

**KARUK TRIBE  
COUNCIL MEETING AGENDA**

*Thursday, February 25, 2016, 3 PM, Happy Camp, CA*

**A) CALL MEETING TO ORDER – ROLL CALL**

**AA) PRAYER / KARUK TRIBE MISSION STATEMENT**

*The mission of the Karuk Tribe is to promote the general welfare of all Karuk People, to establish equality and justice for our Tribe, to restore and preserve Tribal traditions, customs, language and ancestral rights, and to secure to ourselves and our descendants the power to exercise the inherent rights of self-governance.*

**CH) APPROVAL OF AGENDA**

**EE) CONSENT CALENDAR**

1. General Council: Out of State Travel  
Requesting approval for out of state travel to Worley, ID to attend 6th Tribal Land Staff National Conference Monday, March 21st – Thursday, March 24th, 2016.
2. Victim Witness: Procurement  
Requesting approval to purchase Honda Pilot. Funds come from Victim Witness CTAS grant. Lowest price was selected, procurement attached.
3. TANF: Procurement  
Requesting approval to purchase Eaglesun Systems: Project Add-on Contributors” module and annual maintenance in the amount of \$4,250.
4. TANF: Out of State Travel  
Requesting approval for out of state travel to Tulsa, Ok to attend TAS training March 14th –March 21st.
5. Department of Natural Resources: BIA Category 2: Climate Adaptation  
Requesting authorization of resolution 16-R-018 to accept an additional \$15,000 to BIA Category 2: Climate Adaptation Modification #1
6. Department of Natural Resources: Pacific Corp Amendment #9  
Requesting authorizing of resolution 16-R-016 amendment #9 in the amount of \$145,000 to the existing agreement between the Karuk Tribe and PacifiCorp
7. Tribal Lands Management: Contract Modification #1

Requesting approval for modification #1 to contract 15-C-110 with Vestra in the amount of \$6,690. Modification will include additional tasks in the amount of \$6,690 and an extension of time. This contract is in regards to the RR and Tynes Property in Yreka.

8. Department of Natural Resources: Resolution  
Requesting authorization of resolution 16-R-024 appointing B. Tripp to represent Karuk Tribe as a voting delegate on the Intertribal Timber Council. \*Replacing Harold Tripp who served as delegate prior to his retirement.
9. Department of Transportation: Procurement  
Requesting approval to purchase dump trailer. Lowest price was selected, procurement attached.
10. Self-Governance: Out of State Travel  
Requesting approval for out of state travel to Orlando, Florida to attend BIA Natural Resource Management Meeting and CTPCA Meeting April 23rd – April 29<sup>th</sup>, 2016

**F) APPROVAL OF MINUTES** (January 28, 2016)

**H) OLD BUSINESS** (Five Minutes Each)

1.

**I) GUESTS** (Ten Minutes Each)

1. Alan Merrill, Education Coordinator
2. Todd Parker, Community Member
3. Paula McCarthy, Tribal Member

**II) DIRECTOR REPORTS** (Ten Minutes Each)

1. Lester Alford, TANF Director (written report)
2. Jaclyn Goodwin, Grant Writer (written report)
3. April Attebury, Judicial Systems Administrator (written report)
4. Leaf Hillman, DNR Director (written report)
5. Scott Quinn, Director of Land Management (written report)
6. Sandi Tripp, Director of Transportation (written report)
7. Bari Talley, People's Center Coordinator (written report)
8. Daniel Goodwin, Maintenance Supervisor (written report)
9. Dion Wood, TERO/Childcare Director (written report)
10. Emma Lee Perez, Contract Compliance (written report)
11. Alan Merrill, Education Coordinator (written report)
12. Erin Hillman, KTHA Director (written report)
13. Laura Mayton, Chief Financial Officer (written report)
14. Karen Derry, KCDC Operations Manager
15. Dora Bernal, HR Director
16. Fatima Abbas, General Counsel
17. Alicia Derry, Self-Governance Coordinator (written report)

**K) REQUESTS** (Five Minutes Each)

1.

**M) PHONE VOTES (Five Minutes Each)**

1. Request approval of resolution 16-R-027 ICW. Passed.
2. Request approval of resolution 16-R-028 ICW. Passed.

**M) INFORMATIONAL (Five Minutes Each)**

1.

**N) COMMITTEE REPORTS (Five Minutes Each)**

1. NCIDC Meeting Minutes

**OO) CLOSED SESSION (Five Minutes Each)**

1. Enrollment (dinner break)
2. Teresa Valin
3. Barbara Snider
4. Tribal Council Members

**P) SET DATE FOR NEXT MEETING (March 24, 2015 at 3PM, Orleans, CA)**

**R) ADJOURN**

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**Karuk Community Health Clinic**

64236 Second Avenue  
Post Office Box 316  
Happy Camp, CA 96039  
Phone: (530) 493-5257  
Fax: (530) 493-5270

# Karuk Tribe

**Administrative Office**

Phone: (530) 493-1600 • Fax: (530) 493-5322  
64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

**Karuk Dental Clinic**

64236 Second Avenue  
Post Office Box 1016  
Happy Camp, CA 96039  
Phone: (530) 493-2201  
Fax: (530) 493-5364

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## Karuk Tribe Consent Calendar Tribal Council Meeting – February 25<sup>th</sup>, 2016

### **General Council: Out of State Travel**

- Requesting approval for out of state travel to Worley, ID to attend 6<sup>th</sup> Tribal Land Staff National Conference Monday, March 21<sup>st</sup> – Thursday, March 24<sup>th</sup>, 2016.

### **Victim Witness: Procurement**

- Requesting approval to purchase Honda Pilot. Funds come from Victim Witness CTAS grant. Lowest price was selected, procurement attached.

### **TANF: Procurement**

- Requesting approval to purchase Eaglesun Systems: Project Add-on Contributors” module and annual maintenance in the amount of \$4,250.

### **TANF: Out of State Travel**

- Requesting approval for out of state travel to Tulsa, Ok to attend TAS training March 14<sup>th</sup> –March 21<sup>st</sup>.

### **Department of Natural Resources: BIA Category 2: Climate Adaptation**

- Requesting authorization of resolution 16-R-018 to accept an additional \$15,000 to BIA Category 2: Climate Adaptation Modification #1

### **Department of Natural Resources: Pacific Corp Amendment #9**

- Requesting authorizing of resolution 16-R-016 amendment #9 in the amount of \$145,000 to the existing agreement between the Karuk Tribe and PacifiCorp



### **Tribal Lands Management: Contract Modification #1**

- Requesting approval for modification #1 to contract 15-C-110 with Vestra in the amount of \$6,690. Modification will include additional tasks in the amount of \$6,690 and an extension of time. This contract is in regards to the RR and Tynes Property in Yreka.

### **Department of Natural Resources: Resolution**

- Requesting authorization of resolution 16-R-024 appointing B. Tripp to represent Karuk Tribe as a voting delegate on the Intertribal Timber Council. \*Replacing Harold Tripp who served as delegate prior to his retirement.

### **Department of Transportation: Procurement**

- Requesting approval to purchase dump trailer. Lowest price was selected, procurement attached.

### **Self-Governance: Out of State Travel**

- Requesting approval for out of state travel to Orlando, Florida to attend BIA Natural Resource Management Meeting and CTPCA Meeting April 23<sup>rd</sup> – April 29<sup>th</sup>, 2016.

**KARUK TRIBE**  
**Travel Advance/Reimbursement Request**

Employees Name: Fatima Abbas Destination: Worley, ID  
 Departure Date: 3/21/2016 Time: Morning Return Date: 3/24/2016 Time: Evening  
 Program Charged: Discretionary Fund Indirect Fund Account: 1020-10-7300.00.  
 Description & Purpose of Travel: Attendance at 6th Tribal Land Staff National Conference

**\*\* CHECK ITEMS NEEDED \*\***

			ADVANCE	RECEIPTS	DUE TO FROM
<input checked="" type="checkbox"/> <b>PERDIEM:</b>	X	\$	-		
No. of Quarters		Rate			

<input checked="" type="checkbox"/> <b>LODGING:</b>	X	\$	-		
No. of Nights		Rate			

Check this box if you **DO NOT** have a Tribal Credit Card or Personal Credit/Debit Card. (Needed to determine lodging deposit)

<input type="checkbox"/> <b>MILEAGE:</b>	X		-		
No. of Miles					

Tribal Vehicle  Personal Vehicle

FROM: \_\_\_\_\_ TO: \_\_\_\_\_

**OTHER:**

Registration

Submitted Yes  No

Airfare: (If yes, which airport?)

Baggage

Shuttle/Taxi/Tolls:

Gasoline:

Parking:

Other:

\$	-		
\$	-		
\$	-		
\$	-		
\$	-		
\$	-		
<b>TOTAL:</b>	\$	-	

I certify that the estimated costs are reasonable and needed to conduct program activities. In the event I fail to complete this travel or if I terminate employment, I authorize the Karuk Tribe to deduct actual costs of this travel from any monies due me at termination of employment. I also certify that any travel for which I have requested an advance/reimbursement was completed as outlined above  
**I authorize the Karuk Tribe to deduct from my payroll check any part of this advance not substantiated by original receipts within 10 business days of my return from this trip.**

Traveler: *Fatima Abbas*

Date: 3/15/16

**\*\*\* TRAVEL WILL NOT BE PROCESSED WITHOUT THIS SECTION COMPLETED \*\*\***

Is this travel reimbursable by another agency? Yes No

If yes, which agency? \_\_\_\_\_

Contract modification required? Yes No

**\*\*\* MANDATORY AUTHORIZATIONS \*\*\***

Supervisor Approval: \_\_\_\_\_

Date: \_\_\_\_\_

Program Director (if different): \_\_\_\_\_

Date: \_\_\_\_\_

Tribal Chairman Approval: *Red A. Patton*

Date: 2-5-16



# 6<sup>TH</sup> TRIBAL LAND STAFF NATIONAL CONFERENCE

March 22-24, 2016

Coeur d'Alene Casino Resort Hotel in Worley, Idaho

## INNOVATIVE TRIBAL LAND MANAGEMENT IN THE 21ST CENTURY!

Connect with tribal land professionals for three days of informative sessions and networking opportunities March 22-24, 2016 at the 6th Tribal Land Staff National Conference. NTLA Board members, ILTF staff and volunteers have designed the 2016 conference to provide opportunities for participants to expand their skills, knowledge and insight into many of the challenging land issues facing tribes today.

We will also be applying for CLE credits for a number of the conference sessions. As soon as we receive accreditation for those sessions, we will post updates online at [www.ntla.info](http://www.ntla.info).

## CONFERENCE OVERVIEW

### Tribal Land Staff National Conference: Tuesday – Thursday, March 22-24, 2016

Conference registration includes three days of information-packed sessions, an evening reception and networking lunches.

#### SESSION TOPICS

- ◆ Title Defects and Remedies
- ◆ How to Apply Cultural Values
- ◆ Protecting Tribe's Mineral Rights
- ◆ Fee-to-Trust: Tribal Acquisitions to Federal Compliance
- ◆ Sustainable Forestry & Tribal Forestland Management
- ◆ Home Ownership on Tribal Lands
- ◆ Applying Cultural & Environmental Easements
- ◆ Intro to Leasing & Rights-of-Way
- ◆ Case Law and Legislative Updates
- ◆ LBBP – Best Practices for Landowner Outreach
- ◆ Pacific/NW Tribes & Contemporary Land Trust
- ◆ Tribal Airspace Rights
- ◆ Web-Mapping for Tribal Land Planning
- ◆ Innovative Monitoring of Fish Habitat
- ◆ Land or Real Property Codes on Tribal Land
- ◆ TAAMS in Land Offices
- ◆ Managing an Environmental Emergency on Tribal Lands
- ◆ LBBP - Defining Tribal Consolidation Priorities
- ◆ Office of Special Trustee (OST) Panel
- ◆ Working with NEPA & its Effect on Tribal Land Management
- ◆ New Regulations for Rights-of-Way
- ◆ A limited number of one-on-one appointments will be available with experienced tribal land professionals. Several subject matter experts have offered one-hour appointments to work with individuals in addressing concerns or challenges on such topics as fee-to-trust, negotiating cooperative agreements and others. Sign up at the conference for a meeting time.

## HOTEL

**Coeur d'Alene Casino Resort Hotel,  
37914 S Nukwalqw, Worley, ID 83876**

### Hotel Reservations:

- ◆ Discounted room rates are available at \$75 and \$85/night. To secure this rate, call 1-800-523-2464 and ask for Reservations. Identify participation in the **6th Tribal Land Staff National Conference; ID #109**.

### Airport Shuttle:

- ◆ Coeur d'Alene Casino Resort Hotel is providing complimentary airport shuttle service from the Spokane International Airport at designated times on Monday, March 21 and Thursday, March 24 and according to specific needs on other days IF request received two weeks prior to arrival; \$25/pp when not meeting deadline. To make arrangements, contact 760-510-2182, Ext. 7443 or email [awarren@cdacasino.com](mailto:awarren@cdacasino.com) at least two weeks prior to arrival.

## CONFERENCE REGISTRATION FEE

- ◆ Register by **February 19, 2016** for the early registration fee of \$400.
- ◆ Registration fee after **February 19, 2016** is \$500.00.
- ◆ 10% discount for 2016 NTLA members.
- ◆ See enclosed registration form for additional information or register online at [www.ntla.info/events](http://www.ntla.info/events)
- ◆ *Scholarships are not available for this conference.*

**Cancellation and Refund Policy:** Request for cancellation must be in writing to ILTF and received by March 1, 2016. All cancellations are subject to a \$75.00 processing fee. No refunds will be made after March 1, 2016, – NO EXCEPTIONS. Room reservations must be canceled directly through the Coeur d'Alene Casino Resort Hotel.

Co-hosted by:



3:00 p.m. – 3:30 p.m. ♦ **Networking Break** (SNACKS AND BEVERAGES)

3:30 p.m. – 4:30 p.m. ♦ **ROUND TABLE DISCUSSIONS**

**NTLA Training Committee: Introduction to Land Acquisition**

This demonstration will share the progress NTLA has made in developing a training credentialing program for tribal land professionals. Highlights of the first online course under development “Introduction to Land Acquisition for Tribes” will be presented. Time is allocated for discussion and recommendations.

**Roundtable Discussion - TBA**

Roundtable offerings will provide participants with opportunities to further discuss topics presented earlier in the day, regional concerns, revision of existing BIA forms, etc. Topics to be defined later.

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Roundtable offerings will provide participants with opportunities to further discuss topics presented earlier in the day, regional concerns, revision of existing BIA forms, etc. Topics to be defined later.

5:00 p.m. – 7:00 p.m. ♦ **Welcome Reception** (SPONSORED BY THE COEUR D’ALENE TRIBE AND COEUR D’ALENE CASINO RESORT HOTEL)

## Wednesday, March 23, 2016

7:30 a.m. – 8:30 a.m. ♦ **Continental Breakfast**

8:00 a.m. – 4:30 p.m. ♦ **Exhibition Hall Open**

8:30 a.m. – 10:00 a.m. ♦ **SESSION III (CONCURRENT SESSIONS)**

**Innovative Monitoring of Fish Habitat**

This session will take a look at innovative monitoring and evaluating of Chinook salmon, Steelhead and resident fish habitat improvement projects through the use of video.

**Fee-to-Trust: Tribal Acquisitions to Federal Conveyance**

This session will provide participants with examples of strategies to submit a fee-to-trust application, working with local tax authorities and alleviating objections and appeals.

**Land or Real Property Codes on Tribal Land (CLE Requested)**

Should your tribe create a land or real property code? This session will provide a thought-provoking presentation on whether or not tribes should create their own land or real property code as a way to encourage or increase decision-making authority.

10:00 a.m. – 10:30 a.m. ♦ **Networking Break** (SNACKS AND BEVERAGES)

10:30 a.m. – 12:00 p.m. ♦ **SESSION IV (CONCURRENT SESSIONS)**

**Sustainable Forestry & Tribal Forestland Management**

This course will provide participants with information on the sustainable forestry initiative, what it can do to help tribes, and help explain how tribal nations can protect and manage their forestland for future generations.

Thursday, March 24, 2016

7:30 a.m. – 8:30 a.m. ♦ Continental Breakfast

8:00 a.m. – 12:00 p.m. ♦ Exhibition Hall Open

8:30 a.m. – 10:00 a.m. ♦ **SESSION VI (CONCURRENT SESSIONS)**

### **Introduction to Leasing & Rights-of-Way in Indian Country**

This introductory session discusses the different forms of leasing and rights-of-way on tribal lands while also focusing on how tribes can use them to their greatest benefit.

### **Office of Special Trustee Panel**

A panel of Office of Special Trustee (OST) staff will discuss services provided to tribes including a question and answer segment and open dialog on how OST might better service tribes.

### **Case Law and Legislative Updates (CLE Requested)**

This annual session will review recent case law and pending U.S. Supreme Court decisions dealing with Indian land including a look at some key legislative changes that will affect Indian Country.

10:00 a.m. – 10:30 a.m. ♦ **Networking Break (SNACKS AND BEVERAGES)**

10:30 a.m. – 12:00 p.m. ♦ **SESSION VII (CONCURRENT SESSIONS)**

### **Working with NEPA and its Effect on Tribal Land Management**

This session will provide an overview of NEPA as it relates to projects on tribal lands that have a federal nexus. Gain knowledge on what questions to ask, why tribes should actively participate in this process and how NEPA affects short- and long-term management of tribal lands.

### **Best Practices for Landowner Outreach and Land Valuation in the Land Buy Back Program**

Important aspects of the Land Buy Back Program include reaching out to landowners and providing them with information to facilitate informed decision making and the process for valuing allotted lands. This session will discuss best practices for landowner outreach and provide an overview of the appraisal and mineral evaluation process.

### **New Regulations for Rights-of-Way Over Indian Lands (CLE Requested)**

The Department of Interior released new Rights-of-Way Rules in 2015. Hear about the changes to supporting tribal self-determination and self-governance as well as how the leasing regulations finalized in December of 2012 are applied.

12:00 p.m. – 2:00 p.m. ♦ **Networking Lunch, Raffle and Closing Plenary**

Co-hosted by:



[www.ntla.info](http://www.ntla.info)

[www.iltf.org](http://www.iltf.org)

Karuk Community Health Clinic  
64236 Second Avenue  
Post Office Box 316  
Happy Camp, CA 96039  
Phone: (530) 493-5257  
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# Karuk Tribe



Karuk Dental Clinic  
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Fax: (530) 493-5364

### Administrative Office

Phone: (530) 493-1600 • Fax: (530) 493-5322  
64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

**Requestor:** Teresa Valin, Tribal Liaison

**Date:** February 8, 2016

**Dept/Program:** Victim Witness

**Funding Source:** 5094137600

**Check One:**

<input type="checkbox"/> Small Purchase (less than \$5,000)	<input checked="" type="checkbox"/> Large Purchase (more than \$5,000)**
<input type="checkbox"/> Construction Contract	<input checked="" type="checkbox"/> Other: <span style="border: 1px solid black; padding: 2px;">Vehicle; 2016 Pilot LX</span>
<input type="checkbox"/> Independent Contractor Under \$2,000	
<input type="checkbox"/> Independent Contractor Over \$2,000**	

*\*\*Tribal Council approval is required for: all purchases exceeding \$5,000, all Agreements and all Contracts exceeding \$2,000.*

**Procurement**  Three quotes  Sealed Bid  Competitive Proposal

### COMPARATIVE SUMMARY (Minimum of Three Required)

Company Name	Date	Price	Contact/Phone	Indian Y/N
✓ Ellis Brooks Honda	1\22\16	\$29,746.10	(530) 842-2755	NO
Crown Motors	1\22\16	\$32,587.75	(530) 605-9569	NO
Klamath Falls Honda	1\29\16	\$32,087.00	(541) 883-7701	NO
Lithia Honda Medford	1\22\16	Didn't respond	(541) 770-3760	NO

**Name of Selected Vendor:** Ellis Brooks Honda

**Basis:**

<input checked="" type="checkbox"/> Lowest Price	<input type="checkbox"/> Best Qualified Vendor
<input type="checkbox"/> Superior Product/Service	<input type="checkbox"/> Delivery Service Provided
<input type="checkbox"/> Based on Annual Price Comparisons	
<input type="checkbox"/> Sole Source Provider (MUST Attach Detailed Justification)	
<input type="checkbox"/> Only Qualified Local Provider Due to Geographic Disadvantage	

**Comments:** Best Price

### \*\* REQUIRED SIGNATURES \*\*

*\*\* By affixing your signature, you acknowledge that you have reviewed the attached documentation for presentation to Tribal Council.*

Requestor

Date 2/9/2016

\*\*Chief Financial Officer

Date 2-15-16

\*\*Director, Administrative Programs & Compliance

Date 2/9/16

\_\_\_\_\_  
\*\*Director of Self Governance(MOU/MOA) or TERO (Contracts)

Date

\_\_\_\_\_  
Other

Date

Statement of Expenditures, Encumbrances & Appropriations

KARUK TRIBE

For Period Ending 01/31/2016  
Selecting on DIV from 509413 to 509413

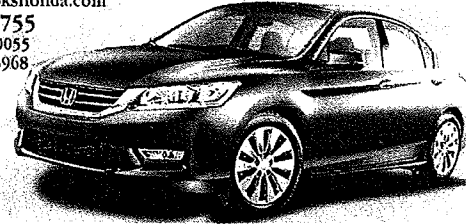
ACCOUNT DESCRIPTION	APPROPRIATIONS	MONTH-TO-DATE EXPENDITURES	YEAR-TO-DATE EXPENDITURES	PRIOR YEAR OUTSTANDING ENCUMBRANCES	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
5094-13-7015.00							
WAGES	125,305.00	275.42	1,377.11			123,927.89	1.10
5094-13-7101.00							
FICA/MCARE	9,587.00	18.98	94.89			9,492.11	0.99
5094-13-7102.00							
SUTA	7,770.00	15.38	15.38			7,754.62	0.20
5094-13-7103.00							
WORKERS COMP	6,792.00		2.76			6,789.24	0.04
5094-13-7105.00							
RETIREMENT	9,314.00	46.23	88.33			9,225.67	0.95
5094-13-7300.00							
TRAVEL	9,582.00					9,582.00	
5094-13-7301.00							
MILEAGE/VEHICLE USAGE	9,108.00					9,108.00	
5094-13-7500.00							
SUPPLIES	57,097.00					57,097.00	
5094-13-7600.00							
EQUIPMENT	31,400.00					31,400.00	
5094-13-7601.05							
INSURANCE	22,645.00	17.11	97.93			22,547.07	0.43
5094-13-7607.10							
CELL PHONE	2,504.00					2,504.00	
5094-13-7999.00							
INDIRECT	62,653.00		551.00			62,102.00	0.88
Totals for :	353,757.00	373.12	2,227.40	0.00		351,529.60	0.63
509413 (DOJ OVC 2015-VR-GX-K048)							
Report totals	353,757.00	373.12	2,227.40	0.00		351,529.60	0.63

**Ellis Brooks**  
**HONDA**

**DON BANHART**  
*Sales Consultant*

1113 S. Main St. • Yreka, CA 96097

dee@ellisbrookshonda.com  
www.ellisbrookshonda.com  
(530) 842-2755  
Cell (530) 921-0055  
Fax (530) 842-5968  
1-800-498-1500



JANUARY 22, 2016

ELLIS BROOKS HONDA  
1113 SOUTH MAIN STREET  
YREKA, CA 96097

KARUK TRIBE  
POST OFFICE BOX 1016  
64236 SECOND AVENUE  
HAPPY CAMP, CA 96039

DEAR APRIL,


WE APPRECIATE THE OPPORTUNITY TO BID (1) 2016 HONDA PILOT AWD LX.  
VEHICLE SUBJECT TO AVAILABILITY.

YOUR BID IS AS FOLLOWS:

SALE PRICE	\$29,630.35
CVR FEE	\$29.00
LICENSE FEE	\$55.00
TITLE FEE	\$23.00
CALIFORNIA TIRE FEE	\$8.75
TOTAL PRICE	\$29,746.10

YOU ARE A VALUED CUSTOMER AND WE LOOK FORWARD TO PROVIDING YOU  
WITH EXCELLENCE IN CUSTOMER SERVICE AND CUSTOMER SATISFACTION. I  
LOOK FORWARD TO SPEAKING WITH YOU.

SINCERELY,

  
DON BANHART  
ELLIS BROOKS HONDA  
W-(530)842-2755  
C-(530)643-0478  
[dbi530@gmail.com](mailto:dbi530@gmail.com)  
[www.ellisbrookshonda.com](http://www.ellisbrookshonda.com)



# 2016 Honda Pilot LX AWD SUV

MSRP: \$32,675  
Crown discount: -500

OTD: 32,587.75

Click the "Get EPrice" link below for pricing sent by email.


**Get a Kelley Blue Book™ Instant Cash Offer** for your car now
 [GET MY OFFER](#)

<http://tradein.autotrader.com/W/568131/43A6F9B8-DB6C-48C0-A360-F658B2176E3E/>

▶ FULL MOTION VIDEO

Photos Stock Photos



Schedule a Test Drive >

Apply for Finance >

### Detailed Pricing

MSRP	<b>\$32,675</b>
Crown Discount	-\$500
<b>Sale Price</b>	<b>\$32,175</b>

Your estimated monthly payment:









**\$508** per month


60 Months @ 6.9% A.P.R. (estimated financing rate) (\$6,435 Down Payment)


 **Text Us**




## Highlighted Features /

-  Electronic stability
-  Wireless phone connectivity
-  Speed sensitive wipers
-  3rd row seats
-  Split folding rear seat
-  Remote keyless entry
-  Trip computer
-  Low tire pressure warning

 18 mpg City 26 mpg Hwy

 3.5L V-6 Cyl ALL-WHEEL DRIVE

 **Exterior Color : White Diamond Pearl**  
Interior Color :

 Stock # : 16H305  
VIN : 5FNYP6H12GB029612

2016 Honda Pilot For Sale | Redding CA

Page 1 of 1

John Legg  
530-605-6569 cell  
530-241-9321  
Crown Motors  
1-22-2016

Microsoft Outlook Web App

Type here to search Entire Mailbox

Options Sign out

- Mail
- Calendar
- Contacts
- Deleted Items (2)
- Drafts (2)
- Inbox
- Junk E-Mail
- Sent Items
- Click to view all folders
- Manage Folders...

Reply Reply All Forward X Junk Close

**As promised - 2016 Pilot and CR-V**  
 Jesse Woods [wecare@klamathfallshonda.com]

Sent: Friday, January 29, 2016 10:21 AM  
 To: Teresa Valin



Hi Theresa,

Thank you for giving Klamath Falls Honda a chance to earn your business. As discussed, here is our best pricing on a 2016 Honda Pilot LX, \$32,087.00.

Also, here is the 2016 Modern Steel Gray AWD CR-V LX we discussed and our Promise Price:

**2016 Honda CR-V AWD 5dr LX**

Coming Soon!



Klamath Falls Honda

MSRP: **\$25,795** Seiling Price: **\$24,965** Internet Price: **\$24,965**

Type: New  
 VIN: 2HKRM4H38GH614535  
 Stock: H6062  
 Style: AWD 5dr LX  
 Engine: 4 Cylinder Engine  
 Transmission: CVT

1

VIEW DETAILS >

Don't hesitate to call me with any questions.

All the best,

Jesse Woods  
 Product Specialist  
 Klamath Falls Honda  
 2810 Washburn Way  
 Klamath Falls, OR 97603  
 (541) 883-7701  
 (916) 208-4700 (mobile)

Simple. Honest.  
 Awesome.

This email was sent to: tvalin@karuk.us.  
 From: Klamath Falls Honda 2810 Washburn Way Klamath Falls, OR 97603

[Update Preferences](#) - to update your communication preferences.  
[Unsubscribe](#) - to stop all future email communications [REF\_V235893-597279\_HO].

Karuk Community Health Clinic  
64236 Second Avenue  
Post Office Box 316  
Happy Camp, CA 96039  
Phone: (530) 493-5257  
Fax: (530) 493-5270

# Karuk Tribe



Karuk Dental Clinic  
64236 Second Avenue  
Post Office Box 1016  
Happy Camp, CA 96039  
Phone: (530) 493-2201  
Fax: (530) 493-5364

### Administrative Office

Phone: (530) 493-1600 • Fax: (530) 493-5322  
64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

Requestor: Lester Alford

Date: February 3, 2016

Dept/Program: TANF

Funding Source: 5160-24-7506.00

Check One:  Small Purchase (less than \$5,000)  Large Purchase (more than \$5,000)\*\*  
 Construction Contract  Other:   
 Independent Contractor Under \$2,000  
 Independent Contractor Over \$2,000\*\*

**\*\*Tribal Council approval is required for: all purchases exceeding \$5,000, all Agreements and all Contracts exceeding \$2,000.**

Procurement Sole Source  Three quotes  Sealed Bid  Competitive Proposal

COMPARATIVE SUMMARY (Minimum of Three Required)				
Company Name	Date	Price	Contact/Phone	Indian Y/N
Eaglesun Systems, Inc.	2/3/2016	\$4,250.00	918-743-9855	Y


Name of Selected Vendor: \_\_\_\_\_

Basis:  Lowest Price  Best Qualified Vendor  
 Superior Product/Service  Delivery Service Provided  
 Based on Annual Price Comparisons  
 Sole Source Provider (MUST Attach Detailed Justification)  
 Only Qualified Local Provider Due to Geographic Disadvantage

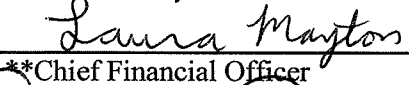
Comments: \_\_\_\_\_

### \*\* REQUIRED SIGNATURES \*\*

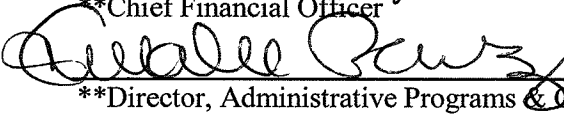
*\*\* By affixing your signature, you acknowledge that you have reviewed the attached documentation for presentation to Tribal Council.*

  
Requestor Lester Alford

February 3, 2016  
Date

  
\*\*Chief Financial Officer

2-15-16  
Date

  
\*\*Director, Administrative Programs & Compliance

2/4/16  
Date

\_\_\_\_\_  
\*\*Director of Self Governance(MOU/MOA) or TERO (Contracts)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Other

\_\_\_\_\_  
Date

Eaglesun Systems Products, Inc.

5516 S. Lewis Ave.  
Tulsa, Oklahoma 74105

# EAGLESUN INVOICE

DATE	INVOICE NO.
12/17/2015	1264641-SW

<b>BILL TO</b>
Karuk Tribe of California Les Alford 64236 2nd Avenue Happy Camp, CA 96039

<b>SHIP TO</b>
Karuk Tribe of California 64236 2nd Avenue Happy Camp, CA 96039

<b>CONTRACT NO.</b>	<b>TERMS</b>	<b>DUE DATE</b>
	Due on receipt	12/17/2015

ITEM	DESCRIPTION	TASK ITEM #	QTY	UNIT COST	TOTAL ...
Eaglesun SW	Projects add-on for Contributors		1	4,000.00	4,000.00
Maint. ESP	Annual maintenance prorated from 2/1/2016 to 6/30/2016		1	250.00	250.00

<b>Total</b>	\$4,250.00
<b>Payments/Credits</b>	\$0.00
<b>Balance Due</b>	\$4,250.00



Karuk Tribe  
Karuk Tribal TANF Program  
110 Nugget Street, P.O. Box 1016  
Happy Camp, CA 96039  
(530) 493-1440  
(530) 439-1442

# Memorandum

**To:** Karuk Tribal Council

**From:** Lester Alford, Karuk Tribal TANF Executive Director

**Date:** 02/03/2015

**Re:** Sole Source Provider Approval – Eaglesun System Products, Inc., (TAS) Tribal Assistance System Software

---

Request to purchase of the Eaglesun's "Projects Add-on for Contributors" module for the TANF program.

Justification:

1. This software would improve the implementation of the TANF Projects program. Instance eligibility, tracking, budgeting and monitoring the elements of the program. Reduction in supporting documentation that is required every year.
2. Eaglesun provides add-on modules to the TAS system, currently being used by the TANF/NEW/LIAP program. Minimal training requirements. The no addition of one additional user is necessary.
3. There is no other software company that could provide these modules that would integrate with TAS system.

Request to purchase Annual Maintenance Agreement.

1. Request approval to purchase "Projects Add-on for Contributors" module prorated annual maintenance agreement. A sample of the Eaglesun annual agreement is attached. This is Eaglesun's System Products standard contract for all modules.
2. As soon as I receive the product, beta test and accept, then a formal agreement is provided.

Funding Source:

1. TANF 5160-24-7506.00

consent calendar

KARUK TRIBE

Travel Advance/Reimbursement Request

Employees Name: Anthony Ballard Destination: Tulsa OK  
 Departure Date: 3-14-16 Time: \_\_\_\_\_ Return Date: 3-21-16 Time: \_\_\_\_\_  
 Program Charged: TANF / state Account: 51100 24 7300.00  
 Description & Purpose of Travel: Tax Training

\*\* CHECK ITEMS NEEDED \*\*

		ADVANCE	RECEIPTS	DUE TO FROM
<input checked="" type="checkbox"/> PERDIEM:	X \$ -	\$ -		
No. of Quarters	Rate			

<input checked="" type="checkbox"/> LODGING:	X \$ -			
No. of Nights	Rate			

Reservations for 3/14-3/17 check out 18

Check this box if you DO NOT have a Tribal Credit Card or Personal Credit/Debit Card. (Needed to determine lodging deposit)

<input checked="" type="checkbox"/> MILEAGE:	X			
No. of Miles				

Tribal Vehicle  Personal Vehicle

FROM: Yreka TO: Medford & Redwood

OTHER:

Registration Paid  
 Submitted Yes  No

Airfare: (If yes, which airport?)

Baggage

Shuttle/Taxi/Tolls:

Gasoline: mileage

Parking:

Other:

\$	-		
\$	-		
\$	-		
\$	-		
\$	-		
\$	-		

TOTAL:

\$	-		
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I certify that the estimated costs are reasonable and needed to conduct program activities. In the event I fail to complete this travel or if I terminate employment, I authorize the Karuk Tribe to deduct actual costs of this travel from any monies due me at termination of employment. I also certify that any travel for which I have requested an advance/reimbursement was completed as outlined above  
 I authorize the Karuk Tribe to deduct from my payroll check any part of this advance not substantiated by original receipts within 10 business days of my return from this trip.

Traveler: Anthony Ballard Date: 2-11-16

\*\*\* TRAVEL WILL NOT BE PROCESSED WITHOUT THIS SECTION COMPLETED \*\*\*

Is this travel reimbursable by another agency? Yes  No

If yes, which agency? \_\_\_\_\_  
 Contract modification required? Yes  No

\*\*\* MANDATORY AUTHORIZATIONS \*\*\*

Supervisor Approval: [Signature] Date: 2/15/16

Program Director (if different): \_\_\_\_\_ Date: \_\_\_\_\_

Tribal Chairman Approval: \_\_\_\_\_ Date: \_\_\_\_\_

## DAY 1

- I. Introductions, Bathroom Facilities & Breaks
  - II. TAS
    - a. Manual/flow chart/click sheet
    - b. Security & TAS
    - c. TAS created for multiple users
    - d. Log On and explain Sybase (database) connection
  - III. Filter & CIF Overview
  - IV. CIF Records: Add Single-Parent Family with 2 children. (Step 1)
  - V. Tie HHFM together (Step 2)
    - a. Roof vs. Unit Speech
    - b. Show refresh feature
  - VI. TANF History
    - a. 60 mos on TANF unless 50%
    - b. How to declare 50% not working
    - c. Importance & responsibility of TANF transfer months
    - d. Exempt from Time vs. Exempt from Work (reasons declared in Plan)
    - e. TANF months follow the individual
    - f. Enter TANF History months
  - VII. 3-Month Logic
  - VIII. TANF SUMMARY
  - IX. FAMILY INTAKE
  - X. ADULT INFO
  - XI. CHILD INFO
  - XII. RESOURCES
  - XIII. ELIGIBILITY
  - XIV. CHARGE CODES
- (END OF DAY 1 – If time, add a 2P Family and kids)

## DAY 2

Intro: Recap on how we put everything in we need for the case. Normally when we do an intake, we calculate the payment and do all of the things that effect the payment. A monthly requirement is that the client turns in a monthly report form.

- I. Monthly Report
- II. Prospective to Retrospective Discussion
- III. TANF Payment – prorated check
- IV. Monthly Report
- V. TANF Payment – full payment
- VI. Participant Activities (TANF Calendar)
- VII. Monthly Report
- VIII. TANF Payment
- IX. WPR Calculation Discussion
- X. Monthly Income
- XI. Monthly Report
- XII. Participant Activities
- XIII. TANF Payment
- XIV. Sanctions Discussion & Sanction Entry
- XV. Over/Under Payment
- XVI. Monthly Report
- XVII. Participant Activities
- XVIII. TANF Payment
- XIX. Show Applied Sactions
- XX. Show Over/Under Payments 'Date Completed' field



## DAY 3

- I. Supportive Services
  - a. Class Fees
  - b. Child Care
- II. The Plan, Goals, Steps
  - a. How the plan is built
  - b. Multiple goals and steps
- III. Case Notes
- IV. TANF Checklist
- V. Notices to Client
- VI. Vendor Payments
- VII. Child Support Payments
- VIII. Monthly Income
- IX. Monthly Report
- X. Participant Activities
- XI. Final Payment
- XII. Remove a Person from the Grant
- XIII. Close Case
- XIV. New Intake/Spell of TANF – Copy Feature

**REQUEST FOR TRIBAL COUNCIL AUTHORIZATION  
SUBMIT PROPOSAL TO FUNDING SOURCE**

*Consent  
calendar  
TO*

REQUESTOR: Carlotta Whitecrane DATE: 2/9/2016

DEPARTMENT: Department of Natural Resources

DEADLINE: 2/17/16 DATES FROM: 10/1/2015 TO: 9/30/2016  
 E: ~~AMOUNT:~~ \$ 15,000.00

**BRIEFLY DESCRIBE PURPOSE OF PROPOSAL:**

#1  
 Modification to BIA Category 2: Climate Adaptation Planning in the amount of \$15,000.00.

REVIEW:	COMPLIANCE	CFO	OTHER:
NARRATIVE:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
BUDGET:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
INDIRECT COST:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
MATCH	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
DOCUMENTATION:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
TRIBAL RESOLUTION:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

16-R-018

COMMENTS:

COMPLIANCE:

CFO:

OTHER:

REQUIRED SIGNATURES\*

REQUESTOR\* Carlotta Whitecrane DATE 2/10/16

CFO\* Laura Mayton DATE 2-15-16

COMPLIANCE\* Gonzalez Perez DATE 2/15/16

CHAIRMAN \_\_\_\_\_ DATE \_\_\_\_\_

OTHER Alivia Dany DATE 2/15/16

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## RESOLUTION OF THE KARUK TRIBE

**Resolution No: 16-R-018**  
**Date Approved: February 25, 2016**

### **RESOLUTION AUTHORIZING MODIFICATION #1 TO ACCEPT AN ADDITIONAL \$15,000.00 TO BIA CATEGORY 2: CLIMATE ADAPTATION PLANNING AWARD.**

**WHEREAS;** the Karuk Tribe is a Sovereign Aboriginal People, that have lived on their own land since long before the European influx of white men came to this continent; and

**WHEREAS;** the members of the Karuk Tribe have approved Article VI of the Constitution delegating to the Tribal Council the authority and responsibility to exercise by resolution or enactment of Tribal laws all the inherent sovereign powers vested in the Tribe as a Sovereign Aboriginal People, including negotiating and contracting with federal, state, Tribal and local governments, private agencies and consultants; and

**WHEREAS;** the members of the Karuk Tribe have approved Article VIII of the Constitution assigning duties to the Chair, Vice Chair, and Secretary/Treasurer including signing and executing all contracts and official documents pertaining to the Karuk Tribe; and

**WHEREAS;** the Karuk Tribe is a federally recognized Tribe and its Tribal Council is eligible to and is designated as an organization authorized to Contract pursuant to P.L. 93-638, as amended, on behalf of the Karuk Tribe; and

**WHEREAS;** the Karuk Tribes Department of Natural Resources will secure additional funds for the administration, and creation of vulnerability assessments and seek funding for future adaptation planning; now

**THEREFORE BE IT RESOLVED;** that the submission of this proposal and any follow-up agreement enacted shall not constitute any lasting effect upon our sovereignty, but rather support and assist the Tribe in the further development of a strong and stable government capable of administering quality programs, and developing the economies of our respective local communities; now

**THEREFORE BE IT FINALLY RESOLVED;** that the Karuk Tribal Council authorizes modification #1 to accept an additional \$15,000.00 to BIA Category 2: Climate Adaptation planning award.

**CERTIFICATION**

I, the Chairman, hereby certify the foregoing resolution 16-R-018 which was approved at a regularly scheduled council meeting on February 25<sup>th</sup>, 2016, was duly adopted by a vote of \_\_\_\_\_ AYES, \_\_\_\_\_ NOES, \_\_\_\_\_ ABSTAIN, and said resolution has not been rescinded or amended in any way. The Tribal Council is comprised of 9 members of which \_\_\_\_\_ voted.

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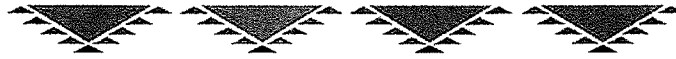
Russell Attebery, Chairman

Date

**Department of Natural  
Resources**

39051 Highway 96  
Post Office Box 282  
Orleans, CA 95556  
Phone: (530) 627-3446  
Fax: (530) 627-3448

**Karuk Tribe**



**Administrative Office**

Phone: (530) 493-1600 • Fax: (530) 493-5322  
64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

**Orleans Medical Clinic**

325 Asip Road  
Post Office Box 249  
Orleans, CA 95556  
Phone: (530) 627-3452  
Fax: (530) 627-3445

**Modification Number One  
BIA Karuk Climate Change Vulnerability Assessment Award  
And  
Karuk Tribe**

**Description of Modification:** This is a modification to add an additional \$15,000 to the original \$57,200 award amount. Contractual awards to increase \$2,600.00 for Dr. Norgaard and \$2,300.00 for Kirsten Vinyeta. These tasks include a review of available climate assessment tools, available vulnerability assessments conducted by other tribes and review of regional climate forecasts with focus on implications for fire activity. Tasks will be withdrawn from the 300 hours of in kind contribution in the original proposal. DNR wages, fringe and indirect will increase as well as travel to accommodate contractors rental locally and mileage for additional trips. There will also be a Media contractor that will work to promote the project for \$2,400.00 contract.

Original \$57,200.00  
+Mod #1 \$15,000.00  
\$72,200.00

**Justification for Modification:**

This is an added award amount to this agreement. Bureau of Indian Affairs is requesting a narrative scope of work and budget for the modification.

**BUREAU OF INDIAN AFFAIRS**

John Mosely  
Regional GIS Coordinator  
BIA, Pacific Regional Office W-2619  
916.978.6053

**KARUK TRIBE**

Russell Attebery, Chairman  
64236 Second Avenue  
Happy Camp, CA 96039  
(530) 493-1600

Signature and Date

Signature and Date

KARUK TRIBE  
FISCAL YEAR 2016  
BUDGET WORKSHEET

FUND #/NAME  
BIA 2130-92

PROGRAM/DIVISION  
BIA

Payroll-Related Expenditures

Responsibility Area	Position Title	Pay Rate	Hours to Work	Annual Leave Accrual	Base Hours	Annual Salary/Wage	Social Security (FICA) 6.2%	Medicare Tax (MED) 1.45%	State Unemployment (SUTA) 6.2%	Health/Medical Insurance (1)	Retirement 5%	Total Fringe Benefits	Total Salaries and Fringe	Individual Workers Comp Rates @ 50% of wages	Indirect Cost wages fringe and indirect
BIA	Administrative Operations Manager	\$24.66	548	10	658	\$13,771.44	\$853.83	\$199.69	\$853.83	\$1,652.71	\$688.57	\$4,522.99	\$18,294.43	0.540%	\$6,885.72
							\$653.83	\$159.69	\$853.83	\$1,652.71	\$688.57	\$4,522.99	\$18,294.43		\$6,885.72

(1) \$703.85 less 3% of wages per month

Budget Breakdown	Original	MOD #1	TOTAL
Wages	\$11,245.00	\$2,526.00	\$13,771.00
Fringe	\$3,115.00	\$1,409.00	\$4,523.00
Travel	\$3,917.00	\$2,593.00	\$6,510.00
Supplies	\$0.00	\$0.00	\$0.00
Contractual	\$33,700.00	\$7,300.00	\$41,000.00
IDC	\$5,623.00	\$1,263.00	\$6,886.00
	\$57,200.00	\$15,000.00	\$72,200.00

Contractual	Original	MOD #1	TOTAL
Dr. Norgaard	\$30,000.00	\$2,600.00	\$32,600.00
K. Vinyala	\$3,700.00	\$2,300.00	\$6,000.00
S. Shaats	\$0.00	\$2,400.00	\$2,400.00
	\$33,700.00	\$7,300.00	\$41,000.00

**REQUEST FOR TRIBAL COUNCIL AUTHORIZATION  
SUBMIT PROPOSAL TO FUNDING SOURCE**

**TO**

**REQUESTOR:** Susan Corum **DATE:** 2/9/2016

**DEPARTMENT:** <sup>17</sup> Water Quality  
**DEADLINE:** 2/18/16 **DATES**  
**E:** ASAP **AMOUNT:** \$ 145,000.00 **FROM:** 2/15/2016 **TO:** 3/31/2017

**BRIEFLY DESCRIBE PURPOSE OF PROPOSAL:**

Accept funding from Pacific Corp as Amendment #9 to the existing agreement to provide funding in the amount of \$145,000.00 for the Karuk Tribe's KHSA Public Health Sampling 2016.

REVIEW:	COMPLIANCE	CFO	OTHER:
NARRATIVE:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
BUDGET:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
INDIRECT COST:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
MATCH	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
DOCUMENTATION:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
TRIBAL RESOLUTION:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

16-R-016

**COMMENTS:**

**COMPLIANCE:**

**CFO:**

**OTHER:**

**REQUIRED SIGNATURES\***

REQUESTOR*	<u>[Signature]</u>	DATE	<u>2/9/16</u>
CFO*	<u>Laura Mayton</u>	DATE	<u>2-16-16</u>
COMPLIANCE*	<u>[Signature]</u>	DATE	_____
CHAIRMAN	_____	DATE	_____
OTHER	<u>[Signature]</u>	DATE	<u>2/15/16</u>

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## RESOLUTION OF THE KARUK TRIBE

**Resolution No:** 16-R-016  
**Date Approved:** February 25, 2016

**RESOLUTION AUTHORIZING BUDGET AMENDMENT #9 IN THE AMOUNT OF \$145,000.00 TO THE EXISTING AGREEMENT BETWEEN THE KARUK TRIBE AND PACIFICORP TO PROVIDE FUNDING FOR THE TRIBE'S KHSA PUBLIC HEALTH SAMPLING 2016.**

**WHEREAS;** the Karuk Tribe is a Sovereign Aboriginal People, that have lived on their own land since long before the European influx of white men came to this continent; and

**WHEREAS;** the members of the Karuk Tribe have approved Article VI of the Constitution delegating to the Tribal Council the authority and responsibility to exercise by resolution or enactment of Tribal laws all the inherent sovereign powers vested in the Tribe as a Sovereign Aboriginal People, including negotiating and contracting with federal, state, Tribal and local governments, private agencies and consultants; and

**WHEREAS;** the members of the Karuk Tribe have approved Article VIII of the Constitution assigning duties to the Chair, Vice Chair, and Secretary/Treasurer including signing and executing all contracts and official documents pertaining to the Karuk Tribe; and

**WHEREAS;** the Karuk Tribe is a federally recognized Tribe and its Tribal Council is eligible to and is designated as an organization authorized to Contract pursuant to P.L. 93-638, as amended, on behalf of the Karuk Tribe; and

**WHEREAS;** the Karuk Tribe's Department of Natural Resources fully supports the Water Quality Program in the research and monitoring of Klamath Basin water quality; now

**THEREFORE BE IT RESOLVED;** that the Karuk Tribal Council authorizes budget amendment #9 in the amount of \$145,000.00 to the existing agreement between the Karuk Tribe and PacifiCorp to provide funding for the Tribe's KHSA Public Health Sampling 2016.

### CERTIFICATION

I, the Chairman, hereby certify the foregoing resolution 16-R-016 which was approved at a regular scheduled council meeting on February 25, 2016, was duly adopted by a vote of \_\_\_\_ AYES, \_\_\_\_ NOES, \_\_\_\_ ABSTAIN, and said resolution has not been rescinded or amended in any way. The Tribal Council is comprised of 9 members of which \_\_\_\_ voted.

\_\_\_\_\_  
Russell Attebery, Chairman

\_\_\_\_\_  
Date



**AMENDMENT NO. 9  
FUNDING AGREEMENT**

Between PacifiCorp

and

Karuk Tribe

THIS AMENDMENT NO. 9 TO FUNDING AGREEMENT ("**Amendment No. 9**") is made this 9<sup>th</sup> day of February 2016, between PacifiCorp, an Oregon corporation, and the Karuk Tribe, a federally recognized Tribe with headquarters in Happy Camp, CA (hereinafter referred to as "**Tribe**") (each individually a "**Party**" and together, the "**Parties**").

