## KARUK TRIBE HEALTH BOARD MEETING AGENDA Thursday, August 11, 2016 <u>3 PM,</u> Yreka, CA

# A) CALL MEETING TO ORDER – PRAYER - ROLL CALL

# AA) HEALTH MISSION STATEMENT

The mission of the Karuk Tribal Health Program is to provide quality healthcare for Native Americans, and other people living in the communities we serve as resources allow. Our purpose is to appropriately assess or reassess conditions of illness, disease, or pain, provide culturally appropriate educational, preventative, and therapeutic services in an environment of continuous quality improvement.

# **CH) APPROVAL OF THE AGENDA**

# EE) CONSENT CALENDAR

# F) APPROVAL OF THE MINUTES (July 14, 2016)

# H) GUESTS (Ten Minutes Each)

1. Scott Quinn, Land Director

# I) OLD BUSINESS (Five Minutes Each)

1.

# II) DIRECTOR REPORTS (Ten Minutes Each)

- 1. Vickie Walden, Dental Office Manager (written report)
- 2. Lessie Aubrey, Grants, Compliance, Accreditation Manager (written report)
- 3. Patricia White, RPMS Site Manager (written report)
- 4. Kori Novak, Health CEO (written report)
- 5. Pat Hobbs, Children & Family Services (written report)
- 6. Josh Stanshaw, Project Manager
- 7. Annie Smith, PHN

# K) REQUESTS (Five Minutes Each)

# 1.

**M) INFORMATIONAL** (*Five Minutes Each*) 1.

# M) CLOSED SESSION (Five Minutes Each)

1. CHS (dinner break)

- 2. Barbara Snider
- 3. Tribal Council Members

# N) SET DATE FOR NEXT MEETING (*Thursday, September 8, 2016 at 3 PM in Orleans, CA*.

# OO) ADJOURN

# Karuk Tribe – Health Board Meeting July 14, 2016 – Meeting Minutes

## Meeting called to order at 3pm by Vice-Chairman, Super

### **Present:**

Robert Super, Vice-Chairman Michael Thom, Secretary/Treasurer Josh Saxon, Member at Large Renee Stauffer, Member at Large Alvis "Bud" Johnson, Member at Large Charron "Sonny" Davis, Member at Large Arch Super, Member at Large Elsa Goodwin, Member at Large

## Absent:

Russell Attebery, Chairman (travel/excused).

# Sonny Davis completed a prayer for the group and Robert Super read the mission statement.

## Agenda:

Elsa Goodwin moved and Renee Stauffer seconded to approve the agenda with changes, 7 haa, 0 puuhara, 0 pupitihara.

## **Consent Calendar:**

None at this time.

### Minutes of June 9, 2016:

Arch Super moved and Elsa Goodwin seconded to approve the minutes, 7 haa, 0 pupitihara.

### **Guests:**

# 1.) Eric Cutright, IT Director:

Eric is present to seek approval of his action items.

He first reported that the Tribe receives a grant from the USDA for Tele Medicine. Contract execution documents will be provided soon and he will update those at next meetings.

Eric then sought approval for an agreement with a law firm. It is for the broadband project which will revise the phone company's status of the Tribe to operate as a full company on and off of tribal land. It will provide authority to install fiber optic. He is hoping to have an agreement that includes a "not to exceed" amount. The funding will come from the operations budget. Over time there will be funding in the revenue budget which will cover the costs of the attorney fees.

Renee Stauffer moved and Elsa Goodwin seconded to approve agreement 16-A-074 for attorney services, 7 haa, 0 pupitihara.

Josh asked about the Tele Medicine grant and use of old equipment. Eric noted that a software site licensing may allow for computer to computer conferencing. Eric and Kori will discuss old equipment use and determine some options for connecting the communities. He is hoping to have a try out prior to the winter months.

Arch asked about Social Media. Eric announced that he met with Kori earlier this week and the result of that meeting they discussed blocking Facebook. Because the offices are linked that will block all of the Tribes offices, not just the health clinics. Eric blocked all Social Media but specific people were white listed. Any Directors may request to be removed. Vickie Walden asked if camera phones will be addressed in the near future, because their offices are in confidential areas. Robert noted that this was discussed before and the information received was to leave the primary responsibility to be up to the Supervisor for social media. Eric noted that employees who have phones may play games but the Tribe will not have Social Media at this time. Patty noted that Indian Health Services hasn't allowed it in the past but the Tribe took the stance to allow it. Josh asked about a policy change for this, because the Tribe has its own Facebook page, and the Council had asked that policies be developed for this type of activity. Eric noted that a policy will be developed and they will determine if it will be specific to the health program or all of the Tribe. He has since opened up Facebook for those that will need to access it at the Administrative level.

## 2.) Laura Olivas, Bookkeeper:

Laura is present to seek approval of a few action items. Laura provided a copy of the proposals. She noted that the proposals were not included in the packets in advance because she was training new staff.

Her first action item is MIPAA funding under resolution 16-R-122 for Medicare improvement for providers and patients act.

Josh Saxon moved and Renee Stauffer seconded to approve resolution 16-R-122, 6 haa, 0 puuhara, 0 pupitihara (Elsa absent for vote).

She then provided another proposal for the Senior Nutrition Program PS2 which funds the Happy Camp site.

Arch Super moved and Bud Johnson seconded to approve resolution 16-R-121, 6 haa, 0 puuhara, 0 pupitihara (Elsa absent for vote).

# 3.) Jaclyn Goodwin, Grant Writer:

Jaclyn is present to seek approval of a few items. She is seeking approval of the CSBG Target Initiatives Discretionary funding to be used for capacity building and serving the homeless population. The proposal will provide minimal funding for tents, clothing, meals and sleeping bags for homeless individuals.

Arch Super moved and Renee Stauffer seconded to approve resolution 16-R-116, 6 haa, 0 puuhara, 0 pupitihara (Elsa absent for vote).

She noted that the HRSA supplemental grant is still being drafted. She will need a phone vote on this item and then submit the proposal if the Council approves. The proposal will be drafted for dental digital x-rays.

### **Old Business:**

Robert asked if there have been any updates on the HVAC system. Josh Stanshaw reported that Fred is working on that and reaching out to contractors. Josh hasn't heard from Fred or the contractors and will obtain scopes of work for review. Josh Saxon offered to provide information to Josh Stanshaw, including the scope of work shall be to have the ducting worked on.

## **Director Reports:**

## 1.) Kori Novak, Health CEO:

Kori is present to review her report. She reported that an important issue is to increase seeing patients. There will be work done on this in Yreka but also address this in other areas.

Staffing issues is a priority for her including recruitment and retention. Contracted clinicians do not provide billing revenue. A specific definition of contracted providers versus locums is being evaluated as there may be some billing that may be done.

In addition, she has some short term strategies for 16 vacant positions in the HHS field. She would like to evaluate outside clinics and ensure retention. She has identified long range staffing including Doctors, Social Workers, etc. This is a lot of high level staff that is willing to stay for a minimum of 3 years. She will bring that information back at a later time and will continue to work with Human Resources.

