

KARUK TRIBE
HEALTH BOARD MEETING AGENDA
Thursday, October 10, 2016, 3 PM, Yreka, CA

A) CALL MEETING TO ORDER – PRAYER - ROLL CALL

AA) HEALTH MISSION STATEMENT

The mission of the Karuk Tribal Health Program is to provide quality healthcare for Native Americans, and other people living in the communities we serve as resources allow. Our purpose is to appropriately assess or reassess conditions of illness, disease, or pain, provide culturally appropriate educational, preventative, and therapeutic services in an environment of continuous quality improvement.

CH) APPROVAL OF THE AGENDA

EE) CONSENT CALENDAR

F) APPROVAL OF THE MINUTES (September 9, 2016)

H) GUESTS (Ten Minutes Each)

1. Angela Baxter, AOD Program

I) OLD BUSINESS (Five Minutes Each)

- 1.

II) DIRECTOR REPORTS (Ten Minutes Each)

1. Lessie Aubrey, Grants, Compliance, Accreditation Manager (written report)
2. Kori Novak, Health CEO (written report)
3. Pat Hobbs, Children & Family Services (written report)
4. Josh Stanshaw, Project Manager (written report)
5. Annie Smith, PHN (written report)

K) REQUESTS (Five Minutes Each)

- 1.

M) INFORMATIONAL (Five Minutes Each)

- 1.

M) CLOSED SESSION (Five Minutes Each)

1. CHS (dinner break)
2. Dora Bernal
3. Laura Olivas
4. Kori Novak

5. Barbara Snider
6. Tribal Council Members

N) SET DATE FOR NEXT MEETING (Thursday, November 3, 2016 at 3 PM in Happy Camp, CA.)

OO) ADJOURN

**Karuk Tribe – Health Board Meeting
September 8, 2016 – Meeting Minutes**

Meeting called to order at 3pm by Buster Attebery, Chairman

Present:

Russell “Buster” Attebery, Chairman
Robert Super, Vice-Chairman
Michael Thom, Secretary/Treasurer
Renee Stauffer, Member at Large
Elsa Goodwin, Member at Large
Charron “Sonny” Davis, Member at Large
Alvis “Bud” Johnson, Member at Large
Arch Super, Member at Large
Josh Saxon, Member at Large

Absent:

None at this time.

Sonny completed a prayer and Buster read the Mission Statement.

Agenda:

Arch Super moved and Bud Johnson seconded to approve the agenda with changes, 8 haa, 0 puuhara, 0 pupitihara.

Consent Calendar:

No items at this time.

Minutes of August 11, 2016:

Michael Thom moved and Sonny Davis seconded to approve the minutes of August 11, 2016, 7 haa, 0 puuhara, 2 pupitihara (Josh Saxon/Arch Super).

Guests:

1) Laura Mayton, CFO:

Laura is present to seek approval of a proposal for the Senior Nutrition Program under resolution 16-R-157. This funding is for Siskiyou County. The senior nutrition program is funded by two sources both State and Federal funding.

Arch Super moved and Josh Saxon seconded to approve resolution 16-R-157, 8 haa, 0 puuhara, 0 pupitihara.

She then sought approval for administrators to administer the Tribes account. For internal controls Laura has recommended Michael Thom will subscribe users and Laura Mayton will be allowed to provide access to those users.

Josh Saxon moved and Elsa Goodwin seconded to approve the letter to SVB, 8 haa, 0 puuhara, 0 pupitihara.

2) Babbie Peterson, Clinic Manager:

Babbie is present to report on the operations of the Orleans Clinic. The number counts have gone up due to provider stabilization. At fully staffed the clinic increases in services.

The clinic building is settling in the back so there needs to have security measures installed, which the maintenance department is handling.

The dental clinic is coming down quarterly, and they are fully booked. The dental screenings are really well accepted and appreciated in the area. Robert asked if there could be more patients on dental days. Babbie noted that dental cleaning takes time and with noted time slots, they are fully booked. Robert commented that there is a waiting list and maybe expansion is indicated at a later time.

Director Reports:

1.) Lessie Aubrey, Grants, Compliance, Accreditation Manager:

Lessie is present to review her report. She would like to seek out of state travel for compliance training in Arizona. Josh asked about the compliance training and the difference between JACHO and AAAHC. Lessie explained that this compliance training is regarding billing, coding, and physician referrals regarding fraud. The other agencies are accreditation bodies.

Josh Saxon moved and Renee Stauffer seconded to approve out of state travel for Lessie to compliance training, 8 haa, 0 puuhara, 0 pupitihara.

She announced that a new CQI project is “access to care” and they would like to review open scheduling, timely patient care, and moving toward medical home care. This project will attempt to find provider accessibility. The requests for appointments will be made the same or the next day. This data will be calculated. Another goal will identify the sufficient access to providers and analyze the reason if there is a poor response. Through RPMS they will collect data on the reasons and scheduling. They will review re-scheduling information due to provider availability as well. This report will be provided by the Clinic Manager or Receptionist.

The KCHC did well on medical records but there was a recommendation to provide more smoking cessation and education.

The pap smear project is ongoing. Kori and others are getting an incentive program in place, which will be offered to a woman who comes in and gets their pap smears done. Lessie asked Kori if there was any additional information. Kori reported that there are increased appointments being done.

Sharon Denz has reports behind but they continue to move forward and get clients coming in to determine eligibility for insurance purposes.

A lot of work has been going into the HRSA report. Josh has documents for the Yreka building and Lessie would like to see that in the required documentation for Happy Camp get completed. Those facilities need to be listed in compliance with HRSA.

