

**KARUK TRIBE**  
**COUNCIL MEETING AGENDA**  
*Thursday, June 25, 2015, 3 PM, Orleans, CA*

**A) CALL MEETING TO ORDER – ROLL CALL**

**AA) PRAYER / KARUK TRIBE MISSION STATEMENT**

*The mission of the Karuk Tribe is to promote the general welfare of all Karuk People, to establish equality and justice for our Tribe, to restore and preserve Tribal traditions, customs, language and ancestral rights, and to secure to ourselves and our descendants the power to exercise the inherent rights of self-governance.*

**CH) APPROVAL OF THE AGENDA**

**EE) APPROVAL OF THE MINUTES** (May 28, 2015)

**H.) OLD BUSINESS** (Five Minutes Each)

1.

**F.) GUESTS:** (Ten Minutes Each)

1.

**I.) DIRECTOR REPORTS** (Ten Minutes Each)

1. Emma Lee Perez, Grant Writer/Resource Developer (written report)
2. Daniel Goodwin, Maintenance Supervisor
3. April Attebury, Judicial Systems Administrator
4. Scott Quinn, Director of Land Management (written report)
5. Sandi Tripp, Director of Transportation (written report)
6. Leaf Hillman, DNR Director (written report)
7. Carissa Bussard, Education Coordinator (written report)
8. Carolyn Smith, People's Center Coordinator (written report)
9. Lester Alford, TANF Director (written only)
10. Tom Fielden, Emergency Preparedness Coordinator (written report)
11. Jaelyn Goodwin, Self-Governance Coordinator (written report)
12. Dion Wood, TERO/Childcare Director (written report)
13. Erin Hillman, KTHA Director (written report)
14. Karen Derry, KCDC Operations Manager (written report)
15. Laura Mayton, Chief Financial Officer (written only)
16. Tina Hockaday-Weldin, HR Director (written report)

**II.) REQUESTS** (Five Minutes Each)

1.)

**K) PHONE VOTES** *(Five Minutes)*

- 1.

**M) INFORMATIONAL** *(Five Minutes Each)*

**N) COMMITTEE REPORTS** *(Five Minutes Each)*

1. KTHA Meeting Minutes
2. NCIDC Meeting Minutes

**OO) CLOSED SESSION** *(Five Minutes Each)*

1. Enrollment (dinner break)
2. Sandi Tripp
3. Barbara Snider
4. Tribal Council Members

**P) SET DATE FOR NEXT MEETING** *(July 23, 2015, Yreka CA.)*

**R) ADJOURN**

**Karuk Tribe – Council Meeting  
May 28, 2015 – Meeting Minutes**

**Meeting called to order at 3pm by Russell “Buster” Attebery, Chairman**

**Present:**

Russell “Buster” Attebery, Chairman  
Robert Super, Vice-Chairman  
Joseph “Jody” Waddell, Secretary/Treasurer  
Josh Saxon, Member at Large  
Arch Super, Member at Large  
Alvis “Bud” Johnson, Member at Large  
Renee Stauffer, Member at Large  
Charron “Sonny” Davis, Member at Large  
Elsa Goodwin, Member at Large (late / excused)

**Absent:**

None at this time.

**Meeting called to order at 3pm by Russell “Buster” Attebery, Chairman**

**The Mission Statement was read aloud by Arch Super. Prayer was done by Sonny Davis.**

**Agenda:**

Arch Super moved and Renee Stauffer seconded to approve the agenda with changes, 7 haa, 0 puuhara, 0 pupitihara.

**Minutes of April 23, 2015:**

Renee Stauffer moved and Bud Johnson seconded to approve the minutes, 7 haa, 0 puuhara, 0 pupitihara.

**Guests:**

**1.) David Tripp, Tribal Member:**

David is present to address the Tribal Council. He first sought approval of assistance for the Mountain Dance for 2015. He was first referred to TANF to seek assistance but then was referred back to the Tribal Council. Laura Mayton provided an overview of the spending that was done for ceremonies including an overview of what funding used to provide for services.

Sonny commented that the Tribe needs to provide services for the people. He noted that something needs to happen for the Tribal people. Laura commented that if the Council wants to support the ceremonies and this will have to increase the budget and everyone will need to be prudent in spending toward those needs. She supports the spending, but as the CFO must provide that information as well.

David noted that he did not submit a cost estimate, but each year they ask for a water truck, porta potties, dumpsters, and insurance. A crucial item is a lot of trash removal so the dumpster is expensive.

He then wanted to discuss the claim purchase of a mining claim in Orleans. The sell was on eBay and once there was press from the Mail Tribune, the claim sell was removed from the eBay site. At first notification it was \$6,000 and now that it is over \$40,000 it has been removed. David just reported that this discussion has been happening. He is hoping that no agency will own it, but it

will be a ceremonial ground. Laura commented that this purchase may invoke other issues, such as having the Tribe held ransom for the purchase of such claims. David noted that he has spoken to some non-profit agencies which have offered to purchase it but that is ongoing discussions.

Scott offered that one long term solution is to have Tribal Members acquire mining claims. David explained there are miners that are dredging during ceremony time due to those locations being mining claims. He noted that the BLM did not consult with the tribal agencies because they could have advised that there were ceremonial sites near or around those mining claims.

Josh noted that there are some discussions regarding Tribal Management and listings on National Registers and the work that is being done by the Department of Natural Resources on land management practices.

**2.) Carissa Bussard, Education Coordinator:**

Carissa is present to introduce former Principal Mr. Dyar and he is present to introduce the new principal Steven. He is from Ashland Oregon and planning on moving to the area. Mr. Dyar noted that it is his honor to introduce the new principal to ensure there is a continued working relationship. He noted that Carissa does well at her position as Education Coordinator. Mr. Clark from the Board of Trustees is present and announced that the selection is very well selected.

Mr. Dyar thanked the Tribe for the time to allow for introductions.

Buster does agree that Carissa is a great asset and he reiterated that the Tribe should be receiving funding for education of Native Americans.

**3.) Gerald Harrison, Tribal Member:**

Gerald and his mother are present to seek assistance from the Tribal Council for his German exchange trip. He will be going to represent the Happy Camp High School and the Karuk Tribe as a Tribal Member. He has raised \$900 but will need additional funding. He will go to Germany, France, Italy and leave on July 15<sup>th</sup>. Buster noted that he did a good job presenting this evening. He inquired what amount he needs. He needs approximately \$500 more in funding.

Laura complimented Gerald on raising so much funding toward his trip. She noted that she was very proud of him for raising so much funding. Renee offered to donate cans for his trip.

**4.) Debbie Bickford, Outreach Coordinator:**

Debbie is present to seek approval of a contract with Covered California. At the end of June they are no longer going to provide stipends for the applications that are processed. She has completed over 100 applications so far and will receive reimbursement for those applications.

Josh Saxon moved and Jody Waddell seconded to approve agreement 14-A-008 (2), 7 haa, 0 puuhara, 0 pupitihara.

**5.) Gene White, Tribal Member:**

Gene is present to discuss an issue with a home application. He noted that by the time he gets a home, he will most likely be an Elder. This will be tabled to closed session.

**6.) Eric Cutright, IT Director:**

Eric is present to seek approval of contract 15-C-098 between CedarLink, LLC and the Tribe. It is for installation of wireless gear to support the Orleans Broadband Project. The installation is the

primary core wireless network notes and also for the initial customer home installations. The contract amount is in the budget.

Arch Super moved and Bud Johnson seconded to approve contract 15-C-098, 7 haa, 0 puuhara, 0 pupitihara.

The installers will provide training to Eric's team so they will learn how to complete these installs in the future as well. Service to the area will need to be tested prior to going live for service. Eric has discussed the option of utilizing services from the Yurok Tribe and he will be pursuing this option prior to going live on a test. That funding opportunity may provide for additional staff due to cost savings of working with the Yurok Tribe rather than Siskiyou Telephone. If all goes well, August will be a ribbon cutting ceremony, press releases and signing up customers for service.

### **Director Reports:**

#### **1.) April Attebury, Judicial Systems:**

April is not present, report provided.

Josh Saxon moved and Renee Stauffer seconded to approve April's report, 7 haa, 0 puuhara, 0 pupitihara.

#### **2.) Scott Quinn, Director of Lands Management:**

Scott is present to review his report. He has two action items. Scott first sought approval of agreement 15-A-003 (1) with Akana (Cascade Design). Josh asked why they changed their name and sometimes that is an indicator of a good thing or a bad thing. Scott will find out.

Josh Saxon moved and Renee Stauffer seconded to approve agreement 15-A-003 (1), 7 haa, 0 puuhara, 0 pupitihara.

Scott then provide contract 14-C-098 (2) with Kittelson & Associates, Inc. This is for additional traffic study needs identified by the City of Yreka. Scott doesn't like how this contract is progressing because this process is past the deadline according to law. Scott is drafting an email to Steve Baker regarding the City of Yreka conduct of business. They are forwarding reports from their consultant to staff in which they are forwarding. This is not official City of Yreka requesting that the Tribe address or mitigate identified needs. Josh would like to have Kittelson to verify in writing the contract language to meet the needs as identified to clearly express the contract language that Kittelson can meet exactly what is needed. Josh noted that with Kittelson reaching out to the City's consultant then it will be clear to meet what the contracting language is.

Renee Stauffer moved and Robert Super seconded to approve contract 14-C—098 (2), 7 haa, 0 puuhara, 0 pupitihara.

Josh asked for an update on the Tebbe Property. It is under commenting period and the Siskiyou County has been making comments. They aren't sufficient and the comments aren't real relevant. Scott believes that the overall it should be a fairly short process.

Josh Saxon moved and Sonny Davis seconded to approve Scott's report, 6 haa, 0 puuhara, 0 pupitihara (Robert absent for vote).

#### **3.) Sandi Tripp, Director of Transportation:**

Sandi is present to review her report. She noted that she has one action item. Her other items are pending.

She provided an MOA, 15-A-055, for the Red Cap Roadway project.

Renee Stauffer moved and Josh Saxon seconded to approve 15-A-055, 7 haa, 0 puuhara, 0 pupitihara.

Sandi went on to provide an overview of her projects. Buster inquired about the reauthorization status. Sandi noted that it is on a two month extension.

Arch Super moved and Robert Super seconded to approve Sandi's report, 7 haa, 0 puuhara, 0 pupitihara.

**4.) Leaf Hillman, DNR Director:**

Leaf is not present. Lisa is present to provide information to the Council, so that they can view the website for the digital library for preparing for viewing next week. Buster noted that Lisa has done a lot of work on this and the group has really progressed to develop a digitized website.

Arch Super moved and Robert seconded to table the DNR report, 6 haa, 0 puuhara, 1 pupitihara (Renee Stauffer).

Elsa noted that Gary did not provide any information. She inquired if the crew is ready to be active. Leaf noted that they are still completing training and other staff is being trained as resource advisors. As far as he knows they are prepared.

Elsa asked if DNR is going to have some youth employment positions. Lisa noted that there is a mis-communication between HR and DNR, which is confusing. This mis-communication needs to be rectified because the youth cannot obtain employment after schools out, because they won't be able to get their work permits. All of the students may run into trouble getting their work permits this year due to the lateness of getting advertisements and potential candidates in place.

Elsa Goodwin moved and Renee Stauffer seconded to approve Leaf's report, 8 haa, 0 puuhara, 0 pupitihara.

**5.) Carissa Bussard, Education Coordinator:**

Carissa is present to review her report. She is present to seek approval for out of state travel to Oklahoma. June 29-30, 2015 is the training.

Arch Super moved and Renee Stauffer seconded to approve out of state travel for Carissa Bussard, 7 haa, 0 puuhara, 0 pupitihara.

She then noted that she would like to have an education news blog. She did bring this up with the Education Committee and they have recommended that this be developed. She would like to have this progress to get more information out to the students and have it updated that will provide education on a rolling format. She noted that there was really no format to find scholarships related to the specific youth. This would be a free site. The link would be attached to the website.

*Elsa arrived at 4:20pm.*

Renee Stauffer moved and Arch Super seconded to approve authorizing the Education Coordinator to develop a blog, 8 haa, 0 puuhara, 0 pupitihara.

Arch Super moved and Jody Waddell seconded to approve Carissa's report, 7 haa, 0 puuhara, 1 pupitihara (Elsa Goodwin).

**6.) Emma Lee Perez, Grant Writer/Resource Developer:**

Emma Lee is present to review her report. She is currently working on a large education grant and will most likely be seeking approval at the next Council Meeting.

She submitted a CSD grant that no one else was going for, unfortunately it was not funded. The Tribal Assistance grant was submitted. The TANF grant was submitted which will bring on some social workers and do strategic planning, if funded. She is pending notification on the CTAS and ANA grants.

Josh asked about the Indian Education Demonstration grant opportunity. Josh would like the NOFA to be forwarded to him, if possible. He would like to provide some assistance as it is a program he is very interested in. There is a budget, an abstract, and the application package that will be sent.

Josh asked if Emma Lee was invited to the Ford Family Foundation meeting in Yreka tomorrow in which she was not. Buster invited her as the Tribes grant writer/resource developer.

Renee Stauffer moved and Elsa Goodwin seconded to approve Emma Lee's report, 8 haa, 0 puuhara, 0 pupitihara.

**7.) Daniel Goodwin, Maintenance Supervisor:**

Daniel is present to provide an overview of his report. He provided an update and status of the remodel project at the Yreka clinic. Daniel noted that Cameron was working with them but it was only offered for a period of time and the project has lasted longer. Erin asked Daniel if KTHA could provide assistance from Cameron and they still needed it, she offered the assistance.

Daniel went on to note that there is a little bit of an issue on watering. Buster reiterated that the Council is aware of the drought issue and there being a continued restriction in place. The Council will ensure restrictions are followed and information out to the maintenance department.

Josh asked if there is a certification for small engine repair available for the staff. Josh asked if anyone on the staff is certified currently, because it seems that the Tribe has a lot of equipment that may need repaired and instead of sending equipment out, it could be done internally, plus a staff member would receive additional training. There currently isn't, but Daniel isn't opposed to looking into that.

Daniel was asked about his participation on the Reunion Meetings. Daniel noted that the plans are never followed and there doesn't need to be meetings because once the reunion is in place, the plans change every day. Daniel noted that the discussion to have the Reunion on the grounds means there may not be the enough power and no one even considered the amount of power it will take to power up the individual sites. Daniel provided his hesitations about having the Reunion at the Administration Complex.

Tina noted that she has asked for a list of Reunion Inventory and still has not received that. Daniel noted that that is a harder task than believed because the equipment is stored by several departments, or moved locations to accommodate other needs. He will continue to work on getting her this inventory but the staff is asked to haul it away, not track it after it's stored.

Elsa Goodwin moved and Renee Stauffer seconded to approve Daniel's report, 8 haa, 0 puuhara, 0 pupitihara.

**8.) Carolyn Smith, People's Center Coordinator:**

Carolyn is present to review her report. She has a proposal to have News from Native California do some work at the Reunion, which will publish oral history projects and they will broadcast snippets at on their PBR station. It's an optional process and may be offered at the Reunion.

Renee Stauffer moved and Robert Super seconded to support the People's Center offering recordings of the story core interviews for the reunion, 8 haa, 0 puuhara, 0 pupitihara.

Jody Waddell moved and Sonny Davis seconded to approve Carolyn's report, 8 haa, 0 puuhara, 0 pupitihara.

**9.) Lester Alford, TANF Director:**

Lester is present to review his report. He has one action item.

Renee Stauffer moved and Bud Johnson seconded to approve out of state travel for Tonya Albers and Kristen McCovey to Scottsdale AZ, 8 haa, 0 puuhara, 0 pupitihara.

The program summary states that there are active 73 cases. There are 8 clients in the NEW program.

He will be attending the 2015 TANF Summit in Washington DC, August 29-September 1<sup>st</sup>, 2015. Arch inquired what Clarence's workload report is. Lester noted that Clarence has to report his workload differently in the TAS system. He continues to work on this. Elsa noted that Clarence was taken out of AOD. Lester noted that Clarence still provides assessments internally to identify what best fits, because the AOD program put clients through AOD program; however Clarence can identify the family services program and determine if there are other services done without going into the AOD program and what will work for the family unit.

Lester has submitted an estimate on renovations to the TANF building. The van that was burned is going to be replaced with a pickup, which will better serve the program. There have been three bids received and that will be coming forward.

Renee Stauffer moved and Jody Waddell seconded to approve Lester's report, 7 haa, 0 puuhara, 1 pupitihara (Robert Super).

**10.) Tom Fielden, Emergency Preparedness Program:**

Tom is present to review his report. He noted that he has one action item. It is resolution 15-R-066 of the Tribes Hazard Mitigation Plan. This will allow for continued funding for disaster mitigation and funding that may be allowable.

There was discussion on moving buildings from the flood zone. The clinic may qualify for some services and be a full facility replacement with a required 25% match. Erin recommended that this be reviewed for next time because there needs to be a comprehensive community study. It was determined that the ICDBG cannot be used at match. The match funding can possibly be the contract services costs funding.

The audience and the Council had elaborate discussions on past funding, future funding, conjunction funding. Erin noted that the estimate for the Happy Camp Clinic was 1.9 million.



There would need to be a three tiered funding option. The previous employees confirmed that that was a large estimate based on ARRA funding, but now it can be scaled down to immediate need. Tom reported that he was asked to seek clarification if clinic funding was a possibility and he did. His source has confirmed that most allocations are estimated to be \$200,000 but it was explained that he should ask for what is needed, because that funding may be provided as well.

Jody Waddell moved and Sonny Davis seconded to approve resolution 15-R-066, 8 haa, 0 puuhara, 0 pupitihara.

Elsa Goodwin moved and Robert Super seconded to approve Tom's report, 8 haa, 0 puuhara, 0 pupitihara.

#### **11.)Jaclyn Goodwin, Self-Governance:**

Jaclyn is present to review her report. She provided an overview of the Westside Recovery Project. Patty Grantham thought she was going to be more prepared for meetings but pushed back the meeting date. DNR is going to compare the draft EIS to the current map they are reviewing, to compare the differences. The projects may be becoming more similar but it isn't confirmed to date. The fuels reductions on the project were cut out of the entire project. There is no long term plan for the tree planting. There is another meeting tomorrow with the Deputy Region Forest Supervisor to obtain an update regarding the ongoing issues with the USFS.

She provided an update on the town hall meeting. There was an open public forum for question and answer time related to a topic but several topics which were overwhelming. The lack of understanding regarding the rules imposed for mining seemed large. Also, the lack of follow through on violations was obvious and noted.

Robert noted that the communication with Rita Manly and her taping the meeting seemed rude. It was noted that there lack of videoing what the Tribe offers really isn't that large of an issue.

Jaclyn has been working with April Attebury on her strategic planning documents, which will lead to additional funding opportunities.

Arch Super moved and Renee Stauffer seconded to approve Jaclyn's report, 8 haa, 0 puuhara, 0 pupitihara.

#### **12.)Dion Wood, TERO/Childcare Director:**

Dion is present to review his report. Dion did note that his position description needs updated and that will be an action item soon.

Dion thanked the Council for the support for the WPA. He noted that the Tribe is a leading Tribe for this development.

The Union was going to require initiation fees and Dion helped facilitate discussions, and it was cleared up. There have been three Tribal Members that are entering into the apprenticeship program.

Dion noted that the Caltrans MOU needs to be updated regarding the TERO portion of it. Dion would like to negotiate the MOU instead of Leaf regarding the TERO section, it should be more of a collaborative effort. There is a fire safety vendor class in Happy Camp to prepare individuals for fire season.

There have been a lot of interviews and screenings. He is proud of her continued work.

Karen Derry is working on a few youth positions as well as the Tribe.

Josh asked about the Summer Food Program. Dion noted that it is a real collaborative effort. KCDC, TANF, Head Start, State of California, and the Tribe all work on this opportunity for the kids in the communities.

Dion will be on travel next week to work with his program specialist. He will be attending a panel meeting in June in which he will be participating in.

Dion thanked Robert Attebery, Laura Olivas and Marsha Jackson for bulk mailing the Math & Science Camp flyers.

Elsa commented that she appreciates the math & science camp but she wondered if the kids are tracked to provide academic achievement. Dion noted that it is only two weeks, but it is to get the kids prepared for school routine.

Elsa Goodwin moved and Robert Super seconded to approve Dion's report, 8 haa, 0 puuhara, 0 pupitihara.

**13.)Erin Hillman, KTHA Director:**

Erin is present to review her report. The youth positions are going to be screened tomorrow.

The tables have been fixed, rugs ordered, and flags for the Orleans building.

Erin thanked Lester for his work to make a justification for the services provided regarding TANF transportation for the Tribes tax credit application. If awarded KTHA will be the first Tribe to obtain first time construction tax credits in the State of California.

There is the possibility to get another HIP home approved soon. There were recently two homes awarded. Negotiated Rule Making will be happening in August. The Indian Housing Plan is still being worked on. The Yreka Wellness Center will be completed mid-July.

She noted that the surplus auction finalized today and the bids will be opened tomorrow. It appears that there are several bids received.

Renee asked about the new house in Orleans. Erin noted that it has been offered but she is unsure if it has been accepted.

Robert asked Erin about a house to be offered for a provider in Orleans. Erin noted that she spoke to Raul about this and she noted that the tenant could be put into the home in Orleans and pay rent, in compliance with HUD.

Renee Stauffer moved and Elsa Goodwin seconded to approve Erin's report, 8 haa, 0 puuhara, 0 pupitihara.

**14.)Karen Derry, KCDC Operations Manager:**

Not present, report tabled.

**15.)Laura Mayton, CFO:**

Laura is present to review her report. She noted that the indirect costs proposals have been done and submitted for the Tribe. KCDC is now caught up on their indirect cost proposals as well.

She has taken Commissioner I training and will be taking II and III very soon.

Josh Saxon moved and Elsa Goodwin seconded to approve Laura's report, 7 haa, 0 puuhara, 0 pupitihara (Buster absent, Robert assumed chair).

**16.) Sammi Offield, Contract Compliance:**

Sammi is present to review her report. She is seeking consensus from the Tribal Council on the Indian Health Services ranking system.

Consensus: to accept the ranking list of the Indian Health Services funding list.

She then went on to discuss the work she has been doing with the Water District. She would like to post the restrictions for water use. Laura would like to receive clarification of the document prior to considering it for the posting to the website.

There was discussion on how to distribute information from Happy Camp Community Services District. There was discussions to have Tom coordinate something that can be done, for all communities, fish, watering, homes, etc. The Council will provide consensus for that information to be posted once it is consistent and includes all three areas of the Tribe.

She received a call from CSD to inquire about an extension on the water tanks. She was offered an extension which she will provide to the contractor to ensure all get installed in a timely manner.

Next month she is going to a procurement workshop for ICDBG. The language grant application that was submitted is still seeking additional information. An award letter has been drafted, and it should be confirmed in the next few weeks.

The consent calendar went well at the Management Team meeting yesterday and she will continue to work on it for release to the group.

Arch Super moved and Renee Stauffer seconded to approve Sammi's report, 8 haa, 0 puuhara, 0 pupitihara.

**17.) Tina Hockaday-Weldin, HR Director:**

Tina is present to provide her report. Tina reviewed the applicants selected for positions at the Tribe.

She has been working with DNR on the UDS for the fire crew. The Reunion is moving along and she continues to plan towards that event. She continues to work with Joyce Jones on the youth positions and assisting in obtaining those positions this year.

Elsa Goodwin moved and Renee Stauffer seconded to approve Tina's report, 8 haa, 0 puuhara, 0 pupitihara.

**Phone Votes:**

1. Request approval of modification (2) to contract 14-C-083 between the Karuk Tribe and M. Peters. Passed.

2. Request approval of modification (1) to agreement 15-A-041 between the Karuk Tribe and R&R Backhoe. Passed.
3. Request approval for out of state travel for Buster Attebery to Washington DC. May 20-21, 2015. Passed.
4. Request approval of the Karuk Tribe's official comments to the USDA, Forest Service WSRP. Passed.
5. Request approval for out of state travel for Sandi Tripp to Laveen, AZ May 4-7, 2015. Passed.

**Closed Session:**

Arch Super moved and Renee Stauffer seconded to approve procurement and allow the purchase of a generator for Head Start in the amount of \$30,000, 7 haa, 0 puuhara, 0 pupitihara.

Josh Saxon moved and Bud Johnson seconded to approve agreement 1-A-064, 7 haa, 0 puuhara, 0 pupitihara.

Arch Super moved and Renee Stauffer seconded to approve agreement 15-A-063, 7 haa, 0 puuhara, 0 pupitihara.

Consensus: approval of the 2015 Council Planning Agenda.

Renee Stauffer moved and Josh Saxon seconded to approve sponsorship of \$250 to the water consortium meeting, 7 haa, 0 puuhara, 0 pupitihara.

Renee Stauffer moved and Josh Saxon seconded to approve out of state travel for a TERO Conference for Arch Super, 6 haa, 0 puuhara, 1 pupitihara (Arch Super)

Consensus: to offer one candidate an interview for the Grant Writer position and to have an onsite writing sample conducted prior to interview.

Council Directive: to locate and sustain a PA or FNP for the Orleans Clinic at minimum ¾ time, within four weeks.

Council Directive: to water properties in the evenings, with timers, only when needed. It's ok for the lawns to turn brown due to the severe drought.

Josh Saxon moved and Bud Johnson seconded to approve resolution 15-R-063, 8 haa, 0 puuhara, 0 pupitihara.

Arch Super moved and Elsa Goodwin seconded to approve resolution 15-R-064, 8 haa, 0 puuhara, 0 pupitihara.

Consensus: to have the Enrollment Ordinance reviewed and options on the clarification of Tribal Members vs. Enrolled Tribal Member Descendants. Also, clarification on direct descendants from other descendants.

Consensus: offer DNA testing.

Renee Stauffer moved and Arch Super seconded to approve resolution 15-R-067, 7 haa, 0 puuhara, 0 pupitihara (Josh absent for vote).

Arch Super moved and Josh Saxon seconded to approve resolution 15-R-069, 8 haa, 0 puuhara, 0 pupitihara.

Josh Saxon moved and Bud Johnson seconded to approve resolution 15-R-071, 8 haa, 0 puuhara, 0 pupitihara.

Arch Super moved and Renee Stauffer seconded to approve resolution 15-R-070, 7 haa, 0 puuhara, 0 pupitihara (Buster absent from the meeting, Robert assumed chair).

Consensus: assistance for Tribal Member #DM, died on the floor for a lack of a motion.

Renee Stauffer moved and Bud Johnson seconded to approve not to exceed \$150 for watermelons, water, Gatorade for the salmon run, 8 haa, 0 puuhara, 0 pupitihara.

Consensus: to review the costs per ceremony and a rough estimate of how many ceremonies are held each year.

Consensus: to refer issues of program to Raul Recarey to review and provide a recommendation.

Consensus: for Buster and Robert to review the equipment needs of the Orleans Maintenance position.

Josh Saxon moved and Sonny Davis seconded to provide \$500 for Tribal Member #GH and enter into a repayment agreement to work for the Tribe. He will be assigned to the Reunion for the weekend, 7 haa, 0 puuhara, 1 pupitihara (Elsa Goodwin).

Consensus: to have Earl Crosby review the mining claim sell in Orleans and consultation done with BLM prior to the mining claim sell.

Consensus: to discuss the intention of the DNR monthly meetings and to have them streamlined to assist the Tribal Council and DNR in getting action items accomplished.

Consensus: to have a NEW participant meeting set ASAP. Attendees will be Lester Alford, Laura Mayton, HR Director, Dion Wood, and Diane Felichia.

Employee drawing: Rel Baily.

*Elsa excused at 9:52pm.*

Consensus: due to not scheduling a meeting, a letter will be sent, ASAP.

**Next Meeting Date: June 25, 2015 at 3pm in Orleans, CA.**

Bud moved and Renee seconded to adjourn at 10:05pm, 7 haa, 0 puuhara, 0 pupitihara.

**Respectfully Submitted,**

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**Russell "Buster" Attebery, Chairman**

**Recording Secretary, Barbara Snider**

Emma Lee Perez – Grant Writers Report  
For Council Meeting on June 25<sup>th</sup>, 2015  
Reporting Period May 21<sup>st</sup> – June 18<sup>th</sup>, 2015

**Action Items:** Request approval of resolution **15-R-075** to the U.S. Department of Education in the amount of **\$494,219** to provide academic support and leadership development opportunities to Native American students. **Due: June 29<sup>th</sup>, 2015**

\* I have included the resolution and abstract. I sent a draft copy by email on June 22<sup>nd</sup> and will email the final draft after it is approved.

**Action Items:** Request approval of **MOU 15-M-006, 15-M-007, 15-M-008, 15-M009** to formalize the relationship and commitments between the Tribe and OES, HCHS, HCUESD, and YHS.

\* These MOUs are a requirement for the Demonstration Grant but will also serve as partnerships agreements for future funding for the Education Program.

**Project Title:** Department of Education - Indian Education Demonstration Grant

The purpose of the Demonstration Grants for Indian Children (Demonstration Grants) program is to provide financial assistance to projects that develop, test, and demonstrate the effectiveness of services and programs to improve the educational opportunities and achievement of preschool, elementary, and secondary Indian students.

Grant Writer met with the Education Coordinator March 17<sup>th</sup> to discuss project goals, student's needs and outcomes. Education Coordinator and Grant Writer met with Education Committee to get input. We will also be asking for input from the Committee. Applications are due June 29<sup>th</sup>.

**Project Title:** Tribal Homeland Security Grant Program (THSGP)

THSGP supports the building; sustainment and delivery of core capabilities to enable Tribes strengthen their capacity to prevent, protect against, mitigate, respond to, and recover from potential terrorist attacks and other hazards. Grant writer will begin working on this in early March, after CTAS and ANA have been submitted. This is the main funding source to sustain the Emergency Preparedness Program, Tom Fielden and Rachel Lent. **Application submitted.**

**Project Title:** Department of Homeland Security- Tribal Equipment Assistance (TEA) Program

Tribal Equipment Assistance grant to continue a one year contract for Satellite Phones (Emergency Preparedness Department), install 5 mobile radios in K-1 fire vehicles (DNR), and purchase two UTV for KTHA security personnel.

**Application submitted April 6<sup>th</sup>, 2015 in the amount of \$41,648**

**Project Title:** Administration for Children and Families- Coordination of TANF and Child Welfare

Coordination grants offer opportunities for Indian tribes and tribal consortia that administer Tribal TANF programs to develop more effective and efficient strategies to meet the unique needs of at-risk tribal service populations. The goal of this FOA is to reduce the number of out-of-home placements and the incidence of child abuse and neglect among Native American children in TANF or TANF-eligible families. **Application submitted.**

**Project Title:** Indian Health Service (IHS) - Tribal Management Grant

The Tribal Management Grant is a capacity building grant designed to help Tribes establish goals and performance measures for current health programs; assess current management capacity to determine if new components are appropriate; analyze programs to determine if T/TO management is practicable; and develop infrastructure systems to manage or organize PFSA. **Due: May 31, 2015** – (deadline varies year to year)

**Project Title:** ICDBG (Indian Community Development Block Grant)

Deadline varies from year to year. **Last year the deadline was July 29<sup>th</sup>**-based on a conference call with HUD we expect the NOFA to be released earlier than July.

# REQUEST FOR TRIBAL COUNCIL AUTHORIZATION TO SUBMIT PROPOSAL TO FUNDING SOURCE

**REQUESTOR:** Emma Lee Perez **DATE:** 6/22/2015

**DEPARTMENT:** Grants Department

**DEADLINE:** 6/25/15 **AMOUNT:** \$494,219 **DATES FROM:** \_\_\_\_\_ **TO:** \_\_\_\_\_

**BRIEFLY DESCRIBE PURPOSE OF PROPOSAL:**

Proposal to the U.S. Department of Education, Indian Demonstration Grants, in the amount of \$494,219 to provide academic support and leadership development to students.

REVIEW:	COMPLIANCE	CFO	OTHER:
NARRATIVE:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
BUDGET:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
INDIRECT COST:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
MATCH	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
DOCUMENTATION:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
TRIBAL RESOLUTION:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

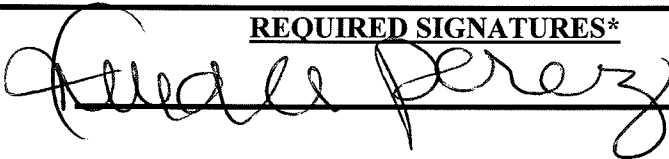
**COMMENTS:** *Indirect, no match*

**COMPLIANCE:**

**CFO:**

**OTHER:**

REQUIRED SIGNATURES\*

<b>REQUESTOR*</b>		<b>DATE</b> <u>6/22/15</u>
<b>CFO*</b>	_____	<b>DATE</b> _____
<b>COMPLIANCE*</b>	_____	<b>DATE</b> _____
<b>CHAIRMAN</b>	_____	<b>DATE</b> _____
<b>OTHER</b>	_____	<b>DATE</b> _____



**Karuk Community Health Clinic**  
64236 Second Avenue  
Post Office Box 316  
Happy Camp, CA 96039  
Phone: (530) 493-5257  
Fax: (530) 493-5270

# Karuk Tribe



**Karuk Dental Clinic**  
64236 Second Avenue  
Post Office Box 1016  
Happy Camp, CA 96039  
Phone: (530) 493-2201  
Fax: (530) 493-5364

**Administrative Office**  
Phone: (530) 493-1600 • Fax: (530) 493-5322  
64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

## REQUEST FOR RESOLUTION

Check One:

Resolution

Karuk Tribe Number Assigned:

15-R-075

Prior Amendment:

Requestor:

Emma Lee Perez

Date: June 22, 2015

Department/Program:

Grants Department

Brief Description of Purpose:

**Proposal to the U.S. Department of Education, Indian Demonstration Grants, in the amount of \$494,219 to provide academic support and leadership development to students.**

### \*\* REQUIRED SIGNATURES \*\*

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

\*\*Self-Governance Coordinator

Date

Other

Date

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## RESOLUTION OF THE KARUK TRIBE

**Resolution No: 15-R-075**  
**Date Approved: June 25, 2015**

**RESOLUTION AUTHORIZING THE SUBMISSION OF A PROPOSAL TO THE U.S. DEPARTMENT OF EDUCATION, INDIAN EDUCATION DEMONSTRATION GRANTS PROGRAM IN THE AMOUNT OF \$494,219 TO PROVIDE ACADEMIC SUPPORT AND LEADERSHIP DEVELOPMENT OPPORTUNITIES TO NATIVE AMERICAN STUDENTS**

**WHEREAS;** the Karuk Tribe is a Sovereign Aboriginal People, that have lived on their own land since long before the European influx of white men came to this continent; and

**WHEREAS;** the members of the Karuk Tribe have approved Article VI of the Constitution delegating to the Tribal Council the authority and responsibility to exercise by resolution or enactment of Tribal laws all the inherent sovereign powers vested in the Tribe as a Sovereign Aboriginal People, including negotiating and contracting with federal, state, Tribal and local governments, private agencies and consultants; and

**WHEREAS;** the members of the Karuk Tribe have approved Article VIII of the Constitution assigning duties to the Chair, Vice Chair, and Secretary/Treasurer including signing and executing all contracts and official documents pertaining to the Karuk Tribe; and

**WHEREAS;** the Karuk Tribe is a federally recognized Tribe and its Tribal Council is eligible to and is designated as an organization authorized to Contract pursuant to P.L. 93-638, as amended, on behalf of the Karuk Tribe; and

**WHEREAS;** the Karuk Tribal Council endorsed the United Nations' Declaration on the Rights of Indigenous People on January 26, 2012; and

**WHEREAS;** in Article 21 of the 2008 adopted Declaration on the Rights of Indigenous People, the United Nations declared Indigenous peoples have the right, without discrimination, to the improvement of their economic and social conditions, in the areas of education, employment, and vocational training; now

**WHEREAS;** the Declaration furthermore contends that States shall take the necessary steps with a view to achieving progressively the full realization of this right; and

**WHEREAS;** the Karuk Tribal Council supports the enhancement of educational opportunities for Native American youth; now

**THEREFORE BE IT RESOLVED;** that the U.S. Department of Education has provided the opportunity for the Karuk Tribe to submit an application for funding that will support this effort; now

**THEREFORE BE IT FINALLY RESOLVED;** that the Karuk Tribal Council authorizes the submission of a proposal to the U.S. Department of Education, Indian Education Demonstration Grants Program in the amount of \$494,219 to provide academic support and leadership development opportunities to Native American students.

**CERTIFICATION**

I, the Chairman, hereby certify the foregoing resolution 15-R-075 which was approved at a regularly scheduled Council Meeting June 25, 2015, was duly adopted by a vote of \_\_\_\_\_ AYES, \_\_\_\_\_ NOES, \_\_\_\_\_ ABSTAIN, and said resolution has not been rescinded or amended in any way. The Tribal Council is comprised of 9 members of which \_\_\_\_\_ voted.

\_\_\_\_\_  
Russell Attebery, Chairman

\_\_\_\_\_  
Date

**Project Abstract:**

Through the proposed Peempaah Piit (The New Road) project the Karuk Tribe—one of the largest, most geographically dispersed, and economically distressed Tribes in California located specifically in northern California serving participants in Siskiyou County and eastern Humboldt County—will address the *absolute priority* of the FY 2015 Demonstration Grants for Indian Children as well as three (3) *preference priorities* by providing (1) college preparatory and leadership development programs for Indian students at two high schools and three elementary schools—serving a total of 94 Indian children and youth at two High Schools and three Elementary schools. The project not only represents an unprecedented community-wide partnership to address the needs of students whose academic performance and very low college-going rate indicates high risk of educational failure, but also represents a comprehensive effort to address the financial, geographic, and social barriers to improving historic levels of educational attainment. Through the *Peempaah Piit* project:

- (1) The Tribe will partner with two high schools and a community college to enhance Indian students' college preparation through a combination of academic, leadership development, and culture-based self-efficacy strengthening activities aligned with research-based frameworks for building a “college culture” and facilitating acquisition of career development skills.
- (2) To partner with three elementary schools with Indian students, grades 6-8 to provide competency-based Khan Academy challenges, afterschool activities, career exploration and leadership development opportunities.

## Application Narrative

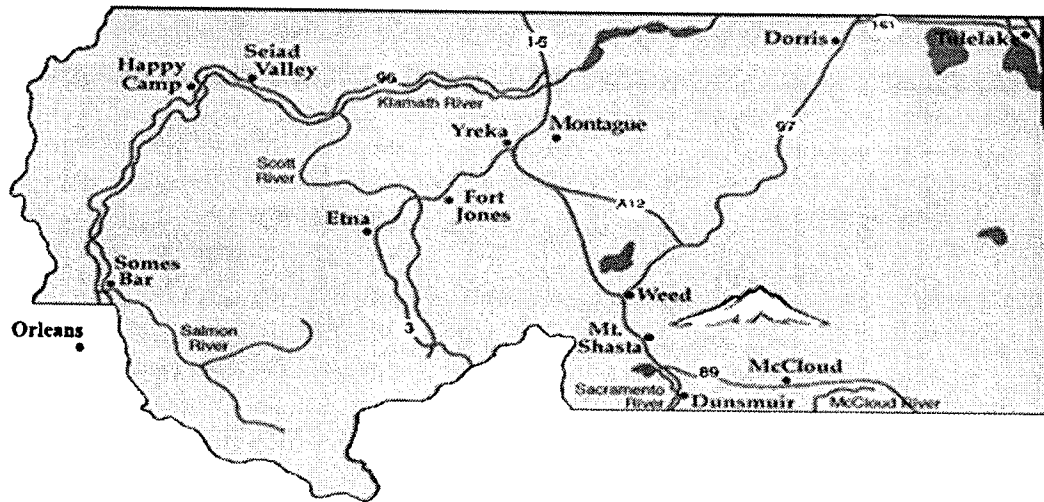
### (a) Need for Project:

With a current enrollment of 3,723 members, the federally recognized Karuk Tribe is among the most geographically dispersed in the nation. The Karuk Tribe's Aboriginal Territory includes three major population centers situated in remote rural communities along State Hwy 96 and I-5: Orleans (Humboldt County), Happy Camp (Siskiyou County), and Yreka (seat of Siskiyou County). Since the collapse of northern California's timber industry in the early 1990s, public schools in the previously 80% timber-dependent communities of the mid-Klamath River region have experienced significant declines in enrollments, attendance-based State revenues, staffing, and other resources essential to quality education. According to data available from the State of California Department of Education (CDE):

- Between 2000-01 and 2014-15, Happy Camp Elementary School's enrollment declined by 35% from 177 students to 116;
- Between 2000-01 and 2014-15 Happy Camp High School's enrollment declined 28% from 114 to 66; and
- Overall, Siskiyou County's public school enrollments have declined by 23% from 7,423 to 5,727 since 2000-01.

The primary beneficiaries of the proposed *Peempaah Pfiit* (*"The New Road"*) Project will be an estimated 107 school aged children included in the 1,147 Karuk Tribal members living in ten tiny communities along the Klamath River between Orleans and Yreka (see map below). According to Federal, State, and Tribal data sources, these communities suffer from long-term, chronic unemployment, and resulting poverty. In January 2015 Karuk Tribe Census Data revealed that of 1,369 Karuk households surveyed; of that number, 473 Tribal members (14%)

were unemployed; however, another 821 Tribal members (29%) were employed and living in poverty. *Thus a total of 1,294 Tribal members (43%) were living in poverty as the unemployed and “working poor.” Most of these live in the targeted Klamath River communities along Highway 96.*



Due to its extreme (80%) economic dependence on natural resource extraction before the timber industry collapsed in the early 1990s, the National Association of Counties declared Happy Camp one of the ten most economically endangered communities in the United States. In the immediate aftermath of local mill closures, Karuk tribal unemployment peaked at 76% (BIA Labor Force Report, 1999). The mid-Klamath River region suddenly was transformed from a land of opportunity—where generations of high school graduates had followed their fathers and grandfathers into the woods and sawmills to make a good living—to an *economically distressed* area where the loss of timber-related livelihoods resulted in the further losses (or deterioration) of homes, small businesses, marriages, families, and ultimately hope for the future. As the physical environment fell into disrepair, much of the community sank into personal despair; alcohol and substance abuse, domestic violence, and child neglect escalated dramatically.

For the most remote rural communities of Orleans and Happy Camp, economic recovery has proved elusive. Continuing high rates of unemployment and poverty (despite the Karuk Tribe's best efforts to provide health, housing, and human services, including food commodities, low-income energy assistance, and Temporary Aid to Needy Families) are continuing threats to the health, safety, and security of the Tribe's greatest resource—its children—and *their greatest hope for the future hinges on their educational success from early elementary through college.*

The proposed *Peempaah Pfiit Project* represents an unprecedented community-wide partnership through which the Tribe's Education Program, Head Start Program, Community Computer Centers, and TANF and TERO Programs will work in collaboration with local public schools to improve the educational experiences and academic performance of Karuk and other American Indian children. The specific gaps and weaknesses in services, infrastructure, and opportunities for Indian children are consistent with the Absolute Priorities for the FY 2015 Demonstration Grants for Indian Children to (1) To fund Native Youth Community Projects (2) The project meets the criteria for three (3) Competitive Preference Priorities.

For the past decade, the Karuk Tribe's underfunded education program has had only limited BIA higher education funds. Public schools have lost attendance-based State revenues, programs, and staff. Results of the 2013 California Standardized Testing and Reporting (STAR) system indicate that at the Happy Camp Elementary School only 47% of students are proficient or advanced in English-Language Arts, 33% in Mathematics, and 38.9% in Science. Among 48 Happy Camp High School students tested in 2013, 42.2% were proficient or advanced in English-Language Arts, data unavailable in Mathematics, and only 22.7% in Science. By the eleventh grade, the 39% who were neither proficient nor advanced in English-Language Arts

were evenly distributed among basic, below basic, and far below basic skill levels (at 13% each). Only 17% of EOC (End of Course- beyond 11<sup>th</sup> grade) had achieved basic competency in Algebra I, with the remaining 50% below basic and far below basic competency; 35% of ninth graders had achieved basic competency in Integrated Sciences, 24% below basic, and 6% far below basic in sciences (See attachment A).

Another setback for Native youth is they are the least likely to attend a high school that offers Advanced Placement courses that increase student skills and make them more competitive for college entry. From the very beginning native youth are less likely to have the tools within their public schools to access a proper, competitive education. Even more alarming, only 1 in 4 native graduates who took the ACT scored at the college-ready level in math, and about one-third scored at the college-ready level in reading, performing at rates 50% below their White counterparts<sup>1</sup>. These grim statistics are exactly what we hope to reverse with the Peempaah Piit project.

Thematic in community stakeholder discussions about the underlying causes of academic underperformance are (a) poverty and related limitations on culturally appropriate instructional materials and staffing (counselors, mentors, teachers, and tutors), and (b) poverty and related perceptions of limited college opportunities, which are demoralizing and detrimental to student motivation, career exploration, and college preparation. Alarming, in the 2013-2014 school year, 0% of Native American students who attended Happy Camp High School completed courses required for admission to a University of California (U.C.) and/or a California State

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<sup>1</sup> "The State of Education for Native Students." The Education Trust, 1 Aug. 2013. Web. 19 Feb. 2015.



University (C.S.U.)<sup>2</sup>. Students participating in SAT and ACT test is also low. The High School Principal attributes the low number of students tested to (a) financial hardship, which not only prohibits students' payment of test fees but also their perception of college as a realistic goal, and (b) students' lack of confidence in passing college entrance exams and/or succeeding in college.

Historically, northern California Tribes have used a variety of strategies to meet their members' educational needs. Some (e.g., Hoopa Valley and Yurok Tribes) have developed Education Departments responsible for enhancing educational opportunities along the full continuum of learning from infancy (Early Head Start) to preschool (Head Start) to elementary, middle, and high school (Johnson O'Malley and Indian Education programs) to postsecondary education (early college high schools and Native American Career and Technical Education programs). Over three decades, these Tribes have developed comprehensive, well-integrated, and culturally appropriate approaches to education, including increasingly viable partnerships with public schools and colleges. Much of their success is attributed to their relative proximity to College of the Redwoods and Humboldt State University (where the School of Education offers numerous professional development programs for teachers, including the Redwood Literacy, Math, Science, and Writing Projects; and California Academic Partnership Program) and the large number of Tribal members who have completed four-year degrees, as well as teaching, counseling, and administrative credentials, and advanced degrees.

By contrast, the Karuk Tribe has no "reservation" per se, within the boundaries of which it exercises legal jurisdiction to govern. It is essentially a landless Tribe, except for the 600 acres of trust status land parcels reacquired in the past 30 years for gradual development of community

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<sup>2</sup> "DataQuest (CA Dept of Education)," *DataQuest (CA Dept of Education)*. Web. 28 May 2015.

facilities, administrative offices, and housing in Orleans, Happy Camp, and Yreka. Because the Tribe's headquarters in Happy Camp are a 270-mile round trip from the nearest four-year college (Humboldt State University), it has been extremely difficult for Tribal members located within the Aboriginal Territory to complete four-year degrees; and when they do, they are unlikely to return to their Tribal homelands due to limited employment opportunities there.

Despite these setbacks, there are opportunities within the local community to support Indian students. The Happy Camp Community Computer Center (HCCCC), and its sister Computer Center located in a Tribal facility in Orleans, represents significant leveraging of resources. The Computer Centers provide the space for student to participate in college courses through College of the Siskiyous and the Orleans center will have the opportunity to develop the same partnership with College of the Redwoods in the near future. These resources are in place and currently available to staff and students. The disconnect lies in not having the staff to link students to the service provided and follow-up on a consistent basis to make a significant impact.

Other existing opportunities within the community include services such as Upward Bound<sup>3</sup> and College Options<sup>4</sup> which provides students with support services to pursue post-secondary education and developing a plan to ensure it happens. Although these opportunities exist few students have the support or knowledge to either take advantage of these opportunities or consistent support to follow through. For example College Options staff visits the Happy Camp High School campus once per month, not providing day to day follow-up and support.

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<sup>3</sup> Upward Bound serves: high school students from low-income families; and high school students from families in which neither parent holds a bachelor's degree. The goal of Upward Bound is to increase the rate at which participants complete secondary education and enroll in and graduate from institutions of postsecondary education.

<sup>4</sup> College OPTIONS provides free programs and services to strengthen the college and career readiness culture in the North State, and helps students of all ages and their families make informed decisions about post-high school educational opportunities. Our goal is to assist students with making a plan for their future and help them take the right steps to make it happen.

The current Karuk Education Program is a small BIA funded program within the Karuk Tribe. The main aspects of the program include coordinating tutoring and academic support for our students, career and college counselling on a small-scale/as needed basis, administering Higher Education Grants and researching funding opportunities, providing additional parental support at Title VII Meetings, Indian Parent Committee Meetings, and other school meetings, and being a general resource for our people in all of their educational aspirations. Additionally, the willingness of the schools to engage and support the Karuk Tribes efforts to improve education is demonstrated in our letters of support and required MOUs.

**(b) Quality of the Project Design:**

The Karuk Tribe is located in the remote and far northwestern region of California. The Karuk Service Area includes a portion of eastern Humboldt County and Siskiyou County with 3,723 enrolled members, and is the second largest Tribe in California. As shown below, the proposed project will serve 109 Karuk students living in the mid-Klamath Region along a 130-mile stretch of Highway 96 that connects Orleans in Humboldt County to Yreka in Siskiyou County. Qualifying under ***Competative Preference Priority One-Rural and Low-Income School(RLIS )and/or Small Rural School Achievement (SRS )*** the project will serve Orleans Elementary; Yreka High School, as well as; Junction Elementary- Siskiyou County Office of Education (RLIS & SRSA); Happy Camp Elementary (RLIS & SRSA), and Happy Camp High School – Siskiyou Unified School District (RLIS). All of these schools receive Title VII funds.

**Goal 1.0 To partner with Siskiyou and Yreka Union High School Districts and College of the Siskiyous to provide enhanced college preparatory programs for high school students that are designed to increase competency and skills in challenging subject matters such as math and science, and facilitate their successful transition to postsecondary education.**

**Objective 1.1** By the end of Year 1, the Karuk Tribe’s Education Department will partner with Happy Camp and Yreka High School personnel and students to begin a multi-year process of establishing, building, and continuously improving a “college culture” based on the “Nine Critical Principles of a College Culture” developed by Dr. Patricia McDonough and her colleagues at UCLA (see p. 12). Note: Happy Camp High School also serves Orleans.

**Activities:**

- (1) Hire two Indian Student Services Coordinators to serve Karuk and other American Indian students attending Happy Camp and Yreka High Schools, respectively; duties will include career counseling, academic advising/college preparatory course planning, direct/indirect tutorial assistance, mentoring, and coordinating services from school and community-based sources (*Competitive Preference Priority Five- section 7121 (c) of the ESEA part F*).
- (2) Assess middle school academic achievement by subject matter area; consult with parents and teachers to identify needs for remediation and intensive individual or small group tutoring.
- (3) Develop Individual Academic Plans (IAPs) for *all* American Indian students attending and entering Happy Camp and Yreka High Schools; coordinate remediation and tutorial assistance as indicated based on academic performance and student/parent consultations (See Attachment C)
- (4) Identify, inform, and assist high-achieving high school students in accessing Advanced Placement courses through local community colleges, including classroom, online, and Videoconference courses at Community Computer Centers and College of the Siskiyou. (*Competitive Preference Priority Five- section 7121 (c) of the ESEA part H*)
- (5) Organize American Indian Student Associations (AISAs) that meet at least twice a month to

develop leadership and organizing skills based on “Nine Principles” themes; e.g., train and involve students in planning AISA meetings, activities, and field trips that reinforce expectations for postsecondary education and provide exposure to local and other career options, related academic majors, targeted college and university campuses, and available student support services (e.g., American Indian College Motivation Day, Coalition for American Indians in Computing, Indian Teacher & Educational Personnel Program, and Indian Natural Resources, Science, and Engineering at Humboldt State University), as well as opportunities to participate in college/university recruitment events and campus tours.

(6) Schedule and assist high school students in preparing for “gate keeping” college entrance exams, including ACT, PSAT, SAT, and community college English/math placement tests (*Competitive Preference Priority Five- section 7121 (c) of the ESEA part J*).

(7) Disseminate information about public and private sources of financial aid (e.g., Federal, State, and Tribal grants and loans, private University fee waivers, scholarships, and Individual Development Accounts); provide student/parent workshops on completing CSU admission (A-G course) requirements, college admission applications, federal and state financial aid applications, and scholarship applications, as well as accompanying letters and essays.

(8) Develop public access repositories of college information and resources, including current catalogs from northern California and southern Oregon colleges and universities, public and private sources of financial aid, and scheduled college/university recruitment events/tours.

(9) Identify and/or create opportunities for high school students to participate in Summer Camps that enhance school-based language, math, and science programs (e.g. Tribal language and culture-based natural science camps, such as Acorn and Salmon Camps), Math/Science/ College of the Siskiyous and Humboldt State’s Upward Bound Program, and CSU Sacramento’s

Summer REZ leadership development program, (which includes tours of UC Berkeley and UC Davis), National Indian Youth Conference, this will be part of the leadership component.

(10) Identify and/or create opportunities for high school students to participate in community service internships and other volunteer activities that facilitate broad exposure to professional careers and technical occupations available, particularly in the mid-Klamath River region. These will include culture-based, age-appropriate participation in learning activities of Tribal Head Start, public health, and governance programs.

**NOTE:** The Karuk Tribe recognizes the importance of academic success at all grade levels. By focusing the *Peempaah Piit Project* on enhancing middle school and high school educational experiences of Tribal members, the Karuk Tribe will be able to dedicate future funding to similar enhancements of middle school experiences; e.g., intensive math and science tutoring, as well as culture-based reading, writing, critical thinking, and practical problem-solving activities.

**Discussion:** After three years of baseline data collection and analysis, extensive reviews of the literature on “Closing the College Readiness Gap” (Cline, et al., 2007), consultation with Tribal and State education experts, and consensus-based project planning and mini-grant dissemination, the “Nine Critical Principles” are the clearest, most practical strategies for helping American Indian students prepare to enter and succeed in colleges and universities. McDonough and her colleagues at UCLA have developed a model that affords enough flexibility so that any school that wants to change its students’ college entrance and persistence rates can start with an honest inventory of needs, resources, strengths, and areas for improvement; set realistic short- and long-term goals for improvement; and work to achieve a balanced approach to integrating all nine principles. Not explicit in the model—but emphasized in the *Peempaah Piit Project*—is the

importance of American Indian leadership, self-determination, and community involvement in creating a college-going culture for American Indian students.

Beyond direct services aimed at improving high school students' academic achievement in math, science, and language arts, the *Peempaah Pfit Project* will facilitate their acquisition of career development skills identified by researchers as highly predictive of Indian adolescents' self-efficacy expectations, positive self-attributions, vocational interests, vocational identity, and pro-activity (Turner, et al., 2006). Those skills include (1) career exploration, (2) person-environment fit (understanding how one's interests, skills, values, and abilities relate to various occupations in the job market), (3) goal-setting, (4) social, pro-social, and work readiness, (5) self-regulated learning (strategies to optimize educational opportunities), and (6) consistent utilization of social support (e.g., from parents, families, and/or communities. Many of these skills will be developed through American Indian Student Association activities, summer camps, and community service. During the summer months, students who are behind academically or who want to take "advanced placement" high school/college classes will benefit greatly from project activities.

**NINE CRITICAL PRINCIPLES of a COLLEGE CULTURE**

<p align="center"><b><u>College Talk</u></b>  <b>Clear, ongoing communication among students, teachers, administrators, and families about what it takes to get to college.</b></p>	<p align="center"><b><u>Clear Expectations</u></b>  <b>Explicit, clearly-defined goals, communicated in ways that make them part of the culture of the school.</b></p>	<p align="center"><b><u>Information &amp; Resources</u></b>  <b>Comprehensive, up-to-date college information and resources, easily accessible by all students, families, and school personnel.</b></p>
<p align="center"><b><u>Comprehensive Counseling Model</u></b>  <b>View of counseling that makes all student interactions with counseling staff opportunities for college counseling.</b></p>	<p align="center"><b><u>Testing &amp; Curriculum</u></b>  <b>Information about and access to “gate keeping” tests (PSAT, SAT, etc.) and courses (A-G, AP, etc.) for all students.</b></p>	<p align="center"><b><u>Faculty Involvement</u></b>  <b>Informed, active participation from school faculty in the creation and maintenance of a college culture.</b></p>
<p align="center"><b><u>Family Involvement</u></b>  <b>Meaningful engagement on the part of family members in the process of building a college culture.</b></p>	<p align="center"><b><u>College Partnerships</u></b>  <b>Active links in a variety of forms between the school and local colleges and universities.</b></p>	<p align="center"><b><u>Articulation</u></b>  <b>Ongoing coordination between counselors and teachers among all schools in a feeder group.</b></p>

*(Source: “Creating a College Culture,” a UCLA project led by Dr. Patricia McDonough)*

**Outcomes:**

- Percentage of American Indian students who have IAPs that include goals for college;
- Percentage of American Indian students who complete State requirements for high school graduation, including the California High School Exit Exam (CAHSEE);
- Percentage of American Indian students who complete applications for college admission;
- Percentage of American Indian students who take the ACT, PSAT, and SAT;



- Percentage of American Indian students eligible to enter the California State University or other four-year colleges upon graduation from high school; and
- Percentage of American Indian students who enter postsecondary educational institutions (including community colleges) without the need for remediation;
- Percentage of American Indian students who have IAPs that include goals for college;
- Percentage of American Indian students who participate in Khan Academy;
- Percentage of American Indian students who show improvement on STAR tests;

**Goal 2.0** To partner with three elementary schools with Indian students, grades 6-8 to provide competency-based Khan Academy challenges, afterschool activities, career exploration and leadership development opportunities.

**Objective 2.1** By the end of year 1, Karuk students, grades 6-12 will enroll and participate in competency-based Khan Academy challenges and afterschool activities at the Karuk Learning Centers.

Activities:

- (1) Hire two Indian Student Services Coordinators to serve Karuk and other American Indian students attending three local Elementary schools, respectively; duties will include career counseling, academic advising/college preparatory course planning, direct/indirect tutorial assistance, mentoring, and coordinating services from school- and community-based sources.
- (2) Assess middle school academic achievement by subject matter area; consult with parents and teachers to identify needs for remediation and intensive individual or small group tutoring.
- (3) Develop Individual Academic Plans (IAPs) for *all* American Indian students prior to attending or entering Happy Camp and Yreka High Schools; coordinate remediation and tutorial assistance as indicated based on academic performance and student/parent consultations.

- (4) Provide competency based challenges and incentives to youth through Khan Academy.
- (5) Establish Coding Clubs, Game and Movie Nights, also used as incentives for participating in Khan Academy challenges.
- (6) Cultural based activities including language, beading and basket weaving with afterschool programs and linking participants to a mentoring program
- (7) Provide expanded tutoring options by designating a space for tutoring with specific times and days.

