

**KARUK TRIBE  
COUNCIL MEETING AGENDA**  
*Thursday, January 22, 2015, 3 PM, Yreka, CA*

**A) CALL MEETING TO ORDER – ROLL CALL**

**AA) PRAYER / KARUK TRIBE MISSION STATEMENT**

*The mission of the Karuk Tribe is to promote the general welfare of all Karuk People, to establish equality and justice for our Tribe, to restore and preserve Tribal traditions, customs, language and ancestral rights, and to secure to ourselves and our descendants the power to exercise the inherent rights of self-governance.*

**CH) APPROVAL OF THE AGENDA**

**EE) APPROVAL OF THE MINUTES** (*December 22, 2014*)

**H.) OLD BUSINESS** (*Five Minutes Each*)

1.

**F.) GUESTS:** (*Ten Minutes Each*)

1. Aliyse Dominquez-Aguilar
2. Eric Cutright, IT Director

**I.) DIRECTOR REPORTS** (*Ten Minutes Each*)

1. Emma Lee Perez, Grant Writer/Resource Developer (written report)
2. Tom Waddell, Grant Writer/Resource Developer (written report)
3. Daniel Goodwin, Maintenance Supervisor (written report)
4. Sandi Tripp, Director of Transportation (written report)
5. Lester Alford, TANF Director (written report)
6. Leaf Hillman, DNR Director (written report)
7. James Phelps, HR Director (written report)
8. Jaclyn Goodwin, Self-Governance Coordinator (written report)
9. Dion Wood, TERO/Childcare Director (written report)
10. Erin Hillman, KTHA Director (written report)
11. Tom Fielden, Emergency Preparedness Coordinator (written report)
12. Karen Derry, KCDC Operations Manager (written report)
13. Laura Mayton, Chief Financial Officer (written report)
14. Sammi Offield, Contract Compliance Specialist (written report)
15. Scott Quinn, Director of Land Management
16. April Attebury, Tribal Court Administrator

**II.) REQUESTS** *(Five Minutes Each)*

1.)

**K) PHONE VOTES** *(Five Minutes)*

1. Request approval of amendment (1) to contract 15-C-032 between the Karuk Tribe and Bray & Associates. Passed.
2. Request approval of amendment (1) to contract 14-C-115 to develop a Storm Water Pollution Prevention Plan. Passed.
3. Request approval to approve modification (1) ton contract 14-C-083 between the Karuk Tribe and M. Peters, Inc. Passed.
4. Request approval of resolution 14-R-132 authorizing K1 to submit a bid on KTHA project. Passed.
5. Request approval for out of state travel for Rondi Johnson to Lake Buena Vista, FL. April 19-22, 2015. Denied.

**M) INFORMATIONAL** *(Five Minutes Each)*

**N) COMMITTEE REPORTS** *(Five Minutes Each)*

1. NCIDC Meeting Minutes
2. KTHA Meeting Minutes
3. KCDC Meeting Minutes

**OO) CLOSED SESSION** *(Five Minutes Each)*

1. Enrollment (dinner break)
2. Kathy Meinhart
3. Ian Tuttle
4. Debra VanWinkle
5. James Phelps
6. Barbara Snider
7. Tribal Council Members

**P) SET DATE FOR NEXT MEETING** *(February 26, 2015 at 3 PM in Happy Camp, CA.)*

**R) ADJOURN**

**Karuk Tribe – Council Meeting  
Meeting Minutes – Orleans  
December 18, 2014**

**Meeting called to order at 3:02pm by Chairman Attebery.**

**Present:**

Russell “Buster” Attebery, Chairman  
Robert Super, Vice-Chairman (late 1:20pm)  
Elsa Goodwin, Member at Large  
Arch Super, Member at Large  
Alvis “Bud” Johnson, Member at Large  
Charron “Sonny” Davis, Member at Large  
Renee Stauffer, Member at Large  
Josh Saxon, Member at Large

**Absent:**

Joseph “Jody” Waddell, Secretary/Treasurer (excused / travel)

**Prayer/Mission Statement:**

Prayer was done by Sonny Davis and the Mission Statement was read aloud by Renee Stauffer.

**A moment of silence was completed for three Tribal Members who have recently passed.**

**Agenda:**

Arch Super moved and Robert Super seconded to approve the agenda with changes, 7 haa, 0 puuhara, 0 pupitihara.

**Minutes of November 20, 2014:**

Arch Super moved and Josh Saxon seconded to approve the minutes of November 20, 2014, 7 haa, 0 puuhara, 0 pupitihara.

**Guests:**

**1.) Dan Effman, Tribal Member:**

Dan is present to discuss his recent neighborhood watch in Happy Camp. The organization is having financial hardships for fuel. Dan noted that there is a lot of crime that occurs and the organization calls the authorities if needed. Also, there are cameras installed on some businesses in which the authorities use during their investigation. They are looking for an additional amount of money estimated at \$400 per week. If the Tribe could provide assistance monthly, that would be appreciated. They patrol the Tribes property and work with the Tribes security officers as well. He then sought approval or requested a donated vehicle for the organization that would purge and donate to them. He noted that KTHA has commented that they may be able to donate a vehicle. The vehicle would be used strictly for neighborhood watch. He then explained that there is CERT training that is available. With this certification they may assist in collecting evidence and smaller tasks that assists the law enforcement officers. This would include finger printing, KTHA responses, casino property assistance. He would like to determine if the Tribe would assist in financing to obtain the certification for some of the neighborhood volunteers.

Renee asked about how many people would be participating. Renee also asked about fundraising. Dan explained that they did some initial fundraising, but the funding was used to purchase

cameras for the community or loan out cameras if home owners who planning to be out of town. He feels that the CERT is beneficial to the KTHA staff as well. Buster asked who assumes the liability both personal and vehicle. Dan noted that the Neighborhood watch organization would. Dan noted that the volunteers are further processing the scene and the information is turned over. However, Buster noted that the liability is that the volunteers are going on crime scenes where there will be liability if something went wrong.

Buster asked how this would work and the working relationship is anticipated with Siskiyou County. Dan noted that they are just processing evidence and turned over to the agency. It is a benefit to the organization that hopes to seek charges against persons, but don't have the resources to conduct an investigation. Buster asked how Siskiyou County is going to provide assistance as well. Dan has not approached Siskiyou County for assistance but he can. Buster noted that response time from Siskiyou County Police Department and lack thereof, leads to the Tribe being asked to complete their job. This is concerning. Dan commented that the volunteers and they aren't seeking repayment, but help in providing neighborhood assistance to the community. Robert asked about having an MOU drawn up to allow for coverage. Dan noted that he has a meeting on January 5, 2015 because Erin Hillman, KTHA ED is very interested in this. Dan noted that yes; this will take some time to get agreements and approvals in place.

Erin commented that Dan Effman is on the KTHA agenda to discuss his requests, which is funding, a vehicle (which she noted is up to the Board to re-purpose them), and training. Erin provided the training announcement to Ann Escobar to determine if it will be beneficial for the Security Department. There has not been an official recommendation made to the KTHA Board as of yet. She did note that the KTHA will adhere to policies regarding tenant rights. So this would not fit for the KTHA community.

**2.) Eric Cutright, IT Director:**

Eric is not present but Dale Josephson is present to seek approval of procurement. He would like to purchase equipment that will store several hard drives. He noted that the IT staff is running up on replacing equipment, which recently replaced 10 hard drives within the last year. The Tribe generally operates 36 hard drives. That leaves the life span to be four years. Dale went on to explain how new equipment works and the testing of the new equipment.

He commented that through the request for quotes provided him great information and resources for purchasing equipment.

This equipment purchase is the mechanical half and the next purchase will be replacing equipment to finalize it and will cost similar.

Josh asked what the difference in purchases similar to vehicle models. Dale noted that no, these are hard drive comparisons. Robert asked if this equipment fails, if there will be a backup. They noted, yes there are additional backups.

Josh Saxon moved and Elsa Goodwin seconded to approve procurement and allow the purchase from Central Computer, 7 haa, 0 puuhara, 0 pupitihara.

**Director Reports:**

**1.) Emma Lee Perez, Grant Writer/Resource Developer:**

Emma Lee is not present, on travel status.



Arch Super moved and Bud Johnson seconded to approve Emma Lee's report, 7 haa, 0 puuhara, 0 pupitihara.

**2.) Tom Waddell, Grant Writer/Resource Developer:**

Tom is present to review his report. He does not have any action items.

The ICDBG was not awarded. The feedback and readers' comments have not been received. They will report that information back to the Tribal Council once received.

Josh asked what issues were identified in the rejection for ICDBG. Tom noted that there were audit findings with HUD and that lead to a reduction in points. The application process uploading also created an issue because it wasn't done correctly. The continued issue will not be finalized until the final letter is back.

Buster updated the Council on the ICDBG process and how the first denial was done, now the second official denial and loss of points. Josh asked when to expect the readers' comments back. An official request was put in to receive the readers' comments.

A two day basketball clinic was funded and that is moving forward.

Elsa Goodwin moved and Arch Super seconded to approve Tom's report, 7 haa, 0 puuhara, 0 pupitihara.

**3.) Daniel Goodwin, Maintenance:**

Daniel is not present, no report provided, Fred's report attached.

Elsa Goodwin moved and Josh Saxon seconded to approve Fred's report, 7 haa, 0 puuhara, 0 pupitihara.

**4.) Sandi Tripp, Director of Transportation:**

Sandi is present to review her report. She has been out on leave for a time period but she has now returned. She updated the Council on projects. She requested to meet with Erin regarding how NAHASDA is calculated. She thanked Buster for attending the Tribal Nations Conference and working with the representatives of the transportation program. Sandi noted that the safety funding award hasn't been received but it is anticipated by the end of January. This will not hold up the project and she will use some TIPP funding until the award is received. Buster asked what the delay is regarding this. Sandi explained that the change in MAP21 goes through the office of transportation and is sitting on a desk most likely. The Tribe is waiting on the government.

She continues to work with GSA to obtain extra equipment from Federal Highways and Department of Transportation. She is excited for this because the program needs equipment to better complete their projects and would not have to rent equipment if the Tribe could obtain it's own.

The cost of the transit program is high and really isn't in the Tribes best interest to continue this long term. She will be working on a more cost effective project moving forward.

She will be working with KRAB and others on the long range transportation plan. The Wellness Center in Orleans has the salmon sculptures installed. Renee commented that the area looks very nice.

She then sought approval of the RFA for 2015. It is a zero dollar amount is because there was an advance provided on the money. This provides a place holder for the next round of funding once the Federal funding is released. It is under resolution 14-R-122.

Arch Super moved and Renee Stauffer seconded to approve resolution 14-R-122, 7 haa, 0 puuhara, 0 pupitihara.

She then sought approval of two modifications to contracts. Both contracts were planned to be extended if everything had gone well. One was on call engineering and the other was WH Pacific on the transportation plan.

Arch Super moved and Bud Johnson seconded to approve Modification (1) to contract 14-C-124, 7 haa, 0 puuhara, 0 pupitihara.

Sandi then presented a possible commute policy for Tribal Employees or Tribal Council that may want to commute. She got this information from the Yurok Tribe. Elsa noted that the policy should go to the Management Team first. Sandi would like to review it with the Council at a later time.

Josh asked about the GSA equipment policy and how the surplus gets to the Tribe. Sandi noted that it will be from the DOT.

Dion asked why Happy Camp didn't get an aama. Sandi noted that if there is additional funding to get some sculptures in Yreka and Happy Camp.

Elsa Goodwin moved and Josh Saxon seconded to approve Sandi's report, 7 haa, 0 puuhara, 0 pupitihara.

**5.) James Phelps, HR Director:**

James is present to review his report. The Yreka Medical Clinic is fully staffed. A CFO was hired for KTHA.

He was asked to place an add on the Facebook Page for a Yreka Representative Board vacancy.

James is going to be working on the hiring policy and they are hoping to work on that at the upcoming WPA meeting.

He needs more newsletter articles, so if anyone is interested in getting some information out to the Membership, then please forward those ASAP.

He will be able to review the next contract for the food cook and the sergeant at arms.

The vacancy for the Yreka Dental position will be vacant until the Council discusses the position description.

Elsa Goodwin moved and Renee Stauffer seconded to approve James' report, 7 haa, 0 puuhara, 0 pupitihara.

**6.) April Attebury, Tribal Court Administrator:**

April is present to review her report. She has one action item. It is an out of state travel request.

She just received notification about a mandatory training February 11-12, 2015 to Albuquerque NM. She would like to seek approval for herself and Laura Olivas. It is mandatory training.

Elsa Goodwin moved and Bud Johnson seconded to approve out of state travel for Laura Olivas and April Attebury, February 11-12, 2014, 7 haa, 0 puuhara, 0 pupitihara.

Arch Super moved and Robert Super seconded to approve April's report, 7 haa, 0 puuhara, 0 pupitihara.

She then provided information regarding Tribal legal update. Elsa asked about the training in Yreka that was previously held. April has met with agencies and there have been quarterly meetings set up after that training.

**7.) Jaclyn Goodwin, Self-Governance Coordinator:**

Jaclyn is present to review her report. She has one action item to present for Scott Quinn, which is a contract 15-C-032 between the Karuk Tribe and Bray & Associates. This is related to the casino project. Jaclyn is working with Bray & Associates to follow up on a proposal for additional work.

Elsa Goodwin moved and Renee Stauffer seconded to approve contract 15-C-032 between the Karuk Tribe and Bray & Associates, 6 haa, 0 puuhara, 1 pupitihara (Josh Saxon).

Jaclyn then presented a Karuk Tribe Food Policy. It was drafted by the Food Security Program, reviewed by the Management Team and it would provide a guideline for tribal programs to use at the Tribe. This is more or less something to strive for to work with the Head Start, Senior Centers, and employees.

The edited version was because there is no system in place for having the regulations adhered to. She would like to get the council's input and then add it to the agenda to the next DNR Meeting. Funding for the position would be needed. Josh would like the strikethrough version sent to the DNR Meeting. Josh would like it a goal to seek funding to meet the regulation of the policy. The Management Team members discussed what their comments were on the policy and how to be held to the restrictions and also advance to using this policy. Josh recommends finding a way to reference this section (as noted to be stricken), to set a goal and get funding toward.

The Management Team believes this is a living document and will be used to follow. Robert asked if this will work with TANF and KTHA on serving traditional foods. Sandi commented that the Management Team has not identified a funding source for this; however there are plans to move in this direction.

Jaclyn went on to review her report including a mineral map withdrawal to the USFS. Josh asked about the salvage logging. There is a meeting on January 6, 2015 and the Tribe hasn't been notified of that meeting as of yet. Josh asked that that be followed.

Arch Super moved and Bud Johnson seconded to approve Jaclyn's report, 7 haa, 0 puuhara, 0 pupitihara.

**8.) Dion Wood, TERO/Childcare Director:**

Dion is present to review his report. He will send the WPA and hiring policy to the Council prior to the WPA Meeting on 12/29. He met with the former EEOC at the legal update training recently and the retired EEOC administrative judge would like to provide an onsite training again. He

recalled from previous training that the Tribe has too many steps in the appeal process. EEOC provides \$25,000 annually to Tribes to enter into an agreement to receive these funds, and then Tribes would send items to the EEOC or the Tribe work on their own issues.

A union recruitment date is January 13-14, 2015 in Yreka. The first day is for Tribal Members and the second day will be open to the community. He participated in a conference call with Buster and Robert with Andrew Meredith to submit the ad to the Siskiyou Daily News, announcing this recruitment. Dion is going to do a bulk mailing to Tribal Members and the skills bank applicants to be at the January 13<sup>th</sup> Tribal member day. Dion will be working with Jaclyn, Scott, Laura and the Council on a full page ad in the paper which the union will pay for. He would like consensus to develop the ad and send to Andrew Meredith.

Elsa asked about this ad. Dion noted that the Tribe does not want unions in the service portion. However, the unions that are going to be intact we have already signed to so the best course of action is to facilitate between the unions and the Tribal Members. Jaclyn clarified that the compact approval was based on signing to the union agreements.

He is honored to do his part, however he doesn't appreciate being strong armed into unions, but moving forward he will do his job. The union fees will be waived.

He commented that the slots for Tribal Members are limited and he would really like to get Tribal Members enough information to recruit.

The group went on to discuss Tribal Members that are already involved in unions. He would also like Tribal Council Members at the event. Renee asked what Newspapers the ad would be in. Dion noted that he will confirm what newspapers the ad will be in. They recommend he not just use SDN but several other papers. Dion did comment that he would be doing a bulk mailing too.

Consensus: move forward with the ad and get out to Tribal Members.

He then scheduled adult caregiver training January 29-30, 2015 in Yreka. There can be up to 15 participants that will receive certification that allows people to sign up for Siskiyou County Adult Services and get paid from Siskiyou County if hired.

Dion went on to discuss the Childcare program and it's funding along with regulations.

Next month is the State Childcare Association Meeting. This meeting will bring together several programs and will be a nationwide first. This will bring head start staff, TANF staff and childcare matters to the table.

He is working on the end of the year report. He is supportive of the work for the language that Jeanerette is doing in Orleans.

Bud Johnson moved and Renee Stauffer seconded to approve Dion's report, 7 haa, 0 puuhara, 0 pupitihara.

**9.) Erin Hillman, KTHA ED:**

Erin is present to review her report. She received notification that NAHASDA will not pass the Senate and it will take work in February to get the re-authorization bill passed. There is a timeline submitted in the bill and those are moving forward such as timelines for ER's and maximum rent,

allowing families to convert to homebuyers from renters. Authorization to use Indian Health Services water and sanitary may be used on NAHASDA funding.

The Planning Session for NAHASDA in February and Erin would like to request to send Jaclyn Goodwin, Self-Governance Coordinator as well.

She is working on the Annual Performance Report, which is due by December 31, 2014.

Continued work is being done with the TRO's and Maintenance on inter-department development along with reporting. The Maintenance Department had meetings and revised the maintenance policy.

The pre-bid for fuels reduction, including the Tribes fuels reduction person was in attendance. There is a reported five bids received on fuels reduction project in Happy Camp. The funding was received by NCRS.

The Eviction ordinance workgroup meeting will be held January 6<sup>th</sup> in Happy Camp. She went on to review the hiring of vacancies.

KTHA found deficiencies in their audit preparations. This was under review in 2013, and when their consultant reviewed items, she tied out some financials. Laura Mayton and Erin met with the auditor to reconcile the 2013 audit.

The tax credit proposals are due January 9<sup>th</sup> and the review will be done on January 13<sup>th</sup> at 10am in Happy Camp to determine who KTHA will work with on this.

Josh asked if the tax credit can be done by the March 6<sup>th</sup> deadline. Erin believes that it can be done and up and running by the March 6<sup>th</sup> deadline. It will take some work but she is confident they can make their deadlines. Erin explained that this does not include the Tribal Council because this portion just includes an application process on behalf of KTHA. Erin commented that the contract is to complete the application which is under KTHA the full application will come back to the Tribal Council.

Buster asked if the Yreka Wellness Center is on schedule. Erin noted that no, but there are rain days that were expected and they are having some with the recent weather. Buster noted that the strict deadline is intact but the delinquency is already underway and in place. Josh hopes that the rain day cap is done and the daily inspection reports must be submitted each day to ensure compliance with the project.

Arch Super moved and Robert Super seconded to approve Erin's report, 7 haa, 0 puuhara, 0 pupitihara.

**10.) Tom Fielden, Emergency Preparedness Coordinator:**

Tom is present to review his report. He would like to seek out of state approval for February 2015 for an ANA conference. April noted that she has attended the Conference on behalf of her CTAS as before. A finance person will be attending with Tom as well.

Josh Saxon moved and Robert Super seconded to approve out of state travel for Tom Fielden and one finance person to Santa Fee NM in February 2015, 6 haa, 0 puuhara, 1 pupitihara (Arch Super).

The KEEPER meeting went well. A GIS celebration day was held by National Geographic day was held and they explain how to put together maps for reports, workshops or presentation.

Elsa Goodwin moved and Robert Super seconded to approve Tom's report, 7 haa, 0 puuhara, 0 pupitihara.

**11.) Karen Derry, KCDC:**

Karen is not present, but Patty is present to seek approval of procurement. It is part of the one-time funding proposal she submitted. She would like to purchase an electric generator, carpet, playground equipment and training.

Josh asked about the installation on the electronic generator and how that will be done at a later time. Josh asked how that would be paid. Patty commented that her son is an electrician and could do the work. Josh asked if it would be bid out and Patty noted that yes, it would be. Patty commented that the less expensive generator will allow cost savings but this is what the staff had requested they needed for the center. The purchase is being done by her and then she is hoping to have the follow up items donated by others which would meet her in-kind needs of Head Start. Josh recommended that Patty work with the maintenance crew on generator casing and work to get it installed. 90 days after 12/31 the purchase must be done and installation can be done later. The generator will be delivered after approval.

The one time funding is \$64,490 and she has broken it up to the listed items.

Buster noted that having a crew onsite would be best. Patty noted that she will address that after she purchases the generator.

Josh noted that there are some questions that should be answered for the compatibility of the generator because there are differences between electric and gas. Robert asked who provided the specs on the generator, because there are differences in what can run power or air. Patty noted that she will ask some questions at a later time but this generator was suggested by Eric Cutright.

There is no propane tank in Happy Camp but possibly there is in Yreka. The discussion went on to discover that there is some work that needs done on this planning. Josh recommends that Patty interface with the maintenance staff on the purchase and installation of this large purchase. The Council agrees that further work needs done on determining what kind of generator works best for the Yreka Center. She will be assigned to work with Fred and Eric to verify the need, workability and compatibility of the generator.

She then presented procurement for Family Carpet for replacement flooring. There was discussion on the floor replacement. The company will be doing flooring work in Happy Camp and in Yreka. Arch inquired about the total amount expected to cover procurement doesn't add up to the one-time funding amount. Renee asked about the old shape of the old flooring and how it will be replaced. The old flooring needing to be removed lead to confusion on additional costs if there is prep work to be done. Robert asked about the recommendation is about the vinyl. Patty noted that the preference is up to the owner. She then noted that KTHA could be asked to pay for the flooring. However, she noted that Head Start will be there forever, so Head Start should be paying for it. Patty noted that Karen spoke to KTHA about the maintenance on the building and it was denied.

Josh is confused about the sole source justification for Family Carpet, because it isn't detailed and that it includes a credit. The invoice doesn't have detailed information on the charges for

installation for Yreka and Happy Camp separate. This needs further review and brought back once it's clear and the procurement is completed. Sole source discussion will need to take place with Compliance.

Patty then explained that due to vacancies this year there is cost savings and with that they would like to purchase equipment for the Happy Camp center. The total cost is \$23,062.00. The funding sources are from two different sources; one-time funding and grant funding. The playground equipment is from grant funding. This purchase is for the equipment and delivery. The installation is by donation of a staff member and a staff member's husband.

Robert Super moved and Renee Stauffer seconded to approve procurement and approve the purchase equipment from Playgroundequipment.com, 7 haa, 0 puuhara, 0 pupitihara.

She then would like to seek approval to purchase software that is specific to Head Start. It was purchased before but the training portion wasn't used, so this purchase will include a less expensive version. This software allows for family monitoring regarding the Head Start guidelines.

Arch Super moved and Bud Johnson seconded to approve procurement and allow the purchase of software equipment for Head Start with Child Plus, 7 haa, 0 puuhara, 0 pupitihara.

The Council then reviewed Karen's report. The Council tabled that report to Thursday's Planning Meeting.

**12.) Laura Mayton, CFO:**

On travel, report provided.

Arch Super moved and Robert Super seconded to approve Laura Mayton's report, 7 haa, 0 puuhara, 0 pupitihara.

**13.) Lester Alford, TANF Director:**

Report provided, left on family emergency, tabled report to Thursday's Planning Meeting.

**14.) Leaf Hillman, DNR Director:**

Leaf is not present, on travel. Carly is present to provide information to the Tribal Council. She provided them with action items.

She presented resolution 14-R-126 which is the EPA GAP FY16 funding. The funding covers contractual water quality work, wages for staff, education contracting for staff that is under contract. Carly mentioned that she and the EPA funder are allowed to provide some flexibility in the funding.

The proposal is due December 20<sup>th</sup> however the draft was provided at the DNR Monthly Meeting for the Council to review.

Arch Super moved and Bud Johnson seconded to approve resolution 14-R-126, 6 haa, 0 puuhara, 1 pupitihara (Elsa Goodwin).

She then sought approval of USDA year three. It is through Berkeley sub awardee and when the funding is available they want to provide the funding immediately. The resolution is 14-R-130. Elsa inquired about the USDA grant and year three but it being dated earlier. Bill commented that

USDA is a five year grant. This funding is the third year, with the budget, and report which is required to draw down the third year of funding. Due to issues with Congress and a continued resolution then this leaves a three month lag in funding. The implementation cycle is pretty close to being caught up but there were issues with this late start when the funding was actually received.

Renee Stauffer moved and Josh Saxon seconded to approve resolution 14-R-130, 7 haa, 0 puuhara, 0 pupitihara.

She then sought approval of contract 15-C-025 which is a strategic plan for DNR. It is with Megan Rocha. It was posted and RFP's selected. There were three bids received. Of the three bids the screening group chose Megan Rocha. Josh requested to table the contract to closed session.

Consensus: DNR report tabled to closed session.

**15.) Scott Quinn, Director of Land Management:**

Scott is on travel, report provided.

Arch Super moved and Bud Johnson seconded to approve Scott's report, 7 haa, 0 puuhara, 0 pupitihara.

**16.) Sammi Offield, Contract Compliance Specialist:**

Sammi is not present, on travel status.

Bud Johnson moved and Robert Super seconded to approve Sammi's report, 7 haa, 0 puuhara, 0 pupitihara.

**Phone Votes:**

1. Request approval for out of state travel for Buster, Laura M., Josh to Atmore, AL, December 11-12, 2014 for gaming. Passed.
2. Request approval for out of state travel for Tim Rose to Atmore, AL., December 11-12, 2014 for gaming. Passed.
3. Request approval to provide up to \$1,000 burial assistance for Tribal family services. Passed.
4. Request approval to provide up to \$1,000 burial assistance for Tribal Member #2984. Passed.
5. Request approval to provide up to \$1,000 burial assistance for Tribal Member #623. Passed.

**Closed Session:**

Arch Super moved and Josh Saxon seconded to approve resolution 14-R-131, 6 haa, 0 puuhara, 0 pupitihara (Robert absent for vote).

Consensus: to refer the neighborhood watch request to KTHA for review prior to the Council taking action.

Josh Saxon moved and Renee Stauffer seconded to approve providing \$1,000 for Tribal Member burial assistance for #613, 7 haa, 0 puuhara, 0 pupitihara.



Consensus: to refer Tribal Member #RB to TANF to seek assistance. Also add grad school funding and rental assistance requirements to the planning session in March for KTHA/Council. .

Josh Saxon moved and Renee Stauffer seconded to approve contract 15-C-025, 5 haa, 0 puuhara, 2 pupitihara (Elsa/Arch).

Consensus: for the DNR Representative to communicate on what the reports should be and the addition of the monthly DNR meetings.

Elsa Goodwin moved and Renee Stauffer seconded to approve DNR's report, 7 haa, 0 puuhara, 0 pupitihara.

Update: Food boxes were delivered to eligible Tribal homes in December.

Josh Saxon moved and Renee Stauffer seconded to approve CRIHB Membership fees for \$12,000, 7 haa, 0 puuhara, 0 pupitihara.

Request: to have Language Office in Orleans reset the light timer, to accommodate staff use.

Josh Saxon moved and Renee Stauffer seconded to approve the revised position description for TANF receptionist with changes, 6 haa, 0 puuhara, 0 pupitihara (Elsa absent for vote).

Closed Session: no minutes recorded.

Consensus: to send letter to Bezdek's office.

Josh Saxon moved and Robert Super seconded to deny requests from employee #CA, 7 haa, 0 puuhara, 0 pupitihara.

Arch Super moved and Josh Saxon seconded to approve resolution 14-R-129, 7 haa, 0 puuhara, 0 pupitihara.

Josh Saxon moved and Renee Stauffer seconded to approve agreement 15-A-021, 7 haa, 0 puuhara, 0 pupitihara.

Consensus: to further discuss office space in Orleans. Staff communication and planning needs to take place.

Consensus: to follow previous guidelines regarding burial assistance. No requests will be considered if BIA funding is received.

Consensus: to refer Elder issue to Eric Cutright and the Orleans KTHA TRO.

