

KARUK TRIBE
HEALTH BOARD MEETING AGENDA
Thursday, July 9, 2015 3 PM, Yreka, CA

A) CALL MEETING TO ORDER – PRAYER - ROLL CALL

AA) HEALTH MISSION STATEMENT

The mission of the Karuk Tribal Health Program is to provide quality healthcare for Native Americans, and other people living in the communities we serve as resources allow. Our purpose is to appropriately assess or reassess conditions of illness, disease, or pain, provide culturally appropriate educational, preventative, and therapeutic services in an environment of continuous quality improvement.

CH) APPROVAL OF THE AGENDA

EE) APPROVAL OF THE MINUTES (*June 11, 2015*)

F) GUESTS (*Ten Minutes Each*)

1. Terry Supahan

H) OLD BUSINESS (*Five Minutes Each*)

- 1.

I) DIRECTOR REPORTS (*Ten Minutes Each*)

1. Patricia White, RPMS Site Manager (written report)
2. Lessie Aubrey, Grants, Compliance, Accreditation Manager (written report)
3. Raul Recarey, Health CEO (written report)
4. Eric Cutright, IT Director
5. Vickie Walden, Dental Office
6. Pat Hobbs, Children & Family Services (electronic only)

II) REQUESTS (*Five Minutes Each*)

- 1.

K) INFORMATIONAL (*Five Minutes Each*)

- 1.

M) CLOSED SESSION (*Five Minutes Each*)

1. CHS (dinner break)
2. Laura Olivas
3. Barbara Snider
4. Tribal Council Members

N) SET DATE FOR NEXT MEETING (Thursday, August 13, 2015 at 3 PM in Happy Camp, CA.

OO) ADJOURN

**Karuk Tribe – Health Board Meeting
June 11, 2015 – Meeting Minutes**

Meeting called to order at 3pm, by Chairman, Russell “Buster” Attebery

Present:

Russell “Buster” Attebery, Chairman
Joseph “Jody” Waddell, Secretary/Treasurer
Charron “Sonny” Davis, Member at Large
Alvis “Bud” Johnson, Member at Large
Josh Saxon, Member at Large
Elsa Goodwin, Member at Large
Arch Super, Member at Large

Absent:

Robert Super (travel/excused)

Prayer was done by Sonny Davis and the Mission Statement was read aloud by Buster Attebery.

Agenda:

Bud Johnson moved and Josh Saxon seconded to approve the agenda with changes, 7 haa, 0 puuhara, 0 pupitihara.

Minutes of May 14, 2015:

Arch Super moved and Sonny Davis seconded to approve the minutes, 6 haa, 0 puuhara, 1 pupitihara (Elsa Goodwin).

Josh noted that there was a spelling error on page 6 of 6; that will be corrected.

Guests:

1.) Ron Reed, Food Security Program:

Ron is present to seek approval for out of state travel to Washington DC to complete a presentation that is to deal with WKRP.

Josh advised and offered to sit down with himself and Bill for WKRP language to include in the presentation that Ron will be doing.

FRAC is an advisory body to the Department of Agriculture, and for research portion and specific presentation related to WKRP, he will provide a presentation. For further issues to be discussed with WKRP, that would be in a different forum.

Elsa Goodwin moved and Renee Stauffer seconded to approve out of state travel for Ron Reed to Washington DC, August 18-22, 2015, 7 haa, 0 puuhara, 0 pupitihara.

2.) Michelle Spence, Admin Clerk:

Michelle is present to seek approval of the Tribes Newsletter. She provided copies to the Council via email and hard copies to the Health Board.

There are some minor changes that will need to take place, the Council will take time to review it and get back to Michelle.

3.) Raven Celeri, Community Member:

Raven is present to address the Tribal Council. She read a brief statement and then it was moved to closed session.

Director Reports:

1.) Pat Hobbs, Children and Family Services:

Pat is not present, report submitted.

Josh asked about what mental health CalGets and her needing clarification. This question will be sent to Pat to seek an answer.

Josh Saxon moved and Sonny Davis seconded to approve Pat's report, 7 haa, 0 puuhara, 0 pupitihara.

2.) Patti White, RPMS Site Manager:

Patti is present to review her report. She has one action item for herself and one for Lessie Aubrey. Lessie is seeking approval of a pediatric policy that was reviewed internally and approved by CQI to be presented to the Health Board.

Patti provided a brief explanation on the pediatric patients and how they will be treated and on call hours and numbers to be compliant with HRSA.

Patti noted that the accreditation will be the end of July for two days. Vickie Simmons has sent this out.

Josh asked if Patti is aware of the State Bill being posed to require vaccinations for children. Patti noted that the health program follows the most stringent policy so they don't believe this will affect too many health officials because they already require such strict vaccinations. However, the staff was unaware of the bill being introduced.

Arch Super moved and Bud Johnson seconded to approve the pediatric policy, 7 haa, 0 puuhara, 0 pupitihara.

She then sought approval of the clinical records and health information. It is a VistA imaging policy that outlines the procedures to upload the health records that are sent via mail or hand delivery. It was determined that the staff has already been trained on using the VistA imaging and as they have new employees, they become trained.

Arch Super moved and Renee Stauffer seconded to approve policy for VistA Imaging, 7 haa, 0 puuhara, 0 pupitihara.

She reviewed her report. She provided her patient workload reports. She provides data each month and last month the numbers showed down because there was a lack of providers at each site.

Josh asked about Patti's report and the calculation of 19,000 registered patients. The difference in active patients and registered patients is that active patients have been seen within the last three years. The active patient count is around 4,100. Patients that have insurance are increasing. It was noted that some patients have insurance but their coverage doesn't allow certain other services.

Arch Super moved and Jody Waddell seconded to approve Patti's report, 7 haa, 0 puuhara, 0 pupitihara.

3.) Eric Cutright, IT Director:

Eric is present to review his report. He has no action items. The broadband project is moving forward.

USDA released a distance learning and telemedicine grant. It is a grant that provides the ability to purchase some equipment. He believes that this is the opportunity to provide better equipment that will service the patients. This grant will have the ability to purchase newer technology, derm cameras, etc. that will assist in providers providing general patient visits. Eric will be working on this grant and present it just as soon as it is drafted and through the internal process. Eric will take the lead on the Tribes side and there will be grant writers that will assist in the drafting, which is PolyCom. They will have the grant writers do majority of the grant writing.

Arch asked Eric about the concept of naming the broadband project. They can operate under Karuk Tribe, or pick another business name. He provided examples last month. Josh asked if there was a marketing staff member or someone that works with the Tribe on these types of items.

Buster went on to ask about the deadlines for grants. Eric noted that the grant compliance is right on schedule.

Arch Super moved and Sonny Davis seconded to approve Eric's report, 7 haa, 0 puuhara, 0 pupitihara.

4.) Lessie Aubrey, Grants, Compliance, Accreditation Manager:

Lessie is not present. Report provided.

The Council inquired why four reports were tabled at the ACQI Committee. Patti and Vickie explained that there was staff not present, or some staff that didn't get their reports done.

Arch Super moved and Renee Stauffer seconded to approve Lessie's report, 7 haa, 0 puuhara, 0 pupitihara.

5.) Vickie Walden, Dental Office:

Vickie is present to review her report. She would like to table one policy that Dr. Millington would like to have changes to. The Health Board previously approved the scope of services but she decided to change it into the policy format. Dr. Millington would like some more stringent services, so she would like to table that for further review.

Vickie then went on to seek approval of a policy. She noted that a goal is to get the patient records electronically. The system that was purchased was sufficient but the staff wasn't afforded a lot of training on the system so it isn't used to its capacity.

Josh Saxon moved and Renee Stauffer seconded to approve the dental chart order policy, 7 haa, 0 puuhara, 0 pupitihara.

Vickie then sought approval of clinical treatment procedures.

Jody Waddell moved and bud Johnson seconded to approve clinical treatment procedures, 7 haa, 0 puuhara, 0 pupitihara.

Josh asked how the Orleans Clinic set up is moving. It is having struggles, but they are quickly trying to get fixes to the system. Vickie noted that the Happy Camp Clinic had some technical issues with equipment, but that is going to be replaced and up and running. Raul asked how much the pump is that needs to be replaced. Vickie noted that it is a couple thousand dollars, but the retailer suggested ordering back up equipment to have onsite incase another one goes out. This will allow the clinic to be back up and running in a quick turnaround.

Elsa Goodwin moved and Josh Saxon seconded to approve Vickie's report, 7 haa, 0 puuhara, 0 pupitihara.

6.) Raul Recarey, Health CEO:

Raul is present to review his report. Raul sought travel for a volunteer, Sunday Wilson to a diabetic training. Laura Olivas went on to explain that there were other volunteers that may be attending as well.

Josh Saxon moved and Jody Waddell seconded to approve travel for Sunday Wilson, 7 haa, 0 puuhara, 1 pupitihara (Elsa Goodwin).

Raul then reviewed the provider team performance report. He provided the Health Board a snapshot of the team. The reports include measures of quality of care. The metrics have been obtained from GPRA and Partnership, and the measures identify what medical science guides as healthcare for patients.

Raul noted that each team is assessed not just the provider. It is data collection on the patient outcomes, quality measures, and coordination of the team to meet those measures.

He noted that the Chambers Team has improved scores on 12 measures. Josh asked if the providers have specific team members. Raul noted that there is a lot of competition in the teams and the MA's assist the providers in ensuring good outcomes, so their team is there support staff.

Dr. Vasquez has relatively low numbers but he does have some indicators that are increasing.

Raul recommends to always having back up potential for providers to ensure the clinics stay open. The contracts for coverage are a good thing, because the Tribe doesn't have a recruitment system, so the contracts will assist in potentially replacing providers who do not want to increase their productivity and quality measures.

Rotin is having a struggle to reach benchmarks, and her review showed a decrease in measurements. Raul discussed the challenges with her and he will continue to work with her to increase her care and numbers. Josh asked about the conversations regarding this being in open session. Raul noted that his report contains information that he shares with staff and clinics. Arch and Elsa questioned the Chairman regarding personnel or personal discussions in open session. Buster agreed that he will have this discussion in closed session. Raul will move on in his report but he noted that his team report needs to be public so that the report is used for the health program and its goals.

Raul went on to discuss the partnership and his recommendation to take half the funding in it to put it back to the incentive plan to the provider teams. He would like to have \$24,000 that creates an incentive program. This incentive will be provided to the teams as a group, not to just the

provider. He noted that it doesn't take a lot of money to get teams motivated, but a small amount is workable. He would like to pay the providers by production, similar to private practice. Creating economic incentives allows for rewarding behavior that is generating money.

Raul would like to work with Suzanna to identify a cost that is applied and the revenue of the visits and providing incentives to projects. Buster reminded the group that the health program provide quality healthcare, and to not get caught up in patient numbers.

Vickie noted that getting receptionists buy-in will help the numbers. Raul noted that the providers have had a very lax schedule.

Renee asked what the status is regarding a provider for Orleans. Raul noted that he was able to locate a provider but he needs to finalize some discussions. In the meantime telehealth is up and running and the patients can be seen via technology. Raul went on to update the Health Board on coverage for Orleans and Happy Camp.

Renee noted that this is good news because elder patients are transferring to another clinic. Raul agrees that recruitment is an issue.

Elsa Goodwin moved Sonny Davis seconded to approve Raul's report, 7 haa, 0 puuhara, 0 pupitihara.

Raul noted that he had a pain management meeting with the providers. Amongst themselves they will determine how they will treat the patients and fine tuning the policy on pain management.

Closed Session:

Consensus: to listen to complaint from community member RC and refer the matter to Raul Recarey to review.

Josh Saxon moved and Jody Waddell seconded to medical claim for Tribal member, MM, 7 haa, 0 puuhara, 0 pupitihara.

Josh Saxon moved and Renee Stauffer seconded to approve Laura's financial report, 7 haa, 0 puuhara, 0 pupitihara.

