

**KARUK TRIBE  
COUNCIL MEETING AGENDA**  
*Thursday, March 26, 2015, 3 PM, Orleans, CA*

**A) CALL MEETING TO ORDER – ROLL CALL**

**AA) PRAYER / KARUK TRIBE MISSION STATEMENT**

*The mission of the Karuk Tribe is to promote the general welfare of all Karuk People, to establish equality and justice for our Tribe, to restore and preserve Tribal traditions, customs, language and ancestral rights, and to secure to ourselves and our descendants the power to exercise the inherent rights of self-governance.*

**CH) APPROVAL OF THE AGENDA**

**EE) APPROVAL OF THE MINUTES** (*February 26, 2015*)

**H.) OLD BUSINESS** (*Five Minutes Each*)

1.

**F.) GUESTS:** (*Ten Minutes Each*)

1. Jennifer Sowerwine, Food Security
2. Evan Le Vang, Executive Director

**I.) DIRECTOR REPORTS** (*Ten Minutes Each*)

1. Carissa Bussard, Education Coordinator (written report)
2. Emma Lee Perez, Grant Writer/Resource Developer (written report)
3. Tom Waddell, Grant Writer/Resource Developer (written report)
4. Carolyn Smith, People's Center Coordinator (written report)
5. Lester Alford, TANF Director (written report)
6. Jaclyn Goodwin, Self-Governance Coordinator (written report)
7. Dion Wood, TERO/Childcare Director (written report)
8. Erin Hillman, KTHA Director (written report)
9. Tom Fielden, Emergency Preparedness Coordinator (written report)
10. Laura Mayton, Chief Financial Officer (written report)
11. Sammi Offield, Contract Compliance Specialist (written report)
12. Scott Quinn, Director of Land Management (written report)
13. Sandi Tripp, Director of Transportation (written report)
14. Leaf Hillman, DNR Director (written report)
15. Karen Derry, KCDC Operations Manager
16. Daniel Goodwin, Maintenance Supervisor
17. April Attebury, Judicial Systems Administrator
18. HR Director

**II.) REQUESTS** *(Five Minutes Each)*

1.)

**K) PHONE VOTES** *(Five Minutes)*

1. Request approval to provide leave from entity to entity for employee. Denied
2. Request approval to hold the Tribal Reunion, July 11<sup>th</sup>. Passed.
3. Request approval of resolution 15-R-031 authorizing submission of NAGRPA grant. Passed.
4. Request approval to allow employee #BS to not attend the KTHA Planning Session. Passed.
5. Request approval to provide \$250 in burial discretionary for funeral services related to Tribal Member #MC. Passed.

**M) INFORMATIONAL** *(Five Minutes Each)*

**N) COMMITTEE REPORTS** *(Five Minutes Each)*

1. KTHA Meeting Minutes

**OO) CLOSED SESSION** *(Five Minutes Each)*

1. Enrollment (dinner break)
2. Sammi Offield
3. Alex Watts-Tobin
4. Barbara Snider
5. Tribal Council Members

**P) SET DATE FOR NEXT MEETING** *(April 23, 2015 at 3 PM in Yreka, CA.)*

**R) ADJOURN**

**Karuk Tribe – Council Meeting  
February 26, 2015 – Meeting Minutes**

**Meeting called to order at 3pm, by Robert Super, Vice-Chairman**

**Present:**

Robert Super, Vice-Chairman  
Joseph “Jody” Waddell, Secretary/Treasurer  
Elsa Goodwin, Member at Large  
Charron “Sonny” Davis, Member at Large  
Alvis “Bud” Johnson, Member at Large  
Renee Stauffer, Member at Large  
Arch Super, Member at Large (late – 3:03pm)

**Absent:**

Buster Attebery, Chairman (travel/excused)  
Josh Saxon, Member at Large (travel/excused)

**Prayer was done by Sonny Davis and the Mission Statement was read aloud by Jody Waddell.**

**Agenda:**

Bud Johnson moved and Sonny Davis seconded to approve the agenda with changes, 4 haa, 0 puuhara, 1 pupitihara (Elsa Goodwin).

**Minutes of January 22, 2015:**

Renee Stauffer moved and Jody Waddell seconded to approve the minutes, 5 haa, 0 puuhara, 1 pupitihara (Elsa Goodwin).

**Old Business:**

None at this time.

**Guests:**

**1.) Lisa Scott, Neighborhood Watch:**

Lisa is present with Ms. Tiraterra of the Happy camp Neighborhood Watch/CERT Team. They are requesting assistance in obtaining ID badges so that when they are called out in a natural disaster or other necessary items, they will be identified easily. Renee asked how much they are requesting. They are requesting to use the Tribes badges, similar to employees of the Tribe. Tom Fielden noted that his program may be able to purchase the materials, if the Tribe was able to print them. They would need them for neighborhood watch and CERT employees.

Rebecca Tiraterra provided an update on what CERT is and how they are trained. Robert referred the group to work with Tom Fielden and that information could be brought back. Tom will work with them and find out what needs to be done with Enrollment.

**2.) Eric Cutright, IT Director:**

Eric is present to review his action items. He first provided procurement for tribal phones for the Yreka offices. There are upgrades that need done for employees and additional equipment. Elsa inquired why the phones are being replaced now and not as they were failing. Arch noted that phones are not like computers are should have a longer life span, but Eric noted that these phones are like computer systems because they are linked to the computer systems. They were purchased

near the same time and failing at the same time, so the replacements are being sought to keep them up and running.

Eric noted that all employees should have a caller ID option so that workers know who to call.

Arch Super moved and Renee Stauffer seconded to approve procurement and allow the purchase of phones, 5 haa, 1 puuhara (Jody Waddell), 0 pupitihara.

He then went on to present agreements; 15-A-033, 15-A-034, and 15-A-035. They are for clinical agreements with California TeleHealth Network CTN). This is for TeleHealth services for each site. These agreements will be at a lower cost and cover for three years of service.

Arch Super moved and Sonny Davis seconded to approve all three agreements, 6 haa, 0 puuhara, 0 pupitihara.

He then presented another action item that was not in the Council packets. This is a proposal to use the Broadband services this coming year from the Klamath Trinity Joint Unified School District to provide services to the School which will accrue \$6,000 in profits per year.

Jody Waddell moved and Sonny Davis seconded to send the commercial services quotation details to KTJUSD, 6 haa, 0 puuhara, 0 pupitihara.

**3.) Suzanna Hardenburger, Business Office Manager:**

Suzanna is present to seek approval of agreements 15-A-030 and 15-A-031 between the Karuk tribe and CMS for services rendered by Kareena Walter.

Jody Waddell moved and Bud Johnson seconded to approve agreements, 6 haa, 0 puuhara, 0 pupitihara.

**4.) Anna Myers, CHS Supervisor:**

Anna is present to seek approval of procurement for the purchase a courier vehicle for health. The procurement had three bids and the superior product with Butler KIA.

Elsa Goodwin moved and Renee Stauffer seconded to approve procurement and purchase from Butler KIA, 6 haa, 0 puuhara, 0 pupitihara. Tribe will keep the older vehicle.

**Director Reports:**

**1.) James Phelps, HR Director:**

James is present to review his report. He provided an update on the hiring of the Tribe. The Tribe is on track to gain some healthcare providers for Happy Camp and Orleans. James noted that there is no housing for an Orleans provider which is a recruitment barrier. Dr. Milton is retiring and Dr. Vasquez is transferring on the 16<sup>th</sup> to the Yreka Clinic. In the next month there needs to be a temporary provider. Jody noted that the transfer of Dr. Vasquez was not presented to the Health Board but he was notified to allow the transfer. James continued that there are ongoing interviews pending and he continues to work on those.

Elsa Goodwin moved and Arch Super seconded to approve James' report, 6 haa, 0 puuhara, 0 pupitihara.

**2.) April Attebury, Children & Family Services:**

Tanya is present to provide April Attebury report as she is on leave. Tanya has one action item which is a contract 15-C-058 between the Karuk Tribe and Abigail Yeager for strategic planning.

Arch Super moved and Sonny Davis seconded to approve contract 15-C-058, 5 haa, 0 puuhara, 1 pupitihara (Elsa Goodwin).

Jody Waddell moved and Sonny Davis seconded to approve April's report, 5 haa, 0 puuhara, 1 pupitihara (Elsa Goodwin).

**3.) Emma Lee Perez, grant writer/ Resource Developer:**

Emma Lee has two action items. Carolyn and Emma Lee worked on an IMLS grant and with that they have drafted the grant application under resolution 15-R-028 for Happy Camp and Orleans. With this grant this will offset some funding that the Council is setting aside from Council Discretionary. This grant will allow for equipment upgrades, staffing salaries and two new library assistant positions.

Carolyn went on to provide an overview of the digitization project that will be used. They will partner with the computer centers in all three communities and in conjunction with the Food Security Grant.

Jody Waddell moved and Renee Stauffer seconded to approve resolution 15-R-028, 5 haa, 1 puuhara (Elsa Goodwin), 0 pupitihara.

Emma Lee then presented another grant proposal under resolution 15-R-027 to ANA for the Karuk Tribe to pass thru a grant application to ANA for the Computer Centers. Part of this will be providing the opportunity for kids to participate in activity course based education opportunities. This will be in collaboration with the Schools and Computer Centers. There were no services provided for the Yreka area. Erin noted that she and Karen had a meeting about this and there were earlier discussions on KTHA collaborating. Karen noted that the challenges are in Happy Camp and Orleans, and they have other options in the Yreka area. Karen, Emma Lee and Erin noted that they are open to working together. Emma Lee noted that they can utilize Khan at any location as well.

Renee Stauffer moved and Arch Super seconded to approve resolution 15-R-027 authorizing submission, 5 haa, 1 puuhara (Elsa Goodwin), 0 pupitihara.

Emma Lee then provided an overview of her report.

Arch Super moved and Jody Waddell seconded to approve Emma Lee's report, 5 haa, 0 puuhara, 1 pupitihara (Elsa Goodwin).

**4.) Tom Fielden, Grant Writer / Resource Developer:**

Tom is present to provide his written report. The EDA grant that he and Karen worked on was tabled until next Thursday's Planning Meeting. Tom went on to provide an update to his report.

Tom explained that the Wellness Center is slated to have a position in Yreka, so with further planning they can provide partnership building into other programs or team with other communities on projects.

Jody Waddell moved and Sonny Davis seconded to approve Tom's report, 6 haa, 0 puuhara, 0 pupitihara.

**5.) Daniel Goodwin, Maintenance Supervisor:**

Not present, no report.

**6.) Carolyn Smith, People's Center Coordinator:**

Carolyn is present to review her report. She first thanked the Council for the opportunity to serve the Karuk Tribe as the People's Center Coordinator. She thanked volunteers for keeping the People's Center open and thanked Sammi Offield for keeping grants going and getting extensions on current grants. She thanked Cat Turner who kept the store open and Brittany Souza, Lisa Hillman who have been assets to the operations of the People's Center and the Gift Shop. Emma Lee Perez also assisted on the grant proposal to regain some funding.

She would like to submit a request to accept the return of over 1,000 stone tools and flakes from archaeological surveys performed in Karuk territories in the 1970's. There is no cost to the Tribe. The items are housed in Michigan but the volunteer is willing to donate them back to the Tribe. Renee asked about storage of these items. Carolyn believes that there is adequate space for these items; they are stone tools which are smaller in size.

Elsa Goodwin moved and Renee Stauffer seconded to approve the donation to the People's Center, 6 haa, 0 puuhara, 0 pupitihara.

She then went on to seek approval of the Facebook site for the People's Center that is connected to the Tribe's Facebook page. She feels that this is a valuable tool to reach out to members. This will allow exhibits and events at the gift shop.

Elsa noted that that can be uploaded now, if she works on it with James. Carolyn would like to request the use of their own. Barbara explained that when the Tribe first approved a Facebook page it was with the stipulation to restrict individual accounts to ensure one site for the Tribe. This would alleviate several sites from Departments and Programs and easier to monitor. Arch noted that this is a good idea but maybe to have this at a Planning Meeting to further discuss this.

Arch Super moved and Bud Johnson seconded to approve Carolyn's report, 6 haa, 0 puuhara, 0 pupitihara.

**7.) Lester Alford, TANF Director:**

Lester is present to review his report. He has streamlined the reports and added the NEW reports. He has added the LIHEAP reports to further track the department and its progress moving forward. He provided the report on CSD, LIHEAP, and TANF.

The Happy Camp TANF office has moved to its new location and will be operating out of it.

Robert asked about payment agreements and he asked that KTHA and the Karuk Tribe know if payments are being made and how they are being made. Lester explained the debt list and how to remedy the issue. Elsa explained that there is a leeway on loan delinquency to ensure there are adequate resolutions for the Membership seeking emergency assistance from TANF. Lester explained the process that works and how it is progressing to determine what is owed. Erin noted that the Tribe also has a rule regarding compliance with a payment plan. Erin explained that KTHA does not get involved but refer clients back through the system to determine their debt and resolve the issue. Laura provided an explanation to the Council and audience. Laura noted that the special rule applies to TANF only. The Tribal Members that approach the Council for an exception to the rule, that is up to the Council. Laura noted that there is a report provided each

month so the Directors need to be communicating with each other. Robert would like the agencies to get together and communicate. Erin noted that she calls other Directors on the clients that are on the list. The loan list is sent to majority of the Directors that administer programs with finances TANF clients or provide services to the Membership.

Flo noted that she doesn't receive the black list. Arch asked if there were delinquent clients listed on the loan report. The Council explained that it isn't a black list but a list of debt that people have to the Tribe which needs repaid.

Jody Waddell moved and Sonny Davis seconded to approve Lester's report, 5 haa, 0 puuhara, 1 pupitihara (Elsa Goodwin).

**8.) Sandi Tripp,**

Not present, report provided.

Jody Waddell moved and Arch Super seconded to approve Sandi's report, 4 haa, 0 puuhara, 2 pupitihara (Elsa / Renee).

**9.) Scott Quinn, Land Department:**

Scott is present to review his report. Scott has one action item which is a resolution for the Siskiyou County IGA. It is under resolution 15-R-029 to authorize a limited waiver of sovereign immunity.

Jody Waddell moved and Arch Super seconded to approve resolution 15-R-029, 6 haa, 0 puuhara, 0 pupitihara.

Scott explained one of his tasks. It is a project when MKWC has wanted to construct an Amphitheatre. This was done in response to project.

Scott then noted that Junction School gets information from Scott which may be offered to other schools but he doesn't work with them. So, he is asking that that be considered. The audience and Council noted that the other schools receive Title VII funding, and have it verified by other departments.

Scott provided a Karuk Facilities Maintenance Schedule which includes the Tribes planning needs for maintenance. Elsa would like to have the properties identified by trust status as well.

Elsa then asked Laura about the broadband issue and our equipment that is not on trust land and that accruing property taxes. Laura advises to spend time on planning with Eric on the entire project, because it appears that the Tribe is learning as they go. She believes there needs to be more concrete planning, reporting, and compliance.

Eric will be added to the Planning Meeting Agendas for planning to determine the ins-and-outs of the broadband project.

Scott continues on reviewing other properties. There could be some review on the Yreka property and the HC property but the Council will discuss this further at the next Planning Meeting with Scott.

All reports have been received for the use permit for the Yreka Casino Project.

Arch Super moved and Elsa Goodwin seconded to approve Scott's report, 6 haa, 0 puuhara, 0 pupitihara.

**10.) Leaf Hillman, DNR Director:**

Leaf is not present, his report was provided for review. Bill is present to seek approval of action items.

A contract modification is needed for an extension in time. Bill would like to send Alex-Watts Tobin to a Section 106 training April 20-24, 2015 to Scottsdale AZ. He will be reviewing agreements that will require compliance so the training will be needed to brush up on his knowledge of those regulations.

Arch Super moved and Bud Johnson seconded to approve out of state travel for Alex Watts-Tobin, 6 haa, 0 puuhara, 0 pupitihara.

Bill then sought approval of a credit card for Alex with a limit of \$2,500.

Arch Super moved and Bud Johnson seconded to issue Alex a VISA with a \$1,500 limit, 6 haa, 0 puuhara, 0 pupitihara.

Bill then provided an extension for a current contract for two days. Laura noted that there are some items that need invoiced for, but they will occur after the date so they need to allow the extension.

Arch Super moved and Jody Waddell seconded to approve 14-A-053 (1), 5 haa, 0 puuhara, 0 pupitihara (Elsa absent for vote).

Bill went on to note that there has been some work done to allow the Tribe to get GSA approval. The timing is short, so they will auction off three Nissans but they would like that revenue to go back to the budget to purchase/lease the GSA vehicles. Laura asked what funds purchased the vehicles and that would be identified to go back. Laura advised of the \$5,000 rule for equipment and it can be further discussed at the DNR Monthly Meeting.

Elsa Goodwin moved and Renee Stauffer seconded to approve DNR's report, 5 haa, 0 puuhara, 1 pupitihara (Arch Super).

**11.) Jaclyn Goodwin, Self-Governance:**

Jaclyn is not present, on travel.

Renee Stauffer moved and Sonny Davis seconded to approve Jaclyn's report, 6 haa, 0 puuhara, 0 pupitihara.

**12.) Dion Wood, TERO Director:**

Dion is present to review his report. He had one point of clarification and he noted that the non-employee commissioners need to have out of state travel approval. The entire TERO Commission will be attending.

Arch Super moved and Jody Waddell seconded to approve out of state travel for three non-employees (TERO Commissioners) to TERO training in Reno, NV, 6 haa, 0 puuhara, 0 pupitihara.



He announced that they are working toward the Math & Science Camp and the department is unsure if they will be doing the food program this summer.

Bud Johnson moved and Elsa Goodwin seconded to approve Dion's report, 6 haa, 0 puuhara, 0 pupitihara.

**13.) Erin Hillman, ED KTHA:**

Erin is present to review her report. She provided position description revisions for the re-structured Force Account Crew which will have construction positions for KTHA. She presented these last month and the Tribal Council had asked that the positions have the ability to have certified class A drivers but after the KTHA discussed this, then they didn't want to have that in there. Elsa noted that putting items under qualifications is important but having them under requirements means that that is a must have for the applicant. Arch asked if there was a large difference between the position descriptions between crew members (1) and crew members (2) and Erin noted that that is by their level of experience and responsibility. The notation of employees having their own tools was included in the position descriptions. Elsa noted that the Tribal Council has instructed that position descriptions must be approved and viewed by the internal staff, HR prior to coming to the Council. Erin hasn't received that information or form, but it has been reviewed by the HR of KTHA, KTHA BOC, and Tribal HR and now at the Council level.

Sonny Davis moved and Arch Super seconded to approve the position descriptions, 5 haa, 0 puuhara, 1 pupitihara (Arch Super).

Erin then went on to provide an agreement for entering into the resolution for the extension of the Master Lease to KTHA on the Tribes property. Arch noted that Josh had inquired about a longer extension on a lease. Erin noted that she is unsure about that and would have to check the length in time, but it can be added at a later time as well. This will be for the application process.

Arch Super moved and Renee Stauffer seconded to approve 15-A-037, 6 haa, 0 puuhara, 0 pupitihara.

She then went on to seek approval of an MOU between the KTHA and Health Program for the KTHA tax credit application. The Health program provides services at the center in Yreka and with this that will provide the ability to increase the activity of the KTHA. 15-M-004.

Arch Super moved and Elsa Goodwin seconded to approve MOU 15-M-004, 6 haa, 0 puuhara, 0 pupitihara.

She went on to seek approval of a conveyance document for a Tribal Member homebuyer in Yreka. This is for the land and the homebuyer to have agreement 15-A-029 for the Tribal Members.

Renee Stauffer moved and Bud Johnson seconded to approve agreement 15-A-029, 5 haa, 0 puuhara, 1 pupitihara (Arch Super). Arch disclosed this was his immediate family member.

Renee Stauffer moved and Elsa Goodwin seconded to approve Erin's report, 6 haa, 0 puuhara, 0 pupitihara.

**14.) Tom Fielden, Emergency Preparedness Coordinator:**

Tom is present to review his report.

Bud Johnson moved and Arch Super seconded to approve Tom's report, 6 haa, 0 puuhara, 0 pupitihara.

**15.) Karen Derry, KCDC:**

Karen is present to review her report. She provided a review at her joint meeting yesterday with the Tribal Council, noting that if the Council has had time for the EDA grant review then they may want to provide approval. The Council agrees that they will take this to the Planning Meeting.

Arch asked Karen about the action item she emailed previously. The Head Start annual report was approved by KCDC and she is unsure about it being approved by the Policy Council. Karen then went on to explain that she is aware of Policy Council approval because they had changes, so it is ready for Council approval. The annual report will be tabled to the Planning Meeting because the Council has not had time to review it.

Karen went on to explain Patty's work on National Boards and how she works for the Tribe and operations of Head Start, and her outstanding presence in speaking up for Tribal Head Starts and especially the Tribes.

Jody Waddell moved and Sonny Davis seconded to approve Karen's report, 6 haa, 0 puuhara, 0 pupitihara.

**16.) Laura Mayton, CFO:**

Laura is present to review her report. She has one action item to attend a NOA conference in Austin Texas, April 2015.

Arch Super moved and Sonny Davis seconded to approve out of state travel for Laura Mayton, 6 haa, 0 puuhara, 0 pupitihara.

Laura then updated the Council on MediCal billing negotiations and a re-negotiated amount of billing which will conclude an influx of \$800,000. The CSC issue is still moving forward and the attorney firm and Indian Health Services is working on the Tribes claim. As a reminder the attorney firm will submit the Tribes counter claim for negotiations.

The audit report for the Tribe should be forthcoming in a couple weeks, and the issues have been resolved and with KTHA and KCDC audits being done earlier, that will get the Tribes audit report back in a timely manner.

Jody Waddell moved and Elsa Goodwin seconded to approve Laura's report, 6 haa, 0 puuhara, 0 pupitihara.

**17.) Sammi Offield, Compliance Specialist:**

Sammi is present to seek approval of her ANA grant application for language. She provided an updated budget which will be submitted under resolution 15-R-025.

Elsa asked about the purchase of more equipment. Sammi explained that the new equipment will allow for memory storage for downloading on the Tribes website as opposed to cassette tapes.

Elsa inquired about teachers and the stipends. She also asked about mileage to ensure that is included because so many contractors don't have that availability and it's a high cost. Sammi

noted that she budgeted that in and also the language report has always reported to the Compliance Department, so this is why she is working on the program to bring it back to the Tribe. Sammi noted that there are only two certified language speakers of the Tribe which is Phil Albers and Julian Lang. Laura Mayton noted that there is the ability to get this project funded. She attended trainings and has been working on this for some time. There was confusion on the language speakers being certified.

Arch Super moved and Sonny Davis seconded to approve resolution 15-R-025 ANA language proposal, 6 haa, 0 puuhara, 0 pupitihara.

She then sought approval for her and Sandi Tripp to Denver CO., April 1-2, 2015. Sammi does the fiscal reporting and Sandi does the programmatic reporting for the Transportation Department, so they both need to know the reporting guidelines.

Arch Super moved and Sonny Davis seconded to approve out of state travel for Sandi and Sammi, 4 haa, 0 puuhara, 2 pupitihara (Jody and Elsa).

She then discussed the ICDBG. The de-briefing took place for the 2014 proposal. She, Emma Lee, Laura Mayton and Sammi participated in the 2015 ICDBG with Sue Burcell and HUD. Through the review they gained three points. The Yreka Wellness Center delinquency has been a mark against the Tribe's project, but with the de-briefing they are willing to accept an extended date on the Yreka wellness Center which they are looking at now accepting. HUD believes that the Tribe should continue on with this project, training prior to the submission date. Laura commented that they were told how to report on certain areas and gain increased points, which would make the project fundable. The de-briefing may be useful to go after this year since majority of the work has now been done. The group does feel that this is moving into an earlier submission. Sammi would like consensus to move forward on the same project. Sue has also advised that a feasibility study would need to be done in Orleans, and if they chose to work toward an Orleans project. Robert believes too, that with the broadband being done next year, and then the expansion can move that direction with internet services to the DNR area. Renee noted that the broadband is supposed to be up in the summer. Robert explained that the work needs done for expansion prior to the building expanding.

Consensus: to use the same concept for the coming year for ICDBG funding.

Elsa asked why the grant writer was not included in the de-briefing that drafted the actual ICDBG grant. Sammi commented that Barbara told her to invite the other grant writer because she will be drafting the next round of ICDBG. She was not excluding Tom but neither grant writer was invited until Barbara advised to have Emma Lee. Barbara commented that she was not excluding anyone but added Emma Lee to the list because she has been tasked with review of the 4-5 previous years ICDBG to provide a clear direction for the Council. If they are all not on the same page then, everyone will be working in different directions. Sammi reiterated that she was hoping to just have the de-briefing and it wasn't to exclude any person.

The DEL grant is being recommended for funding at a lower amount, but they are hopeful to have this funded.

Elsa Goodwin moved and Arch Super seconded to approve Sammi's report, 6 haa, 0 puuhara, 0 pupitihara.

## **Phone Votes:**

1. Request approval of resolution 14-R-124 authorizing acceptance of CSD funding, \$42,000. Passed.
2. Request approval of resolution 14-R-125 authorizing acceptance of CSD funding, \$73,362. Passed.
3. Request approval of resolution 15-R-015 authorizing ICW intervention for TCA. Passed.
4. Request approval of resolution 15-C-056 between the Karuk Tribe and Scrimsher Consulting, \$50,000. Passed.
5. Request approval of resolution 15-R-014 authorizing ICW intervention for TCA. Passed.
6. Request approval of resolution 15-R-013 authorizing submission of grant application to EPA for EWDJT, \$174,088. Passed.
7. Request approval of resolution 15-R-008 authorizing submission of Cal OES Tribal Equipment Assistance Grant, \$24,400. Passed.
8. Request approval of agreement 15-A-026 between the Karuk Tribe and ViaSat., Inc. Passed.
9. Request approval to waive delinquency policy and allow Tribal Member #NG to access assistance. Denied.

**Closed Session:**

Bud Johnson moved and Sonny Davis seconded to approve the dispute resolution KBRA, 6 haa, 0 puuhara, 1 pupitihara (Elsa Goodwin). (Josh on the phone for the vote).

Consensus: to refer TM #SC to work with TANF, KTHA, TERO and other alternate resources for schooling and then bring back balance owed for consideration.

Elsa Goodwin moved and Renee Stauffer seconded to forgive debt for Tribal Member#D2647, 6 haa, 0 puuhara, 0 pupitihara.

Consensus: to allow LA to provide training and evaluation of possible cross-training to ease complaints in department. Also, administrative duties are needed for completion for an anticipated retirement in which case will provide better guidelines for the program.

Consensus: to discuss possibly equipment use with employee #EC to ensure there is adequate insurance, funding, and employee time to provide some property maintenance.

Consensus: to refer Tribal Member #AA to CILS for assistance in his divorce proceedings.

Consensus: to table pain contact violation requests to the Planning Meeting for chart review and recommendation.

Consensus: to deny leave transfer from entity to entity consistent with what has been done for other employees. Discussion with the CFO and HR will take place next week.

Employee drawing: Renee Stauffer

Arch Super moved and Bud Johnson seconded to approve Buster's travel to DC, March 4-5, 2015, 6 haa, 0 puuhara, 0 pupitihara.

Renee Stauffer and Elsa Goodwin seconded to release employee #JP with a severance package effective, 2.27.2015, 6 haa 0 puuhara, 0 pupitihara.

Raul will be asked to attend the Planning Meeting, March 5, 2015 and will be advised to work closely with the Health Directors and Health Board. Raul should be encouraged to meet with the Council and begin implementation on items.

Directive: The YR Clinic will be moved back to 5 days a week and 8 hours a day.

Renee Stauffer moved and Jody Waddell seconded to appoint Robert Super to the Behavioral Health Board and Raul Recarey as an alternate, 5 haa, 0 puuhara, 0 pupitihara

Consensus: to ask employee #NR to view Somes Bar property to evaluate needs of homes.

Consensus: to deny personal use of Tribal vehicle for Tribal Member #NG.

Directive: to employee #LH to complete the reports as the Tribal Council has instructed.

Arch Super moved and Sonny Davis seconded to approve the County IGA and submit to the Department of Interior, 5 haa, 0 puuhara, 1 pupitihara (Elsa Goodwin).

**Next Meeting Date: March 26, 2015 at 3pm in Orleans, CA.**

Arch Super moved to adjourn and Bud seconded to adjourn at 9:08pm, 6 haa, 0 puuhara, 0 pupitihara.

**Respectfully Submitted,**

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**Robert Super, Vice-Chairman**

**Recording Secretary, Barbara Snider**

**Education Program Coordinator**  
Report to Council  
For Council Meeting on March 26<sup>th</sup>, 2015

**Action Item:** Credit Card Approval (Same limit as the previous Education Coordinator)

**Action Item:** Outreach & Office Hours

Please see the proposal drafted for possible official outreach and office hours' days.

**Higher Education Grant & National Resource Scholarships:** FY 2014-2015 & 2015-2016

❖ *Website Updates*

- I have updated the dept.'s website page: updated HEG/NRS application forms uploaded, changes to dates & title headings, and adding my name as the Coordinator.
- Therefore, 2015-2016 year grants are now live and being accepted.
- HEG deadline: July 31<sup>st</sup>, 2015; NRS deadline August 29<sup>th</sup>, 2015.

❖ *Spring Term ½ Grant Awards*

- Since starting my job, I have finalized 3 half grant awards to students.

❖ *Natural Resources Scholarships*

- Due to the fact that only three students applied for the NRS Scholarship and we would not like to lose funding for next year, it was decided by Alma Bickford, before she left this position, and our Chairman that we would award the three students with a second \$1000 scholarship for the spring term. So instead of six \$1000 scholarships, we gave out three \$2000 scholarships for the 2014-15 year.
- 2015-16 will continue along the same model with six available scholarships of \$1000 each.

