

**KARUK TRIBE  
COUNCIL MEETING AGENDA**

*Thursday, January 26, 2017, 3 PM, Yreka, CA*

**A) CALL MEETING TO ORDER – ROLL CALL**

**AA) PRAYER / KARUK TRIBE MISSION STATEMENT**

*The mission of the Karuk Tribe is to promote the general welfare of all Karuk People, to establish equality and justice for our Tribe, to restore and preserve Tribal traditions, customs, language and ancestral rights, and to secure to ourselves and our descendants the power to exercise the inherent rights of self-governance.*

**CH) APPROVAL OF AGENDA**

**EE) CONSENT CALENDAR**

**TANF – Position Description**

- Requesting approval of TANF AOD Counselor position description.
- Requesting approval of TANF Family Services Specialist

Both positions have been reviewed and approved by HR and TERO. TANF Family Services Specialist position includes draft with tracked changes and final draft.

**TANF – Out of State Travel**

- Requesting approval for Out of State Travel for Anthony Ballard to attend Eaglesun Crystal Reports Training February 6<sup>th</sup>-13<sup>th</sup>.

**Compliance- Request for Contract**

- Requesting approval of contract 17-C-020 with ABC Logging in the amount of \$6,225 for tree removal services.

**F) APPROVAL OF MINUTES (December 15, 2016)**

**H) OLD BUSINESS (Five Minutes Each)**

1.

**I) GUESTS (Ten Minutes Each)**

1.

**II) DIRECTOR REPORTS (Ten Minutes Each)**

1. Leaf Hillman, DNR Director (written report)
2. Sandi Tripp, Director of Transportation (written report)
3. Lester Alford, TANF Director (written report)
4. Emma Lee Perez, Contract Compliance (written report)
5. Eric Cutright, IT Director (written report)
6. Laura Mayton, Chief Financial Officer
7. Ann Escobar, Interim KTHA Director (written report)
8. Dion Wood, TERO/Childcare Director
9. Rose Butterfly, Education Coordinator (written report)
10. Scott Quinn, Director of Land Management (written report)
11. April Attebury, Judicial Systems Administrator (written report)
12. Bari Talley, People's Center Coordinator (written report)
13. Karen Derry, KCDC Operations Manager
14. Dora Bernal, HR Director (written report)

**K) REQUESTS (Five Minutes Each)**

**M) PHONE VOTES (Five Minutes Each)**

1. Request approval of insurance policy for funeral services, 1/21. Passed.
2. Request approval of resolution 17-R-006 to BIA for one time Tribal Judicial Systems funding. Passed.
3. Request approval of contract 17-C-018 between the Karuk Tribe and CGI Technical. Passed.

**M) INFORMATIONAL (Five Minutes Each)**

**N) COMMITTEE REPORTS (Five Minutes Each)**

1. KTHA Meeting Minutes

**OO) CLOSED SESSION (Five Minutes Each)**

1. Anna Myers
2. Robert Attebery
3. Fatima Abbas
4. Barbara Snider
5. Tribal Council Members

**P) SET DATE FOR NEXT MEETING (February 23, 2017 at 3PM, Happy Camp, CA)**

**R) ADJOURN**

**Karuk Tribe – Council Meeting  
December 15, 2016 –Meeting Minutes**

**Meeting called to order 3pm by Chairman Attebery.**

**Present:**

Russell “Buster” Attebery, Chairman  
Robert Super, Vice-Chairman  
Michael Thom, Secretary/Treasurer  
Alvis “Bud” Johnson, Member at Large  
Charron “Sonny” Davis, Member at Large  
Josh Saxon, Member at Large  
Renee Stauffer, Member at Large  
Arch Super, Member at Large  
Joseph “Jody” Waddell, Member at Large

**Absent:**

None

**Sonny Davis completed a prayer and Renee Stauffer read the Mission Statement.**

**Agenda:**

Michael Thom moved and Bud Johnson seconded to approve the agenda with changes, 8 haa, 0 puuhara, 0 pupitihara.

**Consent Calendar:**

Nothing.

**Minutes from November 17, 2016:**

Renee Stauffer moved and Josh Saxon seconded to approve the minutes of November 17, 2016, 8 haa, 0 puuhara, 0 pupitihara.

**Old Business:**

None.

**Director Reports:**

**1) Emma Lee Perez, Contract Compliance:**

Emma Lee is present to review her report. Emma Lee first sought approval for April for out of state travel to Alaska to attend a DOJ training which will provide information on judicial grants. The travel is funded by a scholarship. Emma Lee noted that Buster had requested that she attend. Buster commented that he more than likely forwarded an email.

Arch Super moved and Renee Stauffer seconded to approve April’s travel to Alaska, January, 7 haa, 0 puuhara, 1 pupitihara (Robert Super).

Emma Lee then sought approval of contract 17-C-019 with LACO Associates. It is to complete the HUD environmental assessment for the Tribes ICDBG project. They were the lowest bidder and have previous experience.

Robert Super moved and Renee Stauffer seconded to approve contract 17-C-019, 8 haa, 0 puuhara, 0 pupitihara.

She then sought approval of resolution 16-R-211 contract with CSD. The funding is used to support youth sports, cultural classes, and purchase coats for youth and elders activities. They offset some Senior Nutrition services.

Renee Stauffer moved and Bud Johnson seconded to approve resolution 16-R-211, 8 haa, 0 puuhara, 0 pupitihara.

Arch asked who reviewed the document. Emma Lee provided the notation that Laura Mayton had reviewed the proposals.

Emma Lee then presented resolution 16-R-212 also to the CSD. This funding is a pass through to other Tribes. The Tribes portion is for administration of the grant and then provides funding for elders parties in the areas or youth services.

Arch Super moved and Renee Stauffer seconded to approve resolution 16-R-212, 8 haa, 0 puuhara, 0 pupitihara.

Emma Lee went on to highlight her written report. She provided an update to the Council on the grants that she administers. She also provided an update on the ICDBG project. She has contacted the County on the permitting process. Michael asked why Hoopa gets more funding then the Karuk Tribe as the Tribe administers Hoopa's funding. It is the way the grant occurs and it is State funding, so there isn't much the Tribe can do about that.

Michael Thom moved and Arch Super seconded to approve Emma Lee's report, 8 haa, 0 puuhara, 0 pupitihara.

**2) Sandi Tripp, Director of Transportation:**

Sandi is present to review her report. She first sought approval of contract 17-C-015 for the Orleans Community Center Connectivity Project. Josh asked if the contractor will be doing a lot of printing because that cost could be relatively high. Sandi doesn't know what to expect but what is included in the proposal looked adequate. Sandi will assist the project as well to reduce costs. Josh noted that the cost per page is a little extreme and conceptually is like "nickel and diming" under the contract. Sandi noted that the funding is in the grant and she will monitor it.

Renee Stauffer moved and Bud Johnson seconded to approve contract 17-C-015, 8 haa, 0 puuhara, 0 pupitihara.

Buster asked if an issue with Garth was solved. Sandi noted that the group has had discussions and some patching work has been done. What has been repaired will stay that way until weather permits and then it will be torn back up and redone.

Sandi then noted that everything is going well in her department and projects are being done in house. She has been attending meetings and representing the Tribe the best as possible.

Arch Super moved and Jody Waddell seconded to approve Sandi's report, 8 haa, 0 puuhara, 0 pupitihara.

**3) Bari Talley, People's Center Coordinator:**

Bari is present to provide a revised report. She then sought a request to approve procurement to pay CoDA for hosting project management. It was written into the IMLS Enhancement Grant.

Renee Stauffer moved and Josh Saxon seconded to approve CoDA and allow the sole source, 8 haa, 0 puuhara, 0 pupitihara.

Her second action item is to close the gift shop at 3pm, so the staff can go home and be with their family for the Holiday. Bari would like to make it comparable with other office closures.

Arch Super moved and Jody Waddell seconded to approve closing the People's Center Gift Shop at 3pm, 8 haa, 0 puuhara, 0 pupitihara.

Bari then reported that they have been working on Karuk TK license and labels training. Since then they have traveled to meet with field museum staff who have agreed to do a pilot project on this concept. They will then draft a grant for trips to attend more museums and start off smaller and become comfortable with how this will work.

Bari updated the Council on NAGPRA claims and having some items released claims to items since they are the Tribes items.

Arch Super moved and Renee Stauffer seconded to approve Bari's report, 8 haa, 0 puuhara, 0 pupitihara.

**4) Eric Cutright, IT Director:**

Eric is present to review his report. He first presented an action item. It is procurement for equipment for the dental program. HRSA grant funding will pay for digital x-rays for the Happy Camp Dental Clinic and Yreka Dental Clinic, which was written in the application to HRSA for the grant funding. Sole Source documentation should be provided to the procurement.

Josh Saxon moved and Renee Stauffer seconded to approve procurement with sole source documentation to be added with Henry Schein, 8 haa, 0 puuhara, 0 pupitihara.

He also provided travel reports from his staff that attended recent training.

Eric mentioned that Dale and he have been working on a proposal to put in video cameras and tele-conferencing equipment in all three Council Chambers. They continue to evaluate how to accomplish this goal and meet the needs of the Tribal Government. He asked the Council about microphones and if he could get something similar to the Yreka facility then he would include that information in the proposal.

Josh asked about getting email addresses to provide communication to internet customers. Eric noted that Facebook and word of mouth seems to get around faster than any other method.

Michael Thom moved and Sonny Davis seconded to approve Eric's report, 8 haa, 0 puuhara, 0 pupitihara.

Sandi commented that Eric and his crew do a phenomenal job. They help the community and staff immediately and to the best of their ability. She thanked them for their work and the Orleans position that has assisted the facilities.

**5) Laura Mayton, CFO:**

Laura is present to seek approval to pay the annual membership dues for CRIHB. There are 44 voting members.

Arch Super moved and Jody Waddell seconded to pay membership dues to CRIHB in the amount of \$12,000, 8 haa, 0 puuhara, 0 pupitihara.

She then presented a renewal of the HRSA grant. Jaclyn has finished working on it. HRSA requires data, budgets, planned expenditures, etc. It needs to be approved today. It is under resolution 16-R-203.

Arch Super moved and Bud Johnson seconded to approve resolution 16-R-203, 8 haa, 0 puuhara, 0 pupitihara.

Laura then provided an update on the indirect cost rate. She noted that years ago several staff negotiated a compact for the Tribe. The add-on for 2016 from I.H.S totaled over a million dollars. Add on from BIA was a couple hundred thousand. She then provided a budget update on what expenditures are for indirect budgets, Council payments, insurance premiums, etc. General administration which includes staff consists of DNR paying \$92k, however DNR's shared costs for IT is \$40k. Planning and grant writing provided 12.6% paid by DNR. The finance and compliance department provides DNR paying about \$84k. In her opinion, the services that DNR gets from the departments that are provided to DNR and their staff are large. Maintenance is \$125k share for DNR but that includes maintenance personnel and custodial services, as well as utility bills in the amount of \$250k alone. She provided a break out of the costs applied to DNR. Josh asked about 12.6% of the DNR contribution. The noted information clearly demonstrates that DNR's contribution to the indirect cost pool is 12.6% of the entire amount needed.

Buster asked about the new overtime ruling for salaried employees. The law was stalled for implementation but the Tribe is already in compliance anticipating implementation of the new law.

Josh Saxon moved and Michael Thom seconded to approve Laura's report, 8 haa, 0 puuhara, 0 pupitihara.

**6) William Guevara, KTHA ED:**

Bill is present to seek approval of three action items. For each fee to trust application it requires resolutions approving exceptions found in the title report. Fatima did review the resolutions and provide her approval.

Arch Super moved and Bud Johnson seconded to approve resolution 16-R-208 regarding the Zink property, 8 haa, 0 puuhara, 0 pupitihara.

Josh Saxon moved and Renee Stauffer seconded to approve resolution 16-R-209 Skyline and Grunbaum properties, 8 haa, 0 puuhara, 0 pupitihara.

Arch Super moved and Renee Stauffer seconded to approve resolution 16-R-210 for Comstock and Sterk properties, 8 haa, 0 puuhara, 0 pupitihara.

Josh asked what Tribal Housing Excellence Academy was. Bill reported that HUD funds this training for Tribes that enter into developing their housing programs. The Tribe has been accepted into the granting opportunity that provides onsite technical assistance. Josh asked how much time this will take. Bill noted that it is 2 staff members and takes 5 weeks, and homework. The staff will learn from this opportunity to build capacity internally. This provides assistance with learning LIHTC as well.

Josh asked if the Council is invited to the Roles & Responsibilities training. Bill noted that it is for KTHA BOC and staff. Bill commented that he was one of the employees, but he has since notified the Tribe of his resignation so someone will need to fill that vacancy.

Renee asked about the new recruitment options. Bill reported that all positions go to all HUD agencies and using resources to forward information. For the construction crew and maintenance staff those positions go to building and inspection resources.

Josh Saxon moved and Renee Stauffer seconded to approve Bill's report, 8 haa, 0 puuhara, 0 pupitihara.

**7) Dion Wood, TERO/Childcare:**

Dion is present to review his report. He commented that he is going to be meeting with Tim Rose and Brenda of ROI to continue efforts for hiring of Native Americans.

Caltrans needs a ceremonial calendar and has not been provided even though DNR has been requested to provide it. They are doing replacement work near Somes Bar and will hire a few Native American positions and the work will be done in June or July.

Dion provided a Deputy Assistant position for the TERO Department.

The Council did not receive the red-lined version. The TERO Department has a few vending machines they are willing to give away to another department however no one is taking them yet.

The Tribes official childcare funding hasn't been approved to date. Quarterly reports are being done. The new Administration may have implications for childcare so this is being monitored.

Robert asked about childcare and discussion about housing residents putting businesses on their property. Robert asked if Dion is going to attend the KTHA BOC Meeting to support this. Dion wasn't planning on it; however he is aware of it. Robert noted that the Tribe should support having the facility licensed by the Tribe and not the State so the Tribe would not succumb to State Jurisdiction. Dion reported that the Tribe doesn't have a standard for licensing childcare homes at this time. If the home is on tribal land and then the State would have jurisdiction so, this is an issue and was an issue in the past as well. Dion was told that KTHA BOC has approved this direction. Laura noted that there may be implications for the State to be liable as opposed to the Tribe. The concern is the sovereignty of the Tribe and protecting it.

Renee Stauffer moved and Jody Waddell seconded to approve Dion's report, 8 haa, 0 puuhara, 0 pupitihara.

**8) Rose Butterfly, Education Coordinator:**

Rose is present to review her report. Rose updated her report with the Council. She noted low attendance for Financial Aid/Scholarship night.

There are tutors in the areas and they continue to look for additional tutors.

She updated the Council on foreign language struggles in Happy Camp. She has reached out to COS and other resources to provide long term options, but currently has temporary systems in place for the current graduates.

The Quartz Valley Tribe has contacted Cassidy to provide assistance and guidance on setting up a Youth Council. She will accept this to provide services to youth.

For Happy Camp and Orleans have been working on college applications and academic plans. Financial Aid has changed for this year. It goes off of the 2015 taxes and focusing on sophomore and junior classes.

Daryl McBride will work with Cassidy on bridging communication between sports and education.

The Karuk Youth Leadership has had their elections and they are seeking one more male co-chair.

She provided the events lists for upcoming events. Academic and college advising; she noted that there is access to ARIES and meeting space for the Student Services Coordinator in Yreka.

Rose commented that the Youth Council is going to complete fundraising through TANF's upcoming event.

The NYCP is being expended and operating well. The staff has been meeting the objectives of the grant objectives. Josh asked if the staff have been communicating with Orleans to get services offered in the Orleans Computer Center. Rose reported that services will start in Orleans in January.

Renee commented that the tutor in Orleans has not been paid since the beginning of school. Dion commented that there was no contract and timesheets so proper documentation has not been done.

*Josh excused himself at 4:42pm.*

She will continue to work with communication regarding tutors and filing systems.

Rose asked who would be seated to the Education Committee. Elsa is remaining on the Education Committee.

Renee Stauffer moved and Michael Thom seconded to approve Rose's report, 7 haa, 0 puuhara, 0 pupitihara.

**Phone Votes:**

1. Request approval of 90 treatment for D01948. Passed.
2. Request approval of procurement and allow the purchase of medical refrigerator, \$5,579. Passed.

**Closed Session:**

*Renee excused from the meeting at 5:54pm. Josh entered the meeting.*

Michael Thom moved and Sonny Davis seconded to approve \$50 fee from discretionary for smoking in room by #ED, 7 haa, 0 puuhara, 0 pupitihara.

Sonny Davis moved and Jody Waddell seconded to approve out of state travel for Josh Saxon to NCLGS in Arizona, 6 haa, 0 puuhara, 0 pupitihara.



Consensus: to have persons (Terry Supahan) do better scheduling, in advance.

Josh Saxon moved and Arch Super seconded to approve the revised Sipnuuk Division Coordinator position with changes and move forward with interviews of current applicants, 6 haa, 0 puuhara, 0 pupitihara. (Robert absent for vote).

Jody Waddell moved and Sonny Davis seconded to leave the confidentiality write-up in employee #TV file, 7 haa, 1 puuhara (Arch Super), 0 pupitihara.

Consensus: to send the monitor agreement to the BOC and note for them to consider the Tribe's stance on the importance of the cultural monitoring.

Josh Saxon moved and Renee Stauffer seconded to approve \$42.50 for payment of deer, 8 haa, 0 puuhara, 0 pupitihara.

Consensus: to pull the Self-Governance position and evaluate revisions.

Arch Super moved and Renee Stauffer seconded to provide Vickie Simmons and a new laptop and phone, 7 haa, 0 puuhara, 0 pupitihara.

Arch Super moved and Bud Johnson seconded to waive delinquent policy for #TH #HA PP & L services, 7 haa, 1 puuhara (Michael Thom), 0 pupitihara.

Consensus: to evaluate the "certifying" options for the Secretary on documents.

Consensus: to schedule the Director evaluations.

**Next Meeting:** January 26, 2017 at 3pm in Yreka.

**Josh Saxon moved and Sonny Davis seconded to adjourn at 7:08pm.**

**Respectfully Submitted,**

---

**Russell "Buster" Attebery, Chairman**

**Recording Secretary, Barbara Snider**

---

**Karuk Community Health Clinic**

64236 Second Avenue  
Post Office Box 316  
Happy Camp, CA 96039  
Phone: (530) 493-5257  
Fax: (530) 493-5270

# Karuk Tribe

**Administrative Office**

Phone: (530) 493-1600 • Fax: (530) 493-5322  
64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

**Karuk Dental Clinic**

64236 Second Avenue  
Post Office Box 1016  
Happy Camp, CA 96039  
Phone: (530) 493-2201  
Fax: (530) 493-5364

---

**Karuk Tribe Consent Calendar****Tribal Council Meeting – January 26<sup>th</sup>, 2017****TANF – Position Description**

- Requesting approval of TANF AOD Counselor position description.
- Requesting approval of TANF Family Services Specialist

Both positions have been reviewed and approved by HR and TERO. TANF Family Services Specialist position includes draft with tracked changes and final draft.

**TANF – Out of State Travel**

- Requesting approval for Out of State Travel for Anthony Ballard to attend Eaglesun Crystal Reports Training February 6<sup>th</sup>-13<sup>th</sup>.

**Compliance- Request for Contract**

- Requesting approval of contract 17-C-020 with ABC Logging in the amount of \$6,225 for tree removal services.

## REVIEW APPROVAL

- TERO
- Human Resource
- Tribal Council

### **POSITION DESCRIPTION**

**Title:** Certified Substance Abuse Counselor I

**Reports To:** TANF Family Services Manager

**Location:** Orleans, Happy Camp and Yreka Community

**Salary:** \$32,000 to \$43,000 per year, depending on experience

**Classification:** Full Time, Regular, Non Exempt, Non Entry Level

**Summary:** The mission of the Karuk Tribe's TANF Substance Abuse Program is *"to provide culturally sensitive services to Native Americans and their families as well as other people living in the communities we serve."* The Certified Substance Abuse Counselor shall be responsible for providing a full range of drug/alcohol treatment, prevention and aftercare recovery services for clients and their families as needed.

#### **Responsibilities:**

1. Shall be willing to travel to Happy Camp and Yreka as needed.
2. Shall be familiar with the Addiction Severity Index assessment tool.
3. Shall be able to interpret treatment plans that are congruent with assessment outcomes.
4. Shall be familiar with DSM-5 (Diagnostic and Statistical Manual) Drug/Alcohol criteria.
5. Shall provide advocacy and referral services on behalf of TANF clients to obtain needed services, and deliver crisis intervention services as needed.
6. Shall collaborate with TANF Team to assure appropriate treatment services for clients.
7. Shall develop Wellness/Sobriety events for adults and adolescents.
8. Shall provide for alternative drug/alcohol treatment such as traditional/ceremonial practices.
9. Shall be available for local and out of area travel as required for job training.

10. Shall be polite and maintain a priority system in accepting other position related job duties as a signed.

**Qualifications:**

1. Have the ability to work effectively with Native American people in culturally diverse environments.
2. Have the ability to manage time well and work under stressful conditions with an even temperament.
3. Have the ability to establish and maintain harmonious working relationships with other employees and the public.
4. Have the ability to understand and follow oral and written instructions.
5. If applicable, must be in recovery and have two years of documented time clean and sober.

**Requirements:**

1. Must have completed a Chemical Dependency Studies Program and/or have at least 24 college units in psychology, or substance abuse education.
2. Must have, at a minimum, one year experience in providing substance abuse counseling services.
3. Must be a minimum of a Level I Certified Substance Abuse Counselor with CADC or CAS
4. Must have the desire and ability to work and communicate effectively with Native Americans in a culturally diverse environment.
5. Must adhere to professional standards and code of ethics.
6. Must be willing and able to respect the rules of confidentiality and HIPAA.
7. Must possess valid driver's license, good driving record, and be insurable by the Tribe's insurance carrier.
8. Must have a positive mental attitude and be able to deal with stressful and unpleasant situations without losing composure.
9. Must provide documentation of immunity to measles or become immunized with the recommended vaccine and Hepatitis B Vaccine. Must test annual for TB.

10. Must adhere to an investigation of character including a check of fingerprint files of the Federal Bureau of Investigation. Applicant must not have been found guilty of, or entered a plea of nolo contendere or guilty to, any offense under Federal, State or Tribal law involving crimes requiring California PC Section 290 registration or any offense involving a child victim. Applicant must not have been convicted of a drug felony within the previous five years.
11. Must successfully pass a pre-employment drug and alcohol screening test.

**Tribal Preference Policy:** In accordance with the TERO Ordinance \_\_\_\_\_, Tribal Preference will be observed in hiring.

**Veteran's Preference:** It shall be the policy of the Karuk Tribe to provide preference in hiring to qualified applicants claiming Veteran's Preference who have been discharged from the United States Armed Forces with honorable and under honorable conditions.

**Council Approved:**

**Chairman's Signature:** \_\_\_\_\_

**Employee's Signature:** \_\_\_\_\_

## **POSITION DESCRIPTION**

**Title:** Karuk Tribal TANF Program (KTTP) Family Services Specialist

**Reports To:** KTTP Program Development Manager

**Supervises:** Family Services Assistant, Receptionist

**Location:** Happy Camp, Orleans, Yreka

**Salary:** \$32,000 to \$43,000 per year, depending on experience

**Summary:** Under direct supervision the Family Services Specialist performs complex and specialized public assistance eligibility and grant determination assignments. Responsible for applying regulations and procedures to determine eligibility for assistance and provides counseling referrals and advice to support the academic, personal and social development of an assigned caseload. Provide oversight, supervision of the Family Services Assistant(s). When necessary be able to manage a caseload for Family Services Assistants or carry a caseload. Responsible for development and ongoing monitoring of participants' progress towards goals established in the family self-sufficiency plans. Maintain confidentiality of all privileged information.

**Classification:** Full time, Regular, Non Entry Level, Non-Exempt

### **Responsibilities:**

1. Perform interactive interviews to elicit eligibility information and identify need for public assistance programs and services such as food stamps, child care, food, money management; also to compile information on social, education, criminal, institutional, or drug history.
2. Analyze financial and eligibility information to determine initial or continuing eligibility for multiple aid programs.
3. Explain regulations, rules, and policies to clients and apprise them of their rights, responsibilities, and eligibility for participation.
4. Assist clients with forms and ensure accuracy and completion of application and declaration forms.
5. Resolve discrepancies by securing documentation, medical records, and confirmation from other agencies as needed.
6. Initiate a total household assistance case and develop the case plan with the client.
7. Assess clients' needs for services and help find resources through State, Local, Federal, and Tribal services.

8. Conduct a needs assessment to determine appropriate program activities.
9. Coordinate service delivery systems such as transportation, housing, medical, etc. for the benefit of the client.
10. Act as an advocate for clients in interactions with other service entities.
11. Provide eligibility determination for social or financial services based on income tests.
12. Routine duties shall include providing behavioral health services, and other health care-related services in homes, schools, clinics, job sites, and other community locations within the Karuk Tribe's Service Area.
13. Be available for local and out of the area travel as required for job related training. Attend all required meetings and functions as requested.
14. Is polite and maintains a priority system in accepting other position related job duties as assigned.

**Qualifications:**

1. Have the ability to work effectively with Native American people in culturally diverse environments.
2. Have the ability to manage time well and work under stressful conditions with an even temperament.
3. Have the ability to establish and maintain harmonious working relationships with other employees and the public.
4. Have the ability to understand and follow oral and written instructions.
5. Have the ability to use a variety of computer programs, in particular to understand and operate the KTCP recordkeeping software (TAS), and other software such as Windows XP, Vista, Crystal Reports and MS office Suite applications.