WHEREAS, PacifiCorp and the Tribe executed a funding agreement ("**Agreement**") and Exhibit A on May 3, 2010, to provide funding for the Tribe's sampling activities pursuant to the 2010 water quality monitoring plan conducted under Interim Measure 15 of the Klamath Hydroelectric Settlement Agreement ("**KHSA**"); and

WHEREAS, PacifiCorp and the Tribe executed Amendment No. 1 to the Agreement and Exhibit B on March 1, 2011, to provide funding for the Tribe's sampling activities pursuant to the 2011 water quality monitoring plan conducted under Interim Measure 15 of the KHSA; and

WHEREAS, PacifiCorp and the Tribe executed Amendment No. 2 to the Agreement and Exhibit C on February 27, 2012, to provide funding for the Tribe's sampling activities pursuant to the 2012 water quality monitoring plan conducted under Interim Measure 15 of the KHSA; and

WHEREAS, PacifiCorp and the Tribe executed Amendment No. 3 to the Agreement and Exhibit D on August 1, 2012, to provide funding for the Tribe's sampling activities under "special studies" pursuant to the 2012 water quality monitoring plan conducted under Interim Measure 15 of the KHSA; and

WHEREAS, PacifiCorp and the Tribe executed Amendment No. 4 to the Agreement and Exhibit E on February 7, 2013, to provide funding for the Tribe's sampling activities pursuant to the 2013 water quality monitoring plan conducted under Interim Measure 15 of the KHSA

WHEREAS, PacifiCorp and the Tribe executed Amendment No. 5 to the Agreement and Exhibit F on July 25, 2013, to provide funding for the Tribe's sampling activities under "special studies" pursuant to the 2013 water quality monitoring plan conducted under Interim Measure 15 of the KHSA; and

WHEREAS, PacifiCorp and the Tribe executed Amendment No. 6 to the Agreement and Exhibit G on January 30, 2014, to provide funding for the Tribe's sampling activities pursuant to the 2014 water quality monitoring plan conducted under Interim Measure 15 of the KHSA; and

WHEREAS, PacifiCorp and the Tribe executed Amendment No. 7 to the Agreement and Exhibit H on July 3, 2014, to provide funding for the Tribe's sampling activities under "special studies" pursuant to the 2014 water quality monitoring plan conducted under Interim Measure 15 of the KHSA; and

WHEREAS, PacifiCorp and the Tribe executed Amendment No. 8 to the Agreement and Exhibit I on February 11, 2015, to provide funding for the Tribe's water quality monitoring activities pursuant to the 2015 Interim Measure 15 water quality monitoring plan; and

WHEREAS, the Tribe has performed, and PacifiCorp has paid for, all work described in Exhibits A, B, C, D, E F, G, and H to the Agreement; and

WHEREAS, the Tribe is currently completing work described in Exhibit I; and

WHEREAS, PacifiCorp and the Tribe wish to amend the Agreement to provide for funding of the Tribe's water quality monitoring activities pursuant to the 2016 Interim Measure 15 water quality monitoring plan; and

WHEREAS, Section 14 of the Agreement requires that amendments thereto be written and signed by an authorized representative of each Party.

NOW, THEREFORE, PacifiCorp and the Tribe agree that the Agreement is amended as follows:

A9-1. Exhibit J Scope of Work. The *2016 Karuk Tribe Scope of Work*, attached hereto ("**Exhibit J Scope of Work**"), shall become Exhibit J to the Agreement.

A9-2. Exhibit J Period of Performance. The period of performance of Exhibit J Scope of Work shall be from February 15, 2016, through March 31, 2017, unless otherwise provided for by written modification to the Agreement.

A9-3. Exhibit J Allowable Costs. The total allowable costs for the Tribe's performance under the Exhibit J Scope of Work shall not exceed \$145,000. PacifiCorp shall reimburse the Tribe for actual, reasonable costs incurred in the performance of the Exhibit J Scope of Work and subject to compliance with all of the requirements of the Agreement, this Amendment No. 9, and the Exhibit J Scope of Work, provided that:

- a. The total costs to be reimbursed do not exceed \$145,000; and
- b. Such costs are allowable by the terms of the Agreement.

A9-4. Method of Payment for Exhibit J Scope of Work. The Tribe will submit four invoices on or before April 29, 2016, August 1, 2016, October 31, 2016, and April 3, 2017 under this Amendment No. 9 and set out in the Exhibit J Scope of Work. The invoice shall reference and incorporate the Tribe's responsibilities set forth in the Exhibit J Scope of Work. PacifiCorp will have no responsibility under the Agreement or this Amendment No. 9 to pay any costs associated with the Exhibit J Scope of Work unless and until such costs have been properly invoiced under this Section.

- a. The quarterly invoices shall be sent to PacifiCorp's contact designated in Section 19 of the Agreement, and PacifiCorp shall have a reasonable amount of time (and in no event less than 30 business days) to process and respond to each quarterly invoice submitted by the Tribe.

b. Payments to the Tribe will be paid by check to the contact designated in Section 19 of the Agreement.

~~A9-5. No Other Revisions to the Agreement.~~ All other provisions of the Agreement (including all other provisions of Amendment No. 1, Amendment No. 2, Amendment No. 3, Amendment No. 4, Amendment No. 5, Amendment No. 6, Amendment No. 7, Amendment No. 8, and Exhibits A through I) shall remain in full force and effect except as expressly modified by this Amendment No. 9. In the event of any conflict between the terms of this Amendment No. 9 and the terms of the Agreement or any prior amendments to the Agreement, the terms of this Amendment No. 9 shall prevail.

**IN WITNESS WHEREOF**, the Parties hereto represented by officials authorized to bind them, have caused this Amendment to be executed as of the date(s) set forth below:

**KARUK TRIBE**


Russell Attebery  
Chairman, Karuk Tribe

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**PACIFICORP**

Mark Sturtevant  
Managing Director, Hydro Resources

  
\_\_\_\_\_  
Signature

2/8/2016  
\_\_\_\_\_  
Date

**Attachment:** Exhibit J – 2016 Karuk Tribe Scope of Work

**Exhibit J**  
**2016 Karuk Tribe Scope of Work**

Data Collection

The Karuk Tribe will be responsible for collecting the data at the locations and frequency identified in Tables 1 and 2. Data will be collected according to the methods, schedule, and locations established in the *Klamath Hydroelectric Settlement Agreement (KHSA) Interim Measure 15: 2016 Water Quality Monitoring Study Plan* (available on PacifiCorp's website:

<http://www.pacificorp.com/es/hydro/hl/kr.html#>) and to the QA/QC protocols contained in the 2009 AIP Water Quality Monitoring Plan ([http://www.waterboards.ca.gov/northcoast/water\\_issues/programs/tmdls/klamath\\_river/klamath\\_river\\_khsa\\_monitoring/](http://www.waterboards.ca.gov/northcoast/water_issues/programs/tmdls/klamath_river/klamath_river_khsa_monitoring/)).

Data Reporting

The Karuk Tribe is responsible for maintaining all data collected in usable spreadsheets (e.g. Excel), preferably in a format compatible with the California Environmental Data Exchange Network (CEDEN; data templates and instructions are available at [www.ceden.org](http://www.ceden.org) and may also be available from the Klamath Basin Monitoring Program; KBMP).

For public health cyanobacteria analyses (cell count and toxin sample), the Karuk Tribe is responsible for producing a memorandum every two weeks with the most recent analytical results and distributing that memo to California Regional Water Quality Control Board, North Coast Region, the California Water Resources Control Board, the Oregon Department of Environmental Quality, the KBMP (submitted in spreadsheet format), Klamath BGA workgroup members, and interested parties (upon request).

For data collected for comprehensive baseline sampling, including operating datasondes, collecting nutrient, microcystin and phytoplankton samples, the Karuk Tribe is responsible for submitting data electronically in a CEDEN-compatible format to KBMP and Watercourse Engineering on a semiannual basis. Data submittals should be made by the last day of the following months: July 2016 and January 2017. At the end of the monitoring season and after all data has been validated, the Karuk Tribe will submit phytoplankton and continuous water quality data to KBMP and Watercourse Engineering. The data will be posted on the KBMP public website (<http://www.kbmp.net/>).

Length of Service

Sampling will begin in February 2016 and continue through December 2016. Final data reporting and spreadsheets will be finalized by March 31, 2017.

Table 1: 2016 Karuk Tribe Water Public Health Sampling Program for Interim Measure 15

Site ID	Location	Phytoplankton Species	Microcystin - EPA	LC/MS/MS water for cyanotoxins	Sampling Entity
KR1760	Klamath River at I-5 Rest Area	BM/W	BM/W	BM5	Karuk
KR1575	Klamath River at Brown Bear River Access	BM/W	BM/W	-	Karuk
KR1285	Klamath River at Seiad Valley	BM/W	BM/W	-	Karuk
KR1084	Klamath River at Happy Camp	BM/W	BM/W	-	Karuk
KR0591	Klamath River at Orleans	BM/W	BM/W	-	Karuk

Frequency	# of sample events	Sampling frequency description
BM/W	16	Timing of public health monitoring will be at the discretion of the sampling entity; however, weekly sampling usually occurs from July through September during peak algae bloom season.
BM5	10	2x month June-October

Table 2: 2016 Karuk Tribe Baseline Water Quality Sampling Program for Interim Measure 15

Location	Temperature (oC)	Dissolved Oxygen (mg/l)	pH (log(H+))	Conductance (uS/cm)	Total N (mg/l)	Ammonia N (mg/l)	Nitrite+Nitrate (mg/l)	Total P (mg/L)	Ortho P (mg/L)	Particulate P and Particulate inorganic P (mg/l)	Particulate and Dissolved C (mg/l)	Particulate N (mg/l)	TSS/VSS (mg/l)	Alkalinity (mg/l)	Water Column chl_a/Pheo	Phytoplankton species	Microcystin (ug/l)	LCMS confirmation	Turbidity, (NTU)
Sampling Method:	T,P	P	P	P	G	G	G	G	G	G	G	G	G	G	G	G	G	G	G
KR at Walker Bridge (RM 156.26)	H	D	D	D	M	M	M	M	M		M		M		M	M/S	M/S	S2	
KR below Seiad (RM 128.5)	H	H	H	H	M	M	M	M	M	M	M	M	M		M	M-	M/S		M
KR near Happy Camp (RM 93.5)	H	D	D	D	M	M	M	M	M		M		M		M	M/S	M/S		
KR at Orleans (USGS) (RM 59.1)	H	H	H	H	M	M	M	M	M		M		M	M	M	M-	M/S		M
Shasta River near mouth	H	H	H	H	M	M	M	M	M		M		M		M				M
Scott River near mouth	H	H	H	H	M	M	M	M	M		M		M		M				M
Salmon River near mouth	H	H	H	H	M	M	M	M	M		M		M		M				M

**Key:**

Sampling Method

T = thermistor  
P = probe  
G = grab sample  
D = discrete sample

Sampling Frequency

H = hourly measurements  
M/S = monthly sampling, seasonally from May through October  
M- = Monthly sampling with the exception of December and February  
S2 = Monthly sampling July-Oct

PROJECT TITLE:  
FUNDER:

KHSA Public Health Sampling 2016  
Pacficcorp-IM 13

DATES OF WORK:  
TODAY'S DATE:  
YOUR NAME:

02.09.16  
Susan Corum

Position Title	Pay	Rate	Hours to Work	WORKERS COMP RATE	EMPLOYEE SPECIFIC: YOU MUST ENTER	# of months worked	Annual Leave Accrual	Base Hours	TOTAL Wages	FRINGE BENEFITS					HEALTH	EMPLOYEE RETIREMENT	Total Fringe Benefits	Total Salaries & Fringe	Indirect % of wages	TOTAL	hourly rate	
										Social Security (FICA) 6.2%	Medicare (MED) 1.45%	State Unemployment (SUTA) 4.5%	Workers Comp	EMPLOYEE SPECIFIC: YOU MUST CHECK								EMPLOYEE SPECIFIC: YOU MUST CHECK
Coordinator	ADD	25.50	130	0.820%	1	1	0	130	3,315.00	205.53	48.07	205.53	27.18	604.40	165.75	1,256.46	4,571.46	1,657.50	6,228.96	47.91508		
Biologist	ADD	20.50	176	6.670%	2	2	0	176	3,609.00	223.70	52.32	223.70	240.65	1,259.46	180.40	2,220.22	5,828.22	1,804.00	7,632.22	43.3649		
W/Q Tech	ADD	15.50	156	6.670%	1	1	0	156	2,418.00	149.92	35.06	149.92	161.28	631.31	120.90	1,248.38	3,666.38	1,209.00	4,875.38	31.25246		
W/Q Tech	ADD	15.50	-	6.670%	-	-	0	-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Position 5	ADD	-	-	-	-	-	0	-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Position 6	ADD	-	-	-	-	-	0	-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Position 7	ADD	-	-	-	-	-	0	-	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
									\$9,341.00	\$579.14	\$135.44	\$579.14	\$429.12	\$2,538.17	\$487.05	\$4,725.07	\$14,065.07	4,670.50	18,735.57			

Cells that may need manual adjustment:

- 1 Position specific, ask Tamara for current rate.
- 2 Only for permanent staff that DO NOT take any annual leave (ie, they cashout annual leave hours)
- 3 SUTA column can not exceed \$434. If the cell turns blue, change by hand to \$434.
- 4 Employees must work more than 6 months. \$703.85 less 3% of wages. Includes employee costs. Automatically adjusts based on # of months
- 5 Employees must work more than 6 months. Seasonal/temp not eligible

wages 9341  
fringe benefits 4725  
supplies  
equipment  
travel  
contractual  
subtotal 14066  
idc or admin\* 4671  
total 18737

\*IF YOU HAVE AN ADMIN CAP, ENTER % IN BOX:

idc 4671  
admin 4671  
0

KARUK DRAFT COST ESTIMATES FOR KHSa WQ MONITORING 2016		TASK 1	TASK 2	GRAND TOTAL
		Public Health	Baseline Monitoring	
Personnel	Wages (Coordinator \$25.50/hr, Biologist \$20.50/hr, Technician \$15.50/hr)	\$9,341	\$26,215	\$35,556
	Fringe	\$4,725	\$11,497	\$16,222
	Indirect (50% wages)	\$4,671	\$13,108	\$17,778
	Consultant (\$125/hr)	\$4,000	\$4,400	\$8,400
Supplies	Lab costs	\$16,420	\$26,666	\$43,086
	Supplies (Coolers, blue ice, calibration solns, misc supplies)	\$3,700	\$5,050	\$8,750
Equipment	Sonde servicing		\$11,000	\$11,000
Travel	Mileage	\$1,210	\$2,998	\$4,208
<b>TOTALS</b>		<b>\$44,067</b>	<b>\$100,933</b>	<b>\$145,000</b>



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64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

**REQUEST FOR CONTRACT/ MOU/ AGREEMENT**

Check One:  Contract Karuk Tribe Number Assigned: 15-C-110 #1  
 MOU Modification #1 \_\_\_\_\_  
 Agreement Funder/Agency Assigned: \_\_\_\_\_  
 Amendment Prior Amendment: \_\_\_\_\_

REQUIRED → \*Procurement Attached  \*Budget Attached   
 \*System for Award Management (SAM) (CONTRACTS ONLY)   
 \*KCDC/KTHA Notification/ review required  Yes  No

Requestor: Scott Quinn Date: February 10, 2016

Department/Program: Tribal Lands Management *Deadline ?*

Name of Contractor or Parties: VESTRA

Effective Dates (From/To): July 16, 2015 June 30, 2016  
August 30, 2016

Amount of Original: 6200.00  
 Amount of Modification #1: 6690.00  
 Amount of Modification #2: \_\_\_\_\_  
 Amount of Modification #3: \_\_\_\_\_  
 Amount of modification #4: \_\_\_\_\_  
 Total Amount: \$12,890.00

Funding Source: Discretionary

Special Conditions/Terms:  
**Consultant is addressing BIA additional environmental concerns regarding the RR and Tynes Property in Yreka.**

Brief Description of Purpose:  
**Additional consultant tasks and contract extension (See modification request form).**

**\*\* REQUIRED SIGNATURES \*\***

Requestor *Scott Quinn* Date 2/10/15

*Laura Mayton* Date 2-10-16  
 \*\*Chief Financial Officer

*Shalee Perry* Date 2/11/16  
 \*\*Director, Administrative Programs & Compliance

\_\_\_\_\_  
 \*\*Director of Self Governance(MOU/MOA) or TERO (Contracts) Date

Other \_\_\_\_\_ Date

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**MODIFICATION #1**  
**Contract Number: 15-C-110**  
**Karuk Tribe**  
**And**  
**VESTRA**

**Justification of Modification**

In response to a previously prepared Phase I Environmental Site Assessment (ESA), a Limited Phase II ESA will be completed at the site of the former planer mill and yard located at 250 Sharps Road, Yreka, California. The Phase II ESA will be performed according to the methodology specified in ASTM Standard E1903.

**Cost**

Consultant will complete the tasks described below on a not to exceed basis in accordance with the attached Professional Services Cost Schedule, for an estimated cost of \$6,690.

**Additional Scope**

This Modification shall extend the Scope of Work for Contract #15-C-110 beyond the current scope to include additional multiple tasks below related to the Karuk Casino. This modification will also extend the contract to 6/30/2016.

**Additional Scope**

See attached Scope of Work ("Exhibit A").

**Term**

The term of the Contract is extended from August 30, 2015 to June 30, 2016.

All other provisions of the original contract shall remain in effect without change.

**INDEPENDENT CONTRACTOR**

VESTRA  
5300 Aviation Dr.  
Redding, CA 96002  
TIN: 68-0150306

**KARUK TRIBE**

Russell Attebery, Chairman  
64236 Second Avenue  
Happy Camp, CA 96039  
(530) 493-1600

---

Signature and Date

---

Signature and Date

# " ATTACHMENT A "

## SCOPE OF WORK LIMITED PHASE II ENVIRONMENTAL SITE ASSESSMENT 250 SHARPS ROAD YREKA, CALIFORNIA

### WORK/SERVICES

In response to a previously prepared Phase I Environmental Site Assessment (ESA), a Limited Phase II ESA will be completed at the site of the former planer mill and yard located at 250 Sharps Road, Yreka, California. The Phase II ESA will be performed according to the methodology specified in ASTM Standard E1903.

#### **Task 1      Field Support and Sampling**

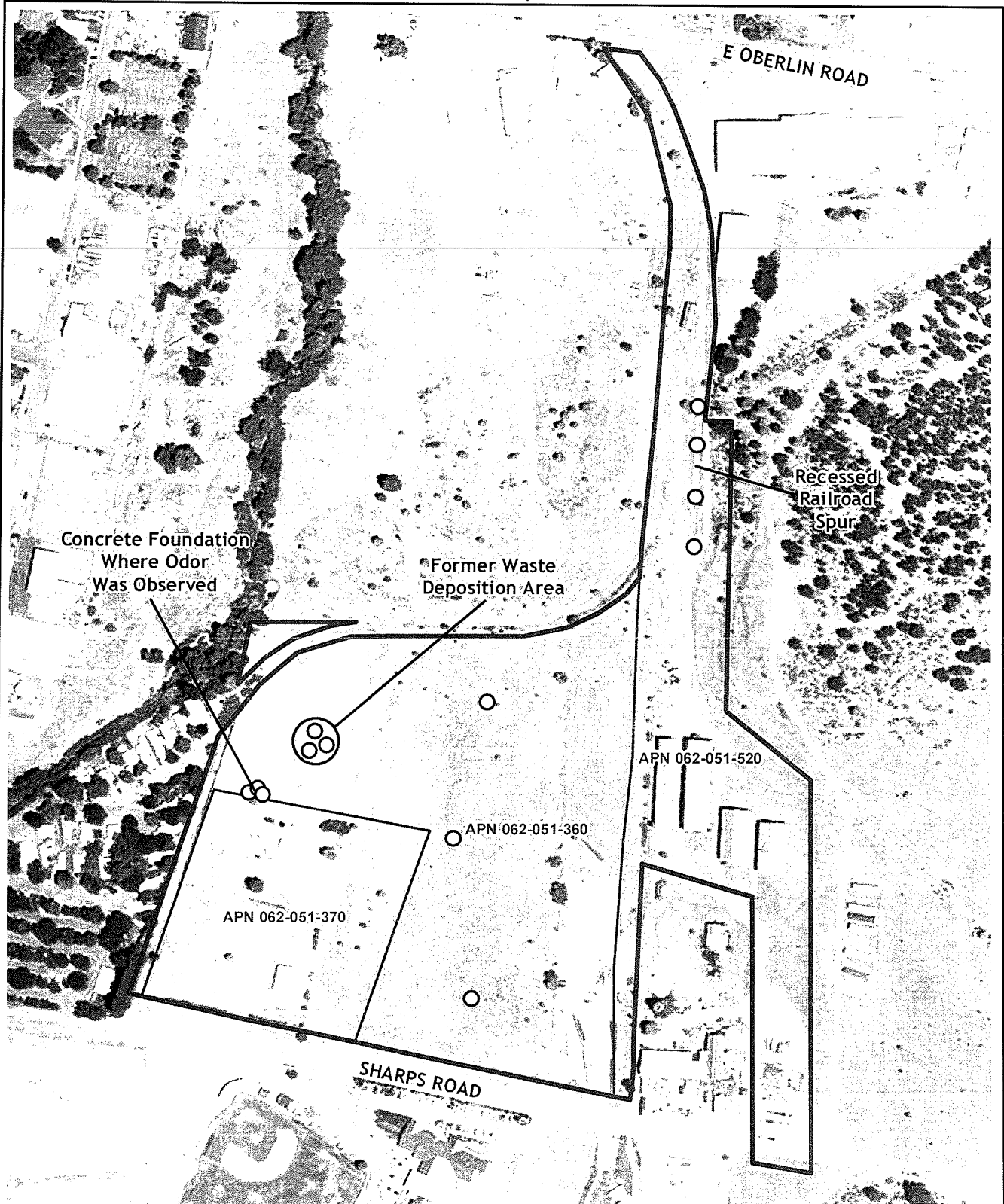
Activities under this task include visual screening of soils, logging of soil test pits, sample location selection, and supervision of the excavation contractor. Test pits will be backfilled to the native grade using native material. A geologist will be present to perform soil sampling and document site conditions, as well as provide overall supervision and direction of site assessment activities. The project geologist will log and document any relevant site conditions encountered during the field work. This task also includes the cost of retaining an excavator and 40-hour trained operator. This task assumes eight hours onsite, with two hours each reserved for mobilization and demobilization of equipment.

#### **Task 2      Laboratory Analyses**

Soil samples will be collected from several potential areas of concern identified at the site. It is estimated that one four-point composite soil sample will be collected from the railroad spur, one three point composite along the perimeter of the concrete foundation north of the residence, and a three-point composite sample from the possible former burn dump. Composite sample components will be collected at the surface, 1 foot below ground surface (bgs), and 5 feet bgs. Individual component samples will be frozen and retained for future analyses. Three discreet soil samples will be collected from the former lumber yard and submitted for pentachlorophenol (PCP) analysis via the Canadian Pulp method. In addition to the listed samples, additional samples may be collected from other areas of concern identified by the field geologist.

Soil samples will be submitted for a combination of CAM 17 metals, total petroleum hydrocarbons as diesel (TPHD), total hydrocarbons as motor oil (TPH-MO), arsenic, volatile organic compounds (VOCs), PCP, and semi-volatile organic compounds (SVOCs). The exact number of samples submitted for analysis will be determined by site conditions; however, the anticipated number of samples for cost estimate purposes is summarized in Table 1. A request for analyses is summarized in Table 2. Proposed soil sample locations are shown on Figure 1. Estimated costs assume a standard 15-business-day turnaround time. Shorter turnaround-time is available, but will incur additional laboratory costs.

The project geologist may collect and freeze additional samples for potential future analysis, if warranted.



- Proposed Sample Location
- Approximate Parcel Boundary
- Approximate Property Boundary

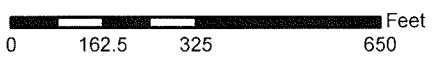


FIGURE 1  
 GENERAL SITE LAYOUT AND  
 PROPOSED SAMPLE LOCATIONS  
 APNs 062-051-330, 062-051-360,  
 062-051-370, AND 062-051-520  
 YREKA, CALIFORNIA

Table 1 SAMPLE SUMMARY							
Location	Sample Type	Approximate Number of Samples					
		As	TPH-D	TPH-MO	VOCs <sup>1</sup>	SVOCS <sup>2</sup>	CAM 17 <sup>4</sup>
Railroad Spur	Composite	--	1	1	--	--	1
Concrete Foundation	Composite	--	1	--	1	--	--
Former Burn Dump	Composite	--	--	--	--	1	1
Former Lumber Yard	Discrete	--	--	--	--	3 <sup>3</sup>	--

**Note:**  
<sup>1</sup> Volatile organic compounds as analyzed by EPA Method 8260B  
<sup>2</sup> Semi-volatile organic compounds as analyzed by EPA Method 8270C  
<sup>3</sup> Sampled for pentachlorophenol by the Canadian Pulp Method  
<sup>4</sup> Antimony, arsenic, barium, beryllium, cadmium, chromium, cobalt, copper, lead, mercury, molybdenum, nickel, selenium, silver, thallium, vanadium, zinc

Table 2 REQUEST FOR ANALYSES*			
Analyte	Method	Sample Matrix	Approximate Number of Samples
Arsenic	EPA 200.8	Soil	1
TPH Diesel	EPA 3550/8015	Soil	2
TPH Motor Oil	EPA 3550/8015	Soil	1
VOCs	EPA 8260B	Soil	1
SVOCS	EPA 8270C	Soil	1
Pentachlorophenol	Canadian Pulp	Soil	3
CAM 17 Metals	EPA 200.8	Soil	2

**Note\*:** The exact number of samples collected and submitted for analysis will depend upon site conditions

### Task 3 Letter Report

A letter report will be prepared summarizing field activities, soil sampling results, and an evaluation of site conditions. The letter will also discuss any environmental issues identified at the site and present recommendations for remedial action, if deemed necessary. The letter report will include field logs, sample analytical results, and any other pertinent information gained over the course of the Phase II site investigation.

### Task 4 Project Management

Project management is invoiced at 10 percent of total cost and includes day-to-day activities associated with the project.

**COST ESTIMATE**  
**LIMITED PHASE II ENVIRONMENTAL SITE ASSESSMENT**  
**250 SHARPS ROAD**  
**YREKA, CALIFORNIA**

The estimated cost for the work included is shown in Table 1.

<b>Table 1</b>				
<b>ESTIMATED COSTS</b>				
<b>Task No.</b>	<b>Description</b>	<b>VESTRA Cost</b>	<b>Subcontractor Cost</b>	<b>Total Estimated Cost</b>
1	Field Support and Sampling	\$1,300	\$1,000	\$2,300
2	Laboratory Analyses	--	\$1,900	\$1,900
3	Letter Report	\$1,890	--	\$1,890
4	Project Management (10%)			\$600
<b>Total Estimated Cost</b>				<b>\$6,690</b>

The costs presented are estimated costs, which may vary based on responses from governmental agencies or parameters outside of VESTRA's control. Work will be performed on a time-and-materials basis at the rates shown in Exhibit "C." Total cost is not to exceed the estimate given in Table 1 above.

Exhibit "C"  
2016 VESTRA RATE SCHEDULE



Staff Classification	Per Hour
<b>Environmental Services</b>	
Environmental Technician	\$50.00 - \$85.00
Geologist	\$75.00 - \$90.00
Environmental Scientist	\$75.00 - \$100.00
Regulatory Compliance Specialist	\$75.00 - \$100.00
Environmental GIS Analyst	\$95.00
Associate Geologist	\$85.00-\$100.00
Associate Hydrologist	\$85.00-\$100.00
Senior Environmental Scientist	\$100-\$110.00
Senior Regulatory Compliance Specialist	\$100-\$110.00
Professional Geologist	\$120.00-\$150.00
Professional Hydrologist	\$120.00-\$150
Project Manager	\$120-\$150.00
Senior Project Manager	\$165.00-\$190.00
Senior Consultant	\$165.00-\$190.00
Principal Consultant	\$165.00-\$190.00
<b>Biological Services</b>	
Biological Technician	\$50.00 - \$85.00
Senior Biologist	\$95.00-\$110.00
<b>Engineering Services</b>	
Engineering Technician	\$55.00 - \$75.00
Staff Engineer	\$90.00
Associate Engineer	\$100.00
Professional Land Surveyor	\$110.00 - \$115.00
Senior Engineer	\$145.00 - \$160.00
Survey Crew	\$110.00 - \$190.00
<b>Equipment Classifications</b>	
	<b>Rate</b>
Large Format Color Printer	\$38.00/hour
Small Format Color Printer – Color Copies	\$1.00/copy
Small Format Color Printer – Black & White	\$0.50/copy
Small Format Black & White Printer	\$0.15/copy
Faxes	\$2.00/page
Vehicle Mileage	\$0.60/mile
<b>Administration</b>	
Admin Clerk/ Document Production Technician	\$30.00-\$50.00
Admin Supervisor I/ Document Production Supervisor	\$60.00-\$75.00

**Materials and Travel Expenses:** Billed as direct reimbursement plus 15%.

**Subcontractors:** Billed as direct reimbursement plus 15%.

**Terms:** Due and Payable upon Receipt. 1 ¾% per month (21% per annum) finance charge will be added to any balance 30 days past due.

USER NAME  PASSWORD

[Forgot Username?](#) [Forgot Password?](#)

[Create an Account](#)

# Entity Dashboard

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- [POCs](#)
- [Reports](#)
- [Service Contract Report](#)
- [BioPreferred Report](#)
- [Exclusions](#)
- [Active Exclusions](#)
- [Inactive Exclusions](#)
- [Excluded Family Members](#)

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**VESTRA RESOURCES, INC.**  
 DUNS: 187309331 CAGE Code: 116P6  
 Status: Active

5300 AVIATION DR  
 REDDING, CA, 96002-1012,  
 UNITED STATES

Expiration Date: 10/01/2016  
 Purpose of Registration: All Awards

## Entity Overview

**Entity Information**

**Name:** VESTRA RESOURCES, INC.  
**Business Type:** Business or Organization  
**POC Name:** Arthur Stackhouse  
**Registration Status:** Active  
**Activation Date:** 10/02/2015  
**Expiration Date:** 10/01/2016

---

**Exclusions**

Active Exclusion Records? No

SAM | System for Award Management 1.0

IBM v1.P.42.20160129-1215

WWW6



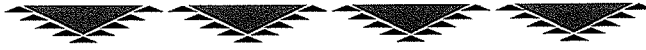
**Note to all Users:** This is a Federal Government computer system. Use of this system constitutes consent to monitoring at all times.



consent calendar

Karuk Community Health Clinic  
64236 Second Avenue  
Post Office Box 316  
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Fax: (530) 493-5270

# Karuk Tribe



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## REQUEST FOR RESOLUTION

Check One:  Resolution

Karuk Tribe Number Assigned:

10-R-024

Prior Amendment:

Requestor: Bill Tripp

Date: February 16, 2016

Department/Program: DNR

Resolution to appoint Bill Tripp as a voting delegate at meetings of the Intertribal Timber Council.

Brief Description of Purpose:

Resolution to appoint Bill Tripp to represent the Karuk Tribe as a voting delegate at the Intertribal Timber Council meetings  
Bill Tripp is replacing Harold Tripp, who was the delegate upon his retirement.

### \*\* REQUIRED SIGNATURES \*\*

Donalene Griffith for Bill Tripp

02/16/2016

Alisa Dwyer  
\*\*Self-Governance Coordinator

2/16/16  
Date

Other

Date

Department of Natural Resources  
39051 Highway 96  
Post Office Box 282  
Orleans, CA 95556  
Phone: (530) 627-3446  
Fax: (530) 627-3448

# Karuk Tribe



Orleans Medical Clinic  
39051 Highway 96  
Post Office Box 249  
Orleans, CA 95556  
Phone: (530) 627-3452  
Fax: (530) 627-3445

Administrative Office  
Phone: (530) 493-1600 • Fax: (530) 493-5322  
64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

## RESOLUTION OF THE KARUK TRIBE

**Resolution No:** 16-R-024  
**Date Approved:** February 25, 2016

### **RESOLUTION AUTHORIZING BILL TRIPP TO REPRESENT THE KARUK TRIBE AS THE VOTING DELEGATE AT MEETINGS OF THE INTER-TRIBAL TIMBER COUNCIL.**

**WHEREAS;** the Karuk Tribe is a Sovereign Aboriginal People, that have lived on their own land since long before the European influx of white men came to this continent; and

**WHEREAS;** the members of the Karuk Tribe have approved Article VI of the Constitution delegating to the Tribal Council the authority and responsibility to exercise by resolution or enactment of Tribal laws all the inherent sovereign powers vested in the Tribe as a Sovereign Aboriginal People, including negotiating and contracting with federal, state, Tribal and local governments, private agencies and consultants; and

**WHEREAS;** the members of the Karuk Tribe have approved Article VIII of the Constitution assigning duties to the Chair, Vice Chair, and Secretary/Treasurer including signing and executing all contracts and official documents pertaining to the Karuk Tribe; and

**WHEREAS;** the Karuk Tribe is a federally recognized Tribe and its Tribal Council is eligible to and is designated as an organization authorized to Contract pursuant to P.L. 93-638, as amended, on behalf of the Karuk Tribe; and

**WHEREAS;** the mission of the Karuk Department of Natural Resources is to protect, promote, and preserve the cultural/natural resources and ecological processes upon which the Karuk People depend; and

**WHEREAS;** the Karuk Department of Natural Resources has been working for many years developing a large number of communal and regional partnerships to strengthen our service areas; resilience to wildfire, which includes practicing our traditional pre-suppression field work; and

**WHEREAS;** in Article 29 of the Declaration on the Rights of Indigenous People, the United Nations declared that States shall recognize that indigenous peoples have the right to the conservation and protection of the environment and the productive capacity of their lands or territories and resources; and

**WHEREAS;** the Declaration furthermore affirmed that states shall establish and implement assistance programs for indigenous peoples for such conservation and protection, without discrimination; and

**WHEREAS;** the Karuk Tribal Council endorsed the United Nations' Declaration on the Rights of Indigenous People on January 26, 2012; and

**WHEREAS;** there is a need for increased collaboration with external agencies to protect, preserve, and cultivate our tribal homelands and the natural resources contained within; and

**WHEREAS;** Harold Tripp has been the longstanding delegate to the Inter-Tribal Timber Council and upon his retirement, a new delegate must be named; and

**WHEREAS;** Bill Tripp has served as an alternate delegate and has established meaningful relationships among Inter-Tribal Timber Council forums; now

**THEREFORE BE IT RESOLVED;** that the Karuk Tribal Council authorizes Bill Tripp to represent the Karuk Tribe as the voting delegate at meetings of the Inter-Tribal Timber Council.

### **CERTIFICATION**

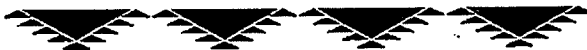
I, the Chairman, hereby certify the foregoing resolution 16-R-024 which was approved by at regularly scheduled tribal council meeting on February 25, 2016 was duly adopted by a vote of \_\_\_\_\_ AYES, \_\_\_\_\_ NOES, \_\_\_\_\_ ABSTAIN, and said resolution has not been rescinded or amended in any way. The Tribal Council is comprised of 9 members of which \_\_\_\_\_ voted.

\_\_\_\_\_  
Russell Attebery, Chairman

\_\_\_\_\_  
Date

Karuk Community Health Clinic  
64236 Second Avenue  
Post Office Box 316  
Happy Camp, CA 96039  
Phone: (530) 493-5257  
Fax: (530) 493-5270

# Karuk Tribe



Karuk Dental Clinic  
64236 Second Avenue  
Post Office Box 1016  
Happy Camp, CA 96039  
Phone: (530) 493-2201  
Fax: (530) 493-5364

Administrative Office  
Phone: (530) 493-1600 • Fax: (530) 493-5322  
64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

Ishpool Leasing

Requestor: Sandi Tripp

Date: February 15, 2016

Dept/Program: Department of Transportation

Funding Source: 2231-03-17805-20

- Check One:
- Small Purchase (less than \$5,000)
  - Construction Contract
  - Independent Contractor Under \$2,000
  - Independent Contractor Over \$2,000\*\*
  - Large Purchase (more than \$5,000)\*\*
  - Other:

\*\*Tribal Council approval is required for: all purchases exceeding \$5,000, all Agreements and all Contracts exceeding \$2,000.

Procurement  Three quotes  Sealed Bid  Competitive Proposal

**COMPARATIVE SUMMARY (Minimum of Three Required)**

Company Name	Date	Price	Contact/Phone	Indian Y/N
TrailersPlus Medford	2/12/2016	\$ 6,607.00	541-500-0445	N
Trailer & RV Parts Warehouse	2/12/2016	\$ 7,965.00	541-770-5922	N
Hardcastles	2/12/2016	\$ 8,495.00	541-826-5300	N

Name of Selected Vendor: TrailersPlus Medford

- Basis:
- Lowest Price
  - Superior Product/Service
  - Based on Annual Price Comparisons
  - Sole Source Provider (MUST Attach Detailed Justification)
  - Only Qualified Local Provider Due to Geographic Disadvantage
  - Best Qualified Vendor
  - Delivery Service Provided

Comments: See attached quotes

**\*\* REQUIRED SIGNATURES \*\***

*\*\* By affixing your signature, you acknowledge that you have reviewed the attached documentation for presentation to Tribal Council.*

Requestor

2/15/16  
Date

\*\*Chief Financial Officer

2-18-16  
Date

\*\*Director, Administrative Programs & Compliance

2/16/16  
Date

\_\_\_\_\_  
\*\*Director of Self Governance (MOU/MOA) or TERO (Contracts)

\_\_\_\_\_  
Date

Other

\_\_\_\_\_  
Date

TrailersPlus Medford  
3650 Crater Lake Ave.  
Medford, OR 97504  
Phone: 541-500-0445

Salesperson: Ronald White  
[www.TrailersPlus.com](http://www.TrailersPlus.com)

Customer: Karuk Tribe DOT  
Quote Number: 1702  
Created On: 02-12-2016 13:03:22

CO7X14DUMPLP14K

7x14 Dump Trailer, Patriot Series, 7 Wide, 14 Long,  
18 Tires (No Options)

VIN: 4YMDU14Z7GR000889  
Located In: Medford, OR

Additional Options:

MSRP:

\$9840

PartNumber	QTY	Description	Units	Extended
CO7X14DUMPLP14K	1.00	7x14 Dump Trailer, Patriot Series, 7 Wide, 14 Long, 18 Tires (No Options) VIN:4YMDU14Z7GR000889	EACH	\$9840.00
DISCOUNT	1.00	Dealer Discount Pre-approved	EACH	\$-871.00
	1.00	DISCOUNTED TRAILER PRICE		\$8969.00
<b>Total:</b>				<b>\$8969.00</b>

Payments as low as \$124.16 Per Month\*

\$ 248.00

\* For well qualified applicants. On Approved Credit, 8.99% APR, 60 Month term. Excludes tax, tag, title and doc fees and any accessories not listed on this quote.  
Quotes valid for 2 days and subject to prior sale. Quotes are valid for the specific trailer identified by the VIN number. Quotes may not include any applicable taxes, documentation or title fees, the fees and or any other recommended accessories. Starting prices are based on lowest cash prices of comparable trailers in district.

↑  
\$ 6,607  
with spare  
Tire

**Trailer & RV Parts Warehouse**

5855 Crater Lake Highway  
Central Point, OR 97502  
541-770-5922

02/12/16

Quote 14248

PO#

TO:

KARUK TRIBE

Item Number	Description	Qty	List	Price	Ext
BHD714TA5	7 X 14 14K DUMP TRAILER	1.00	7995.00	7800.00	7800.00
ST235/80R16655WS	16" WHL & TIRE ASSY W/ 6 LUG WHLS	1.00	195.00	165.00	165.00

Parts 7965.00

Tax

Total 7965.00

Thank you for your business.

HARDCASTLES  
6270 CRATER LAKE AVE  
CENTRAL POINT, OR 97502  
541-826-5300 Fax: 541-826-4145

2/12/2016  
Quote #: 787  
Page: 1

Quoted To:

Karuk Tribe  
DOT

Phone: 530-643-1415

Cust PO:

Reference:

Terms:

Ship Via:

Salesperson: RP

Valid Through: 2/26/2016

Stock Code	Description	Taxable	Quantity	Price	Extended
SRDMP71414K	14K 7X14 DUMP TRAILER REG \$8595.00	Y	1.00	8,295.00	8,295.00
FF-ST235R16	ST235/R16 ( LOAD RING E ) ( RADIAL TIRE & WHEEL ) (SILVER ) REG \$219.00	Y	1.00	200.00	200.00

Snake River 7x14 14k Dump Traller

14k Option  
Scissor Lift  
Loading Ramps  
D-Rings (inside bed)  
Spreader Gate  
Roll Tarp  
26" Side Walls

Cash / Check Price is \$8150.00 on Dump Traller

SubTotal: 8,495.00  
Tax: 0.00  
Shipping: 0.00  
Total: 8,495.00

KARUK TRIBE

Travel Advance/Reimbursement Request

Employees Name: Alicia Derry Destination: Orlando, Florida  
 Departure Date: 4/23/2016 Time: \_\_\_\_\_ Return Date: 4/29/2016 Time: \_\_\_\_\_  
 Program Charged: Self-Governance Account: \_\_\_\_\_  
 Description & Purpose of Travel: BIA Natural Resource Management Meeting & CTPCA Meeting

\*\* CHECK ITEMS NEEDED \*\*

	ADVANCE	RECEIPTS	DUE TO FROM
<input checked="" type="checkbox"/> PERDIEM:			
X \$ -	\$ -		
No. of Quarters	Rate		

<input checked="" type="checkbox"/> LODGING:			
X	-		
No. of Nights	Rate		

Check this box if you DO NOT have a Tribal Credit Card or Personal Credit/Debit Card. (Needed to determine lodging deposit)

<input checked="" type="checkbox"/> MILEAGE:			
X	-		
No. of Miles			

Tribal Vehicle  Personal Vehicle

FROM: \_\_\_\_\_ TO: \_\_\_\_\_

OTHER:

<input checked="" type="checkbox"/> Registration			
Submitted Yes <input type="checkbox"/> No <input type="checkbox"/>	\$ 375.00		
<input checked="" type="checkbox"/> Airfare: (If yes, which airport?)	\$ -		
<input checked="" type="checkbox"/> Baggage	\$ -		
<input type="checkbox"/> Shuttle/Taxi/Tolls:	\$ -		
<input type="checkbox"/> Gasoline:	\$ -		
<input type="checkbox"/> Parking:	\$ -		
<input type="checkbox"/> Other:	\$ -		
<b>TOTAL:</b>	\$ -		

I certify that the estimated costs are reasonable and needed to conduct program activities. In the event I fail to complete this travel or if I terminate employment, I authorize the Karuk Tribe to deduct actual costs of this travel from any monies due me at termination of employment. I also certify that any travel for which I have requested an advance/reimbursement was completed as outlined above  
**I authorize the Karuk Tribe to deduct from my payroll check any part of this advance not substantiated by original receipts within 10 business days of my return from this trip.**

Traveler: Alicia Derry Date: 2/18/2016

\*\*\* TRAVEL WILL NOT BE PROCESSED WITHOUT THIS SECTION COMPLETED \*\*\*

Is this travel reimbursable by another agency? Yes  No   
 If yes, which agency? \_\_\_\_\_  
 Contract modification required? Yes  No

\*\*\* MANDATORY AUTHORIZATIONS \*\*\*

Supervisor Approval: \_\_\_\_\_ Date: \_\_\_\_\_  
 Program Director (if different): \_\_\_\_\_ Date: \_\_\_\_\_  
 Tribal Chairman Approval: Rel A. [Signature] Date: 2-18-16



## **2016 Annual Tribal Self-Governance Consultation Conference**

1900 E. Buena Vista Drive  
Lake Buena Vista, FL 32830  
(407) 827-2727

### **AGENDA-AT-A-GLANCE**

#### ***Sunday, April 24, 2016 – Pre-Meetings and Trainings***

- 10:00 AM Registration Opens
- 1:00 PM Indian Health Service (IHS) and Department of the Interior (DOI) Pre-Meetings and Trainings
- 5:00 PM Tribal Caucus (HHS – IHS Issues)
- 6:00 PM Welcome Reception

#### ***Monday, April 25, 2016 – Department of Health and Human Services (HHS) – Indian Health Service***

- 7:30 AM Registration Opens
- 8:00 AM Department of Health and Human Services – Indian Health Service General Assembly
- 12:00 PM Lunch
- 1:30 PM Concurrent Breakout Sessions #1
- 3:00 PM Networking Break
- 3:30 PM Concurrent Breakout Sessions #2

#### ***Tuesday, April 26, 2016 – HHS – Indian Health Service***

- 7:30 AM Registration Opens
- 8:00 AM Concurrent Breakout Sessions #3

9:30 AM      Networking Break  
10:00 AM      Concurrent Breakout Session #4  
11:30 PM      Lunch  
1:00 PM      General Assembly  
3:00 PM      Adjourn HHS-IHS Portion of Conference  
4:00 PM      Tribal Caucus – (DOI-Indian Affairs Issues)  
6:00 PM      Tribal Reception

***Wednesday, April 27, 2016 – Department of the Interior – Indian Affairs***

7:30 AM      Registration Opens  
8:00 AM      Department of the Interior – Indian Affairs General Assembly  
12:00 PM      Lunch  
1:30 PM      Concurrent Breakout Sessions #5  
3:00 PM      Networking Break  
3:30 PM      Concurrent Breakout Sessions #6

***Thursday, April 28, 2016 – DOI – Indian Affairs***

8:30 AM      Concurrent Breakout Sessions #7  
10:00 AM      Networking Break  
10:30 AM      Concurrent Breakout Sessions #8  
12:00 PM      Lunch  
1:30 PM      General Assembly  
4:00 PM      Adjourn Conference

[About SGCE \(http://tribalsegov.org/about-sgce/\)](http://tribalsegov.org/about-sgce/) [Home \(http://tribalsegov.org/\)](http://tribalsegov.org/) [Contact Us \(http://tribalsegov.org/contact-us/\)](http://tribalsegov.org/contact-us/)



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2016 Tribal Self-Governance Annual Consultation Conference

## 2016 Tribal Self-Governance Annual Consultation Conference

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*2016 Tribal Self-Govern...*

### Conference Registration/Information

[Register Now Via Credit Card \(http://www.cvent.com/d/srqf9b/4W\)](http://www.cvent.com/d/srqf9b/4W)

[Download Form Here for Check Registration \(http://tribalsegov.org/wp/wp-content/uploads/2015/12/pre-registration-form.docx\)](http://tribalsegov.org/wp/wp-content/uploads/2015/12/pre-registration-form.docx)

[Agenda at a Glance here \(http://tribalsegov.org/wp/wp-content/uploads/2015/12/Agenda-At-A-Glance\\_draft3.pdf\)](http://tribalsegov.org/wp/wp-content/uploads/2015/12/Agenda-At-A-Glance_draft3.pdf)

### Host Hotel

**Buena Vista Palace and Resort**

1900 E Buena Vista Drive

Lake Buena Vista, Florida 32830

Located on 27 lush acres, across the street from *Disney Springs*™ in Lake Buena Vista, Florida. This hotel offers 1,014 tastefully appointed rooms and suites (<http://www.buenavistapalace.com/rooms-en.html>) offering everything you and your family need for a restful vacation in the heart of the action.

As an *Official Walt Disney World*® Hotel, Buena Vista provides guests a wide range of exceptional benefits (<http://www.buenavistapalace.com/amenities-en.html>), including a complimentary shuttle service to Disney Theme Parks, exclusive discount booklet on dining and entertainment, preferential tee time booking at four *Walt Disney World*® Golf championship courses, and much more.

In addition to making it easy for you to explore the magic of the surrounding theme parks, the resort features exciting things to do on property for the entire family – from swimming to a 24-hour fitness center and dining outlets.

### Book at the Host Hotel

**Book Now** to lock in conference rate:

Room Type	Single Rate	Double Rate	Triple Rate
Resort View Room	\$115.00	\$115.00	\$135.00

Bringing your family SGCE has arranged for discounted rates for larger rooms:

Room Type	Single Rate	Double Rate	Triple Rate	Quad Rate
Water View Room	\$125.00	\$125.00	\$145.00	\$165.00
Downtown Disney View Room	\$135.00	\$135.00	\$155.00	\$155.00
1-Bedroom Family Suite	\$173.00	\$173.00	\$193.00	\$213.00
1- Bedroom Tower Suite	\$230.00	\$230.00	\$250.00	\$270.00

(All reservations must be guaranteed and accompanied by a first night's room deposit, plus applicable taxes by credit card. Credit cards will be charged for the first night's room and tax.)

Call in Reservation:

Phone: 1-866-397-6516

Code: SGCE Tribal Consortium Annual Conference

Reserve Rooms Online Here ([https://secure3.hilton.com/en\\_US/hi/reservation/book.htm?inputModule=HOTEL&ctyhocn=MCOBUHH&spec\\_plan=0421SG&arrival=20160421&departure=20150428&cid=OM,WW,HILTONLINK,EN,DirectLin](https://secure3.hilton.com/en_US/hi/reservation/book.htm?inputModule=HOTEL&ctyhocn=MCOBUHH&spec_plan=0421SG&arrival=20160421&departure=20150428&cid=OM,WW,HILTONLINK,EN,DirectLin))

## Disney World Convention Priced Tickets

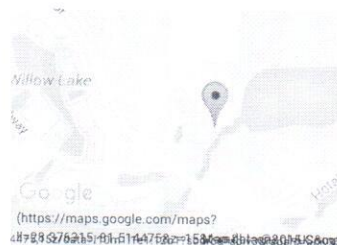
Tickets available here (<http://www.mydisneymeetings.com/sgce16>) offer pre-arrival savings of 10% on Full-Multi-Day (2 days or longer) Tickets and *include one (1) complimentary admission to an additional Disney Experience* at any one (1) of the following:

- Disney's Typhoon Lagoon Water Park
- Disney's Blizzard Beach Water Park
- ESPN Wide World of Sports Complex
- Disney's Winter Summerland or Disney's Fantasia Gardens Miniature Golf Courses (before 4 p.m.)
- A round of golf at Disney's Oak Trail Golf Course, our 9-hole walking course
- All Meeting & Convention tickets *include FastPasses*

The site also contains Disney theme park partial-day tickets which are tickets After 2 pm and 4 pm, which are exclusive to the meeting registrants.