Informational: Council Member advised to begin following rules and the Constitution and Council Code of Conduct. Possibly evaluating sections at the Planning Meetings would be helpful. Also Board training may be relevant. Other Council's send newly elected Council Members to training.

Consensus: for HR to attend the Council and Health Board Meetings, possibly Planning Meetings when relevant.

Consensus: to evaluate the Tribal Council holding their Planning Session earlier in the year.

Consensus: to support the Tribal Council decisions made and voted on.

Sonny Davis moved and Bud Johnson seconded to uphold the Tribal Council decision to revoke the VISA for employee LS, 5 haa, 0 puuhara, 2 pupitihara (Josh Saxon, Elsa Goodwin).

Consensus: for the KCDC Board Members to advise and communicate regarding KCDC obtaining loans for business endeavors.

Consensus: the Tribal Council won't be having another Council Member on KTHA.

Employee Drawing: Susan Beatty

**Next Meeting Date: January 22, 2015 at Yreka CA.**

Arch Super moved and Josh Saxon seconded to adjourn at 9:24pm, 7 haa, 0 puuhara, 0 pupitihara.

**Respectfully Submitted,**

---

**Russell "Buster" Attebery, Chairman**

**Recording Secretary, Barbara Snider**

Ayukii,

Grant writer attended Administration for Native Americans training. The training was valuable, a few things have changed since the last time I was involved in an ANA application. For example, ANA went from a quarterly reporting process to bi-annual reporting. This change will affect how the objective work plans are designed. Other changes, the need for assistance component is now part of the overall project approach. Lastly, they worked closely with each attendee to iron out our goals, objectives and problem statement, an important component ANA application.

Grant writer attended Council planning meeting on January 15<sup>th</sup> to give an update on current grant applications. Grant writer plans to attend every planning meeting (almost) to keep the Council more informed as well as have more dialogue in general.

Grant writer attended an Indian Parent Committee on 1/15/2015 to gather input and community involvement for the proposed ANA Application. A critical component of ANA applications is demonstration of community involvement.

Grant writer participated in a webinar on Thursday, January 15, 2015 for the upcoming CTAS, applications are due February 24<sup>th</sup>. The webinar provided more a general overview of the CTAS, most of this information can be in the NOFA.

Grant writer made changes to the FEMA HMPG application and resubmitted to FEMA.

### **Proposals Initiated/Under Consideration**

#### **Homeland Security Grants (FY 2013) Tribal Equipment Assistance (TEA) Program.**

Tribal Equipment Assistance Grant to Purchase/Continue a one year contract for our the Satellite Phones for Emergency use (Emergency Preparedness Department), install 5 mobile radios in the Fire Crew Vehicles (DNR-Emergency Response capabilities), one to two tactical radio frequencies to be available to any Tribal emergency response (these items fall under interoperable communications) and one to two UTV's for KTHA Security personnel (pending KTHA Board approval) to patrol the wooded areas around housing. This grant requires at least 25% of funds be expended to LEPTA (Law Enforcement and Prevention of Terrorist Activities) if the KTHA Board does not approve of the grant then we will not qualify. **Deadline: February 11, 2015**

**Department of Justice- CTAS (Coordinated Tribal Assistance Grants) -** CTAS funds multiple areas of the Department of Justice through one application submission. Grant writer is working with Judicial to apply for Purpose Area #3- Healing to Wellness Court and Purpose Area #8 –

Youth Healing to Wellness Court and Purpose Area #7-Victims of Crime for Pat Hobbs, LCSW. Additionally, I have offered Naa Vúra Yéeshiip help with the internal process. I have provided staff with a timeline for internal review and submission to give everyone enough time to properly review the proposal with additional time for adjustments. **Deadline: February 24<sup>th</sup>, 2015**

**Administration for Native Americans- SEDS (Computer Centers)**-Grant writer is working with KCDC OM to develop a proposal to fund the Orleans and Happy Camp Computer Center. The focus will be on workforce development and education. Grant writer has provided staff with a timeline for internal review and submission to give everyone enough time to properly review the proposal with additional time for adjustments. This application is due within 10 days of the CTAS! **Deadline: March 4<sup>th</sup>, 2015**

**Project Goal:** To improve test scores and graduation rates of native youth; through tutoring and mentorship and to develop a qualified labor force to meet the future needs of the Tribe.

**Objective # 1:** By the end of 24 months, 66 (75%) of 88 Karuk high school students will graduate from high school eligible to enter community colleges or universities without remediation.

**Objective # 2:** By the end of 24 months, 30 (30%) of 100 Karuk who live within the ancestral territory will have received a high school diploma and necessary job training to be prepared to meet the demands of future employment needs.

**Sierra Health Foundation-** These grants improve the health and well-being in eligible communities. Funding opportunity has not yet been announced. **Deadline: January 2015**

It is my understanding that the recently hired Peoples Center coordinator will be taking the lead on the upcoming IMLS and NAGPRA. IMLS is an important funding source for the Peoples Center. I am happy to help in any way with coordinating the internal process. See below:

**Native American Library Services: Basic Grants**

**Project Types:** Collections Management, Community Engagement, Informal Learning, Professional Development/Continuing Education, Public Programs

**Due: March 2, 2015**

**Native American Library Services: Enhancement Grants**

**Project Types:** Collections Management, Community Engagement, Digital Collections/Tools, Informal Learning, Partnerships, Professional Development/Continuing Education

**Due: March 2, 2015**

**National Park Service- U.S. Department of the Interior- NAGPRA- Consultation/Documentation Grants-** \$5,000 - \$90,000 NAGPRA grants fund visits to Museums to consult with museums

regarding human remains and cultural items of interest to their tribe or organization and determine items for which they desire to make a claim and consult on repatriation/disposition. *Repatriation Grants- \$15,000* NAGPRA grants fund-Transportation of Native American human remains and/or cultural items to the Indian tribe or Native Hawaiian organization. Hazardous substance testing, documentation and decontamination of Native American human remains or cultural items. Letters have been sent to the Heard Museum and Peabody Museum as a first step to request an inventory list.

**Deadline: March 11, 2015**

**Department of Homeland Security – Emergency Management Performance Grant (EMPG)**  
Emergency Coordinator has identified this funding opportunity to sustain the Emergency Preparedness Program.

**\*\*Grant requires a 1:1 non-federal match\*\***

**Deadline: April 9, 2015**

**Preservation Assistance Grants for Smaller Institutions- National Endowment for the Humanities-** Preservation Assistance Grants help small and mid-sized institutions—such as libraries, museums, historical societies, archival repositories, cultural organizations, town and county records offices, and colleges and universities—improve their ability to preserve and care for their significant humanities collections using knowledge of consultants whose preservation skills and experience are related to the types of collections and the nature of the activities that are the focus of their projects. **Deadline: May 5, 2015**

**Tribal Homeland Security - (Emergency Preparedness Program)** THSGP supports the building, sustainment and delivery of core capabilities to enable Tribes strengthen their capacity to prevent, protect against, mitigate, respond to, and recover from potential terrorist attacks and other hazards. Grant writer will begin working on this in early March, after CTAS and ANA have been submitted. Tom Fielden and I have been in contact, this is the main funding source to sustain the Emergency Preparedness Program.

**Deadline: approximately-May 23, 2015**

**Indian Health Service- Tribal Management Grant**

**Deadline: May 31, 2015 – (deadline varies year to year)**

**Foundation Grants- ongoing deadlines**

**Ford Family Foundation-** Ford Family Foundation provides assistance grants for “capacity building”, which are primarily used for strategic planning and organizational development. The grants are about \$5,000, although some are as much \$10,000 and requires 20% cash match.

**The California Wellness Foundation-**

- Bridging the Gaps in Access and Quality Care
- Promoting Healthy and Safe Neighborhoods
- Expanding Education and Employment Pathways

It’s never too early to begin planning for next years’ ICDBG. Deadline varies from year to year. Last year the deadline was July 29<sup>th</sup>.

## 1/22, 2015 Council Report

From: Tom Waddell

Position: Grant Writer

**Action Items:** Approve Resolution # 15-R-005 for acceptance of an additional award of \$9,000

HRSA Affordable Care Expansion Grant- Accept the additional \$9,000 offered in addition to the initial award amount for a Total \$190,038 +\$9000 = \$199,038.00

Proposals Initiated/Under Consideration:

### **National Science Foundation DEL**

Still awaiting results of review process

### **2015 Karuk Youth Sports and Recreation Project**

I am working with Emma and April A. on the U.S. Department of Justice Coordinated Tribal Assistance Solicitation (CTAS) with a deadline date of February 24, 2015. I have almost completed Area 9 that covers Youth Activities and it will be include it with Emma's and April's submission to CTAS as one portion of the grant application.

### **Performance Partnership Pilots (P3) - TANF**

Lester and I are looking at this opportunity. It will be highly competitive and may not be feasible.

*Purpose of Program:* The Performance Partnership Pilots (P3) program, authorized by the Consolidated Appropriations Act, 2014, Division H, Section 526 (the Act), will enable up to ten pilot sites to test innovative, outcome-focused strategies to achieve significant improvements in educational, employment, and other key outcomes for disconnected youth using new flexibility to blend existing Federal funds and to seek waivers of associated program requirements. P3 pilots will receive start-up grants to support ongoing planning, streamlined governance, strengthened data infrastructure, improved coordination, and related activities to help pilots improve outcomes for disconnected youth.

**EPA Hazmat Training for a** – DNR indicated they were interested in submitting an application through EPA for HAZMAT training.

I had a phone meeting with Earl and Tom at 1:00 PM on Monday. Earl indicated that he was going to be out most of this and next week. We did manage to outline areas of responsibilities for this application with the exception of who would be the project manager. In a follow up call Tom has agreed to administer this grant if awarded.

Met with Tom F at 10:00 Friday and agreed on final approach on narrative and I started putting together the first draft of the Narrative.

I called Tim Wilhite who is EPA's Tribal Liaison for this area. He is going to get me contact information for this grant and he thinks this will be a good source for training \$\$\$\$\$, but wasn't real familiar with the grant program.

Deadline Feb 3, 2015

**2015 AmeriCorps** – Karen, Tom F. and I have met three times and are moving forward on the 2015 application. We have started monitoring new information coming out and will start scheduling meetings on an as needed basis.

### **Fish and Wildlife Service - California and Nevada Notice of Funding Availability**

The Tribe is eligible for this grant and I have shared ideas and emails with Bill T. We are just getting started on this opportunity. **It is not due until Sept. 25, 2015.**

Possible categories:

15.669 -- Cooperative Landscape Conservation

15.608 -- Fish and Wildlife Management Assistance

Bill is interested in funding a Tribal Wildlife Biologist.

### **Award Ceiling: \$100,000**

Bill and I have emailed back and forth and I will put together a Timeline and start research for this grant next week. I also asked Bill about the article in SQDaily news about the listing of the Fisher here in SisQ County and what kind of effect it might have on some of our planned projects. He made a few comments and mentioned this was one of the reasons we needed a Wildlife Biologists.

### **Participated in Workshops, Webinars, Phone Conferences**

Coordinated Tribal Assistance Solicitation 2015 Information Confirmation (CTAS) Thur the 15<sup>th</sup>@11:00

Conference phone call for Grant Application Training – USFS Shasta Trinity NF Redding, Fri. the 16th



CONSTRUCTION MANAGER

DAILY LOG

From 12-11-15 to 1-1415

12-11-14 Invoice paperwork. Inspect grounds for storm damage. Attend Council Planning Meeting. Notify HR about new position. Contact Harper Motors about vehicle procurement. Run Case loader through transmission/transfer case operating test.

12-12-14 Write Council report paperwork to get truck ordered from Harper Motors. Two crew out, haul Will to ranch.

12-15-14 Time cards, mileage forms. Crew schedule, still two crew out. TANF workers last day. Yreka, Katishraam project. Sentry plumbing putting in drains. Doc's Mobile crew working on draining standing water. (trouble with rented pump)

12-16-14 Order phone for Orleans crew member. Discuss HVAC (Yreka) schedule at fish bowl meeting. Crew schedule. Take Daniel to ranch to pick up #140 and get updates from mechanics. See James about position interviews. Take paperwork to KCDC

12-17-14 Yreka Katishraam project. Purchase gates for ranch entry at Meek's. Find Sam to help NCIDC with Holiday boxes.

12-18-14 Work with Mike to put side mount boxes on #121. Invoice paperwork. Order supplies. Work with contractor to clarify codes on blueprints for Katishraam.

12-19-14 Invoice paperwork. Crew schedules.

12-22-14 Yreka, Katishraam check site, pumping water. Adjust tool box latches on #121

12-23-14 Invoice paperwork. Discuss upcoming with Daniel. See Dale about "lost" ladder. Phone conference with HVAC design engineers

12-24-14 Annual leave

12-25-14 Holiday

12-26-14 to 12-31-14 Annual

1-1-15 Holiday

1-2-15 Annual

1-5-15 Yreka Katishraam. Trenching and laying drains.

1-6-15 Crew schedules. More fiscal paperwork. Find I.H.S. for Robert. Check in with mechanics. Get Nate started with Yreka Clinic issues. Sliding door and HVAC techs

1-7-15 Yreka Katishraam. Moving dirt from site to top of ridge. DT Builders asking for laborer bu next Monday. Set that up with Chairman's help and Dion. Purchase and haul lumber for shop re-hab.

1-8-15 Invoice paperwork. Make out update progress for Richard and Sammi. Crew schedule. Work Dale on schedule for IT and service panel changeover for shop building. Order supplies.

1-9-15 Invoice paperwork. Const paperwork. Get crew going. Work with Sam and Willie on re-hab.

1-12-15 Time cards, mileage forms. Yreka Katishraam. Moving dirt, draining pad and survey

1-13-15 Power out in shop for service changeover. Help guys with wiring. Check on mechanics. Meeting with Medical and Chairman for offices in Yreka, moving and sound proofing.

1-14-15 Yreka Katishraam. Moving dirt, soil erosion work and dig soputh west corner footing. Order supplies.

**Tribal Council Report**  
**Karuk Tribe Department of Transportation**  
**Council Meeting: January 22, 2015**

Submitted by: Sandi Tripp, Director of Transportation  
Report Date: January 15, 2015

**Tribal Transportation Program News**

**FHWA/BIA 25 CFR Part 170 Regulations**

In July 2012 Congress passed the current highway legislation known as “Moving Ahead for Progress in the 21<sup>st</sup> Century” (MAP-21). Since that time Federal Highway Administration (FHWA) and the BIA have worked with the Tribal Transportation Program Coordinating Committee (TTPCC) to review and revise 25 CFR Part 170, the governing regulation for the Tribal Transportation Program (TTP). Last month the proposed changes to the regulations were announced to the public and consultation sessions with the Tribes are scheduled in regions across the country. I attended the first of these sessions, it was held in Sacramento on January 13, 2015. I gave testimony regarding the minimum requirement for getting a route onto the TTP Inventory and the issues we face in acquiring the “authorization letter” from owners of public routes (ie: states, counties and cities). I plan to contact and work with the office of Self Governance to develop a letter for the record ensuring the comments I made at the Sacramento session are fully documented and also to sight additional concerns regarding the proposed revisions.

**TTPCC** - As you are aware, over the last couple of years I have attended and participated in the TTPCC meetings. These meetings are comprised of two representatives from each of the twelve Tribal Transportation Program regions.

I am proud to have been notified that I was selected as one of the two representatives for our region. My appointment on this committee will allow us and our region an opportunity to make positive change in the Tribal Transportation Program and also allow us to request reimbursement for my travel to these quarterly meetings. I would like to thank the Tribal Council for all your support and attending these meetings with me, as the comments conveyed by the Council members are highly regarded by the Committee.

**Tribal Transportation Unity Caucus**

As you may recall in December 2013 I attended and participated in the Tribal Transportation Unity Caucus (TTUC) held in Denver, Colorado. At that meeting Tribes across the nation came together by consensus on Tribal Transportation Program issues such as increased funding, restoration of the High Priority Project Program, increased Safety Program set-asides and stable funding for existing transit tribes.

About six months ago Tribal Council reviewed and signed a letter that I developed regarding the issues identified at the TTUC meeting noted above. The letter was sent out to all the relevant Congressional committees, including their Chairs and Co-Chairs.

Currently the highway legislation (MAP-21) will only extend to May 2015, so Congress is beginning to work on the next highway bill. This is the perfect time in the process to move TTUC issues forward; so, we recently reconvened through conference calls and we are planning to meet with NCAI and several Congressional Committees in Washington, DC during the week of February 23 – 26, 2015. Our attendance at this meeting will be instrumental to ensuring Congress knows that we have a unified voice that we have unmet needs in transportation.

## **Transit**

As noted in last month's report, the STAGE Agreement is up for review and re-approval in February 2015. I have been in coordination with STAGE to develop Amendment #3 to Agreement #12-A-031. This Amendment will ensure that transit service that are currently being offered continue through to February 2016, or until such time that we are able to begin providing our own or locally contacted services.

I met recently with Dan Effman, Tribal Member, to discuss his aspirations of developing a transit business. Mr. Effman and his wife have knowledge of and are licensed to operate transit buses. This experience has allowed them to develop a business plan and he plans to procure a transit bus for his business. In February I will be meeting with the Yurok Tribe to discuss the process they completed to begin operating their own transit program. With this information as well as information acquired from other sources, I will develop a Transit Program RFP in the next couple of months. Although we have a good working relationship with the STAGE program, I think it would be in our best interest to employ or contract with Tribal and/or local transit professionals and offer a more diverse transit program.

## **Tribal Transportation Improvement Program**

I currently have our new TIP in draft form and expect to have it completed and ready for review by the end of the month. I look forward to discussing all of our priority projects with Council soon.

## **Long Range Transportation Plan Development (LRTP)**

The development of the LRTP is going well and we are meeting milestones as expected for this project. The TTP Facility strip maps are completed in draft form and I will soon be receiving the maps and a preliminary draft of the LRTP to review and revision.

The LRTP Plan will incorporate all aspects of transportation identify each route on our TTP Inventory and particular priority projects for the Transportation Program. The KRAB is planning to meet and review aspects of the draft plan, as I would like to ensure trails and river access points are included in this version of the Plan.

## **Red Cap Bikeway (RCBWP)**

As you know we have been waiting for months to get official notice of award on our Tribal Transportation Safety Fund Application for the RCBWP, in the amount of \$872,000. I had received unofficial notice that we will be awarded full funding for this project.

While I was at the TTP Consultation session on January 13, 2015 in Sacramento I spoke with Bob Sparrow, FHWA Director of the TTP. He informed me that the application packets for approval were finally in the hands of the Secretary and we should hear back by the end of the month.

I am confident that we will receive notice of award for this funding application; and we will begin construction of the RCBWP in the 2015 field season.

## **Orleans Wellness Cnt – Asip Road Parking Facility Project**

The Karuk Tribe Department of Transportation broke ground on this project on August 11, 2014 and the project is almost complete. A delay in receiving the lights for the project has held up the close out process; but, the lights were installed last week. So we will be completing close out of this project by the end of January.

## **Planned Construction Projects 2015**

- Red Cap Road Bikeway Project – Shoulder widening, stripping and signage
- Somes Bar Work Center Road and Parking Facility – Repair and asphalt overlay project
- Yreka Clinic/TANF Office Parking Facility repair and sealcoat 2015 (redesign and construction project 2016)

### **DOT / TANF Partnership**

As noted last month I met with Lester Alford and discussed how we may partner to obtain volunteers from the TANF Program to assist my maintenance staff in competing tasks that in many cases need multiple workers. Lester was interested in working together and was very coordinated in his effort to screen and place his workers with my Department.

Our partnership has worked out great so far; the TANF volunteers are punctual and hard working. I am glad for their assistance and look forward to continuing to work with Lester and TANF.

### **Transportation Maintenance**

Bucky Lantz, Lead Roads Maintenance Worker is currently out of the office recovering from a shoulder surgery. Our DOT Maintenance Project are being preformed on a as needed basis, until Bucky returns to work on or about February 8, 2015.

DOT Maintenance Projects include; but, are not limited to the following:

- Crack Sealing – Yreka Area Roads
- OWC Parking Facility Project – Construction Management
- Ongoing sidewalk, gutter and DI maintenance on all Tribal routes including Yreka, Happy Camp and Orleans
- Annual curb painting - Yreka
- Ongoing equipment maintenance and repair
- Ongoing Roadway removal of roadside vegetation to assist in providing a defensible space within the KTHA housing complexes.
- Ongoing route review to identify maintenance and project needs

### **Action Items**

**Item #1** - Out of state travel – Tribal Transportation Unity Conference TUC meeting with NCAI and several Congressional Committees in Washington, DC from February 23 – 26, 2015.

For Review: STAGE Services Agreement - Amendment #3 to Agreement #12-A-031

**Karuk Community Health Clinic**  
64236 Second Avenue  
Post Office Box 316  
Happy Camp, CA 96039  
Phone: (530) 493-5257  
Fax: (530) 493-5270

# Karuk Tribe



**Karuk Dental Clinic**  
64236 Second Avenue  
Post Office Box 1016  
Happy Camp, CA 96039  
Phone: (530) 493-2201  
Fax: (530) 493-5364

## Administrative Office

Phone: (530) 493-1600 • Fax: (530) 493-5322  
64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

### REQUEST FOR CONTRACT/ MOU/ AGREEMENT

Check One:  Contract  
 MOU  
 Agreement  
 Amendment

Karuk Tribe Number Assigned: **12-A-031**

Funder/Agency Assigned: **FHWA**  
Prior Amendment: **2**

**REQUIRED** → \*Procurement Attached  \*Budget Attached   
\*System for Award Management (SAM) (CONTRACTS ONLY)   
\*KCDC/ KTHA Notification/ review required  Yes  No

Requestor: **Sandi Tripp** Date: **January 15, 2015**

Department/Program: **DOT**

Name of Contractor or Parties: **County of Siskiyou**

Effective Dates (From/To): **February 27, 2015** **February 27, 2016**

Amount of Original:   
Amount of Modification:   
Total Amount: **\$81,000**

Funding Source: **2231-05-7600.17**

Special Conditions/Terms:

Brief Description of Purpose:  
**Transit Services**

### \*\* REQUIRED SIGNATURES \*\*

*Sandi Tripp*  
Requestor **1-15-15**  
Date

\*\*Chief Financial Officer  
Date

\*\*Director, Administrative Programs & Compliance  
Date

\*\*Director of Self Governance(MOU/MOA) or TERO (Contracts)  
Date

Other  
Date



---

**Karuk Community Health Clinic**

64236 Second Avenue  
Post Office Box 316  
Happy Camp, CA 96039  
Phone: (530) 493-5257  
Fax: (530) 493-5270

# Karuk Tribe

**Administrative Office**

Phone: (530) 493-1600 • Fax: (530) 493-5322  
64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

**Karuk Dental Clinic**

64236 Second Avenue  
Post Office Box 1016  
Happy Camp, CA 96039  
Phone: (530) 493-2201  
Fax: (530) 493-5364

---

## Addendum #3

### Original Agreement 12-A-031

This Addendum shall extend the term of Agreement 12-A-031 shall extend the duration period to reflect the following changes: February 27, 2015 to February 27, 2016

1. The Karuk Tribe and the County of Siskiyou agree to extend the current term of Agreement 12-A-031 to reflect the dates noted above.
2. The Tribe and the County of Siskiyou agree to retain the current bus schedule in place as outlined in Exhibit A.
3. The Tribe and the County of Siskiyou wish to make no changes to Exhibit B.
4. The Tribe and the County of Siskiyou agree to the revised Exhibit C (Cost Basis Study)
5. The Tribe and the County of Siskiyou agree to not exceed the amount of Eighty-One Thousand Dollars (\$81,000) within the duration period of the Agreement noted above.

All other terms and conditions of the original contract shall remain unchanged.

**County of Siskiyou**

Michael N. Kobseff  
Chairman, Board of Supervisors

**Karuk Tribe**

Russell Attebery  
Chairman, Karuk Tribe

---

Signature/Date

---

Signature/Date

**ADDENDUM TO CONTRACT FOR SERVICES  
BY INDEPENDENT CONTRACTOR  
(Karuk Tribe – Transit Services Between Happy Camp and Orleans)**

THIS ADDENDUM is to that Contract for Services entered into on February 27, 2012 and between the County of Siskiyou ("County") and Karuk Tribe ("TRIBE") and is entered into this \_\_\_\_\_ day of February, 2015

WHEREAS, the Contract expires on February 26, 2015 and services continue to be required after that date; and

WHEREAS, the parties desire to extend the term on the Contract; and

WHEREAS, the TRIBE wishes to keep the same schedule as outlined in Exhibit A; and

WHEREAS, Exhibit B does not require any changes; and

WHEREAS, the parties agree to revise Exhibit C (Cost Basis Study) which is attached to include the following rate changes.

NOW, THEREFORE, THE PARTIES MUTUALLY AGREE AS FOLLOWS:

Paragraph E of the Contract for Services shall be amended to extend the term of the contract through February 26, 2016.

The parties agree that there are no changes to Exhibit A & B which are attached.

The parties agree to revise Exhibit C (Cost Basis Study) to include the following changes to the rate changes.



Revised Exhibit "C" – February 2015  
(MOA between County of Siskiyou and Karuk Tribe)

**Cost Basis Study for MOA between Karuk Tribe and County of Siskiyou County**

**Mileage Rate:**

The total route mileage on Exhibit "B" is an estimate. Actual mileage will be tracked on drivers' logs.

Equipment Rate will be determined by using the prior fiscal year's final figures as indicated below. This rate will be used until October 1<sup>st</sup> of the following fiscal year.

FY 2014/2015	
Insurance	\$ 89,177.00
Maintenance of Equipment	\$ 114,204.07
Small Tools	\$ 1,501.88
Gas & Diesel	\$ 337,604.30
	<u>\$ 542,487.25</u>

Total Service Miles FY 2013/2014:	524,307
<b>Cost Per Mile:</b>	<b>\$ 1.03</b>

**(The above rate became effective October 1, 2014)**

**Estimated Annual Mileage Costs = \$ 44,500 (assumes operations for 52 weeks)**

**Personnel Rate:**

Personnel Rate will be determined by an Indirect Cost Rate Proposal prepared by the Siskiyou County Auditor's office. The ICRP will be utilized to charge hourly for employees.

The applicable rate for FY 2014/2015 will be utilized through September 30<sup>th</sup>, 2015. The new ICRP rate for October 1<sup>st</sup> will be calculated using the final expenses for FY 2014/2015.

In the event a qualified Bus Driver who resides in Happy Camp is not available the TRIBE will compensate the COUNTY for staff time to travel from Yreka to Happy Camp and return to Yreka to cover the route from Happy Camp to Orleans and return.

**Estimated Annual Personnel Costs = \$ 36,500**

**Reimbursement to County:**

The COUNTY will invoice the TRIBE by the 15<sup>th</sup> of the next month. The invoice will include:

- Documentation of total Mileage
- Documentation of total hours and charges for labor
- The Tribe will receive credit for passenger fares collected from Happy Camp to Orleans, Orleans to Somes Bar, and Orleans to Happy Camp.

The TRIBE will pay the invoice within 30 days of the invoice date.

The reimbursement for services will not exceed \$ 81,000.00 (Eighty One Thousand Dollars.)

**ADDENDUM TO CONTRACT FOR SERVICES  
BY INDEPENDENT CONTRACTOR  
(Karuk Tribe – Transit Services Between Happy Camp and Orleans)**

The parties agree to a not to exceed contract amount of Eighty-One Thousand Dollars (\$81,000.00)

All other terms and conditions of the Contract for Services shall remain in full force and effect. IN

WITNESS WHEREOF, THE PARTIES HERETO HAVE EXECUTED THIS Addendum to Contract for Services the date hereinabove set forth.

