

**KARUK TRIBE
COUNCIL MEETING AGENDA**

Thursday, June 22, 2017, 3 PM, Orleans, CA

A) CALL MEETING TO ORDER – ROLL CALL

AA) PRAYER / KARUK TRIBE MISSION STATEMENT

The mission of the Karuk Tribe is to promote the general welfare of all Karuk People, to establish equality and justice for our Tribe, to restore and preserve Tribal traditions, customs, language and ancestral rights, and to secure to ourselves and our descendants the power to exercise the inherent rights of self-governance.

CH) APPROVAL OF AGENDA

EE) CONSENT CALENDAR

- Requesting approval of agreement 17-A-047 with Verizon Wireless in the amount of \$89,000.

F) APPROVAL OF MINUTES (May 25, 2017)

H) OLD BUSINESS (Five Minutes Each)

1.

I) GUESTS (Ten Minutes Each)

1.

II) DIRECTOR REPORTS (Ten Minutes Each)

1. April Attebury, Judicial Systems Administrator (written report)
2. Karen Derry, KCDC Operations Manager (written report)
3. Sandi Tripp, Director of Transportation (written report)
4. Sara Spence, KTHA Director (written report)
5. Emma Lee Perez, Contract Compliance (written report)
6. Dion Wood, TERO/Childcare Director (written report)
7. Eric Cutright, IT Director (written report)
8. Trista Parry, Grants Coordinator (written report)

9. Laura Mayton, Chief Financial Officer (written report)
10. Leaf Hillman, DNR Director (written report)
11. Rose Butterfly, Education Coordinator
12. Scott Quinn, Director of Land Management
13. Lester Alford, TANF Director
14. Dora Bernal, HR Director

K) REQUESTS (Five Minutes Each)

M) PHONE VOTES (Five Minutes Each)

M) INFORMATIONAL (Five Minutes Each)

N) COMMITTEE REPORTS (Five Minutes Each)

1. KTHA Meeting Minutes
2. NCIDC Meeting Minutes

OO) CLOSED SESSION (Five Minutes Each)

1. Enrollment (dinner break)
2. Bari Talley
3. Fatima Abbas
4. Tribal Council Members

P) SET DATE FOR NEXT MEETING (July 27, 2017 at 3PM, Yreka, CA)

R) ADJOURN

Karuk Community Health Clinic

64236 Second Avenue
Post Office Box 316
Happy Camp, CA 96039
Phone: (530) 493-5257
Fax: (530) 493-5270

Karuk Tribe



Administrative Office

Phone: (530) 493-1600 • Fax: (530) 493-5322
64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

Karuk Dental Clinic

64236 Second Avenue
Post Office Box 1016
Happy Camp, CA 96039
Phone: (530) 493-2201
Fax: (530) 493-5364

**Karuk Tribe Consent Calendar
Tribal Council Meeting – June 22, 2017**

IT- Agreement

- Requesting approval of 17-A-047 in the amount of \$89,000 for yearly agreement with Verizon Wireless. Agreement is July 23, 2017- July 23, 2018

consent calendar
6/22

Karuk Community Health Clinic
64236 Second Avenue
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REQUEST FOR CONTRACT/ MOU/ AGREEMENT

- Check One: Contract
 MOU
 Agreement
 Amendment

Karuk Tribe Number Assigned: 17-A-047

Funder/Agency Assigned: _____
Prior Amendment: _____

- REQUIRED → *Procurement Attached *Budget Attached
 *Excluded Parties List System Attached (CONTRACTS ONLY)
 *KCDC/ KTHA Notification/ review required Yes No

Requestor: Eric Cutright Date: June 1, 2017
 Department/Program: All tribal departments that use cell phones (except KTHA)
 Name of Contractor or Parties: Verizon Wireless
 Effective Dates (From/To): July 23, 2017 July 23, 2018
 Amount of Original: \$89,000.00
 Amount of Modification: _____
 Total Amount: \$89,000.00
 Funding Source: Each department pays for their own cell phones.

Special Conditions/Terms:
 The previous document expires on July 22rd. If the new document is not approved by that date, all cell phone orders will be put on hold until the new document is approved. KTHA executes their own funding document.

Brief Description of Purpose:
 This document authorizes the purchase of cell phones from Verizon Wireless for one year. The document specifically authorizes charges of up to \$7000 a month for 12 months for service on up to 140 devices, and \$5000 for the whole year for new equipment and accessories purchases.

**** REQUIRED SIGNATURES ****

Eric Cutright
 Requestor
 Laura Mayton
 **Chief Financial Officer
 Annalee Bensch
 **Director, Administrative Programs & Compliance
 **Director of Self Governance(MOU/MOA) or TERO (Contracts)

6/1/17
 Date
 6-5-17
 Date
 6/2/17
 Date
 Date
 Date

Other _____

**Karuk Tribe – Council Meeting
May 25, 2017 – Meeting Minutes**

Meeting called to order at 3:02pm by Chairman Attebery.

Present:

Russell “Buster” Attebery, Chairman
Robert Super, Vice-Chairman
Michael Thom, Secretary/Treasurer
Josh Saxon, Member at Large
Renee Stauffer, Member at Large
Alvis “Bud” Johnson, Member at Large
Charron “Sonny” Davis, Member at Large
Joseph “Jody” Waddell, Member at Large

Absent:

Arch Super, Member at Large (excused)

Sonny Davis completed a prayer and Renee Stauffer read the Mission Statement.

Agenda:

Josh asked to move the consent calendar items to closed session. Those items will be pulled for discussion later.

Josh asked about the Committee Reports and only having two submitted meeting minutes. It was noted that the only programs submitting their minutes are KTHA, NCIDC and a few other Committees provide them sporadically.

Josh Saxon moved and Bud Johnson seconded to approve the agenda with changes, 7 haa, 0 puuhara, 0 pupitihara.

Minutes of April 27, 2017:

Renee Stauffer moved and Michael Thom seconded to approve the minutes from April 27, 2017, 6 haa, 0 puuhara, 1 pupitihara (Renee Stauffer).

Guests:

1) Emma Lee Perez, Contract Compliance:

Emma Lee is present to seek approval of resolution 17-R-055 for the non-competing continuation application. Emma Lee will correct the resolution and include the amount of funding being sought under this proposal. There is no match requirement but provides a breakout of the program goals based on their original plan. Josh asked the letter was addressed to the funder. It says they recently received a resignation from a mental health provider and are seeking a replacement. Josh asked about the specifics not being included and to also discuss the recruitment needs being addressed, included in the proposal. Emma Lee believes that this one is more competitive but there is a set amount of funding that is provided and is capped from the funder.

Josh Saxon moved and Jody Waddell seconded to approve resolution 17-R-055 with change, 7 haa, 0 puuhara, 0 pupitihara.

Director Reports:

1) Scott Quinn, Director of Land Management:

Scott is present to review his report. He updated the Council on the trust status applications for several properties.

Scott asked about feedback from the Shasta building. He reported previously that there is an additional 6,000 square feet available and if the Tribe is interested then they need to let the property manager know. Josh asked what program would benefit from this additional space. Scott has mentioned it to Kori but there was no final direction from the Council. Josh asked about the Menne property and Scott hasn't gotten a response from the BIA on the Tribes notification that this property is a priority. Scott would advise that he and Buster travel to Sacramento to review application priorities. Scott will set that up. Buster asked if Scott kept up to date on the fee to trust applications and new department heads. Scott has been following this and it has been discussed at the consortium meetings as well.

Josh Saxon moved and Renee Stauffer seconded to approve Scott's report, 7 haa, 0 puuhara, 0 pupitihara.

2) April Attebury, Judicial Systems:

Not present, report provided.

Josh asked Fatima where it was at for the Judicial Advisory Committee. A webinar will be scheduled for next week and it will be Wednesday May 31, 11-12pm.

Josh Saxon moved and Bud Johnson seconded to approve the Judicial Report, 7 haa, 0 puuhara, 0 pupitihara.

3) Leaf Hillman, DNR Director:

Not present, report provided.

Josh announced that the Fish run is tomorrow. Buster will be participating in the event.

Michael Thom moved and Sonny Davis seconded to approve Leaf's report, 7 haa, 0 puuhara, 0 pupitihara.

4) Sandi Tripp, Director of Transportation:

Sandi is present to review her report. Sandi is seeking approval a contract extension. It is for the project on the Itroop road. It is under contract 17-C—037 (1) for a time extension with Mike Peters.

Josh Saxon moved and Renee Stauffer seconded to approve modification (1) to contract 17-C-037, 7 haa, 0 puuhara, 0 pupitihara.

She then went on to seek approval of resolution 17-R-056 to amend the road inventory. She reviewed the roads that are going to be added to the inventory. Sandi advised that the roads might not be exact but the inventory is a formality and can be slightly updated based on information as it arises, however if it's on the inventory then it can be dealt with.

Jody Waddell moved and Renee Stauffer seconded to approve resolution 17-R-056, 7 haa, 0 puuhara, 0 pupitihara.

She then discussed creating a Facebook account for the Happy Camp project. She noted that they need buy-in and conducting surveys. It is a competitive grant so outreach is very important. This

funding opportunity will bring in safety measures and mobility. She would like to request to start an informational Facebook page. They have a logo for the project and want to provide buy-in. Caltrans will be drafting a grant for this and it is their first one. They have been having meetings and this will be big deal for the stakeholders. Kori Novak is on this team as well. Michael would like to see a draft of the logo and he commented that the Tribe is getting larger and if each department begins developing their own logos then it's not consistent and something similar to PR. Sandi will share the logo with the Tribal Council.

Consensus: to allow a Department of Transportation Facebook page for the Happy Camp Street Scapes project.

Sandi would like to have approval of a phone vote for her and Buster to be on the NCTCA.

Michael Thom moved and Sonny Davis seconded to approve Sandi's report, 7 haa, 0 puuhara, 0 pupitihara.

5) Dora Bernal, HR Director:

Dora is present to review her report. She updated on the recent hires of the Tribe. She noted that there are 2 internships that have been received and one is returning and one is their first year. Robert asked about interns for last year and the drop in the responses for students. Dora commented that there are two but the decline or lack of response is unknown.

She has one position description update that is needed for the Compliance Officer for April's program.

Michael Thom moved and Renee Stauffer seconded to approve the revised Compliance Officer Position description, 7 haa, 0 puuhara, 0 pupitihara.

She received a resignation from Clarence Hostler, so that will be posted soon.

A tentative schedule was provided to the Tribal Council for the upcoming Reunion. Donations have been received from local businesses. She provided a pattern design for the reunion shirts. She has met with the staff and Fred will participate in the meetings to ensure guidance for the crew. Entertainment is still pending.

She noted that she has received her notary and is now completing them. Josh provided a band that may be available.

Renee Stauffer moved and Josh Saxon seconded to approve Dora's report, 7 haa, 0 puuhara, 0 pupitihara.

6) Emma Lee Perez, Contract Compliance:

Emma Lee is present to review her report. She updated her report with the Tribal Council.

Susan Gehr is working on the ANA grant as the NOFA was released. Emma Lee explained that the language program is progressing and the old files were located and reviewed.

Lisa is working on a Department on Education grant and it will have to deal with curriculum development. They are developing an RFP to establish a language committee.

Ford Family Foundation will be onsite on June 28th but the Council will not be present. They will be in town for another event in Happy Camp and she will visit them at that time as well.

When Trinity Valley did their engineering it was determined that there is an encroachment around the property, so this is being discussed. The sewer main is also in an inconvenient location. Josh asked how far down it is. Emma Lee is unsure and there is nothing that can be done about it. The EA was submitted to HUD and the Tribe was notified that they can complete drawdowns and construction can begin in July.

The funding announcement for Hazard Mitigation Funding has been released. She has been communicating with DNR staff regarding this but hasn't heard much back. She discussed facility and repair funds with Joyce Jones. DNR has submitted hours and staff along with transportation.

Renee Stauffer moved and Michael Thom seconded to approve Emma Lee's report, 7 haa, 0 puuhara, 0 pupitihara.

7) Trista Parry, Grants Coordinator:

Trista is present to review her report. She noted that she hopes to have a draft narrative for a proposal to Ford Foundation. Crystal from Ford has solicited a proposal from Debbie Bickford. Josh asked if this will affect the proposal that is pending forth Family Services Center. Trista commented that Ford sought a proposal from Debbie based on their community obstacle project. Trista believes this is not competitive. Emma Lee noted that she would recommend waiting and Emma Lee then noted Ford doesn't solicit. Trista commented that Emma Lee and she don't agree. Trista noted that there are five other projects in the community going on. Josh asked when the Family Service Center funding is supposed to be known. Karen commented that Ford Foundation is very very good about funding several projects in one community. Ford has different grants and if Ford asks for you to apply then they want you to apply. Just because there are a few proposals in one community doesn't mean that they compete. Trista noted she just doesn't want to offend Ford and they have multiple grants that they award. Ford has a playground portion of their funding opportunities so the obstacle portion matches. She can contact Ford or the Council can direct that she let it go. Emma Lee noted that it will compete against her current proposal. Laura Mayton noted that Karen has worked with Ford for several years so she's sure that she is familiar with how they operate. Josh doesn't want to jeopardize the \$400,000 shortfall on the Family Services Center. Trista will write Ford and seek clarification.

Trista then went on reviewing her report. Karen noted that the Tribe may want to apply for the IMHS funding directly as opposed to the County. She will send that information to Trista.

Trista updated the Council on the Travois project and the difficulty in negotiating. She expected to hear back from the Board but they will follow up next week due to the Holiday. She will hopefully have rate sheets next week.

Josh Saxon moved and Renee Stauffer seconded to approve resolution 17-R-051, 7 haa, 0 puuhara, 0 pupitihara.

Indian Health Services came out for a site review. It went well. Josh asked if there were any discussions on the Tribes site plan. Trista hasn't been able to follow up with him to date and there isn't a rush based on grants that are available.

She provided a thank you note from the breast cancer fund. There were 48 mammograms completed on Monday. She will work with Babbie and attempt to get something done in Orleans for next year. She will send information to Babbie to evaluate this.

Renee Stauffer moved and Michael Thom seconded to approve Trista's report, 7 haa, 0 puuhara, 0 pupitihara.

8) Eric Cutright, IT Director:

Eric is present to review his report. It is mainly project updates and general IT oversight for the month. The Federal broadband grant ends in October.

Michael Thom moved and Josh Saxon seconded to approve Eric's report, 7 haa, 0 puuhara, 0 pupitihara.

9) Karen Derry, KCDC OM/ED:

Karen is present to review her report. Energy and Biomass is having progress. There are going to be some highlights provided at the WKRP Meeting.

Emma Lee asked about the new policy for Head Start that Karen has discussed for approval this evening. Karen noted that there are not new ones but first drafted ones to meet Head Start standards. Emma Lee asked if Dora or TERO looked at them but it was clarified that the Head Start Policy Council as well as the Board approves them to go to the Council for approval. There are three policies for approval this evening.

Josh Saxon moved and Bud Johnson seconded to approve the 3 attached Head Start policies, 7 haa, 0 puuhara, 0 pupitihara.

Josh asked how it is going on the construction management training. She noted that there is one quote that came in high and they will seek more quotes. Sara offered to do a cost share to have new staff from KTHA attend as well. Josh commented that this is frustrating because this has been requested for some time and it is taking a long time. Karen commented that this isn't the only item on their agenda, but it is moving along. She continues to work on that request as well as the other items operating through KCDC.

Renee Stauffer moved and Jody Waddell seconded to approve Karen's report, 7 haa, 0 puuhara, 0 pupitihara.

10) Laura Mayton, CFO:

Laura is present to review her report. She sought approval of agreement 17-A-045 with Loerke Insulation Company, Inc.

Renee Stauffer moved and Sonny Davis seconded to approve agreement 17-A-045, 7 haa, 0 puuhara, 0 pupitihara.

She then provided a draft indirect cost proposal for the Tribe. She will seek approval next week after the Council has time to review it. She briefed the Council on the percentage that is trying to stay in balance.

Laura thanked the Council for nominating her for the Executive of the Year for NAFOA.

Michael Thom moved and Renee Stauffer seconded to approve Laura's report, 7 haa, 0 puuhara, 0 pupitihara.

11) Sara Spence, KTHA Executive Director:

Sara is present to review her report. She, Fatima, and Ed are making progress on the cooperative agreement.

The old computer center will be vacated and they have been approached by Head Start to take that over. They will review space and let the Tribe and Head Start know.

Sara found an appraiser to conduct the appraisal on some Orleans property. That is moving along.

In Happy Camp they have been offered some land near Headway and they will be seeking an appraisal. If there is land acquisition then Sara will share that with the Tribe to ensure entities are communicating regarding land purchases or declining.

The Park models have arrived and Doug has been staying in touch with Josh Stanshaw on those. Unfortunately items have changed but Doug provided some alternate resources.

The KTHA budget cut as anticipated is at 12% but that was planned for at their annual planning session.

The Orleans Maintenance and On-Call Custodian positions have been filled pending drug test results and back ground checks. The Executive Assistant position posting closed and screening of the applications will be held next week.

The Construction crew worked on the Yreka foundation and work was done early. The porches are level again. The drive way to Comstock is done. Hoopa house is done and ordered the home should come in the next month or so.

Josh asked about what they need to discuss on research with Leaf, Fatima, and Tim Stewart. Once they know they can bring the information to them. The upper part sale is moving forward rather rapidly. Fatima and Sara send an email on that.

Michael Thom moved and Sonny Davis seconded to approve Sara Spence's report, 7 haa, 0 puuhara, 0 pupitihara.

12) Dion Wood, TERO Director:

Dion is present to review his report.

Caltrans made a first draft of their definition of Tribal Lands. They are still working on the definition with TERO. Joshua Saxon inquired about level one, number one, designated land under Rancheria for recognized tribe. He would like to see the verbiage changed. Dion said he will include that in the feedback.

Dion would also like to seek approval of the mission statement for Yav Pa Anav. It reads: The medicine is good, empowers our communities by promoting healthy families.

Joshua Saxon moved and Sonny Davis seconded to approve the Yav PaAnav mission statement, 7 haa, 0 puuhara, 0 pupitihara.

Phone Votes:

1. Request approval of resolution 17-R-033 authorizing submission of the ICDBG grant proposal. Passed.
2. Request approval of contract 17-C-020 (1) for the Rustic Inn property. Passed.
3. Request approval of resolution 17-R-045 IMLS Basic Library grant proposal. Passed.

Closed Session:

Sonny Davis moved and Renee Stauffer seconded to approve 17-R-053, Enrollment, 7 Haa, 0 Puuhara, 0 pupitihara.

Renee Stauffer moved and Joseph Waddell seconded to approve 17-R-054, Enrollment, 7 haa, 0 puuhara, 0 pupitihara.

Joshua Saxon moved and Renee Stauffer seconded to approve the waiver of the 6 months' probation period for employees #3582 and #3584 so they can use their leave, 7 haa, 0 puuhara, 0 pupitihara.

Consensus: Fatima will draft a letter to Siskiyou telephone in regards to starting projects without cultural monitors. Will present a draft at the Planning Meeting.

Joshua Saxon moved and Michael Thom seconded to approve authorization for Hobbs and Strauss to enforce and file action if necessary on property settlement, 7 haa, 0 puuhara, 0 pupitihara.

Renee Stauffer moved and Alvis Johnson seconded to approve the Summer 2017 Edition Karuk Tribal Newsletter with changes, 6 haa, 0 puuhara, 0 pupitihara. (Robert Super absent for vote).

Robert Super moved and Joseph Waddell seconded to deny the TANF staff travel to Sacramento, CA on June 6, 2017 for the TANF Institute, 7 haa, 0 puuhara, 0 pupitihara.

Consensus: Buster will follow up with Director and try to arrange with Emma Lee, and Director to have a meeting and get on the same page regarding grant deliverables.

Robert Super moved and Michael Thom seconded to approve waiving policy and allow employee transfer, 3 haa, 3 puuhara, Buster will stay with policy, no.

Employee drawn: Phil Albers Jr.

Michael Thom moved and Sonny Davis approved to provide assistance for Tribal Member #PP, and a letter to staff regarding eligible assistance and ensure compliance, 7 haa, 0 puuhara, 0 pupitihara.

Employee #3642 will provide in writing the outline of program. Also, advised to provide follow-up items that were reported to the Tribal Council.

Informational: Indian Health Services provided information on Quartz Valley Tribe.

Next Meeting: June 22, 2017 at 3pm in Orleans.

Alvis Johnson moved and Joshua Saxon seconded to adjourn at 7:57 pm, 7 haa, 0 puuhara, 0 pupitihara.

Respectfully Submitted,

Russell “Buster” Attebery, Chairman

Recording Secretary, Barbara Snider

Recording Secretary, Brittany Souza



KARUK TRIBE JUDICIAL

Administrative Office

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COUNCIL REPORT 6/22/2017

I. COURT ADMINISTRATOR HIGHLIGHTS/UPDATES

Court Development Activities:

1. KJAC call, Wed, May 31, 2017, 10am PDT.

TRIBAL COURT ASSESSMENT Phase V

Regional Technical Assistance-Facilitated by American Indian Development Associates. A Power Point was presented outlining the assessment and final report and funded recommendations. The Group discussed next steps.

Progress to Date

- *Equipment:* Worked with Eric Cutright, Director IT Department to secure quotes for video conferencing technology and audio, recording technology. The spread sheet with estimates was sent to KJAC and is under review.
- *Equipment:* Discussed with Eric Cutright, Director IT Department regarding upgrades to computers and related equipment.
- *Court Safety & Security:* Worked with local law enforcement- emails and phone calls with Chief Bowles and his staff to coordinate an Active Shooter Training for Judicial Staff.
- *Policies, Procedures & Code Development:* Judge Wiseman worked on revisions to Rules of Court and they are currently under review.
- *Personnel & Positions & Policies and Court Staff Training:* This Administrator will be taking a summer course beginning August 21, 2017 from the University of Tulsa, College of Law-Legal Writing as a funded recommendation-component of the “Building capacity by obtaining training for judicial writing, court administrator etc.
- *Court Operations and Management:*
 - Build collaborative relationships and interagency partnerships with local and state providers
 - Increase strategies to educate the public about the court, the role of the judiciary, tribal ordinances, court rules and procedures , and other matters

This Administrator made contact with the Senior Analyst Center for Families, Children & the Courts Operations and Programs Division Judicial Council of California to begin coordination of our 2nd cross court cultural exchange with the Siskiyou court. The CFCC and Tribal Court will create a survey for Siskiyou to start doing the outreach with them. In terms of planning for a potential court exchange, we are looking at some time Fall 2017.