**Discussion:** Many of these important skills will be enforced and developed through the adoption of Khan Academy and the approach that “intelligence is not fixed, and the best way that we can grow our intelligence is to embrace tasks where we might struggle and fail”. This will be especially important when working with 6<sup>th</sup>-8<sup>th</sup> graders in prepping them for their attitudes towards achieving their educational goals. Providing competency-based individualized learning challenges and incentives to youth through Khan Academy Challenges administered by staff at Karuk Computer Centers in Happy Camp and Orleans students, parents and teachers in our tribal communities will develop learning mindsets to believe that capability and intelligence can be grown through effort, struggle and failure<sup>5</sup>. These programs will have lasting effects on our students and communities by increasing life skills, increasing the number of students who complete high school as well as college. Teachers nights will focus on how to use Khan Academy in the classroom, and Parent Nights will help parents learn to use the Khan Academy for personal learning, as well as how they can help their children learn. Staff will act as Khan Coaches, as well as provide personal mentoring, tutoring and other educational services as

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<sup>5</sup> Khan Academy offers practice exercises, instructional videos, and a personalized learning dashboard that empower learners to study at their own pace in and outside of the classroom.

determined throughout the project. After school coding clubs<sup>6</sup> will provide students a place just to hang out during non-school hours, on vacations, and summer break because there are few options for "entertaining" kids after the school day ends and this time is statistically proven to be the most risky time for youth to be unsupervised. More importantly, coding enhance STEM (Science, Technology, English and Math) skill sets, further preparing youth to meet the challenges of a global market, while also instilling confidence and a high-level of thinking. Technology, data and computers are central to our daily lives, and kids who understand the basics of programming will be more adaptive to changing needs of the workforce<sup>7</sup>. Game nights, social clubs, and community created activities will all benefit the youth in our community. The Khan Academy and overall program will also serve as a tool for remedial education. Youth will benefit from the implementation of Khan Academy by utilizing it as a source for overcoming academic challenges either during or prior to entering high education. Youth can utilize Khan Academy as a way of early identification and intervention. Youth can begin working on remediation of critical subjects like math, reading and English, prior to entering post-secondary education. This will enhance their confidence as well as propel them to address their deficiencies early on, making them more prepared for college.

**Outcomes:**

By the end of the four-year grant period, Karuk and other American Indian students will graduate from Happy Camp and Yreka High Schools and enter postsecondary education at rates consistent with the general student population. Toward this end, significant annual improvement

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<sup>6</sup> Coding is telling a computer what you want it to do, which involves typing in step-by-step commands for the computer to follow.

<sup>7</sup> Tynker. Web. 24 Feb. 2015. <<https://www.tynker.com/why-tynker>>.

will be achieved based on the following measures:

- Percentage of American Indian students who have IAPs that include goals for college;
- Percentage of American Indian students who complete State requirements for high school graduation, including the California High School Exit Exam (CAHSEE);
- Percentage of American Indian students who complete applications for college admission;
- Percentage of American Indian students who take the ACT, PSAT, and SAT;
- Percentage of American Indian students eligible to enter the California State University or other four-year colleges upon graduation from high school; and
- Percentage of American Indian students who enter postsecondary educational institutions (including community colleges) without the need for remediation;
- Percentage of American Indian students who have IAPs that include goals for college;
- Percentage of American Indian students who participate in Khan Academy;
- Percentage of American Indian students who show improvement on STAR tests;

**(b) Quality of Project Personnel:**

Under the provisions of the Karuk Tribal Employment Rights Ordinance, and consistent with both the federal Indian Preference Act of 1934 (Title 25, USC, Section 47) and the Department of Education’s General Education Provisions Act (Section 427 of GEPA), the Karuk Tribe encourages applications for employment from Tribal members, other federally recognized American Indians/Alaska Natives, and other members of groups that traditionally have been underrepresented based on color, national origin, gender, age, and/or disability. The Karuk Tribe’s compliance with Tribal and federal Indian Preference policies—in addition to prevailing federal civil rights statutes, including those governing equal opportunity in education and

employment—ensure that neither project employees nor participants will encounter barriers to access.

The Karuk Tribe's Organizational Chart and three project position descriptions are provided in attachment D. In addition to three new positions (two Education Coordinators and a Project Director), staff will be supported by the Chief Financial Officer, Contract Compliance Specialist, Education Coordinator, Education Committee and two External Evaluators.

**Laura J. Mayton, CPA, Chief Financial Officer** since 2002, is responsible for ensuring the financial integrity of the Tribal government by recommending, implementing and enforcing sound fiscal management policies and procedures. A member of the Management Team, Ms. Mayton trains and supervises the Fiscal Office staff and serves as the Tribe's principal liaison with external agencies, including federal contracting officers and auditors. A Karuk Tribal Member, she graduated Magna Cum Laude from Humboldt State University in 1985 with a Bachelor of Science in Business Administration and a minor in Psychology (See Attachment E).

**Contract Compliance Specialist** is responsible for ensuring that all contracts and grants are managed in accordance with specified terms and conditions, as well as Tribal policies and procedures, and Federal Regulations. Contract Compliance Specialist prepares and implements requests for grant advances and reimbursements; monitors contracts and grants for compliance with terms and conditions; prepares closeout documents and contract/grant files for annual audits; performs self-monitoring audits for Tribal eligibility-based programs; and develops policies and procedures for compliance purposes (see Attachment F).

**Carissa Bussard, Education Coordinator** and Karuk Tribal Descendant, earned a B.A. in English Literature from the University of California, Berkeley in 2010, and an M.A. in English Literary Studies from Durham University in 2011. Following her M.A., Ms. Bussard has worked in and around education her whole life, starting as a peer tutor and counselor in middle school running clear through her extracurricular activities at both universities and her current position. With academic strengths and a clear desire and passion for ensuring everyone has a right to education, she is a wonderful role model for Karuk youth. By leaving the community and returning to it, she hopes to bring her experience and knowledge of everything available to our students back to them and is an ideal candidate for implementing the proposed project (Attachment G).

**Karuk Education Committee:** The Karuk Education Committee was created for the purpose of assisting in the administration of the Tribal Education Programs, like the Higher Education Grants, tutoring, departmental strategic planning, gathering community feedback, and any other educational programs as decided through monthly meetings. The committee consists of The Education Coordinator, two Karuk Tribal Council Members, three community Karuk Tribal Members (preferably representing the Orleans, Happy Camp and Yreka communities) or other community members as deemed by the Karuk Tribal Council and one representative from KTHA, TANF, TERO and KCDC.

### **(c) Adequacy of Resources**

The Karuk Tribe's Organizational Chart depicts a complex Tribal Government that provides a variety of member services, including cultural and language preservation; health care (behavioral, dental, medical, and public health outreach); preschool and postsecondary

educational assistance; social services to children, elders, low-income families, and other Tribal members; housing (improvement, ownership, and low-income rentals), childcare, community and economic development, natural resource and environmental protection, and public facilities and physical infrastructure development. Based on its demonstrated capacity to manage multiple grants and contracts with consistently favorable audits, the Karuk Tribe earned self-governance status under the provisions of the Indian Self-Determination Act in 1996. The general membership of the Karuk Tribe elects the nine-member Karuk Tribal Council to staggered, four-year terms: Russell “Buster” Attebery, Chair; Robert Super, Vice-Chair; Jody Waddell, Secretary/Treasurer; Alvis Johnson (Tribal Elder, fluent speaker, formerly Chair for 16 years); Sonny Davis; Renee Stauffer; Arch Super; Joshua Saxon; Elsa Goodwin (See attachment H) .

In the fiscal year ending September 30, 2014, the Karuk Tribe managed over 27 million in federal and state grants and contracts. Based on its demonstrated capacity to manage multiple grants and contracts with consistently favorable audits, the Karuk Tribe earned self-governance status under the provisions of the Indian Self-Determination Act in 1996. The current Indirect Cost Rate Agreement is provided in attachment I.

As identified in the support letters and other documentation, the proposed Peempaah Pfiit Project will be supported by numerous Tribal, public school, university, and community partners (See Attachment B):

- Lester Alford, Director, Karuk Tribe Temporary Aid to Needy Families (TANF) Program and Karuk Low-Income Assistance Programs
- Dion Wood, Director, Karuk Tribal Employment Rights Office
- Alan Dyar, Principal, Happy Camp High School
- Casey Chambers, Superintendent/Principal, Happy Camp Elementary School

- Aron Ruiz, Superintendent/Principal, Orleans Elementary School
- Karen Derry, Operations Manager, Karuk Community Development Corporation and Computer Centers
- Marie Caldwell, Yreka High School Principal
- Nancy Shepard, Associate Dean, Learning Resources & Technology College of the Siskiyou
- MaryAnne Munson, College Options

As outlined in the budget and budget narrative the project provides an allowable and reasonable approach to the project goals. At a cost of approximately \$1100 per student per year, the costs are reasonable in relation to the number of persons to be served and to the anticipated results and benefits.

**(d) Quality of Experience**

The *Project Director* will work in close collaboration with high school administrators to ensure that project activities remain well aligned with the one absolute priority and three preference priorities and are conducted in a continuous quality improvement mode. The *Peempaah Piit* will support two and one half new full-time positions that will provide direct support services to enhance the educational experiences of Tribal Head Start Program participants and American Indian students attending Happy Camp and Yreka High Schools. In collaboration with other preschool and high school personnel, each of these Student Services Coordinators (one in Happy Camp and one in Yreka) will provide and/or coordinate access to a variety of services designed to facilitate Indian students' academic success and foster their sense of self-efficacy. A summary of envisioned *Peempaah Piit Project* student support services begins below.



As noted above, individualized support services will include academic skill level assessments, goal-setting, IAPs, tutoring services, and access to advanced placement instruction; and group activities will include electronic and face-to-face/interactive career exploration (guest speakers, field trips, and other programs), college tours, and culture-based summer camps. Contract tutors will provide individual and small group tutoring (especially for remediation in math, science, reading, and writing) in after-school sessions. Also envisioned (within budget limitations) are annually recurring northern California and southern Oregon college fairs and tours, as well as local community gatherings; e.g., High School Career Day, COS and Humboldt State recruiters' visits, Financial Aid Application/Essay Workshops, Karuk College Graduates' Panel Presentations, Karuk Tribal Reunions, and Karuk Language Camps, Salmon Camps, and Basket Weavers Conferences. In addition, Project staff and AISA members regularly will contribute feature articles, stories, and/or artwork to the Tribe's quarterly newsletter and circulate *Peempaah Piit* project brochures, activity schedules, and informational flyers at Tribal and public school offices, as well as local businesses, all helping to promote and reinforce a college-going culture. Ultimately it will be the AISAs and their empowered student voices that drive the college-going culture.

**College Applications/Admissions.** Working with American Indian student services programs at Humboldt State University and northern California Community Colleges, the Student Services Coordinators will develop, present, and disseminate packets that contain standard California State University and Community College applications for (a) admission, (b) Board of Governors fee waivers, and (c) federal and state financial aid, as well as a student records release form, information about college English and math placement tests, and class schedules and planning

worksheets. In addition, the packets will contain information about Tribal grants and private scholarships, as well as local sources of information about careers and colleges.

The College of the Siskiyou coordinates with the Tribe's Community Computer Centers to conduct computerized English and math placement tests at regular intervals, during pre-semester orientations, and/or on request with advance notice. Students with special needs may request accommodations prior to testing at the Disabled Student Programs and Services Office. In compliance with Section 427 of the General Education Provisions Act (GEPA), all new and prospective students are provided with the College's Disabled Student Programs & Services "Student Resource Guide." This Guide includes information on alternate formats of printed instructional materials, testing for learning disabilities, a variety of instructional support services, testing accommodations, students' rights and responsibilities, and important contact information.

**Access to Computers and Technology-Mediated Support.** The Tribe's three Community Computer Centers not only offer computer literacy classes and "open access" after school hours, but also advanced placement courses from College of the Siskiyou. Currently no Happy Camp High School students are enrolled in "advanced placement" college courses at the Computer Center located adjacent to the high school. The Computer Center staff is responsible for providing postsecondary educational opportunities and eager to accommodate more high school students. All three Computer Centers include on-site staff who routinely assist students in taking community college math and English placement exams, as well as exploring college majors and related careers.

Working with American Indian student services programs at varied California Universities and northern California Community Colleges, the Student Services Coordinators will develop, present, and disseminate packets that contain standard California State University and

Community College applications for (a) admission, (b) Board of Governors fee waivers, and (c) federal and state financial aid, as well as a student records release form, information about college English and math placement tests, and class schedules and planning worksheets. In addition, the packets will contain information about Tribal grants and private scholarships, as well as local sources of information about careers and colleges.

The College of the Siskiyou coordinates with the Tribe's Community Computer Centers to conduct computerized English and math placement tests at regular intervals, during pre-semester orientations, and/or on request with advance notice. Students with special needs may request accommodations prior to testing at the Disabled Student Programs and Services Office. In compliance with Section 427 of the General Education Provisions Act (GEPA), all new and prospective students are provided with the College's Disabled Student Programs & Services "Student Resource Guide." This Guide includes information on alternate formats of printed instructional materials, testing for learning disabilities, a variety of instructional support services, testing accommodations, students' rights and responsibilities, and important contact information.

**(e) Quality of the Management Plan**

Goal 1.0 To partner with the Siskiyou and Yreka Union High School Districts and College of the Siskiyou to provide enhanced college preparatory programs for secondary school students that are designed to increase competency/skills in challenging subject matters such as math and science, and facilitate their successful transition to postsecondary education.

Objective 1.1 By the end of Year 1, the Karuk Tribe's Education Department will partner with Happy Camp and Yreka High School personnel and students to begin a multi-year process of establishing, building, and continuously improving a "college culture" based on the "Nine

Critical Principles of a College Culture” developed by Dr. Patricia McDonough and her colleagues at UCLA (see p. 21). Note: Happy Camp High School serves Orleans, too.

**Results or Benefits:**

- By the end of the four-year grant period, Karuk and other American Indian students will graduate from Happy Camp and Yreka High Schools and enter postsecondary education at rates consistent with the general student population based on the following measures:
  - Percentage of American Indian students who have IAPs that include goals for college;
  - Percentage of American Indian students who have IAPs that include CSU/UC subject plan;
  - Percentage of American Indian students who complete requirements for high school graduation;
  - Percentage of American Indian students who complete applications for college admission;
  - Percentage of American Indian students who take the ACT, PSAT, and SAT;
  - Percentage of American Indian students eligible to enter the CSU/UC upon high school graduation;
  - Percentage of American Indian students who enter college without the need for remediation.

Activities	Assigned Staff	Time period		Community Collaborators
		Begin	End	
- Hire Happy Camp & Yreka Student Services Coordinators	Project Director	Mo. 1	Mo. 2	Karuk Education Committee
- Host 3 public forums/yr. re “Nine Principles,” identify resources and unmet needs, set short-term goals.	Project Director, Student Svcs. Coordinators	Mo. 3	Mo. 45	Public schools, Parents, Community, College Partners, College Options, COS Program,
- Begin professional development trainings as needed & available.	Student Svcs. Coordinators			Univ. Extended Ed.
- Begin AISA meetings twice monthly	Student Svcs. Coordinators	Mo. 3	Mo. 45	High School teachers, counselors, staff
Collect records releases to inform academic advising, tutoring, IAPs.	Student Svcs. Coordinators	Mo. 3	Mo. 48	Parents & Guardians
- Develop IAPs; provide advising, career counseling, & tutoring; recommend appropriate	Student Svcs. Coordinators &			High School staff, Computer Center

<p>AP classes at Computer Centers &amp; COS.</p> <p>- Establish database to monitor student academic performance (grades, test results) and progress in project supported direct svcs.</p> <p>-Begin hosting parent-student workshops in addition to parent-student counseling sessions to disseminate college information.</p> <p>-Assist students with college entrance exam prep and scheduling.</p> <p>-Develop public access information on college opportunities &amp; resources</p> <p>-Identify and/or create opportunities for high school students to go to Summer Camps for language, math &amp; science enrichment programs; assist them in applying/attending.</p> <p>- Evaluate project progress &amp; outcomes and report bi-annually.</p> <p>-Continuous quality improvement based on evaluative feedback.</p>	Tutors	Mo. 3	Mo. 48	Staff; COS faculty
	Student Svcs. Coordinators & H.S. Counselors	Mo. 4	Mo. 48	Parents, Elders, community stakeholders, TANF, TERO, local businesses
	Student Svcs. Coordinators & Project Director	Mo. 6	Mo. 45	COS & HSU Indian Student Services Staff
	Student Svcs. Coordinators	Mo. 6	Mo. 48	No. CA/So. OR College Admissions Offices
	Administrative Assistant	Mo. 3	Mo. 48	No. CA/So. OR College Admissions Offices & Indian Student Support Programs, Tribal Education Programs, Indian Organizations.
	Student Svcs. Coordinators & Project Director	Mo. 3	Mo. 48	External Evaluators
	Project Director	Mo. 6	Mo. 48	Tribal collaborators, Tribal staff and Evaluations.
	Project Director	Mo. 6	Mo. 48	

Goal 2.0 To partner with three elementary schools with Indian students, grades 6<sup>th</sup>-8<sup>th</sup> to provide competency-based Khan Academy challenges, afterschool activities, career exploration and leadership development opportunities.

Objective 2.1 By the end of 24 months, 30 (33%) Karuk students, grades 6-12 will enroll and participate in competency-based Khan Academy challenges, career exploration and afterschool activities.

Results or Benefits:

- By the end of the four-year grant period, 6<sup>th</sup> – 8<sup>th</sup> grade students will be prepared to perform at rates inline or above their peers
  - Percentage of American Indian students who have IAPs that include goals for college;
  - Percentage of American Indian students who participate in Khan Academy;
  - Percentage of American Indian students who show improvement on STAR tests;
  - Percentage of American Indian students who complete In

Activities	Assigned Staff	Time period		Community Collaborators
		Begin	End	
<p>- Hire Happy Camp &amp; Yreka Student Services Coordinators &amp; Project Director</p> <p>- Host 3 public forums/yr. re “Nine Principles,” identify resources and unmet needs, set short-term goals.</p> <p>- Begin professional development trainings as needed &amp; available.</p> <p>- Begin AISA meetings twice monthly</p> <p>Collect records releases to inform academic advising, tutoring, IEPs.</p> <p>- Develop IAPs; provide advising, career counseling, &amp; tutoring; recommend appropriate AP classes at Computer Centers &amp; COS.</p> <p>- Establish database to monitor student academic performance (grades, test results) and progress</p>	Human Resources, Council, TERO	Mo. 1	Mo. 2	Karuk Education Committee
	Project Director,	Mo. 3	Mo. 45	Public schools, Parents, Community, College Partners, HSU Indian Student Programs
	Student Svcs. Coordinators	Mo. 3	Mo. 45	
	Student Svcs. Coordinators	Mo. 3	Mo. 48	High School teachers, counselors, staff
	Student Svcs. Coordinators	Mo. 3	Mo. 48	Parents & Guardians
	Student Svcs. Coordinators	Mo. 3	Mo. 48	High School staff, Computer Center Staff; COS faculty
	Student Svcs. Coordinators & Tutors	Mo. 4	Mo. 48	Parents, Elders, community stakeholders, TANF, TERO, local

in project supported direct svcs.  -Begin hosting parent-student workshops in addition to parent-student counseling sessions to disseminate college information.  -Assist students with college entrance exam prep and scheduling.  -Develop public access information on college opportunities & resources  -Identify and/or create opportunities for high school students to go to Summer Camps for language, math & science enrichment programs; assist them in applying/attending.  -Research alternative school options, including BIE and Charter schools.  - Evaluate project progress & outcomes and report bi-annually.  -Continuous quality improvement based on evaluative feedback.	Student Svcs. Coordinators & H.S. Counselors  Student Svcs. Coordinators & Project Director  Student Svcs. Coordinators  Student Svcs. Coordinators  Student Svcs. Coordinators & Project Director  Project Director  Project Director  Project Director, Student Services. Coordinators	Mo. 6  Mo. 6  Mo. 3  Mo. 3  Mo. 6  Mo. 6  Mo. 6	Mo. 45  Mo. 48  Mo. 48  Mo. 48  Mo. 48  Mo. 48  Mo. 48	businesses  COS & HSU Indian Student Services Staff  No. CA/So. OR College Admissions Offices  No. CA/So. OR College Admissions Offices & Indian Student Support Programs, Tribal Education Programs, Indian Organizations.  External Evaluators  Education Committee, Council, Admin Staff, Parents, TERO  Project Director, Education Committee, Participating Schools, Parents  External Evaluator, Director, Education Committee, Council, Participating Schools
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**(f) Quality of the Project Evaluation**

To ensure that project goals and objectives are met, project staff will monitor and evaluate the impacts services are having on participants monthly and quarterly. Understanding

the impacts will guide decisions about project improvements. The evaluation will measure process indicators and outcome indicators. Process indications will measure how effectively services and activities are being delivered. Indicators will consider the satisfaction of participants with the services, academic achievement, and levels of participation, student compliance, and generated interest in education attainment. These indicators will assist staff in determining how to improve, streamline, assess and enhance the project goal and objective.

The proposed project will be evaluated by the team of Phenocia Bauerle and MaryAnne Munson. Their CVs are provided in attachment ~~X~~ and demonstrate their expertise in American Indian education at all levels, including age- and culturally appropriate teaching and learning methods. In addition to formative, objectives-based annual evaluations, these evaluators will develop data collection methods essential to summative evaluations of program outcomes and impacts on targeted students. These may include interviews and exit surveys of parents and high school seniors. Both evaluators were consulted during the development of this demonstration grant proposal and are enthusiastic about assisting the project.

J (still waiting on this info)

The methodology used for annual evaluations will be consistent with U.S. Department of Education requirements and will address both formative and summative elements, including:

- *Reviews of records for accuracy and validity of measures used to establish and report on participant progress and outcomes by gender and required socioeconomic indicators;*
- *Progress in achieving objectives delineated in the grant narrative and management plan;*
- *Remedies used to address significant barriers impeding progress and their effectiveness;*
- *Overall project effectiveness in improving participants' College readiness;*
- *Coordination of services; effectiveness of community partnerships; leveraged resources.*



Evaluators will review all pertinent project records, including the narrative proposal, line-item budget and narrative justification; Grant Award Notification and Letter of Terms and Conditions; Grant Performance Reports and feedback from funder; statistical records at public schools and Tribal offices, including student files; and project staff position descriptions. They also will interview key project personnel and community collaborators.

<i>Goal</i>	<i>Criteria for Evaluation Results</i>	<i>Relevant Indicators</i>
<b>Goal 1.0 To partner with Siskiyou and Yreka Union High School Districts and College of the Siskiyou to provide enhanced college preparatory programs for high school students that are designed to increase competency and skills in challenging subject matters such as math and science, and facilitate their successful transition to postsecondary education.</b>	High school graduation rates improved, STAR testing results, Number of students eligible to attend college.	Comparisons of student progress on a quarterly and yearly basis.
<b>Goal 2.0 To partner with three elementary schools with Indian students, grades 6-8 to provide competency-based Khan Academy challenges, afterschool activities, career exploration and leadership development opportunities.</b>	STAR test results, Improvement of grades, Improvements in competency based challenges through Khan Academy	Number of IAPs, Number of participants in Khan Academy, Comparisons of student progress on a quarterly and yearly basis

## Line Item Budget- Year 1

Line Item	Grant	TOTAL
<b>PERSONNEL</b>		
		\$ -
Project Director (.7 FTE)	\$ 31,926.00	
Education Coordinator (.5 FTE)	\$ 16,149.00	
Education Coordinator (.3 FTE)	\$ 10,664.00	
<b>Subtotals</b>	<b>\$ 58,739.00</b>	
<b>Fringe Benefits</b>		
Fringe Benefits	\$ 12,141.00	
	\$ -	\$ -
<b>Subtotals</b>	<b>\$ 12,141.00</b>	
<b>TRAVEL</b>		
Travel to Tech Assist. In D.C.	\$ 3,568.00	
Travel/Mileage	\$ 3,450.00	
Travel to Conference in D.C.	\$ 3,568.00	
Travel to AIHEC Conference	\$ 3,136.00	
<b>Subtotals</b>	<b>\$ 13,722.00</b>	
<b>EQUIPMENT</b>		
Laptop (2)	\$ 1,700.00	
Cell Phone	\$ 1,936.00	
<b>Subtotals</b>	<b>\$ 3,636.00</b>	
<b>SUPPLIES</b>		
Office Supplies	\$ 2,400.00	
		\$ -
		\$ -
<b>Subtotals</b>	<b>\$ 2,400.00</b>	
<b>Other</b>		
Mileage for Youth Mentors	\$ 1,656.00	
Project Supplies	\$ 3,288.00	
<b>Subtotals</b>	<b>\$ 4,944.00</b>	
<b>Costs</b>		
Direct Cost Totals	\$ 95,582.00	
Indirect Totals @ 50% (salaries only)	\$ 29,370.00	
		\$ -
		\$ -
<b>TOTALS</b>		
<b>Direct &amp; Indirect Costs</b>	<b>\$ 124,952.00</b>	<b>\$ 124,952.00</b>

## ***Budget Narrative-Year 1***

**Personnel:** The line-item budget shows all project positions by title, time base project commitment, and annual 12-month salary or wage, based on job descriptions provided in Attachment J: The total for personnel salaries in year 1 is \$58,739 for 1.5 FTE.

**Project Director** will be responsible for project oversight and reporting. Project Director will ensure all project goals and objectives are completed and monitor the budget. Project Director will commit 70% of their time and annual salary to the project, annual salary \$45,000 x 70% + annual leave accrual = \$31,926.

**Student Services Coordinator** will be responsible for providing services in the community of Yreka. This position will serve as a liaison and staff person within the school system to best serve Native American students. Student services coordinator will work part-time at \$32,000 per year x 50% + annual leave accrual = \$16,149.

**Student Services Coordinator** will be responsible for providing services in the communities of Happy Camp and Orleans. This position will serve as a liaison and staff person within the school system to best serve Native American students. Student services coordinator will commit 30% of their time to project, working full-time at \$36,050 per year x 30% + annual leave accrual = \$10,664.

**Fringe Benefits:** Benefits for staff are calculated at (FICA, 6.2%; Medicare, 1.45%; State Unemployment, 6.2%; Worker's Compensation, 8.98%; and Retirement, 5%), plus Health Insurance of \$413.00/month and Dental Insurance of \$44.60 (average cost). Total fringe benefits for year 1: \$12,140

**Local Travel** is budgeted at \$3,450. Project Director and staff will travel to each community within the service area to meet with students and conduct project activities. Student services coordinator will travel 120 miles round trip x .575 per mile x 25 trips (approximately 2 times/month) = \$1,725. Other travel will include travel for the project director to travel within the service area to meet with staff, project partners, schools and other related project travel needs. 120 miles round trip x .575 per mile x 25 trips (approximately) = \$1,725

**Non-local Travel** is budgeted at \$10,202. \$3,568 has been budgeted for the project director and partner staff to attend the two-day Technical Assistance training in D.C. Travel to the airport to attend training in Washington, DC is 210 miles round trip. Mileage to the airport is calculated at .575 per mile for a total of 210 miles x 1 vehicle = \$121. Parking at the airport is \$36 for the entire trip. Per Diem to Washington, DC is based on \$71 per day for per diem. Per Diem is based on 3/4 of the rate for the first and last day of travel, for a total of 3.5 days x \$71 x 2 people = \$497. The hotel is based on the GSA hotel rate for Washington, DC which is \$219 per day x 3 nights x 2 people = \$1,314 Airfare to

Washington is budgeted at \$800 per person x 2 people = \$1,600 Total travel to Washington D.C. = \$3,568. The Tribe has a formal travel policy which adheres to all GSA federal guidelines.

The Project Director and one participant will travel to the AIHEC Conference in Minneapolis, MN. Travel to the airport is 210 miles round trip. Mileage to the airport is calculated at .575 per mile for a total of 210 miles x 1 vehicle = \$121. Parking at the airport is \$36 for the entire trip.

Per Diem to Minneapolis is based on \$71 per day for per diem. Per Diem is based on 3/4 of the rate for the first and last day of travel, for a total of 4.5 days x \$71 x 2 people = \$639. The hotel is based on the GSA hotel rate for Minneapolis which is \$135 per day x 4 days x 2 people = \$1,080 Airfare to Minneapolis is budgeted at \$630 per person x 2 people = \$1,260. Total travel to Minneapolis. = \$3,136.

Travel to Washington, D.C. has been budgeted at \$3,568 for the project director and partner staff to attend the required Project Directors Meeting in D.C. Travel to the airport to attend training in Washington, DC is 210 miles round trip. Mileage to the airport is calculated at .575 per mile for a total of 210 miles x 1 vehicle = \$121. Parking at the airport is \$36 for the entire trip. Per Diem to Washington, DC is based on \$71 per day for per diem. Per Diem is based on 3/4 of the rate for the first and last day of travel, for a total of 3.5 days x \$71 x 2 people = \$497. The hotel is based on the GSA hotel rate for Washington, DC which is \$219 per day x 3 nights x 2 people = \$1,314 Airfare to Washington is budgeted at \$800 per person x 2 people = \$1,600 Total travel to Washington D.C. = \$3,568. The Tribe has a formal travel policy which adheres to all GSA federal guidelines. The Tribe has a formal travel policy which adheres to all GSA federal guidelines.

**Equipment.** A laptop will be purchased for the Project Director and one Student services coordinator at \$850 each for a total of \$1,700. Two cell phones will be purchased for staff to remain in contact with other staff while traveling within the service area. Cell phones are budgeted at \$200 per phone for the initial purchase, plus \$64 per month x 2 people x 12 months. Total cost of cell phones = \$1,936. All purchases will be made by the Karuk Tribe IT department who is skilled in finding the best price and works with GSA vendors to receive a 5-10% discount. The procurement process will be used in purchasing the equipment. IT staff will request quotes from three different vendors and then purchase the lowest priced item.

**Supplies.** Materials will be used for tutoring students; assisting college students- provide paper for printing, toner and ink for word processing, and software. Day to day office needs. Supplies are budgeted at approximately \$200 per month. Total supplies \$2,400.

**Other.** Mileage for Youth Mentors is budgeted at \$1,656 for paying mileage for volunteers to transport youth to events, college tours and youth conferences. Project supplies are budgeted at \$3,288 for youth council community projects. Project supplies are budgeted at approximately \$1,096 per site- Happy

Camp, Yreka and Orleans. Youth will work together to complete their community project and present at the annual local youth conference. Total Other: \$4,944

**Direct Costs.** Total Direct Costs \$95,582

**Indirect Costs.** Based on the federally approved indirect cost rate of 50% on wages, indirect costs will total: \$29,370

**Direct & Indirect Costs.** \$124,952

## Line Item Budget- Year 2

Line Item	Grant	TOTAL
<b>PERSONNEL</b>		
(3% COLA Years 2-4)		\$ -
Project Director (.7 FTE)	\$ 32,884.00	
Education Coordinator (.5 FTE)	\$ 16,634.00	
Education Coordinator (.3 FTE)	\$ 10,851.00	
<b>Subtotals</b>	<b>\$ 60,369.00</b>	
<b>Fringe Benefits</b>		
Fringe Benefits	\$ 12,504.00	
	\$ -	\$ -
<b>Subtotals</b>	<b>\$ 12,504.00</b>	
<b>TRAVEL</b>		
Travel/Mileage	\$ 3,450.00	
Travel to Tech. Assist. in D.C.	\$ 3,568.00	
Travel to Conference in D.C.	\$ 3,568.00	
Travel to AIHEC Conference	\$ 2,895.00	
<b>Subtotals</b>	<b>\$ 13,481.00</b>	
<b>EQUIPMENT</b>		
Cell Phone	\$ 1,536.00	
<b>Subtotals</b>	<b>\$ 1,536.00</b>	
<b>SUPPLIES</b>		
Office Supplies	\$ 2,000.00	
		\$ -
		\$ -
<b>Subtotals</b>	<b>\$ 2,000.00</b>	
<b>Other</b>		
Mileage for Youth Mentors	\$ 1,656.00	
Youth Project Supplies	\$ 3,000.00	
<b>Subtotals</b>	<b>\$ 4,656.00</b>	
<b>Costs</b>		
Direct Cost Totals	\$ 94,546.00	
Indirect Totals @ 50% (salaries only)	\$ 30,251.00	
		\$ -
		\$ -
<b>TOTALS</b>		
<b>Direct &amp; Indirect Costs</b>	<b>\$ 124,797.00</b>	<b>\$ 124,797.00</b>

## ***Budget Narrative-Year 2***

**Personnel:** The line-item budget shows all project positions by title, time base project commitment, and annual 12-month salary or wage, based on job descriptions provided in Attachment J: The total for personnel salaries in year 1 is \$60,502 for 1.5 FTE. (3% COLA has been included for year 2-4)

**Project Director** will be responsible for project oversight and reporting. Project Director will ensure all project goals and objectives are completed and monitor the budget. Project Director will commit 70% of their time and annual salary to the project, annual salary \$46,350 x 70% + annual leave accrual = \$32,844.

**Student Services Coordinator** will be responsible for providing services in the community of Yreka. This position will serve as a liaison and staff person within the school system to best serve Native American students. Student services coordinator will work part-time at \$32,960 per year x 50% + annual leave accrual = \$16,634.

**Student Services Coordinator** will be responsible for providing services in the communities of Happy Camp and Orleans. This position will serve as a liaison and staff person within the school system to best serve Native American students. Student services coordinator will commit 30% of their time to project, working full-time at \$36,050 per year x 30% + annual leave accrual = \$10,851.

**Fringe Benefits:** Benefits for staff are calculated at (FICA, 6.2%; Medicare, 1.45%; State Unemployment, 6.2%; Worker's Compensation, 8.98%; and Retirement, 5%), plus Health Insurance of \$413.00/month and Dental Insurance of \$44.60 (average cost). Total fringe benefits for year 1: \$12,504

**Local Travel** is budgeted at \$3,450. Project Director and staff will travel to each community within the service area to meet with students and conduct project activities. Student services coordinator will travel 120 miles round trip x .575 per mile x 25 trips (approximately 2 times/month) = \$1,725. Other travel will include travel for the project director to travel within the service area to meet with staff, project partners, schools and other related project travel needs. 120 miles round trip x .575 per mile x 25 trips (approximately) = \$1,725

**Non-local Travel** is budgeted at \$10,031 Travel is budgeted at \$3,568 for the project director and partner staff to attend the two-day Technical Assistance training in D.C. Travel to the airport to attend training in Washington, DC is 210 miles round trip. Mileage to the airport is calculated at .575 per mile for a total of 210 miles x 1 vehicle = \$121. Parking at the airport is \$36 for the entire trip. Per Diem to Washington, DC is based on \$71 per day for per diem. Per Diem is based on 3/4 of the rate for the first and last day of travel, for a total of 3.5 days x \$71 x 2 people = \$497. The hotel is based on the GSA hotel rate for Washington, DC which is \$219 per day x 3 nights x 2 people = \$1,314 Airfare to

Washington is budgeted at \$800 per person x 2 people = \$1,600 Total travel to Washington D.C. = \$3,568. The Tribe has a formal travel policy which adheres to all GSA federal guidelines. The Project Director and one participant will travel to the AIHEC Conference in Rapid City, ND. Travel to the airport is 210 miles round trip. Mileage to the airport is calculated at .575 per mile for a total of 210 miles x 1 vehicle = \$121. Parking at the airport is \$36 for the entire trip. Per Diem to Rapid City, ND is based on \$46 per day for per diem. Per Diem is based on 3/4 of the rate for the first and last day of travel, for a total of 4.5 days x \$46 x 2 people = \$414. The hotel is based on the GSA hotel rate for Rapid City which is \$83 per day x 4 days x 2 people = \$664 Airfare to Rapid City is budgeted at \$830 per person x 2 people = \$1,660. Total travel to Rapid City. = \$2,895. The Tribe has a formal travel policy which adheres to all GSA federal guidelines.

Travel to Washington, D.C. has been budgeted at \$3,568 for the project director and partner staff to attend the required Project Directors Meeting in D.C. Travel to the airport to attend training in Washington, DC is 210 miles round trip. Mileage to the airport is calculated at .575 per mile for a total of 210 miles x 1 vehicle = \$121. Parking at the airport is \$36 for the entire trip. Per Diem to Washington, DC is based on \$71 per day for per diem. Per Diem is based on 3/4 of the rate for the first and last day of travel, for a total of 3.5 days x \$71 x 2 people = \$497. The hotel is based on the GSA hotel rate for Washington, DC which is \$219 per day x 3 nights x 2 people = \$1,314 Airfare to Washington is budgeted at \$800 per person x 2 people = \$1,600 Total travel to Washington D.C. = \$3,568. The Tribe has a formal travel policy which adheres to all GSA federal guidelines. The Tribe has a formal travel policy which adheres to all GSA federal guidelines.

**Equipment.** Cell phone costs are budgeted at \$64 per month x 2 people x 12 months. Total cost of cell phones = \$1,536. All purchases will be made by the Karuk Tribe IT department who is skilled in finding the best price and works with GSA vendors to receive a 5-10% discount. The procurement process will be used in purchasing the equipment. IT staff will request quotes from three different vendors and then purchase the lowest priced item.

**Supplies.** Materials will be used for materials will be used for tutoring students; assisting college students- provide paper for printing, toner and ink for word processing, and software. Day to day office needs. Supplies are budgeted at approximately \$166 per month. Total supplies \$2,000

**Other.** Mileage for Youth Mentors is budgeted at \$1,656 for paying mileage for volunteers to transport youth to events, college tours and youth conferences. Project supplies are budgeted at \$3,000 for youth council community projects. Project supplies are budgeted at approximately \$1,000 per site- Happy



Camp, Yreka and Orleans. Youth will work together to complete their community project and present at the annual local youth conference. Total Other: \$4,656

**Direct Costs.** Total Direct Costs \$94,546

**Indirect Cost.** Based on the federally approved indirect cost of 50% on wages, indirect costs will total: \$30,251.

**Total Costs.** \$124,797

## Line Item Budget- Year 3

Line Item	Grant	TOTAL
<b>PERSONNEL</b>		
(3% COLA Years 2-4)	\$	-
Project Director (.7 FTE)	\$ 32,884.00	
Education Coordinator (.5 FTE)	\$ 16,634.00	
Education Coordinator (.3 FTE)	\$ 10,984.00	
<b>Subtotals</b>	<b>\$ 60,502.00</b>	
<b>Fringe Benefits</b>		
Fringe Benefits	\$ 12,504.00	
	\$ -	\$ -
<b>Subtotals</b>	<b>\$ 12,504.00</b>	
<b>TRAVEL</b>		
Travel/Mileage	\$ 3,450.00	
Travel to Tech Assist. in D.C.	\$ 3,568.00	
Travel to Conference in D.C.	\$ 3,568.00	
<b>Subtotals</b>	<b>\$ 10,586.00</b>	
<b>EQUIPMENT</b>		
Cell Phone	\$ 1,536.00	
<b>Subtotals</b>	<b>\$ 1,536.00</b>	
<b>SUPPLIES</b>		
Office Supplies	\$ 2,000.00	
		\$ -
		\$ -
<b>Subtotals</b>	<b>\$ 2,000.00</b>	
<b>Other</b>		
Mileage for Youth Mentors	\$ 1,656.00	
Youth Project Supplies	\$ 3,000.00	
<b>Subtotals</b>	<b>\$ 4,656.00</b>	
<b>Costs</b>		
Direct Cost Totals	\$ 91,784.00	
Indirect Totals @ 50% (salaries only)	\$ 30,251.00	
		\$ -
		\$ -
<b>TOTALS</b>		
<b>Direct &amp; Indirect Costs</b>	<b>\$ 122,035.00</b>	<b>\$ 122,035.00</b>

### ***Budget Narrative-Year 3***

**Personnel:** The line-item budget shows all project positions by title, time base project commitment, and annual 12-month salary or wage, based on job descriptions provided in Attachment J: The total for personnel salaries in year 1 is \$60,502 for 1.5 FTE. (3% COLA has been included for year 2-4)

**Project Director** will be responsible for project oversight and reporting. Project Director will ensure all project goals and objectives are completed and monitor the budget. Project Director will commit 70% of their time and annual salary to the project, annual salary \$46,350 x 70% + annual leave accrual = \$32,844.

**Student Services Coordinator** will be responsible for providing services in the community of Yreka. This position will serve as a liaison and staff person within the school system to best serve Native American students. Student services coordinator will work part-time at \$32,960 per year x 50% + annual leave accrual = \$16,634.

**Student Services Coordinator** will be responsible for providing services in the communities of Happy Camp and Orleans. This position will serve as a liaison and staff person within the school system to best serve Native American students. Student services coordinator will commit 30% of their time to project, working full-time at \$36,050 per year x 30% + annual leave accrual = \$10,851.

**Fringe Benefits:** Benefits for staff are calculated at (FICA, 6.2%; Medicare, 1.45%; State Unemployment, 6.2%; Worker's Compensation, 8.98%; and Retirement, 5%), plus Health Insurance of \$413.00/month and Dental Insurance of \$44.60 (average cost). Total fringe benefits for year 1: \$12,504

**Local Travel** is budgeted at \$3,450. Project Director and staff will travel to each community within the service area to meet with students and conduct project activities. Student services coordinator will travel 120 miles round trip x .575 per mile x 25 trips (approximately 2 times/month) = \$1,725. Other travel will include travel for the project director to travel within the service area to meet with staff, project partners, schools and other related project travel needs. 120 miles round trip x .575 per mile x 25 trips (approximately) = \$1,725

**Non-local Travel** is budgeted at \$7,136. \$3,568 has been budgeted for the project director and partner staff to attend the two-day Technical Assistance training in D.C. Travel to the airport to attend training in Washington, DC is 210 miles round trip. Mileage to the airport is calculated at .575 per mile for a total of 210 miles x 1 vehicle = \$121. Parking at the airport is \$36 for the entire trip. Per Diem to Washington, DC is based on \$71 per day for per diem. Per Diem is based on 3/4 of the rate for the first and last day of travel, for a total of 3.5 days x \$71 x 2 people = \$497. The hotel is based on the GSA hotel rate for Washington, DC which is \$219 per day x 3 nights x 2 people = \$1,314 Airfare to

Washington is budgeted at \$800 per person x 2 people = \$1,600 Total travel to Washington D.C. = \$3,568.

Travel to Washington, D.C. has been budgeted at \$3,568 for the project director and partner staff to attend the required Project Directors Meeting in D.C. Travel to the airport to attend training in Washington, DC is 210 miles round trip. Mileage to the airport is calculated at .575 per mile for a total of 210 miles x 1 vehicle = \$121. Parking at the airport is \$36 for the entire trip. Per Diem to Washington, DC is based on \$71 per day for per diem. Per Diem is based on 3/4 of the rate for the first and last day of travel, for a total of 3.5 days x \$71 x 2 people = \$497. The hotel is based on the GSA hotel rate for Washington, DC which is \$219 per day x 3 nights x 2 people = \$1,314 Airfare to Washington is budgeted at \$800 per person x 2 people = \$1,600 Total travel to Washington D.C. = \$3,568. The Tribe has a formal travel policy which adheres to all GSA federal guidelines. The Tribe has a formal travel policy which adheres to all GSA federal guidelines.

**Equipment.** Cell phone costs are budgeted at \$64 per month x 2 people x 12 months. Total cost of cell phones = \$1,536. All purchases will be made by the Karuk Tribe IT department who is skilled in finding the best price and works with GSA vendors to receive a 5-10% discount. The procurement process will be used in purchasing the equipment. IT staff will request quotes from three different vendors and then purchase the lowest priced item.

**Supplies.** Materials will be used for materials will be used for tutoring students; assisting college students- provide paper for printing, toner and ink for word processing, and software. Day to day office needs. Supplies are budgeted at approximately \$166 per month. Total supplies \$2,000

**Other.** Mileage for Youth Mentors is budgeted at \$1,656 for paying mileage for volunteers to transport youth to events, college tours and youth conferences. Project supplies are budgeted at \$3,000 for youth council community projects. Project supplies are budgeted at approximately \$1,000 per site- Happy Camp, Yreka and Orleans. Youth will work together to complete their community project and present at the annual local youth conference. Total Other: \$4,656

**Direct Costs.** Total Direct Costs \$91,766

**Indirect Cost.** Based on the federally approved indirect cost of 50% on wages, indirect costs will total: \$30,251.

**Total Costs.** \$122,017

## Line Item Budget- Year 4

Line Item	Grant	TOTAL
<b>PERSONNEL</b>		
(3% COLA Years 2-4)		\$ -
Project Director (.7 FTE)	\$ 32,884.00	
Education Coordinator (.5 FTE)	\$ 16,634.00	
Education Coordinator (.3 FTE)	\$ 10,984.00	
<b>Subtotals</b>	<b>\$ 60,502.00</b>	
<b>Fringe Benefits</b>		
Fringe Benefits	\$ 12,504.00	
	\$ -	\$ -
<b>Subtotals</b>	<b>\$ 12,504.00</b>	
<b>TRAVEL</b>		
Travel/Mileage	\$ 3,450.00	
Travel to Tech Assit in D.C.	\$ 3,568.00	
Travel to Conference in D.C.	\$ 3,568.00	
<b>Subtotals</b>	<b>\$ 10,586.00</b>	
<b>EQUIPMENT</b>		
Cell Phone	\$ 1,536.00	
<b>Subtotals</b>	<b>\$ 1,536.00</b>	
<b>SUPPLIES</b>		
Office Supplies	\$ 2,400.00	
		\$ -
		\$ -
<b>Subtotals</b>	<b>\$ 2,400.00</b>	
<b>Other</b>		
Mileage for Youth Mentors	\$ 1,656.00	
Youth Project Supplies	\$ 3,000.00	
<b>Subtotals</b>	<b>\$ 4,656.00</b>	
<b>Costs</b>		
Direct Cost Totals	\$ 92,184.00	
Indirect Totals @ 50% (salaries only)	\$ 30,251.00	
		\$ -
		\$ -
<b>TOTALS</b>		
<b>Direct &amp; Indirect Costs</b>	<b>\$ 122,435.00</b>	<b>\$ 122,435.00</b>

## ***Budget Narrative-Year 4***

**Personnel:** The line-item budget shows all project positions by title, time base project commitment, and annual 12-month salary or wage, based on job descriptions provided in Attachment J: The total for personnel salaries in year 1 is \$60,502 for 1.5 FTE. (3% COLA has been included for years 2-4)

Project Director will be responsible for project oversight and reporting. Project Director will ensure all project goals and objectives are completed and monitor the budget. Project Director will commit 70% of their time and annual salary to the project, annual salary \$46,350 x 70% + annual leave accrual = \$32,844.

Student services coordinator will be responsible for providing services in the community of Yreka. This position will serve as a liaison and staff person within the school system to best serve Native American students. Student services coordinator will work part-time at \$32,960 per year x 50% + annual leave accrual = \$16,634.

Student Services Coordinator will be responsible for providing services in the communities of Happy Camp and Orleans. This position will serve as a liaison and staff person within the school system to best serve Native American students. Student services coordinator will commit 30% of their time to project, working full-time at \$36,050 per year x 30% + annual leave accrual = \$10,851.

**Fringe Benefits:** Benefits for staff are calculated at (FICA, 6.2%; Medicare, 1.45%; State Unemployment, 6.2%; Worker's Compensation, 8.98%; and Retirement, 5%), plus Health Insurance of \$413.00/month and Dental Insurance of \$44.60 (average cost). Total fringe benefits for year 1: \$12,504

**Local Travel** is budgeted at \$3,450. Project Director and staff will travel to each community within the service area to meet with students and conduct project activities. Student services coordinator will travel 120 miles round trip x .575 per mile x 25 trips (approximately 2 times/month) = \$1,725. Other travel will include travel for the project director to travel within the service area to meet with staff, project partners, schools and other related project travel needs. 120 miles round trip x .575 per mile x 25 trips (approximately) = \$1,725

**Non-local Travel** is budgeted at \$7,136. \$3,568 has been budgeted for the project director and partner staff to attend the two-day Technical Assistance training in D.C. Travel to the airport to attend training in Washington, DC is 210 miles round trip. Mileage to the airport is calculated at

.575 per mile for a total of 210 miles x 1 vehicle = \$121. Parking at the airport is \$36 for the entire trip. Per Diem to Washington, DC is based on \$71 per day for per diem. Per Diem is based on 3/4 of the rate for the first and last day of travel, for a total of 3.5 days x \$71 x 2 people = \$497. The hotel is based on the GSA hotel rate for Washington, DC which is \$219 per day x 3 nights x 2 people = \$1,314 Airfare to Washington is budgeted at \$800 per person x 2 people = \$1,600 Total travel to Washington D.C. = \$3,568.

Travel to Washington, D.C. has been budgeted at \$3,568 for the project director and partner staff to attend the required Project Directors Meeting in D.C. Travel to the airport to attend training in Washington, DC is 210 miles round trip. Mileage to the airport is calculated at .575 per mile for a total of 210 miles x 1 vehicle = \$121. Parking at the airport is \$36 for the entire trip. Per Diem to Washington, DC is based on \$71 per day for per diem. Per Diem is based on 3/4 of the rate for the first and last day of travel, for a total of 3.5 days x \$71 x 2 people = \$497. The hotel is based on the GSA hotel rate for Washington, DC which is \$219 per day x 3 nights x 2 people = \$1,314 Airfare to Washington is budgeted at \$800 per person x 2 people = \$1,600 Total travel to Washington D.C. = \$3,568. The Tribe has a formal travel policy which adheres to all GSA federal guidelines. The Tribe has a formal travel policy which adheres to all GSA federal guidelines.

**Equipment.** Cell phone costs are budgeted at \$64 per month x 2 people x 12 months. Total cost of cell phones = \$1,536. All purchases will be made by the Karuk Tribe IT department who is skilled in finding the best price and works with GSA vendors to receive a 5-10% discount. The procurement process will be used in purchasing the equipment. IT staff will request quotes from three different vendors and then purchase the lowest priced item.

**Supplies.** Materials will be used for materials will be used for tutoring students; assisting college students- provide paper for printing, toner and ink for word processing, and software. Day to day office needs. Supplies are budgeted at approximately \$200 per month. Total supplies \$2,400

**Other.** Mileage for Youth Mentors is budgeted at \$1,656 for paying mileage for volunteers to transport youth to events, college tours and youth conferences. Project supplies are budgeted at \$3,000 for youth council community projects. Project supplies are budgeted at approximately \$1,000 per site- Happy Camp, Yreka and Orleans. Youth will work together to complete their community project and present at the annual local youth conference. Total Other: \$4,656

**Direct Costs.** Total Direct Costs \$92,184

**Indirect Cost.** Based on the federally approved indirect cost of 50% on wages, indirect costs will total: \$30,251.

**Total Costs.** \$122,435



# Attachment A



California Department of Education  
Assessment and Accountability Division

[Return to Test Results Search](#)

[Print Report](#)

## 2013 STAR Test Results

Siskiyou County

American Indian or Alaska Native - California Standards Test Scores

County Name: Siskiyou County

District Name: ----

School Name: ----

CDS Code: 47-00000-0000000

Total Enrollment on First Day of Testing: 4,426

Total Number Tested: 4,391

Total Number Tested in Selected Subgroup: 262

Note: The first row in each table contains numbers 2 through 11 which represent grades two through eleven respectively. EOC stands for end-of-course.

An asterisk (\*) appears on the Internet reports to protect student privacy when 10 or fewer students had valid test scores.

### Reported Enrollment

Result Type	2	3	4	5	6	7	8	9	10	11	EOC
Reported Enrollment	446	420	429	411	422	447	470	490	421	470	

### CST English-Language Arts

Result Type	2	3	4	5	6	7	8	9	10	11	EOC
Students Tested	28	16	21	21	23	19	18	33	20	30	
% of Enrollment	6.3 %	3.8 %	4.9 %	5.1 %	5.5 %	4.3 %	3.8 %	6.7 %	4.8 %	6.4 %	
Students with Scores	28	16	21	21	23	19	18	33	20	30	
Mean Scale Score	341.3	322.1	347.0	326.0	351.4	333.1	340.2	340.7	343.1	303.0	
% Advanced	11 %	0 %	19 %	10 %	17 %	11 %	6 %	15 %	25 %	3 %	
% Proficient	39 %	31 %	29 %	14 %	43 %	32 %	28 %	30 %	10 %	13 %	
% Basic	25 %	38 %	33 %	38 %	26 %	21 %	67 %	27 %	50 %	37 %	
% Below Basic	25 %	25 %	14 %	33 %	13 %	21 %	0 %	18 %	10 %	23 %	
% Far Below Basic	0 %	6 %	5 %	5 %	0 %	16 %	0 %	9 %	5 %	23 %	

### CST Mathematics

Result Type	2	3	4	5	6	7	8	9	10	11	EOC
Students Tested	28	16	22	21	23	18					
% of Enrollment	6.3 %	3.8 %	5.1 %	5.1 %	5.5 %	4.0 %					
Students with Scores	28	15	22	21	23	18					
Mean Scale Score	359.2	373.4	382.5	325.4	376.2	337.8					
% Advanced	14 %	33 %	45 %	5 %	17 %	11 %					
% Proficient	43 %	20 %	18 %	29 %	43 %	28 %					
% Basic	21 %	33 %	27 %	19 %	35 %	33 %					
% Below Basic	18 %	13 %	9 %	33 %	4 %	22 %					
% Far Below Basic	4 %	0 %	0 %	14 %	0 %	6 %					

Mean Scale Score										*	*
% Advanced										*	*
% Proficient										*	*
% Basic										*	*
% Below Basic										*	*
% Far Below Basic										*	*

**CST Algebra II**

Result Type	2	3	4	5	6	7	8	9	10	11	EOC
Students Tested									1	6	7
% of Enrollment									0.2 %	1.3 %	
Students with Scores									1	6	7
Mean Scale Score									*	*	*
% Advanced									*	*	*
% Proficient									*	*	*
% Basic									*	*	*
% Below Basic									*	*	*
% Far Below Basic									*	*	*

**CST Summative High School Mathematics**

Result Type	2	3	4	5	6	7	8	9	10	11	EOC
Students Tested										1	1
% of Enrollment										0.2 %	
Students with Scores										1	1
Mean Scale Score										*	*
% Advanced										*	*
% Proficient										*	*
% Basic										*	*
% Below Basic										*	*
% Far Below Basic										*	*

**CST History - Social Science Grade 8**

Result Type	2	3	4	5	6	7	8	9	10	11	EOC
Students Tested							20				
% of Enrollment							4.3 %				
Students with Scores							20				
Mean Scale Score							333.8				
% Advanced							10 %				
% Proficient							25 %				
% Basic							35 %				
% Below Basic							20 %				
% Far Below Basic							10 %				

**CST World History**

Result Type	2	3	4	5	6	7	8	9	10	11	EOC
Students Tested								1	20	1	22
% of Enrollment								0.2 %	4.8 %	0.2 %	
Students with Scores									20		20
Mean Scale Score								*	314.7	*	314.7
% Advanced								*	10 %	*	10 %
% Proficient								*	15 %	*	15 %
% Basic								*	30 %	*	30 %
% Below Basic								*	5 %	*	5 %
% Far Below Basic								*	40 %	*	40 %

**CST General Mathematics**

Result Type	2	3	4	5	6	7	8	9	10	11	EOC
Students Tested							11	13			24
% of Enrollment							2.3 %	2.7 %			
Students with Scores							11	13			24
Mean Scale Score							344.6	316.8			330.7
% Advanced							18 %	0 %			8 %
% Proficient							36 %	23 %			29 %
% Basic							18 %	15 %			17 %
% Below Basic							18 %	38 %			29 %
% Far Below Basic							9 %	23 %			17 %

**CST Algebra I**

Result Type	2	3	4	5	6	7	8	9	10	11	EOC
Students Tested							10	16	6	3	35
% of Enrollment							2.1 %	3.3 %	1.4 %	0.6 %	
Students with Scores							10	16	6	3	35
Mean Scale Score							*	321.1	*	*	335.6
% Advanced							*	0 %	*	*	6 %
% Proficient							*	44 %	*	*	31 %
% Basic							*	19 %	*	*	26 %
% Below Basic							*	19 %	*	*	17 %
% Far Below Basic							*	19 %	*	*	20 %

**CST Integrated Math 1**

Result Type	2	3	4	5	6	7	8	9	10	11	EOC
Students Tested								1	1		2
% of Enrollment								0.2 %	0.2 %		
Students with Scores								1	1		2
Mean Scale Score								*	*		*
% Advanced								*	*		*
% Proficient								*	*		*
% Basic								*	*		*
% Below Basic								*	*		*
% Far Below Basic								*	*		*

**CST Geometry**

Result Type	2	3	4	5	6	7	8	9	10	11	EOC
Students Tested								2	5	8	15
% of Enrollment								0.4 %	1.2 %	1.7 %	
Students with Scores								2	5	8	15
Mean Scale Score								*	*	*	314.8
% Advanced								*	*	*	7 %
% Proficient								*	*	*	7 %
% Basic								*	*	*	33 %
% Below Basic								*	*	*	47 %
% Far Below Basic								*	*	*	7 %

**CST Integrated Math 2**

Result Type	2	3	4	5	6	7	8	9	10	11	EOC
Students Tested									1		1
% of Enrollment									0.2 %		
Students with Scores									1		1

**CST U.S. History**

Result Type	2	3	4	5	6	7	8	9	10	11	EOC
Students Tested										31	
% of Enrollment										6.6 %	
Students with Scores										31	
Mean Scale Score										297.9	
% Advanced										6 %	
% Proficient										16 %	
% Basic										16 %	
% Below Basic										23 %	
% Far Below Basic										39 %	

**CST Science - Grade 5, Grade 8, and Grade 10 Life Science**

Result Type	2	3	4	5	6	7	8	9	10	11	EOC
Students Tested				21			17		20		
% of Enrollment				5.1 %			3.6 %		4.8 %		
Students with Scores				21			17		20		
Mean Scale Score				303.7			382.5		345.4		
% Advanced				5 %			18 %		15 %		
% Proficient				10 %			53 %		25 %		
% Basic				38 %			24 %		30 %		
% Below Basic				10 %			6 %		10 %		
% Far Below Basic				38 %			0 %		20 %		

**CST Biology**

Result Type	2	3	4	5	6	7	8	9	10	11	EOC
Students Tested									14	2	16
% of Enrollment									3.3 %	0.4 %	
Students with Scores									14	2	16
Mean Scale Score									353.2	*	348.5
% Advanced									14 %	*	13 %
% Proficient									29 %	*	31 %
% Basic									43 %	*	38 %
% Below Basic									7 %	*	13 %
% Far Below Basic									7 %	*	6 %

**CST Chemistry**

Result Type	2	3	4	5	6	7	8	9	10	11	EOC
Students Tested									1	10	11
% of Enrollment									0.2 %	2.1 %	
Students with Scores									1	10	11
Mean Scale Score									*	*	327.1
% Advanced									*	*	9 %
% Proficient									*	*	18 %
% Basic									*	*	36 %
% Below Basic									*	*	36 %
% Far Below Basic									*	*	0 %

**CST Earth Science**

Result Type	2	3	4	5	6	7	8	9	10	11	EOC
Students Tested									11	1	12
% of Enrollment									2.2 %	0.2 %	

Students with Scores									11			1	12
Mean Scale Score									329.4			*	330.5
% Advanced									0 %			*	0 %
% Proficient									27 %			*	25 %
% Basic									45 %			*	50 %
% Below Basic									27 %			*	25 %
% Far Below Basic									0 %			*	0 %

**CST Integrated/Coordinated Science 1**

Result Type	2	3	4	5	6	7	8	9	10	11	EOC	
Students Tested								20			4	24
% of Enrollment								4.1 %			0.9 %	
Students with Scores								20			4	24
Mean Scale Score								316.4			*	318.0
% Advanced								0 %			*	0 %
% Proficient								15 %			*	13 %
% Basic								55 %			*	58 %
% Below Basic								15 %			*	17 %
% Far Below Basic								15 %			*	13 %

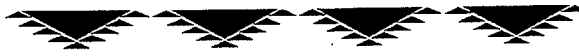
Print Report

California Department of Education

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Karuk Community Health Clinic  
64236 Second Avenue  
Post Office Box 316  
Happy Camp, CA 96039  
Phone: (530) 493-5257  
Fax: (530) 493-5270

# Karuk Tribe



Karuk Dental Clinic  
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Phone: (530) 493-2201  
Fax: (530) 493-5364

Administrative Office  
Phone: (530) 493-1600 • Fax: (530) 493-5322  
64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

## REQUEST FOR CONTRACT/ MOU/ AGREEMENT

Check One:  Contract Karuk Tribe Number Assigned: 15-M-008  
 MOU Funder/Agency Assigned: \_\_\_\_\_  
 Agreement Prior Amendment: \_\_\_\_\_  
 Amendment

REQUIRED → \*Procurement Attached  \*Budget Attached   
\*System for Award Management (SAM) (CONTRACTS ONLY)   
**CDC/ICDIA Notification/Review required**  Yes  No

Requestor: Emma Lee Perez Date: June 9, 2015

Department/Program: Education Department

Name of Contractor or Parties: Happy Camp Union Elementary School District - HCUESD

Effective Dates (From/To): 07/1/2015-06/30/2020

Amount of Original: \$0

Amount of Modification: \_\_\_\_\_

Total Amount: \$0

Funding Source: 0

Special Conditions/Terms:  
This MOU is a requirement of a grant that is due June 29, 2015

Brief Description of Purpose:  
MOU outlines relationship between the Education Department and the aforementioned schools. This MOU is to formalize the informal relationship and commitments between the Tribe and participating schools. The MOU is through 2020 so we are covered through the life of the grant and for future funding.

