

**KARUK TRIBE
COUNCIL MEETING AGENDA**

Thursday, April 28, 2016, 3 PM, Yreka, CA

A) CALL MEETING TO ORDER – ROLL CALL

AA) PRAYER / KARUK TRIBE MISSION STATEMENT

The mission of the Karuk Tribe is to promote the general welfare of all Karuk People, to establish equality and justice for our Tribe, to restore and preserve Tribal traditions, customs, language and ancestral rights, and to secure to ourselves and our descendants the power to exercise the inherent rights of self-governance.

CH) APPROVAL OF AGENDA

EE) CONSENT CALENDAR

1. TANF- MOU

Requesting approval of 16-M-010 with TANF and KCDC for the Summer Food Program in Yreka and Happy Camp.

2. TANF- MOU

Requesting approval of 16-M-011 with TANF and California Department of Social Services. MOU provides the transfer of responsibility to TANF to provide services to Tribal members.

3. TANF- Out of State Travel

Requesting approval for out of state travel to Brentwood, TN August 20th -25th to attend Financial Coach Master Training.

4. TANF- Credit Card Request

Requesting credit card Anthony Ballard- \$2,500 limit.

5. DNR-Contract Modification

Requesting approval of Contract 15-C-024 modification #2 with Aquatic Ecosystem Science. Modification will add \$10,000 to allow contractor to prepare a multi-year summary report for blue green algae and toxin dynamics in the Klamath River.

F) APPROVAL OF MINUTES (March 24, 2016)

H) OLD BUSINESS (Five Minutes Each)

1.

I) GUESTS (Ten Minutes Each)

1. Dale Josephson, IT Department

II) DIRECTOR REPORTS (Ten Minutes Each)

1. Lester Alford, TANF Director (written report)
2. Leaf Hillman, DNR Director (written report)
3. Scott Quinn, Director of Land Management (written report)
4. Sandi Tripp, Director of Transportation (written report)
5. Bari Talley, People's Center Coordinator (written report)
6. Dion Wood, TERO/Childcare Director (written report)
7. Erin Hillman, KTHA Director (written report)
8. Laura Mayton, Chief Financial Officer (written report)
9. Karen Derry, KCDC Operations Manager (written report)
10. Dora Bernal, HR Director (written report)
11. April Attebury, Judicial Systems Administrator (written report)
12. Alicia Derry, Self-Governance Coordinator (written report)
13. Emma Lee Perez, Contract Compliance (written report)
14. Jaclyn Ownsbey, Grant Writer (written report)
15. Alan Merrill, Education Coordinator (written report)

K) REQUESTS (Five Minutes Each)

- 1.

M) PHONE VOTES (Five Minutes Each)

1. Request approval to rescind previous vote for modification (2) to WHD Contract and re-approve revised modification (2) to contract 15-C-124. Passed.
2. Request approval of consultation letter to the VA. Passed.
3. Request approval of resolution 16-R-051 authorizing submission to the BIA fire funding. Passed.
4. Request approval for out of state travel for Clarence Hostler to Albuquerque NM, April 16-23, 2016. Passed.
5. Request approval of contract 16-C-057 between the Karuk Tribe and Acme Computer for wiring at the Beverly Manor property. Passed.
6. Request approval to provide up to \$800 in discretionary funding for gifts to signers of the KHSA. Passed.
7. Request approval of the revised Medical Receptionist / MA position description. Passed.
8. Request approval of agreement 16-A-044; KHSA. Passed.
9. Request approval of agreement 16-A-039 attorney services for Medicare appeal. Passed.
10. Request approval of procurement and allow the purchase of a copier for the Department of Transportation, Ishpook leasing. Passed.

M) INFORMATIONAL (Five Minutes Each)

- 1.

N) COMMITTEE REPORTS (Five Minutes Each)

1. NCIDC Meeting Minutes
2. KTHA Meeting Minutes

OO) CLOSED SESSION (Five Minutes Each)

1. Enrollment (dinner break)
2. Bessie Grant
3. Colleen Goodwin
4. Gail Bazil
5. Hermanett Albers
6. Barbara Snider
7. Tribal Council Members

P) SET DATE FOR NEXT MEETING (May 26, 2015 at 3PM, Happy Camp, CA)

R) ADJOURN

Karuk Community Health Clinic

64236 Second Avenue
Post Office Box 316
Happy Camp, CA 96039
Phone: (530) 493-5257
Fax: (530) 493-5270

Karuk Tribe

**Administrative Office**

Phone: (530) 493-1600 • Fax: (530) 493-5322
64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

Karuk Dental Clinic

64236 Second Avenue
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Karuk Tribe Consent Calendar
Tribal Council Meeting – April 28, 2016**TANF- MOU**

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REQUEST FOR CONTRACT/ MOU/ AGREEMENT

Check One: Contract
 MOU
 Agreement
 Amendment

Karuk Tribe Number Assigned: 10-M-010
Funder/Agency Assigned: _____
Prior Amendment: _____

REQUIRED → *Procurement Attached *Budget Attached
*System for Award Management (SAM) (CONTRACTS ONLY)
 KCDC/KIHA Notification/ review required Yes No

Requestor: LESTER ALFORD Date: 4/14/16

Department/Program: TANF

Name of Contractor or Parties: _____

Effective Dates (From/To): 6/6/16 8/23/16

Amount of Original: _____
Amount of Modification: TBD

Total Amount: _____

Funding Source: TANF

Special Conditions/Terms:

Brief Description of Purpose: Yreka \$ HC
PROVIDE LUNCHES to the children of the Yreka service area
Need to be brief but specific. If an amendment reference the prior background.

** REQUIRED SIGNATURES **

L. Alford
Requestor

4/14/16
Date

Laura Mayton
**Chief Financial Officer

4-18-16
Date

Quadee Perez
**Director, Administrative Programs & Compliance

4/14/16
Date

see pg. 2
**Director of Self Governance(MOU/MOA) or TERO (Contracts)

Date

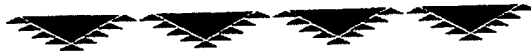
Other _____

Date

consent
calendar

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[Signature]

4/14/16
Date

Jeanne Miller

4/14/16
Date

[Signature]

**Chief Financial Officer
**Director, Administrative Programs & Compliance

4/14/16
Date

[Signature]

**Director of Self Governance (MOU/MOA) or FERO (Contracts)

4/10/16
Date

[Signature]

4.14.16
Date

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**MEMORANDUM OF AGREEMENT
BETWEEN THE KARUK TRIBE TANF PROGRAM
AND
THE KARUK COMMUNITY DEVELOPMENT CORPORATION**

This Memorandum of Agreement (MOA) is made and entered into by and between the Karuk Tribes' Temporary Assistance to Needy Family, hereinafter called "TANF" and the Karuk Community Development Corporation, herein after called "KCDC".

I. PURPOSE:

The purpose of this agreement is to describe the responsibilities of each entity and to provide guidance for coordination and cooperation between TANF and KCDC in order to:

1. Assure smooth and efficient delivery of the Summer Food Program; and
2. Provide a quality program for children and youth living in the Happy Camp and Yreka service areas.

II. RESPONSIBILITIES:

KCDC agrees to:

1. Provide facilities and kitchens for food preparation and serving for the duration of the Summer Food Program.
2. Complete all Personnel Action Notices (PANS) for hiring and layoff or termination for all staff being paid via pass-through with KCDC.
3. Provide a weekly report on children served which will include the Daily Meal Count Form and Daily Sign-in Sheets.

TANF agrees to:

1. Hold KCDC and Head Start harmless for any liabilities arising from the use of the building.
2. Insure that the building is left in the same condition as at the start of the Summer Food Program. In the event of any damages TANF will be responsible for all repairs required to return the building to the original condition.
3. Reimburse KCDC for all employment costs for employees paid by KCDC for the Summer Food Program. Employment costs include but are not limited to the following:

- Administrator Hourly Rate: \$21.00
 - Cook Hourly Rate: \$15.00
 - Assistant Cook Hourly Rate: \$15:00
 - Assistant Cook/Youth Supervisor Hourly Rate: \$12:00
 - Youth Worker Hourly Rate: \$10:00
- Administrator shall work no more than 6 hours per day and 30 hours per week during inspection, beginning June 6, 2016 and ending on August 23, 2016.
 - Cook Starts work June 6, 2016 and ends August 23, 2016 @ 30 hours a week.
 - Assistant Cook starts work June 13, 2016 and end on August 23, 2016 @ 20 hours a week.
 - Youth Worker shall work from June 13, 2016 and end on August 23, 2016 @ 20 hours a week.
 - Payroll tax expenses such as FICA, Medicare, SDI, etc.
 - When applicable, any retirement, medical or other fringe costs associated with the payroll relative to the Summer Food Program.
 - Indirect costs will be reimbursed at the KCDC 2014 rate of 24.54% with the IDC to be adjusted if the 2015 rate is approved before the end of this MOA.
4. An amount of \$1600 that includes prorated utilities, trash, and all additional costs which may include insurance required for the duration of the Program. Cost adjustments based on actual costs will be made at the end of the program and no later than September 15, 2016.

III. TIME PERIOD AND CANCELTION:

This Agreement will be in effect beginning June 6, 2016 and will end on August 23, 2016.

It is also understood that either party may terminate this MOA at any time by with thirty (30) days written notice to the other party.

Termination shall have no effect upon the rights and obligations of either party for any transaction occurring prior to the effective date of said termination.

IV. PRINCIPAL CONTACTS

Karuk Community Development Corporation

Karen Derry ED/OM
 529 Jacobs Way
 Happy Camp CA 90039
 (530) 493-1475 ext. 5103
kderry@karuk.us

TANF Program

Lester Alford, Executive Director
 110 Nugget Street
 Happy Camp, CA 96039
 (530) 493-1440 x 6005
llalford@karuk.us

Deanna Miller
KCDC CFO
632 Jacobs Way
Happy Camp, CA 96039
(530) 493-1490
djmiller@karuk.us

Tina King, Compliance Technician
110 Nugget Street
Happy Camp, CA 96039
(530) 493-1440 x 6005
tking@karuk.us

V. SIGNED BY:

Russell Attebery, Karuk Tribal Chairman

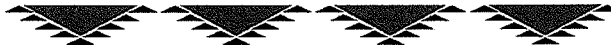
Date

Marsha Jackson, KCDC Chairperson

Date

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REQUEST FOR CONTRACT/ MOU/ AGREEMENT

Check One: Contract Karuk Tribe Number Assigned: 16-M-011
 MOU
 Agreement Funder/Agency Assigned: _____
 Amendment Prior Amendment: _____

REQUIRED → *Procurement Attached *Budget Attached
*System for Award Management (SAM) (CONTRACTS ONLY)
*KCDC/ KTHA Notification/ review required Yes No

Requestor: Lester Alford Date: April 14, 2016

Department/Program: TANF

Name of Contractor or Parties: California Dept. of Social Services

Effective Dates (From/To): July 1, 2016 June 30, 2019

Amount of Original: \$0

Amount of Modification: _____

Total Amount: \$0

Funding Source: (Use Fund Account Code)

Special Conditions/Terms:

Brief Description of Purpose:

Agreement
MOU between TANF and California Dept. of Social Services.

** REQUIRED SIGNATURES **

Requestor _____

Date _____

Laura Mayton
**Chief Financial Officer

4-18-16

Qualee Perez
**Director, Administrative Programs & Compliance

Date _____

4/14/16

[Signature]
**Director of Self Governance (MOU/MOA) or TERO (Contracts)

Date _____

4/15/16

Other _____

Date _____



WILL LIGHTBOURNE
DIRECTOR

STATE OF CALIFORNIA—HEALTH AND HUMAN SERVICES AGENCY
DEPARTMENT OF SOCIAL SERVICES
744 P Street • Sacramento, CA 95814 • www.cdss.ca.gov



EDMUND G. BROWN JR.
GOVERNOR

Consent
calendar
~~10 11 12 13 14~~

April 11, 2016

Russell Atterbery
Karuk Tribe of California
64236 Second Avenue, P.O Box 1016
Happy Camp, California 96039

Attention: Russell Atterbery:

SUBJECT: AGREEMENT 16-MOU-00582

Dear Chairman:

Please complete the following checked item(s) and return to my attention at:

California Department of Social Services
744 P Street, MS 8-14-747
Sacramento, CA 95814
Attn: Alyssa Lawson

Please note in the enclosed Agreement that the General Terms and Conditions are available on the Internet site www.dss.ca.gov/ols/Resources/StandardContractLanguage.aspx and may be downloaded and printed for your files. If you do not have Internet capabilities, please call me for a hard copy of the document.

- Memorandum of Understanding (MOU) with attached Exhibits. **Print and sign two copies of the MOU.**
Please use blue ink if available.
- Std. 204, Payee Data Record. No payment can be made unless this form is completed and returned.
- Resolution from the Board of Supervisors (or appropriate governing body) authorizing the designated official to enter into and sign this Agreement.
- The enclosed fully executed Agreement is for your records.

This Agreement cannot be considered binding on either party until approved by appropriate authorized State agencies. No services should be provided prior to approval, as the State is not obligated to make any payments on any agreement prior to final approval. Expedious handling of this Agreement is appreciated. *No alteration of these documents will be accepted without prior State approval.* If you need further information, please call me at (916) 657-3516.

Alyssa Lawson

Alyssa Lawson, Contracts Analyst
Contracts and Purchasing Bureau

Enclosure(s)

MEMORANDUM OF UNDERSTANDING BETWEEN
THE CALIFORNIA DEPARTMENT OF SOCIAL SERVICES (CDSS)
AND KARUK TRIBE OF CALIFORNIA

I. PURPOSE

This Memorandum of Understanding (MOU) is entered into between the California Department of Social Services, hereinafter referred to as CDSS, and Karuk Tribe, hereinafter referred to as the Tribal TANF provider, in compliance with federal law (42 USC, Section 612, Temporary Assistance for Needy Families [TANF]), and state law (Welfare and Institutions Code Section 10553.25), and any subsequent federal and/or state regulations. This MOU provides for the transfer or continued transfer of responsibility for TANF services for Karuk Tribal members residing in that portion of northeastern Humboldt County from State Highway 96, milepost HUM28.61 north to the Siskiyou County line and for all eligible American Indian families in Siskiyou County, including federally-recognized American Indian and Alaskan Native families residing on the Quartz Valley Indian Reservation and All Quartz Valley Indian Tribal members residing in the off-reservation areas of Siskiyou County, hereinafter referred to as Service Delivery Area.

II. PARTIES

Parties shall mean the Tribal TANF provider and CDSS.

III. POLICY

- A. The Tribal TANF provider has been approved by the Administration for Children and Families to administer a Tribal Family Assistance Grant in accordance with 42 USC, Section 612.
 1. The Tribal TANF provider shall determine the income and resource standards to be used to determine eligibility, and shall inform CDSS of those standards prior to receiving the state allocation.
 - a. The Tribal TANF provider shall provide federally approved documents of Tribal Family Assistance Plan elements including details of the service delivery area, population to be served, income and resource eligibility standards, and a detailed listing of TANF services that will be provided; or
 - b. The Tribal TANF provider shall provide a copy of their approved Tribal Family Assistance Plan to CDSS.
- B. All expenditures must comply with the Single Audit Act of 1984, as amended in 1996, including but not limited to 42 USC Section 609(a)(7), 45 CFR Section 263.2, 45 CFR Section 286, 2 CFR Part 200, Subpart F, and any other applicable regulations or regulatory provisions.
- C. The Tribal TANF provider agrees to spend State General Funds only for purposes that are countable towards the state Maintenance of Effort (MOE) requirement.

1. MOE spending guidelines include, but are not limited to:
 - a. Cash assistance;
 - b. Child care assistance;
 - c. Educational activities designed to increase self sufficiency, job training, or work;
 - d. Non-medical treatment services for alcohol and drug abuse; and
 - e. Some pro-family healthy marriage and responsible fatherhood activities enumerated in part IV-A of the Social Security Act, Sections 403(a)(2)(A)(iii) and 403(a)(2)(C)(ii).

D. If State General Funds are not spent according to MOE guidelines:

1. CDSS is obligated to suspend funding and make full recovery of funds that are not spent in compliance with MOE guidelines from the Tribal TANF provider regardless of fiscal year; and
2. Failure by the Tribal TANF provider to meet the MOE expenditure requirement may also result in, but is not limited to, termination of this MOU according to Section VIII, Termination.

IV. RESPONSIBILITIES

A. Data Reporting

1. In accordance with Welfare and Institutions Code Section 10553.25, the Tribal TANF provider shall report to CDSS on a quarterly basis aggregated Tribal TANF family data as reported by Tribal TANF programs to the Department of Health and Human Services pursuant to 45 CFR Section 286.255 (b)(2) and any additional federal data required to meet state MOE reporting requirements.
 - a. For data collection and federal reporting purposes only, "Tribal TANF family" means:
 - 1) All individuals receiving assistance as part of a family under the Tribes' TANF program; and
 - 2) The following additional persons living in the household if not included under paragraph (a)(1) of this section:
 - i. Parent(s) or caretaker relative(s) of any minor child receiving assistance;
 - ii. Minor sibling(s) of any child receiving assistance; and
 - iii. Any person whose income or resources would be counted in determining the family's eligibility for or amount of assistance.
 - b. For data collection and state MOE reporting purposes, the Tribal TANF provider shall report the total number of families served with MOE funds. This includes both assistance and non-assistance families.

B. Duplication of TANF Services

1. The Tribal TANF provider shall establish/continue agreements with each county welfare department in the Service Delivery Area to ensure that there will be no duplication of TANF services and that all eligible families will be served.
 - a. The above provision shall be met through an MOU or similar agreement between the Tribal TANF provider and each county welfare department in the Service Delivery Area; and
 - b. State General Funds will be available when CDSS receives a copy of: 1) the MOU between the Tribal TANF provider and each county welfare department in the Service Delivery Area and 2) procedures for the transfer of cases from the county(ies).
 - c. If a county refuses to enter into an MOU with the Tribal TANF provider, or does not comply with the MOU, and CDSS determines that the Tribal TANF provider shows reasonable efforts were made to negotiate with the county and has adopted procedures to avoid duplication of aid, the CDSS shall consider the requirements of paragraph IV (B)(1)(b) to be met, subject to verification by CDSS that the county has also adopted procedures to avoid duplication of aid.
 - d. Access to information systems with data regarding duplicate aid is addressed in separate agreements by the Tribal TANF provider and the Department of Health Care Services (DHCS).
2. The Tribal TANF provider will refer all families not eligible for TANF services from the Tribal TANF provider to the appropriate county program.

C. Consultation

1. CDSS and the Tribal TANF provider will follow the Tribal TANF Consultation Guidelines to promote cooperation, communication and coordination. See Exhibit C.

V. FISCAL PROVISIONS

Refer to the attached Fiscal Addendum.

VI. DISPUTES

If a dispute arises in connection with this MOU involving the interpretation, implementation, or conflicts of laws, policies and regulations, the Tribal TANF provider and CDSS will meet and attempt to resolve the problem in a manner that is allowable under Tribal, federal, and state laws. Both parties will strive to ensure that the dispute will not result in a disruption of TANF services using the CDSS Tribal TANF Consultation Guidelines.

VII. TERM

- A. This MOU will become effective on July 1, 2016.
- B. This MOU shall remain in effect until June 30, 2019, unless terminated or amended.
- C. CDSS is subject to any additional restrictions, limitations, or conditions enacted by the federal government, California Legislature, initiative process, or a State Executive Order that may affect any provision(s), or term(s) of this MOU in any manner.
- D. CDSS and the Tribal TANF provider agree to notify each other in writing of changes in their respective statutes, codes, regulations or ordinances that impact the provisions of this MOU. This notification shall occur within 30 calendar days from the time the parties become aware of the change.

VIII. TERMINATION

- A. Either party may terminate this MOU by providing the other party with 120 calendar days advance written notice. Receipt of such notice by either party shall begin the 120-day period required for termination. The Tribal TANF provider shall be entitled to appeal upon receipt of the termination notice.
- B. The termination notice from CDSS shall be a letter from the Director of the California Department of Social Services and shall be delivered by registered mail to:

Karuk Tribe of California
P.O. Box 1016
Happy Camp, CA 96039
ATTN: Tribal TANF Director

- C. For purposes of this section, a termination notice from the Tribal TANF provider shall be a resolution and shall be delivered by registered mail to:

Director
California Department of Social Services
744 P Street, MS 8-17-11
Sacramento, CA 95814

and a copy simultaneously sent to:

California Department of Social Services
CalWORKs Eligibility Bureau
744 P Street, MS 8-8-31
Sacramento, CA 95814
ATTN: Tribal Coordinator

- D. Upon termination of this MOU, any outstanding advances not reconciled to actual expenditures by the Tribal TANF provider shall be returned to CDSS within 45 calendar days.
- E. Upon termination of this MOU, any outstanding invoices for actual expenditures prior to termination shall be submitted to CDSS within 45 calendar days. Upon receipt of the Schedule of Functional Expenses (Exhibit B), CDSS will remit funds owed to the Tribal TANF provider within 45 calendar days.
- F. If the Tribal TANF provider retrocedes the Tribal TANF Program back to CDSS, the Tribal TANF provider agrees to work with CDSS and counties to transition those clients receiving services under this MOU back to the appropriate county for TANF services.

IX. AMENDMENTS

This MOU may be amended only by written mutual consent signed by both parties.

AGREED:

CALIFORNIA DEPARTMENT
OF SOCIAL SERVICES

KARUK TRIBE OF CALIFORNIA

By: _____
DEBORAH PEARCE

By: _____
(Authorized Signature)

TITLE: BUREAU CHIEF,
CONTRACTS AND PURCHASING
BUREAU

TITLE: _____

DATE: _____

DATE: _____

FISCAL ADDENDUM

A. Invoicing and Payment

1. The maximum amount payable shall not exceed the amount allocated, as specified in Welfare and Institutions Code Section 10553.25, to the Tribal TANF provider in accordance with an annual allocation letter issued by CDSS. The Tribal TANF provider shall be notified of the amount of its allocation at the beginning of each state fiscal year, subsequent to the passage of the Annual Budget Act. The Tribal TANF provider agrees to spend the funds issued by CDSS only during the fiscal year they are issued. No more than 15% of the allocated amount can be spent towards administration costs.
2. Upon execution of this MOU, the Tribal TANF provider may request, no more than five times annually, an advance payment per Government Code Section 11019, not to exceed 25 percent (25%) of the annual fiscal year amount, contingent upon CDSS approval. The Tribal TANF provider must initiate a request for advance payment by submitting a written request (Exhibit A).
3. Schedules of Functional Expenses are due quarterly within forty-five (45) calendar days after the end of the quarter in which the expenses were incurred, in the format as prescribed in the attached sample (Exhibit B), which is consistent with TANF-ACF-PI-2003-2 or any other applicable federal requirements.
4. Both the request for advance and the Schedule of Functional Expenses shall include MOU Number 16-MOU-00582, and shall be remitted to:

California Department of Social Services
CalWORKs Eligibility Bureau
744 P Street, MS 8-8-31
Sacramento, CA 95814
ATTN: Tribal Coordinator

5. Any Schedules of Functional Expenses submitted without the above referenced information may be returned to the Tribal TANF provider for further processing.
6. Advances for a State Fiscal Year (SFY) can be issued when all advances for prior SFY(s) have been reconciled, and an allocation letter is received by the Tribal TANF provider. Subsequent advance payment requests are subject to the timely submission of actual expenditures. CDSS shall apply the amount of the actual expenditures against the outstanding advance amount. Any difference will be included as an adjustment to the next advance issued, not to exceed the 25% advance threshold limitation.
7. No advances for a State Fiscal Year (SFY) will be issued until all advances paid to the Tribal TANF provider for prior SFY(s) are cleared.
8. If no advance payment is requested, CDSS will reimburse the Tribal TANF provider quarterly for actual expenditures incurred upon receipt and approval of the Tribal TANF provider's Schedule of Functional Expenses (Exhibit B).
9. CDSS shall remit payments, inclusive of any adjustments, to:

Karuk Tribe
P.O. Box 1016
Happy Camp, CA 96039
ATTN: Fiscal Officer

B. State Budget Contingency Clause

1. It is mutually agreed that if the Annual Budget Act of the current year and/or any subsequent years covered under this MOU does not appropriate sufficient funds for the program, this MOU shall be of no further force and effect. In this event, CDSS shall have no liability to pay any funds whatsoever to the Tribal TANF provider or to furnish any other considerations under this MOU and the Tribal TANF provider shall not be obligated to perform any provisions of this MOU.
2. If funding for any State fiscal year is reduced or deleted by the Annual Budget Act for purposes of this program, CDSS shall have the option to either cancel this MOU with no liability occurring to CDSS, or offer a revised allocation based on the actual appropriation.
3. If federal changes alter the budget for CDSS, modifications may be enacted with the Tribal TANF provider. Furthermore, this MOU is subject to any additional restrictions, limitations, or conditions enacted by the Legislature, State or federal, which may affect the provisions, terms or funding of this MOU in any manner.

C. Financial Audit Provisions

1. The Tribal TANF provider agrees to provide CDSS with a copy of their Single Audit report required by the federal government (45 CFR Section 287.60(b) and .65) on an annual basis. Financial records and related case documentation and support for all costs claimed in accordance with this MOU shall be retained for a period of not less than three years. The allocated funds are associated with Maintenance of Effort (MOE) claims, therefore, the three years commences after the final claim for the period has been submitted for federal reimbursement (42 CFR Section 92.42(c)(1)). Any records that are pertinent to a criminal or civil litigation or to open audits must be retained beyond three years until such litigation or audits are completely resolved/closed. If a state or Tribal TANF provider is subject to audit or litigation that involves state funds, CDSS shall have access to any of the records which are directly pertinent to this MOU. CDSS' public assistance records and documents are subject to strict confidentiality requirements imposed by state and federal law including Welfare and Institutions Code Sections 827 and 10850, California Penal Code Section 11167.5 and 45 CFR Section 205.50.
2. CDSS shall provide the Tribal TANF provider with written notice if any records are subject to the provisions of this section (i.e., Section C). Such notice shall require written verification of delivery and shall identify the records that shall be retained and made available with sufficient specificity.
3. The Tribal TANF provider's Annual Single Audit (2 CFR Part 200, Subpart F) report, submitted to the Administration for Children and Families (federal), is due to CDSS ten (10) calendar days from the federal due date or the actual submission date, whichever is later, to ensure compliance with the State's federal data collection and reporting requirements at 45 CFR Sections 265.1-265.10. Audit reports shall be submitted to:

California Department of Social Services
CalWORKs Eligibility Bureau
744 P Street, MS 8-8-31
Sacramento, CA 95814
ATTN: Tribal Coordinator

Subsequent payment(s) or advance(s) of State General Funds shall be paid to the Tribal TANF provider only when the Tribal TANF provider is in compliance with these Financial Audit Provisions.

EXHIBIT A

TRIBAL TANF LETTERHEAD

Date

TO: California Department of Social Services
CalWORKs Eligibility Bureau
744 P Street M.S. 8-8-31
Sacramento, CA 95814
ATTN: Tribal TANF Coordinator

RE: Request for Tribal TANF Funding Advance
MOU #
Invoice #
Index Code 1262

This is to hereby request \$ _____ for the quarter ending _____, 201_,
for [Name of Tribal TANF provider].

Please remit payment to:

Tribal TANF provider
Address
City, State, Zip

Signature _____ Title

Print Name _____ Date

Email Address _____ Telephone Number

Exhibit B
Schedule of Functional Expenses

Revised 2/4/15

To: California Department of Social Services
 CalWORKs Eligibility Bureau
 744 P Street, M.S. 8-8-31
 ATTN: Tribal TANF Coordinator

As of Date:

Invoice #:
 Index Code:

| TANF Services Data | Applications | | | Cases Transferred from County | Total # of Families Cash Aid | Cases | | | Total Recipients | Adults | Children | Closed Cases | Total Families Served |
|--------------------|--------------|----------|--------|-------------------------------|------------------------------|-------|-----|-----|------------------|--------|----------|--------------|-----------------------|
| | Applied | Approved | Denied | | | #2P | #1P | #CO | | | | | |
| | | | | | | | | | | | | | |

Report data monthly for the period being claimed.

The total number of families served should include all assistance and non-assistance (services only) families.

| Expenditure Categories | Total State General Fund Expenditures | |
|---|---------------------------------------|------|
| | For the Quarter Ending | 20xx |
| 6. Basic Assistance | | |
| a. Basic Assistance (excluding Relative Foster Care Maintenance Payments and Adoption and Guardianship Subsidies) | | |
| b. Relative Foster Care Maintenance Payments and Adoption and Guardianship Subsidies | | |
| 9. Work, Education, and Training Activities | | |
| a. Subsidized Employment | | |
| b. Education and Training | | |
| c. Additional Work Activities | | |
| 10. Work Supports | | |
| 11. Early Care and Education | | |
| a. Child Care (Assistance and Non-Assistance) | | |
| b. Pre-Kindergarten/Head Start | | |
| 12. Financial Education and Asset Development | | |
| 13. Refundable Earned Income Tax Credits | | |
| 14. Non-ETC Refundable State Tax Credits | | |
| 15. Non-Recurrent Short Term Benefits | | |
| 16. Supportive Services | | |
| 17. Services for Children and Youth | | |
| 18. Prevention of Out-of-Wedlock Pregnancies | | |
| 19. Fatherhood and Two-Parent Family Formation and Maintenance Programs | | |
| 20. Child Welfare Services | | |
| a. Family Support/ Family Preservation /Reunification Services | | |
| b. Adoption Services | | |
| c. Additional Child Welfare Services | | |
| 21. Home Visiting Programs | | |
| 22. Program Management | | |
| a. Administrative Costs | | |
| b. Assessment/Service Provision | | |
| c. Systems | | |
| 23. Other (Must provide the descriptions of specific benefits provided and the target population) | | |
| | | |
| 24. Total Expenditures Reported For This Quarter | | |
| 25. Transitional Services for Employed | | |
| 26. Job Access | | |

I, the undersigned, do hereby certify that the expenditures incurred during the quarter ending _____ met the income and resource requirements for the same period. I further certify that these expenditures have not been reimbursed through any other funding source.

Signature: _____

Title: _____

Telephone Number: _____

Date: _____

**Exhibit B Part II
 Schedule of Functional Expenses**

Revised 2/4/15

To: California Department of Social Services

As of Date:

CalWORKs Eligibility Bureau
 744 P Street, M.S. 8-8-31
 ATTN: Tribal TANF Coordinator

Invoice #
 Index Code

| Expenditure Categories | Descriptions of Expenditures |
|---|------------------------------|
| 6. Basic Assistance | |
| a. Basic Assistance (excluding Relative Foster Care Maintenance Payments and | |
| b. Relative Foster Care Maintenance Payments and Adoption and Guardianship | |
| | |
| 9. Work, Education, and Training Activities | |
| a. Subsidized Employment | |
| b. Education and Training | |
| c. Additional Work Activities | |
| 10. Work Supports | |
| 11. Early Care and Education | |
| a. Child Care (Assistance and Non-Assistance) | |
| b. Pre-Kindergarten/Head Start | |
| 12. Financial Education and Asset Development | |
| 13. Refundable Earned Income Tax Credits | |
| 14. Non-EITC Refundable State Tax Credits | |
| 15. Non-Recurrent Short Term Benefits | |
| 16. Supportive Services | |
| 17. Services for Children and Youth | |
| 18. Prevention of Out-of-Wedlock Pregnancies | |
| 19. Fatherhood and Two-Parent Family Formation and Maintenance Programs | |
| 20. Child Welfare Services | |
| a. Family Support/ Family Preservation /Reunification Services | |
| | |
| b. Adoption Services | |
| c. Additional Child Welfare Services | |
| 21. Home Visiting Programs | |
| 22. Program Management | |
| a. Administrative Costs | |
| b. Assessment/Service Provision | |
| c. Systems | |
| 23. Other (Must provide the descriptions of specific benefits provided and the target population) | |

This is to certify that the information reported on all parts of this form is accurate and true to the best of my knowledge and belief.

Signature _____

Title _____

Telephone Number _____

Date _____

Exhibit C
Tribal TANF Consultation Guidelines

Preamble:

- The California Tribal Temporary Assistance for Needy Families (TANF) programs Administrators and the California Department of Social Services (CDSS) affirm and establish these Consultation Guidelines to promote understanding and cooperation between the Tribes, Tribal TANF programs, and CDSS.

Purpose:

- To provide a framework for effective working relationships between the CDSS, the Tribes, and the Tribal TANF Programs.

Principles:

- CDSS recognizes and respects the sovereignty of Indian Tribes and the Tribes and Tribal TANF programs recognize and respect CDSS' role in the administration of social services programs in California.
- CDSS recognizes and respects the unique character of each Tribal government, the Tribal TANF programs they administer, and the diverse Native American population they serve.
- CDSS, the Tribes, and Tribal TANF programs recognize that cooperation, communication, and coordination are crucial to providing the highest quality service to all of California's needy citizens.

Consultation Guidelines:

- CDSS and Tribal TANF programs will regularly meet and consult to ensure that Tribal and State concerns are considered and that equitable and collaborative solutions are of the highest priority when taking actions, making decisions, or implementing policies that affect Tribal TANF programs and resources.
- CDSS and individual Tribal TANF programs will continue to discuss items specific to that particular Tribal TANF program while items affecting all Tribal TANF programs may be discussed with the Tribal TANF Administrators.
- CDSS and Tribal TANF programs will continue to practice open communications with each other, will continue to be receptive to other's comments, ideas, and concerns and pledge timely, responsive, and accurate communications.
- CDSS and Tribal TANF programs will work to promote collaboration and consensus on Tribal TANF matters at all levels.

CDSS and Tribal TANF programs will continue to work together to promote understanding and cooperation and to strengthen our positive working relationship.

Consent
calendar

KARUK TRIBE

Travel Advance/Reimbursement Request

Employees Name: REL Bailey Destination: Brentwood, TN
 Departure Date: 8/20/2016 Time: _____ Return Date: 8/25/2016 Time: _____
 Program Charged: Yreka TANF Account: 5160-24-7300,00
 Description & Purpose of Travel: Financial Coach Master Training

** CHECK ITEMS NEEDED **

| | ADVANCE | RECEIPTS | DUE TO FROM |
|--|---------|----------|-------------|
| <input checked="" type="checkbox"/> PERDIEM: | | | |
| X \$ - | \$ - | | |
| No. of Quarters | Rate | | |

| | | | |
|--|------|--|--|
| <input checked="" type="checkbox"/> LODGING: | | | |
| X \$ - | - | | |
| No. of Nights | Rate | | |

Check this box if you DO NOT have a Tribal Credit Card or Personal Credit/Debit Card. (Needed to determine lodging deposit)

| | |
|--|---|
| <input checked="" type="checkbox"/> MILEAGE: | |
| X | - |
| No. of Miles | |

Tribal Vehicle Personal Vehicle

FROM: Yreka TO: Midford Airport and return

OTHER:
 Registration Submitted Yes No

\$ 1795 ^{PER}

Airfare: (If yes, which airport?)

\$ -

Baggage

\$ -

Shuttle/Taxi/Tolls:

\$ -

Gasoline:

\$ -

Parking:

\$ -

Other:

\$ -

TOTAL:

\$ -

I certify that the estimated costs are reasonable and needed to conduct program activities. In the event I fail to complete this travel or if I terminate employment, I authorize the Karuk Tribe to deduct actual costs of this travel from any monies due me at termination of employment. I also certify that any travel for which I have requested an advance/reimbursement was completed as outlined above

I authorize the Karuk Tribe to deduct from my payroll check any part of this advance not substantiated by original receipts within 10 business days of my return from this trip.

Traveler: REL Bailey Date: 4/8/16

*** TRAVEL WILL NOT BE PROCESSED WITHOUT THIS SECTION COMPLETED ***

Is this travel reimbursable by another agency? Yes No

If yes, which agency? _____

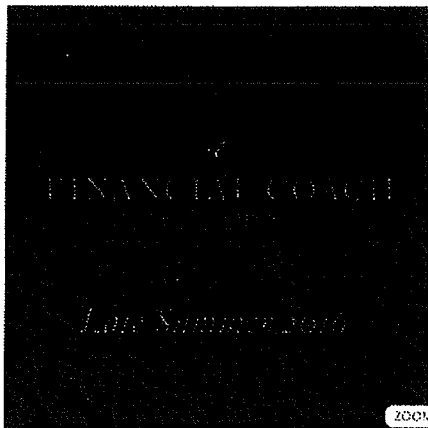
Contract modification required? Yes No

*** MANDATORY AUTHORIZATIONS ***

Supervisor Approval: Azuba Date: 4-8-16

Program Director (if different): _____ Date: 4/8/16

Tribal Chairman Approval: _____ Date: _____



Financial Coach Master Training - Late Summer 2016

\$1,795.00

August 21-24, 2016

Financial Coach Master Training (FCMT) is a three-month training program that consists of online learning, on-site training and ongoing mentoring.

