

**KARUK TRIBE
COUNCIL MEETING AGENDA**
Thursday, April 23, 2015, 3 PM, Yreka, CA

A) CALL MEETING TO ORDER – ROLL CALL

AA) PRAYER / KARUK TRIBE MISSION STATEMENT

The mission of the Karuk Tribe is to promote the general welfare of all Karuk People, to establish equality and justice for our Tribe, to restore and preserve Tribal traditions, customs, language and ancestral rights, and to secure to ourselves and our descendants the power to exercise the inherent rights of self-governance.

CH) APPROVAL OF THE AGENDA

EE) APPROVAL OF THE MINUTES (March 26, 2015)

H.) OLD BUSINESS (Five Minutes Each)

1.

F.) GUESTS: (Ten Minutes Each)

1.

I.) DIRECTOR REPORTS (Ten Minutes Each)

1. Scott Quinn, Director of Land Management (written report)
2. Sandi Tripp, Director of Transportation (written report)
3. Leaf Hillman, DNR Director (written report)
4. Emma Lee Perez, Grant Writer/Resource Developer (written report)
5. Daniel Goodwin, Maintenance Supervisor (written report)
6. Carolyn Smith, People's Center Coordinator (written report)
7. Lester Alford, TANF Director (written report)
8. Jaclyn Goodwin, Self-Governance Coordinator (written report)
9. Tina Hockaday-Weldin, HR Director (written report)
10. Dion Wood, TERO/Childcare Director (written report)
11. Erin Hillman, KTHA Director (written report)
12. Tom Fielden, Emergency Preparedness Coordinator (written report)
13. Laura Mayton, Chief Financial Officer (written report)
14. Sammi Offield, Contract Compliance Specialist (written report)
15. Karen Derry, KCDC Operations Manager (written report)
16. April Attebury, Judicial Systems Administrator (written report)

II.) REQUESTS (Five Minutes Each)

1.)

K) PHONE VOTES *(Five Minutes)*

1. Request approval to provide \$1,500 to travel/training line item budget for the People's Center. Passed.

M) INFORMATIONAL *(Five Minutes Each)*

N) COMMITTEE REPORTS *(Five Minutes Each)*

1. KTHA Meeting Minutes

OO) CLOSED SESSION *(Five Minutes Each)*

1. Enrollment (dinner break)
2. Kimberlee Guevara
3. Michelle Camerena
4. Donna Nance
5. Sammi Offield
6. Barbara Snider
7. Tribal Council Members

P) SET DATE FOR NEXT MEETING *(May 28, 2015 at 3 PM in Happy Camp, CA.)*

R) ADJOURN

**Karuk Tribe - Council Meeting
March 26, 2015 – Meeting Minutes**

Meeting called to order at 3pm, by Chairman Russell “Buster” Attebery.

Present:

Russell “Buster” Attebery, Chairman
Robert Super, Vice-Chairman
Joseph “Jody” Waddell, Secretary/Treasurer
Josh Saxon, Member at Large
Renee Stauffer, Member at Large
Alvis “Bud” Johnson, Member at Large
Elsa Goodwin, Member at Large
Charron “Sonny” Davis, Member at Large
Arch Super, Member at Large

Absent:

None.

Prayer was done by Sonny Davis and the Mission Statement was read aloud. Arch Super read the Mission Statement for the audience.

Agenda:

Elsa Goodwin moved and Renee Stauffer seconded to approve the agenda with changes, 8 haa, 0 puuhara, 0 pupitihara.

Minutes of February 26, 2015:

Arch Super moved and Bud Johnson seconded to approve the minutes, 7 haa, 0 puuhara, 1 pupitihara (Josh Saxon).

Guests:

1.) Jennifer Sowerwine, Food Security Program:

Lisa Hillman introduced Jennifer Sowerwine, USDA representative. Jennifer commented that it is an honor to be present this evening. She, her husband and Ron Reed formed the UC Berkeley Collaborative. She explained that the USDA food security grant is a partnership endeavor that includes all common goals to increase healthy food, sustainable foods, cost effective healthy foods, for the Tribal Members and community members. The ultimate goal is to create a story, which is basin wide, creating a health dialog on health food changes. This will create a strong statement at the Federal level about food systems and revitalization. She is motivated to do this in the area. They are entering into year four of the five year project. They are seeing an expansion of the programs and continued collaborations of the groups. She is hoping to support continuity of programs.

Buster asked about the vision for beyond the life of the grant. Jennifer commented that several Tribes are looking at funding individuals that share program funding, which includes farm to school workshops, local food promotions, and local food market promotions.

2.) Evan Le vang, Executive Director:

Not present.

3.) Debbie Bickford, Booster Club:

Debbie is present as a part of the Booster Club of the Karuk Tribe and their request to hold a Donkey Sports fundraiser. It is baseball game that will be done in Happy Camp. The concession stands will be for fundraising.

Jody Waddell moved and Bud Johnson seconded to approve contract 15-C-066, 8 haa, 0 puuhara, 0 pupitihara.

Arch offered to assist as well as the other Council Members that are Booster Club Members.

4.) David Walker, GITW Agent:

David is present to provide an option for the Federal Employees. About four years ago, the provision to offer insurance to the Tribes and its employees, this was previously only offered to BIA and IHS employees. This global life insurance coverage, does not conflict with the employees current insurance. This is a payroll deduction and provides a better rate for additional life insurance. The premiums do not increase. This accumulates a cash value and pays up to the age of 65, and the employee will not have to pay any longer but maintains covered. The coverage is portable, so if employees leave employment the employee can continue their coverage. The spouse, children, and grand-children are eligible for coverage. This also provides an allowance for half the death benefits with a doctor's note on the death or term of life, meaning employees who are anticipating life ending circumstances may draw out some of their insurance to help their families prepare for such needs.

Arch asked if this was a group insurance plan. Mr. Walker noted that it is not, it is for each individual employee. KTHA and KCDC have opted to take advantage of this insurance option. This is only available through payroll deduction. The part time employees that only work a couple months a year can have a bank draft with the affiliation of employment with the Tribe. This is also offered to the fire crew for example, or part time employees working 20 hours per week.

Director Reports:

1.) Carissa Bussard, Education Coordinator:

Carissa is present to introduce herself. She noted that she has three major projects, one of which will be the creation of a Youth Council. She will be providing information to each area. She has two college trips. She has chaperones, information distributed, and youth interested in attending. She is hoping to create an on-call tutor position.

She would like to seek approval of a VISA card for her department and travel needs.

Josh Saxon moved and Jody Waddell seconded to approve a VISA for the Education Coordinator with a limit of \$5,000, 8 haa, 0 puuhara, 0 pupitihara.

She discussed with the Council an alternating schedule, in each area. She believes that this will create some stability to discuss issues specific to each school that will create services for youth and parents.

Renee noted that she sounds like she's doing an amazing job. Robert asked about the Computer Center being open during tutoring times. Carissa has already verified that this will be taking place and is allowable.

Josh Saxon moved and Sonny Davis seconded to approve Carissa's report, 8 haa, 0 puuhara, 0 pupitihara.

2.) Emma Lee Perez, Grant Writer/Resource Developer:

Emma Lee is present and has two action items. She is first seeking approval of a proposal to IMLS grant for the People's Center. There is a \$1,800 shortfall because it doesn't allow for indirect.

Josh Saxon moved and Bud Johnson seconded to approve resolution 15-R-032, 8 haa, 0 puuhara, 0 pupitihara.

She then sought approval of resolution 15-R-030 to ACF for family violence and prevention services. This will be a base allocation request, which will provide additional activities in the communities. April noted that this funding provides resources for monthly activities.

Josh had edits to the proposal noting it was a typo. The Reality Wall was a canvas, which has a community activity that creates the opportunity for the community to answer questions about healthy families, relationships, and communities, while coming together to develop the Reality Wall canvas.

Josh Saxon moved and Renee Stauffer seconded to approve resolution 15-R-030, 8 haa, 0 puuhara, 0 pupitihara.

She then provided a calendar and outline which provides grant deadlines.

The tribal equipment grant wasn't accepted. The funding opportunity will be in June.

Josh Saxon moved and Elsa Goodwin seconded to approve Emma Lee's report, 8 haa, 0 puuhara, 0 pupitihara.

3.) Tom Waddell, Grant Writer:

Tom is not present, report submitted. He is retiring tomorrow.

Renee Stauffer moved and Arch Super seconded to approve Tom's report, 8 haa, 0 puuhara, 0 pupitihara.

4.) Carolyn Smith, People's Center Coordinator:

Carolyn is not present, report submitted.

Elsa Goodwin moved and Josh Saxon seconded to table Carolyn's report, 8 haa, 0 puuhara, 0 pupitihara.

5.) Lester Alford, TANF Director:

Lester is present to review his report. He has one action item.

He reviewed his report. He worked out an agreement with the Food Security Grant and the maintenance department. This would like some equipment that can be for any Tribal Members garden areas and garden plots. It was determined that this requires procurement.

Lester went on to review his reporting, including services for Tribal persons. Work participation rate is down because of a lot of client non-compliance, but above the 35% requirement.

They are fully moved into the building for the TANF office in Happy Camp.

LIHEAP funding is maintaining until summer assistance is needed. One crisis management, including weatherization is being done.

Robert asked about the case load in Orleans and the notation is between Kristen and Clarence. Lester noted that Clarence does all of the AOD, about 30 clients, and doesn't do case management or reporting services.

Arch Super moved and Elsa Goodwin seconded to approve Lester's report, 8 haa, 0 puuhara, 0 pupitihara.

6.) Jaclyn Goodwin, Self-Governance:

Jaclyn is present to review her action items and one item is to designate Raul Recarey as the Tribes representative to provide consultation on behalf of the Health Program. This has been done before but with experience there is better feedback when elected leaders speak on behalf of Tribes. Elsa commented that with previous Self-Governance Coordinators this hasn't been acknowledged by Federal agencies. However, this Tribe has the right to try for these resolutions as the Federal Agencies do not send their elected officials but their staff.

Jody Waddell moved and Bud Johnson seconded to approve resolution 15-R-038, 8 haa, 0 puuhara, 0 pupitihara.

She has not received word from the BIA on the IGA. She and Buster will work with Amy Dutchke on this to attempt to obtain an update. Josh asked about the Federal government timeline. Jaclyn has reviewed this, but has not found a deadline. She then noted that the MOU letter of intent for Humboldt County will be processed as an MOU for the Tribe. This will be to outline jurisdiction.

The GSA screening cards update has revealed that it is being processed at the Central Office, which didn't seem right. This has gone up to the senior office, and it was found that they will process the Tribes application. For the BIA and Social Services report, Ken Reinfeld has broken sections out by columns and the report has been submitted and approved.

The BIA Cooperative Agreement is being worked on as well as fire agreements. Josh asked if the tribal consultation policy is on the website. It is not and he also recommends sending this to all federal agencies as well.

Arch Super moved and Robert Super seconded to approve Jaclyn's report, 8 haa, 0 puuhara, 0 pupitihara.

7.) Dion Wood, TERO/Childcare Director:

Dion is present to provide his report. The hiring policy and the WPA is in final draft form. He is getting ongoing communication from Tribal Members on entering the apprenticeship program for the casino project.

The TERO Commission is attending the training in Reno, NV. Dion has updated the TERO Commission on the Orleans Bridge and his disappointment with Caltrans and their work with Tribes and Tribal jurisdiction.

Dion announced that there is a meeting at Headway that will provide training for persons that will be vendors for fire season. If there are more than 40 people then another class can be offered. Roxie Souza brought this to him and he thanked her for that.

Dion went on to note that the consultation with childcare was a conference call, which wasn't meaningful consultation. Dion will draft his concerns in writing and submit them. He did hear that four Chairmen had commented on childcare and Buster was one of them, which he was proud of.

Next week Dion will be in Sacramento for a State Association plan. He is going to send the State a policy on consultation.

He requested to use enrollment addresses to distribute math and science camp to youth and insurance policies for the schools to hold the events.

Arch Super moved and Elsa Goodwin seconded to issue an insurance policy for the math and science camp at Jackson Elementary School, 8 haa, 0 puuhara, 0 pupitihara.

Arch Super moved and Elsa Goodwin seconded to release Enrollment Addresses for Enrollment to send out information, 8 haa, 0 puuhara, 0 pupitihara.

Arch Super moved and Elsa Goodwin seconded to approve Dion's report, 8 haa, 0 puuhara, 0 pupitihara.

8.) Erin Hillman, KTHA Director:

Erin is present to review her report. They are waiting on SB710 and HR360.

Josh Saxon moved and Elsa Goodwin seconded to approve letter to John Barrasco and Tester, 8 haa, 0 puuhara, 0 pupitihara.

She submitted the conveyance paperwork for a home in Yreka. The HIP program has set a meeting with Pat Hobbs and a General Assistance Program Officer, and Erin will send that to Jaelyn, if she is interested in attending.

She updated the Council on KTHA having a tax credit application. She noted that the CHR vans were included in the application, but that may be an issue. They are set to screen some applicants for the force account crews.

Erin then provided procurement for the Yreka Community Center.

Renee Stauffer moved and \$1,604.00 and Robert Super moved to pay for ½ the blinds at the community center in Yreka, 8 haa, 0 puuhara, 0 pupitihara.

She is continuing to work on getting some information on surplus inventory. She will be getting that up on their website at the end of next week.

Arch Super moved and Elsa Goodwin seconded to approve Erin's report, 8 haa, 0 puuhara, 0 pupitihara.

9.) Tom Fielden, Emergency Preparedness:

Tom has no action items. The drought issue is huge and the snow pack is 0. He is not sure how this will be addressed. The task force meetings with the County are purely informational and he doesn't believe they are going anywhere. He would like to address the Governor. Josh commented that he heard a rumor about Hoopa getting funding because their watering system is

or possibly going to be contaminated which allows for funding mitigating this. Jaclyn announced to that there are funding opportunities for small businesses as well. Sammi noted that the Tribe has extended a hand to offer assistance by grant writers as well to the local water companies.

A couple Council Members would like to meet with the Water and Sewer Boards. Tom has been helping fire crews get training and further accommodations. Elsa thanked Tom for providing training to the staff because they are sufficient in their qualifications, and the teamwork was appreciated.

Elsa Goodwin moved and Bud Johnson seconded to approve Tom's report, 8 haa, 0 puuhara, 0 pupitihara.

10.) Laura Mayton, CFO:

Laura has no action items. She would like to request two different meetings. She noted some discussions have been taking place regarding the interview review process, so she would like to have a meeting with the DNR staff to determine what the needs are. She is open to this if it protects the integrity of the Tribe, but it needs to be determined. She then would like to have a meeting regarding the Broadband project.

Consensus: to set the meetings.

Elsa Goodwin moved and Josh Saxon seconded to approve Laura's report, 8 haa, 0 puuhara, 0 pupitihara.

11.) Sammi Offield, Contract Compliance:

Sammi is present to review her report. She has several action items for this evening. She noted that she needs approval for additional funding from CSD, which is under 15-R-036.

Arch Super moved and Renee Stauffer seconded to approve resolution 15-R-036, 6 haa, 0 puuhara, 0 pupitihara.

She then presented contract 15-A-045 between the Karuk Tribe and the RV Park. It is a rental agreement for monthly rent and utilities.

Arch Super moved and Renee Stauffer seconded to approve agreement 15-A-045, 6 haa, 0 puuhara, 1 pupitihara (Robert Super).

She then sought approval of contract 15-C-071 between the Karuk Tribe and Indian Health Services along with William Rick and Associates. This is not the lowest bid, but the other bidder didn't submit eligible bids, meaning they were disqualified. This contract is for sight survey's and will need to be done in order to meet environmental requirements.

Renee Stauffer moved and Elsa Goodwin seconded to approve contract 15-C-071, 7 haa, 0 puuhara, 0 pupitihara.

She received a request from DEL to seek further information, which she and Susan Gehr did provide. She provided a modification for a contractor to install water tanks, because they must be installed by May 31st, without the possibility of an extension, but contracting was the only option.

The reports for CSD were required and those were submitted. ICDBG reports are due and she is on track to submit that on time. She will be in Denver next week with Sandi Tripp for a transit workshop.

Renee Stauffer moved and Sonny Davis seconded to approve Sammi's report, 8 haa, 0 puuhara, 0 pupitihara.

12.) Scott Quinn, Director of Land Management:

Scott has several action items for approval. He first sought approval of an agreement 15-A-041 with Donald Swanson.

Bud Johnson moved and Jody Waddell seconded to approve agreement 15-A-041 between the Karuk Tribe and Donald Swanson, 6 haa, 0 puuhara, 1 pupitihara (Arch Super)

He then sought approval of contract 15-C-068 between the Karuk Tribe and TRB & Associates.

Arch Super moved and Robert Super seconded to approve contract 15-C-068, 7 haa, 0 puuhara, 0 pupitihara.

He presented contract 15-C-069 between the Karuk Tribe and McCormack Landscape Architecture. It will be required by the City for the parking lot that is on fee land. Arch asked if this could be paid out of parking lot funds, because it is a part of the parking lot. Sandi will put the Sharps road on the inventory as well but this contract is needed to meet the identified requirements of fee property.

Arch Super moved and Robert Super seconded to approve contract 15-C-069, 7 haa, 0 puuhara, 0 pupitihara.

He then presented a no cost time extension to contract 14-C-099 (1). The time extension is because the Tribe was waiting for the BIA's comments.

Arch Super moved and Renee Stauffer seconded to approve contract 14-C-099 (1), 7 haa, 0 puuhara, 0 pupitihara.

He then sought approval of contract 14-C-115 (2) between the Karuk Tribe and ENPLAN. This modification is for \$5,000 for off-site improvement areas. This is needed for the Casino project.

Jody Waddell moved and Bud Johnson seconded to approve 14-C-115 (2), 7 haa, 0 puuhara, 0 pupitihara.

One other contract was with ENPLAN to do a cultural resource study to include the off-site study. It is \$1,800 under 15-C-070.

Elsa Goodwin moved and Jody Waddell seconded to approve contract 15-C-070 with ENPLAN, 7 haa, 0 puuhara, 0 pupitihara.

He had his written report submitted.

Elsa Goodwin moved and Bud Johnson seconded to approve Scott's report, 7 haa, 0 puuhara, 0 pupitihara.

13.)Sandi Tripp, Director of Transportation:

Sandi is present to review her report. She provided an award letter for Red Cap Bikeway. Sandi has no action items. She provided a few updates to her report and she will update her report according to newer projects.

She announced that she and Buster went to Washington DC which was productive meetings. She commented that Buster did a great job and it added to the Tribes reputation.

Jody Waddell moved and Bud Johnson seconded to approve Sandi's report, 7 haa, 0 puuhara, 0 pupitihara.

14.)Leaf Hillman, DNR Director:

Leaf is present to review his action items with the Tribal Council. He first sought approval of agreement 15-A-043 between the Karuk Tribe and MKWC for noxious weed removal. It also includes KTHA which he wasn't sure if KTHA had to approve it.

Arch Super moved and Renee Stauffer seconded to approve agreement 15-A-043, 7 haa, 0 puuhara, 0 pupitihara.

He then sought approval of the Klamath National Forest request for Alternate Arrangements and a request for Government-to-Government consultation to discuss NOAA's ESA consultation on Klamath National Forest's Westside Salvage Recovery Project.

Leaf noted that DNR held their successful strategic planning session this month. In light of the DNR's growth and development it indicated that it was much needed. They had all their coordinators in attendance. Megan Rocha is under contract to assist in this process. The strategic plan is going to be based on DNR organizational building and capacity building. He anticipates that the strategic plan will have comprehensive and intensive plans presented to the Tribal Council which will bring forth recommendations for changes in operations. They are hoping to draft and revise organizational wide structure. He is hoping to have these all approved at one time and in one package.

The letters he handed out are an attempt to continue working with the Tribe on the WSRP. Leaf did update the Council noting that Patty emailed and responded to the Tribes comments, further noting that she does not want to give the Tribe the documents they are requesting until they are more finalized.

Elsa thanked Leaf and Earl for their presentation at the USFS. She announced to the Council that the staff worked very hard and the staff did a great job. Elsa did note that she was a little taken aback by Patty Grantham for commenting "at least she didn't waste my time", which was offensive. Elsa commented that Leaf did a very good job and the USFS staff was positive with the responses as well. Some of the USFS agreed with the Tribe on the alternative plan. Laura asked if the Tribes plan is available and able to be viewed or if Tribal Members can view it. Leaf noted that as with the USFS plan, the Tribes is constantly changing. Leaf did attempt to explain some differences in the alternative compared to the USFS WSRP. Some changes are helicopter treatments vs smaller treatments.

Laura noted that her fear is that if this goes into lawsuits, then this will create nothing being done. She doesn't want to see that happen. Leaf agrees, but the Tribe is trying really hard to make a case additionally it would be beneficial if the USFS even took into consideration some portions of the Tribes alternative.

Leaf did comment that a proposal was submitted for funding for staff to work on the consultation. Patty Grantham asked for clarification on the budget and deliverables. DNR responded to the requests that she had and they hope to receive favorable cost recovery from this project in relation to consultation costs.

Consensus: to sign and send both letters to Will Stelle and Patty Grantham

Bud Johnson moved and Jody Waddell seconded to approve DNR's report, 8 haa, 0 puuhara, 0 pupitihara.

15.) Karen Derry, KCDC:

Not present, report late.

Elsa Goodwin moved and Renee Stauffer seconded to table Karen's report, 7 haa, 0 puuhara, 0 pupitihara.

16.) Daniel Goodwin, Maintenance Report:

Not present, report not provided.

Elsa Goodwin moved and Bud Johnson seconded to table Daniel's report, 7 haa, 0 puuhara, 0 pupitihara.

17.) April Attebury, Judicial Systems:

April is present to seek approval of procurement and a contract with IDRS. She provided elimination on the other two bids because they were not able to provide services sufficient for the program needs. The Contract is 15-C-065 between IDRS and the Karuk Tribe.

Arch super moved and Sonny Davis seconded to approve contract 15-C-065, 7 haa, 0 puuhara, 0 pupitihara.

April then went on to review her report noting that the Mentor Program funding has ended.

Arch Super moved and Bud Johnson seconded to approve April's report, 7 haa, 0 puuhara, 0 pupitihara.

18.) Human Resources Department:

Michelle Spence is not present but she submitted a report for the HR Department operations during her covering the office.

Arch Super moved and Renee Stauffer seconded to approve the HR Director report, 7 haa, 0 puuhara, 0 pupitihara.

Closed Session:

Informational: ongoing issues with the USDA Broadband funding have provided a needed update to a possible \$500,000 shortfall. The Tribal Council will set aside time to meet and the group will evaluate the needs vs. business plan.

Arch Super moved and Bud Johnson seconded to approve resolution 15-R-034, 8 haa, 0 puuhara, 0 pupitihara.

Josh Saxon moved and Sonny Davis seconded to approve modification (1) to agreement 14-A-059, 8 haa, 0 puuhara, 0 pupitihara.

Josh excused himself from the meeting at 5:45pm

Informational: Employee drawn, Jennifer Jones.

Consensus: to seek applicants for the Election Committee in all three areas.

Arch Super moved and Renee Stauffer seconded to approve contract 15-C-067, 6 haa, 0 puuhara, 1 pupitihara (Elsa Goodwin).

Jody Waddell moved and Renee Stauffer seconded to approve modification (1) to contract 14-C-084, 7 haa, 0 puuhara, 0 pupitihara.

Consensus: to table request from the ICWA Committee Member MG to attend training from discretionary.

Consensus: to refer Tribal Member #CM requests to use the Tribes accounting system for collection of donations, to the CFO for clarification. Request for use of the gym should be scheduled in accordance with scheduling.

THPO Update: Confidential. Alex Watts-Tobin

Consensus: to table request from Transportation Department for discretionary funding to offset lobbying services.

Arch Super moved and Sonny Davis seconded to approve a donation to the Happy Camp Youth Baseball League, \$50 from People's Center Museum, 7 haa, 0 puuhara, 0 pupitihara.

Arch Super moved and Robert Super seconded to purchase a \$40 ad in the HCHS yearbook, 6 haa, puuhara, 0 pupitihara.

TERO Commission: Judy Waddell, Lavon Kent, Red Hockaday, Arch Super, Bud Johnson, Renee Stauffer and continually post the vacancy to selected a Tribal Member, reducing the Committee by one Council Member.

Consensus: for Buster and Robert to add the Director reports need to be done on time and submitted accordingly. To have Directors that receives requests and directives to follow them.

Consensus: to have programs and departments complete work orders for the maintenance department (work orders).

Consensus: to ask the clinic to be maintained and adhere to confidentiality, regarding visitors.

Consensus: to discuss with Supervisors to not allow personal passengers in tribal vehicles, unless authorized according to policy.

Consensus: to discuss the hiring of previous employee, current hiring status.

Consensus: for Josh Saxon and Renee Stauffer to follow and track progress on Somes Bar property to ensure evaluation and consideration of repairs.

Arch Super moved and Robert Super seconded to pay the room at Double Tree fee of \$189 on Buster's VISA, 7 haa, 0 puuhara, 0 pupitihara.

Consensus: to approve the Press Release for Inter-Tribal Fish Commission allegations.

Arch Super moved and Robert Super seconded to approve the RFQ for Sergeant of Arms, 8 haa, 0 puuhara, 0 pupitihara.

Consensus: to deny the request to change the organizational chart for administration. May be considered at a later date, with training, maintain consistency with current tasks.

Next Meeting Date: April 23, 2015 at 3PM, Yreka, CA.

Bud Johnson moved and Renee Stauffer seconded to adjourn at 11:09pm, 7 haa, 0 puuhara, 0 pupitihara.

Respectfully Submitted,

Russell "Buster" Attebery, Chairman

Recording Secretary, Barbara Snider

Directors (Scott Quinn, Tribal lands Management) Report
For Council Meeting on (April 23, 2015)
Reporting Period March 19, 2015 to April 16, 2015

Land Management Projects

Project Title: Tebbe Fee to Trust

Description: Project to put a portion of the casino parking in trust.

Status: The BIA surveyor is reviewing the BLA, legal description, and boundaries.

Remaining: Once this is complete, the solicitor will review the updated title commitment and they can issue the Notice of Application, NEPA FONSI , and Notice of Decision.

Project Title: KCDC Storage Fee to Trust

Description: To put the parcel containing the storage units in Happy Camp into trust.

Status: The BIA requested an updated Title Commitment without the fence encroachment.

Remaining: Mt. Shasta sent an update, I forwarded it to BIA, but it may not be acceptable.

Project Title: Yreka Clinic Title Policy

Description: The BIA has accepted the property into trust, but need a policy without the tax exception.

Status: I appealed the taxes be exempt from the date the BIA Notice of Decision was filed (5/14/2008). The County claims their appeals board does not have jurisdiction over matters of exemption, but after consulting the CA Board of Equalization, will refund current taxes due back to the date of BIA acceptance (7/28/2014)

Remaining: Once the auditor issues the tax roll correction, a \$0 tax bill will be issued and we can move forward with the title policy to get this property recorded with the BIA and County in trust.

Project Title: Sharps Road Cleanup

Description: Project to demolish three large mill buildings

Status: The contractor has been busy trying to get a demo permit from the City. They have had to test for lead and asbestos.

Remaining: Contract to remove asbestos and possible lead products, get permit and complete demo.

Project Title: BIA Solid Waste – Red Cap Rd.

Description: Clean up solid waste on tribal allotment in Orleans.

Status: Secure BIA Solid Waste Funding for Earl Crosby/DNR Watershed Crew. We finally received the \$20k. Thank you to Tamara Barnett for working with them to get it into our account. The BIA did indicate they may have funds available again, but I need to submit a proposal by July 1, 2015. Let's discuss possible tribal lands to utilize this funding.

Remaining: Earl Crosby's Watershed Crew to perform the work, then I'll write the post-project report.

Project Title: MKWC Easement

Description: MKWC Easement to Tribe Old Orleans motel property.

Status: I drafted accommodation instructions and sent Easement Deed and Exhibits to MKWC for signature and notary.
Remaining: Once signed and notarized I will record at Humboldt County Recorder's Office.

Land Projects to be Initiated

Project Title: Yreka WME MH Park Fee to Trust
Project Title: Menne and Tynes Yellow house Fee to Trust
Project Title: Sharps Rd. Water Contract
Project Title: Tribal Member Property Legality

Casino Projects

Project Title: Conditional Use Permit

Description: Conditional Use Permit for the Casino Fee Parking lot
Status: On 4/1/15 we sent the revised Stormwater Narrative to the City. On 4/3/15 we did receive a concurrence letter from SHPO that there would be no impacts to cultural resources.
Remaining: We are meeting with the City on 4/21 for a timeline. Consultant will conduct a Biological Study in May. We also need the landscape plan.

Project Title: Casino Code Check

Description: Consultant to conduct necessary code checks and review of the casino construction plans.
Status: The contractor indicated the Civil portion would be completed this week.
Remaining: Review study and submit to City of Yreka.

Project Title: Casino Off-Site Cultural Resource Study

Description: Consultant to conduct necessary cultural resource studies for off-site project CEQA.
Status: The contractor will be doing site work this next week.
Remaining: Review study and submit to City of Yreka.

Project Title: Casino Landscape Plan

Description: Conditional Use Permit for the Casino Fee Parking lot
Status: Consultant emailed and apologized for being sick, and spring break office closure, but initiated project this week.
Remaining: We are meeting with the City on 4/21 for a timeline. Consultant will conduct a Biological Study in May.

Project Title: Off-Site Construction Design

Description: Consultant is developing the design of the improvements agreed to with the City and County.
Status: On 4/8 we received draft designs. The contractor completed the off-site design for Sharps Road which Wright included in the bid docs.
Remaining: Review study and submit to City of Yreka.

Project Title: Wright Construction Casino Bidding

Description: Wright is bidding the Construction Documents.

Status: The bid date was moved to 4/23/2015

Remaining: Receive summary of bids and leveling sheet from Wright.

Casino Projects to be Initiated

Project Title: GMP Contract with Wright

Project Title: Developer Contract with ROI

Project Title: Casino Compliance

Action Items for Approval

Item 1.

Karuk Community Health Clinic
64236 Second Avenue
Post Office Box 316
Happy Camp, CA 96039
Phone: (530) 493-5257
Fax: (530) 493-5270



Karuk Dental Clinic
64236 Second Avenue
Post Office Box 1016
Happy Camp, CA 96039
Phone: (530) 493-2201
Fax: (530) 493-5364

Administrative Office
Phone: (530) 493-1600 • Fax: (530) 493-5322
64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

Sandi Tripp
Department of Transportation Director
For Council Meeting on April 23, 2015
Reporting Period March 20, 2015 – April 16, 2015

The information provided in this report reflects approved projects/tasks in our current FHWA Tribal Transportation Improvement Program (TTIP).

Oak Knoll: During this reporting period I visited the Oak Knoll site with my staff, we assessed the parking facility and adjacent vegetation. We have developed a plan for vegetation removal and maintenance. We also identified issues related to maintenance of the current asphalt pavement surface.

Additionally, back in March interested members of the Management team met at the Oak Knoll building and identified a preliminary plan for cleanup and repair needs for the building. I have had discussions with Councilman Waddell regarding the building and we have identified the need to purchase three Conex storage units that can be placed at the Oak Knoll site, at least temporarily. We identified a site in the north area of the parcel in the back parking facility for the conex's. The three units will be available for any equipment and supplies that need to be retained at the time of our clean up. We are hoping that Council can provide a directive to select staff to participate in the clean up efforts and identify items to be discarded and/or stored in the Conex's. I spoke with Lester Alfred and he has agreed to assist in the efforts by providing select TANF volunteers.

The cleanout of the building, asphalt repair and vegetation removal is just part of what needs to be done to get the Oak Knoll building to a place where it either can be utilized by a Tribal Department, rented out (ie: wild fire events) or sold. We will also need to assess the water damage to the building's roof and subfloor (in the kitchen area) and just general painting and floor surface cleaning. These items can be put into a RFP and advertised to accomplish the tasks in a timely manner.

I will provide a quote for the three Conex storage units, with delivery. I will also be prepared to review the planning process, schedule and proposed budget for this project.

Federal Transit Administration: During this reporting period Sammi Offield and I attended a training course with FTA to review all requirements that we are responsible to accomplish to ensure compliance while receiving the FTA Tribal Apportionment funding. We have two years of funding

available that totals approx. \$16,000. While in Denver, I was able to meet one-on-one with FTA representatives and completed the documentation process to develop a proposal for use of the funding. We will be using these funds to accomplish tasks related to continued transit services. As soon as the final draft documentation is complete I will submit it for our internal reviews and request Council approval.

Gravel Crushing Proposal: During this reporting period my staff and I were accompanied by Fred Burcell at the Ranch to meet with Mike Peters. Mike is a construction contractor that we have worked with on the KCDC Parking Facility Project and the Orleans Wellness Center Parking Facility. Mike owns a portable rock crusher and we discussed a possible agreement to crush rock at the ranch. I have a proposal from Mike Peters (attached) and I would like to share the proposal with you at the upcoming Council Meeting.

Joint Powers Agreement (JPA)- Humboldt County Tribal Transportation Authority (HCTTA)

During this reporting period and over the last couple of years I have been working with our attorney Stephanie Dolan, the North Coast Tribal Transportation Commission and Jacque Hostler, Exec. Director, Trinidad Rancheria; to develop, review and revise the HCTTA JPA document. The development of a JPA will give the Tribes in Humboldt County a voting seat on the Humboldt County Association of Governments Board. No other Tribes in the State have a voting seat on this type of governmental board. The HCAOG is a transportation related board that makes all the decisions related to regional planning, projects and expenditures of federal, state and local transportation funds.

The JPA document is now at the point where I would like to share it with Council in closed session at the upcoming meeting. I will forward an electronic copy as soon as I am in the office.

GENERAL PROGRAM SUMMARY

The Karuk Tribe executed a Program Agreement with the Federal Highway Administration (FHWA) in December 2013, for operation and administration of a Tribal Transportation Program under FHWA oversight. As stipulated in this agreement, the Tribe exercises responsibility for the following activities:

- General transportation planning, including development and submission of long range transportation plan and Tribal Transportation Improvement Program (TTIP);
- Program administration;
- Design, construction, and management of transportation projects;
- Transportation facility maintenance;
- Coordinate with FHWA to ensure environmental compliance on all Karuk Tribal construction projects.
- Other TTP program-eligible activities as authorized.

