

KARUK TRIBE
HEALTH BOARD MEETING AGENDA
Thursday, December 1, **3 PM**, Orleans, CA

A) CALL MEETING TO ORDER – PRAYER - ROLL CALL

AA) HEALTH MISSION STATEMENT

The mission of the Karuk Tribal Health Program is to provide quality healthcare for Native Americans, and other people living in the communities we serve as resources allow. Our purpose is to appropriately assess or reassess conditions of illness, disease, or pain, provide culturally appropriate educational, preventative, and therapeutic services in an environment of continuous quality improvement.

CH) APPROVAL OF THE AGENDA

EE) CONSENT CALENDAR

F) APPROVAL OF THE MINUTES *(November 3, 2016)*

H) GUESTS *(Ten Minutes Each)*

1. Carley Whitecrane, DNR

I) OLD BUSINESS *(Five Minutes Each)*

- 1.

II) DIRECTOR REPORTS *(Ten Minutes Each)*

1. Pat Hobbs, Children & Family Services (written report)
2. Lessie Aubrey, Grants, Accreditation (written report)
3. Kori Novak, Health CEO (written only)
4. Dr. Lew, Dental Director (verbal report)
5. Annie Smith, PHN (written report)

K) REQUESTS *(Five Minutes Each)*

- 1.

M) INFORMATIONAL *(Five Minutes Each)*

- 1.

M) CLOSED SESSION *(Five Minutes Each)*

1. CHS (dinner break)
2. Eileen Tiraterra
3. Laura Olivas
4. Barbara Snider
5. Tribal Council Members

N) SET DATE FOR NEXT MEETING (Thursday, January 12, 2017 at 3 PM TBD.

OO) ADJOURN

**Karuk Tribe – Health Board
November 3, 2016 – Meeting Minutes**

Meeting called to order at 3pm by Chairman Attebery.

Present:

Russell “Buster” Attebery, Chairman
Michael Thom, Secretary/Treasurer
Charron “Sonny” Davis, Member at Large
Josh Saxon, Member at Large
Arch Super, Member at Large
Renee Stauffer, Member at Large

Absent:

Alvis “Bud” Johnson, Member at Large
Robert Super, Vice-Chairman
Elsa Goodwin, Member at Large

Agenda:

Renee Stauffer moved and Sonny Davis seconded to approve the agenda with changes, 5 haa, 0 puuhara, 0 pupitihara.

Old Business:

None at this time.

Minutes of October 13, 2016:

Arch Super moved and Michael Thom seconded to approve the minutes, 4 haa, 0 puuhara, 1 pupitihara (Renee Stauffer).

Guests:

1) Lester Alford, TANF Director:

Lester is present to seek approval for some HCHS students to attend the inaugural event that they were invited to. There are six children and two chaperones.

Josh Saxon moved and Renee Stauffer seconded to approve out of state travel for youth and two chaperones to Washington DC, 5 haa, 0 puuhara, 0 pupitihara.

2) Scott Quinn, Director of Land Management:

Scott is present to seek approval of a contract for trust property for additional soil removal. It is with VESTRA under contract 17-C-005.

Michael asked how come this wasn't disclosed during the purchase of the property. Scott noted that it wasn't known at the time of purchase. The BIA has agreed to fund the testing up to \$13,000 but that is a long process, so the Council may need to pay for it first, pending the BIA funds.

Michael Thom moved and Renee Stauffer seconded to approve contract 17-C-005, 5 haa, 0 puuhara, 0 pupitihara.

3) Eric Cutright, IT Director:

Eric is present to seek permission of letters regarding the larger broadband project. The agreement to provide services to agencies would make those entities eligible. The grant pays for the install due to their classification. Without responses it cannot be planned for; however a response is being sought by December 5, 2016.

Josh Saxon moved and Renee Stauffer seconded to approve the broadband letters to three agencies, 5 haa, 0 puuhara, 0 pupitihara.

4) Sinead Talley, Grants Agreements Coordinator:

Sinead is present to seek approval of resolution 16-R-181 as a sub-recipient of a larger proposal. The work being done by the Tribes portion would be with Jill Beckmann toward her thesis.

Renee Stauffer moved and Michael Thom seconded to approve resolution 16-R-181, 5 haa, 0 puuhara, 0 pupitihara.