Long term strategy is to improve cultural sensitive training to employees. Everyone who is not Karuk or closely related to the community will receive that training. Josh commented that as that is created it is important to work closely with the Health Board to ensure information is accurate.

Kori has met with almost all of the Directors. She will be meeting with all HHS employees at each site and doing a town hall meeting. She has had town hall meetings with her employees previously and she finds that including anonymous questions or comment time is important.

Social Media is an issue and she worked with that restriction. She commented that employees who are "patient facing" may not be allowed to have their phones on them; they will be locked or removed from their person during work time.

HIPAA compliance has been assigned to Josh Stanshaw. He will be reviewing HIPAA issues as well to assist others in compliance. Josh will be taking another role in assisting Kori.

Staff security is an issue and she may discuss it in a different forum to begin planning some steps to protect the staff as well as clients. The safety and security of the persons working in HHS are needed.

Kori noted that Senior Services are very important to her and in the long term, and she believes she can create a long standing Elders Program.

She will create a regular communication plan with the Council and they can have that face to face communication that is needed at meetings.

Kori noted that she needs a VISA as well as Hannah.

Arch Super moved and Michael Thom seconded to approve a \$5,000 VISA for Kori and Hannah for \$2,500, 7 haa, 0 pupitihara.

Arch Super moved and Renee Stauffer moved to approve Kori's report, 7 haa, 0 puuhara, 0 pupitihara.

# 2.) Vickie Walden, Dental Office Manager:

Vickie is present to review her report. She provided highlights of her report. The leave schedule provides information noting that the dental provider will leave for half the month in September.

Lessie has not approved the leave as noted. Josh Saxon is concerned that the leave is excessive. Vickie commented that that can be followed up with Kori because she will be her new supervisor.

Robert asked if there is anyone to fill in for those days. Kori does have an interested dental provider that may be a possible option to work on coverage.

The screening clinics for Orleans have the schedule full. Vacancies are all being worked on by the staff.

Vickie thanked Patti White and Dale Josephson for their work on Dentrix updates and repairs. Vickie is working on the bids for Jaclyn's grant proposal and due to late quotes, and then the grant deadline, this will have to go to a phone vote.

Vickie will complete dental entries and visits during Susan's leave. Anav phoned to inquire if the dental clinic would provide assistance by its staff to complete billing. Susan completed that assistance and did it on volunteer time. Vickie noted that the billing and entry training provided by the employees was donated and they did it because of those workers needing assistance.

She is working on the peer review forms. She would like to have time to go over the new forms with Kori and Lessie to determine use of the forms. Peer Review may be done more frequently which would create less down time.

### Josh excused himself from the meeting at 4:02pm.

Vickie complimented Vickie Simmons, Lessie, and staff for the hard work during the HRSA review.

Robert asked about Vickie's billing and completing it on time. Vickie noted that it is going good currently. She had time off, staffing changes, policy changes, and that created a workload that was unable to be done. She noted that she is now caught up and she has time to complete daily tasks. Kori plans to work with some cross training which will create coverage and support for the tribes billing process.

Elsa Goodwin moved and Renee Stauffer seconded to approve Vickie's report, 6 haa, 0 puuhara, 0 pupitihara.

## 3.) Lessie Aubrey, Grant, Compliance, Accreditation Manager:

Lessie is present to seek approval of a few items. She provided an invoice request from CRIHB Darrell Hostler Fund. CRIHB is seeking \$10,000 toward their legislative fund.

Arch Super moved and Bud Johnson seconded to pay the Darrell Hostler Fund, \$10,000, 6 haa, 0 puuhara, 0 pupitihara.

She noted that the CQI report for June had some issues. For 2016 they are at 27%, this has not met the goal so they will continue to work on this.

Elsa thanked Lessie for stepping up and assisting the Tribe when there was a Health CEO vacancy. Lessie welcomed Kori and wished her well.

Chelsea will be welcomed back once her schooling is complete. Lessie thanked the Council for inviting her to lunch in Crescent City and the kind words of support.

Elsa Goodwin moved and Bud Johnson seconded to approve Lessie's report, 7 haa, 0 puuhara, 0 pupitihara.

# 4.) Patricia White, RPMS Site Manager:

Patti is present to review her report. She noted that she completes a report on patient visits. She has seen a decrease by 300 visits. There are office closures, vacations, and leave that contribute to that decline. 40% of the visit count for April was Native American patients.

HIPAA training has been done for the health staff and they completed it at 100%. Patti commented that the requirement for all staff was not at 100% so she would like to know if the Council is going to recommend a solution to this. The Council has not pursued this discussion and they will and get back to her.

She completed the annual blue shield report and it was accepted.

Arch Super moved and Elsa Goodwin seconded to approve Patti's report, 6 haa, 0 puuhara, 0 pupitihara.

# 5.) Josh Stanshaw, Project Manager:

Josh is present to review his report. The move for Children & Family Services is wrapping up. He has minimal contact with the project and doesn't feel that he will need to be in close contact with it as it progresses. Josh commented that his duties are changing slightly to assisting Kori. His other pending projects are still ongoing with little progress.

Josh then commented that his previous employer, Lincare was fined over \$200,000 for HIPAA violations. HIPAA is a very serious issue and he will be working on HIPAA audits to evaluate the HHS programs compliance.

Elsa Goodwin moved and Bud Johnson seconded to approve Josh's report, 6 haa, 0 puuhara, 0 pupitihara.

# 6.) Pat Hobbs, Children & Family Services:

Angela is present in place of Pat Hobbs. Angela is present to seek approval for out of state travel.

Elsa Goodwin moved and Renee Stauffer seconded to approve out of state travel for Kareena Walters, Cheryl Bearchild and Paul Jenke, July 31<sup>st</sup> to August 6<sup>th</sup> to NM, 6 haa, 0 puuhara, 0 pupitihara.

She then sought approval for Ella Kane to OK City.

Elsa Goodwin moved and Renee Stauffer seconded to approve out of state travel for Ella Kane to OK City, July 31<sup>st</sup> to August 5<sup>th</sup>, 6 haa, 0 puphara, 0 pupitihara.

# Josh returned to the meeting.

Arch asked if there would be sufficient coverage for the programs and Angela was assured that this was most likely worked out.

Michael Thom moved and Elsa Goodwin seconded to approve Pat's report, 7 haa, 0 puuhara, 0 pupitihara.

# 7.) Annie Smith, PHN:

On leave, expected return date is Monday, July 18<sup>th</sup>.

# **Closed Session:**

Consensus: to remove the HR Director from interview requirement and if there are upper level staff interviews, she may opt to participate.

Dora Bernal – Josh Saxon moved and Sonny Davis seconded to approve the custodian position description, 6 haa, 1 puuhara (Elsa), 0 pupitihara.

Michael Thom moved and Renee Stauffer seconded to approve Laura's financial report, 7 haa, 0 puuhara, 0 pupitihara.

Informational: report of office left open and damage to the Tribes offices was reported. The Tribal Council asked that this type of event be reported to them as well as cameras in the area be viewed.

Informational: for the Health CEO to meet with the legal department to be briefed on sovereign immunity.

