

**KARUK TRIBE
COUNCIL MEETING AGENDA**

Thursday, May 25, 2017, 3 PM, Happy Camp, CA

A) CALL MEETING TO ORDER – ROLL CALL

AA) PRAYER / KARUK TRIBE MISSION STATEMENT

The mission of the Karuk Tribe is to promote the general welfare of all Karuk People, to establish equality and justice for our Tribe, to restore and preserve Tribal traditions, customs, language and ancestral rights, and to secure to ourselves and our descendants the power to exercise the inherent rights of self-governance.

CH) APPROVAL OF AGENDA

EE) CONSENT CALENDAR

- Requesting approval for out of state travel for Vickie Simmons to attend the National Native American HR Association Annual Conference in Cherokee, North Carolina, September 24th-28th, 2017.
- Requesting approval for out of state travel for Dora Bernal to attend the National Native American HR Association Annual Conference in Cherokee, North Carolina, September 24th-28th, 2017.

F) APPROVAL OF MINUTES (April 27, 2017)

H) OLD BUSINESS (Five Minutes Each)

1.

I) GUESTS (Ten Minutes Each)

1.

II) DIRECTOR REPORTS (Ten Minutes Each)

1. Scott Quinn, Director of Land Management (written report)
2. April Attebury, Judicial Systems Administrator (written report)
3. Leaf Hillman, DNR Director (written report)

4. Sandi Tripp, Director of Transportation (written report)
5. Dora Bernal, HR Director (written report)
6. Emma Lee Perez, Contract Compliance (written report)
7. Trista Parry, Grants Coordinator (written report)
8. Eric Cutright, IT Director (written report)
9. Karen Derry, KCDC Operations Manager (written report)
10. Laura Mayton, Chief Financial Officer (written report)
11. Sara Spence, Interim KTHA Director
12. Dion Wood, TERO/Childcare Director
13. Lester Alford, TANF Director
14. Rose Butterfly, Education Coordinator

K) REQUESTS (Five Minutes Each)

M) PHONE VOTES (Five Minutes Each)

1. Request approval of resolution 17-R-033 authorizing submission of the ICDBG grant proposal. Passed.
2. Request approval of contract 17-C-020 (1) for the Rustic Inn property. Passed.
3. Request approval of resolution 17-R-045 IMLS Basic Library grant proposal. Passed.

M) INFORMATIONAL (Five Minutes Each)

N) COMMITTEE REPORTS (Five Minutes Each)

1. KTHA Meeting Minutes

OO) CLOSED SESSION (Five Minutes Each)

1. Enrollment (dinner break)
2. Alex Watts-Tobin
3. Fatima Abbas
4. Barbara Snider
5. Tribal Council Members

P) SET DATE FOR NEXT MEETING (June 22, 2017 at 3PM, Orleans, CA)

R) ADJOURN

Karuk Community Health Clinic

64236 Second Avenue
Post Office Box 316
Happy Camp, CA 96039
Phone: (530) 493-5257
Fax: (530) 493-5270

Karuk Tribe



Administrative Office

Phone: (530) 493-1600 • Fax: (530) 493-5322
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Karuk Dental Clinic

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Phone: (530) 493-2201
Fax: (530) 493-5364

Karuk Tribe Consent Calendar

Tribal Council Meeting – May 25th, 2017

Human Resources-Out of State Travel

- Requesting approval for out of state travel for Vickie Simmons to attend the National Native American HR Association Annual Conference in Cherokee, North Carolina, September 24th-28th, 2017.

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KARUK TRIBE

Travel Advance/Reimbursement Request

Employees Name: Vickie Simmons Destination: Cherokee, North Carolina
Departure Date: 9/24/2017 Time: Return Date: 9/28/2017 Time:
Program Charged: Account:
Description & Purpose of Travel: Attend the Ntl. Native American HR Association Annual Conference

** CHECK ITEMS NEEDED **

Table with columns: ADVANCE, RECEIPTS, DUE TO FROM. Row 1: PERDIEM: X \$ -

No. of Quarters Rate

Table with columns: ADVANCE, RECEIPTS, DUE TO FROM. Row 1: LODGING: Harrah's Casino X \$ -

No. of Nights 4 Rate

Check this box if you DO NOT have a Tribal Credit Card or Personal Credit/Debit Card. (Needed to determine lodging deposit)

Table with columns: ADVANCE, RECEIPTS, DUE TO FROM. Row 1: MILEAGE: X

No. of Miles

Tribal Vehicle [] Personal Vehicle [X]

FROM: HC TO: Medford Airport

OTHER:

- Registration Submitted Yes [] No [X]
Airfare: (If yes, which airport?) Medford [X]
Baggage [X]
Shuttle/Taxi/Tolls: [X]
Gasoline: []
Parking: [X]
Other: []

Table with columns: ADVANCE, RECEIPTS, DUE TO FROM. Rows: Registration \$ 695.00, Airfare \$ -, Baggage \$ -, Shuttle/Taxi/Tolls \$ -, Gasoline \$ -, Parking \$ -, Other \$ -

TOTAL: \$ -

I certify that the estimated costs are reasonable and needed to conduct program activities. In the event I fail to complete this travel or if I terminate employment, I authorize the Karuk Tribe to deduct actual costs of this travel from any monies due me at termination of employment. I also certify that any travel for which I have requested an advance/reimbursement was completed as outlined above. I authorize the Karuk Tribe to deduct from my payroll check any part of this advance not substantiated by original receipts within 10 business days of my return from this trip.

Traveler: Vickie Simmons Date: 4/26/17

*** TRAVEL WILL NOT BE PROCESSED WITHOUT THIS SECTION COMPLETED ***

Is this travel reimbursable by another agency? Yes [] No [X]
If yes, which agency?
Contract modification required? Yes [] No [X]

*** MANDATORY AUTHORIZATIONS ***

Supervisor Approval: Date:
Program Director (if different): Date:
Tribal Chairman Approval: Date:

KARUK TRIBE

Travel Advance/Reimbursement Request

Employees Name: Dora Bernal **Destination:** Cherokee, North Carolina
Departure Date: 9/24/2017 **Time:** _____ **Return Date:** 9/28/2017 **Time:** _____
Program Charged: _____ **Account:** _____
Description & Purpose of Travel: Attend the Ntl. Native American HR Association Annual Conference

**** CHECK ITEMS NEEDED ****

	ADVANCE	RECEIPTS	DUE TO FROM
<input checked="" type="checkbox"/> PERDIEM:			
X \$ -	\$ -		
No. of Quarters	Rate		

<input checked="" type="checkbox"/> LODGING:	Harrah's Casino		
X \$ -		-	
No. of Nights	Rate		

Check this box if you DO NOT have a Tribal Credit Card or Personal Credit Debit Card. (Needed to determine lodging deposit)

<input type="checkbox"/> MILEAGE:			
X		-	
No. of Miles			

Tribal Vehicle **Personal Vehicle**

FROM: HC TO: Medford Airport

OTHER:

<input checked="" type="checkbox"/> Registration			
Submitted Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>	\$ 695.00		
<input checked="" type="checkbox"/> Airfare: (If yes, which airport?) Medford	\$ -		
<input checked="" type="checkbox"/> Baggage	\$ -		
<input checked="" type="checkbox"/> Shuttle/Taxi/Tolls:	\$ -		
<input type="checkbox"/> Gasoline:	\$ -		
<input checked="" type="checkbox"/> Parking:	\$ -		
<input type="checkbox"/> Other:	\$ -		
TOTAL:	\$ -		

I certify that the estimated costs are reasonable and needed to conduct program activities. In the event I fail to complete this travel or if I terminate employment, I authorize the Karuk Tribe to deduct actual costs of this travel from any monies due me at termination of employment. I also certify that any travel for which I have requested an advance/reimbursement was completed as outlined above. **I authorize the Karuk Tribe to deduct from my payroll check any part of this advance not substantiated by original receipts within 10 business days of my return from this trip.**

Traveler: Dora J Bernal **Date:** 4.26.17

***** TRAVEL WILL NOT BE PROCESSED WITHOUT THIS SECTION COMPLETED *****

Is this travel reimbursable by another agency? Yes No
 If yes, which agency? _____
 Contract modification required? Yes No

***** MANDATORY AUTHORIZATIONS *****

Supervisor Approval: _____ **Date:** _____
Program Director (if different): _____ **Date:** _____
Tribal Chairman Approval: _____ **Date:** _____




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+	

Category: Event
Ticket

Description

Product Description

NNAHRA 21st Annual Conference Ticket.

September 25-27 2017

Cherokee, North Carolina

Regular Price \$795.00

\$695.00 if purchased before July 31, 2017

National Native
American
Human Resources
Association

1101 30th Street NW, Suite 500
Washington DC, 20007

Phone: 541-337-4648
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Room 1 (4 guests max per room)

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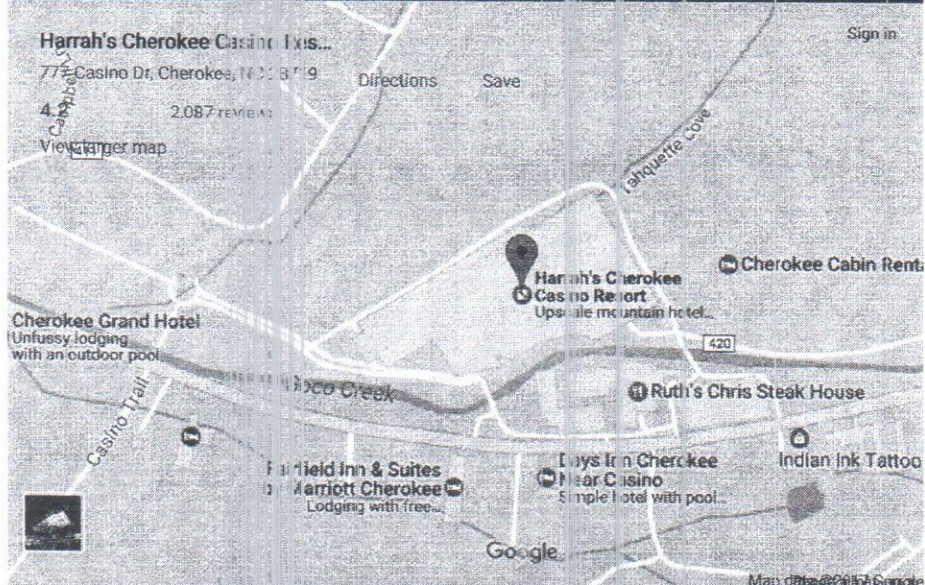
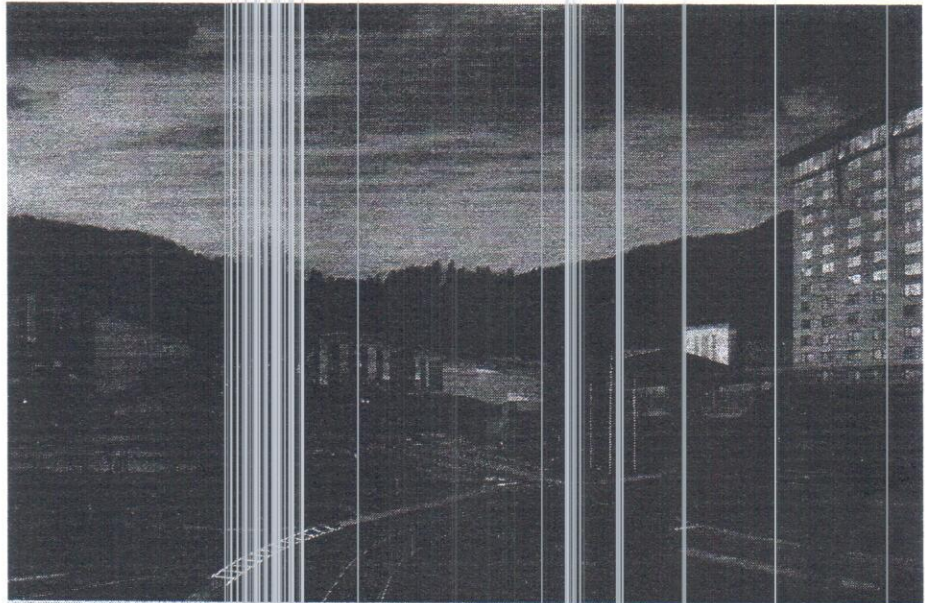
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TOTAL REWARDSSM

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 Box Office: (828) 497-8899
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Directions

From Asheville, Greensboro, Raleigh, Winston-Salem

- Take I40 West to Exit 27 – US 19/74
- Follow 74 West approximately 27 miles (do not take Exit 103 to Maggie Valley & Cherokee – stay on US 74 to Exit 74)
- Take Exit #74, Hwy 441 North to Cherokee
- Go approximately 4 miles
- Take a right at first traffic light
- Harrah's Cherokee Casino & Hotel is at next intersection, turn right onto US 19 North and proceed about 100 yards. Turn left into the Harrah's Cherokee hotel entrance and pull up to the front of the hotel.

From Charlotte

- Take I85 South ramp towards Gastonia
- Take I26 – Exit #70 towards Asheville/Columbia
- Merge onto I26 West
- Take I40 West to Exit #27 – US 19/74 West
- Follow 74 West approximately 27 miles (do not take Exit 103 to Maggie Valley & Cherokee – stay on US 74 to Exit 74)
- Take Exit #74, Hwy 441 North to Cherokee
- Go approximately 4 miles
- Take a right at first traffic light
- Harrah's Cherokee Casino & Hotel is at next intersection, turn right onto US 19 North and proceed about 100 yards. Turn left into the Harrah's Cherokee hotel entrance and pull up to the front of the hotel.

From Knoxville, Nashville

- Take 40 East, then take Exit 407 to Hwy 66
- Go thru Pigeon Forge
- Take 441 South over the Great Smoky Mountains Park
- Follow Signs to Cherokee
- Follow Hwy 19 North approximately 4 miles to Harrah's Cherokee. Turn left into the Harrah's Cherokee hotel entrance and pull up to the front of the hotel.

From Atlanta

- Take 85 North to 985 until you run into 441 North
- At Dillsboro take 74 West and follow signs to Cherokee (Exit 74)
- Take 441 North to Cherokee for about 4 miles
- Take a right at first traffic light for about 4 miles
- Harrah's Cherokee Casino & Hotel is at the next intersection, turn right onto US 19 North and proceed about 100 yards. Turn left into the Harrah's Cherokee hotel entrance and pull up to the front of the hotel.

Driving Times

Atlanta: 3 Hours

Charlotte: 3 Hours

Greensboro: 4.5 Hours

Knoxville: 2.5 Hours

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Karuk Tribe Consent Calendar**Tribal Council Meeting – May 25th, 2017****Human Resources-Out of State Travel**

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- Requesting approval for out of state travel for Dora Bernal to attend the National Native American HR Association Annual Conference in Cherokee, North Carolina, September 24th-28th, 2017.

**Karuk Tribe – Council Meeting
April 27, 2017 – Meeting Minutes**

Meeting called to order at 3:27pm by Chairman Attebery

Present:

Russell “Buster” Attebery, Chairman
Robert Super, Vice-Chairman
Michael Thom, Secretary/Treasurer
Charron “Sonny” Davis, Member at Large
Josh Saxon, Member at Large
Arch Super, Member at Large
Joseph “Jody” Waddell, Member at Large
Alvis “Bud” Johnson, Member at Large

Absent:

Renee Stauffer, Member at Large (excused)

Sonny Davis completed a prayer and Buster read the Mission Statement.

Agenda:

Bud Johnson moved and Sonny Davis seconded to approve the agenda with changes, 7 haa, 0 puuhara, 0 pupitihara.

Consent Calendar:

Josh Saxon moved and Sonny Davis seconded to approval of one item on the consent calendar and remove the other item, 7 haa, 0 puuhara, 0 pupitihara.

Minutes of March 23, 2017:

Josh asked about the vehicle auction and it not being held up any longer. It was noted that the finance office is short staffed currently due to a family emergency but the auction will be released very soon.

Josh Saxon moved and Michael Thom seconded to approve the meeting minutes, 5 haa, 0 puuhara, 2 pupitihara (Sonny Davis and Jody Waddell).

Guests:

1) Sinead Talley, Grants & Agreements:

Sinead is present to discuss the ICDBG proposal. She discussed the proposal including a possible renovation of the DNR facility. She is available to take public comments regarding the proposal that is due May 18, 2017. Arch asked what the plan is so far, so the audience can add comments regarding the project. Sinead remarked that there has been engineering and design of the current DNR facility and they are working to incorporate a more effective use of the space. There will be a training center as well. Sandi is providing match for the parking lot and will renovate that section of the project. Emma Lee asked if the infrastructure will receive updates. Sinead commented that she needs additional information on that and will be providing a final version of the proposal very soon. Sandi noted that the ICDBG projects have been utilized throughout the Tribes territory. Jody asked if she is competing against other programs for this funding. It was explained no, that they do not compete.

April commented that the management team is provided the opportunity to provide input and support the overall project. They have supported this project to move forward.

Director Reports:

1) Laura Mayton, CFO:

Laura is not present, report provided.

Josh asked that Arch and Buster update the audience on Laura's recent acknowledgment. Laura Mayton was nominated for the Native American Finance Officers Association. She was nominated as Executive of the Year, and she was selected. She was provided an award and it was a very good event. The Conference was good and they were sent to a Giants game. Buster added that it is a very prestigious award and the Council is very proud of Laura.

Arch Super moved and Josh Saxon seconded to approve Laura's report, 7 haa, 0 puuhara, 0 pupitihara.

2) Dora Bernal, HR Director:

Not present, report provided.

There are action items but there were no documents provided. Josh recommends tabling 1 & 3 and completing 2 in closed session.

Josh Saxon moved and Bud Johnson seconded to approve Dora's report, 7 haa, 0 puuhara, 0 pupitihara.

3) Lester Alford, TANF Director:

Not present, report provided.

Josh Saxon moved and Jody Waddell seconded to approve Lester's report, 7 haa, 0 puuhara, 0 pupitihara.

4) Leaf Hillman, DNR Director:

Not present, report provided.

Josh Saxon moved and Bud Johnson seconded to approve Leaf's report, 7 haa, 0 puuhara, 0 pupitihara.

5) Sandi Tripp, Director of Transportation:

Sandi is present to discuss her action items. She has funding for equipment purchases and has consulted with her crew to obtain information on what is needed. Together they completed a list of items that will benefit the department and the Tribe.

Arch Super moved and Robert Super seconded to approve procurement and the purchase of a truck from Whipple, 7 haa, 0 puuhara, 0 pupitihara.

She then presented procurement for a skip loader. Bucky commented that he went and checked the equipment to evaluate the value. He believes that it is valuable and a good price.

Robert asked about the procurement documentation and not taking the lowest bid. Robert noted that that wasn't documented as a superior product. Sandi will correct that by checking the check box as the information was already contained in the documentation.

Robert Super moved and Sonny Davis seconded to approve procurement with I-5 Rentals, 7 haa, 0 puuhara, 0 pupitihara.

Jody asked if the skip loader is similar to the equipment of the backhoe. Bucky explained that the two pieces of equipment are totally different.

Her third item is a roller. It will be used to compact base on the roads. Sonny asked if it has water, and it was noted that there was. Bud commented that there are photos included. Jody noted that rollers that have two rollers may be slightly different regarding safety. Bucky commented that wheels and roller is for different for terrain. The double roller is more beneficial for the Tribes roads that they currently have. This small one will work for the Tribes needs for now.

Arch Super moved and Bud Johnson seconded to approve procurement and allow the purchase from Kathleen Kash, 7 haa, 0 puuhara, 0 pupitihara.

She then sought approval of a lowboy.

Arch Super moved and Sonny Davis seconded to approve procurement with Pete Dara Logging, 7 haa, 0 puuhara, 0 pupitihara.

She then commented that she has one last action item. She commented that they need to sign up to conferences every year earlier. She usually takes her staff because it allows the entire department to receive training. She would like to seek approval for travel September 24-29, 2017 in Tucson AZ. She would like her program to attend, herself, Misty, Bucky and Sal.

Jody Waddell moved and Sonny Davis seconded to approve out of state travel for Bucky, Sal, Misty and Sandi, 7 haa, 0 puuhara, 0 pupitihara.

Josh Saxon moved and Bud Johnson seconded to approve Sandi's report, 7 haa, 0 puuhara, 0 pupitihara.

6) Emma Lee Perez, Contract Compliance:

Emma Lee is present to review her report. She explained that there is a homeless grant and they are only spent at 50%.

Susan confirmed a meeting with the Tribal Council at 1pm on May 4th. She suggested having an agenda to lead questions and comments.

Black Wolf passed his license and that is helping to keep items on task for the ICDBG project. The draft EA is complete and she will be seeking approval at the next planning meeting.

A metal roof wasn't provided previously so she has approached Ford for additional funding. If that is received then that issue will take care of itself. She noted that there are ongoing issues with parking so that will need to be addressed in the future.

ABC Logging was preparing for demolishing concrete buildings and that is moving forward.

Hazard Mitigation projects are available and can be used to mitigate other projects. She would like to discuss projects with other departments. Josh would like to include this discussion with DNR at their upcoming DNR Meeting.

She believes that fisheries are interested in funding as well.

Josh Saxon moved and Bud Johnson seconded to approve the Master Site Plan for the Rustic Inn Property, 6 haa, 0 puuhara, 0 pupitihara (Robert Chaired the Meeting).

Michael Thom moved and Jody Waddell seconded to approve Emma Lee's report, 6 haa, 0 puuhara, 0 pupitihara (Robert Chaired the Meeting).

7) Trista Parry, Grants Coordinator:

Trista is present to review her report. She updated the Council on to May 9th Travois visit to Happy Camp to view their sites. She attended the KTHA Meeting and they provided consensus to partnership with the Tribe on a Tax Credit project.

She has a conference all this afternoon with California Endowment. The representatives in the Del Norte County may have identified that 14 places are only receiving funding. Trista noted that the relationship is developing, and they have solicited the Tribes narrative. However, even if it isn't picked up now, she is hopeful about hearing back from them. They have not declined the proposal but they are looking at capacity building. They have 4 more years before opening up their funding options. She has been asked to update the Ford Foundation proposal to identify funding needs. She is hoping to identify other foundations for funding.

Indian Health Services will be onsite on May 4th and they will meet with staff to review that site.

She commented that on a personal note, she conducts a breast cancer fundraising that provides screenings for the community. The event will be held in Happy Camp on Monday, May 22, 2017 and several entities are participating.

Josh Saxon moved and Bud Johnson seconded to approve Trista's report, 7 haa, 0 puuhara, 0 pupitihara.

8) Eric Cutright, IT Director:

Eric is present to review his report. He commented that he had one action item. His item hasn't been reviewed and would like to add it to the Planning Meeting agenda.

He and Bari Talley have been invited to DC from a group that is promoting infrastructure in rural areas. They would like to discuss highlight projects that are successful in rural America. It is on May 22nd. Bari is still attempting to get approval from her supervisor. They are paying for the travel expenses and lodging.

Arch Super moved and Michael Thom seconded to approve out of state travel May 22, 2017 for Bari Talley and Eric Cutright to DC, 7 haa, 0 puuhara, 0 pupitihara.

He then provided a letter that he would like to send to Green Diamond Resources. It is to seek permission to cross their property. PG&E will not allow access to their right away due to them wanting to charge 1million per year. Green Diamond has allowed use of their easement.

Josh asked if they will want to negotiate costs for access to the easement. Josh asked if there is funding for this negotiations if it's needed. Eric noted that the cost isn't so much the issue but Green Diamond is a logging entity and they believe that that may be the largest struggle to not hinder that process and those projects.

The Yurok Tribe is actively in negotiations to allow for land to go back to the Yurok's.

Josh Saxon moved and Michael Thom seconded to approve the Green Diamond Letter seeking approval of a Broadband Easement, 6 haa, 0 puuhara, 0 pupitihara (Robert absent for vote).

He then updated the audience on the new security software. It requires a restart so he would like note that they will be doing that one department at a time.

Josh Saxon moved and Jody Waddell seconded to approve Eric's report, 6 haa, 0 puuhara, 0 pupitihara (Robert absent for vote).

9) Sara Spence, Interim KTHA Director:

Sara is present, report provided.

She noted that they have responded to the City regarding the addendum to the agreement. This is an ongoing project.

Sara noted that the one bedroom homes in Happy Camp are moving forward. Buster noted that KTHA recommends paying the fee for home hookups regarding the LIHTC projects. Buster commented that this will chip at the Tribes sovereignty. Sara noted that this was initiated in 2016 which is a reduced rate. Sara has reminded them that the Tribe has set deadlines but he has been having pending projects for a year.

Phase II on the Wellness Center is scheduled to be done in June. The home replacement in Hoopa is being done. Mike Peters is going to be installing the driveway to the Comstock Unit.

KTHA is doing 9 youth positions this year. Robert announced as well that the Council Members from the different districts to announce youth positions and availability. The youth positions are eligible for employment.

Buster then commented that DT builders are behind a little bit. Sara noted that that isn't news due to weather delays. As long as it all comes out in the end that is what matters. The staff will now go through applications to ensure placement in a timely manner. The fees for LD's

Arch Super moved and Bud Johnson seconded to approve Sara's report, 7 haa, 0 puuhara, 0 pupitihara.

10) Dion Wood, TERO/Childcare Director:

Dion is present to review his report. He provided the childcare regulations that have now been received.

There has been no word on this year's EEOC contract. The last year reports were submitted in a timely manner. EEOC is holding training in August and they have invited TERO to attend. He will be requesting Commissioners to attend once he knows more.

Rod Mendes provided training for fire line awareness, which is nice and he is very workable.

Dion then announced that there is a food handler's safety course that is coming up.

The WPA needs updating regarding terminations, hiring policies, etc. He noted that that is on the list for General Counsel but they understand that the WPA needs worked on.

The new childcare regulations have been released and they would like that include into a code or policies. However, he will work on including it in the child code.

The Summer Food Program position description is going to be posted. He has asked about Orleans and hasn't had a large response.

Trista asked about changing the age. TANF is funding the position so he will discuss this with him. Dion then noted that he is having dead end communication with TANF currently. KCDC and TANF are supposed to get the Orleans Food Program project completed and he hasn't heard.

Josh Saxon moved and Sonny Davis seconded to approve Dion's report, 7 haa, 0 puuhara, 0 pupitihara.

11) Rose Butterfly, Education Coordinator:

Rose is present to review her report. She first sought approval for assistance from the Enrollment office to complete a bulk mailing. Robert asked if they are pre-done and then Enrollment does that addresses.

Arch Super moved and Sonny Davis seconded to approve Enrollment sending Math & Science Camp registration forms, 7 haa, 0 puuhara, 0 pupitihara.

They are also requesting Yreka insurance and use of the Yreka High School July 31-August 4, 2017.

Arch Super moved and Michael Thom seconded to approve insurance for the Yreka High School Math & Science Camp, 7 haa, 0 puuhara, 0 pupitihara.

She then sought approval for out of state travel for Yreka High School Students May 18-21, 2017. 12 confirmed students are attending. She and Fred are taking them. She is monitoring time sheets to ensure hourly time is provided. Rose noted that Yreka Title VII is paying for the Yreka students. Rose noted that she has about 2 weeks to do this activity. Arch noted that the past couple years there are other students.

Arch Super moved and Michael Thom seconded to approve the Yreka Title VII trip to Oregon Universities, 7 haa, 0 puuhara, 0 pupitihara.

Rose will add more information to include additional students from Orleans and Happy Camp at the upcoming Thursday Planning Meeting.

The quarterly report that was due to John Cheeks was submitted. She attended a conference call regarding the Youth Council and she noted that the success will be going good and they will showcase it.

She updated the Council on activities that the youth have been participating. Yreka High School is at 37% IEP's. 89 Students attended the Harlem Globetrotters. There are activities planned for Native American Day.

There are other regalia classes scheduled and then activities are functioning.

Her goal is to have at least 2-3 IEP's a week to ensure compliance with their deliverables. Tutors are being hired which will provide services to the youth in Yreka and Happy Camp.

Michael Thom moved and Jody Waddell seconded to approve Rose's report, 7 haa, 0 puuhara, 0 pupitihara.

12) Karen Derry, OM/ED:

Karen is not present, report provided. The position description is attached but Dora was not here to present it. The Head Start resolution is a draft. Michael commented that the resolution does not outline that oversight. Dion also asked that the Tribe start an early head start and he understands the fiscal part, but it is difficult to collaborate with them with Childcare and Education at the Administration at the Tribe. He would suggest having a different structure. Dion would like to advise to really focus on children and allow economic development to continue on as economic development. Josh would suggest having a planning assessment with persons involved that would allow a discussion.

Arch Super moved and Jody Waddell seconded to approve Karen's report, 6 haa, 0 puuhara, 1 pupitihara (Josh Saxon).

13) Scott Quinn, Director of Land Management:

Not present, no report.

14) April Attebury, Judicial Systems:

Not present, report provided.

Robert Super moved and Sonny Davis seconded to approve April's report, 7 haa, 0 puuhara, 0 pupitihara.

Phone Votes:

1. Request approval to sign ROI with DCHS. Passed.
2. Request approval of resolution 17-R-045 IMLS basic library grant. Passed.
3. Request approval to donate three rocks to the Yreka Greenway Project. Passed.
4. Request approval to add another youth to the previously approved CalDay event. Passed.
5. Request approval of procurement and allow the purchase of finger-printing equipment from Vigilant. Passed.
6. Request approval of procurement and allow the purchase of equipment from Crossmatch. Passed.
7. Request approval to pay Sullivan invoice in total for work on Tribes legislation and lobbying appointments. Passed.
8. Request approval of agreement 14-A-088 (1). Passed.
9. Request approval to issue insurance for agreement 17-A-031 Fair Agreement. Passed.
10. Request approval of agreement 17-A-031 between the Tribe and Siskiyou Golden Fair. Passed.
11. Request approval of resolution 17-R-043 and press release issuing a moratorium on fishing at Ishi Pishi Falls. Passed.
12. Request approval of resolution 17-R-044 authorizing approval of youth grant. Passed.
13. Request approval of CHS Case #286. Passed.
14. Request approval of CHS Case #284. Passed.
15. Request approval to send Descendant to rehabilitation. Passed.
16. Request approval for youth to attend HSU Conference. Passed.

Closed Session:

Informational: employee #1030 provided a brief explanation and request for information regarding previous actions.

Arch Super moved and Sonny Davis seconded to approve a revised loan agreement of \$25 monthly for Tribal Member #DC, 6 haa, 0 puuhara, 0 pupitihara (Michael absent for vote).

Informational: Employee #3438 provided a briefing and request to the Tribal Council.

Informational: Employee #3615 provided a briefing and report to the Tribal Council.

Informational: Employee #0121 requested policy clarification on traffic violations.

Arch Super and Bud Johnson seconded to offer employee #0219 position as documented, 7 haa, 0 puuhara, 0 pupitihara.

Employee Drawing: Daniel Goodwin.

Josh Saxon moved and Bud Johnson seconded to approve contract 17-C-035 starting March 1, 2017, 7 haa, 0 puuhara, 0 pupitihara.

Informational: MOU with Humboldt County will be brought back after internal review is completed.

Arch Super moved and Josh Saxon seconded to waive policy and offer employment to provider 7 haa, 0 puuhara, 0 pupitihara.

Informational: employee #3642 notified the Tribal Council of the need for assistance and guidance. Employee #3603 provided options for consideration.

