

**Karuk Tribe – Council Meeting  
May 22, 2014 – Meeting Minutes  
Happy Camp CA**

**Michael called to order at 2:57pm, by Michael Thom, Vice-Chairman**

**Present:**

Michael Thom, Vice-Chairman  
Joseph “Jody” Waddell, Secretary / Treasurer  
Alvis “Bud” Johnson, Member at Large  
Josh Saxon, Member at Large  
Elsa Goodwin, Member at Large  
Arch Super, Member at Large

**Absent:**

Russell “Buster” Attebery, Chairman

**Quorum is established.**

**Arch Super completed the prayer and Jody Waddell read the Mission Statement aloud for the audience.**

**Agenda:**

Josh Saxon moved Bud Johnson seconded to move the following Director reports to closed session, 3, 14, 15, 16, 5 haa, 0 puuhara, 0 pupitihara.

Elsa Goodwin moved and Jody Waddell seconded to approve the agenda with changes, 5 haa, 0 puuhara, 0 pupitihara.

**Minutes of April 24, 2014:**

Minutes of April 24, 2014 notation of a correction.

Jody moved and Bud seconded to approve the minutes with changes, 4 haa, 0 puuhara, 1 pupitihara (Elsa Goodwin).

**Guests:**

**1.) Eric Cutright, IT Director:**

Eric is present to seek approval of an agreement with KTHA for constructing a tower at their site under a 25 year lease.

Arch Super moved and Josh Saxon seconded to approve agreement 14-A-044 between the Karuk Tribe and Karuk Tribal Housing Authority, 5 haa, 0 puuhara, 0 pupitihara.

Eric then sought approval of a 3-phase power battery backup unit. It is estimated cost not to exceed \$5,000.

Jody Waddell moved and Elsa Goodwin seconded to approve procurement and allow the purchase of a battery backup, 5 haa, 0 puuhara, 0 pupitihara.

**2.) David Arwood, Tribal Member:**

Not present.

**3.) Rick Crocker, Tribal Member:**

Rick noted that he received a visitor last night and during that conversation he noted that KTHA is attempting to evict an elder that is 89 years old. The elder has been sitting in the stands. He is having a hard time understanding how this could be happening when the Elder KTHA is to be assisting Tribal Members and serving them.

Jody noted to get all the evidence and information pertaining to this case. Rick noted that he isn't asking for any further information he has copies of the eviction paperwork and he noted that it is disgusting to be a Tribal Member and what they are doing to the Elders. He exited the meeting.

**Director Reports:**

**1.) April Attebury, Tribal Court Administrator:**

April is not present but Tanya is present to provide her report. There are no action items but

Rick Crocker abruptly re-entered the meeting, stating that she wants to die in that house. Then exited again.

The information regarding the Marble Mountain Ranch will be discussed at the Planning Session.

Josh Saxon moved and Bud Johnson seconded to approve April's report, 3 haa, 0 puuhara, 2 pupitihara. (Elsa Goodwin and Arch Super).

**2.) Scott Quinn, Director of Land Management:**

Not present, written report provided.

Arch Super moved and Elsa Goodwin seconded to approve Scott's report, 5 haa, 0 puuhara, 0 pupitihara.

Scott arrived late but he has action items. He presented agreement 14-A-061 which is an agreement with Fidelity national title insurance which is to close escrow on the Tishanik Property in Humboldt Co. He then presented resolution 14-R-043 for the purchase.

Elsa Goodwin moved and Bud Johnson seconded to approve resolution 14-R-043, 5 haa, 0 puuhara, 0 pupitihara.

Arch Super moved and Elsa Goodwin seconded to approve agreement 14-A-061, 4 haa, 0 puuhara, 1 pupitihara (Josh Saxon).

Scott noted that the property closed on the Sharps Property and the current renter may need to move and set benchmarks for clearing the property.

**3.) Le Loni Colegrove, HR Manager:**

Tabled to closed session.