Consensus: to have the program evaluated and Raul Recarey to discussion compliance, training, staffing, budget and resolve the issues.

Informational: Elsa recommends and email to staff or persons to obtain volunteers to the Karuk Tribes Booster Club.

Informational: Bud announced the Happy Camp Brush Dance for July 11th.

Consensus: to refer billing issue to Anna Myers to assist the family. Council Member Josh Saxon, Buster Attebery will have a conference call with staff to determine who will assume oversight.

Jody excused himself from the meeting.

Josh Saxon moved and Bud Johnson seconded to terminate employee for fraud effective immediately, not subject to rehire for one year, after one year, subject to rehire but not in a supervisory position, 6 haa, 0 puuhara, 0 pupitihara.

Josh Saxon moved and Sonny Davis seconded to remove Tribal Member #SO from all Committee assignments for one year, 6 haa, 0 puuhara, 0 pupitihara.

Josh Saxon moved and Elsa Goodwin seconded to not offer paid suspension during investigation, 6 haa, 0 puuhara, 0 pupitihara.

Jody re-entered the meeting.

Informational: Council advised of the outcome and briefing.

Consensus: to refer discussion regarding Council Members to the Council Planning Session, June 2015.

Next Meeting Date: July 9, 2015 at 3pm in Yreka, CA.

Arch Super moved and Bud Johnson seconded to adjourn at 7:25pm, 7 haa, 0 puuhara, 0 pupitihara.

Respectfully Submitted,

Russell “Buster” Attebery, Chairman

Recording Secretary, Barbara Snider

REQUEST FOR TRIBAL COUNCIL AUTHORIZATION TO SUBMIT PROPOSAL TO FUNDING SOURCE

REQUESTOR: Laura Olivas DATE: 07/02/2015

DEPARTMENT: Senior Nutrition

DEADLINE DATES
E: _____ AMOUNT: \$ 110,002.00 FROM: 04/01/2015 TO: 03/31/2016

BRIEFLY DESCRIBE PURPOSE OF PROPOSAL:

Accept continued funding for Title VI Part A, Part C and NSIP (Nutrition Supplemental Incentive Program) 2015/2016 funding (2nd year of a 3 year funding cycle) in the amount of \$110,002. Funding supports Orleans (100%) and Happy Camp (approximately 50%).

REVIEW:	COMPLIANCE	CFO	OTHER:
NARRATIVE:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
BUDGET:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
INDIRECT COST:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
MATCH	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
DOCUMENTATION:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
TRIBAL RESOLUTION:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

COMMENTS:

COMPLIANCE:

CFO:

OTHER:

REQUIRED SIGNATURES*

REQUESTOR*	<u><i>Laura Olivas</i></u> Laura Olivas	DATE	<u>07/02/2015</u>
CFO*	<u><i>Laura Mayton</i></u>	DATE	<u>7-2-15</u>
COMPLIANCE*	<u><i>July Paul for</i></u>	DATE	<u>7/2/15</u>
CHAIRMAN	_____	DATE	_____
OTHER	_____	DATE	_____

Karuk Community Health Clinic
64236 Second Avenue
Post Office Box 316
Happy Camp, CA 96039
Phone: (530) 493-5257
Fax: (530) 493-5270

Karuk Tribe



Karuk Dental Clinic
64236 Second Avenue
Post Office Box 1016
Happy Camp, CA 96039
Phone: (530) 493-2201
Fax: (530) 493-5364

Administrative Office
Phone: (530) 493-1600 • Fax: (530) 493-5322
64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

REQUEST FOR RESOLUTION

Check One:

Resolution

Karuk Tribe Number Assigned:

15-R-087

Prior Amendment:

Requestor:

Laura Olivas

Date: July 2, 2015

Department/Program:

Senior Nutrition

Brief Description of Purpose:

Continued funding for Title VI (Part A, Part C, and NSIP) in the amount of \$110,002 for Happy and Orleans Nutrition sites.

** REQUIRED SIGNATURES **

**Self-Governance Coordinator

Date

Other

Date

**RESOLUTION OF THE
KARUK TRIBE**

Resolution No: 15-R-087
Date Approved: July 9, 2015

RESOLUTION AUTHORIZING THE ACCEPTANCE OF THE ADMINISTRATION ON AGING TITLE VI CONTINUED FUNDING FOR THE KARUK HEALTH SERVICE AREA FOR THE KARUK SENIOR CENTER PROGRAM IN THE AMOUNT OF \$110,002.00. TITLE VI CONTINUED FUNDING BREAKDOWN IS: PART A \$82,290.00, PART C \$22,930.00 AND NUTRITIONAL SERVICES INCENTIVE PROGRAM (NSIP) \$4,782.00.

WHEREAS; the Karuk Tribe is a Sovereign Aboriginal People, that have lived on their own land since long before the European influx of white men came to this continent; and

WHEREAS; the members of the Karuk Tribe have approved Article VI of the Constitution delegating to the Tribal Council the authority and responsibility to exercise by resolution or enactment of Tribal laws all the inherent sovereign powers vested in the Tribe as a Sovereign Aboriginal People, including negotiating and contracting with federal, state, Tribal and local governments, private agencies and consultants; and

WHEREAS; the members of the Karuk Tribe have approved Article VIII of the Constitution assigning duties to the Chair, Vice Chair, and Secretary/Treasurer including signing and executing all contracts and official documents pertaining to the Karuk Tribe; and

WHEREAS; the Karuk Tribe is a federally recognized Tribe and its Tribal Council is eligible to and is designated as an organization authorized to Contract pursuant to P.L. 93-638, as amended, on behalf of the Karuk Tribe; and

WHEREAS; the Karuk Tribe supports the health and well-being of Tribal Members and others in the communities; and

WHEREAS; there is a need in Happy Camp and Orleans for an affordable and nutrition meal for elders; now

THEREFORE BE IT RESOLVED; there is a need for outreach and support services for our elders to help ensure their health and well-being; now

THEREFORE BE IT FINALLY RESOLVED; that the Karuk Tribal Council authorizes the acceptance of the Administration on Aging Title VI continued funding for the Karuk Health Service area for the Karuk Senior Center program in the amount of \$110,002.00. Title VI continued funding breakdown is: Part A \$82,290.00, Part C \$22,930.00 and Nutritional Services Incentive Program (NSIP) \$4,782.00.

CERTIFICATION

I, the Chairman, hereby certify the foregoing resolution 15-R-087 which was approved at a monthly Health Board meeting on July 9, 2015, was duly adopted by a vote of _____ AYES, _____ NOES, _____ ABSTAIN, and said resolution has not been rescinded or amended in any way. The Tribal Council is comprised of 9 members of which _____ voted.

Russell Attebery, Chairman

Date



Notice of Award

Older Americans Act Title VI, Part A – Grants for Native Americans

Grantee:
Chairperson
Karuk Tribe
P. O. Box 1016
Happy Camp, CA 96039

Date:
April 1, 2015

Grant No.: 1406CAT6NS **Seq. No.:** 2015 / 1
Award Instrument: Grant
Budget Period: 04/01/2015 – 03/31/2017
Project Period: 04/01/2014 – 03/31/2017

Award Authority: P.L. 109-365

EIN: 1-942576572-A1
DUNS: 145307930

CFDA Program Title	Award This Action	Cumulative Grant Award to Date	Appropriation	Object Class Code
93.047: Grants for Native Americans	\$82,290	\$164,620	75-5-0142	41.15
Total	\$82,290	\$164,620		

Terms and Conditions:

1. The terms and conditions of this Notice of Award and other requirements have the following order of precedence if there is any conflict in what they require: (1) the Older Americans Act Amendments of 2006, as amended; (2) other applicable Federal statutes and their implementing regulations; (3) program regulations; and (4) terms and conditions of award.
2. **REVISED:** This grant award is issued under the authority of the Older Americans Act Amendments of 2006, as amended, P.L. 109-365. By requesting or receiving funds under this award, the recipient assures that it will carry out the project/program described in its approved application and will comply with the terms and conditions and other requirements of this award. The terms and conditions can be found on the ACL website: http://acl.gov/Funding_Opportunities/Grantee_Info/Terms.aspx. HHS terms and conditions can be found in Part II of the HHS Grants Policy Statement (<http://www.hhs.gov/asfr/ogapa/aboutog/hhsgps107.pdf>).
3. **REVISED:** Effective with this Notice of Award, the grant is subject to the requirements of the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for HHS Awards under Title 45 CFR Part 75.
4. A Program Performance Report (PPR) is due annually. The annual report covers the period beginning April 1st and ending March 31st and is due within 90 days of March 31st (**June 30th**).
5. **REVISED:** This grant action is issued as a supplemental award to the Fiscal Year 2014 grant and is effective April 1, 2015. The supplemental funds cannot be obligated until April 1, 2015. If there is an unobligated balance at the end of 3/31/2015 (from your FY2014 award), you are required to identify the unobligated amount on line 10.h. of the SF-425 and provide or attach a brief explanation as denoted in "Box 12. Remarks" near the bottom of the SF-425. This report shall reflect cumulative expenditures for the project period identified above and the first annual report is due by **July 30, 2015**. The SF-425s and PPRs submitted to ACL/AoA will be closely monitored to ensure accurate reporting of expenditures and program accomplishments.

The second annual report covers the period beginning April 1, 2014 and ending March 31, 2016 and is due by **July 30, 2016**. A final report is due 90 days after the expiration date of the project period.

The SF-425 is downloadable from http://acl.gov/Funding_Opportunities/Grantee_Info/Reporting.aspx and can be submitted online at http://www.aoa.gov/title_vi/Login/Login_Tribe.asp, as a PDF or excel form to TitleVI.Grants@acl.hhs.gov, or through the U.S. mail addressed to ACL. Complete all lines as appropriate.

8. **REVISED:** Consolidated and Further Continuing Appropriations Act, 2015," Pub. L. No 113-235, signed into law on Dec. 16, 2014, can be found on the ACL website:
http://www.acl.gov/Funding_Opportunities/Grantee_Info/Con_App.aspx.
10. **NEW: United States v. Windsor, 133 S.Ct. 2675 (June 26, 2013); section 3 of the Defense of Marriage Act, codified at 1 USC § 7.** All grantees are expected to recognize any same-sex marriage legally entered into in a U.S. jurisdiction that recognizes their marriage, including one of the 50 states, the District of Columbia, or a U.S. territory, or in a foreign country so long as that marriage would also be recognized by a U.S. jurisdiction. This applies regardless of whether or not the couple resides in a jurisdiction that recognizes same-sex marriage. However, this does not apply to registered domestic partnerships, civil unions or similar formal relationships recognized under the law of the jurisdiction of celebration as something other than a marriage. Accordingly, recipients must review and revise, as needed, any policies and procedures which interpret or apply Federal statutory or regulatory references to such terms as "marriage," "spouse," "family," "household member" or similar references to familial relationships to reflect inclusion of same-sex spouse and marriages. Any similar familial terminology references in HHS statutes, regulations, or policy transmittals will be interpreted to include same-sex spouses and marriages legally entered into as described herein.

Remarks:

1. This Title VI grant award has been approved for the current budget period in the amount shown above. This award represents FY 2015 annual funding.
2. Payment under this award will be made available through the HHS Departmental Payment Management System (PMS). PMS provides instructions for making withdrawals of Federal funds. **When requesting payment from PMS, please use your P account login and reference the sub-account code [Grant No. listed above] for payment.** Inquiries regarding payments should be directed to Program Support Center/Division of Payment Management (PSC/DPM), DHHS; Post Office Box 6021; Rockville, MD 20852; 1-877-614-5533; PMSSupport@psc.gov.
3. Federal Cash Reporting: On the SF-425 form, lines 10 a through c are reported on a quarterly calendar year basis at the HHS Departmental Payment Management System (PMS). PMS website is located at: <http://www.dpm.psc.gov>.
4. All previous terms and conditions remain in effect unless revised by this Notice of Award.