5) Laura Mayton, CFO:

Laura is present to seek approval of an additional amount of funding for united rental which actually came in a little higher. She would need the Council to approve the additional amount.

Michael Thom moved and Sonny Davis seconded to approve the additional fee of \$354.88 for the united rental invoice, 5 haa, 0 puuhara, 0 pupitihara.

She then sought approval to pay TFA for their services. The TFA is working on the Tribes gaming loan package and Wells Fargo has reviewed the invoice. She would like to pay \$100,000 and then the remainder would be paid after the loan package is received.

Josh Saxon moved and Sonny Davis seconded to pay TFA \$100,000 and then it will be repaid out of the loan package, 5 haa, 0 puuhara, 0 pupitihara.

Director Reports:

1.) Lessie Aubrey, Grants, Compliance and Accreditation:

Lessie is present to review her report. She noted that the Happy Camp Behavioral Health site has been added and registered. She thanked those that assisted in obtaining that required registration.

The CQI report; pain management was tabled. Dr. Felker has reached 100%. The partnership eye exams are at 29% in Happy Camp and 0% in Orleans. The eye camera will be taken to Orleans for the three patients and then that will be up to 100%.

Access to care was explained to the Tribal Health Board on data that was received. The data was not consistent so it cannot be captured accurately. They will meet again on this process.

She was asked to wait on the Happy Camp clinic for auditing until it is stabilized with permanent providers.

The hypertension report improved, and then went back down, however there was an additional patient so that may be the cause of lower numbers.

Josh asked what the difference is for acute depression or continuous treatment. Lessie noted that it could be chronic which comes on slowly and last long term. Also, acute comes on fast and doesn't last long term.

Josh Saxon moved and Michael Thom seconded to approve Lessie's report, 5 haa, 0 puuhara, 0 pupitihara.

2.) Pat Hobbs, Children & Family Services

Pat is present to review her written report. She and Angela attended training and they received information on YRTC. Indian Health Services is provided training funding for treating youth after treatment. There are 10 YRTC's and 2 in California. The age range accepted is 12-23 years of age.

The 1115 waiver will be sent out however there isn't an Administrator for the unveiling yet.

The Whitner Group is working on conducting a Strategic Plan. Another meeting hasn't been re-scheduled for AOD services. The wait list is improving.

The next ICWA meeting is scheduled for November 15, 2016.

Renee Stauffer moved and Sonny Davis seconded to approve Pat's report, 5 haa, 0 puuhara, 0 pupitihara.

3.) Annie Smith, PHN:

Annie is not present, report provided.

Renee would have liked to hear from Annie on her report and recent training. Renee asked about hospice care for the rural areas. Kori reported that it is included in her strategic plan that she is developing. She needs to hear that feedback on services for the communities, so she is interested in including that.

Josh Saxon moved and Renee Stauffer seconded to approve Annie's report, 5 haa, 0 puuhara, 0 pupitihara.

4.) Josh Stanshaw, Project Manager:

Josh is present to provide his report. He updated the Council on his ongoing projects. Josh and Fred had a sit down and discussion on the HVAC. They are taking into the consideration of the longevity of the project. The RFP will close very early December.

Buster asked about change orders. Josh Saxon explained the change orders and how they come up. Josh Stanshaw noted that there is a mandatory walk thru of the clinic for the work that is going to be done. He will do the necessary work to ensure the minimal amount of change orders that occur.

Josh Saxon asked about the price page. Josh Stanshaw commented that he got that information from Emma Lee. Josh Saxon noted that there will be additional information from the bidders.

Michael commented that there are issues with the roof he would suggest extending the roof up 4 ft, and put the ducting on the roof. Josh Stanshaw noted that he can discuss this with Fred. The recent leakage was caused by the rain runoff.

Lessie asked about the old Price Less Foods building and the benefits of the facility. Josh Stanshaw noted that that is a Scott Quinn question.

The HIPAA training will be back on track and he will begin scheduling trainings.

His last item is working on large procurement projects which are two park models and vehicles. He will be working with the finance office and agencies for those purchases.

He also commented that flooring in the clinic needs to be done. He commented that the clinic flooring needs to be replaced. Vickie noted that different flooring in the operatory that needs replaced. Josh Stanshaw commented that he would need to speak with Kori and finance to get the estimated about that was approved for flooring.

