

**Health Board Meeting
June 12, 2014 – Meeting Minutes**

Meeting called to order at 3:10pm by Buster Attebery, Chairman

Present:

Russell “Buster” Attebery, Chairman
Joseph “Jody” Waddell, Secretary/Treasurer
Elsa Goodwin, Member at Large
Josh Saxon, Member at Large
Alvis “Bud” Johnson, Member at Large
Arch Super, Member at Large (late – 1:09pm)

Absent:

Michael Thom, Vice-Chairman (travel/excused)

The health mission statement was read aloud by Josh Saxon and prayer was done by Arch Super.

Agenda:

Arch Super moved and Elsa Goodwin seconded to approve the agenda with changes, 5 haa, 0 puuhara, 0 pupitihara.

Minutes of May 8, 2014:

Arch Super moved and Josh Saxon seconded to approve the minutes with changes, 5 haa, 0 puuhara, 0 pupitihara.

Director Reports:

1.) April Attebery, Children and Family Services:

April is present to review her report. Barbara did not include April’s report by error, but April did submit it. She provided updates on the staffing with recent interviews. The staff meeting minutes were not provided due to staff turnover.

Buster commented that he attended the NCAI Conference and he attended a breakout session on a model of care that he will send to April for her information and review.

Josh Saxon moved and Jody Waddell seconded to approve April’s report, 4 haa, 0 puuhara, 1 pupitihara (Elsa Goodwin).

2.) Annie Smith, Director of Community and Outreach:

Annie is not present but her report was provided for the Council to review. The grant proposal that was provided in the Council packets is not the proposal in which was submitted this evening.

Arch Super moved and Elsa Goodwin seconded to approve resolution 14-R-053 authorizing the proposal to the Special Diabetes SDPI application, 5 haa, 0 puuhara, 0 pupitihara.

Josh Saxon moved and Bud Johnson seconded to approve Annie’s report, 4 haa, 0 puuhara, 1 pupitihara (Elsa Goodwin).

3.) Lessie Aubrey, EDHHS:

Lessie is present to review her report. She noted that there was a complaint about the sign at the DNR facility. There was a directive issued to Fred Burcell to work with getting the signs fixed and down.

Lessie then sought approval of the Tele-psychiatry to have access to the Tribes records through encrypted services. There is already this service for the after-hours care. The link would be outside and off site. Elsa inquired about why providers aren't able to validate patient information. Lessie noted that there is information exchange throughout the Nation and having access is something that several facilities are practicing already.

The staff noted that there will be a policy drafted at some point.

A motion will be made to have a policy drafted immediately to cover this type of activity.

Consensus: to allow the remote access for tele-psychiatry.

Josh Saxon moved and Jody Waddell seconded to direct staff to provide a policy on remote access, 5 haa, 0 puuhara, 0 pupitihara.

Lessie then noted that Elizabeth Rugg was an FNP that formally worked in the Yreka Clinic but due to a family tragedy she left employment. She was interested in working on a contractor at the other facilities. Lessie would like to seek approval of contract 14-C-066. This will allow Lessie to provide coverage to the other clinics if a provider is out, on travel, or on vacation.

Elsa Goodwin moved and Jody Waddell seconded to approve contract 14-C-066, 5 haa, 0 puuhara, 0 pupitihara.

She also sought approval of agreement 14-A-065 between the Karuk Tribe and Veteran San Francisco Healthcare System. It will provide an agreement for Veterans to receive care through the Karuk Tribal Health Program and the Veterans healthcare System will pay the fee for service to the Karuk Tribe.

Josh asked how this information is distributed to the Membership. Lessie noted that she will provide this by signs; information in the Newsletter and to also she will provide information through marketing when she gets to that point.

Elsa Goodwin moved and Bud Johnson seconded to approve agreement 14-A-065, 5 haa, 0 puuhara, 0 pupitihara.

She also provided the EIS to HIV patient's proposal to Plumas County. The proposal provides care to individual patients specific to their HIV disease. The Health Board inquired why it was late, and Lessie commented that it was just dropped on her to get approval. Laura Mayton thanked Laura Olivas for the work that was done because she doesn't work for the health program but she made sure it was done.

Josh Saxon moved and Bud Johnson seconded to approve resolution 14-R-050, 5 haa, 0 puuhara, 0 pupitihara.

Laura Mayton noted that Laura shouldn't be criticized for doing the work. Lessie noted that she wasn't criticizing her she was noting that it didn't come to her and it's now done.

Josh then inquired about the difference between the ICD-9 and ICD-10 coding. Josh asked about a clarification on the difference. The ICD-9 codes cannot be used any longer after October 2015. Dr. Vasquez explained the difference in coding and how that will work, noting that the new ICD-10 codes will provide more specific coding (i.e. a foot injury to third toe, as opposed to just foot injury). Lessie noted that there are others using it.

Josh then inquired about the credentialing and privileging of the KCDC counselors. This will be moved to closed session.

Josh asked if there were any other updates on the clinics. Lessie went on to note that the health program is extremely busy and things are hitting left and right. Lessie noted that there are two dental interviews and also two vacancies. There were interviews for the PA position. There was a grant for expanded services but there must be a guarantee to provide services for new patients. This must be evidence based. Lessie hasn't made a final decision but it is due July 1st, 2014. There is an enrollment application for Debbie Bickford which is due Monday but now it may be too late to get through the process.

Buster then inquired about the transportation issues and complaints regarding services. Previously, dental patient's wife had gotten irate and made complaints and during a conference all area directors were told about complaints and the high rise of them. Lessie was unsure if this was directed at the Tribes health services or if it was a notice to all health programs of the rise in complaints.