Quantity
1

Add to Cart

Product Details

Shipping Information

Financial Coach Master Training Overview

Upon purchasing FCMT, you will receive access to online training lessons. These online lessons, taught by Dave Ramsey, Chris Hogan and Chris Brown, will give you the skills needed to competently and confidently talk to others about budgeting.

You will also receive confirmation of your registration to attend the two and a half day training at Dave's offices in Brentwood, TN. During the on-site training, you will learn directly from Dave's team how to coach others with their finances just like Dave does on the radio each day.

Once you return home from the on-site training, you will begin a three-month period of mentoring by Dave's team. The mentoring gives you unprecedented access to Dave's team as you build and grow your coaching ministry or service.

Upon completion of the online learning, on-site training and ongoing three-month mentoring, you will become a Ramsey Solutions Master Financial Coach.

What will you learn?

Online Prerequisite Class

Fundamentals of Coaching will teach you how to have a more confident and competent conversation about budgeting. Topics include:

- Getting Behind the Question
- Perspective Problems
- People Problems
- Process Problems
- The Power of Prayer

On-site Training

You will spend two and a half days with Dave's team at his offices in Brentwood, TN. Dave's coaches will open their playbook and show you how they coach families today. Topics include:

- Dave's Coaching Process
- Foreclosures and Mortgages
- Estate Planning
- Bankruptcy
- Insurance
- Retirement
- DISC Personality Styles
- Case Studies
- Q&A with Dave's Team

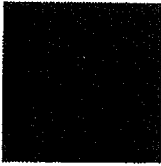
Ongoing Three-Month Mentoring

Once you return home, we will continue to support you as you start coaching with three months of mentoring. This mentoring includes:

- One-on-One and Small-Group Engagement

- Key Insights from Dave's Team of Coaches
 - Expanding Your Coaching Skill Set
 - Practical Application
 - One-Hour Coaching Model With Forms
 - Monthly Coaching Exercise
 - Monthly Small-Group Mastermind Meetings
 - Recorded Coaching Calls for Review
 - Email Access to Dave's Coaching team
 - Suggested Reading List
 - Bonus Lessons on Sales, Marketing and Pricing
-

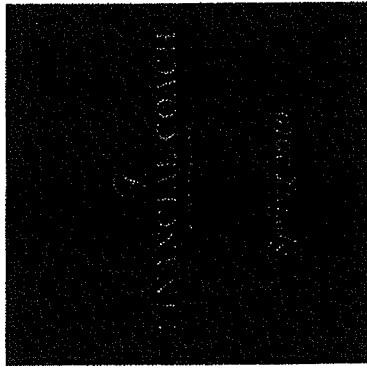
Recently Viewed Items



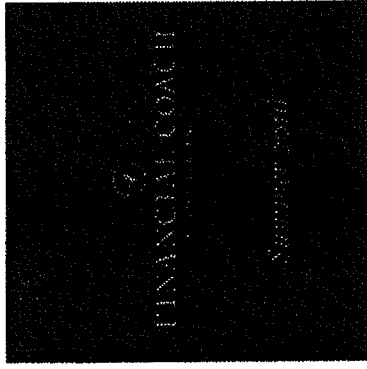
Financial Coach Master Training -
Late Summer 2016

Financial Coach Master Training

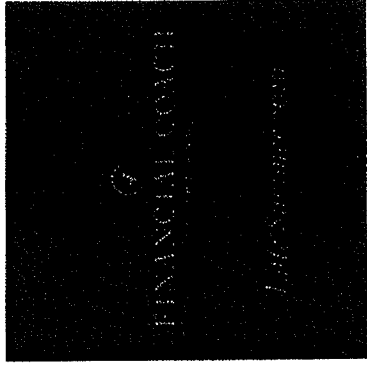
Sort by Featured Products



Financial Coach Master Training - Spring 2016
April 3-6, 2016 - SOLD OUT
\$1,795.00



Financial Coach Master Training - Summer 2016
June 5-8, 2016 - SOLD OUT
\$1,795.00



Financial Coach Master Training - Late Summer 2016
August 21-24, 2016
\$1,795.00

Add to Cart



Karuk Tribe
Karuk Tribal TANF Program
64101 Second Avenue, P.O. Box 1016
Happy Camp, CA 96039
(530) 493-1440
(530) 439-1442

Memorandum

To: Tribal Council

From: Lester Alford, Karuk Tribal TANF Executive Director

Date: 04/11/2016

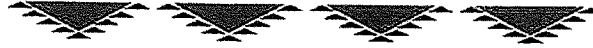
Re: Request for Tribal Credit Card for TANF Family Service Manager

I am requesting that Anthony Ballard, Family Service Manager, be issued a tribal credit card with a limit of \$2,500.00.

Council 4/28

Karuk Community Health Clinic
64236 Second Avenue
Post Office Box 316
Happy Camp, CA 96039
Phone: (530) 493-5257
Fax: (530) 493-5270

Karuk Tribe



Karuk Dental Clinic
64236 Second Avenue
Post Office Box 1016
Happy Camp, CA 96039
Phone: (530) 493-2201
Fax: (530) 493-5364

Administrative Office
Phone: (530) 493-1600 • Fax: (530) 493-5322
64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

REQUEST FOR CONTRACT/ MOU/ AGREEMENT

Check One: Contract Karuk Tribe Number Assigned: 15-C-024 Mod. #2
 MOU
 Agreement Funder/Agency Assigned: PacifiCorp/EPA
 Amendment Prior Amendment: 1

REQUIRED → *Procurement Attached *Budget Attached
*System for Award Management (SAM) (CONTRACTS ONLY)
KCDC/ KTHA Notification/ review required Yes No

Requestor: Susan Corum Date: April 12, 2016
Department/Program: DNR - Water Quality
Name of Contractor or Parties: Acquatic Ecosystem Science
Effective Dates (From/To): March 30, 2016 September 30, 2016
Amount of Original: \$30,000.00
Modification One: \$0.00
Modification Two: \$10,000.00
Total Amount: \$40,000.00
Funding Source: 4070-09/5060-39 TERO

Special Conditions/Terms:
Add one additional task to contract (Task Five), with additional funding.

Brief Description of Purpose:
(Task Five) will allow contractor to prepare a multi-year summary report for blue green algae and toxin dynamics in the Klamath River.

** REQUIRED SIGNATURES **

Requestor:
Laura Mayton
**Chief Financial Officer

4/12/16
Date: 4-18-16
Date: 4/14/16
Date:

Quallen Dreyer
**Director, Administrative Programs & Compliance

**Director of Self Governance(MOU/MOA) or TERO (Contracts)

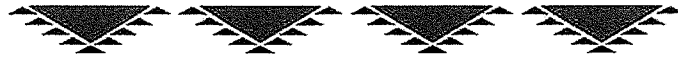
Date:
Date:

Other

**Department of Natural
Resources**

39051 Highway 96
Post Office Box 282
Orleans, CA 95556
Phone: (530) 627-3446
Fax: (530) 627-3448

Karuk Tribe



Administrative Office

Phone: (530) 493-1600 • Fax: (530) 493-5322
64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

Orleans Medical Clinic

325 Asip Road
Post Office Box 249
Orleans, CA 95556
Phone: (530) 627-3452
Fax: (530) 627-3445

**Modification Number Two
Agreement Number # 15-C-024
Karuk Tribe
And
Acquatic Ecosystem Sciences, LLC.**

Description of Modification:

This addendum to the existing Agreement, dated as of March 30, 2016 is between the Karuk Tribe and Acquatic Ecosystem Sciences (Jacob Kann), who agree to amend the existing contract 15-C-024 as follows; the addendum will extend the contract period to September 30th, 2016. This modification will also add one additional task with additional funding.

Task Five

Prepare a multi-year summary report for blue green algae and toxin dynamics in the Klamath River.

| | |
|--------------------------|--------------------|
| Original Budget: | \$30,000.00 |
| Modification One: | \$0 |
| Modification Two: | <u>\$10,000.00</u> |
| | \$40,000.00 |

Terms:

All other terms of the existing Agreement remain unchanged.

ACQUATIC ECOSYSTEM SCIENCES

Jacob Kann
295 E. Main St., Suite 7
Ashland, Oregon 97520
TIN: 93-1253309

KARUK TRIBE

Russell Attebery, Chairman
64236 Second Avenue
Happy Camp, CA 96039
(530) 493-1600

Signature and Date

Signature and Date

Contract 15-C-024
Modification Number Two
Acquatic Ecosystem Sciences, LLC.
Page 1 of 1

USER

FC

Search Results

Current Search Terms: aquatic* ecosystem* science* LLC.*

| |
|--|
| <p>Notice: This printed document represents only the first page of your SAM search results. More results may be available. To print your complete search results, you can download the PDF and print it.</p> <p>No records found for current search.</p> |
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WWW2

Note to all Users: This is a Federal Government computer system. Use of this system constitutes consent to monitoring at all times.



SAM Search Results

List of records matching your search for :

**Search Term : Acquatic* Ecosystem* Science* LLC.*
Record Status: Active**

No Search Results

Date: 04/12/2016
 Time: 9:08:25AM

Statement of Expenditures, Encumbrances & Appropriations

User: DGRIFITH
 Page: 1

KARUK TRIBE

For Period Ending 04/30/2016

Selecting on Div from 407009 to 407009

| ACCOUNT DESCRIPTION | APPROPRIATIONS | MONTH-TO-DATE EXPENDITURES | YEAR-TO-DATE EXPENDITURES | PRIOR YEAR OUTSTANDING ENCUMBRANCES | OUTSTANDING ENCUMBRANCES | UNENCUMBERED BALANCE | PERCENT USED |
|--|-------------------|-------------------------------|------------------------------|---|-----------------------------|-------------------------|-----------------|
| 4070-09-7015.00 COORDINATOR WAGES | 10,455.00 | | | | | 10,455.00 | |
| 4070-09-7015.01 BIOLOGIST WAGES | 15,088.00 | | | | | 15,088.00 | |
| 4070-09-7015.02 WATER QUALITY WAGES | 10,013.00 | 440.69 | 440.69 | | | 9,572.31 | 4.40 |
| 4070-09-7101.00 FICAMED | 2,720.00 | 31.46 | 31.46 | | | 2,688.54 | 1.16 |
| 4070-09-7102.00 SUTA | 1,881.00 | 5.78 | 5.78 | | | 1,875.22 | 0.31 |
| 4070-09-7103.00 WORKERS COMP | 1,759.00 | | | | | 1,759.00 | |
| 4070-09-7105.00 RETIREMENT | 1,779.00 | | | | | 1,779.00 | |
| 4070-09-7300.00 TRAVEL | 4,208.00 | | | | | 4,208.00 | |
| 4070-09-7500.00 SUPPLIES | 51,836.00 | | | | | 51,836.00 | |
| 4070-09-7600.00 EQUIPMENT | 11,000.00 | | | | | 11,000.00 | |
| 4070-09-7601.00 CONTRACTUAL | 8,400.00 | | | | | 8,400.00 | |
| 4070-09-7601.05 HEALTH INSURANCE | 8,083.00 | | | | | 8,083.00 | |
| 4070-09-7999.00 IDC | 17,778.00 | | | | | 17,778.00 | |
| Totals for : 407009 (PACIFICORP AMEND #9) | 145,000.00 | 477.93 | 477.93 | 0.00 | | 144,522.07 | 0.33 |
| Report totals | 145,000.00 | 477.93 | 477.93 | 0.00 | | 144,522.07 | 0.33 |

Date: 04/12/2016
 Time: 9:24:05AM

Statement of Expenditures, Encumbrances & Appropriations

KARUK TRIBE

For Period Ending 03/31/2016

Selecting on DIV from 506039 to 506039

User: DGRIFITH
 Page: 1

| ACCOUNT | APPROPRIATIONS | MONTH-TO-DATE EXPENDITURES | YEAR-TO-DATE EXPENDITURES | PRIOR YEAR OUTSTANDING ENCUMBRANCES | OUTSTANDING ENCUMBRANCES | UNENCUMBERED BALANCE | PERCENT USED |
|---|----------------|----------------------------|---------------------------|-------------------------------------|--------------------------|----------------------|--------------|
| 5060-39-7015.00 SALARIES | 80,152.95 | 5,302.64 | 24,237.18 | | | 55,915.77 | 30.24 |
| 5060-39-7101.00 FICAMED | 6,131.67 | 374.03 | 1,906.71 | | | 4,224.96 | 31.10 |
| 5060-39-7102.00 SUTA | 1,302.00 | 55.78 | 652.28 | | | 649.72 | 50.10 |
| 5060-39-7103.00 WORKERS COMP | 5,013.38 | 126.27 | 804.24 | | | 4,209.14 | 16.04 |
| 5060-39-7105.00 RETIREMENT | 3,112.50 | 275.84 | 1,367.67 | | | 1,744.83 | 43.94 |
| 5060-39-7300.00 TRAVEL/TRAINING | 500.00 | | 1,239.05 | | | 739.05- | 247.81 |
| 5060-39-7301.00 vehicle expense/mileage | | 209.23 | 1,887.53 | | | 1,887.53- | |
| 5060-39-7500.00 SUPPLIES | 1,047.00 | | 8.05 | | | 1,038.95 | 0.77 |
| 5060-39-7600.00 EQUIPMENT | 2,700.00 | | 1,875.00 | | | 825.00 | 69.44 |
| 5060-39-7601.01 CONTRACTUAL ENV ED | 10,000.00 | 832.20 | 832.20 | | | 9,167.80 | 8.32 |
| 5060-39-7601.02 CONTRACTUAL TECHNICAL SUP | 5,000.00 | 2,640.00 | 2,640.00 | | | 2,360.00 | 52.80 |
| 5060-39-7601.05 HEALTH INSURANCE | 9,964.50 | 579.48 | 2,714.17 | | | 7,250.33 | 27.24 |
| 5060-39-7607.00 utilities | | 40.09 | 120.09 | | | 120.09- | |
| 5060-39-7607.10 cell phone | | 80.16 | 240.22 | | | 240.22- | |
| 5060-39-7999.00 IDC | 40,076.00 | 7,424.00 | 12,119.00 | | | 27,957.00 | 30.24 |
| Totals for : | 165,000.00 | 17,939.72 | 52,643.39 | 0.00 | | 112,356.61 | 31.91 |
| 506039 (EPA CLEAN WATER ACT 106 FY16) | | | | | | | |
| Report totals | 165,000.00 | 17,939.72 | 52,643.39 | 0.00 | | 112,356.61 | 31.91 |

**Karuk Tribe – Council Meeting
March 24, 2016 – Meeting Minutes**

Meeting called to order at 3:03pm by Vice-Chairman, Robert Super

Present:

Robert Super, Vice-Chairman
Renee Stauffer, Member at Large
Alvis “Bud” Johnson, Member at Large
Arch Super, Member at Large
Josh Saxon, Member at Large
Charron “Sonny” Davis, Member at Large

Absent:

Michael Thom, Secretary/Treasurer (excused)
Russell “Buster” Attebery, Chairman (anticipated to be late).
Elsa Goodwin, Member at Large (excused)

Robert read the Mission Statement for the audience. Sonny Davis completed a prayer for the group.

Agenda:

Josh Saxon moved and Renee Stauffer seconded to approve the agenda with changes, 5 haa, 0 puuhara, 0 pupitihara.

Consent Calendar:

Josh asked about the out of state travel for Gail Bazil. It was explained that she was recently hired in the Health and Human Services program.

Renee Stauffer moved and Bud Johnson seconded to approve the consent calendar, 5 haa, 0 puuhara, 0 pupitihara.

Minutes of February 25, 2016:

Josh asked Dion about the summer food program. He asked if Orleans will be included in the summer food program. Dion noted that Lester is handling this and TANF will put out an RFP to make sure it happens in Orleans.

Arch Super moved and Josh Saxon seconded to approve the minutes, 4 haa, 0 puuhara, 1 pupitihara (Renee Stauffer).

Old Business:

None.

Guests:

1.) Carl Eastlick, Siskiyou Telephone:

Carl is present to note that a fiber optic project is being done in Happy Camp. He needs to get access to Jacobs Way and other roads. THPO has not been notified of the project and Carl noted that if Alex needs assistance then to call him. Alex noted that the approval hasn't come through and he will try it for April 6th. Carl thanked the Council for the time.

2.) Pimnunihus Cename, Tribal Descendant:

Not present.

3.) **Berkeley Law Students:**

Jim Bryant is a law student at Berkeley. He announced that he and his fellow students are present to discuss the work that is being done by the law collaborative between the Karuk Tribe DNR and the Berkeley community. The collaborative is to stand for Tribal sovereignty and primarily issues related to DNR and most currently on the cultural property.

The cultural property has recommendations in the Tribes copyright strategy, trademark strategy, and developing NAGPRA to protect the Tribes IPR.

Ken is present to discuss Sipnuuk project. He is an attorney from Japan studying at UC Berkeley. He has been working on the copyright project for the Sipnuuk Library. The goal is to provide legal assistance in achieving the goals of the library. They have created three sections for copyright rules and distribution. They made three sections specific to building, copyright, digitization, licensing, and maintaining items. They have made recommendations on each item. They developed templates such as cease and desist letters to be issued when there is a violation of Tribal laws. Josh asked what the next steps in a cease and desist would be. Ken noted that in terms of internet it would be the internet provider.

The second project is trademark strategy. There has been review on trademark registration. This would allow the Tribe to prevent trademark material to prevent use by a third party. The memo provided is a process to register for a trademark. Another section provided examples of trademark law as done by other Federal agencies. She highlighted the Navajo Nation which holds about 88 trademarks, and they have brought litigation as trademark holder against Urban Outfitters. Trademarks Act and has been successful for other tribes and protects cultural heritage or symbols that aren't used in commerce. Finally, non-trademark alternatives, allow for different protections that aren't trademark infringement specifically. Josh asked about the Navajo litigation and it being commercial to commercial which means that they would have had to give Urban outfitters the approval. Buster asked if this would carry over into anything that the Tribe would want to do. Buster noted that the procedures would be the same as the cease and desist. Grace commented that she is still researching this and will provide more information. It was clarified that other Tribes have trademarked names and when they do this they assert control of what is used with it. The trademark strategy is because there are items that are sensitive for the Tribe.

Ashanti is present to discuss her exploratory project in NAGPRA and to reclaim more items that are important to the Tribe. She continues her research.

Aaron Vogt reviewed the project with DNR that he continues to work on. Aaron noted that they are all law students and not yet lawyers. Aaron noted that they are discussing items as researchers. They have two projects with DNR that are working on the cultural property group and the natural resource issues. The two projects that are being worked on this year is suction dredge mining with the clean water act. They will be providing a memo on what the agency can and cannot do regarding water permits. The second project is the threat of species on private lands, which effects endangered species. This will be a safe harbor agreement which will provide the encouragement of private land owners but will provide less oversight for neighbors or the government to provide oversight.

Josh thanked the group and Buster did as well. He noted that the students touched on several issues that are important to the Tribe. Ken thanked the Council again for the opportunity to discuss other items if they need to.

Director Reports:

1.) April Attebury, Tribal Court:

April is not present, no report.

Arch Super moved and Renee Stauffer seconded to table April's report, 5 haa, 0 puuhara, 0 pupitihara.

2.) Lester Alford, TANF Director:

Lester is present to review his report. He updated the Council on the work participation rate of 50%. 66 clients were served during the month of March. They are about 1/3 spent of the NEW Program. LIHEAP has spent \$19,000 of their \$20,000. General Assistance is spending a lot on in home services.

He worked out an agreement with KCDC to take over the Orleans Computer Center. They are still waiting to move into the building. They will be putting on a summer youth lunch program in Orleans. They work with the Yreka and the Happy Camp areas through Head Start and they hope to continue services through to Orleans.

Arch asked about the office move. It was reported that it will need to be held until the end of the school year and possibly longer.

Renee asked about the plans for the Computer Center. Lester noted that he has been in contact with some accredited agencies to facilitate online education and he is evaluating that. He is working along those lines and also a position description to hire a part time or full time position at the Computer Center. Renee commented that just offering computer classes would be nice for the Elders or community members on how to use computers and computer security. Lester will be evaluating education needs, equipment, etc. Renee offered assistance toward the planning.

Arch asked if the regular TANF Meeting was held on Monday and it was noted that it was. Arch and Michael did not receive notice of the meeting and it wasn't on his schedule. It needs to be on the schedule and sent out early in advance to plan on attendance.

Lester has taken care of 90% of baseball leagues but continues to work on the Chargers fees. The sponsorship fees related to Chargers is not allowable by TANF as it requires the participation of the child and family. This continues to get worked on and he is hoping to have it finalized.

Renee Stauffer moved and Bud Johnson seconded to approve TANF's report, 5 haa, 0 puuhara, 0 pupitihara.

3.) Jaclyn Goodwin, Grant Writer:

Jaclyn is not present; Laura is providing her update information from the Grants Office.

Laura provided the ANA grant objective and information. Sue had suggested putting an article in the Newsletter for the ANA project. Sue can draft it for the Tribe, but to begin small advertising and looking for a retired or newly retired officer to oversee the project. Josh asked what the chances of getting funded are? He would recommend waiting until there is funding received. Laura suggested possibly waiting until it is closer or provide information in the newsletter in a broader fashion. The Council agrees to seek interested persons but to make sure it is closer toward funding time.

Laura then presented a request to provide Sue Burcell mileage for her travels to the Tribe to work on the ANA grant and other necessary meetings.

Josh Saxon moved and Renee Stauffer seconded to approve reimbursement to Sue Burcell the Federal rate for mileage to meetings for the Tribe, 5 haa, 0 puuhara, 0 pupitihara.

She then presented a request from Jaclyn for the curriculum grant. There isn't a match but leverage to the grant. Josh noted that the RFP shouldn't be in the template, regarding Davis Bacon wage

Buster arrived at 3:24pm and assumed Chair of the meeting.

Josh Saxon moved and Renee Stauffer seconded to approve resolution 16-R-043, 5 haa, 0 puuhara, 0 pupitihara.

Arch Super moved and Josh Saxon seconded to approve Jaclyn's report, 5 haa, 0 puuhara, 0 pupitihara.

4.) Bari Talley, People's Center Coordinator:

Bari is present to provide information from the activity of the People's Center. She provided two draft proposals to IMLS for the People's Center. She asked to be on the Planning Meeting agenda to seek approval of the proposals.

Bari then reviewed other activities of the People's Center. She would like to continue to work on relationships with funding agencies. The autry museum has hired new staff and they will follow up with this person on the Tribes inventory for their autry site.

The NAGPRA repatriation grant is nearly complete and only a report has to be done. The basic grant is nearing completion and she will be providing the final grant. She and Adrienne will begin to work with families on digitization of family collections.

The dress making grant is still moving along and they are hoping to begin working with Phil Albers on that grant objective.

There has been a review of artifacts that were at the University of Michigan and they continue to document the artifacts and make their final recommendation on what items are needed. Alex noted that that project was more of a training exercise.

She and Angela went to training and they will use that training in their enhancement grant. The digital Sipnuuk Library went live this week.

Renee Stauffer moved and Bud Johnson seconded to approve Bari's report, 6 haa, 0 puuhara, 0 pupitihara.

5.) Dion Wood, TERO Director:

Dion is present to review his report. He is looking for a date to meet with the developer to work on employment strategies. April 1st will be an EEOC grant meeting to discuss if the Tribe wishes to move in this direction.

Dion noted that there is a question on monitors being enrolled Tribal Members or Descendants. They are hoping for clarification on that item today. Laura noted that if they are not enrolled then

there is no documentation that they descend from Karuk. Laura noted that for applications they must show proof of descendancy and that would assist. Dion noted that that isn't being applied that way. Of 24 trained there were 4 certified. Alex commented that there was only 1 participant that was married to a Tribal Member. This will be discussed in closed session.

The TERO Meeting has been postponed to April 1st. The TERO Strategic Planning will be re-scheduled.

TERO continues to work on vender training for fire season to ensure certification of groups to have that certification for working on fires.

The Caltrans meeting held and with each TERO and the Tribes have set priorities to work with Caltrans on. The Tribes continue to work on the issues in Indian Country. Josh provided that if Dion needs workgroups or assistance from Council Members they will attempt to attend to allow for Leadership to support the efforts. Buster also noted to contact the Native American Heritage Commission.

Dion then went on to continue his review of Childcare, Head Start, TANF, Home visiting and maternal care, etc. There is talk of this happening which would put all programs under ACF into one. Buster asked about the ACF changes that are being discussed. Dion noted that this is an issue because smaller Tribes may be affected.

He continues his State and Federal work, pressing Tribal issues to the forefront.

Arch Super moved and Renee Stauffer seconded to approve Dion's report, 6 haa, 0 puuhara, 0 pupitihara.

6.) Emma Lee Perez, Contract Compliance:

Emma Lee is present to review her report. She announced that there are multiple RFP opportunities available currently for the Tribe. She will be out on leave May 6th. Josh asked for a short summary of the ICDBG call. Emma Lee announced that they met with Daniel, Program Officer that isn't associated with the Tribes region. The area that is being contested isn't allowed to speak on the Tribes appeal at all.

There is an issue with the Tribes ICDBG because the proposal went well, and the Tribes reviewer messed up on the application. Once the Tribe filed the appeal it has gone above the program reviewers. This is currently in the highest stage of the appeal process, which won't ensure funding may come, but it was appealed due to their error. If HUD funds this application or doesn't, then the NOFA for 2016 is fast approaching.

Josh Saxon moved and Bud Johnson seconded to approve the Contract Compliance report, 6 haa, 0 puuhara, 0 pupitihara.

7.) Alan Merrill, Education Coordinator:

Alan is present to review his report. He provided an update to his report. He, Cassidy and Debra will attend a mandated reporter training in Yreka. He provided community information, such as discussions with KCDC for a career night April 21st.

The Youth Council continues to seek training and they continue to work on activities. The Youth Council continues to fundraise for their training needs. Their next meeting is April 10th in Happy Camp.

Alan noted that he will be attending conferences on Native Youth and nutrition conferences on family health.

Alan asked that the Council continue to forward communication regarding education to the department so they may respond.

Arch Super moved and Robert Super seconded to approve Alan's report, 6 haa, 0 puuhara, 0 pupitihara.

8.) Erin Hillman, KTHA Director:

Erin is present to review her report. They are advertising Phase II for the Wellness Center again. The position descriptions that were recently approved have been posted.

KTHA has offered the process server contract and that has not flourished to date. They will work on this and possibly may need to post it again.

Another round of community assessments will be done in June for inclusion of the IHP report.

There have been some disturbances at the Yreka Wellness Center regarding alcohol. Majority of the people that have been there are non-resident issues. Two were Tribal Members last week. There was an accident on Apsuun and a young man was killed. The person has been arrested.

She is working with Paul Gregson with the Orleans Water System, before they can move forward with court action.

Arch Super moved and Renee Stauffer seconded to approve Erin's report, 6 haa, 0 puuhara, 0 pupitihara.

9.) Laura Mayton, CFO:

Laura is present to review her report. She first sought approval of a contract extension in time at the same rate. It is (2) to 13-C-075 with Ellen Johnson.

Renee Stauffer moved and Bud Johnson seconded to approve (2) to contract 13-C-075 with Ellen Johnson, 6 haa, 0 puuhara, 0 pupitihara.

She then sought approval of a pharmacy consultant contract. It is required to have in house pharmacies and there is a sole source justification.

Arch Super moved and Bud Johnson seconded to approve (2) contract 13-C-041, 6 haa, 0 puuhara, 0 pupitihara.

The final audit report has not been received to date as KCDC has items that will need to be tied out. For whatever reason it is not finalized but she hopes to have that soon.

At the last meeting Josh had requested some information on services received to outside communities. She provided a myth and fact sheet that provides information to the Council and others. Josh and the Council noted that it is perfect and they can continue to finalize and get it out in the community.

She was hoping for an update on bank information for the casino project, but she has not received an update yet.

Renee Stauffer moved and Sonny Davis seconded to approve Laura's report, 6 haa, 0 puuhara, 0 pupitihara.

10.) Karen Derry, KCDC OM/ED:

Karen noted that she has worked on the Orleans Community Center agreement with TANF. The Head Start Director selection has been selected and the position offered. No applications have been received for a part time clinician for NVYS.

There was an incident report and she forwarded that information to the Council. The staff continues to respond to the Office of Head Start to resolve any communication needs.

The energy biomass is fast moving and the operations at Blue Lake are moving along and fast tracked. The biomass for running their casino was impressive. They met with HSU departments on presentations. She has been working with the pacific power on clean energy options. The feasibility study for the Yreka expansion may be done in June or July.

Josh asked about the contact with Pacific Power for a clean energy project. Karen noted that they haven't identified a project yet but a resource and reaching out to collaborators.

They helped with one local business start-up in February. There will be a Native American conference that is released in May but the date hasn't been selected yet. It will be open for all Tribes in the area so she will be monitoring that. She has an MOA with Siskiyou County Office of Education. It was originally from 2012-2017, but the Office of Head Start wants it updated each year.

The waiting list for Head Start is 6 or 7 in Happy Camp and a few in Yreka.

Arch Super moved and Renee Stauffer seconded to approve Karen's report, 6 haa, 0 puuhara, 0 pupitihara.

11.) Dora Bernal, HR Director:

Not present, report late.

Arch Super moved and Renee Stauffer seconded to table Dora's report, 6 haa, 0 puuhara, 0 pupitihara.

12.) Alicia Derry, Self-Governance Coordinator:

Alicia is present to review her report and then she would also like to seek approval of a letter to local representatives regarding ACF and their continued funding. Josh asked if there was bill language included. Alicia did find it and review it as well as provide that language to the Council. Josh asked about the inter-tribal consortium language. Alicia noted that the Southern Tribes do that.

Josh Saxon moved and Bud Johnson seconded to approve support letter for HR3016, 6 haa, 0 Opuuhara, 0 pupitihara.

Alicia updated the Council on a law enforcement officer has been promised in Orleans. Housing may be an issue to monitor for the area.

Recently, CMS reviewed their policy. With regards to Medicaid they have discussed services received through an IHS facility. For Medicaid recipient this could expand the services offered which also includes TeleHealth, as they are getting a grant for that. Josh asked about the State being on board for administrative remedies or legislative. Alicia commented that it is administrative.

She then provided another letter for the Council on taxation on Federal land. Alicia explained that this is in regards to taxing of agencies or Non-Indians on Tribal land. Laura noted that the State of California has the authority to tax on their land, but not on Tribal land. She provided an argument that a Non-Indian retailer should have to collect that tax not burden Tribes with their taxing issue. Alicia noted that she is asking for comments on this and provide further regulation by May. This will be reviewed in closed session.

There is currently a bill regarding tobacco and raising the legal smoking age to 21. Josh noted that it is a state law it won't apply. Alicia noted that yes, it does. She noted that when there was a master settlement agreement as found in the early 90's or late 80's there was language included in it. California has since mortgaged against that fund. Alicia noted that since then, a draft master settlement plan is being provided through Indian Country. Alicia has some concerns on this and she wants to review that further. As soon as Fatima returns she will share this information with her and then they will come up with a strategy.

BIA and Indian Health Services have released their CSC policies. She has been reviewing them. She noted that there is a lot of stuff happening legislatively in Indian Country.

She asked if the Council wants to talk about the Enterprise and Northfork casinos. She provided a briefing on the casinos and their land status. The group discussed several options of the support or opposition of those Tribe's casino projects.

Arch Super moved and Sonny Davis seconded to approve Alicia's report, 6 haa, 0 puuhara, 0 pupitihara.

Sonny Davis excused himself from the meeting.

13.) Scott Quinn, Director of Land Management:

Scott is present to review his report. He first reviewed six of his fee to trust applications. He noted that there is an issue with the Title Company. There has been some language that has been released for proposed rule changes and comments must be received by March 31st. Scott may comment on the supposed rule change specifically related to service district boundaries.

He went to the Sharps Road mill property. Don is piling up stuff that has woody materials and trash; they are re-piling it on the trust land that won't be a part of the Phase I or Phase II casino project. There is ongoing clean up on that parcel.

The Beverly manor lease has been finalized and the landlord is now beginning the new lease fixes to the facility that was negotiated. The move in date is May 1st.

The Tribe is in escrow on the home in Yreka. The house looks good and he did escort the inspector and he would like to know if the Tribe wants to re-wire the house or submit a lower

offer. It is an estimated at a \$20-\$30 contract possibility for wiring. The Tribe will get it for \$140k. The permits were pulled for viewing on the studio apartment may be an option. The Council was fine with the purchase at the best price possible and then move along after that.

He is working on the agreement for a land purchase in Somes Bar. He provided a draft to Fatima for her review.

Buster asked about the ongoing issues with Mt. Shasta Title. This is holding the process up for the Tribe and has to be recorded. It was noted that they are the title company and internal process is long and drawn out due to their draft policy which needs to be final and submitted.

Robert Super moved and Bud Johnson seconded to approve Scott's report, 5 haa, 0 puuhara, 0 pupitihara.

14.) Leaf Hillman, DNR Director:

Leaf is present to review his report. He first presented his action items. He presented procurement for repairs and annual maintenance for their equipment. It is sole source with justification provided.

Arch Super moved and Renee Stauffer seconded to approve procurement and allow the purchase of equipment, 5 haa, 0 puuhara, 0 pupitihara.

He then presented a proposal to the Siskiyou County RAC under resolution 16-R-044. Josh asked if there would be an issue with not specifying burn units. Leaf wasn't sure; the time frame was short notice. There currently isn't a representative on the RAC but they have been invited so they will be submitting a nomination.

Josh Saxon moved and Renee Stauffer seconded to approve resolution 16-R-044, 5 haa, 0 puuhara, 0 pupitihara.

He then presented an information and review item; the sixth grade curriculum and he is hoping for approval at the DNR / Council Meeting.

Alex then provided his action item. It is agreement 16-A-029 with Blue Rock, Inc. It is an agreement for culvert replacement near Somes Bar. The agreement will allow for monitors on the project. Alicia noted that Fatima is working on a broad agreement to cover our monitoring needs. Josh asked about the agreement being for one year and in the scope of work its specific to work and location on that work. If a modification is going to be done later then the scope of work would need to be modified as well.

Renee Stauffer moved and Josh Saxon seconded to approve agreement 16-A-029, 5 haa, 0 puuhara, 0 pupitihara.

Arch Super moved and Bud Johnson seconded to approve DNR's report, 5 haa, 0 puuhara, 0 pupitihara.

Josh noted that in Toz's report he noted low fish numbers for quite a while. Craig noted that the nutrients in the ocean are natural, but when the water changes in temperature then there are cycles. Craig noted that they are anticipating two years low fish numbers.

15.) Sandi Tripp, Director of Transportation:

Sandi first sought approval of contract 16-C-053. It is for re-construction of Tishanik upper and lower roads. It is partially funded through FEMA and the Roads Department. It will be near entrance to the tower and in the field. Scott reported that KTHA plans on putting houses up at the middle flat that they own, so she may want to have some discussions with them on that property.

Renee Stauffer moved and Bud Johnson seconded to approve contract 16-C-053, 5 haa, 0 puuhara, 0 pupitihara.

She then sought out of state travel for herself, Alicia Derry and Sonny Davis.

Arch Super moved and Robert Super seconded to approve out of state travel for Sandi, Sonny and Alicia to NY State, May 2-6, 2016, 5 haa, 0 puuhara, 0 pupitihara.

She then noted that she has two letters regarding the Deputy Assistant of Affairs in the Transportation statute. Sandi did have it reviewed by Alicia and they edited it as necessary. Josh suggests beginning the process of nominating a person in the letter. Sandi will have to work with her coordinating committee on the nomination of the seat.

Josh Saxon moved and Bud Johnson seconded to approve letters to Obama and Anthony Fox, 5 haa, 0 puuhara, 0 pupitihara.

Arch Super moved and Robert Super seconded to approve Sandi's report, 5 haa, 0 puuhara, 0 pupitihara.

Phone Votes:

1. Request approval to make an offer for a Yreka Home purchase, not to exceed \$150,000. Passed.

Closed Session:

(dinner break) Arch Super moved and Bud Johnson seconded to approve resolution 16-R-042, 6 haa, 0 puuhara, 0 pupitihara.

Consensus: to ask that the KTHA executive director attend a home inspection to the Orleans providers home.

Josh Saxon moved and Bud Johnson seconded to re-test if any positive results are determined, then there is no appeal, and ones that pass will submit to random testing throughout the year, 3 haa, 0 puuhara, 2 pupitihara (Robert/Arch).