Registered for the 2017 Family Law and Self Help Conference in Los Angeles set for July 24 at Cal Endowment Headquarters. I will be presenting on a Panel entitled “Providing Effective Self Help Services to Tribal Communities with Mark Skinner, the court facilitator Siskiyou County Courts, Stephanie Dolan, E.D. of Northern California Tribal Court Coalition”

Court Activities:

1. Prepared for June Docket- Correspondences with Judge, Coordination of cases to be heard, primarily Youth Wellness Court matters.
2. Coordinated and attended Youth Wellness Court Team Meeting
3. Participated in the California Tribal Court Judges Association Call.
4. Participated in the Tribal Court State Court Forum Call.
5. Attended Call regarding presentation for Family Law Self Help Conference Panel
6. Participated in a TA/Grant Planning Call: Humboldt Co CA
This was a technical assistance (TA) planning call with Children and Family Futures and Humboldt County to discuss Family Drug Court/Dependency Drug Court planning and implementation next steps. I reviewed the outcome measurements and implementation guideline documents.

Grant Related Activities:

- Regular daily meetings/supervision with OVC and OJJDP staff pertaining to grant activities.
- Regular meetings/supervision with Program Coordinator, Pikyav D.V. services pertaining to grant activities.
- Participated in the OJJDP Session 3 Youth Healing to Wellness Court Webinar. Strategic Action Planning – Talking Circle 2, 01:00 PM - 02:00 PM. Description: Talking Circle to guide discussion related to sharing strategies, tools and resources relevant to strategic planning. Talking Circle topics included: 1. Sustainability plan development; 2. Logic model development; 3. Data collection plan development 4. Communication plan development.
- Reviewed final Five Year Strategic Plan for Yav Pa Anav
- Worked on a possible collaboration with the Karuk Housing Community Computer Center for summer project
- Worked with Patricia Hobbs, Director Child and Family Services, pertaining to funds available for printing the community resource guide the Youth Wellness Court has drafted for the YAVPAANAV.
- Worked with Grants Management and Tanya Busby pertaining to the CalOES Grant and NOFA for the FVPS. Sent Draft Grant Narrative to Tanya Busby and Trista for review. FVPSA application is due July 10, 2017.
- Followed up the Comptroller- Laura L. Olivas, regarding the financial monitoring and technical assistance review of your Karuk Tribe's Department of Justice award(s). The award(s) listed below have been selected for review: Award Number(s): 2015-DC-BX-0012
2015-VR-GX-K048

To assist in this review process, there was an internal control questionnaire to complete. Ms. Olivas stated she had all the information she needed to complete the questionnaires'.

- Assisted Victims Services Program Tribal Liaison in creating a Program Brochure- KCDC will publish.(hope to have copies for review at Council Meeting)
- On Friday, 5/26/2017 the National Criminal Justice Training Center of Fox Valley Technical College (NCJTC) and the Office for Victims of Crime (OVC), this Administrator was invited to attend a Tribal Faculty Development Workshop (TFDW).
"You are recognized for your outstanding leadership and efforts to strengthen programs to serve crime victims and build safer communities." "We invite you to attend this Workshop to enhance your ability to extend your knowledge through mentoring, training and technical assistance to other communities, grantees and leaders serving crime victims in Indian country." (Only 12 participants from a variety of professions representing both tribal and non-tribal agencies/organizations where invited to attend) Dates: Monday, June 26 – Thursday, June 29, 2017 Location: Appleton, Wisconsin

Unfortunately, this administrator had to decline the invitation as it was during the week we had set aside for Tribal Court Hearings.

- Correspondences with National Criminal Justice Training Center of Fox Valley Technical College (NCJTC) and the Office for Victims of Crime (OVC) pertaining to Privacy Certificate

II. GRANTS AND PROGRAMS ADMINISTERED BY JUDICIAL SYSTEM

GRANT#1: CTAS 2012 –TW-AX-0023-DOJ/OVAW Grants to Tribal Governments Program

Program Code: 5094-05 **Awarded** \$725,366.00 **Term Dates:** 10/1/2012 -03/31/2017
Extended to 09/30/2016: Extended to 03/31/17: Extended to 09/30/2017.
Month to Date: \$8,001.45 **Year to Date:** \$100,759.46 **Unencumbered Balance:** \$45,049.62

Project Title: Karuk Transitional Housing Program

Objectives: To provide Transitional Housing assistance for eligible victims’ of domestic violence, dating violence, sexual assault or stalking

Deliverables/Tasks Updates for Month of May:

1.) # of bed nights	
2.) # of Victims/Served	
3.) # of Services Provided	(transportation no children and transportation for victims with children)(peer counseling)(house meetings)(referral)(access to cultural activities)
4.)Inquiries/applications out/applications in	0 (inquiries)/0(applications handed out)/ 0 (applications turned in)
5.) Coordinated Community Response Meetings	Partner-NCTCC-Non-profit, non-governmental; Tribal Victim/Court services organization; Pikyav Advisory ; Partner-SisQ D.V& Crisis Center; D.A.’s Round Table/Humboldt County- Law Enforcement(local/state) Tribal Court/State Court Forum-(court/local/state/tribal) Karuk YavPaAnav -Social Service Organization
6.) Trainings	
7.) Event Attended	

GRANT#2: G-16QNCAVPS- Family Violence Prevention Services Program

Program Code: 5052-03 **Awarded** \$53,075 **Term Dates:** 10/1/2016-09/30/2018
Month to Date: \$2,889.12 **Year to Date:** \$20,567.60 **Unencumbered Balance:** \$31,810.87

Project Title: FVPSP **Objectives:** Provide assistance to eligible victims of family violence & deliver outreach & education.

Deliverables/Tasks Updates for Month of May:

1.) #of Victims/Survivors Served	HC-2
2.) # of Support Services Provided	HC-4
3.) Outreach and/or Education	GONA-Tanya Victims Assistance Training online-Leslie Harrison 6 sessions
4.) Referrals	0

GRANT#3: CTAS 2014–TW-AX-0040-DOJ/OVAW Grants to Indian Tribal Governments Program

Program Code: 5094-11 **Awarded:** \$543,525.00 **Term Dates:** 10/1/2014-09/30/2017
Month to Date: \$7,888.06 **Year to Date:**\$103,246.17 **Unencumbered Balance:** \$187,866.76

Project Title: Karuk Tribal Judicial System Pikyav D.V. Services Program

Objectives: Increase access & availability of culturally appropriate counseling/support and advocacy services to eligible victims and provide culturally relevant outreach, awareness and educational activities to the teen population and Tribal community; Provide assistance to eligible victims of domestic violence, dating violence, sexual assault or stalking who need assistance with legal issues that are a result of the abuse.

Deliverables/Tasks Updates for Month of May:

1.) Victims/Survivors	4
2.) # of Services Provided 2.5) # of Referrals	6 (3 advocacy/court accompaniment) (9victim advocacy)(legal)
3.) Screenings	Not reported this month by program staff
4.) Community Education	
5.) CCR	1.Yav Pa Anav 2. Pikyav DV Advisory Committee 3. NCTCC 4.CAST
6.) Outreach Activities	
7.) Healthy Relationship-School Talking Groups	(88)students –groups/Orleans, Junction and Happy Camp Elem

GRANT#4 2015 VRGXK048-DOJ/OJP/OVC-Tribal Victim Assistance Program

Program Code: 5094-13 **Awarded:** \$353,757.00 **Term Dates:** 10/1/2015-09/30/2018
Month To Date:\$6,397.17 **Year to Date:** \$46,903.87 **Unencumbered Balance:** \$212,796.02

Project Title: Tribal Victim Assistance Program

Objectives: 1.) Collaborate with key stakeholders to achieve a victim centered response, 2.) Identify critical needs of crime victims and gaps in existing community response, 3.) Collaborate with technical assistance provider and other grantees throughout the life of the project

Deliverables/Tasks Updates :

1.) Recruit, interview, hire and train staff	Completed Rudy Aguirre, Tribal Liaison started 4/4/17
2.) Attend Required CTAS/OVC trainings and orientations.	Completed-Administrator and Fiscal attended February 1st and 2nd, 2016,and PA 7 (Office for Victims of Crime): February 3rd and 4th
3.)Intake/Screenings-Victims served	(1) And (1) Referral (6) Services provided (1) transport
4.) Trainings	<ul style="list-style-type: none"> ➤ OVC On line Course Completed by Liaison ➤ Liaison completed Mandated Reporter General Training Course ➤ Strategic Advocacy Training 04/24-04/27/2017
5.) Collaboration/partnerships	Met with SDVCC and Tribal Administrator for Quartz valley possible collaboration effort. Made contact with Siskiyou CASA program. Worked on Reunion materials-elder abuse and victim services program information. Re-visited Siskiyou Probation and Parole, Victim Services, Tribal Health Offices, County Court- left business cards with contact information.

GRANT#5: 2015 DCBC 0012-DOJ/OJP/OJJDP-Tribal Juvenile Justice Wellness Court

Program Code: 5094-14	Awarded: \$ 320,000	Term Dates: 10/1/2015-09/30/2018
Month To Date: \$4,762.23 Year to Date: \$64,077.58 Unencumbered Balance: \$185,227.85		

Vision Statement: Empowered tribal youth and families that have taken control of their destiny, they are utilizing their culture and traditional support systems.

Mission Statement: Provide access to culturally responsive behavioral health/ support services and activities to eligible Karuk Youth and their families who are out of balance, with their mind, body and spirit.

Goal 1: *Design an operational Tribal Juvenile Healing to Wellness Court Program that offers culturally informed, holistically structured and phased alcohol and drug abuse treatment and rehabilitative services, to eligible at-risk involved tribal youth within 36 months* **Objective 1(A)** *By the end of 36 months 45 low risk juvenile offenders and re-entering offenders residing within Karuk communities will have been provided culturally appropriate Juvenile Wellness Court Program Services.* **Objective 1(B)** *By the end of 36 months the number of formal collaborative partners, community partners, and culturally informed stakeholders that can benefit and enhance the overall quality of services offered through the Juvenile Wellness Court Program will increase from five (5) to twelve (12).* **Objective 1(C)** *By the end of 12 months Community of Practice Series focusing on Strategic Planning Toolkit will be completed.*

Deliverables\Tasks\Activity-Updates:

Recruit, interview, hire and train Compliance Officer	Compliance Officer. Darryl McBride started September 13, 2016.
Community of Practice "Strategic Planning Toolkit - Sessions"	Completed
Activity Performed	
<ol style="list-style-type: none"> 1. Continued updates to the The Yav Pa Anav Resource Guide 2. Attended Monthly Yav Pa Anav Meetings 3. Attended Monthly Karuk Education Department Meetings 4. Attended Wellness Court Team Meetings 	
<ol style="list-style-type: none"> 5. Youth Wellness Compliance Officer Program Data collection/case management 6. Worked on gathering all relevant information for preparing Court Progress Reports for June Court Hearings 	

Youth Wellness Compliance Officer Program Data -7 Youth total enrolled in Youth Wellness Program

Compliance Officer and staff have been in constant contact with our youth to ensure they are complying with school requirements and good behavioral standings and the terms of their individual plans.

In meeting with all the students involved in our program there seems to be a strong need in Math/English tutoring which will be facilitated through our education department. Youth in our program have been receptive to speaking to other facilitators should they seek treatment or other needs met by other departments within our tribe.

The Youth Wellness Program has been busy coordinating with Karuk Education Department and Schools to bring a summer credit recovery program for youth to begin week of June 19th.

Compliance Officer has been assisting Program youth in obtaining employment for the summer and three of the seven thus far have summer jobs lined up.

KCDC Council Report

6/22/2017

Amkuuf – The customer appreciation day at the Amkuuf Shop in Yreka will be rescheduled for fall. We will keep you updated on a date as we move forward with the planning process.

We continue our attempts to move forward with Susanville Indian Rancheria Corporation (SIRCO) regarding tobacco distribution in Northern California for their products. I am currently waiting for a response regarding a visit and tour of their manufacturing plant in Herlong.

Computer Centers – Computer center use is up from last month with 84 users for a total of 291 visits in the month of May.

Registration is open for College of the Siskiyou summer and fall classes. Please go to the COS website at <http://www.siskiyou.edu> for more information or to register for classes.

Head Start – I have attached the Director's Head Start report for your information. Please contact Director Stack or me with any questions or concerns you may have about the program.

Energy/Biomass – The Schatz Energy Resource Center personnel attended the WKRP workshop June 6 and 7 in Happy Camp. Unfortunately I was on travel and unable to attend the workshop. We will be doing a kick-off celebration in July and as soon as we finalize the date I will send out a "save the date email."

Economic Development Conference – Board member Glenda Hockaday and I recently attended an economic development conference in Las Vegas. I have attached my training report for you to peruse at your leisure.

Other – KCDC Board Minutes (attachment)

Action Items – Fiscal Assistant revised job description (attachment)

Respectfully submitted by Economic Developer/Operations Manager, Karen Derry

ED/OM Training Report

Native American Economic Development Conference June 5th and 6th Las Vegas

The conference kicked off with Jim Stroker of NNE Leadership Solutions Group, a training specialist and retired coach. He was very dynamic and was the kick-off presenter for both days of the conference. He spoke about being grateful and the 5 G's –

Gratitude- the power source that allows you to focus on the gifts you have and not on what you don't have

Good – recognizing that all growth comes from leaving our comfort zone

Grit – the quality of perseverance and fortitude through challenges and obstacles (the marathon, not the sprint)

Generosity – the effort to do the little things that make a big difference

Going for it – refusing to settle

He also talked about E+R=O (Events + Response= Outcome) and how events, planned or unplanned elicit a response and how that response is our choice; we can react emotionally or we can rise above and detach our emotions to make sound choices.

Michael Biller of Tomahawk Strategic Solutions spoke about safety and emergency preparedness in the workplace. He is a retired Navy Seal and one of the things he stressed is to have a trauma kit or kits available instead of just first aid kits with Band-Aids. Trauma kits are used when there are multiple victims. He also spoke about knowing response time from local law enforcement, how safe do your employees feel, proper training for employees, and how video games are affecting our youth today and not in a positive way.

Lily Kaufman from the Nez Perce Tribe spoke about strategic planning and how important it is to have community involvement, implementing the strategies, the importance of relationships (community, workplace, state, federal, etc.), and leadership buy-in. A strategic plan should also include the tribe's/organization's values, history, and resources available.

Donald Watchman from the Navajo Tribe spoke on how capture tourist dollars and how with any new project it's important to show progress immediately or right away and it can be small progress such as was done with the groundbreaking at the casino site. He also stated that with their new C-Store they received a waiver from the Navajo Nation of the fuel and sales tax for 5-years to pay off the debt for the building of the C-Store.

John Mooers from Bluestone Strategy Group spoke briefly about the master planning process and how important it is to engage stakeholders, do a strong market analysis, the development process, and sources and uses of funds. He went on to state the master planning process should take no longer than 6-months and the clear focus should always be on building a strong tribal economy!

Dr. Gavin Clarkson, Associate Professor at New Mexico State University Department of Finance spoke about Section 17 corporations, tribally chartered corporations and the rationale for tribal businesses. The rationale for tribal businesses is to 1. Generate revenue, 2. Fund government services, 3. Provide capital to invest in Tribal member entrepreneurial ventures. I was excited to see that we are spot on with what he listed as 1,2, and 3.

Dr. Clarkson also presented with Roger Owers, a lawyer and Commercial Real Estate Broker in Indian Country and it is very apparent that in order to conduct business on behalf of our tribal members there needs to be tax codes, business codes, a tobacco ordinance, and commercial codes in place for us to follow. It's imperative that this is accomplished sooner than later.

Carlos Crespo, Founder and CEO of the NIGMA Family of Companies spoke on the Bretton Woods Agreement and how globalization reduces the distance between countries but increases the distance within. He also stated that to be competitive in today's world you have to have joint ventures, partnerships, consortiums, or co-investments; be adaptive! His talk was really kind of frightening about the state of our economy today and how it is predicted for the future. He also talked about how the majority of money in the U.S. is held in offshore bank accounts which got me to wondering if a bank on tribal land is similar to an offshore bank or are we held to federal standards when it comes to banking.

Other presentations I listened to were the Moapa Southern Paiute Solar case study and how this large solar project provided income from taxes paid by the solar company, a 25-year land lease to the solar company and jobs provided before, during, and after construction of the project.

Lobbyist Tom Rodgers spoke about the cannabis industry and the possible direction the justice department is heading regarding this. Currently many banks are reluctant to take money from the cannabis industry for fear of the federal government could seize the money but under proposed legislation the industry would gain access to the regulated banking system. Taxation on the industry is also being introduced to the senate at this time.

I spoke with Native Nations staff and am trying to get Jim Stroker, motivational speaker, to come to our area for a presentation to all tribal staff and will keep you posted on the progress.

Karuk Community Development Corporation

Board Meeting Minutes

KCDC Office Happy Camp, CA
May 10, 2017

Call to order

Marsha Jackson called to order the regular Board Meeting of the Karuk Community Development Corporation at 5:31 on May 10, 2017 at KCDC office.

A. Roll call

Present:

Marsha Jackson, Randy White, Dora Bernal, Glenda Hockaday, Michael Thom, Sonny Davis and Travis King by Phone.

B. Blessing: Sonny Davis

C. Mission Statement: Read by Randy White

D. Agenda: May 10, 2017

1. Add CFO Deanna Miller and ED/OM Karen Derry to closed session
2. Add under New Business – joint meeting agenda

Dora Bernal motioned, Michael Thom seconded to approve May 10, 2017 agenda with changes. Motioned passed.

E. Approval of Board minutes from April 12, 2017

Changes: 2C – 5% needs to be changed to 3%, Badundel spelling needs to be changed to BaDundle

Dora Bernal motioned, Randy White seconded to April 12, 2017 Board minutes with changes. Motioned passed.

F. Guest –None.

G. Directors reports:

1. Head Start – Priscilla Stack – Present via Skype – written report submitted.

- a) Priscilla presented the Head Start report for April 2017.
- b) No Findings from TS Gold observation.
- c) Priscilla presented financial report for April 2017, discussion followed.
- d) Priscilla reported on required paperwork completion for 45 days and 90 days, questions and discussion followed on the delays with reporting and lack of follow-up from the teachers.
- e) Parent, Family and Community engagement – discussion followed as to why there was no parent meetings scheduled on a regular basis. Priscilla stated it is the teacher's responsibility for setting parent meetings. It was requested by the Board that any attempt to have parent meeting needs to be documented.
- f) Child development & Education – Discussion held on documenting any attempt made in contacting parents.
- g) Priscilla reported on enrollment; total of 54 students.
- h) Head Start policies to approve include the following:
 - Transitioning Children to Kindergarten
 - CACFP Monitoring
 - Health Services Advisory Committee

- i) Priscilla reported on the training and meetings attended by staff and director as well as the children's field trips and classroom presentations.

Michael Thom motioned, Randy White seconded to approve the Transition from Karuk Head Start to Kindergarten policy. Motion passed.

Dora Bernal motioned, Travis King seconded to Health Services Advisory Committee (HSAC) policy. Motion passed.

Dora Bernal motioned, Randy White seconded to approve the USDA CACFP Regulation policy. Motion passed.

Michael Thom motioned, Glenda Hockaday seconded to accept the Head Start Director's report. Motion passed.

2. CFO – Deanna Miller – Present

- a) Deanna presented grant, enterprise, and fire/fuels project budgets with percentages spent, percentages remaining, and indirect amounts. Discussion was held regarding the BIA fire invoices and money due to KCDC, fuels project budgets that are overspent, and Amkuuf purchases and sales.
- b) Deanna presented administration budget with percentage spent and percentage remaining.
- c) Our 2017 Indirect cost rate proposal has been completed, mailed in, and we received receipt notification.

Randy White motioned, Dora Bernal seconded to accept the CFO report. Motioned passed.

3. ED/OM – Karen Derry – Present

- a) **Amkuuf** – Amkuuf sales, refrigerator/freezer replacement were discussed and Denali software training quotes were reviewed.

Dora Bernal motioned, Michael Thom seconded to approve onsite training. Motion passed.

- b) **Computer Center** – Referred to Frank Snider's report. Discussion held regarding TANF possibly supporting the Computer Center.
- c) **Head Start** – Discussion held regarding possible collaboration with TANF, Siskiyou First 5, and KCDC. Training reports from the Director and Deputy Director were included in Karen's report.
- d) **Energy/Biomass** – The contract with the Schatz Resource Center was sent back with changes they would like. I forwarded it to Fatima Abass for her review, received her response and mailed it back to Schatz Resource Laboratory.
- e) **Land use plan** – Karen is having a challenge with a business plan for the proposed building purchase and would like Board input. Discussion followed regarding the land use plan, building purchase, and proposed use.
- f) **Mammogram Van** – Short discussion on the date and location.
- g) **EDA Grant** – Karen stated she made a mistake and submitted the grant for Planning and Technical Assistance and not the 3-year Planning grant as it didn't show up on grants.gov. The grant specialist stated it would be an easy fix but we will need a Resolution from the Tribe authorizing KCDC to submit the grant. Requesting a resolution from the Tribe for KCDC Grants will be put into policy for KCDC so that it becomes standard practice at KCDC.
- h) **Summer Food Program** - The MOA is completed but we don't know where it is as Lester is not at work.
- i) **BaDundle** – A draft loan agreement was sent to the Board for review and comments. Questions from the Board were answered; discussion followed. Glenda requested BaDundle.com owners attend the KCDC Planning meeting on May 24th to do a short presentation of their business. Karen will arrange it.
- j) **General Discussion** – Discussion was held on communication with DNR, community garbage service, business center brochure, having KCDC meetings without a Council

member present, local workforce availability and lack thereof, C-Store, and tobacco distribution.