**4.) Lester Alford, TANF Director:**

Lester is present to review his report. He updated the Council on the information regarding his monthly activities. Arch inquired about office space for Yreka. He is reviewing options for property space and leasing versus purchasing. Elsa noted that TANF had the participation rate

wasn't entered in correctly and she asked if this was updated. Lester confirmed that the NEW program is being reflected inaccurately but with the purchase of new software this will be fixed.

There is a TANF conference on June 13, 2014 which is open to all tribal employees. It is one day from 8-5pm that will be how to work more effectively in the work environment and how to work with co-workers and bosses. Lester is offering this to all employees with the approval of their supervisors.

Arch Super moved and Jody Waddell seconded to approve Lester's report, 5 haa, 0 puuhara, 0 pupitihara.

**5.) Leaf Hillman, DNR Director:**

Leaf is not present but his report was provided. He later arrived, and is present to seek approval of a contract with West coast Watershed providing \$25,000 to Tribes to provide outreach in the region.

Elsa Goodwin moved and Jody Waddell seconded to approve agreement 14-A-053, 5haa, 0 puuhara, 0 pupitihara.

He then sought approval for Ron Reed for travel DC June 18-21, 2014 for the cultural aspect of Food Security grant. Also for Harold Tripp to Worley ID, June 22-27, 2014 with Bill Tripp for fire strategies.

Elsa Goodwin moved and Josh Saxon seconded to approve out of state travel for Ron Reed to Washington DC, June 18-21, 2014, 5 haa, 0 puuhara, 0 pupitihara.

Elsa Goodwin moved and Bud Johnson seconded to approve out of state travel for Harold Tripp to Worley ID June 22-27, 2014, 5 haa, 0 puuhara, 0 pupitihara.

He then noted that Ron is requesting a credit card for Susan Corum in the amount of \$2,500.

Arch Super moved and Josh Saxon seconded to approve issuing a VISA to Susan Corum with a \$2,500 limit, 5 haa, 0 puuhara, 0 pupitihara.

Crystal then sought approval for a cell phone upgrade for herself and a cell phone for Susan.

Arch Super moved and Bud Johnson seconded to approve the cell phone use and a phone upgrade for Susan Corum, 5 haa, 0 puuhara, 0 pupitihara.

Crystal then updated the Council on an agreement for the website for real time data updates. It is a six year contract for support on hardware and software.

Josh Saxon moved and Elsa Goodwin seconded to approve agreement 14-A-052, 5 haa, 0 puuhara, 0 pupitihara.

Crystal updated the Council on what the State Water Board is proposing as an aluminum listing is.

Craig is present to seek a qualified letter of support for the Montague Water district. He noted that they will run out of drinking water in about a month. The water right is to store for irrigation. The storage behind the dwinnell dam is the lowest ever. The idea is to put a well below dwinnell dam

and then put a diversion facility in downstream and pump it out to the City of Montague. It is only a few hundred acre feet. He believes that this proposal is ridiculous but the people are going to run out of water. This is very detrimental. Craig went on to explain that the issues that affect the fisheries and the plan to ensure there is water for the City.

Craig then provided a letter to the Council that displays support however does not allow for over use on irrigation. Julie asked if there was going to be some NEPA and SEQA, which Craig noted that it appears that the SEQA is going to be waived. This is a million dollar project but they couldn't work with Yreka, due to Yreka refusing to work with the City of Montague. This was unbelievable since their neighboring (Yreka) City has more than enough water for use.

Whether the Tribe sued the City of Montague or not, they were slated to run out of water and this lawsuit provides accountability for the City of Montague residents.

Josh Saxon moved and Elsa Goodwin seconded to approve the letter of support for the Montague water project, 4 haa, 0 puuhara, 1 pupitihara (Arch Super).

**6.) Emma Lee Perez, Grant Writer/Resource Developer:**

Emma is not present but Tom is. He is present to provide a grant proposal under resolution 14-R-042 for security equipment. They will be high quality cameras that will be able to have clear pictures and video in Orleans that include night vision as well. Dale included KTHA in the pricing to have the ability install cameras at the KTHA buildings as well.