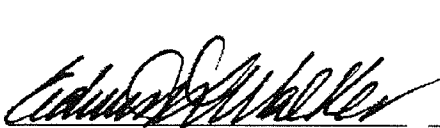
ACL Contact Information:

ACL Program Specialist

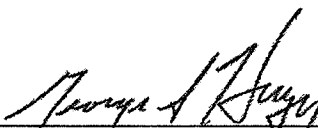
Name: Darrick Lam
Telephone: (415) 437-7872
E-mail: darrick.lam@acl.hhs.gov

ACL Fiscal Specialist

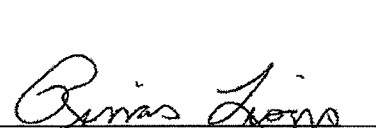
Name: Fong Yee
Telephone: (415) 437-8784
E-mail: fong.yee@acl.hhs.gov



ACL Authorizing Official



Funds Certifying Official



ACL Grants Officer



Notice of Award

Older Americans Act Title VI, Part C – Native American Caregiver Support Program

Grantee:
Chairperson
Karuk Tribe
P. O. Box 1016
Happy Camp, CA 96039

Date:
April 1, 2015

Grant No.: 1406CAT6CG Seq. No.: 2015 / 1
Award Instrument: Grant
Budget Period: 04/01/2015 – 03/31/2017
Project Period: 04/01/2014 – 03/31/2017

Award Authority: P.L. 109-365

EIN: 1-942576572-A1
DUNS: 145307930

CFDA Program Title	Award This Action	Cumulative Grant Award to Date	Appropriation	Object Class Code
93.054: Native American Caregiver Supp.	\$22,930	\$45,890	75-5-0142	41.15
Total	\$22,930	\$45,890		

Terms and Conditions:

1. The terms and conditions of this Notice of Award and other requirements have the following order of precedence if there is any conflict in what they require: (1) the Older Americans Act Amendments of 2006, as amended; (2) other applicable Federal statutes and their implementing regulations; (3) program regulations; and (4) terms and conditions of award.
2. **REVISED:** This grant award is issued under the authority of the Older Americans Act Amendments of 2006, as amended, P.L. 109-365. By requesting or receiving funds under this award, the recipient assures that it will carry out the project/program described in its approved application and will comply with the terms and conditions and other requirements of this award. The terms and conditions can be found on the ACL website: http://acl.gov/Funding_Opportunities/Grantee_Info/Terms.aspx. HHS terms and conditions can be found in Part II of the HHS Grants Policy Statement (<http://www.hhs.gov/asfr/ogapa/aboutog/hhsgps107.pdf>).
3. **REVISED:** Effective with this Notice of Award, the grant is subject to the requirements of the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for HHS Awards under Title 45 CFR Part 75.
4. A Program Performance Report (PPR) is due annually. The annual report covers the period beginning April 1st and ending March 31st and is due within 90 days of March 31st (**June 30th**).
5. **REVISED:** This grant action is issued as a supplemental award to the Fiscal Year 2014 grant and is effective April 1, 2015. The supplemental funds cannot be obligated until April 1, 2015. If there is an unobligated balance at the end of 3/31/2015 (from your FY2014 award), you are required to identify the unobligated amount on line 10.h. of the SF-425 and provide or attach a brief explanation as denoted in "Box 12. Remarks" near the bottom of the SF-425. This report shall reflect cumulative expenditures for the project period identified above and the first annual report is due by **July 30, 2015**. The SF-425s and PPRs submitted to ACL/AoA will be closely monitored to ensure accurate reporting of expenditures and program accomplishments.

The second annual report covers the period beginning April 1, 2014 and ending March 31, 2016 and is due by **July 30, 2016**. A final report is due 90 days after the expiration date of the project period.

The SF-425 is downloadable from http://acl.gov/Funding_Opportunities/Grantee_Info/Reporting.aspx and can be submitted online at http://www.aoa.gov/title_vi/Login/Login_Tribe.asp, as a PDF or excel form to TitleVI.Grants@acl.hhs.gov, or through the U.S. mail addressed to ACL. Complete all lines as appropriate.

8. **REVISED:** Consolidated and Further Continuing Appropriations Act, 2015," Pub. L. No 113-235, signed into law on Dec. 16, 2014, can be found on the ACL website:
http://www.acl.gov/Funding_Opportunities/Grantee_Info/Con_App.aspx.
10. **NEW: United States v. Windsor, 133 S.Ct. 2675 (June 26, 2013); section 3 of the Defense of Marriage Act, codified at 1 USC § 7.** All grantees are expected to recognize any same-sex marriage legally entered into in a U.S. jurisdiction that recognizes their marriage, including one of the 50 states, the District of Columbia, or a U.S. territory, or in a foreign country so long as that marriage would also be recognized by a U.S. jurisdiction. This applies regardless of whether or not the couple resides in a jurisdiction that recognizes same-sex marriage. However, this does not apply to registered domestic partnerships, civil unions or similar formal relationships recognized under the law of the jurisdiction of celebration as something other than a marriage. Accordingly, recipients must review and revise, as needed, any policies and procedures which interpret or apply Federal statutory or regulatory references to such terms as "marriage," "spouse," "family," "household member" or similar references to familial relationships to reflect inclusion of same-sex spouse and marriages. Any similar familial terminology references in HHS statutes, regulations, or policy transmittals will be interpreted to include same-sex spouses and marriages legally entered into as described herein.

Remarks:

1. This Title VI grant award has been approved for the current budget period in the amount shown above. This award represents FY 2015 annual funding.
2. Payment under this award will be made available through the HHS Departmental Payment Management System (PMS). PMS provides instructions for making withdrawals of Federal funds. **When requesting payment from PMS, please use your P account login and reference the sub-account code [Grant No. listed above] for payment.** Inquiries regarding payments should be directed to Program Support Center/Division of Payment Management (PSC/DPM), DHHS; Post Office Box 6021; Rockville, MD 20852; 1-877-614-5533; PMSSupport@psc.gov.
3. Federal Cash Reporting: On the SF-425 form, lines 10 a through c are reported on a quarterly calendar year basis at the HHS Departmental Payment Management System (PMS). PMS website is located at: <http://www.dpm.psc.gov>
4. Under the Older American Act Amendments of 2006 (OAA), the definition for "grandparent or older individual who is a relative caregiver" has changed. The new definition reduces the minimum age requirement from 60 to 55 years of age. The OAA, section 372(a)(2) defines the term as:

"GRANDPARENT OR OLDER INDIVIDUAL WHO IS A RELATIVE CAREGIVER.—The term "grandparent or older individual who is a relative caregiver" means a grandparent or step-grandparent of a child, or a relative of a child by blood, marriage, or adoption who is 55 years of age or older and—

 - (A) lives with the child;
 - (B) is the primary caregiver of the child because the biological or adoptive parents are unable or unwilling to serve as the primary caregiver of the child; and
 - (C) has a legal relationship to the child, as such legal custody or guardianship, or is raising the child informally."
5. All previous terms and conditions remain in effect unless revised by this Notice of Award.

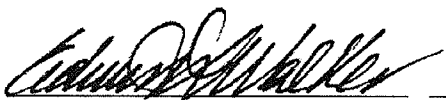
ACL Contact Information:

ACL Program Specialist

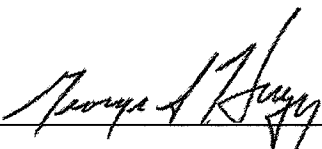
Name: Darrick Lam
Telephone: (415) 437-7872
E-mail: darrick.lam@acl.hhs.gov

ACL Fiscal Specialist

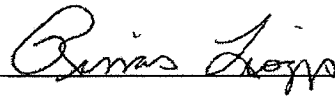
Name: Fong Yee
Telephone: (415) 437-8784
E-mail: fong.yee@acl.hhs.gov



ACL Authorizing Official



Funds Certifying Official



ACL Grants Officer



Notice of Award

Older Americans Act Section 311 – Nutrition Services Incentive Program

Grantee:
Chairperson
Karuk Tribe
P. O. Box 1016
Happy Camp, CA 96039

Date:
April 13, 2015

Grant No.: 1406CANSIT **Seq. No.:** 2015 / 1
Award Instrument: Grant (Formula)
Budget Period: 04/01/2015 – 03/31/2017
Project Period: 04/01/2014 – 03/31/2017

Award Authority: P.L. 109-365

EIN: 1-942576572-A1
DUNS: 145307930

CFDA Program Title	Award This Action	Cumulative Grant Award to Date	Appropriation	Object Class Code
93.053 Nutrition Services Incentive Program	\$4,782	\$8,902	75-5-0142	41.15
Total	\$4,782	\$8,902		

Terms and Conditions:

- The terms and conditions of this Notice of Award and other requirements have the following order of precedence if there is any conflict in what they require: (1) the Older Americans Act Amendments of 2006, as amended; (2) other applicable Federal statutes and their implementing regulations; (3) program regulations; and (4) terms and conditions of award.
- REVISED:** This formula grant award is issued under the authority of the Older Americans Act Amendments of 2006, as amended, P.L. 109-365. By requesting or receiving funds under this award, the recipient assures that it will carry out the project/program described in its approved application and will comply with the terms and conditions and other requirements of this award. Additional terms and conditions can be found on the ACL website: http://acl.gov/Funding_Opportunities/Grantee_Info/Terms.aspx. HHS terms and conditions can be found in Part II of the HHS Grants Policy Statement (<http://www.hhs.gov/asfr/ogapa/aboutog/hhsgps107.pdf>).
- REVISED:** This grant is subject to the requirements of the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for HHS Awards under Title 45 CFR Part 75.
- REVISED:** This grant action is issued as a supplemental award to the Fiscal Year 2014 grant and is effective April 1, 2015. The supplemental funds cannot be obligated until April 1, 2015. If there is an unobligated balance at the end of 3/31/2015 (from your FY2014 award), you are required to identify the unobligated amount on line 10.h. of the SF-425 and provide or attach a brief explanation as denoted in "Box 12. Remarks" near the bottom of the SF-425. This report shall reflect cumulative expenditures for the project period identified above and the first annual report is due by July 30, 2015. The SF-425s submitted to ACL/AoA will be closely monitored to ensure accurate reporting of expenditures and program accomplishments.

The second annual report covers the period beginning April 1, 2014 and ending March 31, 2016 and is due by **July 30, 2016**. A final report is due 90 days after the expiration date of the project period.

The SF-425 is downloadable from http://acl.gov/Funding_Opportunities/Grantee_Info/Reporting.aspx and can be submitted online at http://apps.acl.gov/aoa-tvi/title_vi/Login/Login_Tribe.asp, as a PDF or excel form to TitleVI.Grants@acl.hhs.gov, or through the U.S. mail addressed to ACL. Complete all lines as appropriate.

7. **REVISED:** Consolidated and Further Continuing Appropriations Act, 2015," Pub. L. No 113-235, signed into law on Dec. 16, 2014, can be found on the ACL website:
http://www.acl.gov/Funding_Opportunities/Grantee_Info/Con_App.aspx.
10. **NEW:** NSIP provides additional funding to States, Territories and eligible Tribal organizations that is used exclusively to purchase food, not meal preparation and may not be used to pay for other nutrition-related services such as nutrition education or for state or local administrative costs.

Remarks:

1. This NSIP grant award has been approved for the current budget period in the amount shown above. This award represents FY 2015 annual funding.
2. Payment under this award will be made available through the HHS Departmental Payment Management System (PMS). PMS provides instructions for making withdrawals of Federal funds. **When requesting payment from PMS, please use your P account login and reference the sub-account code [Grant No. listed above] for payment.** Inquiries regarding payments should be directed to Program Support Center/Division of Payment Management (PSC/DPM), DHHS; Post Office Box 6021; Rockville, MD 20852; 1-877-614-5533; PMSSupport@psc.gov.
3. Federal Cash Reporting: On the SF-425 form, lines 10 a through c are reported on a quarterly calendar year basis at the HHS Departmental Payment Management System (PMS). PMS website is located at: <http://www.dpm.psc.gov>.
4. All previous terms and conditions remain in effect unless revised by this Notice of Award.