Informational: for the Project Managers to begin obtaining resources to refer new hires to, to seek housing. He shall create a list of potential resources to coordinate housing assistance.

Josh Saxon moved and Bud Johnson seconded to provide health and safety items at Katiimin for brush dances, 7 haa, 0 pupitihara.

Arch Super moved and Josh Saxon seconded to approve resolution 16-R-118 with change to the Enrollment Ordinance, 5 haa, 1 puuhara (Elsa Goodwin), 1 pupitihara (Arch Super).

Josh Saxon moved and Bud Johnson seconded to approve resolution 16-R-119 with change, 5 haa, 0 puuhara, 2 pupitihara (Arch Super/Elsa Goodwin).

Josh Saxon moved and Renee Stauffer seconded to approve the waiver of a conflict letter with Miller/Nash, 7 haa, 0 pupitihara.

Bud Johnson moved and Arch Super seconded to approve resolution 16-R-125 resolution authorizing the issuance of provisional licensure to the Tribal Gaming Commission, 5 haa, 1 puuhara, 0 pupitihara (Elsa absent for vote).

Josh Saxon moved and Renee Stauffer seconded to approve the Karuk Tribe Gaming Commission Regulations, 7 haa, 0 pupitihara.

Arch Super moved and Josh Saxon seconded to allow a temporary altered schedule for employee EP; part time schedule 4 days a week (Mon-Thurs. 4 hours a day 8-12), 7 haa, 0 pupitihara.

Arch Super moved and Renee Stauffer seconded to approve for all employees request for leave for groundbreaking will be approved by supervisors and leave will be Annual Leave or LWOP, 7 haa, 0 puuhara, 0 pupitihara.

Elsa Goodwin moved and Renee Stauffer seconded to approve moving the Council Meeting to Wednesday, July 27, 2017, 7 haa, 0 pupilihara.

Josh Saxon moved and Elsa Goodwin seconded to approve 16-A-XXX non-disclosure agreement, 7 haa, 0 pupitihara.

Elsa Goodwin moved and Renee Stauffer seconded to approve resolution 16-R-124 appointing Wendy George to the KRRC representative, 6 haa, 0 puuhara, 1 pupitihara (Josh Saxon).

Michael Thom moved and Bud Johnson seconded to approve out of state travel for Josh Saxon, Craig Tucker, and Fatima Abbas to Washington DC, August 1-5, 2016, 6 haa, 0 puuhara, 1 pupitihara (Josh Saxon).

Next Meeting Date: August 11, 2016 at 3pm.

Renee Stauffer moved and Elsa Goodwin seconded to adjourn at 9:22pm.

**Respectfully Submitted,** 

**Robert Super, Vice-Chairman** 

**Recording Secretary, Barbara Snider** 



TRIBAL HEADQUARTERS

Administrative Office

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# RESOLUTION OF THE KARUK TRIBE

Resolution No:16-R-143Date Approved:8/11/2016

RESOLUTION ACCEPTING THE EXCEPTIONS TO THE TYNES (FIRST AMERICAN TITLE INSURANCE COMPANY POLICY NUMBER 4701-4315430) AND MENNE (FIRST AMERICAN TITLE INSURANCE COMPANY POLICY NUMBER 4701-4408780) PROPERTIES TITLE INSURANCE.

**WHEREAS**; the Karuk Tribe is a Sovereign Aboriginal People, that have lived on their own land since long before the European influx of white men came to this continent; and

**WHEREAS;** the members of the Karuk Tribe have approved Article VI of the Constitution delegating to the Tribal Council the authority and responsibility to exercise by resolution or enactment of Tribal laws all the inherent sovereign powers vested in the Tribe as a Sovereign Aboriginal People, including negotiating and contracting with federal, state, Tribal and local governments, private agencies and consultants; and

**WHEREAS;** the members of the Karuk Tribe have approved Article VIII of the Constitution assigning duties to the Chair, Vice Chair, and Secretary/Treasurer including signing and executing all contracts and official documents pertaining to the Karuk Tribe; and

**WHEREAS;** the Karuk Tribe is a federally recognized Tribe and its Tribal Council is eligible to and is designated as an organization authorized to Contract pursuant to P.L. 93-638, as amended, on behalf of the Karuk Tribe; and

**WHEREAS;** the Bureau of Indian Affairs requests tribes accept a properties title exceptions for properties in which the Tribe is requesting a transfer from fee to trust by the USA; and

WHEREAS; the Tynes property is known as APN: 062-051-330,360, and 370 consisting of approximately 24.4 acres, and the Menne property is known as APN: 062-051-520 consisting of approximately 11.25 acres; and

**WHEREAS**; Schedule B of Policy Number 4701-4315430 (Tynes) lists the exceptions to the title insurance policy, and is shown in Exhibit "1"; and

WHEREAS; Schedule B of Policy Number 4701-4408780 (Menne) lists the exceptions to the title insurance policy, and is shown in Exhibit "2"; now

**THEREFORE BE IT RESOLVED;** the Karuk Tribe purchased the necessary title policies and executed the necessary documents to transfer the Tynes and Menne Properties into trust; now

Karuk Tribe Resolution 16-R-143 Page 1 of 5 Most Recently Revised July 14, 2016 **THEREFORE BE IT FINALLY RESOLVED;** that the Karuk Tribal Council accepts the Exceptions to the Tynes (First American Title Insurance Company Policy Number 4701-4315430) and Menne (First American Title Insurance Company Policy Number 4701-4408780) Properties Title Insurance.

# CERTIFICATION

We, the undersigned, hereby certify the foregoing resolution 16-R-143 which was approved at a Health Board Meeting on August 11, 2016 was duly adopted by a vote of \_\_\_\_\_ AYES, \_\_\_\_\_ NOES, \_\_\_\_\_ ABSTAIN, and said resolution has not been rescinded or amended in any way. The Tribal Council is comprised of \_9\_ members of which \_\_\_\_\_ voted.

Russell Attebery, Chairman

Date

Michael Thom, Secretary/Treasurer

Date

# EXHIBIT "1"

## Tynes Property - Schedule B of Policy Number 4701-4315430, Exceptions to Title Insurance

## Part One:

- 1. (a) Taxes or assessments that are not shown as existing liens by the records of any taxing authority that levies taxes or assessments on real property or by the Public Records; (b) proceedings by a public agency that may result in taxes or assessments, or notices of such proceedings, whether or not shown by the records of such agency or by the Public Records.
- 2. Any facts, rights, interests, or claims that are not shown by the Public Records but that could be ascertained by an inspection of the Land or that may be asserted by persons in possession of the Land.
- 3. Easements, liens or encumbrances, or claims thereof, not shown by the Public Records.
- 4. Any encroachment, encumbrance, violation, variation, or adverse circumstance affecting the Title that would be disclosed by an accurate and complete land survey of the Land and not shown by the Public Records.
- 5. (a) Unpatented mining claims; (b) reservations or exceptions in patents or in Acts authorizing the issuance thereof; (c) water rights, claims or title to water, whether or not the matters excepted under (a), (b), or (c) are shown by the Public Records.
- 6. Any lien, or right to a lien for services, labor or material not shown by the public records.