Tom provided a brief summary of the proposal. Tom updated the Council on a grant proposal and how it works with Homeland Security. The biggest threat that the Tribe has is breaking into facilities, stealing equipment and items, which will lead to no continuity of operations which will hinder emergency responses.

This funding is for two years. There is a listing of hazardous threats and number one was fire safety. This is based on the hazard mitigation plan. It is equipment to list and cyber security.

Dale then commented that the cameras in Happy Camp and Orleans are poor quality which with this updated equipment they will be able to view the areas in a professional manner.

Jody Waddell moved and Josh Saxon seconded to approve resolution 14-R-042 authorizing submission of the grant proposal, 5 haa, 0 puuhara, 0 pupitihara.

**7.) Tom Fielden, Emergency Preparedness Coordinator:**

Tom is present to review his report. He has a few action items. His first one is an addendum (1) to contract 14-C-031 This extension will cover FCC licensing and time for that review which is an additional 90 days. Government agencies will not accept applications without securing licensure and even if secured it doesn't secure repeater sites. Tom has worked with Patty Grantham and he has corresponded with Tyrone which he didn't anticipate an issue. Patty noted that the Tribe may not get Lake Mountain due to the size restraints.

Scott asked once the USFS approves it, if it's a special use permit. Tom noted that he believes it is with attached technical data sheets.

Arch Super moved and Jody Waddell seconded to approve modification (1) to contract 14-C-031, 5 haa, 0 puuhara, 0 pupitihara.

Elsa asked how the staff was doing on the employee completion of the ICS100 and ICS700. Everyone who has taken the course has passed it but there are still employees that need to complete the required courses.

Jill has one action item which is the radio installation. She also has an amendment which will add an additional antenna to be installed at the Emergency Preparedness office. When the savings were identified then that allowed to have the additional antenna.

Josh Saxon moved and Arch Super seconded to approve addendum (1) to contract 14-C-072, 5 haa, 0 puuhara, 0 pupitihara.

Tom then noted that Red Cross has approached him previously about the Karuk Tribe allowing them to use the Tribes seal on informational brochures. The Council reviewed them and it was determined that the seal couldn't be altered. Josh noted that it is good to have a seal but it's good to be understood why they want to use it. The actual seal will be used on the flyers.

Consensus: to allow use of the seal on the documents.

Arch asked if Tom found out when the fire season began. Tom noted that it was the middle of May.

Arch Super moved and Elsa Goodwin seconded to approve Tom's report, 5 haa, 0 puuhara, 0 pupitihara.

**8.) Erin Hillman, ED KTHA:**

Erin is present to review her report. She has no action items. The NAHASDA re-authorization process is moving along and she was able to participate in the workgroups.

She noted that the amendments to bills and other bill information will be used in conjunction with KTHA funds. She may use EPA, BIA funds along with NAHASDA funds, then the Tribe could use tribally designated wage rates.

In two weeks there will be a conference which will hold a chair election and there are two candidates. A draft audit was received and there were two findings on their portion of the audit. One finding was in reconciliation and how expenditure reports were done. This is due to mainly the CFO at KTHA not understanding the accounting requirements for the Tribe.

Erin noted that she put in an application for fuels reduction that will be done by KTHA for fuels reduction in Happy Camp; it will be put out to bid. Office security issues are continually being worked on. She updated the Council on the ongoing trainings that KTHA is offering.

She noted that they are going to do the joint applications for trust with the Tribe on three properties.

She commented that KTHA is getting out of the FEMA trailer business. She noted that there is going to be a drawing for the remainder because they were first offered to the Tribes employees.

She noted that there are permitting issues with the County and that is on the Tribal Member to obtain the required items for moving and setting up. Also it must be moved within 30 days. Josh asked if this was time allowable. Erin noted that it is workable for someone with resources. Josh noted that if Tribal Members don't understand this process then they may get in over their head.

