

**KARUK TRIBE
COUNCIL MEETING AGENDA**
Thursday, January 23, 2013, 3 PM, Yreka, CA

A) CALL MEETING TO ORDER – ROLL CALL

AA) PRAYER / KARUK TRIBE MISSION STATEMENT

The mission of the Karuk Tribe is to promote the general welfare of all Karuk People, to establish equality and justice for our Tribe, to restore and preserve Tribal traditions, customs, language and ancestral rights, and to secure to ourselves and our descendants the power to exercise the inherent rights of self-governance.

CH) APPROVAL OF THE AGENDA

EE) APPROVAL OF THE MINUTES *(December 19, 2013)*

H.) OLD BUSINESS *(Five Minutes Each)*

1.

F.) GUESTS: *(Ten Minutes Each)*

1. Hawk White, Tribal Member
2. Daniel Effman, Tribal Member

I.) DIRECTOR REPORTS *(Ten Minutes Each)*

1. Sandi Tripp, Director of Transportation (written report)
2. Scott Quinn, Director of Land Management (written report)
3. Leaf Hillman, DNR Director (written report)
4. Lester Alford, TANF Director (written report)
5. Emma Lee Perez, Grant Writer/Resource Developer (written report)
6. Leloni Colegrove, HR Manager (written report)
7. Dion Wood, TERO/Childcare Director (written report)
8. Tom Fielden, Emergency Preparedness Coordinator (written report)
9. April Attebury, Tribal Court Administrator (written report)
10. Ann Escobar, Interim KTHA Director (written report)
11. Jaclyn Goodwin, Self-Governance Coordinator (written report)
12. Erin Hillman, Dir. Admin Programs and Compliance (written report)
13. Laura Mayton, Chief Financial Officer (written report)
14. Daniel Goodwin, Maintenance Supervisor (written report)
15. Julie Burcell, People's Center Coordinator (written report)
16. Charles Seaten, KCDC Operations Manager

II.) REQUESTS (*Five Minutes Each*)

1.)

K) PHONE VOTES (*Five Minutes*)

1. Request approval of resolution 13-R-159 for FY15 EPA. Passed.
2. Request approval for Arch Super to attend a presentation in Washington DC, January 15-16, 2014. Passed.
3. Request approval of a proposed 3 tier incentive option to the City of Yreka. Passed.
4. Request approval of agreement 14-A-019 to purchase Yreka property. Passed.

M) INFORMATIONAL (*Five Minutes Each*)

N) COMMITTEE REPORTS (*Five Minutes Each*)

1. NCIDC Meeting Minutes

OO) CLOSED SESSION (*Five Minutes Each*)

1. Enrollment (dinner break)
2. Marlene Rodriguez
3. Dr. Milton
4. Barbara Snider
5. Tribal Council Members

P) SET DATE FOR NEXT MEETING (*February 27, 2013 at 3 PM in Happy Camp, CA.*)

R) ADJOURN

**Karuk Tribe – Council Meeting
December 19, 2013 – Meeting Minutes**

Meeting called to order at 2:43PM, by Russell “Buster” Attebery, Chairman

Present:

Russell “Buster” Attebery, Chairman
Michael Thom, Vice-Chairman
Amos Tripp, Member at Large
Joseph “Jody” Waddell, Secretary / Treasurer
Josh Saxon, Member at Large
Arch Super, Member at Large
Elsa Goodwin, Member at Large
Crispen McAllister, Member at Large
Alvis “Bud” Johnson, Member at Large

Bud Johnson completed a prayer for the group and Buster Attebery read the Mission Statement.

Agenda:

Amos Tripp moved and Crispen McAllister seconded to approve the agenda with changes, 8 haa, 0 puuhara, 0 pupitihara.

Minutes from November 21, 2013:

Arch Super moved and Amos Tripp seconded to approve the minutes, 8 haa, 0 puuhara, 0 pupitihara.

Guests:

1) Dale Josephson, IT Department:

Dale is present to seek approval of procurement and agreement between the Karuk Tribe and Bay Alarm. The services will provide equipment for the Data Center in Happy Camp.

Amos Tripp moved and Michael Thom seconded to approve agreement 14-A-016, 8 haa, 0 puuhara, 0 pupitihara.

Buster thanked Dale for providing services to the Website and staying late to ensure it was done after hours to not hinder any operations.

Director Reports:

1.) Sandi Tripp, Director of Transportation:

Sandi is present to review her report. She provided a highlight of her report.

Sandi has two action items to present for Council approval. One is for engineering services and a resolution for Federal Highways funding under resolution 13-R-158.

Amos Tripp moved and Jody Waddell seconded to approve resolution 13-R-158, 8 haa, 0 puuhara, 0 pupitihara.

She then sought approval of contract 14-C-024 between the Karuk Tribe and WH Pacific. It will be to develop a long range transportation plan. It was put out for bid and Sandi selected them and provided the Council her justification.

Amos Tripp moved and Elsa Goodwin seconded to approve contract 14-C-024, 8 haa, 0 puuhara, 0 pupitihara.

Sandi's last action item is with GHD for engineering services. It is under contract 14-C-025.

Arch Super moved and Amos Tripp seconded to approve contract 14-C-025, 8 haa, 0 puuhara, 0 pupitihara.

Elsa Goodwin moved and Jody Waddell seconded to approve Sandi's report, 8 haa, 0 puuhara, 0 pupitihara.

2.) April Attebury, Tribal Court Administrator:

April is not present but Tanya is present to answer questions regarding April's report. She then provided an update. She is providing a boys and girls group in the schools. Leslie provides services in Happy Camp and Orleans. The next event is to have a sweetheart dance in February.

Elsa Goodwin moved and Amos Tripp seconded to approve April's report, 8 haa, 0 puuhara, 0 pupitihara.

3.) Ann Escobar, KTHA Director:

Ann is present to provide the highlights of her report. She and others attended the NIAHC conference and found that there will be a Part B which will have a portion of reauthorization of funding. She will provide further information as it becomes available.

Elsa Goodwin moved and Bud Johnson seconded to approve Ann's report, 8 haa, 0 puuhara, 0 pupitihara.

Buster thanked Ann for her diligence in completing repairs to an elders frozen pipes in Yreka.

4.) Scott Quinn, Director of Land Management:

Scott is not present, written report provided.

Elsa Goodwin moved and Arch Super seconded to approve Scott's report, 8 haa, 0 puuhara, 0 pupitihara.

5.) Leaf Hillman, DNR:

Leaf is not present but Carly is present to seek approval of a contract extension to a contract with MCWC. It is a modification to an existing contract to extend the time.

Arch Super moved and Amos Tripp seconded to approve modification (1) to contract 12-C-012, 8 haa, 0 puuhara, 0 pupitihara.

She then presented contract 14-C-026 with Biostream Environmental, Larry Lestelle for a technical consultant services.

Michael Thom moved and Arch Super seconded to approve contract 14-C-026, 8 haa, 0 puuhara, 0 pupitihara.

Leaf then went on to provide a draft position description for DNR which is a Tributary Water Resources Coordinator. Leaf will be seeking approval of this position description in the near

future. There has been an identified need to expand the water quality monitoring program. Currently the staff is based at Somes Bar and they travel long distances to collect their samples, which could use some better time management with additional staffing. Having a presence in Yreka would provide services and have a presence in the area. He will need to bring a coordinator on to branch their program. The Council would like to see an organizational chart on how this position fits into the structure of DNR.

Michael Thom moved and Elsa Goodwin seconded to approve Leaf's report, 8 haa, 0 puuhara, 0 pupitihara.

6.) Emma Lee Perez, Grant Writer/Resource Developer:

Emma Lee is present review her report. She would like to have the Council's recommendation on the funding. A clinic, RV Park, Social Services etc for the ICDBG proposal. She will be bringing further information to the Planning Meeting. She is requesting approval of resolution 13-R-150 BOR AFA.

Elsa Goodwin moved and Crispen McAllister seconded to approve resolution 13-R-150, 8 haa, 0 puuhara, 0 pupitihara.

Elsa moved and Crispen seconded to approve the grant writers report, 8 haa, 0 puuhara, 0 pupitihara.

7.) Daniel Goodwin, Maintenance Supervisor:

Daniel is present to review his report. He updated the Council on vandalism of the DNR building. The person knew how to destroy the Tribes equipment without harming themselves. The generator system was disabled as well, so no alarm system would sound off. The server in Happy Camp identified that it was lost services at 9:58pm. There were no signs of forced entry and if there was someone in the building then they have to of had a key to the building. Daniel recommends that the staff review their offices to determine if anything has been moved. Daniel heard that the cleaning lady came late around 11pm and she found the building without power. A report was made to the Humboldt County Sheriff's department to make a report.

Daniel would suggest a battery backup for the alarm system. This is a simple fix and can be done by the IT Department.

Earlier in the month it was reported that all the street lights have been shot out at DNR. Cheaper units have been purchased because this is the fourth time that the lights have been replaced due to vandalism. Erin commented that there are shields for those kinds of lights. Daniel suggested having cameras to be installed at the building.

The damage was not much because the intruder(s) were after something and it is unknown what they wanted to enter the building for. Work should be up and running tomorrow morning.

Elsa Goodwin moved and Jody Waddell seconded to approve Daniel's report, 7 haa, 0 puuhara, 0 pupitihara (Crispen absent for vote).

8.) Le Loni Colegrove, HR Manager:

Le Loni is not present, no report provided, tabled.

Michael Thom moved and Elsa Goodwin seconded to table Le Loni's report, 7 haa, 0 puuhara, 0 pupitihara (Crispen absent for vote).

9.) Dion Wood, TERO Director:

Dion is present to provide his report, turned in late, tabled.

The EEOC training is Monday and Tuesday. April Attebury said that she could handle a contract dispute which was new. Josh questioned this and the capability of Tribal Court at this time to complete such a time consuming task. Dion was surprised regarding this as well, but he is excited to ensure the Tribal Court can evolve.

Jody thanked Dion for his speaking on behalf of the Tribe during training in Las Vegas, NV. Josh inquired if the training report was attached.

Dion noted that the compliance plan information provided a lot of information regarding charges to a contractor for not hiring Native Americans. The Tribe has the ability to determine the criteria and then how charges can be incurred. The Orleans was taken out of the paint schedule, Dion is unsure of why they are removing a bridge. The Council is interested in understanding why the bridge was taken off their list.

Josh explained that the report must be tabled. Dion asked for a variance in the policy because he was on travel.

Josh Saxon moved and Michael Thom seconded to table Dion's report, 8 haa, 0 puuhara, 0 pupitihara.

10.) Tom Fielden, Emergency Preparedness Coordinator:

Tom is present to seek approval of the FEMA report and the emergency assessment plan. It is required by the Department of Homeland Security funding for the radio repeater assessment.

Amos Tripp moved and Josh Saxon seconded to approve the threat hazard plan, 8 haa, 0 puuhara, 0 pupitihara.

There needs to be correct dates on the document.

Tom went on to note that his report was provided. The project work plans have been done for the disaster recovery work done in Orleans.

Michael Thom moved and Josh Saxon seconded to approve Tom's report, 8 haa, 0 puuhara, 0 pupitihara.

11.) Julie Burcell, People's Center Coordinator:

Julie Burcell is present to provide her update to the report. Julie provided her report and Barbara did not include it in the Council packets. She updated the Council on her continued THPO projects. She continues to meet with KRAB and meeting with the USFS. She continues to work on repatriation.

The People's Center Advisory Board met to review the draft of the strategic plan. She will be hoping to set a meeting with the Tribal Council to review that document. They will be construction mode to prepare for another display.

There is continued work with the library projects to emerge library services into each site (Happy Camp, Orleans, and Yreka) to ensure the youth are provided more opportunities to tap into library services.

She would like to seek approval of contract 14-A-017 between the Karuk Tribe and Siskiyou Telephone. It will be on call work for Siskiyou Telephone project. The selection of the monitor is done with a list that is pre-screened and then Julie discusses it with Leaf or KRAB if time allows. Arch asked if this involves TERO and Julie noted that yes, Dion is always involved.

Josh Saxon moved and Jody Waddell seconded to approve agreement 14-A-017, 7 haa, 0 puuhara, 1 pupitihara (Elsa Goodwin).

Julie then also noted that she would like to seek approval of the Tribes People's Center Facebook page. Julie asked the People's Center Advisory Board and they have set parameters. Julie will make a commitment to update it and monitor it once a week. The People's Center website hasn't been used in years. Arch asked if this would work better and Julie recommends both the Tribal webpage and Facebook page. Arch noted that the website may be used. Sandi would like to be involved as well. Julie noted that being proactive would be useful. Josh asked Sandi to send information to the Council regarding restrictions and how they work. Julie would be willing to take it to the IT Department. Julie will draft a policy statement to send to the Council.

Elsa Goodwin moved and Jody Waddell seconded to approve Julie's report, 8 haa, 0 puuhara, 0 pupitihara.

12.) Jaclyn Goodwin, Self-Governance Coordinator:

Jaclyn is present to review her report. Jaclyn noted that she received information regarding a Harvard award in Self-Governance, which could be any project that is a success for the Tribe. The Tribe can submit a general or specific idea. There is the option to submit a couple.

Jaclyn will send a top five for the Managers to determine. There were questions about the Management Team and its dysfunction.

Jackie drafted the nomination of the Buster to the SRC and Amos would like to talk about that in closed session.

Jackie went on to discuss consultation difficulties and the State Departments being directed to develop consultation policies. There were a lot of people who attended the original meeting regarding this and then they did not consult with Tribes on the policy. There is several staff meeting with Caltrans to develop a larger MOU. There must be a way to complete TERO with local agencies but it is undetermined how to do this.

A meeting in January is recommended to develop a strategy on seeking reservation status. On Sunday there will be an article in the Medford Mail Tribune regarding gaming.

Jaclyn and Scott haven't prepared all the gaming questions and they will be starting meetings to review the ordinances, policies that are needed.

Arch Super moved and Crispin McAllister seconded to approve Jaclyn's report, 8 haa, 0 puuhara, 0 pupitihara.

13.)Erin Hillman, Director of Administrative Programs & Compliance:

Erin is present to review her report. She noted that she spent time reviewing some reporting requirements and she would like to seek approval of the template. Elsa would like to table it so she has time to review it.

Erin is working with direct funds and pass-thru funds from CSD. These funds cover several programs including a portion of the LIAP Administrator, Elders services, Youth Workers, etc.

Erin noted that she provided the delinquent reports for the Orleans Wellness Center. She has been working with Eric regarding the broadband project and an environmental review by a Federal agency and verifying requirements have been met.

FEMA project work sheets have been done and there are requirements for a sub-grant agreement between KTHA and the Tribe for one worksheet. Advertisement for a grant writer to replace a vacancy for a grant writer position is being done.

A Happy Camp waste water project is underway for Indian Health Services and the project for Indian Creek water. She continues to review contracts, agreements and grant proposals and not taking late ones.

There is State Title IVE and what the funding is for. Laura Mayton explained what the funding is for. If a child is placed through Tribal Court then the funding has to be used to offset the needs of the youth.

Crispen McAllister moved and Amos Tripp seconded to approve Erin's report, 8 haa, 0 puuhara, 0 pupitihara.

14.)Laura Mayton, CFO:

Laura is present to review her report. She has been spending a lot of time working with the Tribes financial advisors. The staff is working on creating a detailed package for the potential investors for the casino project. Laura noted that she has to submit information about the Council Members regarding their background. The investors will complete a review of each member and also with whomever they are making a deal with is thoroughly reviewed. Laura Mayton will be providing this information and would like it by tomorrow.

Jody Waddell brought discussions to Laura regarding taxes. Laura noted that there is a use tax that is affiliated. The tax laws regarding tobacco shops is ongoing and she will do some research regarding this because it is constantly evolving. Laura noted that she has advised the clerks to contact the Administrative office.

Laura commented that the environmental review has to be done before any funding can be drawn down. Eric is working on a contract for the pay when paid language. Erin is not familiar with how the vendors will take this. Laura noted that there needs to be discussions on possibly obtaining drawdowns more frequently. This is a good project but there are some technicalities that need serious fixes. Eric has talked about maybe having a foundation float some funding toward this.

The Tribes audit is coming up real soon. January 20th is the Tribes field work. KTHA will be done along with KCDC in March.

Michael Thom moved and Elsa seconded to approve Laura's report, 8 haa, 0 puuhara, 0 pupitihara.

15.) Charles Seaten, KCDC Operations Manager:

Not present, no report provided.

Elsa Goodwin moved and Crispen McAllister seconded to table the KCDC's report, 8 haa, 0 puuhara, 0 pupitihara.

Phone Votes:

1. Request approval to approve addendum (1) to contract 13-C-041. Passed.
2. Request approval to authorize an extension on the wolf skin insurance policy. Passed.
3. Request approval of resolution 13-R-142 authorizing submission of a grant proposal to Administration on Aging Title VI Part C. Passed.

Closed Session:

Informational/Request: Tribal Member #1523 is present to note that he is not happy with the Tribes facilities being vandalized. He would like to have cameras installed to divert this behavior. A request to update the lighting in Orleans at the fisheries building was made. Also, a discussion on the possibility of adding "Indian blood" to enrollment's ordinance took place. The notation of "Karuk blood" isn't well liked.

Amos Tripp moved and Arch Super seconded to approve upholding the KTHA BOC decision to evict tenant #RM, 6 haa, 0 puuhara, 2 pupitihara (Elsa Goodwin and Arch Super).

Amos Tripp moved and Bud Johnson seconded to approve resolution 13-R-153, 8 haa, 0 puuhara, 0 pupitihara.

Amos Tripp moved and Crispen McAllister seconded to approve resolution 13-R-154, 8 haa, 0 puuhara, 0 pupitihara.

Amos Tripp moved and Bud Johnson seconded to approve resolution 13-R-155, 8 haa, 0 puuhara, 0 pupitihara.

Amos Tripp moved and Josh Saxon seconded to approve resolution 13-R-156, 8 haa, 0 puuhara, 0 pupitihara.

Amos moved and Josh seconded to approve seating Tribal Member #503 to the Enrollment Committee, 8 haa, 0 puuhara, 0 pupitihara.

Michael Thom moved and Jody Waddell seconded to approve hiring Rose/Kendall for the gaming services as a lobbyist and to have Jaclyn/Laura draft documents with the recommendations, 8 haa, 0 puuhara, 0 pupitihara.

Josh Saxon moved and Jody Waddell seconded to authorize the insurance coverage from the Transportation program for her rental car charges, 8 haa, 0 puuhara, 0 pupitihara.

Michael Thom moved and Jody Waddell seconded to deny the loan request from Tribal Member #3815, 8 haa, 0 puuhara, 0 pupitihara.

Amos Tripp: table the California nomination until Buster talks to Reno Franklin. If Reno says no then it will be Buster.

Request: Elsa would like to have an update on the collaborative meeting group to ensure there is a meeting in place with all persons that may be affected by a LRMP.

Informational: Employee Michelle Spence won the monthly appreciation card.

Council Directive: to Eric Cutright to ensure cameras gets installed in Orleans community.

Elsa moved and Josh seconded to remove Tribal Member #516 from all Tribal Committees, effective immediately, 8 haa, 0 puuhara, 0 pupitihara.

Josh Saxon moved and Crispen McAllister seconded to porta potty fees for October, November, and December from third party, 5 haa, 0 puuhara, 3 pupitihara (Arch, Michael, Jody).

Jody: Josh Saxon moved and Michael Thom seconded to approve Tribal Member #D1787 to the KCDC Board, 2 haa, 0 puuhara, 4 pupitihara (Elsa, Arch, Bud, Jody) (Amos absent for vote).

Crispen McAllister moved and Bud Johnson seconded to seat Tribal Member #11 to the ICWA Committee and post an open until filled vacancy for Orleans, 7 haa, 0 puuhara, 0 pupitihara (Amos absent for vote).

Amos Tripp moved and Josh Saxon seconded to approve signing settlement agreement between the Karuk Tribe and Water Conservatory, 7 haa, 0 puuhara, 0 pupitihara (Crispen is absent for vote).

Next Meeting Date: January 23, 2014 in Yreka CA.

Crispen McAllister moved and Arch Super seconded to adjourn meeting at 7:36pm, 8 haa, 0 puuhara, 0 pupitihara.

Respectfully Submitted,

Russell "Buster" Attebery, Chairman

Tribal Council Report
Karuk Tribe Department of Transportation
Council Meeting: January 23, 2014

Submitted by: Sandi Tripp, Director of Transportation
Date: January 15, 2014

Tribal Transportation Program

Safety and MAP-21 Performance Measures

As noted in my December 2013 report I attended the California Tribal Transportation Safety Summit in Sacramento, CA, along with representatives from the Western Tribal Transportation Training and Technical Assistance Program (Western TTAP), California Department of Transportation (Caltrans), Federal Highway Administration (FHWA), and Bureau of Indian Affairs (BIA). It was an informative forum as we reviewed the following points:

- California tribal road safety issues and challenges
- Improving crash data collection, analysis and sharing
- Share experiences and begin developing new tribal safety initiatives
- Identify a list of action items that improve tribal transportation safety
- Develop a process for continuing the dialogue and addressing safety concerns among the Federal, State and Tribal transportation communities.