❖ *Miscellaneous HEG/NRS Updates*

- I will be mailing out 2015-2016 Applications and an Introduction Letter to the list of continuing students I have in the office, encouraging them to reapply for next year.
- I had to deny one grant application due to descendant status.
- One of our students transferred from UC Santa Cruz to SOU so I am working on getting a refund from Santa Cruz to be able to transfer those remaining funds to her new school's financial aid office.

**Education Committee:**

- ❖ Our *first meeting* will be held on **April 1<sup>st</sup>, 2015 at 1:30 PM** in the Fishbowl.
- ❖ We will discuss HEG/NRS funds and new applications, tutors/area updates (MOU with TANF, services still needed), possible new projects (Youth Council, Indian Education Demonstration Grants, Scholarships Tumblr/Blog), and upcoming College Trips.

### **Tutoring Program:**

- ❖ Signed MOU w/TANF so tutors can continue until the end of the school year.
- ❖ Hired 1 new tutor: LuAna Meigs-Carter (YHS/Yreka Computer Center); and am in the process of hiring 2 more: Talonna Nelson (Yreka Options) and Sammi Jo Goodwin (Junction Elementary), (still waiting on background checks to be processed for both).
- ❖ *Active Tutors* (Total: 10)
  - Happy Camp High School
    - Bonnie Alvarez
    - Thomas Eversten
    - Elizabeth "Eli" Johnston
  - Happy Camp Elementary School
    - Brenda Harrison
  - Junction Elementary School
    - Monica King
    - Shelly Stephenson
  - Orleans Elementary School
    - Na-Tessalei Brock-Donahue
    - Arleen O'Hara
  - Yreka High School
    - LuAna Meigs-Carter
  - Yreka KTHA Computer Center
    - Heiland Snapp

### **Title VII/Indian Parent Committee Meetings:**

- ❖ *Happy Camp*
  - Attended the IPC Meeting at Happy Camp Elementary on March 10<sup>th</sup>.
  - They have decided to use their grant funds to purchase the Karuk Curriculum created by Lisa Hillman, instead of the KTJUSD one which contained material concerning Karuk, Yurok, and Hupa tribes.
- ❖ *Yreka*
  - Will attend the Title VII Meeting on March 25<sup>th</sup> at 4PM in Yreka.
  - Will meet with Yreka High School principal, Marie Caldwell, on Friday, March 20<sup>th</sup>, to discuss Title VII funds usage and new ideas (possibly funding more tutors).
  - Will meet with other schools interested in working more with our department (Bogus, Jackson St, Yreka Options) on March 25<sup>th</sup> before the Title VII meeting.

### **Possible Grant Opportunities:** Indian Education Demonstration Grant

Met with Emma Lee Perez on March 17<sup>th</sup> to discuss ideas about applying for this grant. We will present our ideas to the Education Committee at our first meeting on April 1<sup>st</sup>. The NOFA hasn't been released yet, but it is forecasted to be released before June of this

year. Will be meeting with Patty Brown in the upcoming weeks to solidify ideas about including Head Start in the grant application/ what they need from the Ed Dept.

### **Youth Activities:**

- ❖ Youth Council
  - First interest meeting will be at HCHS, March 24<sup>th</sup> at lunchtime.
- ❖ College Trips
  - Planning on potentially 2 upcoming college trips. (Still in organizational phase, need to speak to schools & students)
    - Southern Oregon University, April 10-11<sup>th</sup>, 2015
    - UC Berkeley, April 17-19<sup>th</sup>, 2015
  - We had a request to try and take our Native Junior High students (Jackson St) on trips as well since they need more experiences as well. Will work on organizing a separate trip for them (possibly Oregon State University).
- ❖ Salmon Run
  - Beginning phase of Salmon Run planning, we need more information before we start advertising and fully planning.
  - I will try to get kids from HC involved (need to contact w/Mr. Dyar).
  - I spoke w/Florraine Super and she will work on the Yreka kids.

### **Yreka KTHA Community Computer Center**

- ❖ Met with Florraine Super to discuss upcoming events/activities
- ❖ Am going to help w/their upcoming Job Fair on Monday, April 13<sup>th</sup> 3-6PM.

### **In Conclusion:**

I want to thank Dion Wood, Sammi Offield, Barbara Snider, Florraine Super, Michelle Spence, Laura Olivas, Alma Bickford, and our Chairman, Russell Attebery, for their support and advisement during my first few weeks. They have always been willing and open to answer any questions I may have had.

I have only been in this position for two weeks, but I feel like I am adjusting very well into this job. Other projects and tasks I have done include:

- ❖ Further organized the Education office: filing papers into their appropriate places, creating folders and subsections for categorizing different projects.
- ❖ E-mailed, called, or contacted in person every preschool, elementary, and secondary school in our service area to introduce myself and develop a basic understanding of the priority areas and problems facing our students.
- ❖ Met with advisors from the College Options and Upward Bound programs to develop upcoming workshops and gather information.
- ❖ Started researching Flag Football and the possibility of expanding to Yreka.
- ❖ Beginning to look at purchasing backpacks before the Tribal Reunion.
- ❖ Submitted an article to the Newsletter introducing myself and announcing the new scholarships on our website.



**Education Program Coordinator**  
Report to Council  
For Council Meeting on March 26<sup>th</sup>, 2015

**Proposal for Official “Education Dept. Outreach & Office Hours” Days/Half-Days**

The field of education is a complex web of varying demands, standards, forms, and expectations. Our students need a lot of support academically in all areas. The tutor program helps with schoolwork and some personal counselling, dependent upon the tutor’s level of involvement. However, we have a huge number of our native youth being transferred to alternative high schools because of poor attendance, delinquency, and academic struggles. We need to keep advocating that our students stay in traditional high schools and advocate for their right to a decent education.

The Karuk Tribe seeks to help as many students as possible remain dedicated to their pursuit and completion of education milestones. These may include anything from finding Financial Aid for college, increasing our percentage of high school graduates, increasing the reading and writing levels of elementary school students or helping parents understand the importance of education, support, and routines from the time of Head Start onwards.

Because our service area ranges from Orleans to Yreka, the Education Coordinator is frequently required to travel to multiple places for meetings with principals, teachers, and superintendents, education leaders, and concerned parents. The Yreka Union Elementary and High School Districts now service over 100 students who self-identify as Native American students, and I believe those numbers will only increase with the expansion in new housing planned, the creation of the Wellness Center, and the Casino. That being said, while the core of our Tribal Administration is based in Happy Camp, it is important to ensure all of our children, parents, and educators feel as if they are equally important and prioritized in receiving guidance and help when necessary.

Therefore, I would ask that the Council consider allowing the Education Program Coordinator to hold Outreach & Office Hours Days or Mornings/ Afternoons, in Yreka and Orleans bi-monthly. The primary department location would remain in Happy Camp four days a week, but would be in other areas on one specified day or half-day. This would help the Tribe seem more present and available to our people and their needs. Instead of trying to figure out where the coordinator is on a daily basis, it would be advertised that on certain days, mornings, or afternoons, the coordinator would be at different schools or in one community center location to answer any questions, address any issues, and generally be available.

# Karuk Youth Council

## Interest Meeting

**Tuesday, March 24<sup>th</sup>,  
Lunchtime in Room 2  
Free Pizza Lunch!!!**



Host Youth  
Events,  
Conferences,  
&  
Workshops

Please come  
to the  
meeting to  
find out  
more!

Participate &  
Liaise with  
Karuk Tribal  
Council

**What can  
*you* do with  
a Youth  
Council?!**

And so many  
other  
options!!!

Disciplinary  
Committees  
& College  
Trips

Culture  
Groups &  
Community  
Events

Emma Lee Perez – Grant Writers Report  
For Council Meeting on February 26<sup>th</sup>, 2015  
Reporting Period February 19<sup>th</sup> – March 19<sup>th</sup> 2015

**Action Items:** Request approval of resolution **15-R-032** to the Institute of Museum and Library Services- Basic Grant in the amount of **\$7,000** to fund basic operating of the tribal library at the Peoples Center Museum and Orleans centers. **Due: April 1<sup>st</sup>, 2015**

**\*\*Wages are written into this application and indirect is not allowed – creating a \$1,800 shortfall.**

**Action Items:** Request approval of resolution **15-R-030** to the Administration for Children, Youth and Families' Family Violence Prevention and Services formula grant for Domestic Violence Shelters and Supportive Services to Native American Tribes. Awarded funds are contingent upon the base allocation for the Karuk Tribe and the available financial resources for the current funding period. (Funding is usually in the amount of \$15,000 -\$20,000)

**Project Title:** Department of Homeland Security- Tribal Equipment Assistance (TEA) Program

Tribal Equipment Assistance grant to continue a one year contract for Satellite Phones (Emergency Preparedness Department), install 5 mobile radios in K-1 fire vehicles (DNR), and purchase one UTV for KTHA security personnel.

**Application submitted January 29<sup>th</sup> in the amount of \$24,400**

**Project Title:** CRIHB - Advancing California Opportunities to Renew Native Health Systems (ACORNS)

Project provides funding to complete the CHANGE assessment tool for gathering community data. Submitting this application makes us eligible to receive \$20,000- 25,000 to implement the outcomes of the community assessment. Application submitted February 13<sup>th</sup>, 2015 in the amount of \$5,000. **Application awarded in the amount of \$5,000.**

**Project Title:** Department of Justice-Coordinated Tribal Assistance Solicitation (CTAS)

CTAS application was submitted for purpose Area #3- Healing to Wellness Court, Purpose Area #7-Victims of Crime, Purpose Area #8 – Youth Healing to Wellness Court and Purpose Area #9 – Youth Programs submitted by Tom W. **Application submitted February 19<sup>th</sup> in the amount of \$1,643,632.**

**Project Title:** Native American Library Services: Enhancement Grants

Project will support the professional development of Tribal Library staff, in-house preservation and digitization of materials. It will also expand library services to our membership of all ages for life-long learning; provide wide electronic access to information through digitization and

integration of content into the Sípnuuk (*Storage Basket* in the Karuk Language) Digital Library.  
Due: March 2, 2015.

**Application submitted February 26<sup>th</sup> in the amount of \$150,000.**

**Project Title:** U.S. Department of the Interior- National Parks Service NAGPRA

The project will facilitate consultation and documentation with the Peabody Museum of Archaeology and Ethnology, which has over 270 significant Karuk objects, many that qualify for NAGPRA repatriation. The Karuk Tribe's NAGPRA grant has two central aims: pesticide testing and intergenerational knowledge sharing. Due: March 11, 2015.

**Application submitted March 11, 2015 in the amount of \$90,000**

**Project Title:** Cal Wellness – Letters of Intent: Expanding Education and Pathways, Promoting Safe and Healthy Neighborhoods and Opportunity Fund – Promoting Innovation

Grant writer submitted three separate letters of intent to Cal Wellness. Project #1: To fund the judicial mentorship program – expanding education and pathways. Project #2: To rehab the baseball field and park in Happy Camp- promoting a safe and healthy neighborhood. Project #3: To engage teachers and staff in historical trauma and cultural competency workshops and offer youth conflict resolution workshops. Projects #3 was identified through Yav Pa'anav. If a project is selected a full proposal will be written and all internal processes will be completed.

**Project Title:** National Endowment for the Humanities - Preservation Assistance Grants for Smaller Institutions

Preservation Assistance Grants help small and mid-sized institutions—such as libraries, museums, historical societies, archival repositories, cultural organizations, town and county records offices, and colleges and universities—improve their ability to preserve and care for their significant humanities collections using knowledge of consultants whose preservation skills and experience are related to the types of collections and the nature of the activities that are the focus of their projects. **Due: May 5, 2015**

Grant Writer and Peoples Center Coordinator have met to identify needs in the museum. Project will most likely include purchase of materials such as, data loggers, light meters and shelf liners.

**Project Title:** Administration for Children and Families- Coordination of TANF and Child Welfare

Coordination grants offer opportunities for Indian tribes and tribal consortia that administer Tribal TANF programs to develop more effective and efficient strategies to meet the unique needs of at-risk tribal service populations. The goal of this FOA is to reduce the number of out-of-home placements and the incidence of child abuse and neglect among Native American children in TANF or TANF-eligible families.

Grant writer is scheduled to meet with TANF Director and Behavioral Health Director Wednesday, March 25 to discuss the project concept, goals and desired outcomes. Projects are for 5 years, average budget \$225,000/year. **Due May 5<sup>th</sup>, 2015**

**Project Title:** Tribal Homeland Security Grant Program (THSGP)

THSGP supports the building; sustainment and delivery of core capabilities to enable Tribes strengthen their capacity to prevent, protect against, mitigate, respond to, and recover from potential terrorist attacks and other hazards. Grant writer will begin working on this in early March, after CTAS and ANA have been submitted. This is the main funding source to sustain the Emergency Preparedness Program, Tom Fielden and Rachel Lent.

**Due: approximately-May 23, 2015**

Grant Writer met with Tom Fielden and Rachel Lent March 11<sup>th</sup>, to begin strategizing and defining project goals and outcomes. Grant Writer is scheduled to attend the ND Grants training on the grantee functionality, which covers pre-award, award and post-award phases.

**Project Title:** Indian Health Service (IHS) - Tribal Management Grant

The Tribal Management Grant is a capacity building grant designed to help Tribes establish goals and performance measures for current health programs; assess current management capacity to determine if new components are appropriate; analyze programs to determine if T/TO management is practicable; and develop infrastructure systems to manage or organize PFSA. **Due: May 31, 2015** – (deadline varies year to year)

**Project Title:** ICDBG (Indian Community Development Block Grant)

Deadline varies from year to year. **Last year the deadline was July 29<sup>th</sup>**-based on a conference call with HUD we expect the NOFA to be released earlier than July.

**Project Title:** Department of Education - Indian Education Demonstration Grant

Demonstration Grants for Indian Children is a competitive discretionary grant program that supports projects to develop, test and demonstrate the effectiveness of services and programs to improve educational opportunities and achievement of Indian children. To meet the purposes of the Elementary and Secondary Education Act, as amended, this program focuses project services on the following two absolute priorities:

1. Increasing school readiness skills of three and four year old Native children to prepare them for successful entry into kindergarten.
2. Enable Native high school students to graduate and transition successfully to postsecondary education by increasing their competency and skills in challenging subjects, including mathematics and science.

Grant is forecasted to be released May 31<sup>st</sup> and due June 9<sup>th</sup>. This means there is no guarantee the NOFA will be released.

Grant Writer met with the Education Coordinator March 17<sup>th</sup> to discuss project goals, student's needs and outcomes. Grant Writer and Coordinator will present the funding opportunity and project ideas at the April 1<sup>st</sup> Education Committee meeting. We will also be asking for input from the Committee.

**Project Title:** Ford Family Foundation

Ford Family Foundation provides assistance grants for "capacity building", which are primarily used for strategic planning and organizational development. Grant awards average \$5,000, although some are as much \$10,000 and require 20% cash match.

Grant writer reviewed resolution numbers that were assigned in 2014 to identify upcoming funding opportunities.

# REQUEST FOR TRIBAL COUNCIL AUTHORIZATION TO SUBMIT PROPOSAL TO FUNDING SOURCE

REQUESTOR: Emma Lee Perez/ Carolyn Smith DATE: 3/5/2015

DEPARTMENT: Grants Department

DEADLINE: 3/25/15 AMOUNT: \$7,000 DATES FROM: 10/1/2015 TO: 11/30/2016

**BRIEFLY DESCRIBE PURPOSE OF PROPOSAL:**

Karuk Tribal Council authorizes the submission of a proposal to the Institute Museum and Library Services - Basic Grant in the amount of \$7,000 for basic library services and training.

REVIEW:	COMPLIANCE	CFO	OTHER:
NARRATIVE:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
BUDGET:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
INDIRECT COST:	<input checked="" type="checkbox"/> <i>not allowed</i>	<input type="checkbox"/>	<input type="checkbox"/>
MATCH	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
DOCUMENTATION:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
TRIBAL RESOLUTION:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

COMMENTS: *No Match*

COMPLIANCE: *\$1800 shortfall*  
*\* w/ minor changes*

CFO:

OTHER:

**REQUIRED SIGNATURES\***

REQUESTOR*	<i>Emma Lee Perez</i>	DATE <i>3/10/2015</i>
CFO*	<i>Laura Maystons</i>	DATE <i>3-11-15</i>
COMPLIANCE*	<i>Summi O'Neil</i>	DATE <i>3-11-15</i>
CHAIRMAN		DATE
OTHER	<i>Judy Ann</i>	DATE <i>3/10/15</i>

**Karuk Community Health Clinic**  
64236 Second Avenue  
Post Office Box 316  
Happy Camp, CA 96039  
Phone: (530) 493-5257  
Fax: (530) 493-5270

# Karuk Tribe



**Karuk Dental Clinic**  
64236 Second Avenue  
Post Office Box 1016  
Happy Camp, CA 96039  
Phone: (530) 493-2201  
Fax: (530) 493-5364

**Administrative Office**  
Phone: (530) 493-1600 • Fax: (530) 493-5322  
64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

## REQUEST FOR RESOLUTION

Check One:

Resolution

Karuk Tribe Number Assigned:

15-R-032

Prior Amendment:

Requestor:

Emma Lee Perez

Date: March 5, 2015

Department/Program:

Grants Department

Brief Description of Purpose:

Karuk Tribal Council authorizes the submission of a proposal to the Institute of Museum and Library Services- Basic Grant in the amount of \$7,000 for basic library services and training.

### \*\* REQUIRED SIGNATURES \*\*

  
\*\*Self-Governance Coordinator

3/10/15  
Date

Other

Date





## RESOLUTION OF THE KARUK TRIBE

**Resolution No: 15-R-032**  
**Date Approved: March 26, 2015**

### **RESOLUTION AUTHORIZING THE SUBMISSION OF A PROPOSAL TO THE INSTITUTE OF MUSEUM AND LIBRARY SERVICES IN THE AMOUNT OF \$7,000 FOR BASIC LIBRARY SERVICES AND TRAINING.**

**WHEREAS;** the Karuk Tribe is a Sovereign Aboriginal People, that have lived on their own land since long before the European influx of white men came to this continent; and

**WHEREAS;** the members of the Karuk Tribe have approved Article VI of the Constitution delegating to the Tribal Council the authority and responsibility to exercise by resolution or enactment of Tribal laws all the inherent sovereign powers vested in the Tribe as a Sovereign Aboriginal People, including negotiating and contracting with federal, state, Tribal and local governments, private agencies and consultants; and

**WHEREAS;** the members of the Karuk Tribe have approved Article VIII of the Constitution assigning duties to the Chair, Vice Chair, and Secretary/Treasurer including signing and executing all contracts and official documents pertaining to the Karuk Tribe; and

**WHEREAS;** the Karuk Tribe is a federally recognized Tribe and its Tribal Council is eligible to and is designated as an organization authorized to Contract pursuant to P.L. 93-638, as amended, on behalf of the Karuk Tribe; and

**WHEREAS;** in Article 14 of the Declaration, the United Nations declared that States shall, in conjunction with indigenous peoples, take effective measures, in order for indigenous individuals, particularly children, including those living outside their communities, to have access, when possible, to an education in their own culture; and

**WHEREAS;** the Karuk Tribal Council endorsed the United Nations' Declaration on the Rights of Indigenous People on January 26, 2012; and

**THEREFORE BE IT RESOLVED;** that the Karuk Tribe seeks funding to support the People's Center Library and its offerings to our Tribal community members; now

**THEREFORE BE IT FINALLY RESOLVED;** that the Karuk Tribal Council authorizes the submission of a proposal to the Institute of Museum and Library Services in the amount of \$7,000 for basic library services and training.

**CERTIFICATION**

I, the Chairman, hereby certify the foregoing resolution 15-R-032 which was approved at a regularly scheduled Council meeting on March 26<sup>th</sup>, 2015 was duly adopted by a vote of \_\_\_\_\_ AYES, \_\_\_\_\_ NOES, \_\_\_\_\_ ABSTAIN, and said resolution has not been rescinded or amended in any way. The Tribal Council is comprised of 9 members of which \_\_\_\_\_ voted.

\_\_\_\_\_  
Russell Attebery, Chairman

\_\_\_\_\_  
Date

# IMLS PROGRAM INFORMATION SHEET

PLEASE NOTE: Information contained within this form may be made publicly available.

## 1. Applicant Information

a. Legal Name (5a from SF424S):

b. Applicant D-U-N-S® Number (5f from SF424S):

c. Does your organization have a current SAM.GOV registration?  Yes  No

If yes, what is the expiration date of your registration?

d. Organizational Unit (if different from Legal Name):

### e. Organizational Unit Address

Street 1

Street 2

City

County

State

Zip+4/Postal Code      -

### f. Organizational Unit Type (Check One):

- |  |   |   |
|--|---|---|
| <input type="radio"/> Academic Library                                   | <input type="radio"/> Library Association   | <input type="radio"/> School Library or School District applying on behalf of a School Library or Libraries |
| <input type="radio"/> Aquarium   | <input type="radio"/> Library Consortium  | <input type="radio"/> Science/Technology Museum   |
| <input type="radio"/> Arboretum/Botanical Garden                         | <input type="radio"/> Museum Library  | <input type="radio"/> Special Library   |
| <input type="radio"/> Art Museum   | <input type="radio"/> Museum Services Organization/Association                      | <input type="radio"/> Specialized Museum**  |
| <input type="radio"/> Children's/Youth Museum                            | <input checked="" type="radio"/> Native American Tribe/Native Hawaiian Organization | <input type="radio"/> State Library   |
| <input type="radio"/> Community College                                  | <input type="radio"/> Natural History/Anthropology Museum                           | <input type="radio"/> State Museum Agency   |
| <input type="radio"/> Four-year College                                  | <input type="radio"/> Nature Center   | <input type="radio"/> State Museum Library  |
| <input type="radio"/> General Museum*                                    | <input type="radio"/> Planetarium   | <input type="radio"/> Zoo   |
| <input type="radio"/> Graduate School of Library and Information Science | <input type="radio"/> Public Library  | <input type="radio"/> Institution of higher education other than listed above                               |
| <input type="radio"/> Historic House/Site                                | <input type="radio"/> Research Library/Archives                                     | <input type="radio"/> Other   |
| <input type="radio"/> Historically Black College or University (HBCU)    |   |   |
| <input type="radio"/> History Museum                                     |   |   |

\* A museum with collections representing two or more disciplines equally (e.g., art and history)  
 \*\* A museum with collections limited to one narrowly defined discipline (e.g., textiles, maritime, ethnic group)

# IMLS PROGRAM INFORMATION SHEET

## 2. Organizational Financial Information

a. Please complete the following table for the applicant Organizational Unit for the three most recently completed fiscal years

Fiscal Year	Total Revenue*	Total Expenses**	Surplus or Deficit
2014	\$24,557,303	\$22,998,091	\$1,559,212
2013	\$22,627,471	\$22,169,300	\$458,171
2012	\$22,614,454	\$22,067,270	\$547,184

\* For nonprofit tax filers, Total Revenue can be found on Line 12 of the IRS Form 990.

\*\* For nonprofit tax filers, Total Expenses can be found on Line 18 of the IRS Form 990.

b. If you had a budget surplus or deficit greater than 10% of your annual operating budget for two or more of the three fiscal years listed above, please explain the circumstances of this surplus or deficit in the box below.

Not Applicable

c. Were there any material weaknesses identified in your prior year's audit report?

- Yes
  No
  Not applicable

A **material weakness** is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis.

None.

If **yes**, please explain.

d. Has your organization had an A-133 audit in the past three years?

- Yes
  No

# IMLS PROGRAM INFORMATION SHEET

## 3. Grant Program Information

a. **Laura Bush 21<sup>st</sup> Century Librarian Program**

Select one funding category:

- Project Grant
- Collaborative Planning Grant
- National Forum Planning Grant

Select one project category:

- Masters-level Programs
- Doctoral-level Programs
- Early Career Development
- Continuing Education
- Programs to Build Institutional Capacity
- Research

b. **National Leadership Grants for Libraries**

Select one funding category:

- Project Grant
- Collaborative Planning Grant
- National Forum Planning Grant

Select one project category:

- National Digital Platform
- STEM
- Learning Spaces

c. **Native American/Native Hawaiian Library**

Select one funding category:

- Basic Grant Only
- Basic Grant with Education/Assessment Option
- Enhancement Grant
- Native Hawaiian Library Services

d. **Sparks! Ignition Grants**

Select one:

- Museum
- Library

e. **Museums for America**

Select one project category:

- Learning Experiences
- Community Anchors
- Collections Stewardship

Select one funding level:

- IMLS funds requested total \$25,000 or less with no applicant cost share permitted.
- IMLS funds requested total more than \$25,000 with applicant cost share required.

f. **National Leadership Grants for Museums**

Select one project category:

- Learning Experiences
- Community Anchors
- Collections Stewardship

g. **Museum Grants for African American History and Culture**

Select one funding level:

- IMLS funds requested total \$25,000 or less with no applicant cost share permitted.
- IMLS funds requested total more than \$25,000 with applicant cost share required.

h. **Native American/Native Hawaiian Museum Services**

4. Please check this box if your project addresses STEM learning

## 5. Funding Request Information

a. IMLS funds requested:  b. Cost share amount:

## 6. Project Subject Area

Please select the subject area(s) addressed by the proposed project:

- |  |   |  |
|--|---|--|
| <input type="checkbox"/> 21 <sup>st</sup> Century Skills             | <input checked="" type="checkbox"/> Digital Literacy    | <input type="checkbox"/> Information                                     |
| <input type="checkbox"/> Afterschool/Out-of-School                   | <input type="checkbox"/> Disaster Preparedness          | <input type="checkbox"/> Infrastructure/Systems/Workflows                |
| <input checked="" type="checkbox"/> Accessibility                    | <input type="checkbox"/> Early Learning                 | <input type="checkbox"/> Learning Tools and Interactives                 |
| <input type="checkbox"/> Broadband                                   | <input type="checkbox"/> Economic/Community Development | <input type="checkbox"/> Lifelong Learning                               |
| <input type="checkbox"/> Civic Engagement                            | <input type="checkbox"/> Education Support              | <input type="checkbox"/> Intergenerational                               |
| <input type="checkbox"/> Community Engagement                        | <input type="checkbox"/> Environment and Energy         | <input type="checkbox"/> STEM (Science, Technology, Engineering, Math)   |
| <input type="checkbox"/> Collections Care/Preservation               | <input type="checkbox"/> Global Awareness               | <input checked="" type="checkbox"/> Workforce Development/Job Assistance |
| <input checked="" type="checkbox"/> Cultural Heritage/Sustainability | <input type="checkbox"/> Health and Wellness            | <input type="checkbox"/> Other   |

If other, please specify:

# IMLS PROGRAM INFORMATION SHEET

## 7. Population Served

Please select the population(s) served by the proposed project:

- |   |   |
|---|---|
| <input checked="" type="checkbox"/> General Population  | <input checked="" type="checkbox"/> Museum and/or Library Professionals               |
| <input type="checkbox"/> Early Childhood/Preschool (0-5 years)  | <input checked="" type="checkbox"/> Native Americans/Native Hawaiians/Alaskans Native |
| <input type="checkbox"/> Middle Childhood/Primary School (6-12 years)                                       | <input type="checkbox"/> People with Mental or Physical Challenges/Disabilities       |
| <input checked="" type="checkbox"/> Adolescents/High School (13-19 years)                                   | <input type="checkbox"/> People who are Low Income/Economically Disadvantaged         |
| <input checked="" type="checkbox"/> Adults  | <input checked="" type="checkbox"/> Rural Populations                                 |
| <input checked="" type="checkbox"/> Aging, Elderly, Senior Citizens (65+ years)                             | <input type="checkbox"/> Scholars/Researchers   |
| <input type="checkbox"/> Ethnic or Racial Minority Populations other than Native Americans/Native Hawaiians | <input checked="" type="checkbox"/> Unemployed  |
| <input type="checkbox"/> Families/Intergenerational   | <input type="checkbox"/> Urban Populations  |
| <input type="checkbox"/> Immigrants/Refugees  | <input type="checkbox"/> Other  |
| <input type="checkbox"/> Military Families  |   |

If other, please specify:

## 8. Museum Profile (Museum Applicants Only)

a. Is the institution either a private not-for-profit organization that has tax-exempt status under the Internal Revenue Code or a unit of state or local government that is organized on a permanent basis for essentially educational or aesthetic purposes?  Yes  No

b. Does the institution own or use these objects, whether animate or inanimate?  Yes  No

c. Does the institution care for these objects?  Yes  No

d. Does the institution exhibit these objects to the general public on a regular basis through facilities the institution owns or operates?  Yes  No

e. Is the institution open and exhibiting tangible objects to the general public at least 120 days a year through facilities the institution owns or operates?  Yes  No

f. Institution's attendance for the 12-month period prior to the application

On-site:  Off-site:

g. Year the institution was first open and exhibiting to the public:

h. Total number of days the institution was open to the public for the 12-month period prior to application:

i. Does the institution employ at least one professional staff member, or the full-time equivalent, whether paid or unpaid, who is primarily engaged in the acquisition, care, or exhibition to the public of tangible objects owned or used by the institution?  Yes  No

j. Number of full-time paid institution staff:

k. Number of full-time unpaid institution staff:

l. Number of part-time paid institution staff:

m. Number of part-time unpaid institution staff:

# IMLS PROGRAM INFORMATION SHEET

## 9. Project Elements (Museums for America and National Leadership Grants for Museums Applicants Only)

Your response to this question will help us match your application to reviewers with appropriate experience. Begin by choosing the project category that you selected in Question 3 (Grant Program Information).