Michael Thom moved and Josh Saxon seconded to approve Lessie’s report, 8 haa, 0 puuhara, 0 pupitihara.

2.) Kori Novak, Health CEO:

Kori is present to seek approval for CAIHS to develop a steering committee, with three different options of seating persons. She recommended that the Karuk Tribe provide appointment of temporary 4 and then in March 2017 the actual voting body will vote on keeping those four and adding four or replace all 8 at once. She feels that this will provide a stop gap for coverage.

Arch Super moved and Renee Stauffer seconded to approve option (3) for the YRTC, 6 haa, 0 puuhara, 2 pupitihara (Michael/Arch).

She then sought approval of procurement for an autoclave for the Yreka Clinic. It sterilizes the Yreka Clinic medical supplies. It was not signed off on and the Council couldn't get it approved without it. They will table that until they have confirmation of the appropriate review.

She then presented an agreement for TeleHealth. It is a services agreement for the grant. The term is for one year.

Renee Stauffer moved and Arch Super seconded to approve agreement 16-A-085, 8 haa, 0 puuhara, 0 pupitihara.

She sought approval of health program billing policies. Eileen Tiraterra has done the changes and Laura Mayton has reviewed them. The biggest one is the bad debt write-off. The change was that it would be reviewed by the Health CEO and approved by Laura Mayton. It was reported that that policy was already approved and in effect.

Kori then presented position descriptions that need approved which is (2) part time for Yreka. It is a Medical Assistant and Medical Receptionist. Elsa asked about there being any changes and what the notations are. Kori advised that the salary range is not put out to the public and that was a change. Elsa asked if the position descriptions have been reviewed. Kori reported that Dora and Dion have seen the position descriptions and were fine with them. Josh would like the classification moved and formatted.

Arch asked if there are providers on board and this support staff is needed. Kori commented that she has additional information in closed session for that update.

Arch Super moved and Renee Stauffer seconded to approve the Medical Assistant and Medical Receptionist with changes, 8 haa, 0 puuhara, 0 pupitihara.

She then provided an update to the Council regarding a grant from CRIHB to do prevention and education for youth regarding HIV in the communities. The youth will do surveys and then CRIHB will assist in quantitative and qualitative analysis.

The Yreka Medical Clinic report was provided by Kori. The front lobby is being cleaned up. The mobile storage container has been removed and organizing the Yreka Clinic storage space. Arch asked what the container had stored in it. Kori noted that it could be moved to the FEMA trailer. Also, sets of tires may have been stored in Yreka as well as other random items. The FEMA trailer had issues with an infestation of ants and she is working with Fred regarding Terminex. She will continue to work on this.

Clinic signage is an issue. Robert asked about the name for the clinic. She explained that the notation for the clinic needs to be advertised as community. Josh Saxon recommends adding the medical sign and the number for 911. When Raul did he did this initially it was about \$4,000. The Council would like to review the sign suggestions and get back to Kori.

Succession planning is a priority for Kori and the HHS program. She spent some time discussing this with Dion. She noted that there isn't a lot of focus for what the Tribe does for encouraging youth to attend school and enter into the college field of HHS. She has a friend that has agreed to

assist with tuition discount. Dion supports this activity. She feels this is an exciting avenue. Succession planning is very important to Kori and a priority of hers. She would like to obtain the Tribes permission to continue working toward that. Her friend is willing to come onsite and have a meeting.

The RPMS report is attached. Robert asked about the visit averages last month and the comparison of 2015 and 2016. Kori believes that that is probably due to provider retention.

Sandra Dodson will be a permanent RN in Happy Camp and Orleans. She is the RN with 30 years' experience. An offer has been made and signed by a provider. Nazaran will do two weekends a month in Yreka and one in Happy Camp. She does hypertension and kidney care. She is part time right now.

The Yreka Clinic has been notified that they will be open during lunch time and moving toward extended hours.

Elsa Goodwin moved and Bud Johnson seconded to approve Kori's report, 8 haa, 0 puuhara, 0 pupitihara.

3.) Pat Hobbs, Children and Family Services:

Elsa Goodwin moved and Josh Saxon seconded to table Pat's report to the Planning Meeting, 8 haa, 0 puuhara, 0 pupitihara.

4.) Josh Stanshaw, Project Manager:

Josh is present to review his report. Josh updated the Health Board on the HVAC system for Yreka. Coming up this fiscal year they have budgeted for the repair. The patch work is throwing funding away and it will now be replaced and bids will be submitted for the repair. The funding will come from Indian Health Services, Third Party and other funding options as discussed with Laura Olivas. This solution will not completely deplete the Indian Health Services funds. Buster asked if it was replaced if there would be a warranty. Josh explained that there would be.

His other large project is the HIPAA training for all HHS staff. He has located all of his sources. He has to compare two different codes of federal regulations. He will look at the State, Federal, and Indian Health Service policies to ensure covering all training needs.

Kori added that the HIPAA training that is done now is a video and testing. This new training will be more in-depth. Elsa asked about training for all employees not just health. Kori believes that this will be moving forward and offered to other staff as well.

Josh Saxon wondered about the research and if it would be cool to have a HIPAA hotline and ask about what to do in certain circumstances. Josh Stanshaw noted that there are two sides of HIPAA which is security and privacy, so those separate functions would need to be routed to the appropriate person, not a hotline.

Josh Saxon moved and Robert Super seconded to approve Josh's report, 8 haa, 0 puuhara, 0 pupitihara.

Josh Saxon moved and Robert Super seconded to approve procurement and allow the purchase of an autoclave for the Yreka Clinic, 8 haa, 0 puuhara, 0 pupitihara.