### \*\* REQUIRED SIGNATURES \*\*

Requestor: \_\_\_\_\_ Date: \_\_\_\_\_

\*\*Chief Financial Officer \_\_\_\_\_ Date: \_\_\_\_\_

\*\*Director, Administrative Programs & Compliance \_\_\_\_\_ Date: \_\_\_\_\_

Julie Smith  
\*\*Director of Self Governance(MOU/MOA) or TERO (Contracts) \_\_\_\_\_ Date: 6-9-15

Lamara J. Bant  
Other: \_\_\_\_\_ Date: \_\_\_\_\_

Request for Contract/MOU/Agreement  
Updated October 25, 2012

This amended version supersedes all previous versions.

## MEMORANDUM OF UNDERSTANDING

Between

**THE KARUK TRIBE**

And

**HAPPY CAMP UNION ELEMENTARY SCHOOL DISTRICT**

In order to provide a quality American Indian Early Childhood Education Program and work harmoniously with all students, staff, and community members involved in this goal, **HAPPY CAMP UNION ELEMENTARY SCHOOL DISTRICT (HCUESD)** and **THE KARUK TRIBE (THE TRIBE)** enter into this agreement on June 30<sup>th</sup>, 2015.

This **MEMORANDUM OF UNDERSTANDING** will serve as an agreement between **THE KARUK TRIBE (THE TRIBE)** who shall assist and coordinate to provide advisory, enrichment, and academic remediation services to Native American **HCUESD** students as resources allow

### **FACILITY/ACCESS/EQUIPMENT/SUPPLIES**

- A. **HCUESD** will provide Teachers, Paraprofessional Aides, culturally relevant Curriculum, Curriculum Supplies, and Educational Equipment, as well as classrooms and project spaces.
- B. **THE TRIBE** will provide resources from the following departments:
  - **Education Department:** Education Coordinator will provide support services in coordination of services between **HCUESD** and **THE TRIBE**; Provide tutoring for Native American students to help them meet their academic goals as resources allow; Serve as a liaison as necessary between Native American student families and **HCUESD** when appropriate.

**TERMS AND CONDITIONS:** This Memorandum of Understanding shall be five years, beginning July 1<sup>st</sup> 2015 – June 30<sup>th</sup>, 2020.

- A. Each party agrees to be responsible for the acts and conduct of its own agents, officers and employees, and any and all actions, claims, damages, demands, losses, disabilities, defense costs or liability of any kind or nature, including attorney's fees, that may be asserted by any person or entity arising out of or in connection with the performance of this agreement.
- B. **THE TRIBE** agrees to comply with all Federal, State and Municipal laws, rules and regulations that are now, or may in the future become applicable to **HCUESD** or this agreement.
- C. Neither party shall assign or delegate any part of this **AGREEMENT** without the written consent of the other party.
- D. If any claim, expense, demand, cause of action, liability, judgment, loss or injury, regardless of its nature or character, is brought against a party hereto, or its officers, agents or employees (collectively, "Indemnifying Party"), for any act or omission of the Indemnifying Party, arising out

**MEMORANDUM OF UNDERSTANDING**

Between

**THE KARUK TRIBE**

And

**HAPPY CAMP UNION ELEMENTARY SCHOOL DISTRICT**

of, in any manner whatsoever, the terms and conditions of this Service Agreement, then the Indemnifying Party shall defend, indemnify, hold the other party, its officers, agents and employees ("Indemnified Party") harmless, and provide all legal defense and related services to the Indemnified Party in connection therewith.

E. Either party may terminate this MEMORANDUM OF UNDERSTANDING at any time by giving to the other party written notice at least thirty (30) days in advance.

F. This MEMORANDUM OF UNDERSTANDING is governed by the applicable laws of the State of California and the Karuk Tribe.

G. Sovereign Immunity: Nothing in this Agreement shall be construed or interpreted to relinquish the sovereign immunity of the Tribe.

2019/05/22/10:22:11 AM

**Signatures**

IN WITNESS WHEREOF, the parties hereto have executed this MEMORANDUM OF UNDERSTANDING the day and year first written above.

\_\_\_\_\_  
Russell Attebery, Chairman



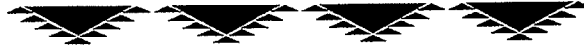
Casey Chambers  
Superintendent/Principal  
HAPPY CAMP UNION ELEMENTARY SCHOOL DISTRICT

\_\_\_\_\_  
For THE TRIBE: Education Department



Karuk Community Health Clinic  
64236 Second Avenue  
Post Office Box 316  
Happy Camp, CA 96039  
Phone: (530) 493-5257  
Fax: (530) 493-5270

# Karuk Tribe



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Fax: (530) 493-5364

**Administrative Office**  
Phone: (530) 493-1600 • Fax: (530) 493-5322  
64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

## REQUEST FOR CONTRACT/ MOU/ AGREEMENT

Check One:  Contract Karuk Tribe Number Assigned: 15-M-006  
 MOU Funder/Agency Assigned: \_\_\_\_\_  
 Agreement Prior Amendment: \_\_\_\_\_  
 Amendment

REQUIRED → \*Procurement Attached  \*Budget Attached   
\*System for Award Management (SAM) (CONTRACTS ONLY)   
KODC/KTHA Notification/ review required  Yes  No

Requestor: Emma Lee Perez Date: June 9, 2015

Department/Program: Education Department

Name of Contractor or Parties: Orleans Elementary School - OES

Effective Dates (From/To): 07/1/2015-06/30/2020

Amount of Original: \$0

Amount of Modification: \_\_\_\_\_

Total Amount: \$0

Funding Source: 0

Special Conditions/Terms:  
This MOU is a requirement of a grant that is due June 29, 2015

Brief Description of Purpose:  
MOU outlines relationship between the Education Department and the aforementioned schools. This MOU is to formalize the informal relationship and commitments between the Tribe and participating schools. The MOU is through 2020 so we are covered through the life of the grant and for future funding.

### \*\* REQUIRED SIGNATURES \*\*

Requestor: \_\_\_\_\_ Date \_\_\_\_\_

\*\*Chief Financial Officer \_\_\_\_\_ Date \_\_\_\_\_

\*\*Director, Administrative Programs & Compliance \_\_\_\_\_ Date \_\_\_\_\_

[Signature] \_\_\_\_\_ Date 6-9-15  
\*\*Director of Self Governance(MOU/MOA) or TERO (Contracts)

[Signature] \_\_\_\_\_ Date \_\_\_\_\_  
Request for Contract/MOU/Agreement  
Updated October 25, 2012

## MEMORANDUM OF UNDERSTANDING

Between

**THE KARUK TRIBE**

And

**Orleans Elementary School**

In order to provide a quality American Indian Education Program and work harmoniously with all students, staff, and community members involved in this goal, **Orleans Elementary School (OES)** and **THE KARUK TRIBE (THE TRIBE)** enter into this agreement on July 1<sup>st</sup>, 2015

This MEMORANDUM OF UNDERSTANDING will serve as an agreement between **THE KARUK TRIBE (THE TRIBE)** who shall assist and coordinate to provide advisory, enrichment, and academic remediation services to Native American **OES** students as resources allow.

### **FACILITY/ACCESS/EQUIPMENT/SUPPLIES**

- A. **OES** will provide Teachers, Paraprofessional Aides, culturally relevant Curriculum, Curriculum Supplies, and Educational Equipment, as well as classrooms and project spaces.
- B. **THE TRIBE** will provide resources from the following departments:
  - **Education Department:** Education Coordinator will provide support services in coordination of services between OES and THE TRIBE; Provide tutoring for Native American students to help them meet their academic goals as resources allow; Serve as a liaison as necessary between Native American student families and OES when appropriate.

**TERMS AND CONDITIONS:** This Memorandum of Understanding shall be five years, beginning July 1<sup>st</sup>, 2015 and ending June 30<sup>th</sup>, 2020.

- A. Each party agrees to be responsible for the acts and conduct of its own agents, officers and employees, and any and all actions, claims, damages, demands, losses, disabilities, defense costs or liability of any kind or nature, including attorney's fees, that may be asserted by any person or entity arising out of or in connection with the performance of this agreement.
- B. THE TRIBE agrees to comply with all applicable Federal, State and Municipal laws, rules and regulations that are now, or may in the future become applicable to OES or this agreement.
- C. Neither party shall assign or delegate any part of this AGREEMENT without the written consent of the other party.
- D. If any claim, expense, demand, cause of action, liability, judgment, loss or injury, regardless of its nature or character, is brought against a party hereto, or its officers, agents or employees (collectively, "Indemnifying Party"), for any act or omission of the Indemnifying Party, arising out of, in any manner whatsoever, the terms and conditions of this Agreement, then the Indemnifying Party shall defend, indemnify, hold the other party, its officers, agents and employees ("Indemnified Party") harmless, and provide all legal defense and related services to the Indemnified Party in connection therewith.

**MEMORANDUM OF UNDERSTANDING**

**Between**

**THE KARUK TRIBE**

**And**

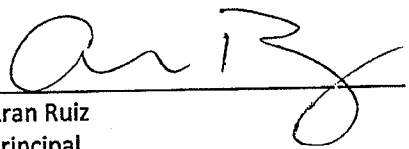
**Orleans Elementary School**

- E. Either party may terminate this MEMORANDUM OF UNDERSTANDING at any time by giving to the other party written notice at least thirty (30) days in advance.
- F. This MEMORANDUM OF UNDERSTANDING is governed by the applicable laws of the State of California and the Karuk Tribe.
- G. Sovereign Immunity: Nothing in this Agreement shall be construed or interpreted to relinquish the sovereign immunity of the Tribe.

**Signatures**

IN WITNESS WHEREOF, the parties hereto have executed this MEMORANDUM OF UNDERSTANDING the day and year first written above.

\_\_\_\_\_  
Russell Attebery, Chairman

  
\_\_\_\_\_  
Aran Ruiz  
Principal  
Orleans Elementary School

\_\_\_\_\_  
For THE TRIBE: Education Department

Karuk Community Health Clinic  
64236 Second Avenue  
Post Office Box 316  
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Phone: (530) 493-5257  
Fax: (530) 493-5270

# Karuk Tribe



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64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

## REQUEST FOR CONTRACT/ MOU/ AGREEMENT

Check One:  Contract Karuk Tribe Number Assigned: 15-M-009  
 MOU Funder/Agency Assigned: \_\_\_\_\_  
 Agreement Prior Amendment: \_\_\_\_\_  
 Amendment

REQUIRED → \*Procurement Attached  \*Budget Attached   
\*System for Award Management (SAM) (CONTRACTS ONLY)   
~~KDC/CKHA Notification/ review required~~  Yes  No

Requestor: Emma Lee Perez Date: June 9, 2015

Department/Program: Education Department

Name of Contractor or Parties: Yreka Union High School District - YUHSD

Effective Dates (From/To): 07/1/2015-06/30/2020

Amount of Original: \$0

Amount of Modification: \_\_\_\_\_

Total Amount: \$0

Funding Source: 0

Special Conditions/Terms:  
This MOU is a requirement of a grant that is due June 29, 2015

Brief Description of Purpose:  
MOU outlines relationship between the Education Department and the aforementioned schools. This MOU is to formalize the informal relationship and commitments between the Tribe and participating schools. The MOU is through 2020 so we are covered through the life of the grant and for future funding.

### \*\* REQUIRED SIGNATURES \*\*

Requestor \_\_\_\_\_ Date \_\_\_\_\_

\*\*Chief Financial Officer \_\_\_\_\_ Date \_\_\_\_\_

\*\*Director, Administrative Programs & Compliance \_\_\_\_\_ Date \_\_\_\_\_

Jacelynn Proctor \_\_\_\_\_ Date 6/9/15

\*\*Director of Self Governance(MOU/MOA) or TERO (Contracts) \_\_\_\_\_ Date \_\_\_\_\_

Samuel J. Barrow \_\_\_\_\_ Date 6-9-15

Other \_\_\_\_\_ Date \_\_\_\_\_

Request for Contract/MOU/Agreement  
Updated October 25, 2012

This amended version supersedes all previous versions.

## MEMORANDUM OF UNDERSTANDING

Between

**THE KARUK TRIBE**

And

**Yreka Union High School District**

In order to provide a quality American Indian Education Program and work harmoniously with all students, staff, and community members involved in this goal, **Yreka Union High School District (YUHSD)** and **THE KARUK TRIBE (THE TRIBE)** enter into this agreement on July 1<sup>st</sup>, 2015.

This MEMORANDUM OF UNDERSTANDING will serve as an agreement between **THE KARUK TRIBE (THE TRIBE)** who shall assist and coordinate to provide advisory, enrichment, and academic remediation services to Native American **YUHSD** students as resources allow

### **FACILITY/ACCESS/EQUIPMENT/SUPPLIES**

- A. **YUHSD** will provide Teachers, Paraprofessional Aides, culturally relevant Curriculum, Curriculum Supplies, and Educational Equipment, as well as classrooms and project spaces.
- B. **THE TRIBE** will provide resources from the following departments:
  - **Education Department:** Education Coordinator will provide support services in coordination of services between YUHSD and THE TRIBE; Provide tutoring for Native American students to help them meet their academic goals as resources allow; Serve as a liaison as necessary between Native American student families and YUHSD when appropriate.

**TERMS AND CONDITIONS:** This Memorandum of Understanding shall be five years, beginning July 1<sup>st</sup> 2015 – June 30<sup>th</sup>, 2020.

- A. Each party agrees to be responsible for the acts and conduct of its own agents, officers and employees, and any and all actions, claims, damages, demands, losses, disabilities, defense costs or liability of any kind or nature, including attorney's fees, that may be asserted by any person or entity arising out of or in connection with the performance of this agreement.
- B. THE TRIBE agrees to comply with all applicable Federal, State and Municipal laws, rules and regulations that are now, or may in the future become applicable to YUHSD or this agreement.
- C. Neither party shall assign or delegate any part of this AGREEMENT without the written consent of the other party.
- D. If any claim, expense, demand, cause of action, liability, judgment, loss or injury, regardless of its nature or character, is brought against a party hereto, or its officers, agents or employees (collectively, "Indemnifying Party"), for any act or omission of the Indemnifying Party, arising out of, in any manner whatsoever, the terms and conditions of this Agreement, then the

**MEMORANDUM OF UNDERSTANDING**

**Between**

**THE KARUK TRIBE**

**And**

**Yreka Union High School District**

Indemnifying Party shall defend, indemnify, hold the other party, its officers, agents and employees ("Indemnified Party") harmless, and provide all legal defense and related services to the Indemnified Party in connection therewith.

- E. Either party may terminate this MEMORANDUM OF UNDERSTANDING at any time by giving to the other party written notice at least thirty (30) days in advance.
- F. This MEMORANDUM OF UNDERSTANDING is governed by the applicable laws of the State of California and the Karuk Tribe.
- G. Sovereign Immunity: Nothing in this Agreement shall be construed or interpreted to relinquish the sovereign immunity of the Tribe.

**Signatures**

IN WITNESS WHEREOF, the parties hereto have executed this MEMORANDUM OF UNDERSTANDING the day and year first written above.

\_\_\_\_\_  
Russell Attebery, Chairman

\_\_\_\_\_  
Mark Greenfield  
Superintendent  
Yreka Union High School District

\_\_\_\_\_  
For THE TRIBE: Education Department

Karuk Community Health Clinic  
64236 Second Avenue  
Post Office Box 316  
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## REQUEST FOR CONTRACT/ MOU/ AGREEMENT

Check One:  Contract  
 MOU  
 Agreement  
 Amendment

Karuk Tribe Number Assigned: 15-M-007  
Funder/Agency Assigned: \_\_\_\_\_  
Prior Amendment: \_\_\_\_\_

REQUIRED → \*Procurement Attached  \*Budget Attached   
\*System for Award Management (SAM) (CONTRACTS ONLY)   
**KDC/KUL Notification/ review required**  Yes  No

Requestor: Emma Lee Perez Date: June 9, 2015

Department/Program: Education Department

Name of Contractor or Parties: Happy Camp High School - HCHS

Effective Dates (From/To): 07/1/2015-06/30/2020

Amount of Original: \$0

Amount of Modification: \_\_\_\_\_

Total Amount: \$0

Funding Source: 0

Special Conditions/Terms:  
This MOU is a requirement of a grant that is due June 29, 2015

Brief Description of Purpose:  
**MOU outlines relationship between the Education Department and the aforementioned schools. This MOU is to formalize the informal relationship and commitments between the Tribe and participating schools. The MOU is through 2020 so we are covered through the life of the grant and for future funding.**

### \*\* REQUIRED SIGNATURES \*\*

Requestor: \_\_\_\_\_ Date: \_\_\_\_\_

\*\*Chief Financial Officer \_\_\_\_\_ Date: \_\_\_\_\_

\*\*Director, Administrative Programs & Compliance \_\_\_\_\_ Date: \_\_\_\_\_

*Samara J. Barro*  
\*\*Director of Self Governance(MOU/MOA) or TERO (Contracts) \_\_\_\_\_ Date: 6-9-15

Other: \_\_\_\_\_ Date: \_\_\_\_\_

## MEMORANDUM OF UNDERSTANDING

Between

**THE KARUK TRIBE**

And

**HAPPY CAMP HIGH SCHOOL**

In order to provide a quality American Indian Education Program and work harmoniously with all students, staff, and community members involved in this goal, **HAPPY CAMP UNION HIGH SCHOOL (HCHS)** and **THE KARUK TRIBE (THE TRIBE)** enter into this agreement on July 1<sup>st</sup>, 2015

This MEMORANDUM OF UNDERSTANDING will serve as an agreement between **THE KARUK TRIBE (THE TRIBE)** who shall assist and coordinate to provide advisory, enrichment, and academic remediation services to Native American **HCHS** students as resources allow.

### **FACILITY/ACCESS/EQUIPMENT/SUPPLIES**

- A. **HCHS** will provide Teachers, Paraprofessional Aides, culturally relevant Curriculum, Curriculum Supplies, and Educational Equipment, as well as classrooms and project spaces.
- B. **THE TRIBE** will provide resources from the following departments:
  - **Education Department:** Education Coordinator will provide support services in coordination of services between HCHS and THE TRIBE; Provide tutoring for Native American students to help them meet their academic goals as resources allow; Serve as a liaison as necessary between Native American student families and HCHS when appropriate.

**TERMS AND CONDITIONS:** This Memorandum of Understanding shall be five years, beginning July 1<sup>st</sup>, 2015 and ending June 30<sup>th</sup>, 2020.

- A. Each party agrees to be responsible for the acts and conduct of its own agents, officers and employees, and any and all actions, claims, damages, demands, losses, disabilities, defense costs or liability of any kind or nature, including attorney's fees, that may be asserted by any person or entity arising out of or in connection with the performance of this agreement.
- B. **THE TRIBE** agrees to comply with all applicable Federal, State and Municipal laws, rules and regulations that are now, or may in the future become applicable to HCHS or this agreement.
- C. Neither party shall assign or delegate any part of this AGREEMENT without the written consent of the other party.
- D. If any claim, expense, demand, cause of action, liability, judgment, loss or injury, regardless of its nature or character, is brought against a party hereto, or its officers, agents or employees (collectively, "Indemnifying Party"), for any act or omission of the Indemnifying Party, arising out of, in any manner whatsoever, the terms and conditions of this Agreement, then the Indemnifying Party shall defend, indemnify, hold the other party, its officers, agents and employees ("Indemnified Party") harmless, and provide all legal defense and related services to the Indemnified Party in connection therewith.



**MEMORANDUM OF UNDERSTANDING**

**Between**

**THE KARUK TRIBE**

**And**

**HAPPY CAMP HIGH SCHOOL**

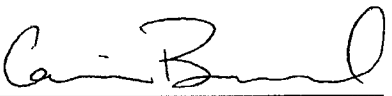
- E. Either party may terminate this MEMORANDUM OF UNDERSTANDING at any time by giving to the other party written notice at least thirty (30) days in advance.
- F. This MEMORANDUM OF UNDERSTANDING is governed by the applicable laws of the State of California and the Karuk Tribe.
- G. Sovereign Immunity: Nothing in this Agreement shall be construed or interpreted to relinquish the sovereign immunity of the Tribe.

**Signatures**

IN WITNESS WHEREOF, the parties hereto have executed this MEMORANDUM OF UNDERSTANDING the day and year first written above.

\_\_\_\_\_  
Russell Attebery, Chairman

  
\_\_\_\_\_  
Alan Dyar  
Principal  
HAPPY CAMP HIGH SCHOOL

  
\_\_\_\_\_  
For THE TRIBE: Education Department

# Happy Camp Union Elementary School

RECEIVED JUN 11 2015 District

Casey Chambers  
Superintendent/Principal

June 5, 2015

Office of Indian Education  
U.S. Department of Education  
400 Maryland Avenue, SW, Room 3W215  
Washington, DC 20202

Re: **Peempaah Piit (The New Road) Project**

To Whom It May Concern:

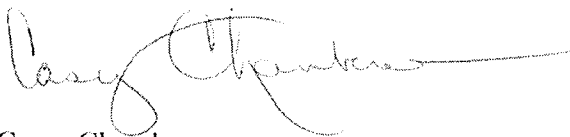
On behalf of Happy Camp Union Elementary School District, we wish to express our support for the proposal entitled **Peempaah Piit (The New Road)** being submitted by the *Karuk Tribe* to the Office of Indian Education- U.S. Department of Education.

Due to dwindling school budgets and an increasing percentage of Native American students in proportion to the remaining ethnicity of our school, the proposed project will provide much needed, additional academic support for our Native American students both inside and outside of the classroom. Their families will also benefit by receiving support services and opportunities that will assist our native students in overcoming barriers to education and employment in our remote area.

We are more than willing to cooperate with a Tribal employee working with our students in school, and sincerely hope that this project will be beneficial to the entire school as a result. Preparing our students for their futures is one of our largest goals, and ensuring that they have sufficient support to feel safe, valued, and are able to take pride in their culture is central to increasing our school's success.

Our school and the Karuk Tribe have a long partnership and we feel this mutually beneficial partnership should continue as long as possible for the betterment of our community. We look forward to the opportunity to support this important project.

Sincerely,



Casey Chambers  
Superintendent/Principal  
Happy Camp Union Elementary School District

# Yreka High School

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Office of Indian Education  
U.S. Department of Education  
400 Maryland Avenue, SW, Room 3W215  
Washington, DC 20202

June 8, 2015

Re: **Peempaah Pfiit (The New Road) Project**

To Whom It May Concern:

On behalf of Yreka High School, we wish to express our support for the proposal entitled **Peempaah Pfiit (The New Road)** being submitted by the *Karuk Tribe* to the Office of Indian Education- U.S. Department of Education.

Due to dwindling school budgets and an increasing percentage of Native American students in our school, the proposed project will provide much needed, additional academic support for our Native American students both inside and outside of the classroom. Their families will also benefit by receiving support services and opportunities that will assist our native students in overcoming barriers to education and employment in our remote area.

We are happy to do our part for the project by providing a classroom space on campus to support distance learning education in collaboration with College of the Siskiyous, College Options, and our school advisors. Additionally, we support the Indian Education Coordinator/Academic Advisor on campus to provide academic and career counseling. We are completely willing to cooperate with a Tribal employee working with our students in school, and sincerely hope that this project will be beneficial to the entire school as a result.

Our school and the Karuk Tribe have a long partnership and we feel this mutually beneficial partnership should continue as long as possible for the betterment of our community. We look forward to the opportunity to support this important project.

Sincerely,

A handwritten signature in black ink that reads "Marie Caldwell". The signature is written in a cursive style with a large, sweeping flourish at the end.

Marie Caldwell  
Principal, Yreka High School

Home of the  
Panthers

# KTJUSD - ORLEANS ELEMENTARY SCHOOL



P.O. Box 130 Orleans, Ca. 95556  
(530) 627-3242 ext. 2111  
(530) 627-3233 fax



**Aron Ruiz - Principal**

Office of Indian Education  
U.S. Department of Education  
400 Maryland Avenue, SW, Room 3W215  
Washington, DC 20202

Re: **Peempaah Piit (The New Road)**

To Whom It May Concern:

It is my pleasure to write a letter in support of the **Peempaah Piit (The New Road)** Project proposal being submitted by the Karuk Tribe.

The teachers and staff have worked closely with the Karuk Tribe for many years in an effort to best serve our students and infuse traditional Karuk culture and language in the curriculum.

It is clear that we must be creative and collaborative if we as educators are going to help our students perform well and graduate "college ready." We are excited by the opportunities the Khan Academy challenges, career exploration, and other project activities can bring to help change our students' mindset to one of learning and hope.

Afterschool learning clubs, education nights and social networking will benefit the youth in our community as well as help them understand the importance of this opportunity. Having support in this learning environment is crucial to student success.

In conclusion, I fully support the efforts of the Karuk Tribe and the Karuk Education Department as they seek external funding to support a program designed to enhance student learning. Any programs that can help our students with getting a better education and valuable support systems will benefit our students, campus, and the community at large.

Sincerely,

Aaron Ruiz  
Principal  
Orleans Elementary School

---

Happy Camp Tribal TANF  
64101 Second Avenue  
Post Office Box 1016  
Happy Camp, CA 96039  
Phone: (530) 493-2040  
Fax: (530) 493-2230

# Karuk Tribe



Happy Camp Behavioral Health  
533 Jacobs Way  
Post Office Box 1016  
Happy Camp, CA 96039  
Phone: (530) 493-5151  
Fax: (530) 493-2542

## Administrative Office

Phone: (530) 493-1600 • Fax: (530) 493-5322  
64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

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April 4, 2015

Office of Indian Education  
U.S. Department of Education  
400 Maryland Avenue, SW, Room 3W215  
Washington, DC 20202

Re: **Peempaah Piit (The New Road)**

To Whom It May Concern:

On behalf of the Karuk Tribe's Temporary Assistance to Needy Families program (TANF), we wish to express our support for the proposal entitled **Peempaah Piit (The New Road)** being submitted by the ***Karuk Tribe and Karuk Education Department*** to the U.S. Department of Education.

The education program, Karuk Tribe, located in the communities of Happy Camp, Orleans, and Yreka provides educational opportunities and post-secondary educational opportunities to our clients. Our TANF program works in coordination with the education department to provide maximum tutoring services to our children. This project would greatly increase our ability to contact the parents of our school age children to ensure that the children were aware of and are receiving these services that were available to our children.

A measurable benefit would be realized by our tribal communities if the **Peempaah Piit (The New Road)** project is implemented. One measurable benefit would include clients and their children participating in the proposed services and activities in hopes of improving their economic situation; making future generations less dependent on government assistance.

We look forward to working with the Karuk Education Department to better serve our tribal members in support of this important project.

Yōotva (Thank you),

  
Lester Alford  
Executive Director



June 4, 2015

Office of Indian Education  
U.S. Department of Education  
400 Maryland Avenue, SW, Room 3W215  
Washington, DC 20202

Re: **Peempaah Piit (The New Road)**

To Whom It May Concern:

On behalf of the Karuk Community Development Corporation we wish to express our support for the **Peempaah Piit (The New Road)** project being submitted by the *Karuk Tribe* to the Office of Indian Education – U.S. Department of Education. We believe this project will be a great benefit to Native Americans and the communities in our area.

The computer centers, administered by the Karuk Tribe and Karuk Community Development Corporation, located in the communities of Happy Camp and Orleans, provide technological and educational support to mutual clients shared by our programs. Additionally, our Happy Camp site provides technology and post-secondary opportunities through our partnership with College of the Siskiyous. Our Orleans site provides access to the internet (which would otherwise not be available due to the very remote location) and additional classroom time to increase students' computer literacy.

By providing educational opportunities that support education, career development, computer skills, youth job training, and other activities, it will strengthen the capacity to promote long term self-sufficiency for our communities within Siskiyou and Humboldt counties.

We look forward to continuing our working relationship with the Karuk Tribe and to better serve the tribal members in support of this important project.

Sincerely,

A handwritten signature in cursive script that reads "Karen Derry".

Karen Derry  
Executive Director/Operations Manager



## Community Computer Center @ Orleans

*Serving the Orleans, Somes Bar, Weitchpec and Forks of Salmon Communities since 1999*

PO Box 426

459 Asip Road, Orleans CA 95556

Phone: 530-627-3081, Fax: 530-627-3087

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June 4, 2015

Office of Indian Education  
U.S. Department of Education  
400 Maryland Avenue, SW, Room 3W215  
Washington, DC 20202

Re: **Peempaah Piit (The New Road)**

To Whom It May Concern:

On behalf of the Orleans Computer Center, we wish to express our support for the **Peempaah Piit (The New Road)** project being submitted by the **Karuk Tribe** to the Office of Indian Education – U.S. Department of Education. We believe this project will be a great benefit to Native Americans and the communities in our area.

The computer centers, administered by the Karuk Tribe and Karuk Community Development Corporation, located in the communities of Happy Camp, Orleans, and Yreka, provide technological and educational support to mutual clients shared by our programs.

Providing educational opportunities that support education, career development, computer skills, youth job training, and other activities, will strengthen capacity to promote long term self-sufficiency for our communities within Siskiyou and Humboldt counties.

We look forward to continuing our working relationship with the Karuk Tribe and to better serve the tribal members in support of this important project.

We wholeheartedly support this important project.

Thanks again,

Roberta Coragliotti  
Executive Director  
Voice: 627-3333

**HAPPY CAMP HIGH SCHOOL**  
SISKIYOU UNION HIGH SCHOOL DISTRICT  
PO Box 437, 234 Indian Creek Road  
Happy Camp, CA 96039-0437  
Phone: 530-493-2697  
Fax: 530-493-2605

**MICHAEL MATHESON**  
District Superintendent

**ALAN L DYAR**  
Principal

Office of Indian Education  
U.S. Department of Education  
400 Maryland Avenue, SW, Room 3W215  
Washington, DC 20202

June 5, 2015

Re: Peempaah Piit (The New Road) Project

To Whom It May Concern:

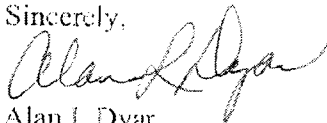
On behalf of Happy Camp High School, we wish to express our support for the proposal entitled Peempaah Piit (The New Road) being submitted by the *Karuk Tribe* to the Office of Indian Education- U.S. Department of Education.

Due to dwindling school budgets and an increasing percentage of Native American students in proportion to the remaining ethnicity of our school, the proposed project will provide much needed, additional academic support for our Native American students both inside and outside of the classroom. Their families will also benefit by receiving support services and opportunities that will assist our native students in overcoming barriers to education and employment in our remote area.

We are happy to do our part for the project by providing a classroom space to support distance learning education in collaboration with College of the Siskiyous, College Options, and our school advisors. Additionally, we support the use of an Indian Education Coordinator/Academic Advisor in our office. We are completely willing to cooperate with a Tribal employee working with our students in school, and sincerely hope that this project will be beneficial to the entire school as a result.

Our school and the Karuk Tribe have a long partnership and we feel this mutually beneficial partnership should continue as long as possible for the betterment of our community. We look forward to the opportunity to support this important project.

Sincerely,



Alan L Dyar  
Principal, Happy Camp High School



# Yreka High School

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Office of Indian Education  
U.S. Department of Education  
400 Maryland Avenue, SW, Room 3W215  
Washington, DC 20202

June 8, 2015

Re: **Peempaah Piit (The New Road) Project**

To Whom It May Concern:

On behalf of Yreka High School, we wish to express our support for the proposal entitled **Peempaah Piit (The New Road)** being submitted by the *Karuk Tribe* to the Office of Indian Education- U.S. Department of Education.

Due to dwindling school budgets and an increasing percentage of Native American students in our school, the proposed project will provide much needed, additional academic support for our Native American students both inside and outside of the classroom. Their families will also benefit by receiving support services and opportunities that will assist our native students in overcoming barriers to education and employment in our remote area.

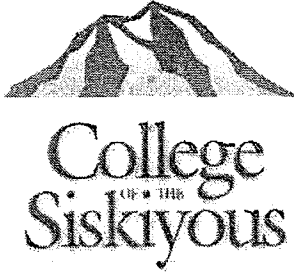
We are happy to do our part for the project by providing a classroom space on campus to support distance learning education in collaboration with College of the Siskiyous, College Options, and our school advisors. Additionally, we support the Indian Education Coordinator/Academic Advisor on campus to provide academic and career counseling. We are completely willing to cooperate with a Tribal employee working with our students in school, and sincerely hope that this project will be beneficial to the entire school as a result.

Our school and the Karuk Tribe have a long partnership and we feel this mutually beneficial partnership should continue as long as possible for the betterment of our community. We look forward to the opportunity to support this important project.

Sincerely,

A handwritten signature in black ink that reads "Marie Caldwell". The signature is written in a cursive style and is positioned above the printed name.

Marie Caldwell  
Principal, Yreka High School



June 4, 2015

Office of Indian Education  
U.S. Department of Education  
400 Maryland Avenue, SW, Room 3W215  
Washington, DC 20202

To Whom It May Concern:

College of the Siskiyou (COS) and the Happy Camp Community Computer Center have been working together for over fifteen years to build mutually beneficial programs and services for students wishing to attend college classes. I am glad to hear of your continuing pursuit of grant funding to support educational opportunities in Happy Camp. These goals coordinate very well with our own and I am happy to outline our ongoing commitment to the site.

The Happy Camp distance classroom is part of our ongoing effort to equip and staff videoconferencing classrooms throughout Siskiyou County. In the past we have purchased videoconferencing and related equipment for the Happy Camp Distance Learning classroom. Continuing expenditures include: a maintenance contract for the videoconferencing unit, evening staffing for video classes, and supplies to support the classroom. The College is committed to the ongoing support of this classroom, estimated to be at least \$10,000/year, depending on staffing levels and equipment replacement needs.

COS continues to work with HCCCC staff and community members to build a schedule of classes to be offered to the site each semester. We provide videoconferenced advising from the campus to meet with potential students at the beginning of the semester, and endeavor to provide the same support services as are available on the Weed campus. We continue to maintain, upgrade and expand the video network of the College, as well as coordinate with the Siskiyou County Office of Education and the State's higher education network, CENIC, to provide video connectivity to the site.

The support of the Happy Camp Community Computer Center is at the core of our ability to continue to offer our services to your community. We depend on continued staffing support from HCCCC for video classes during regular Computer Center hours, some troubleshooting of equipment and network as appropriate, and an ongoing commitment to developing programs that assist students and community members in reaching their educational goals.

Sincerely,

Nancy Shepard  
Associate Dean, Learning Resources & Technology

# Attachment C

## Individual Academic Plan

Student Name: \_\_\_\_\_ Phone: \_\_\_\_\_ School: \_\_\_\_\_  
 Phone: \_\_\_\_\_ E-mail address: \_\_\_\_\_  
 Phone: \_\_\_\_\_ E-mail address: \_\_\_\_\_

	Class (9 <sup>th</sup> )	Class (10 <sup>th</sup> )	Class (11 <sup>th</sup> )	Class (12 <sup>th</sup> )
<b>Academic Goals</b>	My goal is to  One thing I will do to attain this goal is:	My goal is to  One thing I will do to attain this goal is:	My goal is to  One thing I will do to attain this goal is:	My goal is to  One thing I will do to attain this goal is:
<b>College Goals</b>	I want to go to a <input type="checkbox"/> Trade school <input type="checkbox"/> Community College <input type="checkbox"/> 4 year university Name of School(s):	I want to go to a <input type="checkbox"/> Trade school <input type="checkbox"/> Community College <input type="checkbox"/> 4 year university Name of School(s):	I want to go to a <input type="checkbox"/> Trade school <input type="checkbox"/> Community College <input type="checkbox"/> 4 year university Name of School(s):	I want to go to a <input type="checkbox"/> Trade school <input type="checkbox"/> Community College <input type="checkbox"/> 4 year university Name of School(s):
<b>Career Goals</b>	Careers which I am currently interested in:  Ways to gain experience in this career field/possible contacts:	Careers which I am currently interested in:  Ways to gain experience in this career field/possible contacts:	Careers which I am currently interested in:  Ways to gain experience in this career field/possible contacts:	Careers which I am currently interested in:  Ways to gain experience in this career field/possible contacts:
<b>Activities and Awards</b>	Extracurricular Activities I am/would like to be involved in:  Awards/Recognition I have received:	Extracurricular Activities I am/would like to be involved in:  Awards/Recognition I have received:	Extracurricular Activities I am/would like to be involved in:  Awards/Recognition I have received:	Extracurricular Activities I am/would like to be involved in:  Awards/Recognition I have received:
<b>Student Signature</b>				
<b>College Options Signature</b>				

# A-G Subject Requirements for CSU/UC

For specific classes at your high school, refer to <http://www.ucop.edu/doorways/>

Name: \_\_\_\_\_

School: \_\_\_\_\_

	Class (9 <sup>th</sup> )		Class (10 <sup>th</sup> )		Class (11 <sup>th</sup> )		Class (12 <sup>th</sup> )		Grade Rec'd
	Grade Rec'd	Grade Rec'd	Grade Rec'd	Grade Rec'd	Grade Rec'd	Grade Rec'd	Grade Rec'd	Grade Rec'd	
A. History/Social Science 2 yrs	Sem 1	Sem 2	Sem 1	Sem 2	Sem 1	Sem 2	Sem 1	Sem 2	Sem 1
B. English 4 yrs	Sem 1	Sem 2	Sem 1	Sem 2	Sem 1	Sem 2	Sem 1	Sem 2	Sem 1
C. Mathematics 3 yrs: Alg I, Geom, Alg II BUT, 4 yrs recommended	Sem 1	Sem 2	Sem 1	Sem 2	Sem 1	Sem 2	Sem 1	Sem 2	Sem 1
D. Laboratory Science 2 yrs: Biology + 1 more BUT, 3 yrs recommended	Sem 1	Sem 2	Sem 1	Sem 2	Sem 1	Sem 2	Sem 1	Sem 2	Sem 1
E. Language other than English 2 yrs BUT, 3 yrs recommended	Sem 1	Sem 2	Sem 1	Sem 2	Sem 1	Sem 2	Sem 1	Sem 2	Sem 1
F. Fine Arts 1 yr	Sem 1	Sem 2	Sem 1	Sem 2	Sem 1	Sem 2	Sem 1	Sem 2	Sem 1
G. College Preparatory Electives 1yr	Sem 1	Sem 2	Sem 1	Sem 2	Sem 1	Sem 2	Sem 1	Sem 2	Sem 1
	GPA		GPA		GPA		GPA		GPA

Schools will accept the SAT I or the ACT (with writing). Take the PLAN and the PSAT to see which test is better for you, and/or you can simply take both the SAT I and the ACT (the school will take the higher test score).

**College Entrance Exams:**

**PLAN (Pre-ACT)** Fall, sophomore year Score: \_\_\_\_\_

**PSAT (Pre-SAT)** Fall, junior year Score: \_\_\_\_\_

**ACT** Spring, junior year: Score: \_\_\_\_\_ (writing test req'd for UCs)

**SAT I** Spring, junior year: Score: \_\_\_\_\_ (Math) \_\_\_\_\_ (Writing)

**SAT II (taken at end of year of subject):** Score: \_\_\_\_\_ (Subject: \_\_\_\_\_)

\_\_\_\_\_ (Critical Reading) \_\_\_\_\_ (Subject: \_\_\_\_\_)

Tribal Membership

Attachment D

Karuk Tribe Organization Chart  
Last Updated: 01/12/2015

Tribal Council  
(Comprised of Nine Members)

Russell Attebery, Chairman  
Robert Super, Vice Chairman

KCDC Board of Directors  
Karen Derry, Operations Manager, Deanna Miller, CFO

KCDC Programs & Staff  
(Head Start, Naa Vura Yee Ship,  
Computer Center, Fire)

KTHA Housing Committee  
Erin Hillman, Executive Director

KTHA Programs & Staff

Contract Compliance  
Sammi Ofield

Construction, Maintenance & Automotive  
Fred Burcell

Tribal Enrollment  
Robert Attebery

Finance Department  
Laura Mayton

Human Resources  
Tina Weldin

Land Management  
Scott Quinn

Department of Natural Resources  
Leaf Hillman

Water Quality, Fisheries, Air Quality, Watershed,  
Cultural Resources Programs & Staff

People's Center  
Carolyn Smith

Self Governance  
Jaclyn Goodwin

TANF/NEW Program  
Lester Alford

Low Income Assistance Program (LIAP)  
Brittany Souza

TERO, Childcare, & Adult Vocational Training  
Dion Wood

Karuk Judicial  
April Attebery

Health & Human Services Programs (See 2nd Diagram)  
Raul Recarey

Department of Transportation & Planning  
Sandi Tripp

Emergency Preparedness  
Thomas Fielden

Education Program  
Carissa Bussard

Grant Writers  
Emma Lee Perez

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**Karuk Community Health Clinic**  
64236 Second Avenue  
Post Office Box 316  
Happy Camp, CA 96039  
Phone: (530) 493-5257  
Fax: (530) 493-5270

# Karuk Tribe



**Karuk Dental Clinic**  
64236 Second Avenue  
Post Office Box 1016  
Happy Camp, CA 96039  
Phone: (530) 493-2201  
Fax: (530) 493-5364

**Administrative Office**  
Phone: (530) 493-1600 • Fax: (530) 493-5322  
64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

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## Position Description

**Title:** Director/Education Program Coordinator

**Reports To:** Tribal Council

**Location:** Happy Camp Administrative Office

**Supervises:** Students Services Coordinators

**Salary:** \$30,000 to \$45,000, depending on experience

**Summary:** The Education Program Coordinator is responsible for administering programs and coordinating activities within the Education Department; e.g., BIA-funded Higher Education (HE) grant programs, tutorial assistance services, community-based cultural and other educational enrichment activities. The Director provides career planning, disseminates program information and application forms, assists with the completion of application forms, establishes and maintains applicant data bases in a continuously updated system, processes requests for payment of cash assistance, identifies needs for new educational assistance and programs, works collaboratively with other Tribal staff to develop and fund new educational programs, and makes appropriate referrals to other agencies that provide educational assistance and services.

**Classification:** Full time, Regular, Non-Exempt

**Responsibilities:**

1. Conducts interactive telephone and personal interviews and prepares correspondence to elicit eligibility information and identify needs for Tribal educational and related programs.
2. Analyzes financial and other information to determine initial or continuing eligibility for Tribal educational assistance.
3. Develops cooperative working relationships with financial aid and student services professionals at colleges and universities offering distance education programs of interest to program participants.
4. Serves as an informational link and liaison between the Karuk Paths to Prosperity project and public school personnel, Tribal education and employment staff, and prospective program participants.

5. Maintains current knowledge of regulations, rules and policies governing Tribal educational assistance and explains these regulations, rules and policies to Tribal member applicants, apprising them of their rights, responsibilities and eligibility for program participation.
6. Ensures timely completion, and verifies the accuracy, of educational assistance application forms and supporting documentation; e.g., Tribal membership, enrollment in eligible educational programs, GPA/academic status, verification of financial need and compliance with other program requirements. Resolves discrepancies in data by securing clarifying documentation from applicants, schools and other referring agencies.
7. Provides career counseling and assists with higher education planning and obtaining financial aid for the student.
8. Organizes and maintains Tribal student/applicant participant files, records and documents according to the Tribe's confidentiality policies; updates data bases continuously, and meets internally and externally-imposed deadlines for submission of updated information pursuant to Tribal and outside agency requirements.
9. Collects, analyzes and interprets community educational needs assessment data; prepares interpretive reports to Tribal Council, and other Tribal staff to assist their needs assessment and program planning efforts; identifies needs for new educational assistance, and makes program development recommendations to the Tribal Council.
10. Acts as a liaison between the Tribe, Tribal community, students, schools and public agencies; facilitating education related development. Advocate on behalf of students/families on issues such as special learning needs, attendance, behavior, etc. for school age Tribal Youth.
11. Research alternative school options, including BIE and Charter schools.
12. Evaluate project progress & out-comes and report bi-annually.
13. Continuous quality improvement based on evaluative feedback and coordination with external evaluators.
14. Travels as necessary to complete work assignments and participate in supervisor-approved training programs.
15. Shall be available for local and out of the area travel as required for job related training. Shall attend all required meetings and functions as requested.
16. Shall coordinate regular or special Education Committee meetings, preparing agenda and packets for meetings as well as distributing appropriate programmatic information to committee members.
17. Shall be polite and maintain a priority system in accepting other position related job duties as assigned.

**Qualifications:**

1. Have the ability to work effectively with Native American people in culturally diverse environment.

2. Have the ability to manage time well and work under stressful conditions with an even temperament.
3. Have the ability to establish and maintain harmonious working relationships with other employees and the public.
4. Have the ability to understand and follow oral and written instructions.

**Requirements:**

1. Bachelors Degree and experience in educational programs requiring working-level knowledge and skills in interviewing techniques, information gathering, information verification, development and maintenance of computerized data bases, analysis and interpretation of financial and other confidential data, and filing and recordkeeping practices.
2. Must have knowledge of rules, regulations, goals and eligibility criteria for Tribal educational assistance, as well as non-Tribal (i.e., county, state and federal) programs to which Tribal members may be referred for additional assistance.
3. Must have demonstrated ability to learn and apply the policies, procedures, rules and regulations governing eligibility for, and participation in, Tribal educational assistance.
4. Must have knowledge of Karuk Tribal customs, heritage and values; experience in Indian Education programs preferred.
5. Must have demonstrated ability to meet internally and externally imposed deadlines and to respond effectively to sometimes frustrating and unforeseeable complications in the performance of assigned duties.
6. Must possess valid driver's license, good driving record, and be insurable by the Tribe's insurance carrier.
7. Must have demonstrated ability to work in culturally diverse environments; demonstrated ability to work collaboratively with other Tribal personnel; demonstrated commitment to serving Tribal communities in a creative, problem-solving mode.
8. Must have strong oral and written communication skills; demonstrated ability to use computer data and word processing programs as professional tools; demonstrated ability to analyze and interpret written, numerical and verbal data from various sources; demonstrated ability to prepare clear, concise and accurate records and reports.
9. Must adhere to confidentiality policy.
10. Must successfully pass a pre-employment drug screening test criminal background check.

**Tribal Preference Policy:** In accordance with the TERO Ordinance 93-0-01, Tribal Preference will be observed in hiring.

**Veteran's Preference:** It shall be the policy of the Karuk Tribe to provide preference in hiring to qualified applicants claiming Veteran's Preference who have been discharged from the United



States Armed Forces with honorable and under honorable conditions.

**Council Approved:**

**Chairman's Signature:**

## **POSITION DESCRIPTION**

**Title:** Student Services Coordinator

**Reports to:** Education Coordinator

**Location:** One Full-Time Position-Happy Camp, One Part-Time Position-Yreka

**Salary:** \$28,000-\$36,000, depending on experience

**Classification:** Full-Time, Regular, Non Exempt

**Summary:** The Student Services Coordinator will coordinate the Project activities including but not limited to the high school college readiness program, developing and maintaining a student database, and organizing American Indian Student Association meetings and events. This position requires well-developed communication skills and a successful higher education experience.

**Responsibilities:**

1. Develop and coordinate 3 annual public forums for Tribal and public leadership, and parents, and middle and high school students to introduce “Nine Principles” framework, identify unmet needs and inventory resources; and establish annual priorities and short-term goals related to “Nine Principles.”
2. Act as a liaison between the Karuk Education Department and local schools.
3. Develop Individualized Education Plans (IAPs) for all American Indian students attending and entering Happy Camp and Yreka High Schools.
4. Coordinate remediation and tutorial assistance as indicated based on academic performance and student/parent consultations.
5. Assists Project Director in developing intake, utilization, outcome and evaluation instruments; collects, compiles and assists in interpreting baseline client data, as well as data on frequency and types of computer use, skill building progress and achievement of education and employment related goals.
6. Identify, inform, and assist high-achieving high school students in accessing Advanced Placement courses through local community colleges, including classroom, online, and Interactive TV courses at Community Computer Centers and College of the Siskiyous.
7. Organize American Indian Student Associations (AISAs) that meet at least twice a month to develop leadership and organizing skills based on “Nine Principles” themes.

8. Schedule and assist high school students in preparing for “gate keeping” college entrance exams, including ACT, PSAT, SAT and community college English/math placement tests.
9. Disseminate information about public and private sources of financial aid.
10. Develop public access repositories of college information and resources, including current catalogs from northern California and southern Oregon colleges and universities.
11. Develops cooperative working relationships with financial aid and student services professionals at colleges and universities offering distance education programs of interest to program participants.
12. Identify and/or create opportunities for high school students to participate in Summer Camps that enhance school-based language, math and science programs.
13. Identify and/or create opportunities for high school students to participate in community service internships and other volunteer activities that facilitate broad exposure to professional careers and technical occupations available.
14. Maintains confidential records of student performance and on student academic achievements, obstacles encountered, recommended remediation, and possible program improvements.
15. Shall be available for local and out of the area travel as required for continuing education project-related training such as computer training, student advisor training, college-readiness information, etc.
16. Shall attend all required meetings and functions as requested.
17. Other job related duties as assigned.

**Qualifications:**

1. Have the ability to work effectively with Native American people in culturally diverse environments.
2. Have the ability to understand and follow oral and written instructions.
3. Have the ability to manage time well and work on multiple tasks under performance deadlines.
4. Have the ability to establish and maintain harmonious working relationships with prospective postsecondary education participants, other employees and the public.
5. Have the ability to motivate learning in an educational setting; ability to maintain confidentiality.

**Requirements:**

1. Must have a bachelor’s degree from an accredited four-year college and two years of professional student services experience, or equivalent combination of education and experience.
2. Must have demonstrated ability to understand Native American perspectives and establish excellent rapport with Native American students.

3. Must have demonstrated knowledge of academic advising techniques (e.g., admission requirements, financial aid processes, college entrance and graduation requirements, and organizational structure of community colleges).
4. Must have excellent organizational skills; ability to work independently. Must be able to coordinate and/or perform multiple tasks of a complex nature requiring discerning judgment.
5. Must have demonstrated ability to exercise tact, discretion, and capacity to inspire cooperation and confidence among students.
6. Must have demonstrated ability to speak clearly and communicate effectively in face-to-face, email, and telephone communications.
7. Must have excellent computer skills; previous experience with online, videoconferencing and other technology-mediated instructional methods preferred.
8. Must have demonstrated ability to establish/maintain an effective file and retrieval system; previous experience with postsecondary student records management preferred.
9. Must possess valid California driver's license, good driving record, and be insurable by the Tribe's insurance carrier.
10. Must adhere to the Tribe's confidentiality policy.
11. Must successfully pass a drug-screening test and criminal background check from the Karuk Tribe of California, and LIVE Scan through an educational organization (college or office of education).

**Tribal Preference Policy:** In accordance with the TERO Ordinance 93-0-01, Tribal and Indian Preference will be observed in hiring.

**Council Approved:**

**Employee's Signature:** \_\_\_\_\_

**Chairman's Signature:** \_\_\_\_\_

## Attachment E

Laura J. Mayton, CPA  
PO Box 79  
Happy Camp, CA 96039  
Home Phone: (530) 493-2596  
Work Phone: (530) 493-1600 Extension 2013

### Education

Certified Public Accountant since November 1987. My California license number is 49362E. Continuing education and license are current.

I graduated Magna Cum Laude from Humboldt State University in 1985 with a Bachelor of Science degree in Business Administration and a minor in Psychology.

### Work Experience

**July 2002 to Present – Chief Financial Officer for Tribe with \$20 million dollar annual budget.**

Karuk Tribe of California  
PO Box 1016  
Happy Camp, CA 96039

Supervisor: Arch Super  
(530) 493-1600 Extension 2019

Responsibilities include the following:

- Supervising accounting staff.
- Preparing financial statements, budgets, and indirect cost proposals.
- Coordinating audits for Karuk Tribe of California, Karuk Tribe Housing Authority, and Karuk Community Development Corporation.
- Updating and maintaining fixed asset information, insurance policies, and fiscal policies.
- Supplying financial information and recommendations to the Tribal Council and other management staff.

**October 1998 to February 2002 - Corporate Controller for a company with over \$100 million dollars in annual sales. Company had facilities located in Oregon, Colorado, Alabama and Florida.**

U.S. Forest Industries, Inc.  
1090 SE 'M' Street  
Grants Pass, OR 97526

Supervisor: Jerry Bramwell  
(541) 779-4657

Responsibilities included the following:

- Supervising accounting staff.
- Preparing consolidated financial statements and books for quarterly board of directors meetings.
- Managing cash and monitoring health insurance and workers compensation costs.
- Providing information to auditors, tax professionals, 401K administrators, and insurance companies.
- Reviewing forecasts and budgets prepared by controllers in Oregon, Colorado, Alabama, and Florida.

**February 1997 to October 1998 – Medite MDF Division Controller. The Medford MDF plant generated profits in excess of one million dollars per month during good markets.**

SierraPine LTD, Medite Division  
2685 N Pacific Hwy, PO Box 4040  
Medford, OR 97501

Supervisors: Bill Perry and Bill Weber  
(541) 773-2522

Responsibilities included the following:

- Supervising accounting staff.
- Accounting for the purchase of the Medford MDF plant for SierraPine LTD including the valuation of inventory, receivables, payables, and other working capital.
- Setting up books for the Medite Division of SierraPine LTD including a new chart of accounts, general ledger, financial statements, and fixed asset schedules.
- Changing accounting systems and payroll systems several times as SierraPine adjusted to its new acquisitions.
- Setting up Medite MDF products in a cost model to calculate profitability of each type and size of product.
- Preparing budgets.

**January 1995 to February 1997 – Medite MDF Division Controller for three MDF plants located in Oregon, New Mexico and Ireland.**

Medite Corporation  
PO Box 550  
Medford, OR 97501

Supervisor: Andy Thomas  
(541) 664-5719

Responsibilities included the following:

- Accounting for the sale of the Medford MDF Plant to SierraPine LTD.
- Preparing financial statements, budgets, and forecasts for Medford MDF plant.
- Working with accountants from fiberboard mills in New Mexico and Ireland to receive, review, and consolidate MDF Division results of operation.
- Reconciling accounts.
- Analyzing profitability of specialty products.

**March 1988 to January 1995 – Regional Controller for two sawmills.**

Stone Forest Industries, Inc.  
63616 Highway 96  
Happy Camp, CA 96039

Supervisor: Andy Thomas  
(541) 664-5719

Responsibilities included the following:

- Supervising accounting staff.
- Accounting for Happy Camp Sawmill, Burnt Ranch Sawmill, and Klamath Timber.
- Preparing financial statements, budgets, forecasts, yield tax returns, sales tax returns, and log value sheets.
- Monitoring log and lumber inventories.
- Analyzing various aspects of the business looking for ways to improve profitability.
- Working with management to calculate return on investment for proposed capital projects.
- Assisting local management with understanding of financial statements.

**June 1985 to December 1987 - Accountant**

Bean, Stanhope, Storre, & Wagner CPA's  
1112 5<sup>th</sup> Street  
Eureka, CA 95501

Supervisor: Richard Storre  
(707) 443-9351

Responsibilities included the following:

- Preparing income tax, personal property tax, yield tax, and sales tax returns.
- Auditing public and private businesses and institutions including Humboldt County, Humboldt State University, College of the Redwoods, and The Bertha Russ Lytel Foundation.

**Other**

Good computer skills including experience with many accounting software packages, Microsoft Excel, and Word.

References are available upon request.

## Attachment F

### POSITION DESCRIPTION

**Title:** Contract Compliance Specialist

**Reports To:** Tribal Council

**Location:** Happy Camp, California

**Salary:** \$45,000 to \$65,000, depending on experience

**Summary:** As a member of the Tribe's Management Team, the Contract Compliance Specialist will assist the Tribal Chairman in ensuring that all contracts and grants are managed in accordance with specified terms and conditions, Tribal policies and procedures and the Code of Federal Regulations (CFR). The Contract Compliance Specialist is a key participant in the Tribal programs' budgeting process.

**Classification:** Full Time, Regular, Exempt, Non Entry Level

**Responsibilities:**

1. Shall review all requests by Tribal Departments to enter into professional service contracts, partnership agreements, government to government agreements, memorandums of agreement/understanding, and other documents as assigned; approves or disapproves forwarding to Council for consideration and monitors those contracts, agreements for compliance with tribal and applicable policies and procedures.
2. Shall review all requests by Departments to submit grant and contract applications to potential funding sources for compliance with Tribal policies, procedures and consistency with Tribal program's purpose including monitoring to ensure that grant and contract applications are consistent with the Tribe's mission and for potential conflicts of interest.
3. Shall review all Requests for Proposals/Qualifications prior to advertising to ensure compliance with Tribal and applicable funding agency requirements. Shall receive bids and forward to appropriate director after closing.
4. Shall review contracts and grant awards assigned by the Chairman to this position. Reviews post award requirements and coordinates with Department Directors for the completion of all pre award requirements, if any.

5. Shall work in conjunction with Tribal Departments and programs to coordinate accurate, timely fiscal and program reporting to Tribal, federal, state, and private contracting/granting entities. Shall oversee preparation of financial reports according to contract/grant terms and conditions, obtains narrative reports from Tribal departments and programs and oversee process for requests for advances and reimbursements (“drawdowns”).
6. Shall maintain Community Services and Development (CSD) Block Grant Programs including all reporting and planning responsibilities.
7. Shall maintain files of assigned contracts and grants. Prepares files for annual audit.
8. Shall maintain files of contracts and grants and prepares and participates in any programmatic audits required by funding agencies.
9. Shall assist Chairman or designee in preparing for and responding to inquiries from official representatives of contracting/granting agencies as well as Tribal, federal, state and other auditing personnel.
10. Shall review expenditures of Tribal contracts and grants for compliance to grant/contract terms and conditions. Will monitor compliance with Office of Management and Budget Circulars A-87, A-133, and 24 CFR Part 85 and 24 CFR Part 58 as well as other appropriate tribal policies.
11. Shall prepare and obtain all documentation required to close out each assigned contract or grant.
12. Shall prepare files of closed out contracts/grants for storage in accordance with Tribal policies and procedures and with requirements of contracting/granting entities.
13. Shall draft all assigned administrative policies for review and comment by appropriate staff and Council. Shall be responsible for incorporating recommendations into draft policy and presentation to Tribal Council for approval.
14. Shall participate in Tribal, Federal, State, and local government meetings and related sub-committees and workgroups for the purposes of Emergency Response Planning and Disaster Preparedness.
15. Shall coordinate required updates to the Tribe’s Natural Hazard Mitigation Plan and FEMA Administrative Plan.
16. Shall review annual Indian Health Services Sanitation Deficiency Systems list. Shall brief Tribal Council on status of projects. Shall work cooperatively with appropriate Tribal Staff and agency representatives to rank projects in order of priority for approval by Tribal Council.
17. Shall be polite and maintain a priority system in accepting other position related job duties as assigned.

**Qualifications:**

1. Have the ability to work effectively with Native American people in culturally diverse environments.
2. Have the ability to manage time well and work under stressful conditions.



3. Have the ability to establish and maintain harmonious working relationships with other employees and the public.
4. Have the ability to understand and follow oral and written instructions, demonstrated ability to use computerized accounting software as well as data and word processing programs as professional tools.
5. Knowledge of Tribal organizational structure, reporting relationships, lines of authority and fiscal management responsibilities highly desirable.
6. Training and/or experience in negotiation based communications and conflict resolution processes; demonstrated ability to communicate in a clear, appropriately assertive and tactful manner.
7. Demonstrated ability to initiate and follow through on complex financial management tasks, manage time well and meet deadlines.