### Event Details

- **Start:** April 24, 2016
- **Venue:** Buena Vista Palace (<http://tribalselfgov.org/events/venues/buena-vista-palace/>)
- **Categories:** SGCE (<http://tribalselfgov.org/events/category/sgce/>)



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Documents (<http://tribalselfgov.org/resources/documents/>)

Other Organizations (<http://tribalselfgov.org/resources/other-organizations/>)

Advisory Com

DOI SGAC (<http://>)

IHS TSGAC (<http://>)

Meetings (<http://>)





**TribalSelfGov.org**  
(<http://tribalselfgov.org/>)

**SGCE Office**  
721 South George Nigh Expressway, Suite 1  
PO Box 1734  
McAlester, OK 74501  
Phone: (918) 302-0252  
Fax: (918) 423-7639

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# 2016 Tribal Self-Governance Consultation Conference

April 24-29 - Buena Vista Palace Hotel & Spa - Orlando, FL

## Pre-Registration Form

(Pre-Registration will not be processed without payment)

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_  
 Title: \_\_\_\_\_  
 Telephone: \_\_\_\_\_ Cell: \_\_\_\_\_  
 Name of Tribe/Organization/Affiliation: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
 Email Address: \_\_\_\_\_

### 2016 CONFERENCE FEES:

**I will be Attending The 2016 Tribal Self-Governance Conference**

✓ - Please check

<input type="checkbox"/> <b>Attendee \$375:</b>	\$
<input type="checkbox"/> <b>Speaker \$275:</b>	\$
<input type="checkbox"/> <b>Volunteer</b>	
<input type="checkbox"/> <b>Donation</b>	\$
<b>Grand Total:</b>	\$

**DEADLINE FOR ATTENDEE PRE-REGISTRATION: MARCH 24, 2016**

**On-Site Registration Fee: \$425**

*By registering for this event, you agree to be photographed or filmed and give permission to SGCE to use your likeness in educational & Self-Governance promotional materials.*

**I HAVE READ AND AGREE WITH ALL OF THE ABOVE:**

**Badge Name:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

### MAIL & CONTACT INFORMATION

**SGCE Tribal Consortium**  
 PO BOX 1734 McAlester, OK 74502  
 Fax: 918.423.7639 Phone: 918.302.0252  
 Website: [www.tribalselfgov.org](http://www.tribalselfgov.org)

### FOR SGCE STAFF USE ONLY:

Payment Received: \$ \_\_\_\_\_ Date: \_\_\_\_\_ Received by (initial): \_\_\_\_\_  
 Cash: \_\_\_\_\_  
 Check#: \_\_\_\_\_  
 CC#: \_\_\_\_\_ Ex Date: \_\_\_\_\_ CVV: \_\_\_\_\_ Zip Code: \_\_\_\_\_

**ALL FEES ARE NON-REFUNDABLE**

*Note: If you are not sure who will attend from your organization it is recommended that you register on-site rather than pre-register.*

**Karuk Tribe – Council Meeting  
January 28, 2016 – Meeting Minutes**

**Meeting called to order at 3:04pm by Chairman Attebery**

**Present:**

Russell “Buster” Attebery, Chairman  
Michael Thom, Secretary/Treasurer (late)  
Elsa Goodwin, Member at Large  
Alvis “Bud” Johnson, Member at Large  
Renee Stauffer, Member at Large  
Charron “Sonny” Davis, Member at Large  
Josh Saxon, Member at Large (late)

**Absent:**

Robert Super, Vice-Chairman (excused)  
Arch Super, Member at Large (excused)

**Sonny completed a prayer and Michael Thom read the Mission Statement of the Tribe.**

**Consent Calendar:**

Elsa Goodwin moved and Renee Stauffer seconded to approve the Consent Calendar, 1-4, 6 haa, 0 puuhara, 0 pupitihara.

**Agenda:**

Elsa Goodwin moved and Josh Saxon seconded to approve the agenda with changes, 6 haa, 0 puuhara, 0 pupitihara.

**Minutes of December 17, 2015:**

Renee Stauffer moved and Elsa Goodwin seconded to approve the Council Meeting Minutes, 6 haa, 0 puuhara, 0 pupitihara.

**Guests:**

**1.) Alan Merrill, Education Coordinator:**

Not present. Debra Vanwinkle introduced the Youth Council Members. There are four members from Happy Camp and Yreka. The youth have already begun fundraising planning and the group hopes to assist the Youth in learning about the Tribal government and other Tribes. This is an opportunity that is done across Indian Country with attendance at Native American conferences.

Rick Gomes is the Treasurer. He sought permission to do a fundraiser. Alan has suggested that the group wash vehicles in Yreka. The group is raising money for a trip to go to other schools and events and a fun trip at the end of the year. They have a low goal and a high goal. The Secretary introduced herself, Vice-Chairman and the Co-Chairperson introduced themselves. They are going to attempt to do a basketball tournament as a combined fundraiser. They will do fundraising by each group and then together. The youth is intended to learn how to fundraise and market their activities. Michael noted that making fry bread is a good fundraising possibility. When asked how Orleans was incorporated, it was noted that Orleans is included in Happy Camp's youth council.

Buster noted that he is excited to have the Youth Council going again. This opportunity will provide the ability to receive training and report back to the youth membership.

Buster noted that the stronger the Tribe becomes as a people this helps across the Nation. Sonny will provide language information to help them introduce themselves.

**2.) Siskiyou Domestic Violence & Crisis Center:**

Carla as the Deputy Director of the Domestic Violence Center is present the Council a certificate of appreciation. She thanked them for donating to the giving tree this year and for the Tribes continued collaboration with the departments.

**Director Reports:**

**1.) Leaf Hillman, DNR Director:**

Leaf is not present, report provided.

Renee Stauffer moved and Josh Saxon seconded to approve Leaf's report, 6 haa, 0 puuhara, 0 pupitihara.

**2.) Scott Quinn, Director of Land Management:**

Scott is not present, report provided.

Michael suggested having representatives brief the reports. Josh as the DNR Representative updated the group on the continued work of DNR. The DNR continues to work on Klamath Restoration efforts. There are pilot projects are moving along in Salmon River, Happy Camp, Orleans and Somes Bar. Another large project is dam removal and the continued effort to remove the dams.

Jody commented that Earl's crew is working on grubbing on the casino project.

Karen Derry asked if DNR is doing something with the WSRP. Josh noted that the only item that includes the Tribes input is tree removal along the Salmon River.

Buster then provided an update on the Land Management report. Buster noted that there are continued efforts to get applications in fee to trust. Buster provided an update on Scott's report explaining items to the Youth Council.

Elsa Goodwin moved and Michael Thom seconded to approve Scott's report, 6 haa, 0 puuhara, 0 pupitihara.

**3.) Sandi Tripp, Director of Transportation:**

Sandi is present to review her report. She commented that she sent the Council an email earlier in the day which had gone through the internal review process. She reported that it was an agreement under 16-A-027 between the Tribe and the US Department of Federal Highways. It is an agreement in responsibilities in funding and contains different aspects of MAP21 on transportation legislation. They have now developed FAST Act and the agreement will now reflect both legislative acts.

She provided resolution 16-R-011 for the approval of the agreement between the Tribe and the US Department of transportation. Josh asked about the 2 million dollars in funding. Sandi noted that the funding is allowable for carry forward and provides the opportunity to do larger projects.

Sonny Davis moved and Bud Johnson seconded to approve agreement 16-A-027, 5 haa, 0 puuhara, 1 pupitihara (Elsa Goodwin).



Josh Saxon moved and Michael Thom seconded to approve resolution 16-R-011, 5 haa, 0 puuhara, 1 pupitihara (Elsa Goodwin).

Sandi then went on to brief her program. The FAST Act is a five year transportation bill. The group worked hard to get some tribal provisions into the Act. There will be an increase in funding received.

She has been working on a new authority that is going to be put into place. She has some particular information on it that she will provide later. She is working on an agreement that will be an inter-departmental three party agreement for fund transfers. After this agreement is implemented then the Tribe will not have to work with the State on sovereign immunity issues as well as reimbursement issues.

Michael Thom moved and Sonny Davis seconded to approve Sandi's report, 6 haa, 0 puuhara, 0 pupitihara.

**4.) Bari Talley, People's Center Coordinator:**

Bari is not present, report provided.

Sonny Davis moved and Renee Stauffer seconded to approve Bari's report, 6 haa, 0 puuhara, 0 pupitihara.

**5.) Daniel Goodwin, Maintenance Supervisor:**

No report, not present.

Elsa Goodwin moved and Sonny Davis seconded to approve the maintenance report, 6 haa, 0 puuhara, 0 pupitihara.

**6.) Dion Wood, TERO Director:**

Dion is present to brief his report. Dion welcomed the Youth Council and hopes they are inspired to work for the Tribe.

Dion noted that the Casino project is fast coming and there are a lot of Tribal Members excited to work at the casino. He was hoping for a start date to be released or updated. The Council noted that it is coming soon.

EEOC training has not been developed yet, but that is the lack of communication from EEOC. He is attempting to schedule it in coordination with the TERO Strategic Planning.

Dion announced the Cultural Monitor training coming up and they are especially looking for persons in the Yreka area. This is a training opportunity for Tribal Members.

His childcare report contained a data sheet with statistical information on what the childcare program did with their funding last year. It is available online as well. There is a lot of work that is done at the National level. There continues to be incompetence on the consultation with the Federal Government on consultation.

Buster then explained the consultation process to the Youth Council. The Karuk Tribe is the only Tribe that drafted its own consultation policy.

Locally, Dion served 9 families and 14 kids through the childcare program. He believes that this is due to TANF providing assistance. Together both TANF and TERO are providing the most assistance ever.

The policy workgroup meeting is on-going. There will be some work to include steps on communication for Tribal Members and Descendants on remedies. There is ongoing work being done to clarify each section to become more efficient.

Elsa Goodwin moved and Renee Stauffer seconded to approve Dion's report, 6 haa, 0 puuhara, 0 pupitihara.

**7.) Emma Lee Perez, Compliance Specialist:**

Emma Lee is present to review her report. She noted that Indian Health Services is seeking the Tribes priorities on water and sanitation. There is one project that is a top priority but it doesn't score high enough to get funding.

There has been a lot of work on reports, CSD contracts, and language program oversight.

Michael commented that Emma Lee's report should contain information on reports being done on time. Emma Lee noted that the reports are done by Directors and submitted in a timely manner. Michael emphasized that reports done may need to be reported on to ensure compliance is aware of them. Emma Lee advised that she will report as the Council requests.

Josh asked about the ICDBG grant. Emma Lee updated the Council on the ICDBG funding. That funding could possibly be approved for the Karuk Tribe.

Renee Stauffer moved and Elsa Goodwin seconded to approve Emma Lee's report, 6 haa, 0 puuhara, 0 pupitihara.

**8.) Alan Merrill, Education Coordinator:**

Alan is not present, report provided. The action item in his report will be tabled to the planning meeting.

Renee Stauffer moved and Michael Thom seconded to approve Alan's report, 6 haa, 0 puuhara, 0 pupitihara.

**9.) Erin Hillman, KTHA ED:**

Erin is not present, report provided. Buster commented that the KTHA project is moving along and was funded for 30 more homes, which will break ground tomorrow at Yreka KTHA.

Glenda asked when the second phase of the wellness center is. Elsa reported that that will be going out to bid in the next couple of weeks. It will include an upstairs which will have a conference room, announcer's booth, and work toward exercise equipment space. Glenda asked if it will be staffed and open. Elsa noted that the KTHA is flying that position and once a person is selected it will be open but there are volunteers at that location right now. Glenda noted that it is a beautiful building to just sit closed. Elsa reported that the KTHA hopes to have it open soon and it will require staff.

Elsa announced that a meeting was held in Yreka on the 15<sup>th</sup>, and they wanted to survey what the community wanted regarding pets in KTHA. She noted that the staff can provide a survey and from that survey the tenants can provide input. There will be meetings in each area.

Renee Stauffer moved and Bud Johnson seconded to approve Erin's report, 6 haa, 0 puuhara, 0 pupitihara.

**10.) Laura Mayton, CFO:**

Laura is not present, written report provided.

Elsa Goodwin moved and Renee Stauffer seconded to approve Laura's report, 6 haa, 0 puuhara, 0 pupitihara.

**11.) Karen Derry, KCDC Operations Manager:**

Karen is present to review her report. She briefed what the KCDC is for the Youth Council. She continues to try and work with Lester regarding the Computer Center. Elsa asked if the KCDC Meetings are open. The Board Meetings are the second Wednesday of every month and the fourth Wednesday of the month.

The Head Start bus was vandalized again. It appears that the person knows where the cameras are and continues to vandalize.

The Head Start review (by phone) will be held in February. She will keep the Council posted on that information as she receives it.

Karen noted that the attachment C Head Start personnel policies needs approved. Elsa would like to have dates and approvals on the policy.

Elsa asked about the background check section being done throughout the year. Karen noted that no, the issue was having employees begin work prior to checks and balances such as TB testing, being in place. This has been revised to note that employees will not be working until all necessary requirements are in place.

Elsa Goodwin moved and Sonny Davis seconded to approve Attachment C to the Karuk Tribe's personnel policies, 5 haa, 0 puuhara, 1 pupitihara (Renee Stauffer).

She then sought approval of a position description for the NVYS for a position as clinician for the youth. They will have 2 staff members that will serve all three areas. It will be a 20 hour position, per week. She provided it to HR as well. The Council will take action on the LCSW position at Thursday's Meeting.

Karen noted that she was a speaker on clean energy. Through the Strategic Planning Session the KCDC Board had set their goals and KCDC continues to work toward that direction.

Elsa asked if the additional one time funding that was received had the identified work completed. Karen reported that yes, the funding was spent, but a new copier for the Yreka Center is still available.

Sara Spence sent Karen information on tax credit availability for economic development, so she is reviewing that information.

Elsa Goodwin moved and Sonny Davis seconded to approve Karen's report, 6 haa, 0 puuhara, 0 pupitihara.

**12.) April Attebury, Judicial Systems Administrator:**

April is present to review her report. She noted that the strategic plan is ongoing. Theresa Valin was hired and she will collaborate with the Humboldt County and Siskiyou County domestic violence agencies. This will be to work toward accessing funding to help victims of crime.

Theresa has information on brochures for the program that will include resources throughout the counties so that victims can gain information on resources if they should need it.

The Council welcomed Theresa to her position.

April then went on to go over her action item. She sought approval of an agreement with both Humboldt County and Siskiyou County.

She presented 16-M-005 between the Karuk Tribe and Humboldt County.

Michael Thom moved and Renee Stauffer seconded to approve 16-M-005, 6 haa, 0 puuhara, 0 pupitihara.

She then sought approval of 16-M-006 between the Karuk Tribe and Siskiyou County.

Josh asked what the difference is between an operational agreement and memorandum of agreement. It was reported that the template came from the County not the Tribe. Josh commented that the Tribe will be obtaining information from the County and the Tribe will provide referral contacts for services. April noted that the language is to provide services when there are resources are available.

Elsa Goodwin moved and Renee Stauffer seconded to approve 16-M-006 with Siskiyou County, 6 haa, 0 puuhara, 0 pupitihara.

Elsa noted that the scheduling for upcoming training wasn't facilitated through the Council. April noted that she scheduled the trainers. The Council noted that their scheduling needs to be done through Barbara. April realizes that but it was an oversight. April will schedule a follow up session and will work with the Council's schedules.

A contract was approved to provide a roundtable discussion on the DA roundtable. It will allow for post certification and allow for training.

**13.) Alicia Derry, Self-Governance Coordinator:**

Alicia is present to review her report. She has been working on meeting with Department Directors as well as looking into trainings. She noted that the FACT Act is a great accomplishment and exciting. She feels that it is an important process for Sandi to be involved in and it will provide further direction on funding opportunities.

Buster updated the budget formulation meeting and how that works along with the BIA on priorities. Alicia continues to meet with staff and also continues to finalize the budget priorities prior to her and the Chairman's travel to the meeting.

She updated the Council on the continued work toward receiving the RTRL funding.

Bud Johnson moved and Sonny Davis seconded to approve Alicia's report, 6 haa, 0 puuhara, 0 pupitihara.

**14.)Dora Bernal, HR Director:**

Not present, report provided.

Josh Saxon moved and Bud Johnson seconded to Dora's report, 6 haa, 0 puuhara, 0 pupitihara.

**Phone Votes:**

1. Request approval of agreement 16-A-024 between the Karuk Tribe and Eco Medical Waste, passed.
2. Request approval for out of state travel for Dave Medford, January 9-30, 2016, passed

**Committee Reports:**

1. KTHA Meeting Minutes
2. NCIDC Meeting Minutes

**Closed Session:**

Informational: Tribal Member #RH requested to be on the agenda in which discussions were held regarding a report of a Descendant being upset with the Tribe and the Tribal Council.

Consensus: to refer client to speak with supervisor of staff to ensure complaints are taken into consideration.

Renee Stauffer moved and Sonny Davis seconded to approve Cassidy Little and Bud Johnson to the Pikyav Advisory Committee, 6 haa, 0 puuhara, 0 pupitihara.

Consensus: for April Attebury and HR to work on revised position descriptions.

Consensus: for Barbara to work on scheduling a language meeting for Orleans. Saturday's are open.

Renee Stauffer moved Michael Thom seconded to approve People's Center Coordinator overnight stay due to road conditions, 6 haa, 0 puuhara, 0 pupitihara.

Consensus: for Barbara to schedule a meeting with CHS Supervisor, Debbie Bickford, and Laura Mayton regarding copays and possible insurance coverage.

Informational: lab fee policy is being developed by a staff member.

Consensus: for the Council to issue a memorandum to all employees, of all entities.

Presentation: vehicle fleet presentation was provided. Due to costs this will not be considered at this time.

Informational: discussion on the KCDC Board moving toward a convenience store and the needs being identified was held.

Josh Saxon moved and Renee Stauffer seconded to approve \$200 for Yreka High School Sober Grad night, 4 haa, 0 puuhara, 0 pupitihara (Elsa/Buster absent for vote).

Josh Saxon moved and Renee Stauffer seconded to require all users to complete the IHS security training, 4 haa, 0 puuhara, 0 pupitihara (Elsa/Buster absent for vote).

Josh Saxon moved and Renee Stauffer seconded to approve IT Technician in Orleans a smartphone, 4 haa, 0 puuhara, 0 pupitihara (Elsa/Buster absent for vote)

Consensus: to table request for \$53,100 for RV Park Restrooms for further information.

Michael Thom moved and Bud Johnson seconded to approve modification (2) to contract 15-C-124 with WHD, 5 haa, 0 puuhara, 1 pupitihara (Elsa Goodwin).

Renee Stauffer moved and Michael Thom seconded to approve out of state travel for Josh Saxon to Vancouver WA., 5 haa, 0 puuhara, 1 pupitihara (Josh Saxon).

Consensus: to discuss staff communication with Directors identified.

**Next Meeting Date:** February 25, 2016 at 3pm in Happy Camp CA.

Bud Johnson moved and Sonny Davis seconded to adjourn at 8:10pm, 6 haa, 0 puuhara, 0 pupitihara.

**Respectfully Submitted,**

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**Russell “Buster” Attebery, Chairman**

**Recording Secretary, Barbara Snider**

**Karuk Tribal TANF Program February 2016 Monthly Report  
For January 2016**

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**Program Summary**

**TANF**

**Work Participation Rate Report (WPR):**

Currently serving **67** clients (See attachment (A)) – KTCP-Active Cases as of 02/18/2015)

WPR = **50.00%** - (See attachment (B)) – KTCP – WPR – Orleans – (01/2016)

WPR = **50.00%** - (See attachment (B)) – KTCP – WPR – Happy Camp – (01/2016)

WPR = **53.33%** - (See attachment (B)) – KTCP – WPR – Yreka - (01/2016)

WPR = **50.00%** - (See attachment (B)) - KTCP – 01/2016

**N.E.W. Program**

2016 Budget = **\$39,154.00**      Total Expended to-date = **\$ 13,146.09**

**LIAP PROGRAM**

**LIHEAP (Energy Assistance)**

2016 Budget = **\$27,921.00**      Total Expended to-date = **\$19,331.58**

**GENERAL ASSISTANCE**

2016 Budget = **\$110,000.00**      Total Expended to-date = **\$24,864.51**

**CSD**

2015 Budget = **\$18,220.00**      Total Expended to-date = **\$ 6,229.70**

**Council Approval Request(s)**

**None**

- (Attachment (A)) TANF Active Cases (01/2016 Report)
- (Attachment (B)) TANF Work Participation Rate (01/2016)
- (Attachment (C)) N.E.W. Program (01/2016 Report)
- (Attachment (D)) LIAP - LIHEAP (01/2016 Expenditure Report)
- (Attachment (E)) LIAP - GA (01/2016 Expenditure Report)
- (Attachment (F)) LIAP - CSD (01/2016 Expenditure CY Report)
- (Attachment (G)) President Obama's 2017 Budget for TANF/Childcare/LIHEAP
- (Attachment (H)) TANF 2015 Annual Report

**Karuk Tribal TANF Program February 2016 Monthly Report  
For January 2016**

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## **Program Report**

**Executive Director's Comments:**

**ACF:**

The Obama administration released it year 2017 Budget on February 9<sup>th</sup>, 2016. I have provided you and overview of the program that were addressed. TANF, Childcare, LIHEAP, Head Start, and others were mentions. I have provided you an overview of the President's 2017 Budget under attachment (G) for you review.

It has the projected increases and decreases in certain programs.

**Office Space –**

**Orleans -**

TANF move on-hold.

**Happy Camp –**

Need to build new ADA deck and ramp at the TANF office.

**Appeals, Complaints and Grievances -**

None

**Case Management –**

Work Experience

We are steadily improving the quality and customer services to our clients.

All cases are being audited to ensure the case file is complete and accurate.

**TANF Father/Motherhood is Sacred Training -**

Scheduling new classes for this year. On Hold

**Submitted By:**



Lester Lee Alford, Jr.  
TANF Executive Director



# Karuk Tribal TANF Program

Active Cases as of

02/18/2016

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## Orleans TANF Office

Total number of Child Only/Non-Needy families	4
Total number of One Parent families	7
Total number of Two Parent families	2
<b>Total number of cases is</b>	<u><u>13</u></u>

## Happy Camp TANF Office

Total number of Child Only/Non-Needy families	12
Total number of One Parent families	4
Total number of Two Parent families	2
<b>Total number of cases is</b>	<u><u>18</u></u>

## Yreka TANF Office

Total number of Child Only/Non-Needy families	17
Total number of One Parent families	17
Total number of Two Parent families	8
<b>Total number of cases is</b>	<u><u>42</u></u>

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<b>Total number of Child only cases program wide is</b>	<b>33</b>
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<b>Total number of 1-Parent cases program wide is</b>	<b>28</b>
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<b>Total number of 2-Parent cases program wide is</b>	<b>12</b>
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<b>Total number of cases program wide is</b>	<b><u><u>73</u></u></b>
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**Karuk Tribal TANF Program**  
**WPR - Monthly Summary for 1 / 2016**  
**Orleans TANF Office**

**Type of Family for Work Participation**

One parent families	5
Two parent families	1
Child Only Family	3
<b>Total Cases Reported for this Period</b>	<b>9</b>

**Work Participation for All Families**

Cases that did the hours required	3
Cases required to work	6
<b>Work Participation Rate</b>	<b>50.00 %</b>
<b>2016 Work Participation Rate is 38%</b>	

**Client TANF Payments**

<b>Total Payments</b>	<b>\$6,066.48</b>
-----------------------	-------------------

**Number of Clients Participating by Activity Type**

049 - Unsubsidized employment	2
050 - Subsidized Private Sector Employment	0
051 - Subsidized Public Sector Employment	0
052 - Work Experience	0
053 - On-the-Job-Training	0
054 - Job Search - Job Readiness	0
055 - Community Service Programs	0
056 - Vocational Education Training	0
057 - Job Skills Training Directly Related to Employment	0
058 - Education Directly Related to Employment - No HSD/GED	0
059 - Satisfactory School Attendance For Individuals - No HSD/GED	0
060 - Providing Child Care to TANF Clients participating in a Community Service program	0
062 - Other Work Activities	2

**Current Case Load by Site**

Humboldt County	5
Siskiyou County	53
<b>*Total Cases: 58</b>	

**Current Case Load by Staff**

KKING	9
LALFORD	2
LAUBREY	16
MCHARLES	13
RBAILEY	17

**Karuk Tribal TANF Program**  
**WPR - Monthly Summary for 1 / 2016**  
**Happy Camp TANF Office**

**Type of Family for Work Participation**

One parent families	3
Two parent families	1
Child Only Family	12
<b>Total Cases Reported for this Period</b>	<b>16</b>

**Work Participation for All Families**

Cases that did the hours required	2
Cases required to work	4
<b>Work Participation Rate</b>	<b>50.00 %</b>
<b>2016 Work Participation Rate is 38%</b>	

**Client TANF Payments**

<b>Total Payments</b>	<b>\$9,051.00</b>
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**Number of Clients Participating by Activity Type**

049 - Unsubsidized employment	0
050 - Subsidized Private Sector Employment	0
051 - Subsidized Public Sector Employment	0
052 - Work Experience	1
053 - On-the-Job-Training	0
054 - Job Search - Job Readiness	0
055 - Community Service Programs	0
056 - Vocational Education Training	0
057 - Job Skills Training Directly Related to Employment	0
058 - Education Directly Related to Employment - No HSD/GED	0
059 - Satisfactory School Attendance For Individuals - No HSD/GED	0
060 - Providing Child Care to TANF Clients participating in a Community Service program	0
062 - Other Work Activities	1

**Current Case Load by Site**

Humboldt County	5
Siskiyou County	53
<b>*Total Cases: 58</b>	

**Current Case Load by Staff**

KKING	9
LALFORD	2
LAUBREY	16
MCHARLES	13
RBAILEY	17



**Karuk Tribal TANF Program**  
**WPR - Monthly Summary for 1 / 2016**  
**Yreka TANF Office**

**Type of Family for Work Participation**

One parent families	11
Two parent families	6
Child Only Family	16
<b>Total Cases Reported for this Period</b>	<b>33</b>

**Work Participation for All Families**

Cases that did the hours required	8
Cases required to work	15
<b>Work Participation Rate</b>	<b>53.33 %</b>
<b>2016 Work Participation Rate is 38%</b>	

**Client TANF Payments**

<b>Total Payments</b>	<b>\$20,163.10</b>
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**Number of Clients Participating by Activity Type**

049 - Unsubsidized employment	7
050 - Subsidized Private Sector Employment	0
051 - Subsidized Public Sector Employment	0
052 - Work Experience	1
053 - On-the-Job-Training	0
054 - Job Search - Job Readiness	0
055 - Community Service Programs	0
056 - Vocational Education Training	0
057 - Job Skills Training Directly Related to Employment	0
058 - Education Directly Related to Employment - No HSD/GED	0
059 - Satisfactory School Attendance For Individuals - No HSD/GED	0
060 - Providing Child Care to TANF Clients participating in a Community Service program	0
062 - Other Work Activities	8

**Current Case Load by Site**

Humboldt County	5
Siskiyou County	53
<b>*Total Cases: 58</b>	

**Current Case Load by Staff**

KKING	9
LALFORD	2
LAUBREY	16
MCHARLES	13
RBAILEY	17

# Karuk Tribal TANF Program

## WPR - Monthly Summary for 1 / 2016

02/18/2016

### Type of Family for Work Participation

One parent families	21
Two parent families	8
Child Only Family	31
<b>Total Cases Reported for this Period</b>	<b>60</b>

### Current Case Load by County

Humboldt County	5
Siskiyou County	53
<b>*Total Cases: 58</b>	

### Work Participation for All Families

Cases that did the hours required	13
Cases required to work	26
<b>Work Participation Rate</b>	<b>50.00 %</b>
<b>2016 Work Participation Rate is 38%</b>	

### Current Case Load by Staff

KKING	9
LALFORD	2
LAUBREY	16
MCHARLES	13
RBAILEY	17

### Client TANF Payments

Total Cash Assistance Payments	<b>\$36,046.58</b>
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### Current AOD Case Load

CHOSTLER	3
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### Number of Clients Participating by Activity Type

049 - Unsubsidized employment	9
050 - Subsidized Private Sector Employment	0
051 - Subsidized Public Sector Employment	0
052 - Work Experience	2
053 - On-the-Job-Training	0
054 - Job Search - Job Readiness	0
055 - Community Service Programs	0
056 - Vocational Education Training	0
057 - Job Skills Training Directly Related to Employment	0
058 - Education Directly Related to Employment - No HSD/GED	0
059 - Satisfactory School Attendance For Individuals - No HSD/GED	0
060 - Providing Child Care to TANF Clients participating in a Community Service program	0
062 - Other Work Activities	11

**Karuk Tribal NEW Program**  
**July 2015 - June 2016**  
*Active Cases as of 02/18/2016*

<b>PROGRAM TOTALS</b>	Total number Orleans Clients:	<b>3</b>
	Total number Happy Camp Clients:	<b>4</b>
	Total number Yreka Clients:	<b>3</b>
<b>Total number of cases program wide is</b>		<b>10</b>

<b>PROGRAM ACTIVITIES</b>	<ul style="list-style-type: none"> <li><b>0</b> - ABE/GED - Adult Basic Education/General Education Degree</li> <li><b>3</b> - OST - Occupational Skill Training</li> <li><b>4</b> - PSED - Post-Secondary Education</li> <li><b>0</b> - OJT - On the Job Training</li> <li><b>0</b> - WEX - Short-Term</li> <li><b>0</b> - WEX - Long-Term</li> <li><b>1</b> - JRT - Job Readiness Training</li> <li><b>0</b> - JS - Job Search</li> <li><b>1</b> - JDJP - Job Development &amp; Placement</li> <li><b>5</b> - JRS - Job Retention Services</li> </ul>
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<b>PROGRAM EXPENDITURE</b>	<b>2016 N.E.W. Program Grant Award Amount: \$39,154.00</b> <b>2016 Total Expenditures To-Date: \$13,146.09</b> <b>2016 N.E.W. Program Grant Amount Remaining: \$26,007.91</b>
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# Karuk Tribe 2016 LIHEAP Expenditure Report

02/18/2016

## EXPENDITURES TO-DATE

	<u>2016 Budget</u>	<u>2016 Actual</u>	
Total 2015 LIHEAP Expended-To Date:	\$0.00	<u>\$19,331.58</u>	69 %
Total Heating Assistance Provided:	\$0.00	\$18,093.66	108%
Total Cooling Assistance Provided:	\$0.00	\$0.00	0%
Total Weatherization (A/C) Assistance Provided:	\$0.00	\$0.00	0%
Total Weatherization (Heating) Assistance Provided:	\$0.00	\$858.72	31%
Total Crisis Assistance Provided:	\$0.00	\$379.20	14%

## TYPE OF ASSISTANCE RECEIVED/ # OF HOUSEHOLDS

Total # of Households receiving Heating Assistance:	61
Total # of Households receiving Cooling Assistance:	0
Total # of Households receiving Weatherization (AC) Assistance:	0
Total # of Households receiving Weatherization (Heating) Assistance:	3
Total # of Households receiving Crisis Assistance:	2

## HOUSEHOLD SIZE SERVED

Household Size 1 =	30
Household Size 2 =	17
Household Size 3 =	9
Household Size 4 =	12
Household Size 5 =	10
Household Size 6 =	7

# Karuk Tribe 2016 General Assistance Expenditure Report

## EXPENDITURES TO-DATE

Total 2016 <b>General Assistance</b> Expended-To Date:	<b>\$24,864.51</b>
Total <b>Emergency Assistance</b> Assistance Provided:	<b>\$7,199.16</b>
<b>Food Assistance:</b>	<b>\$3,499.16</b>
<b>Clothing Assistance:</b>	<b>\$1,500.00</b>
<b>Shelter Assistance:</b>	<b>\$2,200.00</b>
Total <b>GAWEP</b> Assistance Provided:	<b>\$710.00</b>
Total <b>In-Home Health</b> Assistance Provided:	<b>\$11,563.00</b>
Total <b>Burial</b> Assistance Provided:	<b>\$5,392.35</b>

## TYPE OF ASSISTANCE RECEIVED/ # OF HOUSEHOLDS

Total # of Households received <b>GA Assistance</b> Assistance:	<b>74</b>
Total # of Households received <b>Emergency Assistance</b> Assistance:	<b>27</b>
<b>Food Assistance:</b>	<b>15</b>
<b>Clothing Assistance:</b>	<b>6</b>
<b>Shelter Assistance:</b>	<b>6</b>
Total # of Households received <b>GAWEP</b> Assistance:	<b>5</b>
Total # of Households received <b>In-Home Health</b> Assistance:	<b>1</b>
Total # of Households receiving <b>Burial</b> Assistance:	<b>6</b>

## HOUSEHOLD SIZE

Household Size 1:	<b>34</b>
Household Size 2:	<b>8</b>
Household Size 3:	<b>1</b>
Household Size 4:	<b>1</b>
Household Size 5:	<b>0</b>
Household Size 6:	<b>0</b>



# Karuk Tribe 2016 CSD Expenditure Report

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## EXPENDITURES TO-DATE

<b>Total 2016 CSD Funding Budget:</b>	<b>\$18,220.00</b>
<b>Total 2016 CSD Expended-To Date:</b>	<b>\$6,229.30</b>
Total Food Assistance Provided:	\$749.82
Total Clothing Assistance Provided:	\$672.73
Total Shelter Assistance Provided:	\$250.00
Total Special Needs Assistance Provided:	\$4,556.75
Total Crisis Assistance Provided:	
<b>Total 2016 CSD Funding Remaining:</b>	<b>\$11,990.70</b>

## TYPE OF ASSISTANCE RECEIVED/ # OF HOUSEHOLDS

Total # of Households receiving Food Assistance:	3
Total # of Households receiving Clothing Assistance:	3
Total # of Households receiving Shelter Assistance:	0
Total # of Households receiving Special Needs Assistance:	0
Total # of Households receiving Crisis Assistance:	21

## HOUSEHOLD SIZE

Household Size 1 =	16
Household Size 2 =	4
Household Size 3 =	5
Household Size 4 =	2
Household Size 5 =	1
Household Size 6 =	0



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## View Posts By:

DATE

Select Month and Year

TOPIC

Select Topic

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# Obama Administration Provides Crucial Help to Children, Families, and Communities in FY 2017 Budget

February 9, 2016 | Mark Greenberg

Categories: Child Care, Child Support, Early Childhood, Education, Energy Assistance, Families, Foster care, Head Start, Human Trafficking, Refugees, Runaway & Homeless Youth, Temporary Assistance for Needy Families (TANF), Youth



ATTACHMENT ( G )

<http://www.acf.hhs.gov/blog/2016/02/fy-2017-budget>

2/18/2016



**Mark Greenberg**

**By Mark Greenberg, Acting Assistant Secretary of Children and Families**

Today, the Obama Administration released its fiscal year 2017 Budget. The Administration for Children and Families' budget includes a number of proposals that would provide crucial help to needy children, families and communities, and advance the President's goals of promoting mobility and opportunity.

### **Early Childhood**

- As we did last year, we're proposing to guarantee **child care assistance to all low-income families** with children under age 4. *Over 10 years, this proposal would extend high quality child care to over a million additional infants, toddlers, and 3-year-olds.* At the same time, we're requesting that Congress provide an additional \$161 million to help States implement the important improvements enacted in the 2014 reauthorization of the Child Care and Development Block Grant (CCDBG), building on the \$326 million provided in FY 2016. And, we are proposing that CCDBG health and safety standards should also apply to child care funded through TANF or the Social Services Block Grant.
- We're asking that Congress provide an additional \$292 million so that more **Head Start programs** across the nation **can offer full-day programs throughout the school year.** For 2015, Congress provided \$294 million to help make progress toward this goal, and this year's funding would allow us to make additional gains. We're also proposing an additional \$142 million for a Head Start cost of living adjustment.
- We're proposing to add \$100 million to funding for Preschool Development Grants, for a total of \$350 million, to continue and expand grants to States to develop, enhance, or expand high-quality preschool programs for children from families at or below 200 percent of the Federal poverty line.

### **Children and Families**

- We're proposing the first increase in basic **Temporary Assistance for Needy Families** (TANF) block grant funding since the program was enacted in 1996 --- \$8 billion over the next five years. At the same time, we're proposing a number of safeguards to ensure that TANF funds actually go to benefitting low income families, including a requirement that 55-60 percent of TANF and associated state funding be used for the

**ATTACHMENT ( G )**



core benefits and services of assistance, work-related activities for needy families, and child care. We're continuing to propose dedicated funding for subsidized employment, and this year, we're also proposing \$100 million for competitive grants for two-generation efforts that work simultaneously with parents and children to improve both parental employment and family well-being. And, we're proposing a new Economic Recovery Fund to replace the current Contingency Fund and be more responsive to needs during economic downturns.

- Our budget recognizes the troubling increase in the number of families with children living in extreme poverty, and includes a \$2 billion initiative for **Emergency Aid and Service Connection Grants**. These grants would fund pilot projects to test new approaches to providing emergency aid for families facing significant economic hardship and distress, including both short-term financial assistance and connection to longer term supports for those who need them.
- For the **Child Support Program**, we are renewing a number of prior proposals for efforts to ensure that children benefit when support is paid, for promoting access and visitation, for improving program efficiency, and for dedicated research funding. We're adding new proposals to further strengthen enforcement. And, this year, we're proposing a Child Support Technology Fund to promote the replacement of aging child support systems to increase system security, efficiency, and integrity. Building on our Office of Child Support Enforcement's extensive experience with systems development, our Office of Child Support Enforcement would develop specific child support model systems and applications development projects that would be available to States, with a 90 percent federal match rate.
- For the **child welfare system**, we're reproposing that Congress provide federal matching funds to states to prevent removals and foster care placements by using evidence-based and evidence-informed pre- and post-placement services for children at risk of entering foster care. And we're continuing to propose new efforts to support family-based care as an alternative to congregate care. In addition, we've got new proposals to increase federal support for state efforts to raise the educational levels of child welfare staff; a proposal to expand Regional Partnership Grants by \$40 million to help states communities and tribes address rising levels of substance abuse; a proposal for enhanced matching funds to support improvements in child welfare information systems; and expanded support for tribal child welfare efforts.
- We're reproposing that up to 30 percent of funding under the **Assets for Independence Program** be used to create the **Asset Innovation Fund** to explore and test a wide variety of innovative strategies for asset building, such as **children and youth savings accounts**. Also key to this proposal is the request to use up to \$3 million of AFI program funds for research and evaluation, so that these innovative projects can be properly evaluated.
- We're proposing that \$10 million in Social Service Block Grant funds be used to for a pilot project to test if an **adequate supply of diapers** can improve maternal mental



health and infant and child health among families that face significant difficulty in affording diapers.

### Communities

- We are asking Congress to fund the **Community Services Block Grant** at \$674 million, the same level that we requested last year. We recognize the substantial progress that has been made in CSBG in accountability and performance management, and we continue to urge that Congress take additional steps toward these goals.
- We continue last year's proposal for an **Upward Mobility Project** would allow up to 10 communities, states, or consortia of states and communities to combine funds from up to four existing block grants -- CSBG, Social Services Block Grant, and funding from HUD through the Community Development Block Grant and HOME Programs--for efforts to promote opportunity and reduce poverty.
- We are asking Congress to build on last year's appropriations increases for addressing **domestic violence** by adding an additional \$4 million to expand the work of the national domestic violence hotline and an additional \$1 million for efforts to address domestic violence in Alaska.
- For **runaway and homeless youth**, we are requesting \$2.3 million for demonstration funding to work with families and youth to prevent youth homelessness; \$2 million for increased funding for Transitional Living Programs; and an additional \$2 million to expand research efforts relating to youth homelessness.
- The number of **unaccompanied children** arriving in the United States continues to fluctuate significantly, and so our budget seeks funding to address the current estimated needs and proposes a **contingency fund that will provide additional funding if the numbers increase beyond what is anticipated**. The budget also includes funding to address the needs of an estimated 213,000 new humanitarian arrivals expected in 2017, including 100,00 refugees, consistent with the Administration's commitment to admit at least this number of refugees in FY 2017. We're seeking increases of \$91 million in transitional and medical services; \$22 million for additional funding for social services; and \$8 million in for additional funding for targeted assistance grants. And, we're proposing to raise the budget for services to Survivors of Torture from \$11 million to \$23 million, recognizing the number of torture victims among recent arrivals and the extent of their needs. In addition, the budget sustains our current funding level for emergency preparedness efforts.
- To prevent and combat **human trafficking**, we are proposing to maintain \$13 million in funding for foreign victims of trafficking, seeking an additional \$3 million to raise funding for domestic victims to \$9 million, and seeking \$11 million to support child welfare agencies to implement anti-trafficking responsibilities.

- Recognizing difficult budget choices, we are proposing that **Low Income Home Energy Assistance Program** receive \$3 billion in discretionary funds, \$390 million below the FY 16 level. At the same time, we continue to urge Congress to establish a mandatory contingency fund for LIHEAP to address increases in energy prices, extreme weather, and changes in numbers of eligible households. And, we are proposing that Congress allow states to spend up to 40 percent of LIHEAP funds for weatherization without needing federal approval.

### **Native Americans**

- This year's budget proposes \$53 million for ACF's **Native American Programs**, the highest level in ANA's history, with proposals for \$2 million in grants for \$1.1 million in technical assistance funding to address needs of Native American youth.
- Tribes would also benefit from expanded start-up funding for tribal IV-E programs, and an additional \$20 million for Tribal child welfare efforts under the Promoting Safe and Stable Families Program, a proposal to increase the funding of Tribal Court Improvement programs from \$1 million to \$3.75 million, and a proposal to establish a \$1 million Alaska Native Tribal Resource Center on Domestic Violence.

### **Interoperability and Support for Systems-Building**

- This year's budget reflects a strong commitment to addressing systems and interoperability issues. In addition to our proposals for enhanced funding for child support and child welfare systems, we're proposing temporary adjustments to administrative caps in the Community Services Block Grant and LIHEAP to support systems investments. And, we are requesting:
  - \$10 million to establish a Systems Innovation Center, which would design and build IT elements to be shared with states and tribes, in support of integrated health and human services eligibility and enrollment systems; and
  - \$50 million per year for five years to establish a Statewide Human Services Data System (SHSDS) Grant Program which would provide grants and related technical assistance to states in support of the design, development, and implementation of statewide integrated data systems and related analytical tools.

Our full budget request can be found at <https://www.acf.hhs.gov/programs/olab> (<https://www.acf.hhs.gov/programs/olab>). We are encouraged by the important steps that Congress took in acting on a number of our 2016 proposals, and we hope Congress will take further action this year to address key needs for children, families, and communities.



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**Previous Post**

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**Our Care for Unaccompanied Children**

February 5, 2016

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**Next Post**

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**President's Early Learning Budget for FY2017 and Legislation to Strengthen Child Care for Families with Young Children**

February 10, 2016

**BACK TO TOP**



## Karuk Tribal TANF Program

1517 A South Oregon St.  
P.O. Box 1730  
Yreka, CA 96097  
(530) 842-4775  
Fax (530) 842-4702

110 Nugget Street  
P.O. Box 1016  
Happy Camp, CA 96039  
(530) 493-1440  
Fax (530) 493-1441

39051 Highway 96  
P.O. Box 141  
Orleans, CA 95556  
(530) 627-3680  
Fax (530) 627-3459

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December 31, 2015

Juli Fong, Region IX TANF Program Manager  
Office of Family Assistance  
Administration for Children and Families  
U.S. Department of Health and Human Services, Region IX  
90 7<sup>th</sup> Street, 9<sup>th</sup> Floor  
San Francisco, CA 94103

Attention: Juli

Re: 2014 Annual Tribal TANF Program Report

B. Each Tribal TANF grantee must provide the following information on its TANF program:

1. The Tribal TANF grantee's definition of each work activity.

**Definitions found in current Karuk Tribal TANF Plan, Page 9 & 10 (dated 12/01/2014)**

2. A description of the transitional services provided to families no longer receiving assistance due to employment; and

**Definitions found in current Karuk Tribal TANF Plan, page 6, Section p (dated 12/01/2014)**

3. A description of how a Tribe will reduce the amount of assistance payable to a family when an individual refuses to engage in work without good cause pursuant to? 286.145.

**Definitions found in current Karuk Tribal TANF Plan, page 13, Penalties' Against Individuals (dated 12/01/2014)**

4. The average monthly number of payments for child care services made by the Tribal TANF grantee through the use of disregards, by the following types of child care providers:

**The Karuk Tribal TANF program does not provide this assistance**

5. A description of any nonrecurring, short-term benefits provided, including:



**Definitions found in current Karuk Tribal TANF Plan, Page 5 & 6 (dated 12/01/2014)**

- (i) The eligibility criteria associated with such benefits, including any restrictions on the amount, duration, or frequency of payments;

**Definitions found in current Karuk Tribal TANF Plan Page 4 & 5 (dated 12/01/2014)**

- (ii) Any policies that limit such payments to families that are eligible for TANF assistance or that have the effect of delaying or suspending a family's eligibility for assistance; and

**Definitions found in current Karuk Tribal TANF Plan, Page 6 & 7, Section I (dated 12/01/2014)**

- (iii) Any procedures or activities developed under the TANF program to ensure that individuals diverted from assistance receive information about, referrals to, or access to other program benefits (such as Medicaid and food stamps) that might help them make the transition from Welfare-to-Work; and

**Definitions found in current Karuk Tribal TANF Plan, Page 5 & 6, Section, Coordination with other programs (dated 12/01/2014)**

- 6. A description of the procedures the Tribal TANF grantee has established and is maintaining to resolve displacement complaints, pursuant to? 286.110.

This description must include the name of the Tribal TANF grantee agency with the lead responsibility for administering this provision and explanations of how the Tribal TANF grantee has notified the public about these procedures and how an individual can register a complaint.

**The current Karuk TANF protocol is TANF does not supplant regular full-time permanent positions, internal or external to tribe. All positions are competitive and TANF clients must apply like every other individual applying for a tribal position.**

**This protocol is explained by TANF to the clients, and Human Resources explains this protocol to the other Tribal departments.**

- 7. Tribes electing the FVO must submit a description of the strategies and procedures in place to ensure that victims of domestic violence receive appropriate alternative services, as well as an aggregate figure for the total number of good cause domestic waivers granted.

**Definitions found in current Karuk Tribal TANF Plan, page 12 & 13, Section Supportive Services, d (dated 12/01/2014)**

**Submission of a current copy of the Karuk Tribal Policies and Procedures:**

**16. Domestic Violence Program**

**16.1 Rationale**

Traditionally, Domestic Violence (DV) was not a part of Native families or communities. As the givers of life, women were highly revered and respected. As a result of changing values, domestic violence has become a barrier on

the path of self-sufficiency for some Native families. As such, KTTTP offers DV prevention and intervention services to those families struggling with this issue.

KTTTP staff will intake and track those cases where:

- The client is currently in, or attempting to escape from, a violent relationship with their partner;
- A youth client is involved in dating violence.

#### **16.2 Eligibility for Domestic Violence Prevention and Intervention Program**

All TANF clients are eligible for the services offered by the Domestic Violence Prevention and Intervention Program. Eligibility extends to all adults on a TANF grant, caretaker relatives of dependent children, and all children in the household.

The program does not require an evidentiary threshold for participation. KTTTP will rely on the client's word alone when providing domestic violence services. The client may provide the KTTTP staff with doctor's statements, police report numbers, counseling referrals, etc., to support their entry into the program, but they are not required. To receive a good cause waiver from work participation requirements, the client must provide a doctor's statement or police report.

#### **16.3 Record Keeping**

The client's case file shall contain documents related to DV interventions. The case notes document every contact with the survivor, or on the survivor's behalf with a minimum of a narrative. To maintain confidentiality, the case will not be discussed with other staff or customers, including friends and family members.

#### **16.4 TANF regulations- Domestic Violence Waivers**

Sec. 286.140(3) provides for waivers, upon determination of good cause of TANF program requirements to such individuals for so long as necessary in cases where compliance would make it more difficult for such individuals to escape violence or unfairly penalize those who are or have been victimized by such violence or who are at risk of further domestic violence. In order to waive work requirements, training requirements, etc., the following must be done:

Identify the specific program requirement being waived;

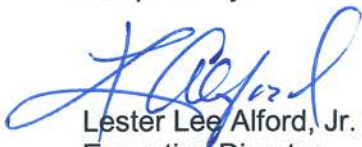
- Grant the waiver based on need as determined by an individualized assessment by a person trained in domestic violence and re-determinations at least every 30 days;
- All waivers must be filed in the client's case file.

#### **16.5 Advocacy**

A client participating in the DV program may want the KTTTP staff to advocate on their behalf with outside persons or agencies. KTTTP staff can advocate for the client in a variety of settings.

