project Title: Happy Camp Complete Streets Project

Description: Reconstruction - Safety Project

Status: In Process – As you are aware this project is located on SR96 in Happy Camp from the west end of town at the intersection of Second Avenue and SR 96, to the east end of town at the intersection of Old Highway 96 and SR96. We have developed a website for this project please check it out when you have a chance: <https://www.happycampcompletestreets.com/>

The ATP Team met through a conference call and on July 12, 2017. We the action item matrix, the outcome of the HC Elem. School open house meeting, the Karuk Tribe Reunion and project schedule to them about the project and we had a really positive response. We are staying on schedule as noted in the matrix that I submitted to Tribal Council last month.

Schedule Update:

- August 24, 2017 (3:00 pm): Presentation to Karuk Tribal Council in Happy Camp
- August/September 2017: Community Outreach at Back to School Nights
- October 11, 2017 (4:00 pm): Presentation to Siskiyou County Local Transportation Commission to provide (ATP)Program update
- October 17, 2017: Project Team Meeting - teleconference
- March 2018: Most Likely Call for Projects ATP 2019
- June 2018: ATP Application Due

I am very optimistic about this project as SB1 passed not long ago and the ATP program is slated to receive \$100 million dollars more per year than has been received in the past.

Plan for completing this project by 2020-2022:

Project Title: Orleans Community Safety Corridor Project

Description: Planning

Status: In Process

As you may recall this project has several anticipated phases, the first phase of the project is entitled the Orleans Community Center Connectivity Project (OCCC), this project is associated with the three acre parcel in Orleans (the old Hotel Property) that we received a Caltrans grant to complete. As noted last month, we now have all the core team in place; the Karuk Tribe, Caltrans, Eckert Environmental, Local Government Commission and GreenDOT Transportation Solutions. During this reporting period we worked with the Team to review Caltrans' ROW on Hwy 96 in Orleans. It turns out that Caltrans only have prescriptive ROW on the property from the Bridge in Orleans to Wilder Gulch. This won't be an issue; we will just have to ensure that we solicit for community acceptance of the project.

We are planning on meeting one more time with the Advisory Group to discuss the current conditions vs. the proposed options for change within the project site. We are currently coordinating a Charrette/Design Fair for the dates of September 12-15, 2017. We look forward to Tribal Councils input during that process. Our Project Website is up and running....please take the opportunity to review the website: <https://www.go-orleans.com/>

Definition: Prescriptive Rights

Prescriptive rights (aka implied dedication) are a right over the area used and maintained by the public. These are unwritten rights established by use by the public, over time. Typically, they extend from top of a road cut on one side of the road, to toe of fill on the other. If there are no distinct tops and toes, the limits are what are maintained (by Caltrans, in this case). Fences placed by landowners, highway signs, and utility facilities do not necessarily define the limits of prescriptive rights for a public way. Their location may coincide with the limits of the rights for a public way, but they don't necessarily define it. It could be that fences fit the edges of a strip left over when the adjoiner's deeds are plotted, but they often do not, being placed randomly. Utility facilities are placed where the utility companies think the edge of the public way is, or at some minimum distance from the road.

Sharps Road Project

Description: Construction

Status: In Process

The portion of Sharps Road that was funded by TTP funds has been completed. I received all of the certified payroll and recently submitted for payment. This project is complete.

ICDBG - Karuk Tribe Family Services Center

Description: Planning/Bid Development

Status: In Progress

Travois Architecture and Blackwolf Construction were awarded the bid. **Tasks are moving along on schedule and on budget.**

Emma Lee is a pleasure to work with and she is doing a great job managing this ICDBG project. I'm glad to be part of the team. This project is on track for a timely completion.

Project Title: 2% Planning

1. General Project Coordination and Planning Efforts

Status: In Process

We now have our On-call Engineering Company, Red Plains Professional, on contract and I am currently working with them to complete a revised DSR document for our ERFO Project.

2. Update of the Karuk Tribe Long Range Transportation Plan (LRTP)

Status: In process and near completion- The Karuk Tribe DOT is working on updating the current LRTP. We are still waiting for the maps etc., I don't expect to ever work with this company again.

3. Karuk DOT Committee Participation:

Attended QA/QC TTPNFI Advisory Team Meeting; Member participant Tribe on the National Tribal Transportation Program Coordinating Committee Meeting (TTPCC), North Coast Tribal Transportation Commission meeting (NCTTC), HCAOG Technical Advisory Committee (HCAOG TAC), FHWA Safety Management System Steering Committee (SMS Steering Committee), Karuk Resources Advisory Board Meetings (KRAB), Caltrans Native American Advisory Committee (NAAC), Siskiyou County LTC Social Services TAC, Meeting with National Transit Data Base Rep., met with UC Berkeley Tech Transfer/Transportation Safety Assessment.

Project Title: Road Maintenance

Road maintenance funding provides staff and operational coverage for facility maintenance activities. During this reporting period the crew has accomplished multiple maintenance projects. Currently they are working on:

Activities:

- Equipment maintenance and painting
- Assisting with emergency repairs on Itroop Road.
- Performed equipment inspections for potential purchase and obtained quotes.
- Assessing storm and snow removal damage to Tribal transportation facilities.
- Identifying departmental equipment needs and obtaining quotes for equipment as identified.
- Winter maintenance and snow removal in Yreka and Happy Camp areas, equipment repair and maintenance, street sweeping, debris and brush removal from roadside and gutters, minor roadway patching, curb painting.
- Road repair and crack seal on all routes within the Yreka KTHA Housing community.

Program	Code	Total Budget	Expensed to date	Balance	% Expended
Federal Highway Administration (FHWA)	2231	\$2,086,894	\$1,043,201	1,043,652	49.9%
Term Dates	Total Months	Month # for report period	# Months Remaining	% Completed.	Extension Option Y/N
10/1/16 – 9/30/17	12	9	3	78%	Allows for annual carryover of all unused TTP funds
Progress Report Due Date	Completed?	Date Completed.	Fiscal Report Due Date	Completed?	Date Completed
6/30/2017	yes	May 2017	6/30/2017	yes	May 2017

Action Items:

Action Item #1 – No Action Items at this time.

Sara Spence
Executive Director
Council Meeting Report
July 27, 2017

Yreka NAHASDA Cooperative Agreement Amendment

Steve Baker has confirmed receipt and is reviewing the most recent version of the document. I think we are close to wrapping this up.

FY 2018 Indian Housing Plan

The IHP was approved by the Board and Council on July 11 and submitted to HUD July 14 ahead of the deadline. HUD has confirmed receipt and is reviewing the plan for compliance.

Old Computer Center Space

On May 2 Karen Derry requested approval to utilize the space to run a second classroom; the Board agreed to move forward in this direction at the May 15 BOC Meeting.

