

**KARUK TRIBE**  
**COUNCIL MEETING AGENDA**  
*Thursday, August 28, 2014, 3 PM, Happy Camp, CA*

**A) CALL MEETING TO ORDER – ROLL CALL**

**AA) PRAYER / KARUK TRIBE MISSION STATEMENT**

*The mission of the Karuk Tribe is to promote the general welfare of all Karuk People, to establish equality and justice for our Tribe, to restore and preserve Tribal traditions, customs, language and ancestral rights, and to secure to ourselves and our descendants the power to exercise the inherent rights of self-governance.*

**CH) APPROVAL OF THE AGENDA**

**EE) APPROVAL OF THE MINUTES** *(July 24, 2014)*

**H.) OLD BUSINESS** *(Five Minutes Each)*

1.

**F.) GUESTS:** *(Ten Minutes Each)*

1. Michelle Spence, LIHEAP Administrator
2. Rivkah Baremore, Naa Vura Yee Shiip

**I.) DIRECTOR REPORTS** *(Ten Minutes Each)*

1. April Attebury, Tribal Court Administrator (written report)
2. Daniel Goodwin, Maintenance Supervisor
3. Leaf Hillman, DNR Director (written report)
4. Sandi Tripp, Director of Transportation (written report)
5. Scott Quinn, Director of Land Management (written report)
6. Lester Alford, TANF Director (written report)
7. James Phelps, HR Director (written report)
8. Emma Lee Perez, Grant Writer/Resource Developer (written report)
9. Jaclyn Goodwin, Self-Governance Coordinator (written report)
10. Sammi Offield, Contract Compliance Specialist (written report)
11. Laura Mayton, Chief Financial Officer (written report)
12. Dion Wood, TERO/Childcare Director (written report)
13. Erin Hillman, KTHA Director (written report)
14. Tom Fielden, Emergency Preparedness Coordinator (written report)

15. Julie Arwood, People's Center Coordinator (written report)

**II.) REQUESTS** (Five Minutes Each)

1.)

**K) PHONE VOTES** (Five Minutes)

1. Request approval of burial assistance for Tribal elder. Passed
2. Request approval to provide assistance to Tribal elder (loan). Passed
3. Request approval of resolution 14-R-085 authorizing FY amendment (2) to the RFA with Depart of Transportation. Passed.
4. Request approval to allow the change fee for flying Tom Fielden home to provide assistance. Passed.
5. Request approval to allow for the re-structuring of HC Head Start positions. Passed.
6. Request approval to waive the hiring policy for the step of "interviewing" based on only one qualified applicant. Passed.
7. Request approval of Obama letter to be sent. Passed.
8. Request approval to pay \$554.38 for burial assistance for Tribal Member #LC. Passed.
9. Request approval of resolution 14-R-077 authorizing submission of a grant proposal to ICDBG in the amount of \$605,000. Passed.
10. Request approval of MOU 14-M-007 between the Karuk Tribe AOD and CalWORKS. Passed.

**M) INFORMATIONAL** (Five Minutes Each)

**N) COMMITTEE REPORTS** (Five Minutes Each)

1. NCIDC Meeting Minutes

**OO) CLOSED SESSION** (Five Minutes Each)

1. Enrollment (dinner break)
2. Leaf Hillman
3. Michelle Spence
4. Laura Mayton
5. Barbara Snider
6. Tribal Council Members

**P) SET DATE FOR NEXT MEETING** (September 25, 2014 at 3 PM in Orleans, CA.)

**R) ADJOURN**

**Karuk Tribe – Council Meeting  
July 24, 2014 – Meeting Minutes  
Yreka, CA**

**Meeting called to order at 3pm, by Russell “Buster” Attebery, Chairman**

**Present:**

Russell “Buster” Attebery, Chairman  
Michael Thom, Vice-Chairman  
Joseph “Jody” Waddell, Secretary / Treasurer  
Elsa Goodwin, Member at Large  
Josh Saxon, Member at Large  
Charron “Sonny” Davis, Member at Large  
Alvis “Bud” Johnson, Member at Large

**Absent:**

Arch Super, Member at Large

**Sonny Davis completed a prayer for the group and Buster Attebery read the mission statement.**

**Agenda:**

Michael Thom moved and Bud Johnson seconded to approve the agenda with changes, 6 haa, 0 puuhara, 0 pupitihara.

**Minutes from June 26, 2014:**

Sonny Davis moved and Jody Waddell seconded to approve the minutes, 4 haa, 0 puuhara, 2 pupitihara (Elsa and Josh).

**Guests:**

**1.) Laura Olivas, Bookkeeper:**

Laura is present to seek approval of a grant application for Senior Nutrition Program.

Elsa Goodwin moved and Josh seconded to approve resolution 14-R-071 for the \$1,400 proposal, 6 haa, 0 puuhara, 0 pupitihara.

Laura then sought out of state travel for Chelsea Chambers at the end of September and for Dr. Vasquez at the end August. Tom Fielden noted that the FEMA training is reimbursable to Tribes and States. This needs to be verified.

Elsa Goodwin moved and Bud Johnson seconded to Maryland August 24-29, 2014 for Dr. Vasquez, 6 haa, 0 puuhara, 0 pupitihara.

Michael Thom moved and Bud Johnson seconded to approve out of state travel for Chelsea Chambers to Boston MA September 10-15, 2014, 6 haa, 0 puuhara, 0 pupitihara.

She then sought approval of the Medical Receptionist revised position description for the Yreka Clinic. The salary range has been changed and then small changes. The salary range has been changed to allow for recruitment of a person who can fill the many needs of the position.

Jody Waddell moved and Sonny Davis seconded to approve the revised position description for the Medical Receptionist for the Yreka Clinic, 6 haa, 0 puuhara, 0 pupitihara.

**2.) Patty Brown, Head Start Director:**

Patty is present to seek approval of a grant proposal for one time funding to the Office of Head Start. She sought funding last year as well when the funding was available but it was not funded. The proposal is for

fixes to health and safety concerns, such as flooring and windows at both the Happy Camp and Yreka centers.

The KCDC Board approved the proposal. She did speak with the Regional Program Manager and the Program Specialist regarding the policy Council not replying with their approval. They advised to put it through and then seek approval at a later time. The proposal is due tomorrow.

Jody Waddell moved and Sonny Davis seconded to approve resolution 14-R-062, 5 haa, 0 puuhara, 1 pupitihara (Elsa Goodwin).

She then sought approval of position descriptions that need to be updated. She provided updates for the bus monitor/cook assistant position in Yreka and the teacher assistant position in Happy Camp. They will be re-organizing the staffing in Happy Camp. There is a position going to be eliminated in Happy Camp. All positions have been moved to non-entry level; however there is assistance potentially from TANF that will provide a training position as entry-level. Michael noted that the minimum wage can be moved to the \$10 and be used as in-kind.

She then provided a social media policy for the Head Start. It was approved by the KCDC Board and the Policy Council.

Michael Thom moved and Josh Saxon seconded to approve the Social Media Policy for Head Start, 5 haa, 0 puuhara, 1 pupitihara (Elsa Goodwin).

#### **Director Reports:**

##### **1.) Daniel Goodwin, Maintenance Supervisor:**

Daniel is not present but his report was provided. Julie and Sammi updated the Council on potential road blocks. Daniel arrived late due to road detour.

Daniel wanted to discuss the second house in Somes Bar. The crew is finishing the first home and the identified needs he has come up with an estimate of approximately \$5,000 for repairs to the second home. Jody would like to have the safety concerns identified and noted, so the Council can address those.

Buster inquired about a ramp for Mavis McCovey and Jody will provide that update later.

Elsa Goodwin moved and Jody Waddell seconded to approve Daniel's report, 6 haa, 0 puuhara, 0 pupitihara.

##### **2.) Sammi Offield, Contract Compliance Specialist:**

Sammi is present to review her report. She has a few action items.

She received an email from Barry Jarvis requesting a consensus from the Tribal Council on Indian Health Services SDD's.

Consensus: to allow the list as prepared by Indian Health Services for the SDD's.

Sammi has been directed to come up with a background line in the RFP. She provided some research on a new clause and if the Council is fine with it then that will be included from this point forward. The language will cover compliance and there will be language included that will include Federal, State or Tribal requirements.

Barbara explained the reasoning for the grant compliance to receive backgrounds and to include the language in the RFP to capture candidates and it clearly noted that the Tribe has the right to perform backgrounds, if needed.

Jody Waddell moved and Josh Saxon seconded to approve the revised RFP template to include background language as edited, 5 haa, 0 puuhara, 1 pupitihara (Elsa Goodwin).



She, Alma, Dion, Julie and another employee worked on the RFQ for the Tribe and then the screening process was developed by the staff, which created a point system. Michael asked if this would be an annual item until there are at least 30-50 responses. Michael suggests that this be annual to include additional people as time moves forward.

Elsa noted that she would like to see the grading system. Sammi provided Elsa with one copy of the system.

The Tribe was denied approval for an extension for the Yreka Wellness Center. The Tribe will not have to return the funding, but there will be points from the new ICDBG that will be deducted based on this project not being completed. Buster asked if this would be going out to bid.

Erin noted that it is possible that the Tribe may not lose points. Josh asked if the minimum threshold means a fifty-fifty shot. Erin noted that the last three rounds have to received 85 points or higher, but at minimum the Tribe will have to receive 70 points. Erin noted that in her review she believes that the Tribe should score at least 90 points.

Josh Saxon moved and Sonny Davis seconded to approve Sammi's report, 6 haa, 0 puuhara, 0 pupitihara.

**3.) Leaf Hillman, DNR Director:**

Leaf is not present but Carly is in his place. She is providing a grant proposal under resolution 14-R-076 for capacity development.

Elsa Goodwin moved and Jody Waddell seconded to approve resolution 14-R-076, 6 haa, 0 puuhara, 0 pupitihara.

Her second action item is to Sierra Health Foundation for the garden network. It is resolution 14-R-067.

Elsa Goodwin moved and Michael Thom seconded to approve resolution 14-R-067 to Sierra Health Foundation, 6 haa, 0 puuhara, 0 pupitihara.

Elsa Goodwin moved and Bud Johnson seconded to approve DNR's report, 6 haa, 0 puuhara, 0 pupitihara.

**4.) Sandi Tripp, Department of Transportation:**

Sandi is present to review her report. She has no action items but she does have a request. She has been working with Jaclyn to get miles put into the National Transit database. Some Tribes can get reimbursement funds for transit services and she will be working with KTHA on additional numbers. Sandi would like to have permission to work with the Tribes attorney and Jaclyn on the process. She can pay the invoice from program funds.

Elsa Goodwin moved and Michael Thom seconded to allow Stephanie Dolan to work with Sandi and Jaclyn on the database information, 6 haa, 0 puuhara, 0 pupitihara.

She then updated the Council on the 20 year direction and focus that will include language on trails, roads, and other items that will need to be covered in the plan. There has to be public comment on the plan.

She noted that the Tribe put in for funding to Federal Highways for the Red Cap Bikeway. They anticipate the project in 2015. The proposal was for \$800,000 but it may not be fully funded. Sandi noted that she is hoping to access safety funding.

The Orleans parking facility is in the last phases of getting to construction. There is a pre-construction meeting on August 5<sup>th</sup> and then it will begin on August 11<sup>th</sup>. It will be expanded to include an area for an ambulance and staff parking. Jody asked about the ability to park vehicles of the Tribes. Sandi noted that this can be evaluated.

Elsa Goodwin moved and Sonny Davis seconded to approve Sandi's report, 6 haa, 0 puuhara, 0 pupitihara.

**5.) Jaclyn Goodwin, Self-Governance Coordinator:**

Jaclyn is present to seek approval of a few items. She first wanted to seek approval of contract 14-C-098 with Kittelson and Associates for an additional study for the gaming project. Buster then asked about funds toward the casino project may be used. Sandi noted that in previous months she reported that the BIA lost some IRR road inventory. The BIA is in the inventory as updated, and the Sharps Road haven't put them in the inventory. Until the roads are on the inventory then there is no funding available. Sandi has requested a meeting with BIA representatives on this issue and this will be moving forward. Buster noted that this can be updated to the Council and they can continue to work on this.

Michael Thom moved and Jody Waddell seconded to approve contract 14-C-098, 6 haa, 0 puuhara, 0 pupitihara.

She then provided a cultural resources report for several properties in the Yreka area. It is for two attachments. One for the Tebbe Property and then attachment two which will be trailer park parcels, Tynes yellow house and the Menne Property.

Josh Saxon moved and Elsa Goodwin seconded to approve contract 14-C-099 in the amount of \$9,283.63 with William Rich and Associates, 6 haa, 0 puuhara, 0 pupitihara.

Jaclyn then presented her items. She has the five year AFA that is compacted with the BIA. 14-R-075 is for the AFA.

Elsa Goodwin moved and Jody seconded to approve resolution 14-R-074 reprogramming request, 6 haa, 0 puuhara, 0 pupitihara.

Josh inquired what the funding agreement was last year and Jaclyn noted that it was the same.

Michael Thom moved and Josh Saxon seconded to approve resolution 14-R-075 authorizing the 2015-2019 multi-funding year agreement, 6 haa, 0 puuhara, 0 pupitihara.

She then provided a sample work permit form that the Tribe may be able to issue to young adults. Jaclyn provided information on issuing work permits to the youth as a licensing body. Jaclyn would like to work with an attorney on how to draft an ordinance that reflect protections such as child labor laws. She noted that there is an issue with this because the schools are out and students are unable to get work permits. Dion would recommend sharing this with the School Districts. Jaclyn isn't opposed to sharing this but the Tribe can exercise its right to issue them on its own behalf. Erin noted that KTHA employs youth so she would like to review it as well. April agrees that there needs to be some research done on this.

Elsa would recommend that this be sent to the Management Team for review.

Josh Saxon moved and Elsa Goodwin seconded to allow Trevor to work with Jaclyn for up to two hours on the permitting issue, 6 haa, 0 puuhara, 0 pupitihara.

Josh Saxon moved and Sonny Davis seconded to approve Jaclyn's report, 6 haa, 0 puuhara, 0 pupitihara.

**6.) Scott Quinn, Director of Land management:**

Not present, report provided.

Josh Saxon moved and Michael Thom seconded to approve Scott's report, 6 haa, 0 puuhara, 0 pupitihara.

**7.) Lester Alford, TANF Director:**

Lester is present to review his report with the Tribal Council. He is preparing the NEW report which he will provide next month to the Tribal Council.

The Sobriety Camp will be at Camp Creek. There was an update on a fire in Orleans.

Josh Saxon moved and Sonny Davis seconded to approve TANF's report, 6 haa, 0 puuhara, 0 pupitihara.

**8.) Emma Lee Perez, Grant Writers:**

Emma Lee stayed in happy camp to work on a grant deadline and Tom is not present.

Michael Thom moved and Bud Johnson seconded to approve the Grant Writer reports, 4 haa, 0 puuhara, 2 pupitihara (Josh Saxon and Elsa Goodwin).

Tom arrived late and noted that he was going to be seeking approval of the ICDBG grant proposal. However, there isn't enough time to have it presented because the delinquency status on the Yreka project isn't completed. Tom believes that there is still a strong proposal with a likelihood of getting it funded, but it is unknown with the Yreka Wellness Center still not being completed by timeframes. He is requesting that this be moved to a phone vote. The project will be called a Karuk Family Center

**9.) Laura Mayton, CFO:**

Laura is present to seek approval of the Indirect Cost Proposal. It is the 2015 indirect cost proposal at 50% of wages.

Michael Thom moved and Josh Saxon seconded to approve the 2015 Indirect Cost proposal, 5 haa, 1 puuhara (Elsa Goodwin), 0 pupitihara.

She then provided a list of vehicles that need extensive work, are no longer in use, or that in the Tribes fleet. This was passed to her from Mike Tiraterra.

Elsa Goodwin moved and Jody Waddell seconded to approve Laura's report, 6 haa, 0 puuhara, 0 pupitihara.

**10.) Dion Wood, TERO / Childcare Director:**

Dion publicly apologized to the TERO Commissioners for the late cancellation of their meeting. The WPA has been re-scheduled for August 13<sup>th</sup>. Dion would like to move toward TOSHA which will be a part of the strategic plan.

TERO has suspended their loan program in line with the Tribe suspending its loan program. He thanked the Council for their approval to send a TERO Commissioner to National training.

He would like to seek approval for out of state travel to Denver CO., September 15-17, 2014.

Michael Thom moved and Jody Waddell seconded to approve out of state travel for Dion Wood for the NICCA meeting, 6 haa, 0 puuhara, 0 pupitihara

He noted that the NICCA is putting on a conference in 2015 in Washington DC.

Dion then noted that he has been very frustrated for a minor agreement approval under 14-A-076 for meeting space at the Red Lion for the Tribal Child Care Association of California strategic planning session. During the review it was found that there may not need to be that meeting day. He noted that he needs to rent space for a tribal meeting and because of the tribes policies a small \$400 charge requires internal review and Tribal Council approval. This should be evaluated.

Jody Waddell moved and Josh Saxon seconded to approve agreement 14-A-076, 6 haa, 0 puuhara, 0 pupitihara.

Dion noted then he is hoping to have Contract Compliance some leeway on the agreements that are low cost.

The Math & Science Camp is underway in Happy Camp and it will begin in Yreka next week. August 2, 2015 will be a field trip.

He updated the Council on the HR duties that have been taking place. There are dental providers coming onboard. Josh thanked Dion for filling in.

Elsa Goodwin moved and Sonny Davis seconded to approve TERO's report, 6 haa, 0 puuhara, 0 pupitihara.

**11.) Julie Burcell, People's Center Coordinator:**

Julie is present to provide an update on the contracts that were approved last month. The University has a hurdle regarding HSU compliance. HSU would like to have two clauses removed. The Inaam work requires the clauses on confidentiality, which the Tribe will not edit those clauses. Today, she provided some case law to HSU to ensure there was some background provided. Buster asked for a list of Board Members of the HSU Foundation. Julie will be elevating this issue to the President if the issues aren't resolved. The working relationship between the Karuk Tribe and HSU has been very well designed. Universities are about publishing, and if they cannot own it, then they do not want to assist. There may need to be further clarification. Buster noted that Jason Ramos and a Blue Lake representative may be on the HSU Foundation Board. This issue will be referred to possibly the Chairman's Association.

The cameras have been used and viewed. The store clerk position will be filled soon.

Michael Thom moved and Bud Johnson seconded to approve Julie's report, 6 haa, 0 puuhara, 0 pupitihara.

**12.) Erin Hillman, ED KTHA:**

Erin is present to review her report. She included the revised Tribal Housing Ordinance and a copy of Jaclyn's email who reviewed the changes. She commented that there were questions discovered from the KTHA Planning Session, which lead to revisions that needed to take place.

Josh Saxon moved and Michael Thom seconded to approve the Karuk Tribe Ordinance, 6 haa, 0 puuhara, 0 pupitihara.

There was a meeting regarding the o-link negotiations and Scott facilitated the meeting. There were full attendance but Klamath had to be called in. She is requesting approval to use Tribal enrollment data for the o-link agreement. Josh inquired about the Klamath Tribe that does not participate. Erin explained the long standing issues with the o-link participation between the participants.

Josh Saxon moved and Jody Waddell seconded to approve resolution 14-R-068, 6 haa, 0 puuhara, 0 pupitihara.

The Indian Housing Plan was submitted on time and HUD has confirmed it was received. NAHASDA still hasn't been reauthorized. If it isn't done by the end of the month then it won't be done until the fall. The NAIHC legislative conferences are conference calls and the Council can participate. She will send them the information.

There have been some questions posed to the lowest bidder for the Yreka Wellness Center. She provided reports from Sara, Brian and Richard as attached to her report.

A Tribal Member was concerned over the tribal enrollment data being used. She noted that KTHA only serves low income persons, so her concern is to why use the data for the whole Tribe when they don't all obtain access to services. Erin commented that every Tribe in the Nation has the option of enrollment data or TRICEP data. Also, she noted that some families may become low income so calculating the data based on Tribal numbers is the best method to serves the Tribes membership. Elsa believes that there are other programs that are involved with KTHA that don't always go to low income; it can go up to 80% of the income guidelines. The community member doesn't feel that the Tribe should use the enrollment data when not all members are served and in her experience several people are turned away. Elsa recommended that the Tribal Member should contact the ED and then the KTHA Board. The Tribal member noted that she did

contact both and she did not receive service. Elsa noted that there are services that can be provided but there are over 3,700 members and sometimes the best service is provided to the majority and not all the Tribal Members. The Tribal Member felt offended by this as she is a Tribal Member and should be considered equal to any other Tribal Member. She noted that there needs to be equity for every Tribal Member. Josh asked about a person that is treated differently based on income. There were further clarification questions and discussions on providing more assistance. There are documents such as CEDS, which provides information on economic development. She noted that this is how you get funds, and the work toward getting these funds. She commented that the Tribe needs to be looking for resources moving forward. Tribal Members cannot get services if they aren't low income. Erin clarified that there isn't currently programs that provide that service. The Tribal Member then noted too, that the Tribal members want to be a part of the Tribe and no homes being available makes it difficult. Josh asked if the idea of participating in programs helps with the identity of the members, then that needs to stop and the people need to see themselves as the people. She noted too that there are members that cannot connect because of the work that is done. Randy Hobbs commented and clarified that once Tribal Members make money and a living and then they come out of the low income bracket then they no longer receive services. Randy commented that the only way to provide assistance is to offset the program with casino revenue.

Michael then announced that the data collection process is being pushed down the Tribes throat and it will be further reviewed to make the best stance for the Tribes membership.

Erin noted that Arvada's comments are being incorporated into the plan.

Josh Saxon moved and Sonny Davis seconded to approve Erin's report, 6 haa, 0 puuhara, 0 pupitihara.

**13.) Tom Fielden, Emergency Preparedness Coordinator:**

Tom is present to review his report. He has no action items. He has spent a lot of time working on the drought issue throughout the State. There have been quite a few site visits on a drought emergency. With work from the Hoopa Tribe and the Yurok Tribe, Humboldt County finally declared a state of emergency for the drought anticipated.

Ron Quigley extended a thank you to the Tribe for the CalOES issues and the Tribes support on the City of Montague issue. Buster thanked Tom for participating in the ongoing issues and representing the Tribe.

Grant compliance is ongoing and working well. He is working with Dale on some computer issues in Orleans, providing information on emergency responses. He has had a couple meetings with Red Cross to get that building certified as a Red Cross center. Dale went to a FEMA workshop to represent the Tribe, and FEMA is interested in IT services and the continued safety of internet technology.

He has been working with April, Erin, Emma Lee on some ideas on Tribal Security and Tribal Public Safety. This will be strategized. They have been meeting with Sheriff Lopey, Chief Bowles and Sheriff Downy on this and they may be supportive of this.

Some highlights of the FEMA consultation clarified that there wasn't actually consultation. Jody, Sammi and Tom attended the consultation and comment period has been extended.

Elsa Goodwin moved and Bud Johnson seconded to approve Tom's report, 6 haa, 0 puuhara, 0 pupitihara.

**12.) April Attebury, Tribal Court Administrator:**

April is present to review her report. She has no action items. She is busy with administering four grants. There are six month reports on the grants, which are getting done. She thought her laptop was ordered and it wasn't done so this poses an issue in getting her work done, when the equipment she needs hasn't been ordered. The cross court cultural exchange was held. TERO assisted in funding and there was pre-registration. There were 45 participants. They discussed several issues that both the court and the tribe have in common. Enforcement of Tribal Court order and Superior Court orders. In the Happy Camp area there are issues in enforcement of court orders. The law enforcement agencies are hesitant to obtain those emergency protection orders but she and the superior judge want those issued. Siskiyou County has the

highest rate for domestic abuse but the lowest amount of emergency protection orders which doesn't make sense. They spent time on education staff and county counsel. Olin Jones from the Attorney General's Office was also present.

The MOU for the transitional home has still not been approved. The issues have been identified and fixed and April had thought that it was going to be presented this evening for approval.

Michael Thom moved and Elsa Goodwin seconded to approve April's report, 6 haa, 0 puuhara, 0 pupitihara.

**Phone Votes:**

1. Request approval of the HR Director and Clerical Assistant position descriptions. Passed.
2. Request approval of contract 14-C-084 between the Karuk Tribe and Ram Offset Lithograph for printing of the Newsletter. Passed.
3. Request approval of contract 14-C-093 between the Karuk Tribe and Nancy Doman
4. Request approval of contract 14-C-094 between the Karuk Tribe and Clifford Lyle Marshall. Passed.
5. Request approval of contract 14-C-095 between the Karuk Tribe and Robyn Reed. Passed.
6. Request approval of the scholarship application for use at the Reunion. Passed.
7. Request approval of 14-M-005 between the Karuk Tribe and Happy Camp Elementary School. Passed.
8. Request approval of resolution 14-R-058 authorizing submission of modification (7) to the PacifiCorp agreement. Passed.
9. Request approval to provide \$1,000 in assistance for burial. Passed.
10. Request approval of the PLA with termination clause. Passed.

**Closed Session:**

Consensus: to review the possibility of a land purchase in Orleans.

Consensus: to ensure the policies are being consistently following regarding drug screenings.

Consensus: to have Fred Burcell review options of a ramp to be installed and bring back the actual dimensions.

Michael Thom moved and Bud Johnson to provide \$200 for the group that is attending and playing in stick games, 6 haa, 0 puuhara, 0 pupitihara.

Consensus: to have blinds or covers put up at the Yreka building.

Consensus: to refer Tribal Member #BG request to maintenance to review and provide a recommendation for a silent auction process.

Consensus: to refer Tribal Member #DWE to KTHA to review for possible assistance.

Consensus: the Tribal Council will review the Management Team meeting minutes, agendas, participants and provide direction on the attendance recommendations.

Jody Waddell moved and Elsa Goodwin seconded to approve \$1,000 burial assistance for Tribal Member #2869, 6 haa, 0 puuhara, 0 pupitihara.

Consensus: to refer Tribal Member #KT to April Attebury and KTHA.

Michael Thom moved and Jody Waddell seconded to approve the letter regarding deposition July 24, 2014, 5 haa, 0 puuhara, 0 pupitihara.

Consensus: to have KTHA Board Member Elsa Goodwin discuss the situation regarding Tribal Member #ER with the KTHA Board.

Employee Monthly Drawing: Ron Reed

Josh Saxon moved and Sonny Davis seconded to approve a SDN Ad for the fair paper, 6 haa, 0 puuhara, 0 pupitihara.

Josh Saxon moved and Bud Johnson seconded to approve the Head Start position descriptions with changes, 4 haa, 1 puuhara (Elsa), 1 pupitihara (Michael Thom).

**Next Meeting Date:** August 28, 2014 at 3pm in Happy Camp, CA.

Bud Johnson moved and Sonny Davis seconded to adjourn at 9:20pm, 6 haa, 0 puuhara, 0 pupitihara.

**Respectfully Submitted,**

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**Russell “Buster” Attebery, Chairman**

**Recording Secretary, Barbara Snider**

**Judicial System and Programs**  
**April Attebury, Administrator**  
**Report**  
**For Council Meeting August 28, 2014**

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**Grant:** CTAS 2011 –TW-AX-0013-DOJ/OVAW Grants to Indian Tribal Governments Program

Project Title: Pikyav DV Services Program “Promoting Healthy Relationships & Peaceful Homes”

Goal: To decrease the number of violent crimes, (domestic violence, dating violence, stalking or sexual assault) committed against Indian Women and girls.

Objectives: (1) To increase access to and availability of culturally-appropriate services for Indian Women and adolescent girls who are victims of crimes (2) To increase the culturally-relevant outreach and awareness activities provided to the Tribal Community

Deliverables: Tasks One-Five- Completed Months 1-24 of the Grant Period

Establish Office with dedicated computers, printers internet services, satellite phone in area without cell phone coverage; Develop uniform forms, policies and procedures, updated resource binders for each access center; Train Staff/Women’s Advisory and Volunteer Advocates-provide access to culturally appropriate victim advocate training; Conduct Surveys to assess culturally sensitive interventions for victims; Implement a D.V Services Program

Task Six-Nine –Ongoing

1. Improve access to courts, coordinate with tribal and local judges,
  - a. Tribal /State Court Forum
  - b. Northern California Tribal Court Coalition
    - i. Meet with Tribal and State Court judges to conduct training, develop protocols and cross-jurisdictional recognition/enforcement
2. Coordinate with local/tribal law enforcement
  - a. DA Round Table in Humboldt County -Meet with Tribal and state law enforcement regularly
3. Meet regularly with stakeholders’ to assess system delivery gabs, coordinate activities
  - a. Pikyav Advisory; ITWAN; Yav Pa Anav; DA Round Table ; Northern California Tribal Court Coalition(NCTCC); Siskiyou County Domestic Violence and Crisis Center
4. Conduct community outreach and education

Achieved Activities during this report period:



Services:

In the month of July our Domestic Violence Services Program served 4 clients 5 transports 1 Temporary Restraining Order 5 emergency vouchers and 1 court accompaniment.

Meetings and Trainings and Activities:

July 8 – Yav Pa Anav Meeting – Happy Camp

July 12 – Karuk Tribal Reunion – Happy Camp

July 15 – Siskiyou Summit/Cross Cultural Court Training – Yreka

July 22 -25 – Domestic Violence in Indian Country - Sacramento

**Expenditure/ Progress Chart – separate chart required for each grant**

<i>Program: 2011 Grant</i>	<i>Code</i>	<i>Total Budget</i>	<i>Expensed to date</i>	<i>Balance</i>	<i>% Expended</i>
<i>Term Dates: 10/1/2011 to 9/30/2014</i>	<i>Total Months:36</i>	<i>Month # for report period:32</i>	<i># Months Remaining:4</i>	<i>% Completed.</i>	<i>Extension Option Y/N:yes</i>
<i>Progress Report Due Date: 7/30/14</i>	<i>Completed?</i>	<i>Date Completed.</i>	<i>Fiscal Report:4/30/14</i>	<i>Completed?</i>	

**Grant:** CTAS 2012 –TW-AX-0023-DOJ/OVAW Grants to Indian Tribal Governments Program

Project Title: Pikyav Transitional Housing Program

Goal: To decrease the number of violent crimes, (domestic violence, dating violence, stalking or sexual assault) committed against Indian Women and girls.

Objectives: To provide Transitional Housing assistance for victims' of domestic violence, dating violence, sexual assault or stalking

Deliverables\Tasks:

1. Develop operational plan(budget-utilities, supplies, house guidelines, application process policies and procedures for transitional house
  - a. Draft operational plan has been developed with assistance from KCDC
  - b. Draft application process, policies and procedures have been developed in consultation with stakeholders
2. Purchase two vehicles for the Pikyav Program to utilize in assisting the victims and their families to get to needed services, court, meetings, support groups etc.,
  - a. Two vehicles purchased. One for Happy Camp and One for Yreka
3. Continued recruitment and training of community members interested in becoming a member of the Pikyav Advisory Committee or serving as a volunteer for the program
4. Hire a house manager/advocate(job description, recruitment, training of new staff)

5. Plan and implement 40hr Native American focused Domestic Violence Advocacy training per year in partnership with stakeholder.
6. Meet regularly with stakeholders' to assess system delivery gaps, coordinate activities : Pikyav Advisory; ITWAN; Yav Pa Anav; DA Round Table ; Northern California Tribal Court Coalition(NCTCC); Siskiyou County Domestic Violence and Crisis Center
7. Conduct community outreach and education

Achieved during report period: Contacts were made such as; emails, phone calls with KTHA regarding the MOU for the Transitional House. We have finally finalized the agreement between KTHA and Pikyav DV Services Program and we are waiting for approval.

Transitional House update:

August 14, 2014 Notice to Bidders went out mandatory site visit August 21, 2014 and Bid opening will be September 23, 2014. We were hoping to be completed by this date but for whatever reason it has been put out to a later date.

Expenditure/ Progress Chart – separate chart required for each grant

<b>Program: 2012 Grant</b>	<b>Code</b>	<b>Total Budget</b>	<b>Expensed to date</b>	<b>Balance</b>	<b>% Expended</b>
<b>Term Dates</b>	<b>Total Months</b>	<b>Month # for report period</b>	<b># Months Remaining</b>	<b>% Completed.</b>	<b>Extension Option Y/N</b>
<b>Progress Report Due Date:7/30/14</b>	<b>Completed?</b>	<b>Date Completed.</b>	<b>Fiscal Report Due Date</b>	<b>Completed?</b>	<b>Date Completed.</b>

**Grant:** Family Violence Prevention & Services 10/01/2012-

09/30/2014 Project Title: Family Violence Prevention and Services Program

Goal: To establish and sustain a Family Violence Prevention and Services Program

Objectives: (1) Ensure that not less than 70% of the funds distributed are used for primary purpose of providing immediate shelter and support services to community adult and youth victims of family violence, domestic violence, or dating violence and their dependents. (2) The Pikyav Family Violence Prevention and Services Program

Administration will ensure that not less than 25% of the funds awarded will be used for the purpose of providing supportive services and prevention services.

Deliverables:

1. Develop guidelines, policies, procedures and application process for delivery of culturally and linguistically appropriate Family Violence Prevention and Services Program.
2. Coordination of Outreach/ Awareness
3. Attend Training and Meetings relevant to providing trauma informed, culturally competent holistic services to, families, and community.

Tasks One-Three

- 1 a. Update current Pikyav forms to include request for services for the FVP Program

2. a. Provide Services such as women's talking circles, peer support groups, outreach and education for Karuk Head Start Program, Elementary and High Schools and community outreach events such as: March/March against Bullying-April/Child Abuse and Sexual Assault Awareness-May/Mental Health Awareness Month
- b. The Administrator will devote increased time to cultivate relationships with relevant local, state and federal agencies to help ensure continuity of coordinated collaborative services, attend existing quarterly, monthly meetings.
- c. Develop and Distribute public service announcements, posters, brochures, and fact sheets.
3. a. Attend Training and Meetings relevant to providing trauma informed, culturally competent holistic services to, families, and community; b. Attend relevant state, regional and local training or meetings; c. Attend the required FVPSA Tribal Grantee Annual Meetings for two Participants.

Achieved Activities during this report period:

Outreach/ Awareness- Tribal Reunion disseminated outreach materials pertaining to mental health awareness and suicide prevention. Brochures were also available with contact information for Karuk Behavioral Health Services. Attend Training and Meetings relevant to providing trauma informed, culturally competent holistic services to, families, and community- Attended the CRIHB Indian Health State Conference in Sacramento July 15-18, 2014.

Expenditure/ Progress Chart – separate chart required for each grant

Program: FVP Grant	Code	Total Budget : \$14,071	Expensed to date	Balance	% Expended
Term Dates: 10/01/2013- 9/30/2014	Total Months:12	Month # for report period:9	# Months Remaining:3	% Completed.	Extension Option Y/N
Progress Report Due Date: 7/30/2014	Completed? In progress	Date Completed.	Fiscal Report Due:4/30/14	Completed?	Date Completed.

## **7<sup>th</sup> Generation Karuk Mentorship Program**

**Chris Bickford**

**Karuk Tribal Youth Resource Specialist**

**Happy Camp/Orleans**

My name is Chris Bickford and I am the new Tribal Youth Resource Specialist for the Happy Camp and Orleans areas. I did not start my new position until the end of July, so I have not been able to attend any events yet, but I am very excited about the potential for the program already. I have been able to make contact with both of the Happy Camp schools, Junction Elementary, Orleans Elementary, as well as Seiad School; all of which seem very excited to be a part of our program! I will be leaning on them to help with referrals of students, and possible mentors. I am open to any and all referrals from the community in regards to possible mentors for our program as well! Feel free to contact me at any time, my cell number is 530-598-7346 and my email is chrisbickford@karuk.us. Again I am extremely excited to get this wonderful program up and running at full force!

## CONSTRUCTION MANAGER

### DAILY LOG

From 7-17-14 to 8-20-14

7-17-14 PO paper work. Work on crew schedule with Daniel. Orleans to take measurement for future project. Spoke with civil engineer about developing estimate for Yreka Clinic HVAC. Write Council report.

7-18-14 Show crew how to install LP gas conversion kit in natural gas appliance. Invoice paperwork. Review estimate from Frontier Consulting Engineering for HVAC upgrade.

7-21-14 Orleans, more measurements for ramp project. Total drop over 9.5 feet making the ramp at least 115' long. Invoice paperwork. See Bud about brush dance at ranch

7-22-14 Dr.'s appointment in Medford, Endocrinologist.

7-23-14 PO paperwork. Project updates with mechanics. Look for fish cooler for use at fair. Work on dance pit.

7-24-14 Check at ranch on progress at dance pit. Work on schedule to take water to Jump Dance. Talk with grant writer, info for ICDBG grant application.

7-25-14 Get Sam and Willie started on #52 to have ready to move on Monday for Jump Dance. Invoice paperwork.

7-28-14 Time cards and mileage forms Staff meeting, time management and lack of response to verbal instructions. Check progress at dance pit. Haul water to Jump Dance.