**Requirements:**

1. Must possess high school diploma or equivalent.
2. Must possess an AA Degree with emphasis in accounting and/or financial management OR three years experience in contract/grant management, accounting, and or financial management.
3. Must possess a minimum two years experience of direct supervision of employees.
4. Must possess a minimum two years of construction project management experience.
5. Must possess valid driver's license, good driving record, and be insurable by the Tribe's insurance carrier.
6. Must adhere to confidentiality policy.
7. Must successfully pass a drug screening test and criminal background check.

**Tribal Preference Policy:** In accordance with the TERO Ordinance 93-0-01, Tribal Preference will be observed in hiring.

**Veteran's Preference:** It shall be the policy of the Karuk Tribe to provide preference in hiring to qualified applicants claiming Veteran's Preference who have been discharged from the United States Armed Forces with honorable and under honorable conditions.

**Revised:** 11/4/03, 4/24/05, 1/24/08, 12/2010, 4/19/11, 5/14/2012, 10/3/2013, 1/16/2014

**Chairman's Signature:** \_\_\_\_\_

**Employee's Signature:** \_\_\_\_\_

## Attachment G

### Carissa Ann Bussard

3633B Indian Creek Rd, PO Box 610, Happy Camp, CA 96039

(530) 598-7918, (530) 493-1600, ext. 2034

[cbussard32@gmail.com](mailto:cbussard32@gmail.com)

<b>Skills</b>	<ul style="list-style-type: none"><li>• Excellent Organizational Skills</li><li>• Strong Customer Relations Skills</li><li>• Data Entry &amp; Database Work</li><li>• Research &amp; Analysis Skills</li><li>• <b>Computer Proficiency:</b> Microsoft Office (all programs: Word, Excel, PowerPoint, OneNote, Publisher, etc.), Kx Database, Student Enrollment Database (CNET), Outlook Calendar Scheduling, VetPro Database, Typing Speed (76 WPM), Adobe Suite, Remote Budget Analysis Software (Microfund).</li><li>• Student Advising &amp; Services</li><li>• Word Processing and Typing</li><li>• Personable, Reliable, Hard-Working</li><li>• Filing &amp; Data Security Experience</li></ul>
<b>Education</b>	<p><b>MA in English Literary Studies</b> 2010-11 <i>Durham University, Durham, England</i></p> <p><b>BA in English Literature</b> 2006-10 <i>University of California – Berkeley, Berkeley, CA</i></p>
<b>Experience</b>	<p><b>Karuk Education Coordinator, Karuk Tribe</b> March 2015-present <i>Karuk Tribe, 64236 Second Ave, PO Box 1016, Happy Camp, CA 96039</i> Student services, College/career readiness and advising, Scholarships &amp; grants, Office management, Collaboration with schools, programs, and colleges to secure and provide the best resources available for students ranging from Pre-K to college and beyond in all three service areas.</p> <p><b>Dishwasher/Busser/Expediter/Cook, Wine Gallery on Broadway</b> December 2014-February 2015 <i>Wine Gallery on Broadway, 314 S. Broadway St, Yreka, CA, 96097</i> Entry level kitchen back. Experience with customer service, practicing health &amp; safety standards, organizing kitchen, multitasking, problem solving, and time management for expediting multiple orders/tasks.</p> <p><b>Extra-Help Administrative Assistant, Veteran's Service Office</b> October 2014-March 2015 <i>Siskiyou County VSO, 105 E. Oberlin Rd, Yreka, CA 96097</i> Receptionist/front of house clerical work. Database entry, filing, and organizing, Scheduling/facilitating appointments, multi-line telephone operation, processing/prepping claim packages, Microsoft office (all programs), and general administrative/supportive tasks.</p> <p><b>Summer Food Program Assistant, Karuk Tribe</b> June 2014-August 2014 <i>Karuk Tribe Head Start, 1320 Yellowhammer Rd, Yreka, CA, 96097</i> Daily coordination of children in the Summer Food Program, responsible to the site coordinator and Karuk Tribe. Maintaining orderly conduct, organizing activities and resources for the children, and creating activity reports for the tribal newsletter.</p> <p><b>Receptionist, Van Mildert College</b> September 2012-April 2014 <i>Van Mildert College, Durham University, Durham, England</i> Clerical filing and liaising between staff members. Organizing, data entry, and database work. Scheduling events and meetings, operating a 3-line telephone system, general administrative and receptionist duties. Customer relations skills, enhanced problem-solving and front-of-house experience.</p>
<b>References</b>	<p>Furnished on request.</p> <p>For organizations &amp; volunteer activities, please see reverse side of resume.</p>

**Carissa Ann Bussard**

3633B Indian Creek Rd, PO Box 610, Happy Camp, CA 96039  
530) 598-7918, (530) 493-1600, ext. 2034  
[cbussard32@gmail.com](mailto:cbussard32@gmail.com)

**Organizations  
& Volunteer  
Activities**

**Assistant Librarian, Van Mildert College Library Committee**

*Van Mildert College, Durham University, Durham, England*

Weekly volunteer shift to oversee the student helpdesk. Checking in/out of books, stock monitoring, and book requests. Use of cataloguing software, database searching, and data entry. Customer service relations, student support, and liaising with the College Librarian.

*October 2010-  
May 2014*

**Middle Common Room (MCR), Van Mildert College**

*Van Mildert College, Durham University, Durham, England*

MCR Vice President (2013), Welfare and International Students Representative (2011-13), Facilities Manager (2010-11). Student government, working in various roles to represent the interests of postgraduate students in Van Mildert College. Working in a team, running events (such as formal dinners, outdoor activities, culture nights, and day conferences), and liaising with other common rooms (undergraduates and staff)

*October 2010-  
November 2013*

**Voluntary Placement, Durham University Library**

*Durham University Library, Durham University, Durham, England*

Voluntary six-month placement in the University Library to learn about the daily workings of a librarian. Learned database work, cataloguing experience, student support, and stock inventorying.

*February 2012-  
July 2012*

**Student Community Action (SCA), Durham University**

*Durham Students' Union, Durham University, Durham, England*

Painted houses, gardened for elders, litter pick-ups and hot meal programs.

*October 2010-  
September 2011*

# Karuk Tribe Council

## Karuk Tribe Mission Statement:

The mission of the Karuk Tribe is to promote the general welfare of all Karuk People, to establish equality and justice for our Tribe, to restore and preserve Tribal traditions, customs, language and ancestral rights, and to secure to ourselves and our descendants the power to exercise the inherent rights of self-governance.



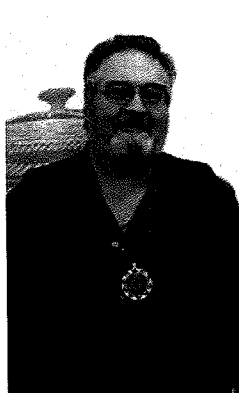
**Russell  
Attebery**  
Chairman

Term  
Nov 2011 – Nov 2015



**Robert  
Super**  
Vice-Chairman

Term  
Nov 2014 – Nov 2018



**Joseph  
Waddell**  
Secretary/Treasurer

Term  
Nov 2011 – Nov 2015



**Sonny  
Davis**  
Yreka  
Member at Large

Term  
Nov 2014 – Nov 2018



**Renee  
Stauffer**  
Orleans  
Member at Large

Term  
Nov 2014 – Nov 2015



**Alvis  
Johnson**  
Happy Camp  
Member at Large

Term  
Nov 2012 – Nov 2016



Arch  
Super

Yreka

Member at Large

Term

Nov 2013 – Nov 2017



Elsa  
Goodwin

Happy Camp

Member at Large

Term

Nov 2012 – Nov 2016



Joshua  
Saxon

Orleans

Member at Large

Term

Nov 2013 – Nov 2017

RECEIVED JAN 20 2015



# United States Department of the Interior



INTERIOR BUSINESS CENTER  
Indirect Cost Services  
2180 Harvard Street, Suite 430  
Sacramento, CA 95815

January 16, 2015

Mr. Russell Attebery, Chairman  
Karuk Tribe  
P.O. Box 1016  
Happy Camp, CA 96039

Dear Mr. Attebery:

Enclosed is the signed original negotiated indirect cost rate agreement that was processed by our office. If you have any questions concerning this agreement, please refer to the signature page for the name and contact number of the negotiator.

As a recipient of federal funds, you are required to submit Indirect Cost Proposals on an annually basis. Proposals are due within 6 months after the close of your fiscal year end and are processed on a first-in, first-out basis.

**Common fiscal year end dates and proposal due dates are listed below:**

Fiscal Year End Date	Proposal Due Date
September 30 <sup>th</sup>	March 31 <sup>st</sup>
December 31 <sup>st</sup>	June 30 <sup>th</sup>
June 30 <sup>th</sup>	December 31 <sup>st</sup>

Please visit our Web site at [http://www.doi.gov/ibc/services/Indirect Cost Services](http://www.doi.gov/ibc/services/Indirect_Cost_Services) for guidance and updates on submitting future indirect cost proposals. The website includes helpful tools such as a completeness checklist, indirect cost and lobbying certificates, sample proposals, excel worksheet templates, and links to other Web sites.

Sincerely,

Deborah A. Moberly  
Office Chief

Enclosure

- cc: Self-Determination Specialist, Pacific Regional Office, Bureau of Indian Affairs
- cc: Director, Self-Determination Services, Indian Health Services, HQE
- cc: Compact Negotiator, Office of Self Governance, North West Field Office, BIA

Ref: J:\Native Americans\Pacific (Sacramento SA)\Karuk Tribe (Ktcaw139)\FY 15\Ktca-IssueLtr.15.doc

Phone: (916) 566-7111  
Fax: (916)566-7110

Email: [ICS@ibc.doi.gov](mailto:ICS@ibc.doi.gov)  
Internet: [http://www.doi.gov/ibc/services/Indirect\\_Cost\\_services](http://www.doi.gov/ibc/services/Indirect_Cost_services)  
Revised 3/27/13

**Indian Organizations  
Indirect Cost Negotiation Agreement**

---

EIN: 94-2576572

**Organization:**

Karuk Tribe  
P.O. Box 1016  
Happy Camp, CA 96039

Date: January 16, 2015

Report No(s) : 15-A-0311

**Filing Ref.:**

Last Negotiation Agreement  
dated February 11, 2014

The indirect cost rate contained herein is for use on grants, contracts, and other agreements with the Federal Government to which Public Law 93-638 and 2 CFR 225 (OMB Circular A-87) apply, subject to the limitations contained in 25 CFR 900 and in Section II.A. of this agreement. The rate was negotiated by the U.S. Department of the Interior, Interior Business Center, and the subject organization in accordance with the authority contained in 2 CFR 225.

**Section I: Rate**

---

Type	Effective Period		Rate*	Locations	Applicable To
	From	To			
Fixed Carryforward	10/1/14	09/30/15	50.00%	All	All Programs

**\*Base:** Total direct salaries and wages, excluding fringe benefits. The rate applies to all programs administered by the Tribe. To determine the amount of indirect costs to be billed under this agreement, direct salaries and wages should be summed and multiplied by the rate. All other program costs, including fringe benefits associated with direct salaries and wages, should be eliminated from the calculation.

**Treatment of fringe benefits:** Fringe benefits applicable to direct salaries and wages are treated as direct costs; fringe benefits applicable to indirect salaries and wages are treated as indirect costs.

**Section II: General**

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Page 1 of 3

**A. Limitations:** Use of the rate contained in this agreement is subject to any applicable statutory limitations. Acceptance of the rate agreed to herein is predicated upon these conditions: (1) no costs other than those incurred by the subject organization were included in its indirect cost rate proposal, (2) all such costs are the legal obligations of the grantee/contractor, (3) similar types of costs have been accorded consistent treatment, and (4) the same costs that have been treated as indirect costs have not been claimed as direct costs (for example, supplies can be charged directly to a program or activity as long as these costs are not part of the supply costs included in the indirect cost pool for central administration).

**B. Audit:** All costs (direct and indirect, federal and non-federal) are subject to audit. Adjustments to amounts resulting from audit of the cost allocation plan or indirect cost rate proposal upon which the negotiation of this agreement was based will be compensated for in a subsequent negotiation agreement.

**C. Changes:** The rate contained in this agreement is based on the organizational structure and the accounting system in effect at the time the proposal was submitted. Changes in organizational structure, or changes in the method of accounting for costs that affect the amount of reimbursement resulting from use of the rate in this agreement, require the prior approval of the responsible negotiation agency. Failure to obtain such approval may result in subsequent audit disallowance.

D.

1. **Fixed Carryforward Rate:** The fixed carryforward rate is based on an estimate of costs that will be incurred during the period for which the rate applies. When the actual costs for such period have been determined, an adjustment will be made to the rate for a future period, if necessary, to compensate for the difference between the costs used to establish the fixed rate and the actual costs.

2. **Provisional/Final Rate:** Within 6 months after year end, a final indirect cost rate proposal must be submitted based on actual costs. Billings and charges to contracts and grants must be adjusted if the final rate varies from the provisional rate. If the final rate is greater than the provisional rate and there are no funds available to cover the additional indirect costs, the organization may not recover all indirect costs. Conversely, if the final rate is less than the provisional rate, the organization will be required to pay back the difference to the funding agency.

**E. Agency Notification:** Copies of this document may be provided to other federal offices as a means of notifying them of the agreement contained herein.

**F. Record Keeping:** Organizations must maintain accounting records that demonstrate that each type of cost has been treated consistently either as a direct cost or an indirect cost. Records pertaining to the costs of program administration, such as salaries, travel, and related costs, should be kept on an annual basis.

**G. Reimbursement Ceilings:** Grantee/contractor program agreements providing for ceilings on indirect cost rates or reimbursement amounts are subject to the ceilings stipulated in the contract or grant agreements. If the ceiling rate is higher than the negotiated rate in Section I of this agreement, the negotiated rate will be used to determine the maximum allowable indirect cost.

**H. Use of Other Rates:** If any federal programs are reimbursing indirect costs to this grantee/contractor by a measure other than the approved rate in this agreement, the grantee/contractor should credit such costs to the affected programs, and the approved rate should be used to identify the maximum amount of indirect cost allocable to these programs.

**I. Central Service Costs:** Where central service costs are estimated for the calculation of indirect cost rates, adjustments will be made to reflect the difference between provisional and final amounts.



J. Other:

1. The purpose of an indirect cost rate is to facilitate the allocation and billing of indirect costs. Approval of the indirect cost rate does not mean that an organization can recover more than the actual costs of a particular program or activity.
2. Programs received or initiated by the organization subsequent to the negotiation of this agreement are subject to the approved indirect cost rate if the programs receive administrative support from the indirect cost pool. It should be noted that this could result in an adjustment to a future rate.
3. New indirect cost proposals are necessary to obtain approved indirect cost rates for future fiscal or calendar years. The proposals are due in our office 6 months prior to the beginning of the year to which the proposed rates will apply.

Section III: Acceptance

Listed below are the signatures of acceptance for this agreement:

By the Indian Organization:

By the Cognizant Federal Government Agency:

Karuk Tribe  
Tribal Government

U.S. Department of the Interior  
Interior Business Center  
Agency

*Russell A. Attebery* /s/  
Signature

*Deborah A. Moberly* /s/  
Signature

RUSSELL A ATTEBERY  
Name (Type or Print)

Deborah A. Moberly  
Name

CHAIRMAN  
Title

Office Chief  
Office of Indirect Cost Services  
Title

1-13-15  
Date

JAN 16 2015  
Date  
Negotiated by Jacqueline B. Ross  
Telephone (916) 566-7003



**Administrative Office**

Phone: (530) 493-1600 • Fax: (530) 493-5322  
64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

**RESOLUTION OF THE  
KARUK TRIBE**

**Resolution No: 15-R-075**  
**Date Approved: June 25, 2015**

**RESOLUTION AUTHORIZING THE SUBMISSION OF A PROPOSAL TO THE U.S. DEPARTMENT OF EDUCATION, INDIAN EDUCATION DEMONSTRATION GRANTS PROGRAM IN THE AMOUNT OF \$494,219 TO PROVIDE ACADEMIC SUPPORT AND LEADERSHIP DEVELOPMENT OPPORTUNITIES TO NATIVE AMERICAN STUDENTS**

**WHEREAS;** the Karuk Tribe is a Sovereign Aboriginal People, that have lived on their own land since long before the European influx of white men came to this continent; and

**WHEREAS;** the members of the Karuk Tribe have approved Article VI of the Constitution delegating to the Tribal Council the authority and responsibility to exercise by resolution or enactment of Tribal laws all the inherent sovereign powers vested in the Tribe as a Sovereign Aboriginal People, including negotiating and contracting with federal, state, Tribal and local governments, private agencies and consultants; and

**WHEREAS;** the members of the Karuk Tribe have approved Article VIII of the Constitution assigning duties to the Chair, Vice Chair, and Secretary/Treasurer including signing and executing all contracts and official documents pertaining to the Karuk Tribe; and

**WHEREAS;** the Karuk Tribe is a federally recognized Tribe and its Tribal Council is eligible to and is designated as an organization authorized to Contract pursuant to P.L. 93-638, as amended, on behalf of the Karuk Tribe; and

**WHEREAS;** the Karuk Tribal Council endorsed the United Nations' Declaration on the Rights of Indigenous People on January 26, 2012; and

**WHEREAS;** in Article 21 of the 2008 adopted Declaration on the Rights of Indigenous People, the United Nations declared Indigenous peoples have the right, without discrimination, to the improvement of their economic and social conditions, in the areas of education, employment, and vocational training; now

**WHEREAS;** the Declaration furthermore contends that States shall take the necessary steps with a view to achieving progressively the full realization of this right; and

**WHEREAS;** the Karuk Tribal Council supports the enhancement of educational opportunities for Native American youth; now

**THEREFORE BE IT RESOLVED;** that the U.S. Department of Education has provided the opportunity for the Karuk Tribe to submit an application for funding that will support this effort; now

**THEREFORE BE IT FINALLY RESOLVED;** that the Karuk Tribal Council authorizes the submission of a proposal to the U.S. Department of Education, Indian Education Demonstration Grants Program in the amount of \$494,219 to provide academic support and leadership development opportunities to Native American students.

**CERTIFICATION**

I, the Chairman, hereby certify the foregoing resolution 15-R-075 which was approved at a regularly scheduled Council Meeting June 25, 2015, was duly adopted by a vote of \_\_\_\_\_ AYES, \_\_\_\_\_ NOES, \_\_\_\_\_ ABSTAIN, and said resolution has not been rescinded or amended in any way. The Tribal Council is comprised of 9 members of which \_\_\_\_\_ voted.

\_\_\_\_\_  
Russell Attebery, Chairman

\_\_\_\_\_  
Date

## **Project Abstract:**

Through the proposed **Peempaah Piit (The New Road)** project the Karuk Tribe—one of the largest, most geographically dispersed, and economically distressed Tribes in California located specifically in northern California serving participants in Siskiyou County and eastern Humboldt County—will address the *absolute priority* of the FY 2015 Demonstration Grants for Indian Children as well as three (3) *preference priorities* by providing (1) college preparatory and leadership development programs for Indian students at two high schools and three elementary schools—serving a total of 94 Indian children and youth at two High Schools and three Elementary schools. The project not only represents an unprecedented community-wide partnership to address the needs of students whose academic performance and very low college-going rate indicates high risk of educational failure, but also represents a comprehensive effort to address the financial, geographic, and social barriers to improving historic levels of educational attainment. Through the *Peempaah Piit* project:

- (1) The Tribe will partner with two high schools and a community college to enhance Indian students' college preparation through a combination of academic, leadership development, and culture-based self-efficacy strengthening activities aligned with research-based frameworks for building a “college culture” and facilitating acquisition of career development skills.
- (2) To partner with three elementary schools with Indian students, grades 6-8 to provide competency-based Khan Academy challenges, afterschool activities, career exploration and leadership development opportunities.

**Karuk Community Health Clinic**  
64236 Second Avenue  
Post Office Box 316  
Happy Camp, CA 96039  
Phone: (530) 493-5257  
Fax: (530) 493-5270

# Karuk Tribe



**Karuk Dental Clinic**  
64236 Second Avenue  
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Phone: (530) 493-2201  
Fax: (530) 493-5364

**Administrative Office**  
Phone: (530) 493-1600 • Fax: (530) 493-5322  
64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

## REQUEST FOR CONTRACT/ MOU/ AGREEMENT

Check One:  Contract  
 MOU  
 Agreement  
 Amendment

Karuk Tribe Number Assigned: 15-M-006  
Funder/Agency Assigned: \_\_\_\_\_  
Prior Amendment: \_\_\_\_\_

**REQUIRED** → \*Procurement Attached  \*Budget Attached   
\*System for Award Management (SAM) (CONTRACTS ONLY)   
\*KCDC/ KTHA Notification/ review required  Yes  No

Requestor: Emma Lee Perez Date: June 9, 2015

Department/Program: Education Department

Name of Contractor or Parties: Orleans Elementary School - OES

Effective Dates (From/To): 07/1/2015-06/30/2020

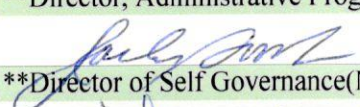

Amount of Original: \$0  
Amount of Modification: \_\_\_\_\_  
Total Amount: \$0

Funding Source: 0

Special Conditions/Terms:  
This MOU is a requirement of a grant that is due June 29, 2015

Brief Description of Purpose:  
MOU outlines relationship between the Education Department and the aforementioned schools. This MOU is to formalize the informal relationship and commitments between the Tribe and participating schools. The MOU is through 2020 so we are covered through the life of the grant and for future funding.

### \*\* REQUIRED SIGNATURES \*\*

Requestor	_____	Date	_____
**Chief Financial Officer	_____	Date	_____
**Director, Administrative Programs & Compliance	_____	Date	_____
**Director of Self Governance(MOU/MOA) or TERO (Contracts)		Date	<u>6-9-15</u>
Other		Date	_____

## MEMORANDUM OF UNDERSTANDING

Between

**THE KARUK TRIBE**

And

**Orleans Elementary School**

In order to provide a quality American Indian Education Program and work harmoniously with all students, staff, and community members involved in this goal, **Orleans Elementary School (OES)** and **THE KARUK TRIBE (THE TRIBE)** enter into this agreement on July 1<sup>st</sup>, 2015

This MEMORANDUM OF UNDERSTANDING will serve as an agreement between **THE KARUK TRIBE (THE TRIBE)** who shall assist and coordinate to provide advisory, enrichment, and academic remediation services to Native American **OES** students as resources allow.

### **FACILITY/ACCESS/EQUIPMENT/SUPPLIES**

- A. **OES** will provide Teachers, Paraprofessional Aides, culturally relevant Curriculum, Curriculum Supplies, and Educational Equipment, as well as classrooms and project spaces.
- B. **THE TRIBE** will provide resources from the following departments:
  - **Education Department:** Education Coordinator will provide support services in coordination of services between OES and THE TRIBE; Provide tutoring for Native American students to help them meet their academic goals as resources allow; Serve as a liaison as necessary between Native American student families and OES when appropriate.

**TERMS AND CONDITIONS:** This Memorandum of Understanding shall be five years, beginning July 1<sup>st</sup>, 2015 and ending June 30<sup>th</sup>, 2020.

- A. Each party agrees to be responsible for the acts and conduct of its own agents, officers and employees, and any and all actions, claims, damages, demands, losses, disabilities, defense costs or liability of any kind or nature, including attorney's fees, that may be asserted by any person or entity arising out of or in connection with the performance of this agreement.
- B. THE TRIBE agrees to comply with all applicable Federal, State and Municipal laws, rules and regulations that are now, or may in the future become applicable to OES or this agreement.
- C. Neither party shall assign or delegate any part of this AGREEMENT without the written consent of the other party.
- D. If any claim, expense, demand, cause of action, liability, judgment, loss or injury, regardless of its nature or character, is brought against a party hereto, or its officers, agents or employees (collectively, "Indemnifying Party"), for any act or omission of the Indemnifying Party, arising out of, in any manner whatsoever, the terms and conditions of this Agreement, then the Indemnifying Party shall defend, indemnify, hold the other party, its officers, agents and employees ("Indemnified Party") harmless, and provide all legal defense and related services to the Indemnified Party in connection therewith.

**MEMORANDUM OF UNDERSTANDING**

**Between**

**THE KARUK TRIBE**

**And**

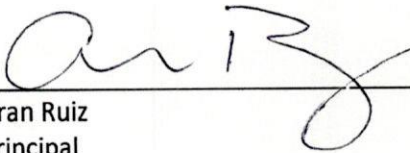
**Orleans Elementary School**

- E. Either party may terminate this MEMORANDUM OF UNDERSTANDING at any time by giving to the other party written notice at least thirty (30) days in advance.
- F. This MEMORANDUM OF UNDERSTANDING is governed by the applicable laws of the State of California and the Karuk Tribe.
- G. Sovereign Immunity: Nothing in this Agreement shall be construed or interpreted to relinquish the sovereign immunity of the Tribe.

**Signatures**

IN WITNESS WHEREOF, the parties hereto have executed this MEMORANDUM OF UNDERSTANDING the day and year first written above.

\_\_\_\_\_  
Russell Attebery, Chairman

  
\_\_\_\_\_  
Aran Ruiz  
Principal  
Orleans Elementary School

\_\_\_\_\_  
For THE TRIBE: Education Department

**Karuk Community Health Clinic**  
64236 Second Avenue  
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# Karuk Tribe



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64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

## REQUEST FOR CONTRACT/ MOU/ AGREEMENT

Check One:  Contract  
 MOU  
 Agreement  
 Amendment

Karuk Tribe Number Assigned: **15-M-007**  
Funder/Agency Assigned: \_\_\_\_\_  
Prior Amendment: \_\_\_\_\_

**REQUIRED** → \*Procurement Attached  \*Budget Attached   
\*System for Award Management (SAM) (CONTRACTS ONLY)   
\*KCDC/ KTHA Notification/ review required  Yes  No

Requestor: **Emma Lee Perez** Date: **June 9, 2015**

Department/Program: **Education Department**

Name of Contractor or Parties: **Happy Camp High School - HCHS**

Effective Dates (From/To): **07/1/2015-06/30/2020**

Amount of Original: **\$0**  
Amount of Modification: \_\_\_\_\_  
Total Amount: **\$0**

Funding Source: **0**

Special Conditions/Terms:  
**This MOU is a requirement of a grant that is due June 29, 2015**

Brief Description of Purpose:  
**MOU outlines relationship between the Education Department and the aforementioned schools. This MOU is to formalize the informal relationship and commitments between the Tribe and participating schools. The MOU is through 2020 so we are covered through the life of the grant and for future funding.**

### \*\* REQUIRED SIGNATURES \*\*

Requestor \_\_\_\_\_ Date \_\_\_\_\_

\*\*Chief Financial Officer \_\_\_\_\_ Date \_\_\_\_\_

\*\*Director, Administrative Programs & Compliance \_\_\_\_\_ Date \_\_\_\_\_

*[Signature]*  
\*\*Director of Self Governance(MOU/MOA) or TERO (Contracts) \_\_\_\_\_ Date **6-9-15**

*[Signature]*  
Other \_\_\_\_\_ Date \_\_\_\_\_



## MEMORANDUM OF UNDERSTANDING

Between

**THE KARUK TRIBE**

And

**HAPPY CAMP HIGH SCHOOL**

In order to provide a quality American Indian Education Program and work harmoniously with all students, staff, and community members involved in this goal, **HAPPY CAMP UNION HIGH SCHOOL (HCHS)** and **THE KARUK TRIBE (THE TRIBE)** enter into this agreement on July 1<sup>st</sup>, 2015

This MEMORANDUM OF UNDERSTANDING will serve as an agreement between **THE KARUK TRIBE (THE TRIBE)** who shall assist and coordinate to provide advisory, enrichment, and academic remediation services to Native American **HCHS** students as resources allow.

### **FACILITY/ACCESS/EQUIPMENT/SUPPLIES**

- A. **HCHS** will provide Teachers, Paraprofessional Aides, culturally relevant Curriculum, Curriculum Supplies, and Educational Equipment, as well as classrooms and project spaces.
- B. **THE TRIBE** will provide resources from the following departments:
  - **Education Department:** Education Coordinator will provide support services in coordination of services between HCHS and THE TRIBE; Provide tutoring for Native American students to help them meet their academic goals as resources allow; Serve as a liaison as necessary between Native American student families and HCHS when appropriate.

**TERMS AND CONDITIONS:** This Memorandum of Understanding shall be five years, beginning July 1<sup>st</sup>, 2015 and ending June 30<sup>th</sup>, 2020.

- A. Each party agrees to be responsible for the acts and conduct of its own agents, officers and employees, and any and all actions, claims, damages, demands, losses, disabilities, defense costs or liability of any kind or nature, including attorney's fees, that may be asserted by any person or entity arising out of or in connection with the performance of this agreement.
- B. THE TRIBE agrees to comply with all applicable Federal, State and Municipal laws, rules and regulations that are now, or may in the future become applicable to HCHS or this agreement.
- C. Neither party shall assign or delegate any part of this AGREEMENT without the written consent of the other party.
- D. If any claim, expense, demand, cause of action, liability, judgment, loss or injury, regardless of its nature or character, is brought against a party hereto, or its officers, agents or employees (collectively, "Indemnifying Party"), for any act or omission of the Indemnifying Party, arising out of, in any manner whatsoever, the terms and conditions of this Agreement, then the Indemnifying Party shall defend, indemnify, hold the other party, its officers, agents and employees ("Indemnified Party") harmless, and provide all legal defense and related services to the Indemnified Party in connection therewith.

**MEMORANDUM OF UNDERSTANDING**

**Between**

**THE KARUK TRIBE**

**And**

**HAPPY CAMP HIGH SCHOOL**

- E. Either party may terminate this MEMORANDUM OF UNDERSTANDING at any time by giving to the other party written notice at least thirty (30) days in advance.
- F. This MEMORANDUM OF UNDERSTANDING is governed by the applicable laws of the State of California and the Karuk Tribe.
- G. Sovereign Immunity: Nothing in this Agreement shall be construed or interpreted to relinquish the sovereign immunity of the Tribe.

**Signatures**

IN WITNESS WHEREOF, the parties hereto have executed this MEMORANDUM OF UNDERSTANDING the day and year first written above.

\_\_\_\_\_  
Russell Attebery, Chairman

  
\_\_\_\_\_  
Alan Dyar  
Principal  
HAPPY CAMP HIGH SCHOOL

  
\_\_\_\_\_  
For THE TRIBE: Education Department

**Karuk Community Health Clinic**  
64236 Second Avenue  
Post Office Box 316  
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**REQUEST FOR CONTRACT/ MOU/ AGREEMENT**

Check One:  Contract  
 MOU  
 Agreement  
 Amendment

Karuk Tribe Number Assigned: **15-M-008**  
Funder/Agency Assigned: \_\_\_\_\_  
Prior Amendment: \_\_\_\_\_

**REQUIRED** → \*Procurement Attached  \*Budget Attached   
\*System for Award Management (SAM) (CONTRACTS ONLY)   
\*KCDC/ KTHA Notification/ review required  Yes  No

Requestor: **Emma Lee Perez** Date: **June 9, 2015**

Department/Program: **Education Department**

Name of Contractor or Parties: **Happy Camp Union Elementary School District - HCUESD**

Effective Dates (From/To): **07/1/2015-06/30/2020**

Amount of Original: **\$0**  
Amount of Modification: \_\_\_\_\_  
Total Amount: **\$0**

Funding Source: **0**

Special Conditions/Terms:  
**This MOU is a requirement of a grant that is due June 29, 2015**

Brief Description of Purpose:  
**MOU outlines relationship between the Education Department and the aforementioned schools. This MOU is to formalize the informal relationship and commitments between the Tribe and participating schools. The MOU is through 2020 so we are covered through the life of the grant and for future funding.**

**\*\* REQUIRED SIGNATURES \*\***

Requestor \_\_\_\_\_ Date \_\_\_\_\_

\*\*Chief Financial Officer \_\_\_\_\_ Date \_\_\_\_\_

\*\*Director, Administrative Programs & Compliance \_\_\_\_\_ Date \_\_\_\_\_

*[Signature]*  
\*\*Director of Self Governance(MOU/MOA) or TERO (Contracts) \_\_\_\_\_ Date **6-9-15**

*[Signature]*  
Other \_\_\_\_\_ Date \_\_\_\_\_

## MEMORANDUM OF UNDERSTANDING

Between

**THE KARUK TRIBE**

And

**HAPPY CAMP UNION ELEMENTARY SCHOOL DISTRICT**

In order to provide a quality American Indian Early Childhood Education Program and work harmoniously with all students, staff, and community members involved in this goal, **HAPPY CAMP UNION ELEMENTARY SCHOOL DISTRICT (HCUESD)** and **THE KARUK TRIBE (THE TRIBE)** enter into this agreement on June 30<sup>th</sup>, 2015.

This MEMORANDUM OF UNDERSTANDING will serve as an agreement between **THE KARUK TRIBE (THE TRIBE)** who shall assist and coordinate to provide advisory, enrichment, and academic remediation services to Native American **HCUESD** students as resources allow

### **FACILITY/ACCESS/EQUIPMENT/SUPPLIES**

- A. **HCUESD** will provide Teachers, Paraprofessional Aides, culturally relevant Curriculum, Curriculum Supplies, and Educational Equipment, as well as classrooms and project spaces.
- B. **THE TRIBE** will provide resources from the following departments:
  - **Education Department:** Education Coordinator will provide support services in coordination of services between HCUESD and THE TRIBE; Provide tutoring for Native American students to help them meet their academic goals as resources allow; Serve as a liaison as necessary between Native American student families and HCUESD when appropriate.

**TERMS AND CONDITIONS:** This Memorandum of Understanding shall be five years, beginning July 1<sup>st</sup> 2015 – June 30<sup>th</sup>, 2020.

- A. Each party agrees to be responsible for the acts and conduct of its own agents, officers and employees, and any and all actions, claims, damages, demands, losses, disabilities, defense costs or liability of any kind or nature, including attorney's fees, that may be asserted by any person or entity arising out of or in connection with the performance of this agreement.
- B. **THE TRIBE** agrees to comply with all Federal, State and Municipal laws, rules and regulations that are now, or may in the future become applicable to HCUESD or this agreement.
- C. Neither party shall assign or delegate any part of this AGREEMENT without the written consent of the other party.
- D. If any claim, expense, demand, cause of action, liability, judgment, loss or injury, regardless of its nature or character, is brought against a party hereto, or its officers, agents or employees (collectively, "Indemnifying Party"), for any act or omission of the Indemnifying Party, arising out

**MEMORANDUM OF UNDERSTANDING**

Between

**THE KARUK TRIBE**

And

**HAPPY CAMP UNION ELEMENTARY SCHOOL DISTRICT**

of, in any manner whatsoever, the terms and conditions of this Service Agreement, then the Indemnifying Party shall defend, indemnify, hold the other party, its officers, agents and employees ("Indemnified Party") harmless, and provide all legal defense and related services to the Indemnified Party in connection therewith.

E. Either party may terminate this MEMORANDUM OF UNDERSTANDING at any time by giving to the other party written notice at least thirty (30) days in advance.

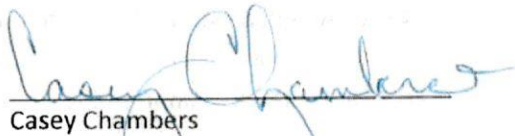
F. This MEMORANDUM OF UNDERSTANDING is governed by the applicable laws of the State of California and the Karuk Tribe.

G. Sovereign Immunity: Nothing in this Agreement shall be construed or interpreted to relinquish the sovereign immunity of the Tribe.

**Signatures**

IN WITNESS WHEREOF, the parties hereto have executed this MEMORANDUM OF UNDERSTANDING the day and year first written above.

\_\_\_\_\_  
Russell Attebery, Chairman



\_\_\_\_\_  
Casey Chambers  
Superintendent/Principal  
HAPPY CAMP UNION ELEMENTARY SCHOOL DISTRICT

\_\_\_\_\_  
For THE TRIBE: Education Department

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64236 Second Avenue  
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64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

**REQUEST FOR CONTRACT/ MOU/ AGREEMENT**

Check One:  Contract  
 MOU  
 Agreement  
 Amendment

Karuk Tribe Number Assigned: **15-M-009**  
Funder/Agency Assigned: \_\_\_\_\_  
Prior Amendment: \_\_\_\_\_

**REQUIRED** → \*Procurement Attached  \*Budget Attached   
\*System for Award Management (SAM) (CONTRACTS ONLY)   
\*KCDC/ KTHA Notification/ review required  Yes  No

Requestor: **Emma Lee Perez** Date: **June 9, 2015**

Department/Program: **Education Department**

Name of Contractor or Parties: **Yreka Union High School District - YUHSD**

Effective Dates (From/To): **07/1/2015-06/30/2020**

Amount of Original: **\$0**  
Amount of Modification: \_\_\_\_\_  
Total Amount: **\$0**

Funding Source: **0**

Special Conditions/Terms:  
**This MOU is a requirement of a grant that is due June 29, 2015**

Brief Description of Purpose:  
**MOU outlines relationship between the Education Department and the aforementioned schools. This MOU is to formalize the informal relationship and commitments between the Tribe and participating schools. The MOU is through 2020 so we are covered through the life of the grant and for future funding.**

**\*\* REQUIRED SIGNATURES \*\***

Requestor \_\_\_\_\_ Date \_\_\_\_\_

\*\*Chief Financial Officer \_\_\_\_\_ Date \_\_\_\_\_

\*\*Director, Administrative Programs & Compliance \_\_\_\_\_ Date **6/9/15**

\*\*Director of Self Governance(MOU/MOA) or TERO (Contracts) \_\_\_\_\_ Date \_\_\_\_\_

Other **Samara Barbero** \_\_\_\_\_ Date **6-9-15**

## MEMORANDUM OF UNDERSTANDING

Between

**THE KARUK TRIBE**

And

**Yreka Union High School District**

In order to provide a quality American Indian Education Program and work harmoniously with all students, staff, and community members involved in this goal, **Yreka Union High School District (YUHSD)** and **THE KARUK TRIBE (THE TRIBE)** enter into this agreement on July 1<sup>st</sup>, 2015.

This MEMORANDUM OF UNDERSTANDING will serve as an agreement between **THE KARUK TRIBE (THE TRIBE)** who shall assist and coordinate to provide advisory, enrichment, and academic remediation services to Native American **YUHSD** students as resources allow

### **FACILITY/ACCESS/EQUIPMENT/SUPPLIES**

- A. **YUHSD** will provide Teachers, Paraprofessional Aides, culturally relevant Curriculum, Curriculum Supplies, and Educational Equipment, as well as classrooms and project spaces.
- B. **THE TRIBE** will provide resources from the following departments:
  - **Education Department:** Education Coordinator will provide support services in coordination of services between YUHSD and THE TRIBE; Provide tutoring for Native American students to help them meet their academic goals as resources allow; Serve as a liaison as necessary between Native American student families and YUHSD when appropriate.

**TERMS AND CONDITIONS:** This Memorandum of Understanding shall be five years, beginning July 1<sup>st</sup> 2015 – June 30<sup>th</sup>, 2020.

- A. Each party agrees to be responsible for the acts and conduct of its own agents, officers and employees, and any and all actions, claims, damages, demands, losses, disabilities, defense costs or liability of any kind or nature, including attorney's fees, that may be asserted by any person or entity arising out of or in connection with the performance of this agreement.
- B. THE TRIBE agrees to comply with all applicable Federal, State and Municipal laws, rules and regulations that are now, or may in the future become applicable to YUHSD or this agreement.
- C. Neither party shall assign or delegate any part of this AGREEMENT without the written consent of the other party.
- D. If any claim, expense, demand, cause of action, liability, judgment, loss or injury, regardless of its nature or character, is brought against a party hereto, or its officers, agents or employees (collectively, "Indemnifying Party"), for any act or omission of the Indemnifying Party, arising out of, in any manner whatsoever, the terms and conditions of this Agreement, then the

**MEMORANDUM OF UNDERSTANDING**

**Between**

**THE KARUK TRIBE**

**And**

**Yreka Union High School District**

Indemnifying Party shall defend, indemnify, hold the other party, its officers, agents and employees ("Indemnified Party") harmless, and provide all legal defense and related services to the Indemnified Party in connection therewith.

- E. Either party may terminate this MEMORANDUM OF UNDERSTANDING at any time by giving to the other party written notice at least thirty (30) days in advance.
- F. This MEMORANDUM OF UNDERSTANDING is governed by the applicable laws of the State of California and the Karuk Tribe.
- G. Sovereign Immunity: Nothing in this Agreement shall be construed or interpreted to relinquish the sovereign immunity of the Tribe.

**Signatures**

IN WITNESS WHEREOF, the parties hereto have executed this MEMORANDUM OF UNDERSTANDING the day and year first written above.

\_\_\_\_\_  
Russell Attebery, Chairman

\_\_\_\_\_  
Mark Greenfield  
Superintendent  
Yreka Union High School District

\_\_\_\_\_  
For THE TRIBE: Education Department



**Scott Quinn, Director of Tribal Lands Management**  
Directors Report for Council Meeting on (June 25, 2015)  
Reporting Period May 21, 2015 to June 19, 2015

**Land Management Projects**

**Project Title: Tebbe Fee to Trust**

Description: Project to put a portion of the casino parking into trust status.

Status: The BIA surveyor has approved the BLA, legal description, and boundaries.

Remaining: The solicitor and BIA staff will review our response to the Siskiyou County comments to the Notice of Application. A Notice of Decision will be issued addressing the county comments along with a 30-day waiting period. Then an Acceptance of Conveyance will be issued and the property will be in trust.

**Project Title: KCDC Storage (Adamson Property) Fee to Trust**

Description: To put the parcel containing the storage units in Happy Camp into trust status.

Status: I received the updated Title Commitment on 4/16 without the fence encroachment, and forwarded to the BIA.

Remaining: Schedule B(F)5. Requiring us to demonstrate we were recognized and under federal jurisdiction in 1934 may be an issue. I may need to send BIA the Beckham materials and Dennis's 2009 memo to the Solicitor.

**Project Title: Yreka Clinic Title Policy**

Description: The BIA has accepted the property into trust, but need a policy without the tax exception.

Status: The County Assessor has agreed to a roll correction to refund current taxes due back to the date of BIA acceptance (7/28/2014)

Remaining: We received a \$1097.67 tax bill and requested finance to pay it. I have requested Siskiyou Escrow to run another tax screen to verify \$0 taxes. Once this is completed we can get a revised title policy, forward it to the BIA, and get this property recorded in trust.

**Project Title: Sharps Road Cleanup**

Description: Project to demolish three large mill buildings

Status: The power was turned off and the contractor has begun scraping the buildings.

Remaining: Complete demo, move woody material to tribal lands for burning this winter.

**Project Title: BIA Solid Waste – Red Cap Rd. Old Orleans Motel**

Description: Clean up solid waste on tribal allotment in Orleans.

Status: Looks like the Watershed Crew completed the cleanup and both areas look great.

Remaining: I need to write the post-project report. I'm considering applying for funding to demolish the vacant KR Inn, and conduct an ESA Phase 1 on parcels in Yreka.

**Project Title: MKWC Easement**

Description: MKWC Easement to Tribe for traditional trail to Old Orleans motel property.

Status: Received notarized Easement Deed from MKWC.

Remaining: Need to finalize accommodation instructions and send to Humboldt County Recorder's Office.

**Project Title: Yreka WME MH Park Fee to Trust**

Description: Application requesting the mobile home park in yreka be placed into trust.

Status: Need to submit additional materials.

Remaining: The BIA sent a letter, dated May 28<sup>th</sup>, acknowledging receipt of the application and requesting additional information (updated title commitment and reference documents, original resolution, and vesting deeds). Once submitted, next in the process includes a Notice of Application, NEPA compliance, Title Opinion, Legal Description review, Notice of Decision, Acceptance of Conveyance, and final recording of new deed.

**Land Projects to be Initiated**

**Project Title: Menne and Tynes Yellow house Fee to Trust**

**Project Title: Sharps Rd. Water Contract**

**Project Title: Tribal Member Property Legality**

**Casino Projects**

**Project Title: Conditional Use Permit**

Description: Conditional Use Permit for the Casino Fee Parking lot

Status: City consulted indicated the CEQA document is ready, but we need to review a memo from the City regarding traffic mitigation.

Remaining: once the CEQA is complete the City Planning Commission will review the application for approval at their monthly meeting. For the Building Permit and Grading permit, design issues (identified in the Code Check) on the fee parking lot need to be addressed. We also need the landscape plan.

**Project Title: Casino Code Check**

Description: Consultant to conduct necessary code checks and review of the casino construction plans.

Status: Received Civil Code Check on 4/21/15 and the other divisions on 5/21/2015.

Remaining: Architect to work with civil engineer to address civil comments. Our Owner Rep requested all comments be addressed by June 12-15. Thus far those comments have not been addressed and the Architect/Engineer have questioned the timing to complete those tasks.

**Project Title: Casino Off-Site Cultural Resource Study**

Description: Consultant to conduct necessary cultural resource studies for off-site project CEQA.

Status: On 5/4 our Contractor sent out a 30 day request for information/concerns from adjacent tribes.

Remaining: Complete Study. Tribe or City will need to consult with SHPO and possibly other tribes.

**Project Title: Casino Landscape Plan**

Description: Conditional Use Permit for the Casino Fee Parking lot

Status: I have received a draft plan from the consultant. I asked him to include Phase II parking and add the total area planted in sqft. for the Cities review.

Remaining: Approval of the City.

**Project Title: Off-Site Construction Design**

Description: Consultant is developing the design of the improvements agreed to with the City and County.

Status: On 4/22 I sent the revised preliminary design to the City and requested approval prior to consultant drafting the final design.

Remaining: City needs to approve preliminary design, conduct Plan Check, and determine if sewer project and off-site improvements will be included in the CUP CEQA.

**Project Title: Off-Site Construction Botanical Survey**

Description: Consultant to conduct a Botanical Survey as part of the CEQA review for constructing the off-site improvements agreed to with the City and County.

Status: On 6/3/15 I received the study and forwarded it to the City. No sensitive or endangered biological resources were discovered in the surveyed areas.

Remaining: City consultant to conduct CEQA for offsite improvements.

**Project Title: Off-Site Construction Cultural Resources Survey**

Description: Consultant to conduct a Cultural Resources Survey as part of the CEQA review for constructing the off-site improvements agreed to with the City and County.

Status: On 6/12/15 I received the study and forwarded it to the City. No cultural resources were discovered in the surveyed areas.

Remaining: City consultant to conduct CEQA for offsite improvements.

**Project Title: Wright Construction Casino Bidding**

Description: Wright bid the Construction Documents.

Status: Wright is reviewing the bids.

Remaining: Receive summary of bids and leveling sheets from Wright.

**Casino Projects to be Initiated**

**Project Title: Develop GMP Contract with Wright/ Rebid Divisions**

**Project Title: Develop Contract with ROI**

**Project Title: Research Casino Regulatory Compliance**

**Action Items for Approval**

Item 1. Approval of Agreement 15-A-066

Karuk Community Health Clinic  
64236 Second Avenue  
Post Office Box 316  
Happy Camp, CA 96039  
Phone: (530) 493-5257  
Fax: (530) 493-5270



Karuk Dental Clinic  
64236 Second Avenue  
Post Office Box 1016  
Happy Camp, CA 96039  
Phone: (530) 493-2201  
Fax: (530) 493-5364

Administrative Office  
Phone: (530) 493-1600 • Fax: (530) 493-5322  
64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

REQUEST FOR CONTRACT/ MOU/ AGREEMENT

Check One:  Contract Karuk Tribe Number Assigned: 15-A-066  
 MOU  
 Agreement Funder/Agency Assigned: \_\_\_\_\_  
 Amendment Prior Amendment: \_\_\_\_\_

REQUIRED → \*Procurement Attached  \*Budget Attached   
\*System for Award Management (SAM) (CONTRACTS ONLY)   
\*KCDC/ KTHA Notification/ review required  Yes  No

Requestor: Scott Quinn Date: June 17, 2015

Department/Program: Land management

Name of Contractor or Parties: John Schneider

Effective Dates (From/To): June 25, 2015 September 25, 2015

Amount of Original: \_\_\_\_\_  
Amount of Modification: \_\_\_\_\_  
Total Amount: \$0

Funding Source: \_\_\_\_\_

Special Conditions/Terms:  
**Contractor to obtain any necessary permits.**

Brief Description of Purpose:  
**This Agreement will allow John Schneider, to remove a trailer and built-onlocated on tribally owned property at the White Mountain Estates Mobile Home Park in exchange for ownership of the trailer.**

**\*\* REQUIRED SIGNATURES \*\***

Requestor  Date 6/17/15

\*\*Chief Financial Officer Laura Mayton Date 6-17-15

\*\*Director, Administrative Programs & Compliance Date \_\_\_\_\_

\*\*Director of Self Governance(MOU/MOA) or TERO (Contracts)  Date 6-18-15

Other \_\_\_\_\_ Date \_\_\_\_\_

**MEMORANDUM OF AGREEMENT 15-A-066**  
**BETWEEN**  
**KARUK TRIBE**  
**AND**  
**John Schneider**

This Memorandum of Agreement is made between the Karuk Tribe, a federally recognized Indian Tribe, also referred to as the "Tribe" and John Schneider, referred to as the "Contractor".

NOW, THEREFORE, IT IS AGREED by the parties hereto as follows:

A. Purpose

The purpose of this Memorandum of Agreement is to demolish and remove an existing tribally owned trailer (Atwood-Rockford Model) and built-on located in Space #2 at the White Mountain Estates Mobile Home Park at 545 East Oberlin Road, Yreka, CA. Contractor will be given ownership of trailer and built-on in exchange for removing it.

B. Responsibilities

(a) Contractor shall:

1. Conduct work necessary to demolish, discard, and otherwise remove (by any lawful means) trailer and built-on located in Space #2 at the White Mountain Estates Mobile Home Park at 545 East Oberlin Road, Yreka, CA.
2. Complete work above within three months from the date of execution by both parties.
3. Obtain any necessary permits/approvals from the City of Yreka and/or State of California to move trailer, discard materials, and adhere to any restrictions/conditions imposed through those approvals.
4. Not store any hazardous materials on Karuk owned lands unless authorized.

5. Promptly clean up and remove any accidental fuel or hydraulic oil spills caused by Contractor.

(b) The Karuk Tribe shall:

- 1. Allow Contractor to remove trailer and built-on from the Project Area located in Space #2 at the White Mountain Estates Mobile Home Park at 545 East Oberlin Road, Yreka, CA.
- 2. Allow Contractor access to the Project Area.
- 3. Trailer and Built-on are in poor condition. Tribe makes no warranties as to the condition of identified trailer and built-on.
- 4. Provide Bill of Sale only.

IN WITNESS WHEREOF, this agreement is executed by the parties and effective as of 25th day of June, 2015.

\_\_\_\_\_

Date: \_\_\_\_\_

John Schneider

1711 Sandpiper Ct.

Yreka, CA 96097

\_\_\_\_\_

Date: \_\_\_\_\_

Russell Attebery, Chairman

Karuk Tribe

**MEMORANDUM OF AGREEMENT 15-A-066**

**BETWEEN**

**KARUK TRIBE**

**AND**

**John Schneider**

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\_\_\_\_\_

Date: \_\_\_\_\_

John Schneider

1711 Sandpiper Ct.

Yreka, CA 96097

\_\_\_\_\_

Date: \_\_\_\_\_

Russell Attebery, Chairman

Karuk Tribe



---

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---

**Sandi Tripp**  
**Department of Transportation Director**  
For Council Meeting on June 25, 2015  
Reporting Period – May 21, 2015 – June 17, 2015

The information provided in this report reflects approved projects/tasks in our current FHWA Tribal Transportation Improvement Program (TTIP).

**GENERAL PROGRAM SUMMARY**

The Karuk Tribe executed a Program Agreement with the Federal Highway Administration (FHWA) in December 2013, for operation and administration of a Tribal Transportation Program under FHWA oversight. As stipulated in this agreement, the Tribe exercises responsibility for the following activities:

- General transportation planning, including development and submission of long range transportation plan and Tribal Transportation Improvement Program (TTIP);
- Program administration;
- Design, construction, and management of transportation projects;
- Transportation facility maintenance;
- Coordinate with FHWA to ensure environmental compliance on all Karuk Tribal construction projects.
- Other TTP program-eligible activities as authorized.

Funding is allocated to the Karuk Tribe on an annual basis through Referenced Funding Agreements pursuant to the Karuk Tribe's Tribal Transportation Program Agreement with the Department of Transportation, Federal Highway Administration.

**TRIBAL TRANSPORTATION IMPROVEMENT PROGRAM (TTIP)  
PROJECT SUMMARIES**

**The following summaries represent the current Official TTIP projects. When we receive the new Official TTIP, currently in process with FHWA, I will incorporate all new projects planned for FY 2015 – 2019.**

**Project Title: Red Cap Road Bike Way**

Description: Reconstruct Red Cap Road – shoulder widening pedestrian and bicycle safety.

Status: *Fully funded through a grant from FHWA TTP Safety Funds and State of California Dept. of Transportation and Karuk Tribe TTP Annual Allocation.*

The process of preconstruction has begun on Phase 1 of this project; we recently completed avian (bird) surveys and clearing and grubbing is now complete for this Phase. During this reporting period I attended and participated in a Pre-Construction meeting with the County of Humboldt and the Contractor that was selected to construct Phase 1. The project is on track to begin July 6, 2015 and is expected to be completed within a forty day construction period. After the Pre Construction meeting I met with the County Public Works staff and we discussed the time line for completion of Phase 2 of this project. As you may be aware Phase two is the final Phase and we expect the Project time line for to be approximately seventy five days. With that said the team decided that due to winter closures we must begin construction on Phase 2 in the spring of 2016. We also agreed that advertising for bids this summer will be the most advantageous for the timely implementation of the project next spring.

Thank you for all your support on this project and I look forward to the construction of this exciting project. Construction: Phase 1 will begin in June 2015 and Phase 2 will begin in early Spring 2016.

**Project Title: Asip Road Ext. 815**

Description: Reconstruction

Status: Construction is completed on this project and final invoice is in process.

**Yellow Hammer PR 815**

Description: Repair and Maintenance of the Yreka Head start Parking Facility

Status: To ensure longevity of this facility we will implement a maintenance plan for this site. During the FY 2015 field season DOT Staff will complete maintenance project that will include crack seal, seal coat, stripping and signage.

**Yellow Hammer PR 825**

Description: Repair and Maintenance of the Yreka KTHA Maintenance Parking Facility

Status: To ensure longevity of this facility we will implement a maintenance plan for this site. During the FY 2015 field season DOT Staff will complete maintenance project that will include crack seal, seal coat, stripping and signage.

**Project Title: Happy Camp Complete Streets Project**

Description: Reconstruction – Safety Project

Status: This project is planned for SR96 in Happy Camp from the west end of town where Second Avenue meets SR 96 to the east end of town where Old Highway 96 meets SR 96. I am currently coordinating with Caltrans D2 and they are very excited about this project. They have completed 30% of a Project Study Report and we had been working on an ATP grant application for the construction of this project. After reviewing the planning and timing for this project the team has decided that we need to complete the PSR before we will be ready to develop a clear and comprehensive grant application.

**Project Title: Tishawniik Hill Bikeway and Trail (Upper/Lower)**

Description: New construction and Reconstruction of the Upper and Lower Roads

Status: This route has significant safety issues for local residents and is identified as a priority facility by Caltrans and the Tribe. This project will also incorporate project tasks associated with repair of upper and lower Tishawniik Hill roads that are planned to be part of the overall vision for the trail.

**Project Title: Orleans Community Safety Corridor Project**

Description: Reconstruction / Safety Project

**Status:** This project is on SR96 and I have been working with Caltrans to identify the project perimeters and preliminary objectives. Through a coordinated effort between the Karuk DOT and Caltrans D1 we developed a Project Initiation Form for this project. This form is an initial planning document that identifies project perimeters, objectives, design expectations and a draft estimated budget. We recently installed cameras along the SR96 in down town Orleans to obtain information related to this project. We were hoping to identify the route users (i.e.: pedestrians, bicyclist, vehicle traffic); but, unfortunately, the cameras were stolen and consequently we did not collect any data from this effort. I tracked down the cameras and I was able to recover them. Caltrans has since come up and retrieved them. We will be back on track with this project in the next month and I will be reporting to Council on the progress as new information becomes available

**Project Title: Katimin Road**

Description: Reconstruction

**Status:** This route has significant safety issues and is identified as a priority facility by Ceremony Leaders and the Karuk Tribal Council. I expect to coordinate with all interested parties and develop a design plan that will meet the collective need for this very sensitive site. I will be reporting to Council on the progress of this project as new information becomes available.

**Project Title: Itroop Road Construction (Phase II)**

Description: Reconstruction and extension of Itroop Road

**Status:** This is for a plan to extend Itroop (near the KTHA homes at the top of the hill) down the hill onto the old Evans Property. When KTHA is ready to construct new homes on that property we will coordinate to ensure an adequate route is constructed for those residences. Itroop Road has significant safety issues associated with emergency ingress/egress. Maintenance is being performed as necessary.

**Project Title: Rural Transit Route – SR96**

Description: Rural Transit Route between Orleans and Yreka

**Status:** I am currently working with FTA to complete a very cumbersome process of reporting. Once the reporting process is completed, we will have approx. \$16,000. These funds have been allocated for the Tribe through a formula apportionment for FY 2013 and FY 2014. The FTA requires us to do a proposal in their data system that identifies how the funding will be spent; I expect that the proposal will explain our intent to continue providing transit services on SR96. Once the proposal is in their system we will get the allocation! I will keep Tribal Council up to date on this project as new information is available.

**Project Title: Somes Bar Work Cnt. Road & PF**

Description: Repair and Overlay

**Status:** To ensure longevity of this facility we will implement a repair and overlay project during the FY 2015 field Season. The site survey is completed and our engineer is completing the design and estimate phase of this project. I expect that we will repair all failures in the AC surface, import and compact the sub-base and finally we will do the AC overlay, stripping and signage at this site. This Project will be developed into a PS&E package and bid out within the reporting period.

I will keep Tribal Council up to date on this project as new information becomes available.

**Project Title: Yreka Clinic PF (including the TANF site)**

Description: Redesign and Reconstruction of the Yreka Clinic Parking Facility

**Status:** To ensure longevity of this facility we will implement a maintenance plan for this site. A initial major maintenance project will be performed during the FY 2015 field season; DOT Staff will complete tree and root removal, excavation and compaction, repair of AC, crack sealing, seal coating, striping and signage.

During the FY 2016 we will be completing a site survey, design and environmental process. In FY 2017, we will complete the process of reconstruction of this facility. I will keep Tribal Council up to date on this project as new information becomes available.

**Project Title: 2% Planning**

**1.) General Project Coordination and Planning Efforts**

**Status:** All projects associated with the Karuk Tribe Transportation Department require extensive coordination and collaboration. During this and all future reporting periods I will ensure Tribal Council is updated as new information becomes available.

**2.) Update of the Karuk Tribe Long Range Transportation Plan**

**Status:** The Karuk Tribe DOT is working on updating the current LRTP. We plan to incorporate all transportation facilities, including, but not limited to roads, trails and river access points. I will be meeting with our Consultant to review maps and begin the review and revisions to the preliminary documents. I also plan to work with the KRAB and ensure all cultural relevant issues are noted and observed.

**3.) TTIP Update**

**Status:** During this report period the Department of Transportation received our Official TTIP for FY 2015-2019. This month I have incorporated all the new project titles in to my monthly report. I will continue to report on the projects identified in this report and look forward to completing all our projects in a timely manner.