Funding is allocated to the Karuk Tribe on an annual basis through Referenced Funding Agreements pursuant to the Karuk Tribe's Tribal Transportation Program Agreement with the Department of Transportation, Federal Highway Administration.

TRIBAL TRANSPORTATION IMPROVEMENT PROGRAM (TTIP) PROJECT SUMMARIES

The following summaries represent the current Official TTIP projects. When we receive the new Official TTIP, currently in process with FHWA, I will incorporate all new projects planned for FY 2015 – 2019.

Project Title: Itroop Road Construction (Phase II)

Description: Reconstruction of TTP Route #0111.

Status: Currently in the planning and coordination phase of this project with the Karuk Tribal Housing Authority (KTHA), ensuring that road infrastructure funding is identified when requesting financial assistance from HUD to construct the planned housing for this Tribal property. This route has significant safety issues for local residents and is identified as a priority route by the Karuk Tribal Council. *Maintenance is being performed as necessary.*

Project Title: Red Cap Road Bike Way

Description: Reconstruct Red Cap Road – shoulder widening pedestrian and bicycle safety.

Status: *Fully funded through a grant from FHWA TTP Safety Funds and State of California Dept. of Transportation.* I have been working with the County of Humboldt to obtain final permits, update the NEPA and stake the perimeters the project.

I have spoken with Leaf and we have tentatively agreed to utilize a few of his experienced staff members and equipment to do the vegetation removal. We will also have Tribal preference in hiring and our TERO fee will be paid for this project.

Very soon we have an agreement template for your review to ensure our TTP Safety funds are allocated to our project and the County's project contract. Construction is expected to begin by June 2015.

Project Title: Red Cap Road Realignment

Description: Realignment and widening of highly trafficked rural county road - Red Cap Road in Orleans from PM 0.95 to 1.25.

Status: Project Study Report has been completed and will be incorporated into the information base to the Red Cap Road Bikeway final design. *This Project will be completed with construction of the Red Cap Road Bike Way Project.*

Project Title: Tishawniik Hill Bike Way

Description: New construction to create a 2.4 mile long safe bike/pedestrian path through the town of Orleans, from lower Tishawniik to Red Cap Road.

Status: This route has significant safety issues for local residents and is identified as a priority facility by the owner and the Karuk Tribal Council. The Karuk Tribe DOT coordinated with the route owner (Caltrans) and we have identified several individual safety projects that are within the corridor noted above. *As soon as our new TTIP is Official through FHWA, I will begin work on the development of an Active Transportation Program grant with Caltrans.*

Project Title: Jacobs Extension 815

Description: Reconstruction of TTP Route #0023 / “*KCDC / KTHA Parking Facility*”

Status: The Karuk DOT received project bids and awarded the contract for construction to begin July 2013. Project completion date: August 2013.

Project Title: Asip Extension 815 (Orleans Wellness Center Parking Facility Project)

Description: Construction of a parking facility for the Karuk Tribal Wellness Center, as well as the Karuk Tribal Elders and Computer Centers.

Status: Project completion date: December 2014, Final Closeout Report March 2015.

Project Title: 2% Planning

The Karuk Tribe DOT is working on updating the current LRTP. We plan to incorporate all transportation facilities, including, but not limited to roads, trails and river access points.

1. TTP Inventory

Status: Transportation planning staff made updates to the TTP inventory to include road sections for newly proposed project priorities. Additionally, the Karuk DOT is working with BIA Regional Roads Program staff to review all unofficial facilities and revise as necessary, to ensure all Karuk Tribal TTP Inventoried facilities receive official status.

2. TTIP Updates

Status: During this report period the Department of Transportation completed a revised TTIP for FY 2015-2019. We received approval by Tribal Council (Resolution # 15-R-007) and the documents have been submitted to FHWA for final approval. I expect the FHWA approval process to be completed by next report period; at that time additional projects will be incorporated in to my monthly reports.

3. Tribal and Regional Coordination During Report Period

Status: Attended monthly Tribal Council and Planning meeting, North Coast Tribal Transportation Commission (NCTTC), Tribal Transportation Program Coordinating Committee, HCAOG Technical Advisory Committee, Karuk Tribal Management Team and Working Group meetings, Cultural Resources Advisory Board Meetings, FHWA Consultation Meeting 25CFR Part 170, Caltrans Native American Advisory Committee (CNAAC), Caltrans California Transportation Plan 2040, Federal Transit Administration.

Project Title: Transit

Description: Currently utilizing the Siskiyou County STAGE bus for transit opportunities between Orleans and Yreka.

Status: Worked with the Federal Transit Administration (FTA) – National Transit Database to report vehicle revenue miles and operational costs for FY 13 and FY 14 database. I am pd a FTA training course in Denver, CO at the end of the month. Received notice from FTA of eligibility for Tier 1 of the TTP (Section 5311(c)) formula apportionment. FTA Tribal Transit Apportionment: \$7,667 Route Expansion: Collaborative planning efforts with neighboring Tribes to expand transit routes within Karuk Tribal service area. Route expansion expected FY 2015. I have identified training for developing a Transit Program and I will be registering for an appropriate course as soon as possible.

Project Title: Road Maintenance

Description: Road maintenance funding provides staff and operational coverage for the activities listed below, as performed by a crew from the Karuk Tribe Department of Transportation.

Activities

- Street Sweeping
- Debris and brush removal from roadside and gutters
- Minor roadway patching/crack sealing
- Curb painting
- Road striping
- Grading, ditch and drainage maintenance
- Equipment and vehicle lease, maintenance and repair
- Ongoing route review to identify maintenance and project needs

Expenditure/ Progress Chart

Program	Code	Total Budget to Date	Expensed to date	Balance	% Expended
Federal Highway Administration (FHWA)	2231-00	\$1,467,900	\$513,571	\$954,329*	35%
Term Dates	Total Months	Month # for report period	# Months Remaining	% Completed.	Extension Option Y/N
10/1/2014 – 10/1/2015	12	4	7	33%	N
Progress Report Due Date	Completed?	Date Completed By?	Fiscal Report Due Date	Completed?	Date Completed By:
5/30/15	no	5/30/15	10/1/2015	N	5/30/15
Comments:					
All projects are meeting milestones as planned. I expect additional RFA's in the amount of approximately \$229,123 for FY 2015.					

***Funds majority of the funding balance of \$ 954,329 be expended as per our TTIP in the upcoming field season.**

Items for review/discussion:

See attached: Gravel Crushing Proposal

M. PETERS INC.

CA. LIC. #850113

P.O. BOX 276

YREKA, CA.

96097

mpetersinc@yahoo.com

(530)598-8342-CELL

(530)842-2280-FAX

(530)842-0883-OFFICE

TO: KARUK TRIBE

DATE: 3/27/15

AGENCY:

PROJECT NAME: Karuk Happy Camp Rock Quarry

CONTRACT #

LOCATION: Happy Camp Ca.

PROPOSAL:

M.Peters,Inc. proposes to operate a rock, sand, and gravel operation at the current site located in Happy Camp CA. As part of the proposal we would supply and install truck scales. Proposal would be to pay the tribe a royalty on a per ton basis at \$1.00 per ton. On all material that would be imported and exported from the sight . It would also be our intention to employ local tribe members while operating during crushing and screening operations. After crushing and stockpiling of material we would leave a loader on site and would employ a tribal member to load trucks on an on-call basis. Also a percentage of the royalty could go towards the intial cost of the truck scale, where as the tribe would then own the scale at a point in time.

If there are any other questions or concerns please feel free call

Thanks,

Mike Peters

Department of Natural Resources

39051 Highway 96
Post Office Box 282
Orleans, CA 95556
Phone: (530) 627-3446
Fax: (530) 627-3448

Karuk Tribe

**Administrative Office**

Phone: (530) 493-1600 • Fax: (530) 493-5322
64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

Orleans Medical Clinic

39051 Highway 96
Post Office Box 249
Orleans, CA 95556
Phone: (530) 627-3452
Fax: (530) 627-3445

**DEPARTMENT OF NATURAL RESOURCES
TRIBAL COUNCIL REPORT
April 2015**

Please accept the following information as the Department of Natural Resources written report for the upcoming Tribal Council Meeting.

WATER QUALITY COORDINATOR/ Susan Corum

Participated in the following meetings/processes:

- Helped host the annual Klamath Fish Health Workshop at the Tribal office in Yreka.
- Attended a Tribal Listening Session on Ground Water Legislation at Department of Water Resources in Red Bluff.
- Met with BOR head guy in Sacramento to try and work on a new funding route for some of our projects.
- Attended a SWRCB hearing in Sacramento on flow listings.
- Participated in IMIC conference calls about sampling for the current season.
- Attended government-government consultation and staff-staff meetings regarding Westside Salvage.
- Participated in FASTA (Klamath flows) call.
- Participated in Tribal Water Quality Work Group call.
- Attended DNR Council meeting.

Reports

- Council Report

Water Quality Crew Update

- Our full crew should be up and running this month.

FISHERIES PROGRAM/Toz Soto

The fisheries program is working on field projects that include; Rotary Screw Trap checks, Fish collection for disease studies, PIT tagging/tracking and Coho ecology studies, and Lamprey radio telemetry studies in collaboration with the Yurok Tribe Fisheries Program. Other work includes Scott and Shasta flow studies involvement,

Klamath River flow release scheduling, restoration planning, and participation in the Klamath River Fish Health Assessment Team.

Trapping Season has begun. Crews have installed and are checking traps daily at Bogus Creek, I-5, Kinsman, Salmon River and Big Bar. Crews are also seining at various sites on the river to collect samples of fish to be examined for disease. These samples help us monitor what proportion of the population in the river is getting sick, and understand how river conditions contribute to disease outbreaks.

PIT tag detection systems are running in several sites including Sandy Bar Creek, The Klamath River near Happy Camp, and the lower Seiad Creek off channel rearing ponds. These systems have run on a near-continuous basis since installation. Many of the tagged fish that were residing in the ponds have been detected downstream. These systems have also detected fish originally tagged by California Dept. of Fish and Wildlife in the Shasta and Scott Rivers using the Seiad Ponds as rearing habitat. Coho Salmon all over the Klamath have started downriver on their migration to the Ocean and are likely to continue to do so for the next several weeks.

We have begun work on a new collaborative project with the Yurok Tribe, radio-tagging adult Pacific Lamprey. We have tagged and released five fish in the Orleans area so far, out of 20 tags we hope to deploy this spring. The objectives of this project include documenting migration rates up the Klamath River and identifying important holding and spawning areas in the Klamath River and tributaries.

Field crews will continue to implant PIT tags in juvenile coho captured by seining and fyke traps. This effort is ongoing and includes seining/trapping efforts in Seiad Creek, Sandy Bar Creek, Stanshaw Creek, and Aikens Creek among others.

For more information regarding the program, please contact Toz Soto at tsoto@karuk.us or 627-3116.

NATURAL RESOURCES POLICY ADVOCATE/ Craig Tucker

Updates

- Suction Dredge legislation
- MWCD 404 Permit Application
- Planning for Government to Government meeting with USFS regional officers
- Support for Klamath Restoration Agreements Grows – LaMalfa now the hold up

Suction Dredge legislation

With the help of our newly hired lobbyists at Gonzalez, Quintana, and Hunter, our state legislation that would require a Clean Water Act permit for any and all motorized small scale gold mining. This permit would be issued (or not) by the State Water Board. Although the Clean Water Act is a federal law, it is implemented by the state water board. The Clean Water Act is unique in this way. The idea here is this: The miners are arguing in court that the federal 1872 Mining Act trumps state laws such as the ones we are currently relying on to regulate mining. Since the Clean Water Act is a federal law, we think we effectively rob them of this legal argument. Furthermore, we think that because mining increases methyl mercury and sediment pollution, miners will face stiff regulations from the water boards.

Our bill, SB 637, passed out of the Senate Committee on Natural Resources with a 6-1 vote (with one republican abstention) last week. The Senate Committee on Environmental Quality will hear it on April 29th.

In regards to the ongoing litigation, our judge in the case published an opinion that effectively agrees with the miners' argument that the current California moratorium is pre-empted by the 1872 Mining Act. This has led the New 49ers' to declare that the suction dredge moratorium is over; however, that is not the case.

It is the miners' opinion that based on an appellate decision and the ruling by Judge Ochoa in San Bernardino that the moratorium and 2012 regulations have been found to be unconstitutional. However, the appellate decision was taken up by the California Supreme Court (making the appellate opinion obsolete) and Judge Ochoa has not yet issued an order with his ruling instructing the parties what they should do – but he did state to all the parties that it was his intention that the status quo should be maintained (no permits). So, the moratorium is still law. The CA Fish and Wildlife Departments' website expresses clearly that suction dredge mining is still not legal and the moratorium will continue to be enforced.

MWCD 404 Permit Application

Pursuant to the terms of our settlement agreement with MWCD, they had to file for a Clean Water Act section 404 permit with the Army Corps of Engineers. Their proposal has some really good things in it but also some significant shortcomings. Staff will be reviewing thoroughly and consulting with NOAA fisheries as they consider the Biological Assessment portion of the application.

Support for Klamath Restoration Agreements Grows – LaMalfa now the hold up

The coalition supporting the implementation of the Klamath Agreements continues to expand. Last week, the Modoc County Chamber of Commerce, Board of Supervisors, and Cattlemen's association signed on. Contacts in DC report that Rep. Walden is prepared to drop a bill in the House but is concerned how Rep. LaMalfa will react. The

coalition is working to neutralize LaMalfa – we don't need his support if we can simply get him to 'stand down.'

Our partners in the Agricultural community are doing a great job getting Ag groups to support Agreements. I am working with Chairman Attebery to reach out to California Tribes that are major donors to LaMalfa's campaign to solicit support letters.

A current list of supporters of Klamath Agreements attached.

WATERSHED RESTORATION PROGRAM/ Earl Crosby

Through the latter portion of March through mid-April we have or will provide input and assistance towards various projects within DNR;

- 1) Participated in a conference call regarding Suction Dredge Mining Strategy
- 2) Participated in NCRP Tribal Conference Calls
- 3) Participated in Western Klamath Restoration Partnership Meeting (Salmon River)
- 4) Participated in Government to Government discussions with the North Coast Regional Water Quality Control Board
- 5) Multiple internal meetings regarding Tribal response to Westside Salvage
- 6) Multiple Monday call in discussion with Klamath National Forest on regards to Westside Salvage Project and consultation requirement
- 7) Travel to Spokane, Washington for Tribal Forest Protection Act Conference (3/30-4/3)
- 8) Reviewing and commenting on Westside Salvage Draft Environmental Impact Statement and Specialist Reports.
- 9) Attended "Fire Forum" hosted by Ray Haupt, and Congressman La Malfa
- 10) Conference call with BIA and CA. Dept. of Water Resources regarding continued Multi-Tribal engagement and implementation funding scenarios.
- 11) Met w/ Housing and IT Dept. regarding possible tree removal for Karuk Broad Band Project
- 12) Provided follow up information requested from the DNR Strategic Planning Meeting

Funding Update

1) Continued working with the CA Dept. of Water Resources (DWR) Tribal Relation Representative, BIA regarding NCIRWMP grant we received. I am still requesting the ability to refine the sub-agreement with the county to include language which protects tribal sovereignty. In addition we have received preliminary notice we are exempt from paying state prevailing wages based on our own wage rate. In regards to this grant we have received verbal confirmation that we can submit invoices for work completed,

In conclusion, we would like to thank the Tribal Council for their continued support. I would encourage any Tribal Council Member who can please arrange a time when you can visit the crew as they appreciate it. If you have any questions, please do not hesitate to call me at (530) 469-3454 or email me at ecrosby@karuk.us

Earl Crosby
Watershed Restoration Coordinator

FOOD SECURITY PROGRAM COORDINATOR /Lisa Hillman

Please note information/activities are for the period of: 03/20/2015 through 04/16/15.
Action items: Request for Karuk Tribal Council approval of the Ikmaháchraam Project video documentary, the final deliverable for the National Endowment for the Arts: Arts Engagement in American Communities grant project. A DVD of this video was given to the Council at the last DNR Council Special Meeting on April 1, 2015 and has been reviewed by the People’s Center Advisory Committee and been recommended for Council Approval at the KRAB meeting.

Request for Karuk Tribal Council approval of the Kindergarten and First Grade lessons for the Karuk Tribe’s Nanu’ávaha K-12 Native Food System Curriculum, deliverables for the Karuk Food Security Project Objective 15 funded by the USDA Food Security Grant. Hard copies of these lesson plans were given to Council Members for review and consideration at the DNR/Council Special Meeting on April 1, 2015 in preparation for this Tribal Council Meeting.

+++++

The Karuk Food Security Project is continuing to expand its development and is currently enjoying the added support of the Sípnuk Assistant and a UC Berkeley funded post-doc position filled by Megan Mucioki. Through almost daily collaboration with AFRI partner agencies and increasingly more external stakeholder agencies, the Karuk Food Security Project continues to improve its project scope. It is with great appreciation to our collaborating partners and organizations that the Karuk Tribe’s goals of meeting the needs of our own tribal community to improve conditions effecting the traditional and time-honored food security that our Tribe has enjoyed in the centuries preceding the past 160 years..

This month, I have submitted four grant reports and one timeline for the upcoming year's Food Security events and activities to funding agencies. Below you will find a brief summary of other Food Security Project accomplishments this past month and upcoming dates for events and activities. The Food Security Project Coordinator and staff have participated in over 60 meetings and conference calls since March 20, 2015. Thank you for your continuing support of the Food Security Project.

Accomplishments and upcoming dates:

Cross-objective and -project goals: One Food Handler's Certification Workshop in collaboration with US Indian Health Services is planned for April 24, from 9:30 to noon in the Community Room in Orleans.

Annual Management Team meeting: The DNR hosted the AFRI Annual Meeting again this year March 26-27 in Orleans. This two-day event included a PowerPoint presentation on the overall engagement of the Karuk Tribe in this multi-agency 5-Year grant opportunity, as well as input from our staff on the objectives with which we embody stakeholder and Tribal Oversight representation.

Management Plan and annual work plans. We are working on updating these plans for six programs, for which the Karuk Tribe is the designated Lead Organization. Detailed work plans, timeline spreadsheets, and evaluation strategies/plans for all objectives will be completed and submitted to the Principal Investigator of the USDA Food Security Grant by June 1, 2015. In addition, the Karuk Tribe will continue to work extensively with other agencies on programs for which the Tribe provides oversight and programmatic direction, and on other agency grant funded Food Security objectives. More detail for these projects follow.

Project Evaluation and Reporting: We have streamlined our evaluation strategies for each objective for which the Karuk Tribe is responsible. For the Youth Camps and for the Native Foods Workshops, we have integrated questions on past event experiences in the assessment surveys distributed post event. We have formed a spreadsheet for these to facilitate reporting requirements. Finally, with templates provided from Dr. Frank Lake and input from the Karuk Director of Natural Resources and the Karuk Deputy Director of Eco-Cultural Revitalization, the Food Security Project Coordinator has further streamlined the cultural resource site forms to assist the Food Crews and volunteers with inputting needed data for food system, orchard, garden, and site assessments. The app is currently being modified by our Sípnuuk Assistant and uploaded onto iPods and iPads (9) gifted to the Food Security Project for use in its programs. A template has been developed for use by the Food Crews in their daily activities to assess the changes in knowledge, behavior and conditions.

Outreach & publicity plan: Our plans for continued newspaper articles and outreach beyond the Tribal Newsletter, inter-departmental listservs, and flyer distribution have been hampered by the sheer volume of activity of and administrative requirements resting with the Food Security Project Coordinator, who has since been unable to contribute regularly to local newspapers. It is our hope that with more administrative support from Food Security staff and from Karuk Department of Natural Resources supporting staff, that this trend will abate.

Under the circumstances, our outreach has been achieved best through articles in the quarterly Tribal Newsletter, postings to the Tribal Community through our tribal website (www.karuk.us), through listserv notices with our tribal departments, and through

physical postings on local corkboards/blackboards located strategically throughout the Service Areas, local schools and Tribal Departments.

While publicity for our project occurs mainly through these venues and by way of articles and news briefs in two local papers serving Humboldt and Siskiyou Counties, there is thought and desire to expand publicity to other venues in order to garner support for our efforts. We look forward to leveraging our inter- and external-collaboration with project stakeholders to generate a wider audience to the successes of the Food Security Project. 4H youth development Ishkêesh'túnviiv: The Karuk Food Security Project continues to collaborate with the University of California Cooperative Extension (UCCE) program and Mid Klamath Watershed Council (MKWC) to move the direction of this objective away from solely 4-H traditional projects to an after-school program that also includes educating youth about their cultural heritage, including traditional foods and medicines. The Food Security Project Coordinator led the after school program this past month in a lesson about oral traditions.

Karuk Seasonal Youth Camp: The Seasonal Youth Camps have been a great success with between 20 and 40 participants at each event. We are currently preparing for our Spring Camp in Yreka on April 18 at the Karuk Housing Authority complex, which will revolve around discussions and workshops on medicinal plants and food resources.

K-12 Native food system curriculum development: This objective has proven to be vastly more time- and resource intensive than originally conceived. Fortunately, we have been able to find additional funding through auxiliary grant awards to supplement this objective. Furthermore, Karuk language stakeholders have donated considerable time in editing and supplementing the language portion of each lesson, including the TANF Cultural Activity Coordinator Phil Albers. Finally, the contractor's, the Karuk Department of Natural Resource Director's, and the Food Security Project Coordinator's willingness to expend more time into its development has been invaluable.

The first two years of curriculum lessons (Kindergarten and First Grade) have recently been presented to and recommended by the Karuk Resources Advisory Board for approval for public release by the Karuk Tribal Council. Once this approval has been given, the Karuk Tribe's Nanu'avaha (Our Food) Curriculum will be released to local schools – with priority given to Happy Camp Elementary School in order for them to meet their deliverables for their American Indian Early Childhood Education Program Grant. We will present the Second Grade lesson plans at our next Tribal Council and Department of Natural Resources Special Meeting early May.

We have piloted four lessons this year to the Junction, Seiad, and Happy Camp Elementary Schools and continue to coordinate with these and the Orleans Elementary Schools for further piloting. The Project Coordinator is working with the Education Center Coordinator in Yreka to develop a strategy for piloting lessons and soliciting support for this curriculum's implementation in the Yreka Elementary Schools. Next year, we will expand to the local High Schools once our lessons have been finalized and approved by the Karuk Tribal Council.

Summer Field Institute/Experiential education pilot. Extensive conferencing with Jennifer Sowerwine and various stakeholders continue in order for all parties to agree to develop this challenging project. We have narrowed our target audience and course content somewhat, yet will continue to work together collaboratively to formulate a pilot program that meets the needs and desires of the community. The goal of this educational

program is to train next generation of tribal leaders and their allies in the theory and practice of Tribal eco-cultural revitalization, food security and cultural resource management. The summer field institute will provide hands-on practical training in a variety of topics associated with cultural land management, food security, Tribal values, and healthy foods. Participants will learn from both western and traditional ecological knowledge science traditions, and from each other, to deepen their understanding of the intimate relationship between cultural, biological and physical health.

Community Gardens: We are currently working on three supplemental grant awards to support the expansion of our garden activities to projects in Happy Camp. Projects planned with groundwork activity are a Native Plants Garden at the People's Center, a community garden located on the Happy Camp Elementary School grounds, a bucket garden at and a 20 x 30 foot garden on the grounds of the TANF office, and a community garden located close to the Senior Center.

Orchard Revitalization: We continue our work with Mark DuPont and on this project, and have identified and finalized sites for activities, e.g. grafting heirloom fruit trees and cursory pruning – not only fruit trees, but also abandoned hazel stands and shaded (therefore unproductive) huckleberries patches. TANF clients are regularly invited to participate in the activities revolving around this objective.

Karuk Seasonal Food Crew: We continue to strive toward appropriate and relevant training for these employees and are delighted with the progress of late. We have, however, been entirely successful in the land management activities and opportunities for community and TANF client engagement. Attached to this report are the Cultural Biologist's reports for Food Crew activities since January 2015.

Native Foods Workshops: We have completed five workshops this past funding period, and have the next one planned for April 22, 2015 in Happy Camp. These events are intended to engage and educate multi-generational tribal and non-tribal community members, particularly economically disadvantaged families, about Native cultural food traditions. Our program content coincides with seasonal growth and harvest, and helps to support the activities associated with the TEK based field trips and Karuk Seasonal Youth/Food Camps which focus on traditional food management, harvest, procurement, storage and distribution. Our objective goal is to provide background information such as history of management practices, general biological and botanical information necessary for fish and plant identification, hands-on experience with Native food sources, and to encourage our community to feel comfortable with the resources available to them. This program was supported by a diverse group of educators using western science and TEK as our primary focus.

Establish a Regional Food Security Library: The original members of Library Advisory Committee, now called the Sípnuk (storage basket) Advisory Committee, have all continued their support of and guidance in the establishment of the Sípnuk Digital Library, Archives and Museum (Sípnuk) that houses documents relating to Klamath Basin Food Security contributed by our AFRI Partners. These 12 members represent the tribal communities, the Karuk Tribal Libraries, as well as schools, academic researchers, and the general public. The pilot website has been developed and presented to the Sípnuk Advisory Committee, as well as the Karuk Resources Advisory Board. Further presentations to the People's Center Advisory Committee, the Karuk Tribal Council, and community stakeholders are planned. Launching the website is planned for this summer.

The Food Security Project Coordinator has submitted two proposals this year to funding agencies to support this effort, for which the TANF funded Digital Training professional development workshops were leveraged as programmatic support.

Karuk Tribal Herbarium: Currently, our Food Crews are using plant presses and enjoying the support of our US Berkeley collaborator to identify and collect cultural plant specimens for our Herbarium. We are planning further involvement with Tribal Youth on collecting specimens and hope to integrate the digitization thereof into the Sípnuuk Digital Library.

Conference presentations. The Food Security Project Coordinator is currently working on two selected conference presentations for this year's conference of Association of Tribal Archives, Libraries and Museum Conference in Washington, DC in September.

Karuk Tribe Council Report: Ron Reed, Cultural Biologist
January, 2015

The month of January was busy with Orchard Revitalization activities. The Food Crew was busy with the focal areas of the project (Larson's Ranch, Ferris Ranch, Tishánik, Panámnik, Daisy Jacobs, and Kathy McCovey Ranch). Major fuel reduction was necessary before we could actually start pruning the overgrown orchards. Burn piles accompanied this effort for several days at each location and a preliminary food plot assessment was made as well. The abundance of fruit trees and cultural resources at these areas, especially at the Larson's and Ferris Ranch and Daisy Jacobs, made these areas viable food plots.

Planning for our winter workshops and camp was another priority along with the planning effort associated with the TANF program, identifying traditional management of our cultural resources and gardening opportunities.

Harold Tripp and his side rod Kinji fell some trees in the Day Pay Memorial Garden last fall. They both assisted the KY FSP in the initial cleanup of the park by milling the felled timber into boards that will be used for future KT projects. Those boards are cached at the Watershed Station in Somes Bar in the pavilion.

The MKWC and the Food Crew participated in a work day at the Day pay Memorial Garden. Debris from the timber felling and subsequent clean up from the milling of the logs into lumber created quite the mess that was cleaned up. Further work is needed and additional planning is slated to create a more enjoyable while creating educational opportunities for the youth and community.

On January 15th the KT FSP and food shed partners held a fund raiser at the Panámnik Building in Orleans.

On January 14th-16th I gave three presentations at the University of Oregon with our friend Dr. Kari Norgaard. The first one was a tribal perspective in Kari's Salmon and Society class. The cultural values of traditional management of the forest are from a religious perspective and the social impacts were described in a way that most of the students never heard from before! In the Environmental Justice class I spoke to the issue that the Karuk Tribe does not have the resources available to us to manage the resources the way we feel is appropriate, according to our religious values .interconnectedness and holistic management is essential to our world view and when that cycle is broken, there are greater consequences that people have not seen the results of yet. My final talk of the

day was to a post graduate class that was studying the Social Impacts of Fire. Again, a tribal perspective was given throughout the presentation in efforts to disclose information on the positive and negative effects of fire exclusion from the forest. Catastrophic wildfire, social impacts and economic strain on society dominated the presentation and conversation.

On January 21st the KT FSP provided a traditional food and regalia workshop in Yreka. Rabbit Brink skinned a mink for a group of youth. Habitat and natural resource management was a point of discussion and the transference of animal to hide to regalia was discussed with cultural significance. A traditional meal was demonstrated, the making of salmon loafs made from canned raw pack salmon from the Fall Camp was the subject. Also, Tan Oak mushrooms were cleaned by the participants and cooked and eaten at the workshop.

Initial planning efforts with Karuk Tribal programs TANF, Elders Program, Peoples Center, and Maintenance, in regards to, creating a garden at any, or all, of the locations. The invitation was received with enthusiasm and collaboration. Other entities involved with this effort include the Mid Klamath Watershed Council, HCHS and HCES. The proposals were to revitalize the garden at the Ishkêesh Ranch, create a garden across the way at the old Headway Market and to build a raised bed and bucket garden with TANF at their new location. The Ishkêesh Ranch has been put on hold due to the lack of funding and the garden at the old Headway was aborted due to the fact it was an unhealthy relationship with the landowner of the garden space. A new collaboration between the Siskiyou County's Family Resource Center, The KT's Elders program, Maintenance, TANF and the Food Security program, MKWC, HCES and HCHS was created. The goal is to reestablish a school garden on a piece of property owned by the HC Baptist Church that would serve the community with good food and academic opportunities. People are very excited and the planning effort is currently underway.

Karuk Tribe Council Report: Ron Reed, Cultural Biologist
February, 2015

Orchard revitalization again took center stage. The continuance of cutting, burning, pruning has shaped up the focal areas of the project took place. These identified food plots are getting ready for identified management processes that are site specific. Food Plots and cultural resources were managed for in the Larson's, Ferris, and at Daisy's and a potential garden area at the Panamnik Site across from the Orleans Market and ceremonial purposes at the Tishanik site.

A smokehouse was built down at the Katimin Ceremonial grounds getting ready for the upcoming salmon season. A portable smokehouse is being planned. The idea is to be able to take a smokehouse to the KTHA service areas to allow housing residence to learn how to smoke salmon themselves. This is an ambitious project with needed cooperation from Fred Burcell at KT Maintenance. We've made substantial progress, now identifying the costs and workmanship of the project is still being planned out.

On ----- Frank Lake provided a demonstration on the skinning of a fisher as part of the Animal, Hide to Regalia theme that the KT FSP created for winter workshops and camp. Phil Albers demonstrated the scrapping of a puufich hide in preparation for a young maiden's ceremonial dress. Tekari Masten provided a demonstration on the

cleaning of Mallard Duck heads for regalia used by the young maiden on her dress. A salmon dinner was also provided to the participants.

On February 6th and 7th we had our annual Winter Traditional Food and Youth Camp. The theme of the camp was Animal, Hide to Regalia. Animals were identified and their habitat was described in a way that defined traditional management processes. After the animals were prayed for and skinned other things were taught as well. The proper way to think, through prayer and the ability to respect and understand the inherent responsibilities' of a Karuk person as it pertains to truth of life as the way we live. Salmon was provided to the participants as were half smoked eels. Tan Oak mushrooms were also served

The MKWC and the Food Crew participated in a work day at the Day pay Memorial Garden. Debris from the timber felling and subsequent clean up from the milling of the logs into lumber created quite the mess that was cleaned up. Further work is needed and additional planning is slated to create a more enjoyable while creating educational opportunities for the youth and community The MKWC and the Food Crew participated in a work day at the Day pay Memorial Garden. Debris from the timber felling and subsequent clean up from the milling of the logs into lumber created quite the mess that was cleaned up. Further work is needed and additional planning is slated to create a more enjoyable while creating educational opportunities for the youth and community Planning with our KT program partners is a continuing priority. The TANF Program is planning a raised bed garden along with a bucket garden that will engage the youth participants with vital information on growing and eating good food. The Elders program switched gears and began collaborating with Siskiyou County's Human Resource Center, MKWC, HCES, and HCHS to build a garden on the Baptist Church property for food and educational purposes. This garden has a lot of good positive energy that is destined for some really great products in the near future.

On February 17th-20, I traveled to Washington DC for a USDA Forest Research Advisory Council (FRAC) meeting. The purpose of this council is to provide recommendation to the Secretary of Agriculture on the funding of research and development projects. Due to a misunderstanding on my part, I missed the first half of the first day, but attended the rest of the two day meeting (see attached agenda). As you can see on the agenda there are some very influential people giving presentations to this committee. Jim Reaves, Deputy Chief, USFS Research and Development talked a lot about catastrophic wildfire and strategic planning. Discussions were based on community inclusion, economics, and ecological restoration, Agroforestry and timber sales, just to name a few. He emphatically stated that the USDA USFS's budget is getting larger but, the programs budgets are getting smaller. Catastrophic wildfire is creating an economic dilemma in the management of the national forests. Michael Raines, Director, Northern Research Station and Forest Products Laboratory presented that innovations in Nanotechnology and other Forest Products allows the USFS to utilize previously unmerchantable small diameter inferior wood for substantial economic growth. Bio Mass and liquid fuel derived from wood products also was talked about. Other speakers spoke also spoke of Bio Mass, building with wood instead of steel and the associated economics of management. There were power points and handout materials that could become available upon request. The take home message was that there are new economic opportunities developing through the USDA Forest Products Lab and that catastrophic

wildfire management needs to change. Matt Rollins, National Program Lead for Wildland Fire and Fuels R&D gave a presentation. He failed to mention one thing about Native Americans and TEK. I spoke to the issue and as a result members of the FRAC want to learn more about this perspective, perhaps at the next meeting.

We dedicated a day to harvest fir poles for our bridges down at Ishi Pishi Falls. Usually, we build our bridges with boards but this year we will attempt to make the bridges as traditional as possible. Although some boards will still be used, the bridges will be much more durable as the season wears on. The KBTYP tribal employees will help in constructing the bridges with the KT Fisheries Program, KT FSP and traditional fishermen.

The 25th, 26th and 27th was dedicated to burning brush piles up on the Downs Ranch on the GO Road, which is tribal property. This project was indeed a worthwhile project and the Food Crew learned a lot from this effort. It is time to do fuel reduction, stack and burn brush while getting ready for the drought induced upcoming fire season.

Karuk Tribe Council Report: Ron Reed, Cultural Biologist

March, 2015

The Karuk Tribe (KT) Fire program is planning a prescribed burn later in this fall on the tribally owned "The Downs Ranch." The first week of the month the Food Security Project (FSP) Food Crew was busy burning brush piles at the Downs Ranch. The land is rich in cultural resources. Large old growth Tan Oak run down the ridges, while there are several meadows that spread throughout the landscape. A large Yerba Buena tea patch was located on the property.