7-29-14 Work on crew schedule. Write list of projects waiting for crew. Check progress at pit. Make dado cuts on 1<sup>st</sup> shelf for education office.

7-30-14 Orleans to work on clinic HVAC. Cut dados for 2<sup>nd</sup> set of shelves.

7-31-14 Crew schedules, check on project progress. Start assembly of 1<sup>st</sup> shelves

8-1-14 Work on shelves, check project progress

8-04-14 Invoice paperwork. Mechanics schedule with Mike. Talk with Bud about any remaining items to do before dance. Assemble 2<sup>nd</sup> set of shelves. Meet with Gary Risling- re-hab of office in Orleans for Fire office.

8-05-14 Orleans meet Bill T, go over changes to old Dental office. Finish 2<sup>nd</sup> shelf assembly.

8-06-14 Estimate work. Check with Bud, all Ok for tomorrow. Work with Ron and Jesse on food grant projects

8-07-14 Invoice paperwork. Order supplies. Deal with I.H.S./Tribal member issue in Quartz Valley. Work out at dance pit.

8-08-14 Crew schedules get ready for next week. Check water supply at dance pit.

8-11-14 Quartz Valley to set service pole. Work with Ameri-gas on possible propane leak in Medical. Call Cam with request from Yreka Clinic.

8-12-14 Work with crew, Ron and Jesse on sawmill instructional. Check camps at dance pit for final cleanup. Deal with key issue. Research part for sawmill, needs drive motor and belt.

8-13-14 Check fire on Frying Pan ridge for over night damage. Fire is over China grade Road in some places and getting close to Bud's and David's. Have crew fire safe as much as possible. Cut brush, fire trail, fill all containers with water etc

8-14-14 Check fire damage overnight. Quartz Valley to "greentag" service for Tribal member.

8-15-14 annual leave

8-18-14 Invoice paperwork. Crew schedule Check fire damage at ranch. Work on key issue for Orleans Clinic

8-19-14 Orleans to check on parking lot project. Cultural Monitor on site. Both ground laborers are Tribal Members. Measure trailer at ranch for water tank fit.

8-20-14 Crew schedule, send one man to Orleans to help Hawk. Check with Mike for mechanics update on sawmill repair. Haul water to Inaam for Pickiawish.

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**Department of Natural Resources**

39051 Highway 96  
Post Office Box 282  
Orleans, CA 95556  
Phone: (530) 627-3446  
Fax: (530) 627-3448

# Karuk Tribe

**Administrative Office**

Phone: (530) 493-1600 • Fax: (530) 493-5322  
64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

**Orleans Medical Clinic**

39051 Highway 96  
Post Office Box 249  
Orleans, CA 95556  
Phone: (530) 627-3452  
Fax: (530) 627-3445

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**DEPARTMENT OF NATURAL RESOURCES****TRIBAL COUNCIL REPORT****August 2014**

Please accept the following information as the Department of Natural Resources written report for the upcoming Tribal Council Meeting.

**WATER QUALITY COORDINATOR/ Susan Corum**

Participated in the following meetings/processes:

- IMIC meeting in Yreka w/ Pacificorp and others discussing water quality improvement pilot projects and their use of algaecides in the reservoirs without telling any stakeholders.
- Submit letter to SWRCB to get them to withdraw Pacificorp's permit for algaecide application. Follow-up calls with SWRCB and Yurok Tribe about this issue.
- KBMP (Klamath Water Quality) Steering Committee conference call
- FASTA (Klamath flows) conference calls
- TAC (treatment wetlands) conference call
- KHFAF (fish health updates) conference calls
- Salmon River Dives and Salmon/Steelhead dive on Clear Creek. Of particular concern, I saw 7 dead puf-pufs on the lower 4.5 miles of Clear Creek.
- Trying to convince BOR to keep funding the Salmon River Gauge and/or help find other funders by having calls with BOR, USGS, and USFS.
- Host our EPA project officers from San Francisco and Yreka for a site meeting.
- Updated Klamath Blue-Green Algae Workgroup on toxic algae status in the Klamath River. We helped inform agencies when it was time to post public health advisories for toxic algae. Copco was posted on 6/20, Iron Gate was posted on 7/25, below Iron Gate posted on 7/28, and the rest of the Klamath River to Weitchpec on 7/30.

**Reports**

- EPA Quarterly Report
- Council Report
- Toxic algae update memos

**Water Quality Crew Update**

- Collected fish disease water samples weekly.
- Collected nutrient data every 2 weeks.
- Calibrated datasondes from Iron Gate to Orleans.
- Collected periphyton samples monthly.
- Collected public health samples (toxic algae and toxin) data weekly.

- Helped post public health advisories at public access areas as requested by Humboldt County Health Department.

### WATERSHED RESTORATION PROGRAM/ Earl Crosby

Through the latter portion of July through mid-August we have or will provide input and assistance towards various projects within DNR;

- 1) Attended the KRAB Meeting.
- 2) Met with our EPA Contacts for a yearly review and discussions of our various programs funding opportunities.
- 3) Participated in one conference call regarding Suction Dredge Mining Settlement Meeting
- 4) Participated in a staff to staff meeting with CDFW.
- 5) Field review with USFS/CDFG regarding a grant submitted to CDFW for work to be accomplished in the Seiad Creek Watershed.
- 6) Vacation Time utilized.
- 7) Continued to coordinate Road Decommissioning Crew for Field Season 2014 in Camp Creek Watershed. We are now working on the 12N51 in the China Creek sub-watershed.

### Funding Update

- 1) Continued working with the CA Dept. of Water Resources (DWR) Tribal Relation Representative who is administrating a NCIRWMP grant we received. I am still requesting the ability to refine the sub-agreement with the county to include language which protects tribal sovereignty. In addition we are arguing we are exempt from paying state prevailing wages based on our own wage rate. In addition we are accomplishing this restoration activity with tribal employees and not sub-contracting hence state prevailing wage is not applicable. This is still an issue and we are being assisted by Gerald Jones of the BIA. The initial discussions with the DWR Tribal Relation Representative have been positive yet; to date Mr. Jones has not been able to set up a meeting with the fiscal/grants department of DWR.
- 2) Continued formulating ideas and funding strategies for future projects where we can continue to utilize the personnel and equipment we have on hand for restorative actions within the Aboriginal Territory.

In conclusion, we would like to thank the Tribal Council for their continued support. I would encourage any Tribal Council Member who can please arrange a time when you can visit the crew as they appreciate it. If you have any questions, please do not hesitate to call me at (530) 469-3454 or email me at [ecrosby@karuk.us](mailto:ecrosby@karuk.us)

Earl Crosby  
Watershed Restoration Coordinator

**Food Security Program Coordinator's Council Report**  
**Lisa Hillman**  
**Tribal Council Meeting 08/28/14**

Please note information/activities are for the period of: 07/17/2014 through 08/21/2014.

**Action Items:**

**Request for Out-of-State Travel to Washington D.C. to present at the AFRI Food Security Sustainable Food Systems Conference meetings with the staff and coordinators of the USDA's Food and Nutrition Service.**

**Request for Council Approval of a Memorandum of Understanding between the Sípnuuk Digital Library and Archive and the Tribal Libraries and Archives.**

+++++

The July community based mapping workshop and a youth camp, both held in Orleans and focusing on Native plant specimen identification and preserving, were successful with a strong Tribal presence. The upcoming workshops are planned: Tribal Youth and Adults on learning how to evaluate how best to digitize photos and documents on September 7, at 1 pm at the Panamnik Tribal Library in Orleans; "Train the Trainer" for internal Library staff on September 20 with the CoDa Digital Archivists (Berkeley); and hands-on digital training for interested Tribal Youth, College students, TANF clients and interested community members on September 21, from 9 am to 4 pm.

For the Sípnuuk Digital Library and Archives, continued foundations are being built to narrow down the scope of the collections, formulate a viable "Deed of Gift," secure Karuk Intellectual Property Rights and to learn techniques for digitizing materials in preparation for the launching of the Digital Library sometime in late 2015, early 2016. The Memorandum of Understanding attached to this report was, at the time of this report submission, yet under review by the Contract Compliance Specialist. It is my hope that it will have the required signatures by August 28 at the Tribal Council Meeting.

The draft policy on Karuk Intellectual Property Rights that will supplement the Practicing Pikyav policy drafted by the Karuk Department of Natural Resources has been under review by our Self-Governance Coordinator Jaclyn Goodwin, as well as by Jane Anderson, a lawyer well acquainted with these issues. This policy is important to protect the rights of the Karuk Tribe to any information given to outside agencies. As the Department of Natural Resources is currently mentoring graduate and undergraduate students on their research projects, it seems a time-sensitive issue. I have attached the draft for your own information and hope to have a final draft by the next Council Meeting.

The K-12 Native Food System Curriculum Development is moving forward on the fast-track: The Board of Trustees for Junction Elementary School District passed a unanimous vote of support for the Karuk Tribe's developing K-12 Native Food System curriculum lesson plans last June,



and the Happy Camp Elementary School was awarded a grant to help pilot K-2 lesson plans this fall. These lessons will help children learn about the Karuk People, our culture and food system, and teach reading and math skills within the context of our Tribal culture. I was able to present pilot lessons to the Happy Camp Elementary School on August 19, and serve on the panel for the interviews for their AIEC grant and Title VII teacher's aide positions. The RFP for the Food Security Project's K-12 Curriculum Developer closed at 5pm on August 18: upon review of the candidates and subsequent hire, we should be able to move quickly on finalizing lesson plans for pilot lessons this school year.

In light of the restrictive regulations on food service to many of our Tribal programs and projects, including the Food Security Project and the Orleans Summer Food Program that I am helping coordinate for the TANF office, I have drafted a "Karuk Food Policy" that was sent several department directors. The checks and balances in the successful implementation of this policy needs refinement before a final draft can be submitted for administrative review, but I have attached the policy for your own information in hopes of opening up the dialogue needed before finalization can occur.

Yôotva for your continuing support of the Food Security Project.

**KARUK TRIBE**

**Travel Advance/Reimbursement Request**

**Employees Name:** Lisa Hillman **Destination:** Washington, D.C.  
**Departure Date:** Sept. 28, 2014 **Time:** 6:00 AM **Return Date:** Oct. 4, 2014 **Time:** 10:00 PM  
**Program Charged:** DNR/Food Security Project **Account:** 2062-01  
**Description & Purpose of Travel:** AFRI Food Security Sustainable Food Systems Conference and USDA.

**\*\* CHECK ITEMS NEEDED \*\***

		ADVANCE	RECEIPTS	DUE TO FROM
<input checked="" type="checkbox"/> PERDIEM:	24 X \$ 17.75	\$ 426.00		
No. of Quarters	Rate	Holiday Inn Express - Washington, DC		
<input checked="" type="checkbox"/> LODGING:	X \$ -	1521.72		
6	Rate			

☐ Check this box if you DO NOT have a Tribal Credit Card or Personal Credit/Debit Card. (Needed to determine lodging deposit)

☐ MILEAGE: X

T/V		
-----	--	--

No. of Miles

**Tribal Vehicle** ☒ **Personal Vehicle** ☐

**OTHER:**

- ☐ Registration  
**Submitted** Yes ☐ No ☐  
☒ Airfare: (If yes, which airport?)  
☐ Baggage  
☐ Shuttle/Taxi/Tolls:  
☐ Gasoline:  
☐ Parking:  
☐ Other:

FROM: \_\_\_\_\_ TO: \_\_\_\_\_

\$ -		
\$ 846.20		
\$ 50.00		
\$ 50.00		
\$ 15.00		
\$ 63.00		
\$ -		
<b>TOTAL:</b> \$ 3067.42 Estimate		

I certify that the estimated costs are reasonable and needed to conduct program activities. In the event I fail to complete this travel or if I terminate employment, I authorize the Karuk Tribe to deduct actual costs of this travel from any monies due me at termination of employment. I also certify that any travel for which I have requested an advance/reimbursement was completed as outlined above.  
 I authorize the Karuk Tribe to deduct from my payroll check any part of this advance not substantiated by original receipts within 10 business days of my return from this trip.

**Traveler:** [Signature] **Date:** 8/20/14

**\*\*\* TRAVEL WILL NOT BE PROCESSED WITHOUT THIS SECTION COMPLETED \*\*\***

Is this travel reimbursable by another agency? Yes ☐ No ☒  
 If yes, which agency? \_\_\_\_\_  
 Contract modification required? Yes ☐ No ☒

**\*\*\* MANDATORY AUTHORIZATIONS \*\*\***

**Supervisor Approval:** [Signature] **Date:** 8/21/14  
**Program Director (if different):** \_\_\_\_\_ **Date:** \_\_\_\_\_  
**Tribal Chairman Approval:** \_\_\_\_\_ **Date:** \_\_\_\_\_



## Washington

Sep 28, 2014 - Oct 4, 2014 | Itinerary # 182827115335

### Eureka (ACV) → Washington (DCA)

NOT BOOKED

Sep 28, 2014 - Oct 4, 2014 , 1 round trip ticket

This flight is not booked. Book now to guarantee price and availability.

#### Price Summary

#### Traveler Information

Adult

No frequent flyer details provided

<b>Traveler 1: Adult</b>	<b>\$846.20</b>
Flight	\$752.55
Taxes & Fees	\$93.65
Expedia Booking Fee	\$0.00

**Total: \$846.20**

All prices quoted in US dollars.

\* Seat assignments, special meals, frequent flyer point awards and special assistance requests should be confirmed directly with the airline.

Sep 28, 2014 - Departure 1 stop

Total travel time: 10 h 21 m

Eureka	San Francisco	1 h 27 m
		249 mi
<b>ACV 8:40am</b>	<b>SFO 10:07am</b>	
<b>UNITED</b>	<b>Terminal 3</b>	
United 6329 Operated by /SKYWEST DBA UNITED EXPRESS		
Economy / Coach (H)   Confirm seats with the airline *		

**Layover: 3 h 38 m**

San Francisco	Washington	5 h 16 m
		2,426 mi
<b>SFO 1:45pm</b>	<b>DCA 10:01pm</b>	
<b>UNITED</b>	<b>Terminal 3</b>	
<b>Terminal 3</b>	<b>Terminal B</b>	
United 1060		
Economy / Coach (H)   Confirm seats with the airline *		

Oct 4, 2014 - Return 1 stop


Total travel time: 10 h 34 m

Washington	San Francisco	6 h 6 m
		2,426 mi
<b>DCA 8:15am</b>	<b>SFO 11:21am</b>	
<b>UNITED</b>	<b>Terminal B</b>	
<b>Terminal B</b>	<b>Terminal 3</b>	
United 1662		
Economy / Coach (V)   Confirm seats with the airline *		

**Layover: 3 h 9 m**

#### Additional Flight Services

- The airline may charge additional fees for checked baggage or other optional services.

	San Francisco	Eureka	1 h 19 m
			249 mi
	SFO 2:30pm	ACV 3:49pm	
	Terminal 3		
	United 6212 Operated by /SKYWEST DBA UNITED EXPRESS		
	Economy / Coach (V)   Confirm seats with the airline *		

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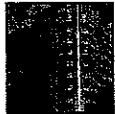
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Washington, District Of Columbia  
United States 20024

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1 KING BED NONSMOKING  
3 PERSON(S) MAX PER ROOM

#### Your Rate

Average Nightly Rate: \$ 221.50 USD  
Rate Type: Government Rate

Estimated Total Price: \$ 1,521.72 USD

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or your first night is free

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Last Name

Country

Address

[Additional address information \(optional\)](#)

City/Town

Postal Code

Email

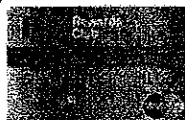
Phone Number

[Special Request \(optional\)](#)

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Card Statement Credit: ~~-\$50.00~~

Total after Statement Credit: \$1471.72

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‡ As taxes and service charges may fluctuate from the time a reservation is made until the actual stay and during the actual stay, the Total Price is an estimate. Estimated price includes Room rate, Extra person charges, Total tax and Total hotel charges. Other hotel-specific service charges may also apply. Check with hotel for details.

**Lisa Hillman**

---

**To:** Jennifer Sowerwine  
**Subject:** RE: 2014 AFRI Food Security Sustainable Food Systems Project Director Workshop, September 29, 2014 - Detail Information

---

**From:** Jennifer Sowerwine [mailto:[jsowerwi@berkeley.edu](mailto:jsowerwi@berkeley.edu)]  
**Sent:** Tuesday, June 24, 2014 2:16 PM  
**To:** Lisa Hillman  
**Subject:** Fwd: 2014 AFRI Food Security Sustainable Food Systems Project Director Workshop, September 29, 2014 - Detail Information  
**Importance:** High

Ayukii Lisa!

Here we go! We can touch base about the presentation. I presume you and I will co-present. Also, we should think about who else you might like to meet with, while you are in Washington, and we can begin working on scheduling those meetings. Unfortunately I have another meeting I need to jet to in Ohio immediately following our meeting on Monday (or early Tuesday a.m.). We could plan to arrive Thursday evening, and have meetings on Friday if you'd like me to attend. Maybe I'll get my family to join me so we could go sightseeing over the weekend. Otherwise, we could line up meetings for you for Tuesday and Wednesday.

Let me know what you prefer.

Thanks!

Jennifer

Begin forwarded message:

**From:** "Sherony, Caroline" <[csherony@nifa.usda.gov](mailto:csherony@nifa.usda.gov)>  
**Subject:** 2014 AFRI Food Security Sustainable Food Systems Project Director Workshop, September 29, 2014 - Detail Information  
**Date:** June 24, 2014 6:29:09 AM PDT  
**To:** Christine Porter <[cporte12@uwyo.edu](mailto:cporte12@uwyo.edu)>, Christy Bratcher <[cbratcher@auburn.edu](mailto:cbratcher@auburn.edu)>, Dorceta Taylor <[dorceta@umich.edu](mailto:dorceta@umich.edu)>, "Jennifer Sowerwine" <[jsowerwi@berkeley.edu](mailto:jsowerwi@berkeley.edu)>, Marcus Comer <[mcomer@vsu.edu](mailto:mcomer@vsu.edu)>, "Nancy Creamer" <[nancy\\_creamer@ncsu.edu](mailto:nancy_creamer@ncsu.edu)>, Robert Maddock <[robert.maddock@ndsu.edu](mailto:robert.maddock@ndsu.edu)>, Samina Raja <[sraja@buffalo.edu](mailto:sraja@buffalo.edu)>, Stephan Goetz <[sgoetz@psu.edu](mailto:sgoetz@psu.edu)>, "Stephen Ventura" <[sventura@wisc.edu](mailto:sventura@wisc.edu)>, Susan Clark <[clark55@vt.edu](mailto:clark55@vt.edu)>, Suzanne Stluka <[suzanne.stluka@sdstate.edu](mailto:suzanne.stluka@sdstate.edu)>  
**Cc:** "Ngouajio, Mathieu" <[mngouajio@nifa.usda.gov](mailto:mngouajio@nifa.usda.gov)>

Dear Project Directors,

The annual Project Director (PD) meeting for the AFRI Food Security Sustainable Food Systems program is scheduled for **Monday, September 29, 2014 at the NIFA headquarters** (Room 1410, Waterfront Centre, 800 9<sup>th</sup> Street SW, Washington, DC).

Please review the attached letter from the National Program Leader for this program, Dr. Mathieu Ngouajio. Please remember attendance of the annual Project Director Meeting is a requirement of your award as mentioned in the Request for Applications. *As a Project Director, if you are unable to attend the annual PD meeting, please identify a co-PD to attend in your place and let us know about the change.* Please let us know by **July 9<sup>th</sup>** everyone from your project that will be attending this meeting.

**Details for preparing for the PD meeting are as follows:**

**General Timeline**

- July 9 – Notify NIFA of all attendees from your project that will be attending
- July 21 – Notify NIFA if you will be doing an additional poster, the length of time for your oral presentation (see below), and the name of each presenter
- September 5 – Proceedings due (instructions attached)
- September 15 – Presentation due
- September 29 – PD Workshop

1. **Travel and Accommodation:** You are responsible for making your own travel arrangements to the DC area and are responsible for covering your own expenses from your grant. The Waterfront Centre where the meeting will be held this year, is a short walk from the L' Enfant Plaza Metro Station (served by Blue, Orange, Green and Yellow Lines) and accessible from all three area airports (Reagan National, Dulles, and BWI). Directions to our building can be found at <http://nifa.usda.gov/about/visit.html>. A list of hotels in this area is attached.
2. **Proceedings:** Please write a short (2-4 pages) document, according to the attached guidelines, on your project for our PD workshop book. Please save the document as PD last name first name (ex. Smith Jane), and e-mail it as a WORD attachment (**not pdf**) to me ([csherony@nifa.usda.gov](mailto:csherony@nifa.usda.gov)) by **September 5<sup>th</sup>, 2014**. Each Project Director should submit one document. The impact statement is one of the most important sections; therefore I have attached another document that explains in detail what USDA is looking for in an impact statement.
3. **Oral Presentations:** All Project Directors will be giving either a 12 or 25 minute oral presentation. Projects that began in 2010 and 2011 projects will give a 25 minute presentation, and projects that began in 2012 can give either a 12 minute or 25 minute presentation. A copy of the power point should be sent to me ([csherony@nifa.usda.gov](mailto:csherony@nifa.usda.gov)) by **September 15<sup>th</sup>**.
4. **Poster Presentations:** All project directors are welcome to give a poster presentation in addition to their oral presentation. The maximum size of the poster is 3 feet by 4 feet. Please notify me by **July 21** if you plan to bring an extra poster.

**Acknowledgement of Funding:** As you prepare for this meeting and others, please remember to properly acknowledge NIFA funding. Proper acknowledgement of your NIFA funding in posters, abstracts, project websites, publications, presentations, press releases, etc. is critical for the success of the agency's programs. Please use the following language to acknowledge NIFA support: **"This project is supported by the Agriculture and Food Research Initiative competitive grant no. XXXX-XXXXX-XXXXX of the USDA National Institute of Food and Agriculture."** An identifier for NIFA and more information is available at: [http://www.nifa.usda.gov/about/offices/nifa\\_logo.html](http://www.nifa.usda.gov/about/offices/nifa_logo.html).

Please share this email with your co-PDs and the alternates who are planning to attend in your place. If you have any questions, please feel free to contact me directly. I look forward to seeing you at the Waterfront Building.

Best regards,

Caroline Sherony  
Program Specialist



USDA NIFA  
Institute of Food Production and Sustainability  
202.401.6030, Rm 3145  
[csherony@nifa.usda.gov](mailto:csherony@nifa.usda.gov)

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Date: 08/14/2014

Time: 1:44:44PM

## Statement of Expenditures, Encumbrances &amp; Appropriations

User: CWHITECR

Page: 1

## KARUK TRIBE

For Period Ending 08/31/2014

Selecting on DIV from 206201 to 206201

ACCOUNT	APPROPRIATIONS	MONTH-TO-DATE EXPENDITURES	YEAR-TO-DATE EXPENDITURES	PRIOR YEAR OUTSTANDING ENCUMBRANCES	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
ACCOUNT DESCRIPTION							
2062-01-7015.01 FOOD SECURITY/COORDINATOR	17,744.80	1,278.15	15,196.75			2,548.05	85.64
2062-01-7015.02 CULTURAL BIOLOGIST	45,313.18	3,485.62	22,062.26			23,250.92	48.69
2062-01-7015.03 DEPUTY DIRECTOR	12,879.43	752.96	8,789.67			4,089.76	68.25
2062-01-7015.04 BIO TECH	34,560.00	4,294.80	23,552.75			11,007.25	68.15
2062-01-7015.05 ADMIN ASSIST	13,716.00	311.52	5,156.73			8,559.27	37.60
2062-01-7101.00 F/B FICAMEDICARE	9,502.32	729.12	5,446.22			4,056.10	57.31
2062-01-7102.00 F/B SUTA	1,844.50		1,160.46			684.04	62.91
2062-01-7103.00 F/B WORKERS COMP	5,566.98		1,396.76			4,170.22	25.09
2062-01-7105.00 F/B RETIREMENT	6,210.67		2,214.14			3,996.53	35.65
2062-01-7300.00 TRAVEL	6,909.10	163.12-	231.14			6,677.96	3.35
2062-01-7301.01 VEHICLE EXP-MILEAGE	8,911.58	1,848.71	3,369.87			5,541.71	37.81
2062-01-7500.00 SUPPLIES	1,000.00		827.92			172.08	82.79
2062-01-7500.02 KITCHEN/MEETING SUPPLIES	3,000.00					3,000.00	
2062-01-7600.00 EQUIPMENT	8,000.00		4,031.43			3,968.57	50.39
2062-01-7601.00 PROFESSIONAL SERVICES	20,300.00	432.00	6,841.60			13,458.40	33.70
2062-01-7601.05 HEALTH INSURANCE	20,245.44	340.45	2,578.10			17,667.34	12.73
2062-01-7999.00 INDIRECT	62,877.00		27,447.00			35,430.00	43.65
Report totals	278,581.00	13,310.21	130,302.80	0.00		148,278.20	46.77

Karuk Community Health Clinic  
64236 Second Avenue  
Post Office Box 316  
Happy Camp, CA 96039  
Phone: (530) 493-5257  
Fax: (530) 493-5270

# Karuk Tribe



Administrative Office  
Phone: (530) 493-1600 • Fax: (530) 493-5322  
64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

Karuk Dental Clinic  
64236 Second Avenue  
Post Office Box 1016  
Happy Camp, CA 96039  
Phone: (530) 493-2201  
Fax: (530) 493-5364

## REQUEST FOR CONTRACT/ MOU/ AGREEMENT

Check One:

☐  
☒  
☐  
☐

Contract  
MOU  
Agreement  
Amendment

Karuk Tribe Number Assigned: Get from Dir. Of Admin Pgms

Funder/Agency Assigned:

n/a

Prior Amendment:

REQUIRED →

\*Procurement Attached

☐

\*Budget Attached

☐

\*System for Award Management (SAM) (CONTRACTS ONLY)

☐

\*KCDC/ KTHA Notification/ Review required

☐

☐

Requestor: Lisa Hillman

Date: August 5, 2014

Department/Program: Department of Natural Resources

Name of Contractor or Parties: Julie Arwood, Leaf Hillman, Bari Talley

Effective Dates (From/To): September 1, 2014

August 30, 2019

Amount of Original:

Amount of Modification:

Total Amount: \$0

Funding Source: n/a

Special Conditions/Terms:

Brief Description of Purpose:

This is a Memorandum of Mutual Understandings between the People's Center Library, the Panamnik Tribal Library, and the Sipsnuuk Digital Library to facilitate collaboration, foster capacity, and help solicit further funding opportunities.

**\*\* REQUIRED SIGNATURES \*\***

Requestor

Date

8/20/14

\*\*Chief Financial Officer

Date

\*\*Director, Administrative Programs & Compliance

Date

\*\*Director of Self Governance (MOU/MOA) or TERO (Contracts)

Date

Other

Date

Request for Contract/MOU/Agreement

Updated October 25, 2012

This amended version supersedes all previous versions.

**Department of Natural Resources**  
39051 Highway 96  
Post Office Box 282  
Orleans, CA 95556  
Phone: (530) 627-3446  
Fax: (530) 627-3448

# Karuk Tribe



**Administrative Office**  
Phone: (530) 493-1600 • Fax: (530) 493-5322  
64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

**Orleans Medical Clinic**  
39051 Highway 96  
Post Office Box 249  
Orleans, CA 95556  
Phone: (530) 627-3452  
Fax: (530) 627-3445

August 2014  
1 of 5

## **Memorandum of Mutual Understandings** **Sipnuuk Digital Library and Archives and the Karuk Tribal Libraries and Archives**

### **1 PURPOSE**

The purpose of this document is to establish the mutual understandings of the Karuk Department of Natural Resources (DNR)-managed Sipnuuk Digital Library and Archives (Sipnuuk), the Tribal Libraries and Archives (Tribal Libraries) and stakeholders with respect to their joint efforts towards collaboration that will increase inter-tribal coordination, collaboration and communication and help in obtaining funding for library projects, food security, land and resource management related projects, educational programs and projects, community and economic development.

### **2 GOALS or Statement of Mutual Benefits and Interests**

The goals of the Sipnuuk are:

2.1 To build a tribally owned, managed and controlled digital content management system to serve as a resource for tribal and local communities, tribal departments, land and resource management stakeholders, and researchers to enhance understanding of regional food security, land and resource management issues, identify solutions to deficits and to document and provide access to knowledge of traditional foods, materials, and land and resource management.

2.2 To foster coordination, collaboration and communication between the DNR-managed Sipnuuk, which translates to "Storage Basket" in English, the Panamnik Tribal Library in Orleans, and the People's Center Library in Happy Camp to achieve greater efficiencies, enhance public services, and build public support for vital projects.

2.3 To develop Karuk Tribal human resources capacity and organizational structure to provide culturally appropriate access to, active preservation of, and ongoing stewardship of born-digital and digitized information assets.

2.4 To complement the Tribal Libraries' collections of published, open access information, with a portal for tribally controlled to unpublished, sensitive, digital and archival materials.

2.5. To improve Karuk Territory-wide competitiveness for local, state, federal, and private grant funding.

### 3. DEFINITIONS

**3.1 Food Security.** The state of having access – both economically and physically – to healthy and culturally appropriate food sources at all times.

**3.2 Karuk Tribal Council.** This federally recognized tribal governmental entity has been delegated the authority and responsibility by the Karuk Tribal membership to exercise by resolution or enactment of Tribal laws all the inherent sovereign powers vested in the Tribe as a Sovereign Aboriginal People, including negotiating and contracting with federal, state, Tribal and local governments, private agencies and consultants.

**3.3 End user.** The End User will be defined as the target audience of any given library. For the Sípnuuk, the end users consist of representatives from five general groups: tribal members and descendants, local community members, Agriculture and Food Research Initiative (AFRI) Collaborators, researchers, and environmental activists.

**3.4 Karuk Resource Advisory Board (KRAB).** The KRAB serves as the primary advisor to the Tribal Historic Preservation Office and all matters relating to the protection, preservation, and perpetuation of Karuk cultural, spiritual and natural resources. The KRAB reviews and pre-approves plans and policies on behalf of the Sípnuuk and recommends policy amendments to the Karuk Tribal Council.

**3.5 AFRI Collaborators.** The seven participating agencies awarded a Klamath Basin comprehensive United States Department of Agriculture (USDA) 5-year Food Security grant ending August 2017: University of California (UC) Berkeley, San Francisco State University, UC Cooperative Extension Program, Mid Klamath Watershed Council (MKWC), Karuk Tribe, Yurok Tribe, and the Klamath Tribes.

**3.6 User Needs.** The library needs identified by the End Users (definition above) as determined by surveys, personal communications, library card issuance, check-out frequency, and other evidence.

**3.7 Integration.** Assembling into one document the strategies, projects and plans in Karuk Ancestral Territory. The plan will identify strategies for the service areas and the priority projects that work together to demonstrate how these strategies work together to provide local economic development – especially to these disadvantaged communities - and provide for the informational, educational, and recreational needs of respective communities. Projects and plans would be categorized and opportunities to identify benefits of linkages between the needs.

**3.8 Library Advisory Committee (LAC).** The guiding and decision making body for the Sípnuuk, comprised of up to two selected representatives from each designated user end group. Authority to designate members and make final decisions rests with the Director of the Karuk Department of Natural Resources and Environmental Policy.

**3.9 The Project Investigator (PI)** from UC Berkeley) of the AFRI Food Security Grant. The PI will act on behalf of the USDA to evaluate and make recommendations to the

Sipnuuk based on grant award guidelines and research protocols. The PI will support staff in compiling and integrating projects into the other objectives of the AFRI Food Security Grant, and in meeting the reporting stipulations of that grant to ensure process consistency and uniformity.

**3.10 Stakeholders.** This is defined as those individual with a perceived interest in issues regarding the Sipnuuk, the Panamnik Tribal Library, and/or the People's Center Library.

**3.11 Karuk Tribal Libraries and Archives.** There are currently three libraries within the Karuk Ancestral Territory: the Panamnik Tribal Library in Orleans, the People's Center Library in Happy Camp, which also holds archived materials, and the Sipnuuk Digital Library and Archives with its base in Orleans.

**3.12 Karuk Ancestral Territory.** The geographic scope that is the area of subject matter for this Memorandum is defined as extending along the Klamath River from Aikens Creek (near the community of Orleans in Humboldt County) through Siskiyou County and into Southern Oregon. Where it demonstrably supports the purpose of the Sipnuuk, as determined by the LAC, the KRAB, and the Karuk Tribal Council, collaborations may extend beyond the Sipnuuk regional boundary into other counties, states, and/or countries.

#### 4 SIPNUUK DIGITAL LIBRARY AND ARCHIVES PROJECT PARTICIPANTS

**4.1 Karuk Tribal Libraries and Archives.** These are Tribal institutions which have developed projects and management plans and are responsible to their respective stakeholders. They have committed to devoting staff to the development of the Sipnuuk both via in-kind staff support, participation in professional development training, and in sharing facilities and with the Orleans Panamnik Tribal Library. The overhead costs for these facilities will be carried by the Tribal Libraries. These partnering institutions will be the signatories to this Memorandum of Mutual Understandings and authorized by the Karuk Tribal Council.

**4.2 Sipnuuk Digital Library and Archives.** The mission of the Sipnuuk is to manage, share and enhance understanding of Karuk history, language, traditions, natural resource management and living culture following the cultural protocols of the Karuk Tribe and in support of the missions of the Karuk Tribe, People's Center and Tribal Libraries.

**4.3 Karuk Department of Natural Resources.** The mission of the Karuk Department of Natural Resources is to protect, promote, and preserve the cultural/natural resources and ecological processes upon which the Karuk People depend. Natural Resources staff works in conjunction with agency personnel to ensure that the integrity of natural ecosystem processes and traditional values are incorporated into current and future management strategies within our area of influence.

**4.4 People's Center Museum and Library.** As the museum and cultural center of the Karuk Tribe, the Karuk People's Center is devoted to the preservation, promotion and

celebration of Karuk history, language, traditions and living culture.

**4.5 Stakeholders.** Other entities, including, but not limited to, academic and environmental groups, AFRI Collaborators, tribal governments and tribal groups, local community and tribal members and descendants. These parties are considered valuable contributors and will be kept informed of project and plan progress via outreach efforts and postings in the Karuk Tribal Newsletter and sought out for guidance as needed.

## 5 MUTUAL UNDERSTANDINGS

It is Mutually Agreed and Understood by and between said Parties:

5.1 To develop digital content management that will meet preservation and access needs of materials to augment traditional library systems, in place for the libraries' print collections.

5.2 To foster increased coordination, collaboration and communication between the Karuk Department of Natural Resources, Tribal Governments, academic researchers, health and environmental organizations, and interested stakeholders that may result in more effectively managed resources, preservation of cultural knowledge, and better service to the public.

5.3 To meet the objective and deliverable requirements of the USDA's AFRI Food Security Grant.

5.4 To help design subject matter scope of the Sípnuuk. Broadly, this is understood to include content deemed relevant to Karuk culture, history, language, and self-determination. Sípnuuk's technological infrastructure and human resources development will serve widespread needs for digital preservation, controlled access to sensitive materials, and content management for materials that are not suitable for the system in place for the Tribal Libraries' physical (Published print and hard copy) open access collections and archived materials.

5.5 To foster and solicit project based funding (e.g. AFRI Klamath Basin Food Security Grant). This may focus on defined subject-based scopes to be prioritized for inclusion into relevant library and archives collections.

5.5 To implement the first phase of the Sípnuuk. This will involve planning custom technological infrastructure and human resource development capacity for implementation, which will focus on implementing high priority collection areas (Food Security and the Karuk Eco-Cultural Restoration Plan) into the content management system that will be accessible to designated users.

5.6 To plan future phases of the Sípnuuk, which will involve fine tuning the technological infrastructure and human resources development based on the experiences of the first phase, while continuing to build the digital collections based on priorities defined by

funding streams and decision making bodies.

5.7 To agree that the decision making for the Sínpuuk will be conducted by the LAC and KRAB, with all veto rights resting with the Director of the Karuk Department of Natural Resources and Environmental Policies (Director). Decisions will be made in LAC and KRAB meeting by members who are present (either in person or via phone/web/teleconference) or by an individual designated by the Director to carry that member's proxy. Additionally, decisions will be made via e-mail correspondence when meetings are not practical or a decision must be made quickly.

5.8 To agree to the non-binding nature of this document and participation in this SDL effort. This does not suggest that an agency may not continue its own planning and undertake efforts to secure project funding from any source. An agency may withdraw from participation at any time.

5.9 To agree to the expectation that agencies and organizations will contribute the personnel and financial resources necessary to develop the Sínpuuk.

5.10 To understand that the Sínpuuk will regularly report on its progress to the agencies and stakeholders they represent and the associations or organizations to which they belong that are involved in the Sínpuuk.

5.11 To work collaboratively in building capacity for the Sínpuuk and the Tribal Libraries, and to expand facilities throughout the Karuk Ancestral Territory.