Informational: KCDC OM provided an update on Head Start compliance and activity to monitor compliance.

Josh Saxon moved and Renee Stauffer seconded to approve Laura's recommendation for pay increases and negotiations with staff, 5 haa, 0 puuhara, 0 pupitihara.

Consensus: for Laura and Dora to work to include Lessie in negotiation discussions for full time providers.

Consensus: approval to provide support for AB1792

Consensus: to table request from Tribal Member about allotted land for debt list.

Consensus: for the Department of Transportation to follow policy on revised position descriptions.

Renee Stauffer moved and Josh Saxon seconded to increase VISA for Bucky Lantz to \$5,000 and authorize VISA for \$2,500 Sal Tello, 5 haa, 0 puuhara, 0 pupitihara.

Robert Super moved and Bud Johnson seconded to approve 2 \$39 overcharge fees, 5 haa, 0 puuhara, 0 pupitihara.

Informational: reports that the HVAC system at the Senior Nutrition site in Orleans is still not working.

Consensus: to have all employees related to tutor payments at the Planning Meeting 4/14 and a solution for services and payments will be determined.

Renee Stauffer moved and \$500 cleaning deposit and Josh Saxon seconded for 30 day increments and until the end of the school year, 5 haa, 0 puuhara, 0 pupitihara. 4/4 is date of use.

Consensus: for every Council Meeting to hold some type of culturally relevant item, to ensure a connection to the meetings. Each District will pick some event and schedule it accordingly to ensure smooth transition to the meetings.

Bud Johnson moved and Arch Super seconded to assign Josh Saxon for 6 months and seat Tribal Member TK to the KCDC Board, 4 haa, 0 puuhara, 1 pupitihara (Josh Saxon).

Bud Johnson and Renee Stauffer seconded to increase salary \$1.50 per hour and deny moving expenses, 5 haa, 0 puuhara, 0 pupitihara.

Josh Saxon moved and Bud Johnson seconded to approve a salary increase of \$1 per hour and 1 additional week of vacation a year, 5 haa, 0 puuhara, 0 pupitihara.

Consensus: to refer the Cultural Monitor position description to the TERO Commission for review and they provide their recommendation to the Tribal Council.

Consensus: to review long term lodging possibilities and report it back to the Council at their Planning Meeting.

Informational: to have the CFO review stipends from all Committees.

Next Meeting Date: April 28, 2016 at 3pm in Yreka CA.

Renee Stauffer moved and Josh Saxon seconded to adjourn at 10:15pm, 5 haa, 0 puuhara, 0 pupitihara.

Respectfully Submitted,

Russell “Buster” Attebery, Chairman

Recording Secretary, Barbara Snider

Karak Community Health Clinic
 64236 Second Avenue
 Post Office Box 316
 Happy Camp, CA 96039
 Phone: (530) 493-5257
 Fax: (530) 493-5270

Karak Tribe



Karak Dental Clinic
 64236 Second Avenue
 Post Office Box 1016
 Happy Camp, CA 96039
 Phone: (530) 493-2201
 Fax: (530) 493-5364

Administrative Office

Phone: (530) 493-1600 • Fax: (530) 493-5322
 64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

Requestor: Dale Josephson **Date:** April 14, 2016

Dept/Program: Health in Yreka. DNR & TANF in Orleans **Funding Source:** Please see attached Purchase Requisition

Check One: Small Purchase (less than \$5,000) Large Purchase (more than \$5,000)**
 Construction Contract Other:
 Independent Contractor Under \$2,000
 Independent Contractor Over \$2,000**

***Tribal Council approval is required for: all purchases exceeding \$5,000, all Agreements and all Contracts exceeding \$2,000.*

Procurement Three quotes Sealed Bid Competitive Proposal

COMPARATIVE SUMMARY (Minimum of Three Required)

| Company Name | Date | Price | Contact/Phone | Indian Y/N |
|----------------------|-----------|-------------|----------------|------------|
| Zones | 4/5/2016 | \$14,078.08 | (253) 205-3892 | N |
| L9 Systems | 4/5/2016 | \$14,738.68 | (860) 899-3430 | N |
| GovConnection | 3/24/2016 | \$14,975.74 | (800) 800-0019 | N |
| TigerDirect Business | 4/14/2016 | \$15,320.65 | (630) 848-4849 | N |
| CDW - G | 4/1/2016 | \$16,625.74 | (800) 594-4239 | N |

Name of Selected Vendor: Zones

Basis: Lowest Price Best Qualified Vendor
 Superior Product/Service Delivery Service Provided
 Based on Annual Price Comparisons
 Sole Source Provider (MUST Attach Detailed Justification)
 Only Qualified Local Provider Due to Geographic Disadvantage

Comments: The two servers we are requesting are going to replace two 6 year old servers that are well past the end of their warranties. The Yreka Clinic and DNR in Orleans will get new equipment with 5 year warranties.

**** REQUIRED SIGNATURES ****
^ MULTIPLE PROGRAMS WILL USE SERVER PER DALE.

*** By affixing your signature, you acknowledge that you have reviewed the attached documentation for presentation to Tribal Council.*

Dale Josephson *[Signature]*

April 14, 2016

Requestor

Date

Laura Mayton (SEE COMMENT BELOW)

4-21-16

****Chief Financial Officer**

Date

****Director, Administrative Programs & Compliance**

Date

[Signature]

4-21-16

****Director of Self Governance(MOU/MOA) or TERO (Contracts)**

Date

Other

Date

**CAPITAL ASSETS (COST \$5,000 OR MORE, LIFE OF MORE THAN 1 YEAR)
 CHARGE TO ISHPOOK LEASING AND CODE LEASE PAYMENTS TO**

1020-15.

Procurement Documentation
 Updated October 25, 2012
 This amended version supersedes all previous versions.

**PERMISSION TO EXPENSE
 ONE SERVER TO 3400.**

Karuk Tribe
For Internal Use Only

**PURCHASE
REQUISITION**

Date: **April 21, 2016**

Terms:

Needed by:

Ship Via:

Special Instructions:

To: Zones Ship To: _____

| Quantity Ordered | Description | Unit Price | Total |
|------------------|--|-------------|-------------|
| | We are looking to procure two Lenovo servers to replace two eight year old IBM servers. As with most products we get a better price by procuring two servers at a time versus buying two servers one at a time. The bids we received from the 5 vendors all reflect two identical servers and the price for either one is exactly 1/2 the total. | | |
| 2 | Lenovo System X3550 M5 with 64GB RAM | 6,991.60 | \$13,983.20 |
| | | | |
| | | Shipping | \$94.88 |
| | | Tax | |
| | | Grand Total | \$14,078.08 |

| Accounting Data | | |
|---|------------|-----------------|
| Fund Number | Amount | Approvals |
| Health - 3400 | \$7,039.04 | |
| LEASE PAYMENT Indirect 1020-15-7586- | \$7,039.04 | ISHPOOK LEASING |

ATTENTION VENDORS:
THIS IS NOT A PURCHASE ORDER, THIS IS AN INTERNAL FISCAL DOCUMENT. IT DOES NOT CREATE ANY FINANCIAL AUTHORIZATION FOR PURCHASES.

Dale Josephson
Signature of Individual Requesting P.O.

ZONES™

Connecting Business & Technology

4/5/2016

Bill To:
 KARUK TRIBE A/P
 PO BOX 1016
 HAPPY CAMP, CA 96039
 Phone : (530) 493-1600

Ship To:
 DALE JOSEPHSON
 KARUK TRIBE
 64236 2ND AVE
 HAPPY CAMP, CA 96039
 USA

Account # 0056979248
 Quote : K0276069
 PO# : LN x3650 M5 Servers

Software prices subject to change
 Hardware quotes are valid for 7 business days
 Memory Prices are valid for 24 hours only, call for verification

REMIT PAYMENT TO:
 ZONES INC
 P.O. BOX 34740
 SEATTLE WA 98124-1740

PLEASE SEND PURCHASE
 ORDERS DIRECTLY TO YOUR
 ZONES ACCOUNT EXECUTIVE
 VIA FAX OR EMAIL

Erik Brody
 Account Executive
 Phone:(253) 205-3892
 Fax:(253) 205-2892

Email:Erik.Brody@zones.com

| Item # | Qty. | Mfr. Name | Description | Manufacturers Part # | Unit Price | Total |
|---------------|------|-------------|--|----------------------|------------|---------|
| 002249922-NEW | 2 | LENOVO INC. | EXPRESS X3650 M5 XEON 8C CPNTE5-2630V3 85W 2.4G 1866MHZ 20MB 1X1 | 5462EBU | 1707.51 | 3415.02 |
| 002249799-NEW | 2 | LENOVO INC. | E5-2630 V3 8C 2.4G 20MB CACHE CPNT1866MHZ 85W | 00FK643 | 728.90 | 1457.80 |
| 002246845-NEW | 6 | LENOVO INC. | 16GB TRUDDR4 MEM PC4-17000 CL15 2133MHZ | 46W0796 | 185.79 | 1114.74 |
| 002249810-NEW | 2 | LENOVO INC. | SYSTEM X3650 M5 PLUS 8X 2.5IN CPNTHS HDD ASSEMBLY KIT WITH EXPANDER | 00FK661 | 560.36 | 1120.72 |
| 002797143-NEW | 2 | LENOVO INC. | IBM ServeRAID M5200 Series RAID 5 Upgrade - RAID controller cache memo | 47C8660 | 400.01 | 800.02 |
| 001353622-NEW | 2 | LENOVO INC. | SERVERAID M5200 RAID 6 UPG IBM SYS-FOD | 47C8706 | 44.18 | 88.36 |
| 002249812-NEW | 2 | LENOVO INC. | SYSTEM X 550W HIGH EFFICIENCY CPNTPLATINUM AC POWER SUPPLY | 00FK930 | 239.09 | 478.18 |
| P 03632750 | 2 | LENOVO INC. | IBM - License (Feature-on-Demand (FoD)) - for System x iDataPlex dx360 M4 System x3100 M4 x3250 M4 x35XX M4 x36XX M4 | 90Y3901 | 245.48 | 490.96 |
| 002311508-NEW | 2 | LENOVO INC. | RTS SYS X BASE 5YR | 00LW732 | 1391.11 | 2782.22 |
| 002307483-NEW | 2 | LENOVO INC. | 5YR ONSITE REPAIR 9X5 NBD W/ HDDR | 00NR865 | 1117.59 | 2235.18 |
| | | | Pricing assisted by Coco Jeffrey on Zones Lenovo team | | | |

Zones, Inc
 1102 15th St. SW Suite 102
 Auburn, WA 98001
 Phone: (800) 419-9663



CERTIFIED
 as an NMBC
 MINORITY BUSINESS
 ENTERPRISE
 by the NMSDC

Shipping Terms: For all shipments, Zones will arrange for shipping to the customer's destination; however, such costs are the responsibility of the customer. For shipments made during the seven calendar days preceding the end of each calendar quarter, title and risk of loss will pass to the customer upon delivery by Zones to the carrier. For all orders shipped within this seven day period, Zones will obtain third-party insurance at its own expense and will assist the customer in filing any claims with the insurance company arising from loss or damage to the shipment during transit. Prices are quoted by volume, and are subject to change without notice. Products sold by Zones are third party products and are subject to the warranties and representations of the applicable manufacturers.
 RETURNS: No returns will be accepted without a Return Authorization (RA) Number, requested within 14 days from the invoice date. Software licensing and special-order products are non-returnable. Other products are subject to manufacturer return policies and restrictions. Additional Terms and Conditions apply and are available on our website.

WE APPRECIATE THIS OPPORTUNITY TO EARN YOUR BUSINESS, AND LOOK FORWARD TO SERVING YOU SOON! THANK YOU!

ZONES™

Connecting Business & Technology

4/5/2016

Bill To:

KARUK TRIBE A/P
PO BOX 1016
HAPPY CAMP, CA 96039
Phone : (530) 493-1600

Ship To:

DALE JOSEPHSON
KARUK TRIBE
64236 2ND AVE
HAPPY CAMP, CA 96039
USA

Account # 0056979248

Quote : K0276069
PO# : LN x3650 M5 Servers

Software prices subject to change

Hardware quotes are valid for 7 business days

Memory Prices are valid for 24 hours only, call for verification

REMIT PAYMENT TO:
ZONES INC
P.O. BOX 34740
SEATTLE WA 98124-1740

**PLEASE SEND PURCHASE
ORDERS DIRECTLY TO YOUR
ZONES ACCOUNT EXECUTIVE
VIA FAX OR EMAIL**

Erik Brody
Account Executive
Phone:(253) 205-3892
Fax:(253) 205-2892

Email:Erik.Brody@zones.com

| Item # | Qty. | Mfr. Name | Description | Manufacturers Part # | Unit Price | Total |
|--------|------|-----------|-------------|----------------------|------------|-------|
|--------|------|-----------|-------------|----------------------|------------|-------|

ASK US ABOUT

Installation Services

On-site Technical Services and Hourly Service Rates

Remote Help Desk and Remote Network OS Support

Sub-Total: \$13983.20
Estimated Sales Tax: \$0.00
FedEx Ground: \$94.88
Grand Total: \$14078.08

Visit us on the web: <http://www.zones.com>

24 Mo. \$1 Out lease for 658.99 per month

36 Mo. \$1 Out lease for 457.68 per month

Please Note: Lease Amounts Exclude Tax

Zones, Inc
1102 15th St. SW Suite 102
Auburn, WA 98001
Phone: (800) 419-9663



CERTIFIED
as an NMBC
MINORITY BUSINESS
ENTERPRISE
by the NMSDC

Shipping Terms: For all shipments, Zones will arrange for shipping to the customer's destination; however, such costs are the responsibility of the customer. For shipments made during the seven calendar days preceding the end of each calendar quarter, title and risk of loss will pass to the customer upon delivery by Zones to the carrier. For all orders shipped within this seven day period, Zones will obtain third-party insurance at its own expense and will assist the customer in filing any claims with the insurance company arising from loss or damage to the shipment during transit. Prices are quoted by volume, and are subject to change without notice. Products sold by Zones are third party products and are subject to the warranties and representations of the applicable manufacturers.
RETURNS: No returns will be accepted without a Return Authorization (RA) Number, requested within 14 days from the invoice date. Software licensing and special-order products are non-returnable. Other products are subject to manufacturer return policies and restrictions. Additional Terms and Conditions apply and are available on our website.

WE APPRECIATE THIS OPPORTUNITY TO EARN YOUR BUSINESS, AND LOOK FORWARD TO SERVING YOU SOON! THANK YOU!

L9 SYSTEMS

Quote #: A4516

Date: 4/5/2016
 Agency: Karuk Tribe
 Contact: Dale Josephson
 Phone:
 Email:

| Line | Part Number | Product Description | Qty | Unit Price | Amount |
|------|-------------|--|-----|------------|------------|
| 1 | 5462EBU | Lenovo ThinkServer EX x3650M5 E5-2630v3 1x16 OB-HS 2.5 | 2 | \$1,873.90 | \$3,747.80 |
| 2 | 00FK643 | Processor, Xeon 8C E5-2630 v3 2.4GHz / 20MB / 85W Lenovo System x | 2 | \$752.77 | \$1,505.54 |
| 3 | 46W0796 | 16GB PC4-17000 DDR4 SDRAM RDIMM for Select Models Lenovo System x | 6 | \$196.55 | \$1,179.30 |
| 4 | 00FK661 | 8x 2.5" Hot Swap Hard Drive Assembly Kit w / Expander for for System x3650 | 2 | \$561.72 | \$1,123.44 |
| 5 | 47C8660 | 1GB Memory Upgrade for ServeRAID M5200 Lenovo System x Server | 2 | \$410.03 | \$820.06 |
| 6 | 47C8706 | ServeRAID M5200 Series RAID 6 Upgrade Lenovo System x Storage | 2 | \$44.07 | \$88.14 |
| 7 | 00FK930 | System x 550W HE Platinum AC Power Supply Lenovo System x Server | 2 | \$245.60 | \$491.20 |
| 8 | 90Y3901 | Integrated Management Module Advanced Upgrade Lenovo System x Server | 2 | \$245.60 | \$491.20 |
| 9 | 00LW732 | 5-year Remote Technical Support for SystxBASE Lenovo System x Service | 2 | \$1,474.00 | \$2,948.00 |
| 10 | 00NR865 | 5-year Onsite Repair 9x5 Next Business Day Response w / HDDR Lenovo | 2 | \$1,172.00 | \$2,344.00 |
| 11 | | | | | \$0.00 |
| 12 | | | | | \$0.00 |
| 13 | | | | | \$0.00 |
| 14 | | | | | \$0.00 |
| 15 | | | | | \$0.00 |
| 16 | | | | | \$0.00 |
| 17 | | | | | \$0.00 |
| 18 | | | | | \$0.00 |
| 19 | | | | | \$0.00 |
| 20 | | | | | \$0.00 |
| 21 | | | | | \$0.00 |
| 22 | | | | | \$0.00 |
| 23 | | | | | \$0.00 |
| 24 | | | | | \$0.00 |
| 25 | | | | | \$0.00 |
| 26 | | | | | \$0.00 |
| 27 | | | | | \$0.00 |
| 28 | | | | | \$0.00 |
| 29 | | | | | \$0.00 |
| 30 | | | | | \$0.00 |

Shipping Method: Items In-Stock Ship Ground 2-5 Business Days

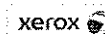
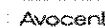
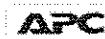
SubTotal: \$14,738.68
 Shipping: \$0.00
 Tax: \$0.00
Total: \$14,738.68

Contact Information

Scott Dulay
 L9 SYSTEMS
 74 Washington Ave. Ste.272
 North Haven, CT 06473
 Phone: (888) 509-1820 x1001
 Direct: (860) 899-3430
 Email: sd@level9systems.com
 Web: www.level9systems.com
 TIN# 800225597
 DUNS# 964103217
 Cage Code# 6KRG2 (SAM Registered) www.sam.gov
 Remittance address: Level 9 Systems, LLC. - PO Box 272 North Haven, CT 06473
 Note: All prices in this document are valid for 30 days from quote date unless otherwise stated.



CERTIFIED
 Small Business Entity



ORDERING INFORMATION
OPEN MARKET QUOTE

Per your request, this is an Open Market quotation. Some items may be available via GSA contract or GSA Teaming Agreement, as noted on the line item. If you desire a GSA quotation, please call your Account Manager. To purchase these items as Open Market, please issue a purchase order referencing this quotation.

Ordering Address

GovConnection, Inc.
7503 Standish Place
Rockville, MD 20855

Remittance Address

GovConnection, Inc.
Box 536477
Pittsburgh, PA 15253-5906

TERMS & CONDITIONS

| | |
|---------------------------|-------------------------------------|
| Payment Terms: | NET 30 (subject to approved credit) |
| Fob Point: | DESTINATION (within Continental US) |
| Maximum Order Limitation: | NONE |
| FEIN: | 52-1837891 |
| DUNS Number: | 80-967-8782 |
| CEC: | 80-068888K |
| Cage Code: | OGTJ3 |
| Business Size: | LARGE |

WARRANTY: *Manufacturer's Standard Commercial Warranty*

Important Notice: --- THIS QUOTATION IS SUBJECT TO THE FOLLOWING Terms of Sale: All purchases from GovConnection, Inc. are subject to the Company's Standard Terms of Sale which may be accessed on the Company's website: govconnection.com. The only exception to this policy is: (1) For Federal Government Customers, your Terms and Conditions are determined by the FAR 52.212-4 Contract Terms and Conditions - Commercial Items Except for Para. (h) Patent Indemnity, (a) Warranty and (p) Limitation of Liability, which shall be replaced by the GovConnection Standard Terms and Conditions of Sale; or (2) For all other Customers, if your company has pre-negotiated Terms and Conditions with GovConnection, then such Terms and Conditions shall apply as mutually agreed upon between the parties, in writing. No other Terms and Conditions shall apply without the written consent of GovConnection, Inc. Please refer to our Quote Number in your order.

If you require a hard copy invoice for your credit card order, please visit the link below and click on the Proof of Purchase/Invoice link on the left side of the page to print one:

<https://www.govconnection.com/web/Shopping/ProofOfPurchase.htm>

Please forward your Contract to:
FEDORDERS@GOVCONNECTION.COM
QUESTIONS: Call 800-800-0019
FAX: 301-340-7402

SALES QUOTE

GovConnection, Inc.
7503 Standish Place
Rockville, MD 20855

Account Executive: Matthew Denny
Phone: (800) 800-0019 ext. 75003
Fax: (603) 683-0910
Email: mdenny@govconnection.com

24049124.06

PLEASE REFER TO THE ABOVE
QUOTE # WHEN ORDERING

Date: 3/24/2016
Valid Through: 3/31/2016
Account #:

Account Manager:
Phone:
Fax:
Email:

Customer Contact: Joshua Hillman
Email: jhillman@karuk.us

Phone: (530) 493-1600 x2051
Fax: (530) 493-5322

| | |
|--|---|
| QUOTE PROVIDED TO: AB#: 118071 KARUK TRIBE ACCOUNTS PAYABLE PO BOX 1016 HAPPY CAMP, CA 96039 (530) 493-1600 | SHIP TO: AB#: 4551156 KARUK TRIBE OF CALIFORNIA 64236 SECOND AVE HAPPY CAMP ADMINISTRATION HAPPY CAMP, CA 96039 (916) 493-5305 |
|--|---|

| DELIVERY | FOB | SHIP VIA | SHIP WEIGHT | TERMS | CONTRACT ID# |
|-----------------|-------------|--------------------------------|-------------|--------|--------------|
| 5-30 Days A/R/O | Destination | Small Pkg Ground Service Level | 180.00 lbs | NET 30 | Open Market |

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| Line # | Qty | Item # | Mfg. Part # | Description | Mfg. | Price | Ext |
|--------|-----|----------|-------------|--|--|-------------|-------------|
| 1 | 2 | 17883170 | 5462EBU | Express System x3650 M5 2U RM-Xeon 8C E5-2630 v3 2.4GHz / 16GB / 8x2.5" HS Bays / M5210 / DVD SM / 4xGbE / 550W Lenovo System x Server | Lenovo System x Server | \$ 1,962.98 | \$ 3,925.96 |
| 2 | 2 | 17906992 | 00FK643 | Processor, Xeon 8C E5-2630 v3 2.4GHz / 20MB / 85W Lenovo System x Server Accessories | Lenovo System x Server Accessories | \$ 768.75 | \$ 1,537.50 |
| 3 | 6 | 17891786 | 46W0796 | 16GB PC4-17000 DDR4 SDRAM RDIMM for Select Models Lenovo System x Server Accessories | Lenovo System x Server Accessories | \$ 198.49 | \$ 1,190.94 |
| 4 | 2 | 17885132 | 00FK661 | 8x 2.5" Hot Swap Hard Drive Assembly Kit w / Expander for for System x3650 M5 Plus Lenovo System x Server Accessories | Lenovo System x Server Accessories | \$ 575.51 | \$ 1,151.02 |
| 5 | 2 | 16564994 | 47C8660 | 1GB Memory Upgrade for ServeRAID M5200 Lenovo System x Server Accessories | Lenovo System x Server Accessories | \$ 411.41 | \$ 822.82 |
| 6 | 2 | 18020229 | 47C8706 | ServeRAID M5200 Series RAID 6 Upgrade Lenovo System x Storage | Lenovo System x Storage | \$ 43.72 | \$ 87.44 |
| 7 | 2 | 17887138 | 00FK930 | System x 550W HE Platinum AC Power Supply Lenovo System x Server Accessories | Lenovo System x Server Accessories | \$ 246.02 | \$ 492.04 |
| 8 | 2 | 13864529 | 90Y3901 | Integrated Management Module Advanced Upgrade Lenovo System x Server Accessories | Lenovo System x Server Accessories | \$ 248.06 | \$ 496.12 |
| 9 | 2 | 18464920 | 00LW732 | 5-year Remote Technical Support for SystxBase Lenovo System x Service | Lenovo System x Service | \$ 1,461.68 | \$ 2,923.36 |
| 10 | 2 | 17967269 | 00NR865 | 5-year Onsite Repair 9x5 Next Business Day Response w / HDDR Lenovo System x Service | Lenovo System x Service | \$ 1,174.27 | \$ 2,348.54 |

SALES QUOTE

GovConnection, Inc.
7503 Standish Place
Rockville, MD 20855

Account Executive: Matthew Denny
Phone: (800) 800-0019 ext. 75003
Fax: (603) 683-0910
Email: mdenny@govconnection.com

24049124.06

PLEASE REFER TO THE ABOVE
QUOTE # WHEN ORDERING

Date: 3/24/2016
Valid Through: 3/31/2016
Account #:

Account Manager:
Phone:
Fax:
Email:

Customer Contact: Joshua Hillman
Email: jhillman@karuk.us

Phone: (530) 493-1600 x2051
Fax: (530) 493-5322

| QUOTE PROVIDED TO: | SHIP TO: |
|---|--|
| AB#: 118071 KARUK TRIBE ACCOUNTS PAYABLE PO BOX 1016 HAPPY CAMP, CA 96039 (530) 493-1600 | AB#: 4551156 KARUK TRIBE OF CALIFORNIA 64236 SECOND AVE HAPPY CAMP ADMINISTRATION HAPPY CAMP, CA 96039 (916) 493-5305 |

| DELIVERY | FOB | SHIP VIA | SHIP WEIGHT | TERMS | CONTRACT ID# |
|-----------------|-------------|--------------------------------|-------------|--------|--------------|
| 5-30 Days A/R/O | Destination | Small Pkg Ground Service Level | 180.00 lbs | NET 30 | Open Market |

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| * Line # | Qty | Item # | Mfg. Part # | Description | Mfg. | Price | Ext | |
|----------|-----|--------|-------------|-------------|------|-------|------------------------------|--------------|
| | | | | | | | Subtotal | \$ 14,975.74 |
| | | | | | | | Fee | \$ 0.00 |
| | | | | | | | Shipping and Handling | \$ 0.00 |
| | | | | | | | Tax | Exempt! |
| | | | | | | | Total | \$ 14,975.74 |

PCM CORPORATE QUOTATION

Prepared by: Mark Kohls
 email: mark.kohls@tigerdirect.com
 Phone: (630) 848-4849
 Fax: 0



Client: KARUK TRIBE OF CALIFORNIA
ACCOUNTS PAYABLE
Phone: 530-493-1600

Quote Date: 4/14/2016
Quote # : 59588786
Account # : 165559303

| PCM # | Product Description | Mfg. | Qty. | Unit Price | Ext. Price |
|---------------------|---|------------|------|------------|--------------------|
| 13277252 | EXPRESS X3650 M5 XEON 8C | LENOVO SYX | 2 | \$1,953.26 | \$3,906.52 |
| 12317695 | XEON PROC E5-2630 V3 8C 2.4GHZ 20MB | LENOVO | 2 | \$776.03 | \$1,552.06 |
| 12319103 | 16GB TRUDDR4 MEMORY PC4-17000 CL15 LP R | LENOVO | 6 | \$202.63 | \$1,215.78 |
| 12281357 | X3650M5 PLUS 8X2.5 HS HD KIT W/EXPANDER | LENOVO | 2 | \$579.08 | \$1,158.16 |
| 12281763 | SERVERAID M5200 1GB FLASH/RAID 5 UPGD | LENOVO | 2 | \$422.70 | \$845.40 |
| 12281340 | SERVERAID M5200 RAID 6 UPGD-FOD | LENOVO | 2 | \$44.98 | \$89.96 |
| 12281916 | X 550WHEPLATINUM AC POWER SUPPLY | LENOVO | 2 | \$253.19 | \$506.38 |
| 12281907 | INTEGRATED MGMT MOD ADVD UPGD | LENOVO | 2 | \$250.05 | \$500.10 |
| 13293997 | RTS FOR SYST X BASE 5YR | LENOVO SYX | 2 | \$1,489.81 | \$2,979.62 |
| 12526866 | 5YR ONST RPR 9X5 NXT BUS DAY RSPS HDDR | LENOVO | 2 | \$1,196.87 | \$2,393.74 |
| Total: | | | | | \$15,147.72 |
| UPS GROUND: | | | | | \$172.93 |
| Tax: | | | | | \$0.00 |
| Grand Total: | | | | | \$15,320.65 |

| Suggested Products | | | | | |
|--------------------------------------|---------------------|------|------|------------|--------------------|
| PCM # | Product Description | Mfg. | Qty. | Unit Price | Ext. Price |
| | | | | | |
| | | | | | |
| | | | | | |
| Suggestions Total: | | | | | \$0.00 |
| Suggestions Plus Grand Total: | | | | | \$15,320.65 |

| Lease Estimate (Monthly Rates) | | |
|--------------------------------|-------------------|------------|
| | Fair Market Value | \$1 Buyout |
| 24 Months | \$663.84 | \$760.67 |
| 36 Months | \$482.60 | \$536.22 |
| 48 Months | \$413.66 | \$431.12 |

Lease rate subject to credit approval. Special programs available for 100% software leases. Specify lease options before ordering.

[View Terms of Service and Policies at PCM.com](http://www.pcm.com)

*** Pricing and availability are subject to change. Final pricing to be discussed at time of purchase. ***

Shipping, handling, and tax per client selected method will be prepaid and added.



SALES QUOTATION

| QUOTE NO. | ACCOUNT NO. | DATE |
|-----------|-------------|----------|
| GXRS727 | 1619552 | 4/1/2016 |

BILL TO:
 KARUK TRIBE
 PO BOX 1016
 64236 2ND AVE

SHIP TO:
 KARUK TRIBE
 Attention To: ADMIN
 64236 2ND AVE

Accounts Payable
 HAPPY CAMP, CA 96039-1016

HAPPY CAMP, CA 96039-1016
 Contact: DALE
 JOSEPHSON 530.493.1600

Customer Phone #

Customer P.O. # IBM SERVER REQ
 QUOTE

| ACCOUNT MANAGER | SHIPPING METHOD | TERMS | EXEMPTION CERTIFICATE |
|-------------------------------|-----------------|--------------------------|-----------------------|
| CHARLIE CRAWFORD 877.325.5320 | FEDEX Ground | Net 30 Days-Govt-Federal | GOVT-EXEMPT |

| QTY | ITEM NO. | DESCRIPTION | UNIT PRICE | EXTENDED PRICE |
|----------|----------|---|------------|----------------|
| 2 | 3513814 | LVO TS X3650 M5 2U E5-2630 V3 8C Mfg#: 5462EBU Contract: MARKET | 2,250.36 | 4,500.72 |
| 2 | 3509085 | LVO E5-2630 V3 8C 2.4G 20MB CACHE Mfg#: 00FK643 Contract: MARKET | 810.33 | 1,620.66 |
| 6 | 3496525 | LVO 16GB TRUDDR4 MEMORY 2RX4 1.2V Mfg#: 46W0796 Contract: MARKET | 211.59 | 1,269.54 |
| 2 | 3501640 | LVO X3650 M5 PLUS 8X 2.5IN HS HD KIT Mfg#: 00FK661 Contract: MARKET | 609.20 | 1,218.40 |
| 2 | 4050868 | LVO UPG SERVERAID M5200 SERIES 1GB Mfg#: 47C8660 Contract: MARKET | 441.38 | 882.76 |
| 2 | 3151085 | LVO UPG SERVERAID M5200 SERIES RAID Mfg#: 47C8706 Contract: MARKET | 46.98 | 93.96 |
| 2 | 3510250 | LVO SYSTEM X 550W HE PLAT AC PWR SUP Mfg#: 00FK930 Contract: MARKET | 264.39 | 528.78 |
| 2 | 3891820 | LVO INTEGRATED MGMT MOD ADV UPG Mfg#: 90Y3901 Contract: MARKET | 261.10 | 522.20 |
| 2 | NEW-ITEM | NEW ITEM Mfg#: NEW-ITEM Contract: MARKET 4131866 00NR865 LENOVO : 5 Year Onsite Repair 9x5 Next Business Day Response with HDDR Vendor Drop Ship | 1,252.47 | 2,504.94 |
| 2 | 3638307 | LVO 5YR RTS F/SYSTEM X-BASE Mfg#: 00LW732 Contract: MARKET Electronic distribution - NO MEDIA | 1,534.39 | 3,068.78 |
| SUBTOTAL | | | | 16,210.74 |
| FREIGHT | | | | 415.00 |
| TAX | | | | 0.00 |

US Currency

TOTAL 16,625.74

Laura Olivas

From: Walker, Christie (HRSA) <CWalker@hrsa.gov>
Sent: Monday, April 18, 2016 1:46 PM
To: Laura Olivas
Subject: RE: Equipment Question

Hi Laura-

My apologies.. I thought I responded, I'm sorry. The server is allowable, how much is the server?

Regards,

Christie Walker
Grants Management Specialist
HRSA/OFAM/DGMO/HCB
Health Center Branch
5600 Fishers Lane, MSC 10SWH03
Rockville, MD 20857
Ph: 301-443-7742
cwalker@hrsa.gov

*This is an email
Laura Olivas gave me for
SUPPORT in arranging
TO get the Health
Department a new
Server.*

Please provide grant numbers for all correspondences

From: Laura Olivas [<mailto:lolivas@karuk.us>]
Sent: Monday, April 18, 2016 4:44 PM
To: Walker, Christie (HRSA)
Subject: FW: Equipment Question

Christie –

I'm following up on this prior email...

L☺

From: Laura Olivas
Sent: Monday, April 11, 2016 3:18 PM
To: Christie Walker
Subject: Equipment Question

Christie –

I have a question regarding equipment and if it would be allowable. We are looking at having to purchase a new server for our Health Clinic in Yreka. The cost is over the Equipment amount and we would have to get approval prior but before I even submit it for approval I want to make sure that it is allowable. The server is needed to ensure that providers have access to EHR because the current one is over 8 years old and there is the concern that it could go down and create an inconvenience to staff and patients. Thanks in advance for your response if it would be allowable.

Laura Olivas

From: Walker, Christie (HRSA) <CWalker@hrsa.gov>
Sent: Monday, April 18, 2016 2:04 PM
To: Laura Olivas
Subject: RE: Equipment Question

That's fine; I was making sure you did not need to submit a prior approval and since its less than 25% you do not. You will need to make a note to your books that you are moving funds from one line item to another for auditing purposes.

Regards,

Christie Walker

Grants Management Specialist
HRSA/OFAM/DGMO/HCB
Health Center Branch
5600 Fishers Lane, MSC 10SWH03
Rockville, MD 20857
Ph: 301-443-7742
cwalker@hrsa.gov

Please provide grant numbers for all correspondences

From: Laura Olivas [<mailto:lolivas@karuk.us>]
Sent: Monday, April 18, 2016 4:58 PM
To: Walker, Christie (HRSA)
Subject: RE: Equipment Question

It is around \$7500 if I remember correctly.

From: Walker, Christie (HRSA) [<mailto:CWalker@hrsa.gov>]
Sent: Monday, April 18, 2016 1:46 PM
To: Laura Olivas
Subject: RE: Equipment Question

Hi Laura-

My apologies.. I thought I responded, I'm sorry. The server is allowable, how much is the server?