Closed Session:

Arch Super moved and Sonny Davis to hold Health Board Meetings in Happy Camp and no longer rotate, 4 haa, 4 puuhara (Elsa, Renee, Josh, Robert), tie vote goes to the Chairman. No. Meetings shall stay in rotation and reviewed after three months.

Elsa Goodwin moved and Renee Stauffer seconded to approve one nights lodging in Eureka for 9/10 for Arch and Bud for language conference, 6 haa, 0 puuhara, 2 pupitihara (Arch/Bud).

Informational: Discussion on a possible conflict conducted will be reviewed by that oversight board.

Elsa Goodwin moved and Josh Saxon seconded to approve one nights lodging for Florraine Super language conference, 6 haa, 0 puuhara, 2 pupitihara (Arch / Robert).

Laura Mayton: provided the Health financial report for the health program. She noted that the year to date/revenue is a mis-classification. Both items need corrections to be moved to the appropriate line item.

Elsa Goodwin moved and Michael Thom seconded to approve the financial report, 8 haa, 0 puuhara, 0 pupitihara.

Informational: Employee is present to appeal disciplinary action taken by Supervisor in compliance with policies of the Tribe.

Informational: Robert Kenny will reach out for evaluation and possible communication on assistance with Tribal Member #ES.

Informational: Council suggested advertisement about the after hour care hours as well as the press release on the new provider.

Josh Saxon moved and Michael Thom seconded to uphold the CHS denial for CHS Case #275, 7 haa, 0 puuhara, 0 pupitihara.

Michael Thom moved and Sonny Davis seconded to approve policy 07-001-111 Annual Employee Flu Immunization Policy, 5 haa, 0 puuhara, 3 pupitihara (Elsa, Arch, Robert).

Informational: a request to have goals established and set.

Consensus: Laura, Fatima, Barbara, Dion, Dora, Robert and Buster will meet regarding HR and draft a possible addendum to the hiring policy for HHS.

Informational: A Special Meeting will need to be held to complete pending items.

Informational: Update on the Medicare appeal was provided to the Tribal Council.

Josh Saxon moved and Sonny Davis seconded to approve 16-RRQ-008 for legal services, 7 haa, 0 puuhara, 0 pupitihara (Robert chairing the meeting).

Arch Super moved and Robert Super seconded to waive policy and allow full mileage for General Counsel, 6 haa, 0 puuhara, 1 pupitihara (Elsa Goodwin), (Bud absent for vote).

Consensus: to refer the housing maintenance requests to the KTHA Board for their final consideration and then the Tribal Council will be updated.

Josh Saxon moved and Robert Super seconded to approve the GIS Specialist/Data Steward position description, 6 haa, 0 puuhara, 2 pupitihara (Elsa/Arch).

Informational: Josh inquired about an update on the Opioid Task Force. It was reported that it is moving along very slowly and there needs to be follow up for the group.

Arch Super moved and Renee Stauffer seconded to donate \$250 for Congressman Huffman fundraising campaign dinner, 8 haa, 0 puuhara, 0 pupitihara.

Informational: to send notice that the bathroom still leaks at the Orleans building. This has been reported several times and the repair is immediately needed.

Next Meeting Date: October 13, 2016 at 3pm in Yreka.

Arch Super moved and Renee Stauffer to adjourn at 9:15pm.

Respectfully Submitted,

Russell “Buster” Attebery, Chairman

Recording Secretary, Barbara Snider

Grants, Compliance and Accreditation

Board Report

October 13, 2016

Lessie Aubrey, Manager

HRSA Site Visit Corrections: All has been completed and is ready or has been submitted to HRSA except the Dental Referral Agreement which has been revised and is back in the hands of Tribal Administration. There is a deadline on this so I would like to see it approved.

CQI Updates:

1. Lessie introduced the new Provider/Patient Relationship CQI Project.

Purpose: To develop a provider/patient relationship in order to establish a medical home.
Goals and Objectives:

- All patients will become empaneled to a specific provider
- Empaneled patients see only their provider on a continuous basis.
- Develop and educate care teams assigned to providers.
- Educate patient and families on provider relationships in a medical home.

2. **Yreka Medical Records Audit – Charleen Deala:** Charleen reported that this audit is done for April, May, and June 2016, and that it was random. This report showed improvement in vital sign documentation and immunizations compared to the previous months.

3. **Outreach and Enrollment – Debbie Bickford:**

Debbie says that open enrollment will be starting in November, but clients are already coming in to enroll. She is storing their information until enrollment opens and then she will submit their applications. She has been very busy with many, many children activities this summer and is working hard on the Mini Acorns grant. Her equipment has arrived and lets hope it gets put up before the rain starts.

Debbie says she has found some funding with the Tribe’s judicial group and TANF to fund half for Maggie Steele a Native American Counselor, Peacemaker, from Seventh Generation Warriors Organization and to make presentation at the school and at night community meetings where we bring together health, healthy foods, lifestyle choices, anti-gangs, she does it all.

4. **Improve Childhood Immunizations – Vickie Simmons:** Looking at Data Analysis through September 2 we are at 45% for this age group and have not met the goal of the 1% increase. Vickie says we still have more time to meet the 1%.
5. **Update on PAP Smear Incentive:** Reports so far show an increase in women coming in for their Pap smear. The final results will be announced in October.
6. **Patient Satisfaction Survey Update:** the survey tool has been developed and will begin October 3, 2016 for one month.