## 6 MODIFICATION/TERMINATION

Because this Memorandum will require periodic review and updating into the future, it is envisioned that the joint efforts of those involved will be ongoing in maintaining a living and adaptive document requiring reauthorization every 5 years. Thus this document will remain as a reflection of the understandings of the participants. As indicated, individual signatories of this Memorandum may terminate their involvement at any time.

## 7 SIGNATORIES TO THE MEMORANDUM OF MUTUAL UNDERSTANDINGS

We, the undersigned representatives of our respective agencies, acknowledge the above as our understanding of how coordination and collaboration between the Sínpuuk and the Karuk Tribal Libraries and Archives will be developed, cultivated, and sustained.



IN WITNESS WHEREOF, The Parties hereto have executed this Agreement, as of the last date of Signature below.

Leaf Hillman, Director of the Department of Natural Resources and Environmental Policy, Karuk Tribe

Bari Talley, Panamnik Tribal Library Coordinator, Karuk Tribe

Julie Burcell, People's Center Museum and Library Coordinator and the Karuk Tribe's Tribal Historic Preservation Officer, Karuk Tribe

Date \_\_\_\_\_

RATIFIED BY

Russell Attebery, Karuk Tribal Chairman

Date \_\_\_\_\_

Karuk Department of Natural Resources  
**Policy for Intellectual Property Rights of the Karuk Tribe**  
**Research, Publication and Recordings**

**Policy:** The Karuk Tribe will protect their right to privacy and to individual Karuk Tribal Members and Descendants individual and Collective Intellectual Property. As a result of acts of misrepresentation and expropriation, the Karuk Tribe has developed this policy<sup>1</sup> for projects and activities to protect the rights of the present and future generations of the Karuk People and demands policy implementation in all authorized collaborations.

In summary, the Karuk Tribe shall be consulted by all projects or activities involving intellectual property (property) and that such property be reviewed and approved by the Karuk Resource Advisory Board (KRAB) prior to the permit process, release of information, other contractual agreement.

The Karuk Tribe does not seek to commoditize or commercialize its intellectual property, and stands by its age-old tradition of reserving certain domains of knowledge for rightful and culturally appropriate owners, as well as restricting access to this knowledge during certain chronological periods as dictated by time-honored Karuk law.

**Definitions:**

1. **Research** includes, but is not limited to, ethnology, history, linguistic, biogenetic, medical, behavioral, ethno-botany, agronomy, ecology, anthropology, archaeology, and microbiology.
2. **Karuk Tribe** includes Karuk individuals – members and/or descendants, families, villages, communities, Karuk Tribal government and the Karuk People as a whole.
3. **Projects** and/or **Activities** include, but are not limited to, research, publications, data collection, implementation, recording-motion, visual sound whether oral, written, via multimedia or other mechanical devices discovered or yet to be discovered.
4. **Multimedia** includes any product derived from Karuk intellectual resources of text, sound, and/or images combined into an integrated product that can be transmitted and accessed interactively via digital machine-readable form or computerized network.
5. **Karuk Resources Advisory Board** serves as the primary advisor to the Tribal Historic Preservation Office and all matters relating to the protection, preservation, and perpetuation of Karuk cultural, spiritual and natural resources. The KRAB reviews and pre-approves plans and policies on behalf of tribal departments and recommends policy amendments to the Karuk Tribal Council.

Karuk Department of Natural Resources  
**Policy for Intellectual Property Rights of the Karuk Tribe**  
**Research, Publication and Recordings**

6. **Karuk Intellectual Property** includes beliefs, knowledge (agricultural, technical, medicinal, ecological), movable and immovable cultural properties (human remains; sacred burial and prayer grounds), customary laws, traditions, rights to flora, fauna and biodiversity in their midst, arts and artistic works, and other forms of cultural expression, handed down through the generations.<sup>ii</sup>
7. **Copyright** is hereby defined as all original materials, written, photographed, recorded or otherwise collected or produced by the researcher and/or funding institution pursuant to this Agreement. These are instruments of Professional Services, and shall be the sole property of Tribe, with appropriate licenses granted to the researcher and/or funding institution.

**Procedure:**

1. All projects or activities must be submitted in proposal format and shall address, at minimum, the following:
  - a. **Intent and benefit to the Karuk Tribe:** The proposal should clearly outline and discuss the intent and benefit of the project or activity to the Karuk Tribe. Questions to be answered are: What are the anticipated consequences or outcome of the project? What groups will be affected? What are the plans (pre, duration, post-project) for publications or commercialization of the product or research findings? Does the proposal integrate the protocol outlined in *Practicing Pikyav: A Guiding Policy for Collaborative Projects and Research Initiatives with the Karuk Tribe*? To what extent will the Karuk Tribe share in future publication or commercialization of the product or research findings? How will the Karuk Tribe have full access to the product or research data findings for their own use? The proposal must include an agreement to share copyright on the product or research data findings in equal portions with the Karuk Tribe.
  - b. **Review Committee:** procedure...
  - c. **Risks:** The proposal shall disclose all risks associated with or inherent in the project or activity, including risks to the physical and psychological well-being of individual human subjects, participants, and risk of deleterious impact on the cultural, social, economic, or political well-being of the Karuk Tribe.

Karuk Department of Natural Resources  
**Policy for Intellectual Property Rights of the Karuk Tribe**  
**Research, Publication and Recordings**

- d. **Tribal Consent:** The proposal should address a mechanism to obtain permission to use the Karuk traditions, culture, and people as subject matter. A mechanism for informed consent should be outlined in detail: an example approved by the Karuk Tribe is found in *Practicing Pikyav: A Guiding Document for Collaborative Projects and Research Initiatives with the Karuk Tribe*. Informed consent may be required from an individual, a family, a village or the Karuk Tribal Government.
- e. **Rights to Privacy:** The proposal shall address the issue of privacy and describe a mechanism whereby the privacy of the Karuk Tribe will be recognized and protected. Questions to be answered are: What issues or subject matter will the project or activity potentially or actually impact? What are the limits, parameters, or boundaries necessary to complete the project or activity?
- f. **Confidentiality:** Signing the Tribe's *Project Collaborator Confidentiality Agreement* may be required to assure confidentiality. With this, the applicant shall provide assurance of confidentiality for the life of the project, indicating how confidentiality will be protected, indicating where raw data or materials will be deposited and stored at the completion of the project, and indicating the circumstances in which the contractual or legal obligations of the applicants will constitute a breach of confidentiality.
- g. **Use of Recording Devices:** The proposal shall outline what recording devices will be used in the project. Recording devices include, but are not limited, to motion pictures cameras, audio/video recordings, tape recorders, mechanical, computerized or multimedia technology (CD-ROM), maps, and hand drawings. The proposal should address a mechanism whereby the informants or subjects will understand clearly what the project plans to do – at present and in potential future use – with the recorded information before recordation takes place.
- h. **Ownership:** The Karuk Tribe reserves the right to:
  - i. Prevent publication of intellectual resources which is unauthorized, sensitive, misrepresentatives or stereotypical of the Karuk Tribe or harms the health, safety, or welfare of the Karuk Tribe.

Karuk Department of Natural Resources  
**Policy for Intellectual Property Rights of the Karuk Tribe**  
**Research, Publication and Recordings**

- ii. Require deposit of raw materials or data, working papers or product in a tribally designated repository, with specific safeguards to preserve confidentiality.
  - iii. Assert co-authorship of products or research findings.
  - iv. Deny a license or permit.
- i. **Fair and Appropriate Return:** The proposal shall demonstrate how informants or subject of the project or activity will be justly compensated. Just compensation or fair return includes, but is not limited to, obtaining a copy of the research findings, acknowledgement as author, co-author or contributor, royalties, copyright, patent, trademark, or other formats of compensation. The researcher and/or funding institution shall promptly notify the Tribe of any copyrightable material generated under this project or activity. Posting of a bond may be necessary to ensure compliance with terms of a project or activity which requires a formal contract.
- j. **Indian Preference in Employment or Training:** according to our TERO Ordinance<sup>iii</sup>, in all phases of the project or activity, including both on and off Ancestral Territorial phases, the order of priorities in Indian Preference shall be:
- i. **Karuk Tribal Member,**
  - ii. **Karuk Tribal Descendant,**
  - iii. **Spouse or Parent of dependent Karuk Tribal Member,**
  - iv. **Other local Indians**
  - v. **Other non-local Indians**
  - vi. **Other Persons**
- k. **Review of Product or Research Results/Study:** the proposal should demonstrate a process whereby the Karuk Tribe will have an opportunity to review and have input into the product or results before publication. The purpose of this step is to assure that sensitive information is not divulged to the public or that misrepresentations can be corrected.

The Karuk People may share the right to enjoy or use certain elements of its cultural heritage, under its own laws and procedures, but always reserves a right to determine how intellectual property will be used. The collective right to manage our cultural heritage is critical.

Karuk Department of Natural Resources  
**Policy for Intellectual Property Rights of the Karuk Tribe**  
**Research, Publication and Recordings**

Project Collaborator, Signature: \_\_\_\_\_

Project Collaborator, Name Printed: \_\_\_\_\_

Date: \_\_\_\_\_

Note: This Agreement is not intended nor will it be so interpreted to be a waiver of Sovereign Immunity of the Tribe, or their employees, officials and agents. Nothing in this Agreement subjects or limits the sovereign rights of the Tribe.

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<sup>i</sup> This policy borrows language from many sources, among others the Hopi Cultural Preservation Office's Protocol for Research, Publication and Recordings: Motion, Visual, Sound, Multimedia and other Mechanical Devices found at <http://www8.nau.edu/hcpo-p/ResProto.pdf> (retrieved on July 30, 2014)

<sup>ii</sup> Definition adapted from: *Intellectual and Cultural Property Rights of Indigenous and Tribal Peoples in Asia* (page 3), <http://www.refworld.org/pdfid/469cbf970.pdf> (retrieved July 24, 2014)

<sup>iii</sup> Indian Preference will apply in the selection process in accordance with the Tribal Employment Rights Ordinance (TERO) and/or Indian Preference Act of 1934 (Title 25, USC, Section 47), based on funding source requirements.

All contracts that exceed \$2,500.00 shall be subject to a two percent (2%) Tribal Employment Rights Fee in accordance with the TERO Ordinance.

If applicable, construction contracts in excess of \$2,000, when required by Federal grant program legislation, are subject to compliance with the Davis-Bacon Act (40 USC 276a to a-7) as supplemented by Department of Labor regulations (29 CFR part 5).

## **Karuk Tribe Food Policy**

The Karuk Tribe is a sovereign government and nation that regularly provides food to tribal members through Head Start, senior lunches and summer youth programs, as well as other Tribe-sponsored events. This food policy is a vision for maintaining excellent nutrition and health for our members, that is in alignment with USDA dietary regulations, and that supports the development of a food system that supports the Karuk economy, cultural traditions and our Territory's ecological sustainability. The following policy serves as a guide for food-related purchases and preparations when food is served at any Tribe-sponsored event.

All Tribal Departments will strive to provide food that meets the following guidelines:

### ***Fresh and minimally pre-processed when purchased.***

Processed and packaged foods typically contain more preservatives, less nutritional value and generate more waste materials than fresh foods. Heavily processed sugars like high-fructose corn syrup and granulated sugars contribute to diet-related diseases such as diabetes, obesity and tooth decay. It is well known that hydrogenated vegetable oils (transfats) found in many processed foods, contribute to cardiovascular disease.

### ***Locally grown, sourced and prepared.***

Foods obtained from within the Karuk Ancestral Territory support tribal members who hunt, gather, grow and prepare foods for a living, reduce transportation and fuel costs, and support the maintenance of cultural traditions and self-determination. This also supports the Karuk Tribe's TERO ordinance<sup>1</sup>. Foods that are acquired from nearby tribes in the Klamath watershed support inter-tribal trade and exchange, which supports tribal sovereignty.

### ***Pesticide and Hormone free.***

Crops that are exposed to pesticides and livestock that are fed hormones or feed grown with pesticides pose a greater risk to human and environmental health.

### ***Wild or Cage-free meats, fish, poultry and dairy products.***

The consumption of non-domesticated animal meats such as deer and elk, and wild-caught fish such as salmon and eel, help preserve Karuk cultural traditions, and support sustainable management of their populations. Farmed fish are not as nutritious, and result in increased water pollution and habitat destruction. Livestock grown in cages have higher fat content and often generate concentrated sources of animal waste that can cause bacteria-growth such as *Salmonella* and *E.coli* in food products. Free-range animals have a more varied diet, which make them more nutritious.

### ***Culturally relevant and appropriate.***

Karuk food culture is intertwined with our ceremonies, worldview and social norms. It is a result of our longstanding relationship with our land, water and the other species that we share it with. Our food traditions have been passed to us from our ancestors, and are thus tried and true practices that are well adapted to our environment and are vital components of our traditional stories. If we are to maintain our traditional skills associated with food, we should integrate them into our meals regularly.

### ***Seasonally appropriate.***

Food that ripens or is available locally should be integrated into meals to promote understanding of local ecological cycles and to reap the potential of our region's bounty. Instead of importing produce

from other countries and regions that could be grown locally, we should preserve our local foods by canning, smoking or drying them when they are abundant so that we can eat them year round.

***Therefore:***

- All Tribal staff responsible for sourcing, preparing and serving food to Tribal members and employees will adhere to these guidelines.
- A certified nutritionist contracted through the Karuk Health and Social Services Department (KHSSD) will be responsible for the Karuk Food Policy coordination; will evaluate all sources of local, healthy foods; and coordinate with all meal providers to obtain these foods and adapt menus to season, age of recipients, and program/event scope.
- An outside evaluator, ideally from a neighboring Tribal government, will be contracted to annually assess the implementation of the aforementioned guidelines. This evaluator will visit food distribution locations and will provide feedback in the form of a report, which will be provided to the KHSSD nutrition specialist responsible for the Karuk Food Policy Coordination and to the Chief Executive Officer of the Karuk Health and Social Services Department.

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<sup>i</sup> Indian Preference will apply in the selection process in accordance with the Tribal Employment Rights Ordinance (TERO) and/or Indian Preference Act of 1934 (Title 25, USC, Section 47), based on funding source requirements.

All contracts that exceed \$2,500.00 shall be subject to a two percent (2%) Tribal Employment Rights Fee in accordance with the TERO Ordinance.

If applicable, construction contracts in excess of \$2,000, when required by Federal grant program legislation, are subject to compliance with the Davis-Bacon Act (40 USC 276a to a-7) as supplemented by Department of Labor regulations (29 CFR part 5).



ENVIRONMENTAL COORDINATOR/ Carlotta Whitecrane

**ACTION ITEMS-**

- **COPIER**

RPA RTOC JULY 31ST

**EPA PPG**

- Meeting the PPG Grant Program Objectives
- Meeting the GAP Grant Program Objectives
- Process invoices from consultants
- Prepare contracts/documents for Council review/approval
- Review monthly fiscal documentation, prepare and distribute budget summary reports for Natural Resources staff
- Create requests for proposals (RFP)
- Develop, modify and process contracts
- Continuous updating and modification of project status spreadsheet
- Develop, modify and process agreements
- PAN (Personnel Action Notice) wage and billing code adjustments
- Prepare resolutions and process proposals for Council approval
- Assist all coordinators with budget management activities
- Meet with coordinators for project/budget review

Yootv`a,

If any questions or comments, please contact Carlotta Whitecrane [cwhitecrane@karuk.us](mailto:cwhitecrane@karuk.us),  
or 530-627-3446 x 3014.

Karuk Community Health Clinic  
64236 Second Avenue  
Post Office Box 316  
Happy Camp, CA 96039  
Phone: (530) 493-5257  
Fax: (530) 493-5270

# Karuk Tribe



Administrative Office  
Phone: (530) 493-1600 • Fax: (530) 493-5322  
64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

Karuk Dental Clinic  
64236 Second Avenue  
Post Office Box 1016  
Happy Camp, CA 96039  
Phone: (530) 493-2201  
Fax: (530) 493-5364

Requestor: Carlotta Whitecrane Date: August 18, 2014  
Dept/Program: DNR Funding Source: CARLETO GET CODE (OUT OF OFFICE 8/20)  
Check One: ☐ Small Purchase (less than \$5,000) ☒ Large Purchase (more than \$5,000)\*\*  
☐ Construction Contract ☐ Other:   
☐ Independent Contractor Under \$2,000  
☐ Independent Contractor Over \$2,000\*\*

**\*\*Tribal Council approval is required for: all purchases exceeding \$5,000, all Agreements and all Contracts exceeding \$2,000.**

Procurement Competitive ☐ Three quotes ☐ Sealed Bid ☒ Competitive Proposal

## COMPARATIVE SUMMARY (Minimum of Three Required)

Company Name	Date	Price	Contact/Phone	Indian Y/N
Canon Solutions America	8/4/2014	\$ 9,322.00	Frank Wanner 541-772-9174	N
Ray Morgan Company	8/5/2014	\$ 8,148.00	Ron Starr 916.486.7094	N

## Name of Selected Vendor:

Basis: ☒ Lowest Price ☒ Best Qualified Vendor  
☐ Superior Product/Service ☐ Delivery Service Provided  
☐ Based on Annual Price Comparisons  
☐ Sole Source Provider (MUST Attach Detailed Justification)  
☐ Only Qualified Local Provider Due to Geographic Disadvantage

Comments: Eric Cutright has gathered these quotes and states that these are the only qualified vendors.

## \*\* REQUIRED SIGNATURES \*\*

**\*\* By affixing your signature, you acknowledge that you have reviewed the attached documentation for presentation to Tribal Council.**

Carlotta Whitecrane  
Requestor

Date

8/18/14

Shawn Oliver FOR L. MAYTON (TRAVEL)  
Chief Financial Officer

Date

8-20-2014

Director, Administrative Programs & Compliance

Date

Director of Self Governance (MOU/MOA) or TERO (Contracts)

Date

8/20/14

Date

Procurement Documentation  
Updated October 25, 2012

This amended version supersedes all previous versions.

## **Karuk Tribe**

### **Canon imageRUNNER Advance C5235A**

**150-Sheet Single-Pass Duplexing Automatic Document Feeder**

**PS Printer Kit-AR1 w/Scanning**

**Additional Memory Type D (512MB)**

**Super G3 Fax Board-AE2**

**Staple Finisher-J1**

**Four 550-Sheet Paper Drawers**

**100-Sheet Stack Bypass**

**Installation/Training (Up to 8 Computers)**

**Investment: \$ 9,322.00**

**Full Service Maintenance Agreement:** (Rates locked in for 60 months & Includes Staples)

- 1. B&W: .0079 per page**
- 2. Color: .079 per page**

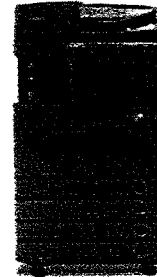


Price Quote for Karuk Tribe

Page 1 of 1

### CANON C5235

The imageRUNNER ADVANCE C5235 delivers print speeds of up to 35 ppm Black/White, 30 ppm Color, and a 100 sheet duplex automatic document feeder scanning at speeds of up to 51 ipm (300 dpi) for letter-sized documents in both black-and-white and color. Offering standard Universal Send, UFR II Printing, and internal finishing options, the imageRUNNER ADVANCE C5235 model, packs powerful performance in a whole new form.



### PURCHASE PRICE on GSA Contract # GS-00F-0002V

<u>Description/Unit:</u>	<u>Purchase Price/Unit:</u>
C5235 Copier, incl AutoDocFeeder	\$ 6,030.00
Inner Finisher/Stapler, E-1 & Add'l Tray A-1	\$ 815.00
Network Print & Color Scan, incl	\$ -
Fax	\$ 508.00
HDD Erase Kit, incl	\$ -
Cassette Feed, 2) Additional Paper Drawers	\$ 688.00
Trade-in Allowance	\$ (250.00)
<b>Total Price/Unit:</b>	<b>\$ 7,791.00</b>
Price includes delivery, installation, training and 90 day warranty	
Start Up Supplies:	\$ 357.00

Please see link below for a quick brochure download:

[http://www.usa.canon.com/cusa/office/products/hardware/multifunction\\_printers\\_copiers/color\\_copiers/imagerunner\\_advance\\_c5250](http://www.usa.canon.com/cusa/office/products/hardware/multifunction_printers_copiers/color_copiers/imagerunner_advance_c5250)

### MAINTENANCE PRICE On GSA Contract # GS-00F-0002V

	Monthly Base Charge	Color Copies Included Monthly	Excess/Copy Charge
<b>Maintenance Plan-includes toner</b>			
iRC5235-color copies	\$ -	0	0.0474
iRC5235-black/white copies			0.0086
estimated volume & cost, color			
estimated volume & cost, black/white			
Total Cost/Month at estimated volumes:			

Submitted By: Ron Starr

Telephone: 916.486.7094

Date: August 5, 2014

# Canon

 **imageRUNNER**  
ADVANCE

**C5255 / C5250**  
**C5240 / C5235**

**Office  
Solutions**

multifunction printer

compact design

color/black and white



**Simply advanced.**



**imageRUNNER**  
ADVANCE

**C5255 / C5250**  
**C5240 / C5235**

Designed for

**Busy workgroups  
that demand  
outstanding efficiency**

**Standard Features**

Copy/Print/Send/Store

Color/Black and White

Print up to 55 ppm (BW), 51 ppm (Color); Letter

Up to 12" x 18"

5,000-sheet maximum capacity

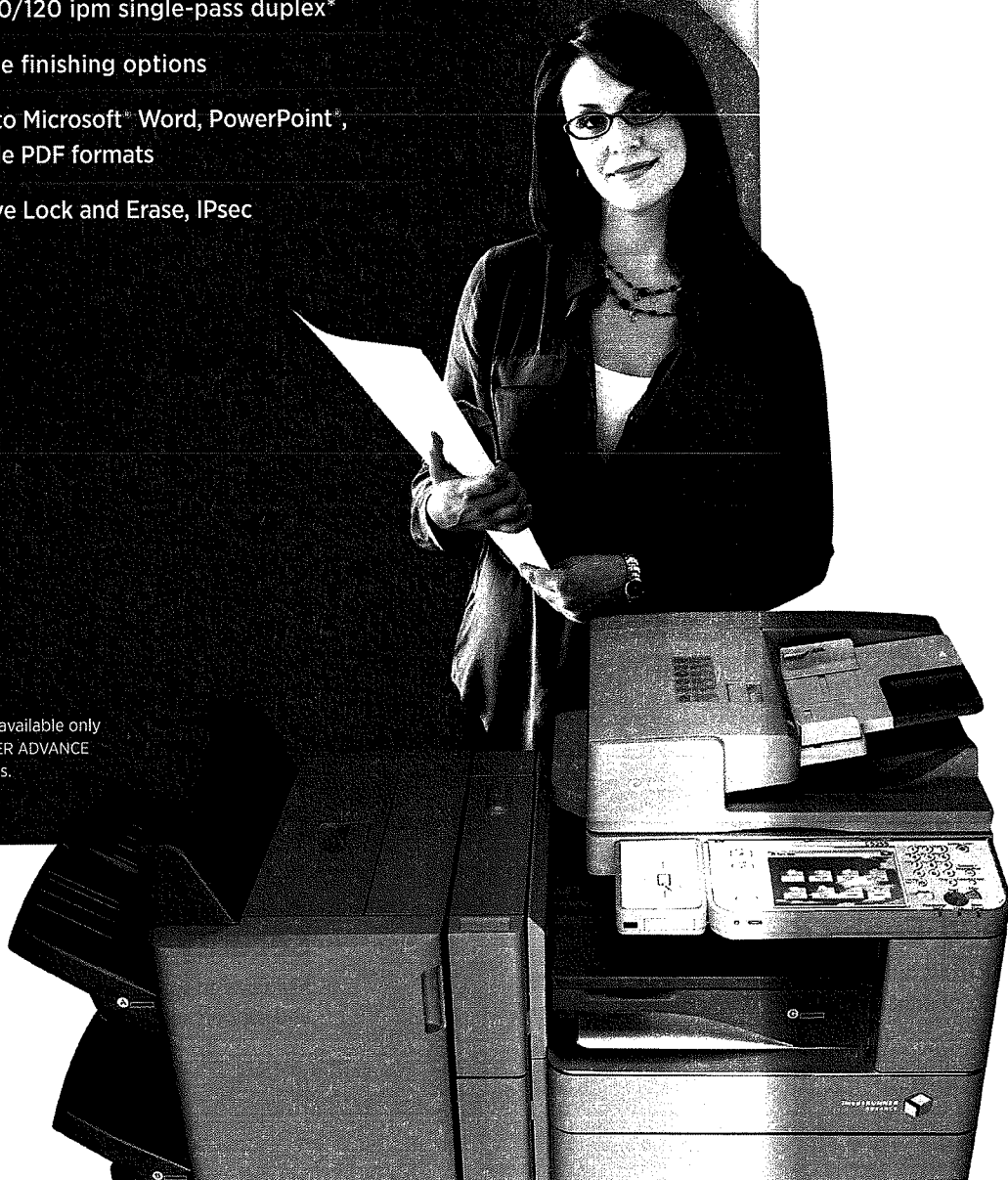
Scan up to 120/120 ipm single-pass duplex\*

Flexible in-line finishing options

Scan directly to Microsoft® Word, PowerPoint®,  
and Searchable PDF formats

Hard Disk Drive Lock and Erase, IPsec

\*Single-pass duplex available only  
on the imageRUNNER ADVANCE  
C5255/C5250 models.



# Simply advanced.

The imageRUNNER ADVANCE C5200 Series transforms workflow from a series of individual processes to an integrated flow of shared information. A beautifully compact communications hub, this Series can drive your organization to new levels of performance and productivity. From every point of view, these models are simply advanced.



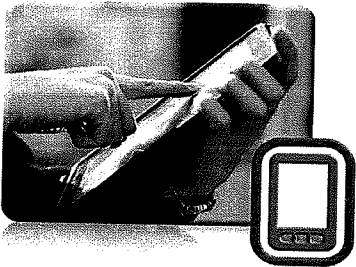
## People-Centric

An exceptionally intuitive, simple-to-use interface puts access to all functions right at your fingertips, whether at the device or at your desktop.



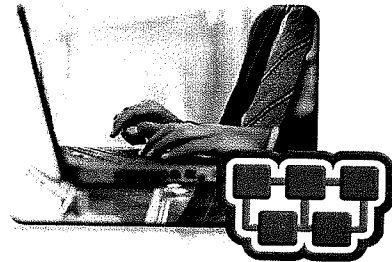
## Brilliant

Get noticed with high-impact color or crisp black-and-white output, all delivered with amazing speed.



## Mobile

Even on the go, you're in control. Print from a laptop, tablet, or smartphone to an imageRUNNER ADVANCE system.



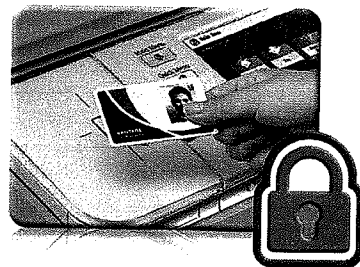
## Connected

Advanced technology and expansive enterprise applications work seamlessly with your device to deliver exceptional results.



## Cloud-Enabled

A touch of a button on the user interface lets you access, scan to, or print directly from, certain cloud applications.



## Security

Multilayered solutions safeguard confidential information and support security compliance with certain options.

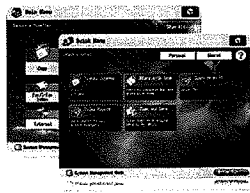


# Simple to use. Very people-centric.

The imageRUNNER ADVANCE C5200 Series helps each user accomplish every task with outstanding ease. A center of extraordinary productivity, these models are simple to personalize, creating a truly customized way to work.

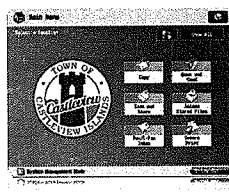
## A smart, intuitive interface

The imageRUNNER ADVANCE C5200 Series is designed with you in mind. With an impressive range of customizable, simple-to-use, streamlined features, these models let everyone work smarter and faster. With a large, full-color, high-resolution 8.4" TFT screen, users can easily view all information.



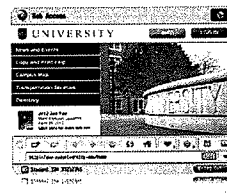
### Two menus

Press the Main Menu key for instant access to business-ready functions. Use the Quick Menu to power productivity by combining and accessing routine tasks at the touch of a button.



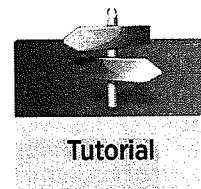
### Customizable

Organize the on-screen buttons to fit the way you work by determining their number, size, and layout. Display your own logo or special graphic as a screen background—even export your chosen background to other devices.



### Web-ready

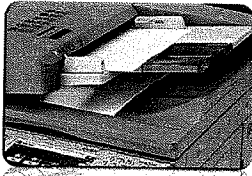
The optional Web browser lets you go online directly from the device control panel. Just enter a URL to browse pages. Easily output online PDFs.



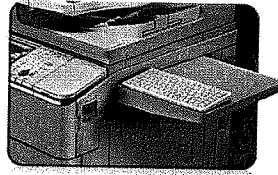
### Handy tutorials

Quickly access simple step-by-step instructions right on the user interface.

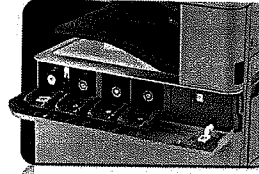




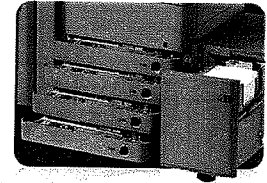
ADF Light



USB Keyboard



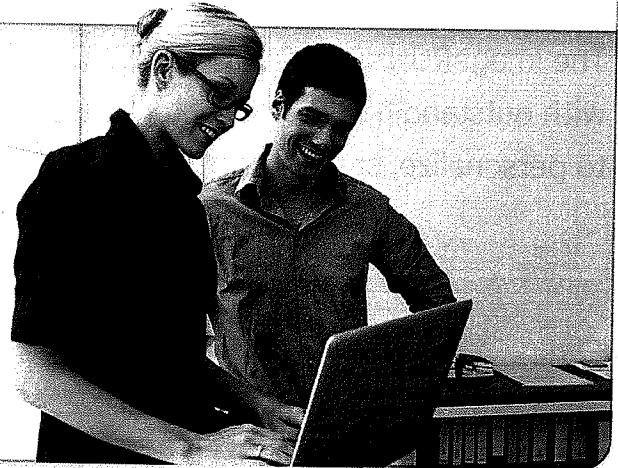
Easy Toner Access



One-button Paper Access

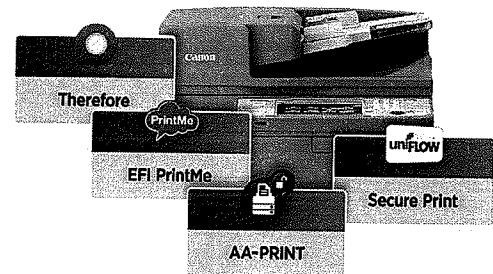
## Designed for ease

Thoughtful details such as a light under the automatic document feeder\* and an optional USB keyboard allow you to work more comfortably. Toner bottles can be replaced with minimal effort, and paper drawers spring open at the touch of a button.



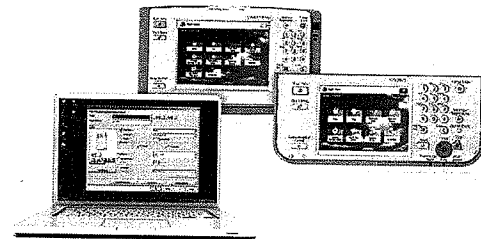
## Engineered for adaptability

These intelligent systems help you achieve your goals now and in the future. With the ability to smoothly integrate hardware and software solutions, the imageRUNNER ADVANCE C5200 Series lets you personalize applications to meet your organization's changing needs. And it's highly flexible, so you can easily add to, or update, your system with the quick deployment of settings and applications across your enterprise.



## Walk-up convenience

Easily scan to, or print from, a USB thumb drive. Expand connectivity options to include memory media, such as an SD card or CompactFlash card. Even browse folders and rename files.



## A consistent experience

No matter which imageRUNNER ADVANCE device you use, you'll enjoy a consistent, simple-to-use experience, as all models in the Series use the same interface and print driver.

\*Available only on the imageRUNNER ADVANCE C5255/C5250 models.



# Powerful connections. Seamless integration.

A powerful digital communications center, the imageRUNNER ADVANCE C5200 Series integrates enterprise applications, connects to the cloud, and gives you the freedom to work from wherever you are, efficiently and easily.



## On the go

In an increasingly mobile world, people need the ability to work remotely while maintaining their productivity. Now Canon delivers advanced solutions that keep work flowing effortlessly from wherever you are.



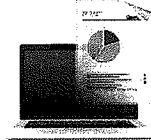
### Mobile devices

Print from, and scan to, your laptop, iPad® or Android™ tablet, and iPhone®, Android, or BlackBerry® smartphone. Access an imageRUNNER ADVANCE device to retrieve your job.



### Cloud portal

Gain quick access to certain cloud-based applications right from your imageRUNNER ADVANCE device. Access or send documents directly from the cloud.



### Advanced Anywhere Print

This serverless solution lets you print to a connected imageRUNNER ADVANCE system, then conveniently and securely log-in at any supported device on the network to view and retrieve your print job.

## Extensive Print Solutions

### Print Options

Canon's proprietary UFR II print technology is standard with these models. Options including Adobe® PostScript® 3™ and PCL 5c/6 are also supported.

### Job and Color Management Tools

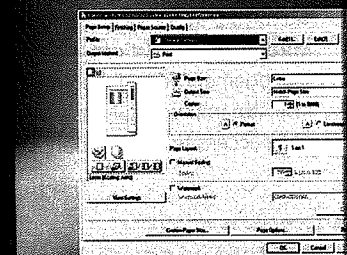
Enhance print productivity for multiuser, color-intensive environments with Canon's imagePASS and ColorPASS\* print controllers.

### Control

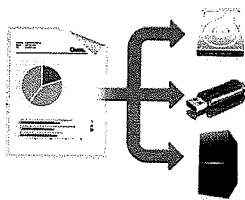
Canon's Driver Configuration Tool allows you to set specific defaults and custom profiles.

You can control costs and enhance security by implementing features such as allowing only black-and-white and/or secured printing.

\* Available only on the imageRUNNER ADVANCE C5255.

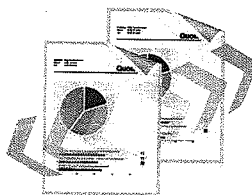


## Easy collaboration



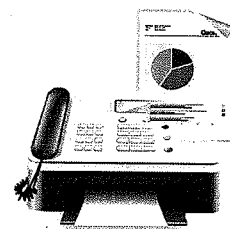
### Scan and store documents

Designed to streamline workflow, these models let you easily save, store, and access scanned documents from multiple locations. Store in built-in spaces such as Mail Box and Advanced Box, or external spaces such as memory media or another networked location.



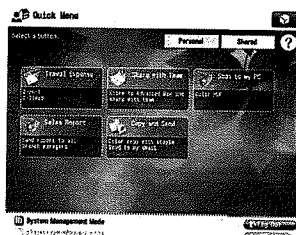
### Distribute documents

Distribute scanned documents to multiple destinations, such as e-mail and fax addresses and network folders all in a single step. Now you can scan and convert documents directly into Microsoft® Word, Microsoft PowerPoint®, or Searchable PDF format. Universal Send supports an expanded range of file formats, including High Compression PDF/XPS, Adobe PDF Reader Extensions, PDF/a, and Encrypted PDF.



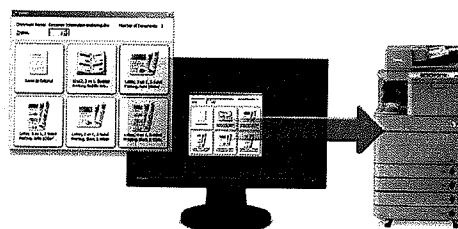
### Fax documents

These models support up to four fax lines and the ability to share the fax function of another networked imageRUNNER ADVANCE model. The Job Forwarding feature routes incoming faxes to other systems, users, or destinations, including the Advanced Box file-sharing space.



## Single-step operation

Transform time-consuming, multistep tasks into a simple, single-step operation. Use Workflow Composer to create all-in-one buttons that can be registered in the Quick Menu. Scan and distribute documents with the touch of one button.

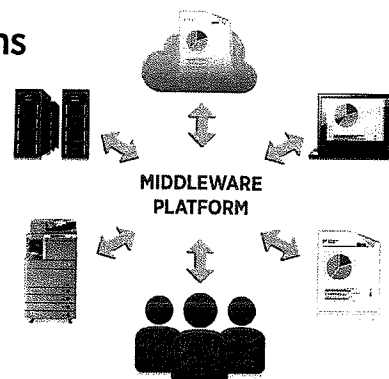


## Right from your PC

Enjoy even greater control and convenience right from your PC. Use the new imageRUNNER ADVANCE Quick Printing Tool to print, fax, preview, and convert files to PDFs, as well as monitor the status of your system—all without even opening an application. imageRUNNER ADVANCE Desktop lets you manage and prepare documents, combine multiple formats, preview files, and select the finishing functions.