COUNTY OF SISKIYOU

TRIBE

By: \_\_\_\_\_  
Ed Valenzuela  
Chair  
Siskiyou County Board of Supervisors

By: \_\_\_\_\_  
Russell Attebury  
Chairman  
Karuk Tribe

APPROVED AS TO LEGAL FORM:

\_\_\_\_\_  
Brian L. Morris  
County Counsel

APPROVED AS TO ACCOUNTING FORM:  
Fund 5660 Organization 303010 Account 552600

\_\_\_\_\_  
Jennie Ebejer, Auditor – Controller

APPROVED AS TO INSURANCE REQUIREMENTS:

\_\_\_\_\_  
Rose Ann Herrick, Risk Management





Exhibit "A" - February 2015 (MOA between County of Siskiyou and Karuk Tribe)

Start in Happy Camp	Mon/Wed	Start in Happy Camp	Tuesday	Thursday	Start in Happy Camp	Friday
Road Department Yard		Road Department Yard			Road Department Yard	
Happy Camp Library	5:30	Happy Camp Library	5:30	5:30	Library	7:51
Karuk Ad Office H.C.	5:31	Karuk Ad Office H.C.	5:31	5:31	Happy Camp High School	7:52
Somes Bar	6:21	Somes Bar	6:21	6:21	Double J	7:55
<b>Depart Orleans to Happy Camp</b>		<b>Depart Orleans to Happy Camp</b>			Parry's Market/Post Office	7:56
Orleans Tribal Housing	6:36	Orleans Tribal Housing	6:36	6:36	Indian Meadows	8:00
Orleans P.O.	6:39	Orleans P.O.	6:39	6:39	Karuk Head Start/Housing	8:04
Orleans Tribal Office	6:41	Orleans Tribal Office	6:41	6:41	Seiad Valley	8:29
Somes Bar	6:51	Somes Bar	6:51	6:51	Hamburg	8:44
Karuk Ad Office H.C.	7:41	Karuk Admin Office H.C.	7:41	7:41	Horse Creek	8:54
Library	7:51	Library	7:51	7:51	Klamath River	9:19
H.C. High School	7:52	H.C. High School	7:52	7:52	STAGE Office	10:00
Double J	7:55	Double J	7:55	7:55	Shop Smart	10:02
Parry's Market/Post Office	7:56	Parry's Market/Post Office	7:56	7:56	Karuk/Campbell	10:06
Indian Meadows	8:00	Indian Meadows	8:00	8:00	Fairchild Medical	On Call
Karuk Head Start/Housing	8:04	Karuk Head Start/Housing	8:04	8:04	Payne & Oregon	10:10
					Black Bear Diner	10:12
					Raley's	10:15
<b>Depart Happy Camp to Yreka</b>		<b>Depart Happy Camp to Orleans</b>				
Seiad Valley	8:29	Karuk Head Start/Housing			STAGE Office	
Hamburg	8:44	Indian Meadows			Shop Smart	
Horse Creek	8:54	Parry's Market			Karuk/Campbell	
Klamath River	9:19	Double J			Fairchild Medical	
STAGE Office	10:00	Happy Camp High School			Payne/Oregon	
Shop Smart	10:02	Library			Black Bear Diner	
Karuk / Campbell	10:06	Karuk Admin Office			Raley's	
Fairchild Medical Ctr.	On Call	Somes Bar			<b>Depart Yreka to Happy Camp</b>	
Payne & Oregon	10:10				Raley's	3:00
Black Bear Diner	10:12				Black Bear Diner	3:01
Raley's	10:15				Payne/Oregon	3:03
<b>Depart Yreka to Happy Camp</b>		<b>Depart Orleans to Happy Camp</b>			Fairchild Medical	On Call
Raley's	3:00	Orleans Tribal Housing			Karuk/Campbell	3:08
Black Bear	3:01	Orleans P.O.			Across from Shop Smart	3:12
Payne & Oregon	3:03	Orleans Tribal Office			Across from STAGE office	3:13
Fairchild Medical Ctr.	On Call	Somes Bar			Main/Tebbe	3:15
Karuk / Campbell	3:08	Karuk Ad Office H.C.			Klamath River	4:04
Across from Shop Smart	3:12	Library			Horse Creek	4:20
Across from STAGE Office	3:13	Happy Camp High School			Hamburg	4:43
Main/Tebbe	3:15	Double J			Seiad Valley	4:45
Klamath River	4:04	Parry's Market/Post Office			Karuk Head Start/Housing Office	5:10
Horse Creek	4:20	Indian Meadows			Indian Meadows	5:15
Hamburg	4:43	Karuk Head Start/Housing Office			Parry's Market	5:19
Seiad Valley	4:45	<b>Depart Happy Camp to Orleans</b>			Double J	5:20
<b>Depart Happy Camp to Orleans</b>		Karuk Head Start/Housing Office	5:10	5:10	Happy Camp High School	5:22
Karuk Head Start/Housing Office	5:10	Indian Meadows	5:15	5:15	Library	5:25
Indian Meadows	5:15	Parry's Market	5:19	5:19		
Parry's Market	5:19	Double J	5:20	5:20	<b>End</b>	
Double J	5:20	HC High School	5:22	5:22		
HC High School	5:22	Library	5:25	5:25		
Library	5:25	Karuk Ad Office H.C.	5:35	5:35		
		Somes Bar	6:25	6:25		
<b>Depart Happy Camp to Orleans</b>						
Karuk Admin Office	5:35	<b>Depart Orleans to Happy Camp</b>				
Somes Bar	6:25	Orleans Tribal Housing	6:40	6:40		
		Orleans P.O.	6:43	6:43		
<b>Depart Orleans to Happy Camp</b>		Orleans Tribal Office	6:45	6:45		
Orleans Tribal Housing	6:40	Somes Bar	6:55	6:55		
Orleans P.O.	6:43	Karuk Ad Office H.C.	7:45	7:45		
Orleans Tribal Office	6:45	Stops As Needed				
Somes Bar	6:55	End				
Karuk Ad Office H.C.	7:45					
Stops as Needed						

# **The Tribal Transportation Unity Caucus Needs Tribal Support for the Tribal Transportation Unity Act**

The current highway legislation will end in May 2015. Congress is working on a new highway bill so we need Tribal leaders to come to Washington, D.C. to explain their Tribe's transportation needs to their Congressional delegation.

The **Tribal Transportation Unity Caucus (TTUC)** is pressing for sensible reforms, funding increases, and program improvements to address Indian Country's backlog of crumbling or nonexistent transportation infrastructure, promote Tribal economic development, and reduce the tragic and unacceptably high rate of motor vehicle fatalities and pedestrian deaths among Native Americans. The TTUC is currently organizing materials for a **February Impact Week** to make Tribal Leaders' voices heard on Capitol Hill and advocate for consensus positions to improve transportation infrastructure throughout Tribal communities. Planned events include briefings for Tribal Leaders and Congressional members and staff, as well as opportunities for you to meet directly with members of Congress and their staffs.

**Please mark your calendars for February 23 – 26 in Washington D.C.**, coinciding with NCAI's 2015 Executive Council Winter Session to be held at the Capital Hilton Hotel <http://www3.hilton.com/en/hotels/district-of-columbia/capital-hilton-DCASHHH/index.html?wt.srch=1>.

The TTUC's consensus proposals will improve transportation in Indian communities by:

- **Maintaining and improving the integrity of the Tribal transportation system**
  - Increases funding for the **Tribal Transportation Program (TTP)** to \$800 million per fiscal year, with yearly step increases of \$50 million, and allowing for minimum TTP "Tribal Shares" funding of \$75,000 for every Tribe;
  - Increases funding for the Tribal Transportation Program with discretionary grants funded as \$10 million, formula grants funded at \$35 million, and provides a stable operating cost funding base for existing transit Tribes;
  - Restores the **Highway Trust Fund** allocation for the **Tribal High Priority Project Program (HPP)** and opens the HPP Program to all Tribes;
  - Separately funding the **TTP Bridge program** at \$75 million and authorizes the use of TTP Bridge Program funds for construction of *new* bridges;
  
- **Streamlining the delivery of programs, services, and funds to Tribal governments**
  - Eases the transfer of federal aid funds to Tribes;
  - Ensures that Tribes, like States, can be direct recipients of all USDOT grants;
  - Improves the BIA right-of-way and corridor management;
  - Gives Tribes the option to assume NEPA approval authority; and
  - Creates a Tribal Self-Governance program under the USDOT
  
- **Saving lives by improving highway safety in Indian Country**
  - Establishes a 2% set-aside for Tribes from the Highway Safety Improvement Program to address highway safety needs in Indian Country in addition to the TTP's competitive highway safety grants program;
  - Increases NHTSA's Tribal Safety Program set-aside to 3.5%;
  - Creates a 3% set-aside for Tribes in the Transportation Alternatives Program; and
  - Ensures funding for Federal- and Tribally-owned bridges.

For more information, please contact:

- Burny Tibbets (218-983-3263; [burny.tibbets@neciusa.com](mailto:burny.tibbets@neciusa.com)), Tribal Transportation Unity Caucus; or
- Jim Glaze (626-387-9329; [jglaze@sonosky.com](mailto:jglaze@sonosky.com)) or Matt Jaffe (202-682-0240; [mjaffe@sonosky.com](mailto:mjaffe@sonosky.com)), Sonosky, Chambers, Sachse, Endreson & Perry LLP.

**KARUK TRIBE**  
Karuk Tribal TANF Program  
January 2015 Monthly Report

---

**Program Report Summary**  
December 2014

**Active Clients (Program Totals) Report:**

Currently serving **72** clients (See attachment (A)) – KTCP-Active Cases as of 12/12/2014)

Served by Site

Currently serving **05** Clients at the Orleans Office

Currently serving **21** Clients at the Happy Camp Office

Currently serving **46** Clients at the Yreka Office

Families Served

Currently serving **24** Child only families

Currently serving **35** 1-parent families

Currently serving **13** 2-parent families

**Work Participation Rate Report (WPR):**

WPR = **00.00%** - (See attachment (B)) – KTCP – WPR – Orleans - Monthly Summary for 12/2014)

WPR = **00.00%** - (See attachment (B)) – KTCP – WPR – Happy Camp - Monthly Summary for 12/2014)

WPR = **00.00%** - (See attachment (B)) – KTCP – WPR – Yreka - Monthly Summary for 12/2014)

Work Participation Rate for December 2014 was **00.00%**. (See attachment (B))

**Council Approval Request(s)**

**Council Information**

(Attachment (C)) LIAP Report September 2014

(Attachment (D)) LIAP January Committee Meeting Minutes (December 18, 2014)

(Attachment (E)) LIAP December Committee Meeting Minutes (December 18, 2014)

(Attachment (F)) N.E.W. Program Report

**KARUK TRIBE**  
Karuk Tribal TANF Program  
January 2015 Monthly Report

---

**Program Report**

**Executive Director's Comments:**

**Office Space –**

**Orleans**

Maintenance will be renovating the section, on hold, maintenance.

**Happy Camp**

Will be moving in within the next 2 weeks

**YREKA**

TANF will be taking over it's entire building and waiting for Family & Children Services to move.  
TANF will be looking at different renovation options.

**Appeals, Complaints and Grievances**

One - Sending Letter

**Case Management –**

I have one TANF client working in the maintenance department. One N.E.W. Client is working at the Karuk Community Health Clinic. One N.E.W. Client at the People's center.

We are steadily improving the quality and customer services to our clients.

All cases are being audited to ensure the case file is complete and accurate.

**Youth Activities**

Will update and report on activity outcomes in February 2015 Manager's report.

**TANF Father/Motherhood is Sacred Training**

Scheduling new classes of this year.

**Submitted By:**



Lester Lee Afford, Jr.  
TANF Executive Director

**Karuk Tribal TANF Program**  
**Active Cases as of**  
**01/14/2015**

---

**Orleans TANF Office**

Total number of Child Only/Non-Needy families	2
Total number of One Parent families	3
Total number of Two Parent families	0
<b>Total number of cases is</b>	<u><u>5</u></u>

---

**Happy Camp TANF Office**

Total number of Child Only/Non-Needy families	10
Total number of One Parent families	7
Total number of Two Parent families	4
<b>Total number of cases is</b>	<u><u>21</u></u>

---

**Yreka TANF Office**

Total number of Child Only/Non-Needy families	12
Total number of One Parent families	25
Total number of Two Parent families	9
<b>Total number of cases is</b>	<u><u>46</u></u>

---

<b>Total number of Child only cases program wide is</b>	<b>24</b>
<b>Total number of 1-Parent cases program wide is</b>	<b>35</b>
<b>Total number of 2-Parent cases program wide is</b>	<b>13</b>
<b>Total number of cases program wide is</b>	<u><u><b>72</b></u></u>



# Karuk Tribal TANF Program

## WPR - Monthly Summary for 12 / 2014

### Type of Family for Work Participation

One parent families	0
Two parent families	0
Child Only Family	0
<b>Total Cases Reported for this Period</b>	<b>0</b>

### Work Participation for All Families

Cases that did the hours required	0
Cases required to work	0
<b>Work Participation Rate</b>	<b>0.00 %</b>
2014 Work Participation Rate is 30%	

### Client TANF Payments

<b>Total Payments</b>
-----------------------

### Number of Clients Participating by Activity Type

049 - Unsubsidized employment	0
050 - Subsidized Private Sector Employment	0
051 - Subsidized Public Sector Employment	0
052 - Work Experience	0
053 - On-the-Job-Training	0
054 - Job Search - Job Readiness	0
055 - Community Service Programs	0
056 - Vocational Education Training	0
057 - Job Skills Training Directly Related to Employment	0
058 - Education Directly Related to Employment - No HSD/GED	0
059 - Satisfactory School Attendance For Individuals - No HSD/GED	0
060 - Providing Child Care to TANF Clients participating in a Community Service program	0
062 - Other Work Activities	0

### Current Case Load by Site

Humboldt County	4
Siskiyou County	61
<b>*Total Cases: 65</b>	

### Current Case Load by Staff

0
---

**Karuk Tribal TANF Program**  
**WPR - Monthly Summary for 12 / 2014**  
**Happy Camp TANF Office**

**Type of Family for Work Participation**

One parent families	6
Two parent families	4
Child Only Family	10
<b>Total Cases Reported for this Period</b>	<b>20</b>

**Work Participation for All Families**

Cases that did the hours required	1
Cases required to work	10
<b>Work Participation Rate</b>	<b>10.00 %</b>
2014 Work Participation Rate is 30%	

**Client TANF Payments**

<b>Total Payments</b>	<b>\$10,666.92</b>
-----------------------	--------------------

**Number of Clients Participating by Activity Type**

049 - Unsubsidized employment	0
050 - Subsidized Private Sector Employment	0
051 - Subsidized Public Sector Employment	1
052 - Work Experience	0
053 - On-the-Job-Training	0
054 - Job Search - Job Readiness	0
055 - Community Service Programs	0
056 - Vocational Education Training	0
057 - Job Skills Training Directly Related to Employment	0
058 - Education Directly Related to Employment - No HSD/GED	0
059 - Satisfactory School Attendance For Individuals - No HSD/GED	0
060 - Providing Child Care to TANF Clients participating in a Community Service program	0
062 - Other Work Activities	0

**Current Case Load by Site**

Humboldt County	4
Siskiyou County	61
<b>*Total Cases: 65</b>	

**Current Case Load by Staff**

KKING	3
LAUBREY	20
MCHARLES	20
RBAILEY	13
TALBERS	8



**Karuk Tribal TANF Program**  
**WPR - Monthly Summary for 12 / 2014**  
**Yreka TANF Office**

**Type of Family for Work Participation**

One parent families	22
Two parent families	7
Child Only Family	12
<b>Total Cases Reported for this Period</b>	<b>41</b>

**Work Participation for All Families**

Cases that did the hours required	12
Cases required to work	28
<b>Work Participation Rate</b>	<b>42.86 %</b>
2014 Work Participation Rate is 30%	

**Client TANF Payments**

<b>Total Payments</b>	<b>\$26,585.91</b>
-----------------------	--------------------

**Number of Clients Participating by Activity Type**

049 - Unsubsidized employment	9
050 - Subsidized Private Sector Employment	0
051 - Subsidized Public Sector Employment	0
052 - Work Experience	1
053 - On-the-Job-Training	0
054 - Job Search - Job Readiness	1
055 - Community Service Programs	0
056 - Vocational Education Training	0
057 - Job Skills Training Directly Related to Employment	0
058 - Education Directly Related to Employment - No HSD/GED	0
059 - Satisfactory School Attendance For Individuals - No HSD/GED	1
060 - Providing Child Care to TANF Clients participating in a Community Service program	0
062 - Other Work Activities	8

**Current Case Load by Site**

Humboldt County	4
Siskiyou County	61
<b>*Total Cases: 65</b>	

**Current Case Load by Staff**

KKING	3
LAUBREY	20
MCHARLES	20
RBAILEY	13
TALBERS	8

# Low Income Assistance Programs

For the month of December, 2014.

## GA (General Assistance)

- The GA Program has served a total of 8 applicants for December 2014.
- We have provided 4 essential needs request. (Shelter Vouchers: 1, Clothing Vouchers: 2 Food Vouchers: 6)
- Burial Requests : 2      Emergency / Disaster Requests: 0
- 3 of these applicants were between the ages of 18-29.
- 4 of these applicants were between the ages of 30-54.
- 1 of these applicants was age 55 or older.
- 7 applicants had a family size of 1 (single).
- 1 applicant had a family size of 2.
- 0 applicants had a family size of 3 or more.

## LIHEAP (Low Income Home Energy Assistance Program)

- The LIHEAP Program has served a total of 25 applicants for December 2014.
- 7 applicants received Wood Assistance.
- 10 applicants received Propane or Kerosene Assistance.
- 9 applicant received Electricity Assistance.
- 0 applicants received Weatherization Assistance.
- 7 applicants had a family size of 1 (single).
- 6 applicants had a family size of 2.
- 12 applicants had a family size of 3 or more.
- 7 applicants were between the ages of 18-29.
- 10 applicants were between the ages of 30-54.
- 8 applicants was age 55 or older.

## Adult Care Services Program

- We assisted 4 elders with Adult Care Assistance for the month of December 2014.
- All elders receive assistance with household chores, duties they can no longer do for themselves as well as personal, non-medical care.

### General Assistance Work Experience Program (GAWEP)

- For the month of December 2014, we had 3 participants.
- The objective of GAWEP is for participants to work towards self-sufficiency. This goal can be obtained through a combination of: community volunteer work, skills training, workshops, education or self-help programs. Participants must volunteer 18 hours every two weeks with 4 job searches. Signatures must be obtained to receive compensation.

### LIAP Committee

- We assisted 3 applicants for the month of December 2014.
- The LIAP Committee meets once a month with a total of 6 committee members. (2 Council Members, 1 KTHA delegate, 1 Health Program delegate, 1 Tribal TANF delegate, and LIAP Coordinator)

### Community Service and Development Fund (CSD)

- For the month of December 2014, CSD has served 5 applicants.
- 4 applicants were enrolled Karuk Tribal Members.
- 1 applicant was an Enrolled Karuk Tribal Descendant.
- Food Assistance: 3
- Shelter Assistance: 0
- Clothing Assistance: 0
- Energy Assistance: 2
- Other Emergency / Special Needs Request: 0

**Karuk Community Health Clinic**

64236 Second Avenue  
Post Office Box 316  
Happy Camp, CA 96039  
Phone: (530) 493-5257  
Fax: (530) 493-5270

**Karuk Tribe**



**Administrative Office**

Phone: (530) 493-1600 • Fax: (530) 493-5322  
64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

**Karuk Dental Clinic**

64236 Second Avenue  
Post Office Box 1016  
Happy Camp, CA 96039  
Phone: (530) 493-2201  
Fax: (530) 493-5364

**LIAP COMMITTEE MEETING MINUTES**

**Karuk Tribe of California**

From December 18, 2014

9 AM – Administration Building (Fishbowl)

**Committee Members:**

*Present:* Russell Attebery, Elsa Goodwin, Lester Alford and Michelle Spence

*Absent:* Anna Myers, Ashlee King

*Quorum established:* Yes

*Others Present:* None

**Proceedings:**

*Meeting called to order at 9:01 AM by Russell Attebery*

*Russell Attebery read the mission statement.*

Elsa Goodwin motioned and Lester Alford seconded to approve the agenda.

3 Haa    0 Puuhara    0 Puupitihara

Minutes not tabled from September 17, 2014.

0 Haa    0 Puuhara    0 Puupitihara

**Guest/Staff:**

1. None

**Old Business:**

**1. LIHEAP Awarded only \$27,579 for 2015 Fiscal Year. Which is 90% of the funding available under the Continuing Resolution. Once broken down, we had a total of:**

- Heating: \$10,056.75
- Cooling: \$3,352.25
- Weatherization (A/C's): \$3,352.49
- Weatherization (Heating, etc.): \$3,352.48
- Crisis: \$2,235.93

**2. Priority has been given to Elderly applicants first, ensuring adequate heat for their home as well as families with young children who cannot be assisted under TANF.**

**3. TANF & LIHEAP Protocol: If a Tribal TANF client applies for LIHEAP services, LIHEAP will refer the client back to their Case Worker to see if TANF can assist them. If TANF cannot provide assistance, they will then be referred back to LIHEAP.**

**New Business:**

**1. Regarding last month's request for Elders in Hoopa needing wood: I have contacted NCIDC for assistance, which they cannot provide. I have also contacted AmeriCorps for**

assistance, but they stated they could not assist without Hoopa Council Approval. I have emailed and tried to reach the Chairwoman several times, with no return call or response.

### Informational Items/Request

#### Closed Session

1. Tribal Member # 2726 is requesting assistance with her current rental balance. She currently owes \$1,844. Committee discussion as to how much assistance we can provide. Elsa Goodwin made a motion, Lester Alford seconded to refer this client to KTHA.

4 Haa 0 Puuhara 0 Puupitihara – DENIED, referred to KTHA.

2. Tribal Member # 994 is requesting assistance with his rent this month, due to financial hardship and limited income. \$600 is monthly rent, he can come up with some, but is asking for help for more. Elsa Goodwin made a motion, Lester Alford seconded.

4 Haa 0 Puuhara 0 Puupitihara – APPROVED \$175 for rental assistance.

3. Tribal Member # 2761, which was brought up at our last meeting, is still requesting assistance with his DMV fees. Elsa Goodwin made a motion, Lester Alford seconded.

4 Haa 0 Puuhara 0 Puupitihara – APPROVED \$572 for DMV fees.

4. Tribal Member # 0172 is requesting a clothing voucher. She cannot reapply for CSD until January, needs winter clothing in the meantime. She is requesting \$150 in clothing assistance. Elsa Goodwin made a motion, Lester Alford seconded.

4 Haa 0 Puuhara 0 Puupitihara - DENIED, she can apply for CSD in January.

5. Tribal Member # 3144 is requesting assistance with renewing her beauty license so she can look for work in her expertise/field. Total Fees due \$285, can come up with some but not all.

Elsa Goodwin made a motion, Lester Alford seconded to refer her to TERO.

4 Haa 0 Puuhara 0 Puupitihara – DENIED, referred to TERO (Dion Wood).

6. Tribal Member # 1344 is in Eureka, CA at a treatment center and without much clothing, would like some assistance with obtaining new clothing.

Elsa Goodwin made a motion, Lester Alford seconded

4 Haa 0 Puuhara 0 Puupitihara – APPROVED \$100 in clothing assistance.

Set Date for next meeting: January 22, 2015.

Elsa motioned and Lester seconded to adjourn the meeting at 9:58 AM

Minutes Submitted by Michelle Spence.



**Karuk Community Health Clinic**

64236 Second Avenue  
Post Office Box 316  
Happy Camp, CA 96039  
Phone: (530) 493-5257  
Fax: (530) 493-5270

**Karuk Tribe**



**Administrative Office**

Phone: (530) 493-1600 • Fax: (530) 493-5322  
64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

**Karuk Dental Clinic**

64236 Second Avenue  
Post Office Box 1016  
Happy Camp, CA 96039  
Phone: (530) 493-2201  
Fax: (530) 493-5364

**LIAP COMMITTEE MEETING MINUTES**

**Karuk Tribe of California**

From January 9, 2015

1:30 PM – Administration Building (Fishbowl)

**Committee Members:**

*Present:* Russell Attebery, Elsa Goodwin, Lester Alford, Ashlee King and Michelle Spence

*Absent:* Anna Myers

*Quorum established:* Yes

*Others Present:* Robert Super, Vice Chairman

**Proceedings:**

*Meeting called to order at 1:32 PM by Russell Attebery*

*Michelle Spence* read the mission statement.

Elsa Goodwin motioned and Ashlee King seconded to approve the agenda with addition(s)  
4 Haa      0 Puuhara      0 Puupitihara

Minutes tabled from December 18, 2014. Elsa Goodwin made a motion to approve, Lester Alford seconded.

3 Haa      0 Puuhara      2 Puupitihara

**Guest/Staff:**

1. Robert Super, Vice Chairman

**Old Business:**

1. **The Elders in Hoopa needing wood assistance. NCIDC and AmeriCorps could not assist and LIAP never heard back from Hoopa Valley Tribal Council.**  
**\*\*We ran an ad in the Two Rivers Tribune seeking Wood Vendors, and have received two inquiries already. I received a quote from a local Hoopa Wood Vendor for \$160 per cord, which is by far the cheapest quote we have received. This will be in Closed Session.**

**New Business:**

1. **LIHEAP has stopped spending money until we receive our remaining funding that will be coming any day now. Michelle contacted our Field Representative from ACF and asked for an ETA. She replied she didn't have any information on when remaining 10% funds will be released but will keep us updated.**
2. **FY 2015 CSD funding has not arrived yet, but should be available by the end of January.**
3. **Michelle Spence will no longer be the LIAP Coordinator as of January 21, 2015.**



Informational Items/Request

1. Robert Super mentioned that AmeriGas provides non taxed Propane to Tribal Members, Michelle will look into that.

Closed Session

1. Tribal Member # 742 is requesting assistance with Propane, they have not been served by LIHEAP yet this year. The cost is #352.47 for 100 gallon delivery. Elsa made a motion, and Ashlee seconded to approve \$150 in assistance - APPROVED  
4 Haa 0 Puuhara 0 Puupitihara
2. Tribal Member # 677 is requesting wood assistance (Hoopa Elder) it would cost \$160 per cord. Elsa made a motion, and Ashlee seconded to approve \$160 in wood assistance - APPROVED  
4 Haa 0 Puuhara 0 Puupitihara
3. Tribal Member # 3029 is requesting wood assistance (Hoopa Elder), it would cost \$160 for a cord of wood. Elsa made a motion, and Ashlee seconded to approve \$160 in wood assistance - APPROVED  
4 Haa 0 Puuhara 0 Puupitihara
4. Tribal Member # 3221 is in a treatment center in Eureka, CA and is requesting assistance with clothing. Elsa made a motion, and Ashlee seconded to approve \$100 in clothing assistance - APPROVED  
4 Haa 0 Puuhara 0 Puupitihara
5. Tribal Member # 1924 is requesting a food/essential needs voucher. I've notified her that CSD funds will be available soon, but she states she cannot wait. She is ineligible for GA. Elsa made a motion, Ashlee seconded to deny this request - DENIED  
4 Haa 0 Puuhara 0 Puupitihara
6. Tribal Member # 600 (Elder) has not yet received LIHEAP assistance yet this year, but is out of Kerosene. The cost for 100 gallon delivery will be \$334.22. Elsa made a motion and Ashlee seconded to approve \$200 in Kerosene Assistance - APPROVED  
4 Haa 0 Puuhara 0 Puupitihara

Set Date for Next Meeting: To Be Determined.

Elsa motioned and Lester seconded to adjourn the meeting at 1:58 PM

Minutes Submitted by Michelle Spence.

---

**Department of Natural Resources**

39051 Highway 96  
Post Office Box 282  
Orleans, CA 95556  
Phone: (530) 627-3446  
Fax: (530) 627-3448

# Karuk Tribe

**Administrative Office**

Phone: (530) 493-1600 • Fax: (530) 493-5322  
64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

**Orleans Medical Clinic**

39051 Highway 96  
Post Office Box 249  
Orleans, CA 95556  
Phone: (530) 627-3452  
Fax: (530) 627-3445

---

**DEPARTMENT OF NATURAL RESOURCES  
TRIBAL COUNCIL REPORT  
January 2015**

Please accept the following information as the Department of Natural Resources written report for the upcoming Tribal Council Meeting.

### WATER QUALITY COORDINATOR/ Susan Corum

Participated in the following meetings/processes:

- Attended CCHAB (State Toxic Algae Workgroup) meeting in Sacramento.
- Attended aquatics restoration meeting by USFS 6 Rivers in Orleans.
- Working with EPA to organize CA blue green algae ID workshop.
- Participated in FASTA (Klamath flows) call.
- Engaged with flow coalition to work on strategies for dealing with flow and the Water Board.
- Took a week off to have some family time with my kids over the holidays.