Michael Thom motioned, Travis King seconded to accept the ED/OM report. Motioned passed.

H. Old Business:

1. Cougar Mountain Software Training Estimates – discussed in ED/OM report
2. BaDundle.com contract review – discussed in ED/OM report
3. Newsletter Estimates – Short discussion. Contract was awarded to competitor so it's a moot point at this time.

I. New Business:

1. **Face to Face Meeting** – Agenda set for the meeting.

J. Closed Session – No action taken.

K. Adjournment

Travis King motioned, Dora Bernal seconded to Adjourn at 7:32 pm

Next Board Meeting date June 14, 2017

Respectfully Submitted,

Marsha Jackson, Board Chairperson

Recording Secretary, Linda Zink

KCDC Job Description Approval

New	<input type="checkbox"/>
Revised	<input checked="" type="checkbox"/>

Job Description Title: Finance Assistant

Human Resources: Afara Bernal Date: 6/15/2017

TERO Program: _____ Date: _____

Program Director: Karen Derry Date: 6-13-2017

Other: Seanna Miller Date: 6/13/2017

Policy Council: NA Date: _____

Meeting Phone Vote

KCDC Board: _____ Date: _____

Meeting Phone Vote

Tribal Council: _____ Date: _____

Meeting Phone Vote

Requested by: Karen Derry Date: 6-13-2017

Please note: This form must accompany all KCDC job description approval requests.

POSITION DESCRIPTION

Title: Finance Assistant

Reports To: **KCDC** Chief Finance Officer (CFO)

Location: Happy Camp

Salary: ~~\$12.00 to \$17.00~~ **\$15.00 to \$25.00** per hour, depending on experience

Summary: ~~The Finance Assistant shall under general direction, perform a variety of complex assignments in the development, maintenance, and processing of the Karuk Community Development Corporation's Finance procedures.~~ **work closely with and under the direction of the KCDC CFO to carry out the day-to-day financial management of the Corporation.**

Classification: Non-Entry Level, Full Time, Regular, Non-Exempt (**moved above Summary**)

Responsibilities:

1. Shall prepare the Corporation's bi-weekly payroll (and other miscellaneous payrolls), including liquidation of travel and expense advances, VISA deductions, child support garnishments and other deductions as necessary.
2. Coordinates problem solving regarding payroll discrepancies with department staff.
3. Shall receive and process new employees into the payroll system including entering of correct fund codes and W-4 information.
4. Shall maintain, update, and ensure the confidentiality of the corporation's payroll information and records.
5. Shall prepare a variety of reports for employee benefit vendors including worker's compensation, 401(k), dental/vision insurance, and medical insurance.
6. Shall be responsible for payroll processing and invoicing for the Bureau of Indian Affairs (BIA) fire crew. This includes ensuring the proper forms are submitted on time with necessary authorizations and backup documentation is attached as needed.
7. Shall prepare all semi-monthly, quarterly, and annual State and Federal payroll reports and ensures timely submittal of all monthly and quarterly tax deposits **and shall annually process and distribute employee W-2's and prepare annual payroll reports and submit to the IRS and State of California.**

Qualifications:

1. **Cultural Competency:** ~~Have the~~ Ability to work effectively with Native American people in culturally diverse environments ~~with some knowledge of the Karuk culture.~~
2. ~~Have the ability to manage time well and work under stressful conditions with an even temperament.~~ **Professionalism:** Demonstrates respect, honesty, integrity, and fairness to all. Follows all applicable policies and procedures. Is aware of the potential impact of own attitudes and behaviors and makes appropriate adjustments to assure that communication with other staff is purposeful and appropriate.
3. ~~Have the ability to establish and maintain harmonious working relationships with other employees and the public.~~ **Teamwork:** Strives to be “solution-focused” and presents challenges with recommendations for solutions that best meet the needs of the Karuk Community Development Corporation and staff. Maintains constructive team relationships, coordinates effective goals and identifies/plans ways to successfully work together. Demonstrates flexibility and adaptability to change.
4. ~~Have the ability to understand and follow oral and written instructions.~~ **Program Support:** Supports, cooperates and assists to carry out the mission of and to meet the goals of the Karuk Community Development Corporation. Establishes and maintains an effective working relationship with the public, KCDC and Karuk Tribe staff, and the KCDC Board of Directors.
5. **Professional Development:** Participates in ongoing professional development including training and meetings as determined by the KCDC CFO and/or the Economic Developer/Operations Manager.

Requirements:

1. ~~Must possess~~ High school diploma or equivalent ~~and One~~ 1-year college level accounting or 2-years equivalent experience ~~highly desired.~~
2. ~~Must have competence~~ **Competency in general computer usage including software in word processing** such as Microsoft Word, ~~spreadsheets such as~~ and Microsoft Excel, and in the use of office equipment such as printers, ~~and copiers, fax etc. machines and general computer usage.~~
3. Must be a self-starter, well organized and willing to learn new skills.
4. ~~Must possess~~ Valid driver’s license, good driving record, and be insurable by the ~~Tribe’s~~ KCDC’s insurance carrier.
5. Must **strictly** adhere to **the Karuk Tribe/KCDC** confidentiality policy.
6. Must successfully pass a pre-employment drug screening test and be willing to submit to a criminal background check.

Tribal Preference Policy: In accordance with the TERO Ordinance, Tribal Preference will be observed in hiring.

Veteran’s Preference: It shall be the policy of the Karuk Tribe to provide preference in hiring to qualified applicants claiming Veteran’s Preference who have been discharged from the United States Armed Forces with honorable and under honorable conditions.

POSITION DESCRIPTION

Title: Finance Assistant

Reports To: KCDC Chief Finance Officer (CFO)

Location: Happy Camp

Salary: \$15.00 to \$25.00 per hour, depending on experience

Classification: Non-Entry Level, Full Time, Regular, Non-Exempt

Summary: The Finance Assistant shall work closely with and under the direction of the KCDC CFO to carry out the day-to-day financial management of the Corporation.

Responsibilities:

1. Shall prepare the Corporation's bi-weekly and other miscellaneous payrolls, including liquidation of travel and expense advances, VISA deductions, child support garnishments and other deductions as necessary.
2. Coordinates problem solving regarding payroll discrepancies with department staff.
3. Shall receive and process new employees into the payroll system including entering of correct fund codes.
4. Shall maintain, update, and ensure the confidentiality of the corporation's payroll information and records.
5. Shall prepare a variety of reports for employee benefit vendors including worker's compensation, 401(k), dental/vision insurance, and medical insurance.
6. Shall be responsible for payroll processing for the Bureau of Indian Affairs (BIA) fire crew. This includes ensuring the proper forms are submitted on time with necessary authorizations and backup documentation is attached as needed.
7. Shall prepare all semi-monthly, quarterly, and annual State and Federal payroll reports and ensure timely submittal of all monthly and quarterly tax deposits and shall annually process and distribute employee W-2's and prepare annual payroll reports and submit to the IRS and State of California.
8. Shall maintain all payroll files and forward copies of appropriate items to KCDC CFO for review and filing in personnel files.

4. Program Support: Supports, cooperates and assists to carry out the mission of and to meet the goals of the Karuk Community Development Corporation. Establishes and maintains an effective working relationship with the public, KCDC and Karuk Tribe staff, and the KCDC Board of Directors.
5. Professional Development: Participates in ongoing professional development including training and meetings as determined by the KCDC CFO and/or the Economic Developer/Operations Manager.

Requirements:

1. High school diploma or equivalent and 1- year college level accounting or 2-years equivalent experience.
2. Competency in general computer usage including software such as Microsoft Word and Excel, and in the use of office equipment such as printers, copiers, fax, etc.
3. Must be a self-starter, well organized and willing to learn new skills.
4. Valid driver’s license, good driving record, and be insurable by KCDC’s insurance carrier.
5. Must strictly adhere to the Karuk Tribe/KCDC confidentiality policy.
6. Must successfully pass a pre-employment drug screening and be willing to submit to a criminal background check.

Tribal Preference Policy: In accordance with the TERO Ordinance, Tribal Preference will be observed in hiring.

Veteran’s Preference: It shall be the policy of the Karuk Tribe to provide preference in hiring to qualified applicants claiming Veteran’s Preference who have been discharged from the United States Armed Forces with honorable and under honorable conditions.

KCDC Approved: Revised 6/18/2009 _____

Tribal Council Approved: _____

KCDC Chair Signature: _____ **Date:** _____

Chairman’s Signature: _____ **Date:** _____

Employee’s Signature: _____ **Date:** _____



Sandi Tripp

Department of Transportation Director

For Council Meeting on May 25, 2017

Reporting Period – April 20, 2016 to May 25, 2017

TRIBAL TRANSPORTATION IMPROVEMENT PROGRAM (TTIP) PROJECT SUMMARIES

Project Title: Red Cap Road Bike Way

Phase 1 - Complete 2015

Phase 2 – Construction is expected to be complete by June 30, 2017.

Description: Reconstruct Red Cap Road - shoulder widening pedestrian and bicycle safety.

Status: In Process - Fully funded through a grant from FHWA TTP Safety Funds and State of California Dept. of Transportation and Karuk Tribe TTP Annual Allocation.

The contractor is back on the job. They have completed the AC grinding and replacement. Today, they are completing all the stripping. I will be performing a walk through with the County next Monday June 19th, 2017 to ensure all the punch list items have been completed and to ensure no other items need attention.

Project Title: Happy Camp Complete Streets Project

Description: Reconstruction - Safety Project

Status: In Process – As you are aware this project is located on SR96 in Happy Camp from the west end of town at the intersection of Second Avenue and SR 96, to the east end of town at the intersection of Old Highway 96 and SR96.

During this reporting period the ATP Team met in Happy Camp at the Happy Camp Elementary School to offer all the parents and other community members to complete surveys for our ATP project grant application. We talked to them about the project and we had a really positive response. We are staying on schedule as noted in the matrix that I submitted to Tribal Council last month. I am very optimistic about this project as Prop. 1 passed not long ago and the ATP program is slated to receive \$100 million dollars more per year than has been received in the past.

Plan for completing this project by 2020-2022: We will start by submitting for Cycle 4 PA&ED Application (2018); Cycle 5 - PS&E Development (2018); and finally for Cycle 6- Construction Implementation (2019).

Project Title: Orleans Community Safety Corridor Project

Description: Planning

Status: In Process

As you may recall this project has several anticipated phases, the first phase of the project is entitled the Orleans Community Center Connectivity Project (OCCC), this project is associated with the three acre parcel in Orleans (the old Hotel Property) that we received a Caltrans grant to complete. As noted last month, we now have all the core team in place; the Karuk Tribe, Caltrans, Eckert Environmental, Local Government Commission and GreenDOT Transportation Solutions. During this reporting period we worked with the Team to review Caltrans' ROW on Hwy 96 in Orleans. It turns out that Caltrans only have prescriptive ROW. This won't be an issue; we will just have to ensure that we solicit for community acceptance of the project.

Definition: Prescriptive Rights

Prescriptive rights (aka implied dedication) are a right over the area used and maintained by the public. These are unwritten rights established by use by the public, over time. Typically, they extend from top of a road cut on one side of the road, to toe of fill on the other. If there are no distinct tops and toes, the limits are what are maintained (by Caltrans, in this case). Fences placed by landowners, highway signs, and utility facilities do not necessarily define the limits of prescriptive rights for a public way. Their location may coincide with the limits of the rights for a public way, but they don't necessarily define it. It could be that fences fit the edges of a strip left over when the adjoiner's deeds are plotted, but they often do not, being placed randomly. Utility facilities are placed where the utility companies think the edge of the public way is, or at some minimum distance from the road.

Sharps Road Project

Description: Construction

Status: In Process

The portion of Sharps Road that was funded by TTP funds has been completed. I received all of the certified payroll and recently submitted for payment. This project is complete.

ICDBG - Karuk Tribe Family Services Center

Description: Planning/Bid Development

Status: In Progress

Travois Architecture and Blackwolf Construction were awarded the bid. **Tasks are moving along on schedule and on budget.**

Emma Lee is a pleasure to work with and she is doing a great job managing this ICDBG project. I'm glad to be part of the team. This project is on track for a timely completion.

Project Title: 2% Planning

1. General Project Coordination and Planning Efforts

Status: In Process

We now have our On-call Engineering Company, Red Plains Professional, on contract and I am currently working with them to complete a revised DSR document for our ERFO Project.

2. Update of the Karuk Tribe Long Range Transportation Plan (LRTP)

Status: In process and near completion- The Karuk Tribe DOT is working on updating the current LRTP. We are still waiting for the maps etc., I don't expect to ever work with this company again.

3. Karuk DOT Committee Participation:

Attended QA/QC TTPNFI Advisory Team Meeting; Member participant Tribe on the National Tribal Transportation Program Coordinating Committee Meeting (TTPCC), North Coast Tribal Transportation Commission meeting (NCTTC), HCAOG Technical Advisory Committee (HCAOG TAC), FHWA Safety Management System Steering Committee(SMS Steering Committee), Karuk Resources Advisory Board Meetings(KRAB), Caltrans Native American Advisory Committee (NAAC), Siskiyou County LTC Social Services TAC, Meeting with National Transit Data Base Rep., met with UC Berkeley Tech Transfer/Transportation Safety Assessment.

Project Title: Road Maintenance

Road maintenance funding provides staff and operational coverage for facility maintenance activities. During this reporting period the crew has accomplished multiple maintenance projects. Currently they are working on:

Activities:

- Equipment maintenance and painting
- Assisting with emergency repairs on Itroop Road.
- Preformed equipment inspections for potential purchase and obtained quotes.
- Assessing storm and snow removal damage to Tribal transportation facilities.
- Identifying departmental equipment needs and obtaining quotes for equipment as identified.
- Winter maintenance and snow removal in Yreka and Happy Camp areas, equipment repair and maintenance, street sweeping, debris and brush removal from roadside and gutters, minor roadway patching, curb painting.
- Road repair and crack seal on all routes within the Yreka KTHA Housing community.

Program	Code	Total Budget	Expensed to date	Balance	% Expended
Federal Highway Administration (FHWA)	2231	\$2,086,894	\$1,043,201	1,043652	49.9%
Term Dates	Total Months	Month # for report period	# Months Remaining	% Completed.	Extension Option Y/N
10/1/16 – 9/30/17	12	9	3	78%	Allows for annual carryover of all unused TTP funds
Progress Report Due Date	Completed?	Date Completed.	Fiscal Report Due Date	Completed?	Date Completed
6/30/2017	yes	May 2017	6/30/2017	yes	May 2017

Action Items:

Action Item #1 – Position Description – Revision

Seasonal Roads Maintenance Worker (this document was passed through internal review – with concurrence from HR & TERO

Karuk Community Health Clinic
64236 Second Avenue
Post Office Box 316
Happy Camp, CA 96039
Phone: (530) 493-5257
Fax: (530) 493-5270



Administrative Office
Phone: (530) 493-1600 • Fax: (530) 493-5322
64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

Karuk Dental Clinic
64236 Second Avenue
Post Office Box 1016
Happy Camp, CA 96039
Phone: (530) 493-2201
Fax: (530) 493-5364

POSITION DESCRIPTION

Comment [ST1]:

NOTE:

+ The Black font is remaining language from the previous version of this description.

+ The blue strike through font is the previous version language that is proposed to be deleted.

+ The blue underlined font is new language for this position description.

- Title:** Seasonal Roads Maintenance Worker
- Reports To:** Lead Roads Maintenance Worker
- Location:** Orleans, Happy Camp, and Yreka
- Salary:** ~~\$15.00 to \$18.00~~ \$17.00 to \$26.00 per hour, depending on experience

Summary: ~~Shall be responsible for assisting in the maintenance of all Karuk Tribal roads and associated facilities. The Roads Maintenance Worker must be capable of working alone or with other staff members, following written and/or verbal instructions and be in good physical condition. The Roads Maintenance Worker must have a working knowledge of road construction and maintenance techniques, as well as industry machinery and tools.~~ The Roads Maintenance Worker must have working knowledge of road construction and maintenance techniques, as well as industry machinery and tools. The Road responsible for assisting in the maintenance and repair of all Karuk Tribal roads and associated facilities, as identified on the Bureau of Indian Affairs National Tribal Transportation Facilities Inventory. The Roads Maintenance Worker must be capable of working alone or with other staff members and be in good physical condition.

Classification: Full Time, Non Entry- Level, Seasonal, Non Exempt

Responsibilities:

- ~~1. Must understand and adhere to Karuk Tribal Roads Program policies, as adopted from the FHWA Tribal Transportation Program (TTP)~~
- ~~2. Shall be responsible for the safe use and operation of all program tools, vehicles and equipment.~~
- ~~3. Shall be able to understand and implement basic project needs and goals.~~
1. Assist in the inspection and maintenance of departmental equipment to ensure safe and proper operation
2. Transport crews and equipment to work sites perform preventative maintenance on Departmental vehicles, as required.

3. Operate heavy equipment and vehicles with adjustable attachments to sweep debris from paved surfaces, mow grass and weeds, remove snow and ice, and spread salt and sand.
4. Operate road-surfacing equipment or vehicles to clear construction sites or move materials.
5. Spread concrete or other aggregate mixtures into or on designated areas.
6. Haul and spread sand, gravel, and clay to fill washouts and repair road shoulders.
7. Dump, spread, and tamp asphalt or materials to create level bases, using vibratory tampers, to repair joints and patch damaged pavement.
8. Clean and clear debris from culverts, catch basins, drop inlets, ditches, and other drain structures.
9. Remove debris from rock and mud slides, on roadways and work sites.
10. Erect, install, or repair guardrails, road shoulders, berms, highway markers, warning signals, and highway lighting and fencing, using hand tools and power tools.
11. Paint traffic control lines and place pavement traffic messages, by hand or using machines.
12. Measure and mark and apply markers and/or paint, using tape, string, or chalk.
13. Perform roadside vegetation maintenance and removal, such as clearing weeds and brush and trimming trees.
- ~~4~~.14. _____ Shall be responsible for good working environment and communications with supervisor, coworkers, other staff, and general public.
- ~~5~~.15. _____ Shall maintain daily logs as required
- ~~6~~.16. _____ Other job related duties as assigned.

Desired Qualifications:

- ~~1. Certification as a Tribal Cultural Monitor.~~
- ~~2. Skills in road construction and/or road maintenance techniques.~~
- ~~3. Working knowledge of industry machinery and tools~~

Requirements:

1. Must understand and adhere to Karuk Tribal Roads Program policies, as adopted from the FHWA Tribal Transportation Program (TTP)
2. Must possess a valid California State Class A Commercial Driver License, driving record, and reliable transportation.

Comment [ST2]:

NOTE:

+ The Black font is remaining language from the previous version of this description.

+ The red strike through font is the pervious version language that is proposed to be deleted.

+ The red underlined font is new language for this position description.

3. Must possess mathematical skill with the ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals; and, the ability to compute rate, ratio, and percent.

4. Must possess the ability to interpret miscellaneous drawings and schematics.

5. Must possess core competencies in asphalt paving and repair, heavy equipment use and maintenance, traffic line painting and construction traffic control.

6. Must have experience in industry heavy equipment operation and maintenance.

7. Must be in good physical condition; able to climb steep slopes and lift items weighing up to 90 pounds without restriction.

8. Must possess a current Tribal Cultural Resource Monitor Certification.

9. Must possess current flagger certification for maintenance and road construction zones.

~~1. Must be in good physical condition; able to climb steep slopes and lift items weighing up to 90 pounds without restriction.~~

~~2. Must have current flagger certification for maintenance and road construction zones.~~

~~3. Must have experience in backhoe operation.~~

~~4. Must currently have, or be able to obtain a Class A CDL within six months of initial hire date.~~

10. Must possess a high school diploma or equivalent (GED).

11. Must have ability to work effectively with Native American people in culturally diverse environments.

12. Must be punctual, have ability to manage time well and work under stressful conditions with an even temperament.

13. Must have ability to establish and maintain harmonious working relationships with other employees and the public.

~~5. Must have ability to understand and follow oral and written instructions.~~

~~6.~~

~~Must possess a valid California Driver's License, good driving record, and reliable transportation.~~

14. Must adhere to the Karuk Tribe Personnel Policy Manual.

15. Must exercise confidentiality.

16. Must be able to travel and work throughout the Tribe's service area.

17. Must be available to attend periodic trainings which may require overnight travel.

18. Must successfully pass a pre-employment drug screening test and be willing to submit to a criminal background check.

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Tribal Preference Policy: In accordance with the TERO Ordinance 93-0-01, Tribal preference will be observed in hiring.

Council Approved: _____

Chairman's Signature: _____

Employee's Signature: _____

Karuk Community Health Clinic

64236 Second Avenue
Post Office Box 316
Happy Camp, CA 96039
Phone: (530) 493-5257
Fax: (530) 493-5270

Karuk Tribe

**Karuk Dental Clinic**

64236 Second Avenue
Post Office Box 1016
Happy Camp, CA 96039
Phone: (530) 493-2201
Fax: (530) 493-5364

Administrative Office

Phone: (530) 493-1600 • Fax: (530) 493-5322
64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

POSITION DESCRIPTION

Title: Seasonal Roads Maintenance Worker

Reports To: Lead Roads Maintenance Worker

Location: Orleans, Happy Camp, and Yreka

Salary: \$17.00 to \$26.00 per hour, depending on experience

Summary: The Roads Maintenance Worker must have working knowledge of road construction and maintenance techniques, as well as industry machinery and tools. The Road responsible for assisting in the maintenance and repair of all Karuk Tribal roads and associated facilities, as identified on the Bureau of Indian Affairs National Tribal Transportation Facilities Inventory. The Roads Maintenance Worker must be capable of working alone or with other staff members and be in good physical condition.