### LEARNING EXPERIENCES

If you are applying in the Learning Experiences Project Category, select the **primary** element that is core to your proposed project from the list below. **Check only one.**

- |  |   |
|--|---|
| <input type="radio"/> Adult Programs/Lifelong Learning | <input type="radio"/> Interpretation                    |
| <input type="radio"/> Digital Media                    | <input type="radio"/> K-12 Programs with Schools        |
| <input type="radio"/> Early Learning                   | <input type="radio"/> K-12 Programs – Out of School     |
| <input type="radio"/> Exhibitions                      | <input type="radio"/> Professional Development/Training |
| <input type="radio"/> Family Programs                  | <input type="radio"/> Public Programs                   |

### COMMUNITY ANCHORS

If you are applying in the Community Anchors Project Category, select the **primary** element that is core to your proposed project from the list below. **Check only one.**

- |   |   |
|---|---|
| <input type="radio"/> Audience Development/Community Outreach   | <input type="radio"/> Digital Media                     |
| <input type="radio"/> Audience Research and Evaluation          | <input type="radio"/> Professional Development/Training |
| <input type="radio"/> Civic Engagement                          | <input type="radio"/> Visitor Experience                |
| <input type="radio"/> Community-Driven Exhibitions and Programs |   |
| <input type="radio"/> Community-Focused Planning Activities     |   |

### COLLECTIONS STEWARDSHIP

If you are applying in the Collections Stewardship Project Category, select the **primary** element that is core to your proposed project from the list below. **Check only one.**

#### Conservation

- Environmental Improvement/Rehousing
- Survey
- Treatment

#### Collections Management

- Cataloguing, Inventorying, Registration
- Collections Planning
- Information Management
- Professional Development/Training

Please identify the material type(s) that will be affected by your project.

- |   |   |
|---|---|
| <input type="checkbox"/> Animals, living    | <input type="checkbox"/> Photographic Materials |
| <input type="checkbox"/> Animals, preserved | <input type="checkbox"/> Plants, living         |
| <input type="checkbox"/> Architecture       | <input type="checkbox"/> Plants, preserved      |
| <input type="checkbox"/> Books and Paper    | <input type="checkbox"/> Sculpture              |
| <input type="checkbox"/> Electronic Media   | <input type="checkbox"/> Textiles               |
| <input type="checkbox"/> Objects            | <input type="checkbox"/> Wooden Artifacts       |
| <input type="checkbox"/> Paintings          |   |



**LIBRARY SERVICES PLAN  
FOR A NATIVE AMERICAN BASIC LIBRARY GRANT  
(WITH EDUCATION/ASSESSMENT OPTION)**

Name of Tribe: Karuk Tribe

**FUNDING REQUEST:**

FY15: \$6,000 Basic; \$1,000 Education/Assessment Option

**LIBRARY SERVICES PLAN**

**FY15 Basic Grant funds:**

The focus for the IMLS Basic Grant funds for FY15 will be to increase our level of service to community members by providing one 6 hour per week library assistant at our Karuk Tribal Library in Happy Camp, California. Currently, our library in Happy Camp provides services to over forty patrons per week, but we do not have a trained library assistant who is equipped to enter library books into our LibraryWorld database. Consequently, books and other media donated to the Happy Camp branch have yet to be cataloged. Basic grant funds will be used to hire a staff person, who will be trained by the librarian at our Orleans location, and will learn how to input books into the Library World system, generate new patron library cards, and follow-up on late book returns. Providing this service to our Happy Camp community will be valuable to our patrons, including adults who like to research and learn about Karuk Tribal history, and students who utilize the Happy Camp collection for school projects.

Included in the mission of increasing our level of service to community members is the focus on providing more materials in our collections for community members to utilize. Our Happy Camp library includes collections on the Karuk Tribe and Karuk peoples; culturally relevant and appropriate children's books; and Native literature. Increasing our collection of children's books, and Native literature will help address the needs of our patrons who engage in leisure-time reading activities. We anticipate that we will be able to increase patronage at our Happy Camp location by offering books directed toward the casual reader.



**FY15 Education/Assessment Option funds:**

In FY15 we would like to send a Karuk Tribal Library staff member to the California Library Association annual conference in November 2015, typically held in Pasadena. This conference will offer networking opportunities, which will assist the staff member to learn about best practices and lessons learned. This will also provide the opportunity for the staff members to learn about projects undertaken by other Native and rural libraries that were successful. Sharing this information with the rest of the library staff upon returning from the conference will help our Karuk Tribal Libraries increase their professional capacities and increase our patronage.

## PART A—PROJECT BUDGET FOR NATIVE AMERICAN BASIC GRANT

Applicant Organization: Karuk Tribe

Use the following table for the Basic Grant project budget. The total should equal \$6,000, no more and no less.

**No indirect costs are allowed.** This table is also available as fillable PDF and Word forms at [www.ims.gov/applicants/grants/nativeAmerican.shtm](http://www.ims.gov/applicants/grants/nativeAmerican.shtm). See the sample budget below for guidance.

Spending Categories	Estimated Cost
1. Library Personnel Library staff for hours- \$12.00/hr x 6 hrs/ week x 50 weeks = 3,600  Fringe Benefits: FICA 6.2% Medicare Tax 1.45%, Work Comp, Retirement 5% = \$750	\$4,350
2. Materials, supplies, and equipment Library books and general office supplies. Office supplies are budgeted at approximately 137.50 per month.	\$1,650
3. Services	
4. Other (describe)	
<b>Total:</b>	<b>\$ 6,000</b>

### Sample Project Budget

Spending Categories	Estimated Cost
1. Library Personnel <ul style="list-style-type: none"> <li>• Library staff/tutor for after-school hours—\$13.00/hr x 5 hrs/week x 50 weeks=\$3,250</li> </ul>	\$3,250
2. Materials, supplies, and equipment <ul style="list-style-type: none"> <li>• New library books and magazine subscriptions</li> <li>• New computer</li> </ul>	\$1,200 \$ 900
3. Services <ul style="list-style-type: none"> <li>• Storyteller events at the library—\$50 honorarium for five storytellers</li> <li>• Training for graphic design for library newsletter</li> </ul>	\$ 250 \$ 100
4. Other (describe) <ul style="list-style-type: none"> <li>• Internet service provider fees—\$25/month x 12 months</li> </ul>	\$ 300
<b>Total:</b>	<b>\$6,000</b>

## PART B—PROJECT BUDGET FOR EDUCATION/ASSESSMENT OPTION

Applicant Organization: Karuk Tribe

The purpose of the Education/Assessment Option is to provide funding for tribal library staff to attend library-related continuing education courses and/or training workshops on- or offsite; to attend or give presentations at conferences related to library services; and/or to hire a consultant for an onsite professional library assessment. Use the following table to describe how the Education/Assessment Option will be spent. The total should equal \$1,000. **No indirect costs are allowed.** This is also available as fillable PDF and Word forms at [www.ims.gov/applicants/grants/nativeAmerican.shtm](http://www.ims.gov/applicants/grants/nativeAmerican.shtm). See the sample budget table below for guidance.

Spending Categories	Estimated Cost
1. Library-related continuing education/training	
2. Travel to conferences, continuing education, and other library-related training Travel will be used to attend the California Library Association annual conference to be held in Pasadena. Travel will be used to cover mileage, per diem, hotel.	\$1,000
3. Services of a professional librarian to conduct an onsite library assessment and provide written assessment and recommendations	
<b>Total:</b>	<b>\$ 1,000</b>

### Sample Project Budget

Spending Categories	Estimated Cost
1. Continuing education/training <ul style="list-style-type: none"> <li>• Registration for state library conference</li> </ul>	\$ 100
2. Travel to conferences, continuing education, and other library-related training <ul style="list-style-type: none"> <li>• Travel to state library conference, hotel, meals</li> </ul>	\$ 300
3. Services of a professional librarian to conduct an onsite library assessment <ul style="list-style-type: none"> <li>• Site visit for collection assessment and report of recommendations</li> </ul>	\$ 600
<b>Total:</b>	<b>\$1,000</b>

# REQUEST FOR TRIBAL COUNCIL AUTHORIZATION TO SUBMIT PROPOSAL TO FUNDING SOURCE

REQUESTOR: Emma Lee Perez DATE: 3/3/2015

DEPARTMENT: Grants Department

DEADLINE: 3/25/2015 AMOUNT: TBA DATES FROM: 10/1/2015 TO: 9/30/2016

**BRIEFLY DESCRIBE PURPOSE OF PROPOSAL:**

Administration for Children, Youth and Families' Family Violence Prevention and Services formula grant for Domestic Violence Shelters and Supportive Services to Native American Tribes. Awarded funds are contingent upon the base allocation for the Karuk Tribe and the available financial resources for the current funding period.

REVIEW:	COMPLIANCE	CFO	OTHER:
NARRATIVE:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
BUDGET:	<input type="checkbox"/>	<input type="checkbox"/> TBD	<input type="checkbox"/>
INDIRECT COST:	<input type="checkbox"/>	<input type="checkbox"/> N/A	<input type="checkbox"/>
MATCH:	<input type="checkbox"/>	<input type="checkbox"/> N/A	<input type="checkbox"/>
DOCUMENTATION:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
TRIBAL RESOLUTION:	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

COMMENTS: *No match or indirect. Funding amount determined by ACF Base allocation*

COMPLIANCE:

CFO: *NO WAGES PER EMMA LEE!*

OTHER: *Need to renew many of the operational Agreements.*

**REQUIRED SIGNATURES\***

REQUESTOR*	<i>Emma Lee Perez</i>	DATE	<u>3/3/15</u>
CFO*	<i>Laura Mayton</i>	DATE	<u>3-12-15</u>
COMPLIANCE*	<i>Summi Othman</i>	DATE	<u>3-12-15</u>
CHAIRMAN		DATE	
OTHER	<i>Paul [Signature]</i>	DATE	<u>3/12/15</u>

**Karuk Community Health Clinic**  
64236 Second Avenue  
Post Office Box 316  
Happy Camp, CA 96039  
Phone: (530) 493-5257  
Fax: (530) 493-5270

# Karuk Tribe



**Karuk Dental Clinic**  
64236 Second Avenue  
Post Office Box 1016  
Happy Camp, CA 96039  
Phone: (530) 493-2201  
Fax: (530) 493-5364

**Administrative Office**  
Phone: (530) 493-1600 • Fax: (530) 493-5322  
64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

## REQUEST FOR RESOLUTION

Check One:  Resolution  Karuk Tribe Number Assigned: 15-R-030

Prior Amendment: \_\_\_\_\_

Requestor: Emma Lee Johnson  Date: March 3, 2015

Department/Program: Grants Department

\_\_\_\_\_

Brief Description of Purpose:  
**Administration for Children, Youth and Families' Family Violence Prevention and Services formula grant for Domestic Violence Shelters and Supportive Services to Native American Tribes. Awarded funds are contingent upon the base allocation for the Karuk Tribe and the available financial resources for the current funding period.**

### \*\* REQUIRED SIGNATURES \*\*

\_\_\_\_\_  
\_\_\_\_\_  
*Sally Ann*  
\*\*Self-Governance Coordinator

\_\_\_\_\_  
\_\_\_\_\_  
3/11/15  
Date

Other \_\_\_\_\_ Date \_\_\_\_\_

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## RESOLUTION OF THE KARUK TRIBE

**Resolution No: 15-R-030**  
**Date Approved: March 26, 2015**

**RESOLUTION AUTHORIZING THE SUBMISSION OF AN ADMINISTRATION FOR CHILDREN, YOUTH AND FAMILIES' FAMILY VIOLENCE PREVENTION AND SERVICES FORMULA GRANT FOR DOMESTIC VIOLENCE SHELTERS AND SUPPORTIVE SERVICES TO NATIVE AMERICAN TRIBES. AWARDED FUNDS ARE CONTINGENT UPON THE BASE ALLOCATION FOR THE KARUK TRIBE AND THE AVAILABLE FINANCIAL RESOURCES FOR THE CURRENT FUNDING PERIOD.**

**WHEREAS;** the Karuk Tribe is a Sovereign Aboriginal People, that have lived on their own land since long before the European influx of white men came to this continent; and

**WHEREAS;** the members of the Karuk Tribe have approved Article VI of the Constitution delegating to the Tribal Council the authority and responsibility to exercise by resolution or enactment of Tribal laws all the inherent sovereign powers vested in the Tribe as a Sovereign Aboriginal People, including negotiating and contracting with federal, state, Tribal and local governments, private agencies and consultants; and

**WHEREAS;** the members of the Karuk Tribe have approved Article VIII of the Constitution assigning duties to the Chair, Vice Chair, and Secretary/Treasurer including signing and executing all contracts and official documents pertaining to the Karuk Tribe; and

**WHEREAS;** the Karuk Tribe is a federally recognized Tribe and its Tribal Council is eligible to and is designated as an organization authorized to Contract pursuant to P.L. 93-638, as amended, on behalf of the Karuk Tribe; and

**WHEREAS;** the Karuk Tribal Council endorsed the United Nations' Declaration on the Rights of Indigenous People on January 26, 2012; and

**WHEREAS;** in Article 7 of the 2008 adopted Declaration on the Rights of Indigenous People, the United Nations declared that indigenous peoples have the rights to life, physical and mental integrity, liberty and security of person; and

**WHEREAS;** in Article 22 part 2 of the 2008 adopted Declaration on the Rights of Indigenous People, the United Nations declared that states shall take measures, in conjunction with indigenous peoples, to ensure that indigenous women and children enjoy the full protection and guarantees against all forms of violence and discrimination; and

**WHEREAS;** in Article 23 of the 2008 adopted Declaration on the Rights of Indigenous People, the United Nations declared that indigenous peoples have the right to be actively involved in developing and determining health, housing and other economic and social programs affecting them and, as far as possible, to administer such programs through their own institutions; and

**WHEREAS;** there is a great need in our Karuk Tribal Communities to comprehensively address issues of public safety, prevention and treatment of alcohol and substance abuse, and protection and nurturing of our tribal children and youth; and

**THEREFORE BE IT RESOLVED;** that the Karuk Tribe seeks funding to support our programs that address prevention of and treatment of victims of domestic violence and sexual assault; now

**THEREFORE BE IT FINALLY RESOLVED;** that the Karuk Tribal Council authorizes the submission of the Administration for Children, Youth and Families' Family Violence Prevention and Services formula grant for Domestic Violence Shelters and Supportive Services to Native American Tribes. Awarded funds are contingent upon the base allocation for the Karuk Tribe and the available financial resources for the current funding period.

#### **CERTIFICATION**

I, the Chairman, hereby certify the foregoing resolution 15-R-030 which was approved at a regularly scheduled Tribal Council Meeting on March 26, 2015, was duly adopted by a vote of \_\_\_\_\_ AYES, \_\_\_\_\_ NOES, \_\_\_\_\_ ABSTAIN, and said resolution has not been rescinded or amended in any way. The Tribal Council is comprised of 9 members of which \_\_\_\_\_ voted.

\_\_\_\_\_  
Russell Attebery, Chairman

\_\_\_\_\_  
Date

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Family Violence Prevention and Services Program  
Family and Youth Services Bureau  
Administration on Children, Youth and Families  
Administration for Children, Youth and Families  
Attention: Betty Johnson  
1250 Maryland Avenue, S.W., Suite 800  
Washington, D. C. 20024

March 26, 2015

Dear Ms. Johnson,

**RE: Cover Letter for the Karuk Tribe's application for the Administration for Children, Youth and Families' Family Violence Prevention and Services grant for Domestic Violence Shelters to Native American Tribes.**

As the Tribal Chairman of the Karuk Tribe, I am writing to express my enthusiasm and support for the Karuk Tribe's 2015 application for the Administration for Children, Youth and Families' Family Violence Prevention and Services grant for Domestic Violence Shelters to Native American Tribes: **Karuk Pikyav Program**. In reviewing the proposal and in speaking with the main stakeholders, it clearly follows that an award from the Administration for Children, Youth and Families will result in a safer and healthier home and community environment in our Tribe's Aboriginal Territory in rural and remote northern California.

Below you will find the information required on page 14 of the funding announcement:

- (1) The Karuk Tribe  
PO Box 1016  
64236 Second Avenue  
Happy Camp, CA 96036
- (2) Russell Attebery, Chairperson  
Tribally Designated Official  
(530) 493-1600 Ext. 2019  
(530) 493-5322  
battebery@karuk.us



(3) April Attebury, Program Administrator  
(530) 493-1630 Ext: 5302  
(530) 841-0335  
aattebury@karuk.us

(4) EIN: 94-2576572

(5) DUNS: 145307930

In my faculty as Karuk Tribal Chairperson and Tribally Designated Official, I speak for the entire Tribal Council when I commit our support to the activities and objectives of the Karuk Pikyav Program. I look forward to its implementation as I strongly believe in its potential to meet goals set in the United Nations' 2008 adopted Declaration on the Rights of Indigenous People which states in Article 22 part 2 that states shall take measures, in conjunction with indigenous peoples, to ensure that indigenous women and children enjoy the full protection and guarantees against all forms of violence and discrimination.

The Karuk Tribal Council endorsed the United Nations' Declaration on the Rights of Indigenous People on January 26, 2012. We see the support of this proposal as an extension of our solemn resolve.

Sincerely,

Russell Attebery  
Karuk Tribal Chairman

## **The Karuk Pikyav Program**

A. Cover Letter – See Attached

### B. Program Description

#### **(1) A description of the service area(s) and population(s) to be served.**

The Karuk Tribe is located in the remote and far northwestern region of California. The Karuk Service Area includes a portion of eastern Humboldt County and Siskiyou County. More specifically, the service area is centralized in the community of Happy Camp (Siskiyou County, pop. 1,190; 39.2% American Indian/Alaska Native), with additional program offices 75 miles to the east in Yreka (the Siskiyou County Seat, pop. 7,765; 10.5% American Indian/Alaska Native), and 40 miles to the south in Orleans (Humboldt County, pop. 605; 39.2% American Indian/Alaska Native). With 3,725 enrolled members, it is the second largest tribe in California. The booming gold and timber industries have long since become history, and the extremely high-rates of unemployment on Karuk trust lands and omnipresent drug trafficking have turned once peaceful mountain villages into landscapes of despair.

Generations of geographic isolation, frequent exposures to violence, ensuing trauma, and the unpredictable nature of responses by law enforcement authorities continue to cause suspicion of the criminal and social justice systems meant to alleviate the effects and reduce family violence. There are insufficient tribal and local treatment opportunities, along with community education and outreach services to convince victims to come forward and actively seek healing to eliminate the impacts of family violence.

#### **(2) A description of the services to be provided with FVPSA funds.**

The purpose of the Karuk Family Violence Prevention and Services Program (FVPSP) is to increase our communities' awareness about, and primary and secondary prevention of, family violence, domestic violence, and dating violence; and to provide immediate shelter and supportive services for victims of family violence, domestic violence, or dating violence, and their dependents.

**Strategy:** To continue to provide the Family Violence Prevention and Services Program to the community.

**Goal:** To sustain and expand Family Violence Prevention and Services Program.

**Objective 1:** The Karuk Tribe will ensure that not less than 70 percent of the funds distributed are used for the primary purpose of providing immediate shelter and supportive services to community adult and youth victims of family violence, domestic violence, or dating violence and their dependents.

**Objective 2:** The Tribe's Karuk Pikyav Family Violence Prevention and Services Program Administration will ensure that not less than 25 percent of the funds awarded will be used for the purpose of providing supportive services and prevention services.

**Activities:**

- 1) Coordination/Outreach/Awareness:
  - a. Outreach (see page 9) to increase awareness of family violence, domestic violence, and dating violence, and establish family violence and dating violence services to enhance the existing domestic violence services provided by the Pikyav Program.

- b. Program Coordinator will devote increased time to cultivate relationships with relevant local, state and federal agencies to help ensure continuity of coordinated collaborative services, attend existing quarterly and monthly meetings.
  - c. Development and distribution of public service announcements, posters, brochures, and facts sheets.
- 2) Training/Travel:
- a. Attend trainings and meetings relevant to providing trauma informed, culturally competent holistic services to, families, and community.
  - b. Attend relevant state, regional and local trainings or meetings.
  - c. Attend the required FVPSA Tribal grantee annual meetings with two participants.
- 3) Supplies:
- a. Purchase supplies related to the implementation of the program. Costs may include but are not limited to office furniture and the costs of maintaining the information-sharing database.
  - b. Purchase supplies necessary to create brochures, posters, fliers, resource manuals.
  - c. Purchase supplies and materials for traditional arts and crafts for youth and for community outreach activities and events.
  - d. Purchase emergency supplies/necessities which may include food, personal hygiene items and other related items.

**(3) A description of barriers that challenge the effectiveness of the operation of the program and/or services provided to victims of domestic violence, family violence and dating violence and their dependents.**

Although the State of California currently funds programs to provide assistance to victims of crime and to provide general crime prevention information, there are limited specialized efforts

that respond directly to the needs of AI/AN victims or provide victim services tailored for the AI/AN population and for programs that address historical trauma.

The Karuk Community Development Corporation's (KCDC) *Naa Vúra Yéeshiip* Program provided psychotherapy to 46 child abuse victims in 2014. Many clients incurred multiple types of abuse, including trauma in the home, exposure to drug and alcohol abuse, neglect, abandonment, and sexual abuse. Many have also been exposed to frequent community violence (assaults, delinquency, driving under the influence). Firm numbers of community members affected by child abuse, sexual assault and domestic and family violence are difficult to document for the following reason: "According to the Bureau of Justice Statistics, more than 70% of sexual assaults go unreported, the most often stated reason being that the victim fears the assailant (76%). In Indian country particularly, it is very difficult to document the extent of sexual assault, and therefore, difficult to gather specific statistics, largely because of jurisdictional authority issues<sup>1</sup>."

In order to effectively describe the problem of violence in the Karuk Service Area, the Karuk Tribal Judicial System's *Pikyav* Domestic program conducted a community wide survey in 2013 to gauge the prevalence of violence in the community. The *Pikyav* Program received surveys from 156 teens and adults. Responses included the following: 88% agreed abusive relationships existed in the tribal community; 90% said sexual assaults were prevalent; 90% said teens are also involved in abusive relationships; 80% agreed people were comfortable "talking about" abusive relationships; 47% did not know where to seek help for domestic violence yet over 80% agreed that increased counseling services and safe houses were needed. In general, the community does

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<sup>1</sup> Bureau of Justice Statistics. "American Indians and Crime". Washington, D.C. Office of Justice Programs, US Department of Justice, 1999

not feel safe. The surveyed population was non-clinical and the data was gathered during social events. Not only is the perception of violence high in the Karuk community, so is the prevalence of violence as documented in the health care programs administered within the Tribe.

The Karuk Tribe provides health care and behavioral health services for Native Americans from many different tribal affiliations as well as all non-native people residing in our communities. In comparison to metropolitan areas, the population of our service area is quite small; however high rates of poverty and unemployment paired with the lack of education and career opportunities has resulted in a population predisposed to depression, alcoholism and substance abuse. The economy has been severely depressed since 1994 when the last sawmill in Happy Camp was closed. Due to the extreme dependence on the timber industry, the National Association of Counties declared Happy Camp one of the most economically depressed and endangered communities in the United States. January 2015 Karuk Tribe Census Data revealed that of 1,369 Karuk households surveyed; of that number, 473 Tribal members (14%) were unemployed; however, another 821 Tribal members (29%) were employed and living in poverty.

Compounding the chronic unemployment that has been known to be a reciprocal factor leading to and from depression<sup>2</sup> are the socio-historical realities of the Karuk people.

Recent generations of the Karuk Tribe have endured genocidal policies, forced cultural assimilation, and relocation. These hardships experienced by Karuk people less than 100 years ago proliferate into the daily lives of our Karuk children. Numerous studies have documented that even very young children are likely to exhibit emotional distress, immature behavior, and somatic complaints. School aged children may wonder what they could have done to prevent or

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<sup>2</sup>Eunice Rodriguez, E.; Frongillo, E. A.; Chandrac, P.: Do social programmes contribute to mental well-being? The long-term impact of unemployment on depression in the United States. *International Journal of Epidemiology*, Volume 30, Issue 1, Pp. 163-170. January 2000.

stop the abuse. They may show a greater frequency of externalizing (aggressive, delinquent) and internalizing (withdrawn, anxious) behavior. Adolescents, particularly those who have experienced violence exposure throughout their lives, high levels of aggression and acting out are common, accompanied by anxiety, behavior problems, truancy, and revenge seeking behaviors. Although some adolescents who witness domestic or community violence may be able to overcome the experience, many others suffer considerable scars. Some report giving up hope, expecting that they may not live through adolescence or early adulthood. They may be deadened to feelings and pain, with resultant constrictions in emotional development, or they may attach themselves to peer groups and gangs as substitute family and incorporate violence as a method of dealing with disputes or frustration (Bell & Jenkins, 1991; Parsons 1994; Pynoos, 1993; Pronthrow-Stith, 1991). Viable statistics are limited and official reports to law enforcement documenting the problem remain extremely low to nearly non-existent. Community infrastructure is unraveled and repair of the social and cultural safety net is not improving. An extended family structure once supporting and nurturing second and third cousins, nieces and nephews, has withered away as family members have had to move away from the cultural and spiritual centers to find employment. Many children from lower socioeconomic families can no longer access the nurturing aspects of an extended family structure and help-seeking behavior by families for child victims remains poor.

**(4) A description of the technical assistance needed to address the described barriers.**

N/A

C. Capacity:

The Karuk Tribe has established Tribal offices and health clinics in three communities; in the larger more populated area of Yreka, and along the mid-Klamath River in the communities of

Orleans and Happy Camp. The Tribe implemented a collaboration of Tribal programs called *Yav Pa Anav*, organized by the Karuk Tribal Court in 2006. This organization of intra-tribal programs was organized to increase and strengthen access and to avoid duplication of services within the Tribe. It developed agreements that streamline communication and referrals for tribal persons needing health and human services. The *Yav Pa Anav* Wellness Forum was established to create stronger working relationships among the tribal programs that serve Karuk Tribal youth and families. This forum includes a variety of people including staff from Behavioral Health, Child Welfare Services, Low-income Assistance Program (energy, work, and emergency needs), Head Start, *Naa Vúra Yéeshiip*, which is a trauma focused, culturally competent holistic child abuse treatment program which couples psychotherapeutic and cultural services/components to reduce emotional symptoms which may interrupt the cycle of abuse, to provide child abuse treatment services to AI/AN child victims, Tribal Court, *Pikyav* (domestic violence prevention/treatment services), Tribal Temporary Assistance for Needy Families (TANF), and Tribal Child Care. The *Yav Pa Anav* Wellness Forum meets once a month and has developed a universal referral/release of information form that has been distributed within each department, and also has been shared with other tribal agencies including, Northern California Indian Development Corporation (NCIDC), and the Karuk Tribal Housing Authority.

In 2008, the Tribe received the Substance Abuse and Mental Health Services Administration's (SAMHSA) Circles of Care grant which was administered by the Tribal Court. Through the three year community project the Tribal Mental Health, Karuk Substance Abuse Program, Indian Child Welfare, *Naa Vúra Yéeshiip*, Youth Leadership Council, cultural consultants and Tribal Court collaborated to achieve the following two outcomes: 1) develop a culturally appropriate system of care delivery model to address the comprehensive programmatic approach to treat



post-traumatic stress disorder and generational trauma; and 2) to increase the access to and availability of culturally appropriate behavioral health, wellness offerings, and primary care services to children, youth, and families. The Karuk staff attended the Honoring Children-Mending the Circle: Adapting Trauma-Focused Cognitive Behavioral Therapy for Treatment of Native American Children Trauma Victims at the University of Oklahoma with Dolores Big Foot, PhD and Susan Schmidt, PhD. The Tribe is committed to effective interventions such as the *Yav Pa Anav* Wellness Forum and programs such as *Naa Vúra Yéeshiip*.

In an effort to address the disparities in education/outreach and domestic violence services, the Karuk Judicial System received funding from the Office of Violence Against Women grants to tribal governments program in 2009 to institute an education initiative that “Promotes Healthy Relationships and Peaceful Homes” called the ***Pikyav* Program**. The program received additional funding in 2011 to provide domestic violence services to survivors of domestic violence with housing vouchers, access to temporary housing, access to safe houses, transportation, court accompaniment and legal services. More recently, the program received funding through Coordinated Tribal Assistance Solicitation (CTAS) to further the efforts of the *Pikyav* program. The *Pikyav* Domestic Violence Services Program has partnered with Karuk Tribe Housing Authority, Siskiyou County Domestic Violence Crisis Center and Siskiyou County Sheriff’s Department to operate the only regional transitional housing for Survivors of Domestic Violence and their children. In addition, the *Pikyav* Program provides, outreach, referral and education in the local high schools and community. Since inception, the program has offered over 20 different sessions to the community.

#### D. Services to be Provided:

#### **A description of the activities and services to be provided, including:**

**(1) How the grant funds will be used to provide shelter, supportive services, and prevention services for victims of family violence, domestic violence, and dating violence.**

The Karuk Family Violence Prevention and Services Program will expand on the Tribe's existing education initiative that "Promotes Healthy Relationships and Peaceful Homes" called the *Pikyav* Program. The current funding for the *Pikyav* program does not adequately provide funding for outreach and educational activities and events that were previously funded. In addition, we see a need to expand on the current program based on tribal demand and community need.