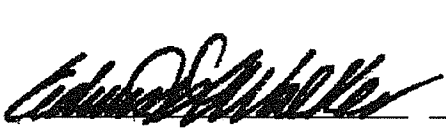
ACL Contact Information:

ACL Program Specialist

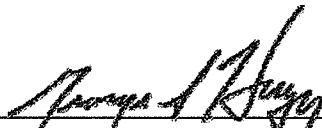
Name: Darrick Lam
Telephone: (415) 437-7872
E-mail: darrick.lam@acl.hhs.gov

ACL Fiscal Specialist

Name: Fong Yee
Telephone: (415) 437-8784
E-mail: fong.yee@acl.hhs.gov



AoA Authorizing Official



Funds Certifying Official



AoA Grants Officer

KARUK TRIBE
FISCAL YEAR 2016
BUDGET WORKSHEET

FUND #/NAME **4030 - TITLE VI**

PROGRAM/DIVISION **4030-51/52/53**

Payroll-Related Expenditures

General Ledger Account	Position Title	Pay Rate	Hours to Work	Annual Leave Accrual	Base Hours	Annual Salary/Wage	FRINGE BENEFITS							Total Fringe Benefits	Total Salaries and Fringe	Individual Workers Comp. Rates
							Social Security (FICA) 6.2%	Medicare Tax (MED) 1.45%	State Unemployment (SUTA) 6.2%	Work Comp.	Health/Medica Insurance (1)	Retirement 5%	Total Fringe Benefits			
Program Supervisor 4030-52		\$13.50	1,006	20	1,026	\$13,651.00	\$658.76	\$200.84	\$0.00	\$387.83	\$0.00	\$705.57	\$2,163.00	\$16,004.00	2.800%	
Orleans Cook 4030-51		11.25	1,590	30	1,590	17,887.50	\$299.37	\$299.37	\$434.00	500.65	\$7,813.34	\$894.38	11,010.96	28,688.46	2.800%	
Happy Camp Cook 4030-51		10.00	780	15	795	7,950.00	\$492.90	\$115.28	\$434.00	222.60	\$2,544.82	\$387.50	4,207.10	12,157.10	2.800%	
Program Supervisor 4030-51		13.50	1,074	20	1,094	14,769.00	\$915.68	\$214.15	\$434.00	413.63	\$3,731.91	\$738.45	6,447.72	21,216.72	2.800%	
			0	0	0	0.00	\$0.00	\$0.00	0.00	0.00	0.00	\$0.00	0.00	0.00	0.490%	
			0	0	0	0.00	\$0.00	\$0.00	0.00	0.00	0.00	\$0.00	0.00	0.00	0.490%	
						\$54,457.50	\$3,376.37	\$789.64	\$1,302.00	\$1,524.81	\$14,090.07	\$2,735.90	\$23,818.78	\$78,276.28		

(1) \$695.83 less 3% of wages per month

Other Direct/Contract Support Expenditures

General Ledger Account	Account	FY2014 Actual	FY2014 Budget	FY2015 Estimated	Difference FY2014 Actual/FY2015 Estimated	2016 PROPOSED	
						Budget	Difference
7300.00	Travel - Training	-	-	-	-	-	-
7301.00	Vehicle Exp - Mileage	-	-	-	-	-	-
7500.00	Supplies	-	-	-	-	1,000.00	-
7501.00	Raw Food	-	-	-	-	3,000.00	-
7501.00	Raw Food	-	-	-	-	7,714.72	-
7501.00	Raw Food	-	-	-	-	4,782.00	4030-53
7506.00	Computer Supplies	-	-	-	-	-	-
7506.01	Computer Software Licensing	-	-	-	-	-	-
7691.00	Vehicle Lease	-	-	-	-	-	-
7601.00	Professional Fees	-	-	-	-	-	-
7607.00	Utilities	-	-	-	-	-	-
7701.00	Stipends	-	-	-	-	-	-
7999.00	IDC	-	-	-	-	20,303.00	-
7999.00	IDC	-	-	-	-	6,926.00	4050-52
	Totals	-	-	-	-	43,725.72	
	Salaries & Fringe	-	-	-	-	\$78,276.28	
	Total Expenditures	-	-	-	-	122,002.00	

BUDGET SUMMARY

2013 Carry-over	
2014 Proposed AFA:	
Title VI Part A	82,290.00
Title VI Part C	22,930.00
Title VI NSIP	4,782.00
Title VI Donations	12,000.00
Funding Available for FY2014	122,002.00
Less: 2014 Proposed Expenditures	(122,002.00)
Anticipated Program Balance @ 9/30/14	\$0.00

REQUEST FOR TRIBAL COUNCIL AUTHORIZATION TO SUBMIT PROPOSAL TO FUNDING SOURCE

REQUESTOR: Laura Olivas DATE: 07/02/2015

DEPARTMENT: Senior Nutrition

DEADLINE DATES
E: _____ AMOUNT: \$ 110,002.00 FROM: 04/01/2015 TO: 03/31/2016

BRIEFLY DESCRIBE PURPOSE OF PROPOSAL:

Accept continued funding for Title VI Part A, Part C and NSIP (Nutrition Supplemental Incentive Program) 2015/2016 funding (2nd year of a 3 year funding cycle) in the amount of \$110,002. Funding supports Orleans (100%) and Happy Camp (approximately 50%).

REVIEW:	COMPLIANCE	CFO	OTHER:
NARRATIVE:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
BUDGET:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
INDIRECT COST:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
MATCH	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
DOCUMENTATION:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
TRIBAL RESOLUTION:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

COMMENTS:

COMPLIANCE:

CFO:

OTHER:

REQUIRED SIGNATURES*

REQUESTOR*	<u><i>Laura Olivas</i></u> Laura Olivas	DATE	<u>07/02/2015</u>
CFO*	<u><i>Laura Mayton</i></u>	DATE	<u>7-2-15</u>
COMPLIANCE*	<u><i>July Paul for</i></u>	DATE	<u>7/2/15</u>
CHAIRMAN	_____	DATE	_____
OTHER	_____	DATE	_____

Karuk Community Health Clinic
64236 Second Avenue
Post Office Box 316
Happy Camp, CA 96039
Phone: (530) 493-5257
Fax: (530) 493-5270

Karuk Tribe



Karuk Dental Clinic
64236 Second Avenue
Post Office Box 1016
Happy Camp, CA 96039
Phone: (530) 493-2201
Fax: (530) 493-5364

Administrative Office
Phone: (530) 493-1600 • Fax: (530) 493-5322
64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

REQUEST FOR RESOLUTION

Check One:

Resolution

Karuk Tribe Number Assigned:

15-R-087

Prior Amendment:

Requestor:

Laura Olivas

Date: July 2, 2015

Department/Program:

Senior Nutrition

Brief Description of Purpose:

Continued funding for Title VI (Part A, Part C, and NSIP) in the amount of \$110,002 for Happy and Orleans Nutrition sites.

** REQUIRED SIGNATURES **

**Self-Governance Coordinator

Date

Other

Date

**RESOLUTION OF THE
KARUK TRIBE**

Resolution No: 15-R-087
Date Approved: July 9, 2015

RESOLUTION AUTHORIZING THE ACCEPTANCE OF THE ADMINISTRATION ON AGING TITLE VI CONTINUED FUNDING FOR THE KARUK HEALTH SERVICE AREA FOR THE KARUK SENIOR CENTER PROGRAM IN THE AMOUNT OF \$110,002.00. TITLE VI CONTINUED FUNDING BREAKDOWN IS: PART A \$82,290.00, PART C \$22,930.00 AND NUTRITIONAL SERVICES INCENTIVE PROGRAM (NSIP) \$4,782.00.

WHEREAS; the Karuk Tribe is a Sovereign Aboriginal People, that have lived on their own land since long before the European influx of white men came to this continent; and

WHEREAS; the members of the Karuk Tribe have approved Article VI of the Constitution delegating to the Tribal Council the authority and responsibility to exercise by resolution or enactment of Tribal laws all the inherent sovereign powers vested in the Tribe as a Sovereign Aboriginal People, including negotiating and contracting with federal, state, Tribal and local governments, private agencies and consultants; and

WHEREAS; the members of the Karuk Tribe have approved Article VIII of the Constitution assigning duties to the Chair, Vice Chair, and Secretary/Treasurer including signing and executing all contracts and official documents pertaining to the Karuk Tribe; and

WHEREAS; the Karuk Tribe is a federally recognized Tribe and its Tribal Council is eligible to and is designated as an organization authorized to Contract pursuant to P.L. 93-638, as amended, on behalf of the Karuk Tribe; and

WHEREAS; the Karuk Tribe supports the health and well-being of Tribal Members and others in the communities; and

WHEREAS; there is a need in Happy Camp and Orleans for an affordable and nutrition meal for elders; now

THEREFORE BE IT RESOLVED; there is a need for outreach and support services for our elders to help ensure their health and well-being; now

THEREFORE BE IT FINALLY RESOLVED; that the Karuk Tribal Council authorizes the acceptance of the Administration on Aging Title VI continued funding for the Karuk Health Service area for the Karuk Senior Center program in the amount of \$110,002.00. Title VI continued funding breakdown is: Part A \$82,290.00, Part C \$22,930.00 and Nutritional Services Incentive Program (NSIP) \$4,782.00.

CERTIFICATION

I, the Chairman, hereby certify the foregoing resolution 15-R-087 which was approved at a monthly Health Board meeting on July 9, 2015, was duly adopted by a vote of _____ AYES, _____ NOES, _____ ABSTAIN, and said resolution has not been rescinded or amended in any way. The Tribal Council is comprised of 9 members of which _____ voted.

Russell Attebery, Chairman

Date



Notice of Award

Older Americans Act Title VI, Part A – Grants for Native Americans

Grantee:
Chairperson
Karuk Tribe
P. O. Box 1016
Happy Camp, CA 96039

Date:
April 1, 2015

Grant No.: 1406CAT6NS **Seq. No.:** 2015 / 1
Award Instrument: Grant
Budget Period: 04/01/2015 – 03/31/2017
Project Period: 04/01/2014 – 03/31/2017

Award Authority: P.L. 109-365

EIN: 1-942576572-A1
DUNS: 145307930

CFDA Program Title	Award This Action	Cumulative Grant Award to Date	Appropriation	Object Class Code
93.047: Grants for Native Americans	\$82,290	\$164,620	75-5-0142	41.15
Total	\$82,290	\$164,620		

Terms and Conditions:

1. The terms and conditions of this Notice of Award and other requirements have the following order of precedence if there is any conflict in what they require: (1) the Older Americans Act Amendments of 2006, as amended; (2) other applicable Federal statutes and their implementing regulations; (3) program regulations; and (4) terms and conditions of award.
2. **REVISED:** This grant award is issued under the authority of the Older Americans Act Amendments of 2006, as amended, P.L. 109-365. By requesting or receiving funds under this award, the recipient assures that it will carry out the project/program described in its approved application and will comply with the terms and conditions and other requirements of this award. The terms and conditions can be found on the ACL website: http://acl.gov/Funding_Opportunities/Grantee_Info/Terms.aspx. HHS terms and conditions can be found in Part II of the HHS Grants Policy Statement (<http://www.hhs.gov/asfr/ogapa/aboutog/hhsgps107.pdf>).
3. **REVISED:** Effective with this Notice of Award, the grant is subject to the requirements of the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for HHS Awards under Title 45 CFR Part 75.
4. A Program Performance Report (PPR) is due annually. The annual report covers the period beginning April 1st and ending March 31st and is due within 90 days of March 31st (**June 30th**).
5. **REVISED:** This grant action is issued as a supplemental award to the Fiscal Year 2014 grant and is effective April 1, 2015. The supplemental funds cannot be obligated until April 1, 2015. If there is an unobligated balance at the end of 3/31/2015 (from your FY2014 award), you are required to identify the unobligated amount on line 10.h. of the SF-425 and provide or attach a brief explanation as denoted in "Box 12. Remarks" near the bottom of the SF-425. This report shall reflect cumulative expenditures for the project period identified above and the first annual report is due by **July 30, 2015**. The SF-425s and PPRs submitted to ACL/AoA will be closely monitored to ensure accurate reporting of expenditures and program accomplishments.