- Advocacy in the courtroom
- Advocacy with employers
- Advocacy with educational institutions
- Advocacy with medical institutions/law enforcement
- Sexual assault

Respectfully Submitted



Lester Lee Alford, Jr. M.A.O.M., M.S.  
Executive Director

**Action Items:**

Sierra Health Foundation Grant: Resolution 16-R-026 for a grant to purchase a small cargo van for the Senior Nutrition Program.

First Nations Native Youth and Culture Fund: Resolution 16-R-021 for a grant to conduct cultural activities through the Education Program.

Family Violence Prevention and Services: Resolution 16-R- for the Family Violence and Prevention Services formula grant that will continue to support domestic violence service.

**Updates:**

I will continue to provide a spreadsheet of current funding opportunities and also indicate which ones were submitted for that month.

The Department of Justice Coordinated Tribal Assistance Solicitation (CTAS) was due this month on February 23<sup>rd</sup> so we had to bring that proposal to the planning meeting. We submitted a proposal for Purpose Area 3-Justice Systems and alcohol and substance abuse (BJA) for a project to enhance Tribal Court staffing and services with the addition of a Peacemaker/Mediator and a Guardian Ad Litem. For Purpose Area 9-Tribal Youth Program we submitted a project for an Environmental Workforce Development Coordinator, a Field Crew Supervisor, and 6 Summer Youth Worker positions. This program aims to prevent Juvenile Delinquency through workforce development, culturally relevant curriculum, cultural activities, and mentorship.

On February 3<sup>rd</sup> I attended the Karuk Language Restoration Committee Meeting. There was resounding support to submit an application for the Administration for Native Americans Language Grant. We still need to have some focus group meetings in Yreka and possibly via teleconference to get some more community input. There was a wide range of ideas for projects, but we need to also consider where the language program has been, where it is now, and how we can build off of that.

I am going to work with Susan Corum, Craig Tucker and hopefully Fatima Abbas on a grant to the Administration to Native Americans Environmental Regulatory Enhancement Grant. I think the focus will be obtaining Treatment as a State Status for water quality regulations.

As we consider moving forward with an Administration for Native Americans SEDS Grant, I drafted a Public Safety Survey that will be useful to get some community input on a Public Safety Grant. Sue Burcell was able to further develop the survey and will be attending the Karuk Tribe Housing Authority Orleans Community Meeting on February 18<sup>th</sup>, to distribute the survey and get some feedback. Hopefully after we get more feedback via surveys we will have a strong direction identified to move forward.

A few other grants that we need to decide on whether to engage includes the National Parks Service Tribal Heritage Grant, Tribal Homeland Security (THSGP), and HRSA Telehealth. Lisa Hillman has a potential project for the Tribal Heritage Grant. I haven't been able to thoroughly review the Homeland Security Grant. I have forwarded the HRSA Telehealth grant to relevant staff. IT is currently working on another grant and we need some direction from the Health Program Director to be able to move forward, so we are still looking into this.



<b>Grant Name</b>	<b>Due Date</b>	<b>Program</b>	<b>Comments</b>	<b>Responsible Party</b>
Coordinated Tribal Assistance Solicitation	February 23 <sup>rd</sup> , 2016	Judicial	Multiple Grant Areas	SUBMITTED 2/18/2016
Cultural Resource Fund	February 15, 2016	Peoples Center or THPO	Up to \$50K Available	TBA-Possibly K-12 Curriculum or Cultural Resource Database
ANA Social and Economic Development Strategies	April 6, 2016	TBA	Awards 100k-400k per Budget Period (1-3 years)	TBA
ANA Language	April 6, 2016	Language	\$100K-\$300K per Budget Period (1-3 years)	TBA
ANA Environmental Regulatory Enhancement	April 6, 2016	DNR	\$100K-\$300K per Budget Period (1-3 years)	TBA
Sierra Health Foundation	March 14 <sup>th</sup> , 2016	Senior Nutrition Program	Up to \$15,000	Domenic Watts
First Nations Native Youth and Culture Fund	March 9 <sup>th</sup> , 2016	Education	\$5,000-\$20,000	Alan Merrill, Cassidy Little with assistance from J Ownsbey
Family Violence Prevention and Services	March 15 <sup>th</sup> , 2016	Tribal Court	Formula based	April Attebury
IMLS Enhancement	April 1 <sup>st</sup> , 2016	Museum? DNR?	\$10,000-\$150,000	TBA
NPS Historic Preservation	March 31 <sup>st</sup> ,	TBA	Up to \$45,000	TBA

Fund	2016			
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Under Review - 2/18/16

# REQUEST FOR TRIBAL COUNCIL AUTHORIZATION TO SUBMIT PROPOSAL TO FUNDING SOURCE

REQUESTOR: Jaclyn Ownsbey/Domenic Watts DATE: 2/17/2016

DEPARTMENT: For Senior Nutrition Program

DEADLINE DATES  
E: 2/25/16 AMOUNT: \$10,000.00 FROM: 7/1/2016 TO: 9/30/2016

**BRIEFLY DESCRIBE PURPOSE OF PROPOSAL:**

We are submitting a proposal to the Sierra Health Foundation in the amount of \$10,000.00 to purchase a cargo van for the Senior Nutrition Program. This will increase their hauling capacity when picking up supplies and also allow the replacement of the previous van.

REVIEW:	COMPLIANCE	CFO	OTHER:
NARRATIVE:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
BUDGET:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
INDIRECT COST:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
MATCH	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
DOCUMENTATION:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
TRIBAL RESOLUTION:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

COMMENTS:

COMPLIANCE:

CFO:

OTHER:

**REQUIRED SIGNATURES\***

REQUESTOR*	_____	DATE	_____
CFO*	_____	DATE	_____
COMPLIANCE*	_____	DATE	_____
CHAIRMAN	_____	DATE	_____
OTHER	_____	DATE	_____

**RESOLUTION OF THE  
KARUK TRIBE**

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**Resolution No:** 16-R-026  
**Date Approved:** February 25<sup>th</sup>, 2016

**RESOLUTION AUTHORIZING THE SUBMISSION OF A PROPOSAL TO THE SIERRA HEALTH FOUNDATION'S RESPONSIVE GRANTS PROGRAM IN THE AMOUNT OF \$10,000.00 TO PURCHASE A CARGO VAN FOR THE SENIOR NUTRITION PROGRAM ENSURING QUALITY AND RELIABLE SERVICES TO OUR ELDERS AND OUR COMMUNITY.**

**WHEREAS;** the Karuk Tribe is a Sovereign Aboriginal People, that have lived on their own land since long before the European influx of white men came to this continent; and

**WHEREAS;** the members of the Karuk Tribe have approved Article VI of the Constitution delegating to the Tribal Council the authority and responsibility to exercise by resolution or enactment of Tribal laws all the inherent sovereign powers vested in the Tribe as a Sovereign Aboriginal People, including negotiating and contracting with federal, state, Tribal and local governments, private agencies and consultants; and

**WHEREAS;** the members of the Karuk Tribe have approved Article VIII of the Constitution assigning duties to the Chair, Vice Chair, and Secretary/Treasurer including signing and executing all contracts and official documents pertaining to the Karuk Tribe; and

**WHEREAS;** the Karuk Tribe is a federally recognized Tribe and its Tribal Council is eligible to and is designated as an organization authorized to Contract pursuant to P.L. 93-638, as amended, on behalf of the Karuk Tribe; and

**WHEREAS;** the Karuk Tribal Council supports the health and well-being of Tribal elders, and the community; and

**WHEREAS;** there is a need for a cargo van for the Senior Nutrition Program to increase capacity for supply pick up, and to replace the previous van for Happy Camp; now

**THEREFORE BE IT RESOLVED;** that the Senior Nutrition Program shall apply for funding to the Sierra Health Foundation; now

**THEREFORE BE IT FINALLY RESOLVED;** that the Karuk Tribal Council the submission of a proposal to the Sierra Health Foundation's Responsive Grants Program in the amount of \$10,000.00 to purchase a cargo van for the Senior Nutrition Program ensuring quality and reliable services to our elders and our community.

**CERTIFICATION**

I, the Chairman, hereby certify the foregoing resolution 16-R-026 which was approved at a Tribal Council Meeting on February 25<sup>th</sup>, 2016 was duly adopted by a vote of \_\_\_\_\_ AYES, \_\_\_\_\_ NOES, \_\_\_\_\_ ABSTAIN, and said resolution has not been rescinded or amended in any way. The Tribal Council is comprised of 9 members of which \_\_\_\_\_ voted.

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Russell Attebery, Chairman

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Date



# 2016 Responsive Grants Application

Application deadline: March 14, 2016, at noon

Send application package to [rgp@sierrahealth.org](mailto:rgp@sierrahealth.org)



## SIERRA HEALTH FOUNDATION

### Application Cover Sheet

Read **Application Instructions and Criteria and Proposal Writing Tips** carefully before completing this application. To complete this form, save this document in Microsoft Word and type into each shaded field; click to select a check box. Use the TAB key to move from field to field, or click in each field.

#### Applicant Information (IRS qualifying organization; use legal name as registered with the IRS)

Organization	Karuk Tribe		
Department or Project, if applicable	Senior Nutrition Program		
Address	64236 Second Avenue		
City	Happy Camp	State	CA Zip Code 96039
Phone	530-493-1600	Ext	2019 E-mail battebery@karuk.us
CEO/Director	Russell Attebery	Title	Tribal Chairman
Tax Exempt ID#	Public agency; ltr attached		
Web site	www.karuk.us		

Project Contact	Jaclyn Ownsbey	Title	Grants Coordinator
Organization	Karuk Tribe		
Address	64236 Second Avenue		
City	Happy Camp	State	CA Zip Code 96039
Phone	530-493-1600	Ext	2022 E-mail compliance@karuk.us

#### Project Summary Information

Project Name Ensuring Quality and Reliable Services to Our Elders and Our Community - Karuk Tribe Senior Nutrition Program

Brief Purpose of Project (limited to 190 characters): Grant funding will be used:

To improve the health and quality of life of our elders and our community by increasing the capacity of our Senior Nutrition Program with the purchase of a Senior Nutrition supply/delivery van.

Project Start Date (m/dd/yy – 7/1/16 or later) 7/1/16 Project End Date (m/d/yy) 9/30/16

Amount Requested (up to \$15,000) \$15,000

Age Group(s) that are the Primary Intended Beneficiaries of the Proposed Project/Effort

- Under 5     5-9     10-14     15-19     20-24     25-54     55+

Primary and Secondary Topic Focus of Proposed Project (Place a 1 in the field next to your **one primary** topic focus; place a 2 in the field next to your **one secondary** topic focus, if applicable.)

- Education (examples: parent leadership, early education)
- Employment (examples: employment skills, training)
- Income inequality (examples: promote equal and fair pay)
- Social justice (examples: affordable housing, access to child care)
- Health promotion (examples: chronic disease, injury prevention)
- Access to care (examples: insurance eligibility screening, mobile clinics)
- Capacity building (examples: create service networks, develop policy agendas)
- Violence prevention (examples: domestic violence, violence prevention advocacy)
- Environment (examples: air quality, clean drinking water, pesticide exposure, climate change)
- Healthy eating/active living (examples: built environment improvements for food access and physical activity)
- Mental health/substance abuse (examples: stigma reduction projects, treatment services)
- Positive youth development (examples: juvenile justice, youth leadership)
- Safety net (examples: food banks, homeless shelters)
- Other Daily lunch for elders/Senior Citizens

**Geography That Will Be Affected by the Project**

The proposed project activities will serve people living in all 26 counties of Sierra Health’s funding region:

- Yes       No

If no, indicate in the space next to the county’s name the percentage of project activity that will serve people living there (best estimate).

Alpine	_____%	Glenn	_____%	Sacramento	_____%	Stanislaus	_____%
Amador	_____%	Lassen	_____%	San Joaquin	_____%	Sutter	_____%
Butte	_____%	Modoc	_____%	Shasta	_____%	Tehama	_____%
Calaveras	_____%	Mono	_____%	Sierra	_____%	Trinity	_____%
Colusa	_____%	Nevada	_____%	Siskiyou	80%	Tuolumne	_____%
El Dorado	_____%	Placer	_____%	Solano (eastern part including Fairfield)	_____%	Yolo	_____%
		Plumas	_____%			Yuba	_____%

Indicate whether the proposed project serves an urban or rural area, or both (see page 2 of the Application Instructions and Criteria for instructions on determining this).

- Serves an urban area       Serves a rural area       Serves both urban and rural areas

**Application Materials Checklist**

Submit all documents in PDF format.

- Completed Responsive Grant Application form (download the form on Sierra Health’s web site, [www.sierrahealth.org](http://www.sierrahealth.org)), which includes:
  - Application Cover Sheet form
  - Proposal Narrative
  - Project Budget and Budget Explanation
  - Performance Measures table (example Performance Measures tables are posted on Sierra Health’s web site at [www.sierrahealth.org/rgp](http://www.sierrahealth.org/rgp))
- 501(c)(3) determination letter (if a public agency, please note below)
- Most recent statement of financial activity that shows revenue and expenses for a full year (**not IRS form 990**)

If an item on the checklist is not applicable, please briefly explain: Karuk Tribe is a public agency, please see letter RE Tribal tax-exempt status. Accordingly, the program's budget is attached.

**Submit all materials in the checklist above by attaching them to an e-mail and sending to [rgp@sierrahealth.org](mailto:rgp@sierrahealth.org).**

**Include the applicant organization name and the name and telephone number of the person sending the application e-mail in the body of the e-mail so we can contact you if we have questions.**

Name of authorized 501(c)(3) or public agency officer Russell Attebery

Title Karuk Tribal Chairman

## Proposal Narrative

Please answer each of the following questions completely and succinctly. Limit your Proposal Narrative responses to a total of five pages.

1. Provide a brief overview of your organization, a) when it was established, b) your organization's mission, c) whom you serve, d) geographic area your organization serves, and e) the types of programs you provide.

The Mission Statement of the Karuk Tribal Council is to promote the general welfare of all Karuk People, to establish equality and justice for our tribe, to restore and preserve tribal traditions, customs, language and ancestral rights, and to secure to ourselves and our descendants the power to exercise the inherent rights of self-governance.

The Mission of the Karuk Tribal Health Program is to provide quality health care for Native Americans and other people living in the communities we serve as resources allow. Our purpose is to appropriately assess or reassess conditions of illness, disease, or pain, and to provide culturally appropriate educational, preventative, and therapeutic services in an environment of continuous quality improvement.

2. Provide examples of ways your organization has been successful in its work (not just the kind of work, but the results you have accomplished); for example, what has changed as a result.

We have two senior nutrition sites that serve all seniors in the community within our service area. One opened in October 2000 (Humboldt County) and the other in October of 2005 (Siskiyou County). Since opening, the numbers have increased at both sites. This program provides hot meals to qualified home bound seniors also. Our program was recognized by the Administration on Aging as an exemplary program in 2008. Our Siskiyou County site in the grant year April 1, 2005 to March 31, 2006 served 2,736 meals to seniors on site – and 2,016 homebound meals; End of fiscal year December 2014 we served 3,963 meals to seniors on site and 2,335 meals to home bound seniors. End of fiscal year December 2015 we served 2,784 meals on site and 4,139 meals to home bound seniors. The need for the Senior Nutrition Center has increased as our region's population ages. Over the next two decades, Siskiyou County's elderly population is expected to increase by as much as 30%.

We have an Elder's Worker who outreaches to our Native American elders. The Elder's worker does home visits, transporting, and many other things for our Elders to ensure they are getting their needs met. We also have Head Start programs in two communities (Happy Camp and Yreka) in our service area that provide service to many children within our community. The Head Start programs provide breakfast and lunch to pre-school children. Our tribe has a tribal youth leadership program that has an annual conference that provides healthy meals. Each year we have an annual Health Fair / Tribal Reunion that feeds 600 community guests. Many of our programs have job skill volunteers that gain skills for employment through Temporary Assistance for Needy Families (TANF); Happy Camp High School senior project; Karuk Tribe Low Income Assistance program; and Northern California Indian Development Council (NCIDC); Tribal Employment Rights Ordinance (TERO); and the Happy Camp Family Resource Center. We provide meals at many of our trainings and meetings including Caregiver Support training, Job Skills trainings, Tribal Council Meetings, and Health Board meetings. Additionally, our Low Income Assistance Programs assists tribal members within our service area with essential needs such as food, clothing, shelter, and energy (based on income and family size).

3. Describe the challenge, issue and/or opportunity the project described on the cover sheet will address.

The challenges we face are related to living in the frontier area of northern California. Our Service Area encompasses Siskiyou County and a small portion of Humboldt County. Happy Camp, California, the central location of our 3 communities, is situated in rugged, mountainous terrain along the Klamath River, with travel limited to State Route 96, a winding, two-lane road that follows the river. Highway 96 is built into steep mountains, making it subject to falling rocks year-round and landslides that cause the road to close during winter storm events. This year the road between Happy Camp and Orleans was shut down for a few days around New Years, requiring locals to travel several hundred miles around as there were no alternate routes. Currently there is one-way controlled traffic between Happy Camp and Interstate 5 (I-5) due to the road caving in. Events such as this further isolate our already rural communities and prohibit our residents from accessing essential services such as food and health care outside the immediate area due to long

distances and transportation barriers. Much of the population in Happy Camp and the surrounding area live at or below poverty level making it difficult to provide their families with the most basic needs such as food, shelter, and other essential services. Our 2014 Uniform Data Systems Report indicated that 11.3% of the population suffers from obesity, 6.8% suffer from diabetes, and 16.5% suffer from hypertension of a total user population of 4,081 at our Medical Clinics. Our area is high risk for substance abuse that leads to domestic violence.

4. Describe the population to be served or impacted with these funds. (Give us a clear picture of their circumstances, and describe the number, age, gender, ethnicity, socioeconomic situation, where they live and any special circumstances.)

The population to be served will be the communities of Happy Camp, Orleans, and occasionally other locations within our service area. Our meal sites serve all community members that are 60+ years old and their spouse of any age - and any handicapped child that lives in the senior's home that the senior is a caregiver for. In addition to this population, all community members are welcome to eat at the Senior Nutrition Center for a small fee. This allows the older community to visit and connect with others, improving their overall well-being and health.

The population is diverse culturally, economically, and multi-generational. We have low income people living in an economically depressed area, with little opportunity for job skill development. The Karuk Tribe and the U.S. Forest Service are the biggest employers within a 100 mile radius of the area being served. We have seniors that have become isolated due to transportation and their decreased ability due to aging related health to drive long distances for service. We have young families that are low income and have become isolated due to affordability to travel for shopping, social services, education, and job skill training. We have a high substance abuse population in the area that has adversely touched families in the area with related death and medical emergencies that involve underage use and vehicle accidents.

5. Describe the proposed project and the results you want. (List specific activities, outputs and anticipated outcomes and how they will be measured in the Performance Measures table on page 6.)

We will use the funding provided with this grant opportunity to purchase a small cargo van that is built for heavy loads. Our Senior Nutrition Program is in great need of a small cargo van for our supply runs. By having a larger vehicle specific for food delivery we will be able to save money by delivering larger quantities and using less FTE's to meet that target. We previously had a Ford Transit Van, but this vehicle was in an accident that totaled the vehicle. We still utilize a Subaru Forester which has 177,230 miles on it, but this vehicle is not suited to travel out of town and can only be used for home-deliveries. We are currently borrowing vehicles as they are available, but this is not a guaranteed long-term solution and we cannot afford to pay full mileage for usage of personal vehicles. The addition of a cargo van will make it possible to continue providing nutrition services to our isolated seniors allowing them to remain in their homes and communities in their later years. It will also help us meet our overall goals and objectives of enhancing the day to day program services, continue to facilitate activities that are sensitive to improving and/or maintaining good health and well-being of our tribal elders through nutrition, exercise and other health promoting social activities, keeping seniors healthy at home in their home community, and improving the quality of life for frail homebound seniors.

Additionally, the Senior Nutrition Center's capacity will meet the needs of Happy Camp and Orleans, with the ability to provide food and shelter to large numbers of people for extended periods of time. Due to our remote location, our community members are often without services for weeks at a time during flood and storm events.

6. Describe the qualifications of the project leaders and key staff on the project or to be hired. What skills/individuals (if any) need to be added for the project to be successful?

The Senior Center Program currently employs a supervisor who writes grants, does grant reporting and other required paperwork, and supplies the senior meal program kitchens with all supplies and raw food. The Siskiyou County meal site has one full-time staff serving as Senior Nutrition Program Manager and one part time staff – serving as cook and homebound delivery driver. We have been operating this site since October 2005 with increasing client numbers and we have been doing the senior meal program since 2000 at our other site. We meet all regulations for senior meal programs in California, meeting State Health

Codes with unannounced inspections. We are funded by the Older American's Act Title III and VI. If we receive this grant to purchase a cargo van we will be able to expand the purchasing power of the tribe to pick up supplies for other programs as well, to keep costs down for all service delivery related to food handling. We have overhead staff that includes all aspects to business management that support our programs such as payroll, personnel, janitor and maintenance services

7. Describe cooperative relationships needed for the proposed project to be successful. Have these been established? Who are your partners for this project? How long have relationships been in place? What role do the partners play in the project? If cooperative relationships are not needed, please explain.

Working in a frontier area requires cooperative relationships to succeed and provide quality services to our population. Currently our Senior Center Program collaborates with other Karuk Tribal Programs that includes Community Health Representatives that come into the senior meal program to do blood pressure and glucose testing periodically. Legal Services of Northern California provides free legal services to seniors and low income people in the community. NCIDC provides youth workers to help them gain job skills and holiday food baskets for low income tribal families. As mentioned above the Karuk Low Income Assistance Program provides funding to assist tribal members with various needs related to home energy assistance, emergency food, and eligible frail tribal elder caregiver costs. TANF provides workers the opportunity to gain job skills and TERO provides funding to send qualified tribal volunteers to employment training. Mountain Caregiver Resource Center provides facilitators for Care Giver Training and opportunities for linking caregivers to support programs and other trainings. Happy Camp Family Resource Center provides training with Siskiyou County Mental Health, Adult Protective Services, Madrone Hospice, Siskiyou County Sheriff's Office for Mandated Reporter training, and support for grandparents raising grandchildren.

8. If the project has been, or will be, submitted to other funders, list them and the status of their consideration of the project. What is the status of any other funding needed to complete this project? If you have not submitted this project to others funders, please explain.

Our program currently has grants with PSA-2 Area Agency on Aging for senior meals for the Happy Camp area for seniors that are 60 years of age and their spouse of any age that are not Native American. We have a grant from the Administration on Aging for Native American seniors for meal services and outreach services. Both are funded by the Older American's Act – that is the reason for separation, it is the law to keep the program spending separate. We apply to the Modoc Siskiyou Action Agency for funding for raw food and meal delivery supplies such as meal tins and food cups/lids. None of these grants allow for the purchase of vehicles. We also have donations from the community at the meal sites and have volunteers that we count as an in-kind value.

9. If the project is to continue beyond the grant period, describe your plans for sustainability of the proposed project.  
The senior meal program will be sustained beyond this grant period through general operating funds. Our current grants allow for vehicle maintenance and fuel costs. By expanding our program with an additional vehicle we will be able to maintain safe dependable vehicles for our program staff, as well as maintain our high quality of service to our community members.

**Don't forget to complete the Proposed Project Budget and Budget Narrative, and the Performance Measures table. See example Performance Measures tables on Sierra Health's web site at [www.sierrahealth.org/rp](http://www.sierrahealth.org/rp).**

**SIERRA HEALTH FOUNDATION  
PROPOSED PROJECT BUDGET AND BUDGET EXPLANATION**

**Do not enter in-kind resources on this form. Describe in-kind in the Budget Explanation.**

Organization:     Karuk Tribe    

Project Start Date:     7/1/2016     Project End Date:     9/30/2016    

		Total Project Budget	Requested from Sierra Health Foundation	Other Funding <b>Committed</b> to Project (if applicable)
<b>I. Personnel</b>				
Salaries (list position)	FTE			
1 _____	_____	_____	_____	_____
2 _____	_____	_____	_____	_____
3 _____	_____	_____	_____	_____
4 _____	_____	_____	_____	_____
5 _____	_____	_____	_____	_____
6 _____	_____	_____	_____	_____
Payroll Taxes and Benefits		_____	_____	_____
<b>Total Personnel</b>		<b>_____</b>	<b>_____</b>	<b>_____</b>
<b>II. Other Expenses</b>				
Consultant Fees				
1 _____		_____	_____	_____
2 _____		_____	_____	_____
3 _____		_____	_____	_____
4 _____		_____	_____	_____
Office Supplies		_____	_____	_____
Postage		_____	_____	_____
Printing/Duplicating		_____	_____	_____
Information/Materials		_____	_____	_____
Equipment		\$22,000.00	\$10,000.00	\$12,000.00
Rent/Utilities		_____	_____	_____
Travel		_____	_____	_____
Miscellaneous (list)				
1 _____		_____	_____	_____
2 _____		_____	_____	_____
3 _____		_____	_____	_____
4 _____		_____	_____	_____
5 _____		_____	_____	_____
6 _____		_____	_____	_____
<b>Total Other Expenses</b>		<b>_____</b>	<b>_____</b>	<b>_____</b>
Indirect (up to 15% of direct costs)		_____	_____	_____
<b>Total Grant Expenses</b>		<b>\$22,000.00</b>	<b>\$10,000.00</b>	<b>\$12,000.00</b>

## **BUDGET EXPLANATION**

**For each item explain how the funds will be used for the project, including other funding committed to the project and the source of other funding. Describe in-kind resources.**

**Shaded field will expand as you type and continue on to additional pages.**

We are requesting \$10,000 to purchase a cargo van for the Senior Nutrition Center. Our van will be a 2015 Ford Transit Connect Cargo 4-door XL Van. This van is ideal for our work because it has 4-doors for easier loading and unloading. It has a large space for cargo capacity. It gets an average of 24 mpg which is very good for such great hauling capacity. We selected a newer vehicle to ensure future sustainability. We were given quotes averaging \$22,000, the Karuk Tribe is contributing \$12,000 for the purchase and will cover any other additional fees such as delivery.



## Responsive Grants Application Performance Measures



SIERRA HEALTH  
FOUNDATION

All grantees will be required to report on key performance measures for their grants. Fill in the table below with your best estimate of the proposed activities, outputs and expected outcomes. Even if you do not anticipate being able to collect extensive outcome data, identify planned or potential outcome measures. As you identify performance measures for the proposed project, consider how, when and where the data will be collected and who will collect it. Use the sample Performance Measures tables on Sierra Health's web site at [www.sierrahealth.org/rgp](http://www.sierrahealth.org/rgp) as a guide.

This table will expand as you type and continue on to additional pages.

Brief Purpose of Project (limit to 190 characters and should be the same as stated on the cover sheet): To improve the health and quality of life of our elders and community by increasing the capacity of our Senior Nutrition Program with the purchase of a Senior Nutrition supply/delivery van.

Key Activities	Activity Outputs	Expected Outcomes	Plans for Collecting Data on Performance Measures
<p><i>What will you do? (List major activities specific to the proposed project, such as trainings that will be held, recruitment efforts that will be conducted, etc.)</i></p> <p>We will increase the amount of supplies we can purchase in one trip</p> <p>We will save the Senior Nutrition Center funding by purchasing food/supplies out of town at larger grocery stores.</p> <p>We will continue efficient service of home-meals program.</p> <p>We will continue to supply quality</p>	<p><i>How much will you do? (List outputs in terms of numbers of people served or activities performed. For example, the # of trainings, the # of people who will participate or be served, etc.)</i></p> <p><b>Lower the amount of monthly supply trips per month</b></p> <p><b>We will be able to purchase more food with our limited program funding by savings on groceries.</b></p> <p><b>We will effectively deliver home-meals in Happy Camp to 25 unduplicated count of senior</b></p>	<p><i>What do you expect to achieve as an immediate or direct result of the project? (List the ways people or circumstances will be different. For example, increased awareness of a community issue, increased oral health for participating children)</i></p> <p>We will decrease the cost of vehicle maintenance and time of Program Supervisor in travel status trip time by at least 50%</p> <p>We will be able to purchase at least 15% more high quality foods with savings by purchasing in bulk.</p> <p>100% of requests received for home-delivered meals will be completed</p>	<p><i>How will you measure the extent to which you achieved your expected outputs and outcomes? (Examples of methods for tracking outputs include participant sign-in sheets, food bank inventory tracking, etc. Methods for tracking outcomes include pre- and post surveys, case studies of success stories, among many others.)</i></p> <p>We will track how many monthly trips we make.</p> <p>We will track how much we spend on bulk groceries out of town.</p> <p>We will continue to track our home-delivery meals.</p>

nutritious meals.	individuals each year for a total of 6,200 meals per year.		
<p><i>Long-term impact: If your project is successful, what is the long-term impact on the participating individuals, organizations and/or communities?</i></p> <p>We will be able to increase funds for other senior nutrition center activities such as exercise programs, entertainment events, and special needs services for our elder population. We will also be encouraging and promoting the health and well-being of our home-bound seniors and other eligible individuals. We will be encouraging and promoting the health and well-being of all of our seniors and other eligible individuals.</p>			

9-000330 CA 9-108RD.LJ.NB.300330.PA223 12013

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  - INTEGRATED SPOTTER MIRRORS

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  - BLACK VINYL FLOOR COVERING
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  - FLOOR MOUNTED SEATBELT
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  - SEATS: MANUAL 4-WAY DRIPASS
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- FUNCTIONAL**
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  - ALTERNATOR 150 AMP
  - BRAKES - 4-WHEEL DISC/ABS
  - FRONT WHEEL DRIVE
  - FUEL TANK - 118 GAL
  - HILL START ASSIST
  - HILL START ASSIST
  - POWER STEERING W/EPAS
  - POWER WINDOWS & LOCKS
  - REMOTE KEYLESS ENTRY

- SAFETY/SECURITY**
- ADVANCETRAC WITH RSC
  - AIRBAGS - DUAL STAGE FRONT
  - AIRBAGS - FRONT SEAT
  - MOUNTED SIDE IMPACT
  - AIRBAGS - SIDE AIR
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  - SECURE LOCK PASS-ANTI-LOCK
  - THE PRESSURE MONITOR SYS
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  - 57/749,000 HOODSIDE ASSIST

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PRICE INFORMATION

BASE PRICE \$23,499.00

TOTAL VEHICLE & OPTIONS/OTHER DESTINATION & DELIVERY \$24,980.00

ORDER CODE: 109A	(MSRP)	
MSRP ONE		
CC7G		
MSRP TWO		
VALENCIA		
MSRP OF TRAILER		
CONVOY		
ITEM #1: 72-1018 OPT 2		
FA223 N RB92X 520 000330 01 22 15		

TOTAL MSRP \$24,980.00

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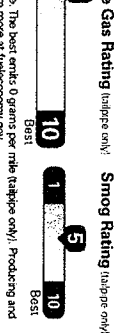
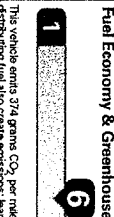
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Based on the risk of injury in a frontal impact. Should ONLY be compared to other vehicles of similar size and weight.

**Side** Front seat ★★☆☆☆ Rear seat ★☆☆☆☆

Based on the risk of injury in a side impact.

**Rollover** Not Rated

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02/11/2016

# REQUEST FOR TRIBAL COUNCIL AUTHORIZATION TO SUBMIT PROPOSAL TO FUNDING SOURCE

REQUESTOR: Alan Merrill

DATE: 2/12/2016

DEPARTMENT: Education Department

DEADLINE: 2/24/16 AMOUNT: 19650 DATES FROM: 6/1/2016 TO: 5/31/2017  
 E: 2/25/16 AMOUNT: \$19,900

**BRIEFLY DESCRIBE PURPOSE OF PROPOSAL:**

The Karuk Education Department is proposing to provide a series of classes aimed at cultural revitalization for our Karuk youth. Classes will include baskets, drums, dances, and songs and each class will incorporate Karuk Language

REVIEW:	COMPLIANCE	CFO	OTHER:
NARRATIVE:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
BUDGET:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
INDIRECT COST:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
MATCH	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
DOCUMENTATION:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
TRIBAL RESOLUTION:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

COMMENTS:

COMPLIANCE:

CFO:

OTHER:

REQUIRED SIGNATURES\*

REQUESTOR*	<u>Alan Merrill</u>	DATE <u>2/12/16</u>
CFO*	<u>Laura Mayton</u>	DATE <u>2-18-16</u>
COMPLIANCE*	<u>Qualee Cruz</u>	DATE <u>2/10/16</u>
CHAIRMAN	_____	DATE _____
OTHER	<u>David Dery</u>	DATE <u>2/16/16</u>

Karuk Community Health Clinic  
64236 Second Avenue  
Post Office Box 316  
Happy Camp, CA 96039  
Phone: (530) 493-5257  
Fax: (530) 493-5270

# Karuk Tribe



Karuk Dental Clinic  
64236 Second Avenue  
Post Office Box 1016  
Happy Camp, CA 96039  
Phone: (530) 493-2201  
Fax: (530) 493-5364

Administrative Office  
Phone: (530) 493-1600 • Fax: (530) 493-5322  
64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

## REQUEST FOR RESOLUTION

Check One:  Resolution

Karuk Tribe Number Assigned: ~~Get from Tribal Council Executive Assistant~~ 16-R-021

Prior Amendment: \_\_\_\_\_

Requestor: \_\_\_\_\_

Alan Merrill

Date: 2/12/16

Department/Program: \_\_\_\_\_

Education

Brief Description of Purpose:

Authorizing submission of proposal to First Nations Youth & Culture Fund Phase I in support of cultural activities for Tribal Youth

### \*\* REQUIRED SIGNATURES \*\*

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\*\*Self-Governance Coordinator

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Date

**Other** \_\_\_\_\_

\_\_\_\_\_  
Date

**RESOLUTION OF THE  
KARUK TRIBE**

**Resolution No: 16-R-021**  
**Date Approved: February 25<sup>th</sup>, 2016**

**RESOLUTION AUTHORIZING THE SUBMISSION OF A PROPOSAL IN THE AMOUNT OF \$19,650 TO PHASE I OF THE FIRST NATIONS NATIVE YOUTH AND CULTURE FUND FOR THE KARUK EDUCATION DEPARTMENT PROJECT FOCUSED ON CULTURAL REVITALIZATION FOR KARUK TRIBAL YOUTH.**

**WHEREAS;** the Karuk Tribe is a Sovereign Aboriginal People, that have lived on their own land since long before the European influx of white men came to this continent; and

**WHEREAS;** the members of the Karuk Tribe have approved Article VI of the Constitution delegating to the Tribal Council the authority and responsibility to exercise by resolution or enactment of Tribal laws all the inherent sovereign powers vested in the Tribe as a Sovereign Aboriginal People, including negotiating and contracting with federal, state, Tribal and local governments, private agencies and consultants; and

**WHEREAS;** the members of the Karuk Tribe have approved Article VIII of the Constitution assigning duties to the Chair, Vice Chair, and Secretary/Treasurer including signing and executing all contracts and official documents pertaining to the Karuk Tribe; and

**WHEREAS;** the Karuk Tribe is a federally recognized Tribe and its Tribal Council is eligible to and is designated as an organization authorized to Contract pursuant to P.L. 93-638, as amended, on behalf of the Karuk Tribe; and

**WHEREAS;** the Karuk Tribal Council supports the health and well-being of Tribal youth and their families in our communities; and

**WHEREAS;** there is a need in our communities for cultural activities for our Tribal youth; now

**THEREFORE BE IT RESOLVED;** that the Karuk Tribe seeks funding to support the Karuk Education Department's Karuk Cultural Revitalization for Karuk Tribal Youth Project; now

**THEREFORE BE IT FINALLY RESOLVED;** that the Karuk Tribal Council authorizes the submission of a proposal in the amount of \$19,650 to Phase I of the First Nations Native Youth and Culture Fund for the Karuk Education Department project focused on cultural revitalization for Karuk Tribal Youth.

**CERTIFICATION**

I, the Chairman, hereby certify the foregoing resolution 16-R-021 which was approved at a Tribal Council Meeting on February 25<sup>th</sup>, 2016, was duly adopted by a vote of \_\_\_\_\_ AYES, \_\_\_\_\_ NOES, \_\_\_\_\_ ABSTAIN, and said resolution has not been rescinded or amended in any way. The Tribal Council is comprised of 9 members of which \_\_\_\_\_ voted.

---

Russell Attebery, Chairman

---

Date



**Project Title: Cultural Revitalization for Karuk Tribal Youth**

**1. Please provide a brief history of your organization, its mission and primary programmatic focus. (100 words or less)**

The Karuk Education Department is dedicated to serving the Karuk and other Native families in their pursuit of educational success within the Karuk Tribal Service Area. Our aim is to improve our students' skillset, GPA, graduation rates and the transition to higher education. The Education Department also offers opportunities for college visits and provides cultural connections in and outside the classroom.

**2. Please explain who will be served- a specific community, particular tribe, specific reservation, or age groups, etc. (150 words or less)**

This project will serve up to 150 Karuk Tribal Youth, 6<sup>th</sup>-12<sup>th</sup> grade students, within the Karuk Tribal Service area, primarily focusing on Yreka, Seiad, Happy Camp, Somes Bar, and Orleans, California. The 6-12<sup>th</sup> grade students will be connected with the tribes Cultural Practitioners, elders and knowledge keepers. US Forest Service, Karuk Tribal Council, Education Committee, Dept. Natural Resources, Food Securities, Basket-Weavers, Ceremonial Leaders and other programs and departments operating with the tribe will be connected with the youth.

**3. Objectives: Each grantee is required to have AT LEAST 3 specific and measurable objectives for their program/project. Objectives should state what will be improved or developed, how so, and when?**

**Definition of an "objective:"** An objective should include the measurable intended outcome criteria for success, and when you expect to complete that activity. Intended outcomes are those benefits/impact that you expect will occur for participants during or after their involvement with your project; they may relate to knowledge, skills, attitudes, values, behaviors, condition, or status. By what date or time frame will you complete a particular described activity and how will the impact be measured?

**Example 1:** By July 31, 2016, 30 youth will have participated in farming and harvesting traditional rice for community consumption.

**Example 2:** By May 15, 2017, 10 youth will have completed food related business development courses.

**Obj. 1:** By May 31, 2017 approximately 30 male youth will learn basic vocabulary related to drum making in the Karuk language and learn to make a traditional drum.

**Obj. 2:** By May 31, 2017 approximately 30 youth will learn basic vocabulary related to basket making in the Karuk language and create a traditional basket.

**Obj 3:** By May 31, 2017 approximately 30 youth will learn basic vocabulary related to Karuk songs and dances in the Karuk language and learn traditional values and cultural norms regarding a Karuk song and dance.

**4. Give a summary of the anticipated project activities and how they will be implemented.**

**Karuk Tribal Drum Making:**

Male Students will enjoy an exhibition of Karuk Tribal Drum Making within 8 schools of the Karuk Tribal Service Area. Participating students will have the opportunity to create a traditional drum. Expected time of completion will be approximately 4-6 hours and students will be required to work independently on their own time in order to complete their drum. One session will be entirely in the process of learning about our drum, materials, uses and respect along with preparation of the frame and hides. The following sessions will allow for the completion of the drum, as well as opportunities to learn songs and stories. There will be a total of 8, 3 hour days and the Karuk Tribal Language will be incorporated in all activities.

**Karuk Tribal Basketry:**

Students will enjoy an exhibition of Karuk Tribal Basketry within 8 schools of the Karuk Tribal Service Area. Participating students will begin gathering in August for Willow bundles to create their traditional stick basket. After gathering they will learn how to clean and take care of their materials and will participate in up to 7, 5 hour days to learn how to weave their traditional basket. The Karuk Tribal Language will be incorporated in all activities.

**Karuk Ceremonial Dance and Songs:**

Approximately 30 students will attend 4 classes that will feature up to 2 Cultural Practitioners teaching about ceremonial dances and songs. The type of dance and song will determine which age group is best, focusing on 6<sup>th</sup>-12<sup>th</sup> grade students. For example, the Flower Dance is specific for female youth coming of age. Each student will learn about the dance and songs, including the uses, respect, permissions, and types of preparation that may be needed for each individual dance during ceremonies.

(500 words or less)

**5. Budget**

- Language – \$3,700
- Baskets - \$5,650
- Drums - \$4,650
- Dances and songs - \$1,400
- Mandatory NYCF Travel (LEAD Conference) - \$1,500
- Local Travel: \$2,750
- Total: \$19,650

6. Budget Narrative: Please give a brief justification of how the line items in your budget helps to meet the program deliverables (i.e. Salary (\$9,000) will cover the cost of staff time needed to complete the project. We anticipate 10% of the director's time and 50% of the project coordinator's time will be needed).

**Language:**

**Initial language class for each section will consist of one hour of instruction. Language will then be immersed throughout the classes.**

One hour each for baskets, drums, dances and songs at \$50 per hour for one person= \$200

15 days of instruction time, 3 hour days at \$50 per day, 2 people= \$1500

Additional material costs: ex. Printing materials (ink, paper, commercial printing costs), educational books on language revival and the Karuk Tribal Language, Binders, Paper, etc. =\$2000

**Baskets:**

Basket demonstration at 8 schools: 1 persons at 1 hour each at \$50= \$400

Teaching time prior to gathering: 1hour at 3 locations, 1 persons each @ \$50= \$150

Gathering: 8 hours/1 person @\$100 for 3 locations x two days of gathering each=\$600

Basket Weaving: 7- 5 hour day at \$100 per day x 3 locations with 2 person each = \$4200

Additional material costs: ex. Storage materials, gathering materials=\$300

**Drums:**

Drum Demonstration at 8 schools: 1 person at 1 hour each at \$50= \$400

Teaching time prior to preparation: 1 hours at 3 locations, 1 person each @ \$50= \$150

Preparation: 4 hours, 2 persons each @ \$50 per hour= \$200

Drum Making: 8 – 3 hour days at 3 locations, 2 persons each \$400= \$2400

Additional material costs: ex. Animal hides, Framing Materials=\$1500

**Dances and Songs:**

Cultural Practitioner teaching and instruction; 4 classes 1 hour each in each of the three major communities of Happy Camp, Orleans, and Yreka at \$50/hr for 2 Cultural Practitioners = \$1,200

(Note: the number of cultural practitioners may include up to 6 different individuals, but only two will be needed to attend any demonstration)

Additional material costs ex. Storage materials, instruction materials= \$200

**Travel:**

Mileage will be calculated at \$50 per trip average (with varying gas prices and distance a factor as some Cultural Practitioners will need to travel from a longer distance; in-kind funding will take care of any additional mileage costs not computed

Total: Total of 109 trips will be cut down due to distance and carpool for a total of 55 trips @\$50=\$2750

\$1,500 to attend First Nations' L.E.A.D. conference

Total: ~~\$19,900~~ \$19,650

**Key Staff:**

Alan Merrill-Education Program Coordinator  
Cassidy Little- Student Services Coordinator  
Debra Vanwinkle-Student Services Coordinator

**Karuk Tribe - Council List – ~~Board of Directors~~**

Russell Attebery, Chairman

Elected Term of Office:

November 2015 – November 2019

Robert Super, Vice-Chairman

Elected Term of Office:

November 2014 – November 2018

Michael Thom, Secretary/Treasurer

Elected Term of Office:

November 2015 – November 2019

Sonny Davis, Member at Large, Yreka District

Elected Term of Office:

November 2014 – November 2018

Renee Stauffer, Member at Large, Orleans District

Elected Term of Office:

November 2015 – November 2019

Josh Saxon, Member at Large, Orleans District

Elected Term of Office:

November 2013 - November 2017

Arch Super, Member at Large, Yreka District

Appointed Term of Office:

November 2013 – November 2017

Alvis Johnson, Member at Large, Happy Camp District

Elected Term of Office:

November 2012 – November 2016

Elsa Goodwin, Member at Large, Happy Camp District

Elected Term of Office:

November 2012 – November 2016

Draft - Will be Under Review - 2/19/16

# REQUEST FOR TRIBAL COUNCIL AUTHORIZATION TO SUBMIT PROPOSAL TO FUNDING SOURCE

REQUESTOR: April Attebury/Jaclyn Ownsbey

DATE: 2/19/2016

DEPARTMENT: Judicial System: Domestic Violence

DEADLINE: \_\_\_\_\_ DATES: \_\_\_\_\_  
E: 2/24/16 AMOUNT: TBA FROM: 10/1/2015 TO: 9/30/2017

**BRIEFLY DESCRIBE PURPOSE OF PROPOSAL:**

Administration for Children, Youth and Families' Family Violence Prevention and Services formula grant for Domestic Violence Shelters and Supportive Services to Native American Tribes. Awarded funds are contingent upon the base allocation for the Karuk Tribe and the available financial resources for the current funding period.

REVIEW:	COMPLIANCE	CFO	OTHER:
NARRATIVE:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
BUDGET:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
INDIRECT COST:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
MATCH	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
DOCUMENTATION:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
TRIBAL RESOLUTION:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

COMMENTS:

COMPLIANCE:

CFO:

OTHER:

**REQUIRED SIGNATURES\***

REQUESTOR*	_____	DATE	_____
CFO*	_____	DATE	_____
COMPLIANCE*	_____	DATE	_____
CHAIRMAN	_____	DATE	_____
OTHER	_____	DATE	_____

**RESOLUTION OF THE  
KARUK TRIBE**

**Resolution No: 16-R-0**  
**Date Approved: February 25<sup>th</sup>, 2016**

**RESOLUTION AUTHORIZING THE SUBMISSION OF AN ADMINISTRATION FOR CHILDREN, YOUTH AND FAMILIES' FAMILY VIOLENCE PREVENTION AND SERVICES FORMULA GRANT FOR DOMESTIC VIOLENCE SHELTERS AND SUPPORTIVE SERVICES TO NATIVE AMERICAN TRIBES. AWARDED FUNDS ARE CONTINGENT UPON THE BASE ALLOCATION FOR THE KARUK TRIBE AND THE AVAILABLE FINANCIAL RESOURCES FOR THE CURRENT FUNDING PERIOD.**

**WHEREAS;** the Karuk Tribe is a Sovereign Aboriginal People, that have lived on their own land since long before the European influx of white men came to this continent; and

**WHEREAS;** the members of the Karuk Tribe have approved Article VI of the Constitution delegating to the Tribal Council the authority and responsibility to exercise by resolution or enactment of Tribal laws all the inherent sovereign powers vested in the Tribe as a Sovereign Aboriginal People, including negotiating and contracting with federal, state, Tribal and local governments, private agencies and consultants; and

**WHEREAS;** the members of the Karuk Tribe have approved Article VIII of the Constitution assigning duties to the Chair, Vice Chair, and Secretary/Treasurer including signing and executing all contracts and official documents pertaining to the Karuk Tribe; and

**WHEREAS;** the Karuk Tribe is a federally recognized Tribe and its Tribal Council is eligible to and is designated as an organization authorized to Contract pursuant to P.L. 93-638, as amended, on behalf of the Karuk Tribe; and

**WHEREAS;** the Karuk Tribal Council endorsed the United Nations' Declaration on the Rights of Indigenous People on January 26, 2012; and

**WHEREAS;** in Article 7 of the 2008 adopted Declaration on the Rights of Indigenous People, the United Nations declared that indigenous peoples have the rights to life, physical and mental integrity, liberty and security of person; and

**WHEREAS;** in Article 22 part 2 of the 2008 adopted Declaration on the Rights of Indigenous People, the United Nations declared that states shall take measures, in conjunction with indigenous peoples, to ensure that indigenous women and children enjoy the full protection and guarantees against all forms of violence and discrimination; and



**WHEREAS;** in Article 23 of the 2008 adopted Declaration on the Rights of Indigenous People, the United Nations declared that indigenous peoples have the right to be actively involved in developing and determining health, housing and other economic and social programs affecting them and, as far as possible, to administer such programs through their own institutions; and

**WHEREAS;** there is a great need in our Karuk Tribal Communities to comprehensively address issues of public safety, prevention and treatment of alcohol and substance abuse, and protection and nurturing of our tribal children and youth; and

**THEREFORE BE IT RESOLVED;** that the Karuk Tribe seeks funding to support our programs that address prevention of and treatment of victims of domestic violence and sexual assault; now

**THEREFORE BE IT FINALLY RESOLVED;** that the Karuk Tribal Council authorizes the submission of the Administration for Children, Youth and Families' Family Violence Prevention and Services formula grant for Domestic Violence Shelters and Supportive Services to Native American Tribes. Awarded funds are contingent upon the base allocation for the Karuk Tribe and the available financial resources for the current funding period.

#### **CERTIFICATION**

I, the Chairman, hereby certify the foregoing resolution 16-R-0 which was approved at a regularly scheduled Tribal Council Meeting on February 25th, 2016, was duly adopted by a vote of \_\_\_\_\_ AYES, \_\_\_\_\_ NOES, \_\_\_\_\_ ABSTAIN, and said resolution has not been rescinded or amended in any way. The Tribal Council is comprised of 9 members of which \_\_\_\_\_ voted.

\_\_\_\_\_  
Russell Attebery, Chairman

\_\_\_\_\_  
Date

Family Violence Prevention and Services Program  
Family and Youth Services Bureau  
Administration on Children, Youth and Families  
Administration for Children, Youth and Families  
Attention: Rebecca Odor  
1250 Maryland Avenue, S.W., Suite 8213  
Washington, D. C. 20024

February 25<sup>th</sup>, 2016

Dear Ms. Odor,

**RE: Cover Letter for the Karuk Tribe's application for the Administration for Children, Youth and Families' Family Violence Prevention and Services grant for Domestic Violence Shelters to Native American Tribes.**

As the Tribal Chairman of the Karuk Tribe, I am writing to express my enthusiasm and support for the Karuk Tribe's 2016 application for the Administration for Children, Youth and Families' Family Violence Prevention and Services grant for Domestic Violence Shelters to Native American Tribes: **Karuk Pikyav Program**. In reviewing the proposal and in speaking with the main stakeholders, it clearly follows that an award from the Administration for Children, Youth and Families will result in a safer and healthier home and community environment in our Tribe's Ancestral Territory in rural and remote northern California.