On 3/10/15 several meetings were held on this day with TANF, KT Elders Program, the Peoples Center, and with Fred Burcell at KT Maintenance. The TANF meeting was with the Program Manager Lester Alford in regards to the overall coordination of the project and with Tina King and Lisa Aubrey who are staff and the project coordinators. A garden that needs to be rototilled is in contemplation but buried electrical wires and pipes are slowing the process down. Therefore, a bucket garden and a raised bed garden is being planned while further decisions are being made in regards to the big garden. We also met with the Peoples Center Coordinator, Carolyn Smith about ongoing discussions involving a Traditional Plant Interpretive Trail at the KT Peoples Center. The planning process is currently being introduced to the People Center's Advisory Board as well as with our Tribal Council. The KT Elders Program Garden was a little more complicated. Louie Tiraterra, KT Elders Program project representative was negotiating with the local cooperative landowner in regards to a MOU to protect tribal interests and that project was quickly abandoned in the wake of a better opportunity with Siskiyou County's Family Resource Center. This collaborative effort involves the Happy Camp Elementary School, KT Elders Program, Mid Klamath Watershed Council and the KT FSP. A meeting is scheduled for the 9th of April to discuss the logistics of this project. And finally, we met with Fred Burcell and went over to the Ishkêsh Ranch for assessment on the garden over there. Measurements were taken for an estimate the needed materials such as pipe for the water and fencing for the garden. An estimate was made and there was a decision that this project needs more funding for the necessary resources for a successful outcome. Therefore, this garden will not be active until next year. There was a Indian Parent Committee meeting that I participated in on this day as well. I was late due to the fact that

the time of the meeting was changed to meet traveling logistics for Case Chambers, Principle HCES. KT FSP K-12 Curriculum Objective was the point of discussion. The project will be moving forward.

On 3/17/15 the KT FSP Food Crew participated in a Fruit Tree Grafting Workshop at the Sandy Bar Ranch in Orleans. Over 200 trees were grafted and skills that were learned by the Food Crew whom will be able to pass this information on to the tribal community in the future.

On 3/25/15, I provided a presentation at a LiDAR Workshop provide by Dr. Fran Lake of the USFS on

the evaluation of food plots for tribal food security. Learning to identify traditional food resources, how to evaluate them and rank habitat quality

With a core group of invited participants, review the Lake PSW 2014 summer project research objectives, methods, preliminary data, and approaches for using forestry field based plots and aerial LiDAR imagery to evaluate habitat quality for tribal food security. Take these pilot approaches to get organized and prepared for supporting the Western Klamath Restoration Partnership (WGRP) process moving forward for the summer 2015 field season. Explore different methods and approaches for using LiDAR and forestry-vegetation-fuels plot data for evaluating habitat quality, with stand characteristics and fire effects modeling, the assumptions and limitations of various approaches to consider.

On 3/26-27/15, The Karuk Tribe hosted the annual Klamath Basin Food Security Meeting in Orleans. Enhancing Tribal Health and Food Security in the Klamath Basin of Oregon and California by building a Sustainable Food System is the ongoing theme. The event was a total success and the program is moving forward into the third year. Key contacts were made to coordinate efforts from this project, along with the Western Klamath Mountain Restoration Partnership to potentially connect to the USDA Forest Research Advisory Council (FRAC) that I hold a seat on at the national level.

Karuk Tribe Council Report: Ron Reed, Cultural Biologist
April, 2015

The first attempt to fish for eels down at Ishi pishi Falls ended by getting skunked. The air was to cold, the water was to cold and there was a full moon. Not a good combination. The water level seemed to be good; we'll have to wait until it warms up a little.

The Food crew is now able to graft apple, peach, plum and pear trees after we got trained by master gardener Mark Dupont from the local Sandy Bar Ranch here in Orleans. We have the scions (wood) to graft to existing trees if requested by tribal folks. There is about a month left in the grafting season so we will be making a big push to graft existing materials to community oriented food providers

The Food Crew had the opportunity to spend some time with the new Tribal Historic Preservation Officer. We went to an active archeological site and then proceeded to a Pacific Yew Wood Forest up TI Bar Road that is to be identified as a Food and Fiber Plot. We look forward to learning a lot about the cultural resources and the management of these artifacts as well.

Community Garden efforts by Norine McLaughlin have been rigorous. She has been preparing several gardens for spring planting, as well as collecting specimens for transplantation into Native Plants Garden, pending Council approval of Happy Camp site.

On 4/10 the Food Crew took a Firefighter red card refresher course at the DNR in Orleans. This training exercise will allow the Food Crew to participate on fire related activities in coordination with not only the KT FSP objectives, but, to participate in the WKRP activities as well.

On 4/14 the Food Crew participated in a field trip with members of the WKRP prescription group to identify management opportunities and meeting places for the larger group in the upcoming future. This activity promotes the idea that TEK is a bona fide management perspective that will be in this particular management process now and in the future. Traditional Food and Fiber, and the management thereof, is essential in creating a fire resilient healthy forest.

Later that day I went to a Indian Parent Council meeting at HCES. Title VII funding was the point of discussion. Some of this money is being used to hire teacher's aides to promote learning by the native students. Other monies are used to compliment the collaborative community garden at the HCES for good food and academic awareness and life pathways teachings. Also, on May 22nd, Ken Brink, with the assistance of the KT FSP will cook fish traditional style and will demonstrate a Brush Dance at HCES. Currently, Mike Tiraterra from KT Maintenance will be putting in a culvert and will provide a safe activity zone for gardening participants. Next steps are to put a deer fence around there garden to safeguard the food for human consumption.

ADMINISTRATIVE OPERATIONS MANAGER /Donalene (Sissie) Griffith

Travel:

Traveled to Albuquerque, NM the week of March 23-27, 2015. This training was very informative and learned a lot about being in compliance for the Grants/Contracts, our instructor was sick, so she went over a lot of material fast, but had good handouts for reference. There will probably be some minor changes with DNR, but for being in compliance with Grants/Contracts, DNR is doing great.

Contracts working on:

Food Security
Small Contracts (1 Day)
Ruby McCovey (2)
Franklin Thom
Jerry Brinks
Kenneth Brinks
Daniel Goodwin
CoDA Contract

WKRP Contracts:

Modification for MKWC contract 15-C-015, was approved and finally got the required signatures.

Modification for Molli White's contract was finally signed with extension to June 1st.
Fellowship Contracts: Colleen Rossier, Kai Asher Myers

Budgets for DNR:

Continue to work daily on processing invoices for payment.

I continue to work with the DNR Coordinators on the budgets/fund codes.

My goal is to try and get them there EE' A (Expenditures, Encumbrances & Appropriations), monthly that they can see where they are on their fund budgets

Working progress.

Do up Budget Modifications as needed for Watershed, Water Quality, Fisheries.

Budget preparation for the coordinators

Budget preparation for submitting proposals for funding projects

Tracking budget line items

Tracking In-Kind Match for grants.

FIRE MANAGEMENT OFFICER/Gary Risling

Out sick

THPO/ARCHAEOLOGIST/Alex Watts-Tobin

Travel

DEPUTY DIRECTOR OF ECO-CULTURAL REVITALIZATION/Bill Tripp

Vacation

GIS SPECIALIST/DATA STEWARD/Jill Beckmann

Projects:

- Assist WGRP Silviculturalist (Kristen Lark) and Ecologist (Max Creasy) with delineating homogenous forest stands within the four OSB focal areas.
- Set up dropbox account for sharing WGRP files and zotero account for sharing academic references and research.
- Organize WGRP documents and files for dropbox.
- Provide GIS data to SRRC.
- Organize meeting on 4/15 to discuss field protocols for 2015.
- Solicit interest for remaining GPS/GIS fellowship position for Summer 2015.
- Get Somes Bar Work station ready for two fellows to start in mid-May including re-imaging a computer.

- Work on getting 1944 aerial photos for WKRP geographic area for GIS fellow to georectify this summer.
- Write/edit contracts for three fellowships.
- Provide GIS statistics on Karuk Alternative for FS and Karuk staff.
- Continue working with Prescription Work Group.
- Continue to set up office equipment, computer, software, phone, etc.

Meetings/Training Attended:

- 3/24; 3/26; 3/31; 4/3; 4/9; 4/14; 4/15; 4/17 Delineate Stands with Kristen Lark and Max Creasy at the Orleans District Office
- 3/25 LiDAR, forest measuring and monitoring workshop put on by Frank Lake
- 3/26 Discuss Deer Creek LiDAR analysis contract
- 3/31 Prescription Work Group Meeting
- 4/8 Attend public meeting in Fort Jones with Congressman LaMalfa
- 4/15 WKRP Summer 2015 Field Protocol Discussion and Coordination Meeting
- 4/16 Meet with Darrell Cardiff at CalTrans about possible database to store archeological records.

Jill J. Beckmann
GIS Specialist / Data Steward
Department of Natural Resources
Karuk Tribe
530-496-3342 (work)
937-751-9940 (cell)

Klamath Settlement Agreements: Supporters

The following list of organizations and entities are parties to, or have endorsed, the Klamath Settlement (partial list):

Government

U. S. under the Obama and Bush administrations
California under Gov. Brown and Gov. Schwarzenegger
Oregon under Gov. Brown, Gov. Kitzhaber and Gov. Kulongoski

Tribes

Karuk Tribe
Klamath Tribes
Yurok Tribe

Agriculture

Family Farm Alliance
National Potato Council
Oregon Farm Bureau
Klamath/Lake County Farm Bureau
Modoc County (CA) Farm Bureau
Modoc County Cattlemen's Association
Oregon Cattlemen's Association
Klamath County Cattlemens Association
Klamath Water Users Association
Upper Klamath Water User's Association
Klamath Water and Power Agency
Oregon Potato Commission
Fort Klamath Critical Habitat Landowners
Upper Klamath Landowner Improvement District
Oregon Water Resources Congress
Resource Conservancy
Sprague River Water Resource Foundation
Enterprise Irrigation District
Klamath Irrigation District
Malin Irrigation District
Shasta View Irrigation District
Sunnyside Irrigation District
Tulelake Irrigation District
Ady District Improvement Company
Klamath Basin Improvement District
Midland District Improvement Company
Pioneer District Improvement Company
Plevna District Improvement Company
Westside Improvement Company
Van Brimmer Ditch Company

Business and Community

PacifiCorp
Klamath County Chamber of Commerce
City of Klamath Falls
Modoc County, California
Humboldt County
Cal/Ore Produce
Gold Dust Potato Processors
Malin Potato Co-op
Wong Potatoes
Winema Hunting Lodge, Inc.

Sportsmen/Conservation groups

American Rivers
California Trout
Federation of Fly Fishers, Northern California Council
Trout Unlimited
Salmon River Restoration Council
Sustainable Northwest
The Nature Conservancy
Klamath Basin Rangeland Trust
Klamath Watershed Partnership
Cal-Ore Wetlands and Waterfowl Council
California Waterfowl Association
Delta Waterfowl
Bull Moose Sportsmen
Izaak Walton League, Oregon Division
Berkley Conservation Institute-Pure Fishing Company
Backcountry Hunters & Anglers
Association of Northwest Steelheaders
Central Oregon Flyfishers
Theodore Roosevelt Conservation Partnership

Commercial and Sport Fishing Industry

Pacific Coast Federation of Fishermen's Associations
Institute for Fisheries Resources
Northwest Guides and Anglers Association
Northwest Sportfishing Industry Association
Yamsi Ranch Flyfishing
Shasta Trout guide service
Wild Waters Fly Fishing
Ted Fay Fly Shop

Newspapers

Klamath Falls Herald and News
The Oregonian
Eugene Register Guard
Salem Statesman Journal
The Sacramento Bee
The New York Times
The Eureka Times-Standard
The Chico Enterprise Record

April 16, 2015

The Honorable Doug LaMalfa
United States House of Representatives
322 Cannon House Office Building
Washington, D.C. 20515

RE: Support for Klamath Settlement Agreements

Dear Representative LaMalfa:

I write to you on behalf of PacifiCorp to ask for your support of efforts in Congress to enact the negotiated settlement agreement which addresses the complex water-related conflicts that have disrupted the Klamath Basin for decades.

As you are aware, PacifiCorp owns and operates the four hydroelectric dams on the Klamath River that would be removed under the settlement agreements that were negotiated and signed by more than 40 parties in 2010. The company, a unit of Berkshire Hathaway Energy, also provides electricity as Pacific Power to customers in portions of Siskiyou, Modoc, Shasta and Del Norte counties in California.

The long-term license for the Klamath dams has expired and the company has concluded that a settlement that includes transfer and removal of the privately owned dams would cost our customers less than relicensing the project under required terms. The public utility commissions in California, Oregon, Washington, Idaho, Utah and Wyoming agree and have approved the company's approach as a fair outcome for electricity customers in their states.

PacifiCorp shares the concern of many of our settlement partners that a failure of Congress to enact implementing legislation in the near future could result in the fracturing of the broad coalition of water, power, tribal and agricultural constituencies that set aside historical differences and years of litigation to sign these agreements. These unprecedented agreements become even more critical during these current times of extremely low water supplies and annual shortages. An absence of congressional action likely will lead to a resumption of expensive and uncertain litigation for many basin interests and communities that will result in increased costs, increased uncertainty and continuing water conflicts. PacifiCorp does not believe that litigation is in the interest of our customers or Klamath Basin communities.

PacifiCorp has received state regulatory approval to collect surcharges from California and Oregon customers to raise the company contribution of \$200 million toward dam removal costs.

The water bond California voters approved last November allows the state to cover remaining Klamath dam removal costs consistent with the agreement. As a result, no federal appropriations will be used for that endeavor.

Legislation to enact the Klamath agreements that the Senate Energy Committee approved last fall (S. 2379) also was amended at the request of Western Republicans on the committee to shift some decision making concerning facilities removal from the federal government to California and Oregon and to clarify that removal of these privately owned dams is unique and in no way sets a precedent for future federal action. We support these provisions.

If you have any questions or concerns, please contact Jonathan Weisgall at (202) 828-1378 or me at (503) 813-7282 and we will be happy to assist you and provide a full briefing on the company's views on the matter.

Sincerely,



Scott Bolton
Vice President, External Affairs
Pacific Power

Council Report 4/17/15
Alex Watts-Tobin, THPO.

It has been a busy and exciting month in the THPO office. I have moved to my new office and have acquired a fireproof filing cabinet, and am consolidating records.

- I have continued almost weekly staff consultations with Klamath National Forest on the Westside Fire project. I have completed a strongly worded letter, with some input from Leaf Hillman, giving comments on the cultural resources side to Patty Grantham. We have received a response from Patty Grantham. I intend to go to Yreka on April 27th to ensure we have all the cultural resources information related to the project - which we do not currently have.
- I am delighted to announce that we have offered the jobs of Arch Techs to two well qualified and accomplished Tribal people, Vikki Preston and Analisa Tripp.
- The THPO grant still has some money in it for supplies, and I intend to get some equipment for Cultural monitors, some of which may be borrowed by the Arch Techs for that project.
- I have acquired the use of a vehicle for the WKRP project. It is KCDC and is currently being relicensed.
- We have chosen the bid by Bill Rich and Associates for the Wastewater project. We did initial scoping of the project on April 7th.
- I have participated in NAHC meetings on March 21st, April 7th, and April 16th. The first and third of these were public meeting about AB52. The middle one was a telephone conference with Buster Attebery about the Sutter Butte Levee project.
- I am nearing completion of the THPO grant renewal documents. The grant is due May 15th.
- I have discovered an opportunity from SHPO for funding up to \$4999, which would work for training. I intend to put in a bid by the end of April for it, for cultural resources Training.
- I have completed Fire Line training with David Medford. I will take Resource Adviser Training in May.

Emma Lee Perez – Grant Writers Report
For Council Meeting on April 23rd, 2015
Reporting Period March 19th – April 16th 2015

Grant Writer participated in Strategic Planning for the Judicial Program- May 9th -10th.

Project Title: Department of Community Services and Development (CSD)

The project seeks to provide 30 tribal members and descendants with quality wrap-around services that meet the needs of all family members. This will be accomplished by hiring a case manager and implementing the Two Generations model. The end result will be 30 parents/care givers, children and families with the skills and resources to overcome poverty and break the cycle of generational poverty. **Application submitted April 16th in the amount of \$75,000.**

Project Title: Department of Homeland Security- Tribal Equipment Assistance (TEA) Program

Tribal Equipment Assistance grant to continue a one year contract for Satellite Phones (Emergency Preparedness Department), install 5 mobile radios in K-1 fire vehicles (DNR), and purchase two UTV for KTHA security personnel.

Application submitted April 6th, 2015 in the amount of \$41,648

Project Title: Administration for Children and Families- Coordination of TANF and Child Welfare

Coordination grants offer opportunities for Indian tribes and tribal consortia that administer Tribal TANF programs to develop more effective and efficient strategies to meet the unique needs of at-risk tribal service populations. The goal of this FOA is to reduce the number of out-of-home placements and the incidence of child abuse and neglect among Native American children in TANF or TANF-eligible families.

Grant writer is scheduled to meet with TANF Director and Behavioral Health Director Wednesday, March 25 to discuss the project concept, goals and desired outcomes. A second meeting has been scheduled for Monday, April 20, 2015. Projects are for 5 years, average budget \$225,000/year. **Due May 5th, 2015**

Project Title: Tribal Homeland Security Grant Program (THSGP)

THSGP supports the building; sustainment and delivery of core capabilities to enable Tribes strengthen their capacity to prevent, protect against, mitigate, respond to, and recover from potential terrorist attacks and other hazards. Grant writer will begin working on this in early March, after CTAS and ANA have been submitted. This is the main funding source to sustain the Emergency Preparedness Program, Tom Fielden and Rachel Lent.

Due: May 19th, 2015

Grant Writer met with Tom Fielden and Rachel Lent to strategize and define project goals and outcomes. Grant Writer is scheduled to attend the ND Grants training on the grantee functionality, which covers pre-award, award and post-award phases.

Project Title: CRIHB - Advancing California Opportunities to Renew Native Health Systems (ACORNS)

Project provides funding to complete the CHANGE assessment tool for gathering community data. Submitting this application makes us eligible to receive \$20,000- 25,000 to implement the outcomes of the community assessment. Application submitted February 13th, 2015 in the amount of \$5,000. **Application awarded in the amount of \$5,000.**

Project Title: Department of Justice-Coordinated Tribal Assistance Solicitation (CTAS)

CTAS application was submitted for purpose Area #3- Healing to Wellness Court, Purpose Area #7-Victims of Crime, Purpose Area #8 – Youth Healing to Wellness Court and Purpose Area #9 – Youth Programs submitted by Tom W. **Application submitted February 19th in the amount of \$1,643,632.**

Project Title: Native American Library Services: Enhancement Grants

Project will support the professional development of Tribal Library staff, in-house preservation and digitization of materials. It will also expand library services to our membership of all ages for life-long learning; provide wide electronic access to information through digitization and integration of content into the Sípnuuk (*Storage Basket* in the Karuk Language) Digital Library. Due: March 2, 2015.

Application submitted February 26th in the amount of \$150,000.

Project Title: U.S. Department of the Interior- National Parks Service NAGPRA

The project will facilitate consultation and documentation with the Peabody Museum of Archaeology and Ethnology, which has over 270 significant Karuk objects, many that qualify for NAGPRA repatriation. The Karuk Tribe's NAGPRA grant has two central aims: pesticide testing and intergenerational knowledge sharing. Due: March 11, 2015.

Application submitted March 11, 2015 in the amount of \$90,000

Project Title: Cal Wellness – Letters of Intent: Expanding Education and Pathways, Promoting Safe and Healthy Neighborhoods and Opportunity Fund – Promoting Innovation

Grant writer submitted three separate letters of intent to Cal Wellness. Project #1: To fund the judicial mentorship program – expanding education and pathways. Project #2: To rehab the baseball field and park in Happy Camp- promoting a safe and healthy neighborhood. Project #3: To engage teachers and staff in historical trauma and cultural competency workshops and offer

youth conflict resolution workshops. Projects #3 was identified through Yav Pa'anav. If a project is selected a full proposal will be written and all internal processes will be completed.

Project Title: Indian Health Service (IHS) - Tribal Management Grant

The Tribal Management Grant is a capacity building grant designed to help Tribes establish goals and performance measures for current health programs; assess current management capacity to determine if new components are appropriate; analyze programs to determine if T/TO management is practicable; and develop infrastructure systems to manage or organize PFSA. **Due: May 31, 2015** – (deadline varies year to year)

Project Title: ICDBG (Indian Community Development Block Grant)

Deadline varies from year to year. **Last year the deadline was July 29th**-based on a conference call with HUD we expect the NOFA to be released earlier than July.

Project Title: Department of Education - Indian Education Demonstration Grant

Demonstration Grants for Indian Children is a competitive discretionary grant program that supports projects to develop, test and demonstrate the effectiveness of services and programs to improve educational opportunities and achievement of Indian children. To meet the purposes of the Elementary and Secondary Education Act, as amended, this program focuses project services on the following two absolute priorities:

1. Increasing school readiness skills of three and four year old Native children to prepare them for successful entry into kindergarten.
2. Enable Native high school students to graduate and transition successfully to postsecondary education by increasing their competency and skills in challenging subjects, including mathematics and science.

Grant is forecasted to be released May 31st and due June 9th. This means there is no guarantee the NOFA will be released.

Grant Writer met with the Education Coordinator March 17th to discuss project goals, student's needs and outcomes. Grant Writer and Coordinator will present the funding opportunity and project ideas at the April 1st Education Committee meeting. We will also be asking for input from the Committee.

Project Title: Ford Family Foundation

Ford Family Foundation provides assistance grants for "capacity building", which are primarily used for strategic planning and organizational development. Grant awards average \$5,000, although some are as much \$10,000 and require 20% cash match.

CONSTRUCTION MANAGER

COUNCIL REPORT

FROM 3-19-15 to 4-15-15

CONSTRUCTION In addition to the Katishraam project there is quite a bit of work going on at the Yreka Clinic. Soundproofing rooms, moving walls, building counters and three exam rooms. The work has progressed to the point of having the old conference room just waiting for carpet. The old education room has been framed for counters and the counters will go in as soon they can be purchased. The Katishraam project is still progressing at a fair pace. The metal working crew is now on insulation and roofing. The wood framing crew has framed the interior walls. The masonry crew has laid block for the propane tank, trash enclosure and the electrical vault. The plumber for the sprinkler system has gotten off to good start, most of the gym plumbing is in place. The slopes above Yellow Hammer have been pulled and compacted to grade. The connection to the water main was being on Wednesday.

Maintenance The priority for the maintenance crew is the Yreka clinic move. The crew has also replaced the drain line between the HC TANF office and the connection to the city main. In between rain storms more roof seal was put down on the gym and kitchen and for now there seem to be no leaks. The crew also changed the street light bulbs for the Junction school at Some Bar. Crew also worked on roof leak above fire crew office.

3-19-15 Crew schedules. Invoice paperwork. Discuss metal projects with Mike, changing over fiberglass tanks to plastic and changing trailers to fit new tanks. Check progress at auto shop. Write Council report.

3-20-15 Office paperwork Order supplies for Orleans maintenance. Change today's schedule send crew to Orleans for roof leak. Send other crew to Yreka for thermostat adjustments.

3-23-15 Time cards and mileage sheets. Crew schedules with guys. Yreka, Katishraam project. Hang purlins and bracing. Trench and lay pipe for drain system.

3-24-15 Rain again. Crew scheduling. Send two men to Yreka for electrical work at clinic. One man to replace lights at HC Head Start. One man to Sawyers Bar to bring back buffalo tank. Invoice paperwork. Talk to mechanics about lift truck finish date.

3-25-15 Grants Pass for supplies or gym roof. Yreka , Katishraam project. Hang bracing on gym roof. Break hard rock ridges with jack hammers. Trench for lines, conduit and electrical service. Talk with Bucky about borrowing trailer from maintenance. Talk to Annie about door placement.

3-26-15 Invoice paperwork. Research water tanks, size and shapes for water tank project. Meet with Jody for updates. Change schedule one man out sick, send two men to Orleans for maintenance work and to help Junction School change street lights. Bring 3rd mechanic over to help with roof seal. Re-start both priority jobs next week, shop re-hab and Yreka clinic move.

3-27-15 review/update projects for next week. Send man to Orleans to work on water heater at DNR.

3-30-15 Get updates from Nate on Yreka clinic soundproofing project. Katishraam, Hanging bracing and purlins. Electrical work with vault and conduits. Pull moisture barrier under purlins on gym. Paint primer on steel. Question electricians digging without Monitor. Trench for power main on west side.

3-31-15 update with crews. Paper work. Go over projects with Jody. Ask concerned departments for updated complete list of work for the Yreka move. Work on gable vent screen.

4-1-15 Grants Pass for supplies at home depot. Yreka, Katishraam project. Hang bracing, purlins. Pull moisture barrier under gym purlins. Forms and re-bar for trash enclosure area. Pull slopes to grade

4-2-15 Staff meeting. Change crew schedules to get three most experienced crew to Yreka for clinic work. Invoice paperwork. Work on gable vents. Check on TANF septic problem at RV Park finish two gable vents. Meet with Buster, Robert and Sonny to discuss Yreka move schedule

4-3-15 Construction paperwork, make copies for Sammi. Make list for sewer line repair. Drywall work in shop.

4-6-15 Somes Bar to transport vehicle back. Orleans maintenance man back today. Get Hawk started. Time cards and mileage forms. Check on mechanics progress.

4-7-15 Raining hard. Staff meeting. Updates on septic line finish time. Yreka Start wood framing. Continue to hang bracing, strapping and corners. Mason on site to start layout of trash enclosure

4-8-15 Invoice paperwork, pick up Sam at ranch. Updates with mechanics. Talk over electrical problem at TANF with Sam, what tests to run. Order supplies.

4-9-15 Yreka, check on clinic project, meet with crew, Raul and Annie. Make final work decisions for crew to proceed. Katishraam, wood framing, hang bracing, moisture barrier and lay block for trash enclosure. Lay conduit for electrical service main from transformer to vault. Trench and lay pipe for drain line connections in Yellow Hammer.

4-10-15 Invoice paperwork. Look for culvert at ranch for Food Grant program. Start mud and tape on shop walls

4-13-15 Yreka, stop at clinic to check on old conference room progress. Karishraam, web straps for moisture barrier/insulation over kitchen/ shower room area. Insulation and roofing over gym. Wood framing interior walls.

4-14-15 Invoice paperwork, 1 hour Dr.'s appointment. Instruct Yreka crew about radio use in clinic. Auto shop twice to instruct staff and get updates.

4-15-15 Yreka check out clinic progress, old conference room is ready to paint, waiting for carpet,(about two weeks out), old education room framed to get counters. Katishraam, insulation and roofing, hang steel roof transition between gym and kitchen. Plumbing connection to city main. Grout mason cells. Wood framing and pull slopes to grade

Carolyn Smith—People’s Center Coordinator—Report
For Council Meeting: April 23, 2015
Reporting dates: March 19-April 16, 2015

Action Items:

- National Endowment for the Humanities-Preservation Assistance Grants for Smaller Institutions. This grant (\$6,000) will provide much needed UV filtered lighting for the Museum and for the Archive. In addition, this grant will fund training for the People’s Center Coordinator at the Campbell Center Historic Preservation Studies. This multi-day workshop, *The Museum Environment*, will provide detailed information the monitoring and control of the museum environment, including the use of light meters and best practices for museum lighting.
- Changes to the Part-Time Sales Clerk job description.

Achieved and Continuing Work during reporting period:

- Attended a grant writing workshop in Redwood City on March 26, 2015. This workshop, called “Grant Writing for Preservation Projects to Enhance Collection Care Workshop,” and sponsored by The Getty Foundation, directly assisted with the writing of the NEH-Preservation Assistance grant. In addition to writing the grant, I received a list of other grants from government agencies and foundations, which I will utilize for writing additional grants for the People’s Center.
- Unfortunately, due to a death in my family, I cancelled the People’s Center Advisory Committee meeting. I am hoping to reschedule the meeting soon because there are a number of issues to be discussed: the possibility of a native plant interpretive trail at the People’s Center, the completion of the disaster preparedness plan and strategic plan, as well as making plans for a new exhibition in collaboration with the Clarke Historical Museum.
- I will be meeting with Karen Derry and Deanna Miller to streamline the ordering and delivery process of our tobacco products through Amkúuf. So far the process of ordering through Amkúuf has been going well and I would like to thank Karen, Deanna, Cat Turner and Dolores Davis for their hard work and dedication to making this process work well.
- The 2015 Basketweavers Gathering is happening this weekend. So far, we have over 80 people registered for the gathering. Unfortunately, we will not be going on a gathering trip. But, even more exciting, we have Lena Hurd, who will be doing an acorn soup demonstration. Additionally, Phil Albers, Jr. will be teaching an hour long Karuk language class and later, a model plank house making demonstration and class. A more complete reporting of the gathering will be presented in my May council report.

Karuk Tribal TANF Program April 2015 Monthly Report
For March 2015

Program Summary

TANF

Work Participation Rate Report (WPR):

Currently serving 72 clients (See attachment (A)) – KTTT-Active Cases as of 04/16/2015)

WPR = 40.00% - (See attachment (B)) – KTTT – WPR – Orleans – (03/2015)

WPR = 33.33% - (See attachment (B)) – KTTT – WPR – Happy Camp – (03/2015)

WPR = 55.17% - (See attachment (B)) – KTTT – WPR – Yreka - (03/2015)

WPR for March 2015 was 51.35%. (See attachment (B))

N.E.W. Program

Serving 8 Clients participating in the following activities – Occupational Skills Training, Short-Term Work Experience, Job Readiness Training and Job Retention Services.

LIAP PROGRAM

LIHEAP (Energy Assistance)

2015 Budget = \$30,320.00 Total Expended to-date = \$17,744.07 Total Households = 73

GENERAL ASSISTANCE

2015 Budget = \$XX,XXX.XX Total Expended to-date = \$49,029.45 Total Households Served = 159

CSD

2015 Budget = \$18,220.00 Total Expended to-date = \$ 5,699.98 Total Households = 45

Council Approval Request(s)

Request approval for a tribal credit card for the LIAP Administrator @ \$2,500.00

Council Information

(Attachment (A))	TANF Active Cases (April 2015 Report)
(Attachment (B))	TANF Work Participation Rate (March 2015)
(Attachment (C))	N.E.W. Program (March 2015 Report Report)
(Attachment (D))	LIAP - LIHEAP (March Expenditure 2015 Report)
(Attachment (E))	LIAP - GA (March Expenditure 2015 Report)
(Attachment (F))	LIAP - CSD (March Expenditure 2015 Report)

**Karuk Tribal TANF Program April 2015 Monthly Report
For March 2015**

Program Report

Executive Director's Comments:

Office Space –

Orleans -

Maintenance will be renovating the medical section is on hold.

YREKA -

TANF will be taking over its' entire building and waiting for Family & Children Services to move.
TANF are looking at different renovation options.

Appeals, Complaints and Grievances -

None

Case Management –

Work Experience

One N.E.W. Client is working at the Karuk Community Health Clinic.

One TANF client working with Roads and one working at TANF

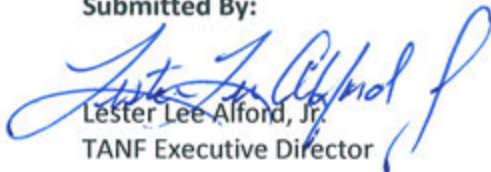
We are steadily improving the quality and customer services to our clients.

All cases are being audited to ensure the case file is complete and accurate.

TANF Father/Motherhood is Sacred Training -

Scheduling new classes for this year.