A.) The Karuk Family Violence Prevention and Services Program will provide: women's talking circles, outreach and education in the Karuk Head Start Program and to high schools and community outreach events such as;

January – Stalking Awareness Month: flyers, banners, ribbons outreach and education

February – Teen Dating violence Awareness Month: flyers, banners, ribbons, outreach, community event, e.g. Sweetheart dance for teens

March – March Against Bullying: assembly at elementary school, education and march around town with students, teachers and community members

April – Child Abuse Awareness, Sexual Assault Awareness and Drug and Alcohol Awareness Month: pin wheel garden, ribbons, Denim Day, education, flyers, outreach

May – Mental Health Awareness Month: partner with *Naa Vura Yeeshiip* Program, Karuk Child and Family Services to promote awareness in Tribal Communities

June – Kids Fair with the Family Resource Center, conduct activities and provide information about program

September - Recovery Awareness Month: Informational

October – Domestic Violence Awareness Month: Reality Wall Project<sup>3</sup> and Candle Light  
Visuals, Outreach and Awareness

B.) The Karuk *Pikyav* Program currently operates a Domestic Violence services program and will expand to incorporate Family Violence Prevention and Services. Guidelines for the administration of, application process for, and policies and procedures for the culturally and linguistically appropriate FVPSP will be developed. Funds made available by the Family and Youth Services Bureau will be used to supplement and not supplant other federal, state and local public funds expended to provide services and activities that promote the objectives of the FVPSP.

Family Violence Prevention Services for eligible participants will include:

1. Group counseling, peer support groups, e.g. High School Boys and Girls Circles; Elementary School Girls Talking Circle; and Daughters and Sons of Tradition.
2. Provide referral to community-based services to assist family violence, domestic violence, and dating violence victims and their dependents in recovering from the effects of violence.
3. Seek services for children exposed to family violence, domestic violence, or dating violence, including age-appropriate counseling, supportive services, and services for the non-abusing parent that support that parent's role as a caregiver.

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<sup>3</sup> The Reality Wall Project entails staff being invited to classrooms of 4th -8th grades and discussing domestic violence, family violence, community violence and substance abuse. This activity has been highly sought after by participating school administration. A previously funded event encouraged willing students to elaborate on how these issues affected them by writing their feelings – either on a paper acorn and or on a fish anonymously. The staff developed a large mobile canvas with a painting of an elder woman with a burden basket and an elder man net-fishing. This is where the effects of domestic violence were displayed. Speakers were invited to address these issues at a community dinner. The staff continues to display the “Reality Wall” at community events.

This may, as appropriate, include services that work with the non-abusing parent and child together.

4. Provide information and referral services concerning issues related to family violence, domestic violence, or dating violence intervention and prevention, including:
  - a. assistance in accessing related Federal and State financial assistance programs;
  - b. legal advocacy to assist victims and their dependents;
  - c. assistance in medical advocacy, including provision of referrals for appropriate health care services (including mental health, alcohol, and drug abuse treatment), but will not include reimbursement for any health care services;
  - d. assistance locating and securing safe and affordable permanent housing and homelessness prevention services;
  - e. assistance securing emergency housing
  - f. assistance seeking transportation, child care, respite care, job training and employment services, financial literacy services and education, financial planning and related economic empowerment services;
  - g. parenting and other educational services for victims and their dependents; and
  - h. assistance in developing safety plans, and supporting efforts of victims of family violence, domestic violence, or dating violence to make decisions related to their ongoing safety and well-being.

**(2) How the services are designed to reduce family violence, domestic violence, and dating violence.**

The services will be designed to facilitate healing and recovery and promoting the social and emotional well-being of children, and youth, and families/adults, who have experienced maltreatment, exposure to violence, and/or trauma to nurture healthy minds, spirits, bodies and souls an opportunity to engage Karuk youth and their families.

**(3) A plan describing how the organization will provide specialized services for children exposed to family violence, domestic violence, or dating violence.**

The Karuk Tribe operates a culturally appropriate system of care model addressing the comprehensive programmatic approach to treat post-traumatic stress disorder and generational trauma. This funding opportunity would be used to increase the access to and availability of culturally appropriate behavioral health, wellness offerings, and primary care services to children, youth, and families. The Karuk staff have been trained by the University of Oklahoma with Dolores Big Foot, PhD and Susan Schmidt, PhD and is currently implementing the Honoring Children-Mending the Circle: Adapting Trauma-Focused Cognitive Behavioral Therapy for Treatment of Native American Children Trauma Victims. The Tribe has sought effective interventions such as the *Yav Pa Anav* Wellness Forum and programs such as the *Naa Vúra Yéeshiip* but recognizes the limitations of these models in that more preventive outreach is needed.

The *Pikyav* Program utilizes an array of text materials to educate clients, e.g. *The Relationship Workbook* by Kerry Moles, CSW Wellness Productions and Publishing; *Voices* by Stephanie Covington Ph.D. The Change Companies; and *Teen Dating Violence Prevention* curriculum and workbooks for Native girls by Native American Women's Health Education Resource Center Life Skills Services by Change Companies.

**(4) An explanation of how the program plans to document and track services provided, as well as any outcomes that can be linked to the program's logic model.**

Our outreach services at the schools will include pre- and post-surveys. Program satisfaction surveys will be given to participants of services.

**(5) A description of how the funds are to be spent. For example, a half-time Domestic Violence Advocate and costs for transportation to shelter.**

- a) Family Violence Prevention and Services Act (FVPSA) grant funds will be used to provide shelter, supportive services or prevention services to adult and youth victims of family violence, domestic violence, or dating violence and their dependents (section 10408(b)(1)).
- b) Not less than 70 percent of the funds distributed shall be for the primary purpose of providing immediate shelter and supportive services as defined in section 10402(9) and (12) to adult and youth victims of family violence, domestic violence or dating violence as defined in section 10402(2), (3) and (4), and their dependents (section 10408(b)(2)).
- c) Not less than 25 percent of the funds distributed shall be for the purpose of providing supportive services and prevention services as described in section 10408(b)(1)(B) through (H), to victims of family violence, domestic violence, or dating violence, and their dependents (section 10408(b)(2)).
- d) A budget will be developed and line items designated for supplies outreach and education materials, gas and vehicle usage/transportation and cost related in providing immediate shelter.

E. Involvement of Individuals and Organizations:

The program will involve knowledgeable individuals and interested organizations, e.g.: Tribal officials and social services program staff involved in family violence prevention; representatives of State or Tribal Domestic Violence Coalitions; and operators of domestic

violence shelters and service programs. The Program staff currently attends quarterly county meetings in Humboldt and Siskiyou and local non- profits organizations working with family violence prevention and will use funds granted through an award from the FVPSA to continue this activity.

F. Involvement of Community-based Organizations:

**(1) A description of how the applicant will involve community-based organizations whose primary purpose is to provide culturally appropriate services to underserved populations.**

In an effort to address the disparities in education/outreach and domestic violence services, the Karuk Tribe received funding from the Office of Violence Against Women grants to tribal governments program 2009-2012 to institute an education initiative that promotes "Peaceful Families and Healthy Homes" called the *Pikyav* Program. The Tribe received additional funding in 2011-2014 to provide domestic violence services to survivors with housing vouchers, access to temporary housing, access to safe houses, transportation, court accompaniment and legal services. However, some of this funding has expired and FVPS funding will be used to fill these gaps. The *Pikyav* Program has partnered with Karuk Tribe Housing Authority, Siskiyou County Domestic Violence Crisis Center and local law enforcement to operate the only regional transitional housing for Survivors of Domestic Violence and their children. In addition, the *Pikyav* Program collaborates with other programs, agencies and the schools to provide outreach, referral and education in the local high schools and the tribal community.

**(2) A description of how these community-based organizations can assist the Tribe in addressing the unmet needs of such populations.**

Community-based organizations assist the tribe by means of a number of agreements and partnerships: written Operational Agreement with Siskiyou Domestic Violence & Crisis Center; Partnership with Northern California Tribal Court Coalition; written agreements with local High

Schools and the Karuk Community Development Corporation's *Naa Vúra Yéeshiip* program to enhance services provided to our rural communities.

G. Current Signed Tribal Resolution:

A copy of a current signed Tribal Resolution is included.

H. Policies and Procedures:

Written documentation of the policies and procedures developed and implemented, including copies of the policies and procedures, to ensure that the safety and confidentiality of clients and their dependents served will be maintained by the Program and provided to the funder.





## KARUK TRIBE PIKYAV

### DOMESTIC VIOLENCE SERVICES PROGRAM

*ALL SERVICES ARE FREE & CONFIDENTIAL*

- *Safety Planning*
- *Short-Term individual support services*
- *Short-Term advocacy and emotional support*
- *Assistance with Legal Forms/Legal Advocacy*
- *Court accompaniment*
- *Assistance finding emergency shelter*
- *Assistance finding and maintaining permanent housing*
- *Referrals to community resources and services*
- *Follow-up services, for a minimum of three (3) Months*
- *Limited Financial assistance if applicant meets eligibility criteria*
  - *With transportation*
  - *Fuel*
  - *Child care and incidentals*
  - *Emergency shelter*
- *Violence Prevention/Healthy Relationships Education Services for Youth*
- *Individual Counseling*

*Office: (530) 493-1630 Ext: 4, Leslie Moore, D.V. Services Specialist*

# Karuk Pikyav D.V. Services Program Registration Form

**Service:**  Short Term Support such as vouchers for temporary housing, food, gas   
 informational/counseling  educational such as how to obtain restraining orders  Safety  
 Planning

Date: \_\_\_\_\_

Last Name: \_\_\_\_\_  
 Prior Visit: \_\_\_\_\_  
 Ethnicity: \_\_\_\_\_  
 Tribal Affiliation #: \_\_\_\_\_

First Name: \_\_\_\_\_  
 Prior Name: \_\_\_\_\_  
 Language Spoken: \_\_\_\_\_  
 Medical Ins: \_\_\_\_\_

Sexual Preference:  
 Heterosexual/Straight \_\_\_\_\_  
 Bisexual \_\_\_\_\_

Lesbian/Gay \_\_\_\_\_  
 Other (specify): \_\_\_\_\_

Phone #  
 Home: \_\_\_\_\_  
 Cell: \_\_\_\_\_  
 Work: \_\_\_\_\_  
 Other: \_\_\_\_\_

Referred By: \_\_\_\_\_  
 Age: \_\_\_\_\_  
 Birth Date: \_\_\_\_\_  
 Birth Location: \_\_\_\_\_  
 Mother's Name: \_\_\_\_\_

Annual Income: \_\_\_\_\_  
 Income Source: \_\_\_\_\_  
 Education: \_\_\_\_\_  
 Last Work: \_\_\_\_\_

Stability      Y      N

Suicidal?:      

Mental Disability?:      

Physical Disability?:      

List Disabilities: \_\_\_\_\_

Req'd Medicines: \_\_\_\_\_

**Relationship Status**

Single:

Married:

Separated:

Divorced:

Co-Habitant:

**Current Address**

Street: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_

Zip: \_\_\_\_\_

# of Children	Name of Children	Ages	M/F	Shelter Y / N	Ethnicity
Child #1:	_____	_____	_____	_____	_____
Child #2:	_____	_____	_____	_____	_____
Child #3:	_____	_____	_____	_____	_____
Child #4:	_____	_____	_____	_____	_____

# Karuk Pikyav D.V. Services Program Registration Form

## ABUSE INFORMATION

Date of Abuse: \_\_\_\_\_  
 Abuse Location: \_\_\_\_\_  
 Type of Abuse: \_\_\_\_\_  
 Is This First Abuse? \_\_\_\_\_  
 Sexually Abused as Child: \_\_\_\_\_  
 Age Period of Sexual Assault: \_\_\_\_\_  
 Pregnant?: \_\_\_\_\_  
 Counseling/Support Groups? \_\_\_\_\_

**ABUSE TYPE**

Psych/Emotional	<input type="checkbox"/>
Physical	<input type="checkbox"/>
Sexual	<input type="checkbox"/>
Threat of Physical	<input type="checkbox"/>
Threat of Sexual	<input type="checkbox"/>
Stalking	<input type="checkbox"/>

(Check block below if Yes)  
 Drugs/Alcohol Used?:

Client  Batterer

### WEAPON

	Y	N
Weapon Used	<input type="checkbox"/>	<input type="checkbox"/>
Gun	<input type="checkbox"/>	<input type="checkbox"/>
Cut/Pierce Instrument	<input type="checkbox"/>	<input type="checkbox"/>
Blunt Object	<input type="checkbox"/>	<input type="checkbox"/>
Bodily Force	<input type="checkbox"/>	<input type="checkbox"/>
Other/Unknown	<input type="checkbox"/>	<input type="checkbox"/>

### OUTCOME

Client Moved	<input type="checkbox"/>
Abuser Moved	<input type="checkbox"/>
Mental Care	<input type="checkbox"/>
Medical Care	<input type="checkbox"/>
No Change	<input type="checkbox"/>
Unknown	<input type="checkbox"/>

### CLIENT RESIDENCE

Non-Confidential	<input type="checkbox"/>
Secure Location	<input type="checkbox"/>
Unknown	<input type="checkbox"/>
With Batterer	<input type="checkbox"/>

### SPECIAL NEEDS:

Mentally Challenged	<input type="checkbox"/>
Physically Challenged	<input type="checkbox"/>
Older Client - +61	<input type="checkbox"/>
Migrant Farm Worker	<input type="checkbox"/>
Gay / Lesbian	<input type="checkbox"/>
Immigrant	<input type="checkbox"/>

### RELATIONSHIP TO BATTERER

Related to offender	<input type="checkbox"/>
Current / formerly in intimate relationship	<input type="checkbox"/>
Other family member	<input type="checkbox"/>
Dating	<input type="checkbox"/>
Acquaintance	<input type="checkbox"/>
Unknown to Client	<input type="checkbox"/>
Not answered / unknown	<input type="checkbox"/>

### EMERGENCY CONTACT INFORMATION:

NAME:

ADDRESS:

PHONE #:

\_\_\_\_\_  
 \_\_\_\_\_

# Karuk Pikyav D.V. Services Program Registration Form

## Authorization to Release Information

Client Name: \_\_\_\_\_

Client Address: \_\_\_\_\_

I hereby grant permission and authorize Karuk Pikyav Domestic Violence Services Program to release and obtain information concerning my involvement with the program and to release and obtain information from the following agencies:

Victim Witness

Probation

Law Enforcement

Tribal TANF

Tribal Mental Health

Siskiyou or \_\_\_\_\_ County Schools

Karuk Tribe Housing Authority

State Employment Division

Karuk Tribe Children's Services

\_\_\_\_\_ Hospital

Rape Crisis Services

Other Shelter Programs

Other:

I understand this information is kept confidential and will be used only in my best interest as deemed necessary by the program staff. Exceptions to this rule are cases of suspected child abuse, elder abuse, serious suicidal threats or threats of violence toward someone else. Another exception would be if the Domestic Violence Assistance Program were court ordered to release information about you in a criminal legal case.

For the protection of our clients, we also expect you not to tell anyone, outside the agency, the names of any other Karuk Pikyav D.V. Services Program clients.

Client Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Witness: \_\_\_\_\_ Date: \_\_\_\_\_

# Karuk Pikyav D.V. Services Program Registration Form

## Suspected Batterer Information

Full Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Alias Used: \_\_\_\_\_ Length of Rel: \_\_\_\_\_

D.O.B. \_\_\_\_\_ Language : \_\_\_\_\_

Ethnicity: \_\_\_\_\_ Tribal Affiliation: \_\_\_\_\_

Height: \_\_\_\_\_ Eye Color: \_\_\_\_\_

Weight: \_\_\_\_\_ Hair Color \_\_\_\_\_

Tatoos-Scars: \_\_\_\_\_ Facial Hair: \_\_\_\_\_

Glasses: \_\_\_\_\_

Vehicle: \_\_\_\_\_

Vehicle Color: \_\_\_\_\_

Vehicle Lic. #: \_\_\_\_\_

Employed By: \_\_\_\_\_

Empl Address: \_\_\_\_\_

Weapon/Type: \_\_\_\_\_

Police Notified:

Arrest Made:

Batterer Warned:

Batterer Jailed:

Batterer Moved:

On Probation:

TRO in Effect:

EPO in Effect:

ADDITIONAL INFORMATION:

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# Karuk Tribe

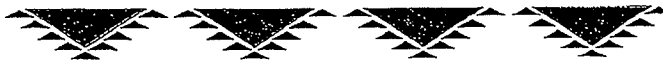
## Karuk Judicial Legal Center

1517 S. Oregon Street, Suite B

Yreka, CA 96097

Phone: (530) 493-1630

Fax: (530) 842-6283



## Administrative Office

Phone: (530) 493-1600 • Fax: (530) 493-5322  
64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

## Karuk Judicial Legal Center

533 Jacobs Way

Happy Camp, CA 96039

Phone: (530) 493-1630

Fax: (530) 493-5053

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## Operational Agreement

This Operational Agreement stands as evidence that the Karuk Pikyav Domestic Violence Services Program ("KPDVSP") and Siskiyou Domestic Violence & Crisis Center ("SDV&CC") intend to work together toward the mutual goal of assisting survivors of domestic violence, dating violence, sexual assault and stalking gain economic stability and achieve their personal goals. We will strive to meet this goal by providing a variety of practical and emotional support for those transitioning from emergency shelter or other recovery facility into the Karuk Pikyav Transitional House. Both agencies believe that the operation of the Karuk Pikyav Transitional House will further this goal. To this end, each agency agrees to participate by coordinating and/or providing the following services:

### SDV&CC agrees to:

- Make appropriate referral to the Karuk Pikyav Transitional House.
- Provide staff to be readily available to closely coordinate and provide advocacy and support services for Karuk Pikyav Transitional House participants requesting SDV&CC services.
- Assist Karuk Pikyav Transitional House participants, requesting SDV&CC services, with preparing temporary restraining orders and court accompaniment in either Tribal or State Court.
- Implement culturally appropriate services while prioritizing victim safety and confidentiality.
- Participate in trainings, meetings, and work with KPDVSP on community outreach and education, particularly in the Native American communities in our region.

### KPDVSP agrees to:

- Provide Tribal program staff to be readily available to closely coordinate and provide management and support services for those transitioning from emergency shelter or other recovery facility into the Karuk Pikyav Transitional House.
- Assist Indian Women with preparing temporary restraining orders and court accompaniment in Tribal Court.
- Work to implement culturally appropriate services while prioritizing victim safety and confidentiality.
- Participate in trainings, meetings, and work with SDV&CC on community outreach and education, particularly in the Native American communities in our region.

- Provide a trained D.V. Advocate/House Manager to manage the day to day operations of the Karuk Pikyav Transitional House.
- Provide compensation in the amount of \$15,000 each year for the anticipated grant period of 10/1/2012 through 09/30/15 for SDV&CC partners' contribution to this project contingent on The Karuk Tribe receiving funds requested for the project described in the CTAS OVW grant application.

**Sovereign Immunity**, This agreement is not intended nor will it be so interpreted to be a waiver of Sovereign Immunity of the Tribe, or their employees, officials and agents. Nothing in this Agreement subjects or limits the sovereign rights of the Tribe.

**Signatures**

We the undersigned have read and agree with this Operational Agreement. The Roles and responsibilities described above are contingent on the Karuk Tribe receiving funds requested for the project described in the 2012 CTAS-OVW/TGP grant application.

**Karuk Tribe**

By: Russell Attcbery  
Russell Attcbery, Chairman

4-12-12  
Date

**Siskiyou Domestic Violence & Crisis Center**

By: Linda Miles  
Linda Miles, Executive Director

4/17/12  
Date

*Siskiyou Domestic Violence & Crisis Center*

**Domestic Violence Component  
for  
Karuk Pikyav Transitional House**

**For services rendered under the Karuk Pikyav Transitional House MOU between the  
Karuk Tribe and Siskiyou Domestic Violence & Crisis Center:**

*July 1, 2013 — June 30, 2014*

<b>PERSONNEL:</b>	<b>12,192.00</b>
<b>OPERATING COSTS:</b>	<b>1,230.00</b>
<b>OTHER COSTS:</b>	<b>1,578.00</b>
 	<hr/>
<b>TOTAL</b>	<b>15,000.00</b>

**PERSONNEL includes:** Project Supervisor-Trainer-DV/SA Advocate-Court Advocate

**OVERHEAD COSTS include:** Operating Expenses-Communications-Space Costs-Insurance

**OTHER COSTS include:** Training/Travel Expenses-Vehicle Expenses-  
Printing/Training Materials-Audit-Misc. Expenses



**Humboldt County District Attorney Victim Witness Program,**  
**Humboldt County Office of the District Attorney and**  
**Karuk Tribe**

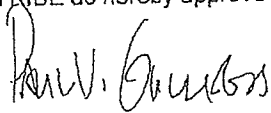
**OPERATIONAL AGREEMENT**

This Operational Agreement stands as evidence that the Humboldt County District Attorney Victim Witness Program (HCDVWP), Humboldt County Office of the District Attorney (HCDA) and the Karuk Tribe (KT) intend to work together toward the mutual goal of providing maximum available assistance for crime victims residing in Humboldt County. Both agencies believe that implementation of the Underserved Victim Advocacy and Outreach Program for 2010-2011, 2011-2012, 2012-2013, 2013-2014, 2014-2015 will maintain and expand crisis and support services will further this goal.

To this end, each agency agrees to participate in the program by coordinating/providing the following services:

1. All agencies agree to provide a coordinated response to the American Indian population and cases arising from tribal regions;
2. Maintain an open line of communication between agencies;
3. Share information and data needed for the Underserved Victim Advocacy and Outreach Program;
4. Actively participate in training opportunities provided by the Karuk Tribe on the victimization of the American Indian population and cases arising from tribal regions;
5. Provide cross training at each agency through in-services or presentations regarding crime and the victimization of the American Indian population and cases arising from tribal regions.

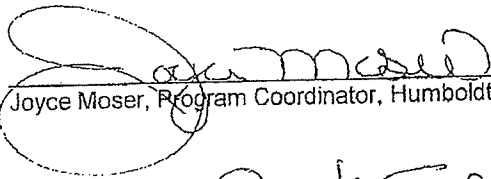
We, the undersigned, as authorized representatives of and the HUMBOLDT COUNTY DISTRICT ATTORNEY VICTIM WITNESS PROGRAM, HUMBOLDT COUNTY OFFICE OF THE DISTRICT ATTORNEY and the KARUK TRIBE do hereby approve this document.



Date

8/25/11

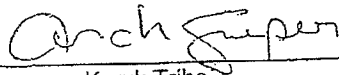
Paul V. Gallegos, District Attorney, Humboldt County Office of the District Attorney



Date

8-23-11

Joyce Moser, Program Coordinator, Humboldt County District Attorney Victim Witness Program



Date

09/06/11

Arch Super, Chairperson, Karuk Tribe

## OPERATIONAL AGREEMENT (OA) BETWEEN

Karuk Tribe of California

and

Siskiyou County Victim Witness

This Operational Agreement (OA) stands as evidence the **Karuk Tribe of California** and the **Siskiyou County Victim Witness** intend to work together toward the mutual goal of providing maximum available assistance for child crime victims residing in **Siskiyou County**. Both agencies believe the implementation of the American Indian Child Abuse Treatment (AICHAT) Program application will further this goal. To this end, the two agencies agree to participate in the exchange of services by coordinating the provision of AICHAT Program objectives.

1. The **Karuk Tribe of California** will closely coordinate the following services with the **Siskiyou County Victim Witness**
  - The **Karuk Tribe of California** will refer to the **Siskiyou County Victim Witness** child victims of child abuse to include neglect, sexual, physical and emotional abuse, domestic violence, school and community violence, hate crimes, child abduction, children whose lives are victimized by parental substance abuse, high tech crimes against children, and runaway youth to obtain information and assist with filling and filing the Application for Crime Victim Compensation claim forms, explaining the procedure, obtaining required documentation, and tracking information related to the claim.
  - The **Karuk Tribe of California** will refer to the **Siskiyou County Victim Witness** child victims of child abuse to include neglect, sexual, physical and emotional abuse, domestic violence, school and community violence, hate crimes, child abduction, children whose lives are victimized by parental substance abuse, high tech crimes against children, and runaway youth for assisting them in understanding and participation in the criminal justice system/judicial proceedings as the result of a crime committed against the child.
2. The **Siskiyou County Victim Witness** will closely coordinate the following services with **Karuk Tribe of California**:
  - The **Siskiyou County Victim Witness** will receive referrals from the **Karuk Tribe of California** of child victims of child abuse to include neglect, sexual, physical and emotional abuse, domestic violence, school and community violence, hate crimes, child abduction, children whose lives are victimized by parental substance abuse, high tech crimes against children, and runaway youth to provide them with information and assist with filling and filing the Application for Crime Victim Compensation claim forms, explaining the procedure, obtaining required documentation, and tracking information related to the claim.

- In the event of a denial of the claim on behalf of the child victim, the Siskiyou County Victim Witness shall provide assistance for an appeal with the California Victim Compensation and Government Claims Board.

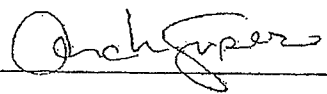
The Siskiyou County Victim Witness will receive referrals from the Naa Vura Yee Shiiip Program of the Karuk Tribe of child victims of child abuse to include neglect, sexual, physical and emotional abuse, domestic violence, school and community violence, hate crimes, child abduction, children whose lives are victimized by parental substance abuse, high tech crimes against children, and runaway youth for assistance in understanding and participation in the criminal justice system/judicial proceedings as the result of a crime committed against the child.

- The Siskiyou County Victim Witness will refer to the Karuk Tribe of California child victims of child abuse to include neglect, sexual, physical, and emotional abuse, domestic violence, school and community violence, hate crimes, child abduction, children whose lives are victimized by parental substance abuse, high tech crimes against children, and runaway youth for treatment services to include crisis counseling and psychotherapy.

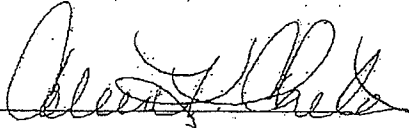
Regularly scheduled meetings between designated staff from the Naa Vura Yee Shiiip Program of the Karuk Tribe and Siskiyou County Victim Witness should be maintained to discuss strategies, timetables, and implementation of the Child Abuse Treatment Program services discussed herein.

We, the undersigned, as authorized representatives of the Karuk Tribe of California and Siskiyou County Victim Witness, do hereby approve this OA.

*Name and signature of person authorized to sign the AICHAT Grant Award Agreement*

Name Arch Super  
 Signature   
 Date 08/20/08

*Name and signature of person authorized to sign for the victim/witness assistance center*

Name Coleen K. Chiles  
 Signature   
 Date 6/30/08

**Agreement Between  
The Northern California Tribal Court Coalition  
And  
The Karuk Tribal Court**

This written agreement describes the commitment of the partners stated concerning their participation in the OVW Grants to Indian Tribal Governments and Sexual Assault Services Program for the period of May 1, 2011 to September 30, 2012.

The Northern California Tribal Court Coalition (NCTCC) utilizing OVW Grant funds will assist the Karuk Tribal Court in addressing several priority areas. The NCTCC Agrees to:

1. Create a Legal Access Center for the Karuk Tribal Court to provide culturally appropriate and confidential advocacy and support, including legal assistance, transitional housing assistance, and improved access to courts and services to victims of domestic violence and sexual assault who live in this remote region.
2. Purchase a Desktop computer with software, Secure File Cabinet, and a Printer/Scanner/Fax Machine for the Center.
3. ~~Installing video surveillance cameras at the center.~~ -if
4. Provide the Karuk Tribal Court with \$2,000 each year to pay for victim transportation and hotel vouchers, calling cards, day care assistance and/or process service assistance to improve access to the courts and other necessary emergency service.

The Karuk Tribal Court, utilizing OVW Grant funds agrees to:

1. Assist NCTCC in bringing educational information and culturally and age-appropriate outreach materials to the high schools within each of the communities of the Tribe. If possible, arrange to bring the powerful play *The Purple Shawl*, about a teenaged Native American victim of domestic violence at the hands of her boyfriend, to the high schools.
2. Assist with developing agreements and protocols with law enforcement and other stakeholders to generate victim and community safety planning.
3. Work with NCTCC in developing regional culturally appropriate cross-jurisdictional protocols and training materials.
4. Pay up to \$250.00 per month of the utilities (power, water, phone, fax, internet) costs associated with operating the NCTCC leased office space located at 1517 South Oregon Street Suite B in Yreka, which serves as a Legal Access Center for the Tribal Court.

Each Partner agrees to be responsible for the acts and conduct of its own agents, officers, and employees, and any an all action, claims, damages, losses, disabilities defense costs and liability of any kind or nature, including attorney's fees that may be asserted by any person or entity arising out of or in connection with the performance of this agreement.

Nothing in this agreement shall be construed or interpreted to relinquish the sovereign immunity of the Karuk Tribe.

Signature: Michael Thom  
Arch Super, Chairperson  
Karuk Tribe

Date: 5/26/11

Signature: Stephanie Dolan  
Stephanie Dolan, Director  
NCTCC

Date: 6/3/11

(Agreement Number: 11-A-043)

## CERTIFICATION REGARDING LOBBYING

### Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

### Statement for Loan Guarantees and Loan Insurance

The undersigned states, to the best of his or her knowledge and belief, that:

If any funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this commitment providing for the United States to insure or guarantee a loan, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions. Submission of this statement is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required statement shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

**\* APPLICANT'S ORGANIZATION**

Karuk Tribe

**\* PRINTED NAME AND TITLE OF AUTHORIZED REPRESENTATIVE**

Prefix: Mr.

\* First Name: Russell

Middle Name:

\* Last Name: Attebery

Suffix:

\* Title: Chairman

**\* SIGNATURE:**

**\* DATE:**

### **3/18/2015 Council Report**

From: Tom Waddell

Position: Grant Writer

This will be my last regularly scheduled Council Report as I have notified Buster and Robert of my intention to retire as of March 27, 2015. I became eligible to apply for Social Security on March 6, 2015. I had intended to keep working for another 4 years until I become eligible for maximum SS benefits, but due to the high level of stress in this position I have chosen to retire with an option to find less stressful or maybe part-time/contract employment.