**4.) Tribal and Regional Coordination During Report Period**

**Status:** Attended and participated in monthly Tribal Council and possibly Planning meeting,) , North Coast Tribal Transportation Commission (NCTTC), , HCAOG Technical Advisory Committee, Karuk Tribal Management Team and Working Group meetings, Cultural Resources Advisory Board Meetings, FHWA Consultation Meeting 25CFR Part 170, Caltrans Native American Advisory Committee (CNAAC), Caltrans California Transportation Plan 2040, Federal Transit Administration. Quarterly Tribal Transportation Program Coordinating Committee Meeting (TTPCC)

**Project Title: Road Maintenance**

**Description:** Road maintenance funding provides staff and operational coverage for the activities listed below, as performed by a crew from the Karuk Tribe Department of Transportation.

Activities

- Street Sweeping
- Debris and brush removal from roadside and gutters
- Minor roadway patching/crack sealing
- Curb painting
- Road striping
- Crack Sealing

- Parking Facility Seal Coating
- Grading, ditch and drainage maintenance
- Equipment and vehicle lease, maintenance and repair
- Ongoing route review to identify maintenance and project needs

### Expenditure/ Progress Chart

Program	Code	Total Budget to Date	Expensed to date	Balance	% Expended
Federal Highway Administration (FHWA)	2231-00	\$1,593,430	\$231,322	\$1,361,232	14.5%
Term Dates	Total Months	Month # for report period	# Months Remaining	% Completed.	Extension Option Y/N
10/1/2014 – 10/1/2015	12	5	7	41%	N
Progress Report Due Date	Completed?	Date Completed By?	Fiscal Report Due Date	Completed?	Date Completed By:
5/30/15	yes	5/30/15	10/1/2015	N	5/30/15
<b>Comments:</b>					
All projects are meeting milestones as planned. I expect additional RFA's in the amount of approximately \$229,123 for FY 2015.					

*\*Due to complications in the review process several of my action items are still going through review.*

### Action Items

**#1 - Request for out of state travel:**

Meeting: Tribal Transportation Program Coordinating Committee

Travel to: Baraboo, WI

Date: August 17 -21, 2015

**#2 - Requesting approval of Resolution 15-R-073** authorizing acceptance of Federal Transit Authority Funding in the amount of \$16,552.00 for Fiscal years FY14 & FY15.

**#3 - \*Requesting approval of Contract 15-C-097** for participation in the Tribal Transportation Coalition with Tribes across the nation for the purposes providing a unified voice in Tribal Transportation. Throughout this reporting period I have been working to ensure compliance with all internal protocols *(This Contract is now going through re-review, I expect to have the final signed cover sheet before the upcoming Council meeting, I will forward it to Council as soon as its received.)*

**#4 – \*Requesting approval of Resolution #15-R-\_\_\_\_\_** authorizing clear notification of signatory authority as required by the funder for the Caltrans Grant entitled Panamnik: Orleans Town Center and Cultural Connectivity Plan.

**#5 – \*Requesting approval of Agreement #15-A-\_\_\_\_\_** for the purposes of equipment rental from B&A Asphalt Maintenance. The Department of Transportation has a compelling need to rent rather than buy particular items associated with facility maintenance.

## Sandi Tripp

---

**From:** RICK GALLOWAY <rick\_go\_on@msn.com>  
**Sent:** Friday, June 05, 2015 2:22 PM  
**To:** Ellis Bo; Dennis Trusty; Sisco TTAP-OK\_Karla; Hall Ed\_BIA; Jeff Lieb; Rolland Richard\_Hotmail; Eberhart John\_Tanana; Scott Quinn; Frank-Clark Mary\_Beth; Bluehorse Byron; Self Jim; Geoffrey Strommer; Edwards Carla; Mann Minnie\_bia\_Al; Tibbetts Burny\_WhiteEarth; Chase Art; Philbin Vivian; Kipp BIA\_Sheldon; Palmer Jason\_work; Haley\_forTimRosette Ashley; Bell\_3Affil\_MHA Doyle; Riley Harold\_BIA; John Smith; Pierre Ray; Fredenberg Kurt\_BIA; Dick Winchell; Abramson Amanda\_MTTAP; Blankenship Bill; Wright Sherman; L. Brink Marvella; Holmes Curt; Nemens, AICP David; Carrion BIA\_Rosina; Cloud Cheryl; Baltar Bruce; Sonosky\_Jen\_Thomas; Bonga\_AtAtNS David; Winchell, Dick TTTAP-NWR; Curtis\_FhwaFLH Joyce; Josh; Moilanen Mike; Van Gilder Jason; Sam Jimmy; Howard ForJ.Polson; Myers Kelly\_TRB; Lambert Damon; Philbin Vivian; Caulum Andrew; Tipton Steve; Gchachu Royce; HealySR\_C\_John; Clint\_Hill; Healy John; forrest erin; Watson Ashley; Daniel Clarence; Pederson Brian; Blind Angela; Hall Ed; Lieb Robert; Frazier Bill; Transportaion Planner MVC; Williams Ron; Schwartz M; Baltar Julie; Antone Frances G; Macy Lonny\_wstribes; Greig Arnold; Laducer Jeremy; James Glaze; Reich Stanley\_W+H; Bennett Anna\_KT\_Council; Bell Doyle\_tatroads; Kelly Dave; Bluehorse TTAP-AK\_Byron; Genzlinger Craig\_Tsafety; Banfield Ben; Rosetta Sr. Timothy; Marchand Michael; Healy Sr Carl; Chu Eddy; BIA\_Martha\_Smith; Pecusa Davis; Sparrow Robert; Honanie Danny; Esther Corbett; Robert Endicott; Salt Gwen\_NCAI; Green\_Ken; Cronemyer Cinco\_NWR; McKnight Sean; Robideau Chris; Duane Sandoval; T. Walker Elizabeth; Blackdeer Brett; Vinish Kirk; Bullard Loretta; Michels Denise; Kitchel Kyle\_FHWA; RedTomahawk Pete; MJAFFE@SONOSKY.COM; Freibott Kevin; Sherwin Racehorse; Osborne Steve; Edwards Tom; Wylie Wayne; Ed Case; Allen Brian; Frazier Robert\_BIA; Hostler-Carmesin Leslie for Jacque,gmail; Desiderio Dante\_NCAI; Begay Jonah; Spear Janis; Cardwell Michael; Tolliver,P.E. Dan; Jones Sev; Colorado\_State\_U ListServe-TTAP-4 corners\_Transnet; Sam\_Thomas\_home; Willis F. Michael; J. Brown Carol; Chuck\_Tsoodle; Perry, TrblAdminstr Patty; Marchand William,Will; Stevig Gary; Sandi Tripp; Spider David; Bailey Adam P.; Hostler-Carmesin Jacque; Ptak Cindi; TTAP-MntW Todd,MntWttap; Brown Howard,ShoArap; Ellis John; Hughes Barry; Micklin Will; Olsufka Jacob; George Visio; Sweetsir Tiffany; Hitchcock Robert; Micklin Will; Yeahquo Rowena; Tiffany B. Simmons; Blue Christopher; Cynthia Garcia  
**Subject:** \*\*ALERT-Confirmed\*\*TTPCC-August 18-20, 2015 \*\*Ho-Chunk Nation, WI mtg AGENDA-Draft #1\*\*APPROVED\*\*  
**Attachments:** 1508Aug18-20,-WI,HoChunkNation,AgendaDraft-1\_PCCregularMtg.pdf

**Subject:** \*\*ALERT\*\*TTPCC-Ho-Chunk Nation, Baraboo, WI \*\*August 18-20, 2015 meeting AGENDA-Draft #1

Dear TTPCC Friends, members, and attendees,

The TTPCC is pleased to announce Approval of our next meeting:

\*\*This meeting is **confirmed** and **scheduled** for **August 18-20,2015**\*\*

Ho Chunk Nation Conference Center and Resort; S. 3214 County Hwy BD, Baraboo, WI

- TTPCC TTPCC-August 18-20, 2015 meeting Agenda Draft #1 is Attached .
- File: **1508Aug18-20,-WI,HoChunkNation,AgendaDraft-1\_PCCregularMtg.pdf**

•  
Please watch for future emails with specifics about:

1. the meeting site location (meeting rooms, etc.)
2. Lodging Option information,
3. ground transportation Options to/from Airport and meeting site,
4. Airport Options and
5. Agenda Revision Update

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TTPCC Secretary  
Rick Galloway 509.536.4033



TTPCC-Albuquerque, NM Draft Agenda Aug. 18 - 20, 2015  
 Tribal Transportation Program Coordinating Committee  
 Ho Chunk Nation Conference Center and Resort; S3214 County Hwy BD, Baraboo, WI

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**Monday, August 17, 2015**

Travel Day to meeting

Meeting and Breakout rooms: TBD

**Tuesday, August 18, 2015**

<b>Time</b>	<b>Description</b>	<b>Presenter</b>
8:00 AM	Welcome	Mr. Concho, Chair
8:10 AM	Welcome & Prayer	TBA, Ho Chunk Nation
8:30 AM	Role Call	Secretary
8:35 AM	Introductions	Mr. Concho, Chair
8:50 AM	Review and Approve Agenda	Chair
8:55 AM	TTP Program Review and Briefing reports Status of reauthorization, General program direction, and timelines	Gishi/ Sparrow Chair, Leadership Team
9:45 AM	Public Comments	Chair
<b>10:00 AM</b>	<b>BREAK</b>	
10:15 AM	TTP Update, Program regulations-NPRM, Forecast for FY2016 TTP program	Gishi/ Sparrow
10:45 AM	Follow up on waiver letter guidance for meetings supported through TTP funding, other tribal programs and other meetings intended for Native American attendance and/or participation.	Chair, Federal members
11:15 AM	FHWA/FLH Performance Evaluation Briefing Technical Methods, Process and Guides	Sparrow
11:40 AM	Follow up on Dual-Language standards	Gishi/ Sparrow
<b>12:00 Noon</b>	<b>LUNCH</b>	
1:00 PM	Organizational protocols from May 2015 meeting TTPCC transparency, Website, meetings file sharing TTPCC information, data, etc...Backup procedures	Chair Chair, Leadership Team
1:30 PM	Draft proposal for QA/QC Team (NTTFI)	Gishi
<b>3:00 PM</b>	<b>BREAK</b>	
3:15 AM	Update on Committee issues. Committee Workgroup Assignments	Mr. Concho, Chair Workgroup Chairs
3:15 PM	Break into Workgroups	Workgroup
4:30 PM	Reconvene; Plan for Wednesday breakout sessions	Full Committee
5:00 PM	Recess for Day	

# TTPCC-Albuquerque, NM Draft Agenda Aug. 18 - 20, 2015

## Tribal Transportation Program Coordinating Committee

Ho Chunk Nation Conference Center and Resort; S3214 County Hwy BD, Baraboo, WI

### Wednesday, August 19, 2015

<b>Time</b>	<b>Description</b>	<b>Presenter</b>
8:00 AM	Welcome, Prayer and Introductions	Chair
8:15 AM	Road Maintenance data collection	BIA
9:15 AM	Public Comments	Chair Concho
9:30 AM	Committee Workgroup Assignments Discussion – Approval	Committee Chairs
10:00 AM	<b>BREAK</b>	
10:15 AM	Break into Workgroups	Workgroup Co-Chairs
12:00 Noon	<b>LUNCH</b>	
1:00 PM	Workgroups (Cont.)	Workgroups
3:00 PM	<b>BREAK</b>	
4:45 PM	Reconvene to Plan for Thursday	Full Committee
5:00 PM	Recess for Day	

### Thursday, August 20, 2015

<b>Time</b>	<b>Description</b>	<b>Presenter</b>
8:00 AM	Welcome, Prayer and Introductions	Chair
8:10 AM	Committee Workgroup Assignments	Committee Chairs
8:15 AM	Public Comments	
8:30 AM	Break into Workgroups	Workgroups
10:00 AM	<b>BREAK</b>	
10:15 AM	Workgroups (Cont.)	Workgroups
12:00 Noon	<b>LUNCH</b>	
1:00 PM	Full Committee Reconvene Approve Prior Meeting Minutes	Chair Secretary
	Report Out of Workgroups	Chair
	1. Workgroups	Workgroup Chair
	2. Recommendations/Motions	
3:00 PM	<b>BREAK</b>	
3:15 PM	Full Committee, Report Out continuation	Workgroup Chair
5:00 PM	Adjourn Mtg (Motion)	

### Friday, August 21, 2015

Travel Day Return from meeting

# REQUEST FOR TRIBAL COUNCIL AUTHORIZATION TO SUBMIT PROPOSAL TO FUNDING SOURCE

**REQUESTOR:** Sandi Tripp **DATE:** 6/9/2015

**DEPARTMENT:** Department of Transportation

**DEADLINE:** 6/25/15 **AMOUNT:** \$ 16,552.00 **DATES FROM:** 6/25/2015 **TO:** 9/30/2015

**BRIEFLY DESCRIBE PURPOSE OF PROPOSAL:**

Grant for FTA-TTP Formula Grant Funds (\$7667.00 for FY14 and \$8885.00 for FY15) for Public Transportation on Karuk Tribal Ancestral Territory in the amount of \$16,552.00 to continue providing the fixed route transit service (STAGE) for our area.

REVIEW:	COMPLIANCE	CFO	OTHER:	
NARRATIVE:	□	□	□	other ✓
BUDGET:	□	□	□	
INDIRECT COST:	□	□	□	
MATCH DOCUMENTATION:	□	□	□	
TRIBAL RESOLUTION:	□	□	□	✓

**COMMENTS:** NO MATCH REQUIRED

**COMPLIANCE:**

**CFO:**

**OTHER:**

REQUIRED SIGNATURES\*


**REQUESTOR\***  **DATE** 6-9-15

**CFO\*** \_\_\_\_\_ **DATE** \_\_\_\_\_

**COMPLIANCE\*** \_\_\_\_\_ **DATE** \_\_\_\_\_

**CHAIRMAN** \_\_\_\_\_ **DATE** \_\_\_\_\_

**OTHER**  **DATE** 6/10/15

 **DATE** 6/11/15

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## REQUEST FOR RESOLUTION

Check One:  Resolution

Karuk Tribe Number Assigned:

15-R-073

Prior Amendment:

Requestor: Sandi Tripp

Date: June 9, 2015

Department/Program: Department of Transportation

Brief Description of Purpose:

Grant award for FTA-TTP Formula Grant funds for FY14 & FY15 in the amount of \$16,552.00 for fixed route transit services in Karuk Tribal Ancestral Territory.

**\*\* REQUIRED SIGNATURES \*\***

*Sandi Tripp*

6-9-15

**\*\*Self-Governance Coordinator**

Date

Date

**Karuk Community Health Clinic**  
64236 Second Avenue  
Post Office Box 316  
Happy Camp, CA 96039  
Phone: (530) 493-5257  
Fax: (530) 493-5270

# Karuk Tribe



**Karuk Dental Clinic**  
64236 Second Avenue  
Post Office Box 1016  
Happy Camp, CA 96039  
Phone: (530) 493-2201  
Fax: (530) 493-5364

**Administrative Office**  
Phone: (530) 493-1600 • Fax: (530) 493-5322  
64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

## RESOLUTION OF THE KARUK TRIBE

**Resolution No:** 15-R-073  
**Date Approved:** June 25, 2015

**RESOLUTION AUTHORIZING ACCEPTANCE OF FUNDING FOR FEDERAL TRANSIT ADMINISTRATION – TRIBAL TRANSPORTATION PROGRAM (FTA-TTP) FORMULA GRANT FUNDS FOR PUBLIC TRANSPORTATION ON KARUK TRIBAL ANCESTRAL TERRITORY IN THE AMOUNT OF SIXTEEN THOUSAND FIVE HUNDRED FIFTY TWO DOLLARS AND NO CENTS (\$16,552.00) THROUGH SEPTEMBER 30, 2015.**

**WHEREAS;** the Karuk Tribe is a Sovereign Aboriginal People, that have lived on their own land since long before the European influx of white men came to this continent; and

**WHEREAS;** the members of the Karuk Tribe have approved Article VI of the Constitution delegating to the Tribal Council the authority and responsibility to exercise by resolution or enactment of Tribal laws all the inherent sovereign powers vested in the Tribe as a Sovereign Aboriginal People, including negotiating and contracting with federal, state, Tribal and local governments, private agencies and consultants; and

**WHEREAS;** the members of the Karuk Tribe have approved Article VIII of the Constitution assigning duties to the Chair, Vice Chair, and Secretary/Treasurer including signing and executing all contracts and official documents pertaining to the Karuk Tribe; and

**WHEREAS;** the Karuk Tribe is a federally recognized Tribe and its Tribal Council is eligible to and is designated as an organization authorized to Contract pursuant to P.L. 93-638, as amended, on behalf of the Karuk Tribe; and

**WHEREAS;** the Karuk Tribe Department of Transportation offers a fixed route transit service through contractual agreement with Siskiyou County Transit and General Express (STAGE); now

**THEREFORE BE IT RESOLVED;** that the Karuk Tribe plans to utilize this grant; FTA-TTP Formula Grant funds – for Public Transportation on Karuk Tribal Ancestral Territory along California State Highway 96 in the amount of \$16,552.00, to continue providing the fixed route transit service; now

**THEREFORE BE IT FINALLY RESOLVED;** that the Karuk Tribal Council authorizes acceptance of funding for Federal Transit Administration – Tribal Transportation Program (FTA-TTP) Formula Grant funds for public transportation on Karuk Tribal Ancestral Territory in the amount of sixteen thousand five hundred fifty two dollars and no cents (\$16,552.00) through September 30, 2015.

**CERTIFICATION**

I, the Chairman, hereby certify the foregoing resolution 15-R-073 which was approved at a Council Meeting on June 25, 2015 was duly adopted by a vote of \_\_\_\_ AYES, \_\_\_\_ NOES, \_\_\_\_ ABSTAIN, and said resolution has not been rescinded or amended in any way. The Tribal Council is comprised of 9 members of which \_\_\_\_ voted.

\_\_\_\_\_  
Russell Attebery, Chairman

\_\_\_\_\_  
Date

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### Grant Award - FTA TTP Formula Operations FY 14/15

#### Project Description

#### Initial Application

#### FUNDING

\$7,667 FY2014 TTP Formula Funds

\$8,885 FY2015 TTP Formula Funds (8/12ths)

-----  
\$16,552 Total Federal Funds

\$0 Local Match

-----  
\$16,552 Total Project Cost

This grant applies for \$16,552 in FY 14 and 15 TTP Formula funding (\$7,667 out of \$7,667 total available in FY 14 funds and \$8,885 out of \$8,885 total available in FY 15 funds (8/12ths currently available). This grant will be used to fund contracted transit operations for the Karuk Tribe.

The Karuk Tribe currently offers a fixed route transit service through contractual agreement with Siskiyou County Transit Service and General Express (STAGE). This fixed route service, referred to as STAGE Route 5, employs two full time transit drivers and pays costs associated with operation of a 28 passenger ADA equipped transit bus. Route 5 travels within Karuk Tribal Ancestral Territory along California State Highway 96 in an east/west direction, twice a day - four days per week, with passenger pickup at designated transit stops between the rural communities of Happy Camp, Somes Bar and Orleans, California.

Route 5 provides local residents of the above named communities access to employment, education and medical services as well as general Tribal and community services.

The Karuk Tribe plans to utilize this grant; FTA-TTP Formula Grant funds - for Public Transportation on Indian Reservation in the amount of \$16,552, to continue providing the fixed route transit service noted above.

#### MATCH

There is no local match required for this grant.

#### OTHER GRANTS

There are no other grants supporting these services at this time.

END ORIGINAL APPLICATION

**Project Information**



General | Control Totals | UZA/Cong Dist | Earmarks | Security

<b>Recipient:</b>	7266	KT
	KARUK TRIBE	
<b>Project:</b>	CA-18-X076	14/15 TTP Formula Operations

**Project Type:** Grant Award

**Rec by State:**

**New/Amendment:** New

**EO 12372 Review:**  Yes  No  N/A

**Amend Reason:** Initial Application

**Contract No:**

**Recip. Type:** Indian Tribe

**Rev Date:**

**Sec of Statute:** 49 USC 5311 - (MAP 21) TTP Formula - Pub Trans on Indian Res (FY2013 & Fwd)

**Fed Dom Asst#:** 20.509 - Formula Grants for Other Than Urbanized Ar

**Research Project:**  Yes  No

**FTA Proj Mgr:**

**Planning Grant:**  Yes  No

**Recip Contact:** Sandi Tripp 530-627-3063

**Program Date:** 3/18/2014

**State Appl ID:**

**Program Page:**

**Est Start/End:** 10/1/2014 - 9/30/2015

**Application Type:**  Paper  Electronic

**Supplemental Agreement:**  Yes  No

**Project Description**

ORIGINAL APPLICATION:  
FUNDING



**Project Information**



General      Control Totals      UZA/Cong Dist      Earmarks      Security

<b>Recipient:</b>	7266	KT
	KARUK TRIBE	
<b>Project:</b>	CA-18-X076	14/15 TTP Formula Operations

	Amendment	Project	
Gross Project Cost:	\$16,552.00	\$16,552.00	Special Condition: <input type="text" value="None"/>
Adjustment Amt:	\$0.00	\$0.00	Spec Cond Tgt Date: <input type="text"/>
Total Eligible Cost:	\$16,552.00	\$16,552.00	Spec Cond Eff Date: <input type="text"/>
Total FTA Amount:	\$16,552.00	\$16,552.00	Est Oblig Date: <input type="text" value="5/30/2015"/>
Total State Amount:	\$0.00	\$0.00	
Total Local Amount:	\$0.00	\$0.00	Pre-Award Authority: <input checked="" type="radio"/> Yes <input type="radio"/> No
Other Federal Amt:	\$0.00	\$0.00	Fed Debt Delinquent: <input type="radio"/> Yes <input checked="" type="radio"/> No
Special Cond Amount:	\$0.00	\$0.00	Final Budget: <input type="radio"/> Yes <input checked="" type="radio"/> No

**Federal Debt Delinquency Detail**

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**Requestor:** Sandi Tripp

**Date:** June 16, 2015

**Dept/Program:** Department of Transportation

**Funding Source:** 2231-03-7600.13

**Check One:**  Small Purchase (less than \$5,000)  Large Purchase (more than \$5,000)\*\*  
 Construction Contract  Other:   
 Independent Contractor Under \$2,000  
 Independent Contractor Over \$2,000\*\*

**\*\*Tribal Council approval is required for: all purchases exceeding \$5,000, all Agreements and all Contracts exceeding \$2,000.**

**Procurement**  Three quotes  Sealed Bid  Competitive Proposal

COMPARATIVE SUMMARY (Minimum of Three Required)				
Company Name	Date	Price	Contact/Phone	Indian Y/N
Sonosky, Chambers, Sachse, Endreson & Perry, LLP	6/10/2015	\$ 27,540.00	James Glaze (619) 546-5585	N

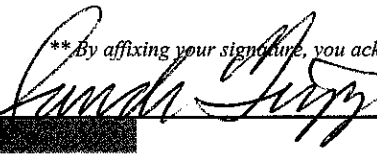
**Name of Selected Vendor:** \_\_\_\_\_

**Basis:**  Lowest Price  Best Qualified Vendor  
 Superior Product/Service  Delivery Service Provided  
 Based on Annual Price Comparisons  
 Sole Source Provider (MUST Attach Detailed Justification)  
 Only Qualified Local Provider Due to Geographic Disadvantage

**Comments:** Please see attached detailed sole source provider justification.

### \*\* REQUIRED SIGNATURES \*\*

*\*\*By affixing your signature, you acknowledge that you have reviewed the attached documentation for presentation to Tribal Council.*

  
\_\_\_\_\_

6-17-15  
Date

\_\_\_\_\_  
**\*\*Chief Financial Officer**

\_\_\_\_\_  
Date

\_\_\_\_\_  
**\*\*Director, Administrative Programs & Compliance**

\_\_\_\_\_  
Date

\_\_\_\_\_  
**\*\*Director of Self Governance(MOU/MOA) or TERO (Contracts)**

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

LAW OFFICES  
**SONOSKY, CHAMBERS, SACHSE,  
ENDRESON & PERRY, LLP**  
SYMPHONY TOWERS  
750 B STREET, SUITE 2520  
SAN DIEGO, CALIFORNIA 92101

MARVIN J. SONOSKY (1909-1997)  
HARRY R. SACHSE (DC)<sup>o</sup>  
REID PEYTON CHAMBERS (DC)<sup>o</sup>  
WILLIAM R. PERRY (DC)<sup>o</sup>  
LLOYD BENTON MILLER (AK)<sup>o</sup>  
DOUGLAS B. L. ENDRESON (DC)<sup>o</sup>  
DONALD J. SIMON (DC)<sup>o</sup>  
MYRA M. MUNSON (AK)<sup>o</sup>  
ANNE D. NOTO (DC)<sup>o</sup>  
MARY J. PAVEL (DC)<sup>o</sup>  
DAVID C. MIELKE (NM)<sup>o</sup>  
JAMES E. GLAZE (CA)  
GARY F. BROWNELL (NM)<sup>o</sup>  
COLIN C. HAMPSON (CA)  
RICHARD D. MONKMAN (AK)<sup>o</sup>  
MARISSA K. FLANNERY (AK)<sup>o</sup>  
MATTHEW S. JAFFE (DC)<sup>o</sup>  
WILLIAM F. STEPHENS (DC)

(619) 546-5585  
FACSIMILE (619) 546-5584  
[WWW.SONOSKY.COM](http://WWW.SONOSKY.COM)

June 10, 2015

SAMUEL E. ENNIS (CA)  
LIA CARPENETI (AK)<sup>o</sup>  
FRANK S. HOLLEMAN (DC)<sup>o</sup>  
CHRISTOPHER J. IRONROAD (DC)<sup>o</sup>  
REBECCA PATTERSON (AK)<sup>o</sup>  
MATTHEW L. MURDOCK (NM)<sup>o</sup>  
KENDRI M. M. CESAR (AK)<sup>o</sup>  
PENG WU (DC)<sup>o</sup>  
MAILE TAVEPHOLJALERN (DC)<sup>o</sup>

OF COUNSEL  
ROGER W. DUBROCK (AK)<sup>o</sup>  
KAY E. MAASSEN GOUWENS (AK)<sup>o</sup>  
JOAN M. WILSON (AK)<sup>o</sup>  
ARTHUR LAZARUS, JR. (DC)<sup>o</sup>

POLICY ADVISORS  
HON. MARK BEGICH  
JODI A. GILLETTE

<sup>o</sup>NOT ADMITTED IN CA

Sandi Tripp, Director  
Department of Transportation, Karuk Tribe  
37960 Hwy 96, Bld. A,  
Orleans, CA 95556

Re: Proposal to Join Tribal Transportation Coalition

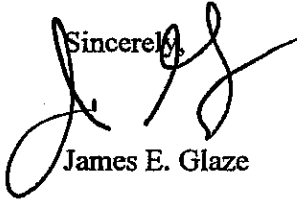
Sonosky, Chambers, Sachse, Endreson & Perry, LLP proposes to provide work to the Karuk Tribe as part of a Coalition of Indian tribes advocating for tribal transportation policy and program improvement. Other Tribes in the firm's Tribal Transportation Coalition compensate the firm a flat fee of \$2,500 per month, plus expenses not to exceed \$3,000 over a twelve month period, for a maximum cost of \$28,000 per year. We propose to reduce the Karuk Tribe's monthly flat fee to \$2,000, plus expenses not to exceed \$3,000 over a twelve month period. Given this \$500 monthly discount, you indicated that the tribe would be willing to cover the firm's cost for the Tribe's 2% TERO fee. The Karuk Tribe's maximum annual cost shall not exceed \$27,540.00 (\$24,000 annual fee, \$3,000 expenses and 2% TERO Fee) to accomplish the Tribal Transportation Coalition work identified in the Scope of Work noted below:

**Scope of Work**

1. Work with the Karuk Tribe to assist in evaluation of Tribal comments to the proposed revisions to 25 CFR part 170 regulations; and, assist the Tribe in presenting to the BIA and FHWA pro-tribal revisions to the draft regulations.

2. Provide to the Karuk Tribe technical comments and template advocacy letters for other federal agencies to promote pro-tribal transportation policies in other parts of the federal government.
3. Provide assistance to the Karuk Tribe to work with FHWA officials to finalize and implement the new FHWA GSA surplus equipment policy and the new federal-aid fund transfer policy.
4. Provide assistance to the Karuk Tribe to work with State DOT officials to improve State DOT and Tribal DOT collaborative working relationships.
5. Begin working with the Tribal GIS/GPS Task Force to help improve BIA ROW and land title record keeping.
6. Accompany the Karuk Tribe to TTPCC meetings and provide technical assistance to the members of the TTPCC.
7. Research, draft and provide the Karuk Tribe monthly Tribal Transportation Coalition Reports.
8. Prepare Tribal leader and Tribal transportation professional briefing materials and PowerPoint presentations.
9. Provide assistance to the Karuk Tribe in working with BIA and FHWA officials on a variety of tribal transportation policy and advocacy issues.

If you have any further questions, please feel free to contact by email at [jglaze@sonoskysd.com](mailto:jglaze@sonoskysd.com) or at (619) 546-5585.

Sincerely,  
  
James E. Glaze

## Sole Source Justification

Contract # 15-C-097

The Tribal Transportation Department recommends entering into a sole source attorney services contract with Sonosky, Chambers, Sachse, Endreson and Perry, LLP to obtain legal services which the Sonosky firm is uniquely qualified to provide at a lower compensation rate than could be feasibly obtained from other qualified Indian law firms. Since 1998, the Sonosky firm has maintained Tribal Transportation Coalitions consisting of multiple Tribal governments working collectively to advance tribally-beneficial transportation policies, funding increases for federal tribal transportation programs and pro-tribal transportation program agreements with federal agencies. The firm maintains a Transportation Coalition that only engages in activities that are eligible for payment from federal Tribal Transportation Program (TTP) funds. The Department of Transportation wishes to enter into the TTP-funding eligible Transportation Coalition from June 25, 2015 through June 25, 2016.

A sole source contract in this case is justified because no other national Indian law firm has the range and depth of experience that the Sonosky firm has in the tribal transportation area. As noted above the Sonosky firm has been a leader in tribal transportation advocacy for over 20 years. The firm's TTP-eligible Transportation Coalition has negotiated many of "first of their kind" tribal transportation funding agreements with the Federal Highway Administration, Bureau of Indian Affairs and Interior Department Office of Self Governance. The TTP-eligible Transportation Coalition also serves as an attorney advisor to the Indian Reservation Road Program Negotiated Rulemaking Committee and continues to serve as an attorney advisor to the tribal members of the Tribal Transportation Program Coordinating Committee.

The payment structure for the firm's Transportation Coalition also ensures that it is far more economical and cost-efficient than other Indian law firms. By working collectively through a Transportation Coalition structure with several other Indian tribes seeking pro-tribal transportation policy objectives, the Sonosky firm is able to multiply the impact of its legal advocacy without charging each tribal client the full amount of time needed to achieve these pro-tribal policy objectives. Currently, five other Indian tribes are part of the firm's TTP-eligible Transportation Coalition, and the Karuk Tribe will make the number six. As explained in the contract proposal dated June 10, 2015 (see attached), the Sonosky law firm typically charges a monthly flat fee rate of \$2,500, plus not to exceed \$3,000 for expenses, to be a member of the TTP-eligible Tribal Transportation Coalition. However, the Tribal Transportation Department has secured a \$500 per month discount of this flat fee rate from the Sonosky firm. The Sonosky firm has agreed that the Karuk Tribe will only pay \$2,000 per month, plus a not to exceed cost of \$3,000 in expenses and the contribution of the Karuk Tribe's TERO fee. This means that the Karuk Tribe will be paying an effective hourly rate of less \$415 per attorney hour for the Sonosky firm's work. An informal review of typical Indian law firm billable hour rates demonstrates that this effective billable hour rate is much better than the Karuk Tribe could be obtain through a "request for proposal" process. Therefore, the Tribal Transportation Department respectfully requests that the Tribal Council approve the attached attorney services contract through sole source procurement.

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## REQUEST FOR CONTRACT/ MOU/ AGREEMENT

Check One:  **Contract** Karuk Tribe Number Assigned: 15-C-097  
 **MOU**  
 **Agreement** Funder/Agency Assigned: FHWA  
 **Amendment** Prior Amendment: NO

REQUIRED → \*Procurement Attached  \*Budget Attached   
\*System for Award Management (SAM) (CONTRACTS ONLY)

Requestor: Sandi Tripp Date: June 4, 2015

Department/Program: Department of Transportation

Name of Contractor or Parties: Sonosky, Chambers, Sachse, Endreson & Perry, LLP

Effective Dates (From/To): June 25, 2015 June 25, 2016

Amount of Original: \$27,540

Amount of Modification: \$0

Total Amount: \$27,540

Funding Source: 2231-02-7600

Special Conditions/Terms:

Brief Description of Purpose:

**Participation in the Tribal Transportation Coalition.**

 **\*\* REQUIRED SIGNATURES \*\*** 6-7-15  
Date

\*\*Chief Financial Officer \_\_\_\_\_ Date

\*\*Director, Administrative Programs & Compliance \_\_\_\_\_ Date

\*\*Director of Self Governance(MOU/MOA) or TERO (Contracts) \_\_\_\_\_ Date

\_\_\_\_\_ Date



## Administrative Office

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## AGREEMENT FOR INDEPENDENT CONTRACTOR SERVICES

Contract Number: 15-C-097

This Agreement, dated as of June 25, 2015, is between the Karuk Tribe (hereinafter "the TRIBE") and Sonosky, Chambers, Sachse, Endreson & Perry, LLP (hereinafter "INDEPENDENT CONTRACTOR"), who agree as follows:

- Description of Services:** The Tribe hereby retains Independent Contractor to provide the services described in the attached *Description of Independent Contractor Services and Activities*.
- Duration:** The term of this Agreement shall be from June 25, 2015 to June 25, 2016.
- Compensation:** Independent Contractor will be compensated as provided in the attached *Description of Independent Contractor Services and Activities*, Twenty-seven thousand five hundred and forty dollars and no cents (\$27,540.00). All invoices must be submitted no later than thirty (30) days past the end date of this Agreement as stated in Clause 2 above. The Department of Transportation Director and/or Authorized Designee shall be responsible for overseeing this Agreement and approving invoices for payment.
- Claims for Compensation:** Independent Contractor agrees that he/she shall not be entitled to and shall not claim compensation for services performed under this Agreement from another federally funded source of compensation for the same work performed, same working hour(s) or same working day(s). It is further agreed by the Independent Contractor that any claim for compensation submitted in violation of this clause shall, if paid, be recoverable by the Tribe.
- Warranty, Indemnity and Hold Harmless:** Independent Contractor warrants and represents that it has every legal right to enter into the Agreement and to perform in accordance with its terms and that it is not and will not become a party to any Agreement with anyone else which would be in violation of the rights granted to the Tribe hereunder. Independent Contractor will indemnify and hold the Tribe harmless from and against any losses, damages and liabilities, including reasonable attorney's fees for Independent Contractor's negligent performance or unexcused failure to perform services under this agreement. The Tribe makes no warranty, indemnity or hold harmless agreement.
- Independent Contractor Status:** It is understood and agreed between the parties that the Tribe shall not be obligated to withhold any federal, state or local taxes from fees paid to the Independent Contractor, nor shall the Tribe have any liability for such withholding. Further, any required public liability, public damage and/or Worker's Compensation Insurances shall be the sole responsibility of the Independent Contractor.

7. **Confidential Information**: Independent Contractor will not disclose directly or indirectly to or use for the benefit of any third party any secret or confidential information, knowledge or data acquired by virtue of its relationship with the Tribe without the prior written approval of the Tribe. It is understood and agreed by the parties that the obligations of this paragraph shall survive the expiration or termination of the Agreement.
8. **Non-Assignability**: This Agreement may not be assigned or transferred by either party without the prior written approval of the other party.
9. **Authority**: Independent Contractor's authority to act under this Agreement can be suspended upon written or verbal notice by the Tribal Chairman of the Tribe or his/her designee. If verbal notice is given, it shall be confirmed in writing within five (5) working days.
10. **Termination**: This Agreement may be terminated at any time, with or without cause, by either party, upon notice in writing. Any such termination shall be effective immediately. Independent Contractor shall invoice the Tribe within thirty (30) days of agreement termination for satisfactory work performed up to termination date.
11. **Complete Agreement**: This Agreement constitutes the entire agreement between the parties, and no amendment or modification hereof shall be effective unless reduced to writing and signed by both parties.
12. **Severability**: Should any provision of this Agreement be held invalid or unenforceable, such a holding shall not affect the validity or enforceability of any other provision thereof.
13. **Copyrights**: All original materials, written, photographed, recorded or otherwise collected or produced by the Independent Contractor pursuant to this Agreement are instruments of Professional Services, and shall be the sole property of Tribe.
14. **Expertise Certification**: The Independent Contractor assures the Tribe that they and all their approved sub-contractors possess the expertise, and resources necessary for satisfactory completion of the activities described in the *Description of Independent Contractor Services and Activities*.
15. **Certification Regarding Debarment, Suspension and Related Matters**: The Independent Contractor hereby certifies to the best of their knowledge that it or any of its officers or contractors or sub-contractors:
  1. Are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transaction by any Federal department or agency;
  2. Have not within a three (3) year period preceding this Agreement been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain or performing a public (Federal, State or local) transaction or agreement under a public transaction; violation of federal or state



antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property;

3. Are not presently indicted for or otherwise criminally or civilly charged by a government entity (Federal, State or local) with commission of any of the offenses enumerated in Paragraph 2 of this certification; and
  4. Have not within a three (3) year period preceding this Agreement had one or more public (Federal, State or local) transactions terminated for cause or default.
16. **Applicable Law:** This Agreement shall be governed by the laws of the United States of America and by Karuk Tribal law. In the absence of Federal or Tribal law, relevant laws of the State of California shall be applicable. Independent Contractor is required to comply with Office of Management and Budget Super Circular and is responsible for understanding and compliance with applicable grant administration requirements as set forth in the Federal agency codifications of the grants management common rule. This provision is not intended to waive the Tribe's sovereign immunity status or submit the Tribe to any jurisdiction inconsistent with such status.
17. **Indian Preference:** This Contract shall be executed in accordance with the Indian Preference Act of 1934 (Title 25, USC, Section 47) and/or the Tribal Employment Rights Ordinance (TERO), based on funding source requirements.
18. **Tribal Employment Rights Ordinance (TERO):** Independent Contractor acknowledges that a two percent (2%) TERO fee will be imposed on the gross value of any contract initiated within the interior/exterior boundaries of the Karuk Ancestral Territory, excluding contracts funded by Tribal Council discretionary funds, provided that the total contract or annual gross revenues meet or exceed \$2,500.00.
19. **Sovereign Immunity:** Nothing in this Agreement shall be construed or interpreted to relinquish the sovereign immunity of the Tribe.

In consideration of the mutual promises of the parties this Agreement is executed on the date first above written, in duplicate, intending each duplicate to be an original.

**INDEPENDENT CONTRACTOR**

Sonosky, Chambers, Sachse, Endreson & Perry,  
LLP  
750 B Street, Suite 2520  
San Diego, CA 92101  
TIN: 52-1078414

**KARUK TRIBE**

Russell Attebery, Chairman  
64236 Second Avenue  
Happy Camp, CA 96039  
(530) 493-1600

---

Signature and Date

---

Signature and Date

*Description of Independent Contractor Services and Activities (Scope of Work)*

**Scope of Work for the Karuk Tribe Coalition Contract**

**Flat Fee / Tribal Transportation Coalition** – The Tribe shall pay the Contractor a flat fee of \$2,000 per month, plus expenses not to exceed \$3,000 over a twelve month period, for the total costs of 27,540.00 (\$24,000 annual fee, \$3,000 expenses and 2% TERO Fee) to accomplish the Contractors Tribal Transportation Coalition work identified in the Scope of Work noted below.

As part of a Coalition of Indian Tribes the Contractor shall provide work to the Karuk Tribe related to Tribal Transportation issues. Should any member withdraw from the Coalition, or fail to pay fees and expenses due and payable to the Contractor in excess of 90 days, the Contractor reserves the right to proportionally reduce its Tribal Transportation Coalition work, or terminate the Tribal Transportation Coalition work and cease billing the Tribes for such work, unless such work is required to protect the Tribe's legal interests under applicable rules of professional responsibility. Correspondingly, if new Tribal members join the Tribal Transportation Coalition, the Contractor agrees to proportionally increase its Tribal Transportation Coalition work to perform an average monthly benchmark that equals the number of hours covered by the flat monthly fee based on Attorney's prorated hourly rates of \$350 for partners and of counsel attorneys, up to \$300 per hour for associate attorneys and up to \$125 per hour for paralegals and law clerks."

**The Contractor shall work with the Karuk Tribe as part of the Tribal Transportation Coalition and shall complete the following tasks:**

**Scope of Work**

1. Work with the Karuk Tribe to assist in evaluation of Tribal comments to the proposed revisions to 25 CFR part 170 regulations; and, assist the Tribe in presenting to the BIA and FHWA pro-tribal revisions to the draft regulations.
2. Provide to the Karuk Tribe technical comments and template advocacy letters for other federal agencies to promote pro-tribal transportation policies in other parts of the federal government.
3. Provide assistance to the Karuk Tribe to work with FHWA officials to finalize and implement the new FHWA GSA surplus equipment policy and the new federal-aid fund transfer policy.
4. Provide assistance to the Karuk Tribe to work with State DOT officials to improve State DOT and Tribal DOT collaborative working relationships.

5. Begin working with the Tribal GIS/GPS Task Force to help improve BIA ROW and land title record keeping.
6. Accompany the Karuk Tribe to TTPCC meetings and provide technical assistance to the members of the TTPCC.
7. Research, draft and provide the Karuk Tribe monthly Tribal Transportation Coalition Reports.
8. Prepare Tribal leader and Tribal transportation professional briefing materials and PowerPoint presentations.
9. Provide assistance to the Karuk Tribe in working with BIA and FHWA officials on a variety of tribal transportation policy and advocacy issues.

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**Administrative Office**  
Phone: (530) 493-1600 • Fax: (530) 493-5322  
64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

**REQUEST FOR RESOLUTION**

Check One:  Resolution

Karuk Tribe Number Assigned: 15-R-

Prior Amendment:

Requestor: Sandi Tripp Date: June 25, 2015

Department/Program: Department of Transportation

*As per request from funder*

Brief Description of Purpose:  
Resolution authorizing signatory authorization for Caltrans Grant.

**\*\* REQUIRED SIGNATURES \*\***

*Sandi Tripp*

*6-17-15*

\*\*Self-Governance Coordinator

Date

Other

Date



**Administrative Office**

Phone: (530) 493-1600 • Fax: (530) 493-5322  
64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

**RESOLUTION OF THE  
KARUK TRIBE**

**Resolution No:** 15-R-\_\_\_\_  
**Date Approved:** June 25, 2015

**RESOLUTION AUTHORIZING CLEAR NOTIFICATION OF SIGNATORY  
AUTHORIZATION FOR THE CALTRANS GRANT ENTITLED PANAMNIK: ORLEANS  
TOWN CENTER AND CULTURAL CONNECTIVITY PLAN FOR FISCAL YEAR 2015-16  
WHICH WAS APPLIED FOR AND AWARDED TO THE KARUK TRIBE.**

**WHEREAS;** the Karuk Tribe is a Sovereign Aboriginal People, that have lived on their own land since long before the European influx of white men came to this continent; and

**WHEREAS;** the members of the Karuk Tribe have approved Article VI of the Constitution delegating to the Tribal Council the authority and responsibility to exercise by resolution or enactment of Tribal laws all the inherent sovereign powers vested in the Tribe as a Sovereign Aboriginal People, including negotiating and contracting with federal, state, Tribal and local governments, private agencies and consultants; and

**WHEREAS;** the members of the Karuk Tribe have approved Article VIII of the Constitution assigning duties to the Chair, Vice Chair, and Secretary/Treasurer including signing and executing all contracts and official documents pertaining to the Karuk Tribe; and

**WHEREAS;** the Karuk Tribe is a federally recognized Tribe and its Tribal Council is eligible to and is designated as an organization authorized to Contract pursuant to P.L. 93-638, as amended, on behalf of the Karuk Tribe; and

**WHEREAS;** the Chair, Vice Chair, and Secretary/Treasurer are authorized to sign and execute all contracts and official documents pertaining to the Karuk Tribe; now

**THEREFORE BE IT FINALLY RESOLVED;** that the Karuk Tribal Council authorizes the clear notification of signatory authorization for the Caltrans grant entitled Panamnik: Orleans Town Center and Cultural Connectivity Plan for Fiscal Year 2015-16 which was applied for and awarded to the Karuk Tribe.

**CERTIFICATION**

I, the Chairman, hereby certify the foregoing resolution 15-R-\_\_\_\_ which was approved at a Council Meeting on June 25, 2015 was duly adopted by a vote of \_\_\_\_ AYES, \_\_\_\_ NOES, \_\_\_\_ ABSTAIN, and said resolution has not been rescinded or amended in any way. The Tribal Council is comprised of 9 members of which \_\_\_\_ voted.

\_\_\_\_\_  
Russell Attebery, Chairman

\_\_\_\_\_  
Date

F41

**DEPARTMENT OF TRANSPORTATION**  
 DIVISION OF TRANSPORTATION PLANNING, MS-32  
 1120 N STREET  
 P.O. BOX 942874  
 SACRAMENTO, CA 94274-0001  
 PHONE (916) 653-1818  
 FAX (916) 653-1447  
 www.dot.ca.gov  
 TTY 711



*Serious drought.  
 Help save water!*

April 24, 2015

Mr. Russell Attebery  
 Karuk Tribal Chairman  
 Karuk Tribe  
 P.O. Box 1016  
 Happy Camp, CA 96039-1016

Dear Mr. Attebery:

On behalf of the California Department of Transportation (Caltrans), Division of Transportation Planning, I am pleased to offer my congratulations to the Karuk Tribe for the recent award of the following State transportation planning grant for Fiscal Year 2015–16:

Grant Program: State Highway Account – Sustainable Communities

Grant Title: Panamnik: Orleans Town Center and Cultural Connectivity Plan  
 Subrecipient: Local Government Commission  
 Grant Award: \$183,080  
 Local Match: \$23,720  
 Total Project Amount: \$206,800

Please see the list below which identifies specific conditions for a grantee to accept grant funding, to program funds, and to begin work. Conditions one through four must be fulfilled no later than September 30, 2015. Please submit these items to Caltrans District staff for approval. Failure to fulfill these conditions will result in forfeiture of funds. Also note, final products must be completed and submitted to Caltrans no later than February 28, 2018. Final requests for reimbursements must be submitted to Caltrans no later than April 28, 2018.

Conditions of Grant Acceptance

These State grant funds cannot be expended or reimbursed until the following conditions are satisfied:

1. The revised final Scope of Work, Project Timeline, and Grant Application Cover Sheet are submitted to Caltrans District 1 for approval.

Mr. Russell Attebery  
April 24, 2015  
Page 2

2. A resolution from the Karuk Tribe governing council stating the title of the person authorized to enter into a contract with Caltrans must be provided.
3. A Payee Data Record (STD. 204) is completed and submitted. Although the form indicates that government entities are not required to submit this form, it is needed to ensure payments are sent to the correct recipient.
4. If applicable, a Third Party In-kind Valuation Plan is submitted for the use of in-kind contributions to satisfy the minimum local match requirement. Third party in-kind contributions are goods and services donated from outside the grantee's agency. Examples of third party in-kind contributions include donated printing, facilities, interpreters, equipment, advertising, time and effort, staff time, and other goods and services. The Third Party In-kind Valuation Plan Checklist and Sample Third Party In-Kind Valuation Plan can be found at the following webpage:  
  
<http://www.dot.ca.gov/hq/tpp/offices/orip/Grants/grants.html>.
5. The Karuk Tribe receives a fully executed contract and has been formally notified by Caltrans District staff to begin work.

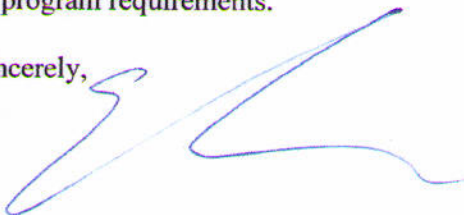
The contracting process can begin once the first four conditions have been satisfied. For your convenience, a toolbox to aid you during this process is located on our website below:

<http://www.dot.ca.gov/hq/tpp/offices/orip/Grants/grants.html>.

Once the project is underway, a Quarterly Progress Report (a brief narrative of completed project activities) will be due to the Caltrans District staff.

Please contact Kevin Tucker, in Caltrans District 1, at (707) 441-5770 or Marta Martinez, Headquarters Liaison, at (916) 651-6010, if you have any questions concerning these grant funds or program requirements.

Sincerely,



ERIN THOMPSON  
Acting Chief, Office of Regional Planning

Mr. Russell Attebery

April 24, 2015

Page 3

c: Sandi Trip, Transportation Director, Karuk Tribe  
Linda Cloud, Managing Director, Local Government Commission  
Josh Meyer, Program Director, Local Government Commission  
Kevin Tucker, Senior Transportation Planner, Caltrans, District 1  
Marta Martinez, Associate Transportation Planner, Caltrans, Headquarters



**Karuk Community Health Clinic**  
 64236 Second Avenue  
 Post Office Box 316  
 Happy Camp, CA 96039  
 Phone: (530) 493-5257  
 Fax: (530) 493-5270



**Karuk Dental Clinic**  
 64236 Second Avenue  
 Post Office Box 1016  
 Happy Camp, CA 96039  
 Phone: (530) 493-2201  
 Fax: (530) 493-5364

**Administrative Office**  
 Phone: (530) 493-1600 • Fax: (530) 493-5322  
 64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

**Requestor:** Sandi Tripp **Date:** June 10, 2015

**Dept/Program:** Dept. of Transportation **Funding Source:** 2231-03-7801.20

**Check One:**  Small Purchase (less than \$5,000)  Large Purchase (more than \$5,000)\*\*  
 Construction Contract  Other: Equipment Rental Agreement  
 Independent Contractor Under \$2,000  
 Independent Contractor Over \$2,000\*\*

*\*\*Tribal Council approval is required for: all purchases exceeding \$5,000, all Agreements and all Contracts exceeding \$2,000.*

**Procurement** \_\_\_\_\_  Three quotes  Sealed Bid  Competitive Proposal

COMPARATIVE SUMMARY (Minimum of Three Required)				
Company Name	Date	Price	Contact/Phone	Indian Y/N
B&A Asphalt Maintenance	6/8/2015	See Attached	530-638-6138	Y
VSS Emultech	6/8/2015	N/A	916-373-1500	N
I-5 Rental	6/8/2015	N/A	530-226-8081	N

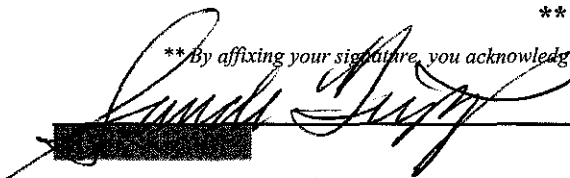
**Name of Selected Vendor:** \_\_\_\_\_

**Basis:**  Lowest Price  Best Qualified Vendor  
 Superior Product/Service  Delivery Service Provided  
 Based on Annual Price Comparisons  
 Sole Source Provider (MUST Attach Detailed Justification)  
 Only Qualified Local Provider Due to Geographic Disadvantage

**Comments:** See Attached Sole Source Justification

**\*\* REQUIRED SIGNATURES \*\***

*\*\*By affixing your signature, you acknowledge that you have reviewed the attached documentation for presentation to Tribal Council.*

  
 \_\_\_\_\_

6-10-15  
 \_\_\_\_\_  
 Date

**\*\*Chief Financial Officer** \_\_\_\_\_ Date \_\_\_\_\_

**\*\*Director, Administrative Programs & Compliance** \_\_\_\_\_ Date \_\_\_\_\_

**\*\*Director of Self Governance(MOU/MOA) or TERO (Contracts)** \_\_\_\_\_ Date \_\_\_\_\_

\_\_\_\_\_ Date \_\_\_\_\_

1299 South Main Street #C136  
Yreka, CA 96097  
530-643-6138

[phone]

**B & A Asphalt  
Maintenance**

## **PROPOSAL**

*To: Karuk Tribe*

B & A Asphalt Maintenance will rent to the Karuk Tribe the following equipment based on individual daily rates as listed;

- 1) 1985 International sealcoat truck for \$500.00 daily
- 2) 14K dump trailer for \$200.00 daily
- 3) Tack pot for \$175.00 daily
- 4) Dirt vibratory plate for \$30.00 daily

Total value of above listed equipment is \$40,000.00

B & A Asphalt Maintenance is licensed bonded and insured in the state of California. B & A Asphalt Maintenance will assume liability for property damage in case of an accident in regards to the equipment use/rental.

Bucky Lantz

CA Lic. #1001232

Karuk Community Health Clinic  
64236 Second Avenue  
Post Office Box 316  
Happy Camp, CA 96039  
Phone: (530) 493-5257  
Fax: (530) 493-5270

# Karuk Tribe



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64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

## REQUEST FOR CONTRACT/ MOU/ AGREEMENT

Check One:  Contract  
 MOU  
 Agreement  
 Amendment

Karuk Tribe Number Assigned: \_\_\_\_\_  
Funder/Agency Assigned: \_\_\_\_\_  
Prior Amendment: \_\_\_\_\_

REQUIRED → \*Procurement Attached  \*Budget Attached   
\*System for Award Management (SAM) (CONTRACTS ONLY)

Requestor: Sandi Tripp Date: June 10, 2015

Department/Program: Department of Transportation

Name of Contractor or Parties: B & A Asphalt Maintenance

Effective Dates (From/To): last signature one year from date of last signature

Amount of Original: \_\_\_\_\_  
Amount of Modification: \_\_\_\_\_  
Total Amount: \$0

Funding Source: 2231-03-7801.20

Special Conditions/Terms:  
\_\_\_\_\_

Brief Description of Purpose:

**Equipment Rental Agreement**

*Sandi Tripp* **\*\* REQUIRED SIGNATURES \*\*** 6-10-15  
Date

**\*\*Chief Financial Officer** \_\_\_\_\_ Date

**\*\*Director, Administrative Programs & Compliance** \_\_\_\_\_ Date

**\*\*Director of Self Governance(MOU/MOA) or TERO (Contracts)** \_\_\_\_\_ Date

\_\_\_\_\_ Date

## EQUIPMENT RENTAL AGREEMENT

This Equipment Rental Agreement (“Agreement”) is effective as of the date of last signature (“Effective Date”), and is made between **B & A Asphalt Maintenance**, (hereinafter referred to as “Owner”) and the **Karuk Tribe** (hereinafter referred to as “Renter”). Owner and Renter are hereinafter collectively referred to as “Parties”.

**1. Term:** This Agreement shall commence on the Effective Date and remain in full force and effect until Equipment is returned to Owner permanently. Renter shall utilize the Equipment on an on-call basis for a period of one calendar year as of the date of last signature, unless terminated earlier consistent with the terms herein.

**2. Rental Equipment:** Owner rents to Renter and Renter rents from Owner, subject to the terms and conditions of this Agreement the following “Equipment”:

- **8500 International Seal Coat Truck**
- **40K Dump Trailer**
- **Tack Pot**
- **Dirt Compactor**

**3. Compensation:** Renter shall pay the following:

\$500.00 per day for **8500 International Seal Coat Truck**

\$200.00 per day for **40K Dump Trailer**

\$175.00 per day for **Tack Pot**

\$30.00 per day for **Dirt Compactor**

**4. Other Costs:** Renter shall also pay other costs in accordance with this Agreement and while in Renter’s possession, including but not limited to:

- General daily upkeep of Equipment, including but not limited to, incidental parts and fluids.
- The costs of all repairs made during the Term, including but not limited to labor, material, parts and other items.
- Equipment shall not be serviced or repaired and parts and accessories shall not be replaced without Owner’s prior consent.
- Charges for optional services, if any (must be agreed upon prior to services);

**5. Payment:**

All invoices must be submitted from the Owner to the Renter no later than thirty (30) days past the end date of this Agreement. The Renters, Director of Transportation and/or Authorized Designee shall be responsible for overseeing this Agreement and approving invoices for payment.

**6. Insurance:** Owner shall carry insurance equal to the value of the Equipment to ensure its full replacement, unless agreed otherwise in writing by both Parties.

**7. Loss or Damage:** Renter shall alert Owner to any damage to the Equipment. Renter shall be responsible for any loss or damage to Equipment while in the possession of the Renter.

**8. Condition of Equipment:** The Condition of Equipment Checklist ("Checklist") attached is hereby incorporate by reference. The Parties acknowledge that Renter has examined the Equipment and that it is in good condition except as otherwise specified in the Checklist.

**9. Restrictions on Use:** Renter shall not:

- a) Permit the Equipment to be used by any person who is not authorized to use such Equipment;
- b) Operate or use the Equipment or permit it to be operated or used in violation of law;
- c) Operate or use the Equipment or permit it to be operated or used to commit a violation of law; and/or
- d) Operate, use, maintain or store the Equipment in a manner likely to cause damage to the Equipment.

**10. Return of Equipment:** Renter shall return Equipment in the same condition as Renter received it, except for normal wear and tear.

**11. Termination:** This Agreement shall be terminated at any time, with or without cause, by either Party, upon notice in writing. Such termination shall be effective immediately. The Owner shall invoice the Renter for any remaining equipment rental costs within thirty (30) days of agreement termination.

**12. Severability:** In the event any provision of this Agreement is held by the Tribal Council, Tribal court or other board of competent jurisdiction to be unenforceable, that provision will be enforced to the maximum extent permissible under applicable law and the other provisions of this Agreement will remain in full force and effect. The parties further agree that in the event such provision is an essential part of this Agreement, they will begin negotiations for a suitable replacement provision.

**13. Entire Agreement:** This Agreement represents the entire understanding relating to the subject matter hereof and prevails over any prior or contemporaneous, conflicting or additional communications. This Agreement can only be modified by a written amendment signed by the Party against whom enforcement of such modification is sought.

**14. Assignment:** Renter may not, without the prior written consent of Owner, transfer or assign this Agreement or any part thereof. Any attempt to do so shall be a material default of this Agreement and shall be void.

Renter acknowledges receipt of a copy of this Agreement and acknowledges having read and understood the foregoing.

**B&A Asphalt Maintenance**

**Karuk Tribe**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

# Heavy Equipment Daily Inspection Checklist

## Prior To Use On Site

Inspection Date: \_\_\_\_\_ Time: \_\_\_\_\_  
 Equipment Type: \_\_\_\_\_ Unit #: \_\_\_\_\_  
 Vendor: \_\_\_\_\_

What to inspect and look for:	Good/Present	Needs Repair/Not Present	N/A
Backup lights and alarm			
Blade/Boom/Ripper condition			
Brake condition (dynamic service, park, etc.)			
Brake fluid			
Cab, mirrors, seat belt and glass			
Cooling system fluid			
Coupling devices and connectors			
Engine oil			
Exhaust system			
Fall protection (lanyards/harnesses)			
Fire extinguisher condition			
Frame, ladder(s) and walkway			
Guardrails/Outriggers/Brakes			
Ground engaging attachments			
Hand grabs and steps			
Headlights/Brakelights			
Horn and gauges			
Hose condition			
Hydraulic oil			
Lights			
Oil leak/lube			
OTHER			
Personal protective equipment			
Power cable and/or hoist cable(s)			
Safety Decals			
Seatbelts			
Steering (standard and emergency)			
Tires or tracks			
Transmission fluid			
Turn signals			
Wheels/Tires			
Windshield wipers and fluid			

# Heavy Equipment Daily Inspection Checklist

## Prior To Use On Site

**General safety condition:**

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**Problems or repairs needed:**

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**Repairs or Maintenance completed:**

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**Other Notes:**

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Inspection Completed By: \_\_\_\_\_  
Print Name: \_\_\_\_\_



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**Department of Natural Resources**

39051 Highway 96  
Post Office Box 282  
Orleans, CA 95556  
Phone: (530) 627-3446  
Fax: (530) 627-3448

# Karuk Tribe

**Administrative Office**

Phone: (530) 493-1600 • Fax: (530) 493-5322  
64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

**Orleans Medical Clinic**

39051 Highway 96  
Post Office Box 249  
Orleans, CA 95556  
Phone: (530) 627-3452  
Fax: (530) 627-3445

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**DEPARTMENT OF NATURAL RESOURCES  
TRIBAL COUNCIL REPORT  
June 2015**

Please accept the following information as the Department of Natural Resources written report for the upcoming Tribal Council Meeting.