The conclusion of the meeting was basically that due to new responsibilities for performance measurements, as identified in the current Transportation legislation MAP-21, we must work with enforcement agencies to compel them to recognize the Tribes as partner agencies and allow for input of crash data and into the state data base to ensure equitable access for Tribal Safety Project fund development.

The group was committed to working together on solutions to our collective transportation issues. We now have a meeting planned to gather for in a strategic working session on MAP-21 Performance Measures and Implementation in Sacramento on January 21- 22, 2014, at this meeting we will discuss the following issues:

- Identify issues with the Performance Measure development to be passed on to FHWA and determine the method for communicating these concerns from the Tribes.
- Create a prioritized list of values and concerns that will help inform Caltrans as comments on MAP-21 proposed rules are prepared, as performance measures are developed, and as comments for future authorization bills are prepared.
- Share information on funding sources with the Tribes, and begin to make connections between Tribal Transportation Program and other transportation program funds.
- Identify potential issues with implementation of MAP-21 and brainstorm actions to address potential coordination problems.
- Set timelines for distribution of the Reauthorization Position Paper requested by Caltrans Native American Advisory Committee.

Tribal Transportation Improvement Program

I am currently in the process of developing a Tribal Transportation Improvement Program (TTIP) for FY 2014-2019. As you may recall, the TTIP is developed through an annual Departmental planning process and is in accordance with 25 CFR, Part 170. The TTIP

identifies a multi-year list of immediate implementation priorities for transportation improvement projects and strategies, a financial plan and descriptions (type of work, length and contributors, etc.) for each project in the TTIP. This document is financially constrained in that it is realistic in terms of available funding and is not a wish list, as it must contain eligible projects. An eligible project must adhere to multiple requirements of which one of the most important, is that the project route must be on the "Official TTP Inventory". This status is attained through a lengthy process with the Bureau of Indian Affairs (BIA); where the BIA reviews, enters and provides the Tribe the Official TTP Inventory by November 1st of each calendar year.

Once the BIA forwards the TTP Inventory list I will be able to complete the FY14 TTIP and forward it with supporting documents for internal and Tribal Council review and approval. FHWA will be the next step in submission of the Karuk Tribe TTIP and once approved and we will be able to allocate funds to new Karuk Tribe Transportation Program projects. **To clarify**, we do have a current Official TTIP that identifies current and upcoming priority projects; this new TTIP will allow us to update the current TTIP with new projects.

Update: I have attempted several times to contact the Bureau of Indian Affairs in Sacramento. Since the deadline of November 1st has passed for the BIA to provide us with copies of the Karuk Tribe TTP Inventory, I plan to coordinate with BIA staff while in the Sacramento area on January 21-22, 2014. I will provide an update to Tribal Council at the upcoming regular Tribal Council meeting.

FY 2014 Karuk Tribe TTP Estimated Funding Allocation: \$678,716

FY 2015 Karuk Tribe TTP Estimated Funding Allocation: \$721,152

FY 2016 Karuk Tribe TTP Estimated Funding Allocation: \$803,580

On Call Engineering Services – RFQ and Contracts

As you may recall, On November 3, 2013 the Karuk DOT advertised the annual RFQ for On-Call Engineering Services (14-RFQ-001), we received two responses to the RFQ and on a Tribal Ranking Team assembled (Sandi Tripp, Erin Hillman and Scott Quinn) and reviewed the two said responses. At the December 2013 Tribal Council meeting two contacts were approved the first contact is with WHPacific for the development of a Karuk Tribe Long Range Transportation Plan and the Tribal Safety Plan. The second contractual agreement is with GHD, Inc. for the development of PS&E packages for select Karuk DOT Priority Projects.

Since the contacts were approved I have coordinated with both firms and have meeting planned for last January 2014. At the January meetings we will review priorities and begin planning for multiple projects and plans to be accomplished this fiscal year. I will share all relevant information with Tribal Council and look forward to working closely with you to ensure safe reliable transportation facilities within our Tribal communities.

Red Cap Bikeway (RCBW)

As you may recall, I have been working with the County of Humboldt to determine cost to construct estimates. I now have a preliminary estimate and have a meeting planned on February 11, 2014, with the County of Humboldt to discuss particular design aspects of the project. Although this project is partially funded through a CA State grant and I am diligently

researching to determine a solid funding stream and ensure project delivery as scheduled. I will be developing a grant proposal and submitting it to FHWA as soon as the NOFA for the TTP Safety Funding is announced in February. If we are successful in obtaining additional funding and can meet our targeted budget, construction implementation will be on schedule for 2014/2015.

We do expect to plan a public meeting and media event focusing on this project within the next two months. I will share all relevant project information with Tribal Council as it becomes available.

KCDC/KTHA Parking Facility

This project is now complete and the contractor Mike Peters Inc. (Contact #13-C-063) developed and submitted the final invoice for this project. The invoice has been reviewed and is now in process.

Unfortunately, due to the arson of the car port and vehicles just adjacent to this project we have assessed damage to the new KCDC Parking Facility in excess of \$8,000. The estimate has been submitted to Laura Mayton and she will review next step processes for repair with Tribal Council. I will continue to coordinate with Laura and be available for Tribal Council if there should be any questions or concerns.

Orleans Wellness Cnt – Asip Road Parking Facility Project

The final environmental clearances were obtained from FHWA last month and the hazard tree removal project is now complete at the Orleans Wellness Center Parking Facility Project site. In a swift coordinated effort Bucky Lantz, James Bridenstine, Kevin Wilder and Gabriel McCovey assisted in tree removal; completed full stump removal and placed temporary surface treatments for the current parking lot. The new AC parking facility is planned for construction during the 2014 field season. I will share all relevant information as this project progresses with Tribal Council.

Attached for your review:
OWC Parking Facility Project Design Sheet
(aka: Asip Extension 815)

I would like to recognize our equipment operators and crewmen for their professional knowledge, abilities and accomplishing our project goals in a timely manner and within budget. Thank you Bucky Lantz, James Bridenstine, Kevin Wilder and Gabriel McCovey.

Transit

This month I met with the Executive Director Siskiyou County Local Transportation Commission and reviewed our current Memorandum of Agreement (MOA) (Karuk Tribe Agreement #12-A-031) between the Karuk Tribe and the County of Siskiyou. The duration period for the current Addendum will expire on February 26, 2014. As noted in our MOA under Terms of the Agreement, (pg. 2, Section E), we are allowed, if by mutual written notice and consent of both Parties, an option to extend the Agreement for up to three (3) one (1) year terms. With this said, I am currently awaiting documents from the STAGE office to renew our MOA through Amendment #2 for a period of one calendar year from February 26, 2014, This extension will continue transit services as noted in the above named Agreement. I will

expedite the process as much as possible and hope to forward documents for your review as soon as I receive them and they complete internal review.

Transportation Maintenance

Bucky Lantz, Lead Roads Maintenance Worker and his crew member(s) have been hard at work this month ensuring safe ingress/egress on Tribal roads and facilities.

DOT Maintenance Projects include; but, are not limited to the following:

- Construction Management – KCDC/KTHA Parking Facility Project
- Orleans Wellness Center – Tree Removal
- Emergency Fire FEMA coordination
- Ongoing Roadway winterizing and removal of roadside vegetation in Yreka area routes within the KTHA housing complex.
- Ongoing Gutter and DI maintenance on all Tribal routes including Yreka, Happy Camp and Orleans
- Ongoing equipment maintenance and repair
- Ongoing route review to identify maintenance and project needs

Action Items:

I currently have no action items for approval.

KARUK TRIBE ORLEANS, CALIFORNIA

ASIP815 OWC PARKING FACILITY PROJECT

DECEMBER 2013

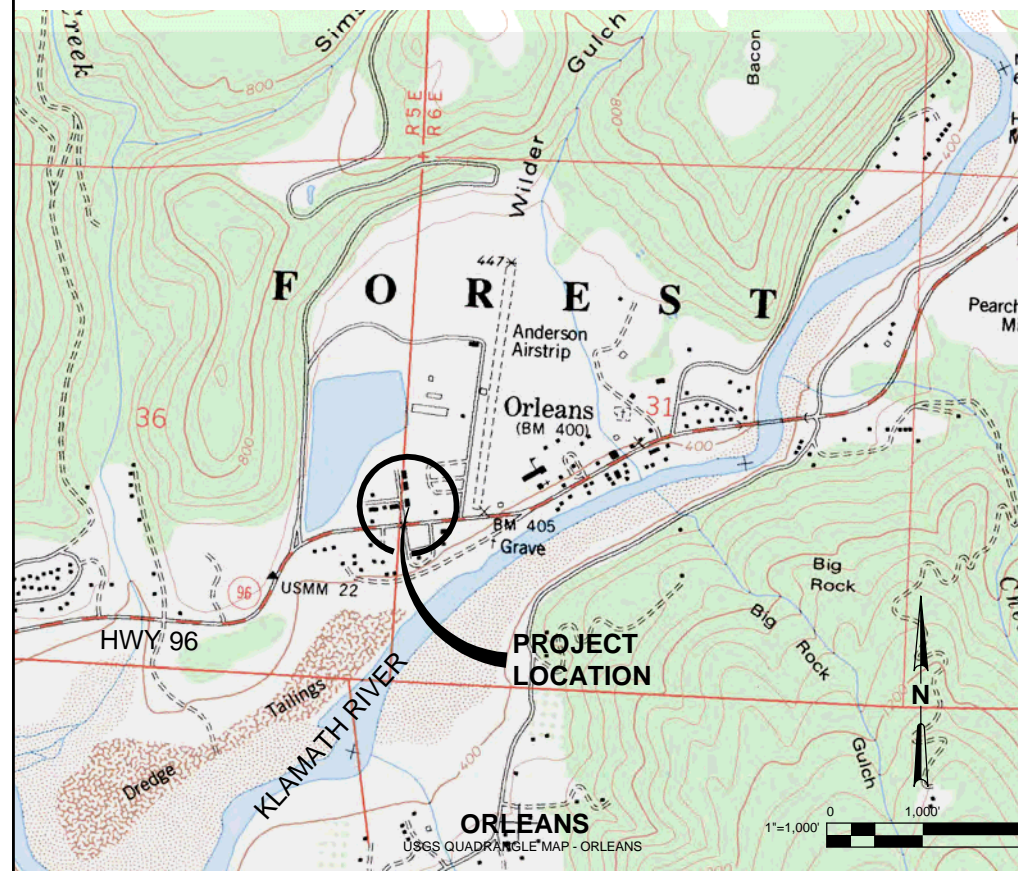
PREPARED BY



AREA MAP



LOCATION MAP



SHEET INDEX


- 1 G-001 COVER SHEET
- 2 G-002 GENERAL NOTES
- 3 C-101 EXISTING SITE CONDITIONS
- 4 C-102 DEMOLITION PLAN
- 5 C-103 SITE PLAN
- 6 C-104 GRADING PLAN
- 7 C-105 UTILITY PLAN
- 8 C-201 ELECTRICAL PLAN
- 9 C-301 LANDSCAPING PLAN
- 10 C-302 PLANTING PLAN
- 11 C-501 CONSTRUCTION DETAILS
- 12 C-502 CONSTRUCTION DETAILS
- 13 C-503 CONSTRUCTION DETAILS
- 14 C-504 CONSTRUCTION DETAILS
- 15 C-505 CONSTRUCTION DETAILS

APPROVALS

KARUK TRIBE, DEPARTMENT OF TRANSPORTATION
SANDI TRIPP, DIRECTOR OF TRANSPORTATION

SIGNED _____ DATE _____

ENGINEER: GHD
JOSHUA A. WOLF, PE

SIGNED  DATE 12/23/13

THIS PROJECT REQUIRES A CLASS 'A' GENERAL ENGINEERING CONTRACTORS LICENSE

No	Revision	Note: * indicates signatures on original issue of drawing or last revision of drawing	Drawn	Job Manager	Project Director	Date

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Date			
Scale	AS SHOWN		

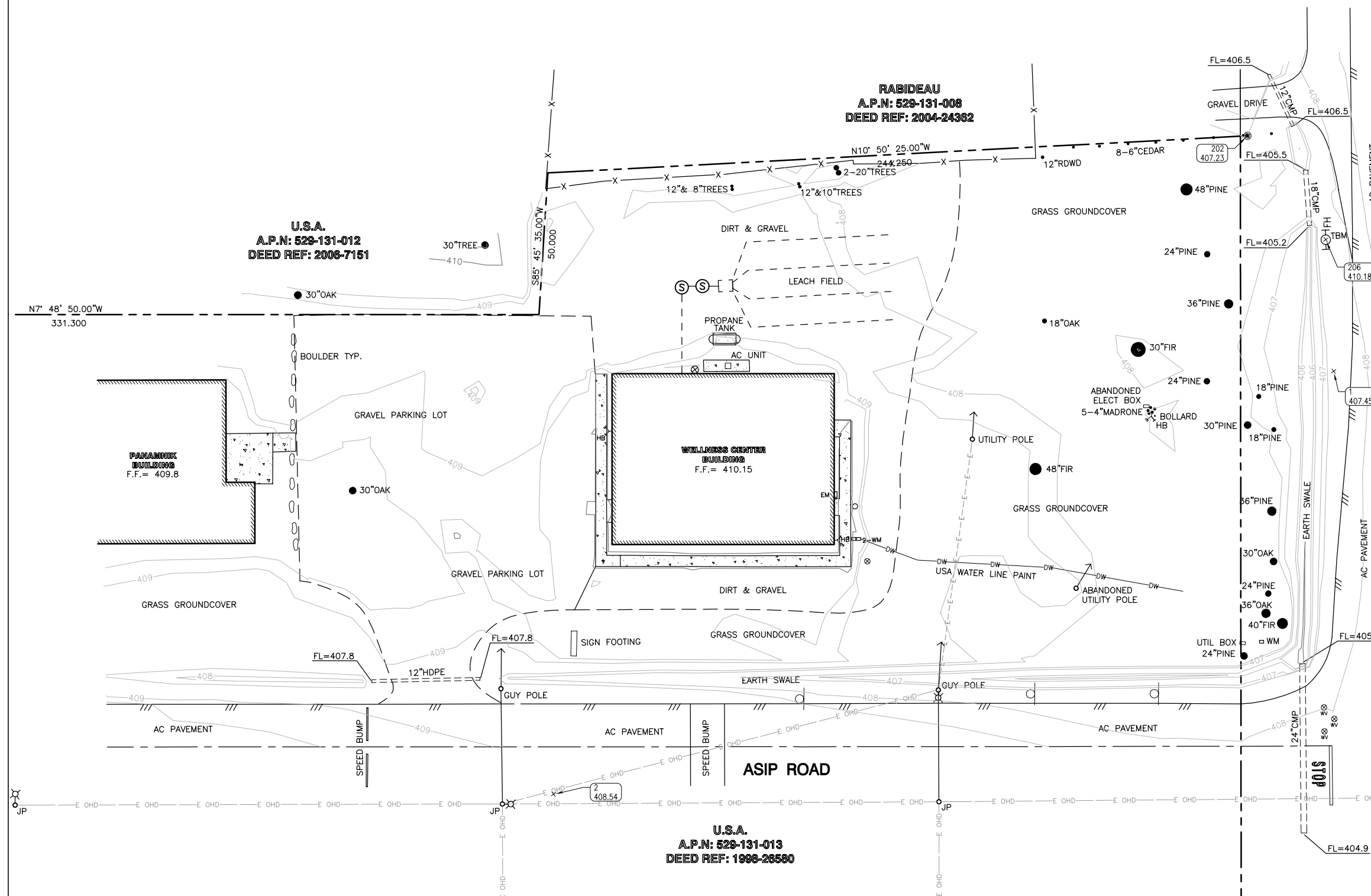
Client	KARUK TRIBE		
Project	ASIP815 - OWC PARKING FACILITY PROJECT		
Title	COVER SHEET		
Contract No.	0125712001		
Original Size	Ansi D		
Drawing No:	G-001		
Sheet	1 of 15		Rev:

SURVEY NOTES

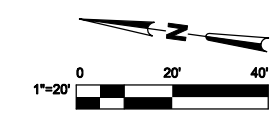
1. TOPOGRAPHIC DATA SHOWN HEREON IS BASED ON A FIELD SURVEY CONDUCTED BY GUTIERREZ LAND SURVEYING ON MARCH 30, 2013. CONTOUR INTERVAL = 1 FOOT GENERATED FROM SURVEY.
2. BASIS OF ELEVATIONS: ELEVATIONS SHOWN HEREON ARE BASED ON A TOPOGRAPHIC SURVEY PREPARED BY KENNETH OMSBERG. DATUM: NAVD 88.
3. TEMPORARY BENCHMARK: TOP OF FIRE HYDRANT (POINT #206) LOCATED ON THE NORTH SIDE OF HIGHWAY 96 NEAR THE SOUTHEAST CORNER OF THIS SITE. ELEVATION = 410.18 FEET AS SHOWN ON SAID SURVEY BY OMSBERG.
4. BOUNDARY SHOWN HEREON WAS TAKE FROM THE RECORD OF SURVEY FOR TOM HORN AS FILED DECEMBER 13, 1995 IN BOOK 56 OF SURVEYS, PAGE 113, HUMBOLDT COUNTY RECORDS. A BOUNDARY SURVEY WAS NOT PERFORMED BY GUTIERREZ LAND SURVEYING FOR THIS PROJECT.
5. UTILITY RESEARCH WAS NOT CONDUCTED FOR THIS SURVEY. ALL UTILITIES SHOWN HEREON WERE TAKEN FROM ABOVE GROUND VISIBLE UTILITY STRUCTURES AND USA MARKINGS. NO UTILITY RESEARCH WAS CONDUCTED FOR THIS PROJECT.