### Part Two:

- 1. The lien of supplemental taxes, if any, assessed pursuant to Chapter 3.5 commencing with Section 75 of the California Revenue and Taxation Code.
- General and special taxes and assessments for the fiscal year 2013-2014, a lien not yet due or payable.
- 3. An easement for public utilities and incidental purposes in the document recorded April 18, 1941 as Volume 120, page 364 of Official Records.
- 4. An easement for ingress and egress and incidental purposes in the document recorded August 23, 1962 as Volume 479, page 615 of Official Records.
- 5. An easement for ingress, egress, 30 feet in width and incidental purposes in the document recorded September 19, 1962 as Volume 480, page 447 of Official Records.
- 6. An easement for drainage and incidental purposes in the document recorded May 26, 2000 as Instrument No. 2000052605698 of Official Records.
- 7. An easement for public utilities and incidental purposes in the document recorded February 20, 2008 as Instrument No. 08-0001942 of Official Records.

### **EXHIBIT "2"**

## Menne Property - Schedule B of Policy Number 4701-4408780, Exceptions to Title Insurance

### Part One:

- (a) Taxes or assessments that are not shown as existing liens by the records of any taxing authority that levies taxes or assessments on real property or by the Public Records; (b) proceedings by a public agency that may result in taxes or assessments, or notices of such proceedings, whether or not shown by the records of such agency or by the Public Records.
- Any facts, rights, interests, or claims that are not shown by the Public Records but that could be ascertained by an inspection of the Land or that may be asserted by persons in possession of the Land.
- 3. Easements, liens or encumbrances, or claims thereof, not shown by the Public Records.
- Any encroachment, encumbrance, violation, variation, or adverse circumstance affecting the Title that would be disclosed by an accurate and complete land survey of the Land and not shown by the Public Records.
- (a) Unpatented mining claims; (b) reservations or exceptions in patents or ln Acts authorizing the issuance thereof; (c) water rights, claims or title to water, whether or not the matters excepted under (a), (b), or (c) are shown by the Public Records.
- 6. Any lien, or right to a lien for services, labor or material not shown by the public records.

#### Part Two:

- 1. The lien of supplemental taxes, if any, assessed pursuant to Chapter 3.5 commencing with Section 75 of the California Revenue and Taxation Code.
- 2. General and special taxes and assessments for the fiscal year 2013-2014, a lien not yet due or payable.
- 3. An easement for public utilities and incidental purposes in the document recorded November 14, 1947 as Book 216, Page 480 of Official Records.
- An easement for public utilities and incidental purposes in the document recorded June 7, 1949 as Book 243, Page 206 of Official Records.
- 5. The effect of a map purporting to show the land and other property, filed in Book 4, Page 135-135-A, filed November 15, 1976 of Parcel Maps.
- 6. An easement for ingress, egress, public utilities and incidental purposes in the document recorded December 22, 1999 as Instrument No. 1999122215914 of Official Records.
- 7. Terms and Conditions of the Approval of Boundary Line Adjustment recorded December 22, 1999 as Instrument No. Instrument No. 1999122215917 of Official Records.

8.	An easement reserved in a dee	d, including the terms and provisions thereof;
	Recorded:	January 20, 2000, as Instrument No. 2000012000844
	From:	Yreka Western Railroad Company, a California corporation
	То:	Donald L. Menne and Karen E. Menne, Co-Trustees of the Donald L. Menne and Karen E. Menne 1991 Trust
	For: Affects:	Right of way 20 feet wide a portion of said land
	Allects.	a porcion or bare land



# 1. Training and Staff Schedules:

a. Shannon Jones and Kayla Bridwell will be on travel on September 29 and 30<sup>th</sup>; they are scheduled to take the Registered Dental Assistant Written exam on September 30<sup>th</sup> in Redding CA. This final step to obtaining their Registered Dental Assistant License, which they have been working toward for the last two years.

# 2. HC Dental Provider Leave Schedule:

- a. Dr. Brassea will be out of the office: August 31, September 1, 2; 6, 7, 8, 9<sup>th</sup> and 15<sup>,</sup> 16, 19, AND 26-30; and October 3-10.
  - i. Due to the providers work and leave schedules there will be no dental providers in Happy Camp on the following days (schedule is subject to change as needed):
    - 1. August 31
    - 2. September 1, 2, 6, 7, 8, 15, 19, 26, 28, and 29 October 3, 5, 6, 7, and 10
- b. Yreka Clinic locum dentist, Dr. Lovett is working out very well and i.e. taking his planned vacation starting August 8 he will be out on vacation. During this time there will only be one dentist working in the Yreka Clinic.
- c. Vickie's leave schedule for August and September.
  - 1. I submitted leave requests for August 18, 19, 24, 25, 26 & September 22
  - 2. I already have approved leave for September 1 and 3nd.
- 3. <u>Orleans Dental Screening Clinic</u> The Hygienist will be holding a clinic in Orleans on September 15, 2016. Babbie notified Nikki that all the appointments have been filled for that day.

# 4. Old Business

- a. Dental Vacancies
  - i. Dr. Robert Millington DDS will be re-joining our staff in the fall.
  - ii. Dental Director Vacancy; Search is still ongoing for this position.
  - iii. Other vacancies: Still searching for Yreka Dental Hygienist and Dental assistants for both clinics.

# 5. Work in progress – Digital X-rays and transition to I.H.S. /Dentrix Dental Electronic Dental Record –

a. I am working with Eric Cutright, and Patti White on this project and it will be a work in progress for the next 6 to 12 months.

# 6. Vickie Walden's Report

- a. <u>Dental Visit entries/billing</u>: I will be doing the visit entries for both clinics starting August 11, through 26 while Susan Beatty vacation.
- 7. <u>Budgets:</u> The CHS Dental Budget Line Item is almost completely spent. The other dental budget line items are currently within budget or under budget.

Report respectfully submitted by Vickie Walden RDA on August 4, 2016,



Board Report	August 11, 2016	Lessie Aubrey, Manager
*****	******	*****

**Board Action**: Approval is needed to add the Behavioral Health and AOD buildings (Happy Camp and Yreka) to the HRSA Grant through a Change in Scope. I will also have to attach the minutes. I am locked out of the EHB until I have your approval and the minutes of the approval.

# CQI Reports:

- Pain Management Dr. Vasquez presented his report on pain management. This is the baseline for following reports. As of this study we have 499 patients receiving opioid prescriptions, 1074 opioids prescriptions with an average of 2.15 prescriptions. Out of the 499 patients; 237 patients received patient education on pain management.
- 2. Yreka Dental Records Susan Beatty There is a problem with the paper chart and Dentrix data matching. However, Dr. Felker has met the goal in all but one area and that is allergies where he is at 80%. I checked Nikki Hokanson for the first time and found she has exceeded our goal in two areas which are 1). Exam /treat plan signed and 2) consent for treatment. She was at 80% for both allergies and medications and was at 70% for medical alerts.
- 3. Orleans Medical Records Babbie Peterson reported all entries at 100%.
- 4. Dental Pain Level Susan Beatty reported that she is asking staff to write in "no pain" if none exists because there is no way to tell if they are in compliance if they don't document anything. Dr. Felker has reached 100% in his documentation but Nikki is not documenting even though she does ask the patient if they are in pain. Susan will be encouraging staff to document as requested.
- 5. HTN Regina Flowers I am so encouraged by her contribution to the corrective action plan. She presented a 4 paragraph plan but the key she said is follow-up. Blood pressure control for this period was up 7%.