I gathered comparable lease rates, and calculated the cost to rent the facility would be \$662.84/month which is \$0.77/square foot for 858.6 square feet of space. Head Start would cover routine maintenance and their utilities. When I submitted that information to Karen on June 29 she stated the Head Start program did not have funds to support the costs. She followed up that she had identified a funding source to expand/build a new facility so I assumed that meant they were no longer interested.

At the July 11 Quarterly Meeting, the Council expressed an interest in renting all or half of the building at the same per square foot rate to have additional office space in Yreka for staff. When I informed Karen of that, she stated that she did not want to lose the space and was going to look into other options for covering the rental fee. I told her that would have to come back to the Board since there were other avenues pursued after her initial declination to pay. I provided that information to the Board (including our Council representatives) on July 12.

Afterward, I was informed by Robert Super that the Tribe would now like to utilize the space to start a daycare facility in Yreka and offer 24 hour childcare for the fluctuating schedules of the upcoming casino staff.

Karen is ready to take occupancy and be setup for this coming school year. I do not know what her timeline is for the additional funding that would allow her to vacate the computer center down the line. I do not know how prepared the Tribe is to begin daycare services. I will talk to the Board about it further Monday.

Land Acquisition / Orleans Water

A full memo outlining the current options for Orleans was distributed to the Council and Board on July 12. The offer for the Orleans RV Park was accepted, and we have entered escrow. The inspection is scheduled for July 26. The Tribe is considering a cost share agreement to utilize some of the homes for workforce housing needs.

David Tidwell has been accepted to appraise the Delaney North parcel. He will have the report completed and returned to us by August 21. His visit to the property is tentatively scheduled for the first week of August, he has requested that someone with historical/cultural knowledge of the area and Tribe be present, I have requested that Leaf be present. On July 14 Josh, Fatima, Leaf, and I discussed the land issues in Orleans and the different options before the Tribe and Housing, specifically the potential purchase of this parcel after it is appraised. Which entity purchases it will depend on the intended use of the land, if it is not for affordable housing then we cannot contribute funding.

The last consensus of the KTHA Board of Commissioners was to proceed with the acquisition of the RV Park and invest our currently allocated funding and efforts on that parcel first, followed by vacant lands owned by KTHA before purchasing any additional properties.

Land Acquisition / Happy Camp

I have requested Ann to have her staff order the appraisal of this parcel, just in case, the land owner decides to sell. We have been contacted by another private party with four parcels potentially for sale up Indian Creek.

New Market Tax Credits (Happy Camp Resident Center)

Trista has received two investor offers that are under review to determine next steps in this process. The best option is from Capital One at \$0.86 and an unprecedented \$85,000 legal subsidy. I am guessing our past performance history and the Tribe's capacity is the reason we continue to receive such wonderful terms from our potential investors. If you recall on the housing tax credit deal, we received the highest pricing ever paid at \$1.01 so I take that as a compliment.

Karuk Homes I

We are now in the final phase of the tax credit project with an expected early delivery of 3 units in July and the remaining 3 on schedule in August. We will move our property management compliance over to Barker Management on August 1.

The Yurok Tribe will be on site Tuesday, August 1 to discuss our tax credit project, and tour the homes. We will begin at 10:30am in Happy Camp, have lunch and then go to Yreka where Lauren DuCharme our architect from Travois will join us to tour the homes and Wellness Center. If Council/BOC can make it you are invited to join in since they do have Council Representatives coming; the agenda is attached.

Lease Purchase Conveyance

We are still working toward the conveyance of two lease purchase units in Yreka. One is on a lot not included in the Master Lease. It will be handled the same as the previous lot with the Tribe approving the documents. The second is on a lot covered under the Master Lease.

NAHASDA Reauthorization / Budget Projections

Our final grant award amount was issued at \$3,900,912. We are still awaiting the grant documents and availability of the funding in LOCCS. We continue to monitor the updates from Ed regarding NAHASDA Reauthorization (BUILD Act) and potential 2018 funding amounts. The last document released suggested that funding be at the same level as 2017 through 2022. That bill has language capping appropriations which would NOT be a good thing since it would be hard to reverse in the future so that will be disputed as it goes through markup and reviews.

Annual O-Link Negotiations

This meeting will be held on July 27 at the Wellness Center.

Yreka Office Building

The Council asked at the last meeting for some information on what the potential to expand the Yreka Building on Apsuun would be. Doug has reviewed the as built drawings and based on the site and infrastructure surrounding the building, the attached outlines where offices could be added including estimated costs.

Training

The Board Roles and Responsibilities Training is scheduled for August 23, 2017 at 9am in Happy Camp.

I submitted a Training Request to ONAP for Construction Management Training; we have several new staff who could benefit from that training as well as staff who could use the refresher. I have not heard back yet.

Personnel

We are testing/interviewing for the Executive Assistant position today! We recently advertised for an On Call / Temporary Construction Laborer to help get that crew back up and running since two of the three are out on injuries.

Policy Edits

Still on the list of items to work on once things slow down.

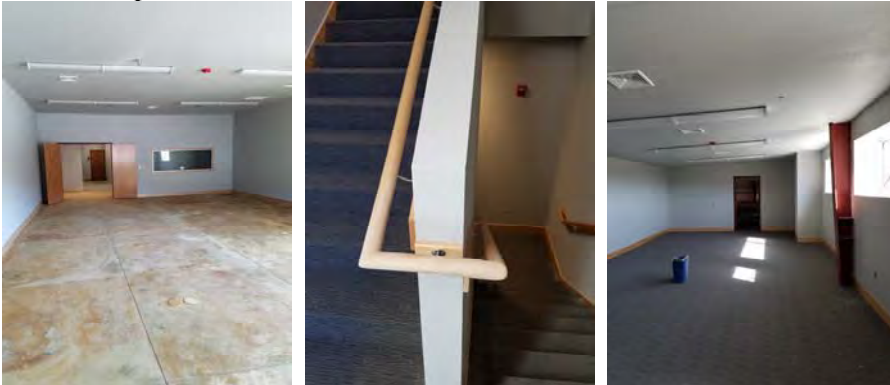
Karuk Homes I:

92% Complete, Scheduled Completion 8/31/2017



Wellness Center Phase II:

100% Complete June 30, 2017



Second Avenue, Two One Bedroom Units:

Force Account Crew Project: Work began February 20, on hold for staffing.



Rice Lane Home Replacement: Demolition is complete; home is in production at the factory for anticipated delivery in August.