Josh Saxon moved and Bud Johnson seconded to take action regarding employee #3555 and employee #3438, 3 haa, 3 puuhara (Sonny Davis, Michael Thom, Robert Super), 1 pupitihara (Arch Super); Buster voted yes. Action will be completed.

Josh Saxon moved and Arch Super seconded to approve revised letters and the Tribes official comments regarding SB161, SB164, AB974, 7 haa, 0 puuhara, 0 pupitihara.

Josh Saxon moved and Jody Waddell seconded to approve employee #3665 travel pending allowable budget, 6 haa, 0 puuhara, 1 pupitihara (Arch Super).

Arch Super moved and Michael Thom seconded to approve the revised Rain Rock Logo (long R), 7 haa, 0 puuhara, 0 pupitihara.

Next Meeting: May 25, 2017 at 3pm in Happy Camp.

Bud Johnson moved and Jody Waddell seconded to adjourn at 10:39pm.

Respectfully Submitted,

Russell "Buster" Attebery, Chairman

Recording Secretary, Barbara Snider

SCOTT QUINN, DIRECTOR OF TRIBAL LANDS MANAGEMENT
Directors Report for Council Meeting on
May 25, 2017
(for work from 4/27 to 5/18)

FEE TO TRUST PROJECTS

1. Project Title: Yreka WME MH Park Property Fee to Trust

Description: Project to put the White Mtn. Estates Mobile Home Park in Yreka into trust.

Status:

KT	BIA	4/5/2017	Emailed Arvada and asked if she got a PTO yet.
BIA	KT	4/6/2017	Arvada emailed that she still had not sent it, and that the solicitor would want a commitment (New reg allows a policy, but need abstract as well).
KT	MST	4/6/2017	Ordered an updated commitment from Sheila. She asked if assessed value was okay. I said yes.
MST	KT	4/21/2017	Received Updated Title Commitment from Sheila
KT	BIA	5/18/2017	Requested update on PTO from Arvada.

Remaining: FEE TO TRUST PROCESS – *Once a FTT Application is complete, the BIA will get a PTO, publish a Notice of Application (NOA), get NEPA compliance, obtain a Title Opinion from the Solicitor, get a Legal Description Review, publish a Notice of Decision (NOD), send Recording Instructions to the Title Co., draft and send us an Acceptance of Conveyance (AOC), and final recording of the new deed at the BIA and County. A final Title Policy will also be issued by the Title Co.*

2. Project Title: Tynes and Rail Road Property Fee to Trust

Description: Project to put the Tynes and Menne Rail Road property in Yreka into trust.

Status:

BIA	KT	3/29/2017	Hillary emailed me to say the Dan Hall signed off on the environmental clearance.
KT	BIA	4/5/2017	Emailed Arvada to get an update.
BIA	KT	4/6/2017	Arvada said they need to do the legal description review and PTO and CA title companies do not do abstracts.
KT	MST	4/6/2017	Ordered an updated commitment from Sheila. She asked if assessed value was okay. I said yes.
MST	KT	4/25/2017	Received Updated Commitment package from Sheila for Tynes only. She said she is preparing the updated Menne Commitment.
MST	KT	5/1/2017	Received an updated Commitment for Menne and Recorded Docs, Vesting Deed, and Tax Sheet
BIA	KT	5/4/2017	Hillary requested an estimate on possible clean up costs in the future for the solicitor and potential exposure to the USA
KT	BIA	5/6/2017	I sent Hillary the old Vestra estimate for the additional soil clean up, and a couple thousand for staff time. She said its ready to move through realty.
KT	BIA	5/10/2017	Sent Updated Commitment, etc. to Arvada for both Tynes and Menne
KT	BIA	5/18/2017	Requested update on PTO and told Arvada and Lorrae that this is our top priority FTT Application.

Remaining: Once the application is deemed complete; the BIA will initiate the Fee to Trust Process per 25CFR 151 (see above).

3. Project Title: Orleans Community Center Fee to Trust

Description: Project to put the Orleans Community Center/KTHA Maintenance property into trust status.

Status:

KT	BIA	4/7/2017	Asked Lorrae for an update.
KT	BIA	4/7/2017	Asked Hillary for an update regarding the environmental She said that the CatEX was complete and sent to Realty.

Remaining: BIA to complete the Fee to Trust Process per 25CFR 151 (see above).

4. Project Title: Bunker Hill Fee to Trust

Description: Project to put the Bunker Hill property into trust status.

Status: <No Change> BIA has sent the legal description to the surveyor and solicitor for review. Then they will then publish a NOA.

KT	BIA	4/7/2017	Asked Lorrae for an update.																
KT	BIA	4/27/2017	Emailed Lorrae again for the update.																
KT	BIA	5/18/2017	Emailed Lorrae AGAIN for an update.																

Remaining: BIA needs to complete the Fee to Trust Process per 25CFR 151 (see above).

MEETINGS & TRAINING

1. On April 3-4, I attended, the California Fee to Trust (FTT) Meeting in Calusa, CA. This was a good meeting with BIA Staff and other member Tribes (26 tribes were present). I had been in conversation with their environmental staff regarding the office policy to require cultural resource reports on FTT projects with no land-use change or ground disturbance. It was good to hear they were working on resolving this issue. BIA Staff also gave a good presentation on Executive Order 13778, titled “Restoring the Rule of Law”. This order will be friendly to development, but will redefine “navigable waters” to NOT include waters without a substantial connection to bed, bank, and high water mark. The next meeting is at the Chumash Rancheria on August 3, 2017.

INFORMATIONAL

1. The Council approved the purchase of 64041 Hillside Rd. in Happy Camp last month. I sent the seller a signed Purchase Agreement, but have not heard anything back. I left her a couple calls as well.
2. Reviewed the Family Services Center EA and suggested additional parking (since there are only 54 parking stalls planned). I also reviewed the boundaries and setbacks per Emma Lee’s request.
3. I Reviewed the ASIA FTT Memo dated 4/6/2017. The Initial Processing of Fee to Trust Applications will still occur at Regional Level, but the “Off-Reservation” applications are sent to the Central office starting with the preparation of the NOD and AOC. If approved, they are sent back to the Regional Office for FTO and Recording. We have 2 applications considered off-reservation (Bunker Hill, Rustic Inn), KTHA potentially has 4-5 (Zink, Skyline, Headway, Tishaniik, and Shivshaneen). This was discussed by the BIA Regional Director at the CA FTT Meeting. She confirmed that this will impact the timelines for off-reservation FTT applications, but her office will do everything they can to put pressure on the Central Office. We should consider lobbying the Central Office when Council is in DC as Councilman Johnson and Super did quite a few years back for us.
4. I submitted a CA Fire Assessment Fee Appeal a few months ago for our Panamnik Property in Orleans. It took a little while and a trip down there to take pics of the uninhabitable trailer and shed, but we won. They are refunding us, and we will not have to pay the fee in the future on this property unless will construct a habitable building.

ACTION ITEMS

SCOTT QUINN, DIRECTOR OF TRIBAL LANDS MANAGEMENT
Directors Report for Council Meeting on
May 25, 2017
(for work from 4/27 to 5/18)

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Status:

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Status: <No Change> BIA has sent the legal description to the surveyor and solicitor for review. Then they will then publish a NOA.

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ACTION ITEMS

!	Task Subject	Status	% Complete	Categories
	Orleans CC FTT - Commitment?	Waiting on someon...	0%	Land Mgt.
	MOU - RV Parks to KCDC	Not Started	0%	Land Mgt.
	Lease - Comer to Vickie Walden	Waiting on someon...	90%	Land Mgt.
	KR RV Park FTT	Not Started	0%	Land Mgt.
	FTT YR TANF - Prepare Application	Not Started	0%	Land Mgt.
	HC Sanitary District In-Lieu Tax Invoice	Waiting on someon...	50%	Land Mgt.
	SLAs - Ask Sharon Matlock to send cover letters fro...	In Progress	90%	Land Mgt.
	Casino Pole Sign Research\Development	Not Started	0%	Casino
	FTT BIA Waivers - Ask if needed for lease/purchase ...	In Progress	50%	Land Mgt.
	Casino Billboard Procurement	In Progress	30%	Casino
	TSR for LIHTC Project	In Progress	50%	Land Mgt.
	Mandatory Siskiyou Fairboard Training	Not Started	0%	Land Mgt.
	Land - Get Log School Deed Notarized	Not Started	0%	Land Mgt.
	Look into purchasing the Deborah Aubrey Property	In Progress	90%	Land Mgt.
	Deveop Org. Chart for KT Planning Dept	Not Started	0%	Land Mgt.
	SLA from PacifiCorp for Casino Trailers	In Progress	20%	Land Mgt., Casino
	Head Property Record Deed of Reconveyance	In Progress	75%	Land Mgt.
	OMWC Flow Data and Istall Meter by 1/18?? Draft ...	In Progress	25%	Land Mgt.
	YR Computer Center Admin Rental?	Not Started	0%	Land Mgt.
	Help KTHA Annex Oom and Holm Property into the...	In Progress	10%	Land Mgt.
	`Fix Water Leak and broken water heater at WME M...	In Progress	5%	Land Mgt.
	Fix WME Managers Unit Roof and Paint	In Progress	10%	Land Mgt.
	Look at Rustic Southern Boundary for Emma Lee	In Progress	30%	Land Mgt.
	Work with Mike Haskell to Map OR Cemeteries	In Progress	5%	Land Mgt.
	Look into Alvin Guy HIP Agreement	In Progress	10%	Land Mgt.
	tribal gaming supplier	Not Started	0%	
	Coquille	Not Started	0%	
	HTML_Format: Federal Register Table of Contents	Not Started	0%	
	Draft Eviction/Unlawful Detainer Code	Not Started	0%	
	Policy	Not Started	0%	
	Discretionary Funding Available.	Not Started	0%	KTHA
	Karuk Hotel & Casino Project - status of Sharps Roa...	Not Started	0%	
	LITHC #1 Lease and Sublease	Not Started	0%	
	Karuk Homes I - Recorded Lease and Sub Lease	Not Started	0%	
	FW: use this one please	Not Started	0%	
	FW: FTT project Tishaniik	Not Started	0%	
	KTHA Resolutions	Not Started	0%	
	Coquille	Not Started	0%	
	Coquille	Not Started	0%	
	File Number-5103375-Address-016-240-190 (Email ...	Not Started	0%	
	FTT CE Archeologist Concurrence	In Progress	80%	



KARUK TRIBE JUDICIAL

Administrative Office

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COUNCIL REPORT 5/25/2017

I. COURT AND ADMINISTRATOR UPDATES

On May 3rd, Administrator met with Ada Melton, American Indian Development Associates, LLC, and May 8th had a conference call. Ada will be assisting with TTA for planning regarding the implementation of the OTJP Funding. We have been able to coordinate a Karuk Strategic Planning Session Webinar for Wed, May 31, 2017 11:00 AM - 12:00 PM MDT; 10:00 AM PDT and an invite was emailed to the Advisory Committee.

On May 3, 2017, the Administrator participated in the OJJDP Session 3 Youth Healing to Wellness Court Webinar.

On May 1-May 5, 2017, Fiscal and Administrator attended the Mandatory Family Violence Prevention Services Program Conference in Arizona. The new Regulations were discussed, reporting and new funding notice.

On Thursday, May 11TH, 2017, The Administrator attended the EXERCISING CRIMINAL JURISDICTION in California Tribal Courts Conference devoted to the "nuts and bolts" needed for California tribal courts to exercise criminal jurisdiction over Indians and non-Indian offenders who commit domestic violence on tribal lands. The agenda included presentations from tribal court judges, tribal prosecutors, tribal defense attorneys, court clerks, tribal law enforcement and correction officers. The event was hosted by CILS with a grant from Bureau of Indian Affairs- Tribal Justice Support, Office of Justice Services.

On May 15, 2017 the Administrator attended the Northern California Tribal Court Coalition Meeting in Klamath, CA.

II. GRANTS AND PROGRAMS ADMINISTERED BY JUDICIAL SYSTEM

GRANT#1: CTAS 2012 –TW-AX-0023-DOJ/OVAW Grants to Tribal Governments Program

Program Code: 5094-05 **Awarded** \$725,366.00 **Term Dates:** 10/1/2012 -03/31/2017
Extended to 09/30/2016: Extended to 03/31/17: Extended to 09/30/2017.
Month to Date: \$4,862.67 **Year to Date:** \$87,340.13 **Unencumbered Balance:** \$58,468.95

Project Title: Karuk Transitional Housing Program

Objectives: To provide Transitional Housing assistance for eligible victims’ of domestic violence, dating violence, sexual assault or stalking

Deliverables/Tasks Updates for Month of April:

1.) # of bed nights	279
2.) # of Victims/Served	12
3.) # of Services Provided	80(6 transportation no children and 53 transportation for 2 victims with children)(39 peer counseling)(6 house meetings)(1 referral)(3 access to cultural activities)
4.)Inquiries/applications out/applications in	0 (inquiries)/0(applications handed out)/ 0 (applications turned in)
5.) Coordinated Community Response Meetings	Partner-NCTCC-Non-profit, non-governmental; Tribal Victim/Court services organization; Pikyav Advisory ; Partner-SisQ D.V& Crisis Center; D.A.’s Round Table/Humboldt County- Law Enforcement(local/state) Tribal Court/State Court Forum-(court/local/state/tribal) Karuk YavPaAnav -Social Service Organization
6.) Trainings	Strategic Advocacy Training 04/24-04/27/2017
7.) Event Attended	Pikyav DV Services Candlelight Vigil Orleans Community

GRANT#2: G-16QNCAFVPS- Family Violence Prevention Services Program

Program Code: 5052-03 Awarded \$53,000 Term Dates: 10/1/2016-09/30/2018 Year to Date: \$7,535.44
Month to Date: \$1,603.92 Year to Date: \$16,037.32 Unencumbered Balance: \$37,037.68

Project Title: FVPSP **Objectives:** Provide assistance to eligible victims of family violence & deliver outreach & education.

Deliverables/Tasks Updates for Month of April:

1.) #of Victims/Survivors Served	3
2.) # of Support Services Provided	2
3.) Outreach and/or Education	1-Pikyav Candlelight Vigil Orleans Community
4.) Referrals	1

GRANT#3: CTAS 2014–TW-AX-0040-DOJ/OVAW Grants to Indian Tribal Governments Program

Program Code: 5094-11 Awarded: \$543,525.00 Term Dates: 10/1/2014-09/30/2017
Month to Date: \$305,008.17 Year to Date:\$82,636.03 Unencumbered Balance: \$208,266.91

Project Title: Karuk Tribal Judicial System Pikyav D.V. Services Program

Objectives: Increase access & availability of culturally appropriate counseling/support and advocacy services to eligible victims and provide culturally relevant outreach, awareness and educational activities to the teen population and Tribal community; Provide assistance to eligible victims of domestic violence, dating violence, sexual assault or stalking who need assistance with legal issues that are a result of the abuse.

Deliverables/Tasks Updates:

1.) Victims/Survivors	4
2.) # of Services Provided 2.5) # of Referrals	12 (9advocacy/court accompaniment) (2victim advocacy)(1 legal)
3.) Screenings	Not reported this month by program staff
4.) Community Education	
5.) CCR	1.Yav Pa Anav 2. Pikyav DV Advisory Committee 3. NCTCC 4.CAST
6.) Outreach Activities	
7.) Healthy Relationship-School Talking Groups	(31)students –groups/Orleans, Junction and Happy Camp Elem

GRANT#4 2015 VRGXXK048-DOJ/OJP/OVC-Tribal Victim Assistance Program

Program Code: 5094-13 Awarded: \$353,757.00 Term Dates: 10/1/2015-09/30/2018
Month To Date:\$2,971.96 Year to Date: \$37,053.80 Unencumbered Balance: \$222,637.36

Project Title: Tribal Victim Assistance Program

Objectives: 1.) Collaborate with key stakeholders to achieve a victim centered response, 2.) Identify critical needs of crime victims and gaps in existing community response, 3.) Collaborate with technical assistance provider and other grantees throughout the life of the project

Deliverables/Tasks Updates for Month of April :

1.) Recruit, interview, hire and train staff	Completed Rudy Aguirre, Tribal Liaison started 4/4/17
2.) Attend Required CTAS/OVC trainings and orientations.	Completed-Administrator and Fiscal attended February 1st and 2nd, 2016,and PA 7 (Office for Victims of Crime): February 3rd and 4th
3.)Intake/Screenings-Victims served	(1) And (1) Referral
4.) Trainings	<ul style="list-style-type: none"> ➤ OVC On line Course Completed by Liaison ➤ Liaison completed Mandated Reporter General Training Course ➤ Strategic Advocacy Training 04/24-04/27/2017
5.) Collaboration/partnerships	Attended YavPaAnav meeting in Happy Camp With Tanya Busby, D. V Services Program Coordinator Orleans.

GRANT#5: 2015 DCBC 0012-DOJ/OJP/OJJDP-Tribal Juvenile Justice Wellness Court

Program Code: 5094-14	Awarded: \$ 320,000	Term Dates: 10/1/2015-09/30/2018
Month To Date: \$2,265.27 Year to Date: \$56,688.05 Unencumbered Balance: \$192,617.38		

Vision Statement: Empowered tribal youth and families that have taken control of their destiny, they are utilizing their culture and traditional support systems.

Mission Statement: Provide access to culturally responsive behavioral health/ support services and activities to eligible Karuk Youth and their families who are out of balance, with their mind, body and spirit.

Goal 1: *Design an operational Tribal Juvenile Healing to Wellness Court Program that offers culturally informed, holistically structured and phased alcohol and drug abuse treatment and rehabilitative services, to eligible at-risk involved tribal youth within 36 months* **Objective 1(A)** *By the end of 36 months 45 low risk juvenile offenders and re-entering offenders residing within Karuk communities will have been provided culturally appropriate Juvenile Wellness Court Program Services.* **Objective 1(B)** *By the end of 36 months the number of formal collaborative partners, community partners, and culturally informed stakeholders that can benefit and enhance the overall quality of services offered through the Juvenile Wellness Court Program will increase from five (5) to twelve (12).* **Objective 1(C)** *By the end of 12 months Community of Practice Series focusing on Strategic Planning Toolkit will be completed.*

Deliverables\Tasks\Activity-Updates:

Recruit, interview, hire and train Compliance Officer	Compliance Officer. Darryl McBride started September 13, 2016.
Community of Practice "Strategic Planning Toolkit - Sessions"	Completed

Activity Performed	
1.	Continued updates to the The Yav Pa Anav Resource Guide
2.	Attended Monthly Yav Pa Anav Meetings
3.	Attended Monthly Karuk Education Department Meetings
4.	Youth Wellness Compliance Officer Program Data collection/case management

Youth Wellness Compliance Officer Program Data -6 Youth total enrolled in Youth Wellness Program

Compliance Officer and staff have been in constant contact with our youth to ensure they are complying with school requirements and good behavioral standings and the terms of their individual plans.

In meeting with all the students involved in our program there seems to be a strong need in Math/English tutoring which will be facilitated through our education department. Youth in our program have been receptive to speaking to other facilitators should they seek treatment or other needs met by other departments within our tribe.

The past few weeks the Youth Wellness Program has been busy coordinating with Karuk Education Department and Schools to bring an 8 week summer credit recovery program for youth this summer.

Department of Natural Resources

39051 Highway 96
Post Office Box 282
Orleans, CA 95556
Phone: (530) 627-3446
Fax: (530) 627-3448

Karuk Tribe

**Administrative Office**

Phone: (530) 493-1600 • Fax: (530) 493-5322
64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

Orleans Medical Clinic

39051 Highway 96
Post Office Box 249
Orleans, CA 95556
Phone: (530) 627-3452
Fax: (530) 627-3445

**DEPARTMENT OF NATURAL RESOURCES
TRIBAL COUNCIL REPORT
May 2017**

Please accept the following information as the Department of Natural Resources written report for the upcoming Tribal Council Meeting.

**DIRECTOR OF NATURAL RESOURCES AND ENVIRONMENTAL
POLICY/Leaf Hillman**

*Continue to gather information, expand working knowledge, and coordinate with various federal, state and county initiatives concerning Cannabis Regulation and Enforcement, on both private and federal lands within the Karuk Ancestral Territory. Met with Six-Rivers Forest Leadership Team regarding possible development of an MOA that would facilitate the sharing of information related to the location of illegal Cannabis cultivation sites located within the national forest. The goals of such an agreement would be three fold; (1) enhance the safety of DNR personnel being deployed on various projects throughout the forest, and (2) protect and enhance public health and safety by informing, directing and prioritizing inter-agency monitoring efforts to detect the presence of toxic and/or hazardous materials, and (3) expand and enhance cooperative efforts to mitigate, clean-up and/or abate illegal grow sites. The idea was very well received and positive feedback was received. In addition, a verbal commitment to begin the process and developing an MOA was given. On a different front, DNR staff participated in a consultation session via teleconference with staff from the North Coast Water Resources Control Board to learn about, provide input and comments on the development and implementation of their Cannabis Cultivation and Associated Activities Regulatory Program. This session proved to be very helpful for improving our understanding of how the efforts of the NCWRCB's Cannabis Cultivation and Associated Activities Regulatory Program, the SWRCB's Cannabis Cultivation Regulatory Program, CDFA's Cal Cannabis Cultivation Licensing Program, and the Humboldt County Cannabis Regulation and Control Ordinance work together to complement one another.

*Participated as a co-host for the 2017 Klamath Fire Ecology Symposium held in Orleans May 10, 11, and 12. I was Honored to be asked to open the symposium along with Ken Pimlott, CALFire Director and Barney Gyant, USFS Deputy

Regional Forester. The theme of the 2017 symposium was Increasing the Pace, Scale and Quality of Fire in the Klamath Mountains. The event was very well attended and featured presentations on Preparing for Managed Wildfires, Traditional and Western Fire Management, Climate Change - Fire Exclusion and High Severity Fire, Seven Core Principles of Landscape Restoration, along with many more.

DEPUTY DIRECTOR OF ECO-CULTURAL REVITALIZATION/Bill Tripp

Fire Adapted Communities Pilot/Fire Learning Network Projects

This month, my primary work on the FAC grant was in regard to my participation in planning and attending the Klamath Fire Ecology Symposium. This was a great event that once again impressed all those who attended. Many fire management staff positions from Six Rivers National Forest attended the field trip to some of our recent prescribed burns. This was great exposure for them to see the benefits that may be derived from using fire in different cultural contexts. After this meeting I was invited to speak at their forest wide all hands meeting where I will be discussing Fire, Archaeology, and the Federal Tribal Relationship. I see great progress moving forward in improving relationships and correlating behaviors in how our cultural landscapes are managed.

Food Security Project

I have been working with GIS to get our food grove assessment data integrated into stand card data so we can train marking crews for the Somes Bar Integrated Wildland Fire Management Project.

Western Klamath Restoration Partnership (WKR)

We have hired our Natural Resources Tech III position, which will be starting to work with the MKWC unit delineation and marking crew soon. There are three young tribal members working on these crews that were hired by MKWC. They are gaining a wealth of experience, but could use some assistance getting to town to get their driver's license, or with wages to attend events like the Klamath Fire Ecology Symposium. Many times our workforce misses out on valuable learning opportunities because their jobs are strictly production oriented. It is hard to get grants for this sort of thing, but casino revenue, endowment funds, and/or TERO assistance can go a long way toward getting our folks on the ground the next level of information they will need in progressing their culturally relevant career.

For updated information on the Western Klamath Restoration Partnership go to: <https://www.facebook.com/WesternKlamathRestorationPartnership/>

To learn more on the Cultural Resources survey approach to using Traditional Ecological Knowledge as our foundation see:

<http://mapabing.org/2017/01/13/the-western-klamath-restoration-partnership/>

Organizational Leadership and Capacity Building

The design and engineering services contract is complete and supplied valuable information to the ICDGB grant proposal for the remodel of the old clinic and community room in Orleans. This proposal has been submitted and accepted. Hopefully we will be selected for funding as the features proposed will be a great asset to the communities we serve. The Quilt raffle has raised almost \$1,000 so far and tickets are being sold fast. We had a third Thursday taco dinner on the 18th, and the Reis Foundation gifted \$5,000 to the endowment fund. These things together should push our total investment in the Endowment for Eco-Cultural Revitalization toward the \$45,000 mark. WKRP T-shirts are also available again for a short time on booster.com.

For updated information on the Endowment for Eco-Cultural-Revitalization go to:

<https://www.facebook.com/ecoculturalrevitalization/>

To order your WKRP t-shirt see:

<https://www.booster.com/ecoculturalendowment2>

For more information on the launch of Rallyup.com campaign see:

<https://go.rallyup.com/eco-cultural-endowment-1>

To share a link to the Humboldt Area Foundation for the purposes of soliciting donations to the Endowment use:

<https://www.hafoundation.org/EcoCultural>

Travel

I did attend the Western Region Strategy Committee's Cohesive Strategy, Science and Implementation Workshop in Reno NV. As Co-Chair representing tribal interests on this committee, as well as a member of both the Senior Leadership Team and Western Collaborative Action Team, I was charged with coordinating the section of the workshop on Traditional Ecological Knowledge. The breakout was well attended with presentations by myself, Arielle Halpern (WKRP), Will Harling (MKWC), and Johnathan Long (USFS PSW). This workshop will again be held at the Peppermill in Reno May 26 – 29 2018, then will move to the east in 2019. I have once again been asked to coordinate the TEK piece for this event in the coming year and I plan to begin discussions with folks at the ITC Symposium in June.

WATER QUALITY COORDINATOR/ Susan Fricke

May 17, 2017

Participated in the following meetings/processes:

- Participated in various meetings with KRRC consultants, USGS, and Tribes to figure out data needs and available data and monitoring networks for studies needed pre-dam removal. We are working on enhancing the real-time network Karuk already has in place to support these studies and hoping to get sturdy installations in place later year that would let us keep our equipment out during winter storms and high flows, so that our real-time data is available year-round.
- Attended the SWRCB meeting where we finally saw Tribal Cultural Beneficial Use and Tribal Subsistence Fishing Beneficial Use adopted at the State level! Karuk has been working on this policy with Tribal and EJ stakeholders since 2008.
- Participated in meetings with the SWRCB and ODEQ to discuss timelines and the monitoring and science needs for the 401 for dam removal.
- Participated in HAB meetings, including co-chair responsibilities managing a mitigation subcommittee.
- Participated in an IMIC meeting with the priority being next steps for nutrient reduction in the upper basin.
- Attended ground water webinars.
- Participated in a DNR council meeting.
- Participated in FASTA team calls.

Reports

- Council Report

Water Quality Crew Update

- Our crew is doing an amazing job getting the fish disease samples out the door quickly every week. The samples are collected Monday and by Thursday OSU has the data for our FASTA calls. The data is important and will dictate if additional flow releases will be sent down by BOR.
- Chook-chook is moving on and up! He's moving within DNR to go work on the WKRP. We are flying for a new technician now and are eager to find an enthusiastic new worker for our team to help with our water quality monitoring, help organize the database, fish disease sampling, and upcoming dam removal studies.

FISHERIES PROGRAM/Toz Soto

Fisheries Program Council Report

May 17, 2017

The Fisheries Program is working on field projects, project planning, consultations and water management actions. Field projects currently underway include annual outmigrant juvenile fish trapping, lamprey telemetry study, genetic sampling on the Salmon River, Coho Ecology Study, Fish Collection for Disease Monitoring, water temperature monitoring and in-stream cover placement at cold water refuges. High flows have delayed rotary trap installation at both the Salmon River and Klamath River sites. The Kinsman Creek site on the upper Klamath has still not been installed and might not be this year due to high water. The higher water is good for fish health and rearing juvenile fish, but makes sampling more difficult. As of today there have been no clinical signs of fish disease and very few C-shasta spores detected via genetic testing of water samples. It appears this year's cold temperatures, scouring winter flows and high spring flows are having a positive effect on fish health. Karuk biologists are meeting weekly with both federal water managers and disease experts via the FASTA Team process to discuss results, current conditions and implement flows from the Klamath Irrigation Project.

Work is being done on funding, restoration planning and restoration proposals in cooperation with our restoration partners. We are collaborating with the Salmon River Restoration Council, Siskiyou Resource Conservation District, Klamath National Forest and the Middle Klamath Watershed Council on in-stream projects in the Mid Klamath, Salmon River, Seiad Valley, Horse Creek Valley, Beaver Creek and Scott River Valley. Funding solicitations have come out for PacifiCorp's/BOR Coho Enhancement Fund and Fish and Wildlife's Prop 1 funding. Other funding proposals including our FY 2018 AFA with BOR is progressing and expected to be completed sometime in July. A field tour and sit down meeting with the new Klamath Project Area Manager recently occurred and all indications are that funding levels will remain constant in the near future, which is good news in an uncertain funding cycle.

I recently attended a workshop and field tour of the Elwha Dam removal project on the Olympic Peninsula in Washington State. A group of Klamath fish and dam removal people heard from the Elwha dam removal team during a sit down workshop hosted by the Elwha Tribe. The groups got first hand tour of the restored river and dam removal sites. We gathered important insight and lessons learned that can be applied to the Klamath Dam removal process as we move forward in that planning effort.

For more information regarding the Fisheries Program, please contact Toz Soto at 627-3116 or tsoto@karuk.us.

NATURAL RESOURCES POLICY ADVOCATE/ Craig Tucker

May 15, 2017

Update from Natural Resources Policy Advocate

Dam Removal

The Klamath River Renewal Corporation just hired an executive director, Mark Bransom, former senior vice president at CH2M Hill. CH2M Hill is a large consulting company and this is the appropriate background I think for someone who will oversee what is really a large construction project with complex regulatory requirements. I have spoken to KRRC staff about a meeting with the council later this summer at regularly scheduled council/DNR meeting.

Jordan Cove Connector Pipeline

I plan to attend consultation meeting with FERC regarding the pending proposal to build a natural gas pipeline under the Klamath River. Trump just appointed two FERC commissioners with backgrounds in and ties to the fossil fuel industry. My expectation is they will move quickly to build every pipeline currently seeking approvals.

Lands Legislation

We continue to meet regularly with Huffman staff. We are actually discussing with their legislative director the possibility of creating a reservation instead of legislating a co-management arrangement with Forest Service. Huffman staff has requested some reports and information from library of Congress and we have our legal assistant Darren Modzelewski develop a report exploring these options. As we gather details and gauge Huffman's willingness to try something like this we will need to have a meeting to discuss.

Dredge Mining

The miners lost their case arguing before the CA Supreme Court that CA's regulation of mining was preempted by federal 1872 Mining Act. This week the Supreme Court requested that the Solicitor General provide a legal opinion on the matter. This is relatively uncommon and signals that the SCOTUS is like to offer some deference to the Trump administration on this matter. This is depressing news. It is unclear how it will all resolve itself still in the end and since we have successfully required that the Water Board enforce the federal Clean Water Act, the miners will not be able to simply avoid any and all regulation.

Action Item – Letter to CA DWR

Since Siskiyou County has not responded to our request for consultation regarding ground water management in Scott Valley, I suggest we send letter to DWR explaining our request the lack of response. The CA Sustainable Groundwater Management Act requires groundwater managers to involve Tribes and other interested parties. In the end, DWR will determine whether or not the County complied with the Act before approving any plan, so documenting their failure to even meet with us is important.