Classification: Full Time, Non Entry- Level, Seasonal, Non Exempt

Responsibilities:

1. Assist in the inspection and maintenance of departmental equipment to ensure safe and proper operation
2. Transport crews and equipment to work sites perform preventative maintenance on Departmental vehicles, as required.
3. Operate heavy equipment and vehicles with adjustable attachments to sweep debris from paved surfaces, mow grass and weeds, remove snow and ice, and spread salt and sand.
4. Operate road-surfacing equipment or vehicles to clear construction sites or move materials.
5. Spread concrete or other aggregate mixtures into or on designated areas.
6. Haul and spread sand, gravel, and clay to fill washouts and repair road shoulders.
7. Dump, spread, and tamp asphalt or materials to create level bases, using vibratory tampers, to repair joints and patch damaged pavement.
8. Clean and clear debris from culverts, catch basins, drop inlets, ditches, and other drain structures.

9. Remove debris from rock and mud slides, on roadways and work sites.
10. Erect, install, or repair guardrails, road shoulders, berms, highway markers, warning signals, and highway lighting and fencing, using hand tools and power tools.
11. Paint traffic control lines and place pavement traffic messages, by hand or using machines.
12. Measure and mark and apply markers and/or paint, using tape, string, or chalk.
13. Perform roadside vegetation maintenance and removal, such as clearing weeds and brush and trimming trees.
14. Shall be responsible for good working environment and communications with supervisor, coworkers, other staff, and general public.
15. Shall maintain daily logs as required
16. Other job related duties as assigned.

Requirements:

1. Must understand and adhere to Karuk Tribal Roads Program policies, as adopted from the FHWA Tribal Transportation Program (TTP)
2. Must possess a valid California State Class A Commercial Driver License, driving record, and reliable transportation.
3. Must possess mathematical skill with the ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals; and, the ability to compute rate, ratio, and percent.
4. Must possess the ability to interpret miscellaneous drawings and schematics.
5. Must possess core competencies in asphalt paving and repair, heavy equipment use and maintenance, traffic line painting and construction traffic control.
6. Must have experience in industry heavy equipment operation and maintenance.
7. Must be in good physical condition; able to climb steep slopes and lift items weighing up to 90 pounds without restriction.
8. Must possess a current Tribal Cultural Resource Monitor Certification.
9. Must possess current flagger certification for maintenance and road construction zones.
10. Must possess a high school diploma or equivalent (GED).
11. Must have ability to work effectively with Native American people in culturally diverse environments.
12. Must be punctual, have ability to manage time well and work under stressful conditions with an even temperament.

13. Must have ability to establish and maintain harmonious working relationships with other employees and the public.
14. Must adhere to the Karuk Tribe Personnel Policy Manual.
15. Must exercise confidentiality.
16. Must be able to travel and work throughout the Tribe's service area.
17. Must be available to attend periodic trainings which may require overnight travel.
18. Must successfully pass a pre-employment drug screening test and be willing to submit to a criminal background check.

Tribal Preference Policy: In accordance with the TERO Ordinance 93-0-01, Tribal preference will be observed in hiring.

Council Approved: _____

Chairman's Signature: _____

Employee's Signature: _____

Sara Spence
Executive Director
Council Meeting Report
June 22, 2017

Yreka NAHASDA Cooperative Agreement Amendment

Steve Baker is *still* reviewing the last round of comments from Ed and Fatima

FY 2018 Indian Housing Plan

The IHP will be distributed it to the Board / Council / Staff, posted online, and distributed at tenant meetings to gather the required public feedback so that it can be approved by the **Council and BOC at our Quarterly Meeting on July 11 at 10am at Headway in Happy Camp** for submission prior to the July 18 deadline to HUD.

Old Computer Center Space

The Head Start Program has measured the Yreka Computer Center and would like to utilize the entire building to run another classroom. A rental agreement will be drafted similar to what we have with the Transportation Program in Orleans. I am gathering the annual utility costs for her since that is new cost they will need to bear. We are also looking at comparable market rates for leasing/renting such facilities. It sounds like the Tribe has made some office space in their end of the Community Building available and there may be some space upcoming in the Wellness Center. Brian will obtain storage containers to alleviate his storage needs and IT has confirmed that his computer can connect to the network from his current office space.

Land Acquisition / Orleans Water

The appraisal for the Orleans RV Park was received; the Board will review that on June 19.

We continue to work through the appraisal process for the Delaney North parcel and obtained an extension from Delaney through September 4 due to the delays they caused in that process for the exercising of the First Right of Refusal.

I have prepared an initial list of questions and will be scheduling a meeting with relevant Tribal staff to discuss what would best guide us to determine if purchase will ultimately be either in the Tribe or KTHA's best interest once the appraised value is obtained.

It sounds promising that KTHA may be obtaining some excess water connections in Orleans that are not being utilized by private land owners, this will allow us to potentially build some homes in that community which is beyond exciting!

Land Acquisition / Happy Camp

The landowner of the parcel adjacent to Headway does not wish to sell the property at this time, but we will still be obtaining an appraisal, just in case.

New Market Tax Credits (Happy Camp Resident Center)

The Letter of Interest was negotiated, signed, and submitted to Travois. The next step will be the Investor Offers for consideration to determine if we move forward with this funding source for the Resident Center and the Family Services Center project shortfalls. Although there are bumps along the way, nothing that would cause us to not want to proceed has surfaced so far. Our Grant Specialist at HUD confirmed there are no issues with us leveraging these funds with IHBG dollars. They do not care what outside dollars we obtain, they only care that the proportionate share of the facility continues to be used for low income housing tenants. In this scenario the cost share would be approximately \$800,000 IHBG (44.5%) and \$1,000,000 New Markets (55.5%).

Park Models / Provider Housing

The KTHA Force Account Crew provided the necessary work to level and connected the utilities for the park models; this allowed us to return our Elder unit to our housing stock for offer.

Karuk Homes I

Our staff continues to work tirelessly on the tax credit project: overseeing construction and inspections and getting tenants properly approved (which is a grueling process) in a timely manner. We continue to stay in very close communication with the Investor on our placed in service schedule to monitor the adjuster that will be due. The current amount is still holding at \$23,000. I had a wonderful conversation with Dan Johnson and they have offered a \$25,000 credit on their contract through a credit change order so that construction costs will be lower, counteracting the adjuster to our developer fee at the end. Lauren is running the numbers to ensure that works out properly for CTCAC compliance. I had only advised them that they would *share that burden*, but because they want to retain a good relationship for future projects and for us to retain our good reputation for future tax credit investors, they are taking it all on their side!! I was very pleased with that negotiation!

Happy Camp Transitional Housing Request

Tanya Busby is applying for a grant through CalOES for Domestic Violence Housing. If funded she requested that KTHA designate a Happy Camp unit for this use, under the same arrangement as in Yreka. Due to the limited stock in Happy Camp, that request was denied by the BOC.

Lease Purchase Conveyance

We have two Lease Purchase Tenants in Yreka who are pursuing outside funds to pay-off their Lease Purchase balance; we will use the last conveyance as a template to prepare the necessary documents and bring them to the Council and Board for approval when ready.

NAHASDA Reauthorization / Budget Projections

The budget was approved at the FY2016 levels. Our final grant award documents should be available in early July so we can draw down funds that month. Gus continues to monitor our cash flow projections very closely. We are now at 75% of our grant year without funding! We spoke to the Managers about the situation and they are monitoring unnecessary spending until our grant comes in.

As we get closer to full liquidation of our reserves, we will again request 25% interim funding from HUD. Our first request was denied, because we were too far ahead of exhaustion.

The FY2018 Budget was released with the anticipated 13.2% reduction to IHBG. That is the amount we used at the Planning Session so we are in good shape for forecasting purposes. I submitted the attached Testimony supporting adequate funding using the template from NAIHC and Ed Goodman.

Annual O-Link Negotiations

Due to the delays in appropriations, this meeting was postponed to July 27 at 12pm at the Yreka Wellness Center.

Training

We recently held an onsite HDS Training (that is our Tenant Management software), an upgrade will be coming soon so it was to familiarize the staff with the new options. We are all excited to start using the new features to their fullest capability to let that system work for us and reduce duplicative efforts by staff.

The Board Roles and Responsibilities Training cancelled in February was rescheduled for August 23, 2017. The Council is still invited to attend should they wish to.

We have been invited to participate in training that KCDC is scheduling on the OMB Super Circular that came out; some of our fiscal staff will likely participate. In turn they are looking to schedule Construction Administration Training, we may be able to help with that through our T/TA Assistance with ONAP and allow them to participate, and we have several new staff who could benefit from that training as well as staff who could use the refresher, I will submit a request for this session to be held onsite.

Personnel

Executive Assistant has been advertised for a third round closing June 21. Should we not identify any qualified applicants, I may have to develop a different approach. I am closing in on almost 6 months doing both positions and it is wearing on me heavily!

The Construction Crew Member I vacancy was offered pending drug screening and background check results. We continue to wait for James Bearchild to return from his on the job injury.

Reunion

Housing will be doing the same activities as in the past for the Reunion. I will be delegating as much of this as I can to Dorcas.

- FREE hot dogs and chips.
- KTHA T-shirts and baseball caps in exchange for surveys.
- Raffle drawings for something (TBD).
- KTHA promotional items (Tote Bags, Water Bottles, Stickers, and Tattoos).
- Kids Craft/Game/Activity (TBD - Florraine has many to choose from that she does at the Center).
- Housing brochures and applications.
- Photo displays of programs/projects.
- AMERIND Risk Insurance Representative (Ray Tafoya).

Policy Edits

This is still on our list to do. I continue to add new items as they come up so we can incorporate them into the document. Certain policies require frequent updates and admissions is one of them. Ann still has some research to do for this venture.

Karuk Homes I:

74% Complete, Scheduled Completion 8/1/2017



Wellness Center Phase II:

51% Complete, Scheduled Completion 6/16/2017



Exterior



Computer Lab



Press Box

Second Avenue, Two One Bedroom Units:

Force Account Crew Project, Work began February 20. We have pulled back on this as we await funding.



Thook Apartment Foundation Repairs: Complete.



Comstock Driveway: Complete, will be gated and only used during icy/snowy conditions.



Rice Lane Home Replacement: Demolition is complete; home is in production at the factory for anticipated delivery in July.

Occupancy/Admissions/Loans

Waiting List: 672 applicants.

16 Student Rent Vouchers provided during the school year. May was final month of assistance.

31 active home loans: 4 loans are 30 days late, 2 loans are in foreclosure.

Unit Prep:

Happy Camp: 1 unit completed, 2 in prep, 1 move out.

Orleans: 1 in process, 2 pending move out.

Yreka: 3 units completed, 6 in prep, 1 move out.

Karuk Tribe Housing Authority

Recommended Fiscal Year 2018 Budget for Tribal Housing Programs

Prepared for the Subcommittee on Transportation, Housing and Urban Development, and Related Agencies

The Karuk Tribe and the Karuk Tribe Housing Authority (KTHA): The Karuk Tribe is a federally recognized tribe located in North California. The membership of the Tribe has grown considerably in recent years, and is now 3,746 enrolled Members. Adult members work in the limited employment opportunities available in our rural communities. However, too many of our people live in poverty. As a result, many do not have access to safe, sanitary, and adequate housing. Recognizing this need, the Tribe established the KTHA in 1984. KTHA is the Tribally Designated Housing Entity of the Tribe that carries out the low-income housing program for the Tribe, and is the recipient of the Tribe's Indian Housing Block Grant under NAHASDA. The mission of KTHA is to *acquire and maintain assets. KTHA will strive to alleviate the acute shortage of decent, safe and sanitary dwellings for Native American persons of low and moderate income. KTHA will promote and sustain the culture, education, language, health, welfare, self-sufficiency, and economic independence of its residents. Affordable housing services shall include rental, home ownership, and model programs.* While KTHA has been successful in developing housing, there is still a significant unmet need among our service area population. Based on a review of our waiting lists, we would need to develop over 700 units of affordable housing to address the unmet need.

The KTHA endeavors to alleviate the acute shortage of decent, safe and sanitary dwellings in our area through the construction of new homes and the alteration and repair of existing homes. The KTHA also manages and maintains residential properties that are owned by the Tribe or the KTHA to provide housing to members and the Indian community. The combined units that KTHA manages or provides rental or homebuyer assistance to results in approximately 200 households being served. The KTHA strives every day to do what it can to meet the enormous unmet housing needs we face.

The Tribe has reviewed the Budget Proposal released this week by the Administration, and we are very troubled by the proposed cuts to the funds necessary to provide for low-income, affordable housing in Indian Country. We have the following suggestions for appropriators regarding funding housing activities in Indian Country.

Funding Summary: Funding for Indian housing and related community development activities is appropriated annually to a variety of Federal agencies, primarily through the Department of Housing and Urban Development's Office of Native American Programs (HUD-ONAP), but to a lesser extent funding also comes from the Bureau of Indian Affairs and the Department of Agriculture.

IHBG: Fund the Indian Housing Block Grant: The Tribe urges Congress to fund the IHBG at \$900 million and no less than \$700 million. The IHBG is the single largest source of Federal funding for housing development, housing-related infrastructure, and home repair and maintenance in Indian Country and for the KTHA. However, IHBG appropriations have been relatively stagnant since funding began under NAHASDA in FY1998. Current year funding of \$654 million has approximately only 2/3 buying power as it did in 1998. To adjust for inflation, FY18 appropriations should be approximately \$900 million to match the purchasing power of original NAHASDA funding. Additionally, in January 2017, HUD published an updated Housing Needs Assessment that showed Indian Country, including the Karuk Tribe, continues to see levels of overcrowded homes and substandard housing at rates well in excess of the national average.

The annual funding we currently have is nowhere near sufficient to meet the substantial need for housing services. Any cuts would result in overwhelming unmet need. Further, such cuts would require KTHA to reduce services and/or staff, resulting in loss of jobs with an adverse economic impact. These scenarios will be devastating to our people. As our tribal population continues to grow, even more pressure will be placed on KTHA's existing housing stock so it is vital that IHBG funding keep pace with the need. The Administration proposes a cut which will significantly damage our ability to serve our most needy and vulnerable members.

ICDBG: Indian Community Development Block Grant (ICDBG): The Tribe urges Congress to fund the ICDBG at \$100 million. The ICDBG is a competitive grant program through which tribes can conduct community wide planning and development that incorporates housing, community facilities and economic development. These are often shovel-ready projects that address specific community needs that are not allowable expenses under IHBG. Additionally, in past years a small portion of the fund (5%) is set aside for projects that eliminate imminent threats to public health and safety in tribal communities. The Tribe supports adequate funding for the ICDBG to continue these important programs in Indian Country.

Training and Technical Assistance (T/TA): The Tribe urges Congress to appropriate funds under the Section 703 T/TA authority at \$4.8 million, and no less than the current year funding of \$3.5 million. Section 703 of NAHASDA expressly authorizes appropriations for "a national organization representing Native American housing interests for providing training and technical assistance to Indian housing authorities and tribally designated housing entities...." T/TA services are vital to guarantee that KTHA utilizes best practices to ensure compliance with federal program regulations while also providing opportunities for KTHA to share innovative practices for leveraging our federal and private sector resources. Further, KTHA has developed strong relationships with the Southwest regional office of HUD's Office of Native American Programs (ONAP), which has also been very helpful in providing technical assistance, advice, and oversight. But without proper funding, ONAP may not be able to respond in a timely manner to important requests. We urge you to keep those funds in the overall NAHASDA appropriation.

Section 184 Loan Guarantee: The Tribe urges Congress to fund this key mortgage financing tool at \$10 million. The Section 184 Program has shown enormous success. However, it has been less successful in Indian communities where housing economies are less developed, where employment and income levels are lower, and where residents live on restricted or trust lands. The Tribe further urges changes to the program to simplify and to make it more available to our prospective homebuyers.

Title VI Loan Guarantee: The Tribe urges Congress to continue to fund Title VI at \$2 million. The Title VI Loan Guarantee is a key financial tool for Tribes to spur housing and community development efforts by creating better access to private capital while remaining a modest federal investment. This has been successfully used to leverage block grant funding and bring private investment onto Tribal lands that otherwise would have been difficult if not impossible to obtain.

NHHBG: The Tribe urges Congress to fund the Native Hawaiian Housing Block Grant at no less than \$20 million to address the significant needs for low-income and affordable housing on the Native Hawaiian Home Lands. Similarly, the Section 184A Loan Guarantee Program should be funded at the \$1 million level.

Tribal HUD-VASH: The Tribe urges Congress to fund the Tribal HUD-VA Supportive Housing program (which provides housing vouchers to Native Veterans) at no less than \$7 million. Native Americans serve in the military in greater per capita numbers than any other group, and there remains a great need to provide local supportive housing for our veterans. Tribal HUD-VASH recipients are having success placing tribal veterans into local supportive housing but any reduction or elimination of

appropriations would leave those veterans without affordable housing options that include support services.

Contact Information:

Sara Spence
Executive Director
Karuk Tribe Housing Authority
Post Office Box 1159
635 Jacobs Way
Happy Camp, CA 96039
Phone: (530) 493-1414, Extension 3117
Email: sspence@karuk.us

**Emma Lee Perez – Contract Compliance Report
For Council Meeting on June 22nd, 2017
Reporting Period May 18th, 2017- June 15th, 2017**

Consent Calendar: Attached

Contract Compliance Update:

Project Title: Department of Community Services and Development- Homeless Assistance

Deliverables/Line Items:

Salaries-Low-Income Assistance Program Administrator (LIAP) will dedicate approximately 6 hours a week for 6 months to implement this target Initiative for Capacity Building and Homeless Services

Other- Homeless Services

Essential Clothing- LIAP Administrator will work with homeless clients to provide essential winter clothing.

Daily Hot Meal- A daily hot meal will be provided at the Karuk Senior Nutrition Center or other restaurant depending on location and availability.

Winter Shelter- LIAP Administrator will work with homeless clients to provide tents and sleeping bags for the winter, rental assistance to prevent homelessness.

Achieved during report period:

Funds will be distributed through the LIAP office. The next report is due: June 20th, 2017

Expenditure/ Progress Chart –

Program	Code	Total Budget	Expenses to date	Balance	% Expended
CSD	6060-07	\$32,000	\$31,506.34	\$571.66	98%
Term Dates	Total Months	Month # for report period	# Months Remaining	% Completed.	Extension Option Y/N
06/01/2016-05/31/2017	12	1	0	98%	Y
Progress Report Due Date	Completed?	Date Completed	Fiscal Report Due Date	Completed?	Date Completed.
05/20/2017	Yes	05/19/2017	05/20/2017	Yes	05/19/2017
Comments: Grant will be fully expended and closed out by June 30th.					

Project Title: Department of Community Services and Development

Deliverables/Line Items:

Salaries and Wages-The Karuk LIAP Administrator salary will be charged to the program at 15%.

Education Tutoring Program/Tutoring - The costs included in the expense line item is for support for tutoring services in the Education Program.

Youth Winter Warmth- The Karuk Tribe has determined winter needs for youth in low-income families.

Youth Physical Activities- The Karuk Tribe has determined a need for physical activities (Flag Football, Basketball and Baseball) for youth.

Elders Community Needs – Funds will support Elders activities; community gardens, basket weaving.

Safety Net Services- The Karuk Tribe has funding for safety net services to support for food vouchers, rent/shelter vouchers, emergency utility payments and emergency clothing allowances.

Senior Nutrition Program Support- The Karuk Tribes Senior Nutrition Program provides homebound and mobile senior citizens and their companions with one nutritious meal per day.

Achieved during report period:

Funds continue to support team sports, safety net services for LIHEAP program and partial wages of the LIHEAP coordinator. The next report is due: July 20th, 2017

Expenditure/ Progress Chart –

Program	Code	Total Budget	Expenses to date	Balance	% Expended
CSD	6063-13	\$42,000	\$12,118.08	\$29,506.92	29%
Term Dates	Total Months	Month # for report period	# Months Remaining	% Completed.	Extension Option Y/N
01/01/2017-12/31/2017	12	5	7	0%	Y
Progress Report Due Date	Completed?	Date Completed	Fiscal Report Due Date	Completed?	Date Completed.
05/20/2017	Yes	5/19/2017	05/20/2017	Yes	05/19/2017
Comments:					

Project Title: National Science Foundation – Language Grant

Deliverables: Project Goal #1: The project will bring together fluent Karuk language speakers for six meetings to which they and other members of the Karuk language community will bring audio recordings, photographs to be described and/or Karuk language materials that they would want to donate to the Karuk Language Archives.

Project Goal #2: The second goal involves archival processing of the materials created by the Karuk Tribe’s Language Program. The PI will write a finding aid to be published on the Karuk Dictionary and Texts website for the Tribe’s materials using *Describing Archives: A Content Standard* (2013), the guide book for writing archival finding aids, and the PI will write a finding aid for the Karuk language materials created and collected by the Karuk Tribe’s Language Program.

Expenditure/ Progress Chart – separate chart required for each grant

Program	Code	Total Budget	Expenses to date	Balance	% Expended
NSF-Language	4063-00	\$100,000	\$80,367.68	\$19,632.32	77%
Term Dates	Total Months	Month # for report period	# Months Remaining	% Completed	Extension Option Y/N
06/15/2015 -11/2017	18		4	0	
Progress Report Due Date	Completed?	Date Completed.	Fiscal Report Due Date	Completed?	Date Completed.
06/2017	Yes	N/A		No	N/A
Comments:					

Achieved during report period:

The NSF Language grant is moving forward, the objectives are being met and all reports have been filed in a timely manner. One of the most requested form of archival supplies for Karuk language scholars’ personal language collections has been digitizing audio. Susan has identified a local service that will digitize recordings for \$30 per recording and is working with Karuk language scholars to get that process going.