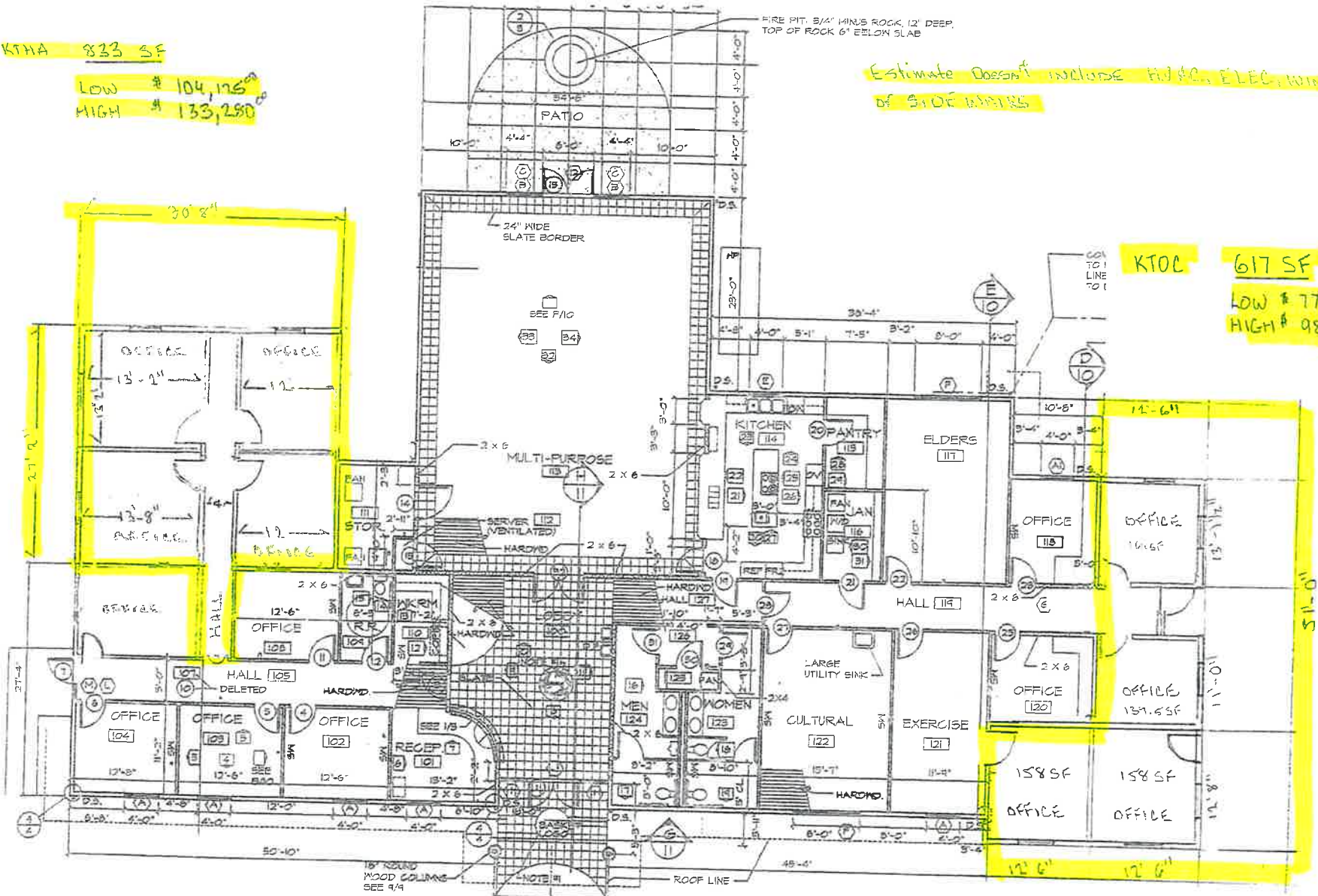
KTHA 833 SF

LOW # 104,126⁰⁰
HIGH # 133,290⁰⁰

Estimate Doesn't include H.V.A.C., ELEC., WINDOW, etc.
OF STUP WALLS

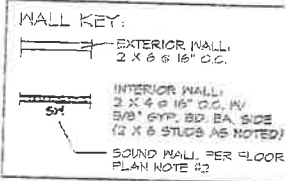
KTOC 617 SF

LOW # 77,125⁰⁰
HIGH # 98,720⁰⁰



AN NOTES
 RECESS FOR OWNER'S PLAQUE,
 8\"/>

FLOOR PLAN
 SCALE: 1/8" = 1'-0"



ACCESSIBILITY NOTE:
 ALL WORK SHALL COMPLY WITH THE AMERICANS WITH DISABILITIES AND THE INTERNATIONAL BUILDING CODE ACCESSIBILITY CHARTER PARTS: NEW OUTLETS, SWITCHES, THERMOSTATS AND

**Emma Lee Perez – Contract Compliance Report
For Council Meeting on July 27th, 2017
Reporting Period June 15th - July 20th, 2017**

Consent Calendar: Attached

Project Title: Department of Community Services and Development

Deliverables/Line Items:

Salaries and Wages-The Karuk LIAP Administrator salary will be charged to the program at 15%.

Education Tutoring Program/Tutoring - The costs included in the expense line item is for support for tutoring services in the Education Program.

Youth Winter Warmth- The Karuk Tribe has determined winter needs for youth in low-income families.

Youth Physical Activities- The Karuk Tribe has determined a need for physical activities (Flag Football, Basketball and Baseball) for youth.

Elders Community Needs – Funds will support Elders activities; community gardens, basket weaving.

Safety Net Services- The Karuk Tribe has funding for safety net services to support for food vouchers, rent/shelter vouchers, emergency utility payments and emergency clothing allowances.

Senior Nutrition Program Support- The Karuk Tribes Senior Nutrition Program provides homebound and mobile senior citizens and their companions with one nutritious meal per day.

Achieved during report period:

Funds continue to support team sports, safety net services for LIHEAP program and partial wages of the LIHEAP coordinator. The next report is due: July 20th, 2017

Expenditure/ Progress Chart –

Program	Code	Total Budget	Expenses to date	Balance	% Expended
CSD	6063-13	\$42,000	\$15,937.04	\$25,937.96	38%
Term Dates	Total Months	Month # for report period	# Months Remaining	% Completed.	Extension Option Y/N
01/01/2017-12/31/2017	12	6	6	0%	Y
Progress Report Due Date	Completed?	Date Completed	Fiscal Report Due Date	Completed?	Date Completed.
07/20/2017	Yes	7/19/2017	07/20/2017	Yes	07/19/2017
Comments:					

Project Title: National Science Foundation – Language Grant

Deliverables: Project Goal #1: The project will bring together fluent Karuk language speakers for six meetings to which they and other members of the Karuk language community will bring

audio recordings, photographs to be described and/or Karuk language materials that they would want to donate to the Karuk Language Archives.