He has taken over the Senior Nutrition Site supervision. Josh Saxon asked about the flooring in other sites. Kori noted that it is a health and safety issue for the Yreka Clinic.

Josh Saxon moved and Renee Stauffer seconded to approve Josh's report, 5 haa, 0 puuhara, 0 pupitihara.

Kori commented that Josh has been doing an excellent job. He is assisting in running operations, behavioral health and several projects have been accomplished under his supervision. She is thankful for his dedicated work.

5.) Kori Novak, Health CEO:

Kori is present to review her staff's reports. She noted that she has been on a lot of travel.

She reported that having full time clinicians is imperative for smooth operations and support for staff. It allows for clinicians to resolve issues surrounding the clinics. Happy Camp isn't 100% there yet, but they are progressing.

She noted that on Thursday's starting in December. She and her 3 leadership team members will be coming to Happy Camp, which will be Pat, Dr. Vasquez, and Dr. Lew. This will be the leadership team and they will go to Happy Camp as well as Orleans to provide some support. This allows them to have time together as well.

She is meeting with the Siskiyou Daily News editor tomorrow to discuss possible marketing concepts and avenues.

Nation building for Native Youth there isn't much follow up. She and Josh are very busy. She now feels that it is not so much the health program but more under education. She is attempting to set some meetings with education or Florraine Super to take that program over.

Dental operations are improving. There will be more and more RDH services in Orleans and more than likely Nikki Hokanson will be doing that service. A portable hygienist chair is needed and she will be putting together a grant for the purchase of that item. Dr. Millington started this week in Yreka and is already seeing patients. Dr. Lew will be in Happy Camp two days a week and two days a week in Yreka. The other day will be her Administrative day for leadership.

Buster noted that there is a report from Patti White and Vickie Walden. Buster noted that he appreciate the reports being provided. Buster asked if they have anything to add.

Patti noted that there is a different in reports, because dental EHR is moving along and it slows the database. Vickie commented that they are unsure of data crossing over but they feel that there will be more support from IHS with moving to their system. Vickie commented that she is working with finance staff and the purchase of equipment that is needed. Josh asked about the

possibility of having x-ray services in Happy Camp. Kori commented that Dr. Lew and she have been discussing this. Josh noted that he would like it evaluated for medical services as well. Patti noted that she has experience with an old x-ray machine and the requirements to have those services. Kori noted that the capital equipment grant she is applying for has no cap, so she can definitely evaluate this option. Josh also asked about a bed side ultrasound. Josh would like the progress of the list that the Council had asked the providers for. This was a list identified by an exit interview, and the Council had asked the providers for equipment that would provide services and provide efficiency to their positions. To date, they have not gotten that list. Kori will follow up on this.

Monday is the bi-annual meeting. Kori is not opening the Yreka Clinic for a part of the day due to the other staff traveling. Kori commented that it will be different than any other bi-annual meeting and will include prizes.

Michael Thom moved and Sonny Davis seconded to approve Kori's verbal report, 5 haa, 0 puuhara, 0 pupitihara.

Closed Session:

Josh Saxon moved and Renee Stauffer seconded to approve agreement 17-A-006, 4 haa, 0 puuhara, 0 pupitihara.

Renee Stauffer moved and Josh Saxon seconded to approve \$2,000 for charitable contributions, 5 haa, 0 puuhara, 0 pupitihara.

Renee Stauffer moved and Josh Saxon seconded to approve \$150 in discretionary funding for out-going Council Member, 4 haa, 1 puuhara (Michael Thom), 0 pupitihara.

Josh Saxon moved and Renee Stauffer seconded to approve resolution 16-R-182 with changes, 5 haa, 0 puuhara, 0 pupitihara.

Informational: Management Team Meeting agenda was attached as informational.

Informational: Barbara will send the Council a list of Committees so they can review them.

Informational: the Tribal Council would like to hold a joint meeting with KTHA BOC and that should be scheduled right away.

Informational: the school will have the kitchen at the Orleans Council Chambers until the end of November.

Informational: Barbara will change the CHS policies to a tracked version for the Council and Anna if they need them, but she will need them in Microsoft Word; Patti White has those.