CEO Report
Health Board
Open Session
13 October, 2016

Project Title: Action Items

1. For Signature
 - a. VA contract
 - This is just an additional year extension to our current agreement.
 - This extends our VA contract to 10-08-2017

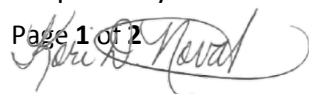
2. For Approval
 - a. Health Program Billing Policies
 - b. Job Descriptions
 - PT MA- Yreka
 - PT Medical Reception – Yreka
 - c. Requested Changes for HHS Finance Policy and Procedures

Updates

1. HIV Grant
 - a. We have been awarded 8,500 by CHRIB for an HIV needs assessment Grant. I mentioned this last month, essentially we involve the youth to do a survey – CHRIB provides education on how to extrapolate data etc. Josh Stanshaw is the contact for this project.
2. Introduction Sandra Dodsen
3. Yreka Clinic Signage
4. Succession Planning
 - a. SP document
 - b. Potential partnership with GGU
 - c. Vaccinations
5. Dental Update
6. RPMS update
7. Staffing update
 - a. Sandra Dodson
 - b. Nasrin Ashouian

Yootva.

Respectfully Submitted,

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Kori D. Novak, PhD, MBA
CEO- Health & Human Services

MONTHLY REVENUE REPORT		BUSINESS OFFICE	
SEPTEMBER 2016	Happy Camp	Yreka	Orleans
Revenue Medical	\$48,826.86	\$91,115.51	\$23,554.87
PHC Capitation	\$8,926.94	\$14,578.26	\$2,630.81
HPSA Quarterly Incentive	\$0.00	\$0.00	\$0.00
Revenue Dental	\$18,834.94	\$35,341.81	\$257.20
Revenue Mental Health	\$2,673.41	\$11,428.11	\$20.00
Revenue Telehealth	\$236.23	\$26.00	\$512.17
Revenue Homecare	\$0.00	\$0.00	\$0.00
Revenue Total	\$79,498.38	\$152,489.69	\$26,975.05
BILLED		Yreka	Orleans
Billing SEPTEMBER Medical	\$ 80,861.37	\$ 142,105.17	\$ 78,453.01
Billing SEPTEMBER Dental	\$ 35,486.90	\$ 67,001.40	\$0.00
Billing SEPTEMBER Mental Health	\$ 10,004.50	\$ 23,908.69	\$ 407.41
Billing SEPTEMBER Telehealth	\$ 651.62	\$ 4,977.19	\$0.00
Billing SEPTEMBER Homecare	\$ 127,004.39	\$ 237,992.45	\$0.00
Billed Total		\$ 78,860.42	\$ 443,857.26
BILLING DEPARTMENT BUDGET 2016		AVAILABLE %	
PROGRAM	YEAR END ANNUAL BUDGET	BALANCE	Could be spent at this date
FY 2016	\$523,661.50	\$3,728.55	100.00%
		99.29%	

Karuk Tribe



Karuk Tribal Health Board Report For Meeting Date October 13, 2016 Location- Yreka

1. Training and Staff Schedules:

- Yreka Locum Tenens Dentist Dr. Don Lovett last day working with us is October 27, 2016.
- Shannon Jones and Kayla Bridwell passed their three hour RDA Written test. Now they have one more test to pass before are eligible to their receive RDA license. The last written test is on Dental Law and Esthetics. They will be scheduling to take the test ASAP. I may take a month after they take their test before they get the official copy of their RDA License,

2. Orleans Dental Screening Clinic –

The Hygienist held a Dental screening Clinic in Orleans on September 15, 2016.

- There were a total of 8 patients seen, 1 adult and 7 children.
- The date for the next clinic is December 20, 2016.

3. Projects Updates –Transition to I.H.S. /Dentrix Dental Electronic Dental Record and Digital X-rays

- I will be working with Eric Cutright and Patti White on the transition to the Dentrix/I.H.S Dental Electronic Record project. Eric had an email conversation with the Dentrix and I.H.S contacts and we are set to go, just waiting on the I.H.S. Technical to contact Eric.
- On Sept.16, 2016, I received and email from Laura Olivas saying I have a budget for \$45, 366.00 (HRSA Grant DHSII) that's to be used for Dental Digital X-rays software programs and equipment.
 - i. Eric Cutright and I will be meeting to work on planning for this project, I sent an email to Andy at Sullivan Schein to see if we needed to update the cost estimate for this project, but haven't heard anything back yet.

4. Dental Staffing Updates –

- Dr. Lew – Newly hired Dental Director will be starting on Yreka on October 26, 2016.
- On November 1, 2016 - Dr. Robert Millington DDS will be starting to work as a Yreka Dental Clinic Dentist
- Other vacancies:
 - i. On October 5, 2016 we interviewed one person for the Yreka Dental Hygienist Position.
 - ii. New Position- Dental Sterilization Technician (DST).
 1. We interviewed and are in the process of hiring for people for these new positions, one for Yreka Dental & one for Happy Camp.

5. Budgets

New Budget Year started on October 1, 2016 so at this time I have no budget concerns at this time.