### WATER QUALITY COORDINATOR/ Susan Corum

Participated in the following meetings/processes:

- Presented via webinar to West Coast Epidemiologist Workgroup about Klamath monitoring for toxic algae blooms. Klamath has one of the longest toxic algae monitoring data sets in the country, and experts are interested in our work.
- Attended meetings regarding Westside Salvage.
- Participated in IMIC process.
- Attended an Algae ID workshop at Angelo Reserve on SF Eel River that was hosted by UC Berkeley.
- Attended algae management field trip in and around Upper Klamath Lake.
- Hosted tour of Orleans and Salmon River monitoring locations for HSU professors who will be working on STEM trip for HSU freshmen.
- Attended DNR Council meeting.
- Participated in KFHAT calls.
- Participated in KBMP strategic planning committee call.
- Listened to webinar on NW Forest Plan science update.
- Attended KFHAT response training.

Reports

- Council Report

Water Quality Crew Update

- River temperatures are really high and not looking good for our fish. Seiad bounced between 25 and 23 C (about 73-75 F) earlier this week.
- Fish disease for juvenile salmonids are still high.
- Grant and Tammy taught folks at KFHAT response training about water quality sampling in the event of a fish kill.
- Started a pilot project to collect toxic algae toxin data by passive samplers (i.e. ones that stay in the water for a month). Sites run from above Copco to Orleans. We want to see if there is any type of toxin that we are missing due to single grab samples.

- Crews will continue to collect fish disease samples, collect nutrient samples, and maintain our probes so that we have real time water quality data.

### FISHERIES PROGRAM/Toz Soto

The program is currently implementing summer field projects including; out migrant fish monitoring, fish health monitoring, lamprey radio tracking and stream flow monitoring. The summer has started off extremely hot and river flows are seasonably low. Water temperatures in the mainstem Klamath have warmed considerably this month and are posing a threat to juvenile salmon survival. Thousands of juvenile salmon are using cold creek mouths to access cold water for survival. An estimated 10,000 juvenile chinook were observed at the mouth of Indian Creek. More than 200,000 juvenile chinook were observed at the mouth of Bluff Creek with many more thousands of juveniles are located at other cold water creek mouths. Everyone is on “high alert” for the risk of a large scale fish kill this summer. Currently hundreds of dead and sick fish can be observed at most of these refuge locations. Part of the problem has been the Iron Gate Hatchery smolt release that occurred recently which flooded the river with fish during a time when river conditions are extremely poor. A large proportion of the fish observed are hatchery origin chinook smolts. Flow managers are considering a pulse flow to attempt to help fish, but options are limited and a decision is expected in the coming days. The fish disease conditions have been poor all spring, therefore many of the out migrant fish are diseased where poor water quality makes their conditions even worse. Other activities include participation with the North Coast Resource Partnership. Karuk lead biologist is reviewing and ranking proposals for the current funding round of Prop. 84 funding. For more information regarding the Fisheries Program, please contact Toz Soto at 627-3116.

### NATURAL RESOURCES POLICY ADVOCATE/ Craig Tucker

### WATERSHED RESTORATION PROGRAM/ Earl Crosby

### FOOD SECURITY PROGRAM COORDINATOR /Lisa Hillman

Out of Office

ADMINISTRATIVE OPERATIONS MANAGER /Donalene (Sissie)  
Griffith

Contracts working on:

Food Security Contracts:

Megan Rocha – Modification No. 1 to contract for extension of time and additional funding added to contract for the strategic master plan- going for approval at the DNR meeting.

Two Chiefs Contracts:

Modification No. 1 for all contracts to extend time to Sept. 30, 2015:

MKWC Contract 14-C-101

SRRC Contract 14-C-102

Arielle Halpern Contract 15-C-034

Fire Documents:

Prepared procurement documents for purchasing of fire equipment/supplies to outfit fire crew, this was approved by phone vote on 6/17/15.

Six Rivers Communication

Mystery Ranch

GSA

FISHERIES Contracts:

Working with Toz on the FFY 2015 Karuk Tribe Proposal for the Klamath River Inter-Tribal Fish and Water Commission – will present this at the July 1st DNR meeting.

Watershed Documents:

Worked with Earl on the Westside Fire Recovery Fund Proposal, Earl will be presenting this on the Regular Council meeting on the 25th in Orleans.

Water Quality:

Prepared procurement documents for CDFG Pollution Control Lab – approval to sole source for 1 samples – need a purchase order in place to proceed and will invoice later.

Budgets for DNR:

Continue to work daily on processing invoices for payment.

I continue to work with the DNR Coordinators on the budgets/fund codes.

My goal is to try and get them there EE'A (Expenditures, Encumbrances & Appropriations); monthly that they can see where they are on their fund budgets working progress.

Do up Budget Modifications as needed for Watershed, Water Quality, and Fisheries.

Budget preparation for the coordinators

Budget preparation for submitting proposals for funding projects

Tracking budget line items

Tracking In-Kind Match for grants.

## FIRE MANAGEMENT OFFICER/Gary Risling

## THPO/ARCHAEOLOGIST/Alex Watts-Tobin

The THPO has been moving forward with both THPO duties and the WKRP in the last month. It is important to recognize that the WKRP effort is a grant-funded project to gather data in the field that will in future be kept as confidential THPO data. This element of the role has become more clearly defined in the move to define procedures and protocols for the survey project during the summer. The survey protocols have been drafted, and need further work. They will be informed by ongoing survey work, and will be approved at an upcoming KRAB meeting.

- Analisa Tripp and Vikki Preston have come on board as Archaeological / Cultural Resources Technicians. They have great Tribal knowledge, and a fine level of education, but no specific Archaeological training. I have found a field training program for them at Sherwood Valley Rancheria (Pomo) in Willits, which is run by Hillary Renick, the THPO and addresses archaeology from a Native American perspective. I have in addition agreed to supervise up to two tribal youth workers on this project. The Tribe will send up to five people this summer to do the cultural resources inventory and data gathering work.
- I have continued consultations with Klamath National Forest on the Westside Fire Recovery project, including meetings with the Regional Office and with the CEQ representative from Washington. I have gained some of the cultural resources information related to the project - which we do not currently have, and have sent out two sets of comments on the project. My comments addressing weaknesses in the section 106 process have led to the involvement of the ACHP. My comments have sparked interest among staffers in Washington about giving some input on the project, and have the potential to form part of a case about the project. My comments would involve violations of the National Historic Preservation Act [NHPA], while my colleagues' comments involve violations of the National Environmental Protection Act [NEPA]
- Now that the THPO grant has been submitted and accepted, I am looking for other funding to support other parts of the program. One major area of development is the need for a database system for records management. I have invited prospective providers to make presentations at the last two KRAB meetings, in June and May.
- I have taken a prominent role in the planning efforts for DNR. We have identified that the growth needs for the THPO include the addition of several staff at the coordinator level: a Tribal Historian, an Archaeologist, a Compliance Coordinator, an

Anthropologist, and to provide training and supervision within the program for Cultural Resources Techs and Cultural Monitors.

- The Wastewater-Water Arch project is all finished. The reports have been submitted and the survey project for the planning phase is complete.
- I have delivered a second set of comments on AB52, the law that brings Tribal Cultural Resources and consultation requirements within the California Environmental Quality Act [CEQA]. It is important to keep the Karuk perspective in the forefront of this discussion, because not all Tribes have the same philosophy that cultural resources are a part of the environment, and not many have the familiarity with CEQA. It is right that the Karuk should have a prominent voice in guiding the implementation of this law.
- I have completed Fire Line training with David Medford, have taken the Walk test and the IS 100 and 700, as well as READ training. This means I am qualified for a Red Card, and to act as Resource Adviser on Fires. In turn, my services on fires have the potential to earn funds for the Tribe and for the program.

## DEPUTY DIRECTOR OF ECO-CULTURAL REVITALIZATION/Bill Tripp

### Fire Adapted Communities Pilot/Fire Learning Network Projects

We are coming to an end to the 2014-2015 Fire Adapted Communities (FAC) Grant. All deliverables have been met but one, but there are plenty of barriers to identify to justify the time and money spent on the topic. I recently spent a week in Santa Fe at the Annual meeting with the FAC and Fire Learning Network leads. The FAC concept is evolving into different categories, I believe that we still want the Tribe to maintain its Hub Organization Status, but we are also transitioning into a lead role in the Communities of Practice Category. In particular I have been identified as a lead in the "Fire as a Tool" Community of Practice. There will be a lot to this, but many other areas across the nation are counting on our ongoing networking approach to drive positive change. I will be formulating this past year's report and financial plan over the next few weeks and preparing next year's proposal at the same time. The funding level is still only around \$24,000, but I believe that may grow soon. I will be working on ways to pass some of these duties off on positions identified in our Strategic Planning effort in this grant cycle.

### Prescribed Fire Training Exchange (TRES)

The training exchange planning is progressing, it looks to be in a growth spurt this year to have a base camp in Orleans, and spike camps in Happy Camp and Salmon River. I have great hopes that we can transition this project into a Regional or National Collaborative Type III Incident Management training center, which teaches prescribed fire, cultural burning, and managed fire for resource benefits. Funding has been tough, to pay for our crew, but we have leveraged funds for 5 participants from our fire crew this year, with a tribal Incident Commander, and tribal Training Specialist.

### Food Securities Project

Food Security has been progressing nicely, the herbarium samples are being collected rapidly, we recently did a field trip with the BIA Trees Pathways students (tribal forestry and fire students from across the nation) that will be reportable to the Field Institute objective. We have had training and developed protocols for our landscape level food and fiber resources condition assessments and are ready to ramp those data collection efforts up this summer, the K-2 curriculum has been completed and delivered to Happy Camp Elementary. It has been difficult at best to make all the coordination calls, but for the most part our Food Security Coordinator or I have been able to make most of them.

#### Western Klamath Restoration Project (WGRP)

The Western Klamath Restoration Project (WGRP) is growing fast. We are looking at another \$500,000 that should be entering the Forest Service/BIA agreement soon. I recently had a chance to have dinner with the Deputy Chief of State and Private Forestry at the Forest Service in DC and there is a chance that we could be the recipients of a much larger share of \$35 million he is planning on allocating to existing collaborative partnerships in the near future. I skipped the field tour on my trip to Coos Bay in June to write a proposal to the BIA Reserved Treaty Rights Lands fund that was set aside out of the BIA Fuels budget. I was hoping to have access to much more, but NIFC allocated it out to the regions and the Pacific Region only received \$300,000. The deadline is fast approaching and no proposals have been received by the Pacific region as of yet so we are submitting for the entirety of that allocation in hopes it will grow next year. The tasks associated with the WGRP budget are progressing nicely, we have had to make some adjustments, and it took longer than planned to get the Arch Techs hired, but we seem to have all bases covered so far. Hopefully fire season does not set us back, but this is our opportunity to grow the department out in accordance with our recent strategic planning efforts.

#### Two Chiefs Project

Some of the deliverables were not likely to be done on our original timeline of June 2015 due to getting started about 3 months behind schedule. We have adjusted our timeline and got approval from the funder to extend our contracts to September 30, 2015. The extensions are in progress and the work of our pass through partners has gone above and beyond what we have asked. The regional director and project manager came to visit us during a WGRP meeting and said that they like what we are doing and want us to submit another proposal to take the next steps in implementing our tribally led collaborative priorities. I plan to establish a small workgroup to prepare that proposal soon.

#### Wildland Fire Management Program

I have yet to see additional progress on the Administrative Operations Plan; I still don't have draft position descriptions; I have scheduled an evaluation but am getting little to no response. The crew readiness is taking longer than expected. What had taken three people in previous years is now being done by one person. Progress is being made but the annual drug test scheduling did not start until about a month after requested. We are currently awaiting a few more results to come back to have minimum numbers for a crew, but ten have been activated on fuels projects in the meantime. This program is in drastic need of expansion. I have some adjustments in mind, but it is currently unclear as to how much funding support we will have available for the coming year.

#### Western Region Strategy Committee

Again I have only been able to make a couple of the WRSC calls. As Co-Chair I need to free up time to be on these calls, but scheduling is getting more hectic every day. The main conflict seems to be our larger collaborative group meetings so it could take me 3 or 4 months to make adjustments to do both. I will be attending a face to face meeting with the Wildland Fire Leadership Council in July and giving a short 10 minute panel presentation and discussion at that time. I will be critical to maintain these relationships as the Karuk Tribe, and Western Klamath Restoration Partnership are currently being positioned to become leaders in the new paradigm of change in the fire management culture.

#### Strategic Planning

The Strategic Planning efforts are progressing; we added some funds to the contract so as to have the contractor acquire some site planning services and generate a master layout for the facilities that could be constructed/remodeled on the DNR parcel in Orleans.

### GIS SPECIALIST/DATA STEWARD/Jill Beckmann

#### Action Item(s):

- None

#### Projects:

- Plan and coordinate work; direct; and facilitate ordering of equipment for two Kenny Sauve, GPS fellow and Kai Meyers, GIS fellow with their work. Kenny is GPSing stream crossings and LiDAR plot locations in order to help validate LiDAR data. Kai is georeferencing the 1944 aerial photos for use in GIS.
- Continue to help Kristen Lark and Frank Lake with stratifying stands and determining plot locations (using GIS) for each of their survey efforts that will be conducted in summer 2015.
- Discussing and evaluating solutions for Karuk Tribe implementation of a GIS database for cultural resources information.
- Assist THPO with electronic data collection methods for Archeology survey work to be completed in Summer 2015.
- Assist Food Crew with electronic data collection methods for Food inventory work to be completed in Summer 2015.
- Create vegetation maps for Colleen Rossier, PhD student and Food Security Fellow.
- Write article for Karuk Tribe's summer newsletter.
- Help plan BIA Pathways Trees program.
- Create larger basemap for navigation purposes for all WKRP partners.
- Create navigation/survey maps for WKRP wildlife crew that is surveying for Northern Spotted Owls.
- Assist Nancy Baily at MKWC with mapping fuels treatments on private lands.
- Continue to maintain/organize WKRP-related documents using Dropbox and back-up file system.

#### Meetings/Training Attended:

- 5/26 Orient Kenny Sauve and Kai Meyers on their first working day of their GPS/GIS Fellowships.
- 5/27 Attend LiDAR training at MKWC presented by Daryl Van Dyke, USFWS
- 5/29 Assist Ron, Ben and Angela with data collection options/tech solutions for field work
- 6/2 Interviewed by Arielle Halpurn on success and challenges of the Two Chiefs funding
- 6/3 Attend KRAB meeting including presentation by Center for Digital Archeology.
- 6/3; 6/8; 6/10; 6/18 Work with USFS Silviculturalist, Kristen Lark; retired Ecologist, Max Creasy; and PhD student and USFS contractor, Anu Kramer to finalize Stand Stratification and Plot selection methodology, including conference call with Marek and Daryl Van Dyke on 6/3 for scientific consultation.
- 6/5 Participate in conference call with DNR staff and IT regarding use of iTunes for tablet management.
- 6/8 Assist David Medford and Alex Watts-Tobin with getting data off and on Garmin GPS devices.
- 6/9 Attend RT-130, Annual Fire Refresher, at USFS in Fort Jones.
- 6/16 Attend WKRP Core Team meeting at MKWC.
- 6/17 Conference call to discuss options for Karuk Cultural Resources GIS database.
- 6/18 Sudden Oak Death workshop at MKWC

Jill J. Beckmann  
 GIS Specialist / Data Steward  
 Department of Natural Resources  
 Karuk Tribe  
 530-496-3342 (work)  
 937-751-9940 (cell)



DIV #	Funding Agency	ACTIVE (Y/N)	PROJECT NAME	Funding Year	Project Year	AWARD #	AMOUNT	DNR STAFF	FUNDS remain	% USED	AWARD DATES	Reports Due	STATUS	History/Comments
2110-54	BOR	Y	BOR AFA FY 14 MOD #1	FY 14	Rolls over	Original Amount: 70,000.	\$64,269.74	CT	37,165	42%			Jun-18-15	(\$10K Supplies, \$30K Biostream 7601.01)
2110-44	BOR	Y	BOR AFA MOD IV (\$35,000.00)	FY12	Rolls over	Scott River	\$6,837.83	CT	6,838	0%		All BOR AFA Reports are submitted by TOZ.	Jun-18-15	Funds dedicated to Contractual. Scott River R, \$32,062.85 Contractual, 7/16/2013 cwc CLOSED 9/2013 cwc 211-44-7601 Scott River- \$29,989.53 balance 2/9/2014 cwc. Craig- When did MKWC Contractual 7601.04 get on here? check out EEA for contr balances, 5/19/2014 cwc. Scott River- \$7716.13, SSPA- \$4568.17, Lawyers 4 Cln Water- \$2543.60, MKWC \$08/11/2014 cwc.
2110-56	BOR	Y	BOR MOD 2 TASK 10	FY 14	Rolls over	Original Amount: 103,431.	\$102,082.04	CT	52,966	48%			Jun-18-15	Biostream (7601.01)- \$52,431.00, contractual \$18,500, \$1,151.04 travel
2110-60	BOR	Y	BOR MOD 2 Task 9A & 9B	FY 14	Rolls over	Original Amount: 125,000.	\$122,147.49	CT	67,227	45%			Jun-18-15	Consultants- \$22k, Biostream- \$52k (7603.01), SSPA- \$28,900.00 (7603.02), Craig- Why is there INDIRECT on here for \$6700?
2110-63	BOR	Y	BOR AFA 2015	FY 15	FY15	Original Amount: 30,358.	\$30,358.00	CT	30,358	0%	10/1/14 - 9/30/15	All BOR AFA Reports are submitted by TOZ.	Jun-18-15	New BOR Budget for 2015
2130-79	BIA	Y	Water Right Negotiation/Litigation	FY 14	Rolls over		\$50,000.00	CT	35300.86	29%			Jun-18-15	carries over
8710-01	BIA	Y	KRKV Dvinnell Costs		Rolls over	Original Amount: 62832.44	\$62,832.44	CT	62,832	0.00%		carries over	Jun-18-15	Contr- \$19471.37. Lawyers 4 Cln Wtr- \$14,499.79 (7601.03)

DIV #	Funding Agency	ACTIVE (Y/N)	PROJECT NAME	Funding Year	Project Year	AWARD #	AMOUNT	DNR STAFF	FUNDS remain	% USED	AWARD DATES	Reports Due	STATUS	History/Comments
2130-03	BIA	Y	BIA Self Governance	FY07	2015	\$229,688.78 is award WITH indirect. Base Budget is \$169,356.00	\$240,262.78	DNR	112,480	53.18%	carries over		Jun-18-15	IMPT*** Base budget is \$169,356.00 not \$229,988.78. Carry over from FY14 and FY12 has been added to FY15 budget. \$10,000 was added to a contractual line item for the Strategic Master Plan through Megan Rocha contract.
2130-76	BIA	Y	TEK (Environmental Education Coordinator Funding)	FY 14	2015	15,000.00	\$6,114.00	DNR	6,114	0.00%			Jun-18-15	Specific funding for 14-C-004 Mod 1
5060-58	EPA GAP	Y	EPA General Assistance Program	FY15	2015	156,000	\$156,000.00	DNR	68,588	56.03%		1st Qtr JAN 31, 2nd APRIL 30, 3rd Qtr July 31, 4th Qtr OCT 31.	Jun-18-15	

DIV #	Funding Agency	ACTIVE (Y/N)	PROJECT NAME	Funding Year	Project Year	AWARD #	AMOUNT	DNR STAFF	FUNDS remain	% USED	AWARD DATES	Reports Due	STATUS	History/Comments
2130-80	BIA BAER	Y	Res. 13-R-130 for Dance Fire - BAER Activities on Lower Camp Creek	FY14	2015	Original Amount \$24,657.	\$24,657.00	EC	24,657	0.00%			Jun-18-15	Waiting for documentation from Earl on BAER Plan. Sg. Earl still need documentation on this Sg 3-1-15
2060-23	USFS	Y	Supplemental Project Agreement with Six Rivers National Forest for Camp Creek	7/16/13-12/31/16	2013-2015	13PA110510000 12 Original Amount \$242,617.	\$63,259.81	EC	57,196.65	10%	7/16/13- 12/31/15	March 31 yearly and at end 90 days after december 31.	Jun-18-15	Par: Field crew 9/11/2013 email to LO TB to JV exp to close out 2060-22 & 2060-20. 3/24/2014cwc
2060-24	USFS	Y	Supplemental Project Agreement (SPA) with Six Rivers NF and Karuk Tribe for Road Decommissioning	FY 14	2014-2015	#14-PA-11051000-018 Original Amount \$278,654.	\$97,685.10	EC	53,938.64	45%		March 31 yearly and at end 90 days after december 31.	Jun-18-15	Earl's pan out of here.
2130-66	BIA	Y	Bluff Creek Decomm	2006	2008	BIA (\$134,802.69 org amount)	\$85,506.23				6/1/2008- no end date.	No reporting.	Jun-18-15	
3100-22	FEMA	Y	Erosion Control	2014		FEMA (\$74,257.00 org amount)	\$52,247.07	EC	55197.56	35%			Jun-18-15	
2130-70	BUA	Y	Environmental Cleanup * RV	2015		(\$20,000.00 org amount)	\$20,000.00	EC	48,991.37	6%			Jun-18-15	
5060-47	EPA	Y	Non Point Source PPG	FY 13	2013-2014	Original Amount \$30,000.	\$25,280.33	EC	11860.34	41%		Quarterly Reports 1/31, 4/30, 7/31, 10/31.	Jun-18-15	Earl- Why cant we start spending more? 5/19/2014cwc
5060-48	EPA	Y	Non Point Source PPG	FY 13	2013-2015	Original Amount \$30,000.	\$30,000.00	EC	19921.84	21%		Quarterly Reports 1/31, 4/30, 7/31, 10/31.	Jun-18-15	
6710-02	West Coast Watershed	Y	West Coast Watershed NCRP Tribal Engagement	FY14	2014-2015	Original Amount \$25,000.	\$22,026.21	EC	24,391.96	19%		Progress Report due with each invoice	Jun-18-15	JV 80 hrs. of wages for Earl to 2060-24 from Jan. This fund code will close on 2/28/15

DIV #	Funding Agency	ACTIVE (Y/N)	PROJECT NAME	Funding Year	Project Year	AWARD #	AMOUNT	DNR STAFF	FUNDS remain	% USED	AWARD DATES	Reports Due	STATUS	History/Comments
2060-25	USDA	Y	Two Chiefs	2014	2012-2017	USDAFS 2 Chiefs 14-DG-11052021-227	\$100,000.00	BT	92179.33	8%	10/1/14 - 9/30/16	Financial Reports due Quarterly, report will be done by Tamara.	Jun-18-15	Next Financial Report due by June 30, 2015
2062-00	USDA	Y	Food Security	2012	2012-2017	2012-68004-20018 (\$201,149.00)	\$138,806.50	BT	25997.56	81%	9/1/12-8/31/13	Strict Reporting Dates. Lisa does the submittal of all reports	Jun-18-15	1st yr contract wasn't signed until march. We are awaiting formal notice of extension, 9/19/2013cwc. Ext approved, need to do bud mod 12/3/2013cwc. What are you planning to do with the Travel over? And will you bring the contractual amount into next year?, cwc 5/19/2014
2062-01	USDA	Y	Food Security (YEAR 2)	2013	2012-2017	Sub award #00008098 (\$278881.00)	\$278,581.00	BT	36380.65	87%	9/1/13-8/31/14	Strict Reporting Dates. Lisa does the submittal of all reports	Jun-18-15	Bill- check out the EEA- each positions wages are there. Note 561.80 was only charge to Professional Services 2/3/2014cwc
2062-02	USDA	Y	Food Security (YEAR 3)	2014-2015	2012-2017	Sub award #00008098 (\$299,240.00)	\$299,240.00	BT	180325.34	40%	9/1/14 - 8/31/15	Strict Reporting Dates. Lisa does the submittal of all reports	Jun-18-15	
2130-78	BJA	Y	BIA-WKRP	FY 14-15	2014-2015	Original Amount: 625,000.00 and Mod #1 Amount 386,683.00	\$1,011,683.00	BT	785,155	22%	8/28/14 - 12/31/15	Financial Reports due Quarterly, report will be done by Tamara.	Jun-18-15	Quarterly reports done by Bill Tripp.
6710-03	FAC	Y	Fire Adapted Communities	FY15	2014-2015	Original Amount Awarded \$23,265	\$23,265.00	BT	12,118	48%	8/1/14 - 12/31/15		Jun-18-15	Sub-Award with WRTC and Kanuk Tribe on this project.

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2110-38	BOR	Y	BOR AFA FY12 MOD 0001	FY12	2011-2012	R12AV20001 Mod 0001 org amt: 24000	\$5,550.78	SC	-34.46	101%	10/1/11 - 9/30/12	All BOR AFA Reports are submitted by TOZ.	Jun-18-15	No more spending out of this fund and will need to clear out overages (34,46) sg
2110-47	BOR	Y	BOR AFA FY 13	FY13	2012-2013	R13AV20005 Mod 0006 53,642.00	\$43,946.07	SC	27175.73	38%	12/7/12-	All BOR AFA Reports are submitted by TOZ.	Jun-18-15	will start charging to this. 9/19/2013
2110-50	BOR	Y	BOR AFA FY13	FY 13	2013-2015	R13AC20005 MOD 0002 75,000.00	\$33,817.25	SC	33817.25	0%	5/2/13-	All BOR AFA Reports are submitted by TOZ.	Jun-18-15	New. Know nothing study. Labs mischarged \$9868.89 change in Supplies. 1/2/2014cwc. Crystal- I don't see anything out of the ordinary in this EEA. 2/13/2014cwc. Looks corrected. 3/31/2014cwc. Mod is coming for another \$75k. 3/31/2014cwc
2110-53	BOR	Y	BOR AFA FY14	FY14	2014	55252	\$49,832.77	SC	40889.18	18%	10/1/13-10/14	All BOR AFA Reports are submitted by TOZ.	Jun-18-15	Discrepancy between Bud Mod & EEA. (\$748.43) 3/31/2014cwc. Corrected.
2110-55	BOR	Y	BOR WATER QUALITY	FY 14	2014	Original Amount \$75,000.00	\$42,665.00	SC	39500	7%		All BOR AFA Reports are submitted by TOZ.	Jun-18-15	*Contractual only.
2110-58	BOR	Y	BOR WATER QUALITY	FY 14	2014-2015	Original Amount \$75,976.00	\$55,956.00	SC	54438.47	3%			Jun-18-15	
2110-61	BOR	Y	BOR WATER QUALITY	FY 14	2014-2015	Original Amount \$35,000.00	\$35,000.00	SC	35000	0%			Jun-18-15	*12643.00 Contractual
2110-65	BOR	Y	BOR AFA 2015 WQ	FY 15	2015	Original Amount \$56,687.	\$56,687.00	SC	56687	0%	Oct 1, 2014 - Sept. 30, 2015	All BOR AFA Reports are submitted by TOZ.	Jun-18-15	New BOR AFA Budget for 2015
4070-06	Pacifi Corp	Y	PacifiCorp	FY14	NA	Original Amount: 119,467.	\$50,122.61	SC	-292.41	101%	2/1/13 - 3/31/15	NA	Jun-18-15	I thought this was closed out. will check with Tamara and clear out the overage. will take from 08 fund. Sg
4070-07	Pacifi Corp	Y	PacifiCorp	FY14	NA	Original Amount: \$22,505.	\$22,505.00	SC	0	100%	7/1/14 - 5/31/15	NA	Jun-18-15	The Tribe will invoice four times on or before Sept. 30, 2014. Dec. 31, 2014. March 31, 2015 & June 30, 2015. sg Closed out
4070-08	Pacifi Corp	Y	PacifiCorp	FY15	NA	Original Amount: \$128,716.	\$128,716.00	SC	112962.97	12%	2/2/15 - 3/31/16	NA	Jun-18-15	The Tribe will invoice four times on or before April 30, 2015. July 31, 2015. October 31, 2015 & April 1, 2016. sg

DIV #	Funding Agency	ACTIVE (Y/N)	PROJECT NAME	Funding Year	Project Year	AWARD #	AMOUNT	DNR STAFF	FUNDS remain	% USED	AWARD DATES	Reports Due	STATUS	History/Comments
5060-38	EPA	Y	Water Quality - PPG	FY14	2013-2015	PPG FY 13 165,000.00	\$165,000.00	SC	115978.67	30%		Quarterly Reports 1/31, 4/30, 7/31, 10/31.	Jun-18-15	
5060-67	EPA	Y	Water Quality Work Group	FY14	2014	Tribal WG FY14 50,000.00	\$22,214.18	SC	12,954	42%		Quarterly Reports 1/31, 4/30, 7/31, 10/31.	Jun-18-15	*All contractual. They are taking out for supplies, you only have funds in contractual for this FY 2014, eg. Why is there charges out of supplies and computer/software? Sg
5060-68	EPA	Y	Water Quality Work Group	FY14	2015	Tribal WG FY15 50,500.00	\$50,500.00	SC	32,594	35%		Quarterly Reports 1/31, 4/30, 7/31, 10/31.	Jun-18-15	
6700-31	HSU	Y	BG algae testing	FY07	2007	Original Amount: \$11,725.	\$5,507.63	SC	5507.63	0%	NA	no report required	Jun-18-15	Donation.

DIV #	Funding Agency	ACTIVE (Y/N)	PROJECT NAME	Funding Year	Project Year	AWARD #	AMOUNT	DNR STAFF	FUNDS remain	% USED	AWARD DATES	Reports Due	STATUS	History/Comments
2080-68	USFWS	Y	F14AP00683	FY 14		MOD #5	\$32,612.00	TS	-0.12	100%	9/30/12- 9/30/13Excel	Jun-18-15	<p>WITHIN 90 DAYS OF THE END OF THE PROJECT PERIOD</p> <p>\$7,978 has been added to this account by transferring expenses to 2136-08 so that 2136-08 could be closed. This additional \$7,978 will later be added to 2136-05 as 2136-05 gets charged. This is a modification to 2080-60. Lengthened time frame and added \$39,561 in funding. \$29,000 Obligated for contractual. Toz is working on annual report with Mitsy Mkw, cwc, need to know ending date of the contract, use wages for alex's or emilio to finish projects, 6.1.13 cwc, need to spent out soon, take seven or eight out for trucks.</p>	
2110-51	BOR	Y	BOR AFA FY 14	FY 14		97,340.39	\$97,340.39	TS	0.01	100%		Jun-18-15	Pan Emilio T. Sonny, Toz, and 1/2 Mike P here effective Feb 1, 3/27/2014cwc	
2110-57	BOR	Y	BOR Mod #2, Task 10	FY 14		\$305,593.15 award WITH Indirect. Base Budget is \$264062.	\$305,593.00	TS	177027.6	42%		Jun-18-15	Pan Emilio T. Sonny, Toz, and 1/2 Mike P here effective Feb 1, 3/27/2014cwc	
2110-62	BOR	Y	BOR AFA FY 2014, Mod. #2 - Task 7 & 6	FY 14		50,000.00	\$50,000.00	TS	16623.66	67%	10/1/13 - 9/30/14	Jun-18-15	Has there been an extension to this, this grant period show 9/30/14 as end date ?	
2110-64	BOR	Y	BOR AFA FY 2015	FY 15		375,673.00	\$375,673.00	TS	223685.46	40%		Jun-18-15	New BOR AFA 2015 Budget	
2135-17	KRITPWC	Y	Salmon Recovery Klamath River Inter-Tribal Fish & Water Commission PCSRF	FY14		175000	\$175,000.00	TS	175000	0	10/1/13-12/31/14	Jun-18-15	This fund is closed, but has the reports been submitted. Sg	
2135-18	KRITPWC	Y	Salmon Recovery Klamath River Inter-Tribal Fish & Water Commission PCSRF	FY15		Original Budget \$187,500.00	\$187,500.00	TS	187020.92	0%	7/1/14 - 9/30/16	Jun-18-15		
2136-09	NFWF	Y	Selad Creek Channel Restoration Phase II Part 1	2011	2011-2012	2010-0500-010/24115 Original Budget 105,028.32	\$90,624.13	TS	70873.12	22%	6/30/11 - 6/30/12 ext 12/14 ext. 12/31/15	Jun-18-15	In Process of adding 100K, 6/3/2013cwc, original 158,000.00. Geoengeers invoice will pay out of this next month. 100K in contractual, 3/27/2014cwc	
2136-14	Mid Klamath Watershed Council	Y	MKWC - Pond Monitoring	2013	1/1/2015	13-C-03	\$8,890.00	TS	0	100%	Jan-01-15	Jun-18-15	MKWC 13-C-03, This fund code is closed waiting on final report for the file. sg	
6600-05	Thendara Foundation	Y	Fisheries Donation	NA	NA	Original Budget: \$3,112.84	\$4,563.47	TS	4563.47	0%	NA	Jun-18-15	1000.00 donation received 12/21/10 \$63.18 spent in March 3/27/2014cwc	

DIV #	Funding Agency	ACTIVE (Y/N)	PROJECT NAME	Funding Year	Project Year	AWARD #	AMOUNT	DNR STAFF	FUNDS remain	% USED	AWARD DATES	Reports Due	STATUS	History/Comments
6700-54	Stewardship Council	Y	Ecocultural Camp	FY08	2008-2009	Original Amount \$18,000.00	\$507.65	LH	1007.65	-98%	Jun-30-10	Report completed by J.Quinn	Jun-18-15	To be used as needed for outreach and education on water issues. Can be used for travel and other expenses associated with outreach and education, including wages, per WJCW letter. Checking to see if these funds are available to use. Had and correction in travel stipend, not a reimbursement. Sent up new code request to laura and erin 8/13/08. 10/30/08 Emailed laura O and erin re follow up on code request (waiting to receive code file). Checking to see if we can use these funds. \$g Funds are good go use, would like to use up and close out. \$g
6700-62	EJCW	Y	EJCW Outreach & Education Expenses	FY08	2008-2009	Donation	\$2,049.37	LH	1200.52	41%	None specified	None Due	Jun-18-15	
2135-02		Y	Salmon Camp	NA	NA	NA	\$1,842.00	LH	1,842	0%	na		Jun-18-15	
2130-77	KRITFCW	Y	Kaavichvaans Project (workers) summer youth	2014	2014	Original Amount: \$52,573.	\$14,959.47	LH	15,118	-1%	7/1/14 - 4/31/15		Jun-18-15	
6700-97	BIA	Y	Ikmahachraam Project	2014	2014-2015	Original Amount: \$10,000.	\$10,000.00	LH	4	100%	3/1/14 - 2/28/15		Jun-18-15	
6710-04	National Endowment for the Arts Sierra Health Foundation	Y	Uniphunthaam Project (Garden Network)	FY15	2015	Original Award Amount: \$15,000.00	\$15,000.00	LH	13,814	8%	2/1/15 - 1/31/16		Jun-18-15	1st yr contract wasn't signed until march. We are awaiting formal notice of extension, 9/19/2013cwc. Ext approved, need to do bud mod 12/3/2013cwc. What are you planning to do with the Travel over? And will you bring the contractual amount into next year?, cwc 5/19/2014
2062-00	USDA	Y	Food Security	2012	2012-2017	2012-68004-20018 (\$201,149.00)	\$198,806.50	LH/BT	25997.56	81%	9/1/12-8/31/13	Strict Reporting Dates. Lisa does the submittal of all reports	Jun-18-15	
2062-01	USDA	Y	Food Security (YEAR 2)	2013	2012-2017	Sub award #00008098 (\$278581.00)	\$278,581.00	LH/BT	36380.65	87%	9/1/13-8/31/14	Strict Reporting Dates. Lisa does the submittal of all reports	Jun-18-15	Bill- check out the EEA- each positions wages are there. Note 561.60 was only charge to Professional Services. 2/3/2014cwc
2062-01	USDA	Y	Food Security (YEAR 2)	2013	2012-2017	Sub award #00008098 (\$278581.00)	\$278,581.00	LH/BT	36380.65	87%	9/1/13-8/31/14	Strict Reporting Dates. Lisa does the submittal of all reports	Jun-18-15	Bill- check out the EEA- each positions wages are there. Note 561.60 was only charge to Professional Services. 2/3/2014cwc



DW #	Funding Agency	ACTIVE (Y/N)	PROJECT NAME	Funding Year	Project Year	AWARD #	AMOUNT	DNR STAFF	FUNDS remain	% USED	AWARD DATES	Reports Due	STATUS	History/Comments
2160-11	THPO	Y	National Parks Services THPO	2014- 2015	2014- 2015	Original Budget: \$50,596	\$50,596.00	AWT	35424.22	30%	10/1/14 - 9/30/16		Jun-18-15	

**REQUEST FOR TRIBAL COUNCIL AUTHORIZATION  
SUBMIT PROPOSAL TO FUNDING SOURCE**

**TO**

**REQUESTOR:** Bill Tripp **DATE:** 6/10/2015

**DEPARTMENT:** DNR/WKRP

**DEADLINE:** 6/29/15 **DATES:** 10/1/2015 **TO:** 9/30/2016  
**E:** 6/29/15 **AMOUNT:** \$ 316,296.00

**BRIEFLY DESCRIBE PURPOSE OF PROPOSAL:**

The purpose of this proposal is to request Reserved Treaty Rights Land Program funds to support the agreement with the Western Klamath Restoration Partnership. DNR requests that Alternative One be funded. Funding at the alternative one level will enable us three term appointment for one year, with the intent to transition to shared funding positions in out years until such time we find a way to make them permanent.

REVIEW:	COMPLIANCE	CFO	OTHER:
NARRATIVE:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
BUDGET:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
INDIRECT COST:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
MATCH	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
DOCUMENTATION:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
TRIBAL RESOLUTION:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

15-R-074


**COMMENTS:**

**COMPLIANCE:**

**CFO:**

**OTHER:**

**REQUIRED SIGNATURES\***

REQUESTOR*		DATE	<u>6-16-15</u>
CFO*	_____	DATE	_____
COMPLIANCE*	_____	DATE	_____
CHAIRMAN	_____	DATE	_____
OTHER	_____	DATE	_____

**Karuk Community Health Clinic**

64236 Second Avenue  
Post Office Box 316  
Happy Camp, CA 96039  
Phone: (530) 493-5257  
Fax: (530) 493-5270

**Karuk Tribe**



**Administrative Office**

Phone: (530) 493-1600 • Fax: (530) 493-5322  
64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

**Karuk Dental Clinic**

64236 Second Avenue  
Post Office Box 1016  
Happy Camp, CA 96039  
Phone: (530) 493-2201  
Fax: (530) 493-5364

**RESOLUTION OF THE  
KARUK TRIBE**

**Resolution No: 15-R-074**  
**Date Approved: June 25, 2015**

**RESOLUTION AUTHORIZING SUBMISSION OF A PROPOSAL TO THE RESERVED TREATY RIGHTS LAND PROGRAM. FUNDS TO SUPPORT THE AGREEMENT WITH THE WESTERN KLAMATH RESTORATION PARTNERSHIP IN THE AMOUNT OF \$316,296.00.**

**WHEREAS;** the Karuk Tribe is a Sovereign Aboriginal People, that have lived on their own land since long before the European influx of white men came to this continent; and

**WHEREAS;** the members of the Karuk Tribe have approved Article VI of the Constitution delegating to the Tribal Council the authority and responsibility to exercise by resolution or enactment of Tribal laws all the inherent sovereign powers vested in the Tribe as a Sovereign Aboriginal People, including negotiating and contracting with federal, state, Tribal and local governments, private agencies and consultants; and

**WHEREAS;** the members of the Karuk Tribe have approved Article VIII of the Constitution assigning duties to the Chair, Vice Chair, and Secretary/Treasurer including signing and executing all contracts and official documents pertaining to the Karuk Tribe; and

**WHEREAS;** the Karuk Tribe is a federally recognized Tribe and its Tribal Council is eligible to and is designated as an organization authorized to Contract pursuant to P.L. 93-638, as amended, on behalf of the Karuk Tribe; and

**WHEREAS;** the Department of Natural Resources Program is committed to completing all tasks outlined in the proposal; and

**WHEREAS;** the Department of Natural Resources is committed, through this funding, to systematically implement tribal priorities at the territorial scale through the Reserved Treaty Rights Land program will generate and maintain longevity and lasting relationships between federal, tribal and state sovereigns; and

**WHEREAS;** the Department of Natural Resources Program will engage in establishing the tribal leadership role in working to increase communications and engagement with our local partners, landowners, and communities to implement Fire Adapted Communities concepts, restore and maintain fire resilient landscapes and respond to fires together in a manner consistent with our collective goals mission alignment, and collaborative management objectives; now

**THEREFORE BE IT RESOLVED;** that the Karuk Tribal Council authorizes submission of this proposal to the Reserved Treaty Rights Land Program, in the amount of \$316,296.00.

**CERTIFICATION**

I, the Chairman, hereby certify the foregoing resolution 15-R-074 which was approved at a Regular Meeting on June 25, 2015, was duly adopted by a vote of \_\_\_\_\_ AYES, \_\_\_\_\_ NOES, \_\_\_\_\_ ABSTAIN, and said resolution has not been rescinded or amended in any way. The Tribal Council is comprised of 9 members of which \_\_\_\_\_ voted.

\_\_\_\_\_  
Russell Attebery, Chairman

\_\_\_\_\_  
Date

---

**Department of Natural  
Resources**

39051 Highway 96  
Post Office Box 282  
Orleans, CA 95556  
Phone: (530) 627-3446  
Fax: (530) 627-3448

# Karuk Tribe



**Administrative Office**

Phone: (530) 493-1600 • Fax: (530) 493-5322  
64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

**Orleans Medical Clinic**

325 Asip Road  
Post Office Box 249  
Orleans, CA 95556  
Phone: (530) 627-3452  
Fax: (530) 627-3445

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June 26, 2015

Amy Dutschke  
Pacific Regional Office  
Bureau of Indian Affairs  
2800 Cottage Way  
Sacramento, Ca 95825

Ayukii Ms. Dutschke,

Please accept this correspondence as the Karuk proposal for Fiscal Year 2016. The Western Klamath Restoration Partnership is a collaborative endeavor that has been spurred by federal, tribal, and NGO leadership from in and around our local communities. As you know the Karuk Tribe does not have many lands held in trust. We do however base all of our programs on our territorial and service area scales. It has been difficult at best to progress our priorities in an all lands approach, but we now have the momentum and organizational alignment needed to achieve great success.

This first years funding is intended to focus on the Somes Bar Integrated Fire Management and Capacity Development Project outlined in the link below. A majority of the 1.2 million acre planning landscape is in classified as having a very high wildland fire potential. We have numerous tribal and individual trust parcels but none are being planned for treatment in the first round of planning. Early implementation treatments are however bordering or adjacent to at least one individual trust allotment. All of the 1.2 million acre planning area however is of critical importance as relating to the retained rights of the Karuk people in our ancestral homelands. Our workplan will be derived from the following link:

<http://www.karuk.us/images/docs/dnr/2014%20Western%20Klamath%20Restoration%20Partnership%20Plan%20DRAFT%20FINA%20%20%20.pdf>

Attached you will find three excel spreadsheets outlining budget alternatives. Our preferred funding alternative would be alternative one, our Fiscal Year 2016 request to the Forest Service was a little over \$800,000 and was funded at \$500,000. This left us short in regard to data collection for private lands NEPA, burn plan preparation for our collaborative Prescribed Fire Training Exchange program, and pursuing technical service provider status to enhance our partnership with the Natural Resources Conservation Service (NRCS). Funding at the alternative one level will enable us three term appointments for one year, with the intent to transition to shared funding positions in out years until such time we find a way to make them permanent. Current shared funding positions enabled through the Western Klamath Restoration Partnership are the Tribal Historic Preservation Officer, 2 Arch Techs, an Administrative Operations Manager, the Deputy Director of Eco-Cultural Revitalization, and many

more which have been brought in by means of tribally managed pass through dollars and an interagency agreement between the Forest Service and BIA.

We have great hopes that the leadership and support position structure that can be provided to the tribe to systematically implement tribal priorities at the territorial scale through the Reserved Treaty Rights Lands program will generate and maintain longevity and lasting relationships between federal, tribal and state sovereigns. We are looking forward to establishing tribal leadership roles in working to increase communications and engagement with our local partners, landowners, and communities to implement Fire Adapted Communities concepts, restore and maintain fire resilient landscapes and respond to fires together in a manner consistent with our collective goals, mission alignment, and collaborative management objectives.

Tribal Priorities for RTRL funds for fiscal year 2016:

- Fuels data collection and coordination of Private lands NEPA (signed by Forest Service).
- Burn plan preparation and coordination for Klamath River Prescribed Fire Training Exchange program
- IQCS qualifications management and training for tribal and non-federal WKRP partners serving as prescribed fire support resources for CA-KTA home unit.
- Technical service provider training, NRCS project planning, and community based communications and engagement.
- 3 year program of work and associated annual work plans.
- Coordination with partners to progress partnership strategies.

Understanding the limitations relating to the regional allocation, we only submitted the request considering a \$300,000 ballpark figure; however, our collaborative partnership could have easily prepared a request for up to \$1.5 million and remained under 50% of the project investment. I sincerely thank you for your time and consideration of this proposal, and I hope this effort can help build and maintain lasting relationships that achieve a plethora of results oriented outcomes. The Karuk Tribe as the Hub organization for the Western Klamath Restoration Partnership is looking forward to assisting your region in making this Reserved Treaty Rights Lands program a shining success.

Yootva,

Russell "Buster" Attebery

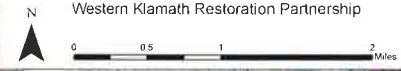
Chairman

Cc: Mark Jackson

National Interagency Fire Center, Mail Stop 510 Sho-Pai Building, 3833 S. Development Avenue, Boise, ID 83705-5354

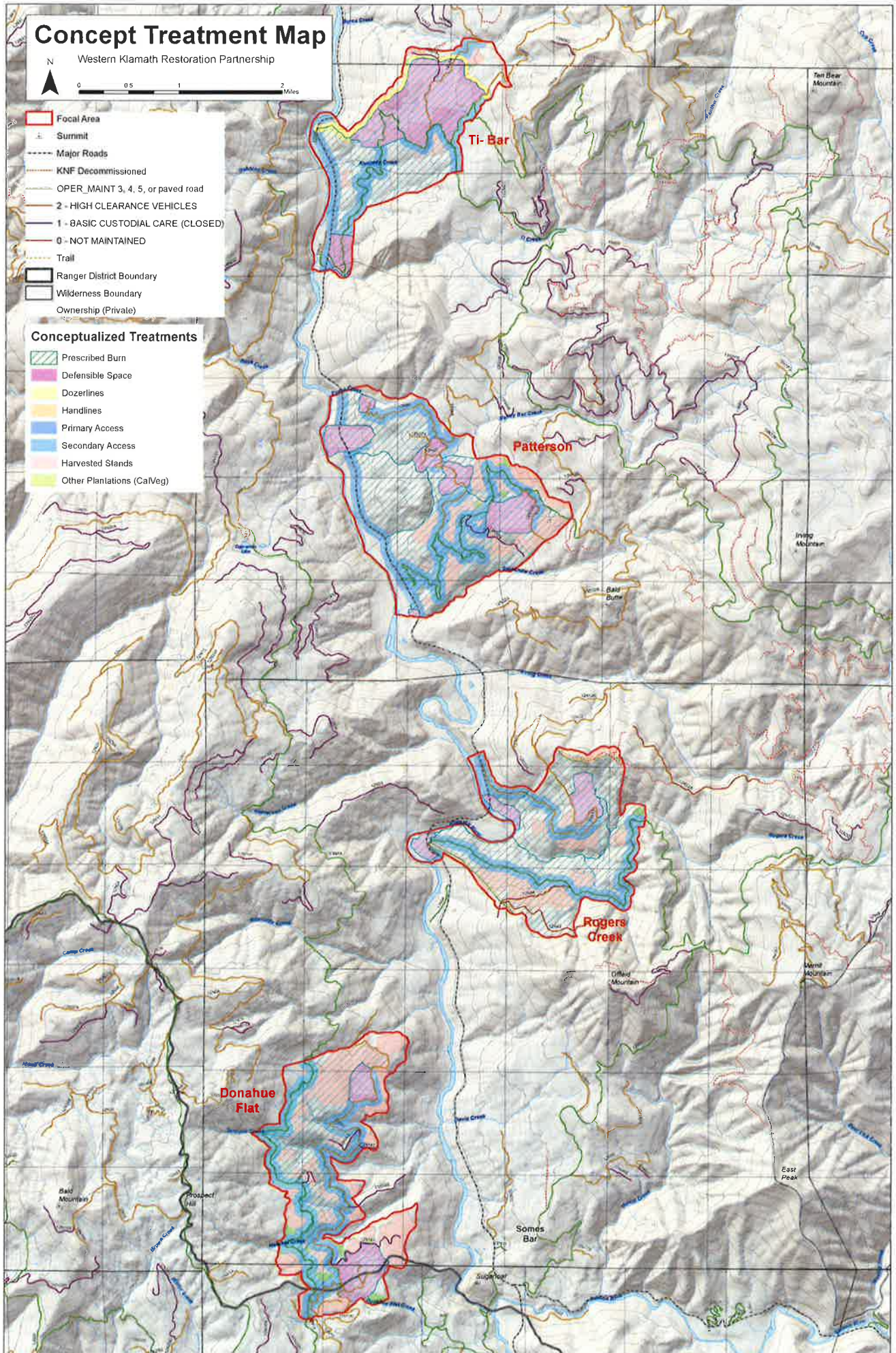
# Concept Treatment Map

Western Klamath Restoration Partnership















- Focal Area
- Summit
- Major Roads
- KNF Decommissioned
- OPER\_MAINT 3, 4, 5, or paved road
- 2 - HIGH CLEARANCE VEHICLES
- 1 - BASIC CUSTODIAL CARE (CLOSED)
- 0 - NOT MAINTAINED
- Trail
- Ranger District Boundary
- Wilderness Boundary
- Ownership (Private)

- ### Conceptualized Treatments
- Prescribed Burn
  - Defensible Space
  - Dozerlines
  - Handlines
  - Primary Access
  - Secondary Access
  - Harvested Stands
  - Other Plantations (Ca/Veg)

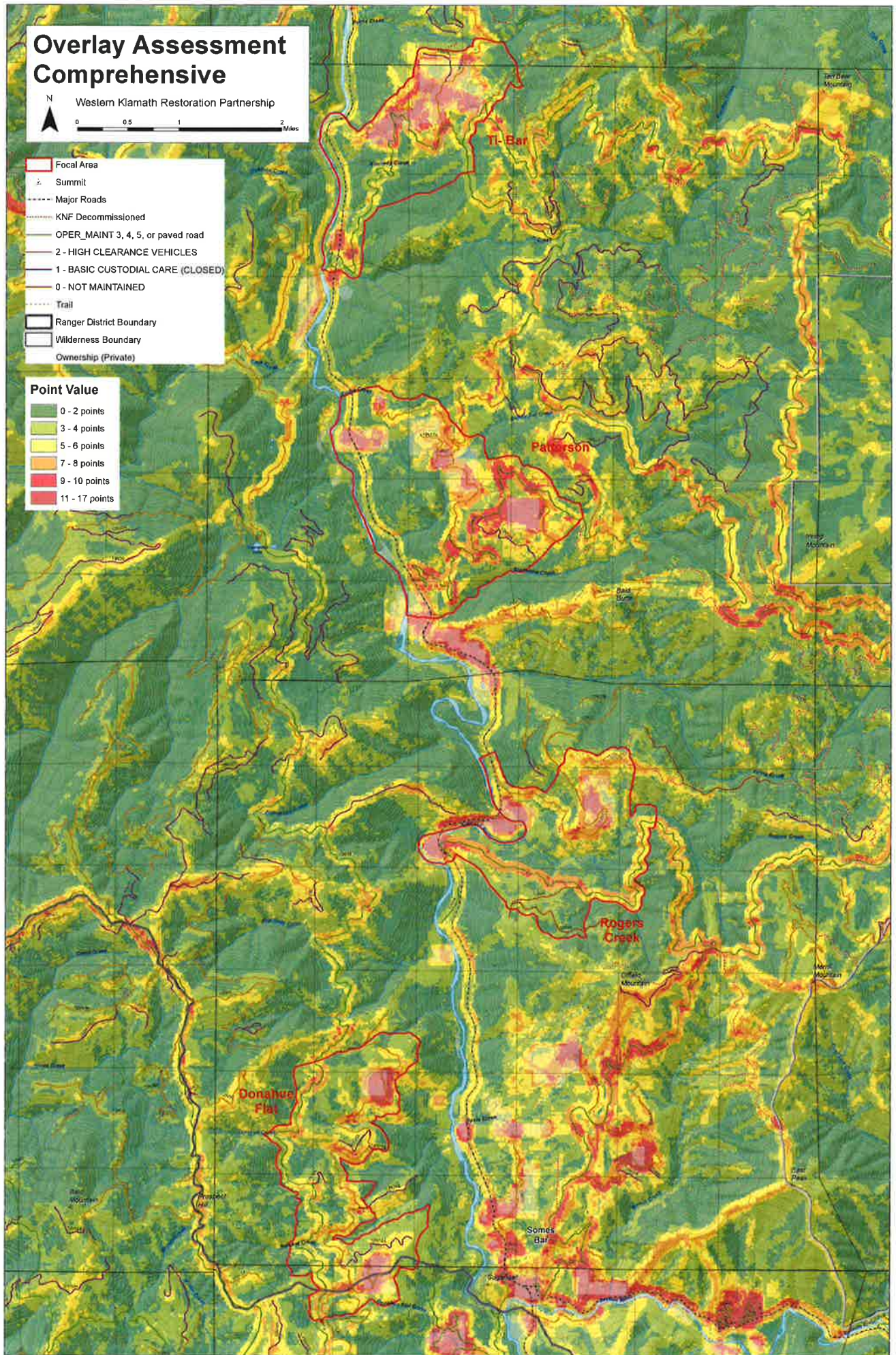


# Overlay Assessment Comprehensive

N  
Western Klamath Restoration Partnership  
0 0.5 1 2 Miles

-  Focal Area
-  Summit
-  Major Roads
-  KNF Decommissioned
-  OPER\_MAINT 3, 4, 5, or paved road
-  2 - HIGH CLEARANCE VEHICLES
-  1 - BASIC CUSTODIAL CARE (CLOSED)
-  0 - NOT MAINTAINED
-  Trail
-  Ranger District Boundary
-  Wilderness Boundary
-  Ownership (Private)

- ### Point Value
-  0 - 2 points
  -  3 - 4 points
  -  5 - 6 points
  -  7 - 8 points
  -  9 - 10 points
  -  11 - 17 points





The attached spread sheet has three alternatives.

**Alternative 1**

This alternative funds three employees:

- ♣ One Fuels Office for 2080 hours or a full time equivalent.
- ♣ One Fuels Technician for 2080 hours or a full time equivalent.
- ♣ One Fire Operations Specialist for 1040 hours or 6 month equivalent, the remaining hours to be funded from wildland fire or other project codes.
- ♣ All wages include fringe and indirect or an administrative fee at the negotiated indirect rate of 50% of base wages.

Operating expenses include:

- ♣ Travel/Training for 3 employees.
- ♣ Two GSA Lease Vehicles w/emergency equipment installation and mileage.
- ♣ Two mobile radios and Red light and siren kits.
- ♣ Startup Supply budget.
- ♣ Plotter Printer w/supplies.
- ♣ Furniture and two computers.
- ♣ Three Cell phones w/service plan.

## ***Alternative 2***

This alternative funds three employees:

- ◆ One Fuels Office for 2080 hours or a full time equivalent.
- ◆ One Fuels Technician for 1440 hours or 9 month equivalent, the remaining hours to be funded from wildland fire or other project codes.
- ◆ One Fire Operations Specialist for 1040 hours or 6 month equivalent, the remaining hours to be funded from wildland fire or other project codes.
- ◆ All wages include fringe and indirect or an administrative fee at the negotiated indirect rate of 50% of base wages.

Operating expenses include:

- ◆ Travel/Training for 3 employees.
- ◆ Two GSA Lease Vehicles and mileage.
- ◆ Startup Supply budget.
- ◆ Plotter Printer w/supplies.
- ◆ Two Cell phones w/service plan.

### ***Alternative 3***

This alternative funds three employees:

- ♣ One Fuels Office for 1440 hours or 9 month equivalent, the remaining hours to be funded from wildland fire or other project codes.
- ♣ One Fuels Technician for 1040 hours or 6 month equivalent, the remaining hours to be funded from wildland fire or other project codes.
- ♣ One Fire Operations Specialist for 1040 hours or 6 month equivalent, the remaining hours to be funded from wildland fire or other project codes.
- ♣ All wages include fringe and indirect or an administrative fee at the negotiated indirect rate of 50% of base wages.

Operating expenses include:

- ♣ Travel/Training for 3 employees.
- ♣ Startup Supply budget.
- ♣ Plotter Printer w/supplies.
- ♣ One Cell phones w/service plan.