CONTROL POINT TABLE				
#	ELEV.	NORTHING	EASTING	DESCRIPTION
1	407.45	4798.19	4918.84	CP1
2	408.54	5048.18	4733.90	CP2
202	407.23	4837.52	4996.87	FND BRASS DISK
205	407.81	4884.46	5325.32	REBAR 1.0' NORTH
206	410.18	4805.24	4964.35	TOP FH

330± FEET NW OF #202 (NOT SHOWN)



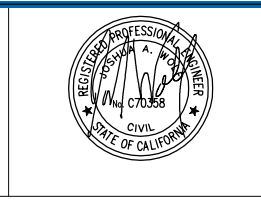
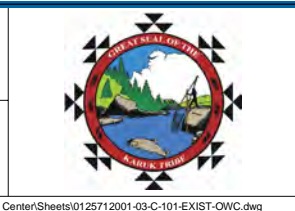
STATE ROUTE 96



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



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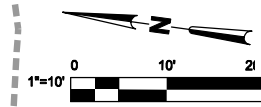
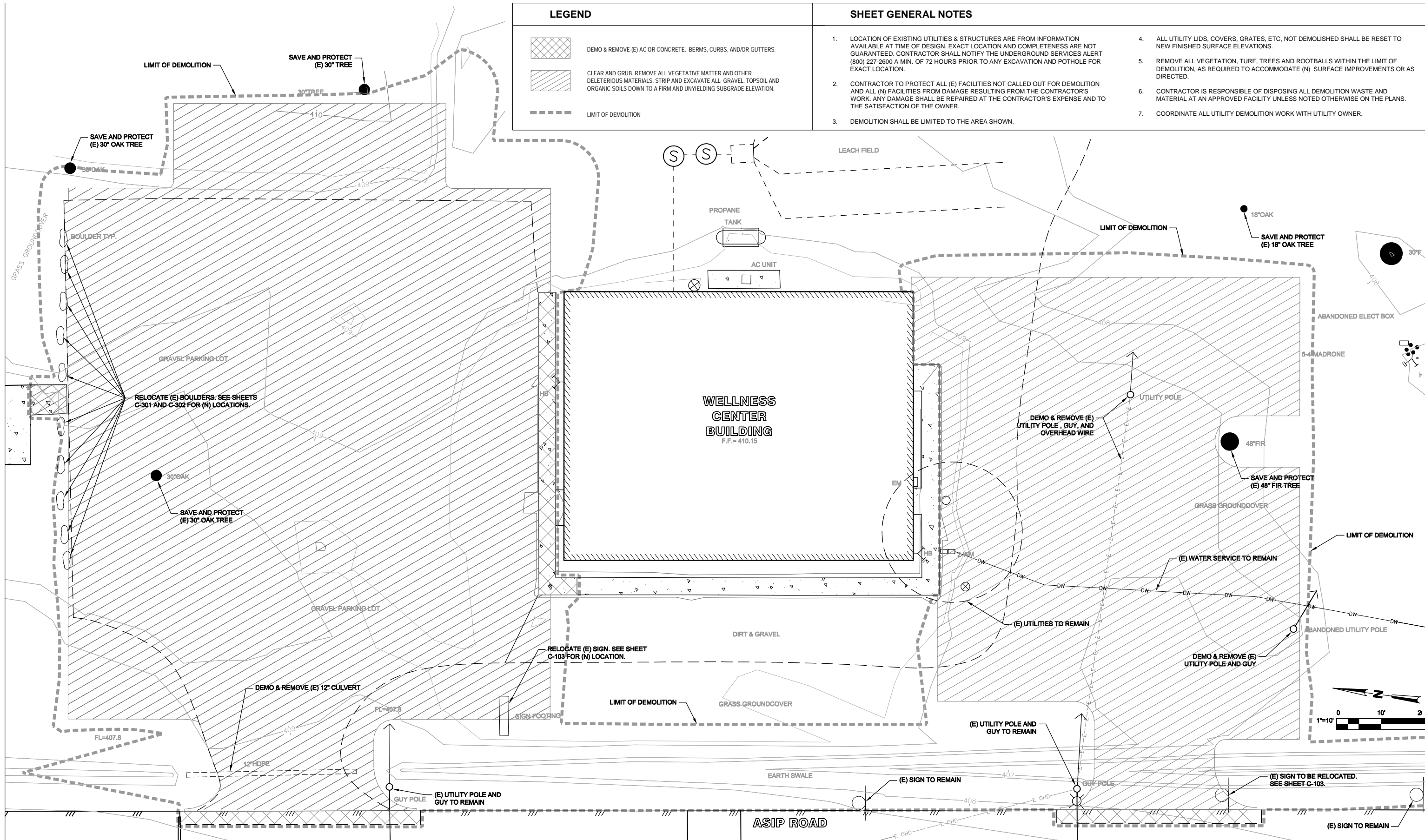
Client **KARUK TRIBE**
 Project **ASIP815 - OWC PARKING FACILITY PROJECT**
 Title **EXISTING SITE CONDITIONS**
 Contract No. 0125712001
 Original Size
Ans D Drawing No: C-101
 Sheet 3 of 15
 Rev:

LEGEND

-  DEMO & REMOVE (E) AC OR CONCRETE, BERMS, CURBS, AND/OR GUTTERS.
-  CLEAR AND GRUB. REMOVE ALL VEGETATIVE MATTER AND OTHER DELETERIOUS MATERIALS. STRIP AND EXCAVATE ALL GRAVEL, TOPSOIL AND ORGANIC SOILS DOWN TO A FIRM AND UNYIELDING SUBGRADE ELEVATION.
-  LIMIT OF DEMOLITION

SHEET GENERAL NOTES

1. LOCATION OF EXISTING UTILITIES & STRUCTURES ARE FROM INFORMATION AVAILABLE AT TIME OF DESIGN. EXACT LOCATION AND COMPLETENESS ARE NOT GUARANTEED. CONTRACTOR SHALL NOTIFY THE UNDERGROUND SERVICES ALERT (800) 227-2600 A MIN. OF 72 HOURS PRIOR TO ANY EXCAVATION AND POT HOLE FOR EXACT LOCATION.
2. CONTRACTOR TO PROTECT ALL (E) FACILITIES NOT CALLED OUT FOR DEMOLITION AND ALL (N) FACILITIES FROM DAMAGE RESULTING FROM THE CONTRACTOR'S WORK. ANY DAMAGE SHALL BE REPAIRED AT THE CONTRACTOR'S EXPENSE AND TO THE SATISFACTION OF THE OWNER.
3. DEMOLITION SHALL BE LIMITED TO THE AREA SHOWN.
4. ALL UTILITY LIDS, COVERS, GRATES, ETC. NOT DEMOLISHED SHALL BE RESET TO NEW FINISHED SURFACE ELEVATIONS.
5. REMOVE ALL VEGETATION, TURF, TREES AND ROOTBALLS WITHIN THE LIMIT OF DEMOLITION, AS REQUIRED TO ACCOMMODATE (N) SURFACE IMPROVEMENTS OR AS DIRECTED.
6. CONTRACTOR IS RESPONSIBLE OF DISPOSING ALL DEMOLITION WASTE AND MATERIAL AT AN APPROVED FACILITY UNLESS NOTED OTHERWISE ON THE PLANS.
7. COORDINATE ALL UTILITY DEMOLITION WORK WITH UTILITY OWNER.



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Approved			
Date			
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Client **KARUK TRIBE**
 Project **ASIP815 - OWC PARKING FACILITY PROJECT**
 Title **DEMOLITION PLAN**

Contract No. 0125712001
 Original Size
Ans D Drawing No: C-102

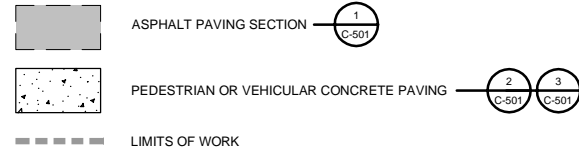
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Sheet 4 of 15
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SHEET GENERAL NOTES

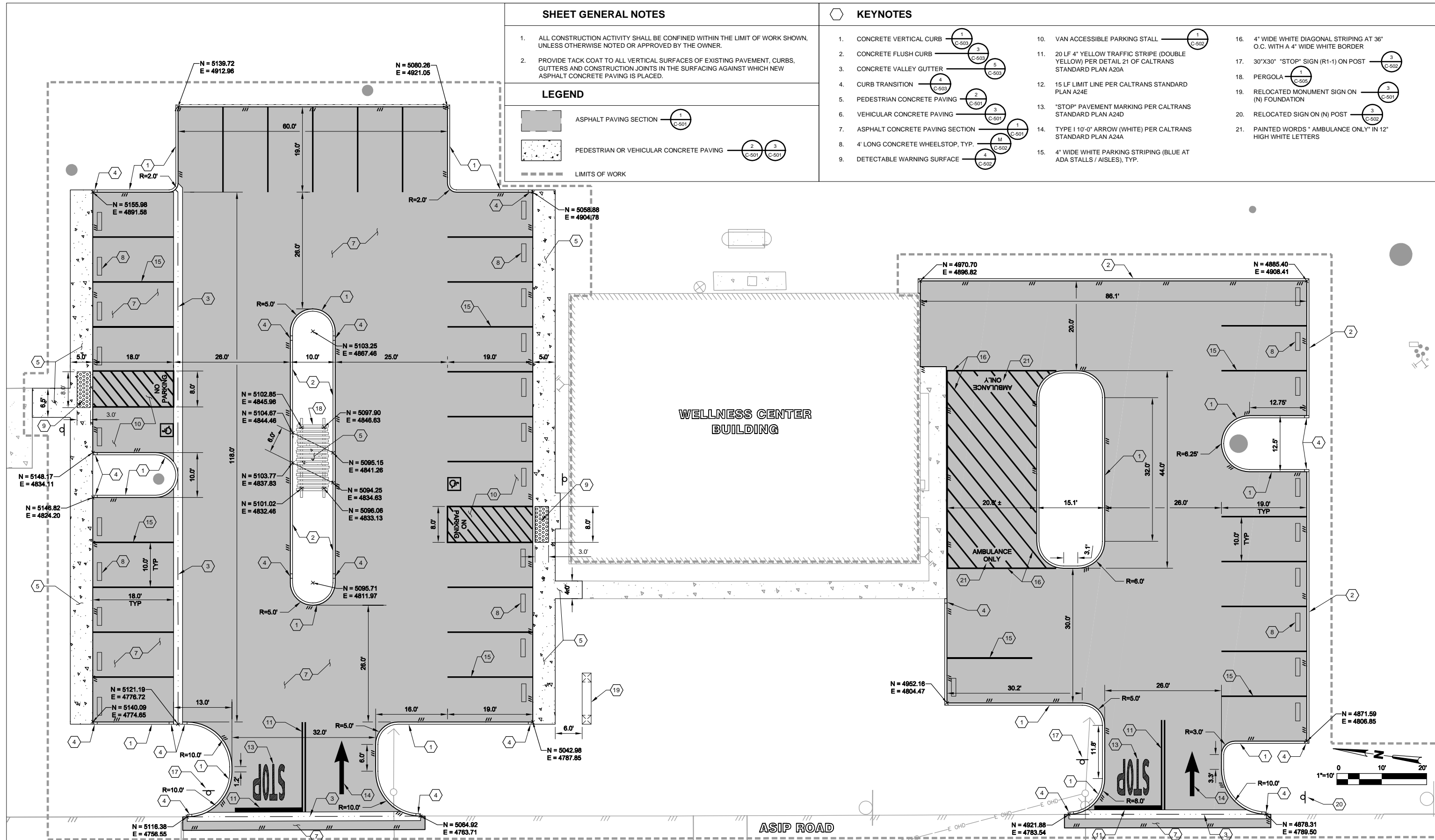
- ALL CONSTRUCTION ACTIVITY SHALL BE CONFINED WITHIN THE LIMIT OF WORK SHOWN, UNLESS OTHERWISE NOTED OR APPROVED BY THE OWNER.
- PROVIDE TACK COAT TO ALL VERTICAL SURFACES OF EXISTING PAVEMENT, CURBS, GUTTERS AND CONSTRUCTION JOINTS IN THE SURFACING AGAINST WHICH NEW ASPHALT CONCRETE PAVING IS PLACED.

LEGEND



KEYNOTES

- CONCRETE VERTICAL CURB (1)
- CONCRETE FLUSH CURB (2)
- CONCRETE VALLEY GUTTER (3)
- CURB TRANSITION (4)
- PEDESTRIAN CONCRETE PAVING (5)
- VEHICULAR CONCRETE PAVING (6)
- ASPHALT CONCRETE PAVING SECTION (7)
- 4' LONG CONCRETE WHEELSTOP, TYP. (8)
- DETECTABLE WARNING SURFACE (9)
- VAN ACCESSIBLE PARKING STALL (10)
- 20 LF 4" YELLOW TRAFFIC STRIPE (DOUBLE YELLOW) PER DETAIL 21 OF CALTRANS STANDARD PLAN A20A (11)
- 15 LF LIMIT LINE PER CALTRANS STANDARD PLAN A24E (12)
- "STOP" PAVEMENT MARKING PER CALTRANS STANDARD PLAN A24D (13)
- TYPE I 10'-0" ARROW (WHITE) PER CALTRANS STANDARD PLAN A24A (14)
- 4" WIDE WHITE PARKING STRIPING (BLUE AT ADA STALLS / AISLES), TYP. (15)
- 4" WIDE WHITE DIAGONAL STRIPING AT 36" O.C. WITH A 4" WIDE WHITE BORDER (16)
- 30"x30" "STOP" SIGN (R1-1) ON POST (17)
- PERGOLA (18)
- RELOCATED MONUMENT SIGN ON (N) FOUNDATION (19)
- RELOCATED SIGN ON (N) POST (20)
- PAINTED WORDS "AMBULANCE ONLY" IN 12" HIGH WHITE LETTERS (21)

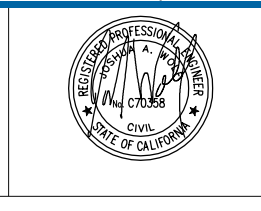


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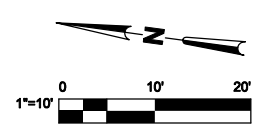
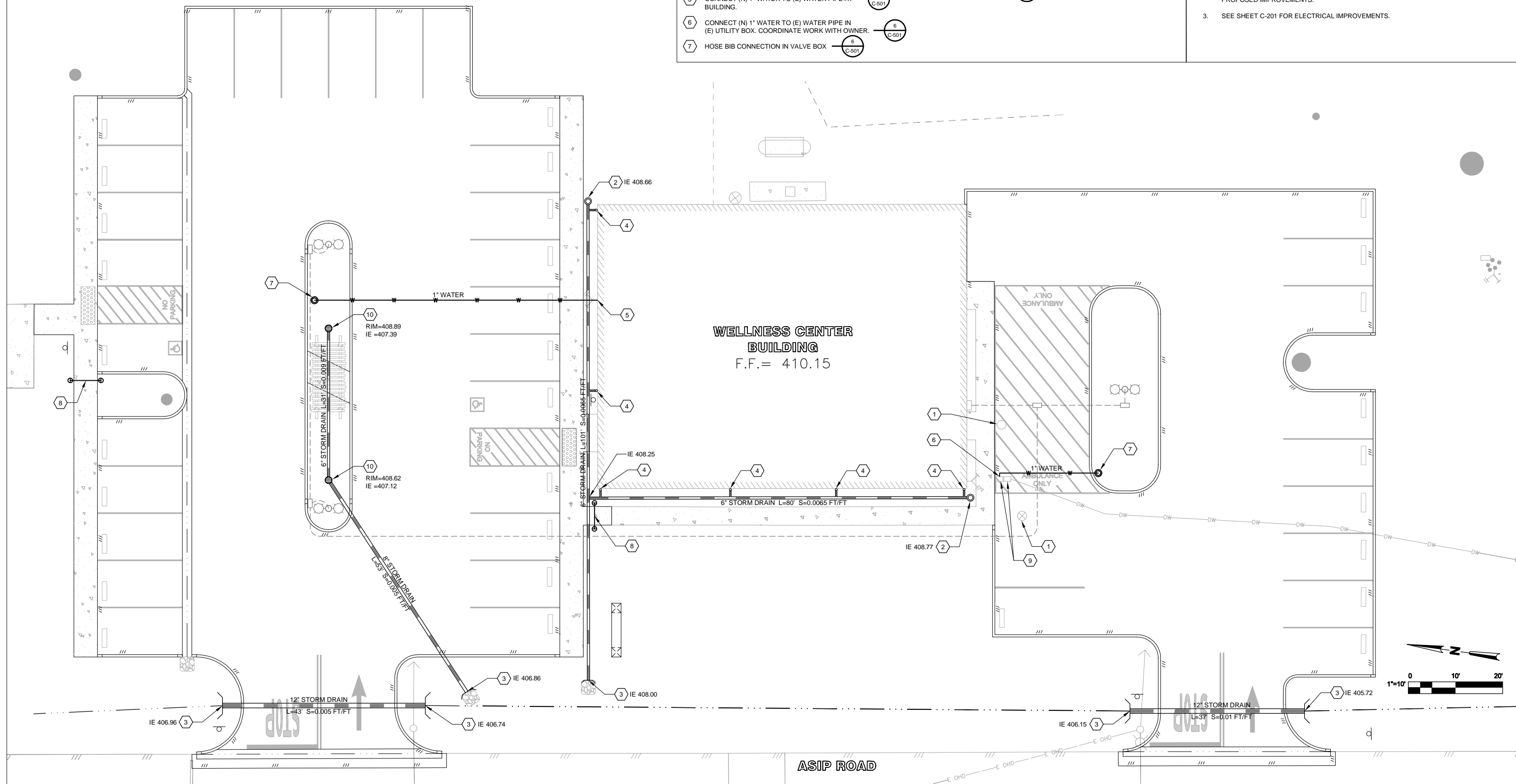
Client **KARUK TRIBE**
 Project **ASIP815 - OWC PARKING FACILITY PROJECT**
 Title **SITE PLAN**

Contract No. 0125712001
 Original Size
Ans D Drawing No: C-103

Sheet 5 of 15
 Rev:

KEYNOTES	
1	ADJUST (E) UTILITY BOX TO (N) FINISHED GRADE
2	STORM DRAIN CLEANOUT
3	STORM DRAIN FLARED END SECTION
4	4" GUTTER DOWNSPOUT CONNECTION
5	CONNECT (N) 1" WATER TO (E) WATER PIPE AT BUILDING.
6	CONNECT (N) 1" WATER TO (E) WATER PIPE IN (E) UTILITY BOX. COORDINATE WORK WITH OWNER.
7	HOSE BIB CONNECTION IN VALVE BOX
8	2" PVC IRRIGATION SLEEVE. CAP AND PROVIDE UTILITY BOXES ON BOTH ENDS.
9	ADJUST (E) UTILITY BOX TO (N) FINISHED GRADE AND REPLACE LID WITH TRAFFIC RATED STEEL CHECKER PLATE LID WITH READER DOOR.
10	AREA DRAIN

- SHEET GENERAL NOTES**
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 2. CONTRACTOR TO POTHOLE PRIOR TO PURCHASING MATERIALS TO DETERMINE THE EXACT LOCATION OF (E) UTILITIES. NOTIFY ENGINEER OF ANY CONFLICTS WITH PROPOSED IMPROVEMENTS.
 3. SEE SHEET C-201 FOR ELECTRICAL IMPROVEMENTS.



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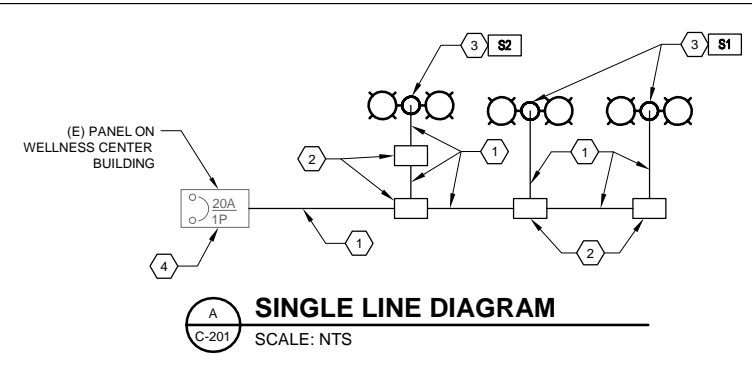
Client **KARUK TRIBE**
Project **ASIP815 - OWC PARKING FACILITY PROJECT**
Title **UTILITY PLAN**

Contract No. 0125712001
Original Size
Ans D Drawing No: C-105

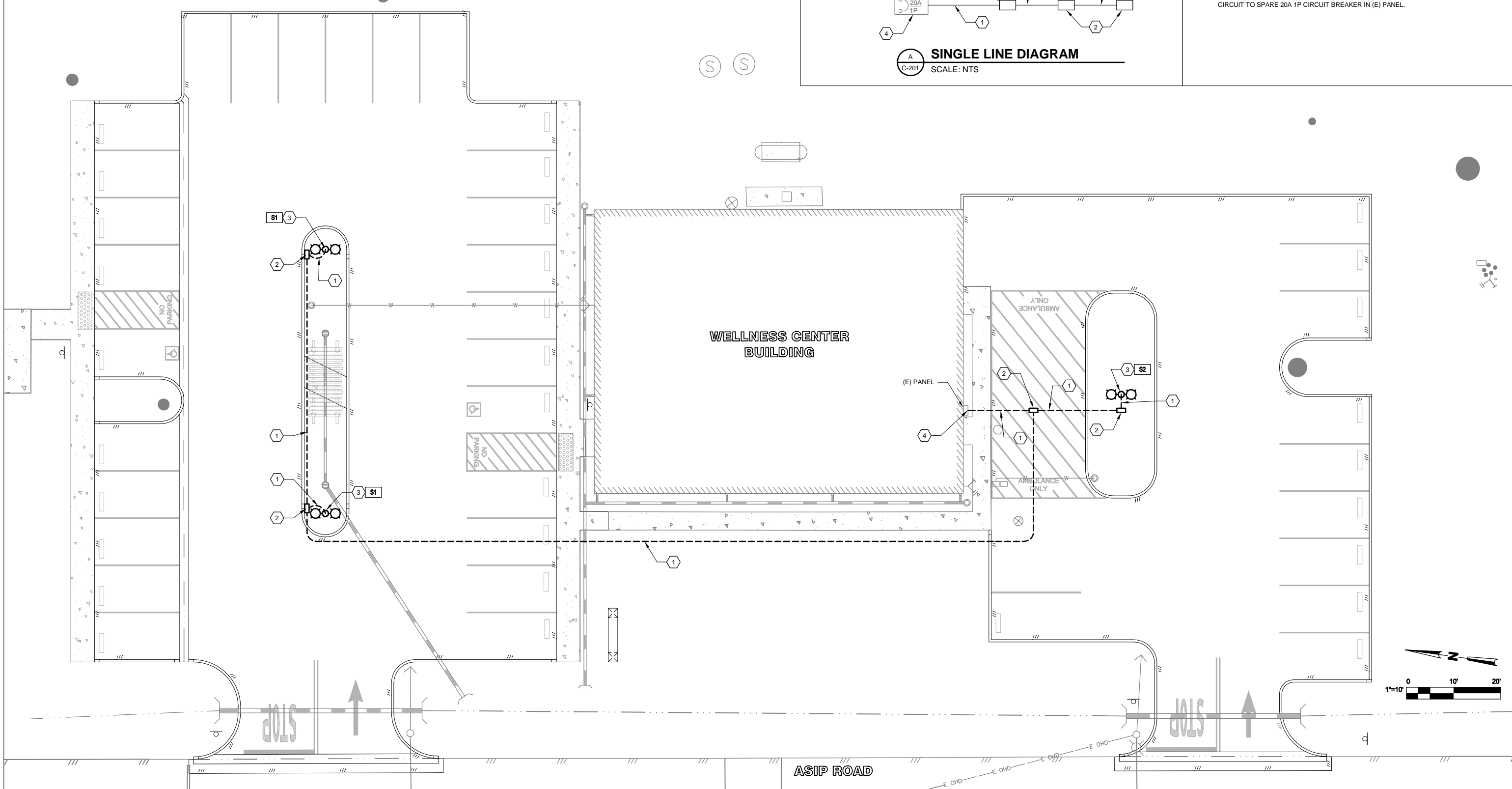
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LIGHTING FIXTURE SCHEDULE

TAG	DESCRIPTION	MANUFACTURER	LAMP	VOLTAGE	MOUNTING	NOTES
S1	P21-A1-2-5W-55LA-NW-UNIV-BLP-PCB-POLY-MS-A-120V	GARDCO	55W LED	120V	4.5" STRAIGHT ROUND POLE RA4.5-CB-18-D2-BLP-GFCI	FOR EACH LIGHT STANDARD PROVIDE P.E. CELL CONTROL, POLYCARBONATE LENS, AUTOMATIC PROFILE DIMMING WITH MOTION RESPONSE OVERRIDE & GFCI RECEPTACLE
S2	P21-A1-2-5W-80LA-NW-UNIV-BLP-PCB-POLY-MS-A-120V	GARDCO	80W LED	120V	4.5" STRAIGHT ROUND POLE RA4.5-CB-18-D2-BLP-GFCI	



- KEYNOTES**
- PROVIDE (1) 2" CONDUIT WITH (3) #10 AWG
 - PROVIDE (N) ELECTRICAL PULLBOX
 - PROVIDE (N) LIGHT POLE FOUNDATION AND STREET LIGHT STANDARD PER SCHEDULE.
 - ROUTE (1) 2" CONDUIT AND CONDUCTORS TO (E) PANEL. CONNECT LIGHTING CIRCUIT TO SPARE 20A 1P CIRCUIT BREAKER IN (E) PANEL.