Laura noted that it would be helpful for those Tribal Members to have communication on the requirements, such as the snow load. Siskiyou County and Humboldt County rules will vary. Erin noted that the applicants will be screened and then put into a drawing.

Barbara inquired if this would be eliminating the emergency temporary housing and Erin noted no, they are going to be building stick built homes for the funding they are spending.

Arch Super moved and Bud Johnson seconded to approve Erin's report, 5 haa, 0 puuhara, 0 pupitihara.

**9.) Leaf Hillman, DNR Director:**

Leaf Hillman – Leaf updated the Council on the land purchase in Orleans and how the funding payments would work, good timber, opportunities to do a lot of different things at that site, grant funding, etc. An appraisal and management plan has been done and that will be provided to the Council.

Craig then went on to present the final edited letter to Mr. Parker regarding the Shasta Valley.

Josh Saxon moved and Bud Johnson seconded to approve the letter to be sent to Mr. Parker of Shasta Valley, 5 haa, 0 puuhara, 0 pupitihara.

Craig then went on to explain that there is a model that will be done by a sole source contracting due to expertise and signed off justification.

Elsa Goodwin moved and Josh Saxon seconded to approve contract 14-C-075, 5 haa, 0 puuhara, 0 pupitihara.

Craig then updated the Council on the update for dam removal legislation. There will be unique opportunities this year regarding this. There should be a meeting soon to discuss Scott River. There has been a lot of water being shut off this week. He noted that folks in Scott are interested in working with other groups as opposed to fighting about it. Craig noted that this is due to people finally understanding that the Tribe is bringing experts and problem solving skills to the table, not just blanketly restricting water use.

Elsa Goodwin moved and Josh Saxon seconded to approve DNR's report, 5 haa, 0 puuhara, 0 pupitihara.

**10.) Jaclyn Goodwin, Self-Governance Coordinator:**

Jaclyn is present and would like to seek approval of resolution 14-R-046 authorizing support of the DA Roundtable.

Arch Super moved and Bud Johnson seconded to approve resolution 14-R-046, 5 haa, 0 puuhara, 0 pupitihara.

She then provided a map that Scott did for the Hoopa legislation. This provides information on the expansion area and the Tribes boundary line. Their legislation overlaps within the Karuk Tribes aboriginal territory.

Jaclyn provided a memo from Dennis Whittelsey which has information regarding the Tribes sovereign immunity and how to proceed on a matter.

Jaclyn noted that Emma Lee was interested in COPS funding which would be drafted including a couple different departments. She noted that that may need some discussion and assigning staff members.

Arch Super moved and Jody Waddell seconded to approve Jaclyn's report, 5 haa, 0 puuhara, 0 pupitihara.

**11.) Sammi Offield, Contract Compliance:**

Sammi is present to review her report. Sandra with CSD will not conduct a site visit and it has been re-scheduled for the week of July 7<sup>th</sup>. 2013 CSD will be closed out now that Hoopa has sent their paperwork. She updated the Council on the language program and the equipment that is being used. Julie and Sammi have discussed the cataloging that has been being done and a \$50 gift card is requested to be purchased for Carolyn Smith. She is providing internship services and not being paid, however the work she has done is extremely well done.

Jody Waddell moved and Josh Saxon seconded to provide a \$50 gift card for Carolyn Smith for her hard work, 5 haa, 0 puuhara, 0 pupitihara.

Josh Saxon moved and Jody Waddell seconded to approve Sammi's report, 5 haa, 0 puuhara, 0 pupitihara.

**12.) Laura Mayton, CFO:**

Laura is present to review her report. She provided information regarding the dress code policy specifically relating to one employee. She provided a note from a physician regarding the matter but left the discussion for the Council to have.