**Staff Costs**  
YEAR 1

Position Title	Pay Rate	Hours to Work	Annual Leave Accrual	Base Hours	SALARY	FICA 6.2%	Medicare Tax (MED) 1.45%	SUTA	Work Comp	Health Insurance	Retirement 5%	Total Fringe Benefits	Total Salaries and Fringe	Indirect/ Admin Cost	Total Cost
Fuels Officer	\$28.00	2,080	80	2,160	\$60,480	\$3,750	\$877	\$434	\$605	\$6,526	\$3,024	\$15,215	\$75,695	\$29,120	\$104,815
Fuels Tech	\$25.00	2,080	80	2,160	\$54,000	\$3,348	\$783	\$434	\$540	\$6,720	\$2,700	\$14,525	\$68,525	\$26,000	\$94,525
Fire Operations Specialist	\$22.00	1,040	40	1,080	\$23,760	\$1,473	\$345	\$434	\$238	\$7,627	\$1,188	\$11,304	\$35,064	\$11,440	\$46,504

PERSONNEL \$138,240  
 FRINGE BENEFITS \$41,045  
 TRAVEL/TRAINING \$9,000  
 Vehicle Emergency Equipment \$1,230  
 Radios \$4,986  
 RADIO INSTALLATION \$5,000  
 SUPPLIES \$5,000  
 Plotter/Printer Supplies \$13,275  
 VEHICLE 1 \$3,600  
 VEHICLE 2 \$2,760  
 MILEAGE 1 \$4,620  
 MILEAGE 2 \$6,380  
 OTHER: \$0  
 LOCAL TRAVEL \$4,500  
 FURNITURE \$3,000  
 COMPUTER \$3,500  
 CELL SERVICE \$3,600  
 INDIRECT COST \$66,560  
**TOTAL \$316,296**  
 MANAGEMENT COST  
**GRAND TOTAL \$316,296**

CODE	MEETINGS	PLACE	AMOUNT	MILES	TOTAL MI.
6174					0
6174					0
6174					0
6174					0
6174					0
6174					0
6174			1	22000	22000
6121					
6121					
6121					
6121					
6121			1	22000	22000
6121					

**LIGHT TRUCKS, LESS THAN 12,500 GVWR, 4-WHEEL DRIVE (4X4)**

Vehicle Description	Equip. Code	Federal Std. Item	Monthly Mileage Rate
Sport Utility, 4-Door, off-road	6174	99B	\$300.00
Compact Pickup, Extended Cab	6121	66C	\$230.00

Staff Costs															
YEAR 2															
Position Title	Pay Rate	Hours to Work	Annual Leave Accrual	Base Hours	SALARY	FICA 6.2%	Medicare Tax (MED) 1.45%	SUTA	Work Comp	Health Insurance	Retirement 5%	Total Fringe Benefits	Total Salaries and Fringe	Indirect/ Admin Cost	Total Cost
Fuels Officer	\$28.00	2,080	80	2,160	\$60,480	\$3,750	\$877	\$434	\$605	\$6,526	\$3,024	\$15,215	\$75,695	\$29,120	\$104,815
Fuels Tech	\$25.00	1,440	55	1,495	\$37,375	\$2,317	\$542	\$434	\$374	\$7,219	\$1,869	\$12,754	\$50,129	\$18,000	\$68,129
Fire Operations Specialist	\$22.00	1,040	40	1,080	\$23,760	\$1,473	\$345	\$434	\$238	\$7,627	\$1,188	\$11,304	\$35,064	\$11,440	\$46,504
<b>PERSONNEL</b>	<b>\$121,615</b>														
FRINGE BENEFITS	\$39,274														
TRAVEL/TRAINING	\$9,000														
SUPPLIES	\$0														
Plotter/Printer Supplies	\$15,000														
VEHICLE 1	\$3,275														
VEHICLE 2	\$2,760														
MILEAGE 1	\$4,620														
MILEAGE 2	\$6,600														
LOCAL TRAVEL	\$4,500														
	\$0														
	\$0														
CELL SERVICE (2 phones)	\$2,400														
INDIRECT COST	\$58,560														
<b>TOTAL</b>	<b>\$281,204</b>														
MANAGEMENT COST	\$281,204														
<b>GRAND TOTAL</b>															

CODE	MEETINGS	PLACE	AMOUNT	MILES	TOTAL MI.
6174				0	0
6174				0	0
6174				0	0
6174				0	0
6174				0	0
6174				0	0
6174				0	0
6174				0	0
6174				1	22000
6174				1	22000
6121				0	0
6121				0	0
6121				0	0
6121				0	0
6121				0	0
6121				1	22000
6121				1	22000

**LIGHT TRUCKS, LESS THAN 12,500 GVWR, 4-WHEEL DRIVE (4X4)**

Vehicle Description	Equip. Code	Federal Std. Item	Monthly Mileage Rate
Sport Utility, 4-Door, off-road	6174	99B	\$300.00
Compact Pickup, Extended Cab	6121	66C	\$230.00

**Staff Costs**  
**YEAR 3**

Position Title	Pay Rate	Hours to Work	Annual Leave Accrual	Base Hours	SALARY	FICA 6.2%	Medicare Tax (MED) 1.45%	SUTA	Work Comp	Health Insurance	Retirement 5%	Total Fringe Benefits	Total Salaries and Fringe	Indirect/ Admin Cost	Total Cost
Position Title	Pay Rate	Hours to Work	Annual Leave Accrual	Base Hours	SALARY	FICA 6.2%	Medicare Tax (MED) 1.45%	SUTA	Work Comp	Health Insurance	Retirement 5%	Total Fringe Benefits	Total Salaries and Fringe	Indirect/ Admin Cost	Total Cost
Fuels Officer	\$28.00	1,440	55	1,495	\$41,860	\$2,595	\$607	\$434	\$419	\$7,084	\$2,093	\$13,232	\$55,092	\$20,160	\$75,252
Fuels Tech	\$25.00	1,040	40	1,080	\$27,000	\$1,674	\$392	\$434	\$270	\$7,530	\$1,350	\$11,650	\$38,650	\$13,000	\$51,650
Fire Operations Specialist	\$22.00	1,040	40	1,080	\$23,760	\$1,473	\$345	\$434	\$236	\$7,627	\$1,188	\$11,304	\$35,064	\$11,440	\$46,504
					<b>\$92,620.00</b>	<b>\$5,742.44</b>	<b>\$1,342.99</b>	<b>\$1,302.00</b>	<b>\$926.20</b>	<b>\$22,241.40</b>	<b>\$4,631.00</b>	<b>\$36,186.03</b>	<b>\$128,806.03</b>	<b>\$44,600.00</b>	<b>\$173,406.03</b>

PERSONNEL \$92,620  
 FRINGE BENEFITS \$36,186  
 TRAVEL/TRAINING \$9,000  
 EQUIPMENT \$0  
 SUPPLIES \$10,000  
 Plotter/Printer Supplies \$13,275  
 VEHICLE 1 \$0  
 VEHICLE 2 \$0  
 MILEAGE 1 \$0  
 MILEAGE 2 \$0  
 LOCAL TRAVEL \$13,500  
 \$0  
 \$0  
 CELL SERVICE (1 phone) \$1,200  
 INDIRECT COST \$44,600  
**TOTAL \$220,381**  
 MANAGEMENT COST  
 GRAND TOTAL \$220,381

CODE	MEETING PLACE	AMOUNT	MILES	TOTAL MI.
6174				0
6174				0
6174				0
6174				0
6174				0
6174				0
6174				0
6174				0
6121				0
6121				0
6121				0
6121				0
6121				0
6121				0

**LIGHT TRUCKS, LESS THAN 12,500 GVWR, 4-WHEEL DRIVE (4X4)**

Vehicle Description	Equip. Code	Federal Std. Item	Monthly Mileage Rate
Sport Utility, 4-Door, off-road	6174	99B	\$0.00
Compact Pickup, Extended Cab	6121	66C	\$0.31



# United States Department of the Interior

BUREAU OF INDIAN AFFAIRS  
Washington, DC 20240

MAY 07 2015

IN REPLY REFER TO:

## Memorandum

To: All Regional Directors  
Attention: Forestry and Wildland Fire Management

From: <sup>Acting</sup> Director, Bureau of Indian Affairs

Subject: Reserved Treaty Rights Lands National Implementation

This memorandum establishes Bureau of Indian Affairs (BIA) policy for the new Reserved Treaty Rights Lands (RTRL) program and will apply to all Wildland Fire Management programs receiving RTRL funding.

### Purpose:

Ancestral rights associated with non-trust, non-reservation land is of critical importance to many American Indians and Alaska Natives across the United States. Beginning in Fiscal Year 2015, Wildland Fire Management funding was appropriated for the purpose of treating and restoring tribal priority landscapes within and adjacent to ancestral and reserved treaty right lands. This resulted in the establishment of the RTRL program. The RTRL program will provide funding to enable American Indian Tribes and Alaskan Natives to participate in collaborative projects with other landowners (federal, state, private, and others) to enhance the health and resiliency of priority tribal natural resources at high risk to wildland fire.

### Reserved Treaty Rights Lands Plan:

This Memorandum and the attached Plan serve as the Bureau's established policy for RTRL program implementation. The Division of Forestry and Wildland Fire's Branch of Wildland Fire Management has projected regional funding levels for this fiscal year and has developed a process for budget submission, distribution of funding, and project monitoring that will ensure long-term program success.

Attached are pertinent documents related to the RTRL program.

1. Reserved Treaty Rights Lands Plan: Plan approved by Director, Bureau of Indian Affairs (DBIA) and concurred by Office of Wildland Fire (OWF).
2. 2015 RTRL Regional planning levels and budget submission distribution schedule: Spreadsheet outlining key dates for project and regional funding submissions.
3. Wildland Fire Potential map.

Conference calls will be scheduled to clarify expectations regarding management of this program by the Regions. For information or questions please contact Mark Jackson, Assistant Director, Fuels Management, at (208) 387-5041 or email [james.jackson@bia.gov](mailto:james.jackson@bia.gov).

Attachments



## Bureau of Indian Affairs Fiscal Year 2015 Reserved Treaty Rights Lands Plan

### **Purpose**

Beginning in FY 2015, Fuels Management Funding has been appropriated for the purpose of treating and restoring tribal landscapes within and adjacent to reserved treaty right lands. As stated in the Fiscal Year 2015 Wildland Fire Management Budget Justification, treaties with Native American tribes establish a unique set of rights, benefits, and conditions for Tribes. Like other treaty obligations of the United States, Indian treaties are considered to be “the supreme law of the land,” and are the foundation upon which Federal Indian law and Federal Indian trust relationship are based.

Within the various processes utilized to established tribal and native organizations relationships with the United States government, retention of ancestral rights remains a common recognized connection. Examples include but are not limited to religious and cultural use, hunting, fishing and gathering. For many Tribes, the reserved rights areas fall under the management of other Federal agencies and in some cases Tribes share co-management rights with Federal agencies. Federal agencies may not share the same priorities for landscape restoration as tribes or, may agree with Tribal priorities but not have the funds to manage for Tribal priorities. The Department’s Reserved Treaty Right Lands (RTRL) program enables Tribes to participate in collaborative projects with non-Tribal landowners to enhance the health and resiliency of priority tribal natural resources at high risk to wildland fire.

### **Funding Source**

The RTRL allocation is provided to the Bureau of Indian Affairs (BIA) through the Department’s Wildland Fire Management appropriation. It is made available through the Fuels Management Program, and was described in the Fiscal Year 2015 Wildland Fire Management Budget Justification. As stated earlier, the intent of the RTRL program is to meet DOI trust responsibilities for ancestral areas that are tribal resource management priorities at high risk to Wildland fire. RTRL funding provided to the BIA will be leveraged with other Tribal, federal, state, county, or private sector funds. With an emphasis of restoration of priority Tribal landscapes a significant amount of cooperation, coordination, and collaboration among Tribes and other stakeholders will be required in order to maximize the benefit of cost share agreements.

### **Collaboration**

Because of the unique nature of each Tribal government and the individualized Tribal standings with the United States government, great latitude will be afforded with the development and implementation of collaboration agreements. These may include agreements with other federal agencies to transfer funding from the BIA or Tribe to conduct work within reserved treaty rights lands; cost share





agreements with federal, state, or private lands bordering Tribal trust lands; or complex agreements tied to other federal authorities such as the Tribal Forest Protection Act. Collaborative agreement's intent is to facilitate comprehensive land management treatments that are designed to positively affect reserved treaty rights resources while moving Tribal priority landscapes to desired future conditions and long term ecologic resilience to wildland fire.

### **Program Initiation**

RTRL is a new program within the BIA's Fuels Management Program. Initial RTRL activities will focus on establishment of need and the development of plans and agreements with collaborators that will guide project requirements. In addition to fiscal and approval planning, project requirements will include obtaining fuels inventories and assessments; ensuring regulatory compliance; preparing sites for treatment; implementing treatments; and monitoring and evaluating completed treatments.

### **Allocation Method**

The Branch of Wildland Fire Management has established a Risk Based allocation methodology to determine regional allocations of RTRL funding. The allocation method includes an assessment of risk using Wildland Fire Potential (WFP), while considering the region's capacity to develop RTRL projects.

Regions will work with tribes and agencies to identify WFP high and very high areas and acres on Reserve Treaty Rights Lands. Regions will also work with tribes and agencies to determine a units' capacity to develop concepts, plan and conduct projects. Additionally, Tribes and agencies will develop an annual prioritized POW for RTRL.

Capacity will be included by evaluating those tribes and agencies that have previously demonstrated fuels management project implementation abilities. WFP and tribal/agency capacity will be the basis to determine the Regional workload capacity. Regional RTRL project requests including projected funding will be summarized and forwarded to BIA Branch of Wildland Fire, which will evaluate and summarize all regional submission into a BIA Program of Work (POW).

Regional funding allocations will be based on data received from regions and results from the BIA risk based funding allocation model for RTRL. Final distributions are subject to national management considerations to meet Planning, Implementation and Monitoring performance measures.

Alaska was not rated in the WFP, other Bureau defined wildland fire risk elements and management considerations will be utilized to determine their distribution. Regions will be notified by the Branch of Wildland Fire of final regional allocations.



## Business Rules

- The BIA Fuels Management Handbook serves as guidance for managing RTRL projects with the exception of the following: All RTRL projects must have least one collaborator that utilizes non Wildland Fire Management funds. Projects must reside in high and very high areas as defined by WFP.
- Projects which include Trust acreage are authorized when:
  1. Project consists of fragmented trust land and,
  2. Project involves collaboration with other land owners and all collaborators agree that due to project design and economy of scale, it is to the benefit of all that fragmented trust lands are treated and,
  3. Regional Offices verify that items 1 and 2 are met.
- An authorized tribal official must sign the project plan; signifying project is a tribal priority.

All planning activities required to develop and implement projects are considered appropriate use of funding. Additional staff may be hired but must meet following criteria:

- All positions must be Temporary or Term, including
  - Seasonal positions,
  - Shared funding positions,
  - Term positions.
- Regions will:
  - Develop a regional prioritized project portfolio.
  - Regions must submit an annual summary report of progress.
- Regions may:
  - Develop regional interagency agreement(s) to plan and implement RTRL projects.



### **Project Accounting**

All Fuels Management Program (FMP) funding is allocated utilizing the Federal Business Management System (FBMS). FBMS will separately track the use of regular FMP and RTRL funds by use of functional areas and work breakdown structures (WBS). WBS's will be created to allocate and monitor positions, projects, tribal contract support costs, and community assistance funds provided to individual tribes and Agencies.

### **Tracking and Reporting**

All RTRL funded projects will be entered into National Fire Plan Operations and Reporting System (NFPORS) with a unique alphanumeric code specific to a local unit and region. Only treatments and activities funded with RTRL funds are permitted within a RTRL project code.

Tribes and agencies will seek collaborator support to implement treatments and activities. This support may be funding and/or in-kind service(s) and must be reported as contributed funding and/or labor from other internal or external sources in NFPORS.

### **Performance Measure**

**From:** United States Department of the Interior Strategic Plan for Fiscal Years 2014 – 2018

MISSION AREA 2 STRENGTHENING TRIBAL NATIONS AND INSULAR COMMUNITIES GOAL #1 Meet Our Trust, Treaty, and Other Responsibilities to American Indians and Alaska Natives

**STRATEGY #1** Protect reserved Indian treaty and subsistence rights.

Performance measure 1: Number of Tribal priority objectives initiated and obtained that enhance ecosystem resilience within High or Very High Wildland fire risk areas.

## 2015 RTRL Timeline and Important Dates for Budget Submissions, Budget Monitoring and Budget Distributions

Date	Activity
4/27/2015	NIFC sends out RTRL Funding Request Spreadsheet to Regions
4/29/2015	RTRL Conference Call with Regions 0900-1100
5/11/2015	Regional Fuels Specialists Conference Call 1330-1530
5/15/2015	1st data return date for Regions to submit RTRL funding requests
5/22/2015	1st Distribution of RTRL funding documents sent for processing
6/8/2015	Regional Fuels Specialists Conference Call 1330-1530
6/22/2015	Regional Fuels Specialists Conference Call 1330-1530
6/29/2015	2nd data return date for Regions to submit RTRL funding requests
7/6/2015	2nd Distribution of RTRL funding documents sent for processing
7/27/2015	Regional Fuels Specialists Conference Call 1330-1530
8/7/2015	Final FY 2015 data return date for Regions to submit RTRL funding requests
8/14/2015	Final FY 2015 Distribution of RTRL funding documents sent for processing
8/24/2015	Budget Consumption Report run and sent to regions
9/8/2015	Budget Consumption Report run and sent to regions
9/21/2015	Budget Consumption Report run and sent to regions
9/28/2015	Budget Consumption Report run and sent to regions
9/30/2015	Budget Consumption Report run and sent to regions
10/1/2015	Budget Consumption Report run and sent to regions

## 2015 Reserved Treaty Rights Land Budget Summary

FY 15 RTRL Budget										\$10,000,000.00	
Region	Regional RTRL Allocation	BIA Position Funding Request	BIA Crew Funding Request	Tribal Position Funding Request	Tribal Crew Funding Request	Project Request	Supplemental Request	IDC/CSC	15X Regional Totals	15X Funding Balance	
Alaska	\$300,000								\$300,000	\$0	
BIA-NIFC									\$0	\$0	
Eastern	\$300,000								\$300,000	\$0	
Eastern Oklahoma	\$300,000								\$300,000	\$0	
Great Plains	\$1,019,000								\$1,019,000	\$0	
Midwest	\$1,294,000								\$1,294,000	\$0	
Navajo	\$609,000								\$609,000	\$0	
Northwest	\$1,800,000								\$1,800,000	\$0	
Pacific	\$300,000								\$300,000	\$0	
Rocky Mountain	\$532,000								\$532,000	\$0	
Southern Plains	\$524,000								\$524,000	\$0	
Western	\$1,222,000								\$1,222,000	\$0	
Western	\$1,800,000								\$1,800,000	\$0	
<b>Totals</b>	<b>\$10,000,000</b>								<b>\$10,000,000</b>	<b>\$0</b>	

Management Considerations  
 Minimum regional planning level set at \$300,000

## Donalene Griffith

---

**From:** Jackson, James <james.jackson@bia.gov>  
**Sent:** Thursday, June 11, 2015 1:24 PM  
**To:** Donalene Griffith  
**Cc:** Joshua.Simmons@bia.gov; Arnold DeGarmo  
**Subject:** Re: Reserved Treaty Rights Land Program

Go afternoon Donalene

My address is National Interagency Fire Center, Mail Stop 510 Sho-Pai Building, 3833 S. Development Avenue, Boise ID, 83705-5354

Are you considering submitting a RTRL project? If yes, be sure to submit it through your Region.

Thank you.

On Thu, Jun 11, 2015 at 9:37 AM, Donalene Griffith <[dgriffith@karuk.us](mailto:dgriffith@karuk.us)> wrote:

Mark;

This is Donalene Griffith and I work with the Karuk Tribe, Department of Natural Resources, we are sending a letter out to you on the Reserved Treaty Rights Land Program Funding. Could you please send me your complete address to put on letter addressed to you.

Thank you

Donalene Griffith

Administrative Operations Manager

DNR

--

J. Mark Jackson  
Director, Fuels Management

Bureau of Indian Affairs  
Branch of Wildland Fire Management  
Office 208.387.5041  
Cell 208.861.4444  
[mark.jackson@bia.gov](mailto:mark.jackson@bia.gov)

“Excellence through Dedication, Innovation and Teamwork”

**REQUEST FOR TRIBAL COUNCIL AUTHORIZATION  
SUBMIT PROPOSAL TO FUNDING SOURCE**

TO

REQUESTOR: Earl Crosby DATE: 6/1/2015

DEPARTMENT: Watershed

DEADLINE: \_\_\_\_\_ DATES FROM: 2/19/2015 TO: 9/30/2016  
 AMOUNT: \$ 51,400.00

**BRIEFLY DESCRIBE PURPOSE OF PROPOSAL:**

The purpose of this proposal is to enter into agreement with the USDI, Bureau of Indian Affairs, and the USDA, Klamath National Forest and the Karuk Tribe for the Westside Fire Recovery Government-to-Government Consultation. This is put in place to meet the needs of extraordinary consultation and fully understand how project implementation will affect Tribal resources and to gather all information relevant to Tribal concerns, including traditional cultural knowledge. The goal is to ensure meaningful engagement in the government-to-government consultant process.

REVIEW:	COMPLIANCE	CFO	OTHER:
NARRATIVE:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
BUDGET:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
INDIRECT COST:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
MATCH	<input type="checkbox"/>	NA	<input type="checkbox"/>
DOCUMENTATION:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
TRIBAL RESOLUTION:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

15-R-072

**COMMENTS:**

**COMPLIANCE:**

CFO: USE BUDGET SPREADSHEET AND NOT DRAFT BUDGET. ONLY FOR GOVT TO GOVT CONSULTATION. N

**OTHER:**

**REQUIRED SIGNATURES\***

REQUESTOR*	<u>Earl J Crosby</u>	DATE	<u>6/11/2015</u>
CFO*	<u>TOLEWIS FOR L MAYTON (COUNCIL REPRESENT)</u>	DATE	<u>6-15-2015</u>
COMPLIANCE*	_____	DATE	_____
CHAIRMAN	_____	DATE	_____
OTHER	<u>[Signature]</u>	DATE	<u>6-12-15</u>



**Karuk Community Health Clinic**

64236 Second Avenue  
Post Office Box 316  
Happy Camp, CA 96039  
Phone: (530) 493-5257  
Fax: (530) 493-5270

**Karuk Tribe**



**Administrative Office**

Phone: (530) 493-1600 • Fax: (530) 493-5322  
64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

**Karuk Dental Clinic**

64236 Second Avenue  
Post Office Box 1016  
Happy Camp, CA 96039  
Phone: (530) 493-2201  
Fax: (530) 493-5364

**RESOLUTION OF THE  
KARUK TRIBE**

**Resolution No: 15-R-072**  
**Date Approved: June 25, 2015**

**RESOLUTION AUTHORIZING SUBMISSION OF A PROPOSAL TO ENTER INTO AN INTERAGENCY AGREEMENT BETWEEN USDA, BUREAU OF INDIAN AFFAIRS AND THE USDA, KLAMATH NATIONAL FOREST AND THE KARUK TRIBE FOR THE WESTSIDE FIRE RECOVERY GOVERNMENT-TO-GOVERNMENT CONSULTATION IN THE AMOUNT OF \$51,400.00.**

**WHEREAS;** the Karuk Tribe is a Sovereign Aboriginal People, that have lived on their own land since long before the European influx of white men came to this continent; and

**WHEREAS;** the members of the Karuk Tribe have approved Article VI of the Constitution delegating to the Tribal Council the authority and responsibility to exercise by resolution or enactment of Tribal laws all the inherent sovereign powers vested in the Tribe as a Sovereign Aboriginal People, including negotiating and contracting with federal, state, Tribal and local governments, private agencies and consultants; and

**WHEREAS;** the members of the Karuk Tribe have approved Article VIII of the Constitution assigning duties to the Chair, Vice Chair, and Secretary/Treasurer including signing and executing all contracts and official documents pertaining to the Karuk Tribe; and

**WHEREAS;** the Karuk Tribe is a federally recognized Tribe and its Tribal Council is eligible to and is designated as an organization authorized to Contract pursuant to P.L. 93-638, as amended, on behalf of the Karuk Tribe; and

**WHEREAS;** the Watershed Program is committed to completing all tasks outlined in the agreement; and

**WHEREAS;** the Watershed Program is committed, through this funding, to put in place to meet the needs of extraordinary consultation and fully understand how project implementation will affect Tribal resources and to gather all information relevant to Tribal resources and to gather all information relevant to Tribal concerns, including traditional cultural knowledge; and

**WHEREAS;** the Watershed Program will ensure meaningful engagement in the government-to-government consultant process; now

**THEREFORE BE IT RESOLVED;** that the Karuk Tribal Council authorizes submission of this proposal to the Westside Fire Recovery Government-to-Government Consultation, in the amount of \$51,400.00.

**CERTIFICATION**

I, the Chairman, hereby certify the foregoing resolution 15-R-072 which was approved at a Regular Meeting on June 25, 2015, was duly adopted by a vote of \_\_\_\_\_ AYES, \_\_\_\_\_ NOES, \_\_\_\_\_ ABSTAIN, and said resolution has not been rescinded or amended in any way. The Tribal Council is comprised of 9 members of which \_\_\_\_\_ voted.

\_\_\_\_\_  
Russell Attebery, Chairman

\_\_\_\_\_  
Date

# Funding Proposal from Karuk Tribe to Klamath National Forest

## Participation in Consultation on Westside Salvage Project

Prepared by S. Craig Tucker and Earl Crosby

February 26, 2015

### Purpose and Scope

Klamath National Forest is currently proposing a large salvage logging, fuels treatment, and replanting project referred to as Westside Salvage Project. Lands included in the project area are either within Karuk Aboriginal Territory or upstream of aboriginal territory such that the Westside Salvage Project would affect Cultural Significant Resources. After numerous communications we feel it necessary to reaffirm our definition of what constitutes culturally significant resources as stated in our Draft Karuk Tribe Department of Natural Resources Eco-Cultural Resources Management Plan (06-05-10); "Culturally significant resources are not simply artifacts and anthropological histories. They encompass a wide range of physical, social and spiritual characteristics. The physical resources include, but are not limited to food resources such as deer, elk, salmon, lamprey eels, acorns, berries, and mushrooms. The spiritual characteristics of these culturally significant resources incorporate the need for the human influence in management for the perpetuation of cultural resources, practices and knowledge base necessary to maintain Karuk Culture. The spiritual nature behind cultural resources not only validates the cultural principle that humans are the stewards of natural processes, but shows that everything in nature is at some level a significant cultural resource (Holmlund 2006)."

The Tribe suffers from a lack of resources necessary to meaningfully engage in the Government-to-Government consultation process necessary to: 1) fully understand how project implementation will affect Tribal resources; and 2) offer our expertise and input on project planning. The Tribe does have significant expertise related to fisheries, water quality, culture resources, managing for fire resilient landscapes, and much more. The Tribe's expertise is rooted in Traditional Ecological Knowledge but that is not the limits of our expertise. We retain staff trained in pertinent fields of contemporary western science as well.

Given the Karuk Tribe's history in the Klamath Basin and unsurpassed experience as stewards of this particular landscape, we are uniquely qualified to provide input to Klamath National Forest's as this plan is developed and implemented.

We propose involving the following staff in the consultation process already underway as well as in the monitoring needs associated with project implementation: Toz Soto, Senior Fisheries Biologist; Earl Crosby, Watershed Restoration Coordinator; Alex Tobin, Tribal Historic Preservation Coordinator; Susan Corum, Water Quality Coordinator; Craig Tucker, Policy Advocate; and Leaf Hillman, Director of Natural Resources. In addition, our budget assumes some needs for outside consulting on specific issues related to Silva culture and terrestrial biology.

We have broken up the budget into two phases. The first is consultation which we presume will continue into June. The second is project implementation and monitoring which we will assume to be annual costs for the life of the project. For purposes of this proposal, we include only the first year of funding.

Our draft budget is as follows:

	<b>G-to G Consultation</b>	<b>Implementation and Monitoring</b>
DNR		
Staff	\$15,000	\$93,000
THPO	\$7,800	\$45,000
Consulting with Experts	\$12,000	\$100,000
Supplies, printing and postage	\$600	\$4,000
IDC	\$16,000	\$40,000
<hr/>		
Totals	\$51,400	\$282,000
grand total		<b>\$333,400</b>

KARUK TRIBE  
FISCAL YEAR 2015  
BUDGET WORKSHEET

FUND #/NAME **DNR Calculator**

PROGRAM/DIVISION **DNR Reorganization**

Payroll-Related Expenditures

Responsibility Area	Position Title	Pay Rate	Hours to Work	Annual Leave Accrual	Base Hours	Annual Salary/Wage	Social Security (FICA) @ 6.2%	Medicare Tax (MED) 1.45%	State Unemployment (SUTA) @ 5.2%	Work Comp	Health/Medical Insurance (\$)	Retirement 5%	Total Fringe Benefits	Total Salary and Fringe	Individual Workers Comp Rates	Indirect Cost @ 30% of wages and fringe	Total
DNR Staff	DNR Staff	\$29.93	125	3	130	\$3,612.90	\$228.40	\$53.29	\$28.08	\$47.86	\$40.79	\$190.65	\$963.96	\$4,778.46	1.230%	\$1,906.46	\$5,684.91
DNR Staff	DNR Staff	\$19.00	190	5	195	\$2,945.00	\$182.59	\$42.70	\$21.30	\$39.81	\$0.00	\$147.25	\$440.96	\$3,285.66	1.230%	\$1,472.50	\$4,758.16
DNR Staff	DNR Staff	\$22.83	125	5	130	\$2,967.90	\$184.01	\$43.03	\$28.08	\$197.96	\$42.84	\$148.40	\$1,022.32	\$4,000.22	1.230%	\$1,463.85	\$5,464.07
DNR Staff	DNR Staff	\$35.24	125	5	130	\$4,581.20	\$284.03	\$68.43	\$28.08	\$37.27	\$58.44	\$229.06	\$1,047.31	\$5,628.51	1.230%	\$2,280.60	\$7,909.11
DNR Staff	DNR Staff	\$24.04	125	5	130	\$3,125.20	\$193.76	\$43.32	\$28.08	\$39.07	\$428.12	\$156.26	\$988.60	\$4,013.80	1.230%	\$1,582.60	\$5,596.40
							\$17,492.20	\$1,080.80	\$262.77	\$136.62	\$378.76	\$871.61	\$4,372.45	\$21,804.65		\$8,716.10	\$30,520.75

(1) \$895.83 less 3% of wages per month

**BUDGET SUMMARY**

DNR STAFF WAGES	21,805.00
W/FRINGE	8,710.00
IDC	12,200.00
CONSULTING W/ EXPERTS	886
SUPPLIES, PRINTING	
POSTAGE	43,607.00

**BUDGET SUMMARY**

THPO	5,663.00
W/FRINGE	2,134.00
IDC	-
CONSULTING V EXPERTS	-
SUPPLIES, PRII	-
POSTAGE	7,799.00

DNR STAFF & THPO 51,400.00



FS Agreement No. \_\_\_\_\_  
Cooperator Agreement No. \_\_\_\_\_

**INTERAGENCY AGREEMENT**  
**Between The**  
**USDI BUREAU OF INDIANA AFFAIRS**  
**And The**  
**USDA, FOREST SERVICE**  
**KLAMATH NATIONAL FOREST**

This INTERAGENCY AGREEMENT is hereby made and entered into by and between the USDI, Bureau of Indian Affairs, hereinafter referred to as “BIA,” and the USDA, Forest Service, Klamath National Forest hereinafter referred to as the “U.S. Forest Service,” under the authority of: Economy Act of June 30, 1932 (31 USC 1535, P. L. 97-258 and 98-216) and National Indian Forest Resources Management Act (November 28, 1990, 25 USC 3101 & 25 USC 3109, Pub. L. 101-630).

Background: The Klamath National Forest (KNF) had several large fires during the 2015 fire season and is currently proposing a large fire recovery project known as the Westside Fire Recovery (WFR) Project that includes a variety of fuels reduction, hazard abatement; salvage timber harvest and reforestation actions. Some lands included in the project area are either within Karuk Aboriginal Territory or upstream of aboriginal territory such that project implementation may affect culturally significant resources as described in the Draft Karuk Tribe Department of Natural Resources Eco-Cultural Resources Management Plan (06-05-2010).

This project has significantly shortened timelines beyond normal Forest Service business and constitutes an extraordinary consultation need. The authority to address this extraordinary consultation need is found at:

*FSH 1509.13 Chpt. 10 sec. 12: There are various authorities under which the Forest Service can enter into grants, contracts or cooperative agreements with Tribes for extraordinary consultation and specialized expertise, such as traditional ecological knowledge that could be incorporated into restoration efforts (FSM 1563.01 and FSH 1509.11) The implementation regulations of NHPA also authorize Federal agencies to expend funds for historic preservation activities, which could include working with Tribes (16U.S.C 470h-2(g)).*

Title: Westside Fire Recovery Government-to-Government Consultation

**I. PURPOSE:**

The purpose of this agreement is to document the cooperation between the parties to meet the needs of extraordinary consultation and fully understand how project implementation will affect Tribal resources and to gather all information relevant to Tribal concerns, including traditional cultural knowledge. The goal is to ensure meaningful engagement in the government-to-government consultation process in accordance with the following provisions and the hereby incorporated Operating and Financial Plan, attached as Exhibit A.



In consideration of the above premises, the parties hereto agree as follows:

**II. THE BIA SHALL:**

- A. Perform in accordance with the Financial and Operating Plan, Exhibit A.
- B. Perform tasks as outlined in the scope of work (Exhibit A)

**III. THE U.S. FOREST SERVICE SHALL:**

- A. Perform in accordance with the Financial and Operating Plan, Exhibit A.
- B. BILLING – IA: The maximum total cost liability to the U.S. Forest Service is \$51,400. Transfer of funds to the BIA must be through the Interagency Payment and Collection System (IPAC) billing. A detailed list of expenditures must be made available upon request. To facilitate the IPAC billing, the MO Number and Line Number should be placed in the Purchase Order Number block on the IPAC bill in the following format: MOXXXXXXXXXX#YYY (where X is the MO number and Y is the Line Number).

The IPAC billing document which BIA prepare(s) must contain the following information:

BILLING DATA	U.S. FOREST SERVICE	PERFORMING AGENCY
Obligation Document Number (MO# and Line Number)		N/A
Agency Location Code (ALC)	12-40-1100	
Treasury Account Symbol (TAS)		
Account/Cost Structure or Job Code/Override	WFHF0515	
Budget Object Code (BOC)	2510	
Document Agreement Number		
Data Universal Numbering System (DUNS)	92-9332484	
Common Agreement Number (CAN) – USDA Agencies Only		
Business Event Type Code (BETC)	DISB	COLL

- C. The U.S. Forest Service will provide technical direction and oversight in support of the tasks outlined in this agreement and exhibit A as needed

**IV. IT IS MUTUALLY AGREED AND UNDERSTOOD BY AND BETWEEN THE PARTIES THAT:**



A. PRINCIPAL CONTACTS. Individuals listed below are authorized to act in their respective areas for matters related to this agreement.

**Principal Cooperator Contacts:**

<b>Cooperator Program Contact</b>	<b>Cooperator Administrative Contact</b>
Name: Gerald Jones Address: 2800 Cottage Way City, State, Zip: Sacramento, CA 95825 Telephone: 916-978-6076 FAX: 916-978-6081 Email: Gerald.jones@bia.gov	Name: Corazon Dela Vega Address: 2800 Cottage Way City, State, Zip: Sacramento, CA 95825 Telephone: 916-978-6149 FAX: 916-978-6081 Email: Corazon.delavega@bia.gov

**Principal U.S. Forest Service Contacts:**

<b>U.S. Forest Service Program Manager Contact</b>	<b>U.S. Forest Service Administrative Contact</b>
Name: Andrew Skowlund Address: 11263 N. Highway 3 City, State, Zip: Ft jones, CA 96032 Telephone: 530-468-1236 FAX: 530-468-1290 Email: askowlund@fs.fed.us	Name: Claudia Schurwanz Address: 1711 South Main Street City, State, Zip: Yreka, CA 96097 Telephone: 530-841-4427 FAX: 530-841-4572 Email: cschurwanz@fs.fed.us

B. NOTICES. Any communications affecting the operations covered by this agreement given by the U.S. Forest Service or BIA are sufficient only if in writing and delivered in person, mailed, or transmitted electronically by e-mail or fax, as follows:

To the U.S. Forest Service Program Manager, at the address specified in the agreement.

To BIA, at BIA’s address shown in the agreement or such other address designated within the agreement.

Notices will be effective when delivered in accordance with this provision, or on the effective date of the notice, whichever is later.

C. AVAILABILITY OF FUNDS. U.S. Forest Service funds in the amount of \$ 51,400 are currently available for performance of this agreement through September 30, 2016 (per 31 U.S.C. 1517). The U.S. Forest Service's obligation for performance of this agreement beyond this date is contingent upon the availability of appropriated funds from which payment can be made. No legal liability on the part of the U.S. Forest Service for any payment may arise for performance under this agreement beyond \_until funds are made available to the U.S. Forest Service for performance and until BIA receive(s) notice of availability to be confirmed in a written modification by the U.S. Forest Service.





- D. INFORMATION SECURITY. By accepting this agreement, the servicing agency agrees to comply with all Federal information technology (IT) laws, regulations and requirements; and shall be responsible for properly protecting all information used, gathered, or developed as a result of work under this agreement.

The servicing agency shall, upon request, provide to the U.S. Forest Service Information Security staff for review and examination documentation which supports the servicing agency's assertion that adequate security controls are in place to protect U.S. Forest Service information and data which it holds. Documentation may include, but is not limited to, certification and accreditation documentation, security testing results, audit and assessment results, and risk documentation.

The servicing agency shall notify the U.S. Forest Service Computer Incident Response Team (CIRT), by e-mail, at [CIRT@fs.fed.us](mailto:CIRT@fs.fed.us), within 1 business day of any security incidents which affected or may affect the confidentiality, integrity, or availability of the U.S. Forest Service information and data which it holds, and include an analysis of the extent of the incident and summary of preliminary corrective actions.

- E. TERMINATION – INTERAGENCY AGREEMENTS. This IA may be terminated upon 30 calendar days' written notice by either party. If this agreement is cancelled, any implementing contract/order may also be cancelled. If the IA is terminated, the agencies shall agree to the terms of the termination, including costs attributable to each party and the disposition of awarded and pending actions. If the Servicing Agency incurs costs due to the Requesting Agency's failure to give the requisite notice of its intent to terminate the IA, the Requesting Agency shall pay any actual costs incurred by the Servicing Agency as a result of the delay in notification, provided such costs are directly attributable to the failure to give notice.
- F. ALTERNATE DISPUTE RESOLUTION – INTERAGENCY. The parties to this agreement shall settle any disputes that may arise under this agreement by following direction in the Treasury Financial Manual, Volume 1, Bulletin 2011-04, Section VII ("Resolving Intragovernmental Disputes and Major Differences").
- G. MODIFICATIONS. Modifications within the scope of this agreement must be made by mutual consent of the parties, by the issuance of a written modification signed and dated by all properly authorized, signatory officials, prior to any changes being performed. Requests for modification should be made, in writing, at least 30 days prior to implementation of the requested change. The U.S. Forest Service is not obligated to fund any changes not properly approved in advance.
- H. COMMENCEMENT/EXPIRATION DATE. This agreement is executed as of February 19, 2015 and is effective through September 30, 2016 at which time it will expire, unless extended by an executed modification, signed and dated by all properly authorized, signatory officials.
- I. AUTHORIZED REPRESENTATIVES. By signature below, each party certifies that the individuals listed in this document as representatives of the individual parties are authorized to



act in their respective areas for matters related to this agreement. In witness whereof, the parties hereto have executed this agreement as of the last date written below.

\_\_\_\_\_  
AMY L. DUTSCHKE, Regional Director  
U.S. Bureau of Indiana Affairs, Pacific Regional  
Office

\_\_\_\_\_  
Date

\_\_\_\_\_  
PATRICIA A. GRANTHAM, Forest Supervisor  
U.S. Forest Service, Klamath National Forest and  
Butte Valley National Grassland

\_\_\_\_\_  
Date

The authority and format of this agreement has been reviewed and approved for signature.

\_\_\_\_\_  
U.S. Forest Service Grants & Agreements Specialist

\_\_\_\_\_  
Date

**Burden Statement**

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0596-0217. The time required to complete this information collection is estimated to average 4 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

The U.S. Department of Agriculture (USDA) prohibits discrimination in all its programs and activities on the basis of race, color, national origin, age, disability, and where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or part of an individual's income is derived from any public assistance. (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotape, etc.) should contact USDA's TARGET Center at 202-720-2600 (voice and TDD).

To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, SW, Washington, DC 20250-9410 or call toll free (866) 632-9992 (voice). TDD users can contact USDA through local relay or the Federal relay at (800) 877-8339 (TDD) or (866) 377-8642 (relay voice). USDA is an equal opportunity provider and employer.



## **Education Program Report to Council**

For Council Meeting on June 25<sup>th</sup>, 2015

Prepared by: Carissa Bussard, Education Program Coordinator

### **No Action Items.**

### **Strategic Planning**

- ❖ Thank you very much for allowing me to meet with all of you this last week for the planning session. I found it really helpful and will continue to work on the points we discussed over the next few months.

### **Tribal Reunion & Student Recognition**

- ❖ This week in particular, I will be quite busy finalizing all the details for the different programs we are going to be running during the Tribal Reunion. Just a quick reminder for you of what we are planning on for the day:
  - Face Painting, Backpacks & School Supplies, Graduation Recognition, Tribal Reunion Scholarships, Youth Council Info & Sign ups.
- ❖ The scholarship form has been announced and published on the Karuk website, and will be circulated via email this week, as well as be available on the day of the event. The only timeline I required that it needs to be handed in to me or someone at the Education Booth *before 3 PM* on July 11<sup>th</sup> so I can process the form.
- ❖ Please remember, if you hear of anyone you know of graduating in your areas, please get that information to me so I can ensure they are recognized on the day. I am still working on what sort of small gift we can give them. They will at the very least be receiving a certificate and, hopefully, a small gift to say how proud we are of them.

### **Title VII/Indian Parent Committee Meetings:**

- ❖ *Happy Camp*
  - The Title VII aide position for Happy Camp Elementary School is now open. If you have anyone who is interested in running for this position or might be applicable, please let me know and I can make sure they get an application as soon as possible.

### **Education Committee:**

- ❖ Our last meeting was on June 10<sup>th</sup>. Our next meeting is scheduled for July 13<sup>th</sup>.
- ❖ Our meeting went well and we are going to plan our own strategic planning meeting within the upcoming months as a committee to follow up on the suggestions formed with Council and to ensure the Education Program and Education Committee has a clear path for the future.

### **Youth Activities:**

- ❖ Math & Science Camps: We are still considering different possible locations for the Yreka camp. We have an agreement to use the facilities at Jackson Street School, for a fee, but we are not sure they will be large enough for the camp.

- ❖ Summer Food Program: I met with Blair Loftus, the Siskiyou County Public Health SNAP-Ed director last Thursday, and we arranged for her program to come into the Summer Food sites once this summer to bring in some activities for the kids. Her program focuses mostly on nutrition and well-being as a whole.
  - Some of the activities she will be bringing include: fruit water tastings or make your own mini smoothies, kids' cooking books, and an activity wheel where the kids can earn freebies, and some other small items.
  - The table will be interactive and hopefully a really fun activity for all the kids.
  - She will be coming to both locations - Happy Camp (on July 23<sup>rd</sup>) and Yreka (on July 28<sup>th</sup>)
- ❖ College Trip to UC Berkeley: In preparation for next year's possible trip, I applied for funding from the Rolling Hills Casino CSD Grant. We received 15 Complimentary Buffet Dinner tickets for next year. So we can offset some of the food costs. I am so pleased they accepted my application and will be writing them a thank you letter in due course.

### **Grants & Research:**

- ❖ The Education Department is looking into additional funding sources and activities.
- ❖ One of the major projects we are currently working on with our grant writer, Emma Lee, is the Indian Education Demonstration Grant. We have applied for this grant 2 times in the past and been unsuccessful in attaining it, but we hope that third time's the charm. The idea we have created for this grant is still in the development stage and research is going in to make it unique and worthy of funding. We presented our initial idea to Education Committee and received a lot of really helpful feedback and suggestions. So we will be bringing you updates of this in the future. This should be coming your way very soon!

### **Travel & Trainings:**

- ❖ Just a quick reminder, I will be away on travel/training for the next 2 weeks.
  - Sunday, June 28<sup>th</sup> - July 1<sup>st</sup> in Norman, Oklahoma for the 2015 Indian Education Summit.
  - July 6<sup>th</sup> - 10<sup>th</sup> in Brooks, CA for the Certificate Program of the California Tribal College.

### **In Conclusion:**

Yôotva again for all your valuable feedback at the strategic planning meeting. I am really excited to move forward with some of my ideas and really make this program a success!

Yôotva for reading and if you have any questions or comments please contact me via e-mail ([cbussard@kark.us](mailto:cbussard@kark.us)) or via phone (ext.: 2034; cell: (530) 598-7214 or (530) 598-7918).

Carolyn Smith—People's Center Coordinator—Report  
For Council Meeting: June 25, 2015  
Reporting dates: May 22-June 18, 2015

**Action Items:**

- Based on the recommendation of the People's Center Advisory Committee, I respectfully request that the Tribal Council support the PCAC's meetings by providing a secretary for our monthly meetings, which are held the second Tuesday of every month from 4:00 pm-5:30 pm. The PCAC's current by-laws state that the secretary for the PCAC meetings is to be a People's Center staff person. Aside from myself, the People's Center Coordinator, we have two other staff members, both gift shop employees. Upon reviewing the by-laws, the PCAC has found that it is not possible to have the People's Center Coordinator fully participate in the meetings and record the meeting minutes at the same time. Because of the sensitive nature of some of the topics we discuss and because the time commitment would interrupt sales at the gift shop, utilizing the services of a gift shop employee would not be advisable.

**Achieved during reporting period:**

- Participated in the Alliance for California Traditional Arts webinar. This webinar was hosted to share the current grant opportunities: Living Cultures Grants Program and the Apprenticeship Program. While we, as an organization, do not qualify for these opportunities, the webinar outlined the qualifications needed for the Apprenticeship Program. Members of the Karuk Tribe have previously participated in the Apprenticeship Program, which funds skilled traditional artists to assist engaged and hardworking apprentices with making a new artwork, passing on the skills to the next generation. The current round of funding is due July 15, 2015 and I will have that information available at the People's Center for any interested community members.
- Participated in a teleconference with the Phoebe Hearst Museum Native American Advisory Committee. This committee, established 3 years ago, advises and makes recommendations to the Hearst Museum staff on issues that affect Native Americans, but more specifically, Native California tribes. The participants of this meeting discussed the continued renovation of the Hearst museum.
- Participated in data entry training session for the Sípnuuk Digital Library. Bari Talley and I met with Angela McLaughlin and Adrienne Harling, who showed us the ins and outs of how information that is donated to the SDL is then transferred and uploaded to the website. Adrienne and Angela have been working on putting together a guide on the process of sorting, staging, and uploading documents. Walking Bari and I through the steps from the donation of the collection to the creation of metadata (information about the donation) and all the steps in between really showed the dedication and hard work that has gone into the SDL.

- Continued work with Ron Reed, Ben Saxon, and the PCAC on the Native Plant Garden plans for the ground on the People's Center. The foundational documents have been moving right along, with the first phase of the project to be presented to the PCAC during our next meeting in July. The foundational documents will include the special considerations that are needed for creating a garden that is beautiful, sustainable, accessible, and museum-friendly. Special considerations are needed for planting around a museum because of the pests that certain species would invite, as well as being sure that all of our visitors would be able to access the garden.
- Currently working with the PCAC on a grant opportunity through the Cultural Resource Fund to create a series of workshops and mentor program in support of ceremonial dressmaking. This grant, \$15,000, would help support all three of our communities, Yreka, Happy Camp, and Orleans to learn the skills necessary to gather materials like beargrass and pinenuts, braid beargrass, and make dresses that can be used in ceremony. The closing date of this grant is August 31, 2015 and will be brought before council in July.
- Participated in KRAB meeting, where I was able to sit in on a discussion led by Michael Ashley from the Center of Digital Archaeology. Michael has been working closely with Lisa Hillman and others who have been putting together the S'pnuuk Digital Library. This was an informative meeting because Michael addressed some questions that I had regarding the uploading of photographs and information regarding the People's Center Museum collections.
- Plans for the Tribal Reunion are coming right along. We are currently seeking volunteers to assist with our necklace-making activity that will be held in the basket room. The folks from News from Native California have been contacted and have confirmed that they will be participating at the Reunion, bring with them their Story Corps oral history recording kit with them. Additionally, the gift shop has been restocking merchandise that is much needed for the influx of customers that we will be seeing at the Reunion as well as the rest of the summer.
- Currently working with the AFRI grant regarding an herbarium to be placed at the People's Center. This herbarium is a cabinet that would store dried and pressed plant collections for research and preservation. The benefit of having an herbarium at the People's Center is that our traditional plants could be preserved and used as teaching collections for local students, and there is the potential to develop workshops and other events that focus on important Karuk ethnobotanical resources. Space is a consideration that we will have to weigh with the receiving of an herbarium cabinet, so I will be working with others to figure out where to place the cabinet, which is paid for through AFRI.
- Hired and assisted in training our newest gift shop employee, Cassidy Little. In her short time here, she has proven to be a wonderful addition to the People's Center, and has already been a great help conducting inventory counts, displaying new merchandise, and helping customers, efficiently and cheerfully.

## **Emergency Preparedness Program**

**June 25, 2015**

Please note information/activities are for the period of: 05/22/2015 through 06/18/2015.

### **Action Item(s):**

- There are no action items.

### **Emergency Management Tom:**

- Drought Task Force meetings continue with Humboldt County and Hoopa has started up their Task Force.
- Drought calls have continued weekly with the California North Coast and Inland region OES offices.
- Met with April and Tanya to develop Emergency Operations Guide as a Grant Requirement for Domestic Violence Transitional House.
- Hazard Mitigation Plan approved by FEMA.
- Assisted Troy Scott from Blue Lake Rancheria on the FEMA Threat Hazard Identification Risk Assessment (THIRA).

### **Projects Tom:**

- Hazard Mitigation Plan Completed and Submitted to FEMA.
- Set up shelves in Emergency Supply container in Yreka and some of Happy Camp.
- Working with FEMA, Forest Service and Cal OES to obtain Clearance to start the RFP process to install repeater system. I spoke with Tobin and there are some things he needs to clear up with the Six Rivers NF to get the permit for Ukonom Mt. Orleans Mt is cleared as we currently have an active repeater up there and we will only be adding a link and antenna. I spoke with Jeanne Goetz at the Klamath and she stated Patty will sign the permit for Collins Baldy however I have not received the permit as of the date of this report. After many emails from back and forth to the CHP to obtain the status of Gunsight and Slater Butte it was determined that Cal OES is completing the permit and they are working on the technical study to assure the frequencies will not interfere with the other repeaters at the sites. Lastly I spoke with FEMA (the funding agency) who has to give us the clearance to start construction, they are having difficulty understanding what aboriginal territory is so they will be contacting Tobin the week of June 15<sup>th</sup> for further clarification and possibly another clearance letter.
- Working with David to enter qualifying assignments and certify position task books in IQCS for fire crew personnel and getting incident qualification cards ready to print for signature.
- Working with KTHA to facilitate a functional exercise with a tentative date of August 19.
- Put together Emergency Operations Guide for DV House in Yreka and send to April.



### **Projects Rachel:**

- GIS; Worked with Tom to finish the final touch-ups on the Karuk Tribal Hazard Mitigation Plan Maps and printed 10 sets in time for the May Council Reports and following Tribal Council Meeting. These maps were designed to help improve the readability of the 2015 KTHMP update, as was suggested by FEMA during their recent visit here in May.
- Inventory; Recording of more new shelter items as they arrive into the Resources and Inventories Data base. Designated total of specific items will be moved to three separate sites, in Yreka, Happy Camp and Orleans.
- Webpage; Update of the Emergency Preparedness Department webpage, uploading new information and clearing off outdated announcements.
- Provided Tina Hockaday-Weldin with a map to assist with the layout of booths at the Karuk Tribal Reunion.
- We have received the last of the Shelter Items Supply order. All items appear to be of good quality and have been listed in our Resources Inventory.
- Tribal Hazard Mitigation Plan copies are being provided upon request.
- Provided map and GIS files to DNR's Fire and Fuels Management. Also maps for TANF and CDF's 100 foot defensible space inspectors, while they worked here in Happy Camp.
- 

### **Meetings/Training Attended Tom:**

- 5/25 Attended Coastal and Inland area drought conference call, relayed information on progress helping Happy Camp with obtaining additional funding/assistance for sewer and water systems upgrades.
- 5/26 Met with April and her staff to tour the DV Transition house to prepare EOG plan.
- 5/27 Attended Management Team meeting to discuss the history of the management team, the purpose of the management team, is it productive and how to move forward with it from here.
- 5/31-6/6 Attended Emergency Management - Earthquake, E 10-14 class. It was very informative and consisted of a series of tabletop and a functional exercise on emergency response and setting up and Emergency Operations center.
- 6/8 Attended the Coastal and Inland area drought conference call, passed on the Tribe will enact community water restrictions and have sent out notices to KTHA residents to act in accordance with community water conservation efforts.
- 6/10 Attended Humboldt County Drought Task Force meeting via conference call, relayed information on the Orleans water system upgrades for Crawford and Perch Creek, they are on the top priority for IHS projects in that area.
- 6/11 Attended Hoopa Drought Task Force, relayed information on the Orleans water system upgrades for Crawford and Perch Creek, they are on the top

priority for IHS projects in that area and that the Happy Camp Projects are also on the top priority and are moving forward with IHS. I conveyed that we do not have a water system but rely on the community systems and the Tribe will enact community water restrictions and have sent out notices to KTHA residents to act in accordance with community water conservation efforts. I also noted we have a recently Approved Hazard Mitigation Plan good for the next 5 years.

**Meetings/Training Attended- Rachel:**

- 6/3, Met with HR Director, Tina Hockaday to discuss participation in the 2015 Tribal Reunion.
- 6/1, Participated on the Cal OES Inland Region and Coastal Region Drought conference calls. These calls are part of an ongoing effort of local, state, county, federal and Tribal organizations to report and coordinate efforts in response to the drought.
- 6/4, Attended 101<sup>st</sup>. Coastal, Region Operational Area Meeting. This is a quarterly gathering of emergency cooperators where organizations can exchange information that may be of interest and or importance to emergency services.
- 6/11, Attended Happy Camp Fire safe Council meeting. A request was put to the Council by District Ranger Tom Mutz for two people to sign on as Community Liaison. A Tribal member and one local resident agreed to sign up for the training.
- 6/18, Attended ANA Webinar, Part two of Community Readiness, Project Planning, and Community Development, Asset Mapping.
- 

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Rachel L. Rhinehart  
Karuk Tribe  
Emergency Preparedness Dept.

PO Box 1016  
Happy Camp, CA 96039  
(530) 493-1600 Ext. 2029

Thomas Fielden Report

For Council Meeting on 06/25/2015  
Reporting Period May 22, 2015 to June 18, 2015

**ANA-SEDS Grant**

**Project Title:** Protecting our Communities: Developing Karuk Tribal Capacity in Emergency Preparedness and Response

Deliverables- Increase Karuk Tribal Capacity and Functionality in Emergency Preparedness and Response:

Community meetings complete.

Last of emergency supplies have been ordered.

Program is currently on schedule.

Program	Code	Total Budget	Expensed to date	Balance	% Expended
ANA- SEDS Grant: Karuk Tribe: Protecting our Communities: Developing Karuk Tribal Capacity in Emergency Preparedness and Response Federal Share	4050-04	\$225,117	\$152,751	\$72,366	68%
Term Dates	Total Months	Month # for report period	# Months Remaining	% Completed.	Extension Option Y/N
9/30/2013-9/30/2014	12	7	5	58%	Unknown
Progress Report Due Date	Completed ?	Date Completed.	Fiscal Report Due Date	Completed?	Date Completed.
4/30/2015	yes		4/30/2015	yes	
Comments:					
All community meetings held, project is on schedule.					

**THSGP/DHS**

**Project Title:** Enhance Capacity and Operations of the Karuk Tribe During Emergencies

Deliverables:

Investment 1- Karuk Two Way Radio Emergency Communications System:

**Objective 1:** By the end of the 8th month, a Memorandum of Understanding will be negotiated with the U.S. Forest Service to use existing mountain top repeater sites for the Karuk communication system.

*Forest Service and CHP the permits are being processed. CHP approval is near completion.*

**Objective 2:** By the end of the 12th month, all project permitting, as well as environmental and cultural compliance will be complete.

*Environmental reports turned in to FEMA. FEMA has still not completed their environmental clearance and they behind their timeline for environment clearance. Due to FEMA not completing their part this portion of the project has fallen behind schedule. At this point it does not threaten completion.*

**Objective 3:** By the end of the 18th month, a fully functioning and interoperable communication system will be installed and a Radio Communications Plan will be developed.

*FEMA/DHS is processing environmental clearance. Due to permitting delays this timeline has past however the project still has time to be completed if FEMA expedites there process as they have not completed their clearance in a timely matter in accordance with FEMA guidelines in Environmental Heritage Review. At this point it does not threaten completion.*

**Objective 4:** By the end of the 24th month, the communication system will be tested through a drill exercise with the KEEPRT Team.

Program	Code	Total Budget	Expensed to date	Balance	% Expended
FY 2013 Tribal Homeland Security Grant Program (THSGP) Investment 1: Karuk Two Way Radio Emergency Communications Project and Investment 2: Karuk Tribe Threat and Hazard Identification Risk Assessment	5020-01	\$260,000	\$146,560	\$113,440	56%
Term Dates	Total Months	Month # for report period	# Months Remaining	% Complete	Extension Option Y/N
09/01/2013-08/31/2015	24	19	5	79%	
Progress Report Due Date	Completed?	Date Completed.	Fiscal Report Due Date	Completed?	Date Completed.
7/30/2015	n/a		7/30/2015	n/a	
<b>Comments:</b>					
FEMA is processing EHP. FS and CHP are processing permits. Repeaters purchased.					



**Action Item:**

Approval of Resolution 15-R-077 for the 2016 Reprogramming Request in the amount of \$1,045,829 as part of the Multi-Year Funding Agreement with the Bureau of Indian Affairs.

**Monthly Updates:**

April Attebury and I continue to work with Siskiyou Sheriff Department to get the Letter of Intent in Place for enforcing Tribal Court Protection Orders for Domestic Violence and Child Custody. We are very close to a final agreement. The next thing we will work on is some form of agreement or MOU for enforcing Tribal Court Eviction Orders. We will be looking to other Tribes and Counties for some sample agreements.

I assisted April with a narrative to demonstrate steps we have taken toward a “Tribal Action Plan” approach to dealing with Alcohol and Substance Abuse issues. There has been Tribal Collaboration and Coordination on issues related to community safety and alcohol and substance abuse for several years now, just not under one umbrella as defined in the “Tribal Action Plan” guidelines. The Tribal Action Plan is a component of the Tribal Law and Order Act and calls for a multiple agency approach to dealing with these problems including SAMSHA, IHS, BIA, Tribes, and the Community. As we get more stability in these programs this is a way we can get more technical assistance and develop a more comprehensive program to address these issues.

At this Month’s KRAB Meeting we reviewed one of the first Protocol with Agreement for Intellectual Property Rights of the Karuk Tribe. This is an exciting new process and we will continue to enhance this new process and approach to Research projects. Dr. Jane Anderson, one of the leading scholars in the area of intellectual property rights for indigenous people helped us on the development of this Agreement. She recently reached out to Lisa Hillman for a letter of support on an NEH Grant that will support more research and development on the topic of Intellectual Property rights and Traditional Knowledge Labels. Thank you for approving this letter in such short notice.

I participated in the Election Ordinance Meeting. As you are aware, we have some interesting dynamics with the way the Tribal Constitution is written now regarding changing the Constitution. At this time we need over half of the registered voters to vote in an election to make a change to the Constitution. There are both positives and negatives to this, we do want to have stability in our government and constant change to the constitution would hinder this; however, at this time it is unlikely that we could ever change the constitution as our voter turnout is so low. This brings up the topic of registered voters and how that is defined. We need to do more research in this area.

I attended the meeting with Amy Dutschke, Pacific Region BIA and John Bezdek, Department of Interior. Some good action plans came out of this meeting. I need to follow up with Amy about the BIA Fire Agreement, as ours is due to expire in September I believe. We are waiting for an updated template from them, and we do have some concerns since Tribal Consultation was not done in the development of the template, but we will see what it looks like before it is an issue.

I attended the Tribal Eviction Ordinance Work Group. April and Erin have done a fantastic job spear-heading this process and the legal representation has also provided some good sideboards for the development of this Ordinance. I look forward to completing the ordinance and working towards implementation.

We had a short conference call with Blue Stone Group on June 12<sup>th</sup>. This company provides a variety of services from strategic planning, economic development consultation to government organization and function efficiency evaluations. They work specifically with Tribes. They have provided more information on planning for an economy related to gaming. This is something that will be a priority to get in place in the next few years.

The Tribal Planning Session was a great success this year. All of the Directors who were able to come did a great job going over program priorities for the short and long term. I look forward to assisting on the implementation of these priorities over the next year.

In the absence of Compliance I have been the main point of contact reviewing RFPS, Contracts, Procurement, Agreements, MOUs, and Grant Proposals. Thank you to Michelle Spence, Laura Mayton, Laura Olivas, and Tamara Barnett for assisting me with all of these tasks. Thank you to Josh Hillman for giving me a brief tutorial on posting RFPs to the Website as well.