Reports

- Council Report
- Final Water Quality Assessment Report for Water Year 2014

Action Items

- Grant Proposal for EPA 106 Tribal Water Quality Funds
- Support Letter for Tribal Water Quality Work Group (Consortium) to also apply for additional EPA 106 Tribal Water Quality Funds

Water Quality Crew Update

- Collected nutrient data once a month.
- Collected fish disease weekly at 2 sites.
- Datasondes pulled for winter and being sent in for maintenance.
- Datasondes still running at Iron Gate and Salmon River for winter.
- Installed our Aquarius, our new water quality database! Now to get all of our dated migrated to the new database

### FISHERIES PROGRAM/Toz Soto

Travel

## KLAMATH CAMPAIGN COORDINATOR/ Craig Tucker

### Updates

- Klamath Settlement Legislation may be gaining momentum in DC
- State Court decision a setback to our efforts to reform suction dredge regulations
- Stanshaw Creek Report

### Action Items

- Letter to State Water Board re: Scott Adjudication
- Permission to travel to DC week of February 3rd.

### Klamath Settlement Legislation

Although the legislative language that would enact the Klamath Agreements was nixed by Rep. Greg Walden in the waning moments of the lame duck session, there is cause for optimism going into the next session. Walden has received very pointed criticism from many of the agricultural groups in his district and recent media reports indicate he is slowly changing his talking points to accommodate a change in position. Recent reports from partners with a DC presence indicate that they are making a lot of progress getting Walden's staff well versed in the Agreements.

I am planning to attend a meeting with stakeholders in DC week of February 3rd and meet with staffers pending council approval of the travel request.

### State Court decision a setback to our efforts to reform suction dredge regulations

As previously reported, several lawsuits related to our original suit against CA DFW have been consolidated in one San Bernardino court. Although there are many issues being challenged by litigation, possibly the most important is that of federal pre-emption. Federal pre-emption is basically the idea that federal law trumps state law. Thus the miners argue that the result of our legislation around dredge mining has created a de facto ban on dredging since CA DFW can't issue permits until certain conditions are met and those conditions can't actually be met.

The state is obligated by the CA constitution to appeal the decision so nothing is final yet. I can provide the judge's ruling upon request.

### Stanshaw Creek Report

Consultant report recommending flows in Stanshaw Creek (which is diverted by Marble Mountain Ranch) attached. We are currently holding off from filing a legal action against the landowner pending efforts to get appropriate permits and upgrade his diversion infrastructure to be more fish friendly.

Letter to State Water Board re: Scott Adjudication

As noted in my last council presentation, I recommend we now send the attached letter to the State Water Resources Control Board urging a review and consideration of re-opening the Scott River Adjudication.

### WATERSHED RESTORATION PROGRAM/ Earl Crosby

Through the latter portion of December through mid-January we have or will provide input and assistance towards various projects within DNR;

- 1) Participated in a conference call regarding Suction Dredge Mining Settlement Meetings in San Bernardino
- 2) Participated in NCRP Tribal Conference Calls
- 3) Met w/ NRCS EQUIP Proposal
- 4) Attended DNR Staff Coordination meeting
- 5) Coordinated North Coast Resource Partnership Tribal Caucus
- 6) Coordinating with Emergency Response Coordinator and Grant Writer for Hazardous Waste Training for Watershed Restoration Crew and other tribal entities
- 7) Coordinating with Karuk FMO and Emergency Response Coordinator to attend Resource Advisor Training
- 8) Attended field review of USFS Eddie Gulch Logging Project with North Coast Waterboard

### Funding Update

- 1) Continued working with the CA Dept. of Water Resources (DWR) Tribal Relation Representative who is administrating a NCIRWMP grant we received. I am still requesting the ability to refine the sub-agreement with the county to include language which protects tribal sovereignty. In addition we have received preliminary notice we are

exempt from paying state prevailing wages based on our own wage rate. In addition we are accomplishing this restoration activity with tribal employees and not sub-contracting hence state prevailing wage is not applicable. Continued formulating ideas and funding strategies for future projects where we can continue to utilize the personnel and equipment we have on hand for restorative actions within the Aboriginal Territory.

In conclusion, we would like to thank the Tribal Council for their continued support. I would encourage any Tribal Council Member who can please arrange a time when you can visit the crew as they appreciate it. If you have any questions, please do not hesitate to call me at (530) 469-3454 or email me at [ecrosby@karuk.us](mailto:ecrosby@karuk.us)

Earl Crosby  
Watershed Restoration Coordinator

### Environmental Administrative Coordinator/Carley Whitecrane

DNR EPA General Application Plan (GAP) and Performance Partnership Grants (PPG) Administrator  
(RTOC) Regional tribal Operation Caucus Northern California Rep.  
(TSC)EPA National Tribal Science Council, Region 9 rep

- Conference calls with RTOC Charter Group and follow up minutes review 12/3
- DNR Monthly meeting 12/3
- DNR Fiscal meeting with Laura Olivas and Donalene Griffith 12/4
- Conference calls with TSC 12/15
- DNR Council Meeting 12/18

Working on Updating Integrated Solid Waste Management Plan with Tom Keegan. Site visit is scheduled for Jan 21st.

Submitted EPA GAP FY 16 application 12/22.

Working with Project Officer on Green Casino ideas that are cost efficient.

DNR Monthly meeting is working out well. I want to find a way for a better review process and to stay within the 2 hour time constraints. Thank you.

### FOOD SECURITY PROGRAM COORDINATOR /Lisa Hillman

The Karuk Tribe's USDA Food Security Project Grant has set plans and begun project implementation for our third funding year. Although funding from the USDA has yet to be released, we have proceeded with our course objectives and have meanwhile received several further proposal awards for additional projects. In addition to our Food Security Project Youth Camps, intergenerational Native Foods Workshops, Ishkêesh'túnviiv After-School Program, Community/Native Plants Garden and Food Crew activities, K-12 Native Food System Curriculum Development, and Sípnuk Digital Library, Archives and Museum, we have received funding for our Learning from our People, Learning from

the Land Project; Urípih'úhthraam Project (Garden Network); and the Native Foods portion of a collaborative USDA Farm to School Grant, Nanu'avaha. We are also working actively with the Karuk Temporary Assistance to Needy Families (TANF) Program to implement a digitization training program that targets the second purpose of TANF: To end dependence of needy parents on government benefits by promoting job preparation, work and marriage.

The Food Security Project is dedicated to providing training to help sustain and improve the conditions of our natural and human resources, to actively seek changes to internal and external policies that affect the effective pursuit of protecting, promoting, and preserving the cultural/natural resources and ecological processes upon which the Karuk People depend, as well as to ensure that the integrity of natural ecosystem processes and traditional values, such as subsistence living, are incorporated into current and future management strategies within our area of influence. We are confident that our Project will strengthen positive Tribal identity, and encourage our community to improve their lives through re-connecting with Tribal values.

Below, you will find a brief summary of the Food Security Project activities and accomplishments, not only for the objectives for which we have been designated the Lead Organization, but also for some of those objectives in which the Karuk Tribe plays a major role through its tribal oversight or collaborative roles. In Section II, the scope of work for new projects will be out-lined and general timelines for project activities given. Inter-tribal, internal project and collaborative meetings are not listed: I have participated in over 40 meetings and conference calls since my last report on 11/14/2014.

Presentations at conferences school board, tribal libraries and community meetings are also unlisted.

#### Activities and Accomplishments:

Objective 1: Annual Management Team meetings. The monthly conference calls with our collaborators have been enhanced by the addition of two new staff members, one of which has taken the Native Food System Assessment Project in hand, and the other is coordinating activities and duties of Food Security Project collaborators. The Karuk Tribe will again host the upcoming Annual USDA-NIFA Meeting March 26-27, 2015, to which the Karuk Tribal Council is cordially invited and highly encouraged to attend.

Objective 3: Develop and follow 5 year Management Plan and annual work plans. Our workplans for each objective have been further updated and timelines populated, and so far we have met our goals each month. Coordination with the Mid Klamath Watershed Council (MKWC), our main Food Security partner organization, has been running smoothly, and we will expand our work together in our Farm to School Grant (see Section II).

Objective 7: Develop outreach & publicity plan. Our own outreach has been achieved best to the Tribal Community through word-of-mouth, the Tribe's website ([www.karuk.us](http://www.karuk.us)), through listserv with our tribal departments, personal contact with TANF representatives, and through physical postings on local corkboards/blackboards located strategically throughout the Service Areas, local schools and Tribal Departments. The Food Crew's activities, workshops and events are shared with the TANF Department

and youth programs by the first of the month in order for them to distribute the calendar to interested clients.

Objective 15: 4H youth development. The point person for the University of California Cooperative Extension (UCCE) program-led objective, Andrea Lanctot, was absent this school year due to illness, but has since gained recovery and is back in action. The Karuk Food Security Project Coordinator met with Lanctot; the Objective Lead Deborah Giraud; MKWC's Tribal Liaison and Garden Project Coordinators Grant Gilkison and Terry Chanturi; Orleans Elementary Tribal Education Aide Shirlee Preston; and After-School Program Coordinator Jeff Morehead to develop plans for this year's various garden activities and educational programs that highlight the cultural heritage of our Tribal Youth. We have refined our monthly program to reflect the newly agreed day of the week (Tuesdays) for this objective and the Food Security Project will commit to monthly activities such as field trips to Native Food harvest sites, engaging Cultural Practitioners and providing activities that complement the pilot lessons for the K-12 Native Food System Curriculum. By the time you read this, we will have helped host a fundraising dinner for the Community Garden in Orleans January 15, 2015 event. Please contact me for more information on scheduled activities.

Objective 16: Karuk Seasonal Youth Camp. Our Winter Seasonal Youth Camp is scheduled for February 6-7, 2015 in Happy Camp. Upon consultation with the new People's Center Coordinator, I will have more information on the exact location and agenda.

Objective 17: K-12 Native Food System Curriculum Development. The Food Security Coordinator piloted lessons at Happy Camp Elementary School and Seiad Elementary School this past November. The lessons were successful based on the resounding positive feedback given by both teachers and the letters and pictures the Seiad Second Grade Class sent to the Contract Curriculum Developer, who attended and help implement the lessons. This team effort was very constructive, as it helped us both in assessing the value and effectiveness of each part of the lessons. I will have taught a pilot lesson on January 16, 2015 in Happy Camp Elementary for the third grade. Two of the newly funded proposals include new lesson plans as project objectives. Further information on these additions will be addressed in Section II.

Objective 19: Community Gardens. At our meeting on Dec. 16, 2014 in the Orleans Afterschool Room, our collaborative team with UCCE and MKWC reviewed our 2014 accomplishments. I am happy to report that the community garden has locking shed, rainwater catchment, and repaired boxes. New trees were planted and the grapes and citrus are ready to go in. The Food Security Project helped facilitate and fund the building of a new bed, and the greenhouse was utilized. We have identified some structural, garden and equipment needs: Kids tools, first aid kit, 15 pairs of gloves, soil, and compost. Irrigation system needs work.

Future plans for garden activities will coincide with the Ishkeesh'tunviiv After-School Program every Tuesday starting in January. The Food Security Project Coordinator will check the list of Native Plants from the native plant nursery, and we will add new plants this spring; both by gathering and purchasing if need be.

The Food Security Project has been successful in finding funding to create similar sites and activities for projects in Happy Camp. These projects include a Native Plants Garden at the People's Center, a community garden at Ishkêesh Ranch, and continuation of the

bucket garden at the Computer Center or Senior Nutrition Center. Each of these gardens presents volunteer opportunities for interested community members.

Objective 21: Orchard Revitalization. Together with Objective Lead Mark Dupont of MKWC, we have begun to do extensive pruning the first weeks of January and will co-host grafting training in March. Dates, locations, and meeting times will be posted in flyers. Each of these orchards presents volunteer and training opportunities, as well as will hopefully provide harvestable resources to community members.

Objective 24: Karuk Seasonal Food Crew. This objective is undergoing some changes: Further information will be provided once solidified.

Objective 32: Native Foods Workshops. Our Fall Workshop in Orleans focused on salmon, acorns, and their processing. With our Food Security Partners, we were also able to offer a master canning class at the Orleans Community Room for conventional produce, such as tomatoes. Cultural Biologist Ron Reed organized an additional workshop for the Yreka area in canning raw-pack salmon using the pressure canning process Orleans which was attended by eleven (11) participants, and a “Train the Trainer” mushroom canning workshop in November, 2014.

Objective 39: Establish a Regional Food Security Library. We are continuing our efforts to establish the Sípnuuk Digital Library, Archives and Museum, having changed the name to reflect our expanded scope of work.

Objective 43: Conference presentations and peer-reviewed publications. The Food Security Project Coordinator has reviewed, added language, and revised documents developed by the Karuk Department of Natural Resources and collaborative university partners on a continuing basis. This work is time-constraining but important for instigating those policy and public opinion changes necessary for our work in re-establishing food security and subsistence living in our Tribal Ancestral Territory. Two of these research reports were finally completed: Retaining Knowledge Sovereignty and Karuk TEK: Need for Knowledge Sovereignty by Dr. Kari Norgaard and the blog post on Karuk TEK was posted on the USDA Agroforestry website.

I presented a PowerPoint presentation on the Karuk Tribe’s K-12 Native Food System Curriculum at the 2014 Inter-tribal Agriculture Council Membership Meeting titled “Youth and the Food Sovereignty Continuum” in Las Vegas, NV in early December, 2014. I also presented the Department of Natural Resources’ Practicing Pikyav and Karuk Intellectual Property Policy at a UC Berkeley’s Investigative Research Board meeting mid-October, and have been invited to the IRB monthly meeting at Humboldt State University to do the same in early April, 2015.

Yôotva for your continuing support of the Food Security Project.

## ADMINISTRATIVE OPERATIONS MANAGER – DONALENE (SISSIE) GRIFFITH

It has been busy!!! There is a lot of work to be done with getting contracts, budgets, in order at the DNR office. But it is getting done and once these documents are in order, it will make it a little easier to function. Current documents I have been working on are as follows:



- Dealing with a lot of contract issues, making sure they are in order and are meeting their deliverables and timeframes. Working a lot with the fiscal people in Happy Camp.
- Still working on getting new contracts put together and sent up for review with contract compliance, getting that process down of what is required to be in the package.
- Working on cleanup of contracts. Concerns that contractors not being paid for past invoices that have been sent up for processing and some have not. Need to find a solution on this.
- Working on getting a current list of DNR Employee's, so that I can better track their status, and what their fund code is.

Current Contracts working on:

Two Chiefs – Arielle Halpern – Social Implications Report for DNR, contract was approved and sent out to Arielle for signatures.

Food Security – working on various contracts and purchase req.'s for payments to various vendors. Finally got Megan Rocha contract back and was sent out to Megan for signature. Waiting on year three funding to come down.

WKRP – Working on getting contracts/positions approved that were approved in the grant funding. Requesting out of state travel for OMB Training was approved by council, that training is scheduled for March of 2015.

Working on getting a better grasp on the funding codes for DNR. There is so many and a lot of the employees have multiple funding codes that they charge their time to, trying to get a better tracking system going for DNR to track their hours for the exempt employees for each project/grant that they are working on. Each project/grant will have billable hours charged to them, making sure that we are billing for the hours/time that was put in the grant, making sure we don't go over and we stay within the budget for the project.

It has been busy, but fun, I enjoy the challenge that this position brings and that the Karuk Tribe as a whole is doing great for its tribal members and community members.

## FIRE MANAGEMENT OFFICER/Gary Risling

Since the end of Fire season, the Fire Management Program has shifted program focus toward production and finishing Hazardous Fuels Projects with the K-1 Fire Crew, bidding and working with KTHA, Tribal Grant Writers, and Emergency Preparedness GIS Specialist, to develop and acquire additional Hazard Fuels projects, to provide for employment of the K-1 Crew.

In December the crew finished the Orleans Community Fuels Reduction Project (OCFR) which consisted of 13 units that totaled 109 acres. The OCFR project had been ongoing on since 2007 and was delayed due to litigation and disputes with the Forest Service. The K-1 Hand crew began work on the Natural Resource Conservation Service (NRCS) project in Happy Camp, NCRS Project #2, 16.4 acres Units-F2-CIN3-CIN4- Happy Camp WUI. The K-1 Crew will finish the fuel treatment portion of this project this week. Fire and Fuels Operations Specialist David Medford met with the USFS's Zack Taylor, Fuels Battalion, to get approval of the completed OCFR Project work, and release of

\$130,000.00 in project funds for reimbursement. Zack approved the OCFR work and is in the process of getting the monies released to pay KCDC's invoice of \$130,000.00. The K-1 crew requested and took a Holiday break from 12/22/14 to 1/5/15.

In late December David put together a competitive bid for a NCRS hazardous fuels project in Happy Camp, for 49.6 acres, that Karuk Tribal Housing was funded for by NRCS. DNR's Fire Management program was successful in securing the bid at \$103,604.70 with a \$2,521.89 Indian Preference (IP) award, well within the 5% IP margin of \$5,054.14.

David has also been gathering individual training documents and developing individual training plans, and Fire qualification for the K-1 Staff for eventual encoding into IQCS. As Fire Management Officer (FMO) I have continued to engage in getting the Fire's program office space completed. Most of the office remodel work has been completed and we are only waiting for maintenance to complete the finish and trim work. The remaining work consist of painting thee different adjacent wall areas, placing two large door thresholds to secure the wood flooring laid out in the offices , switching and replacing the outside and interior door knobs with keyed door lock unit. The fire program moved in as soon as possible and these items were never completed.

Fire Staff is reviewing and commenting on the Draft "Department of Natural Resources Fire and Fuels Reduction Program Operations Manual". This is the First Draft copy submitted by Mollie White for DNR's initial review and comment. The contract schedule allows for a 30 day review and comment period by DNR Staff, which is now being completed, then requires Molly to incorporate the comments and deliver the final manual by April 1st, 2015.

The BIA Karuk Fire Agreement is also going through the review process for modification of the document into something the Tribe would like and benefit from.

The documentation necessary for the purchases of a Remote Area Weather Stations (RAWS), used for Prescribed Burning, will be completed as soon as updated quotes are received from manufactures and/or vendors.

Program organizational priorities are still driven by operational needs of ongoing activities. The issues and concerns of day to day operational activities, define what needs to be changed and added to the MOUs, agreements and Contracts. The gathering and continual review of relative documents is the key to completing the assessment of the current management situation of the existing Fire program, and continues to be where the majority of my time is being spent.

Gary Risling, FMO

DEPUTY DIRECTOR OF ECO-CULTURAL REVITALIZATION/Bill  
Tripp

## **Findings Report for Stanshaw Creek Habitat and Instream Flow Assessment**

Stanshaw Creek is a small tributary of the Klamath River with a drainage area of approximately four square miles (Figure 1). The creek's confluence with the Klamath River is located at N41.4764518; W123.5111116 (Figure 1). Stanshaw Creek has approximately 5,500 feet of potential fish-bearing habitat (up to sustained slope >15% on the USGS topographic map). The first 2,500 feet has a channel slope of approximately 9% and the next 3,000 feet has an overall slope of nearly 11%. The mouth of Stanshaw Creek enters the Klamath River approximately 1,400 feet downstream of Highway 96 (at CalTrans post-mile 8.20).

In November of 2014, the Karuk Tribe requested that Ross Taylor and Associates (RTA) conduct a habitat assessment of Stanshaw Creek. Ross Taylor is an American Fisheries Society Certified Fisheries Professional (#3438) with 28 years of field experience in northern California watersheds. Since 2009, Taylor has also served as the lead fisheries scientist for the State Water Resources Control Board (SWRCB) in conjunction with monitoring the fisheries of Rush and Lee Vining creeks, the primary tributaries to Mono Lake that are also subject to water withdrawals by Los Angeles Department of Water and Power (LADWP). Taylor was tasked by the SWRCB to develop instream flow recommendations to achieve lake level recovery targets, enhance stream and fish restoration, as well as maintain LADWP's ability to reliably export water.

### **Stanshaw Creek – Sampling Methods:**

The objective of conducting the habitat survey was to determine the suitability of Stanshaw Creek in supporting the rearing and spawning of coho salmon and steelhead. The Karuk Tribe also requested that RTA make instream flow recommendations that would provide perennial flow to lower Stanshaw Creek sufficient to maintain off-channel rearing habitat and connectivity with the Klamath River.

On November 17, 2014 RTA performed the Stanshaw Creek habitat assessment using methods consistent with those described in the California Department of Fish and Wildlife (CDFW) *California Salmonid Stream Habitat Restoration Manual*. RTA walked Stanshaw Creek from its confluence with the Klamath River upstream for approximately 4,300 feet and measured and recorded the following habitat metrics: wetted channel widths, active channel widths, pool frequency, pool type, maximum pool depths, pool tail-water depths, and pool cover. Distances between pools were estimated by counting paces (2.5 feet/pace) and lengths of pools were measured to the nearest 0.1 foot with a stadia rod. The stadia rod was also used to measure pool widths and depths to the nearest 0.1 foot. Riparian canopy shading was estimated with a densiometer. RTA also made observations regarding: presence of potential migration barriers to adult and juvenile salmonids, quality of potential instream rearing and spawning habitat, and fish presence. Quality of pool habitat was classified as "poor, fair or good" consistent with shelter rating values in the *California Salmonid Stream Habitat Restoration Manual*. At two locations along Stanshaw Creek, RTA estimated streamflow using a timed-float methodology. All data and observations were recorded in a bound, waterproof field notebook.

RTA also inspected the Stanshaw Creek surface water diversion located approximately 4,200 feet upstream of Highway 96. This diversion is maintained and utilized by the Marble Mountain Ranch (MMR) for power generation and other domestic uses. None of the water diverted from Stanshaw Creek by the MMR is returned to Stanshaw Creek; all non-consumptive flow is bypassed into Irving Creek.

To assist in making flow recommendations for Stanshaw Creek, RTA was also provided a spreadsheet of streamflow measurements made between September 2000 and August 2014 at key locations within Stanshaw and Irving creeks. Additional information and technical reports regarding the use of off-channel ponds by juvenile coho salmon were utilized in developing flow recommendations.

#### Stanshaw Creek – Habitat Typing Results:

The habitat typing survey was started at 11:00 hours and was completed at 15:25 hours. Starting at the off-channel pond, Taylor walked approximately 4,300 feet of Stanshaw Creek and took measurements at 26 pool habitat units and one run habitat unit. These 27 habitat units encompassed 364 feet of channel length or 8.4% of the surveyed reach. The remaining channel reaches in-between the 26 pools and one run consisted of high-gradient riffles, step-runs/step-pools, and cascades. The small pools present within the step-runs/step-pools and many of the high-gradient riffles were too short in length to separate out as individual habitat units (the CDFW protocol defines that a habitat unit must be longer than the wetted channel width). The Stanshaw Creek habitat typing data are tabulated in Appendix A.

Three types of pools were observed within Stanshaw Creek: 12 plunge pools (PLP), 11 main channel pools (MCP), and three dammed pools (DMP). Maximum depths within these 26 pools ranged between 1.0 and 2.8 feet deep with an average of 1.6 feet. Cover within pools was relatively sparse and was comprised primarily of boulders and bubble curtain. Large wood was present as cover habitat in only four pools. Suitably-sized spawning substrate was present at five locations within Stanshaw Creek: two locations were downstream of Highway 96 and three were between Highway 96 and the MMR diversion. Stanshaw Creek's moderate channel slope and confinement most likely limits the amount of small cobble/gravel accumulations at pool-tails.

During the habitat typing survey two fish were observed, both upstream of Highway 96. These fish were salmonids and were most likely resident coastal rainbow trout or juvenile steelhead. The riparian zone along Stanshaw Creek was comprised mostly of hardwoods with some conifer. A densiometer reading was made at approximately the 2,000 foot location and was 73.5%, even though a significant amount of leaf fall had already occurred. During the summer months, it appears that Stanshaw Creek receives ample shading from the riparian over-story.

Several impediments to fish migration were noted during the Stanshaw Creek habitat assessment. The culverts underneath Highway 96 are mostly likely a complete barrier to juvenile and resident salmonids as well as a severe impediment to adult salmon and steelhead. There are two arch culverts of the following dimensions: 9.0 ft span by 6.5 ft rise. The floors and

side walls up about one foot-high are concrete and the arches are structural steel plate. Both arches are set a moderate (and uneven) slope and are approximately 125 feet in length. A first-pass stream crossing assessment was conducted at this crossing in 2003 by the Humboldt State University engineering department's pilot study for CalTrans, but the crossing was never surveyed and fully assessed for fish passage. Just upstream of Highway 96, a natural bedrock and boulder cascade probably blocks most fish passage. This cascade has an eight to ten foot drop over a distance of approximately 30 feet. A second cascade was also observed approximately 3,500 feet up Stanshaw Creek that had a drop of six to seven feet over a 30-foot distance. Additionally, several plunge pools had drops that exceeded three feet.

Because the MMR diversion is located on U.S. Forest Service property, RTA was able to inspect the diversion during the 11/17/14 stream habitat assessment. Stanshaw Creek was being diverted by the placement of rocks across the channel which shunted nearly all of the surface flow into an open ditch. At the point-of-diversion (POD), the diversion was not screened and RTA conservatively estimated that 80-90% of the surface flow was being diverted into the ditch. Approximately 300 feet of the diversion ditch was inspected and the following was noted: (1) a bypass existed to possibly return excess flow to Stanshaw Creek; however all the diverted flow was going down the ditch and (2) this reach of the ditch had failed in several spots and was crudely repaired with cinder blocks, plastic sheeting and fill material. Leakage and erosion was noted at these locations.

The off-channel pond at the mouth of Stanshaw Creek was also examined on 11/17/14 by RTA. The creek channel made a nearly 90 degree turn to flow into the head of the pond, with flow directed towards the pond with hand placed rocks. A secondary channel straight to the Klamath River was dry. The pond had two outlet channels to the Klamath River and both were dry on 11/17/14; however one appeared to have recently been flowing (from leaf debris line).

#### Stanshaw Creek – Streamflow:

RTA made two streamflow measurements, using a timed-float methodology where a short reach of channel was selected that had relatively uniform width and depth. In each reach, five timed floats were conducted using buoyant sticks in which a stop watch was used to time how long it took each stick to travel the pre-determined distance (four feet at each location). The short reach's area was computed as average length x average depth; then flow (ft<sup>3</sup>/sec) was calculated by multiplying the area (ft<sup>2</sup>) by the average velocity of the five timed floats (ft/sec). The first streamflow estimate was made just upstream of the off-channel pond and was 1.3 cfs. The second streamflow measurement was made at 4,180 feet up Stanshaw Creek and equaled 0.8 cfs. RTA did not conduct a timed-float within the MMR diversion or in Stanshaw Creek immediately below the POD; however the surface flow immediately below the POD was very low. These streamflow measurements and observations on 11/17/14 indicate that between MMR 's POD and the off-channel pond, Stanshaw Creek was gaining surface flow – possibly influenced by the above average September-November rainfall, continued runoff from recent rainfall, leakage from the MMR diversion canal, and/or the seasonal lack of transpiration by the riparian vegetation.

RTA was also provided a spreadsheet of 101 streamflow measurements made by the Karuk Tribe and the USFS Orleans Ranger District in June - October between 2000 and 2014. On any given date, streamflow measurements were typically made at two or more of the following locations: above the MMR POD, within the MMR diversion, in the MMR diversion return to Irving Creek, and/or in Stanshaw Creek at various locations downstream of MMR's POD. These flow measurements consistently document the MMR diversion taking most of the streamflow and very little flow present in lower Stanshaw Creek. In most cases, the channel between MMR's POD and the off-channel pond was a losing reach, in which streamflow continued to decrease in a downstream direction. Table 1 provides four example dates of Stanshaw Creek streamflow measurements.