**Requirements:**

1. Bachelor's Degree in Employment and/or Training or related field with 3 years work experience in either a social service field or a public/family assistance program, **OR** equivalent experience, education, and training in a related field will be considered.
2. Must be a self-starter, well organized and willing to learn new skills. Must be able to prioritize duties and ensure timely completion of tasks.
3. Must have demonstrated ability to speak clearly and assertively in a face-to-face, as well as telephone communications.
4. Must possess a valid driver's license, good driving record, and be insurable by the Tribe's insurance carrier.
5. Must adhere to confidentiality and HIPAA policies.

6. Must successfully pass a drug/alcohol screen and background investigation.
7. Must adhere to an investigation of character as required by the Indian Child Protection and Family Violence Act. The minimum standards require an investigation that shall include: a check of fingerprint files of the Federal Bureau of Investigation and inquires to appropriate local law enforcement agencies. Applicant must not have been found guilty of, or entered a plea of no contender or guilty plea to any felonious offense or two or more misdemeanor offense under Federal, State, or Tribal law involving crimes of violence; sexual assault, molestation, exploitation, contact or prostitution; crimes against persons; or offenses committed against children.

**Tribal Preference Policy:** In accordance with the TERO Ordinance 93-O-01, Tribal preference will be observed in hiring.

**Veteran's Preference:** It shall be the policy of the Karuk Tribe to provide preference in hiring to qualified applicants claiming Veteran's Preference who have been discharged from the United States Armed Forces with honorable and under honorable conditions.

**Council Approved: January 26, 2017**

**Employee's Signature:** \_\_\_\_\_

**Chairman's Signature:** \_\_\_\_\_



## REVIEW APPROVAL

- TERO
- Human Resource
- Tribal Council

### POSITION DESCRIPTION

**Title:** Karuk Tribal TANF Program (KTTP) Family Services Specialist

**Reports To:** KTTP Program Development Manager

**Supervises:** Family Services Assistant, Receptionist

**Location:** [Yreka Happy Camp, Orleans, Yreka](#)

**Salary:** \$32,000 to \$43,000 per year, depending on experience

**Summary:** ~~The purpose of this position is to provide in the provision of KTTP services to children and families participating in the program. This position provides multiple public assistance tasks including, but not limited to, determining eligibility and performing casework management activities to assist Indian individuals and families to achieve self-sufficiency and stability. Under direct supervision the Family Services Specialist performs complex and specialized public assistance eligibility and grant determination assignments. Responsible for applying regulations and procedures to determine eligibility for assistance and provides counseling referrals and advice to support the academic, personal and social development of an assigned caseload. Provide oversight, supervision of the Family Services Assistant(s). When necessary be able to manage a caseload for Family Services Assistants or carry a caseload. Responsible for development and ongoing monitoring of participants' progress towards goals established in the family self-sufficiency plans. Maintain confidentiality of all privileged information.~~

**Classification:** Full time, Regular, Non Entry Level, ~~Exempt Non-Exempt~~

#### Responsibilities:

1. Perform interactive interviews to elicit eligibility information and identify need for public assistance programs and services such as food stamps, child care, food, money management; also to compile information on social, education, criminal, institutional, or drug history.
2. Analyze financial and eligibility information to determine initial or continuing eligibility for multiple aid programs.
3. Explain regulations, rules, and policies to clients and apprise them of their rights, responsibilities, and eligibility for participation.
4. Assist clients with forms and ensure accuracy and completion of application and declaration forms.
5. Resolve discrepancies by securing documentation, medical records, and confirmation from other agencies as needed.
6. Initiate a total household assistance case and develop the case plan with the client.

**Comment [DB1]:** Wouldn't the Family Service Manager supervise these employees instead of Specialist.

7. Assess clients' needs for services and help find resources through State, Local, Federal, and Tribal services.
8. Conduct a needs assessment to determine appropriate program activities.
9. Coordinate service delivery systems such as transportation, housing, medical, etc. for the benefit of the client.

10. Shall be polite and maintain a priority system in accepting other position related job duties as a signed.

~~10.11. Act as an advocate for clients in interactions with other service entities.~~

~~11.12. Provide eligibility determination for social or financial services based on income tests.~~

~~12.13. Routine duties shall include providing behavioral health services, and other health care-related services in homes, schools, clinics, job sites, and other community locations within the Karuk Tribe's Service Area.~~

~~13.14. Be available for local and out of the area travel as required for job related training. Attend all required meetings and functions as requested.~~

~~14.15. Is polite and maintains a priority system in accepting other position related job duties as assigned.~~

**Qualifications:**

1. Have the ability to work effectively with Native American people in culturally diverse environments.
2. Have the ability to manage time well and work under stressful conditions with an even temperament.
3. Have the ability to establish and maintain harmonious working relationships with other employees and the public.
4. Have the ability to understand and follow oral and written instructions.
5. Have the ability to use a variety of computer programs, in particular to understand and operate the KTRP recordkeeping software (TAS), and other software such as Windows XP, Vista, Crystal Reports and MS office Suite applications.

**Requirements:**

1. ~~Desired:~~ Bachelor's Degree in ~~Social Work, Administration of Justice, Psychology, Behavioral Health, Sociology-Employment and/or Training~~ or related field with 3 years work experience in either a social service field or a public/family assistance program, **OR** equivalent experience, education, and training in a related field will be considered.
2. Must be a self-starter, well organized and willing to learn new skills. Must be able to prioritize duties and ensure timely completion of tasks.

3. Must have demonstrated ability to speak clearly and assertively in a face-to-face, as well as telephone communications.
4. Must possess a valid driver's license, good driving record, and be insurable by the Tribe's insurance carrier.
5. Must adhere to confidentiality and HIPAA policies.
6. Must successfully pass a drug/[alcohol screening test](#), [screen and background investigation](#).
7. Must adhere to an investigation of character as required by the Indian Child Protection and Family Violence Act. The minimum standards require an investigation that shall include: a check of fingerprint files of the Federal Bureau of Investigation and inquires to appropriate local law enforcement agencies. Applicant must not have been found guilty of, or entered a plea of no contender or guilty plea to any felonious offense or two or more misdemeanor offense under Federal, State, or Tribal law involving crimes of violence; sexual assault, molestation, exploitation, contact or prostitution; crimes against persons; or offenses committed against children.

**Tribal Preference Policy:** In accordance with the TERO Ordinance 93-~~00~~-01, Tribal preference will be observed in hiring.

**Veteran's Preference:** It shall be the policy of the Karuk Tribe to provide preference in hiring to qualified applicants claiming Veteran's Preference who have been discharged from the United States Armed Forces with honorable and under honorable conditions.

**Council Approved:** ~~September 3, 2008~~ January 26, 2017

**Employee's Signature:** \_\_\_\_\_

**Chairman's Signature:** \_\_\_\_\_

---

**Department of Natural Resources**

39051 Highway 96  
Post Office Box 282  
Orleans, CA 95556  
Phone: (530) 627-3446  
Fax: (530) 627-3448

# Karuk Tribe

**Administrative Office**

Phone: (530) 493-1600 • Fax: (530) 493-5322  
64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

**Orleans Medical Clinic**

39051 Highway 96  
Post Office Box 249  
Orleans, CA 95556  
Phone: (530) 627-3452  
Fax: (530) 627-3445

---

**DEPARTMENT OF NATURAL RESOURCES  
TRIBAL COUNCIL REPORT  
January 2017**

Please accept the following information as the Department of Natural Resources written report for the upcoming Tribal Council Meeting.

**DIRECTOR OF NATURAL RESOURCES AND ENVIRONMENTAL  
POLICY/Leaf Hillman**

**Climate Change Work**

As you may recall, the Karuk DNR hosted a regional Climate Change Summit this past July. We invited a diverse group of individuals, that included representatives from tribal, federal, state, and local governments and NGO's who are actively engaged in climate change work within our region. Our purpose in hosting this regional summit was to better understand the various players and efforts which are being pursued, share with others our efforts and progress to date, to develop a regional network of practitioners, and to explore possible collaborations with others.

This one-day regional climate summit was very well attended with participants traveling from as far away as Seattle, Portland, and Sacramento and was a tremendous success on many levels. Perhaps the most significant outcome of the meeting was that it brought to light the fact that the USFS / BLM had failed to conduct meaningful consultation with federally recognized Indian Tribes, as required by law, on the subject of Climate Vulnerability Assessments within the range of the Northern Spotted Owl. As a result of this revelation, two federal agency line officers who were in attendance agreed to take up this issue with regional leadership, and seek corrective actions. The meeting also served to focus and refine our on-going Karuk DNR efforts aimed at conducting our own Climate Vulnerability Assessment.

Over the past several years as the effects of climate change have become more and more apparent, federal, tribal, state, and local governments have begun to look at their vulnerabilities, evaluate risks, and consider strategies to reduce adverse effects or adapt to changing conditions. The Karuk Tribe DNR has been actively engaged in these efforts for many years now. Beginning in 2012 the Karuk DNR entered into a partnership with the North Pacific Landscape Conservation Cooperative (NPLCC), the Northwest Climate Science Center (NWCSC), and the University of Oregon / USDA Forest Service Pacific Northwest Research Station Tribal Climate Change Project to begin exploring possible

climate change mitigation and adaptation efforts. In 2014, in collaboration with Dr. Kari Norgaard, the Karuk DNR produced a two part report: (Part 1) Karuk Traditional Ecological Knowledge and the Need for Knowledge Sovereignty: Social, Cultural and Economic Impacts of Denied Access to Traditional Management, and (Part 2) Retaining Knowledge Sovereignty: Expanding the Application of Tribal Traditional Knowledge on Forest Lands in the Face of Climate Change. We are now nearing completion of our latest undertaking and making final edits to the Karuk Climate Vulnerability Assessment.

As a follow-up to the July climate summit, the Forest Supervisors from both the Klamath and Six-Rivers National Forests, in addition to Eco-Adapt (the contractor hired by USFS & BLM to conduct regional vulnerability assessments) recently reached out to the Karuk Tribe offering to schedule a consultation meeting to discuss the process of conducting regional vulnerability assessments. I worked with Chairman Attebery, USFS, and Eco-Adapt to schedule this formal consultation meeting. This consultation meeting was held in Orleans on January 17, 2017. Unsure what to expect out of this meeting, DNR staff was prepared to provide an appropriate response to a variety of potential outcomes. However, I am very pleased to report that the meeting was a resounding success. We learned that our meeting was the first government-to-government consultation meeting between the federal agencies and a federally recognized Indian Tribe in the region. Coinciding with their out-reach efforts with the Karuk Tribe, the federal agencies and Eco-Adapt simultaneously conducted out-reach to all of the federally recognized Indian Tribes in the region, offering to enter into consultation regarding the conduct of regional vulnerability assessments. The previous public process has been suspended (put on hold pending consultation with Indian Tribes) and will resume following completion of tribal consultation. Effectively, this means they are starting the process over again (from scratch) and therefore were very amenable to working closely with the Karuk Tribe, including (if we desire) abandoning their approach and adopting the Karuk Tribe's approach or modifying their approach to be consistent with ours, when conducting the regional vulnerability assessment.

This is a significant development, as well as, a significant accomplishment. Its significance is in the fact that the regional vulnerability assessments will be used to inform the upcoming forest plan revision process. Therefore, by ensuring that the findings and conclusions of the Karuk Vulnerability Assessment are reflected in the regional (federal agency) vulnerability assessment, situates the Karuk Tribe in a very strong position to influence the forest plan revision process in ways most beneficial to the Karuk Tribe.

### WATER QUALITY COORDINATOR/ Susan Corum

Participated in the following meetings/processes:

- Participated in meetings coordinating dam removal science and monitoring.
- Participated in a DNR coordinator meeting.
- Participated in IMIC calls, including budget planning for 2017 and creating a Priority List of Projects to be funded through the KHSA (\$5.4 million was set aside for

this). The Priority List of Projects will be for watershed-side water quality projects that reduce nutrient loading to the Klamath.

- Participated in Cultural Beneficial Uses meetings to get these uses adopted at the state-level.
- Participated in a meeting with the SWRCB about CEQA scoping for water quality certification for the removal of the dams.
- Participated in CCHAB meetings.
- Participated in FASTA team calls.
- Participated in KBMP Steering Committee calls.
- Attended a freshwater Harmful Algae Bloom symposium via webex.

#### Reports

- Council Report
- EPA FY16 Report

#### Water Quality Crew Update

- Our crew has definitely had challenges with winter monitoring due to the winter storms, power outages, and difficult driving conditions. However, they still do their best to get out and sample and protect and maintain our equipment in this winter weather.

### FISHERIES PROGRAM/Toz Soto

The fisheries program is working on winter field projects that include; Coho spawning surveys, winter temperature monitoring, PIT tagging and remote detection and population estimates for constructed off channel ponds. Crews are finishing spawning surveys this month and will transition to doing winter population estimates in the off channel ponds that have been constructed during the past 8 years. Snowy conditions are currently limiting our ability to access many of the off channel ponds sites in Seiad Valley and Horse Creek. Crews are using sleds to shuttle heavy batteries out to our remote PIT tag detection arrays. High water has also limited our ability to access some of the PIT tag antennas. Crews are also staying busy building eel baskets in preparation for spring and capturing lamprey for a radio tagging project. We are in our third year of lamprey radio telemetry studies. Biologists and technicians will be attending a lamprey workshop at the end of the month and will present our current findings from the past two field seasons. Other work includes participation on the flow accounting and management team otherwise known as the FASTA team. The ample precipitation and snow has provided much to discuss in the realm of real-time flow management. In addition, work is being done on a collaborative synthesis memo that outlines actions necessary to reduce fish disease proliferation in the Klamath. As everyone is aware, the fish disease issue on the Klamath is the focus of a pending law suit and measures are being considered to solve the issue which is at the heart of the fish disease synthesis memo. At this point, the federal and state agencies and other tribes have provided comments on the current draft. It's been suggested that the memo be peer reviewed and therefore be more acceptable for the federal water managers (Bureau of Reclamation) to use as a guidance document to implement flow actions in which reduce the disease problem.

In addition, biologists are participating in development of a Klamath Basin Restoration and Monitoring Plan. The plan is being developed by a consultant, but with oversight from Klamath Basin stakeholders including the Tribes.

Preparation and planning is continuing for future projects, project designs, assessments and funding proposals. The FY 2017 Annual Funding Agreement (AFA) with the Bureau of Reclamation is currently under their review and expected to be finalized sometime soon.

For more information regarding the program please contact Toz Soto at 627 3116.

## NATURAL RESOURCES POLICY ADVOCATE/ Craig Tucker

### Dam Removal

The Klamath River Renewal Corporation (KRRC) continues to develop its capacity to serve as the dam removal agent. I have spent a good deal of time with a consulting team at California Environmental Associates (CEA) who are basically serving as the staff for the KRRC. I do think I have been able to help them understand the politics and the players in the basin and develop a successful outreach plan.

I will continue to monitor and look out for efforts by dam removal opponents to derail the agreement.

The CA Waterboard is currently holding a series public meeting to take scoping comments for their development of a Clean Water Act permit for dam removal. I helped organize turnout for the meeting in Arcata with had over 120 attendees and over 40 speakers who urged the board to permit dam removal.

The Yreka meeting will be January 26. Info here:

Yreka Public Scoping Meeting  
Best Western Miner's Inn –  
Convention Center, Auditorium  
122 E. Miner Street  
Yreka, CA 96097  
Thursday, January 26, 2017  
(5:00 pm – 7:00 pm)

I think it is important for council members to attend and urge the water board to act quickly to issue a permit for dam removal.

### Lands Legislation

DNR is very close to settling on legislative language with Huffman staff on a bill that would 1) transfer 512 acres of Katimiin to DOI to be held in trust for Tribe and 2) create special management areas around the Katimiin Cultural Management Area, Panamnik

Cultural Management Area, and the Six Rivers (Huffman district) side of Orleans Mountain.

I would be happy to take half an hour to an hour to walk council through the language and the maps. I expect Huffman to introduce a bill in coming weeks and I have asked for plenty of lead time for us to prepare some media materials.

Dredge Mining

The Water Board is also holding a series of meetings to take input as they develop a Clean Water Act permit process for suction dredge mining. We will host the Water Board to take our input and that of our community in Orleans on Tuesday, January 24, 2017 from 4:00 p.m. to 7:00 p.m. at the Karuk Community Room. Be great if council members could attend to demand strong protections for water quality, fisheries, and cultural resources.

PIKYAV FIELD INSTITUTE PROGRAM MANAGER /Lisa Hillman

Please note information/activities are for the period of: 12/09/16 through 01/18/17. DNR/Council Special Meeting: February 1, 2017 Action Items: K-12 Environmental Education Division Coordinator, Nicole Woodrow will be requesting approval for publication of several USDA and U.S. Fish and Wildlife Services-funded lesson plans, as well as the Grade 9, Lesson 1 supplemental lesson material: Ten Native Healing Plant Foods. This booklet will be used in conjunction with the corresponding lesson plan, which has already been Council approved.

Given this month's meeting dates, these materials are pending a phone vote recommendation from the Karuk Resources Advisory Board. Hard copies of all materials will be sent to the Tribal Council via inter-office mail.

++++  
++++

Activities Summary of the Píkyav Field Institute's five divisions:

Cross-divisional Activities: To facilitate Program outreach, the Program Manager was able to have a press release published, which has already been posted and published on a number of online websites and web-pages, including Native News Online and Karuk-UC Berkeley Collaborative Klamath Food Security site.

Program Manager participated in numerous conference calls with Project stakeholders, meetings with curriculum contractors, video production contractor and Youth Media project meeting (December 16), an Education Committee Meeting (December 21), an Eco-Adapt, Tribal Governments and Climate Change stakeholder consultation in Orleans (January 17), as well as regular programmatic and inter-departmental meetings.

K-12 Environmental Education Division: This past month, the Píkyav Field Institute Program Manager has been working together with our K-12 Environmental Education Division Coordinator to revise curriculum and cultural sensitivity training materials in preparation for scheduled trainings; update lessons, review California Common Core Standards, and address formatting discrepancies in preparation for specific lessons taught



at our Program's partnering schools; and consider better ways of including more language into curriculum. In addition, the Program Manager has been revising lessons and guiding supplementary material development submitted by our contracted curriculum support.

Unfortunately, however, problems with weather-related program interferences, black-mold findings in the Orleans school building structure and subsequent school leave days, delays in hiring, and staff leave this quarter have impacted the scope of our program activities. These problems were addressed in the Progress Report submitted to the U.S. Department of Education, Office of Indian Education. With the final documents Council approved and signed for our contract External Evaluator services, as well as the successful hire of Pkyav Division Coordinator positions, we hope that some of these problems will be alleviated.

December 8 and 19, the Program Manager and K-12 Coordinator met with teachers and administrators from the Orleans and Happy Camp Elementary Schools, respectively. We conducted a teacher's Curriculum Overview and Lesson implementation coordination meeting, as well as gave a Curriculum and Cultural Sensitivity Training to a total of 15 teachers.

For more information, see the K-12 Environmental Education Division Coordinator's report.

Food Security Division: With an eye on building capacity within the Program's different divisions, the Program Manager has been working closely with our Grants and Agreements Division Coordinator, Sinead Talley, to review funding possibilities and reach out to potential project partners. Possibilities hereto is a collaborative project proposal to the USDA Local Food Promotion Program (LFPP) to develop a local food supply and trading network spanning the Hoopa Valley, Karuk, Klamath Tribes and Yurok Tribal Territories. Your input on how to sustain the Division's getting Native foods out to our Indigenous Peoples would be most appreciated. The Program Manager will be looking for ways to ensure that these resources are not taken from family gathering places, will insist that Native foods will not be marketed and sold to non-Native consumers, and may entertain the option of distributing Native foods tribally-led food distribution programs and local school food programs that support low-income families.

Together with the interim Food Security Division Coordinator, Earl Crosby, the Program Manager has also finalized and sent the Quarterly Report due to the Karuk Temporary Assistance for Needy Families Department, as per the Memorandum of Agreement with the Department of Natural Resources. Mr. Crosby will be stepping aside as soon as our new hire can be confirmed. We look forward to announcing our new employee at our next meeting.

For more information, see attached Food Security Division report.

Environmental Workforce Development and Internships Division: Program Manager met with the Karuk Temporary Assistance for Needy Families Chief Executive Officer Lester

Alford to discuss obligations to fill the need for workforce development. Mr. Alford will be submitting the Position Description for the Píkyav Program's Division Coordinator to his federal funding officers for approval to work more closely with us to achieve TANF's programmatic scope of work.

Sípnuuk Division: Again, delays in hiring have impacted the scope of our program activities and completing the required deliverables for two of our federal agency-funded programs. With the successful hire of the Sipnuuk Division Coordinator, we hope that some of these problems will be alleviated. These problems were addressed in the interim report submitted by the Program Manager this month to the Institute of Museum and Library Services. Should these ongoing delays in establishing the status of personnel continue, we face the danger of losing greatly needed sources of funding.

For more information, see attached Sípnuuk report and Sípnuuk Assistant's report.

Environmental Higher Education and Research Division: As you may remember from last month, the Program Manager has been working with UC Berkeley and University of California Cooperative Extension to draft a grant proposal to the Federally Recognized Tribes Extension program. Depending on the approval status of the Memorandum of Agreement with the Regents of the University of California, we will be sending requests for letters of support from neighboring tribal leaders: here too, your help in this matter would be greatly appreciated.

Program Manager has been mentoring Stanford University Ph.D. candidate Tony Marks-Block on his hazel and its response to fire and fire management research. His work was earned him a dissertation improvement grant from the National Science Foundation. The Karuk Deputy Director of Eco-Cultural Revitalization and Píkyav Program Manager met with him on January 17 to discuss data management strategies and the latest draft of his interview protocol. In their draft form, these plans have already been approved by the Karuk Resources Advisory Board and Tribal Council. As part of his research committee, however, we will be reviewing the final versions to ensure proper compliance with our research protocols. Should you have any questions, please don't hesitate to ask.

Respectfully submitted,  
Lisa Hillman  
Píkyav Field Institute Program Manager

###

Food Security Division

Note: Report includes data from October 15, 2016 through January 18, 2017

A. Educational/training/evaluation materials produced: Traditional/Food/Fiber/Medicine Grove Youth Survey for Grades 4-8 (1 age-appropriate Survey Form, 1 Map and 1

Vocabulary list for Survey Terms); Native Food/Fiber/Medicine Plant Workshops: Medicinal Plant Wreath booklet (1); Cheepakpak educational materials (2); Madrone Berry informational materials (2).

B. Outreach materials produced: Food Security Project Article published in the Karuk Quarterly Newsletter (1 article), including upcoming event dates; News briefs for project promotion of upcoming Karuk Food Security events published in local newspapers and on the Building Food Security in the Klamath online website. Here, “Burning for Food Sovereignty” was published (2 articles); Monthly calendar of events are on Food Security events and activities are sent to TANF, targeted programs and the AFRI-collaborative via email and hand delivered, including the following tribal departments and programs throughout the three service areas: Naa Vúra Yêeshiip, Child and Family Services, Píkyav, tribal Computer Centers, Yreka Learning Center, and the People’s Center Museum, Library and Archives.

C. Project Activities implemented: Cross-objective and -project goals: Klamath River TREX Oct. 2 – 15, 2016 (numbers not included here); Monthly Píkyav Field Institute Program coordination meetings (4 meetings, ca. 8 participants each for total 32).

Food Security Project Coordination: Two monthly AFRI conference calls (2 calls, 15 participants); TANF (with Lisa Aubrey) on Nov. 2, 2016.

After-school Program: Ishkêesh’túnviiv once a month presentations and/or demonstrations: Acorn Cracking on Oct. 25, 2016 (1 workshop, 20 participants); Madrone Berries – Native plant identification and properties, oral traditions and necklace making on Nov. 8, 2016 (1 workshop, 25 participants); Traditional Food Plant Planting on Nov. 18, 2016 (1 workshop, 22 participants); Traditional Storytelling and Tea Dec. 6, 2016 (1 workshop, 26 participants).

Seasonal Youth Camps: Fall Youth Camp at the Ceremonial Grounds at Tishánik and Katimin on the subjects of salmon and acorns with Orleans Elementary Upper Graders on September 27, 2016 (1 event, 20 participants); Fall Youth Camp on cultural fire and beneficial uses at West Simms Gulch – STEM lesson taught and field trip participation with Junction Elementary School Oct. 7, 2016 (1 event, 17 participants); Fall Acorn Camp Field Trip to Peach Creek Campground - lesson taught and field trip participations with Orleans Elementary School students Nov. 10, 2016 (1 event, 39 participants).

Community Gardens: Workdays at the Happy Camp Native Plant Demonstration , TANF, and Community Gardens Nov. 2, 2016, Nov. 23, 2016, Nov. 30, 2016, and Dec. 21, 2016 (4 activities); School Garden meeting with Food Security stakeholders in Orleans on Nov. 14, 2016 (1 meeting, 2 participants); community garden meeting with project stakeholders in Orleans Dec. 5, 2016 (1 meeting, 6 participants); harvest in Orleans on Nov. 17, 2016 (1 activity, 2 participants – staff and Romnay Beck); workdays devoted to harvesting food processing Nov. 1, 2016, Nov. 8, 2016, Nov. 15, 2016, Nov. 22, 2016 and Nov. 29, 2016 (5 activities, x participants); Meeting with KRAB to determine preferred ground-disturbing activities (1 meeting, 9 participants).

Orchard Revitalization: Orchard Revitalization activities in Orleans Oct. 31, 2016, in Happy Camp area at Aubrey and Daisy Jacobs orchards Nov. 2, 2016, canning orchard fruit in Orleans Nov. 7, 2016, Nov. 14, 2016, Nov. 21, 2016, Nov. 28, 2016, Dec. 5-6, 2016, Dec 12-13, 2016, Dec. 19, 2016, Jan. 9-10, 2017 (12 activities, x participants); Meeting with project stakeholders for planning and inventory (1 meeting, 3 participants); Pruning lessons for KTHA Maintenance employees and Verna Reece (1 training, 5 participants).