The second annual report covers the period beginning April 1, 2014 and ending March 31, 2016 and is due by **July 30, 2016**. A final report is due 90 days after the expiration date of the project period.

The SF-425 is downloadable from http://acl.gov/Funding_Opportunities/Grantee_Info/Reporting.aspx and can be submitted online at http://www.aoa.gov/title_vi/Login/Login_Tribe.asp, as a PDF or excel form to TitleVI.Grants@acl.hhs.gov, or through the U.S. mail addressed to ACL. Complete all lines as appropriate.

8. **REVISED:** Consolidated and Further Continuing Appropriations Act, 2015," Pub. L. No 113-235, signed into law on Dec. 16, 2014, can be found on the ACL website:
http://www.acl.gov/Funding_Opportunities/Grantee_Info/Con_App.aspx.
10. **NEW: United States v. Windsor, 133 S.Ct. 2675 (June 26, 2013); section 3 of the Defense of Marriage Act, codified at 1 USC § 7.** All grantees are expected to recognize any same-sex marriage legally entered into in a U.S. jurisdiction that recognizes their marriage, including one of the 50 states, the District of Columbia, or a U.S. territory, or in a foreign country so long as that marriage would also be recognized by a U.S. jurisdiction. This applies regardless of whether or not the couple resides in a jurisdiction that recognizes same-sex marriage. However, this does not apply to registered domestic partnerships, civil unions or similar formal relationships recognized under the law of the jurisdiction of celebration as something other than a marriage. Accordingly, recipients must review and revise, as needed, any policies and procedures which interpret or apply Federal statutory or regulatory references to such terms as "marriage," "spouse," "family," "household member" or similar references to familial relationships to reflect inclusion of same-sex spouse and marriages. Any similar familial terminology references in HHS statutes, regulations, or policy transmittals will be interpreted to include same-sex spouses and marriages legally entered into as described herein.

Remarks:

1. This Title VI grant award has been approved for the current budget period in the amount shown above. This award represents FY 2015 annual funding.
2. Payment under this award will be made available through the HHS Departmental Payment Management System (PMS). PMS provides instructions for making withdrawals of Federal funds. **When requesting payment from PMS, please use your P account login and reference the sub-account code [Grant No. listed above] for payment.** Inquiries regarding payments should be directed to Program Support Center/Division of Payment Management (PSC/DPM), DHHS; Post Office Box 6021; Rockville, MD 20852; 1-877-614-5533; PMSSupport@psc.gov.
3. Federal Cash Reporting: On the SF-425 form, lines 10 a through c are reported on a quarterly calendar year basis at the HHS Departmental Payment Management System (PMS). PMS website is located at: <http://www.dpm.psc.gov>.
4. All previous terms and conditions remain in effect unless revised by this Notice of Award.

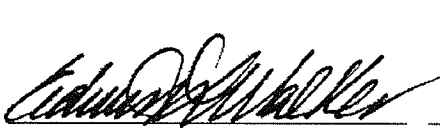
ACL Contact Information:

ACL Program Specialist

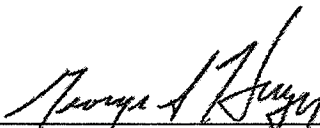
Name: Darrick Lam
Telephone: (415) 437-7872
E-mail: darrick.lam@acl.hhs.gov

ACL Fiscal Specialist

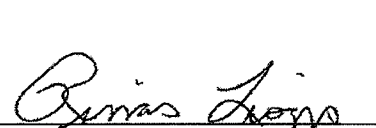
Name: Fong Yee
Telephone: (415) 437-8784
E-mail: fong.yee@acl.hhs.gov



ACL Authorizing Official



Funds Certifying Official



ACL Grants Officer



Notice of Award

Older Americans Act Title VI, Part C – Native American Caregiver Support Program

Grantee:
Chairperson
Karuk Tribe
P. O. Box 1016
Happy Camp, CA 96039

Date:
April 1, 2015

Grant No.: 1406CAT6CG **Seq. No.:** 2015 / 1
Award Instrument: Grant
Budget Period: 04/01/2015 – 03/31/2017
Project Period: 04/01/2014 – 03/31/2017

Award Authority: P.L. 109-365

EIN: 1-942576572-A1
DUNS: 145307930

CFDA Program Title	Award This Action	Cumulative Grant Award to Date	Appropriation	Object Class Code
93.054: Native American Caregiver Supp.	\$22,930	\$45,890	75-5-0142	41.15
Total	\$22,930	\$45,890		

Terms and Conditions:

1. The terms and conditions of this Notice of Award and other requirements have the following order of precedence if there is any conflict in what they require: (1) the Older Americans Act Amendments of 2006, as amended; (2) other applicable Federal statutes and their implementing regulations; (3) program regulations; and (4) terms and conditions of award.
2. **REVISED:** This grant award is issued under the authority of the Older Americans Act Amendments of 2006, as amended, P.L. 109-365. By requesting or receiving funds under this award, the recipient assures that it will carry out the project/program described in its approved application and will comply with the terms and conditions and other requirements of this award. The terms and conditions can be found on the ACL website: http://acl.gov/Funding_Opportunities/Grantee_Info/Terms.aspx. HHS terms and conditions can be found in Part II of the HHS Grants Policy Statement (<http://www.hhs.gov/asfr/ogapa/aboutog/hhsgps107.pdf>).
3. **REVISED:** Effective with this Notice of Award, the grant is subject to the requirements of the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for HHS Awards under Title 45 CFR Part 75.
4. A Program Performance Report (PPR) is due annually. The annual report covers the period beginning April 1st and ending March 31st and is due within 90 days of March 31st (**June 30th**).
5. **REVISED:** This grant action is issued as a supplemental award to the Fiscal Year 2014 grant and is effective April 1, 2015. The supplemental funds cannot be obligated until April 1, 2015. If there is an unobligated balance at the end of 3/31/2015 (from your FY2014 award), you are required to identify the unobligated amount on line 10.h. of the SF-425 and provide or attach a brief explanation as denoted in "Box 12. Remarks" near the bottom of the SF-425. This report shall reflect cumulative expenditures for the project period identified above and the first annual report is due by **July 30, 2015**. The SF-425s and PPRs submitted to ACL/AoA will be closely monitored to ensure accurate reporting of expenditures and program accomplishments.

The second annual report covers the period beginning April 1, 2014 and ending March 31, 2016 and is due by **July 30, 2016**. A final report is due 90 days after the expiration date of the project period.

The SF-425 is downloadable from http://acl.gov/Funding_Opportunities/Grantee_Info/Reporting.aspx and can be submitted online at http://www.aoa.gov/title_vi/Login/Login_Tribe.asp, as a PDF or excel form to TitleVI.Grants@acl.hhs.gov, or through the U.S. mail addressed to ACL. Complete all lines as appropriate.

8. **REVISED:** Consolidated and Further Continuing Appropriations Act, 2015," Pub. L. No 113-235, signed into law on Dec. 16, 2014, can be found on the ACL website:
http://www.acl.gov/Funding_Opportunities/Grantee_Info/Con_App.aspx.
10. **NEW: United States v. Windsor, 133 S.Ct. 2675 (June 26, 2013); section 3 of the Defense of Marriage Act, codified at 1 USC § 7.** All grantees are expected to recognize any same-sex marriage legally entered into in a U.S. jurisdiction that recognizes their marriage, including one of the 50 states, the District of Columbia, or a U.S. territory, or in a foreign country so long as that marriage would also be recognized by a U.S. jurisdiction. This applies regardless of whether or not the couple resides in a jurisdiction that recognizes same-sex marriage. However, this does not apply to registered domestic partnerships, civil unions or similar formal relationships recognized under the law of the jurisdiction of celebration as something other than a marriage. Accordingly, recipients must review and revise, as needed, any policies and procedures which interpret or apply Federal statutory or regulatory references to such terms as "marriage," "spouse," "family," "household member" or similar references to familial relationships to reflect inclusion of same-sex spouse and marriages. Any similar familial terminology references in HHS statutes, regulations, or policy transmittals will be interpreted to include same-sex spouses and marriages legally entered into as described herein.

Remarks:

1. This Title VI grant award has been approved for the current budget period in the amount shown above. This award represents FY 2015 annual funding.
2. Payment under this award will be made available through the HHS Departmental Payment Management System (PMS). PMS provides instructions for making withdrawals of Federal funds. **When requesting payment from PMS, please use your P account login and reference the sub-account code [Grant No. listed above] for payment.** Inquiries regarding payments should be directed to Program Support Center/Division of Payment Management (PSC/DPM), DHHS; Post Office Box 6021; Rockville, MD 20852; 1-877-614-5533; PMSSupport@psc.gov.
3. Federal Cash Reporting: On the SF-425 form, lines 10 a through c are reported on a quarterly calendar year basis at the HHS Departmental Payment Management System (PMS). PMS website is located at: <http://www.dpm.psc.gov>
4. Under the Older American Act Amendments of 2006 (OAA), the definition for "grandparent or older individual who is a relative caregiver" has changed. The new definition reduces the minimum age requirement from 60 to 55 years of age. The OAA, section 372(a)(2) defines the term as:

"GRANDPARENT OR OLDER INDIVIDUAL WHO IS A RELATIVE CAREGIVER.—The term "grandparent or older individual who is a relative caregiver" means a grandparent or step-grandparent of a child, or a relative of a child by blood, marriage, or adoption who is 55 years of age or older and—

 - (A) lives with the child;
 - (B) is the primary caregiver of the child because the biological or adoptive parents are unable or unwilling to serve as the primary caregiver of the child; and
 - (C) has a legal relationship to the child, as such legal custody or guardianship, or is raising the child informally."
5. All previous terms and conditions remain in effect unless revised by this Notice of Award.

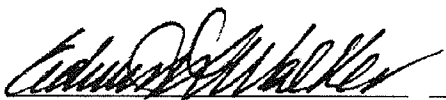
ACL Contact Information:

ACL Program Specialist

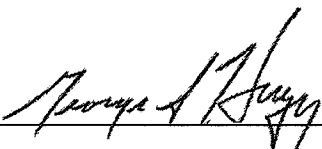
Name: Darrick Lam
Telephone: (415) 437-7872
E-mail: darrick.lam@acl.hhs.gov

ACL Fiscal Specialist

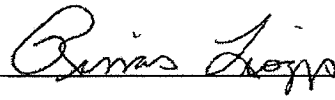
Name: Fong Yee
Telephone: (415) 437-8784
E-mail: fong.yee@acl.hhs.gov



ACL Authorizing Official



Funds Certifying Official



ACL Grants Officer



Notice of Award

Older Americans Act Section 311 – Nutrition Services Incentive Program

Grantee:
Chairperson
Karuk Tribe
P. O. Box 1016
Happy Camp, CA 96039

Date:
April 13, 2015

Grant No.: 1406CANSIT **Seq. No.:** 2015 / 1
Award Instrument: Grant (Formula)
Budget Period: 04/01/2015 – 03/31/2017
Project Period: 04/01/2014 – 03/31/2017

Award Authority: P.L. 109-365

EIN: 1-942576572-A1
DUNS: 145307930

CFDA Program Title	Award This Action	Cumulative Grant Award to Date	Appropriation	Object Class Code
93.053 Nutrition Services Incentive Program	\$4,782	\$8,902	75-5-0142	41.15
Total	\$4,782	\$8,902		

Terms and Conditions:

- The terms and conditions of this Notice of Award and other requirements have the following order of precedence if there is any conflict in what they require: (1) the Older Americans Act Amendments of 2006, as amended; (2) other applicable Federal statutes and their implementing regulations; (3) program regulations; and (4) terms and conditions of award.
- REVISED:** This formula grant award is issued under the authority of the Older Americans Act Amendments of 2006, as amended, P.L. 109-365. By requesting or receiving funds under this award, the recipient assures that it will carry out the project/program described in its approved application and will comply with the terms and conditions and other requirements of this award. Additional terms and conditions can be found on the ACL website: http://acl.gov/Funding_Opportunities/Grantee_Info/Terms.aspx. HHS terms and conditions can be found in Part II of the HHS Grants Policy Statement (<http://www.hhs.gov/asfr/ogapa/aboutog/hhsgps107.pdf>).
- REVISED:** This grant is subject to the requirements of the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for HHS Awards under Title 45 CFR Part 75.
- REVISED:** This grant action is issued as a supplemental award to the Fiscal Year 2014 grant and is effective April 1, 2015. The supplemental funds cannot be obligated until April 1, 2015. If there is an unobligated balance at the end of 3/31/2015 (from your FY2014 award), you are required to identify the unobligated amount on line 10.h. of the SF-425 and provide or attach a brief explanation as denoted in "Box 12. Remarks" near the bottom of the SF-425. This report shall reflect cumulative expenditures for the project period identified above and the first annual report is due by July 30, 2015. The SF-425s submitted to ACL/AoA will be closely monitored to ensure accurate reporting of expenditures and program accomplishments.