I appreciate the Karuk Tribe having given me this opportunity, but I have decided it is in my best interest, for health reasons, that I retire earlier than planned.

**KCDC planning grant from EDA**, was submitted. EDA - \$55,000.

Proposals Initiated/Under Consideration:

**2015 AmeriCorps** – Karen and KCDC Board has decided not to apply.

**Fish and Wildlife Service - California and Nevada Notice of Funding Availability**

The Tribe is eligible for this grant and I have shared ideas and emails with Bill T. We are just getting started on this opportunity. It **is not**

Possible categories:

15.669 -- Cooperative Landscape Conservation

15.608 -- Fish and Wildlife Management Assistance

Bill is interested in funding a Tribal Wildlife Biologist.

Award Ceiling: \$100,000 due Sept. 25, 2015.

**ACF – Grant for Business and Economic Development.**

For Fiscal Year (FY) 2015, and 2016, the Department of Health and Human Services (HHS), Community and Economic Development (CED) program, administered by the Office of Community Services (OCS) in the Administration for Children and Families (ACF), will provide up to \$17.7 million in grants (\$800,000 maximum per project) to Community Development Corporations (CDCs) for projects designed to address the economic needs of individuals and families with low-income through the creation of employment and business opportunities.

Due Dates:  
FY 2015: 04/24/2015  
FY 2016: 03/04/2016

Has a "Job Creation" component of 1 job for every \$20,000 dollars. This opportunity was forwarded on to Karen Derry.

**ACF- Grants for Coordination of Tribal Temporary Assistance for Needy Families (TANF) and Child Welfare-** Lester

Services to Tribal Families at Risk of Child Abuse or Neglect  
HHS-2015-ACF-OFA-FN-0991

**Application Due Date: 05/05/2015**

1. To improve case management for families eligible for assistance from a Tribal TANF program;
2. For supportive services and assistance to tribal children in out-of-home placements and the tribal families caring for such children, including families who adopt such children;
3. For prevention services and assistance to tribal families at risk of child abuse and neglect.

Emma said she already has a meeting set up with Lester.

**FY15 Hazardous Materials Emergency Preparedness (HMEP) Grant Program**

**Agency Name:** U.S. Department of Transportation, Pipeline and Hazardous Materials Safety Administration (PHMSA)

**Funding Opportunity Name:** Hazardous Materials Emergency Preparedness (HMEP) Grant Program

**Funding Opportunity Number (States & Territories):** HM-HMP-15-002

**Funding Opportunity Number (Native American Tribes):** HM-HMP-15-003

**Catalog of Federal Domestic Assistance Number:** 20.703

**Key Dates:** The deadline for submission is 11:59 PM, April 3, 2015.

I forwarded this onto Sandi and Tom F.

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Carolyn Smith—People's Center Coordinator—Report  
For Council Meeting: March 26, 2015  
Reporting dates: February 20-March 19, 2015

**Action Items:**

- No action items at this time

**Achieved during reporting period:**

- *Meetings with Committees and Individuals*—Attended the Sipnúuk Advisory Committee meeting on 03/6/2015 in person and I called in for the meeting on 03/18/2015. Prepared agenda and took meeting notes at the People's Center Advisory Committee meeting on 03/10/2015. Attended weekly meetings with Sammi Offield to ensure that open grants (NAGPRA) for the People's Center are in compliance and on their way to being completed. Attended meeting with Ron Reed and Noreen Ferris regarding the USDA Food Security grant initiative of developing a Native Plant garden on the People's Center grounds. I am currently in talks with Ron, Noreen, and the PCAC regarding developing a proposal and plan of implementation and maintenance for a Native Plant demonstration garden.
- *2015 Basketweavers Gathering*—Continuing progress on the preparations for the Basketweavers Gathering. So far, we have received registration forms for over 55 people and are anticipating many more participants in the two weeks leading up to the event. We have been in contact with representatives from three different tribes who are eager to send their weavers to the Gathering. From the phone inquiries and responses we have received thus far, this year's Gathering is shaping up to be a great success. Raffle tickets that support the Gathering are still on sale, with many beautiful handmade prizes (see below).
- *Gift Shop News*—New merchandise has been ordered for the gift shop, including cards, books, jewelry, and other things. More merchandise will be ordered in the coming weeks and months to bring our inventory up. Cat Turner, Kimberlee Harrison and I have been working on both inventorying and merchandising the store to ensure that we are ordering what we need to provide great merchandise to our customers, which should increase our merchandise sales and profit.
- *Tobacco Product Distribution*—Cat Turner and I have been working with Amkúuf Smoke Shop to order Tribal cigarettes and other tobacco products. Since January, we have had difficulty with maintaining a distributor for our Indian tobacco products. The distributor that we have worked with for many years, Huber Enterprises, was shut down by the State of California in early January. Since January, we have been working with Berry Creek Distributors in Oroville, CA, but they have decided to close their doors as of last week. We have a new distributor, HCI Distribution, based in Winnebago, Nebraska. The minimum order per shipment is beyond what we can support for our store, so we



have joined forces with Amkúuf in Yreka. We will be adding on our bi-weekly order to theirs so that the minimum order can be met. KCDC will then invoice the People's Center for the tobacco products ordered. We are currently working out the transportation of the cigarettes from Yreka to Happy Camp, preferably via courier to keep the costs to a minimum.

- *Ikmaháchraam Video*—PCAC viewed the final edit of the video for the Ikmaháchraam project, and were overall very pleased with the final results. We offer our hearty congratulations to the youth, mentors, and participants of this project for a job beautifully done.

### **Grants—Reporting and New Opportunities:**

- I will be attending a grant writing workshop today in Redwood City, CA. This workshop, called “Grant Writing for Preservation Projects to Enhance Collection Care Workshop,” is free and is sponsored by The Getty Foundation, on Thursday March 26, 2015 from 9:00am to 4:00pm in Redwood City, CA. The benefits of attending this workshop are threefold: to learn about funding sources that are specific to the care and preservation of museum collections, particularly in small and rural museums; to develop a draft grant proposal targeted specifically for the People's Center needs; and to “workshop” the draft proposal with other museum professionals who are participating in this event and receive valuable feedback.
- *NAGPRA documentation and consultation grant with the Autry museum*—I am currently working with the Autry museum regarding testing for pesticides and heavy metals on the objects that the PCAC would like to target for repatriation. Due to staffing issues, renovation issues, and policy issues, we may not be able to have our objects tested. However, I am working closely with Kari Mans at the Autry and Sammi Offield to work on the best solutions to fulfill the requirements or to modify the grant deliverable. Regarding the booklet and DVD: I am currently working on getting bids for the production of the booklet and the DVD.
- *NAGPRA repatriation grant from the Benton County Historical Society and Museum* —I have sent out an RFP for pesticide testing to fulfill the deliverable for this grant. The first and second rounds for the RFP did not receive any bids, despite sending them out to various museum listservs and to specific people who are known to perform pesticide testing on museum objects. The RFP has again been posted and I am currently in talks with other Tribal museums, museum professionals in the pest management business, and with colleagues from UC Berkeley to get bids so the work can be done.
- FY2015 IMLS Enhancement Grant (2 years, \$150,000) has been submitted. FY2015 NAGPRA Consultation and Documentation Grant (2 years, \$90,000) has been submitted. FY2015 IMLS Basic Grant (1 year, \$7,000) has been written and will be submitted by Emma Lee during this meeting.



**Spring  
Basketweaver's  
Gathering**

**Raffle Prize List  
Drawing: April 18, 2015**

**Need Not Be Present  
\$1 Each**



Tobacco Basket Made and Donated by Verna Reece

Porcelain Sugar Baby Made and Donated by Glenda Hockaday

Cedar Log Tote Made and Donated by Leon Hillman

Belt Buckle, Medallion by Frank Reece

Table Mat Made and Donated by Brittany Souza

Acorn Soup Bowl Made and Donated by Deanna Dodds

Herb Basket Made and Donated by Paula McCarthy

Eel Trap Made and Donated by Josh Saxon

Many, Many More to Come...



**KARUK TRIBE**  
Karuk Tribal TANF Program  
March 2015 Monthly Report

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**Program Report Summary**  
February 2015

**Active Clients (Program Totals) Report:**

Currently serving **72** clients (See attachment (A)) – KTCP-Active Cases as of 03/19/2015)

Served by Site

Currently serving **07** Clients at the Orleans Office  
Currently serving **19** Clients at the Happy Camp Office  
Currently serving **46** Clients at the Yreka Office

Families Served

Currently serving **25** Child only families  
Currently serving **31** 1-parent families  
Currently serving **16** 2-parent families

**Work Participation Rate Report (WPR):**

WPR = **40.00%** - (See attachment (B)) – KTCP – WPR – Orleans - Monthly Summary for 12/2014)  
WPR = **62.50%** - (See attachment (B)) – KTCP – WPR – Happy Camp - Monthly Summary for 12/2014)  
WPR = **50.00%** - (See attachment (B)) – KTCP – WPR – Yreka - Monthly Summary for 12/2014)

Work Participation Rate for December 2014 was **48.78%**. (See attachment (B))

**Council Approval Request(s)**

**Council Information**

(Attachment (C)) N.E.W. - Program (March 2015 Report)  
(Attachment (D)) LIAP - LIHEAP (March Expenditure 2015 Report)  
(Attachment (E)) LIAP - GA (March Expenditure 2015 Report)  
(Attachment (F)) LIAP - CSD (March Expenditure 2015 Report)

**KARUK TRIBE**  
Karuk Tribal TANF Program  
March 2015 Monthly Report

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**Program Report**

**Executive Director's Comments:**

**Office Space –**

**Orleans -**

Maintenance will be renovating the section, on hold, maintenance.

**Happy Camp -**

We are in our new TANF building. Our new address is 110 Nugget Street.

**YREKA -**

TANF will be taking over its' entire building and waiting for Family & Children Services to move.  
TANF are looking at different renovation options.

**Appeals, Complaints and Grievances -**

None

**Case Management –**

Work Experience

One N.E.W. Client is working at the Karuk Community Health Clinic.

One TANF client working with Roads and TANF

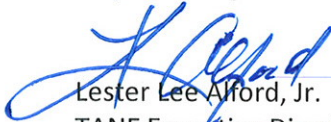
We are steadily improving the quality and customer services to our clients.

All cases are being audited to ensure the case file is complete and accurate.

**TANF Father/Motherhood is Sacred Training -**

Scheduling new classes for this year.

**Submitted By:**



Lester Lee Alford, Jr.

TANF Executive Director

# Karuk Tribal TANF Program

Active Cases as of

03/19/2015

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## Orleans TANF Office

Total number of Child Only/Non-Needy families	2
Total number of One Parent families	4
Total number of Two Parent families	1
<b>Total number of cases is</b>	<u><u>7</u></u>

## Happy Camp TANF Office

Total number of Child Only/Non-Needy families	10
Total number of One Parent families	6
Total number of Two Parent families	3
<b>Total number of cases is</b>	<u><u>19</u></u>

## Yreka TANF Office

Total number of Child Only/Non-Needy families	13
Total number of One Parent families	21
Total number of Two Parent families	12
<b>Total number of cases is</b>	<u><u>46</u></u>

**Total number of Child only cases program wide is** 25

**Total number of 1-Parent cases program wide is** 31

**Total number of 2-Parent cases program wide is** 16

**Total number of cases program wide is** 72

# Karuk Tribal TANF Program

## WPR - Monthly Summary for 2 / 2015

03/19/2015

### Type of Family for Work Participation

One parent families	28
Two parent families	16
Child Only Family	23
<b>Total Cases Reported for this Period</b>	<b>67</b>

### Current Case Load by County

Humboldt County	5
Siskiyou County	62
<b>*Total Cases: 67</b>	

### Work Participation for All Families

Cases that did the hours required	20
Cases required to work	41
<b>Work Participation Rate</b>	<b>48.78 %</b>
<b>2014 Work Participation Rate is 35%</b>	

### Current Case Load by Staff

KKING	7
LAUBREY	18
MCHARLES	20
RBAILEY	8
TALBERS	11

### Client TANF Payments

Total Cash Assistance Payments	\$37,849.99
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### Number of Clients Participating by Activity Type

049 - Unsubsidized employment	13
050 - Subsidized Private Sector Employment	0
051 - Subsidized Public Sector Employment	1
052 - Work Experience	1
053 - On-the-Job-Training	1
054 - Job Search - Job Readiness	0
055 - Community Service Programs	2
056 - Vocational Education Training	1
057 - Job Skills Training Directly Related to Employment	0
058 - Education Directly Related to Employment - No HSD/GED	0
059 - Satisfactory School Attendance For Individuals - No HSD/GED	1
060 - Providing Child Care to TANF Clients participating in a Community Service program	1
062 - Other Work Activities	18

**Karuk Tribal TANF Program**  
**WPR - Monthly Summary for 2 / 2015**  
**Orleans TANF Office**

**Type of Family for Work Participation**

One parent families	4
Two parent families	1
Child Only Family	2
<b>Total Cases Reported for this Period</b>	<b>7</b>

**Current Case Load by Site**

Humboldt County	5
Siskiyou County	62
<b>*Total Cases: 67</b>	

**Work Participation for All Families**

Cases that did the hours required	2
Cases required to work	5
<b>Work Participation Rate</b>	<b>40.00 %</b>
<b>2014 Work Participation Rate is 35%</b>	

**Current Case Load by Staff**

KKING	7
LAUBREY	18
MCHARLES	20
RBAILEY	8
TALBERS	11

**Client TANF Payments**

<b>Total Payments</b>	<b>\$3,643.00</b>
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**Number of Clients Participating by Activity Type**

049 - Unsubsidized employment	0
050 - Subsidized Private Sector Employment	0
051 - Subsidized Public Sector Employment	0
052 - Work Experience	0
053 - On-the-Job-Training	0
054 - Job Search - Job Readiness	0
055 - Community Service Programs	0
056 - Vocational Education Training	1
057 - Job Skills Training Directly Related to Employment	0
058 - Education Directly Related to Employment - No HSD/GED	0
059 - Satisfactory School Attendance For Individuals - No HSD/GED	0
060 - Providing Child Care to TANF Clients participating in a Community Service program	1
062 - Other Work Activities	1

**Karuk Tribal TANF Program**  
**WPR - Monthly Summary for 2 / 2015**  
**Happy Camp TANF Office**

**Type of Family for Work Participation**

One parent families	5
Two parent families	3
Child Only Family	10
<b>Total Cases Reported for this Period</b>	<b>18</b>

**Current Case Load by Site**

Humboldt County	5
Siskiyou County	62
<b>*Total Cases: 67</b>	

**Work Participation for All Families**

Cases that did the hours required	5
Cases required to work	8
<b>Work Participation Rate</b>	<b>62.50 %</b>
<b>2014 Work Participation Rate is 35%</b>	

**Current Case Load by Staff**

KKING	7
LAUBREY	18
MCHARLES	20
RBAILEY	8
TALBERS	11

**Client TANF Payments**

<b>Total Payments</b>	<b>\$9,018.00</b>
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**Number of Clients Participating by Activity Type**

049 - Unsubsidized employment	2
050 - Subsidized Private Sector Employment	0
051 - Subsidized Public Sector Employment	1
052 - Work Experience	0
053 - On-the-Job-Training	0
054 - Job Search - Job Readiness	0
055 - Community Service Programs	1
056 - Vocational Education Training	0
057 - Job Skills Training Directly Related to Employment	0
058 - Education Directly Related to Employment - No HSD/GED	0
059 - Satisfactory School Attendance For Individuals - No HSD/GED	0
060 - Providing Child Care to TANF Clients participating in a Community Service program	0
062 - Other Work Activities	3



**Karuk Tribal TANF Program**  
**WPR - Monthly Summary for 2 / 2015**  
**Yreka TANF Office**

**Type of Family for Work Participation**

One parent families	17
Two parent families	12
Child Only Family	11
<b>Total Cases Reported for this Period</b>	<b>40</b>

**Current Case Load by Site**

Humboldt County	5
Siskiyou County	62
<b>*Total Cases: 67</b>	

**Work Participation for All Families**

Cases that did the hours required	13
Cases required to work	26
<b>Work Participation Rate</b>	<b>50.00 %</b>
<b>2014 Work Participation Rate is 35%</b>	

**Current Case Load by Staff**

KKING	7
LAUBREY	18
MCHARLES	20
RBAILEY	8
TALBERS	11

**Client TANF Payments**

<b>Total Payments</b>	<b>\$23,612.99</b>
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**Number of Clients Participating by Activity Type**

049 - Unsubsidized employment	11
050 - Subsidized Private Sector Employment	0
051 - Subsidized Public Sector Employment	0
052 - Work Experience	1
053 - On-the-Job-Training	1
054 - Job Search - Job Readiness	0
055 - Community Service Programs	1
056 - Vocational Education Training	0
057 - Job Skills Training Directly Related to Employment	0
058 - Education Directly Related to Employment - No HSD/GED	0
059 - Satisfactory School Attendance For Individuals - No HSD/GED	1
060 - Providing Child Care to TANF Clients participating in a Community Service program	0
062 - Other Work Activities	14

**Karuk Tribal NEW Program**  
**July 2014 - June 2015**  
*Active Cases as of 03/19/2015*

<b>Total number Orleans Clients:</b>	<b>0</b>	
<b>Total number Happy Camp Clients:</b>	<b>6</b>	
<b>Total number Yreka Clients:</b>	<b>2</b>	
<b>Total number of cases program wide is</b>	<b>8</b>	

- 0** - ABE/GED - Adult Basic Education/General Education Degree
- 3** - OST - Occupational Skill Training
- 0** - Post-Secondary Education
- 0** - OJT - On the Job Training
- 1** - WEX - Short-Term
- 0** - WEX - Long-Term
- 2** - JRT - Job Readiness Training
- 1** - JS - Job Search
- 0** - Job Development & Placement
- 2** - Job Retention Services

# Karuk Tribe 2015 LIHEAP Expenditure Report

03/19/2015

## EXPENDITURES TO-DATE

Total 2015 LIHEAP Expended-To Date:	<u>\$17,716.54</u>	<u>2015 Budget</u>	<u>% Used</u>
Total Heating Assistance Provided:	\$17,261.54	\$14,553.60	119%
Total Cooling Assistance Provided:	\$0.00	\$3,638.40	0%
Total Weatherization (A/C) Assistance Provided:	\$0.00	\$4,548.00	0%
Total Weatherization (Heating) Assistance Provided:	\$0.00	\$4,548.00	0%
Total Crisis Assistance Provided:	\$455.00	3,032.00	15%

## TYPE OF ASSISTANCE RECEIVED/ # OF HOUSEHOLDS

Total # of Households receiving Heating Assistance:	72
Total # of Households receiving Cooling Assistance:	0
Total # of Households receiving Weatherization (AC) Assistance:	0
Total # of Households receiving Weatherization (Heating) Assistance:	0
Total # of Households receiving Crisis Assistance:	1

## HOUSEHOLD SIZE SERVED

Household Size 1 =	38
Household Size 2 =	13
Household Size 3 =	6
Household Size 4 =	9
Household Size 5 =	8
Household Size 6 =	3

# Karuk Tribe 2015 General Assistance Expenditure Report

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## EXPENDITURES TO-DATE

Total 2015 <b>General Assistance</b> Expended-To Date:	<b>\$36,429.65</b>
Total <b>Emergency Assistance</b> Assistance Provided:	<b>\$5,811.65</b>
<b>Food Assistance</b> :	<b>\$3,031.56</b>
<b>Clothing Assistance</b> :	<b>\$1,743.63</b>
<b>Shelter Assistance</b> :	<b>\$1,743.63</b>
Total <b>GAWEP Assistance</b> Provided:	<b>\$2,272.00</b>
Total <b>In-Home Health Assistance</b> Provided:	<b>\$20,119.00</b>
Total <b>Burial Assistance</b> Provided:	<b>\$8,227.00</b>

## TYPE OF ASSISTANCE RECEIVED/ # OF HOUSEHOLDS

Total # of Households received <b>GA Assistance</b> Assistance:	<b>129</b>
Total # of Households received <b>Emergency Assistance</b> Assistance:	<b>41</b>
<b>Food Assistance</b> :	<b>22</b>
<b>Clothing Assistance</b> :	<b>14</b>
<b>Shelter Assistance</b> :	<b>22</b>
Total # of Households received <b>GAWEP Assistance</b> :	<b>19</b>
Total # of Households received <b>In-Home Health Assistance</b> :	<b>64</b>
Total # of Households receiving <b>Burial Assistance</b> :	<b>5</b>

## HOUSEHOLD SIZE

Household Size 1:	<b>52</b>
Household Size 2:	<b>14</b>
Household Size 3:	<b>2</b>
Household Size 4:	<b>4</b>
Household Size 5:	<b>0</b>
Household Size 6:	<b>0</b>

**Karuk Tribe**  
**2015 CSD Expenditure Report**

03/19/2015

**EXPENDITURES TO-DATE**

<b>Total 2015 CSD Funding Budget:</b>	<b>\$18,220.00</b>
<b>Total 2015 CSD Expended-To Date:</b>	<b>\$3,689.82</b>
Total Food Assistance Provided:	\$1,038.84
Total Clothing Assistance Provided:	\$125.00
Total Shelter Assistance Provided:	\$80.00
Total Special Needs Assistance Provided:	\$1,997.72
Total Crisis Assistance Provided:	\$448.26
<hr/>	
<b>Total 2015 CSD Funding Remaining:</b>	<b>\$14,530.18</b>

**TYPE OF ASSISTANCE RECEIVED/ # OF HOUSEHOLDS**

Total # of Households receiving Food Assistance:	8
Total # of Households receiving Clothing Assistance:	1
Total # of Households receiving Shelter Assistance:	3
Total # of Households receiving Special Needs Assistance:	3
Total # of Households receiving Crisis Assistance:	15

**HOUSEHOLD SIZE**

Household Size 1 =	15
Household Size 2 =	5
Household Size 3 =	2
Household Size 4 =	3
Household Size 5 =	1
Household Size 6 =	0

**Action Item:**

**Resolution 15-R-038 authorizing Raul Recarey to consult for the Karuk Tribe on issues impacting the Karuk Tribal Health Program.**

**Monthly Updates:**

The Karuk Tribe Consultation Policy was approved at the Council DNR Meeting this month. We were able to add some language clarifying the Section 106 Consultation would still go through the Tribal Historic Preservation Office. This will lighten the load of requests that I will have to process. The policy is a good start and I believe we will be able to improve it as we use it more frequently.

We finally sent off the Siskiyou County Intergovernmental Agreement to the BIA Regional Office for review and approval/declination of need for approval. We will need to follow up with this promptly as it is already March and I have not received anything regarding the City IGA I sent back in January. The Chairman and myself called Amy Dutschke to get a status update and she indicated that they are looking at giving a negative opinion, meaning that it does not require approval under Section 81.

We have completed our request to the Bureau of Indian Affairs for an Activity Address Code which will allow us to purchase supplies through GSA. Additionally we have requested GSA Screener Cards, which will allow us to go to government auctions for excess equipment. Frank Morgan is working on processing these applications and should have them done by the end of the month.

I have heard back from Undersheriff Bill Honsal at Humboldt County Sheriff regarding the MOU for enforcing Tribal Protection Orders, he indicated that the MOU should be in the mail at this time. I am waiting to hear back from Siskiyou County regarding the agreement. It was supposed to go to County Counsel. I am following up on with Siskiyou County, as it has been almost a year now that we have been trying to get this in place.

We provided comments on the BIA Home Improvement Program proposed regulations. Most of the regulations were positive improvements, such as allowing applications to be valid for 4 years, and expanding square footage of homes to meet ADA requirements. There were a few that didn't make sense and we requested they provide more clarification on those.

We finally received the BIA Financial Assistance and Social Service Report for FY 2014. There were a few new questions on the narrative including whether the Tribe operates a foster home, if we investigate allegations of child abuse/neglect, and if we place Indian Children in out of home care when needed. I worked with April Attebury to get the answers to these questions which was extremely helpful. I had Sammi Offield run a report to see how much money we have spent out of the FASSR programs which includes Welfare Assistance, Emergency Assistance, Burial Assistance, and Adult Services. At this time we have only spent \$33,856 out of these programs, which is less than 50% of the annual budgeted amount. We have until April 10<sup>th</sup> to submit a request for additional funds, which would need a justification for why we think

we will be spending more than we did in the previous year. We can run the same report the first week of April to determine if we think we may need to do this.

We received a request from a Tribal Member for assistance at the Oregon DMV. The Oregon DMV would not accept their Tribal Member card as a valid form of identification. I believe there are different categories, and Tribal ID for several Tribes of Oregon did meet one of these categories. I provided a letter describing this and also indicating that we do have aboriginal territory in Oregon and our Tribal IDs were redesigned to include standard elements for identification.

I attended the Karuk Tribe housing Authority Planning Session. We covered a lot of very good issues. We also looked at some great programs that KTHA hasn't taken advantage of at this time that could increase our ability to serve more Tribal Members. One discussion that keeps coming up is the law enforcement issue. It would be good to develop a short and long-term strategy for addressing the crime issues, as well as a more comprehensive strategy for addressing the causes of crime such as drug and alcohol abuse issues.

**RESOLUTION OF THE  
KARUK TRIBE**

**Resolution No: 15-R-038**  
**Date Approved: March 26th, 2015**

**RESOLUTION AUTHORIZING RAUL RECAREY TO REPRESENT THE KARUK TRIBE AS A DESIGNATED SPOKESPERSON ON BEHALF OF ELECTED TRIBAL LEADERS AT MEETINGS, INCLUDING GOVERNMENT TO GOVERNMENT CONSULTATION, REGARDING THE KARUK TRIBAL HEALTH PROGRAM.**

**WHEREAS;** the Karuk Tribe is a Sovereign Aboriginal People, that have lived on their own land since long before the European influx of white men came to this continent; and

**WHEREAS;** the members of the Karuk Tribe have approved Article VI of the Constitution delegating to the Tribal Council the authority and responsibility to exercise by resolution or enactment of Tribal laws all the inherent sovereign powers vested in the Tribe as a Sovereign Aboriginal People, including negotiating and contracting with federal, state, Tribal and local governments, private agencies and consultants; and

**WHEREAS;** the members of the Karuk Tribe have approved Article VIII of the Constitution assigning duties to the Chair, Vice Chair, and Secretary/Treasurer including signing and executing all contracts and official documents pertaining to the Karuk Tribe; and

**WHEREAS;** the Karuk Tribe is a federally recognized Tribe and its Tribal Council is eligible to and is designated as an organization authorized to Contract pursuant to P.L. 93-638, as amended, on behalf of the Karuk Tribe; and

**WHEREAS;** the Karuk Tribal Council supports the health and well-being of Tribal Members and other American Indians residing in our communities; and

**WHEREAS;** there is a need for consultation and coordination on important issues that impact the Karuk Tribal Health Program; and

**THEREFORE BE IT FINALLY RESOLVED;** that the Karuk Tribal Council authorizes Raul Recarey to represent the Karuk Tribe as a designated spokesperson on behalf of elected Tribal Leaders at meetings, including government to government consultation, regarding the Karuk Tribal Health Program.



**CERTIFICATION**

I, the Chairman, hereby certify the foregoing resolution 15-R-038 which was approved at a Council Meeting on March 26th, 2015, was duly adopted by a vote of \_\_\_\_\_ AYES, \_\_\_\_\_ NOES, \_\_\_\_\_ ABSTAIN, and said resolution has not been rescinded or amended in any way. The Tribal Council is comprised of 9 members of which \_\_\_\_\_ voted.

\_\_\_\_\_  
Russell Attebery, Chairman

\_\_\_\_\_  
Date

# TERO Department Report – March 2015

## TERO Budget:

Program	Total Budget	Expended to Date	Balance	% Expended
TERO	71,877.00	20,431.42	51,445.58	28.4%

## TERO Summary

### Hiring Policy & Procedures / WPA Meeting

Our next meeting for the WPA is scheduled for March 31<sup>st</sup> @ 10 am – 2 pm at Headway.

### Casino Project

TERO was able to attend the first mandatory pre-bid meeting for the casino project. At that meeting I learned of at least 2 tribal members who were successful in getting into an apprenticeship program or union. I still need to understand how the tribal folks will be identified through their local union hiring halls to be dispatched to this construction project. One tribal member stated he is told he has to pay dues to rejoin his union and that he needs a “letter of intent to hire” from the General Contractor in order to be dispatched. I am not sure who I need to work with to facilitate situations such as this.

I am still taking many calls regarding jobs at the casino. I am having interested persons fill out a skills bank application for future referral to our developer when the appropriate time arrives.

### Pacific Northwest TERO Quarterly Meeting

Our next regional TERO meeting is scheduled for April 21<sup>st</sup> & 22<sup>nd</sup> in Reno. We plan on the entire TERO Commission going. Initially we wanted to stay an extra day or two for our strategic planning but later realized the April Council meeting is the day after the quarterly meeting ends so we will be scheduling our strategic planning for another time.

### Caltrans

I participated in a conference call with Caltrans and their contractors regarding resuming work on the Orleans bridge project. They will begin work again either March 30<sup>th</sup> or April 6<sup>th</sup> depending on a few circumstances. Their work will continue for a couple of months. We were able to get a tribal member on the job but not without trouble. The contractor did not recognize our right to work provisions and Caltrans would not support our signed MOU that we have with them regarding us being a right to work tribe. I let them all know how disappointed I am with all of this and the Caltrans staff on the call said it was out of their hands and hoped that I could talk with our Native American Liaison, Jamie Hostler.