Report respectfully submitted by Vickie Walden RDA on October 6, 2016

HEALTH BOARD MEETING

10/13/2016

YREKA CLINIC

1. We are very excited to announce that Dr. Ashouain started seeing patients on 10/1/2016. The morning of the 1st was blocked out for orientation, and then we started seeing patients after lunch. Dr. Ashouian had 3 scheduled patients for her first day and our first Saturday of being open. We had one patient cancel but were soon replaced with a walk in. We have been making calls and visits to other Medical facilities in Yreka as well as Mt Shasta, our efforts are starting to pay off in getting the word out. We have already received 2 referral requests from Fairchild Medical as of 10/4/2016. Dr. Ashouain has 4 patients scheduled for Saturday the 8th but it is still early in the week and we still have 3 days to fill her time slots. I have already gotten a lot of good feedback from patients being very excited about the Clinic being open on Saturdays as some of our patients are unable to leave work during the week but still need medical care.
2. We have also launched our extended hour's program on 10/3/16. We are shooting for 18 patients a day per provider. With 20 minute appointments this still leaves some leeway for an appointment that may run a little longer than expected. We are also able to accommodate our patients who are unable to get to the clinic before 5:00pm. Through our extended hours we will be able to see 3 to 4 more patients who would otherwise not be able to be seen due to their own schedules.
3. We have also been sending an MA to Happy Camp every day to help out with the shortage of staff that they are currently experiencing. We will continue to help support our Happy Camp Clinic until they have the staff they need.
4. We did a push for pap smears in the month of September. Amy Coapman mailed out over 300 letters to our female patients reminding them of their yearly pap. We put the patients that responded into a drawing for a fifty dollar gift card from Walmart. We had 15 patients respond to this campaign which brought our numbers for 1/1/16 to 10/5/16 to a total 77. As opposed to last year during the same time span we had 86 pap smears. But we also had 2 female providers performing pap smears during that time. The National recommendations have also changed and instead of having a pap every year, most women only need one every 3 to 5 years this could also affect the average.
5. I would like to say that I am very proud of all of our staff for coming together, working hard and compromising to try and make our new endeavor a success. I truly think it will be.

Workload reports

Below is the August 2016 Operations Summary and Tribal Statistics. In August there were 1,841 ambulatory visits/encounters in all locations. This was an increase of 52 visits over July 2016. Happy Camp was down by 67 visits, Orleans was up by 29 visits, and Yreka was up by 90 visits. Medical was down by 5 visits, Dental was up by 59, AOD was down by 45 visits, and other Mental Health was up 9 visits. Miscellaneous visits (nursing, chart review) made up the remainder of the differences. 672 of these visits were for Native American patients (37%).

As previously reported the average number of visits per month in 2015 was 1,974. In 2016 the average for the first 8 months is 1,862 visits per month which is a low compared to 2015. We had three months in 2016 that were above average and five that fell below the average.

Projects /Tasks

- **Prescribers Letters**- I renewed subscriptions to the Prescriber's Letter and Natural Medicines web access from *Therapeutic Research Center* for our medical and dental providers. This subscription keeps providers up to date on new developments in drug therapy. This year we are renewing as a group and all access to the subscription will be electronic for our providers. Each is set up with a unique ID number. I forwarded the providers their access information after receiving from Therapeutic Research. The providers will be able to access the digital library for the Prescribers Letter and the Natural Medicine database that provides scientifically reliable data on natural medicines. The providers will have access to training for CME through these sites also.
- **Dentrix/IHS EDR Installation** – We are continuing to work on a change to our Dentrix (EDR) program. In 2011 Dentrix was purchased as a standalone commercial off the shelf program (COTS). In 2013 we hired Cimarron Medical Informatics to build and interface to RPMS. This project will convert us to the IHS interface of Dentrix. We hope to be complete with this project by May 2017. We upgraded our current Dentrix in July to Version 8.0.7. At this time IHS is at a version 8.0.5 and we are on hold until they get approval to move forward with this project. Our order has be processed and we hope to hear from them soon.

RPMS Budget: As of September 30, 2016

Budget Code	3000-75
Program Year	2015-2016
Total Budget	\$234,558.49
Expenses year to date	\$201,769.78
Unencumbered Balance	\$32,788.71
Percent used	86.02%

Respectfully Submitted,

Patricia C White,
RPMS Site Manager

OPERATIONS SUMMARY FOR KARUK TRB HP Service Unit
FOR AUG 2016
Prepared for October 13, 2016
Health Board Meeting,
Yreka, CA 96039

(Note: In parentheses following each statistic is the percent increase or decrease from the same time period in the previous year. '**' indicates no data is present for one of the two time periods.)

PATIENT REGISTRATION

There are 20,030 (+3.6) living patients registered at this SU. This number does not represent the 'Active User Population' which is found elsewhere in PCC Reports. There were 69 (-15.9) new patients, 0 (**) births, and 3 (+0.0) death(s) during this period. Data is based on the Patient Registration File.

THIRD PARTY ELIGIBILITY

There were 3,054 (+0.2) patients enrolled in Medicare Part A and 2,890 (-0.2) patients enrolled in Part B at the end of this time period.

There were 189 (+19.6) patients enrolled in Medicare Part D.

There were also 7,960 (+3.5) patients enrolled in Medicaid and 7,189 (+3.5) patients with an active private insurance policy as of that date.

CONTRACT HEALTH SERVICES

Total CHS expenditures (obligations adjusted by payments) for this period were 67,968.16 (+45.9). The number and dollar amount of authorizations by type were:

57 - DENTAL	8	9540
64 - NON-HOSPITAL SERVICE	1034	58428.16

DIRECT INPATIENT

[NO DIRECT INPATIENT DATA TO REPORT]

AMBULATORY CARE VISITS

There were a total of 1,841 ambulatory visits (-11.3) during the period for all visit types except CHS.

They are broken down below by Type, Location, Service Category, Clinic, Provider Discipline and leading Diagnoses. These do not equate to 'official' APC Visits which are identified in other PCC Reports.