Native Foods/Fibers/Medicines Workshops: Basket Weaving and Materials Gathering in Happy Camp and Orleans (32 workshops, ca. 12 participants each for a total 384); Hunting and Tracking Workshop in Orleans, Oct. 26 (1 event); 2016 Fall Native Food Workshops: Piish Tasting in Orleans Nov. 10, 2016 (1 event, 26 participants); Piish Tasting in Happy Camp Nov. 16, 2016 (1 event, 8 participants); Piish Tasting in Yreka Nov. 18, 2016 (1 event, 4 participants); Kusripish-Madrone Berries in Orleans, Nov. 22, 2016 (1 event, 15 participants); Edible Medicinal Wreath Making in Happy Camp, Dec. 7, 2016 (1 event, 4 participants); Medicinal Salve-making in Orleans Dec. 9, 2016 (1 activity, participants 2 - staff and Romnay Beck); Edible Medicinal Wreath Making in Yreka, Dec. 14, 2016 (1 event, 4 participants); Edible Medicinal Wreath Making in Orleans and Video documentation by Tribal Youth Dec. 21, 2016 (1 event, 23 participants); Regalia-Making Workshop for Youth in collaboration with Karuk Education Department Dec. 21, 2016 (1 event, 23 participants).

Food Crews: Acorn harvest in Orleans area Nov. 9, 2016 (1 participant -staff and Romnay Beck); Native Food harvest in Orleans Nov. 21, 2016 (staff with 0 participants); Wreath delivery to Elders in Orleans Nov. 22, 2016 (1 event, 6 participants).

Tribal Herbaria: Plant collection trainings by Karuk staff in Orleans Nov. 3, 2016, Nov. 10, 2016, Nov. 17, 2016, Dec. 1, 2016, Dec. 1, 2016, Dec. 8, 2016, Dec. 15, 2016, Dec. 22, 2016 (8 events publicized, 0 participants).

#### D. Accomplishments:

Objective 15: Ishkêesh'túnviiv (River Kids) After School Program. The Karuk Food Security Project collaborates monthly with the Mid Klamath Watershed Council (MKWC) project team, as well as with the newly formed K-12 Environmental Education Division of the Píkyav Field Institute to engage tribal and non-tribal youth in activities that feature Karuk Native foods and the associated cultural heritage.

Objective 16: Karuk Seasonal Youth Camp. Again, collaborating with our K-12 Environmental Education Division as well as with our formal partnerships with 5 local schools, we are able to present on and demonstrate making food and fiber related cultural items.

Objective 19: Community Gardens. We are currently closing Sierra Health Foundation funded project to establish the Happy Camp Native Plants Demonstration Garden, with seven plant zones and over 70 native plants flourishing. Nevertheless, our staff tends two Native Plants Demonstration Gardens, two Community Gardens, one Senior Center "Planter" garden, and one dedicated TANF garden.

Objective 21: Orchard Revitalization. Karuk DNR staff continues to coordinate with MKWC employee, Mark DuPont on this objective. We offer regular activities to interested TANF clients on a regular basis – on a seasonal basis. TANF clients are regularly invited to participate in the activities revolving around this objective.

Objective 32: Native Foods Workshops. We have already facilitated five workshops this quarter, which are intended to engage and educate multi-generational tribal and non-tribal community members, particularly economically disadvantaged families, about Native cultural food traditions. Our program content coincides with seasonal growth and harvest, and helps to support the activities associated with the TEK based field trips and Karuk Seasonal Youth/Food Camps which focus on traditional food management, harvest, procurement, storage and distribution. The goal is to provide background information such as history of management practices, general biological and botanical information necessary for fish and plant identification, hands-on experience with Native food sources, and to encourage our community to feel comfortable with the resources available to them. With collaboration from the Karuk TANF department and a diverse group of educators, we balance western science with TEK in our workshop material content.

Objective 40: Create 2 tribal herbaria. With the official launch of our Tribal Herbaria on August 11, 2016, we have met a milestone on this objective. We continue to offer trainings to TANF clients on a monthly/weekly basis, depending on season and weather conditions.

Change in knowledge:

- 80% of Seasonal Youth/Food Camp participants reported to have learned something new at our events.

- 85% of Native Food Workshop participants reported that they had learned something new. One respondent wrote: "I've never made wreaths like this before." Many participants reported that they were exposed to new plants and some of their uses for the first time.

- 96% of Ishkêesh'túnviiv after-school program participants raises their hands when asked if they had learned something from the lesson.

Some learned that madrone berries are edible; most were newly exposed to karuk names like "kusrípish" and "cheepákpak"; about 5 kids and several adults were able to recall these names when asked at the end of the event; many got to hear the story of cheepákpak for the first time; every participant when asked if they liked to eat them raised their hands "yes"; participants started to notice that the redder ones tasted better; Frank Lake shared that they are high in antioxidants and nutrients (people consider berries like these "superfoods").

E. Results of participation disseminated to communities of interest:

- Outreach for trainings, events and activities have increased the number of participants by way of newspaper articles, tribal newsletter, tribal website, Klamath-Basin Tribal Youth Program website, and a monthly schedule of events distributed to

TANF and other Tribal Programs, e.g. Naa Vura Yeeshiip, Pikyav Program, Education Program, Computer and Learning Centers, tribal libraries, and the People's Center.

- Continued interest in our Food Security events and activities has been elevated through the social media networks posting our events: Mid Klamath Food Shed, Klamath-Basin Tribal Youth Program, People's Center Museum, and Karuk Tribal Youth Leadership websites and Facebook pages have posted our events.

#### Sípnuuk Division

Note: Report includes data throughout the IMLS Museum Services Grant to January 18, 2017

**Collaborative Partnerships:** We have been developing highly collaborative and respectful partnerships with not only our tribal community members, but also with a host of other academic and museum institutions that possess materials pertaining to Karuk cultural heritage. Our project goals for enhancing and expanding our collaborative partnerships with academic and museum institutions that possess large collections of Karuk material culture and historic data have been met to a much higher level than expected: leveraging programmatic funding from a National Endowment for the Humanities grant to help Native American/Native Alaskan Tribes develop traditional knowledge labels for their cultural heritage data, both that of which is held in the possession of these Tribes and in the possession of external institutions, we have been approached by both the Chicago Field Museum and the Peabody to explore further collaborative projects in conjunction with the Karuk Tribe's efforts to repatriate NAGPRA-eligible material culture, as well as digitally repatriate those items that allegedly do not qualify. In addition, we have been solidifying our collaborative partnership with staff from the Humboldt State University Library and Museum Archives and from a number of academic departments to education their students on the Tribe's perspectives on digital preservation, and to work together to develop projects to capture images of their collection of Karuk cultural materials and render 3-D models to upload onto Sípnuuk.

**Digitization:** The goals of our seed Food Security grant funding have been met to some extent. However, problems have occurred due to our external partners' interpretation of copyright issues. In our effort to preserve and digitize images of Karuk Cultural Heritage objects, we have met our goals in uploading at least 250 objects and have been about to make these accessible to our Sípnuuk site users.

Not only have we been working with 14 Tribal members and 3 non-Tribal community members to digitize and upload their collections for sharing with our Sípnuuk users, the People's Center had an existing collection of historic photographs that had been donated from a wide variety of mostly untracked sources over the years of operation. These images were compiled and organized into subject-based files, and at least 112 images have been processed so far. Our intention with this collection of photographs is to help identify the sources and to collect more information about the images once they are loaded into Sípnuuk. Those images that are known to be from other institutions and that contain Karuk cultural property have been treated according to our Cultural Information Statement by our claiming copyright in addition to the source institution. This practice is

a strong component of the Tribe's efforts to restore Karuk information sovereignty as well as a model for other indigenous communities around the world who are also working to regain control of their cultural materials.

In addition, Humboldt State University has shared their respectable collection of Karuk cultural heritage materials, and we have processed and uploaded at least 12 items to Sípnuuk. Furthermore, we have added a site for our Yafuseekyavans (Their good dresses were made pretty) – Cultural dressmakers Project and will have the products of this Elders teaching Youth project uploaded hopefully by project end, making the number of our uploaded cultural heritage items far exceed the expected 250 objects.

Access: With leveraged and in-kind support from CoDA, we have completed developing a system to catalog and key our collection materials. With input from volunteer Cultural Practitioners, Tribal Elders and Tribal Youth, we have modified the process in attaching qualitative metadata and have developed a culturally responsive set of key words to make searching Sípnuuk's content management system much easier and tribal friendly.

According to Google Analytics, Sípnuuk's monthly usage has been steadily rising since its launch in March 2016, with audiences in at least seven countries and averaging 3,800 page views per month. With our public outreach and recommendations by participating tribal community members via word-of-mouth, we hope that these numbers continue to grow. Alone, our quarterly Tribal Newsletter articles reach our entire Tribal membership.

Life-long Learning: True to our commitment to encourage life-long learning within the tribal community and department staff, we have been offering weekly training opportunities for site navigation, taking qualitative images of cultural heritage objects, and developing personal archive collections. With CoDA's training manual, created through leveraged and in-kind Project funding, as well as through their large number of web-based trainings, our tribal community has access to materials that will enable life-long learning on digital preservation – at least as long as the life-span of these types of technological applications. In addition, the large number of collection materials hosted by the Karuk Tribe's Sípnuuk site will enable the tribal – and global – community continue their learning experience with Karuk cultural heritage throughout their lives.

Staff Report: Angela McLaughlin, Sípnuuk Assistant

Queenie Mertle Collection Update: Lightroom is giving me trouble. I have been talking with Adrienne about what I am doing wrong. She thinks it is something that has changed in Lightroom since the new update. After working on it three times and deleting it three times I have put in a request for CoDA to see if they can walk me through what I am doing wrong. This collection has 162 items that are waiting to be the next items to be added to Sípnuuk under Community Collection.

Reprocessing: I'm working on editing the rest of the PDF's that were given to us by UC Berkeley so that they are ready for future upload.

Sipnuuk Library Intern: Our Intern is working with me in the reprocessing and upload, Batch processing and upload and file clean up. We will keep working via emails and messenger on Gmail.

AFRI Food Security Collection: We are at 1024 items in the collection as of this morning. This is going to blow up because of reprocessing and then go back down to our normal count.

People's Center Collection of Historic Photographs: We are at 133 items in the collection as of this morning.

Karuk K-12 Curriculum: We are at 80 items in the collection as of this morning.

How To: We are at 28 items in the collection as of this morning.

Youth Collection: We are at 24 items in the collection as of this morning. NOTE: SOME CONTENT IS MISSING AND WILL HAVE TO BE RELOADED ASAP.

Map Collection: We are at 16 items in the collection as of this morning. NOTE: SOME CONTENT IS MISSING AND WILL HAVE TO BE RELOADED ASAP.

Community Collections: We are at 94 items in the collection as of this morning.

Karuk Language: We are at 13 items in the collection as of this morning.

Video Collection: We are at 4 items in the collection as of this morning.

Humboldt State University Special Collection: We are at 15 items in the collection as of this morning.

Sipnuuk Total items are at: 1,430

Yootva,  
Sipnuuk Assistant; Angela McLaughlin (530) 627-3115

K-12 ENVIRONMENTAL EDUCATION DIVISION COORDINATOR/  
Nicole Woodrow

Please note information/activities are for the period of: 12/9/16 through 1/18/17

- Since December 9th, I have attended a language conference in New Mexico and have returned with helpful information regarding funding opportunities and several engaging teaching methods to incorporate in the Nanu'avaha Curriculum implementation. I have also been working on incorporating more appropriate Karuk language within each lesson.



- Lisa Hillman and I provided Happy Camp High School with one Teacher Training regarding the Curriculum and Cultural Sensitivity. We have also met with teachers at Orleans Elementary and Junction Elementary to schedule lessons for the remainder of the school year.
  - Also, I have taught lessons at both Junction Elementary (2 lessons) and Orleans Elementary schools (4 lessons) and will continue to do so on a weekly basis.
  - I have attended several meetings including the Education Department meeting to better communicate activities to meet goals and objectives.
  - I have assisted the Food Security staff with storytelling, madrone berry necklace, and native medicinal wreathing making events.
- Continued to edit and develop more Nanu'ávaha Curriculum lessons as required.

## WATERSHED RESTORATION PROGRAM/ Earl Crosby

### Watershed Program Activities

Through the latter portion of December through mid-January we have or will provide input and assistance towards various projects within DNR;

- 1) On leave the last two weeks of December and first week of January without power in Somes
- 2) Conference Call regarding Suction Dredging
- 3) Conference Calls regarding Westside
- 4) Attended the North Coast Restoration Partnership Tribal Meeting
- 5) Attended Climate Change Adaptation Meeting in Orleans
- 6) Worked with Food Security Program and participated in monthly conference call.
- 7) Worked on Scoping Letter for Klamath National Forest Horse Creek Project
- 8) Worked on Draft Heavy Equipment Rental Rates and Rental Agreement

In conclusion, we would like to thank the Tribal Council for their continued support. If you have any questions, please do not hesitate to call me at (530) 469-3454 or email me at [ecrosby@karuk.us](mailto:ecrosby@karuk.us)

Earl Crosby  
Watershed Restoration Coordinator

ADMINISTRATIVE OPERATIONS MANAGER /Donalene (Sissie)  
Griffith

Daily Tasks:

Continue to work daily on processing invoices for payment. Do up Budget Modifications as needed for all coordinators at DNR, helping with Budget preparation for proposals, tracking budget line items, tracking In-Kind Match for grants.

DNR – Leaf Hillman

Working on EE&A's for Coordinators review, for the month of Dec. 2016

Processed Modification No. 1 for CoDA Contract, passed by council and mailed out for signature.

Agreement 17-A-013 with Ray Morgan – updated to reflect new cost – old copier from Admin Office-HC

Processed invoiced for Nancy Doman 16-C-062 (Invoice No. 10) 12/23/16

DNR -WKRP – Bill Tripp

Processed statement for GSA –vehicle lease for Oct. 2016 - 11/30/16

Processed invoice for MKWC contract 15-C-015 (Invoice No. 8), Mod. 2&3 12/2/16

Processed invoice for Jessica Stauffer 15-C-052 (Invoice No. 107) 1/12/17

FAC – New Grant

Processed invoice for SRRC 16-C-100 (Invoice No. 2) 1/10/17

Worked on financial report for Bill's mid-term report with matching documentation

NFWF Grant – New Six Rivers Resiliency Project

Nothing to Report

Watershed – Earl Crosby

Working on closing out Dance Fire fund code, waiting on report from Earl

Water Quality – Susan Corum

Mailed out Agreement for QVIR for signature

Processed Modification No. 4 for Aquatic Ecosystem Science 15-C-024

Processed procurement for YSI Incorporated – over procurement amount, repairs to existing equipment.

FISHERIES – Toz Soto

Nothing to Report

Food Security:

Processed Modification No. 1 for Kathleen Barger-McCovey contract, passed by council, mailed out for signature.

Processed new contract with MKWC for Dept. of Ed. Grant, passed by council, waiting on signature from MKWC

Processed invoice for Wilverna Reece Contract 16-C-062 – (Invoice No. 17-003)  
12/29/16

Processed request for contract for Suzanne Burcell contract under the Dept. of Education grant, ready to go to council for approval.

Policy Advocate – Craig Tucker

Processed invoice for Saxton & Associates 16-C-062 (Invoice No. 2) 1/17/17

Processed invoice for SSP&A 16-C-046 (Invoice No. 19189) 1/6/17

THPO – Alex Wattz-Tobin

Doing follow up, making sure all MKWC agreements are closed for Alex, and invoiced.

FUELS/FIRE - David

Nothing to Report

### THPO/ARCHAEOLOGIST/Alex Watts-Tobin

The winter storms caused some disruptions including the cancellation of the January 2017 KRAB meeting. Similarly, Westside calls have been postponed during this time. The THPO worked with visitors to further projects and rearrange other times. Preparations are being finalized for a visit at the February KRAB meeting by the coordinators of the Northeast and Northwest information centers, to discuss information sharing and the fulfillment of the SHPO grant, in which the Tribe is a partner. That project

- The Arch Techs have finished their second season of work, and have been laid off as of 1-10-2017. The On-call Arch Techs likewise have been laid off. THPO-Archaeologist has been working closely with KCDC to ensure that projects from last year have been drawn down appropriately. The KCDC On-call Arch Techs have been laid off as of 1-10-2017. In the last weeks of December, the Arch Techs completed the records management: principally GIS data and mapping, and site records.
- The process of approving the Cultural Resources Tech job descriptions has been completed, together with the approval of the MOA. This allows completion of that stage of the strategic plan: for all Monitors to be Tribal employees, and to be able to work on housing projects. Work is underway, following the THPO summit, to work out appropriate cost rates for different levels of analysis - including Information Center visits, Archaeologist visits, and monitoring. These costs and loaded rates may then be charged equally to outside agencies.
- Work continues on the addendum to the KRRBI project which will take broadband downriver from Orleans. This addendum to the project includes bringing broadband across the river to DNR, which was not included in the original proposal. A request has been made to the IT department to cover some of the costs of this extra analysis.
- Visits have been completed to the housing and the Tribal properties in the BIA Fee to Trust conversion. Tishaniik has now been included in this project, as a result of recent negotiations, and this will improve the land base, and consequently the Trust-

Land-based federal support from the Tribe. These analyses need to go through the SHPO, but once the project is completed, the lands will be under the jurisdiction of the THPO.

## DEPUTY DIRECTOR OF ECO-CULTURAL REVITALIZATION/Bill Tripp

### Fire Adapted Communities Pilot/Fire Learning Network Projects

The FAC report for the July – December is complete and submitted to the funder. I attended one webinar and worked on coordinating the report for DNR and our sub award contractor. I also set up a meeting to give a presentation to the Inter-Tribal Timber Council regarding the Indigenous Peoples Burning Network.

### Food Security Project

Advertising and hiring of positions and other leadership/oversight related to the transition of the Food Security Project to the Pikyav Field Institute/Environmental Education Program has been my primary focus for this project in this Council Report Period.

### Western Klamath Restoration Partnership (WGRP)

We have gained some ground in regard to working with the Klamath and have meeting scheduled to discuss lessons learned from the Somes Bar Project and how we can engage in coordination with the Klamath National Forest Program of work for the Salmon River and Happy Camp Pilot Projects. We have yet to hear about our continuation funding from the Forest Service for the Somes Bar project, but expect to go out to scoping soon. We have been notified that the Six Rivers Forest should hear about the outcomes of our most recent funding needs discussion sometime in the coming weeks. We are discussing next steps and have developed a pretty good first draft of the cultural resources specialist report.

For updated information on the Western Klamath Restoration Partnership go to:

<https://www.facebook.com/WesternKlamathRestorationPartnership/>

### Organizational Leadership and Capacity Building

The Pikyav Field Institute had gotten some great press

The contract for the remodel design services of the old clinic facility has begun with our first kickoff meeting and facilities leach capacity perc testing taking place.

The Endowment for Eco-Cultural Revitalization fundraising efforts are being coordinated. We have had two meetings with Humboldt Area Foundation staff and they are helping to organize some fundraising contacts and events for spring time. The link to donate directly to that site is identified below; please share the URL when talking to potential donors the endowment fund.

For updated information on the Endowment for Eco-Cultural-Revitalization go to:

<https://www.facebook.com/ecoculturalrevitalization/>

For more information on the launch of the Pikyav Field Institute Please see:

<http://nativenewsonline.net/currents/karuk-tribe-launches-pikyav-field-institute-support-environmental-education/>

To share a link to the Humboldt Area Foundation for the purposes of soliciting donations to the Endowment use:

<https://www.hafoundation.org/EcoCultural>

#### Travel

I attended the Northwest Forest Plan Science Syntheses meeting in Portland which was immediately followed by the Intertribal Timber Council Winter Quarterly meeting. We are being highlighted as a success in regard to the use of the IFLAA account process, the Western Klamath Restoration Partnership, and Indigenous peoples Burning Network. They want to know more of what we are doing and have invited a presentation at their spring quarterly meeting specifically they would like to know more on the Pikyav Field Institute and Indigenous Peoples Burning Network. These three efforts fit well with some of the workforce development and Cohesive Strategy Implementation efforts currently in development.

I followed up with Fred Clark upon return from this meeting and there will be some emerging opportunities to potentially fund the Workforce Development and Internships Division Coordinator Position to take advantage of moving tribal students and agency pathways students through the Field Institute in support of our WKRP and IPBN activities.

#### ASSISTANT FIRE MANAGEMENT OFFICER/David Medford

On leave

#### GIS SPECIALIST/DATA STEWARD/Jill Beckmann

- Work with Craig Tucker and Scott Quinn to create maps for the possible land transfer in Katamiin area.
- Provide data and analysis to Andrea McBroom regarding fisheries and hydrology data for the Somes Bar Integrated Fire Management Project.
- Work with Brendan Twieg on data analysis for the Somes Bar Integrated Fire Management Project.
- Work with Roberto Beltran on modeling effects of 'sample mark' in stand 0004 for the SBIFMP.
- Provide data and files for reporting for the RTRL FY 2016 grant.
- Create maps and prepare for out-year planning meeting on the Orleans-Ukonom RD that was supposed to occur on 1/17, but had to be cancelled at the last minute.
- Create map of tribal properties in Yreka area for Alex Watts-Tobin to use for surveys.
- Meet to discuss creating a Karuk Alternative to the Gap Fire salvage project that is proposed on the KNF.

- Assist Kenny with his projects (see below).
- Work with CoDA on progress on the Karuk Tribe Cultural Resources database and geographic application. Review task 1 report and help them to come up with a list of relevant attributes and metadata for the cultural resources database and geographic application.
- Continue to update and manage draft treatments for the Somes Bar Integrated Fire Management project.
- Help draft and document prescriptions for the Somes Bar Integrated Fire Management Project, as part of the prescription work group.
- Provide needed data and documents to WKRP members as requested.

Jill J. Beckmann  
GIS Specialist / Data Steward

Department of Natural Resources  
530-496-3342 (work)

### GIS TECHNICIAN II/Kenny Sauve

Provided GIS support for USFS wildlife biologist, in the development of NSO habitat for WKRP.

- Provided GIS support for USFS forester, editing/maintain WKRP forestry layout data.
- Provided GIS support for USFS fisheries biologist, creating/editing stream data for WKRP.
- Provided GIS support for the Tribes DOT, creating maps of state route 263 and interstate 5.
- Completed processing the Common Stand Exam photos from the 2015 and 2016 field seasons. The photos will assist in making management decisions related to WKRP.
- Continued to update/edit WKRP geodatabase.
- Updated WKRP fire lines geodatabase to include fire line data from Pony, Gap, and Nickowitz fires.
- Printed maps for WKRP planning meeting.

Jill Beckmann Meetings/Training Attended:

- 12/13 – WKRP Core Team Meeting
- 12/15 – Work with Andrea McBroom on Hydrology data analysis for the SBIFMP.
- 12/16 – Holiday Party
- 12/15; 12/24-1/2 – Annual Leave

Kenny Sauve Meetings/Training Attended:

- 12/14 met with USFS fisheries biologist Andrea McBroom at the Willow Creek Ranger station.
- 12/15 Interdisciplinary Team meeting for WKRP at the Supervisors Office in Eureka.

- 1/3 met with USFS wildlife biologist Jamie Bettaso in Willow Creek Ranger station.
- 1/12 & 1/13 met with USFS wildlife biologist Jamie Bettaso at the Supervisors Office in Eureka.
- 12/18 Interdisciplinary Team meeting for WKRP at the Supervisors Office in Eureka.

Kenny Sauve  
GIS Technician II

### ENVIRONMENTAL COORDINATOR/ Carlotta Whitecrane

#### EPA GAP & PPG

- Meeting the PPG Grant Program Objectives
- 1st Quarter EPA PPG reporting due 1/31/17

#### Regional Tribal Operation Council

- Prepping for RTOC meeting Jan 23-27 in Carson City, NV.
- Region 9 EPA Northern California Rep outreach for RTOC meeting

#### Tribal Science Council

- TSC prep for Face to Face Meeting in May 2017
- Webinar Standing Rock, May 2017 meeting prep 1/11/17
- Region 9 TSC meeting 1/18/17

### GRANTS AND AGREEMENTS DIVISION COORDINATOR/ Sinéad Talley

1. Worked regularly to research potential grant sources that can help meet DNR needs and further strategic planning of the Department.
2. Participated in preliminary meeting for DNR facility renovation with Leaf Hillman, Bill Tripp, Fred Burcell, and Mt. Shasta Engineering
3. Revisited notes and materials from ANA Project Planning and Development Training in preparation for 2017 application development; major steps to be taken include developing a cohesive project design with Wildland Fire Program and organizing opportunities for community engagement. We anticipate proposals will be due at the beginning of April.
4. In coordination with Dr. Kari Norgaard, researched various funding sources Tribal climate change and developed a proposal for the EPA Environmental Justice Small Grants program. Maximum award: \$30,000. Due date: January 31.  
If funded, the project would allow for development of a water quality-focused climate health assessment – to expand to the research gathered with the Climate Vulnerability Assessment approved in September 2016 – as well as the creation of activities to accompany existing (and upcoming) Tribal Council-approved Nanu'ávaha climate

change lessons in local classrooms. Activities would be designed and then taught by Karuk Tribal member and University of Oregon Master's student Ms. Aja Conrad. NOTE: This proposal will be completed, signed by Compliance, and presented for approval at the Yreka Tribal Council meeting 1/26, although due to technical difficulties and time lost during the storm, I regretfully inform you that I will not be able to include it with your Council review packets.