Renee Stauffer moved and Arch Super seconded to pay the printing fee of \$51.94 for KCDC printing job, 5 haa, 0 puuhara, 0 pupitihara.

Josh Saxon moved and Renee Stauffer seconded to uphold the CHS denial for CHS Case #277, 5 haa, 0 puuhara, 0 pupitihara.

Michael Thom moved and Sonny Davis seconded to approve \$525 to the mother, and pay the remaining balance of \$1,746 for patient services regarding CHS Case #277, 2 haa, 2 puuhara, tie goes to Chairman, yes vote. Passes. (Josh absent to vote).

Josh Saxon moved and Michael Thom seconded to waive the TERO policy and allow the grievance review for TM DM, 5 haa, 0 puuhara, 0 pupitihara.

Josh Saxon moved and Renee Stauffer seconded to approve the Food Security Coordinator position with changes, 5 haa, 0 puuhara, 0 pupitihara.

Josh Saxon moved and Renee Stauffer seconded to approve (2) to contract 14-C-084, 5 haa, 0 puuhara, 0 pupitihara.

Renee Stauffer moved and Michael Thom seconded to leave Tribal Member #GA as no rehire status, 5 haa, 0 puuhara, 0 pupitihara.

Josh asked about the Office of personnel development and training on USAjobs website. Dora will look into this.

Informational: Request to waive TERO policy was sought again after additional information or occurrences happened at the clinic.

Informational: OIP scores and partnership scores was updated to the Council. Kori would like to give bonuses and raises and has discussed this with the CFO. She will continue to work on that avenue.

Informational: request for additional meeting time for Director. The Tribal Council will attempt to provide separate meeting time.

Informational: prioritizing billing practices and efficiently billing to identify better processes or understanding of processes.

Informational: prioritizing working on personnel policies for the Health Program and bundling that to be sent to legal counsel for review.

Request: to discontinue the batters intervention program. The Council would like information on how many Tribal Members receive the service and options of service if the Tribe discontinues the program.

Informational: Council would like GSA purchasing to be evaluated for vehicle purchases for the health program.

Arch Super moved and Michael Thom seconded to issue a 6 months suspension for Tribal Member #AB for position at the HCHS facility, 5 haa, 0 puuhara, 0 pupitihara.

Next Meeting Date: December 1, 2016 at 3pm in Orleans.

Arch Super moved and Renee Stauffer seconded to adjourn at 7:53pm.

Respectfully Submitted,

Russell “Buster” Attebery, Chairman

Recording Secretary, Barbara Snider

**Karuk Child and Family Services
Health Board Report
Patricia Hobbs LCSW
December 2016**

Action Items:

None

General Updates and Information:

We have contracted with the Whitner Group to complete Strategic Planning for the Yav Pa Anav Forum. Council and Department leaders will be receiving communications from this group. We are attempting to identify a date in early Spring that will allow more of the Ya Pa Anav group members and the Council to attend.

We have hired Ashlie Smith for the receptionist position in Yreka. She began work on 11/14/2016.

Child Welfare Services:

Karuk CWS Staff has scheduled several work dates to review and update our Foster/Adopt/Relative Caregiver policies and procedures..

Substance Abuse Program

The meeting between TANF, Council and Child and Family Services was cancelled due to TANF staff being unavailable. It has not been rescheduled to this date. The Orleans community is not receiving services due to this delay in coming to an agreement on both the job description and how the position will work with the Karuk Substance Abuse staff. The Substance Abuse counselor position in Happy Camp/Orleans remains open. Angela Baxter and Cheryl Bearchild both continue with groups and individual treatment in Happy Camp and Orleans.

Mental Health

Staff is providing services in all three major communities within our service area. We have eliminated the wait list in the Happy Camp area and are working to schedule individual community members in the Orleans area. A wait list continues to exist in Yreka and we are working to provide alternative treatment options to community members in that region.

We expect to have a child therapist in Orleans by the January 2017.

Child and Family Services will begin overseeing the Na Vura Yee Shiip Program in the next month. Patricia Hobbs and Karen Derry are working out the details. We met with the Diana Mazuka from the Office of Emergency Services on 11/22/2016.

Administration for Children and Families Tribal TANF Child Welfare Coordination Grant

Administration for Children will be conducting a site visit in the spring of 2017.