Below you will find the information required on page 14 of the funding announcement:

- (1) The Karuk Tribe  
PO Box 1016  
64236 Second Avenue  
Happy Camp, CA 96036
  
- (2) Russell Attebery, Chairperson  
Tribally Designated Official  
(530) 493-1600 Ext. 2019  
(530) 493-5322  
battebery@karuk.us

(3) April Attebury, Program Administrator  
Telephone #: (530) 841-3143 Ext:2  
Fax #: (530) 841-4889  
aattebury@karuk.us

(4) EIN: 94-2576572

(5) DUNS: 145307930

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In my faculty as Karuk Tribal Chairperson and Tribally Designated Official, I speak for the entire Tribal Council when I commit our support to the activities and objectives of the Karuk Pikyav Program. I look forward to its implementation as I strongly believe in its potential to meet goals set in the United Nations' 2008 adopted Declaration on the Rights of Indigenous People which states in Article 22 part 2 that states shall take measures, in conjunction with indigenous peoples, to ensure that indigenous women and children enjoy the full protection and guarantees against all forms of violence and discrimination.

The Karuk Tribal Council endorsed the United Nations' Declaration on the Rights of Indigenous People on January 26, 2012. We see the support of this proposal as an extension of our solemn resolve.

Sincerely,

Russell Attebery  
Karuk Tribal Chairman

## **The Karuk Pikyav Program**

A. Cover Letter – See Attached

B. Statement of Need

### **(1) A description of the service area(s) and population(s) to be served.**

The Karuk Tribe is located in the remote and far northwestern region of California. The Karuk Service Area includes a portion of eastern Humboldt County and Siskiyou County. More specifically, the service area is centralized in the community of Happy Camp (Siskiyou County, pop. 1,190; 39.2% American Indian/Alaska Native), with additional program offices 75 miles to the east in Yreka (the Siskiyou County Seat, pop. 7,765; 10.5% American Indian/Alaska Native), and 40 miles to the south in Orleans (Humboldt County, pop. 605; 39.2% American Indian/Alaska Native). With 3,744 enrolled members, it is the second largest tribe in California. The booming gold and timber industries have long since become history, and the extremely high rates of unemployment on Karuk trust lands and omnipresent drug trafficking have turned once peaceful mountain villages into landscapes of despair.

Generations of geographic isolation, frequent exposures to violence, ensuing trauma, and the unpredictable nature of responses by law enforcement authorities continue to cause suspicion of the criminal and social justice systems meant to alleviate the effects and reduce family violence. There are insufficient tribal and local treatment opportunities, along with community education and outreach services to convince victims to come forward and actively seek healing to eliminate the impacts of family violence.

**(2) A description of barriers that challenge the effective operation of program activities and/or services provided to victims of domestic violence, family violence, and dating violence, and their dependents.**

Although the State of California currently funds programs to provide assistance to victims of crime and to provide general crime prevention information, there are limited specialized efforts that respond directly to the needs of AI/AN victims or provide victim services tailored for the AI/AN population and for programs that address historical trauma.

The Karuk Community Development Corporation's (KCDC) *Naa Vúra Yéeshiip* Program provided psychotherapy to 46 child abuse victims in 2014. Many clients incurred multiple types of abuse, including trauma in the home, exposure to drug and alcohol abuse, neglect, abandonment, and sexual abuse. Many have also been exposed to frequent community violence (assaults, delinquency, driving under the influence). Firm numbers of community members affected by child abuse, sexual assault and domestic and family violence are difficult to document for the following reason: "According to the Bureau of Justice Statistics, more than 70% of sexual assaults go unreported, the most often stated reason being that the victim fears the assailant (76%). In Indian country particularly, it is very difficult to document the extent of sexual assault, and therefore, difficult to gather specific statistics, largely because of jurisdictional authority issues<sup>1</sup>."

In order to effectively describe the problem of violence in the Karuk Service Area, the Karuk Tribal Judicial System's *Pikyav* Domestic program conducted a community wide survey in 2013 to gauge the prevalence of violence in the community. The *Pikyav* Program received surveys from 156 teens and adults. Responses included the following: 88% agreed abusive relationships

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<sup>1</sup> Bureau of Justice Statistics. "American Indians and Crime". Washington, D.C. Office of Justice Programs, US Department of Justice, 1999

existed in the tribal community; 90% said sexual assaults were prevalent; 90% said teens are also involved in abusive relationships; 80% agreed people were comfortable “talking about” abusive relationships; 47% did not know where to seek help for domestic violence yet over 80% agreed that increased counseling services and safe houses were needed. In general, the community does not feel safe. The surveyed population was non-clinical and the data was gathered during social events. Not only is the perception of violence high in the Karuk community, so is the prevalence of violence as documented in the health care programs administered within the Tribe.

The Karuk Tribe provides health care and behavioral health services for Native Americans from many different tribal affiliations as well as all non-native people residing in our communities. In comparison to metropolitan areas, the population of our service area is quite small; however high rates of poverty and unemployment paired with the lack of education and career opportunities has resulted in a population predisposed to depression, alcoholism and substance abuse. The economy has been severely depressed since 1994 when the last sawmill in Happy Camp was closed. Due to the extreme dependence on the timber industry, the National Association of Counties declared Happy Camp one of the most economically depressed and endangered communities in the United States. January 2015 Karuk Tribe Census Data revealed that of 1,369 Karuk households surveyed; of that number, 473 Tribal members (14%) were unemployed; however, another 821 Tribal members (29%) were employed and living in poverty. Compounding the chronic unemployment that has been known to be a reciprocal factor leading to and from depression<sup>2</sup> are the socio-historical realities of the Karuk people.

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<sup>2</sup>Eunice Rodriguez, E.; Frongillo, E. A.; Chandrac, P.: Do social programmes contribute to mental well-being? The long-term impact of unemployment on depression in the United States. *International Journal of Epidemiology*, Volume 30, Issue 1, Pp. 163-170. January 2000.

Recent generations of the Karuk Tribe have endured genocidal policies, forced cultural assimilation, and relocation. These hardships experienced by Karuk people less than 100 years ago proliferate into the daily lives of our Karuk children. Numerous studies have documented that even very young children are likely to exhibit emotional distress, immature behavior, and somatic complaints. School aged children may wonder what they could have done to prevent or stop the abuse. They may show a greater frequency of externalizing (aggressive, delinquent) and internalizing (withdrawn, anxious) behavior. Adolescents, particularly those who have experienced violence exposure throughout their lives, high levels of aggression and acting out are common, accompanied by anxiety, behavior problems, truancy, and revenge seeking behaviors. Although some adolescents who witness domestic or community violence may be able to overcome the experience, many others suffer considerable scars. Some report giving up hope, expecting that they may not live through adolescence or early adulthood. They may be deadened to feelings and pain, with resultant constrictions in emotional development, or they may attach themselves to peer groups and gangs as substitute family and incorporate violence as a method of dealing with disputes or frustration (Bell & Jenkins, 1991; Parsons 1994; Pynoos, 1993; Pronthrow-Stith, 1991). Viable statistics are limited and official reports to law enforcement documenting the problem remain extremely low to nearly non-existent. Community infrastructure is unraveled and repair of the social and cultural safety net is not improving. An extended family structure once supporting and nurturing second and third cousins, nieces and nephews, has withered away as family members have had to move away from the cultural and spiritual centers to find employment. Many children from lower socioeconomic families can no longer access the nurturing aspects of an extended family structure and help-seeking behavior by families for child victims remains poor.

**(3) A description of the technical assistance needed to address the described barriers.**

N/A

C. Capacity

(1) The operation of other social services programs

The Karuk Tribe has established Tribal offices and health clinics in three communities; in the larger more populated area of Yreka, and along the mid-Klamath River in the communities of Orleans and Happy Camp. The Tribe implemented a collaboration of Tribal programs called *Yav Pa Anav*, organized by the Karuk Tribal Court in 2006. This organization of intra-tribal programs was organized to increase and strengthen access and to avoid duplication of services within the Tribe. It developed agreements that streamline communication and referrals for tribal persons needing health and human services. The *Yav Pa Anav* Wellness Forum was established to create stronger working relationships among the tribal programs that serve Karuk Tribal youth and families. This forum includes a variety of people including staff from Behavioral Health, Child Welfare Services, Low-income Assistance Program (energy, work, and emergency needs), Head Start, *Naa Vúra Yéeshiip*, which is a trauma focused, culturally competent holistic child abuse treatment program which couples psychotherapeutic and cultural services/components to reduce emotional symptoms which may interrupt the cycle of abuse, to provide child abuse treatment services to AI/AN child victims, Tribal Court, *Pikyav* (domestic violence prevention/treatment services), Tribal Temporary Assistance for Needy Families (TANF), and Tribal Child Care. The *Yav Pa Anav* Wellness Forum meets once a month and has developed a universal referral/release of information form that has been distributed within each department, and also



has been shared with other tribal agencies including, Northern California Indian Development Corporation (NCIDC), and the Karuk Tribal Housing Authority.

In 2008, the Tribe received the Substance Abuse and Mental Health Services Administration's (SAMHSA) Circles of Care grant which was administered by the Tribal Court. Through the three year community project the Tribal Mental Health, Karuk Substance Abuse Program, Indian Child Welfare , *Naa Vúra Yéeshiip*, Youth Leadership Council, cultural consultants and Tribal Court collaborated to achieve the following two outcomes: 1) develop a culturally appropriate system of care delivery model to address the comprehensive programmatic approach to treat post-traumatic stress disorder and generational trauma; and 2) to increase the access to and availability of culturally appropriate behavioral health, wellness offerings, and primary care services to children, youth, and families. The Karuk staff attended the Honoring Children-Mending the Circle: Adapting Trauma-Focused Cognitive Behavioral Therapy for Treatment of Native American Children Trauma Victims at the University of Oklahoma with Dolores Big Foot, PhD and Susan Schmidt, PhD. The Tribe is committed to effective interventions such as the *Yav Pa Anav* Wellness Forum and programs such as *Naa Vúra Yéeshiip*.

(2) The current operation of a domestic and dating violence prevention program

In an effort to address the disparities in education/outreach and domestic violence services, the Karuk Judicial System received funding from the Office of Violence Against Women grants to tribal governments program in 2009 to institute an education initiative that "Promotes Healthy Relationships and Peaceful Homes" called the ***Pikyav Program***. The program received additional funding in 2011 to provide domestic violence services to survivors of domestic violence with housing vouchers, access to temporary housing, access to safe houses, transportation, court accompaniment and legal services. More recently, the program received

funding through Coordinated Tribal Assistance Solicitation (CTAS) to further the efforts of the Pikyav program.

(3) The establishment of joint or collaborative service agreements with local public agency or private nonprofit agency for the operation of family violence, domestic violence, or dating violence activities or services;

The *Pikyav* Domestic Violence Services Program has partnered with Karuk Tribe Housing Authority, Siskiyou County Domestic Violence Crisis Center and Siskiyou County Sheriff's Department to operate the only regional transitional housing for Survivors of Domestic Violence and their children. In addition, the *Pikyav* Program provides, outreach, referral and education in the local high schools and community. Since inception, the program has offered over 20 different sessions to the community.

C. Capacity:

D. Services to be Provided:

**A description of the activities and services to be provided, including:**

**(1) How the grant funds will be used to provide shelter, supportive services, and prevention services for victims of family violence, domestic violence, and dating violence.**

The purpose of the Karuk Family Violence Prevention and Services Program (FVPS) is to increase our communities' awareness about, and primary and secondary prevention of, family violence, domestic violence, and dating violence; and to provide immediate shelter and supportive services for victims of family violence, domestic violence, or dating violence, and their dependents.

**Strategy:** To continue to provide the Family Violence Prevention and Services Program to the community.

**Goal:** To sustain and expand Family Violence Prevention and Services Program.

Objective 1: The Karuk Tribe will ensure that not less than 70 percent of the funds distributed are used for the primary purpose of providing immediate shelter and supportive services to community adult and youth victims of family violence, domestic violence, or dating violence and their dependents.

Objective 2: The Tribe's Karuk Pikyav Family Violence Prevention and Services Program Administration will ensure that not less than 25 percent of the funds awarded will be used for the purpose of providing supportive services and prevention services.

**Activities:**

- 1) Coordination/Outreach/Awareness:
  - a. Outreach (see page 9) to increase awareness of family violence, domestic violence, and dating violence, and establish family violence and dating violence services to enhance the existing domestic violence services provided by the Pikyav Program.
  - b. Program Coordinator will devote increased time to cultivate relationships with relevant local, state and federal agencies to help ensure continuity of coordinated collaborative services, attend existing quarterly and monthly meetings.
  - c. Development and distribution of public service announcements, posters, brochures, and facts sheets.
- 2) Training/Travel:
  - a. Attend trainings and meetings relevant to providing trauma informed, culturally competent holistic services to, families, and community.
  - b. Attend relevant state, regional and local trainings or meetings.

- c. Attend the required FVPSA Tribal grantee annual meetings with two participants.
- 3) Supplies:
- a. Purchase supplies related to the implementation of the program. Costs may include but are not limited to office furniture and the costs of maintaining the information-sharing database.
  - b. Purchase supplies necessary to create brochures, posters, fliers, resource manuals.
  - c. Purchase supplies and materials for traditional arts and crafts for youth and for community outreach activities and events.
  - d. Purchase emergency supplies/necessities which may include food, personal hygiene items and other related items.

The Karuk Family Violence Prevention and Services Program will expand on the Tribe's existing education initiative that "Promotes Healthy Relationships and Peaceful Homes" called the *Pikyav* Program. The current funding for the *Pikyav* program does not adequately provide funding for outreach and educational activities and events that were previously funded. In addition, we see a need to expand on the current program based on tribal demand and community need.

A.) The Karuk Family Violence Prevention and Services Program will provide: women's talking circles, outreach and education in the Karuk Head Start Program and to high schools and community outreach events such as;

January – Stalking Awareness Month: flyers, banners, ribbons outreach and education

February – Teen Dating violence Awareness Month: flyers, banners, ribbons, outreach, community event, e.g. Sweetheart dance for teens

March – March Against Bullying: assembly at elementary school, education and march around town with students, teachers and community members

April – Child Abuse Awareness, Sexual Assault Awareness and Drug and Alcohol Awareness Month: pin wheel garden, ribbons, Denim Day, education, flyers, outreach

May – Mental Health Awareness Month: partner with *Naa Vura Yeeshiip* Program, Karuk Child and Family Services to promote awareness in Tribal Communities

June – Kids Fair with the Family Resource Center, conduct activities and provide information about program

September - Recovery Awareness Month: Informational

October – Domestic Violence Awareness Month: Reality Wall Project<sup>3</sup> and Candle Light Visuals, Outreach and Awareness

B.) The Karuk *Pikyav* Program currently operates a Domestic Violence services program and will expand to incorporate Family Violence Prevention and Services. Guidelines for the administration of, application process for, and policies and procedures for the culturally and linguistically appropriate FVPSP will be developed. Funds made available by the Family and Youth Services Bureau will be used to supplement and not supplant other federal, state and local public funds expended to provide services and activities that promote the objectives of the FVPSP.

Family Violence Prevention Services for eligible participants will include:

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<sup>3</sup> The Reality Wall Project entails staff being invited to classrooms of 4th -8th grades and discussing domestic violence, family violence, community violence and substance abuse. This activity has been highly sought after by participating school administration. A previously funded event encouraged willing students to elaborate on how these issues affected them by writing their feelings – either on a paper acorn and or on a fish anonymously. The staff developed a large mobile canvas with a painting of an elder woman with a burden basket and an elder man net-fishing. This is where the effects of domestic violence were displayed. Speakers were invited to address these issues at a community dinner. The staff continues to display the “Reality Wall” at community events.

1. Group counseling, peer support groups, e.g. High School Boys and Girls Circles; Elementary School Girls Talking Circle; and Daughters and Sons of Tradition.
2. Provide referral to community-based services to assist family violence, domestic violence, and dating violence victims and their dependents in recovering from the effects of violence.
3. Seek services for children exposed to family violence, domestic violence, or dating violence, including age-appropriate counseling, supportive services, and services for the non-abusing parent that support that parent's role as a caregiver. This may, as appropriate, include services that work with the non-abusing parent and child together.
4. Provide information and referral services concerning issues related to family violence, domestic violence, or dating violence intervention and prevention, including:
  - a. assistance in accessing related Federal and State financial assistance programs;
  - b. legal advocacy to assist victims and their dependents;
  - c. assistance in medical advocacy, including provision of referrals for appropriate health care services (including mental health, alcohol, and drug abuse treatment), but will not include reimbursement for any health care services;
  - d. assistance locating and securing safe and affordable permanent housing and homelessness prevention services;
  - e. assistance securing emergency housing

f. assistance seeking transportation, child care, respite care, job training and employment services, financial literacy services and education, financial planning and related economic empowerment services;

g. parenting and other educational services for victims and their dependents; and

h. assistance in developing safety plans, and supporting efforts of victims of family violence, domestic violence, or dating violence to make decisions related to their ongoing safety and well-being.

**(2) How the services are designed to reduce family violence, domestic violence, and dating violence.**

The services will be designed to facilitate healing and recovery and promoting the social and emotional well-being of children, and youth, and families/adults, who have experienced maltreatment, exposure to violence, and/or trauma to nurture healthy minds, spirits, bodies and souls an opportunity to engage Karuk youth and their families.

**(3) A plan describing how the organization will provide specialized services for children exposed to family violence, domestic violence, or dating violence.**

The Karuk Tribe operates a culturally appropriate system of care model addressing the comprehensive programmatic approach to treat post-traumatic stress disorder and generational trauma. This funding opportunity would be used to increase the access to and availability of culturally appropriate behavioral health, wellness offerings, and primary care services to children, youth, and families. In the past Karuk staff, including LCSWs and OAD counselors have been trained by the University of Oklahoma with Dolores Big Foot, PhD and Susan Schmidt, PhD and is currently implementing the Honoring Children-Mending the Circle: Adapting Trauma-Focused Cognitive Behavioral Therapy for Treatment of Native American Children Trauma Victims. The Tribe has sought effective interventions such as the *Yav Pa Anav*

Wellness Forum and programs such as the *Naa Vúra Yéeshiip* but recognizes the limitations of these models in that more preventive outreach is needed.

The *Pikyav* Program utilizes an array of text materials to educate clients, e.g. *The Relationship Workbook* by Kerry Moles, CSW Wellness Productions and Publishing; *Voices* by Stephanie

Covington Ph.D. The Change Companies; and *Teen Dating Violence Prevention* curriculum and workbooks for Native girls by Native American Women's Health Education Resource Center Life Skills Services by Change Companies.

**(4) An explanation of how the program plans to document and track services provided, as well as any outcomes that can be linked to the program's logic model.**

Our outreach services at the schools will include pre- and post-surveys. Program satisfaction surveys will be given to participants of services.

**(5) A description of how the funds are to be spent. For example, a half-time Domestic Violence Advocate and costs for transportation to shelter.**

- a) Family Violence Prevention and Services Act (FVPSA) grant funds will be used to provide shelter, supportive services or prevention services to adult and youth victims of family violence, domestic violence, or dating violence and their dependents (section 10408(b)(1)).
- b) Not less than 70 percent of the funds distributed shall be for the primary purpose of providing immediate shelter and supportive services as defined in section 10402(9) and (12) to adult and youth victims of family violence, domestic violence or dating violence as defined in section 10402(2), (3) and (4), and their dependents (section 10408(b)(2)).
- c) Not less than 25 percent of the funds distributed shall be for the purpose of providing supportive services and prevention services as described in section 10408(b)(1)(B)



through (H), to victims of family violence, domestic violence, or dating violence, and their dependents (section 10408(b)(2)).

- d) A budget will be developed and line items designated for supplies outreach and education materials, gas and vehicle usage/transportation and cost related in providing immediate shelter.

E. Involvement of Individuals and Organizations:

The program will involve knowledgeable individuals and interested organizations, e.g.: Tribal officials and social services program staff involved in family violence prevention; representatives of State or Tribal Domestic Violence Coalitions; and operators of domestic violence shelters and service programs. The Program staff currently attends quarterly county meetings in Humboldt and Siskiyou and local non- profits organizations working with family violence prevention and will use funds granted through an award from the FVPSA to continue this activity.

F. Involvement of Community-based Organizations:

**(1) A description of how the applicant will involve community-based organizations whose primary purpose is to provide culturally appropriate services to underserved populations.**

In an effort to address the disparities in education/outreach and domestic violence services, the Karuk Tribe received funding from the Office of Violence Against Women grants to tribal governments program 2009-2012 to institute an education initiative that promotes "Peaceful Families and Healthy Homes" called the *Pikyav* Program. The Tribe received additional funding in 2011-2014 to provide domestic violence services to survivors with housing vouchers, access to temporary housing, access to safe houses, transportation, court accompaniment and legal services. However, some of this funding has expired and FVPS funding will be used to fill these gaps. The *Pikyav* Program has partnered with Karuk Tribe Housing Authority, Siskiyou County

Domestic Violence Crisis Center and local law enforcement to operate the only regional transitional housing for Survivors of Domestic Violence and their children. In addition, the *Pikyav* Program collaborates with other programs, agencies and the schools to provide outreach, referral and education in the local high schools and the tribal community.

**(2) A description of how these community-based organizations can assist the Tribe in addressing the unmet needs of such populations.**

Community-based organizations assist the tribe by means of a number of agreements and partnerships: written Operational Agreement with Siskiyou Domestic Violence & Crisis Center; Partnership with Northern California Tribal Court Coalition; written agreements with local High Schools and the Karuk Community Development Corporation's *Naa Vúra Yéeshiip* program to enhance services provided to our rural communities.

G. Current Signed Tribal Resolution:

A copy of a current signed Tribal Resolution is included.

H. Policies and Procedures:

Written documentation of the policies and procedures developed and implemented, including copies of the policies and procedures, to ensure that the safety and confidentiality of clients and their dependents served will be maintained by the Program and provided to the funder.

**CERTIFICATION REGARDING LOBBYING**

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Statement for Loan Guarantees and Loan Insurance

The undersigned states, to the best of his or her knowledge and belief, that:

If any funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this commitment providing for the United States to insure or guarantee a loan, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions. Submission of this statement is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required statement shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

* APPLICANT'S ORGANIZATION	
Karuk Tribe	
* PRINTED NAME AND TITLE OF AUTHORIZED REPRESENTATIVE	
Prefix: Mr.	* First Name: Russell Middle Name:
* Last Name: Attebery	Suffix:
* Title: Karuk Tribal Chairman	
* SIGNATURE:	* DATE:

## Appendix A

### ASSURANCES OF COMPLIANCE WITH GRANT REQUIREMENTS

By signing and returning the document, the applicant or grantee agrees to comply with all pertinent requirements of the Family Violence Prevention and Services Act (FVPSA) and specifically assures that it will fulfill the following conditions imposed by the FVPSA, 42 U.S.C. §§10401 - 10414 (cited herein by the applicable section number only):

- (1) FVPSA grant funds will be used to provide shelter, supportive services, or prevention services to adult and youth victims of family violence, domestic violence, or dating violence, and their dependents (§10408(b)(1)).
- (2) Not less than 70 percent of the funds distributed shall be for the primary purpose of providing immediate shelter and supportive services as defined in §10402(9) and (12) to adult and youth victims of family violence, domestic violence, or dating violence as defined in §§10402(2), (3), and (4), and their dependents (§10408(b)(2)).
- (3) Not less than 25 percent of the funds distributed shall be for the purpose of providing supportive services and prevention services as described in §10408(b)(1)(B) through (H), to victims of family violence, domestic violence, or dating violence, and their dependents (§10408(b)(2)).
- (4) Grant funds will not be used as direct payment to any victim of family violence, domestic violence, or dating violence, or to any dependent of such victim (§10408(d)(1)).
- (5) No income eligibility standard will be imposed on individuals with respect to eligibility for assistance or services supported with funds appropriated to carry out the FVPSA (§10406(c)(3)).
- (6) No fees will be levied for assistance or services provided with funds appropriated to carry out the FVPSA (§10406(c)(3)).
- (7) The address or location of any shelter or facility assisted under the FVPSA that otherwise maintains a confidential location will, except with written authorization of the person or persons responsible for the operation of such shelter, not be made public (§10406(c)(5)(H)).
- (8) Procedures are established to ensure compliance with the provisions of §10406(c)(5) regarding non-disclosure of confidential of private information (§10407(a)(2)(A)).
- (9) The applicant or grantee will comply with the conditions set forth in the FVPSA at §10406(c)(5) and all other FVPSA obligations regarding non-disclosure of confidential or private information. These include, but are not limited to, the following requirements:
  - (A) grantees shall not disclose any personally identifying information collected in connection with services requested (including services utilized or denied), through

grantee's funded activities or reveal personally identifying information without informed, written, reasonably time-limited consent by the person about whom information is sought, whether for the FVPSA-funded activities or any other federal or state program (additional consent requirements have been omitted *but see §10406(c)(5)(B)(ii)(I)* for further requirements); (B) grantees may not release information compelled by statutory or court order unless adhering to the requirements of §10406(c)(5)(C); (C) grantees may share non-personally identifying information in the aggregate for the purposes enunciated in §10406(c)(5)(D)(i) as well as for other purposes found in §10406(c)(5)(D)(ii) and (iii).

(10) The tribe will use grant funds in a manner that avoids prohibited discrimination on the basis of age, disability, sex, gender identity, race, color, national origin, or, as appropriate, religion.

(11) Funds made available under the FVPSA will be used to supplement and not supplant other federal, state, tribal and local public funds expended to provide services and activities that promote the objectives of the FVPSA (§10406(c)(6)).

(12) Receipt of supportive services under the FVPSA will be voluntary. No condition will be applied for the receipt of emergency shelter (§10408(d)(2)).

(13) The tribe has a law or procedure to bar an abuser from a shared household or a household of the abused person, which may include eviction laws or procedures, where appropriate (§10407(a)(2)(H)).

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Tribally Designated Official

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Tribe or Tribal Organization

## Appendix B

### LGBTQ (also known as “Two-Spirited”) Accessibility Policy

As the Authorized Organizational Representative (AOR) signing this application on behalf of [*Insert full, formal name of applicant organization*]

I hereby attest and certify that:

The needs of lesbian, gay, bisexual, transgender, and questioning (also known as “Two-Spirited”) program participants are taken into consideration in applicant’s program design. Applicant considered how its program will be inclusive of and non-stigmatizing toward such participants. If not already in place, awardee and, if applicable, subawardees must establish and publicize policies prohibiting harassment based on race, sexual orientation, gender, gender identity (or expression), religion, and national origin. The submission of an application for this funding opportunity reflects that applicants have or will put such policies in place within 12 months of the award. Awardees should ensure that all staff members are trained to prevent and respond to harassment or bullying in all forms during the award period. Programs should be prepared to monitor claims, address them seriously, and document their corrective action(s) so all participants are assured that programs are safe, inclusive, and non-stigmatizing by design and in operation. In addition, any subawardees or subcontractors:

- Have in place or will put into place within 12 months of the award policies prohibiting harassment based on race, sexual orientation, gender, gender identity (or expression), religion, and national origin;
- Will enforce these policies;
- Will ensure that all staff will be trained during the award period on how to prevent and respond to harassment or bullying in all forms, and;
- Have or will have within 12 months of the award, a plan to monitor claims, address them seriously, and document their corrective action(s).

Insert Date of Signature:

Print Name and Title of the AOR:

Signature of AOR:

Humboldt County Office of the District Attorney  
Humboldt County District Attorney Victim Witness  
Unserved/Underserved Victim Advocacy and Outreach (UV) Program  
Unserved/Underserved Victim Advocacy and Outreach (XV) Program

&

Karuk Tribe

OPERATIONAL AGREEMENT

This Operational Agreement stands as evidence that Humboldt County Office of the District Attorney, Humboldt County District Attorney Victim Witness Program and the Karuk Tribe intend to work together toward the mutual goal of providing assistance to victims/survivors of violent crime in Humboldt County. All parties believe that implementation of the Unserved/Underserved Victim Advocacy and Outreach (UV) Program and/or the Unserved/Underserved Victim Advocacy and Outreach (XV) Program for 2016-2017, 2017-2018, 2018-2019, 2019-2020, and 2020-2021 will maintain and expand crisis and support services.

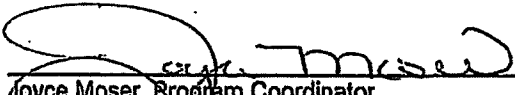
To this end, each party agrees to participate in the program by coordinating/providing the following services:

1. Provide a coordinated response to the American Indian population and cases arising from Tribal regions
2. Maintain an open line of communication between parties
3. Share information and data needed for the Unserved/Underserved Victim Advocacy and Outreach Program Grant
4. Provide cross training through in-services and/or presentations regarding program services
5. Increase public awareness of Victim Rights and the impact of crime
6. Appear together at community events, which include Victim Rights' Awareness Week activities
7. Assist victims/survivors in filing Victim of Violent Crime Application when applicable
8. Strive to deliver all services in a culturally sensitive manner.

This document may be amended at any time with the consent of both parties. We, the undersigned, as authorized representatives of Humboldt County Office of the District Attorney, Humboldt County District Attorney Victim Witness Program and the Karuk Tribe, do hereby approve this document.

  
\_\_\_\_\_  
Maggie Fleming, District Attorney (707) 445-7411  
Humboldt County Office of the District Attorney

2/5/16  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Joyce Moser, Program Coordinator (707) 445-7417  
Humboldt County District Attorney Victim Witness Program

2/5/16  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Russell Attebery, Chairperson (530) 493-1600  
Karuk Tribe

1-28-16  
\_\_\_\_\_  
Date



**KARUK TRIBE**  
**Judicial System & Programs**  
**Administrative Office**

Phone: (530) 841-3143 Ext 2 • Fax: (530) 842-4889  
 1836 Apsuun • Post Office Box 629 • Yreka, California 96097

**COUNCIL REPORT 2/25/2016**

**ACTION ITEMS:** 1.) Resolution to approve Judicial Strategic Plan

**I. TRIBAL COURT REPORT DATA**

Month-Year Activity	July-15	Aug-15	Sept-15	Oct-15	Nov-15	Dec-15	Jan-16
# Of Cases	1	5			7	5	7
TYPES OF CASES							
Guardianship	1	3			3	2	3
Custody/Visitation		1			4	3	1
Child Welfare		1					3
Access Center				4	3	1	7

**II. GRANTS AND PROGRAMS ADMINISTERED BY JUDICIAL SYSTEM**

**GRANT#1: CTAS 2012 –TW-AX-0023-DOJ/OVAW Grants to Indian Tribal Governments Program**

Program Code: 5094-05 Awarded \$725,366.00 Term Dates: 10/1/2012 *Extended to 09/30/2016*  
 Appropriations:\$333,572.88 Month To Date:\$9,795.08 Year to Date: \$41,203.30  
 Outstanding Encumbrances \$0 Unencumbered Balance: \$292,369.49 % Used: 12.35%

**Project Title:** **Karuk Transitional Housing Program**

**Objectives:** To provide Transitional Housing assistance for victims' of domestic violence, dating violence, sexual assault or stalking

**Deliverables/Tasks Updates:**

1.) # of bed nights	80
2.) # of Victims/Survivors Served	8
3.) # of Services Provided	25
4.) Community Education	
5.) Outreach Activities	
6.) Coordinated Community Response -Monthly Meetings Attended:	Partner-N.California Tribal Court Coalition-Non-profit, non-governmental; Tribal Victim/Court services organization; Pikyav Advisory ; Partner-SisQ D.V& Crisis Center; D.A.'s Round Table/Humboldt County- Law Enforcement(local/state) Tribal Court/State Court Forum-(court/local/state/tribal) Karuk YavPaAnav -Social Service Organization

**SUMMARY-** the KTHA has stated that the new house is scheduled to be completed by end of March. We are currently coordinating with Bay Alarm to install security system. We will be looking into the outside lighting and fencing options in February. It has been suggested that we plan a small opening/ceremony to include our internal staff-board members, partners/stakeholders prior to moving in the guests, so we will be attempting to coordinate during the month of February.



**GRANT#2: CTAS 2014–TW-AX-0040-DOJ/OVAW Grants to Indian Tribal Governments Program (36 months)**

Program Code: 5094-11    Awarded: \$543,525.00    Term Dates: 10/1/2014-09/30/2017  
 Appropriations:\$449,876.69 Month To Date:\$14,603.42 Year to Date: \$59,728.71  
 Outstanding Encumbrances \$825.92 Unencumbered Balance: \$389,322.06 % Used: 13.46%

**Project Title:** Karuk Tribal Judicial System Pikyav D.V. Services Program

**Objectives:** Increase access & availability of culturally appropriate counseling/support and advocacy services to eligible victims and provide culturally relevant outreach, awareness and educational activities to the teen population and Tribal community; Provide assistance via our “legal access centers” to victims of domestic violence, dating violence, sexual assault or stalking who need assistance with legal issues that are a result of the abuse.

**Deliverables\Tasks Updates:**

1.) Victims/Survivors received services	6
2.) # of Services Provided	33
2.5) # of Referrals out	0
3.) Screenings	1
4.) Community Education	32-girls served via Talking Circles
5.) Coordinated Community Response	1. Project Connect Meeting-Hoopa 2. Navura Yee Shiip/Yav Pa Anav 3. Pikyav DV Advisory Committee
6.) Outreach Activities	1-Stalking Awareness
7.) Webinars/Trainings	0
8.) Meetings/	2

**GRANT#3: CTAS 2014-IC-BX-001/BJA-Tribal Assistance (18months)**

Program Code: 5094-12    Awarded \$74,975    Term Dates: 10/1/2014-03/31/16  
 Appropriations:\$28,332.14 Month To Date:\$711.07 Year to Date: \$3,990.36  
 Outstanding Encumbrances \$0 Unencumbered Balance: \$24,341.78    % Used: 14.08%

**Project Title:** Karuk Tribal Justice System Strategic Plan

**Goal:** Develop a Comprehensive Strategic Plan to guide a multi-pronged approach promoting the safety and wellness of the communities within the Karuk Service Area.

**Deliverables\Tasks Updates:**

Establish Planning Team	Completed in months 1-3
RFP Consultant Strat Plan PESTEL&SWOT	Completed
Consultant hired	Done (consultant contract approved 2/26/2015 and project period /contract ended July 30, 2015. PESTEL & SWOT completed.
Draft prepared and reviewed by council	2 <sup>st</sup> revision presented at July 2015 Council Meeting 10/15/15 Planning Meeting with Council discussed incorporating Mediation, Clerk Project & CASA into Strat plan. (Court Enhancement Infrastructure under area 3).
Make Necessary revisions after draft review	Project Manager has had emails, phone conversations’ with technical provider from Center for Court Innovation (CCI) and consultant from Fox Valley Technical College.
Meeting with Partners/Stakeholders	Technical Assistance Provider and Administrator are coordinating a site visit for FEBRUARY 10 <sup>th</sup> , 2016. We will discuss the Tribes Judicial Strategic Plan, timeline & strategize on how we to further develop partnerships with stakeholder/partners & fine tune the plan.

**GRANT#4 G-15QNCAFPVS- Family Violence Prevention Services Program**

Program Code: 5052-02 Awarded \$45,098.65 Term Dates: 10/1/2014-09/30/2016  
 Appropriations:\$45,098.65 Month To Date:\$2,345.87 Year to Date: \$6,590.79  
 Outstanding Encumbrances \$0 Unencumbered Balance: \$38,507.86 % Used: 14.61%

**Project Title: FVPSP Objectives:** Provide assistance to victims 'of family violence & outreach & education.

**Deliverables\Tasks Updates:**

<b>1.) #of Victims/Survivors Served</b>	<b>4</b>
<b>2.) # of Services Provided</b>	<b>8</b>
<b>3.) Outreach and Education Provided</b>	Work with DV Services to provide posters & information pertaining to Stalking Awareness month-January. Assist in planning February events for Wear Orange Day, School rallies& sweat heart dances.

**GRANT#5 2015 VRGXK048-DOJ/OJP/OVC-Tribal Victim Assistance Program**

Program Code: 5094-13 Awarded \$353,757.00 Term Dates: 10/1/2015-09/30/2018  
 Appropriations:\$353,757.00 Month To Date:\$967.63 Year to Date: \$2,833.87  
 Outstanding Encumbrances \$72.00 Unencumbered Balance: \$350,851.13 % Used: .82%

**Project Title:** Tribal Victim Assistance Program

**Objectives:** 1.) Collaborate with key stakeholders to achieve a victim centered response, 2.) Identify critical needs of crime victims and gaps in existing community response, 3.) Collaborate with technical assistance provider and other grantees throughout the life of the project

**Deliverables\Tasks Updates:**

<b>1.) Recruit, interview, hire and train Tribal Liaison</b>	1.) Job Description for Tribal Liaison approved by Council 12/30/15 Flown, cut off 1/11/16 with Interviews on 1/15/16. New Hire Orientation 1/22/16.
<b>2.) Attend Required CTAS/OVC trainings and orientations.</b>	2.) Administrator to be in Reno, Nevada, on February 1st and 2nd, 2016, and PA 7 (Office for Victims of Crime): February 3rd and 4th
<b>3.)Activities</b>	3-10 to begin January 22, 2016

**GRANT#6 2015 DCBC 0012-DOJ/OJP/OJJDP-Tribal Juvenile Justice Wellness Court**

Program Code: 5094-14 Awarded \$ 320,000 Term Dates: 10/1/2015-09/30/2018  
 Appropriations:\$320,000 Month To Date:\$822.63 Year to Date: \$2,688.87  
 Outstanding Encumbrances \$0 Unencumbered Balance: \$317,311.13 Used: .84%

**Project Title: Tribal Victim Witness Assistance Program**

**Objectives:** 1.) Collaborate with key stakeholders to achieve a victim centered response, 2.) Identify critical needs of crime victims and gaps in existing community response, 3.) Collaborate with technical assistance provider and other grantees throughout the life of the project.

**Deliverables\Tasks Updates:**

<b>1.) Recruit, interview, hire and train Tribal Liaison</b>	1.) Job Description -Compliance Officer & HTWC Coordinator approved/ flown end date 1/11/2016 extended end date 1/21/16.Extended Posting new close date: 1/29/2016.
<b>2.) Attend Required CTAS trainings and orientations.</b>	2.) Reno, Nevada, February 1st &2nd, 2016. The OJJDP Webinar for Grantees will be conducted monthly webinars
<b>3.)Activities</b>	Team Meeting: 12/10/15 Orientation Webinar attended Fiscal, AOD, Judicial 1/12/16 Meeting in Happy Camp/Mental Health, AOD & Judicial. 1/26/16 OJJDP TTA 11:00 a.m.

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**Department of Natural Resources**

39051 Highway 96  
Post Office Box 282  
Orleans, CA 95556  
Phone: (530) 627-3446  
Fax: (530) 627-3448

# Karuk Tribe

**Administrative Office**

Phone: (530) 493-1600 • Fax: (530) 493-5322  
64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

**Orleans Medical Clinic**

39051 Highway 96  
Post Office Box 249  
Orleans, CA 95556  
Phone: (530) 627-3452  
Fax: (530) 627-3445

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**DEPARTMENT OF NATURAL RESOURCES  
TRIBAL COUNCIL REPORT  
February 2016**

Please accept the following information as the Department of Natural Resources written report for the upcoming Tribal Council Meeting.

### WATER QUALITY COORDINATOR/ Susan Corum

Participated in the following meetings/processes:

- Traveled to Sacramento to SWRCB hearing to give testimony on proposed Cultural Beneficial Use and Subsistence Fishing Beneficial Use and CCHAB network.
- Attended CCHAB network meeting in Sacramento.
- Attended a SWAMP webinar for CCHAB monitoring.
- Attended a Klamath 401 dam CEQA scoping meeting in Orleans and helped draft comments for this process.
- Attended KBMP Steering Committee meetings.
- Participated in Tribal Beneficial Uses conference calls.
- Participated in Westside calls.
- Participated in webinars on SGMA process.
- Participated in IM15 and IM11 calls.
- Participated in FASTA team calls.
- Attended DNR Council meeting.

Reports

- Council Report

Water Quality Crew Update

- Crew finished up our water report for 2015 and is prepping for the upcoming season.

### FISHERIES PROGRAM/Toz Soto

The Fisheries Program is beginning work on spring monitoring projects. They include out migrant fish trapping along the mainstem Klamath River. Spring out-migrant monitoring is done collaboratively with US Fish and Wildlife Service and the Salmon River Restoration Council. Traps are operated seven days per week.

Crews are working traps at Kinsman Creek and Interstate 5 and down river at Big Bar. A trap will be installed in the lower Salmon River starting in March. Biologists are maintaining the PIT tag detection systems and preparing for Coho smolt outmigration. Technicians are completing annual population estimates in the constructed off channel ponds located in Seiad Valley and other places up river.

We are also preparing for another year of Lamprey Studies. Proposals and work plans are being drafted for upcoming years.

For more information regarding the program or fisheries related things please contact Toz Soto at 627-3116 or tsoto@karuk.us

## NATURAL RESOURCES POLICY ADVOCATE/ Craig Tucker

### Updates

- No Suction Dredging this year!
- KHSA
- Stanshaw Creek

### No Suction Dredging this year!

With the successful passage of Suction Dredge legislation last year, we effectively extended the moratorium on dredging for at least another season. The legislation requires Tribal Consultation procedures and legally redefines a dredge to include virtually any motorized mining apparatus that sucks water.

Since the legislation effectively addresses all our legal concerns, we have settled our ongoing litigation against the state. The settlement was to withdraw our claims and we settled our legal fees for about 33 cents on the dollar which our attorneys were willing to accept.

Currently, there is not a Fish and Wildlife permitting program for miners to enroll in due both to miners' lawsuits and the changes in state law. In addition, our changes to state law require miners to get clean water act permits before they can get a permit from CA DFW and the Water Board has yet to promulgate a permitting program. This means that there is unlikely to be any dredge mining (or highbanking) in CA this year. When and if mining resumes it will be under more stringent environmental laws.

### KHSA

The biggest news to report is the resurrection of the Klamath Hydroelectric Settlement Agreement (KHSA). When the Klamath Basin Restoration Agreement died on Congress' doorstep last year, the KHSA did not automatically terminate. The KHSA can be amended by Parties (which include us) but the agreement is structured to give PacifiCorp, United States, CA, and OR final say over amendments. These four parties have issued an Agreement in Principle (AIP) stating their commitment to amending the KHSA to not need congressional authorization to move forward. The AIP states that the original target date for removal of the lower 4 dams remains 2020, but the new plan will deal with

PacifiCorp's liability concerns through private insurance instead of an act of Congress. We are currently participating in series of meetings to negotiate the details of the KHSA amendments which we hope to complete by end of the month.

We will need the Federal Energy Regulatory Commission to approve the final plan. FERC usually approves decommissioning plans put forth by the dam owner if agencies and stakeholders support the plan.

We expect Siskiyou County and other special interests groups to oppose the plan.

#### Stanshaw Creek

Our advocacy to the State Water Board has led to a draft order from the agency to Marble Mountain Ranch to change its systematic dewatering of Stanshaw Creek. The mouth of Stanshaw Creek creates an important cold water refuge for coho salmon but Marble Mountain Ranch has dewatered the creek in many years. The draft order from the Water Board could soon become a clean-up and abatement order which could carry civil penalties and fines for the land owner.

We will continue to monitor the situation.

### WATERSHED RESTORATION PROGRAM/ Earl Crosby

#### Watershed Program Activities

Through the latter portion of January through mid-February we have or will provide input and assistance towards various projects within DNR;

- 1) Participated in Western Klamath Restoration Partnership Happy Camp Sub-Group Meeting with KNF Supervisor Patty Grantham and Don Blessing to refine a proposal to fund planning in the Happy Camp area. The proposal is based on the output of several meetings and our shared values.
- 2) Provided input at Western Klamath Restoration Partnership Core Team Meetings
- 3) Participated in Western Klamath Restoration Partnership Prescription and Purpose and Need workgroups.
- 4) Multiple Monday calls in discussion with Klamath National Forest on regards to Westside Salvage Project
- 5) Attended the Quarterly Tribal/USFS Project Coordination Meeting
- 6) Followed up w/ KNF regarding funding assistance for Westside PA terms and Westside Phase II

- 7) Started and finished the clearing and grubbing of the Casino site in Yreka.
- 8) Began initial contacts with the North Coast Reclamation Coalition which is a regional group of nonprofits and non-governmental agencies that are working to address the environmental threats of trespass marijuana grow sites.

In conclusion, we would like to thank the Tribal Council for their continued support. I would encourage any Tribal Council Member who can please arrange a time when you can visit the crew as they appreciate it. If you have any questions, please do not hesitate to call me at (530) 469-3454 or email me at [ecrosby@karuk.us](mailto:ecrosby@karuk.us)

Earl Crosby  
 Watershed Restoration Coordinator

FOOD SECURITY PROGRAM COORDINATOR /Lisa Hillman

Please note information/activities are for the period of: 01/16/16 through 02/15/16. No action items to present this period.

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 ++++

Accomplishments:

Youth Camp update by Ron Reed: 2016 Winter Youth Camps February 3, 4 and 5. The KT FSP provided demonstrations of the processing of Tan Oak acorns and the processing of a Black Tail deer. Cultural Practitioners (Stormy Jackson, Kathy McCovey and Heather Rickard) provided this demonstration in three different locations. The cracking and shelling happened at one location (table), grinding and leaching occurred at another table, while the cooking of the acorns took place outside behind the Peoples’ Center in the Salmon Pit that was used to heat the “acorn rocks.”

While this activity was taking place, Cultural Practitioners Ben Saxon and nephew Kade Whitecrane demonstrated the “skinning” of a donated deer to engaged students out by the Salmon Pit. Kade provided the recording of the activity by a digital video recording camera that would be used to show other students the “skinning” process of a deer. The students and teachers alike really appreciated the activity and enjoyed it to its fullest. After each session, morning and afternoon, a traditional snack was prepared by the cultural advisors. The fried “puufich” was cooked to perfection, along with kippered salmon\*, huckleberry jam and crackers, dried Madrone berries, Yerba Buena tea, “Xuun” (acorn mush), and grape juice. All of the students and teachers really appreciated the taste of the foods, especially the acorns. That in itself was, to me, very surprising.

The morning session was enjoyed by the 5th-8th grade (21 students, 2 adults) group while the 1st and 2nd grade (19 students, 2 adults) group enjoyed the slightly shorter afternoon session. After each session a traditional snack was served, followed by an oral questionnaire. See 2016 Winter Camp Report.

The interaction between the cultural practitioners, students and teachers was amazing. I heard some very wonderful testimony at this event. The teachers at all the levels welcomed the Food Security Program’s version of Traditional Ecological Knowledge. I

heard a comment about the most interested students at the event, “they usually are not so well mannered.” And/or “this was the first time I ate deer meat and I love it!” Another said. “I would love to eat this (puufich) all of the time!” Also, “We need to do this all of the time!” I am sure others heard more of the same.

Much of the same activities occurred on the second day of our camp as the first day. The 4th grade (19 students, 3 adults) participated in the morning session while the 2nd and 3rd grades (19 students, 2 adults) enjoyed the afternoon session. The cultural practitioners repeated the same cultural transmissions to the groups except for the “skinning” of the deer was replaced by a video recording and the butchering/deboning of the deer by Ben S and his nephew, Kade. The highlight of this day happened when two students, Tayden Brink and Ithka Goodwin provided two Karuk Creation Stories to the group. These two individuals need to be acknowledged and display their traditional leadership capabilities at future events.

Indigo Mack, MKWC staff and I met with HCHS teacher Erika Mitchell about the opportunity to provide Traditional Ecological Knowledge presentation to the Health and Home Economics classes. The meeting was very fruitful and they want me to come and lecture right away. Additional preparation has to take place before an optimal effort can be attained. I will be working on this issue.

The winter camp at Junction Elementary School (20 students, 2 adults) was also participated by the Forks of the Salmon Elementary School (15 students, 2 adults). At this venue we provided one session because of time constraints. There were three acorn sessions (tables); cracking and shelling, grinding and leeching and cooking. Ben and his protégé’ Kade provided a video detailing the “skinning” of a deer and later the butchering and deboning of the deer. Tyler Conrad also provided a demonstration on the “skinning” of a ring tail cat for the preparation of regalia. The students were excited about this and everything demonstrated at this camp. The highlight of the camp had to be the cooking of the “Xuun” in a demonstration. Not only was the demonstration uplifting but the reaction of the students and adults in regards to the foods and the social interactions of the different levels of participation.

A traditional food snack was provided to the group with amazing feedback from parents, teachers, administrators, students and even from the cultural practitioners themselves. The teachers and the parents mentioned that they would like to see more of these interactions take place. I overheard one student tell the group she was in, “I want your acorns if you don’t want them”. The cultural practitioners felt rewarded because of the respect and admiration the students/ teachers alike provided in return for our efforts. Additional notes: Leaf and Lisa Hillman gave two pilot lessons to the 4 – 8 grade classes on hunting at the Junction Elementary School this past month prior to the Youth Camp. Heather reported the following: Wonderful three days, fed an estimated 150 kids a variety of traditional foods which they liked! Snacks for the week included 2.5 gallons of wild grape juice (“ay ish”), 65lbs fresh deer meat (“puuffich”), 6 pints of smoked salmon (“Aama”), 1 quart roasted peppernuts (“Pahiip”), 2 pints dried madrone berries (“kusrippish”), 2 pints huckleberry jam (“purith”), 1 pint elderberry syrup (“yahuush”), and 2 gallons acorn soup (“xuun”).