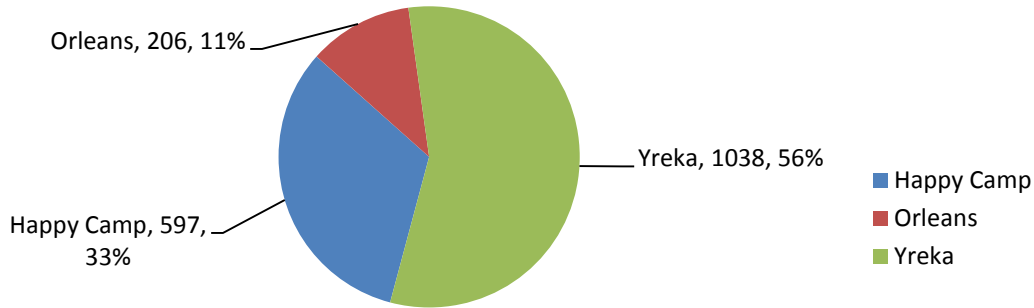
By Type:

TRIBE-638 PROGRAM	1,841	(-11.3)
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By Location:

YREKA	1,038	(+0.8)
KARUK COMMUNITY HEALTH CLINIC	597	(-28.1)
ORLEANS	206	(-4.2)

Visits by Location August 2016



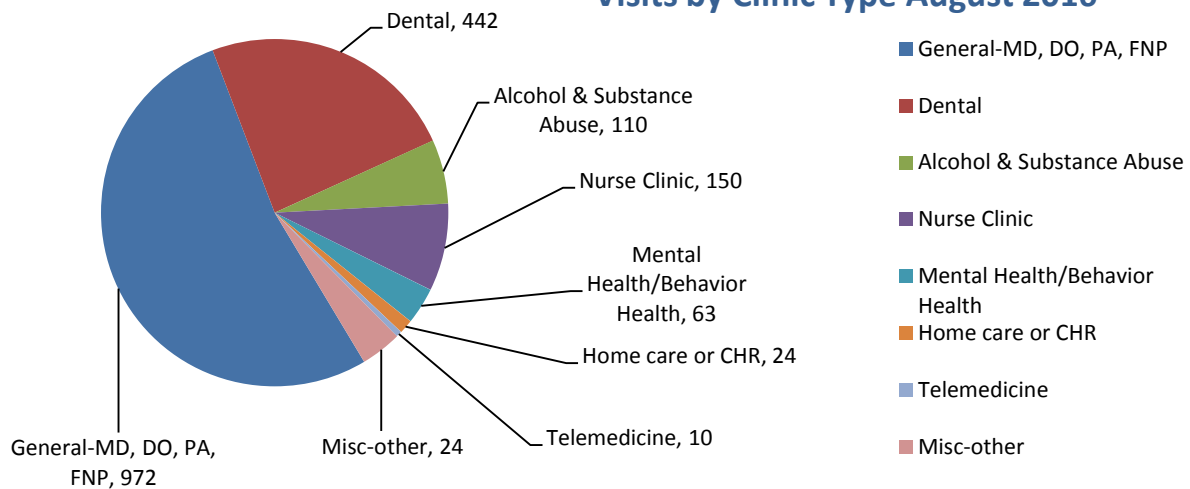
By Service Category:

AMBULATORY	1,789	(-12.5)
TELECOMMUNICATIONS	52	(+85.7)

By Clinic Type:

GENERAL	972	(-15.8)
DENTAL	442	(+0.2)
NURSE CLINIC	148	(+54.2)
ALCOHOL AND SUBSTANCE	110	(-17.3)
OTHER	50	(-37.5)
BEHAVIORAL HEALTH	41	(-25.5)
HOME CARE	24	(-60.7)
MENTAL HEALTH (PSYCHIATRY)	22	(-18.5)
CHART REV/REC MOD	14	(+180.0)
TELEMEDICINE	6	(-53.8)
TELEPHONE CALL	6	(+50.0)
TELEBEHAVIORAL HEALTH	4	(+100.0)
PHN CLINIC VISIT	2	(**)

Visits by Clinic Type August 2016



By Provider Type (Primary and Secondary Providers):

MEDICAL ASSISTANT	754	(-11.5)
DENTIST	411	(-0.2)
NURSE PRACTITIONER	350	(+86.2)
PHYSICIAN ASSISTANT	315	(-53.1)
HEALTH AIDE	284	(+42.7)
MD	277	(+11.7)
DENTAL ASSISTANT	245	(+1.7)
OSTEOPATHIC MEDICINE	202	(+8.0)
LICENSED PRACTICAL NURSE	115	(-55.4)
ALCOHOLISM/SUB ABUSE COUNSELOR	110	(-17.3)
DENTAL HYGIENIST	109	(-35.1)
UNKNOWN	91	(**)
COMMUNITY HEALTH REP	74	(-47.5)
LICENSED CLINICAL SOCIAL WORK	41	(-29.3)
CLINIC RN	25	(**)
PUBLIC HEALTH NURSE	6	(+100.0)
OTHER	4	(+0.0)