PHP Eye Exams – Amy Coapman reported that eye exam completion increased in both Yreka and Happy Camp, but decreased in Orleans. The respective numerator-to-denominator proportions by clinic are: Yreka – 11/28; Happy Camp – 15/20; Orleans – 0/3. Only Happy Camp exceeded the predefined targets set by Partnership Health Plan.

6. GPRA Report – Vickie Simmons happily reported that we met 15 of the 24 GPRA scores this year. This is the most we have reached in several years and she is looking for more improvement in the next year.

Three reports were tabled; Eligibility from Debbie Bickford and Sharon Denz and HC Dental Chart Audit from Lindsay Whitehouse and Vickie Walden. Grants, Compliance and Accreditation

Board Report	August 11, 2016	Lessie Aubrey, Manager

Cindy Hayes, Amy Coapman, Vickie Walden and I will be developing a Patient Satisfaction Survey soon. We will decide on how to disperse and collect them; handout at front desk or mail them, etc.

I attended the ABC's of Quality Improvement in Redding on July 19<sup>th</sup>. The training was very good and I enjoyed it. On the 18<sup>th</sup> I attended the HANC Peer Network on Quality meeting in Redding too. This is where the FQHC clinics come together and share information and work out solutions. We also receive the latest updates from HANC and their quality coordinator.

I went ahead and made the change in the HRSA EHB to delete Primary Care in column 3, on Form 5-A as requested by the HRSA Reviewers. I haven't seen the Site review Report yet and I haven't heard if anyone else did either. Outside of the Change in Scopes to add the Behavioral Health sites there isn't much we have to do, but there will be a time limit to get it done. Josh Stanshaw took a lead role in the Behavioral Health program move so I asked him to collect the information needed to add the Yreka site.

Debbie Bickford is still looking for volunteers to work in her booth at the Fair. She says she has not received any offers, so if you think you could offer a few hours please contact her. She said she would provide a little training on what she is doing so that you could do it without her there.



<u>RPMS</u> <u>Karuk Tribal Health and Human Services Program</u> <u>Health Board Meeting-Yreka, CA</u> <u>August 11, 2016</u> <u>Patricia White, RPMS Site Manager</u>



## Workload reports

Below is the June 2016 Operations Summary and Tribal Statistics. In June there were 1,797 ambulatory visits/encounters in all locations. This was an increase of 184 visits from June 2016. Happy Camp was down by 71 visits, Orleans was up by 16 visits, and Yreka was up by 239 visits. Medical was up by 13 visits, Dental was up by 117 visits, AOD was up by 85 visits, and other Mental Health was down by 3 visits. 649 of these visits were for Native American patients (37%).

## Activities / Meetings / Conference Calls / Training June 2016

- 07/12 Dentrix 8.0.7 upgrade. As previously reported, upgrade had no issues. Process took three hours and staff was back on by 2:00pm that day.
- 07/12 Health Board Meeting, Yreka, CA
- 07/18 to 07/22 Annual Leave/Vacation
- 07/28 RPMS/EHR Office Hours Web call

## Projects /Tasks

- <u>2016 HIPAA Training</u> In June I asked the Health Board if you wanted me to pursue having all the non-health users complete the training. I have not heard back on your decision. At the time of this writing, 100% of all Health Users have completed this year's training.
   95 out of 174 of all other Tribal staff have completed the 2016 training (55%). The deadline set for other Tribal users was May 31<sup>st</sup>.
- <u>Blue Shield Grant</u> On August 1, 2016 I received an email (attached) invitation for us to apply for the 2016 Community Health Center Core Support Grant. Dr. Novak has been added as moderator of this grant on the Blue Shield web site. The grant application has been forwarded to the Jaclyn. Grant application is due on August 12, 2016. Jaclyn should be presenting to you at this meeting, if not before. In 2015 we receive \$10,500.
- **Dentrix/IHS EDR Installation** I am working with Eric and Vickie Walden on a change top our Dentrix (EDR) program. In 2011 Dentrix was purchased as a standalone commercial off the shelf program (COTS). In 2013 we hired Cimarron Medical Informatics to build and interface to RPMS. This change will convert us to the IHS interface of Dentrix. We hope to be complete with this project by May 2017.

### RPMS Budget: July 31, 2016

Budget Code	3000-75
Program Year	2015-2016
Appropriation	\$234,558.49
Expenses year to date	\$170,518.02
Unencumbered Balance	\$64,040.47
Percent used	72.70%

Respectfully Submitted,

Patricia C White, RPMS Site Manager

### OPERATIONS SUMMARY FOR KARUK TRB HP Service Unit FOR JUN 2016 Prepared for August 11, 2014 Health Board Meeting-Yreka, CA

(Note: In parentheses following each statistic is the percent increase or decrease from the same time period in the previous year. '\*\*' indicates no data is present for one of the two time periods.)

#### PATIENT REGISTRATION

There are 19,899 (+3.7) living patients registered at this SU. This number does not represent the 'Active User Population' which is found elsewhere in PCC Reports. There were 62 (-13.9) new patients, 1 (+0.0) births, and 5 (+66.7) death(s) during this period. Data is based on the Patient Registration File.

#### THIRD PARTY ELIGIBILITY

There were 3,029 (+0.3) patients enrolled in Medicare Part A and 2,870 (+0.0) patients enrolled in Part B at the end of this time period.

There were 183 (+20.4) patients enrolled in Medicare Part D.

There were also 7,866 (+3.4) patients enrolled in Medicaid and 7,062 (+3.2) patients with an active private insurance policy as of that date.

#### CONTRACT HEALTH SERVICES

Total CHS expenditures (obligations adjusted by payments) for this period were 96,013.48 (+114.9). The number and dollar amount of authorizations by type were:

57	-	DENTAL		11	8895
64	-	NON-HOSPITAL	SERVICE	1131	87118.48

#### DIRECT INPATIENT

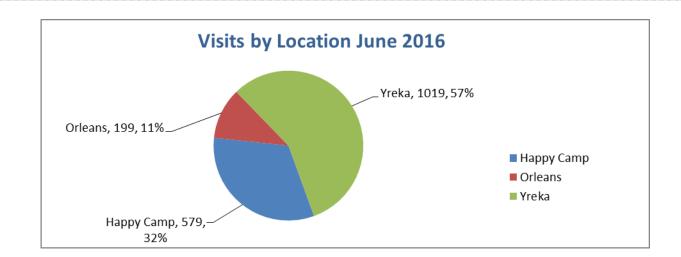
[NO DIRECT INPATIENT DATA TO REPORT]

#### AMBULATORY CARE VISITS

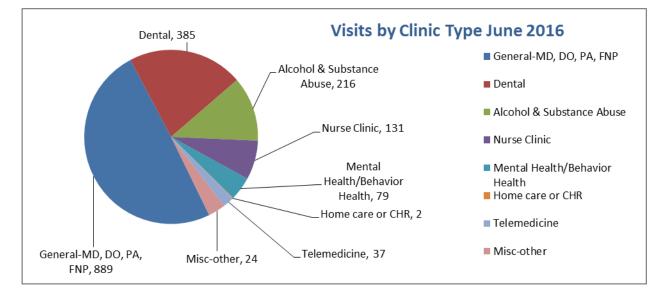
There were a total of 1,797 ambulatory visits (-16.4) during the period for all visit types except CHS.