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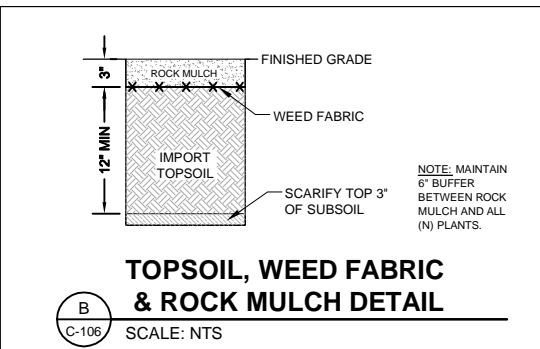
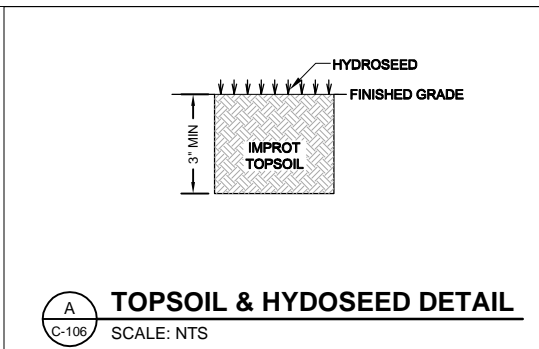
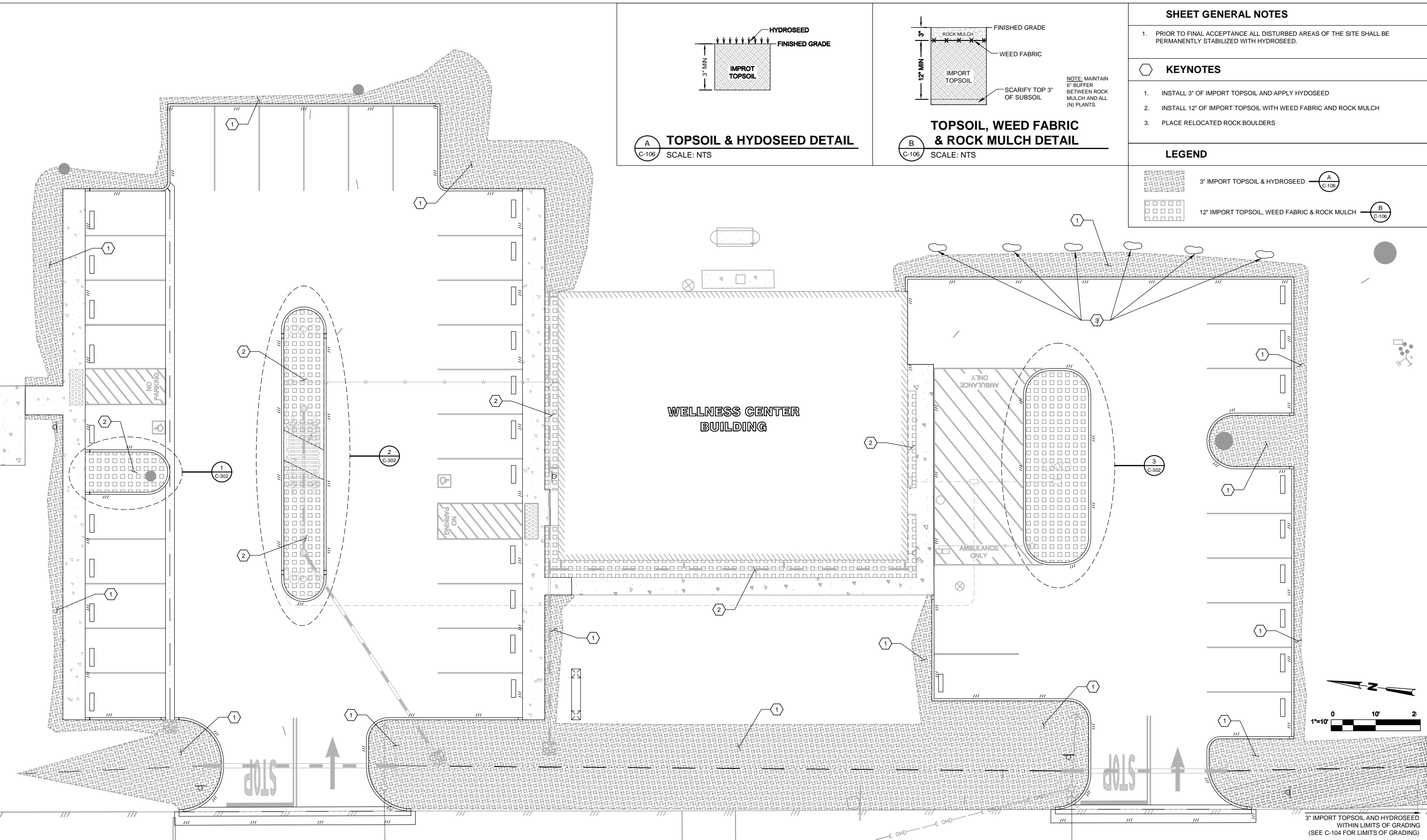
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Client **KARUK TRIBE**
Project **ASIP815 - OWC PARKING FACILITY PROJECT**
Title **ELECTRICAL PLAN**
Contract No. 0125712001
Original Size
Ans D Drawing No: C-201

Plot Date: 23 December 2013 - 4:09 PM Plotted by: Josh Wolf
Cad File No: G:\01257 Karuk Tribe\01257-12-001 On-Call Eng Services\06-CAD\Orleans Wellness Center\Sheets\0125712001-08-C-201-ELEC-OWC.dwg

Sheet 8 of 15
Rev:



SHEET GENERAL NOTES

- PRIOR TO FINAL ACCEPTANCE ALL DISTURBED AREAS OF THE SITE SHALL BE PERMANENTLY STABILIZED WITH HYDOSEED.

KEYNOTES

- INSTALL 3" OF IMPORT TOPSOIL AND APPLY HYDOSEED
- INSTALL 12" OF IMPORT TOPSOIL WITH WEED FABRIC AND ROCK MULCH
- PLACE RELOCATED ROCK BOULDERS

LEGEND

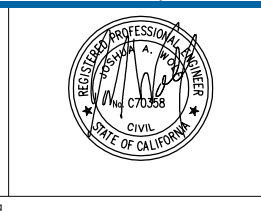
	3" IMPORT TOPSOIL & HYDOSEED	A C-106
	12" IMPORT TOPSOIL, WEED FABRIC & ROCK MULCH	B C-106

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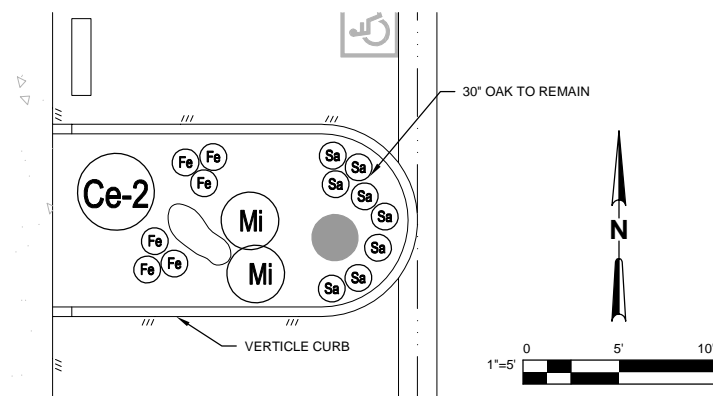
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Client **KARUK TRIBE**
Project **ASIP815 - OWC PARKING FACILITY PROJECT**
Title **LANDSCAPING PLAN**
Contract No. 0125712001
Original Size
Ans D Drawing No: C-301

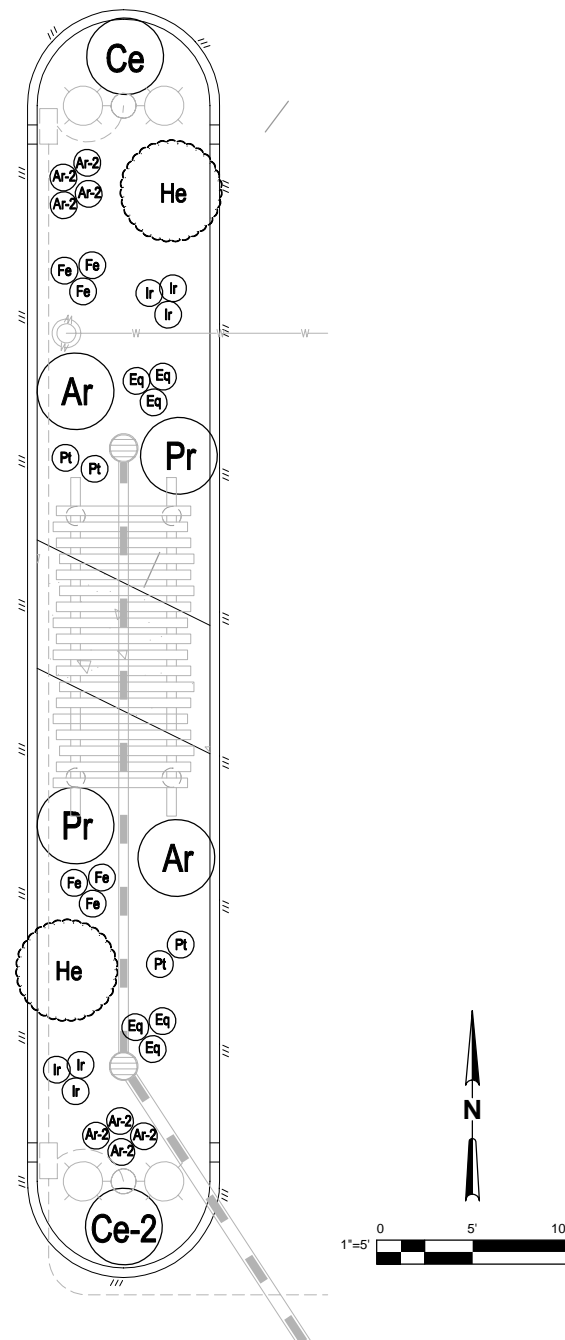
Plot Date: 23 December 2013 4:22 PM Plotted by: Josh Wolf
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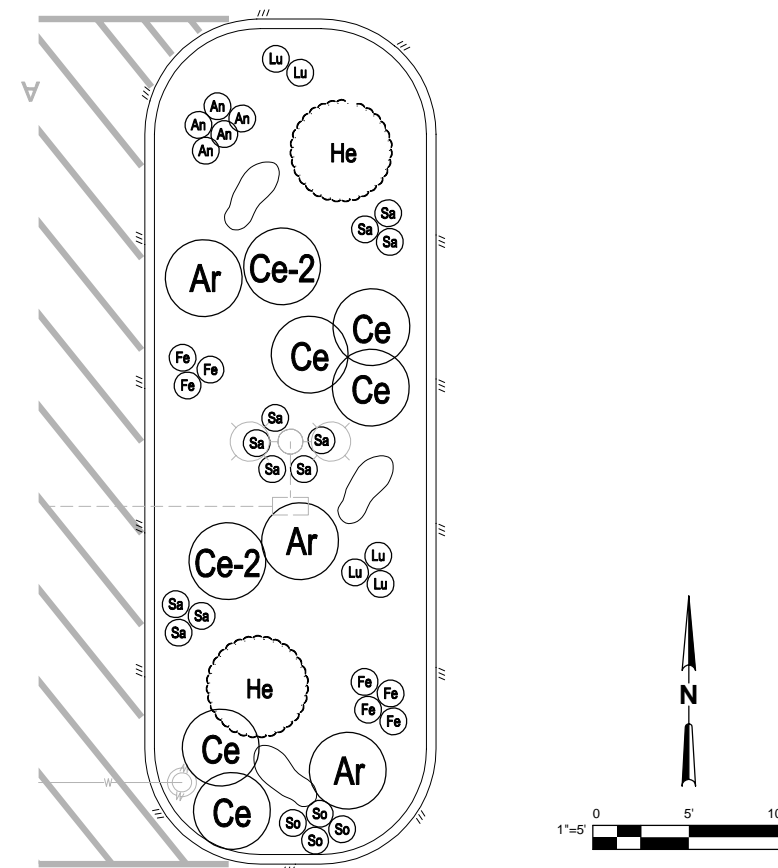
Code	Scientific name	Common Name	Remarks	Spacing / diameter	Size (min.)	Quantity
Ce-2	<i>Cercis occidentalis</i>	Western redbud	shrub	5	1 gal	1
Fe	<i>Festuca californica</i>	California fescue		2	1 gal	6
Mi	<i>Mimulus aurantiacus</i>	bush monkeyflower	shrub	4	1 gal	2
Pr	<i>Prunus virginiana</i>	Western chokecherry	tree	6	1 or 5 gal	1
Sa	<i>Satureja douglasii</i>	yerba buena	ground cover	1	root or 1 gal	8
Rx	Rocks	Rock / boulder (from onsite)		3	NA	1
subtotal:						19

1 PLANTING AREA 1
SCALE: NTS



Code	Scientific name	Common Name	Remarks	Spacing / diameter	Size (min.)	Quantity
Ar	<i>Arctostaphylos patula</i>	green leaf manzanita	shrub	5	1 gal	2
Ar-2	<i>Artemisia douglasiana</i>	mugwort		2	1 gal	8
Ce-2	<i>Cercis occidentalis</i>	Western redbud	shrub	5	1 gal	2
Eq	<i>Equisetum hymale</i>	scouring rush		2	1 gal	6
Fe	<i>Festuca californica</i>	California fescue		2	1 gal	6
He	<i>Heteromeles arbutifolia</i>	toyon	shrub/tree	8	5 gal	2
Ir	<i>Iris douglasiana</i>	Douglas iris		2	1 gal	6
Pr	<i>Prunus virginiana</i>	Western chokecherry		6	1 or 5 gal	2
Pt	<i>Pteridium aquilinum</i>	bracken fern		2	1 gal	4
subtotal:						38

2 PLANTING AREA 2
SCALE: NTS



Code	Scientific name	Common Name	Remarks	Spacing / diameter	Size (min.)	Quantity
An	<i>Anaphalis margaritacea</i>	pearly everlasting	perennial	2	1 gal	5
Ar	<i>Arctostaphylos patula</i>	green leaf manzanita	shrub	5	1 gal	3
Ce	<i>Ceanothus gloriosus</i>	Glory brush		6	1 gal	5
Ce-2	<i>Cercis occidentalis</i>	Western redbud	shrub	5	1 gal	2
Fe	<i>Festuca californica</i>	California fescue		2	1 gal	7
He	<i>Heteromeles arbutifolia</i>	toyon	shrub/tree	8	5 gal	2
Lu	<i>Lupinus bicolor</i>	lupine		2	1 gal	5
Sa	<i>Satureja douglasii</i>	yerba buena	ground cover	1	1 gal	11
So	<i>Solidago canadensis</i>	Canada goldenrod		2	1 gal	4
Rx	Rocks	Rock / boulder (from onsite)		3	NA	3
subtotal:						47

3 PLANTING AREA 3
SCALE: NTS

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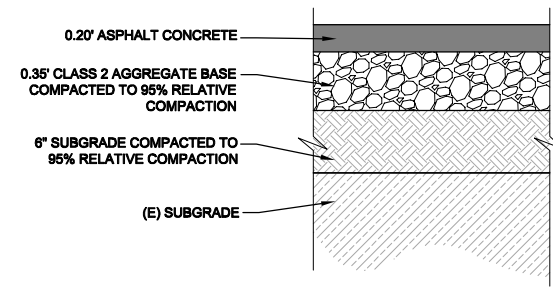
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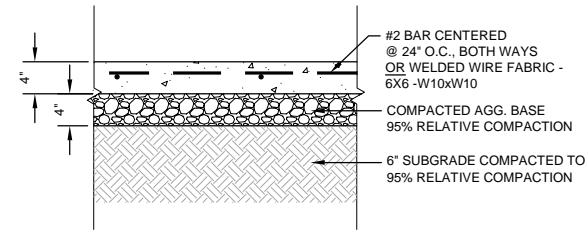
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Date	
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Client	KARUK TRIBE
Project	ASIP815 - OWC PARKING FACILITY PROJECT
Title	PLANTING PLAN
Contract No.	0125712001
Original Size	
Ansl D	Drawing No: C-302

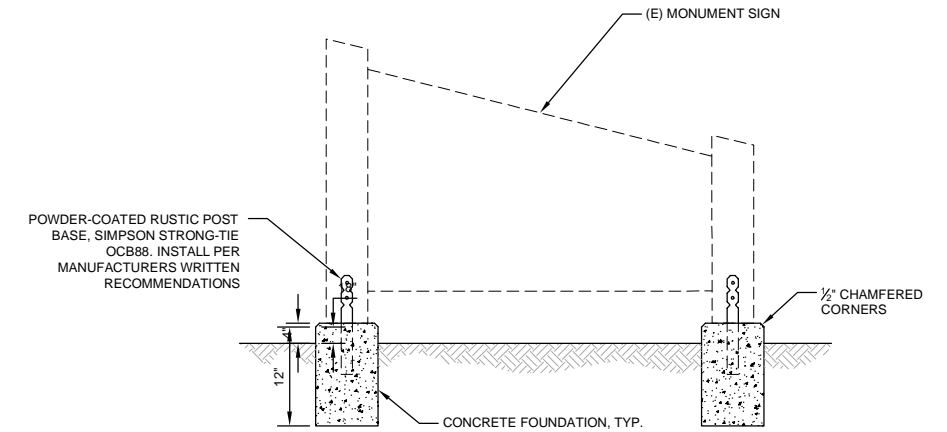


1 TYPICAL ASPHALT PAVING SECTION
SCALE: NTS

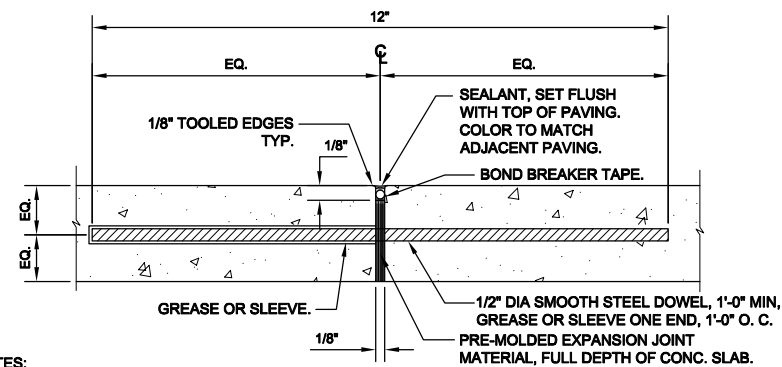


- NOTES:**
1. DRILL AND DOWEL #3'S @ 24" O.C. INTO (E) SIDEWALKS/WALKWAYS.
 2. WALKS AND SIDEWALKS SHALL CONFORM TO SECTION 1133B.7, WALKS AND SIDEWALKS, OF THE 2010 CBC.
 3. SLOPE CONCRETE PAVING SECTIONS AWAY FROM BUILDINGS AND OTHER STRUCTURES AND TOWARDS STREETS AND DRAINAGE FACILITIES.
 4. MAXIMUM SLOPE OF SIDEWALKS AND WALKWAYS SHALL BE 2.00% IN ANY DIRECTION.
 5. PROVIDE JOINTS PER $\frac{4}{C-501}$