WATERSHED RESTORATION PROGRAM/ Earl Crosby

Watershed Program Activities

Through the latter portion of April through mid-May we have or will provide input and assistance towards various projects within DNR;

1) Horse Creek Project

The Draft EIS is scheduled to be released on April 28th. I will provide a briefing with Council once the alternatives are closer to being finalized. I anticipate this to occur by the June Council/DNR Meeting. I am planning on a field review of the proposed project on Weds, May 17th.

2) Westside

All salvage activity is on-hold until weather and road conditions improve.

3) Lower Seiad Creek Restoration

Working with Humboldt County, Dept of water Resources and the NCRP in an attempt to reallocate Prop 84 Grant funds toward this project. Anticipated to begin this work in July once Seiad Creek goes subsurface throughout the project area.

4) Seiad Creek Road Decommissioning

In discussions with KNF on possible Cost Share Agreement for work in Seiad Creek drainage.

5) Happy Camp Community Wildfire Protection Plan Update

In the initial phase of working with the Happy Camp Fire Safe Council on the update, and drafting funding agreement language with MKWC for our participation.

6) North Coast Regional Water Quality Control Board Cannabis Cultivation Waste Discharge Regulatory Program

Participated in a conference call with NCRWB Staff with DNR Staff to clarify Tribal input mechanism in regards to current policy, and how it relates to other State and County Government draft regulatory schemes.

7) USFS and Trespass Marijuana Grows

Initial discussions and arranging meeting with necessary staff from both entities to explore an agreement mechanism for closer coordination and collaboration with USFS.

8) Sudden Oak Death

Attended a SOD Blitz in Napa to prepare for ours in Orleans and Happy Camp.

9) Climate Change USFS and EcoAdapt

Assisting other DNR staff in reviewing and commenting on climate change assessment being conducted by USFS via a contract with EcoAdapt.

In conclusion, we would like to thank the Tribal Council for their continued support. If you have any questions, please do not hesitate to call me at (530) 469-3454 or email me at ecrosby@karuk.us

THPO/ARCHAEOLOGIST/Alex Watts-Tobin

The THPO-Archaeologist is working on reports for various projects. During this month, Analisa Tripp and Vikki Preston were rehired in the position of Cultural Resources Technician III. This position allows them to fulfill Food Security objectives, as well as to contribute to WKRP goals as required.

- The May KRAB meeting was not quorate because of a Council meeting that day. Some business has been pushed to the June meeting; however KRAB members were able to meet with Caltrans representatives from District 2 and District 3. These meetings followed the consultation requests sent out pursuant to AB52 pertaining to the colvert work on Highway 96 in Siskiyou County. The Tribe has negotiated for more input into this project than previously would have been the case.
- The THPO contributed a letter of support for the ICDBG grant for making DNR an Environmental Training Center
- The THPO attended a meeting of the NAHC in Sacramento, making a presentation on the topic of Suction Dredge mining. This was with lawyer Lynne Saxton. The outcome was positive: the commission directed staff to send a comment letter to the State Water Resources Control Board regarding the permitting program, and encouraging denial of permits in culturally sensitive rivers.

- The THPO was involved in outreach, contributing to the SOD blitz in Happy Camp on 5/17/16.
- The THPO-Archaeologist delivered the historical and cultural resources work for the Family Services Center EA, on the old Rustic Inn isite. The report is in preparation. Further reports are forthcoming for the FTT project.
- The THPO-Archaeologist worked closely with the WKRP team, spending three days in Eureka at the Six Rivers NF headquarters finishing up the draft of the Cultural Resources Specialist Report, which incorporates an unusual level of cultural knowledge in explaining the landscape management goals of the project in cultural terms, not just Western terms. A presentation was also made at the ID team meeting in Willow Creek.
- Monitors were dispatched to Housing in Yreka (winding down now) and to Housing in Happy Camp on a Siskiyou Telephone project.
- The SHPO office has reached out to the Karuk THPO for an interview related to the State Historic Preservation Plan.

ASSISTANT FIRE MANAGEMENT OFFICER/David Medford

No Report

GIS SPECIALIST/DATA STEWARD/Jill Beckmann

No Report

GIS TECHNICIAN II/Kenny Sauve

Kenny Sauve Projects:

- Provided GIS support for USFS wildlife biologist, in analysis of NSO habitat for WKRP.
- Provided GIS support for USFS forester, editing/updating WKRP forestry layout data.
- Provided GIS support for USFS fire and fuels specialist.
- Provided GIS support for USFS hydrologist, editing/updating GIS data.
- Provided GIS support for USFS fisheries biologist.
- Provided GIS support for MKWC staff, making maps for 2017 field season.
- Made maps for Earl Crosby.
- Continued to update/edit WKRP geodatabase along with other discipline's geodatabases.
- Worked with several USFS WKRP Interdisciplinary Team members on the proposed action section of the NEPA document.
- Created map templates for WKRP.
- Created and printed maps for WKRP Interdisciplinary Team meeting.

- Created map for Will Harling from MKWC and Cal Fire.
- Kenny Sauve Meetings/Training Attended:
- 4/20 - Meeting at the Supervisors Office in Eureka with USFS WGRP Interdisciplinary Team leader, USFS NEPA planner and USFS wildlife biologist.
 - 4/24 - Meeting at the Supervisors Office in Eureka with USFS WGRP Interdisciplinary Team leader and Jill Beckmann.
 - 4/26 – National Wildfire Coordinating group, Geospatial subcommittee Webinar
 - 4/26 - Meeting at the Supervisors Office in Eureka with USFS WGRP Fire and Fuels Specialist.
 - 4/28 - Presented at the 2017 Fish Fair
 - 5/1 - WGRP prescription workgroup in Orleans
 - 5/2 - Wildland Fire Safety Training Annual Refresher
 - 5/4 - Interdisciplinary Team meeting
 - 5/9 - Meeting at the Supervisors Office in Eureka with USFS WGRP Interdisciplinary Team leader, USFS Hydrologist, and USFS Fisheries biologist.
 - 5/10 - 5/12 - Klamath Fire Ecology Symposium
 - 5/15 - Meeting with Mike Hentz from MKWC to create WGRP field maps
 - 5/15 - Meeting at the Supervisors Office in Eureka with USFS Wildlife Biologist.
 - 5/16 - Meeting at the Supervisors Office in Eureka with USFS Wildlife Biologist.
 - 5/17 - Meeting at the Supervisors Office in Eureka with USFS WGRP Interdisciplinary Team leader, USFWS, and USFS Wildlife Biologist.

Kenny Sauve
GIS Technician II

ADMINISTRATIVE OPERATIONS MANAGER /Donalene (Sissie) Griffith

Daily Tasks:

Continue to work daily on processing invoices for payment. Do up Budget Modifications as needed for all coordinators at DNR, helping with Budget preparation for proposals, tracking budget line items, tracking In-Kind Match for grants. Currently working of an excel budget worksheet for coordinators to review. Processing all JV for coordinators.

Processed paperwork for Luis Nuener for his “Sweat for Luck” project. Everything is set up and ready for Luis to start his project.

DNR – Leaf Hillman – Processed the following documents:

- EE&A’s for Coordinators review, for the month of Aril 2017
- Invoice for Mt. Shasta Engineering 17-C-012 (Invoice 0162) 5/3/17
- Invoice for GSA –vehicle lease for April 2017 5/11/17
- Invoice for Nancy Doman, 16-C-082 (Invoice No. 20) 5/3/17

WKRP – Bill Tripp – Processed the following documents:

- Invoice for KFA 15-C-012 (Invoice No. 12) 5/9/17
- Invoice for Sophie Neuner 16-C-095 (Invoice No. 4) 4/25/17 Final (Food Security)

FAC – Bill Tripp – Processed the following documents:

- Invoice for SRRC 16-C-100 (Invoice No. 3) 4/24/17

NFWF – Bill Tripp – Processed the following documents: Six Rivers Resiliency Project

- Invoice for MKWC 17-M-001 (Invoice No. 3) 4/11/17

Watershed – Earl Crosby – Processed the following documents:

- Processed expenditure plan, voucher for reimbursement – Westside Recovery Project - Invoice No. 2
- Reviewing Agreement with MKWC for compliance (SOD)

Water Quality – Susan Corum – Processed the following documents:

- Processed invoice for Aquatic Ecosystem Sciences 15-C-024 (Invoice No. 17-04) 5/3/17

FISHERIES – Toz Soto – Processed the following documents:

- Processed invoice for Biostream 14-C-026 Mod. 2 (Invoice No. 1) 4/24/17
- Did JV's to fund codes to move overages to correct codes.
- Processed invoice for SRRC 11-C-056 (Invoice No. 11) 4/24/17
- Working on closing fund code 2080-73

Food Security: - Lisa Hillman – Processed the following documents:

- Processed invoice for Wilverna Reece Contract 16-C-062 – (Invoice No. 17-007) 5/3/17
- Processed invoice for Stormie Jackson-Polmateer (Invoice No. 17-005) 16-C-093 4/25/17
- Processed invoice for Julian Lang 17-C-054 (Invoice No. 17-001) 4/25/17
- Working on getting 2080-71 – Waiting on final report

Policy Advocate – Craig Tucker– Processed the following documents:

- Processed invoice for Biostream 14-C-086 Mod. #6 (Invoice No. 1) 4/24/17
- Processed invoice for Saxon & Associates 16-C-052 (Invoice No. 3) 4/25/17
- Invoice for ICF Jones & Stokes 14-C-088 (Invoice No. 4) 5/16/17

THPO – Alex Watts-Tobin– Processed the following documents:

Nothing to Report at this time

FUELS/FIRE - David– Processed the following documents:

- I will be teaching S-261 on May 22-24, in Orleans

ENVIRONMENTAL COORDINATOR/ Carlotta Whitecrane

GRANTS AND AGREEMENTS DIVISION COORDINATOR/ Sinéad Talley

1. Worked regularly to research potential grant sources that can help meet DNR needs and further strategic planning of the Department.
2. Spent extensive time preparing for the HUD ICDBG application, due May 18. Tasks since my last Council report on 4.19 have included:
 - a. Met in person with Sue Burcell to review draft narrative and discuss final steps before submission, including needed revisions and information to gather for the application attachments.
 - b. Attended ICDBG NOFA Training in Reno, NV (4.24 – 4.26). At this training, HUD representatives went over the funding announcement piece by piece; explaining the expected form of applications, details not printed in the NOFA, and changes from last year's funding application.
 - c. Attended Yreka Council Meeting (4.27) to present information and take comments regarding the ICDBG, fulfilling HUD's community participation requirement.
 - d. Drafted final narrative sections; sent proposal out for two separate rounds of review by the Tribal Council, Management Team, DNR Leadership, and Sue Burcell.
 - e. Finalized narrative sections for all five of the ICDBG rating factors.
 - f. Gathered required materials needed for the proposal attachments, including a Project Location Map, Space Allocation Plan and Map (Trista Parry and Lisa Hillman helped me with the Space Allocation materials), Letters of Support from Tribal Service Providers, and inclusion of all

budget information/cost estimates provided by Mt. Shasta Engineering, Inc.

- g. Provided Tribal Council with copies of final proposal at the Happy Camp Health Board Meeting 5.11; on the same day, sent to Compliance for review and signatures. Incorporated requested edits by Compliance 5.15; Council approved this item by phone vote 5.16 (Yôotva ☺).
 - h. Plan to submit to HUD 5.17 pending collection of all letters of support from programs to be housed in the renovated building.
3. Assisted Lisa Hillman in preparing a pre-proposal for the First Nations Development Institute – Robert Wood Johnson Foundation Forward Promise Projects grant program. If selected to submit a full proposal, this application would support a partnership between the Píkyav Field Institute and Karuk Behavioral Health programs to support Karuk boys and young men with culturally responsive, evidence-supported healing practices to combat trauma.
 4. In partnership with Dr. Kari Norgaard and Six Rivers National Forest, submitted an application for the PG&E Better Together Resilient Communities grant program (5.12), which supports time for a field crew to conduct assessments of critical infrastructure locations as a means by which to prepare prioritized maps for fire and fuels treatments. These maps will be shared with Six Rivers and PG&E. Funds will also support time for Dr. Norgaard to integrate new information on critical infrastructure to compose a draft chapter for an eventual Karuk Climate Adaptation Plan. This proposal was presented for Tribal Council approval at the Happy Camp Health Board Meeting 5.11.
 5. Revisited materials and began preparing for ANA SEDS application, due June 22. If funded, this application will support the Karuk Tribe’s Úhish (Seeds) Project, which was selected by Council to apply for this funding source in 2016. The Úhish Project is focused on enhancing DNR’s ability to provide targeted, culturally responsive trainings for our growing workforce, in particular our Wildland Fire crew. With the ability to provide “train the trainer” workshops and other workforce development activities, Tribal staff will have opportunities to increase their qualifications, diversify skillsets, and strengthen cultural connection with activities that combine western science with traditional ecological knowledge.

PIKYAV FIELD INSTITUTE PROGRAM MANAGER /Lisa Hillman

Tribal Council Meeting 05/25/17

Please note information/activities are for the period of: 04/20/17 through 05/17/17.

Action Items: Requesting approval of five lesson plans, two of which are double session lessons, for the Nanu'ávaha Curriculum. These U.S. Fish and Wildlife Services-funded lesson focus on the topic of climate change. Hard copies were sent to you via interoffice mail last month and the Karuk Resources Advisory Board has given their recommendation for approval, albeit without a quorum. The Tribal Council had chosen to table approval at the May 7, 2017 DNR/Council Special Meeting pending Council Member Joshua Saxon's review. **Note:** The final report to the U.S. Fish and Wildlife Services is very shortly, and your decision is very important to the narrative report for its deliverables.

Action Items: DNR/Council Special Meeting, June 7, 2017

1. Requesting approval of an MOU between the Karuk Tribe and the Field Museum of Natural History, pending General Consul Abbas' and Contract Compliance Specialist Perez' review. There are no budget considerations for this agreement.
2. Requesting consensus on a grant application to the U.S. Department of Education, Office of Indian Education, Native American Language Program (NAL@ED Program). The proposed **Araráhíh Níchuupha Project** (I speak Karuk!) is due for submission on June 19, 2017 and seeks to anchor a Karuk language program and professional development training directly into the Píkyav Field Institute's partnering LEA elementary or secondary schools (Absolute Priority 1); and its secondary goal is to provide the tribal community with access to an online course and Karuk Language materials that align with the in-class K-12 instruction. Total request for a three-year project is estimated to be \$720,000. See attached brief proposal narrative.
2. Requesting consensus on a grant application to the Robert Wood Johnson Foundation, Forward Promise: Empowerment Project, pending invitation to submit a full proposal (expected notification on May 26). The proposed **Naa Vúra Ikpíhan Project** (I am Strong) is due for submission on June 22, 2017 and seeks primarily to provide our tribal boys and young men, and secondarily their female counterparts and families, with culturally relevant healing responses to trauma services, and will partner with the Karuk Health and Human Services Department, U.C. Davis, U.C. Berkeley and local schools to advance new practices to prevent further traumatization. In doing so, we will include the stories of participating tribal youth's resilience and healing as a focal point to

promote and inform our work. Total request for a three-year project is estimated to be roughly \$725,000. See attached brief proposal narrative.

3. Requesting consensus on a grant application to the Administration for Native Americans, Environmental Regulatory Enhancement Program. The proposed **Naneethívthaaneen Kun’pikyávis** (Fixing our World) Project is due for submission on June 22, 2017 and seeks to establish tribal ordinances and inter-agency agreements, build tribal capacity, and effectively monitor, protect, and enhance the Karuk Tribe’s sacred sites and cultural resources in a manner consistent with tribal values and traditional knowledge. Total request for a three-year project is estimated to be roughly \$720,000. See attached brief proposal narrative.

4. Requesting consensus on a grant application to the U.S.D.A. Agriculture and Foods Research Initiative (AFRI) Resilient Agroecosystems in a Changing Climate Challenge Area Program. The proposed **Xúus Nu’éethi** (we are caring for it) - **Karuk Agro-Ecosystem Resilience and Cultural Foods Revitalization Initiative Project** is due for submission on July 15, 2017, whereby the Píkyav Field Institute Program Manager will be seeking Tribal Council approval on June 22, 2017 for the Karuk subcontract to the U.C. Berkeley-led Project. The long-term goal of the Project is to conduct interdisciplinary research, extension and education activities through the Píkyav Field Institute that support community-based climate adaptation planning and adaptive agro-ecosystem management and in-turn enhance the resilience of Karuk community food systems and the ecosystems of our Aboriginal Territory in the Klamath Basin of Northern California. Total for the Karuk Tribe’s portion of the three-year project is undetermined at this point, but expected to be roughly \$450,000. See attached brief proposal narrative.

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Activities Summary of the Píkyav Field Institute:

First, I would like to request the Tribal Council’s understanding for requesting so many consensus’ on grants that may need phone votes for a final decision on submission. As you may be aware, the five-year USDA-funded Karuk Food Security Project is coming to a close this August, and I am dedicated to finding funding to support the many truly inspiring activities, research and projects that have been developed under this initiative. With my personal and professional life pending a number of milestones, I cannot do more than this, and may not be able to finish even all of these. Nevertheless, I have high hopes of being able to present my final drafts before submission deadlines.

Píkyav Field Institute: We have held the third and fourth presentations in the Píkyav Lecture Series on April 20 in the Orleans Council Chambers. Dr. Sybil Diver presented her research findings in “Co-management as a Catalyst: Pathways to Post-Colonial Forestry in the Klamath Basin” and Dr. Dan Sarna presented his research findings in “Decentering Watersheds and Decolonizing Foodscapes: Eco-cultural Approaches to Scale for Klamath Environmental Governance.” Both lectures from Stanford’s Dr. Diver and Berkeley’s Dr. Sarna were well attended.

Together with the K-12 Environmental Education and the Food Security Division Coordinators, I took a group of 9 students and met an additional 2 students on-site for a tour of UC Berkeley’s environmental science departments on April 21. These students from our Píkyav Field Institute partnering schools also attended the Native American Student Development program for a focused half day program followed by a more general visit to Cal Day on April 22. In addition, one student remained with the Píkyav Program Manager for her panel presentation on indigenous foodways at the Earth Day Celebration hosted by the UC Gill Tract Farm on April 23 before returning to Karuk Country.

Further developments on Intellectual Property-related projects, as well as a number of research students and their proposed research, have kept our Program quite busy. Next, almost the entire staff of the Píkyav Field Institute will be attending the final annual meeting for the Food Security Grant in Chiloquin, OR.

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U.S. Department of Education, Native American Language Program

Níchuupha Project (I speak Karuk!)

Draft Project summary

Project Goals: As an Indian tribe eligible for participation in the NAL@ED Program (Competitive Preference Priority 2), the Karuk Tribe proposes the Araráhíh Níchuupha Project (Project). Collaboratively designed and supported by the tribal community, the Project’s primary goal is to anchor a Karuk language program and professional development training directly into our partnering LEA elementary or secondary schools (Absolute Priority 1); and its secondary goal is to provide the tribal community with access to an online course and Karuk Language materials that align with the in-class K-12 instruction. Project stakeholders are convinced that having these audio and visual materials available to AI/AN parents and fellow community members is critical not only for building a support network for language learners, but also for promoting the use,

practice, maintenance and revitalization of the Karuk language, as envisioned in the Native American Languages Act of 1990 (25 U.S.C. 2901 et seq.). The Project proposal has been presented at the Indian Parent Committees of four LEA schools, who have unanimously voted to support the Project beyond the grant period with all or a portion of their schools' Title VI formula grant funds (Competitive Preference Priority 1), whereby the final approval for this expenditure rests with the active Indian Parent Committees for any given school year.

Our goal is to support local schools and AI/AN students through regular implementation of Karuk language lessons based on Karuk cultural heritage and aligned to the Tribe's currently 82 lesson strong K-12 Nanu'ávaha Curriculum. These lessons encourage the participation of parents and Cultural Practitioners, and facilitate students' ability to learn place-based history, science, and culture all in one lesson, an approach that is consistent with AI/AN students' demonstrated preference for experiential indoor-outdoor learning environments (Zwick & Miller, 1996) and curriculum that is culture- and place-based (Barnhardt & Kawagley, 1999). We will augment the current K-12 curriculum, all which meet California Common Core Standards for English Language Art, with content-relevant Karuk language lessons which will meet the World Language Content Standards adopted by the California State Dept. of Education and will build off of our pilot lessons and comprehensive language plan designed to incrementally increase students' Karuk language competency. In addition, we will improve the cultural sensitivity and Karuk language knowledge and skills of local school educators through a Project-leveraged cultural sensitivity and curriculum training program that is augmented by Project-supported Karuk language trainings for K-12 teachers, an approach consistent with research recommendations for community-based learning experiences which involve immersion in multicultural settings, and interventions at a program level that include multicultural curriculum (Sleeter 2001; Talley 2016).

Objectives and Timeline

a. **Project Management:** Aligned with the grant deliverables and objectives of existing funding sources, the Project leadership will leverage the Píkyav Project-funded Píkyav Field Institute Program Manager (Project Director), who will oversee the overall Project management, coordinate Project activities, perform community outreach, provide Karuk language and cultural oversight to lesson development and implementation, as well as overseeing the deliverables provided through the grant-funded contract Curriculum and Language Consultants. In addition, the Project Director will develop Memoranda of Agreement (MOAs) with four (4) targeted LEAs to formalize their Letters of Commitment (Attachment xxx) to: support the implementation of Karuk

language lesson plans inside and outside the classroom, encourage teaching staff, K-12 students and their families/guardians to use the online Araráhíh Collection materials available on Sípnúuk, support the participation of their staff to attend leveraged Curriculum and Cultural Sensitivity Trainings and new grant-develop Karuk Language Learning and Teaching Modules, as well as support a Karuk language learning environment through AI/AN student-guided placement of language materials in their classrooms where possible (Attachment xxx).

Leveraged programmatic support will also be provided by the K-12 Environmental Education Division Coordinator (K-12 Coordinator) , a credentialed substitute teacher in Humboldt and Siskiyou Counties, who will supervise and support the professional development of the 2 Project-funded Ikkurikeekshúpaan (Karuk Teacher) positions, assist with the development of internal assessments with regard to curriculum development and lesson implementation, provide on-site oversight of lesson implementation when necessary for performance evaluation and when licensed teachers cannot be on-site, and oversee and evaluate contract Karuk Language Speakers and Cultural Practitioners in their work directly with the K-12 schools (Position Descriptions and Request for Proposal in Attachment xxx).

New positions will be filled according to Karuk Personnel Policies and Procedures, which include Indian Preference in hiring. In addition to Project staff, we will contract with Karuk Language speakers, Cultural Practitioners, and an External Evaluator. ..We will supplement K-12 Karuk Language lessons, with input and demonstrations by our traditional knowledge-versed cultural practitioners.

It is the goal of Karuk Tribe and the Tribal Education Department to sustain programming that helps maintain, enhance and perpetuate thriving Karuk language speaking-communities. In addition to supporting the Píkyav Field Institute's goal of becoming an accredited primary and secondary Indian education facility, the Tribe will continue to seek ways to fund a sustainable Karuk Language Program that can lead to immersion and language-pod programming. One option currently under consideration is to pursue a tribally administered and accredited charter high school, including residential accommodations for AI/AN youth living outside the service area. This would not only would offer challenging, culturally relevant and Karuk language-focused curricula, but also integrate traditional forms of environmental education, including learning from Elders and through experience. In the meantime, however, the current Indian Parent Committees of our partnering LEAs have voted to continue their support of the Project

after Federal funding ends through appropriating xx % of the Title VI funds their schools receive. (Attachment xxx).

b. Language Curriculum Development

Building upon existing Karuk language curriculum and a Karuk Language consultant, the proposed Program Director has already developed five pilot Araráhíh lessons which engage students with culturally relevant content in a variety of tasks, addressing six linguistic segments: Written and Spoken Sounds (whereby the emphasis is on the spoken for K-2 grade lessons), Vocabulary, Conversation, Grammar, and Sentence Pattern. Each lesson builds upon previously learned Karuk language (Araráhíh) segments, and draft Araráhíh lesson content has been schematically planned according to the expected retention rate for each grade level and that align with the Karuk Tribe's K-12 Nanu'ávaha Curriculum (Nanu'ávaha) already being taught in our partnering schools.

Project-funded contract Karuk language curriculum support will work under the guidance of the Program Director and U.C. Berkeley Karuk Language consultants to refine the existing overarching Araráhíh Plan and develop one-hour language lessons and supplementary workbook materials aligned to Nanu'ávaha lessons. Each project year, a total of fifteen (15) age-appropriate lessons will be recommended for adoption by the Karuk Language Committee and approved by Tribal Council for publication. All lessons will be aligned with the World Language Content Standards adopted by the California State Dept. of Education.

Should capacity allow, contractor and/or Language consultants will make minor adaptations to these Karuk language lessons for older Karuk language learners. The Sípnuk Division Coordinator (Sípnuk Coordinator) will be responsible for formatting and copy editing revised Curriculum content and new Araráhíh materials. In YRs 1-3, a total of forty-five (45) Araráhíh lessons will be finalized for publication.

c. Language Lesson Implementation

Consistent with DNR's goals for AI/AN youth, the project will build K-12 Environmental Education Division capacity by funding two new positions. Pending teaching experience and language proficiency, funding in YR 1 will support two 0.5 FTE Karuk Teachers who will focus attaining California Commission on Teacher Credentialing (CCTC) for State certification as a Karuk Language Teacher under AB 544, as per the Karuk Expedited Language Teacher Assessment (KELTA) Protocol (Attachment xxx), and/or improving upon Karuk language proficiency and American Indian language teaching skills. In addition, Karuk Teachers will shadow and/or assist the K-12 Coordinator in Nanu'ávaha lesson implementation in partner schools in YR 1, as well as pilot a total of ten (10) Kindergarten-level Araráhíh lessons March – June, 2018. In each of the following two

Project years, Karuk Teachers will implement Araráhah lessons in four partnering K-12 LEA schools on throughout the 40 week school year, with a target goal of teaching one hour lessons and follow-up immersion-style language learning sessions in at least seven (7) classrooms of differing grade levels four (7) times per week for a total of 3920 hours. This will be achievable by having one Karuk Teacher based in Happy Camp teaching at the Elementary and High Schools (2), and one Karuk Teacher based in Orleans, teaching at Orleans and Junction Elementary Schools (2). In Yrs 1-3, the total number of Karuk language lessons implemented will be at least forty (40), and the time spent in classrooms teaching the Karuk language will total 7850 hours, with an expected 50% of the time using an immersion-based teaching style.

d. Digital Preservation

Leveraging three years of training and our partnerships with the Center for Digital Archaeology, Murkurtu and Local Contexts, the Sípnuuk Division Coordinator (Sípnuuk Coordinator) will produce audio and/or video recordings of each Araráhah lessons. Supported by the Center for Digital Archaeology (CoDA), Sípnuuk's Mukurtu-based Content Management System and technical assistance provider, these files will be uploaded these along with relevant workbook and supplementary materials to Sípnuuk's online Araráhah Collection for teacher, student, and tribal community access. All Nanu'avaha and Araráhah lesson content will be keyed for user-friendly search options, and linked to existing, grant-funded digitized (some never before available) and Sípnuuk-uploaded versions of Karuk language audio and paper files, including those in the Tribe's possession, and those externally "owned" and shared via Deed of Gift or MOA with Sípnuuk. The Sípnuuk Coordinator will oversee contracted technical support and language preservation application development from our CoDA partners, leveraging the support of our Administrative staff. Total number of hour-long audio and/or video-based lessons accessible to Sípnuuk users will be at least forty (40), with an expected number of lesson relevant supplemental audio and paper files digitized, keyed and uploaded to Sípnuuk to total fifty (50), not including the large number of links to the sound files made available to us by our U.C. Berkeley partners.

e. Teacher and Sípnuuk User Trainings

In 2015 the Tribe conducted three Nanu'avaha Curriculum Trainings for public school teachers and administrators in two LEAs to support effective implementation of the Tribe's K-12 Curriculum. Cultural sensitivity was addressed throughout each 1.5-hour training session, and tribally developed handouts provided background information on the Karuk Tribe, as well as a guide to cultural sensitivity when working with Native communities. Building on stakeholders' feedback on the value of trainings for our local

teachers (Attachment xxx) and funding support for the Píkyav Project, we have been expanding these training modules with a focus on cultural sensitivity, our K-12 Curriculum, and relevant STEM content.

Partnering schools have committed to adding a new Karuk Language Learning and Teaching Module to their annual schedules, and at least 50% of partner school staff will participate in trainings led by at least one Karuk Teacher, and actively supported by the K-12 and Sípnuuk Coordinators. This will help school staff not only learn ways in which they can help teach the Karuk language; understand how the language materials fit into the Nanu'avaha Curriculum; and what, where, and how to access language lesson and supplemental materials are available to them and their students on Sípnuuk. Proposed is one training module to be developed by the Karuk Teachers and Sípnuuk Coordinator and piloted in Year 1, leveraging the support of the Program Director and K-12 Coordinator, and implemented in Years 2-3 in at least two targeted school districts (5 Trainings).

In addition, all Project staff will participate in trainings facilitated by the Sípnuuk Coordinator that will increase their understanding about and use of Sípnuuk for language learning purposes. Both Sípnuuk Assistants will then be responsible for assisting primarily AI/AN community members and K-12 students in accessing and using Sípnuuk's Karuk Language Collection. Proposed is one training module to be developed in Year 1, with support from CoDA, and implemented in all three years in Orleans (5+3 = 8 Total Trainings).

f. **Program Evaluation**

Through a competitive hiring process, a contract External Evaluator will be hired to gather baseline data relevant to the Project, including AI/AN K-12 students' Karuk language abilities and academic progress, and to guide the collection of and to analyze the data generated from assessments regarding changes in knowledge, behavior and condition in relation to Project objectives, stakeholder and community feedback on the Project's ability to meet its goals and objectives, changes in knowledge and behavior of our school staff with regard to Karuk language learning, instruction, and cultural competency, and the change in condition with regard to the Tribe's and schools' abilities to support the use, practice, maintenance and perpetuation of the Karuk Language. Annually NAL@ED Program-submitted External Evaluator Reports total three (3).

Program staff is experienced with assessing project participants' changes in knowledge and behavior, and is committed to submitting related data-supported bi-annual Project

evaluative reports each year for a total of six (6). Supported by research showing that cultural competence directly affects mental stability and balance (Whaley & Davis, 2007), the Tribe's proposed Project has received the committed support of our partnering U.C. Davis behavioral health professionals, service providers and U.C. Berkeley academic partners to research and report on relevant data and best available science to better understand, study and describe the connections between the loss of Native language, to what degree that may be woven into the fabric of intergenerational trauma, as well as evaluate the efficacy of our Project to reverse current downward spiraling trends in both language survival and behavioral health (Invitational Priority).

While only in draft form by Project end, the data analysis generated from the annual External Evaluation reports, secondary research, and Project specific U.C. Davis-developed and annually analyzed behavioral health assessment data (3) will inform effective system changes and is expected to show the direct relationship between participating in the revitalization of Native Language, which is inextricably connected to cultural heritage and tribal identity, and enhanced resilience to the effects of intergenerational trauma and chronic stress. Project Partners are committed to drafting one preliminary report by Project end (1), and publishing a co-authored final report one year post-Project end. Project Internal and External Evaluation Reports, Behavioral Health Assessment and Draft Research Publications will total thirteen (13).