Project Goal #2: The second goal involves archival processing of the materials created by the Karuk Tribe’s Language Program. The PI will write a finding aid to be published on the Karuk Dictionary and Texts website for the Tribe’s materials using *Describing Archives: A Content Standard* (2013), the guide book for writing archival finding aids, and the PI will write a finding aid for the Karuk language materials created and collected by the Karuk Tribe’s Language Program.

Expenditure/ Progress Chart – separate chart required for each grant

Program	Code	Total Budget	Expenses to date	Balance	% Expended
NSF-Language	4063-00	\$100,000	\$81,358.09	\$18,641.91	81%
Term Dates	Total Months	Month # for report period	# Months Remaining	% Completed	Extension Option Y/N
06/15/2015 -11/2017	18		4	0	
Progress Report Due Date	Completed?	Date Completed.	Fiscal Report Due Date	Completed?	Date Completed.
06/2017	Yes	N/A		No	N/A
<u>Comments:</u>					

Achieved during report period:

The NSF Language grant is moving forward, the objectives are being met and all reports have been filed in a timely manner. One of the most requested form of archival supplies for Karuk language scholars’ personal language collections has been digitizing audio. Susan has identified a local service that will digitize recordings for \$30 per recording and is working with Karuk language scholars to get that process going.

Project Title: Indian Community Development Block Grant (ICDBG)

Deliverables: To construct 4680 square foot Family Services Center.

Expenditure/ Progress Chart – separate chart required for each grant

Program	Code	Total Budget	Expenses to date	Balance	% Expended
ICDBG	5087	\$605,000	\$143,056.10	\$461,943.90	24%
Term Dates	Total Months	Month # for report period	# Months Remaining	% Completed	Extension Option Y/N
10/1/2016- 9/30/2019	36			0	Yes
Progress Report Due Date	Completed?	Date Completed.	Fiscal Report Due	Completed?	Date Completed.

			Date		
11/15/2016	Yes	11/14/2016	03/30/2017	Yes	03/30/2017
Comments:					

Achieved during report period:

ICDBG – Family Services Center

Progress continues on the Family Services Center, the plans were submitted to Siskiyou County June 1st. The County indicated that they are getting caught up on their plan review so we anticipate beginning construction early August. Securing the site during construction continues to be a concern.

FEMA-

Compliance received notification from Cal OES that FEMA has approved our Request for Public Assistance. Compliance is working with FEMA to complete the Project Worksheets (PW) which are used to develop cost estimates for reimbursable projects. FEMA has received all of the information they need to complete the PW and said they were wrapping up the narrative this week. The PW will be submitted to FEMA for review and approval. Lastly we will receive a notice that we are able to draw down funds.

Submitted,

Emma Lee

Contract Compliance Specialist

Information Technology Council Report

Eric Cutright, July 20, 2017

Pending Action Items:

- Request to rescind Resolution 17-R-025 and cancel Agreement 17-A-014

Expenditure/ Progress Chart – IT Dept Indirect Budget July 20, 2017

Program	Code	Total Budget	Expensed to date	Balance	% Expended
IT Systems	1020-15	\$347,888.44	\$316,853.15	\$31,035.29	91.08%
Term Dates	Total Months	Month # for report period	# Months Remaining	% Completed.	Extension Option Y/N
10/1/2016 to 9/30/2017	12	9.5	2.5	79%	N
Comments:					
This is the budget to maintain the IT Department and the IT resources spread throughout tribal offices. The majority of the budget goes to salaries for IT personnel.					

IT Department On-Going Projects:

- The Yreka Medical Clinic exam room telemedicine cart and camera system has been installed and has already been used for patient visits. The Orleans Medical Clinic cart will be deployed soon.
- The data wiring for the Yreka KTHA Wellness Center phase 2 is complete. The IT department assisted KTHA in moving the Yreka computer center to the Wellness Center.
- In an effort to provide streamlined management of our computer systems, and to improve protection against modern threats such as ransomware, the Karuk Tribe has purchased Kaspersky Advanced Endpoint Protection to install on all of our computers. Installation has begun and continues to progress through the various departments.
- In order to complete the installation of internet access to the 30 new homes being built by KTHA in Yreka, the IT department assisted KTHA in contracting with Six Rivers Communications, which has ordered the solar equipment and will perform the installation soon.
- The IT Department is consulting with TANF about the possibility of installing a standby backup generator to provide power to the Happy Camp TANF office.

Project Title: Áan Chúuphan Internet Service in Orleans

Áan Chúuphan Business status as of July 20:

- 9 anchor institutions are receiving complementary service through the USDA grant
- 128 active customers
- 104 customers have internet access installed
- 3 customer in the queue to have service installed
- 21 customers are awaiting radio improvements to receive service

Expenditure/ Progress Chart – Áan Chúuphan Budget July 20, 2017

Program	Code	Income	Expenses	Balance	% Expended
Áan Chúuphan	2661-00	\$122,779.07	\$85,776.25	\$37,002.82	69.86%
Term Dates	Total Months	Month # for report period	# Months Remaining	% Completed.	Extension Option Y/N
10/1/2016 to 9/30/2017	12	9.5	2.5	79%	N
Comments:					
This budget reflects the broadband business operations in Orleans.					

Expenditure/ Progress Chart – USDA Community Connect Grant

Program	Code	Total Budget	Expensed to date	Balance	% Expended
USDA RUS	2061-00	\$1,141,870.00	\$977,118.81	\$164,751.19	85.57%
Term Dates	Total Months	Month # for report period	# Months Remaining	% Completed.	Extension Option Y/N
10/24/2011-10/24/2017	72	69	3	96%	N
Final Report Due Date	Completed?	Date Completed.	Fiscal Report Due Date	Completed?	Date Completed.
11/27/2017	No	3/27/2017	11/24/2017	No	
Comments:					
This grant funds the construction of broadband infrastructure to Orleans.					

Construction and Network Projects:

- In order to serve up to 20 customers who have submitted applications but cannot receive Áan Chúuphan service, I recommend the Karuk Tribe purchase white space radios from Carlson Wireless. Unlike the current radios we use, white space radios use lower frequencies which do not require line of sight. Quotes for the new radios have been requested.

Reimbursement Status:

- \$977,118.81 has been spent. \$930,428.00 has been reimbursed.
- The final reimbursement request needs to be submitted after all expenses are committed, but before November 24. The last day to make purchases on this grant is October 24, 2017.

Project Title: Klamath River Rural Broadband Initiative (KRRBI)

Project Management Services:

- The 2nd quarter progress report was submitted on July 14, 2017.
- The Certificate of Public Convenience and Necessity, or CPCN, issued to the Karuk Tribe to operate as a phone company in California needs to be revised to allow the Tribe to install facilities and conduct CEQA environmental reviews on non-Tribal land. The new tariff has been submitted for Tribal review.
- A new budget is being drafted for review by the CPUC to address changes in the scope of KRRBI. This budget will be sent through the grant review process before coming to the council. This budget will also need to be reviewed by the Yurok Tribe.