## CHILD CARE

### Child Care Budget:

Program	Total Budget	Expended to Date	Balance	% Expended	# of Families Served
CCDF FY 14	54,834.00	16,971.29	37,663.58	31.06%	5
CCDF FY 15*	69,674.00	0	69,674.00	0 %	N/A

\*We have yet to receive the final allocation for FY 15 funds of 17,418.00

### Child Care Summary

#### Child Care National

There will always be a need to monitor what is going on at the national level for Child Care. The Office of Child Care (OCC) will be holding consultation conference calls and one face to face consultation meeting in DC in May. This past week they (OCC) held a national conference call for tribal child care program administrators to encourage us to get our tribal leaders engaged in the consultation process. The national conference call was disturbing to me as the feds were almost condescending to us by telling us to push star-6 on our phone so we would be muted over and over, and chastising us over noise made by some of the callers who were not muted. There were 89 participants on the call when I joined. After this fiasco I sent in an email to OCC saying how disappointed I was over the call and asked how a conference call could be considered "meaningful consultation". I also asked about how they would be handling the call with tribal leaders as I did not want my leaders to experience what I did on the conference call. Needless to say, I have not gotten a response. I then sent a copy of that email to my program specialist in the San Francisco regional office and they suggested that I get our state child care association to formulate a letter to send to the Director of the Office of Child Care. At this writing, I am in communications with the Tribal Child Care Association of California Co-Chair regarding how we might do this. We plan on talking on March 20<sup>th</sup>. The conference calls for consultation with tribal leaders are scheduled for March 25<sup>th</sup>, April 22<sup>nd</sup> and May 7<sup>th</sup>.

Yootva for your approval of out of state travel to DC in April with the NICCA Board. I have decided to not go at this time but appreciate your support. NICCA had asked me to go along with them for greater support and for my outspoken voice but I feel it would be best for me not to go at this time.

#### Child Care State

I will be attending the Tribal Child Care Association of California (TCCAC) meeting on April 1<sup>st</sup> and 2<sup>nd</sup> in Sacramento at the IHS offices. There is a lot going on at the state level as the state is working on their state plan for child care funding and are required to coordinate with tribes. They count our TCCAC meetings as accomplishing their requirement. As Co-Chair, we have been working on the agenda and getting representation from various state agencies. I have attached a draft agenda for you to check out. We are still working on becoming a non-profit organization and I have been tasked with finalizing the Articles of Incorporation to submit to the IRS as is required for the non-profit status application.

## **Child Care Local**

I attended a 4-B meeting with the program specialist who was visiting us from the regional office. It was a good meeting and we targeted areas that our programs can work together to accomplish our program goals and requirements. Head Start was there also. We identified additional stakeholders we should be including and realized we should be able to follow up and accomplish our vision through the Yav Pa Anav meetings.

We held our first planning meeting for this years' Yav Kuma Itapan Math/Science Camp. We have selected the dates of August 3<sup>rd</sup> – 7<sup>th</sup> for the camp in Yreka and July 28-31 and August 4-8<sup>th</sup> for Happy Camp. Yreka will be one week of full days and Happy Camp will be four half days over two weeks. We will include down river kids in the Happy Camp camp. We invite the Council to participate as much as possible. This brings up a couple of action items.

***Respectfully request insurance coverage for use of Yreka High School facilities. (See handout)***

***Respectfully request permission to utilize addresses from Enrollment to bulk mail Yav Kuma Itapan flyers and registration forms to all appropriate aged tribal children and descendants living within the service area.***

Our first meeting for this year's Summer Food Program is scheduled for March 25<sup>th</sup>. I will update the Council on the outcome of that meeting. This year will be similar to last year in how we administered the program through Head Start staff. We do not have the capacity to hold this program in Orleans according to USDA SFSP guidelines. We hope to have a plan for Orleans after the meeting.

Respectfully Submitted,

Dion Wood

Erin Hillman, Director  
Karuk Tribe Housing Authority  
Report for Council Meeting Orleans  
March 26, 2015

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First of all, I would like to take this opportunity to formally thank the Council and Housing Board of Commissioners for taking the time out of their schedule to attend the 2016 IHP Planning Session in Canyonville. I am grateful for the positive, constructive and energetic discussions we had about our housing program and am eternally grateful to all of you for your hard work on behalf of our tribal membership and our residents. Thank you Jaclyn for your comments and critical thinking, which makes us consider the other side of the issue, thereby strengthening our efforts.

And, I am also so proud to be able to work with the dedicated and talented staff of our housing authority. Ann, Sara, Steve, Richard, Florrine and Brian- your presentations were outstanding. And welcome to our new Chief Financial Officer, Jeri Bartow, who, taking it all in for the first time, still was able to provide some constructive suggestions that we will be exploring. I am a lucky person.

**Follow Up items from the Canyonville Session:**

- Force Account Crew Project schedule
- Pets!
- Finalize Discretionary Fund Loan Program Policy changes
- Finalize Youth Activities Program Policy changes
- Analyze Fair Market Rents and KTHA Ceiling Rents
- Begin Indian Housing Plan
- Map out Staff Goals for the next fiscal year
- Review Administrative goals set at the IHP Session
- Investigate 184 and Title VI applicability
- Youth Activities Employee Hire
- Wellness Center Policies

And, since this report is being submitted the afternoon that the session ended, I do not have the complete list.

**Agreement Noxious Weed Removal:**

I received this agreement after much of the project had been finalized. It is no doubt a beneficial agreement for Tribal land, my only objection to the process by which it was submitted was that our department was not included in earlier in the discussion. Had we been included earlier we could have processed our agreement review in time for it to be completed prior to the Council meeting, making for immediate implementation after the Council approval.

**Fiscal:**

Jeri Bartow has joined the KTHA and as stated above her first day at work was at the 2016 IHP Planning Session. What a way to be introduced to our Board and Council! I have

**Legislation:**

As discussed at our planning session, NAHASDA Reauthorization has been re-introduced in the House and now in the Senate. It was told to us in February to look for the Bill in March, I was surprised to see that this met their timeline. We will make sure to keep you informed about the progress of the legislation.

**Tax Credit-**

Our application self-scored one point higher than the only other Tribal Applicant. If our self score holds, we will be awarded the tax credits in this round and will move to the next step. The application was labor intensive, and I anticipate that the project will be double the effort.

**Tenant Relations/ Maintenance:**

The meetings with Tenant Relations, Security and Maintenance have been scheduled. Due to the LIHTC application, these meetings were set aside for a while so that we could focus on that application. We will be updating our

Maintenance Policy, working on TRO issues, and working with Security to make our programs more efficient. Continuous Quality Improvement!!!

NAHASDA Rulemaking Committee:

No new information- as soon as these meetings are scheduled, we will be making arrangements to attend.

On Site Training:

Per our discussion for the upcoming FY 2016, we will seek to obtain an onsite customer service training, in addition to other Board prioritized trainings.

Surplus Inventory- Maintenance-

I am still working on the advertisement for this project. We're just missing a few details about the vehicles before I can post the list and dates due for the bids. Tribal Members only will be able to bid on these items.

HIP Projects-

Ashlee is currently working on the Council resolution and request to the BIA to move forward on the Salmon River Project. I do not have them at the time this report is being submitted.

Eviction Ordinance Workgroup-

The Eviction Ordinance Workgroup meeting is scheduled for April 15<sup>th</sup>.

KTHA Managers Reports-

No reports were submitted this month; they were done in person at the Planning Session. We will include their reports in the April Council report.

## **Emergency Preparedness Program**

**March 26, 2015**

Please note information/activities are for the period of: 02/19/2015 through 03/19/2015.

### **Action Item(s): n/a**

### **Emergency Management TF:**

- Drought Task force Meetings have resumed on a monthly basis, snow pack is below normal for the water year however rainfall is up slightly from last year with the positive effects welcome but expected to be short lived.

### **Projects TF:**

- Working with Six Rivers Communications, FS and CHP to finalize permits, we are going to make some site visits to the Gunsight, Collins Bald repeater sites with the Klamath Radio Techs to evaluate where the systems would be placed in those two locations.
- Finished up the L580 class and sent evaluation forms to FEMA.
- Coordinated Fire Refresher and Work Capacity Test for fire crew.
- Assisted in the closed out State EMPG Grant with Rachel and Laura O.
- Working on Homeland Security Grant with Emma Lee, the NOFO has not been released as of the date of the report submittal.
- Working with FEMA and KEEPR Team to update Hazard Mitigation plan, FEMA will be sending us technical assistance if needed, I have set up a tentative visit for late-April mid-May.
- Planning with DNR, Nature Conservancy, local fire safe councils, MKWC, and SRRC for fall TREX. This is ongoing and involves conference calls, site visits and assisting with burn plan preparation.
- Working with Emma Lee on Tribal Homeland Security Grant for continued funding of the Department. We have a preliminary budget and have started on the investment justifications

### **Projects RL:**

- GIS, Continued maintenance of the Karuk Tribal Lands layer. This work includes cross-referencing information that Scott Quinn provides to update any recent changes in acreage and trust/fee status in order to improve accuracy in data information.
- Created critical facility maps for the Transportation Department's, signage planning meeting. The maps display locations of Tribal and community facilities for the purposes of choosing sign locations.
- Updated the E.P. Departments website to include dates for a series of community meetings to help inform the community about Emergency Preparedness.
- Prepared and submitted final EMPG Performance Report and Request for Reimbursement for the Grant Period ending February 28, 2015.
- Submitted brief article for the Spring Newsletter.

- Performed maintenance to the Assets Inventory files to include personnel involved in receiving emergency communication equipment (radio repeaters).
- GIS, update to ArcGIS 10.3 for Emergency Preparedness Department computers. Ordered new License for DNR's GIS Specialist, Jill Beckman.
- Printed large format maps of the Westside Fire Recovery, both Tribal Preferred Alternative and Forest Service Alternatives 2-5.
- Research cost for additional supplies for equipping Emergency Shelter's and Operation Center's.

**Meetings/Training Attended TF:**

- 2/20 Visit KTHA property in Happy Camp with David Medford to look at including in the Fall TREX burns.
- 2/24-2/25 complete one fire school for EMPG Grant Compliance.
- 2/25 TREX planning call. Discuss our option of using 3 camps for more efficient burning organization. Looking at 1 in Happy Camp, Orleans and Sawyers Bar. Put together an IMT with filling in Command and General Staff, we still have vacancies. Other topics discussed, fire training in Orleans, announcement and applications for participants and landholders who need burning.
- 3/3-3/6 Facilitate L0580 in Yreka 9 Tribal employees with a total of 17 in attendance. Grant Requirement.
- 3/9 Drought conference call, some good spring rains around the state but low snow pack that may lead to a severe fire season and a continued drought is expected. Agriculture and small business loans are available to affected counties.
- 3/10 Attended a video conference with the Forest Service Radio technicians from Klamath and Six Rivers, Six Rivers Communication to discuss what the FS needs for the applications to be approved. The FS will be changing frequencies so a modulation study will need to be completed for the new frequencies, Ray Daniels has agreed to do these for the Tribe, we will also be making a site visit in March to visit at least two of the sites to evaluate where the radio's will be placed.
- 3/10 Attended a meeting with Emma Lee to start working on investment justification for Homeland Security Grant and look over the preliminary budget, the NOFO has not been published as the date of report submission so we are working off the 2014 NOFO, FEMA is not expecting many changes.
- 3/11 Site visit to Salmon River to evaluate a TREX unit with the SRRC and a landowner.
- 3/12 Attend conference call with Donalene and Jeremy Bailey (TNC) to discuss TREX Finance section Chief position and what she will need to fill the position and fill her in on what we did last year.
- 3/12-3/13 Attended State of California Strategy, Planning and Metrics Workshop in Sacramento, the State presented their THIRA process and how they would like to include Tribes and Urban areas. They also discussed their training program for emergency and law enforcement personnel.
- 3/16 Facilitated the Work Capacity Test with David Medford for the Fire Crew and fire qualified personnel and entered the results into the fire card program



- (IQCS).
- 3/17 facilitated Firefighter Refresher with Davis Medford for fire crew and entered the results into the fire card program (IQCS).
  - 3/18 Attended FEMA/Tribal Emergency Communications Annex kickoff conference call. We discussed what FEMA has available in a federally declared disaster/emergency, they are also requesting information on what we have for emergency communications and how they could help fill the gaps during a major disaster, we will be scheduling more conference calls to discuss this in more detail.

**Meetings/Training Attended RL:**

- 2/25/15 Completed S-190 Wild-land Fire Behavior. This basic fire fighter training validates my Red Card (Incident Qualification Card) as a wild-land firefighter, enabling me to respond to wild –fire incidents, or participate in prescribed burning.
- 3/3-3/6/15 Completed L-580, Emergency Management for Tribal Governments. This four day training course gave insight to specific Tribal processes involved in Incident Command System Framework in preparing for, responding to and recovering from emergencies and disasters.
- 3/2/15 Attended Neighborhood Watch/CERT Meeting these meetings are ongoing monthly discussions that allow community members to assist law enforcement and to maintain cohesiveness among the CERT (Community Emergency Response Team) members.

*Thomas N Fielden  
Emergency Preparedness  
Coordinator Karuk Tribe  
Administrative Office 64236 Second  
Avenue  
Post Office Box 1016  
Happy Camp, CA  
96039  
Phone: (530) 493-1600 Ext 2024  
Cell: (530) 643-6569  
Fax: (530) 493-5322  
[tfielden@karuk.us](mailto:tfielden@karuk.us)*



Rachel L. Lent  
GIS Resource Inventory Specialist  
Emergency Preparedness Department  
Karuk Tribe  
530-493-1600 Ext. 2029  
530-643-3628 (cell)

**Thomas Fielden Report**

For Council Meeting on 03/26/2015  
Reporting Period February 19, 2015 to March 19, 2015

**ANA-SEDS Grant**

**Project Title:** Protecting our Communities: Developing Karuk Tribal Capacity in Emergency Preparedness and Response

Deliverables- Increase Karuk Tribal Capacity and Functionality in Emergency Preparedness and Response:

L581 Class scheduled and Tribal Employees signed up and accepting registrants from other tribes. L580 is complete.

Last of emergency supplies are being researched for best price.

Community meetings are scheduled for May 5 thru May y in Yreka, Happy Camp and Orleans respectively.

Program is currently on schedule.

Program	Code	Total Budget	Expensed to date	Balance	% Expended
ANA- SEDS Grant: Karuk Tribe: Protecting our Communities: Developing Karuk Tribal Capacity in Emergency Preparedness and Response <b>Federal Share</b>	4050-04	\$225,117	\$82,330	\$142,787	37%
Term Dates	Total Months	Month # for report period	# Months Remaining	% Completed.	Extension Option Y/N
9/30/213-9/30/2014	12	5	7	42%	Unknown
Progress Report Due Date	Completed?	Date Completed.	Fiscal Report Due Date	Completed?	Date Completed.
4/30/2015	in progress		4/30/2015	in progress	
<b>Comments:</b>					
Project is on schedule, EOP is updated, L580 complete and receiving quotes on last of supplies.					

**THSGP/DHS**

**Project Title:** Enhance Capacity and Operations of the Karuk Tribe During Emergencies

Deliverables:

Investment 1- Karuk Two Way Radio Emergency Communications System:

**Objective 1:** By the end of the 8th month, a Memorandum of Understanding will be negotiated with the U.S. Forest Service to use existing mountain top repeater sites for the Karuk communication system.

*3 Repeater sites have been approved by the Forest Service along with two alternate sites. CHP has still not approved use of their sites; however they are active communication towers.*

**Objective 2:** By the end of the 12th month, all project permitting, as well as environmental and cultural compliance will be complete.

*Environmental reports turned in to FEMA.*

**Objective 3:** By the end of the 18th month, a fully functioning and interoperable communication system will be installed and a Radio Communications Plan will be developed.

*Spoke with Forest Service and CHP they are working on the permits. Repeaters purchased. Also awaiting DHS environmental clearance.*

**Objective 4:** By the end of the 24th month, the communication system will be tested through a drill exercise with the KEEPR Team.

Program	Code	Total Budget	Expensed to date	Balance	% Expended
FY 2013 Tribal Homeland Security Grant Program (THSGP) Investment 1: Karuk Two Way Radio Emergency Communications Project and Investment 2: Karuk Tribe Threat and Hazard Identification Risk Assessment	5020-01	\$260,000	\$146,423	\$113,577	56%
Term Dates	Total Months	Month # for report period	# Months Remaining	% Completed.	Extension Option Y/N
09/01/2013-08/31/2015	24	17	7	71%	
Progress Report Due Date	Completed?	Date Completed.	Fiscal Report Due Date	Completed?	Date Completed.
1/30/2015	yes		1/30/2015	yes	
<b>Comments:</b>					
Environmental reports turned in to FEMA, waiting on permits from FS and CHP. Repeaters purchased.					

**EMPG/Cal OES**

**Project Title:** Fiscal Year 2013 Tribal Emergency Management Performance Grant (EMPG)

Program Deliverables: Provide ICS 300, 400 and Fire Training by the end of the grant period.

Objectives: Purchase student workbooks and instructors manual for presentation and deliver of instruction and to work with Tribal, local state and federal responders.

Materials Purchased for all classes not all funds were expended due to a price reduction in materials.

Program	Code	Total Budget	Expensed to date	Balance	% Expended
Fiscal Year 2013 Tribal Emergency Management Performance Grant (EMPG) Program	6410-03	\$3,000	\$1,962	\$1,038	65%
Term Dates	Total Months	Month # for report period	# Months Remaining	% Completed.	Extension Option Y/N
2/24/14-6/30/15	12	12	0	100%	n
Progress Report Due Date	Completed?	Date Completed.	Fiscal Report Due Date	Completed?	Date Completed.
2/28/2015	in progress		2/28/2015	yes	
<b>Comments:</b>					
Materials have been purchased and training accomplished.					

**Karuk Tribe**  
**Council Report from Laura Mayton**  
**Meeting Date: March 26, 2015**

**ACTION ITEMS**

I do not have any action items at this time.

**FISCAL POLICIES AND PROCEDURES**

The Karuk Tribe approved its fiscal policies of July 24, 2003. Since that time, there have been sixteen amendments made to them. It is clear that it is time to amend the policies and procedures again to make some of our processes easier for staff to follow without compromising internal controls. When amending these policies and procedures, we need to insure that Tribal Council continues to be informed and that all staff continues to receive information needed to perform their jobs.

Following are a few comments on one of the areas identified by various departments, DNR most recently, that need revision:

- 1) Contract, agreement, and grant submission review and approval processes
  - Staff find these processes time consuming and cumbersome, and they should be streamlined where possible. I have some thoughts about how to improve these processes, and I am sure that others do as well. Josh has suggested a meeting with staff and Tribal Council to discuss this. I believe that such a meeting will be productive. However, we need to make sure that any changes do not significantly increase the Tribe's risk of fraud, abuse, and/or audit findings. We also need to make sure that any changes do not circumvent or undermine the Council's authority.

**IHS CONTRACT SUPPORT COST CLAIM**

We continue to work with Ed Goodman of Hobbs, Straus, Dean & Walker, LLP to settle the Tribe's contract support cost shortfall claim. Our claim has been expanded to include fiscal years 2011 through 2013. The original claim was only for years 2006 through 2010.

**FISCAL YEAR 2016 INDIRECT COST PROPOSAL**

Since we have already received the fiscal year 2014 audit report for the Karuk Tribe, I have been able to start working on the Karuk Tribe's fiscal year 2016 indirect cost proposal earlier than normal.

**CASINO PROJECT**

Meetings with TFA, Poarch Creek, Wells Fargo, and Tim Rose are scheduled from 10:00 am to 12:00 pm on Wednesday April 1<sup>st</sup> during the NIGA Conference in San Diego. Buster, Josh and I will be attending.

**BROADBAND PROJECT**

A planning meeting needs to be scheduled for the broadband project. Decisions regarding who will be responsible for the various aspects of managing the business need to be made, so that people and systems are ready by the time the infrastructure are in place.

**Sammi Offield – Contract Compliance Report**  
For Council Meeting on March 26, 2015  
Reporting Period February 20, 2015 to March 19, 2015

**Action Items:**

Approval of Resolution 15-R-036 for additional funds of \$726.00 to current Pass-thru CSD Grant Newsletter contract – Closed Session

**Achieved during report period:**

**Contract Compliance:**

\*CSD: Program Year 2014 Close-Out documents are due on 3/31/15 and EARS report is due on 3/20/15, which all reports will be submitted on time. The 2015 contracts have come back executed, and we have received Modification #1 for the Pass-Thru grant for an additional \$726.00 which will be allocated between Hoopa, Elk Valley and Karuk Tribe.

Still have water tanks available for the Drought Relief Discretionary Grant. I have received more applications, and I have submitted a modification to CSD to allow us to contract out the installation of the water tanks with left over funds to assure that the water tanks will get installed by the May 31, 2015 deadline. Had a conference call with Philip and Sukie at CSD and they asked for revised budgets and work plans. These will be submitted to CSD as soon as I have Buster or Robert sign the revised work plan. Still waiting on approval.

The Community Action Plan is due on June 30, 2015 for CSD, and surveys are scheduled to go out in the mail on Friday March 20, 2015. I want to thank LIHEAP and TANF for providing work-experience workers to stuff envelopes for the 519 surveys, Donna Zook for her help with stuffing envelopes and getting them labeled, and Michelle Cook and Ellen Johnson for helping with the postage. The surveys are due back by April 10, 2015 to allow time to compile the data received to implement into the CAP.

\*I H S: Met with Barry Jarvis the month, and there is a RFP posted for archeologist services for the wastewater project. Barry will be part of the RFP screening, and IHS will provide the funding for the selected contractor in the screening.

\*ICDBG: The 2015 NOFA has not been released yet, so we do not know the due date of the 2015 ICDBG proposal yet. Sue Burcell has been working on the proposal already, gathering all info needed that was commented on during the debriefing with HUD last month. She is very confident that we can bring the scores up from the last proposal with all the info that we received in that debriefing. A big huge thank you to Sue for all of her guidance and help with the new ICDBG proposal. She has been working on it since the day of our debriefing with HUD. A public meeting will be scheduled for April for public comments.

Fred has turned in his inspection reports for the Yreka Wellness Center and they have been filed in the grant folder. The revised Implementation Schedule is being reviewed by HUD for approval. The next financial report is due April 30, 2015.

\*Language Program: The reviewers for the DEL grant requested more information in the review process of our grant. Susan Gehr and I have submitted all information requested and the National Council on the Humanities is currently meeting to approve funding for 2015. We should hear within the next few weeks if our recommendation for funding has been approved.

After receiving Council approval of the ANA Language grant, it was downloaded onto Grants.gov and submitted to ANA. Jaclyn helped me with the download and submission process. We have received confirmation that the grant has been accepted and uploaded by ANA. Awards are projected to be announced in July for the ANA Language grants.

Meetings that I have attended this reporting period are TERO, PCAC, RFP Screenings, ICDBG Debriefing conference call, and Advisory Meetings.

**Contracts that I have reviewed:**

15-C-059	Larry Alamida	\$2493	F. Burcell
15-C-060	Lawyers for Clean Water	\$9554	C. Tucker
15-C-061	Biostream Environmental	\$20,000	C. Tucker
15-C-062	Bari Talley	\$500	B. Talley
15-C-063	Serena Conkey	\$1855	L. Hillman
15-C-064	Kathleen Davis	\$300/mtg	S. Offield
15-C-065	Conflict Resolution Serv	\$4350	A. Attebury
15-C-066	Donkey Sports Inc	\$600	D. Bickford

**Agreements I have reviewed:**

15-A-038	CMS Noridian - Orleans	\$0	S. Hardenburger
15-A-039	CMS Noridian – HC	\$0	S. Hardenburger
15-A-040	CMS Noridian – Yreka	\$0	S. Hardenburger
15-A-041	Don Swanson	\$0	S. Quinn
15-A-042	CENIC-Klamath Schools	\$56,229.52	E. Cutright
15-A-043	KT/KTHA/MKWC	\$0	L. Hillman

**RFP's I have reviewed and posted:**

15-RFP-020	Digital Training	L. Hillman	Closed 3/11/15
15-RFP-021	Archeologist –Waste Water	A. Tobin	Closes 3/23/15
15-RFP-022	Cultural Monitor Training	A. Tobin	Closed 3/17/15

**MOU's I have reviewed:**

15-M-005	People Ctr/Food Sec/Library/THPO	L. Hillman
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**Proposals/Resolutions I have reviewed:**

ANA SEDS	\$478,139	E. Johnson
IMLS – Enhancement	\$150,000	E. Johnson/C. Smith
IMLS – Basic	\$7,000	E. Johnson/C. Smith
NAGPRA	\$90,000	E. Johnson/C. Smith
BIA Attorney Fees	\$65,800	C. Tucker



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Happy Camp, CA 96039  
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Fax: (530) 493-5270

# Karuk Tribe



Karuk Dental Clinic  
64236 Second Avenue  
Post Office Box 1016  
Happy Camp, CA 96039  
Phone: (530) 493-2201  
Fax: (530) 493-5364

Administrative Office  
Phone: (530) 493-1600 • Fax: (530) 493-5322  
64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

## REQUEST FOR RESOLUTION

Check One:  Resolution Karuk Tribe Number Assigned: 15-R-036  
 Prior Amendment:

Requestor: Sammi Offield  Date:

Department/Program:

Compliance

Brief Description of Purpose:  
Authorizing amendment #1 of contract 15F-2102 with CSD to add an additional amount of \$726.00 for administration and pass through to Hoopa Valley Tribe, Alturas Rancheria, Elk Valley Rancheria, and Cedarville Rancheria for Program Year 2015.

### \*\* REQUIRED SIGNATURES \*\*

\*\*Self-Governance Coordinator

3/16/15  
Date

Other \_\_\_\_\_ Date \_\_\_\_\_

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Happy Camp, CA 96039  
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Fax: (530) 493-5364

**RESOLUTION OF THE  
KARUK TRIBE**

**Resolution No: 15-R-036**  
**Date Approved: March 26, 2015**

**RESOLUTION AUTHORIZING AMENDMENT #1 OF CONTRACT NO. 15F-2102 WITH THE STATE OF CALIFORNIA DEPARTMENT OF COMMUNITY SERVICES AND DEVELOPMENT (CSD) TO ADD AN ADDITIONAL AMOUNT OF \$726.00 FOR ADMINISTRATION AND PASS THROUGH TO THE HOOPA VALLEY TRIBE, ALTURAS RANCHERIA, ELK VALLEY RANCHERIA, AND CEDARVILLE RANCHERIA FOR PROGRAM YEAR 2015.**

**WHEREAS;** the Karuk Tribe is a Sovereign Aboriginal People, that have lived on their own land since long before the European influx of white men came to this continent; and

**WHEREAS;** the members of the Karuk Tribe have approved Article VI of the Constitution delegating to the Tribal Council the authority and responsibility to exercise by resolution or enactment of Tribal laws all the inherent sovereign powers vested in the Tribe as a Sovereign Aboriginal People, including negotiating and contracting with federal, state, Tribal and local governments, private agencies and consultants; and

**WHEREAS;** the members of the Karuk Tribe have approved Article VIII of the Constitution assigning duties to the Chair, Vice Chair, and Secretary/Treasurer including signing and executing all contracts and official documents pertaining to the Karuk Tribe; and

**WHEREAS;** the Karuk Tribe is a federally recognized Tribe and its Tribal Council is eligible to and is designated as an organization authorized to Contract pursuant to P.L. 93-638, as amended, on behalf of the Karuk Tribe; and

**WHEREAS;** there is a need for Safety Net Services, education program support, food distribution programs, youth programs and other program supports that benefit low income families; and

**WHEREAS;** the Karuk Tribe is committed to supporting the health and well-being of Karuk Tribal Members and other Native Americans; and

**WHEREAS;** the State of California has provided the opportunity for the Karuk Tribe to enter into a contract with the State to receive funding that supports these activities; and

**WHEREAS;** contract number 15F-2102 will be used to support low income programs for Hoopa Valley Tribe, Elk Valley, Cedarville and Alturas Rancheria along with funds to provide compensation to the Karuk Tribe for their administrative activities as well as additional support funding for the Summer Youth Program in our service area; and

**THEREFORE BE IT RESOLVED;** the Karuk Tribe has authorized its Chairman and Executive Council Members to execute contract number 15F-2102 and all amendments; and

**THEREFORE BE IT FINALLY RESOLVED;** that the Karuk Tribe authorizes the acceptance of contract number 15F-2102 with the State of California Department of Community Services and Development (CSD) in the additional amount of \$726.00 for administration and pass through to the Hoopa Valley Tribe, Alturas Rancheria, Elk Valley Rancheria, and Cedarville Rancheria for program year 2015.

**CERTIFICATION**

I, the Chairman, hereby certify the foregoing resolution 15-R-036 which was approved at a regularly scheduled Tribal Council meeting on March 26, 2015, was duly adopted by a vote of \_\_\_\_\_ AYES, \_\_\_\_\_ NOES, \_\_\_\_\_ ABSTAIN, and said resolution has not been rescinded or amended in any way. The Tribal Council is comprised of 9 members of which \_\_\_\_\_ voted.

\_\_\_\_\_  
Russell Attebery, Chairman

\_\_\_\_\_  
Date

**Directors (Scott Quinn, Tribal lands Management) Report**  
For Council Meeting on (March 26, 2015)  
Reporting Period February 19<sup>th</sup>, 2015 to March 19, 2015

**Project Title: Land Management Activities**

Deliverables:

Task 1. Secure BIA Solid Waste Funding for Earl Crosby/DNR Watershed Crew.  
Achieved during report period: 99%

Task 2. Working with our surveyor on MCWC/Orleans motel property ROW.  
Achieved during report period: 90%

Task 3. Reviewed and commented on the KT/KTHA Agreement to Negotiate Lease for the parcels identified in Yreka for KTHA's proposed Low Income Tax Credit Development.