Project Title: Indian Community Development Block Grant (ICDBG)

Deliverables: To construct 4680 square foot Family Services Center.

Expenditure/ Progress Chart – separate chart required for each grant

Program	Code	Total Budget	Expenses to date	Balance	% Expended
ICDBG	5087	\$605,000	\$143,250.10	\$461,749.90	24%
Term Dates	Total Months	Month # for report period	# Months Remaining	% Completed	Extension Option Y/N
10/1/2016- 9/30/2019	36			0	Yes
Progress Report Due Date	Completed?	Date Completed.	Fiscal Report Due Date	Completed?	Date Completed.
11/15/2016	Yes	11/14/2016	03/30/2017	Yes	03/30/2017
Comments:					

Achieved during report period:

ICDBG – Family Services Center

Progress continues on the Family Services Center, the plans were submitted to Siskiyou County June 1st. The County indicated that they are getting caught up on their plan review so we anticipate beginning construction in mid-July. Compliance has received the updated pricing for

add/alternates and is preparing the draft construction contract based on updated pricing. The original bid based on the RFP did not include a 50 year metal roof, additional parking or permit fees.

The EA was submitted to HUD on May 10th, and HUD has released funds.

ABC Logging completed the demolition and cleanup of the property.

Happy Camp Gym Roof-

The Gym roof is complete.

FEMA-

Compliance met with FEMA June 8th for a site visit. They collected all of our documentation related to our disaster declaration from the February storms. There is still time to claim damages under the declaration between February 1st and 23rd. We have 60 days from June 8th to make additional claims. During our meeting we identified new items that the Tribe able to claim. For example, we are able to claims Barbaras' wages for entire month of February for keeping the shelter open since it is not a regular function of her position. We eligible for reimbursement for direct administrative costs towards time spent on working on gathering information so I've been keeping track of staffs time spent on gathering documentation and my time working with FEMA and gathering documentation. We are eligible to charge straight time to our claim for up to 6 months for debris removal. I don't think that we are still removing debris so this may not apply to this particular incident. I submitted the required Letter of Intent so that we are eligible to apply for 404 Hazard Mitigation funding when the funding announcement is available.

Submitted,

Emma Lee
Contract Compliance Specialist

TERO Director Report – June 2017

Program	Total Budget	Expended to Date	Balance	% Expended
TERO	72,243.00	34,209.78	38,033.22	47.35%

Norcal TERO's

I met with the NorCal TERO Directors on June 9th in Eureka, CA. We are working on aligning our program forms. The Yurok Tribe is hosting a database that will provide a “portal” for each of the NorCal TERO's to upload skills bank information so that we will have a regional skills bank to work from. It is interesting trying to align as I have discovered neither the Yuroks nor Hoops enroll descendants. They interpret spouses differently also. These are some examples of where we are working out our differences. One idea that we are still working on for the summer of 2018 is organizing a regional gathering for summer youth workers.

Caltrans Update

The NorCal TERO's are still waiting on Caltrans Headquarters to comment on their review of our Pilot Project MOU. It is taking a long time but we are being persistent. Once we work out comments from Caltrans headquarters we will bring the draft MOU to our respective tribes for tribal approval.

The statewide Caltrans TERO workgroup has also been slow to moving forward. A poll was sent out 6/14 to determine our next meeting date.

We will be meeting with Caltrans District 1 Native American Liaison, Kendee Vance on June 19th in Orleans to work on updating our current umbrella MOU with Caltrans.

EEOC Contract

Still no word on this year's EEOC contract. No word on the EEOC conference either. Last we heard the conference will be in Vegas in August. This is fairly typical of EEOC working last minute.

Karuk WPA

We still need to work on the WPA. With each termination investigation this becomes more apparent. Now that we have an Assistant General Counsel I am hoping this rises to the top of the priority list for addressing.

Some things that need attention and updating are:

- The WPA – aligning policy, updates
- Karuk Sales Tax Ordinance – this severely needs updating.
- Tribal Wage Rates/Ordinance – the rates need adjusting for current cost of living allowances.
- Business License Ordinance

Rain Rock

Yootva for allowing TERO participation in the Rain Rock GM interviews. It was very informative.

Council for Tribal Employment Rights (CTER) National TERO Convention

This year's national TERO convention is at Warm Springs, Oregon and is the 40th year celebration of TERO. Warm Springs was the birthplace of TERO 40 years ago! The TERO commission has voted to have the full commission attend and to hold our annual strategic planning while we are there. If we cannot get the full commission approved for this travel, I would like to request that the three non-council commissioners attend. We have ample budget for this travel.

Respectfully request the TERO Commission (non-employees) attend the National TERO Convention in Warm Springs, Oregon July 31 – August 4th.

Child Care

Fiscal Year	Total Budget	Expended to Date	Balance	% Expended	# of Families Served
CCDF FY 16	72,801.16	30,467.28	42,333.88	41.85%	5
CCDF FY 17	117,233.00	0	0	0	0

Child Care National (no change from last month)

We are patiently awaiting our national technical assistance providers to get their act together and have their training objectives approved by the Feds. We were told to expect a regional training in San Francisco towards the end of August or early September on the new regulations.

Child Care State

Our Tribal Child Care Association of California (TCCAC) has been working on tribal child care center standards and we are now in the piloting stage of said standards. We are collaborating with Indian Health Service and a Child Care Global Leader who will be working on our pilot with us as her global leaders' community project. The Colusa Tribe and Hoopa Tribe will be the first tribal child care centers to test out the standards. We will be developing a checklist monitoring tool to assess how the standards are implemented. Once these tools have been developed we will be ready to put out the standards for tribes to adopt for their child care centers at their discretion.

Our next TCCAC meeting has been pushed back a week to July 27th and 28th. These dates are too close to the National TERO convention so I let the group know that I would not be able to attend the next meeting.

Child Care Local

With the shift from the school year to summer, there are more requests for child care applications and services. We are working on home visiting kits to give to child care providers. Once we receive more guidance from the Regional Office we will have a lot of work to do to get up to speed with the new federal CCDF regulations.

Summer Food Program

The Summer Food program started off without any hitches. We were able to get a youth worker going at both food service sites. We will be hiring an additional youth for each site as we originally advertised for two at each site but had only one apply. Please help spread the word for the free lunches available in Happy Camp at the Karuk Head Start and in Yreka at the Kahtishraam Wellness center.

Respectfully Submitted by, Dion Wood

Information Technology Council Report

Eric Cutright, June 14, 2017

Pending Action Items:

- Easement Request to Cal Fire for permission to bury fiber on their Bald Hills parcel

Expenditure/ Progress Chart – IT Dept Indirect Budget June 14, 2017

Program	Code	Total Budget	Expensed to date	Balance	% Expended
IT Systems	1020-15	\$347,888.44	\$276,481.19	\$71,407.25	79.47%
Term Dates	Total Months	Month # for report period	# Months Remaining	% Completed.	Extension Option Y/N
10/1/2016 to 9/30/2017	12	8.5	3.5	70.8%	N
Comments:					
This is the budget to maintain the IT Department and the IT resources spread throughout tribal offices. The majority of the budget goes to salaries for IT personnel.					

IT Department On-Going Projects:

- The medical clinic conference room video conferencing equipment has been installed. The exam room units are being assembled and tested. The Child & Family services video conference units will be deployed in the next few weeks.
- The data wiring for the Yreka KTHA Wellness Center phase 2 has begun and will most likely be complete next week.
- In an effort to provide streamlined management of our computer systems, and to improve protection against modern threats such as ransomware, the Karuk Tribe has purchased Kaspersky Advanced Endpoint Protection to install on all of our computers. Installation has begun and continues to progress through the various departments.
- In order to complete the installation of internet access to the 30 new homes being built by KTHA in Yreka, the IT department is requesting quotes for a solar power system to power the radios that will be mounted to the newly installed pole.
- A contractor working for Siskiyou Telephone is installing fiber optic cable to the homes and offices on Jacob’s Way in Happy Camp. The IT department has consulted with the contractor to be sure that no damage will occur the Tribe’s buried fiber optic cable in the area.

Project Title: Áan Chúuphan Internet Service in Orleans

Áan Chúuphan Business status as of February 16:

- 9 anchor institutions are receiving complementary service through the USDA grant
- 123 active customers
- 99 customers have internet access installed
- 5 customer in the queue to have service installed
- 19 customers are awaiting radio improvements to receive service

Expenditure/ Progress Chart – Áan Chúpphan Budget May 18, 2017

Program	Code	Income	Expenses	Balance	% Expended
Áan Chúpphan	2661-00	\$112,716.13	\$78,519.28	\$34,196.85	69.66%
Term Dates	Total Months	Month # for report period	# Months Remaining	% Completed.	Extension Option Y/N
10/1/2016 to 9/30/2017	12	8.5	3.5	70.8%	N
Comments:					
This budget reflects the broadband business operations in Orleans.					

Expenditure/ Progress Chart – USDA Community Connect Grant

Program	Code	Total Budget	Expensed to date	Balance	% Expended
USDA RUS	2061-00	\$1,141,870.00	\$975,035.48	\$166,834.52	85.39%
Term Dates	Total Months	Month # for report period	# Months Remaining	% Completed.	Extension Option Y/N
10/24/2011-10/24/2017	72	68	4	94%	N
Progress Report Due Date	Completed?	Date Completed.	Fiscal Report Due Date	Completed?	Date Completed.
03/31/2017	Yes	3/27/2017	11/24/2017	No	
Comments:					
This grant funds the construction of broadband infrastructure to Orleans.					

Construction and Network Projects:

- In order to serve up to 20 customers who have submitted applications but cannot receive Áan Chúpphan service, I recommend the Karuk Tribe purchase white space radios from Carlson Wireless. Unlike the current radios we use, white space radios use lower frequencies which do not require line of sight. Quotes for the new radios have been requested.

Reimbursement Status:

- \$975,035.48 has been spent. \$930,428.00 has been reimbursed.
- The final reimbursement request needs to be submitted after all expenses are committed, but before November 24. The last day to make purchases on this grant is October 24, 2017.

Project Title: Klamath River Rural Broadband Initiative (KRRBI)

Project Management Services:

- The 2nd quarter progress report is due on July 10, 2017.
- The Certificate of Public Convenience and Necessity, or CPCN, issued to the Karuk Tribe to operate as a phone company in California needs to be revised to allow the Tribe to install facilities and conduct CEQA environmental reviews on non-Tribal land. The new tariff has been submitted for Tribal review.
- A new budget is being drafted for review by the CPUC to address changes in the scope of KRRBI. This budget will be sent through the grant review process before coming to the council.

Permitting Services:

- A request for easement has been drafted to cross a parcel of land managed by Cal Fire.
- A permit will need to be requested from CalTrans once the CEQA process is complete.
- A revised proposal was submitted on April 28, 2017 to the forestry company Green Diamond Resources (GDR) for permission to install fiber optic facilities near the Pacific coast in their private land.
- A revised proposal to the USDA Forest Service was submitted June 2, 2016. The Forest Service responded on May 16, 2017 with requests for additional information.
- An application to Humboldt County for an encroachment permit was submitted on June 10, 2016. Humboldt County acknowledged the application and has started processing.
- An application to California State Lands for a Klamath River crossing permit is being drafted.
- An application to the Northern California Joint Pole Association has been submitted and is awaiting processing. Further investigation indicates this application may be unnecessary to complete KRRBI.

Cultural Review:

- The Karuk THPO and cultural review is complete.
- In order to assist the Yurok Tribe with section 106 compliance for this project, an outside archeologist has been hired and has begun the library research.
- A very small portion of KRRBI will cross Wiyot ancestral territory. A meeting is scheduled for June 15 to introduce the project to the Wiyot THPOs.

Environmental Review:

- The Proponent's Environmental Assessment (PEA) draft was submitted to the funder, the California Public Utility Commission (CPUC) on October 14. A data request was received on November 15 with extension questions and requests for more information. A response to this data request is in progress, and is waiting on the Yurok Tribe cultural documents.
- Once the lead state and federal agencies, the California Public Utility Commission and the Bureau of Indian Affairs, receive and accept the final PEA, a review of the environmental impact of the entire project will commence. A joint NEPA/CEQA document will then be prepared.

Engineering Services:

- The engineering firm selected for the KRRBI project is Trinity Valley Consulting Engineers (TVCE), which has partnered with the engineering firm N-Com. N-Com has completed surveys of the entire project, and the first draft of detailed plans is being developed.
- Wireless engineering primarily consists of distribution for the town of Orick. One location is now the preferred tower site, due to Humboldt County permitting requirements. A reasonable offer for a permanent easement on the property has been prepared and has been presented to the landowner.

Expenditure/ Progress Chart – KRRBI – California Advanced Services Fund (CASF)

Program	Code	Total Budget	Expensed to date	Balance	% Expended
KRRBI - CASF	6661-00	\$6,602,422.00	\$515,173.29	\$6,087,248.71	7.80%
Term Dates	Total Months	Month # for report period	# Months Remaining	% Completed.	Extension Option Y/N
10/17/2013-10/17/2020	84	44	40	52%	Y
Progress Report Due Date	Completed?	Date Completed.	Fiscal Report Due	Completed?	Date Completed.
07/10/2017	No		At 25% Expended	No	
Comments:					
This grant expands on the Orleans Broadband Project and partners with the Yurok Tribe to provide internet service to several unserved and under-served communities in Northern Humboldt County.					

Report Attachments:

- Cell phone usage report for May 2017 billing period
- Cal Fire Easement Letter

Karuk Tribe
Klamath River Rural Broadband Initiative
Easement Request

This document is a formal request for an easement across lands held by the California Department of Forestry and Fire Protection (CalFire) and occupied by the CalFire Elk Camp Fire Station on Bald Hills Road, Humboldt County, CA.

Legal:

South ½ of SW ¼, Section 28, Township 10 N, R 2 E, Humboldt B&M. Humboldt County Parcel # 532-073-008, approximately 8 acres total.

Background:

The Karuk Tribe is a Competitive Local Exchange Carrier (CLEC) regulated by the California Public Utilities Commission (CPUC). In coordination with the Yurok Tribe, the Karuk Tribe is planning to install a fiber optic line to provide broadband services to unserved and underserved areas in Karuk and Yurok ancestral territory, including Orleans, Weitchpec, Highway 169 to Wautec, the Elk Camp Fire Station among other anchor institutions, and the town of Orick, all in Humboldt County, California. The CPUC, through its California Advanced Services Fund (CASF), has awarded the Karuk Tribe a grant for the permitting and construction of the Klamath River Rural Broadband Initiative (KRRBI) Project.

The KRRBI Project will install about 109 miles of “middle mile” fiber optic cable from Orleans to Weitchpec, from Weitchpec to Wautec and Tulley Creek, from Weitchpec to Orick, and from Orick to the “meet-me” with existing Suddenlink fiber north of McKinleyville. It is called “middle mile” because it connects areas without broadband fiber optic cable connections to the larger long-distance fiber optic network. For convenience of permitting and consideration of alternatives, the middle mile portion of the Project is divided into five segments. The Elk Camp Fire Station, located on the Humboldt County’s Bald Hills Road, is an anchor institution that the KRRBI project has offered to serve with high-speed broadband. The Station serves as the dividing point between Segment 3 and Segment 4 of the KRRBI project.

Requested Easement:

The Karuk Tribe hereby formally requests an easement across parcel 532-073-008 for the installation of up to two fiber optic conduits, each 1.5” in diameter, for a distance of about 550 feet. The easement requested for both construction and operation is 10 feet in width. Total area requested for a non-exclusive easement, located within the inboard ditch of the Bald Hills Road, is 5500 square feet or 0.13 acres. A metes and bounds survey will be completed if requested to complete the easement agreement.

Proposed Installation Methods:

The fiber optic conduit(s) would be installed in the inboard ditch of the Bald Hills Road. Humboldt County requires 36" of cover, so the conduits would be installed at least 36" below the bottom of the ditch. Trenching will occur in the ditch using an excavator or similar. The plan is to clean the ditch, excavate below the bottom of the ditch to achieve needed cover, install the two 1.25" conduits, one with fiber optic cable in it, backfill with native material removed from the ditch unless it's too rocky, in which case backfill with clean fill above conduit and then use native material to complete. Ditch bottom will be compacted and ditch returned to prior contour or better. We plan to use directional drilling to go under the existing driveway into the Elk Camp Fire Station, thus avoiding any disruption of the pavement.

Installation details:

- Trench length approximately 500 feet
- Trench depth approximately 42 inches below the bottom of the ditch
- Trench width approximately 12 inches
- Directional drill depth—at least 3 feet below the pavement
- Directional drill diameter—3 inches
- Directional drill length approximately 50 feet
- TOTAL length across CDF-managed land, approximately 550 feet.

California Environmental Quality Act (CEQA) compliance:

The CPUC is the lead agency for completion of the CEQA environmental review and compliance. The Karuk Tribe is responsible for producing and submitting a Proponent's Environmental Assessment (PEA), which is in final process. The CPUC has or will invite CDF to be a cooperating agency in this process. The Karuk Tribe anticipates that CEQA compliance will be complete in 2018 and construction will start shortly thereafter.

Costs:

The Karuk Tribe hereby respectfully requests that the California Department of Forestry and Fire Protection and the California Department of General Services both consider the processing and granting of this easement as a government-to-government courtesy and refrain from levying fees of any description.

Further Communication:

The Project Manager, Eric Cutright, is the main point of contact for this request. Penny Eckert, the environmental lead, can answer any technical questions you may have.

Project Manager:

Eric Cutright
ecutright@karuk.us
(530) 493-1604 (office)

Environmental Permit Manager

Penny Eckert
pjeckert@gmail.com
(530) 605-8964 (office)
(4250) 241-0415 (mobile)

Grants Department
Council Report
June 15th, 2017
Trista Parry

Grants In Progress:

- Ford Family Foundation \$25,000 Drafting

A representative from Ford Family Foundation was in town for the opening for the Happy Camp Community Center (Resource Center). Emma Lee and I were both able to speak with her regarding the pending application for the Family Service Center as well as the possible future obstacle course application. Crystal explained that the Foundation understands that the Karuk Tribe is a large multi-facet organization and that it will have many different types of projects. She encouraged us to apply for the \$25,000 for the obstacle course and then if the board questions the number projects we just need to express that the large project is our funding priority. I am waiting for the revised bid from the contractor who is interested in the installation. Once I get that from Debbie I will move forward with drafting the proposal and present it for review.

- Department of Homeland Security \$392,288 Under review
 Tribal Homeland Security Grant Program (THSGP)

I have attached the draft narrative for your review. This program will be implemented by the Housing Authority Security/Emergency Response Department. It will procure a swift water rescue boat, mobile command center, and 1-ton transport vehicle needed to tow the command center. This funding will also include training and travel as well as repeater fee for the existing communication system as well as some additional radios for distribution during an emergency. We may have to call with a phone vote next week on Tuesday as this grant is due on Thursday and I need to make sure that the Grants.gov and ND grants communication my application which could take at least one day of technical assistance.

- California OES has released funding availability for Domestic Violence Housing First (up to \$525,000) Program however after having a planning meeting with April and Tanya to start the planning process I was contacted by them letting me know that they would be unable to partner with Happy Camp Housing to identify a transitional house so they have opted to no longer purse this funding. They have also released funding for Child Abuse Treatment Funding (up to \$225,000) however both the behavioral health department has also declined to purse funding at this time.

ANA i-LEAD Funding

I met with Cassidy and Rose regarding the possible expansion of the Tribal Education Department under the ANA i-LEAD program. I encouraged them to develop an outline of what they would like to accomplish as well as a draft budget and present it to you at the next council meeting. I plan to meet with them again next week to assist in the drafting process. We can apply for up to \$900,000 over a 3 year period.

New Markets Tax Credit Program

We received the signed Letter of Intent (CDE term sheet) agreement back from Travois. It is attached for your records. Next Steps: Travois will bring us 3 term sheets from potential investors. Additionally, we will be soliciting approval from Wells Fargo to ensure that they are aware of our new potential project.

Empowered Communities for a Healthier Nation Initiative

The synopsis for the Presidents opioids funding was released however the full NOFA has not yet been posted. Currently the prospective deadline is July 31st, with funding available for \$300,000-\$350,000 with 16 awards expected. The funding opportunity for will seek to reduce the significant health disparities impacting minorities and disadvantaged populations. It will serve residents in counties disproportionately impacted by the opioid epidemic; reduce the impact of serious mental health illness at primary care level for children, adolescents and/or adults; and reduce obesity prevalence and disparities in weight amongst disadvantaged children and adolescents. I spoke with Laura regarding the implementation of this project and we may need to develop a Prevention Program Director to manage the program should we decide to move forward with it. Once the full NOFA is released I will work with staff and Council to identify the possible programmatic structure.

Summary

Funder: FEMA, Tribal Homeland Security Program
Investment Name: Karuk Emergency Response Equipment & Training Project
Amount of Request: \$392,288
Match Required: \$0

Equipment & Training:

Investment 1: (New Investment)

- Mobile Command Center: with satellite communications, cell extender, & emergency equipment recharging station.
- Transport Vehicle to pull Mobile Command Center: 1-Ton Pickup
- Swift-water/Landing craft Rescue Boat: with sonar and equipment landing to pad to carry ATV equipment in the boat.
- Training: multi-agency boat operation safety and swift-water rescue training from private sector for approximately 25-30 people. Additionally, multi-agency scenario training as well as active shooter and emergency response training will also be conducted to build relationships with outside agencies as well as build the skill base of local responders. FEMA Training has also been identified for key staff.

Investment 2: (Ongoing Investment)

- Ongoing fees for repeaters which supports critical communication infrastructure.
- Purchase additional radios to be assigned to responders in the event of an emergency, disaster or terrorist event.