Food Crews, Cultural Practitioners and Acorn processing (Ron Reed reports): Each week, we have been meeting with the TANF programs in Happy Camp and Orleans to process this past season’s harvest of acorns. On Feb. 9, the Food Crews traveled up to Happy

Camp to demonstrate the final process of Acorn Processing to the TANF program and their clients. Lisa Aubrey, TANF Staff, has recruited clients to participate in, and learn how to process Tan Oak Acorns, start to finish. Lisa did a fantastic job at recruiting traditional cooks to provide a traditionally cooked salmon to accompany the “xuun” that was processed throughout the weeks of demonstrations between the KT FSP and KT TANF programs. Herba Bueana Tea, a green salad and water was provided to the participants of this workshop. Many thanks for the volunteerism of Bret Rhodes and Earl Aubrey for their salmon cooking effort for the day. During this demonstration the effort was extended to the “Storytelling” Digital Workshop held at the Peoples’ Center on the same day. Lisa Hillman brought over some participants of the workshop to “watch” the demonstration and was quickly invited to participate in the lunch as well. A brief description of the process was articulated and absorbed by the group as a whole. The event was very satisfying by the providers and the participants, a like.

Orchard Revitalization update from Heather Rickard:

Larson’s Orchard with Ben, Heather, Kathy, and Annelia: Ben, Annelia, and Kathy cleared blackberry, bucked and piled downed limbs, and tried to burn brush at east side of the orchard. Area cleared estimated at 300ft. and successfully freed up 2 large apple trees. Heather pruned 2 apple trees and one plumb. Found one hawthorne, several plumb seedlings and 2 apples at eastern end of cleared orchard. Native Tanoak grove found with ground stones just upslope of that end. Watercress found in seasonal creek including some artifacts.

Ben and Heather visited Teresa Hacking’s orchard on the Salmon River, across from Blue Hole. She believes many of the trees were planted by the former owner’s grandparents, and recommended all varieties that we collected. We took a tour of the orchard, selecting scion wood from 6 apple trees, 2 cherries, 1 apricot, and one quince. Ben pruned a dead hazard limb off of an apple tree in the driveway. Teresa was happy to share her treasured fruit varieties, saying, “I feel hopeful to think that they will carry on.” Shivshanneen Orchard (between Jeanerette’s and Terry Supahan’s). Heather visited and spoke with Terry about the trees’ history and gathered more scion wood from an especially good late, yellow apple. We have scion wood from 3 apples and one peach.

Tishaannik Orchard: Heather pruned 3 pear trees and one apple tree.

Sípnuuk update from Angela McLaughlin:

Batch Processing: Batches are being processed and uploaded as they are completed to help us in getting as much on the site as possible.

AFRI Food Security Collection: We are at 617 items in the collection as of this morning. I had one or two fail on upload on Saturday so I will trouble shoot them and get them loaded today.

WSU Update: Travel has been signed and sent for approval of Tribal Council in preparation of our upcoming WSU Cohort February 21st to the 26th. The homework is complete and I am looking forward to learning as much as I can in the coming session.

Safety and Emergency Plan for Sípnuuk: Still working to complete this item and I am in the process of writing the Emergency plan. (maps, floor plans, etc.)

Native Plants Demonstration Garden update: Food Security met with the MKWC representatives Tanya Chapple and Nancy Bailey to coordinate on the continued restoration of the Day Pay Memorial Native Plant garden at the Orleans Dept. of



Resources. Also, the California Indigenous Basket weavers Association (CIBA) will be notified to seek participation and direction, when needed.

Upcoming Dates: Together with MKWC's Mark Dupont, our Food Crews will be assisting with a Grafting Workshop in Happy Camp on March 26, 1-4 pm at the Elk Creek Ranch in Happy Camp.

February 26 is Volunteer Restoration Friday at the Daryl "Day Pay" McCovey Memorial Park in Orleans.

Yôotva for your continuing support of the Food Security Project.

## ADMINISTRATIVE OPERATIONS MANAGER /Donalene (Sissie) Griffith

DNR continues to have issues with Microsoft outlook, and internet but has approved. GSA information:

Everything is current on vehicle reporting and payments. Have placed a GSA Vehicle Request through our GSA Fleet Manager – he has placed an acquisition for the vehicles, we should know something within 1 to 2 months if vehicles are approved, then he will start looking for the type of vehicles we have requested.

### Daily Tasks:

Continue to work daily on processing invoices for payment. (Currently have active 40 contracts)

I continue to work with the DNR Coordinators on the budgets/fund codes.

Do up Budget Modifications as needed for Watershed, Water Quality, Fisheries.

Budget preparation for the coordinators

Budget preparation for submitting proposals for funding projects

Tracking budget line items. Tracking In-Kind Match for grants.

### DNR – Leaf Hillman

New Contract for CoDA to develop geographic application and database for cultural resources information and integrated field data collection solution. Phase One.

Working on EE&A's for Coordinators review.

### DNR – Bill Tripp

BIA Climate Change - Needing to update the Scope of Work for the additional funds. Carley is working on this project.

WKRP - Working on getting a budget mod. up to HC for adding of Mod. #3 that was approved, and then will get modifications ready for approval for contractors.

Processed invoice for payment for SRRC contract.

Place GSA Vehicle request for (2) – written in the grant and already approved.

RAC Funding - Authorization to submit proposal for RAC funding through US Forest Service for purchase of Slip-On Unit for the Klamath River TREX Project.

FAC - Amendment No. 1 to original agreement to update the original workplan and budget, everything else remains the same.

RTRL - Working with BIA on process to get the RTRL Funds to the Karuk Tribe. Alicia Derry keeping me updated on the process, I had thought that we should have received the funds by now.  
Resolution for Bill Tripp to represent the Karuk Tribe as a voting delegate at Intertribal Timber Council meetings.

Watershed – Earl Crosby  
Extension on FEMA Project – Erosion Contract 3100-22. Requested to be extended until 9/30/16.

FISHERIES – Toz Soto  
Received final signed AFA 2016 agreement signed  
Prepared budget mod. for new budget code.  
Procurement for purchase of tags – Sole Source

Water Quality – Susan Corum  
Process Amendment #9 to PacifiCorp Agreement. Authorization to Submit.

Food Security:  
Processed invoice for payment for Robyn Reed contract  
Processed invoice for payment for Stormie Polmateer contract  
Processed invoice for payment for Monique Sonoquie contract

Policy Advocate – Craig Tucker  
Budget Mod. for new AFA 2016 fund code.  
Place GSA Vehicle request.  
Processed invoice for payment for Russ Kanz contract

THPO – Alex Wattz-Tobin  
Reviewing two agreements for Alex for approval for the cultural monitor Projects.  
Agreement with PG&E  
Agreement with Caltrans

### THPO/ARCHAEOLOGIST/Alex Watts-Tobin

The THPO has received confirmation from NPS that the Grant reporting for FY 14 and 15 is complete The report for the Inam grant has also been submitted and accepted.

- I am meeting with the Forest Service to more closely define the mechanical and interior areas and priorities for next field season. Site definitions and the report will be left for next year. The formal recording of the places found this year will use these skills, and will also incorporate the newly-developed TEK sheets. I hope to get the protocols finished by the March KRAB meeting.
- The Arch Techs will be coming on to work at the end of February. In the meantime, the THPO has ordered new supplies, is gaining another computer, and desk

space. They will be working on Westside, on the KRRBI project, the Fish Habitat Restoration work, and on the WKRP. We will be doing interviews in March.

- I have finished the second Westside Field Report, covering the areas of Grider Ridge, Slinkard Peak, Cold Springs and Tyler Meadows. I am close to completing the Interagency Modification #2, which promises to fund the THPO program, an Arch position, two more Arch techs and monitors, as well as some contract work devoted to the Westside area of KNF. I have been participating in Monday calls with KNF to advance that project.
- We are engaged in writing a contract for CoDA to provide the GIS system and database, for which they won the RFP competition. I have finished writing a grant to cover this cost from the Cultural Resource Fund, administered by the MICA group. In addition, we are partnering with the SHPO on another submission to this entity, though a separate fund, to partner with the Information Centers to digitize their records relating to Karuk territory.
- The Cultural Monitor Training in Happy Camp is scheduled for late February. We have about 25 candidates for the class on the list, and it will be given by the Humboldt State University CRF team.
- There are several projects requiring Cultural Monitors: the brush clearing in Yreka at the Casino site; the housing project, the road work at MP 65 of HWY 96 east of Seiad, and some work in Happy Camp. I have been able to assign monitors for each of these projects.
- I am inviting the California SHPO to the KRAB meeting in April.

## DEPUTY DIRECTOR OF ECO-CULTURAL REVITALIZATION/Bill Tripp

### Fire Adapted Communities Pilot/Fire Learning Network Projects

Second half activities are progressing nicely. A modification has been drafted and accepted by the funder. This modification has been added to the consent calendar for approval on February 25th. I have posted some information on the tribal website at the DNR page under the Resources section. One of these postings is the foundational information for a FAC Blog post that is scheduled for the First week in March. A great organizational and individual profile has been created to highlight our FAC activities. For more information please take a look at this site:

<http://fireadaptednetwork.org/about/network-members/>

### Prescribed Fire Training Exchange (TRES)

The Yurok Training Exchange is tentatively scheduled for April 3rd through 8th 2016. Information on this activity has been forwarded to the Management Team.

### Food Securities Project

The primary activity other than tribal oversight that I have worked on this month is in regard to policy analyses regarding Elk hunting. I have been providing guidance to participants of the Karuk/UCB Collaborative in formulating a white paper and draft language that would benefit the Tribe in regards to establishing a tribal elk hunting ordinance and a set-aside allocation for tribal harvest from the Marble Mountain herd. It appears that there is some movement in state legislative processes in regard to tribal access to elk. The information compiled from the elk policy analyses portion of the Food

Security Project has been compressed into a policy paper by our DNR policy analyst who is planning a lobbying campaign to provide the California department of Fish and Wildlife and the California Fish and Game Commission to consult with the tribe to negotiate an allocation of elk to be managed under tribal ordinance. Language is also being suggested to enable non-self-governance tribes to have a set aside number of tags from the public application pool.

#### Karuk/UCB Collaborative

I have participated in conversations regarding the content and next steps in the development of a collaborative book targeted at giving interested people from outside the area a summary synopsis of our past present and future in regard to Karuk Eco-Cultural Revitalization. This book is intended to be framed for an audience that is ready to support endeavors such as those we are embarking on at DNR.

#### Western Klamath Restoration Project (WGRP)

The Western Klamath Restoration Project (WGRP) continues to grow fast. Mod # 3 has been approved and contracts are being modified. Efforts have expanded to progress action in the Happy Camp and Salmon River Communities. Capacity to maintain Tribal support and oversight need to be developed and funded. The Grants and Agreement Division Coordinator position has been advertised and we hope to fill that position soon. Oversight roles are overextended and organizational support for this and other critical endeavors under the Eco-Cultural Revitalization Branch of DNR needs to be fostered with focused attention. The Partnership logo is nearing completion and use very soon. A Report has been generated and submitted to the Forest Service meeting our reporting requirements through December 2015.

#### Wildland Fire Management Program

The RTRL project is still waiting in the wings. I hope to hear soon as to if we are going to receive these funds or not. The last two positions are being advertised for hire in the next few weeks so confirmation on if we will be able to spend these funds is critical. Hopefully we will know by the time of this council meeting. If we do not have confirmation by then, then emergency means of physically going to the BIA office and demanding it get dealt with may be warranted. The BIA only has until March to obligate these funds to us.

#### Organizational Leadership and Capacity Building

I would like to thank the Council for helping to get more on-site space at DNR. We are attempting to consolidate our program areas as per our Strategic Plan for Organizational Development and your assistance helps make it all happen. Maintaining a supervisory role at the Department Level is taxing as a Deputy Director with grant funded Roles. The Strategic Plan recently approved places a greater burden on my Deputy roles for the short term, but as we can transition to spreading out these oversight roles and grow capacity to fulfil project level tasks, we should be able to move to a more proactive approach as opposed to the constant reactionary gauntlet currently imposed on overextended staff positions. The Grants and Agreements Division Coordinator position will help greatly if we get applicants.

The fundraiser for the Endowment for Eco-Cultural Revitalization is progressing nicely. It has received over 25% of its \$10,000 goal. The funds are being drawn down to a department code to be set aside for the purposes of starting the endowment when the goal is reached. Self-Governance is working with Fiscal to create a template for supplying

donors with a tax deductible letter. There is an anonymous donor waiting to donate an undisclosed amount of money to this endeavor as soon as we can supply this letter. With the recent changes in workspace due to the issues with the school district and mold issues we are trying to find ways to house new positions. We have a temporary game plan but it will be cramped.

#### Travel

I recently attended the National District Rangers Meeting in Sacramento. I was invited to present on the cohesive strategy as applies to the Western Klamath Restoration Partnership. Our panel represented well and we were very well received. The District Rangers provided more positive feedback than I have ever heard before. At the end of the panel discussion, the regional forester himself came up and let us know that he learned a lot and he was going to elevate the need for increased use of fire on the landscape to Chief Tidwell the very next day.

### ASSISTANT FIRE MANAGEMENT OFFICER/David Medford

Overview for February 2016:

- The EMT course is still pending approval from SSV
  - o Tentative schedule is starting Tuesday; March 15, 2016 through Thursday; May 26, 2016 and a final exam on June 4, 2016.
- Currently flying two permanent positions:
  - o Prescribed Fire and Fuels Specialist
  - o Wildland Fire Operations Specialist
- Planning on advertising and hiring a third crew of 10 people this year to be fireline qualified and put active and available for fire assignments into ROSS. So, In other words we will have three crews this year.
  1. Wildland Fire 20-person Type 2 Initial Attack crew
  2. 10-person wildland fire/fuels Brush & Disposal (B&D) crew and
  3. 10-person project fuels crew

Fire Readiness:

- HR has been given a list of all crew members from last year Fire and Fuels Crews to start getting UDS scheduled and completed.
- Training:
  - o March 8th a Basic First Aid/CPR course scheduled in Happy Camp
  - o March 18th a RT-130 Wildland Fire Refresher scheduled.
  - o I'm working on physicals and a pack test in March too.
- Vehicles:
  - o T2, T4, and T5 are parked at the Ranch for vehicle inspection
  - o T3 and T1 are parked at the USFS in Orleans ready to go up to Happy Camp
  - o T1, T3, and T4 have mobile radios and portable radio chargers/boosters installed
  - o GSA1-Parked in Happy Camp at the Ranch; GSA2-Parked in Orleans at USFS
  - o On February 15th ordered two service utility crew cabs from GSA
- Finally, I will need to request permission from Council to submit to the BIA Certifying Official status in IQCS not to be able to sign red-cards but to be able to run Individual Responder Development Plans, (IRDP) and maintain the standards and guides for Interagency Fire Program Management, (IFPM) qualifications in IQCS.

## GIS SPECIALIST/DATA STEWARD/Jill Beckmann

### Action Item(s):

- None

### Jill Beckmann Projects:

- Complete Draft Stream Delineation for Orleans-Somes Bar Focal Area using LiDAR data acquired in summer 2015.
- Organize and attend WKRP prescription work group meetings, keep meeting notes and data. Provide briefing documents to Core Team and facilitate discussions. Draft units are now being field verified by the Prescription Work Group. I am providing technical support and data stewarding for these field trips, and Kenny is attending most of the field trips to ensure that the data is properly recorded.
- I am training Kenny Sauve, new employee, and getting him up to speed on current projects.
- Help Sandi Tripp with some maps for her Long Range Transportation Plan.
- Work with Alex Watts-Tobin on Grant Application to fund the Cultural Resources Database. The funder is The MICA Group, Cultural Resource Fund.
- Work with Alex Watts-Tobin on joint Grant Application with the State Office of Historic Preservation to digitize tribal records and transfer those records to the Karuk Tribe's soon-to-be-created Cultural Resources database and Geographic Application.
- Finalize SOW/Contract for the discovery phase of the Cultural Resources database and Geographic Application to be completed by the Center for Digital Archeology (CoDA).
- Provide LiDAR data to Scott Quinn for cartographic purposes.
- Create/update geographic data describing Karuk-owned lands using data from the Lands Department.
- Continue to manage WKRP document storage, calendar, and email lists.
- Between 1/19/2016 and 5/13/2016, I am working 25 hours per week. I am completing coursework at Humboldt State in pursuit of a Graduate Degree. My research is to be determined, but I hope to study something that is of relevance and helpful for the Karuk Tribe in restoring the Eco cultural landscape. This semester I am taking Advanced Fuels Management, Disturbance Ecology, and Silvics.

### Kenny Sauve Projects:

- Worked with Sandi Tripp to develop a Karuk trail system to put into her inventory and long range transportation plan. Digitized trails from KRAB and updated trails based on KRAB revisions.
- Attended Rx workgroup field meetings. Verified GIS based prescriptions. Collected field data on iPads and exported data into ArcMap. Edited data in ArcMap based on field data. Created maps for members of the Rx workgroup.

### Jill Beckmann Meetings/Training Attended:

- 1/20 Prescription Work Group Meeting to discuss Field Review Strategy and data forms.
- 1/21 Meet with Alex Watts-Tobin to discuss grant application for cultural resources database.

- 1/22, 2/5, 2/12 Prescription Work Group Meeting – Field Review
- 1/26 Attend presentation at HSU by Anu Kramer, describing results of her research on ladder fuels in the WKRP OSB focal areas.
- 1/27 Conference Call with Luna Latimer and Corrine Black to plan the WKRP workshop that is planned for March 1 and 2 in Orleans.
- 2/2 Meet with Mitzi Wickman to work on Stream Delineation
- 2/9 Attend WKRP Core Team Meeting
- 2/10 Conference Call with Alex Watts-Tobin and folks from the State Office of Historic Preservations and the Northwest and Northeast Information Centers to discuss grant application for digitizing the archeological records related to the Karuk Aborginal Territory and sharing those files with the Karuk THPO.

Kenny Sauve Meetings/Training Attended:

- 1/20, 1/21, 1/26, 1/27, 2/2, 2 /3, 2/4, 2/9, 2/10, 2/11, 2/16 Rx workgroup.
- 1/25, 2/15 Meeting with Mitzi from MKWC to post process data from our Trimble unit.
- 2/5 Meeting with Sandi Tripp and Sam Commarto (Recreation Officer for the Salmon and Scott Ranger Districts) discussing trails in long range transportation plan.
- 2/2 Attended and took notes at KRAB Meeting, presented draft Transportation project products.

Jill J. Beckmann  
GIS Specialist / Data Steward

Kenny Sauve  
GIS Technician II

Department of Natural Resources  
530-496-3342 (work)

ENVIRONMENTAL COORDINATOR/ Carlotta Whitecrane

EPA GAP & PPG

- Meeting the PPG Grant Program Objectives
- 1st Quarter Report.
- Preparing FY 2017 PPG Proposal, guidance letters to come out in March

Regional Tribal Operation Council

- RTOC Conference call(s) 1.11.16, RTOC retreat
- Region 9 Northern California outreach

Tribal Science Council

- TSC Conference call (s) 1.21.16, 1.25.16

DIV #	Funding Agency	ACTIVE (Y/N)	PROJECT NAME	Funding Year	Project Year	AWARD #	AMOUNT	DNR STAFF	FUNDS remain	% USED	AWARD DATES	Reports Due	STATUS	History/Comments
2062-00	USDA	Y	Food Security	2012	2012-2017	2012-68004-20018 Original Amount: (\$201,149.00)	\$16,716.50	BT	13976.5	16%	9/1/12-8/31/13	Strict Reporting Dates. Usa does the submittal of all reports	Feb-17-16	This EE&A is for the month of Jan. 2016
2062-01	USDA	Y	Food Security (YEAR 2)	2013	2012-2017	Sub award #00008098 Original Amount: (\$278591.00)	\$20,516.96	BT	10532.94	49%	9/1/13-8/31/14	Strict Reporting Dates. Usa does the submittal of all reports	Feb-17-16	This EE&A is for the month of Jan. 2016
2062-02	USDA	Y	Food Security (YEAR 3)	2014-2015	2012-2017	Sub award #00008098 (\$299,240.00)	\$92,341.05	BT	31113.73	65%	9/1/14 - 8/31/15	Strict Reporting Dates. Usa does the submittal of all reports	Feb-17-16	This EE&A is for the month of Jan. 2016
2062-03	USDA	Y	Food Security (YEAR 4)	215-2016	2012-2017	Sub award #00008098 (\$300,969)	\$300,969.00	BT	288881.47	4%	9/1/15 - 8/31/16	Strict Reporting Dates. Usa does the submittal of all reports	Feb-17-16	This EE&A is for the month of Jan. 2016
2130-33	BIA	Y	Wildland Fire Program	2014-2015	2015	Original Amount \$153,163.00	\$32,621.63	BT	22209.17	32%	2014 -Rolls Over	None specified	Feb-17-16	This EE&A is for the month of Jan. 2016
2130-63	BIA	Y	Ganger-Thye Fee Offset/ ECRMP	2012	2012	Original Amount Reimbursed \$2094.81	\$2,094.81	BT	2094.81	0%	FY 2012 Carried forward	None	Feb-17-16	This EE&A is for the month of Jan. 2016
2130-78	BIA	Y	BIA-WKRP	FY 14-15	2014-2015	Original Amount: 625,000.00 and Mod #1 Amount 386,693.00, added Mod #2 \$500,000.	\$899,694.09	BT	799,889	11%	8/28/14 - 8/18/19	Financial Reports due Quarterly, report will be done by Tamara.	Feb-17-16	This EE&A is for the month of Jan. 2016
2130-81	BIA	Y	Land Acquisition of the Somes Bar Area	FY15	2015	Original Amount Awarded \$170,000.	\$170,000.00	BT	170,000	0%	5/27/15 - 9/30/15		Feb-17-16	The tribe was awarded this for the Somes Bar Area Land Acquisition Purchase, these funds will carry forward. Sg
2130-82	BIA	Y	Climate Adaptation Planning	FY16	2015-2016	Original Amount Awarded \$37200.	\$57,200.00	BT	53,476	7%	10/1/15 - 9/30/16	Quarterly Reports will be completed by Bill	Feb-17-16	This EE&A is for the month of Jan. 2016. Checking on the amount of this grant, BIA awarded 72,200. to the Tribe. Waiting on BIA/Pacific Region on Mod. 1 for grant. I will follow up on this.



DIV #	Funding Agency	ACTIVE (Y/N)	PROJECT NAME	Funding Year	Project Year	AWARD #	AMOUNT	DNR STAFF	FUNDS remain	% USED	AWARD DATES	Reports Due	STATUS	History/Comments
2136-17	MKWV	Y	Klamath River TREX - Burn Plans	FY15-16	2015	Original Amount \$13,000. Addendum #1= \$14,421. Addendum #2= \$12,500.	\$34,203.33	BT	12,657	63%	7/23/15 - 12-15/15		Feb-17-16	This EE&A is for the month of Jan. 2016
6710-06	FAC	Y	Erie Adapted Communities	FY-16	2015-2016	Original Amount \$24,999.00	\$24,999.00	BT	19,908	20%	10/8/15 - 6/30/16	Reports will be completed by Bill Tripp	Feb-17-16	This EE&A is for the month of Jan. 2016
3100-31	FEMA	Y	H/MGP 4142-2R Defensible Space	FY16	2015-2016	Original Amount: \$66,693.00	\$66,693.00	BT	66,693	0%	7/28/15 - 6/28/16	Reports will be completed by Laura O.	Feb-17-16	Project work: Defensible Space. Project is for 13 months. Do you know when this project will start - the tribe has about 6 months to complete this project.
2110-54	BOR	Y	BOR AFA FY 14 MOD #1	FY 14	Rolls over	Original Amount: 70,000.	\$18,852.89	CT	17,936	5%			Feb-16-16	This EE&A is for the month of Jan. 2016
2110-44	BOR	Y	BOR AFA MOD IV (\$95,000.00)	FY12	Rolls over	Scott River	\$6,837.93	CT	6,838	0%		All BOR AFA Reports are submitted by TOZ	Feb-16-16	This EE&A is for the month of Jan. 2016
2110-56	BOR	Y	BOR MOD 2 TASK 10	FY 14	Rolls over	Original Amount: 103,431.	\$52,966.41	CT	52,966	0%			Feb-16-16	This EE&A is for the month of Jan. 2016
2110-60	BOR	Y	BOR MOD 2 Task 9A & 9B	FY 14	Rolls over	Original Amount: 125,000.	\$54,934.22	CT	54,934	0%			Feb-16-16	This EE&A is for the month of Jan. 2016
2110-63	BOR	Y	BOR AFA 2015	FY 15	FY15	Original Amount: 30,358.	\$30,358.00	CT	6,106	80%	10/1/14 - 9/30/15	All BOR AFA Reports are submitted by TOZ	Feb-16-16	This EE&A is for the month of Jan. 2016
2110-67	BOR	Y	BOR FY 2015 Scott River Mod #1	FY-15	FY16	Original Amount: 119,225.00	\$119,225.00	CT	108,031	9%	5/1/15 - 4/30/16	All BOR AFA Reports are submitted by TOZ	Feb-16-16	This EE&A is for the month of Jan. 2016
2130-79	BIA	Y	Water Right Negotiation/Litigation	FY 14	Rolls over	Original Amount: 50,000. Additional funds added \$97,000.	\$124,935.77	CT	124,025.57	1%		carries over	Feb-16-16	This EE&A is for the month of Jan. 2016
6710-01	MMWCD	Y	KRKV Dinnnell Costs		Rolls over	Original Amount: 62832.44	\$58,495.54	CT	58,296	0.34%		carries over	Feb-16-16	This EE&A is for the month of Jan. 2016

DIV #	Funding Agency	ACTIVE (Y/N)	PROJECT NAME	Funding Year	Project Year	AWARD #	AMOUNT	DNR STAFF	FUNDS remain	% USED	AWARD DATES	Reports Due	STATUS	History/Comments
2130-03	BIA	Y	BIA Self Governance	FY07	2015-2016	\$229,688.78 is indirect. Base Budget is \$189,356.00 + Carryforward from FY 2015	\$276,170.72	DNR	217,066	21.40%	carries over		Feb-17-16	This EE&A is for the month of Jan. 2016
2130-76	BIA	Y	TEK (Environmental Education Coordinator Funding)	FY 14	2015	15,000.00	\$6,114.00	DNR	6,114	0.00%			Feb-17-16	This EE&A is for the month of Jan. 2016
5060-59	EPA GAP	Y	EPA General Assistance Program	FY16	2015-2016	161,441	\$161,441.00	DNR	119,126	26.21%		All Qtr. Reports will be completed by Carley	Feb-17-16	This EE&A is for the month of Jan. 2016
2130-80	BIA BAER	Y	Res. 13-R-130 for Dance Fire - BAER Activities on Lower Camp Creek	FY14	2015	Original Amount \$24,657.	\$24,657.00	EC	22,011	10.73%			Feb-16-16	Waiting for documentation from Earl on BAER Plan. Sg Earl still need documentation on this. Sg 3-1-15
2060-23	USFS	Y	Supplemental Project Agreement with Six Rivers National Forest for Camp Creek	7/16/13-12/31/16	2013-2015	138PA110510000 12 Original Amount \$242,617.	\$56,184.48	EC	51,256.21	9%	7/16/13-12/31/15	March 31 Yearly and at end 90 days after december 31	Feb-16-16	This EE&A is for the month of Jan. 2016 This fund should be closed as of 12/31/15, will need to check with Tamara.
2060-24	USFS	Y	Supplemental Project Agreement (SPA) with Six Rivers NF and Kanuk Tribe for Road Decommissioning	FY 14	2014-2015	#14-PA-11051000-018 Original Amount \$278,654.	\$66,501.77	EC	58,631.38	12%		March 31 Yearly and at end 90 days after december 31	Feb-16-16	This EE&A is for the month of Jan. 2016 This fund should be closed as of 12/31/15, will need to check with Tamara.
2130-66	BIA	Y	Bluff Creek Decomm	2006	2009	BIA (\$134,802.69 org amount)	\$39,732.89	EC	35730.8	10%		6/1/2008- no end date	Feb-16-16	This EE&A is for the month of Jan. 2016
2130-70	BIA	Y	Environmental Cleanup - RV	2015	2015	(\$20,000.00 org amount)	\$2,967.37	EC	2948.72	0%			Feb-16-16	This EE&A is for the month of Jan. 2016
2130-83	BIA	Y	Westside Fire Recovery Government-to-Government Consultation	2015-2016	2015-2016	\$51,400.00 (Original Amount)	\$40,922.15	EC	32922.15	20%	2/19/15 - 9/30/16	None specified	Feb-16-16	This EE&A is for the month of Jan. 2016
3100-22	FEMA	Y	Erosion Control	2014		FEMA (\$74,257.00 org amount)	\$52,247.07	EC	48,991.37	6%	Extension to 9/30/16		Feb-16-16	Will have Tamara open fund back up. Laura O. has submitted for an extension on project until 9/30/16
5060-47	EPA	Y	Non Point Source PPG	FY 14	2013-2014	Original Amount \$30,000.	\$7,251.19	EC	4,148.47	43%	10/1/13 - 9/30/14	Report will be submitted by Earl	Feb-17-16	This EE&A is for the month of Jan. 2016
5060-48	EPA	Y	Non Point Source PPG	FY 15	2014-2015	Original Amount \$30,000.	\$7,766.53	EC	6,748.41	13%	10/1/14 - 9/30/15	Quarterly Reports 1/31, 4/30, 7/31, 10/31.	Feb-16-16	This EE&A is for the month of Jan. 2016

DIV #	Funding Agency	ACTIVE (Y/N)	PROJECT NAME	Funding Year	Project Year	AWARD #	AMOUNT	DNR STAFF	FUNDS remain	% USED	AWARD DATES	Reports Due	STATUS	History/Comments
5060-49	EPA	Y	Non Point Source PPG	FY 16	2015-2016	Original Amount \$30,000.00	\$30,000.00	EC	30,000.00	0%	10/1/15 - 9/30/16	Report will be submitted by Earl	Feb-16-16	This EERA is for the month of Jan. 2016
6730-03	County of Humboldt	Y	County of Humboldt, Sub-Grantee Agreement Proposition 84			Original Amount: \$300,000.	\$198,178.47	EC	199,825.60	1%	8/1/11 - 12/1/18		Feb-16-16	This EERA is for the month of Jan. 2016 EERA Balance is incorrect and having Tamara check into it.
6700-62	EJCW	Y	EJCW Outreach & Education Expenses	FY08	2008-2009	Donation	\$1,351.48	LH	1351.48	0%	None specified	None Due	Feb-17-16	This EERA is for the month of Jan. 2016
2080-70	USFWS	Y	Kaavihvaans Project (workers) summer youth	FY 2015- 2016	2015-2016	Original Amount \$20,000.00	\$20,000.00	LH	20,000.00	0%	None specified		Feb-17-16	This EERA is for the month of Jan. 2016
2135-02	KRITFWC	Y	Salmon Camp	NA	N/A	NA	\$1,842.00	LH	739	60%	na		Feb-17-16	This EERA is for the month of Jan. 2016
2136-16	MKW/C/ USDA	Y	Farm to School	2015	2015-2016	MKWC 15-A-101 Original Amount: \$33,855.00	\$27,322.00	LH	10,792	81%	1/12/15 - 5/30/16	Quarterly Reports will be completed by Lisa	Feb-17-16	This EERA is for the month of Jan. 2016
2130-77	BIA	Y	Kaavihvaans Project (workers) summer youth	2014	2014	Original Amount: \$52,573.	\$5,577.89	LH	5,578	0%	7/1/14 - 4/31/15		Feb-17-16	This EERA is for the month of Jan. 2016
6710-04	Sierra Health Foundation	Y	Unrighthaam Project (Garden Network)	FY15	2015	Original Award Amount: \$15,000.00	\$13,024.00	LH	12,700	2%	2/1/15 - 1/31/17		Feb-17-16	This EERA is for the month of Jan. 2016
6710-05	FAC	Y	Carter Wentz Youth Camp	FY15	2015	Original Award Amount: \$5,500.00	\$3,310.95	LH	1,441	59%	carries over		Feb-17-16	This EERA is for the month of Jan. 2016

DIV #	Funding Agency	ACTIVE (Y/N)	PROJECT NAME	Funding Year	Project Year	AWARD #	AMOUNT	DNR STAFF	FUNDS remain	% USED	AWARD DATES	Reports Due	STATUS	History/Comments
2062-00	USDA	Y	Food Security	2012-2013	2012-2017	2012-68004-20018 (\$201,149.00)	\$16,716.50	LH	13976.5	16%	9/1/12-8/31/13	Strict Reporting Dates. Lisa does the submittal of all reports	Feb-17-16	This EEDA is for the month of Jan. 2016
2062-01	USDA	Y	Food Security (YEAR 2)	2013-2014	2012-2017	Sub award #00008098 (\$278991.00)	\$20,516.98	LH	10523.61	49%	9/1/13-8/31/14	Strict Reporting Dates. Lisa does the submittal of all reports	Feb-17-16	This EEDA is for the month of Jan. 2016
2062-02	USDA	Y	Food Security (YEAR 3)	2014-2015	2012-2017	Sub award #00008098 (\$299,240.00)	\$92,341.05	LH	31113.73	66%	9/1/13-8/31/15	Strict Reporting Dates. Lisa does the submittal of all reports	Feb-17-16	This EEDA is for the month of Jan. 2016
2062-03	USDA	Y	Food Security (YEAR 4)	2015-2016	2012-2017	Sub award #00008098 (\$300,969.00)	\$300,969.00	LH	286691.47	4%	9/1/15 - 8/31/16	Strict Reporting Dates. Lisa does the submittal of all reports	Feb-17-16	This EEDA is for the month of Jan. 2016
5010-16	IMLS	Y	Institute of Museum and Library Services	FY 2016	2015-2016	Original Award Amount: \$50,000.00	\$50,000.00	LH	46104.68	8%	10/1/15 -9/30/16	Reporting will be submitted by Usa	Feb-17-16	Only one report on this project. Final Narrative and Financial is due on 12/29/16.
2110-47	BOR	Y	BOR AFA FY 13	FY13	2012-2013	R13AV2005 Mod 0006 53,642.00	\$4,274.14	SC	-130.7	103%	12/7/12-	All BOR AFA Reports are submitted by TOZ	Feb-17-16	I have closed this fund code, don't know why they are still changing to it. I will check with Tamara and fix.
2110-50	BOR	Y	BOR AFA FY13	FY 13	2013-2015	R13AC20005 MOD 0002 75,000.00	\$33,817.25	SC	28668.02	14%	5/2/13-	All BOR AFA Reports are submitted by TOZ	Feb-17-16	This EEDA is for the month of Jan. 2016
2110-53	BOR	Y	BOR AFA FY14	FY14	2014	55252	\$37,553.56	SC	35396.21	6%	10/1/13-10/14	All BOR AFA Reports are submitted by TOZ	Feb-17-16	This EEDA is for the month of Jan. 2016
2110-55	BOR	Y	BOR WATER QUALITY	FY 14	2014	Original Amount \$75,000.00	\$29,351.31	SC	28041.59	4%		All BOR AFA Reports are submitted by TOZ	Feb-17-16	This EEDA is for the month of Jan. 2016

DIV #	Funding Agency	ACTIVE (Y/N)	PROJECT NAME	Funding Year	Project Year	AWARD #	AMOUNT	DNR STAFF	FUNDS remain	% USED	AWARD DATES	Reports Due	STATUS	History/Comments
2110-58	BOR	Y	BOR WATER QUALITY	FY 14	2014-2015	Original Amount \$75,976.00	\$33,224.62	SC	\$2994.82	1%		All BOR AFA Reports are submitted by TOZ	Feb-17-16	This EESA is for the month of Jan. 2016
2110-61	BOR	Y	BOR WATER QUALITY	FY 14	2014-2015	Original Amount \$35,000.00	\$35,000.00	SC	\$5000	0%		All BOR AFA Reports are submitted by TOZ	Feb-17-16	This EESA is for the month of Jan. 2016
2110-65	BOR	Y	BOR AFA 2015 WQ	FY 15	2015	Original Amount \$55,687.	\$56,687.00	SC	\$6678.87	0%		Oct 1, 2014 - Sept. 30, 2015 All BOR AFA Reports are submitted by TOZ	Feb-17-16	This EESA is for the month of Jan. 2016
2110-66	BOR	Y	BOR AFA 2015 WQ Modification No. 1	FY16	2015-2016	Original Amount: \$90,950.00	\$90,950.00	SC	\$09950	0%		Report will be submitted by Susan	Feb-17-16	This EESA is for the month of Jan. 2016
4070-08	Pacifi Corp	Y	PacificCorp	FY15	N/A	Original Amount: \$128,716.	\$59,009.30	SC	40955.11	31%	2/2/15 - 3/31/16	NA	Feb-17-16	The Tribe will invoice four times on or before April 30, 2015, July 31, 2015, October 31, 2015 & April 1, 2016, so This EESA is for the month of Dec. 2015
5060-39	EPA	Y	Water Quality - PPG	FY-16	2015-2016	PPG FY 16 165,000.00	\$165,000.00	SC	138763.48	16%	10/1/15 - 9/30/16	Quarterly Reports submitted by Susan	Feb-17-16	This EESA is for the month of Jan. 2016
5060-68	EPA	Y	Water Quality Work Group	FY14	2015	Tribal WG FY15 50,500.00	\$33,076.58	SC	22,208	33%		Quarterly Reports 1/31, 4/30, 7/31, 10/31.	Feb-17-16	This EESA is for the month of Jan. 2016
6700-31	HSU	Y	BG algae testing	FY07	2007	Original Amount: \$11,725.	\$5,507.63	SC	\$507.63	0%	NA	no report required	Feb-17-16	Donation. Susan when will you use this fund?
6710-07	PPG	Y	QVIR PPG 106/2015	FY16	2015-2016	Original Amount: \$22566.75	\$22,566.75	SC	16196.75	28%	7/1/15 - 6/30/16		Feb-17-16	This EESA is for the month of Jan. 2016
2080-69	USFWS	Y	F15AS0245 - 2015 Mid-Klamath River Fall Chinook Spawner Surveys	FY 16	2015	F15AS0245	\$31,206.13	TS	29997.6	4%	10/15/15 - 3/15/16		Feb-16-16	This EESA is for the month of Jan. 2016
2110-57	BOR	Y	BOR Mod #2, Task 10	FY 14	2014-2015	\$305,593.15 award WITH Indirect. Base Budget is \$264062.	\$65,863.24	TS	20805.33	76%		All BOR AFA Reports are submitted by TOZ	Feb-16-16	This EESA is for the month of Jan. 2016
2110-62	BOR	Y	BOR AFA FY 2014, Mod #2 - Task 7 & 8	FY 14			\$14,694.78	TS	8846.29	40%	10/1/13 - 9/30/14	All BOR AFA Reports are submitted by TOZ	Feb-16-16	This EESA is for the month of Jan. 2016

DIV #	Funding Agency	ACTIVE (Y/N)	PROJECT NAME	Funding Year	Project Year	AWARD #	AMOUNT	DNR STAFF	FUNDS remain	% USED	AWARD DATES	Reports Due	STATUS	History/Comments
2110-64	BOR	Y	BOR AFA FY 2015	FY 15		375,673.00	\$95,210.33	TS	14539.65	64%		All BOR AFA Reports are submitted by TOZ	Feb-16-16	This EESA is for the month of Jan. 2016
2135-18	KRTWVC	Y	Salmon Recovery Klamath River Inter-Tribal Fish & Water Commission PCSRF	FY15		Original Budget: \$187500.00	\$129,527.86	TS	78115.34	40%			Feb-16-16	This EESA is for the month of Jan. 2016
2135-19	KRTWVC	Y	Salmon Recovery Klamath River Inter-Tribal Fish & Water Commission PCSRF	FY16	2015-2016	Original Budget: \$200,000.00	\$200,000.00	TS	199548.82	0%		All BOR AFA Reports are submitted by TOZ	Feb-16-16	This EESA is for the month of Jan. 2016
2136-19	MKWVC	Y	Habitat Restoration Planning for MKWVC	FY16	2015-2016	Original Budget: \$4,800.00	\$4,800.00	TS	4800	0%	10/1/15 - 12/31/16		Feb-16-16	This EESA is for the month of Jan. 2016
6600-05	Thendara Foundation	Y	Fisheries Donation	NA	NA	Original Budget: \$3,112.84	\$4,563.47	TS	4063.47	11%	NA	NA	Feb-16-16	1000.00 donation received 12/21/10 \$63.18 spent in March 3/27/2014cwc
2160-10	THPO/INAA M	Y	Tribal Heritage Grant/ Inaan Project	FY10		Original Budget: 33,028.47	\$857.17	AWT	857.17	0%			Feb-17-16	This EESA is for the month of Jan. 2016
2160-12	THPO	Y	National Parks Services THPO	2014-2015	2014-2015	Original Budget: \$50,264	\$50,264.00	AWT	40602.92	19%	10/1/15 - 9/30/16		Feb-17-16	This EESA is for the month of Jan. 2016
2136-18	MKWVC	Y	Habitat Restoration Planning for MKWVC	FY16	2015-2016	Original Budget: \$8,400.00	\$8,400.00	AWT	8400	0%	10/1/15 - 9/30/16		Feb-17-16	This EESA is for the month of Jan. 2016

**SCOTT QUINN, DIRECTOR OF TRIBAL LANDS MANAGEMENT**  
**Directors Report for Council Meeting on**  
**February 25, 2016**

(January 21, 2016 to February 18, 2016)

**LAND MANAGEMENT PROJECTS**

**1. Project Title: Tebbe Property Fee to Trust**

**Description:** Project to put a portion of the casino parking into trust status.

**Status:** Property is in Trust.

**Remaining:** Mt Shasta Title (MST) needs to issue a Title Policy. I resent instructions, and asked for an update on 1/21/2016 and 2/12/2016. I also included a table of previous correspondence and cc'd the MST Area Manager, Fatima Abbas, and Council.

**2. Project Title: KCDC Storage Property (Adamson) Fee to Trust**

**Description:** Project to put the parcel containing the storage units in Happy Camp into trust status.

**Status:** Property is in Trust. MST needed to issue a Title Policy. I resent instructions, and asked for an update on 1/21/2016 and 2/12/2016. I also included a table of previous correspondence and cc'd the MST Area Manager, Fatima Abbas, and Council. MST finally sent the policy on 2/17/2016.

**Remaining:** Complete/Nothing

**3. Project Title: Yreka WME MH Park Property Fee to Trust**

**Description:** Project to put the White Mtn. Estates Mobile Home Park in Yreka into trust.

**Status:** On 12/2/2015 I requested Title Commitment on the proper ALTA form. I resent instructions, and asked for an update on 1/21/2016 and 2/12/2016. I also included a table of previous correspondence and cc'd the MST Area Manager, Fatima Abbas, and Council.

**Remaining:** MST needs to issue a Title Commitment. Once the application is deemed complete; the BIA will publish a Notice of Application (NOA), NEPA compliance, Title Opinion, Legal Description review, Notice of Decision (NOD), Recording Instructions to the Title Co., Acceptance of Conveyance (AOC), and final recording of the new deed at the BIA and County. A final Title Polic will also be issued by the Title Co.

**4. Project Title: Tynes and Rail Road Property Fee to Trust**

**Description:** Project to put the Tynes and Menne Rail Road property in Yreka into trust.

**Status:** A Fee to Trust Application needs to be drafted and sent to the BIA. On 11/6/2015 the BIA indicated that a Phase II environmental report will be required (see consent calendar).

**Remaining:** Order Title Commitment and assemble and submit the fee to trust application. Once the application is deemed complete; the BIA will publish a Notice of Application (NOA), NEPA compliance, Title Opinion, Legal Description review, Notice of Decision (NOD),

Recording Instructions to the Title Co., Acceptance of Conveyance (AOC), and final recording of the new deed at the BIA and County. A final Title Policy will also be issued by the Title Co.

**5. Project Title: Orleans Community Center Fee to Trust**

**Description:** Project to put the Orleans Community Center/KTHA Maintenance property into trust status.

**Status:** Solicitor is reviewing the Title Commitment and has an issue with one of the exceptions and the Humboldt Land Title Company has not got back to us regarding our 10/1/15 request to remove the exception. I requested a new commitment on 1/21/2016. On 2/17/2016 I talked to the BIA who said they would check on the status.

**Remaining:** BIA needs to publish a NOA, NEPA compliance, Title Opinion, Legal Description review, NOD, AOC, and final recording of new deed.

**6. Project Title: Bunker Hill Fee to Trust**

**Description:** Project to put the Bunker Hill property into trust status.

**Status:** Caltrans recorded a Quitclaim on 11/13/2015 to clear a cloud on the title. I requested a new title commitment from MST on 1/21/2016. MST sent me the Quitclaim for the tribe to sign. I revised the Quitclaim.

**Remaining:** have Chairman sign/notarize Quitclaim and send to MST. Solicitor Preliminary/Final Title Opinion, NOA, NOD, and recording at LTRO and County.

**7. Project Title: Sharps Road Mill Property Cleanup**

**Description:** Project to demolish three large mill buildings

**Status:** I went out to the site on 1/20/2016 and contractor was busy demolishing the facility. The contractor and I were contacted by the Siskiyou Air Resource Control Board. The contractor said he would stop burning.

**Remaining:** Complete demo, move woody material to tribal lands for burning this winter. Contractor has a year from 3/26/2015 to complete the work.

**8. Project Title: Happy Camp Fire Protection District Agreement**

**Description:** Develop an MOA with the HCFPD to pay fees associated with fire protection on tribal trust parcels in support of future fee to trust applications.

**Status:** *NO CHANGE* - I've met with the HCFPD Director Ed Bartosiewski, developed a spreadsheet of potential parcels and associated fees.

**Remaining:** Draft MOA, obtain staff review, and get Council Approval.

**9. Project Title: Beverly Manor Lease**

**Description:** Negotiate and develop a lease for a portion of the building. I'm working with Joshua Stanshaw and Patricia Hobbs to make sure their programs (Behavioral Health, Child & Family Services, Drug & Alcohol, etc.) are met.

**Status:** Received IT quote of \$22,016.91 (\$1,232.01 is equipment). I proposed the total cost be prorated over a 3-4 year lease. The adjacent renter wants two of our offices for access



to their ADA bathroom. We told them no. Requested tenant improvements include A/C and general cleaning.

**Remaining:** Realtor to present terms to owner. Continue to Negotiate/Draft/Review/Approve lease.

**Land Items to Note:**

- I drafted an AB52 Karuk Service Area map for Alex Watts-Tobin.
- I drafted an updated Karuk Service Area map for Jaclyn Ownsbey.
- I drafted a map of the Orleans Community Services District Water Tank for Laura Mayton.
- I reviewed Jill Beckmann's community maps.
- I met with KTHA Fee to Trust Consultant, and provided them with land information.
- On 2/16/2016 I attended the Siskiyou Fair Board Meeting.

**Land Projects to be Initiated:**

- A. KR RV Park Manager Contract Extension**
- B. Update Land maps for KTHA Fee to Trust Consultant**
- C. Draft Karuk Department of Tribal Lands Management**

*"The mission of the Karuk Office of Tribal Lands Management is to expand Karuk Indian Country and manage our tribally owned property to its best use for the benefit of our members."*

**ACTION ITEMS FOR APPROVAL:**

- A. A tribal member would like to will, or gift deed, her fractionalized interest in an allotment. I would need Counsel's help to do this. The individual will be in Yreka 3/9/2016.**

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**Karuk Community Health Clinic**  
64236 Second Avenue  
Post Office Box 316  
Happy Camp, CA 96039  
Phone: (530) 493-5257  
Fax: (530) 493-5270



**Karuk Dental Clinic**  
64236 Second Avenue  
Post Office Box 1016  
Happy Camp, CA 96039  
Phone: (530) 493-2201  
Fax: (530) 493-5364

**Administrative Office**  
Phone: (530) 493-1600 • Fax: (530) 493-5322  
64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

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**Sandi Tripp**

**Department of Transportation Director**

For Council Meeting on February 25, 2016

Reporting Period – January 22, 2016 to February 18, 2016

**TRIBAL TRANSPORTATION IMPROVEMENT PROGRAM (TTIP)**

**PROJECT SUMMARIES**

The following summaries represent the current Official TTIP projects. When we receive the new Official TTIP, currently in process with FHWA, I will incorporate all new projects planned for FY 2015 - 2019.

**Project Title: Red Cap Road Bike Way**

**Phase 1 - Complete 2015**

**Phase 2 – Construction to begin spring 2016**

Description: Reconstruct Red Cap Road - shoulder widening pedestrian and bicycle safety.

**Status: In Process - Fully funded through a grant from FHWA TTP Safety Funds and State of California Dept. of Transportation and Karuk Tribe TTP Annual Allocation.**

Phase 2 of the project has been awarded to Sundburg Construction and we will start actual construction Phase in spring 2016.

As noted in previous Council Reports, I had expected to start vegetation removal on Phase 2 a bit later in the year; but, due to the March 1<sup>st</sup> Avian Survey deadline we started the tasks on February 16<sup>th</sup>, hoping that we will complete the work by the deadline. With the deadline approaching I decided to form a larger crew. So working with the DNR-Fire and Fuels Program, and we were able to obtain assistance for tree falling and vegetation removal from three trained crew members; and they are currently working with the DOT Maintenance Crew on Red Cap Road.

**Project Title: Asip Road Ext. 815**

Description: Reconstruction

**Status: Complete FY2015** - Construction phase and project review has been completed. The DOT Road Maintenance Crew completed a seal coat project on this PF and the stripping is complete. I expect this project will extend the life of the surface 10 years.