Task 4. Worked on existing fee-to-trust applications.  
Achieved during report period: 100%

Task 5. Prepared materials for Lands Planning Meeting with Council.  
Achieved during report period: 100%

Task 6. Reviewed Tree's Inc. project to remove 3 snags within Caltrans ROW on Rustic Inn Property.  
Achieved during report period: 100%

Task 7. Drafted a Karuk Facilities Maintenance Sheet.  
Achieved during report period: 100%

Task 8. Participated in the weekly staff advisory meetings.  
Achieved during report period: 100%

Task 9. Working with Don Swanson and Bucky Lantz to determine strategy and negotiate an agreement to remove and dispose old mill buildings in Yreka.  
Achieved during report period: 30%

Task 10. I attended the L580 Emergence Management Training in Yreka from 3/3 through 3/6.  
Achieved during report period: 100%

Task 11. On 3/10 I participated in a staff meeting to discuss medical marijuana.  
Achieved during report period: 100%

**Project Title: Casino Project**

Deliverables:

Task 1. Drafted comments to the Coquille EIS Scoping Notice, but decided not to send them in.  
Achieved during report period: 100%

Task 2. Working on getting estimates for an archeological study for the casino offsite improvement areas.  
Achieved during report period: 50%

Task 3. Worked with our Owner Rep to obtain a revised photometric study for the casino fee parking lot based on the Cities comments.  
Achieved during report period: 100%

Task 4. Working with our Owner Rep to obtain estimates to obtain code check review of our casino/parking lot.  
Achieved during report period: 60%

Task 5. Working with our Owner Rep to obtain estimates for a landscaping plan for our casino parking lot.  
Achieved during report period: 60%

Task 6. Reviewed casino off-site improvements wetlands report and forwarded to City.  
Achieved during report period: 100%

Task 7. Participated in the weekly conference call regarding the Casino design/construction.  
Achieved during report period: 100%

Task 8. On 3/10 and 3/11 I attended the Pre-Bid Meetings in Yreka for the Casino.  
Achieved during report period: 100%

Task 9. On 3/11 I met with our Owner Rep and the City of Yreka to discuss our requested Conditional Use Permit.  
Achieved during report period: 60%

Task 10. Working with our Owner Rep and consultant to address the Cities concerns regarding the Drainage Narrative.  
Achieved during report period: 40%

**Action Items for Approval**

- Item 1. Contract: Cultural Resources Inventory Report (offsite improvements)
- Item 2. Agreement: Sharps Property Cleanup
- Item 3. Contract: Casino and Parking Lot Code Check
- Item 4. Contract: Parking Lot Landscaping Plan

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Fax: (530) 493-5364

**Sandi Tripp**  
**Department of Transportation Director**  
For Council Meeting on March 26, 2015  
Reporting Period February 20, 2015 – March 19, 2015

The information provided in this report reflects approved projects/tasks in our current FHWA Tribal Transportation Improvement Program (TTIP).

Note: During this report period Chairman Attebery and I traveled to Washington, D.C. and represented the Karuk Tribe on Tribal Transportation issues. I would like to review the issues that we presented in DC and suggest our next steps in moving forward. We are in a critical development stage of the upcoming Transportation Bill and if we can make our unified voice loud and clear maybe we can make positive change in the upcoming legislation. I look forward to discussing these issues in closed session with Tribal Council on March 26, 2015.

### **GENERAL PROGRAM SUMMARY**

The Karuk Tribe executed a Program Agreement with the Federal Highway Administration (FHWA) in December 2013, for operation and administration of a Tribal Transportation Program under FHWA oversight. As stipulated in this agreement, the Tribe exercises responsibility for the following activities:

- General transportation planning, including development and submission of long range transportation plan and Tribal Transportation Improvement Program (TTIP);
- Program administration;
- Design, construction, and management of transportation projects;
- Transportation facility maintenance;
- Coordinate with FHWA to ensure environmental compliance on all Karuk Tribal construction projects.
- Other TTP program-eligible activities as authorized.

Funding is allocated to the Karuk Tribe on an annual basis through Referenced Funding Agreements pursuant to the Karuk Tribe's Tribal Transportation Program Agreement with the Department of Transportation, Federal Highway Administration.

## TRIBAL TRANSPORTATION IMPROVEMENT PROGRAM (TTIP) PROJECT SUMMARIES

**The following summaries represent the current Official TTIP projects. When we receive the new Official TTIP, currently in process with FHWA, I will incorporate all new projects planned for FY 2015 – 2019.**

### **Project Title: Itroop Road Construction (Phase II)**

Description: Reconstruction of TTP Route #0111.

**Status:** Currently in the planning and coordination phase of this project with the Karuk Tribal Housing Authority (KTHA), ensuring that road infrastructure funding is identified when requesting financial assistance from HUD to construct the planned housing for this Tribal property. This route has significant safety issues for local residents and is identified as a priority route by the Karuk Tribal Council. *Maintenance is being performed as necessary.*

### **Project Title: Red Cap Road Bike Way**

Description: Reconstruct Red Cap Road – shoulder widening pedestrian and bicycle safety.

**Status:** *Fully funded through a grant from FHWA TTP Safety Funds and State of California Dept. of Transportation.* I recently met with Humboldt County, we will be developing an agreement document in order to bid out the project and begin construction by June 2015.

### **Project Title: Red Cap Road Realignment**

Description: Realignment and widening of highly trafficked rural county road - Red Cap Road in Orleans from PM 0.95 to 1.25.

**Status:** Project Study Report has been completed and will be incorporated into the information base to the Red Cap Road Bikeway final design. *This Project will be completed with construction of the Red Cap Road Bike Way Project.*

### **Project Title: Tishawniik Hill Bike Way**

Description: New construction to create a 2.4 mile long safe bike/pedestrian path through the town of Orleans, from lower Tishawniik to Red Cap Road.

**Status:** This route has significant safety issues for local residents and is identified as a priority facility by the owner and the Karuk Tribal Council. The Karuk Tribe DOT coordinated with the route owner (Caltrans) and we have identified several individual safety projects that are within the corridor noted above. *As soon as our new TTIP is Official through FHWA, I will begin work on the development of an Active Transportation Program grant with Caltrans.*

### **Project Title: Jacobs Extension 815**

Description: Reconstruction of TTP Route #0023 / “KCDC / KTHA Parking Facility”

**Status:** The Karuk DOT received project bids and awarded the contract for construction to begin July 2013. Project completion date: August 2013.

**Project Title: Asip Extension 815 (Orleans Wellness Center Parking Facility Project)**

Description: Construction of a parking facility for the Karuk Tribal Wellness Center, as well as the Karuk Tribal Elders and Computer Centers.

**Status:** Project completion date: December 2014, Final Closeout Report March 2015.

**Project Title: 2% Planning**

The Karuk Tribe DOT is working on updating the current LRTP. We plan to incorporate all transportation facilities, including, but not limited to roads, trails and river access points.

**1. TTP Inventory**

**Status:** Transportation planning staff made updates to the TTP inventory to include road sections for newly proposed project priorities. Additionally, the Karuk DOT is working with BIA Regional Roads Program staff to review all unofficial facilities and revise as necessary, to ensure all Karuk Tribal TTP Inventoried facilities receive official status.

**2. TTIP Updates**

**Status:** During this report period the Department of Transportation completed a revised TTIP for FY 2015-2019. We received approval by Tribal Council (Resolution # 15-R-007) and the documents have been submitted to FHWA for final approval. I expect the FHWA approval process to be completed by next report period; at that time additional projects will be incorporated in to my monthly reports.

**3. Tribal and Regional Coordination During Report Period**

**Status:** Attended monthly Tribal Council and Planning meeting, North Coast Tribal Transportation Commission (NCTTC), Tribal Transportation Program Coordinating Committee, HCAOG Technical Advisory Committee, Karuk Tribal Management Team and Working Group meetings, Cultural Resources Advisory Board Meetings, FHWA Consultation Meeting 25CFR Part 170, Caltrans Native American Advisory Committee (CNAAC), Caltrans California Transportation Plan 2040.

**Project Title: Transit**

Description: Currently utilizing the Siskiyou County STAGE bus for transit opportunities between Orleans and Yreka.

**Status:** Worked with the Federal Transit Administration (FTA) – National Transit Database to report vehicle revenue miles and operational costs for FY 13 database. I am planning to attend a FTA training course in Denver, CO at the end of the month. I expect this course will be very helpful since the FTA Data base has been so cumbersome that it was barely navigable and they are implementing a new system that hopefully will be easier to maintain. Received notice from FTA of eligibility for Tier 1 of the TTP (Section 5311(c)) formula apportionment. FTA Tribal Transit Apportionment: \$7,667 Route Expansion: Collaborative planning efforts with neighboring Tribes to expand transit routes within Karuk Tribal service area. Route expansion expected FY 2015.

**Project Title: Road Maintenance**

**Description:** Road maintenance funding provides staff and operational coverage for the activities listed below, as performed by a crew from the Karuk Tribe Department of Transportation.

Activities

- Street Sweeping
- Debris and brush removal from roadside and gutters
- Minor roadway patching/crack sealing
- Curb painting
- Road striping



- Grading, ditch and drainage maintenance
- Equipment and vehicle lease, maintenance and repair
- Ongoing route review to identify maintenance and project needs

### Expenditure/ Progress Chart

Program	Code	Total Budget to Date	Expensed to date	Balance	% Expended
Federal Highway Administration (FHWA)	2231-00	\$1,467,900	\$486,871	\$981,029*	33%
Term Dates	Total Months	Month # for report period	# Months Remaining	% Completed.	Extension Option Y/N
10/1/2014 – 10/1/2015	12	4	7	33%	N
Progress Report Due Date	Completed?	Date Completed By?	Fiscal Report Due Date	Completed?	Date Completed By:
3/31/15	No	3/31/15 (In Process)	10/1/2015	N	3/31/15
<b>Comments:</b>					
All projects are meeting milestones as planned. I expect additional RFA's in the amount of approximately \$229,123 for FY 2015.					

**\*Funds majority of the funding balance of \$981,029 will be expended as per our TTIP in the upcoming field season.**

### Action Items:

- Closed session discussion regarding Contract # 14-C-062

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**Department of Natural Resources**

39051 Highway 96  
Post Office Box 282  
Orleans, CA 95556  
Phone: (530) 627-3446  
Fax: (530) 627-3448

# Karuk Tribe

**Administrative Office**

Phone: (530) 493-1600 • Fax: (530) 493-5322  
64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

**Orleans Medical Clinic**

39051 Highway 96  
Post Office Box 249  
Orleans, CA 95556  
Phone: (530) 627-3452  
Fax: (530) 627-3445

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**DEPARTMENT OF NATURAL RESOURCES  
TRIBAL COUNCIL REPORT  
March 2015**

Please accept the following information as the Department of Natural Resources written report for the upcoming Tribal Council Meeting.

## WATER QUALITY COORDINATOR/ Susan Corum

Participated in the following meetings/processes:

- Attended a Flow Workshop at the NCRWQCB office in Santa Rosa followed by a Board Meeting the next day. Participated in public comment for the Triennial Review (workplan for NCRWQCB staff for next 3 years) and the flow workshop.
- Attended a DNR strategic planning meeting.
- Met with DNR staff and BOR project officer to discuss upcoming funding and projects.
- Participated in IMIC conference calls and submitting comments for draft IMIC workplans.
- Attended government-government consultation and staff-staff meetings regarding Westside Salvage.
- Participated in FASTA (Klamath flows) call.
- Participated in KBMP Steering Committee calls to plan biannual meeting in April in Yreka.

### Reports

- Council Report
- IMIC Measure 11 workplan comments

### Action Items

- Procurement for YSI to repair datasondes
- Procurement for Xylem to buy a new datalogger for real-time station
- Procurement for Aquatic Analysts for phytoplankton laboratory analysis

### Water Quality Crew Update

- Grant (our water quality biologist) has a new baby girl (Ruby-second kid). He came back to work last week.

- We started nutrient monitoring again which will proceed monthly through November.
- Datasondes are being repaired and will be put back out in April.

## FISHERIES PROGRAM/Toz Soto

The Fisheries Program began spring field projects this month. Staff are also working on project reports and planning projects. Karuk Fisheries technicians are working in collaboration with the US Fish and Wildlife Service on spring out migrant fish monitoring in the upper Klamath River. Crews are operating two 8 foot diameter rotary screw traps with the purpose of estimating juvenile salmon out-migrants and fish health assessments. Our crews are also netting juveniles Chinook and Coho salmon each week to assess their health at various locations along the Klamath River. Other current field projects includes; out migrant fish trapping in the lower Klamath River near Big Bar and lower Salmon River, the Coho Ecology Study including operations of PIT tag detection systems and preparation for radio tagging/tracking pacific lampreys. This includes posting information about our lamprey study that informs fishermen about the project and to release the tagged lamprey and not to eat them. Additionally, staff is talking to local tribal fishermen in Orleans and Somes Bar.

Program biologists will be attending the annual Klamath River Fish Health Workshop to be held in Yreka on March 24th at the Tribal office. The annual workshop is designed to be an information sharing forum for those whom are working on Klamath fish health studies and monitoring. Staff also recently attended and gave a presentation at one of the sessions at the annual Salmonid Restoration Federation conference in Santa Rosa. The talk was about the North Coast Region and North Coast Resource Partnership's approach to salmon restoration projects and tribal involvement in the North Coast Resource Partnership processes for funding restoration projects.

Project design and pre-project monitoring is ongoing for the Seiad Creek Habitat Restoration Project. The project team is having field meetings this month to start work on the final design and construction planning. Staff is working on a final project implementation proposal for project construction funding. Additionally, staff is conducting pre-project monitoring that utilizes the ground water wells installed along the project area last fall.

Work is underway on development of the FY 2016 AFA with the Bureau of Reclamation. We have a target date of May 1st to complete the Scope of Work for FY 2016.

Additionally, staff is working on the final status reports for FY 2014 in an effort to close out that agreement.

This year is going to be a challenging year for salmon due to the drought and low water. It is expected that fish disease will be an issue affecting salmon returning to spawn and salmon leaving as juveniles. Water temperatures can reach lethal levels without the benefit of snowmelt during the summer months. Federal water managers will follow a recent fish kill prevention plan and likely utilize cold water stored in the Trinity River reservoirs to mitigate for lack of water available to salmon in the Klamath River. Trinity River water was released the past two years as a preventative measure to avoid a large die off of fall chinook.

For more information regarding the program, contact Toz Soto at [tsoto@karuk.us](mailto:tsoto@karuk.us) or 627-3116.

## NATURAL RESOURCES POLICY ADVOCATE/ Craig Tucker

### Updates

- Suction Dredge legislation...again
- Dwinnell Dam release schedule negotiated with MWCD
- Planning for Government to Government meeting with USFS regional officers
- Family Farm Alliance lends support to Klamath Restoration Agreements

### Suction Dredge legislation...again

As noted in last months' report, the current ban on dredge mining is likely to last through this year or until the CA Supreme Court gets to rule on a criminal case involving the arrest of miner by CA DFW. The Supremes will determine whether or not the 1872 Mining Act pre-empts state law that has resulted in the current moratorium.

We are currently working with partners to once again field state legislation that we hope will once and for all settle this. We are working to develop legislative language that would require evidence of compliance with applicable federal laws (such as Clean Water Act) as a pre-requisite for obtaining a mining permit. We also will advocate for language that addresses not only suction dredge mining but all forms of small scale mechanized gold mining.

I am currently developing a proposal for hiring a contract lobbyist for the council to consider. I am currently asking for a proposal from Jerome Encinas to consider.

### Dwinnell Dam release schedule negotiated with MWCD

Pursuant to the terms of our settlement agreement with MWCD, the water storage in Dwinnell Reservoir allows for the release of 3,000 acre feet of water to benefit fisheries. A report from CA DFW describing the fish response to last year's settlement flow release. Long story short, spring flows were a big benefit to our migrating smolt.

With the volume of environmental water being dictated by the Agreement and good data from last year's release events informing the discussion, we, MWCD, NMFS, and CA DFW were able to quickly reach consensus on a flow release schedule for 2015. See attached letter.

### Planning for Government to Government meeting with USFS regional officers

We are working the USFS Tribal Liaison to schedule a meeting with USFS Deputy Regional Directors in early May. I will work with council and staff to develop an agenda to address our concerns with Westside, mining, revision of long range forest plans, and other issues.

### Family Farm Alliance lends support to Klamath Restoration Agreements

The coalition supporting the implementation of the Klamath Agreements continues to expand. Last week, the Family Farm Alliance voiced support in an op-ed in the Herald and News (attached). This is an important constituency group for Congressman Walden and LaMalfa. We continue to work for introduction of legislation in the House of Representatives.

This Op-Ed from the Family Farm Alliance ran in the Klamath Falls Herald and News this weekend:

Why support Klamath settlement legislation?

It's simple — our world needs food

By PATRICK O'TOOLE and DAN KEPPEL Guest Writers

Last month, the Family Farm Alliance board of directors, by unanimous vote, formally supported the concept captured in recent Senate legislation to advance the settlement agreements developed for the Klamath River watershed.

The Alliance is a grassroots, non-profit organization that represents family farmers, ranchers, agricultural water purveyors and allied industries in the 17 Western states. We have long advocated that the best solutions to the challenges faced by Western irrigators come from the ground-up, driven by local interests.

The three Klamath Agreements — the Klamath Basin Restoration Agreement, the Klamath Hydro-Electric Settlement Agreement, and the Upper Klamath Basin Comprehensive Agreement — reflect an intensive, collaborative effort that has consumed much of the last decade.

Without these agreements successfully making it through Congress, local irrigators face no protection from enforcement of significant tribal water rights, no viable plan for dealing with the Endangered Species Act issues, and no identifiable path for working toward target power rates that are similar to other Western agricultural regions.

Our organization views the Klamath settlement agreements in a fairly straightforward way: This approach provides the best means of keeping Basin family farmers and ranchers in the business of producing food and fiber for our country and the world.

The settlement agreements are a unique solution that advances this critical need.

What happens or does not happen for Klamath Basin irrigators could set a precedent, not only for all Western family farms and ranches, but other areas of the country where agricultural production is beset with environmental challenges.

Understandably, the idea of removing dams is a sticking point for some in the agricultural community, and the Alliance does not universally endorse the removal of dams. In fact, the Alliance is a leading proponent of creating more surface water storage in the West. Alliance representatives have been invited to testify before Congressional committees several times to offer up ideas intended to streamline existing daunting and expensive permitting processes. In 2014, the Alliance released a white paper on the need for new, appropriate storage projects, which was intended to support related legislative efforts pushed in Congress.

Thus, the potential impacts and precedents of removing any dam are concerns to us as advocates for irrigated agriculture.

The Alliance endorses advancing the Klamath Agreements in Congress because, overall, they are good for irrigated agriculture in the Klamath Basin. We see the agreements as unique to the Klamath Basin and its issues and their dam-removal components have no bearing on other agricultural region's decision-making. Moreover, no irrigation dams or flood control dams are removed as part of these settlements.

In this instance, agricultural producers stand to gain increased water supply reliability in exchange for the expected fish passage benefits associated with removal of these dams, a measure supported by the dams' owners, PacifiCorp.

Our job is to advocate for approaches that keep farmers and ranchers in business so they can continue to feed and clothe the world. Reliable water is an essential component to this approach in the West.

To date, the local irrigators who have actually experienced a threat to their livelihood and way of life with water shut-offs, paying for litigation, and Endangered Species Act pressures want these agreements in place. We support their belief that they provide the most cost-effective, timely and politically viable solution.

We are proud to join other organizations like the Klamath County and Oregon Cattlemen's Associations and Farm Bureaus, three Native American tribes, dozens of conservation and recreational groups, the Oregon Water Resources Congress, the Klamath County Chamber of Commerce and the City of Klamath Falls, who took similar care in making their informed decisions that support legislation to advance the Klamath Settlement Agreements.

## WATERSHED RESTORATION PROGRAM/ Earl Crosby

Through the latter portion of February through mid-March we have or will provide input and assistance towards various projects within DNR;

- 1) Participated in a conference call regarding Suction Dredge Mining Strategy
- 2) Participated in NCRP Tribal Conference Calls
- 3) Participated in Western Klamath Restoration Partnership Meeting

- 4) Attended Tribal Consultation kick-off meeting with Klamath National Forest's presentation of the Westside Salvage Project
- 5) Coordinated with North Coast Resource Partnership Tribal Caucus
- 6) Multiple internal meetings regarding Tribal response to Westside Salvage
- 7) Multiple Monday call in discussion with Klamath National Forest on regards to Westside Salvage Project and consultation requirement
- 8) Assisted with the Karuk Alternative to be included in the Westside Salvage Draft Environmental Impact Statement
- 9) Reviewing Westside Salvage Draft Environmental Impact Statement
- 10) Submitted deliverables closing out our agreement with West Coast Watershed
- 11) Attended Monthly Council/DNR Meeting
- 12) Conference call with BIA and CA. Dept. of Water Resources regarding continued Multi-Tribal engagement and implementation funding scenarios.
- 13) Met w/ Housing and IT Dept. regarding possible tree removal for Karuk Broad Band Project
- 14) Attended DNR Strategic Planning Meeting

#### Funding Update

1) Continued working with the CA Dept. of Water Resources (DWR) Tribal Relation Representative who is administrating a NCIRWMP grant we received. I am still requesting the ability to refine the sub-agreement with the county to include language which protects tribal sovereignty. In addition we have received preliminary notice we are exempt from paying state prevailing wages based on our own wage rate. Furthering discussion between BIA and DWR of funding mechanism which protect tribal sovereignty. Continued formulating ideas and funding strategies for future projects where we can continue to utilize the personnel and equipment we have on hand for restorative actions within the Aboriginal Territory.

In conclusion, we would like to thank the Tribal Council for their continued support. I would encourage any Tribal Council Member who can please arrange a time when you can visit the crew as they appreciate it. If you have any questions, please do not hesitate to call me at (530) 469-3454 or email me at [ecrosby@karuk.us](mailto:ecrosby@karuk.us)

Earl Crosby  
Watershed Restoration Coordinator

FOOD SECURITY PROGRAM COORDINATOR /Lisa Hillman

Please note information/activities are for the period of: 02/19/2015 through 03/19/15.

Action items: Request for KT Agreement No. 15-A-043 and KTHA Agreement No. 15-A-09 between the Karuk Tribe, the Karuk Tribe Housing Authority, and the Mid Klamath Watershed Council to reduce priority invasive weeds species with an ultimate objective of eradication of managed sites.

+++++

It's been an incredibly busy month with meetings, trainings, conferences, project and research review, and planning activities, let alone the aftermath of our successful collaborative event with the Tribe's TANF department at the 2015 Winter Seasonal Youth Camp.

The three day Western Klamath Restoration Partnership meetings and field site visits were days well spent: not only was the Project Coordinator able to learn much more about this multi-agency effort and the processes that are involved with putting cultural fire back on the ground – a critical aspect of effecting food and personal security to our people and local communities - I was also able to connect with several external agency personnel to establish direct partnerships that may lead to further opportunities. One immediate opportunity was the invitation to participate in a meeting evolved from a grass-roots effort that is currently known as the Cultural Burning Network, which I was able to attend on March 13.

Another very exciting project, the Sípnuuk Digital Library, Archives and Museum, is coming close to the pilot stage. Together with the our Food Security partners, our People's Center Coordinator, and the Tribal Historic Preservation Officer, the Sípnuuk Advisory Committee was walked through the developing website to learn how to navigate the system. Currently, there are documents pertaining to the Food Security Grant uploaded onto the site – one of the deliverables for this portion of the Library Objective. Jaelyn Goodwin will be working with us to help ensure our Intellectual Property Rights are adequately protected before we open this pilot up to a larger focus group. I hope to make an introduction to this valuable service to the KRAB at the next scheduled meeting to request approval to solicit participation in this piloting effort through our Tribal Newsletter in the near future.

We have received approval for the release of the eight lesson plans associated with the Kindergarten level of the K-12 Native Food System Curriculum Development, and the Indian Parent Committee of Happy Camp Elementary has voiced their support of these lessons. One difficulty that we are currently facing is the website that housed the Karuk Voices Project, where we have uploaded the sound files for the Karuk Language portion of the curriculum, has been removed for lack of funding. Should KCDC decide against continuing funding this important service, we will have to seek other options for providing teachers and students with access to the sound files.

In March I was able to attend a two day NEPA workshop at the Eureka office of the US Forest Service. The idea behind my supervisor's request that I attend this training was to learn the basics of this process in order to prepare for the Tribe's active management of this required documentation for land management activities. Again, I was able to make



valuable contacts with the Supervisor's Office and feel better positioned to move the Food Security Project past the current funding parameters into the next phase of development and sponsorship. The employment potential we are facing is both exciting and challenging.

The Department of Natural Resources has finished the first phase of its Strategic Planning process, facilitated by our former contract grant writer Megan Rocha. The two day retreat was very helpful in identifying areas in the current structure and infrastructure that have the potential of impeding further development of our programs. More details will certainly follow at our upcoming monthly meeting with Council.

The Food Security Project is continuing to work collaboratively with the People's Center Coordinator, the TANF Department, and the Panamnik Library Coordinator to participate in and facilitate training opportunities in digitization processes. We are very fortunate to have been able to hire Angela McLaughlin as the Sípnuuk Assistant, who is already training with our contract Librarian to learn the high level of technical support needed to sustain and develop the Sípnuuk Library. With funding support from the TANF office, we hope to announce two week-long professional development trainings in the near future. With the two full scholarships I was awarded by Washington State University to attend the Tribal Stewardship Cohort: Digital Heritage Management, Archiving and Mukurtu CMS training, we will be able to have the People's Center Coordinator and the Panamnik Library Coordinator learn the skills needed to sustain the digital library project for many years to come.

The intensive work needed to prune sites identified in the Orchard Revitalization objective have been completed for the Orleans, Salmon River, and lower Happy Camp areas. In addition to community accessible sites that have been neglected for many years, our Food Crew was able to prune the trees located in Tribal Housing. We would like to expand this service further up-river but are understaffed to achieve this ambitious project. With further funding that would enable the employment of field crews based out of Happy Camp, we could manage this as well as develop land management projects farther up-river. Another idea has been to work with TANF to train staff to implement these activities, but more discussion is needed.

Finally, the Food Crew team members now have the support of Tribal Member Ben Saxon, the new Bio Technician hire. His knowledge of both cultural practices, his many years of experience as Watershed Restoration technician, and his educational background are all perfect matches for this unique position. This month has been dedicated, as mentioned, to the springtime duties of pruning. Last week they were able to learn the techniques of field grafting, and are continuing their grafting training with three days of workshops at the Sandy Bar Ranch. Other activities have been working with developing partnerships with the points of contact for our Sierra Health Foundation grant, the garden network in Happy Camp. The next days will see the Food Security Crews in action in this service area.

Yôotva for your continuing support of the Food Security Project.

ADMINISTRATIVE OPERATIONS MANAGER /Donalene (Sissie)  
Griffith

It has been busy; I continue to work closely with the coordinators for DNR. Still working on the cleanup of contracts/agreement files to make sure that all documentation and that the contractor is in compliance of their contract and are staying within budget, timeframe for that project.

Meeting:

DNR Strategic Planning meeting with DNR staff and Megan Rocha on March 16-17, this was a very informative workshops on goals and objectives of the DNR department, very positive feedback from everyone in attendance. This department is growing fast and I'm glad to be a part of it.

Travel:

I will be in travel status the week of March 23-27, in Alb. NM for training on the updating on the OMB Super Circular. This was part of the WKRP Project Compliance.

Contracts working on:

Food Security

Small Contracts (2 Days)

Serena Conkey Contract 15-C-063– Provide meals for the 3rd Annual Food Security

Grant General Meeting

Modification for contract 15-C-063 Serena Conkey , additional meals to be provided

Bari Talley Contract 15-C-062 approved and signed, good to go

WKRP Contracts:

Modification for MKWC contract 15-C-015, to add additional Task to contract and funds for approval at the DNR meeting

Budgets for DNR:

Continue to work daily on processing invoices for payment.

I continue to work with the DNR Coordinators on the budgets/fund codes.

My goal is to try and get them there EE'A (Expenditures, Encumbrances &

Appropriations), monthly that they can see where they are on their fund budgets

Do up Budget Modifications as needed for Watershed, Water Quality, and Fisheries.

Budget preparation for the coordinators

Budget preparation for submitting proposals for funding projects

Tracking budget line items

Tracking In-Kind Match for grants.

## FIRE MANAGEMENT OFFICER/Gary Risling

The Fire Management Program has been focused on finishing contractual Hazard Fuels Reduction Projects with the K-1 Fire Crew; Firefighter training and recertification, developing Fuels Reduction and Prescribe Fire Projects for employment of the K-1 Crew and resolving existing issues that exist with our Cooperative Agreements, MOU's and MOA's.

In late December David put together a competitive bid for a Resource Conservation Services (NRCS) / Karuk Tribal Housing Authority (KTHA) hazardous fuels project in Happy Camp, for 49.6 acres of Thinning, Brushing and piling. DNR's Fire Management program was the successful bidder at \$103,604.70. The K-1 Fire crew has completed 14.8 acres of Fuels Reduction in stands #1 and #2 of the NRCS/KTHA project.

The K-1 Fire crew also finished the fuels treatment portion of the NCRS Lower Indian Creek project, by completing 1.5 acres of Thinning, Brushing and piling.

The K-1 Fire Crew will be laid off on 3/20/2015 to provide the crew with some rest, before bring them back in preparation for next Fire Season. The crewman who have been working on projects since the end of last Fire season have requested the time off.