Included below is an excerpt from the proposal itself, which outlines the project abstract and our three proposed objectives:

Karuk people are disproportionately impacted by the consequences of impaired Klamath River water quality due to their unique cultural and subsistence uses of the river. Water quality impairment threatens populations of traditional food species such as salmon, which in turn has consequences for human health. Multiple activities central to Karuk religious ceremonies put people at risk from exposure to contaminated Klamath River water, including drinking, bathing and steaming. While the Klamath is already seasonally impaired for temperature, dissolved oxygen and microcystin, water quality degradation is predicted to increase with the changing patterns of precipitation and temperature due to climate change. In light of the changing climate, this project seeks to address the disproportionate health impacts to the Karuk membership from exposure to impaired water quality through the creation of a human health climate vulnerability assessment, development and implementation of educational materials on tribal climate change, and a preliminary proactive planning document. This project has three objectives:

- 1) Develop a Climate Health Vulnerability Assessment that analyzes scientific information on climate forecasts for temperature and precipitation and evaluates their implications for water quality and tribal health. Understanding the nature and scope of this problem is the first step towards proactive planning, regulatory strategies, and community engagement and empowerment.
- 2) Complete a 5-page Preliminary Adaptation Plan making recommendations for further regulatory and community-based actions. This information will be used to develop a full-fledged Climate Adaptation Plan in the future.
- 3) Develop and implement six (6) hands-on activities on climate change to supplement existing Karuk environmental education lessons. Findings from the climate health assessment will also be shared with tribal and non-tribal communities through the Tribal newsletter and the Karuk Tribe Department of Natural Resources website.



---

**Karuk Community Health Clinic**  
64236 Second Avenue  
Post Office Box 316  
Happy Camp, CA 96039  
Phone: (530) 493-5257  
Fax: (530) 493-5270



**Karuk Dental Clinic**  
64236 Second Avenue  
Post Office Box 1016  
Happy Camp, CA 96039  
Phone: (530) 493-2201  
Fax: (530) 493-5364

**Administrative Office**  
Phone: (530) 493-1600 • Fax: (530) 493-5322  
64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

---

**Sandi Tripp**  
**Department of Transportation Director**  
For Council Meeting on January 26, 2017  
Reporting Period – December 9, 2016 to January 18, 2017

## **TRIBAL TRANSPORTATION IMPROVEMENT PROGRAM (TTIP) PROJECT SUMMARIES**

### **Project Title: Red Cap Road Bike Way**

#### **Phase 1 - Complete 2015**

#### **Phase 2 – Construction to be completed by September 2016 (Extended to January 30, 2017)**

Description: Reconstruct Red Cap Road - shoulder widening pedestrian and bicycle safety.

**Status: In Process - Fully funded through a grant from FHWA TTP Safety Funds and State of California Dept. of Transportation and Karuk Tribe TTP Annual Allocation.**

Phase 2 is in progress and nearly complete. As noted last month we have a multiple issues with As noted in last month's report, a rejection letter went out to the contractor regarding the AC surface unraveling; a meeting was held on sight to ensure the contractor was aware of the issues of concern. Since that time I forwarded an email to the contractor informing them of the safety issues associated with not finishing the project as we had expected. The contractor did come to Orleans the following day and installed centerline reflectors. I expect them to ensure the route is clearly marked until such time that they complete the project as promised. I will keep the contractor on task and additionally I will ensure Tribal Council informed as this whole process evolves.

### **Project Title: Happy Camp Complete Streets Project**

Description: Reconstruction - Safety Project

**Status: In Process** – As you are aware this project is located on SR96 in Happy Camp from the west end of town at the intersection of Second Avenue and SR 96, to the east end of town at the intersection of Old Highway 96 and SR96.

During this reporting period we met and reviewed all tasks associated with team milestones. I will be coordinating with our Health Director to review surveys and develop a plan to initiate a public participation and information campaign.

We just received notice that the grant cycle will be solicited in March 2018. This gives us time to really get buy-in and coordination for the upcoming grant cycle.

Plan for completing this project by 2020-2022: We will start by submitting for Cycle 4 PA&ED Application (2018); Cycle 5 - PS&E Development (2018); and finally for Cycle 6- Construction Implementation (2019).

I will ensure Council is informed on the progress of this Project as we move forward.

### **Project Title: Orleans Community Safety Corridor Project**

Description: Planning

#### **Status: In Process**

As you may recall this project has several anticipated phases, the first phase of the project is entitled the Orleans Community Center Connectivity Project (OCCC), this project is associated with the three acre parcel in Orleans (the old Hotel Property) that we received a Caltrans grant to complete. As noted in last month's report we received four (4) responses and have just selected the Project Team, the selection will go through the internal approval process as soon as possible. I would like to meet with Council at the Planning meeting on February 16, 2017, to present for approval the Contract for the selected Project Team.

### **Sharps Road Project**

Description: Construction

#### **Status: In Process**

The Sharps Road Project is an Official TTIP and we have completed the Environmental Analysis and Categorical Exclusion (CE) for this project. As you are aware the contract between the Karuk Tribe (DOT) and WHD was approved on November 17, 2016.

We are awaiting the fully executed original copy of the Construction Contract from WHD. I will file the final document with Contract Compliance as soon as it is available.

### **ICDBG - Karuk Tribe Family Services Center**

Description: Planning/Bid Development

#### **Status: In Progress**

During this reporting period we reviewed the proposal submissions and came to a consensus on a Design Build firm for this project. HUD has approved our selection and I believe the contract is currently moving through the process.

Also during this reporting period Emma Lee and select team members participated in a conference call with the Ford Family Foundation regarding additional funding for this project. The conference call with the Foundation was positive and Emma Lee and the Team will work to ensure a grant application is developed and submitted for an opportunity to acquire the additional funding needed for this project. Emma Lee is a pleasure to work with and she is doing a great job managing this ICDBG project. I'm glad to be part of the team. This project is on track for a timely completion.

### **Project Title: 2% Planning**

#### **1.) General Project Coordination and Planning Efforts**

##### **Status: In Process**

We have developed and are currently soliciting an RFP for On-call Engineering and Planning services, this is a process that we go through biennially. The reason for this contract is that the DOT does not have funding or need for a staff engineer, so, alternatively we acquire expert knowledge in engineering, planning, surveying and fund development services through the On-call Engineering and Planning Services Company that we contract with. I hope to receive multiple proposals and procure the most knowledgeable firm/company. I will be prepared for the next regularly scheduled Tribal Council meeting to present the selected proposer for your review and approval.

#### **2.) Update of the Karuk Tribe Long Range Transportation Plan (LRTP)**

**Status:** In process and near completion- The Karuk Tribe DOT is working on updating the current LRTP. I have not yet received the final draft of this document. When I do receive it I will review and present the document to Tribal Council for approval. Thank you for your patience.

**Karuk DOT Committee Participation:**

Attended the North Coast Tribal Transportation Commission meeting (NCTTC), HCAOG Technical Advisory Committee (HCAOG TAC), FHWA Safety Management System Steering Committee (SMS Steering Committee), Karuk Resources Advisory Board Meetings (KRAB), Caltrans TERO Sub-Committee meeting, Caltrans Native American Advisory Committee (NAAC), Quarterly National Tribal Transportation Program Coordinating Committee Meeting (TTPCC), Siskiyou County LTC Social Services TAC, Meeting with National Transit Data Base Rep., met with UC Berkeley Tech Transfer/Transportation Safety Assessment.

**Project Title: Road Maintenance**

Road maintenance funding provides staff and operational coverage for facility maintenance activities. During this reporting period the crew has accomplished multiple maintenance projects. Currently they are working on:

**Activities**

- Winter maintenance and snow removal in Yreka and Happy Camp areas, equipment repair and maintenance, street sweeping, debris and brush removal from roadside and gutters, crack sealing, minor roadway patching, curb painting.
- Road repair and crack seal on all routes within the Yreka KTHA Housing community.

Program	Code	Total Budget	Expensed to date	Balance	% Expended
Federal Highway Administration (FHWA)	2231	\$2,086,894	\$412,066	1,674,087*	19.78%
Term Dates	Total Months	Month # for report period	# Months Remaining	% Completed.	Extension Option Y/N
10/1/16 – 9/30/17	12	6	3	50%	Allows for annual carryover of all unused TTP funds
Progress Report Due Date	Completed?	Date Completed.	Fiscal Report Due Date	Completed?	Date Completed.
	yes	12/16	12/16	yes	12/16

**Our next reporting period covers October 1, 2016 to March 30, 2017**

**Action Items:**

No action items at this time.

**I will be on travel at the Tribal Transportation Program Coordinating Committee meeting from 1/23 to 1/27/17.**

# Karuk Tribal TANF Program January 2017 Monthly Report

## Program Summary

### TANF

#### Work Participation Rate Report (WPR):

Currently serving **49** clients (See attachment (A)) – KTCP-Active Cases as of 1/18/2017)

WPR = **00.00%** - (See attachment (B)) – KTCP – WPR – Orleans – (11/2016)

WPR = **66.67%** - (See attachment (B)) – KTCP – WPR – Happy Camp – (11/2016)

WPR = **50.00%** - (See attachment (B)) – KTCP – WPR – Yreka - (11/2016)

WPR = **50.00%** - (See attachment (B)) - KTCP – 11/2016

### N.E.W. Program

FY2017 Budget = **\$39,154.00** Total Expended to-date = **\$ 1,673.57**

### LIAP PROGRAM

#### LIHEAP (Energy Assistance)

FY2017 Budget = **\$26,789.00** Total Expended to-date = **\$14,397.84**

#### GENERAL ASSISTANCE

FY2017 Budget = **\$110,000.00** Total Expended to-date = **\$25,244.55**

#### CSD

CY2016 Budget = **\$18,220.00** Total Expended to-date = **\$18,220.00**

#### CSD – HOMELESS Assistance

CY2016 Budget = **\$32,000.00** Total Expended to-date = **\$7,079.77**

### Council Approval Request(s)

None

- (Attachment (A)) TANF Active Cases (1/2017 Report)
- (Attachment (B)) TANF Work Participation Rate (11/2016)
- (Attachment (C)) N.E.W. Program (1/2017 Report)
- (Attachment (D)) LIAP - LIHEAP (1/2017 Expenditure Report)
- (Attachment (E)) LIAP - GA (1/2017 Expenditure Report)
- (Attachment (F)) LIAP - CSD (2016 Expenditure CY Report-**Fully Expended**) No Attachment))  
LIAP - CSD HOMELESS Expenditure Report
- (Attachment(G)) FTANF Annual Report Submission

## Program Report

### Executive Director's Comments:

#### Office Space –

Orleans -

#### Happy Camp –

Need to build new ADA deck and ramp at the TANF office.

Yreka –

#### Appeals, Complaints and Grievances -

None

#### TANF Father/Motherhood is Sacred Training -

On Hold

#### Cultural Activities -

Working on new schedule for 2017

#### Submitted By:



Lester Lee Alford, Jr.  
TANF Executive Director





# Karuk Tribal TANF Program January 2017 Monthly Report

## Program Summary

### TANF

#### Work Participation Rate Report (WPR):

Currently serving **49** clients (See attachment (A)) – KTCP-Active Cases as of 1/18/20176)

WPR = **00.00%** - (See attachment (B)) – KTCP – WPR – Orleans – (11/2016)

WPR = **66.67%** - (See attachment (B)) – KTCP – WPR – Happy Camp – (11/2016)

WPR = **50.00%** - (See attachment (B)) – KTCP – WPR – Yreka - (11/2016)

WPR = **50.00%** - (See attachment (B)) - KTCP – 11/2016

### N.E.W. Program

FY2017 Budget = **\$39,154.00** Total Expended to-date = **\$ 1,673.57**

### LIAP PROGRAM

#### LIHEAP (Energy Assistance)

FY2017 Budget = **\$26,789.00** Total Expended to-date = **\$14,397.84**

#### GENERAL ASSISTANCE

FY2017 Budget = **\$110,000.00** Total Expended to-date = **\$25,244.55**

#### CSD

CY2016 Budget = **\$18,220.00** Total Expended to-date = **\$18,220.00**

#### CSD – HOMELESS Assistance

CY2016 Budget = **\$32,000.00** Total Expended to-date = **\$7,079.77**

### Council Approval Request(s)

None

- (Attachment (A)) TANF Active Cases (1/2017 Report)
- (Attachment (B)) TANF Work Participation Rate (11/2016)
- (Attachment (C)) N.E.W. Program (1/2017 Report)
- (Attachment (D)) LIAP - LIHEAP (1/2017 Expenditure Report)
- (Attachment (E)) LIAP - GA (1/2017 Expenditure Report)
- (Attachment (F)) LIAP - CSD (2016 Expenditure CY Report-**(Fully Expended)** No Attachment))  
LIAP - CSD HOMELESS Expenditure Report
- (Attachment(G)) FTANF Annual Report Submission

## Program Report

### Executive Director's Comments:

#### Office Space –

Orleans -

#### Happy Camp –

Need to build new ADA deck and ramp at the TANF office.

Yreka –

#### Appeals, Complaints and Grievances -

None

#### TANF Father/Motherhood is Sacred Training -

On Hold

#### Cultural Activities -

Working on new schedule for 2017

#### Submitted By:

Lester Lee Alford, Jr.  
TANF Executive Director



# Karuk Tribal TANF Program

Active Cases as of

01/18/2017

---

## Orleans TANF Office

Total number of Child Only/Non-Needy families	1
Total number of One Parent families	1
Total number of Two Parent families	2
<b>Total number of cases is</b>	<u>4</u>

## Happy Camp TANF Office

Total number of Child Only/Non-Needy families	6
Total number of One Parent families	3
Total number of Two Parent families	2
<b>Total number of cases is</b>	<u>11</u>

## Yreka TANF Office

Total number of Child Only/Non-Needy families	14
Total number of One Parent families	13
Total number of Two Parent families	7
<b>Total number of cases is</b>	<u>34</u>

<b>Total number of Child only cases program wide is</b>	<b>21</b>
<b>Total number of 1-Parent cases program wide is</b>	<b>17</b>
<b>Total number of 2-Parent cases program wide is</b>	<b>11</b>
<b>Total number of cases program wide is</b>	<b><u>49</u></b>

# Karuk Tribal TANF Program

## WPR - Monthly Summary for 11 / 2016

01/18/2017

### Type of Family for Work Participation

One parent families	15
Two parent families	9
Child Only Family	17
<b>Total Cases Reported for this Period</b>	<b>41</b>

### Current Case Load by County

Humboldt County	4
Siskiyou County	37
<b>*Total Cases: 41</b>	

### Work Participation for All Families

Cases that did the hours required	11
Cases required to work	22
<b>Work Participation Rate</b>	<b>50.00 %</b>
<b>2016 Work Participation Rate is 38%</b>	

### Current Case Load by Staff

ABALLARD	2
KKING	3
LALFORD	2
LAUBREY	8
MCHARLES	20
RBAILEY	3

### Client TANF Payments

Total Cash Assistance Payments	<b>\$29,473.58</b>
--------------------------------	--------------------

### Current AOD Case Load

CHOSTLER	5
----------	---

### Number of Clients Participating by Activity Type

049 - Unsubsidized employment	6
050 - Subsidized Private Sector Employment	0
051 - Subsidized Public Sector Employment	0
052 - Work Experience	0
053 - On-the-Job-Training	1
054 - Job Search - Job Readiness	0
055 - Community Service Programs	0
056 - Vocational Education Training	0
057 - Job Skills Training Directly Related to Employment	0
058 - Education Directly Related to Employment - No HSD/GED	0
059 - Satisfactory School Attendance For Individuals - No HSD/GED	1
060 - Providing Child Care to TANF Clients participating in a Community Service program	0
062 - Other Work Activities	15

# Karuk Tribal TANF Program

## WPR - Monthly Summary for 11 / 2016

### Happy Camp TANF Office

**Type of Family for Work Participation**

One parent families	4
Two parent families	2
Child Only Family	4
<b>Total Cases Reported for this Period</b>	<b>10</b>

**Current Case Load by Site**

Humboldt County	4
Siskiyou County	37
<b>*Total Cases: 41</b>	

**Work Participation for All Families**

Cases that did the hours required	4
Cases required to work	6
<b>Work Participation Rate</b>	<b>66.67 %</b>
<b>2016 Work Participation Rate is 38%</b>	

**Current Case Load by Staff**

ABALLARD	2
KKING	3
LALFORD	2
LAUBREY	8
MCHARLES	20
RBAILEY	3

**Client TANF Payments**

<b>Total Payments</b>	<b>\$6,708.00</b>
-----------------------	-------------------

**Number of Clients Participating by Activity Type**

049 - Unsubsidized employment	2
050 - Subsidized Private Sector Employment	0
051 - Subsidized Public Sector Employment	0
052 - Work Experience	0
053 - On-the-Job-Training	0
054 - Job Search - Job Readiness	0
055 - Community Service Programs	0
056 - Vocational Education Training	0
057 - Job Skills Training Directly Related to Employment	0
058 - Education Directly Related to Employment - No HSD/GED	0
059 - Satisfactory School Attendance For Individuals - No HSD/GED	0
060 - Providing Child Care to TANF Clients participating in a Community Service program	0
062 - Other Work Activities	4



01/18/2017

# Karuk Tribal TANF Program

## WPR - Monthly Summary for 11 / 2016

### Orleans TANF Office

#### Type of Family for Work Participation

One parent families	2
Two parent families	0
Child Only Family	1
<b>Total Cases Reported for this Period</b>	<b>3</b>

#### Current Case Load by Site

Humboldt County	4
Siskiyou County	37
<b>*Total Cases: 41</b>	

#### Work Participation for All Families

Cases that did the hours required	0
Cases required to work	2
<b>Work Participation Rate</b>	<b>0.00 %</b>
<b>2016 Work Participation Rate is 38%</b>	

#### Current Case Load by Staff

ABALLARD	2
KKING	3
LALFORD	2
LAUBREY	8
MCHARLES	20
RBAILEY	3

#### Client TANF Payments

<b>Total Payments</b>	<b>\$2,723.00</b>
-----------------------	-------------------

#### Number of Clients Participating by Activity Type

049 - Unsubsidized employment	0
050 - Subsidized Private Sector Employment	0
051 - Subsidized Public Sector Employment	0
052 - Work Experience	0
053 - On-the-Job-Training	1
054 - Job Search - Job Readiness	0
055 - Community Service Programs	0
056 - Vocational Education Training	0
057 - Job Skills Training Directly Related to Employment	0
058 - Education Directly Related to Employment - No HSD/GED	0
059 - Satisfactory School Attendance For Individuals - No HSD/GED	0
060 - Providing Child Care to TANF Clients participating in a Community Service program	0
062 - Other Work Activities	1

**Karuk Tribal TANF Program**  
**WPR - Monthly Summary for 11 / 2016**  
**Yreka TANF Office**

**Type of Family for Work Participation**

One parent families	9
Two parent families	7
Child Only Family	12
<b>Total Cases Reported for this Period</b>	<b>28</b>

**Current Case Load by Site**

Humboldt County	4
Siskiyou County	37
<b>*Total Cases: 41</b>	

**Work Participation for All Families**

Cases that did the hours required	7
Cases required to work	14
<b>Work Participation Rate</b>	<b>50.00 %</b>

**2016 Work Participation Rate is 38%**

**Current Case Load by Staff**

ABALLARD	2
KKING	3
LALFORD	2
LAUBREY	8
MCHARLES	20
RBAILEY	3

**Client TANF Payments**

<b>Total Payments</b>	<b>\$20,042.58</b>
-----------------------	--------------------

**Number of Clients Participating by Activity Type**

049 - Unsubsidized employment	4
050 - Subsidized Private Sector Employment	0
051 - Subsidized Public Sector Employment	0
052 - Work Experience	0
053 - On-the-Job-Training	0
054 - Job Search - Job Readiness	0
055 - Community Service Programs	0
056 - Vocational Education Training	0
057 - Job Skills Training Directly Related to Employment	0
058 - Education Directly Related to Employment - No HSD/GED	0
059 - Satisfactory School Attendance For Individuals - No HSD/GED	1
060 - Providing Child Care to TANF Clients participating in a Community Service program	0
062 - Other Work Activities	10



**Karuk Tribal NEW Program**  
**July 2016 - June 2017**  
*Active Cases as of 01/18/2017*

<b>PROGRAM TOTALS</b>	Total number Orleans Clients:	<b>0</b>
	Total number Happy Camp Clients:	<b>5</b>
	Total number Yreka Clients:	<b>5</b>
<b>Total number of cases program wide is</b>		<b>10</b>

<b>PROGRAM ACTIVITIES</b>	<ul style="list-style-type: none"> <li><b>0</b> - ABE/GED - Adult Basic Education/General Education Degree</li> <li><b>2</b> - OST - Occupational Skill Training</li> <li><b>4</b> - PSED - Post-Secondary Education</li> <li><b>0</b> - OJT - On the Job Training</li> <li><b>0</b> - WEX - Short-Term</li> <li><b>0</b> - WEX - Long-Term</li> <li><b>1</b> - JRT - Job Readiness Training</li> <li><b>0</b> - JS - Job Search</li> <li><b>0</b> - JDJP - Job Development &amp; Placement</li> <li><b>3</b> - JRS - Job Retention Services</li> </ul>
-------------------------------	---

<b>PROGRAM EXPENDITURE</b>	<b>2017 N.E.W. Program Grant Award Amount: \$39,154.00</b> <b>2017 Total Expenditures To-Date: \$1,673.57</b> <b>2016 N.E.W. Program Grant Amount Remaining: \$37,480.43</b>
--------------------------------	--

# Karuk Tribe 2017 LIHEAP Expenditure Report

01/18/2018

## EXPENDITURES TO-DATE

	<u>2017 Budget</u>	<u>2017 Actual</u>	
Total 2015 LIHEAP Expended-To Date:	31,074.68	<u>\$14,397.84</u>	46 %
Total Heating Assistance Provided:	\$19,847.60	\$14,397.84	73%
Total Cooling Assistance Provided:	\$2792.10	\$0.00	0%
Total Weatherization (A/C) Assistance Provided:	\$2792.10	\$0.00	0%
Total Weatherization (Heating) Assistance Provided:	\$2792.10	\$0.00	0%
Total Crisis Assistance Provided:	\$2792.10	\$0.00	0%

Funding Remaining: **\$16,676.84**

## TYPE OF ASSISTANCE RECEIVED/ # OF HOUSEHOLDS

Total # of Households receiving Heating Assistance:	49
Total # of Households receiving Cooling Assistance:	0
Total # of Households receiving Weatherization (AC) Assistance:	0
Total # of Households receiving Weatherization (Heating) Assistance:	0
Total # of Households receiving Crisis Assistance:	0

## HOUSEHOLD SIZE SERVED

Household Size 1 =	16
Household Size 2 =	13
Household Size 3 =	8
Household Size 4 =	7
Household Size 5 =	2
Household Size 6 =	1

# Karuk Tribe 2017 General Assistance Expenditure Report

## EXPENDITURES TO-DATE

Total 2017 <b>General Assistance</b> Expended-To Date:	<b>\$25,244.55</b>
Total <b>Emergency Assistance</b> Assistance Provided:	<b>\$5,719.04</b>
<b>Food Assistance:</b>	<b>\$3,497.61</b>
<b>Clothing Assistance:</b>	<b>\$871.43</b>
<b>Shelter Assistance:</b>	<b>\$1,350.00</b>
Total <b>GAWEP</b> Assistance Provided:	
Total <b>In-Home Health Assistance</b> Provided:	<b>\$9,474.00</b>
Total <b>Burial Assistance</b> Provided:	<b>\$9,451.51</b>

## TYPE OF ASSISTANCE RECEIVED/ # OF HOUSEHOLDS

Total # of Households received <b>GA Assistance</b> Assistance:	<b>50</b>
Total # of Households received <b>Emergency Assistance</b> Assistance:	<b>25</b>
<b>Food Assistance:</b>	<b>16</b>
<b>Clothing Assistance:</b>	<b>6</b>
<b>Shelter Assistance:</b>	<b>3</b>
Total # of Households received <b>GAWEP</b> Assistance:	<b>0</b>
Total # of Households received <b>In-Home Health Assistance</b> :	<b>1</b>
Total # of Households receiving <b>Burial Assistance</b> :	<b>4</b>

## HOUSEHOLD SIZE

Household Size 1:	<b>0</b>
Household Size 2:	<b>13</b>
Household Size 3:	<b>2</b>
Household Size 4:	<b>3</b>
Household Size 5:	<b>0</b>
Household Size 6:	<b>1</b>



**Karuk Tribe**  
**2017 - 2017 CSD HOMELESS Expenditure Report**

---

**EXPENDITURES TO-DATE**

<b>Total 2017 CSD HOMELESS Funding Budget:</b>	<b>\$32,000.00</b>
<b>Total 2017 CSD HOMELESS Expended-T</b>	<b>\$7,079.77</b>
<b>Total Food Assistance Provided:</b>	<b>\$551.48</b>
<b>Total Clothing Assistance Provided:</b>	<b>\$128.99</b>
<b>Total Shelter Assistance Provided:</b>	<b>\$6,270.62</b>
<b>Total Special Needs Assistance Provided:</b>	
<b>Total Crisis Assistance Provided:</b>	<b>\$128.68</b>
<hr/>	
<b>Total 2017 CSD HOMELESS Funding Remaining:</b>	<b>\$24,920.23</b>

---

**Happy Camp Tribal TANF**

64101 Second Avenue  
Post Office Box 1016  
Happy Camp, CA 96039  
Phone: (530) 493-2040  
Fax: (530) 493-2230

# Karuk Tribe

**Happy Camp Behavioral Health**

533 Jacobs Way  
Post Office Box 1016  
Happy Camp, CA 96039  
Phone: (530) 493-5151  
Fax: (530) 493-2542

**Administrative Office**

Phone: (530) 493-1600 • Fax: (530) 493-5322  
64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

---

December 31, 2016

Juli Fong, Region IX TANF Program Manager  
Office of Family Assistance  
Administration for Children and Families  
U.S. Department of Health and Human Services, Region IX  
90 7<sup>th</sup> Street, 9<sup>th</sup> Floor  
San Francisco, CA 94103

Attention: Julie

Re: 2016 Annual Tribal TANF Program Report

B. Each Tribal TANF grantee must provide the following information on its TANF program:

1. The Tribal TANF grantee's definition of each work activity.

**Definitions found in current Karuk Tribal TANF Plan, Page 9 & 10 (dated 12/01/2014)**

2. A description of the transitional services provided to families no longer receiving assistance due to employment; and

**Definitions found in current Karuk Tribal TANF Plan, page 6, Section p (dated 12/01/2014)**

3. A description of how a Tribe will reduce the amount of assistance payable to a family when an individual refuses to engage in work without good cause pursuant to? 286.145.