Robert Wood Johnson Foundation, Forward Promise: Empowerment Projects

Naa Vúra Ikpíhan (I speak Karuk!)

Draft Project summary

A. Organization Mission and Focus. Federally recognized in 1979, the Karuk Tribe (KT) is governed by the elected nine-member KT Council, whose mission is to *promote the general welfare of all Karuk people, to establish equality and justice for our tribe, to restore and preserve Tribal traditions, customs, language and ancestral rights, and to secure to ourselves and our descendants the power to exercise the inherent rights of self-governance.* With 184 full-time employees and a current annual operating budget of \$25,843,695, the KT administration and 15 program departments provide services to local residents including Health and Human Services (HHS), Tribal Housing, Education, Head Start, Temporary Assistance to Needy Families (TANF), Tribal Justice, Community Computer/Learning Centers, and Natural Resources (DNR).

B. Target Community – The KT serves its 8,192 enrolled members and descendants, and provides some of the only services to inhabitants residing in its rural northwestern

California Aboriginal Territory. Approx. 98% of the BYMOC residing here are Native American (NA Youth). Thus, Project's beneficiaries are primarily these 152 NA males aged 12-24; secondarily their 170 female counterparts; and indirectly the remaining 2,330 family and local community members. A “low-risk” auditee since 1996, the KT continually demonstrates its ability to successfully manage grants and contracts from NGO, state, federal, and private funding sources.

C. Description of Program(s) – KT departments provide services to NA Youth, including Juvenile Delinquency Prevention/Intervention, Mental Health, Domestic Violence, Substance Abuse and Education Programs, all which integrate cultural features into programming. DNR incorporates traditional knowledge, Karuk culture and values into all aspects of its resource management, environmental education, and workforce development programs. Supported by research showing that cultural competence directly affects mental stability and balance (Whaley & Davis, 2007), KT departments seek opportunities to leverage DNR's services. Three public school districts have adopted DNR's K-12 environmental and cultural education curriculum. Feedback and Stanford research (Talley, 2016) show that NA Youth are more engaged in these lessons and willing to complete assignments. Impacts on NA Youth's health are yet to be evaluated.

D. Role of Partners and Collaborators – Project design is informed by formal data as well as informal feedback from NA Youth, community members and KT departments. Results from a 2016 Needs Assessment show that 97% of the 153 K-12 students (122 NA) wanted more traditional food and cultural activities. Of the total 72 NA parent, KT Department and local school staff respondents, the vast majority stated that the underlying causes of our students' academic underperformance were poverty; limited capacity of staff, counselors, mentors and tutors; domestic violence and substance abuse issues; lack of parental involvement; and low self-esteem. In addition to these stakeholders, collaborative partners aligned with employment, health, education, justice and social service programs are committed to implementing this NA Youth-informed Project and understanding how *learning about their cultural heritage and embracing tribal values and codes* can help NA Youth combat the effects of trauma and stress.

E. Capacity - Trauma and Culturally Responsive Programs – HHS provides professional mental and physical health, substance abuse, domestic violence, and child welfare services. For tribal clients, intergenerational trauma is evident in loss of family members, language, cultural identity, homelands, traditional knowledge and resources. Repercussions include depression, grief, traumatic stress, domestic violence and substance abuse. Building upon the successes observed in DNR's culturally-based and

responsive programming, the KT will develop a trauma-informed approach to its service delivery, piloted through this NA Youth-focused Project.

F. Capacity - Program Evaluation – DNR’s Piikyav Field Institute has initiated the external evaluation of its culturally-responsive and academically challenging environmental education program for K-12 NA students. Together with internal assessments regarding changes in students’ knowledge, behavior and condition, this objective external evaluation targets the success in students’ *academic performance* and *college- and career-readiness*. Under this initiative, the KT will expand its understanding of how programming that supports the development of traditional values with regard to respect, responsibility and reciprocity can help effect *health* and *wellness*, mitigating the effects of trauma and chronic stress on our NA Youth.

G. Capacity - Storytelling – A number of DNR activities have centered traditional and contemporary forms of artistic expression to promote environmental advocacy, education and healing, e.g. storytelling and contemporary art workshops, youth video production and photography trainings, Karuk basketry and regalia-making. Participants enjoy these, yet DNR’s capacity to continue them is limited. Under this initiative, activities would be enhanced by an informed trauma-mitigating approach and professional evaluation of impacts on NA Youth.

H. Capacity – Communications and Advocacy – The health crisis of NA Youth is well recognized, yet mitigating solutions for their particular circumstances are neither well researched, nor documented. Through this initiative, the KT will work with behavioral health service providers and academic partners to research and report on relevant data and best available science to better understand, study and describe the connections between intergenerational trauma, chronic stress, existing policies and programs affecting NA Youth. While only in draft form by Project end, the research results, i.e. baseline data, NA Youth’s shared stories, and Program evaluation will inform effective system changes and is expected to favor culturally-responsive behavioral health programs for BYMOC. Partners are committed to publishing a final report.

I. Proposed Project – *Trauma and Culturally Responsive Healing Practices* are key to NA Youth’s health. Thus, NA Youth will effect and receive programming promoting self-expression through song, art and *Storytelling*; educating on cultural heritage and intergenerational trauma; encouraging through examples of *Communications/Advocacy* and resilience; expanding health services through mentorship and training; and imparting traditional values, codes and ethics. Leveraging KT and partner support, DNR

will coordinate events and activities. Organizationally fitting under DNR, Project will be co-directed and managed by the HHS CEO and coordinated by DNR staff. Staff will benefit from *Technical Assistance* received through prof. development trainings, and programming improved by *Program Evaluation*.

J. Preliminary Budget – Total funds for *Service* = personnel & fringe (\$145,248), IDC (\$55,940); *Healing* = prof. services (\$80,000), local travel (\$8,294), prof. development (\$22,000), training materials (\$38,500); *Evaluation* = prof. services (\$20,000); *Storytelling* = Video Production Trainer (\$30,000), stipends NA Youth & Cultural Practitioners (\$17,500), supplies (\$8,118).

Area	Year 1	Year 2
On Going Direct Services	\$ 101,094	\$ 101,094
Trauma & Culturally Responsive Healing Programs	\$ 75,147	\$ 73,647
Program Evaluation	\$ 10,000	\$ 10,000
Storytelling	\$ 27,059	\$ 28,559
Communications and Advocacy	\$ 11,700	\$ 11,700

ANA – Environmental Regulatory Enhancement Grant Program
Naneethívthaaneen Kun’pikyávis – Fixing our World
 Draft Project Summary

Community Long-range goals: The long-range goals of the tribal community are **to protect and enhance the cultural resources of their ancestral homelands, and to secure personal health, well-being, and self-sufficiency for themselves and their families.** In preparation for an application to the 2016-2017 California Community Services Block Grant, the Karuk Tribe analyzed the results of over 50 public hearings, social service agency reports, and Community Needs Assessment surveys conducted in our Service Area to inform its Community Action Plan. From data collected from 2015 and 2016, the resulting long-range tribal community vision was formulated: “We envision a future greatly strengthened by our culture and the prosperity, health, and healing of our people and ancestral lands” (CSBG CAP, 2016-2017). According to the 2015 Karuk Tribal Needs Assessment Survey, 84% of survey respondents (total 129 returned) agreed that the incorporation of Karuk culture and traditions are necessary for successful planning and development of Tribal Programs.

Condition preventing us from attaining our goal: Our scattered tribal trust and reservation lands impede our ability to protect, manage and enhance our cultural resources.

Problem Statement – In a comprehensive survey distributed to tribal members and descendants residing within the service area of the Karuk Tribe from March 2015 to February 2016, **286 Tribal households representing 843 Karuk people indicated that 72.44% were concerned about (did not have adequate) access to healthy Native foods.**

Project Goal: Establish tribal ordinances and inter-agency agreements, build tribal capacity, and effectively monitor, protect, and enhance the Karuk Tribe’s sacred sites and cultural resources in a manner consistent with tribal values and traditional knowledge.

Objective # 1: By the end of **Mo. 12**, draft Karuk Environmental Protection and Cultural Resource Use Ordinance (EPO) that describes measures for protecting and enhancing Native food, fiber, medicinal plants and cultural resources; by the end of **Mo. 24**, include allowable processes for engaging in harvesting traditional foods within the Tribe’s jurisdiction and submit EPO to stakeholders; by the end of **Mo. 36**, adopt EPO and conduct educational outreach to stakeholders on the Tribe’s jurisdictional authority over cultural resource use and habitat restoration, and to the tribal community on ordinance measures, personal responsibilities and harvesting etiquette.

Objective #2: By the end of **Mo. 12**, draft one inter-agency agreement that maintain the Tribe's sovereignty and provides for ceremonial and subsistence Elk harvest within the its jurisdictional authority; by the end of **Mo. 24**, formalize one inter-agency agreement in accordance with the Tribe’s recognized rights to protect, maintain, and enhance resource habitat and harvest yields for ceremonial and subsistence take; by the end of **Mo. 36**, collaborate with one federal, state, county or local agency to sustainably manage for the habitat and harvest of Elk in a manner consistent with tribal values and traditional knowledge.

Objective # 3: By the end of **Mo. 12**, develop the infrastructure necessary to establish a nursery for Native food, fiber and medicinal plants; by the end of **Mo. 24**, establish a greenhouse on tribal lands that is dedicated to the propagation of locational-derived Native species; by the end of **Mo. 36**, develop a fee structure for the sale of nursery goods, and draft a an inter-agency agreement that aligns with the Karuk Environmental Protection and Cultural Resource Use Ordinance (EPO) and agency statutes to replenish damaged or developing lands with local Native plants.

AFRI: Resilient Agroecosystems in a Changing Climate Challenge Area

xúus nu'éethi (we are caring for it) – Karuk Agro-Ecosystem Resilience and Cultural Foods Revitalization Initiative

Draft Project summary

Introduction: The long-term goal of the Karuk Agro-Ecosystem Resilience and Cultural Foods Revitalization Initiative is to conduct interdisciplinary research, extension and education activities that support community-based climate adaptation planning and adaptive agro-ecosystem management and in-turn enhance the resilience of Karuk community food systems and the ecosystems of Karuk Aboriginal Territory in the Klamath Basin of Northern California. We aim to conduct research on the past, contemporary and projected future conditions of Karuk agro-ecosystems as well as generate collaborative modeling and decision-support tools for the Karuk Tribe and other tribal communities to use to research and pursue agro-ecosystem resilience.

Rationale: The Klamath Basin historically supported abundant fisheries and diverse forest ecosystems, stewarded by indigenous communities through elaborate land management and ceremonial practices and supported both resilient food systems and ecosystems. The cumulative impacts of mining, logging, fire suppression, agriculture and road building over the past century have resulted in a dramatic degradation of terrestrial and aquatic habitat and a steady decline in quality, accessibility and availability of cultural foods that are vital to the health and well-being of the Karuk people. As previous research on Karuk climate change vulnerabilities found, “Climate change will likely add additional stress to wildlife populations and habitats through more severe droughts and floods, altered timing of annual streamflows, shifts in grassland species regimes, and changes in wildfire frequency, severity and intensity....Climate change poses a threat not only to the Klamath ecosystem, but to Karuk culture which is intimately intertwined with the presence, use and management of cultural use species” (Karuk Tribe 2010, Lake et al. 2010, Norgaard 2005 , 2014, cite Karuk climate change website:). This project therefore builds the capacity of the community to address climatic variabilities and related social, economic and ecological vulnerabilities of Karuk agroecosystems through Tribal-led research, education, extension, planning and adaptive management initiatives that build on previous Tribal food security, fire management, cultural revitalization and ecosystem restoration initiatives and focus on the long term resilience of Karuk agroecosystems.

Previous work: Community-based research and advocacy on Karuk community food security and agro-ecosystem resilience was initiated through the Klamath Basin Tribal Food Security initiative (AFRI # 2012-2017). Through the 5-year AFRI initiative, preliminary research on the production, distribution and consumption of conventional and cultural foods serving the Karuk tribal community was initiated by UC Berkeley and Karuk Tribe Department of Natural Resources and the Karuk tribal food crew began

collecting data on the availability of cultural foods through “food grove” field plots. The Karuk Tribe Dept. of Natural Resources has been piloting the implementation and monitoring of prescribed burning and fuels treatments designed to benefit cultural foods and fibers, wildlife habitat and community wildfire protection through the Western Klamath Restoration Partnership, a consortium of tribal, federal, state and non-government agencies and landowners (map, 2013-present). A preliminary assessment of vulnerabilities of key cultural foods, fibers and regalia species to projected changes in fire severity, size and frequency has been completed through the University of Oregon Karuk Climate Change project ().

Summary: This project will combine and carry forward previous research, management and monitoring initiatives as well as develop processes for feeding research into community-based planning and adaptive management efforts that support Karuk agro-ecosystem resilience. We propose analyzing multiple existing data sets and conducting original research on the historical, contemporary and projected future distribution of cultural foods and associated habitat conditions as well as collaboratively building models to support long-term land management decision-making tools to ultimately foster agro-ecosystem resilience in Karuk aboriginal territory (map).

Overall goal: Resilience of the agro-ecosystems of Karuk aboriginal territory

Objectives:

1. Research on the past, present and projected future conditions of Karuk cultural food systems and associated habitat conditions and ecosystem dynamics, including on:

- Past, contemporary and potential future distributions of cultural food and fiber species and related terrestrial, riparian and riverine habitat conditions across a network of selected Karuk hunting, fishing and gathering areas.

- The impact of land use and land management decisions on the availability and quality of cultural foods and associated habitats in Karuk aboriginal territory.

- Legal, regulatory, economic and cultural factors that influence the management and availability of cultural food and fiber plants in Karuk aboriginal territory.

- The feedbacks between food system and ecosystem dynamics through the development of an integrated forest, food, fire, fiber and fisheries model (5-f model) that draws on historical and contemporary data on cultural foods, fiber and regalia species and long-term ecological data on fire return intervals, flood histories, flow regimes, plant-vegetation associations and terrestrial, riparian and riverine habitat conditions.

2. Educational opportunities through the Karuk Pikyav Field institute, including:

- Workshops, symposia and trainings on cultural foodways and ecosystem restoration
 - Herbarium specimen collection, curation and demonstrations
 - Academic publications and publically available reports and fact sheets
 - Development of publically available agroecosystem modeling and decision-support tools
3. Extension through community planning, social learning and adaptive management:
- Development of a Karuk eco-cultural adaptive management and cultural foods resilience management and monitoring plan
 - Development of policy briefs to support Karuk agroecosystem resilience and climate change
 - Community workshops and capacity building in sustainable cultural food systems, fire management, ecosystem restoration and social-ecological resilience

K-12 ENVIRONMENTAL EDUCATION DIVISION COORDINATOR/
Nicole Woodrow

Pikyav Field Institute Project

Please note information/activities are for the period of: 3/16/17 through 5/17/17

Sophie Neuner and I taught 4 of the newly approved STEM-related Plant Biology lessons for 4th-8th grade immediately following approval. Majority of students expressed interest in the science-related portions of the lesson and even more were interested in learning about plant medicine and health related issues, especially relating to drug prevention and diabetes. Teachers also expressed interest in developing more health-related lessons.

In late March, several Pikyav staff chaperoned upper grade students for the American Indian Science and Engineering Regional Conference at HSU. In mid-April, Pikyav staff chaperoned nine upper grade students on a college tour of UC Berkeley for their annual Cal-Day event. We were able to tour facilities and introduce the students to the native-serving programs on campus.

Also, we have facilitated several field trips for Orleans and Junction Elementary schools as supplemental activities for our lessons. Field trips included; collecting rocks and placing them in a firing pit for the Spring Gathering traditional oven pit prep, identifying/gathering willow sticks and indigenous Indian potatoes, fish trap observation with the Fisheries Department and MKWC. Students from OES who participated in the Indian

potato harvest were each able to taste the potatoes after they were cooked. Majority of students were delighted with the good taste and some said they will continue to harvest them.

I have continued implementing lessons on a weekly basis and have completed a total of 75 lessons as of today, ensuring we reach our goal of 80 lessons each academic year. I have also recently completed my 6-month evaluation with my supervisor, Lisa Hillman.

FOOD SECURITY PROJECT COORDINATOR/Grant Gilkison

Note: A great deal of our time goes into the planning, preparation and outreach for each of these events, setting up, tearing down, cooking, cleaning, gathering, outreach with flyers and FB events etc.

Objective 15: Ishkêesh'tunvíiv

Sunday April 16th. Easter Pancake Breakfast was a big hit, we collaborated with OES and several volunteers to put on this breakfast prior to the Town Easter Egg Hunt. All of the food was donated by local businesses and individuals, we served pancakes, scrambled eggs, bacon, fruit, juice and coffee. We raised \$380.00 for the schools afternoon snacks as they currently do not get one and lose focus.

Objective 16: Seasonal Youth Camp:

Saturday, April 15th. Our Spring Gathering from 10-4 met multiple objectives including Obj. 16 (Seasonal Youth Camp) and Obj. 32 (Native Food Workshop). Presentations including the Traditional Pit Oven, Beargrass Braiding, Hide tanning, acorn cracking, and more. Other resources including a clothing swap, info on SOD, free seeds and garden info from CalFresh, social workers, TANF, and more. Activities included raffle and prizes, art projects like button making and chalk art in the parking lot, playing cards, learning from the OVFD and car washing with the fire engine. The Children's cloths swap was an overwhelming success and the remaining cloths were donated to a local charity. FSP staff present including Grant, Heather, Ben, Vikki, and Ani.

Saturday, April 22nd. Family Support Series Day 4 included Acorn Day, and Bike Rodeo, meeting Objectives 16 and 32 (Seasonal Youth Camp, and Native Foods Workshop).

There was acorn processing from cracking, sorting, grinding, to cooking in a traditional manner. The Bike Rodeo was a success, with free helmets, safety information, and two children's bikes as raffle prizes. Additionally, there was other parenting, health, and wellness information available, and local police officer Karl Norton was present to meet and listen to the community.

Everyone present learned something new, either about bike rider safety, acorn preparation, or how to make homemade fruit leathers, and other skills and methods for eating and living healthy.

We are currently in charge of planning and facilitating the "Salmon Run" on May 26 for the portion of the run from Weitchpec to Somes Bar. We have all Native runners of all ages, families and individuals signed up to run portions of the route. It is being piloted by the OVFD and several volunteers The River Hawks little league team will participate

as well as all of the kids from OES in a parade and march from the school to the Karuk DNR.

Thursday, April 27th. Orleans Upper grade field trip to Tishaniik with Vikki, Heather and Carol, Tanya from MKWC. While MKWC folks led the class in ID-ing and pulling invasive weeds, Vikki and Heather led an activity involving learning to harvest and peel willow sticks in an established Food Grove, then finding bugs with hand lenses, and calculating a percentage of sticks that were buggy. We also led the group in first identifying and weeding around Indian potatoes, then digging those potatoes.

Wednesday, May 3rd. The same field trip was held at Dolans Bar.

Objective 19: Community Gardens:

Wednesday, March 29th. Veggie start transplanting with Heather and Ben with Lisa Aubrey from Happy Camp TANF

Wednesday, April 5th. Garden sign outlining and weatherproofing - by Ani, Vikki, Ben, Heather.

We are working in collaboration with MKWC to get the garden weeded, mowed and week whacked in order to complete the planting and irrigation we hope to achieve in the next 2 weeks.

We are working with the Community Water Board to get a reliable source of water by purchasing a new meter and pipe to install, plant starts are being donated and collected this Sunday from locals vending at the Mother's Day Plant Sale for planting next week.

We have also purchased tomato cages for the garden.

Monday April 15th. The entire food crew spent the afternoon at the community garden where we weeded and cleared 1 bed where we planted 5 tomatoes, we then did the same for the garden at the Senior center, clearing the box's and planting 7 tomatoes at that location.

We have just obtained basil, cucumber, summer squash and zinnia starts for these location that will be planted as soon as the weather permits.

Objective 21: Orchard Revitalization:

Tuesday, March 28th. Objectives 19(Gardens) & 21(Orchard revit): Heirloom fruit tree planting @ Karuk Elder's Center/Community Garden planting/nature observations/sign painting with Shelly's class @ OES with FSP and Pikyav staff Ben, Heather, Ani and Nicole in collaboration with MKWC staff Teri Chanturai & Carol Earnest. Presentations by Ben and Heather on the Orchard Revitalization Project and how to plant a tree, planted 4 heirloom apples/pears; 30 strawberries, weeded 3 garden beds; painted 25 signs.

10 Allen Ranch trees returned to Allen Ranch; 1 tree delivered to elder Zona Ferris' house; 6 trees set aside for Chiloquin Tribal Food.

Exchange; moved all other nursery fruit trees to Michael and Melinda Stearn's nursery. 2 apple trees were given to Renee Stauffer and 2 more to Delores (Dee Dee) McCovey.

Wednesday April 12th. Field Grafting training @ HC TANF Garden by Heather with Ben, Vikki, Kathy, Lisa Aubrey from TANF, and former pruning workshop attendee, Jennifer Goodwin. Heather presented on the biology of grafting and Ben and Lisa Aubrey shared stories of the heirloom apples selected to graft. We grafted 3 local heirloom varieties from 3 different tribally owned locations onto 2 seedling apple trees along the garden

fence. Four complete novices to grafting jumped in to provide hands-on assistance either by cutting the scion, removing the tree branches, inserting the scion, taping the wound, or applying grafting wax to the graft.

Objective 24: Food Crew:

Thursday, April 4th. Cooking rock testing with Frank Lake @ Dolan's Bar - we gathered rocks and tested 3 different batches by firing them, then dunking them in river water, observing rock integrity, and capacity for heat retention. Everyone present left with a better understanding of rock formation, and which ones have a higher capacity for withstanding fire, and retaining heat. The adults and kids alike got a better eye for which rocks should be best for cooking, and learned through trial and error.

Thursday April 13th Pit oven. Thursday Ben and Sregon Gabriel dug the fire pit for our Pit Oven event. This took us 4 hours to dig. This was a three day process.

Friday April 14th. Rocks were added, fire was built, greens added, and then meat, covered and tended overnight in shifts.

Pit oven roasted rabbit, pork, deer meat, russet potatoes, and Indian potatoes. Green salad, potato salad, chili beans, chips, fresh fruit, ice water, wild grape juice punch, and more.

Friday, April 19th. Plant medicine harvest with Kathy McCovey, Vikki, and Heather.

Saturday, April 29th. All day Friday Ben weed wacked the Old Hotel Site so that folks could comfortably paint and draw on-site. He weed wacked around flowers and other zones that would make for a good composition on paper or canvas. The property is owned by the Tribe, and looks to be about an acre and a half. Saturday we had our big "Drawing Connections" art-in-town event. 11 kids and 36 adults attended the event. The art that was produced turned out amazing. There were paintings of poppies, the surrounding ridges with the river, and even an awesome rendition of the old fire place painted by Maria Strouss. Check it out on her Facebook page. Reya Saxon Whitecrane painted a picture using complementary colors like a pro! Grant made a lot of good food like chili, potato salad, macaroni salad, and a beautiful fruit salad. We grilled up some sausages and hot dogs. It was another gorgeous, sunny day. Our guest painters from out on the coast were the following;

Heather's Dad... Paul Rickard, Rick Tolley, and John Carter

Our local Native Artists that showed up to the event were the following;

Brian Tripp, Julian Lang, Ben Saxon, Vikki Preston, Analisa Tripp, and Tyler Conrad

All of the people that showed up showed us their artistic abilities. There is an artist in all of us trying to express themselves... This day was evidence of that reality.

We are planning to work with Rick Tolley on Saturday May 20th to matt and frame some of the art and it will be displayed in 2 locations on the coast as well as the "Save the Salmon" event on May 27th in Eureka.

Wednesday May 3rd.

Kathy McCovey and Vikki traveled to Grants Pass to speak at the Oregon BLM Archaeologist annual state meeting about the Karuk's use of plants for medicinal, ceremonial, food and basket weaving and how we are incorporating information gained from Karuk Food Security plots as part of the strategy for the WKRP project.

Thursday, May 11th.

Kathy McCovey led a gathering party for the basket class to Sims Gulch in search of Hazel sticks in an area that had been the sight of a prescribed burn last year as part of TRES.

Objective 26: Intertribal exchange:

6 heirloom apple trees sent to Chiloquin to plant in their new garden space -delivered by Ramona Taylor. In trade the Chiloquin sent down 8 gifts for giveaway prizes at April 15th Spring Gathering event.

The entire crew will depart on Monday May 22nd to go to Chiloquin for the AFRI meeting. We are going to do a salve making class and assist them with their pit oven as part of our trade in order to complete this objective.

Objective 32: Native Food Workshops:

Friday, April 28th. Fish Fair - SOD and Youth Camp? - Vikki and Heather did 5 informational sessions about Food Security/Food Sovereignty and the threat of Sudden Oak Death to our food. Additionally, we took them on a traditional food nature walk. All students were given acorn crackers and "food sovereignty" stickers. Vikki and heather each made at least one presentation to each group.

Wednesday, April 19th. Plant medicine harvest with Kathy McCovey, Vikki, and Heather. Mugwort salve making led by Kathy McCovey, with assistance from Vikki Preston and Heather Rickard

Objective 40: Herbarium: Ben and Megan have been out gathering new specimens to be identified and mounted in the next few weeks.

FOOD SECURITY BIO TECH/Ben Saxon

No Report

SIPNUUK DIVISION COORDINATOR/Bari Talley

Report for Tribal Council Meeting on May 25, 2017
Reporting Period to April 20 to May 16, 2017

Reported and took minutes at DNR Coordinators meeting on May 1.

Elaine Garcia, Sípnuuk Library Assistant, will be working at the People's Center on Wednesdays and coming to Orleans to work with Angela on the first and third Tuesdays.

Promotions and planning for Pikyav Field Institute Lecture Series with Carolyn Smith on Wednesday, July 12 at the People's Center in Happy Camp. Working to provide access to the video of Dan and Sibyl's lecture available online.

Reviewed the video interviews of Indian Education curriculum in our local schools with Stormy, Renée, Lisa, Leaf and Vikki. Met with Indian Ed Coordinator and Tribal Chair on Tribal Educational issues on the River.

Met twice (hour each) with group including Heather, Vikki, Elaine, Earl, Ben, Brendan, Tanya Chapple to plan for SOD Blitz in Orleans (cancelled due to memorial services) and in Happy Camp (May 17).

Promoted youth attendance at the Fire Symposium, and summer Water Science Program at COS in July.

Met with Eric Cutright (IT) by phone on talking points for the panel discussion at the Aspen Institute in Washington, D.C. on May 22, on *Infrastructure Fueling Rural Economic Development*.

Meeting with Education Committee tomorrow (5/17), and a meeting afterward to plan for 2017 Yav Kuma Itapan- Math and Science Camp.

Completing deliverables for the IMLS Basic Library Services Grant, including computer equipment purchase.

Received email extension for Dressmaking project - Cultural Resource Fund, MICA Group, Phase 1, grant deliverables. Phase 3 application is due December 31 and the Phase 1 reporting needs to be in before then.

Generated Sípnuuk Google Analytic reports and working to populate the site and make sure the links and access are working properly.

Respectfully submitted,

Bari G.M. Talley
Sípnuuk Division Coordinator

SIPNUUK DIGITAL LIBRARY ASSISTANT/Angela Mclaughlin
No Report

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Sandi Tripp
Department of Transportation Director
For Council Meeting on May 25, 2017
Reporting Period – April 20, 2016 to May 25, 2017

**TRIBAL TRANSPORTATION IMPROVEMENT PROGRAM (TTIP)
PROJECT SUMMARIES**

Project Title: Red Cap Road Bike Way

Phase 1 - Complete 2015

Phase 2 – Construction to be completed by September 2016 (Extended to September 30, 2017)

Description: Reconstruct Red Cap Road - shoulder widening pedestrian and bicycle safety.

Status: In Process - Fully funded through a grant from FHWA TTP Safety Funds and State of California Dept. of Transportation and Karuk Tribe TTP Annual Allocation.

This project is scheduled to begin again by the second week of June 2017, weather dependent.

Project Title: Happy Camp Complete Streets Project

Description: Reconstruction - Safety Project

Status: In Process – As you are aware this project is located on SR96 in Happy Camp from the west end of town at the intersection of Second Avenue and SR 96, to the east end of town at the intersection of Old Highway 96 and SR96.

During this reporting period the ATP Team is hard at work coordinating our tasks. We have developed a project matrix to ensure we complete all tasks as agreed upon (see attached).

I will ensure Council is informed on the progress of this Project as we move forward.

Plan for completing this project by 2020-2022: We will start by submitting for Cycle 4 PA&ED Application (2018); Cycle 5 - PS&E Development (2018); and finally for Cycle 6- Construction Implementation (2019).

Project Title: Orleans Community Safety Corridor Project

Description: Planning

Status: In Process

As you may recall this project has several anticipated phases, the first phase of the project is entitled the Orleans Community Center Connectivity Project (OCCC), this project is associated with the three acre parcel in Orleans (the old Hotel Property) that we received a Caltrans grant to complete.

As noted last month, we now have all the core team in place; the Karuk Tribe, Caltrans, Eckert Environmental, Local Government Commission and GreenDOT Transportation Solutions.

The letters of invitation were all delivered to potential Advisory Group members and our first group meeting was held on April 25, 2017. The meeting went really well and I believe that most all of the expected Advisors will be able to participate as we move forward. We do have a Charrette meetings planned for September. As soon as we make a more solid plan for the Charrette I will check with Council to ensure you have an opportunity to participate.

Attached:

Advisory Group Charter

Advisory Group Invitation Letter

Advisory Committee DRAFT Meeting Record

What is a Charrette: A charrette is an intensive planning session where community members, designers and others collaborate on a vision for development. It provides a forum for ideas and offers the unique advantage of giving immediate feedback to the designers. More importantly, it allows everyone who participates to be a mutual author of the plan.

We would be honored if Tribal Council will participate throughout this project as members of the Advisory Group.

Sharps Road Project

Description: Construction

Status: In Process

The portion of Sharps Road that was funded by TTP funds has been completed. I received all of the certified payroll and recently submitted for payment. This project is complete.

ICDBG - Karuk Tribe Family Services Center

Description: Planning/Bid Development

Status: In Progress

Travois Architecture and Blackwolf Construction were awarded the bid and during this reporting period we met with the team and preformed a detailed kickoff meeting. **Tasks are moving along on schedule and on budget.**

Emma Lee is a pleasure to work with and she is doing a great job managing this ICDBG project. I'm glad to be part of the team. This project is on track for a timely completion.

Project Title: 2% Planning

1. General Project Coordination and Planning Efforts

Status: In Process

We now have our On-call Engineering Company, Red Plains Professional, on contract and I am currently working with them to complete a revised DSR document for our ERFO Project.

2. Update of the Karuk Tribe Long Range Transportation Plan (LRTP)

Status: In process and near completion- The Karuk Tribe DOT is working on updating the current LRTP. We are still waiting for the maps etc., I don't expect to ever work with this company again.

3. Karuk DOT Committee Participation:

Attended QA/QC TTPNFI Advisory Team Meeting; Member participant Tribe on the National Tribal Transportation Program Coordinating Committee Meeting (TTPCC), North Coast Tribal Transportation Commission meeting (NCTTC), HCAOG Technical Advisory Committee (HCAOG TAC), FHWA Safety Management System Steering Committee(SMS Steering Committee), Karuk Resources Advisory Board Meetings(KRAB), Caltrans Native

American Advisory Committee (NAAC), Siskiyou County LTC Social Services TAC, Meeting with National Transit Data Base Rep., met with UC Berkeley Tech Transfer/Transportation Safety Assessment.