Fire and Fuels Operations Specialist David Medford met with the USFS's Zack Taylor, Fuels Battalion, to get approval of the completed OCFR Project work, and release of \$130,000.00 in project funds for reimbursement. Zack approved the OCFR work and processed the released of the monies to the Bureau, to subsequently pay KCDC's invoice of \$130,000.00. The BIA's Regional Forester Gerald Jones Completed the Trust Funds receivables Worksheet and Prepared a memorandum from the Regional Director, to the BIA accountant to provide the deposit to Office Special Trustee (OST). Once the transfer has happened, the BIA will issue a letter confirming the deposit has been made, and how to transfer the funds to the Tribe local bank. The Prepared letter is sitting on the Regional Directors desk pending signature as of 3/19/ 2015

David continued to gather individual training certificate, documents and copies of Incident Qualification Certification System (IQCS) Individual Master Training Records. The IQCS program is currently managed by the BIA, and they maintain all of the Karuk Tribe's training and certification records. Getting the records will assist Fire Management in establishing training folders and individual training plans, maintaining Fire Qualifications and Certification for the K-1 crew and Staff. Having complete and verifiable training records is necessary to limit liability, once the takes management of IQCS program from the Bureau.

David has successfully completed the IQCS Training required to access and function within the system. This moves the Tribe closer to meeting the goal of assuming the program from the Bureau, as two qualified individuals are required to manage the IQCS program.

The K-1 Fire crew was Pack Tested in Seiad on 3/16/2015, 19 people took the test and 18 passed. K-1 has 24 active Firefighter; the remaining crewman will be taking the Pack Test at Aikens Creek in Orleans on the 4/11/2015 and the Fireline Refresher on 4/12/2015

As Fire Management Officer (FMO) I have continued to engage in getting the maintenance to finish the office remodel work, we are only waiting for maintenance to complete the finish and trim work. The remaining work consist of painting thee different adjacent wall areas, placing two large door thresholds to secure the wood flooring laid out in the offices.

Fire Staff has been focusing its review and comments on the Draft "Department of Natural Resources Fire and Fuels Operations Manual" around, requirements agreed to in our Fire Cooperative Agreement, Three party MOU for Cultural Resource Protection, and the BIA \ Klamath N.F. Dispatch MOA, and conflicts with Karuk Tribal policy and law. The review is still on the First Draft copy submitted by Mollie White for DNR's initial review and comment. Molly's contract has been extended until June 1, 2015 with a delivery date for the final manual by June 1st, 2015.

Fire and DNR Staff met with Jacklyn Goodwin, Self-Governance Coordinator to address and coordinate direction for the BIA/Tribe Fire Cooperative agreement, the MOU between the Karuk Tribe & USFS (Klamath NF & Six Rivers NF) for Resource Protection during wildland Fires. meetings and conference calls were set up to address the issues with the agreements.

Fire Worked with Self- Governance in acquiring a BOAC Number for GSA Vehicle leasing and getting a GSA FEDSTRIP activity code for purchasing supplies and services. The acquisition of the GSA BOAC Number and Fed Strip Activity Code is pending Federal Agency response.

DNR consensus for the BIA/Tribe Fire Cooperative Agreement is to request a one year extension of the current agreement, to allow for meaningful consultation and be able to shape the document close to something the Tribe would like to have. The Bureau meanwhile has two new and different templates for Fire agreements being reviewed by Bureau Solicitors. The current Fire Cooperative agreement with the Bureau expires on July 17, 2015.

The MOU between the Karuk Tribe & the USFS (Klamath NF & Six Rivers NF) for Fire Protection during Wildland Fires was reviewed by agency personnel at a meeting held at the USFS office in Orleans on 3/18/2015. The review resulted in draft changes for amendments to the agreement that will be sent out for review and comment before being finalized. The Tribe will continue proceed with getting the modifications we need and desired into the agreement. The next action after DNR review will be sending the document through the Tribal review process. This agreement does not expire until May 1, 2018 and modifications can be made at any time with 30 day notice.

Program organizational priorities are still driven by operational needs of ongoing activities. The issues and concerns of day to day operational activities, define what needs to be changed and added to the MOUs, agreements and Contracts. The gathering and continual review of relative documents is the key to successful Development and management of the Tribal Fire program, this continues to be where the majority of my time is being spent.

Gary Risling, FMO

## THPO/ARCHAEOLOGIST/Alex Watts-Tobin

In March I have continued to advance the THPO and the WKRP functions. I have agreed to give a closed session report in closed session during the regular March 26th Regular Council Meeting in Orleans. This will cover some of the same ground given here and in previous reports

- I have developed relationships with state and federal agencies such as: NAHC, ACHP, National Park Service, Caltrans regions 1 and 2, The Six Rivers NF, and the Klamath NF. Caltrans representatives from both region 1 and region 2 attended the March 4th KRAB meeting, and discussed wide-ranging topics including going forward with longstanding plans for the nomination of Katimiin and Ameekyaaram, for disposal of fill on Tribal property at Elliott Creek, and for the avoidance of Siskiyou Mine, which is within the Inaam TCP.
- I have now acquired a fireproof, locking file cabinet for the safe storage of confidential files. I have had several meetings with Alyson Kral, my counterpart at the Six Rivers NF in Orleans, and am working up a confidentiality agreement for sharing files about the WKRP demonstration units. We have had three field trips together for the purpose of planning the Cultural Resources investigations, which is our part of the WKRP project. I attended the WKRP meetings on February 17-18th, and contributed comments on cultural resources.
- The job descriptions for the Archaeological / Cultural Resources Technicians are currently being advertised, with a due date of 25th March. We have some strong applications already, and are looking for more strong Tribal applicants. I have published RFPs for Cultural Monitor Training in Yreka, in order to assist the Casino construction, and for Archaeological services for the Wastewater project in Happy Camp, to upgrade a degrading sewer line.
- I have taken part in the consultations concerning Westside Fire recovery project, including the government-to-government meeting with KNF on 2-19-15 and the regular ongoing staff-to-staff meetings. I have been in contact with the KNF Heritage Program Manager Jeanne Goetz about cultural resources survey associated with the project, which is mostly located within the Tribal Ancestral Area. I am consulting with NAHC about the upcoming AB52 legislation, with some guidance from Leaf Hillman. I am consulting with USFWS in mid-April about their consultation policy. I have assisted with the development of the Tribal Consultation policy.
- I have signed up for Section 106 training in Arizona: NAHC has agreed to cover the fee for the advanced portion of this training. This promises to qualify me to negotiate and write MOUs and MOAs with outside agencies, with Tribal guidance. I am taking Resource Adviser training in April, so that I can be put onto fire projects this summer, specifically to coordinate Heritage Advisers. I will be opening my Cultural Monitor training to Fire Crew members for skills acquisition.

## DEPUTY DIRECTOR OF ECO-CULTURAL REVITALIZATION/Bill Tripp

### Fire Adapted Communities Pilot/Fire Learning Network Projects

The Karuk Tribe has been selected as one of 8 Hub Organizations Nationally for this 5 year pilot project. We were asked to use the funds to supply financial assistance to one community partner from the Orleans/Somes Bar Community to begin to build this “Hub and Spoke Network” concept. This has now expanded to 18 communities nationwide. Much of this quarter relates to assuming the roles of managing IQCS, Gary and David have been working with Tom Fielden to make this a reality and it appears to be progressing nicely. Just as suspected, the master records for our folks that have been managed by the BIA are grossly inaccurate. Many of the other tasks in the grant are Small tasks that are cost share items. The days for working on those things are marked on my calendar and will be assessed for adjustment and billing to the appropriate non-federal source during report preparation for the second half. We completed a no cost modification with Email approval and removed the development of the field guide as a deliverable. Instead we are focusing on piloting NRCS funding for projects that enhance traditional food and fiber resources on the National Forest. A collaborative team is currently preparing the application for NRCS Review.

### Prescribed Fire Training Exchange (TRES)

Planning for local Prescribed Fire Training Exchanges has progressed. The Fire and Fuels Operations Specialist is moving gradually into this role. The Yurok Training Exchange was a success this spring. We unfortunately didn't have the funds to send folks, but are working on building capacity to send fire crew folks to these events. We had our second Indigenous Cultural Burning Network meeting recently. Quite a few people showed up on Friday, but the numbers dwindled significantly on Saturday. The idea is that this would follow the TRES model, but be informed and implemented by cultural burning practitioners. If we are to be successful then we need to look into FLSA guidance on training programs and if we need to pay overtime or not. If we can then trainees would be able to participate on base pay as allowed under the Federal Labor Standards Act. Salaried employees would not be an issue, though in many cases they could be working well over double time so some compensatory time off could be appropriate. Those working hourly that are Cadre can pose problems as it would fall under standard job duties and overtime would be required if we did not have the staff available to rotate folks through roles on a first 40 hour basis. There will be lots of challenges to address and we are already looking at the need for another boost in our baseline staff and facilities infrastructure.

### Food Securities Project

Food security seems to be progressing along; we are short on capabilities in some areas and are still trying to figure out a way to address that. We did fill the vacant Bio tech position and that person is working out nicely. Oversight requirements have been minimal over the past 2 months which has allowed me to focus on other functional areas.

### Western Klamath Restoration Project (WGRP)

The Western Klamath Restoration Project (WGRP) is growing fast. The Forest Service submitted a request for another \$1.2 million dollars for this project of which

approximately \$400,000 is earmarked for the Tribe and KCDC. We will be looking into more on the specifics of our multi-organizational budget development on March 23rd. New staff is doing great; we are on the verge of getting our last contracts out for the student fellowships. We have not yet made a final determination on the selection of one of them but we are looking forward to working with some very capable students, getting some good work done on the ground, and providing an opportunity for some culturally relevant and progressive experience for some future leaders.

We have set aside Tuesdays to meet on WKRP issues so I am making a conscious attempt to not schedule other things on those days. This is proving difficult and adjustments are needed quite often. The Prescription workgroup has done 2 field trips and we have got to see quite a bit of the Donahue Flat Focal Area. The foresters are now should now have enough information to progress unit delineations and the wildlife biologists and technicians are set to begin their surveys.

We got approval from the funder for a no cost modification that moves the soil scientist to the wildlife biologist contract, and to move the Deer Creek GIS pass through to MKWC to manage since that was the original intent.

#### Two Chiefs Project

This project is progressing fast, there has been a few meetings between partners and a lot is happening. There will be a photo point monitoring training soon. Outreach events will begin as early as next month, and flyers are posted for contacting our partners and applying for NRCS funds.

#### Wildland Fire Management Program

Gary and David are already beyond capacity and we are preparing grants to get more support and facilities in a manner consistent with our recent strategic planning session.

#### Western Region Strategy Committee

I have not had to time to participate in the WRSC calls, but I have been able to keep up with some of the emails going back and forth between the co-chairs. With some added managerial capacity and strategic growth, I should be able to pass off some of my local planning and coordination duties and focus on these bigger picture forums.

The Intertribal Timber council is pursuing funds to be able to reimburse me to attend one of their quarterly meetings to present the activities of the Strategy committee so the information distribution to member tribes can take place.

#### Facilities Planning

The roof in Gary's office is still leaking. We discussed facilities in our strategic planning session but our time was used up before getting into the details. In meeting with TANF we came to consensus on a plan for THPO office space, a GIS lab, and some open computer workstations for temporary workspace, training, workforce development, and data entry. A facilities master plan is needed, it is estimated at about \$15,000 for a basic plan that will enable a strategic grant writing approach to be enabled. Regardless of this, we will be pursuing funds for a modular office space through a three to 5 year lease so we can have a place to house people while we pursue a phased approach at remodeling and new construction at the DNR Facility.

The FEMA trailer is still leaking, it is covered with a tarp, David requested some cap tiles for the roof, but has not got them yet. We will not be able to get our own jobs done around here if we cannot get support with our repair, maintenance and upgrade needs. I would like to include a friendly reminder that when you are under task oriented funding,

anything more than 10% outside the scope of those tasks cannot be considered a direct cost that is allowable by the funder.

## GIS SPECIALIST/DATA STEWARD/Jill Beckmann

### Action Item(s):

- None

### Projects:

- Provide maps of Northern Spotted Owl call points to team of wildlife biologists for WKRP project.
- Provide slope map to Alex Watts-Tobin for use in surveying WKRP focal areas for archeological sites.
- Help Frank Lake get more accurate GPS locations of plot centers.
- Assist Kristen Lark with use of specialized GPS equipment.
- Choose students for GIS and GPS fellowship through UC Berkeley relationship.
- Assist USFS document TREX burns for annual reporting.
- Finalize Karuk Alternative for Westside Fire Recovery Project.
- Continue working with Prescription Work Group.
- Continue to set up office equipment, computer, software, phone, etc.

### Meetings/Training Attended:

- 3/5 Tribal Council meeting to approve Westside Fire Recovery Project Karuk Alternative.
- 3/10 Meet with WKRP Prescription work group to discuss prescriptions for Donahue Flat area.
- 3/11 RFP screening for GIS fellowships
- 3/12 Conference call for clarification on fellowship proposal
- 3/12 Meet with Alex Watts-Tobin to discuss GIS work for THPO
- 3/16 Pack Test
- 3/17; 3/19 Work with Frank Lake to GPS plot centers.
- 3/18 Webinar with Daryl van Dyke, Frank Lake and Mitzi George regarding LiDAR modeling
- 3/19 Help Kristen Lark (USFS) download GPS data and convert to/from ArcGIS

Jill J. Beckmann

GIS Specialist / Data Steward

Department of Natural Resources

Karuk Tribe

530-496-3342 (work)

937-751-9940 (cell)



Karuk Community Health Clinic  
64236 Second Avenue  
Post Office Box 316  
Happy Camp, CA 96039  
Phone: (530) 493-5257  
Fax: (530) 493-5270

# Karuk Tribe

Karuk Dental Clinic  
64236 Second Avenue  
Post Office Box 1016  
Happy Camp, CA 96039  
Phone: (530) 493-2201  
Fax: (530) 493-5364

Administrative Office  
Phone: (530) 493-1600 • Fax: (530) 493-5322  
64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

## REQUEST FOR CONTRACT/ MOU/ AGREEMENT

Check One:  Contract  
 MOU  
 Agreement  
 Amendment

Karuk Tribe Number Assigned: 15-A-043  
Funder/Agency Assigned: n/a  
Prior Amendment: \_\_\_\_\_

REQUIRED → \*Procurement Attached  \*Budget Attached   
\*System for Award Management (SAM) (CONTRACTS ONLY)   
\*KCDC/ KTHA Notification/ review required  Yes  No

Requestor: Lisa Hillman Date: March 13, 2015  
Department/Program: Department of Natural Resources  
Name of Contractor or Parties: Karuk Tribe, Karuk Tribe Housing Authority, Mid Klamath Watershed Council  
Effective Dates (From/To): March 27, 2015 March 26, 2020  
Amount of Original: \_\_\_\_\_  
Amount of Modification: \_\_\_\_\_  
Total Amount: \$0  
Funding Source: n/a

Special Conditions/Terms:  
KTHA Director requests one original copy of the signed agreement.

Brief Description of Purpose:  
This Agreement will enable the Invasive Weeds Project of the Mid Klamath Watershed Council to remove specific noxious weeds from the Tishanik Property in a manner reflective of tribal needs and stipulations.

**\*\* REQUIRED SIGNATURES \*\***

Requestor: [Signature] Date: March 13, 2015  
Laura Mayton Date: 3-17-15  
\*\*Chief Financial Officer  
Summi Atwood Date: 3-17-15  
\*\*Director, Administrative Programs & Compliance  
[Signature] Date: 3/16/15  
\*\*Director of Self Governance(MOU/MOA) or TERO (Contracts)

Other: \_\_\_\_\_ Date: \_\_\_\_\_



# Mid Klamath Watershed Council

P.O. Box 409, Orleans, Ca 95556

Tel: (530) 627-3202

Fax: (866) 323-5561

[www.mkwc.org](http://www.mkwc.org)

## **Landowner Agreement**

KTHA Agreement No.15-A-09

KT Agreement No. 15-A-043

### **I. PURPOSE OF AGREEMENT.**

The Agreement is to facilitate cooperation among the parties identified below in a specific invasive weeds reduction effort as part of The Mid Klamath Watershed Council Plants Program.

The location of the project area is within the boundaries of APN # 529-151-04 and APN # 529-161-01 in Humboldt County, California.

**THIS AGREEMENT** made and entered into this 30th day of March, 2015, by and between the **Landowner(s)**, the Karuk Tribe and the Karuk Tribe Housing Authority, hereinafter called "**the Owner(s)**," for themselves, executors, administrators, successors, and assigns; and the Mid Klamath Watershed Council, hereinafter called "**the Cooperator**".

**WHEREAS the Owner(s), and the Cooperator** wish to join as participants to restore and/or enhance native plant communities and, overall, help improve the quality of habitats in the **Mid Klamath River Watershed**;

**IN CONSIDERATION** of the above, the parties agree as follows:

### **II. OBJECTIVES.** The objectives of this cooperative effort are:

To reduce priority invasive weeds species with an ultimate objective of eradication of managed sites. This reduction and elimination of invasive species will benefit native plant communities thus benefiting all species that depend on native plants and also contribute to landscape level restoration.

Invasive weeds will be removed manually and with use of hand tools. Species prioritized for removal will be determined by both the cooperator and the owner(s).

### **III. TERM OF AGREEMENT.**

The term of this agreement, will be for a **period of 5 years**, commencing on the date of acceptance of this Agreement by the Owner(s) and the Cooperator beginning March 30th, 2015 and ending March 29<sup>th</sup>, 2020.

#### **IV. SPECIFIC OBLIGATIONS OF THE PARTIES.**

##### **A. The Owner(s) shall:**

1. Grant permission for access to the property for the Cooperator to implement the project and monitor project effectiveness for the agreement period. The owner retains all rights to control trespass (access permission must be granted by the owner) and retains all responsibility for normal taxes and assessments.
2. Coordinate with the Cooperator before conducting activities that may affect the implementation, maintenance and monitoring of the project.
3. Guarantee ownership of the project area and warrant that there are no outstanding rights that interfere with the watershed restoration project. Notify the Cooperator of planned or pending changes in ownership.

##### **B. The Cooperator shall:**

1. Ensure that no project activities begin until notification has been received that all applicable Federal, State, and local regulations have been met and all necessary permits have been issued.
2. Obtain permission from the Owner(s) or a designated agent before entering the project area.
3. Inform the Owner(s) or a designated agent of planned project activities, precise location of implementation, and specific methods of invasive weeds reduction at least 48 hours before entering the project area.
4. Implement the project and work to meet objectives.
5. Provide educational materials regarding mid Klamath invasive weeds of concern if requested.
6. Provide owner with report of project within 90 days of project completion.
7. Periodically review the project area with the Owner(s), or a designated agent for purposes of monitoring effectiveness of the effort – for the length of the agreement.

**C.** It is Mutually Agreed that owner and cooperator will hold each other harmless against all liability, loss, cost, damages, fees of attorneys and other expenses that owner or cooperator may sustain by reason of or in consequence of the performance of the specific invasive weeds reduction project including, but not limited to sums paid or liabilities incurred in settlement of, and expenses paid or incurred in connection with claims, suits, or judgments with respect to performance of the project.

##### **D. KTHA Contact Person for this project will be:**

Steve Mitchell, Inspector/Maintenance Supervisor  
635 Jacobs Way, Happy Camp CA 96039  
530-493-1414

**V. TERMINATION:** This Agreement may be terminated by either Party with thirty (30) days prior written notice.

**VI. SOVEREIGN IMMUNITY:** Nothing in this Agreement shall be construed or interpreted to relinquish the sovereign immunity of the Tribe.

- We, the Owner(s), are willing to contribute to implementation of the project and work to meet objectives by assisting cooperators in the manual removal of invasive plants.**
  
- We, the Owner(s), are willing to contribute to implementation of the project and work to meet objectives by assisting cooperators in project planning and acquisition of project funding.**

**AUTHORIZING SIGNATURES**

\_\_\_\_\_  
Karuk Tribal Chairman Russell Attebery

\_\_\_\_\_  
Date

\_\_\_\_\_  
Karuk Tribe Housing Authority Director  
Erin Hillman

\_\_\_\_\_  
Date

\_\_\_\_\_  
Cooperator

\_\_\_\_\_  
Date

Montague Water Conservation District

P.O. Box 247  
Montague, CA 96064  
(530)459-3371 FAX (530)459-0508  
[mwcd@att.net](mailto:mwcd@att.net)

Karuk Tribe

P.O. Box 1016  
Happy Camp, CA 96039  
530-493-1600

Klamath Riverkeeper

P.O. Box 751  
Somes Bar, CA 95568  
530-627-3311

Keith Smith, Director, Vice President  
Greta A. Hockaday, Director  
Tristan Allen, Director/President  
Stan Sears, Director  
Hans Peters, Director

Lisa A. Faris, Administrative Clerk  
Office Hours 10:00 – 4:00  
Monday – Thursday

Via Electronic Mail

March 24th, 2014

NOAA: Irma Lagomarsino  
National Marine Fisheries Service  
Southwest Region Arcata Area Office

CDFW: Neil Manji  
Department of Fish and Wildlife  
Region 1 – Northern

RE: Request for agency concurrence on MWCDs flow release schedule:

In 2012, the Karuk Tribe and Klamath Riverkeeper filed suit alleging Endangered Species Act violations by Montague Water Conservation District (MWCD) associated with the operation of Dwinnell Dam and associated irrigation infrastructure. The parties resolved their disputes pursuant to the *Settlement Agreement and Release Among Klamath Riverkeeper, The Karuk Tribe, and Montague Water Conservation District (Agreement)* in December 2013.

Settlement Agreement **Section V. Interim Environmental Release Agency Approval Process** required the Parties to meet with the responsible agencies (CDFW and NMFS) to develop a series of six schedules that describe the releases of Environmental Water and condition of water for environmental purposes.

Last year, hydrologic conditions specified the implementation of flows consistent with a year where the Total Available Environmental Water was 2,250 acre feet (Dry Year) under the terms of the Agreement.

This year, agencies and Parties had a series of meetings to review the flow schedules, fisheries monitoring data from 2014, and hydrologic conditions for water year 2015. This review led Parties and agencies to conclude that 1) the volume of Available

Environmental Water for 2015 is 3,000 acre-feet and 2) an earlier peak release flow would be beneficial for fisheries.

Therefore, Parties are proposing that for water year 2015, we institute a flow schedule that modestly deviates from the agreed upon Winter Base Flow volume of 1,126 acre feet to allow for an early peak flow event. According to the proposal, these flows would result in a Winter Environmental Water volume (sum of water released between October 1, 2014 and March 30, 2015) of 1,376 acre feet. The sum of the Environmental Water released from April 1, 2015 to September 30, 2015 will be 1,624 acre feet with the total Available Environmental Water being 3,000 acre feet.

Related to series of meetings described above, the Parties have agreed upon the attached flow schedule titled, "Montague Water Conservation District-Proposed Environmental Water Release Schedule for March 1 thru September 30, 2015". Parties are now requesting both CDFW and NOAA to review and respond to the attached schedule for release/bypass of Environmental Water. We thank you in advance for your contribution to this process and commitment to monitor the releases with Parties.

Sincerely,

Tristan Allen, MWCD Chairman  
Montague Water Conservation District

Craig Tucker, Ph.D.  
Natural Resources Policy Advocate  
Karuk Tribe

cc:  
Konrad Fisher  
Gary Curtis  
Curt Babcock  
Curtis Milliron  
Chris Adams  
Bob Hawkins  
Chuck Bonham

Mark Hampton  
Jim Simondet

**Montague Water Conservation District-Proposed Environmental Water Release Schedule  
for March 1 thru September 30, 2015**

	Release Rate (cfs)						
Date	March	April	May	June	July	August	September
1	4.0	15.0	10.0	5.0	1.0	1.0	1.0
2	4.0	15.0	10.0	5.0	1.0	1.0	1.0
3	4.0	15.0	10.0	5.0	1.0	1.0	1.0
4	4.0	15.0	10.0	5.0	1.0	1.0	1.0
5	4.0	15.0	10.0	5.0	1.0	1.0	1.0
6	4.0	15.0	10.0	5.0	1.0	1.0	1.0
7	4.0	15.0	10.0	5.0	1.0	1.0	1.0
8	4.0	15.0	10.0	5.0	1.0	1.0	1.0
9	4.0	15.0	10.0	5.0	1.0	1.0	1.0
10	4.0	15.0	10.0	3.0	1.0	1.0	1.0
11	4.0	15.0	10.0	3.0	1.0	1.0	1.0
12	4.0	15.0	10.0	3.0	1.0	1.0	1.0
13	4.0	15.0	10.0	1.0	1.0	1.0	1.0
14	4.0	15.0	10.0	1.0	1.0	1.0	1.0
15	4.0	15.0	10.0	1.0	1.0	1.0	1.0
16	15.0	15.0	10.0	1.0	1.0	1.0	1.0
17	15.0	15.0	5.0	1.0	1.0	1.0	1.0
18	15.0	15.0	5.0	1.0	1.0	1.0	1.0
19	15.0	15.0	5.0	1.0	1.0	1.0	1.0
20	15.0	15.0	5.0	1.0	1.0	1.0	1.0
21	15.0	15.0	5.0	1.0	1.0	1.0	1.0
22	15.0	15.0	5.0	1.0	1.0	1.0	1.0
23	15.0	15.0	5.0	1.0	1.0	1.0	1.0
24	15.0	15.0	5.0	1.0	1.0	1.0	1.0
25	15.0	10.0	5.0	1.0	1.0	1.0	1.0
26	15.0	10.0	5.0	1.0	1.0	1.0	1.0
27	15.0	10.0	5.0	1.0	1.0	1.0	1.0
28	15.0	10.0	5.0	1.0	1.0	1.0	1.0
29	15.0	10.0	5.0	1.0	1.0	1.0	1.0
30	15.0	10.0	5.0	1.0	1.0	1.0	1.0
31	15.0		5.0		1.0	1.0	

## CONSTRUCTION MANAGER

### COUNCIL REPORT

FROM 2-19-15 to 3-18-15

**CONSTRUCTION**        Katishraam project is still progressing fairly well. The metal structure is far enough along that the size and shape of the building can be seen. Electrical work is being done on the vault and connecting conduits. Trenching is also being done to connect the transformer to the vault. This process had slowed down due to hard rock ridges and has submitted a change order to rent a rock breaker. Trenching for drop inlets and drain pipe for the drain system is happening day to day, also slowed down by hard rock ridges at the sub levels. The entry road has been opened up some for the final roadway .

The construction report also includes work on estimates for the Food Grant Program, A meeting with DNR and TANF at the Orleans TANF Building in an attempt to make more office space for DNR programs. Have also attended a meeting with our Transportation Dept. and an area contractor to try to start another rock crushing project at Ish Kayish Ranch. Details to follow as report is finished

**Maintenance**        Still have two crews working on the same priorities, Daniel and Bob on the shop re-hab, Nate and Sam on the Yreka move. The shop rehab has the east side doors and windows in ¾ of the siding with the TERO office still to be done, rebuilding the lower part of the walls removing/replacing rotted floor joists and sill plates. The Yreka move project has almost finished soundproofing the old conference room, this would include demo walls, install new outlets and I.T. ports. Adding soundproofing and putting up new drywall. Another solid week of work and the crew can move to the next one.

In between these projects the crews have worked on locks at the Language room in Orleans, worked on plumbing leaks at the Yreka clinic, roof leaks on the kitchen roof at HC compound, change HVAC filters in Orleans and HC and gone to Orleans to mow grass

2-19-15        paint finish on door to computer room. Write Council report. Check progress at auto shop. Second coat of finish on door and re-hang.

2-20-15        Write contract for gutters on shop building. Work on “sticky” door handle. Meet with James for emergency hire for Orleans maintenance position. Orleans staff on medical leave.



- 2-23-15            Time cards and mileage sheets. Yreka for Katishraam project. Excavating Eas side Drop Inlet Haul spoils, pull concrete forms and prep for next pour on Tuesday.
- 2-24-15            Yreka Katishraam. Pour last of south end slab. Last of building slab on grade
- 2-25-15            Staff meeting, project updates and discuss leave times. Communicate with Ford dealers in attempt to speed up process of new vehicle acquisition. Rebuild door handle and install on storage room.
- 2-26-15            sick leave
- 2-27-15            Invoice paperwork, payroll, meet with Jody and Daniel to discuss current and upcoming projects
- 3-2-15            Meet with Chairman and Vice-chairman to discuss priority projects, scheduling and staff issue. Review estimate for Yreka HVAC upgrade. Invoice paperwork.
- 3-3-15            Yreka, Katishraam, hanging steel columns, posts and purlins. Load and haul spoils. Pull fish line and clean conduits.
- 3-4-15            Orleans, meeting with DNR and TANF to try and resolve short term and solutions to needed office space.
- 3-5-15            Personal Holiday
- 3-6-15            annual leave
- 3-9-15            Yreka Katishraam, hang steel roof rafters and purlins. Trench for drain system. Time cards and mileage forms.
- 3-10-15           Invoice paperwork Review budget info from I.H.S. engineer from Sacramento office. Meet with Ron Reed and Noreen on Food Grant stuff and garden at ranch.
- 3-11-15           Yreka Katishraam. Hang steel, columns, rafters, purlins and cross bracing. Start digging for electrical vault, vault delivered today. Find invoice for Jamie. Check out kitchen roof with Sonny and Robert.
- 3-12-15            Crew schedule. Order bushings for forklift. Send plans to Sacramento for Yreka HVAC. Research key problem in Orleans. Trim out window, part of shop re-hab. Build frame and hang glass priority board above desk.
- 3-13-15            Estimate work for Food Grant program. Draw site plan for garden plot and reconnection to water system. Price out material list for reconnection.

- 3-16-15 Yreka Katishraam. Trench and lay pipe for drain system. Break rock with handheld jack hammer. Hang purlins and supports. Electrical with vault, conduit and trenching for connection to transformer.
- 3-17-15 sick leave, family emergency
- 3-18-15 Invoice paperwork, crew schedule. Order supplies. Meet with Transportation and rock crushing contractor at ranch to discuss possible crushing project. Waiting for his proposal paperwork. Finish Food Grant estimate, e-mail to Ron and Lisa.