Regards,

Christie Walker

Grants Management Specialist
HRSA/OFAM/DGMO/HCB
Health Center Branch
5600 Fishers Lane, MSC 10SWH03
Rockville, MD 20857

**Karuk Tribal TANF Program April 2016 Monthly Report
For March 2016**

Program Summary

TANF

Work Participation Rate Report (WPR):

Currently serving **67** clients (See attachment (A)) – KTCP-Active Cases as of 04/21/2015)

WPR = **40.00%** - (See attachment (B)) – KTCP – WPR – Orleans – (03/2016)

WPR = **66.67%** - (See attachment (B)) – KTCP – WPR – Happy Camp – (03/2016)

WPR = **66.67%** - (See attachment (B)) – KTCP – WPR – Yreka - (03/2016)

WPR = **62.07%** - (See attachment (B)) - KTCP – 03/2016

N.E.W. Program

2016 Budget = **\$39,154.00** Total Expended to-date = **\$ 17,201.94**

LIAP PROGRAM

LIHEAP (Energy Assistance)

2016 Budget = **\$27,921.00** Total Expended to-date = **\$22,347.85**

GENERAL ASSISTANCE

2016 Budget = **\$110,000.00** Total Expended to-date = **\$97,929.70**

CSD

2015 Budget = **\$18,220.00** Total Expended to-date = **\$13,657.32**

Council Approval Request(s)

None

- (Attachment (A)) TANF Active Cases (03/2016 Report)
- (Attachment (B)) TANF Work Participation Rate (03/2016)
- (Attachment (C)) N.E.W. Program (04/2016 Report)
- (Attachment (D)) LIAP - LIHEAP (04/2016 Expenditure Report)
- (Attachment (E)) LIAP - GA (04/2016 Expenditure Report)
- (Attachment (F)) LIAP - CSD (04/2016 Expenditure CY Report)

**Karuk Tribal TANF Program April 2016 Monthly Report
For March 2016**

Program Summary

TANF

Work Participation Rate Report (WPR):

Currently serving **67** clients (See attachment (A)) – KTCP-Active Cases as of 04/21/2015)

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WPR = **62.07%** - (See attachment (B)) - KTCP – 03/2016

N.E.W. Program

2016 Budget = **\$39,154.00** Total Expended to-date = **\$ 21,952.06**

LIAP PROGRAM

LIHEAP (Energy Assistance)

2016 Budget = **\$27,921.00** Total Expended to-date = **\$22,347.85**

GENERAL ASSISTANCE

2016 Budget = **\$110,000.00** Total Expended to-date = **\$97,929.70**

CSD

2015 Budget = **\$18,220.00** Total Expended to-date = **\$13,657.32**

Council Approval Request(s)

None

- (Attachment (A)) TANF Active Cases (03/2016 Report)
- (Attachment (B)) TANF Work Participation Rate (03/2016)
- (Attachment (C)) N.E.W. Program (04/2016 Report)
- (Attachment (D)) LIAP - LIHEAP (04/2016 Expenditure Report)
- (Attachment (E)) LIAP - GA (04/2016 Expenditure Report)
- (Attachment (F)) LIAP - CSD (04/2016 Expenditure CY Report)

Program Report

Executive Director's Comments:

TAS V5 Training:

The entire staff will be participating in the upgrade to the TAS Software. The training is in Yreka, CA at the Holiday-inn Express. Start Tuesday, April 26 thru 28, 2016. There has been major revisions to the software, as well as, upgrades specifically for Karuk TANF.

ACF:

I am currently preparing the 2017-2019 N.E.W. Plan. It is due in May 15, 2016.

Office Space –

Orleans -

TANF move on-hold.

Happy Camp –

Need to build new ADA deck and ramp at the TANF office.

Appeals, Complaints and Grievances -

None

Case Management –

Work Experience

We are steadily improving the quality and customer services to our clients.

All cases are being audited to ensure the case file is complete and accurate.

TANF Father/Motherhood is Sacred Training -

On Hold

Submitted By:



Lester Lee Alford, Jr.
TANF Executive Director

Karuk Tribal TANF Program
Active Cases as of
04/21/2016

Orleans TANF Office

| | |
|---|-----------------|
| Total number of Child Only/Non-Needy families | 2 |
| Total number of One Parent families | 5 |
| Total number of Two Parent families | 0 |
| Total number of cases is | <u><u>7</u></u> |

Happy Camp TANF Office

| | |
|---|------------------|
| Total number of Child Only/Non-Needy families | 10 |
| Total number of One Parent families | 5 |
| Total number of Two Parent families | 3 |
| Total number of cases is | <u><u>18</u></u> |

Yreka TANF Office

| | |
|---|------------------|
| Total number of Child Only/Non-Needy families | 15 |
| Total number of One Parent families | 20 |
| Total number of Two Parent families | 7 |
| Total number of cases is | <u><u>42</u></u> |

| | |
|---|-------------------------|
| Total number of Child only cases program wide is | 27 |
| Total number of 1-Parent cases program wide is | 30 |
| Total number of 2-Parent cases program wide is | 10 |
| Total number of cases program wide is | <u><u>67</u></u> |

Karuk Tribal TANF Program
WPR - Monthly Summary for 3 / 2016
Orleans TANF Office

Type of Family for Work Participation

| | |
|---|----------|
| One parent families | 4 |
| Two parent families | 1 |
| Child Only Family | 2 |
| Total Cases Reported for this Period | 7 |

Work Participation for All Families

| | |
|--|----------------|
| Cases that did the hours required | 2 |
| Cases required to work | 5 |
| Work Participation Rate | 40.00 % |
| 2016 Work Participation Rate is 38% | |

Client TANF Payments

| | |
|-----------------------|-------------------|
| Total Payments | \$4,436.20 |
|-----------------------|-------------------|

Number of Clients Participating by Activity Type

| | |
|---|---|
| 049 - Unsubsidized employment | 1 |
| 050 - Subsidized Private Sector Employment | 0 |
| 051 - Subsidized Public Sector Employment | 0 |
| 052 - Work Experience | 0 |
| 053 - On-the-Job-Training | 0 |
| 054 - Job Search - Job Readiness | 0 |
| 055 - Community Service Programs | 0 |
| 056 - Vocational Education Training | 0 |
| 057 - Job Skills Training Directly Related to Employment | 0 |
| 058 - Education Directly Related to Employment - No HSD/GED | 0 |
| 059 - Satisfactory School Attendance For Individuals - No HSD/GED | 0 |
| 060 - Providing Child Care to TANF Clients participating in a Community Service program | 0 |
| 062 - Other Work Activities | 3 |

Current Case Load by Site

| | |
|-------------------------|----|
| Humboldt County | 6 |
| Siskiyou County | 54 |
| *Total Cases: 60 | |

Current Case Load by Staff

| | |
|----------|----|
| KKING | 6 |
| LALFORD | 3 |
| LAUBREY | 16 |
| MCHARLES | 17 |
| RBAILEY | 13 |

Karuk Tribal TANF Program
WPR - Monthly Summary for 3 / 2016
Happy Camp TANF Office

Type of Family for Work Participation

| | |
|---|-----------|
| One parent families | 4 |
| Two parent families | 2 |
| Child Only Family | 11 |
| Total Cases Reported for this Period | 17 |

Work Participation for All Families

| | |
|--|----------------|
| Cases that did the hours required | 4 |
| Cases required to work | 6 |
| Work Participation Rate | 66.67 % |
| 2016 Work Participation Rate is 38% | |

Client TANF Payments

| | |
|-----------------------|-------------------|
| Total Payments | \$9,531.50 |
|-----------------------|-------------------|

Number of Clients Participating by Activity Type

| | |
|---|---|
| 049 - Unsubsidized employment | 1 |
| 050 - Subsidized Private Sector Employment | 0 |
| 051 - Subsidized Public Sector Employment | 0 |
| 052 - Work Experience | 1 |
| 053 - On-the-Job-Training | 0 |
| 054 - Job Search - Job Readiness | 0 |
| 055 - Community Service Programs | 0 |
| 056 - Vocational Education Training | 0 |
| 057 - Job Skills Training Directly Related to Employment | 1 |
| 058 - Education Directly Related to Employment - No HSD/GED | 0 |
| 059 - Satisfactory School Attendance For Individuals - No HSD/GED | 0 |
| 060 - Providing Child Care to TANF Clients participating in a Community Service program | 0 |
| 062 - Other Work Activities | 3 |

Current Case Load by Site

| | |
|-------------------------|----|
| Humboldt County | 6 |
| Siskiyou County | 54 |
| *Total Cases: 60 | |

Current Case Load by Staff

| | |
|----------|----|
| KKING | 6 |
| LALFORD | 3 |
| LAUBREY | 16 |
| MCHARLES | 17 |
| RBAILEY | 13 |

Karuk Tribal TANF Program
WPR - Monthly Summary for 3 / 2016
Yreka TANF Office

Type of Family for Work Participation

| | |
|---|-----------|
| One parent families | 16 |
| Two parent families | 4 |
| Child Only Family | 15 |
| Total Cases Reported for this Period | 35 |

Work Participation for All Families

| | |
|--|----------------|
| Cases that did the hours required | 12 |
| Cases required to work | 18 |
| Work Participation Rate | 66.67 % |
| 2016 Work Participation Rate is 38% | |

Client TANF Payments

| | |
|-----------------------|--------------------|
| Total Payments | \$21,850.80 |
|-----------------------|--------------------|

Number of Clients Participating by Activity Type

| | |
|---|---|
| 049 - Unsubsidized employment | 7 |
| 050 - Subsidized Private Sector Employment | 0 |
| 051 - Subsidized Public Sector Employment | 0 |
| 052 - Work Experience | 1 |
| 053 - On-the-Job-Training | 0 |
| 054 - Job Search - Job Readiness | 0 |
| 055 - Community Service Programs | 0 |
| 056 - Vocational Education Training | 0 |
| 057 - Job Skills Training Directly Related to Employment | 0 |
| 058 - Education Directly Related to Employment - No HSD/GED | 0 |
| 059 - Satisfactory School Attendance For Individuals - No HSD/GED | 1 |
| 060 - Providing Child Care to TANF Clients participating in a Community Service program | 0 |
| 062 - Other Work Activities | 6 |

Current Case Load by Site

| | |
|-------------------------|----|
| Humboldt County | 6 |
| Siskiyou County | 54 |
| *Total Cases: 60 | |

Current Case Load by Staff

| | |
|----------|----|
| KKING | 6 |
| LALFORD | 3 |
| LAUBREY | 16 |
| MCHARLES | 17 |
| RBAILEY | 13 |

Karuk Tribal TANF Program

WPR - Monthly Summary for 3 / 2016

04/21/2016

Type of Family for Work Participation

| | |
|---|-----------|
| One parent families | 24 |
| Two parent families | 7 |
| Child Only Family | 30 |
| Total Cases Reported for this Period | 61 |

Current Case Load by County

| | |
|-------------------------|----|
| Humboldt County | 4 |
| Siskiyou County | 53 |
| *Total Cases: 57 | |

Work Participation for All Families

| | |
|-------------------------------------|----------------|
| Cases that did the hours required | 18 |
| Cases required to work | 29 |
| Work Participation Rate | 62.07 % |
| 2016 Work Participation Rate is 38% | |

Current Case Load by Staff

| | |
|----------|----|
| KKING | 6 |
| LALFORD | 3 |
| LAUBREY | 16 |
| MCHARLES | 17 |
| RBAILEY | 13 |

Client TANF Payments

| | |
|--------------------------------|-------------|
| Total Cash Assistance Payments | \$38,251.50 |
|--------------------------------|-------------|

Current AOD Case Load

| | |
|----------|----|
| CHOSTLER | 10 |
|----------|----|

Number of Clients Participating by Activity Type

| | |
|---|----|
| 049 - Unsubsidized employment | 9 |
| 050 - Subsidized Private Sector Employment | 0 |
| 051 - Subsidized Public Sector Employment | 0 |
| 052 - Work Experience | 2 |
| 053 - On-the-Job-Training | 0 |
| 054 - Job Search - Job Readiness | 0 |
| 055 - Community Service Programs | 0 |
| 056 - Vocational Education Training | 0 |
| 057 - Job Skills Training Directly Related to Employment | 1 |
| 058 - Education Directly Related to Employment - No HSD/GED | 0 |
| 059 - Satisfactory School Attendance For Individuals - No HSD/GED | 1 |
| 060 - Providing Child Care to TANF Clients participating in a Community Service program | 0 |
| 062 - Other Work Activities | 12 |

Karuk Tribal NEW Program
July 2015 - June 2016
Active Cases as of 04/21/2016

| | | |
|---------------------------|--|-----------|
| PROGRAM TOTALS | Total number Orleans Clients: | 3 |
| | Total number Happy Camp Clients: | 4 |
| | Total number Yreka Clients: | 3 |
| | Total number of cases program wide is | 10 |

| | |
|----------------------------------|--|
| PROGRAM ACTIVITIES | 0 - ABE/GED - Adult Basic Education/General Education Degree |
| | 3 - OST - Occupational Skill Training |
| | 4 - PSED - Post-Secondary Education |
| | 0 - OJT - On the Job Training |
| | 0 - WEX - Short-Term |
| | 0 - WEX - Long-Term |
| | 1 - JRT - Job Readiness Training |
| | 0 - JS - Job Search |
| | 1 - JDJP - Job Development & Placement |
| 5 - JRS - Job Retention Services | |

| | | |
|--------------------------------|--|--------------------|
| PROGRAM EXPENDITURE | 2016 N.E.W. Program Grant Award Amount: | \$39,154.00 |
| | 2016 Total Expenditures To-Date: | \$17,201.94 |
| | 2016 N.E.W. Program Grant Amount Remaining: | \$21,952.06 |

Karuk Tribe 2016 LIHEAP Expenditure Report

04/21/2016

EXPENDITURES TO-DATE

| | <u>2016 Budget</u> | <u>2016 Actual</u> | |
|---|--------------------|--------------------|------|
| Total 2015 LIHEAP Expended-To Date: | 31,074.68 | <u>\$22,347.85</u> | 72 % |
| Total Heating Assistance Provided: | \$19,847.60 | \$18,692.64 | 94% |
| Total Cooling Assistance Provided: | \$2792.10 | \$0.00 | 0% |
| Total Weatherization (A/C) Assistance Provided: | \$2792.10 | \$0.00 | 0% |
| Total Weatherization (Heating) Assistance Provided: | \$2792.10 | \$858.72 | 31% |
| Total Crisis Assistance Provided: | \$2792.10 | \$2,796.49 | 100% |

TYPE OF ASSISTANCE RECEIVED/ # OF HOUSEHOLDS

| | |
|--|----|
| Total # of Households receiving Heating Assistance: | 63 |
| Total # of Households receiving Cooling Assistance: | 0 |
| Total # of Households receiving Weatherization (AC) Assistance: | 0 |
| Total # of Households receiving Weatherization (Heating) Assistance: | 3 |
| Total # of Households receiving Crisis Assistance: | 9 |

HOUSEHOLD SIZE SERVED

| | |
|--------------------|----|
| Household Size 1 = | 37 |
| Household Size 2 = | 24 |
| Household Size 3 = | 17 |
| Household Size 4 = | 20 |
| Household Size 5 = | 17 |
| Household Size 6 = | 13 |

Karuk Tribe 2016 General Assistance Expenditure Report

EXPENDITURES TO-DATE

| | |
|--|--------------------|
| Total 2015 General Assistance Expended-To Date: | \$97,929.70 |
| Total Emergency Assistance Assistance Provided: | \$15,681.92 |
| Food Assistance: | \$7,025.99 |
| Clothing Assistance: | \$3,658.21 |
| Shelter Assistance: | \$4,997.72 |
| Total GAWEP Assistance Provided: | \$710.00 |
| Total In-Home Health Assistance Provided: | \$45,229.00 |
| Total Burial Assistance Provided: | \$36,308.78 |

TYPE OF ASSISTANCE RECEIVED/ # OF HOUSEHOLDS

| | |
|--|------------|
| Total # of Households received GA Assistance Assistance: | 221 |
| Total # of Households received Emergency Assistance Assistance: | 62 |
| Food Assistance: | 29 |
| Clothing Assistance: | 17 |
| Shelter Assistance: | 16 |
| Total # of Households received GAWEP Assistance: | 5 |
| Total # of Households received In-Home Health Assistance: | 1 |
| Total # of Households receiving Burial Assistance: | 26 |

HOUSEHOLD SIZE

| | |
|-------------------|------------|
| Household Size 1: | 112 |
| Household Size 2: | 28 |
| Household Size 3: | 2 |
| Household Size 4: | 2 |
| Household Size 5: | 0 |
| Household Size 6: | 0 |

Karuk Tribe 2016 CSD Expenditure Report

EXPENDITURES TO-DATE

| | |
|---|--------------------|
| Total 2016 CSD Funding Budget: | \$18,220.00 |
| Total 2016 CSD Expended-To Date: | \$13,657.32 |
| Total Food Assistance Provided: | \$3,642.11 |
| Total Clothing Assistance Provided: | \$1,172.73 |
| Total Shelter Assistance Provided: | \$728.00 |
| Total Special Needs Assistance Provided: | \$7,909.48 |
| Total Crisis Assistance Provided: | \$205.00 |
| | |
| Total 2016 CSD Funding Remaining: | \$4,562.68 |

TYPE OF ASSISTANCE RECEIVED/ # OF HOUSEHOLDS

| | |
|--|----|
| Total # of Households receiving Food Assistance: | 14 |
| Total # of Households receiving Clothing Assistance: | 5 |
| Total # of Households receiving Shelter Assistance: | 1 |
| Total # of Households receiving Special Needs Assistance: | 1 |
| Total # of Households receiving Crisis Assistance: | 39 |

HOUSEHOLD SIZE

| | |
|---------------------------|-----------|
| Household Size 1 = | 32 |
| Household Size 2 = | 9 |
| Household Size 3 = | 8 |
| Household Size 4 = | 5 |
| Household Size 5 = | 1 |
| Household Size 6 = | 1 |

Department of Natural Resources

39051 Highway 96
Post Office Box 282
Orleans, CA 95556
Phone: (530) 627-3446
Fax: (530) 627-3448

Karuk Tribe

**Administrative Office**

Phone: (530) 493-1600 • Fax: (530) 493-5322
64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

Orleans Medical Clinic

39051 Highway 96
Post Office Box 249
Orleans, CA 95556
Phone: (530) 627-3452
Fax: (530) 627-3445

**DEPARTMENT OF NATURAL RESOURCES
TRIBAL COUNCIL REPORT
April 2016**

Please accept the following information as the Department of Natural Resources written report for the upcoming Tribal Council Meeting.

WATER QUALITY COORDINATOR/ Susan Corum

FISHERIES PROGRAM/Toz Soto

March was a busy month working on annual progress reports for ongoing and completed projects for the Annual Funding Agreement with the Bureau of Reclamation. The AFA funding is responsible for the majority of Fisheries Program projects funds and requires a good amount of time planning each year which typically occurs in the months leading up to the new fiscal year. At this stage we are drafting our annual scope of work and budget for the 2017 AFA. Coordination with other DNR departments whom receive AFA funding is necessary step in the process. At this point the goal is to have a final draft scope of work completed by the end of May. In early April, Fisheries Program staff attended the annual Salmonid Restoration Federation conference in Fortuna, Ca. Biologists presented findings and results from our in stream habitat enhancement projects at one of the conference workshops focused on engineered and constructed habitats. The Fisheries Program field crews are working on projects that include studies of Pacific Lamprey, juvenile salmon outmigration and Coho Salmon ecology. The Lamprey study is using radios tags and tracking upstream movements of fish. Daily movements are tracked by vehicle equipped with a radio receiver where we record the river kilometer and location each fish is detected during their spring migration to spawning areas. Very little is known scientifically about the lamprey biology and behavior. We are especially interested in how water temperature and river flows influence lamprey movements and the potential effects of prescribed Iron Gate Dam flow releases on lamprey migration. Our goal is to better understand the environment factors such as flow and water temperature impact on the lamprey life cycle. We are using a blend of tradition ecological knowledge and scientific research methods to achieve our lamprey study goals.

Additionally we are monitoring ground water wells located along lower Seiad Creek as a method of looking at groundwater influences to fish habitats that include recently constructed off channel ponds along Seiad Creek and proposed off channel habitat

- 6) Continued work on the Orleans Fire BAER work which includes fuels reduction and revegetation of riparian tree species.
- 7) Participated in the North Coast Resource Partnership Tribal workgroup calls.
- 8) Attended the North Coast Resource Partnership Meeting
- 9) Assisted with the revisions to the EPA GAP Workplan
- 10) Providing assistance in the ongoing legal challenges to the Westside Project.

In conclusion, we would like to thank the Tribal Council for their continued support. I would encourage any Tribal Council Member who can please arrange a time when you can visit the crew as they appreciate it. If you have any questions, please do not hesitate to call me at (530) 469-3454 or email me at ecrosby@karuk.us

Earl Crosby
 Watershed Restoration Coordinator

FOOD SECURITY PROGRAM COORDINATOR /Lisa Hillman

Please note information/activities are for the period of: 03/14/16 through 04/20/16.
 Action Items: Request Tribal Council approval of 6th grade lessons for the Nanu'ávaha K-12 Curriculum. Hard copies of the lessons were sent to Tribal Council last month, and have been recommended for Council approval by the KRAB on April 5, 2016.
 Request approval of the 16-M-007 Memorandum of Mutual Understandings between Tribal Libraries, Museum, and the Sípnuuk Digital Library, Archives and Museum. This MMU has been recommended for Council approval by the KRAB on April 5, 2016.
 Request approval of Contract for Cultural Practitioner and Master Basketweaver, Wilverna Reece, unless approval has already been requested by Emma Lee Perez, Contract Compliance Specialist.

++++
 +++++

Project Coordinator and staff have been working on grant reporting this month, as well as getting our spring season activities up and running. Staff has also been very active presenting our project, working with local schools, and engaged in training activities this past month. Project Coordinator has been drafting an environmental education grant in collaboration with the Grant Writer and Resource Developer and the Education Coordinator, and attending and presenting at local conferences. We were very pleased to launch the Sípnuuk Digital Library, Archives and Museum on March 23 at our 2016 Annual AFRI Food Security Meeting in Klamath. Additionally, the Food Security Project presented at the 1st Annual Intertribal Food Sovereignty Gathering at Klamath on April 19. Staff Reports attached below:

Staff Report:



Aubrey Ranch Work Day

Monday and Tuesday, 3/14 and 3/15

Ben, Mark, and Heather met to organize scion wood and make a grafting schedule for apple rootstocks. We bench grafted a total of 34 apple trees. We propagated 3 varieties from the Salmon River, Teresa Hacking's home, and 3 varieties from Shivshaneen Orchard, home of Jeanerette Jacups-Johnny and Terry Supáhan.

Wednesday 3/16/16

Ron, Ben, Heather met with Lisa and Earl Aubrey for a workday at the old Aubrey Ranch. It was a beautiful spring day, and Earl led us around the Ranch, looking for the old trees. He told us how the entire flat used to be garden when the road was a small trail. Additionally, the entire upper flat was cultivated, and they used to cultivate the ground with draft horses. Earl talked about how they had all the food they needed, complemented with trade from people passing by.

There used to be large old apples, planted in the early days of settlement: "old old trees", he called them. Those larger trees he thought could be true varieties or could also be suckers. There were about 5 of those. There were also many seeming seedlings of apple, cherry and plum. At least 2 English Walnuts were standing.

Ben and Ron broke out the chainsaws and did some heavy clearing around the most accessible big apple tree while Earl helped and piled brush. Lisa and Heather worked on two smaller apple trees, pruning dead limbs and clearing out the canopy.

We made tentative plans to return and graft seedlings with more of Lisa's family soon.

Thursday 3/17/16

Vikki, Ani, Alex, Ben, Megan, and Heather visited a Food Grove up at Ti Bar which was burned by the Forest Service Roots and Shoots Fall 2015. There were some large hazels throughout the unit, and new seasonal ponds in low benches where some of the largest hazels were growing. The dominant canopy species was douglas fir, and then the second largest were up to 4 diameter tanoak trees. Ben told us that previous to the burn there had been lots of thimble berries and blackcaps, none of which we found evidence of. There were very few plants in the herbaceous layer. It appeared as though most of the hazels were dead or close to it. We were all curious to see if they would come back?

We checked another food grove below the burn and visited a large tanoak stand. Heather collected seemingly symptomatic tanoak leaves, and sent them to the Sudden Oak Death Lab in Eureka.



Monday 3/28

Heather and Ben visited Larson's Orchard where we did some field grafting. We grafted two seedling cherries each with scionwood from Teresa Hacking's Orchard (Bing and Lambert). We also grafted two plumb trees with a favorite variety of Mark Dupont, Camp Joy Sauna.

Tuesday 3/29

Heather and Ben invited Vikki and Ani to learn bench grafting. The ladies got the chance to practice the technique while we discussed the possibilities of grafting. Ben and Heather grafted 34 peaches, apricots, and cherries with 4 different varieties.



Ani and Vikki with hazels by new pond



Monday 4/4/16

Kathy and Heather did reconnaissance for patayiith, indian potatoes. See separate report entitled “patayiith nu’turáayvuti” (we seek indian potatoes)

Tuesday, 4/5/16

Heather finished grafting remaining rootstocks, healed them in, and watered. She grafted 4 cherries, 4 plumbs, 10 apples, and 10 pears. Mark Dupont cleared an area, set up a bench for newly potted trees, and set up an irrigation system for it! Romnay and Heather finally sorted out the pots order, and pots should arrive early next week.

The last of the fruit trees are blooming! Apples, pears, cherries, redbuds, and madrones! Kôovura toothríhahiti.

Angela McLaughlin’s Sípnuuk update:

Frank Lake Batch Update: I have Franks' high priority folders (68) in staging with Batch 008 waiting for when I return to processing his materials.

Sibyl Diver Batch Update: Sibyl Batches 011 to 014 remaining items are staged and will be processed at a later time. Her remaining Batches 015 to 028 are on hold still to get Franks, and Marks in Sípnuuk.

Mark DuPont Batch Update: I have Marks high priority folders (2) in staging with Batch 008 in process.

Batch Processing: Batches are being processed and uploaded as they are completed to help us in getting as much on the site as possible.

AFRI Food Security Collection: We are at 780 items in the collection as of 4/18/2016.

WSU Update: I am working on the Mukurtu sand box site they have allowed me to play with. I am also working on the assigned home work assignments in preparation for our last WSU visit coming up in May. They are requesting a grant summary of what we

would like to fund so they can help us start a grant process during the May visit. I would like to work with Lisa to figure out what area I should try to get a working Grant for. Safety and Emergency Plan for Sípnuuk: Still working to complete this item and I am in the process of writing the Emergency plan. (Maps, floor plans, etc.) I have not had time to do any of this lately as the other items are keeping me quite busy!
Research: I have not had time to do any of this lately as the other items are keeping me quite busy!
Yôotva for your continuing support of the Food Security Project.

ADMINISTRATIVE OPERATIONS MANAGER /Donalene (Sissie) Griffith

GSA information:

GSA Representative is looking around for the vehicles that we have ordered.

Daily Tasks:

Continue to work daily on processing invoices for payment. (Currently have active 40 contracts)

I continue to work with the DNR Coordinators on the budgets/fund codes.

Do up Budget Modifications as needed for Food Security, Watershed, Water Quality, Fisheries.

Budget preparation for the coordinators

Budget preparation for submitting proposals for funding projects

Tracking budget line items. Tracking In-Kind Match for grants.

DNR – Leaf Hillman

Working on EE&A's for Coordinators review.

Processed invoice for Merry Kate Lowry – Environmental contract 16-C-028

DNR – Bill Tripp

BIA Climate Change – Budget Mod. has been completed and sent to HC for processing for additional funds to be added to the original budget. Waiting for BIA to sign modification #1, to add additional funding.

Processed invoice for Dr. Kari Norgaard contract 16-C-003

Processed invoice for Kirsten Vinyeta contract 16-C-036

WKRP – Bill Tripp

Request Modification No. 3 for MWKC 15-C-015

Request Modification No. 2 for Jessica Stauffer contract 15-C-052

RAC Funding – Waiting on response of RAC funding – Slip on unit

RAC Funding – Waiting on response of RAC funding – 1944 aerial photos

RTRL – Received the funding, and budget has been set up. Still waiting on the IDC funds to come to the Tribe. Alicia Derry doing follow up with BIA and keeping me updated

RTRL Funding – new proposal for 2016, needing approval to submit at 4/28/16 meeting.

Processed invoice for Jessica Stauffer Contract – 15-C-052 (2)

Processed invoice for MKWC contract 15-C-015
Processed invoice for SRRC contract 15-C-016
Processed invoice for Annalia Hillman contract 16-C-004
Working on submitting Resolution, expenditure plan, voucher to BIA for processing – Invoice No. #1 for RTRL Project.
Worked on budget for Proposal for the Stand Up Funding Proposal through BIA –Karuk Handcrew,
Go Fund Me Proposal – working on authorization to submit, resolution for proposal.

Watershed – Earl Crosby
Submitted Resolution, expenditure plan, voucher to BIA for processing – Invoice No. #1, Prop. 84 – 6730-03
Working on JV's to close fund 5060-47

FISHERIES – Toz Soto
Prepared budget mod. to add on additional funding to 2135-18
Prepared budget mod., for existing budget to fix line items. – various fund codes

Water Quality – Susan Corum
Working on JV's to close fund 4070-08
Request for Modification No. 2 for Aquatic Ecosystem Science contract 15-C-024
Procurement – YSI Incorporated for approval for repair of existing equipment

Food Security:
Processed invoice for payment for Tyler Conrad contract – 16-C-055
Process invoice for payment for Kathy Barger-McCovey, 16-C-037
Processed invoice for payment for CoDA contract 15-C-077
Request contract for Wilverna Reece for Master Basketweaver and Cultural Practitioner.
Request for MOU, 16-M-007, with People's Center Library, Archives and Museum, the Panamnik Tribal Library, and Sipnuuk Library.

Policy Advocate – Craig Tucker
Waiting on the status of GSA Vehicle request.
Consultant billing spreadsheets for all contracts

THPO – Alex Watts-Tobin
Request for Modification No. 1 for DNR/KCDC Agreement 15-A-069. Arch Techs.
Request for MOU with Karuk Tribe and KCDC – 16-M-009

THPO/ARCHAEOLOGIST/Alex Watts-Tobin

The THPO is working on the THPO grant for FY 2016-2017. KRAB is giving feedback on proposed projects and activities for that season.

- The Arch team is completing the desktop reviews and the field work for the KRRBI (broadband) project and for the MKWC fish Habitat restoration project. The team is now working on WKRP, especially investigating high probability areas and fire lines that may impact cultural resources. The Forest Service seasonal come on in June, and the NEPA is due to be signed by December, and so it is imperative that the Karuk team gets out ahead to do some investigation.
- The Arch Techs have supplies including two new computers from the dental program they are using them for Arc GIS and for mapping work to help with identifying high probability areas, besides standard writing and data reporting.
- The THPO is engaged in consultation with Klamath NF on the Interagency Agreement Mod II, which will fund Karuk participation in phase 2 pdf there project. The two Arch techs are also working on the project. Another Arch Tech will be hired for the Westside project, together with implementation monitors, contingent on funding. The THPO is developing the Monitoring Plan for the implementation in conjunction with KNF.
- The Arch Techs have inventoried and photographed the ten boxes of Chartkoff materials from 1972 sent so far; two more boxes are promised. We are part way through the record searches to determine the locations of these surveys and excavations. This will be completed by the PCAC meeting on May 10th.
- The Arch team has taken CoDA training for interviews and for data processing. They have also completed a two-day discover session for the GIS database system, including a field day to show the developers an example of data processing needs and gathering techniques.
- The Arch has completed a Fire refresher and arduous pack test, which are requirements for the red card for serving on a fire. The THPO and Watersheds Coordinator are taking READ training in Ft. Jones with Klamath National Forest on April 26th-27th, to complete training for serving as a READ on fire. The Arch Techs will be doing their basic 32 training in Orleans in May, and READ training in Yosemite in early May. This will greatly increase the forces we are able to put in the field to address cultural concerns in fire suppression.
- The housing project is ongoing in Yreka. THPO is working on getting clearances to find backup monitors for the housing, and also to find monitors for the Casino and for the Westside project.

DEPUTY DIRECTOR OF ECO-CULTURAL REVITALIZATION/Bill
Tripp

Fire Adapted Communities Pilot/Fire Learning Network Projects

Second half activities are progressing nicely. This modification has been added to the consent calendar for approval on February 25th. We are going a long ways in taking the lead on community based fire training opportunities. I have been co-leading a Community of Practice for Using Fire (CPUF). We hosted one webinar featuring Malcolm North and a great organizational and individual profile has been created to highlight our FAC activities. I presented at the National Indian Forestry and Fire Management Conference in Albuquerque NM, and attended the Inter-Tribal Timber Council Annual Symposium. Karuk participation in these forums has been making a huge difference in changing the fire and ecosystem management paradigm at the national scale.

For information on our recent CPUF webinar see: <http://fireadaptednetwork.org/research-aims-at-reducing-the-fire-backlog-in-the-sierra-nevada/>

Please see this recent FAC Blog highlighting Tribal Consultation as a means for enhanced community engagement: <http://fireadaptednetwork.org/how-can-communities-get-more-involved-in-federal-fire-management/>

For more information please take a look at this site:

<http://fireadaptednetwork.org/about/network-members/>

Prescribed Fire Training Exchange (TRES)

The Yurok Spring Training exchange has been canceled. The core planning team has begun having monthly planning calls and monthly partner calls. We have yet to select dates for this year's Klamath River TRES, but plan to soon. We submitted a RAC grant and a Reserved Treaty Rights Lands proposal to help fund this sort of activity. I plan to attend a National TRES Core Team meeting in Salt Lake City in June, I am one of 24 people from across the nation that was invited to plan TRES expansion. I believe this model is one that will be of great assistance in bringing fire back to the people and I encourage anyone interested in burning to attend any event you are capable of attending. For more information on last year's Klamath River TRES see:

<http://fireadaptednetwork.org/burning-together-and-learning-together/>

Food Security Project

Aside from my standard supervisory and oversight roles, there was a major focus on Food Security at this year's Inter-Tribal Timber Council Symposium. I focused my attention this year on the findings and recommendations for the traditional forest foods and management breakout. Hopefully the written input I was able to provide will enable some changes in national policy and program development.

Karuk/UCB Collaborative

I have participated in conversations regarding the content and next steps in the development of a collaborative book targeted at giving interested people from outside the area a summary synopsis of our past present and future in regard to Karuk Eco-Cultural Revitalization. This book is intended to be framed for an audience that is ready to support endeavors such as those we are embarking on at DNR.

Western Klamath Restoration Partnership (WGRP)

The Western Klamath Restoration Partnership (WGRP) continues to grow fast. Mod # 3 has been approved and contracts are being modified. Efforts have expanded to progress action in the Happy Camp and Salmon River Communities. Capacity to maintain Tribal support and oversight need to be developed and funded. The Grants and Agreement Division Coordinator position has been advertised and we hope to fill that position soon. Oversight roles are overextended and organizational support for this and other critical endeavors under the Eco-Cultural Revitalization Branch of DNR needs to be fostered with focused attention. The Partnership logo has been completed and the Core team has agreed to let DNR use it for a T-Shirt fundraiser to support creation of the Endowment for Eco-Cultural Revitalization. Our next whole group meeting is taking place in salmon River Country on May 11th and 12th. All are welcome to attend.

For more information or to order your WGRP/Endowment for Eco-Cultural-Revitalization shirt go to: <https://www.booster.com/the-endowment-for-eco-cultural-revitalization>

Wildland Fire Management Program

See report from David Medford

Organizational Leadership and Capacity Building

I would like to thank the Council for helping to get more on-site space at DNR. We are attempting to consolidate our program areas as per our Strategic Plan for Organizational Development and your assistance helps make it all happen. Maintaining a supervisory role at the Department Level is taxing as a Deputy Director with grant funded roles. The Strategic Plan recently approved places a greater burden on my Deputy roles for the short term, but as we can transition to spreading out these oversight roles and grow capacity to fulfil project level tasks, we should be able to move to a more proactive approach as opposed to the constant reactionary gauntlet currently imposed on overextended staff positions. The Grants and Agreements Division Coordinator position will help greatly if we get applicants.

The fundraiser for the Endowment for Eco-Cultural Revitalization is progressing nicely. It has received over 40% of its \$10,000 goal. The funds are being drawn down to a department code to be set aside for the purposes of starting the endowment when the goal is reached. I was recently contacted by an anonymous donor who wishes to donate about \$4,000 in matching funds. I will be learning more on this soon, but for now the plan is for them to donate just the amount of this recent burst of donations. That way we can build the story and let people know that there is a donor available to match their donation up to a certain dollar amount. This strategy intends to leverage the approximately \$1,700 in remaining funds needed to take us over the \$10,000 mark so we can establish the endowment with the Humboldt area foundation. The T-Shirt fundraiser has raised approximately \$120 so far. To assist in making this grow, please buy a t-shirt at the link above.

Travel

The National Indian Forestry and Fire Management Conference was well attended and it is clear that the pathway for forest and fire management is moving quickly to the territorial scale. The same is true for the Inter-Tribal Timber Council Annual Symposium that I also attended. It was great to introduce David Medford to the regional folks he will be working with as well as the national level folks that are always good to know and make sure to connect with as needed. Many people that I have been working with for

decades are retiring soon, but some of the younger ones are being strategically placed in positions with longevity to continue the positive change. Many people that I once barely got conversations with are now mentioning the Karuk Tribe in their presentations. My presentation in Albuquerque was well received and I got more questions than anyone at the entire conference. Though my presentation was placed on the last day in a breakout session, the organizers stated that everyone should have heard it. The advantage of the agenda placement was that I was the last to speak before findings and recommendations were developed so I believe that to be a good trade-off. Honestly, I used to come back from those meetings mad because of the way others in see the world and how they interact with it. But my Dad insisted that the only way to make change was to stick with it and throw a cultural message in whenever possible. Though Dad has now retired, the change from market driven management focus to culturally driven management focus, and expansion beyond the reservation boundary, is finally consuming more of the agenda in these forums.