## Integrate your imaging with enterprise applications

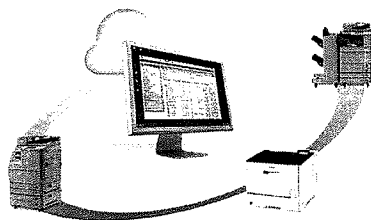
Canon's Enterprise Imaging Platform middleware technology effortlessly links enterprise applications, such as Oracle® and SAP®, with Customer Relationship Management (CRM) systems like Salesforce.com®, ECM systems, and many others. The streamlined workflow automates complex business processes and offers easy access to information, saving both time and money.





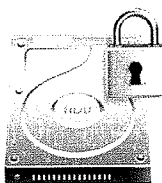
# Robust security. Centralized management.

In today's networked world, you need greater control over your resources and data. The imageRUNNER ADVANCE C5200 Series delivers just that with the ability to configure a system, safeguard information, and track resources, right at your fingertips.



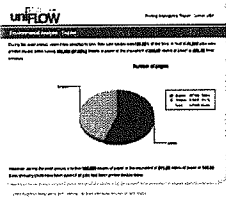
## Powerful command

Canon's device management tools keep you in charge at every step, right from your desktop or through the cloud. Easily install and replace devices, migrate settings and data to new ones, and distribute applications and settings across your network. The intuitive Remote User Interface lets you monitor a single device, while imageWARE Enterprise Management Console lets you track the activity of an entire fleet. Even receive automated notifications when supplies are low or service is needed.



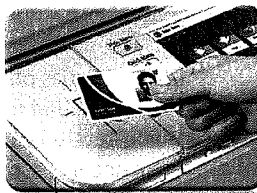
## Safeguard data

From installation to retirement, this Series offers multilayered solutions to help safeguard information and support security compliance. HDD Erase, a standard feature, removes latent images after each task to help safeguard your information during use and at end of life. A security chip with tamper-resistant hardware helps protect passwords and encryption keys. IPsec provides security for data as it traverses the network.



## Maximize resources

These systems offer advanced tools to help you track, manage, and influence user behavior. Solutions such as uniFLOW analyze color output, encourage double-sided printing, and allocate costs by department, project, or client. Route jobs to the most cost-effective device, and get alerts when supplies are low.



## Secure authentication

With the need to keep data secure, busy workgroups will appreciate the Canon imageRUNNER ADVANCE Series' serverless print environment. Users can print from anywhere within the network to any connected device via log-in authentication. This helps prevent printed documents from being left unattended.

## Security Features

### Document Security

- Document Scan Lock and Tracking
- Adobe® LiveCycle® Rights Management ES2.5 Integration
- Encrypted Secured Print
- Watermark/Secure Watermark
- Copy Set Numbering
- Encrypted PDF
- Digital Signature PDF
- Fax Forwarding
- Fax Destination Confirmation

### Mail Server Security

- POP Authentication before SMTP
- SMTP Authentication

### Network Security

- IP/MAC Address Filtering
  - Port Filtering
- SSL Encryption
- Network Application On/Off
- USB Port On/Off
- Destination Restriction
- IPsec
- IEEE802.1X (Wire/Wireless)

### Device Security

- IEEE2600.1 Certification

### Data Security

- HDD Lock
- Trusted Platform Module
- HDD Data Erase and Initialize
- HDD Data Erase Scheduler
- HDD Encryption
- Advanced Box Security
- Mail Box Password Protection
- Job Log Conceal
- Removable Hard Disk Drive

### Logging/Auditing Security

- imageWARE Secure Audit Manager Express

### Authentication

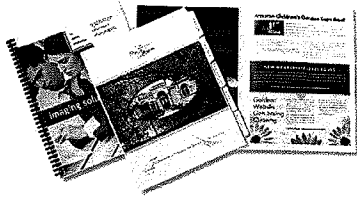
- Department ID/Control Card Systems
- Device Level Log-in (SSO-H)
- Access Management System (AMS)
- Function Level Log-in via AMS
- Authorized Send
- Common Access Card (AA-CAC)
- Universal Login Manager

Note: Some features may be optional.

Advanced **Performance**

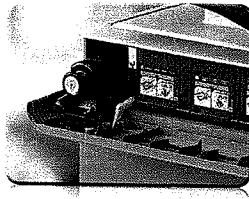
## Standout quality. Outstanding reliability.

Accomplish multiple tasks with impressive speed, produce professional-quality documents, and seamlessly link to business applications—all with performance you can count on.



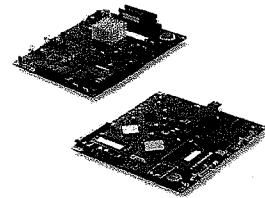
### Make a great impression

Produce professional-quality presentations, reports, and newsletters in-house. Canon's state-of-the-art imaging technology and toner ensure that image quality is stunning. You can easily generate accurate, high-impact color or crisp black-and-white results on demand. Canon's proprietary ZIMA chip technology offers superb, high-quality copies. And with flexible finishing capabilities, you'll be ready for every opportunity.



### Lots of uptime

Canon incorporates its signature reliability into every imageRUNNER ADVANCE Series model. Status notifications keep you ahead of the game, and toner can even be replaced on the fly. If the correct paper for a job is unavailable, the system begins the next job without delay. And with access to the latest technology and simple, clear upgrades, you can power through your tasks, giving you more time to devote to other business areas.

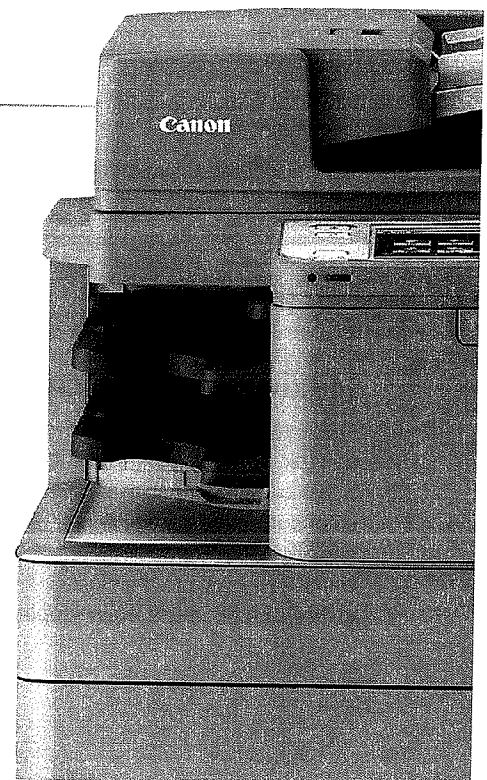


### Powerful operation

Accomplish multiple tasks concurrently with the speed your work demands. These models have two dedicated processors that work together to accomplish multiple tasks simultaneously. And Quick Startup mode minimizes start-up time, so devices start up promptly to keep you working with outstanding efficiency.

### Targeted, integrated solutions

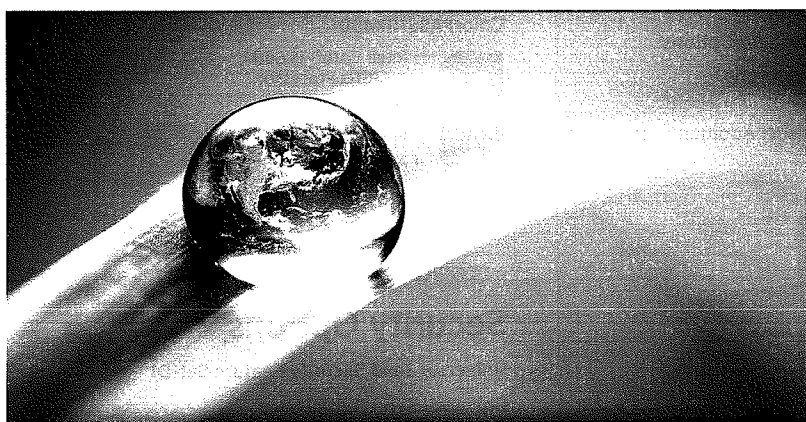
With its brilliant architecture, the imageRUNNER ADVANCE C5200 Series offers true personalization, allowing you to gather, organize, and disseminate information to meet your unique challenges. Canon's innovative MEAP® platform lets you develop custom solutions to meet specific workflow needs. And new levels of connector and link support enhance communication with existing systems as well as those you may acquire in the future.





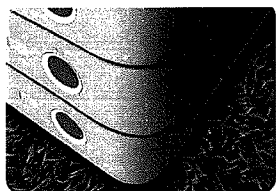
## Strong commitment. Eco-conscious solutions.

It's all about a brighter, greener future. The imageRUNNER ADVANCE C5200 Series incorporates innovative, eco-conscious solutions that keep your business operating efficiently while helping to reduce your environmental footprint.



### A responsible way to work

Canon knows that the world and the workplace need a greener workflow. The imageRUNNER ADVANCE C5200 Series, registered in EPEAT®, delivers just that. Now organizations can seamlessly share and distribute digital documents and preview files to make changes prior to printing, helping to reduce the use of paper and toner. Print drivers are automatically set for duplex, encouraging two-sided printing to reduce waste. And with Secure Print, documents are sent to a device but aren't printed until a password is entered, contributing to a reduction in paper waste.



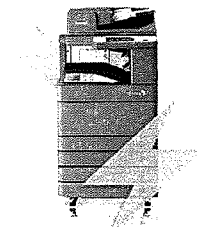
### Eco-conscious design

Canon is making a difference through creative, ecological thinking. These imageRUNNER ADVANCE models employ certain components that are made with recycled plastic from retired products. And, Canon's innovative green technologies also include bio-based plastic, a plant-derived compound that replaces certain petroleum-based plastic parts.

### A clear strategy

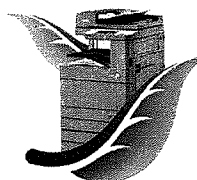
#### Greater energy efficiency

From the inside out, the imageRUNNER ADVANCE C5200 Series is designed for high-energy efficiency and stellar performance. The combination of our fusing technologies and pQ toner helps lower overall energy consumption by minimizing power requirements and reducing energy use during warm-up and standby. With advanced technologies present in each model, the Series meets ENERGY STAR® standards.



#### Minimize Environmental Impact

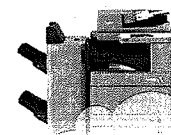
All suppliers are required to meet Canon's stringent Green Procurement policy and environmental terms. This helps Canon exceed the toughest global standards set by the EU RoHS Directive, which restrict the use of certain hazardous substances.



#### Reduction of CO<sub>2</sub> emissions

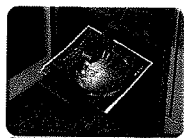
Through its Life Cycle Assessment (LCA) System, Canon has lowered CO<sub>2</sub> emissions by focusing on each stage of the product life cycle, including manufacturing, energy use, and logistics.

These products are designed to be the smallest and lightest in their class, with less packaging, to make transportation more efficient.



# Customized for your work environment

## Finishing Options



### A Booklet Finisher-J1

- 2-tray, 3,000-sheet capacity
- Corner and double stapling up to 50 sheets
- Booklet-making up to 16 sheets



### Inner Finisher-E1

- 500-sheet capacity\*
- Corner and double stapling up to 50 sheets



### Staple Finisher-J1

- 2-tray, 3,000-sheet capacity
- Corner and double stapling up to 50 sheets

### B External 2/3-Hole Puncher-B2\*\*

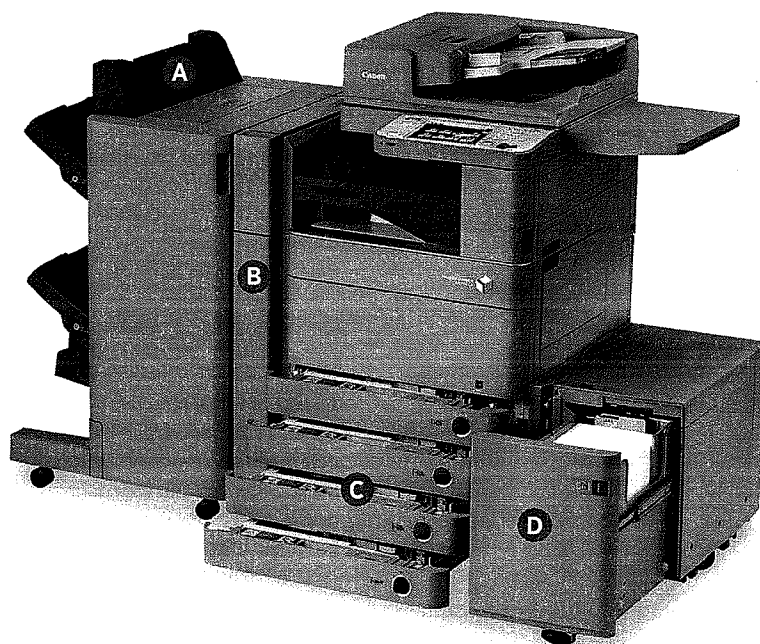
- 2- and 3-hole punching

### Other Finishing Options

Inner 2-way Tray-F1

Copy Tray-J1

Inner Finisher Additional Tray-A1



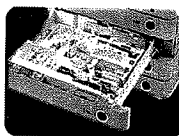
## Paper Feeding Options

### G Cassette Feeding Unit-AD2

- 550-sheet x 2-cassette capacity
- 14 lb. Bond to 80 lb. Cover
- Supports up to 12" x 18"

### D Paper Deck Unit-B2

- 2,700-sheet capacity
- 14 lb. Bond to 28 lb. Bond
- Supports letter-sized paper



### Envelope Feeder Attachment-D1

- 50-sheet capacity
- Supports COM10 No.10, Monarch, DL, ISO-B5, ISO-C5

### Other Paper Feeding Options

Tab Feeding Attachment Kit-B1

Cabinet Type-B1

## Printer Options\*\*\*

PCL Printer Kit-AR1

PS Printer Kit-AR1

Direct Print Kit (for PDF/XPS)-H1

imagePASS-B2

- Intel® Pentium Dual Core™ E5300 2.6GHz Processor

- 2GB RAM standard

- 160GB Hard Disk

- Adobe PS 3/PCL 5c/ PCL 6

ColorPASS-GX400†



- Intel® Core™ i5 660 3.33GHz Processor

- 2GB RAM standard

- 500GB Hard Disk

- Adobe PS 3/PCL 5c/PCL 6

## Security Options

Universal Send Security Feature Set-D1

Universal Send Digital User Signature Kit-C1

Encrypted Secure Print-D1

Secure Watermark-B1

Document Scan Lock Kit-B1

HDD Data Erase Scheduler

HDD Data Encryption and Mirroring Kit-C1

Removable HDD Kit-AC1

## Accessibility Options

Remote Operators' Software Kit-B1

Voice Operation Kit-C2

Voice Guidance Kit-F2

Braille Label Kit

ADF Access Handle-A1

\* 300-sheet capacity when Additional Tray-A1 is attached.

\*\* External 2/3-Hole Puncher-B2 can only be installed with either the Staple Finisher-J1 or Booklet Finisher-J1.

\*\*\* UFR II standard.

† Available on imageRUNNER ADVANCE C5255 only.

Note: For additional options and specifications, please refer to the back page.



## Main Unit

**Operation Panel:** 8.4" SVGA Full-Color TFT Screen

### Memory

Standard: 2GB RAM  
Maximum: 2.5GB RAM

### Hard Disk Drive

Standard: 160GB  
Maximum: 1TB

### Network Interface Connection

Standard: 1000Base-T/100Base-TX/10Base-T  
Optional: Wireless LAN (IEEE 802.11 via third-party adapter)

### Other Interface

Standard: USB 2.0 (Host) x 2, USB 2.0 (Device)  
Optional: Device Port (USB 2.0 (Host) x 2), Serial Interface Copy Control Interface

### Copy/Print Speed (BW/Color, Letter)

C5255: Up to 55/51 ppm  
C5250: Up to 50/45 ppm  
C5240: Up to 40/35 ppm  
C5235: Up to 35/30 ppm

### First-Copy-Out Time (Letter)

C5255/C5250: As fast as 3.9 Sec. (B/W) and 6.0 Sec. (Color)  
C5240/C5235: As fast as 5.4 Sec. (B/W) and 8.1 Sec. (Color)

### Paper Sources (20 lb. Bond)

Standard: Dual 550-sheet Paper Cassettes, 100-sheet Stack Bypass  
Maximum: 5,000 Sheets

### Output Paper Capacity (20 lb. Bond)

Standard: 250 Sheets (Inner Tray)  
Maximum: 3,250 Sheets (w/Staple Finisher or Booklet Finisher)

### Output Paper Sizes

Cassettes: 12" x 18", 11" x 17", Legal, Letter, Letter-R, Statement-R, Executive, Custom Size (5-1/2" x 7-1/8" to 12" x 18")  
Bypass: 12" x 18", 11" x 17", Legal, Letter, Letter-R, Statement, Statement-R, Executive, Custom Size (3-7/8" x 5-1/2" to 12-5/8" x 18")  
Paper Deck: Letter  
Other: Envelope Feeder Attachment (COMIO No.10, Options: Monarch, DL, ISO-C5),\*\* Tab Feeding Attachment Kit\*\*

### Acceptable Paper Weights

Cassettes: 14 lb. Bond to 80 lb. Cover (52 to 220 g/m<sup>2</sup>)  
Bypass: 14 lb. Bond to 140 lb. Index (52 to 256 g/m<sup>2</sup>)

### Warm-up Time

C5255/C5250: From Power On: 31 Seconds, From Sleep: 18 Seconds Quick Startup Mode: 7 Seconds\*\*\*  
C5240/C5235: From Power On: 31 Seconds, From Sleep: 15 Seconds Quick Startup Mode: 7 Seconds\*\*\*

### Power Requirements/Plug

C5255/C5250: 120V AC, 60Hz, 20A/NEMA 5-20P  
C5240/C5235: 120V AC, 60Hz, 15A/NEMA 5-15P

### Dimensions (H x W x D)

C5255/C5250: 37-3/8" x 24-3/8" x 28-1/8" (950mm x 620mm x 715mm)  
C5240/C5235: 36-5/8" x 24-3/8" x 28" (931mm x 620mm x 712mm)

### Installation Space (W x D)

C5255/C5250: 33-1/2" x 28-1/8" (850mm x 715mm)  
C5240/C5235: 33-1/2" x 28" (850mm x 712mm)

### Weight

C5255/C5250: Approx. 346 lb. (157kg)<sup>†</sup>  
C5240/C5235: Approx. 333 lb. (151kg)<sup>†</sup>

### Toner (Estimated Yield @ 5% Coverage)

C5255/C5250: Black: 44,000 Images, Color (C,M,Y): 38,000 Images  
C5240/C5235: Black: 36,000 Images, Color (C,M,Y): 27,000 Images

## Document Feeder

### Scan Method

C5255/C5250: Single-Pass Duplexing, Automatic Document Feeder  
C5240/C5235: Duplex Automatic Document Feeder

### Acceptable Originals

Paper Size: 11" x 17", Legal, Letter, Letter-R, Statement, or Statement-R

### Scan Speed (BW/Color, Letter)

C5255/C5250: Simplex: Up to 75/75 ipm (300 dpi)/  
Up to 75/51 ipm (600 dpi)  
Duplex: Up to 120/120 ipm (300 dpi)/  
Up to 75/51 ipm (600 dpi)  
C5240/C5235: Simplex: Up to 51/51 ipm (300 dpi)/  
Up to 46/46 ipm (600 dpi)  
Duplex: Up to 19.6/19.6 ipm (300 dpi)/  
Up to 17.5/17.5 ipm (600 dpi)

### Paper Capacity (20 lb. Bond)

C5255/C5250: 150 Sheets  
C5240/C5235: 100 Sheets

## Print Specifications

**Engine Resolution:** 1200 x 1200 dpi

### PDL Support

Standard: UFR II  
Optional: PCL 5c, PCL 6, Adobe PS 3

### Print Driver Supported OS

UFR II, PCL 5c/6, Adobe PS 3;  
Windows\* (XP/Windows Vista\*/7/8), Windows Server (2003/2008/2008 R2/SBS 2011/2012), Windows Terminal Servers, Microsoft\* Clustering Server, Citrix, Macintosh\* (OS X 10.5.8 or later, UFR II and PS 3 only), VMware, SAP (PS and PCL Only)

### Direct Print Support

Standard: TIFF, JPEG  
Optional: PDF, XPS<sup>††</sup>, EPS<sup>†††</sup>

## Universal Send Specifications

### Sending Method

E-Mail, I-Fax, File Server (FTP, SMB, WebDAV), Mail Box, Super G3 Fax (Opt.)

### Communication Protocol

File: FTP (TCP/IP), SMB (TCP/IP), WebDAV  
E-mail/I-Fax: SMTP, POP3, I-FAX (Simple, Full)

### File Format

Standard: TIFF, JPEG, PDF, PDF (Compact), PDF (Searchable), PDF (Apply Policy), PDF (Optimize for Web), PDF/XPS (OCR), PDF/A-1b, XPS, XPS (Compact), OOXML (OCR) (.pptx and .docx)  
Optional: PDF (Trace & Smooth), PDF (Encrypted), PDF/XPS (Digital Signature), PDF (Reader Extensions)

## Fax Specifications

**Maximum Number of Connection Lines:** 4

### Modem Speed

Super G3: 33.6 Kbps  
G3: 14.4 Kbps

**Compression Method:** MH, MR, MMR, JBIG

**Sending/Recording Size:** Statement to 11" x 17"

## Store Specifications

### Mail Box (Number supported)

100 User Inboxes, 1 Memory RX Inbox, 50 Confidential Fax Inboxes

### Advanced Box

Available: Approx. 15GB (Standard HDD),  
Disk Space: Approx. 629GB (1TB HDD)  
Communication: SMB or WebDAV  
Supported: Client PC: Windows\* (Windows 2000/XP/Windows Vista\*/7/8)

### Memory Media

Standard: USB Memory  
Optional: SD, SDHC, CompactFlash, Memory Stick, Microdrive

## Security Specifications

### Standard

Department ID Management, Single Sign On-H, Access Management System (Device and Function Level Log-in), Secured Print, Trusted Platform Module, User Access Control of Advanced Box, Mail Box Password Protection, IPV6, Restricting Features (Restricting the Send Function, Restricting New Addresses on Address Book), SSL Encrypted Communication, SNMPv1/v3, MAC/IP Address Port Filtering, SMTP Authentication, POP Authentication before SMTP, HDD Initialize (Up to 9x), HDD Erase (Up to 3x), HDD Lock, IPsec, Adobe LiveCycle\* Rights Management ES2.5 Integration

\* Not available on top cassette.

\*\* Can be set to Cassette 2 only. Can not install Envelope Feeder Attachment and Tab Feeding Attachment at same time.

\*\*\* If "Quick Startup Settings for Main Power" is set to ON, it takes seven seconds until the key operation on the touch-panel display is available after turning on the main power.

<sup>†</sup> Includes consumables.

<sup>††</sup> XPS cannot be printed directly from Web Access Software.

<sup>†††</sup> EPS can be printed directly only from Remote User Interface.

NOTE: Some accessories require additional equipment or may be prerequisites for other options. Some accessories cannot be installed simultaneously. Check with your Canon Authorized Dealer for details.



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One Canon Park  
Melville, NY 11747





## DEPUTY DIRECTOR OF ECO-CULTURAL REVITALIZATION/Bill Tripp

### **ACTION ITEMS**

- **SRRC- 14-C-102**
- **MKWC 14-C-101**

#### Fire Adapted Communities Pilot/Fire Learning Network Projects

The Karuk Tribe has been selected as one of 8 Hub Organizations Nationally for this 5 year pilot project. We were asked to use the funds to supply financial assistance to one community partner from the Orleans/Somes Bar Community to begin to build this “Hub and Spoke Network” concept. This has now expanded to 18 communities nationwide. Last year’s FAC grant has been successfully closed out. As you may be aware, I was out with shingles for 3 weeks. The funders were gracious enough to extend the submission deadline for the continuation grant application. They also increased the award amount to just under \$24,000 and loosened the requirements for sub-award to MKWC since we are already contracting with each other so much. In any event, the application was approved, submitted, and we are now funded for another year. Some of these funds are however earmarked for covering the \$100 registration fees and lunches for local participants in the Klamath River Prescribed Fire TREX that is planned for this fall. Covering the fees will likely just entail a PO and check to MKWC. We are still trying to figure out if the funds for lunches should be added to the MKWC contract, who is already supplying catering services to the non-local participants, or if a stand-alone RFP should be advertised. With MKWC being our Co-lead organization, I believe it would be more efficient to have a single caterer but I still need to verify with MKWC and Contract Compliance that it will work that way.

#### Food Securities Project

I have not had much time to do more than attend weekly coordination meetings and perform basic supervisory roles. We have also had a community service person installing waterlines at the community garden and building an enclosure for the Ice Maker. I attended a portion of the District Council Rep meeting that had a focus on food security, but I had to leave after the first hour to an emergency collaborative proposal development meeting with the Forest Service and MKWC.

#### Wildland Fire Management Program

This program is finally coming together. There have been some growing pains in the ranks, but that is to be expected, change can be hard to accept. Our new Fire Management Officer is now on staff and gearing up to take on the myriad of policy, personnel, operations, and political issues that have been plaguing this program for years. The Western Klamath Restoration Partnership (WKRP) has submitted its draft plan to the Forest Service. We have already used it to leverage \$625,000 to fund partnership activities. We also received notice that the Two Chiefs grant got funded in the amount of \$100,000. We also submitted for the \$66,000 FEMA Hazard Mitigation Grant which we will most likely get, and I hear that NRCS is gearing up to fund some more work around

housing in Happy Camp. All these things considered this program is experiencing a major boost of over ¾ million dollars for us to use and/or distribute through our WKRP partners for the coming year.

The fires in Salmon River are nearing our territory, and we currently have all available personnel other than Gary and I assigned to the fires in Happy Camp. Strategies are under way to try and ramp up our available personnel we have many people that only need a physical, pack test, UA, and/or refresher course. We are looking at those we can get on staff with minimal effort first, and then consider options for increasing the amount of available resources to status as available.

**Karuk Community Health Clinic**  
64236 Second Avenue  
Post Office Box 316  
Happy Camp, CA 96039  
Phone: (530) 493-5257  
Fax: (530) 493-5270



**Administrative Office**  
Phone: (530) 493-1600 • Fax: (530) 493-5322  
64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

**Karuk Dental Clinic**  
64236 Second Avenue  
Post Office Box 1016  
Happy Camp, CA 96039  
Phone: (530) 493-2201  
Fax: (530) 493-5364

### REQUEST FOR CONTRACT/ MOU/ AGREEMENT

Check One:

☒  
☐  
☐  
☐

Contract  
MOU  
Agreement  
Amendment

Karuk Tribe Number Assigned: 14-C-102

Funder/Agency Assigned:  
Prior Amendment:

USFS Two Chiefs Grant

REQUIRED →

\*Procurement Attached

☐

\*Budget Attached

☐

\*System for Award Management (SAM) (CONTRACTS ONLY)

☒

\*KCDC/ KTHA Notification/ review required

☐

Yes

☒

No

Requestor:

Bill Tripp

Date: August 12, 2014

Department/Program:

DNR/Wildland Fire Management

Name of Contractor or Parties:

Salmon River Restoraton Council

Effective Dates (From/To):

August 24, 2014

July 1, 2015

Amount of Original:

Amount of Modification:

Total Amount:

\$35,000

Funding Source:

USDA Two Chiefs Grant

Special Conditions/Terms:

sole source - named in proposal / grant

Brief Description of Purpose:

Contract for \$35,000 to fulfill SRRC role in Two Chiefs Grant. (pass through contract)

### \*\* REQUIRED SIGNATURES \*\*

Requestor:

Bill Tripp

Date

8/12/14

\*\*Chief Financial Officer

Laura Mayton

Date

8-12-2014

\*\*Director, Administrative Programs & Compliance

Summi Offield

Date

8-12-14

\*\*Director of Self Governance(MOU/MOA) or TERO (Contracts)

River Wood

Date

8.12.14

Other

Date

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# Karuk Tribe



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64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

## AGREEMENT FOR INDEPENDENT CONTRACTOR SERVICES Contract Number: 14-C-102

This Agreement, dated as of August 21, 2014, is between the Karuk Tribe (hereinafter “the TRIBE”) and Salmon River Restoration Council (hereinafter “INDEPENDENT CONTRACTOR”), who agree as follows:

1. **Description of Services:** The Tribe hereby retains Independent Contractor to provide the services described in the attached *Description of Independent Contractor Services and Activities*.
2. **Duration:** The term of this Agreement shall be from August 25, 2014 to July 1, 2015.
3. **Compensation:** Independent Contractor will be compensated as provided in the attached *Description of Independent Contractor Services and Activities*, Thirty Five Thousand dollars (\$35,000). All invoices must be submitted no later than thirty (30) days past the end date of this Agreement as stated in Clause 2 above. The Director of Natural Resources and Environmental Policy and/or Authorized Designee shall be responsible for overseeing this Agreement and approving invoices for payment.
4. **Claims for Compensation:** Independent Contractor agrees that he/she shall not be entitled to and shall not claim compensation for services performed under this Agreement from another federally funded source of compensation for the same work performed, same working hour(s) or same working day(s). It is further agreed by the Independent Contractor that any claim for compensation submitted in violation of this clause shall, if paid, be recoverable by the Tribe.
5. **Warranty, Indemnity and Hold Harmless:** Independent Contractor warrants and represents that it has every legal right to enter into the Agreement and to perform in accordance with its terms and that it is not and will not become a party to any Agreement with anyone else which would be in violation of the rights granted to the Tribe hereunder. Independent Contractor will indemnify and hold the Tribe harmless from and against any losses, damages and liabilities, including reasonable attorney’s fees for Independent Contractor’s negligent performance or unexcused failure to perform services under this agreement. The Tribe makes no warranty, indemnity or hold harmless agreement.
6. **Independent Contractor Status:** It is understood and agreed between the parties that the Tribe shall not be obligated to withhold any federal, state or local taxes from fees paid to the Independent Contractor, nor shall the Tribe have any liability for such withholding. Further, any required public liability, public damage and/or Worker’s Compensation Insurances shall be the sole responsibility of the Independent Contractor.

7. **Confidential Information:** Independent Contractor will not disclose directly or indirectly to or use for the benefit of any third party any secret or confidential information, knowledge or data acquired by virtue of its relationship with the Tribe without the prior written approval of the Tribe. It is understood and agreed by the parties that the obligations of this paragraph shall survive the expiration or termination of the Agreement.
8. **Non-Assignability:** This Agreement may not be assigned or transferred by either party without the prior written approval of the other party.
9. **Authority:** Independent Contractor's authority to act under this Agreement can be suspended upon written or verbal notice by the Tribal Chairman of the Tribe or his/her designee. If verbal notice is given, it shall be confirmed in writing within five (5) working days.
10. **Termination:** This Agreement may be terminated at any time, with or without cause, by either party, upon notice in writing. Any such termination shall be effective immediately. Independent Contractor shall invoice the Tribe within thirty (30) days of agreement termination for satisfactory work performed up to termination date.
11. **Complete Agreement:** This Agreement constitutes the entire agreement between the parties, and no amendment or modification hereof shall be effective unless reduced to writing and signed by both parties.
12. **Severability:** Should any provision of this Agreement be held invalid or unenforceable, such a holding shall not affect the validity or enforceability of any other provision thereof.
13. **Copyrights:** All original materials, written, photographed, recorded or otherwise collected or produced by the Independent Contractor pursuant to this Agreement are instruments of Professional Services, and shall be the sole property of Tribe.
14. **Expertise Certification:** The Independent Contractor assures the Tribe that they and all their approved sub-contractors possess the expertise, and resources necessary for satisfactory completion of the activities described in the *Description of Independent Contractor Services and Activities*.
15. **Certification Regarding Debarment, Suspension and Related Matters:** The Independent Contractor hereby certifies to the best of their knowledge that it or any of its officers or contractors or sub-contractors:
  1. Are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transaction by any Federal department or agency;
  2. Have not within a three (3) year period preceding this Agreement been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain or performing a public (Federal, State or local) transaction or agreement under a public transaction; violation of federal or state



antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property;

3. Are not presently indicted for or otherwise criminally or civilly charged by a government entity (Federal, State or local) with commission of any of the offenses enumerated in Paragraph 2 of this certification; and
  4. Have not within a three (3) year period preceding this Agreement had one or more public (Federal, State or local) transactions terminated for cause or default.
16. **Applicable Law:** This Agreement shall be governed by the laws of the United States of America and by Karuk Tribal law. In the absence of Federal or Tribal law, relevant laws of the State of California shall be applicable. Independent Contractor is required to comply with Office of Management and Budget Circular A-102 and is responsible for understanding and compliance with applicable grant administration requirements as set forth in the Federal agency codifications of the grants management common rule. This provision is not intended to waive the Tribe's sovereign immunity status or submit the Tribe to any jurisdiction inconsistent with such status.
17. **Indian Preference:** This Contract shall be executed in accordance with the Indian Preference Act of 1934 (Title 25, USC, Section 47) and/or the Tribal Employment Rights Ordinance (TERO), based on funding source requirements.
18. **Tribal Employment Rights Ordinance (TERO):** Independent Contractor acknowledges that a two percent (2%) TERO fee will be imposed on the gross value of any contract initiated within the interior/exterior boundaries of the Karuk Ancestral Territory, provided that the total contract or annual gross revenues meet or exceed \$2,500.00.
19. **Sovereign Immunity:** Nothing in this Agreement shall be construed or interpreted to relinquish the sovereign immunity of the Tribe.

In consideration of the mutual promises of the parties this Agreement is executed on the date first above written, in duplicate, intending each duplicate to be an original.

**INDEPENDENT CONTRACTOR**

Salmon River Restoration Council  
PO Box 1089  
Sawyers Bar, CA 96027

TIN: 68-0343595

**KARUK TRIBE**

Russell Attebery, Chairman  
64236 Second Avenue  
Happy Camp, CA 96039  
(530) 493-1600

---

Signature and Date

---

Signature and Date

*Description of Independent Contractor Services and Activities (Scope of Work)*

1. Contact NRCS and facilitate engagement in Burned Area Emergency Rehabilitation (BAER) activities for fires in Salmon River Watershed if fires burn onto private lands.
2. Seek capacity to facilitate and coordinate between project teams, the core team, resource specialists, and other partners.
3. Acquire EQIP enrollment forms, (from MKWC) and encourage landowner signups.
4. Participate in Multi-Organizational Quality Assurance and long term effectiveness checks in November 2014.
5. Planning for one outreach event to be completed by end of November 2014.
6. Attend Photopoint Monitoring training by November 2014
7. Assist in scheduling and coordination of quarterly WKRP core Team Meetings by November 2014.
8. Initiate Photopoint monitoring on properties with established access for projects occurring in the Salmon River Watershed.
9. Coordinate with Orleans and Happy Camp events and finalize event planning by end of January 2015.
10. Develop a standard report format to document projects implemented by WKRP organizations by the end of January 2015.
11. Participate in Multi-Organizational Quality Assurance and long term effectiveness checks in February 2015.
12. Assist in refinement of one to three partnership strategies into a stepwise set of initial priorities for the coming five year period by the end of April 2015.
13. Coordinate with WKRP partners to perform Multi-Organizational Quality Assurance and long term effectiveness checks in May of 2015.
14. Conduct outreach event in Salmon River Watershed to inform landowners of NRCS opportunities and facilitate voluntary sign up for the program by June 15, 2015.
15. Communicate with UC Berkeley Student assigned in regard to Two Chiefs related social implications report. Assist in introduction of student to participants and in solicitation of completed surveys.
16. Provide organizational and geographic summary report to DNR by June 30, 2015.