2 TYPICAL PEDESTRIAN CONCRETE PAVING DETAIL
SCALE: NTS

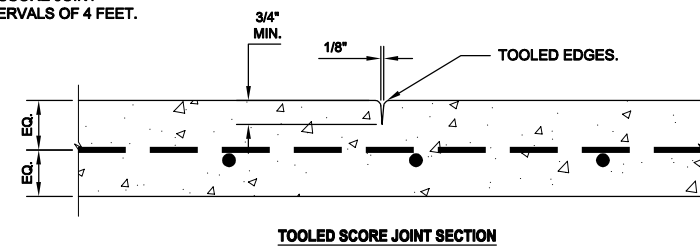


3 MONUMENT SIGN FOUNDATION DETAIL
SCALE: NTS

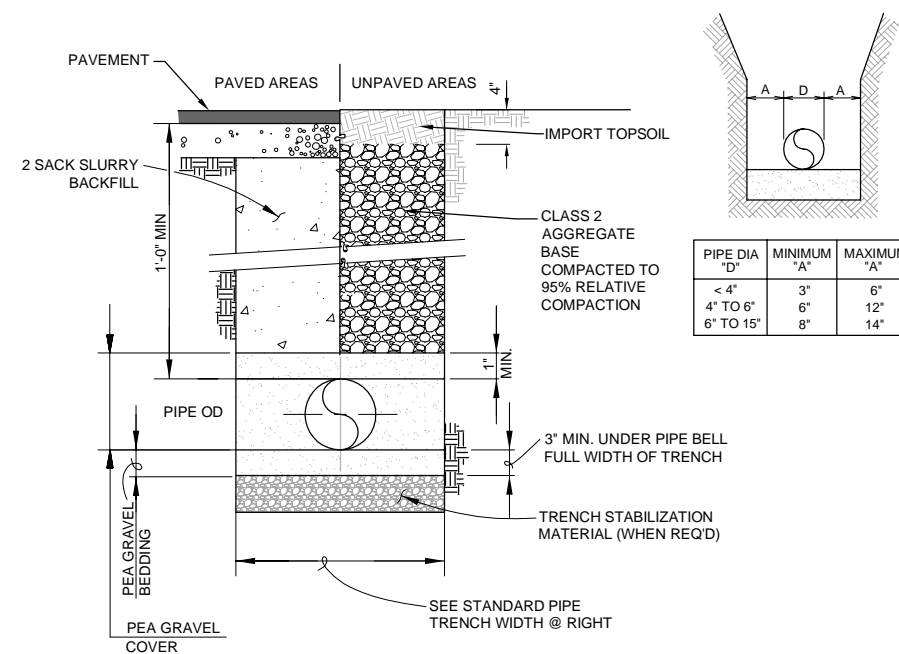


CONCRETE JOINT NOTES:

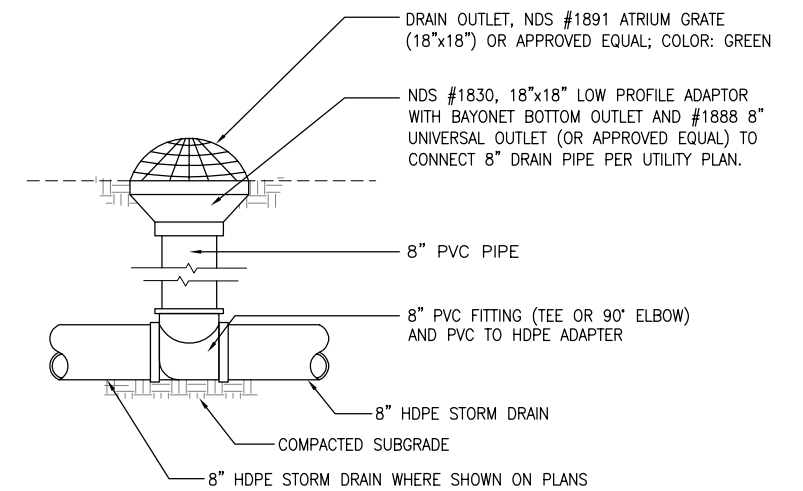
1. LOCATE EXPANSION JOINTS AT INTERVALS OF 20 FEET.
2. LOCATE TOOLED SCORE JOINT SECTIONS AT INTERVALS OF 4 FEET.



4 TYPICAL CONCRETE JOINT DETAIL
SCALE: NTS



5 TYPICAL STORM DRAIN & IRRIGATION SLEEVE TRENCH DETAIL
SCALE: NTS



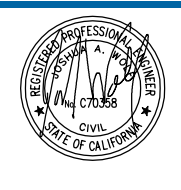
6 TYPICAL AREA DRAIN
SCALE: NTS

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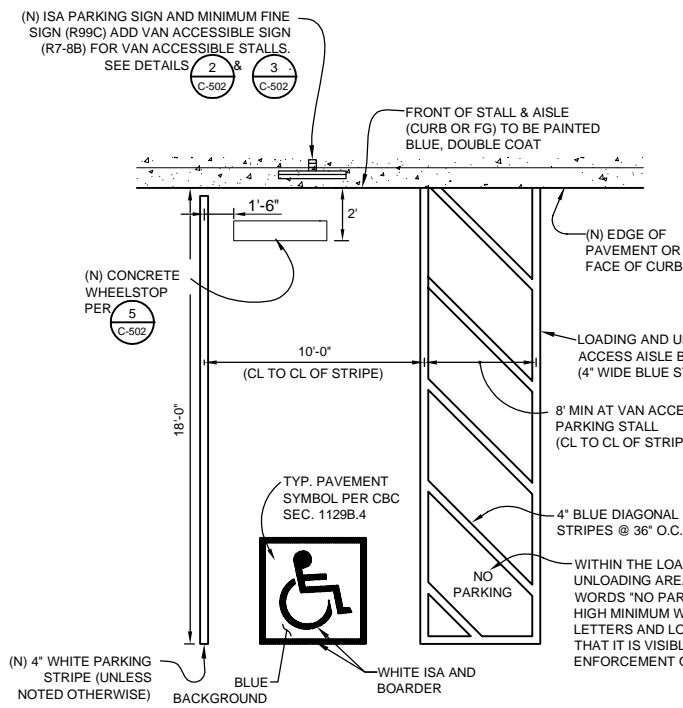
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Drafting Check	JW	Design Check	JW
Approved			
Date			
Scale	AS SHOWN		

Client	KARUK TRIBE		
Project	ASIP815 - OWC PARKING FACILITY PROJECT		
Title	CONSTRUCTION DETAILS		
Contract No.	0125712001		
Original Size			
	This Drawing shall not be used for Construction unless Signed and Sealed For Construction		
	Ansi D Drawing No: C-501		
	Sheet 11 of 15		
	Rev:		



- NOTES:**
1. ACCESSIBLE PARKING STALLS, ACCESS AISLES AND SIGNS SHALL CONFORM TO THE REQUIREMENTS OF THE 2010 CBC.
 2. VAN ACCESSIBLE PARKING STALLS SHALL BE SERVED BY AN ACCESSIBLE AISLE OF 8'-0" MINIMUM WIDTH AND SHALL BE SIGNED VAN ACCESSIBLE. THE R7-8B SIGN SHALL BE MOUNTED BELOW THE R99C SIGN.
 3. WHERE A VAN ACCESSIBLE PARKING SPACE IS PROVIDED, THE LOADING AND UNLOADING ACCESS AISLE SHALL BE 8'-0" WIDE MINIMUM, AND SHALL BE ON THE PASSENGER SIDE OF THE VEHICLE AS THE VEHICLE IS GOING FORWARD INTO THE PARKING SPACE.
 4. SURFACE SLOPES OF ACCESSIBLE PARKING STALLS SHALL BE THE MINIMUM POSSIBLE AND SHALL NOT EXCEED 2 PERCENT IN ANY DIRECTION.
 5. ALL ACCESSIBLE PARKING STRIPING AND MARKINGS SHALL BE PAINT PER CALTRANS STANDARD SPECIFICATIONS.

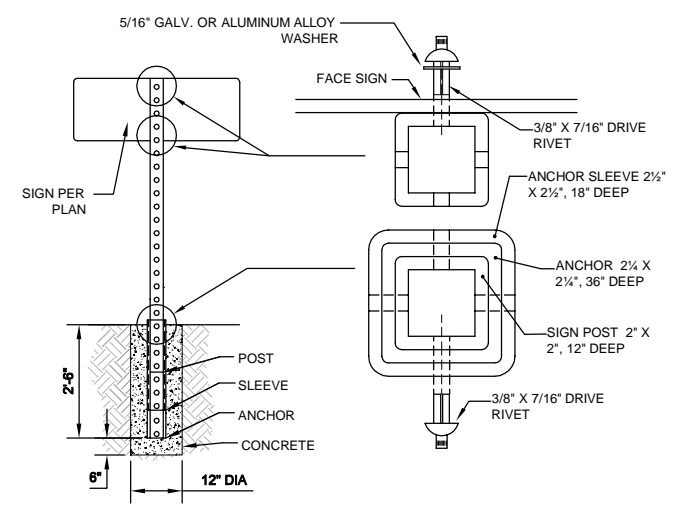
1 TYPICAL VAN ACCESSIBLE PARKING STALL
SCALE: NTS



ACCESSIBLE PARKING SIGN R99C (CA)

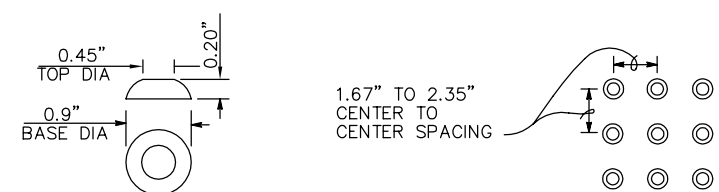
- NOTES:**
1. ACCESSIBLE PARKING SIGNS SHALL CONFORM TO THE REQUIREMENTS OF CBC SEC. 1129B.4 AND THE DETAILS SHOWN ON THIS DRAWING.
 2. THE BOTTOM OF THE SIGN OR PLAQUE PANEL SHALL BE A MINIMUM OF 7'-0" ABOVE THE SURROUNDING SURFACE.
 3. SIGN PANELS SHALL BE REFLECTORIZED, 16 GA MIN GALV STL WITH PORCELAIN ENAMEL FINISH AND WHITE LETTERS/SYMBOLS ON A BLUE BACKGROUND. THE BLUE COLOR SHALL BE EQUAL TO COLOR NO. 15090 IN FEDERAL STANDARD 595A.
 4. INSTALL SIGNS ON POST PER C-502

2 STANDARD ACCESSIBLE PARKING SIGNS
SCALE: NTS



- NOTES:**
1. POST, SLEEVE AND ANCHOR SHALL BE 12 GAUGE HOT DIPPED GALVANIZED STEEL CONFORMING TO ASTM A663 DES. G90.
 2. THE BOTTOM OF THE SIGN OR PLAQUE PANEL SHALL BE A MINIMUM OF 7'-0" ABOVE THE SURROUNDING SURFACE
 3. ALL SIGN PANELS SHALL BE MOUNTED AS DIRECTED IN THE ENGINEER IN THE FIELD.

3 TYPICAL SIGN POST
SCALE: NTS

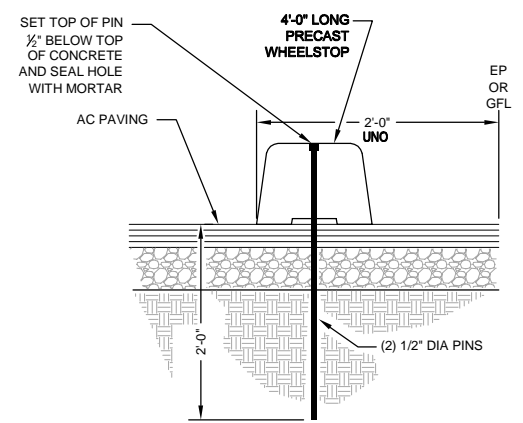


RAISED TRUNCATED DOME **RAISED TRUNCATED DOME PATTERN (IN-LINE)**

- NOTES:**
1. DETECTABLE WARNING SURFACE SHALL EXTEND THE FULL WIDTH AND 3'-0" DEPTH OF THE FLUSH AREA.
 2. THE EDGE OF THE DETECTABLE WARNING SHALL BETWEEN 6" AND 8" AWAY FROM THE STREET GUTTER FLOWLINE.
 3. DETECTABLE WARNING SHALL BE A PREFORMED MATERIAL AS APPROVED BY THE ENGINEER. THE USE OF CONCRETE STAMPING IS NOT PERMITTED. APPROVED DETECTABLE WARNING PRODUCTS ARE:

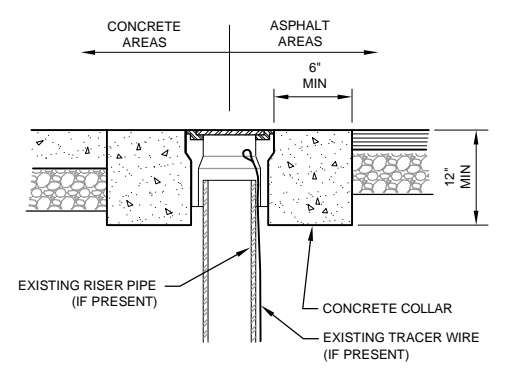
ARMORTILE CAST-IN-PLACE SYSTEM - BY ENGINEERED PLASTICS INC., 300 INTERNATIONAL DRIVE, SUITE 100, WILLIAMSVILLE, NY 14421 OR APPROVED EQUAL.
 4. DETECTABLE WARNING SURFACE SHALL BE BRICK RED.

4 TYPICAL DETECTABLE WARNING SURFACE
SCALE: NTS



- NOTE:**
1. PRECAST WHEELSTOP TO BE JENSEN PRECAST S-48 OR APPROVED EQUAL.

5 TYPICAL CONCRETE WHEELSTOP
SCALE: NTS



- NOTES:**
1. THE CONTRACTOR SHALL COMPLETELY DEMOLISH EXISTING CONCRETE COLLAR (IF PRESENT) TO A DEPTH OF 12 INCHES.
 2. ADJUSTED UTILITY COVER MAY BE POURED MONOLITHICALLY WITH NEW CONCRETE PAVING.
 3. IN VEHICULAR AREA, (E) NON-TRAFFIC RATED LIDS SHALL BE REPLACED WITH DIAMOND PLATED TRAFFIC LIDS.

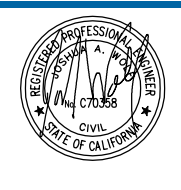
6 TYPICAL ADJUST UTILITY COVER TO GRADE DETAIL
SCALE: NTS

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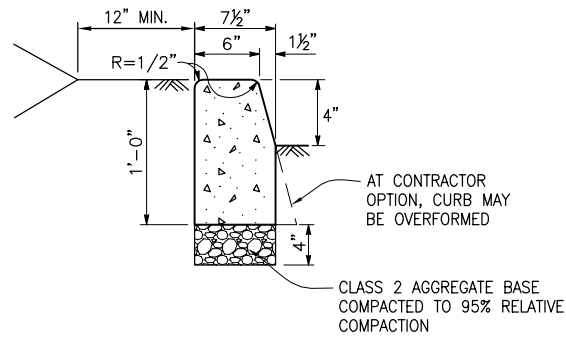
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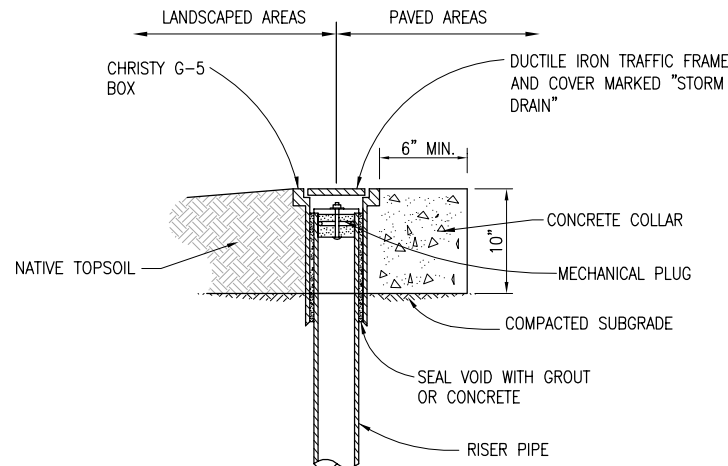
Drawn	JJW	Designer	JJW
Drafting Check	JW	Design Check	JW
Approved			
Date			
Scale	AS SHOWN		

Client **KARUK TRIBE**
Project **ASIP815 - OWC PARKING FACILITY PROJECT**
Title **CONSTRUCTION DETAILS**
Contract No. 0125712001
Original Size
Ansi D Drawing No: C-502

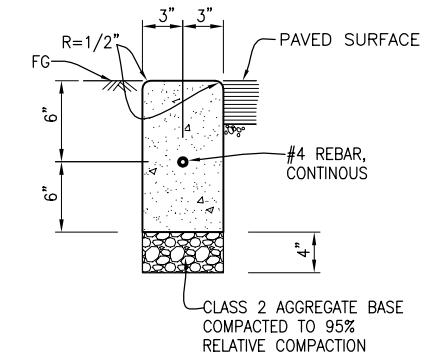


NOTE:
1. FINISH BACK SIDES OF CURBS WHERE EXPOSED.