Permitting Services:

- A request for easement has been sent to Cal Fire to cross a parcel of land they manage.
- A permit will need to be requested from CalTrans once the CEQA process is complete.
- A revised proposal was submitted on April 28, 2017 to the forestry company Green Diamond Resources (GDR) for permission to install fiber optic facilities near the Pacific coast in their private land.
- A revised proposal to the USDA Forest Service was submitted June 2, 2016. The Forest Service responded on May 16, 2017 with requests for additional information. These requests are being processed.
- An application to Humboldt County for an encroachment permit was submitted on June 10, 2016. Humboldt County acknowledged the application and has started processing.
- An application to California State Lands for a Klamath River crossing permit is being drafted.
- An application to the Northern California Joint Pole Association has been determined to be unnecessary to complete KRRBI. The Karuk Tribe was originally informed by PG&E that joining the NCJPA would be necessary in order to enter into a lease agreement for underground conduit space. PG&E has now stated that joining NCJPA is not necessary for such a lease agreement. Attached are copies of the resolution and the agreement for NCJPA. The application to NCJPA was never full executed or finalized. I recommend the council rescind the resolution and cancel the agreement.

Cultural Review:

- The Karuk THPO and cultural review is complete.
- In order to assist the Yurok Tribe with section 106 compliance for this project, an outside archeologist has been hired. Progress on the cultural report has been made, and the report necessary to complete the Proponent's Environmental Assessment (PEA) is expected near the beginning of August.
- A very small portion of KRRBI will cross Wiyot ancestral territory. The BIA has met with the Wiyot THPOs, and will soon begin formal consultations with the Wiyot governments.

Environmental Review:

- The Proponent's Environmental Assessment (PEA) draft was submitted to the funder, the California Public Utility Commission (CPUC) on October 14. A data request was received on November 15 with extension questions and requests for more information. A response to this data request is in progress, and is waiting on the Yurok Tribe cultural documents.

- Once the lead state and federal agencies, the California Public Utility Commission and the Bureau of Indian Affairs, receive and accept the final PEA, a review of the environmental impact of the entire project will commence. A joint NEPA/CEQA document will then be prepared.

Engineering Services:

- The engineering firm selected for the KRRBI project is Trinity Valley Consulting Engineers (TVCE), which has partnered with the engineering firm N-Com. N-Com plans to make a trip in August to survey the overhead portions of the project, especially in segment 2 along highway 169.
- Wireless engineering primarily consists of distribution for the town of Orick. One location is now the preferred tower site, due to Humboldt County permitting requirements. A reasonable offer for a permanent easement on the property has been prepared and has been presented to the landowner.
- Initial wireless engineering for the tower sites on Antenna Ridge and Orleans Mountain are being drafted.

Expenditure/ Progress Chart – KRRBI – California Advanced Services Fund (CASF)

Program	Code	Total Budget	Expensed to date	Balance	% Expended
KRRBI - CASF	6661-00	\$6,602,422.00	\$515,173.29	\$6,087,248.71	7.80%
Term Dates	Total Months	Month # for report period	# Months Remaining	% Completed.	Extension Option Y/N
10/17/2013-10/17/2020	84	45	39	54%	Y
Progress Report Due Date	Completed?	Date Completed.	Fiscal Report Due	Completed?	Date Completed.
07/10/2017	Yes		At 25% Expended	No	
Comments:					
This grant expands on the Orleans Broadband Project and partners with the Yurok Tribe to provide internet service to several unserved and under-served communities in Northern Humboldt County.					

Report Attachments:

- Cell phone usage report for June 2017 billing period
- Resolution 17-R-025 & Agreement 17-A-014

Karuk Community Health Clinic

64236 Second Avenue
Post Office Box 316
Happy Camp, CA 96039
Phone: (530) 493-5257
Fax: (530) 493-5270

Karuk Tribe



Administrative Office

Phone: (530) 493-1600 • Fax: (530) 493-5322
64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

Karuk Dental Clinic

64236 Second Avenue
Post Office Box 1016
Happy Camp, CA 96039
Phone: (530) 493-2201
Fax: (530) 493-5364

**RESOLUTION OF THE
KARUK TRIBE**

Resolution No: 17-R-025
Date Approved: February 16, 2017

**RESOLUTION AUTHORIZING AGREEMENT 17-A-014 TO SUBMIT A MEMBERSHIP
APPLICATION TO THE NORTHERN CALIFORNIA JOINT POLE ASSOCIATION**

WHEREAS; the Karuk Tribe is a Sovereign Aboriginal People, that have lived on their own land since long before the European influx of white men came to this continent; and

WHEREAS; the members of the Karuk Tribe have approved Article VI of the Constitution delegating to the Tribal Council the authority and responsibility to exercise by resolution or enactment of Tribal laws all the inherent sovereign powers vested in the Tribe as a Sovereign Aboriginal People, including negotiating and contracting with federal, state, Tribal and local governments, private agencies and consultants; and

WHEREAS; the members of the Karuk Tribe have approved Article VIII of the Constitution assigning duties to the Chair, Vice Chair, and Secretary/Treasurer including signing and executing all contracts and official documents pertaining to the Karuk Tribe; and

WHEREAS; the Karuk Tribe is a federally recognized Tribe and its Tribal Council is eligible to and is designated as an organization authorized to Contract pursuant to P.L. 93-638, as amended, on behalf of the Karuk Tribe; and

WHEREAS; the Karuk Tribe operates as a Competitive Local Exchange Carrier in California with Certificate of Public Convenience and Necessity identification number U7235C issued by the California Public Utility Commission; and

WHEREAS; the Karuk Tribe is submitting an application to become a member of the Northern California Joint Pole Association; and

WHEREAS; the Northern California Joint Pole Association requires a resolution stating the Karuk Tribe's intent to become a member; now

THEREFORE BE IT RESOLVED; the Karuk Tribe intends to join the Northern California Joint Pole Association; now

THEREFORE BE IT FINALLY RESOLVED; that the Karuk Tribal Council authorizes agreement 17-A-014 to submit a membership application to the Northern California Joint Pole Association.

CERTIFICATION

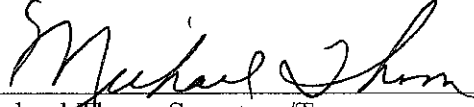
We, the undersigned, hereby certify the foregoing resolution 17-R-025 which was approved at a Council Meeting on February 16, 2017, was duly adopted by a vote of 7 AYES, 0 NOES, 0 ABSTAIN, and said resolution has not been rescinded or amended in any way. The Tribal Council is comprised of 9 members of which 7 voted.