Narrative (Investment 1)

Background Investment 1: Equipment & Training

I. C. Provide baseline understanding of the spectrum of terrorism and natural hazard risk and demographics that the Tribe faces and influenced the development of this Investment Justification (IJ). (2,500 characters)

The Karuk Tribe service delivery area encompasses more than 6,400 square miles of land, including all of Siskiyou County and a portion of Humboldt County, with service hubs along the Klamath River Corridor in Happy Camp and Orleans. The economic situation in our area is extreme. In the past 20 years, the socioeconomic distress that followed the collapse of the timber industry in the mid-1990s has been devastating. The annual median income for Happy Camp is roughly half that of the state average. The unemployment rate is 103% of higher than the State of California and 133% higher than the United States overall. Extreme poverty and isolation creates a vulnerable population that is at greater risk in the event of a natural disaster, catastrophic event or terrorist attack. Risk assessment reviews identified the need to improve our response equipment by purchasing a swift water rescue/landing craft boat and mobile command unit with satellite communication and cell service extension allowing the Karuk Tribe Emergency Response Program to provide immediate initial response to events. Neither of these items is

presently available by any agency in the County. Also, providing multi-agency collaborative training will improve preparation and collaboration.

The Service Area has moderate-low risk of terrorism. State Route (SR) 96 runs directly through the length of our service area and acts as a conduit between highway 101 and Interstate 5, it is commonly used by drug cartels and wide-scale cannabis operations. Our area is prone to multiple types of natural disasters. The isolated mountain area is prone to extreme flooding, catastrophic wildfires, sever winter storms, prolonged multi-day power outages, and rockslides which often close this highway completely isolating our communities from an outside emergency responders. We also experience search and rescue events as well as swift-water rescue and recovery from the Klamath River and its tributaries. Being located below a series of dams also puts our area at great risk should they fail. We are also in the forecasted impact-zone of a Cascadian Subduction Event.

The Karuk Tribe is the sole medical provider for 140 mile span; we provide an emergency shelter and warming station in the event of winter storms and power outages, clean air centers in the event of catastrophic fires with air purifiers to protect the breathing of the most at risk populations.

IIA. Investment Phase New or Ongoing Criteria (A detailed description and clear understand of various activities that will be supported by Investment.) (1500 characters)

New

IIB. Building on existing capacity or sustainment of existing capabilities.

Investment 1: Equipment + Training New

IIC. Description of Investment (planning, organization, equipment, training and/or exercise that will be involved. (1500 characters)

Collaborative planning has identified the need for capacity building in the area of emergency response equipment and training. The purchase of a swift water/landing craft rescue boat will meet the need to respond to water-based natural disasters, emergencies, search and rescue, and possible dam failure. This 23' aluminum jet boat is constructed with a bow drop-down ramp for loading emergency ATV's and 12' storage area for transport and sonar capabilities to assist in recovery efforts. The 440 engine will allow for swift-water rescue with a dive team platform. This type of boat is not available in the county emergency response inventory. Jet boat operation and safety training will be provided to multiagency responders and community volunteers by a private sector specialist.

A mobile command center will provide satellite communication, cellphone extender, office space, emergency generator, exterior lighting, recharging stations for emergency equipment, refrigerator for insulin. In addition to on-site emergency response throughout our remote area,

this communication capability can be used by critical infrastructure such as Tribal clinic operations (only medical clinics for 140 miles) and emergency shelter communication. A transport vehicle (1-ton pick-up) will be needed to carry this command center to emergencies, disasters or attacks.

Local multi-agency scenario, active shooter, combined exercises, and incident command training will be implemented as part of this investment.

IIIA. Goals and objectives that will be supported by this Investment (linked to the all-hazard risks identified in I.C.) 1500

Goal: Create a resilient and capable service area that is able to respond to local and regional natural disasters, terrorist attacks, and potential dam failures by ensuring that risks can be prevented, mitigated, responded to by implementing new emergency response equipment and training to fill identified capacity gaps in our existing service delivery system.

Objective 1: By month 2, design, solicit bids and order a Type II single engine rescue boat FEMA 508-8 and trailer with landing craft and swift-water rescue capability.

Objective 2: By month 12, take possession of watercraft. Procure Type I medical supplies and equipment (trauma kit and AED). Conduct personnel training for swift water rescue as identified in ICS-SF-SAR 020-1.

Objective 3: By month 4th, solicit bids and order a 39' custom built Mobile Command Center (Type I, 2-508-1053 Mobile OEC with Type II work stations). By month 12, take possession of said command center and procure 1-ton tow vehicle to be utilized for transport of command unit and used as a Type I SAR Personnel Transport. By month 14, ensure all communications and technology needs are installed and asset is in use. Ensure compliance with Controlled Equipment Disclosure requirements.

Objective 4: By month 24, implement multiagency training to expand existing capacity and fill training gaps in emergency response system including active shooter, scenario, terrorist response and emergency management training.

IIIB. Existing Capability Level that address the identified goals/objectives that will be in place to support the investment prior to use. 1500

The Karuk Tribe operates its Security/Emergency Response Department through the Karuk Tribe Housing Authority. As indicated in the attached letters of support from the Siskiyou County Sheriff, Yreka Police Chief, and California OES, the Karuk Tribe has established formal collaborative relationships with a network for emergency response to natural disasters, terrorist attacks, and catastrophic events. Our Hazard Mitigation Plan and Emergency Response Operations Plan is in place as well as our internal Karuk Employee Emergency Preparedness

Response (KEEPER) Team which meets quarterly, which is comprised of staff that are trained to specialize in Emergency Support Functions, as defined in the NIMS Framework.

We presently employ 2 full time permanent Security/Emergency Response Officers as well as a seasonal wildland Fire Crew, which acts as a national resource that responds to incidents all over the United States as well as serving as a vital resource for local disasters and acts of terrorism. Our equipment list presently includes a multi repeater communication system, 2 off-road side-by-side emergency response all-terrain vehicles, a mid-size emergency personnel transport vehicle. Our additional resources exist through partnerships with outside agencies including which offer a minimum of 2 hour response time.

Our current capacity level has laid a foundation for expansion. This investment will address the gaps in core capacity items such as equipment and training.

IIIC. Capability gaps that this investment is intended to address. Please note, this should be linked to the hazard risks identified in I.C. 1500

This investment seeks to fill the critical gap in emergency response services. Timely response to devastating natural disasters such as fast-spreading catastrophic fires, flooding, severe winter-storms, and landslides is crucial to the safety and resilience of our community. The Sheriff's Office responds to over 50 search and rescue missions annually. Most recently we participated in a 20 day search of the Klamath River. The swift murky water inhibited the search efforts as there was not a sonar capable rescue boat in our County. Recently we have lost structures to catastrophic wild fires, this boat could be utilized to transport fire crews to access points in roadless areas or rescue victims stranded by fire. By providing extensive boat operation safety and swift water rescue training to multi-agency personnel/community volunteers impacting the safety of both rescuers and victims.

Our remote isolated area offers limited-access for out of area responders. By offering a mobile command unit we are addressing a vital gap in our program. By having a command center complete with satellite communication, cellular extension, wireless access point, in conjunction with an emergency generator, exterior lights, and office space, rescuers can work from the scene. In the event of a terrorist attack or event, the communication equipment in this center can be utilized by vital services such as medical care, emergency shelter and tribal emergency services and administration decision making.

IV.E. Provide a detailed budget narrative, in addition to SF-424A, explaining related costs and expenses as a part of the application. This budget narrative should be detailed and should serve to: (1) explain how the costs were estimated, and (2) justify the needs for the costs incurred to the measurable achievement outcomes as stated in the Investment Justification. (1,500 character max)

The written quotes for equipment are attached for your review.

Equipment:

\$92,750-Swift Water Rescue Boat 23' Boat Objective (Ob) 1

\$2,400-AED (2@1200) Boat & Command Center Ob 2
 \$400-Trauma Kits (2@400) Boat & Command Center Ob 3
 \$160,000-Mobile Command Center, Custom 39' Ob 3
 \$45,000-Transport Vehicle 1-Ton Truck Ob 3
 \$31,922-Comm Equipment for Command Center (Sat. Comm. System 21383, Satellite Fees 2,880 (\$80@36 months), Comm. Rack 3609, Comm. Switch/battery backup 2500, wireless access 250, POE Telephones 1000 (5@200) Ob 3
 Planning (Travel):
 \$214-Mileage boat design meeting/inspection (200 miles@ \$0.535 *2) Ob 1
 \$1515-Travel Pre-ship Inspection of Command Center (airfare, per diem, lodging) Ob 3
 Training:
 \$450-Mileage (140*0.535) 2 vehicles to 3 trainings in Yreka (Scenario, Emergency Mgt, Terrorist Response) Ob 4
 \$250-Site/Food Multi-Agency Emergency Response Training (Sheriff Office, Yreka Police Department, USFS, Karuk Security Dept.) Ob 4
 \$28,000-Initial boat operation/Rescue training (28@1000) (To include: 6 Karuk Tribe Staff, 3 Karuk Emergency Response, 6 Sheriff, 3 Yreka PD, 2 Orleans Vol Fire, 2 USFS, 2 Happy Camp Vol Fire, 4 Community Vol.) Written quote from private industry expert. Ob 2
 \$18,000-Refresher boat operation/Rescue training (9@1000 @2 yrs) Ob 2 (To Include: 6 Karuk Tribe staff, 3 Housing/Emergency Response annually @2 yrs) Ob 2
 \$642- Local travel for recertification (200 miles@0.535 3 vehicles for 2 yrs) Ob 2
 \$320-Boat Fuel training (50 gal/day@2@.\$3.20/gal) Ob 2

VI.A. Describe the outcomes that will be achieved as a result of this Investment. The outcomes should demonstrate improvements towards building capabilities described in Section III, Baseline. (1,500 character max)

The Emergency Response Equipment and Training Investment will work to strengthen the Karuk Tribe's community emergency management program. It will work to reinforce existing emergency response partnerships through the "whole community approach" to training and implementation.

The following measurable outcomes will work to bridge service delivery gaps through this investment:

1. Add Swift water/Landing Craft Rescue Boat into emergency response inventory, which will be available for dispatch for local, County, State OES, FEMA or BIA dispatch.
2. Add Mobile Command Center with Advanced Communications Systems into emergency response inventory, which will be available for dispatch for local, County, State OES, FEMA, or BIA dispatch.
3. Add Personnel Transport Vehicle/Command Center Transport 1-ton Truck into emergency response inventory, which will be available for dispatch for local, County, State OES, FEMA, or BIA dispatch.

4. Responder and victim safety will be improved by implementing initial boat operator safety/swift water rescue training for 28 responders as part of the whole community-wide approach. Annual refreshers will be conducted for Tribal staff. Sign in sheets for each training session shall be recorded and retained.
5. Responder capabilities shall be increased and a shared approach to emergency response will be reinforced through multi-agency training to include but not be limited to scenario, emergency management, active-shooter, terrorist/violent extremist response, and incident command. Sign-in sheets listing the associated agency and date and location of training shall be reordered for each training event.

Narrative (Investment 2)

I. C. Provide baseline understanding of the spectrum of terrorism and natural hazard risk and demographics that the Tribe faces and influenced the development of this Investment Justification (IJ). (2,500 characters)

The Karuk Tribe service delivery area encompasses more than 6,400 square miles of land, including all of Siskiyou County and a portion of Humboldt County, with service hubs along the Klamath River Corridor in Happy Camp and Orleans. The economic situation in our area is extreme. In the past 20 years, the socioeconomic distress that followed the collapse of the timber industry in the mid-1990s has been devastating. The annual median income for Happy Camp is roughly half that of the state average. The unemployment rate is 103% of higher than the State of California and 133% higher than the United States overall. Extreme poverty and isolation creates a vulnerable population that is at greater risk in the event of a natural disaster, catastrophic event or terrorist attack. Emergency planning has identified the needs for continued two-way radio communications throughout our area. We have also identified the need to procure additional hand-held radios to be assigned to responders and volunteers as they respond to events in our area.

The Service Area has moderate-low risk of terrorism. State Route (SR) 96 runs directly through the length of our service area and acts as a conduit between highway 101 and Interstate 5, it is commonly used by drug cartels and wide-scale cannabis operations. Our area is prone to multiple types of natural disasters. The isolated mountain area is prone to extreme flooding, catastrophic wildfires, sever winter storms, prolonged multi-day power outages, and rockslides which often close this highway completely isolating our communities from an outside emergency responders. We also experience search and rescue events as well as swift-water rescue and recovery from the Klamath River and its tributaries. Being located below a series of dams also puts our area at great risk should they fail. We are also in the forecasted impact-zone of a Cascadian Subduction Event.

The Karuk Tribe is the sole medical provider for 140 mile span; we provide an emergency shelter and warming station in the event of winter storms and power outages, clean air centers in

the event of catastrophic fires with air purifiers to protect the breathing of the most at risk populations.

IIA. Investment Phase New or Ongoing Criteria (A detailed description and clear understand of various activities that will be supported by Investment.) (1500 characters)

Investment 2: Communications - Ongoing is for communication only.

Investments Current State:

In 2013, FEMA Tribal Homeland Security Grant Program funded the “Karuk Tribe Threat and Hazard Identification risk Assessment Project” in collaboration with the Karuk Tribe funding the installation of critical communication infrastructure. The implementation of a multi-repeater communication system was successfully installed and provides daily communication services amongst Tribal staff, housing staff, and security staff, connecting all Tribal administrative sites. Additionally, in the event of an event or attack this infrastructure is critical as our rural isolated area offers extremely limited communication services with 70-mile stretches of road with no cellular phone service and hundreds of thousands of acres of national forest land where 2-way radios are often the only means of communication.

IIB. Building on existing capacity or sustainment of existing capabilities.

Investment 2: Communication

Ongoing

IIC. Description of Investment (planning, organization, equipment, training and/or exercise that will be involved. (1500 characters)

Emergency response planning has identified the need to procure 12 additional handheld radios which serve as Type I communication equipment assigned to emergency responders and community volunteer in the event of a disaster, attack or event.

The Karuk Tribe emergency response communication system includes 5 repeaters which support the operation of new and existing radio equipment. These towers require annual ongoing licensing fees to ensure continued connectivity. The ability to safely maintain communications in our rural isolated area could be the difference between a successful outcome and an unsuccessful outcome as our rural isolated area is made up of vast areas of national forest land which are steep mountainous terrain which lacks basic telecommunications infrastructure including a lack of basic cellular coverage for stretches of land covering over 70 miles.

IIIA. Goals and objectives that will be supported by this Investment (linked to the all-hazard risks identified in I.C.) 1500

Goal: Create a resilient and capable service area that is able to respond to local and regional natural disasters, terrorist attacks, and potential dam failures by ensuring that risks can be prevented, mitigated, responded to by ensuring the continued operation of and expanded access

to existing communication infrastructure to fill identified capacity gaps in our existing service delivery system.

Objective 1: Annually throughout project investment period, mitigate the loss of existing communication repeaters by procuring annual licensing of towers.

Objective 2: By month 4, procure 12 hand-held radios to meet the communication caps currently experienced amongst emergency responders and volunteers during emergency responses to disaster, attack or event.

IIIB. Existing Capability Level that address the identified goals/objectives that will be in place to support the investment prior to use. 1500

The Karuk Tribe operates its Security/Emergency Response Department through the Karuk Tribe Housing Authority. As indicated in the attached letters of support from the Siskiyou County Sheriff, Yreka Police Chief, and California OES, the Karuk Tribe has established formal collaborative relationships with a network for emergency response to natural disasters, terrorist attacks, and catastrophic events. Our Hazard Mitigation Plan and Emergency Response Operations Plan is in place as well as our internal Karuk Employee Emergency Preparedness Response (KEEPER) Team which meets quarterly, which is comprised of staff that are trained to specialize in Emergency Support Functions, as defined in the NIMS Framework.

We presently employ 2 full time permanent Security/Emergency Response Officers as well as a seasonal wildland Fire Crew, which acts as a national resource that responds to incidents all over the United States as well as serving as a vital resource for local disasters and acts of terrorism. Our equipment list presently includes a multi repeater communication system, 2 off-road side-by-side emergency response all-terrain vehicles, & a mid-size emergency personnel transport vehicle.

By expanding the number of communication radios and maintaining the licensing fees for the repeaters we will sustain our present capabilities while increase their availability to responders who will now have access to a radio.

IIIC. Capability gaps that this investment is intended to address. Please note, this should be linked to the hazard risks identified in I.C. 1500

By procuring new handheld radios for distribution to emergency responders during the event of a terrorist attack, natural disaster, or critical event will address a critical gap in services. Additionally, paying annual licensing fees on our communication repeater will sustain crucial life-saving communication equipment.

IV.E. Provide a detailed budget narrative, in addition to SF-424A, explaining related costs and expenses as a part of the application. This budget narrative should be detailed and should serve to: (1) explain how the costs were estimated, and (2) justify the needs for the costs incurred to

the measurable achievement outcomes as stated in the Investment Justification. (1,500 character max)

Equipment:

\$2,400 Handheld Radios (12@\$200) See attached written quote

Organization:

\$8,025 Communication repeater licensing fees (\$535/yr @ 5 repeaters for 3 years)

VI.A. Describe the outcomes that will be achieved as a result of this Investment. The outcomes should demonstrate improvements towards building capabilities described in Section III, Baseline. (1,500 character max)

The Karuk Critical Communication Infrastructure Investment will work to strengthen the Karuk Tribe's community emergency management program. It will work to reinforce existing communication infrastructure which is critical to the safety of the emergency responders.

The following measurable outcomes will work to bridge service delivery gaps through this investment:

1. Hand –held radios will be purchased and available for distribution during emergency situations. Check-out logs will be utilized in the event of an emergency to track use of equipment.
2. Radio communication repeaters will be in service and utilized by Tribal Emergency Response workers, field worker, and staff as needed to maintain security and safety of personnel and community.

**RESOLUTION OF THE
KARUK TRIBE HOUSING AUTHORITY**

**Resolution No: 17-R-
Date Approved: June xx, 2017**

RESOLUTION AUTHORIZING SUBMISSION OF A FUNDING APPLICATION TO THE UNITED STATES DEPARTMENT OF HOMELAND SECURITY FY 2017 TRIBAL HOMELAND SECURITY GRANT RPOGRAM (THSGP) IN THE AMOUNT OF \$392,288

WHEREAS; the Karuk Tribe is a Sovereign Aboriginal People, that have lived on their own land since long before the European influx of white men came to this continent; and

WHEREAS; the members of the Karuk Tribe have approved Article VI of the Constitution delegating to the Tribal Council the authority and responsibility to exercise by resolution or enactment of Tribal laws all the inherent sovereign powers vested in the Tribe as a Sovereign Aboriginal People, including negotiating and contracting with Federal, State, Tribal, and local governments, private agencies, and consultants; and

WHEREAS; the Karuk Tribe is a federally recognized Tribe and its Tribal Council is eligible to and is designated as an organization authorized to Contract pursuant to P.L. 93-638 on behalf of the Karuk Tribe; and

WHEREAS; the Karuk Tribe Housing Authority being legally established by Ordinance KT-84-0-1 of the Karuk Tribe Executive Council as a non-profit, tax exempt and independent corporation with perpetual succession; and

WHEREAS; the Karuk Tribe Housing Authority is the Tribally Designated Housing Entity authorized by the Karuk Tribe to receive in order to implement its housing programs; and

WHEREAS; said Authority, being vested with all powers inherent in the execution of its established purposes to remedy housing conditions and provide jobs by building safe and decent housing; and

THEREFORE BE IT RESOLVED; that the Karuk Tribe Housing Authority Board of Commissioners have reviewed the funding proposal to the United States Department of Homeland Security, Tribal Homeland Security Grant Program and is willing to oversee the implementation of said objectives; and

THEREFORE BE IT FURTHER RESOLVED; that the Karuk Tribal Housing Authority authorizes submission of a funding application to the United States Department of Homeland Security FY 2017 Tribal Homeland Security Grant Program (THSGP) in the amount of \$392,288; and

THEREFORE BE IT FINALLY RESOLVED; that the Chair and Vice Chair Officers of the Karuk Tribal Housing Authority are authorized to sign, negotiate and execute all contracts pertaining to the Karuk Tribe Housing Authority.

CERTIFICATION

I, Robert Super, the Chairperson of the Karuk Tribe Housing Authority, hereby certify the foregoing Resolution , which was approved at a regularly scheduled Board of Commissioners meeting on June 19, 2017 was duly adopted by a vote of _____ AYES, _____ NOES, _____ ABSTAIN, and said resolution has not been rescinded or amended in any way. The Housing Board of Commissioners is comprised of 7 members of which _____ voted.

Robert Super, Chairperson

Date

**RESOLUTION OF THE
KARUK TRIBE**

Resolution No: 17-R-xx
Date Approved: June 20, 2017

RESOLUTION AUTHORIZING SUBMISSION OF A FUNDING APPLICATION TO THE UNITED STATES DEPARTMENT OF HOMELAND SECURITY FY 2017 TRIBAL HOMELAND SECURITY GRANT RPOGRAM (THSGP) IN THE AMOUNT OF \$392,288

WHEREAS; the Karuk Tribe is a Sovereign Aboriginal People, that have lived on their own land since long before the European influx of white men came to this continent; and

WHEREAS; the members of the Karuk Tribe have approved Article VI of the Constitution delegating to the Tribal Council the authority and responsibility to exercise by resolution or enactment of Tribal laws all the inherent sovereign powers vested in the Tribe as a Sovereign Aboriginal People, including negotiating and contracting with federal, state, Tribal and local governments, private agencies and consultants; and

WHEREAS; the members of the Karuk Tribe have approved Article VIII of the Constitution assigning duties to the Chair, Vice Chair, and Secretary/Treasurer including signing and executing all contracts and official documents pertaining to the Karuk Tribe; and

WHEREAS; the Karuk Tribe is a federally recognized Tribe and its Tribal Council is eligible to and is designated as an organization authorized to Contract pursuant to P.L. 93-638, as amended, on behalf of the Karuk Tribe; and

WHEREAS; the Karuk Tribe self-certifies that it meets all eligibility requirements for participation in the Tribal Homeland Security Grant Program (THSGP); now

THEREFORE BE IT RESOLVED; the Karuk Tribe Security and Emergency Response has identified critical capacity gaps which will be addressed through the implementation of the Karuk Emergency Response & Training Investment and the Karuk Critical Communication Infrastructure Investment through funding from the Department of Homeland Security, THSGP thereby strengthening the security and emergency response capabilities of the Karuk Tribe; now

THEREFORE BE IT FURTHER RESOLVED; the Karuk Tribe Housing Authority oversees the Karuk Tribal Security/Emergency Response Department and will therefore be responsible for the implementation of investment objectives and will maintain responsibility for said equipment associated with this project; now

THEREFORE BE IT FINALLY RESOLVED; that the Karuk Tribal Council authorizes submission of a funding application to the United States Department of Homeland Security FY 2017 Tribal Homeland Security Grant Program (THSGP) in the amount of \$392,288.