**Table 1.** Streamflow measurements at various locations within Stanshaw Creek.

Measurement Location	Date of Measurement	Streamflow (cfs)	Measurement Taken by
100 ft upstream of MMR Diversion	09/04/03	2.4	Orleans RD
Within flume diversion to MMR	09/04/03	1.9	Orleans RD
Diversion outflow into Irving Ck	09/04/03	1.5	Orleans RD
200 ft downstream of MMR diversion	09/04/03	0.3	Orleans RD
In Irving Creek- directly in diversion near road xing	08/30/11	2.7	Karuk Tribe
In Stanshaw Creek by Highway 96	08/30/11	0.4	Karuk Tribe
In Stanshaw Creek just above MMR diversion	09/13/11	3.2	Karuk Tribe
In Stanshaw Creek just below MMR diversion	09/13/11	0.5	Karuk Tribe
In Stanshaw Creek by Highway 96	09/13/11	0.6	Karuk Tribe
150 ft upstream of MMR Diversion	10/04/12	2.0	Orleans RD
120 ft downstream of MMR Diversion	10/04/12	0.7	Orleans RD
In Stanshaw Creek 40 ft upstream of pond	10/04/12	0.4	Orleans RD

Stanshaw Creek – Discussion and Streamflow Recommendations:

While both juvenile coho salmon and steelhead have been documented in Stanshaw Creek, the creek's moderate channel slope and relative lack of suitably-sized substrate diminishes its importance as a significant spawning stream within the Klamath River watershed. However, the off-channel pond located at Stanshaw Creek's confluence with the Klamath River provides excellent habitat for both summer and winter rearing of non-natal coho salmon. In recent years, off-channel habitat in the form of beaver ponds, ox-bows and sloughs has gained recognition as a vital component in the life history strategies of coho salmon (Pollock et al. 2004). Utilization of the Stanshaw Creek pond by non-natal coho salmon was documented in a recent Humboldt State University Master's thesis (Witmore 2014). This research confirmed excellent growth rates of juvenile coho salmon that reared in the Stanshaw Creek pond. Witmore's research along with the ongoing Yurok-Karuk Coho Ecology project has demonstrated that off-channel ponds along the Klamath River corridor are extremely important habitats for non-natal coho originating from numerous upstream tributaries, including the Shasta and Scott rivers. The quantity and quality of the Klamath River's off-channel habitat may

likely limit the production of coho salmon smolts, thus the identification and protection of these habitats is extremely important.

Requirements for good growth and viable rearing habitat in off-channel ponds include sufficient streamflow to: maintain good water quality in summer months, provide adequate drift of food items, and to provide connectivity between the pond and mainstem Klamath River for fish access into and out of the pond. Fish migration between the pond and the Klamath River is important in the late-spring to early-summer period and also during the fall months. Fall access is necessary for movement of age-0 coho salmon into ponds for over-wintering; whereas spring to early-summer access is necessary for the out-migration of age-1 coho salmon smolts. Access into the early summer months may also allow juvenile fish to leave a stressfully warm mainstem Klamath River for cooler water temperatures in ponds and other off-channel habitats. The HSU thesis research with PIT tagged coho salmon revealed that throughout the summer months some fish made daily movements between off-channel ponds and the main river, possibly to forage in the mainstem when it was cooler and then migrating back into the ponds during the daytime when the mainstem was warmer. Thus, maximizing pond-to-river connectivity is important to account for the wide range of life history tactics documented by the mixture of coho sub-populations utilizing off-channel habitats along the Klamath River corridor.

Development of instream flow recommendations is often an iterative process involving multiple streamflow measurements, water quality measurements, and direct observations of fish presence and habitat preference/utilization. Identification of the impacts caused by reduced flows is also necessary in making instream flow recommendations. For Stanshaw Creek, flow recommendations should address: (1) maximizing seasonal connectivity between pond and Klamath River, (2) maintenance of pond volume and water quality during summer months, and (3) maintenance of viable salmonid and benthic macro-invertebrate (BMI) habitat between Highway 96 and MMR's POD.

Flow Recommendation for Connectivity: Based on the 11/17/14 streamflow measurement just upstream of the pond, 1.3 cfs was insufficient in providing connectivity between the pond and the Klamath River. When inspected by RTA on 11/17/14, the lowest of the two outlet channels was approximately 0.1 ft higher than the pond's water surface. Preliminary recommendation is for 2.0-2.5 cfs in Stanshaw Creek, measured at pond entrance. RTA also recommends that instream flow measurements are made when sufficient connectivity exists to either confirm or fine-tune this instream flow recommendation. Seasonal connectivity flows should be achieved at least between April-June and October-November. Maintaining connectivity throughout the summer months would allow daily movements between the pond and mainstem Klamath River. RTA acknowledges that seasonal connectivity is also influenced by Klamath River discharge and the pond may be inundated at higher flows.

Flow Recommendation for Pond Maintenance: Based on discussions with the Karuk Tribal fisheries staff, extremely low flows to the Stanshaw Creek pond during the past three summers has led to reduced pond volume, poor water quality, and even direct mortality of juvenile coho salmon (Soto, pers. comm.). These observations coincided when measured flows in lower

Stanshaw Creek were less than 1.0 cfs, typically between 0.4 and 0.7 cfs. Preliminary recommendation is for 1.3-1.5 cfs in Stanshaw Creek, measured at pond entrance. RTA also recommends that instream flow measurements are made in conjunction with water quality measurements (temperature and dissolved oxygen) to either confirm or fine-tune this instream flow recommendation. Streamflow should be measured just above the pond entrance. Water temperature within the pond should be monitored hourly with data loggers and dissolved oxygen should be measured periodically throughout the summer. Stage plate readings should be made daily to track changes in pond volume.

Flow Recommendation for Salmonid and BMI Habitat: Currently, the MMR bypasses all non-consumptive water from Stanshaw Creek into Irving Creek. This practice has a detrimental effect to the entire reach of Stanshaw Creek below the POD by reducing instream habitat of resident coastal rainbow trout, juvenile steelhead, juvenile coho salmon and BMI productivity. Reduced BMI productivity may ultimately affect the growth of coho salmon residing in the off-channel pond and in lower Stanshaw Creek (up to the Highway 96 crossing). Reduced flows in Stanshaw Creek also increases travel time of water moving downstream, potentially increasing thermal loading before entering the pond. Reduced flows may also impact the drift of BMI from the creek into the pond, a potentially important food source for juvenile coho residing in the pond. The MMR also temporarily stores diverted Stanshaw Creek water in a pond before releasing into Irving Creek. During the summer, this practice most likely results in a thermal loading of the water prior to release. RTA recommends that all non-consumptive water diverted by the MMR is returned to Stanshaw Creek at the highest location feasible within Stanshaw Creek. Efforts should also be made to minimize thermal loading of this return flow.

Additional Recommendations:

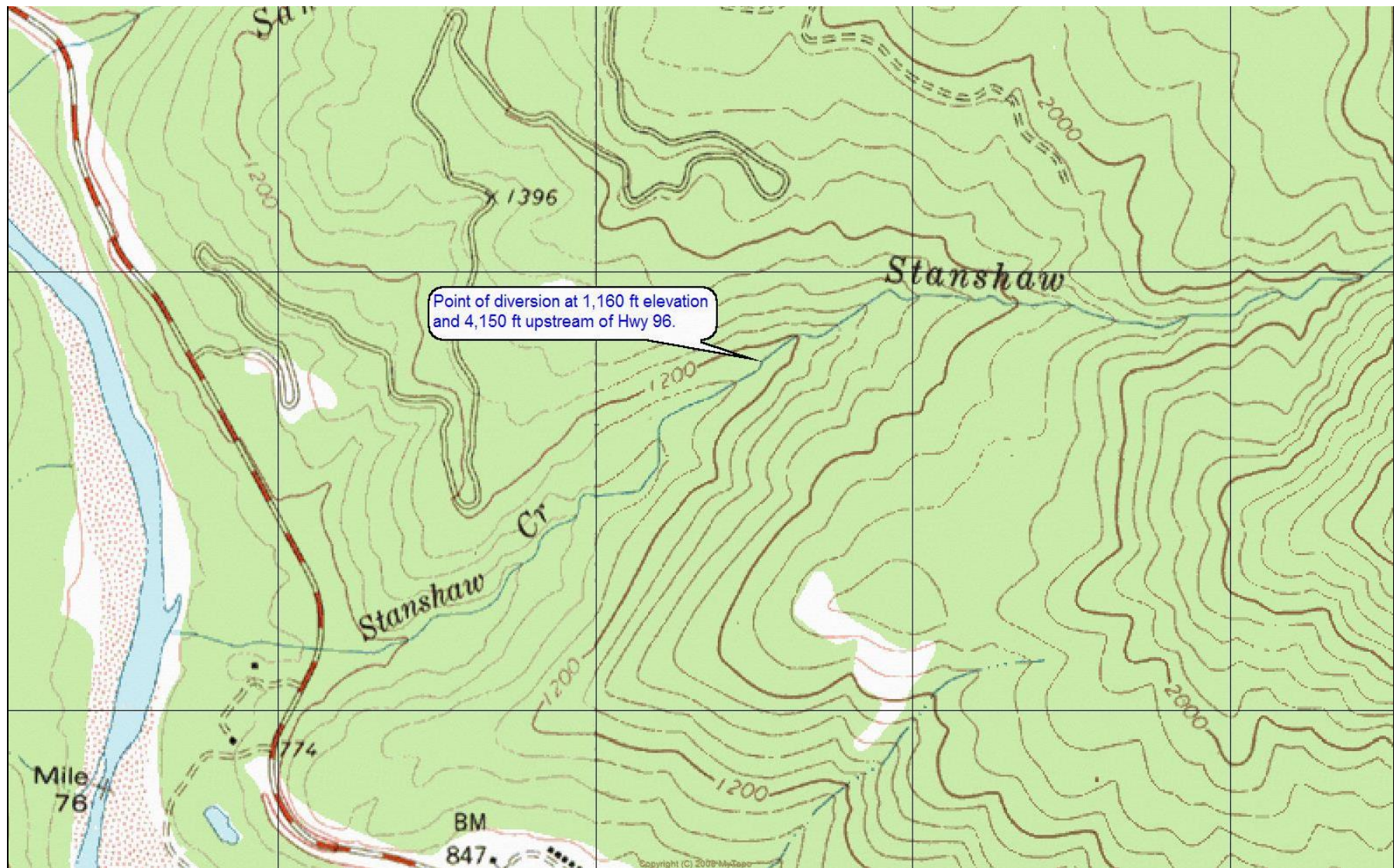
1. Installation of a control gate at the POD so that MMR diverts only their allocated flow. Control gate should also provide the downstream channel its required minimum flows as a priority over the MMR diversion. Diversion at POD should be properly screened.
2. Implement water conservation measures such as: enclose MMR's diversion in a pipe instead of an open ditch, relocate POD farther upstream to create more drop or head pressure, upgrade MMR's hydropower system to a more efficient system, consider other sources of power generation (such as solar during summer when flows are low).
3. Enforcement of existing CDFW code #5937 and implementation of SWRCB's Water Code section 1259.4. State and federal agencies should require the MMR to follow existing codes and regulations regarding minimum streamflow requirements so that the MMR's diversion avoids causing indirect and direct take of an ESA-listed fish species.



Literature Cited

Pollock, M.M., G.R. Pess, and T.J. Beechie. 2004. The importance of beaver ponds to coho salmon production in the Stillaguamish River Basin, Washington, USA. *North American Journal of Fisheries Management* 24: 749-760.

Witmore, S.K. 2014. Seasonal growth, retention, and movement of juvenile coho salmon in natural and constructed habitats of the mid-Klamath River. Master's Thesis, Humboldt State University.



**Figure 1.** Stanshaw Creek and location of the Marble Mountain Ranch's point of diversion.

## **APPENDIX A: HABITAT TYPING SPREADSHEET**

Stanshaw Creek – January 2015  
Habitat and Streamflow Assessment

STANSHAW CREEK - RTA HABITAT ASSESSMENT 11/17/2014

RIFFLE/STEP- POOLS # OF PACES	RIFFLE/STEP CONVERTED DISTANCE (2.5 FT per PACE)	POOL/FLAT UNIT LENGTH (FT)	CUM. DISTANCE (FT)	POOL/FLAT HABITAT UNIT TYPE	AVERAGE WETTED WIDTH (FT)	MAXIMUM DEPTH (FT)	TAILWATER CONTROL DEPTH (FT)	RESIDUAL DEPTH (FT)	SPAWNING SUBSTRATE (FT <sup>2</sup> )	COVER QUALITY	COVER ELEMENTS	COMMENTS AND OBSERVATIONS
44	110	12.1	122.1	MCP	6.6	2.0	0.3	1.7	0	FAIR	U/C BK, BOULDERS	
66	163	13.4	300.5	RUN	7.0	1.0	0.4	0.6	0	POOR	SM BOULDERS	
32	80	12.1	392.6	MCP	8.5	1.5	0.5	1.0	0	FAIR	LWD, BUB CURT.	PLUNGE AT TOP OF UNIT = 0.7 FT
43	112.5	12.7	517.8	MCP	8.4	1.6	0.4	1.2	0	FAIR	SM BOULDERS, BUB CURT.	PLUNGE AT TOP OF UNIT = 1.1 FT
15	37.5	11.6	566.9	DMP	8.5	1.1	0.3	0.8	0	POOR	SM BOULD	TAILWATER LOOKS LIKE PLACED ROCKS
5	12.5	21.4	600.8	DMP	11.3	2.8	0.4	2.4	0	GOOD	BOULDERS, BUB CURT, LWD	DROP AT TAILWATER = 1.7 FT
7	17.5	11.3	629.6	PLP	6.8	1.5	0.4	1.1	0	FAIR	BOULDERS, BUB CURT.	PLUNGE DROP = 0.7 FT
33	82.5	12.2	724.3	PLP	8.0	1.3	0.2	1.1	15	GOOD	BOULDERS, BUB CURT, LWD	PLUNGE DROPS: LB = 4.2 FT; RB = 2.5 FT
9	22.5	26.5	773.3	MCP	12.6	1.0	0.3	0.7	20	FAIR	SM BOULDERS	SOME BACK-WATERING FROM PREVIOUS UNIT
33	82.5	14.8	870.6	MCP	11.7	1.9	0.3	1.6	0	FAIR	BOULDERS, BUB. CURT.	PLUNGE AT TOP OF UNIT = 1.1 FT
76	190	11.3	1071.9	PLP	9.2	2.2	0.4	1.8	0	FAIR	BOULDERS, BUB CURT.	PLUNGE AT TOP OF UNIT = 1.8 FT
70	173	16.2	1263.1	PLP	18.7	2.1	0.4	1.7	0	POOR	SM BOULDERS	OUTLET POOL OF HWY 96 CULVERTS
		123.0	1386.1	CULVERT	18.0	N/A	N/A	N/A	N/A	N/A	N/A	TWO ARCHES, SPAN=8FT X RISE=6.3FT. CON. FLOOR AND WALLS
10	25	16.5	1427.6	MCP	16.5	2.0	0.4	1.6	0	POOR	SMALL BOULDER	CASCADE INTO POOL = 8-10 FT DROP OVER 32.5 FT DISTANCE
25	62.5	10.5	1500.6	PLP	7.8	1.6	0.3	1.3	0	GOOD	BOULDERS, BUB CURT, LWD	OBSERVED SALMONID, 8-10" TROUT
30	75		1575.6									TRIB ENTERS FROM LB, APPROX. 30% OF FLOW
11	27.5	10.5	1613.6	MCP	9.2	1.3	0.4	0.9	0	POOR	BUB CURTAIN	DROP AT TOP OF UNIT = 3.5FT
17	42.5	11.7	1667.8	PLP	7.3	1.6	0.4	1.2	0	POOR	BUB CURTAIN	DROP AT TOP OF UNIT = 3.5FT
8	20	18.5	1706.3	MCP	11.8	1.7	0.3	1.4	0	FAIR	BOULDERS, BUB. CURT.	ACTIVELY SCoured CHANNEL WIDTH = 17FT
27	67.5	16.5	1790.3	DMP	11.6	1.7	0.4	1.3	0	FAIR	BOULDERS, BUB. CURT.	FORMED BY BOULDER/LWD JAM W/1.8 FT DROP TO D.S. RIFFLE
87	217.5	15.9	2023.7	PLP	8.2	1.6	0.3	1.3	0	POOR	BOULDER, BUB. CURT.	RIPARIAN DENSO. MEASUREMENT:10,12,13,14 = 73.5%
19	47.5	12.4	2083.6	MCP	9.2	1.4	0.4	1.0	0	POOR	BOULDERS	ACTIVELY SCoured CHANNEL WIDTH = 37FT
20	50		2133.6									DIVERSION DRUM ON RB SIDE WITH OVERFLOW INTO CREEK
35	87.5	18.3	2289.4	MCP	9.2	1.5	0.3	1.2	0	POOR	BOULDERS	PIPE IS LAID DOWN THE CHANNEL W/DIAMETER = 0.2 FT
13	32.5		2321.9									SCREENED INTAKE
68	170		2491.9									RB HILLSLOPE FAILURE, CHANNEL CONSTRICTED W/MATERIAL
73	187.5	15.1	2694.5	MCP	9.8	1.4	0.3	1.1	0	GOOD	BOULDERS, BUB. CURT.	TOOK PHOTO, OVERHANGING BOULDER = GOOD COVER
67	167.5	15.5	2877.5	PLP	10.8	1.7	0.3	1.4	12	FAIR	BOULDERS, BUB. CURT.	GOOD SPAWNING AREA, DROP AT TOP OF UNIT = 1.6FT
36	90	8.5	2976.0	PLP	22.5	1.4	0.3	1.1	0	POOR	BUBBLE CURTAIN	PLUNGE = FULLY-SPANNING LOG WITH DROP OF 3.5 TO 4.2 FT
32	80	16.5	3072.5	PLP	8.8	2.6	0.3	2.3	9	GOOD	BOULDERS, BUB. CURT.	OVERHANGING BOULDER ON RB = GOOD COVER
42	105	10.5	3188.0	PLP	7.8	1.7	0.3	1.4	0	FAIR	BOULDERS, BUB. CURT.	
71	177.5	17.5	3383.0	PLP	9.4	1.3	0.3	1.0	15	POOR	SEVERAL BOULDERS, OPEN	SPAWNING SUBSTRATE = MOSTLY GRAVELS, THEN COBBLES
40	100		3483.0									TO CASCADE W/6-7 FT DROP OVER APPROX. 30 FT DISTANCE
36	90		3573.0									TO DROP = 3.8 TO 4.4 FT W/1.3 FT DEPTH AT BASE OF DROP
87	217.5		3790.5									TO OBVIOUS < CHANNEL CONFINEMENT AND > CHANNEL SLOPE
128	320		4110.5									TO BOULDER CASCADE W/7-8 FT ELEVATION DROP OVER 30-35 FT
28	70		4180.5									CONDUCTED TIMED FLOAT TO ESTIMATE STREAMFLOW
60	150		4330.5									END OF SURVEY AT FULLY SPANNING LOG W/4 FT DROP

**Memo**

**To:** Tawnia Johnson, MaraLei Allec, Laura Mayton, council

**From:** Craig Tucker, Ph.D., Klamath Coordinator

**Date:** January 15, 2015

**Re:** Travel to DC

---

On this week's legislative work group call, PacifiCorp invited Klamath Settlement partners to DC to meet at their offices on February 3. The meeting is set to develop legislative strategy for passing implementing legislation. After the meeting I would attend briefings with legislative and administration staff on the Hill.

There is not a formal agenda or meeting announcement yet. Attached email suggests that the meeting date may change later this week.

I ask that council approve week of travel to DC for me in February pending finalization of meeting date.



**KARUK TRIBE**

**Travel Advance/Reimbursement Request**

**Employees Name:** Craig Tucker **Destination:** Washington DC  
**Departure Date:** 2-2-15 **Time:** \_\_\_\_\_ **Return Date:** 2-6-15 **Time:** \_\_\_\_\_  
**Program Charged:** 2130-79 **Account:** \_\_\_\_\_  
**Description & Purpose of Travel:** \_\_\_\_\_

**\*\* CHECK ITEMS NEEDED \*\***

	ADVANCE	RECEIPTS	DUE TO FROM
<input checked="" type="checkbox"/> <b>PERDIEM:</b>			
X \$ -	\$ -		
No. of Quarters	Rate		

<input checked="" type="checkbox"/> <b>LODGING:</b>			
X \$ -	-		
No. of Nights	Rate		

**Check this box if you DO NOT have a Tribal Credit Card or Personal Credit/Debit Card. (Needed to determine lodging deposit)**

<input type="checkbox"/> <b>MILEAGE:</b>			
X	-		
No. of Miles			

**Tribal Vehicle**  **Personal Vehicle**

**FROM:** \_\_\_\_\_ **TO:** \_\_\_\_\_

**OTHER:**

<input type="checkbox"/> Registration			
<b>Submitted</b> Yes <input type="checkbox"/> No <input type="checkbox"/>	\$ -		
<input checked="" type="checkbox"/> Airfare: (If yes, which airport?)	\$ -		
<input checked="" type="checkbox"/> Baggage	\$ -		
<input checked="" type="checkbox"/> Shuttle/Taxi/Tolls:	\$ -		
<input type="checkbox"/> Gasoline:	\$ -		
<input checked="" type="checkbox"/> Parking:	\$ -		
<input type="checkbox"/> Other:	\$ -		
<b>TOTAL:</b>	\$ -		

I certify that the estimated costs are reasonable and needed to conduct program activities. In the event I fail to complete this travel or if I terminate employment, I authorize the Karuk Tribe to deduct **actual** costs of this travel from any monies due me at termination of employment. I also certify that any travel for which I have requested an advance/reimbursement was completed as outlined above

**I authorize the Karuk Tribe to deduct from my payroll check any part of this advance not substantiated by original receipts within 10 business days of my return from this trip.**

**Traveler:** *SG Tucker* **Date:** 1/15/15

**\*\*\* TRAVEL WILL NOT BE PROCESSED WITHOUT THIS SECTION COMPLETED \*\*\***

Is this travel reimbursable by another agency? Yes No  
 If yes, which agency? \_\_\_\_\_  
 Contract modification required? Yes No

**\*\*\* MANDATORY AUTHORIZATIONS \*\*\***

**Supervisor Approval:** \_\_\_\_\_ **Date:** \_\_\_\_\_  
**Program Director (if different):** \_\_\_\_\_ **Date:** \_\_\_\_\_  
**Tribal Chairman Approval:** \_\_\_\_\_ **Date:** \_\_\_\_\_

## Craig Tucker

---

**From:** Richardson, R. Steven <rsrichardson@wileyrein.com>  
**Sent:** Thursday, January 15, 2015 2:11 PM  
**To:** Craig Tucker  
**Subject:** RE: REMINDER: Our next Klamath Coalition call will be today, January 12, 2015, @ 11:00 AM PDT (2:00 PM EDT)

Not yet, have heard that there are too many meetings with Jan. 21<sup>st</sup> and 29<sup>th</sup> in Oregon, may delay a week. Definitive answer tomorrow.

Here is a tidbit:

### Subcommittee on Water, Power and Oceans:

#### John Fleming, Chairman (LA)

Don Young (AK)  
Rob Wittman (VA)  
Tom McClintock (CA)  
Cynthia Lummis (WY)  
Jeff Duncan (SC)  
Paul Gosar, Vice Chairman (AZ)  
Doug LaMalfa (CA)  
Bradley Byrne (AL)  
Jeff Denham (CA)  
Dan Newhouse (WA)  
Tom MacArthur (NJ)  
Rob Bishop, ex officio (UT)

---

**From:** Craig Tucker [mailto:ctucker@karuk.us]  
**Sent:** Thursday, January 15, 2015 5:03 PM  
**To:** Richardson, R. Steven  
**Subject:** RE: REMINDER: Our next Klamath Coalition call will be today, January 12, 2015, @ 11:00 AM PDT (2:00 PM EDT)

Is there an agenda or anything for the Feb 3 mtg?

S. Craig Tucker, Ph.D.  
Natural Resources Policy Advocate  
Karuk Tribe  
916-207-8294

Follow me on twitter @scraigtucker

[www.klamathrestoration.org](http://www.klamathrestoration.org)

-----Original Appointment-----

**From:** Richardson, R. Steven [mailto:rsrichardson@wileyrein.com]  
**Sent:** Monday, January 12, 2015 7:51 AM  
**To:** Leslie Bach (lbach@TNC.ORG); 'lkdunsmoor@aol.com'; 'Heather Baugh'; 'courtney\_ash@calwaterfowl.org'; 'fish1ifr@aol.com'; 'smoyer@tu.org'; 'Sam Davidson'; Dедrick, Mark (mdedrick@balljanik.com);

'danderson@naturalresourcesresults.com'; 'liane.randolph@resources.ca.gov'; 'douglas.wheeler@hoganlovells.com';  
 'psimmons@somachlaw.com'; 'Scott Bolton'; 'Petey Brucker'; John Bezdek ([john\\_bezdek@ios.doi.gov](mailto:john_bezdek@ios.doi.gov));  
 'rrcollins@waterpowerlaw.com'; [sara@naturalresourcesresults.com](mailto:sara@naturalresourcesresults.com); 'rscalamaro@hhlaw.com'; 'mkramer@tnc.org';  
 'jraeder@tfgnet.com'; Lynch, Dennis D; 'Erica Wills'; 'slw@vnf.com'; 'richardg@narf.org'; Knight, Curtis  
 ([cknight@caltrout.org](mailto:cknight@caltrout.org)); Davis, Kyle L ([KLDavis@berkshirehathawayenergyco.com](mailto:KLDavis@berkshirehathawayenergyco.com)); 'hheikkila@balljanik.com';  
 'mstern@tnc.org'; 'karinsinfo@gmail.com'; Joe Krahn; Chip Dale ([alan.r.dale@state.or.us](mailto:alan.r.dale@state.or.us));  
 'jmweisgall@midamerican.com'; [nina@publicgoodpr.com](mailto:nina@publicgoodpr.com); 'Troy Fletcher'; 'mmais@yuroktribe.nsn.us'; 'ed@edsheets.com';  
 'vhelliwell@mcn.org'; Bonham, Chuck; Irma Lagomarsino ([Irma.Lagomarsino@noaa.gov](mailto:Irma.Lagomarsino@noaa.gov)); Josh Saxon;  
 'williams@narf.org'; Jim Bradley; 'Bob Gravely'; 'Dani Watson'; 'Curley, Keith ([kcurley@tu.org](mailto:kcurley@tu.org))'; Ryan Sundberg  
 ([RSundberg@co.humboldt.ca.us](mailto:RSundberg@co.humboldt.ca.us)); Scalas, Belinda ([belinda.scalas@gmail.com](mailto:belinda.scalas@gmail.com)); 'Richard Whitman'; 'dgover@narf.org';  
[ndayanand@TNC.ORG](mailto:ndayanand@TNC.ORG); 'Michael Dennis'; 'konrad@klamathriver.org'; 'bullman3@earthlink.net'; 'Tim Hemstreet';  
[Mohiswaqs@aol.com](mailto:Mohiswaqs@aol.com); Scott, Cory; Mark Lovelace - County of Humboldt ([mlovelace@co.humboldt.ca.us](mailto:mlovelace@co.humboldt.ca.us)); Turner, Jeff  
 ([jeff.turner@squirepb.com](mailto:jeff.turner@squirepb.com)); Sarsour, Hasan ([hasan.sarsour@gmail.com](mailto:hasan.sarsour@gmail.com)); 'JohnC@yuroktribe.nsn.us'; 'yainix@mac.com';  
 Troy Fletcher ([troy\\_fletcher@earthlink.net](mailto:troy_fletcher@earthlink.net)); Craig Tucker; 'matt@kwua.org'; Kelly, Andrea  
 ([akelly@berkshirehathawayenergyco.com](mailto:akelly@berkshirehathawayenergyco.com)); [sev@publicgoodpr.com](mailto:sev@publicgoodpr.com); 'lbarson@tnc.org'; Lehman, Donna; Mike Gerel;  
 'dbitts@suddenlink.net'; 'Johnson, Brian ([BJohnson@tu.org](mailto:BJohnson@tu.org))'; 'jkduffy65@gmail.com'; 'greg@kwua.org';  
 'chelsea@kwua.org'; 'akober@americanrivers.org'; Seebach, John ([jseebach@americanrivers.org](mailto:jseebach@americanrivers.org));  
 'snkandra@fireserve.net'; 'srothert@americanrivers.org'

**Cc:** 'Calamaro, Raymond S.'; 'larry.nicholson.hayo@statefarm.com'; 'Gibson, Thomas@CNRA'; 'Weisgall, Jonathan M';  
 'John Seebach'; 'WHITMAN Richard M \* GOV'

**Subject:** REMINDER: Our next Klamath Coalition call will be today, January 12, 2015, @ 11:00 AM PDT (2:00 PM EDT)

**When:** Monday, January 12, 2015 2:00 PM-2:30 PM (UTC-05:00) Eastern Time (US & Canada).

**Where:** Wiley Rein Conference Line

**Importance:** High

Colleagues:

Our next Klamath Coalition call will be next today, January 12, 2015, @ 11:00 AM PDT (2:00 PM EDT)

Please call: 877-211-3621

Participant Code: 950-274-7586

Thanks.