Submitted By:


Lester Lee Alford, Jr.
TANF Executive Director

Karuk Tribal TANF Program

Active Cases as of

04/16/2015

Orleans TANF Office

Total number of Child Only/Non-Needy families	2
Total number of One Parent families	4
Total number of Two Parent families	2
Total number of cases is	<u><u>8</u></u>

Happy Camp TANF Office

Total number of Child Only/Non-Needy families	10
Total number of One Parent families	6
Total number of Two Parent families	2
Total number of cases is	<u><u>18</u></u>

Yreka TANF Office

Total number of Child Only/Non-Needy families	12
Total number of One Parent families	23
Total number of Two Parent families	11
Total number of cases is	<u><u>46</u></u>

Total number of Child only cases program wide is	24
Total number of 1-Parent cases program wide is	33
Total number of 2-Parent cases program wide is	15
Total number of cases program wide is	<u><u>72</u></u>

Karuk Tribal TANF Program
WPR - Monthly Summary for 3 / 2015
Orleans TANF Office

Type of Family for Work Participation

One parent families	4
Two parent families	1
Child Only Family	2
Total Cases Reported for this Period	7

Work Participation for All Families

Cases that did the hours required	2
Cases required to work	5
Work Participation Rate	40.00 %
2015 Work Participation Rate is 35%	

Client TANF Payments

Total Payments	\$5,824.00
-----------------------	-------------------

Number of Clients Participating by Activity Type

049 - Unsubsidized employment	0
050 - Subsidized Private Sector Employment	0
051 - Subsidized Public Sector Employment	0
052 - Work Experience	0
053 - On-the-Job-Training	0
054 - Job Search - Job Readiness	0
055 - Community Service Programs	0
056 - Vocational Education Training	1
057 - Job Skills Training Directly Related to Employment	0
058 - Education Directly Related to Employment - No HSD/GED	0
059 - Satisfactory School Attendance For Individuals - No HSD/GED	0
060 - Providing Child Care to TANF Clients participating in a Community Service program	1
062 - Other Work Activities	1

Current Case Load by County

Humboldt County	5
Siskiyou County	58
*Total Cases: 63	

Current Case Load by Staff

KKING	8
LAUBREY	18
MCHARLES	25
RBAILEY	8
TALBERS	13
Total = 72	

Karuk Tribal TANF Program
WPR - Monthly Summary for 3 / 2015
Happy Camp TANF Office

Type of Family for Work Participation

One parent families	2
Two parent families	3
Child Only Family	10
Total Cases Reported for this Period	15

Work Participation for All Families

Cases that did the hours required	1
Cases required to work	3
Work Participation Rate	33.33 %
2015 Work Participation Rate is 35%	

Client TANF Payments

Total Payments	\$8,718.07
-----------------------	-------------------

Number of Clients Participating by Activity Type

049 - Unsubsidized employment	1
050 - Subsidized Private Sector Employment	0
051 - Subsidized Public Sector Employment	0
052 - Work Experience	1
053 - On-the-Job-Training	0
054 - Job Search - Job Readiness	0
055 - Community Service Programs	1
056 - Vocational Education Training	0
057 - Job Skills Training Directly Related to Employment	0
058 - Education Directly Related to Employment - No HSD/GED	0
059 - Satisfactory School Attendance For Individuals - No HSD/GED	0
060 - Providing Child Care to TANF Clients participating in a Community Service program	0
062 - Other Work Activities	2

Current Case Load by County

Humboldt County	5
Siskiyou County	58
*Total Cases: 63	

Current Case Load by Staff

KKING	8
LAUBREY	18
MCHARLES	25
RBAILEY	8
TALBERS	13
Total = 72	

Karuk Tribal TANF Program
WPR - Monthly Summary for 3 / 2015
Yreka TANF Office

Type of Family for Work Participation

One parent families	18
Two parent families	12
Child Only Family	12
Total Cases Reported for this Period	42

Work Participation for All Families

Cases that did the hours required	16
Cases required to work	29
Work Participation Rate	55.17 %
2015 Work Participation Rate is 35%	

Client TANF Payments

Total Payments	\$24,801.70
-----------------------	--------------------

Number of Clients Participating by Activity Type

049 - Unsubsidized employment	11
050 - Subsidized Private Sector Employment	0
051 - Subsidized Public Sector Employment	0
052 - Work Experience	0
053 - On-the-Job-Training	0
054 - Job Search - Job Readiness	3
055 - Community Service Programs	1
056 - Vocational Education Training	0
057 - Job Skills Training Directly Related to Employment	1
058 - Education Directly Related to Employment - No HSD/GED	0
059 - Satisfactory School Attendance For Individuals - No HSD/GED	1
060 - Providing Child Care to TANF Clients participating in a Community Service program	0
062 - Other Work Activities	21

Current Case Load by County

Humboldt County	5
Siskiyou County	58
*Total Cases: 63	

Current Case Load by Staff

KKING	8
LAUBREY	18
MCHARLES	25
RBAILEY	8
TALBERS	13
Total = 72	

Karuk Tribal TANF Program

WPR - Monthly Summary for 3 / 2015

04/16/2015

Type of Family for Work Participation

One parent families	24
Two parent families	16
Child Only Family	24
Total Cases Reported for this Period	64

Current Case Load by County

Humboldt County	5
Siskiyou County	58
*Total Cases: 63	

Work Participation for All Families

Cases that did the hours required	19
Cases required to work	37
Work Participation Rate	51.35 %
2014 Work Participation Rate is 35%	

Current Case Load by Staff

KKING	7
LAUBREY	15
MCHARLES	21
RBAILEY	7
TALBERS	12

Client TANF Payments

Total Cash Assistance Payments	\$39,343.77
--------------------------------	--------------------

Number of Clients Participating by Activity Type

049 - Unsubsidized employment	12
050 - Subsidized Private Sector Employment	0
051 - Subsidized Public Sector Employment	0
052 - Work Experience	1
053 - On-the-Job-Training	0
054 - Job Search - Job Readiness	3
055 - Community Service Programs	2
056 - Vocational Education Training	1
057 - Job Skills Training Directly Related to Employment	1
058 - Education Directly Related to Employment - No HSD/GED	0
059 - Satisfactory School Attendance For Individuals - No HSD/GED	1
060 - Providing Child Care to TANF Clients participating in a Community Service program	1
062 - Other Work Activities	24

ATTACHMENT (B)

Karuk Tribal NEW Program
July 2014 - June 2015
Active Cases as of 04/16/2015

Total number Orleans Clients:	1	
Total number Happy Camp Clients:	6	
Total number Yreka Clients:	1	
Total number of cases program wide is	8	

- 0 - ABE/GED - Adult Basic Education/General Education Degree
- 4 - OST - Occupational Skill Training
- 0 - Post-Secondary Education
- 0 - OJT - On the Job Training
- 1 - WEX - Short-Term
- 0 - WEX - Long-Term
- 1 - JRT - Job Readiness Training
- 0 - JS - Job Search
- 0 - Job Development & Placement
- 2 - Job Retention Services

Karuk Tribe 2015 LIHEAP Expenditure Report

04/16/2015

EXPENDITURES TO-DATE

	<u>\$17,744.07</u>	<u>2015 Budget</u>	<u>% Used</u>
Total 2015 LIHEAP Expended-To Date:			
Total Heating Assistance Provided:	\$17,289.07	\$14,553.60	119%
Total Cooling Assistance Provided:	\$0.00	\$3,638.40	0%
Total Weatherization (A/C) Assistance Provided:	\$0.00	\$4,548.00	0%
Total Weatherization (Heating) Assistance Provided:	\$0.00	\$4,548.00	0%
Total Crisis Assistance Provided:	\$455.00	3,032.00	15%

TYPE OF ASSISTANCE RECEIVED/ # OF HOUSEHOLDS

Total # of Households receiving Heating Assistance:	72
Total # of Households receiving Cooling Assistance:	0
Total # of Households receiving Weatherization (AC) Assistance:	0
Total # of Households receiving Weatherization (Heating) Assistance:	0
Total # of Households receiving Crisis Assistance:	1

HOUSEHOLD SIZE SERVED

Household Size 1 =	38
Household Size 2 =	13
Household Size 3 =	6
Household Size 4 =	9
Household Size 5 =	8
Household Size 6 =	3

Karuk Tribe

2015 General Assistance Expenditure Report

EXPENDITURES TO-DATE

Total 2015 General Assistance Expended-To Date:	\$49,029.45
Total Emergency Assistance Assistance Provided:	\$8,641.97
Food Assistance :	\$3,686.59
Clothing Assistance :	\$2,164.52
Shelter Assistance :	\$2,164.52
Total GAWEP Assistance Provided:	\$2,840.00
Total In-Home Health Assistance Provided:	\$23,941.00
Total Burial Assistance Provided:	\$13,606.48

TYPE OF ASSISTANCE RECEIVED/ # OF HOUSEHOLDS

Total # of Households received GA Assistance Assistance:	159
Total # of Households received Emergency Assistance Assistance:	50
Food Assistance :	26
Clothing Assistance :	16
Shelter Assistance :	8
Total # of Households received GAWEP Assistance :	23
Total # of Households received In-Home Health Assistance :	76
Total # of Households receiving Burial Assistance :	10

HOUSEHOLD SIZE

Household Size 1:	69
Household Size 2:	19
Household Size 3:	2
Household Size 4:	4
Household Size 5:	0
Household Size 6:	0

**Karuk Tribe
2015 CSD Expenditure Report**

04/16/2015

EXPENDITURES TO-DATE

Total 2015 CSD Funding Budget:	\$18,220.00
Total 2015 CSD Expended-To Date:	\$5,699.98
Total Food Assistance Provided:	\$1,413.84
Total Clothing Assistance Provided:	\$125.00
Total Shelter Assistance Provided:	\$250.00
Total Special Needs Assistance Provided:	\$3,463.35
Total Crisis Assistance Provided:	\$447.79
Total 2015 CSD Funding Remaining:	\$12,520.02

TYPE OF ASSISTANCE RECEIVED/ # OF HOUSEHOLDS

Total # of Households receiving Food Assistance:	11
Total # of Households receiving Clothing Assistance:	1
Total # of Households receiving Shelter Assistance:	3
Total # of Households receiving Special Needs Assistance:	3
Total # of Households receiving Crisis Assistance:	27

HOUSEHOLD SIZE

Household Size 1 =	24
Household Size 2 =	6
Household Size 3 =	3
Household Size 4 =	5
Household Size 5 =	1
Household Size 6 =	1

Action Item:

Amendment to the Protocol with Agreement for Intellectual Property Rights

Resolution rescinding Resolution 12-R-101 and approving appointment of Karuk Tribal Gaming Commissioners.

Pro-Bono Attorney Agreement with Denton Law Firm

Monthly Updates:

On March 27th I attended a Government to Government meeting with the North Coast Regional Water Quality Control Board. We had a great meeting with this folks and I am very impressed with all of the work our Department of Natural Resources staff is completing. We were able to have a great dialogue about the most recent Forest Service Salvage Logging process and I believe our concerns were fully understood and will be heavily scrutinized during their review process.

I was able to attend the Workforce Protection Act Meeting on March 31st. This Tribal Law is very important and I think it will be great to have this added protection for exercising Tribal Sovereignty in the workforce.

April 1st I attended the KRAB Meeting. We had major discussions about the composition of the KRAB and the roles of the KRAB. Myself and Alex will be working together to develop bylaws or some form of procedures/protocols. We also reviewed the Protocol with Agreement for Intellectual Property Rights and made some recommended changes. This is in my action items.

We have an opportunity to receive some pro-bono attorney services. There are some land opportunities that I believe will be the focus and other Tribal Rights associated with those lands. We are still waiting on the final Agreement, but am hoping ot get that to you before the Council Meeting so we can get it in place.

On April 7th I attended the Law Enforcement Meeting organized by the Siskiyou Sheriff's Office. This meeting was very encouraging. There were a variety of stakeholders there to help provide solutions to the increasing public safety issues in our rural communities. There will be a "town hall" style meeting at the Headway Building May 20th at 5:30 p.m. Please invite community members to attend and help bring solutions to our public safety issues.

I was only able to attend the first day of the Judicial Strategic Planning. I am very excited to see the results of this session. These Strategic Planning documents can help us prioritize projects and can support needs in grant applications. It is great to see so many Tribal Programs conducting strategic planning.

I called Amy Dutschke today about the Siskiyou County and City of Yreka IGAs. She said they have both been reviewed and they determined they did not need review under Section 81. We are awaiting to receive these notifications in the mail, one was sent last week and one just this week.

I received an opportunity to comment on a new Museum Grant Program through the State of California. I forwarded these on to Emma Lee and Carolyn. Emma Lee did a thorough overview of the draft guidelines and provided some excellent feedback. I have sent in comments to this so hopefully they will consider them. One was the requirement for a waiver of sovereign immunity and the other was a 50% cash match. Both of these would make it likely that the Tribe would not be able to apply. This funding can be used for construction so it would be a wonderful opportunity to expand the museum or develop a small satellite museum in Yreka.

Karuk Tribe
Protocol with Agreement for Intellectual Property Rights of the Karuk Tribe
Research, Publication and Recordings

The purpose of this Protocol with Agreement is to protect the Karuk Tribe's rights to privacy and Karuk Tribal Members' and Descendants' rights to individual and collective intellectual property. As a result of acts of misrepresentation and appropriation of tangible and intangible culture, the Karuk Tribe has developed this Protocol with Agreement [i] specifically for all projects and activities that involve collaboration, consultation and engagement with the Karuk Tribe. The aim is to protect the rights of present and future generations of the Karuk People and to recognize the inherent tribal sovereignty that the Karuk Tribe asserts over all tribal knowledge, heritage and cultural resources. This Protocol with Agreement is to be implemented in all future authorized collaborations.

The Karuk Tribe shall be recognized and consulted as the primary legal and cultural custodians in any projects or activities that will produce any intellectual property (property) products. These projects will be ~~reviewed~~ reviewed and upon approval of KRAB, forwarded to Tribal Council with their recommendation and approved by the Karuk Resources Advisory Board (KRAB) prior to the permit process, release of information, and other contractual agreements, the Karuk Tribal Council will have final approval.

The Karuk Tribe does not seek to commoditize or commercialize its intellectual property or cultural heritage. Further, the Karuk Tribe asserts its age-old tradition of reserving certain domains of knowledge for rightful and culturally appropriate owners, as well as restricting access to this knowledge during certain chronological periods as dictated by time honored Karuk Law.

Definitions:

1. **Research** includes work conducted through social science, science and humanities strands, including, not limited to, ethnology, history, linguistic, biogenetic, medical, behavioral, ethnobotany, agronomy, ecology, anthropology, archaeology, and microbiology.
2. **Karuk Tribe** includes Karuk individuals – members and/or descendants, families, villages, communities, Karuk Tribal government and the Karuk People as a whole.
3. **Projects** and/or **Activities** include, but are not limited to, research, publications, data collection, implementation, recording motion, visual sound whether oral, written, via multimedia or other mechanical devices discovered or yet to be discovered.
4. **Multimedia** includes any product derived from Karuk intellectual resources of text, sound, and/or images combined into an integrated product that can be transmitted and accessed interactively via digital machine readable form or computerized network.

Karuk Tribe
Protocol with Agreement for Intellectual Property Rights of the Karuk Tribe
Research, Publication and Recordings

5. **Karuk Resources Advisory Board** serves as the primary advisor to the Tribal Historic Preservation Office and all matters relating to the protection, preservation, and perpetuation of Karuk cultural, spiritual and natural resources. The KRAB reviews ~~and preapproves~~ plans, policies, and research project proposals on behalf of tribal departments and recommends policy amendments to the Karuk Tribal Council. Upon recommendation from the RC ~~and the KRAB~~, the ~~KRAB-Karuk Tribal Council~~ reserves the right to grant co-ownership of Intellectual Property Products.

6. **Karuk Traditional Knowledge and Cultural Heritage** includes beliefs, knowledge (agricultural, technical, medicinal, ecological), movable and immovable cultural properties (human remains; sacred burial and prayer grounds), customary laws, traditions, human and genetic resources, seeds, medicines and knowledge of the properties of fauna and flora, arts and artistic works, and other forms of cultural expression, handed down through the generations.[ii]

7. **Karuk Tribal Council is the governing body of the Karuk Tribe. The Members of the Karuk Tribe have delegated to the Karuk Tribal Council the authority and responsibility to exercise by resolution or enactment of Tribal laws all the inherent sovereign powers vested in the Tribe as a Sovereign Aboriginal People.**

Formatted: Font: Not Bold

Formatted: Font: Not Bold

Intellectual Property Rights mean any and all (a) copyrights and other rights associated with works of authorship throughout the world, including neighboring rights, moral rights, and mask works, (b) trade secrets and other confidential information, (c) patents, patent disclosures and all rights in inventions (whether patentable or not), (d) trademarks, trade names, Internet domain names, and registrations and applications for the registration thereof together with all of the goodwill associated therewith.

8. **Intellectual Property Products** includes all original materials produced in the course of a research project including but not limited to written materials, transcriptions, translations, photographs, recordings collected or produced by the researcher and/or funding institution pursuant to this Protocol with Agreement. These are considered to have been produced through consultation and engagement with the Karuk Tribe as the primary legal and cultural owners and custodians. Therefore they shall remain the sole property of Tribe unless otherwise specified in the proposal agreement (see Procedure 1.a.). In many instances, the ~~KRAB-Karuk Tribal Council~~ will grant co-ownership and/or appropriate licenses to the researcher and/or funding institution for future use including research, education and publication.

Procedure:

1. All projects or activities must be submitted in proposal format and shall address, at minimum, the following:

Karuk Tribe
Protocol with Agreement for Intellectual Property Rights of the Karuk Tribe
Research, Publication and Recordings

- a. **Intent and benefit to the Karuk Tribe:** The proposal should clearly outline and discuss the intent and benefit of the project or activity to the Karuk Tribe. Specific questions to be addressed include: What are the anticipated consequences or outcomes of the project? What groups will be consulted? Will there be any effects upon the community consulted or the larger Karuk Tribe? What are the plans (pre, during, post project) for publications or commercialization of the product or research findings? How does the proposal integrate the protocol outlined in *Practicing Pikyav: A Guiding Policy for Collaborative Projects and Research Initiatives with the Karuk Tribe*? What are the anticipated benefits for the Karuk Tribe as a result of the product or research findings? What mechanisms will be put in place for providing the Karuk Tribe with full access to the product or research data findings for their own use? The proposal must include an agreement to share copyright on the product or research data findings in equal portions with the Karuk Tribe.
- b. **Review Committee:** A Review Committee (RC) must be formed, which must include a local mentor/liaison (approved by the KRAB), a Karuk tribal member, and an experienced researcher/project leader. The RC will receive and approve a six-page (maximum) project proposal and Data Management Plan and recommend approval to the KRAB. The RC will receive copies of any parallel institutional review board (IRB) approvals, or approvals from non-IRB institutions (e.g. agencies) and be ensured adequate time and opportunity to review final written and visual materials prior to publication.
- c. **Risks:** The proposal shall disclose all risks associated with or inherent in the project or activity, including risks to the physical and psychological well-being of individual human subjects, participants, and risk of deleterious impact on the cultural, social, economic, or political well-being of the Karuk Tribe.
- d. **Tribal Consent:** The proposal should address a mechanism used to obtain permission to use the Karuk people and their traditional knowledge, cultural heritage and cultural property as research subject matter. A mechanism for informed consent should be outlined in detail: an example approved by the Karuk Tribe is found in *Practicing Pikyav: A Guiding Document for Collaborative Projects and Research Initiatives with the Karuk Tribe*. Informed consent may be required from an individual, a family, a village or the Karuk Tribal Government.
- e. **Rights to Privacy:** The proposal shall address the issue of privacy and describe a mechanism whereby the privacy of the Karuk Tribe will be recognized and protected. Questions to be answered are: What issues or subject matter will the project or activity potentially or actually impact? What are the limits, parameters, or boundaries necessary to complete the project or activity?

Karuk Tribe
Protocol with Agreement for Intellectual Property Rights of the Karuk Tribe
Research, Publication and Recordings

f. **Confidentiality:** Signing the Tribe's *Project Collaborator Confidentiality Agreement* may be required to assure confidentiality. With this, the applicant shall provide assurance of confidentiality for the life of the project, indicating how confidentiality will be protected, indicating where raw data or materials will be deposited and stored at the completion of the project, and indicating the circumstances in which the contractual or legal obligations of the applicants will constitute a breach of confidentiality.

g. **Use of Recording Devices:** The proposal shall outline what recording devices will be used in the project. Recording devices include, but are not limited to, motion pictures cameras, audio/video recordings, smart phones, tape recorders, mechanical, computerized or multimedia technology (CDROM), maps, and hand drawings. The proposal should address a mechanism whereby the informants or subjects will understand clearly what the project plans to do – at present and in potential future use – with the recorded information before recordation takes place.

h. **Ownership:** The Karuk Tribe reserves the right to:

1. Prevent publication or reproduction of intellectual resources which is unauthorized, sensitive, misrepresentative or stereotypical of the Karuk Tribe or harms the health, safety, or welfare of the Karuk Tribe in any way.
2. Pursue tribal and nontribal legal avenues in any breach of policy, protocol, agreement or contract.
3. Require deposit of raw materials or data, working papers or product in a tribally designated repository, with specific safeguards to preserve confidentiality.
4. Assert full ownership or grant co-authorship of products or research findings.
5. Deny a license or permit.

i. **Fair and Appropriate Return:** The proposal shall demonstrate how Karuk Tribal Members and Descendants as "informants" or "subjects" of the project or activity will be justly compensated. Just compensation or fair return includes, but is not limited to, obtaining a copy of the research findings, acknowledgement as author, coauthor or contributor, royalties, copyright, patent, trademark, or other formats of compensation. The researcher and/or funding institution shall promptly notify the Tribe of any copyrightable material generated under this project or activity. Posting of a bond may be necessary to ensure compliance with terms of a project or activity which requires a formal contract. This bond will be returned upon satisfactory completion, as determined by the KRAB, of the project.

j. **Indian Preference in Employment or Training:** according to our TERO Ordinance[iii], in all phases of the project or activity, including both on and off

~~Ancestral~~Aboriginal

Territorial phases, the order of priorities in Indian Preference shall be:

Karuk Tribe
Protocol with Agreement for Intellectual Property Rights of the Karuk Tribe
Research, Publication and Recordings

1. Karuk Tribal Member,
2. Karuk Tribal Descendant,
3. Spouse or Parent of dependent Karuk Tribal Member,
4. Other ~~local~~ Indians
5. ~~Other nonlocal~~ Indians
- 6-5. _____ Other Persons

k. **Review of Product or Research Results/Study:** the proposal ~~should~~shall demonstrate a process whereby the KRAB will have an opportunity to review and have input into the product or results before publication. The final publication will then be sent to Karuk Tribal Council for approval. The purpose of this step is to assure that sensitive information is not divulged to the public or that misrepresentations can be corrected.

The Karuk Tribe may share the right to enjoy or use certain elements of its cultural heritage, under its own laws and procedures, but always reserves a right to determine how traditional knowledge, cultural heritage, cultural property and intellectual property will be used. The Karuk Tribe asserts a collective right to manage the above.

l. **Sovereign Immunity:** This Protocol with Agreement is not intended nor will it be so interpreted to be a waiver of Sovereign Immunity of the Tribe, or their employees, officials and agents. Nothing in this Protocol with Agreement subjects or limits the sovereign rights of the Tribe.

Project Collaborator, Signature: _____

Project Collaborator, Name Printed: _____

Date: _____

Intellectual Property Agreement
Number: _____

Note: This Protocol with Agreement is not intended nor will it be so interpreted to be a waiver of Sovereign Immunity of the Tribe, or their employees, officials and agents. Nothing in this Protocol with Agreement subjects or limits the sovereign rights of the Tribe.

[i] This Protocol with Agreement borrows language from many sources, among others the Hopi Cultural Preservation Office's Protocol for Research, Publication and Recordings: Motion, Visual, Sound,

Karuk Tribe
Protocol with Agreement for Intellectual Property Rights of the Karuk Tribe
Research, Publication and Recordings

Multimedia and other Mechanical Devices found at <http://www8.nau.edu/hcpop/ResProto.pdf> (retrieved on July 30, 2014).

The Karuk Tribe would like to extend its gratitude to Dr. Jane Anderson at New York University for her guidance and valued contributions.

[ii] Definition adapted from: *Intellectual and Cultural Property Rights of Indigenous and Tribal Peoples in Asia* (page 3); <http://www.refworld.org/pdfid/469cbf970.pdf> (retrieved July 24, 2014).

~~-(iii) Indian Preference will apply in the selection process in accordance with the Tribal Employment Rights Ordinance (TERO) and/or Indian Preference Act of 1934 (Title 25, USC, Section 47), based on funding source requirements.~~

~~All contracts that exceed \$2,500.00 shall be subject to a two percent (2%) Tribal Employment Rights Fee in accordance with the TERO Ordinance.~~

**RESOLUTION OF THE
KARUK TRIBE**

**Resolution No: 15-R-
Date Approved: April 23rd, 2015**

**RESOLUTION RESCINDING RESOLUTION 12-R-101 AND AUTHORIZING THE
APPOINTMENT OF THE KARUK TRIBAL GAMING COMMISSION.**

WHEREAS; the Karuk Tribe is a Sovereign Aboriginal People, that have lived on their own land since long before the European influx of white men came to this continent; and

WHEREAS; the members of the Karuk Tribe have approved Article VI of the Constitution delegating to the Tribal Council the authority and responsibility to exercise by resolution or enactment of Tribal laws all the inherent sovereign powers vested in the Tribe as a Sovereign Aboriginal People, including negotiating and contracting with federal, state, Tribal and local governments, private agencies and consultants; and

WHEREAS; the members of the Karuk Tribe have approved Article VIII of the Constitution assigning duties to the Chair, Vice Chair, and Secretary/Treasurer including signing and executing all contracts and official documents pertaining to the Karuk Tribe; and

WHEREAS; the Karuk Tribe is a federally recognized Tribe and its Tribal Council is eligible to and is designated as an organization authorized to Contract pursuant to P.L. 93-638, as amended, on behalf of the Karuk Tribe; and

WHEREAS; the mission of the Karuk Tribe is to promote the general welfare of all Karuk People, to establish equality and justice for our Tribe, to restore and preserve Tribal traditions, customs, language and ancestral rights, and to secure to ourselves and our descendants the power to exercise the inherent rights of self-governance; and

WHEREAS; additionally the Tribal Council endeavors at all times to provide the highest levels of service to the Tribal membership and to promote economic development; and

WHEREAS; the Indian Gaming Regulatory Act of 1988 (PL-100-497) was enacted by Congress to regulate the conduct of gaming on Indian Lands and established the National Indian Gaming Commission (NIGC) as the federal regulatory agency tasked with establishing a regulatory structure for Indian Gaming in the United States; and

WHEREAS; the NIGC requires federally recognized tribes to submit a gaming ordinance to that agency for review and approval prior to gaming on Indian lands; and

WHEREAS; on May 5, 2011 the Karuk Tribe submitted to the NIGC a request for approval of the Karuk Tribal Gaming Ordinance; and

WHEREAS; on April 9, 2012 the Karuk Tribal Chairman received official notification from the NIGC that the Karuk Tribal Gaming Ordinance (as amended Oct 14, 2011), was approved; and

WHEREAS; section X (10) of the Karuk Tribal Gaming Ordinance establishes the Karuk Tribal Gaming Commission, its administration and powers; and

WHEREAS; the Karuk Tribal Council has determined that it is in the best interest of the Karuk Tribe to now appoint 3 members to the Karuk Tribal Gaming Commission terms of 2 years; and

THEREFORE BE IT FINALLY RESOLVED; that the Karuk Tribal Council appoints Scott Quinn, Laura Mayton, and Jaclyn Goodwin to the Karuk Tribal Gaming Commission.

CERTIFICATION

I, the Chairman, hereby certify the foregoing resolution 15-R- which was approved at a Tribal Council Meeting on April 23rd, 2015, was duly adopted by a vote of _____ AYES, _____ NOES, _____ ABSTAIN, and said resolution has not been rescinded or amended in any way. The Tribal Council is comprised of 9 members of which _____ voted.

Russell Attebery, Chairman

Date

April 1, 2015

Ms. Jaclyn Goodwin
Self-Governance Coordinator
Karuk Tribe
P.O. Box 1016
Happy Camp, CA 96039

Re: Representation of the Karuk Tribe

Dear Ms. Goodwin:

On behalf of Dentons US LLP, we are very appreciative of the confidence demonstrated by your decision to engage us.

Our Client. The purpose of this engagement letter (“Letter”), as well as the associated Terms of Business (“Terms”), is to set forth the agreement by which Dentons US LLP (the “Firm,”) will represent the Karuk Tribe (the “Tribe”).

Scope of Representation. The Firm has agreed to provide general legal services to the Tribe, as well as incidental matters, such as responding to audit letter requests. Dentons will supplement this retainer letter (after running appropriate conflicts checks) once the Tribe and Dentons have worked together to define the scope of work.

Terms of Business. Attached is a copy of our Terms. Unless stated otherwise, defined terms in this Letter have the meaning stated in the Terms. In the event of a conflict between the terms of this Letter and the Terms, the provisions of this Letter shall control.

Our Team. Although I serve as the principal contact for this engagement, Matt Adams, Sara Setshwaelo and possibly other members of our team will play a significant role in our representation of the Tribe.

Pro Bono Terms. In this matter, we have agreed to represent the Tribe on a pro bono basis; that is, you will not be charged for hourly time spent by attorneys and other timekeepers on this matter. However, our representation of you also may involve costs and/or disbursements, which are reviewed in the Terms.

Conflicts. Our Terms include provisions regarding conflicts. We have run a Conflicts check and do not believe that we have any conflicts that would prevent us from taking on this representation.

* * *

Please indicate your agreement to the Letter and Terms by executing a copy of this Letter in the space provided below and returning it. A facsimile or scanned copy delivered via email are as acceptable as an original. We appreciate prompt receipt of an executed copy, although as you know we already have commenced work based on the understandings contained in this letter. Of course, please contact me if you have any questions about anything in this Letter or the Terms, or with respect to any aspect of our representation of you.

Again, we are very pleased to have this opportunity to be of service and to work with you.

Sincerely,

DENTONS US LLP



V. Heather Sibbison

Enclosure: *US Terms of Business*

AGREEMENT AND ACCEPTANCE

The undersigned hereby acknowledges and agrees that he or she has reviewed and understands the terms and conditions of this Letter and the Terms. The undersigned further agrees and accepts these provisions, including, but not limited to, all disclosures regarding conflicts of interest, and hereby waives any conflict or potential conflict of interest as set forth therein.

Name:
Title:

Date _____

Matthew Adams

Partner



Partner

San Francisco

D +1 415 882 0351

matthew.adams@dentons.com

Overview

Matthew Adams is a partner in the Energy, Transportation, and Infrastructure and PPP sectors. His practice includes environmental, land use and natural resources law, with a particular focus on advising project developers, public agencies, Indian tribes and trade associations on the National Environmental Policy Act (NEPA), the National Historic Preservation Act (NHPA), the California Environmental Quality Act (CEQA) and other environmental impact assessment laws. He also has experience with the full range of land use, water and climate change issues arising in the context of infrastructure and energy projects.

Matthew is also active in Dentons' Native American Law and Policy practice, and he regularly advises tribal clients on environmental and land use matters affecting Indian country. He also has considerable expertise related to the protection of indigenous cultural and historic resources, including recent NEPA litigation securing the protection of Chamorro Traditional Cultural Properties on the island of Guam.

Activities and Affiliations

Memberships

- Member, San Francisco Planning and Urban Research Association
- Member, National Association of Environmental Professionals

Areas of focus

Practices

- Development Zoning and Planning
- Environment and Natural Resources
- Native American Law and Policy (United States)

- Real Estate

Industry sectors

- Climate Change Strategies
- Energy
- Infrastructure and PPP
- Renewable Energy
- Transport Infrastructure: Airports, Bridges, Ports, Rail, Roads
- Water: Water Waste, Water Management, Desalination

Education

- University of California, Berkeley, School of Law, 2003, JD
- University of California at Berkeley, 2003, MCP, City and Regional Planning
- University of California at Berkeley, 1999, MA, Political Science
- Northwestern University, 1998, BA, with Departmental Honors in Political Science and Urban Studies

Admissions and qualifications

- California
- US Court of Appeals for the Ninth Circuit
- US District Court for the Central District of California
- US District Court for the Eastern District of California
- US District Court for the Eastern District of Wisconsin
- US District Court for the Northern District of California
- US District Court for the Southern District of California

Todd R. Bertosen

Senior Managing Director



Senior Managing Director

Washington, DC

D +1 202 408 5395

M +1 202 262 9076

todd.bertosen@dentons.com

Overview

Todd Bertosen is a senior managing director in the Firm's Public Policy and Regulation practice. He focuses on federal legislative and regulatory advocacy for clients in the telecommunications, technology, transportation, tribal and natural resources development industries.

Prior to joining Dentons, Todd spent nearly six years on the US Senate Committee on Commerce, Science and Transportation, working on all aspects of the committee's agenda, including issues relating to the Department of Commerce, the Department of Transportation, the Department of Homeland Security, the National Aeronautics and Space Administration, the National Science Foundation, the Surface Transportation Board, the National Transportation Safety Board, the Consumer Product Safety Commission, the Federal Trade Commission and the Federal Communications Commission (FCC).

While serving as the Republican staff director of the committee, Todd oversaw the enactment of legislation authorizing the FCC to conduct incentive auctions, the first Federal Aviation Administration reauthorization in nearly a decade and Senate passage of comprehensive surface transportation legislation.

Prior to joining the Commerce Committee, Todd served for two years as a legislative assistant in the office of the late Senator Ted Stevens (R-AK), then chairman of the Appropriations Committee and the most senior Republican on the Homeland Security and Governmental Affairs Committee and the Senate Committee on Commerce, Science and Transportation. In this position, Todd worked on a wide array of issues, including appropriations, transportation, natural resources development and management, environmental protection and homeland security.

Areas of focus

Practices

- Advocacy and Government Affairs
- Environment and Natural Resources
- Intellectual Property and Technology

- Media Regulation
- Privacy and Security
- Public Law
- Public Policy and Regulation

Industry sectors

- Automotive
- Aviation and Aerospace
- Communications
- Energy
- Government
- Technology
- Transport Infrastructure: Airports, Bridges, Ports, Rail, Roads
- Transportation

Education

- University of Washington School of Law, 2004, JD
- University of Washington, 1997, BA, Business Administration

HUMAN RESOURCES REPORT

Submitted By: Tina Hockaday-Weldin, Human Resources director

Report Date: April 16, 2015

7 NEW HIRES

Location	Job Title	Employee Name	Status
Happy Camp	Health information Clerk	Jodi Henderson	Non-Indian
Happy Camp	On-Call Receptionist (KTHA)	Ruth Bain	Spouse of Karuk
		Chena Ariza	Descendant
		Junalynn Ward	Karuk Member
HC/Orleans	AOD Counselor	Anthony Ballard	Non Indian
Orleans	Archaeological Cultural Resource Tec	Analisha Tripp	Karuk
		Vikki Preston	Other Tribe

3 PENDING INTERVIEWS

Location	Job Title	Interview Date	Interview Location
Happy Camp	Construction Laboror	TBD	TBD
Happy Camp	Crew Member II	TBD	TBD
Orleans	Landscape Architect/Maintanence Engineer	04/29/15	TBD

15 Vacant Positions

Location	Title	Program	Closing Date
Yreka	Tudor	KTHA	Open Until Filled
Yreka	AOD Counselor (PT)	AOD Program	Open Until Filled
Orleans	FNP or PA Provider	HHS	Open Until Filled
Orleans	On Call Roads Maintenance	DOT	04/16/15
Yreka	Tenant Relations Officer	KTHA	04/17/15
Yreka/HC/Orleans	KTHA Summer Youth Employment	KTHA	05/15/15
Happy Camp	Director of Community Services (DCS)	HHS	Open Until Filled
Happy Camp	Grant Writer and Resource Developer	ADMIN	04/20/15
Yreka	Part Time Licensed Therapist/LCSW,ASW,MFT,IMFT	HHS	04/24/15
Yreka	On-Call Sales Clerk	HHS	04/24/15
Yreka/HC/Orleans	Construction Crew Lead Carpenter	KTHA	04/24/15
Yreka/HC/Orleans	Construction Crew Member I	KTHA	04/24/15
Orleans	Clinic Physician	KTHA	Open Until Filled
Yreka	Certified AOD Counselor	HHS	Open Until Filled

TERO Department Report – March 2015

Please excuse me from the Council meeting this month.

TERO Budget:

Program	Total Budget	Expended to Date	Balance	% Expended
TERO	71,877.00	26,518.00	45,359.00	36.89

TERO Summary

Hiring Policy & Procedures / WPA

Yootva, Yootva, Yootva for passing the WPA and Hiring Policies. Now the work really begins! The TERO Commission will be working on implementation information and orientation for staff. We are the first Tribe in California to enact a workforce protection act and approximately the 30th in Indian Country to enact this important tribal legislation.