Project Title: Road Maintenance

Road maintenance funding provides staff and operational coverage for facility maintenance activities. During this reporting period the crew has accomplished multiple maintenance projects. Currently they are working on:

Activities:

- Equipment maintenance and painting
- Assisting with emergency repairs on Itroop Road.
- Performed equipment inspections for potential purchase and obtained quotes.
- Assessing storm and snow removal damage to Tribal transportation facilities.
- Identifying departmental equipment needs and obtaining quotes for equipment as identified.
- Winter maintenance and snow removal in Yreka and Happy Camp areas, equipment repair and maintenance, street sweeping, debris and brush removal from roadside and gutters, minor roadway patching, curb painting.
- Road repair and crack seal on all routes within the Yreka KTHA Housing community.

Program	Code	Total Budget	Expensed to date	Balance	% Expended
Federal Highway Administration (FHWA)	2231	\$2,086,894	\$922,828	1,161,915	44%
Term Dates	Total Months	Month # for report period	# Months Remaining	% Completed.	Extension Option Y/N
10/1/16 – 9/30/17	12	8	4	66%	Allows for annual carryover of all unused TTP funds
Progress Report Due Date	Completed?	Date Completed.	Fiscal Report Due Date	Completed?	Date Completed
6/30/2017	yes	May 2017	6/30/2017	yes	May 2017

Action Items:

Action Item #1 – Resolution #17-R-056 to approve the submission of multiple Karuk Tribal transportation facilities in to the BIA TTP National Tribal Transportation Facilities Inventory.

SR 96/Happy Camp Multi-Modal Action Matrix

#	Workshop	ATP C3	Action Item	Due Date	Revised Due	Assigned to	Status	Comments
	Date	Question #		Date	Date			
1	10/19/16	4	Survey questions to be sent electronically to team	10/20/16	10/27/16	Sarah Grant	Resolved	Due date revised on 10/27/2016
2	10/19/16	4	Comments on Survey questions to be completed and returned to GreenDOT	10/26/16		All	Resolved	Due date needs to be revised once received
3	10/19/16	4	Coordinate/Schedule a meeting with the principals of the elementary school and high school for week of October 24-26, 2016	10/24/16		Sandi Tripp	Resolved	Status needed
4	10/19/16	4	Parent survey questions for the school	3/3/17		Jeff Schwein	Resolved	In circulation at the elementary school
4a	10/19/16	4	Student survey questions for the school	3/3/17		Jeff Schwein	Pending	Status is dependent on when meetings will occur
5	10/19/16	4	Develop a group and schedule for media blasts			PIO	Pending	
6	10/19/16	4	Coordinated effort to include project information on Siskiyou County and Karuk Tribe websites			PIO, Todd Lamanna, Misty Rickwalt, Sandi Tripp		Need to coordinate
7	10/19/16	5	Request attendance of Siskiyou County Public Health and Tribal Health Clinic representation at January 18th meeting in Yreka			Sandi Tripp and Melissa Cummins	Resolved	Kori Novak, Karuk Tribe and Diana Smith, Siskiyou County Public Health both in attendance at the March 3rd workshop.
8	10/19/16	5	Submit a Public Interest Request for localized health data to Siskiyou County Public Health, Karuk Tribal Clinic and Siskiyou County Air Quality Management District for response prior to January 18th meeting	11/30/16		Kelly Zolotoff	Resolved	Determined not to be needed.
9	10/19/16	5	Develop a template for health information to be requested	11/30/16		Kelly Zolotoff and Kendee Vance	Resolved	Currently under review by Karuk Health Clinic and Siskiyou County Public Health
10	10/19/16	5	Request timeline for Caltrans traffic operations data collection	11/30/16		Kelly Zolotoff and Kendee Vance	Pending	
11	1/18/17		Schedule Traffic Counts and Trail Cams			Kelly Zolotoff and Kendee Vance	Pending	
12	1/18/17		Talk to Rita Manly (Happy Camp Facebook page) regarding events schedule	3/3/17		Sandi Tripp/Misty Rickwalt	Resolved	Sandi is an administrator on the Happy Camp Chamber Facebook page
13	1/18/17		Develop Risk Matrix	3/3/17	4/24/17	Kelly Zolotoff	Resolved	
14	1/18/17		Contact Information for elementary school and high school to Kelly	4/24/17		Sandi Tripp	Resolved	
15	1/18/17		Contact school boards to get on agendas	4/24/17	Fall 2017	Kelly Zolotoff	Pending	Calls made. Questions for team before scheduling. Postponing presentations until Fall for High School and possibly for Elementary School
16	1/18/17		Develop logo and flyer with Caltrans PIO	4/24/17		Kelly Zolotoff and Kendee Vance	Pending	Met with PIO. Sample logo by May 15th
17	3/3/17		Review project questionnaire and recommend additional questions	4/24/17		Kori Novak	Resolved	
18	3/3/17		Review project questionnaire and recommend additional questions	4/24/17		Diana Smith	Pending	
19	3/3/17		Develop calendar of events in the community for outreach	4/24/17		All	Pending	
20	4/24/17		Participate in the Happy Camp Elementary School Open House	5/24/17		Sandi Tripp and Kelly Zolotoff	Pending	
21	4/24/17		Ongoing Coordination with Elementary school and High school			Sandi Tripp and Jeff Schwein	Ongoing	
22	4/24/17		1 Page Fact Sheet	5/12/17		Kendee Vance	Pending	
23	4/24/17		CT Logo to be used on project website	4/28/17		Kelly Zolotoff	Pending	Check with PIO
24	4/24/17		Website logos of Siskiyou County (PW and HD) and SCLTC	5/5/17		Jeff Schwein	Pending	
25	4/24/17	4, 5	Attendance and Distribution of Surveys at Annual Karuk Reunion held at River Park in Happy Camp	7/22/17		All	Pending	Public Outreach and Health Question
26	4/24/17		Biannual Health and Human Services meeting - take survey at meeting	5/15/17		Kori Novak	Pending	
27	4/24/17		Send out both surveys for final review (hard copy and survey monkey)	4/27/17		Jeff Schwein/Misty Rickwalt	Pending	
28	4/24/17		Return review of surveys to Jeff	5/2/17		All	Pending	
29	4/24/17		Survey and media launch	5/19/17		All	Pending	
30	4/24/17		Coordinate with High School Principal for Youth Engagement with Government classes (include alternate school)	8/15/17		Kelly Zolotoff	Pending	

Panamnik/Orleans Community Center Connectivity Project

DRAFT Advisory Group Charter

Project Purpose

The Panamnik/Orleans Community Center Connectivity Project (“Panamnik 3C”) will utilize a community-driven planning effort, funded by a grant from Caltrans, to develop a comprehensive plan (“Plan”) for creating an active, walkable town core for Orleans residents and visitors. The Plan will improve both access to and visibility of Orleans’ rich cultural heritage and recreational resources by leveraging and connecting existing community assets. Plan components will include circulation and design improvements for all forms of mobility (walking, bicycling, transit and driving), site concepts for culturally-sensitive new development (in particular, vacant parcels in the town center adjacent to CA Highway 96 and the Klamath River), and sustainability enhancements to existing development and public spaces.

Core Team Participants and Roles

Project Manager: Sandi Tripp, Karuk Tribe Department of Transportation (overall Project management)

Project Assistant: Misty Rickwalt, Karuk Tribe Department of Transportation (logistics, records, invoicing, budget management)

Local Coordinator: Penny Eckert (day-to-day project management, logistics, outreach, meeting facilitation and documentation (with LGC))

Local Government Coalition (LGC): Tony Leonard and Josh Meyer (Outreach, coordination, meeting facilitation and documentation (with Local Coordinator), assist with development of charrette format and content)

Green DOT and Brian Firth Landscape Architects (BFLA): Jeff Schwein, Brian Firth, Thomas Burke (Outreach, conceptual design, and final planning document)

Caltrans: Jason Price (Advisory, provide available data)

Outcomes

There are three major outcomes expected from this project:

- An increased sense of community and focus on what can improve the core of Orleans
- A successful community event focused on brainstorming ideas for
 - creating an active, walkable town core for Orleans residents and visitors,
 - culturally-sensitive new development on the old Orleans hotel lot, and
 - sustaining anything we decide to build or change over time.

- A written plan with maps and conceptual design elements that memorializes the community's preferences and can be used to pursue future funding for construction of planned developments.

Advisory Group Mission

The Panamnik 3C Advisory Group works in partnership with the Panamnik 3C Core Team to:

1. Advise the Core Team on an appropriate scope for the Project
 - a. Geographic scope (Orleans Bridge to Dredge Road?)
 - b. Plan Framework—relationship of the “safe streets” concept to the possible development of the parcel that historically held the Orleans Hotel, now in Karuk Tribal ownership. What can we reasonably expect the plan to include?
2. Advise the Core Team on appropriate outreach materials for the central community set of workshops or “charrette” to be held in September 2017
3. Help prepare for the multi-day community charrette in September and participate at a minimum in opening and closing meetings
4. Determine the framework and direction for the plan resulting from the community charrette before December 1, 2017.

Schedule

The Preliminary Schedule calls for three Advisory Group meetings, all to be held in the evenings after regular work hours, all with some refreshments served:

- April 25, 2017, to discuss the scope of the project and outreach materials
- TBD but before September 1, 2017 to help prepare for the community charrette
- TBD, after the charrette and before December 1, 2017, to help determine the framework and direction for the plan and design resulting from the community charrette.

The preliminary project schedule also plans for the community charrette to be held the week of September 11th 2017 or the week of September 18th 2017.

Advisory Group Composition and Terms

Group Size and Diversity

The Core Team will invite a variety of people who are property owners, business owners and employees, agencies, and members of community groups to participate. The Advisory Group will include a diversity of backgrounds, opinions, and approaches to community improvement. Though up to 25 people will be invited to participate, the Core Team anticipates that 10-12 people will be able to commit to the three meetings and a portion of the charrette. However, anyone who comes to the meeting and is willing to abide by the rules of engagement is welcome to participate.

Rules of Engagement

- All Advisory Group meetings will be facilitated and recorded by members of the Core Team (LGC and Local Coordinator).
- If a member of the Advisory Group cannot attend one of the meetings, that member should notify the Local Coordinator at least a day in advance of the meeting.
- The facilitator will maintain order in the meetings and if necessary will indicate who has the floor.
- The recorder will record all major contributions from members of the Advisory Group as well as group decisions that are made.
- Advisory Group members will be courteous and diplomatic. We do not expect everyone to agree but we do expect everyone to be allowed to speak and be heard.

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Karuk Tribe



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DRAFT

<date>

<name>

<address>

Dear <name>:

The Karuk Tribe - Department of Transportation would like to invite you, as a key member of the Orleans community, to participate in an Advisory Group. This Advisory Group is a component of a grant, funded by Caltrans, that aims to ensure a well-rounded direction in the development of a comprehensive plan for creating an active, walkable town core for Orleans, including conceptual plans for a new development on the old Orleans hotel parcel, now owned by the Karuk Tribe.

As an informed resident and/or stakeholders, you have been selected to be to part the Advisory Group and should you accept this invitation we would appreciate your attendance at three meetings to be scheduled conveniently in the early evenings, during the next few months. Enclosed is a charter for the Panamnik/Orleans Community Center Connectivity Project (Panamnik 3C) Advisory Group that provides additional details.

If you are interested in participating, please contact our Local Coordinator, Penny Eckert, at (530) 605-8964 or pjeckert@gmail.com. Penny can also answer any questions you may have about schedule, commitment, and the project itself.

Sandi Tripp
Director, Karuk Tribe Department of Transportation

Enclosure: Panamnik 3C Advisory Group Charter



Karuk Tribe
Panamnik/Orleans 3C First Advisory Group Meeting
Flip Chart Notes
 Tuesday, April 25, 2017
 5:00 pm to 6:30 pm (PDT)

TYPE OF MEETING	Panamnik/Orleans Community Center Advisory Group #1 Meeting
ATTENDEES	See attached sign-in sheet
AGENDA	See attached agenda

AGENDA TOPICS

PROJECT SCOPE AND VISION

PROJECT VISION	<ul style="list-style-type: none"> • Project needs to recognize the current realities of Orleans and work with the community to improve use and respect for public spaces • Relationship of parcel and safe streets—they need to work together—the plan should cover both the needed traffic calming, pedestrian-friendly changes and the vision for the Karuk Tribe-owned parcel • Plan for connectivity and welcoming for the town center • Asking for the advisory group’s ideas and help in better defining the project
PROJECT GEOGRAPHIC SCOPE	<ul style="list-style-type: none"> • From the Orleans School/Dredge Road area to the west end of the Orleans bridge over the Klamath River, but this can be expanded in the future

INTRODUCTIONS AND ROLES

CORE TEAM	<ul style="list-style-type: none"> • Karuk Tribe Department of Transportation, GreenDOT, LGC, CalTrans, and local coordinator
ADVISORY GROUP	<ul style="list-style-type: none"> • Each person present gave a brief introduction
THREE STEPS FOR THE GROUP	<ul style="list-style-type: none"> • Step 1: This meeting—what should be the project focus, what are problems and solutions, think about the big community event • Step 2: Hold the big community event, over several days, show some concepts and collect ideas (Advisory Group to help organize). • Step 3: Write a draft and final plan that can be used to seek grant funding for implementation. Advisory Group to review draft plan and make recommendations for improvement.

INITIAL LIST OF CONCERNS AND POSSIBLE SOLUTIONS

CONCERNS	<ul style="list-style-type: none"> • Fast traffic <ul style="list-style-type: none"> ◦ Not just trucks and cars but unlicensed ATVs, motorcycles • No public bathroom • Separation of pedestrians and traffic • Separation of bicycles and traffic • Project area too small—consider extending west to the GO Road • Continued colonialism is the root cause of the drug and alcohol addiction problems in the community • The abandoned property along the highway between Big Rock Road and Asip Road (Mining Company or the Café) needs attention—owner is non-responsive
SOLUTIONS	<ul style="list-style-type: none"> • Improved law enforcement • Give tickets for speeding • Revise road design to calm traffic • Consider theme-based project—we are river people, the river is a safe place for us



Karuk Tribe
Panamnik/Orleans 3C First Advisory Group Meeting
Flip Chart Notes
 Tuesday, April 25, 2017
 5:00 pm to 6:30 pm (PDT)

	<ul style="list-style-type: none"> • Community identity—we are also a fire community • Consider improvements to water draw sites for firefighting • Paved basketball court part of parcel development • Possible reconstruction of hotel and restaurant • Street lighting in the downtown area • Maybe move the playground from the back of Karuk Tribal housing to parcel • Skate park/Bike park (liability question—sign the park as inherently dangerous and use at your own risk is a solution other cities have used) • Visitor center • Trail along river (Leaf said it would be very difficult to identify and would be under water much of the winter, Wayne commented that he didn't want to encourage people to be walking along his back property line or across his property) • Look at what Willow Creek did, by adding sidewalks, reducing width, adding planting strip. • A bridge over Wilder Gulch (between OVFD and Tribal parcel) • A seasonal water park for the kids • Fence the property and close access at night • Make sure the tribal identity is clear and proud • Protect any investment you make and be prepared to replace and maintain (lights, bathrooms, etc.)
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PREPARATION FOR THE COMMUNITY EVENT

	<ul style="list-style-type: none"> • Core team to research prior work completed <ul style="list-style-type: none"> ○ Community Action Plans (three prior completed) ○ Scenic Byway Study (Forest Service?) ○ Current land use and other information ○ Caltrans easement/right-of-way through Orleans • Develop outreach materials—Advisory Group help needed • Meet with key stakeholders who are not part of the Advisory Group • Consider outreach to CHP, Humboldt County Sheriff's Office •
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COMMUNITY EVENT

ELEMENTS OF THE COMMUNITY EVENT	<ul style="list-style-type: none"> • Event to last over several days. Nobody (except core team) is expected to attend all elements. • First element will be a walk-through in small groups, each group facilitated, to discuss problems, options, and solutions • Next element will be a short presentation of design ideas that have worked well in other places, tailored to Orleans • Third element will be several tables, each with a set of maps, around which small groups can gather, draw in solutions, suggestions, and start to draft a plan.
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REQUEST FOR TRIBAL COUNCIL AUTHORIZATION TO SUBMIT PROPOSAL TO FUNDING SOURCE

REQUESTOR: Sandi Tripp **DATE:** 5/17/2017

DEPARTMENT: Department of Transportation

DEADLINE: 6/1/17 **AMOUNT:** N/A **DATES FROM:** N/A **TO:** _____

BRIEFLY DESCRIBE PURPOSE OF PROPOSAL:

Approval of the submission of the following Karuk Tribal transportation facilities in to the BIA National Tribal Transportation Inventory (NTTFI):
Casino Way and Parking Facility, Sharps Road (revised), East Road, Katishraam Road and Parking Facilities, Jacobs Way (revised), Jacobs Way Extension (revised), Hillside Road and Parking Facility.

REVIEW:	COMPLIANCE	CFO	OTHER:
NARRATIVE:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
BUDGET:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
INDIRECT COST:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
MATCH	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
DOCUMENTATION:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
TRIBAL RESOLUTION:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

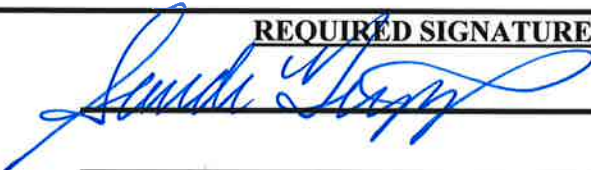
COMMENTS:

COMPLIANCE:

CFO:

OTHER:

REQUIRED SIGNATURES*

REQUESTOR*		DATE <u>5/17/17</u>
CFO*	_____	DATE _____
COMPLIANCE*	_____	DATE _____
CHAIRMAN	_____	DATE _____
OTHER	_____	DATE _____

Karuk Community Health Clinic
64236 Second Avenue
Post Office Box 316
Happy Camp, CA 96039
Phone: (530) 493-5257
Fax: (530) 493-5270



Karuk Dental Clinic
64236 Second Avenue
Post Office Box 1016
Happy Camp, CA 96039
Phone: (530) 493-2201
Fax: (530) 493-5364

Administrative Office
Phone: (530) 493-1600 • Fax: (530) 493-5322
64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

REQUEST FOR RESOLUTION

Check One: **Resolution** **Karuk Tribe Number Assigned:** **17-R-056**

Prior Amendment: **No**

Requestor: **Sandi Tripp** **Date:** **May 17, 2017**


Department/Program: **Department of Transportation**

Brief Description of Purpose:

Resolution authorizing the approval to place additional and revised transportation facilities into the BIA National Tribal Transportation Facilities Inventory.

**** REQUIRED SIGNATURES ****


Requestor


Date

Self-Governance Coordinator

Date

Other

Date

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**RESOLUTION OF THE
KARUK TRIBE**

Resolution No: 17-R-056
Date Approved: May 25, 2017

RESOLUTION AUTHORIZING THE APPROVAL TO PLACE ADDITIONAL AND REVISED TRANSPORTATION FACILITIES INTO THE BIA NATIONAL TRIBAL TRANSPORTATION FACILITIES INVENTORY (NTTFI) FOR THE PURPOSES OF UPDATING THE KARUK TRIBE'S 1997 LONG RANGE TRANSPORTATION PLAN (LRTP).

WHEREAS; the Karuk Tribe is a Sovereign Aboriginal People, that have lived on their own land since long before the European influx of white men came to this continent; and

WHEREAS; the members of the Karuk Tribe have approved Article VI of the Constitution delegating to the Tribal Council the authority and responsibility to exercise by resolution or enactment of Tribal laws all the inherent sovereign powers vested in the Tribe as a Sovereign Aboriginal People, including negotiating and contracting with federal, state, Tribal and local governments, private agencies and consultants; and

WHEREAS; the members of the Karuk Tribe have approved Article VIII of the Constitution assigning duties to the Chair, Vice Chair, and Secretary/Treasurer including signing and executing all contracts and official documents pertaining to the Karuk Tribe; and

WHEREAS; the Karuk Tribe is a federally recognized Tribe and its Tribal Council is eligible to and is designated as an organization authorized to Contract pursuant to P.L. 93-638, as amended, on behalf of the Karuk Tribe; and

WHEREAS; the Karuk Tribe by Resolution, requests the BIA to accept the revisions to the Karuk Tribe's LRTP and the BIA TTP NTTFI, as identified herein; and as required by 25 CFR Part 170; and

THEREFORE BE IT RESOLVED; that the Karuk Tribe requests revision to the Karuk Tribe's National Tribal Transportation Facilities Inventory; now

THEREFORE BE IT FINALLY RESOLVED; that the Karuk Tribal Council authorizes the approval to place additional and revised transportation facilities into the BIA National Tribal Transportation Facilities Inventory (NTTFI) for the purposes of updating the Karuk Tribe's 1997 Long Range Transportation Plan (LRTP).

ROUTES TO BE ADDED TO THE BIA NTTFI

Route Name	Section#	Length	Begin Lat.	Begin Long.	End Lat.	End Long.
Jacobs Way	10	0.15 mile	41.802468°	-123.378501°	41.801518°	-123.376430°
Jacobs Way Extension	10	0.10 mile	41.801520°	-123.376424°	41.800676°	-123.375861°
Jacobs Way Extension	20	0.01 mile	41.800669°	-123.375863°	41.800608°	-123.375584°
Jacobs Way Extension	30	0.01 mile	41.800607°	-123.375579°	41.800614°	-123.375160°
Jacobs Way Extension	40	0.01 mile	41.800620°	-123.375164°	41.800795°	-123.374473°
Jacobs Way Extension	50	0.17 mile	41.800802°	-123.374473°	41.802700°	-123.372818°
Hillside Road	10	0.15 mile	41.794906°	-123.375569°	41.792855°	-123.375700°
Hillside Road	20P	211 feet	41.792841°	-123.375468°	41.792297°	-123.375715°
Sharps Road	810	0.04 mile	41.709310°	-122.641627°	41.709282°	-122.650877°
Sharps Road Bridge	820	15.6 feet	41.709294°	-122.640846°	41.709274°	-122.640480°
Sharps Road	830	0.30 mile	41.709284°	-122.650380°	41.708511°	-122.633520°
Katishraam Road	20P	0.1 mile	41.711404°	-122.626473°	41.711404°	-122.626473°
Katishraam Road	30P	0.1 mile	41.710518°	-122.625571°	41.709373°	-122.625692°
Katishraam Road	40	0.22 mile	41.710557°	-122.628177°	41.708018°	-122.629870°
Casino Way	10	0.13 mile	41.708497°	-122.633364°	41.708851°	-122.631633°
Casino Way	20	0.32 mile	41.713233°	-122.631604°	41.708859°	-122.631661°
Casino Way	30P	1175 feet	41.712765°	-122.631538°	41.708159°	-122.631651°
East Road	10	0.43 mile	41.713213°	-122.631574°	41.708787°	-122.631688°

CERTIFICATION

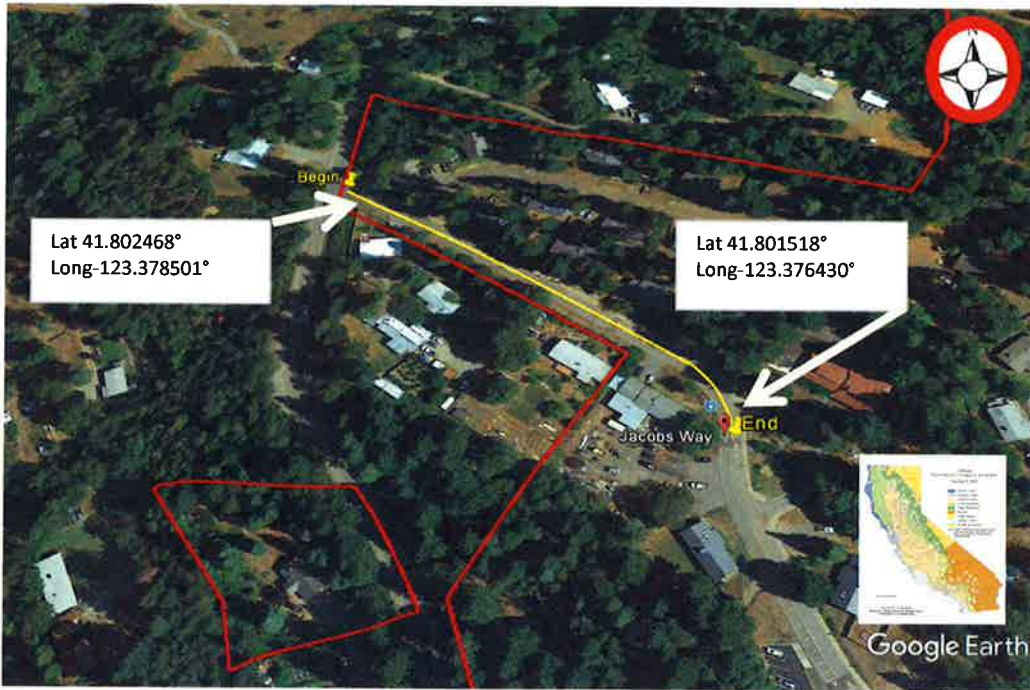
We, the undersigned, hereby certify the foregoing resolution 17-R-056 which was approved at a Council Meeting on May 25, 2017 was duly adopted by a vote of _____ AYES, _____ NOES, _____ ABSTAIN, and said resolution has not been rescinded or amended in any way. The Tribal Council is comprised of 9 members of which _____ voted.

Russell Attebery, Chairman

Date

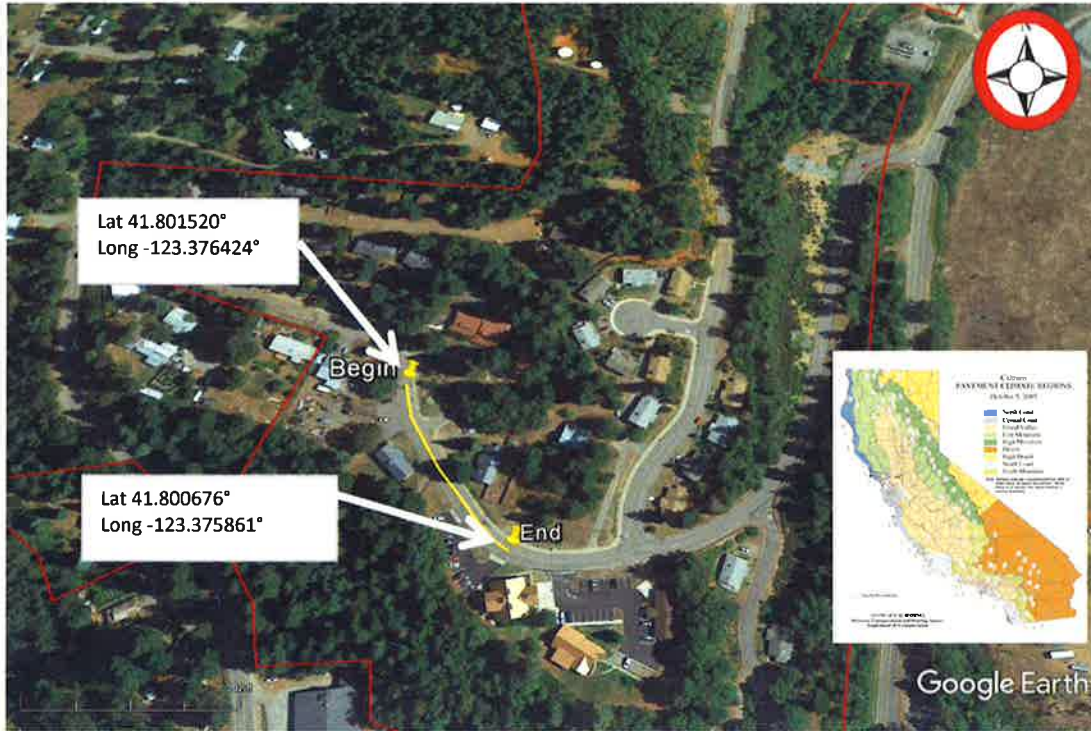
Michael Thom, Secretary/Treasurer

Date



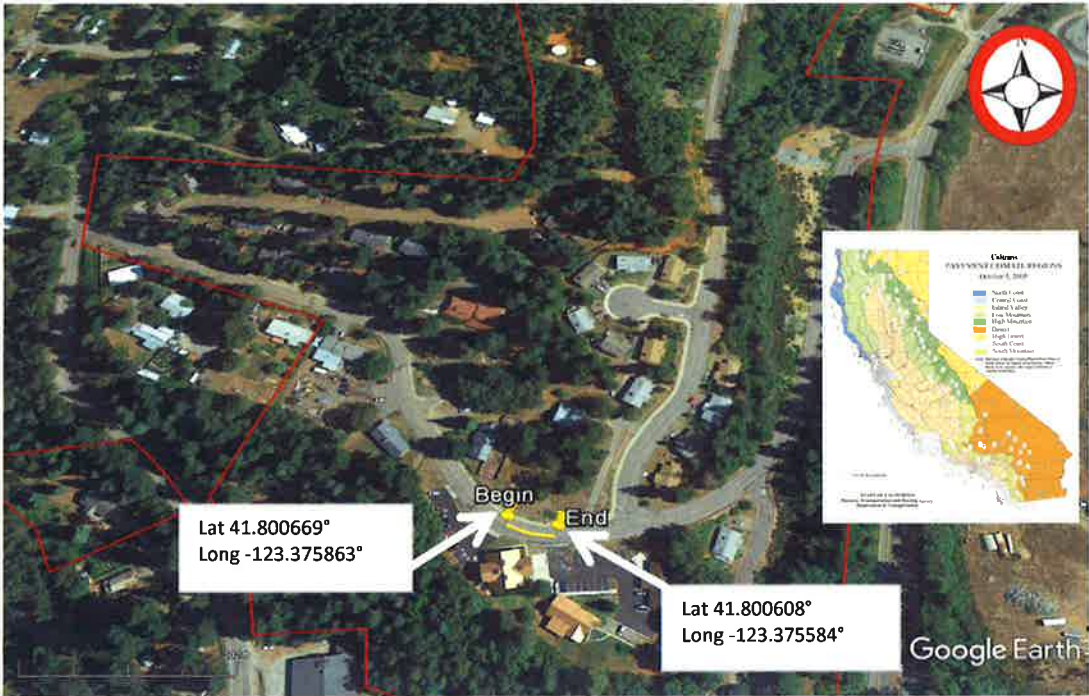
Karuk Tribe
Jacobs Way - Official Route #0108
Section 10
Width = 24'
Length = 0.15 mile
Congressional Dist: 01