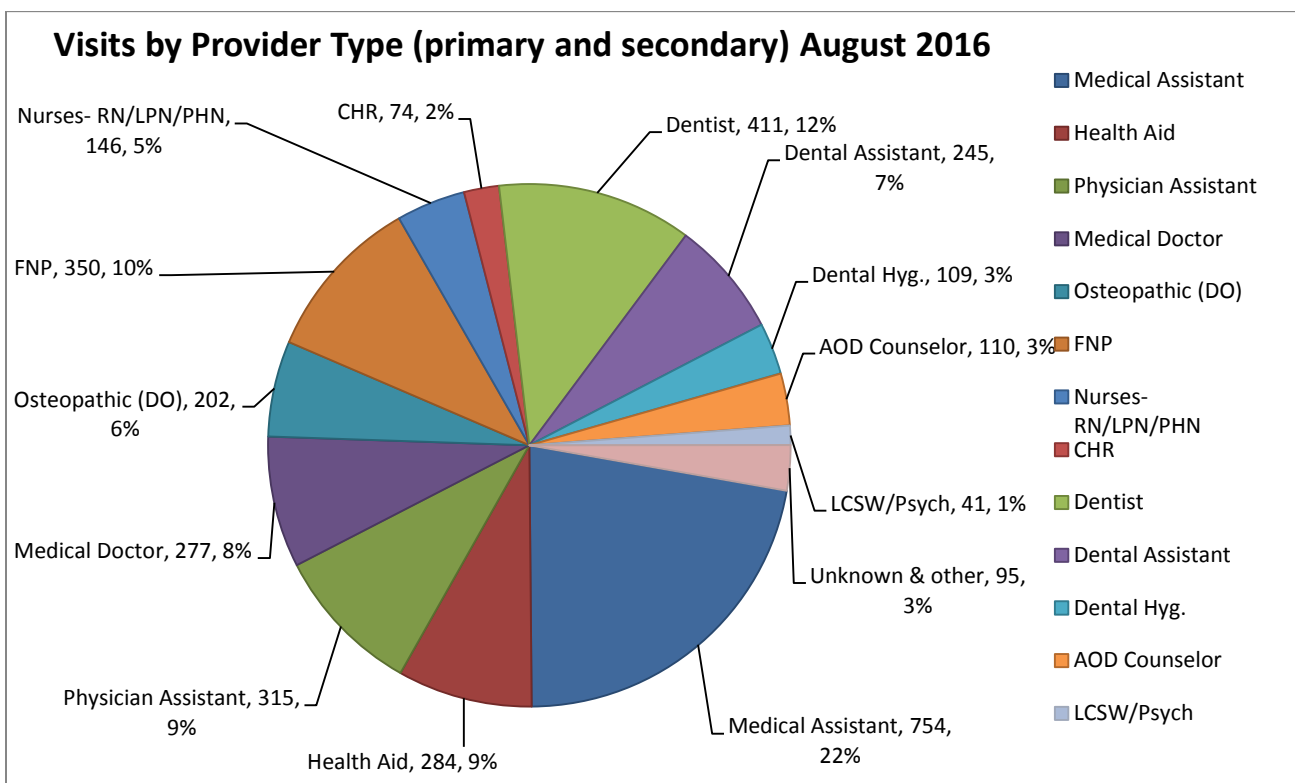


CHART REVIEWS

There were 1,161 (-6.4) chart reviews performed during this time period.

EMERGENCY ROOM

[NO EMERGENCY ROOM VISITS TO REPORT]

DENTAL

There were 330 patients (-12.0) seen for Dental Care. They accounted for 442 visits (+0.2). The seven leading service categories were:

1). PATIENT REVISIT	341	(+1.8)
2). HYPERTENSION SCREENING	200	(+19.0)

3). LOCAL ANESTHESIA IN CONJUNCTION WIT	123	(+44.7)
4). INTRAORAL - PERIAPICAL FIRST RADIOG	108	(+9.1)
5). PREVENTIVE PLAN AND INSTRUCTION	108	(-31.6)
6). INTRAORAL - PERIAPICAL EACH ADDITIO	90	(+3.4)
7). TOPICAL APPLICATION OF FLUORIDE VAR	86	(-39.4)

IN-HOSPITAL VISITS

[NO IN-HOSPITAL VISITS TO REPORT]

PHARMACY

There were 1,936 new prescriptions (-7.6) and 0 refills (**) during this period.

**Tribal Statistics
August 2016**

	Registered Indian Patients August	Indian Patients Receiving Services August	APC Visits by Indian Patients August
Karuk	2129	426	400
Descendants residing in CA	1915	197	165
All other Tribes	2273	126	107
Total	6317	749	672



Project PaTHwAY
Tribal Youth Leadership Conference
October 19-21, 2016
Hilton Sacramento Arden West
2200 Harvard Street, Sacramento CA 95815



Agenda

Wednesday October 19

- HIV, hepatitis C, and substance abuse prevention and education
 - Risky behaviors and risk reduction
- Healthcare coverage

Thursday October 20

- Leadership skills
 - Becoming peer advocate
 - Creating and maintaining a youth board
- Plenary session on legislative issues

Friday October 21

- Healthy Decisions, Healthy Behaviors
 - Keynote address
 - Healthy decisions panel
 - How do we educate our community?

For more information,
please contact
Rebecca Root at
rebecca.root@crihb.org
or by phone at
(916) 929.9761 x 1517

Selecting Native Youth to attend the 2016 Project PaTHwAY Youth Leadership Conference

Due to limited funding, the number of Youth Conference attendees will be limited to **three youth per member tribe**. The criteria below should be considered when making the selections. Native youth selected must:

- Be between the ages of 15-24
- Have Native Youth Conference registration form completed by parent/guardian
- Have expressed an interest in advocating for Native issues
- Display leadership potential within their community

Native youth will be required to:

- Participate in all workshops and skill building opportunities
- Share personal success stories, as comfort allows

Hotel Room Block Information

Each program is responsible for making reservations and paying for lodging rooms. To make guest room reservations: Call 1-800-HILTONS (445-8667) and mention special rate code CRI.

Partial Travel Funding Available!