**SAM Search Results**  
**List of records matching your search for :**

**Search Term : salmon\* river\* restoration\* council\***  
**Record Status: Active**

<b>ENTITY</b>	SALMON RIVER RESTORATION COUNCIL	Status:Active
DUNS: 839892213	+4:	CAGE Code: 48T06 DoDAAC:
Expiration Date: Oct 16, 2014	Has Active Exclusion?: No	Delinquent Federal Debt?: No
Address: 2631 SAWYERS BAR RD	State/Province: CALIFORNIA	
City: SAWYERS BAR	Country: UNITED STATES	
ZIP Code: 96027-0000		



**Karuk Community Health Clinic**  
64236 Second Avenue  
Post Office Box 316  
Happy Camp, CA 96039  
Phone: (530) 493-5257  
Fax: (530) 493-5270



**Administrative Office**  
Phone: (530) 493-1600 • Fax: (530) 493-5322  
64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

**Karuk Dental Clinic**  
64236 Second Avenue  
Post Office Box 1016  
Happy Camp, CA 96039  
Phone: (530) 493-2201  
Fax: (530) 493-5364

### REQUEST FOR CONTRACT/ MOU/ AGREEMENT

Check One:

☒  
☐  
☐  
☐

Contract  
MOU  
Agreement  
Amendment

Karuk Tribe Number Assigned: 14-C-101

Funder/Agency Assigned:  
Prior Amendment:

USFS Two Chiefs Grant

1

REQUIRED →

\*Procurement Attached

☐

\*Budget Attached

☐

\*System for Award Management (SAM) (CONTRACTS ONLY)

☒

\*KCDC/KTHA Notification/ review required

☐ Yes ☒ No

Requestor:

Bill Tripp

Date: August 11, 2014

Department/Program:

DNR/Wildland Fire Management

Name of Contractor or Parties:

Mid Klamath Watershed Council

Effective Dates (From/To):

August 24, 2014

July 1, 2015

Amount of Original:

Amount of Modification:

Total Amount:

\$35,000

Funding Source:

USDA Two Chiefs Grant

Special Conditions/Terms:

May need to add funds from FAC grant \$2,240 to cover lunches for local participants on Klamath River TREC. Waiting for reply from MKWC on this. - will be modification

Brief Description of Purpose:

Contract for \$35,000 to fulfill MKWC role in Two Chiefs Grant. (pass through contract)

Self source - written in proposal / grant

**\*\* REQUIRED SIGNATURES \*\***

Requestor:

Bill Tripp

Date

8/11/14

\*\*Chief Financial Officer

Laura Mayton

Date

8-12-2014

\*\*Director, Administrative Programs & Compliance

Shirley Othello

Date

8-12-14

\*\*Director of Self Governance(MOU/MOA) or TERO (Contracts)

Don Wood

Date

8-12-14

Other

Date



**Karuk Community Health Clinic**

64236 Second Avenue  
Post Office Box 316  
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Phone: (530) 493-5257  
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# Karuk Tribe

**Administrative Office**

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**Karuk Dental Clinic**

64236 Second Avenue  
Post Office Box 1016  
Happy Camp, CA 96039  
Phone: (530) 493-2201  
Fax: (530) 493-5364

**AGREEMENT FOR INDEPENDENT CONTRACTOR SERVICES****Contract Number: 14-C-101**

This Agreement, dated as of August 21, 2014, is between the Karuk Tribe (hereinafter "the TRIBE") and Mid Klamath Watershed Council (hereinafter "INDEPENDENT CONTRACTOR"), who agree as follows:

1. **Description of Services:** The Tribe hereby retains Independent Contractor to provide the services described in the attached *Description of Independent Contractor Services and Activities*.
2. **Duration:** The term of this Agreement shall be from August 25, 2014 to July 1, 2015.
3. **Compensation:** Independent Contractor will be compensated as provided in the attached *Description of Independent Contractor Services and Activities*, Thirty Five Thousand dollars (\$35,000). All invoices must be submitted no later than thirty (30) days past the end date of this Agreement as stated in Clause 2 above. The Director of Natural Resources and Environmental Policy and/or Authorized Designee shall be responsible for overseeing this Agreement and approving invoices for payment.
4. **Claims for Compensation:** Independent Contractor agrees that he/she shall not be entitled to and shall not claim compensation for services performed under this Agreement from another federally funded source of compensation for the same work performed, same working hour(s) or same working day(s). It is further agreed by the Independent Contractor that any claim for compensation submitted in violation of this clause shall, if paid, be recoverable by the Tribe.
5. **Warranty, Indemnity and Hold Harmless:** Independent Contractor warrants and represents that it has every legal right to enter into the Agreement and to perform in accordance with its terms and that it is not and will not become a party to any Agreement with anyone else which would be in violation of the rights granted to the Tribe hereunder. Independent Contractor will indemnify and hold the Tribe harmless from and against any losses, damages and liabilities, including reasonable attorney's fees for Independent Contractor's negligent performance or unexcused failure to perform services under this agreement. The Tribe makes no warranty, indemnity or hold harmless agreement.
6. **Independent Contractor Status:** It is understood and agreed between the parties that the Tribe shall not be obligated to withhold any federal, state or local taxes from fees paid to the Independent Contractor, nor shall the Tribe have any liability for such withholding. Further, any required public liability, public damage and/or Worker's Compensation Insurances shall be the sole responsibility of the Independent Contractor.

7. **Confidential Information:** Independent Contractor will not disclose directly or indirectly to or use for the benefit of any third party any secret or confidential information, knowledge or data acquired by virtue of its relationship with the Tribe without the prior written approval of the Tribe. It is understood and agreed by the parties that the obligations of this paragraph shall survive the expiration or termination of the Agreement.
8. **Non-Assignability:** This Agreement may not be assigned or transferred by either party without the prior written approval of the other party.
9. **Authority:** Independent Contractor's authority to act under this Agreement can be suspended upon written or verbal notice by the Tribal Chairman of the Tribe or his/her designee. If verbal notice is given, it shall be confirmed in writing within five (5) working days.
10. **Termination:** This Agreement may be terminated at any time, with or without cause, by either party, upon notice in writing. Any such termination shall be effective immediately. Independent Contractor shall invoice the Tribe within thirty (30) days of agreement termination for satisfactory work performed up to termination date.
11. **Complete Agreement:** This Agreement constitutes the entire agreement between the parties, and no amendment or modification hereof shall be effective unless reduced to writing and signed by both parties.
12. **Severability:** Should any provision of this Agreement be held invalid or unenforceable, such a holding shall not affect the validity or enforceability of any other provision thereof.
13. **Copyrights:** All original materials, written, photographed, recorded or otherwise collected or produced by the Independent Contractor pursuant to this Agreement are instruments of Professional Services, and shall be the sole property of Tribe.
14. **Expertise Certification:** The Independent Contractor assures the Tribe that they and all their approved sub-contractors possess the expertise, and resources necessary for satisfactory completion of the activities described in the *Description of Independent Contractor Services and Activities*.
15. **Certification Regarding Debarment, Suspension and Related Matters:** The Independent Contractor hereby certifies to the best of their knowledge that it or any of its officers or contractors or sub-contractors:
  1. Are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transaction by any Federal department or agency;
  2. Have not within a three (3) year period preceding this Agreement been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain or performing a public (Federal, State or local) transaction or agreement under a public transaction; violation of federal or state

antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property;

3. Are not presently indicted for or otherwise criminally or civilly charged by a government entity (Federal, State or local) with commission of any of the offenses enumerated in Paragraph 2 of this certification; and
  4. Have not within a three (3) year period preceding this Agreement had one or more public (Federal, State or local) transactions terminated for cause or default.
16. **Applicable Law:** This Agreement shall be governed by the laws of the United States of America and by Karuk Tribal law. In the absence of Federal or Tribal law, relevant laws of the State of California shall be applicable. Independent Contractor is required to comply with Office of Management and Budget Circular A-102 and is responsible for understanding and compliance with applicable grant administration requirements as set forth in the Federal agency codifications of the grants management common rule. This provision is not intended to waive the Tribe's sovereign immunity status or submit the Tribe to any jurisdiction inconsistent with such status.
17. **Indian Preference:** This Contract shall be executed in accordance with the Indian Preference Act of 1934 (Title 25, USC, Section 47) and/or the Tribal Employment Rights Ordinance (TERO), based on funding source requirements.
18. **Tribal Employment Rights Ordinance (TERO):** Independent Contractor acknowledges that a two percent (2%) TERO fee will be imposed on the gross value of any contract initiated within the interior/exterior boundaries of the Karuk Ancestral Territory, provided that the total contract or annual gross revenues meet or exceed \$2,500.00.
19. **Sovereign Immunity:** Nothing in this Agreement shall be construed or interpreted to relinquish the sovereign immunity of the Tribe.

In consideration of the mutual promises of the parties this Agreement is executed on the date first above written, in duplicate, intending each duplicate to be an original.

**INDEPENDENT CONTRACTOR**

Mid Klamath Watershed Council  
PO Box 409  
Orleans, CA 95556  
TIN: 73-1679957

**KARUK TRIBE**

Russell Attebery, Chairman  
64236 Second Avenue  
Happy Camp, CA 96039  
(530) 493-1600

---

Signature and Date

---

Signature and Date



*Description of Independent Contractor Services and Activities (Scope of Work)*

1. Contact NRCS Yreka and get a list of funded EQIP applicants and their contact information for Happy Camp and Seiad areas.
2. Acquire EQIP enrollment forms, and encourage landowner signups.
3. Notify selected participants of workforce availability options as needed.
4. Seek capacity to facilitate and coordinate between project teams, the core team, resource specialists, and other partners.
5. Develop Photopoint monitoring protocol and training plan by the end of October 2014.
6. Perform Multi-Organizational Quality Assurance and long term effectiveness checks in November 2014.
7. Planning for two outreach events to be completed by end of November 2014..
8. Initiate Photopoint Monitoring training by November 2014
9. Develop a process to map, track and prioritize second round EQIP enrollments by the end of November 2014
10. Assist in scheduling and coordination of quarterly WKRP core Team Meetings by November 2014.
11. Continue Photopoint monitoring on properties with established access for implementation and monitoring purposes.
12. Coordinate with Salmon River event and finalize event planning by end of January 2015.
13. Perform Multi-Organizational Quality Assurance and long term effectiveness checks in February 2015.
14. Assist in refinement of one to three partnership strategies into a stepwise set of initial priorities for the coming five year period by the end of April 2015.
15. Coordinate with WKRP partners to perform Multi-Organizational Quality Assurance and long term effectiveness checks in May of 2015.
16. Conduct outreach event to inform landowners of NRCS opportunities and facilitate voluntary sign up for the program by June 15, 2015.
17. Communicate with UC Berkeley Student in regard to Two Chiefs related social implications report. Assist in introduction of student to participants and in solicitation of completed surveys.
18. Provide organizational and geographic summary report to DNR by June 30, 2015.

**SAM Search Results**  
**List of records matching your search for :**

**Search Term : mid\* klamath\* watershed\* council\***  
**Record Status: Active**

<b>ENTITY</b>	MID KLAMATH WATERSHED COUNCIL	Status:Active
DUNS: 166006176	+4:	CAGE Code: 31LQ7 DoDAAC:
Expiration Date: Jul 3, 2015	Has Active Exclusion?: No	Delinquent Federal Debt?: No
Address: 38150 HWY 96	State/Province: CALIFORNIA	
City: ORLEANS	Country: UNITED STATES	
ZIP Code: 95556-0000		

## FIRE MANAGEMENT OFFICER/Gary Risling

Components of the Fire Program have been around and operated within the Karuk Tribal structure for quite a few years; namely the MOU for “Resource Protection during Wildfires” and the Karuk #1 Hand crew. The operation of these two activities serves as the foundation for the development of a Professional Fire Management Program and Organization.

Due to draught and severe Fire Weather conditions, the Karuk #1 Hand crew has been engaged in Firefighting assignments the last three weeks, with only a 2 day rest break between assignments. The Crew is currently assigned to the Happy Camp Complex. The Happy Camp Complex also invoked the “Tribal Resource Protection “ MOU and deployed Harold Tripp to the incident as The Tribal Representative, along with two Tribal Members as Heritage Consultants.

I am the newly hired Fire Management Officer (FMO) Gary Risling, and have been engage in settling into the Natural Resources Department, defining Fire program office space and necessary remodeling needing to be done, ordering office equipment, furniture, computers and communications equipment. Program organizational priorities have been driven by operational needs of existing activities. These are the day to day activities serve to identify which agreements and document need to be found and reviewed first. The assembly and review of relative documents is key to doing an assessment of the current management situation of the existing program. Gathering and reviewing documents relative to program operations and development is where the majority of my time has been spent so far.

Gary Risling, FMO

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**Karuk Community Health Clinic**

64236 Second Avenue  
Post Office Box 316  
Happy Camp, CA 96039  
Phone: (530) 493-5257  
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# Karuk Tribe

**Administrative Office**

Phone: (530) 493-1600 • Fax: (530) 493-5322  
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**Karuk Dental Clinic**

64236 Second Avenue  
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August 28, 2014

Secretary Tom Vilsack  
U.S. Department of Agriculture  
1400 Independence Ave., S.W.  
Washington, DC 20250

**RE: USFS water rights not enforced in Klamath Basin**

Ayukii Secretary Vilsack:

Thank you for your response to the Karuk Tribe's August 23, 2013 letter regarding our concerns with USFS water right for in-stream flows on the Scott River. As you noted in your letter, local USFS staff concluded that the agency's water right was very limited such that there are effectively no lower priority water rights holders in the Scott Valley that could be called upon to help meet the agency's in-stream flow right. Klamath National Forest Supervisor Patricia Grantham wrote the California Water Resources Control Board September 10, 2013 requesting confirmation of this view.

We would like to highlight to you the Water Board's response to Ms. Grantham's letter and urge USFS to take additional actions to meet its tribal and public trust responsibilities in the Klamath Basin.

Writing on behalf of the California Water Board, Executive Director Tom Howard responded to Ms. Grantham's letter December 3, 2013 and noted that:

*"Your assessment is basically correct, in that the vast majority of the water rights recognized in the Adjudication Decree are not subject to curtailment during periods when flows are insufficient to satisfy the Forest Service instream flow rights. But the categories of water rights subject to the Forest Service water right are broader than recognized in your letter, and the amount diverted in a manner inconsistent with the Forest Service instream flow right therefore may be somewhat greater than you indicate."*

Mr. Howard goes on to explain that according to water use reports filed by diverters in 2012, there was over 35 cfs of diversions that the Forest Service could have made a call on to help meet in-stream water right. He also notes that since many diverters failed to file a report, the actual number could be much higher. In the late summer, when reaches of the Scott River intermittently go dry, 35 cfs is a very significant amount of water.



One outcome of Ms. Grantham's letter has been that the Water Board has now informed these junior water rights holders, in writing, of the potential to have their water diversions curtailed in the future to help meet the Forest Service Water right.

However, this action alone will not provide enough water to have the Forest Service water right fully met. This puts anadromous fish in the Scott River at continued risk. However, Mr. Howard did offer the following point to consider:

*"It should be noted that the Scott River Adjudication was completed before the California Supreme Court issued its landmark public trust opinion in National Audubon Society v. Superior Court (1983) 33 Cal.3d 419 (Audubon). The State Water Board could consider whether the Adjudication Decree should be updated to take into account any new information available concerning the effect of diversions and groundwater extractions on instream flows and to apply the public trust doctrine if a petition is filed by a claimant or claimants to water in the Scott River stream system. Audubon makes clear that a party with standing to raise public trust issues may be a claimant."*

Given that the Scott River currently hosts the largest remaining populations of ESA listed Southern Oregon Northern California ESU of coho salmon and it remains one of the key habitats for spawning and rearing for Klamath River Chinook salmon, we urge the Forest Service to file a petition with the Water Board requesting that the Scott Decree be updated to consider public trust obligations made clear by the Audubon decision.

We appreciate your continued attention to this issue that is very important to the Karuk Tribe and many others who have their culture or livelihood at risk due to impaired fisheries and water quality. We look forward to working with you to find lasting solutions to these issues.

Yootva,

Russell "Buster" Attebery  
Chairman

Enclosures (2)

Cc: Butch Blazer, Deputy Under Secretary for Natural Resources & Environment  
Patricia Grantham, Klamath National Forest Supervisor

## State Water Resources Control Board

DEC 3 2013

Ms. Patricia A. Grantham  
Forest Supervisor  
U. S. Department of Agriculture  
Klamath National Forest  
1711 S. Main Street  
Yreka, CA 96097-9518

Dear Ms. Grantham:

### FOREST SERVICE SCOTT RIVER DECREE RIGHT FOR INSTREAM FLOWS

As you indicate in your letter of September 10, 2013, the Adjudication Decree in the Scott River Adjudication recognizes United States Forest Service (Forest Service) rights for instream flow. Your letter also concludes, however, that because most of the other rights in the Scott River are not limited by the Forest Service's instream flow rights, only a relatively small amount of water is being diverted in a manner inconsistent with the Forest Service's rights. I am responding to your request that the State Water Resources Control Board (State Water Board) confirm or correct that assessment.

Your assessment is basically correct, in that the vast majority of the water rights recognized in the Adjudication Decree are not subject to curtailment during periods when flows are insufficient to satisfy the Forest Service instream flow rights. But the categories of water rights subject to the Forest Service instream flow right are broader than recognized in your letter, and the amount diverted in a manner inconsistent with the Forest Service instream flow right therefore may be somewhat greater than you indicate.

Paragraph 45 of the Adjudication Decree recognizes Forest Service rights to stream flow in the Scott River measured at the USGS Gage below Fort Jones. These include a first priority right, equal and correlative with first priority rights in Schedule D4, to specified flows that are set forth by month of the year, or in some cases half-month, and the minimum flow during that month or half-month. These minimum flows apply in all years, including critically dry years. Paragraph 45 includes an additional allotment to the Forest Service for instream flow, with a priority inferior to first priority rights but superior to all other rights in Schedule D4.



Like other rights in Schedule D4, however, the United States Forest Service rights generally do not provide a basis for curtailment of rights in other schedules.<sup>1</sup> There are two significant exceptions to this general treatment of rights in different schedules. First, rights set forth in the surplus priority class in Schedules B and D are subject to curtailment to protect senior rights, including the Forest Service's rights under Paragraph 45. (See Paragraphs 19, 21 & 25) Second, post-1914 appropriative rights in Schedule E are junior to all other rights (in all classes), including the Forest Service's rights, except that Schedule E rights are senior to surplus class rights.

Your letter indicates that only a small amount of water is diverted by those who hold rights in Schedule D4 that have a lower priority than the Forest Service's rights. To determine whether significant quantities are being diverted that should be curtailed to avoid infringement of the Forest Service's rights it would also be necessary to look at diversions of surplus water in Schedule B and in Schedules D1 through D3, and diversions under Schedule E.

State Water Board staff reviewed reports of permittees and licensees for 2012. The reports indicate that water right holders in Schedule E reported diversions totaling over 35 cfs in July, and over 3 cfs in August and September. Many permit and license holders in the Scott River watershed failed to file reports, so the actual amount diverted may be higher.

There is no watermaster for the Scott River Adjudication. Those holding surplus class right or permits or licenses for diversions upstream of the USGS Gage below Fort Jones may not be aware of the need to curtail their diversions when the Forest Service right is not being met. The State Water Resources Control Board (State Water Board) will inform them of this requirement before the 2014 irrigation season, so they can plan accordingly.

It should be noted that the Scott River Adjudication was completed before the California Supreme Court issued its landmark public trust opinion in *National Audubon Society v. Superior Court* (1983) 33 Cal.3d 419 (*Audubon*). The State Water Board could consider whether the Adjudication Decree should be updated to take into account any new information available concerning the effect of diversions and groundwater extractions on instream flows and to apply the public trust doctrine if a petition is filed by a claimant or claimants to water in the Scott River stream system. *Audubon* makes clear that a party with standing to raise public trust issues may be a claimant.

I appreciate your concern about this matter, and for your support of local efforts to provide adequate instream flows.

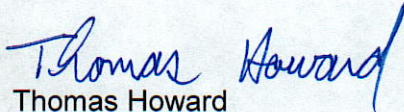
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<sup>1</sup> For example, paragraph 19 provides that: "Exercise of rights in Schedule B will not have an effect on rights in Schedules C and D great enough to warrant reduction of diversions when rights in Schedules C and D are not being fully fulfilled." Further, paragraph 21 states that: "Exercise of rights in each D Schedule will not have an effect on rights in the higher numbered D Schedules great enough to warrant reduction of diversions when rights in the higher numbered D Schedules are not being fulfilled."



If you have any questions, feel free to contact me at (916) 341-5615 or by e-mail at [Tom.Howard@waterboards.ca.gov](mailto:Tom.Howard@waterboards.ca.gov).

Sincerely,



Thomas Howard  
Executive Director

cc: The Honorable Jared Huffman  
U.S. House of Representatives  
1630 Longworth House Office Building  
Washington, D.C. 20515

Mr. Buster Attebery  
Council Chairman  
Karuk Tribe  
P.O. Box 1016  
Happy Camp, CA 96039

Mr. Harold Bennett  
Tribal Chairperson  
Quartz Valley Indian Reservation  
13601 Quartz Valley Road  
Fort Jones, CA 96032

Ms. Marcia Armstrong  
District 5 Supervisor  
Siskiyou County Board of Supervisors  
9216 Smokey Lane  
Fort Jones, CA 96032

Mr. Ric Costales  
Natural Resources Specialist  
Siskiyou County  
P.O. Box 750  
Yreka, CA 96097

Mr. Tom Menne, Chair  
Scott Valley Groundwater Advisory Committee  
4647 Scott River Road  
P.O. Box 608  
Fort Jones, CA 96032

Mr. Preston Harris  
Executive Director  
Scott River Water Trust  
P.O. Box 591  
Etna, CA 96027



DEC 3 2013

Ms. Marilyn Seward, Chair  
Scott River Watershed Council  
P.O. Box 268  
Etna, CA 96027

Ms. Carolyn Pimental  
District Manager  
Siskiyou County Resource Conservation District  
450 Main Street  
Etna, CA 96027

Ms. Irma V. Lagormarsino  
Assistant Regional Administrator  
National Marine Fisheries Service  
NOAA Fisheries West Coast Region  
1655 Heindon Road  
Arcata, CA 95521

Ms. Erin Williams  
Field Supervisor  
U.S. Fish and Wildlife Service  
1829 S. Oregon Street  
Yreka, CA 96097

Mr. Chuck Bonham, Director  
California Department of Fish and Wildlife Service  
1416 9th Street, Room 1205  
Sacramento, CA 95814

Mr. Jim Patterson  
District Conservationist  
USDA Natural Resources Conservation Service  
215 Executive Court, Suite A  
Yreka, CA 96097-2629



ec: Michael Lauffer  
[Michael.Lauffer@waterboards.ca.gov](mailto:Michael.Lauffer@waterboards.ca.gov)

Bryan McFadin  
[Bryan.Mcfadin@waterboards.ca.gov](mailto:Bryan.Mcfadin@waterboards.ca.gov)





United States Department of Agriculture

Office of the Secretary  
Washington, D.C. 20250

NOV 14 2013

RECEIVED NOV 20 2013

Mr. Michael Thom  
Vice Chairman  
Karuk Tribe  
Post Office Box 316  
Happy Camp, California 96039

Dear Vice Chairman Thom:

Thank you for your letter of August 23, 2013, on behalf of the Karuk Tribe, regarding concerns with the U.S. Department of Agriculture's Forest Service water rights in the Klamath Basin, specifically an in-stream flow water right on the Scott River. I apologize for the delayed response.

I agree in-stream flows are important for fish and aquatic life as well as terrestrial wildlife. I appreciate your interest in protecting these valuable resources, and I understand your desire to preserve your cultural identity that is dependent on the lands managed by the Forest Service.

Ms. Patricia A. Grantham, Forest Supervisor, Klamath National Forest, has had a number of conversations with the California State Water Resources Control Board regarding this issue, including options to ensure adequate flows are available for fish and other wildlife. Since late July, the Klamath National Forest has focused its resources on the life and safety issues regarding the large fires occurring on the Forest this summer. On September 10, 2013, Supervisor Grantham mailed the enclosed letter to the Board and sent a copy to the Karuk Tribe.

Last summer, as requested by your Chairman, and directed by Regional Forester Mr. Randy Moore, the Klamath National Forest completed its research on water rights. On August 21, 2012, the results of this research were shared with your representative, Mr. Craig Tucker. Specifically, the Forest Service found that within the Scott River Adjudication (Adjudication) Schedule D4, which contains the Forest Service water rights, there were only three small surface-water diversions reported, all for legal water rights, totaling less than 0.60 cubic feet per second (cfs).

As we understand the Adjudication, the majority of those rights (0.58 cfs) are first-priority water rights, equal and correlative to the Forest Service water rights. The remainder, second-priority rights totaling 6.7 gallons per day, would neither materially contribute to meeting the Agency's water rights nor provide measurable benefit for fish. The Adjudication

Mr. Michael Thom

Page 2

clearly describes water rights by schedule and does not allow for requesting additional water outside a particular schedule unless there are diversions in excess of valid water rights.

The Forest Service has been actively engaged with multiple stakeholders in the Scott Valley to identify and implement actions beneficial to ecological restoration in the Scott River basin, including protection of the fishery resource. I understand that Mr. Sonny Davis, council member of the Karuk Tribe, regularly participates in many of these meetings in the Scott Valley. I commend you for your leadership in the effort to find and implement collaborative solutions. I believe the greatest potential to achieve our shared ecological restoration goals rests with the cumulative ideas, resources, and energy contributed by all interested parties.

Again, thank you for writing. I appreciate the concerns you raise on behalf of the Karuk Tribe. USDA will continue our dialogue with the Karuk Tribe and all stakeholders on this mutually important issue.

Sincerely,

A handwritten signature in blue ink, reading "Thomas J. Vilsack". The signature is fluid and cursive, with the first name "Thomas" and last name "Vilsack" clearly legible.

Thomas J. Vilsack  
Secretary

Enclosure





United States  
Department of  
Agriculture

Forest  
Service

Klamath  
National  
Forest

Supervisors  
Office

1711 S. Main Street  
Yreka, CA 96097-9518  
(530) 842-6131  
(530) 841-4573 TDD

File Code: 2540

Date: September 10, 2013

Felicia Marcus  
Board Chair  
California State Water Resources Control Board  
PO Box 100  
Sacramento, CA 95812

Dear Ms. Marcus:

I am writing to you as the representative of a water rights holder (the U.S. Forest Service) included within the Scott River Adjudication, Decree No. 30662, Siskiyou County, California.

The Scott River Adjudication (Adjudication) states that the "U.S. Forest Service has a right to stream flow . . . for instream use for fish wildlife within the Klamath National Forest." This is a variable water right, with 30 cfs allotted in the months of August and September. The Adjudication notes that "These amounts are necessary to provide minimum subsistence-level fishery conditions including spawning, egg incubation, rearing, downstream migration, and summer survival of anadromous fish, and can only be experienced in critically dry years without resulting in depletion of the fishery resource" (Adjudication, paragraph 45).

Based on observation of flows at the U.S. Geological Survey (USGS) gage below Fort Jones, the compliance measurement point, we determined that this instream flow right held by the Forest Service has not been met since approximately June 22. In all likelihood, this right will not be met again this year until a major autumn precipitation event. This is not an unusual situation. Although the water right was met in its entirety in 2011, and in 2012 until August 12, flows have commonly dropped below 30 cfs in the past 10-15 years. The Forest Service is concerned about the potential effects of low flows on the fishery resource. We also acknowledge that 2013 has been an unusually dry water year in this area.

As you are aware, the Forest Service water right is governed by Schedule D4 of the Adjudication, and its priority is "equal and correlative" with first priority water rights within that schedule (Paragraph 45). For Schedule D4, we found that there is a total reported use of less than 0.60 cfs by first-priority water right holders. There is a total reported use of 6.7 gallons/day by second-priority water right holders and no reported use by surplus water right holders. All other surface-water diversions are governed by other "D" schedules, and the Adjudication notes that the "rights in each D schedule may be exercised independently from the rights in all other D schedules" (Paragraph 27). Based on the reported use in Schedule D4, there is insufficient water used by second-priority and surplus water right holders to materially affect the Forest Service water right. We request that you confirm or correct our assessment of this situation.



The Forest Service supports local efforts to ensure flows are available to the fisheries resource at the right time and in the right amounts. The Scott River Water Trust, the Scott River Watershed Council, and the Scott Valley Groundwater Advisory Committee are actively working to identify and implement restoration and management actions that will contribute to enhanced flows and fisheries habitat. The Forest Service will continue to work with all governments, landowners, agencies, tribes and stakeholders with an interest in the Scott River to identify and implement actions beneficial to ecological restoration in the basin, including protection of the fishery resource. I strongly believe that the greatest potential to reach these goals is through community-based, collaborative efforts (such as the Scott Valley Groundwater Advisory Committee) that pool ideas, resources, and energy toward achieving common purposes in improving conditions in the Scott River.

I look forward to your response regarding a review of junior/surplus diverters to the Forest Service water right in Schedule D4.

Thank you for your time and attention to this matter. Should you have questions, please do not hesitate to contact me at (530) 841-4502 or [pagrantham@fs.fed.us](mailto:pagrantham@fs.fed.us).

Sincerely,



PATRICIA A. GRANTHAM  
Forest Supervisor

cc: Tom Howard, Executive Officer, California State Water Resources Control Board  
Mike Lauffer, Office of Chief Counsel, California State Water Resources Control Board  
Buster Attebery, Chairman, Karuk Tribe  
Harold Bennett, Chairperson, Quartz Valley Indian Reservation  
Marcia Armstrong, District 5 Supervisor, Siskiyou County Board of Supervisors  
Ric Costales, Natural Resources Specialist, Siskiyou County  
Tom Menne, Chair, Scott Valley Groundwater Advisory Committee  
Preston Harris, Executive Director, Scott River Water Trust  
Marilyn Seward, Chair, Scott River Watershed Council  
Carolyn Pimental, District Manager, Siskiyou County Resource Conservation District  
Irma Lagomarsino, National Marine Fisheries Service, NOAA - Fisheries  
Erin Williams, Field Supervisor, U.S. Fish and Wildlife Service  
Chuck Bonham, Director, California Department of Fish and Wildlife  
Brian McFadden, North Coast Region Water Quality Control Board  
Jim Patterson, District Conservationist, USDA Natural Resources Conservation Service

# Karuk Department of Tribal Lands Management

## August 28, 2014 Council Report

Scott Quinn – Director

### 1. Land

- A. I drafted an Agreement with MKWC and continue to work with Fidelity Title and North State Engineering to process a right-of-way in Orleans.
- B. On 6/18/2014 I made a map of Tishanik for the Council.
- C. On 6/20/2014 I made a Karuk Service Area Map for the Grant Writing Department.
- D. On 6/18 and 6/20/14 I worked with Fidelity Title to give them requested information to obtain updated policies for the Adamson and Upper Katamiin Fee to Trust Applications.
- E. On 6/11/2014 and 6/17/2014 I worked with Siskiyou Escrow to obtain updated Title Commitment for the Yreka Clinic Fee to Trust Application.
- F. I obtained procurement and prepared a contract to conduct two Archeological studies in Yreka for Tebbe, Tynes, WME MH Park, and Menne Fee to Trust Applications. Thank you to Jaclyn for getting them approved at a planning meeting while I was gone.
- G. I reviewed and requested Chairman Attebery to approve three Karuk Tribal Housing Environmental Reviews for Karuk Tribal Member low-income housing related projects.
- H. On 6/26/2014 I worked with a tribal member to obtain information on an allotment.
- I. I'm worked with Karuk DNR to determine the usability of a parcel in Orleans to purchase.
- J. On 8/19/2014 I researched the KTHA Hayes Property and sent them copies of all existing Rights-of-Way.
- K. On 8/20/2014 I worked with DNR to obtain information on parcels.

### 2. OTHER CASINO

- A. I participated with staff and tribal council in meetings with the City of Yreka and reviewing and commenting on proposed changes to Draft City of Yreg IGA.
- B. I researched Casino impacts on Criminal Justice to multiple counties.
- C. On 8/5/2014 I met with Chairman Attebery and Senator Gains in Redding.
- D. On 8/6/ and 8/7/2014 I met with Chairman Attebery and Laura Mayton and potential Casino Financiers.
- E. On 8/6/ and 8/7/2014 I met with staff, council and the City, and the next day with staff, Council, and the County to discuss our proposed IGA

### 3. OTHER

- A. I approved necessary septic work in the park at Space #9 and processed rentals for the White Mtn. Estates MH Park in Yreka. We have had lots of issues with the plumbing.

### 4. APPROVALS

- A. Resolution 14-R-063 - Karuk BIA \$3,000 TPA Funds to CA Fee to Trust Consortium
- B. MOA 14-M-006 – BIA CA Fee to Trust Consortium



**KARUK TRIBE**  
**Karuk Tribal TANF Program**  
**August 2014 Monthly Report**

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**Program Report Summary**  
**July 2014**

**Active Clients (Program Totals) Report:**

Currently serving **76** clients (See attachment (A)) – KTCP-Active Cases as of 08/21/2014)

Served by Site

Currently serving **04** Clients at the Orleans Office  
Currently serving **20** Clients at the Happy Camp Office  
Currently serving **52** Clients at the Yreka Office

Families Served

Currently serving **24** Child only families  
Currently serving **39** 1-parent families  
Currently serving **13** 2-parent families

**Work Participation Rate Report (WPR):**

WPR = **00.00%** - (See attachment (B)) – KTCP – WPR – Orleans - Monthly Summary for 05/2014)  
WPR = **50.00%** - (See attachment (B)) – KTCP – WPR – Happy Camp - Monthly Summary for 05/2014)  
WPR = **53.85%** - (See attachment (B)) – KTCP – WPR – Yreka - Monthly Summary for 05/2014)

Work Participation Rate for May 2014 was **51.43%**. (See attachment (B))

**Council Approval Request(s)**

1. Approval of MOU with Yreka Union Elementary School District – School Lunch program
2. Increase Yreka Site Manager's Credit Card Limit to \$4,500.00 – Increased use working with TANF/LIAP and NEW program.

**Council Information**

(Attachment (C)) LIAP Report May/June 2014  
(Attachment (D)) MOU Yreka Union Elementary School District

**KARUK TRIBE**  
**Karuk Tribal TANF Program**  
**August 2014 Monthly Report**

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## **Program Report**

### **Executive Director's Comments:**

#### **Staffing:**

Yreka – Currently we have one staff out on medical leave. This is possible long-term. All cases have been transferred to the other two case workers. Maintaining case load.

#### **Office Space –**

##### **Orleans**

Maintenance will be renovating the section that was on the drawing from the April Report 2014 sometime in June is complete.

Met with the maintenance department to determine what renovations would be needed to complete the one-stop. After the meeting it was determined that there would be minimal changes needed to complete the renovation of these office spaces into a one-stop.

On the waiting list.

##### **Happy Camp**

Waiting on ACF approval of renovation - working with administration in renting the modular home at the RV Park. Then I will be considering renovating the deck into office space.

##### **YREKA**

I am currently working on a lease agreement with Dr. Brightman, to lease his office space.

### **Appeals, Complaints and Grievances**

None

#### **Case Management –**

I have one TANF client working in the IT department and 1 Client working within the maintenance department. There is one NEW client working at the Gift shop, one NEW client working at the Senior Nutrition Center and One NEW Client working at the KCDC.

We are steadily improving the quality and customer services to our clients. The work participation rate is improving and the data is being updated more quickly and entered correctly as demonstrated in the work participation report.

All cases are being audited to ensure the case file is complete and accurate.

**KARUK TRIBE**  
**Karuk Tribal TANF Program**  
**August 2014 Monthly Report**

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**Youth Activities**

Will update and report on activity outcomes in September's 2014 Manager's report.

**TANF Father/Motherhood is Sacred Training**

Will be starting F/M is sacred classes in all three (3) sites in September 2014.

**Food Security Program**

We are up and running with the summer youth lunch program and have been serving since July 8, 2014. The children are happy. We will be running the youth lunch program until August 29, due to Klamath/Trinity School District do not start school until September 10<sup>th</sup>.

**Submitted By:**

Lester Lee Alford, Jr.  
TANF Executive Director

**HUMAN RESOURCES**  
**TRIBAL COUNCIL STAFF REPORT**  
**August 28, 2014**

To: The Honorable Tribal Council  
From: James Phelps, Human Resources Director

<b>Interviews Held/Results:</b>
---------------------------------

- |                                                                                                                   |
|-------------------------------------------------------------------------------------------------------------------|
| 1. KCDC Economic Developer & Operations Manager, 08/19/2014; Karen Derry Hired – Start Date of September 1, 2014. |
|                                                                                                                   |

<b>Interviews Pending:</b>
----------------------------

- |                                                                                 |
|---------------------------------------------------------------------------------|
| 1. Yreka - Head Start Cook/Aide/Bus Monitor, scheduled for 08/22/2014           |
| 2. Happy Camp - Clerical Assistant, interviews to be set up week of 08/25/2014. |
| 3. Happy Camp – Sales Shop Clerk, interviews to be set up week of 08/25/2014.   |
|                                                                                 |

<b>Vacancies:</b>
-------------------

- |                                               |
|-----------------------------------------------|
| 1. Yreka – Sales Clerk II (Amkuuf Smoke Shop) |
| 2. Yreka – Dental Director                    |
|                                               |

**Employee Incidents:**

There was one incident reported to HR for the month of August 2014 involving theft by an employee. The situation is in the process of being resolved. As this is a confidential personnel matter, please contact HR if you desire more specific details at **(530) 493-1600 x2010**.

**Possible Ideas:**

I believe we should expand the scope of our current posting locations. Specifically we should try to target our postings to the appropriate audience --- this is especially true for many of the medical field postings. For example, the Dental Director posting should be placed in relevant trade journals, university career boards, and even outreach to current private practice dentists who may know a peer who is looking to change careers. The goal is to increase our applicant pool to ensure that we hire only the best employees possible. I would like Council permission to explore this options.