Casino Project

There seems to be a disconnect with some of the union trades and tribal members who have submitted paperwork to join unions. I have been requested to intervene in two circumstances where tribal members have not been contacted after submitting applications or apprenticeship paperwork. The two have contacted me in exasperation asking for help. I have made some calls but have not gotten responses. I will contact the Trades President, Andrew Meredith to see what he can do.

Pacific Northwest TERO Quarterly Meeting

The TERO Director and Commission will be attending Pacific Northwest Regional TERO meeting in Reno next week (April 21 & 22). California TERO's are sponsoring this quarterly meeting. I have been tasked with coordinating a cultural group for the opening and closing ceremonies for the conference. I have been able to contact a veterans group from Pyramid Lake to perform the ceremonies for us.

Caltrans

I understand that there are more issues with Caltrans than just TERO's issues. I complained about the Orleans bridge contractor hiring an individual without going through TERO and was told that they would get back to me but I have heard nothing. Technically, the contractor is not required to go through TERO due to the work not being on or adjacent to tribal land but I thought it would be a good thing to remind them about.

Fire Safety Vendor Class

On April 6th, TERO sponsored a Fire Safety Vendor class that certified 25 individuals. This class is a requirement for those who want to contract with the feds for fire season. It may be possible to hold another class if there is enough interest. I am hoping to get another class going next month.

Program	Total Budget	Expended to Date	Balance	% Expended	# of Families Served
CCDF FY 14	54,834.00	16,971.29	37,663.58	39.04%	5
CCDF FY 15*	69,674.00	0	69,674.00	0 %	N/A

CHILD CARE

Child Care Budget:

*We have yet to receive the final allocation for FY 15 funds of 17,418.00

Child Care Summary

Child Care National

Lots going on at the national level for child care. Currently the ACF Office of Child Care (OCC) is revising their funding applications for states, territories and tribes to align with the newly reauthorized Child Care and Development Block Grant (CCDBG/CCDF). The funding applications for tribes has been set back a year so our next submission for child care funding will be next year. OCC is holding consultation conference calls for input and through our membership with the National Indian Child Care Association (NICCA) and our state association, (Tribal Child Care Association of California-TCCAC) we have been making comments and providing input on the proposed changes. The Federal OCC wants to totally revamp the application process and technical assistance services.

The USDA Farm Bill that was recently reauthorized was good news for Tribes; it allows for traditional and cultural foods and provides guidelines on game and traditional foods. I have attached a copy of a portion of the bill that is relevant to us. This means we can use some of our traditional foods and get reimbursed for them through the food programs.

As the former vice-chair for NICCA, I have been working with them for their upcoming national conference in Washington, DC this September.

Child Care State

We had a great meeting in Sacramento for the Tribal Child Care Association of California (TCCAC) at the IHS offices. It was well attended by state CDE staff with over 30 participants. This quarterly meeting has become the “go-to” meeting for state CDE early childhood staff as it was apparent that they do not have a lot of opportunity to speak to one another like they were at the meeting. Our next meeting is scheduled for July 29 & 30 at the IHS offices in Sacramento.

Child Care Local

There is a lot of planning going on for this summer's activities. We will be holding the annual Yav Kuma Itapan Math and Science camp in Happy Camp and Yreka. The Happy Camp camp will be July 28,29,30 & 31 and August 4,5,6 & 7th from 8:30 to 12:30 and the Yreka camp will be held August 3 – 7 from 8 am to 4 pm daily. This year our field trip will be on August 8th.

The Summer Food Program is shaping up, Head start, TANF, KCDC and child care are coordinating to provide this program to all children in the community. We will be advertising summer youth jobs to augment the program. We anticipate being reviewed by the state this year. I am in the understanding that TANF and the Food Security program will provide lunches in Orleans this year. Our goal in the future is to hold the program in Orleans to be able to get reimbursed for food as we do in the other communities but we need someone knowledgeable with USDA requirements before we can move forward. We will start serving lunches on June 15th.

Respectfully Submitted,

Dion Wood

Erin Hillman, Director
Karuk Tribe Housing Authority
Report for Council Meeting- Happy Camp
April 23, 2015

BIA HIP:

Travis Britton (HIP) and Dale Risling (former Hoopa Chairman- Deputy Regional Director) met with Ann, Ashlee and I about the HIP Program on April 2. We reviewed the new regulations, and they agreed with us that a major concern about the proposed regulations is that there is a danger that they will be duplicative of NAHASDA. This could result in the end of the HIP Program. We also discussed leveraging of other funds, including USDA 502 and Section 184. There is a new Down Payment Assistance Program through BIA that is targeted to the applicants eligible for HIP, and it is almost identical to the KTHA Down Payment Assistance Program. We then toured our community, and they were impressed, seeing our homes, and the Wellness Center under construction. This was a very good meeting.

They informed us, tentatively, that there are two applications that could be funded from our last round of applications. This was good news and there will be a negotiation on the amount of funds for the projects, though they did say that the estimate we provided was high. I explained the cost of construction is high in our area and why that is so. Unfortunately we have determined that one of the applicants does not have site control of the property he listed as the project site. The applicant will have to go through probate to get this settled. The good news is that the applicant will remain on the list for two (2) years, and may be awarded funds next year. I asked Ashlee to contact CILS to see if they can work with this Tribal Member on the probate issue.

Memorandum Hobbs Straus Dean & Walker Dated 4/9/2015:

I've included a copy of the memorandum dated April 9th because of the section on the HUD proposed amendments to VAWA regulations. Though these regulations do not apply to our program *at this time*, there may come a time in the future that they do. Because of this, it's important to be aware of what would be expected.

Senate Bill S. 710

See above referenced Memorandum from Hobbs/Straus.

Grant Application Approval Policy- Draft:

The Housing Authority has adopted the Grant Application Approval Policy, with slight modifications related to amount of grant requiring Board approvals (\$5,000) and the internal review staff, ED, Asst. ED, CFO and Executive Assistant.

Tax Credit:

We received a letter regarding the total points for our application. We did lose the points for the Dial A Ride, however, our appeal was submitted on April 10th, citing our application and support letters from the Health Program that clearly state that the transportation services provided by the Tribe's CHR and TANF Program are not just for a ride to clinic appointments.

Eviction Ordinance Workgroup:

The meeting proceeded as scheduled on April 15th. The review of the draft has been completed. We discussed our next steps and will try to schedule a meeting during the first week in May.

2016 Indian Housing Plan:

I have begun working on the Plan and expect to have the first draft completed by April 30, and will have to complete the budget with Jeri's help in June, as far into our fiscal year as we can go before we have to have numbers ready for the Plan.

Wellness Center Grand Opening:

Believe it or not, we need to start thinking about this event. I would like a small committee to get together to work on this, including both KTHA staff, Tribal Staff, Board and Council. Ideas? Also, we should be getting the job description done by the end of May so that it the position can be advertised.

2015 Indian Housing Plan Funding- O Link:

The updated O Link amounts have been analyzed. There are differences between what was estimated and what Actual is. The Make Whole Payments will be higher for most Tribes who participated in the Agreement. We will pay an additional \$1,588.34 into the Agreement.

Finance:

Our new CFO, Jeri Bartow and I have scheduled a weekly meeting to review progress in the Finance Department. She is currently working with Kathy Arata Ward to be trained on fiscal reports required for HUD, our fiscal software, coding expenditures, our payroll and investments.

Surplus Inventory:

We have developed a list of items for an Auction to be held in the month of May. Please look for our advertisement on the website and on bulletin boards in the Tribal offices. We will email the list and forms out in a broadcast email as soon as the list is finalized.

Yreka Computer Center Staff:

We were able to offer this position.

Happy Camp On Call Receptionist:

The three candidates for the On Call Receptionist were selected for the pool.

Construction Crew Positions:

We have screened the Laborer and Crew Member II positions; we re-opened the dates for the Crew Leader and Crew Member I because we didn't have a large enough pool of applicants for interviews. We will screen for those positions on the 29th.

Orleans Landscaper/ Maintenance:

We screened the applicants for this position, and interviews are tentatively scheduled for April 29th.

Maintenance Department Meeting/ Policy Development:

We have drafted revisions to our Maintenance policy and it has been submitted to the Board of Commissioner's for their review and comments. This revised policy was reviewed and modified by the Maintenance staff, Sara, Ann and me. There is a flow chart explaining how we will be following the progress of collecting tenant maintenance charges.

It was also discussed in this meeting, the issue of lease-purchase tenants who ask for maintenance work to be done on their units. This is currently no policy on lease purchase units, only an agreement (which is binding). The Agreement states they are responsible for their own maintenance. KTHA has low rent occupancy and maintenance policy in place and since there is only the homebuyer policy is for mutual help units, it is a different program and its rules do not apply. We will be working on a lease purchase occupancy policy, modeled after Chapter 7, and to be consistent with the current Residential Lease Agreement with Option to Purchase requirements.

Training Report:

I have attached a copy of my training report from the Supervisor's Training held on April 9-10 in Happy Camp.

Evaluations:

Management Staff has been reminded that their employee evaluations are due to be completed by May 31st. At our scheduled Managers meeting on April 22, we will be reviewing our requirements and forms for our employee reviews.

Staff Reports:

Sara Spence:

Construction Projects (Bid Status)- Skyline Site Design / Indian Creek Site Design / One to Five Bedroom Home Plans: Awarded, work began March 31.

Administrative- Three contracts were issued for the above listed projects. One agreement was issued for the MKWC noxious weed eradication project in Orleans.

HUD will be onsite for program monitoring August 10-14.

Human Resources

Chief Finance Officer: Jeri Bartow hired, started March 16.

On Call Receptionist: Offered, drug screen results pending.

Tutor: Offered, drug screen results pending.

Yreka Tenant Relations Officer: Closed Friday, April 17.

Construction Crew: Application review pending.

The summer youth crew advertisement has been posted with a closing date of Friday, May 15. The tentative timeline for recruiting and hiring is as follows to allow for a 10 week work period. The schedule can be modified depending on the number of applicants to attempt to not having to turn any kids away.

May 15	Applications Due (5 Week Posting Period)
May 18-21	Screen Applications / Set Date for Interviews / Notify Applicants
May 26-29	Hold Interviews (After School Hours)
June 1-5	Drug Testing (After School Hours)
June 8-12	Obtain Work Permits from Schools
June 16	Group Orientation / Happy Camp (First Paid Day)
August 21	Last Day of Work (To allow one week of vacation)

Training: The onsite supervisor training was held April 9-10; it was very informative. The attorneys were with Drummond Woodsum in Portland, Maine. They are extremely knowledgeable in Tribal employment law and took the time to study our Constitution, Ordinances, Policies, and forms prior to the training allowing them to answer questions and provide suggestions as we went through the materials. We hope to have them back for Board specific training.

The HUD onsite training was postponed until June 22-23 due to a SECOND cancellation by our HUD Grants Management Specialist.

Ann Escobar:

During the month March it has been a busy month. There really continues to be multiple areas to focus on; reviewing all TRO/Admission documents, reports/security and processing work as needed. I continue to follow up on; Board of Commissioners issues that are brought to my attention, along with reports that come from residents. I review all rental adjustments, complaints, tenant issues, waiting list program questions, tenant relations work, BOC decision letters, etc. I am continuing to review the BOC reports to watch for consistency. I have not had much time this month to work on updating template letters and forms needed but will be setting a schedule to make sure this is complete.

Charles and Randy continue to work in all three communities. There was an activity held in the Yreka community, a movie night with a barbeque. The TRO's and Security are working on incentive types events for the communities. (Details to follow, of course If you have any ideas please let us know.) The tenant survey went out to all residents again my apologies for the last one sent out and the time frame given.

Tenant Relations: I continue to review tenant matters; monthly reports, payment agreements, lease agreements, rental changes, all tenant/incident report, police reports and reviewing all correspondence. I am working on not having to review all the work, at least the work that should be automatic. We continue to have discussions on the areas of concern. Keeping on top of time sensitive issues, monthly reports, security reports and the tenant balances. The TRO's continue to go out in the communities to try and assist tenants as needed. There have been a few Elders who have been needing assistance and the TRO's have been helpful to their needs.

Operations: I continue to be available as needed during the Executive Director's absence. Have been doing the drawdowns from LOCCS as needed.. Brian and I continue to communicate on the different areas of the Yreka community, specifically communicating on the status of the units in Yreka and ways our staff can communicate with each other; preparing each staff for the inspections scheduled. Of course we are working as a team.

Richard Black:

Comstock home: To be completed by the Force Account Crew once they have been hired, the plan now is to reconstruct the home to make it livable quicker. Force Account crew positions have been created, this project should be continuing within the next few months. (SAME)

Yreka Wellness Center: The metal building has been erected, and they have started installing the metal wall paneling, they have been working on installing the storm water collection drains, and DI's. We have been working on approving several more submittals and RFI's.

2nd Ave Fencing/ single family homes: The designs for these homes have been awarded to Trinity Valley Consulting. This contract is for 120 days.

Orleans Home Fire: Adams has erected the home and installed all of the siding, roofing, and the solar components for the roof mounted electrical system, they have installed the shower, and most of the plumbing. Steve and I did a walk through on the home and had them come back and finish several things before they moved on also they are waiting for it to dry out more before continuing inside.

Eight Home Sites in Yreka: We are still waiting for the utility companies to give us all the information for the designs they are done with the exception of the utility details. This project will be included in Tax credit project we are working on. We have finally received a call back from the utility companies PPL and AT&T and have established a meeting date in March 2015, after this meeting we should be able to get completed designs by the end of March 2015. (SAME)

Orleans Asip House Fire: They have compacted the soils, and installed the footing and the concrete slab, they have also erected the rough in framing, and started the shear walls construction, progress is going well, we have reviewed several RFI's and Submittals. The home should be weather tight by the end of April 2015.

Mckinleyville Home Rehab: 100% Completed

Fort Jones Home Rehab: Designs are being completed by Trinity Valley Consulting there is approximately 120 days before completion of deigns, then we can go out to bid.

Red Cap Road Single Family Homes: I have met with Steve and Sandi Tripp, she indicated there would be no problems with us installing utilities after the construction has been started on the roads, once we meet on site and determine sites and specific homes we can start getting the scope of work out for civil designs.

Indian Creek/ Skyline Property civil designs: Designs have been started and we made a site visit with Trinity Valley Consulting they have 120 days to complete the designs, once this happens we can them move forward with Construction, this also will be using the home designs as mentioned on other projects.

Yreka Computer Center Roof Leak: Ark Design has completed 100% of the roof.

FEMA Trailers Yreka: There is one trailer which we will be holding for a possible Home replacement.

Etna Home Rehab: I put together and estimated cost for repairs and submitted it to Ashlee King once the board gives their approval of work I will continue with creating the scope of work and get it out to bid.

Training: I attended an FEMA training put on by Tom Fielden, it was very information and I learned a lot about putting together emergency operation plans, which include several important documents with different organizations, they also discussed how to set up and decide proper locations for emergency operation centers. I feel this was very beneficial to our organization for preparation in natural disasters. We also had the planning session this month which turned out very well.

Steve Mitchell:

Unit prep: As of the end of March there is no unit prep in Happy Camp or Orleans.

Annual Repairs, Work Orders: Annual repairs are addressed as time allows. For the most part we are current with work orders. Staff continues to work on the backlog of Annual repairs. Happy Camp maintenance staff continues to install receptacles near the elder's water heaters to allow for freeze protection. Happy Camp staff has been moving items from the current shop building in preparation for demolition later this spring. Orleans staff has finished correcting a problem with the roof mounted HVAC condensate lines and the solar panels.

Landscaping: Landscaping chores have begun for the season, particularly in Orleans. Our landscape/maintenance position is vacant as of the end of March. We hope to fill this position sometime in April.

Happy Camp Duplex: In progress. As of the end of March the exterior of the homes were painted and the interior was nearly ready for paint.

Lower Tishanik: This home is complete. Punch list items have been corrected, water line installation is complete, and the project has passed the final inspection by the county.

Happy Camp HIP home: This home is complete and occupied. A final inspection has been completed and passed pending submission to the county of documents related to propane and HVAC testing.

Happy Camp Maintenance Shop: Floor plans and other drawings and specifications are being developed by staff and are nearly completed.

Florrine Super:

The computer center is continually working towards KTHA mission and will promote and sustain the culture, education, language, health, welfare, self-sufficiency, and economic independence of its residents.

COMPUTER CENTER

Our current hours are as followed: Monday-Thursday 10am-6pm and Friday 11am-6pm. Community members continue to use the computer lab. We continue to keep center open on Mondays for Karuk Language Class and Tuesday for student to have quiet study time. If requested, we keep center open later. We had our first Budget class and used our computer lab.

Working with Orleans and Happy Camp computer center. Our plan is to meet and collaborate to have similar computer use policies and services. We have a meeting set up for April 21st in Orleans at 1pm. February we had 171 community members come in for the month averaging 43 visits a week. (This is with duplicated numbers).

TUTORING

Heiland is continuing to tutor students who come into the office. Days she is not here, I help students with school work. Students seem to be making great progress. We will have a better idea when we get their progress reports back. Due to sports and spring events are students have not needed as much tutoring from Heiland so we are going to have a special activity time on Wednesday that she will oversee. Fun learning activities for the kids to come in and participate. Success Stories: One of our students is improving on his high frequency words and penmanship skills. Also, this student was not

going to pass his class and now he will advance to 1st grade. Report from another student: She is no longer on IEP plan and is doing great on her own. Last two semester she has receive a "B" honor roll. It's great to see our youth keep improving and succeeding in school.

Collaboration with the high school has paid off. We worked to get a tutor on campus at the Yreka High and Discover High Schools. That should take place in April as we had to wait for all paperwork and contracts to go through its process. Title VII meeting was held at our Center on March 25th. All school staff, KHCCC staff, Education Director and parents/community members attended. Attendance was down a bit but we had a very productive meeting. We had a great review of what's going on with all programs. The Yreka Elementary School District should hear from the Library Grant this week. We had asked questions about kindergarten being only half days. With new funding, the school may be able to offer full day for kindergarteners next year and have transportation. *Transportation is hard for some of the parents in our community. Parents are provided transportation either there or return home. So they are responsible to either pick them up or drop them off. This causes hardship for those without transportation and we let the school know this is a concern. They hope to have a solution by the next school year. Karuk Education Director introduced herself and provided us information on upcoming activities.

Our next Celebrate our Students will be held on April 24th with music, food, certificate, and small gifts. Our final celebration, I would like to give bags out to our KTHA Student Residents that have Our Students Rock – Education/Culture!

COLLABORATION

Working together with NCIDC, we have provided an Interview Tips & Skills Workshop. We had no one attend the second session. When Budget class came up, I informed tribal and local agencies to refer their clients and posted to personal Face book page to help get the word out. We had three in attendance. We will hold one more Budget Class in April. In May, we will start our Microsoft Program trainings. Also, we continue to plan for our upcoming Job Fair schedule for April 20th from 3pm-6pm at the Karuk Housing Community Building.

Had a couple of meetings with Education Director. We shared information on upcoming events. I plan to recruit for Youth Leadership Council and runners for former Councilman Crispen McAllister's Salmon Run along with Carissa. Talked about upcoming College Day field trips at Southern Oregon University and CAL Berkeley. Carissa is also helping with Job Fair to recruit Speakers to present to our young youth and adults. We reviewed our program needs and available funding so we can prepare for upcoming school year and have tutors available. It has been great working with Carissa.

VOLUNTEERS

I enjoy working with volunteers. From past experience, we seem to lose our best volunteers to the work field which is great. One of our volunteer has found employment. We are happy for her and appreciate her dedication and hard work she gave to her community! Lorelie Lopez –way to go! Our other on-going Self Help worker helps update information boards, organized paperwork, and update numbers for the center. It's been great to have her.

We have a new one self help worker. She has typed up some sample Computer Policies, Posted updated job openings, help direct and assist community members. These are just some of the things that our self-help workers participate in. They have been a great help to our center as we are down one staff person. It is a great program for residents to get work experience and help in our center. We have the opportunity to discuss future goals and any obstacles they identify. They also attend any classes we provide which add to their skill bank.

EVENTS HELD DURING THE MONTH

Resume Writing & Interview Tips & Skills. 0 attended—Will repeat once we hear of residents in need of this class.

Beginner Karuk Language Class: We average 3 participants. We are learning Word lists. Numbers, Colors, and Table settings.

Karuk Language Class: We have a great turn out for this class. We continue to work on conversation.

2nd Karuk Language Class: Frank Thom continues to share his knowledge with the community. It's great to have him volunteer his time at the center. He shares songs and stories as well. He comes in and informs me what he will be working on so we make sure it gets on our monthly calendar.

Lunch Time Language Class: We have had community members show up and work on conversation. We look up each part of the word and work on pronunciation. We are also writing word or phrase on index cards. Then we test each other to identify the meaning and say the word in Karuk.

Cultural Class for Adults & Youth: This program is on hold. We have had a lot of request for it from our tenant surveys but attendance is down. Give it some time before we start it up again.

Girls Group: We continue to meet with our girls and provide information from our curriculum as well as adding cultural knowledge. During Easter break, we plan to have three classes so we can work on our cultural items- Earrings and Mink Hair ties. It has been great working with the girls and facilitators Tonya Albers and Alma Bickford.

Education is Prevention: Event was moved to April—Fire Safety.

UPCOMING EVENTS

- ~ Budgeting Classes
- ~ Easter Break Events- Karuk Bingo by Frank Thom, Sewing Basics by Debra Van Winkle, Game Time by volunteer high school students, and Animal Shape Beading by Teresa Valin.
- ~ Job Fair
- ~ Student Growth & Achievement Award Celebration
- ~ Budgeting Class
- ~ Friday language by Frank Thom
- ~ Fire Safety Event

Brian Gonzalez:

Maintenance has been completing work orders on a daily basis and now we are prepping units. Overall we have been completing emergency work orders and annual work orders are being taken care of in a timely manner. Our landscaper has been working hard to get a few projects requested of him completed such as; weed eating areas not accessible of the large mower, removing bushes, cleaning out shop yard for a shed to be built to store lumber and our buggies. The crew was able to fix up the computer center playground and add slats to the fence for privacy. We also added child safe bark to the community playground and fixed the bordering. Some of the boots for the bathroom exhaust were damaged from wear and tear and the crew was able to fix 5 boots, but we still have over 15 to complete. We intend on resolving this problem during our annual filter change next month.

The shop is cleaned weekly and brought back to KTHA standards with easy accessible materials at all time. During the month of February and early March I was very busy with trainings. I attended 3 trainings. The first training was in Las Vegas for a Hands-on Electrical and Plumbing seminar. The training focused on electrical wiring and was helpful to better understand power and how it is used in a circuit. We brushed up on single pole, 3 way and 4 way switches. Overall the training was a great learning experience and the information gathered will be used on a daily basis.

The second training was in Yreka at the admin office for FEMA emergency management framework for tribal governments. I really enjoyed this training as it showed me the importance of preparedness for disasters. Having a structured system to handle all emergencies is crucial to a community and being taught how to react/help in all situations was beneficial. I hope to continue training for natural and manmade disasters so I can be part of the team and help not only our community but neighboring communities also.

The last training was located in Phoenix for servicing appliances. At the training it was a lot of Q & A and that was extremely helpful as it breaks down situations that happen on a regular basis in our community. The instructor had plenty of knowledge in the field and was able to break down almost all problems and situations maintenance finds them in. Learning how to replace t-stats, relays, small and large motors and how to maintain appliances was crucial and at the training we were taught all of the above. I feel confident we will complete most of our repairs in house now and won't be hesitant to open up appliances to test and resolve issues. The trainings we have been able to attend have really helped our crew out and are beneficial to our organization as it will save us money and boost employee morale. We thank and appreciate Erin and the board for allowing our team members to get these trainings.



806 SW Broadway, Suite 900
Portland, OR 97205

T 503.242.1745
F 503.242.1072

HOBBSSTRAUS.COM

MEMORANDUM

April 9, 2015

To: Housing Clients

From: Hobbs, Straus, Dean & Walker, LLP

Re: ***NAIHC Legislative Committee and NAHASDA Reauthorization; HUD Issues Proposed Amended Regulations to Address Violence Against Women Act Amendments of 2013***

This memo reports on two recent developments affecting Indian housing. The first was the monthly meeting of the National American Indian Housing Council (NAIHC). The second is the release of proposed regulations by HUD to address the Violence Against Women Act amendments of 2013.

1. NAIHC Legislative Committee Meeting

NAIHC held its monthly Legislative Committee conference call earlier today. The main topics for the call were NAHASDA reauthorization; environmental review; FY2016 Appropriations; and the NAIHC Annual Conference.

a. NAHASDA Reauthorization

Chairman Gary Cooper reported that H.R. 360, the House version of the NAHASDA reauthorization legislation, passed the House on March 23rd. He also said that S. 710, the Senate version, was introduced in the Senate on March 11th. NAIHC Executive Director Shawn Pensoneau provided details on the NAHASDA reauthorization effort. He reported that H.R.360 was considered on the House Floor under unanimous consent with Members being allowed to dialogue about the legislation to place statements into the record. The House also conducted a roll call vote on the bill rather than a vote of “yeas” and “nays” so that individual Members’ votes were recorded. The understanding is that the roll call vote was requested at the behest of the Heritage Foundation which opposes the Native Hawaiian provisions.

Pensoneau explained that S.710 has some significant differences from H.R. 360. These include changes to the training and technical assistance provisions; elevating the Director of the Office of Native American Programs to a Presidential appointee position; and having no cap on spending on NAHASDA programs. H.R. 360 includes a cap of \$650 million per fiscal year.

He reported that the Senate Committee on Indian Affairs (SCIA) held a hearing on S.710 on March 18th. NAIHC testified at that hearing. NAIHC, he said, is advocating for no change to the training and technical assistance provisions. He said that there are indications that the Senate will take up the bill in a manner that includes Floor time so that Senators, specifically Senator Lee (R-UT) will have an opportunity to speak on the bill as part of the record. Pensoneau explained that Senator Lee opposes the Native Hawaiian provisions and wants the legislation to follow regular order. Last Congress in December, the effort in the Senate, given lack of time, was to move the bill via unanimous consent, which failed due to Senator Lee's objection. S. 710 is currently pending in the SCIA.

Pensoneau stated that there may be opposition in the Senate to the removal of the 30% Rule. The understanding is that the Senate Banking Committee and, specifically, Committee Vice-Chairman Sherrod Brown (D- OH), have concerns with this issue. Conference call participants encouraged tribes to reach out to Democratic Senators, specifically those on the Banking Committee, to educate them about the 30% Rule. One caller had heard from SCIA staff that compromise language on the 30% Rule may be discussed.

Sami Jo Difuntorum said that she heard that the SCIA will schedule its mark-up on April 22nd or April 29th.

b. Environmental Review Streamlining

Pensoneau reported that ONAP is leading the effort to streamline the environmental review process. The objective is to limit duplicative requirements from different agencies during a project's environmental review. This would alleviate burdens on tribes and TDHEs. He said that NAIHC is playing a role in process and is encouraging tribes to become involved in the effort.

c. FY2016 Appropriations

Pensoneau reported that the House and Senate have both passed their budget resolutions. The budget resolutions, while not having the force of law, set the topline funding levels for 2016. With the resolutions now approved, the 12 Appropriations Subcommittees in each chamber can begin work on allocating spending for the coming year.

d. Annual Conference

Cooper encouraged all to attend the NAIHC Annual Conference which will be held from May 12-14, 2015, in Scottsdale, Arizona. He emphasized that there will be a Legislative Committee meeting there on May 11th at 8 am.

2. HUD Proposed Amendments to VAWA Regulations

On April 1, 2015, HUD published a proposed rule in the Federal Register (copy attached), that would amend HUD's regulations to implement the requirements of the Violence Against Women Reauthorization Act of 2013 (VAWA 2013). The HUD proposal, following the provisions of VAWA 2013, establishes that a domestic violence victim cannot be evicted or denied admission to housing solely on the basis that the person has been a victim of domestic violence, dating violence, sexual assault, and stalking (hereafter referred to as "domestic violence"). The HUD proposal also follows the provisions of VAWA 2013 that authorize the housing agency to evict, remove, or terminate assistance to an individual who is a tenant engaging in criminal activity directly related to domestic violence, dating violence, sexual assault, and stalking. Comments on the HUD proposal are due by June 1, 2015.

The provisions of the HUD proposed rule do not, however, directly apply to tribes and Tribally Designated Housing Entities (TDHEs) operating housing programs funded with NAHASDA Indian Housing Block Grant (IHBG) funds. However, the provision of the law that HUD relied on for the proposed rule may apply to certain tribes or TDHEs (those who are using rural housing development or Low Income Housing Tax Credit program funding), and thus some of the concepts in the HUD rule may be of importance, if not directly applicable. HUD's proposal notes that the core requirements of VAWA 2013 apply without rulemaking.¹

On March 7, 2013, President Obama signed VAWA 2013 into law.² VAWA 2013 provides enhanced statutory protections for victims of domestic violence, dating violence, sexual assault, and stalking. VAWA 2013 extends protections to victims on tribal land, and extends coverage to many housing programs administered by the Department of Housing and Urban Development (HUD) that had not previously been subject to VAWA. The specific subsection of the law that applies to housing is entitled "Housing protections for victims of domestic violence, dating violence, sexual assault, and stalking."³ In 2005, the VAWA reauthorization brought HUD's public housing program and HUD's tenant-based and project-based section 8 programs (collectively, the Section 8 programs) under coverage of VAWA. The VAWA 2013 expanded the list of HUD housing programs subject to the VAWA, and included the HOME program, under which some tribes and TDHEs receive funding. The HOME program is listed under the list of Covered Housing Programs, and to the extent a tribe or TDHE receives HOME funding, they would be covered by the new regulation. However, the list of Covered Housing Programs in the definitions section does not include the primary Indian housing statute, the Native American Housing and Self-Determination Act of 2008, so the proposed regulation does not govern tribal programs operated with only NAHASDA

¹ Id. "prohibition on denying or terminating housing assistance on the basis that an applicant or tenant is a victim of domestic violence, dating violence, sexual assault or stalking – apply without rulemaking and HUD has advised its program participants of such immediate applicability[.]"

² Pub 113-4, 127 Stat.54

³ 42 U.S.C.A. §§ 14043e-11

IHBG funds. The list of Covered Housing Programs in VAWA 2013 does include USDA Rural Development multifamily housing programs and the Low Income Housing Tax Credit program. While neither of these are HUD programs, and thus not covered by the proposed HUD regulation, a number of tribes and TDHEs receive funding under one or both of these programs, and those tribes and TDHEs are arguably bound by a similar set of requirements as set out in the HUD regulation.

Of note is that HUD proposes to apply the VAWA 2013 regulations to a HUD program, the Housing Trust Fund (HTF)(12 U.S.C. 4568), which is not listed among the “covered housing programs” defined in VAWA.⁴ HUD explains that the HTF program is so similar to the HOME Investment Partnerships (HOME) program that it believes HTF is an appropriate program to add to the list of covered programs to be covered by the VAWA protections.⁵

For Tribes with programs directly covered by VAWA 2013, there are a number of potentially applicable requirements or tools that are part of the proposal (even if not applicable through the proposed rule, they may be applicable as a statutory requirement). One of the key components of the HUD proposed rule aims to protect the victims of domestic violence from being evicted as the result of the criminal activity of their abuser, who may be a co-tenant under their housing lease. VAWA 2013 broadens the types of victims who are covered by its protections by replacing the term “immediate family member” with “affiliated individual.”⁶ The proposal explains that using the term “affiliated individual” is intended to cover individuals lawfully occupying a unit but who may not necessarily meet the definition of “family.”⁷ The proposal requires housing providers to have emergency transfer plans to provide the option for a victim to be quickly moved away from the perpetrator⁸ and Appendix B to the HUD proposal provides a model Emergency Transfer Plan.⁹ VAWA 2013 and the HUD proposed rule provides that a lease may be “bifurcated” to separate the victim from the perpetrator.¹⁰ Thus, under the rule, bifurcation of a lease to remove the perpetrator but leave the victim in possession and control is a second option.¹¹ In cases where the tenant’s household is divided, the rules provide that the housing agency must provide a reasonable period of time for the victim to establish eligibility to remain in housing. If the victim cannot establish eligibility, the covered housing program provided must provide reasonable time for the tenant to find alternative housing.¹² These provisions are described in the preamble to the proposal at pages 17559-17561, and HUD specifically asks for comment on the “reasonable” time periods proposed in the rule.

⁴ 42 U.S.C.A. §§ 14043e-11(a)(3)

⁵ 80 FR 17553

⁶ 42 U.S.C.A. §§ 14043e-11(a)(1)

⁷ 80 FR 17551

⁸ Subpart L, § 5.2005(e), page 17568

⁹ 80 FR 17582

¹⁰ 42 U.S.C.A. §§ 14043e-11(b)(3)(B)

¹¹ Subpart L, § 5.2009, page 17569

¹² Id.

The HUD proposal follows the requirements of VAWA 2013 by requiring covered housing agencies to prepare a Notice of Occupancy Rights under VAWA, and Appendix A of the HUD proposal provides a model notice.¹³ The Notice of Occupancy Rights is to be provided to every tenant and applicant, and provides all tenants and applicants a clear summary of the protections provided to victims of domestic violence, and the housing provider's authority to remove the abuser from the household. The Notice of Occupancy also describes how a victim can be asked for documentation to "certify" that the person has been a victim of domestic violence. VAWA 2013 includes a section that describes the authority of the housing program to request documentation, describes the form of documentation, and establishes that any information submitted by the victim shall be maintained as confidential information.¹⁴ The law specifically provides that this documentation section of VAWA 2013 is not to be construed as requiring the housing program to require the victim to provide documentation, and these provisions are included in the HUD proposed rules.¹⁵

As explained earlier, VAWA 2013 and the HUD proposal do not directly apply to tribal programs operated with only NAHASDA IHBG funds. However, these proposed regulations offer protections to victims of domestic violence which tribes and TDHEs may want to establish for tenants and affiliated individuals. The HUD proposed rules provide a very useful template that a tribe or TDHE could utilize in order to provide its community with the protections adopted in the Violence Against Women Act of 2013, even though there is no requirement currently to do so. One step that may be a starting point is to work with legal counsel for the tribe or TDHE to establish a criminal code that clearly identifies perpetrators of domestic violence and abusers as being subject to the criminal laws of the tribe which applies to persons who are tenants or occupy housing that is regulated by the tribe or TDHE. By establishing that domestic violence is a crime, the housing program can establish rules that authorize the program to evict a tenant or terminate assistance to the individual who is the abuser without evicting or terminating assistance to the victim. The tribe can also establish rules providing for the emergency transfer of domestic violence victims, and establish provisions for bifurcating the lease so that the victim and the abuser are separated without the victim being forced to leave the housing unit.