The second annual report covers the period beginning April 1, 2014 and ending March 31, 2016 and is due by **July 30, 2016**. A final report is due 90 days after the expiration date of the project period.

The SF-425 is downloadable from http://acl.gov/Funding_Opportunities/Grantee_Info/Reporting.aspx and can be submitted online at http://apps.acl.gov/aoa-tvi/title_vi/Login/Login_Tribe.asp, as a PDF or excel form to TitleVI.Grants@acl.hhs.gov, or through the U.S. mail addressed to ACL. Complete all lines as appropriate.

7. **REVISED:** Consolidated and Further Continuing Appropriations Act, 2015," Pub. L. No 113-235, signed into law on Dec. 16, 2014, can be found on the ACL website:
http://www.acl.gov/Funding_Opportunities/Grantee_Info/Con_App.aspx.
10. **NEW:** NSIP provides additional funding to States, Territories and eligible Tribal organizations that is used exclusively to purchase food, not meal preparation and may not be used to pay for other nutrition-related services such as nutrition education or for state or local administrative costs.

Remarks:

1. This NSIP grant award has been approved for the current budget period in the amount shown above. This award represents FY 2015 annual funding.
2. Payment under this award will be made available through the HHS Departmental Payment Management System (PMS). PMS provides instructions for making withdrawals of Federal funds. **When requesting payment from PMS, please use your P account login and reference the sub-account code [Grant No. listed above] for payment.** Inquiries regarding payments should be directed to Program Support Center/Division of Payment Management (PSC/DPM), DHHS; Post Office Box 6021; Rockville, MD 20852; 1-877-614-5533; PMSSupport@psc.gov.
3. Federal Cash Reporting: On the SF-425 form, lines 10 a through c are reported on a quarterly calendar year basis at the HHS Departmental Payment Management System (PMS). PMS website is located at: <http://www.dpm.psc.gov>.
4. All previous terms and conditions remain in effect unless revised by this Notice of Award.

ACL Contact Information:

ACL Program Specialist

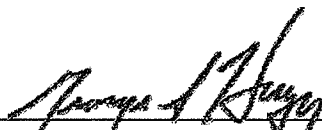
Name: Darrick Lam
Telephone: (415) 437-7872
E-mail: darrick.lam@acl.hhs.gov

ACL Fiscal Specialist

Name: Fong Yee
Telephone: (415) 437-8784
E-mail: fong.yee@acl.hhs.gov



AoA Authorizing Official



Funds Certifying Official



AoA Grants Officer

KARUK TRIBE
FISCAL YEAR 2016
BUDGET WORKSHEET

FUND #/NAME **4030 - TITLE VI**

PROGRAM/DIVISION **4030-51/52/53**

Payroll-Related Expenditures

General Ledger Account	Position Title	Pay Rate	Hours to Work	Annual Leave Accrual	Base Hours	Annual Salary/Wage	FRINGE BENEFITS							Total Fringe Benefits	Total Salaries and Fringe	Individual Workers Comp. Rates
							Social Security (FICA) 6.2%	Medicare Tax (MED) 1.45%	State Unemployment (SUTA) 6.2%	Work Comp.	Health/Medica Insurance (1)	Retirement 5%	Total Fringe Benefits			
Program Supervisor 4030-52		\$13.50	1,006	20	1,026	\$13,651.00	\$658.76	\$200.84	\$0.00	\$387.83	\$0.00	\$705.57	\$2,163.00	\$16,004.00	2.800%	
Orleans Cook 4030-51		11.25	1,590	30	1,590	17,887.50	\$299.37	\$299.37	\$0.00	500.65	\$7,813.34	\$894.38	11,010.96	28,688.46	2.800%	
Happy Camp Cook 4030-51		10.00	780	15	795	7,950.00	\$492.90	\$115.28	\$0.00	222.60	\$2,544.82	\$387.50	4,207.10	12,157.10	2.800%	
Program Supervisor 4030-51		13.50	1,074	20	1,094	14,769.00	\$915.68	\$214.15	\$0.00	413.63	\$3,731.91	\$738.45	6,447.72	21,216.72	2.800%	
			0	0	0	0.00	\$0.00	\$0.00	\$0.00	0.00	0.00	\$0.00	0.00	0.00	0.490%	
			0	0	0	0.00	\$0.00	\$0.00	\$0.00	0.00	0.00	\$0.00	0.00	0.00	0.490%	
						\$54,457.50	\$3,376.37	\$789.64	\$1,302.00	\$1,524.81	\$14,090.07	\$2,735.90	\$23,818.78	\$78,276.28		

(1) \$695.83 less 3% of wages per month

Other Direct/Contract Support Expenditures

General Ledger Account	Account	FY2014 Actual	FY2014 Budget	FY2015 Estimated	Difference FY2014 Actual/FY2015 Estimated	2016 PROPOSED	
						Budget	Difference
7300.00	Travel - Training	-	-	-	-	-	-
7301.00	Vehicle Exp - Mileage	-	-	-	-	-	-
7500.00	Supplies	-	-	-	-	1,000.00	-
7501.00	Raw Food	-	-	-	-	3,000.00	-
7501.00	Raw Food	-	-	-	-	7,714.72	-
7501.00	Raw Food	-	-	-	-	4,782.00	4030-53
7506.00	Computer Supplies	-	-	-	-	-	-
7506.01	Computer Software Licensing	-	-	-	-	-	-
7691.00	Vehicle Lease	-	-	-	-	-	-
7601.00	Professional Fees	-	-	-	-	-	-
7607.00	Utilities	-	-	-	-	-	-
7701.00	Stipends	-	-	-	-	-	-
7999.00	IDC	-	-	-	-	20,303.00	-
7999.00	IDC	-	-	-	-	6,926.00	4050-52
	Totals	-	-	-	-	43,725.72	
	Salaries & Fringe	-	-	-	-	\$78,276.28	
	Total Expenditures	-	-	-	-	122,002.00	

BUDGET SUMMARY

2013 Carry-over	
2014 Proposed AFA:	
Title VI Part A	82,290.00
Title VI Part C	22,930.00
Title VI NSIP	4,782.00
Title VI Donations	12,000.00
Funding Available for FY2014	122,002.00
Less: 2014 Proposed Expenditures	(122,002.00)
Anticipated Program Balance @ 9/30/14	\$0.00

RPMS
Karuk Tribal Health and Human Services Program

Health Board Meeting-Yreka
July 9, 2015
Patricia White, RPMS Site Manager



I will be on vacation at the time of this meeting.

Workload reports

Below is the May 2015 "Operations Summaries" and Tribal Statistics. During May 2015 there were 1810 visits at all locations. This is a decrease of 158 visits over April 2015 numbers. Happy Camp was up by 89 visits, Yreka was down 241 visits, and Orleans was down by 6 visits. This was determined to be due to provider shortage and provider time off.

611 of these visits were for Native American Patients (34%) See chart at the end of the operations summary.

Meeting / Conference Calls / Training May 2015

- 06/03 - Orleans Clinic VistA equipment move and install
- 06/09 – Directors Monthly Meeting/Conference Call
- 06/10 – ACQI Committee Meeting
- 06/10 – GPRA 101 Training- Recorded Webinar
- 06/11 – Health Board Meeting, Orleans
- 06/16 – ICD-10 CAO/IHS Implementation Webinar
- 06/17 – ICD-10 Patch overview Webinar
- 06/18 – RPMS/EHR office hours call
- 06/23 – VistA Monthly Web meeting
- 6/29-7/10- Vacation

Projects in Process

- **AAAHC**- We continue to prepare for accreditation, by reviewing health program policies. I continue to assist Lessie with the 2015 policy manual as needed. As previously reported the AAAHC Survey will be on July 23 and 24, 2015.
- **Security Training**- I will finish compiling the data for 2015 training when I return from vacation. At this time I have only one health staff who has not completed. I sent training out to 200+ users and have around 40 unreported (20%).

Budget: At the time of writing I am under budget for this fiscal year.

Program	RPMS
Budget Code	3000-75
Program Year	2014-2015
Appropriation	\$235,336.60
Expenses to Date	133,886.11
Balance	101,415.01
Percent used	56.91

Respectfully Submitted,

Patricia C White, RPMS Site Manager

OPERATIONS SUMMARY FOR KARUK TRB HP Service Unit
FOR MAY 2015
Prepared for July 9, 2015
Health Board Meeting-Yreka

(Note: In parentheses following each statistic is the percent increase or decrease from the same time period in the previous year. '**' indicates no data is present for one of the two time periods.)

PATIENT REGISTRATION

There are 19,133 (+4.0) living patients registered at this SU. This number does not represent the 'Active User Population' which is found elsewhere in PCC Reports. There were 55 (-11.3) new patients, 0 (**) births, and 3 (+50.0) death(s) during this period. Data is based on the Patient Registration File.

THIRD PARTY ELIGIBILITY

There were 2,876 (+0.4) patients enrolled in Medicare Part A and 2,743 (+0.4) patients enrolled in Part B at the end of this time period.

There were 115 (+8.5) patients enrolled in Medicare Part D.

There were also 7,240 (+4.1) patients enrolled in Medicaid and 6,383 (+8.1) patients with an active private insurance policy as of that date.

CONTRACT HEALTH SERVICES

Total CHS expenditures (obligations adjusted by payments) for this period were 60,683.53 (+95.8). The number and dollar amount of authorizations by type were:

57 - DENTAL	9	10582.5
64 - NON-HOSPITAL SERVICE	800	50101.03

DIRECT INPATIENT

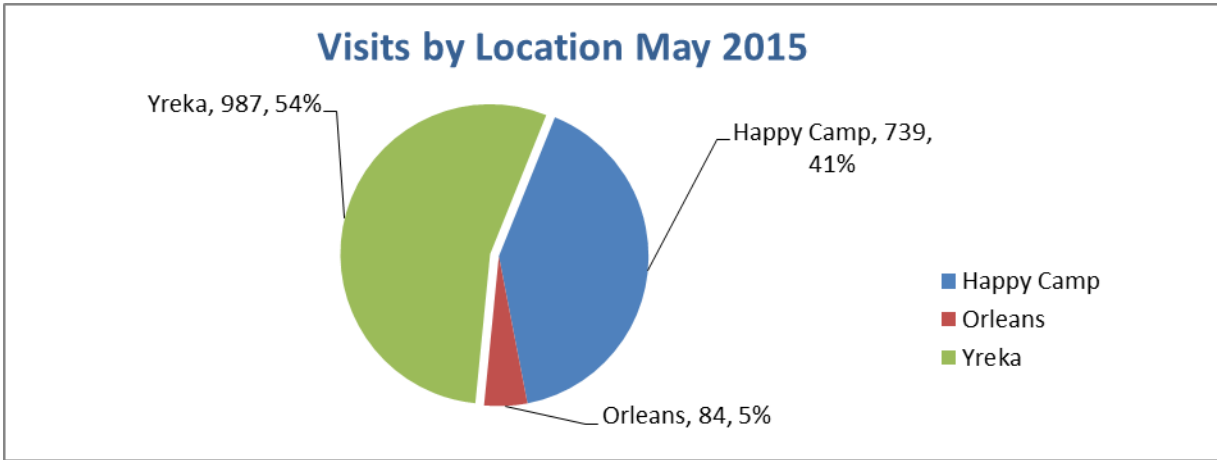
[NO DIRECT INPATIENT DATA TO REPORT]

AMBULATORY CARE VISITS

There were a total of 1,810 ambulatory visits (+12.9) during the period for all visit types except CHS.