ASSISTANT FIRE MANAGEMENT OFFICER/David Medford

Overview for May 2016:

- The EMT course has been approved from SSV
- o Schedule is starting Tuesday; May 3, 2016 through Thursday; July 14, 2016 and a final exam on July 16, 2016.
- Currently filled two permanent positions:
 - o Prescribed Fire and Fuels Specialist – Roland Cababag
 - o Wildland Fire Operations Specialist – Herman Albers
- Planning on advertising and hiring a third crew of 10 people in May to be fireline qualified and put active and available for fire assignments into ROSS.
 1. Wildland Fire 20-person Type 2 Initial Attack crew
 2. 10-person wildland fire/fuels Brush & Disposal (B&D) crew and
 3. 10-person project fuels crew

Fire Readiness:

- All UDS have been scheduled and completed.
- Training:
 - o April 20th a Basic First Aid/CPR course scheduled in Happy Camp
 - o April 18th a RT-130 Wildland Fire Refresher and pack test April 19, 2016
 - o April 22, 2016 and a pack test in Seiad Valley
 - o Basic 32 in late May
- Vehicles:
 - o Vehicles have been inspected and are on track to having K1 available May 1st
- Finally, I will need to request permission from Council;
 1. To submit to the BIA for Certifying Official status in IQCS
 2. To submit BIA for Account Manager and Training Officer capabilities in IQCS

Proposals Pending:

- BIA National Funding for K1
- Humboldt RAC – 200 gallon Slip-on unit – AWARDED
- Siskiyou RAC – 10 person Prescribed Fire Training
- RTRL – 20 person Prescribed Fire Training

GIS SPECIALIST/DATA STEWARD/Jill Beckmann

Action Item(s):

- None

Jill Beckmann Projects:

- Working with Kenny, continue to update the draft treatments for the Somes Bar Pilot project.
- Participate in Klamath River TREX 20146 conference calls for the planning team and organize email lists. I will be working as Situation Unit Leader and head up the monitoring strategy work group for this year's Klamath River TREX.
- Submit grant proposal to the Siskiyou County RAC to acquire a subset of digital scans of the 1944 aerial photos within the WKRP geographic scope from the National Archives in Washington, D.C. After acquiring the photos, we propose orthorectification of them using advanced software that will allow them to be viewed in ArcGIS with other data layers and in 3D, similar to Google Earth. As part of this effort, I spent a good amount of time prioritizing the areas of interest and creating a list of needed photos according to the proper citation needed to get quotes from independent researchers who are qualified to scan the original film.
- Undertake Discovery Phase of the Karuk Cultural Resources Database and Geographic Application that is being completed for us, under contract, by the Center for Digital Archeology (CoDA).
- Review and provide feedback on draft data products provided by Deer Creek GIS, including raster datasets of basal area, stems per acres, ladder fuels, and tree heights. This dataset should be available to WKRP partners very soon.
- I still haven't found time to assist Food crew with Orchard Surveys. I need to find some more time to work on this, and may not get to it until after May 14th, when my classes end.
- Continue to manage WKRP document storage, calendar, and email lists.
- Provide needed data and documents to WKRP members as requested. .
- Between 1/19/2016 and 5/13/2016, I am working 25 hours per week. I am completing coursework at Humboldt State in pursuit of a Graduate Degree. My research is to be determined, but I hope to study something that is of relevance and helpful for the Karuk Tribe in restoring the ecocultural landscape. This semester I am taking Advanced Fuels Management, Disturbance Ecology, and Silvics (Tree physiology).

Kenny Sauve Projects:

- Updated the draft treatment geodatabase for Somes Bar Pilot project. Reshaped draft treatment units based on the new LiDAR roads layer, 300ft road buffer, and input from Alex Watts-Tobin, Vikki Preston, and Annalisa Tripp. Updated the fuel breaks geodatabase, based on revisions made with Andrew Spain.
- Worked with Alex Watts-Tobin, Vikki Preston, and Annalisa Tripp to develop field and planning maps for the 2016 field season.
- Finished viewshed analysis for Alex Watts-Tobin

- Digitized Forest Service and legacy roads based on LiDAR data in Somes Bar Pilot project.
- Georeferenced 1944 aerial photographs for Yellow Jacket Ridge.
- Attended Rx workgroup field meetings. Verified GIS based prescriptions. Collected field data on iPads and exported data into ArcMap. Edited data in ArcMap based on field data. Created maps for members of the Rx workgroup.
- Reviewed proposed action in Somes Bar Pilot project with Alex Watts-Tobin, Vikki Preston, and Annalisa Tripp

Jill Beckmann Meetings/Training Attended:

- 3/21 – Conference Call with Corrine Black to discuss next steps for creating the Proposed Action
- 3/22, 3/23, 4/5, 4/6, 4/7 – Meet with THPO Arch Techs to get their feedback on Somes Bar project area draft treatments.
- 4/5 KRAB meeting to discuss protocol for sharing and using cultural data collected for the WKRP Somes Bar pilot project.
- 4/5 Conference call for planning 2016 Klamath River TREX.
- 4/6, 4/8, 4/19 WKRP Forest Plot Coordination Meeting and work group meetings to come up with the sampling strategy for Stand Exams and Fuels Transect to be completed in summer 2016.
- 4/12 Attend Core Team Meeting
- 4/13, 4/14 Met with Michael Ashley on the discovery phase of the Karuk Cultural Resources Database and Geographic Application that he is working on for the Tribe, under contract.
- 4/15 Attend the WKRP Yellow Jacket Ridge work group meeting to work on designing the purpose and need statements for that project.
- 4/18 Klamath-Siskiyou Region Management Scenario Workshop. We helped to design/recommend different management scenarios that will be analyzed against climate change predictions by researchers at Harvard Forest. We recommended analysis of a scenario that should reflect the WKRP vision for landscape restoration.
- 4/18 Attend Siskiyou County RAC meeting to give my pitch regarding my project proposal “WKRP 1944 Aerial Photo Acquisition and Orthorectification”
- 4/19 Annual evaluation with Supervisor, Bill Tripp.
- 4/20 Meet with Mitzi Wickman, MKWC to review LiDAR analysis completed by Deer Creek GIS.

Kenny Sauve Meetings/Training Attended:

- 3/16, 3/17 Rx workgroup
- 3/22, 3/23, 4/6, 4/7 Met with THPO Arch Techs
- 3/28, 3/30 Proposed action for WKRP
- 3/29 Interdisciplinary team meeting for WKRP
- 4/6 Met with Andrew Spain to update fuel breaks for the Somes Bar pilot project.
- 4/13 Met with Michael Ashley on the discovery phase of the Karuk Cultural Resources Database and Geographic Application that he is working on for the Tribe, under contract.

- 4/18 RT 130 Fire refresher training
- 4/19 WKRP Forest Plot Coordination Meeting and work group meetings to come up with the sampling strategy for Stand Exams and Fuels Transect to be completed in summer 2016.
- 4/20 Browns transects training for fuel loading.

Jill J. Beckmann
GIS Specialist / Data Steward

Kenny Sauve
GIS Technician II

Department of Natural Resources
530-496-3342 (work)

ENVIRONMENTAL COORDINATOR/ Carlotta Whitecrane

EPA GAP & PPG

- Meeting the PPG Grant Program Objectives
- Preparing 2nd Quarter Report.
- Preparing FY 2017 PPG Proposal, guidance letters to come out in March however we received it 4/15/16
- DNR staff meeting to review GAP workplan, revise and edit

Regional Tribal Operation Council

- Was not able to attend this RTOC meeting, neither was our Alternate.
- Alternate will attend next RTOC meeting in August
- Region 9 Northern California outreach

Tribal Science Council

- TSC Conference call (s) 4.18.16 & Agenda development 4.20.16

| DIV # | Funding Agency | ACTIVE (Y/N) | PROJECT NAME | Funding Year | Project Year | AWARD # | AMOUNT | DNR STAFF | FUNDS remain | % USED | AWARD DATES | Reports Due | STATUS | History/Comments |
|---------|----------------|--------------|--|--------------|--------------|---|----------------|-----------|--------------|--------|-------------------------|--|-----------|---|
| 2062-00 | USDA | Y | Food Security | 2012 | 2012-2017 | 2012-588004-2011 Original Amount: (\$201,149.00) | \$16,716.50 | BT | 19619 | 19% | 9/1/12-8/31/13 | Strict Reporting Dates. Usa does the submittal of all reports | Apr-20-16 | This EERA is for the month of Mar. 2016 |
| 2062-01 | USDA | Y | Food Security (YEAR 2) | 2013 | 2012-2017 | Sub award #00008098 Original Amount: (\$276581.00) | \$20,516.98 | BT | 10373.44 | 49% | 9/1/13-8/31/14 | Strict Reporting Dates. Usa does the submittal of all reports | Apr-20-16 | This EERA is for the month of Mar. 2016 |
| 2062-02 | USDA | Y | Food Security (YEAR 3) | 2014-2015 | 2012-2017 | Sub award #00008098 (\$299,240.00) | \$92,341.05 | BT | 24984.98 | 73% | 9/1/14 - 8/31/15 | Strict Reporting Dates. Usa does the submittal of all reports | Apr-20-16 | This EERA is for the month of Mar. 2016 |
| 2062-03 | USDA | Y | Food Security (YEAR 4) | 215-2016 | 2012-2017 | Sub award #00008098 (\$300,969) | \$300,969.00 | BT | 234633.19 | 22% | 9/1/15 - 8/31/16 | Strict Reporting Dates. Usa does the submittal of all reports | Apr-20-16 | This EERA is for the month of Mar. 2016 |
| 2130-33 | BIA | Y | Wildland Fire Program | 2014-2015 | 2015 | Original Amount \$153,163.00 | \$32,621.63 | BT | 24212.55 | 26% | 2014 -Rolls Over | None specified | Apr-20-16 | This EERA is for the month of Mar. 2016 |
| 2130-63 | BIA | Y | Granger-Thye Fee Offset/ ECRMP | 2012 | 2012 | Original Amount Reimbursed \$2094.81 | \$2,094.81 | BT | 2094.81 | 0% | FY 2012 Carried forward | None | Apr-20-16 | This EERA is for the month of Mar. 2016 |
| 2130-78 | BIA | Y | BIA-WKRP | FY 14-15 | 2014-2015 | Original Amount: 625,000.00 and Mod #1 Amount 386,683.00, added Mod #2 \$500,000. | \$1,199,684.09 | BT | 948,663 | 21% | 8/28/14 - 8/18/19 | Financial Reports due Quarterly, report will be done by Tamara | Apr-20-16 | This EERA is for the month of Mar. 2016 |
| 2130-81 | BIA | Y | Land Acquisition of the Somes Bar Area | FY15 | 2015 | Original Amount Awarded \$170,000 | \$170,000.00 | BT | 170,000 | 0% | 5/27/15 - 9/30/15 | | Apr-20-16 | The tribe was awarded this for the Somes Bar Area Land Acquisition Purchase, these funds will carry forward. Sg |
| 2130-82 | BIA | Y | Climate Adaptation Planning | FY16 | 2015-2016 | Original Amount Awarded \$57200. | \$57,200.00 | BT | 44,468 | 22% | 10/1/15 - 9/30/16 | Quarterly Reports will be completed by Bill | Apr-20-16 | This EERA is for the month of Mar. 2016 |

| DIV # | Funding Agency | ACTIVE (Y/N) | PROJECT NAME | Funding Year | Project Year | AWARD # | AMOUNT | DNR STAFF | FUNDS remain | % USED | AWARD DATES | Reports Due | STATUS | History/Comments |
|---------|----------------|--------------|--|--------------|--------------|---|--------------|-----------|--------------|--------|--------------------|--|-----------|--|
| 2130-84 | B/A | Y | Reserved Treaty Rights Land Program - RTRL | FY16 | 2015-2017 | Original Amount Awarded \$429,252 | \$429,252.00 | BT | 411,612 | 4% | 10/1/15 - 9/30/17 | | Apr-20-16 | This EERA is for the month of Mar. 2016 |
| 2136-17 | MKWVC | Y | Klamath River TREC - Burn Plans | FY15-16 | 2015 | Original Amount \$13,000 Addendum 1= \$14,421 Addendum #2= \$12,500 | \$34,203.33 | BT | 12,657 | 63% | 7/23/15 - 12-15/15 | | Apr-20-16 | This EERA is for the month of Mar. 2016 |
| 6710-06 | FAC | Y | Fire Adapted Communities | FY-16 | 2015-2016 | Original Amount \$24,999.00 | \$24,999.00 | BT | 16,498 | 34% | 10/8/15 - 6/30/16 | Reports will be completed by Bill Tripp | Apr-20-16 | This EERA is for the month of Mar. 2016 |
| 3100-31 | FEMA | Y | HMGP 4142-2R Defensible Space | FY16 | 2015-2016 | Original Amount \$66,693.00 | \$66,693.00 | BT | 66,693 | 0% | 7/28/15 - 8/28/16 | Reports will be completed by Laura O | Apr-20-16 | Project work: Defensible Space. Project is for 13 months. Do you know when this project will start - the tribe has about 4 months to complete this project. |
| 2110-54 | BOR | Y | BOR AFA FY 14 MOD #1 | FY 14 | Rolls over | Original Amount: 70,000. | \$18,852.88 | CT | 17,826 | 5% | | | Apr-20-16 | This EERA is for the month of Mar. 2016. Craig I would like to do up a Budget Mod. to move some funds out of supplies to calliphone to cover for the year (878.) I don't like to run deficit in a line item. |
| 2110-44 | BOR | Y | BOR AFA MOD IV (\$35,000.00) | FY12 | Rolls over | Scott River | \$6,897.93 | CT | 6,898 | 0% | | All BOR AFA Reports are submitted by TOZ | Apr-20-16 | This EERA is for the month of Mar. 2016 |
| 2110-56 | BOR | Y | BOR MOD 2 TASK 10 | FY 14 | Rolls over | Original Amount: 103,431. | \$52,966.41 | CT | 52,966 | 0% | | | Apr-20-16 | This EERA is for the month of Mar. 2016 |
| 2110-60 | BOR | Y | BOR MOD 2 Task 9A & 9B | FY 14 | Rolls over | Original Amount: 125,000. | \$54,934.22 | CT | 54,934 | 0% | | | Apr-20-16 | This EERA is for the month of Mar. 2016 |
| 2110-63 | BOR | Y | BOR AFA 2015 | FY 15 | FY15 | Original Amount: 30,358. | \$30,358.00 | CT | 6,106 | 80% | 10/1/14 - 9/30/15 | All BOR AFA Reports are submitted by TOZ | Apr-20-16 | This EERA is for the month of Mar. 2016 |
| 2110-67 | BOR | Y | BOR FY 2015 Scott River Mod #1 | FY-15 | FY16 | Original Amount: 119,225.00 | \$119,225.00 | CT | 88,073 | 26% | 5/1/15 - 4/30/16 | All BOR AFA Reports are submitted by TOZ | Apr-20-16 | This EERA is for the month of Mar. 2016 |
| 2110-69 | BOR | Y | BOR AFA 2016 - Klamath Coordinator | FY16 | 2015-2016 | Original Amount: 19,051.00 | \$19,051.00 | CT | 18,860 | 1% | 10/1/15 - 9/30/15 | All BOR AFA Reports are submitted by TOZ | Apr-20-16 | This EERA is for the month of Mar. 2016 |

| DIV # | Funding Agency | ACTIVE (Y/N) | PROJECT NAME | Funding Year | Project Year | AWARD # | AMOUNT | DNR STAFF | FUNDS remain | % USED | AWARD DATES | Reports Due | STATUS | History/Comments |
|---------|----------------|--------------|--|--------------|--------------|---|--------------|-----------|--------------|--------|------------------------|--|-----------|---|
| 2130-79 | BIA | Y | Water Right Negotiation/Litigation | FY 14 | Rolls over | Original Amount: 50,000. Additional funds added \$97,000. | \$124,935.77 | CT | 77615.36 | 38% | carries over | | Apr-20-16 | This EERA is for the month of Mar. 2016 |
| 6710-01 | MWCD | Y | KRVU Diminell Costs | | Rolls over | Original Amount: 62832.44 | \$58,495.54 | CT | 55,082 | 5.84% | carries over | ? | Apr-20-16 | This EERA is for the month of Mar. 2016 |
| 2130-03 | BIA | Y | BIA Self Governance | FY07 | 2015-2016 | \$229688.78 is award WITH indirect. Base Budget is \$169,396.00 + Carryforward from FY 2015 | \$276,170.72 | DNR | 181,020 | 34.45% | carries over | | Apr-20-16 | This EERA is for the month of Mar. 2016 |
| 2130-76 | BIA | Y | TEK (Environmental Education Coordinator Funding) | FY 14 | 2015 | 15,000.00 | \$6,114.00 | DNR | 6,114 | 0.00% | | | Apr-20-16 | This EERA is for the month of Mar. 2016 |
| 5060-59 | EPA GAP | Y | EPA General Assistance Program | FY16 | 2015-2016 | 161,441 | \$161,441.00 | DNR | 94,611 | 41.40% | | All Qtr. Reports will be completed by Carley | Apr-20-16 | This EERA is for the month of Mar. 2016 |
| 2130-80 | BIA BAER | Y | Res. 13-R-130 for Dance Fire - BAER Activities on Lower Camp Creek | FY14 | 2015 | Original Amount \$24,657. | \$24,657.00 | EC | 9,085 | 63.15% | | | Apr-20-16 | This EERA is for the month of Mar. 2016 |
| 2130-66 | BIA | Y | Bluff Creek Decomm | 2006 | 2008 | BIA (\$134,802.69 org amount) | \$39,732.89 | EC | 30830.31 | 22% | 6/1/2008- no end date. | No reporting. | Apr-20-16 | This EERA is for the month of Mar. 2016 |
| 2130-70 | BIA | Y | Environmental Cleanup - RV | 2015 | 2015 | (\$20,000.00 org amount) | \$2,957.37 | EC | 2968.47 | 0% | | | Apr-20-16 | This EERA is for the month of Mar. 2016 |
| 2130-83 | BIA | Y | Westside Fire Recovery Government-to-Government Consultation | 2015-2016 | 2015-2016 | \$51,400.00 (Original Amount) | \$40,922.15 | EC | 30682.15 | 25% | 2/19/15 - 9/30/16 | None specified | Apr-20-16 | This EERA is for the month of Mar. 2016 |
| 3100-22 | FEMA | Y | Erosion Control | 2014 | | FEMA (\$74,257.00 org amount) | \$52,247.07 | EC | 48,991.37 | 6% | Extension to 9/30/16 | | Apr-20-16 | Will have Tamara open fund back up. Laura O. has submitted for an extension on project until 9/30/16. |
| 5060-47 | EPA | Y | Non Point Source PPG | FY 14 | 2013-2014 | Original Amount \$30,000. | \$7,251.19 | EC | 1,701.60 | 77% | 10/1/13 - 9/30/14 | Report will be submitted by Earl | Apr-20-16 | This EERA is for the month of Mar. 2016 |
| 5060-48 | EPA | Y | Non Point Source PPG | FY 15 | 2014-2015 | Original Amount \$30,000. | \$7,762.38 | EC | 5,489.59 | 29% | 10/1/14 - 9/30/15 | Quarterly Reports 7/31, 4/30, 7/31, 10/31. | Apr-20-16 | This EERA is for the month of Mar. 2016 |

| DIV # | Funding Agency | ACTIVE (Y/N) | PROJECT NAME | Funding Year | Project Year | AWARD # | AMOUNT | DNR STAFF | FUNDS remain | % USED | AWARD DATES | Reports Due | STATUS | History/Comments |
|---------|--------------------------|--------------|---|--------------|--------------|---|--------------|-----------|--------------|--------|-------------------|---|-----------|---|
| 5060-49 | EPA | Y | Non Point Source PPG | FY 16 | 2015-2016 | Original Amount: \$30,000.00 | \$30,000.00 | EC | 30,000.00 | 0% | 10/1/15 - 9/30/16 | Report will be submitted by Earl | Apr-20-16 | This EE&A is for the month of Mar. 2016 |
| 6730-03 | County of Humboldt | Y | County of Humboldt Sub-Grantee Agreement Proposition 84 | | | Original Amount: \$300,000.00 | \$198,178.47 | EC | 195,629.60 | 1% | 8/1/11 - 12/1/18 | | Apr-20-16 | This EE&A is for the month of Mar. 2016. Need to start charging some wages to this fund. |
| 6700-62 | EJCW | Y | EJCW Outreach & Education Expenses | FY08 | 2008-2009 | Donation | \$810,74 | LH | 810.74 | 0% | None specified | None Due | Apr-11-16 | This EE&A is for the month of Mar., 2016. This fund is pretty much spent out, used for Klamath, CA travel |
| 2080-70 | USFWS | Y | Kaavichvaans Project (workers) summer youth | FY 2015-2016 | 2015-2016 | Original Amount: \$20,000.00 | \$20,000.00 | LH | 20,000.00 | 0% | None specified | | Apr-11-16 | This EE&A is for the month of Mar. 2016 |
| 2135-02 | KRITFWC | Y | Salmon Camp | NA | NA | NA | \$1,842.00 | LH | 739 | 60% | na | | Apr-11-16 | This EE&A is for the month of Mar. 2016 |
| 2136-16 | MKW/C USDA | Y | Farm to School | 2015 | 2015-2016 | MKW/C 15-A-101 Original Amount: \$33,855.00 | \$27,322.00 | LH | 7,402 | 73% | 1/12/15 - 5/30/16 | Quarterly Reports will be completed by Lisa | Apr-11-16 | This EE&A is for the month of Mar. 2016 |
| 2130-77 | BIA | Y | Kaavichvaans Project (workers) summer youth | 2014 | 2014 | Original Amount: \$52,573. | \$5,577.69 | LH | 5,481 | 2% | 7/1/14 - 4/31/15 | | Apr-11-16 | This EE&A is for the month of Mar. 2016. Need to get this closed out, 2014 funding. |
| 6710-04 | Sierra Health Foundation | Y | Unpil'uthtaan Project (Garden Network) | FY15 | 2015 | Original Award Amount: \$15,000.00 | \$13,024.00 | LH | 12,432 | 5% | 2/1/15 - 1/31/17 | | Apr-11-16 | This EE&A is for the month of Mar. 2016 |
| 6710-05 | FAC | Y | Carter Wenz Youth Camp | FY15 | 2015 | Original Award Amount: \$5,500.00 | \$3,310.95 | LH | 16 | 100% | comes over | | Apr-11-16 | This EE&A is for the month of Mar. 2016 |

| DIV # | Funding Agency | ACTIVE (Y/N) | PROJECT NAME | Funding Year | Project Year | AWARD # | AMOUNT | DNR STAFF | FUNDS remain | % USED | AWARD DATES | Reports Due | STATUS | History/Comments |
|---------|----------------|--------------|--|--------------|--------------|------------------------------------|--------------|-----------|--------------|--------|-------------------|--|-----------|--|
| 2062-00 | USDA | Y | Food Security | 2012-2013 | 2012-2017 | 2012-66004-20018 (\$201,149.00) | \$16,716.50 | LH | 13819 | 19% | 9/1/12-8/31/13 | Strict Reporting Dates. Lisa does the submittal of all reports | Apr-11-16 | This EE&A is for the month of Mar, 2016. Lisa can you get Kathy to invoice for her work. |
| 2062-01 | USDA | Y | Food Security (YEAR 2) | 2013-2014 | 2012-2017 | Sub award #00008098 (\$278581.00) | \$20,516.98 | LH | 10373.44 | 49% | 9/1/13-8/31/14 | Strict Reporting Dates. Lisa does the submittal of all reports | Apr-11-16 | This EE&A is for the month of Mar, 2016 |
| 2062-02 | USDA | Y | Food Security (YEAR 3) | 2014-2015 | 2012-2017 | Sub award #00008098 (\$298,240.00) | \$92,341.05 | LH | 25000.88 | 73% | 9/1/13-8/31/15 | Strict Reporting Dates. Lisa does the submittal of all reports | Apr-11-16 | This EE&A is for the month of Mar, 2016 |
| 2062-03 | USDA | Y | Food Security (YEAR 4) | 2015-2016 | 2012-2017 | Sub award #00008098 (\$300,969.00) | \$300,969.00 | LH | 235211.79 | 22% | 9/1/15 - 8/31/16 | Strict Reporting Dates. Lisa does the submittal of all reports | Apr-11-16 | This EE&A is for the month of Mar, 2016 |
| 5010-16 | IMLS | Y | Institute of Museum and Library Services | FY 2016 | 2015-2016 | Original Award Amount: \$50,000. | \$50,000.00 | LH | 42027.98 | 16% | 10/1/15 - 9/30/16 | Reporting will be submitted by Lisa | Apr-11-16 | This EE&A is for the month of Mar., 2016. Only one report on this project. Final Narrative and Financial is due on 12/29/16. |
| 2110-50 | BOR | Y | BOR AFA FY13 | FY 13 | 2013-2015 | R13AC20005 MOD 0002 75,000.00 | \$33,817.25 | SC | 24004.49 | 29% | 5/2/13- | All BOR AFA Reports are submitted by TOZ | Apr-12-16 | This EE&A is for the month of Mar, 2016 |
| 2110-53 | BOR | Y | BOR AFA FY14 | FY14 | 2014 | 55252 | \$37,553.56 | SC | 25810.77 | 31% | 10/1/13-10/14 | All BOR AFA Reports are submitted by TOZ | Apr-12-16 | This EE&A is for the month of Mar, 2016 |
| 2110-55 | BOR | Y | BOR WATER QUALITY | FY 14 | 2014 | Original Amount \$75,000.00 | \$29,351.31 | SC | 27703.47 | 6% | | All BOR AFA Reports are submitted by TOZ | Apr-12-16 | This EE&A is for the month of Mar, 2016 |
| 2110-58 | BOR | Y | BOR WATER QUALITY | FY 14 | 2014-2015 | Original Amount \$75,976.00 | \$53,224.62 | SC | 52934.82 | 1% | | All BOR AFA Reports are submitted by TOZ | Apr-12-16 | This EE&A is for the month of Mar, 2016 |

| DIV # | Funding Agency | ACTIVE (Y/N) | PROJECT NAME | Funding Year | Project Year | AWARD # | AMOUNT | DNR STAFF | FUNDS remain | % USED | AWARD DATES | Reports Due | STATUS | History/Comments |
|---------|----------------|--------------|--|--------------|--------------|---|--------------|-----------|--------------|--------|--------------------|---|-----------|---|
| 2110-61 | BOR | Y | BOR WATER QUALITY | FY 14 | 2014-2015 | Original Amount \$35,000.00 | \$35,000.00 | SC | 35000 | 0% | | All BOR AFA Reports are submitted by TOZ | Apr-12-16 | This EE&A is for the month of Mar. 2016 |
| 2110-65 | BOR | Y | BOR AFA 2015 WQ | FY 15 | 2015 | Original Amount \$56,687 | \$56,687.00 | SC | \$56,728 | 0% | | All BOR AFA Reports are submitted by TOZ | Apr-12-16 | This EE&A is for the month of Mar. 2016 |
| 2110-66 | BOR | Y | BOR AFA 2015 WQ Modification No. 1 | FY16 | 2015-2016 | Original Amount: \$90,950.00 | \$90,950.00 | SC | 72971.96 | 20% | 5/1/15 - 4/30/16 | Report will be submitted by Susan | Apr-12-16 | This EE&A is for the month of Mar. 2016 |
| 2110-68 | BOR | Y | BOR AFA 2016 WQ | FY16 | 2015-2016 | Original Amount: \$65,399.00 | \$65,399.00 | SC | 56399 | 0% | 10/1/15 - 9/30/16 | Report will be submitted by Susan | Apr-12-16 | This EE&A is for the month of Mar. 2016 |
| 4070-08 | Pacific Corp | Y | PacificCorp | FY15 | NA | Original Amount: \$128,716. | \$69,009.90 | SC | 27649.19 | 53% | 2/2/15 - 3/31/16 | NA | Apr-12-16 | The Tribe will invoice four times on or before April 30, 2015, July 31, 2015, October 31, 2015 & April 1, 2016, so This EE&A is for the month of Mar., 2016 |
| 4070-09 | Pacific Corp | Y | PacificCorp | FY16 | 2016 | Original Amount: \$145,000.00 | \$145,000.00 | SC | 145000 | 0% | 2/15/16 - 3/31/17 | N/A | Apr-12-16 | The Tribe will invoice four times on or before April 29, 2016, Aug 1, 2016, October 31, 2016 & April 3, 2017, so This EE&A is for the month of Mar., 2016 |
| 5060-39 | EPA | Y | Water Quality - PPG | FY-16 | 2015-2016 | PPG FY 16 165,000.00 | \$165,000.00 | SC | 112356.61 | 32% | 10/1/15 - 9/30/16 | Quarterly Reports submitted by Susan | Apr-12-16 | This EE&A is for the month of Mar. 2016 |
| 5060-68 | EPA | Y | Water Quality Work Group | FY14 | 2015 | Tribal WQ FY15 50,500.00 | \$33,076.59 | SC | 19,964 | 40% | | Quarterly Reports 1/31, 4/30, 7/31, 10/31 | Apr-12-16 | This EE&A is for the month of Mar. 2016 |
| 6700-31 | HSU | Y | BG algae testing | FV07 | 2007 | Original Amount: \$11,725. | \$5,507.63 | SC | 5507.63 | 0% | NA | no report required | Apr-12-16 | Donation, Susan when will you use this fund? |
| 6710-07 | PPG | Y | QVIR PPG 106/2015 | FY16 | 2015-2016 | Original Amount: \$22966.75 | \$22,566.75 | SC | 16196.75 | 28% | 7/1/15 - 6/30/16 | | Apr-12-16 | This EE&A is for the month of Mar. 2016 |
| 2080-69 | USFWS | Y | F15AS00245 - 2015 Mid-Klamath River Fall Chinook Spawner Surveys | FY 16 | 2015 | F15AS00245 | \$31,206.13 | TS | 90.12 | 100% | 10/15/15 - 3/15/16 | | Apr-20-16 | This EE&A is for the month of Mar. 2016 This fund is closed, no more charges |
| 2110-57 | BOR | Y | BOR Mod #2, Task 10 | FY 14 | 2014-2015 | \$305,593.16 award WITH Indirect Base Budget is \$264062. | \$85,863.24 | TS | -13320.51 | 116% | | All BOR AFA Reports are submitted by TOZ | Apr-20-16 | This EE&A is for the month of Mar. 2016 Will need to move the overages to a different fund code. No more charges |

| DIV # | Funding Agency | ACTIVE (Y/N) | PROJECT NAME | Funding Year | Project Year | AWARD # | AMOUNT | DNR STAFF | FUNDS remain | % USED | AWARD DATES | Reports Due | STATUS | History/Comments |
|---------|---------------------|--------------|--|--------------|--------------|-----------------------------|--------------|-----------|--------------|--------|--------------------|--|-----------|---|
| 2110-62 | BOR | Y | BOR AFA FY 2014, Mod #2 - Task 7 & 8 | FY 14 | | 50,000.00 | \$14,694.78 | TS | 8695.55 | 41% | 10/1/13 - 9/30/14 | All BOR AFA Reports are submitted by TOZ | Apr-20-16 | This EERA is for the month of Mar. 2016 |
| 2110-64 | BOR | Y | BOR AFA FY 2015 | FY 15 | | 375,673.00 | \$95,210.33 | TS | -10277.46 | 111% | | All BOR AFA Reports are submitted by TOZ | Apr-20-16 | This EERA is for the month of Mar. 2016. Will need to move the overages to a different fund code. No more charges |
| 2110-70 | BOR | Y | BOR AFA FY 2016 | FY 16 | 2015-2016 | Original Budget \$388004.00 | \$388,004.00 | TS | 373927.38 | 4% | 10/1/15 - 9/30/15 | All BOR AFA Reports are submitted by TOZ | Apr-20-16 | This EERA is for the month of Mar. 2016 |
| 2135-18 | KRITFWC | Y | Salmon Recovery Klamath River Inter-Tribal Fish & Water Commission PCSRF | FY15 | | Original Budget \$187500.00 | \$142,027.96 | TS | 73617.82 | 48% | 7/1/14 - 9/30/16 | | Apr-20-16 | This EERA is for the month of Mar. 2016 |
| 2135-19 | KRITFWC | Y | Salmon Recovery Klamath River Inter-Tribal Fish & Water Commission PCSRF | FY16 | 2015-2016 | Original Budget \$200,000. | \$200,000.00 | TS | 19298.76 | 4% | 7/1/15 - 9/30/17 | All BOR AFA Reports are submitted by TOZ | Apr-20-16 | This EERA is for the month of Mar. 2016 |
| 2136-19 | MKWC | Y | Habitat Restoration Planning for MKWC | FY16 | 2015-2016 | Original Budget: \$4,800.00 | \$4,800.00 | TS | -239.19 | 105% | 10/1/15 - 12/31/16 | | Apr-20-16 | This EERA is for the month of Mar. 2016. Will need to move the overages to a different fund code. No more charges |
| 6600-05 | Thendara Foundation | Y | Fisheries Donation | NA | NA | Original Budget: \$3,112.84 | \$4,563.47 | TS | 4083.47 | 11% | NA | NA | Apr-20-16 | 1000.00 donation received 12/21/10 \$63.18 spent in March 3/27/2014cwc |
| 2160-10 | THPO/NAA M | Y | Tribal Heritage Grant/ Inaam Project | FY10 | | Original Budget: 33,028.47 | \$857.17 | AWT | 857.17 | 0% | | | Apr-20-16 | This EERA is for the month of Mar. 2016 |
| 2160-12 | THPO | Y | National Parks Services | 2014-2015 | 2014-2015 | Original Budget: \$50,264 | \$50,264.00 | AWT | 30253.48 | 40% | 10/1/15 - 9/30/16 | | Apr-20-16 | This EERA is for the month of Mar. 2016 |
| 2136-18 | MKWC | Y | Habitat Restoration Planning for MKWC | FY16 | 2015-2016 | Original Budget: \$8,400.00 | \$8,400.00 | AWT | 8400 | 0% | 10/1/15 - 9/30/16 | | Apr-20-16 | This EERA is for the month of Mar. 2016 |

Karuk Community Health Clinic
64236 Second Avenue
Post Office Box 316
Happy Camp, CA 96039
Phone: (530) 493-5257
Fax: (530) 493-5270



Karuk Dental Clinic
64236 Second Avenue
Post Office Box 1016
Happy Camp, CA 96039
Phone: (530) 493-2201
Fax: (530) 493-5364

Administrative Office
Phone: (530) 493-1600 • Fax: (530) 493-5322
64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

April 20, 2016

Grace Bennett, Chair
Siskiyou County Board of Supervisors
PO Box 750
1312 Fairlane Road

Re: Groundwater Sustainability Agency

Ayukii Chairwoman Bennett:

The Karuk Tribe is writing to express interest in participating in the pending formation of a Groundwater Sustainability Agency for Scott Valley pursuant to the Sustainable Groundwater Management Act. As you know, the careful and sustainable management of our groundwater is critically important to ensuring Siskiyou County residents have ample water supplies to meet future drinking, agricultural, and environmental needs. For the Tribe, proper management of groundwater is a critical part of ensuring that the in-stream flow needs of fisheries are met today and into the future.

The Sustainable Groundwater Management Act states¹: *The federal government or any federally recognized Indian tribe, appreciating the shared interest in assuring the sustainability of groundwater resources, may voluntarily agree to participate in the preparation or administration of a groundwater sustainability plan or groundwater management plan under this part through a joint powers authority or other agreement with local agencies in the basin. A participating tribe shall be eligible to participate fully in planning, financing, and management under this part, including eligibility for grants and technical assistance, if any exercise of regulatory authority, enforcement, or imposition and collection of fees is pursuant to the tribe's independent authority and not pursuant to authority granted to a groundwater sustainability agency under this part.*

The Karuk Tribe would like to be part of the Groundwater Management Agency developed by the County to develop the Groundwater Management Plan for Scott Valley. Fishing is a fundamental part of Karuk culture, thus we believe that we have a unique perspective on the

¹ Sustainable Groundwater Management Act § 10720.3 (c)

matter that no one else can accurately represent. Furthermore, we have significant technical expertise on the matter after preparing a groundwater model for Scott Valley and an accompanying report titled *Groundwater Conditions in Scott Valley, CA*.² Our Fisheries Program is a leader in the basin when it comes to monitoring and research related to Chinook and coho salmon as well as Pacific lamprey, steelhead trout, and green sturgeon.

In addition to serving as a request to be a member of any Scott Valley Groundwater Sustainability Agency, this letter also serves as a formal request to be noticed when any steps or actions are taken by the County to establish a GSA for either Scott or Shasta Valley.³

We look forward to working with our neighbors in the County to develop a sustainable groundwater management plan that will ensure that future generations of Siskiyou County residents will have a secure water supply and a healthy environment.