Please let us know if you would like further information or assistance in preparing tribal law provisions that would establish the VAWA requirements described above and in the HUD proposal.

If you have any questions, please do not hesitate to contact Edmund Clay Goodman at egoodman@hobbsstrauss.com or by phone at (503) 242-1745.

¹³ 42 U.S.C.A. §§ 14043e-11(d), Subpart L, § 5.2005(a), Appendix A at 80 FR 17581

¹⁴ 42 U.S.C.A. §§ 14043e-11(c)

¹⁵ Subpart L, § 5.2007, page 17568

Karuk Tribe Housing Authority
Board of Commissioners
Closed Session Director Meeting
March 30, 2015
Happy Camp, California

The meeting was called to order at 10:02am by Elsa Goodwin, Chairperson.

Roll Call

Present

Elsa Goodwin, Chairperson
Robert Super, Vice Chairman (10:04am)
Charlene Naef, Treasurer
Shirlee McAllister, Commissioner
Scott Quinn, Commissioner
Dolores Voyles, Commissioner

Absent

Kristin Aubrey, Commissioner

The prayer was provided by Shirlee McAllister.

The mission statement was read aloud by Charlene Naef.

1) Approval of the Agenda for March 30, 2015

Charlene Naef moved and Shirlee McAllister seconded to approve Agenda for March 30, 2015. 5 yes, 0 no, 0 abstain. Motion passed.

2) Approval of the Minutes for March 2, 2015

Dolores Voyles moved and Charlene Naef seconded to approve the Minutes for March 2, 2015. 5 yes, 0 no, 0 abstain. Motion passed.

3) Old Business

None at this time.

4) Tribal Council Liaison Report

Headway usage was not discussed at the last Council meeting. Housing would like to keep one room for exercise equipment since it will be a while before the resident center is available. Erin was also going to check on the equipment to make sure it is still functional and to see if Annie has anything so they know how much space they need. They are waiting on Council direction for how they will use the remainder of the building. Elsa asked about the rental fee, it is based on square footage so that agreement would be modified based on the changes. If Louie Tiraterra were moved to the building then an employee would be there from 8am to 5pm to allow better access to the building during working hours for utilizing the exercise equipment.

Elsa asked about the privacy panels on the meeting tables; Erin will follow upon that that as well as the Pine Place parcel.

5) Previous Tenant and TARS Report

Account 1489-03 has a high balance for a voluntary vacancy; Elsa questioned if there were late or non-payment notices sent in a timely manner, even at maximum rent it would be a long period to get that high of a balance, Ann states there may have been damages upon move out.

BL does not reflect the balance for the woodstove; Ann states that upon further research, it was determined there was not a woodstove in that home, only a monitor.

There was discussion regarding outstanding debt and what they do for the very old accounts. They always continue to carry it on this report just in case they have an opportunity to collect it. There is an analysis done based on all accounts and a journal entry for doubtful account is done based in on a percentage they think they will not collect, that entry is not tied to specific accounts. They continue to receive bills for the balance due.

There are two individuals reported as deceased WF and TL.

Elsa asked about vouchers, if they do not make timely payments on their security balance which must be repaid, they should be not continue to receive the voucher.

There was discussion regarding the recent edit to the Hiring Policy for existing employees with a delinquent balance. The KTHA policy was edited but the Tribe still needs to change theirs to address the existing employees on the list. Sara submitted that to HR, Elsa asked that she resend it to her so she can follow up.

Elsa asked if the full balance was paid for the rescinded eviction in Happy Camp and if the rent was adjusted for the unreported childcare income. Scott questioned the account with a \$1,504.90 balance, plus current charges of \$375, noted with a rent adjustment but no payment agreement in place. Ann will follow upon all of these.

Elsa asked about the status of Orleans eviction. They are finalizing details for the other home; potentially they need a refrigerator and stove to allow them to move out. Possibly KTHA has an old one in inventory they can donate?

6) Jeri Bartow

Scott asked about Dorcas' inventory management process and procurement. He requested a short explanation on those items with her next report.

Robert asked about vehicle procurement. Erin states for the current project she had her pull three similar vehicle types and then get three quotes for each one so they have all of the information to make a decision on the purchases. Scott would like to do more analysis when choosing the type of vehicle they want, such as consumer reports data, cost of operation, safety ratings, cost of maintenance, average mileage expectancy. Erin states that is how she selected the three to compare; for the office pools they need something that can accommodate five people and a small amount of cargo with all wheel or four wheel drive for winter conditions. Scott feels that a two wheel drive car might be better for fuel costs. Elsa asked about American made versus foreign. Erin relied on the ratings and maintenance costs which is not inconsistent with the Tribe's fleet purchases as they are not American made always.

Jeri reviewed her written report. She has been working with the staff to understand how they process items and making changes appropriate for internal controls as they move through them. She has spoken to Pete McGee regarding the Accufund software so that she can start adding necessary items to the system. Kathy will be on site next week and the week after to get a full understanding of the system, what adjustments she has made, and changes that can be made at the time of processing to lower the number of adjustments necessary. Jeri wants to put the budgets into the system so that when running reports they can monitor progress throughout the year. There will be HUD review in the summer / fall. HUD has accepted the audit report authorizing them to draw down funds for their investments.

Jeri asked them to let her know what they would be interested in seeing in her future reports.

Scott Quinn moved and Shirlee McAllister seconded to approve Jeri's report. 5 yes, 0 no, 0 abstain. Motion passed.

7) Erin Hillman

Erin reviewed her written report.

Senate Bill 710 is in process for NAHASDA reauthorization. HR 310 passed, as soon as she knows what the changes will be, she will share that information.

TCAC called with a couple of questions about the tax credit application, it was not clear based on the call what the status of the application is. The eviction ordinance meeting is still set for April 15. The Tribal Court scheduled their strategic planning session for April 9-10 in Yreka which is unfortunate as it will not allow KTHA participation. Elsa states the Council plans to attend.

April Attebury has requested a washer and dryer for the domestic violence unit so the residents do not have to use the public Laundromat, due to security concerns. Erin states she spoken to both Tanya and April to clarify the recent miscommunication and confusion related to the Comstock project and has answered several questions with Council Members and staff as well. Nothing has changed since their last meeting; the stairs will not be reconfigured as it is not in the budget. They will be blocked for safety reasons but not modified for accessibility. They will not do the addition as there is no evidence to support the need for nine bedrooms instead of six. If six are determined to not be enough they could consider continuing use of the apartment, or issue emergency vouchers for qualified applicants and they can apply for rental housing. So far, they have not been at maximum capacity in the four bedroom apartment. KTHA was originally to contribute only \$40,000 to the project but will now be contributing hundreds of thousands of dollars. Elsa thought that April was going to come to the Board to talk to them about the project, Erin states that she has not received that information from April, or anyone else. April did request a project timeline by the end of April for her funding agency, which will be done.

Regarding the request for the washer and dryer, there are none installed in the apartments, but they do add them for elders. They attach to the kitchen sink and have a vent plumbed in for the dryer. They are stackable units. Erin suggests that the Domestic Violence Program purchase the equipment and their staff can install it. The apartment is within walking distance of the Laundromat; they could go in pairs or have the staff member go with them to limit the potential for any incidents.

Another issue they are having is that the tenants call security before calling law enforcement for disturbances, which is not the proper process. They also had to contact security and staff when locked out of the home because Alma was not available. Charles needs to implement a standard response for all callers to call 911 before calling him as it could result in lost time that would be precious if safety were a concern.

Elsa would like April to come to the next meeting so they can discuss all of these times; possibly they can schedule something prior to or after the Eviction Ordinance Meeting on April 15.

Charlene Naef moved and Shirlee McAllister seconded to deny the request for a washer and dryer. 4 yes, 0 no, 1 abstain (Robert). Motion passed.

Erin included a draft grant review policy; it was adapted from the Tribe's policy using the same \$25,000 limit as the contract policy for executive director approval. She requested they submit their feedback to her. Elsa states that the Tribal Council approves all grant applications regardless of the amount; Erin suggests \$5,000 which is consistent with the small purchase limit for KTHA. Scott asked about post award compliance after award. Erin states that there are several staff members involved depending on the item needed. The staff member overseeing the activities would do the programmatic report, finance would pull financial reports. There is not a dedicated employee for grant management compliance since the number of grants is so low; there are only three right now (NRCS, IHBG, and the County Behavioral Health). They agree that \$5,000 would be acceptable. Erin will still notify them of all grant applications / awards but the threshold would allow them to process small grants without a Board Resolution. Elsa would like to Erin to encourage all staff to seek outside funding and get more dollars into the programs.

She will start drafting the next IHP April 1. The FY15 grant funds were received; they lost \$61,470 due to a Supreme Court ruling in the Tenth Circuit which is being appealed by HUD. Fort Peck was the case, Erin can find out what the total value of the case was, there were other Tribes involved in the case. They conveyed their housing units, the BIA did not act timely to finalize that transaction and the argument was that the FCAS dollars should not have been taken away until the conveyance occurred. The result was that all of the Tribes had to make up the amount of the award from their FCAS funding.

Erin spoke to Sami last week about the O-Link agreement and the necessary adjustment due to their final grant award. There will be variances in how much the Tribes will each pay based on the actual grant awards. The Karuk share is not very high. The adjustment spreadsheet will be distributed so that the other Tribes can look at it.

She will be working on the surplus inventory distribution this week. She asked for input on the Nissan Xterra and Ford Escape that will be replaced with the new vehicle purchases. They would like her to evaluate trade in value versus private party value to determine the best option. The surplus inventory will be distributed for sealed bids from Tribal members, if not done at that time; they will proceed to non-Tribal bidders.

The TRO files for staff were transferred to Ann for oversight. The Yreka unit was conveyed and the documents were submitted to BIA. Scott will wait for BIA feedback on the Lease.

Erin recently noticed several calls to the Housing Authority's 1-800 number on weekends and after hours for several minutes resulting in hundreds of dollars in charges each month. One adjustment that has been made was to shorten the outgoing message that is received by callers to see if that helps at all. Another option is to change the plan to a lesser cost, it is not clear if they will have to change the number, they will try not to do that if possible. Shirlee asked if a complaint has been filed with ATT to inform them there are charges that are not from legitimate calls. Erin called one of the numbers and the person did not even speak English and the majority of the numbers are on the East Coast. Erin could have finance flag all of the calls that were outside of business hours so they could submit a claim / letter to the carrier.

Consensus: To change the 800 number rate plan, even if that results in a number change.

DNR is submitting an agreement for noxious weed removal on KTHA property in Orleans. Agreement 15-A-09 was assigned. Erin submitted many comments that were all accepted. It is a requirement that departments coordinate with the entity that manages the property prior to taking action, but that is not happening. They suggest that Erin work with Buster to distribute a reminder to the Management Team of the Land Use Compliance Policy.

Scott Quinn moved and Charlene Naef seconded to approve Agreement 15-A-09 with MKWC. 4 yes, 0 no, 0 abstain. (Robert not present for voting). Motion passed.

She received a request from the Tribe to have Cameron dedicated to a two week Tribal project. There was discussion regarding the current time split and if that could be alternated to ensure equal time to each entity. The current time split is 3 days KTHA and 2 days KT. KTHA oversees him without any administrative charge, including all supervision, evaluations, etc. Currently the Tribe is sending staff from Happy Camp to Yreka for a project which results in excessive work time lost; Elsa had suggested contacting KTHA to see if it were possible to use Cameron. There was clarification that all requests regarding staff need to be routed to Erin so she can follow up.

Erin states that they looked at the trees Eric wanted cut down for the broadband project, they found that DNR staff already cut them down so that is done, this is another instance where a department took action on KTHA property without coordinating with anyone which can lead to problems. Josh was going to look into the tree / lumber issues in Orleans and report back to the Board and Council.

The doors on the Orleans Community Room were recently left unlocked last Friday night; whoever was in there did not lock them since they were locked after the Council Meeting Thursday. She sent a message to Buster regarding that. Elsa asked Erin to cc her on those communications.

Erin will be out April 16-17, and July 13-17; Ann will be available.

Erin located a couple of used desks on Craigslist for \$399 and \$150; they are solid wood rather than the pressboard veneer furniture which is every expensive and poor quality. Elsa suggests that she contact Sammi because she wants to get rid of the desk in her office because it is too large.

Erin received a letter regarding the FEMA trailer recently gifted. There is a dispute between the property owners regarding the trailer and how to get it across the creek. Erin assured them that KTHA is not involved in the matter, and it is between them as individuals.

Dolores Voyles moved and Shirlee McAllister seconded to approve Erin's report. 4 yes, 0 no, 0 abstain. (Scott not present for voting). Motion passed.

8) Meeting Date Changes

The April 20 Director Meeting will be moved to April 22, all members will need to be present since Dolores and Kristin will be gone. Kim Corkin has canceled their April 21-22 NAHASDA training for a second time. It will be moved to June 22-23.

9) Happy Camp Youth Baseball Donation

The Happy Camp Youth Baseball is requesting a raffle donation for their opening day activities. They would like to donate some of the t-shirts, hats, magnets, and stickers.

10) Headway Rental Fee Waiver

CAL FIRE has requested a waiver of the rental fee for the Headway building to use it for a public meeting to provide information on the CAL FIRE fees as a community outreach activity.

Robert Super moved and Charlene Naef seconded to deny the request. 5 yes, 0 no, 0 abstain. Motion passed.

11) Contract 15-C-12

Contract 15-C-12 was presented for approval with Trinity Valley Consulting Engineers, in the amount of \$40,698, for the preparation of home construction plans for one, two, three, four, and five bedroom units for all of the programs. They have been using old plans and adapting them project by project for years. They also do not have any one bedroom units designed which will be necessary for the RV Park property. They will incorporate design and finish changes to achieve lower construction costs as well. Scott asked about exterior walls becoming interior walls with 2 x 6 framing and to make sure that is not an issue in the plans. They asked if these will be plans that can be reused for projects without the modifications for future projects. On Trust land yes, for fee land the set with the address and soils report is necessary for permitting.

Elsa encourages them to keep things as consistent as possible for inventory and maintenance purposes (windows, doors, sinks, fixtures, lights, etc.) if they will be rental units.

Charlene Naef moved and Robert Super seconded to approve Contract 15-C-12 in the amount of \$0,698 with Trinity Valley Consulting Engineers. 5 yes, 0 no, 0 abstain. Motion passed.

Scott Quinn moved and Robert Super seconded to approve a Lease addendum for Tenant LR-003-1374-05 to add TG with an additional addendum that there are no disturbances for 1 year and a social services assessment. 5 yes, 0 no, 0 abstain. Motion passed.

Results: A letter will be issued to Home Loan Applicant #5688 advising that repairs identified in the inspection must be completed within 30 days for the sale to continue.

In the future home loans will require an inspection, including additional inspections if recommended, prior to requesting Board approval to open escrow.

Scott Quinn moved and Charlene Naef seconded to approve one month deferral (April) for R-004-1467-01. 5 yes, 0 no, 0 abstain. Motion passed.

Scott Quinn moved and Charlene Naef seconded to approve Resolution 15-R-04 authorizing the agreement for title and settlement services, close of escrow and approval of loan on property 4828 Lighthill Road, Fort Jones, CA 96032 (APN: 024-061-230) and authorizing Elsa R. Goodwin, Chairperson of the Karuk Tribe Housing Authority to execute required documents to complete the transaction. 5 yes, 0 no, 0 abstain. Motion passed.

Ann distributed the latest policy for Youth Activities, noting the changes incorporated from the planning session. She printed the wrong copy but verbally provided the edits. They agreed to continue to exclude band from the policy. Shirlee asked if there is a verification form to indicate the child completed the season, they currently use the honor system unless they receive notification from the school or coach. They do not want to burden the staff with overseeing the program; the youth will be the one who loses out if they don't use the benefit since there is an annual maximum they can receive.

Shirlee McAllister moved and Scott Quinn seconded to approve the Youth Activities policy with noted changes. 5 yes, 0 no, 0 abstain. Motion passed.

Dolores Voyles excused herself at 3pm.

12) Personnel

Staff will take appropriate action on the traffic violation based on the information obtained from the insurance carrier regarding driver suitability.

13) Executive Director

Nothing to record.

14) BOC Only

The Novogradac training in San Francisco for housing tax credits will be included in the April 6 packet.

Elsa suggests they start working on the youth crew now so that it can start timely this summer.

Charlene received a request from a community member in Orleans to obtain the steel pontoons stored on the vacant parcel. Scott states they would have a scrap metal value but would require large equipment as they are very heavy. They will add them to the surplus inventory disposition.

Elsa verified the water for the HIP home is functional. It ran the well down when filling the fire suppression tank but has recovered and passed the County inspection. The homeowner has been using it in the home without problems.

Charlene feels there have been an excessive amount of phone votes lately and would like to limit those. Most have been for change orders on the projects which require immediate action to prevent project delays. Erin is conscious of the timeliness before authorizing them; Elsa can deny them as well. Also, any Board Member who wants to hold a phone vote for the next meeting if they want discussion can exercise that option.

Charlene asked about alternating travel with staff. Erin's recollection was that that she and Ann were to ensure that one of them was in the office but not specifically to take turns. Charlene clarified her concern was cross training to make sure the staff has knowledge of all areas. Erin clarified most travel she attends is for Executive Director meetings; not training. They will monitor that going forward. Robert feels that all staff should get as much training as possible, especially if there are areas that can be cost savings by using staff, specifically inspecting the woodstoves and chimneys and installing flooring.

Elsa asked about staff who supervise children, do they have backgrounds to be able to oversee the youth. Yes, all new hires have history checks and there are additional suitability standards for supervising youth. Sara can send the policy on criminal history checks out for their reference.

Shirlee was excused from the meeting.

There was a security incident where an individual alleged inappropriate intentions related to the computer center staffing. It was disregarded as phishing for information and not truthful. The information was so inaccurate, it supports the fact that it was a rumor.

Shirlee returned to the meeting.

Shirlee was advised of the matter so that she would be informed should this information be brought to her attention.

BOC Discussion

They would like follow upon on the solar lights in Yreka, the maintenance schedule for the solar panels in Orleans, and the Board photo and membership updated on the website.

Charlene would like them to encourage the maintenance staff to report tenant violations to the TRO staff, if they feel it is not addressed by the supervisor; then it needs to progress to the ED.

Charlene asked about EC's alleged dog. Robert reported that PA has a dog as well as an evicted tenant living in their unit.

HUD Review

HUD has emailed potential dates for the onsite review, either May or August. May is too soon for the new CFO so she will look at the August schedule.

Shirlee McAllister moved and Charlene Naef seconded to adjourn at 4:06pm. 4 yes, 0 no, 0 abstain. Motion passed.

Next Meeting: April 6, 10am, Tenant Meeting, Orleans.

Submitted by,

Elsa Goodwin, Chairperson

Recording Secretary, Sara Spence

**Karuk Tribe Housing Authority
Board of Commissioners
Tenant Meeting Minutes
March 2, 2015
Happy Camp**

The meeting was called to order at 10am by Elsa Goodwin, Chairperson.

Roll Call

Present

Elsa Goodwin, Chairperson
Robert Super, Vice Chairman
Kristin Aubrey, Secretary
Charlene Naef, Treasurer
Shirlee McAllister, Commissioner
Scott Quinn, Commissioner
Dolores Voyles, Commissioner

Quorum is established.

The Prayer was provided by Shirlee McAllister.

The Mission Statement was read aloud by Robert Super.

1) Approval of Agenda for March 2, 2015

Charlene Naef moved and Robert Super seconded to approve the Agenda for March 2, 2015. 6 yes, 0 no, 0 abstain. Motion passed.

2) Approval of the Minutes for February 23, 2015

Charlene Naef moved and Kristin Aubrey seconded to approve the Minutes for March 2, 2015. 5 yes, 0 no, 1 abstain (Kristin). Motion passed.

3) Old Business

Charlene asked about the Lower Camp Creek home water and the Delaney property. Erin will ask Steve if he has any new information on the water since the last meeting. She will ask Ed to provide an update on the Delaney matter at the Planning Session. Kristin asked about the Yreka Education Center roof; it has been awarded but work has not yet begun.

4) Tribal Council Liaison Report

Elsa does not have anything new.

5) Ann Escobar

Her focus has been accuracy on the TRO and Security reports. She has been gathering information for the tax credit application and the market study and getting ready for the planning session. There was a movie night in Happy Camp for the youth with hotdogs it was fun for the kids. They will do one in Orleans this weekend. Ann believes the turnout in Happy Camp was 15 to 17 kids. The TROs and Security are working on incentive programs. The tenant surveys were distributed, only about six came back.

There are two evictions in process in Yreka and Orleans. They will be talking to Hobbs Strauss about processing them. The children are no longer in the Orleans Elder home, they have been returned to the parent.

Elsa questioned the payment agreement figure on the Happy Camp TRO report and if that is accurate; Ann will verify. There is one offer pending in Happy Camp.

Kristin questioned the Yreka TRO violation not sent due to eviction. Ann states that is accurate, if a tenant is already in eviction additional violations are not sent.

Charlene Naef moved and Kristin Aubrey seconded to approve Ann's report. 6 yes, 0 no, 0 abstain. Motion passed.

6) Richard Black

Written report only, not present.

Robert asked about the Loudon home, it is ready for occupancy, maintenance was prepping it; Brian out for training last week, they continue to add fill to the pool as the dirt continues to settle with the heavy rain.

The construction (force account) crew position descriptions were approved by Council last week for advertising.

Charlene Naef moved and Kristin Aubrey seconded to approve Richard's report. 6 yes, 0 no, 0 abstain. Motion passed.

7) Brian Gonzalez

Robert requested that Cameron specify if he is working with Tribe/Housing; he usually does but had to prepare his report with his phone since he was at training. Scott questioned the repeated reference to dumpsters in Phil's reports. It is likely picking up trash around the dumpsters since the ravens will often spread trash; Erin will follow-up.

Elsa asked about the status of animal proof trash containers in Orleans. Erin recalls discussing that but it must have fallen down the priority list. She asked because the Elders asked about it at last weeks' Council Representative meeting. Another complaint from the community was lack of action on complaints involving non-tenants in the Orleans Community. Erin encouraged anyone with information to report it to Security immediately. When appropriate they coordinate with local law enforcement.

Scott asked what large projects maintenance has planned for this season. Last year the staff and youth crew did a lot of landscaping and defensible space clearing. One project Erin would like completed this summer is the sign and flagpole in Happy Camp.

Scott suggested sloped lawns along Jacobs Way rather than installing retaining walls. Grass could potentially contain the dirt. Erin states that project is still on their list, it is just a lower priority compared to others. She does not feel it would be an effective solution since grass does not grow well in that soil and the dirt will continue to runoff. Whatever the solution is, Scott would like to see it improved since it is the main entrance to the community.

Kristin asked about the dirt being removed from the wellness center site, she thought it was going to go to the different landings for the new homes on the hill. No, it is being taken to a single location to settle. It will be cleaned (if necessary) and redistributed as needed after the site plans are finalized for the homes.

Kristin Aubrey moved and Scott Quinn seconded to approve Brian's report. 6 yes, 0 no, 0 abstain. Motion passed.

8) Steve Mitchell

Steve reviewed his written report. He believes that he will have a final inspection from the County this week at the Lower Camp Creek home. The water should be done today so that volume and pressure can be tested for the fire sprinkler system; this is the first home with that type of system that is not on community water service.

There is no unit prep, annual repairs are done as time allows. They continue to address weather protection for the elder home pipes. The staff has been working on clearing out the white house, most items will go to KBC to prepare for demolition and the move to the new maintenance shop. They have run into some issues with the condensation line on the roof mounted HVAC systems in Orleans interfering with the solar panels so they are rerouting those as time allows. Landscaping has begun in Orleans, Happy Camp is coming quickly behind with the weather as warm as it is.

The duplex project is weather tight and moving along quickly, he predicts May or June for completion. The HIP home is substantially complete, electricity should be on, the propane still needs to be arranged with the homeowner. Robert asked about the location of the garages on the duplex units, they are on the outside. They units will share a double wall with additional soundproofing; the rooms that share a wall are the bathroom and closets so it should work well.

Elsa asked if the KBC roof is leaking. Steve states they have had a couple of occasions where there was some water that pooled around the HVAC equipment. That building has a nearly flat roof behind the frontage that is visible.

Charlene asked when they may begin construction on the Red Cap homes. Erin states that would be a question for Richard. She asked what caused them to pursue single family homes versus duplexes. It was a discussion a while back that led to that conclusion. The biggest hurdle in any of the projects not yet begun is time since there are many priorities pulling them in different directions and new projects added continually. There are funds committed for homes two homes each in Happy Camp and Orleans.

The ongoing concern regarding lack of available housing in the Orleans community, specifically for employees, would not be fully solved by construction of new homes since residents must be income eligible. Another limitation is land that is in Trust to allow for construction without zoning restrictions and excessing permit costs.

They have submitted offers for two properties in Orleans but they are priced well above the appraised value which would have to come from discretionary funds. They can revisit those properties if they would like to.

There was a question about the Blue House leak. Steve knows of a leaking shower/bathtub that required repair to the downstairs' ceiling. The tenants were told not to run water on the new caulking until it cured, which was not followed, causing a leak and damage.

Kristin Aubrey moved and Shirlee McAllister seconded to approve Steve's report. 6 yes, 0 no, 0 abstain. Motion passed.

9) Erin Hillman

The CFO position was offered, they should have a decision by Wednesday.

The tax credit application is due this week and the staff is thankful the process is wrapping up. Erin thanked Sara for her support and help with the application process and keeping them organized and moving forward. They thought they had the architect services under control, however they now find themselves without an architect to could sign the documents. Travois can offer the services, but will only do so with the agreement that they will continue to be the architect for the project construction. There was an analysis of the costs to determine if the fees are reasonable as proposed using the Wellness Center as the gauge. This will only apply if awarded credits in this first round, they can do full procurement for a second round application, if necessary to verify the costs are reasonable. The funding is from the partnership so NAHASDA procurement standards are not applicable.

Charlene Naef moved and Robert Super seconded to approve Travois to provide architect services for the tax credit application, and home construction for the first round application. 6 yes, 0 no, 0 abstain. Motion passed.

Kristin asked about Florraine's report and the reference to Go Daddy and what that is. Go Daddy is the hosting company and domain registry for the Housing Authority's webpage at www.ktha.us which is linked to the Tribe's main website.

There was an issue that came up with the Wellness Center and the resale provisions for the state sales tax exemption on the metal building, it was resolved and the Contractor was able to get their certificate issued with assistance from staff.

The Council approved the construction crew position descriptions so they can be posted.

The planning session preparation has been going well and the staff presentations are all coming along, they contain a lot of information and will be a good representation of the programs and projects underway. It will give them a broad picture of the overall operations.

Robert asked about the reflective numbering for the homes, Erin will check with Brian to see what the status is. There were battery operated units installed for the Orleans elder units as a test case. Reflective numbers were ordered for the homes, they have expanded that to the apartments based on the most recent feedback from the Board.

The AMERIND / NAIHC schedule was sent to those who were approved to attend the session. The legislative meeting does not require their attendance; however the new board member session is on Monday and would be good for Shirlee to attend.

Elsa asked about volunteers who are in the computer center and background checks, several are residents which would have been checked through the occupancy process. They sign a volunteer agreement and are not employees. It would provide them additional protection just in case; Erin will send Florraine the authorization form so they can process them.

Elsa asked what the KHCCC acronym is. It is the Karuk Housing Community Computer Center. Shirlee asked about Bingo and if that is still on going, yes. Shirlee stated that Red Cross will provide babysitting classes with CPR and first aid which would be good for the youth. She asked about activities for the boys in addition to the girls, Florraine intends to get that going but started with the girls first since that is County funding. TANF offers boys services with Phil Albers Jr. and Franklin Thom and she collaborates with them.

Elsa asked if these activities are only happening in the Yreka Center. Yes, that is the only computer center that Housing operates but Erin will speak to Florraine about collaborating with the Happy Camp and Orleans Centers as well. For the Job Fair she suggested Florraine coordinate with TERO and HR.

Elsa asked about the computer center offerings for housing residents (classes, seminars, trainings, etc.) and if the tenants are assessed fees for those. If so, that should not be happening since Housing is contributing to the center operations specifically for housing clients through the MOU, which would be double dipping. It would be the same for TANF clients since they are also contributing to the operations budget for their clients through an MOU. Elsa would need to explore that at the Tribal level or through KCDC for an answer.

Erin states that when the ANA proposal was in development she met with Karen and provided information regarding what Housing funding covers, what types of activities they offer, who the staff are, and gave her a calendar of what is offered at the Yreka computer center to potentially collaborate with the Happy Camp and Orleans Centers and count that as match. Karen was going to meet with Emma Lee to determine what the application would include and Erin requested that if Housing were referenced in the application they be allowed to review it and sign off. She was later informed that collaboration with the Yreka Center was not necessary and they were going to approach the grant application from a different angle. Erin's goal was to collaborate with them to continue to meet NAHASDA standards and at the same time enhance and expand the centers in Happy Camp and Orleans to make the proposal stronger. She does not know how the change came about but those were her intentions.

Robert states that he wants to see all three communities offering and receiving the same services and working together to achieve their goals. Erin states that was her goal too but the offer was declined.

Charlene Naef moved and Kristin Aubrey seconded to approve Erin's report. 6 yes, 0 no, 0 abstain. Motion passed.

10) Phone Vote

2/11/2015: 15-R-002 Amendment One to FY2015 IHP for Tax Credit Application, passed.

Closed Session from 11:30am to 12:45pm.

Scott Quinn moved and Robert Super seconded to grant a three month student rent voucher (the remainder of the school year March, April, and May) to JG. 6 yes, 0 no, 0 abstain. Motion passed.

Scott Quinn moved and Kristin Aubrey seconded to approve a three month emergency voucher and security deposit for WJ. 4 yes, 2 no (Shirlee/Charlene), 0 abstain. Motion passed.

Scott Quinn moved and Shirlee McAllister seconded to approve Resolution 15-R-03 for Title and Escrow Services on Home Loan #5688. 6 yes, 0 no, 0 abstain. Motion passed.

Personnel

The On Call Receptionist vacancy for Happy Camp needs to be advertised for another round to see if there are any applicants.

BOC Only

Nothing to record.

Executive Director Only

Nothing to record.

Next Meeting: Monday, March 30, 10am, Director Meeting, Happy Camp.

Shirlee McAllister moved and Robert Super seconded to adjourn the meeting at 12:50pm. 6 yes, 0 no, 0 abstain. Motion passed.

Submitted by,

Kristin Aubrey, Secretary

Recording Secretary, Sara Spence

Emergency Preparedness Program

April 23, 2015

Please note information/activities are for the period of: 03/20/2015 through 04/16/2015.

Action Item(s): n/a

Emergency Management TF:

- Drought Task force Meetings have resumed on a monthly basis, snow pack is below normal for the water year however rainfall is up slightly from last year with the positive effects welcome but expected to be short lived.
- We are at 6% of average snowpack for the year.
- Attended the Happy Camp Services District meeting with Sammi Offield and they are considering accepting our help in seeking a solution to find a no interest loan or grant to offset the upfront cost associated with the sewer upgrade on Indian Creek bridge. They understand that we can only help find and write the grant or no interest loan and they must actually submit the paperwork through their proper channels.
- Attended Happy Camp Water District meeting with Sammi Offield and they are accepting our help to seek grant funding to cover the communities portion of the water system upgrade. They understand that we can only help find and write the grant and they must actually submit the paperwork through their proper channels.

Projects TF:

- Made site visits with Six Rivers Communications, Collins Baldy, and Ukonom repeater sites to provide the Forest Service with detailed information on equipment placement, the Six Rivers and Klamath has the needed information and are processing the permits.
- CHP sent me an email and said they are processing our permits for the two state sites (Gunsight and Slater Butte). I also made site visits to the two sites with Six Rivers Communication to confirm equipment placement.
- FEMA emailed me and they are processing the Environmental Clearance to release funds to request a quote for bid on installation of the repeater system.
- Continue work on Hazard Mitigation Plan update with KEEPRTeam.
- Assisted teaching S291 Fire Behavior class in Hoopa, three Karuk 1 Crew, crew members showed up, **I would like to commend Herman Albers, Allen Stanshaw and Richard Louis Baily Jr for showing up and completing the class on their own time.**
- Working with Davis Medford to facilitate Fire School in Orleans with a prospect of 5 students applying for the Fire Crew.
- Coordinated teach Fire Refresher Kenji Okazaki and entered data into IQCS.
- Finishing up the L581 class in Yreka.
- Working on Homeland Security Grant with Emma Lee, the NOFO has been released and we have a preliminary budget and we're currently working on two investment justifications, one for upkeep of communications equipment and one

for personnel.

- Working with FEMA and KEEPR Team to update Hazard Mitigation plan, FEMA will be sending us technical assistance May 6-10 to assure we have an approvable plan to submit to council in May.
- Planning with DNR, The Nature Conservancy, local fire safe councils, MKWC, and SRRC for fall TREX. This is ongoing and involves conference calls, site visits and assisting with burn plan preparation.

Projects RL:

- GIS; continuing work on updating Hazard Mitigation Plan Flood Map, as well as follow up on GPS software maintenance and ordering of additional ArcGIS license for Somes Bar DNR.
- Started planning for the upcoming Emergency Preparedness community meetings, creating a flyer and contacting EM cooperators that would have information to present at the meetings. These three meetings to be held in May are required in order to be in compliance with the ANA Grant.
- Continued research, pricing and ordering of Emergency Operation Center and Shelter supplies.
- Compiled Staplee criteria, goals and objectives information gathered during the KEEPR Team meeting onto document forms for the Hazard Mitigation Plan. Copies of the Staplee forms were provided to the Departments that were unable to attend the KEEPR meeting.
- Submitted brief article for the Spring Newsletter.
- Continued maintenance to the Assets Inventory files to include new shelter and Emergency Operation Center supplies as they arrive.,

Meetings/Training Attended TF:

- 3/23 Attended Inland region Drought Conference call, informational, no new information on Governors Drought Emergency Declaration.
- 3/24 Facilitated KEEPR Team meeting there was attendance from most departments except DNR. We worked through required Hazard Mitigation Plan (HMP) Social-Technical-Administrative_Political_Legal-Economic-Environmental (STAPLEE) Criteria worksheets for the updated HMP, we tabled the worksheets we could not address due to lack of program specific knowledge. Those worksheets were gathered up and sent to DNR with a due by date.
- 3/25 Made site visit with Six Rivers Communication and Forest Service Radio Technician personnel to Gunsight, Collins Baldy and Slater Butte to see where we would be allowed to locate our repeater equipment.
- 3/26 Made Site visit to Ukonom repeater site to assess where to locate our radio repeater equipment and relayed that information to the Six Rivers Radio technician.
- 3/30-4/2 Teach S290 Intermediate Fire Behavior in cooperation with Hoopa Wildland Fire and OES departments.
- 4/1 Attend conference call with TREX IMT to discuss options and talk with coordinating agencies. We discussed options for three firing crews one each in

Orleans, Happy Camp and Salmon River. We also discussed Burn plan preparation and the amount of participants, trainee and qualified, we would need to support 3 camps.