They are broken down below by Type, Location, Service Category, Clinic, Provider Discipline and leading Diagnoses. These do not equate to 'official' APC Visits which are identified in other PCC Reports.

By Type: TRIBE-638 PROGRAM	1,797	(-16.4)
By Location: YREKA KARUK COMMUNITY HEALTH CLINIC ORLEANS	579	(-17.9) (-30.3) (+158.4)



Ву	Service Category: AMBULATORY TELECOMMUNICATIONS	1,778 19	(-14.9) (-67.8)
Ву	Clinic Type:		
	GENERAL	889	(-18.1)
	DENTAL	385	(-29.7)
	ALCOHOL AND SUBSTANCE	216	(+71.4)
	NURSE CLINIC	131	(+17.0)
	BEHAVIORAL HEALTH	54	(-6.9)
	OTHER	41	(-2.4)
	TELEMEDICINE	29	(-12.1)
	MENTAL HEALTH (PSYCHIATRY)	25	(-70.2)
	CHART REV/REC MOD	14	(+100.0)
	TELEBEHAVIORAL HEALTH	8	(**)
	HOME CARE	2	(-95.8)
	TELEPHONE CALL	2	(+0.0)
	PHARMACY	1	(**)



By Provider Type (Primary and Secondary Providers):

MEDICAL ASSISTANT	784	(-14.6)	
DENTIST	375	(-30.7)	
PHYSICIAN ASSISTANT		(-52.3)	
MD	269	(-6.3)	
DENTAL ASSISTANT	247	(-25.4)	
ALCOHOLISM/SUB ABUSE COUNSELOR	216	(+71.4)	
NURSE PRACTITIONER	185	(+9,150.0)	
HEALTH AIDE	175	(-15.9)	
OSTEOPATHIC MEDICINE	174	(-11.7)	
DENTAL HYGIENIST		(-30.6)	
LICENSED PRACTICAL NURSE	100	(-47.9)	
CLINIC RN	67	(**)	
UNKNOWN	64	(**)	
LICENSED CLINICAL SOCIAL WORK		(-53.0)	
	42	(-53.3)	
COMMUNITY HEALTH REP			
OTHER	11	(+175.0)	
OTHER Visits by Provider Type (primary and seco Clinic RN, 67, 2%	11 ndary) R, 42, 1%	(+175.0) June 2016	<ul> <li>Health Aid</li> <li>Medical Assistant</li> <li>Physician Assistant</li> </ul>
OTHER Visits by Provider Type (primary and seco	11 ndary) R, 42, 1%	(+175.0)	<ul> <li>Medical Assistant</li> <li>Physician Assistant</li> </ul>
OTHER Visits by Provider Type (primary and seco Clinic RN, 67, 2% Nurses-LPN/PHN, 100, 3% CH FNP, 185, 6%	11 ndary) R, 42, 1%	(+175.0) June 2016	Medical Assistant
OTHER Visits by Provider Type (primary and seco Clinic RN, 67, 2% Nurses-LPN/PHN, 100, 3% CH FNP, 185, 6%	11 ndary) R, 42, 1%	(+175.0) June 2016	<ul> <li>Medical Assistant</li> <li>Physician Assistant</li> </ul>
OTHER Visits by Provider Type (primary and seco Clinic RN, 67, 2% Nurses-LPN/PHN, 100, 3% CH FNP, 185, 6%	11 ndary) R, 42, 1%	(+175.0) June 2016	<ul> <li>Medical Assistant</li> <li>Physician Assistant</li> <li>Medical Doctor</li> </ul>
OTHER Visits by Provider Type (primary and seco	11 ndary) R, 42, 1%	(+175.0) June 2016	<ul> <li>Medical Assistant</li> <li>Physician Assistant</li> <li>Medical Doctor</li> <li>Osteopathic (DO)</li> </ul>
OTHER Visits by Provider Type (primary and seco	11 ndary) R, 42, 1%	(+175.0) <b>June 2016</b> entist, 375, 12%	<ul> <li>Medical Assistant</li> <li>Physician Assistant</li> <li>Medical Doctor</li> <li>Osteopathic (DO)</li> <li>FNP</li> <li>Clinic RN</li> </ul>
OTHER Visits by Provider Type (primary and seco Clinic RN, 67, 2%	11 ndary) R, 42, 1%	(+175.0) <b>June 2016</b> entist, 375, 12%	<ul> <li>Medical Assistant</li> <li>Physician Assistant</li> <li>Medical Doctor</li> <li>Osteopathic (DO)</li> <li>FNP</li> </ul>

The ten leading purposes of ambulatory visits by individual ICD Code are listed below. Both primary and secondary diagnoses are included in the counts.

	By ICD Diagnosis		
1).	Other specified counseling	143	(**)
2).	Essential (primary) hypertension	93	(**)
3).	Encounter for dental exam and clean	91	(**)
4).	Type 2 diabetes mellitus without co	79	(**)
5).	Low back pain	69	(**)
6).	Other chronic pain	60	(**)
7).	Adult physical abuse, confirmed, su	58	(**)
8).	Encntr for oth proc for purpose oth	57	(**)
9).	Long term (current) use of anticoag	56	(**)
10).	Encounter for therapeutic drug level	55	(**)

Physician Assistant, 371, \_

12%

Medical Assistant, 784,

24%

Dentist

Dental Assistant
 Dental Hyg.

AOD Counselor
 LCSW/Psychiatrist

Unknown & other

AOD Counselor, 216, 7%

LCSW/Psychiatrist, 54, 2%

\_Unknown & other, 75, 2%

∟Health Aid, 175, 5%

#### CHART REVIEWS

There were 1,258 (+10.4) chart reviews performed during this time period.

#### INJURIES

There were 121 visits for injuries (+11.0) reported during this period. Of these, 20 were new injuries (-23.1). The five leading causes were:

- 1). Caught, crush, jammed, or pinched b 2 (\*\*) 2). Bitten by dog, initial encounter 2 (\*\*)
- 3). Driver injured in collision w unspec (\*\*) 1 1 (\*\*)
- 4). Fall same lev from slip/trip
- 5). Contact w nonvenom plant thorns & spider 1 (\*\*)

#### EMERGENCY ROOM

[NO EMERGENCY ROOM VISITS TO REPORT]

#### DENTAL

There were 296 patients (-31.2) seen for Dental Care. They accounted for 385 visits (-29.7). The seven leading service categories were:

1).	PATIENT REVISIT	294	(-27.0)
2).	HYPERTENSION SCREENING	155	(-36.7)
3).	LOCAL ANESTHESIA IN CONJUNCTION WIT	109	(-21.0)
4).	PREVENTIVE PLAN AND INSTRUCTION	93	(-32.6)
5).	INTRAORAL - PERIAPICAL FIRST RADIOG	80	(-37.5)
6).	INTRAORAL - PERIAPICAL EACH ADDITIO	77	(-13.5)
7).	TOPICAL APPLICATION OF FLUORIDE VAR	77	(-29.4)

#### IN-HOSPITAL VISITS

[NO IN-HOSPITAL VISITS TO REPORT]

#### PHARMACY

There were 2,057 new prescriptions (+0.0) and 0 refills (\*\*) during this period.