Russell Attebery, Chairman

2/16/17

Date



Michael Thom, Secretary/Treasurer

2/16/17

Date

Karuk Community Health Clinic
64236 Second Avenue
Post Office Box 316
Happy Camp, CA 96039
Phone: (530) 493-5257
Fax: (530) 493-5270

Karuk Tribe



Administrative Office

Phone: (530) 493-1600 • Fax: (530) 493-5322
64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

Ⓞ Council 01/2017
or Planning

Karuk Dental Clinic
64236 Second Avenue
Post Office Box 1016
Happy Camp, CA 96039
Phone: (530) 493-2201
Fax: (530) 493-5364

REQUEST FOR CONTRACT/ MOU/ AGREEMENT ⁰⁶⁰⁶⁰¹ - Fund

Check One: Contract
 MOU
 Agreement
 Amendment

Karuk Tribe Number Assigned: 17-A- 014
 Funder/Agency Assigned: _____
 Prior Amendment: _____

REQUIRED → *Procurement Attached *Budget Attached
 *Excluded Parties List System Attached (CONTRACTS ONLY)
 *KCDC/KTHA Notification/ review required Yes No

Requestor: Eric Cutright Date: January 19, 2017

Department/Program: Klamath River Rural Broadband Initiative

Name of Contractor or Parties: Northern California Joint Pole Association

Effective Dates (From/To): March 1, 2017 Renews Annually

Amount of Original: \$1,000.00
 Amount of Modification: _____
 Total Amount: \$1,000.00

Funding Source: 6661 California Advanced Services Fund

Special Conditions/Terms:
 This agreement requires \$1,000,000 insurance and a surety bond of \$12,000.

Brief Description of Purpose:
 This agreement makes the Karuk Tribe a member of the Northern California Joint Pole Association, which grants the tribe the right to occupy shared utility poles and underground conduits with other utility providers. This agreement is essential for the completion of KRRBI.

** REQUIRED SIGNATURES **

Eric Cutright
 Requestor Date: 1/19/17

Laura Mayton
 **Chief Financial Officer Date: 1-26-17

Deborah Perry
 **Director, Administrative Programs & Compliance Date: 1/23/17

**Director of Self Governance(MOU/MOA) or TERO (Contracts) Date

Other Date

NORTHERN CALIFORNIA JOINT POLE ASSOCIATION

1800 Sutter Street, Suite 830, Concord, California 94520

Telephone: 925-681-0378 / Fax: 925-681-0384 / e-mail: ncjpa@outlook.com



Criteria for Membership

- Must be a Government or Publicly owned Utility, or a Privately owned Utility
- Present an audited financial statement satisfactory to the Administrative Board pursuant to the 1998 NCJPA Agreement Recital B – Section A Conditions of Membership and Section B Membership Requirements and the By-Laws, Article III, Section 4
- Submit a copy of its California Certificate of Public Convenience and Necessity or proof of Public Service Agency Certificate as applicable.
- Agree to meet all terms, conditions and obligations contained within the 1998 NCJPA Agreement.
- Attend all monthly Association Meetings. The Ad Hoc Committee meetings, Administrative Board Meeting, and Operating Committee Meeting are each held once per month and are scheduled in advance. Attendance at all meetings is strongly encouraged. Two absences are allowed per year.
- The ability to demonstrate proof of sufficient insurance or self-insurance for the following:
 - (a) Coverage for bodily injury, property damage, including cleanup costs and defense costs resulting from sudden and gradual pollution conditions including the discharge, dispersal, release, or escape of smoke, vapors, soot, fumes acids, alkalis, toxic chemicals, hydrocarbons, liquids or gases, waste materials or other irritants, contaminants or pollutants into or upon land, the atmosphere or any watercourse or body of water.
 - (b) The limit shall not be less than \$1,000,000 each occurrence for bodily injury and property damage.
 - (c) The Company shall be named as additional insured.

Steps for Membership Application

1. Company must submit a formal letter stating their purpose of becoming a Member, and then requesting the requirements for Membership (Request for Application Packet).
 2. Upon receipt of the formal letter, the Association office responds with a request for a deposit of \$250 towards an advance copy of the Operations/Routine Handbook. The \$250 is refundable if your company chooses not to join and the Operations/Routine Handbook is returned in good condition. If you choose to join, the \$250 goes towards the membership fee. Upon receipt of the \$250 deposit, the NCJPA will send a packet which includes an application, copy of the 1998 NCJPA Agreement, By-Laws, and a letter which details the requirements for Membership, and requests the following information:
 - Completed Application
 - Proof of "CPCN" – (Certificate of Public Convenience and Necessity) or "WIN" – (Wireless Identification Number) or Proof of Public Service Agency (does not apply to publically owned utilities)
 - Audited financial statement (if a privately owned entity)
 - Current Dun and Bradstreet Report (or an equivalent report)
 - Proof of liability Insurance
 - Corporate Resolution signed by an officer of the organization
 - Completed Signature Execution / Appointment page
 - Non-refundable application fee of \$725.
- Note: 1998 NCJPA Agreement, reference Section 6; "Conditions of Membership"
3. The Administrative Board is formally notified of the application request at the next Board meeting. Your Company may be requested to attend the next Administration Board meeting for an interview session for new membership consideration.
 4. Upon receipt of application fee and all other documents the Administrative Board proceeds with a formal review process. At the discretion of the Board, the applicant may be invited to a Board meeting for an interview.
 - Following the Board meeting, the prospective member is discussed further. Then a formal proxy vote is sent to all Administrative Board Members for acceptance or denial of the new member.
 5. When a member is accepted, an approval letter, an Operations/Routine Handbook (if not previously received), and an invoice will be sent to the new Member. New member must also provide a Surety Bond to cover 2 years' assessment and any other outstanding liabilities within the Membership (Value of bond: \$12,000.00). The new Member must submit a copy of the Certificate of Insurance naming the Northern California Joint Pole Association as an additional insured. Payment of invoice and proof of Surety Bond and Certificate of Insurance must be received by the NCJPA office within 30 days from date of acceptance as a new member.
 - Upon receipt of the above items and payment of the invoice the new member may then start processing Preliminary Joint Pole Authorization Form 2's.
 - A "User ID" and "pass code" to the Members Corner of NCJPA web site (www.ncjpa.org) will be assigned by the NCJPA office.

NORTHERN CALIFORNIA JOINT POLE ASSOCIATION

1800 Sutter Street, Suite 830, Concord, California 94520

Telephone: 925-681-0378 / Fax: 925-681-0384 / e-mail: ncjpa@outlook.com



Membership Application

It is a requirement that all members abide and be bound by all of the terms and conditions contained in the 1998 NCJPA Agreement, as amended from time to time. With that understanding, please review and complete the following membership application.