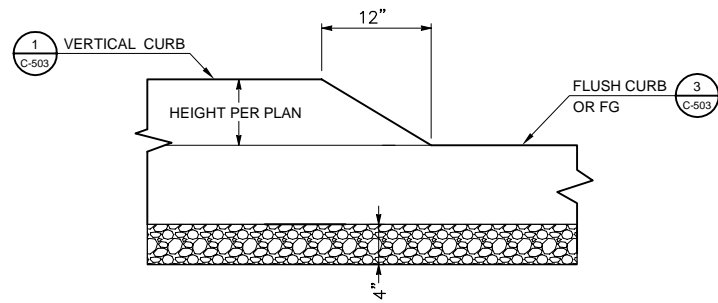
1 TYPICAL VERTICAL CURB DETAIL
SCALE: NTS



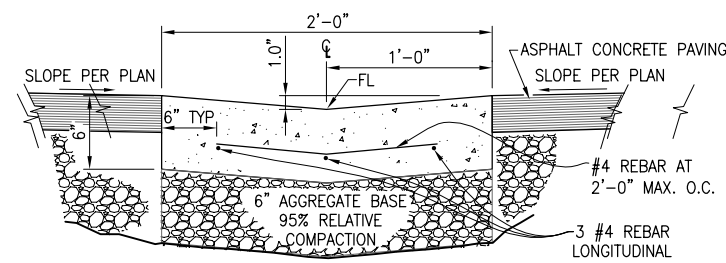
2 TYPICAL STORM DRAIN CLEANOUT DETAIL
SCALE: NTS



3 TYPICAL FLUSH CURB DETAIL
SCALE: NTS

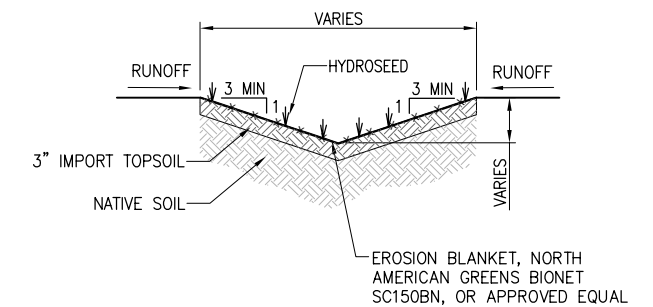


4 TYPICAL CURB TRANSITION DETAIL
SCALE: NTS



NOTE:
1. ASPHALT CONCRETE SHALL BE HELD 1/8\"/>

5 TYPICAL CONCRETE VALLEY GUTTER
SCALE: NTS



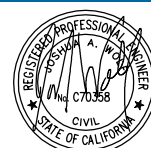
6 TYPICAL DRAINAGE DITCH
SCALE: NTS

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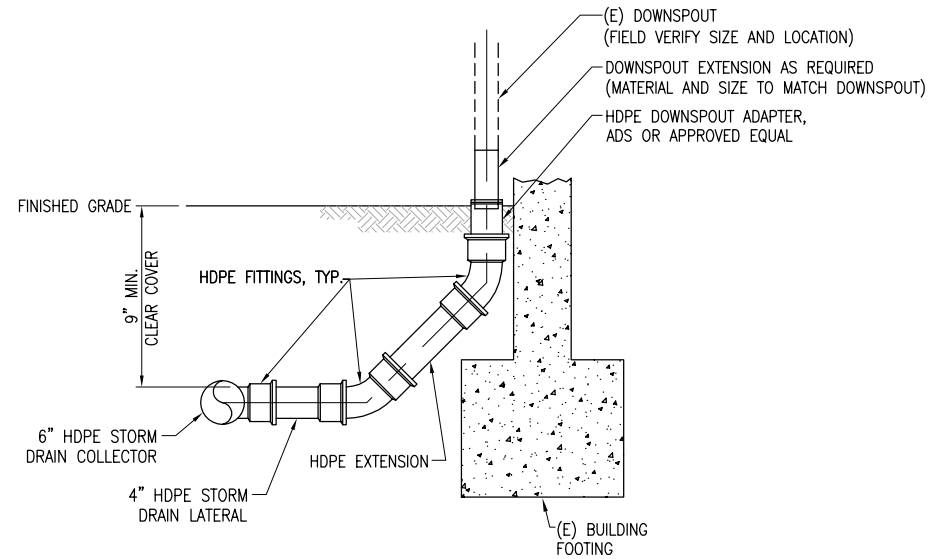


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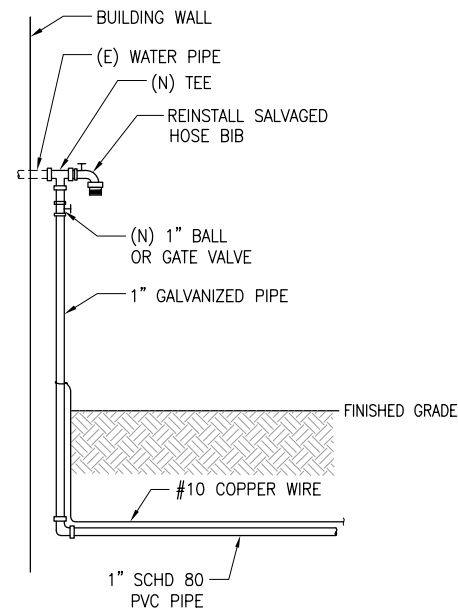
Designer	JJW
Design Check	JW
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Client	KARUK TRIBE
Project	ASIP815 - OWC PARKING FACILITY PROJECT
Title	CONSTRUCTION DETAILS
Contract No.	0125712001
Original Size	
ANSI D	Drawing No: C-503



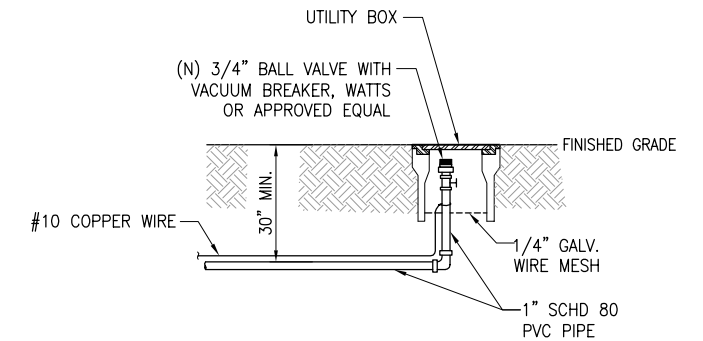
NOTE:
1. ADDITIONAL FITTINGS AND ADAPTERS MAY BE REQUIRED TO CONNECT DISSIMILAR MATERIALS. COORDINATE WORK WITH OWNER'S REPRESENTATIVE.

1 TYPICAL DOWNSPOUT CONNECTION
SCALE: NTS



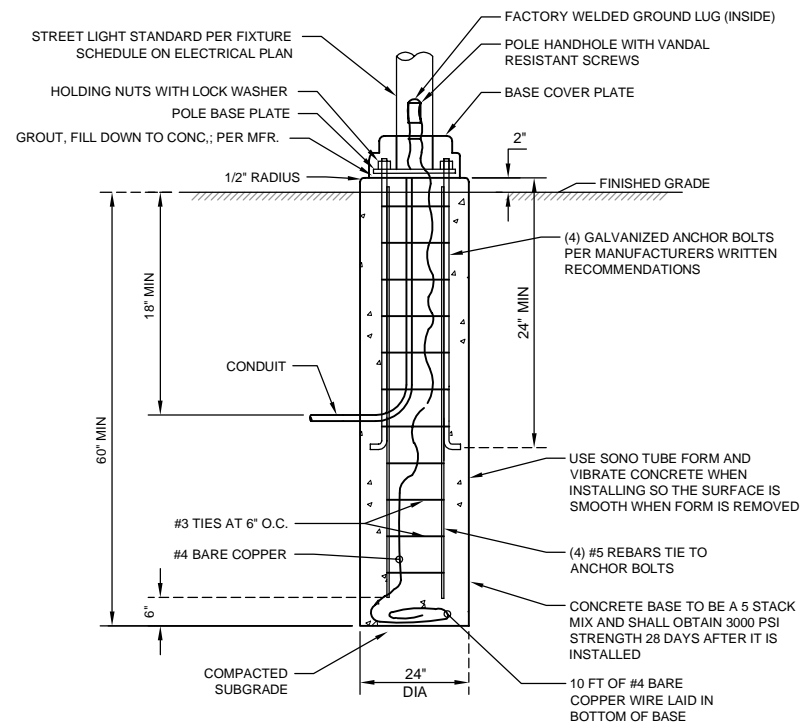
NOTE:
1. ADDITIONAL FITTINGS AND ADAPTERS MAY BE REQUIRED TO CONNECT DISSIMILAR MATERIALS AND PIPE SIZES. COORDINATE WORK WITH OWNER'S REPRESENTATIVE.
2. WRAP ALL EXPOSED PIPE WITH FOAM INSULATION.

2 BUILDING WATER CONNECTION DETAIL
SCALE: NTS

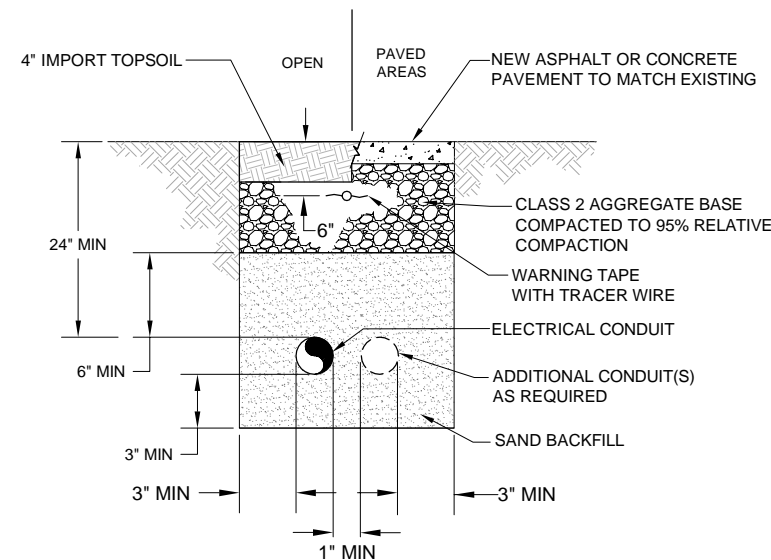


NOTE:
1. ADDITIONAL FITTINGS AND ADAPTERS MAY BE REQUIRED TO CONNECT DISSIMILAR MATERIALS AND PIPE SIZES. COORDINATE WORK WITH OWNER'S REPRESENTATIVE.
2. WRAP ALL EXPOSED PIPE WITH FOAM INSULATION.

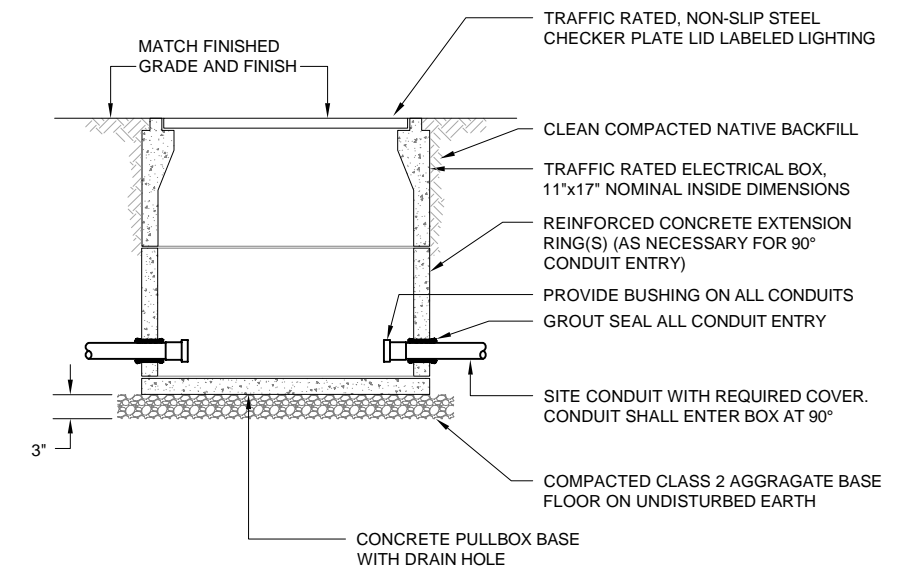
3 HOSE BIB IN VALVE BOX DETAIL
SCALE: NTS



4 TYPICAL LIGHT POLE FOUNDATION DETAIL
SCALE: NTS



5 TYPICAL ELECTRICAL TRENCH
SCALE: NTS



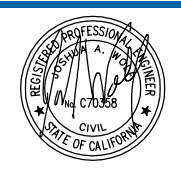
6 TYPICAL ELECTRICAL PULLBOX
SCALE: NTS

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Client **KARUK TRIBE**
Project **ASIP815 - OWC PARKING FACILITY PROJECT**
Title **CONSTRUCTION DETAILS**
Contract No. 0125712001
Original Size
Ans D Drawing No: C-504

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Sheet 14 of 15
Rev:

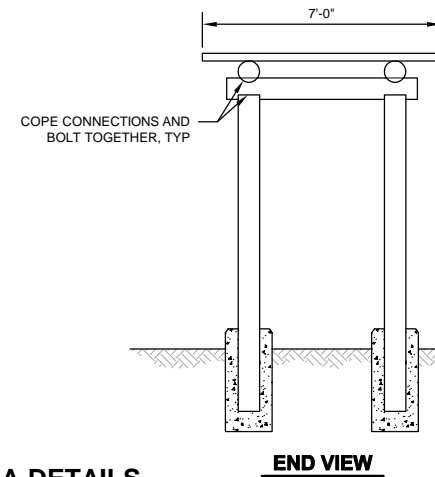


PERGOLA - EXAMPLE PHOTO 1

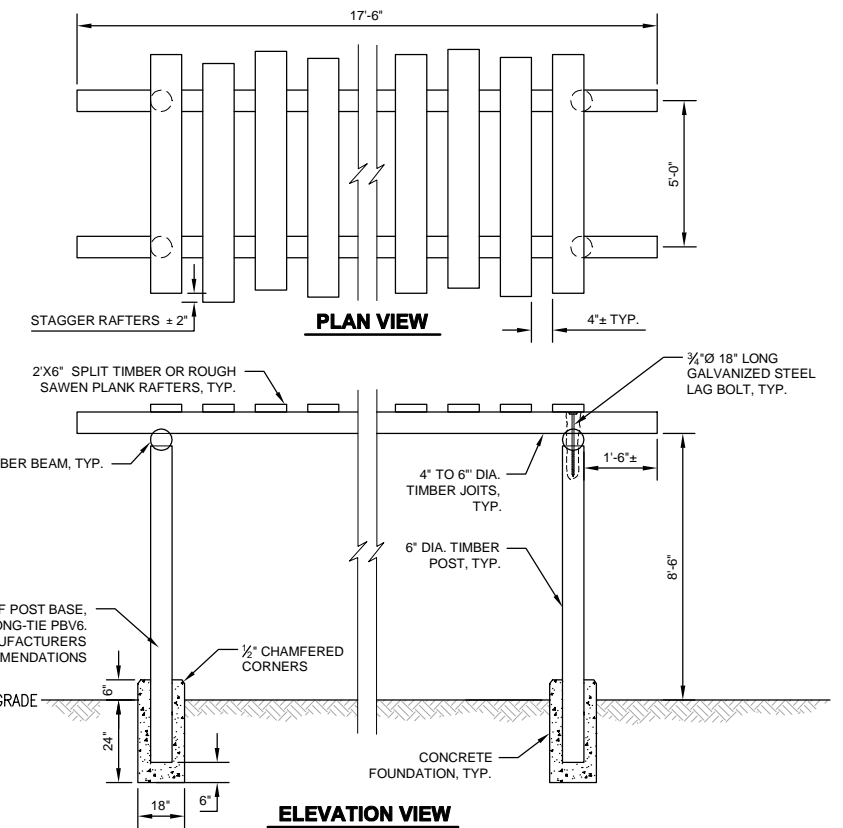


PERGOLA - EXAMPLE PHOTO 2

- NOTE:**
1. PERGOLA TO BE SAME STYLE AS THAT SHOWN IN SAMPLE PHOTOS ON THIS SHEET.
 2. WOOD SHALL BE REDWOOD OR CEDAR.



END VIEW



ELEVATION VIEW

1 PERGOLA DETAILS
SCALE: NTS

No	Revision	Note: * indicates signatures on original issue of drawing or last revision of drawing	Drawn	Job Manager	Project Director	Date
-	-	-	-	-	-	-

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Date			
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Client	KARUK TRIBE
Project	ASIP815 - OWC PARKING FACILITY PROJECT
Title	CONSTRUCTION DETAILS
Contract No.	0125712001
Original Size	15 of 15
ANSI D	Drawing No: C-505
Rev:	

Karuk Department of Tribal Lands Management

January 23, 2014 Council Report

Scott Quinn – Director
December 13, 2013 to January 16, 2014

1. **Land**
 - A. We have received, and I have reviewed the title documents for a property purchase in Yreka. I have requested additional documentation regarding an exception to title. I would like to close escrow by the end of January.
 - B. Checked on requested Updated Title Reports for Adamson, Yreka Clinic, Upper Katamiin and the Tebbe Properties. Mt. Shasta Title is working on them.
 - C. I have been working with a realtor to make an offer on the Tishaniik Property in Orleans. The realtor indicated potential seller terms, which are unacceptable. So
 - D. I worked with a surveyor to get estimates to post a property line at the old hotel property in Orleans (\$3k-\$4k). Laura suggested asking the owner to move the fence first.
 - E. I continue with the Title Company to convey the Happy Camp Seniors Inc. Log Building to the Tribe. We will need documentation from HC Seniors Inc. as well as Memorial Log Building Inc. There is also a Deed of Trust we need to figure out.
2. **GIS**
 - A. Sent Lisa copy of Tribal Land Maps for her Food Securities Grant Tasks.
3. **OTHER CASINO**
 - A. I logged and reviewed the Comments to the Final Draft TEIR for the Casino project and forwarded them to our consultant (with our responses) for the final report.
 - B. I received the final Pre-Jurisdictional Wetlands Delineation Report and Letter to the Army Corps of Engineers for the Tebbe Property.
 - C. On 12/5/13 I participated on a casino conference call.
 - D. I reviewed Dennis's new proposed IGA and commented on it.
 - E. Completed the Yreka Land Use Permit Application including the Impact Fee Worksheet.
4. **OTHER**
 - A. Processed rentals for the White Mtn. Estates MH Park in Yreka.
 - B. Attended the I-300 Incident Command System Training in Orleans 1/13 to 1/15.
5. **APPROVALS**
 - A. Karuk Tribe Casino Project Tribal Environmental Impact Report.

Department of Natural Resources
39051 Highway 96
Post Office Box 282
Orleans, CA 95556
Phone: (530) 627-3446
Fax: (530) 627-3448

Karuk Tribe



Administrative Office
Phone: (530) 493-1600 • Fax: (530) 493-5322
64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

Orleans Medical Clinic
39051 Highway 96
Post Office Box 249
Orleans, CA 95556
Phone: (530) 627-3452
Fax: (530) 627-3445

**DEPARTMENT OF NATURAL RESOURCES
TRIBAL COUNCIL REPORT
January 2014**

Please accept the following information as the Department of Natural Resources written report for the upcoming Tribal Council Meeting.

2 Action Items

- **Food Security Vehicle Procurement**
- **KCDC Vehicle Procurement**

Karuk Community Health Clinic
 64236 Second Avenue
 Post Office Box 316
 Happy Camp, CA 96039
 Phone: (530) 493-5257
 Fax: (530) 493-5270

Karuk Tribe



Karuk Dental Clinic
 64236 Second Avenue
 Post Office Box 1016
 Happy Camp, CA 96039
 Phone: (530) 493-2201
 Fax: (530) 493-5364

Administrative Office
 Phone: (530) 493-1600 • Fax: (530) 493-5322
 64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

Requestor: Leaf Hillman **Date:** January 16, 2014

Dept/Program: KCDC **Funding Source:** _____

Check One:

<input type="checkbox"/> Small Purchase (less than \$5,000)	<input checked="" type="checkbox"/> Large Purchase (more than \$5,000)**
<input type="checkbox"/> Construction Contract	<input type="checkbox"/> Other:
<input type="checkbox"/> Independent Contractor Under \$2,000	
<input type="checkbox"/> Independent Contractor Over \$2,000**	

***Tribal Council approval is required for: all purchases exceeding \$5,000, all Agreements and all Contracts exceeding \$2,000.*

Procurement _____ Three quotes Sealed Bid Competitive Proposal

COMPARATIVE SUMMARY (Minimum of Three Required)				
Company Name	Date	Price	Contact/Phone	Indian Y/N
Mid-City Motor World of Eureka		\$ 104,505.25	877-299-7540	No
Lithia Toyoya of Redding		\$ 118,905.00	888-960-4359	No
Lithia Toyota-Medford		\$ 105,732.72	888-473-0596	No

Name of Selected Vendor: Mid City Motor World

Basis:

<input checked="" type="checkbox"/> Lowest Price	<input type="checkbox"/> Best Qualified Vendor
<input type="checkbox"/> Superior Product/Service	<input checked="" type="checkbox"/> Delivery Service Provided
<input type="checkbox"/> Based on Annual Price Comparisons	
<input type="checkbox"/> Sole Source Provider (MUST Attach Detailed Justification)	
<input type="checkbox"/> Only Qualified Local Provider Due to Geographic Disadvantage	

Comments: _____

** REQUIRED SIGNATURES **

*** By affixing your signature, you acknowledge that you have reviewed the attached documentation for presentation to Tribal Council.*

Requestor: _____ **Date:** _____

Chief Financial Officer: _____ **Date:** _____

Director, Administrative Programs & Compliance: _____ **Date:** _____

Director of Self-Governance (MOU/MOA) or TERC (Contracts): _____ **Date:** _____

Other: _____ **Date:** _____

Karuk Community Health Clinic
 64236 Second Avenue
 Post Office Box 316
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 Fax: (530) 493-5364

Administrative Office
 Phone: (530) 493-1600 • Fax: (530) 493-5322
 64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

Requestor: Lisa Hillman

Date: January 16, 2014

Dept/Program: DNR/Food Security

Funding Source: 2062-00 - 7606.00

Check One:

<input type="checkbox"/> Small Purchase (less than \$5,000)	<input checked="" type="checkbox"/> Large Purchase (more than \$5,000)**
<input type="checkbox"/> Construction Contract	<input type="checkbox"/> Other:
<input type="checkbox"/> Independent Contractor Under \$2,000	
<input type="checkbox"/> Independent Contractor Over \$2,000**	

***Tribal Council approval is required for: all purchases exceeding \$5,000, all Agreements and all Contracts exceeding \$2,000.*

Procurement _____ Three quotes Sealed Bid Competitive Proposal

COMPARATIVE SUMMARY (Minimum of Three Required)				
Company Name	Date	Price	Contact/Phone	Indian Y/N
Mid-City Motor World-Eureka	1-15-14	\$ 58,739.50	877-299-7540	no
Lithia Toyota of Redding	1-13-14	\$ 61,040.00	888-960-4359	no
Lithia Toyota-Medford	1-13-14	\$ 60,674.00	888/473/0596	no

Name of Selected Vendor: Mid City Motor World

Basis:

<input checked="" type="checkbox"/> Lowest Price	<input type="checkbox"/> Best Qualified Vendor
<input type="checkbox"/> Superior Product/Service	<input checked="" type="checkbox"/> Delivery Service Provided
<input type="checkbox"/> Based on Annual Price Comparisons	
<input type="checkbox"/> Sole Source Provider (MUST Attach Detailed Justification)	
<input type="checkbox"/> Only Qualified Local Provider Due to Geographic Disadvantage	

Comments: _____

**** REQUIRED SIGNATURES ****

*** By affixing your signature, you acknowledge that you have reviewed the attached documentation for presentation to Tribal Council.*

Requestor: _____

Date: 1/16/14

Chief Financial Officer: _____

Date: _____

Director, Administrative Programs & Compliance: _____

Date: _____

Director of Self-Governance (MOU/MOA) or TERO (Contracts): _____

Date: _____

Other: _____

Date: _____

(2) 2014 Toyota Tacoma
Double cab V-6 4x4 SR5 package

(3) 2014 Toyota Tundra
Crew Max 5.7 L V-8 SR5 package (Silver)

Price is on five Vehicles (2) Tacomas and 3 Tundras.
This includes all DMV fees that apply
This is the OUT THE DOOR price

Tacoma's **\$58,739.50**

Tundra's **\$104,505.25**

TOTAL ALL 5 VEHICLES
\$163,244.75

2014 Toyota Tacoma
Double cab V-6 4x4 SR5 package

Price is on two (2) Tacomas and includes all DMV fees that
apply

This is the OUT THE DOOR price

\$58,739.50



1/15

01/15/2014
Tawnia Johnson
Karuk Tribe

Hi Tawnia,

Thank you so much for calling us for your bid. If you have any questions at all please feel free to call me at any time.