RSR

NOTICE: This message (including any attachments) from Wiley Rein LLP may constitute an attorney-client communication and may contain information that is PRIVILEGED and CONFIDENTIAL and/or ATTORNEY WORK PRODUCT. If you are not an intended recipient, you are hereby notified that any dissemination of this message is strictly prohibited. If you have received this message in error, please do not read, copy or forward this message. Please permanently delete all copies and any attachments and notify the sender immediately by sending an e-mail to [Information@wileyrein.com](mailto:Information@wileyrein.com). As part of our environmental efforts, the firm is WILEY GREEN<sup>(TM)</sup>. Please consider the environment before printing this email.



---

**Karuk Community Health Clinic**

64236 Second Avenue  
Post Office Box 316  
Happy Camp, CA 96039  
Phone: (530) 493-5257  
Fax: (530) 493-5270

# Karuk Tribe

**Administrative Office**

Phone: (530) 493-1600 • Fax: (530) 493-5322  
64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

---

**Karuk Dental Clinic**

64236 Second Avenue  
Post Office Box 1016  
Happy Camp, CA 96039  
Phone: (530) 493-2201  
Fax: (530) 493-5364

August

Thomas Howard, Executive Director  
California State Water Resources Control Board  
State Water Resources Control Board  
P.O. Box 100  
Sacramento, CA 95812-0100

**RE: USFS Water Rights Under Scott River Decree**

Ayukii Mr. Howard:

Thank you for your response to the Karuk Tribe's December 3, 2013 letter regarding our concerns with USFS water right for in-stream flows on the Scott River. As you noted in your letter, local USFS staff concluded that the agency's water right was very limited such that there are effectively no lower priority water rights holders in the Scott Valley that could be called upon to help meet the agency's in-stream flow right. Klamath National Forest Supervisor Patricia Grantham wrote the California Water Resources Control Board September 10, 2013 requesting confirmation of this view.

We were very encouraged by your response to Supervisor Graham where you noted that:

*"Your assessment is basically correct, in that the vast majority of the water rights recognized in the Adjudication Decree are not subject to curtailment during periods when flows are insufficient to satisfy the Forest Service instream flow rights. But the categories of water rights subject to the Forest Service water right are broader than recognized in your letter, and the amount diverted in a manner inconsistent with the Forest Service instream flow right therefore may be somewhat greater than you indicate."*

We were also pleased to understand that according to water use reports filed by diverters in 2012, there was over 35 cfs of diversions that the Forest Service could have made a call on to help meet in-stream water right. As you also note, since many diverters failed to file a report, the actual number could be much higher. In the late summer, when reaches of the Scott River intermittently go dry, 35 cfs is a very significant amount of water.

We thank you for informing these junior water rights holders, in writing, of the potential to have their water diversions curtailed in the future to help meet the Forest Service Water right and for issuing curtailment letters last summer.

However, these actions alone will not provide enough water to have the Forest Service water right fully met or restore Scott River fisheries. We did however note that you offered the following point to consider:

*“It should be noted that the Scott River Adjudication was completed before the California Supreme Court issued its landmark public trust opinion in National Audubon Society v. Superior Court (1983) 33 Cal.3d 419 (Audubon). The State Water Board could consider whether the Adjudication Decree should be updated to take into account any new information available concerning the effect of diversions and groundwater extractions on instream flows and to apply the public trust doctrine if a petition is filed by a claimant or claimants to water in the Scott River stream system. Audubon makes clear that a party with standing to raise public trust issues may be a claimant.”*

Given that the Scott River currently hosts the largest remaining populations of ESA listed Southern Oregon Northern California ESU of coho salmon and it remains one of the key habitats for spawning and rearing for Klamath River Chinook salmon, we request a government to government meeting with State Water Board staff to discuss: 1) details for filing a petition; 2) potential outcomes associated with updating the decree taking the public trust doctrine under consideration; and 3) costs that may be levied on the Tribe associated with this action.

We appreciate your continued attention to this issue that is very important to the Karuk Tribe and to many others who have their culture or livelihood at risk due to impaired fisheries and water quality. We look forward to working with you to find lasting solutions to these issues.

Yootva,

Russell “Buster” Attebery  
Chairman

## POSITION DESCRIPTION

**Title:** Archaeological / Cultural Resources Technician

**Reports To:** Director of Natural Resources, THPO

**Location:** Somes Bar / Orleans

**Salary:** \$14-18 per hour DOE

**Summary:** Under the supervision of the THPO, the Archaeological / Cultural Resources Technician will be responsible for conducting field surveys. As a team member, the incumbent is responsible for carrying out archaeological / cultural resources field surveys and associated office work as needed by DNR. Duties involve field work involving evaluation and data recovery on historic and prehistoric sites. There will be no excavation. There will be some writing of technical reports or portions thereof; training will be provided.

**Classification:** Full Time, Seasonal, Non Exempt

### Responsibilities:

1. Assist with field surveys for evidence of occupation, land use, subsistence and ceremonial practices, and interpret the surface of the land to answer archaeological / cultural resources questions.
2. Conduct archaeological background research and pedestrian field surveys to determine whether archaeological / cultural resources may be present within a project area.
3. Collect, analyze, and interpret GPS and GIS mapping data in the investigation of archaeological / cultural resources questions.
4. Prepare written technical memos and reports about archaeological cultural resources.
5. Record field conditions and fieldwork with photography and videography.
6. Assist in the collection / management of site specific archaeological / cultural resource information.

7. Prepare and submit summary reports outlining activities undertaken specific to each position related funding source as requested.
8. Shall be available for local and out of the area travel as required for job related training.
9. Shall attend all required meetings and functions as requested.
10. Shall be polite and maintain a priority system in accepting other position related job duties as assigned.

**Qualifications:**

1. Degree or significant college level study in Archaeology, Anthropology, Native American Studies, or related field preferred. Some experience in field work desired.
2. Demonstrates the ability to work effectively with Native American people in culturally diverse environments.
3. Proficient in performing archaeological / cultural resources field surveys, reading topographic maps, GPS data collection, maintaining GIS Data, and carrying out other field mapping and data collection.
4. Possesses strong computer skills with programs such as, but not limited to, Microsoft Office.
5. Possesses ability to work as a member of a team.
6. Possesses solid writing skills for preparation of datasheets and technical reports.
7. Demonstrates the ability to understand and follow oral and written instructions.

**Requirements:**

1. Basic knowledge of the traditions, culture or history of the Tribes of Northwestern California.
2. Demonstrated ability to work within Native American Communities.
3. Basic knowledge of the principles and practices of archaeological / cultural resources identification.
4. Some understanding of California and Native American archaeology / cultural resources identification.
5. Demonstrated writing/editing skills.
6. Attention to detail in data collection and input.
7. Demonstrated flexibility, firmness, and a calm demeanor in potentially physically stressful situations.

8. Ability to lift and move equipment and supplies weighing up to 30 pounds, to walk long distances, to engage in sustained physical labor, and to work outdoors.
9. Basic graphic design and photography skills. GIS / GPS skills preferred, but not required.
10. Must adhere to confidentiality and HIPAA policies.
11. Must successfully pass a pre-employment drug screening test and be willing to submit to a criminal background check.
12. Must possess a valid driver's license, good driving record, reliable transportation and be insurable by the Tribe's insurance carrier.

**Tribal Preference Policy:** In accordance with the TERO Ordinance 93-0-01, Tribal Preference will be observed in hiring.

**Council Approved:**

**Chairman's Signature:** \_\_\_\_\_

**Employee's Signature:** \_\_\_\_\_

**RESOLUTION OF THE  
KARUK TRIBE**

**Resolution No: 15-R-006**  
**Date Approved: January 22<sup>nd</sup>, 2015**

**RESOLUTION AUTHORIZING DESIGNATION OF ALEX WATTS-TOBIN AS THE TRIBAL HISTORIC PRESERVATION OFFICER TO MANAGE THE TRIBAL HISTORIC PRESERVATION OFFICE ON BEHALF OF THE KARUK TRIBE.**

**WHEREAS;** the Karuk Tribe is a Sovereign Aboriginal People, that have lived on their own land since long before the European influx of white men came to this continent; and

**WHEREAS;** the members of the Karuk Tribe have approved Article VI of the Constitution delegating to the Tribal Council the authority and responsibility to exercise by resolution or enactment of Tribal laws all the inherent sovereign powers vested in the Tribe as a Sovereign Aboriginal People, including negotiating and contracting with federal, state, Tribal and local governments, private agencies and consultants; and

**WHEREAS;** the members of the Karuk Tribe have approved Article VIII of the Constitution assigning duties to the Chair, Vice Chair, and Secretary/Treasurer including signing and executing all contracts and official documents pertaining to the Karuk Tribe; and

**WHEREAS;** the Karuk Tribe is a federally recognized Tribe and its Tribal Council is eligible to and is designated as an organization authorized to Contract pursuant to P.L. 93-638, as amended, on behalf of the Karuk Tribe; and

**WHEREAS;** The National Historic Preservation Act of 1966 (NHPA), as amended in 1995, section 101 (d) (2) provides that an Indian Nation may assume all or any part of the functions of a State historic Preservation Office (SHPO) in accordance with subsections (b) (2) and (b) (3), with respect to Tribal Land; and

**WHEREAS;** The Karuk Tribal Council shall designate Alex Watts-Tobin as the Tribal Historic Preservation Officer.

**THEREFORE BE IT FINALLY RESOLVED;** that the Karuk Tribal Council authorize designation of Alex Watts-Tobin as the Tribal Historic Preservation Officer to manage the Tribal Historic Preservation Office on behalf of the Karuk Tribe.

**CERTIFICATION**

I, the Chairman, hereby certify the foregoing resolution 15-R- which was approved at a Council Meeting on January 22, 2015, was duly adopted by a vote of \_\_\_\_\_ AYES, \_\_\_\_\_ NOES, \_\_\_\_\_ ABSTAIN, and said resolution has not been rescinded or amended in any way. The Tribal Council is comprised of 9 members of which \_\_\_\_\_ voted.

\_\_\_\_\_  
Russell Attebery, Chairman

\_\_\_\_\_  
Date

**HUMAN RESOURCES**  
**TRIBAL COUNCIL STAFF REPORT**

Council Meeting: January 22, 2015

Submitted By: James Phelps, Human Resources

Report Date: January 15, 2015

**8 NEW HIRES**

Location	Job Title	Employee Name	Status
Orleans	THPO/Archaeologist	Alex Watts-Tobin	Non-Indian
Happy Camp	People's Center Coordinator	Carolyn Smith	Descendant
Happy Camp	Workforce Development Coordinator	Frank Snider	Descendant
Happy Camp	Clerical Assistant (PT) KCDC	Daniela Sanchez	Descendant
Happy Camp	Clerical Assistant (Admin Office)	Michelle Spence	Karuk Member
HC/Yreka	LCSW/Clinical Psychologist	Kareena Walter	Non-Indian
Yreka	CEO of Health & Human Services	Raul Recarey	Non-Indian
Yreka	Licensed Vocational Nurse (LVN)	Heather McAllister	Spouse of Karuk Member

**6 PENDING INTERVIEWS**

Location	Job Title	Interview Date	Interview Location
Orleans	DNR On-Call Receptionist	02/03/2015	Orleans DNR
HC/Orleans	Social Worker (PT)	01/16/2015	Happy Camp/Fishbowl
Happy Camp	Mechanic/Maintenance Worker	01/16/2015	Happy Camp/Fishbowl
Happy Camp	GIS Specialist/Data Steward	01/16/2015	Happy Camp/Fishbowl
Yreka	Domestic Violence Services Specialist (PT)	01/21/2015	Yreka/Clinic
Yreka	TANF Receptionist	01/21/2015	Yreka/Clinic

**9 VACANT POSITIONS**

Location	Title	Program	Closing Date
All Districts	Director of Community Services (PHN)	HHS	Open Until Filled
Yreka	AOD Counselor (PT)	AOD Program	Open Until Filled
Yreka	Dental Director	HHS	Open Until Filled
Yreka	LCSW (PT)	Naa Vura Yeeshiip	Open Until Filled
Yreka	Medical Assistant (MA)	HHS	01/21/2015
Orleans	Family Nurse Practitioner/Physician Assistant	HHS	Open Until Filled
HC/Orleans	AOD Counselor	AOD Program	Open Until Filled
Happy Camp	LIAP Administrator/Coordinator	TANF	01/22/2015
Happy Camp	CFO KTHA	KTHA	Open Until Filled



**Action Item:**

**Contract 15-C-036, Stephanie Dolan Legal Services.** I have a contract for legal services with Stephanie Dolan for your review. As many of you probably know, we like to have Stephanie available for consultation as she helped draft many of the current tribal documents and policies and has worked with the Tribe for about 10 years now.

**Monthly Updates:**

I am almost finished getting all of the resolutions for calendar year 2014. Just a reminder to all staff and Tribal Council **I need a signed copy of every approved Tribal Resolution.** I also need to review resolutions prior to their approval which normally happens through the Grant Review Process but in some cases this is not a required step such as Enrollment, nominations, ICW, etc.

Scott, Laura, and myself worked together to gather information for the Arbitration with Siskiyou County. We developed a pretty complete list, with only a few additions and modifications from Dennis and Patrick. On Monday January 12<sup>th</sup> we had our Motion to Strike hearing regarding the invalid Siskiyou County IGA. Unfortunately the Judge ruled in favor of the County and gave them an opportunity to present their IGA at the hearing on Friday. The Judge did indicate that there were provisions in their IGA that may make it the least favorable choice, so we have high hopes the arbitrator will select our last, best IGA. We have our arbitration hearing scheduled for January 16<sup>th</sup> in Sacramento. Scott, Chairman Attebery and myself will be meeting with Dennis and Patrick the day before to go over strategies in presenting evidence. I have put together 4 binders with all of the 44 exhibits.

We finally received the signed Intergovernmental Agreement from the City of Yreka that was approved back in August. I have sent the document to Amy Dutschke at the BIA Pacific Region for potential Section 81 review at the Pacific Regional Office. We will have to do the same process for the Siskiyou IGA once it is finalized.

I attended the Workforce Protection Act Meeting on December 29<sup>th</sup>. I am glad to be able to assist with the review and updating of policies and laws regarding the Tribe.

I have sent Sheriff Lopey and Sheriff Downey draft MOUs for working with the Karuk Tribal Court on enforcing Tribal Protection Orders. This is an agreement that has been in place with Humboldt County for several years and we want to duplicate this in Siskiyou County. Sheriff Downey indicated he would like to continue the agreement, and I have not heard back from Sheriff Lopey yet.

On January 6<sup>th</sup> I attended the Unlawful Detainer meeting at the Karuk Tribe Housing. Erin and April are taking the lead on this project and we are making a lot of progress on the draft ordinance. This ordinance will promote Tribal Sovereignty and Self-Governance. It will take work to implement effectively, but the benefits should be very positive.

On Tuesday January 21<sup>st</sup> we have scheduled interviews with three potential candidates for Owners Representatives.

I have almost completed the BIA Financial Assistance & Social Service Program Report Form (FASSR), we are still waiting to get the 2015 guidelines for requesting additional funds.

I completed my review of the draft Karuk Hazard Mitigation Plan. This is a great document with a lot of input from various staff members. Tom Fielden will be sharing this with you in the near future as we want to have it finalized and approved by April 2015.

### **THPO**

I am pleased to announce our new THPO started working for us on January 7<sup>th</sup>. His name is Alex Watts-Tobin. I am very glad to transfer over the THPO duties. Sammi and myself met with Alex on January 12<sup>th</sup> to go over all of the THPO files. I am almost finished with the 2014 Narrative Report for the THPO. I am still trying to confirm how many acres were surveyed of Tribal land for Fiscal Year 2014.

We continued consultation with PG&E regarding pole testing and treatment within the Orleans/Somes Bar area. They sent a number of archaeological reports for review that I have not been able to get to. I sent copies to our new THPO as well as Leaf Hillman for review.

Tribal Housing requested a monitor for their Duplex Project in Happy Camp. I was able to assign Dennis Donahue to the project.

We held our monthly KRAB Meeting on January 7<sup>th</sup>. The new THPO was able to meet all of the KRAB members and take over the main duties of the THPO. Projects discussed included the Historic Properties Management Plan for the Mount Shasta TCP, Cal Trans potential new disposal site, a narrative drafted without Tribal input by the McKinleyville courthouse, the Siskiyou Telephone Salmon River project, the Wolf Creek Emergency Timber Harvest, Pole Replacement at Bluff Creek, Food Security and more updates, and Mineral Withdrawal.

Karuk Community Health Clinic  
64236 Second Avenue  
Post Office Box 316  
Happy Camp, CA 96039  
Phone: (530) 493-5257  
Fax: (530) 493-5270

# Karuk Tribe



Karuk Dental Clinic  
64236 Second Avenue  
Post Office Box 1016  
Happy Camp, CA 96039  
Phone: (530) 493-2201  
Fax: (530) 493-5364

**Administrative Office**  
Phone: (530) 493-1600 • Fax: (530) 493-5322  
64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

## REQUEST FOR CONTRACT/ MOU/ AGREEMENT

Check One:  Contract Karuk Tribe Number Assigned: 15-C-036  
 MOU  
 Agreement Funder/Agency Assigned: \_\_\_\_\_  
 Amendment Prior Amendment: \_\_\_\_\_

REQUIRED → \*Procurement Attached  \*Budget Attached   
\*System for Award Management (SAM) (CONTRACTS ONLY)   
\*KCDC/ KTHA Notification/ review required  Yes  No

Requestor: Jaclyn Goodwin Date: January 12th, 2015

Department/Program: Self Governance

Name of Contractor or Parties: Stephanie Dolan

Effective Dates (From/To): December 15<sup>th</sup>, 2014 December 14<sup>th</sup>, 2015

Amount of Original: \$150/hr

Amount of Modification: \_\_\_\_\_

Total Amount: #VALUE!

Funding Source: (Use Fund Account Code)

Special Conditions/Terms:  
TERO fee will be held from non-discretionary funded invoices. IF \$2500 is not expended, TERO fee will be refunded @ end of contract term.

Brief Description of Purpose:  
This will allow Stephanie Dolan to provide on-call legal services for various needs of the Tribal Council on a "per project" basis at \$150/hr.

### \*\* REQUIRED SIGNATURES \*\*

[Signature] Requestor 1-12-15  
Date

Laura Mayton \*\*Chief Financial Officer 1-12-15  
Date

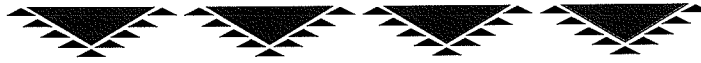
Emmi Otthiel \*\*Director, Administrative Programs & Compliance 1-12-15  
Date

[Signature] \*\*Director of Self Governance(MOU/MOA) or TERO (Contracts) 1-12-15  
Date

Other \_\_\_\_\_ Date

**Karuk Community Health Clinic**  
64236 Second Avenue  
Post Office Box 316  
Happy Camp, CA 96039  
Phone: (530) 493-5257  
Fax: (530) 493-5270

# Karuk Tribe



**Karuk Dental Clinic**  
64236 Second Avenue  
Post Office Box 1016  
Happy Camp, CA 96039  
Phone: (530) 493-2201  
Fax: (530) 493-5364

## Administrative Office

Phone: (530) 493-1600 • Fax: (530) 493-5322  
64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

## AGREEMENT FOR INDEPENDENT CONTRACTOR SERVICES

Contract Number: 15-C-036

This Agreement, dated as of December 15, 2014, is between the Karuk Tribe (hereinafter "the TRIBE") and Stephanie J. Dolan, Attorney at Law (hereinafter "INDEPENDENT CONTRACTOR"), who agree as follows:

- Description of Services:** The Tribe hereby retains Independent Contractor to provide the services described in the attached *Description of Independent Contractor Services and Activities*.
- Duration:** The term of this Agreement shall be from December 15, 2014, to December 14, 2015.
- Compensation:** Independent Contractor will be compensated as provided in the attached *Description of Independent Contractor Services and Activities*, for the total amount of \$150/hr. (one hundred fifty dollars per hour). All invoices must be submitted no later than thirty (30) days past the end date of this Agreement as stated in Clause 2 above. The Executive Council Members shall be responsible for overseeing this Agreement and will approve invoices for payment.
- Claims for Compensation:** Independent Contractor agrees that he/she shall not be entitled to and shall not claim compensation for services performed under this Agreement from another federally funded source of compensation for the same work performed, same working hour(s) or same working day(s). It is further agreed by the Independent Contractor that any claim for compensation submitted in violation of this clause shall, if paid, be recoverable by the Tribe.
- Warranty, Indemnity and Hold Harmless:** Independent Contractor warrants and represents that it has every legal right to enter into the Agreement and to perform in accordance with its terms and that it is not and will not become a party to any Agreement with anyone else which would be in violation of the rights granted to the Tribe hereunder. Independent Contractor will indemnify and hold the Tribe harmless from and against any losses, damages and liabilities, including reasonable attorney's fees for Independent Contractor's negligent performance or unexcused failure to perform services under this agreement. The Tribe makes no warranty, indemnity or hold harmless agreement.
- Independent Contractor Status:** It is understood and agreed between the parties that the Tribe shall not be obligated to withhold any federal, state or local taxes from fees paid to the Independent Contractor, nor shall the Tribe have any liability for such withholding. Further, any required public liability, public damage and/or Worker's Compensation Insurances shall be the sole responsibility of the Independent Contractor. The Karuk Tribe reserves the right to approve of subcontracting intention on the part of the Independent Contractor.

7. **Confidential Information**: Independent Contractor will not disclose directly or indirectly to or use for the benefit of any third party any secret or confidential information, knowledge or data acquired by virtue of its relationship with the Tribe without the prior written approval of the Tribe. It is understood and agreed by the parties that the obligations of this paragraph shall survive the expiration or termination of the Agreement.

8. **Non-Assignability**: This Agreement may not be assigned or transferred by either party without the prior written approval of the other party.

9. **Authority**: Independent Contractor's authority to act under this Agreement can be suspended upon written or verbal notice by the Tribal Chairman of the Tribe or his/her designee. If verbal notice is given, it shall be confirmed in writing within five (5) working days.

10. **Termination**: This Agreement may be terminated at any time, with or without cause, by either party, upon notice in writing. Any such termination shall be effective immediately. Independent Contractor shall invoice the Tribe within thirty (30) days of agreement termination for satisfactory work performed up to termination date.

11. **Complete Agreement**: This Agreement constitutes the entire agreement between the parties, and no amendment or modification hereof shall be effective unless reduced to writing and signed by both parties.

12. **Severability**: Should any provision of this Agreement be held invalid or unenforceable, such a holding shall not affect the validity or enforceability of any other provision thereof.

13. **Copyrights**: All original materials, written, photographed, recorded or otherwise collected or produced by the Independent Contractor pursuant to this Agreement are instruments of Professional Services, and shall be the sole property of Tribe.

14. **Expertise Certification**: The Independent Contractor assures the Tribe that they and all their approved sub-contractors possess the expertise, and resources necessary for satisfactory completion of the activities described in the *Description of Independent Contractor Services and Activities*.

15. **Certification Regarding Debarment, Suspension and Related Matters**: The Independent Contractor hereby certifies to the best of their knowledge that it or any of its officers or contractors or sub-contractors:

1. Are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transaction by any Federal department or agency;
2. Have not within a three (3) year period preceding this Agreement been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain or performing a public (Federal, State or local) transaction or agreement under a public transaction; violation of federal or

state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property;

3. Are not presently indicted for or otherwise criminally or civilly charged by a government entity (Federal, State or local) with commission of any of the offenses enumerated in Paragraph 2 of this certification; and

4. Have not within a three (3) year period preceding this Agreement had one or more public (Federal, State or local) transactions terminated for cause or default.

16. **Applicable Law:** This Agreement shall be governed by the laws of the United States of America and by Karuk Tribal law. In the absence of Federal or Tribal law, relevant laws of the State of California shall be applicable. Independent Contractor is required to comply with Office of Management and Budget Circular A-102 and is responsible for understanding and compliance with applicable grant administration requirements as set forth in the Federal agency codifications of the grants management common rule. This provision is not intended to waive the Tribe's sovereign immunity status or submit the Tribe to any jurisdiction inconsistent with such status.
17. **Indian Preference:** This Contract shall be executed in accordance with the Indian Preference Act of 1934 (Title 25, USC, Section 47) and/or the Tribal Employment Rights Ordinance (TERO), based on funding source requirements.
18. **Tribal Employment Rights Ordinance (TERO):** Independent Contractor acknowledges that a two percent (2%) TERO fee will be imposed on the gross value of any contract initiated within the interior/exterior boundaries of the Karuk Ancestral Territory, provided that the total contract or annual gross revenues meet or exceed \$2,500.00.
19. **Sovereign Immunity:** Nothing in this Agreement shall be construed or interpreted to relinquish the sovereign immunity of the Tribe.

In consideration of the mutual promises of the parties this Agreement is executed on the date first above written, in duplicate, intending each duplicate to be an original.

**INDEPENDENT CONTRACTOR**

Stephanie J. Dolan  
Attorney at Law  
P.O. Box 466  
Talent, OR 97540  
(530) 575-5818  
TIN: 551-08-2305

**KARUK TRIBE**

Russell Attebery, Chairman  
64236 Second Avenue  
Happy Camp, CA 96039  
(530) 493-1600

---

Signature and Date

---

Signature and Date

*Description of Independent Contractor Services and Activities (Scope of Work)*

*The Attorney and the Tribe agree as follows:*

**Legal Services.** Attorney shall act as legal counsel for and on behalf of the Tribe, and is authorized and directed to render legal services on those specific projects and matters assigned to them by the Tribe, as designated from time to time by the Karuk Tribe Tribal Chairperson or his/her designee.

**Fees.** As compensation for services performed under this Agreement, the Attorney shall receive fees at the rate of \$150.00 per hour. Such compensation shall cover all general operating expenses of the Attorney, with the exception of reimbursable expenses described in subsection below. Attorney may increase fees only after expiration of 45 days advance written notice to the Tribe. Such notice shall inform the Tribe of their right to cancel, prior to the effective date of the new fee structure. Hourly rate for travel time incurred shall be at \$50 per hour.

**Expenses.** The Tribe shall reimburse the Attorney for actual and reasonable expenses incurred by the Attorney in connection with the services performed under this Agreement, including long-distance telephone calls, postage, federal express or similar courier delivery charges, photocopying, travel, meals and lodging incidental to performance of this Agreement, and like expenses. Air and Automobile travel costs will be reimbursed pursuant to the Tribe's fiscal policies. The Attorney shall make best efforts, consistent with its professional responsibilities and the legal needs of the Tribe, to schedule travel and incur expenses in a way that will achieve the most economical rates.

**Statements.** Attorney shall submit to the Tribe a monthly bill, summarizing the services rendered, costs and expenses incurred, and the disbursements for which reimbursement is sought.

**Prompt Payment.** The Tribe shall pay all bills within 30 days, and it shall promptly notify Attorney of any erroneous or disputed fees or expenses.

January 12<sup>th</sup>, 2015

**Requestor: Jaclyn Goodwin, Self-Governance Coordinator**

**Contract #:**

**Sole Source Justification for Legal Services Contract with Stephanie Dolan:**

*Scope of work is unique and the deliverable(s) require specialized skills or qualifications.*

Stephanie Dolan has been providing legal services for the Karuk Tribe since 2006. She has invaluable knowledge about the Karuk Tribe including both organizational and governmental history. She drafted the current Karuk Constitution and also assisted with the development of several codes and tribal laws. The Karuk Tribe often needs legal review and assistance on many of these current issues that are heavily related to past tribal decisions and government actions.

Offering these services to another attorney would not be valuable to the Tribe as they do not have the unique legal knowledge about the Karuk Tribe. It would be a waste of time and money to have another attorney provide these services. Additionally, Stephanie Dolan is relatively local, within a 2.5 hour drive of the Karuk Administration Office and provides an extremely reasonable rate compared to other attorneys. Frequently, Stephanie provides legal services free of charge. The Karuk Tribe has had a great relationship with Stephanie Dolan and it is in the best interest of the Tribe to have a current Contract with her.



[View assistance for Search Results](#)

### Search Results

**Current Search Terms: stephanie\* dolan\***

**Notice:** This printed document represents only the first page of your SAM search results. More results may be available. To print your complete search results, you can download the PDF and print it.  
**No records found for current search.**

#### Glossary

##### **Search**

##### **Results**

Entity

Exclusion

##### **Search**

##### **Filters**

By Record Status

By Functional Area - Entity Management

By Functional Area - Performance Information

SAM | System for Award Management 1.0

IBM v1.P.23.20141126-1047



**Note to all Users:** This is a Federal Government computer system. Use of this system constitutes consent to monitoring at all times.