Yootva,

Russell “Buster” Attebery
Chairman

² <http://www.karuk.us/images/docs/dnr/Grounwater%20Conditions%20in%20Scott%20Valley.pdf>

³ Sustainable Groundwater Management Act § 10723.4

Karuk Community Health Clinic
4275H Second Avenue
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Phone (530) 943-7577
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Karuk Tribe



Administrative Office
Phone (530) 943-7577 • Fax (530) 943-5275
6136 Second Avenue • P.O. Office Box 1016 • Happy Camp, CA 96039

Karuk Dental Clinic
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Happy Camp, CA 96039
Phone (530) 943-2201
Fax (530) 943-5164

REQUEST FOR CONTRACT/ MOU/ AGREEMENT

16-M-007

Check One: Contract Karuk Tribe Number Assigned: Get from Dir. Of Admin Pgms
 MOU
 Agreement Funder/Agency Assigned: n/a
 Amendment Prior Amendment: _____

REQUIRED → *Procurement Attached *Budget Attached
*System for Award Management (SAM) (CONTRACTS ONLY)
*KCDC/ KTHA Notification/ review required Yes No

Requestor: Lisa Hillman Date: March 10, 2016

Department/Program: Department of Natural Resources

Name of Contractor or Parties: Leaf Hillman, Bari Talley, Alex Watts-Tobin

Effective Dates (From/To): March 11, 2016 March 10, 2020

Amount of Original: _____
Amount of Modification: _____
Total Amount: \$0

Funding Source: n/a

Special Conditions/Terms:

Brief Description of Purpose:
This is a Memorandum of Mutual Understandings between the People's Center Library, Archives and Museum, the Panamnik Tribal Library, and the Sipsnuuk Digital Library, Archives and Museum to facilitate collaboration, foster capacity, and enable enhanced funding opportunities.

** REQUIRED SIGNATURES **

Requestor
Laura Mayton
*Chief Financial Officer

3/9/2016
Date

*Director, Administrative Programs & Compliance

4-12-16
Date

*Director of Self Governance (MOU/MOA) or Requestor (Contract) MOU/Agreement

4/6/16
Date

4/18/16
Date



Memorandum of Mutual Understandings Sipnuuk Digital Library, Archives and Museum and the Karuk Tribal Libraries and Archives

1 PURPOSE

The purpose of this document is to establish the mutual understandings of the Karuk Department of Natural Resources (DNR)-managed Sipnuuk Digital Library, Archives and Museum (Sipnuuk), the Karuk Tribal Libraries and Archives (Tribal Libraries) and stakeholders with respect to their joint efforts towards collaboration that will increase intra-tribal and inter-tribal coordination, collaboration and communication and help in obtaining funding for library projects, food security, land and resource management related projects, educational programs and projects, community and economic development.

2 GOALS or Statement of Mutual Benefits and Interests

The goals of Sipnuuk are:

- 2.1 To build a tribally owned, managed and controlled digital content management system to serve as a resource for tribal and local communities, tribal departments, land and resource management stakeholders, and researchers to enhance understanding of regional food security, land and resource management issues, identify solutions to deficits and to document and provide access to knowledge of traditional foods, cultural heritage materials, and land and resource management.
- 2.2 To foster coordination, collaboration and communication between the DNR-managed Sipnuuk (English: "Storage Basket"), the Panamnik Tribal Library in Orleans, and the People's Center Library in Happy Camp to achieve greater efficiencies, enhance public services, and build public support for vital projects.
- 2.3 To develop Karuk Tribal human resources capacity and organizational structure to provide culturally appropriate access to, active preservation of, and ongoing stewardship of born-digital and digitized information assets.
- 2.4 To complement the Tribal Libraries' collections of published, open access information, with a portal for tribally controlled to unpublished, sensitive, digital and archival materials.
- 2.5. To improve Karuk Territory-wide competitiveness for local, state, federal, and private grant funding.

3. DEFINITIONS

3.1 Food Security. The state of having access – both economically and physically – to healthy and culturally appropriate food sources at all times.

3.2 Karuk Tribal Council. This federally recognized tribal governmental entity has been delegated the authority and responsibility by the Karuk Tribal membership to exercise by resolution or enactment of Tribal laws all the inherent sovereign powers vested in the Tribe as a Sovereign Aboriginal People, including negotiating and contracting with federal, state, Tribal and local governments, private agencies and consultants. The Karuk Tribal Council is the final authoritative body to approve all policies and decisions regarding the Intellectual Property of the Karuk Tribe.

3.3 End User. The End User is defined as the target audience of any given library. For Sípnuuk, the End Users currently consist of representatives from six general groups: tribal members and descendants, tribal governments and departments, local community members, Agriculture and Food Research Initiative (AFRI) Collaborators, researchers, and environmental activists.

3.4 Karuk Resource Advisory Board (KRAB). The KRAB serves as the primary advisor to the Tribal Historic Preservation Office on all matters relating to the protection, preservation, and perpetuation of Karuk cultural, spiritual and natural resources. The KRAB reviews and pre-approves plans and policies on behalf of Sípnuuk and recommends new or amended policies to the Karuk Tribal Council.

3.5 AFRI Collaborators. Seven participating agencies awarded a Klamath Basin comprehensive United States Department of Agriculture (USDA) 5-year Food Security grant ending August 2017: University of California (UC) Berkeley, San Francisco State University, UC Cooperative Extension Program, Mid Klamath Watershed Council (MKWC), Karuk Tribe, Yurok Tribe, and the Klamath Tribes.

3.6 User Needs. The library needs identified by the End Users (definition above) as determined by surveys, personal communications, library card issuance, check-out and log-in frequency, and other evidence.

3.7 Integration. Assembling into one document the strategies, projects and plans in Karuk Ancestral Territory and homelands. The plan will identify strategies for the service areas and the priority projects that work together to demonstrate how these strategies work together to provide local economic development – especially to these disadvantaged communities - and provide for the informational, educational, and recreational needs of respective communities. Projects and plans will be categorized, and opportunities will be identified to maximize benefits of linkages between needs.

3.8 Sípnuuk Advisory Committee (SAC). The guiding and decision making body for Sípnuuk, comprised of up to two selected representatives from each designated End User group.

3.9 The Project Investigator (PI from UC Berkeley) of the AFRI Food Security Grant. The PI will act on behalf of the USDA to evaluate and make recommendations to Sípnuuk based on grant award guidelines and research protocols. The PI will support staff in compiling and integrating projects into the other objectives of the AFRI Food Security Grant, and in meeting the reporting stipulations of that grant to ensure process consistency and uniformity.

3.10 Stakeholders. Individuals with a perceived interest in issues regarding Sípnuuk and the Tribal Libraries and Archives.

3.11 Karuk Tribal Libraries and Archives. There are currently three libraries within the Karuk Ancestral Territory: the Panámnik Tribal Library in Orleans, the People's Center Library in Happy Camp, which also holds archived materials, and the Sípnuuk Digital Library, Archives and Museum with its base in Orleans.

3.12 Karuk Ancestral Territory and homelands. The geographic scope that is the area of subject matter for this Memorandum is defined as extending along the Klamath River from Aikens Creek (near the community of Orleans in Humboldt County) through Siskiyou County and into Southern Oregon. Where it demonstrably supports the purpose of the Sípnuuk, as determined by the SAC, the KRAB, and the Karuk Tribal Council, collaborations may extend beyond its current geographic scope into other counties, states, and/or countries.

4 SÍPNUUK DIGITAL LIBRARY, ARCHIVES AND MUSEUM PROJECT PARTICIPANTS

4.1 Karuk Tribal Libraries and Archives. Tribal institutions with developed projects and management plans, and which are responsible to their respective stakeholders. They have committed to devoting staff to the development of Sípnuuk both via in-kind staff support, participation in professional development training, and in sharing facilities and with the Orleans Panámnik Tribal Library. The overhead costs for these facilities will be carried by the Karuk Tribe. These partnering institutions will be the signatories to this Memorandum of Mutual Understandings and authorized by the Karuk Tribal Council.

4.2 Sípnuuk Digital Library, Archives and Museum. The mission of Sípnuuk is to manage, share and enhance understanding of Karuk history, language, traditions, natural resource management and living culture following the cultural protocols of the Karuk Tribe and in support of the missions of the Karuk Tribe, Karuk Department of Natural Resources, People's Center and Tribal Libraries.

4.3 Karuk Department of Natural Resources. Committed to its Mission to protect, enhance and restore the cultural/natural resources and ecological processes upon which Karuk people depend, Natural Resources staff ensure that the integrity of natural ecosystem processes and traditional values are incorporated into resource management strategies.

4.4 People's Center Library, Archives and Museum. As the museum and cultural center of the Karuk Tribe, the Karuk People's Center is devoted to the preservation, promotion and celebration of Karuk history, language, traditions and living culture.

4.5 Stakeholders. Other entities, including, but not limited to, academic and environmental groups, AFRI Collaborators, tribal governments and tribal groups, local community and tribal members and descendants, are considered valuable contributors and will be kept informed of project and plan progress via outreach efforts and postings in the Karuk Tribal Newsletter and sought out for guidance as needed.

5 MUTUAL UNDERSTANDINGS

It is Mutually Agreed and Understood by and between said Parties:

5.1 To develop digital content management that will meet preservation and access needs of materials to augment traditional library systems, in place for the libraries' print collections.

5.2 To foster increased coordination, collaboration and communication between the Karuk Department of Natural Resources, Tribal Governments and Departments, academic researchers, health and environmental organizations, and interested stakeholders that may result in more effectively managed resources, preservation of cultural knowledge, and better service to the public.

5.3 To meet the objective and deliverable requirements of the USDA's AFRI Food Security Grant.

5.4 To help design subject matter scope of Sípnuuk. Broadly, this is understood to include content deemed relevant to Karuk culture, history, language, and self-determination. Sípnuuk's technological infrastructure and human resources development will serve widespread needs for digital preservation, controlled access to sensitive materials, and content management for materials that are not suitable for the system in place for the Tribal Libraries' physical (published print and hard copy) open access collections and archived materials.

5.5 To foster and solicit project-based funding (e.g. AFRI Klamath Basin Food Security Grant). This may focus on defined subject-based scopes to be prioritized for inclusion into relevant library and archives collections.

5.5 To implement the first phase of Sípnuuk. This will involve planning custom technological infrastructure and human resource development capacity for implementation, which will focus on implementing high priority collection areas (Food Security, the Karuk Eco-Cultural Restoration Plan, and photographs of Tribal Cultural Heritage items) into a content management system accessible to designated End Users.

5.6 To plan future phases of Sípnuuk, which will involve refining and expanding the technological infrastructure and human resources development based on the experiences of the first phase, while continuing to build the digital collections based on priorities defined by funding streams and decision making bodies.

5.7 To agree that decisions will be made in SAC by members who are present (either in person or via phone/web/teleconference) or by an individual designated by the Director to carry that member's proxy. Additionally, decisions will be made via e-mail correspondence when meetings are not practical or a decision must be made quickly. Decisions regarding the Intellectual Property of the Karuk Tribe made by SAC will then be presented to the KRAB, who will make recommendations to the Karuk Tribal Council regarding their final approval.

5.8 To agree to the non-binding nature of this document and participation in this Sípnuuk effort. It is understood that an agency may continue its own planning and undertake efforts to secure project funding from any source. An agency may withdraw from participation in this Memorandum by submitting written notice to all signatories.

5.9 To agree to the expectation that agencies and organizations will contribute the personnel and financial resources necessary to develop Sípnuuk as resources allow.

5.10 To understand that SAC will regularly report on its progress to the agencies and stakeholders they represent and the associations or organizations to which they belong that are involved in Sípnuuk.

5.11 To work collaboratively in building capacity for Sípnuuk and the Tribal Libraries, and to support improved facility infrastructure throughout the Karuk Ancestral Territory and homelands.

6 MODIFICATION/TERMINATION

Because this Memorandum will require periodic review and updating into the future, it is envisioned that the joint efforts of those involved will be ongoing in maintaining a living and adaptive document requiring reauthorization every 5 years. Thus this document will remain as a reflection of the understandings of the participants. As indicated, individual signatories of this Memorandum may terminate their involvement through written notice submitted to all signatories.

7 SIGNATORIES TO THE MEMORANDUM OF MUTUAL UNDERSTANDINGS

We, the undersigned representatives of our respective agencies, acknowledge the above as our understanding of how coordination and collaboration between the Sípnuuk and the Karuk Tribal Libraries and Archives will be developed, cultivated, and sustained.

IN WITNESS WHEREOF, The Parties hereto have executed this Agreement, as of the last date of Signature below.

_____ (sign) _____ (print)
Director of the Department of Natural Resources and Environmental Policy, Karuk Tribe

_____ (sign) _____ (print)
People's Center Coordinator, Karuk Tribe

_____ (sign) _____ (print)
Karuk Tribal Historic Preservation Officer

Date

RATIFIED ON _____ (date), BY

_____ (sign) _____ (print)
Karuk Tribal Chairperson



SCOTT QUINN, DIRECTOR OF TRIBAL LANDS MANAGEMENT
Directors Report for Council Meeting on
April 28, 2016

(March 17, 2016 to April 14, 2016)

LAND MANAGEMENT PROJECTS

1. Project Title: Tebbe Property Fee to Trust*

Description: Project to put a portion of the casino parking into trust status.

Status: Property is in Trust. We received the Title Policy from Mt. Shasta Title on 4/12/2016 and I forwarded it to the BIA for recording at their LTRO.

Remaining: NOTHING. Once everything is recorded the BIA will send us copies.

2. Project Title: Yreka WME MH Park Property Fee to Trust*

Description: Project to put the White Mtn. Estates Mobile Home Park in Yreka into trust.

Status: NO CHANGE. On 12/2/2015 I requested Title Commitment on the proper ALTA form. I resent instructions, and asked for an update on 1/21/2016 and 2/12/2016 and 3/17/2016.

Remaining: MST needs to issue a Title Commitment. Once the application is deemed complete; the BIA will publish a Notice of Application (NOA), NEPA compliance, Title Opinion, Legal Description review, Notice of Decision (NOD), Recording Instructions to the Title Co., Acceptance of Conveyance (AOC), and final recording of the new deed at the BIA and County. A final Title Policy will also be issued by the Title Co.

3. Project Title: Tynes and Rail Road Property Fee to Trust

Description: Project to put the Tynes and Menne Rail Road property in Yreka into trust.

Status: VESTRA is on contract to conduct the PII sampling on 4/14. A Fee to Trust Application needs to be drafted and sent to the BIA. On 11/6/2015 the BIA indicated that a Phase II environmental report will be required (see consent calendar). On 3/17/2016 I ordered the Title Commitment.

Remaining: Assemble and submit the fee to trust application. Once the application is deemed complete; the BIA will initiate the Fee to Trust Process per 25CFR 151.

4. Project Title: Orleans Community Center Fee to Trust*

Description: Project to put the Orleans Community Center/KTHA Maintenance property into trust status.

Status: *NO CHANGE*. Solicitor is reviewing the Title Commitment and has an issue with one of the exceptions and the Humboldt Land Title Company has not got back to us regarding our 10/1/15 request to remove the exception. I requested a new commitment on 1/21/2016. On 2/17/2016 I talked to the BIA who said they would check on the status.

Remaining: BIA needs to complete the Fee to Trust Process per 25CFR 151.

5. Project Title: Bunker Hill Fee to Trust

Description: Project to put the Bunker Hill property into trust status.

Status: I had the Chairman sign the Quitclaim and had it notarized. I requested a new title commitment from MST on 1/21/2016.

Remaining: Need to deliver Quitclaim MST. BIA needs to complete the Fee to Trust Process per 25CFR 151.

6. Project Title: Sharps Road Mill Property Cleanup

Description: Project to demolish three large mill buildings

Status: *PROJECT COMPLETE.* The contractor has completed the demo of the old buildings. Everything looks pretty good.

Remaining: We just need to burn the woody debris on trust land. I plan on doing that the night of 4/18/2016.

7. Project Title: Happy Camp Fire Protection District Agreement

Description: Develop an MOA with the HCFPD to pay fees associated with fire protection on tribal trust parcels in support of future fee to trust applications.

Status: NO CHANGE. I've drafted a MOU and submitted to Alicia Derry and Fatima Abbas for review.

Remaining: Complete staff review, and get Council Approval.

8. Project Title: Purchase Single Family Home in Yreka

Description: Identify a single family property in Yreka to be purchased.

Status: Buster scheduled to sign closing documents 4/18/2016.

Remaining: Complete final inspection and close escrow.

9. Project Title: Old Somes School Purchase Agreement

Description: Work with multiple parties to draft a purchase agreement and potential easements, etc.

Status: NO CHANGE. I met with the parties at the DNR on 3/11/2016. I completed a draft agreement and gave it to Fatima Abbas for review on 3/16/2016.

Remaining: Staff review and negotiation with parties.

Land Items to Note:

- On 4/14/2016 I attended the BIA CA Fee to Trust Consortium Meeting in Shingle Springs, CA. We went over the new regulation regarding title evidence. It is good news, but we will need to strategize on how the BIA solicitors implement the new rule.

Land Projects to be Initiated:

- A. Update Land maps for KTHA Fee to Trust Consultant**
- B. Draft Karuk Department of Tribal Lands Management Mission Statement**

“The mission of the Karuk Office of Tribal Lands Management is to fulfil the mission of the Karuk tribe, and to expand Karuk Indian Country and manage our tribally owned property to its best use for the benefit of our members.”

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Sandi Tripp

Department of Transportation Director

For Council Meeting on April 28, 2016

Reporting Period – March 18, 2016 to April 21, 2016

TRIBAL TRANSPORTATION IMPROVEMENT PROGRAM (TTIP)

PROJECT SUMMARIES

The following summaries represent the current Official TTIP projects. When we receive the new Official TTIP, currently in process with FHWA, I will incorporate all new projects planned for FY 2015 - 2019.

Project Title: Red Cap Road Bike Way

Phase 1 - Complete 2015

Phase 2 – Construction to begin spring 2016

Description: Reconstruct Red Cap Road - shoulder widening pedestrian and bicycle safety.

Status: **In Process** - *Fully funded through a grant from FHWA TTP Safety Funds and State of California Dept. of Transportation and Karuk Tribe TTP Annual Allocation.*

Phase 2 of the project has been awarded to Sundburg Construction and we will start actual construction will start on May 9, 2016. *We will be conducting a Pre-Construction meeting at 10:30 am on April 27th at the DNR Community Room. I hope Council can attend.*

Project Title: Happy Camp Complete Streets Project

Description: Reconstruction - Safety Project

Status: **In Process** - This project is planned for SR96 in Happy Camp from the west end of town where Second Avenue meets SR 96 to the east end of town where Old Highway 96 meets SR 96.

I am in the process of developing a Active transportation Grant for this project. *We will be conducting a public meeting to offer three alternatives to the community of Happy Camp and give residents an opportunity to comment on and learn about the project. I would really appreciate it if Tribal Council could attend this meeting, it will be held on May 9th from 5pm to 7pm at the Happy Camp Elementary School Cafeteria. I will be sending out a flyer.*

Project Title: Orleans Community Safety Corridor Project

Description: Planning

Status: In Process

- Kick Off Meeting Scheduled for April 26, 2016 10:30am – 4:30pm

As you may recall this Project is associated with the 202(a)(9) Fund Transfer Agreement (202(a)(9)FTA). Now that the 202(a)(9)FTA is complete, I have been working on the coordination of the actual fund transfer. Once the State of Calif. Dept. of Transportation (Caltrans) transfers the grant funding to the US DOT Federal Highway Administration (FHWA); we will received a Referenced Funding Agreement (RFA) from FHWA.

I expect the FHWA RFA will be ready for signature by next week; at that time I would like begin moving the both the RFA and the MOA (noted below) through to Council for review and approval.

LGC Partnership

When this grant was developed for the Caltrans Sustainable Communities Planning funds I worked with the Local Government Commission (LGC) (a 501©3 non-profit organization) and to ensure the project would be well coordinated and we developed a scope of work that identifies a partnership, as partnerships receive high points in the ranking process; and we were funded.

Although LGC receives no direct funding, we did agree to working with them through a MOA with associated funding.

As the Project moves forward we will also develop an *RFQ for Local Project Management* and *RFP for Plan Development Services*.

Project Title: Somes Bar Work Cnt. Road & PF

Description: Repair and Overlay

Status: In Process – The Karuk DOT Maintenance Crew will be completing this project by August 2016 - To ensure longevity of this facility AC repair, crack sealing, seal coating and stripping will be completed for this facility. I expect this maintenance will extend the life of this facility for at least another 5 years.

Project Title: 2% Planning

1.) General Project Coordination and Planning Efforts

Status: In Process All projects associated with the Karuk Tribe Transportation Department require extensive coordination and collaboration. During this and all future reporting periods I will ensure Tribal Council is updated as new information becomes available.

2.) Update of the Karuk Tribe Long Range Transportation Plan (LRTP)

Status: In Process - The Karuk Tribe DOT is working on updating the current LRTP. We plan to incorporate all transportation facilities, including, but not limited to roads, trails and river access points. I am meeting with our Consultant through conference calls and emails to develop documents, maps and coordinate Tribally specific information exchange to ensure the document meets our needs. Please see attached a Contract Modification for WHPacific, Inc..

I had not anticipated the new Highway bill and requirements when we first awarded this contact. Due to that fact and also the additional mapping and language for our Trails chapter, I am compelled to request a fund increase to complete all tasks as required for our Karuk Tribe Long Range Transportation Plan. I do have the funding in my budget and this is really within the funding range for development of Long Range Transportation Plans.

(Please see attached: Action Item #1)

3.) **Tribal Transportation Improvement Program (TTIP) Update**

Status: I am currently awaiting our new TTIP for FY 2016 – FY 2020 and received approval from Tribal Council on October 1, 2015. As of yet I have still not received the Official TTIP from FHWA. They have recently forwarded an electronic TTIP document and I may need to resubmit.

4.) **Tribal and Regional Coordination during Quarterly Period**

Status: Requested to participate on the Calif. State Dept. of Transportation Surface Transportation and Reauthorization Working Group, attended and participated in monthly Tribal Council and Planning meeting. Attended BIA Road Inventory Training, Attended the North Coast Tribal Transportation Commission meeting (NCTTC), HCAOG Technical Advisory Committee(HCAOG TAC), FHWA Safety Management System Steering Committee(SMS Steering Committee), Karuk Resources Advisory Board Meetings(KRAB), Caltrans TERO Sub-Committee meeting, Caltrans Native American Advisory Committee (NAAC), Caltrans California Transportation Plan 2040 (CTP2040), Quarterly National Tribal Transportation Program Coordinating Committee Meeting (TTPCC), Caltrans FAST Act Implementation Technical Advisory Board and Federal Transit Administration TraMS Training.

Project Title: Road Maintenance

I am very proud of the work our DOT Maintenance crew completes; they are a fine example of well managed coordination, team work and professionalism.

The Crew has been able to accomplish many force account projects. Our goal is to accomplish most all of our maintenance Projects in house; the following maintenance projects are currently planned for **April and May:**

- **Red Cap Road – Vegetation Clean-up**
- **KCDC/KTHA Parking Facility Surface Maintenance**
- **Yreka Smoke Shop Drive-Thru Repair**
- **Headway Parking Facility Surface Maintenance**
- **Anavkaam Parking Facility Surface Maintenance (HC Admin Offices)**
- **Tishawnik Roads Project – Construction Management**

Description: Road maintenance funding provides staff and operational coverage for the activities listed below, as performed by a crew from the Karuk Tribe Department of Transportation.

Activities

- Equipment repair and maintenance
- Street Sweeping
- Debris and brush removal from roadside and gutters
- Crack Sealing
- Minor roadway patching
- Curb painting
- Road striping
- Grading, ditch and drainage maintenance
- Ongoing route review to identify maintenance and project needs

Expenditure/ Progress Chart

| Program | Code | Total Budget | Expensed to date | Balance | % Expended |
|--|--------------|---------------------------|------------------------|--------------|----------------------|
| Federal Highway Administration (FHWA) | 2231 | \$2,697,235 | \$204,630 | \$2,492,604 | 7.5 |
| Term Dates | Total Months | Month # for report period | # Months Remaining | % Completed. | Extension Option Y/N |
| 10/1/15 - 10/1/16 | 12 | 5 | 7 | 30% | N |
| Progress Report Due Date | Completed? | Date Completed. | Fiscal Report Due Date | Completed? | Date Completed. |
| 3/30/2016 | no | n/a | 4/30/16 | No | n/a |
| Comments: Computer issues caused an inability to obtain current information. I will have it available at the Council Mtg. | | | | | |
| | | | | | |

Action Items

#1 – Contract #14-C-024 WHPacific, Inc. Modification #3 – for additional tasks and funding to complete the Karuk Tribe Dept. of Transportation Long Range Transportation Plan.



E-MAILED

3/23/16

emmalee

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REQUEST FOR CONTRACT/ MOU/ AGREEMENT

Check One: Contract
 MOU
 Agreement
 Modification

Karuk Tribe Number Assigned: **14-C-024 Modification #3**

Funder/Agency Assigned: **FHWA**
Prior Amendment: **No**

REQUIRED → *Procurement Attached *Budget Attached
*System for Award Management (SAM) (CONTRACTS ONLY)
*KCDC/ KTHA Notification/ review required Yes No

Requestor: **Sandi Tripp** Date: **March 22, 2016**

Department/Program: **Department of Transportation**

Name of Contractor or Parties: **WHPacific, Inc.**

Effective Dates (From/To): **December 19, 2015** **December 19, 2016**

Amount of Original: **\$59,996**
Amount of Modification: **\$20,000**
Total Amount: **\$79,996**

Funding Source: **2231-03-7600.13**

Special Conditions/Terms:

Brief Description of Purpose:
Additional tasks and funding added to existing contract.

** REQUIRED SIGNATURES **

Requestor

3/23/16
Date

**Chief Financial Officer

Date

**Director, Administrative Programs & Compliance

Date

**Director of Self Governance(MOU/MOA) or TERO (Contracts)

Date

Other

Date

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Modification #3 Original Contract 14-C-024

Between the Karuk Tribe and WHPacific, Inc.

This Modification shall include additional tasks, as well as an additional sum of \$20,000.00 to the existing contract and its previous modifications.

Task1: FAST Act Provision Updates throughout document as related to the Tribal Transportation Program funding allocation and allowable expenditures.

Task 2: Trails Chapter of the Long Range Transportation Plan with detailed maps and narratives.

All provisions of the original contract shall remain in effect without change.

CONTRACTOR

WHPacific, Inc.

KARUK TRIBE

Russell Attebery, Chairman

Bari Talley, People's Center Coordinator
Report for Tribal Council Meeting on April 28, 2016
Reporting Period March 18, 2016, to April 21, 2016

Action Items:

1. Out-of-state travel request for Angie and I: May 22 to May 27 (Ka'tim'iin Káruk Supáah) for the final week of training at the Center for Digital Scholarship and Curation, WSU, Pullman, WA. This is an in-depth training for libraries, archives and museums staff, especially designed to include creation of a digital component for cultural heritage, and includes hands-on technical skills and grant writing.
2. People's Center: Outside plants growing in rocks continue to be a pest hazard, and next steps for the humidifier repair/replacement.

Grants

NAGPRA

- **2015 NAGPRA Consultation/Documentation Grant – 10/01/2015 to 11/30/2017**
Peabody Museum of Archaeology and Ethnology #NG-05-15-010-15
 - o Working with cultural practitioners and with Katy Mollerud at the Peabody to plan dates.
 - o 22% percent used
- **2012-2015 NAGPRA Grant 06-12-GP-570 (Autry) – 2012 to September 28, 2015.** Lylliam Posadas, Autry NAGPRA, update on review process: "some items had been identified as sacred or ceremonial by representatives of other tribes during previous consultations over the years. They include consultations with representatives from Wiyot in 2015, Bear River Band of Rohnerville Rancheria in 2010, and Smith River Rancheria in 2009. This is not at all an unusual situation for many museum collections, and does not limit the Autry's ability to repatriate the requested items. This does mean, however, that the Autry has a responsibility to consult further with these tribes and see if they would like to be included in the Notice of Intent to Repatriate as being culturally affiliated, or if there is further information that should be considered. I will continue to be in touch with you as this process moves forward."
- **NAGPRA Repatriation Grant 06-12-R54/P12AP10343 (Benton County Historical Society & Museum) – 10/01/2012 to 7/01/2016**
 - o Dr. Pete Palmer still owes us a report.
 - o Interim and Final Reports due June 31, 2016.
 - o Unencumbered \$857.17

IMLS

- **IMLS BASIC GRANT NG-05-15-0107-15 – 08/01/2015 to 07/31/2016**
 - o final financial and the final narrative both due 10/29/16.
 - o Budget left: we are at 60+% on salary left (got a late start, but should be able to spend this out), Library books and magazines (only \$100 left), travel (\$15 left); but there's \$350 in contractual and \$300 for Telephone left

People's Center Report for Tribal Council Meeting on April 28, 2016 (continued)

- **IMLS Museum Services Grant MN-00-15-005-15** – 10/01/2015 to 08/30/2016
 - o Weekly meetings with Lisa, Adrienne, Angela and Bari instituted for planning (Fridays, Panámnik Library 9:30). **Sípnuuk Digital Library, Archives & Museum** – launched the end of March, Google Analytics and moving forward.
 - o Public Information meeting on Tuesday, April 26th from 5-5:30, People's Center.
 - o Budget 40% used.
- **2016 IMLS Native American Library Services grants submitted April 1, 2016.** Applications for Basic and Enhancement grants were received at IMLS.
- **Cultural Resource Fund** – need to rework application to TANF so we can do the cultural collecting field trips. Preparing documents for participation and equipment loans. 56% percent of budget used.

Other People's Center activities and program:

Chartkoff Artifact Review: Arch techs/THPO progress and members of PCAC will meet to continue review on April 26, at 9:30 a.m.

Tribal Stewardship Cohort Program – Next training in May (see action item). Working on designing Mukurtu site for People's Center: training completion by June 2016, presenting practice site to Cohort in May, at our last week of on-site training.

Basketweavers Gathering – T-shirts have arrived, Food Services have been contracted, volunteers have come forward. We are hoping for a successful event, and not too much rain.

Herbarium & Native Plants Garden – The Bio Tech team, Ben Saxon, Heather Rickard and Kathy McCovey have continued cleaning out and putting in plants around the People's Center—mostly by the creek. The Herbarium cabinet is now expected to be delivered as early as April 25-26. This project is in collaboration with the Jepson Museum on the U.C. Berkeley campus. Look for educational event announcements coming soon.

Sípnuuk Archives, Libraries & Museum – Uploaded children's books, ready to start on photos this week with Angie and Adrienne (since there is one extra step, using LightRoom to embed the metadata).

Museum – Headstart toured Monday the 18th with the 4-5 year olds.

Respectfully submitted,

Bari G.M. Talley

TERO Department Report – April 2016

*One Action Item – see below

| Program | Total Budget | Expended to Date | Balance | % Expended |
|---------|--------------|------------------|-----------|------------|
| TERO | 72,243.00 | 22,241.34 | 50,001.66 | 30.79% |

TERO Summary

Casino Project

TERO is looking forward to the face-to-face meeting with the developer to learn our role in the strategy for recruitment, hiring and training for casino positions. I receive calls on a regular basis with questions and interested applicants. (Same as last month)

EEOC Grant Meeting

We had a good meeting on April 1st discussing the implications of receiving an annual EEOC grant and the implications of the terms and conditions. In attendance were, General Counsel, Self-Governance and the TERO Commission. We had healthy and introspective discussions. The main concerns were reporting to EEOC what we currently do not report now such as any discrimination complaints, Indian preference referrals, monitoring visits, anti-discrimination efforts to name some. We were not at all feeling our sovereignty was at stake.

It was decided that we would submit the requested information to EEOC and let them determine if we were an eligible Tribe to receive the funding (26K annually) and then if determined eligible begin the decision making process regarding accepting the terms and conditions or not. I submitted the requested documentation on April 12th and it was approved and signed by the District Director at the Regional EEOC office and forward to Central EEOC office in DC on April 18th. We have not received final notice of approval or a contract at the time of writing this report.

Yootva to Scott Quinn and Laura Mayton for providing some of the requested documentation that was needed for eligibility determination.

Cultural Monitor Questions

The TERO Commission reviewed the Cultural Monitor Job Description as requested by the Tribal Council and determined that the job description should not be limited to only tribal members and descendants and to take that language out of the job description.

It was felt that we should open up the trainings but dispatch monitors according to Section 3.5 of the TERO Ordinance following Tribal preference. This seems fairest to everyone and does not limit the pool of Monitors. The only challenge presented is TERO monitoring and

enforcing the dispatching of Cultural Monitors as it is out of our hands how they are called to go to work.

TERO Strategic Planning

TERO has rescheduled our Strategic Planning meeting for May 23rd and 24th at Win-River. We are looking forward to this opportunity to sequester ourselves and roll up our sleeves to develop policies, procedures, have a visioning session and prioritize our goals for the upcoming years. TERO will report our work to the council at the June Council meeting.

Fire Line Safety Training for Vendors

The final TERO sponsored training for hired vendors for fire camp is April 29th in Happy Camp. The class will cost \$70 per person. (Discounted for Tribal members) Currently there are about a dozen individuals signed up for the class. There is room for more. Help spread the word!

Caltrans

The four NorCal TERO's were disappointed at the outcome of the discussions at the Native American Advisory Committee (NAAC) meeting. Caltrans staff has decided to send their issues with TERO to their Legal Department and are holding higher level meetings to discuss the proposed "Piolet Project" of honoring "near" tribal lands for Caltrans projects. There is talk of going to the Governor's office Tribal Liaison to see if we can get some momentum regarding our 5 common issues. It is disappointing learning that the Caltrans Tribal Liaison is more interested in protecting Caltrans than advocating for Tribes. We also discussed bringing in National TERO technical assistance through the Council for Tribal Employment Rights (CTER) of which all four Tribal TEROs' are members of. We plan on going to the next NAAC meeting.

CHILD CARE

Child Care Budget:

| Program | Total Budget | Expended to Date | Balance | % Expended | # of Families Served |
|------------|--------------|------------------|-----------|------------|----------------------|
| CCDF FY 15 | 74,924.94 | 18,423.43 | 56,501.51 | 24.59% | 5 |
| CCDF FY 16 | 57,969.94 | 0 | 57,045.00 | 0% | N/A |

Child Care Summary

Child Care National

A lot is going on at the national level for Child Care. We just received a draft of the annual 700 report that is due at the end of each calendar year for public comment. They have added three additional pages that reference requirements of the program and requests how we are

meeting those requirements. I will be sure to submit comments through our membership of the National Indian Child Care Association (NICCA) as well as our state Tribal Child Care Association of California. (TCCAC)

The mandatory training on the new Plan pre-print will be held at the regional office in San Francisco on May 10 & 11. They are holding additional training for “Large grantee Tribes” the following two days and I would like to attend those as well. This would help in my leadership role in TCCAC and my informal role with NICCA. What is a bit disconcerting is that we are being trained on a federal funding application (Plan pre-print) that is not yet approved by OMB. We will train on the draft plan and be expected to transfer our information on the approved plan once it gets approved which could be as late as mid-June while the plan is due by July 1st. The plan also includes the new proposed regulations that have not been officially approved yet. How crazy is that?

I am working on the plan pre-print requirements for funding such as determining our child count in our service area, coordinating with other programs that serve children, setting our payment rates and planning on holding the required public hearing on the plan.

I was correct in my last month’s report regarding a push from the federal level to integrate early childhood programs such as TANF, Child Care, Head Start, Early Head Start, Infant and Maternal care and Home Visiting programs. Senator Tester of Montana has submitted legislation that would integrate these programs similar to the 102-477 Demonstration project. His proposed legislation would have ten tribes per year selected to integrate these programs. It has bipartisan support. I will keep you posted on this legislation.

Child Care State

I attended the CA-QRIS Consortium state-wide meeting in Woodland on March 16th and 17th. I was the only tribal representative at the meeting. Each of the 58 counties of the state was represented. It was the first time in state history that Tribes were invited to the table of a kick-off meeting for a state-wide initiative.

This new initiative is built on the final year of the Race to the Top grant that the state received (where Tribes were ignored) and institutes a state-wide quality rating and improvement system (QRIS). Tribes will be allowed to participate as license exempt if they choose. I was able to reserve a place for Tribes on the “Governance Committee” of this new effort and I reported out all this information to those present at our last TCCAC meeting. It is a lot to understand but by the good will and graces of the Creator it all “clicked” in my mind and I was able to understand it all.