Respectfully submitted,



Patricia Hobbs LCSW
Director – Child and Family Services

Karuk Substance Abuse Program
Monthly Report for October 2016

AOD	Total Number of client for each area
Yreka	12
Happy	3
Orleans	0

Total Number of AOD clients 15

BIP	Total Number of client for each area
Yreka	6 Men 3 women
Happy	1 Men
Orleans	1 Women

Total Number of BIP clients 11

DUI	Total Number of client for each area
Yreka	5
Happy Camp	2

Total Number of DUI clients 8

Barriers

Continuing to be short staffed has made it difficult to provide services in Happy Camp and Orleans area.

New Information

KSAP Staff did 3 assessments in the jail and are working on getting them into treatment.

Old Information

Successes

KSAP staff has been involved in wrap around services for a client that is getting services within CFS. This seems to be helping the client stay focused.

Changes

Thank you for allowing me to be of service,

Angela Baxter BA, CADC II

ACTIVITY REPORT FOR ALL PROGRAMS (MH,SS,CD,OTHER) PROGRAM

RECORD DATES: OCT 01, 2016 TO OCT 31, 2016

PATS is the total number of unique, identifiable patients when a patient name was entered on the record. # served is a tally of the number served data value.

	# RECS	ACT TIME (hrs)	# PATS	# SERVED

AREA: CALIFORNIA TRIBE/638				
SERVICE UNIT: KARUK TRB HP				
FACILITY: YREKA				
PROVIDER: BAXTER, ANGELA V (ALCOHOLISM/SUB ABUSE COUNSELOR)				
12-ASSESSMENT/EVALUATION-PATI	2	3.0	2	2
13-INDIVIDUAL TREATMENT/COUNS	8	3.0	5	8
31-CASE MANAGEMENT-PATIENT NO	5	1.8	4	5
66-CLINICAL SUPERVISION RECEI	1	1.0		1
91-GROUP TREATMENT	30	8.7	21	30
99-INDIVIDUAL BH EHR VISIT	2	2.0	1	2
	=====	=====	=====	=====
PROVIDER TOTAL:	48	19.5	33	48
PROVIDER: BEARCHILD, CHERYL R (ALCOHOLISM/SUB ABUSE COUNSELOR)				
12-ASSESSMENT/EVALUATION-PATI	3	5.0	3	3
13-INDIVIDUAL TREATMENT/COUNS	13	6.4	6	13
22-CASE MANAGEMENT-PATIENT PR	3	3.7	1	3
31-CASE MANAGEMENT-PATIENT NO	13	4.8	11	13
91-GROUP TREATMENT	47	13.5	23	47
99-INDIVIDUAL BH EHR VISIT	6	6.0	3	6
	=====	=====	=====	=====
PROVIDER TOTAL:	85	39.3	47	85
PROVIDER: HOBBS, PATRICIA (LICENSED CLINICAL SOCIAL WORK)				
13-INDIVIDUAL TREATMENT/COUNS	4	4.5	4	4
21-FOLLOWTHROUGH/FOLLOWUP-PAT	1	0.3	1	1
30-FOLLOWUP/FOLLOWTHROUGH-PAT	1	0.5	1	1
56-RECORDS/DOCUMENTATION	13	1.3	13	13
99-INDIVIDUAL BH EHR VISIT	2	2.0	1	2
	=====	=====	=====	=====
PROVIDER TOTAL:	21	8.6	20	21
PROVIDER: JANKE, PAUL (ALCOHOLISM/SUB ABUSE COUNSELOR)				
12-ASSESSMENT/EVALUATION-PATI	1	1.5	1	1
13-INDIVIDUAL TREATMENT/COUNS	7	4.0	3	7
91-GROUP TREATMENT	150	26.8	24	150
	=====	=====	=====	=====
PROVIDER TOTAL:	158	32.3	28	158
PROVIDER: KINNEY, BENTON (PHYSICIAN ASSISTANT)				
99-INDIVIDUAL BH EHR VISIT	27	0.0	23	27
	=====	=====	=====	=====
PROVIDER TOTAL:	27	0.0	23	27
PROVIDER: SMITH, ANNIE L (PUBLIC HEALTH NURSE)				
99-INDIVIDUAL BH EHR VISIT	1	1.0	1	1
	=====	=====	=====	=====
PROVIDER TOTAL:	1	1.0	1	1