CERTIFICATION

We, the undersigned, hereby certify the foregoing resolution [Resolution Number] which was approved by phone vote on June 20, 2017, was duly adopted by a vote of _____ AYES, _____ NOES, _____

Karuk Letterhead

ABSTAIN, and said resolution has not been rescinded or amended in any way. The Tribal Council is comprised of 9 members of which _____ voted.

Russell Attebery, Chairman

Date

Michael Thom, Secretary/Treasurer

Date

Investment 1: Equipment & Training

Equipment

23' Aluminum FWRB/Landing Craft	\$92,750
39' Mobile Emergency Command Center	\$160,000
Full Sized 1-Ton Truck	\$45,000

Medical Equipment:

AED (2 Boat & Command Center)	\$2,400
Trauma Kit (2 Boat & Command Center)	\$400

Mobile Command Center Communication System

Satellite Communication System	\$21,383
Satellite Fees \$80/month (3 years)	\$2,880
Communications Rack	\$3,609
Communications Switch/battery back up	\$2,500
Cell Extender	\$300
Wireless Access Point	\$250
POE Telephones (5@200)	\$1,000

Sub-Total Equipment **\$332,472**

Local travel to design/inspect:

2 trips Medford 200 miles @ \$0.535 For Boat	\$214
Travel to Penn. Inspect preshipment- 1 person	1515

Local Travel to: (140*0.535) 2 vehicles

Scenario	\$150
Emergency Management	\$150
Terrorist/Violent Extremist Response	\$150

Sub-Total Local Travel **\$2,178**

Swift Water Rescue/Boat Operation Safety

Initial Training (\$1000 @ 28)*	\$28,000
Annual Internal Recertification (\$1000@9)	\$18,000
Local Travel for Recertification (200 miles @ \$0.535- 3 Vehicles) 2 years	\$642
Fuel 2 days training (50 gal/day *2 days@\$3.20/gal)	\$320

Multi-Agency Emergency Response Training:

Site & Food <i>Siskiyou County Sheriff's Office, YPD, USFS, KTHA</i>	\$250
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Sub-Total Training **\$47,212**

TOTAL REQUEST #1 **\$381,863**

Investment #2: Communications

Radios (12@200)	\$2,400
Communication Tower Service Fees (5*535)	\$8,025

TOTAL REQUEST #2 **\$10,425**

Total Funding Request **\$392,288**

*Boat Training: 6 SCSO, 3 YPD, 2 HCVFD, 3 Housing, 6 KT, 2 OVFD, 2 USFS, 4 Community



110 W. 19th Terrace
Kansas City, MO 64108

June 6, 2017

Russell Attebery, Chairman
Karuk Tribe
PO Box 1016
Happy Camp, CA 96039

Dear Chairman Attebery:

Travois New Markets, LLC ("CDE") is pleased to provide the Karuk Tribe (the "Sponsor") with this letter of interest (this "LOI") outlining our interest in financing the construction of a wellness center, family services center and renovation of clinic (the "Project") using a portion of the CDE's New Markets Tax Credit ("NMTC") Allocation.

This LOI is not a commitment by any party to provide debt or equity to the project and is subject to the consummation of the financings described herein in a manner and on the terms acceptable to all parties hereto. This LOI summarizes the principal terms and conditions with respect to a potential Qualified Low-Income Community Investment ("QLICI") in the Project, a Qualified Active Low-Income Community Business ("QALICB") by CDE or its subsidiary.

Key terms and conditions necessary for the successful closing of the NMTC transaction are as follows:

1. PARTIES

- | | |
|--------------------|--|
| Sub-CDE / Lender: | A subsidiary of Travois New Markets, LLC (the "Sub-CDE" or "Lender"). |
| Project Sponsor: | Karuk Tribe |
| Borrower: | A newly formed single purpose entity. |
| Upper-tier Lender: | Karuk Tribe |
| NMTC Investor: | TBD investor. ("Investor") |
| Guarantor: | Borrower and Sponsor (and/or such other parties as required / approved by Lender) shall guarantee CDE's and Sub-CDE's fees and the QLICI loan repayment. |

2. TERMS

This section summarizes the terms that will appear in the Note, Loan Agreement, Mortgage Security Agreement, guaranty agreement and other loan documents relating to the QLICI loan to be signed at closing. This is a summary, not a comprehensive list. The exact terms of the loan

will be contained in the loan documents to be signed at closing. You will have the opportunity to review copies of all loan documents in advance of the Closing Date.

- A. **NMTC Allocation** \$6.5 million
- B. **Closing** Anticipated to close no later than October 2, 2017. Extension of such period shall be by CDE's and Investor's sole discretion and shall be subject to payment by Sponsor of an additional deposit in CDE and Investor's sole discretion. Any additional deposit, shall not exceed \$25,000.
- C. **Prepayment** No prepayment of principal allowed without Lender's consent for first seven years.
- D. **Certificates** Borrower Certificates related to NMTC eligibility, annual compliance, and other recapture Issues.

E. **Exclusive Right**

Sponsor and Borrower grant CDE the exclusive right to sub-allocate \$6.5 million of NMTC investment authority in support of the Project until October 1 from the execution of this letter unless the closing date is extended under the provisions noted in Section B above, in which case the exclusive right granted by this Section E shall extend accordingly.

F. **Commitment Fee**

To validate this commitment, a nonrefundable deposit of \$25,000 is due upon selection of an investor (the "Expense Deposit"). Upon closing, the \$25,000 (along with any additional deposit required by Lender in accordance with Section 2.B above) will be deducted from the CDE's fees.

G. **Interest Rate**

To be determined, based on financial projections suitable to our NMTC investor and counsel, cost of funds as established by the Upper-Tier Lender, and ongoing fees discussed in Section 4.

H. **Closing, Legal Fees**

Typical filing and recording fees, and all other out-of-pocket fees and expenses incurred to close this transaction shall be payable by Borrower/Sponsor; including legal fees of CDE and the Sub-CDE/lender incurred in connection with this Project. In the event the Project does not close, due to Borrower and Sponsor's failure to satisfy the conditions set forth in Section 5, Borrower and Sponsor shall be responsible and liable for all legal fees and other out of pocket fees and expenses incurred by CDE, Lender, Investment Fund and NMTC Investor, including those set forth in Section 4 below.

I. **Guarantee**

Borrower and Guarantor will guarantee continuing NMTC eligibility; recapture avoidance and payment of fees and interest, as well as repayment of the QLICI loan.

J. Collateral

Subject to underwriting and tax compliance, collateral may include mortgage, assignment of rents and leases, UCC equipment and/or fixture filing, and a guaranty, all as deemed necessary or desirable by Lender to support the loan amount.

K. Ownership Changes

No ownership changes in Borrower or Guarantor permitted without Lender's approval.

L. Additional Covenants

Financial covenants to be mutually agreed among Borrower, Guarantor, and Lenders.

3. PURPOSE OF ALLOCATION

To finance the construction of a wellness center, family services center and renovation of clinic in Happy Camp and Yreka, California.

4. NMTC RELATED COST AND FEES TO BE PAID TO CDE FROM NMTC PROCEEDS OR BY BORROWER

Fees to CDE

- 5.00% of the QEI at closing to be paid by the NMTC investment fund to CDE.
- 0.43% of the QEI annually for seven years.

Other transaction fees

- Other transaction costs reflected in NMTC investor LOI.
- All parties' legal and accounting expenses associated with closing.
- A reimbursement of sub-CDE's annual audit and tax preparation costs to-be-determined at closing.

5. CONDITIONS PRECEDENT TO CLOSING

- A.** Satisfactory underwriting of Project including: NMTC eligibility per the IRS requirements and CDE's criteria, and financial feasibility of Project per CDE's underwriting standards.
- B.** Timely provision by Project or its representatives of all documents requested by CDE needed to fulfill the conditions of this commitment.
 - i. Borrower needs to demonstrate ability to repay debt;
 - ii. Borrower needs to provide due diligence and cash flow projections as requested;
 - iii. The modeling of the transaction will require a financial pro forma.
- C.** Commitment of sufficient NMTC allocations or other financing to complete the Project, as determined by Lender.

- D. Final approval of CDE's NMTC Investor and CDE's management.
- E. Final approval of the upper-tier (leverage) Lender.
- F. Such other conditions as may be required for this specific transaction.

6. ACCEPTANCE OF CONDITIONS

Sponsor will have ten (10) business days to accept the conditions of this LOI by signing below and returning to CDE one original copy of this LOI, together with the Expense Deposit which shall be due within ten (10) days of the selection of an investor as set forth, in Section 2.F, above. Following such ten business days, this LOI shall be null and void.

Phil Glynn, director
Travols New Markets, LLC
310 West 19th Terrace
Kansas City, MO 64108

(Signatures to follow on next page)

By: TRAVOIS NEW MARKETS, LLC



By: Phil Glynn, Director

CONDITIONAL COMMITMENT ACCEPTED BY:

Karuk Tribe



By: ROBERT J. SURDEN

Its: VICE CHAIRMAN

Date: 6/13/17

Karuk Tribe Council Report

From: Laura Mayton
Meeting Date: June 22, 2017
Location: Orleans

ACTION ITEMS

I do not have any action items at this time.

2018 INDIRECT COST PROPOSAL

The Tribe's fiscal year 2018 indirect cost proposal has been received by the Office of Indirect Cost Services at the Department of the Interior. It is currently being reviewed by Marilyn Cresencia.

CASINO PROJECT

We have hired Eddie Lynn to be the General Manager for the Rain Rock Casino.

The Hilfiger wall is close to being complete, and the concrete retaining wall has been poured. During the next month the concrete footings and slab will be complete. Erection of the building is scheduled to begin the end of July.

The 7th pay application for this project has been processed. The total amount borrowed to date for this project is \$7.7 million.

The next pay application meeting will be held the last week of June.

KARUK GAMING COMMISSION

The Karuk Gaming Commission meets almost every week. We are working on policies and procedures and obtaining equipment needed for the licensing process.

INSURANCE

I have been providing information to Jason Ramos and Jeanetta Withearl from Wells Fargo, so they can provide us with an insurance quote. We are still working with our current insurance broker CAVI to provide quotes as well. We have been happy with our current broker, so we will not change unless the quote from Wells Fargo is better.

HAPPY CAMP SOCIAL SERVICE BUILDING

The tax credit process to help fund the "Rustic Inn" social services building and KTHA gymnasium/computer center project in Happy Camp continues to move forward.

Department of Natural Resources

39051 Highway 96
Post Office Box 282
Orleans, CA 95556
Phone: (530) 627-3446
Fax: (530) 627-3448

Karuk Tribe

**Administrative Office**

Phone: (530) 493-1600 • Fax: (530) 493-5322
64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

Orleans Medical Clinic

39051 Highway 96
Post Office Box 249
Orleans, CA 95556
Phone: (530) 627-3452
Fax: (530) 627-3445

**DEPARTMENT OF NATURAL RESOURCES
TRIBAL COUNCIL REPORT
June 2017**

Please accept the following information as the Department of Natural Resources written report for the upcoming Tribal Council Meeting.

DIRECTOR OF NATURAL RESOURCES AND ENVIRONMENTAL
POLICY/Leaf Hillman

DEPUTY DIRECTOR OF ECO-CULTURAL REVITALIZATION/Bill
Tripp

WATER QUALITY MANAGER/ Susan Fricke

Participated in the following meetings/processes:

- Participated in KRRC meeting with their consultants (AECOM), Tribes, and agencies about science and study needs to be a part of the 401/FERC relicensing process. It was a good meeting and pretty much everyone seemed to be on the same page that the best solution for the River is to get the dams out as well as have some baseline monitoring to see what the impacts to the River are and the recovery rate is for water quality, fish habitat, etc.
- Attended a Scott/Shasta waiver workshop held by the Regional Water Quality Control Board in Yreka. This is part of the TMDL process. The waivers have to be updated every 5 years. It's been over 10 years since the TMDL's were adopted in the Scott and Shasta and the voluntary watershed stewardship approach that the Water Board has taken to make changes in the basin has yet to produce meaningful results for our fish populations or water quality.
- Participated in HAB meeting.
- Participated in an IMIC processes, including commenting on 2017 study plans.
- Attended ground water webinars.
- Attended climate change webinars.
- Participated in FASTA team calls.
- Participated in a DNR coordinator meeting.

Reports

- Council Report

Water Quality Crew Update

- Our crew is working hard for their summer monitoring. All 5 sites that can be up real-time on our website are up and running at www.waterquality.karuk.us. We are still waiting for the USFS to approve a special use permit (submitted by SRRC) to let us put a 2" pvc pipe under the road by the Salmon River gage. We've been waiting over 3 years. Hopefully we will get approval this summer.
- We interviewed for the Water Resources Tech II. I'm happy to say that we were able to hire and move our Water Resources Tech I to the Tech II Position. She has worked for Water Quality for 6 years and is really eager to work on digging into our datasets, analyzing data in our databases, and working on upcoming dam removal science. We will be interviewing for a new seasonal Tech I soon. We're all excited to get some new energy into our program!

FISHERIES PROGRAM/Toz Soto

The Fisheries Program has started summer projects including; temperature and stream flow monitoring, juvenile fish disease studies, out-migrant fish monitoring and Pacific Lamprey radio telemetry studies.

This year's stream flows are providing relief for juvenile salmon in way of lower disease infection rates. Our field crews are collecting samples for the US Fish and Wildlife Fish Disease Lab where they are tested for clinical signs of C-Shasta and other fish diseases. During the past 6 weeks we have focused efforts on collecting wild juvenile Chinook salmon emigrating through the mainstem Klamath River. At this point our focus is shifting to collecting Iron Gate Hatchery chinook for disease analysis. The goal is to quantify the proportion of infected fish to non- infected fish otherwise known as "prevalence of infection" or POI. During the drought of 2014/15, POI was greater than 80% of the total population of juvenile chinook sampled. For comparison, this year POI is less than 20% and indicates that disease conditions have improved dramatically. While POI is significantly low this year, the total abundance of juvenile chinook is very low due to a low number of adult spawning chinook last fall. It's not all bad, since typically lower numbers of juveniles means individual fish are larger and survival of those fish is higher.

Biologists are working with KRRC consultants in preparation for dam removal. Work includes determination of aquatic resource mitigation measures required to mitigate negative effects of the dam removal. In this process there might be opportunities for the Fisheries Program to participate in the implementation of mitigation measures.

Work is continuing on planning and implementation of restoration throughout the river basin. We are continuing to work with our partners on planning large scale floodplain and off channel habitat restoration in places like the Horse Creek, Seiad Creek and the Scott River.

Consultation with Montague Irrigation District over Dwinell Dam releases is ongoing as part of our settlement agreement. This year roughly 8500 acre feet of water will be release from the dam into the Shasta River as a result of our settlement. Biologists are working with federal and state agencies to determine the most appropriate use of that

water. Flows from the dam have been increase since April and are expected to drop back to summer low flows levels by early July.

For more information regarding the Fisheries Program, please contact Toz Soto at 627-3116 or tsoto@karuk.us

NATURAL RESOURCES POLICY ADVOCATE/ Craig Tucker

Dam Removal

The Klamath River Renewal Corporation executive director, Mark Bransom, will attend our regularly scheduled Council/DNR meeting July 5. Mr. Bransom is interested in meeting the council and answering any questions we may have regarding him, KRRC, and the dam removal process.

Right now the process is in the hands of the CA Water Board who must process PacifiCorp/KRRC application for a 401 water quality permit for dam removal. I will work with Toz and Susan to develop mitigation measures that the KRRC may fund in order to mitigate the short term negative impacts associated with dam removal.

Jordan Cove Connector Pipeline

I attended a 'preconsultation' teleconference hosted by FERC staff along with several other Tribes. The Klamath Tribes and the Confederated Coos Tribes are aggressively opposed to the project. For these Tribes, construction of the pipeline may affect cultural sites and burial grounds. Interestingly, the reason the project was denied last year had to do with Veresen's failure to demonstrate the economic need. In other words, they could not show that they had buyers of LNG in Asian markets. Also interesting is the fact that the pipeline would cross 200-600 private properties. The company will seek agreements of some sort with the majority of these private landowners but if FERC grants a license, Veresen can exercise eminent domain on any hold outs. My expectation is they will move quickly to build every pipeline currently seeking approvals.

Dredge Mining

The miners lost their case arguing before the CA Supreme Court that CA's regulation of mining was preempted by federal 1872 Mining Act. The moratorium continues. However, the miners have gotten the US Solicitor's office to get involved by communicating to the Supreme Court their views on the matter. This sounds like bad news to me but California and the US Solicitor are meeting this week. I am attempting to contact someone in Solicitor's office to offer our perspective on the matter. It is unclear how it will all resolve itself still in the end but since we have successfully required that the Water Board enforce the federal Clean Water Act, the miners will not be able to simply avoid any and all regulation.

Scott River

After literally years of advocacy on our part, CA DFW finally finalized and released a Scott Interim flow Recommendation Report. I am currently writing a petition to the Regional Water Board asking that they develop a 'Flow Objective' as part of the Basin

Plan. A Flow Objective creates a legal obligation for the Water Board to take regulatory actions to achieve these flows.

Shasta River

We are having initial meetings with NOAA regarding permitting for Montague Water Conservation District's restoration plan. This plan and the permitting process are requirements of our legal settlement with MWCD.

WATERSHED RESTORATION PROGRAM/ Earl Crosby

THPO/ARCHAEOLOGIST/Alex Watts-Tobin

The THPO-Archaeologist has got reports and documents close to a final draft for WKRP. Analisa Tripp and Vikki Preston will be starting up again on June 20th, to help with a number of objectives, including tree marking and the Leary Creek surveys. The THPO has done considerable work at the Eureka Supervisor's Office to contribute to the WKRP effort. And Vikki are taking Section 106 training in Southern California the week of June 12th.

- The June KRAB meeting had two main visitors: Siskiyou Telephone and the US Forest Service Heritage Program Manager. Siskiyou Telephone came to explain projects on Jacobs Way, Clear Creek, and in downtown Happy Camp. Carl Eastlick explained that there is a longstanding agreement that downtown Happy Camp Projects do not need a monitor because the soil has been disturbed. In Clear Creek, the process for laying line involved hammering and drilling, not bore pit digging. USFS came to discuss the WKRP protocols and the latest draft of the NEPA report. Final comments on those are due June 20th, 2017.
- The USFS has been negotiating with DNR about doing joint surveys of the Leary Creek area. The Tribe is negotiating so that this work can be done within the existing WKRP mod framework. A movie project has come up, with USFS allocated funds. KRAB is recommending shooting multiple three-minute segments and interviews with cultural practitioners, which can then be assembled into one longer film for release. This will enable maximum impact.
- The THPO has scheduled a training day for Heritage Consultant trainees on June 26th, 2017; this will complete provisional certification for that role. The trainees will then need to do a full 14-day tour of duty with an experienced Heritage Consultant.
- The THPO-Archaeologist has delivered the historical and cultural resources work for the Family Services Center EA, and is finalizing the report. This work will also contribute to the FTT project. A discussion with the BIA is in order concerning unfunded mandates.
- Monitors were dispatched to Housing in Happy Camp on a Siskiyou Telephone project, to Maintenance, and on Red Cap Road.
- The Karuk THPO had interview about Tribal concerns related to the State Historic Preservation Plan.
- The THPO is on a working group planning out the next California THPO-SHPO summit, to be held at Graton Rancheria in December 2017.
- An invitation is being sent out from the Karuk Tribe and USFS to the SHPO office to come and visit the WKRP project within the next two months.

ASSISTANT FIRE MANAGEMENT OFFICER/David Medford

Overview for June / July 2017:

- The Fire and Fuels crews status
- o We are on our last unit for the completion of NFWF project.
- o Today we bounced over to work on handline construction for a potential burn unit this week with the Six Rivers NF.
- o On Monday, 6/12/17 found our Fuels bay side door kicked in and so far 4-chainsaws, 1-weedeater, roll of chain, chain maker, 4-dolmars were stolen.

Fuel Reduction Projects

- NRCS-Lower Indian Creek is 100% complete and final paperwork is being completed.
- NRCS-KTHA is 70-75% complete- NO CHANGE
- KNF-Elk Creek Project 38 Acres is 95% complete and final paperwork is being completed.
- Tishanik is complete and final paper work in process.
- Shivshaneen is complete and final paper work in process.
- FEMA is complete and final paper work in process.
- NFWF is ~95% complete.

Proposals Pending:

- Pre-proposal for Resilient Landscapes submitted-NO CHANGE
- Prescribed fire Interagency Agreement with KNF-Pending-NO CHANGE
- Working on a proposal to KTHA to treat Tribal Trust and Fee land-Pending
- o This proposal was located and working on approval process now.
- Working with Sinead for an ANA proposal
- Working with USFS-SRF and KNF, private land owners, and MKWC for the Rocky Mountain Elk Foundation proposal.
- Working with Six Rivers NF on a new NFWF proposal.
- Received more funds into our IAA with Six Rivers NF for prescribed fire prep and implementation.