Chaperones are responsible for supervising youth at all times

Project PaTHwAY
Tribal Youth Leadership Conference
Travel Application
Funding available: ≤ \$500

Travel is available for programs to bring up to three Native youth per member tribe and their chaperones to a Youth Leadership Conference. The conference will be held in Sacramento, CA on October 19-21, 2016. Complete this form and submit to rebecca.root@crihb.org or Fax: (916) 929-7246

Name of Organization: _____

Contact Person/Project Coordinator: _____

Phone: _____ Fax: _____ E-mail: _____

Organization Address: _____

Amount Requested: \$ _____

**Funding is based on travel distance and number of youth attending*

Youth Names and Age:

Name: _____ Age: _____

Name: _____ Age: _____

Name: _____ Age: _____

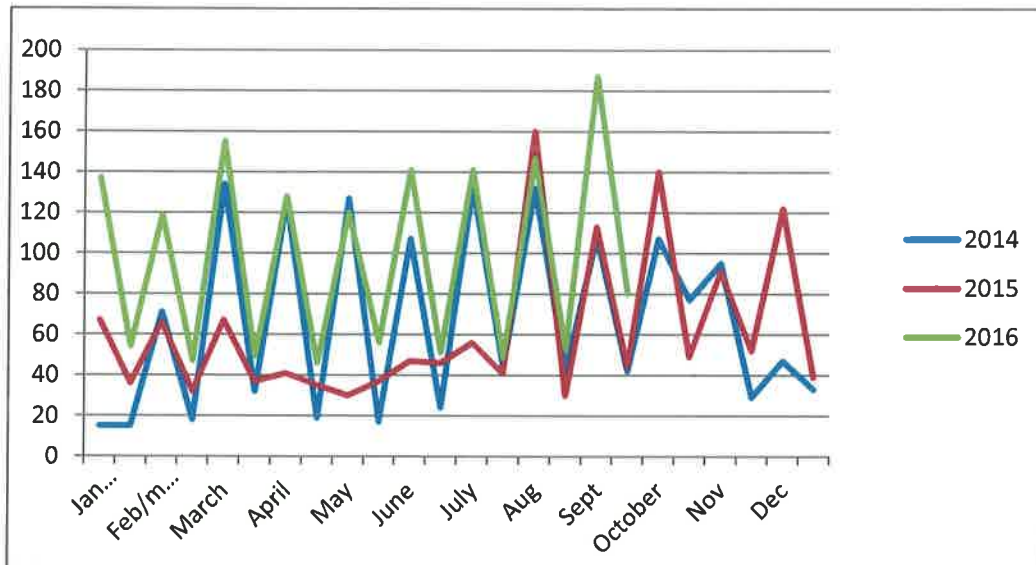
Travel and lodging provided by funding through grant #1H79SP021233-01, from the Substance Abuse and Mental Health Services Administration (SAMHSA), U.S. Department of Health and Human Services (HHS). The views, policies, and opinions expressed are those of the authors and do not necessarily reflect those of SAMHSA or HHS.

September 2016 REPORT FOR ORLEANS CLINIC

- Medical Patients seen - see 3 year graph – pulled from clinic work load report from E.H.R. attached.
- We have had an increase in September visits largely to the new law for children needing immunizations to go to public school.
- Our next Dental Screening date has been set for the Orleans Clinic on December 20, 2016.

Gabbie Petersen
10/03/2016

	2014	2015	2016
Jan /med	15	67	137
jan/lab	15	36	54
Feb/med	71	66	119
Feb/lab	18	32	47
March	134	67	155
lab	32	37	49
April	126	41	128
lab	19	35	46
May	127	30	120
lab	17	37	56
June	107	47	141
lab	24	46	51
July	133	56	141
lab	44	41	48
Aug	132	160	147
lab	42	30	53
Sept	108	113	187
lab	42	44	80
October	107	140	
lab	77	49	
Nov	95	91	
lab	29	52	
Dec	47	122	
lab	33	39	
total visits	1594	1478	1759



Health Board Report
13 October 2016
Joshua Stanshaw: Project Manager

Informational

Project: Yreka Clinic HVAC

Summary: Funds have been budgeted for FY2017 to replace/upgrade the HVAC system in the Yreka Medical Clinic. I have met with Fred Burcell to discuss a tentative agenda and to define the criteria for a HVAC system to meet the needs of the Yreka Medical Clinic. In the coming weeks Fred and I will meet and discuss what the HVAC system will need to have in order to efficiently heat and cool the building. Once the criteria is set, and backed with the engineering report from 2014, we will solicit for quotes for a design build system.

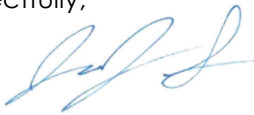
Project: HIPAA

Summary: The HIPAA project has been superseded by other priorities but a rough outline has been completed of the topics that need to be covered. These topics include: Requirements of HIPAA/HITECH regulations, State requirements, IHS requirements, Internal Policies, Mental health & substance abuse requirements. The presentation will be designed to fit within a one hour time frame (40-45 minutes to present with remaining time for questions.)

Project: Recruitment

Summary: Working under the newly revised policy for recruitment and retention I have moved HHS jobs to the new pages on Karuk.us set up by IT. The new page will streamline the flow of HHS applications and allow for faster screening and interviews. I have worked with Dr. Novak to post entry level positions on karuk.us as well as other local sources, including taking vacancy announcements to the County Social Services office where a workforce connection office exists to provide assistance to job seekers. Professional positions continue to be posted and updated on national and specialized job boards.

Respectfully,



Joshua Stanshaw