Laura noted that KCDC and KTHA will show up on the Tribes audit report. The finding is the same at KCDC and KTHA, noting they are not reconciling accounts in a timely manner. Six months prior to the end of the year the accounts were not reconciled. Arch asked if this information is sent to KTHA and KCDC. Laura noted that their reports will roll into the Tribes report. This is the second year for that specific finding for KCDC. She also noted that the entities are all notified of the specific findings to their audit.

Josh asked about the CSC claims. This is hopefully going to be resolved by the end of September this year. Lessie and Laura were scheduled to be in a conference call for an update on the CSC. Laura noted that the claim request was 2 million dollars and she would like to see that go to a clinic. Laura commented that this increases the odds for a clinic even if provided a match toward grants.

Josh Saxon moved and Elsa Goodwin seconded to approve Laura's report, 5 haa, 0 puuhara, 0 pupitihara.

**13.) Dion Wood, TERO/Childcare Director:**

Dion is not present, written report provided. Elsa noted that she has concerns about summer youth program.

Dion arrived late but he has discussional items and action items. He provided a position description for the Summer Food Program Youth Coordinator. These are for three positions and age requirements will follow federal guidelines for age. He would like to post these position descriptions, ASAP. The Food Security program wanted to complete the lunch services for the

Orleans area. He is supporting that. The Site Coordinator must ensure there is supervision because the sign in sheets must have an adequate accounting of the lunches that are submitted. Dion noted that the issue with the USDA explains that there is only one entity that can have the reimbursement. Laura asked if sack lunches could be sent down and the Food Security program distribute and to ensure actual accounting of the lunches being provided. Dion believes they are working on those details. The USDA will be re-authorized next year and Tribes should be allowed to inspect their own food. Josh asked if Dion has any draft language and Dion noted that he does not but he will get some, because his National Childcare Board is actively working on this to ensure it is getting voices heard.

The positions are going to be funded from the TERO discretionary budget. Arch noted that the food safety testing is difficult so if that is a requirement in the position description, he may not get applicants. Dion noted that it is a different course than the other five year across the Nation testing.

Jody Waddell moved and Josh Saxon seconded to approve the Summer Food Program Youth Coordinator positions, 5 haa, 0 puuhara, 0 pupitihara.

Dion then sought approval of Red Hockaday to be seated to the TERO Commission and then there will another seat sought for Orleans representation.

Bud Johnson moved and Jody Waddell seconded to seat Red Hockaday to the TERO Commission, 5 haa, 0 puuhara, 0 pupitihara.

Dion is looking forward to attending a half day at the Council Planning Session. He requested to bring Le Loni to the planning session to participate in the policy discussion. Josh inquired about the WPA and the implementation schedule. Barbara clarified that there was a previous approval but the Council wanted further edits prior to implementation.

Jody Waddell moved and Bud Johnson seconded to approve Dion's report, 5 haa, 0 puuhara, 0 pupitihara.

**14.)Deanna Miller, KCDC:**

Not present, written report provided.

Elsa Goodwin moved and Josh Saxon seconded to table the KCDC report to closed session, 5 haa, 0 puuhara, 0 pupitihara.

**15.)Daniel Goodwin, Maintenance Supervisor:**

Fred Burcell provided his written report. Daniel did not submit one.

**16.)Sandi Tripp, Director of Transportation:**

On vacation, no report provided.

**Requests:**

**1.) Tanya Busby, Election Committee:**

Moved to closed session.

**Phone Votes:**

1. Request approval for the revised Children & Family Services receptionist position. Passed.
2. Request approval for contract 14-C-071 between the Karuk Tribe and Julie Paige. Passed.



3. Request approval of agreement 14-A-055 to provide internet services in Orleans. Passed.
4. Request approval of agreement 14-A-054 to provide internet services in Orleans. Passed.
5. Request approval to terminate employee, effective immediately. Passed.
6. Request approval of resolution 14-R-038 AmeriCorps proposal. Denied.
7. Request approval to pay Hospice Care for Tribal Member AA for estimated (7) days. Passed.