Proposals Initiated/Under Consideration:

**Awarded in the amount of \$72,216**

**Department of Community Services and Development (CSD)** – The overall intended benefits of the project funded through this NOFA will be to provide opportunities to implement direct client service programs that benefit low-income individuals, families and communities. The proposed project will provide (20) 500 and (8) 750 gallon water tanks to qualifying Tribal members residing outside of a community water district.

**FEMA- Management-FEMA Hazard Mitigation Program Grant (HMPG)**– Management grant in the amount of \$3,261, which will be used to install radios in the Tribal fire vehicles and purchase GPS units.

***Application was approved at the August 21<sup>st</sup>, 2014 planning meeting and submitted.***

**FEMA – Defensible Space-FEMA Hazard Mitigation Program Grant (HMPG)** – Defensible Space project in the amount of \$66,693, which will be used to complete defensible space/thinning projects around Happy Camp KTHA property. The funds were made available because a disaster was declared during the Orleans Complex.

***Application was approved at the August 21<sup>st</sup>, 2014 planning meeting and submitted.***

**HRSA-Non-competing Re-application-** Submitted in the amount of \$833,496 for the Karuk Health Department. Approved at the August 14, 2014 Health Board meeting.

**MSCAA- Modoc Siskiyou Community Action Agency-** Application in the amount of \$15,000, funds Senior Nutrition program activities at the Happy Camp center. Approved and submitted at August 14, Health Board Meeting.

***Seventh Generation Fund for Indigenous Peoples***

Seventh Generation Fund supports Indigenous-initiated and Indigenous-led community-based organizations and projects aligned with our mission. Upon reviewing the guidelines the Karuk Tribe is ineligible because our operating budget exceeds \$150,000 per year.

**Living Cultures Grants- Alliance for California Traditional Arts-**

The Living Cultures Grant seeks to sustain and strengthen the folk and traditional arts in the state of California. Funds would be used for weekly basket weaving classes and possibly a Fall basket weavers gathering. Due to changes in guidelines the Karuk Tribe is ineligible because our operating budget exceeds \$250,000 per year.



**Indian Health Services: Tribal Management Grant Program-**

TMGs are used for (1) Conducting Feasibility Studies (2) Planning (3) Evaluation Studies. The planning grant will be used to conduct a comprehensive strategic planning process, as a means to improve communication, streamline processes, develop mechanisms for better decision making, and ensure strong working relationships between leadership and administration. This will be accomplished by conducting a week long planning session and hiring an outside consultant for facilitation and planning.

***Application was submitted August 5, 2014***

Funding opportunities continue to be reviewed for eligibility and compatibility with Tribal program goals and objectives.

## **July 2014 Council Report**

August 21, 2014

From: Tom Waddell

Position: Grant Writer

**Action Item** –No action items

Proposals Initiated/Under Consideration:

**The HRSA Grant** for Expanded Services has been submitted Still no word from HRSA

**Home Land Security** – We have not received official notice, but acquired a list of Applicants who were awarded and we were not on the list. I contacted their representative and was told they had not sent out award notices yet. He did say that it would be about 2 weeks until notices and reviewer comments would be sent out.

**SDPICD\_FY15** - I assisted Annie Smith with the Special Diabetes Program for Indians Community-Directed Grant Programs, a continuation grant. I have not heard anything about this grant yet.

### **HUD-Indian Community Development Block Grant- ICDBG**

The ICDBG program was submitted and we are waiting for Results. I want to send out a special thanks to Sue Burcell for volunteering to help on this project. The project NOFA was posted on June 12th. Application deadline date was July 29<sup>th</sup>. The identified project for this funding opportunity is a Karuk Family Services Center located in Happy Camp.

**Nation Science Foundation** has teamed with National Art and Humanities to offer an Endangered Indigenous Language grant opportunity. Sammi O. and I have already started working this project. Sammi has had several conversations with Susan G. and we hope that she can be contracted to work on this application.

**HRSA Emergency Equipment Grant.** I have received confirmation that we were NOT awarded the HRSA Grant for placement of Automatic External Defibrillators (AEDs) at key locations throughout our Service Area. I just received the notice today and will review the reader notes for why we were not competitive.

**Action Item:**

Out of State Travel NCAI October 26th-October 31st, NCAI Annual Convention, Atlanta, GA

**Monthly Updates:**

I assisted Sandi Tripp with the letter of certification from a Tribal Attorney regarding our eligibility for Tribal Transit funding. Stephanie Dolan was on the ball and had the letter back to us within a day. I also assisted Sandi with the Resolution for the Tribal Transit funds.

I provided feedback to Lisa Hillman on the draft Karuk Tribe Intellectual Property Rights Policy. This policy will help guide the Tribe and researchers that we choose to work with on different research proposals. The main concern is the ownership of materials and intellectual property. If the Tribe is providing sensitive information to different researchers, we want to be sure that information is protected and that we also get to maintain some ownership of the information in our own digital and physical libraries.

I followed up with Merv George Jr. the new Forest Supervisor on the Six Rivers regarding a marijuana grow in a culturally significant area. Unfortunately there are very limited resources on the Six Rivers and there are other grows that are much larger that are taking priority at this time. We will continue to push forward on this issue because it is a very big concern for us.

I sent in an application to the Prescribed Fire Training Exchange program, which will be from October 1st-October 11th. This will allow me to assist on the prescribed burns if they need people. I have been tentatively accepted to this, so I will be requesting some leave for this time.

On August 12th myself and Scott met with Erin Hillman and Ashlee King regarding some leases on properties where the Tribe is still the property owner and the tenants have completed payment on their "lease-to-purchase" homes. The Tribe needs to develop leases for the property on these properties and Housing will continue to manage the homes and the requirements/adherence to the "Conveyance Agreement".

On August 13th Tom Fielden decided to organize a small Type 3 Incident Management Team to respond to the Smokey Conditions within Ancestral Territory. Since that time we have had several Command and General Staff meetings. On Friday August 15th and Sunday August 17th I helped coordinate public meetings to give the community an opportunity to raise any questions or concerns. Also the Operations Section Chief of the Incident Management Team for the Fire provided an update on what the status of each fire was. I attended another public meeting Wednesday August 20th. Everyone needs to be prepared for a long-term incident which will cause smoke impacts and as well as increased traffic due to all of the firefighters. There are over 1400 personnel for the Happy Camp Complex.

Significant progress has been made on the Karuk Gaming Compact, SB 1224. Our goal was to get the compact approved in early August, so that there was a chance for some late fall construction. Unfortunately, we had an unforeseen delay with the City of Yreka and the Intergovernmental Agreement. The key issues were Tribal Sovereignty and wastewater

mitigation funds. Although it was not a requirement of the Compact to have the IGA complete before we had final approval on the Compact, Senator Ted Gaines had the power to hold up the Republican Caucus in the Senate from voting, therefore our bill would not have got a 2/3rds majority, would not have an urgency clause, and would not go into effect until January 1st, 2015. In the end, we came to a fair agreement with the City of Yreka and it is good to have that Agreement completed, because the Arbitration process can be timely and expensive. The Chairman and I went to Sacramento on August 3rd and August 4th, and also on Augusts 10th and August 11th. We had meetings with various legislative staff and CA Legislators. The meetings were very successful. It is interesting that our district representatives are not willing to publicly support our project even though they know that the economic benefits are greatly needed in Siskiyou County.

On August 7th we had a marathon meeting to come to a pretty much final agreement with the city of Yreka. We came to terms on the significant financial issues and still needed to really fine tune the agreement. We had one more conference call on August 12th and after this meeting the Intergovernmental Agreement was near final, with just tiny revisions to format and a few minor word changes that do not change the content or meaning of the document. I have asked Dennis Whittlesey to begin working on the Tribal Standards Ordinance, which is a unique piece of Tribal regulations that will prevent the City from having "jurisdiction" over the Tribe for enforcing regulations. Our regulations will "meet or exceed" theirs, and if they don't the City will be able to invoke arbitration.

Our last meeting with Siskiyou County was on August 6th. They brought Sheriff Jon Lopey to the meeting and he expressed great concern with increased crime from the casino. While it is possible that the crime will increase, it will not increase dramatically in the first few years and may decrease over a longer period of time with the addition of jobs and stability in the community. Most of the data that Sheriff Jon Lopey cited was responses to casinos, and not necessarily actual arrests. We are already mitigating the impacts of the majority of casino responses with the City of Yreka IGA, and therefore we should not have to pay twice for the same thing.

We developed a press release for the Casino Compact, approved by the Senate by a vote of 28-4 and in the Assembly by a vote of 63-1. I need to draft up some thank you letters to key legislators including Lou Correa, Wes Chesbro, Joel Anderson, Tom Berryhill, Isadore Hall, and Andy Vidak. Others will include Legislative staff. With the press release, we have been receiving several inquiries on casino jobs from tribal members, as well as advertising from the Harry and David Field Owners in Medford, and several other inquiries regarding casino design, project start date, etc. I have been letting people know that once we secure financing, everything will start to move forward on the timeline, but until that time, we are still waiting to move forward on any of these avenues.

Bill Tripp has provided me with some additional feedback for the Special Forest Products ruling. I am currently reviewing the documents; we have to have our final comments submitted by September 30th.

**Sammi Offield – Contract Compliance Report**  
For Council Meeting on August 28th, 2014  
Reporting Period July 18th, 2014 to August 21st, 2014

**Action Items:**

None

**Achieved during report period:**

**Contract Compliance:**

\*Closeout documents, Mid-Year reports and EARS Activity reports have been submitted to CSD. Sandra Fletcher with CSD will conduct our site audit the week of August 26<sup>th</sup>. Due to the fires and smoke in Happy Camp, she is unable to come to Happy Camp due to health reasons so I will meet her in Crescent City to conduct our review and visit with Elk Valley Rancheria (our pass-thru) while we are there.

\*Final Feasibility Study for RV Park has been submitted to Council.

\*Contract is ready to be awarded to the lowest bidder for the ICDBG grant for the Yreka Wellness Center.

\*We have received funding by CSD for emergency services for the drought. This will fund 28 homes with new water tanks.

\*For the Language Program, we are still on track to apply for funding with the Endangered Language grant. A contract for Susan Gehr has been drafted and has gone through the process for approvals for her to write the grant. Laura Mayton found a small amount of money that was for planning in the Language Program that will fund this contract. Susan has extensive knowledge that will be a asset in writing the grant.

**Contracts that I have reviewed:**

14-C-099	William Rich & Assoc	\$9,283.63	S. Quinn
14-C-100	Nancy Doman	\$1200	L. Hillman
14-C-101	MKWC	\$35,000	B. Tripp
14-C-102	SRRC	\$35,000	B. Tripp
14-C-103	Bonnie Alvarez	\$12.00/HR	A. Bryant
14-C-104	Abigail Yeager	\$12000	L. Aubrey
14-C-105	Susan Gehr	\$1500	S. Offield

**Agreements I have reviewed:**

14-A-075	Siskiyou Cty Office of Education	P. Brown
----------	----------------------------------	----------

14-A-076	Red Lion	\$400	D. Wood
14-A-077	Eleven Tribes	\$7385.69	E. Hillman
14-A-078	IHS/CAO	\$0	L. Aubrey
14-A-079	HC Comm Services Dist	\$50	L. Alford
14-A-080	National Park Service	\$0	E. Cutright
14-A-081	Intergovernmental Agree		J. Goodwin
14-A-082	Red Cross-Orleans		T. Fielden

**RFP's I have reviewed and posted:**

14-RFP-034	Business/Marketing Plan	Closed 8/8/14	L. Aubrey
14-RFP-035	K12 Curriculum-Food Sec	Closed 8/18/14	L. Hillman

**MOU's I have reviewed:**

14-M-008	DNR/Panamik/Karuk Libraries	\$0	L. Hillman
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**Proposals I have reviewed:**

BIA 2015 Reprogramming Request	\$1,071,322	J. Goodwin
Fire Adapted Communities	\$23,265	B. Tripp
EPA	\$401,500	C. Whitecrane
Office of Head Start	\$74,221.53	P. Brown
ICDBG	\$605,000	T. Waddell
Sierra Foundation	\$15,000	L. Hillman
Health & Human Services	\$50,000	E. Johnson
MSCAA-Senior Nutrition	\$15,000	E. Johnson
FEMA Hazard Mitigation	\$3261	E. Johnson
Depart of Transportation	\$275,999.97	S. Tripp
HRSA Non-Competing	\$833,496	E. Johnson

Karuk Tribe  
Council Report from Laura Mayton  
Meeting Date: August 28, 2014

### **Action Items**

I do not have any action items at this time.

### **Fiscal Year 2015 Budgets**

Laura Olivas has completed budget meetings with managers from the Health & Human Services Department, IT, and TERO. These budgets are complete. I have completed budgets for the indirect cost pool, BIA compact, and discretionary. We will send budgets to the Council by September 1st. Budget meetings with the Council are scheduled for September 9th.

### **IHS Contract Support Cost Claim**

IHS has started to settle IHS contract support cost claims. Alaska Tribes have received 193 million dollars so far. Some other Tribes have also received large amounts. I believe that we will receive another update on the status of our claim in September. If we do not, I will contact IHS for an update.

### **Finance Training Dates**

Finance in house training is scheduled for the following dates and times:

- Wednesday September 3, 2014, 1:00 pm - 3:00 pm, Happy Camp Council Chambers
- Tuesday October 14, 2014, 1:30 pm - 3:30 pm, Orleans Council Chambers

### **Broadband Reimbursement**

Eric Cutright continues to work of satisfying the USDA Rural Development Agency so that we can obtain reimbursement.


### **Indirect Cost / OMB Circular Training**

Sammi Offield, Tina King, and I are attending Indirect Cost/OMB Circular training in the Seattle Washington area. So far most of training has been a review for me, but I have learned a couple of new things which the Tribe may wish to implement. For example, Tribes may make a one time request to have an indirect cost rate apply to four years rather than one. Since the Karuk Tribe's indirect cost rate has remained at or close to 50% of wages for many years, it may be a good idea to request a four year rate rather than completing a new indirect cost proposal each year.

The classes also count toward my continuing education requirements for my CPA license.

### **Gaming**

The Tribe's Casino project continues to move forward. Our compact has been ratified. I believe that the City will approve our IGA with them today. We continue to negotiate with the County on an IGA. I continue to work with TFA and Tim Rose to secure financing for the project. Having the compact ratified and moving forward with the IGA's is important to the financing process.

	blue of california		blue of california		blue of california		blue of california		Anthem 	
Medical benefits (This is for comparative purposes only and does not authorize any coverage)	PPO Current		PPO Alternative Option Current		PPO Renewal		PPO Alternative Option Renewal		PPO Option 1	
	Active Choice 750 Incentive RX 15/30/50%-\$500 Brand Deductible		Shield Spectrum PPO 1800-80/50 Incentive RX 10/30/50%-20/60/50%-\$250 Brand Deductible		Active Choice 750 Incentive RX 15/30/50%-\$500 Brand Deductible		Shield Spectrum PPO 1800-80/50 Incentive RX 10/30/50%-20/60/50%-\$250 Brand Deductible		Classic PRO 250/20/20 \$10/\$30/\$50/30%	
	In-Network	Out-of-Network	In-Network	Out-of-Network	In-Network	Out-of-Network	In-Network	Out-of-Network	In-Network	Out-of-Network
Calendar Year Deductible										
Person	\$0	\$0	\$1,800	\$1,800	\$0	\$0	\$1,800	\$1,800	\$250	\$250
Family	\$0	\$0	\$3,600	\$3,600	\$0	\$0	\$3,600	\$3,600	\$750	\$750
Calendar Year Co-payment Maximum										
Person	\$3,000	\$10,000	\$5,400	\$10,800	\$3,000	\$10,000	\$5,400	\$10,800	\$2,500	\$6,500
Family	\$6,000	\$20,000	\$10,800	\$21,600	\$6,000	\$20,000	\$10,800	\$21,600	\$5,000	\$13,000
Office Co-payment	100% up to \$750	100% up to \$750	20%	50%	100% up to \$750	100% up to \$750	20%	50%	\$20/visit	40%
Specialist Co-Pay	100% up to \$750	100% up to \$750	20%	50%	100% up to \$750	100% up to \$750	20%	50%	20%	40%
Preventive	No Charge	No Charge	No Charge	Not Covered	No Charge	No Charge	No Charge	Not Covered	No Charge	40%
Routine Annuals, Immunizations, Well Baby Care, Lab & Diagnostic	100% up to \$750	100% up to \$750	20%	50%	100% up to \$750	100% up to \$750	20%	50%	20%	40%
Hospital Inpatient (non emergency)	20%	40%	20%	50%	20%	40%	20%	50%	20%	40%
All Nec. Services & Supplies	\$500/admission + 20%	40%	\$250/admission + 20%	50%	\$500/admission + 20%	40%	\$250/admission + 20%	50%	20%	40%
Skilled Nursing	20%	40%	20%	50%	20%	40%	20%	50%	20%	40%
Hospital Outpatient	20%	40%	20%	50%	20%	40%	20%	50%	20%	40%
Outpatient Surgery	\$400/surgery + 20%	40%	\$125/surgery + 20%	50%	\$400/surgery + 20%	40%	\$125/surgery + 20%	50%	20%	40%
Ambulatory Surgical Center	\$250/surgery + 20%	40%	20%	50%	\$250/surgery + 20%	40%	20%	50%	20%	40%
Emergency										
Facility	\$100/Visit + 20%	\$100/Visit + 20%	\$100/Visit + 20%	\$100/Visit + 20%	\$100/Visit + 20%	\$100/Visit + 20%	\$100/Visit + 20%	\$100/Visit + 20%	\$150/visit	\$500/admission
Facility if admitted	\$500/admission + 20%	\$500/admission + 20%	\$250/admission + 20%	\$250/admission + 20%	\$500/admission + 20%	\$500/admission + 20%	\$250/admission + 20%	\$250/admission + 20%	20%	20%
Urgent Care Visit (Blue Card)	\$500/admission + 20%	\$500/admission + 20%	\$250/admission + 20%	\$250/admission + 20%	\$500/admission + 20%	\$500/admission + 20%	\$250/admission + 20%	\$250/admission + 20%	\$20/visit	40%
Durable Medical Equipment	100% up to \$750	100% up to \$750	20%	50%	100% up to \$750	100% up to \$750	20%	50%	20%	40%
Prescriptions										
Brand Name Deductible										
Individual	\$500	\$500	\$250	\$250	\$500	\$500	\$250	\$250	\$0	\$0
Family									\$10	\$10 + 50%
30 day supply									\$30	\$30 + 50%
Generic	\$15	\$15	\$10	\$10	\$15	\$15	\$10	\$10	\$50	\$50 + 50%
Brand	\$30	\$30	\$30	\$30	\$30	\$30	\$30	\$30	30% up to \$150/prescription	30% up to \$150/prescription
Non-Formulary	50% \$45 min \$100 max	50% \$45 min \$100 max	50% \$45 min \$100 max	50% \$45 min \$100 max	50% \$45 min \$100 max	50% \$45 min \$100 max	50% \$45 min \$100 max	50% \$45 min \$100 max		
Home self-admin injectable Rx	30% up to \$150/prescription		30% up to \$150/prescription		30% up to \$150/prescription		30% up to \$200/prescription			
Mail Order - 90 day supply										
Generic	\$30	Not Covered	\$20	\$20	\$30	Not Covered	\$20	\$20	\$10	\$10 + 50%
Brand	\$60	Not Covered	\$60	\$60	\$60	Not Covered	\$60	\$60	\$60	\$60 + 50%
Non-Formulary	50% \$90 min \$200 max	Not Covered	50% \$90 min \$200 max	50% \$90 min \$200 max	50% \$90 min \$200 max	Not Covered	50% \$90 min \$200 max	50% \$90 min \$200 max	\$100	\$100 + 50%
Home self-admin injectable Rx									30% up to \$300/prescription	30% up to \$300/prescription
Premiums (Reflective of Current Enrollment)									Stand Alone	
Employee	\$621.70		\$636.72		\$671.44		\$687.66		\$650.78	
Employee and Spouse	\$1,367.74		\$1,400.78		\$1,477.16		\$1,512.84		\$1,431.71	
Employee and Child (children)	\$1,119.05		\$1,146.09		\$1,208.57		\$1,237.78		\$1,171.40	
Employee and Family	\$1,927.26		\$1,973.83		\$2,081.44		\$2,131.74		\$2,017.41	
Monthly	\$56,885.54		\$15,918.00		\$61,436.38		\$17,191.44		\$75,815.85	
Annually	\$682,626.48		\$191,016.00		\$737,236.60		\$206,297.28		\$909,790.20	
Percentage					8.00%		8.00%		4.14%	





## Anthem

Blue Cross

### PPO Option 2 Classic PPO 500/20/10 \$10/\$30/\$50/30%

	In-Network	Out-of-Network
<b>Calendar Year Deductible</b>		
Person	\$500	\$500
Family	\$1,500	\$1,500
<b>Calendar Year Co-payment Maximum</b>		
Person	\$3,500	\$7,000
Family	\$7,000	\$1,400
<b>Office Co-payment</b>	\$20/visit	30%
Specialist Co-Pay	10%	30%
<b>Preventive</b>	No Charge	Not Covered
Routine Annuals, Immunizations, Well Baby Care, Lab & Diagnostic	10%	30%
<b>Hospital Inpatient (non emergency)</b>	10%	30%
All Nec. Services & Supplies	10%	30%
Skilled Nursing	10%	30%
<b>Hospital Outpatient</b>	10%	30%
Outpatient Surgery	10%	30%
Ambulatory Surgical Center	10%	30%
<b>Emergency</b>		
Facility	\$150/visit	\$500/admission
Facility if admitted	10%	10%
Urgent Care Visit (Blue Card)	\$20/visit	30%
Durable Medical Equipment	10%	50%

<b>Prescriptions</b>		
<b>Brand Name Deductible</b>		
Individual	\$0	\$0
Family		
<b>30 day supply</b>		
Generic	\$10	\$10 + 50%
Brand	\$30	\$30 + 50%
Non-Formulary	\$50	\$50 + 50%
Home self-admin injectable Rx	30% up to \$150/prescription	30% up to \$150/prescription
<b>Mail Order - 90 day supply</b>		
Generic	\$10	\$10 + 50%
Brand	\$60	\$60 + 50%
Non-Formulary	\$100	\$100 + 50%
Home self-admin injectable Rx	30% up to \$300/prescription	30% up to \$300/prescription

<b>Premiums</b> (Reflective of Current Enrollment)	Stand Alone	
Employee	\$649.48	
Employee and Spouse	\$1,428.86	
Employee and Child (children)	\$1,169.07	
Employee and Family	\$2,013.40	
<b>Monthly</b>	\$75,864.44	
<b>Annually</b>	\$907,973.28	
<b>Percentage</b>	3.93%	

## Anthem

Blue Cross

### PPO Option 3 Classic PPO 500/20/20 \$10/\$30/\$50/30%

	In-Network	Out-of-Network
<b>Calendar Year Deductible</b>		
Person	\$500	\$750
Family	\$1,500	\$2,250
<b>Calendar Year Co-payment Maximum</b>		
Person	\$3,500	\$7,000
Family	\$7,000	\$1,400
<b>Office Co-payment</b>	\$20/visit	40%
Specialist Co-Pay	20%	40%
<b>Preventive</b>	No Charge	Not Covered
Routine Annuals, Immunizations, Well Baby Care, Lab & Diagnostic	20%	40%
<b>Hospital Inpatient (non emergency)</b>	20%	40%
All Nec. Services & Supplies	20%	40%
Skilled Nursing	20%	40%
<b>Hospital Outpatient</b>	20%	40%
Outpatient Surgery	20%	40%
Ambulatory Surgical Center	20%	40%
<b>Emergency</b>		
Facility	\$150/visit	\$500/admission
Facility if admitted	20%	20%
Urgent Care Visit (Blue Card)	\$20/visit	30%
Durable Medical Equipment	20%	50%

<b>Prescriptions</b>		
<b>Brand Name Deductible</b>		
Individual	\$0	\$0
Family		
<b>30 day supply</b>		
Generic	\$10	\$10 + 50%
Brand	\$30	\$30 + 50%
Non-Formulary	\$50	\$50 + 50%
Home self-admin injectable Rx	30% up to \$150/prescription	30% up to \$150/prescription
<b>Mail Order - 90 day supply</b>		
Generic	\$10	\$10 + 50%
Brand	\$60	\$60 + 50%
Non-Formulary	\$100	\$100 + 50%
Home self-admin injectable Rx	30% up to \$300/prescription	30% up to \$300/prescription

<b>Premiums</b> (Reflective of Current Enrollment)	Stand Alone	
Employee	\$630.15	
Employee and Spouse	\$1,386.32	
Employee and Child (children)	\$1,134.26	
Employee and Family	\$1,953.45	
<b>Monthly</b>	\$73,412.44	
<b>Annually</b>	\$880,949.28	
<b>Percentage</b>	0.84%	

## Anthem

Blue Cross

### PPO Option 4 Classic PPO 500/30/20 \$10/\$30/\$50/30%

	In-Network	Out-of-Network
<b>Calendar Year Deductible</b>		
Person	\$500	\$500
Family	\$1,500	\$1,500
<b>Calendar Year Co-payment Maximum</b>		
Person	\$3,500	\$7,000
Family	\$7,000	\$1,400
<b>Office Co-payment</b>	\$30/visit	40%
Specialist Co-Pay	20%	40%
<b>Preventive</b>	No Charge	Not Covered
Routine Annuals, Immunizations, Well Baby Care, Lab & Diagnostic	20%	40%
<b>Hospital Inpatient (non emergency)</b>	20%	40%
All Nec. Services & Supplies	20%	40%
Skilled Nursing	20%	40%
<b>Hospital Outpatient</b>	20%	40%
Outpatient Surgery	20%	40%
Ambulatory Surgical Center	20%	40%
<b>Emergency</b>		
Facility	\$150/visit	\$500/admission
Facility if admitted	20%	20%
Urgent Care Visit (Blue Card)	\$30/visit	30%
Durable Medical Equipment	20%	50%

<b>Prescriptions</b>		
<b>Brand Name Deductible</b>		
Individual	\$0	\$0
Family		
<b>30 day supply</b>		
Generic	\$10	\$10 + 50%
Brand	\$30	\$30 + 50%
Non-Formulary	\$50	\$50 + 50%
Home self-admin injectable Rx	30% up to \$150/prescription	30% up to \$150/prescription
<b>Mail Order - 90 day supply</b>		
Generic	\$10	\$10 + 50%
Brand	\$60	\$60 + 50%
Non-Formulary	\$100	\$100 + 50%
Home self-admin injectable Rx	30% up to \$300/prescription	30% up to \$300/prescription

<b>Premiums</b> (Reflective of Current Enrollment)	Stand Alone	
Employee	\$623.73	
Employee and Spouse	\$1,372.21	
Employee and Child (children)	\$1,122.72	
Employee and Family	\$1,933.57	
<b>Monthly</b>	\$72,664.56	
<b>Annually</b>	\$871,974.72	
<b>Percentage</b>	-0.19%	

## Anthem

Blue Cross

### PPO Option 5 Classic PPO 500/35/20 \$15/\$30/\$50/30%

	In-Network	Out-of-Network
<b>Calendar Year Deductible</b>		
Person	\$600	\$1,000
Family	\$1,500	\$3,000
<b>Calendar Year Co-payment Maximum</b>		
Person	\$4,500	\$9,000
Family	\$9,000	\$18,000
<b>Office Co-payment</b>	\$35/visit	40%
Specialist Co-Pay	20%	40%
<b>Preventive</b>	No Charge	Not Covered
Routine Annuals, Immunizations, Well Baby Care, Lab & Diagnostic	20%	40%
<b>Hospital Inpatient (non emergency)</b>	20%	40%
All Nec. Services & Supplies	20%	40%
Skilled Nursing	20%	40%
<b>Hospital Outpatient</b>	20%	40%
Outpatient Surgery	20%	40%
Ambulatory Surgical Center	20%	40%
<b>Emergency</b>		
Facility	\$150/visit	\$500/admission
Facility if admitted	20%	20%
Urgent Care Visit (Blue Card)	\$35/visit	40%
Durable Medical Equipment	20%	50%

<b>Prescriptions</b>		
<b>Brand Name Deductible</b>		
Individual	\$0	\$0
Family		
<b>30 day supply</b>		
Generic	\$15	\$15 + 50%
Brand	\$30	\$30 + 50%
Non-Formulary	\$50	\$50 + 50%
Home self-admin injectable Rx	30% up to \$150/prescription	30% up to \$150/prescription
<b>Mail Order - 90 day supply</b>		
Generic	\$15	\$15 + 50%
Brand	\$60	\$60 + 50%
Non-Formulary	\$100	\$100 + 50%
Home self-admin injectable Rx	30% up to \$300/prescription	30% up to \$300/prescription

<b>Premiums</b> (Reflective of Current Enrollment)	Stand Alone	
Employee	\$607.26	
Employee and Spouse	\$1,335.97	
Employee and Child (children)	\$1,093.07	
Employee and Family	\$1,882.50	
<b>Monthly</b>	\$70,745.78	
<b>Annually</b>	\$848,949.36	
<b>Percentage</b>	-2.83%	

## Anthem

Blue Cross

### PPO Alternative Option 6 Classic PPO 750/30/20 \$15/\$30/\$50/30%

	In-Network	Out-of-Network
<b>Calendar Year Deductible</b>		
Person	\$750	\$1,500
Family	\$2,250	\$4,500
<b>Calendar Year Co-payment Maximum</b>		
Person	\$5,000	\$10,000
Family	\$10,000	\$20,000
<b>Office Co-payment</b>	\$30/visit	40%
Specialist Co-Pay	20%	40%
<b>Preventive</b>	No Charge	Not Covered
Routine Annuals, Immunizations, Well Baby Care, Lab & Diagnostic	20%	40%
<b>Hospital Inpatient (non emergency)</b>	20%	40%
All Nec. Services & Supplies	20%	40%
Skilled Nursing	20%	40%
<b>Hospital Outpatient</b>	20%	40%
Outpatient Surgery	20%	40%
Ambulatory Surgical Center	20%	40%
<b>Emergency</b>		
Facility	\$150/visit	\$500/admission
Facility if admitted	20%	20%
Urgent Care Visit (Blue Card)	\$30/visit	40%
Durable Medical Equipment	20%	50%

<b>Prescriptions</b>		
<b>Brand Name Deductible</b>		
Individual	\$0	\$0
Family		
<b>30 day supply</b>		
Generic	\$15	\$15 + 50%
Brand	\$30	\$30 + 50%
Non-Formulary	\$50	\$50 + 50%
Home self-admin injectable Rx	30% up to \$150/prescription	30% up to \$150/prescription
<b>Mail Order - 90 day supply</b>		
Generic	\$15	\$15 + 50%
Brand	\$60	\$60 + 50%
Non-Formulary	\$100	\$100 + 50%
Home self-admin injectable Rx	30% up to \$300/prescription	30% up to \$300/prescription

<b>Premiums</b> (Reflective of Current Enrollment)	Stand Alone	
Employee	\$594.05	
Employee and Spouse	\$1,306.92	
Employee and Child (children)	\$1,069.30	
Employee and Family	\$1,841.56	
<b>Monthly</b>	\$69,206.85	
<b>Annually</b>	\$830,482.20	
<b>Percentage</b>	-4.94%	

# **TERO Department Report – August 2014**

## **Human Resources Director**

As is known, James Phelps was hired as the new HR Director and he literally jumped right into his position by participating in interviews on his first day. James has a great perspective for tribal sovereignty and will be an asset to the Tribe.

Tamara did an awesome job keeping the HR department moving forward in addition to keeping her own job on task. I enjoy working with Tamara and was happy working with her to fulfill HR duties with her professionalism, knowledge and expertise in HR.

## **Workforce Protection Act**

The TERO Commission is looking forward to our meeting with the Council on September 3 at 2PM at the old Headway building to finalize our work on the WPA and the Hiring Policy.

## **TERO/Construction Projects**

I am working on referrals to contractors as I receive them. Currently I am working with Basic Fencing for the job in Orleans and standing by for the Yreka Wellness Center project.

## **TERO Meeting**

Our TERO meeting that was scheduled for August 20, was rescheduled due to the passing of our Full Blood Tribal Member. We have rescheduled our meeting for September 3, 2014 before we meet with the Council.

## **Casino Project**

I am receiving steady calls from interested tribal members who want to be a part of the construction and/or operations of our casino. I encourage them and any others to fill out a skills bank application which is on the tribe's website under the TERO tab and can be downloaded to print out for submission.

## **Child Care National**

Our national board, NICCA (National Indian Child Care Association where I am the Vice-Chair) had to reschedule our board meeting that was scheduled for September 12-14 in Denver, CO. The new date and location is October 20 – 22 in Tulsa, OK. It is being sponsored by the Delaware Tribe CCDF. I therefore request to rescind the out of state travel request I received for September and respectfully request out of state travel Oct 19 – 22 to Tulsa, OK for the National Indian Child Care Association board meeting and strategic planning session. (See attached meeting notice)

**Respectfully request out-of-state travel to Tulsa, OK October 19 – 22, 2014 to attend the National Indian Child Care Association Board meeting.**

NICCA is keeping a close eye on the House for CCDF reauthorization and still no word on any action on the bill.

NICCA is also monitoring the USDA food program law that comes up for reauthorization in 2015.

#### Child Care State

As co-Chair of the Tribal Child Care Association of California (TCCAC), my counterpart, co-Chair Kim Nall from Colusa Tribe and I and the executive committee held a strategic planning session for the state association. We went through a lot of work to get a structure for the future of the association. In addition we made a presentation at the Northern California Tribal Chairman's Association and felt we did a good job informing those present for the need for tribes to participate in our state wide Association. It was the first of many efforts we need to undertake to gain more participation from Tribes in the state arena. (See attached minutes). We were able to reaffirm our presence with the State Department of Education which administers the state CCDF funds and with whom we are required to collaborate and coordinate with.

#### Child Care Local

It is that time of year when school starts that impacts the child care program's participants. Services decline when youth return to school and hours needed are mainly before and after school.

I am working on a quality project to promote health and safety for relative care providers. After a home inspection I can make recommendations for a safer, healthier home and provide resources through a "quality" grant.

#### Math Science Camp- Yav Kuma Itapan

This year's Math and Science Camp was considered one of the better years as we had a successful camp in both Yreka and Happy Camp. Our field trip to Oregon Caves was very fun and educational. It was great seeing all the Happy Camp and Yreka kids on a charter bus together for the fun filled day. 40 youth went on the field trip and 11 adults also attended. For our lunch I picked up 20 pizzas and met the kids and bus at Grayback campground and everyone got their fill and enjoyed the variety of pizza.

As mentioned before, our instructors and volunteers have come forward to work and volunteer to make the program happen and be so successful. We would not have the program if it were not for their willingness to make it work. There were many individuals who supported the program and we sincerely thank them for their work.

We will take a look at numbers and our ability to hold this program in Orleans as we have had Orleans and downriver youth come to the Happy Camp program.

### Summer Food Program

Another year is over for the Summer Food Service Program. We can't thank Rana Bussard, Nell Sakota and Donna Goodwin- Sanchez for their work this year. This program is heavy on the paperwork and reporting and I have not heard of any issues with this year's program. I would also like to thank our youth workers, Carissa Bussard in Yreka and Ashlee Algier who working in Happy Camp. They did a great job working with the youth and keeping peace during the lunch times each day. I will be able to provide numbers of how many meals served and how much we can expect to be reimbursed by next month's council meeting or sooner.

The lunch program in Orleans sponsored in part by the Food Security Program and the TANF program had a largely different program from the USDA Summer Food Service Program and we are not sure if we will be able to provide free lunches there unless we can find staff familiar with the USDA program policies and paperwork. If we get "dinged" for the summer food program it affects the Head Start school year breakfast and lunch program so we are very cautious.

Respectfully Submitted,

Dion Wood



National Indian Child Care Association

P.O. Box 2146

Tahlequah, OK 74465

[WWW.NICCA.US](http://WWW.NICCA.US)

BOARD OF  
DIRECTORS:

Barb Fabre,  
*Chairperson*  
Ojibwa Nation MN  
(218) 983-3285

Dion Wood  
*Vice-Chair*  
Karuk Tribe CA  
(530) 493-1600

Eloise Locust  
*Treasurer*  
Cherokee Nation  
OK  
(918) 453-5051

Kimberly Nall  
*Secretary*  
Colusa Council CA  
(530) 458-3968

Sherry Rackliff  
*Director*  
Delaware Tribe OK  
(918) 977-3600

Linda Resoff  
*Director*  
Kodiak AK  
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Michael Tinsley  
*Director*  
Inter-Tribal Council  
NV  
(775) 355-0600

Michelle Key  
Ada, OK  
(580) 421-7711

Lani Kaleikini  
Honolulu HI  
(808) 843-2502

Racheluz Tooyak  
"Pinky"  
Barrow, OK  
(907) 852-9376

Position 10-15  
Vacant

August 21, 2014

RE: RESCHEDULED NICCA BOARD MEETING

Dear Board Members:

This letter is to request your presence at the (rescheduled from Sept 15-17, Denver) first meeting of the National Indian Child Care Association (NICCA) Board of Directors (BOD) for FY15 to be held on **October 20, 21 & ending at noon on 22<sup>nd</sup>, 2014**. The board meeting will be held near Tulsa, OK at the **Hard Rock Casino and Hotel in Catoosa, OK**. Please mark your calendars. The Delaware Tribal CCDF is hosting this meeting.