**Definitions found in current Karuk Tribal TANF Plan, page 13, Penalties' Against Individuals (dated 12/01/2014)**

4. The average monthly number of payments for child care services made by the Tribal TANF grantee through the use of disregards, by the following types of child care providers:

**The Karuk Tribal TANF program does not provide this assistance**

5. A description of any nonrecurring, short-term benefits provided, including:

**Definitions found in current Karuk Tribal TANF Plan, Page 5 & 6 (dated 12/01/2014)**



- (i) The eligibility criteria associated with such benefits, including any restrictions on the amount, duration, or frequency of payments;

**Definitions found in current Karuk Tribal TANF Plan Page 4 & 5 (dated 12/01/2014)**

- (ii) Any policies that limit such payments to families that are eligible for TANF assistance or that have the effect of delaying or suspending a family's eligibility for assistance; and

**Definitions found in current Karuk Tribal TANF Plan, Page 6 & 7, Section I (dated 12/01/2014)**

- (iii) Any procedures or activities developed under the TANF program to ensure that individuals diverted from assistance receive information about, referrals to, or access to other program benefits (such as Medicaid and food stamps) that might help them make the transition from Welfare-to-Work; and

**Definitions found in current Karuk Tribal TANF Plan, Page 5 & 6, Section, Coordination with other programs (dated 12/01/2014)**

- 6. A description of the procedures the Tribal TANF grantee has established and is maintaining to resolve displacement complaints, pursuant to? 286.110.

This description must include the name of the Tribal TANF grantee agency with the lead responsibility for administering this provision and explanations of how the Tribal TANF grantee has notified the public about these procedures and how an individual can register a complaint.

**The current Karuk TANF protocol is TANF does not supplant regular full-time permanent positions, internal or external to tribe. All positions are competitive and TANF clients must apply like every other individual applying for a tribal position.**

**This protocol is explained by TANF to the clients, and Human Resources explains this protocol to the other Tribal departments.**

- 7. Tribes electing the FVO must submit a description of the strategies and procedures in place to ensure that victims of domestic violence receive appropriate alternative services, as well as an aggregate figure for the total number of good cause domestic waivers granted.

**Definitions found in current Karuk Tribal TANF Plan, page 12 & 13, Section Supportive Services, d (dated 12/01/2014)**

**Submission of a current copy of the Karuk Tribal Policies and Procedures:**

- 16. Domestic Violence Program
- 16.1 Rationale

Traditionally, Domestic Violence (DV) was not a part of Native families or communities. As the givers of life, women were highly revered and respected. As a result of changing values, domestic violence has become a barrier on the path of self-sufficiency for some Native families. As such, KTCP offers DV prevention and intervention services to those families struggling with this issue.

KTCP staff will intake and track those cases where:

- The client is currently in, or attempting to escape from, a violent relationship with their partner;
- A youth client is involved in dating violence.

#### **16.2 Eligibility for Domestic Violence Prevention and Intervention Program**

All TANF clients are eligible for the services offered by the Domestic Violence Prevention and Intervention Program. Eligibility extends to all adults on a TANF grant, caretaker relatives of dependent children, and all children in the household.

The program does not require an evidentiary threshold for participation. KTCP will rely on the client's word alone when providing domestic violence services. The client may provide the KTCP staff with doctor's statements, police report numbers, counseling referrals, etc., to support their entry into the program, but they are not required. To receive a good cause waiver from work participation requirements, the client must provide a doctor's statement or police report.

#### **16.3 Record Keeping**

The client's case file shall contain documents related to DV interventions. The case notes document every contact with the survivor, or on the survivor's behalf with a minimum of a narrative. To maintain confidentiality, the case will not be discussed with other staff or customers, including friends and family members.

#### **16.4 TANF regulations- Domestic Violence Waivers**

Sec. 286.140(3) provides for waivers, upon determination of good cause of TANF program requirements to such individuals for so long as necessary in cases where compliance would make it more difficult for such individuals to escape violence or unfairly penalize those who are or have been victimized by such violence or who are at risk of further domestic violence. In order to waive work requirements, training requirements, etc., the following must be done:

Identify the specific program requirement being waived;

- Grant the waiver based on need as determined by an individualized assessment by a person trained in domestic violence and re-determinations at least every 30 days;
- All waivers must be filed in the client's case file.

#### **16.5 Advocacy**

A client participating in the DV program may want the KTCP staff to advocate on their behalf with outside persons or agencies. KTCP staff can advocate for the client in a variety of settings.

- Advocacy in the courtroom
- Advocacy with employers
- Advocacy with educational institutions
- Advocacy with medical institutions/law enforcement
- Sexual assault

Respectfully Submitted

  
Lester Lee Alford, Jr. M.A.O.M., M.S.  
Executive Director



**Emma Lee Perez – Contract Compliance Report**  
**For Council Meeting on January 26<sup>th</sup>, 2017**  
**Reporting Period December 8<sup>th</sup>, 2016 – January 19<sup>th</sup>, 2017**

**Action Items:** None

**Consent Calendar:** None

**Contract Compliance Update:**

**Project Title:** Department of Community Services and Development- Homeless Assistance

**Deliverables/Line Items:**

**Salaries-**Low-Income Assistance Program Administrator (LIAP) will dedicate approximately 6 hours a week for 6 months to implement this target Initiative for Capacity Building and Homeless Services

**Other- Homeless Services**

**Essential Clothing-** LIAP Administrator will work with homeless clients to provide essential winter clothing.

**Daily Hot Meal-** A daily hot meal at the Karuk Senior Nutrition Center will be provided.

**Winter Shelter-** LIAP Administrator will work with homeless clients to provide tents and sleeping bags for the winter.

**Achieved during report period:**

*Funds will be distributed through the LIAP office. The next report is due: January 20<sup>th</sup>, 2017*

**Expenditure/ Progress Chart –**

Program	Code	Total Budget	Expenses to date	Balance	% Expended
CSD	6060-07	\$32,000	\$2,291.27	\$29,708.73	1%
Term Dates	Total Months	Month # for report period	# Months Remaining	% Completed.	Extension Option Y/N
06/01/2016-05/31/2017	12	6.5	5.5	0%	Y
Progress Report Due Date	Completed?	Date Completed	Fiscal Report Due Date	Completed?	Date Completed.
1/20/2017	No	1/20/2017	1/20/2017	No	1/20/2017
<b>Comments:</b>					

**Project Title:** Department of Community Services and Development

**Deliverables/Line Items:**

**Salaries and Wages-**The Karuk LIAP Administrator salary will be charged to the program at 15%.

**Education Tutoring Program/Tutoring -** The costs included in the expense line item is for support for tutoring services in the Education Program.

**Youth Winter Warmth-** The Karuk Tribe has determined winter needs for youth in low-income families.

**Youth Physical Activities-** The Karuk Tribe has determined a need for physical activities (Flag Football, Basketball and Baseball) for youth.

**Elders Community Needs –** Funds will support Elders activities; community gardens, basket weaving.

**Safety Net Services-** The Karuk Tribe has funding for safety net services to support for food vouchers, rent/shelter vouchers, emergency utility payments and emergency clothing allowances.

**Senior Nutrition Program Support-** The Karuk Tribes Senior Nutrition Program provides homebound and mobile senior citizens and their companions with one nutritious meal per day.

**Achieved during report period:**

Funds continue to support team sports, safety net services for LIHEAP program and partial wages of the LIHEAP coordinator. The next report is due: January 20<sup>th</sup>, 2017

**Expenditure/ Progress Chart –**

Program	Code	Total Budget	Expenses to date	Balance	% Expended
CSD	6063-12	\$42,000	\$36,192.39	\$10,057.06	86%
Term Dates	Total Months	Month # for report period	# Months Remaining	% Completed.	Extension Option Y/N
01/01/2016-12/31/2016	12	10	1	0%	Y
Progress Report Due Date	Completed?	Date Completed	Fiscal Report Due Date	Completed?	Date Completed.
01/20/2017	No		01/20/2017	No	
<b>Comments:</b>					

**Project Title:** National Science Foundation – Language Grant

**Deliverables:** Project Goal #1: The project will bring together fluent Karuk language speakers for six meetings to which they and other members of the Karuk language community will bring audio recordings, photographs to be described and/or Karuk language materials that they would want to donate to the Karuk Language Archives.

Project Goal #2: The second goal involves archival processing of the materials created by the Karuk Tribe’s Language Program. The PI will write a finding aid to be published on the Karuk Dictionary and Texts website for the Tribe’s materials using *Describing Archives: A Content Standard* (2013), the guide book for writing archival finding aids, and the PI will write a finding aid for the Karuk language materials created and collected by the Karuk Tribe’s Language Program.

**Achieved during report period:**

Tentatively, Susan Gehr is scheduled to give a presentation to the PCAC and Council February 8<sup>th</sup> @ 1p.m. She will give a presentation on the scope of work, deliverables and outcomes of the grant. She will also discuss next steps; including ANA funding for the language program.

**Expenditure/ Progress Chart – separate chart required for each grant**

Program	Code	Total Budget	Expenses to date	Balance	% Expended
NSF-Language	4063-00	\$100,000	\$78,241.72	\$21,758.28	78%
Term Dates	Total Months	Month # for report period	# Months Remaining	% Completed	Extension Option Y/N
06/15/2015 -1/2017	18		5	0	
Progress Report Due Date	Completed?	Date Completed.	Fiscal Report Due Date	Completed?	Date Completed.
11/30/2016	Yes	N/A		No	N/A
<b>Comments:</b>					

**Project Title:** Indian Community Development Block Grant (ICDBG)

**Deliverables:** To construct 4680 square foot Family Services Center.

**Expenditure/ Progress Chart – separate chart required for each grant**

Program	Code	Total Budget	Expenses to date	Balance	% Expended
ICDBG	5087	\$605,000	\$0	\$605,000	0%
Term Dates	Total Months	Month # for report period	# Months Remaining	% Completed	Extension Option Y/N
10/1/2016- 9/30/2019				0	
Progress Report Due Date	Completed?	Date Completed.	Fiscal Report Due Date	Completed?	Date Completed.
11/15/2016	Yes	11/14/2016	1/30/2017	Yes	01/05/2017
<b>Comments:</b>					

**Achieved during report period:**

**ICDBG – Family Services Center**

Black Wolf Construction and Travois have been selected for the construction and design of the Family Services Center. We are waiting for Black Wolf to obtain their California contractors license, which they should have by March/April. At the recommendation of HUD we will start the design phase with Travois under a separate contract from Black Wolf. When Black Wolf receives their contractors license when will issue a contract for the construction. We do not anticipate being ready for construction until March/April so the project will remain on schedule. Compliance conferenced with Black Wolf and Travois January 19<sup>th</sup>, they are agreeable to separate contracts to keep the project on schedule and in compliance with HUD regulations. I'll begin drafting a contract next week.

Compliance participated in a conference call with LACO January 5<sup>th</sup> to kick off the HUD Environmental Assessment. They will have to wait until the snow melts to complete the required site visit but will be able to begin writing up the assessment based on the information in the grant narrative and other related documents. The assessment is on schedule with HUDs timeline.

**Ford Family Foundation Grant:**

Compliance, TERO and CFO met with the Ford Family Foundation to discuss funding a portion of the family services project. They were encouraged to hear that we already had the majority of the funding in place, property identified etc. They said we should definitely apply. I'm working on an application to submit by the end of the month. We hope to have an award within the next 4-6 months.

**Coordinated Tribal Assistance Solicitation (CTAS):**

The CTAS grant is due February 28<sup>th</sup>. Compliance is working with Judicial to develop proposals for Purpose Area (PA) # 3- Justice Systems and Substance and Alcohol Abuse (BJA) and PA #5-Office of Violence Against Women (OVW).

**ICDBG 2017 Projects:**

Compliance emailed the management team to solicit ideas for the 2017 ICDBG project. I received one response for a business incubator facility and the other was for a DNR remodel. Compliance would like to recommend the DNR remodel project. The remodeled building will provide needed community space

as well as additional room and technological infrastructure for K-12/post-secondary educational opportunities and workforce development opportunities associated with the Píkyav Field Institute's environmental education program. The facility will serve individuals with Low to Moderate Income (LMI) which will make it an eligible project for ICDBG. *Please see attached concept paper prepared by Sinead Talley.*

Submitted,

Emma Lee  
Contract Compliance Specialist



## ICDBG Concept Paper

Submitted by the Department of Natural Resources for consideration by the Karuk Tribal Council, 1/18/2017

**Introduction:** As a leading employer in the Karuk Service Area, DNR has both the privilege and responsibility to design programming and infrastructure that combat the high rates of unemployment, low educational achievement, and overall lack of access to opportunities for professional and academic development experienced by our Tribal communities; these social ills are further compounded by the continued presence of wildfire and associated road hazards.

With the growing capacity of DNR's human resources and the recent establishment of the Píkyav Field Institute, the Department is increasingly more able to combat threats to community growth and sustainability. Renovation of the DNR facility will address multiple threats to the community while simultaneously furthering identified Tribal goals for economic sustainability and capacity building, and will additionally provide needed infrastructure to host higher education and vocational opportunities on the DNR campus. Proposed project activities are in alignment with ICDBG's purpose, which is to support *the development of viable Indian and Alaska Native communities, including the creation of decent housing, suitable living environments, and economic opportunities primarily for persons with low- and moderate- incomes.*

**Purpose:** The overarching goal for the proposed ICDBG project is taken directly from the Karuk Department of Natural Resources' 5-Year Strategic Plan for Organizational Development<sup>1</sup>: *To develop sufficient infrastructure in a centralized location that can serve the identified needs for consolidation of programmatic areas, and integrate plans for anticipated future growth of the Department of Natural Resources.*

The remodeled building will provide needed community space as well as additional room and technological infrastructure for K-12/post-secondary educational opportunities and workforce development opportunities associated with the Píkyav Field Institute's environmental education program. Needs for the remodeled space include smart classroom technology that can allow for education and training modules that use multimedia content and information, involve live streaming, and/or require teleconferencing capability. Adequate broadband capabilities are not only essential for these smart classroom functions, but also for server-based and open source Geospatial Information System (GIS) applications needed department wide, as well as to serve the greater collaborative endeavors of the Western Klamath Restoration Partnership.

### Project Description:

---

<sup>1</sup> Tribal Council approved October 2015

**A. Goals and Objectives.** This will be proposed as a phased project, with phase one being the facility remodel envisioned as part of the DNR Strategic Plan. DNR is currently in the process of completing Objective 4.3, whereas we are proposing to begin Objective 4.4 pending Council approval and acquisition of funding to pursue the remodel:

**Objective 4.3:** By the end of Year 1, based on the Master Site Plan, preliminary designs, and cost estimate (see Exhibit J and K), develop a realistic funding strategy for construction, which may rely upon a phased approach and that includes competitive and noncompetitive sources, such as federal and state grants, contracts/agreements, and appropriations, as well as private and tribal funds.

This is nearing completion, so we will have design and engineering plans and engineers cost estimates specific to the remodel available for project submission.

**Objective 4.4:** By the end of Year 2, work with TANF to remodel the vacated Orleans Health Clinic/Community Room to function as the Workforce Development Center Píkyav Field Institute —with SmartClass™ technology—that focuses on workforce development, secure heritage resource data, GIS and analytical capacities and TANF/Student workstations that will maximize the training and community development opportunities related to the programs areas within DNR, as well as provide space and infrastructure for the developing Píkyav Field Institute.<sup>2</sup>

**Project goals** for the DNR Orleans site include: a small conference room that can hold at least fifteen (15) persons; small kitchen and break room for employees; sufficient parking; at least five (5) bays for storing large equipment; outside workspace; space for the mechanical fuels treatment; office supplies storage; space for a server and other computer/broadband equipment; small equipment storage; office space for an approximate twenty (20) persons with an additional five (5) spaces for field crews with documentation responsibilities, externally located DNR employees, and resident researchers; small laboratory for water quality testing; a residential complex of temporary housing for fire crews, as well as youth, higher education students, research, and staff; open space and outdoor restrooms/water/shower facilities for camping during fire events; and related basic infrastructure (e.g. water, wastewater, fire protection, broadband and other utilities). If funding and eligibility allows, the project would also fund DNR workforce housing.

While not all of these infrastructural capabilities will be achievable within the scope of ICDBG, the list above will be prioritized and narrowed down accordingly by April through our design

---

<sup>2</sup> This concept relates to the approach and a specific objective identified in the 2012 Comprehensive Economic Development Strategy of the Tribe and KCDC (Rocha and Burcell, 2012).

and engineering service contract that is currently underway. Project activities will further our **long-term goal** to develop the entirety of the site at Orleans into a central location for all programs within DNR, including facilities for workforce development, training, youth education, research, temporary housing, and sufficient equipment storage.

**B. Methodology and Timeline.** While the upcoming ICDBG funding announcement is currently unavailable pending anticipated release in early April, we expect that **proposals will be due in mid-June 2017**.

Preliminary consultations with Sue Burcell have provided us with information needed for the next steps of proposal development, including an appraisal of the facility. We expect completion of this step by April 2017. We will also need to garner community participation; this will be addressed with coordination by DNR staff as part of the proposal development process, and past meeting notes from WKRP and related meetings will be utilized to show community support.

Initial concerns were expressed about the project's eligibility, as the last submitted proposal for the remodel was rejected; however, Sue has advised that at the time she submitted, the Karuk Tribe had been asked not to apply for that funding cycle as the Tribe had been funded for several cycles in a row. In the initial application, there was also concern about the building serving predominantly Tribal employees rather than the broader community – this may not be problematic for the purposes of the proposal as it would be submitted in 2017, as our infrastructural needs for the Department are inclusive of the Tribal and non-Tribal community now that the Píkyav Field Institute has been instated and extensive community events and workshops are planned for the remodeled space. This will be supported by our community engagement and outreach efforts, especially those relating to our growing land management and research partnerships.

### **C. Benefits/Anticipated Outcomes**

- Promotes orderly growth and development of communities within and adjacent to the Tribe's Service Area. While project benefits will be extended to all Tribal members and descendants indirectly, direct benefits will primarily be to Orleans and Somes Bar residents, local schools, DNR employees, and developing academic, research, and land management partnerships
- Combats high unemployment/low educational achievement and access, vocational and post-secondary education opportunities and training; protection from natural disasters
- Increases Tribal capacity to host trainings/events, coordinate with members on Tribal staff, and work on various projects with resident researchers, students, and other Tribal partners

**Support and Costs:** Through the ICDBG program, the Tribe is eligible to apply for a maximum of \$605,000 with a 25% cost share requirement. Performing this remodeling can be done in

conjunction with the Temporary Assistance for Needy Families (TANF) Program and the Tribal Employment Rights Office (TERO) in order to serve coordinate training and job opportunities targeted at low-to-moderate income Tribal members.<sup>3</sup> **Potential match can be provided by TANF as well as the value of the remodeled space to the proposed project; value of remodeled facility to be determined pending assessment of facility and appraisal of space as demoed to the point of starting construction. If costs allow, and workforce housing is an eligible project activity, the land value for the area used for construction of building F (temporary workforce, student, intern, researcher housing) in the DNR Strategic Plan can also be leveraged for use as match.**

---

<sup>3</sup> An more comprehensive approach to potential interrelated services provided at this site are identified in the Tribe's 2012 Comprehensive Economic Development Plan.

# Information Technology Council Report

Eric Cutright, January 19, 2016

**Pending Action Items:**

- A membership application to the Northern California Joint Pole Association

**Expenditure/ Progress Chart – IT Dept Indirect Budget January 19, 2017**

Program	Code	Total Budget	Expensed to date	Balance	% Expended
IT Systems	1020-15	\$347,888.44	\$98,679.20	\$249,209.24	28.37%
Term Dates	Total Months	Month # for report period	# Months Remaining	% Completed.	Extension Option Y/N
10/1/2016 to 9/30/2017	12	3.5	8.5	29%	N
Comments:					
This is the budget to maintain the IT Department and the IT resources spread throughout tribal offices. The majority of the budget goes to salaries for IT personnel.					

**Expenditure/ Progress Chart – IT Dept Indirect Budget Fiscal Year 2016**

Program	Code	Total Budget	Expensed to date	Balance	% Expended
IT Systems	1020-15	\$341,878.14	\$361,253.61	\$-19,375.47	105.67%
Term Dates	Total Months	Month # for report period	# Months Remaining	% Completed.	Extension Option Y/N
10/1/2015 to 9/30/2016	12	12	0	100%	N
Comments:					
This is the budget for the fiscal year 2016.					

**IT Department On-Going Projects:**

- On January 2, when the tribe was celebrating the New Year holiday, a winter storm in Happy Camp caused the utility power to fail. The generator at the Happy Camp admin office and clinic worked well, and power was maintained at the clinic. The generator supporting the IT data center failed after only a few hours. Due to weather conditions and back ordered parts, the data center generator was not repaired until January 19.
- On January 3 power went out in Orleans, and power was not restored until January 8 or 9, depending on the location. The new generator at the Orleans council chambers and TANF office stayed functional during the entire outage. The generators at the clinic and DNR worked for 3 days, until they ran out of fuel.

- As part of KTHA's 30 new homes project, the IT department is running data cabling in the new houses as they are being built. A new steel utility pole has also arrived at the Yreka KTHA office and is being installed by the KTHA force account crew.
- I have reached out to several vendors that can assist with and improve network security for the Tribe and the Health program. Several hospitals and health centers have recently been targeted by hackers, who steal the health data, and then ransom the information back to the health agency. I have received several quotes for security services, which are under thorough review. Review on these quotes was postponed due to the recent weather related problems, but should resume by February.
- I'm working with the Dental Department to procure and install a new digital x-ray system. The new equipment has arrived, and the control software is being tested before being deployed to the dental clinics
- The process to convert the Karuk Electronic Dental Records (EDR) to the version managed by IHS has been installed and is being tested. Tests are going well, and we hope to be able to complete the transition in February. The new EDR will allow data transfer between the Dental electronic system and the RPMS database, which will speed up the work flow and remove double data entry for our dental staff.
- Additional security cameras have been installed in the Somes Bar Work Center to cover more buildings and equipment.

**Project Title: Áan Chúuphan Internet Service in Orleans**

The Áan Chúuphan generators located at the Orleans council chambers and the Orleans tower site were operational during all recent power outages in Orleans. Some Áan Chúuphan customers lost internet access during the power outage, but over half of our customers were able to stay connected, if they had a way to power the radio installed at their location.

Áan Chúuphan Business status as of October 24:

- 9 anchor institutions are receiving complementary service through the USDA grant
- 115 active customers
- 99 customers have internet access installed
- 3 customers in the queue to have service installed
- 13 customers are awaiting radio improvements to receive service

**Expenditure/ Progress Chart – Áan Chúuphan Budget January 19, 2017**

Program	Code	Income	Expenses	Balance	% Expended
Áan Chúuphan	2661-00	\$76,928.44	\$58,780.50	\$18,147.94	76.41%
Term Dates	Total Months	Month # for report period	# Months Remaining	% Completed.	Extension Option Y/N
10/1/2016 to 9/30/2017	12	3.5	8.5	29%	N
<b>Comments:</b>					
This budget reflects the broadband business operations in Orleans.					

**Expenditure/ Progress Chart – USDA Community Connect Grant**

<b>Program</b>	<b>Code</b>	<b>Total Budget</b>	<b>Expensed to date</b>	<b>Balance</b>	<b>% Expended</b>
USDA RUS	2061-00	\$1,141,870.00	\$963,800.60	\$178,069.40	84.41%
<b>Term Dates</b>	<b>Total Months</b>	<b>Month # for report period</b>	<b># Months Remaining</b>	<b>% Completed.</b>	<b>Extension Option Y/N</b>
10/24/2011-10/24/2017	72	63	9	87.5%	N
<b>Progress Report Due Date</b>	<b>Completed?</b>	<b>Date Completed.</b>	<b>Fiscal Report Due Date</b>	<b>Completed?</b>	<b>Date Completed.</b>
03/31/2017	No		10/17/2017	No	
<b>Comments:</b>					
This grant funds the construction of broadband infrastructure to Orleans.					

Construction and Network Projects:

- The new generator for the Orleans Council Chambers has been installed and is fully functional. This generator, with Campora propane providing 48 hour refueling, provided Áan Chúuphan subscribers with service during the 5 day power outage in Orleans.
- The Orleans Community Services District has installed an auto-start generator at the water tank in Orleans. A battery backup system needs to installed at this location to prevent outages during the brief period when power first goes out and the generator is warming up. The battery backup has arrived and an electrician is being contracted to install it. This generator worked for part of the recent power outage, but I believe the water company was unable to refuel it, and some customers lost service during the power outage.
- Some of the customers near Shivshaneen Ln. have reported difficulty connecting to Áan Chúuphan. We have equipment ready to install a repeater in that neighborhood to improve service and connect additional subscribers. We will complete this in the next significant break in the weather.
- Several clients connected to the main radio at the Orleans tower have reported connection problems, specifically high latency and trouble with sustained connections. We have ordered equipment to install an additional radio on the tower to share the load and speed up service. Most of this equipment has arrived, one item is still on order.