PROVIDER: WALTER, KAREENA (LICENSED CLINICAL SOCIAL WORK)

12-ASSESSMENT/EVALUATION-PATI	6	9.0	4	6
13-INDIVIDUAL TREATMENT/COUNS	17	17.7	13	17

***** CONFIDENTIAL PATIENT INFORMATION *****

PH

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ACTIVITY REPORT FOR ALL PROGRAMS (MH,SS,CD,OTHER) PROGRAM

RECORD DATES: OCT 01, 2016 TO OCT 31, 2016

PATS is the total number of unique, identifiable patients when a patient name was entered on the record. # served is a tally of the number served data value.

	# RECS	ACT TIME (hrs)	# PATS	# SERVED
35-COLLABORATION	2	1.1	2	2
56-RECORDS/DOCUMENTATION	5	0.2	5	5
99-INDIVIDUAL BH EHR VISIT	10	11.3	4	10
=====	=====	=====	=====	=====
PROVIDER TOTAL:	40	39.2	28	40
=====	=====	=====	=====	=====
FACILITY TOTAL:	380	139.9	180	380
FACILITY: ORLEANS				
PROVIDER: KINNEY,BENTON (PHYSICIAN ASSISTANT)				
99-INDIVIDUAL BH EHR VISIT	1	0.0	1	1
=====	=====	=====	=====	=====
PROVIDER TOTAL:	1	0.0	1	1
PROVIDER: RIGBY,KEITH (MENTAL HEALTH TECHNICIAN)				
12-ASSESSMENT/EVALUATION-PATI	2	3.8	1	2
13-INDIVIDUAL TREATMENT/COUNS	2	2.7	1	2
=====	=====	=====	=====	=====
PROVIDER TOTAL:	4	6.5	2	4
=====	=====	=====	=====	=====
FACILITY TOTAL:	5	6.5	3	5
FACILITY: KARUK COMMUNITY HEALTH CLINIC				
PROVIDER: BEARCHILD,CHERYL R (ALCOHOLISM/SUB ABUSE COUNSELOR)				
12-ASSESSMENT/EVALUATION-PATI	3	4.3	3	3
13-INDIVIDUAL TREATMENT/COUNS	6	3.4	5	6
22-CASE MANAGEMENT-PATIENT PR	1	0.5	1	1
31-CASE MANAGEMENT-PATIENT NO	3	1.3	3	3
91-GROUP TREATMENT	53	21.9	12	53
=====	=====	=====	=====	=====
PROVIDER TOTAL:	66	31.4	24	66
PROVIDER: HOBBS,PATRICIA (LICENSED CLINICAL SOCIAL WORK)				
13-INDIVIDUAL TREATMENT/COUNS	2	2.0	1	2
31-CASE MANAGEMENT-PATIENT NO	1	0.5	1	1
=====	=====	=====	=====	=====
PROVIDER TOTAL:	3	2.5	2	3
PROVIDER: KINNEY,BENTON (PHYSICIAN ASSISTANT)				
99-INDIVIDUAL BH EHR VISIT	4	0.0	4	4
=====	=====	=====	=====	=====
PROVIDER TOTAL:	4	0.0	4	4
PROVIDER: RIGBY,KEITH (MENTAL HEALTH TECHNICIAN)				
12-ASSESSMENT/EVALUATION-PATI	8	9.5	6	8
13-INDIVIDUAL TREATMENT/COUNS	15	13.6	7	15

30-FOLLOWUP/FOLLOWTHROUGH-PAT
34-OTHER SUPPORT SERVICES-PAT

1 0.3 1 1
1 0.3 1 1

PROVIDER TOTAL:

===== ===== ===== =====
25 23.6 15 25

***** CONFIDENTIAL PATIENT INFORMATION *****

PH

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ACTIVITY REPORT FOR ALL PROGRAMS (MH,SS,CD,OTHER) PROGRAM

RECORD DATES: OCT 01, 2016 TO OCT 31, 2016

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	# RECS	ACT TIME (hrs)	# PATS	# SERVED