Regards,
Jon Zaugg
Sales Manager
707-845-7994



MID-CITY MOTOR WORLD • 4800 N. Highway 101 • Eureka, CA 95503

Phone (707) 443-4871 • Fax (707) 443-7808 • www.midcitymotorworld.com

Lithia Toyota of Redding

Date: 01/13/14
Time: 02:31 PM

250 E. Cypress Avenue, Redding, CA 96002 530-223-2600

TUNDRA 4X4 SR5 CREWMAX 5.7L V8



VIN: 5TFDY5F13EX354097

Stock No.: EX354097

Model MSRP:*

\$36,375.00

Model: 8361

Year: 2014

Interior Color: BLACK

Exterior Color: SILVER SKY METALLIC

Number of Cylinders: 8

Gasoline (City/Highway/Average): 13/17/15 mpg

Standard Equipment

MECHANICAL & PERFORMANCE

5.7L I-FORCE V8 DOHC 32V with Dual Independent VVT-I 381 hp / 401 lb-ft
6-Spd Automatic Trans w/Sequential Shift
4WDemand Part-Time 4WD w/Elec Controlled Transfer Case; A-TRAC & Auto LSD
TripleTech Frame
Tow: High-Rovr, 4,000 Rear Diff,
TOW/HAUL Mode, Eng & Trans Oil Cooler,
Hvy Duty Bail & All 4 & 7-Pin Connector
Ind Coil-Spring High-Mounted Double Wishbone Front Susp w/ Stabilizer Bar
Trapezoidal Multi-Leaf Rear Suspension w/ Staggered Outboard Mounted Shocks
Power-Assisted 4 Wheel Disc Brakes
18" Std Stl Wheels w/ P255/70R18 Tires

SAFETY & CONVENIENCE

Star Safety System: Vehicle Stability Cntrl, Traction Cntrl, ABS w/Elec Brake Force Dist, Brake Asst, Smart Stop Tech
Rear Backup Camera
Manual Headlamp Level Control
Trailer-Sway & Cruise Control
Dr & Fr Pass Advanced Airbag System
Dr & Fr Pass Seat Side & Knee Airbags
Roll-Sensing Curtain Airbags (RSCA)
3-Point Seatbelts for All Positions with Driver ELR & ALR/ELR for All Passengers
Tire Pressure Monitor System (TPMS)

EXTERIOR

5.5' Double-Walled Bed w/ Rail Caps
Pwr Vertical Rear Window w/Privacy Glass
Easy Lower and Lift Tailgate

INTERIOR

40/20/40 Split Fold-Down 4-Way Driver & 4-Way Passenger Adj Front Bench Seat
60/40 Split, Fold-Up Rear Seats
Single Zone Air Conditioning
Entune Audio Plus (w/o App Suite/Data)
7" Hi Res Touch Screen/Bluetooth/USB/

* 2014 Manufacturer's Suggested Retail Price, excludes the Delivery, Processing and Handling Fee, taxes, license, title and available or regionally required equipment. Actual Dealer price may vary. Pricing, specifications, standard features and available equipment are based on information available when this page was produced and subject to change without notice.

Disclaimer: This document is only representative of some of the information contained on an actual window sticker, and is not meant to replace or substitute for the actual window sticker on the vehicle. Please see your retailer for further information.

PAGE 1 of 2

TUNDRA 4X4 SR5 CREWMAX 5.7L V8



INTERIOR

- HDRadio/Traffic/Weather/AUX/CD/SXM-Sub Req
- Power Windows/Door Locks/Heated Mirrors
- Remote Keyless Entry System

Optional Equipment

- Carpet Floor Mats w/Door Sill Protector \$195.00
- Preferred Owner's Portfolio \$0.00
- Deck Rail System \$125.00
- Entune Premium Audio with Navigation and App Suite: Includes the Entune Audio Plus with Navigation, Entune App Suite, and 7" Hi-Res Touch-screen Display \$585.00
- Exhaust Tip \$99.00
- 50 State Emissions \$0.00
- TRD Off-Road Package: Replaces Standard Wheel with 18" TRD Off-Road Alloy Wheels. Includes Bilstein Shock Absorbers, Rear Side Privacy Glass, Engine Skid Plate, Fuel Tank Skid Plate, Front Tow Hooks on 4x2, and Decal. \$2,030.00
- SR5 Upgrade Package: Replaces Front Bench Seats with Front Bucket Seats with Power Driver Seat with Power Lumbar Support, Floor Mounted Urethane Shift Lever and Knob, Tilt and Telescoping Urethane Steering Wheel, 3 Front Cup Holders, Front Console Box, and Alarm. \$1,015.00

Total Optional Equipment	\$4,049.00
Vehicle Base Model	\$36,375.00
Delivery Processing & Handling	\$995.00
Total MSRP	\$41,419.00

39635 + 3
+
REGISTRATION

TACOMA DOUBLE CAB 4X4 V6



VIN: 3TMLU4EN3EM134941

Stock No.:

Model MSRP*:

\$27,785.00

Model: 7594

Year: 2014

Interior Color: GRAPHITE

Exterior Color: BLACK

Number of Cylinders: 6

Fuel Type: Gasoline (City/Highway/Average): 18/21/18 mpg

Standard Equipment

MECHANICAL & PERFORMANCE

4.0L DOHC 24V V6 VVT-i 236HP Engine
5-Speed ECT-I Automatic Transmission
4WDemand; Part-Time 4x4 Sys w/2-speed
Electronically Controlled Transfer Case
Automatic Limited-Slip Differential
Coil-Spring Double Wishbone Front Susp
Rear Leaf Spring Susp with Staggered
Outboard-Mounted Gas Shock Absorbers
Var-Assist Power Rack & Pinion Steering
Power-Assisted Fr Disc/Rr Drum Brakes
16" Styl'd Steel Wheels, P245/75R16 Tires

SAFETY & CONVENIENCE

Star-Safety System- Includes Vehicle
Stability Control, Traction Control,
Anti-lock Brake System (ABS), Electronic
Brake Force Distribution, Brake Assist,
& Smart Slip Technology (SST)
Daytime Running Lights (DRL)
Dr & Fr Pass Advanced Airbag System
Seat-Mounted Side & Side Curtain Airbags
3-Point Seatbelts for All Seating
Positions; Driver-Side ELR & ALR/ELR on
All Pass Sts, Dr & Fr Pass Active Headrest
Side-impact Door Beams
Tire Pressure Monitor System (TPMS)

EXTERIOR

Black Grille Insert, Bik Door
Handles, Mirrors, Front/Rear Bumpers
SMC Inner Bed w/Steel Outer Panels,
Storage, Rail Caps & Removable Tailgate
Deck Rail System w/4 Adj Tie-Down Cleats

INTERIOR

Air Conditioning
Power Windows / Door Locks / Mirrors
Cloth Buckel Fr Seats w/ Pass Fold-Flat
Driver Seat w/ Adj Lumbar Support
60/40 Split Rr Bench Seat w/ Adj Hdrests
6.1" Touch-Screen, AM/FM CD, 6 Spkrs, BT
USB, Aux Jack, Hands-Free Phone Capable
Tilt/Telescoping Steering Wheel

* 2014 Manufacturer's Suggested Retail Price, excludes the Delivery, Processing and Handling Fee, taxes, license, title and available or regionally required equipment. Actual Dealer price may vary. Pricing, specifications, standard features and available equipment are based on information available when this page was produced and subject to change without notice.

TACOMA DOUBLE CAB 4X4 V6



INTERIOR

- 2-Speed Windshield Wipers
- Dual 12V Aux Power Outlets

Optional Equipment

Carpet Floor Mats & Door Sill Protector	\$185.00
Entune Audio Plus: Includes the Entune Multimedia Bundle (6.1 in High Resolution Touch-screen Display, AM/FM CD Player, MP3/WMA Playback Capability, Auxiliary Audio Jack, USB 2.0 port with iPod Connectivity and Control, Advanced Voice Recognition, Hands-free Phone Capability, Phone Book Access and Music Streaming via Bluetooth Wireless Technology), SiriusXM Radio with 90-day Complimentary Trial, HD Radio, HD Traffic and Weather in Major Metro Areas	\$880.00
50 State Emissions	\$0.00
SR5 Extra Value Package: Remote Keyless Entry System, Cruise Control, Variable Intermittent Windshield Wipers, Chrome Grille Surround & Rear Bumper, Color Keyed Front Bumper & Overfenders, Fog Lamps, Sliding Rear Window w/ Privacy Glass, Bucket Seats, SR5 Fabric Trim, Metallic Tone Instrument Panel Trim, Leather-Trimmed Steering Wheel with Audio Controls & Shifter, Dual Sunvisors w/ Mirrors & Extenders, Tailgate-Handle Integrated Backup Camera, SR5 Badge	\$1,580.00
V6 Tow Package: Class-IV Towing Receiver, High Transmission (Automatic Transmission Only), Oil Cooler, Engine Oil Cooler, 130A Alternator, Heavy Duty Battery, 7-Pin Connector w/Converter, and Trailer Sway Control	\$650.00
Total Optional Equipment	\$3,105.00
Vehicle Base Model	\$27,785.00
Delivery Processing & Handling	\$860.00
Total MSRP	\$31,750.00

30520 x2

Jan. 13. 2014-10:27AM
 PORTLAND
 8338 N.E. ALDERWOOD ROAD
 PORTLAND, OR 97220



MEMORANDUM No. 0846 P. 4
 INVOICE NO: 7049850
 INVOICE DATE: 12/11/13
 PORT/PLANT: TMMTX SAN ANTO, TX
 DEALER CODE: 36052

PAID FOR BY:
 US BANK NATIONAL ASSOCIAT
 PO BOX 4689
 ATTN: DEALER SERVICES
 PORTLAND, OR 97208

SOLD TO:
 LITHIA MTLM, INC.
 DBA LITHIA TOYOTA SCION
 1420 N. RIVERSIDE AVENUE
 MEDFORD, OR 97501

MODEL	DESCRIPTION	YEAR	SERIAL NO.	C/C	ENGINE NO.	KEY CODE	MSRP	DEALER INVOICE	
83B1A	TUNDRA 4X4 SR5 CREWMAX 5.7L	2014	5TFDY5F16EX348007	9	3UR5798125	50296			
COLOR EXT/INT 1G3 MAGNETIC GRAY MET. / FC13									
FACTORY INSTALLED EQUIPMENT FE - 90 State Emissions CT - All Weather Mats/Door Sill Protector									
BASE VEHICLE PRICE >							36,375.00	33,648.00	
							n/c 165.00	n/c 100.00	
* DUE TO THE EXTENSIVE LIST OF STANDARD EQUIPMENT FOR THIS SERIES, PLEASE REFER TO THE TOYOTA MONROEY LABEL OF THIS VEHICLE. ^ THIS INVOICE MAY NOT REFLECT DEALER'S ULTIMATE VEHICLE COST. DEALER RECEIVES A RESERVE OF \$ 728.00 AND WHOLESALE FINANCE RESERVE OF \$ 364.00. DEALER VEHICLE BASE AND FACTORY ACCESSORY PRICES ARE THE SAME FOR ALL DEALERS IN ALL TOYOTA REGIONS. IN ADDITION, DEALER MAY RECEIVE OTHER ALLOWANCES, REBATES AND INCENTIVES EARNED BY OR OFFERED TO DEALER WHICH ARE SEPARATE FROM THE DEALER INVOICE PRICE.									
THE FUEL/ADMIN CHARGE INCLUDES ALL APPLICABLE MOTOR FUEL AND SALES TAXES.							TOTAL F.I.E. > TOTAL MODEL AND F.I.E. > OTHER CHARGES > FUEL/ADMIN CHARGE > DELIVERY, PROCESSING AND HANDLING FEE > SUB TOTAL > TDA >	165.00 36,540.00 13.24 995.00 37,535.00 488.00	100.00 33,748.00 13.24 995.00 34,756.24 488.00
TITLE AND OWNERSHIP PASSES TO DEALER UPON PAYMENT OF SAID GOODS AND ALL RISK OF LOSS OR DAMAGE PASSES TO DEALER UPON DELIVERY OF GOODS TO DEALER.							TOTAL INVOICE >	37,535.00	35,244.24

ORIGINAL

3

PORTLAND Jan. 13. 2014-10:27AM
 6338 N.E. ALDERWOOD ROAD
 PORTLAND, OR 97220



MEMORANDUM No. 0846 P. 3
 INVOICE NO: 7196679
 INVOICE DATE: 12/31/13
 PORT/PLANT: TMMBC BAJA CAL,MX
 DEALER CODE: 36090

PAID FOR BY:
 TFS
 19001 S. WESTERN AVENUE
 TORRANCE, CA 90501

SOLD TO:
 GLADSTONE AUTO, LLC.
 DBA TOYOTA-SCION OF GLADSTONE
 19375 SE MCLOUGHLIN BLVD.
 PO BOX 88329 (ZIP 97269)
 GLADSTONE, OR 97027

MODEL	DESCRIPTION	YEAR	SERIAL NO.	C/C	ENGINE NO.	KEY CODE	MSRP	DEALER INVOICE	
7594A	TACOMA DOUBLE CAB 4X4	2014	3TMLU4EN1EM142178	S	1GR8961986	57008			
COLOR EXT/INT 1G3 MAGNETIC GRAY MET. / F013									
FACTORY INSTALLED EQUIPMENT									
FE - 50 State Emissions							N/C	N/C	
ED - Entune Audio Plus							680.00	605.00	
AL - 16" Alloy Wheels w/ P245/75R16 Tires							400.00	356.00	
SL - SR5 Extra Value Package							1,935.00	1,302.00	
TO - V8 Tow Package							630.00	579.00	
CF - Carpet Floor Mats & Door Sill Protector							195.00	120.00	
EXTRA VALUE PKG. MSRP DISCOUNT							-355.00		
							BASE VEHICLE PRICE >	27,785.00	23,741.00
* DUE TO THE EXTENSIVE LIST OF STANDARD EQUIPMENT FOR THIS SERIES, PLEASE REFER TO THE TOYOTA MONROEY LABEL OF THIS VEHICLE.									
* THIS INVOICE MAY NOT REFLECT DEALER'S ULTIMATE VEHICLE COST. DEALER RECEIVES A RESERVE OF \$ 823.00 AND WHOLESALE FINANCE RESERVE OF \$ 312.00. DEALER VEHICLE BASE AND FACTORY ACCESSORY PRICES ARE THE SAME FOR ALL DEALERS IN ALL TOYOTA REGIONS. IN ADDITION, DEALER MAY RECEIVE OTHER ALLOWANCES, REBATES AND INCENTIVES EARNED BY OR OFFERED TO DEALER WHICH ARE SEPARATE FROM THE DEALER INVOICE PRICE.									
THE FUEL/ADMIN CHARGE INCLUDES ALL APPLICABLE MOTOR FUEL AND SALES TAXES.							TOTAL F.I.E. >	3,505.00	3,163.00
							TOTAL MODEL AND F.I.E. >	31,290.00	28,904.00
							OTHER CHARGES >		
							FUEL/ADMIN CHARGE >		13.24
							DELIVERY, PROCESSING AND HANDLING FEE >	850.00	850.00
							SUB TOTAL >	32,150.00	29,777.24
							TDA >		560.00
TITLE AND OWNERSHIP PASSED TO DEALER UPON PAYMENT OF SAID GOODS AND ALL RISK OF LOSS OR DAMAGE PASSES TO DEALER UPON DELIVERY OF GOODS TO DEALER.							TOTAL INVOICE >	32,150.00	30,337.24

ORIGINAL

WATER RESOURCES COORDINATOR/ Crystal Bowman

Action Items

Resolution for CWA EPA 106 proposal submittal.

Current Sampling and WQ Reports

WQ Staff:

1. Fish Disease sampling continues to be collected every week, a project in cooperation with the Yurok Tribe and Oregon State University.
2. Sampling for bacteria in the mainstem Klamath and tributaries will be weekly at selected locations and the Somes Bar workstation is beginning a new project analyzing bacteria inputs to the drinking water system.
3. Datasondes deployed and calibrated every two weeks at the outlet of Iron Gate dam and Salmon River through the winter months.

Water Quality Meetings and Trainings

Water Resources Coordinator:

1. Attended the following Teleconferences and/or Webinars
 - a. Review with Jill at Happy Camp Karuk GIS department to go over taking points on the Trimble GPS unit for the Somes Bar study.
 - b. Discussed with Jill needs for ANA proposal on drinking water tribal homes utilizing surface water.
 - c. Discussion with Elizabeth Nielsen at BOR on the Water SMART funding program for a project in Scott or Shasta Basin to conserve agricultural water. Developed a strategy for project development for FY15.
 - d. Discussion on Scott River Drought plan development for 2014 with Toz, will be meeting with Scott folks to develop this spring.
 - e. Developed a BGA toxin standard with Jake Kann for Karuk WQ Standards.
2. Attended Fish Disease Planning meeting in Ashland to plan for 2014 fish disease sampling efforts.
3. Attended KHSA IM 15 planning meeting in Yreka to plan for 2014 water quality sampling.
4. Attended KHSA IMIC quarterly update meeting in Yreka to review interim measures required under the KHSA.

State and Federal Processes

None.

Administrative

Water Resources Coordinator:

Grants

- a. Developed and submitted drafted 2014 water quality sampling plan for KHSA longitudinal sampling to Pacificcorp for Amendment to funding.

- b. Drafted and submitted EPA CWA 106 FY14 proposal to finance for Authorization to Submit and Council approval this month.

Reports

- a. Analyzing Knownothing temperature probes, QA/QC on data.
- b. Reviewed and submitted Water Quality Assessment Report.
- c. Submitted 1st quarter report of EPA Drinking Water grant on Somes Bar drinking water.
- d. Drafted and finalized a water resources beneficial use table with Bill Tripp for the Karuk WQ Standards document.

Field

- a. WQ Coordinator collected water from Salmon River fire impacted tributaries for analysis of heavy metals.
- b. Set up drinking water sampling sites on Somes Bar workstation with Earl Crosby.

Miscellaneous Tasks

- a. Organized all office files, monthly Council report, paid all invoices to date, procurements and submitted mileage logs and travel requests and/or receipts.
- b. Staff meetings (1-2/month) to update accomplishments and prioritize tasks.
- c. Interviewed and hired WQ Tech.

KARUK TRIBE
WATER POLLUTION CONTROL PROGRAM
FY2014

The Karuk Tribe (Tribe), federally recognized in 1979, adopted its formal Constitution on April 6, 1985. We are the second largest Tribe in California with currently more than 3,300 enrolled Tribal members. The Karuk Aboriginal Territory (Territory), located along the middle course of the Klamath and Salmon Rivers in Northern California, includes an estimated 1.38 million acres within the Klamath River Basin. According to archeological data, the Karuk people have continuously resided in this area for at least 10,000 years and value many of the natural/cultural resources as sacred.