The QRIS initiative divides the state into 10 regions and I was able to provide a list of tribes in each region. The state used this information and provided it to each regional “Hub” leader.

Our TCCAC Executive Committee retreat was held March 28 – 29th hosted by Redding Rancheria. WE had a very successful meeting, first establishing trust and building the

relationships of our newly elected Executive Committee. We updated our TCCAC By-laws, had consultations with the Federal Program Specialists from Region IX and with the Tribal Liaison from the California Department of Education. We also held a visioning session prioritizing our goals and identifying our top three priorities. They are: Engaging CA Tribal CCDF grantees, building our association infrastructure and building partnerships. I am honored to serve as Co-Chair of this association and provide the leadership that is needed to engage the State and the Feds.

I attended the quarterly Tribal Child Care Association of California meeting on April 12 – 13th in Sacramento. We were please to find out that the Tribal Standards for Sovereign Nations, our own licensing code for tribal centers was adopted by I H S as their own standard for monitoring tribal centers. We have been working on these standards for a few years and we are almost finished.

Child Care Local

Donna Goodwin – Sanchez of Head Start is working hard on our application process for the Summer Food Program that will be held this year from June 13th through August 19th in both Happy Camp and Yreka at our Head Start centers. I have not heard how TANF is doing on getting things set up for the Orleans community. We expect to have a great summer feeding kids as we are pretty much accustomed to the requirements of this program. Yootva to everyone involved! It means so much seeing happy kids eating healthy foods!

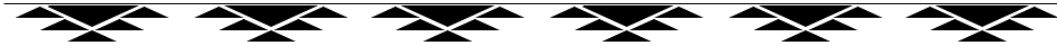
We had to cancel our meeting for the Yav Kuma Itapan due to everyone's busy schedules. We have a bit of time to continue our planning as it will be held either the last week of July or the first week of August. We will have more to report after our next meeting.

Respectfully Submitted,

Dion Wood

****Action Item: Request to get names and addresses of tribal youth in 5th through 8th grades from enrollment to be able to send invitations and registration forms for this years' Yav Kuma Itapan – Math / Science Camp and request liability coverage for Yav Kuma Itapan participants at the Yreka site at Yreka High School.**

Erin Hillman, Director
Karuk Tribe Housing Authority
Report for Council Meeting- Yreka
April 28, 2016



Old Business:

Sliding Doors- Headway: These will arrive on May 2nd and be installed by KTHA staff.

Yreka TRO: The position has been filled.

Fiscal Clerk: This position has been filled.

Orleans Playground: I reached out to Ramona Taylor to find out if they got the grant for the playground, they did not. We will move forward with plans to upgrade the playground.

Orleans Doctor: I have met with the doctor and Bubba and I inspected the floor, which is original and will be replaced. As a matter of course we usually replace floors that are this old. She also was unaware of the process for work order submissions, likely due to the information overload of the first few days she was here. I went over the process and who her contacts for these are. Lisa Scott met with her to confirm she knows the process for getting things looked at.

Administration for Native Americans application: The KTHA support letter and commitment of match was delivered to Jaclyn Owensby on 3/30.

Orleans Council Chambers: Our daytime meetings will be held at the DNR building when they occur in Orleans.

Attorney Contract: The contracts for KTHA General Counsel and Unlawful Detainers have been sent to Hobbs Strauss. Hobbs Strauss was the only responder for representing us on Unlawful Detainers.

Force Account Crew: The crew will finish the construction of the storage shed replacement in Yreka, and then work on the Maintenance Shop. We will then have them begin deconstruction of the White house in order to prepare for the construction of the Residents Center. During this time Richard will be 1) gaining permits to construction two 1 bedroom homes on 2nd Avenue and 2) seeking the Board's approval on a project for Pine Place and beginning the permit process for that project.

Wellness Center Power bill: The most recent bill (March) was down to \$2,215.94.

Community Meetings:

The next rounds of community meetings are scheduled for June. June 6 (Monday)- Happy Camp, June 8 (Wednesday)- Orleans, June 10 (Friday)- Yreka. All meetings will occur after business hours and will begin at 5:30 pm and go to 7:00 pm.

LIHTC:

Construction proceeds on schedule. Numerous RFI's are received and responded to weekly. Our process for receiving RFI's and payments are that the email comes from the Contractor at Risk group (Bill Bowman, Terry Wilson, and Dan Johnson) to the KTHA group that includes me, Richard Black, Steve Mitchell, Sara Spence, Ann Escobar, Architect Lauren DuCharme and the Investor Representative. This is so nothing is missed.

2016 IHP Amendment One:

I've completed work on the amendment to break out 37 Act Operations & Maintenance Costs from NAHASDA unit Operations & Maintenance. The tribal resolution is with Alicia for her review and the Board will be presented with the KTHA resolution and amendment for approval on May 2. I will bring the amendment to the Council meeting in May for approval. It needs to be passed before the end of the fiscal year.

2017 IHP:

I am partway through the draft of the 2017 IHP. This will require public comment period, and Board approval. I hope to have this ready for the Council to approve at the June Quarterly meeting so that it can be submitted by the deadline in mid-July.

Trust Applications:

We provided the consultant with the selected options for grouping the fee to trust applications.

Wellness Center:

Jeanne has submitted a draft policy for the Center and I am currently working on the review of the policy in preparation for the Board and community input. The policy includes the fee schedule, insurance requirements, hours, and other operational and use requirements.



Wellness Center- one of our Youth teams. –
Photo courtesy of Jeanne Burcell

Comstock:

The Board took the opportunity to tour the facility before the move in inspection was scheduled. The Pikyav Program has been given the green light to move in. The previously approved agreement for the facility needs to be revised to reflect the correct dates of move in. April Attebery is overseeing the completion of the tribe's internal review of this document.

MONTHLY CONSTRUCTION REPORT RICHARD BLACK

Comstock home: The Force Account has completed the Comstock home.

Single family homes Design: We have received completed designs for the homes with cost estimates. I am currently working on using these designs for a few new homes we are planning on building and some home rehabs.

Fort Jones Home Rehab: The home is going up quick we are looking at sometime early in May for completion, they have installed all the exterior walls, framing, siding and roofing they are currently working on insulation then sheetrock they are currently about 70% complete with the home.

Indian Creek/ Skyline Property civil designs: Designs are completed and turned in, these projects may not happen until 2017.

KTHA 1-LIHTC Home project: They currently have approximately six pads cut and ready for homes, they have erected three homes lot 38, 43, and 44 not including trusses, they have the rough-in framing complete and shear siding. They have the foundation completed with block and floor joist, plumbing on pad 56, and they are pouring the concrete for footings on pad 57 today, and working on the slab and flat work at lot 44 and 43. We have been doing a few inspections a week, and meeting along with reviewing plans and submittals.

Etna Home Rehab: Mittan Construction has contacted the resident to get paint colors and plans on painting the home by the second week of April 2016.

Wellness Center Phase Two: We have put this project out to bid with a mandatory site visit scheduled April 5th 2016, and a bid due date of May 5th 2016, if awarded we should be able to start work by June 2016. **Hoopa Home replacement:** We are currently going through some planning for the type of home to build, once we meet with the resident and figure out what we are using I will get scope of work out to start the project, we should be meeting with the resident the second week in April 2016.

Second Ave- I am getting the permits together for two one bedroom home on Second Ave. which our force account crew will be building, this will take approximately eight weeks to get permits in hand, once we get the approved permits we will be starting immediately.

Force account Projects: here is a list of projects I am working on to keep the crew busy;

- a) Second Ave- two one bedroom homes (June 2016- March 2016)
- b) Maintenance shop- Install fencing, sewer stations, concrete, and gravel (April thru May 2016)
- c) White House-assist with move over the new shop, and then demo the white house
- d) Pine Place- (Need Approval to build one three bedroom homes at pine place after second ave. \$225,000)

Pine Place: The Force account crew has demoed at the Pine place site.

Yreka Storage Sheds: The Force account crew has been working on demoing two four part storage sheds in Yreka that were damaged a while ago. They have completed this project.

Sara Spence, Executive Assistant

Construction Projects/RFPs:

| Project | Bids Due | Results / Status | Notes |
|---------------------------------------|-------------------------------------|------------------|--|
| Process Server for Evictions | 2/19 | One bid. | Awarded. |
| Eviction Attorney | 12/10 2 nd Round 2/11 | One bid. | Awarded. |
| Kahtishraam Wellness Center Phase Two | 12/8 2 nd Round 5/5 | One bid. | In second round of advertising following revisions to plans. |
| KTHA General Counsel | 3/11 | Five bids. | Awarded. |

Contracts Issued:

| | | |
|------------|------------------------------|---|
| 16-C-13 | SVM Plumbing | Comstock Pressure Pump |
| 16-C-14 | River Community Services | Process Server |
| 16-C-15 | Happy Camp Sanitary | Maintenance Shop Sewer Connection |
| 16-C-16 | Hobbs, Straus, Dean & Walker | General Counsel Legal Services |
| 16-C-17 | Hobbs, Straus, Dean & Walker | Eviction Attorney Services |
| 16-LP-C-02 | Geoscience Services | Karuk Homes I Compaction Testing Services |

Agreements Issued:

| | |
|-------|--------------|
| 16-A- | None issued. |
|-------|--------------|

Environmental Reviews:

| |
|--------------|
| None pending |
|--------------|

Human Resources:

The 1095-C reporting for employee insurance coverage were prepared and distributed to the employees by the March 31 deadline. It was submitted to the IRS ahead of the May 31 deadline. This is the first year that employers are required to submit insurance coverage information to the IRS so that they may compare that information to what individuals claim on their tax returns. It was quite a task to prepare a spreadsheet for every person who worked for the Housing Authority during 2015 and track what their insurance status was for each individual month. The summary of employees during 2015 is included below:

| 2015 | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | Average |
|------------------------------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|---------|
| Worked at least 1 day | 30 | 30 | 29 | 29 | 30 | 34 | 44 | 44 | 36 | 36 | 34 | 35 | 34 |
| Covered by Insurance | 25 | 25 | 23 | 23 | 24 | 24 | 25 | 29 | 29 | 28 | 27 | 29 | 26 |

| | |
|-----------------------------|--------------------------|
| Wellness Center Coordinator | Jeanne Burcell hired 3/3 |
|-----------------------------|--------------------------|

| | |
|--|---|
| Construction Crew Member I | James Bearchild hired 3/11 |
| On Call Receptionist Yreka | Erica Sanchez added to pool. |
| Tenant Relations Officer Yreka | Ashlee King hired, in transition. |
| Fiscal Clerk (Payroll/Billing) | Jeanne Goodwin hired, start date 4/25. |
| Yreka BOC Representative | Closed 3/31, 2 received, re-advertised through 5/6. Council is reviewing the letters and reconsidering that action. |
| Tax Credit Compliance Specialist | Tax credit certification and duties will be added to TRO position descriptions for all communities and new units. One additional TRO will be hired in Yreka raising total to 3. |
| Tax Credit On Site Maintenance / Manager | New position description under development. |
| Admissions / Loan Specialist | Posting closes 4/21. |
| Maintenance Engineer Yreka | Not yet posted. |

**Karuk Tribe
Council Report from Laura Mayton
Meeting Date: April 29, 2016
Location: Yreka**

ACTION ITEMS

On May 5th the finance department will have a booth at the Happy Camp High School College and Job Fair.

I am requesting discretionary funds not to exceed \$100 for the finance department to use to purchase items for this event.

FISCAL YEAR 2015 AUDIT

Fiscal year 2015 audit reports are complete. I will be handing them out to the Council at the April 28th meeting in Yreka. At that time I will provide a brief report regarding the financial well-being of the Karuk Tribe.

EVALUATIONS

At this time every year, I complete evaluations for all of my staff. Evaluations are in process and should be complete by the end of April.

FISCAL YEAR 2017 INDIRECT COST PROPOSAL

The Tribe's fiscal year 2017 Indirect Cost Proposal is about 80% complete. Thanks to the Council's approval of requested changes regarding the pool, I believe that the Tribe will be able their indirect cost rate at 50%. I should have the proposal ready for Council approval within the next few of weeks.

CASINO PROJECT

The Karuk Tribe has committed a lot of time and money to the Tribe's Casino Project. Our general contractor is ready to begin site work and we are close to finalizing the financing package.

While it may not look like a lot has been happening for the past few years, much work has been done. I am compiling a list of the obstacles the Tribe has overcome and the steps we have taken to get to this point in this project. I will share them with the Council and the public when complete. The list is very long.

KARUK TRIBE MYTH VS FACT (DRAFT)

Positive feedback was provided regarding the draft Karuk Tribe Myth vs Fact document requested by Josh for public posting. I did not complete a final version of this in time for this report. I will have something to present for discussion and or approval in time for the April 29th Council meeting.

Dora Bernal
Human Resource Director
Tribal Council Report
April 28, 2016

Interviews Held/Results:

Head Start Director – Priscilla Stack
Social Worker – Orleans – hired – Graciela Haas (June 1)
Social Worker Assistant – Jurnie Wilder
Mental Health Therapist I – Intern – Ella Kane
Grants and Agreements Division Coordinator – Jessica Riske-Gomez
KTHA On-Call Receptionist – Eric Sanchez
KTHA Tenant Relations Officer – Ashlee King
KTHA Fiscal Clerk – Jeanette Goodwin

Interviews/Advertisements Pending:

Events:

Licensed Vocational Nurse (LVN) posted until filled
Registered Dental Hygienist (RDH) – Yreka – Open until filled
Registered Nurse (RN)/ Licensed Vocational Nurse (LVN) – Open until filled
Licensed Clinical Social Worker or Clinical Psychologist – Open until filled
Family Nurse Practitioner or Physician Assistant – Open until filled
Clinic Physician – Open until filled
On-Call Sales Clerk – Amkuuf Shop – Open until filled
Billings and Accounts Receivable Technician – Happy Camp – Interview – April 22, 2016
Tribal Cultural Monitor – Accepted on a Continual Basis
On-Call Receptionist – KTHA – Deadline: Open Until Filled
Part-Time Therapist – KCDC – Open Until Filled
Certified AOD Counselor (Happy Camp/Orleans)
Clerical Assistant – Full-time Open Until Filled
HHS – CEO – Interviews – April 14, 2016
KTHA Admissions/Loan Specialist – Closed – April 21, 2016
Registered Dental Assistant (ADA) – Happy Camp - closed – April 28, 2016
Registered Dental Assistant (ADA) – Yreka – Closed – April 28, 2016
Unlicensed Dental Assistant (DA) – Happy Camp – Closed – April 27, 2016
Unlicensed Dental Assistant (DA) – Yreka – Closed – April 27, 2016
Data Entry Clerk I & II – Closed – April 22, 2016
Clinic Transporter – Yreka Clinic – Closed – April 21, 2016

Action Items:

1. Approval of job descriptions:
 - Arch. Cultural Tech
 - Kaavichvaan Youth Technician
 -
2. 20th Karuk Reunion Date – June 25th
3. Newsletter Approval

Meetings/Training/Other:

March 30, 2016 Harris Training - on Personnel History program

March 13, 2016 Meeting with Dental staff on personnel issues.

March 14, 2016 Meeting with Education Coordinator about changes to staff schedule.

March 18, 2016 Meeting with Dr. Vasquez and Cindy on a possible PA and staffing issues.

March 19, 2016 Meeting with Education Coordinator about policy write up and seeing that the grant guideline is being implemented in all schools.

Employees uninsurable:

- Alex Corum
- Tracy Burcell

Policies: Ongoing discussions

- Drug Test Policy – implementing test cups for clinics will bring information and suggestion to Council when prepared.
- Reviewing Personnel Policies and WPA.



KARUK TRIBE
Judicial System & Programs
Administrative Office

Phone: (530) 841-3143 Ext 2 • Fax: (530) 842-4889
 1836 Apsuun • Post Office Box 629 • Yreka, California 96097

COUNCIL REPORT 4/28/2016

I. ACTION ITEMS: 1.) Approval of Contract 16-C-058: Judge Pro Tem Services, Stephanie Dolan(Mortgage& Foreclosure Ordinance 12/3/15 -15R147 And Unlawful Detainer Matters (Ordinance still in draft form)

II. TRIBAL COURT REPORT DATA

| Month-Year Activity | July-15 | Aug-15 | Sept-15 | Oct 15 | Nov 15 | Dec 15 | Jan 16 | Feb 16 | March 16 |
|---------------------|---------|--------|---------|--------|--------|--------|--------|--------|----------|
| # Of Cases | 1 | 5 | | | 7 | 5 | 7 | 1 | 5 |
| TYPES OF CASES | | | | | | | | | |
| Guardianship | 1 | 3 | | | 3 | 2 | 3 | | 1 |
| Custody/Visitation | | 1 | | | 4 | 3 | 1 | 1 | 3 |
| Child Welfare | | 1 | | | | | 3 | | 1 |
| Access Center | | | | 4 | 3 | 1 | 7 | 3 | 10 |

III. GRANTS AND PROGRAMS ADMINISTERED BY JUDICIAL SYSTEM

GRANT#1: CTAS 2012 –TW-AX-0023-DOJ/OVAW Grants to Indian Tribal Governments Program

| | | | |
|-------------------------------------|-----------------------------------|---------------------------|------------------------|
| Program Code: 5094-05 | Awarded: \$725,366.00 | Term Dates: 10/1/2012 | Extended to 09/30/2016 |
| Appropriations:\$333,572.88 | Month To Date:\$8,923.16 | Year to Date: \$70,981.13 | |
| Outstanding Encumbrances \$3,491.44 | Unencumbered Balance: \$259,100.3 | % Used: 22.33% | |

Project Title: Karuk Transitional Housing Program

Objectives: To provide Transitional Housing assistance for eligible victims’ of domestic violence, dating violence, sexual assault or stalking

Deliverables\Tasks Updates:

| | |
|---|---|
| 1.) # of bed nights | 86 |
| 2.) # of Victims/Survivors Served | 5 |
| 3.) # of Services Provided | 24 |
| 4.) Coordinated Community Response -Monthly Meetings Attended: | Partner-N.California Tribal Court Coalition-Non-profit, non-governmental; Tribal Victim/Court services organization; Pikyav Advisory ; Partner-SisQ D.V& Crisis Center; D.A.’s Round Table/Humboldt County- Law Enforcement(local/state) Tribal Court/State Court Forum-(court/local/state/tribal) Karuk YavPaAnav -Social Service Organization |

GRANT#2: CTAS 2014–TW-AX-0040-DOJ/OVAW Grants to Indian Tribal Governments Program (36 months)

| | | |
|-----------------------------------|------------------------------------|----------------------------------|
| Program Code: 5094-11 | Awarded: \$543,525.00 | Term Dates: 10/1/2014-09/30/2017 |
| Appropriations:\$449,876.69 | Month To Date:\$8,806.21 | Year to Date: \$96,424.03 |
| Outstanding Encumbrances \$749.94 | Unencumbered Balance: \$352,702.72 | % Used: 21.60% |

Project Title: Karuk Tribal Judicial System Pikyav D.V. Services Program

Objectives: Increase access & availability of culturally appropriate counseling/support and advocacy services to eligible victims and provide culturally relevant outreach, awareness and educational activities to the teen population and Tribal community; Provide assistance via our “legal access centers” to eligible victims of domestic violence, dating violence, sexual assault or stalking who need assistance with legal issues that are a result of the abuse.

Deliverables/Tasks Updates:

| | |
|---|---|
| 1.) Victims/Survivors received services | 15 |
| 2.) # of Services Provided | 47 |
| 2.5) # of Referrals out | 0 |
| 3.) Screenings | 2 |
| 4.) Community Education | Talking Circles 37(21Native&17NonNative) |
| 5.) Coordinated Community Response | 1. Project Connect Meeting-Hoopa 2. Navura Yee Shiip/Yav Pa Anav 3. Pikyav DV Advisory Committee 4. DA Roundtable Humboldt |
| 6.) Outreach Activities | |
| 7.) Webinars/Trainings | 0 |
| 8.) Meetings/ | 2 |

GRANT#3: CTAS 2014-IC-BX-001/BJA-Tribal Assistance (18months)

| | | | |
|------------------------------|-----------------------------------|------------------------------|------------------------|
| Program Code:5094-12 | Awarded \$74,975 | Term Dates: 10/1/14-03/31/16 | Extended to 06/30/2016 |
| Appropriations:\$28,332.14 | Month To Date:\$1506.05 | Year to Date: \$9,378.50 | |
| Outstanding Encumbrances \$0 | Unencumbered Balance: \$18,953.64 | % Used: 33.10% | |

Project Title: Karuk Tribal Justice System Strategic Plan

Goal: Develop a Comprehensive Strategic Plan to guide a multi-pronged approach promoting the safety and wellness of the communities within the Karuk Service Area.

Deliverables/Tasks Updates:

| | |
|--|--|
| Establish Planning Team | Completed in months 1-3 |
| RFP Consultant Strat Plan PESTEL&SWOT | Completed |
| Consultant hired | Done (consultant contract approved 2/26/2015 and project period /contract ended July 30, 2015. PESTEL & SWOT completed. |
| Draft prepared and reviewed by council | 2 st revision presented at July 2015 Council Meeting 10/15/15 Planning Meeting with Council discussed incorporating Mediation, Clerk Project & CASA into Strat plan. (Court Enhancement Infrastructure under area 3). Submitted to DOJ for review. |
| Draft submitted to Grant Program Manager Dara Schulman | Completed 10/ 2015 reporting period/re-emailed to Dara Schulman2/2016. Follow up emails regarding extension as <i>they</i> need 4 weeks to review. |
| Request for Extension | Administrator submitted 2/28/16. Approved Extended to 06/30/16. |
| BJA PMT Data Reports | Submitted: 1/30/15; 4/30/15; 7/30/15; 10/30/15; 1/30/16 |
| Progress Reports | Grant Reports 1)-1/30/15; 2)-7/30/15; 3)-1/30/16 Submitted & Approved |

GRANT#4 G-15QNCAFPVS- Family Violence Prevention Services Program

| | | |
|-------------------------------------|-----------------------------------|----------------------------------|
| Program Code: 5052-02 | Awarded \$45,098.65 | Term Dates: 10/1/2014-09/30/2016 |
| Appropriations:\$45,098.65 | Month To Date:\$3,328.42 | Year to Date: \$13,064.13 |
| Outstanding Encumbrances \$1,651.87 | Unencumbered Balance: \$30,382.65 | % Used: 32.63% |

Project Title: FVPSP **Objectives:** Provide assistance to victims of family violence & outreach & education.

Deliverables\Tasks Updates:

| | |
|--|--------------------------------|
| 1.) #of Victims/Survivors Served | 3 |
| 2.) # of Services Provided | 6 |
| 3.) Outreach and Education Provided | Schools March Against Bullying |

GRANT#5 2015 VRGXK048-DOJ/OJP/OVC-Tribal Victim Assistance Program

| | | |
|-----------------------------------|------------------------------------|----------------------------------|
| Program Code: 5094-13 | Awarded \$353,757.00 | Term Dates: 10/1/2015-09/30/2018 |
| Appropriations:\$353,757.00 | Month To Date:\$6,357.96 | Year to Date: \$54,316.97 |
| Outstanding Encumbrances \$123.60 | Unencumbered Balance: \$299,316.43 | % Used15.39% |

Project Title: Tribal Victim Assistance Program

Objectives: 1.) Collaborate with key stakeholders to achieve a victim centered response, 2.) Identify critical needs of crime victims and gaps in existing community response, 3.) Collaborate with technical assistance provider and other grantees throughout the life of the project

Deliverables\Tasks Updates:

| | |
|---|---|
| 1.) Recruit, interview, hire and train Tribal Liaison | 1.) Completed-New Hire Orientation 1/22/16. |
| 2.) Attend Required CTAS/OVC trainings and orientations. | 2.) Completed-Administrator and Fiscal attended February 1st and 2nd, 2016,and PA 7 (Office for Victims of Crime): February 3rd and 4th |
| 3.) Activities | 3-10 have begun January 22, 2016 Preparing for April and May Outreach events, publications are being produced for distribution. Touch base with CASA of Siskiyou regarding recruitment and Training of CASA Volunteers in partnership. |
| 4.) Trainings/Workshops Attended | 40 Domestic Violence Advocacy Training, Humboldt State University, Arcata, CA Shadowed DV Services Specialist at Court |

GRANT#6 2015 DCBC 0012-DOJ/OJP/OJJDP-Tribal Juvenile Justice Wellness Court

| | | |
|------------------------------|------------------------------------|----------------------------------|
| Program Code: 5094-14 | Awarded \$ 320,000 | Term Dates: 10/1/2015-09/30/2018 |
| Month To Date:\$ 9,878.88 | Year to Date: \$20,674.11 | |
| Outstanding Encumbrances \$0 | Unencumbered Balance: \$299,325.89 | Used:6.46% |

Project Title: Tribal Juvenile Justice Healing to Wellness Court

Objectives: 1.) Recipient agrees to meet specific performance requirements and/or conditions and milestones as detailed by the program office during year one of grant funded project.
 2.) By end of 36 months 45 low risk juvenile offenders and/or reentering offenders residing within the Karuk communities will have been provided access to culturally appropriate Juvenile Healing to Wellness Court Services. 3.) By end of 36 months the # of formal collaborative partners/stakeholders will increase from 5 to 12.

Deliverables\Tasks\Activity-Updates:

| | |
|---|---|
| 1.) Recruit, interview, hire and train Tribal Liaison | A.) <u>1/21/16</u> . Completed-Compliance Officer & HTWC Coordinator hired. |
| 2.) Attend Required Orientation & CTAS trainings. | A.) <u>December 10, 2015</u> OJJDP Grantee Orientation Webinar attended by Team at which time we were given a slide show and a page entitled “Deliverables to Meet our Special Conditions.” B.) <u>February 1st & 2nd, 2016</u> . Reno, Nevada, CTAS Orientation Attended by HTWCC, Administrator and Fiscal representatives. C.) OJJDP monthly Webinars for Grantees. “The team (HTWCC, C.O., Administrator, Director of CFS and AOD Program Coordinator attend the OJJDP monthly Webinars for Grantees. “Communities of Practice” set to occur on the 4th Tuesday of every month. Topic areas support the OJJDP tribal grantees in implementing the various components of the Strategic Planning Toolkit that is an imposed requirement as part of grant funding. <u>January 26th, 2016, 1:00 p.m.</u> - the first Community of Practice Session to support Strategic Planning was entitled the “Strategic Planning Toolkit” occurred. <u>Feb- 23rd, 2016, 11a.m.</u> – Community Practice: Conducting and Scoring Community Readiness Interviews. <u>March 22nd, 2016, 11a.m.</u> -Community Practice: Community Readiness Model, Utilizing the CRM Scores in the Strategic Planning Process. <u>April 26th, 2016, 11a.m.</u> - Community Practice: Developing a Vision and Mission: Identifying Needs & Resources. |
| 3.) Meeting Special Conditions | A.) Training and technical Assistance Needs Assessment –to be completed by ICCTC by <u>February 12, 2016</u> . The Administrator began reaching out to Funder/OJJDP TTAC in December 2015 via phone and emails to clarify Juvenile Justice Program Specialist assigned Contact and TA Coordinator Contact Information as we had lost contact? <u>January 15, 2016</u> the Administrator had a call with Angela Parker, pertaining to project. On 1/20/16 the Administrator received an email from the OJJDP TTA Center at the ICCTC to inform us that the registration link for the Community of Practice Session “Strategic Planning Toolkit” was just now available. |

| | |
|--------------------------------|--|
| | January, 20th, 2016-Save the Dates for program to join the first in the new OJJDP Healing to Wellness Tribal Grantees “Community of Practice” focusing on educating and providing peer to peer learning and sharing through an online virtual learning community. Additionally, a short informational sheet about the Virtual Community of Practice. |
| Compliance Officer Activities- | B.)Community Readiness Study to be completed by March 15, 2016. |

KARUK YHTWC ACTION PLAN: Grant # 2015-DC-BX-0012

February 23, 2016 – April 12, 2016

Objective (-) 1: Develop Community Readiness Assessment Model

Strategy: Conduct Community Readiness Assessment

| Activity | Responsible Group/Person | Target Date (By when?) |
|--|---------------------------------|--------------------------|
| A) “Strategic Planning Toolkit” Session One | Administrator/ AOD Counselor | 1/26/16 [X] |
| B) “Strategic Planning Toolkit” Session Two | Administrator/ WCC | 2/24/16 [X] |
| C) Define Issue | Grant/Administrat or/Team | 2/24/16 [X] |
| D) Define Community | Grant/Administrat or/Team | 2/24/2016 [X] |
| E) Identify individuals of the community to interview | Administrator/Tea m | 02/24/2016 [X] |
| F) Take pages 13 and 14 of Community Wellness Manual and develop questionnaire for interviews. | Administrator | 02/24/2016 [X] |
| G) Update Script for Interview/Introduction | Administrator | 02/24/2016 [X] |
| H) Conduct Personal Interviews | Administrator/ WCCO | 03/10- 03/17/2016 |
| I) Score to Determine Readiness Level | Administrator/ WCC | 3/14/16 & 3/18/16 [X] |
| J) “Strategic Planning Toolkit” Session Three | WCC/ WCCO | 3/22/16 [X] |
| K) Compiling the information for Community Readiness Workshop | WCCO | 3/23/16- 3/25/16[X] |
| L) Putting PowerPoint together for Community Readiness Workshop | Administrator/ WCCO | 3/28- 4/1/16 [X] |
| M) Invitation was sent out to the participants of Community Readiness Model Interviews to also participate in the Community Readiness Workshop | WCCO | 4/4/16 [X] |
| N) Technical Assistance Coordinator an update, complete Technical Needs Assessment. Update on program in relation to the Community Readiness Assessment process. | Administrator/ WCCO | 4/5/16 [X] |
| O) Community Readiness Workshop | Administrator/ WCC & WCCO | 4/12/16 |

Council 4/28

Karuk Community Health Clinic
64236 Second Avenue
Post Office Box 316
Happy Camp, CA 96039
Phone: (530) 493-5257
Fax: (530) 493-5270

Karuk Tribe



Karuk Dental Clinic
64236 Second Avenue
Post Office Box 1016
Happy Camp, CA 96039
Phone: (530) 493-2201
Fax: (530) 493-5364

Administrative Office

Phone: (530) 493-1600 • Fax: (530) 493-5322
64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

Requestor: April Attebury

Date: April 7, 2016

Dept/Program: Judicial

Funding Source: BIA Compact/ 2130

Check One: Small Purchase (less than \$3,000) Large Purchase (more than \$3,000)**
 Construction Contract Other:
 Independent Contractor Under \$3,000
 Independent Contractor Over \$3,000**

****Tribal Council approval is required for: all purchases exceeding \$3,000, all Agreements and all Contracts exceeding \$3,000.**

Procurement RFP Three quotes Sealed Bid Competitive Proposal

COMPARATIVE SUMMARY (Minimum of Three Required)

| Company Name | Date | Price | Contact/Phone | Indian Y/N |
|-----------------|------------|---------------------|---------------|------------|
| Stephanie Dolan | 04/07/2016 | \$175/hour + travel | | No |
| | | | | |
| | | | | |

Name of Selected Vendor:

Basis: Lowest Price Best Qualified Vendor
 Superior Product/Service Delivery Service Provided
 Based on Annual Price Comparisons
 Sole Source Provider (MUST Attach Detailed Justification)
 Only Qualified Local Provider Due to Geographic Disadvantage

Comments: RFP is open on a continual basis to get a pool of ^{Judge} ~~lawyers~~. Stephanie is the only one to respond to the RFP. Stephanie is qualified and her rates are within the scope of work. *TERO will apply*

** REQUIRED SIGNATURES **

*** By affixing your signature, you acknowledge that you have reviewed the attached documentation for presentation to Tribal Council.*

April Attebury

April 7, 2016

Requestor

Date

4-14-16

Laura Mayton

Date

**Chief Financial Officer

4/7/16

Walee Cruz

Date

**Director, Administrative Programs & Compliance

**Director of Self Governance(MOU/MOA) or TERO (Contracts)

Date

Other

Date

STEPHANIE J. DOLAN
Attorney at Law

PO Box 466 ❖ Talent, OR 97540

March 13, 2016

Emma Lee Perez, Contract Compliance Specialist
Karuk Tribe Administration Office
64236 Second Avenue
P.O. Box 1016
Happy Camp, CA 96039

Re: Response to Request for Proposals 16-RFP-011 (Judge Pro Tem)

Dear Ms. Perez:

I am submitting this response to the Karuk Tribe's Request for Proposals for a Judge Pro Tempore (*Pro Tem*) for inclusion in the Karuk Tribal Court Pool of Judges. For the reasons set forth herein, I believe I am uniquely qualified for the position given my extensive history and background in Federal, State and Tribal law and Tribal Court development, and with the Karuk Tribe specifically.

I have been an attorney for 20 years, and have specialized in Tribal and Indian law since 2002, when I first joined California Indian Legal Services ("CILS") in Eureka, California, where I became Managing Attorney in 2003. I left CILS in 2005 to establish a private practice, where I continued to focus on the rights of Native American tribes.

I have represented the Karuk Tribe in a variety of matters since 2002, including helping to build the Karuk Tribal Court, drafting codes and policies, assisting with amending the Tribe's Constitution, negotiating the Tribe's Title IV-E Agreement, successfully litigating an Indian Child Welfare Act ("ICWA") case to the California Court of Appeal and obtaining a favorable (published) decision, reviewing contracts, providing legal opinions on election matters and most recently making local court appearances for the Tribe on a probate matter.

I also represent the Tolowa Dee-ni' Nation (formerly Smith River Rancheria) as the Tribal Court Attorney and in that capacity assist the parties and court as to proper Tribal court policies and procedures to ensure due process, and draft orders for the judge to sign in a variety of cases, including child welfare, guardianships, evictions and civil protection orders.

Additionally, I helped to found the Northern California Tribal Court Coalition ("NCTCC") in 2004, and as Executive Director worked to make it into a successful tribally-

Tel: 530.575.5818 ❖ e-mail: sdolan@nctcc.org

chartered 501(c)(3) nonprofit organization promoting Tribal Court development statewide. The Karuk Tribe is one of the founding members of NCTCC and April Attebury has served as the organization's Chairperson in the past and she and I have worked closely together both at NCTCC and at the Karuk Tribe for well over a decade now.

I am currently licensed to practice law in both California and Oregon. I have never been convicted in any court of any crime, much less one involving moral turpitude, elder abuse or child abuse. I have a valid driver's license and am insurable by the Tribe.

While opportunities to serve in a judicial capacity have arisen for me in the past years, I have not pursued applying for such opportunities before, as I believed I still had some personal and professional maturation to complete before taking on such an important role. However, I have reached the point in my professional development where serving in a judicial capacity is now a natural next step, and I believe doing so with the Karuk Tribe would be a perfect fit. I trust that I will be as fair, ethical, responsible and personable a judge as I have proven to be as an attorney and advocate.

I also trust that the judges and court administrators of the NCTCC, including those listed below, will provide favorable professional references for my work and character.

April Attebury
Tribal Judicial System Administrator, Karuk Tribe
P.O. Box 629, Yreka, CA 96097
(530) 598-2248

Abby Abinanti
Chief Judge, Yurok Tribe
190 Klamath Blvd., Klamath, CA 95548
(415) 218-1900

Richard Blake
Chief Judge, Hoopa Valley Tribe,
Tolowa Dee-ni' Nation and Redding Rancheria
P.O. Box 1389, Hoopa, CA 95546
(530) 515-6245

Nita Green
Tribal Court Administrator
Tolowa Dee-ni' Nation
110 First St., Suite B
Smith River, CA 95567
(707) 487-6425

I am attaching my resume and a proposed scope of work responsive to the RFP. Please do not hesitate to contact me with any questions or if you would like further information. Thank you very much for your consideration.

Very truly yours,



Stephanie J. Dolan

**Stephanie J. Dolan Proposed Scope of Work Responsive to
Request for Proposal for Judge *Pro Tem* Services (16-RFP-011):**

Judicial Services: The Judge *Pro Tem* (“Judge”) shall:

1. Consistent with the Karuk Tribe’s laws and policies, preside over and make rulings on all matters brought before the Karuk Judicial System, including motions and requests of the parties, conferences, evidentiary hearings and bench trials;
2. Conduct necessary legal or factual research and render legal opinions;
3. Render original interim and final decisions in the proper format for filing with the Court Clerk. Final decisions shall include a history of the proceeding, any procedural or substantive rulings, a summary of the testimony and other evidence, a summary of arguments contained in the briefs, citations to the record, and findings of fact and conclusion of law. Decisions shall be rendered within thirty days after the conclusion of the hearing or receipt of the last post-hearing brief;
4. Assist with updating Judicial Rules, Ordinances and Codes; and
5. Perform any other tasks required of a Judge *Pro Tem* on those specific projects and matters assigned to her by Karuk Tribe.