- 4/6-4/10 Instruct Basic Fire Training in Orleans, 11 students attended 5 of which may apply for the crew and our Archeologist.
- 4/6 Attend Neighborhood watch meeting. Vandalism and drug use seem to be increasing and mental health professionals are not available to help with alcohol and other drug counselling. The group is at a conundrum as to what can be done.
- 4/7 Attended sewer board meeting with Sammi, Bud, Buster and Barry Jarvis to lend our assistance to keep the sewer upgrade project moving forward.
- 4/7 Met with Emma Lee and Rachel to go through THSGP NOFO to frame out a couple of projects that align with the grant and will support the OES program as a whole.
- 4/8 Attended Water Board meeting with Sammi, the Board seems willing to accepted our help to keep the water system upgrade moving forward.
- 4/10 Instruct RsT130 Fire Refresher in Orleans for Karuk 1 Fire crew and Cultural Monitors.
- 4/13 Meet with Laura Olivas to fill out BSIR for DHS Grant.
- 4/13 Attended Coastal Region drought call, New information- Tribes qualify for drought assistance under the Governors declaration as long as we request the assistance through a city, county or special district.
- 4/14-4/17 Facilitated L581 Emergency Operations for Tribal Governments, a grant required class.

Meetings/Training Attended RL:

- 3/24/15 Attended KEEPR Team meeting to participate in the Staplee process for the 2015 Hazard Mitigation Plan. This process compiles input from the team members to insure all criteria of the mitigation goals are addressed.
- 3/24/15 Attended Happy Camp Firesafe Council meeting. The Firesafe Council is currently assessing the FS, Westside Recovery Project Alternatives for fuels reduction following the 2014 fires, specifically within the Wild land Urban Interface boundary.
- 4/1/15 Attended FS field trip with the Firesafe Council of the Frying Pan Fire area just above Happy Camp to get an overall look at what the Forest Service proposals for fuels reduction, hazard tree removal and salvage timber harvest.
- 4/2/15 Attended 100th. Humboldt Operational Area meeting. Discussions included results of Tsunami Preparedness Week tests and drills. Also, Governor Brown's Statewide Mandatory Water Reduction Order.
- 4/3/15 Attended Happy Camp Firesafe, Field trip follow up meeting to formulate HCFSC preferred alternative to the FS Westside Recovery, with the emphasis on fuels reduction around the community of Happy Camp.
- 4/6/15 Attended Neighborhood Watch/CERT Meeting. These meetings are ongoing monthly discussions that allow community members to assist law enforcement and to maintain cohesiveness among the CERT (Community Emergency Response Team) members.

- 4/8/15 Participated on the Humboldt County Drought Task Force Conference call. These calls will be recurring on a regular basis again, now that we are heading back into the dry season.
- 4/9/15 Attended Orleans Firewise meeting to coordinate Firewise field day activities of May 7th, with The Emergency Preparedness, Orleans Community Meeting that same day.

Thomas N Fielden
Emergency Preparedness
Coordinator Karuk Tribe
Administrative Office 64236 Second
Avenue
Post Office Box 1016
Happy Camp, CA
96039
Phone: (530) 493-1600 Ext 2024
Cell: (530) 643-6569
Fax: (530) 493-5322
[*tfielden@karuk.us*](mailto:tfielden@karuk.us)



Rachel L. Lent
GIS Resource Inventory Specialist
Emergency Preparedness Department
Karuk Tribe
530-493-1600 Ext. 2029
530-643-3628 (cell)

Thomas Fielden Report

For Council Meeting on 04/23/2015
Reporting Period March 20, 2015 to April 16, 2015

ANA-SEDS Grant

Project Title: Protecting our Communities: Developing Karuk Tribal Capacity in Emergency Preparedness and Response

Deliverables- Increase Karuk Tribal Capacity and Functionality in Emergency Preparedness and Response:

L581 and L580 are complete.

Last of emergency supplies have been ordered

Community meetings are scheduled for May 5 thru May y in Yreka, Happy Camp and Orleans respectively.

Program is currently on schedule.

Program	Code	Total Budget	Expensed to date	Balance	% Expended
ANA- SEDS Grant: Karuk Tribe: Protecting our Communities: Developing Karuk Tribal Capacity in Emergency Preparedness and Response Federal Share	4050-04	\$225,117	\$109,796	\$115,321	49%
Term Dates	Total Months	Month # for report period	# Months Remaining	% Completed.	Extension Option Y/N
9/30/213-9/30/2014	12	6	6	50%	Unknown
Progress Report Due Date	Completed ?	Date Completed.	Fiscal Report Due Date	Completed?	Date Completed.
4/30/2015	in progress		4/30/2015	in progress	
Comments:					
Project is on schedule, EOP is updated, L581 complete and last of supplies ordered. Community meetings scheduled for May 4, 5 and 6 in Happy Camp, Yreka and Orleans respectively.					

THSGP/DHS

Project Title: Enhance Capacity and Operations of the Karuk Tribe During Emergencies

Deliverables:

Investment 1- Karuk Two Way Radio Emergency Communications System:

Objective 1: By the end of the 8th month, a Memorandum of Understanding will be negotiated with the U.S. Forest Service to use existing mountain top repeater sites for the Karuk communication system.

3 Repeater sites have been approved by the Forest Service along with two alternate sites. CHP has still not approved use of their sites; however they are active communication towers.

Objective 2: By the end of the 12th month, all project permitting, as well as environmental and cultural compliance will be complete.

Environmental reports turned in to FEMA.

Objective 3: By the end of the 18th month, a fully functioning and interoperable communication system will be installed and a Radio Communications Plan will be developed.

Spoke with Forest Service and CHP the permits are being processed. Repeaters purchased. Also DHS is processing environmental clearance.

Objective 4: By the end of the 24th month, the communication system will be tested through a drill exercise with the KEEPR Team.

Program	Code	Total Budget	Expensed to date	Balance	% Expended
FY 2013 Tribal Homeland Security Grant Program (THSGP) Investment 1: Karuk Two Way Radio Emergency Communications Project and Investment 2: Karuk Tribe Threat and Hazard Identification Risk Assessment	5020-01	\$260,000	\$146,560	\$113,440	56%
Term Dates	Total Months	Month # for report period	# Months Remaining	% Completed.	Extension Option Y/N
09/01/2013-08/31/2015	24	17	7	71%	
Progress Report Due Date	Completed?	Date Completed.	Fiscal Report Due Date	Completed?	Date Completed.
1/30/2015	yes		1/30/2015	yes	
Comments:					
FEMA is processing EHP with Alex Watts-Tobin's letter. FS and CHP are processing permits. Repeaters purchased.					

FY 2013 Tribal Homeland Security Grant Program (THSGP) Investment 1: Karuk Two Way Radio Emergency Communications Project and Investment 2: Karuk Tribe Threat and Hazard Identification Risk Assessment	5020-01	\$260,000	\$146,423	\$113,577	56%
Term Dates	Total Months	Month # for report period	# Months Remaining	% Completed.	Extension Option Y/N
09/01/2013-08/31/2015	24	17	7	71%	
Progress Report Due Date	Completed?	Date Completed.	Fiscal Report Due Date	Completed?	Date Completed.
1/30/2015	yes		1/30/2015	yes	
Comments:					
Environmental reports turned in to FEMA, waiting on permits from FS and CHP. Repeaters purchased.					

**Karuk Tribe
Council Report from Laura Mayton
Meeting Date: April 23, 2015
Location: Yreka**

ACTION ITEMS

I do not have any action items at this time.

INSURANCE MEETING

A meeting is scheduled for April 17th at 1:00 pm with our insurance broker Dustin Schroeder and our new human resources director Tina Hockaday-Weldin. Debbie Bickford will also be attending the meeting. Debbie is researching possible alternatives to the Tribe's high cost for family coverage. So far the alternatives that she has identified are not allowable under the rules of "Obamacare". Dustin is an expert regarding insurance and is very knowledgeable about insurance law including the rules of "Obamacare".

FISCAL POLICIES AND PROCEDURES

Sammi is trying to set up a staff meeting with DNR, Jaclyn, Dion and me to talk about possible modifications to the Tribe's review process for grant submission and the approval process for contracts and agreements.

Following are a couple of sample changes which could be made to simplify processes:

Grant Submission Process:

- Consider passing a resolution to automatically accept IHS and BIA non-competitive compact funds without requiring a new resolution each year. The Tribe has more discretion regarding how these funds are spent, and I cannot think of a single reason why we would not accept the funds each year.

Contract and Agreement Review Process:

- Consider increasing the dollar amount of contracts which can be approved at the staff level.
- Consider allowing small agreements not to exceed \$ _____ to be approved at the staff level.

IHS CONTRACT SUPPORT COST CLAIM

No update to report at this time. If I do not receive an update prior to the Council meeting, I will be contacting Ed Goodman of Hobbs, Straus, Dean & Walker, LLP to request an update prior to the June 4th planning meeting.

FISCAL YEAR 2016 INDIRECT COST PROPOSAL

I have been working on the Tribe's fiscal year 2016 indirect cost proposal as time permits. It is currently about 75% complete. I hope to have it ready for approval before the end of May 2015. This will be two months earlier than the fiscal year 2015 indirect cost proposal which was submitted in July 2014.

CASINO PROJECT

TFA continues to work with Wells Fargo and Poarch Creek regarding the senior and subordinated loans. Wells Fargo is still in the process of writing the ICE provision. TFA and Wells Fargo will be at NAFOA next week. I will ask for more of an update then. I am not sure whether or not Arthur or others from Poarch Creek will be at NAFOA.

BROADBAND PROJECT

Eric, Dale and I met to discuss the broadband project. The meeting to go over the highlights of that meeting with the Tribal Council is scheduled for May 7th from 11:30 to 1:00 in the fish bowl.

Sammi Offield – Contract Compliance Report
For Council Meeting on April 23, 2015
Reporting Period March 20, 2015 to April 10, 2015

Action Items:

Approval of contract 15-C-084 with Humboldt State University (still needs TERO approval/signature)

Achieved during report period:

Contract Compliance:

*CSD: Program Year 2014 has been closed out and all reports are submitted. EARS report was submitted on March 20, 2015. Elk Valley has sent back their reporting and paperwork for 2015, and still waiting on Hoopa Valley Tribe, Alturas and Cedarville Rancheria.

The Community Action Plan is due on June 30, 2015 for CSD, and the surveys that went out last month are due back April 10, 2015. The data will be collected and tallied and be implemented in the CAP. The CAP will be available for public viewing at the Council meeting on June 25, 2015 for any comments from the public before final submission to CSD.

I received approval from CSD to contract out for the installation of the remaining water tanks. The RFP has been flown and closes on April 10, 2015. The water tanks need to be installed by May 31, 2015.

*I H S: Barry Jarvis was in Happy Camp April 7 and 8, 2015 to meet with the archeologist contracted for the survey on the Waste Water project and to meet with the Sewer Board. Tom Fielden, Bud Johnson, Buster Attebery and I attended the Sewer Board meeting on April 7, 2015 and offered the Tribe's support on helping them secure funding for the upcoming project. They were very grateful for the support. Laura Mayton and I followed up after the meeting to continue our help identifying options for the Sewer Board. The problem they are facing is that they have the grant to fund their portion of the project, but they do not have the funds to front load the costs before reimbursement. We are working with them on their options.

Tom Fielden and I attended the Water Board meeting on April 8, 2015, and we offered the Tribe's support to secure funding for the Happy Camp Water Upgrade project. They do not have the funding for their portion of the project in the amount of \$217,000, so we offered to help research and grant writing to help find funding. They were very open to the idea and were very thankful for the offer. Tom and I will continue to work with them.

*ICDBG: The 2015 NOFA still has not yet been released, so we do not know the due date of the 2015 ICDBG proposal yet. Kim Corkin said that she will let me know when it has been released. I was planning on have the public meeting in April, but I am postponing the public meeting until the NOFA has been released for we are required to let the public know when we are submitting for funding. HUD has approved our revised Implementation Schedule that I submitted last

month, so we will not lose points on our 2015 application. Sue Burcell is still working on the 2015 application. The next financial report for the Yreka Wellness Center is due April 30, 2015, which will be submitted on time.

*Language Program: I received an email from the funders for the DEL grant on April 3, 2015 asking for the Tribe's financial policies and procedures, our audits, and send forms to be filled out. Laura Mayton and I worked on their request and all the requested information was submitted on April 7, 2015. I think this is good news for the Tribe in getting funded. I am anticipating to hear back soon.

I went to Denver with Sandi Tripp March 31-April 3, 2015 for the Transit Workshop. It was very informative, and learned what they require in procurements, reporting, and implementation of their grant. Questions that Sandi and I had were answered and I came back with a much more understanding of the Transit grant.

I am helping with the Youth Sports Coordinator contract for the baseball/softball youth clinic in Happy Camp. This is being funded through the Shasta Regional Community Foundation grant and CSD grant. Kerri Crocker is the only response to the flown RFQ. She will submit to her background check on Monday, April 13, 2015.

I am on vacation the week of April 13-17, 2015. I sent an email to the Management Team letting them know I was on vacation and to send in all documents for review before I left.

Meetings that I have attended this reporting period are TERO, RFP Screenings, Grant Writer interview, Sewer Board meeting, Water Board meeting, Signage meeting and Advisory meetings.

Contracts that I have reviewed:

15-C-067	Kathleen Davis	\$1560	C. Smith
15-C-068	TRB & Associates	\$34,900	S. Quinn
15-C-069	McCormack	\$5470	S. Quinn
15-C-070	Gonzalez, Quintana, Hunter	\$6000	C. Tucker
15-C-071	William Rich & Assoc	\$7213.93	A. Tobin/S. Offield
15-C-072	Enplan	\$1800	S. Quinn
15-C-073	Rod Mendes	up to \$2800	D. Wood
15-C-074	Colleen Rossier	\$10,000	B. Tripp
15-C-075	Kai Asher Myers	\$10,000	B. Tripp
15-C-076	Roxanne Hulme Foss	\$10,000	B. Tripp
15-C-077	Center of Digital Arch	\$47261.70	L. Hillman
15-C-078	Frankin Thom	\$100	L. Hillman
15-C-079	Enplan	\$5000	S. Quinn
15-C-080	Jerry Brink	\$100	L. Hillman

15-C-081	Daniel Goodwin	\$100	L. Hillman
15-C-082	Ruby McCovey	\$100	L. Hillman
15-C-083	Kenneth Brink	\$100	L. Hillman
15-C-084	Humboldt State University	\$5908.86	A. Tobin/S. Offield
15-C-085	Douglas Goodwin	\$950/install	S. Offield
15-C-086	Kerri Crocker	\$1000	S. Offield

Agreements I have reviewed:

15-A-044	Inpriva, Inc	\$700	R. Recarey
15-A-045	KT/TANF	\$800/mo	E. Johnson
15-A-046	Noridian Medicare-Orleans	\$0	S. Hardenburger
15-A-047	Nordian Medicare-Yreka	\$0	S. Hardenburger
15-A-048	Noridian Medicare-HC	\$0	S. Hardenburger
15-A-049	Delta Dental	\$0	S. Hardenburger
15-A-050	HC Comm Services Dist	\$400	S. Offield
15-A-051	CHIPA/Beacon	\$0	S. Hardenburger
15-A-052	KT/Humboldt Cty Sheriff	\$0	A. Attebury
15-A-053	Ameex Tech Corp	\$2200	E. Cutright

RFP's I have reviewed and posted:

15-RFP-017	Pesticide Testing-4 th Posting	C. Smith	Closes 5/8/15
15-RFP-023	Water Tank Installation	S. Offield	Closes 4/10/15
15-RFP-024	Sergeant At Arms-Council	B. Snider	Closes 4/20/15
15-RFP-025	Gardens Project Assistant	L. Hillman	Closes 4/17/15
15-RFP-026	Spring Camp Cook-Yreka	L. Hillman	Closes 4/15/15
15-RFP-027	Spring Camp Cook-HC	L. Hillman	Closes 4/15/15

MOU's I have reviewed:

None

Proposals/Resolutions I have reviewed:

Yreka Fish and Wildlife	\$37,942	E. Tripp
EPA Clean Water Act 106	\$165,000	S. Corum
BIA Climate Adaptation	\$57,200	C. Whitecrane/B. Tripp
Cal OES Tribal Equipment	\$41,658	E. Perez
Endowment of the Humanities	\$6000	C. Smith

Karuk Community Health Clinic
64236 Second Avenue
Post Office Box 316
Happy Camp, CA 96039
Phone: (530) 493-5257
Fax: (530) 493-5270

Karuk Tribe

Karuk Dental Clinic
64236 Second Avenue
Post Office Box 1016
Happy Camp, CA 96039
Phone: (530) 493-2201
Fax: (530) 493-5364

Administrative Office
Phone: (530) 493-1600 • Fax: (530) 493-5322
64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

REQUEST FOR CONTRACT/ MOU/ AGREEMENT

Check One: Contract Karuk Tribe Number Assigned: 15-C-084
 MOU
 Agreement Funder/Agency Assigned: n/a
 Amendment Prior Amendment: 0

REQUIRED → *Procurement Attached *Budget Attached
*System for Award Management (SAM) (CONTRACTS ONLY)
*KCDC/ KTHA Notification/ review required Yes No

Requestor: Alex Tobin/Sammi Offield Date: April 9, 2015

Department/Program: THPO/Compliance

Name of Contractor or Parties: Humboldt State University

Effective Dates (From/To): April 23, 2015 June 30, 2015

Amount of Original: \$5,908.86

Amount of Modification:

Total Amount:

Funding Source: THPO

Special Conditions/Terms:

Brief Description of Purpose:
Conduct a 2 day Cultural Monitor Training in Yreka

** REQUIRED SIGNATURES **

Requestor Sammi Offield Date 4-9-15

**Chief Financial Officer Laura Mayton Date 4-9-15

**Director, Administrative Programs & Compliance Date

**Director of Self Governance(MOU/MOA) or TERO (Contracts) Date

Other Request for Contract/MOU/Agreement Date

Karuk Community Health Clinic
 64236 Second Avenue
 Post Office Box 316
 Happy Camp, CA 96039
 Phone: (530) 493-5257
 Fax: (530) 493-5270

Karuk Tribe



Karuk Dental Clinic
 64236 Second Avenue
 Post Office Box 1016
 Happy Camp, CA 96039
 Phone: (530) 493-2201
 Fax: (530) 493-5364

Administrative Office
 Phone: (530) 493-1600 • Fax: (530) 493-5322
 64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

Requestor: Sammi Offield/Alex Tobin **Date:** April 9, 2015

Dept/Program: THPO/Compliance **Funding Source:** THPO

Check One:

<input type="checkbox"/> Small Purchase (less than \$5,000)	<input type="checkbox"/> Large Purchase (more than \$5,000)**
<input type="checkbox"/> Construction Contract	<input type="checkbox"/> Other:
<input type="checkbox"/> Independent Contractor Under \$2,000	
<input checked="" type="checkbox"/> Independent Contractor Over \$2,000**	

***Tribal Council approval is required for: all purchases exceeding \$5,000, all Agreements and all Contracts exceeding \$2,000.*

Procurement _____ Three quotes Sealed Bid Competitive Proposal

COMPARATIVE SUMMARY (Minimum of Three Required)				
Company Name	Date	Price	Contact/Phone	Indian Y/N
Humboldt State University	#####	\$ 5,908.86		n
Natural Investigations Co	#####	\$ 6,987.00		n
Trent Wilson	#####	\$ 11,856.25		n
John Salter	#####	\$ 3,270.04		n

Name of Selected Vendor: Humboldt State University

Basis:

<input type="checkbox"/> Lowest Price	<input checked="" type="checkbox"/> Best Qualified Vendor
<input type="checkbox"/> Superior Product/Service	<input type="checkbox"/> Delivery Service Provided
<input type="checkbox"/> Based on Annual Price Comparisons	
<input type="checkbox"/> Sole Source Provider (MUST Attach Detailed Justification)	
<input type="checkbox"/> Only Qualified Local Provider Due to Geographic Disadvantage	

Comments: Lowest proposal's references did not feel that Mr. Salter could conduct the 2 day training alone
Selected 2nd lowest bidder.

successfully

**** REQUIRED SIGNATURES ****

*** By affixing your signature, you acknowledge that you have reviewed the attached documentation for presentation to Tribal Council.*

Requestor _____
Laura Maytas
****Chief Financial Officer**

Date _____
4-9-15
 Date _____

****Director, Administrative Programs & Compliance** _____

Date _____

****Director of Self Governance(MOU/MOA) or TERO (Contracts)** _____

Date _____

Other _____

Date _____



AGREEMENT FOR INDEPENDENT CONTRACTOR SERVICES

Contract Number: 15-C-084

This Agreement, dated as of April 23, 2015, is between the Karuk Tribe (hereinafter “the TRIBE”) and Humboldt State University (hereinafter “INDEPENDENT CONTRACTOR”), who agree as follows:

1. **Description of Services:** The Tribe hereby retains Independent Contractor to provide the services described in the attached *Description of Independent Contractor Services and Activities*.
2. **Duration:** The term of this Agreement shall be from April 23, 2015 to June 30, 2015.
3. **Compensation:** Independent Contractor will be compensated as provided in the attached *Description of Independent Contractor Services and Activities*, Five Thousand Nine Hundred Eight Dollars and Eighty Six cents (\$5,908.86). All invoices must be submitted no later than thirty (30) days past the end date of this Agreement as stated in Clause 2 above. The THPO and Contract Compliance Specialist and/or Authorized Designee shall be responsible for overseeing this Agreement and approving invoices for payment.
4. **Claims for Compensation:** Independent Contractor agrees that he/she shall not be entitled to and shall not claim compensation for services performed under this Agreement from another federally funded source of compensation for the same work performed, same working hour(s) or same working day(s). It is further agreed by the Independent Contractor that any claim for compensation submitted in violation of this clause shall, if paid, be recoverable by the Tribe.
5. **Warranty, Indemnity and Hold Harmless:** Independent Contractor warrants and represents that it has every legal right to enter into the Agreement and to perform in accordance with its terms and that it is not and will not become a party to any Agreement with anyone else which would be in violation of the rights granted to the Tribe hereunder. Independent Contractor will indemnify and hold the Tribe harmless from and against any losses, damages and liabilities, including reasonable attorney’s fees for Independent Contractor’s negligent performance or unexcused failure to perform services under this agreement. The Tribe makes no warranty, indemnity or hold harmless agreement.
6. **Independent Contractor Status:** It is understood and agreed between the parties that the Tribe shall not be obligated to withhold any federal, state or local taxes from fees paid to the Independent Contractor, nor shall the Tribe have any liability for such withholding. Further, any required public liability, public damage and/or Worker’s Compensation Insurances shall be the sole responsibility of the Independent Contractor.

7. **Confidential Information:** Independent Contractor will not disclose directly or indirectly to or use for the benefit of any third party any secret or confidential information, knowledge or data acquired by virtue of its relationship with the Tribe without the prior written approval of the Tribe. It is understood and agreed by the parties that the obligations of this paragraph shall survive the expiration or termination of the Agreement.
8. **Non-Assignability:** This Agreement may not be assigned or transferred by either party without the prior written approval of the other party.
9. **Authority:** Independent Contractor's authority to act under this Agreement can be suspended upon written or verbal notice by the Tribal Chairman of the Tribe or his/her designee. If verbal notice is given, it shall be confirmed in writing within five (5) working days.
10. **Termination:** This Agreement may be terminated at any time, with or without cause, by either party, upon notice in writing. Any such termination shall be effective immediately. Independent Contractor shall invoice the Tribe within thirty (30) days of agreement termination for satisfactory work performed up to termination date.
11. **Complete Agreement:** This Agreement constitutes the entire agreement between the parties, and no amendment or modification hereof shall be effective unless reduced to writing and signed by both parties.
12. **Severability:** Should any provision of this Agreement be held invalid or unenforceable, such a holding shall not affect the validity or enforceability of any other provision thereof.
13. **Copyrights:** All original materials, written, photographed, recorded or otherwise collected or produced by the Independent Contractor pursuant to this Agreement are instruments of Professional Services, and shall be the sole property of Tribe.
14. **Expertise Certification:** The Independent Contractor assures the Tribe that they and all their approved sub-contractors possess the expertise, and resources necessary for satisfactory completion of the activities described in the *Description of Independent Contractor Services and Activities*.
15. **Certification Regarding Debarment, Suspension and Related Matters:** The Independent Contractor hereby certifies to the best of their knowledge that it or any of its officers or contractors or sub-contractors:
 1. Are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transaction by any Federal department or agency;
 2. Have not within a three (3) year period preceding this Agreement been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain or performing a public (Federal, State or local) transaction or agreement under a public transaction; violation of federal or state

antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property;

3. Are not presently indicted for or otherwise criminally or civilly charged by a government entity (Federal, State or local) with commission of any of the offenses enumerated in Paragraph 2 of this certification; and
 4. Have not within a three (3) year period preceding this Agreement had one or more public (Federal, State or local) transactions terminated for cause or default.
16. **Applicable Law:** This Agreement shall be governed by the laws of the United States of America and by Karuk Tribal law. In the absence of Federal or Tribal law, relevant laws of the State of California shall be applicable. Independent Contractor is required to comply with Office of Management and Budget Super Circular and is responsible for understanding and compliance with applicable grant administration requirements as set forth in the Federal agency codifications of the grants management common rule. This provision is not intended to waive the Tribe's sovereign immunity status or submit the Tribe to any jurisdiction inconsistent with such status.
17. **Indian Preference:** This Contract shall be executed in accordance with the Indian Preference Act of 1934 (Title 25, USC, Section 47) and/or the Tribal Employment Rights Ordinance (TERO), based on funding source requirements.
18. **Tribal Employment Rights Ordinance (TERO):** Independent Contractor acknowledges that a two percent (2%) TERO fee will be imposed on the gross value of any contract initiated within the interior/exterior boundaries of the Karuk Ancestral Territory, excluding contracts funded by Tribal Council discretionary funds, provided that the total contract or annual gross revenues meet or exceed \$2,500.00.
19. **Sovereign Immunity:** Nothing in this Agreement shall be construed or interpreted to relinquish the sovereign immunity of the Tribe.

In consideration of the mutual promises of the parties this Agreement is executed on the date first above written, in duplicate, intending each duplicate to be an original.

INDEPENDENT CONTRACTOR

Humboldt State University
1 Harpst Street
Arcata, CA 95521
TIN: SSN

KARUK TRIBE

Russell Attebery, Chairman
64236 Second Avenue
Happy Camp, CA 96039
(530) 493-1600

Signature and Date

Signature and Date

Description of Independent Contractor Services and Activities (Scope of Work)

The contractor shall conduct a two-day monitor training course for the Karuk Tribe in Yreka, CA. The objectives of the training are to prepare tribal members for cultural resource monitoring with an understanding of federal and state laws and archaeological methods. An outline of tasks to be completed is included in the contracts proposal, as per the Request for Proposal 15-RFP-022.

Task 1: A curriculum will be designed in coordination with the Karuk Tribe to cover relevant skills and knowledge for monitoring projects with the potential to impact cultural resources. At a minimum this training will include the legal framework of cultural resource law, field methods for identification of cultural resources, documentation and record keeping, safety and communication, and role of monitoring in culture resource management.

Task 2: Conduct a comprehensive two-day training in May, or June 2015, to include classroom instruction and in-the-field practicum.

Task 3: Provide binder of written training materials and administer test to determine certification of participants. The CRF will provide a certificate of completion to successful candidates.

KCDC Council Report
4/22/2015
Economic Developer/Operations Manager

Amkuuf – We are receiving regular shipments from HCI Distribution in Nebraska and are back on normal hours so daily sales will increase immediately. We are also ordering for the People’s Center store and Carolyn and I are working on a simple agreement for that. I still have gotten no response from Big Sandy Rancheria as to what is going on with them and the State of California so Chairman Attebery will be following up on that issue. We do have a position open at the Amkuuf Shop for a Part-Time On-Call Sales Clerk so please spread the word. It is listed on the Karuk website.

Computer Centers – Both computer centers are going strong. We continue to search out funding for the Center’s but have had no luck so far. I have been in contact with Erin and Lester for a funding agreement for 6-months for the Orleans Center and will be moving forward with those MOA’s.

Head Start – Please see attached report. We are moving forward with procurement for the one-time funding as it has been approved and is included in the FY 2015 funding award.

Naa Vura YeeShiip – We currently have a job opening for a clinician for the program in the Yreka area. We thought we had it filled but unfortunately it didn’t work out. Advertising is currently being done and the job listing is posted on the Karuk website. If you know of any high school age kids or adults that are considering college, please let them know that the mental health/social work field, especially in Indian Country is in dire need of workers. Our current clinician, the CFO, and myself are attending required training for the Naa Vura YeeShiip from April 15-17th in Santa Rosa.

Other Business –

- I attended the meeting in Happy Camp with Congressman Doug LaMalfa. We are working on a project that will complement the WKRP project and other fuels reduction projects in our forests. After the meeting I was able to touch base with Terry from Fruit Growers, Arne from Roseburg Lumber, and briefly with Will Harling to share thoughts and possibilities for raw materials. More information will be forthcoming at the next Council Meeting.
- KCDC CFO and I will be attending a required EDA training in Seattle from April 21-24 so I will not be available for the council meeting.
- CFO, Deanna Miller and I met with Laura Mayton to work on KCDC 2015 Indirect Cost Rate and we just received word that they are currently reviewing our 2014 IDC rate. They stated if we can get our 2015 in within 10-days they will review both at the same time and we will have review of 2015 in record time. We do have it completed and it is currently being submitted to Laura Mayton for review and will then be submitted with the 2014. I am pleased to say KCDC is on the right track with a clean 2014 audit and our IDC rates being completed. Kudos to everyone’s hard work on both of these items!

Action Items: None at this time

Karuk Community Development Corporation
Board Meeting Minutes

KCDC Office Happy Camp, CA
 February 11, 2015

I. Call to order

Randy White called to order the regular meeting of the Karuk Community Development Corporation at 5:30 on February 11, 2015 at KCDC office.

II. Roll call

The following persons were present: Sonny Davis, Emma Lee Johnson, Bill Tripp, Glenda Hockaday, Randy White, Jody Waddell – late, Marsha Jackson – late.

III. Mission Statement: read BY Emma Lee Johnson

IV. Agenda:

- a) Add discussion of Board Packets and report format under New Business
- b) Add K-1 bunk house under Old Business
- c) Add Frank Snider under Board Reports

Glenda Hockaday motioned. Sonny Davis seconded to approve February 11, 2015 agenda with changes and or additions. Motioned passed.

V. Approval of minutes from January 13, 2015

Glenda Hockaday motioned. Emma Lee Johnson seconded to approve Minutes for January 13, 2015. Motioned passed.

VI. Guest – None

VII. Directors reports

a) Head Start – Patty Brown – not present

Patty is requesting approval for the Yreka Bus Driver to attend training in Texas, March 20-24. Why only the Yreka Bus Driver and not HC? Tabled until next meeting.

Patty is requesting approval for the head teachers in HC and Yreka to attend training in Albuquerque, March 3/15-20.

Discussion on safety issue with a tree at Yreka Head Start location – Sonny will drive by and check to assess the danger.

Glenda Hockaday motioned. Bill Tripp seconded to except the Head Start Report. Motioned passed.

b) Naa Vura Yeeshiip – Rivkah Barmore – not present

The discussion on Naa Vura Yeeshiip report's lead to a discussion on the building of a sweat lodge, and the type of lodge to be constructed. Karen and Sonny will discuss the sweat lodge with Rivkah.

Glenda Hockaday motioned. Jody Waddell seconded to accept the Naa Vura Yeeshiip Report
Motioned passed.

c) C F O – Deanna Miller

BIA Cooperative agreement – The Eiller Fire for 34,000.00 and HC complex for 364,000.00 invoices have been received by BIA and we should have funds by next Friday.

Head Start Grant for 2014 is finalized, with a difference of 66,000.00 that was not spent. Although of that 66,000.00. 64,000.00 (one time funding that was received last year) will carry over to 2015 year, so really only 2,400.00 was not spent, this funding will also carry forward.

Naa Vuar Yeeshiip Grant – 2013-14, also completed balance left is 47,846.00 this is due to the missing employee. We now have an application for that position.

OCFR- Discussion on funding and invoices.

NRCS- is different than the process used for OCFR.

KTHA- funding will come through Housing.

Budgets – the example of the Budget was provided, less the fire and fuels budget, that Deanna will have next meeting.

Head Start- budget is a little different; there are only 6 line items in her budget.

Deanna is going to work with Patty to match budgeted line items to her Gaby line items. Actual, is what spent year to date is, budgeted is what is in the grant.

At the bottom shows what indirect costs we should be getting from each program the total is \$323,356.64 and is what the admin budget is derived from. Discussion on the short fall, regarding the budget. Need to show the short fall coverage for each program.

Discussion on Amkuff's name, all we are saying is Smoke.

Emma Lee Johnson motioned. Glenda Hockaday seconded to accept the CFO report. Motioned passed.

d) OM/ED – Karen Derry

Amkuuf is struggling through vender issues, new and supplies are low due to the storms back east. Shipments have been delayed. The staff has been informed on the proper procedure dealing with this issue.

Discussion on the Amkuuf Shop schedule now reflects lunches and weekends off.

Karen is looking into changing the rights allowed in the system. Discussion moved to closed session.

MOA with TANF for the Computer Center had to go back and get Buster's Signature; it is now complete and just needs approval. Supplies for the computer center are being provided by KCDC.