PROVIDER: WALTER, KAREENA (LICENSED CLINICAL SOCIAL WORK)				
12-ASSESSMENT/EVALUATION-PATI	5	6.8	3	5
13-INDIVIDUAL TREATMENT/COUNS	16	17.0	13	16
35-COLLABORATION	5	2.6	3	5
49-CRISIS INTERVENTION-PATIEN	2	3.0	1	2
56-RECORDS/DOCUMENTATION	15	1.9	14	15
99-INDIVIDUAL BH EHR VISIT	8	3.0	5	8
	=====	=====	=====	=====
PROVIDER TOTAL:	51	34.3	39	51
	=====	=====	=====	=====
FACILITY TOTAL:	149	91.8	84	149
	=====	=====	=====	=====
SU TOTAL:	534	238.1	267	534
	=====	=====	=====	=====
AREA TOTAL:	534	238.1	267	534

RUN TIME (H.M.S): 0.0.0

Grants, Compliance and Accreditation

Board Report

December 1, 2016

Lessie Aubrey, Manager

CQI Projects:

1. HC Dental Record Audit – Tabled
2. KCHC Medical Record Audit – Tara Ware reported that there were some missing documentation on a previous provider charts, but that the MA's and the Locum were doing a great job. All data was documented appropriately.
3. Diabetes – Annie Smith: Annie gave a verbal report. She has 2 people in Yreka, 2 in Happy Camp and one in Orleans who are going to be certified on the eye camera before the end of next month. We started at 39% and went to 44% to 49% and we are at 51% now. We are above the national standards but Annie wants to do better.
4. PAP Smears – Vickie Simmons – Our PAP rate is 48.1% and we have improved 3.4 % over last year's final result. Our baseline year was 2013 and we have not improved 2% every year since then. However, this shows good improvement towards our goal.
5. Pain Project Dr. Vasquez: We have only monitored this project for two quarters and we have already doubled our goal, which was a 10% reduction. Will it remain stable or decrease more? Only 50% of the patients are getting pain management education.
6. Dr. Vasquez reviewed the corrective action plan for the Hypertension report and agreed with Regina's corrective action plan that patients need follow-up care to determine the effectiveness of the medication.

Policy: A policy on Drug testing was approved and will be coming to you soon by Angela Baxter in AOD.

HRSA: The corrective actions for the HRSA Site review have been completed and all requirements have been submitted.

The annual progress report will be due Dec 17, 2016 and is well on its way to completion. Several entities report on portions of this report like fiscal. I reviewed the upcoming HRSA budget with Laura O. and Kori will review it with her again.

Compliance in Healthcare Training: The main information I received from this training was on auditing. I will be reviewing the material and setting up procedures for this.



Karuk Tribe

Karuk Tribal Health and Human Services

Community Health Outreach

December 1, 2016

Annie Smith RN, BSN, PHN

Action Items:

May I please begin the process of creating a Facebook page for Karuk Elders? I will check with our IT Department for the development if you agree.

November Activities:

Roberta, Letha and Flo are all attending the Diabetes Empowerment Education Program (DEEP) Training: Train the Trainer Training. This is a three day training hosted by the Redding Rancheria.

I am attending the 7th Annual Native American Healthcare Conference in Alpine, CA the second week of November.

Our Elder Luncheon was a great success. We had a wonderful meal and the young people had a chance to wait-on and take good care

of their Elders. There were many helpers and a few gifts we raffled off. I'm attaching a few pictures. All total we had 32 present. Thank you to all those who helped make it a special day for all of our Elders. A special thank you to Franklin Thom for his prayers and songs.

We asked the Elders to answer a few questions:

1. What do you think is the highest Elder need right now?
2. What ideas do you have for further gatherings?
3. Do you have computer access? Yes or No
4. Do you know how to use a computer?

The main reason for asking about computers was to create a Facebook page for the Elders to communicate with each other no matter the distance. 11 of 20 have computers and 11 of 20 know how to use them. I do not know how to start a Facebook page, but Josh Hillman does and I will be checking with him on how to do this if I have your permission. I hope to have a plan for you by the next Health Board.

Thank you for allowing me to attend the Native American Healthcare Conference in Alpine Ca. I will be following with and extended report on this conference upon my return from my vacation.

Financial Report:

	<i>Unencumbered Balance</i>	<i>Percent used</i>
Public Health Nurse:	\$106,591.02	6.26%

CHR:	\$546,679.06	5.04%
IHS Diabetes Grant FY 2016:	closed out 2016	Done