**Agreements Reviewed:**

15-A-065	Ultimate Locum Tenens	\$105-\$135/hr	R. Recarey
15-A-066	John Schneider	\$0	S. Quinn
15-A-067	B&A Asphalt Maintenance	Various daily rates	S. Tripp

**Contracts Reviewed:**

15-C-100	F. Thom	\$100	L. Hillman
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**MOUs Reviewed:**

15-M-006	OES	E. Perez
15-M-007	HCHS	E. Perez
15-M-008	HCES	E. Perez
15-M-009	YHS	E. Perez

**RFPs Posted:**

15-RFP-033	Spring Seasonal Youth Camp Cook	L. Hillman	Closed: 6/19/2015
15-RFP-034	Orleans Summer Food	L. Hillman	Closed: 6/19/2015

**Grants/Resolutions Reviewed:**

KNF Westside Consultation Funding Request \$51,400-Earl Crosby  
FTA TTP Formula Funds—STAGE operation- - \$16,000- Sandi Tripp  
Reserved Treaty Rights Land Program- \$316,296-Bill Tripp  
EPA PPG- \$357,500-Carley Whitecrane



**RESOLUTION OF THE  
KARUK TRIBE**

**Resolution No: 15-R-077**  
**Date Approved: June 25<sup>th</sup>, 2015**

**RESOLUTION AUTHORIZING THE 2016 FUNDING AGREEMENT REPROGRAMMING REQUEST BETWEEN THE DEPARTMENT OF THE INTERIOR, BUREAU OF INDIAN AFFAIRS AND THE KARUK TRIBE IN THE AMOUNT OF \$1,045,829.00.**

**WHEREAS;** the Karuk Tribe is a Sovereign Aboriginal People, that have lived on their own land since long before the European influx of white men came to this continent; and

**WHEREAS;** the members of the Karuk Tribe have approved Article VI of the Constitution delegating to the Tribal Council the authority and responsibility to exercise by resolution or enactment of Tribal laws all the inherent sovereign powers vested in the Tribe as a Sovereign Aboriginal People, including negotiating and contracting with federal, state, Tribal and local governments, private agencies and consultants; and

**WHEREAS;** the members of the Karuk Tribe have approved Article VIII of the Constitution assigning duties to the Chair, Vice Chair, and Secretary/Treasurer including signing and executing all contracts and official documents pertaining to the Karuk Tribe; and

**WHEREAS;** the Karuk Tribe is a federally recognized Tribe and its Tribal Council is eligible to and is designated as an organization authorized to Contract pursuant to P.L. 93-638, as amended, on behalf of the Karuk Tribe; and

**WHEREAS;** in the 2015-2019 Multi-Year Funding Agreement (MFA), it was agreed that annually the Karuk Tribe and the Bureau of Indian Affairs (BIA) would negotiate Annual Reprogramming Requests; and

**WHEREAS;** the Karuk Tribe and the BIA have met and the Karuk Tribal Council has approved the 2016 Annual Reprogramming Request from the BIA; and

**THEREFORE BE IT RESOLVED;** that the Tribal Council authorizes the 2016 Funding Agreement Reprogramming Request between the Department of the Interior, Bureau of Indian Affairs and the Karuk Tribe in the amount of \$1,045,829.00; now

**CERTIFICATION**

I, the Chairman, hereby certify the foregoing resolution 15-R-077 which was approved at a Council Meeting on June 25<sup>th</sup>, 2015, was duly adopted by a vote of \_\_\_\_\_ AYES, \_\_\_\_\_ NOES, \_\_\_\_\_ ABSTAIN, and said resolution has not been rescinded or amended in any way. The Tribal Council is comprised of 9 members of which \_\_\_\_\_ voted.

\_\_\_\_\_  
Russell Attebery, Chairman

\_\_\_\_\_  
Date

# REQUEST FOR TRIBAL COUNCIL AUTHORIZATION TO SUBMIT PROPOSAL TO FUNDING SOURCE

**REQUESTOR:**                     Jaclyn Goodwin                     **DATE:**                     6/18/2015                    

**DEPARTMENT:**                     Self-Governance                    

**DEADLINE:**                     7/1/15                     **AMOUNT:**                     \$ 1,045,829.00                     **DATES FROM:**                     10/1/2015                     **TO:**                     9/30/2016                    

**BRIEFLY DESCRIBE PURPOSE OF PROPOSAL:**

**Annual Reprogramming Request Bureau of Indian Affairs as part of our Multi Year Funding Agreement**

REVIEW:	COMPLIANCE	CFO	OTHER:
NARRATIVE:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
BUDGET:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
INDIRECT COST:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
MATCH:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
DOCUMENTATION:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
TRIBAL RESOLUTION:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**COMMENTS:**

**COMPLIANCE:**

**CFO:**

**OTHER:**

**REQUIRED SIGNATURES\***

<b>REQUESTOR*</b>		<b>DATE</b>	
<b>CFO*</b>		<b>DATE</b>	
<b>COMPLIANCE*</b>		<b>DATE</b>	
<b>CHAIRMAN</b>		<b>DATE</b>	
<b>OTHER</b>		<b>DATE</b>	

**1<sup>st</sup> AMENDMENT TO THE 2015-2019 MULTI-YEAR FUNDING AGREEMENT  
BETWEEN THE KARUK TRIBE**

**AND THE UNITED STATES OF AMERICA, DEPARTMENT OF THE INTERIOR**

In accordance with Section 8 of the Multi-Year Funding Agreement, this agreement is amended to attach the Reprogramming Request for 2016.

**KARUK TRIBE**

**BY:** \_\_\_\_\_  
Tribal Chairman

**DATE:** \_\_\_\_\_

**UNITED STATES OF AMERICA**

**BY:** \_\_\_\_\_  
Director, Office of Self-Governance

**DATE:** \_\_\_\_\_

Tribe: KARUK TRIBE

BIA Tribal Organization Code: J52555

OSG Tribal Compact Code: OSGT555

BIA Area Office: J00100 - PACIFIC REGION

BIA Agency Office: J52000 - NORTHERN CALIFORNIA

Line Item	Program Title	Cost Code	Info Tribal Share	A OSG Cumulative Base	B OSG Shortfall Base	C OSG Shortfall Request	D BIA Reprogram Request	E=A+B+C+D Total AFA	FN
22	Trust Management Improvement Project (UTB) - NON TPA	A3A00	0	0	2,888	0	0	2,888	
23	Assistant Secretary Support - NON TPA	A5000	0	0	0	0	0	0	
26	Administrative Services - NON TPA	A5220	0	0	3,990	0	0	3,990	
29	Information Resources Technology - NON TPA	A5340	0	0	0	0	0	0	
31	Executive Direction (Regional) - NON TPA	A6000	0	0	788	0	0	788	
34	Executive Direction - TPA/Agency	A9010	0	0	6,006	0	0	6,006	
37	Administrative Services - TPA/Agency	A9120	0	0	6,041	0	0	6,041	
38	Administrative Services - TPA/Region	A9120	0	0	0	0	0	0	
46	Job Placement and Training - TPA/Tribal	C9035	0	28,400	0	0	0	28,400	
48	Economic Development - TPA/Region	C9110	0	0	0	0	0	0	
52	Road Maintenance - TPA/Tribal	C9250	0	3,433	0	0	0	3,433	4
57	Education Line Officers - NON TPA	E5030	0	1,260	0	0	0	1,260	
60	Johnson O'Malley - TPA/Tribal	E9040	0	45,400	0	0	0	45,400	
64	Tribal Scholarships - TPA/Tribal	E9310	0	17,312	0	0	0	17,312	
67	Tribal Adult Education - TPA/Tribal	E9320	0	300	0	0	0	300	
75	Housing Development - NON TPA	H6030	0	4,645	0	0	0	4,645	
76	Social Services - TPA/Agency	H9010	0	8,333	0	0	0	8,333	
77	Social Services - TPA/Region	H9010	0	1,815	0	0	133,815	135,630	7
78	Social Services - TPA/Tribal	H9010	0	0	0	0	0	0	
79	Welfare Assistance - TPA/Tribal	H9130	0	0	0	0	63,107	63,107	3
82	Indian Child Welfare Act - TPA/Tribal	H9220	0	65,100	0	0	0	65,100	
83	Housing Improvement Program - TPA/Tribal	H9370	0	0	0	0	0	0	2
88	Law Enforcement Projects - NON TPA	J3300	0	0	0	0	0	0	
96	Community Fire Protection - TPA/Tribal	J9030	0	1,200	0	0	0	1,200	
113	Forestry - NON TPA	N3E00	0	0	0	0	0	0	5
123	Natural Resources, General (UTB) - NON TPA	N6A10	0	0	0	0	0	0	6
125	Forestry (UTB) - NON TPA	N6A30	0	1,208	0	0	0	1,208	
127	Water Resources (UTB) - NON TPA	N6A40	0	584	0	0	0	584	
130	Natural Resources (UTB) - TPA/Agency	N9A05	0	648	0	0	0	648	

Tribe: KARUK TRIBE

BIA Tribal Organization Code: J52555

OSG Tribal Compact Code: OSGT555

BIA Area Office: J00100 - PACIFIC REGION

BIA Agency Office: J52000 - NORTHERN CALIFORNIA

Line Item	Program Title	Cost Code	Info Tribal Share	A OSG Cumulative Base	B OSG Shortfall Base	C OSG Shortfall Request	D BIA Reprogram Request	E=A+B+C+D Total AFA	FN
133	Agriculture Program (UTB) - TPA/Agency	N9B10	0	2,613	0	0	0	2,613	
136	Forestry Program (UTB) - TPA/Agency	N9C30	0	3,334	0	0	0	3,334	
142	Wildlife & Parks Program (UTB) - TPA/Agency	N9E50	0	1,385	0	0	0	1,385	
144	Wildlife & Parks Program (UTB) - TPA/Tribal	N9E50	0	135,600	0	0	0	135,600	
148	Water Rights Negotiation/Litigation - NON TPA	R3120	0	0	0	0	0	0	6
151	Real Estate Service Proj (UTB) - NON TPA	R3A00	0	0	0	0	0	0	
154	Environmental Quality Projects (UTB) - NON TPA	R3B30	0	0	0	0	0	0	6
160	Land Titles & Record Offices (UTB) - NON TPA	R6A50	0	0	0	0	0	0	
162	Trust Services (UTB) - NON TPA	R6C10	0	0	0	0	0	0	6
163	Real Estate Services (UTB) - NON TPA	R6C40	0	0	0	0	0	0	6
164	Environmental Quality Services (UTB) - NON TPA	R6C70	0	229	0	0	0	229	
169	Rights Protection - TPA/Agency	R9120	0	3,786	0	0	0	3,786	
170	Rights Protection - TPA/Region	R9120	0	0	0	0	0	0	6
171	Rights Protection - TPA/Tribal	R9120	0	0	0	0	0	0	
172	Trust Services (UTB) - TPA/Agency	R9A10	0	0	0	0	0	0	6
174	Trust Services (UTB) - TPA/Tribal	R9A10	0	0	0	0	0	0	
178	Real Estate Services Program (UTB) - TPA/Agency	R9C70	0	1,700	0	0	0	1,700	
179	Real Estate Services Program (UTB) - TPA/Region	R9C70	0	0	0	0	0	0	
180	Real Estate Services Program (UTB) - TPA/Tribal	R9C70	0	4,300	0	0	0	4,300	
182	Real Estate Appraisals (Moved to OST) - TPA/Region	R9C80	0	0	0	0	0	0	
185	Environmental Quality Program (UTB) - TPA/Region	R9D40	0	0	0	0	0	0	6
190	Community Services, General - NON TPA	T6010	0	339	0	0	0	339	
191	All Other Aid to Tribal Government - NON TPA	T6020	0	691	0	0	0	691	
194	Other Aid to Tribal Government - TPA/Region	T9020	0	1,386	0	0	0	1,386	
195	Other Aid to Tribal Government - TPA/Tribal	T9020	0	62,100	0	0	-52,219	9,881	8
199	Self-Governance Compacts - TPA/Tribal	T9240	0	-72,692	0	0	0	-72,692	
200	Self-Governance Compacts-Adjustments - TPA/Tribal	T9240a	0	0	0	0	0	0	
201	Contract Support - TPA/Region	T9370	0	0	0	0	351,718	351,718	1
206	TPA General Increase - TPA/Tribal	T9901	0	34,102	0	0	0	34,102	

Tribe: KARUK TRIBE

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BIA Agency Office: J52000 - NORTHERN CALIFORNIA

Line Item	Program Title	Cost Code	Info Tribal Share	A OSG Cumulative Base	B OSG Shortfall Base	C OSG Shortfall Request	D BIA Reprogram Request	E=A+B+C+D Total AFA	FN
207 638	Pay Costs - TPA/Tribal	T9902	0	171,184	0	0	0	171,184	
217	Engineering/Supervision - Irrigation - NON TPA	12210	0	0	0	0	0	0	
218	Safety of Dams - NON TPA	12400	0	0	0	0	0	0	6
	<b>Report Total</b>		0	529,695	19,713	0	496,421	1,045,829	

AUTHORIZED FINANCIAL OFFICERS

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Bureau of Indian Affairs - Regional Office

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Tribe

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Office of Self Governance

Footnotes

- Subject to applicable federal laws, the Tribe is eligible for Contract Support Costs funding on the same basis as Tribes which contract with the BIA under P.L. 93-638. The amount shown is an estimate. Contract Support Costs funding shall be added to this Agreement as it becomes available.
- Funds will be distributed based on HIP eligible applicant data and shall be used in accordance with HIP regulations unless waived.
- The amount shown is an estimate. The actual amount to be provided is to be determined and distributed based upon welfare assistance need as determined by the national distribution methodology used by the BIA.
- When the Tribe is eligible to receive road maintenance funds, subject to appropriations, Bureau of Indian Affairs road maintenance funds will be distributed using the same formula as used last fiscal year.
- The amount to be provided is based on actual award, selection of project, or distribution methodology used by the BIA provided Self-Governance Tribes, other Tribes, and BIA agencies are treated similarly. Funding for non-recurring Programs, Services, Functions, and Activities (PSFAs) can only be provided on a one-time-only basis for this year and such PSFAs are not guaranteed to be funded in subsequent years.
- All Realty increases, represented in Real Estate Services TPA, Real Estate Services non-recurring, Real Estate Services ROP, and other non-TPA programs will stay in with the BIA and support the California Trust Reform Consortium. This in turn will reduce the amount to be reprogrammed from Aid to Tribal Government (amount of return in FY 2016 is \$52,219). Summary of offsets: R9A10 (NCA) \$375; R9120 \$15; R9C70 (NCA) \$692; R9D40 \$157; R3120 \$980; R3B30 \$95; N6A10 \$925; R6C10 \$1,389; R6C40 \$2,157; 12400 \$980; Total is \$7,765. (Participation in the Fee to Trust Consortium for FY 2016 will be paid from the \$60,000 retained.)
- GA Administrative dollars to be annually reprogrammed from Regional PPA account based on annual review of GA caseload.
- California Trust Reform Consortium (CTRC) - The Tribe has elected to reprogram this amount for trust related services to the Pacific Regional Office, for the California Trust Reform Consortium. These funds should not be base transferred and shall be reprogrammed on an annual basis. (See FN 6)

# TERO Department Report – June 2015

## TERO Budget:

Program	Total Budget	Expended to Date	Balance	% Expended
TERO	71,877.00	34165.99	37,711.01	47.53

## TERO Summary

### TERO Commission

I am sad to announce that our TERO Chair, Judy Waddell has resigned her position on the Commission. We will advertise the vacancy and hopefully fill the vacancy as soon as we can. Judy was an integral member of the commission and will be difficult to replace. We wish her well and hope she will be able to return in the near future.

### Casino Project

I have been working with two tribal members having difficulty in getting into apprenticeship training slots as prescribed in our Project Labor Agreement. (PLA). I have been contacting our project team with questions and working with Andrew Meredith who has been very helpful.

### Caltrans

I received a call from Jamie Hostler who is our District 2 Caltrans Native American liaison who wants to set up a meeting with a “project team” to look at our situation regarding being a “right to work” Tribe and how that is handled with their contractors. She will also contact our neighboring Tribes to invite them also. We know this issue will rise again in the future and we hope to formulate a strategy for when it does.

### Fire Safety Vendor Class

We held a second Fire Safety Vendor Class on May 29<sup>th</sup>. There were only 7 participants but the instructor was good about moving forward with the training and all that attended received the certification. Last week a community member came to me requesting the class and I was able to get the instructor to provide a one-on-one training for this individual and he was also able to become certified. Turns out he was dispatched the next day to drive a truck to the fire in Trinity County so it worked out quite well for him.

### Summer Youth Jobs

We have been working on placing the youth that have applied for jobs this summer. It takes a lot of coordination but it is worth it. I will provide a list of worksites and youth by next Council meeting.

### TERO Commission Strategic Planning

The TERO Commission will be holding two days of strategic planning in Honolulu, HI, (just kidding) at the Happy Camp Grange on July 14<sup>th</sup> and 15<sup>th</sup>. We will utilize the two days to update our current strategic plan and also hold some investigation and hearing training.



**EEOC Training**

The EEOC will be holding training in August in Reno for investigations and hearings. It is my goal to obtain an annual grant with EEOC and we want more information on the EEOC MOU that has been introduced to Tribes that respects our jurisdiction. I will provide more information on this as I learn more.

**Nor Cal TERO**

The four neighboring TERO programs in northern Cal will be meeting on July 24<sup>th</sup> at Smith River. We are trying to hold regular quarterly meetings but it is difficult at times due to all our busy schedules. We have good relationships and it is important to build upon that.

**Cultural Monitor Class**

I have had many inquiries regarding the upcoming Cultural Monitor class that has been discussed. From what I understand our Contract Compliance was negotiating the contract and no dates have been set.

# CHILD CARE

**Child Care Budget:**

Program	Total Budget	Expended to Date	Balance	% Expended	# of Families Served
CCDF FY 14	54,834.00	28,450.72	26,184.11	52.07	5
CCDF FY 15*	69,674.00	0	69,674.00	0 %	N/A

\*We have yet to receive the final allocation for FY 15 funds of 17,418.00

**Child Care Summary**

**Child Care National**

The Feds have released the State CCDF funding application and it is out for review and public comment. States are mandated to work with Tribes so I will make any comments that are felt necessary to ensure Tribes have a fair shot at collaboration and coordination with the State CCDF.

The Feds are also working on revising the tribal CCDF funding application. Rumor has it that there will be major changes to the tribal CCDF funding application. There are new mandates as well. I am working with the National Indian Child Care Association to ensure I have all the information I need to understand the changes. The next tribal CCDF funding application will be due on July 1, 2016.

The CCDF Tribal consultation meetings that were set for May 21 were postponed until September.

Earlier this week (June 16<sup>th</sup>) I was part of a workshop presentation panel at the National Indian Head Start Association National conference. It was a great experience and our panel did well. Our panel consisted of State CDE staff, Federal ACF staff and my Co-Chair from Colusa Tribe.

### **Child Care State**

Our next Tribal Child Care Association of California (TCCAC) meeting will be July 29<sup>th</sup> and 30<sup>th</sup>. My Co-Chair will not be at the meeting so I will be responsible to facilitate the meetings this time. We will be honoring a state contractor who works for the California Department of Education (CDE) who was appointed to be our tribal liaison who has taken another job within CDE. It is sad to see her go as she has been very loyal and diligent to Tribes. We will also meet her replacement.

### **Child Care Local**

I am working on obtaining the number of children in our service area ages 0 – 12 for our FY16 funding. Yootva to Patty White for providing RPMS numbers. Once I have a solid number I will have the Chairman sign our child count declaration and submit it by the due date of July 1. We are required to coordinate with our neighboring Tribes to ensure there are no duplications in our child counts so I am communicating with them so we will have unduplicated numbers.

### **Yav Kuma Itapan Math/Science Camp**

We are receiving registration forms for the Math/Science camp and it looks like we may have to expand the program in Yreka due to the large response. We have already reached our number of slots but we may increase slots depending on the number of registration forms we receive. Happy Camp slots are slow to fill but we are confident that we will reach our quota. The Happy Camp camp will be July 28,29,30 & 31 and August 4,5,6 & 7<sup>th</sup> from 8:30 to 12:30 and the Yreka camp will be held August 3 – 7 from 8 am to 4 pm daily. This year our field trip will be on August 8<sup>th</sup> and will be a rafting trip starting here in Happy Camp. I am working on a way to hold Math/Science Camp in Orleans for next year. I am only able to hold the camp in Yreka and Happy Camp because of the volunteer and tutor who is willing to take charge of the program. I do not have anyone in Orleans that I know who would do this. I will consider putting out an RFP for next year.

### **Summer Food Service Program**

The Summer Food Program started off with a bang in Yreka with an average of about 50 kids for the first three days only! I have yet to hear the Happy Camp numbers at this writing but will provide more details at the Council meeting. There was a glitch over wages for one of the Head Start staff but I believe that is taken care of. Our site visit and audit is scheduled for August 12 and we are confident that we will do fine as the Head Start staff has an excellent relationship with the reviewer.

#### **\*\*\* Action Item added:**

**Attached is the TERO Director job description that was reviewed at evaluation time that needs updating. The Council evaluation team agreed to the changes but it needs full Council approval. Yootva!**

#### **\*\*\* Action item added:**

**We would like to put a dormant head start bus back on duty from inop status so we can provide transportation. We are asking to include the bus on our tribal insurance. We are removing the bus markings and flashing lights so that it becomes a transportation van instead of a bus therefore reducing the regulatory requirements that are placed on buses. Yootva!**

Respectfully Submitted,

Dion Wood

## POSITION DESCRIPTION

**Title:** Tribal Employment Rights Ordinance (TERO) Director

**Reports To:** Tribal Chairman and TERO Commission

**Location:** Happy Camp Administrative Office

**Salary:** \$40,000 to ~~\$60,000~~, \$70,000 depending on experience

**Summary:** The TERO Director ensures that all Tribal departments, programs, sub-entities, and their contractors comply with all applicable Tribal, Federal, and State employment laws, including the Karuk Workforce Protection Act (WPA), and Tribal Employment Rights Ordinance (TERO) ~~and the Indian Preference Act~~. Shall also be responsible for administering the BIA-funded Adult Vocational Training (AVT) Program, and the DHHS-CCDF funded Childcare Programs, ~~and Native Employment Works (NEW) Program~~.

**Classification:** Full-time, Regular, Exempt

### Responsibilities:

1. Maintains documentation required to certify eligibility for employment under the provisions of the TERO and Indian Preference Act; certifies TERO/Indian Preference eligibility for purposes of employment with the Karuk Tribe, its sub-entities and TERO-governed contractors; maintains a list of pre-qualified TERO applicants, as well as TERO-related employment applications.
2. Collaborates with Tribal managers and supervisors to guide employee recruitment, application, interview, background check and selection process consistent with the WPA/TERO, ~~Indian Preference Act~~ and all applicable employment laws.
3. Assists TERO-certified applicants and employees in filing complaints under the provisions of the TERO; serves as the impartial agent responsible for investigating, researching, documenting and reporting any information required by the TERO Commission within established timeframes.
4. Facilitates employment of TERO applicants as authorized by the Tribal Council and TERO Commission; ex: by providing specialized clothing, footwear, gear, tools, or other resources needed for job performance as budgets allow.
5. Monitors hiring of personnel by the Karuk Tribe, its sub-entities and TERO-governed contractors to ensure compliance with the Tribal Employment Rights Ordinance; prepares reports on degree of compliance for the TERO Commission.

6. Plans, organizes, directs, coordinates, and reports on the activities of the Tribe's TERO Office; trains and supervises other subordinate staff, when available, in activities related to clerical support required by the TERO Office.
7. Attends meetings of the Karuk Tribal Council and advises as necessary and appropriate regarding Tribal hiring practices and compliance with TERO/Indian Preference.
8. Shall monitor the inventory and order and re-stock TERO administered vending machines as necessary and collect, document, and forward cash to finance office for depositing on a regular basis.
9. Administers the BIA-funded Adult Vocational Training (AVT) Program.

~~10. Administers the Native Employment Works (NEW) Program.~~

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- ~~11.~~10. Administers the DHSS-CCDF funded Childcare Programs by:
  - a. Analyzing financial and other information to determine initial or continuing eligibility for Tribal childcare programs;
  - b. Maintaining current knowledge of regulations, rules and policies governing Tribal childcare programs and explaining these regulations, rules and policies to applicants, apprising them of their rights, responsibilities and eligibility for program participation;
  - c. Ensuring timely completion, and verifying the accuracy, of childcare program application forms and supporting documentation and resolving discrepancies in data by securing clarifying documentation from applicants;
  - d. Verifying that childcare providers meet program requirements; completing home visits to ensure a safe environment exists for childcare recipients; and processing bi-weekly timesheets for payment by the Fiscal Office; and
  - e. Organizing and maintaining Tribal childcare program participant files, records and documents according to the Tribe's confidentiality policies; updating databases continuously, and meeting internal/external deadlines for submission of updated information/reports pursuant to agency requirements.

~~12.~~11. Shall be available for local and out of the area travel as required for job related training. Shall attend all required meetings and functions as requested.

~~13.~~12. Shall be polite and maintain a priority system in accepting other position related job duties as assigned.

**Qualifications:**

1. Have the ability to work effectively with Native American people in culturally diverse environments.
2. Have the ability to manage time well and work under stressful conditions with an even temperament.

3. Have the ability to establish and maintain harmonious working relationships with other employees and the public.
4. Have the ability to understand and follow oral and written instructions.

**Requirements:**

1. Must be an enrolled Karuk Tribal Member.
- ~~1-2.~~ Must possess high school diploma or equivalent and verifiable training in administrative approaches and legal procedures required for successful implementation of the Karuk Workforce Protection Act and Tribal Employment Rights Ordinance ~~and Indian Preference Act~~ (ex: certificates of completion specifying what courses, seminars, and workshops have been completed).
- ~~2-3.~~ Must have a minimum of one years' administrative experience, including responsibility for recruitment and selection of employees in compliance with the Tribal Employment Rights Ordinance, ~~and Indian Preference Act.~~
- ~~3-4.~~ Must have demonstrated knowledge of federal employment law, fair employment practices, Tribal and Indian Preference laws.
- ~~4-5.~~ Must have knowledge of Karuk Tribal history, traditions and values.
- ~~5-6.~~ Must have working knowledge of Federal and State contract and grant management activities as they pertain to the WPA, TERO, Indian Preference, and EEOC issues.
- ~~6-7.~~ Must have demonstrated ability to communicate effectively with governing boards, management team members and other professional colleagues regarding employment practices.
- ~~7-8.~~ Must have demonstrated ability to community and work effectively in a helping role with Tribal and other community members; ability to motivate and empower others, to make positive impacts on attitudes and self-esteem, and to maintain effective working relationships with culturally diverse groups in a wide range of professional interactions.
- ~~8-9.~~ Must have demonstrated ability to define problems, collect data, establish facts and draw conclusions; ability to analyze and interpret an extensive variety of information, communicate findings and recommend problem-solving strategies to governing boards, managers, directors and supervisors.
- ~~9-10.~~ Must have demonstrated abilities to initiate and follow through on complex administrative tasks, manage time well, meet deadlines and respond effectively to sometimes frustrating and unforeseeable complications in the performance of assigned duties.
- ~~10-11.~~ Must have demonstrated ability to work well in culturally diverse environments; demonstrated cultural competence and commitment to serving Tribal communities; public relations experience desirable.
- ~~11-12.~~ Must have strong oral and written communication skills; demonstrated ability to use computer data and work processing programs as professional tools.

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~~12,13.~~ \_\_\_\_\_ Must possess valid driver's license, good driving record, and be insurable by the Tribe's insurance carrier.

~~13,14.~~ \_\_\_\_\_ Must adhere to confidentiality policy.

~~14,15.~~ \_\_\_\_\_ Must successfully pass a pre-employment drug screening test and be willing to submit to a criminal background check.

**Tribal Preference Policy:** In accordance with the [WPA/TERO Ordinance 93-0-01](#), Tribal Preference will be observed in hiring.

**Veteran's Preference:** It shall be the policy of the Karuk Tribe to provide preference in hiring to qualified applicants claiming Veteran's Preference who have been discharged from the United States Armed Forces with honorable and under honorable conditions.

**Council Approved: March 2000, Revised December 2010, [Updated May 2015](#)**

**Chairman's Signature:** \_\_\_\_\_

**Employee's Signature:** \_\_\_\_\_

Erin Hillman, Director  
Karuk Tribe Housing Authority  
Report for Tribal Council  
June 25, 2015



**Tax Credit Application:**

Great News! If you haven't heard already, we were successful in our application for tax credit award for the 30 home subdivision, named Karuk Homes I, in Yreka . The award is for federal tax credits in the amount of \$874,302 (times ten for the ten year period) and \$3,409,157 of state credits over a 4-year period. The performance deposit in the amount of \$34,972 has been paid to the TCAC.

We have scheduled a "charrette" with Travois on June 24<sup>th</sup> in Yreka. What is a "charrette"? It's a fancy word for design planning meeting. Travois sent dozens of photographs of homes for us to review and see what we like/dislike about the design features of each. We will be going deeper into design details at that meeting. The goal is to bid these homes out as soon as possible.

**Quarterly Council/BOC meeting:**

The next quarterly meeting is scheduled for July 8 in Happy Camp at 10:00 am at Headway.

**BIA HIP:**

KTHA staff is working on the coordination of two (2) projects. We have provided BIA with information for a potential third project, and are awaiting information on whether or not it will also be awarded.

I confirmed that we are in possession of a few of the closed files on prior HIP projects, but sought information from the compliance office for the location of the others. Since that position is now vacant I will follow up with that office once the position is filled.

**Eviction Ordinance Workgroup:**

The next meeting is scheduled for July 14<sup>th</sup>. The draft is nearly final. If there are no more comments, the next steps include mapping out the implementation, fee schedule, forms and enforcement of order issues.

**Council Planning Session:**

I attended the Council Planning Session and reviewed the summary of the discussion from our Annual Planning Session that took place in March. I followed up on the Council's request for information on the law enforcement/above income applicant regulations, Siskiyou County Sheriff response time information (provided to Buster as per his request), and information regarding the (kid) pools in housing apartments. I will be following up on the signs for Yreka and at the junction of 96 and Jacobs Way, fee to trust applications and the feasibility study in Orleans (water expansion, service to Upper Tishawnik Flat. When we have completed our Eviction Ordinance, I would like to schedule our next Ordinance project, for the development of a Lease Ordinance.

**Negotiated Rulemaking:**

Scheduled for August 10-14 I will be attending as the alternate on the committee. A few of our Board members have cleared their schedules so that they can also be in attendance. If you would like to read up on some of the items discussed on the webpage, go to <http://ihbgrulemaking.firstpic.org/>.

**2016 Indian Housing Plan:**

The 2016 IHP has been drafted and is out for comment. And I am already working on a change! The 8 home project in Yreka will now become the Tax Credit Project, and pending Board and Council agreement, the balance of funding from that project will be used for Phase II of the Wellness Center.



**Wellness Center:**

The word is that the Center will be completed in mid-July. Our hope is that the Grand Opening can be scheduled for mid-August.

**2015 Indian Housing Plan Funding- O Link:**

I convened a conference call between Coquille, Cow Creek and Klamath. Coquille and Cow Creek have agreed to be paid by Klamath with program income for the 2015 O link Agreement. An agreement has been drafted by the Klamath attorney and submitted to Coquille and Cow Creek for approval. At this time the matter is considered resolved.

**Formula Workgroup:**

The Formula Workgroup has nominated the following data sources be moved to an "Evaluation Phase":

- Nomination 1. National Tribal Survey- Administered by Federal Agency
- Nomination 2. National Tribal Survey- Administered by Tribes
- Nomination 3(a). Most Recent Decennial Census
- Nomination 3(b). American Community Survey (ACS)
- Nomination 11: Tribal Enrollment Data
- Nomination 42. US Census, Populations Estimates Program

3(a), 3(b) and 11 were moved to the Evaluation Phase with minimal discussion. There were detailed discussions on the other nominations.

**Nomination 1. National Tribal Survey- Administered by Federal Agency:**

The recommendation was not unanimous. The survey questions would likely not be agreed upon by all tribes, or the method of asking the question, the uniformity of the survey instrument or the process. There are numerous questions that will have to be answered in order for this data source to make the final cut including: areas of cost, mandatory v. voluntary, challenges, sampling rates in rural areas, reconciliation of eligibility criteria amongst different tribes, smaller tribe issues (capacity for the development and implementation of survey).

**Nomination 2. National Tribal Survey- Administered by Tribes**

The technical experts agreed to recommend this nomination unanimously, there was discussion about the cost, geographical boundaries of tribes, tribes declining to participate, and whether or not Congress would fund the survey in ten years.

**Nomination 42. US Census, Populations Estimates Program:**

The recommendation was not unanimous. Questions were raised about what the study group gained by moving this forward. The study group would gain a variable that would change every year instead of a shocking change every 5 or 10 years.

In addition to these data sources, three others were moved forward to the Evaluation Phase:

- Nomination 7: Indian Health Service (IHS) Service Population Projections based upon birth and death rate data as provided by the National Center for Health Statistics
- Nomination 12: Data reported by IHBG grant recipients in Formula Response Forms
- Nomination 13: Total Development Cost

**Loan Committee:**

This is a project in progress.

**Surplus Inventory:**

KTTHA earned \$6,359 from its surplus inventory auction. The Tribe's maintenance department purchased one vehicle for \$500 bringing the total up to \$6,859. The remaining items will be put up for sale, and they include: 3 gas dryers, 1992 Chevy S-10 pick-up (not running), 3 500 gallon kerosene tanks with stands, and 25 electric oven ranges in various condition.

### Maintenance Policy:

KTHA has updated and passed its Maintenance Policy.

### Ann Escobar- Assistant Director/ Operations Manager-

During the month of May it was a busy month as one of the Yreka Tenant Relations Officer (TRO) positions was vacant. So there was a need to get up to speed on the work load. There were TRO interviews and Tutor interviews held in May. Both positions were offered and accepted. We welcome Kasey O'Brien to the KTHA team she was selected for the TRO position. The Security Officers continue to secure the KTHA communities; May seemed to be busy for them. Security continues to hold the Neighborhood Watch and Elder monthly meetings. The Tenant Relations staff and Security staff continue to communicate to address concerns and plan community incentive events. We continue to assist the residents as needed, with referrals to the various Tribal departments or County wide resources if needed. Yootva!

### Sara Spence/ Executive Assistant-

Construction Projects (Bid Status)-Maintenance Shop Construction; this will be a new metal building across the street from the Happy Camp Administration Office; bids are due July 13. Once this facility is done, the current shop will be demolished for construction of the Happy Camp Resident Center. Pine Place Demo; this is the cleanup of the vacant lot that was a foreclosure; bids are due June 26.

Blue House HVAC installation; this is the third advertisement for this work, previous rounds have yielded no bids; bids were due May 20, one bid received and under review. Woodstove cleaning and inspection; this is the annual service for all three communities; it is being advertised now so the work can be done by the end of summer during these contractors less busy season; bids were due May 28 and are under review.

Administrative-No contracts were awarded. One agreement number was issued for the KCDC Orleans Computer Center Funding. The dates for the HUD onsite program monitoring were changed to August 31-September 4 due to a conflict with formula negotiated rulemaking the week of August 10 in Arizona.

Environmental-Etna Home Rehab, in process. Happy Camp Home Replacement / HIP, in process. Happy Camp Maintenance Shop / Resident Center, public comments due June 22, anticipated HUD release July 9. Butler Flat Home Replacement / HIP, in process.

### Human Resources-

Tutor: Sarah Stickel hired, start date June 1.

Yreka Tenant Relations Officer: Kasey O'Brien hired, start date June 2.

Construction Crew Member I, Crew Member II, and Laborer: Positions offered pending drug screen results and background checks. Laborer will be advertised again for backup on call pool establishment if necessary.

Summer Youth: All youth offered employment, pending drug screen results.

Vacation- I enjoyed a much needed vacation June 3-14, 2015. I was refreshed and happy to return to work this week as is the purpose of annual leave.

### Richard Black

The Kahtishraam Wellness center is nearing completion the power is about 90% complete all the rough in plumbing has been completed; they have all the interior walls textured and should have the interior paint done within the week. Water has been connected to the building and they are completed with the sewer the building should be finished around the 15<sup>th</sup> of July 2015. The two homes that were burnt down last year in Orleans should be completed within the next two weeks; I have a final walk through on the Asip home on Monday the 22<sup>nd</sup> of June. We have Civil designs being completed; one for the Skyline property in happy Camp, Indian creek civil designs, and the designs for the one to five bedroom home designs, they have approximately two months left to complete this project. On the Yreka eight home designs the engineer has been waiting on some info from the power company to complete their designs, at this point we have good civil designs and will need extra changes when we start our thirty home designs. There are w few HIP projects we are working on and some home grant rehabs, and a home replacement. We have finally hired a force account crew and now were working getting the Comstock rehab going.

**Steve Mitchell- Inspector/ Happy Camp Maintenance-**

Projects currently out to bid: Pine Place clean up, Happy Camp maintenance shop, wood stove cleaning.

Projects currently in the planning phase: Resident center in Happy Camp, Tax Credit project in Yreka, Second Avenue development, HIP homes

Projects currently in the construction phase: Yreka Wellness Center, Happy Camp duplex construction, 460 Asip, 300 Kuyraak,

Maintenance staff has been completing work orders and annual repairs. Privacy panels were installed on the table in the council chambers (Headway Building). One unit prep and two annual repairs were completed in June.

Landscaping staff are maintaining elder's lawns as well as common/office areas.

**Brian Gonzalez, Maintenance Supervisor, Yreka-**

Unit prep has been priority this month. We have been replacing all receptacle outlets in old housing due to them all being loose from years of wear and tear. Phil is pulling weeds for all vacated units and softening the dirt in case tenants would like to plant grass and incentive to keep yards cleaned up. Landscaping has been very time consuming and will be all summer long. We are working on sections as of now and will continue to work towards all of housing areas to be mowed and weed eaten. The summer youth will stay very busy working on weed eating and limbing. We were able to hang the blinds in the conference room as requested. The elders room was transferred over to Tribal courts and we were able to remove all countertops and rearrange there office to there liking. We have had numerous HVAC issues and have been able to solve most in house. The office HVAC systems were serviced and brought up to date which was much needed. The Head start school needed new flooring installed in 3 rooms and housing was able to help remove all heavy appliances and bathroom was stripped completely so they could lay new linoleum. Overall maintenance is doing there best to keep up with the work load requested and will strive to complete all projects assigned for the summer.

Reports for Jeri Bartow and Florraine Super were unavailable at this time.

**Karuk Tribe Housing Authority  
Board of Commissioners  
Closed Session Director Meeting Minutes  
May 18, 2015  
Happy Camp**

**The meeting was called to order at 10:10am by Elsa Goodwin, Chairperson.**

**Roll Call**

**Present**

Elsa Goodwin, Chairperson  
Robert Super, Vice Chairman  
Charlene Naef, Treasurer  
Shirlee McAllister, Commissioner  
Scott Quinn, Commissioner  
Dolores Voyles, Commissioner

**Absent**

Kristin Aubrey, Secretary

**Quorum is established.**

**The prayer was provided by Shirlee McAllister, Commissioner.**

**1) Erin Hillman**

The flights for the BIA HIP meeting have been scheduled for Ashlee and Ann to San Diego; she thought it was later this year but it is next week.

The tax credit awards will not be final until June 10. This will be the second Tribe to be awarded tax credits through the tribal set-aside. Bishop was awarded credits in March 2014; they declined. In July 2014 the applicants were Washoe and Yurok, Washoe lost points during the application review so Yurok was awarded the credits. For this current round the applicants are Karuk with 147 points and Washoe with 146 points on their resubmission, because it is a resubmission their points are not likely to change which should lead to an award for Karuk.

They were able to meet with Travois' compliance team in Arizona last week to prepare for the next steps after the June 10 awards are final. Erin was also able to meet with the Warm Springs Tribe to find out how their tax credit project went and what the process was like. They are approaching it the same by progressing good renters to the tax credit, homeownership units. Erin also found out that occupancy eligibility is determined at the time they enter the home, after that it follows the same occupancy process as they currently have, they do not have to maintain their income level for the full first year in the unit as they were previously advised.

There will be policy edits necessary for these homes and the compliance team is looking at the existing policy. Erin would like to only address things specific to those homes unless it is something that would be good for all of the homes. There will need to be a project manager to assist Richard with the construction of the homes, there will be another Eligibility Specialist (TRO) to work with the tenants in these units to progress them through the homeownership process, and another maintenance employee.

This will be the first Tribe in California to do single family homes; Yurok's project is elder housing. Robert asked about the landscaping for the homes and the drought conditions. There will be community meetings to gather feedback and there can be drought tolerant landscaping incorporated through the LEED process.

Scott would like to know the timeline for construction and how that will fit in to the into the casino project which may bring a demand for housing in Yreka. It is possible that some of those employees may qualify if they are in

lower paying positions or have large family sizes. All of the homes will have income restrictions. Elsa would like to see the successful apartment renters move up into these homeownership units which will open up apartments for casino employees who may be eligible for Tribal housing.

Erin has received no information on when she is to report to Redding for the Council Retreat or what they would like her to present. Elsa will find out at Thursday's Planning Meeting. Erin plans to discuss the HEARTH Act which would allow them to prepare and approve their own leases without going through the BIA. In the meantime they need to start processing the Master Lease extension for the tax credit project since there will only be six months to close the funding portion of the tax credit project and BIA might awhile. Last year Erin took the lead on the Eviction Ordinance and they have been successful in completing that since the last Council session, she feels they can approach the Leasing Ordinance in the same manner. She will also go over the tax credit project in more detail since they will know the outcome for sure by that week.

She provided April Attebery with the timeline for the domestic violence unit at the end of April as requested.

The next Negotiated Rulemaking is scheduled for the same week as their HUD monitoring. She has asked HUD to move it and they are working on potential dates.

She states that with two days of work, the IHP will be ready for approval by the Board and Council and submission in July before she leaves for vacation.

They had the O-Link conference call and everything went well. Sami called afterward and indicated that Klamath could not afford to pay their entire amount and needed a sub-grant agreement. Sami wanted to discuss it at the NAIHC conference but all of the participating Tribes were not present, Erin did not feel comfortable discussing it without everyone so she will schedule a conference call allowing everyone to participate.

The formula workgroup will be presenting a report prior to the next negotiated rulemaking session regarding the eligible data sets for the formula. There were many to be considered; TRSAIP was excluded but enrollment numbers remained an option which would be beneficial for them. Their Region 7 representative has not been attending the meetings consistently so she did not have all of the information for them. Robert asked if there is a way to make a change to their representation, it would have to be a group request, one Tribe could not request that on their own.

Bids are due for the surplus inventory on May 29; Eric is transferring their long distance to a lower cost carrier along with the 800 number.

Tom Horn has offered \$1,000 for the lumber and firewood. Leaf would like a couple of loads of the Tribe's portion of the lumber for tribal projects. Charlene states it has been difficult to negotiate with Tom since the Tribe (DNR) keeps changing what they want. Elsa states that if Harold wants to get some of the wood, he should go over and take the logs they want and mill them themselves, elsewhere so that Tom can have the wood and then do whatever he wants with it. If Tribal Staff had not complicated and confused the matter it would be easier to figure it out. Some of them are Caltrans trees that were cut in the right-of-way, some were from Housing property that were burned in the fire.

Scott suggests letting DNR take the logs they want to mill themselves and accept Tom's offer for \$1,000 to have the remaining wood. Tom's offer may not remain at that amount if some of the logs will be removed. Also, if the Tribe will take any logs, they need to have a timeline for getting them off the site. Tom doesn't want the firewood and is willing to take it somewhere else for people to cut themselves, the previous location was at the bottom of the GO Road. Charlene will stop on her way home to see what amount of logs they are dealing with.

Consensus: The Tribe / DNR needs to remove whatever logs they want by Friday, May 29, then Tom can adjust his offer on the remaining wood, if he chooses to do so.

Erin would like any feedback they have for events and activities at the Grand Opening of the Wellness Center coming up this summer.

Doug Goodwin was hired as the Construction Crew Lead Carpenter, the interviews will be scheduled shortly thereafter with him participating. The Tutor interview is scheduled for tomorrow at 10:30 am in Yreka. The Tenant Relations Officer position has been offered and accepted.

There were some communication issues for the Domestic Violence picnic in Orleans last month. When Randy was directed to participate less in the community barbecuing activities, he thought that included all activities. Their intention was for him to fulfill obligations already made and not do future events. He misunderstood and apologized for leaving them without assistance, he did not mean to cause any problems.

Kim Corkin has cancelled the on-site training for a third time. Erin would prefer to not have her come at this point and will pursue NAIHC for technical support. Her boss, HUD, and Senate Committee on Indian Affairs will all receive a complaint regarding their displeasure with this.

Elsa has a contact for GSA pricing on vehicles she will forward that so they can compare costs when looking for vehicles. Sara states that GSA pricing is not always as competitive as getting quotes directly since vendors know that GSA pricing doesn't require comparisons and often charge more.

Erin provided the testimony for the environmental review process they are trying to streamline. They asked questions and Erin referred them to Scott to answer the things that she didn't know. There were many federal agencies present that had input to provide. Scott states that if they could make changes to make it easier, that would be good but it is hard to meet all of the agencies requirements with one process.

Charlene asked about the NAIHC Business Meeting and what was voted on. Erin states the meeting wasn't listed clearly on the agenda, they asked about it but no one knew when/where it was, by the time they found it in the materials they had missed it. Shirlee states they went to the regional caucus, but there was no one there, Charlene states that isn't unusual. There was an AMERIND business meeting with a resolution to change their by-laws but it was tabled since there were no materials showing what the change was clearly.

Shirlee McAllister moved and Robert Super seconded to cancel the HUD onsite training; Erin will request NAIHC provide that training. 5 yes, 0 no, 0 abstain. Motion passed.

Erin included three options for the rug in Orleans. Elsa asked about the rug store in Phoenix, Oregon. Charlene states there is a store in Redding that carries southwestern designs. Erin states that online this was the best option she found without spending an entire day sending a staff member rug shopping. She looked at the tribal type patterns but none fit their needs in that room.

Consensus: To purchase the Granite rug for Orleans.

Shirlee McAllister moved and Scott Quinn seconded to approve Erin's report. 5 yes, 0 no, 0 abstain. Motion passed.

**Erin Hillman was excused.**

**The meeting adjourned from 10:45am to 12:45pm for the Maintenance Policy Review meeting. The Director meeting reconvened at 12:50pm.**

**The mission statement was read aloud by Scott Quinn.**

### **1) Approval of the Agenda for May 18, 2015**

Ann removed Tenant LP-003-1431-01 (DN) she has not received the requested information so the request for a Lease Addendum stands as denied. Supplemental Home Loan #0007 was removed as well; they were able to receive IHS assistance.

Charlene Naef moved and Robert Super seconded to approve the Agenda for May 18, 2015. 5 yes, 0 no, 0 abstain. Motion passed.

### **2) Approval of the Minutes for May 4, 2015**

Charlene Naef moved and Robert Super seconded to approve the Minutes for May 4, 2015. 5 yes, 0 no, 0 abstain. Motion passed.

### **3) Old Business**

Elsa asked about RM; she has not left the unit, they will now file in court since the appliances were provided, but not taken, and the unit was not vacated in a timely manner.

Direction: If the appliances have not yet been taken, they are not to be provided.

They have not been able to serve the JS, the tenant has been causing numerous disruptions in the community, Security has been attempting to work with YPD without success.

Elsa asked that Ann be available Wednesday for the Tribal Court meeting from 8:30am to 12pm at Headway and the Sheriff Lopey Meeting since Erin will be out; there will be a Tribal pre-meeting, Elsa will let her know the time.

Ann states they were unable to retrieve video footage of the Asip theft; the stolen building materials were returned, Security will pursue identifying who did it.

The flags were ordered for Orleans, the blinds are up in Yreka, the table at Headway should be done by the Council Meeting on May 28.

### **4) Tribal Council Liaison**

Nothing to report.

### **5) Previous Tenant / TARS**

Ann distributed the reports for review.

Elsa states there should be payments coming in from GF and GJ who are working through the TANF program. Ann will follow-up on that. Robert states she could contact Lester as TANF may be able to pay the full balance if they are clients.

Ann asked what the best way is to coordinate payroll deductions for the policy change. If she asks Dianne Felicicchia for a list of individuals paid through the Tribe's payroll system (employees and Committee/Board members), she can then let her know which have KTHA debt. The only coordinate with Ann would be on the amount per pay period, the payroll deductions forms would be signed by the employee and processed by Dianne for deductions.

Ann will also follow-up on the deceased individuals; she wanted to obtain documentation verifying the death before removing them.

They have tracing through the tenant files to verify balances and payment agreements for the previous tenant relations officer. Robert asked if there is a way to catch issues like that prior to an employee leaving, Ann states they usually catch them through file audits that she conducts. This employee had a very complex process for

tracking the balances which has made it time consuming to trace through. That is why Ann requests that the staff all process their paperwork consistently so that it is easy to verify.

Elsa asked why the current rent for CD is \$425 if there is no income. They do not have verification of zero income so the rent continues to accrue until the tenant provides that. Elsa noted there have been no payments since November prior to the loss of employment.

Charlene questioned SR's high balance; it was due to removal of the woodstove. It should have been left as a permanent fixture to the home after putting it in in accordance with policy. They asked about pursuing a lien on the previous tenants' new home. Ann does not believe they still reside in that home.

It was reported that EH is eligible for TANF but has declined that assistance resulting in zero income voluntarily. There are also reports of damage to the unit, Ann will follow up with Lisa since emergency housing has monthly inspections.

Two tenants indicate no payments since March. Ann states often what happens is they fall behind, get a fourteen day notice, do a payment agreement, but then don't make a payment which adds a month to the timeline and balance, and then they send another fourteen day notice on the entire balance which leads to eviction.

Robert asked if they are doing anything with HH's balance, no they are not employed by the Tribe. Charlene reported that GP was recently married and purchased a home in Yreka, perhaps they have income now or could pursue a lien. Liens would require small claims court judgments first which can be expensive as attorneys are involved.

#### **6) Jeri Bartow**

She reviewed her written report and financial reports.

The CD's were liquidated as approved. The early withdrawal was \$1,204 but they earned \$783 in interest so the net effect was only \$421. The payroll direct deposit passwords have been updated, if they have not yet picked up their password, they need to stop at the Happy Camp branch and get it.

The three month analysis for garbage was included for their review. It does appear they were charged for extra cans in Orleans when there were missed pickups so Jeri will contact them to resolve that. It appears that others may be bringing their cans to be picked up at KTHA. Jeri did check with maintenance to be sure there were no unit preps going on causing the overages. Elsa thanked them for preparing it; she suspected there were overages that were incorrect.

Elsa recommends a reminder notice that tenants are only allowed 2 cans per week, if they have more they will be charged for them. Jeri will setup a procedure to pass that information along to Ann for collection from the tenants affected. They will provide advance notice of the change so they are not surprised. Scott has some concerns about only allowing 2 cans for the larger units with more people living in the household.

Ann asked if they should do a free dump day in June and then start charging for extra cans on July 1. Charlene states each community should get a free dump day once per year regardless.

Jeri noted the two petty cash accounts on the books were finally written off as approved since they do not exist. It was approved by the board in 2012 but the journal entry was not processed.

She reviewed the financial statements for April.

Charlene Naef moved and Scott Quinn seconded to approve Jeri's report. 5 yes, 0 no, 0 abstain. Motion passed.



## 7) Personnel

### **Dolores Voyles excused herself from the meeting.**

There was discussion regarding the dual employment policy and Employee #5360. KTHA does not have a policy on dual employment, Tribal policy by default requires that dual employment exceeding 50 hours per week requires the consensus of the Department Director (Ann), CFO (Jeri), ED (Erin), and the Chairperson (Elsa). Erin requested that the Board be made aware of the request prior to action being taken. Ann as the immediate supervisor would be responsible for monitoring the schedule to ensure that the employee is using annual leave or leave without pay for time spent on non-work activities to prevent duplicate compensation from two Tribal funding sources.

Results: Erin and Ann will meet with the employee to determine if the schedule can be modified to ensure that the employee's essential duties are able to be met before approving dual employment.

## 8) BOC Only

Results: To recommend Tribal Council re-appointment of Dolores Voyles to the Happy Camp Board of Commissioners seat through 2019.

### **Dolores Voyles returned to the meeting.**

### **Charlene Naef excused herself from the meeting.**

Results: To recommend Tribal Council re-appointment of Charlene Naef to the Orleans Board of Commissioners seat through 2019.

### **Charlene Naef returned to the meeting.**

## 9) Executive Director Only

Prior approval of the Maintenance Policy was rescinded and tabled to June 1 to allow for discussion with the Executive Director as she was unable to be present.

The Board asked when the Headway exercise room will be ready and requested that a waiver be developed for those who wish to use the exercise equipment.

**Next Meeting:** June 1, 10am, Tenant Meeting, Happy Camp.

Shirlee McAllister moved and Charlene Naef seconded to adjourn at 2:30pm. 5 yes, 0 no, 0 abstain. Motion carried.

**Submitted by,**

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**Elsa Goodwin, Chairperson**

**Recording Secretary, Sara Spence**

Council Report

6/25/2015

KCDC

Karen Derry, Economic Developer/Operations Manager

**Amkuuf** – We are open full-time and are now advertising for a Sales Clerk. Nothing new since I met with you all at the planning meeting in Redding.

**Computer Centers** – As discussed at the planning session in Redding we will be having a conversation with Carolyn at the People's Center about a digital library at the Happy Camp Community Computer Center. Everything else is going well.

**Head Start** – I attended a Tribal Consultation meeting in Sacramento for the Head Start program. There were many tribal leaders in attendance to voice their concerns about Head Start funding and the lack thereof. I was unable to voice our concerns as I did not have authority to speak for the Tribe or the Tribal Council. The final two consultations will be held in Tulsa, OK on July 30<sup>th</sup> and in Billings, MT on August 17<sup>th</sup>. My request to you is can the Chairman or Vice-Chairman attend either meeting or appoint someone to represent the Council at the consultation meeting so that we can add our comments to the process and make our voice be heard.

**Economic Development** – I have contacted the Red Wind Group for a small business incubator workshop but unfortunately will not hear about that workshop until September or October. They will however be providing a workshop on July 20, 21 with the location yet to be determined. The summary for the workshop is as follows:

This workshop covers business concepts indispensable for anyone starting up or running a small business. Instructors identify and help participants avoid common pitfalls. The training provides comprehensive information on topics important to aspiring entrepreneurs and small business owners related to business planning, access to capital, basic bookkeeping, human resources, problem solving and marketing a small business

I also want to say that that the workshop is interactive, fun and engaging for each participant... but most important of all, participants will leave with not only "the bigger picture" of what it takes to start up and operate their own small business, it will also answer questions for those who currently own a business but may be finding specific challenges to growing or expanding their business.

a) Each participant receives a 300 page workbook that is theirs to keep and take home with them. The workbook includes tear outs at the end of each subject module in the course book that when completed serves as component parts required in the development of their own professional business plan.

b) On the first day, the instructors go over the learning objectives. Again, it is a very interactive workshop in which all participants share their goals for their respective businesses.

The training includes an overview that that will assist in completing each element of a business plan such as:

-Understanding Market Research, Identifying their customer profile, their target market, etc., etc, that all required in the development of a professional Marketing Plan.

-Business location and Legal Issues that each business owner needs to know and understand.

-Importance of Financial records, How to determine one's Break-Even Analysis, Sales Forecast, etc., etc. Financial resources, etc.

-On the second day participants are encouraged to bring samples of the products they would like produce, manufacture or sell, etc., and/or a summary of the services their business will provide, etc., their business logo, and in brief "tell their story" about their small business goals.

-They will determine the skills one must have to own and operate their business, etc.

-They will understand the importance of determining the feasibility of the business they want to own and operate, etc.

-Importance of gathering their resources to start a business, and where to find the resources etc.

We are currently exploring economic development options for green energy. I have been in contact with the Energy Laboratory in Golden, CO and they will have a team come out to our area in August to conduct a 2-day workshop for us. Please let me know which of the Council is interested in attending so that we may coordinate calendars for the workshop. I will also be contacting DNR and KTHA to see who might be interested in attending also. I will keep you updated on the progress as time goes on.

**Naa Vurra YeeShiip** – We have recently hired a new clinician for the program for the Yreka area. Matthew Hilliard will begin work on June 29<sup>th</sup>. We still need a location in Yreka as my understanding is the room at KTHA is not yet available due to the remodel at the Tribal Health Clinic.

**Action Items:**

**Karuk Tribe  
Council Report from Laura Mayton  
Meeting Date: June 25, 2015  
Location: Orleans**

**ACTION ITEMS**

I will be requesting approval of the 2016/2017 Community Action Plan which is due on June 30, 2015.

**COMMUNITY ACTION PLAN**

I will be working diligently on the 2016/2017 Community Action Plan for the next few days so that it will be ready for the public meeting and Council approval on Thursday, June 25<sup>th</sup>. We do not want it to be late because it will be held against us when we apply for CSBG funds. This will be my first CAP, so I am on a steep learning curve, but I will do my best to do a good job.

**INSURANCE**

Please see attached email string regarding health insurance options.

**FISCAL POLICIES AND PROCEDURES**

Consent agenda implementation has been postponed until August 1, 2015.

**IHS CONTRACT SUPPORT COST CLAIM**

I contacted Ed Goodman, and there is no update to report at this time. He says that it may take another couple of months before we receive a new offer to settle from IHS.

**FISCAL YEAR 2016 INDIRECT COST PROPOSAL**

The Tribe's fiscal year 2016 indirect cost proposal has been sent to the Department of Interior and is currently being reviewed. The requested rate continues to be 50% of wages.

**CASINO PROJECT**

Dennis sent an email to say he would call to discuss the Unions in 15 minutes.

**BROADBAND PROJECT**

Budget monitoring continues.

## HUMAN RESOURCES REPORT

Submitted By: Tina Hockaday-Weldin, Human Resources director

Report Date: June 18, 2015

### 16 NEW HIRES

Location	Job Title	Employee Name	Status
KTHA	Youth Employment	Peyton Veach	Non-Indian
KTHA	Youth Employment	Brett Burcell	Descendent
KTHA	Youth Employment	Cierra Cilva	Descendent
KTHA	Youth Employment	Malford Harrison	Member
KTHA	Youth Employment	Nichelle Laffoon	Other Tribe
KTHA	Youth Employment	Rain Harrison	Member
KTHA	Youth Employment	Patrick Tiner	Member
HHS	Project Manager	Jessica Patterson	Member
KTHA	Construction Crew I	Clint Guy Jr	Member
KTHA	Construction Crew II	Dan Burcell	Member
KTHA	Construction Laborer	Gabriel Montgomery	Member
KCDC	Youth Employment	Brenda Harrison	Member
HCAdmin	Youth Employment	Ramona Juan	Member
HC Admin	Youth Employment	Cory Barnett	Descendent
KTHA	Youth Employment	Jason Kelley	Member
DOT	On Call Roads Maintenance	Joshua Mancias	Married to Member

### 6 PENDING INTERVIEWS

Location	Job Title	Interview Date	Interview Location
Yreka	Medical Receptionist	06/23/2015	Yreka
Happy Camp	Clinic Aide	06/22/2015	Happy Camp
HC/Orleans	Social Worker	TBD	
Happy Camp	CHS Clerk	06/22/2015	Happy Camp
DNR	Youth Employment	TBD	
		06/22/2015	

### 8 Vacant Positions

Location	Title	Program	Closing Date
Happy Camp	Contract Compliance Specialist	Admin	06/26/2015
Yreka	Dentist/Director	HHS	Open Until Filled
Happy Camp	Grant Writer	Admin	Open Until Filled
HC/Orleans	FNP/PA	HHS	Open Until Filled
HC/Orleans	Physician	HHS	Open Until Filled
Yreka	Certified AOD Counselor	AOD Program	Open Until Filled
Yreka	Amkuuf Sales Clerk	KCDC	06/29/2015
Happy Camp	Senior Center Supervisor	HHS	06/29/2015

### HR Projects and Activities

1. Summer newsletter complete waiting for final approval
2. 2015 Tribal reunion pretty much complete just finishing up last details like mapping and vendor requests.
3. RFP's for reunion cook and fish cook screened and getting contract number.