### **Director Reports:**

#### **3.) Le Loni Colegrove, HR Manager:**

Michael provided an explanation on the reports not being submitted and not being submitted on time. The Council would like them in a timely manner to ensure they have time for reading and review.

Le Loni provided an update to the Tribal Council on the hiring of the Tribe. Advertisement for the Two Rivers Tribune is fairly inexpensive and there are issues with the SDN and possible budget crisis'.

She has been attending the Reunion Meetings, actively working on Tribal Organizational Charts and; including candidates that may need finger-printing scheduled. She is hoping to have a draft of the Newsletter by May 29, 2014.

Arch noted that candidates should be notified if they have completed their fingerprinting process.

Elsa Goodwin moved and Jody Waddell seconded to approve Le Loni's report, 5 haa, 0 puuhara, 0 pupitihara.

#### **14.) Julie Burcell, People's Center Coordinator:**

Julie is present to provide her report. Michael notified Julie that she has not been submitting her report accurately and on time so that needed to be addressed in closed session. Julie noted that this isn't a sign of lack respect on her part, she has been very busy. She will do her very best to get it in correctly and on time.

Julie updated the Council on the progress of the People's Center activities.

She updated them announcing that they have received the White Wolf hide that has been repatriated and this is very good news and a proud moment for the Karuk Tribe. It was a lot of work and the Tribe should be proud of the returned item.

She noted that there was extensive work on the emergency preparedness plan and that was very beneficial. As soon as the strategic plan is done and the emergency preparedness issues are resolved then she will be applying for accreditation.

Julie asked that some confidential information not be put online because there are some confidentiality issues. The language collection that is housed in the IT storage, then it would be discussed to be onsite at the Museum since they have steps in place for safe storage.

Julie went on to note the issues with the Caltrans and the agreements for monitoring services. She noted that there is not a need for a monitor on some portions of the roads. At Independence there may be a need for monitoring services.

She noted that there have been some recent donations to the People's Center, which is a good thing because items are finding a way home.

Josh asked for an update on the woman who has one of the largest collections of Karuk baskets. He updated the Council on a lady in Redding who has one of the largest Northwest Coast collections of baskets. She wants to sell it but it may be to one Tribe. It may have to be one Tribe that purchases the collection and then identifies which ones belong to the neighboring tribes and get them to them.

Arch Super moved and Josh Saxon seconded to approve Julie's report, 5 haa, 0 puuhara, 0 pupitihara.

Consensus: Council discussion about Tribal Member behavior and possibly having a sergeant of arms at the meetings.

**13.) Deanna Miller, KCDC CFO:**

The Council reviewed the material that was submitted by KCDC but reiterated that the information contained in it may be confidential and needs to remain as such. Jody will send that feedback back to the staff.

Elsa Goodwin moved and Jody Waddell seconded to approve KCDC's report, 5 haa, 0 puuhara, 0 pupitihara.

**Closed Session:**

Consensus: to have the Vice-Chairman review the ongoing issue with Tribal Member #DH and intake date of 3/18.

Informational: Update was requested/provided regarding an incident at the Marble Mountain Ranch.

Josh moved and Bud Johnson seconded to approve out of state travel for Barry Hockaday and Sammi Offield to election training, July 15-18, 2014, 5 haa, 0 puuhara, 0 pupitihara.

Josh Saxon moved and Bud Johnson seconded to approve resolution 14-R-044 regarding enrollment, 5 haa, 0 puuhara, 0 pupitihara.

Josh Saxon moved and Jody Waddell seconded to deny sending the legal memo/letter and instruct that the Tribe will not engage in this matter, 5 haa, 0 puuhara, 0 pupitihara.

**Next Meeting Date: June 26, 2014 at 3pm in Orleans, CA.**

Bud Johnson moved and Josh Saxon seconded to adjourn the meeting at 8:20pm, 5 haa, 0 puuhara, 0 pupitihara.

**Respectfully Submitted,**

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**Michael Thom, Vice-Chairman**

**Recording Secretary, Barbara Snider**