They are broken down below by Type, Location, Service Category, Clinic, Provider Discipline and leading Diagnoses. These do not equate to 'official' APC Visits which are identified in other PCC Reports.

By Type:		
TRIBE-638 PROGRAM	1,810	(+12.9)
By Location:		
YREKA	987	(+21.0)
KARUK COMMUNITY HEALTH CLINIC	739	(+14.4)
ORLEANS	84	(-40.4)

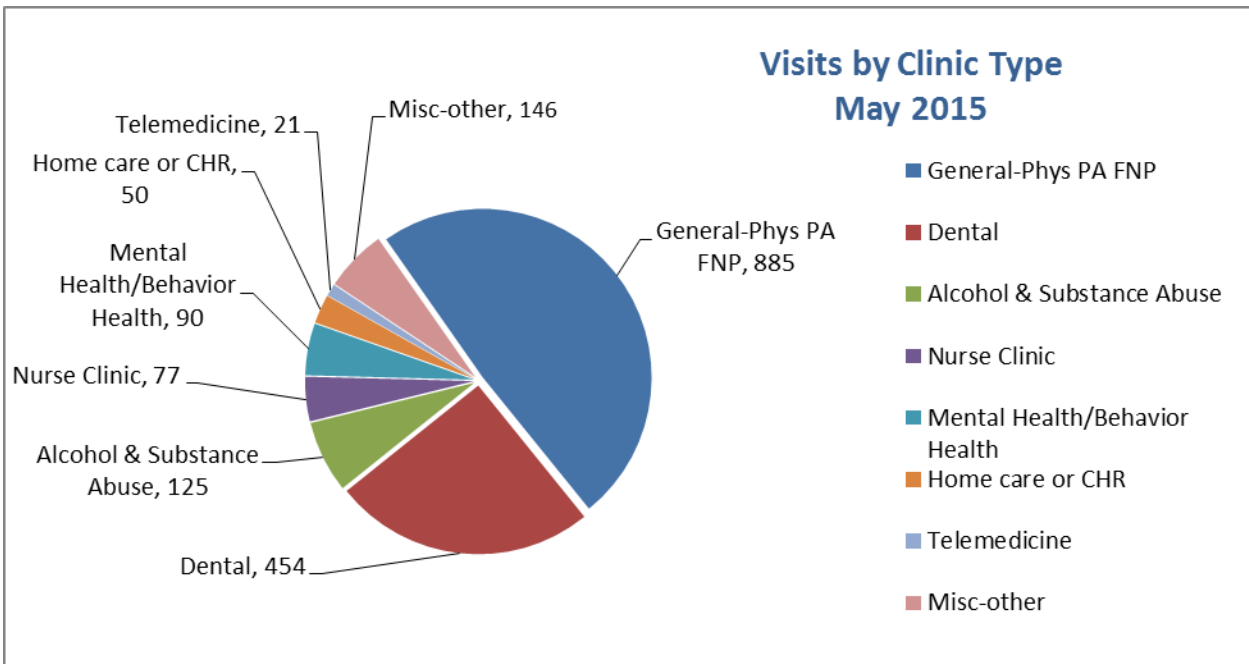


By Service Category:

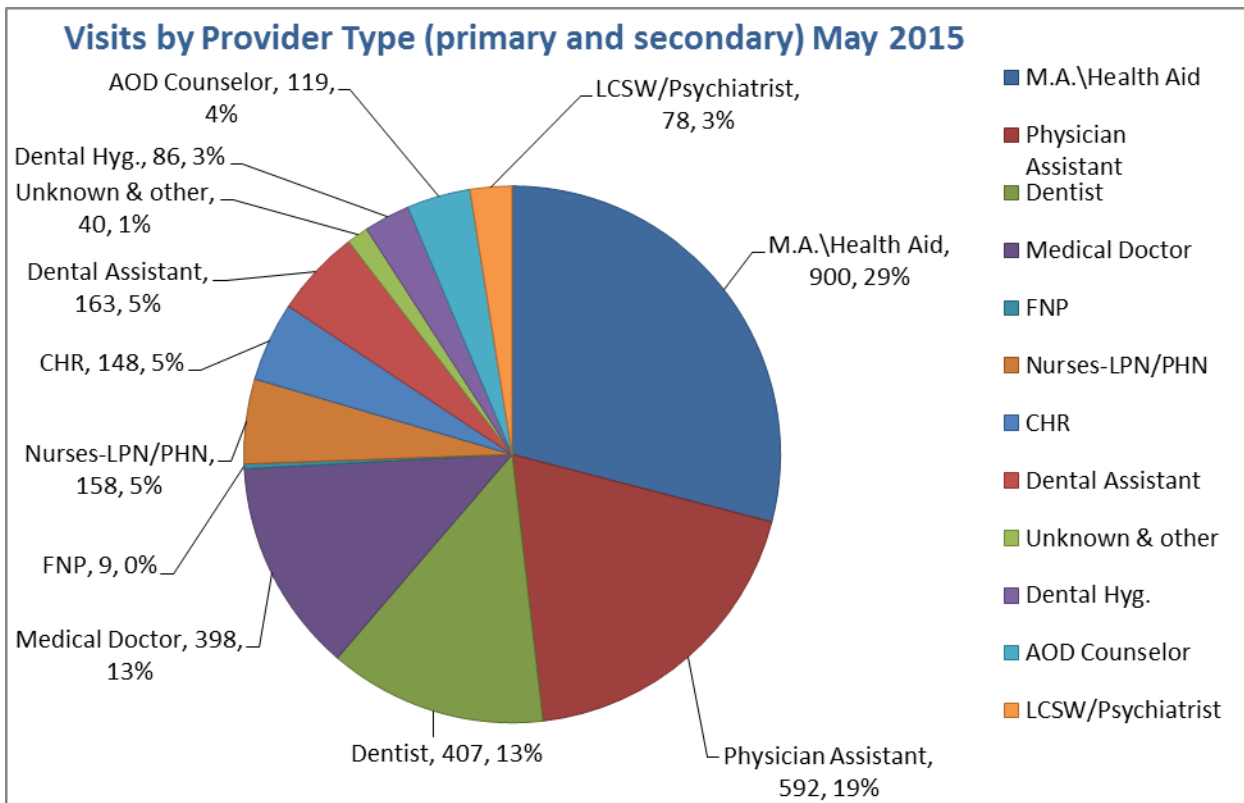
AMBULATORY	1,778	(+13.3)
TELECOMMUNICATIONS	32	(-5.9)

By Clinic Type:

GENERAL	885	(+73.5)
DENTAL	454	(+29.0)
ALCOHOL AND SUBSTANCE	125	(-3.8)
OTHER	99	(+57.1)
NURSE CLINIC	77	(-34.2)
MENTAL HEALTH	56	(+40.0)
HOME CARE	49	(+206.3)
BEHAVIORAL HEALTH	34	(+466.7)
TELEMEDICINE	21	(+2,000.0)
PHYSICAL THERAPY	4	(**)
CHART REV/REC MOD	2	(-60.0)
TELEPHONE CALL	2	(-90.0)
HOME BASED CARE	1	(**)
PHARMACY	1	(+0.0)



By Provider Type (Primary and Secondary Providers):		
MEDICAL ASSISTANT	688	(+41.9)
PHYSICIAN ASSISTANT	592	(+108.5)
DENTIST	407	(+22.6)
MD	398	(-10.4)
HEALTH AIDE	212	(+28.5)
DENTAL ASSISTANT	163	(+89.5)
COMMUNITY HEALTH REP	148	(+87.3)
LICENSED PRACTICAL NURSE	148	(-19.1)
ALCOHOLISM/SUB ABUSE COUNSELOR	119	(-12.5)
DENTAL HYGIENIST	86	(-12.2)
LICENSED CLINICAL SOCIAL WORK	78	(+151.6)
UNKNOWN	40	(**)
PUBLIC HEALTH NURSE	10	(**)
NURSE PRACTITIONER	9	(-93.0)



The ten leading purposes of ambulatory visits by individual ICD Code are listed below. Both primary and secondary diagnoses are included in the counts.

By ICD Diagnosis		
1). DENTAL EXAMINATION	465	(+28.5)
2). OTHER SPECIFD COUNSELING	167	(+98.8)
3). HYPERTENSION NOS	109	(+9.0)
4). ALCOHOL ABUSE-UNSPEC	86	(-4.4)
5). DMII WO CMP NT ST UNCNR	76	(+81.0)
6). LUMBAGO	74	(+42.3)
7). UNCODED DIAGNOSIS	68	(**)
8). HYPERLIPIDEMIA NEC/NOS	61	(+29.8)
9). LONG-TERM USE ANTICOAGUL	50	(+6.4)
10). THERAPEUTIC DRUG MONITOR	50	(+2.0)

CHART REVIEWS

There were 908 (-26.0) chart reviews performed during this time period.

INJURIES

There were 71 visits for injuries (-11.3) reported during this period.

Of these, 19 were new injuries (-32.1). The five leading causes were:

- 1). ACC-CUTTING INSTRUM NOS 6 (**)
- 2). OVERXRT-SUDN STREN MVMT 3 (+200.0)
- 3). HOT SUBSTANCE ACCID NOS 2 (**)
- 4). FALL NOS 2 (+100.0)
- 5). ABN REACT-SURG PROC NEC 1 (**)

EMERGENCY ROOM

[NO EMERGENCY ROOM VISITS TO REPORT]

DENTAL

There were 386 patients (+29.1) seen for Dental Care. They accounted for 454 visits (+29.0). The seven leading service categories were:

- 1). PATIENT REVISIT 296 (+8.8)
- 2). HYPERTENSION SCREENING 146 (+1.4)
- 3). INTRAORAL - PERIAPICAL EACH ADDITIO 145 (+222.2)
- 4). INTRAORAL - PERIAPICAL FIRST RADIOG 132 (+73.7)
- 5). SEALANT - PER TOOTH 106 (+278.6)
- 6). FIRST VISIT OF FISCAL YEAR 104 (+73.3)
- 7). LOCAL ANESTHESIA IN CONJUNCTION WIT 87 (-13.9)

IN-HOSPITAL VISITS

[NO IN-HOSPITAL VISITS TO REPORT]

PHARMACY

There were 1,773 new prescriptions (+29.6) and 0 refills (**) during this period.