# **TERO Directors' Report – January 2015**

## **\*\*One Action Item**

### **Union Recruitment Event**

**As you have heard, our recruitment events were very well attended. We had over 120 attendees at both the tribal event and the community event. There was a lot of excitement in the air as we described the opportunity for a union career.**

**The union reps and specifically Andrew Meredith were great to work with and they all expressed their surprise at our turn out. It was even suggested that we hold annual recruitment events.**

**Many individuals had the idea we were hiring for construction positions for the casino project but once things were explained they still seemed excited for the opportunity.**

**I look forward to the next steps in recruiting for positions for casino operations when the time comes. We learned some good things about holding hiring events or job fairs and I have identified individuals that are willing to assist us when it is time to work with the developer for the recruitment and training for positions. Yootva for giving TERO this opportunity to do our part for our casino project! I could feel my gamblin' grandmother smiling from the other side with pride! 😊**

### **Workforce Protection Act & Hiring Policy**

**Our next meeting with the Council is scheduled for February 19th at 2pm at Headway. We will continue our discussion regarding the Hiring Policy and move into our review of the WPA.**

### **TERO/Construction Projects**

**We have two TERO referred workers on the Yreka Wellness Center project; thanks to Mr. Chairman and Fred for getting communication flowing while I was in Sacramento to get the second referral working.**

There had been issues regarding the TERO referred worker for the Orleans bridge project, but we have worked them out. The worker was required to join a union to be able to work and they lost his paperwork; then told us they needed an additional two dollars for his union dues that was initially \$821 to join. He should be good to go to continue working when the work resumes in the spring to finish the bridge.

KTHA has a lot of projects in the works and I am trying to keep up with them!

### Tribal Member Training

I have scheduled the community room at the KTHA offices in Yreka for Adult Caregiver training on January 29<sup>th</sup> and 30<sup>th</sup>. These trainers are out of Chico and have worked with us before (with Babbie) and are free to us. As of this writing I have half of the 15 training slots filled.

### \*\* TERO Action Item

The TERO Commission requests that Renee Stauffer be appointed to the TERO Commission for Orleans representation. I have had preliminary conversations with her regarding this and she was amenable to the idea when we talked. As is known, we have been lacking Orleans representation for quite some time now and we really need representation from Orleans.

*Respectfully request that Renee Stauffer be appointed to the TERO Commission as the Orleans representative to TERO.*

## CHILD CARE

### Child Care National

Recently the office of child care has submitted for comments new health and safety regulations for CCDF providers. This is something that will directly impact our program and it appears that Tribes were not clearly in mind when the regulations were developed. Through our affiliation with the National Indian Child Care Association, we will be developing comments to submit by the February 18<sup>th</sup> deadline. It is very important for Tribes to make comments because when they do not hear from us they think we are A-Okay with their proposed rules.

### **Child Care State**

**Last week (Jan. 7 – 9<sup>th</sup>) I attended the Tribal Child Care Association of California’s (TCCAC) annual meeting that was held at the Indian Health Service offices and was re-elected as Co-Chair for the association. I am honored to co-chair with Kim Nall of the Colusa Tribe. Kim is also the Chair of the National Indian Child Care Association so it is good to be able to remain in communication with that board.**

**The State is preparing to submit the state’s child care plan for funding and they are required to consult with Tribes. Our TCCAC meeting was a part of that consultation so it was important that I was there. There are many state initiatives in the works and it is challenging to keep up with all they have going on related to their CCDF funding. They are holding public hearings on their plan and our association will be providing comments.**

**Tribes were invited to partner with the state in the Head Start/Early Head Start/Child Care partnership grant that the state received. This is unprecedented. Unfortunately, Siskiyou County was not identified as a county to receive these funds.**

**At the TCCAC meeting we discussed many issues we see Tribes having including but not limited to the food program and being able to be refunded for using traditional foods, licensing and monitoring concerns with regards to Tribes getting their child care centers licensed by the state and the sovereignty concerns that arise, background checks, and collaboration with our County counterparts.**

**For the past three or four years, TCCAC has been working on developing tribal child care standards that are acceptable for tribes to adopt and apply to their child care centers. We have finished the final draft and are now making final subtle changes. We have asked the Indian Health Service and the federal Technical Assistance provider for the office of child care, the National Tribal Center to review our standards and make recommendations regarding usability and implementation. We have also asked for assistance in formulating a monitoring “tool” to assist Tribes in assessing how the standards are applied in tribal child care centers. A lot of work has gone into these standards and I am**

proud to be a part of it. Once we are completely finished it is my hope to bring it back to the Tribe and request that we adopt these standards and that our Head Start centers become tribally licensed! It is my belief that Head Start is on board with this also.

#### Child Care Local

I have submitted our end of the year report and will hand out a statistics page at the Council meeting. It was very interesting for me to find out that since TANF began serving their own child clients that they have served more children than the child care program! This is a first but I am pleased to see them stepping up and doing what they should be doing. I have been communicating with the TANF Director and staff regarding aligning paperwork, provider requirements, payment rates, home visits and other requirements to ensure continuity of services for the tribal children and families that we serve. Next year we are required to submit our tribal plan for child care funding and I anticipate streamlined and coordinated services among our two programs.

Respectfully Submitted,

Dion Wood

Erin Hillman, Director  
Karuk Tribe Housing Authority  
Report for Council Meeting – Yreka  
January 22, 2015

---

**Action Item, Service Line Agreement:**

I would like to request approval for resolution number 15-R-002 to authorize a service line agreement with PacifiCorp for the Happy Camp Duplex Project. The attached forms show that the proper approvals have been obtained by Housing Staff to request Council approval.

**2013 Audit Report:**

The re-stated audit report has been completed. A copy of this report has been put in each Board of Commissioners mailbox and sent to the Tribal Council.

**Annual Performance Report:**

This year, the issues with recording mortgages continue to plague us. When tying out all assets for the audit, which was one of the last tasks to complete, Kathy Arata Ward saw that there were mortgage loans recorded as an expense in a line item that should only have a journal entry. The expense line item was not used. These were coded by Ashlee per Carter's instruction. She is now aware of the correct line item.

**Legislation:**

NAHASDA Reauthorization has been re-introduced in the House. It is reasonable to believe that it will clear the house fairly easy. My apologies for not reading the last circular from Hobbs/Strauss correctly, I had thought that was weird. I have attached a copy of the email from Jennifer Hughes, our DC Hobbs Strauss attorney, to show the starting point of our scheduling for the trip. These meetings will be on Thursday and Friday- bring your walking shoes, you will need them!

The Bureau of Indian Affairs is requesting comments on proposed amendments to the regulations governing the Housing Improvement Program. I provided the attached memo from Hobbs/Strauss to Jaelyn and I also verbally provided comments to Travis Britton. On February 4 it is my intention to attend the consultation meeting at NAIHC and intend to follow up with written comments (reviewed by Board/Tribe) that will be due by March 6<sup>th</sup>.

**Tax Credit-**

The successful proposer is Travois. I made contact with them on 1/14, sending them the Ordinance, By-Laws, Tribal Resolution and Contract Template and we set up our first coordination conference call 1/15.

Per our conference call, our biggest challenge will be to get unit floor plans and elevations for 3, 4 and 5 bedroom units turned around in time for the March 4 2015 deadline. We need to have these to Travois by February 20 to give us some breathing room, in case we have to address anything else. We have a long list of items to provide; will have to work very hard to get these items completed.

**Tenant Relations/ Maintenance:**

At the meeting with the TRO's and Security I emphasized to the staff the need for them to do their report worksheets correctly and thoroughly, and let them know that our schedule for complete implementation is the first Board meeting in March.

The Maintenance follow up meeting will continue today (1/15/15) and will finish a review of the maintenance policy and explore our inspection and work order procedures. I expect that we will likely have a separate discussion with Maintenance Managers about the inventory requisition procedures, since they oversee that function for the staff.

**NAHASDA Rulemaking Committee:**

No new information- this topic is added to the Planning Session meeting.

### On Site Training:

Kim Corking informed us on January 14<sup>th</sup> that she would not be able to come to our office until mid February. Since mid-February and March will not work for KTHA's schedule due to our working on the Tax Credit proposal and the Planning Session, we are looking at rescheduling in mid-April. The dates Barbara has identified for the Council are April 21-22. If you have ANY questions prior to that, we can work on getting the Council answers for the Planning Session, or before.

### Planning Session Planning:

KTHA Management Staff met on Wednesday 1/14 to review the materials needed for the planning session. This year we will be focusing on project and department reports first, budgets and next year's project second, and lastly, updates on NAHASDA Reauthorization, Negotiated Rulemaking, Tax Credit project and Council issues. We are still seeking topics from the Board or Council for the March meeting.

### Surplus Inventory- Maintenance-

Brian and Steve have provided lists of surplus equipment for disposal. The lists include vehicles, appliances, monitor stoves, tanks and range hoods. After obtaining Board approval for which items we can dispose of, or sell, we will be advertising these surplus items to the Membership.

### HIP Projects-

At this writing, we have received 1 application for HIP. On January 26<sup>th</sup>, Ann, Ashlee and I will score each applicant. The application(s) will then be forwarded to the BIA (provided that they are eligible), with their associated Work Plan.

Regarding our current Tribal applicant: Through Larry Blevins, we were finally contacted by Travis Britton, our HIP representative at the Sacramento office. Travis and I spoke, he reviewed the applicants file and assigned him 51 points. His recommendation is that we see if any other eligible applicant (prior to 1/31) scores higher than 51 before we request for Council to formally assign the project funds. However, the Tribe can reassign these funds to this person prior to January 31, if it so chooses.

### Eviction Ordinance Workgroup-

The Eviction Ordinance Workgroup meeting was held on January 6, 2015. We made it through all the attorney comments! I am very thankful for all the Board and Council members who are taking time to make sure to be at these meetings. I think our progress so far is good. I have been asked by one Council member if it is our intent to bring this to the Planning Session for approval- at this time it is not.

The next date that Barbara identified for the Council to attend this meeting is February 26<sup>th</sup>. I would like to request a date further out, because this will be the last week we will be working on the Tax Credit application and I would like to leave our schedule open as much as possible.

### NRCS Grant:

We are in the process of awarding the contract to the Karuk Tribe/KCDC for the Fire Crew, congratulations.

### Finance:

We have one applicant. James Phelps is contacting a former applicant to see if they want to be included in the pool. By February 9<sup>th</sup> I hope to have some choices to interview.

Our Audit has been moved up to January 26-30<sup>th</sup> because we will be out of the office for the NAIHC Legislative Conference. Moving the dates forward would have been problematic due to other schedules, and deadlines for submission of the audit.

Kathy Arata Ward has worked with our Finance Staff to complete the information for the 2014 audit and upload the files to audit edge. She also updated the bank accounts and investment accounts except a December 2014 investment account. She has updated the APR numbers as well as the 9/30/14 425 report. Once the audit fieldwork is complete we should be able to send the final numbers in. She completed the 4th quarter 941 and EDD reports as well as the adjustment to first and second quarter EDDs for the refund of over \$10K.

Kathy prepared the W-2's and W-3 for 2014. She had a few questions regarding exempt employees that she need to review with either Sara or Cecilia. Some of the state numbers looked weird so before she finalized them, she verified their accuracy.

It took her a bit longer to complete the W-2's and W-3 due to the fact that after she had them all ready she noticed that the January 1, 2014 payroll was actually added into the 2013 W-2's so she had to back out the payroll from all her reports and manually override the W-2's who had January 1, 2014 payrolls so they wouldn't show up twice in the W-2 (once in 2013 and again in 2014). She started working on the 2015 numbers for the first quarterly report and sent an e-mail out to Ashlee regarding the November and December rent/mortgage information. She completed working on the allocation of payroll.

Ann and I (with Buster's authorization) completed our approvals for the new eLOCCS online drawdown system that was kicked off on January 1. We completed our first drawdown of 2014 funds (think all program costs associated with 2014, not all projects). Success!!! When we get our next CFO we can then make better plans for timeframes for drawdowns. Until then, we at least have this as an option to cashing in our oldest CD's. Thank you Buster!

#### Yreka Unit Conveyance-

The three documents for KTHA approval have been submitted to the Board of Commissioners for consideration. The Tribe had one comment on their agreement; I will be following up on this comment next week prior to the Council meeting.

#### Tax Credit-

The successful proposer is Travois. I made contact with them on 1/14, sending them the Ordinance, By-Laws, Tribal Resolution and Contract Template and we set up our first coordination conference call 1/15.

Per our conversation this afternoon, the biggest challenge will be to get unit floor plans and elevations for 3, 4 and 5 bedroom units turned around in time for the March 4 2015 deadline. We need to have these to Travois by February 20 to give us some breathing room, in case we have to address anything else. We have a long list of items to provide; will have to work very hard to get these items completed.

#### Meetings attended:

Maintenance Meeting  
TRO/Security Meeting  
Management Staff Meeting  
Tax Credit Kick Off Meeting  
Tribal Hazard Mitigation Grant meeting

#### KTHA Staff Reports-

**Florrine Super- Resource Development Manager:** I am honored to be the new Resource Development Manager. Here's my overview for the Month of December.

Computer lab is available to tenants and community members. We are waiting for information from Kelly to oversee the website and data input. Tutoring is going well. Students are coming in. The school staff has been keeping in contact with our office so we can stay informed of student's progress. I attended a couple of meetings with parents and school staff so we can help student's progress. I began collaboration with TANF, Social Services, Education Committee, and KTHA staff. We had a very successful open house. Collected 26 surveys to see what our community wants. Although that's a small number it is a start and we will continue to survey tenants. Please look for upcoming event through flyers and monthly calendars. You're welcome to stop by office to see what's new in the computer center. Yootva – Florrine Super

#### **Ann Escobar, Assistant Director/Operations Manager**

Due to the holidays it continues to be busy. The Security personnel continue to busy securing the KTHA communities and continue to hold the Neighborhood Watch meetings in the communities. There have been plans made for KTHA community activities and the Council community representatives are welcome to attend. The Tenant Relations staff has



wrapped up all the annual requirements and is getting ready for the audit of the tenant files. The Tenant Relations staff, Security staff, Erin and I continue to meet to address concerns and plan community incentive ideas. We continue to assist the residents as needed, with referrals to the various Tribal departments or County wide resources if needed. Yootva!

**Steve Mitchell, Inspector/HC and Orleans Maintenance Director-**

Projects currently out to bid: Yreka computer center re-roof.

Projects currently in the planning phase: Resident center in Happy Camp, Happy Camp maintenance shop, new homes in Yreka, Second Avenue development, Evans infrastructure, Tax Credit project

Projects currently in the construction phase: Lower Camp Creek home (water), One Tribal HIP home in Happy Camp, Yreka Wellness Center, Happy Camp duplex construction.

Completed Projects: One home replacement in Happy Camp.

Recently awarded projects: 460 Asip and 300 Kuyraak home rebuilds in Orleans, Hazardous fuels reduction in Happy Camp.

Maintenance staff has been completing work orders and annual repairs, additionally during the month of December they have continued wiring receptacles into the H.C. elder's water heater closets to use for frost protection this winter (Heat tape) this was done as time allowed and is almost complete. There was no unit prep in Orleans or Happy Camp during the month of December. Landscaping staff have been placed on seasonal lay off but are on call if needed.

**Sara Spence, Executive Assistant/ Human Resources:**

Construction Projects (Bid Status)- Wellness Center: Webcam in process of being replaced / upgraded to better picture quality and easier web access. McKinleyville Home Rehab: Complete. Asip and Kuyraak Construction: Awarded anticipated completion 5/31/15. Yreka Education Center Roof Replacement: Bids under review. NRCS Hazardous Fuels work: Awarded. LIHTC Development: Proposals under review.

Administrative- Four contracts assigned for 1) Supervisors Training, 2) 460 Asip Construction, 3) 300 Kuyraak Construction, and 4) NRCS Thinning. Five agreements assigned for Super home conveyance documents. Planning Session preparation continues: March 16-20, 2015, Canyonville.

Audit preparation underway: Personnel files, construction project files, policy updates, contracts / agreements issued, environmental reviews, Board minutes.

Fiscal policy updates under review to determine if micro-purchase applies since there is a NAHASDA De Minimus exception. 85.36 exceptions for bidding alternatives are also under investigation.

Environmental- Yreka Eight Home Construction: No change, 2008/2009 EA will be updated by original consultant to include Tax Credit projects. Fee to Trust parcels: No change, In process, planned development must be finalized and compared to EA's completed to avoid any contradicting information in public notices. Curly Jack Home Loan: Complete.

Human Resources- Chief Finance Officer: Advertised as open until filled. On site supervisor Training scheduled for April 9-10. Friday will be most useful for BOC / Council Members. Job Descriptions in process for Construction Crew.

**Richard Black, Construction Manager-**The Kahtishraam wellness center has had the building pad completed, they have installed all the under slab plumbing, they are currently working on excavating the footings, we should see concrete being done within the next couple of weeks and the building showing up and starting by the end of February 2015, I have been reviewing several RFI's, and Submittals and responding as quickly as possible, and coordinating some of this with our Engineer. We have awarded the work to build the single family home in Orleans; 300 Kuyraak to Adams Construction, and 460 Asip to DT Builders. The civil designs for the Yreka 8 homes is 99% complete, just waiting for the trench details from AT&T and PPL. I am currently working on the scope of work for a 1-5 bedroom home designs which we will be using for the Happy Camp Second Avenue homes, and all home replacements. A Scope of work has been completed and submitted for the Skyline property homes, and the Evans/ Johnson homes. We are currently working on

one home rehab in Mckinleyville and I will be attending another home rehab site visit in Fort Jones this upcoming week. We have several other projects going on at this time as well.

**Brian Gonzalez, Yreka Maintenance Supervisor**-Over the last month maintenance has been catching up on annual work orders, emergency work orders, inventory, shop cleaning and we have had only one unit prep. Maintenance changed out the smoke alarm batteries for all of old housing and elders homes. New housing will be completed by 1/30/2015. Maintenance was able to deliver Ham's to all KTHA residents. Over the last month maintenance has been able to complete over 35 work orders in which 20 were based on annual inspections. We have prepped the Loudon home up to KTHA standards with a few more steps to complete; the home will be complete by 1/23/2015. We have been focusing on cleaning up the community and better our housing appeal. Our workers have been going out weekly to clean up all debris and check for any safety/health hazards. We have made a surplus list of all equipment in our shop and under the units that have been stored. We will be removing all trash appliances and turn in the rest to Erin and wait for direction. We are working extremely hard to get caught up on ALL work orders and plan to stay ahead once caught up. We appreciate the support from our employer and always look forward to your input.













**Karuk Community Health Clinic**  
64236 Second Avenue  
Post Office Box 316  
Happy Camp, CA 96039  
Phone: (530) 493-5257  
Fax: (530) 493-5270

# Karuk Tribe



**Karuk Dental Clinic**  
64236 Second Avenue  
Post Office Box 1016  
Happy Camp, CA 96039  
Phone: (530) 493-2201  
Fax: (530) 493-5364

**Administrative Office**  
Phone (530) 493-1600 • Fax: (530) 493-5322  
64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

## REQUEST FOR CONTRACT/ MOU/ AGREEMENT

*Resolution*

**Check One:**  **Contract** **Karuk Tribe Number Assigned:** **15-R-002**  
 **MOU**  
 **Agreement** **Funder/Agency Assigned:** \_\_\_\_\_  
 **Amendment** **Prior Amendment:** \_\_\_\_\_

**REQUIRED** →  **\*Procurement Attached**  **\*Budget Attached**  
 **\*System for Award Management (SAM) (CONTRACTS ONLY)**  
 **\*KCDC/ KTHA Notification/ review required**  **Yes**  **No**

**Requestor:** **Steve Mitchell** **Date:** **January 8, 2015**

**Department/Program:** **Housing**

**Name of Contractor or Parties:** **Pacificorp**

**Effective Dates (From/To):** \_\_\_\_\_

**Amount of Original:** \_\_\_\_\_

**Amount of Modification:** \_\_\_\_\_

**Total Amount:** **\$0**

**Funding Source:** **NAHASDA / Happy Camp Duplex Project**

**Special Conditions/Terms:**  
\_\_\_\_\_

**Brief Description of Purpose:**  
**SERVICE LINE AGREEMENT FOR 63223, 63221, 63215, 63213, 63203, and 63201 Old Highway 96 in Happy Camp, California on KARUK TRACT # 555 T-5228 (ASSESSOR'S PARCEL 016-360-210)**

### \*\* REQUIRED SIGNATURES \*\*

**Requestor:** *Steve Mitchell* **Date:** \_\_\_\_\_  
**\*\*Chief Financial Officer:** *Laura Mayton* **Date:** *1-8-15*  
**\*\*Director, Administrative Programs & Compliance:** *Shirley O'Neil* **Date:** *1-8-16*  
**\*\*Director of Self Governance(MOU/MOA) or TERO (Contracts):** *Jacky Smith* **Date:** *1-8-15*

**Other:** \_\_\_\_\_ **Date:** \_\_\_\_\_



**Karuk Community Health Clinic**

64236 Second Avenue  
Post Office Box 316  
Happy Camp, CA 96039  
Phone: (530) 493-5257  
Fax: (530) 493-5270

**Karuk Tribe**



**Administrative Office**

Phone: (530) 493-1600 • Fax: (530) 493-5322  
64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

**Karuk Dental Clinic**

64236 Second Avenue  
Post Office Box 1016  
Happy Camp, CA 96039  
Phone: (530) 493-2201  
Fax: (530) 493-5364

**RESOLUTION OF THE  
KARUK TRIBE**

**Resolution No: 15-R-002**  
**Date Approved: January 22, 2015**

**RESOLUTION AUTHORIZING A SERVICE LINE AGREEMENT FOR 63223, 63221, 63215, 63213, 63203, AND 63201 OLD HIGHWAY 96 IN HAPPY CAMP, CALIFORNIA ON KARUK TRACT # 555 T-5228 (ASSESSOR'S PARCEL 016-360-210) TO PACIFICORP.**

**WHEREAS;** the Karuk Tribe is a Sovereign Aboriginal People, that have lived on their own land since long before the European influx of white men came to this continent; and

**WHEREAS;** the members of the Karuk Tribe have approved Article VI of the Constitution delegating to the Tribal Council the authority and responsibility to exercise by resolution or enactment of Tribal laws all the inherent sovereign powers vested in the Tribe as a Sovereign Aboriginal People, including negotiating and contracting with federal, state, Tribal and local governments, private agencies and consultants; and

**WHEREAS;** the members of the Karuk Tribe have approved Article VIII of the Constitution assigning duties to the Chair, Vice Chair, and Secretary/Treasurer including signing and executing all contracts and official documents pertaining to the Karuk Tribe; and

**WHEREAS;** the Karuk Tribe is a federally recognized Tribe and its Tribal Council is eligible to and is designated as an organization authorized to Contract pursuant to P.L. 93-638 on behalf of the Karuk Tribe; and

**WHEREAS;** the Karuk Tribe desires Pacificorp to construct, install, and provide utility services; and

**WHEREAS;** the Karuk Tribe authorizes a Service Line Agreement on Karuk Tribe 555 T-5228 (Assessor's Parcel 016-360-210) to Pacificorp; and

**WHEREAS;** the Karuk Tribe authorizes the Bureau of Indian Affairs to process the Service Line Agreement and approve it as required by Title 25 CFR 169; now

**THEREFORE BE IT RESOLVED;** that the Karuk Tribal Council authorizes a service line agreement for 63223, 63221, 63215, 63213, 63203, and 63201 Old Highway 96 in Happy Camp, California on Karuk Tract 555 T-5228 (Assessor's Parcel 016-360-210) to Pacificorp.

**CERTIFICATION**

I, the Chairman, hereby certify the foregoing resolution 15-R-002 which was approved at a Tribal Council Meeting on January 22, 2015, was duly adopted by a vote of \_\_\_\_ AYES, \_\_\_\_ NOES, \_\_\_\_ ABSTAIN, and said resolution has not been rescinded or amended in any way. The Tribal Council is comprised of 9 members of which \_\_\_\_ voted.

\_\_\_\_\_  
Russell Attebery, Chairman

\_\_\_\_\_  
Date

## SERVICE LINE AGREEMENT

WHEREAS, *PacifiCorp*, an Oregon corporation, its successors and assigns, hereinafter termed "Grantee," has been requested to provide electrical service to the *United States of America in Trust for the Karuk Tribe*, hereinafter termed "Grantor," and being the beneficial owner of a tract of land identified and described as follows:

**A portion of the Southwest quarter of section 2, Township 16 North, Range 7 East, Mt. Diablo Meridian, County of Siskiyou in the state of California shown as assessor's parcel number 016-360-210, more particularly described in Exhibit A attached hereto further identified as Bureau of Indian Affairs tract number 555 T-5228 and**

WHEREAS, the location of the service line required to serve the above-described property, and its extent, is more particularly shown and delineated on the attached plat/diagram marked "Exhibit A," which has been prepared in accordance with 25 C.F.R. 169.22(c) and which by this reference is made a part hereof; and

WHEREAS, the regulations of 25 C.F.R. 169.22 provide that an agreement shall be entered into by and between the Grantor and the Grantee before any work by the Grantee may be undertaken to construct a service line across such land; and

WHEREAS, those regulations further provide that a service line shall be for the sole purpose of supplying the Grantor or authorized occupant or lessee of land, including schools and churches, with telephone, water, electric power, gas, or other utilities for use on the premises by such Grantor, authorized occupant, or lessee of the land;

NOW THEREFORE, it is hereby agreed that in consideration of the Grantee furnishing electrical service to the within-described property, the Grantor hereby grants permission to Grantee to construct, reconstruct, operate, maintain, repair, replace and remove a service line on, under and across the said property without the payment of any monetary compensation or damages by Grantee. Grantee agrees to comply with all the requirements of 25 C.F.R. 169.22.

Grantee shall have the right of ingress and egress for itself, its contractors, or agents, across adjacent lands of Grantor for all activities in connection with the purpose for which this service line agreement has been granted.

It is agreed that the Grantor shall not erect, place or construct, nor permit to be erected, placed or constructed, any building or other structure, plant any trees, drill or dig any well, or store any explosives over or under the electric power line area for this agreement.

The costs associated with any relocation of Grantee's service lines or facilities, requested by the Grantor, shall be the responsibility of the Grantor, occupant, or lessee requesting the relocation.



The service line herein established is subject to any prior, valid, existing right and is without limitation as to tenure so long as said service line shall be actually used for the purpose above specified; PROVIDED, that this agreement may be terminated for any of the following causes upon thirty (30) days' written notice from the Secretary if within the 30-day notice period the Grantee fails to correct the basis for termination:

1. Failure to comply with any term or condition of the agreement.
2. A nonuse of the service line for a consecutive two-year period.
3. Abandonment of the service line by Grantee.

In case of any dispute between the parties concerning the rights and duties of either party under this contract, there shall first be informal negotiations attempted between the parties. If negotiations are unsuccessful, then the dispute may be submitted to mediation/ arbitration by mutually agreed upon parties. If such arbitration or mediation is unsuccessful, the matter may be submitted to the United States Federal District Court for the State of California located in San Francisco, California or as otherwise may be agreed to by the parties for a determination of the issue.

Upon termination, Grantee shall have a reasonable period of time to remove Grantee's service lines and facilities. Grantee shall not be responsible for any restoration of the area cleared for the construction of the service line following termination.

**GRANTEE**

**GRANTOR**

PacifiCorp, an Oregon corporation

Karuk Tribe

By: \_\_\_\_\_  
Jana Mejdell  
Director  
Real Estate Management

By: \_\_\_\_\_  
Russell Attebery  
Chairman  
Karuk Tribe

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**GRANTEE**

State of OREGON )

) ss.

County of Multnomah )

This instrument was acknowledged before me on this \_\_\_\_\_ day of \_\_\_\_\_, 2\_\_\_\_,

by Jana Mejdell, as Director, Real Estate Management,  
Name of Representative Title of Representative

of PacifiCorp, an Oregon corporation.  
Name of Entity on behalf of whom this instrument was executed

[Seal]

Notary Public

My commission expires: \_\_\_\_\_

**GRANTOR**

State of California  
County of \_\_\_\_\_ )

On \_\_\_\_\_ before me, \_\_\_\_\_  
(insert name and title of the officer)

personally appeared \_\_\_\_\_,  
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the  
within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized  
capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which  
the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is  
true and correct.

WITNESS my hand and official seal.