Reimbursement Status:

- \$963,800.60 has been spent. \$930,428.00 has been reimbursed.
- The final reimbursement request needs to be submitted after all expenses are committed, but before November 24. The last day to make purchases on this grant is October 24, 2017.

## **Project Title:** Klamath River Rural Broadband Initiative (KRRBI)

### Project Management Services:

- 4<sup>th</sup> quarter progress report is due on January 10, 2017. This report is late due to the weather related problems, but will be filed next week.
- The Certificate of Public Convenience and Necessity, or CPCN, issued to the Karuk Tribe to operate as a phone company in California needs to be revised to allow the Tribe to install facilities and conduct CEQA environmental reviews on non-Tribal land. Marshlian & Donahue have begun work on the CPCN application.
- A new budget is being drafted for review by the CPUC to address changes in the scope of KRRBI. This budget will be sent through the grant review process before coming to the council.

### Permitting Services:

- A permit will need to be requested from CalTrans once the CEQA process is complete. We have requested policy information from CalTrans to help with permit application, and we await a response.
- A proposal was submitted on April 26 to the forestry company Green Diamond Resources for permission to install fiber optic facilities near the Pacific coast in their private land. No response has been received yet.
- A revised proposal to the USDA Forest Service was submitted June 2. No response has been received yet.
- An application to Humboldt County for an encroachment permit was submitted on June 10. Humboldt County acknowledged the application and has started processing.
- An application to California State Lands for a Klamath River crossing permit is being drafted.
- The Karuk Tribe has joined USA North 811, the Call before you dig association.
- An application to the Northern California Joint Pole Association is in progress.

### Cultural Review:

- Karuk Tribe THPO is completing some additional cultural review due to changes in the project. This work is nearly complete
- The Yurok Tribe THPO is drafting their cultural review document.

### Environmental Review:

- The Proponent's Environmental Assessment (PEA) draft was submitted to the funder, the California Public Utility Commission (CPUC) on October 14. A data request was received on November 15 with extension questions and requests for more information. A response to this data request is in progress.
- Once the lead state and federal agencies, the California Public Utility Commission and the Bureau of Indian Affairs, receive and accept the final PEA, a review of the environmental impact of the entire project will commence. A joint NEPA/CEQA document will then be prepared.

### Engineering Services:

- The engineering firm selected for the KRRBI project is Trinity Valley Consulting Engineers (TVCE), which has partnered with the engineering firm N-Com. TVCE and N-Com conducted a survey of the route the week of October 17. Work on the initial project plans has started.



- During the engineering survey a couple of potential cost-saving alternatives were identified. These alternatives are being explored before the submission of the PEA. The primary alternative would require a lease to use a PG&E right-of-way. We are waiting for a price quote from PG&E for that lease.
- Wireless engineering primarily consists of distribution for the town of Orick. One location is now the preferred tower site, due to Humboldt County permitting requirements. A reasonable offer for a permanent easement on the property needs to be prepared.

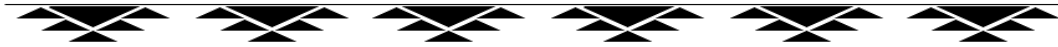
**Expenditure/ Progress Chart – KRRBI – California Advanced Services Fund (CASF)**

<b>Program</b>	<b>Code</b>	<b>Total Budget</b>	<b>Expensed to date</b>	<b>Balance</b>	<b>% Expended</b>
KRRBI - CASF	6661-00	\$6,602,422.00	\$401,115.34	\$6,201,306.66	5.03%
<b>Term Dates</b>	<b>Total Months</b>	<b>Month # for report period</b>	<b># Months Remaining</b>	<b>% Completed.</b>	<b>Extension Option Y/N</b>
10/17/2013-10/17/2018	60	38	22	63%	Y
<b>Progress Report Due Date</b>	<b>Completed?</b>	<b>Date Completed.</b>	<b>Fiscal Report Due</b>	<b>Completed?</b>	<b>Date Completed.</b>
01/10/2017	No		At 25% Expended	No	
<b>Comments:</b>					
This grant expands on the Orleans Broadband Project and partners with the Yurok Tribe to provide internet service to several unserved and under-served communities in Northern Humboldt County.					

Report Attachments:

- Cell phone usage report for December 2016 billing period

Ann Escobar, Acting Executive Director  
Karuk Tribe Housing Authority  
Karuk Tribal Council Report – Yreka  
January 15, 2017



I am unable to attend this meeting as I am currently scheduled to be on travel for a site visit of the Tohono O’odham Housing Authority’s LIHTC homes in Arizona.

**KTHA Fee to Trust Applications (6) Resolutions– Action Items:**

For each Fee to Trust application, the Bureau of Indian Affairs requires that the Tribe pass a resolution officially requesting the property be taken into trust for the benefit of the Tribe, as well as a resolution accepting the title exceptions on each property’s corresponding title commitment. These resolutions will satisfy these requirements. All these resolutions are attached to my report for your review.

1. Resolution No. 17-R-009, requesting that the Secretary of the Interior take the Tishaniik parcel into trust for the benefit of the Karuk Tribe.
2. Resolution No. 17-R-010, requesting that the Secretary of the Interior to take Zink parcel into trust for the benefit of the Karuk Tribe.
3. Resolution No. 17-R-011, requesting that the Secretary of the Interior to take the Peters and Headway parcels into trust for the benefit of the Karuk Tribe.
4. Resolution No. 17-R-012, accepting title exceptions on Fidelity Insurance Title Company’s title commitment for the Zink property.
5. Resolution No. 17-R-013, accepting title exceptions on First American Title Company’s title commitment for the Salstrom and Shivshaneen properties.
6. Resolution No. 17-R-014, accepting title exceptions on First American Title Company’s Fidelity Insurance title commitment for the Upper Tishaniik and Orleans Bar properties.

**HUD Request for Nomination**

At the January 9, 2017 BOC meeting, the BOC considered the request for nominations to the HUD Tribal Intergovernmental Advisory Committee. This committee is similar to the Negotiated Rulemaking Committee, the Tribes nominations are taken into consideration and the Federal Government appoints. KTHA is recommending that the Tribal Council approve and submit a nomination for Joseph Waddell to serve on the Committee, with Scott Quinn as the alternate. The nominations are due by February 21, 2017. Attached to my report are the Hobbs, Straus, Dean & Walker Memorandum, which provides more information on this Tribal Intergovernmental Advisory Committee and the Federal Register Notice.

**KTHA Home Construction Projects**

The Construction Manager has been processing the BOC approved home projects and is administering the projects site visits, scope of work and bidding of the projects. All the KTHA projects are being looked at and being put on track.

**Karuk Homes 1-Yreka**

Phase I and Phase II are completed and homes are occupied. Phase III is scheduled for completion in February 2017. I have been working with Kathy Arata-Ward on getting ready for the tax credit audit. Been very busy.

### **LIHTC Arizona Site visit scheduled**

KTHA BOC members and KTHA staff will be touring of the Tohono O'odham Housing Authority's LIHTC homes on January 26th.

### **Headway Exercise Room**

Systems are being put in place so elders in the community can utilize the exercise equipment. Staff is currently working on the policy and procedures along with the access to the room. The Exercise room will be open for use during the regular hours of the Headway, most likely 8:00am – 5:00pm.

### **Resident Center-Happy Camp**

As soon as the weather lets up the site will be cleared of excess materials, tools, equipment and debris. KTHA will have a day set where the community can come and get any items that are being disposed of.

### **Native Learning Center Technical Assistance Request**

BOC Roles & Responsibilities and KTHA Staff report training will be held in Happy Camp on February 13, 2017.

### **Open Positions and Interviews**

The KTHA Executive Director interviews are scheduled for January 24, 2017 in Happy Camp. CFO position offer is pending. Construction Crew Lead Carpenter position has been offered and accepted by James Bearchild. Tenant Relations Officer Yreka position was offered and accepted by Rita Thom. Construction Crew Member II position offer is pending. Maintenance Engineer Yreka position offer is pending.

### **NAHASDA APR**

The APR was submitted on time and receipt of submission has been received.

### **KTHA Audit**

Has been conducted and the KTHA staff has been answering questions as they are asked. Jeri's remote support has been extended thru February 28, 2017 so that she can continue to answer the finance questions. Jeri and Kathy Arata-Ward have been providing information as needed.

### **Tribal Housing Excellence – The Academy**

The BOC has decided to decline the Academy grant at this time due to the staff turnover and the commitment of the time that is required of the KTHA staff.

### **Weather Conditions**

The KTHA staff has been very busy after the last storm that went thru all three communities. With the power outages and the cleanup from the storm the KTHA maintenance staff has been busy. Security had busy checking on the Elders, other tenants and Tribal members of the community who may have needed assistance. The KTHA managers will be meeting to discuss possible processes to help us be ready for storms should they become as bad as they were this year. Thank you Buster and the Administrative staff for having the phone conference/meeting! It helped to identify new contacts for the staff changes and who we needed to contact in the different situations to help our Tribal members. **A big thank you to the KTHA Maintenance, Tribal maintenance and Security who worked long hours even when the offices were closed they were working hard to keep our communities and Tribal members safe!!**

**Sara Spence, Executive Assistant:****Construction Projects/RFPs:**

Project	Bids Due	Results / Status	Notes
Rice Lane Home Replacement	12/29 Round One 1/26 Round Two	One Bid	Re-advertised, only one bid in first round.
Happy Camp Resident Center	2/2	Open	
Desavado Home Relocation	1/6 Round One 2/3 Round Two	Open	Re-advertised for second round, no bids in first round.

**Contracts Issued:**

17-C-01	KAS & Associates	Phase II Wellness Plan Changes
17-C-02	M Peters	2 <sup>nd</sup> Ave Foundations
17-C-03	Ray Mac	2 <sup>nd</sup> Ave Plumbing
17-C-04	Ray Mac	2 <sup>nd</sup> Ave HVAC
17-C-05	Mercier	2 <sup>nd</sup> Ave Electric
17-C-06	Kegg's Kreations	2 <sup>nd</sup> Ave Cabinets and Counters
17-C-07	Carpet One Redding	2 <sup>nd</sup> Ave Flooring
17-C-08	Norton Lumber	2 <sup>nd</sup> Ave Trusses

**Agreements Issued:**

17-A-01	DNR	Cultural Monitoring
17-A-02	Catherine Langford	401(k) Plan Docs
17-A-03	Trautmann Maher	401(k) Plan Administration
17-A-04	Conover Capital	401(k) Financial Advisors

**Environmental Reviews:**

Fee to Trust Parcel Conversions	In process.
---------------------------------	-------------

**Human Resources:**

Position	Vacancy Posted On	Posting Closed On	Status
Chief Finance Officer	5/26	Open until filled.	Offer pending.
Construction Crew Member II	8/1	Open until filled.	Offer pending.
Building Inspector / Maintenance Supervisor	9/6	Open until filled.	No applications.
Construction Crew Lead Carpenter	11/8	Open until filled.	James Bearchild hired.
Tenant Relations Officer Yreka	11/23	12/2	Rita Thom hired.
Maintenance Engineer Yreka	11/23	12/2	Offer pending.
Executive Director	12/14	Open until filled.	Interviews scheduled January 24, 2017

**Retirement Plan Conversion:**

I continue to work on the required steps and documents to implement the new plan. The old plan will be dissolved 12/31/2016 after in place. Expected to be completely setup this month.



806 SW Broadway, Suite 900  
Portland, OR 97205

T 503.242.1745  
F 503.242.1072

HOBBSSTRAUS.COM

## MEMORANDUM

December 21, 2016

To: Housing Clients

From: HOBBS, STRAUS, DEAN & WALKER, LLP

Re: ***HUD Establishes Tribal Intergovernmental Advisory Committee; Seeks Nominations***

---

On December 21, 2016, the Department of Housing and Urban Development (HUD) published a notice in the FEDERAL REGISTER establishing the Tribal Intergovernmental Advisory Committee (TIAC, or Committee) and soliciting nominations for tribal leaders (or their designees) to serve on the Committee. The purpose of the TIAC is to further communications between HUD and federally recognized Indian tribes on HUD programs, make recommendations to HUD regarding current program regulations, and provide advice in the development of HUD's American Indian and Alaska Native housing priorities. Nominations are due February 21, 2017. Further information on submitting nominations is in the attached FEDERAL REGISTER notice.

*Role of the TIAC.* The TIAC is intended to enhance the government-to-government relationships, communications, and mutual cooperation between HUD and tribal governments. HUD notes that several other federal agencies have established similar tribal advisory committees, including the Environmental Protection Agency, the Department of Health and Human Services, and the Department of the Treasury. As is the case with these other tribal advisory committees, the TIAC is not intended to take the place of tribal consultation and nor is it intended to be a body that negotiates any changes to regulations which are subject to negotiated rulemaking. The TIAC is not intended to and will not replace the negotiated rulemaking process for NAHASDA regulations

*Structure of the TIAC.* The TIAC will be composed of up to six HUD officials (including the Secretary and his or her designee, as well as the Assistant Secretaries for Public and Indian Housing; Policy Development and Research; and Community Planning and Development). The TIAC will be composed of up to fifteen tribal representatives. Up to two tribal members will represent each of the six HUD Office of Native American Programs (ONAP) Regions. Up to three tribal members will serve at-large. Only tribal leaders may serve as members of the TIAC; however, once selected, a tribal leader may designate an alternate who is a tribal employee and has the authority to act on their behalf. The TIAC will develop its own ruling charter and protocols and HUD will provide staff for the TIAC. Members will serve staggered terms of two years. The

Secretary will appoint the members of the TIAC from among the nominations received. Members will be selected based on proven experience and interest in American Indian and Alaska Native housing and community development matters. One of the tribal members will be selected by the TIAC to serve as the chairperson.

*TIAC Meetings.* Subject to the availability of federal funding, the TIAC will meet in-person at least once a year and may meet on a more frequent basis by conference call. HUD may pay for these meetings, including travel costs. The TIAC will convene after October 1, 2017.

*Conclusion.* Please let us know if you would like further information about the Department of Housing and Urban Development's Tribal Intergovernmental Advisory Committee or assistance submitting a nomination.

If you have any questions about the items in this memorandum, please do not hesitate to contact Edmund Clay Goodman at [egoodman@hobbsstrauss.com](mailto:egoodman@hobbsstrauss.com) or by phone at (503) 242-1745.

# MAIER PFEFFER KIM GEARY & COHEN LLP

1440 Broadway, Suite 812  
Oakland, CA 94612  
Tel (510) 835-3020 Ext. 305 | Fax (510) 835-3040 | csiojo@jmandmplaw.com

## **Privileged and Confidential ATTORNEY-CLIENT MEMORANDUM**

**To:** Karuk Tribal Council  
**From:** Christy Siojo  
**Date:** January 17, 2017  
**Subject:** **Tribal Council Resolutions – KTHA Fee to Trust Applications**

---

Attached please find the following **six (6) Tribal Council resolutions**:

1. Resolution No. 17-R-009, requesting that the Secretary of the Interior take the Tishaniik parcel into trust for the benefit of the Karuk Tribe.
2. Resolution No. 17-R-010, requesting that the Secretary of the Interior take the Zink parcel into trust for the benefit of the Karuk Tribe.
3. Resolution No. 17-R-011, requesting that the Secretary of the Interior take the Peters and Headway parcels into trust for the benefit of the Karuk Tribe.
4. Resolution No. 17-R-012, accepting title exceptions on Fidelity Insurance Title Company's title commitments for the Zink property.
5. Resolution No. 17-R-013, accepting title exceptions on First American Title Company's title commitment for the Salstrom and Shivshaneen properties.
6. Resolution No. 17-R-014, accepting title exceptions on First American Title Company's title commitment for the Upper Tishaniik and Orleans Bar properties.

For each Fee to Trust application, the Bureau of Indian Affairs requires that the Tribe pass a resolution officially requesting the property be taken into trust for the benefit of the Tribe, as well as a resolution accepting the title exceptions on each property's corresponding title commitment. These resolutions will satisfy these requirements.

If you have any questions, please do not hesitate to contact us.

**RESOLUTION OF THE  
KARUK TRIBE**

**Resolution No: 17-R-009**  
**DATE APPROVED: January 26, 2017**

**RESOLUTION REQUESTING THAT THE SECRETARY OF THE INTERIOR ACCEPT THE TISHANIİK PROPERTY (APN 529-151-004), CONSISTING OF APPROXIMATELY 106.28 ACRES, INTO TRUST ON BEHALF OF THE KARUK TRIBE AND AUTHORIZING THE TRANSFER OF DEED TO THE UNITED STATES OF AMERICA IN TRUST FOR THE KARUK TRIBE PURSUANT TO THE INDIAN LAND CONSOLIDATION ACT OF JANUARY 12, 1983 (96 STAT. 2517; 25 U.S.C. §2202).**

**WHEREAS;** the Karuk Tribe is a Sovereign Aboriginal People, that have lived on their own land since long before the European influx of white men came to this continent; and

**WHEREAS;** the members of the Karuk Tribe have approved Article VI of the Constitution delegating to the Tribal Council the authority and responsibility to exercise by resolution or enactment of Tribal laws all the inherent sovereign powers vested in the Tribe as a Sovereign Aboriginal People, including negotiating and contracting with federal, state, Tribal and local governments, private agencies and consultants; and

**WHEREAS;** the members of the Karuk Tribe have approved Article VIII of the Constitution assigning duties to the Chair, Vice Chair, and Secretary/Treasurer including signing and executing all contracts and official documents pertaining to the Karuk Tribe; and

**WHEREAS;** the Karuk Tribe is a federally recognized Tribe and its Tribal Council is eligible to and is designated as an organization authorized to Contract pursuant to P.L. 93-638, as amended, on behalf of the Karuk Tribe; and

**WHEREAS;** in 2014, the Tribe purchased a parcel of land comprising approximately one hundred and six point two eight (106.28) acres in Orleans, Humboldt County, known as Humboldt County Assessors Parcel No. **529-151-004** (“Tishaniik”); and

**WHEREAS;** the Tribe desires that Tishaniik be conveyed to trust status, to be held by the United States for the collective benefit of the Tribe; and

**WHEREAS;** the Bureau of Indian Affairs policy for fee to trust applications states that each application must contain the legal description of the property to be put into trust; and,

**WHEREAS;** the land description for the Tishaniik parcel is attached herein as **Exhibit A**; and

**WHEREAS;** the Tribe desires that the Tishaniik be conveyed to trust status, to be held by the United States for the collective benefit of the Tribe; now



**THEREFORE BE IT RESOLVED;** the Karuk Tribe will use the Tishaniik parcel (APN 529-151-004), for the benefit of Karuk Tribal Members; and

**THEREFORE BE IT FURTHER RESOLVED;** that the Karuk Tribal Council authorizes the transfer of deed to the United States of America in trust for the Karuk Tribe pursuant to the Indian Land Consolidation Act of January 12, 1983 (96 Stat. 2517; 25 U.S.C. §2202); and

**THEREFORE BE IT FINALLY RESOLVED;** The Karuk Tribe requests the Secretary of the Interior accept the Tishaniik parcel (APN 529-151-004), consisting of approximately 106.28 acres, into trust on behalf of the Karuk Tribe and authorizing the transfer of deed to the United States of America in trust for the Karuk Tribe pursuant to the Indian Land Consolidation Act of January 12, 1983 (96 Stat. 2517; 25 U.S.C. §2202).

**CERTIFICATION**

We, the undersigned, hereby certify the foregoing resolution 17-R-009 which was approved at a Regular Council Meeting on January 26, 2017, was duly adopted by a vote of \_\_\_\_\_ AYES, \_\_\_\_\_ NOES, \_\_\_\_\_ ABSTAIN, and said resolution has not been rescinded or amended in any way. The Tribal Council is comprised of 9 members of which \_\_\_\_\_ voted.

\_\_\_\_\_  
Russell Attebery, Chairman

\_\_\_\_\_  
Date

\_\_\_\_\_  
Michael Thom, Secretary/Treasurer

\_\_\_\_\_  
Date

**EXHIBIT A**  
**Land Description of Tishaniik parcel (APN 529-151-004)**

**EXHIBIT "A"**  
Legal Description

**For APN/Parcel ID(s): 529-151-014**

---

THE LAND REFERRED TO HEREIN BELOW IS SITUATED IN THE UNINCORPORATED AREA IN COUNTY OF HUMBOLDT, STATE OF CALIFORNIA AND IS DESCRIBED AS FOLLOWS:

PARCEL ONE

That certain tract of land designated by the Surveyor General as Lot 37, known as the Graham & Company Placer Mining Claim, more particularly described in Patent issued by the United States of America dated February 7, 1887 and recorded in the United States General Land Office in Volume 136 of Patents at Pages 245 to 252 inclusive, and likewise recorded in the Office of the County Recorder of Humboldt County in Book 23 of Patents at Page 337, reference to which patent is hereby made for a more particular description of said premises.

PARCEL TWO

That portion of Parcel One hereinabove described heretofore and on August, 1954 leased by Franklin and Phyllis Delaney to Gordon P. Watts and Warner Vitelle, individually and as copartners doing business as Orleans Lumber Manufacturing Company.

EXCEPTING from Parcels One and Two above that property described as follows:

COMMENCING at a point lying on the northerly boundary of State Highway 96, said point designated as Mineral Monument No. 22 of said Graham & Company Placer Mining Claim, and running thence north 86 degrees 45 minutes east 297 feet;  
thence north 15 degrees west to the easterly boundary of said State Highway 96;  
thence southerly along the easterly boundary of said State Highway 96 to a point thereon that bears north 86 degrees 45 minutes east from said Mineral Monument No. 22, being the intersection of the easterly boundary of State Highway 96 and the first mentioned course and bearing in this description.

SAID PARCELS ONE AND TWO ABOVE BEING THE SAME lands conveyed in the deed from Franklin Delaney and Phyllis Delaney to Majestic Forest Products, Inc., a California corporation in Deed recorded December 23, 1971, in Book 1117, page 271, of Official Records, under Recorder's Serial No. 20748, Humboldt County Records.

FURTHER EXCEPTING FROM Parcels One and Two above the lands conveyed to the State of California in Deed recorded October 27, 1966 in Book 901, page 564, of Official Records, under Recorder's Serial No. 17480, Humboldt County Records.

AND ALSO EXCEPTING THEREFROM that portion thereof lying north of the south line of the state highway running through the said premises, said Highway being further described in deed to the State of California recorded August 8, 1934 in Book 214 of Deeds, page 471, Humboldt County Records.

**RESOLUTION OF THE  
KARUK TRIBE**

**Resolution No: 17-R-010**  
**DATE APPROVED: January 26, 2017**

**RESOLUTION REQUESTING THAT THE SECRETARY OF THE INTERIOR ACCEPT THE ZINK PROPERTY (APN 016-401-270), CONSISTING OF APPROXIMATELY 0.23 ACRES, INTO TRUST ON BEHALF OF THE KARUK TRIBE AND AUTHORIZING THE TRANSFER OF DEED TO THE UNITED STATES OF AMERICA IN TRUST FOR THE KARUK TRIBE PURSUANT TO THE INDIAN LAND CONSOLIDATION ACT OF JANUARY 12, 1983 (96 STAT. 2517; 25 U.S.C. §2202).**

**WHEREAS;** the Karuk Tribe is a Sovereign Aboriginal People, that have lived on their own land since long before the European influx of white men came to this continent; and

**WHEREAS;** the members of the Karuk Tribe have approved Article VI of the Constitution delegating to the Tribal Council the authority and responsibility to exercise by resolution or enactment of Tribal laws all the inherent sovereign powers vested in the Tribe as a Sovereign Aboriginal People, including negotiating and contracting with federal, state, Tribal and local governments, private agencies and consultants; and

**WHEREAS;** the members of the Karuk Tribe have approved Article VIII of the Constitution assigning duties to the Chair, Vice Chair, and Secretary/Treasurer including signing and executing all contracts and official documents pertaining to the Karuk Tribe; and

**WHEREAS;** the Karuk Tribe is a federally recognized Tribe and its Tribal Council is eligible to and is designated as an organization authorized to Contract pursuant to P.L. 93-638, as amended, on behalf of the Karuk Tribe; and

**WHEREAS;** in 2014, the Tribe purchased a parcel of land comprising approximately point twenty-two (.23) acres in Happy Camp, Siskiyou County, known as Siskiyou County Assessors Parcel No. 016-401-270 (“Zink”); and

**WHEREAS;** the Bureau of Indian Affairs policy for fee to trust applications states that each application must contain the legal description of the property to be put into trust; and,

**WHEREAS;** the land description for the Zink parcel is attached herein as **Exhibit A**; and

**WHEREAS;** the Tribe desires that the Zink parcel be conveyed to trust status, to be held by the United States for the collective benefit of the Tribe; and

**WHEREAS;** previously, the Tribe enacted Resolution 16-R-208 in relation to the Zink parcel; now

**THEREFORE BE IT RESOLVED;** the Karuk Tribe will use the Zink parcel (APN 016-401-270), for the benefit of tribal members; and

**THEREFORE BE IT FURTHER RESOLVED;** that the Karuk Tribal Council authorizes the transfer of deed to the United States of America in trust for the Karuk Tribe pursuant to the Indian Land Consolidation Act of January 12, 1983 (96 Stat. 2517; 25 U.S.C. §2202); and

**THEREFORE BE IT FURTHER RESOLVED;** that this resolution supersedes Karuk Tribe Resolutions 16-R-208, which is no longer in effect; now

**THEREFORE BE IT FINALLY RESOLVED;** The Karuk Tribe requests the Secretary of the Interior accept the Zink parcel (APN 016-401-270), consisting of approximately 0.23 acres, into trust on behalf of the Karuk Tribe and authorizing the transfer of deed to the United States of America in trust for the Karuk Tribe pursuant to the Indian Land Consolidation Act of January 12, 1983 (96 Stat. 2517; 25 U.S.C. §2202).