Fees: As compensation for services performed under this Agreement, the Judge shall receive fees at the rate of \$175.00 per hour, with a \$100 flat rate added for travel time for each day of travel. Such compensation shall cover all general operating expenses of the Judge, with the exception of reimbursable expenses described in subsection below. If a law clerk is used for legal research to save costs, the law clerk will be billed at a rate of \$30.00 per hour. Judge may increase fees only after expiration of 45 days in advance written notice to Karuk Tribe, such notice shall inform Karuk Tribe of its right to cancel, prior to the effective date of the new fee structure.

Expenses: Karuk Tribe shall reimburse the Judge for actual and reasonable expenses incurred by the Judge in connection with the services performed under this Agreement, including long-distance telephone calls, postage, federal express or similar delivery charges, photocopying, travel, meals, and lodging incidental to performance of the Agreement and like expenses. Air and automobile travel costs will be reimbursed pursuant to Karuk Tribe’s fiscal policies. The Judge shall make her best effort, consistent with professional and responsibilities and judicial needs of Karuk Tribe, to schedule travel and incur expenses in a way that will achieve the economical rates.

Statements: Judge shall submit to the Karuk Tribe a monthly bill, summarizing the services rendered, costs and expenses incurred, and the disbursements for which reimbursement is sought.

Prompt Payment: The Karuk Tribe shall pay all bills within 30 days, and it shall promptly notify Judge of any erroneous or disputed fees or expenses.

STEPHANIE J. DOLAN

Attorney at Law

PO Box 466 ❖ Talent, OR 97540

EDUCATION

University of San Francisco School of Law

J.D. 1996

- Public Interest Law Program Certificate, 1996
- American Jurisprudence Award in Torts
- Vice President, USF Women's Law Association
- Best Brief, 1994 Moot Court Competition

University of California, Santa Barbara

B.A. 1991 Law & Society

LEGAL EXPERIENCE

Northern California Tribal Court Coalition
Executive Director
February 2009 to Present

California and Oregon

Manage all aspects of Tribally-chartered 501(c)(3) nonprofit corporation. Coordinate between five Tribal Courts. Manage grants. Conduct trainings. Develop forms, procedures and policies for nonprofit and dedicated domestic violence docket. Coordinate with stakeholders statewide to further NCTCC mission and objectives. Further Rights of Mother Earth including drafting first Tribal GMO Ordinance in the Nation.

Law Office of Stephanie J. Dolan
February 2005 to Present

Talent, Oregon

Represent Indian Tribes in a broad array of legal areas, including tribal court development, general litigation, and drafting tribal ordinances, resolutions and legal opinions governing Indian Child Welfare Act ("ICWA") law and proceedings, employment and contract matters, environmental and cultural resource protection, elections, Constitutional amendments and enrollment policies. Represents individuals and Indian tribes in ICWA trial and appellate court proceedings, including representing the Karuk Tribe of California in its successful California Court of Appeal case affirming the rights of California Tribes to transfer jurisdiction to Tribal courts. (*In re M.A.*, 137 Cal.App.4th 567, 40 Cal.Rptr.3d 439, (Cal.App. 3 Dist.,2006, *cert. denied*). Negotiated California's first Tribal/State Title IV-E Intergovernmental Agreement in March 2007, which will enable the tribe to receive federal funding to support Tribal Court foster care placements.

California Indian Legal Services
Directing Attorney, January 2003 to February 2005
Staff Attorney, May 2002 - December 2002

Eureka, California

Responsibilities included: Managing personnel, administration and case contracts in non-profit law office; general litigation; drafting tribal ordinances and resolutions governing environmental

Tel: 530.575.5818 ❖ e-mail: sdolan@nctcc.org

protection, elections, and enrollment policies; representing tribes interests in sacred site and cultural resource protection in FERC dam re-licensing proceedings; negotiating MOAs to protect tribal sacred sites within federal lands; representing Indian tribes in Indian Child Welfare Act proceedings; representing individual tribal members regarding violations of their civil rights and other legal needs; assisting tribes with trust transfer applications. Conducted trainings on a variety of other Indian law topics.

*Law Office of Stephanie J. Dolan
March 1997- March 2002*

*Eureka, California
San Francisco, California*

Conducted legal research, drafted pleadings including complaints and answers, summary judgment motions and oppositions, discovery pleadings, and motions in limine. Maintained extensive client contact. Made court appearances. Defended client depositions. Conducted investigations and drafted position papers responding to government agency charges of discrimination. Experienced in employment law, personal injury, probate, juvenile, real estate, worker's compensation, corporate formation, criminal defense and general litigation. Drafted successful Writ on ICWA issue to First District Court of Appeal.

*State of Washington Attorney General's Office
Assistant Attorney General, January 2000 - April 2001*

Port Angeles, Washington

Represented Washington State Departments of Social Health Services and Labor and Industries in juvenile dependency, adult guardianship and workers' compensation issues. Performed intensive trial work in superior court and administrative forums. Experienced in presenting expert and lay witness depositions and trial testimony and resolving complex evidentiary issues. Honed discovery, research and writing proficiency pertaining to a wide range of legal issues.

*Law Office of Peter N. Hadjaris
Law Clerk and Associate
December 1995 - March 1997*

San Francisco, California

*Samuels & Shawn
Law Clerk, July 1994 - May 1996*

San Francisco, California

*San Francisco Superior Court
Judicial Extern, Summer 1995
Honorable Daniel M. Hanlon*

San Francisco, California

*District Attorney's Office
Intern, Summer 1994*

San Francisco, California

PROFESSIONAL AFFILIATIONS

- State Bar Admissions: California, 1996; Washington State, 1999; Oregon 2014
- Chair, San Francisco Bar Association Employment Law Committee, 1998
- Hoopa Tribal Court Admission, 2003
- Advocate, Humboldt County Court Appointed Special Advocates, 2003
- *Pro Bono* work, Southern Oregon Land Conservancy, 2008, Oregonians for Safe Farms and Families, 2013 to present

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REQUEST FOR CONTRACT/ MOU/ AGREEMENT

Check One: Contract Karuk Tribe Number Assigned: 16-C-058
 MOU
 Agreement Funder/Agency Assigned: BIA Compact-2130
 Amendment Prior Amendment: _____

REQUIRED → *Procurement Attached *Budget Attached
*System for Award Management (SAM) (CONTRACTS ONLY)
*KCDC/ KTHA Notification/ review required Yes No

Requestor: April Attebury Date: April 7, 2016

Department/Program: Judicial/Civil Court Limited Actions-Arbitration/Unlawful Detainers

Name of Contractor or Parties: Stephanie Dolan

Effective Dates (From/To): April 28, 2016 April 28, 2017

Amount of Original: \$175 per hour + \$100 for travel

Amount of Modification: _____

Total Amount: _____

Funding Source: 2130- BIA Compact TERO applies

Special Conditions/Terms:

Brief Description of Purpose:

Ms. Dolan will be utilized for Judicial matters- Civil Court, Division Limited Actions, Arbitration, Unlawful Detainers

** REQUIRED SIGNATURES **

April Attebury Requestor Date 04/07/2016

Laura Mayton Date 4-14-16
**Chief Financial Officer

Qualee Perry Date 04/07/16
**Director, Administrative Programs & Compliance

**Director of Self Governance(MOU/MOA) or TERO (Contracts) Date _____

Other Date _____

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64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

AGREEMENT FOR INDEPENDENT CONTRACTOR SERVICES

Contract Number: 16-C-058

This Agreement, dated as of April 28, 2016 is between the Karuk Tribe (hereinafter “the TRIBE”) and Stephanie J. Dolan (hereinafter “INDEPENDENT CONTRACTOR”), who agree as follows:

1. **Description of Services:** The Tribe hereby retains Independent Contractor to provide the services described in the attached *Description of Independent Contractor Services and Activities*.
2. **Duration:** The term of this Agreement shall be from April 28, 2016- April 28, 2017.
3. **Compensation:** Independent Contractor will be compensated as provided in the attached *Description of Independent Contractor Services and Activities*. Compensated at \$175 per hour and \$100 flat rate for travel. All invoices must be submitted no later than thirty (30) days past the end date of this Agreement as stated in Clause 2 above. The Judicial Administrator and/or Authorized Designee shall be responsible for overseeing this Agreement and approving invoices for payment.
4. **Claims for Compensation:** Independent Contractor agrees that he/she shall not be entitled to and shall not claim compensation for services performed under this Agreement from another federally funded source of compensation for the same work performed, same working hour(s) or same working day(s). It is further agreed by the Independent Contractor that any claim for compensation submitted in violation of this clause shall, if paid, be recoverable by the Tribe.
5. **Warranty, Indemnity and Hold Harmless:** Independent Contractor warrants and represents that it has every legal right to enter into the Agreement and to perform in accordance with its terms and that it is not and will not become a party to any Agreement with anyone else which would be in violation of the rights granted to the Tribe hereunder. Independent Contractor will indemnify and hold the Tribe harmless from and against any losses, damages and liabilities, including reasonable attorney’s fees for Independent Contractor’s negligent performance or unexcused failure to perform services under this agreement. The Tribe makes no warranty, indemnity or hold harmless agreement.
6. **Independent Contractor Status:** It is understood and agreed between the parties that the Tribe shall not be obligated to withhold any federal, state or local taxes from fees paid to the Independent Contractor, nor shall the Tribe have any liability for such withholding. Further, any required public liability, public damage and/or Worker’s Compensation Insurances shall be the sole responsibility of the Independent Contractor.

7. **Confidential Information**: Independent Contractor will not disclose directly or indirectly to or use for the benefit of any third party any secret or confidential information, knowledge or data acquired by virtue of its relationship with the Tribe without the prior written approval of the Tribe. It is understood and agreed by the parties that the obligations of this paragraph shall survive the expiration or termination of the Agreement.
8. **Non-Assignability**: This Agreement may not be assigned or transferred by either party without the prior written approval of the other party.
9. **Authority**: Independent Contractor's authority to act under this Agreement can be suspended upon written or verbal notice by the Tribal Chairman of the Tribe or his/her designee. If verbal notice is given, it shall be confirmed in writing within five (5) working days.
10. **Termination**: This Agreement may be terminated at any time, with or without cause, by either party, upon notice in writing. Any such termination shall be effective immediately. Independent Contractor shall invoice the Tribe within thirty (30) days of agreement termination for satisfactory work performed up to termination date.
11. **Complete Agreement**: This Agreement constitutes the entire agreement between the parties, and no amendment or modification hereof shall be effective unless reduced to writing and signed by both parties.
12. **Severability**: Should any provision of this Agreement be held invalid or unenforceable, such a holding shall not affect the validity or enforceability of any other provision thereof.
13. **Copyrights**: All original materials, written, photographed, recorded or otherwise collected or produced by the Independent Contractor pursuant to this Agreement are instruments of Professional Services, and shall be the sole property of Tribe.
14. **Expertise Certification**: The Independent Contractor assures the Tribe that they and all their approved sub-contractors possess the expertise, and resources necessary for satisfactory completion of the activities described in the *Description of Independent Contractor Services and Activities*.
15. **Certification Regarding Debarment, Suspension and Related Matters**: The Independent Contractor hereby certifies to the best of their knowledge that it or any of its officers or contractors or sub-contractors:
 1. Are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transaction by any Federal department or agency;
 2. Have not within a three (3) year period preceding this Agreement been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain or performing a public (Federal, State or local) transaction or agreement under a public transaction; violation of federal or state

antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property;

3. Are not presently indicted for or otherwise criminally or civilly charged by a government entity (Federal, State or local) with commission of any of the offenses enumerated in Paragraph 2 of this certification; and
 4. Have not within a three (3) year period preceding this Agreement had one or more public (Federal, State or local) transactions terminated for cause or default.
16. **Applicable Law:** This Agreement shall be governed by the laws of the United States of America and by Karuk Tribal law. In the absence of Federal or Tribal law, relevant laws of the State of California shall be applicable. Independent Contractor is required to comply with Office of Management and Budget Super Circular and is responsible for understanding and compliance with applicable grant administration requirements as set forth in the Federal agency codifications of the grants management common rule. This provision is not intended to waive the Tribe's sovereign immunity status or submit the Tribe to any jurisdiction inconsistent with such status.
17. **Indian Preference:** This Contract shall be executed in accordance with the Indian Preference Act of 1934 (Title 25, USC, Section 47) and/or the Tribal Employment Rights Ordinance (TERO), based on funding source requirements.
18. **Tribal Employment Rights Ordinance (TERO):** Independent Contractor acknowledges that a two percent (2%) TERO fee will be imposed on the gross value of any contract initiated within the interior/exterior boundaries of the Karuk Ancestral Territory, excluding contracts funded by Tribal Council discretionary funds, provided that the total contract or annual gross revenues meet or exceed \$2,500.00.
19. **Sovereign Immunity:** Nothing in this Agreement shall be construed or interpreted to relinquish the sovereign immunity of the Tribe.

In consideration of the mutual promises of the parties this Agreement is executed on the date first above written, in duplicate, intending each duplicate to be an original.

INDEPENDENT CONTRACTOR

Stephanie J. Dolan
Attorney at Law
P.O. Box 466
Talent, Oregon 97540
Phone: 530-575-5818

Email: sdolan@nctcc.org

TIN: 551-08-2305

KARUK TRIBE

Russell Attebery, Chairman
64236 Second Avenue
Happy Camp, CA 96039
(530) 493-1600

Signature and Date

Signature and Date

Description of Independent Contractor Services and Activities (Scope of Work)
Stephanie J. Dolan Proposed Scope of Work Responsive to Request for Proposal for Judge Pro Tem Services (16-RFP-011):

Judicial Services: The Judge Pro Tem (“Judge”) shall:

1. Consistent with the Karuk Tribe’s laws and policies, preside over and make rulings on all matters brought before the Karuk Judicial System, including motions and requests of the parties, conferences, evidentiary hearings and bench trials;
2. Conduct necessary legal or factual research and render legal opinions;
3. Render original interim and final decisions in the proper format for filing with the Court Clerk. Final decisions shall include a history of the proceeding, any procedural or substantive rulings, a summary of the testimony and other evidence, a summary of arguments contained in the briefs, citations to the record, and findings of fact and conclusion of law. Decisions shall be rendered within thirty days after the conclusion of the hearing or receipt of the last post-hearing brief;
4. Assist with updating Judicial Rules, Ordinances and Codes; and
5. Perform any other tasks required of a Judge Pro Tem on those specific projects and matters assigned to her by Karuk Tribe.

Fees: As compensation for services performed under this Agreement, **the Judge shall receive fees at the rate of \$175.00 per hour, with a \$100 flat rate added for travel time for each day of travel.** Such compensation shall cover all general operating expenses of the Judge, with the exception of reimbursable expenses described in subsection below. **If a law clerk is used for legal research to save costs, the law clerk will be billed at a rate of \$30.00 per hour.** Judge may increase fees only after expiration of 45 days in advance written notice to Karuk Tribe, such notice shall inform Karuk Tribe of its right to cancel, prior to the effective date of the new fee structure.

Expenses: Karuk Tribe shall reimburse the Judge for actual and reasonable expenses incurred by the Judge in connection with the services performed under this Agreement, including long- distance telephone calls, postage, federal express or similar delivery charges, photocopying, travel, meals, and lodging incidental to performance of the Agreement and like expenses. Air and automobile travel costs will be reimbursed pursuant to Karuk Tribe’s fiscal policies. The Judge shall make her best effort, consistent with professional and responsibilities and judicial needs of Karuk Tribe, to schedule travel and incur expenses in a way that will achieve the economical rates.

Statements: Judge shall submit to the Karuk Tribe Judicial Administrator a monthly bill, summarizing the services rendered, costs and expenses incurred, and the disbursements for which reimbursement is sought.

Prompt Payment: The Karuk Tribe shall pay all bills within 30 days, and it shall promptly notify Judge of any erroneous or disputed fees or expenses.

USER NAME PASSWORD

[Forgot Username?](#) [Forgot Password?](#)

[Create an Account](#)

Search Results

Notice: This printed document represents only the first page of your SAM search results. More results may be available. To print your complete search results, you can download the PDF and print it.
No records found for current search.

Glossary

- Search Results**
- Entity
- Exclusion
- Search Filters**
- By Record Status
- By Functional Area - Entity Management
- By Functional Area - Performance Information

SAM | System for Award Management 1.0

IBM v1.P.46.20160226-1435

WWW6

Note to all Users: This is a Federal Government computer system. Use of this system constitutes consent to monitoring at all times.





Friday, April 8, 2016

ATTORNEY SEARCH

Stephanie Jayne Marie Dolan - #183821

Current Status: Active

This member is active and may practice law in California.

See below for more details.

Profile Information

The following information is from the official records of The State Bar of California.

| | | | |
|--------------------|------------------------|------------------------------|--|
| Bar Number: | 183821 | | |
| Address: | Attorney at Law | Phone Number: | (530) 575-5818 |
| | PO Box 466 | Fax Number: | Not Available |
| | Talent, OR 97540 | e-mail: | Not Available |
| County: | Non-California | Undergraduate School: | Univ of California Santa Barbara; CA |
| District: | Outside California | | |
| Sections: | None | Law School: | U of San Francisco SOL; San Francisco CA |

Status History

| Effective Date | Status Change |
|----------------|---|
| Present | Active |
| 10/29/2001 | Active |
| 1/1/2000 | Inactive |
| 12/2/1996 | Admitted to The State Bar of California |

Explanation of member status

Actions Affecting Eligibility to Practice Law

Disciplinary and Related Actions

Overview of the attorney discipline system.

This member has no public record of discipline.

Administrative Actions

This member has no public record of administrative actions.

Start New Search »

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OSB Membership Directory

[New Search](#)

Stephanie Jayne Dolan

Bar Number 140782

Status Active Member

Admit Date 5/2/2014

Mailing Address Stephanie Jayne Dolan
PO Box 466
Talent OR 97540

County Jackson

Phone 530 575-5818

Fax

Email stephjd@mac.com

Website

Disciplinary History

| Date | Sanctions | Details | Source |
|------|-----------|---------|--------|
|------|-----------|---------|--------|

No Disciplinary Sanctions for this Member

Sanction Definitions

Reprimand: A form of disciplinary action that declares a lawyer's conduct to be improper, but does not restrict or limit the lawyer's ability to practice law, usually because the misconduct is not particularly aggravated or serious.

Suspension: A form of disciplinary action that prohibits a lawyer from practicing law for a period of time. The length of suspension may range from 30 days to five years, depending on the nature of the lawyer's misconduct.

Probation: In some cases, a lawyer whose conduct warrants a disciplinary suspension may nevertheless continue to practice law, provided the lawyer complies with terms of probation for a period of time.

Disbarment: The permanent removal of a lawyer from the practice of law in Oregon, due to the extreme nature of the lawyer's misconduct.

Resigned - Disciplinary: A lawyer who resigns from the Oregon State Bar while a disciplinary investigation or proceeding is pending forfeits his or her right to ever practice law in Oregon again.

This is a summary of information. Contact the Public Records Coordinator for additional information: disciplineonweb@osbar.org
503.431.6394, toll-free in Oregon 800.452.8260 x 394

**Emma Lee Perez – Contract Compliance Report
For Council Meeting on March 24th, 2016
Reporting Period February 18th - March 17th, 2016**

Action Items: None as of 4/21/2016

Consent Calendar: See attached

Contract Compliance Update:

Project Title: Department of Community Services and Development

Deliverables/Line Items:

Salaries and Wages-The Karuk LIAP Administrator salary will be charged to the program at 15%.

Education Tutoring Program/Tutoring - The costs included in the expenses line item is for support for tutoring services in the Education Program.

Youth Winter Warmth- The Karuk Tribe has determined winter needs for youth in low-income families.

Youth Physical Activities- The Karuk Tribe has determined a need for physical activities (Flag Football, Basketball and Baseball) for youth.

Elders Community Needs – Funds will support Elders activities; community gardens, basket weaving.

Safety Net Services- The Karuk Tribe has funding for safety net services to support for food vouchers, rent/shelter vouchers, emergency utility payments and emergency clothing allowances.

Senior Nutrition Program Support- The Karuk Tribes Senior Nutrition Program provides homebound and mobile senior citizens and their companions with one nutritious meal per day.

Achieved during report period:

Funds continue to support team sports, safety net services for LIHEAP program and partial wages of the LIHEAP coordinator. The next report is due: May 20th, 2016

Expenditure/ Progress Chart –

| Program | Code | Total Budget | Expenses to date | Balance | % Expended |
|--------------------------|--------------|---------------------------|------------------------|--------------|----------------------|
| CSD | 6063-12 | \$42,000 | \$14,235.01 | \$27,764.99 | 33.89% |
| Term Dates | Total Months | Month # for report period | # Months Remaining | % Completed. | Extension Option Y/N |
| 01/01/2016-12/31/2016 | 12 | 3 | 8.5 | 0% | Y |
| Progress Report Due Date | Completed? | Date Completed. | Fiscal Report Due Date | Completed? | Date Completed. |
| 05/20/2016 | No | | 05/20/216 | No | |
| Comments: | | | | | |

Date: 04/19/2016
 Time: 11:06:46AM

Grant Expenditures, Encumbrances & Appropriations

User: EPEREZ
 Page: 1

KARUK TRIBE

For Period From 01/01/2016 To 04/30/2016
 Selecting on DIV from 606312 to 606312

| ACCOUNT | APPROPRIATIONS | APRIL EXPENDITURES | JAN - APR EXPENDITURES | OUTSTANDING ENCUMBRANCES | UNENCUMBERED BALANCE | EXPENDED and ENCUMBERED % |
|-------------------------------------|------------------|--------------------|------------------------|--------------------------|----------------------|---------------------------|
| 6063-12-7015.00 | | | | | | |
| WAGES | 4,500.00 | 285.59 | 1,856.31 | | 2,643.69 | 41.25 |
| 6063-12-7101.00 | | | | | | |
| FICA/MED | 344.25 | 20.41 | 132.66 | | 211.59 | 38.54 |
| 6063-12-7102.00 | | | | | | |
| SUTA | 279.00 | 9.27 | 100.24 | | 178.76 | 35.93 |
| 6063-12-7103.00 | | | | | | |
| WORKERS COMP | 72.00 | | 8.16 | | 63.84 | 11.33 |
| 6063-12-7105.00 | | | | | | |
| RETIREMENT | 225.00 | 31.05 | 123.45 | | 101.55 | 54.87 |
| 6063-12-7300.00 | | | | | | |
| TRAVEL | 1,100.00 | | | | 1,100.00 | |
| 6063-12-7500.00 | | | | | | |
| TUTORING | 2,500.00 | | | | 2,500.00 | |
| 6063-12-7501.00 | | | | | | |
| SENIOR NUTRITION PROGRAM | 2,000.00 | | | | 2,000.00 | |
| 6063-12-7503.00 | | | | | | |
| YOUTH PHYSICAL ACTIVITY | 5,000.00 | | 1,000.00 | | 4,000.00 | 20.00 |
| 6063-12-7504.00 | | | | | | |
| SAFETY NET SERVICES | 18,220.00 | 600.40 | 9,723.36 | | 8,496.64 | 53.37 |
| 6063-12-7600.00 | | | | | | |
| ELDERS COMMUNITY NEED | 3,500.00 | | | | 3,500.00 | |
| 6063-12-7601.00 | | | | | | |
| WINTER WARMTH | 1,500.00 | | | | 1,500.00 | |
| 6063-12-7601.05 | | | | | | |
| HEALTH INSURANCE | 509.75 | 79.35 | 505.83 | | 3.92 | 99.23 |
| 6063-12-7999.00 | | | | | | |
| IDC | 2,250.00 | | 785.00 | | 1,465.00 | 34.89 |
| Totals for : | 42,000.00 | 1,026.07 | 14,235.01 | | 27,764.99 | 33.89 |
| 606312 (CSD Direct 16F-5101) | | | | | | |
| Report totals | 42,000.00 | 1,026.07 | 14,235.01 | | 27,764.99 | 33.89 |

Project Title: National Science Foundation – Language Grant

Deliverables: Project Goal #1: The project will bring together fluent Karuk language speakers for six meetings to which they and other members of the Karuk language community will bring audio recordings, photographs to be described and/or Karuk language materials that they would want to donate to the Karuk Language Archives.

Project Goal #2: The second goal involves archival processing of the materials created by the Karuk Tribe’s Language Program. The PI will write a finding aid to be published on the Karuk Dictionary and Texts website for the Tribe’s materials using *Describing Archives: A Content Standard* (2013), the guide book for writing archival finding aids, and the PI will write a finding aid for the Karuk language materials created and collected by the Karuk Tribe’s Language Program.

Achieved during report period:

As funded by the NSF Documenting Endangered Languages grant, we have set dates and towns for the gatherings of Karuk language folks to talk about preservation of their language materials:

- April 16 - Happy Camp, CA
- June 3 - Yreka, CA
- July 16 - Orleans, CA or Eureka/Arcata, CA
- September 10 - Orleans, CA or Eureka/Arcata, CA

The locations of the final two dates depend on the availability of the preservation archivist written into the grant.

March 14th-16th, 2016 Staff attended the Live Your Language Alliance Conference (LYLAC) at Humboldt State University.

Documenting Endangered Language Project Updates: We have hired a preservation archivist, Rebecca Elder who will provide some specialized training on how to take care of the types of records most of our Karuk language people are creating in the course of their work. She will come to either our July or September workshop, and provide a half-day workshop in archives basics in relation to Karuk language text, audio, and video materials, and then a half-day clinic (sort of like *Antiques Roadshow*) where participants bring materials or concerns to the workshop for examination and discussion by the archivist.

On April 16, we held our first of four workshops. We had eight participants, plus both Crystal Richardson and Susan Gehr in attendance. During the workshop, we mixed Karuk language speaking sessions with an introduction to the goals of the project, a session called "Caring for Your Language Materials to 2116," and a sharing session about what Karuk language projects everyone was working on.

We have a few project participants who have filed a letter of intent but weren't able to attend this workshop, but we still have a few spots open for new participants. Please encourage people who are thinking about their personal language materials to contact me or Crystal Richardson at sgehr@karuk.us, crichardson@karuk.us, or (530) 493-1600, extension 2204.



Photo above (Left to Right): Phil Albers, Jr., Tamara Alexander, Jim Richardson, Franklin Thom, Alvis Johnson, Lulu Alexander, Phylis Murray, Sonny Davis, Andrew Garrett, Crystal Richardson.

Photographer: Susan Gehr

Expenditure/ Progress Chart – separate chart required for each grant

| Program | Code | Total Budget | Expenses to date | Balance | % Expended |
|--------------------------|--------------|---------------------------|------------------------|-------------|----------------------|
| NSF-Language | 4063-00 | \$100,000 | \$20,126.04 | \$79,873.96 | 20.13% |
| Term Dates | Total Months | Month # for report period | # Months Remaining | % Completed | Extension Option Y/N |
| 06/15/2015 -11/30/2016 | 18 | | 6 | 7% | |
| Progress Report Due Date | Completed? | Date Completed. | Fiscal Report Due Date | Completed? | Date Completed. |
| 06/15/2016 | No | N/A | 06/15/2016 | No | N/A |
| Comments: | | | | | |

Date: 04/19/2016
Time: 11:12:18AM

Grant Expenditures, Encumbrances & Appropriations

User: EPEREZ
Page: 1

KARUK TRIBE

For Period From 01/01/2016 To 04/30/2016
Selecting on DIV from 406300 to 406300

| ACCOUNT | APPROPRIATIONS | APRIL EXPENDITURES | JAN - APR EXPENDITURES | OUTSTANDING ENCUMBRANCES | UNENCUMBERED BALANCE | EXPENDED and ENCUMBERED % |
|--|-------------------|--------------------|------------------------|--------------------------|----------------------|---------------------------|
| 4063-00-7015.00 | | | | | | |
| WAGES | 27,200.00 | 1,394.88 | 7,759.02 | | 19,440.98 | 28.53 |
| 4063-00-7015.01 | | | | | | |
| LANG COORDINATOR | 16,200.00 | 682.00 | 4,191.00 | | 12,009.00 | 25.87 |
| 4063-00-7101.00 | | | | | | |
| F/B FICA/MED | 3,320.10 | 158.88 | 914.20 | | 2,405.90 | 27.54 |
| 4063-00-7102.00 | | | | | | |
| F/B SUTA | 2,690.80 | 81.71 | 693.85 | | 1,996.95 | 25.79 |
| 4063-00-7103.00 | | | | | | |
| F/B WORKERS COMP | 1,892.10 | | 51.05 | | 1,841.05 | 2.70 |
| 4063-00-7105.00 | | | | | | |
| RETIREMENT | 2,170.00 | | | | 2,170.00 | |
| 4063-00-7300.00 | | | | | | |
| TRAVEL | 4,200.00 | 79.92 | 79.92 | | 4,120.08 | 1.90 |
| 4063-00-7500.00 | | | | | | |
| SUPPLIES | 5,540.00 | | | | 5,540.00 | |
| 4063-00-7500.01 | | | | | | |
| PUBLICATION COST | 500.00 | | | | 500.00 | |
| 4063-00-7500.02 | | | | | | |
| DATA STORAGE FEES | 1,000.00 | | | | 1,000.00 | |
| 4063-00-7600.00 | | | | | | |
| CONTRACTUAL | 3,500.00 | | | | 3,500.00 | |
| 4063-00-7600.01 | | | | | | |
| PARTICIPANT COST | 10,087.00 | 1,500.00 | 1,500.00 | | 8,587.00 | 14.87 |
| 4063-00-7601.05 | | | | | | |
| EMPLOYEE HEALTH INSURANCE | | 16.26 | | | | |
| 4063-00-7999.00 | | | | | | |
| INDIRECT COST | 21,700.00 | | 4,937.00 | | 16,763.00 | 22.75 |
| Totals for : 406300 (NSF AWARD 1500605) | 100,000.00 | 3,881.13 | 20,126.04 | | 79,873.96 | 20.13 |
| Report totals | 100,000.00 | 3,881.13 | 20,126.04 | | 79,873.96 | 20.13 |

Compliance continues to review, monitor and post RFPs and review and approve contracts, grants, agreements and other related documents as requested by staff.

Contract Compliance will be going out on leave beginning May 9th. My last day will be May 5th. Alicia Derry will be covering Contract Compliance in my absence

Submitted,
Emma Lee -Contract Compliance Specialist

Grants Coordinator
Council Report
Jaclyn Ownsbey
April 21st, 2016

Updates:

We successfully submitted the ANA SEDS for the Karuk Safety and Security Project. I also assisted Bari Talley with the submission of the IMLS Library Enhancement and Basic Grant through the grants.gov website. I also assisted with the coordination of a proposal to the BIA for the Fire Crew and submission of a grant to the USFS Resource Advisory Committee for acquisition of some 1944 Aerial Photos of the area around WKRP projects and adjacent areas.

I have been working with Lisa Hillman and Alan Merrill on developing a grant for the Department of Education Indian Demonstration Grant. The overall goal for this project will be to improve the college and career readiness of our Native American students. We are proposing to establish the Pikyav Field Institute which will include expansion of the K-12 Nanu'ávaha Curriculum, workforce development training, and enhancing cultural heritage within the educational system and also more culture. There is a needs assessment component that we have been gathering data for. This grant is due May 31st, 2016. We still need to reach out to the 10 local schools to have them support the project. We will need a partnership agreement with at least one Local Education Agency (LEA). There is an estimated 334 Native American students in the 10 schools we plan to serve including Orleans Elementary, Forks of the Salmon, Junction Elementary, Happy Camp Elementary, Happy Camp High School, Seiad Elementary, Klamath River Elementary, Yreka Elementary and Middle Schools, Yreka High School, and Discovery.

I will be working with Debbie Bickford to prepare a small grant to the Wal-Mart Community Grant Program to fund supplies and other things for the Happy Camp Obstacle Course Project.

Alicia Derry forwarded an opportunity for a transportation/Healthcare demonstration project. It does seem there is interest in this funding, but I don't know we have the resources and time to put the application together at this time. This opportunity focuses heavily on partnerships and increasing health outcomes and reducing healthcare costs. I believe we would need to find external partners to truly demonstrate some success such as coordinating the STAGE route with other health care providers to provide certain services on days when the STAGE will be going to Yreka, or other innovative ideas that will truly improve health outcomes and reduce healthcare costs.

The 2016 Housing and Urban Development- Indian Community Development Block Grant has been published. This grant is due June 14th, 2016. We are proposing to submit a project for the construction of a Family Services Center in Happy Camp of approximately 4,680 square feet. The facility will house Naa Vura Yeeshiip, Pikyav, Behavioral Health/Substance Abuse, Indian Child Welfare, LIAP and TANF, based on current needs that may have changed since last year we will be re-evaluating this space allocation. At this time I am still working on scheduling a public meeting, it may work out to discuss the project at the Health Board Meeting, but we may want to have a separate meeting as well, although in the past those have not been attended by more than a few community members.

Grant Status Report April 2016

| Grant Name | Due Date | Program | Comments | Responsible Party |
|---|---|--|---|---------------------------------|
| ANA Social and Economic Development Strategies | April 6, 2016 | Community Safety/Law Enforcement | Awards 100k-400k per Budget Period (1-3 years) | SUBMITTED |
| IMLS Enhancement | April 1 st , 2016 | Museum? DNR? | \$10,000-\$150,000 | Lisa, Bari-SUBMITTED |
| IMLS Basic | April 1 st , 2016 | Library/Museum | \$7,000 | Bari Talley-SUBMITTED |
| NPS Historic Preservation Fund | March 31 st , 2016 | Food Security/Tribal Youth | Up to \$40,000 | SUBMITTED |
| NEH Digital Projects for the Public | June 8 th , 2016 | K-12 Curriculum | Up to \$400,000 | Lisa, TBA |
| Indian Demonstration-Department of Education | May 31 st , 2016 | DNR with collaboration with TANF/Education | Up to \$1,000,000 | Lisa Hillman/Grants Coordinator |
| Homeland Security Pre Disaster Mitigation | Close June 15, 2016 | DNR? | | |
| SPDI 2017 Continuation Application | Available July 15, 2016-Due September 1, 2016 | Annie Smith | ? | |
| Federal Transit-Rides to Wellness Demonstration | Due May 31 st , 2016 | Health and Transportation | Goals to Increase access to care, improve health outcomes, and reduce | ? |

Grant Status Report April 2016

| | | | | |
|----------------------------------|----------------------------------|--|--------------------------|--|
| | | | healthcare costs | |
| Wal-Mart Community Grant Program | December 31 st , 2016 | Obstacle Course | \$250-\$2500 | Debbie Bickford |
| HUD ICDBG 2016 | June 14 th , 2016 | Family Services Center- Behavioral Health, Social Services, etc. | \$605,000 maximum amount | Grants Coordinator with assistance from various staff. |

Education Program Report to Council

For March 24, 2016

Prepared by: Alan Merrill, Education Program Coordinator

Action Item: Travel/Training Request

- ❖ Request permission for Alan, Debra, Cassidy and 6 students to attend the Generation-Indigenous Regional event in Seattle, Washington for May 13-15th
- ❖ Requesting permission to pursue attending the UNITY conference in Oklahoma City, OK, July 22-26

Community Information

- ❖ Collaborated with KCDC on Career Oriented Motivational Dinner with HC Alumni on April 20th
- ❖ Education Program will be holding our College and Job Fair at Happy Camp HS on May 5th; Mental Health will be in collaboration

Karuk Youth Leadership Council:

- ❖ Co-Council meeting was held in Yreka on April 10th- the next meeting is tentatively scheduled for May 8th in Happy Camp
- ❖ Car washes will be held with Happy Camp and Yreka Youth Councils
- ❖ Yreka is working with Housing to do a community garden; benefitting elders

Education Committee:

- ❖ Our meeting was on April 20th
- ❖ Working with Lisa at DNR and Joyce Jones at NCIDC re: Summer employment
- ❖ We will hold a discussion on tutor contracts May 11th
- ❖ Cassidy has been working with Orleans Elementary and Junction School
- ❖ Collaborating with Lisa and Jaclyn with the Indian Demonstration Grant
- ❖ Our next meeting is scheduled for May 18th at 1:30 in the Fish Bowl

Conferences/Workshops/Seminars/other:

- ❖ Director, SSC and two students will be attend the CTC Leadership and Certificate Program in Redding, CA April 24-29th

Yôotva, thank you all, and if you have any questions or comments please contact me via e-mail (amerrill@kark.us) or via phone (ext.: 2034)