1. Please complete this form and forward to the NCJPA Office.

Karuk Tribe

Legal Name of Business, Corporation, District Municipality, etc.

PO Box 1016 Happy Camp, CA 96039

Corporate Address (street address, post office box, city, state, zip code)

U7235C

State of California PUC Certificate of Convenience Number (CPCN)
or Wireless Identification Number (WIN) or Proof of Public Service Agency
Reference: Recital B: 6.B(4) page 9 of the 1998 NCJPA Agreement

2. State your 24 hour, seven days a week, Emergency Notification Telephone Number:

530-627-3694

() - (Reference: 1998 NCJPA Agreement; Recital B: 6.B(3) page 9).

NOTE: It is a requirement of NCJPA membership that personnel are available 24/7 for emergency response and repair(s).

3. What types of service does your organization provide (check all that applies)?

Telephone Service Broadband Service Wireless Antenna / Wireless Phone Services

Facilities leased to outside companies or organizations Distribution Electric Services

Transmission Electric Systems Distributed Antenna System (DAS)

Internet Service Cable Television Services

Other (please describe)

4. Will you be utilizing vendor services to support your joint pole activity? Yes No

(If yes, select all that apply) Engineering Svc's Administration Svc's Construction/Maintenance Svc's

5. If you answer yes to question 4, provide to the NCJPA office, on company letterhead, a list of the vendors who are authorized agents of your company. Please include the following information:

- Vendor name, services provided, name of contact person and their phone number.

Note: The Members authorized representative is responsible for notifying the NCJPA office of any change of authorized agents. (See Number 5 for the required information to be submitted.)



6. Do you currently have facilities attached to jointly owned poles? Yes No

If yes, how many poles are you attached to? *About 100*

The attachments are under a separate: License Agreements Joint Ownership Agreements

With whom do you have separate pole attachment agreements? *Define the utilities & where*

*Pacific Power & Lighting, Happy Camp, CA
Frontier Communications, Orleans, CA*

7. Where is your service territory (Cities, Counties) provide map delineating your service area; update as changes occur

*Humboldt County: Orleans, Weitchpec, Waukeet, Ka-Pul, Orick
Siskiyou County: Sones Bar, Happy Camp, Yreka*

8. What is the web site address for your organization?

www.karuk.us

9. Are the proposed representatives familiar with the current joint pole administrative policies and the Operations/Routine handbook? Yes No

10. If California Public Utility Commission General Order 95 or General Order 128 infractions are identified and your facilities are involved, to whom should notices be sent?

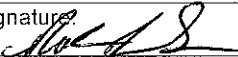
Company Name:	<i>Karuk Tribe</i>
Contact name:	<i>Eric Cutright</i>
Mailing address:	<i>PO Box 1016 1016</i>
City, State and Zip Code	<i>Happy Camp, CA 96039</i>
Telephone Number:	<i>(530)493-1604</i> Extension:
Fax Number:	<i>(530)493-5322</i> Extension:
Email Address:	<i>ecutright@karuk.us</i>

**1998 Northern California Joint Pole Association Agreement
Signature Execution and Appointment Page**



Authorized Signatory Executing Membership

Print legibly

Party (legal Name of business, Corporation, District, Municipality)	Karuk Tribe
Executed by (Print Full name entitled to execute for the above party)	Robert Super
Position/Title (Corporate Officer, Director, Owner, Executor)	Vice-Chairman
Date: 02/16/17	
Signature: 	

Appointment of Representative (Primary Representative)

Full Name	Eric Kristifer Cutright
Mailing address	PO Box 1016
City, State and Zip Code	Happy Camp, CA 96039
Telephone Number:	(530)-493-1604 Extension:
Fax Number:	(530)-493-5322 Extension:
Email Address:	ecutright@karuk.us

First Alternate Representative

Full Name	Dennis Donahue, Jr.
Mailing address	PO Box 1016
City, State and Zip Code	Happy Camp, CA 96039
Telephone Number:	(530)-627-3696 Extension:
Fax Number:	(530)-493-5322 Extension:
Email Address:	ddonahue@karuk.us

Second Alternate Representative

Full Name	Joshua Hillman
Mailing address	PO Box 1016
City, State and Zip Code	Happy Camp, CA 96039
Telephone Number:	(530)-493-1600 Extension: 2051
Fax Number:	(530)-493-5322 Extension:
Email Address:	jhillman@karuk.us

12. Where shall notices, invoices and information regarding joint processes be sent or emailed?

- Primary Representative First Alternate Representative Second Alternate Representative

Grants Department
Council Report
July 21, 2017
Trista Parry

Summary of Grants In Progress:

- HRSA AIMS (Access Increases in Mental Health/Substance Abuse) Due 7/26/17
Pat Hobbs \$150,000 Opioid/Mental Health
- Office of Minority Health, Empowered Communities for a Healthier Nation Initiative
Opioid Prevention/Referral Program \$1,050,000 Due 8/1/17
- MSCAA Modoc Siskiyou Community Action Agency
Senior Nutrition Funding \$15,000 Due 8/14/17
- Native American Tribal Court Advocate \$200,000 Due 8/15/17

Submitted since last report:

- *Department of Homeland Security \$392,288 Submitted 6/21/17*
Tribal Homeland Security Grant Program (THSGP) with Randy White, Housing
- *Family Violence Prevention and Services Formula Grant Submitted 7/7/17*
April Attebury, Judicial

New Markets Tax Credit Program

The conference call with Wells Fargo went well and they have no problems with us engaging in a tax credit project. Their only request was that there was some language included in the documents that would specifically hold gaming assets separate from the project.

We have received two offers from investors for the New Market Tax Credit. One is a very low offer and is not being considered. The other one is from Capital One. I am emailing you that information separately as there is a confidentiality clause in the letter which make is void if disclosed. These offers have been sent to our Tax Credit work group (Sara, Fatima, Laura Mayton, Barbara, Emma Lee, Robert and Buster) for review. Sara also forwarded it to Craig from Hobbs and Strauss as well. I will keep you updated on the outcome of this review.

HRSA AIMS

The application for this is still in progress. The funding is a HRSA grant to improve access to Behavioral Health and Substance Abuse Services and better integrate the services between this program and primary care. This will have a one-time funding allocation for \$75,000 and an ongoing funding allocation for \$75,000. As of today, I am still waiting for estimates from Pat for one-time funding costs for training and/or health IT. As soon as I receive these costs estimates I will complete the application and submit this proposal for review and phone vote. It is due on 7/26.