### **Yellow Hammer PF 815**

Description: Repair and Maintenance of the Yreka Head Start Parking Facility

**Status: Complete** 11/15 - To ensure longevity of this facility the DOT Road Maintenance Crew has completed the site preparation, crack sealing, seal coating and stripping for this PF. I expect this maintenance will extend the life of this facility for at least another 5 years.

### **Yellow Hammer PF 825**

Description: Repair and Maintenance of the Yreka KTHA Maintenance Parking Facility

**Status: Complete** 11/15 - To ensure longevity of this facility the DOT Road Maintenance Crew has completed the site preparation, crack sealing, seal coating and stripping for this PF. I expect this maintenance will extend the life of this facility at least 5 years.

### **Project Title: Happy Camp Complete Streets Project**

Description: Reconstruction - Safety Project

**Status: In Process** - This project is planned for SR96 in Happy Camp from the west end of town where Second Avenue meets SR 96 to the east end of town where Old Highway 96 meets SR 96.

As noted in previous Tribal Council Reports, I am in coordination with Caltrans D2 and they are currently in the process of developing a Project Study Report (PSR) for this project. A PSR is an in-depth preliminary report identifying project perimeters, objectives, design expectations and a draft estimated budget of all elements that may be required to be designed to ensure safe access for all users. The Caltrans PSR Lead has contacted me and we will begin a schedule of conference calls starting on March 7, 2016. I'm concerned about the timing on their PSR development and I feel like there's some sort of an unusual slow down on their end. I hope to compel them to move the document along so that we can obtain a preliminary design and identify proposed project elements; as we must conduct at least one public meeting before we submit an Active Transportation Program grant application.

### **Project Title: Tishawnik Hill Bikeway and Trail (Upper/Lower)**

Description: New construction and Reconstruction of the Upper and Lower Roads

**Status: In Process** - This project has a short range and long range element. The short range element is the repair and reconstruction to the two short routes identified by the Tribe and FEMA; and, the long range element is the bikeway and trail project that will span from the Eye See Road to Camp Creek road on Hwy 96.

**Status of the short range element:** The Project Bid Package is currently being advertised and we have a bid deadline of March 10, 2016. At that time we will select a contractor and begin the process of preparing a contract for construction of both the Upper and Lower Tishawnik Roads. I expect that the Contract will be ready for Council approval next month. The construction phase of this project will begin in early spring 2016.

### **Project Title: Orleans Community Safety Corridor Project**

Description: Reconstruction / Safety Project

**Status: In Process** - This project is on SR96 and I have been working with Caltrans to identify the project perimeters and preliminary objectives. Through a coordinated effort between the Karuk DOT and Caltrans D1 we developed a Project Initiation Form (PIF) for this project.

During this reporting period I have been in coordination with Caltrans and we met at the Caltrans D1 offices in Eureka to discuss next steps for this project. Caltrans has no funds to prepare a PSR and since this project is on our TTIP, I expect that we will fund the PSR development and try to obtain full project funding through the State Active Transportation Program.

### **Project Title: Katimin Road**

Description: Reconstruction

**Status: In Process** - This route has significant safety issues and is identified as a priority facility by Ceremony Leaders and the Karuk Tribal Council. We recently implemented some maintenance tasks on this facility so as to ensure access throughout the ceremony season and fishing season. I expect to coordinate with all interested parties and develop a design plan that will meet the collective need for this very sensitive site. I will be reporting to Council on the progress of this project as new information becomes available.

**Project Title: Itroop Road Construction (Phase II)**

Description: Reconstruction and extension of Itroop Road

**Status: In Process** – This project has a short and long range element:

Short Range Element: Through our Transportation Facility Annual Assessment, the priority status of this route was increased, citing lack of emergency ingress/egress for the residents on Itroop Road. Due to this change in status we will begin planning and PS&E development to ensure safe evacuation if needed from the top of Itroop Road (near the KTHA homes) down the hill onto the old Evans Property Road. During FY2016 a site survey, environmental compliance and preliminary design will be completed. Long Range Element: Should KTHA decide to construct new homes on that property the Karuk DOT will partner with KTHA to ensure construction of a fully designed route for residences.

**Project Title: Rural Transit Route - SR96**

Description: Rural Transit Route between Orleans and Happy Camp

**Status:** During this reporting period I attended and briefed the Management Team on the options for continuing transit service from Happy Camp to Orleans. Unfortunately, since we last talked I met with STAGE and was notified that one bus driver recently gave notice and is no longer working and the other driver is retiring in March. Although STAGE is currently advertising to recruit drivers, they are not successful as of yet. Additionally, our current service Agreement will terminate on February 28, 2016. With that said, we are in a situation that cannot be solved before we are compelled to terminate transit services. We will be informing all the commute ridership and post flyers in the bus and on the bulletin boards.

I will develop a plan for your review to start up our own transit van as soon as possible. I expect to have the proposal ready by Council meeting.

**Project Title: Somes Bar Work Cnt. Road & PF**

Description: Repair and Overlay

**Status: In Process** – This project is expected to be completed in FY2016-To ensure longevity of this facility the DOT Road Maintenance Crew will complete a site evaluation, AC repair, crack sealing, seal coating and stripping for this facility. I expect this maintenance will extend the life of this facility for at least another 5 years.

**Project Title: Yreka Clinic PF (including the TANF site)**

Description: Redesign and Reconstruction of the Yreka Clinic Parking Facility

**Status: In Process** - TANF Parking Facility (PF): During this reporting period Bucky Lantz, DOT Maintenance Supervisor has his Crew out in Yreka implementing a PF rehabilitation project at the TANF Building. They have removed several trees and saw cut the AC to remove tree roots. They incorporate new aggregate base, built a perimeter wall. Today they are laying the Asphalt Concrete (AC). Once the repair is complete they will seal coat and restripe this PF.

During the FY 2016 we will be completing a site survey, design and environmental process, for the Clinic Project. In FY 2017, we will complete the process of reconstruction of this facility. I will keep Tribal Council up to date on this project as new information becomes available.

## **Project Title: 2% Planning**

### **1.) General Project Coordination and Planning Efforts**

**Status: In Process** All projects associated with the Karuk Tribe Transportation Department require extensive coordination and collaboration. During this and all future reporting periods I will ensure Tribal Council is updated as new information becomes available.

### **2.) Update of the Karuk Tribe Long Range Transportation Plan (LRTP)**

**Status:** In Process - The Karuk Tribe DOT is working on updating the current LRTP. We plan to incorporate all transportation facilities, including, but not limited to roads, trails and river access points. I am meeting with our Consultant through conference calls and emails to develop documents, maps and coordinate Tribally specific information exchange to ensure the document meets our needs. As noted last month I coordinated a meeting with Bill Tripp, Alex Tobin-Watts from DNR as well as, Council Members Renee Stauffer and Josh Saxon to review and identify present day, historic and prehistoric trail facilities. Since that meeting and during this reporting period I met with and coordinated a project with the DNR/GIS team to develop draft trails maps. When completed the maps and supporting documentation will identify all the trails that were identified in the meeting. I will then meet with the KRAB to review the maps before including them in our Trails Facility Maintenance chapter of our Long Range Transportation Plan.

### **3.) Tribal Transportation Improvement Program (TTIP) Update**

**Status:** During this report period I developed a new TTIP for FY 2016 – FY 2020 and received approval from Tribal Council on October 1, 2015. I have still note as of yet received the Official TTIP from FHWA. I will be revising the TTIP again to incorporate the Planning

### **4.) Tribal and Regional Coordination during Quarterly Period**

**Status:** Requested to participate on the Calif. State Dept. of Transportation Surface Transportation and Reauthorization Working Group, attended and participated in monthly Tribal Council and Planning meeting. Attended BIA Road Inventory Training, Attended the North Coast Tribal Transportation Commission meeting (NCTTC), HCAOG Technical Advisory Committee(HCAOG TAC), FHWA Safety Management System Steering Committee(SMS Steering Committee), Karuk Resources Advisory Board Meetings(KRAB), Caltrans TERO Sub-Committee meeting, Caltrans Native American Advisory Committee (NAAC), Caltrans California Transportation Plan 2040 (CTP2040), Quarterly National Tribal Transportation Program Coordinating Committee Meeting (TTPCC), Caltrans FAST Act Implementation Technical Advisory Board and Federal Transit Administration TraMS Training.

## **Project Title: Road Maintenance**

*I am very proud of the work our DOT Maintenance crew completes, as our recent projects noted above are prime example of well managed coordination, team work and professionalism. The Crew has been able to accomplish more force account projects this year than all the past years combined and I hope that in the near future we will do most all our jobs through force account.*

**Description:** Road maintenance funding provides staff and operational coverage for the activities listed below, as performed by a crew from the Karuk Tribe Department of Transportation.

### **Activities**

- Vegetation Removal on Red Cap Road in Orleans

- Seal Coating
- Street Sweeping
- Debris and brush removal from roadside and gutters
- Minor roadway patching/crack sealing
- Curb painting
- Road striping
- Crack Sealing
- Parking Facility Seal Coating
- Grading, ditch and drainage maintenance
- Equipment and vehicle lease, maintenance and repair
- Ongoing route review to identify maintenance and project needs

### Expenditure/ Progress Chart

Program	Code	Total Budget	Expensed to date	Balance	% Expended
Federal Highway Administration (FHWA)	2231	\$2,697,235	\$166,034	\$2,531,200	6%
Term Dates	Total Months	Month # for report period	# Months Remaining	% Completed.	Extension Option Y/N
10/1/15 - 10/1/16	12	4	8	25%	N
Progress Report Due Date	Completed?	Date Completed.	Fiscal Report Due Date	Completed?	Date Completed.
3/30/2016	no	n/a	3/30/16	No	n/a
<b>Comments:</b>					

## Action Items

**#1** – Resolution #16-R-013 - Resolution authorizing the adoption of the Bylaws of the North Coast Tribal Transportation Commission.

**#2** – Resolution #16-R-016 - Resolution Authorizing the Intergovernmental Fund Transfer Agreement between the Karuk Tribe, US DOT Federal Highways Administration and Calif. DOT Caltrans. This Agreement is to allow for the transfer of funds awarded to the Karuk Tribe

from Caltrans; back to US DOT – FHWA and into the Karuk Tribe FHWA TTP Program Agreement.

Possible Action Items

**#1** - Resolution #16-R-XXX - Resolution Authorizing the Revised Tribal Transportation Program Agreement with revised language and reference to the FAST Act provisions.

**#2** – Resolution #16-R-XXX – Resolution Authorizing the approval of FHWA TTP FY 2016 Referenced Funding Agreement.

**Consent Calendar item:**

**#1** – Purchase of a 14K – 7x14 Dump Trailer through Trailers Plus in Medford, Oregon - for use by the Karuk Tribe DOT



Karuk Community Health Clinic  
64236 Second Avenue  
Post Office Box 316  
Happy Camp, CA 96039  
Phone: (530) 493-5257  
Fax: (530) 493-5270

# Karuk Tribe

Karuk Dental Clinic  
64236 Second Avenue  
Post Office Box 1016  
Happy Camp, CA 96039  
Phone: (530) 493-2201  
Fax: (530) 493-5364

Administrative Office  
Phone: (530) 493-1600 • Fax: (530) 493-5322  
64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

## REQUEST FOR CONTRACT/MOU/AGREEMENT

Check One:

Contract  
MOU  
Agreement  
Amendment  
Other

Karuk Tribe Number Assigned: [REDACTED]

Funder/Agency Assigned: [REDACTED]  
Prior Amendment: [No]

**REQUIRED** →

Procurement Attached  \*Budget Attached   
System for Award Management (SAM) (CONTRACTS ONLY)   
KCDC/KTHA Notification/ review required  Yes  No

Requestor: Sandi Trapp Date: January 27, 2016

Department/Program: Department of Transportation

Name of Contractor or Parties: North Coast Tribal Transportation Commission

Effective Dates (From/To): last signature as needed

Amount of Original: \$0  
Amount of Modification: \$0  
Total Amount: \$0

Funding Source: N/A

Special Conditions/Terms:

Brief Description of Purpose:  
For the adoption of the Bylaws of the North Coast Tribal Transportation Commission (NC TTC) which will promote safe and efficient modes of transportation, identify transportation needs, and advocate for transportation issues in tribal communities throughout Humboldt and Del Norte Counties.

### \*\* REQUIRED SIGNATURES \*\*

Sandi Trapp  
Requestor

1-27-16  
Date

Laura Mayton  
\*\*Chief Financial Officer

2-15-16  
Date

Shalee Peles  
\*\*Director, Administrative Programs & Compliance

2/15/16  
Date

Shirley King  
\*\*Director of Self Governance (MOU/MOA) or TERO (Contracts)

2-15-16  
Date

Other: \_\_\_\_\_

\_\_\_\_\_ Date



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**RESOLUTION OF THE  
KARUK TRIBE**

**Resolution No:** 16-R-013  
**Date Approved:** January 28, 2016

**RESOLUTION AUTHORIZING THE ADOPTION OF THE BYLAWS OF THE NORTH COAST TRIBAL TRANSPORTATION COMMISSION (NCTTC) WHICH WILL PROMOTE SAFE AND EFFICIENT MODES OF TRANSPORTATION, IDENTIFY TRANSPORTATION NEEDS, AND ADVOCATE FOR TRANSPORTATION ISSUES IN TRIBAL COMMUNITIES THROUGHOUT HUMBOLDT AND DEL NORTE COUNTIES**

**WHEREAS;** the Karuk Tribe is a Sovereign Aboriginal People, that have lived on their own land since long before the European influx of white men came to this continent; and

**WHEREAS;** the members of the Karuk Tribe have approved Article VI of the Constitution delegating to the Tribal Council the authority and responsibility to exercise by resolution or enactment of Tribal laws all the inherent sovereign powers vested in the Tribe as a Sovereign Aboriginal People, including negotiating and contracting with federal, state, Tribal and local governments, private agencies and consultants; and

**WHEREAS;** the members of the Karuk Tribe have approved Article VIII of the Constitution assigning duties to the Chair, Vice Chair, and Secretary/Treasurer including signing and executing all contracts and official documents pertaining to the Karuk Tribe; and

**WHEREAS;** the Karuk Tribe is a federally recognized Tribe and its Tribal Council is eligible to and is designated as an organization authorized to Contract pursuant to P.L. 93-638, as amended, on behalf of the Karuk Tribe; and

**WHEREAS;** the Karuk Tribe is a signatory to the current version of the NCTTC Bylaws, therefore a formal member of the Commission and as such, we are compelled to sign the amended Bylaws of the NCTTC; now

**THEREFORE BE IT RESOLVED;** that the Karuk Tribe recognizes and accepts the adoption of the NCTTC Bylaws; now

**THEREFORE BE IT FINALLY RESOLVED;** that the Karuk Tribal Council authorizes the adoption of the Bylaws of the North Coast Tribal Transportation Commission (NCTTC) which will promote safe and efficient modes of transportation, identify transportation needs, and advocate for transportation issues in Tribal communities throughout Humboldt and Del Norte Counties.

**CERTIFICATION**

I, the Chairman, hereby certify the foregoing resolution 16-R-013 which was approved at a Council Meeting on January 28, 2016, was duly adopted by a vote of \_\_\_\_\_ AYES, \_\_\_\_\_ NOES, \_\_\_\_\_ ABSTAIN, and said resolution has not been rescinded or amended in any way. The Tribal Council is comprised of 9 members of which \_\_\_\_\_ voted.

\_\_\_\_\_  
Russell Attebery, Chairman

\_\_\_\_\_  
Date



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# North Coast Tribal Transportation Commission

Bear River Band of Rohnerville Rancheria, Big Lagoon Rancheria, Blue Lake Rancheria, Elk Valley Rancheria, Hoopa Valley Tribe, Karuk Tribe, Resighini Rancheria, Tolowa Dee-ni" Nation, Trinidad Rancheria, Wiyot Tribe, Yurok Tribe

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## Bylaws of the

## North Coast Tribal Transportation Commission

Approved \_\_\_\_\_

### **Mission Statement**

To promote safe and efficient modes of transportation, and to improve transportation, identify transportation needs, and advocate for transportation issues of tribal communities throughout Humboldt and Del Norte Counties; to collaborate on issues between all of the Native American tribes (hereinafter "tribe" or "tribes"); and, to solve problems concerning transportation issues among Humboldt and Del Norte County tribes.

### **Article 1: Name and Purpose**

#### 1.1 Name

The name of this organization shall be the North Coast Tribal Transportation Commission (NCTTC). No individual shall use this name and any assets acquired by this organization for individual purpose without prior approval of the Board of Directors.

#### 1.2 Jurisdiction

The area of jurisdiction is the Counties of Humboldt and Del Norte, State of California.

#### 1.3 Purpose

- a) training
- b) To promote safe and efficient modes of transportation
- c) To increase connectivity between tribal communities in Humboldt and Del Norte Counties
- d) To act as representative for tribes as delegated
- e) To assist in federal, state and local transportation planning
- f) To provide communication networks that will support Commission Tribes' transportation planning
- g) To develop and implement transportation planning tools for Commission Tribes
- h) To seek opportunities to preserve contemporary and traditional modes and routes of transportation

- i) To raise awareness of tribal transportation issues
- j) To seek funding that does not impact or reduce funding to individual tribes
- k) To represent Humboldt and Del Norte County tribes' transportation issues and priority projects at federal, inter-tribal, tribal, state, and county levels
- l) To develop a strategic plan encompassing the goals and objectives of each member tribe and update annually or as needed.

#### 1.4 Provisions

The NCTTC seeks collaboration and participation by and to represent the transportation interests of all tribes in Humboldt and Del Norte Counties, while recognizing that each tribe remains a sovereign entity.

#### 1.5 Dissolution

Upon dissolution of this organization, its assets remaining after payment or provision of payment of all debts and liabilities, shall be distributed as mandated by the Board of Directors to a nonprofit fund, tribe, foundation or corporation.

#### 1.6 Successor Agency

The North Coast Tribal Transportation Commission is the successor agency to the Humboldt County Tribal Transportation Commission and is subject to all agreements, contracts, and benefits of the Humboldt County Tribal Transportation Commission. The change in name reflects a need to enlarge the organization to include additional tribes that share similar concerns and adjacent geographic region.

### **Article 2: Offices**

#### 2.1 Location

The principal mailing address shall be the address specified by a consensus of the NCTTC members. The principal office shall be the address specified by a consensus of the NCTTC members.

#### 2.2 Change of Address and Other Offices

The Board of Directors may change the principal office from one location to another within Humboldt or Del Norte County by majority vote. Such change of location shall not be deemed an amendment of these bylaws. As business requires, the organization may operate other offices as the Board of Directors designate.

### **Article 3: Membership**

#### 3.1 Directors

The directors shall consist of an elected tribal leader and their designee, of the following entities: Bear River Rancheria, Big Lagoon Rancheria, Blue Lake Rancheria, Elk Valley Rancheria, Hoopa Valley Tribe, Karuk Tribe, Resighini Rancheria, Smith River Rancheria, Trinidad Rancheria, Wiyot Tribe, Yurok Tribe, and such other federally recognized tribes as may later be located in Humboldt or Del Norte County.

Appointment to a director position shall be by annual tribal resolution naming the director, an alternate, and a 2nd alternate to the NCTTC.



An emergency representative can serve for a single meeting if authorized by letter or email, expressly stating the purpose, from the appointed representative to the NCTTC.

### 3.2 Associates

Associates are those individuals that the NCTTC approves for participation. These individuals can include, but are not limited to, representatives of other public agencies and interested members of recognized and unrecognized tribes.

### 3.3 Public at Large

All other interested persons committed to the purpose of this organization that may wish to participate.

### 3.4 Voting Privileges

Directors shall have one vote each. Associates and Public at Large members may participate in discussions at meetings but may not cast a vote.

### 3.5 Censure and expulsion

Associates and Public at Large members, charged with neglect of duty, gross misconduct, or conduct contrary to these Bylaws and purposes of the NCTTC by the Board, will have a notice of censure sent to the agency or tribe in question or be expelled, as the Board deems appropriate.

A tribal representative or a Director, charged with neglect of duty, gross misconduct, or conduct contrary to these Bylaws and purposes of the NCTTC by the Board, will have a notice of censure sent to the tribe in question.

A tribe may be requested to designate a new representative in the event its representative is expelled by majority vote of the Board of Directors for neglect of duty, gross misconduct, or conduct contrary to these Bylaws and purposes of the NCTTC.

## **Article 4: Board of Directors & Officers**

### 4.1 Composition of Governing Body

The Board of Directors shall consist of one elected tribal representative, or their respective designee, of each of the Tribes of Humboldt or Del Norte Counties. The number of Directors may be changed by amendment of the bylaws. The Chairperson of the organization is the Chairperson of the Board of Directors. Officers of the organization are members of the Board of Directors. The officers of the NCTTC shall consist of a Chairperson, Vice-Chairperson, Secretary, and Treasurer elected from the Board of Directors. To ensure continuous record keeping, an alternate Secretary and Treasurer may be appointed to serve in the absence of the elected Secretary and Treasurer. The Board, Officers and alternates shall receive no compensation other than reasonable expenses.

### 4.2 Duties

The Board of Directors shall set policies and procedures and monitor organization activities. It is the duty of the officers to facilitate all meetings and functions of NCTTC and to delegate responsibility for regular operations to assure that duties are performed correctly. These officers are hereby designated to represent NCTTC on other boards and committees. The NCTTC may also appoint Directors or alternates to represent NCTTC as needed.



The Chairperson shall convene regularly scheduled Board meetings. The Chairperson shall be entitled to vote in all matters the same as every other Director and is specifically not restricted to breaking tie votes.

The Vice-Chairperson shall complete the duties of the Chairperson with all the same authority in the event the Chairperson is absent or unavailable. The Vice-Chairperson shall assist the Chairperson in completing their duties.

The Secretary shall be responsible for keeping records of Board actions, including overseeing the taking of minutes at all Board meetings including telephone meetings and conference calls, sending out meeting announcements, distributing copies of minutes and agendas, and assuring that organizational records are maintained. Upon election of officers, the Board will designate the location of the records repository.

The Treasurer shall make a report at each Board meeting, assist in preparation of the budget, help develop fundraising plans, and make financial information available to the members of the organization and to the general public. Annual reports are required to be submitted to the Board showing income, expenditures, and pending income. The financial records of the organization are public information and shall be made available to the membership, Board members, and the public. The fiscal year shall be October 1 to September 30.

#### 4.3 Quorum

A quorum shall consist of five members of the Directors at any duly authorized meeting. Voting Directors may call in to satisfy a quorum.

#### 4.4 Vacancies

When a vacancy among the officers exists, the Board shall appoint a replacement from the Directors to serve the remainder of the term. At the end of the term, the position will be filled through election at the annual meeting.

#### 4.5 Resignations, Terminations, and Absences

Resignation of an officer must be in writing and received by the Secretary.

A Board member may be dropped for excess absences from the Board if a Tribe's board seat has three unexcused absences from Board meetings in a year and the Board has not been notified of absence prior to the start of the meeting, excluding emergency situations that prevent the Board member from noticing their absence.

By a majority vote of the remaining directors, an officer may be removed for other reasons, such as misuse of funds, funds and illegal activities at board meetings or other gross misconduct.

### **Article 5: Elections**

#### 5.1 Officer Elections

Election of new officers shall occur as the first item of business at the annual meeting of the NCTTC. Officers will be elected by a majority of the Board of Directors present at the annual meeting.

Interim officers will be elected as soon as a quorum can be established.

## 5.2 Terms

Officers shall serve one-year terms and are eligible for reelection. Interim officers serve until the next scheduled annual meeting.

## **Article 6: Meetings and Communication**

### 6.1 Annual Meeting

The Board of Directors shall set the date, place and time of the regular annual meeting to produce an annual report, and such other business deemed necessary.

### 6.2 Regular Meetings

Regular meetings shall be held monthly, on a rotating basis at locations and times designated by members at the end of each meeting. A tribe designated as host in any particular rotation can decline to hold the meeting at their own location for any reason or no reason at all. The next tribe in the rotation will become the hosting tribe for that meeting. The location and time for the next regular meeting shall be set before adjournment of the current meeting and will be a listed, permanent item on every meeting agenda.

6.3 The Chairperson, who shall designate the location and time, may call a special or emergency meeting, as needed

### 6.4 Telephone Meetings and Conference Calls

Due to unforeseen circumstances or hardship, a provision for telephonic meeting and/or voting is hereby authorized.

### 6.5 Notice of Meetings

Notice of each meeting and a draft agenda shall be given to Board members either by email, telephone, mail, or in person at least five days in advance of the meeting. The Secretary will implement a telephone and FAX tree to expedite notification. Each tribe will bear the responsibility for posting the notice and draft agenda in their primary tribal office.

### 6.6 Parliamentary Procedures

The Board will rely primarily on Robert's Rules of Order and may utilize other forms of decision-making, such as voice voting, group consensus and poll voting when appropriate.

### 6.7 Communication

The NCTTC will use northcoastttc@gmail as the official email address to enhance communication between Board Members, Community Members, General Public and anybody with an interest in the NCTTC. The email account will be administered by the Secretary and accessible by commission officers. The NCTTC may also use other forms of communication such as a website, skype, teleconference or any other form of communication necessary to conduct commission business.

## **Article 7: Committees**

The Board of Directors and/or the Chairperson of the Board have the authority to establish or create a committee. Committees may consist of Directors, Associates or the Public at Large. Such



committees shall act in an advisory capacity only and shall conform themselves generally to these bylaws.

### **Article 8: Corporate Seal**

The Board of Directors may adopt, use and alter a corporate seal.

### **Article 9: Sovereign Immunity and Authority Preserved**

Nothing in this document shall be deemed or construed to be a waiver of the sovereign immunity of any of the respective member tribes, its officials, its entities, or employees acting within their official or individual capacities under this document.

### **Article 10: General Disclaimers**

#### 10.1 Unrestricted Collaboration

Nothing in these articles shall in any way restrict any participating member of the NCTTC from actively pursuing any funding or collaboration with other public or private agencies for any project that is or may be undertaken by any member tribe, either on its own or in conjunction with any other entity including, but not limited to, the federal government, State of California, any Indian tribe, any other public or private agency, corporation, institute, foundation, or non-profit.

#### 10.2 No Relief from Duty to Consult

Nothing in these bylaws shall be construed as relieving any public agency of their obligation or duty to consult with any individual tribe for specific projects on any member tribe's ancestral territory.

#### 10.3 Right to Dissent

Non-compliance with a majority decision shall be considered a right to dissent under the inherent sovereignty of each tribe. No action taken by the NCTTC shall prohibit a member tribe from taking action that it deems necessary or appropriate. No punitive action by the majority shall result from a member tribe's dissent - except that an officer, who represents a dissenting tribe, cannot refuse to perform ministerial acts or duties on behalf of the NCTTC without that individual being subject to penalties for gross misconduct.

### **Article 11: Amendments**

These bylaws may be amended by majority vote at the annual meeting or at a specially called meeting for the express purpose of amending the bylaws. Proposed amendments shall be submitted in writing to the Secretary to be distributed to the Board at any monthly meeting. The proposed amendments will then be placed on the agenda of the annual or specially called meeting. Amendments will become effective when adopted.



**These bylaws approved and adopted** at a meeting of the Board of Directors of the North Coast Tribal Transportation Commission at a duly called meeting on \_\_\_\_\_ by a vote of \_\_\_\_\_, as attested by the Signatures of a quorum of the North Coast Tribal Transportation Commission:

\_\_\_\_\_  
Director Date  
Bear River Band of Rohnerville Rancheria

\_\_\_\_\_  
- SEAL -

\_\_\_\_\_  
Director Date  
Big Lagoon Rancheria

\_\_\_\_\_  
Director Date  
Blue Lake Rancheria

\_\_\_\_\_  
Director Date  
Elk Valley Rancheria

\_\_\_\_\_  
Director Date  
Hoopa Valley Tribe

\_\_\_\_\_  
Director Date  
Karuk Tribe

\_\_\_\_\_  
Director Date  
Resighini Rancheria

---

Director  
Tolowa Dee-ni' Nation

Date

---

Director  
Trinidad Rancheria

Date

---

Director  
Wiyot Tribe

Date

---

Director  
Yurok Tribe

Date

# REQUEST FOR TRIBAL COUNCIL AUTHORIZATION TO SUBMIT PROPOSAL TO FUNDING SOURCE

E-MAILED

2/17/16  
Emmalee

REQUESTOR: Sandi Tripp DATE: 2/15/2016

DEPARTMENT: Department of Transportation

DEADLINE: 2/25/16 AMOUNT: \_\_\_\_\_ DATES FROM: 2/25/2016 TO: 9/30/2020

**BRIEFLY DESCRIBE PURPOSE OF PROPOSAL:**

Approval for an Intergovernmental Fund Transfer Agreement with the California State Department of Transportation (Caltrans) and the United States Department of Transportation's Federal Highway Administration (FHWA) in order to transfer funding for a Caltrans Sustainable Transportation Planning Grant through the Agreement.

REVIEW:	COMPLIANCE	CFO	OTHER:
NARRATIVE:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
BUDGET:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
INDIRECT COST:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
MATCH DOCUMENTATION:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
TRIBAL RESOLUTION:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

COMMENTS:

COMPLIANCE:

CFO:

OTHER:

**REQUIRED SIGNATURES\***

REQUESTOR*		DATE	<u>2/17/16</u>
CFO*	_____	DATE	_____
COMPLIANCE*	_____	DATE	_____
CHAIRMAN	_____	DATE	_____
OTHER	_____	DATE	_____



**Karuk Community Health Clinic**

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**RESOLUTION OF THE  
KARUK TRIBE**

**Resolution No:** 16-R-016  
**Date Approved:** February 25, 2016

**RESOLUTION AUTHORIZING THE INTERGOVERNMENTAL FUND TRANSFER AGREEMENT AMONG THE STATE OF CALIFORNIA, DEPARTMENT OF TRANSPORTATION, THE UNITED STATES OF AMERICA, DEPARTMENT OF TRANSPORTATION-FEDERAL HIGHWAY ADMINISTRATION AND THE KARUK TRIBE**

**WHEREAS;** the Karuk Tribe is a Sovereign Aboriginal People, that have lived on their own land since long before the European influx of white men came to this continent; and

**WHEREAS;** the members of the Karuk Tribe have approved Article VI of the Constitution delegating to the Tribal Council the authority and responsibility to exercise by resolution or enactment of Tribal laws all the inherent sovereign powers vested in the Tribe as a Sovereign Aboriginal People, including negotiating and contracting with federal, state, Tribal and local governments, private agencies and consultants; and

**WHEREAS;** the members of the Karuk Tribe have approved Article VIII of the Constitution assigning duties to the Chair, Vice Chair, and Secretary/Treasurer including signing and executing all contracts and official documents pertaining to the Karuk Tribe; and

**WHEREAS;** the Karuk Tribe is a federally recognized Tribe and its Tribal Council is eligible to and is designated as an organization authorized to Contract pursuant to P.L. 93-638, as amended, on behalf of the Karuk Tribe; and

**WHEREAS;** the Karuk Tribe in cooperation with the State of California Department of Transportation is proposing to develop the Panamnik: Orleans Community Center Connectivity Plan; now

**THEREFORE BE IT RESOLVED;** that the Karuk Tribe recognizes and accepts the intergovernmental fund transfer Agreement; now

**THEREFORE BE IT FINALLY RESOLVED;** that the Karuk Tribal Council authorizes the Intergovernmental Fund Transfer Agreement among the State of California, Department of Transportation, the United States of America, Department of Transportation – Federal Highway Administration and the Karuk Tribe.

**CERTIFICATION**

I, the Chairman, hereby certify the foregoing resolution 16-R-016 which was approved at a Council Meeting on February 25, 2016, was duly adopted by a vote of \_\_\_\_\_ AYES, \_\_\_\_\_ NOES, \_\_\_\_\_ ABSTAIN, and said resolution has not been rescinded or amended in any way. The Tribal Council is comprised of 9 members of which \_\_\_\_\_ voted.

\_\_\_\_\_  
Russell Attebery, Chairman

\_\_\_\_\_  
Date



**INTERGOVERNMENTAL FUND  
TRANSFER AGREEMENT  
AMONG THE  
CALIFORNIA DEPARTMENT OF TRANSPORTATION  
AND THE  
UNITED STATES DEPARTMENT OF TRANSPORTATION  
FEDERAL HIGHWAY ADMINISTRATION  
AND THE  
KARUK TRIBE**

This Intergovernmental Fund Transfer Agreement (“Agreement”) is entered into by and among the State of California, Department of Transportation (“State”), the United States of America, Department of Transportation– Federal Highway Administration (“FHWA”), and the Karuk Tribe (“Tribe”), a federally recognized Indian Tribe (together, the “Parties”).

**WHEREAS**, the Tribe, in cooperation with the State, is proposing to develop the Panamnik: Orleans Community Center Connectivity Plan; and

**WHEREAS**, the California Department of Transportation awarded to the Tribe a Sustainable Transportation Planning (“Program”) grant for the planning phases of Panamnik: Orleans Community Center Connectivity Plan (“Project”) that provides for development of a comprehensive plan for creating an active, walkable town core for Orleans residents and visitors, within the Tribe’s lands as more fully described in Addendum A attached hereto (“Addendum A”), the terms of which are incorporated by reference and fully made part of this Agreement; and

**WHEREAS**, the Project will be carried out on a transportation facility that is listed on the National Tribal Transportation Facility Inventory (“NTTFI”); and

**WHEREAS**, the State desires to transfer to the Tribe, via the FHWA, in accordance with 23 U.S.C. §§ 104 (f)(3)(A) and 202 (a)(9), Program funds in the sum of \$183,080 (“Funds”) so the Tribe may carry out the Project in accordance with Addendum A; and

**WHEREAS**, details of the Program, Funds, Project and Program Guidelines and the governing State and Federal law are fully described in Addendum A, which will be initialed by an authorized representative of each Party; and

**WHEREAS**, under the Fixing America’s Surface Transportation Act (“FAST Act”), P.L. 114-94 (December 4, 2015), the Congress of the United States appropriated Federal-aid funds to be apportioned or allocated to the State for use on State and local agency priorities throughout the State; and

**WHEREAS**, Section 1118 of the FAST Act at 23 U.S.C. § 202, reauthorized the Tribal Transportation Program (“TTP”), which distributes on a tribal shares basis funds for eligible planning and construction activities on transportation facilities that are located within, or provide access to, tribal lands; and

**WHEREAS**, Bureau of Indian Affairs (“BIA”) and the United States Department of Transportation – Federal Highway Administration jointly administer the TTP, a part of the Office of Federal Lands Highway, pursuant to a Memorandum of Agreement between the BIA and FHWA; and

**WHEREAS**, the State and FHWA wish to support the Tribe’s involvement in the improvement of road safety, planning and construction of infrastructure to facilitate and support economic development and other activities on the Tribe’s lands consistent with the purposes of the TTP; and

**WHEREAS**, the Project will be administered in accordance with all applicable Federal requirements including, but not limited to, the National Environmental Policy Act (“NEPA”) and the regulations governing the TTP at 25 C.F.R. Part 170; and

**WHEREAS**, 23 U.S.C. § 202 (a)(9) – Cooperation, provides that the cooperation of States, counties, or other local subdivisions may be accepted in construction and improvement, and that any funds received from a State, county, or local subdivision shall be credited to appropriations available for the TTP; and

**WHEREAS**, the State and the Tribe have requested that FHWA accept the Funds from the State and transfer the Funds to the Tribe, that FHWA accept all stewardship and oversight responsibility involving the use of the Funds by the Tribe, and the Parties agree that any Federal-aid match requirements have been met.

**NOW THEREFORE**, the Parties agree as follows –

**A. Project Identification and Source of Funding**

1. As described in Addendum A, the Tribe and State have identified the need and agreed upon a plan to carry out the Project.
2. The State has agreed that the Project will be carried out by the Tribe under the terms of Addendum A.
3. As described above, Congress has appropriated the Funds to carry out the Project and the Funds were made available to the State.
4. The Funds are not part of any appropriations made available by the Congress for obligation by FHWA for the TTP.



**B. Authority for this Agreement**

1. The authority for this Agreement is 23 U.S.C. §§ 104 (f)(3)(A) and 202 (a)(9).
2. This Agreement shall not constitute a contract, compact, annual funding agreement, or other agreement under the Indian Self Determination and Education Assistance Act (ISDEAA), P.L. 93-638, as amended, and no provisions of the ISDEAA are specifically adopted, incorporated by reference, or otherwise included in this Agreement.

**C. State Responsibilities**

1. Pursuant to 23 U.S.C. § 104 (f)(3)(A), the State shall request that the FHWA Division Office transfer the Funds to the FHWA – Federal Lands Highway Headquarters in furtherance of implementation of 23 U.S.C. § 202 (a)(9)(B).
2. The State shall provide certain services or activities for the Project, if any, as described in Addendum A.
3. The State shall be relieved of all stewardship and oversight obligations involving the Funds upon transfer of the Funds to FHWA.

**D. FHWA Responsibilities**

1. FHWA shall accept the Funds from the State and upon receipt of the Funds FHWA shall become responsible for all stewardship and oversight obligations involving use of the Funds by the Tribe in accordance with Addendum A, the terms of which are incorporated by reference and fully made part of this Agreement.
2. Subject to the requirements described in Paragraph E.1, below, FHWA shall transfer the Funds to the Tribe in accordance with its existing FHWA Tribal Transportation Program Agreement, a copy of which has been provided to the State.
3. FHWA shall continue carrying out program management and oversight of the Project in accordance with the TTP, its regulations at 25 C.F.R. Part 170 and any applicable Federal law, but this Agreement shall not bind FHWA to providing funds from other sources for designing, constructing, managing or supervising the Project.

**E. Karuk Tribe's Responsibilities**

1. The Tribe shall establish a separate bank account to receive the Funds from FHWA and transmit the bank, name, address, routing, and account numbers to FHWA within ten business days of full execution of this Agreement.
2. In accordance with Addendum A, the Tribe will undertake and perform only those eligible activities associated with the Project that are allowed under Title 23 of the United States Code and any applicable regulations at Parts 23 or 25 of the Code of Federal Regulations.

3. In the event that the Tribe does not carry out the Project or the total amount of Funds transferred pursuant to this Agreement are not expended, the Tribe agrees to return the remaining Funds to the State upon written demand of the State and mutual agreement between the Tribe and the State.
4. The Tribe shall invite State representatives to participate in the final inspection of the Project, as well as any other activities as provided under Addendum A.

#### **F. Transfer of Funds from FHWA to the Karuk Tribe**

FHWA shall notify the Tribe when the Funds are received from the State. If the Tribe has not already done so, the Tribe shall provide FHWA with its bank information described in Paragraph E.1, above. FHWA shall then transfer the Funds to the Tribe within ten business days of receipt of the Funds from the State or the Tribe's banking information, whichever FHWA receives last.

#### **G. General Provisions**

1. FHWA shall not act as a surety or guarantor of any Tribal or State private, commercial, or governmental financing instrument obtained for the planning, design or construction of the Project.
2. FHWA shall not be liable under any theory of law or equity to transfer to the Tribe under this Agreement any funds other than the Funds that are the subject of this Agreement.
3. Should any portion or provision of this Agreement be held invalid, the remaining portions or provisions shall continue in full force and effect.
4. This Agreement is binding upon the signatories hereto not as individuals but solely in their capacities as officials of their respective governments and each acknowledges that he or she is authorized to execute this Agreement on behalf of their respective government.
5. This Agreement contains all of the terms and conditions governing the transfer of Funds from the State to FHWA and on to the Tribe. No other terms or conditions apply. Any amendment or modification of the Agreement must be made in writing and signed by the authorized representative of the Tribe, the State, and FHWA.
6. Nothing in this Agreement shall be construed as a waiver of the Tribe's sovereign immunity regarding the activities undertaken by the Tribe as described generally herein or in Addendum A, including any contracts, grants or subcontracts entered into between the Tribe and third parties necessary for the Project. The Tribe does not, by entering into this Agreement, consent to the jurisdiction of a State court to hear any claims or disputes arising under this Agreement, whether arising as claims against the Tribe itself, its wholly owned entities, or any employee of the Tribe performing work hereunder. No Tribe employee shall be subject to the jurisdiction of the State's courts as a result of having performed work associated with the Project.



7. Nothing in this Agreement shall be construed as a waiver of the State's sovereign immunity or of any limitation of liability afforded to the State by its laws. The State does not, by entering into this Agreement, consent to the jurisdiction of a tribal court to hear any claims or disputes arising under this Agreement, whether arising as claims against the State itself or against any employee of the State performing work hereunder. No State employee shall be subject to the jurisdiction of the Tribe's court as a result of having performed design, inspection, or other work associated with the Project.

**H. Authorized Representatives.** Each authorized representative below will have the responsibility to administer and, unless otherwise noted, serve as the main point of contact for the Project described in this Agreement and Addendum A.

For FHWA:

Robert G. Sparrow  
Director, Tribal Transportation Program  
Office of Federal Lands Highway  
U.S. Department of Transportation – Federal Highway Administration  
1200 New Jersey Avenue, S.E. - Room E61-316  
Washington, DC 20590  
Office (202) 366-9483  
Email Robert.Sparrow@dot.gov

For the Tribe:

Authorized Representative

Main Point of Contact

Russell Attebery  
Chairman  
Karuk Tribe  
64236 Second Avenue  
Happy Camp, CA 96039  
Office: (530) 493-1600 x2019

Sandi Tripp  
Director, Department of Transportation  
Karuk Tribe  
64236 Second Avenue  
Happy Camp, CA 96039  
Office (530) 627-3063  
Cell (530) 643-1468  
Email stripp@karuk.us

For the State:

Katie Benouar  
Chief, Division of Planning  
1120 N St - MS 32  
Sacramento, CA 95814  
Office (916) 653-1818  
Email Katie.benouar@dot.ca.gov

**IN WITNESS WHEREOF**, the Parties hereto have executed this Agreement as of the Party's date last signed below.

**STATE OF CALIFORNIA  
DEPARTMENT OF TRANSPORTATION**

\_\_\_\_\_  
Katie Benouar  
Chief, Division of Transportation Planning

Date \_\_\_\_\_

APPROVED AS TO FORM:

\_\_\_\_\_  
Attorney  
Department of Transportation

Date \_\_\_\_\_

**UNITED STATES DEPARTMENT OF TRANSPORTATION  
FEDERAL HIGHWAY ADMINISTRATION – FEDERAL LANDS**

\_\_\_\_\_  
Timothy G. Hess  
Director

Date \_\_\_\_\_

APPROVED AS TO FORM:

\_\_\_\_\_  
Vivian Philbin  
Assistant Chief Counsel – Federal Lands

Date \_\_\_\_\_

**KARUK TRIBE**

\_\_\_\_\_  
Russell Attebery  
Chairman

Date \_\_\_\_\_

APPROVED AS TO FORM:

\_\_\_\_\_  
James Glaze  
Attorney for the Karuk Tribe

Date \_\_\_\_\_

**ADDENDUM A**  
**to the**  
**INTERGOVERNMENTAL FUND**  
**TRANSFER AGREEMENT**  
**among the**  
**CALIFORNIA DEPARTMENT OF TRANSPORTATION**  
**and the**  
**UNITED STATES DEPARTMENT OF TRANSPORTATION**  
**FEDERAL HIGHWAY ADMINISTRATION**  
**and the**  
**KARUK TRIBE**

**GRANT TITLE:** **Panamnik: Orleans Community Center  
Connectivity Plan**

**GRANT AWARD:** **\$183,080**  
**LOCAL MATCHING FUNDS:** **\$23,720 (TTP Funds)**  
**Total Grant Award:** **\$206,800**

**SOURCE OF FUNDING:** **California State Highway Account – Sustainable  
Transportation Planning Grant**

**INTRODUCTION**

As the grant award recipient, the Karuk Tribe (Tribe) has elected to enter into an Intergovernmental Fund Transfer Agreement (Agreement) with the California State Department of Transportation (Caltrans) and the United States Department of Transportation's Federal Highway Administration (FHWA) in order to transfer funding for a Caltrans Sustainable Transportation Planning Grant through the Agreement, pursuant to 23 U. S.C. § 202 (a)(9). This statute permits the transfer of the Caltrans's contract and obligation authority (Funds) for the project to the Tribe through FHWA via the Tribe's existing Tribal Transportation Program (TTP) Agreement. Upon receipt of the Funds from Caltrans, FHWA shall be responsible for all stewardship and oversight responsibility associated with the Funds.



## **PROJECT**

The planning phase of Panamnik: Orleans Community Center Connectivity Plan (“Project”) will utilize a community-driven planning effort to develop a comprehensive plan (“Plan”) for creating an active, walkable town core for Orleans residents and visitors. The Plan will improve both access to and visibility of Orleans’ rich cultural heritage and recreational resources by leveraging and connecting existing community assets. Plan components will include circulation and design improvements for all forms of mobility (walking, bicycling, transit and driving), site concepts for culturally-sensitive new development (in particular, vacant parcels in the town center adjacent to California State Highway 96 and the Klamath River), and sustainability enhancements to existing development and public spaces.

## **PROJECT OBJECTIVES**

The Panamnik: Orleans Community Center Connectivity Plan Project and resulting products will address multiple sustainable transportation and community objectives, including:

- Identifying tools, strategies and designs to develop a town center that is both community-oriented and visitor destination-oriented, supports safe and convenient access to core uses, enhances local economic opportunity, and highlights important cultural and historical aspects of the community;
- Identifying a comprehensive walkway, bikeway and visitor access network (including trails) to connect residences, Orleans Elementary School, the Karuk Tribe Orleans Health and Wellness Clinic, local shopping, civic engagement areas, public parks, Klamath River access and other natural assets;
- Ensuring that all tools, strategies and design concepts that are incorporated into the Plan reflect local character, preserve historic features, and enhance appreciation for cultural resources;
- Integrating low impact development (LID) storm water management strategies into new development, redevelopment, and transportation alterations to improve the health of the Klamath River;
- Creating public space design strategies to provide places for convening cultural events, growing traditional foods, trading local goods; and
- Engaging residents in Project planning to invigorate community civic life, especially among those community-members whom have otherwise been left out of decision-making processes.

## SCOPE OF AGREEMENT

The parties agree to cooperate to ensure the implementation of the Panamnik: Orleans Community Center Connectivity Plan Project.

1. Tribe agrees to:
  - a. Receive the Funds in accordance with its current Tribal Transportation Program Agreement between the Tribe and FHWA (FHWA TTP Agreement), which authorizes the Tribe, as public authority under 23 U.S.C. § 101 (a)(20), to carry out all but the inherently Federal functions of the Tribal Transportation Program;
  - b. Carry out the Project entitled Panamnik: Orleans Town Center and Cultural Connectivity Plan to completion, in accordance with all applicable Federal laws and regulations and while complying with program guidelines set forth by the Caltrans Sustainable Transportation Planning Grant program;
  - c. Comply with all aspects of the Tribe's FHWA TTP Agreement including project reporting, oversight, and closeout requirements;
  - d. Comply with the Caltrans requirements for project implementation and oversight;
  - e. Provide Project evaluation information to FHWA and Caltrans as required by the Caltrans Sustainable Transportation Planning Grant Program Guidelines; and
  - f. Notify FHWA and Caltrans of Project completion and timely respond to inquiries regarding the Project prior to completion.
2. Caltrans agrees to:
  - a. Transfer the Funds to FHWA's Office of Federal Lands Highway for final transfer to the Tribe through its FHWA TTP Agreement;
  - b. Rely on FHWA for stewardship and oversight responsibility for the Funds and the Project; and
  - c. Upon request, cooperate with the Tribe and FHWA in the implementation of the Project and cooperate in Project reviews deemed necessary by FHWA.
3. FHWA agrees to:
  - a. Accept the transfer of the Funds from Caltrans and credit the Funds to the TTP for use by the Tribe under the authority cited in the current TTP Agreement between the Tribe and FHWA;
  - b. Provide oversight and ensure that Caltrans Sustainable Transportation Planning Grant Program funds are utilized in accordance with all applicable laws and regulations.



- c. Administer the funds and provide them to the Tribe, subject to normal procedures under the Tribe's FHWA TTP Agreement;
- d. Provide Caltrans copies of the Tribe's semi-annual Project reports required under the Tribe's FHWA TTP Agreement;
- e. Upon request provide records to Caltrans and cooperate in any type of Project reviews; and
- f. Provide final Project closeout report to Caltrans for review and acceptance, as required under the Tribe's FHWA TTP Agreement.