Logistical information will be sent out later today or in the morning (waiting for the hotel to confirm). The hotel will provide a free shuttle from the airport. Delaware Tribe will be able to provide the group with a transportation if/when needed.

Oct. 20, Monday morning and early afternoon we will meet with Linda Kills Crow and Laurie Hand from CDI to work in partnership on the planning for the September 2015 conference. Oct. 21, Tuesday we have Jan Figart with CIC, Tulsa facilitating for the NICCA strategic planning portion of the meeting and Wednesday morning we can tie up loose ends and put together our plan, recruitment, etc.

Monday evening, we are invited to Sherry Rackliff's home for a hog fry (southern tribal traditional feast) and for additional time with our Strategic Planning facilitator, Jan Figart.

Please plan to come in on Sunday, Oct. 19 to be ready to begin early on Monday. You will fly into the Tulsa, OK airport. The airport code is TUL. More information to come later.

This meeting will be important for ALL Board members to be at, as we will be conducting very important and pivotal Strategic Planning goals for the NICCA board, our priorities, by-laws and national efforts.

We will also take this opportunity to discuss and plan the 2015 NICCA Conference in Washington, DC.

Thank you in again for your time and participation at this meeting and for what you do for NICCA and on behalf of tribal child care all across Indian Country. You are a valuable asset to the board. We are looking forward to another productive meeting and successful Conference.

Sincerely,

Barb Fabre, Chairperson  
National Indian Child Care Association  
Ojibwe Nation, Minnesota



**National Indian Child Care Association  
Board of Directors Meeting  
October 20-22, 2014**

**Hotel Location**

Hard Rock Casino and Hotel  
777 West Cherokee Street, Catoosa, OK  
800.760.6700

**AGENDA:**

**More detailed Agenda forthcoming – September, 2014.**



**TCCAC Executive Committee Strategic Planning Retreat  
Meeting Minutes  
Eureka, CA, Red Lion Hotel – Sequoia Room  
August 3 – 5, 2014**

Attendees: Dion Wood, Reola Parks, Kim Nall and Kayla Hilario

**I. NCTA Presentation**

1. Dion- Over view of TCCAC
2. Reola\_-handouts, tribal guarantees list
3. Kayla-handouts on TCCAC one pager

**II. Executive Committee Business**

1. Dion Wood is in favor of Kayla Hilario becoming Vice President of the Tribal Child Care Association
  - A. Kim Nall Second
  - B. Group approved
  - C. Kayla accepted the position
2. Once a year the Executive Committee will have a strategic planning retreat

**III. Conference call with Ann Louis- Bonnitto (former chair) Monday at 11:30am.**

1. Ann will forward shared documents
2. Has notes from executive calls will send over
3. Kayla will take on 501c3
4. Ann will send over the articles of incorporation
5. Deadline of December 1, 2014
6. Reola and Ann will meet to get information
7. What would you see your role and how do you want to see yourself involved with TCCAC?
  - A. Ann agreed to be chair of the Legislative Committee
  - B. Ann will try to identify other to sit on the Legislative Committee
  - C. Send Ann the Legislative Committee purpose statement by Friday
8. Is there a possibility for TCCAC to meet at CRIHB?
  - A. Ann will check with Mark
9. Web site access
  - A. TCCAC2010@gmail
  - B. Krelph2010

**IV. Conference call with Lidia Renteria, CA State Dept of Education**

1. Communications with each other is key
2. Need a central point of contact
3. Lidia will continue to send information to both Dion Wood and Kim Nall
4. Lidia would like to continue to have a forum where we can identify what our needs are
5. Lidia is here to help with the coordination of the agenda and meetings
6. There is a need for a contact sheet
7. Lidia is working on a one page "quick find" sheet
8. Lidia will get with Debbie to check to see if it is possible for the state to travel
9. We need to have a phone call and include Debbie McMannis
10. Tentative meeting date October 9' 2014
11. Change location of next meeting to Sacramento and plan for the following meeting for November

**V. Conference call with ACF (Kim Relph)**

1. Tribal QRIS priorities
2. QRIS is a tool that tribes could use if they wanted
3. Developing standards (current position)
4. Going to be challenging for some people to use
5. Next step is to figure out how the standards are going to work in a family child care home
6. Come up with a 1 year time frame to have final draft complete
7. Get volunteer centers and reviewers
8. QRIS complete, it just needs to be edited and revised
9. Kim will check with Kurt to see how the edits are coming along
10. Next step is to have a call and go through the edits together
11. Ask Kurt if he needs help and if there is anything that the Executive Committee can do to help
12. Why would tribes that run centers find QRIS difficult to adopt?
  - A. Might take away from the flexibility that tribes have
  - B. No flexibility around health and safety but there is flexibility around teacher qualifications
  - C. Some information should be recommendations and not a standard
13. Work with Kim and Kurt on a timeline to complete QRIS
14. Executive Committee will send over proposal

**VI. TCCAC focus**

1. To be each other advisors
2. Work together to make everything work within the state

**VII. CDE/Tribes/ Feds Round table meetings quarterly... where?**

1. Good time to talk about spending state CCDF funds to send tribes to meetings



2. Set up meeting with Debbie McMannis, Director, CDE

**VIII. NPRM monitoring (Support of TCCAC)**

1. Go out and try to meet programs before doing the monitoring
2. Letter of support from region IX (Annually)
3. Peer element?
  - A. No peer element
  - B. Less about monitoring and more about peer to peer

**IX. Meetings with ACF?**

1. No upcoming meetings
2. There are going to be cluster trainings across the country this year
3. What is the role of ACF?
4. Create advocacy committee or education committee

**X. New ACF staff**

1. Suppose to fill the regional manager position
2. California is so big they need more than just 3 staff
3. Requires 4 staff and a manager
4. Is there anything that TCCAC could do to help?

**XI. Stake holder's contacts**

1. Michelle Grant
2. Clair ?
3. Lidia Renteria
4. Ann will send over their contact information
5. Send CRIHB a letter asking for support of organization for TCCAC meetings

**XII. Resource and referral conference**

1. Send Ann information for Resource and Referral conference
2. R&R conference review
3. Conference in September

**XIII. Next Steps**

1. Tribal QRIS
2. Each member will review all the QRIS regulations
3. One year plan/Time frame
  - A. Final Draft
  - B. Review period
  - C. Executive committee approve after final review
  - D. Pilot regulations and standards
4. Must remain flexible
5. Culturally flexible and adoptable for tribes "realistic"
  - A. Don't want the tribal QRIS to start to look like headstart
  - B. Should there be a tribal engagement committee?
  - C. What can you do?

6. Define Roles of Executive Committee
7. Co-chair: Dion Woods and Kim Nall
8. Flexible, open communication styles, fair and flexible representation at meetings with stake holders with members
9. Kayla will meet with the Southern tribes and report back to the Executive Committee
  - A. Contact Betsy Lewis from Ft. Mojave
10. Ask ACF CDE about best ways for us to communicate and send/receive communication (distribute to our membership) define with each other who does what.
11. Get some ideas for committees
  - A. Carla Gutierrez for cultural committee

**XIV. Future projects**

1. Create brochure
2. Get TCCAC promotional items
3. Strategic plan
4. Newsletter
5. Annual conference and membership meetings
  - A. Charge to attending conference in order to raise funding for the organization
6. Website

**XV. To-Do**

1. Talk to ACF about NPRM training on January 7, 2015
2. We need to find space for the January Meeting
3. Executive meeting conference call- Last Thursday of the month @ 10:00
4. Send out a years' worth of meeting dates for executive committee
5. Who is going to be on the calls?
  - A. Executive committee
  - B. Board member
  - C. ACF during the last half of the call
6. Email Kim Relph and Kurt to see if they can support the annual meeting and 1 day training
7. Kayla will merge by-law edits in google docs
8. Dion will work on membership form
9. After CDE confirms dates send entire calendar to members asking them to host the meetings
10. Come up with ideas for the January conference
11. What can TCCAC do help get the draft QRIS completed
12. Dion will draft the letter to CRIHB
13. Draft official letter to Sarah at HIS requesting space
14. Ask Ann and Sarah to call and invite their members tribes to the TCCAC meetings
15. Create certificate of membership

**XVI. Yearly Calendar** (All dates and locations are suggestions with the exception of the Sacramento dates)

1. October 9, 2014- Sacramento (IHS or CRIHB) Meet after CDE meeting and Ask ACF to stay to work on the Tribal QRIS time line and each agencies role
2. November 6, 2014-Smith River (Dorothy)
3. December 4, 2014- San Diego (Kayla)
4. January 6-8, 2015-Sacramento (IHS, CRIHB or CIMC)+ Annual meeting and 1 day training
5. Tuesday elections, Wednesday trainings and Thursday will be a half day meeting with CDE and travel
6. February 5, 2015- Middletown (Ray Simon) and Lake County?
7. March 4, 2015- San Diego (SCTCA)?
8. April 2, 2015- Sacramento (CRIHB, HIS or CIMC)
9. May 7, 2015- Colusa (Kim Nall)?
10. June 5, 2015- Yurok
11. July 2, 2015- Sacramento (CRIHB, CIMC or IHS)
12. August 6, 2015- Torres Martinez (Melissa)?
13. September 3, 2015- Chukchansi?

Meet one day with CDE and the next day with TCCAC

Leave the dates open and ask the association is anyone able to host these meetings

All Sacramento meeting are set but we are looking for tribes to host the rest

Our goal is once a year we will conduct outreach to non-federally recognized times and invite them to the annual TCCAC meeting

Invite first5 and LPC's to attend the meeting

Tell members that this is a great way to get other organizations in your meeting to attend.  
Reola will call Dry Creek to North fork

Dion will call Pinoleville to Smith River

Kayla will call Soboba to Yurok

**XVII. What we need from member tribes?**

1. Membership/education outreach with purpose
  - A. Chair and members (3 members)
  - B. Purpose
2. Culture Committee
  - A. Chair and member (3 members)
  - B. Purpose
3. Legislative Committee
  - A. Ann Bonnitto is the chair
  - B. Need members
  - C. Need purpose
4. Meeting date host (please see yearly calendar)
5. Anyone who would like to present on best practices or connections to presenters please the Executive Committee know.

Erin Hillman  
Director, KTHA  
Report for Tribal Council  
Month of August 2014 (8/21/2014)



**Negotiated Rulemaking:**

From August 26-29 2014 I will be in Scottsdale Arizona for Negotiated Rulemaking Committee meetings. I hope that if you have questions; feel free to email me with anything!

**O Link Agreement (action item):**

The attached Agreement Number 14-A-077 (KT Number) and Agreement Number 04-A-004 (KTHA) is being presented to you for your approval. This O Link Agreement has been through the Tribe's review process and approved by the Board of Commissioners.

The language of the O Link Agreement is essentially the same as FY 2014, it just outlines contributions to who and from who and will increase KTHA Fiscal Year 2015 grant funds by \$199,425.

**Domestic Violence Shelter Agreement ACTION ITEM:**

The attached Agreement Number 14-A-062 is for the use of the Comstock home for the Domestic Violence Shelter. It has been through numerous revisions and has now been accepted by April, Compliance, and Housing. It is being presented to the Tribal Council for approval.

**Indian Housing Plan Amendment:**

On August 25<sup>th</sup> an Amendment to the KTHA IHP was presented for approval to the Council. This amendment was to add funding to the Wellness Center Project so that a construction contract could be awarded.

**Indian Housing Plan for Fiscal Year 2015:**

I had a wonderful conference call with Kim Corkin on our Indian Housing Plan for 2015 and the amendments up for review for the 2014 Plan (Wellness Center budget). There were minor changes needed to the 2015 IHP. She was able to work with me to move the Fire Loss Prevention activity to the Operations and Maintenance activity. This saves me a ton of work.

**Fires:**

Staff: Housing Employees have been instructed to use extra caution when driving to and from our communities during these fires.

Smoke: All tenants are being checked on by the Security and Tenant Relations Officers, but the main focus is on the Elders. As per protocols in place, we are first referring smoke sensitive individuals to the Clinics, if they do not have a HEPA Air Purifier. We have also placed an order for ten (10) purifiers to have on hand for the weekend or after hour's distribution if needed. The Maintenance Staff was instructed to inspect and replace HVAC filters in all units.

I have assigned tasks to KTHA staff in order to be in response mode. We are a part of the command structure for Incident Response and have participated in conference calls as required.

**Eviction Ordinance Workgroup:**

The Eviction Ordinance Workgroup meeting has been rescheduled for Monday September 8<sup>th</sup>, at 10 am in Happy Camp. I have only received four responses to the meeting request, three of them from Board members, one from April.

### Tax Credit Program:

Travois has confirmed their attendance on August 25<sup>th</sup> for a meeting with the Tribal Council and the Housing Authority Board of Commissioners. This presentation will include a discussion on the 184 Loan Program and how these two funding opportunities can work together.

### Katishraam Wellness Center-

The Katishraam Wellness Center Project was bid out a third time. The Housing Authority provided to the Tribe the details of all bid history for the request for approval of their HUD ICDBG grant, which was denied. And, since KTHA's communication to HUD for our side of the project does not count toward ICDBG, just our IHBG funds, we'll need to practice better communication with our NEW Project Officer, since she is unfamiliar with the Karuk Tribe and the Housing Authority.

I have worked on the Amendment to the Indian Housing Plan for 2014 that allocates funding that was not budgeted in the original plan as it was received from our O Link Agreement for this year. This amounted to \$227,337. Additional allocated funds are reprogrammed from the line item for the Emergency (FEMA) housing activity (\$104,375), leaving \$192,219 for design/engineering for the Second Avenue Emergency Housing Project. The balance needed is \$104,751 that was approved by the Board and will be coming from Non Program Funds.

### Training:

We continue to train our staff in the correct way to manage cost accounting in our new Fiscal System. However, problems with this software keep coming up when our Fee Accountant reviews the General Ledger and the account reconciliations. I will continue to direct the Finance Offices work to get these corrections completed.

### Fiscal:

Please see the attached Audit Report letter from HUD. The Corrective Action Plans are acceptable to HUD and the Findings are considered resolved.

### Legislative News:

No additional information at this time.

### Youth Workers/ Maintenance and Landscaping:

We have had GREAT success with our Youth Workers this year. Here are some comments from their supervisors that will be included in their recommendation letters that they will receive at the end of their temporary employment:

#### Wil Croy-

- Works hard with a smile on his face every day, can be considered a leader. Rides bike over 10 miles to get here in the morning and is extremely self-motivated.

#### Jason Kelly-

- Jason is a consistent worker who comes to work every day and has no complaints. Even with work JJ stays motivated with his athletics as he runs after work to stay fit for Track and Field.

#### Emmett Randazzo-

- Emmett walks to work every day and is committed to making KTHA a better community. Emmett always has projects going on whether it be at home working outdoors or working with our tribal members to teach the youth our language.

#### Patrick Tiner-

- Patrick walks to work every day and has nothing but a smile on his face. Great personality and great team player. Patrick is very active, loves sports and has a bright future ahead of him.

#### Bret Burcell-

- Bret is a fine person to work with. He gets to work on time. He takes instructions well, and completes his tasks well. He's a good worker. ...He shows respect and responsibility. He accomplishes what he sets out to do. A good fellow, I enjoy working with him.

#### **Connor Mitchell-**

- He's always on time, always smiling, and his good mood rubs off on all of us. When we decide what we will be doing, He's the guy that jumps first! -eager to experience, eager to learn, always sounding out the ideas of whatever we're doing. He's right in there. He works well with his peers, and respects others. He makes working with him fun and still gets the job done. He wants to be involved in everything. He's not afraid of work!

#### **Peyton Mitchell**

- He is always at work on time, and is a very responsible person. ...He follows instructions well and is eager to experience different tasks. As he completes each task, he always asks "What's next?" I can see he's eager to accomplish each task to the best of his ability and he does good work. He takes on his work with no grumbles, and I really enjoy working with him.

#### **Land Purchase:**

Ashlee King successfully purchased one lot in Happy Camp with services to the property.

#### **NRCS/ Fuels Reduction Hazard Mitigation:**

I have been working on this grant since we received pre-award notification. NRCS wanted documentation for decision making control of the property by TODAY (August 12), and there is no Chairman, or Vice Chairman at the Tribe for a signature. Luckily, she called back and said that we ARE listed as an Operator so no letter is due which was a big relief.

We met with Tom Fielden for the FEMA Hazard Mitigation grant, narrowed down the scope of the work close to what we discussed at the last board meeting. That seems to be moving forward fine, the project, as proposed, does identify the KI team as who will be working- this was discussed at the meeting that took place when I was in Denver. Since the Tribe proposed the project this way, I felt it required at least a discussion with HUD. So, I spoke with Kim Corkin, our Project Officer, and she states we can contribute to the project without procurement, because it is benefitting the housing authority solely. That is in direct opposition to what I have been told in the past. However, we could not contribute funds to any work done off housing property. We will require an agreement with KCDC for the 25% (only) if funded.

#### **Construction Projects:**

KTHA currently has 15 construction/design projects in process.

#### **KTHA Daily Operations and Managers Reports:**

##### **Sara Spence, Executive Assistant**

**Construction Project Bidding Status-** Wellness Center: Contract approved by BOC August 18, Council approval pending for August 25. Orleans Fence: Contract awarded August 5, work to begin soon. Singleton Pool Fill: Only one bid in first round, re-advertised with new closing date of August 25. Blue House HVAC: No bids in first round; will have to be re-advertised. Yreka Eight Homes Site Work: Bids due August 25. Yreka Maintenance Solar Installation: Bids due August 25, will likely be extended and updated to allow for additional license classifications to get more bidders based on the site visit attendance. Comstock Rehab: Bids due September 23.

**Administrative-**One contract was assigned for the Asip floor plan revisions. One agreement was assigned for the Forest Service to rent the Skyline property. Supervisor Training still needs to be planned and scheduled for the Fall.

**Environmental-**Yreka Eight Home Construction: In process, will be an update to previous EA completed for those home sites, and will require public notice and Release of Funds. Fee to Trust parcels: In process, future use for each parcel needs to be nailed down to determine if full EAs are necessary or categorical exclusions. Yreka Eight Homes A/E Services: Complete. Fort Jones Home Replacement: In process, is in the floodplain requiring additional evaluation and public notices. Fort Jones Home Loan: In process, needs site visit. Indian Creek Home Replacement / Rehab: Complete.

**Human Resources-**Staff Day was held on Friday, August 22 in Smith River.

Yreka Tutor: Revised position was posted, closed August 11, application review and interviews are pending Scott Nelson's return from vacation since he is the immediate supervisor.

## **Training**

I did not attend the NAHASDA Essentials training in Sacramento the last week of July; it did not work for my schedule since I would have been out two weeks in a row because of the fee to trust meeting. I will be attending the National Native American Human Resources Annual Conference next month, September 29-October 1.

## **Brian Gonzales- Yreka Maintenance:**

Maintenance has been staying busy with a lot of outdoor projects being accomplished. The elder's homes and land are being maintained and we were able to complete a 100 ft radius for fire prevention. Our crew has been working hard on all KTHA premises as we were able to mow and weed eat all areas in old housing too! Rodney helped out the housing authority immensely with his wood cutting abilities and was able to trim all elder's areas and some of the new housing areas that housing must access. The community garden is underway and the maintenance poured soil for their growing. We have started a rehab project on the bathroom for the Computer Center, removing all interior walls and replacing with up to date material. We also replaced the linoleum and it looks great with a new base cove up. Richard and I have been working on the office to make another room, painting the room will be the last step and will be done as soon as possible. We are also getting unit prep complete with the youth having them clean and tape off units for maintenance to spray. We have 4 units we are working on right now and one is just waiting for new carpet to be installed! I had one of the maintenance workers with the youth while they sanded down elder's porches for 2 weeks and they were able to complete 9 out of 15 porches which were amazing and we are extremely grateful for the hard work! We were able to complete two units with the youth teaching them the responsibility of cleaning and working 110 percent on all job duties. The youth workers have been working extremely hard and have not complained at all! The youth were great and it was a much better than last year! I am very proud of the workers we hired and am excited to see them again next year when the time comes!

## **Richard Black, Construction Manager:**

This month I have been working on getting the Kahtishraam Wellness Center awarded, we were reviewing questionnaire forms requested from the proposed selected bidder construction for this project should start within the month of September 2014. I am holding a walk through for the Comstock Rehab today (August 21, 2014) and hopefully we will see enough contractors to be able to award the contract at the bid date of September 23 2014. The Loudon Pool fill in project went out to bid last month we received only one bid we are expecting more bids the second time out hopefully awarding by mid September. We also had a new HVAC system installed on the Loudon Home. We held a site visit for the Yreka 8 home sites civil work to be started in Yreka, this will be the designs for all site work and trenching we will be using existing home designs for these homes. I have had a site visit for the Maintenance building solar installation work we had two bidders attend, but will be expecting to go out again for a second time, awarding the project by mid -September 2014. The Force account crew has been working on the 12 home paint project in Yreka, they started the last week of June and have completed almost nine of the twelve home expected to be completed by the end of September. I am currently working on a scope of work to have housing designs developed for the Second Ave. project. The Orleans elders fencing (contract just approved on August 4) will be completed by the end of Oct. as it will be started the first week of September. We have design being completed at this time for the Home that burned down last year on Asip, and are working on the scope of work for the construction of the second home that caught on fire on Kuyraak.

## **Steve Mitchell Maintenance Supervisor HC and Inspector**

Projects currently out to bid: Blue House HVAC. Comstock renovation.



**Projects currently in the planning phase:** Resident center in Happy Camp, Happy Camp maintenance shop, new homes in Yreka, two home rebuilds in Orleans, Second Avenue development. Evans infrastructure.

**Projects currently in the construction phase:** Lower Camp Creek home. Tribal HIP home in Happy Camp. Applegate home replacement. Evans demolition. Anticipate awarding a contract for the Yreka wellness center in late August.

Maintenance staff are completing work orders and annual repairs. One unit prep was completed in Orleans. There is currently no unit prep in Happy Camp.

Landscaping staff are busy with mowing and related work at the offices, elders and disabled homes and other common areas. Landscape staff assist with maintenance duties as needed.

**Ann Escobar, Assistant Director/Operations Manager**

It has been a busy month. I continue to review all tenant and security information. Security continues to busy securing the KTHA communities and continues to hold the Neighborhood Watch meeting along with other information meeting with our residents. KTHA staff continues to work with other Tribal departments to help the KTHA residents. We have had KTHA department meetings to help staff better communicate our tenant needs and our processes. This has been beneficial for both our residents and staff. Staff has also been busy checking on the residents due to the fires and smoke in the communities. We have relocated in total about 8 residents also ensuring the residents have air filters and replacing filters. It has been a very busy month.

**Upcoming Scheduled Housing Authority Meetings:**

Tenant Meeting (Open), September 2, Happy Camp  
Business (Directors- Closed) Meeting, September 15, Happy Camp.  
Tenant Meeting (Open), October 6, Orleans  
Business (Directors- Closed) Meeting, October 20, Happy Camp

All meetings begin at 10 am and Tenant Issues (those present who have traveled) are heard first.

YOOTVA!

\* same agreement as in prior years!

**Karuk Community Health Clinic**  
64236 Second Avenue  
Post Office Box 316  
Happy Camp, CA 96039  
Phone: (530) 493-5257  
Fax: (530) 493-5270

# Karuk Tribe



**Karuk Dental Clinic**  
64236 Second Avenue  
Post Office Box 1016  
Happy Camp, CA 96039  
Phone: (530) 493-2201  
Fax: (530) 493-5364

**Administrative Office**  
Phone: (530) 493-1600 • Fax: (530) 493-5322  
64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

## REQUEST FOR CONTRACT/ MOU/ AGREEMENT

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**Contract**  
**MOU**  
**Agreement**  
**Amendment**

Karuk Tribe Number Assigned: 14-A-

077

Funder/Agency Assigned:

N/A

Prior Amendment:

N/A

**REQUIRED →**

\*Procurement Attached

☐

\*Budget Attached

☐

\*System for Award Management (SAM) (CONTRACTS ONLY)

☐

\*KCDC/ KTHA Notification/ review required

☒ Yes

☐ No

Requestor:

ERIN HILLMAN

Date: July 18, 2014

Department/Program:

KTHA

Name of Contractor or Parties:

ELEVEN TRIBES (KT & TEN TRIBES)

Effective Dates (From/To):

October 1, 2014

September 30, 2015

Amount of Original:

\$7,386

Amount of Modification:

\$0

Total Amount:

\$7,386

Funding Source:

DISCRETIONARY- KTHA FUNDS

Special Conditions/Terms:

N/A

Brief Description of Purpose:

ELEVEN TRIBE O LINK AGREEMENT THAT WILL RESULT IN THE KTHA INCREASE IN GRANT FUNDS FOR 2015 IN THE AMOUNT OF \$199,425.16- SAME AGREEMENT AS PRIOR YEARS.

### \*\* REQUIRED SIGNATURES \*\*

Requestor

Laura Mayton

\*\*Chief Financial Officer

\* Sumnu Otilid

\*\*Director, Administrative Programs & Compliance

\* [Signature]

\*\*Director of Self Governance(MOU/MOA) or TERO (Contracts)

Other

7-23-14

Date

7-25-2014

Date

7-25-14

Date

7/25/14

Date

Date

**OLINK MEMORANDUM OF AGREEMENT**  
**FY-2015**  
**KTHA Agreement # 14-A-004**  
**KT Agreement #14-A-077**

The parties to this Memorandum of Agreement are the eleven tribes that are within the United States Department of Housing and Urban Development's Indian Housing Block Grant formula o-link for Northern California and Oregon: Confederated Tribes of Coos, Lower Umpqua, and Siuslaw; Confederated Tribes of the Grand Ronde Community of Oregon; Confederated Tribes of Siletz Indians; Coquille Indian Tribe; Cow Creek Band of Umpqua Indians; the Karuk Tribe; The Klamath Tribes; Quartz Valley Indian Reservation; Smith River Rancheria; the Fort Bidwell Tribe and the Yurok Tribe. All eleven tribes are hereinafter collectively referred to as "the Parties".

For good consideration therefore, receipt of which is hereby acknowledged, the Parties hereby agree to the following regarding the data to be used by the United States Department of Housing and Urban Development (hereinafter referred to as "HUD") in allocating FY-2015 Indian Housing Block Grant (hereinafter referred to as "IHBG") funds among the Parties:

1. The IHBG formula areas for the Parties overlap with one another, which has led HUD to establish an eleven-tribe "o-link" that includes the formula areas of all eleven parties to this Agreement as a single overlap area for the "needs" portion of the IHBG formula allocation.

2. Pursuant to 24 CFR §1000.326(b), the Parties hereby agree that HUD shall use tribal enrollment to determine tribal membership in the eleven-tribe "o-link" overlapping formula area for the "needs" portion of the FY-2015 IHBG formula allocation.

3. The Parties request that the HUD IHBG formula center prepare two data runs once the final numbers for FY-2015 have been calculated:

a. Data Run "a" would show the IHBG amount for each of the Parties using tribal enrollment for the data in the needs portion of the formula.

b. Data Run "b" would show the IHBG amount for each of the Parties if HUD had used the BIA Total Resident Service Area Indian Population (hereinafter referred to as "TRSAIP") for the data in the needs portion of the formula.

4. Those parties whose IHBG amount under the Data Run "a" (tribal enrollment) is less than that under Data Run "b" (TRSAIP) will receive a transfer of funds from the other Parties (as described below) to ensure that the total amount of funds they receive for FY-2015 equals the amount they would have received if Data Run "b" had been used as the IHBG formula allocation data. This transfer of funds will be referred to hereinafter as "making the parties whole" or "make whole" payments. Each of the parties whose IHBG amount under Data Run "a" is greater than that under Data Run "b" shall be responsible for "making the parties whole" payment in an amount equal to that party's percentage of the increase in the overall IHBG amount resulting from the use of tribal enrollment data, which payments shall be made as follows:

a. The Klamath Tribes shall pay \$33,788.46, the Smith River Rancheria shall pay \$6,995.41 and the Yurok Indian Housing Authority shall pay \$12,208.61 in direct payment with non-IHBG funds to the Confederated Tribes of Siletz Indians in the full amount needed to make the Confederated Tribes of Siletz Indians whole.

- b. The Yurok Tribal Housing Authority (on behalf of Quartz Valley Indian Rancheria) shall pay \$5,772.82, the Ft Bidwell Tribe shall pay \$4,409.28, the Karuk Tribe Housing Authority shall pay \$7,385.69 and the Coos, Lower Umpqua and Siuslaw Tribe shall pay \$1,046.04 with non-IHBG funds to the Cow Creek Band of Umpqua Indians in the full amount needed to make the Cow Creek Band of Umpqua Indians whole. The Quartz Valley Indian Rancheria agrees to pay the Yurok Tribal Housing Authority the full amount paid on their behalf.
  - c. The Coos, Lower Umpqua and Siuslaw Tribe shall pay \$871.49, and the Yurok Tribe (on behalf of the Grand Ronde Tribal Housing Authority) shall pay \$9,636.79 and the Yurok Tribe shall pay \$41.89 with non-IHBG funds to the Coquille Tribe in the full amount needed to make the Coquille Tribe whole. The Grand Ronde Tribal Housing Authority agrees to pay the Yurok Tribal Housing Authority the full amount plus 7% administrative fee.
  - d. The payments described in paragraph (4) a, b, and c above shall be made upon execution of this agreement, and no later than September 1.
  - e. No later than 30 days after the HUD award, the hosting tribe for that year will convene a conference call with all eleven (11) Tribes to determine if any adjustments to payments will be required.
  - f. A copy of each Tribes executed agreement shall be submitted to the hosting Tribe by September 15 of that year. That Tribe shall scan and send a copy of the agreement and all signature pages to each Tribe.
  - g. For payments made with IHBG funds, the party receiving payment(s) certifies that the funds shall be used in accordance with the Native American Housing Assistance and Self-Determination Act.
5. Aside from the agreements specifically set out herein, none of the Parties will have any obligation toward any of the other Parties to make payment to or indemnify as a result of this Agreement.
6. Nothing in this Agreement is intended nor shall be construed to be a waiver of the sovereign immunity of any of the Parties, which immunity is hereby expressly asserted.
7. Nothing in this Agreement is intended to and shall not be construed to benefit any third party or to grant any rights to any person or entity not a party to this Agreement.
8. The Parties hereby agree that they will confer in July 2015 to determine whether or not this Memorandum of Agreement will continue for the FY-2016 IHBG allocation, and agree to meet each year thereafter in July of that year to determine the issue for the subsequent year's IHBG allocation.

### Signature Page

*By our signatures below, each of the persons executing this document represents that he or she is acting with proper and delegated authority on behalf of the party on whose behalf he or she is signing this Agreement:*

**Confederated Tribes of Coos, Lower Umpqua, and Siuslaw:**

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Name and Title: \_\_\_\_\_

**Confederated Tribes of the Grand Ronde Community of Oregon:**

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Name and Title: \_\_\_\_\_

**Confederated Tribes of Siletz Indians:**

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Name and Title: \_\_\_\_\_

**Coquille Indian Tribe:**

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Name and Title: \_\_\_\_\_

**Cow Creek Band of Umpqua Indians:**

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Name and Title: \_\_\_\_\_

**Karuk Tribe:**

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Name and Title: \_\_\_\_\_

**Klamath Tribe:**

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Name and Title: \_\_\_\_\_

**Quartz Valley Indian Reservation:**

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Name and Title: \_\_\_\_\_

**Smith River Rancheria:**

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Name and Title: \_\_\_\_\_

**Yurok Tribe:**

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Name and Title: \_\_\_\_\_

**Fort Bidwell Tribe:**

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Name and Title: \_\_\_\_\_



**Karuk Community Health Clinic**  
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# Karuk Tribe



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## Administrative Office

Phone: (530) 493-1600 • Fax: (530) 493-5322  
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### REQUEST FOR CONTRACT/ MOU/ AGREEMENT

Check One:

☐  
☐  
☒  
☐

**Contract**  
**MOU**  
**Agreement**  
**Amendment**

Karuk Tribe Number Assigned:

14-A-062

Funder/Agency Assigned:

Prior Amendment:

N/A

#### REQUIRED →

\*Procurement Attached

☐

\*Budget Attached

☐

\*System for Award Management (SAM) (CONTRACTS ONLY)

☐

\*KCDC/ KTHA Notification/ review required

☒

Yes

☐

No

Requestor:

Erin Hillman

Date: May 21, 2014

Department/Program:

KTHA and Pikyav Domestic Violence Prevention Program

Name of Contractor or Parties:

KTHA/ Pikyav

Effective Dates (From/To):

upon approval

will renew automatically once/year

Amount of Original:

\$0

Amount of Modification:

\$0

Total Amount:

\$0

Funding Source:

Not applicable

Special Conditions/Terms:

Brief Description of Purpose:

TO PROVIDE SITE FOR TRANSITIONAL SHELTER FOR PDVSP

#### \*\* REQUIRED SIGNATURES \*\*

Requestor

5/21/14

Date

\*\*Chief Financial Officer

5-27-14

Date

\*\*Director, Administrative Programs & Compliance

6-23-14

Date

\*\*Director of Self Governance (MOU/MOA) or TERO (Contracts)

6-23-14

Date

Other

APRICATEBURY

5/27/14

Date

Request for Contract/MOU/Agreement

Updated October 25, 2012

This amended version supersedes all previous versions.



U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT  
SOUTHWEST OFFICE OF NATIVE AMERICAN PROGRAMS

RECEIVED

AUG 4 - 2014

KARUK TRIBE  
HOUSING AUTHORITY

July 28, 2014

Ms. Erin Hillman  
Executive Director  
Karuk Tribe Housing Authority  
P.O. Box 1159, 635 Jacobs Way  
Happy Camp, CA 96039

Subject: Audit Report Number 13CA13414 for Fiscal Year Ended September 30, 2013

Dear Erin Hillman;

On June 23, 2014, the Southwest Office of Native American Programs (SWONAP) received the Karuk Tribe Housing Authority's (KTHA) subject audit for Fiscal Year Ended (FYE) September 30, 2013. Based on the expended amounts identified on the Schedule of Expenditures (SEFA) and on the form SF-SAC (Data Collection Form) submitted to the Federal Audit Clearinghouse (FAC), the Department of Housing and Urban Development (HUD) is the oversight agency for the audit. The audit was received and accepted by the Federal Audit Clearinghouse on June 19, 2014. This audit report was submitted in accordance with the program requirements at 24 CFR § 1000.544, and OMB Circular A-133.

KTHA received an unmodified opinion on for the financial statements and federal awards.

HUD, as an awarding agency, has the responsibility to issue a management decision on audit findings related to its federal awards as cited in the OMB Circular No. A-133 § \_\_.400(c)(5). A review of this audit package disclosed two (2) findings that related directly or indirectly to the administration of HUD programs:

**Current Year's 2013 Findings:**

**Finding Number 13-01**

**Finding:** Noncompliance with Internal Controls - Account Reconciliation

**Questioned Costs:** None

**Condition:** KTHA had unreconciled balance account sheets at year end, and in some cases the balance sheets were not reconciled until the auditor began field work.

**Criteria:** 24 CFR 85.20(b)(3)

**Cause and Effect:** Due to changes in accounting the accounting department staff were not keeping up with reconciliations. Information for oversight within KTHA and by the Karuk Tribe

may not be the most accurate and timely. Additionally, noncompliance issues may be undisclosed or prolonged due to lack of current information.

**Corrective Action Plan:** KTHA has contracted for the services of an outside fee accountant. This fee accountant will come in prior to Fiscal Year end to verify that the financials are being accurately and fairly presented.

**SWONAP Comment:** KTHA should make effort to periodically ensure that reconciliations are completed on a timely basis. SWONAP will not be tracking the finding as the situation was resolved by the completion of the audit. Therefore this finding is considered **resolved** effective the date of the letter.

**Finding Number 13-02:**

**Finding:** Report Reconciliation

**Questioned Costs:** None

**Condition:** Controls were not in place for KTHA to reconcile federal expenditures to the SF 425 quarterly financial reports. The fourth quarter report for period ending September 30, 2013 did not tie out to Schedule of Expenditures of Federal Awards (SEFA) as capital assets were not reflected in the reported amounts.

**Criteria:** 24 CFR 85§41 (b)

**Cause and Effect:** The capital assets were not included in the Indian Housing Block Grant (IHBG) SF 425 even if paid for by that program. The SF 425 was understated by \$489,405 due to the capital asset expenditure not being included.