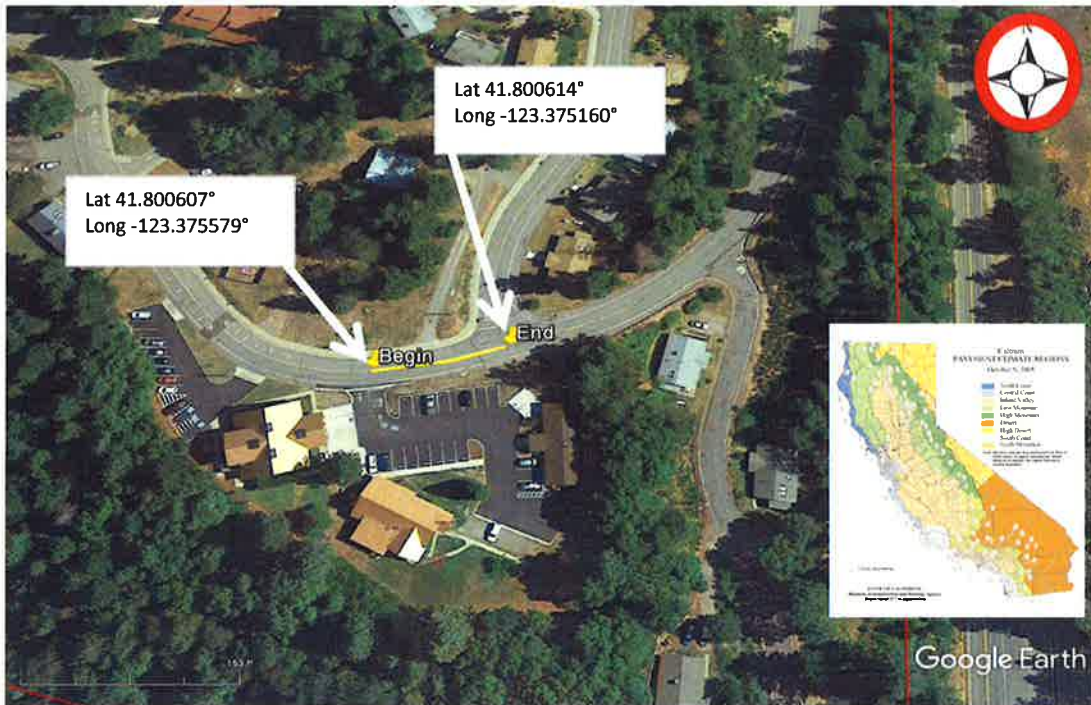
Karuk Tribe
Jacobs Way Extension
Route #109 - Sect. 10
Width = 30'
Length = 0.10
Congressional District 01





Karuk Tribe
Jacobs Way Extension
Route #109 - Sect. 20
 Width = 30'
 Length = 0.01
 Congressional District 01





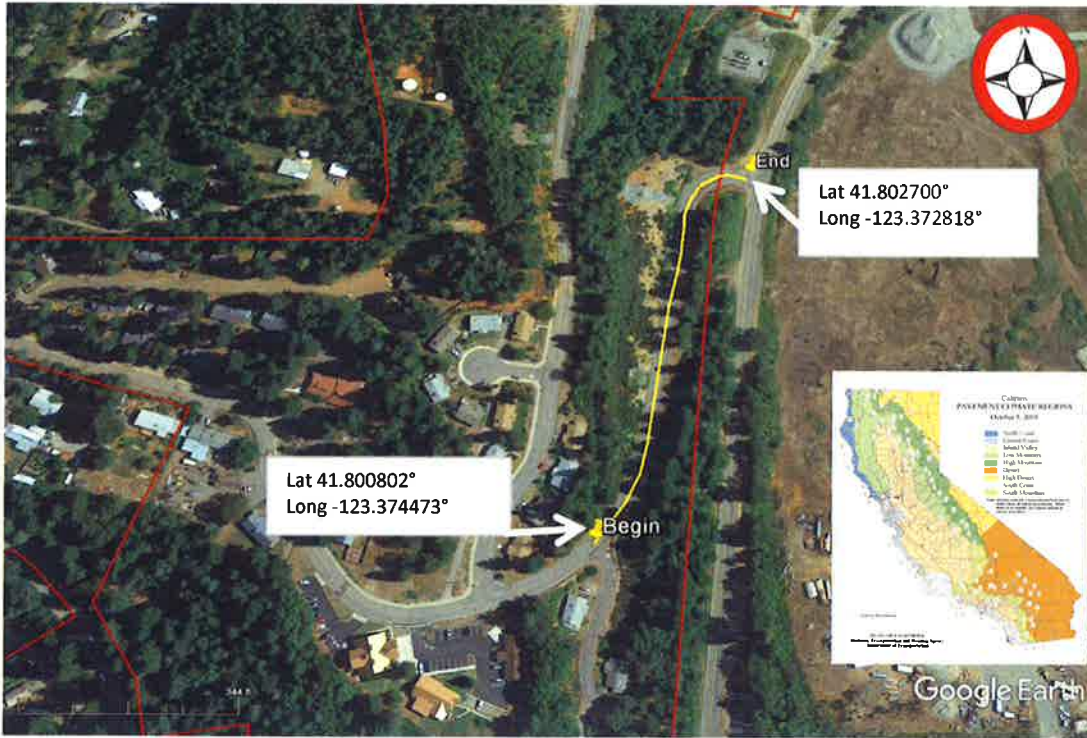
Karuk Tribe
Jacobs Way Extension
Route #109 - Sect. 30
 Width = 30'
 Length = 0.01
 Congressional District 01





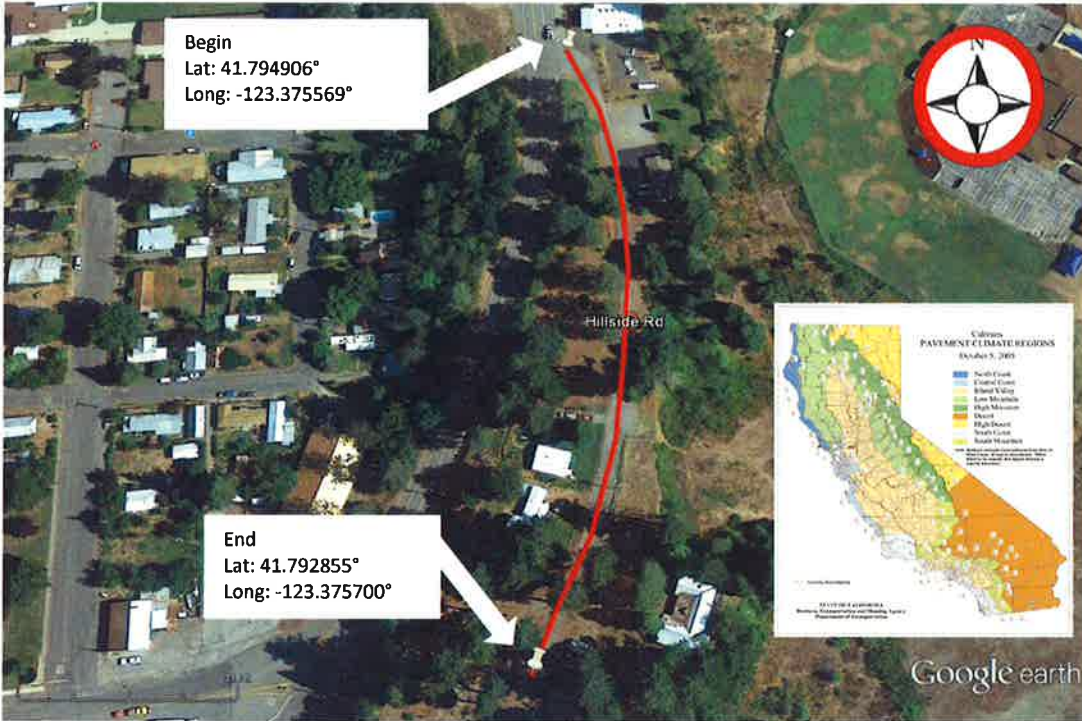
Karuk Tribe
Jacobs Way Extension
Route #109 - Sect. 40
 Width = 30'
 Length = 0.01
 Congressional District 01





Karuk Tribe
Jacobs Way Extension
Route #109 - Sect. 50
Width = 30'
Length = 0.17
Congressional District 01





KARUK TRIBE - J52555
Route Number T050
Hillside Road Section 10
 Width: 18.5'
 Length: .15 mile
 Congressional District: 01





KARUK TRIBE - J52555
Route Number T050
Hillside Road Section 20P
Width: 179'
Length: 211'
Congressional District:





KARUK TRIBE - J52555
Route C014
Sharps Road Section 810
Length: .04 mile
Width: 30'
Congressional District 01





KARUK TRIBE - J52555

Route C014

Sharps Road Bridge Section 820

Length: 15.6'

Width: 12'

Congressional District 01





KARUK TRIBE - J52555
Route C014
Sharps Road Section 830
Length: .36 mile
Width: 30'
Congressional District: 01





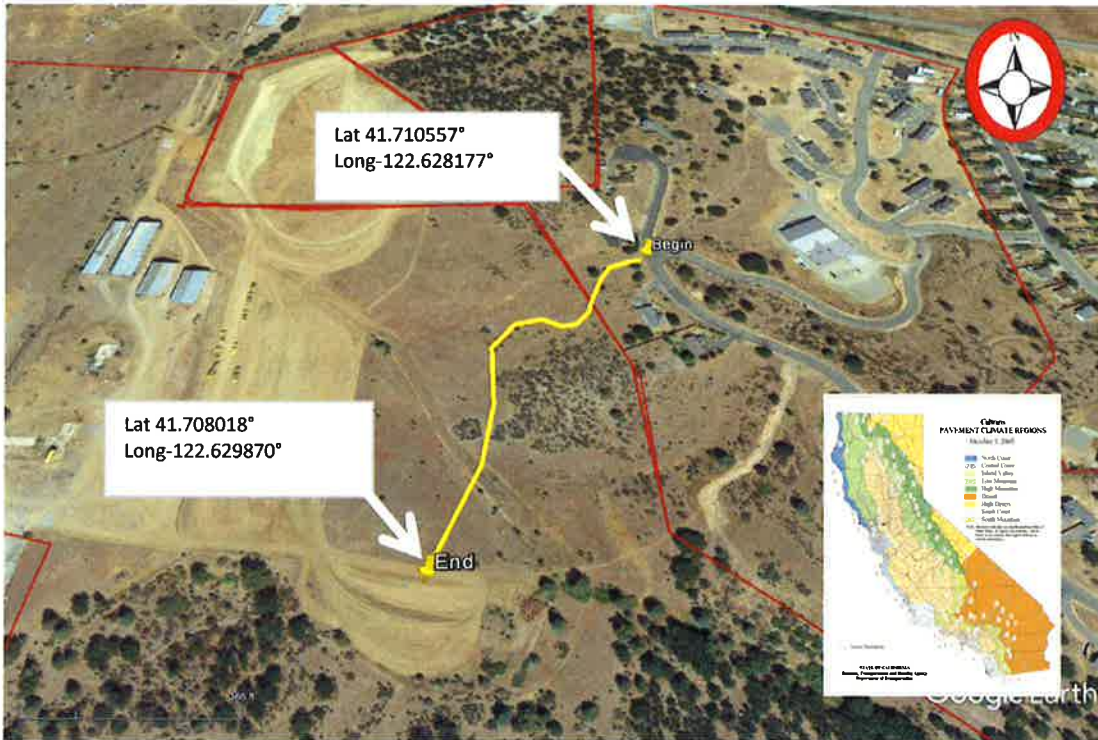
Karuk Tribe J52555
Katishraam Road Rt # 0029
Section - 20P
Width = 440'
Length = 269' , 0.1 mile
Congressional District 01





Karuk Tribe J52555
Katishraam Road Rt # 0029
Section - 30P
Width = 323'
Length = 413' , 0.1 mile
Congressional District 01





Karuk Tribe
Katishraam Road - Route # 0029
Section 40
 Width = 30'
 Length = .22 miles
 Congressional District: 01





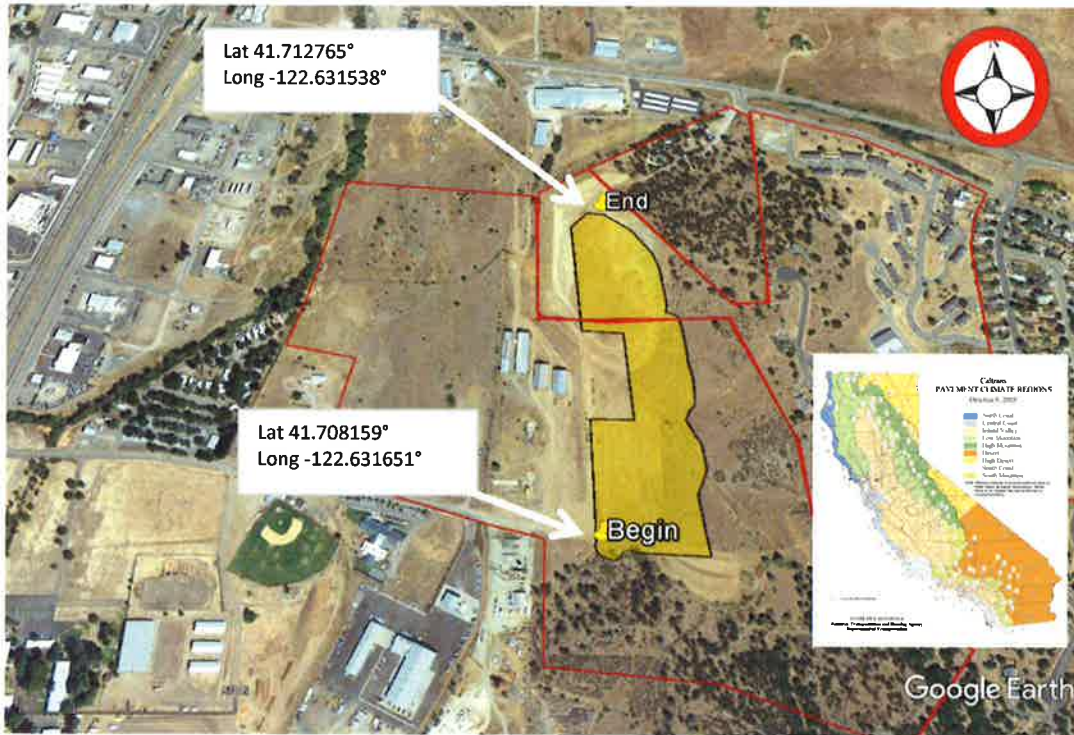
Karuk Tribe
Casino Way Route #T054
Section 10
 Width = 30'
 Length = .13 miles
 Congressional District: 01





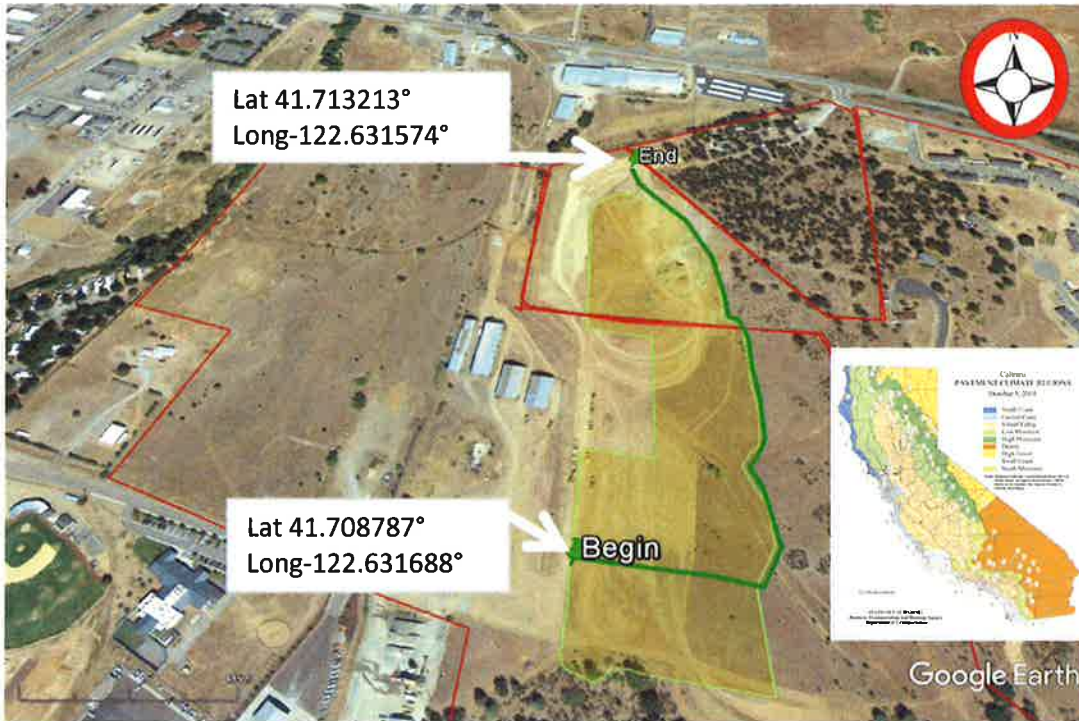
Karuk Tribe
Casino Way Route #T054
Section 20
 Width = 30'
 Length = .32 miles
 Congressional District: 01





Karuk Tribe
Casino Way - Route #T054
Section 30P
 Width = 501'
 Length = 1,175'
 Congressional District: 01





Karuk Tribe
East Road - Route # T055
Section 10
 Width = 30'
 Length =.43 miles
 Congressional District: 01



Dora Bernal
Human Resource Director
Tribal Council Report
May 25, 2017

Hires:

- Natural Resources Technician III – Chook Chook Hillman
- KTHA Landscape Architect / Maintenance Engineer – Andrew Xerri-Patterson
- Maintenance Worker – Benjamin Harrison
- Cultural Resources Technician III – Vikki Preston and Analisa Tripp
- KTHA Executive Director – Sara Spence

Interviews/Advertisements Pending:

- Water Resources Technician II – Deadline May 19, 2017
- Internship Program
- KTHA – Executive Assistant – Deadline: May 22, 2017
- People Center Coordinator – Open Until Filled
- KTHA Youth Workers – Interviews – May 30th
- KTHA On-Call Custodian – Interviews – May 19th
- Rain Rock Casino – General Manager
- Assistant General Counsel
- Cultural Resource Technician I
- Domestic Violence Service Specialist
- Youth Education & Outreach Services Specialist

Action Items:

1. Approval of job descriptions: Compliance Officer
2. Approval to move forward with training for Next Management Team Meeting

Meetings/Training/Other:

- May 1, 2017 Live Scan – Patricia and Joseph Roppa
- May 4 -5, 2017 Effective Employee Misconduct – Klamath, CA
- May 9, 2017 – meeting with DNR staff on Leave policy Section XI
-

Policies: Ongoing discussions

- In-house drug test – Meeting with DNR (fire crew)

POSITION DESCRIPTION

Title: Compliance Officer

Reports To: Tribal Court

Location: Based in Yreka or Happy Camp

Salary: \$17.00 - \$21.60 per hour (DOE)

Classification: Part Time (24 - 32 hrs. per week), Regular, Non Exempt, Non-Entry Level
Grant Funded (9/30/2018)

Responsibilities:

1. Supervises and monitors a youth wellness court caseload.
2. Completes needs and risks assessments for cases as directed.
3. Arranges and monitors placement of youth in various rehabilitation and/or treatment programs.
4. Maintains communication and liaison with law enforcement, social services, probation and other community resource agencies both tribal and county.
5. Compiles, investigates, verifies and presents reports on personal, social, educational, financial, vocational, health and/or prior criminal history of wellness court youth.
6. Shall make appropriate referrals to relevant programs or agencies.
7. Shall assist youth and their family members in the completion of applications and other paperwork needed to obtain appropriate services.
8. Develops recommendations for disposition and presents reports to various courts, officials and agencies.
9. Conduct home visits, curfew checks.
10. Present verbal reports and recommendations to the Tribal Court.
11. Attend and provide reports in all pre-hearing staffing meetings for Tribal Wellness Court.
12. Develops and implements culturally infused rehabilitation programs.

13. Shall maintain record keeping system, data, timesheets, scheduling, and related paperwork.
14. Shall assist the Judicial Administrator and Wellness Court Coordinator in meeting grant requirements.
15. Shall be polite and maintain a priority system in accepting other job related duties as assigned

Qualifications:

1. Have the ability to work effectively with Native American youth and family members in culturally diverse environments.
2. Desire and skill working with a team of professionals in a group decision making environment.
3. Have the ability to manage time well and work under stressful conditions with an even temperament.
4. Have the ability to establish and maintain harmonious working relationships with other employees and the public.
5. Have the ability to understand and follow oral and written instructions.
6. Have the ability to use a variety of computer programs and in particular understand, and when necessary, operate software such as Windows. XP, Vista and MS Office Suite applications.
7. Strong organizational skills, able to prioritize duties and ensure timely completion of tasks.
8. Demonstrated community organizing skill, self-motivated, able to work with minimal direct supervision.

Requirements:

1. Must have education equivalent to an AA Degree from an accredited college or university, including thirty (30) semester units in related field such as criminal justice, social welfare, criminology, sociology or psychology.
2. Must have 2 years specialized experience assisting professionals in field of Youth Delinquency Programs, Juvenile Corrections Programs, Youth Substance Abuse/Treatment Programs, or Youth Group Home programs.
3. Must possess valid driver's license, good driving record, and be insurable by the Tribe's insurance carrier.

4. Must have completed Mandated reporter training and CPR/First Aid or be willing to complete both trainings within 30 days of hire.
5. Ability to make oral presentations to diverse audiences, including youth consumers, service providers and policy makers.
6. Must adhere to Tribes and Programs confidentiality policy.
7. Must successfully pass a pre-employment drug screening test.
8. Must adhere to an investigation of character as required by the **Indian Child Protection and Family Violence Act**. The minimum standards require an investigation that shall include: a check of fingerprint files of the Federal Bureau of Investigation (F.B.I.) and to appropriate local law enforcement agencies. The applicant must not have been found guilty of, or entered a plea of no contender or guilty plea to any felonious offenses or two or more misdemeanor offense under Federal, State, or Tribal law involving crimes of violence; sexual assault, molestation, exploitation, contact or prostitution; crimes against persons; an offense committed against children.

Tribal Preference Policy: In accordance with the TERO Ordinance 93-0-01, Tribal Preference will be observed in hiring.

Veteran's Preference: It shall be the policy of the Karuk Tribe to provide preference in hiring to qualified applicants claiming Veteran's Preference who have been discharged from the United States Armed Forces with honorable and under honorable conditions.

Council Approved: December 30, 2015, Revised: 02/18/2016; Revised 05/11/2017

Chairman's Signature: _____

Employee's Signature: _____

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*Case load increased
and 24 hours
is to letter
5.9.17*

Vacancy Announcement

Title: Compliance Officer

Reports To: Tribal Court

Location: Based in Yreka or Happy Camp with regular travel within the tribes service area.

Salary: \$17.00 - \$21.60 per hour (DOE)
(24-32 per week)

Classification: Part Time (24 hrs. per week), Regular, Non Exempt, Non-Entry Level/Grant Funded (09/30/2018)

This grant funded position has a singular focus, to provide rehabilitative measures to our at risk and justice system involved youth that incorporate cultural practices of our community. The Youth Compliance Officer functions under general supervision, and as part of a Wellness Court Team and performs a variety of duties including intake and field probation and intervention work for tribal youth. Responsible for supervising and monitoring the conduct of tribal youth placed on probation (formal or informal), house arrest, or other court ordered alternative justice wellness plan.

Application Deadline: Open Until Filled

Applications are available at all Tribal Offices or on the Internet at www.karuk.us
The Karuk Tribe's (TERO) Preference and Drug & Alcohol Policy apply.

If selected applicants must successfully pass a drug screening test and be willing to submit to a criminal background check.

Job descriptions are available online at: www.karuk.us or by contacting the Human Resources Department, Telephone (530) 493-1600 ext. 2010, Fax: (530) 493-5322, Email: dlbernal@karuk.us

POSITION DESCRIPTION

Title: Compliance Officer

Reports To: Tribal Court

Location: Based in Yreka or Happy Camp

Salary: \$17.00 - \$21.60 per hour (DOE)

Classification: Part Time (24 hrs. per week), Regular, Non Exempt, Non-Entry Level
Grant Funded (9/30/2018)

Responsibilities:

1. Supervises and monitors a youth wellness court caseload.
2. Completes needs and risks assessments for cases as directed.
3. Arranges and monitors placement of youth in various rehabilitation and/or treatment programs.
4. Maintains communication and liaison with law enforcement, social services, probation and other community resource agencies both tribal and county.
5. Compiles, investigates, verifies and presents reports on personal, social, educational, financial, vocational, health and/or prior criminal history of wellness court youth.
6. Shall make appropriate referrals to relevant programs or agencies.
7. Shall assist youth and their family members in the completion of applications and other paperwork needed to obtain appropriate services.
8. Develops recommendations for disposition and presents reports to various courts, officials and agencies.
9. Conduct home visits, curfew checks.
10. Present verbal reports and recommendations to the Tribal Court.
11. Attend and provide reports in all pre-hearing staffing meetings for Tribal Wellness Court.
12. Develops and implements culturally infused rehabilitation programs.

13. Shall maintain record keeping system, data, timesheets, scheduling, and related paperwork.
14. Shall assist the Judicial Administrator and Wellness Court Coordinator in meeting grant requirements.
15. Shall be polite and maintain a priority system in accepting other job related duties as assigned

Qualifications:

1. Have the ability to work effectively with Native American youth and family members in culturally diverse environments.
2. Desire and skill working with a team of professionals in a group decision making environment.
3. Have the ability to manage time well and work under stressful conditions with an even temperament.
4. Have the ability to establish and maintain harmonious working relationships with other employees and the public.
5. Have the ability to understand and follow oral and written instructions.
6. Have the ability to use a variety of computer programs and in particular understand, and when necessary, operate software such as Windows. XP, Vista and MS Office Suite applications.
7. Strong organizational skills, able to prioritize duties and ensure timely completion of tasks.
8. Demonstrated community organizing skill, self-motivated, able to work with minimal direct supervision.

Requirements:

1. Must have education equivalent to an AA Degree from an accredited college or university, including thirty (30) semester units in related field such as criminal justice, social welfare, criminology, sociology or psychology.
2. Must have 2 years specialized experience assisting professionals in field of Youth Delinquency Programs, Juvenile Corrections Programs, Youth Substance Abuse/Treatment Programs, or Youth Group Home programs.
3. Must possess valid driver's license, good driving record, and be insurable by the Tribe's insurance carrier.

4. Must have completed Mandated reporter training and CPR/First Aid or be willing to complete both trainings within 30 days of hire.
5. Ability to make oral presentations to diverse audiences, including youth consumers, service providers and policy makers.
6. Must adhere to Tribes and Programs confidentiality policy.
7. Must successfully pass a pre-employment drug screening test.
8. Must adhere to an investigation of character as required by the **Indian Child Protection and Family Violence Act**. The minimum standards require an investigation that shall include: a check of fingerprint files of the Federal Bureau of Investigation (F.B.I.) and to appropriate local law enforcement agencies. The applicant must not have been found guilty of, or entered a plea of no contender or guilty plea to any felonious offenses or two or more misdemeanor offense under Federal, State, or Tribal law involving crimes of violence; sexual assault, molestation, exploitation, contact or prostitution; crimes against persons; an offense committed against children.

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Council Approved: December 30, 2015, Revised: 02/18/2016

Chairman's Signature: _____

Employee's Signature: _____

POSITION DESCRIPTION

Title: Compliance Officer

Reports To: Tribal Court

Location: Based in Yreka or Happy Camp

Salary: \$17.00 - \$21.60 per hour (DOE)

Classification: Part Time (24 hrs. per week), Regular, Non Exempt, Non-Entry Level
Grant Funded (9/30/2018)

Responsibilities:

- 32 hrs per week*
- Current case load justifies increase in hours. Fiscally there is enough money to cover the increase.*
1. Supervises and monitors a youth wellness court caseload.
 2. Completes needs and risks assessments for cases as directed.
 3. Arranges and monitors placement of youth in various rehabilitation and/or treatment programs.
 4. Maintains communication and liaison with law enforcement, social services, probation and other community resource agencies both tribal and county.
 5. Compiles, investigates, verifies and presents reports on personal, social, educational, financial, vocational, health and/or prior criminal history of wellness court youth.
 6. Shall make appropriate referrals to relevant programs or agencies.
 7. Shall assist youth and their family members in the completion of applications and other paperwork needed to obtain appropriate services.
 8. Develops recommendations for disposition and presents reports to various courts, officials and agencies.
 9. Conduct home visits, curfew checks.
 10. Present verbal reports and recommendations to the Tribal Court.
 11. Attend and provide reports in all pre-hearing staffing meetings for Tribal Wellness Court.
 12. Develops and implements culturally infused rehabilitation programs.

13. Shall maintain record keeping system, data, timesheets, scheduling, and related paperwork.
14. Shall assist the Judicial Administrator and Wellness Court Coordinator in meeting grant requirements.
15. Shall be polite and maintain a priority system in accepting other job related duties as assigned

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2. Desire and skill working with a team of professionals in a group decision making environment.
3. Have the ability to manage time well and work under stressful conditions with an even temperament.
4. Have the ability to establish and maintain harmonious working relationships with other employees and the public.
5. Have the ability to understand and follow oral and written instructions.
6. Have the ability to use a variety of computer programs and in particular understand, and when necessary, operate software such as Windows. XP, Vista and MS Office Suite applications.
7. Strong organizational skills, able to prioritize duties and ensure timely completion of tasks.
8. Demonstrated community organizing skill, self-motivated, able to work with minimal direct supervision.

Requirements:

1. Must have education equivalent to an AA Degree from an accredited college or university, including thirty (30) semester units in related field such as criminal justice, social welfare, criminology, sociology or psychology.
2. Must have 2 years specialized experience assisting professionals in field of Youth Delinquency Programs, Juvenile Corrections Programs, Youth Substance Abuse/Treatment Programs, or Youth Group Home programs.
3. Must possess valid driver's license, good driving record, and be insurable by the Tribe's insurance carrier.

Employee Misconduct Investigations Agenda

Day One

8:00 a.m. Doors open.

9:00 a.m. Introduction to session

Preliminary Questions

Should there be an investigation?

What conduct triggers an investigation?

Who has the authority to answer these questions?

Intake

Should you take immediate action based on the complaint?

How do you protect the complainant?

What are your options?

What are the risks?

Choosing the Investigator

Will this be an internal investigation?

Should you engage an outside investigator?

Have you considered engaging your legal counsel to assist which may trigger privilege?

Noon to 1:00 p.m.: Lunch

Gathering Information

Planning the process.

Interviews.

Gathering other evidence.

Talking to the respondent.

Does the respondent have rights?

4:00 p.m. End of Day One

Day Two

9:00 a.m.

Documentation

Preparing the written report or reports.

Evaluating the reports.

Decision

What should be the employer's response to the investigation?

What are the employer's options?

As a tribal employer, what law guides these options?

Specific Kinds of Investigations

Investigating **Discrimination**

Investigating **Theft**

Investigating **Harassment**

Investigating **Threats and Violence**

Investigating **Bullying**

Noon to 1:00 p.m.: Lunch

Mock Investigations

Hypothetical 1

Hypothetical 2

3:00 p.m. Session ends

BIOGRAPHY

Richard G. McGee is the principal attorney at the Law Office of Richard G. McGee, LLC in Plymouth, Minnesota. Mr. McGee works with tribal employers on the full range of employment related issues. Mr. McGee assists tribes with drafting employee handbooks, promulgating employment codes, performing employee investigations, representing tribes in court, and consulting on employment decisions. As part of his work with tribal employers he wrote *A Guide to Tribal Employment (Xlibris 2008)*. In addition to his work as an attorney, Mr. McGee serves as an Associate Justice of the Appeals Court for the Ponca Tribe of Nebraska.