Empowered Communities for a Healthier Nation Initiative

This is another grant in progress. This is the draft budget that I submitted to you at your planning meeting. The budget is undergoing some changes as the evaluation component requires external evaluation totally 10% of the budget. I am still working on the revisions and how this will work. It will be for \$350,000 per year for three years totaling \$1,050,000 for childhood obesity prevention/intervention. We are looking to fund a youth activities director and 2 youth activities coordinators, summer camp, sports and walking activities as well as a tie in with the Pikyav nutritional education curriculum. I will email that budget as soon as it comes together.

MSCAA Modoc Siskiyou Community Action Agency

This is a small grant that Babbie used to apply for to fund a portion of the Senior Nutrition program. I met with Hannah today and gave her copies of the previous applications from the grant file as well as some recent narratives on capacity. She is excited to work on the project and will seek assistance as needed. You should expect to see her proposal at the 8/10 Health Board Meeting. I believe Josh Stanshaw will be presenting it for her.

Cal OES Tribal Court Advocate

April Attebery will be coordinating with me on a funding proposal for a court advocate position. This funding is due 8/15. I participated in the webinar for Cal OES funding and will meet with April soon regarding my limited availability until after 8/1 due to the HRSA and Empowered Communities grants.

ANA I-LEAD Funding

We have decided to table our application until next year. After meeting with Cassidy and outlining the required documented planning with at-risk youth, the establishment of non-federal partnership agreement (MOU's) with outside agencies, and a required 20% match that had not been identified we decided that we are not able to submit a fundable proposal at this time. Cassidy has committed to spend the next 4-6 months gathering this information and working with the youth council to conduct meetings, online surveys and youth-led discussions on what they feel their obstacles are and what services they feel are needed. We will meet up in December and go over the data that was found and we will begin planning a program that meets the needs of the youth and also complies with the grant funding requirements. If for some reason I-LEAD isn't offered next year we will pursue foundation funding to obtain funding. Rose's limited availability and inability to reply to email and voicemail also played a part in the decision to not attempt to complete a proposal with so much work to do before the proposal could be submitted.

National Fish and Wildlife Foundation

I coordinated with DNR in an effort to assist them upload a National Fish and Wildlife Foundation proposal for thinning and burning preparation. This project was an adventure to say the least but with help from the DNR and Fire staff we were able to get it submitted on time.

Tribal Council Report - June 2017
Education Department Report
Rose Butterfly, Education Program Coordinator



Budget Overview:

Grant	Total Budget	Expended to Date	Balance	% Expended
BIA	71,462.00	14,177.95	57,284.05	19.84%
NYCP	117,953.00	69,609.20	48,343.80	59.01%

Education Department Updates:

• **Academic and College Advising**

- The Student Services Coordinator Job Description was posted. As of July 18, 2017, there were no applications. The Position will be re-advertised.
- I have been assisting students and parents with the Higher Education Grant application and Rent Voucher application. I have also been referring students and parents, who need additional scholarship information to the Website, www.karukeducation.us.
- Marie Caldwell, YHS Principal has resigned and accepted a new position as the Superintendent for the Scott Valley Unified School District
- Currently there have been 26 Karuk stoles mailed or presented to students. I am awaiting 4 more transcripts/diplomas and will route information over to TANF, who assisted with purchasing stoles.
- Ordered whiteboard magnets and spinners for Tribal Reunion. Plan to have 2017-2018 Higher Education Grant application available. I will also be assisting with the Tribal Reunion Scholarship which will be 4 \$250 scholarships in the amount of \$1000.

• **Higher Education Grant/Scholarships**

- The updated 2017-2018 Higher Education Grant Application has been posted online and applications distributed to students.
- I called last year's recipients as well as a few graduated High School Seniors for follow-up, if they plan to apply for the HEG Scholarship.
- If there is a total of 36 applicants the scholarship could be \$1600, but would leave a remaining balance of \$362. If there are 40 applicants it would lower the scholarship amount.
- To date there are:
 - 9 complete 2017-2018 HEG applications
 - 9 incomplete applications
 - 5 missing Financial Needs Analysis and/or class schedule
 - 4 Financial Needs Analysis received but missing students application
 - 1 2016-2017 HEG Recipient graduated
 - 5 Individuals have been in contact with but have not received any documents, but students plan to apply
 - 4 2016-2017 HEG Recipients need additional follow-up
 - 10 calls made to 2016-2017 HEG recipients with voicemails left and need further follow-up

Tribal Council Report - June 2017
Education Department Report
Rose Butterfly, Education Program Coordinator



- 2 2017-2018 HEG Scholarships applications completed by Descendants-I have informed due to funding the scholarship can only assist Karuk Enrolled members at this time and referred to additional scholarships for Descendants.
- **Tutors**
 - Yreka: 5 Tutors contracted-All 5 are assisting with the Summer Tutor Program and Yreka High School Credit Recovery Program.
 - Happy Camp: 6 tutors contracted-2 at Happy Camp High School, 2 contracted for Happy Camp Elementary School, 2 High School Students assisting with Summer Tutor Program.
 - Junction: Tutor currently left to obtain her CNA.
 - Orleans: 1 tutor contracted
- **Karuk Youth Leadership Council (KYLC)**
 - The students traveled to San Francisco June 23-25, 2017. There were 11 Students in total, who attended with myself and Cassidy Little, SSC as the chaperones. The students attended Native Heritage Night Giants Game, a college tour of Stanford and visited Pier 39.
- **Education Committee Meeting**
 - The Meeting July 19, 2017 from 1:30PM-3:30PM in the Happy Camp Admin Fishbowl had 8 attendees. Snacks were provided. The Education Department provided updates on the current summer programs, which includes the Summer Tutor Program, High School Credit Recovery Program, and Khan Academy. Guest Nicole Woodrow, provided an update on the USDA Farm to School 1 year Grant, in the amount of \$100,000.

Yreka High School/NYCP Updates

- **Academic and College Advising**
 - Summer Credit Recovery Program has 10 Native American students currently completing courses through UC Scout. The students are receiving assistance from tutors at the Yreka KHCCC.
 - Approximately 55% of IAP's completed
- **Karuk Education Consent Forms**
 - Yreka High School- 38 collected
- **Karuk Youth Leadership Council (KYLC)**
 - Yreka KYLC assisted and provided a small concession at the Family Movie Night July 15. They were able to fundraise \$46.00.
- **Attend regular Title VII/Indian Parent Committee Meetings**
 - No meetings scheduled for the month of July
- **Family Movie Night**
 - July 15 at Yreka Housing Authority Building from 9:00PM-11:00PM.
 - There were 17 participants. Youth and adults were able to attend and watch Moana.
 - Family Outdoor Movie Night has been scheduled for August 25, but may need to be changed due to school schedule.
- **Events/Activities**
 - Yreka Summer Tutor Program at Yreka KHCCC started June 26-August 11, 2017.
 - There are 18 students registered and using Khan Academy.