**Corrective Action Plan:** KTHA obtained training for the entire Fiscal Staff on “Administrative Requirements and Financial Management for Housing Programs”. Additionally, KTHA contracted for services of an outside fee accountant to assist.

**SWONAP Comment:** KTHA should make effort to periodically ensure that all amounts expended from IHBG are tracked and reported appropriately. SWONAP recognizes that KTHA obtained financial management training services to prevent future occurrences. SWONAP will not be tracking the finding as the situation was resolved by the completion of the audit. Therefore this finding is considered **resolved** effective the date of the letter.

If you disagree with any of the corrective actions requested for the findings above, KTHA may appeal to the SWONAP Administrator at Carolyn.J.O’Neil@hud.gov within 60 days of the date of the Management Decision, SWONAP will monitor each finding until it is resolved. If the auditor verifies that all corrective actions have been taken, and the finding is resolved, the closure of audit findings will occur during the next fiscal audit.



**Status of Prior Year Findings**

Finding Number	Finding Title	Target Date	SWONAP Resolve Date	Auditor Closure Date
12-01	Eligibility of Tenants	None	6/21/2013	6/16/2014

If you have any questions, please contact Don Sam, Grants Evaluation Specialist, at (602) 379-7231 or by email to [Carl.D.Sam@hud.gov](mailto:Carl.D.Sam@hud.gov).

Sincerely,



John B Fernandes  
Director  
Grants Evaluation Division

cc: Honorable Russell Attebery  
Chairperson  
Karuk Tribe of California

## **Emergency Preparedness Program**

**August 28<sup>th</sup>, 2014**

Please note information/activities are for the period of: 07/18/2014 through 08/21/2014.

### **Action Item(s):**

- Request authorization to purchase two way radio equipment from Six Rivers Communication. 60% of the Funds will come from Homeland Security Grant 502001 and 40% will be a reallocation of funds from cost savings out of the ANA Grant 4050003 for a total of \$20,001.26.
- Request authorization to purchase one cargo container that will be purchased from a reallocation of funds from cost savings out of the ANA Grant 4050003 for a total \$5,248.15 to be placed at a location in Yreka preferably on Tribal Trust land.

### **Emergency Management TF:**

- Continue to work with local cooperators, Tribal, State and Local governments to see how we can come together to help mitigate the negative effects of the drought.
- Assemble Karuk Incident Management Team to respond to the negative impacts of wildfire smoke on the communities of Orleans, Happy Camp and our greater Service area.
- Continue to meet with members of Incident management Team and local fire staff for situation updates

### **Projects TF:**

- Receive set up and test Emergency Alert Siren in Orleans. Unit works and I am working with Kristin King-McCovey
- Finalize Tribal community escape route maps. Present to KEEPR Team.
- Assist Emma Lee with Hazard mitigation grant to define Fuels Reduction project to submit to FEMA.

### **Projects RL:**

- Analyzed Orleans area for possible Wireless Line of Site locations for the IT Department.
- Created a set of maps FEMA Hazard Mitigation Grant.
- Created set of Escape Route maps for the ANA Emergency Preparedness Grant.
- Assisted in the completion of three Incident Action Plans for the Smoke Incident 2014.

### **Meetings/Training Attended TF:**

- 7/21 Attended FEMA Tribal declaration Process meeting. The process itself has not changed since our federal declaration last year but FEMA has proposed to lower the dollar threshold and factor in size of tribe, location, and income it seems they have incorporated many of the suggestion we and other Tribes have sent in, however it is still in draft form.
- 7/22-7/23 Facilitated ICS400 along with Hoopa and Trinidad Rancheria, it was

attended by Tribal staff from us, Hoopa and Trinidad as well as local State and Federal Government employees. This is a upper level course and so we are fortunate to have highly trained instructors. I would like to Thank Rod Mendes from Hoopa OES for helping us teach and Erik Dunphy from Trinidad for securing the room.

- 7-28, 8/4/, 8/11, 8/18 attended the Monday morning inland and afternoon coastal drought conference call, the calls were informational and focused on the effects the drought is having on fire activity throughout the state.
- 7/29 made an Emergency Management Presentations at the Math and Science fair hosted by the Tribe. We explained how math and science relates to emergency management and that many of the predictive tools we use are math and science based
- 7/30 Met with Six Rivers Communication in Orleans to set up and test emergency alert siren.
- 7/31 Met with Hoopa Drought task force, the meeting was informational, Hoopa operates their own water system and also are facing some of the same problems we are , trying to assist Tribal members who are not on the community system, they are also starting to have people come and draft water out of the river at night. So far they are not experiencing the toxic algae build up like we are having in the Klamath. Yurok have partnered with the State , Feds and National guard to eradicate illegal marijuana grows n the reservation and subsequently some of the water flows have increase in the targeted area. Eradications will be on going.
- 8/5 attended hazard mitigation meeting to discuss, plan and identify areas around tribal housing to perform fuels reduction treatments. We divided up the application to subject matter experts and I wrote the project descriptions.
- 8/5 Attend budget meeting with Laura O. to make sure all the Cal OES TEAG work is done and provide her with-the location of equipment and assurance the work is done.
- 8/6 Attended Hoopa weekly drought task force meeting, it was also attended by Cal OES, IHS and other local Tribal representatives. Hoopa gave an overview of what they are doing and then a round robin of what we are all doing, I could answer all but the river related questions where DNR has all the flow and fish data however did explain that the Salmon are being negatively affected by the high water temps and low water levels.
- 8/6 attended a Humboldt count Drought task force meeting in Eureka. This day was to gather information and start a dialog on how we can work together to mitigate the negative impacts of the drought.to our communities and what the unaffected communities can do to help. The Yurok and Hoopa Tribes have DNR water quality representatives at these meetings, that is not my specialty, however I have let our DNR know that we are having these meetings and they are invited to join.
- 8/7 attended bimonthly north coast operational area meeting. Most north coast areas are not having drought issues but the inland areas are.
- 8/12-8/13 Started to attend Northwest Tribal Emergency Managers Conference and spent the first day of the conference organizing a response to the smoke

caused by the wildfires in Happy Camp and surrounding areas. I did make contact with a FEMA Tribal Representative from Washington DC to discuss the need for further funding for the program.

- 8/14 assumed Incident Command of the Health Emergency and gathered Incident Management Team (KIMT), briefed team members and sent out Incident Action Plan (IAP) to cover next 24 hours .
- 8/15 Assemble KIMT held Command and General Staff (C&G) meeting to assign the rest of the KIMT and start filling in the organization and set priorities.
- 8/18 held Command and General Staff (C&G) Begin to expand the KIMT and fill in the more of the organization and set more priorities as the situation becomes more complex, added one branch
- 8/19 met with Buster to expand and set priorities to be written into the IAP, had meetings throughout the day with IMT members
- 8/20. Held Command and General Staff (C&G) continue to expand the KIMT and fill in the more of the organization and update priorities the situation continues to grow in complexity added one more branch director to help with span of control.
- 8/21 talked with several C & G and group supervisors throughout the day to monitor the situation.
- 8/15 thru 8/21 attended fire operational briefings, talk with members of fir C&G also working with smoke forecasters to obtain accurate smoke information.

**Meetings/Training Attended RL:**

- 7/21 Attended FEMA Workshop
- 7/23 Completed Online GIS, GS-1 course.
- 7/24 Attended HHP Meeting.
- 7/28 Assisted with Tribal Math and Science Camp presentation.
- 7/30 Attended FEMA Hazard Mitigation Kickoff meeting.
- 8/4 Attended Neighborhood Watch Meeting.
- 8/7 Received Smoke Monitor (E-BAM) Basic training.
- 8/14-8/21 Attended and facilitated Command and General Staff meetings for the Smoke Incident 2014
- 8/15 Attended Happy Camp Complex, Town Meeting.
- 8/21 Ordered ESRI License for new FMO
- 8/15/-8/21 Attended Morning Briefings at Fire Camp.

*Thomas N Fielden  
Emergency Preparedness  
Coordinator Karuk Tribe  
Administrative Office 64236 Second  
Avenue  
Post Office Box 1016  
Happy Camp, CA  
96039*

*Phone: (530) 493-1600 Ext 2024*

*Cell: (530) 643-6569*

*Fax: (530) 493-5322*

*[tfielden@karuk.us](mailto:tfielden@karuk.us)*



Rachel L. Lent  
GIS Resource Inventory Specialist  
Emergency Preparedness Department  
Karuk Tribe  
530-493-1600 Ext. 2029  
530-643-3628 (cell)

**Thomas Fielden Report**  
For Council Meeting on 08/28/2014  
Reporting Period July 17, 2014 to Aug 21, 2014

**ANA-SEDS Grant**

**Project Title:** Protecting our Communities: Developing Karuk Tribal Capacity in Emergency Preparedness and Response

Deliverables- Increase Karuk Tribal Capacity and Functionality in Emergency Preparedness and Response:

Draft evacuation maps are finished and were presented at the Q4 KEEPR team meeting they will be sent out to the entire KEEPR Team before being presented to Council for the Winter EOP update to be integrated into the plan..

Program is currently on schedule.

**Expenditure/ Progress Chart**

Program	Code	Total Budget	Expensed to date	Balance	% Expended
ANA- SEDS Grant: Karuk Tribe: Protecting our Communities: Developing Karuk Tribal Capacity in Emergency Preparedness and Response <b>Federal Share</b>	4050-03	\$195,231	\$121,683	\$73,548	62%

Term Dates	Total Months	Month # for report period	# Months Remaining	% Completed.	Extension Option Y/N
9/30/213-9/30/2014	12	11	1	92%	Unknown
Progress Report Due Date	Completed?	Date Completed.	Fiscal Report Due Date	Completed?	Date Completed.
4/30/2014	yes	7/21/2014	7/31/2014	yes	7/16/2014
<b>Comments:</b>					
There will be cost savings do to staff turnover therefore a budget modification will be requested to reallocate the unused funds.					
Program	Code	Total Budget	Expensed to date	Balance	% Expended
ANA- SEDS Grant: Karuk Tribe: Protecting our Communities: Developing Karuk Tribal Capacity in Emergency Preparedness and Response <b>In kind match.</b>	4050-03	\$48,948	\$45,948	\$3,000	94%
Term Dates	Total Months	Month # for report period	# Months Remaining	% Completed.	Extension Option Y/N
9/30/213-9/30/2014	12	11	1	92%	Unknown
Progress Report Due Date	Completed?	Date Completed.	Fiscal Report Due Date	Completed?	Date Completed.
7/31/2014	yes	7/21/2014	7/31/2014	yes	7/16/2014
<b>Comments:</b>					
Leveraged resources include 148,052 in ESRI ARC/GIS Software licencing agreements under compacted BIA Agreement.					

### THSGP/DHS

**Project Title:** Enhance Capacity and Operations of the Karuk Tribe During Emergencies

**Deliverables:** Investment 1- Karuk Two Way Radio Emergency Communications System:

**Objective 2:** By the end of the 12th month, all project permitting, as well as environmental and cultural compliance will be complete:

*Six Rivers communication has completed the FCC licensing application and the applications for the State and Federal communication tower administrative agencies. Applications have been mailed out to the applicable agencies and now we are awaiting their response.*

**Deliverables:** Investment 2- Karuk Tribe Threat and Hazard Identification Risk Assessment.

*This Project was completed at December 2013 and Approved by DHS/FEMA February 2014.*

*Dale Josephson attended a workshop directly related to this grant and he included his report in his monthly health board report.*

Objectives- The following Outcomes are expected as a result of the proposed project:

- 1. A completed THIRA for the Karuk Tribe that covers the Service Area and potential impacts.*
- 2. Ensure sufficient information and analysis to support LETPA.*
- 3. A shared understanding by the Karuk Tribe and communities of risk and how we can evolve to account for changes in the risk landscape, including successful mitigation efforts, emerging threats, hazards, and associated consequences.*
- 4. Ensuring a comprehensive approach for identifying and assessing risks, threats, and associated impacts.*
- 5. Enhancing planning capacity to identify potential actions and/or mitigation measures to eliminate, reduce, prepare for and/or mitigate potential impacts from identified threats.*

#### **Expenditure/ Progress Chart**

<b>Program</b>	<b>Code</b>	<b>Total Budget</b>	<b>Expensed to date</b>	<b>Balance</b>	<b>% Expended</b>
FY 2013 Tribal Homeland Security Grant Program (THSGP) Investment 1: Karuk Two Way Radio Emergency Communications Project and Investment 2: Karuk Tribe Threat and Hazard Identification Risk Assessment	5020-01	\$260,000	\$12,903	\$247,097	5%
<b>Term Dates</b>	<b>Total Months</b>	<b>Month # for report period</b>	<b># Months Remaining</b>	<b>% Completed.</b>	<b>Extension Option Y/N</b>
09/01/2013-08/31/2015	24	12	12	50%	
<b>Progress Report Due Date</b>	<b>Completed?</b>	<b>Date Completed.</b>	<b>Fiscal Report Due Date</b>	<b>Completed?</b>	<b>Date Completed.</b>
7/31/2015	yes	7/31/2015	7/31/2015	yes	16-Jul-14
<b>Comments:</b>					

### **EMPG/Cal OES**

**Project Title:** Fiscal Year 2013 Tribal Emergency Management Performance Grant (EMPG)

**Program Deliverables:** Provide ICS 300, 400 and Fire Training by the end of the grant period.

**Objectives:** Purchase student workbooks and instructors manual for presentation and deliver of instruction and to work with Tribal, local state and federal responders.

### **Expenditure/ Progress Chart**

Program	Code	Total Budget	Expensed to date	Balance	% Expended
Fiscal Year 2013 Tribal Emergency Management Performance Grant (EMPG) Program		\$3,000	\$0	\$3,000	0%
Term Dates	Total Months	Month # for report period	# Months Remaining	% Completed.	Extension Option Y/N
2/24/14-6/30/15	16	6	10	38%	
Progress Report Due Date	Completed?	Date Completed.	Fiscal Report Due Date	Completed?	Date Completed.
5/31/2014	y	5/27/2014			
Comments:					
Progress report Submitted					

### **FY 2011 TEA Grant**

**Project Title:** CalOES Tribal Equipment Assistance Program FY 2011

**Deliverables:**

**Project A –** Ensure effective and interoperable communications for key Tribal personnel across Karuk Service Area and public safety notification to Orleans in event of emergency.

1. Purchase Base Station Radio (1) for Orleans Security Office.
2. Purchase and install Base Station Radio Antenna (1) at Orleans Security Office.
3. Purchase 6 Satellite Phones, and 1 year of basic service for Karuk Cultural Monitors.
4. Purchase and install next to the VFD a Public Notification Warning System (American Signal Class-E Siren) for Orleans Community.
5. Activate GETS/WPS for Priority Communication Services for key Tribal personnel to use in case of excess telephone traffic during an emergency situation.

**Achieved during report period:**



1. *March 2014 – Purchase Base Station Radio (1), from Six Rivers Communication for Orleans Security Office. 100% achieved*
2. *June 2014 – (1) one Base station antenna to be installed. 100% achieved*
3. *June 2014- Received 6 Satellite Phones from SatCom Direct for Karuk Emergency Preparedness and Cultural Monitors. 100% achieved*
4. *June 2014 – Amended contract to install Siren on Mobile unit, there have been several delays since the last report however project is expected to be complete by project due date. 100% achieved*
5. *June 2014 –GETS/WPS for Emergency communications, finalized list of GETS/WPS users and contact information card received and cell phones activated. 100% achieved*

#### **Expenditure/ Progress Chart**

Program	Code	Total Budget	Expensed to date	Balance	% Expended
FY2011 Tribal Equipment Assistance Program to enhance Tribal communications and a public notification system for Orleans.	6410-02	\$44,747	\$8,156		18%
Term Dates	Total Months	Month # for report period	# Months Remaining	% Completed.	Extension Option Y/N
10/01/2013 - 05/31/2014	7	7	0	100%	Yes
Progress Report Due Date	Completed?	Date Completed.	Fiscal Report Due Date	Completed?	Date Completed.
8/10/2014	yes	8/9/2014	8/10/2014	yes	9-Aug-14
<b>Comments:</b>					
I was not able to pull up the financial report but the project is complete and a majority of funds were expended.					

#### **FY 2012 TEA Grant**

**Project Title:** CalOES Tribal Equipment Assistance Program FY 2012

**Deliverables:**

Project A – Ensure effective and interoperable communications for key Tribal personnel across Karuk Service Area.

1. Purchase Base Station Radios (3) for Happy Camp KTHA Security Office, Yreka KTHA Security Office and Somes Bar Work Station.
2. Purchase and install Base Station Radio Antenna (3) at Happy Camp KTHA Security

Office, Yreka KTHA Security Office and Somes Bar Work Station.

Achieved during report period:

1. *March 2014 – Purchase Base Station Radios (3), from Six Rivers Communication for Orleans Security Office.  
100% achieved*
2. *June 2014 – Three (2) base station antennas installed May 2014 – Approval of contracts to Six Rivers Communication for purchase and installation of Base Station Radio Antenna.  
100% achieved*

**Expenditure/ Progress Chart**

Program	Code	Total Budget	Expensed to date	Balance	% Expended
FY2012 Tribal Equipment Assistance Program to enhance interoperable communications of the Karuk Tribe during emergencies.	6410-01	\$24,975	\$8,249	\$16,726	33%
Term Dates	Total Months	Month # for report period	# Months Remaining	% Completed.	Extension Option Y/N
10/01/2013 - 05/31/2014	7	7	0	100%	Yes
Progress Report Due Date	Completed?	Date Completed.	Fiscal Report Due Date	Completed?	Date Completed.
	yes	6/20/2014	8/10/2014	yes	9-Aug-14
<b>Comments:</b>					
I was not able to pull up the financial report but the project is complete and a majority of funds were expended.					

Karuk Community Health Clinic  
64236 Second Avenue  
Post Office Box 316  
Happy Camp, CA 96039  
Phone: (530) 493-5257  
Fax: (530) 493-5270

# Karuk Tribe

-- 12

Karuk Dental Clinic  
64236 Second Avenue  
Post Office Box 1016  
Happy Camp, CA 96039  
Phone: (530) 493-2201  
fax: (530) 493-5364

Administrative Office  
Phone: (530) 493-1600 • Fax: (530) 493-5322  
64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

Requestor: Thomas Fielden Date: 8/20/2014  
Dept/Program: Emergency Preparedness Funding Source: SO OIIJ - <e Ot. 4 n s-o <8 - '14'''le  
Check One: ☐ Small Purchase (less than \$5,000) ☐ Large Purchase (more than \$5,000)\*\*  
☐ Construction Contract ☐ Other: \_\_\_\_\_  
☐ Independent Contractor Under \$2,000  
☐ Independent Contractor Over \$2,000\*\*

\*\*Tribal Council approval is required for all purchases exceeding \$5,000, all Agreements and all Contracts exceeding \$1,000.

Procurement #/Type: \_\_\_\_\_ ☒ Three quotes ☐ Sealed Bid ☐ Competitive Proposal

COMPARATIVE SUMMARY (Minimum of Three Required)				
Company Name	Date	Price	Contact/Phone	Indian YIN
Six River Communication	8/18/14	\$ 20,011.26	707-443-4448	N
49er Communications, Inc.	8/8/14	\$ 21,361.29	800-552-0707	N
P&W Paging and Wireless Service	8/8/14	\$ 21,892.00	800-822-2180	N

Name of Selected Vendor: Six Rivers Communication

Basis: ☐ Lowest Price ☐ Best Qualified Vendor  
☐ Superior Product/Service ☐ Delivery Service Provided  
☐ Based on Annual Price Comparisons  
☐ Sole Source Provider (MUST Attach Detailed Justification)  
☐ Only Qualified Local Provider Due to Geographic Disadvantage

Comments: qavG j JS\_Ml'l c / . . . , r Aih Jijf {{J"E. p(D11vl,2J" Uafe , t: "- - 7

\*\* REQUIRED SIGNATURES \*\*

\*\* By affixing your signature, you acknowledge that you have reviewed the attached documentation for presentation to Tribal Council.

Requestor: [Signature] Date: 8-20-2014

[Signature] Date: 8-20-2014  
\*\*Chief Financial Officer

[Signature] Date: W? OIII/  
\*\*Director, Administrative Programs & Compliance

\*\*Director of Self Governance (MOU/MOA) or TERO (Contracts) Date: \_\_\_\_\_

# Six Rivers Communications

4060 Broadway  
Eureka, CA 95503  
707-443-4448  
(707) 443-3797 FAX

Customer: Karuk Tribe

Attention: Thomas Fielden

Date: August 8, 2014

Tom , Here is the quote you requested for BK radios.

This is WSCA Contract Pricing. (Same pricing as GSA)

Qty	Part	Description	Unit Price	Total Price
7	DMH5992X	BK, DMH5992X Digital Mobile Radio	\$1,531.50	\$10,720.50
7	LAA0633	Installation Kits	\$53.20	\$372.40
7	16919	Coax with mount	\$19.00	\$133.00
7	28-80376E84	MPL Antenna connector	\$5.00	\$35.00
5	DPH5102X	DPH Digital Portable Radio	\$1,353.25	\$6,766.25
5	G/ECC	Programming Cloning Cable	\$109.73	\$548.65
3	LAA0701	Programming Plug	\$20.65	\$61.86
6	LAA0290	Mobile Programming Mic	\$126.35	\$758.10
5	LAA0813	16" Antenna	\$13.30	\$66.50
5	LAA-170	2200mAH Battery	\$79.80	\$399.00
1		Ground Shipping Estimate	\$150.00	\$150.00
		TOTAL		\$20,011.26

If you have any questions or need further information, please don't hesitate to contact us. Prices valid for 30 days, Terms: Net 30 days.

Sincerely,

Ray Daniels  
Owner

**49er Communications, Inc.**

PO Box 2538  
Nevada City, CA 95959  
800-552-0707  
530-478-9188 Fax

**Proposal**

DATE	ESTIMATE NO.
8/8/2014	11016

## NAME / ADDRESS

Karuk Tribe  
Thomas Fielden  
64236 Second Avenue  
Happy Camp, California, 96039

		P.O.NO.	TERMS	REP	FOB
			Prepaid	530	
ITEM	DESCRIPTION	QTY	COST	TOTAL	
DMH5992X	Bendix King Digital P25 APCO - 400 Ch, 50 Watt, VHF 136-174 MHz Dash Mount Mobile - RADIO ONLY	7	1,531.43143	10,720.02T	
LAA0290	Bendix King DTMF Programming Microphone	7	126.34571	884.42T	
LAA0633	Mobile Install Kit for GMHXP and DMH Radio	7	53.19857	372.39T	
MB8	17ft. Stranded Coax with 3/4in. Motorola Style mount (No Connector)	7	32.34	226.38T	
Flexi Roof ANT ONLY	136 MHz - 1GHZ Tunable Flexi roof mount antenna only, NO COAX or CONNECTOR	7	69.95	489.65T	
RFU600-6	RF Industries MiniUHF Connector - CRIMP ON	7	9.75	68.25T	
DPHX5102X	Bendix King Digital P25 APCO - 400 Ch, 5 Watt, VHF 136-174 MHz Portable Radio, metal case. (Radio Only, Antenna and battery Sold Separately)	5	1,353.234	6,766.17T	
G-ECC	BK Cloning Cable for all situations, including same series radios and D/G series to E/L series	5	109.722	548.61T	
LAA0701	Programming Plug for BK Radios - EPH, GPH, DPH..(Comes with Instruction Manual)	3	20.61	61.83T	
LAA0290	Bendix King DTMF Programming Microphone	6	126.34667	758.08T	
LAA0813	Threaded 16" VHF Whip antenna - 148-174 MHz	5	13.30	66.50T	
LAA0170	2200 mAH Li-Ion Battery for BK Radios	5	79.798	398.99T	
	SUBTOTAL			21,361.29	
	Pricing based on GSA Contract GS-35F-0133L Tax Exempt		0.00%	0.00	
This quote is priced with special government pricing only available to government agencies.		TOTAL		\$21,361.29	



1748 Independence Blvd B6  
Sarasota, FL 34234  
Phone: 800-822-2180 Fax: 941-360-2207  
Web site: www.pwservice.com

**Quote # 15466**

Date: 8/8/2014

Account #

Sales Rep: Matt

Bill to:

Ship to: Karuk Tribe  
Attn: Thomas Fielden  
Happy Camp, CA

Customer Contact	Customer Phone	Customer Alt. Phone	Customer Fax	Customer E-mail	
Description			Qty	Price	Total
Bendix King Mobile Radio Model #DMH5992X, VHF, 400 Channel, Project 25 Compliant *Customer to program*			7	1,645.00	11,515.00T
Bendix King Dash mounted install kit #LAA0633			7	80.00	560.00T
Bendix King Portable Radio Model #DPHX5 I 02X, VHF, 400 Channel, Project 25 Compliant *Customer to program*			5	1,385.00	6,925.00T
Bendix King Smart Cloning Cable #G/ECC			5	165.00	825.00T
Bendix King Side connector plug with programming switch to enable programming mode. Required to field program radios #LAA0701			3	31.75	95.25T
Bendix King Handheld programming mic #LAA0290			6	190.00	1,140.00T
Bendix King 16" whip Antenna (148-174 MHz) #LAA0813			5	22.00	110.00T
Bendix King High capacity Li-ion battery #LAA0170			5	120.00	600.00T
Ground Shipping and Insurance				122.50	122.50T
<i>If you find a lower price we will match it!</i> Some restrictions apply) .  If you receive a lower price elsewhere, we will match the same price, terms and options for the items quoted above. Contact your sales rep for more information.				Sales Tax (0.0%)	\$0.00
				<b>Total</b>	\$21,892.75

All returns subject to a 20% restocking fee plus applicable freight charges.

Please Note: Special ordered items are non-cancelable and non-refundable. All returns must be approved prior to returning.

We reserve the right to correct typographical, pricing and printing errors without notice.





# STORE IT MOBILE

STORE IT MOBILE  
PO Box 274  
Agoura Hills, CA 91376

(888)786-7148  
info@storeitmobile.com  
http://www.storeitmobile.com



## Quote

Date	Quote No.
07/15/2014	36749
Exp. Date	

### Address

Thomas Fielden  
Karuk Tribe  
64236 Second Avenue  
Happy Camp CA, CA, 96039

Date	Service	Description / Unit#	Quantity	Rate	Amount
07/15/2014	Sale-40Std	Sale - 40Ft used Container (Height 8.5', Width 8')	1	3,295.00	3,295.00T
07/15/2014	Mod-DrStd	3' wide 6'8" tall Personnel Steel Walk in Door W/Deadbolt	1	695.00	695.00T
07/15/2014	Trk-Tilt	Trucking - Tiltbed Delivery	1	1,120.00	1,120.00
07/15/2014	IBZ	*Highest rated company on Buyer Zone*. All cargo containers are guaranteed wind and water tight.	1	0.00	0.00
				<b>SubTotal</b>	\$5,110.00
				<b>Tax (7.5%)</b>	\$299.25
				<b>Total</b>	\$5,409.25

Please call James Panzetta @ 888-786-7148 if you have any question, thanks

Accepted By

Accepted Date

STOREITMOBILE

(888)786-7148

info@storeitmobile.com

## Thomas Fielden

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**From:** LARRY STIDHAM <larrystidham@stidhamtrucking.com>  
**Sent:** Monday, June 16, 2014 12:26 PM  
**To:** Thomas Fielden  
**Subject:** RE: Container Quote

Thomas:

The price for the 40 foot container with a built in personal door at the opposite end of the swinging doors would be \$5,125.00 – there would be no sales tax and the delivery fee would be \$130.00 per hour from the time we leave our yard in Yreka until the time we return to our yard (1.2 hour minimum charge).

Please let me know if you need anything else.

Larry Stidham

**From:** Thomas Fielden [mailto:tfielden@karuk.us]  
**Sent:** Friday, June 13, 2014 11:57 AM  
**To:** 'LarryStidham@stidhamtrucking.com'; 'larry@stidhaminc.com'  
**Subject:** Container Quote  
**Importance:** High

Good Morning Larry,

Thank you for getting back to me on the phone for about the containers. What we are looking for is a 40 foot container for the Yreka area to use for emergency equipment storage, we would also like a commercial metal door that opens outward installed on the opposite end of the swinging doors. Could you please provide us a quote and send to my email address.

Thank you,

<Tfomas:NPieUen  
<Emergency <Preparedness Coordinator  
'Kflruft Tribe\laministrative Office  
64236 Seconalvenue  
<Post Office ([Jo;c1016  
Jfappy Camp, CJI 96039  
<Plione: (530)493-1600 <Exj 2024  
Cell: (530)643-6569  
Pax: (530)493-1418

DISCLAIMER: This message is intended for the sole use of the addressee, and may contain information that is privileged, confidential and exempt from disclosure under applicable law. If you are not the addressee you are hereby notified that you may not use, copy, disclose, or distribute to anyone the message or any information contained in the message. If you have received this message in error, please immediately advise the sender by reply email and delete this message.

Please print only when necessary.

## Thomas Fielden

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**From:** French Camp <fc@azteccontainer.com>  
**Sent:** Monday, August 18, 2014 3:02 PM  
**To:** Thomas Fielden  
**Subject:** Re: 40ft Container

Thomas yes it does include the man door. I forgot to type it in but I did figure it in in the price. Thank You On 8/18/2014 2:26 PM, Thomas Fielden wrote:

> Does this include the walk in man door? I did not see that included below as with the original quote.

>

> -----Original Message-----

> From: French Camp [mailto:fc@azteccontainer.com]

> Sent: Monday, August 18, 2014 2:17 PM

> To: Thomas Fielden

> Subject: 40ft Container

>

> Good Afternoon Thomas

> I am responding to your email regarding a price ,quotation that reflects the delivery charge to Yreka, Ca. Your price quotation is as follows:

> 40ft High Cube Painted Used Steel Container: \$3,087.00 Delivery Charge

> to Yreka, Ca: \$1,000

> Subtotal: \$4,882.00

> Sales Tax @ 7.5%: \$366.15

> Total: \$5,248.15

> Please let me know if you have any other questions. Thank You

>

> --

> Jeff Vieira

> www.azteccontainer.com

> fc@azteccontainer.com

> PH (209)982-5403

> fax(209)982-0323

> 9193 S. HARLAN RD

> FRENCH CAMP CA 95231

>

>

> ---

> This email is free from viruses and malware because avast! Antivirus protection is active.

> http://www.avast.com

>

Jeff Vieira

www.azteccontainer.com

fc@azteccontainer.com

PH (209)982-5403

fax(209)982-0323

9193 S. HARLAN RD

FRENCH CAMP CA 95231

## Laura Olivas

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**From:** Kane, Jill (ACF) (CTR) <Jill.Kane@acf.hhs.gov>  
**Sent:** Tuesday, August 12, 2014 7:42 AM  
**To:** Laura Olivas; Morris, Ruth (ACF)  
**Cc:** Thomas Fielden  
**Subject:** RE: Karuk Tribe Reallocation Request #90N8222-02-00

Good Morning,

I have reviewed the proposed budget changes and I am fine with this programmatically; however, please create an amendment in GrantSolutions for a budget amendment, because you will be moving some of the funds from indirect to direct. You will need to upload a cover letter, 424, 424a and revised line item budget and narrative along with the quotes. Once this is completed, I can further process the request.

Let me know if you need assistance with this.

Thank you,

---

**From:** Laura Olivas [mailto:lolivas@karuk.us]  
**Sent:** Tuesday, August 05, 2014 6:56 PM  
**To:** Morris, Ruth (ACF); Kane, Jill (ACF) (CTR)  
**Cc:** Thomas Fielden  
**Subject:** Karuk Tribe Reallocation Request #90N8222-02-00  
**Importance:** High

Hello –

The Karuk Tribe is requesting a reallocation of funds from Year 2. The budget narrative, quotes, revised 424A and price breakdown are attached. If you need any additional information please don't hesitate to contact Tom Fielden.

Thanks  
Laura Olivas



## **People's Center and Tribal Historic Preservation Programs**

Monthly Council Report

8/25/2014

Submitted by Julie Arwood

### **ACTION ITEMS**

No Council action is requested at this time.

### **PEOPLE'S CENTER**

1. In the last two weeks, museum activities have focused on ensuring that the local forest fires and related smoke and ash have not adversely impacted any of our collections. In consultation with the California Preservation Institute, the following measures were implemented:
  - All sensitive cultural objects were secured behind glass or placed in the museum archives with no exceptions. All shelving in the archives containing sensitive objects was covered with museum grade plastic sheeting.
  - The archives are being kept closed with an air purifier running 24 hours a day.
  - Two additional air purifiers are running in the exhibition space.
  - On days where smoke conditions are extreme, the Museum Store/Smoke Shop may be closed for a period of time to limit the amount of smoke and ash entering the building with the constant flow of customers entering the store. To date, the store has only been closed for one 4 hour period of time.
2. The museum is now over 12 years old and there have been increased maintenance needs. There have been ongoing problems with the women's bathroom and the toilet was recently replaced. A large crack in the sidewalk in the front of the building recently had to be patched as well.
3. Ongoing problems with the fire and security alarms have finally been addressed by Bay Alarm. Both systems are now fully functional. The video surveillance system is also fully functional and is being regularly monitored by store staff.
4. Museum Coordinator continued working with the Siskiyou County Arts Council's on the Karuk Living Arts Program. We are looking forward to hosting the exhibit at our museum, and working with the organization to identify Karuk artists to participate in the show.
5. NAGPRA Grant 06-12-GP-570  
Work on the repatriation of Karuk objects from the Autry Southwest Museum of the American Indian Collection continues to be a primary focus for the museum.



6. Language Program Support  
Inventory work by Doctoral Candidate, Carolyn Smith, concluded in early July. A report is pending which will make recommendations on collection care, and will include completed inventories of all language materials held by the People's Center. The People's Center Advisory Committee continues to work with Sammi Offield in support of her efforts to revive the program.
7. The People's Center coordinator assisted with the Math and Science camp sponsored by the Tribe. A tour of the People's Center was included in the program.
8. The People's Center Advisory Committee met on August 12. Agenda topics included the language program and upcoming grant submittals, disposition of the Albino Wolf, the Karuk Living Cultures Art Program, the Salmon is Everything book release, and finalizing the strategic plan. It was determined that the Advisory Committee would begin to focus their efforts on understanding and planning for the pesticide issues associated with the NAPGRA collections which are making their way home.

## **TRIBAL HISTORIC PRESERVATION PROGRAM**

- 1) All reporting is up-to-date including the Tribe's annual operating plan for the program. Our next round of funding was approved two weeks ago.
- 2) THPO will work in Orleans every Wednesday to ensure open communications with DNR staff.
- 3) NPS Tribal Heritage Grant # 13AP00170  
Contract issues with the Humboldt State Office of Sponsored Programs were resolved to our satisfaction, and the contract for completion the Inaam National Register of Historic Places nomination was approved.

The record search for the Inaam nomination has been started and a meeting was held July 22, 2014 with Humboldt State and the Klamath National Forest to establish firm timelines for completion of pre-field research and fieldwork this summer and fall. HSU staff also attended the August 6 KRAB meeting to update the group on their progress and work plans.

- 4) Cultural Monitoring Class  
The contract with Humboldt State University to prepare a cultural monitoring class for the Tribe was also approved. The class is now scheduled for October 15-16, 2014.
- 5) Considerable continues to be spent coordinating the cultural monitor program. We now have four active projects including the Ft. Goff Fish Passage Project, the Siskiyou Telephone Fiber Optic Project, and the Karuk Housing Authority's Happy Camp duplex and Orleans parking lot projects. As previously mentioned, the THPO coordinates with all project proponents for work scheduling, overseeing associated contracts/agreements, and monitoring timesheet and daily work sheet approvals. Current impacts to workload are the equivalent of adding 3-5 full time employees to staff.

6) The KRAB meeting was held on August 6. Agenda topics included:

- An update on THPO annual reporting;
- Food Security Digital Library MOU and the proposed Draft Research Policy;
- Updates from Caltrans on the status of slide projects in the Highway 96 corridor;
- Discussions with Humboldt State staff regarding the upcoming cultural monitoring class and the Inaam National Register nomination.

## LIBRARY

- 1) Close-out has begun for the IMLS Enhancement Grant which will expire at the end of the fiscal year. The grant is fully expended and the final report is pending. A staff meeting was held on August 20<sup>th</sup> to discuss the future of the library program. There is a great deal of concern about how the pending closure of the Orleans computer center might affect the Tribe's ability to keep the library open beyond the 20 hours a week funded in our library grants.
- 2) We are anxiously awaiting word on the new IMLS Enhancement Grant. If funded, and in combination with the Basic grant, it will maintain funding levels for our two library assistants at currently levels.
- 3) The People's Center library continues to expand its book collections and keep the library open to the public Monday-Saturday from 9:30-5:00.
- 4) The Panamnik Library has been active and is accessible to the public from 12:00 to 5:00 Monday-Saturday.