**CERTIFICATION**

We, the undersigned, hereby certify the foregoing resolution 17-R-010 which was approved at a Regular Council Meeting on January 26, 2017, was duly adopted by a vote of \_\_\_\_\_ AYES, \_\_\_\_\_ NOES, \_\_\_\_\_ ABSTAIN, and said resolution has not been rescinded or amended in any way. The Tribal Council is comprised of 9 members of which \_\_\_\_\_ voted.

\_\_\_\_\_  
Russell Attebery, Chairman

\_\_\_\_\_  
Date

\_\_\_\_\_  
Michael Thom, Secretary/Treasurer

\_\_\_\_\_  
Date

## EXHIBIT A

### Land Description of Zink parcel (APN 016-401-270)

Real property in the unincorporated area of the County of Siskiyou, State of California, described as follows:

All that fractional portion of Mineral Lot No. 53. in Section 11, Township 16 North, Range 7 East, Humboldt Meridian, and more particularly described as follows:

Beginning at a point in State Highway No. 96 from which the corner No. 8 of Mineral Lot No. 53 bears South 57 deg. 44' 30" West, 1222.2 feet; thence South 64 deg. 35' East 288.12 feet; thence South 20 deg. 45' West, 200.00 feet to the true point of beginning; thence South 20 deg. 45' West, 100.00 feet; thence North 64 deg. 35' West to a point in the Old Highway No. 96, a distance of 224.26 feet; thence North 11 deg. 09' East, a distance of 11.81 feet; thence North 8 deg. 51' East, a distance of 92.04 feet; thence South 64 deg. 35' East, a distance of 245.22 feet to the true point of beginning.

EXCEPTING THEREFROM all that portion thereof conveyed to the State of California for Highway, by Arvil L. Curtis and wife, by instrument dated July 13, 1955, recorded August 25, 1955 in Book 355 of Official Records, page 70. ALSO SAVING AND EXCEPTING THEREFROM all that portion of said Mineral Lot 53: in Section 11, Township 16 North, Range 7 East, Humboldt Meridian, particularly described as:

BEGINNING at a point in State Highway No. 96 from which corner No. 8 of Mineral Lot 53 bears South 57 deg. 44' 30" West 1222.2 feet; thence South 64 deg. 35' East, 288.12 feet; thence South 20 deg. 45' West 300.00; thence North 64 deg. 35' West 82.0 feet to the TRUE POINT OF BEGINNING; thence North 64 deg. 35' West 60.00 feet; thence North 20 deg. 45' East 85.0 feet thence South 64 deg. 35' East 60.00 feet; thence South 20 deg. 45': West 85.0 feet to the TRUE POINT OF BEGINNING.

FURTHER EXCEPTING THEREFROM a portion of Mineral Lot No. 53 in Section 11, Township 16 North, Range 7 East, Humboldt Meridian, described as follows:

BEGINNING at a point in California State Highway No. 96 from which corner No. 8 of sid Mineral Lot NO. 53 bears South 57 deg. 44' 30" West, 1222.2 feet; thence South 64 deg. 35' East 288.12 feet; thence South 20 deg. 43' West 200.00 feet to the Southerly corner of the Roy H. Inlow property and the TRUE POINT OF BEGINNING: thence South 20 deg. 43' West 100.00 feet; thence North 64 deg. 35' West, 82.0 feet to the Southerly corner of the James W. Detherage property; thence North 20 deg. 43' East 100.0 feet along the Southeasterly line of said property and a prolongation thereof to the Southwesterly line, of the Roy H. Inlow property; thence South 64 deg. 35' East 82.0 feet to the TRUE POINT OF BEGINNING.

APN: 016-401-270

**RESOLUTION OF THE  
KARUK TRIBE**

**Resolution No: 17-R-011**  
**DATE APPROVED: January 26, 2017**

**RESOLUTION REQUESTING THAT THE SECRETARY OF THE INTERIOR ACCEPT THE PETERS AND HEADWAY PROPERTIES (APNS 016-471-010, 016-474-090 AND 016-474-100) INTO TRUST ON BEHALF OF THE KARUK TRIBE AND AUTHORIZING THE TRANSFER OF DEED TO THE UNITED STATES OF AMERICA IN TRUST FOR THE KARUK TRIBE PURSUANT TO THE INDIAN LAND CONSOLIDATION ACT OF JANUARY 12, 1983 (96 STAT. 2517; 25 U.S.C. §2202).**

**WHEREAS;** the Karuk Tribe is a Sovereign Aboriginal People, that have lived on their own land since long before the European influx of white men came to this continent; and

**WHEREAS;** the members of the Karuk Tribe have approved Article VI of the Constitution delegating to the Tribal Council the authority and responsibility to exercise by resolution or enactment of Tribal laws all the inherent sovereign powers vested in the Tribe as a Sovereign Aboriginal People, including negotiating and contracting with federal, state, Tribal and local governments, private agencies and consultants; and

**WHEREAS;** the members of the Karuk Tribe have approved Article VIII of the Constitution assigning duties to the Chair, Vice Chair, and Secretary/Treasurer including signing and executing all contracts and official documents pertaining to the Karuk Tribe; and

**WHEREAS;** the Karuk Tribe is a federally recognized Tribe and its Tribal Council is eligible to and is designated as an organization authorized to Contract pursuant to P.L. 93-638, as amended, on behalf of the Karuk Tribe; and

**WHEREAS;** the Karuk Tribe Housing Authority (KTHA) is a Tribal entity recognized by the U.S. Department of Housing and Urban Development (HUD) as the Karuk Tribe's tribally designated housing entity (TDHE); and

**WHEREAS;** in 2004, the KTHA purchased a parcel of land comprising of less than one (1) are in Happy Camp, Siskiyou County, known as Siskiyou County Assessors Parcel No. 016-471-010 ("Peters"); and

**WHEREAS;** in 2012, the Tribe purchased two (2) parcels of land comprising approximately point sixty-five (0.65) acres in Happy Camp, Siskiyou County, known as Siskiyou County Assessors Parcel Nos. 016-474-090 and 016-474-100 ("Headway", and together with Peters, the "Karuk Parcels"); and

**WHEREAS;** the Bureau of Indian Affairs policy for fee to trust applications states that each application must contain the legal description of the property to be put into trust; and,

**WHEREAS;** the land descriptions for the Karuk Parcels are attached herein as **Exhibit A;** and

**WHEREAS;** the Tribe desires that the Karuk Parcels be conveyed to trust status, to be held by the United States for the collective benefit of the Tribe; and

**WHEREAS;** previously, the Tribe enacted Resolution 16-R-133 in relation to the Karuk Parcels; and

**WHEREAS;** previously, the Tribe enacted Resolution 16-R-120 in relation to the Headway parcel; now

**THEREFORE BE IT RESOLVED;** the Karuk Tribe, through the Karuk Tribe Housing Authority, will use the Karuk Parcels (APNs 016-471-010, 016-474-090 and 016-474-100), for the benefit of Karuk Tribal Members; and

**THEREFORE BE IT FURTHER RESOLVED;** that the Karuk Tribal Council authorizes the transfer of deeds to the United States of America in trust for the Karuk Tribe pursuant to the Indian Land Consolidation Act of January 12, 1983 (96 Stat. 2517; 25 U.S.C. §2202); and

**THEREFORE BE IT FURTHER RESOLVED;** that this resolution supersedes Karuk Tribe Resolution 16-R-098, which is no longer in effect; and

**THEREFORE BE IT FURTHER RESOLVED;** that this resolution supersedes Karuk Tribe Resolution 16-R-120 with respect to the Headway parcel only; now

**THEREFORE BE IT FINALLY RESOLVED;** The Karuk Tribe requests the Secretary of the Interior accept the Karuk Parcels (APNs 016-471-010, 016-474-090 and 016-474-100), into trust on behalf of the Karuk Tribe and authorizing the transfer of deed to the United States of America in trust for the Karuk Tribe pursuant to the Indian Land Consolidation Act of January 12, 1983 (96 Stat. 2517; 25 U.S.C. §2202).

#### **CERTIFICATION**

We, the undersigned, hereby certify the foregoing resolution 17-R-011 which was approved at a Regular Council Meeting on January 26, 2017, was duly adopted by a vote of \_\_\_\_\_ AYES, \_\_\_\_\_ NOES, \_\_\_\_\_ ABSTAIN, and said resolution has not been rescinded or amended in any way. The Tribal Council is comprised of 9 members of which \_\_\_\_\_ voted.

\_\_\_\_\_  
Russell Attebery, Chairman

\_\_\_\_\_  
Date

\_\_\_\_\_  
Michael Thom, Secretary/Treasurer

\_\_\_\_\_  
Date

## EXHIBIT A

### Land Description of Peters and Headway ("Karuk Parcels")

All that real property situate in the County of Siskiyou, State of California, described as follows:

Lots 13, 14, 15 and 16 in Block 8, according to the map of "Newton Subdivision" to Happy Camp, Siskiyou County, California, being a portion of Mineral Lot 42 in Section 11, Township 16 North, Range 7 East, Humboldt Meridian, filed in the office of the County Recorder of said County on May 5, 1926 in Liber 1, Town Maps, page 107.

Assessor's Parcel No: 016-471-010

All that real property situate in the County of Siskiyou, State of California, described as follows:

Parcel I:

A fractional portion of Mineral Lot 53, Section 11, Township 16 North, Range 7 East, Humboldt Meridian, described as follows:

Beginning at Station 7+45.61 of the surveyed centerline of State Highway No. 46, through Happy Camp, as said centerline is described in the Deed from L. A. High and Ivy M. High to the State of California, recorded in Book 264, page 588, of Official Records, in the office of the Siskiyou County Recorder, said Station being a point on a curve concave to the Northwest and having a radius of 500 feet; thence North 23° 00' East, 76.15 feet along the boundary common to Mineral Lot 42 and Mineral Lot 53 to the northerly right of way line of said Highway and to the True Point of Beginning; thence northeasterly 308.72 feet along said right of way on a curve concave to the Northwest and having a radius of 450 feet, through an angle of 39° 19' at which point a tangent to said curve bears North 21° 09' 15" East, thence leaving said right of way, North 73° 39' West, 120.77 feet to the boundary common to Mineral Lot 42 and Mineral Lot 53; thence South 14° 30' West, 176.30 feet to a concrete monument set at Corner No. 24 of Mineral Lot 53 and Corner No. 1 of Mineral Lot 42; thence South 23° 00' West, 99.89 feet to the True Point of Beginning.

Parcel II:

All of Lot 1, Block 5, of Newton Subdivision of Happy Camp, according to the Map thereof, filed in the office of the County Recorder of said county on May 5th, 1926 in Book 1, Town Maps and No. 107 therein.

Assessor's Parcel No: 016-474-090 and 016-474-100



**RESOLUTION OF THE  
KARUK TRIBE**

**Resolution No: 17-R-012**  
**DATE APPROVED: January 26, 2017**

**RESOLUTION ACCEPTING TITLE EXCEPTIONS ON FIDELITY NATIONAL TITLE INSURANCE COMPANY TITLE COMMITMENT NUMBER FFHO-FTO170011H FOR THE TISHANIİK PROPERTY**

**WHEREAS;** the Karuk Tribe is a Sovereign Aboriginal People, that have lived on their own land since long before the European influx of white men came to this continent; and

**WHEREAS;** the members of the Karuk Tribe have approved Article VI of the Constitution delegating to the Tribal Council the authority and responsibility to exercise by resolution or enactment of Tribal laws all the inherent sovereign powers vested in the Tribe as a Sovereign Aboriginal People, including negotiating and contracting with federal, state, Tribal and local governments, private agencies and consultants; and

**WHEREAS;** the members of the Karuk Tribe have approved Article VIII of the Constitution assigning duties to the Chair, Vice Chair, and Secretary/Treasurer including signing and executing all contracts and official documents pertaining to the Karuk Tribe; and

**WHEREAS;** the Karuk Tribe is a federally recognized Tribe and its Tribal Council is eligible to and is designated as an organization authorized to Contract pursuant to P.L. 93-638, as amended, on behalf of the Karuk Tribe; and

**WHEREAS;** the Bureau of Indian Affairs requests tribes accept a property's title exceptions for properties in which the Tribe is requesting a transfer from fee-to-trust status by the United States; and

**WHEREAS;** the Tishaniik property is known as APN 529-151-004, consisting of approximately one hundred and six point two eight (106.28) acres; and

**WHEREAS;** Schedule B-2 of commitment number FFHO-FTO170011H for the Tishaniik property lists the exceptions to title, and is shown in Exhibit A; and

**THEREFORE BE IT RESOLVED;** the Karuk Tribe purchased the necessary title policies and executed the necessary documents to transfer the Tishaniik property into trust; now

**THEREFORE BE IT FINALLY RESOLVED;** that the Karuk Tribal Council accepts the title insurance exceptions on Fidelity National Title Insurance Company Title Commitment FFHO-FTO170011H for the Tishaniik property.

**CERTIFICATION**

We, the undersigned, hereby certify the foregoing resolution 17-R-012 which was approved at a Regular Meeting on January 26, 2017, was duly adopted by a vote of \_\_\_\_\_ AYES, \_\_\_\_\_ NOES, \_\_\_\_\_ ABSTAIN, and said resolution has not been rescinded or amended in any way. The Tribal Council is comprised of 9 members of which \_\_\_\_\_ voted.

\_\_\_\_\_  
Russell Attebery, Chairman

\_\_\_\_\_  
Date

\_\_\_\_\_  
Michael Thom, Secretary/Treasurer

\_\_\_\_\_  
Date

**RESOLUTION OF THE  
KARUK TRIBE**

**Resolution No: 17-R-013**  
**DATE APPROVED: January 26, 2017**

**RESOLUTION ACCEPTING TITLE EXCEPTIONS ON FIRST AMERICAN TITLE INSURANCE COMPANY TITLE COMMITMENT NUMBERS 156179 AND 156180 FOR THE SALSTROM AND SHIVSHANEEN PROPERTIES**

**WHEREAS;** the Karuk Tribe is a Sovereign Aboriginal People, that have lived on their own land since long before the European influx of white men came to this continent; and

**WHEREAS;** the members of the Karuk Tribe have approved Article VI of the Constitution delegating to the Tribal Council the authority and responsibility to exercise by resolution or enactment of Tribal laws all the inherent sovereign powers vested in the Tribe as a Sovereign Aboriginal People, including negotiating and contracting with federal, state, Tribal and local governments, private agencies and consultants; and

**WHEREAS;** the members of the Karuk Tribe have approved Article VIII of the Constitution assigning duties to the Chair, Vice Chair, and Secretary/Treasurer including signing and executing all contracts and official documents pertaining to the Karuk Tribe; and

**WHEREAS;** the Karuk Tribe is a federally recognized Tribe and its Tribal Council is eligible to and is designated as an organization authorized to Contract pursuant to P.L. 93-638, as amended, on behalf of the Karuk Tribe; and

**WHEREAS;** the Karuk Tribe Housing Authority (KTHA) is a Tribal entity recognized by the U.S. Department of Housing and Urban Development (HUD) as the Karuk Tribe's tribally designated housing entity (TDHE); and

**WHEREAS;** the Bureau of Indian Affairs requests tribes accept a property's title exceptions for properties in which the Tribe is requesting a transfer from fee-to-trust status by the United States; and

**WHEREAS;** the Salstrom property is known as APN 529-141-038, consisting of approximately thirty-two point eight six (32.86) acres; and

**WHEREAS;** the Shivshaneen property is known as APN 529-282-010, consisting of approximately twenty-three point two two (23.22) acres; and

**WHEREAS;** Schedule B-2 of commitment number 156179 for the Salstrom property lists the exceptions to title, and is shown in Exhibit A; and

**WHEREAS;** Schedule B of commitment number 156180 for the Shivshaneen property lists the exceptions to title, and is shown in Exhibit B; now

**THEREFORE BE IT RESOLVED;** the Karuk Tribe, or KTHA on behalf of the Karuk Tribe, purchased the necessary title policies and executed the necessary documents to transfer the Salstrom and Shivshaneen properties into trust; now

**THEREFORE BE IT FINALLY RESOLVED;** that the Karuk Tribal Council accepts the title insurance exceptions on First American Title Insurance Company Title Commitment Numbers 156179 and 156180 for the Salstrom and Shivshaneen properties.

**CERTIFICATION**

We, the undersigned, hereby certify the foregoing resolution 17-R-013 which was approved at a Regular Council Meeting on January 26, 2017, was duly adopted by a vote of \_\_\_\_\_ AYES, \_\_\_\_\_ NOES, \_\_\_\_\_ ABSTAIN, and said resolution has not been rescinded or amended in any way. The Tribal Council is comprised of 9 members of which \_\_\_\_\_ voted.

\_\_\_\_\_  
Russell Attebery, Chairman

\_\_\_\_\_  
Date

\_\_\_\_\_  
Michael Thom, Secretary/Treasurer

\_\_\_\_\_  
Date

**RESOLUTION OF THE  
KARUK TRIBE**

**Resolution No: 17-R-014**  
**DATE APPROVED: January 26, 2017**

**RESOLUTION ACCEPTING TITLE EXCEPTIONS ON FIRST AMERICAN TITLE INSURANCE COMPANY TITLE COMMITMENT NUMBERS 156176 AND 156177 FOR THE UPPER TISHANIUK AND ORLEANS BAR PROPERTIES**

**WHEREAS;** the Karuk Tribe is a Sovereign Aboriginal People, that have lived on their own land since long before the European influx of white men came to this continent; and

**WHEREAS;** the members of the Karuk Tribe have approved Article VI of the Constitution delegating to the Tribal Council the authority and responsibility to exercise by resolution or enactment of Tribal laws all the inherent sovereign powers vested in the Tribe as a Sovereign Aboriginal People, including negotiating and contracting with federal, state, Tribal and local governments, private agencies and consultants; and

**WHEREAS;** the members of the Karuk Tribe have approved Article VIII of the Constitution assigning duties to the Chair, Vice Chair, and Secretary/Treasurer including signing and executing all contracts and official documents pertaining to the Karuk Tribe; and

**WHEREAS;** the Karuk Tribe is a federally recognized Tribe and its Tribal Council is eligible to and is designated as an organization authorized to Contract pursuant to P.L. 93-638, as amended, on behalf of the Karuk Tribe; and

**WHEREAS;** the Karuk Tribe Housing Authority (KTHA) is a Tribal entity recognized by the U.S. Department of Housing and Urban Development (HUD) as the Karuk Tribe's tribally designated housing entity (TDHE); and

**WHEREAS;** the Bureau of Indian Affairs requests tribes accept a property's title exceptions for properties in which the Tribe is requesting a transfer from fee-to-trust status by the United States; and

**WHEREAS;** the Upper Tishaniuk property is known as APN 529-151-003, consisting of approximately thirty-one point four-five (31.45) acres; and

**WHEREAS;** the Orleans Bar property is known as APN 529-161-001, consisting of approximately one hundred ten point three (110.3) acres; and

**WHEREAS;** Schedule B-2 of commitment number 156176 for the Upper Tishaniuk property lists the exceptions to title, and is shown in Exhibit A; and

**WHEREAS;** Schedule B of commitment number 156177 for the Orleans Bar property lists the exceptions to title, and is shown in Exhibit B; now

**THEREFORE BE IT RESOLVED;** the Karuk Tribe, or KTHA on behalf of the Karuk Tribe, purchased the necessary title policies and executed the necessary documents to transfer the Upper Tishaniik and Orleans Bar properties into trust; now

**THEREFORE BE IT FINALLY RESOLVED;** that the Karuk Tribal Council accepts the title insurance exceptions on First American Title Insurance Company Title Commitment Numbers 156176 and 156177 for the Upper Tishaniik and Orleans Bar properties.

**CERTIFICATION**

We, the undersigned, hereby certify the foregoing resolution 17-R-014 which was approved at a Regular Meeting on January 26, 2017, was duly adopted by a vote of \_\_\_\_\_ AYES, \_\_\_\_\_ NOES, \_\_\_\_\_ ABSTAIN, and said resolution has not been rescinded or amended in any way. The Tribal Council is comprised of 9 members of which \_\_\_\_\_ voted.

\_\_\_\_\_  
Russell Attebery, Chairman

\_\_\_\_\_  
Date

\_\_\_\_\_  
Michael Thom, Secretary/Treasurer

\_\_\_\_\_  
Date

Karuk Tribe – Council Meeting  
December 15, 2016 –Meeting Minutes

Meeting called to order 3pm by Chairman Attebery.

Present:

Russell “Buster” Attebery, Chairman  
Robert Super, Vice-Chairman  
Michael Thom, Secretary/Treasurer  
Alvis “Bud” Johnson, Member at Large  
Charron “Sonny” Davis, Member at Large  
Josh Saxon, Member at Large  
Renee Stauffer, Member at Large  
Arch Super, Member at Large  
Joseph “Jody” Waddell, Member at Large

Absent:

None

Fatima Abbas – Employee issue was updated to the Tribal Council. Standard information should be included in the termination letters to all terminated employees.

Fatima Abbas – Bill and Leaf will be asked to attend closed session.

Teresa Valin – Jody Waddell moved and Sonny Davis seconded to leave the confidentiality write-up in Theresa’s file, 7 haa, 1 puuhara (Arch Super), 0 pupitihara.

The BOC is not considering the Tribe’s stance on how importance of the cultural monitoring. It will go back to the BOC and if they don’t approve it then it will come back to the Council then they will make it for them.

The cultural monitor has a fund that agreements are paid at a different rate and if they make extra money off different agreements, doesn’t mean they may make more, it means the invoice is paid at whatever rate but the employee remains at \$17.50 per hour.

Josh Saxon moved and Renee Stauffer seconded to approve \$42.50 for payment of deer, 8 haa, 0 puuhara, 0 pupitihara. (Barbara will draft a letter to Rod Allec for his volunteer work).

Self-Governance position screening. Discussion on the position and consensus is to re-visit the position.

Arch Super moved and Renee Stauffer seconded to provide Vickie Simmons and a new laptop and phone, 7 haa, 0 puuhara, 0 pupitihara.

Arch Super moved and Bud Johnson seconded to waive delinquent policy for Troy and Hermanett for PP & L services, 7 haa, 1 puuhara (Michael Thom), 0 pupitihara.

Renee Stauffer delivered the food boxes from NCIDC. Arch asked for funding for the Yreka Elders party and it was noted that the party receives \$700 for their event.

Bud – nothing

Jody – discussion on the purchase of a jade rock. It was noted that no, it wasn't.

Robert – nothing

Sonny Davis completed a prayer and Renee Stauffer read the Mission Statement.

Agenda:

Michael Thom moved and Bud Johnson seconded to approve the agenda with changes, 7 haa, 0 puuhara, 0 pupitihara.

Consent Calendar:

Nothing.

Minutes from November 17, 2016:

Renee Stauffer moved and Josh Saxon seconded to approve the minutes of November 17, 2016, 7 haa, 0 puuhara, 0 pupitihara.

Old Business:

None.

Director Reports:

1) Emma Lee Perez, Contract Compliance:

Emma Lee is present to review her report. Emma Lee first sought approval for April for out of state travel to Alaska to attend a DOJ training which will provide information on judicial grants. The travel is funded by a scholarship. Emma Lee noted that Buster had requested that she attend. Buster commented that he more than likely forwarded an email.

Arch Super moved and Renee Stauffer seconded to approve April's travel to Alaska, January, 7 haa, 0 puuhara, 1 pupitihara (Robert Super).

Emma Lee then sought approval of contract 17-C-019 with LACO Associates. It is to complete the HUD environmental assessment for the Tribes ICDBG project. They were the lowest bidder and have previous experience.

Robert Super moved and Renee Stauffer seconded to approve contract 17-C-019, 8 haa, 0 puuhara, 0 pupitihara.

She then sought approval of resolution 16-R-211 contract with CSD. The funding is used to support youth sports, cultural classes, purchase coats for youth and elders activities. They offset some Senior Nutrition services.

Renee Stauffer moved and Bud Johnson seconded to approve resolution 16-R-211, 8 haa, 0 puuhara, 0 pupitihara.



Arch asked who reviewed the document. Emma Lee provided the notation that Laura Mayton had reviewed the proposals.

Emma Lee then presented resolution 16-R-212 also to the CSD. This funding is a pass through to other Tribes. The Tribes portion is for administration of the grant and then provide funding for elders parties in the areas or youth services.

Arch Super moved and Renee Stauffer seconded to approve resolution 16-R-212, 8 haa, 0 puuhara, 0 pupitihara.

Emma Lee went on to highlight her written report. She provided an update to the Council on the grants that she administers. She also provided an update on the ICDBG project. She has contacted the County on the permitting process. Michael asked why Hoopa gets more funding than the Karuk Tribe as the Tribe administers Hoopa's funding.

Michael Thom moved and Arch Super seconded to approve Emma Lee's report, 8 haa, 0 puuhara, 0 pupitihara.

**2) Sandi Tripp, Director of Transportation:**

Sandi is present to review her report. She first sought approval of contract 17-C-015 for the Orleans Community Center Connectivity Project. Josh asked if the contractor will be doing a lot of printing because that cost could be relatively high. Sandi doesn't know what to expect but what is included in the proposal looked adequate. Sandi will assist the project as well to reduce costs. Josh noted that the cost per page is a little extreme and conceptually is like "nickel and diming" under the contract. Sandi noted that the funding is in the grant funding and she will monitor it.

Renee Stauffer moved and Bud Johnson seconded to approve contract 17-C-015, 8 haa, 0 puuhara, 0 pupitihara.

Buster asked if an issue with Garth was solved. Sandi noted that the group has had discussions and some patching work has been done. What has been repaired will stay that way until weather permits and then it will be torn back up and redone based on the work done.