Mr. McGee was Assistant General Counsel for the Prairie Island Indian Community. The Prairie Island Indian Community owns and operates Treasure Island Resort & Casino, which employs more than 2,000 employees. Both the Prairie Island Indian Community and Treasure Island Resort & Casino are located in southeast Minnesota.

Before joining the Prairie Island Indian Community, Mr. McGee spent a decade litigating business and employment cases as a lawyer at Arnold, Anderson & Dove in Minneapolis, Minnesota. Mr. McGee is a graduate of the Oklahoma University Law School located in Norman, Oklahoma.

Popular Classes

Following is a list of the most popular classes, facilitated by Mr. McGee, chosen by tribes as part of their training goals:

Tribal Employment Law & Standards for Tribal Leaders, Executives, Administrators & Directors.

Due Process for Tribal Employers

Effective Employee Misconduct Investigations

Best Practices in Documenting Employee Conduct

Drafting Policy & Procedure for Tribal Employers

Sexual Harassment Training

101 Things Managers & Supervisors Need to Know about Tribal Employment

Family & Medical Leave Act

Fair Labor Standards Act

Effective Employee Misconduct Investigation

Yurok Tribe – Klamath, CA

May 4-5, 2017

Speaker: Richard McGee – Attorney practiced law in Human Resource for about 27 years

Agenda attached:

What laws apply to tribal employees?

- Tribal Sovereignty applies (inherent sovereignty)
- State Sovereignty (do not apply)
- Federal Sovereignty

We are not following Federal Law we are following tribes law (which should have the Federal Laws that we need to follow)

Under what circumstances might federal and state employment laws apply to tribal employers?

- Compacts
- Contracts
- Voluntarily
- Outside tribal lands
- Handbooks and laminated posters

Equal opportunity employer:

- The federal sovereign prohibits discrimination based upon gender, religion, national origin, race, age, disability.
- Some state sovereigns add political affiliations, sexual orientation, pregnancy, receipt of public assistance.
- If those laws do not or may not apply to tribal sovereigns, should tribal sovereigns define their own lists.

Harassment: Two types:

- QPQ – Quick Pro Quo (this for that) always involves someone with power, creepy hugs, sexual pictures and jokes.
- HWE – Hostile work environment – making employees feel uncomfortable due to comments what they are talking to you, actions in front of others..etc.

10 Steps to a Successful Investigation:

- Decide whether to investigate
- Take immediate action if necessary
- Select an investigator
- Plan the investigation
- Gather documents and evidence
- Interview
- Evaluate what you have
- Document the investigation

- Take action
- Follow up

Compliant forms and sign: What if someone comes forward with an complaint and then states I do not want to get involved. Its your job to see that all incidents are looked into, let them know at the beginning of the meeting that you are required to look into matters. If you are aware of harassment; you have the duty to address. If you have enough evidence you have the duty to proceed.

Due Process:

1. Tell me the rules on day one, policies, job description, orientation and expectations of my positions.
2. Hold me accountable to those rules. Director/Managers
3. Give me an opportunity to be heard. (Formal and informal)

Chain of Command – where do these duties start and end. Depends on actions that need to be taken.

**Emma Lee Perez – Contract Compliance Report
For Council Meeting on April 27th, 2017
Reporting Period April 20th, 2017- May 18th, 2017**

Consent Calendar: Attached

Contract Compliance Update:

Project Title: Department of Community Services and Development- Homeless Assistance

Deliverables/Line Items:

Salaries-Low-Income Assistance Program Administrator (LIAP) will dedicate approximately 6 hours a week for 6 months to implement this target Initiative for Capacity Building and Homeless Services

Other- Homeless Services

Essential Clothing- LIAP Administrator will work with homeless clients to provide essential winter clothing.

Daily Hot Meal- A daily hot meal will be provided at the Karuk Senior Nutrition Center or other restaurant depending on location and availability.

Winter Shelter- LIAP Administrator will work with homeless clients to provide tents and sleeping bags for the winter, rental assistance to prevent homelessness.

Achieved during report period:

Funds will be distributed through the LIAP office. The next report is due: June 20th, 2017

Expenditure/ Progress Chart –

Program	Code	Total Budget	Expenses to date	Balance	% Expended
CSD	6060-07	\$32,000	\$24,513.83	\$7,155.70	78%
Term Dates	Total Months	Month # for report period	# Months Remaining	% Completed.	Extension Option Y/N
06/01/2016-05/31/2017	12	1	0	0%	Y
Progress Report Due Date	Completed?	Date Completed	Fiscal Report Due Date	Completed?	Date Completed.
05/20/2017	Yes	05/19/2017	05/20/2017	Yes	05/19/2017

Comments: Most of the balance is in wages and fringe. After this is moved out there will only be about \$1,700 to spend, which shouldn't be a problem to spend by 5/30/17.

Project Title: Department of Community Services and Development

Deliverables/Line Items:

Salaries and Wages-The Karuk LIAP Administrator salary will be charged to the program at 15%.

Education Tutoring Program/Tutoring - The costs included in the expense line item is for support for tutoring services in the Education Program.

Youth Winter Warmth- The Karuk Tribe has determined winter needs for youth in low-income families.

Youth Physical Activities- The Karuk Tribe has determined a need for physical activities (Flag Football, Basketball and Baseball) for youth.

Elders Community Needs – Funds will support Elders activities; community gardens, basket weaving.

Safety Net Services- The Karuk Tribe has funding for safety net services to support for food vouchers, rent/shelter vouchers, emergency utility payments and emergency clothing allowances.

Senior Nutrition Program Support- The Karuk Tribes Senior Nutrition Program provides homebound and mobile senior citizens and their companions with one nutritious meal per day.

Achieved during report period:

Funds continue to support team sports, safety net services for LIHEAP program and partial wages of the LIHEAP coordinator. The next report is due: July 20th, 2017

Expenditure/ Progress Chart –

Program	Code	Total Budget	Expenses to date	Balance	% Expended
CSD	6063-13	\$42,000	\$9,965.05	\$31,909.95	24%
Term Dates	Total Months	Month # for report period	# Months Remaining	% Completed.	Extension Option Y/N
01/01/2017-12/31/2017	12	4	8	0%	Y
Progress Report Due Date	Completed?	Date Completed	Fiscal Report Due Date	Completed?	Date Completed.
05/20/2017	Yes	5/19/2017	05/20/2017	Yes	05/19/2017
Comments:					

Project Title: National Science Foundation – Language Grant

Deliverables: Project Goal #1: The project will bring together fluent Karuk language speakers for six meetings to which they and other members of the Karuk language community will bring audio recordings, photographs to be described and/or Karuk language materials that they would want to donate to the Karuk Language Archives.

Project Goal #2: The second goal involves archival processing of the materials created by the Karuk Tribe’s Language Program. The PI will write a finding aid to be published on the Karuk Dictionary and Texts website for the Tribe’s materials using *Describing Archives: A Content Standard* (2013), the guide book for writing archival finding aids, and the PI will write a finding aid for the Karuk language materials created and collected by the Karuk Tribe’s Language Program.

Expenditure/ Progress Chart – separate chart required for each grant

Program	Code	Total Budget	Expenses to date	Balance	% Expended
NSF-Language	4063-00	\$100,000	\$80,367.68	\$19,632.32	77%
Term Dates	Total Months	Month # for report period	# Months Remaining	% Completed	Extension Option Y/N
06/15/2015 -11/2017	18		4	0	
Progress Report Due Date	Completed?	Date Completed.	Fiscal Report Due Date	Completed?	Date Completed.
06/2017	No	N/A		No	N/A
Comments:					

Achieved during report period:

The NSF Language grant is moving forward, the objectives are being met and all reports have been filed in a timely manner. One of the most requested form of archival supplies for Karuk language scholars’ personal language collections has been digitizing audio. Susan has identified a local service that will digitize recordings for \$30 per recording and now I’m working with Karuk language scholars to get that process going.

Language Update:

The ANA language grant has been released and Susan Gehr has been selected to write the grant in coordination with Council. Susan had a kick-off meeting with Council May 4th to discuss the direction of the grant proposal. The goal is to develop a project that focuses on digitizing language to make it accessible to everyone.

Additionally, Lisa Hillman is working on a Department of Education grant that has an emphasis on language curriculum development, lesson implementation, digital preservation of lesson-relevant Karuk language materials, and online access to lesson plans.

Project Title: Indian Community Development Block Grant (ICDBG)

Deliverables: To construct 4680 square foot Family Services Center.

Expenditure/ Progress Chart – separate chart required for each grant

Program	Code	Total Budget	Expenses to date	Balance	% Expended
ICDBG	5087	\$605,000	\$73,616.20	\$531,383.80	12%
Term Dates	Total Months	Month # for report period	# Months Remaining	% Completed	Extension Option Y/N
10/1/2016- 9/30/2019	36			0	Yes
Progress Report Due Date	Completed?	Date Completed.	Fiscal Report Due Date	Completed?	Date Completed.
11/15/2016	Yes	11/14/2016	03/30/2017	Yes	03/30/2017
Comments:					

Achieved during report period:

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Progress continues on the Family Services Center. There will likely be a delay because the County has a backlog on permitting and review. Black Wolf Construction received their California contractors' license. Compliance is preparing the draft construction contract but is waiting on additional information. The original bid based on the RFP did not include a 50 year metal roof so Travois/Black Wolf will be sending updated pricing and I'll present that information to Council.

Travois provided the most recent set of plans on May 18th. They will be submitting to the County the first week of June and anticipate starting construction in July. There are a couple of concerns or things to be aware of: the standard 30' Cal Trans set back may apply to the entire perimeter of the property rather than just the west side along the highway which would mean there is less room for building and parking. If this is the case it may affect future parking and the direction of the family services center would have to be rotated, which would affect how the building functions for clients. Also, the main sewer easement from the treatment plant runs north to south down the middle of the property. Almost anything that gets placed on the site will go over the sewer line.

The EA was submitted to HUD on May 10th, and we expect funds to be released by May 25th.

ABC Logging demoed the brick building and removed most of the debris. The log deck has been moved to the RV Park.

Hazard Mitigation Projects- FEMA

About a month ago the Chairman, Vice Chairman and I met with Randy Brawley and Linda Ortiz from FEMA regarding Hazard Mitigation projects and our recently declared disaster from the winter storms. Since the tribe declared a disaster and submitted costs to the County and request for assistance to the state we are eligible for Hazard Mitigation grant projects. The tribe should begin identifying possible projects to send to Linda Ortiz for consideration when the funding becomes available. Examples of projects include: Wildfire defensible space, catch water basins, environmental restoration, and flood control. Funding can be used to mitigate any of the qualifying examples.

Submitted,

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Submitted,

Emma Lee
Contract Compliance Specialist

Grants Department
Council Report
May 18, 2017
Trista Parry

Grants In Progress:

- Ford Family Foundation \$25,000 Drafting

Debbie Bickford was approached by the Ford Family Foundation after their last visit, to express interest in the Happy Camp Community Obstacle Course Project. They have asked her to submit a proposal in the amount of \$25,000 to allow for the completion of the existing project and cover the cost of installing the equipment we have on hand. I have begun drafting the proposal and will be meeting with Debbie at her earliest convenience to go over the project budget, installation bids and potential outcomes.

Upcoming Deadlines:

There are many deadlines that approach every month that I forward on to the program directors. I have listed some of the ones that directors have showed interest in pursuing.

Language Program: The ANA Language NOFA was finally released and Susan Gehr is working away on the proposal. There is a deadline of June 22, 2017.

Sierra Health Foundation: They have announced a funding opportunity for \$15,000 to support projects and activities that improve health and quality of life. The deadline is June 12th. Debbie Bickford forwarded me this information and will be meeting with me next week regarding possible projects.

American Indian Early Head Start Expansion Grants: Deadlines for Early Head Start are 06/16/17 the summary was forwarded to KCDC.

Indian Health Service Tribal Management Grant: This funding can be used for: a feasibility study to expand services, strategic planning, an evaluation study, or a health management structure to improve the structure of the management of the program. The funding ranges from \$50,000 to \$100,000.

Siskiyou County Behavioral Health Planning:

Camy from Siskiyou County Behavior Health has email Pat and I regarding a future partnership. She has met with her supervisor and has let us know that the county cannot fund a case manager position for us as the County feels that if the client requires case management then they exceed the mild to moderate level of care that we are able to provide and should be referred to the County. Additionally, the county is able to bill for case management services so it's better for them to employ them. She says that she would still like to partner with us on prevention and outreach activities. If we have prevention and outreach ideas she encourages us to present them her for review and possible funding. However, I checked with Florine to see how her current county collaboration agreement works and she said that the County Behavioral Health program only funds specific activities such as the boys and girls circle and the parenting classes. If we would like the county fund behavioral health and/or substance abuse prevention or outreach it

may have to fund specific activities that could be implemented and not a staff member or ongoing program.

New Markets Tax Credit Program

On Wednesday May 10th Michael Bland from Travois made a site visit to the Yreka and Happy Camp communities. As most of you are aware he was able to meet with representatives of the Council and the Housing Board. The meeting and site visit went well and everyone was prepared to move forward. I became very concerned about this when 2 days after he was here he emailed me a revised budget that had a substantially larger contribution from us. When we were able to review his budget changes it appears that he had increased the legal and accounting from \$200,000 to \$300,000 as he feels that multiple sites will increase the cost of legal and the environmental reviews that are required.

While we understand that we will be responsible for the actual fees we would like to see a budgeted amount to \$250,000 because the budget is a target that everyone will be shooting for so it may help to keep the cost somewhat lower. Additionally, his new budget shows a reduction in market price from \$0.86 to \$0.84 which reduces the amount of cash we would receive for the projects. While this initially makes the “revised” budget seem significantly different, this actual number will be based on what the investors offer. Sara said when housing went out to offer they had estimated low and it came back much higher. Sara recommends that we get 3 offers to consider before choosing an investor.

I spoke with Michael today (May 18th) and let him know that we would like to see what rates come in at before we fully commit to the project as it could be the difference of several hundred thousand dollars. He called one of the investors and received a range of \$0.86-\$0.89 which brings us back to the costs we originally discussed and possibly at \$0.89 creating little to no cash injection. Once his board approves the deal, next Thursday, he will solicit formal rate sheets for your review. Once you accept an investor offer the rate will not change.

I have drafted a resolution expressing our interest in the project it has been reviewed by Fatima, Barbara and Emma Lee I have attached it for your review. I have also included the most current estimated budget of \$0.86 and \$250,000 in legal fees as well as a best case scenario at \$0.89. I went over both of these budgets with Laura and Sara.

Michael has also had a conference call with Fatima regarding the project and she states that she feels comfortable with the information she has received thus far. Sara is reaching out to the attorney they use to try to eliminate any concerns regarding use of HUD funds as part of the project. I received an outlook invite for a conference call with Ed, Fatima and Sara for tomorrow.

Happy Camp Medical/Dental Clinic

Frank Chua from Indian Health Services Facilities Division was able to come up for a site visit on May 4th. I will continue to work with him as we identify potential funding sources. I have been researching foundations and private funding until such time as federal funds become available either through HRSA, IHS, ICDBG, or future tax credit.

Karuk Wellness	
NMTC price	\$0.860
Leverage loan	\$4,644,900.00
NMTC equity investment	\$2,180,100.00
QEI	\$6,500,000.00
CDE sponsor fee	\$325,000.00
QLICI A	\$4,644,900.00
QLICI B	\$1,855,100.00
Project	
<i>Sources</i>	
NMTC A QLICI	\$4,644,900.00
NMTC B QLICI	\$1,855,100.00
	\$6,500,000.00
<i>Uses</i>	
Legal and accounting costs	\$250,000.00
CDE asset mgmt fee reserve	\$195,000.00
Developer's Fee	\$162,624.00
Hillside Road Widening	\$360,000.00
Yreka Clinic Remodel	\$1,034,717.00
Yreka Wellness Center	\$1,456,378.00
Family Services Center	\$1,241,281.00
Resident Services Center	<u>\$1,800,000.00</u>
	\$6,500,000.00

Net Subsidy - after 7 yr compliance	
NMTC B QLICI	\$1,855,100.00
Legal and accounting costs	\$ (250,000.00)
Annual audit cost	\$ (80,000.00)
CDE asset management fee - 7 yrs	<u>\$ (195,000.00)</u>
	\$1,330,100.00

Leverage
\$1,456,378 YWC
\$1,034,717 YCR
\$845,632 FSC
\$750,000 RSC
\$360,000 Road

\$4,446,727

198,173 Additional Leverage
162,624 Developer Fee to us

\$35,549 Leverage Injection

\$1,050,000

\$395,000

\$1,445,000 Needed for construction

\$114,900 Injection Required

\$150,449	Total Injection
\$105,314	Housing 70%
\$45,135	Tribe 30%

Karuk Wellness	
NMTC price	\$0.890
Leverage loan	\$4,568,850.00
NMTC equity investment	\$2,256,150.00
QEI	\$6,500,000.00
CDE sponsor fee	\$325,000.00
QLICI A	\$4,568,850.00
QLICI B	\$1,931,150.00
Project	
<i>Sources</i>	
NMTC A QLICI	\$4,568,850.00
NMTC B QLICI	<u>\$1,931,150.00</u>
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Leverage
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122,123 Additional Leverage
162,624 Developer Fee to us

-\$40,501 Leverage Injection

\$1,050,000

\$395,000

\$1,445,000 Needed for construction

\$38,850 Injection Required

-\$1,651	Total Injection
-\$1,156	Housing 70%
-\$495	Tribe 30%

**RESOLUTION OF THE
KARUK TRIBE**

Resolution No: 17-R-051
Date Approved: May 25, 2017

RESOLUTION AUTHORIZING PARTICIPATION IN THE NEW MARKET TAX CREDIT PROGRAM IN COLLABORATION WITH THE KARUK TRIBE HOUSING AUTHORITY AND TRAVOIS FOR THE PURPOSES OF THE CONSTRUCTION AND RENOVATION OF COMMUNITY FACILITIES

WHEREAS; the Karuk Tribe is a Sovereign Aboriginal People, that have lived on their own land since long before the European influx of white men came to this continent; and

WHEREAS; the members of the Karuk Tribe have approved Article VI of the Constitution delegating to the Tribal Council the authority and responsibility to exercise by resolution or enactment of Tribal laws all the inherent sovereign powers vested in the Tribe as a Sovereign Aboriginal People, including negotiating and contracting with federal, state, Tribal and local governments, private agencies and consultants; and

WHEREAS; the members of the Karuk Tribe have approved Article VIII of the Constitution assigning duties to the Chair, Vice Chair, and Secretary/Treasurer including signing and executing all contracts and official documents pertaining to the Karuk Tribe; and

WHEREAS; the Karuk Tribe is a federally recognized Tribe and its Tribal Council is eligible to and is designated as an organization authorized to Contract pursuant to P.L. 93-638, as amended, on behalf of the Karuk Tribe; and

WHEREAS; the Karuk Tribe wishes to improve the quality of services delivered to its membership and expand access to care by renovating and constructing community facilities; and

WHEREAS; the New Market Tax Credit Program will provide funding necessary to successfully implement the renovation and construction projects identified by the Karuk Tribe and the Karuk Tribe Housing Authority; and

WHEREAS; the Karuk Tribe and the Karuk Tribe Housing Authority will collaborate to implement a New Market Tax Credit project; now

THEREFORE BE IT RESOLVED; the Karuk Tribe will utilize New Market Tax Credit to promote community development across identified low-income census tracts for the purpose of improving quality of life and overall health of its membership and the communities it serves; now

THEREFORE BE IT FINALLY RESOLVED; that the Karuk Tribal Council authorizes participation in the New Market Tax Credit Program in collaboration with the Karuk Tribe Housing Authority and Travois for the purposes of the construction and renovation of community facilities.

CERTIFICATION

We, the undersigned, hereby certify the foregoing resolution 17-R-051 which was approved at a Council Meeting on May 25, 2017, was duly adopted by a vote of _____ AYES, _____ NOES, _____ ABSTAIN,

Karuk Letterhead

and said resolution has not been rescinded or amended in any way. The Tribal Council is comprised of 9 members of which _____ voted.

Russell Attebery, Chairman

Date

Michael Thom, Secretary/Treasurer

Date

Information Technology Council Report

Eric Cutright, May 18, 2017

Pending Action Items:

- Easement Request to Cal Fire for permission to bury fiber on their Bald Hills parcel

Expenditure/ Progress Chart – IT Dept Indirect Budget May 18, 2017

Program	Code	Total Budget	Expensed to date	Balance	% Expended
IT Systems	1020-15	\$347,888.44	\$258,595.25	\$89,293.19	74.33%
Term Dates	Total Months	Month # for report period	# Months Remaining	% Completed.	Extension Option Y/N
10/1/2016 to 9/30/2017	12	7.5	4.5	62.5%	N
Comments:					
This is the budget to maintain the IT Department and the IT resources spread throughout tribal offices. The majority of the budget goes to salaries for IT personnel.					

IT Department On-Going Projects:

- The medical clinic conference room video conferencing equipment has been installed. The exam room units are being assembled and tested. The Child & Family services video conference units will be deployed in the next few weeks.
- The IT department is consulting with KTHA on the phase 2 construction of the Yreka Wellness Center, for data and communication wiring. Supplies have been ordered, and wiring will start in June.
- In an effort to provide streamlined management of our computer systems, and to improve protection against modern threats such as ransomware, the Karuk Tribe has purchased Kaspersky Advanced Endpoint Protection to install on all of our computers. Installation has begun and continues to progress through the various departments.
- The IT Department has completed the installation of the Dental department’s new digital x-ray system in Yreka and Happy Camp. IT is working closing with Dental to troubleshoot and improve the usage of the new system.
- The IT department has completed the installation of equipment necessary for the Dental department to see patients in Orleans.
- The IT department has completed the installation of the paperless document management system in the Dentrix server.
- In order to complete the installation of internet access to the 30 new homes being built by KTHA in Yreka, the IT department is requesting quotes for a solar power system to power the radios that will be mounted to the newly installed pole.
- A contractor working for Siskiyou Telephone is installing fiber optic cable to the homes and offices on Jacob’s Way in Happy Camp. The IT department has consulted with the contractor to be sure that no damage will occur the Tribe’s buried fiber optic cable in the area.

Project Title: Áan Chúuphan Internet Service in Orleans

Áan Chúuphan Business status as of February 16:

- 9 anchor institutions are receiving complementary service through the USDA grant
- 118 active customers
- 99 customers have internet access installed
- 2 customer in the queue to have service installed
- 19 customers are awaiting radio improvements to receive service

Expenditure/ Progress Chart – Áan Chúuphan Budget May 18, 2017

Program	Code	Income	Expenses	Balance	% Expended
Áan Chúuphan	2661-00	\$108,241.19	\$77,056.98	\$31,184.21	71.19%
Term Dates	Total Months	Month # for report period	# Months Remaining	% Completed.	Extension Option Y/N
10/1/2016 to 9/30/2017	12	7.5	4.5	62.5%	N
Comments:					
This budget reflects the broadband business operations in Orleans.					

Expenditure/ Progress Chart – USDA Community Connect Grant

Program	Code	Total Budget	Expensed to date	Balance	% Expended
USDA RUS	2061-00	\$1,141,870.00	\$972,952.15	\$168,917.85	85.21%
Term Dates	Total Months	Month # for report period	# Months Remaining	% Completed.	Extension Option Y/N
10/24/2011-10/24/2017	72	67	5	93%	N
Progress Report Due Date	Completed?	Date Completed.	Fiscal Report Due Date	Completed?	Date Completed.
03/31/2017	Yes		11/24/2017	No	
Comments:					
This grant funds the construction of broadband infrastructure to Orleans.					

Construction and Network Projects:

- In order to serve up to 14 of the 18 customers who have submitted applications but cannot receive Áan Chúuphan service, I recommend the Karuk Tribe purchase white space radios from Carlson Wireless. Unlike the current radios we use, white space radios use lower frequencies which do not require line of sight. A procurement for white space radios will be submitted soon. The white space radios are a new technology, and the high bandwidth version is due to be released to the market in May.

Reimbursement Status:

- \$972,952.15 has been spent. \$930,428.00 has been reimbursed.
- The final reimbursement request needs to be submitted after all expenses are committed, but before November 24. The last day to make purchases on this grant is October 24, 2017.

Project Title: Klamath River Rural Broadband Initiative (KRRBI)

Project Management Services:

- The 1st quarter progress report was submitted on April 11, 2017.
- The Certificate of Public Convenience and Necessity, or CPCN, issued to the Karuk Tribe to operate as a phone company in California needs to be revised to allow the Tribe to install facilities and conduct CEQA environmental reviews on non-Tribal land. The new tariff has been reviewed and is undergoing editing.
- A new budget is being drafted for review by the CPUC to address changes in the scope of KRRBI. This budget will be sent through the grant review process before coming to the council.

Permitting Services:

- A request for easement has been drafted to cross a parcel of land managed by Cal Fire.
- A permit will need to be requested from CalTrans once the CEQA process is complete
- A revised proposal was submitted on April 28, 2017 to the forestry company Green Diamond Resources (GDR) for permission to install fiber optic facilities near the Pacific coast in their private land.
- A revised proposal to the USDA Forest Service was submitted June 2, 2016. The Forest Service responded on May 16, 2017 with requests for additional information.
- An application to Humboldt County for an encroachment permit was submitted on June 10, 2016. Humboldt County acknowledged the application and has started processing.
- An application to California State Lands for a Klamath River crossing permit is being drafted.
- An application to the Northern California Joint Pole Association has been submitted and is awaiting processing.

Cultural Review:

- The Karuk THPO and cultural review is complete.
- In order to assist the Yurok Tribe with section 106 compliance for this project, an outside archeologist is being contracted. Negotiations are underway.

Environmental Review:

- The Proponent's Environmental Assessment (PEA) draft was submitted to the funder, the California Public Utility Commission (CPUC) on October 14. A data request was received on November 15 with extension questions and requests for more information. A response to this data request is in progress, and is waiting on the Yurok Tribe cultural documents.
- Once the lead state and federal agencies, the California Public Utility Commission and the Bureau of Indian Affairs, receive and accept the final PEA, a review of the environmental impact of the entire project will commence. A joint NEPA/CEQA document will then be prepared.

Engineering Services:

- The engineering firm selected for the KRRBI project is Trinity Valley Consulting Engineers (TVCE), which has partnered with the engineering firm N-Com. N-Com has completed surveys of the entire project, and the first draft of detailed plans is being developed.
- Wireless engineering primarily consists of distribution for the town of Orick. One location is now the preferred tower site, due to Humboldt County permitting requirements. A reasonable offer for a permanent easement on the property has been prepared and will be presented to the landowner soon.

Expenditure/ Progress Chart – KRRBI – California Advanced Services Fund (CASF)

Program	Code	Total Budget	Expensed to date	Balance	% Expended
KRRBI - CASF	6661-00	\$6,602,422.00	\$515,173.29	\$6,087,248.71	7.80%
Term Dates	Total Months	Month # for report period	# Months Remaining	% Completed.	Extension Option Y/N
10/17/2013-10/17/2020	84	43	41	51%	Y
Progress Report Due Date	Completed?	Date Completed.	Fiscal Report Due	Completed?	Date Completed.
04/10/2017	Yes		At 25% Expended	No	
Comments:					
This grant expands on the Orleans Broadband Project and partners with the Yurok Tribe to provide internet service to several unserved and under-served communities in Northern Humboldt County.					

Report Attachments:

- Cell phone usage report for April 2017 billing period

KCDC Council Report

5/25/2017

Amkuuf – The customer appreciation day on May 24th at the Amkuuf Shop in Yreka was cancelled and will be set for a later date.

We are still in contact with Susanville Indian Rancheria Corporation (SIRCO) regarding tobacco distribution in Northern California for their products. This item will also be on our joint meeting agenda for May 24th.

Computer Centers – The computer center had 77 users for a total of 208 visits in the month of March. The user number is the same but the visits are down from March by 36 visits. Frank has completed a Food Managers Certification Course and is now certified to teach the course and administer the testing for Food Managers.

College of the Siskiyou courses can be taken at the Computer Center through video-teleconferencing or online. Please contact Frank at 493-1600 ext. 5501 or go to the COS website at <http://www.siskiyou.edu> for more information.

Head Start – Our Head Start Director, Priscilla Stack, Yreka a.m. teacher Marlene Rodriguez and p.m. Assistant Teacher Josie Jerry will be attending the NIHSDA (National Indian Head Start Directors Association) Conference titled, Preserving Indigenous Learning, June 5-8th in Denver, CO. We are excited to have all three attending the event as there is a lot of good information to be brought back to our program.

I have attached the Director Head Start report for your information. Please contact Director Stack or me with any questions or concerns you may have about the program. I have also attached 3 policies/procedures for your review and approval.

Energy/Biomass – The KCDC contract with the Schatz Energy Resource Center was reviewed compliance and by Fatima Abass and has been sent out for signatures. Work will begin as soon as it's signed and sent back to KCDC. Schatz personnel will be attending the WKRP meeting scheduled for June 6 and 7 in Happy Camp. Council and KCDC Board are both invited to attend to learn more about the project.

EDA – The EDA planning grant for KCDC is for 3-years and some adjustments are being made to the grant at this time. I have attached the resolution for review but please note that it will be sent to compliance and will be presented at the joint meeting on May 24th.

Other – KCDC Budget (attachment)
KCDC Board Minutes (attachment)

Action Items – Head Start Policies: Transition from Karuk Head Start to Kindergarten
Health Services Advisory Committee (HSAC)
USDA CACFP Regulations

Respectfully submitted by Economic Developer/Operations Manager, Karen Derry

Karuk Community Health Clinic

64236 Second Avenue
Post Office Box 316
Happy Camp, CA 96039
Phone: (530) 493-5257
Fax: (530) 493-5270

Karuk Tribe**Administrative Office**

Phone: (530) 493-1600 • Fax: (530) 493-5322
64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

Karuk Dental Clinic

64236 Second Avenue
Post Office Box 1016
Happy Camp, CA 96039
Phone: (530) 493-2201
Fax: (530) 493-5364

**RESOLUTION OF THE
KARUK TRIBE**

Resolution No: 17-R-049
Date Approved: May 24, 2017

RESOLUTION AUTHORIZING THE KARUK COMMUNITY DEVELOPMENT CORPORATION (KCDC) TO SUBMIT A THREE YEAR PARTNERSHIP PLANNING GRANT APPLICATION TO THE ECONOMIC DEVELOPMENT ADMINISTRATION IN THE AMOUNT OF \$165,000 SUBJECT TO YEAR TWO AND THREE FUNDS BEING AVAILABLE FROM CONGRESS

WHEREAS; the Karuk Tribe is a Sovereign Aboriginal People, that have lived on their own land since long before the European influx of white men came to this continent; and

WHEREAS; the members of the Karuk Tribe have approved Article VI of the Constitution delegating to the Tribal Council the authority and responsibility to exercise by resolution or enactment of Tribal laws all the inherent sovereign powers vested in the Tribe as a Sovereign Aboriginal People, including negotiating and contracting with federal, state, Tribal and local governments, private agencies and consultants; and

WHEREAS; the members of the Karuk Tribe have approved Article VIII of the Constitution assigning duties to the Chair, Vice Chair, and Secretary/Treasurer including signing and executing all contracts and official documents pertaining to the Karuk Tribe; and

WHEREAS; the Karuk Tribe is a federally recognized Tribe and its Tribal Council is eligible to and is designated as an organization authorized to Contract pursuant to P.L. 93-638, as amended, on behalf of the Karuk Tribe; and

WHEREAS; the KCDC is a tribally chartered entity established for investing resources in future enterprises based on viability, feasibility, efficiency and profitability; and

WHEREAS; the EDA grant will provide funding for year one in the amount of \$55,000 for economic development planning and promotion within the region; year two and three in the amount of \$55,000 per year will be subject to funds being available from Congress; now

THEREFORE BE IT RESOLVED; that the Karuk Tribal Council authorizes KCDC's submission of the Economic Development Administration three year Planning Grant and approves KCDC Board Chair Marsha Jackson as an authorized representative, on behalf of the Karuk Tribe and its members.