Signature \_\_\_\_\_ (SEAL)

*connected to the attached  
OK law change 2015*



**ACKNOWLEDGMENT**

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of \_\_\_\_\_

County of \_\_\_\_\_

On \_\_\_\_ / \_\_\_\_ / \_\_\_\_ before me, \_\_\_\_\_,

personally appeared \_\_\_\_\_  
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

\_\_\_\_\_  
Notary Public Signature

Notary Public Seal



## MEMORANDUM

January 8, 2015

TO: Tribal Housing Clients  
FROM: HOBBS, STRAUS, DEAN & WALKER, LLP  
RE: *NAIHC Legislative Committee Meeting*

---

The NAIHC Legislative Committee held its monthly meeting (by teleconference) on Thursday morning, January 8, 2015. The majority of the meeting involved updates by Sean Pensoneau, the NAIHC Governmental Affairs Director

### *1. 114th Congress*

The 114<sup>th</sup> Session of Congress convened this week. As a result of the election, the Republicans now have a majority in the Senate (54-46) as well as a larger majority in the House of Representatives (246-188). There are some changes in the various committees with jurisdiction over Indian housing legislation.

#### Senate

The bigger changes were in the Senate, since control switched hands from the Democrats to the Republicans. The new majority leader is Mitch McConnell (R-KY). Harry Reid (D-NV) will move to minority leader. Here are the leaders of the relevant committees:

#### *Senate Committee on Indian Affairs*

Chair: Mike Barasso (R-WY)  
Vice-Chair: Jon Tester (D-MT)

An additional relevant change is that the SCIA staff director will now be Mike Andrews, who formerly worked at HUD ONAP.

#### *Banking Committee (has joint jurisdiction over NAHASDA)*

Chair: Mike Crapo (R-ID)  
Ranking Member: Sherrod Brown (D-OH)

*Appropriations Committee*

Chair: Thad Cochran (R-MI)  
Ranking Member: Barbara Mikulski (D-MD)

*House of Representatives*

Speaker: John Boehner (R-OH)  
Minority Leader: Nancy Pelosi (D-CA)

*Financial Services Committee* (has jurisdiction over NAHASDA)

Chair: Jeb Hensarling (R-TX)  
Ranking Member: Maxine Waters (D-CA)

*Appropriations*

Chair: Hal Rogers (R-KY)  
Ranking Member: Nita Lowey (D-NY)

2. *NAHASDA Reauthorization*

NAHASDA reauthorization failed in the last Congress, not because of any strong opposition. By the time there was movement on the bill (it passed out of the House in early December) there was simply not enough time left during the lame duck session to pass it out of the Senate. The 113<sup>th</sup> Congress in fact set a record for the fewest number of bills passed out of a session of Congress since records were kept of this criterion (beginning in 1973). However, even though NAHASDA did not pass both houses, the passage of the bill by the House and consideration by the Senate has created momentum for reauthorization, which NAIHC will try to capitalize on early in the 114<sup>th</sup> Congress.

NAIHC's goal is to try and have the NAHASDA reauthorization bill (in substantially the same form that was passed last December) introduced in the House by the end of February. NAIHC will be undertaking a media-based effort to raise awareness of Indian housing and the urgent need for reauthorization. NAIHC will be issuing notices of how tribes and TDHEs can assist in that effort.

On the call there was some speculation as to how reauthorization might play out in the new Congress. Because the bill was recently passed out of the House, and because neither the overall House leadership nor the leadership of the relevant committee (House Financial Services) has changed, participants on the call were optimistic that it could be passed out of the House fairly quickly. It is unknown how quickly it will move through the Senate. The only rumblings heard regarding the bill were the provisions concerning

Native Hawaiians (which are opposed by some Republicans) and the modification to the 30% rule (which is opposed by some Democrats).

*3. NAIHC Legislative Conference*

NAIHC will hold its annual legislative conference at the Mayflower Hotel in Washington, D.C., on February 3 – 5. As part of that conference (on February 4, 2015), BIA will be making a presentation on the proposed HIP regulations amendments (see our prior memorandum for details) as part of its consultation process on those amendments.

Questions regarding this memorandum may be directed to Ed Clay Goodman at [egoodman@hobbsstrauss.com](mailto:egoodman@hobbsstrauss.com) or (503) 242-1745.







## **Emergency Preparedness Program**

**January 22, 2015**

Please note information/activities are for the period of: 12/19/2014 through 01/15/2015.

### **Action Item(s):**

- Request Approval to add maps to Emergency Operations Plan as appendix F.

### **Emergency Management TF:**

- Attended Hoopa drought Task Force meeting via conference call.

### **Projects TF:**

- Place Emergency Storage Containers in Orleans and Happy Camp.
- Complete and submit Environmental and Historic Preservation forms to FEMA for Orleans, Ukonom, Slater Butte, Collins Baldy and Gunsight Communication sites for approval FEMA to put up antennas and repeaters on the sites.
- Complete Updated Draft Hazard Mitigation Plan to post on website for public comment.
- Update Emergency Operations Plan with community Escape Rout map set.
- Coordinate a Spring Fire Training in Orleans to be held the week of Spring Break (4/6 thru 4/10).
- Contact FEMA regarding new map set for Hazard Mitigation Project, worked with Rachel, Dave Medford and Emma Lee to get them updated.
- Wrote up contracts for L580 and L581 classes for the spring.

### **Projects RL:**

- GIS, Worked on updating the Karuk Lands layer to include parcels that have been purchased in the last year, including data that specifies if the parcel is fee or trust. This GIS layer will assist with grant proposals that specify projects to be on fee or trust properties.
- Completed and filed the 2014 EMPG 3rd. Quarterly Performance Report.
- Applied for and acquired 7 new ESRI ArcGIS 10.3, Single User licenses for DNR's Fisheries and Food Security programs. Prepared data files to use with the new programs.
- Created Map and Data package for DNR's Fire Management Program.
- Created a set of maps that specify where the current and proposed fuels reduction project areas are located, specific to the grants they were funded by.
- Follow up on Drought Toolkit distribution. Approximately 100 kits are still available.
- Updated the 2015 BIA/OTSGS Reconciliation Form. This form tracks all of the Karuk Tribes ArcGIS User licenses.
- With the help of IT Department, set up additional backup for GIS files.

### **Meetings/Training Attended TF:**

- 12/16 KEEPR Team meeting to review Hazard Mitigation Plan and Emergency

Operations Plan, meeting was very productive and we covered a lot of materials in short amount of time.

- 12/17 Attended Hoopa Drought task force meeting on a conference call as the video conferencing was not available.
- 12/30 Attended meeting with Tom Waddell and Karen Derry to discuss Ameri-Corps grant.
- 12/31 Review RFP's with Dion and Sammi for the L580 and L581 classes.
- 01/05 Attend Neighborhood watch meeting, cameras are placed around the area and are gathering some good information and tend to be a deterrent when people don't know where they are.
- 01/06 Annual Evaluation went well.
- 01/07 Attended the Inland Region Emergency Managers meeting in Red Bluff. The drought is forecasted to continue with the lack of snow in the high elevation. However some areas did experience flooding during the December rain storms.
- 01/15 Attended Tribal Nation-Department of Homeland Security Monthly Call, FEMA is almost complete with latest draft for Tribal Consultation. Topics covered were Consultation Policy, additional staff for Tribal affairs, developing a method for funding Tribal Emergency Management Organizations, inclusion of Tribes on Boards and Working Groups.

#### **Meetings/Training Attended RL:**

- 12/16/14 Assisted in facilitating and participated in Quarterly KEEPR Team Meeting, to review and update The Karuk Tribes Emergency Operations Plan.
- 1/5 – 1/8/15 Met with David Medford, Fuels Operations Specialist to identify fuels reduction project areas, specific to the FEMA Hazard Mitigation Grant.
- 1/5/15 Attended Winter 2015 BSIR/FMFW Instructional Webinar for Cal OES, Reporting and Financial Forms.
- 1/5/15 Attended Neighborhood Watch Meeting.
- 1/7/15 Attended Humboldt County Drought Task Force meeting conference call.
- 1/7/15 Started ICS Professional Development Series online courses to improve qualifications in Emergency Management.
- 1/14/15 Completed IS 120.A Introduction to Exercises. The first Course in the ICS Professional Development Series.

*Thomas N Fielden  
Emergency Preparedness  
Coordinator Karuk Tribe  
Administrative Office 64236 Second  
Avenue*

*Post Office Box 1016  
Happy Camp, CA  
96039  
Phone: (530) 493-1600 Ext 2024  
Cell: (530) 643-6569  
Fax: (530) 493-5322  
[tfielden@karuk.us](mailto:tfielden@karuk.us)*



Rachel L. Lent  
GIS Resource Inventory Specialist  
Emergency Preparedness Department  
Karuk Tribe  
530-493-1600 Ext. 2029  
530-643-3628 (cell)

**Thomas Fielden Report**  
 For Council Meeting on 01/22/2015  
 Reporting Period December 12, 2014 to January 15, 2014

**ANA-SEDS Grant**

**Project Title:** Protecting our Communities: Developing Karuk Tribal Capacity in Emergency Preparedness and Response

Deliverables- Increase Karuk Tribal Capacity and Functionality in Emergency Preparedness and Response:

Contracts Approved for L580 instructors, class is scheduled for March 3-6 and April 14-17. All emergency supply containers are in place in Orleans, Happy Camp and Yreka.

Program is currently on schedule.

Program	Code	Total Budget	Expensed to date	Balance	% Expended
ANA- SEDS Grant: Karuk Tribe: Protecting our Communities: Developing Karuk Tribal Capacity in Emergency Preparedness and Response <b>Federal Share</b>	4050-03	\$225,886	\$52,996	\$172,890	23%
Term Dates	Total Months	Month # for report period	# Months Remaining	% Completed.	Extension Option Y/N
9/30/213-9/30/2014	12	4	8	33%	Unknown
Progress Report Due Date	Completed?	Date Completed.	Fiscal Report Due Date	Completed?	Date Completed.
10/30/2014	in progress		1/31/2015	in progress	
<b>Comments:</b>					
Project is on schedule, emergency storage containers all purchased, L580 and L581 training scheduled for March and April.					

**THSGP/DHS**

**Project Title:** Enhance Capacity and Operations of the Karuk Tribe During Emergencies

Deliverables:

Investment 1- Karuk Two Way Radio Emergency Communications System:

**Objective 1:** By the end of the 8th month, a Memorandum of Understanding will be negotiated with the U.S. Forest Service to use existing mountain top repeater sites for the Karuk communication system.

*3 Repeater sites have been approved by the Forest Service along with two alternate sites. CHP has still not approved use of their sites; however they are active communication towers.*

**Objective 2:** By the end of the 12th month, all project permitting, as well as environmental and cultural compliance will be complete.

*Environmental reports turned in to FEMA.*

**Objective 3:** By the end of the 18th month, a fully functioning and interoperable communication system will be installed and a Radio Communications Plan will be developed.

*Waiting on permits from FS and CHP. Repeaters purchased. Installation will have to wait until late spring depending on weather.*

**Objective 4:** By the end of the 24th month, the communication system will be tested through a drill exercise with the KEEPR Team.

Program	Code	Total Budget	Expensed to date	Balance	% Expended
FY 2013 Tribal Homeland Security Grant Program (THSGP) Investment 1: Karuk Two Way Radio Emergency Communications Project and Investment 2: Karuk Tribe Threat and Hazard Identification Risk Assessment	5020-01	\$260,000	\$119,023	\$140,977	46%
Term Dates	Total Months	Month # for report period	# Months Remaining	% Completed.	Extension Option Y/N
09/01/2013-08/31/2015	24	15	9	63%	
Progress Report Due Date	Completed?	Date Completed.	Fiscal Report Due Date	Completed?	Date Completed.
1/30/2015	na		7/31/2015	na	
<b>Comments:</b>					
Environmental reports turned in to FEMA, waiting on permits from FS and CHP. Repeaters purchased.					

**EMPG/Cal OES**

**Project Title:** Fiscal Year 2013 Tribal Emergency Management Performance Grant (EMPG)

Program Deliverables: Provide ICS 300, 400 and Fire Training by the end of the grant period.

Objectives: Purchase student workbooks and instructors manual for presentation and deliver of instruction and to work with Tribal, local state and federal responders.

Materials Purchased for Fire School, ICS300 and 400.

ICS400 Class delivered on 7/22-7/23. ICS300 Delivered on 12/08-12/10. Fire School to be held in Orleans on Spring Break 4/6-4/10.

Program	Code	Total Budget	Expensed to date	Balance	% Expended
Fiscal Year 2013 Tribal Emergency Management Performance Grant (EMPG) Program	6410-03	\$3,000	\$1,054	\$1,946	35%
Term Dates	Total Months	Month # for report period	# Months Remaining	% Completed.	Extension Option Y/N
2/24/14-6/30/15	16	9	7	56%	
Progress Report Due Date	Completed?	Date Completed.	Fiscal Report Due Date	Completed?	Date Completed.
12/15/2014	na		12/15/2014	na	
Comments:					
Progress and Financial report in progress, being reviewed by Cal OES.					

KCDC Board Report  
1/13/2015  
Economic Developer/Operations Manager

Happy new year to each and every one of you reading this report! My hope is that you all enjoy good health and prosperity in 2015!

**Amkuuf** – I have been exploring the Denali software and have found out how to run numerous reports. Knowing how to access and run the reports will allow us to check inventory on any given day and compare it to what was ordered, what is being sold, what is currently in stock, profit margins, cost of goods sold; basically everything it takes to run a profitable business.

Flag “smoke shop” banners were ordered and put up on the fence at Amkuuf for better visibility from the main road.

Staff completed “Intruders and Violence in the Workplace” training with Sergeant Chris Betts with the Yreka Police Department. This was a free training that was opened up to all Karuk Tribe staff and we had 15 people attend the training.

**Computer Centers** – We have a signed MOA with KTHA and are still waiting for a signed copy from TANF/Lester Alford. Interviews were completed with a candidate selected and we are currently waiting for background be completed. I have been working closely with Emma Lee to provide information and assist however I can so that she can write the ANA grant for the Computer Centers. We do need to come up with a name for the project so if anyone has any ideas please let Emma or me know. I will be working on getting MOA’s for the Orleans Center as soon as I get the signed MOA for the HC Center from TANF. Right now we have funding for the Orleans Center for approximately 2.5 months.

Computer Center users are being recorded with a sign-in sheet on a daily basis. This will allow us to get accurate numbers on how many users we have on a daily and monthly basis at any given time.

COS classes started on Monday, January 12. I have been in almost daily contact with COS to make sure things go smoothly on Monday and thereafter. Unfortunately some video-teleconferencing classes have already been cancelled due to no enrollment at our site.

**Americorps Grant** – Planning meetings have been held with Tom Waddell and Tom Fielden for the upcoming grant. I have taken the lead on this project and will be providing the information to Tom W. so he can write the proposal. We will be having additional meetings in the next 2-weeks with the High School and elementary school principals, Scott Valley Bank and Karuk Community Loan Fund staff for additional input/thoughts/possibilities. The grant is due April 30th and we are currently on track for a timely submission.

**Head Start** – KCDC CFO will be providing procurement training and tracking/monitoring a budget for Head Start staff in the next 2-weeks.



**Other Business** – KCDC CFO and I attended an 8(a) business workshop in Reno that was sponsored by the SBA. A lot of good information was presented and several networking contacts were made that can possibly assist us in the future.

Met with 1 client regarding a small business start-up and had 1 cancellation

KCDC Board would like to schedule a quarterly meeting with the Council in February and I will contact Barbara for a date that works for everyone.

We have received our draft audit with no findings or deficiencies and we are now classified as a low risk auditee! Hooray! Kathy A. has reviewed and will be submitting adjustments/corrections to Joseph Eve and we will receive a final draft when those adjustments/corrections are completed.

**Karuk Tribe**  
**Council Report from Laura Mayton**  
**Meeting Date: January 22, 2015**

**ACTION ITEMS**

I do not have any action items at this time.

**FISCAL YEAR 2015 INDIRECT COST AGREEMENT**

The Karuk Tribe's fiscal year 2015 indirect cost agreement has been approved by the Department of the Interior. The indirect cost rate for fiscal year 2015 is 50% of wages.

**IHS CONTRACT SUPPORT COST CLAIM**

I have been in contact with Ed Goodman and Steve Osborn from Hobbs Strauss Dean & Walker, LLP. I would like to engage them as legal counsel for the Karuk Tribe for our IHS contract support cost shortfall claim for fiscal years 2006 through 2010. I hope to have an agreement ready for the Council to approve in time for the regular Council meeting.

**FISCAL YEAR 2014 AUDIT**

Preparations for the Tribe's fiscal year 2014 audit are virtually complete. Most items listed on the audit preparation guide have already been uploaded by Laura Olivas to audit edge for Joseph Eve. Fieldwork for the Karuk Tribe and KTHA is scheduled for the week of January 26<sup>th</sup>. Joseph Eve is planning on sending eight people to complete fieldwork.

**CASINO PROJECT**

The Tribal Council and staff are scheduled to meet with Poarch Creek at noon in Yreka on January 29<sup>th</sup> to discuss financing for the casino project. Arthur Mothershed from Poarch Creek and Bill Crader from TFA will be attending. I will let you know who else from Poarch Creek will be coming as soon as I know.

**SEFA**

Please find attached the fiscal year 2014 SEFA.

**Sammi Offield – Contract Compliance Report**  
For Council Meeting on January 22, 2015  
Reporting Period December 12, 2014 to January 13, 2015

**Action Items:**

CSD 2015 Contracts – Still in process

**Achieved during report period:**

**Contract Compliance:**

\*CSD: I am closing out the 2014 grant, with close out documents due to CSD by March 31<sup>st</sup>, 2015. I submitted the EARS report on January 13, 2015.

I am still working on the 2015 contracts, and waiting on Hoopa to turn in their 2015 work plan on what their portion of funds will be spent on in 2015. As soon as I receive their work plan, I can submit the contracts for review to take to Council.

I received approval from CSD to include Humboldt County in the Water Tanks grant. I have sent out flyers and talked with DNR to help get the word out. I have not received any new applications as of now.

\*I H S: I received an MOA from Indian Health Service for a Tribal Member that lives in Hoopa to connect her to Hoopa's community water system. We have some questions on the verbage of the MOA, so I will bring that to Council as soon as those questions/changes are made.

\*ICDBG: I have reviewed the reviewers notes on our denied 2014 ICDBG grant proposal and I am requesting an debriefing with Kim Corkin to go over some of the comments. I will also ask Sue Burcell if she can be present at the debriefing.

I attended KTHA's Construction Meeting and with the approved Change Orders on the Yreka Wellness Center, the new estimated completion date for the Yreka Wellness Center is end of April 2015.

\*NAGPRA: I have the final product from Julian Lang and Bari Talley from the Autrey Museum trip, and closing out their contracts. I am tentatively setting up a viewing with Council and PCAC on February 12, 2015. I have also received official approval of our requests for both grant extensions and both grants are extended until 7/31/15.

\*IMLS: The Final Report for the IMLS Enhancement grant has been submitted and this grant is closed out. Carolyn Smith is starting on January 15, 2015, and I will sit with her on January 21, 2015 to go over upcoming IMLS grant opportunities for the Enhancement and Basic grant and also the upcoming NAGPRA grant opportunities.

\*Language Program: I attended the Pre-Application ANA Training in San Diego and it was a very informative training. At this training, I was able to complete approx. 30% of the grant proposal. I am continuing to write the grant proposal and I have spoken with Andrew Garrett with Berkeley and he will send me a letter of commitment for our project. I am going to New Mexico for the ANA Grantee Meeting with Tom Fielden, and while I am there, I am meeting with Maurice Smith with ANA to go over my Language Proposal to identify any weak areas. I also sent out a Language Survey that I need for the ANA Language proposal. It has been posted on our website and the Tribe's Facebook page. I need completed surveys back by 1/30/15 to include the results in my proposal. I will have the proposal ready for Council approval at the February Council Meeting.

**Contracts that I have reviewed:**

15-C-031	Na-Tessalei Brock	\$10/hr	A. Bickford
15-C-032	Bray & Associates	\$18,500	S. Quinn
15-C-033	Indian Child & Family Pres	\$950	A. Attebury
15-C-034	Arielle Halpern	\$5015	B. Tripp
15-C-035	AES	\$2000	S. Quinn
15-C-036	Stephanie Dolan	\$150/hr	J. Goodwin
15-C-037	Margaret Muhr – L0580	\$3060	T. Fielden
15-C-038	Sophi Beym – L0581	\$3500	T. Fielden
15-C-039	Rod Mendes – L0581	\$3060	T. Fielden
15-C-040	Margaret Muhr – L0581	\$3060	T. Fielden
15-C-041	Sophi Beym – L0580	\$3500	T. Fielden
15-C-042	Rod Mendes – L0580	\$3060	T. Fielden

**Agreements I have reviewed:**

15-A-022	KT Employee Savings Trust	\$0	D. Felicicchia - VOIDED
15-A-023	I H S	\$6695	S. Offield

**RFP's I have reviewed and posted:**

15-RFP-013	Winter Seasonal Camp Cook	L. Hillman	Closes 1/16/15
15-RFP-014	K12 Curriculum-4 <sup>th</sup> Grade	L. Hillman	Closes 1/23/15
15-RFP-015	Judicial System Strategic Plan	A. Attebury	Closes 1/30/15
15-RFP-016	Wildlife Biologist	B. Tripp	Closes 1/20/15

**Proposals/Resolutions I have reviewed:**

Karuk Tribe Employees Savings Trust	\$0	D. Felicicchia
Food Securities Year 3	\$299,240	L. Hillman
NCRS Fire Crew Proposal	\$103,604.70	C. Whitecrane/D. Medford
HRSA	\$9,000	T. Waddell
BOR FY 2015	\$462,718	C. Tucker/T. Soto
MKWC	\$33,855	L. Hillman

Judicial System and Programs  
 April Attebury, Administrator  
 Report  
 Council Meeting January 2015

Action Items: 1. Approval of drafted job description

January is Stalking Awareness Month

Stalking is repeated, unwanted attention that makes a person feel scared or threatened. Stalking often starts with a series of small, annoying acts. But over time, it can progress to violent behavior. Stalking is serious and against the law.

**1. Grant: CTAS 2012 –TW-AX-0023-DOJ/OVAW Grants to Indian Tribal Governments Program**

Program: Awarded \$725,366.00		Term Dates: 10/1/2012-09/30/2015	
Code	Total Budget	Expensed to date	Balance
5094-05	\$725,366.00	\$240,660.35	\$484,705.65
			33 %

**Project Title:** Pikyav Transitional Housing Program

**Goal:** To assist in decreasing the number of violent crimes, (domestic violence, dating violence, stalking or sexual assault) committed against Native American Women and Girls.

**Objectives:** To provide Transitional Housing assistance for victims' of domestic violence, dating violence, sexual assault or stalking

1. Deliverables\Tasks Updates:

a. Services –High School Boys group- Red Road

b. Meetings/Webinar- **12/2-** Pikyav Meeting- Happy Camp; **12/9** – ITWAN- Eureka; **12/16-** Red Wind Webinar- Keeping our sisters safe in Transitional Living

c. **Transitional House:** The Program has two occupants with an additional combination of two youth in the Transitional House. The Program staff has been providing services such as transportation, assisting with retrieving documents such as restraining orders, custody orders etc. We also have been working with the participants on getting enrolled in classes at the college. We have assisted them in obtaining financial stability such as SSI. Everyone seems to be settling in nicely. The DV Services Specialist has also been assisting them in getting health care and behavioral health services.

## 2. Outreach and Education

February is Teen Dating Violence Awareness Month (TDVAM) in preparation of bringing awareness we have planned our 3<sup>rd</sup> Annual Sweetheart Dance in Happy Camp on February 21<sup>st</sup> and the 1<sup>st</sup> Sweetheart Dance for Orleans on February 28<sup>th</sup>. The following organizations are assisting the staff in delivery these events: The Pikyav D.V. Advisory Committee, Karuk Tribal TANF and we have a request into the KTHA Security Program to provide hot dogs and hamburgers.

February 10<sup>th</sup> is wear **orange** day and we are providing t-shirts for 6<sup>th</sup>-8<sup>th</sup> grade students at the Happy Camp, Somes Bar and Orleans Elementary Schools (See Below). The National Respect Announcement (See Below) will be read to the Happy Camp Elementary students by Principle, Casey Chambers and we will also hope to have the other schools make the same announcement.

### *National Respect Announcement*

*With Valentine's Day around the corner, we'd like to remind you that everyone deserves a safe and healthy relationship. Remember, love has many definitions, but abuse is not one of them. If you or someone you know has a question about a relationship, healthy or unhealthy, feel free to call the Karuk Pikyav Domestic Violence Program at (530) 493-1630.*





2. Grant: Sub-Grant with EDC- 14-A-012 Amendment 001.(Extended October 1, 2014-March 31, 2014)

Program: The 7 <sup>th</sup> Generation National Tribal Mentoring Program	Code	Total Budget
	5094-09	\$24,040.99

**Project Title:** Tribal Mentoring Program

**Goal:** The Karuk Tribe will continue to work in partnership with EDC 7th Generation National Tribal Mentoring Program to plan and implement the 7th Generation Tribal Mentoring Program for 20 tribal youth and 20 tribal mentors in their tribal community.

**Approach:** The Karuk Tribe will work in partnership with EDC 7th Generation Tribal Mentoring Program and will continue to employ a part-time Karuk Tribal Mentoring Coordinator to recruit 20 mentors and youth, provide (3) onsite training for mentors, and collect all required data as requested by EDC 7th Generation National Tribal Mentoring Program.

**Tasks:**

1. Karuk Tribe will continue to employ a Project Administrator and Karuk Tribal Mentoring Coordinator (TMC) to work with EDC National Tribal Mentoring Program staff to plan, coordinate, implement, all goals and objectives of the 7th Generation Tribal Mentoring Program.
2. The TMC and Project Administrator will work with EDC TMS to develop a sustainability plan for the Karuk 7th Generation Mentoring Program

UPDATE BY: Chris Bickford, Tribal Youth Resource Specialist

December was a very active month for us in the 7th Generation Mentoring Program. We have doubled our numbers of active youth, although the number of active Mentors is very low! If you have, even the slightest, interest in being a part of our Mentoring Program please let me know! We have worked hard in our collaboration with both TANF and DNR to assemble a calendar of events for the upcoming month(s), so there are plenty of opportunities to get to know and help out with the youth of our community. Any help from the council or community would be greatly appreciated and welcomed.

My contact information is [chrisbickford@karuk.us](mailto:chrisbickford@karuk.us). My cell is 530-598-7346, and my extension is 5301.

3. Grant: CTAS 2014–TW-AX-0040-DOJ/OVAW Grants to Indian Tribal Governments Program (36 months)

Term Dates: 10/1/2014-09/30/2017

**Project Title:** Karuk Tribal Judicial System Pikyav D.V. Services Program

**Goal:** Assist in decreasing the number of violent crimes, (domestic violence, dating violence, stalking or sexual assault) committed against Native American Women and Girls.

**Strategy:** To enhance the “Pikyav” (to fix) D.V. Services Program

**Objectives:** 1.) Increase access to culturally appropriate counseling/support and advocacy services who are victims of violent crimes; 2.) Increase availability of culturally appropriate counseling/support and advocacy services for victims of violent crimes; 3.) Increase the culturally relevant outreach, awareness and educational activities provided to the teen population; 4.) Increase culturally relevant outreach and awareness activities to the Tribal community; 5.) Provide legal services via our “legal access centers” to victims of domestic violence, dating violence, sexual assault or stalking who need assistance with legal issues that are a result of the abuse that they have suffered.

**Deliverables\Tasks Updates:** *Funds have not been released as of this report.*

---

4. Grant: CTAS 2014-IC-BX-001/BJA-Tribal Assistance (18months)

Program: Term Dates: 10/1/2014-09/30/2017	Code	Total Budget
		\$74,975

**Project Title:** Karuk Tribal Justice System Strategic Plan

**Goal:** Develop a Comprehensive Karuk Tribal Justice System Strategic Plan to guide a multi-pronged approach promoting the safety and wellness of the communities within the Karuk Service Area.

**Objectives:** 1.) Develop and advisory board/subcommittee for comprehensive Tribal Justice Systems Strategic Planning and master planning of a justice center; 2.) Complete visioning, PESTEL and SWOT analysis for strategic planning –identify priority needs for Karuk Tribal Justice System; 3.) Develop written strategic plan that identifies a strength-based strategy for comprehensive Karuk Tribal Justice System based upon results of Objective 2.

**Deliverables\Tasks Updates:** RFP is posted for consultant to assist with the facilitation of the strategic plan. The cut off day is January 30, 2015.