Bill Tripp motioned. Glenda Hockaday seconded to approve pending CFO approval the MOA between TANF and KCDC regarding the Computer Center. Motioned passed.

Karen spoke with Buster regarding funding from other tribes; she was able to get a few contacts from him and will move forward contacting them on funding for the computer center.

Discussion on Americorps Grant, challenges discussed; wages, housing arrangements, and can we get a viable workforce? Does it really fit with the direction we are moving into? Karen will talk with Buster regarding the discussion to not apply for the Americorps Grant.

Karen sent a team to Sacramento. *For Data First Camp.*

Karen and Deanna are going to Roseburg for training tomorrow. Karen will inquire on free training.

Buster is requesting training from Karen. *For Customer Service*

EDA grant April 1, 2015 - March 31 2016. It is due March sometime. Reports are moving forward. Bill, they will need help with wording from you on the report. The final 425 will be due in March.

Action items are the job description:

Discussion on job descriptions moved to close session. Wages, discussion moved to close session.

e) Computer Center- Frank Snider

Working on providing classes for employment through the casino.

Working on classes in Excel at the Computer Center

Emma Lee Johnson motioned. Marsha Jackson seconded to accept the OM/ED report. Motioned passed.

VIII. Old business

- a) KCDC Strategic Planning Meeting, who will attend? Glenda, Jody, Bill, Marsha, Randy, Sonny will be staying on Friday night. Dinner on Friday and Lunch on Saturday. 2-6 on Friday and 9-4 on Saturday.
- b) K-1 bunkhouse – upon investigation the FEMA Trailer is leaking, and mold is present. Need to have an estimate and/or inspection done. The RFP is still out there, is there Insurance? One bedroom is damaged. Even if the damage is repaired, there is still no water, power, or sewer. Deanna will check on Insurance. I H S will help with funding if the person living in the home is Native American. Karen will check. Very quick.

IX. New business

The Quarterly Meeting with Karuk Tribe is between 3-5 pm on March 5th at council meeting room. Karen would like some discussion items. Please e-mail Karen with your ideas. Bill suggested the CEDS, 8(a), requesting feedback, WKRP.

The formatting of board reports – Emma would like to see all reports scanned in and emailed as one report a week before the Wednesday meeting. That same scan should be printed and placed in the packet. Linda would need to have received all reports by Thursday before the Meeting and have Friday to scan and email.

X. Closed Session

a) KCDC Board –

b) **Adjournment**

a) Glenda motioned, Sony seconded to Adjourn at 09:10 pm

XI. Next Board Meeting date March 11, 2015

Respectfully Submitted,

Marsha Jackson, ~~Committee~~ Chairperson

Marsha

Recording Secretary, Linda Zink

KARUK HEADSTART MONTHLY REPORT

March 2015

Program Governance

POLICY COUNCIL MET ON FEBRUARY 3 IN YREKA. THE DIRECTOR WAS ILL AND NOT IN ATTENDANCE.

Monitoring – Non-Compliance, Deficiencies, DRS

ALL NON-COMPLIANCES ARE COMPLETED:

- New Software for reporting: Child Plus-To ensure timelines for screening are being met.
- MOU with Siskiyou County Office of Education for IEP (Individual Education Plan) services updated to reflect current date.
- In-kind has been updated to include classroom extensions
- Transportation system revised and updated to ensure proper training is maintained and documented.
- Background checks-amendment to the Tribal Policies completed to ensure new hires must have background checks before work performed in the classroom.

Human Resource – Opening(s), Hiring(s), & Termination(s)

*NO NEW HIRES

FISCAL STATUS: RECEIVED, EXPENDED, REMAINING

MONTHLY FINANCIALS TO DATE

CATEGORY	Received	Expended	% Remaining
a. Personnel	\$283,921	\$73,319.28	74%
b. Fringe Benefits	\$119,161	\$27,785.48	77%
c. Travel	\$20,244.00	\$11,656.71	42%
d. Equipment	\$49,492.00	\$22,458	55%
e. Supplies	\$35,166	\$4,304.74	88%

KARUK HEADSTART MONTHLY REPORT

f. Contractual	0		
g. Construction			
h. Other	\$47,434.00	\$16,456.23	65%
i. Total Direct Charges	\$543,896.00	\$156,025.44	71%
j. Non-Federal Share	\$147,982.00	\$42,330	71%
k. Total (I + j)	\$596,687	\$147,933	75%
Indirect Costs	\$48,032	\$8,005.34	83%
In-Kind	Monthly: 3,501.85	Average:	To Date: \$45,832.15
CACFP Reimbursement	\$4,406.17	Meals Served:	Snacks Served: 281
Breakfast	HC-291 Yreka-AM-330 Yreka-PM Snack-281	Total Breakfast: 673	
Lunch	HC-328 Yreka-AM-346 Yreka-PM-282	Total Lunch: 956	
Credit Card Expenditures		Balance:	Owed:
Donna-\$167.95 Rana-\$20.94	Patty-\$3,045.64	Marlene-\$600.63	Peters-\$62.77
Equipment Costs > \$5,000 @ 1 Item or \$25,000 @ 1 Item		0	0
Admin Costs			
Other:			
Program Income Total			

Audit Findings, Corrective Action, Status

No Audit Findings-per KCDC Audit 2014

ERSEA

KARUK HEADSTART MONTHLY REPORT

CATEGORY	HEAD START	
Number of Classrooms:	3	
Number of Children	60	
Center-base Enrollment:	60	
Number of Families Enrolled:	59	2 children-1 family
Funded Enrollment:	60	
Current enrollment	60	
Families Withdrawn	0	
Families on Wait List	1	
Days in session- 24 ADA	HC-17 Yreka –am-17- pm-17	4 Monday Classes-16 regular

Child Health & Safety

CATEGORY	HAPPY CAMP	YREKA AM	YREKA PM
Hearing:	Complete	18/20	18/20
Vision:	Complete	18/20	18/20
Physical Exam:		17/20	18/20 1 waiver-2 new children
Nutrition:		Complete	19-1 waiver
Immunizations:	Complete	Complete	19/20 1 waiver

KARUK HEADSTART MONTHLY REPORT

Dental:	Complete	18/20	17/20 waiver	1
Mental Health Screenings:	Complete	1 follow up		
Height and Weight (2x)	Complete	2 new children		
Children w/Diagnosed Disabilities %	0	1 in process		
45 Developmental Screenings %	100%	80% 2 new children	90% 1-new	
Referrals			1 child qualified	

Family Engagement

Parent Planning Meeting	HC-1 3/25	Yreka AM-1 3/12	Yreka PM-1
Policy Council Meeting	3/11 HC	3/11/2015-	
Fatherhood/Male involvement	Planning for April 24	Planning for April 29	Planning for April 29 2 parents went to Fatherhood Conf.
Family Day	3/25	0	9
Classroom Volunteers	3	5	2

KARUK HEADSTART MONTHLY REPORT

Child Development & Education

CATEGORY	HC		YREKA AM	YREKA PM
	Educational Assessments Complete %	2 nd	100%	75%
1st November 7, 2014		100%	100%	100%
Comments		Completed	Completed	Completed
Parent Teacher Conference Complete %	1 st /2 nd /3 rd	100%	100%	100%
Individual Ed Plan (IEP)		0	0	1 in progress
Family Partnerships		HC-100%	Yreka AM-100%	Yreka PM 100%

School Readiness Goals & Status (All-Ongoing 2nd assessment completed)

Physical Development-

- Children will demonstrate control of large muscles, for movement, balance, and navigation-Ongoing
- Children will demonstrate basic health and hygiene knowledge including skills in hand washing and teeth-brushing.

Social Emotional Development:

- Children will have healthy attachments with peers and other adults.
- Children will demonstrate appropriate levels of self-awareness, self-regulation, and personal identity

Language and Literacy Development

- Children will use and understand more complex words and use expressive and receptive language and vocabulary with proficiency.
- Children will recognize alphabet, sound out letters, print their name, and letters of the alphabet, display interest in books and knowledge that comes from books.

Approaches to Learning

KARUK HEADSTART MONTHLY REPORT

- Children will make independent choices in their learning and discoveries. Children will demonstrate flexibility, imagination in tasks and activities.
- Children will develop skills and maintain interest and concentration on a project, task, or activity until completed.

Creative Arts Expression

- Children will explore vocal and simple instrumental skills, rhythms, role play, use imagination, color and marks to express a feeling or mood, inventive movement.
- Children will develop skills and maintain interest and concentration on a project, task, or activity until completed.

Cognitive and General Knowledge- Reasoning, Problem Solving, and Symbolic Representation

- Children will recognize and name numbers to ten with increasing accuracy, identify without counting, the number of objects in a collection of up to three. Children will sort and classify with increased accuracy.
- Children will identify two dimensional shapes and use shapes to represent different elements. Children will begin to recognize or begin to identify simple repeating patterns. (AB, ABA, ABB, ABC)
- Children will demonstrate awareness that objects can be compared by length, weight, or capacity.

Cultural Activities: Elders and/or Tribal members will share their knowledge and teaching in all domains as much as they participate with each Head Start classroom.

Cognitive Domain-Science Knowledge and Skills

- Children will have increased understanding of how to gather information and make predictions in the environment. Children will observe, explore, investigate and record findings.
- Children will identify characteristics of a variety of animal, plants, living, and non-living objects and materials, including their appearance, behaviors, compare and contrast.

Cognitive and General Knowledge-Social Studies Knowledge and Skills

- Children will have increased understanding of history, events, family roles, community roles.
- Children will understand the relationship between family and community, people and the environment where they live. Children will increase their understanding of past events and how they relate to their personal self, family, peers, and community.

CLASS Scores, Improvement Plans, Status

INITIAL OBSERVATIONS	EMOTIONAL SUPPORT	CLASSROOM ORGANIZATION	INSTRUCTIONAL SUPPORT
CLASS	7	6.777	3.111

Training and Technical Assistance will be providing additional training on Observation and Assessment, Instructional Support in April.

KARUK HEADSTART MONTHLY REPORT

Professional Development & Technical Assistance/Training

CPIN-Music-attended by Alisha Parham

HIS Brain, Her Brain-Marlene Rodriguez and Alisha Parham

NACFC-Conference: Albuquerque, NM- Kristy Harmon and Tamara Alexander

Transportation Conference, Frisco, Texas-Kathy Peters

Making it Work-Language and Culture-Smith River-Patty Brown, Marlene Rodriguez

Program Instructions (PI) & Information Memorandums (IM)

List Attachments Here

Karuk Head Start Safe Home Visit Policy

Purpose: To ensure Home Visits are conducted in a safe a manner as possible.

*Any Head Start staff scheduling and completing home visits shall follow the requirements below:

1. Whenever possible and mandatory for all **NEW** home visits, staff shall go in pairs.
2. Those leaving on home visits **MUST** sign out in the office prior to departure.
3. Provide office staff with the pre-paid/or bus cell. The cell phone is to be carried **ON YOUR PERSON**, not in a purse or bag. This is so that you can call for help even if your purse or bag is stolen.
4. You must provide a detailed schedule for the day, including families name and address prior to departure.
5. Call the office to check in when you arrive at your destination, and provide an estimated time of the visit. Call before you enter the home.
6. When the visit is complete, promptly drive to a safe location and call the office from your car.
7. Inform the center staff if you have a change in your schedule.
8. Plan the route to your visit and know your destination. Be aware of your surroundings so you can identify nearby safety areas in event of an emergency.
9. Limit valuables or money on your person. Lock your purse in the trunk or out of sight prior to leaving the Head Start parking lot. Lock your car at all times.
10. Park in well lit areas where other cars cannot block you in (evening home visits). Park so you can make a quick exit. (example: in a cul-de-sac or dead end, park facing out)
11. When you approach your vehicle to leave, pay attention to the inside and underside of your vehicle before entering it.
12. Keep your car keys on your person, not in a purse or a bag.
13. Keep jewelry to a minimum and dress according to the staff dress code.
14. Enter a home only after an adult gives you permission to do so and you have confirmed the person you are to visit is present.
15. If you discover or suspect weapons, illicit drugs or alcohol to be present, promptly end the home visit.
16. Document all home visits with names, dates, and times, or concerns if necessary.
17. Staff may request that family members keep animals contained during home visits.
18. Take whatever immediate steps are reasonable and necessary for personal safety. If you feel threatened, leave immediately, and if necessary, contact law enforcement. Document and report to your supervisor.
19. Staff must receive permission from their supervisor when scheduling any home visit before or after normal business hours. (8-5)
20. All employees will review these procedures and sign the acknowledgement.

By signing this I understand the Safe Home Visit policy as set forth.

Staff signature

Date

Center Supervisor/Deputy Director

Date

Approved by Policy Council: 9-12-2014

Approved by KCDC Board: 4-8-2-15

Approved by Tribal Council:

Transportation Policy

The Karuk Tribal Head Start Program will provide bus transportation for your child within a 10 mile radius of the center. Our qualified bus drivers will take into consideration the road conditions, driveways, potential safety issues, and adverse weather conditions in order to provide safe travel for your child. Your child will be required to participate in bus evacuation drills and safety. ***Appropriate behavior is required for your child to maintain bus privileges. Appropriate behaviors are identified in the orientation packet for bus/transportation. Inappropriate behaviors may result in losing bus transportation privileges. These may include: hitting, kicking, screaming, hurting others including the bus monitor and bus driver, unbuckling seat belts, and failure to self regulate.* If the child is unable to gain self control and becomes a danger to others, the bus driver will pull over, contact the center, and the parent will be called to pick up their child. (On an individual basis)***

Consequences may include but are not limited to:

1st offense-verbal warning. This will be documented and kept on file.

2nd The teacher will contact the parent to work with the parent to encourage appropriate behavior, and may be a temporary loss of bus privileges and probationary period of two weeks.

3rd-a letter will go home to the parent resulting in the loss of bus transportation

**Backpacks will not be allowed on the bus for safety reasons.*

Children living in **Housing (Happy Camp) will not** be provided bus transportation services (subject to prior approval from the Deputy Director). Children living in **(Yreka Housing includes-Thook st., Muhcheeshee st., Puhnay Fitch st., Kutchy Kawtch st., and Eetucka Tucka Tee st.) will not** be provided bus transportation services.(subject to prior approval from the Deputy Director.)

Your child will be picked up at the approved location near your home as predetermined by the bus driver and Deputy Director.

It is very important for your child to be ready when the bus arrives. We encourage you to make sure your child has gone to the bathroom before getting on the bus. Young children may spend up to an hour on the bus and it is our goal to make their travel as comfortable as possible.

The bus arrival **may** vary 10 to 15 minutes either way, due to absences or road conditions. Several absences may affect the scheduled pick up or drop off time for your child. In this instance, you will be contacted by phone with the updated bus arrival time. The bus schedule is timed to accommodate reasonable pick up and drop off times. The bus driver will **wait no longer than 2 minutes** for your child. If the driver has to wait longer than this, the bus schedule falls behind for other children waiting to be picked up and will affect the scheduled breakfast or lunch service.

If your child will not be attending school you must contact the school by 7:30 am. Failure of contacting the school may result in the loss of transportation privileges. First offense, you will be given a verbal warning. Second time, you will be given a written warning. Third offense, you will lose bus transportation privileges for two weeks. Fourth offense will result in the loss of bus transportation privileges for the remainder of the year.

Children are required to be signed on and off the bus by the authorized adult indicated on your emergency form. If you or the authorized adult (13 years and older) is not home to sign your child off the bus, the bus driver will return your child to the center and you will be responsible for picking up your child. You are required to provide a current phone contact number. In the event we cannot reach you or anyone on the emergency contact form the bus driver will take your child back to the center. Your child must be picked up immediately he/she is returned to the center. If we are unable to contact you or the authorized adult, we will contact social services or the Sherriff and/or Yreka Police Department. Prior arrangements must be made by contacting the center staff if there are any changes.. ***Any changes to the bus route or authorized pick up (new address, phone number, etc) must be submitted to the bus driver and program.***

You may also choose to transport your own child to and from the program. ***There may be no bus service available due to the absence of the bus driver, mechanical problems or 45 day checks, or adverse weather conditions. We will make every effort to notify you in a timely manner if this occurs.***

I have read and agree to the Karuk Tribal Head Start Transportation Policy.

Parent's Signature _____ Date _____

Deputy Director _____ Date _____

Approved by Policy Council: 9-12-2014

Approved by KCDC Board: 4-8-2015

Approved by Policy Council:



JUDICIAL SYSTEM AND PROGRAMS

TRIBAL COUNCIL REPORT-APRIL 23, 2015 BY APRIL E. ATTEBURY, ADMINISTRATOR

- I. **TRIBAL COURT UPDATES-** March Docket: 3/11/15-Happy Camp 3/23/15-Yreka
- II. **ACTION ITEMS-** Request for Agreement # 15-A-052 and Addendum #1 of 15C058
- III. **GRANTS AND PROGRAMS ADMINISTERED BY THE JUDICIAL SYSTEM**

1. **Project Title:** Transitional House Program

Expenditure/ Progress Chart:

Program	Code	Total Budget	Expensed to date	Balance	% Expended
Grant: CTAS 2012 –TW-AX-0023-DOJ/OVAW Grants to Indian Tribal Governments Program	5094-05	\$ 725,366.00	\$ 245,220.56	\$ 430,145.44	57%
Term Dates	Total Months	Month # for report period	# Months Remaining	% Completed.	Extension Option Y/N
10/1/2012 to 9/31/2015	36	30	6	50%	YES
Progress Report Due Date	Completed?	Date Completed.	Fiscal Report Due Date	Completed?	Date Completed.
07/01/2015					

Goal: To assist in decreasing the number of violent crimes,(domestic violence, dating violence, stalking or sexual assault) committed against *Native American Women ,Teens and Girls.*

Objectives: 1.) Provide Transitional Housing assistance for eligible Native American victims' of domestic violence, dating violence, sexual assault or stalking. 2.) Provide Legal assistance through our legal access centers, to Native American victims with legal issues that are caused by the abuse that they have suffered. 3.) Provide increased access to and availability of culturally-relevant services for Native American Women and adolescent girls who are victims of domestic violence, dating violence, sexual assault, and stalking. 4.) Increase the community's awareness about the needs of teens and youth who have witnessed domestic violence.

Deliverables\Tasks\Activities for March 2015:

1. Shelter/Transitional Housing Assistance

Number of bed nights-**358**

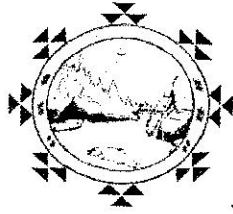
Number of Victims/Survivors-**4**

2. Victims/Survivors who received grant funded services-**5**

Services provided-**12**, consisting of transportation, counseling/support, and advocacy.

3. Community education- **10** girls served on two separate occasions (girls circle)

4. Legal Assistance- **2**



JUDICIAL SYSTEM AND PROGRAMS

TRIBAL COUNCIL REPORT-APRIL 23, 2015 BY APRIL E. ATTEBURY, ADMINISTRATOR

5. Training and or conferences attended by staff-3, Siskiyou Domestic Violence Sexual Assault Training/His Brain Her Brain by County/ Becoming Trauma Competent Healing by County.

6. Coordinated Community Response-

- a. 3/3/15-Womens Advisory/Pikyav Meeting
- b. 3/10/15-Social Services Organization
- c. 3/26/15-Tribal Council Meeting Orleans Community
- d. 3/31/15 NCTCC Partner Meeting in Klamath, CA
- e. Meetings with Siskiyou Law Enforcement regarding MOU
- f. KTHA Partner Meetings
- g. Siskiyou Domestic Violence and Crisis Center Partner Meetings

2. **Project Title:** Karuk Tribal Judicial System Pikyav D.V. Services Program

Expenditure/ Progress Chart:

Program	Code	Total Budget	Expensed to date	Balance	% Expended
Grant: CTAS 2014-TW-AX-0040-DOJ/OVAW Grants to Indian Tribal Governments Program (36 months)	5094-11	\$ 543,525	\$13,897.62	\$ 526,355.83	3%
Term Dates	Total Months	Month # for report period	# Months Remaining	% Completed.	Extension Option Y/N
10/1/2014 to 3/31/2017	36	6	30	.20%	N
Progress Report Due Date	Completed?	Date Completed.	Fiscal Report Due Date	Completed?	Date Completed.
July 30, 2015					

Goal: Assist in decreasing the number of violent crimes, (domestic violence, dating violence, stalking or sexual assault) committed against Native American Women and Girls.

Strategy: To enhance the "Pikyav" (to fix) D.V. Services Program

Objectives: 1.) Increase access /availability of culturally appropriate counseling/support and advocacy services who are victims of violent crimes; 2.) Increase the culturally relevant outreach, awareness and educational activities provided to the teen population and Tribal Community; 3.) Provide legal services via our "legal access centers" to victims of domestic violence, dating violence, sexual assault or stalking who need assistance with legal issues that are a result of the abuse that they have suffered.

Deliverables\Tasks\Activities for March 2015

1. Victims/Survivors who received grant funded services-4



JUDICIAL SYSTEM AND PROGRAMS

TRIBAL COUNCIL REPORT-APRIL 23, 2015 BY APRIL E. ATTEBURY, ADMINISTRATOR

2. Number of Victim survivors services provided-**13** consisting of transportation, counseling/support, advocacy, civil legal/court accompaniment, support services.
 - a. Number of times service was provided- **25**
3. Outreach Activities- Two(2) My hands are not for hitting events where held and Three (3) March Against Bullying events where held
4. Coordinated Community Response-
 - 3/3/15-Womens Advisory/Pikyav Meeting
 - 3/9/15-ITWAN Regional D.V Services Providers Meeting in Eureka
 - 3/10/15-Social Services Organization
 - 3/18/15 DA's Round Table Humboldt County in Eureka

3. Project Title: Karuk Tribal Justice System Strategic Planning

Expenditure/ Progress Chart:

Program	Code	Total Budget	Expensed to date	Balance	% Expended
Grant: CTAS 2014-IC-BX-0001	5094-12	\$ 74,975	\$14,646.70	\$ 59,578.12	21%
Term Dates	Total Months	Month # for report period	# Months Remaining	% Completed.	Extension Option Y/N
10/1/2014 to 3/31/2016	18	6	12	25%	
Progress Report Due Date	Completed?	Date Completed.	Fiscal Report Due Date	Completed?	Date Completed.
04/30/2015	In Progress	Last one Completed 1/28/15	04/30/2015	no	

Goal: Develop a Comprehensive Karuk Tribal Justice Systems Strategic Plan

Strategy: Conduct Strategic Planning Sessions

Objectives: 1.) By the 6th month have developed key persons to participate in process/Establish Personal/Project manager/Consultant ; 2.) By end of 12th month have completed Visioning, PESTEL and SWOT analyses for strategic planning internally and externally; 3.) By end of 18th month have fully developed written strategic plan approved by council to submit to DOJ.

Deliverables\Tasks\Activities for March 2015

The Consultant and Project manager met in person and via phone in preparation for the April 9th and 10th Strategic Planning Sessions. Materials were purchased in accordance with the grant requirements. Both the Consultant and Project Manager had Telephonic meetings with the Technical Assistance providers who assisted in providing reference materials for the planning sessions. Both the Consultant and Project Manager gathered relevant data and materials for inclusion in the process.

Happy Camp Community Development
101236 Second Avenue
Happy Camp, CA 96039
Phone: (530) 491-5247
Fax: (530) 491-5270

Karuk Tribe



Karuk Tribal Council
101236 Second Avenue
Post Office Box 1010
Happy Camp, CA 96039
Phone: (530) 491-5200
Fax: (530) 491-5364

Happy Camp, CA 96039
Phone: (530) 491-5200
101236 Second Avenue • Post Office Box 1010 • Happy Camp, CA 96039

REQUEST FOR CONTRACT/ MOU/ AGREEMENT

- Check One: Contract
 MOU
 Agreement
 Amendment

Karuk Tribe Number Assigned: 15-A-052

Funder/Agency Assigned: _____
Prior Amendment: _____

- REQUIRED → *Procurement Attached *Budget Attached
 *System for Award Management (SAM) (CONTRACTS ONLY)
 *KCDC/ KTHA Notification/ review required Yes No

Requestor: APRIL E. ATTEBURY Date: March 30, 2015

Department/Program: Karuk Judicial

Name of Contractor or Parties: Karuk Tribe and Humboldt County Sheriff's Office

Effective Dates (From/To): Commence upon signature of Parties & 1 YR from that date

Amount of Original: \$0

Amount of Modification: \$0

Total Amount: \$0

Funding Source: (Use Fund Account Code)

Special Conditions/Terms:
See attached Letter of Intent to cooperate, communicate and work in conjunction

Brief Description of Purpose:

** REQUIRED SIGNATURES **

[Signature] Requestor Date: 3/30/2015
Laura Mayton **Chief Financial Officer Date: 4-2-15
Summi Othiel **Director, Administrative Programs & Compliance Date: 3-30-15
Jacq. [Signature] **Director of Self Governance(MOU/MOA) or TERO (Contracts) Date: 3/31/15
 Other _____ Date: _____



HUMBOLDT COUNTY SHERIFF'S OFFICE

MICHAEL T. DOWNEY, SHERIFF

CIVIL/COURTS
(707) 445-7335

MAIN STATION
826 FOURTH STREET • EUREKA CA 95501-0516
PHONE (707) 445-7251 • FAX (707) 445-7298

CUSTODY SERVICES
(707) 441-5159

March 16, 2015

Jaclyn Goodwin
Karuk Tribe
64236 Second Avenue
P.O. Box 1016
Happy Camp, CA 96039

503 38 41 21 23 26

Dear Mrs. Goodwin,

Enclosed please find the letter of intent to cooperate, communicate, and work in conjunction with the enforcement of Karuk Tribal Court Orders relating to Domestic Violence. We have signed two copies; please return one signed copy for our records. We look forward to our continued partnership with the Karuk Tribe.

Sincerely,

Michael T. Downey
Humboldt County Sheriff

Letter of Intent

The Humboldt County Sheriff's Office and the Karuk Tribe, a federally recognized Indian tribe, mutually enter into this Letter of Intent to cooperate, communicate and work in conjunction with one another surrounding issues of the recognition and enforcement of Karuk Tribal Court Orders regarding domestic violence prevention and child custody.

Section I.

General Recitals:

1. The purpose of this letter of intent is to describe and establish a process through which the parties can work collaboratively to achieve mutual goals and objectives.
2. The parties to this Letter of Intent agree that cooperation, communication and working in conjunction with each other will be beneficial to each party.
3. The parties to this Letter of Intent agree that this is an agreement on procedure and communication to begin a working process for the recognition, service, and enforcement of Karuk Tribal Court Orders regarding domestic violence prevention and child custody. This Letter of Intent is not intended to confer legal rights or benefits on either party to this agreement or on any third party. This Letter of Intent is not intended to be enforceable in any jurisdiction.
4. This Letter of Intent creates no financial obligation on the part of either party.
5. This Letter of Intent shall commence upon signature of both parties and continue for one year from that date.
6. At any time and for any reason, upon sixty (60) days written notice to the other party, either party may terminate this Letter of Intent. Notice shall be sent by United States mail, postage pre-paid.
7. Notices shall be given to the Karuk Tribe at the following address:

Karuk Tribe
64236 Second Avenue
P.O. Box 1016
Happy Camp, California 96039
8. Notices shall be given to the Humboldt County Sheriff's Office at the following address:

Humboldt County Sheriff's Office
826 4th Street
Eureka, California 95501

9. "DVROS" means the California Department of Justice Domestic Violence Restraining Order System, a statewide data=base of persons subject to a restraining order.

10. A map of the Karuk Tribal Service Area is attached hereto as Appendix A.

Section II.

Obligations of Both Parties:

1. Cooperate, communicate and work in conjunction with each other surrounding issues of the recognition and enforcement of Karuk Tribal Court Orders regarding domestic violence prevention and child custody.

Section III.

The Humboldt County Sheriff's Office Recognizes:

1. That the Karuk Tribe is a federally recognized Indian tribe.
2. That the Karuk Tribe's Orleans Community is Indian Country, as defined by 18 U.S.C. 1151, wholly located within the boundaries of Humboldt County, California.
3. That pursuant to the United States Violence Against Women Act, and specifically 18 U.S.C. 2265, a protection order issued by the court of an Indian tribe shall be accorded full faith and credit by the courts of another state, and enforced by the law enforcement personnel of the other state.
4. That pursuant to the Uniform Interstate Enforcement of Domestic Violence Protection Orders Act, California Family Code sections 6400 et seq., and specifically California Family Code sections 6401 and 6403, upon determining there is probable cause to believe that a valid protection order from an Indian Tribe exists and that the order has been violated, law enforcement officers in California shall enforce the order as if it were the order of a tribunal of California.
5. That pursuant to the Uniform Child Custody Jurisdiction and Enforcement Act, California Family Code sections 3400 et seq., and specifically California Family Code sections 3402(p), 3404 (b), and 3445, a child custody determination from a federally recognized India tribe is treated by the courts of California as a child custody determination as if it were from a state of the United States for the purpose of applying the Uniform Child Custody Jurisdiction and Enforcement Act.

Section IV.

The Karuk Tribe Recognizes:

1. That under controlling federal law, Public Law 280 (18 U.S.C. 1162) the criminal laws of the State of California, including those laws related to domestic violence, are applicable within the boundaries of the Orleans Community, Karuk Tribal Service Area.
2. That pursuant to California Penal Code section 136.2(b), an emergency protective order issued pursuant to California Family Code sections 6250 et seq. or Penal Code Section 646.91 shall have precedence in enforcement over another restraining or protective order, subject to certain conditions.
3. That pursuant to California Penal Code section 136.2(e), in those cases in which a complaint, information, or indictment charging a crime of domestic violence in a California court, as defined in California Penal Code section 13700, has been issued, a restraining order or protective order against the defendant issued by the California criminal court in that case has precedence in enforcement over any civil court order against the defendant, except for an emergency protective order as referenced above in Paragraph 2 of this Section of the Letter of Intent.

Section V.

The Humboldt County Sheriff's Office Agrees To:

1. Accept for service by the Humboldt County Sheriff's Office Karuk Tribal Court domestic violence prevention orders and child custody orders in the same manner as it accepts any other court orders for service.
2. Submit a proof of service for a Karuk Tribal Court domestic violence prevention order that has been registered with a California Court, served by the Humboldt County Sheriff's Office, directly into the California Department of Justice Domestic Violence Restraining Order System, and transmit the original proof of service form to the issuing Karuk Tribal Court, in accordance with California Family Code sections 6380 and 6404.
3. Submit a proof of service for a Karuk Tribal Court domestic violence prevention order that has been registered with a California Court, served by someone other than the Humboldt County Sheriff's Office, directly into the California Department of Justice Domestic Violence Restraining Order System, in accordance with California Family Code sections 6380 and 6404.
4. Add reported violation of Karuk Tribal Court domestic violence prevention orders to an existing restraining order record in the DVROS.
5. Transmit an original proof of service form to the issuing Karuk Tribal Court for a Karuk Tribal Court child custody order served by the Humboldt County Sheriff's Office.

Section VI.

The Karuk Tribe Agrees to:

1. Inform and update the Humboldt County Sheriff's Office of the mailing and physical addresses of the Karuk Tribal Court.
2. Inform and update the Humboldt County Sheriff's Office of the title of a contact person at the Karuk Tribal Court who deals with the administrative, operational, or clerical aspects of tribal court domestic violence prevention and child custody orders.

We, the undersigned, as authorized representatives of the Karuk Tribe and the Humboldt County Sheriff's Office, do hereby approve this document.

Russell Attebery, Karuk Tribe Chairperson

Date:

Mike Downey, Sheriff of Humboldt County

Date:



Request for Contract/MOU/Agreement Form
This form is used to request a contract, MOU, or agreement from the KS State Board of Agriculture.

REQUEST FOR CONTRACT/MOU/AGREEMENT

Check One: Contract Karuk Tribe Number Assigned: ADDENDUM #1 of 15-C-058
 MOU
 Agreement Funder/Agency Assigned: _____
 Amendment Prior Amendment: _____

REQUIRED → *Procurement Attached *Budget Attached
*System for Award Management (SAM) (CONTRACTS ONLY)
*KCDC/ KTHA Notification/ review required Yes No

Requestor: April E. Attebury Date: March 30, 2015

Department/Program: Judicial

Name of Contractor or Parties: Karuk Tribe and ABIGAIL YEAGER "Independent Contractor"

Effective Dates (From/To): Extending From: 6/30/15 To: July 31, 2015

Amount of Original: \$30,192
Amount of Modification: \$2,448
Total Amount: \$32,640

Funding Source: 5094-12-7601.00 OOL BJA Strategic Planning Grant

Special Conditions/Terms:
The Addendum #1 outlines the additional task to project scope of work.

Brief Description of Purpose:
After meeting with Technical Assistance Provider from Fox Valley Institute we decided we needed to add an additional task and extend the time out another 30 days in order to complete the additional task.

** REQUIRED SIGNATURES **

Requestor: [Signature] Date: 3/30/2015
Chief Financial Officer: Laura Mayton Date: 4-9-15
Director, Administrative Programs & Compliance: Summi Ottwell Date: 4-9-15
Director of Self Governance (MOU/MOA) or TERO (Contracts): Nelson Wood Date: 4-9-15

Other: _____ Date: _____

ADDENDUM FOR INDEPENDENT CONTRACTOR SERVICES
Contract Number: 15-C-058

Extension of Contract Length:

The Contract will be extended for an additional 30 days, ending July 31, 2015.

Addition of Task to Project Scope of Work:

Task 5: Prepare Presentation and Present to Tribal Council

Upon completion of the draft of the 5 Year Comprehensive Strategic Plan, Consultant will prepare a PowerPoint presentation reflecting information contained within the Judicial Strategic Plan. The consultant will present the Strategic Plan to the Tribal Council.

**Presentation is tentatively set for the July, 2015 Tribal Council Meeting.*

Any presentation materials (binders, printing, etc.) will be paid for by the Karuk Tribe.

Amount requested to be compensated for additional task.

- Task 5: _____ \$2,400.00
- TERO Fee: _____ \$48.00

In consideration of the mutual promises of the parties this Addendum to the Contract identified above is executed on the date signed below.

INDEPENDENT CONTRACTOR

ABIGAIL YEAGER
P.O. Box 806
Happy Camp, CA 96039
TIN: _____

KARUK TRIBE

Russell Attebery, Chairman
64236 Second Avenue
Happy Camp, CA 96039
(530) 493-1600

Signature and Date

Signature and Date