The minutes that HRSA required were provided. Lessie noted that HRSA is inquiring about the QA/QI activities and the directors / managers needs to provide this information. The CQI minutes have to be provided along with the Health Board meeting minutes. Barbara commented that she cannot include information if it wasn't reported to the board, however the full meeting packets are available for the Health Board and HRSA if they would like to review the amount of information provided to the Health Board.

Josh suggests that the dialog be reported so that they can be inserted into the minutes. Lessie noted that the Health Board must accept some responsibility because it is hard to report to a "blank wall". Josh noted that he will try not to be that way.

There was further discussion on the billing needs and application renewals to CMS.

Elsa Goodwin moved and Josh Saxon seconded to approve Lessie's report, 5 haa, 0 puuhara, 0 pupitihara.

4.) Patricia White, Database Administrator:

Patti is present to review her report. Since her report submission she received notice that the Blue Shield Grant Foundation grant will be submitted by tomorrow. She noted that every year the Blue Shield Grant Foundation funding has been sought and funded for many of those years. This year Lessie is hoping to use the funding for marketing. It is under resolution 14-R-054.

Josh asked about how the funding is budgeted. Patti commented that it was budgeted with marketing in mind, however less funding is anticipated this year, due to the increase of applications to the funding source.

Arch Super moved and Elsa Goodwin seconded to approve resolution 14-R-054, 5 haa, 0 puuhara, 0 pupitihara.

Patti then went on to provide the operations summary report, breaking out by pie charts, which Josh asked for last month. Patti then noted she will try to provide more graphs next month. The Health Board appreciated having overall graphs to see comparison in services vs. patients and visits.

The update for security training is of 188 computer users, 24 have not completed it.

Josh Saxon moved and Bud Johnson seconded to approve Patti's report, 5 haa, 0 puuhara, 0 pupitihara.

5.) Rondi Johnson, Deputy Director:

Report provided, on travel.

Elsa Goodwin moved and Arch Super seconded to approve Rondi's report, 4 haa, 0 puuhara, 1 pupitihara (Josh Saxon).

6.) Eric Cutright, IT Director:

Eric updated the Health Board on the Orleans computer use. Eric noted that they are monitoring the computer services and it has improved with satellite services. The president of Verizon has used Leaf's phone and received static and the FCC recommends that there be a formal complaint regarding Verizon on phone services in the Orleans area. She recommends that this be done and it would enter into a full judge review. Laura Mayton commented that since the Tribe is entering into a similar business so maybe people would do this to us as well. Also, there are grants that the Tribe has through the FCC and this may be a conflict and trigger them to not assist on our projects. Josh asked if broadband services will assist in phone services. Eric noted that no, there cannot be the use of phone company while there is a phone company already in place. However there are options such as chartering a business to lease fiber optic line to that entity. Also, there are issues that Commissioner Sandoval would like to review, and this might be a good option for attention to the ongoing issue. Josh asked what the odds are to having Verizon come onsite and put in a line. It is undetermined.

Buster asked about a broadband update with Orleans. The project is stalled due to a submission to revise and put up a tower based on engineer reports to reach more people. Due to this review being underway in six months, the Tribe has not been reimbursed to date. Eric has reached out to a few agencies to attempt to get this resolved. Eric will provide an updated report moving forward as he works on this.

Eric then updated the Health Board on the battery update to the data center. There is another quote for the needed parts and the fix which will require an additional amount of funding. Josh noted that Eric needs to have his recommendation final and if there is another company that will work on the electrical equipment. The purchase is needed.

Jody Waddell moved and Elsa Goodwin seconded to approve Eric's report, 5 haa, 0 puuhara, 0 pupitihara.

Patti commented that Emma Lee was instrumental in drafting the Diabetes grant proposal because she did a great job.

Arch then commented to the Directors about the attendance. Arch commented that there may be other staff and or community members that may want to attend the Health Board Meetings and possibly they should be telling staff and or community members this. Lessie commented that she printed Barbara's email and posted that to provide information.

7.) Laura Mayton, CFO:

Laura is present to provide the fiscal report for the Health Board which provides information on revenue vs. expenses. This information will be provided for years to provide a comparison.

Closed Session:

Update: ongoing issues with communication between department heads was discussed. Programs charging other programs to assist in the overall checks and balances of the program was noted but the Tribal Health Board wants and will have the staff complete them to ensure compliance with program needs and overall benefit of the clients and patients. Staff provided a detailed frustration with the lack of communication and involvement in decision making and the staffing needs, travel needs, separate board needs and oversight by Managers in their own programs. The Health Board reiterated that their involvement is as oversight and they will maintain compliance and make it a priority for the Managers and/or Directors to maintain open communication and responsibility to their programs. Structure changes are not permanent but implemented to maintain quality service for the patients. Additional staff will be added to the financial reporting to provide an understanding of fiscal accountability of programs.

Josh Saxon moved and Elsa Goodwin seconded to re-appoint Pat Hobbs and Allison Ortiz, 5 haa, 0 puuhara, 0 pupitihara.

Josh Saxon moved Arch Super seconded to overturn drug screening as documented for employee #RG, 4 haa, 0 puuhara, 1 pupitihara (Elsa Goodwin).

Consensus: It is noted that when Buster and Michael are asked to relay discussions to Managers and Directors the message is getting lost in translation. Issues with Directors will first be taken to them and if not resolved then the Director will report directly to the Tribal Council as a full body.

Next Meeting: July 10, 2014 at 3pm in Yreka, CA.

Josh Saxon moved and Arch Super seconded to adjourn the health board meeting at 7:35pm, 5 haa, 0 puuhara, 0 pupitihara.

Respectfully Submitted,

Russell "Buster" Attebery, Chairman

Recording Secretary, Barbara Snider