GIS SPECIALIST/DATA STEWARD/Jill Beckmann

- This summer, I am conducting field work near Kneeland as part of work on a graduate degree in Natural Resources, Forest, Watershed, and Wildland Sciences. I am available by phone and email and am working approximately 10-25 hours per week during this time.
- Create draft “Marking Guides” to provide site-specific information on units to members of the Karuk Tribe Archeology crew and crews who will be marking trees for the SBIFMP. This includes running spatial statistics on proposed units to better describe unit conditions for ID Team Specialists and markers.

- Draft TEK-integrated prescriptions for the mechanical treatments for the SBIFMP and present these to the Interdisciplinary team, Prescription work group, and at the Klamath Fire Ecology Symposium.
- Provide limited technical assistance to Happy Camp Fire Safe Council for an update to their CWPP. I am mainly transferring knowledge from the 2014 version of the CWPP that I helped them with. They have funding to support my participation in this effort.
- Work on drafting Chapter Two, which describes the Proposed Action, for the draft Environmental Assessment of the WGRP Somes Bar Integrated Fire Management Project.
- Work on creating simple visualizations that communicate SBIFMP's impact to the public for the SBIFMP draft Environmental Assessment.
- Plan for the 2018 Klamath River TREX by leading up the Situation Unit, including Monitoring.
- Organize upcoming training on GIS Data Management for Karuk staff and other WGRP partners who are already using ArcGIS in their jobs, but want to improve their 'game'. This training will take place on July 10.
- Create maps for Bill Tripp's presentation at the National Cohesive Strategy meeting.
- Work closely with the Karuk and USFS Archeology Team and Karuk Food Crew on TEK integration into the SBIFMP's prescriptions and implementation strategy.
- Work with Carol Spinos and Corrine Black on coordinating data, relevant literature, and information among the SBIFMP NEPA team as the Environmental Assessment is drafted.
- Continue to update and manage draft treatment maps for the Somes Bar Integrated Fire Management project.
- Provide needed data and documents to WGRP members as requested.

Meetings/Training Attended:

- 5/1 – DNR Coordinator's Meeting
- 5/1 – Attend SBIFMP Prescription work group meeting
- 5/3 – Meet with Kimberly Baker, Carol Spinos, Carolyn Cook, and Corrine Black to discuss wildlife considerations and design features for the SBIFMP.
- 5/4 – Interdisciplinary Team Meeting for the SBIFMP
- 5/10-12 – Attend and Present at Klamath Fire Ecology Symposium about using data to integrate TEK into the SBIFMP
- 5/16 – Research and Monitoring Work Group Meeting for SBIFMP
- 5/18 – TREX Planning Conference Call
- 5/31 – Meet with Cecil Frost, who is writing a book on Landscape Fire Ecology about the Western Klamath Restoration Partnership and the Karuk Tribe's interest, history, and practice of using fire on the landscape. He also met with Bill Tripp and I connected him with Frank Lake.
- 6/5 – DNR Coordinator's Meeting
- 6/5 – Meet with Bill Tripp, Will Harling, Clint Isbell, and Carl Skinner to plan managed wildfire discussion and activity for the WGRP Partner Workshop the next day

- 6/8 – TREX Planning Conference Call
- 6/12 – Meet with Max Creasy and Zack Taylor to assist with grant proposal with Rocky Mountain Elk Foundation to help fund implementation of the SBIFMP.
- 6/12 – Lead Situation Unit Planning Meeting for the 2017 Klamath River TREX.

Jill J. Beckmann
 GIS Specialist / Data Steward
 937-751-9940 (cell)

Department of Natural Resources
 530-496-3342 (work)

GIS TECHNICIAN II/Kenny Sauve

Projects (May):

- Provided GIS support for USFS wildlife biologist, in analysis of NSO habitat for WKRP.
- Provided GIS support for USFS forester, editing/updating WKRP forestry layout data.
- Provided GIS support for USFS fire and fuels specialist.
- Provided GIS support for USFS hydrologist, editing/updating GIS data.
- Provided GIS support for USFS fisheries biologist.
- Provided GIS support for MKWC staff, making maps for 2017 field season.
- Made maps for Earl Crosby.
- Continued to update/edit WKRP geodatabase along with other discipline's geodatabases.
- Worked with several USFS WKRP Interdisciplinary Team members to finish the proposed action section of the NEPA document.
- Created map templates for WKRP.
- Created and printed maps for WKRP Interdisciplinary Team meeting.
- Created map for Will Harling from MKWC and Cal Fire.

Projects (June):

- Provided GIS support for USFS wildlife biologist, in analysis of NSO habitat for WKRP.
- Provided GIS support for USFS forester, editing/updating WKRP forestry layout data.
- Provided GIS support for USFS fire and fuels specialist.
- Provided GIS support for USFS hydrologist, editing/updating GIS data.
- Provided GIS support for USFS fisheries biologist.
- Provided GIS support for MKWC staff, making maps for 2017 field season.
- Continued to update/edit WKRP geodatabase along with other discipline's geodatabases.
- Worked with several USFS WKRP Interdisciplinary Team members on the proposed action section of the NEPA document.

- Continued to work on map templates for WKRP.
- Created/Printed maps for the June WKRP workshop.
- Made map for David Medford of Lower Camp Creek.

Meetings/Training Attended:

- 4/20 - Meeting at the Supervisors Office in Eureka with USFS WKRP Interdisciplinary Team leader, USFS NEPA planner and USFS wildlife biologist.
- 4/24 - Meeting at the Supervisors Office in Eureka with USFS WKRP Interdisciplinary Team leader and Jill Beckmann.
- 4/26 – National Wildfire Coordinating group, Geospatial subcommittee Webinar
- 4/26 - Meeting at the Supervisors Office in Eureka with USFS WKRP Fire and Fuels Specialist.
- 4/28 - Presented at the 2017 Fish Fair
- 5/1 - WKRP prescription workgroup in Orleans
- 5/2 - Wildland Fire Safety Training Annual Refresher
- 5/4 - Interdisciplinary Team meeting
- 5/9 - Meeting at the Supervisors Office in Eureka with USFS WKRP Interdisciplinary Team leader, USFS Hydrologist, and USFS Fisheries biologist.
- 5/10 - 5/12 - Klamath Fire Ecology Symposium
- 5/15 - Meeting with Mike Hentz from MKWC to create WKRP field maps
- 5/15 - Meeting at the Supervisors Office in Eureka with USFS Wildlife Biologist
- 5/23 - ESRI GIS Webinar for field data techniques and tips.
- 5/25 - Meeting at the Supervisors Office in Eureka with Fisheries Biologist, Hydrologist, NEPA Planner, and IDT Leader.
- 6/1 – Meeting with WKRP unit delineation crew at MKWC.
- 6/5 - Meeting at the Willow Creek Ranger Station with USFS Wildlife Biologist.
- 6/6 & 6/7 – WKRP Workshop in Happy Camp.
- 6/8 – Klamath River TREX planning call.
- 6/12-6/16 I will be on personal leave

ADMINISTRATIVE OPERATIONS MANAGER /Donalene (Sissie) Griffith

Daily Tasks:

Continue to work daily on processing invoices for payment. Do up Budget Modifications as needed for all coordinators at DNR, helping with Budget preparation for proposals, tracking budget line items, tracking In-Kind Match for grants. Currently working of an excel budget worksheet for coordinators to review. Processing all JV for coordinators.

DNR – Leaf Hillman – Processed the following documents:

- EE&A's for Coordinators review, for the month of May 2017 6/13/17
- Invoice for GSA –vehicle lease for May 2017 6/13/17
- Processed invoice for Nancy Doman, 16-C-082 (Invoice No. 23) 6/6/17

WKRP – Bill Tripp – Processed the following documents:
Nothing to report at this time

FAC – Bill Tripp – Processed the following documents:

- Working on getting everything documented in order for closing of grant on 6/30/17. JV billable hours for Bill to Project and other grants

NFWF – Bill Tripp – Processed the following documents: Six Rivers Resiliency Project

- Working with MKWC on match documentation for grant

Watershed – Earl Crosby – Processed the following documents:

- Reviewing Agreement with MKWC for compliance (SOD)
- Processed Cost Share Agreement with KNR – 17-R-064 for council approval 5/17/17

Water Quality – Susan Corum – Processed the following documents:

- Processed invoice for Aquatic Ecosystem Sciences 15-C-024 (Invoice No. 17-05) 6/2/17
- Worked on closing fund 6710-13 QVIR 6/8/17

FISHERIES – Toz Soto – Processed the following documents:

- Did JV's to fund codes to move overages to correct codes.
- Working on closing fund code 2136-21
- Working on additional forms needed for new grant for USFWS – 2017 Mid-Klamath River Fall Chinook Spawner Survey

Food Security: - Lisa Hillman – Processed the following documents:

- Processed invoice for Wilverna Reece Contract 16-C-062 – (Invoice No. 17-008) 5/30/17
- Processed invoice for Stormie Jackson-Polmateer (Invoice No. 17-006) 16-C-093 6/12/17
- Processed invoice for James Ferrara 16-C-089 (Invoice No. 3) 6/6/17
- Processed invoice for James Ferrara 17-C-044 (Invoice No. 1) 6/1/17
- Processed invoice for MKWC 17-C-025 (Invoice No. 1) 5/22/17
- Processed invoice for Kathleen Barger-McCovey 16-C-037 (Invoice No. 6) 6/12/17
- Processed budget modification for new Farm to School Grant to get new fund code set up

Policy Advocate – Craig Tucker– Processed the following documents:

- Processed Modification No. 1 for Saxon & Associates 16-C-101 6/1/17
- Processed proposal with resolution 17-R-057 for council approval 5/19/17

THPO – Alex Watts-Tobin– Processed the following documents:

- Processed invoice for CoDA 16-C-050 (Invoice No. 1011) 6/1/17

- Prepared budget modification for 2160-14 THPO to move funds within line items 6/13/17
- Processed Modification No. 1 for 16-A-041 for Siskiyou Telephone for council approval 5/22/17

FUELS/FIRE - David- Processed the following documents:
Nothing to report at this time

ENVIRONMENTAL COORDINATOR/ Carlotta Whitecrane

EPA GAP & PPG

- Meeting the PPG Grant Program Objectives
- Prepping 2nd Quarter EPA PPG report
- Submitted FY 2018 EPA PPG final proposal
- Tribal Reunion prep, conference call

Regional Tribal Operation Council- Term has ended.

Tribal Science Council

- TSC prep for Face to Face Meeting in June 2017 Standing Rock & Region 8 combined caucus.
- Region 9 newsletter prep for TSC upcoming meeting
- Working on Karuk educational facilities contact information for EPA lead drinking water testing

GRANTS AND AGREEMENTS DIVISION COORDINATOR/ Sinéad Talley

1. Submitted funding application to HUD ICDBG on May 17, 2017
2. Received notification from the USDA Climate Hubs Program that our application proposing to evaluate outcomes of the Western Klamath Restoration Partnership's Somes Bar Integrated Fire Management and Capacity Development Project to create a "Landscape Restoration Strategy Best Management Practices" planning document was not among the projects selected for funding.
3. Began the process of renewing the Katimiin MOU between the Tribe and U.S. Forest Service, due to expire July 31, 2017.
4. After finishing the ICDBG, began preparing an application for the Administration for Native Americans' Sustainable Economic Development Strategies (SEDS) Grant Program; proposals are due next Thursday on June 22. Tasks since 5/17 have centered on: Drafting project description, budget, and budget justification materials; coordinating with Bill to determine budget needs, objectives and activities; preparing necessary internal forms and documentation; working with Lisa to discuss ideas and develop sections of the proposal that are applicable both to SEDS and to her ANA Environmental Regulatory Enhancement (ERE) grant proposal; presenting draft materials for discussion and review at the DNR Council Meeting; and, as of now, completely rushing to finish the

proposal for review by Compliance by the end of today in order to present for Council approval at next week's Council meeting – or, if possible, since the Council meeting coincides with the deadline, by phone vote a day or two prior to that. I will do my absolute best to get this application finished as soon as possible.

5. Received notification that the Tribe were selected to negotiate an award from the DOE Office of Indian Energy's First Steps Toward Developing Renewable Energy and Energy Efficiency on Tribal Lands Program! The award subject to negotiation (\$167,000) will support Tribal staff and consultant time and travel to develop a fire-focused Karuk Climate Adaptation Plan; a second objective will be to use the findings of that plan to inform a revision of the DNR Strategic Plan. Sent with this notification was a Supplemental Data Letter requesting additional information from us, which I prepared with the help of Tamara Barnett and Emma Lee Perez. This information is due back to the DOE by June 14, 2017.

6. Received notification from the First Nations Development Institute – Robert Wood Johnson Foundation's Forward Promise Program that our pre-proposal submitted May 2 was not invited to submit a full application this funding cycle.

7. Received an award notification from the USDA Farm to School Grant Program for our application submitted in December! This \$100,000 grant will be managed by K-12 Environmental Education Division Coordinator Nicole Woodrow and will support time for our Food Security Project Coordinator and two Natural Resources Technicians to complete environmental education activities and curriculum implementation in local schools; we will also be contracting MKWC under this award for their Back to the Garden activities.

PIKYAV FIELD INSTITUTE PROGRAM MANAGER /Lisa Hillman

K-12 ENVIRONMENTAL EDUCATION DIVISION COORDINATOR/ Nicole Woodrow

Pikyav Field Institute Project

Please note information/activities are for the period of: 5/17/17 through 6/13/17

I have continued to implement the weekly K-12 Nanu'avaha Curriculum and will continue to do so until next week when the academic year is through for local schools. I have exceeded the requirement of 80 lessons for the '16-17 school year. Throughout this summer, I will be developing numerous K-12 environmental science-centered lessons to be approved and implemented this upcoming '17-18 school year.

On June 7th, our External Evaluator participated in an on-site visit to analyze the lessons in-class and record student's responses. We also met to discuss how the lesson implementation has progressed and areas where improvement is needed. We have developed an anonymous pre- and post- questionnaire for the students to express their ideas or concerns with lesson content to increase the success of understanding the material.

The Food Security Crew and the Pikyav Field Institute teamed up to implement a lesson on watershed science and the importance of the Klamath River to Orleans Elementary 4th-5th grade class. As a supplemental activity, we asked the students to voluntarily paint

something that comes to mind when they think of a “Healthy River”. Their artwork was displayed at the Eco-Cultural Endowment Fund and Mid Klamath Watershed Council art show “The Art of Tending to a Place” and fundraiser at the Arcata Umpqua Bank on June 9th. The students’ artwork was framed and will be given back to the class to take home.

FOOD SECURITY PROJECT COORDINATOR/Grant Gilkison

Objective 15: Ishkêesh’tunvîiv

Friday May 26th. We completed the Fish run, t-shirts were provided by TANF, designed by Vikki, we had all Local Natives running the span from Weitchpec to Somes Bar, we had the OVFD pilot and 2 volunteer trucks piloting and bringing up the rear. Gatorade, water and fruit was provided by the Karuk DNR for runners and spectators.

Objective 16: Seasonal Youth Camp:

Tuesday June 6th: Watershed Fair @ JES - featuring an Acorn processing booth with Nicole and Heather as well as an Ethnobotany booth with Kathy and Ben. We had 8 groups cycle through during the day. 2.5 lbs ground acorns produced; 4 gallons cracked. Although all the students had heard of "Food Security" before, only several attempted to answer the question, "What is Food Security?" They were mostly familiar with Food Security as those Tribal Employees that do native food activities with them. After a discussion about what might constitute Food Security in other locations and to the USDA ("grocery stores", for example), several pointed out that "Food Security" to them was better represented by the acorns in their hands or the fish in the river. Virtually all of the students have practiced all the stages of acorns from picking, cracking, sorting, winnowing, and grinding with Food Security or otherwise. During this day, students had the opportunity to demonstrate their knowledge and skills with facilitators and fellow classmates, and as one of them put it, "...it's nice to just relax". A new generation of youth have got a taste for acorns, and because of repetitive hands-on practice, are confident at processing this important traditional food.

Objective 19: Community Gardens:

Wednesday June 7th. Heather and Kathy collected plant donations from Jeanerette Jacups Johnny, Nicole Woodrow, and Heather, and planted them in the Norine McLaughlin memorial Elder's container garden as well as the Orleans community garden, 12 tomatoes, 3 summer squash planted.

Objective 21: Orchard Revitalization:

Objective 24: Food Crew:

May 10,11,12. Vikki, Heather and Ben attended the Klamath Fire Ecology Symposium. This symposium has been going on every three years since 1997. Many conservationists, wildland fire organizations, retired Forest Service personnel, Yurok and Karuk tribal members, and other prescribed fire enthusiasts were in attendance. The main thing I got out of these series of presentations was that these scientists and forestry professionals are finally finding scientific evidence that we as Karuk People have been using fire to manage our landscape for thousands of years, in other words, that we have existed as a people in complete harmony with everything around us for more than 200 years. This place was well taken care of for hundreds of thousands of years before the conquering,

colonizing type of people showed up in our territories. Our people will authorize the cultural use of fire when the time is right and as the Spirits lead us.

Wednesday May 17th. SOD BLITZ in Happy Camp with presentations by Vikki on the cultural significance of tanoak; Heather on Sudden Oak Death; video by Matteo Garbelotto on the SOD BLITZ, 1 large regional map; 8 sample packets completed, most participants expressed having learned something new about SOD, indicating that their knowledge level increased from minimal/moderate to moderate/considerable; "When we went out in the field after the talk, I noticed spots on leaves I've never seen before... I'm not sure if it was SOD, but I sampled the leaves."

Friday May 19th. Morrel scouting, "I've heard of, but never seen that mushroom before."/ "This red huckleberry patch looks somewhat shaded out by the plantation fir trees..."/ "whoa, what kind of snake is that?! A gopher snake." We found that the snow was too low to get to the burned area. We plan to try again soon.

Objective 26: Intertribal exchange:

Objective 32: Native Food Workshops:

SIPNUUK DIVISION COORDINATOR/Bari Talley

Panel presentation "Infrastructure Fueling Rural Economic Development" with Eric Cutright about the Karuk Broadband project and the Sípnuuk Digital Library at the Aspen Institute in Washington, D.C. on May 22.

Attended AFRI Annual Meeting in Chiloquin with Food Security Team on May 23 through 25.

Planning and promotions for upcoming Center for Digital Archeology (CoDA) training which starts Wednesday the 28th for Sípnuuk team at the Panamnik Center/Sípnuuk Office. Training/meetings on Thursday with IT, THPO and DNR. Friday, May 30 DNR, THPO, Sípnuuk team working with the iPads, sync, downloading, working with the database, document management, export to GIS, export to Sípnuuk fieldwork. SUGGEST tight team only (train the trainer) as there's a lot to cover. Saturday, July 1, open to team plus youth. Same as above, plus ethnographic recording, more Sípnuuk style recording, food grove survey, get outside! Sync, Sípnuuk.

Reporting and closing out CRF Dressmaking grant—presentation of the dresses at the Tribal Reunion on July 22 and plans for one more group field trip to the coast on July 8 to travel to the mouth of the Klamath and stay overnight in Requa, make educational visits to the Trinidad Museum, Sea Around Us/Trinidad Trading Company, and End of the Trail Museum at Trees of Mystery.

IMLS Basic grant is ending and reports due at the end of July.

Worked to schedule interviews by Lou Moerner NCIDC on health survey Monday the 12th 4-5 tribal people of various ages (18 years up to elders), each participant received a

sandwich as well as a \$25 Visa gift card. Compiled information will help determine how some DHHS funding can best be spent on community driven health projects.

Reported and took minutes at DNR Coordinators meeting on June 12.

Working on promoting the 2017 Tribal Youth Science Workshop on Water for high school tribal youth July 17-20 at COS in Weed.

Respectfully submitted,
Bari G.M. Talley
Sípnuuk Division Coordinator

SIPNUUK DIGITAL LIBRARY ASSISTANT/Angela Mclaughlin

Reprocessing: I'm working on editing the rest of the PDF's that were given to us by UC Berkeley so that they are ready for future upload. I am also going through the PDF's in Sípnuuk to make sure all PDF's that were loaded are reading correctly on the site.

Frank Lake Contributions: I have 38 staged folders for this collection that are being processed. My Intern has 11 staged folders that are being processed.

Sibyl Contributions: I have 13 staged folders for this collection awaiting processing.

Brian Tripp Collection: Bari and I were able to talk with Mr. Tripp on March 2nd and obtain a Deed of gift and permission to load certain images with watermark into Sípnuuk. This collection is on hold for now.

Karuk Library Research and Contributions: I have many files that I came across while researching other contribution information that I would like to start processing after talking to SAC to deem the relevance and goal are on our overall scope. Some of those are Census's from 1870 Klamath County and Older Maps and Images of traditional tools, etc.

AFRI Food Security Collection: We are at 958 items in the collection as of this morning. (This is down due to cleaning up our reprocessing files and removing unused duplicated and error documents.)

People's Center Collection of Historic Photographs: We are at 133 items in the collection as of this morning.

Karuk K-12 Curriculum: We are at 82 items in the collection as of this morning.

How To: We are at 25 items in the collection as of this morning.

Youth Collection: We are at 24 items in the collection as of this morning.

Map Collection: We are at 12 items in the collection as of this morning.

Community Collections: We are at 253 items in the collection as of this morning.

Karuk Language: We are at 13 items in the collection as of this morning.

White Wolf: We are at 17 items in the collection as of this morning.

Video Collection: We are at 4 items in the collection as of this morning.

Humboldt State University Special Collection: We are at 15 items in the collection as of this morning.

Karuk Holdings at Field Museum Collection: We are at 0 items in the collection as of this morning.

yafuseekyávans – Cultural Dressmakers: We are at 3 items in the collection as of this morning.

Sípnuk Total items are at: 1,539

Yootva,
Sípnuk Assistant; Angela McLaughlin (530) 627-3115 option 1