Sandi then noted that everything is going well in her department and projects are being done in house. She has been attending meetings and representing the Tribe the best as possible.

Arch Super moved and Jody Waddell seconded to approve Sandi's report, 8 haa, 0 puuhara, 0 pupitihara.

**3) Bari Talley, People's Center Coordinator:**

Bari is present to provide a revised report. She then sought a request to approve procurement to pay CoDA for hosting project management. It was written into the IMLS Enhancement Grant.

Renee Stauffer moved and Josh Saxon seconded to approve CoDA and allow the sole source, 8 haa, 0 puuhara, 0 pupitihara.

Her second action item is to close the gift shop at 3pm, so the staff can go home and be with their family. Bari would like to make it comparable with the office closures.

Arch Super moved and Jody Waddell seconded to approve closing the People's Center Gift Shop at 3pm, 8 haa, 0 puuhara, 0 pupitihara.

Bari then reported that they have been working on Karuk TK license and labels training. Since then they have traveled to meet with field museum staff who have agreed to do a pilot project on this concept. They will then draft a grant for trips to attend more museums and start off smaller and become comfortable with how this will work.

Bari updated the Council on NAGPRA claims and having some items released claims to items since they are the Tribes items.

Arch Super moved and Renee Stauffer seconded to approve Bari's report, 8 haa, 0 puuhara, 0 pupitihara.

**4) Eric Cutright, IT Director:**

Eric is present to review his report. He first presented an action item. It is procurement for equipment for the dental program. HRSA grant funding will pay for digital x-rays for the Happy Camp Dental Clinic and Yreka Dental Clinic, which was written in the application to HRSA for the grant funding. Sole Source documentation should be provided to the procurement.

Josh Saxon moved and Renee Stauffer seconded to approve procurement with sole source documentation to be added with Henry Schein, 8 haa, 0 puuhara, 0 pupitihara.

He also provided travel reports from his staff that attended recent training.

Eric mentioned that Dale and he have been working on a proposal to put in video cameras and tele-conferencing equipment in all three Council Chambers. They continue to evaluate how to accomplish this goal and meet the needs of the Tribal Government. He asked the Council about microphones and if he could get something similar then he would include that information in the proposal.

Josh asked about getting email addresses to provide communication to internet customers. Eric noted that Facebook and word of mouth seems to get around faster than any other method.

Michael Thom moved and Sonny Davis seconded to approve Eric's report, 8 haa, 0 puuhara, 0 pupitihara.

Sandi commented that Eric and his crew do a phenomenal job. They help the community and staff immediately and to the best of their ability. She thanked them for their work and the Orleans position that has assisted the facilities.

**5) Laura Mayton, CFO:**

Laura is present to seek approval to pay the annual membership dues for CRIHB. There are 44 voting members.

Arch Super moved and Jody Waddell seconded to pay membership dues to CRIHB in the amount of \$12,000, 8 haa, 0 puuhara, 0 pupitihara.

She then presented a renewal of the HRSA grant. Jaclyn has finished working on it. HRSA requires data, budgets, planned expenditures, etc. It needs to be approved today. It is under resolution 16-R-203.

Arch Super moved and Bud Johnson seconded to approve resolution 16-R-203, 8 haa, 0 puuhara, 0 pupitihara.

Laura then provided an update on the indirect cost rate. She noted that years ago several staff negotiated a compact for the Tribe. The add-on for 2016 from I.H.S totaled over a million dollars. Add on from BIA was a couple hundred thousand. She then provided a budget update on what expenditures are for indirect budgets, Council payments, insurance premiums, etc. General administration which includes staff consists of DNR paying \$92k, however DNR's shared costs for IT is \$40k. Planning and grant writing provided 12.6% paid by DNR. The finance and compliance department provides DNR paying about \$84k. In her opinion, the services that DNR gets from the departments that are provided to DNR and their staff is large. Maintenance is \$125k share for DNR but that includes maintenance personnel and custodial services, as well as utility bills in the amount of \$250k alone. She provided a break out of the costs applied to DNR. Josh asked about 12.6% of the DNR contribution. The noted information clearly demonstrates that DNR's contribution to the indirect cost pool is 12.6% of the entire amount needed.

Buster asked about the new overtime ruling for salaried employees. The law was stalled for implementation but it should be fine.

Josh Saxon moved and Michael Thom seconded to approve Laura's report, 8 haa, 0 puuhara, 0 pupitihara.

**6) William Guevara, KTHA ED:**

Bill is present to seek approval of three action items. For each fee to trust application it requires resolutions approving exceptions found in the title report. Fatima did review the resolutions and provide her approval.

Arch Super moved and Bud Johnson seconded to approve resolution 16-R-208 regarding the Zink property, 8 haa, 0 puuhara, 0 pupitihara.

Josh Saxon moved and Renee Stauffer seconded to approve resolution 16-R-209 Skyline and Grunbaum properties, 8 haa, 0 puuhara, 0 pupitihara.

Arch Super moved and Renee Stauffer seconded to approve resolution 16-R-210 for Comstock and Sterk properties, 8 haa, 0 puuhara, 0 pupitihara.

Josh asked what Tribal Housing Excellence Academy was. Bill reported that HUD funds this training for Tribes that enter into developing their housing programs. The Tribe has been accepted into the granting opportunity that provides onsite technical assistance. Josh asked how much time this will take. Bill noted that it is 2 staff members and takes 5 weeks, and homework.

The staff will learn from this opportunity to build capacity internally. This provides assistance with learning LIHTC as well.

Josh asked if the Council is invited to the Roles & Responsibilities training. Bill noted that it is for KTHA BOC and staff. Bill commented that he was one of the employees, but he has since notified the Tribe of his resignation so someone will need to fill that vacancy.

Renee asked about the new recruitment options. Bill reported that all positions go to all HUD agencies and using resources to forward information. For the construction crew and maintenance staff those positions go to building and inspection resources.

Josh Saxon moved and Renee Stauffer seconded to approve Bill's report, 8 haa, 0 puuhara, 0 pupitihara.

**7) Dion Wood, TERO/Childcare:**

Dion is present to review his report. He commented that he is going to be meeting with Tim Rose and Brenda of ROI to continue efforts for hiring of Native Americans.

Caltrans needs a ceremonial calendar and has not been provided even though DNR has been requested to provide it. They are doing replacement work near Somes Bar and will hire a few Native American positions and the work will be done in June or July.

Dion provided a Deputy Assistant position for the TERO Department.

The Council did not receive the red-lined version. The TERO Department has a few vending machines they are willing to give away to another department however no one is taking them yet.

The Tribes official childcare funding hasn't been approved to date. Quarterly reports are being done and required more often. The new Administration may have implications for childcare so this is being monitored.

Robert asked about childcare and discussion about housing residents putting businesses on their property. Robert asked if Dion is going to attend the KTHA BOC Meeting to support this. Dion wasn't planning on it; however she wants to be State licensed. Robert noted that the Tribe should support having the facility licensed by the Tribe and not the State so the Tribe would not succumb to State Jurisdiction. Dion reported that the Tribe doesn't have a standard for licensing childcare homes at this time. If the home is on tribal land and then the State would have jurisdiction so, this is an issue and was an issue in the past as well. Dion was told that KTHA BOC has approved this direction. Laura noted that there may be implications for the State to be liable as opposed to the Tribe.

Renee Stauffer moved and Jody Waddell seconded to approve Dion's report, 8 haa, 0 puuhara, 0 pupitihara.

**8) Rose Butterfly, Education Coordinator:**

Rose is present to review her report. Rose updated her report with the Council. She noted low attendance for Financial Aid/Scholarship night.

There are tutors in the areas and they continue to look for additional tutors.

Rose updated the Council foreign language struggles in Happy Camp. She has reached out to COS and other resources to provide long term options, but currently has temporary systems in place for the current graduates.

The Quartz Valley Tribe has contacted Cassidy to provide assistance and guidance on setting up a Youth Council. She will accept this to provide services to youth.

For Happy Camp and Orleans have been working on college applications and academic plans. Financial Aid has changed for this year. It goes off of the 2015 taxes and focusing on Sophomore and Junior classes.

Daryl McBride will work with Cassidy on bridging communication between sports and education.

The Karuk Youth Leadership has had their elections and they are seeking one more male co-chair.

She provided the events lists for upcoming events. Academic and college advising; she noted that there is access to ARIES and meeting space for the Student Services Coordinator in Yreka.

Rose commented that the Youth Council is going to complete fundraising through TANF's upcoming event.

The NYCP is being expended and operating well. The staff has been meeting the objectives of the grant objectives. Josh asked if the staff have been communicating with Orleans to get services offered in the Orleans Computer Center. Rose reported that services will start in Orleans in January.

Renee commented that the tutor in Orleans has not been paid since the beginning of school. Dion commented that there was no contact and timesheets so proper documentation has not been done.

*Josh excused himself at 4:42pm.*

She will continue to work with communication regarding tutors and filing systems.

Rose asked who would be seated to the Education Committee. Elsa is remaining on the Education Committee.

Renee Stauffer moved and Michael Thom seconded to approve Rose's report, 8 haa, 0 puuhara, 0 pupitihara.

Buster – reports are not being submitted.

Buster – Newsletter quote was significantly higher than Ram Offset.

Renee excused from the meeting at 5:54pm.

Michael Thom moved and Sonny Davis seconded to approve \$50 fee from discretionary for smoking in room by Ed Sanderson, 7 haa, 0 puuhara, 0 pupitihara.

NCLGS (National Congress Legislators for Gaming States). Sonny Davis moved and Jody Waddell seconded to approve out of state travel for Josh Saxon, 6 haa, 0 puuhara, 0 pupitihara.

Josh Saxon – Ford Foundation visit was a little crazy. Josh would like to have Terry Supahan about confirming and what he is doing and scheduling.

Bill Tripp / Leaf Hillman – Josh Saxon moved and Arch Super seconded to approve the revised Sipnuuk Division Coordinator position with changes and move forward with interviews of current applicants, 6 haa, 0 puuhara, 0 pupitihara. (Robert absent for vote).

Josh Saxon – meeting with the Yurok Tribe.

Josh Saxon – discussion with Fatima on the certifying documents for the Secretary.

Josh Saxon – evaluations need scheduled.

Josh Saxon – holiday party didn't have a structure.

Josh Saxon moved and Sonny Davis seconded to adjourn at 7:08pm.



**SCOTT QUINN, DIRECTOR OF TRIBAL LANDS MANAGEMENT**  
**Directors Report for Council Meeting on**  
**January 26, 2017**

**TRIBAL LANDS MGT. PROJECTS**

**1. Project Title: Yreka WME MH Park Property Fee to Trust**

**Description:** Project to put the White Mtn. Estates Mobile Home Park in Yreka into trust.

**Status:** On 6/28/2016 the BIA requested two surveys of the property. On 7/21/2016 I sent BIA the requested surveys. On 10/18, I asked the BIA for an update. BIA indicated they are preparing a PTO, then the NOA. On 11/16, the BIA indicated it was still on her desk, and she would get it out ASAP.

**Remaining:** FEE TO TRUST PROCESS – *Once a FTT Application is complete, the BIA will publish a Notice of Application (NOA), NEPA compliance, Title Opinion, Legal Description review, Notice of Decision (NOD), Recording Instructions to the Title Co., Acceptance of Conveyance (AOC), and final recording of the new deed at the BIA and County. A final Title Policy will also be issued by the Title Co.*

**2. Project Title: Tynes and Rail Road Property Fee to Trust**

**Description:** Project to put the Tynes and Menne Rail Road property in Yreka into trust.

**Status:** *<previous comments removed for space>* On 11/10/2016 our contractor took additional samples and began soil remediation. I reviewed the consultant's report and on 1/19/17, forwarded to the BIA. They are not recommending soil removal.

**Remaining:** Once the application is deemed complete; the BIA will initiate the Fee to Trust Process per 25CFR 151 (see above).

**3. Project Title: Orleans Community Center Fee to Trust**

**Description:** Project to put the Orleans Community Center/KTHA Maintenance property into trust status.

**Status:** *<previous comments removed for space>* On 10/3/2016 I received the BIA's published Notice of Application.

**Remaining:** BIA to complete the Fee to Trust Process per 25CFR 151 (see above).

**4. Project Title: Bunker Hill Fee to Trust**

**Description:** Project to put the Bunker Hill property into trust status.

**Status:** *<previous comments removed for space>* On 11/3/2016 Sheila sent an updated Title Commitment which I forwarded to the BIA on 11/16/2016. On 12/22/17 MSt asked for an original notary from Caltrans. On 1/13/17 I asked Caltrans to provide that document.

**Remaining:** BIA needs to complete the Fee to Trust Process per 25CFR 151 (see above).



**Dora Bernal**  
**Human Resource Director**  
**Tribal Council Report**  
**January 26, 2017**

**Hires:**

Human Resource Coordinator – Vicki Simmons  
Construction Crew Member II – Thomas Day  
Construction Crew Leader – James Bearchild  
Maintenance Engineer – Mark Werder  
Tenant Relations Officer – Yreka – Rita Thom  
Sipnuuk Division Coordinator – Bari Talley  
Food Security Division Coordinator – Grant Gilkinson  
Clinic Transporter – Happy Camp – Elsa Goodwin

**Interviews/Advertisements Pending:**

Medical Social Worker – (revised job description)  
Victim Assistance Program – Tribal Liaison – Interviewing  
Clinic Physician –Happy Camp - Open Until Filled  
Certified Substance Abuse Counselor – Yreka-Open Until Filled  
Mental Health Therapist II – Happy Camp/Yreka/Orleans – Open Until Filled  
Licensed Vocational Nurse (LVN) – Yreka – Interviewing  
Licensed Clinical Social Worker or Clinical Psychologist – Happy Camp - Open Until Filled  
P/ T Executive Assistant – HHS – Yreka  
KTHA – Executive Director  
GPRA Coordinator –(revising job description)

**Action Items:**

1. Approval of job descriptions: None at this time
2. Newsletter: RFP being posted.

**Meetings/Training/Other:**

- Dec. 7 – 9 Gaming Commissioner Master Training – Licensing and Investigation
- Dec. 13 – Meeting with Annie Smith
- Dec. 13 – Meeting with Kori Novak
- Dec. 16 – Holiday Party
- Dec. 28 – Meeting in Yreka – Investigation – Medical Clinic – Vickie Simmons
- Dec. 28 – Meeting with Joshua Stanshaw / Vickie Simmons
- Jan. 5 – Conference Call on Emergency Preparedness

**Policies: Ongoing discussions**

- Drug Test Policy – implementing test cups for clinics will bring information and suggestion to Council when prepared.
- Reviewing Personnel Policies and WPA.



**KARUK TRIBE JUDICIAL**

**Administrative Office**

Phone: (530) 841-3143 # 6503 Fax: (530) 842-4889  
 1836 Apsuun • Post Office Box 629 • Yreka, California 96097

**COUNCIL REPORT 1/26/2017**

**I. TRIBAL COURT REPORT DATA**

\*\*\*\*\*I will not be attending meeting as on Travel Status 1/23/17-1/27/17 attending the Accessing Grants to Strengthen Tribal Justice System Capacity Workshop in Anchorage AK.

**II. GRANTS AND PROGRAMS ADMINISTERED BY JUDICIAL SYSTEM**

**GRANT#1:**

**CTAS 2012 –TW-AX-0023-DOJ/OVAW Grants to Tribal Governments Program**

Program Code: 5094-05	Awarded \$725,366.00	Term Dates: 10/1/2012 -03/31/2017
<i>Extended to 09/30/2016: Extended to 03/31/17.</i>		
<b>FY1: 9/30/2013-</b>	<b>\$127,326.71</b>	<b>FY2:9/30/2014-</b> \$71,887.16
<b>FY3:9/30/2015-</b>	<b>\$192,579.25</b>	<b>FY4:10/01/2015-9/16/2016 -</b> \$185,340.45
		<b>Unencumbered Balance:</b> \$123580.41

**Project Title:** Karuk Transitional Housing Program

**Objectives:** To provide Transitional Housing assistance for eligible victims’ of domestic violence, dating violence, sexual assault or stalking

**Deliverables/Tasks Updates:**

1.) # of bed nights	294
2.) # of Victims/Served	9
3.) # of Services Provided	48(29 transportation)(16 peer counseling)(3 house meetings)
4.)Inquiries/applications out/applications in	2 (inquiries)/2(applications handed out)/ 1 (applications turned in)
5.) Coordinated Community Response Meetings	Partner-N.California Tribal Court Coalition-Non-profit, non-governmental; Tribal Victim/Court services organization; Pikyav Advisory ; Partner-SisQ D.V& Crisis Center; D.A.’s Round Table/Humboldt County- Law Enforcement(local/state) Tribal Court/State Court Forum-(court/local/state/tribal) Karuk YavPaAnav -Social Service Organization
7) EXTENSION Status	OVW Approved extension to March 31, 2017.

**GRANT#2:**

**G-16QNCAFPVS- Family Violence Prevention Services Program**

Program Code: 5052-03	Awarded \$53,000	Term Dates: 10/1/2016-09/30/2018	Year to Date: \$7,535.44
Unencumbered Balance: \$50,640.31		Used: 1.5%	

**Project Title:** FVPSP **Objectives:** Provide assistance to eligible victims of family violence & deliver outreach & education.

**Deliverables/Tasks Updates:**

1.) #of Victims/Survivors Served	6
2.) # of Support Services Provided	15
3.) Outreach and/or Education	0
4.) Referrals	1

**GRANT#3:****CTAS 2014-TW-AX-0040-DOJ/OVAW Grants to Indian Tribal Governments Program (36 months)**

Program Code: 5094-11	Awarded: \$543,525.00	Term Dates: 10/1/2014-09/30/2017
Year to Date: \$113,502.30	Unencumbered Balance: \$179,872	

**Project Title:** Karuk Tribal Judicial System Pikyav D.V. Services Program**Objectives:** Increase access & availability of culturally appropriate counseling/support and advocacy services to eligible victims and provide culturally relevant outreach, awareness and educational activities to the teen population and Tribal community; Provide assistance to eligible victims of domestic violence, dating violence, sexual assault or stalking who need assistance with legal issues that are a result of the abuse.**Deliverables/Tasks Updates:**

1.) Victims/Survivors received services	6
2.) # of Services Provided	21(8 civil legal advocacy/court accompaniment)(4transportation)(9victim/survivor advocacy
2.5) # of Referrals	1
3.) Screenings	Not reported
4.) Community Education	
5.) Coordinated Community Response	1.Yav Pa Anav 2. Pikyav DV Advisory Committee 3. NCTCC
6.) Outreach Activities	
7.) Healthy Relationship-School Talking Groups	43 students –groups/Orleans, Junction and Happy Camp Elem

**GRANT#4****2015 VRGXXK048-DOJ/OJP/OVC-Tribal Victim Assistance Program**

Program Code: 5094-13	Awarded \$353,757.00	Term Dates: 10/1/2015-09/30/2018
Month To Date: \$1,125.47	Year to Date: \$87,326.52	
Outstanding Encumbrances : n/a	Unencumbered Balance: \$265,898.52	Used: 25%

**Project Title:** Tribal Victim Assistance Program**Objectives:** 1.) Collaborate with key stakeholders to achieve a victim centered response, 2.).Identify critical needs of crime victims and gaps in existing community response, 3.) Collaborate with technical assistance provider and other grantees throughout the life of the project**Deliverables/Tasks Updates:**

1.) Recruit, interview, hire and train staff	Completed/ WE HAVE SCREENED 4 APPLICANTS AND WILL BE INTERVIEWING THE WEEK OF 1/23/17 TO FILL THIS VACANT POSITION. The Deputy Administrator and Administrator have been taking on duties until position is filled.
2.) Attend Required CTAS/OVC trainings and orientations.	Completed-Administrator and Fiscal attended February 1st and 2nd, 2016,and PA 7 (Office for Victims of Crime): February 3rd and 4th
3.)Intake/Screenings-Victims served	1

**GRANT#5:**

**2015 DCBC 0012-DOJ/OJP/OJJDP-Tribal Juvenile Justice Wellness Court**

Program Code: 5094-14	Awarded \$ 320,000	Term Dates: 10/1/2015-09/30/2018
Month To Date: \$10,608.85	Year to Date: \$68,734.00	Unencumbered Balance: \$251,266.00 Used: 22%

**Vision Statement:** Empowered tribal youth and families that have taken control of their destiny, they are utilizing their culture and traditional support systems.

**Mission Statement:** Provide access to culturally responsive behavioral health/ support services and activities to eligible Karuk Youth and their families who are out of balance, with their mind, body and spirit.

**Goal 1:** *Design an operational Tribal Juvenile Healing to Wellness Court Program that offers culturally informed, holistically structured and phased alcohol and drug abuse treatment and rehabilitative services, to eligible at-risk involved tribal youth within 36 months* **Objective 1(A)** *By the end of 36 months 45 low risk juvenile offenders and re-entering offenders residing within Karuk communities will have been provided culturally appropriate Juvenile Wellness Court Program Services.* **Objective 1(B)** *By the end of 36 months the number of formal collaborative partners, community partners, and culturally informed stakeholders that can benefit and enhance the overall quality of services offered through the Juvenile Wellness Court Program will increase from five (5) to twelve (12).* **Objective 1(C)** *By the end of 12 months Community of Practice Series focusing on Strategic Planning Toolkit will be completed.*

**Deliverables\Tasks\Activity-Updates:**

Recruit, interview, hire and train Compliance Officer	Compliance Officer. Darryl McBride started September 13, 2016.
Community of Practice "Strategic Planning Toolkit - Sessions"	Completed
<b>Activity Performed</b>	
1. Continued updates to the The Yav Pa Anav Resource Guide.	
2. Intake: 1 referral from Probation	
3. Intake: 1 referral from Happy Camp High School	
4. Attended 5 meetings/hearings for Youth Wellness Court Program Youth	
5. Completed Athletes All In Curriculum for Happy Camp Youth	
6. Work with Karuk Education Department and TANF on application for the Project “Karuk Tribe Basketball/Youth Conference” for March 2017.	
7. Attended online KOGNITO Training-Trauma Informed Policing with Tribal Youth)	

**Bari Talley, People's Center Coordinator**  
Report for Tribal Council Meeting on January 26, 2017  
Reporting Period to December 8, 2016 to January 20, 2017

**Action Item:** None.

**Project 562** (see project562.com)– Matika Wilbur and San Jose State Intern, Joey Montoya are working on a project to photograph and interview federally recognized tribal members to develop contemporary and culturally relevant curriculum. They began their visit in Karuk Country on Sunday, January 15, where we met at the People's Center despite poor road conditions.

The People's Center Advisory Committee (PCAC) met January 10 and came up with some suggestions for Karuk members who have contributed to the Tribe and community, and/or good role models for youth. The PCAC selected Wilverna Reece, Brittany Souza and Jaclyn Ownsbey for upriver, and Dennis "Beau" Donahue, Sinéad Talley and Leaf Hillman as downriver representatives.

Bari coordinated the interviews as well as hosted them (with credit to her parents Janet & Barry, where they parked their RV) from Sunday through Tuesday.

**☐ Grants**

- **2015 NAGPRA Consultation/Documentation Grant – 10/01/2015 to 11/30/2017**  
**Peabody Museum of Archaeology and Ethnology #NG-05-15-0107-15**
  - Met December 29 at Panámnik Library with Verna, Lisa, Leaf & Bari. Set follow up meeting at the People's Center for December 11, but that got cancelled. Peabody team met January 18 at 8:30 a.m. at the People's Center.
- **2012-2015 NAGPRA Grant 06-12-GP-570 (Karuk Autry) – 2012 to September 28, 2014.**
  - Lylliam Posadas responded positively that the Karuk claim is moving forward and we should expect the return of our relations this year.
  - Amanda Niipashtr'e' O'Connell is the new Repatriation Coordinator for the Tolowa Dee-ni' Nation. Tr'vm' dan' (repatriation) Committee will review our request to support our claim on February 1, 2017.
- **IMLS – all of the IMLS grants have been held up with trying to fill the positions. Bari will assume the Sípnuuk Division Coordinator position beginning January 26. People's Center Sípnuuk Assistant position has flown.**
  - **IMLS BASIC GRANT NG-05-16-0111-16 – 08/01/2016 to 07/31/2017 5010-22-7500.**
  - **IMLS Museum Services Grant MN-00-15-005-15 – 10/01/2015 to 08/30/2016**
  - **IMLS 2016 IMLS Native American Library Services Enhancement Grant – 10/01/2016 to 09/30/2018 5010-17-7015. "Xahávik: Digital Enhancement for Karuk Tribal Libraries' Web"**
- **Cultural Resource Fund – *Pamukunyafusayêpsha vúra uum yâamach ukyâahahitih* "Their good dresses were made pretty."** Discussion that this is a grant to learn to make dresses, as such more of a demonstration model. There is not a place for people to be judgmental or shaming anyone, and the opposite of what this grant is supposed to be about.

**Other People's Center Activities:**

- **Building Maintenance** – Snow removal slow, but happening. Discussion about emergency planning, prioritizing what needs to go, formalizing agreements for places to evacuate the museum items if necessary (IT vault, KCDC office, Housing informally agreed last year). Transportation could be a problem if the road conditions are hazardous.
- **Basketweavers Gathering** – March 24, 25, 26
  - o Artwork – a photo from the Peabody trip could serve
  - o Flyer – Verna and Brittany picked out photo to use
  - o Raffle – items need to be collected. Verna made a baby basket.
  - o Application packets need to go out
  - o T-shirts (order less)

Yoõtva for the opportunity to serve as People's Center Coordinator; it was an honor that I enjoyed. I look forward to a continued relationship with the People's Center as the Sípnuuk Division Coordinator.

*Respectfully submitted,*



*Bari G.M. Talley*