### Tribal Statistics June 2016

	Registered Indian Patients June	Indian Patients Receiving Services June	APC Visits by Indian Patients June
Karuk	2122	409	390
Descendants residing in CA	1915	202	173
All other Tribes	2269	106	86
Total	6306	717	649

# Patti White

## Subject: Funding Available: 2016 Community Health Center Core Support Initiative

## Greetings!

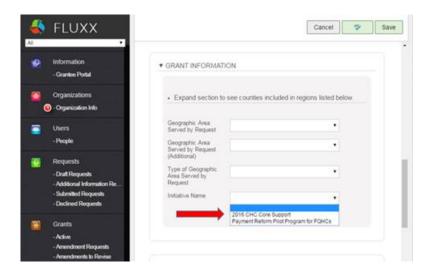
Strengthening the healthcare safety net has been a longstanding priority for Blue Shield of California Foundation. Since 2003, we have been proud to provide more than \$66.5 million in core operating grants to help California's community health centers adapt and thrive, and we are pleased to announce that your organization is eligible to apply for funding through our **2016 Community Health Center Core Support Initiative.** 

To apply for this initiative, follow the instructions below. This is an **invitation-only** solicitation for proposals. Please do not share this invitation with other organizations without first consulting Foundation staff.

# Applications are due by 5 p.m. on Friday, August 12, 2016.

How to Apply:

- Navigate to: <u>https://bscf.fluxx.io</u> while in the Chrome Browser (<u>download here</u>).
  - Log in using your email address and password
  - For first time users or for questions, please review our welcome page <u>here</u> and download detailed instructions.
- Once logged into the system, select your organization from the drop-down menu in the upper left corner
- Click "Apply" at the bottom left of the screen
- Click "Apply for Core Support" (under "Invitation Only" section)
   Note: Please allow 30-40 seconds for the application to load after clicking "Apply for Core Support"
- Within the Core Support application, in the Grant Information section titled "Initiative Name" select 2016 Core Support (see image below)
- Save and submit your application. A confirmation email will be sent to you after you have submitted.



For technical questions related to the grant application, please contact: grants@blueshieldcafoundation.org.

Sincerely,

Carolina Gutiérrez Program Associate

# Keep us in Focus – <u>sign up</u> for email updates.



The information transmitted is intended only for the person or entity to whom/which it is addressed and may contain confidential and/or privileged material. Any review, retransmission, dissemination or other use of, or taking of any action in reliance upon, this information by persons or entities other than the intended recipient(s) is prohibited. If you received this in error, please contact the sender and delete the material from any computer.

# Kori Novak's Report For Council Meeting on 11 August 2016

# Project Title: CEO Deliverables/Recommendations

Deliverables:

- 1. Goals for first 90 days:
  - a. Work to increase HRSA score
  - b. Fully staff & stabilize HHS human resources (Locums, New /Needed FTE's)
  - c. Staff Security/Safety
  - d. Create long term strategy for Growth
    - i. Behavioral health
    - ii. Senior Services

Achieved during the last 30days:

# Work to increase HRSA score

- This is primarily focused on increasing patient load. I am cautious in moving forward with large initiatives until we are staffed to handle an increase in patient size. That being said, there is urgency as I indicated during the last Health Board meeting.
  - Josh is re-examining costs for Yreka clinic signage.
  - Consideration for re-branding sign from Karuk Tribal Clinic to "Health Care Clinic, Karuk Tribal Health" or something like that. This may help with community understanding that we serve the whole community not just the Tribe.

# Fully staff & stabilize HHS Staffing

- We currently have position offers out to 1 NP for Yreka and 1 RN/Clinic Manager for Happy Camp
- I am in contact with several potential clinicians in the medical and behavioral health areas
- I am currently doing meetings and in touch with the Tribal Attorney following up on the issues with Locum billing.
- Long term strategy for HR
  - Succession planning Will be discussed in closed Session
- Town Hall Meetings- A town Hall meeting was held at each site. I provided my vision for the future of HHS, Thanked staff for all their work during this time of change and addressed questions that were posed both during the meetings as well as privately

through an anonymous question box. Most were regarding general operations things. I will address other trends in the closed session.

- Staff Security- I have looked into security measures and will present in Closed session
- Growth strategy
  - BH- Growth initiatives are being discussed with Pat Hobbs
  - Dental- Holding on growth initiatives until we are better staffed
  - Senior Services-Grants
- Miscellaneous
  - Priorities and Goals for CEO

Yootva.

Respectfully Submitted,

INA

Kóri D. Novak, PhD, MBA CEO- Health & Human Services

# Karuk Child and Family Services Health Board Report Patricia Hobbs LCSW August 2016

### Action Items: - NONE

#### **General Updates and Information:**

Child and Family Services have moved in to the Shasta Building at 1515 S Oregon Street, Yreka. We are still working out some of the issues with the building with the owner. The floor in the group room did not clean up well and we are attempting to learn how to replace the doors that were taken out for some unknown reason to ensure a more confidential environment. The reception window is in the process of being installed and we are working with an alarm company to have panic alarms available for all staff.

#### **Child Welfare Services**

Robert Kinney, MSW has joined our Child Welfare staff and is working full time out of the Happy Camp office. He attended ICWA Advocate Training in Eureka on 7/29. Teresa Valin has accepted the Social Worker Assistant position in our Yreka office. Gracie Haas, Social Worker – Orleans has started Child Welfare CORE Training. She will complete five modules over the next 6 – 12 months. She also attended Mental Health First Aid training on July 26.

#### Substance Abuse Program

The Substance Abuse counselor position in Happy Camp remains open. All three Yreka staff members are working together to cover the area weekly. Angela Baxter participated in a site visit to Friendship House in San Francisco and a program in Manteca as part of the Wellness Rehabilitation Project.

#### Mental Health

Keith Rigby, ASW has been hired for the Mental Health Intern position in Happy Camp. He is very enthusiastic about the position and we are happy to have a male therapist in our department. He will work primarily with adults in Happy Camp and perhaps one day in Orleans as well.

## Administration for Children and Families Tribal TANF Child Welfare Coordination Grant

Attended the TT/CWS Coordination Annual Grantee Meeting in Alburquerque NM the week of 7/25/2016. I was require to attend the three day conference which focused primarily on Tribal TANF Programs.

#### **Other Activities**

Patricia Hobbs attended a conference hosted by the Blue Shield of CA Foundation on Advancing Behavioral Health Integration on 7/14 – 7/15. Various county leaders from throughout the state were in attendance and it was an informative day of discussion with other behavioral health leaders.