**AUTHORIZED REPRESENTATIVES**

Each authorized representative below will have the responsibility to administer and, unless otherwise noted, serve as the main point of contact for the Project described in this Addendum A and the Agreement:

For FHWA:

Robert G. Sparrow  
 Director, Tribal Transportation Program  
 Office of Federal Lands Highway  
 U.S. Department of Transportation – Federal Highway Administration  
 1200 New Jersey Avenue, S.E. - Room E61-316  
 Washington, DC 20590  
 Office (202) 366-9483  
 Email Robert.Sparrow@dot.gov

For the Tribe:

Authorized Representative

Main Point of Contact

Russell Attebery  
 Chairman  
 Karuk Tribe  
 64236 Second Avenue  
 Happy Camp, CA 96039  
 Office: (530) 493-1600 x2019

Sandi Tripp  
 Director, Department of Transportation  
 Karuk Tribe  
 64236 Second Avenue  
 Happy Camp, CA 96039  
 Office (530) 627-3063  
 Cell (530) 643-1468  
 Email stripp@karuk.us

For the State:

Katie Benouar  
 Chief, Division of Planning  
 1120 N St - MS 32  
 Sacramento, CA 95814  
 Office (916) 653-1818  
 Email Katie.benouar@dot.ca.gov

**Bari Talley, People's Center Coordinator**  
Report for Tribal Council Meeting on February 25, 2016  
Reporting Period January 22, 2016, to February 18, 2016

No Action Items

**Grants**

- **NAGPRA**
  - **2015 NAGPRA Consultation/Documentation Grant – 10/01/2015 to 11/30/2017 Peabody Museum of Archaeology and Ethnology #NG-05-15-010-15**
    - Cultural Practitioners made recommendations for intergenerational knowledge sharing.
    - Working with Compliance Officer develop Contracts with Elder/cultural Experts Leaf Hillman and Verna Reece
    - Interim Report sent February 4.
  - **2012-2015 NAGPRA Grant 06-12-GP-570 (Karuk Autry) – 2012 to September 28, 2014**
    - Autry hired a new NAGPRA Coordinator, Lylliam Posadas, and we are scheduled to talk by phone the week of March 29, regarding next steps.
  - **NAGPRA Repatriation Grant # (Benton County Historical Society & Museum)**
    - Dr. Pete Palmer is working on getting his final bill and reports to us.
    - Extension for Interim and Final Reports due June 31, 2016.
- **IMLS**
  - **IMLS BASIC GRANT NG-05-15-0107-15**
    - final financial and the final narrative both due 10/29/16.
    - Library books and magazines (only \$100 left in this budget )
    - \$900 funding for computer, but think we need a professional scanner more than computer
    - Adrienne Harling, Sípnuuk Division Coordinator, on staff
    - Gift Receipt for Linda Powell's book and other ephemera attached.
  - **IMLS Museum Services Grant MN-00-15-005-15**
    - Taking Karuk People's Center Collection of Photographs, and Finding Aide (Carolyn Smith) to Center for Digital Scholarship & Curation, February 21-26, to work on incorporating that collection into the Sípnuuk Digital Libraries, Archives & Museum.
    - Virtual Training with Tribal Stewardship Cohort on Tuesday, January 26, 10-12

**Basketweavers Gathering** – Flyer, Agenda, Registration and mailing labels created to promote the gathering scheduled April 22-24.

**StoryCorps** training (3 days) completed last week—we have the professional recording equipment and plans to start collecting stories in the next 6 months.

- **Cultural Resource Fund** – Preparing documents for classes and mentorship program – will work with Compliance Officer, of People's Center Advisory Committee and get approval of Tribal Council. Sent a proposal request to TANF for help fund gathering field trips. Need to reschedule planned shell gathering trip, so I'm working on an alternative time. Permit for Native California Indian Gathering Permit is good for a year. Have made some iPad mini purchases and will meet with Carolyn Smith by phone tomorrow to work on process for implementation and choosing the community mentors and apprentices—also to discuss her ideas for video journaling.
  
- ☐ **Herbarium & Native Plants Garden** – meeting with Ben Saxon, Heather Rickard and Verna Reece, Wednesday, January 27 3:30 to discuss the plans for Native Plants Garden. PCAC approved plans to go ahead with having the Food Security biotechs start bringing in plants (plant list attached). Also working together on Herbarium. Cabinets will be delivered to the People's Center and to the DNR sometime in late February to house specimens of local plants. This project is in collaboration with the Jepson Museum on the U.C. Berkeley campus. Look for educational event announcements in the spring.
  
- ☐ **People's Center Museum** –
  - Ron Reed, Food Security, and Alan Merrill, Education Dept., worked together to provide activities for 4 classes at Youth Camps at People's Center in early February 3<sup>rd</sup> and 4<sup>th</sup>.

**People's Center**  
**Karuk Tribe**  
64236 Second Avenue  
Happy Camp, CA 96039

**Gift Receipt**

From: Linda Powell @ 2009 Berkeley Way, Berkeley CA 94704, 510-848-5753  
Date: 15-Oct-15

Ceremonial Supplice Shawl with tortoise shell buttons	\$500.00
Crocheted with Hat from Russia, gold thread dangle fringe	\$200.00
Buckskin Coat with fringe and silver buttons & beaded bra	\$500.00
carrying case of linen and buckskin (key inside)	\$200.00
shell necklaces - 5 bought from craftsman, rare shells (dentalium)	\$1,000.00
Calendar ephemera with old photos of girls in regalia	\$10.00
2 abalone shells \$40 each--used to be common in yards	\$80.00
Net weaving needle previously donated	\$100.00
Yellow Metal box contains fagile 5 inch wooden needle on pink tissue	\$100.00
Original t-shirt with strong yoga woman design (20)	\$200.00
One rare Audabon drawing of animals indigenous to America	\$50.00
"Navaho" style dolls -- male and female	\$20.00
Check for Travel	\$400.00
Tortoise-shell button on yarn toy	\$5.00
Books & Other Library Resources	
The Hover Collection of Karuk baskets /	\$50.00
Tending the wild Native American knowledge and the management of California's natural resources	\$34.95
Before the wilderness : environmental management by native Californians /	\$35.00
Between the floods (Book)	\$14.95
Now you're speaking Tolowa	\$34.00
Phoenix & After Buffalo	\$19.99
Destined Love Traveler by Koljademo (2005-05-17)	\$34.23
Destined Love Traveler by Koljademo (2005-05-17) copy 2	\$34.23

## People's Center Report for Tribal Council Meeting on February 25, 2016 (continued)

The Fine Art of California Indian Basketry	\$24.95
Making a Living Making a Life in Humboldt County, Nash	\$15.00
Ishi in two worlds; a biography of the last wild Indian in North America	\$19.99
A river ran wild : an environmental history /	\$24.00
Hawk flies above : (Book)	
Hawk flies above : journey to the heart of the Sandhills	\$22.00
The Antelope Wife`	\$13.00
Coyote Blue	\$13.00
In the land of the grasshopper song	\$13.95
Yurok Myths	\$35.00
Coyote and the grasshoppers	\$9.99
Dear Mad'm /	\$10.95
from Sand Creek	\$12.50
Cahokia: Ancient America's Great City on the Mississippi (Penguin Library of American Indian History)	\$10.50
A Mare Among The Geldings (signed)	\$10.00
By Southern hands : a celebration of craft traditions in the South /	\$35.00
The way we lived : California Indian stories, songs & reminiscences /	\$14.95
To the American Indian : reminiscences of a Yurok woman /	\$13.95
Karuk : The Upriver People	\$8.95
Mitakuye oyasin : ""we are all related""	\$12.00
That's what she said : contemporary poetry and fiction by Native American women /	\$24.00
Spider Woman's Granddaughters: Traditional Tales and Contemporary Writing by Native American	\$15.00
8 assorted paperbacks outside library scope	\$2.00
Mabel McKay : weaving the dream	\$11.95
A Bag of Bones	\$8.95
Beyond the hundredth meridian : John Wesley Powell and the second opening of the West /	\$16.00
A sideways Look at TIME	\$15.95
From the mountains to the sea : a Hawaiian lifestyle	\$11.95

People's Center Report for Tribal Council Meeting on February 25, 2016 (continued)

Woven Stone, Ortiz	\$22.95
Hunting Badger - Hillerman	\$26.00
S is for Silence - Grafton	\$26.95
The Walking Wind - Hillerman	\$25.95
3 Hillerman paperbacks (fair/poor condition)	\$0.75
Bedlam on the Slew (Book)	\$15.00
Becoming brave	\$18.95
The Sea Hunters, Indians of the Northwest Coast	\$5.00
The Ohlone Way	\$14.95
Mankiller	\$13.95
Indian givers : (Book)	\$15.00
paperback	\$0.25
Sequoyah, Cherokee hero /	\$4.00
Inventing Herself o	\$27.50
Smugglers Island (poor condition)	\$0.00
the Great Taos Bank Robbery (o)	\$5.00
Wood, Water, Air and Fire (pc)	\$22.95
A Walk through the Fire	\$4.00
Pomo Basketweaving (pc)	\$30.00
November Grass	\$13.95
Deerskins into Buckskins	\$14.95
Sisters of the Earth	\$15.00
Native Ways - California Indian Stories	\$8.95
Flutes of Fire	\$17.00
Plants Used by the Indians of Mendocino	\$13.02
the Secret Knowledge of Water	\$29.95
The Treehouse	\$14.00
Buffalo Woman Comes Singing	\$11.37
River Horse	\$13.52
The Four Ages of Tsurai	\$6.00
Water - A Natural History	\$13.00
Audubon (children's book)	\$0.75
a Treasury of American Indian Herbs	\$5.00
Indian Uses of Native Plants	\$4.00
Esther Wheelright, Indian Captive	\$5.00
Simply Living (spirit of Indigenous People)	\$12.95
Broad & Alien in the World	\$4.10

People's Center Report for Tribal Council Meeting on February 25, 2016 (continued)

The Woman Who Married a Bear	\$9.18
Gardens of War, Life & Death in New Guinea Stone Age	\$15.00
The Spirit woman	\$21.95
Land & Power in Hawaii,	\$10.00
the Four Ages of Tsurai	\$5.00
Mutant Message from Down Under	\$12.00
Water a Natural History	\$13.00
The Morning the Sun Went down	\$13.95
River Horse, A logbook	\$13.52
Buffalo Woman comes singin	\$11.37
the Treehouse	\$14.00
The Art of American indian Cooking	\$4.00
Deerskins into Buckskins	\$14.95
Sisters of the Earth	\$14.95
Native Ways - California Indian Stories	\$8.95
Flutes of Fire	\$17.00
Plants Used by the Indians of Mendocino County	\$13.02
Quanah Parker	\$19.95
Countin Coup!	\$12.45
Our Home Forever	\$25.00
the Indians of Souther Ca of 1852	\$9.70
The Cahuilla	\$5.00
The Trail of Tears	\$4.01
the Magic Orance Tree	\$13.50
the Whale River	\$8.00
American Indian Fairy Tales	\$5.00
Swift Fawn	\$15.00
Habitat, economy and Society	\$14.00
Indians Tales of the West	\$4.44
Women of the West	\$5.00
Grandma's Stories	\$4.44
Tall Tales	\$4.44
Taste & Tales of the Past	\$9.50
San Juan Capistrano	\$5.00
Now You're Speaking Karuk	\$6.50
Various ephemera and periodicals	\$50.00
	\$4,962.26



Accepted on behalf of the Karuk People's Center, Karuk Tribe, by:

\_\_\_\_\_ Date: \_\_\_\_\_  
Signature of Center Director

People's Center Interpretive Garden Meeting, Jan 27, 2016

People present: Verna Reese, Kathy McCovey, Bari Talley, Ben Saxon, Heather Rickard

Native Plant List

Trees

- Black oak
- White oak
- Madrone
- Dogwood
- Pepperwood
- Cottonwood
- Yew
- Cascara

Shrubs/Vines

- Hazel
- Manzanita
- Ceanothus
- Redbud
- Toyon
- Mock orange
- Evergreen huckleberry
- Red huckleberry
- Gooseberry
- Currant
- Wild grape

Herbs/Groundcover

- Ginger
- Native plantain
- Rattlesnake plantain
- Mugwort
- Yerba Buena
- Indian tobacco
- Brodiaea
- Yerba santa
- Woodwardia fern
- Maidenhair fern
- Sword fern
- Spikenard
- Bear Grass

\*We hope to utilize as many of these plants as possible as they are available to transplant. Please let us know if you have any revisions or know of abundant sites to transplant from!

Daily log

Construction Manager

Daily Log

From 1-21-16 to 2-18-16

- 1-21-16 Staff meeting discuss repairs to Yreka Clinic roof. Temporary and long term. Orleans crew member out all week. One HC crew home early, sick. PO paperwork. Clean up desk and burn paperwork. Tool maintenance, work on drill press column rack replacement.
- 1-22-16 PO paperwork. Safety meeting. Send four men to Somes Bar to repair water system. Work with Sam on Language office requests. Order locks for Language office file cabinets. Work with Dale on moving heavy I.T. equipment.
- 1-25-16 Time cards and mileage forms Haul load to Oak Knoll with Sam. Move equipment with Sam.
- 1-26-16 Work out daily schedule for crew. See Mike at auto shop, Head Start hit for gas theft again last night. Punched hole in fuel tank. Check out lights at front and side of auto shop. Home sick for ½ day
- 1-27-16 sick
- 1-28-16 Crew meeting. PO paperwork. Work on two procurement forms/requests for contracts/contracts.
- 1-30-16 Dr.'s appointment in Yreka
- 2-1-16 Yreka, inspect and green tag construction for Housing on 30 homes project. PO paperwork when back in HC
- 2-2-16 Staff meeting for crew schedules. Send four crew to Somes Bar and Orleans to work on leaking roofs. Help Sam with People's Center electrical. Check at auto shop for updates. Tool maintenance, work on band saw, saw guide rebuild.
- 2-3-16 Meet with Food Grant staff discuss ditch crossing at elementary school for garden. Check on mechanics, lead mechanic out. Approve new filter purchase for water truck and to red tag #121 for wheel bearings, seals and brake issues. More work on band saw guides.
- 2-4-16 Yreka dental, take measurements and check power and water sources for possible installation of new equipment cleaning unit. Talk with Daniel about upcoming roofing projects, Yreka Clinic, Somes Bar work station and fisheries

2-5-16 PO paperwork. Safety meeting, stress mental awareness. Need for tie off lines, carabiners, and hook connectors for roofing harnesses. See Jamie about credit cards

2-8-16 Time cards, mileage forms. Maint supervisor on leave get crews started. Start gathering info for RV Park RFP

2-9-16 PO paperwork Attend CHP/commercial vehicle meeting. Make list of vehicles to non-op and take out of service. More work on RV Park. Meet with Heather from Food Grant Program – areas for gardens.

2-10-16 POP paperwork. Talk schedules with crews and update on current projects. Work with mechanics on non-op list. Need to find out turn over time to get back in service if needed. Work with Sam on how to hang a HVAC register. Talk to Carl from Sisqtel about work in Housing this season.

2-11-16 Staff meeting, discuss truck driving school if possible. Anyone willing to go? Three staff ready to go. Work with Dale on computer issues. Check at Sam working at ranch.

2-12-16 PO paperwork. Safety meeting. Payroll. Write RFP for RV Park bathrooms.

2-15-16 Staff meeting. Discuss job priorities. Discuss Harassment in the workplace, lack of driver's rules. Make form for crews to keep track of budget.

2-16-16 Order supplies. Project paperwork, balance invoices on Reed project. Check on mechanics, updates and safety check.

2-17-16 Start info gathering process for RV Park bathrooms. Original structure needs to be demolished. Interview for Food Grant Program. Start materials list for bathroom construction

# TERO Department Report – February 2016

Program	Total Budget	Expended to Date	Balance	% Expended
TERO	72,243.00	15125.00	56892.00	21%

## TERO Summary

### Casino Project

Yootva Mr. Saxon for the communication regarding the upcoming meeting with ROI and proposed timeframes for construction and training opportunities for tribal members. It is appreciated. TERO looks forward to collaborating with other departments and staff to prepare as many individuals as possible for employment opportunities.

### EEOC Training

We were contacted by the EEOC and invited to apply for a grant with them of approximately 26K annually depending on our meeting the obligations/reporting for the grant. The TERO Commission will review the terms and conditions extensively and ponder any implications and will submit a recommendation to the Council at a future date. The TERO Commission will be meeting on February 25<sup>th</sup> and if it is decided to move forward we will begin the review process. We want to be sure that our House Counsel has an opportunity to review this upon her return.

### Cultural Monitor Training

As is known, Cultural Monitor training is scheduled for February 22<sup>nd</sup> and 23<sup>rd</sup> in Happy Camp. As of this writing there are 29 individuals signed up for the class. There has been confusion/discussion regarding the intent of the Cultural Monitor job description. It states individuals must be a “Karuk Tribal Member or Descendant” but does not clarify that they must be an enrolled descendant. Therefore, we may have individuals enrolled in other tribes but can document Karuk descendency who can be monitors. This needs clarification. Is the interpretation correct?

### TERO Strategic Planning

TERO will be meeting February 25<sup>th</sup> and will select dates for our strategic planning. We have held off hoping for EEOC training to be incorporated but will not plan for now at this point.

### Fire Line Safety Training for Vendors

TERO is sponsoring the required training for individuals who want to contract with the Forest Service during fire season. The class will be held on March 4<sup>th</sup> from 9 am to 4 pm at the old gym. We will hold another class on April 29<sup>th</sup>. Normally one would have to leave the river to get this training. The class will cost \$70 per person.

### **Pre-Bid Meetings**

I attended Pre-Bid meetings for our DOT and IT programs. I am very proud to be a part of the professionalism of these two departments and the projects they are implementing. Yootva!

### **CHILD CARE**

#### **Child Care Budget:**

Program	Total Budget	Expended to Date	Balance	% Expended	# of Families Served
CCDF FY 15	96,685.00	11830.00	63094.00	15%	5
CCDF FY 16	69,852.00	0	69,852.00	0%	N/A

### **Child Care Summary**

#### **Child Care National**

A lot is going on at the national level for Child Care. I could keep that first sentence in all future reports. The deadline for comments on the NPRM is February 22<sup>nd</sup>. I have submitted comments through the National Indian Child Care Association.

The Tribal Plan Pre-print (our Child Care funding application) is still out for public comment with comments due in March. The Feds want to divide Tribes by the size of their child care funding allocation making the Karuk Tribe a "Small Tribe". Small Tribes will have a shorter application process but will be held accountable in common areas with the Medium Tribes and Large Tribes such as background checks, Health and Safety, Quality and Consumer outreach and education.

The Feds are slowly integrating early childhood programs such as Child Care, Head Start, Early Head Start and Infant and Maternal care programs. I have participated in many webinars and conference calls all alluding to this. Hopefully I can retire before it happens.

The Federal contract for Tribal Child Care is ending and I participated in a conference call for tribal input on a new contract that will be going out. I received news that Patty Brown has been hired as one of the Tribal Child Care Specialists with the Federal T/TA contractor. What a small world!

#### **Child Care State**

The state is busy getting their Child Care funding application (State Plan Pre-print) and our state association (TCCAC -Tribal Child Care Association of California) was consulted for input. (A first)

I was invited by the Director of the Department of Education Early Childhood Division to attend the CA-QRIS Consortium state meeting in Woodland in March. She said my perspective would

be good for the meeting. I am not sure if I will be able to go and spoke with my Co-Chair of TCCAC to see if she may be able to go. Our next Tribal/Federal/State meeting will be in April in Sacramento.

Our TCCAC Executive Committee retreat will be held at the end of March (28 – 29<sup>th</sup>) hosted by Redding Rancheria. This is an important meeting for our fledgling association. One of our main goals is to gain more attendance by Tribes in CA. Currently there are approximately 36 Tribal CCDF Grantees in CA and we usually see only a handful at our quarterly meetings.

### **Child Care Local**

I was happy to learn that it was decided to continue the Summer Food Program. It was suggested last year that coordinating the Summer Food Program be inserted into the Head Start Director Job description so that it will not be a question each year. The question should be “how” not “if”. Child Care does not have a role this year but I plan to contribute “quality health and safety and consumer education materials” for the youth and families that participate. Yootva to Laura Olivas for coordinating this effort.

With the new regulations for child care looming, I am unsure at this point if I will be able to fund the annual Math and Science camp this summer. I will keep the Council informed as I learn more information.

Respectfully Submitted,  
Dion Wood



**Emma Lee Perez – Contract Compliance Report  
For Council Meeting on February 25<sup>th</sup>, 2016  
Reporting Period January 21<sup>st</sup>, 2016- February 18<sup>th</sup>, 2016**

**Action Items:** None as of 02/18/2016

**Consent Calendar:** See attached.

**Contract Compliance Update:**

**Project Title:** Department of Community Services and Development

**Deliverables/Line Items:**

Administration costs will be charged to the program based on the Tribes federally negotiate indirect cost rate of 50% on salaries and wages.

**Salaries and Wages-**The Karuk LIAP Administrator salary will be charged to the program at 15%. The LIAP Administrator oversees the Karuk Tribes Low Income Assistance Program.

**Education Tutoring Program/Tutoring** - The costs included in the expenses line item is for support for tutoring services in the Education Program.

**Youth Winter Warmth-** The Karuk Tribe has determined winter needs for youth in low-income families.

**Youth Physical Activities-** The Karuk Tribe has determined a need for physical activities (Flag Football, Basketball and Baseball) for youth.

**Elders Community Needs** - The Elders of the Karuk Tribe have several needs in the Karuk communities. The Elders, with help from the youth have community gardens that help supplement food for the Elders.

**Safety Net Services-** The Karuk Tribe has funding for safety net services to support for food vouchers, rent/shelter vouchers, emergency utility payments and emergency clothing allowances for low income eligible applicants.

**Senior Nutrition Program Support-**

The Karuk Tribes Senior Nutrition Program provides homebound and mobile senior citizens and their companions with one nutritious meal per day.

**Achieved during report period:**

*The Karuk Tribe recently received final contracts so very little funds have been expended. Funds have been used to support team sports, safety net services for LIHEAP program and partial wages of the LIHEAP coordinator. The next report is due: March 20<sup>th</sup>, 2016*

**Expenditure/ Progress Chart – separate chart required for each grant**

Program	Code	Total Budget	Expenses to date	Balance	% Expended
CSD	6063-12	\$42,000	\$5,862.29	\$36,137.71	14%
Term Dates	Total Months	Month # for report period	# Months Remaining	% Completed.	Extension Option Y/N
01/01/2016-12/31/2016	12	2	10.5	0%	Y
Progress Report Due Date	Completed?	Date Completed.	Fiscal Report Due Date	Completed?	Date Completed.
03/20/2016	No	N/A	03/20/216	No	N/A
<b>Comments:</b>					

Compliance is preparing the closeout documents for the 2015 CSD Contracts. The closeout forms are due by March 31<sup>st</sup>.

**Project Title:** National Science Foundation – Language Grant

**Deliverables:** Project Goal #1: The project will bring together fluent Karuk language speakers for six meetings to which they and other members of the Karuk language community will bring audio recordings, photographs to be described and/or Karuk language materials that they would want to donate to the Karuk Language Archives. One of the early meetings would be an onsite workshop with a preservation archivist, a half-day instructional session on personal archiving best practices followed by a half day clinic where participants can bring items and situations to the clinic for review and feedback by the archivist. Additional meetings will set preservation goals for personal collections, to bring in a part of a collection and set aside time to refolder, rehouse and document personal collections; to discuss gaps in the corpora of documented speech types and topics; to look at deeds of gift for local and regional archives; and to discuss how to prepare for transferring a personal language collection to an archive. Project Goal #2: The second goal involves archival processing of the materials created by the Karuk Tribe’s Language Program. The PI will write a finding aid to be published on the Karuk Dictionary and Texts website for the Tribe’s materials using *Describing Archives: A Content Standard* (2013), the guide book for writing archival finding aids, and the PI will write a finding aid for the Karuk language materials created and collected by the Karuk Tribe’s Language Program.

**Achieved during report period:** Staff is currently working on the curriculum for the archives training portion of the 4 community language gatherings. Request for Qualifications for Language Community Scholars and RFP for Preservation Archivist were posted to the Karuk website and the American Indian Library Association for advertisement. Berkeley has generously offered to provide \$1,000 (\$250 per gathering) for a food budget for the community language gatherings. The KLRC reviewed and approved the Karuk Language Archival Materials Digitization Loan Agreement- this will be presented to Tribal Council for final approval. The KLRC identified some concrete next steps for the Karuk Language Department in terms of reaching out to the speech community. KLRC identified the needs of the language program Re: Implementation; because there is a lack of current policies and procedures (which

should be created/updated) to ensure the security of the materials archived at the people's center and the digital language database.

**Expenditure/ Progress Chart – separate chart required for each grant**

Program	Code	Total Budget	Expenses to date	Balance	% Expended
NSF-Language	4063-00	\$100,000	\$3,887.75	\$96,112.25	4%
Term Dates	Total Months	Month # for report period	# Months Remaining	% Completed	Extension Option Y/N
06/15/2015 -11/30/2016	18		8	7%	
Progress Report Due Date	Completed?	Date Completed.	Fiscal Report Due Date	Completed?	Date Completed.
06/15/2016	No	N/A	06/15/2016	No	N/A
<b>Comments:</b>					

Contract Compliance participated in presentations for the Cultural Resources Database project on January 5<sup>th</sup>. CoDA was selected to complete Phase 1 of the Cultural Resources Database project. Compliance sent out letters notifying participants that were not selected. Two participants have requested debriefings; these have been scheduled for March 4<sup>th</sup>.

Contract Compliance attended the final Judicial Strategic Planning session. Technical Assistant Providers were in attendance and final adjustments were made to the Strategic Plan.

Compliance continues to review, monitor and post RFPs and review and approve contracts, grants, agreements and other related documents as requested by staff. Since January 21<sup>st</sup> Compliance has reviewed and issued 6 contracts, 4 agreements, 3 RFPs, 1 RFQ and 4 amendments/modifications.

Submitted,

Emma Lee  
Contract Compliance Specialist

# Education Program Report to Council

For February 25<sup>th</sup>, 2016

Prepared by: Alan Merrill, Education Program Coordinator

## Action Item: Travel/Training Request

- ❖ As per the NYCP grant we are required to send at least one student to the American Indian Higher Education Consortium Students Conference, to be held March 14-16, 2016 in Minneapolis, MN; however the AIHEC will not take high school students; I am asking the council for permission to take at least one student and look at funding to add another student to either the California Tribal Certificate program in April in Redding or the UNITY in Oklahoma

## Community Information

- ❖ Food Drive being held in Happy Camp with bins set up at Parry's Market and the Post Office. All items collected will be donated to the Family Resource Center

## Karuk Youth Leadership Council:

- ❖ Happy Camp and Yreka are holding regular update meetings. They have are working on fundraiser plans and community projects
- ❖ Indian Taco Fundraiser in Happy Camp 1/22 and in Yreka 2/11
- ❖ There will be an joint YC on Sunday the 2/21/16
- ❖ Yreka YC attended the Tribal Council meeting in January. Both groups have met together and are collaborating for college visits and activities. Fundraising has occurred with both groups.
- ❖ Food Drive is taking place in Happy Camp from now until February 23<sup>rd</sup>
- ❖ The next co-council meeting is this Sunday, the 2/21 at Yreka Computer Center
  
- ❖ 2/28 Crockpot Wars at the Headway Center in Happy Camp

## HEG Update:

- ❖ We posted the half-year scholarship information on education website for one week; Alan has given the Education Committee an updated list of applications and their status

## Education Committee:

- ❖ Our last meeting was held February 17<sup>th</sup> and we discussed scholarships, tutoring, KYLC, conferences and other general information were shared and discussed.
- ❖ Our next meeting is set for March 16<sup>th</sup>, in the Fish Bowl at 1:30

## Conferences/Workshops/Seminars/other:

HEG Conference March 15-17 with one student to attend

1/26, 2/2 and 2/8 an ongoing meeting working with Sonya Luckey for youth/Elder connections and Digital/Video

1/27 Southern Oregon University visit in Yreka

2/3-4 Food Security with all of HCEL at the People's Center and Old Gym

2/9-11 Story Corps training at People's Center-Cassidy attended all 3 days

2/18 California Tribal College Seminar in Redding

2/18 Simpson University visit in Yreka

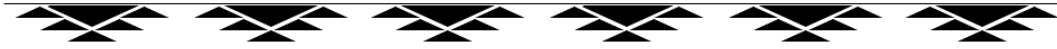
# Education Program Report to Council

For February 25<sup>th</sup>, 2016

Upcoming and in the works are a Career Day and Job Fair to take place at HCHS

Yôotva, thank you all, and if you have any questions or comments please contact me via e-mail ([amerrill@kark.us](mailto:amerrill@kark.us)) or via phone (ext.: 2034)

Erin Hillman, Director  
Karuk Tribe Housing Authority  
Report for Council Meeting- Happy Camp  
February 25, 2016



**Old Business:**

*Solar Parking Lot lights:* Charles will monitor whether or not the lights are coming on at night.

*Sliding Doors- Headway:* These have been ordered to match the existing single doors on either end of the room.

*Orleans Elder ramp:* A contractor was hired to complete this project.

*Process Server:* Bid advertisement closed 2/11/16, no bid was received.

*Slip Proof Material, Elders Ramps in Yreka and Happy Camp:* Brian and Steve are doing procurement.

*USFW/MKWC Landowner Agreements:* I sent an email to Nancy Bailey stating that the agreements still need to be changed and questioned the budget of \$15,000 for the Landowner Contribution. I talked with Leaf, Nancy had not had this reviewed by DNR. I have sent the agreement and my messages to Nancy to him so that he can follow up and have let Karen know.

*Lease Unit- Inspection Policy:* Pending changes by Staff for your review, is included in Planning Session.

*Happy Camp HIP:* Third round of bidding yielded two bids, we awarded a contract within budget on 2/15.

*Yreka TRO:* We will need to update the Job Description and re-advertise. We are not getting qualifying applicants.

*Wellness Center Smoking Area:* Brian is seeking to purchase a bench and cigarette disposal container. Our user agreement states that tobacco is not allowed in or around the facility.

*Orleans Elders Lighting:* There is lighting on the garages; Steve is working on putting an additional light on the garage over the door.

*Orleans Fence Damage:* Staff repaired the fence.

*Pet Survey:* Emailed to Board and also to Council.

*Meth Remediation/Training:* Sara is researching the possibility to do this on site. Tribal Staff will be invited to participate when training has been identified and scheduled.

**Community Meetings:**

We are holding meetings in Yreka, Happy Camp and Orleans for the purpose of obtaining input on the proposed maximum rent increase, collecting surveys on pet ownership in housing units, and informing the communities about after hours maintenance, and security reporting.

The next meeting will be held in Happy Camp on March 5<sup>th</sup> from 5:00 to 7:00 pm. We would like it if Council representation from these communities could attend the meetings.

**LIHTC:**

We are nearing the 6% completion mark and will be able to request our first payment. This is done through our submissions of progress payments and billings. Our Karuk community meeting will be held on February 19<sup>th</sup> in Yreka. I will be able to give you a verbal report on the meeting on the 25<sup>th</sup>.

**Trust Application Request for Proposal:**

Work is moving along smoothly with the consultant, and Scott Quinns assistance has been much needed and appreciated. The consultant has been instructed on the priority order of Fee to Trust applications. They are as follows, with a brief explanation of why.

**Yreka:**

Sterk (easy)

Oom (main parcel and access road) (to allow for multiple units in one project)

Loudon (taxes)

Comstock (taxes)

### **Orleans:**

Orleans Bar (for future development, since then the County has indicated we may be able to put five homes there without it being in Trust first)  
Shivshaneen (taxes)  
Graham (to allow for additional homes beyond the one)  
Salstrom

### **Happy Camp had several combined packages:**

Headway / Skyline (now Grunbaum too) (taxes) (could be combined package with Tribe submission for Rustic and Yellow House)  
Fourth Avenue (taxes)  
Evans I / Johnson (now Tello and Rodney Evans too) (to allow for building more than one home on lower portion along Indian Creek)  
RV Park (could be combined package with Tribe submission for their portion of RV park property)

### **Wellness Center Coordinator:**

We have selected five people to interview for this position that is tentatively scheduled for February 26<sup>th</sup>.

### **Force Account Crew (Comstock):**

We have selected 5 individuals for interviews that are tentatively scheduled for February 26<sup>th</sup> in Yreka.

### **February Tournaments - All Indian:**

The community was really excited for this to take place. The next tournament is scheduled for the weekend of February 27-28. The Youth Council has requested the Center in April to hold a fundraising tournament. Allen Merrill, Karuk Education Coordinator and Debra VanWinkle, KTHA resident are in charge.

### **Wellness Center Insurance:**

Laura Mayton and I are working on the insurance issue. Tribal entities are not required to carry insurance since they are already covered by liability insurance, but outside entities or groups are being required to cover their activity. Having the first tournament make their request to the Council for insurance coverage will no doubt be repeated. Laura and I are in discussion on the best way to move forward. She has reviewed the KTHA Release of Liability forms to determine if they cover the Tribe's interests, and has concluded that they do.

### **Leasing Ordinance:**

Alicia Derry (Self Governance) and I met to discuss pending legislation and self-governance needs for KTHA. She and I will be presenting information to the Board and Council regarding the Hearth Act, and the need for the Tribe to adopt its own Leasing Ordinance. We agree that Self Governance and KTHA need to work together on the development of Tribal Laws that would mostly impact KTHA.

### **Planning Session:**

KTHA staff met on 2/4 to review each program's requirement for the Planning Session. Sara is distributing the draft agenda for the Boards approval. If you have not already done so, please fill out and return your travel questionnaire asap. The draft agenda is at the end of this report.

### **Water Feasibility Study- Orleans:**

Because this is such an important and complex issue for the KTHA and the Tribe, I have invited Paul Gregson to present preliminary draft information to KTHA and the Tribal Council so that we can obtain direction on next steps. This is the best upcoming opportunity for Gregson to do this presentation as we need this direction for **planning!**

### **Smoke Shop- Yreka:**

I'd like to make sure that the Council is aware that the KTHA has *not* made a request to KCDC to move the smoke shop. We are excited about the plans that the KCDC has for that site and have offered our support and any information from our market study that can help them with their effort.



### POTUS Budget:

The President's budget request includes 700 million dollars for IHBG (increase of 50 million), 80 million dollars for ICDBG, a 20 million increase which would be used for projects that support Native youth, 5.5 million in loan guarantees for 184 program (a reduction of 2 million) and Title VI at 2 million.

### Negotiated Rulemaking:

These topics were discussed at the January 25-28 Negotiated Rulemaking Session.

#### 1. Changes to Data Source.

The committee had not reached consensus on a new data source to replace the Census in the Needs portion of the formula. HUD had proposed to use the American Community Survey (ACS). Randy Akers put forth a proposal to use ACS with adjustments, to age the Decennial Census data, address undercount of AIAN persons on Reservation and Trust land, and do weighted adjustments to the other needs variables. The committee objected to the receipt of the latest data run that afternoon, and had not had time to review it thoroughly. The three proposals were considered separately and explained to the committee in great detail by HUD. Then a regional caucus took place and a tribal only discussion. The committee did not originally reach consensus.

Another proposal was put forth to treat Remote Alaska the same as Reservation and Trust Land. A data run showed that this would create a shift of 1.4 million dollars to the Alaska Region. Other Tribes had reductions of 0.1% to 0.6% to their funding. The committee reconsidered the proposals.

Aging adjustment to 2010 Decennial Census: Consensus was reached.

Adjustment for Undercount of AIAN persons on Reservation and Trust Land: Consensus was reached.

Adjustment for Undercount to Six Needs Variables: Consensus was not reached.

#### 2. Preamble.

The draft Preamble was considered. This is the statement that is published at the beginning of the proposed rule in the Federal Register. There was some lively discussion about the Data Source study group and its activities, and the draft language was then adopted.

There was discussion about the language regarding the January 26-27 meeting in the preamble since this meeting was not originally scheduled. There were some changes to this language and it was then adopted.

A hot topic was the language regarding the committee's discussion about the ACS. HUD withdrew some of the proposed language about the public comment period that was considered redundant. There was discussion about the August 2015 meeting and the proposal that had been made regarding the definition of AIAN as well as the weighting of the Needs Variables (which was never taken up by the committee), and then the committee reached consensus on the Preamble.

The Proposed Rule will now go through internal review at HUD, and then be submitted to OMB. Once cleared by OMB it will go to the relevant Congressional Committees for input. After their comment period passes it will be published in the Federal Register for a comment period of 60 days. There will be one final meeting scheduled for the Committee to consider the public comments. This meeting will likely occur in FY 2018.

### Legislative Conference 2016:

Our meetings last week included the Senate Committee on Indian Affairs, Mike Andrews (Majority Staff Director), Jason Wolwine (Majority Senate Transportation, HUD), Congressman Jarred Huffman, Congressman Doug LaMalfa, Joe Carlile, (Minority Staff Assistant House Transportation HUD), Senator Boxer (Staff Alesandra Najera), and Senator Diane Feinstein (Staff Ken Rooney – Indian Affairs Legislative Assistant, and Joshua Esquivel- Housing Legislative Assistant).

We discussed the main issue is the passage of NAHASDA, as well as using IHS dollars for infrastructure (now prohibited by the appropriations language in the IHS), the President's budget proposal, LIHTC, and law enforcement needs.

We received updates in person from Sen. John Barrasso (R-Senate Committee on Indian Affairs), Rep. Gwen Moore (D-WI), Rep. Dan Kilmer (D-WA), Rep. Ryan Zink (R-MT), Sen. Al Franken (D-MN), Sen. Heidi Heitkamp (D-ND), Rep. Denny Heck (D-WA), Rep. Betty McCollum (D-MN), Rep. Steve Pearce (R-NM), Rep Dan Kildee (R-MI) and Rep. Don Young (R-AK) staffer Alex Oriz.

Follow up letters were prepared and submitted to all the offices that we met with to: 1. Thank them for their time, reiterate the importance of the passage of NAHASDA and the need for adequate funding levels in the appropriations.

**Staff Reports:**

Sara Spence-

Arrangements have been finalized for the planning session which will be held March 14-16 in Smith River, California. The current agenda is included with this report and the binders should be ready for distribution by Friday, March 4.

**Construction Projects/RFPs (Active Bidding):**

Project	Bids Due	Results / Status	Notes
Comstock Flooring	1/25	One Bid	Awarded.
Process Server for Evictions	2/19		Still open.
Eviction Attorney	12/10 2 <sup>nd</sup> Round 2/11	One Bid	Advertised for two rounds, one proposal received.
Red Cap Road ADA Ramp	12/14 2 <sup>nd</sup> Round 12/30 3 <sup>rd</sup> Round Direct Solicitation	Two Bids	Awarded.
Kahtishraam Wellness Center Phase Two	12/8	One Bid	Pending plan revisions prior to re-advertising.
Indian Creek Home Replacement	9/8 2 <sup>nd</sup> Round 10/13 3 <sup>rd</sup> Round 2/9	Two Bids	Awarded.
Happy Camp Resident Center A/E Designs	2/4	Four Bids	Awarded.
KTHA General Counsel	3/11		Still open.

**Contracts Issued:**

16-C-09	Comstock Flooring
16-C-10	Indian Meadows Home Replacement
16-C-11	Red Cap Road ADA Ramp

16-C-12	Happy Camp Resident Center A/E
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**Environmental Reviews:**

Rice Lane Home Replacement, Hoopa	Complete, pending SHPO concurrence.
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**Human Resources:**

Wellness Center Coordinator	Posted, closed 1/29, Interviews 2/26.
Tenant Relations Officer Yreka	Advertised once, three applicants, only one took pre-screening test and did not pass. Position description will be revised prior to re-advertising.
Orleans Landscaper / Maintenance	Nartel Briley hired 2/1.
Construction Crew Member I	Interviews 2/26.
Tax Credit Compliance Specialist	New positions pending approval.
Tax Credit On Site Maintenance / Manager	
On Call Receptionist Yreka	Pending posting, current employee resigned.

**Ann Escobar (Assistant Director/Operations Manager)-**

January has been a busy month getting ready for the 30 tax credit homes; this is going to be very exciting program for Tribal members. The Security personnel continue to busy securing the KTHA communities. We have been having community meetings for the implementation of possible changes in the KTHA communities. We have also sent out a survey to the KTHA residents for any other constructive input they may have. The Yreka staff has been working together to help keep the Wellness Center operating, this has been a positive way to work with the Community. It is definitely needed there are at least 40 kids/adults who use the facility daily on the days it is not open we get calls so Thank You BOC for allowing this positive and much needed operation. The Tenant Relations staff continues to be busy with daily job duties. We continue to assist the residents as needed, with referrals to the various Tribal departments or County wide resources if needed. Yootva!

**Brian Gonzalez (Yreka Maintenance Supervisor)-**

Over the past month maintenance has been working on unit prep and work orders on a daily basis. We have 5 units to be prepped and are working hard to complete each unit in a timely manner. Work orders continue to keep our workload on the high end. We were able to tighten the gym floor up and there are cracks on the seams (twice). We were able to change filters on the apartments during the month when the weather allowed. The ground breaking was held at our local office and we were able to prep the site for easy access since the weather was overcast. We had our local fire extinguisher service tech service all 63 apartments and bring our extinguishers back to date for compliance. We have the rest of the community planned to be accomplished on the 25<sup>th</sup> of Feb. We will be burning for two days next week to get caught up on landscape fire prevention. We have been working hard to stay caught up and will continue to strive for excellence.

**Richard Black (Construction Manager)-**

This month we have started the Yreka thirty home project, they have started breaking ground, removing trees, shrubs, and some erosion control. They have also started building house site pads, and are currently working on footing for one home site. We have awarded a ADA ramp in Orleans, we have received designs for the ramp, and with some modifications have approved them for the construction. We have received are final changes needed for a home rehab in Fort Jones, that the county has approved, and they are working on building the home pads. The Force Account crew has been working hard on the finishes of the Comstock homes, which will be done by the end of February 2016. We have

been working with LACO on the Orleans water feasibility study, and I am completing the second phase of the wellness center in Yreka.

**Steve Mitchell (Inspector/Maintenance Supervisor, Happy Camp)-**

*Projects currently in the planning phase:* Yreka wellness center phase two. Skyline development. Indian meadows development. Orleans development – water feasibility study.

*Projects currently in the construction phase:* Happy Camp maintenance shop. Tax credit homes. Comstock rehab. Indian meadows hip home – just awarded.

Maintenance staff has been completing work orders and annual repairs as time allows with priority given to emergency work orders. Unit prep is ongoing in the Orleans and Happy Camp communities.

### **Annual IHP Planning Session**

#### **DRAFT AGENDA**

#### **Monday, March 14**

3:00 – 4:30 Quarterly Council / BOC Meeting  
6:00 – 7:30 Dinner Buffet, Guests Welcome

#### **Tuesday, March 15**

8:00 – 9:00 Breakfast Buffet  
9:00 – 10:30 **Session One:** Erin Hillman, Florraine Super, Ashlee King  
10:30 – 10:45 Morning Break  
10:45 – 12:00 **Session Two:** Ann Escobar, Brian Gonzalez, Steve Mitchell  
12:00 – 1:00 Lunch (Provided)  
1:00 – 2:00 **Session Three:** Sara Spence, Richard Black, Construction Staff  
2:00 – 2:15 Afternoon Break (Snack)  
2:15 – 3:15 **Session Four:** Erin Hillman and Alicia Derry  
3:15 – 4:00 Council / BOC Discussion Items (**Reduced by 15 Minutes**)  
4:00 **Adjourn Day One (Must adjourn at 4pm due to Bingo in same room)**

#### **Wednesday, March 16**

8:00 – 9:00 Breakfast Buffet  
9:00 – 10:30 **Session Five:** Erin Hillman, Paul Gregson, Ed Goodman  
10:30 – 10:45 Morning Break  
10:45 – 12:00 **Session Five Continued**  
12:00 – 1:00 Lunch (To Go Box Lunches Provided)  
1:00 – 2:15 **Session Six:** Jeri Bartow  
2:15 – 2:30 Afternoon Break (Snack)  
2:30 – 4:00 **Session Seven:** FY17 Project Planning  
4:00 – 5:00 Council / BOC Discussion Items  
5:00 **Adjourn Session**

**Karuk Tribe  
Council Report from Laura Mayton  
Meeting Date: February 25, 2016  
Location: Happy Camp**

**ACTION ITEMS**

I do not have any action items at this time.

**W-2s and 1099s**

W-2s and 1099s have been prepared and mailed. Thank you to Tamara and Jamie for their hard work of processing these in a timely manner.

**FISCAL YEAR 2015 AUDIT**

Fieldwork for the fiscal year 2015 audit is complete for all Tribal entities. KCDC may have one finding related to how the money received from renting fire equipment was spent. Deanna and I are following up on this.

The auditors from Joseph Eve were very complimentary during their exit interview. They complimented TANF for their good internal controls and the billing office for their handling of the complicated issues related to the changes due to the passing of the Affordable Care Act. They thanked the fiscal staff for being so well prepared and for uploading information to AuditEdge.

**CASINO PROJECT DUE DILIGENCE**

Due diligence for the casino financing package continues. Agreements with ROI and WHD have been sent to Clifton from Miller Nash for review. The attorneys have worked out the issues related to PCI and the California licensing requirement. Now PCI needs to enter into an agreement with a bank to complete this process. If weather allows, we hope to begin work on the project very soon.

**NAME OF CASINO & FEDERAL ID NUMBER**

Once a final decision is made regarding the name of the Tribe's Casino, I will apply for a new federal ID number. In order to apply, I will need a resolution from the Council to approve a legal name for the Tribe's gaming operations.

**CASINO PROJECT GRUBBING & OAK KNOLL**

Grubbing for the Yreka Casino is complete. Removing bushes and brush at Oak Knoll is still pending.

**HRSA UDS REPORT**

The fiscal portion of the HRSA UDS Report has been completed and submitted to Patti White for inclusion with the rest of the report.

**BROADBAND PROPERTY STATEMENT**

I am in the process of completing the State of California Board of Equalization Property Statement for broadband equipment located off trust land.

Council Report  
2/25/2016  
Submitted for KCDC

**Computer Centers** – Thank you for listening at our joint meeting on Thursday Feb. 18<sup>th</sup>. Lester Alford and I met on Monday February 22<sup>nd</sup> regarding the summer food program, Orleans Computer Center and coordination of training for TANF clients. The Orleans Computer Center was discussed at our joint KCDC/Council meeting on Thursday and I will be following up with Renee on that conversation.

**Head Start** – The desk review for follow-up on findings in 2014 is currently in progress. Deputy Director Donna Goodwin, CFO Deanna Miller and I have been in phone conversation with our Head Start Specialist WJ Strickland and with the reviewers. We will know more next week on how it went.

To-date we have received one application for the Head Start Director position and will not interview until we have a sufficient applicant pool. In the interim Deputy Director Donna Goodwin-Sanchez and I are acting “co-Directors” of the program and it is working for now.

**Náa Vuŕa Yeéshiip** – The position for the 20-hour per week Clinician position for the NVYS program closed last week and I am waiting for a response to see if we had any applicants. Our Clinician is currently performing chart reviews and closing cases from the previous Director that haven’t been seen for an extended period of time or have refused services.

**Energy/Biomass** – KCDC Board members and staff will be traveling to Blue Lake, CA for a strategic planning session on February 29<sup>th</sup>. On March 1<sup>st</sup> we will meet with Jana Ganion at Blue Lake to tour their green energy projects and to learn about the successes and challenges they met while working toward energy self-sufficiency. We may also be touring Humboldt State University Energy Department to see what they do and how they can perhaps help us in our endeavors.

**8(a)** –As stated in the joint meeting with Council and the KCDC Board Aah Industries has been put on hold until we have additional documents reviewed by legal counsel.

**C Store** – The feasibility study for a possible expansion of the Amkuuf Shop to a convenience store will kick off on Tuesday February 23 in Yreka at the KTHA office beginning at 9:30 a.m. Anyone wishing to attend is invited to do so. I will have more information available at the Council meeting in March.

- KCDC staff assisted with 1 local business start-up in February
- A Native American Entrepreneurial Empowerment Workshop was confirmed and will be held in May. This process began over 10-months ago and we are just now able to get on their calendar. This is sponsored by the SBA (Small Business Administration) through the RedWind Group. A date has yet to be determined.

I will be unable to attend the Council meeting due to travel for a required EDA training in Portland, OR.  
Karen Derry, ED/OM



## Council Report

Office of Self-Governance

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### Projects/Meetings/Events:

- BIA Budget Formulation FY 2018
  - Update on Trust Services – The BIA has created a Trust Reform Team to work on internal policies/procedures, standardization, and trainings. They have also created Implementation Teams to work with directors and employees. They are working on building morale in the workplace because improving the workplace will improve the quality of services to Tribes.
  - Climate Change Presentation
    - Climate Kids is an effort to mainstream climate change for young children through art, storytelling and science. They are working to develop Tribal curriculum and wanted to gauge Tribal interest.
  - Priority Funding Areas
    - This was the first time utilizing the survey tool and it did create some confusion for Tribes regarding the use of the tool and the data input. Due to the logistics of the online mechanism they also started the process late and will allow for more time next year. The process should start in October next year, which will give Tribes more time to prepare and complete the process.
    - The next step in the FY 2018 BIA budget process is the Tribal Interior Budget Council in March.
- KCDC - I attended a meeting regarding potential opportunities to generate revenue and growth. There are some exciting opportunities that KCDC is exploring but some groundwork that must be done first to ensure success.
- Judicial System's Strategic Plan Working Session - This was a very well facilitated meeting with positive outcomes. We were able to work collaboratively to develop action plans that are achievable. My work group specifically discussed mediation, the possibility of a guardian ad litem, CASA, and a facilitator for the Child and Family Services program.
- Tax Deduction Letter – There is a need to have a template tax deduction letter that can be given to donors. I am working on a draft version and will coordinate with our CFO before Council review.
- Yreka Police Department – An initial discussion on whether YPD will dissolve and contract with the Sheriff's Office for services will be held at the Yreka City Council meeting on 2/18/2016. The

## **Council Report**

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Tribe has supported YPD because of the strong working relationship we have with them and the need for services to protect the community.

- Youth Council – I will be giving a presentation to the Youth Council on 2/21/2016. The presentation will focus on tribal governance.
- BIA Natural Resources Management Meeting – I will be attending this annual meeting on 2/24/2016. Agenda topics include managing Forestry Trust Accounts, Indian Water Rights & Water Management, NEPA.
- CTPCA Meeting – I will be attending the CTPCA Meeting on 2/25/2016 to discuss potential opportunities/matters regarding Tribal Police forces.

### **POLICY MATTERS OF INTEREST:**

- The Confederated Tribes of Siletz Indians raised their minimum wage from \$9.25 to \$11 per hour. Setting our own minimum wage may be something to consider.