+++++

Tribal Statistics May 2015

	Registered Indian Patients	Indian Patients Receiving Services May 2015	APC Visits by Indian Patients May 2015
Karuk	2100	375	359
Descendants residing in CA	1902	193	171
All other Tribes	2212	118	81
Total	6214	686	611

Grants, Compliance and Accreditation

Board Report

July 9, 2015

Lessie Aubrey, Manager

Board Actions:

Requirements:

1. I Received letter that the FTCA Deeming Application was received and approved for Year 2016.

Accreditation:



Health Board Update
Raul Recarey – 07/02/2015

REPORTING:

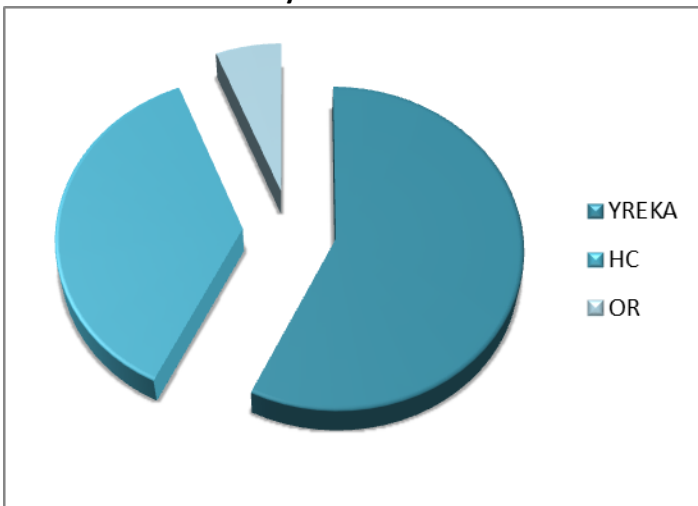
June was a significant improvement over our lackluster months of April & May. I believe folks made a concerted effort and responded well to our drive to improve: we had a total number of **1004** patient visits! I believe once we obtain a fixed provider for Orleans, our numbers will increase further at both Yreka and Orleans.

Orleans saw 47 patients in the month of June; we shifted providers from Yreka to cover both in person and via Telehealth. Considering we don't have a staffed provider there, the statistics show we were able to provide services despite this.

Patient Visits by Clinic by Month

Month	YREKA	HC	OR	MONTHLY TOTALS
Jan	497	332	66	895
Feb	515	336	77	928
Mar	593	332	67	992
Apr	455	253	37	745
May	425	318	30	773
Jun	570	387	47	1004
Jul	0	0	0	0
Aug	0	0	0	0
Sep	0	0	0	0
Oct	0	0	0	0
Nov	0	0	0	0
Dec	0	0	0	0
Total	3,055	1,958	324	5337

Total Patient Volume by Clinic



Karuk Tribe



A few interesting dynamics to report comparing June to May:

- Providers Rotin, Cronin and North increased their QUALITY scores in June, Rotin increasing the most by going from a 56% score in May to 67% score in June. This is a very big jump in quality from one month to the other, actually placing her in **1st place in quality!**
- Rotin also had the most dramatic improvement regarding average patient visits, going from 1:43 to 1:22, a nearly 20 minute improvement per patient visit. Her average number of patients seen remained the same.
- North actually had the 2nd best improvement in Quality scores, moving from a Quality score of 55% in May to 64% in June, however her average number of daily patients seen dropped from 6 in May to 5 in June.
- Vazquez remained the same on quality and average visit time, but dropped in the number of patients seen – this is due to his vacation time.
- The new provider Chau did not produce impressive statistics with Quality or Volume in his first month – we’re giving him time to acclimate to a new EHR and new environment, but have had conversations about our expectations for him to improve.

Measure	Provider Name						Improved
	Rotin	Cronin	North	Vasquez	Chambers	Chau	Worsened
	% Resolved (Reminders that are DONE)						Same
DM Hgb A1c	96%	93%	95%	86%	73%	50%	
DM Nephropathy Screen	62%	58%	60%	58%	79%	56%	
DM Eye Exam	29%	32%	65%	30%	31%	22%	
DM Foot Exam	72%	74%	83%	57%	73%	55%	
DM EKG	83%	78%	78%	73%	79%	52%	
DM ACE/ARB	84%	74%	79%	45%	85%	81%	
TSH Test	84%	100%	70%	78%	97%	100%	
Hepatitis C Screening	67%	67%	48%	71%	84%	64%	
Osteoporosis Screening	37%	19%	21%	15%	33%	16%	
Activity Screen	86%	87%	77%	78%	76%	64%	
Lipid Screening	81%	73%	82%	53%	76%	72%	
Colon Cancer Screening	16%	25%	13%	31%	25%	9%	
Pap Smears	64%	46%	50%	26%	56%	35%	
Mammograms	56%	42%	44%	47%	44%	38%	
Depression Screening	86%	80%	77%	76%	77%	72%	
Average Completed:	67%	62%	64%	55%	65%	52%	

Karuk Tribe



	Rotin	Cronin	North	Vasquez	Chambers	Chau	
Average Visit Time:	1:22	1:08	1:23	0:57	0:46	1:22	June
Average Patients Daily:	8	8	5	10	11	9	June
Average Visit Time:	1:43	1:26	1:22	0:57	0:47		May
Average Patients Daily:	8	9	6	12	10		May
Average Visit Time:	1:26	1:16	1:31	0:48	0:48		April
Average Patients Daily:	7	9	6	11	12		April
Average Visit Time:	1:26	1:11	1:14	0:40	0:46		March
Average Patients Daily:	9	10	6	12	12		March

BIG CHANGES EXPECTED TO MAKE POSITIVE IMPACT:

The Council's approval of both an advanced clinic scheduling system and a bonus/incentive structure that rewards both QUALITY and QUANTITY is expected to generate positive results. I will be reporting to this board frequently while we work through the kinks.

Karuk Child and Family Services Health Board Report - May

Submitted July 2, 2015

Patricia Hobbs MSW LCSW – Director Child and Family Services

Action Items: Approval of Director Position Description.

Updates and Information

Child Welfare Services

- Completed the Annual Progress Report for Title IVB Funds and set goals for FY 2016.
- Karuk Tribe has been requested to attend an audit for Title IVB Funds in Orange County at the end of the month.

Mental Health

- The Mental Health Department is increasingly overloaded. Both therapists are at capacity for cases at 27 each. We have 65 individuals waiting for mental health services and every private referral resource in the Yreka area is not accepting new referrals. Many individuals refuse referral to the County Behavioral Health.
- The LCSW's have been asked to participate in Gambling Addiction Counseling training. We need clarification of whether this is the direction the council wants us to go in.

Alcohol and Other Drug Program

No update to report.

The Department has been coordinating Tribal Reunion activities.

Client Data

Mental Health				
Clinic	Yreka	Happy Camp	Orleans	Total
Mental Health	92	52	4	148
Psychiatry	18	3	0	21
Total	110	55	4	169

Alcohol and Other Drug				
Clinic	Yreka	Happy Camp	Orleans	Total
AOD	98	61	17	176

Child Welfare		
Area	Humboldt County	Siskiyou County
ICW	9	9
Voluntary /Family Preservation	5	2
Total	14	11

POSITION DESCRIPTION

Title: Child and Family Services Director
Reports To: Chief Executive Officer – Health and Human Services
Location: Yreka
Supervises: Mental Health, Substance Abuse, and Child Welfare Staff
Salary:
Classification: Full Time, Regular, Exempt, Non Entry Level

Summary: The Director is responsible for the administration, guidance and supervision of the Child and Family Services Department which includes mental health, child welfare and Indian Child Welfare social workers, and substance abuse services for the Karuk Tribe.

Responsibilities

1. Lead and participate in the planning, review and monitoring of Karuk Child and Family Service Department programs; Mental Health, Substance Abuse, Child Welfare services and Indian Child Welfare to ensure compliance with tribal, state and federal regulations to achieve tribal goals and objectives.
2. Ensures that staff adheres to tribal, state and federal regulation.
3. Develops monitors and revises applicable policies and procedures.
4. Works with Karuk Tribe executive leadership team to promote the highest quality of tribal and community member services.
5. Responsible for the development of strategic and tactical plans to maximize the effectiveness of mental health, substance abuse, and child welfare program services.
6. Develops monitors and revises long and short term program plans and associated budgets as needed and in accordance with tribal, state and federal regulations.
7. Participates in the development of grant applications.
8. Develops partnerships with local agencies and represents tribal interests at meetings of local, regional and national stakeholders.
9. Supervises Child and Family Service Department staff; including hiring, providing guidance and direction, training, evaluating performance, initiating corrective action or disciplinary action and other personnel actions
10. Has knowledge of mental health, substance abuse, child welfare and Indian Child Welfare standards and regulatory issues.
11. Has in depth and up-to-date knowledge of the financial environment of health care, in particular of behavioral health care and Federally Qualified Health Centers
12. Has experiences in the fiscal, organizational and clinical integration of behavioral health with primary health care
13. Has knowledge of adult learning practices, and effective teaching, supervising and mentoring skills

14. Has effective analytical and problem-solving skills, including knowledge of statistics
15. Has strong organizational skills, including the ability to plan, implement and follow-up
16. Solid communication skills, including listening and validation, written and spoken skills, tact and diplomacy, presentation skills and effective conflict management skills
17. Has the ability to establish and maintain strong relationships through outstanding personal skills, including objectivity, flexibility, patience, trustworthiness and sincerity
18. Maintains complete professionalism, including the qualities of confidence, motivation, accountability, integrity and humility
19. Supports and promotes cultural, ethnic and linguistic diversity
20. Is knowledgeable on new technology and champions its implementation and use to promote efficient work flow, communication, and program assessment
21. Will maintain an active mental health case load.

Abilities:

1. Establish and maintain cooperative working relationships with internal management and staff, and with a variety of external stakeholders
2. Identify, analyze, and evaluate situations or problems to determine appropriate courses of action
3. Analyze laws, regulations, and policies to ensure all programs and activities are in compliance
4. Apply knowledge of laws, regulations, and policies to decision making and problem solving to identify solutions and courses of action that are most appropriate or compliant.
5. Be flexible in adapting to changes in priorities or resources that impact pre-established timelines and courses of action
6. Maintain awareness of the functioning and status of multiple work groups or program areas simultaneously
7. Delegate work assignments and appropriate level of responsibility to employees in order to ensure the completion of work assignments and projects
8. Read and understand complex written materials, such as laws, proposed legislation, policies, reports, etc., in order to interpret, explain, and apply
9. Use a personal computer to input data, access information, and create materials and documents using a variety of software applications
10. Communicate verbally, in person or by telephone, clearly and concisely with a variety of audiences on a variety of matters
11. Write to ensure effective and clear communication and proper composition of reports, correspondence, email, and other written communication
12. Review and edit documents written by others to ensure proper format, sentence structure, grammar, and
13. Current management and leadership techniques, performance appraisal methods, and public administration

14. Knowledge of planning and scheduling techniques to ensure that timelines and schedules are established appropriately, modified as needed, and adhered to
15. Knowledge of budgeting principles in order to develop, manage, and/or track budgets, budget allocations, and expenditures
16. Ability to work as a team leader and to promote teamwork

Qualifications:

- Minimum of 5 (prefer 10) years in behavioral health services, with at least half of those years in behavioral health leadership positions
- Masters of Social Work and or Doctorate in Psychology or Social work with clinical experience.
- Licensed in California to practice as a psychologist or social worker.

Requirements:

1. Must travel to the communities in the service area including Yreka, Happy Camp and Orleans.
2. Must be available for out of the area travel as required for the position related training and continuing education and to attend all required meetings.
3. Must provide documentation of immunity to measles and rubella or become immunized with the recommended vaccine.
4. Must test annually for TB and have an annual health examination.
5. Must provide documentation of immunity for Hepatitis B or become immunized with the recommended vaccine.
6. Must possess a valid driver's license, good driving record and be insurable by the Tribe's insurance carrier.
7. Must adhere to confidentiality and HIPAA polices.
8. Must successfully pass a pre-employment drug screening test and be willing to submit to a criminal background check.

Tribal Preference Policy: In accordance with the TERO Ordinance 93-0-01, Tribal Preference will be observed in hiring.

Council Approved: _____

Chairman's Signature: _____ Date: _____

Supervisors Signature: _____ Date: _____

Employee's Signature: _____ Date: _____