The Siskiyou Healthcare Collaborative is forming a Siskiyou County Opioid Coalition and they have requested my participation which I have agreed to do. Ms. Novak will send a member of the medical team as well. The focus of the coalition is to identify and implement collective actions to reduce the opioid overuse epidemic with at least one intervention in each of the following federal priority areas: 1) Supporting safe prescribing practices; 2) Expanding access to medication-assisted addiction treatment; 3) Increasing naloxone access. Funding for the Coalition staff and expenses, data access and technical assistance will be provided by Partnership Health Plan of California and the California Healthcare Foundation over an 18 month period. Participants are emergency room physicians, clinic providers, pharmacists, law enforcement and corrections, public health and behavioral health services. This may be a good step to getting our own program developed within our health program.

Respectfully submitted,

WM LESU

Patricia Hobbs LCSW Director – Child and Family Services

\*\*\*\*\*\*\*\* CONFIDENTIAL PATIENT INFORMATION \*\*\*\*\*\*\*\* AUG 03, 2016Page 1  $_{\rm PH}$ ACTIVITY REPORT FOR ALL PROGRAMS (MH, SS, CD, OTHER) PROGRAM RECORD DATES: JUL 01, 2016 TO JUL 31, 2016 # PATS is the total number of unique, identifiable patients when a patient name was entered on the record. # served is a tally of the number served data value.

	# RECS	ACT TIME (hrs)	# PATS	# SERVED
AREA: CALIFORNIA TRIBE/638 SERVICE UNIT: KARUK TRB HP FACILITY: YREKA				
PROVIDER: BAXTER, ANGELA V (ALCOHO	LISM/SUB	ABUSE COUNS	SELOR)	
12-ASSESSMENT/EVALUATION-PATI	2	3.0	2	2
13-INDIVIDUAL TREATMENT/COUNS	1	0.5	1	1
91-GROUP TREATMENT	33	7.4	26	33
PROVIDER TOTAL:	36	10.9	29	36
PROVIDER: BEARCHILD, CHERYL R (ALC	OHOLISM/S	UB ABUSE CO	DUNSELOR)	
13-INDIVIDUAL TREATMENT/COUNS	9	7.8	5	9
22-CASE MANAGEMENT-PATIENT PR	1	1.0	1	1
31-CASE MANAGEMENT-PATIENT NO	3	0.8	3	3
91-GROUP TREATMENT	29	9.5	17	29
PROVIDER TOTAL:	42	19.0	26	42
PROVIDER: HOBBS, PATRICIA (LICENSE	D CLINICA	L SOCIAL WO	DRK)	
12-ASSESSMENT/EVALUATION-PATI	1	3.0	1	1
13-INDIVIDUAL TREATMENT/COUNS	2	2.5	2	2
48-CRISIS INTERVENTION-PATIEN	1	0.8	1	1
56-RECORDS/DOCUMENTATION	6	1.0	6	6
99-INDIVIDUAL BH EHR VISIT	2	3.0	1	2
PROVIDER TOTAL:	======= 12	10.3	11	12
PROVIDER: JANKE, PAUL (ALCOHOLISM/	SUR ABUSE	COUNSELOR	1	
12-ASSESSMENT/EVALUATION-PATI	2	2.0	2	2
13-INDIVIDUAL TREATMENT/COUNS	2 6	5.5	6	6
91-GROUP TREATMENT	127	30.4	19	127
PROVIDER TOTAL:	====== 135	37.9	27	135
			21	100
PROVIDER: KINNEY, BENTON (PHYSICIA				
99-INDIVIDUAL BH EHR VISIT	15	0.0	14	15
PROVIDER TOTAL:	15	0.0	14	15
PROVIDER: WALTER, KAREENA (LICENSE	D CLINICA	L SOCIAL WO	ORK)	
12-ASSESSMENT/EVALUATION-PATI	1	1.2	1	1
13-INDIVIDUAL TREATMENT/COUNS	17	18.8	13	17
35-COLLABORATION	2	1.3	2	2
56-RECORDS/DOCUMENTATION	7	0.5	6	7
PROVIDER TOTAL:	=======================================	21.8	22	27

process account account

FACILITY: ORLEANS PROVIDER: KANE, ELLA IRENE (MENTAL HEALTH TECHNICIAN)

\*\*\*\*\*\*\*\* CONFIDENTIAL PATIENT INFORMATION \*\*\*\*\*\*\*\* AUG 03, 2016Page 2 ACTIVITY REPORT FOR ALL PROGRAMS (MH, SS, CD, OTHER) PROGRAM RECORD DATES: JUL 01, 2016 TO JUL 31, 2016 # PATS is the total number of unique, identifiable patients when a patient name was entered on the record. # served is a tally of the number served data value.

	# RECS	ACT TIME (hrs)	# PATS	# SERVED
12-ASSESSMENT/EVALUATION-PATI	2	1.5		2
PROVIDER TOTAL:	2	1.5		2
PROVIDER: KINNEY,BENTON (PHYSICIAN ASSISTANT) 99-INDIVIDUAL BH EHR VISIT 1 0.0 1 1				
99-INDIVIDUAL BH EHR VISIT		0.0		1
PROVIDER TOTAL:	1	0.0	1	1
FACILITY TOTAL:	======= 3	======= 1.5	======= 3	===========3
FACILITY: KARUK COMMUNITY HEALTH CLINIC PROVIDER: BEARCHILD,CHERYL R (ALCOHOLISM/SUB ABUSE COUNSELOR)				
12-ASSESSMENT/EVALUATION-PATI	COROLISM/ SC	1.0	1	1
13-INDIVIDUAL TREATMENT/COUNS	6	2.8	4	6
31-CASE MANAGEMENT-PATIENT NO	6	2.1	6	6
91-GROUP TREATMENT	29			29
PROVIDER TOTAL:	42	22.8	22	42
PROVIDER: KANE, ELLA IRENE (MENTAL HEALTH TECHNICIAN)				
12-ASSESSMENT/EVALUATION-PATI	2		1	2
56-RECORDS/DOCUMENTATION	1	1.0	1	1
, ,				
PROVIDER TOTAL:	3	3.0	2	3
PROVIDER: KINNEY, BENTON (PHYSICIAN ASSISTANT)				
99-INDIVIDUAL BH EHR VISIT	5	0.0	5	5
PROVIDER TOTAL:	5	0.0	5	5
PROVIDER: WALTER, KAREENA (LICENSED CLINICAL SOCIAL WORK)				
12-ASSESSMENT/EVALUATION-PATI	2	2.5	2	2
13-INDIVIDUAL TREATMENT/COUNS	14	15.0	12	14
35-COLLABORATION	2	0.7	2	2
56-RECORDS/DOCUMENTATION	2	0.0	2	2
PROVIDER TOTAL:	20	18.2	====== 1 8	20
FACILITY TOTAL:	70	44.0	47	70
	*******			
SU TOTAL:	340	145.4	179	340
AREA TOTAL:	340	145.4	179	340

ΡH