CERTIFICATION

I, the Chairman, hereby certify the foregoing Resolution 17-R-049 which was approved at a joint Council/KCDC Board meeting on May 24, 2017, was duly adopted by a vote of _____ AYES, _____ NOES, _____ ABSTAIN, and said resolution has not been rescinded or amended in any way. The Tribal Council is comprised of 9 members of which _____ voted.

Russell Attebery, Chairman

Date

KCDC FINANCE SUMMARY REPORT

Apr-17

g.2

IDC	BUDGET	APRIL EXPENDITURES	YTD EXPENDITURES	BALANCE	% EXPENDED	
U.S. Department of Health & Human Services						
Head Start 90-CI0179/23	01/01/2016-12/31/2016	\$ 534,235.00	0	\$ 534,235.00	0	100%
Head Start 90CI009959		\$ 534,235.00	\$ 44,025.76	\$ 201,490.68	\$ 332,744.32	37.72%
TANF (Summer Food Program)		\$ 44,345.75		\$ 44,345.75		\$8,525/
SUBTOTAL DHHS/I.H.S.		578,580.75	44,025.76	201,490.68	377,090.07	
U.S. Dept. of Agriculture						
Equip-AG1600014 (Elk Project) (CLOSING)		64,352.00		59,040.31	5,311.69	91.75%
Equip-AG1600020 SRF-IAA Prescribed Burn (NEPA)		85,000.00	3,090.85	5,692.35	79,307.65	6.70%
SUBTOTAL Dept. of Agriculture		149,352.00	3,090.85	64,732.66	84,619.34	
U.S. Department of Commerce						
Economic Development Admin. (CLOSING)		55,000.00	-	55,000.00	-	100.00%
SUBTOTAL U.S. DEPT. OF COMMERCE		55,000.00	-	55,000.00	-	
U.S. DEPT. OF THE INTERIOR						
National Fire Plan - Wildland Fires		515,530.36	-	515,530.36	-	100.00%
						\$46,858/\$40,557

Energy & Mineral Development Program (EMDP)

107,287.00

-

107,287.00

0.00%

\$23,388/

SUBTOTAL U.S. DEPT OF THE INTERIOR-BIA

622,817.36

515,530.36

\$ 107,287.00

U.S. DEPARTMENT OF JUSTICE

Victims of Crime Assistance (KVYS)

125,000.00

9,637.95

10,488.95

114,511.05

8.39%

SUBTOTAL U.S. DEPT. OF JUSTICE

125,000.00

9,637.95

10,488.95

114,511.05

U.S. DEPARTMENT OF HOMELAND SECURITY

FEMA

66,963.00

12,746.66

62,766.66

4,196.34

93.73%

0

SUBTOTAL U.S. DEPT. OF HOMELAND SECURITY

66,963.00

12,746.66

62,766.66

4,196.34

NATIONAL FISH & WILDLIFE FOUNDATION

NFWF

140,549.00

15,037.79

100,937.92

39,611.08

71.82%

\$26,946/

SUBTOTAL NATIONAL FISH & WILDLIFE FOUNDATI

140,549.00

15,037.79

100,937.92

39,611.08

KARUK TRIBE

Klamath River Rural Broadband Initiative

15,311.55

-

15,311.55

0

100.00%

\$1,423/

Westside Project

28,521.00

5,233.04

5,233.04

23,287.96

81.65%

\$8,407/

SUBTOTAL KARUK TRIBE

43,832.55

20,544.59

23,287.96

USFS-BIA COOP

WKRP Handline (Roots and shoots)

50,040.00

-

33,408.29

16,631.71

66.76%

\$9,770/\$6,508

WKRP Archeologists (completed 11/16)

\$ 116,000.00

116,000.00

0

100.00%

\$16,764/\$4,923

SUBTOTAL USFS-BIA COOP 166,040.00 149,408.29 16,631.71 166.76%

MKWK

Shivshaneen 20,000.00 0 27,123.73 -7,123.73 \$3,842/

SUBTOTAL MKWK 20,000.00 0 27,123.73 -7,123.73

STATE FUNDED GRANTS

Koo Vura Yeeshiip 125,000.00 4,044.86 10,616.30 14,661.16 0.08 \$13,328/

SUBTOTAL STATE FUNDED GRANTS 125,000.00 4,044.86 10,616.30 14,661.16



KARUK HEAD START MONTHLY DIRECTOR REPORT

In-Kind April 2017	HC-\$1,481.88 Yreka AM & PM-\$2,384.90 Total: \$3,866.78	Each KHS class could generate approximately \$2,800.00 each month, for a total of \$8400.00 a month in order to meet the \$73,248 in-kind match.	
Credit Card Expenditures/April 2017	HC-\$137.64	Yreka-\$1,555.49	Credit card statements are available for review.
Equipment Costs > \$5,000 @ 1 Item or \$25,000 @ 1 Item			
Admin Costs			
Other:			
Program Income Total			

45 Day Paper Work Completed

CATEGORY	HAPPY CAMP	YREKA AM	YREKA PM	FOLLOW-UP NEEDED
Hearing	20	17	16	PM-1 new child not due
Growth Assessment	20	17		PM class did not report on growth assessment
Vision	20	17	16	PM-1 new child not due
ASQ Social/Emotional Screenings	20	17	16	PM-1 new child not due yet



KARUK HEAD START MONTHLY DIRECTOR REPORT

ASQ Developmental Screenings	20	17	15	PM-1 new child not due
Dental Screening	20	17	10	PM-Notices sent out in December 1 new child not due
Immunizations	16	16	17	4 children in HC and 1 child in Yreka AM. No follow-up in HC
Parent Home Visit	20	17	16	PM-1 new child not due
90 Day Paperwork Completed				
CHDP	8	8	10	AM & PM- 2 nd notices were sent out Follow-up did not occur in HC
Lead Screen	8	17	16	12 HC, PM-1 not due Follow-up needed by 4-1-17 Follow-up did not occur in HC
Medical, Dental & Nutrition History	20	17	16	PM-1 new child not due



KARUK HEAD START MONTHLY DIRECTOR REPORT

Parent, Family, & Community Engagement

Parent Committee Meetings	4/5/17	0	0
Policy Council	4/24/17		
Parent Family Community Engagement	1	8	10
Classroom Volunteers	8	8	5
Field Trips	4/28/17	4/25/17	4/24/17

Child Development & Education

CATEGORY	HC	YREKA AM	YREKA PM	FOLLOW- UP NEEDED
Child Goals	20	17	14	PM-3
Parent/Teacher Conferences (2 per year)	20	17	15	PM-2
Children with an Individual Education Program (IEP)	0	1	2	
Referrals to Outside Agencies	0	0	0	
Family Partnership Goals (60 Day)	14	17	16	PM-1 HC-6

Cultural Activities:

- Happy Camp-4/4/17 Pikyav-Pinwheel Garden
- Yreka AM-Children sing songs and use short phrases in Karuk and Spanish, daily in the classroom. Children discussed foods that the Karuk Tribe ate many years ago. Pikyav-Pinwheel Garden.
- Yreka PM-Children sing songs in English and Karuk. Tamara uses words and phrases, throughout the day, in Karuk. The children have started to respond haa=yes or puhara-no when Tamara asks tikariha hum?=are you ready? Children continue to learn and sing the amtaapich=earth worm song. Pikyav-Pinwheel Garden.



KARUK HEAD START MONTHLY DIRECTOR REPORT

ERSEA

CATEGORY	HEAD START PROGRAM SERVICES
Number of Classrooms	Three
Funded Enrollment	54
Current Enrollment	54 HC-20 Yreka AM-17 Yreka PM-17
Families Withdrawn	HC-0 Yreka-1
Families on Wait List	HC-2 Yreka-0
Days in session- Yreka AM-14 Yreka PM-14 HC-14 Monday Classes School Readiness-3	Average Daily Attendance Yreka AM-14 Monday Pre-K-14 Yreka PM -13 HC -17

Child Health & Safety

CATEGORY	HAPPY CAMP	YREKA AM	YREKA PM
Bus/Safety/Evacuation (Two Per Year)	10/20/16	4/19/17	04/27/17
Fire Drill (One Per Month)	4/6/17	4/20/17	4/20/17
Earthquake Drill (Two Per Year)	10/11/16	2/27/17	3/16/17
Stranger/Lockdown Drill (Two Per Year)	12/13/16	4/27/17	12/13/16
Evacuation Drill (Annually)	12/12/16		



KARUK HEAD START MONTHLY DIRECTOR REPORT

Nutrition Activities:

- Happy Camp: 4/3/17 Children made their own personal pizza with biscuit dough. 4/7/17
- Family BBQ. 4/25/17 Children tried yams.
- Yreka AM-4/5/17 Children discussed different types of herbs. 4/27/17 Children discussed different types of bread.
- Yreka PM-4/17/17 children tried avocados. 4/28/17 Children made oatmeal cookies for snack.

Safety:

HC-Children go on a walk every Friday to learn about pedestrian and traffic safety.

School Readiness Goals

Teachers are continuing to observe children for school readiness and enter data into TS Gold for a final school readiness report in June 2017.

Policies & Procedures for Approval

- Transitioning Children to Kindergarten
- CACFP Monitoring
- Health Services Advisory Committee

Karuk Head Start Program News

- Happy Camp-4/3/17 Families participated in "Spirit Week." 4/4/17 Leslie from Pikyav brought pinwheels for a "Pinwheel Garden" to commemorate child Abuse Prevention Month; children planted pinwheels in a planter on the playground. 4/7/17 Families participated in the 4th Annual Head Start Box Car Race and Family BBQ. Community and Tribal Office members had a pre-judge day to choose the top three box cars. 4/20/17 Children walked around the Head Start and KCDC grounds and gathered litter in honor of Earth Day. 4/20/17 Officer Monday from the CHP visited our classroom to talk with the children about the importance of Car Seat Safety and Earth Day. 4/27/17 Karuk Pikyav and Siskiyou Domestic Violence sponsored a good touch/bad touch puppet show in both the AM & PM class
- Yreka-4/7/17 The Hub Family Resource Center (Jamie) visited our program; she gave each child a storybook to take home. 4/24/17 the PM class went on a field trip to the Yreka Oberlin Greenway; the children loved walking on the trail and exploring the bridges. A parent, in the AM class, volunteers twice a week; she provides a small group activity for the children. 4/25/17 Karuk Pikyav and Siskiyou Domestic Violence sponsored a good touch/bad touch puppet show in both the AM & PM class.



KARUK HEAD START MONTHLY DIRECTOR REPORT

- Donna facilitated a Health Advisory Committee on April 5th 2017.

Professional Development & Technical Assistance/Training Program Instructions (PI) & Information Memorandums (IM)

Professional Development:

- 4/28/17 Donna, Nell, Amy & Geneva attended the Head Start Cluster 8 Nutrition & Food Conference in Corning CA.
- 4/29/17 Tamara has completed the EDUC 692 Observing and Assessing the Young child with Disabilities at Concordia University, Nebraska.
- 4/20/17 Josie completed the COS 9081 Math Class

Technical Assistance/Training:

- None

Karuk Head Start staff were trained on:

- None

Director Meetings Attended:

- Attended two day Head Start Teacher & Learning Collaboration (TLC) training in Susanville CA.
- Met with Dion re: Summer Food Program
- Webinar: A Closer Look at Practice Based Coaching for Early Care and Education
- Webinar: Early Childhood Mental Health Consultation and the Center of Excellence
- Meetings with Chris Brown (State QRIS & Impact)
- Father Involvement Conference at the Miners' Inn

Program Instruction and Information Memorandums



KARUK HEAD START MONTHLY DIRECTOR REPORT

- None

Respectfully Submitted By:

Priscilla Stack

Karuk Head Start Program Director

05/04/2017



Karuk Head Start



Policy: Transition from Karuk Head Start to Kindergarten

Head Start Performance Standard: §1302.71 Head Start Act Sec. 642 A

The Karuk Head Start program will implement transition strategies and practices that support successful student transition from preschool to kindergarten. Karuk Head Start staff will collaborate with parents of enrolled children to implement strategies and activities that will help them advocate for and promote successful transition of their child into kindergarten, including their continued involvement in the education and development of their child.

Procedure:

1. Teachers will assist parents in helping their child transition successfully into kindergarten by providing academic and social support for their child.
2. Teachers will provide information to parents about services and support available for their children, including children with disabilities, which will assist parents in exercising their rights and understanding their responsibilities regarding the education of their child in the elementary school setting.
3. Teachers will meet with the Local Education Agency of Special Schools and Services when transitioning a child on an IEP.
4. Teachers and parents will collaborate and coordinate with the school personnel before the end of the Head Start school year to ensure a child's relevant records are transferred to the school in which their child will enroll.
5. Three months before the end of the school year, teachers will discuss and provide activities for the children, which are related to transitioning from preschool into kindergarten. Examples include reading books about kindergarten, sharing pictures and dictation related to kindergarten, discussing feelings about leaving one school and attending another school etc.
6. Teachers will assist parents with on-going communication with kindergarten teachers and other school personnel so they can actively participate in decisions related to their child's education.



Policy: Health Services Advisory Committee (HSAC)

Head Start Program Performance Standard: §1302.53 Community Partnerships and Coordination with Other Early Childhood and Education Programs

Karuk Head Start must establish and maintain a Health Services Advisory Committee (HSAC) which includes Karuk Head Start parents, professionals, and other volunteers from the community. The role of the HSAC is to advise in the planning, operation, and evaluation of health services within their community. The HSAC must meet at a minimum, bi-annually.

Procedure:

1. The HSAC assist in planning, accessing community health resources, and in the development of policy and procedures.
2. HSAC members are recruited through personal contact from the Director, Deputy Director, and Policy Council members.
3. Appropriate HSAC members may include physicians, nurses, dentists, dieticians, WIC staff, audiologists, optometrists, mental health professionals, and parents.
4. HSAC members may be consulted with by appropriate Karuk Head Start staff during the school year as needs arise.

Tasks & Activities	Timeframe	Staff responsible
Confirm membership of HSAC for coming year.	Summer/Early Fall	Deputy Director
Recruit parents from Policy Council	Summer/Early Fall	Director/Deputy Director
Identify current health issues, questions or concerns to bring to first HSAC meeting.	October	Director/Deputy Director
First HSAC Meeting	November- Happy Camp	Deputy Director
Identify current health issues, questions or concerns to bring to second HSAC meeting.	March	Director/Deputy Director
Second HSAC meeting	April- Yreka	Deputy Director

Policy Council Approved: 4/24/17

KCDC Approved: 5/10/2017

Tribal Council Approved:



Karuk Head Start



Policy:

USDA CACFP Regulations: Chapter 2, Section 8

Karuk Head Start Program sites (Happy Camp & Yreka) will be monitored for CACFP compliance.

Procedure:

1. Each Karuk Head Start site will be monitored by the Deputy Director three times per year for sanitation and compliance with the Child and Adult Care Food Program using the CACFP Site Monitoring Reports and Sanitation checklists.
2. Issues discovered during site visits will be corrected as soon as possible and before the next scheduled inspection.
3. The cooks at each site will complete the Head Start Family Style Meal Checklist on a monthly basis and submit the completed checklist to the Deputy Director by the 5th day of the following month.

Policy Council Approved: 4/24/17

KCDC Approved: 5/10/2017

Tribal Council Approved:

Karuk Community Development Corporation

Board Meeting Minutes

KCDC Office Happy Camp, CA

April 12, 2017

Call to order

Marsha Jackson called to order the regular Board Meeting of the Karuk Community Development Corporation at 5:31 on April 12, 2017 at KCDC office.

1. Roll call

Present:

Marsha Jackson, Randy White, Dora Bernal, Glenda Hockaday and Travis King.

Absent:

Michael Thom, Sonny Davis.

2. Blessing: None

3. Mission Statement: Read by Deanna Miller

4. Agenda: April 12, 2017

Dora Bernal motioned, Randy White seconded to approve April 12, 2017 agenda with changes. Motioned passed.

5. Approval of Board minutes from March 8, 2017

Dora Bernal motioned, Travis King seconded to March 8, 2017 Board Minutes. Motioned passed.

6. Guest –None.

7. Directors reports:

1. Head Start – Priscilla Stack – Present– written report submitted.

- a) Priscilla presented the Head Start report for March 2017.
- b) No Findings just recommendations.
- c) Priscilla presented financial report for March 2017.
- d) In-Kind, Priscilla reported much improved.
- e) Classroom attendance was discussed.
- f) Priscilla reported on required paperwork completion for 45 days and 90 days.
- g) Priscilla praised teachers for cultural Activities.
- h) Priscilla reported on enrollment, total of 54 students.
- i) Reading logs were distributed to encourage reading.
- j) Priscilla reported on the training and meetings attended by staff and director.

Randy White motioned, Travis King seconded to accept the Head Start Director's report. Motioned passed.

2. CFO – Deanna Miller –Present

- a) Deanna presented grant budgets:
 - Deanna reported on BIA funding due to KCDC, discussion followed.
 - EMDP Grant funding has been received, discussion followed.
 - Deanna expressed concerns with KVV expenses year to date, discussion followed.
- b) Deanna presented administration budget:
 - There was some discussion on how we are funding the administration budget.
 - Deanna presented the Business Center budget, discussion followed.
 - Deanna presented the Amkuuf budget, discussion followed on pricing and taxes.
- c) Deanna reported on her review of the BaDunde-le.com:
 - Deanna recommended to the Board to offer funding of \$10,000.00 at 5% 3% and waiting 6 months before payments start. Randy would like to have a face to face with the owners. Board recommends getting a credit report. The Board consensus was to move forward with developing a contract.
- d) Deanna presented a modification to an existing contract:
 - The Board reviewed contract modification 16-M-009 mod 2,

Randy White motioned, Glenda Hockaday seconded to approve modification to contract 16-M-009 MOD 2. Motioned passed.

Glenda Hockaday motioned, Travis King seconded to accept the CFO report. Motioned passed.

3. ED/OM –Karen Derry – Present

- a) **Amkuuf** – Karen informed the Board that the Smoke Shop is fully staffed, they are adding new products, and they are increasing prices. Karen is still trying to contact Richard Johnson at Susanville Rancheria regarding distribution.
- b) **Computer Center** – Karen referred to Frank’s written report, highlight include, the TANF partnership is on hold, software updates and GED testing program, discussion followed.
- c) **Head Start** – Karen reported on Head Start’s upcoming training and evacuation procedures, discussion followed regarding who should go to the NIHSDA conference in June 5-8, maybe Policy Council member or a teacher. Bring the discussion back on the 24th. ACF Tribal Conference in July, Karen will send information to Marsha Jackson. Karen presented Team Meeting notes, discussion followed.

Dora Bernal motioned Travis King seconded to approve out of state travel for Priscilla Stack to Denver in July for NIHSDA. Motion passed.

- d) **“C” Store** – No new action to report.
- e) **Energy/Biomass** – Karen has received the contract 17-CDC-003 between KCDC and the Schatz Energy Resource Center back from compliance after their review, discussion followed.

Randy White motioned Glenda Hockaday seconded to approve contract 17-CDC-003 between KCDC and the Schatz Energy Resource Center in the amount of \$107,287.00. Motion passed.

- f) **Land use plan** – Dora, Michael and Sonny will present the land use plan at the next Tribal Council Meeting.
- g) **Summer Food Program** – Priscilla will be entering data for the program this year. Program to run June 12th – August 18.
- h) **Retreat** – Karen is still working on this with facilitator.
- i) **Cougar Mountain Software** – there was a discussion on training on the software. Karen will come back with estimates on bringing the training on site.
- j) **EDA** – The new continuation grant is complete, Karen presented for review. This year is the last year of the CEDS.

Randy White motioned Dora Bernal seconded to approve the EDA Continuation Planning Grant in the amount of \$55,000.00. Motion passed.

Glenda Hockaday motioned, Randy White seconded to accept the ED/OM report. Motioned passed.

8. Old Business:

1.

9. New Business:

- 1. **Review old job description for ED/OM** – Add to agenda of the Face to Face with Council.

10. Closed Session – KCDC Board

11. Adjournment

Travis King motioned, Dora Bernal seconded to Adjourn at 7:32 pm

Next Board Meeting date May 10, 2017

Respectfully Submitted,

Marsha Jackson, Board Chairperson

Recording Secretary, Linda Zink

Karuk Tribe Council Report

From: Laura Mayton
Meeting Date: May 25, 2017
Location: Happy Camp

ACTION ITEMS

I do not have any action items at this time.

EMPLOYEE EVALUATIONS

Fiscal department staff annual evaluations are complete for this year.

2018 INDIRECT COST PROPOSAL

It has been difficult to find time to work on the proposal, but I plan to hand out a draft for your review at the Council meeting on May 25th.

CASINO PROJECT

We have started the process of screening potential general managers for the Rain Rock Casino. We plan to invite candidates who make the cut to visit the site and meet with Tribal Council in June.

The construction project is moving forward, and we are working to manage change orders.

The 6th pay application for this project has been processed. The total amount borrowed to date for this project is \$6.9 million.

KARUK GAMING COMMISSION

The Karuk Gaming Commission continues to meet each week. Serena is working on policies and procedures and the licensing of "Gaming Resource Suppliers".

HAPPY CAMP SOCIAL SERVICE BUILDING

Trista and Emma Lee continue to work on finding the additional funding needed for the new building which will be located at the "Rustic Inn" site in Happy Camp. The most likely source appears to be the combined tax credit project with KTHA which will also give them the needed funds to complete their gymnasium/computer center project in Happy Camp.

Sara Spence
Executive Director
Council Meeting Report
May 25, 2017

Yreka NAHASDA Cooperative Agreement Amendment:

We provided Steve Baker with a tour of the project in Yreka on May 4 and continue to work on an Agreement to connect the units to the City system. I have been keeping Ed and Fatima informed throughout the process. Steve was able to reduce the proposal from 15 pages to 8 so that is progress. He was happy to see the work on the ground and was impressed with the quality of the homes. The bulk of the document is regurgitations of information in the existing agreement and the Housing Ordinance. One good piece of information is he did agree to use the 2016 rates versus current rates which will save us \$3,185.70. The last draft with comments from both Ed and Fatima is included for your review; Steve is still going over our comments.

Old Computer Center Space:

I have been approached by Head Start to potentially rent this space to run another classroom for their children for 17 children. They require 35 square feet per child which would total 595 square feet. I will get the measurements for the building so that I will know if they will need both rooms, and if any additional space will be available since the Tribe has expressed an interest in renting some if there is any. The Board is in support of this path with the agreement that they pay a monthly fee and be responsible for any and all renovations/ improvements/ maintenance of the space they use for their program and inform KTHA of any modifications in advance.

Land Acquisition / Orleans Water:

An appraisal for the Orleans RV Park was tentatively scheduled for May 23; we are having a terrible time getting appraisers to Orleans! We are also still waiting on the appraiser approval process to conclude for the potential purchase of the Delaney North parcel. We have until July 3 to notify them of our intent to purchase (90 days). Due to *their* delay, their attorney has proposed an extension (in writing). At some point in the near future, we still need to set the cost share to have Ed and Tim do the research the Orleans Mutual Water questions.

Land Acquisition / Happy Camp:

Ann has Susanna reaching out to the individual who may be interested in selling the parcel adjacent to Headway. I have been provided a potential parcel for sale in Happy Camp, they are asking \$400,000, it is not adjacent or near any KTHA/Tribally owned lands, and it does not have community services, the Board does not plan to pursue the property as a viable purchase. It is possible that the property behind the Rustin Inn may be for sale, KTHA does not plan to take any action unless approached by the owners but the Tribe may have more interest in those parcels for their purposes.

Happy Camp Resident Center:

The site visit from Travois went well on May 9, Trista continues to work with them on the final details and if this can financially work for everyone involved. Friday me, Fatima, and Trista had a conference call with an attorney in Hobbs, Straus' firm to discuss their experience with New Market Credits. I have also reached out to our HUD Grant Management Specialist who does not see any issues with leveraging those funds, so long as the facilities continue to offer the intended services and any other use does not exceed a prorated amount of usage compared to funding levels.

Force Account Crew:

I was approached by the Tribe requesting if our Force Account Crew can commit time to installing their park models. Doug estimated it would around \$5,000 time/materials for the work and only a couple of days work. I am not opposed since it directly benefits us by freeing up the Elder unit occupied by their provider. The Board is in support of this, if they have time to do the work. We would bill the Health Program and be reimbursed for the costs.

As you may have heard, our Lead Carpenter did fall off the roof at Second Avenue. He is okay, banged up with some stitches but did not break anything and should be back shortly. That was quite a scary moment!

Interviews for the Construction Crew Member II were cancelled, the individual accepted another position. We have attempted to hire for Crew Member II twice now unsuccessfully, and are now advertising the Crew Member I (more qualified position) again and see if the market has changed.

Karuk Homes I:

We continue to monitor the construction schedule and keep the Investor informed so we can have as much notice as possible of the potential financial adjuster for late credit delivery. We have informed Danco that DT Builders must share in that expense since the delays were mostly a result of their insufficient crews on the ground and poor subcontractor management/scheduling. If you recall, the adjuster reduces our Developer Fee at the end of the project, which will raise our contribution to the project. We are still getting an AMAZING deal for thirty homes.

NAHASDA Reauthorization / Budget Projections:

The budget was approved at the FY2016 levels. Our grant amount should be available in 60 days. Gus has provided KTHA with options for cash flow during our continued wait. We are going to take measures to limit spending where we can to prevent any issues.

Annual O-Link Negotiations

Due to the delays in appropriations, this meeting was postponed to July 27 at 12pm at the Yreka Wellness Center.

Policy Edits:

This is still on our list to do. We continue to add new items as they come up to get incorporated into the document. Certain policies require frequent updates and admissions is one of them. Ann still has some research to do on occupancy standards and income calculations, etc. as well.

Personnel:

The Executive Assistant position was advertised for another round which closed May 22, skills testing will follow to determine interviews. The Orleans Maintenance position was filled by Andrew Patterson. The Temporary/On Call Custodian position was offered pending UDS results. The Construction Crew Member I position closes May 29.

Karuk Homes I:

74% Complete, Scheduled Completion 8/1/2017



Wellness Center Phase II:

51% Complete, Scheduled Completion 6/9/2017



Exterior



Computer Lab



Press Box

Second Avenue, Two One Bedroom Units:

Force Account Crew Project, Work began February 20



Thook Apartment Foundation Repairs: Work began May 9, Scheduled Completion 5/31/2017.

Comstock Driveway: Work began May 8, will be gated and only used during icy/snowy conditions.

Rice Lane Home Replacement: Demolition has begun, home was ordered April 5, 2017 with a 90 day production estimate putting delivery in July.

Occupancy/Admissions/Loans:

Waiting List: 732 applicants.

14 Student Rent Vouchers issued (May is final month of assistance).

31 active home loans: 1 loan is 30 days late, 1 loan is 60 days late, and 2 loans are in foreclosure.

Unit Prep:

Happy Camp: 1 unit complete, 1 in process, 2 move outs.

Orleans: 1 move out processed, 3 coming up.

Yreka: 7 units complete, 4 in process, 4 move outs.

TERO Director Report – May 2017

Program	Total Budget	Expended to Date	Balance	% Expended
TERO	72,243.00	33,133.44	39,109.56	45.86%

Norcal TERO's

On May 19 I met up with Yurok and Tolowa TERO Directors. This was a somewhat informal meeting to go over common issues and to gain insight into how our neighboring TERO programs operate. One idea that we will be working on for the summer of 2018 is organizing a regional gathering for summer youth workers.

We have scheduled our next NorCal TERO meeting for June 9th in Eureka. We will be following up on previous conversations and discussing Caltrans issues.

Caltrans Update

No word yet regarding our Pilot Project MOU that is being reviewed at Caltrans Headquarters. We will not be scheduling another Pilot Project meeting until the draft MOU has been returned with comments.

The statewide TERO Guidance committee was just sent a “tribal lands” definition for us to review and provide input (attached). I will be seeking comments and will take our comments to the next meeting. I have also forwarded the definition to Scott Quinn for his consideration.

Kendee Vance, District 2 Tribal Liaison has set June 15th as our day to work on the overarching MOU between Caltrans and the Karuk Tribe.

EEOC Contract

No word on this year's EEOC contract. Most likely it will come out once the federal budget is approved.

Manager's Food Safety Class - The Food Safety class was held May 6th in Yreka. It was interesting that there were 17 who signed and only 9 that attended. The nine that attended were all from Happy Camp.

Karuk WPA

Still need work on the WPA. Looking forward to when this priority rises to the top of the priority list for General Counsel. (Along with other ordinances).

Some things that need attention and updating are:

- The WPA – aligning policy, updates
- Karuk Sales Tax Ordinance – this severely needs updating.
- Tribal Wage Rates/Ordinance – the rates need adjusting for current cost of living allowances.
- Business License Ordinance – (New addition to the list)

Rain Rock

I have enjoyed being a part of the team interviewing for our General Manager. I appreciate that TERO is being considered and implemented.

Child Care

Fiscal Year	Total Budget	Expended to Date	Balance	% Expended	# of Families Served
CCDF FY 16	72,801.16	27,493.90	45,307.26	37.77	5
CCDF FY 17	117,233.00	0	0	0	0

Child Care National

We are patiently awaiting our national technical assistance providers to get their act together and have their training objectives approved by the Feds. We were told to expect a regional training in San Francisco towards the end of August or early September on the new regulations.

Child Care State

Our Tribal Child Care Association of California (TCCAC) has been working on tribal child care center standards and we now have three tribes that are willing to test pilot the standards. I have been working on some of those details. We

will be working with the Indian Health Service and making site visits to these tribal centers and making assessments aligned to the new standards.

Our next TCCAC meeting is scheduled for July 19 & 20 in Sacramento at the Indian Health Services building.

Child Care Local

I have been training Judy Waddell on the child care program. We have been working on eligibility determinations and understanding the basics of the program. There will be a lot of work to do to implement the new federal CCDF regulations and I am pleased to have someone to work with.

Summer Food Program

It appears that everything is good to go for the Summer Food Program this year. The Yreka Library has requested that they be allowed to have a weekly library event during the summer. We will work with them to improve the quality of our program. We will be interviewing the youth workers next week and hope to have them on board by Friday June 9th.

TANF has placed an RFP for a coordinator for the Summer Food Program for the Orleans district.

Yav Pa Anav

The Yav Pa Anav wellness forum recently concluded our strategic planning. We have developed a new mission statement and would like to get it approved so we can begin creating our marketing materials and in time for the Tribal Reunion. Our new Mission Statement reads:

Yav Pa Anav, "the medicine is good", empowers our communities by promoting healthy families.

Respectfully request approval of the Yav Pa Anav mission statement.

Respectfully Submitted by,

Dion Wood