The mission of the Karuk Tribe is to promote the general welfare of all our People, to establish equality and justice for our Tribe, to restore and preserve Tribal tradition, customs, language and ancestral rights, and to secure to ourselves and our descendents the power to exercise the inherent right of self-governance. The mission of the Department of Natural Resources is to protect, promote and preserve the cultural/natural resources and ecological processes upon which the Karuk people depend. We are proud that we have maintained our ceremonies, culture and language throughout times of disruption and adverse conditions.

Plan Objectives

The primary goal of the Karuk Water Pollution Control Program is to restore, protect and monitor water quality and quantity within Karuk Aboriginal Territory. The Karuk Tribe seeks to manage and protect water resources within, and affecting, the Territory to ensure we fulfill our mission. The objective of the proposed work plan is to continue the Karuk Tribe Water Quality Monitoring Program, ensure compliance with the provisions of the Clean Water Act (CWA), participate in collaborative processes and actions affecting the Klamath basin, and to begin a federally recognized Tribal Water Quality Standards Program. Funding for the Water Pollution Control Program will be used to complete work plan tasks in a manner that ensures that critical data is available to the Tribe and other managing agencies when making resource management decisions regarding water quantity and quality within, or affecting, the Klamath Basin. All work will be completed in coordination with the Region IX EPA's Water Pollution Control Program. Funding from the EPA is vital to the continuation and expansion of an effective water quality program.

Coordination with Other Agencies

Currently, most of Karuk Aboriginal Territory is co-managed with the U.S. Forest Service. A Memorandum of Understanding (MOU) exists between the Karuk Tribe and the USDA-Forest Service (Klamath National Forest and Six Rivers National Forest- USFS) in a Government-to-Government Agreement. In this MOU, all parties agree to:

“Share relevant non-proprietary information pertaining to the inventory and management of National Forest System lands. Research, transfer of technology, and technical assistance are all-important components of our Government-to-Government relationship. Therefore, all parties

agree to provide mutual access to technological information, equipment, and technical personnel to the extent authorized by law and to the extent that it aids in the management of the Six Rivers and Klamath National Forests.”

In addition, the Karuk Tribe Department of Natural Resources works with federal, state, and county agencies, tribes, and nonprofit organizations in evaluating water quality degradation and fisheries decline in the Klamath River Basin, as well as the development of beneficial forest management practices. Some of our current collaborators include, but are not limited to: Yurok Tribe, Hoopa Valley Tribe, Klamath Tribes, Quartz Valley Indian Community, Resighini Rancheria, US Fish and Wildlife Service (USFWS), NOAA Fisheries, US Bureau of Reclamation, US EPA, State Water Resources Control Board, North Coast Regional Water Quality Control Board, Department of Fish and Game, Humboldt State University, Oregon State University, Klamath Riverkeeper, Salmon River Restoration Council, Mid-Klamath Watershed Council, Pacific Coast Federation of Fishermen’s Association, American Rivers, and Friends of the River.

Climate

The Karuk Aboriginal Territory is located in the central Klamath Mountains. In this area, coastal mountains to the west moderate the climatic influence. Summers here are warm/hot and dry, winters are cool and wet. Summer high temperatures are approximately 90+ degrees Fahrenheit, and low temperatures are approximately 55 degrees. Winter high temperatures are approximately 40 to 55 degrees while raining, and are cooler under clear skies. The annual precipitation at Orleans during the period of record (1904 to present) ranges from 26 to 84 inches. The average annual precipitation is approximately 50 inches. Approximately 90% of the precipitation occurs from October through May from north Pacific cyclonic storms. The remainder occurs during summer thunderstorms. Winter precipitation occurs mainly as snow above 4,000 feet elevation, and mainly as rain below that elevation. Fluctuation of the snow level occasionally results in rain falling on snow, causing rapid snow melt. The amount of precipitation generally decreases in an easterly direction, and increases with elevation because of orographic effects. Intense, localized summer showers occur frequently, and have been associated with soil erosion and debris torrents.

The distribution of precipitation over time influences the behavior of erosion and landslide processes, water quality, and the structure of stream channels. During dry periods, annual precipitation is approximately 45 inches; during wet periods, the average precipitation increases to approximately 55 inches. The precipitation record at Orleans, along with longer records from Eureka and other stations in northwestern California, indicates that the period 1870 to 1910 was a wet time; 1911 to 1937 dry; 1938 to 1975 wet; and 1976 to present dry. These alternating periods of relatively wet and dry conditions last for a few decades.

Geology/Soils

The majority of the Klamath River Basin lies in the older, geologically diverse Klamath Mountains. Rocks range from granitics to metamorphics (including serpentine), and range in age from the pre-Silurian to late Jurassic periods. The geology of the area is complicated by multiple fold systems and numerous faults of varying magnitudes.

Soils of the basin are of two basic types--recent alluvial soils and upland soils. Recent alluvial soils were formed from watershed materials eroded by geologic processes. These materials were transported and redeposited along the banks of water courses and have little or no subsoil development, so the movement of water or plant roots is not restricted. The texture of some alluvial soils is coarse. As a result of placer mining, these coarse soils and cobbles are often found in piles along the rivers. The upland soils were formed in place by weathering and decomposition of parent rock. On stable, relatively flat terrain, upland soils are deep and well drained.

On steep slopes, the upland soils tend to be unstable, and slope stability hazards are common throughout the Klamath River Basin. Canyon lands along all major drainages contribute to the high incidence of mass wasting and subsequent potential for erosion. Mass wasting commonly occurs as debris slides but can occur as landslides, affecting large acreages and causing major destruction. Regardless of the form, much of the displaced material often enters a stream course and can block streams, destroy riparian vegetation, degrade potential juvenile salmonid rearing habitat, and cover potential spawning gravels. The west side of the Klamath Basin is more subject to mass wasting because of higher annual rainfalls and higher intensity precipitation.

Vegetation

Vegetation in the Klamath Basin is dominated by conifer forests. Historically, approximately 70 percent of the basin's forested areas were coniferous, with the remainder composed of hardwoods, chaparral, and herbaceous formations. Douglas fir now dominates the majority of the forests. Ponderosa pine and sugar pine are also important timber species. At elevations of 4,000 feet, white fir generally shares dominance with Douglas fir and surpasses it as elevation increases. Hardwood species include black oak, canyon live oak, interior live oak, madrone, tan-bark oak, and giant chinquapin, most of which are used either commercially for wood chips or cut privately for firewood. These hardwood species also represent important wildlife habitat. Brush species generally invade openings after logging or fire. Most rocky areas or slopes too steep for trees are occupied by chaparral species.

Areas that are 50 to 100 feet wide on either side of a watercourse are typically included in the riparian vegetation zone. Riparian species in the basin include red alder, black cottonwood, Oregon ash, big leaf maple, white alder, dogwood, aspen, willow, blackberry, and hazelnut. The vegetation of backwater ponds within the riparian zone is typically composed of perennial rushes and sedges. These pond species are important because they act as filtering buffers, prevent the movement of sediment and debris into streams, and stabilize stream banks. Riparian zones are also important because they provide cover and travel corridors for wildlife. Riparian Zones also function to shade streams (helping to maintain water temperatures suitable for salmonids), provide habitat for insects (an important direct fish food source), and provide the major organic debris input for the base of the aquatic food chain. Riparian zones throughout the basin have been historically disturbed by logging and mining activities, flood events, and locally by agriculture.

Water Resources

The Karuk Aboriginal Territory has over 1,900 miles of perennial streams, thousands of acres of wetlands and riparian areas, and approximately 107 lakes. The Klamath River is the primary

water body that exists on the Karuk Aboriginal Territory. Approximately 90 miles of the Klamath River transects the Territory. Several major tributaries flow into the Klamath within the Aboriginal Territory. The USDA-Forest Service has defined 19 watersheds or sub-basins that exist wholly or partially in the Territory. Major tributaries (and associated watersheds) to the Klamath within Karuk Aboriginal Territory include the following:

- Seiad Creek (partial watershed)
- Little Grider Creek
- Thompson Creek
- Indian Creek
- Elk Creek
- Clear Creek
- Dillon Creek
- Ukonom Creek
- Wooley Creek
- Upper N. Fork Salmon (partial watershed)
- Lower N. Fork Salmon (partial watershed)
- Lower S. Fork Salmon (partial watershed)
- Mainstem Salmon
- Blue Creek (partial watershed)
- Bluff Creek
- Camp Creek
- Slate Creek
- Boise Creek
- Red Cap Creek

A total of 107 significant lakes have been identified within Karuk Aboriginal Territory using USDA-Forest Service maps. Significant lakes are defined as those water bodies that provide ceremonial or recreational activities, such as fishing and swimming, or where the beneficial uses, such as water supply, affect the public. The majority of these lakes are found at high elevations near the headwaters of mountain streams and are primarily used for recreation and fishing.

Ground water occurs within Karuk Aboriginal Territory in two hydrologic units: (1) fractured granitic and metamorphic bedrock, and (2) alluvial material along streams. The primary use of ground water within the Territory is for domestic water supply (drinking and agriculture). This is mainly through individual domestic water supply wells and springs.

**KARUK TRIBE
WATER QUALITY CONTROL - WORK PLAN
FY14**

Continuation of Water Quality Monitoring, Watershed Planning, and
Water Pollution Control Program Goals

The primary goal of the Karuk Water Pollution Control Program is to restore, protect and monitor water quality and quantity within Karuk Aboriginal Territory. The Karuk Tribe seeks to manage and protect water resources within, and affecting, the Territory to ensure we fulfill our mission. The objective of the proposed work plan is to continue the Karuk Tribe Water Quality Monitoring Program, ensure compliance with the provisions of the Clean Water Act (CWA), participate in collaborative processes and actions affecting the Klamath basin, and to implement a federally recognized Tribal Water Quality Standards Program. Funding for the Water Pollution Control Program will be used to complete work plan tasks in a manner that ensures that critical water quality data is available to the Tribe and other managing agencies when making resource management decisions regarding water quantity and quality within, or affecting, the Klamath Basin. The data collected is unique, site specific information unavailable from other sources and allows the Tribe to make resource management decisions based on current, pertinent data. All work will be completed in coordination with the Region IX EPA's Water Pollution Control Program. Funding from the EPA is vital to the continuation and expansion of an effective water quality program.

Task 1: PROGRAM OVERSIGHT AND DEVELOPMENT

In order to be consistent with the goals of Karuk Tribe's Water Quality Program and the Clean Water Act, funds have been dedicated to Watershed Planning Coordination. Water quality monitoring was initiated in FY 1999 to assess water pollution within Karuk tribal waters. Fiscal Year 2014 funds will provide for a Watershed Planning Coordination component. This coordination will involve:

Planning and development of the Karuk Tribe Water Quality Program.

On site supervision, training, and scheduling of water quality staff.

Quality assurance and quality control involving instrument calibration, maintenance, field measurements, and water quality sampling, in accordance with the requirements of the Karuk Tribe's QAPP and EPA guidelines.

Grant and report writing, as well as fiscal management.

The deliverables for this task will be field monitoring and watershed planning coordination. A written non-technical report, compiled from the water quality sampling and testing data, will be provided to the Karuk Tribal Council.

Task 2: CONTINUE DAILY WATER QUALITY STUDIES ON THE KLAMATH RIVER

The Karuk Tribe will operate water quality stations on the Klamath River as part of a cooperative monitoring agreement with the Yurok Tribe. Stations will be located along the Klamath River to show spatial and temporal variability of water quality conditions in the Klamath River. Sites may include below Iron Gate dam at the gage, Seiad Valley gage, and Orleans gage. Collection will occur from May through October, when water quality conditions can become critical for all life stages of salmonids and other Tribal trust species. Total Maximum Daily Loads (TMDL's) have recently been adopted by the State and EPA for the Klamath River for temperature, nutrients, and dissolved oxygen, and implementation has begun. Another process occurring in the Klamath is FERC relicensing of the Klamath Hydroelectric Project (KHP) or potentially the decommissioning of the dams through the Klamath Hydroelectric Settlement Agreement (KHSAs). The KHP is located upstream of Karuk Aboriginal Territory and has a detrimental impact on water quality, fisheries, and recreational use. The data we collect is useful for the Tribe and other state and federal agencies. It can be used to assess water quality in the mainstem and serve as baseline conditions in the event the dams are removed.

Water quality staff will perform instrument calibration, quality assurance protocols, and data collection and management. Deliverables for this task will be water quality data consisting of maximum, minimum and averages for the parameters of water temperature, dissolved oxygen, conductivity, and pH. This task includes staff time needed to collect, store and analyze the data collected from the in-stream instruments. This data will be used to conduct analysis of water quality conditions that will be included in the Water Quality Assessment Report.

Task 3: CONTINUE DAILY WATER QUALITY STUDIES ON THE SCOTT RIVER

The Karuk Tribe will operate a water quality station at the Scott River as part of the Tribe's mainstem and Klamath River tributary monitoring efforts. The station will be located in the lower portion of the river, near the mouth. This way the data will include not only effects from the agriculture-dominated valley section of the river but also the tributary influences from the canyon section managed by the Klamath National Forest. The Scott River once served as critical rearing habitat for tribal trust species and held a run of spring Chinook. Now, the spring Chinook are extirpated. Coho salmon, which are state and federally listed as threatened, returns were low in the winter of 2009, with only 77 adult coho returning. Critical rearing habitat for salmonids has been jeopardized by lethal water temperatures, overabundance of fine sediment, and drying up of the river channel from both surface and groundwater agricultural diversions. Regional Water Board and State Water Board adopted the Scott River TMDL for temperature and sediment in December 2005 and June 2006, respectively. Implementation began in 2008. Long-term data sets are crucial to assess the success and changes that occur from TMDL implementation plans. Therefore, this data becomes not only useful to the Tribe but also other Tribes, state and federal agencies.

Water quality staff will perform instrument calibration, quality assurance protocols, and data collection and management. Deliverables for this task will be water quality data consisting of

maximum, minimum and averages for the parameters of water temperature, dissolved oxygen, conductivity, and pH. This task includes staff time needed to collect, store and analyze the data collected from the in-stream instruments. This data will be used to conduct analysis of water quality conditions that will be included in the Water Quality Assessment Report.

Task 4: CONTINUE DAILY WATER QUALITY STUDIES AT THE SALMON RIVER GAUGE

The Karuk Tribe will operate the water quality station at the Salmon River gage as part of the tribe's mainstem and Klamath River tributary monitoring efforts. The gage is located about one mile from the confluence on the Klamath and Salmon Rivers and is operated by USGS. The Salmon River supports one of the last wild populations of spring Chinook in the Klamath basin. This population has had record low numbers in 2004 and 2005. In 2005, only 90 spring Chinook returned to the Salmon River basin, the lowest count ever recorded. The Salmon River also supports other important tribal trust species such as lamprey, green sturgeon, and the state and federally-listed Coho salmon. Karuk Aboriginal Territory covers sixty percent of the Salmon River watershed and is a key area for restoration. The watershed has been extensively damaged by logging, catastrophic fire as a result of intense fire suppression activities and hydraulic mining. Regional Water Board adopted the Salmon River TMDL for temperature in June 2005 and implementation began in 2007. A strong long-term data set will aid in understanding watershed health recovery.

Water quality staff will perform instrument calibration, quality assurance protocols, and data collection and management. Deliverables for this task will be water quality data consisting of maximum, minimum and averages for the parameters of water temperature, dissolved oxygen, conductivity, and pH. This task includes staff time needed to collect, store and analyze the data collected from the in-stream instruments. This data will be used to conduct analysis of water quality conditions that will be included in the Water Quality Assessment Report.

Task 5: MONITOR FOR NUTRIENTS AND PHYTOPLANKTON IN THE KLAMATH RIVER

The Karuk Tribe will collect nutrient, chlorophyll, and phytoplankton grab samples in the Klamath River. Sites may include Orleans, Seiad Valley, Walker Bridge, and Iron Gate. At these sites, water quality staff will also collect water temperature, dissolved oxygen, pH, and conductivity readings. This data will be collected in coordination with the Yurok Tribe to allow for a longitudinal analysis of nutrient and phytoplankton concentrations for the mid and lower Klamath. Deliverables for this task will be quarterly and annual progress reports and data will be included in the Water Quality Assessment Report.

This data will be shared with federal and state agencies to assist in ongoing processes for the basin such as TMDL implementation, compliance/ trend monitoring and 401 certification. The data may also be used to help develop a model to determine the occurrence or extent of toxic

algae blooms in the river. This data will be useful to both state and federal agencies in handling water quality and public health issues associated with toxic algae blooms.

Task 6: WATERSHED MONITORING OF SEDIMENT THROUGH WINTER MONTHS

The Karuk Tribe will operate water quality stations in the winter months as part of the Tribe's effort to monitor sediment in watersheds. Decommissioned roads or new roads slated, wildfire impacts in previous summer months and various Iron Gate Dam outflow regimes all have the ability to change observed baseline sediment concentrations. Road decommissioning helps reduce non-point source pollution, protect critical riparian vegetation, and restore salmonid habitat. The natural wildfire regime has been altered so greatly that we often see wildfires decimating large tracks of land, sediment concentration increases are notable in the water column during post-fire flushing events. Flow Regimes for IGD have been designed to mimic natural flow increases through winter (follow a rain event), one reason for this is to help flush sediment from salmonid spawning habitat, another reason is to create winter-time scour of the river bottom. The data collected will help the Tribe and cooperating agencies track the progress and restoration status of sediment in these watersheds.

Water quality staff will perform instrument calibration, quality assurance protocols, and data collection and management. Deliverables for this task will be water quality data consisting of maximum, minimum and averages for the parameters of water temperature, dissolved oxygen, and turbidity. This task includes staff time needed to collect, store and analyze the data collected from the in-stream instruments. This data will be used to conduct analysis of water quality conditions that will be included in the Winter Water Quality Assessment Report.

Task 7: PREPARE A WATER QUALITY ASSESSMENT REPORT

A report will be produced to summarize the data acquired from tasks 2-6, and to make comparisons to previous data acquired under CWA 106 Grants.

The deliverables for this task will be a report summarizing the updated status of water quality conditions for the monitoring sites for both summer and winter monitoring. This report will be presented to the Karuk Tribal Council and then forwarded to the EPA.

Task 8: ESTABLISH FEDERALLY RECOGNIZED WATER QUALITY STANDARDS AND BEGIN TO IMPLEMENT WATER QUALITY STANDARDS

The Karuk Tribe has water quality standards that have been adopted by Tribal Council in 2006. The standards have been reviewed and updated periodically to incorporate new information as it is made available. For example, in 2010 the NCRWQCB updated their dissolved oxygen objective and finalized the technical portion of the Klamath TMDL. Using the information

gathered for this process, the Karuk Tribe water quality standards were updated in FY2013 and we will continue to revise as new information and better science becomes available.

The Karuk Tribe wants to implement water quality (WQ) standards through treatment in a similar manner as a state (TAS) status. To do this, we need to start the TAS process, including talking with relevant EPA staff, researching our options, and contracting with a lawyer for legal assistance. With TAS status, the Karuk Tribe will be able to use our WQ standards to ensure that water quality is improved, protected, and maintained. The WQ standards will be used to support EPA NPDES and 401 permitting/certification and enforcement actions. The deliverable for this task will be the TAS application.

Task 9: WATERSHED PROTECTION AND COLLABORATION

The Karuk Tribe will participate in basin-wide projects to protect watershed health and tribal trust species. Staff will work in collaboration with other Tribes, federal and state agencies, universities, and non-governmental organizations. Projects may include participation in such groups as Klamath Basin Monitoring Program (KBMP), Klamath Basin Fish Health Assessment Team (KFHAT), Klamath Tracking and Accounting Program (KTAP), Klamath Hydroelectric Settlement Agreement (KHSA), Scott and Shasta Working Group (SSWG), cooperating in fish disease research with Oregon State University and algal research with Montana State University, and participating in toxic algae workgroups such as the Klamath and California Blue Green Algae Workgroups (KBGA and CABGA, respectively).

The deliverables will be participation in basin-wide management and restoration processes that affect Tribal waters, the Tribal Trust species that depend on them, and Tribal health.

Task 10: WATERSHED PLANNING AND COORDINATION

The Karuk Tribe will participate in state and federal processes that affect the Klamath basin and in particular water quality and quantity coming into and out of Karuk Aboriginal Territory. It is crucial that the Tribe is a part of these processes so that they can assure tribal trust obligations are being understood and met. Also, for watershed management, a cooperative approach with all interested stakeholders tends to be a much more successful process than individuals trying to restore watershed health. We plan to continue participating in such processes as TMDL implementation, FERC relicensing (or the Klamath Hydroelectric Settlement Agreement), and state processes such as the Incidental Take Program (ITP).

Deliverables for this task will include participating in meetings associated with federal and state processes and assisting in implementation of federal and state water quality priorities and policies.

Task 11: PERSONNEL TRAINING

This task will aid in the training of Karuk Tribe water quality staff to increase program capacity, effectiveness and consistency. Training will be done on equipment use, maintenance, handling, and calibration. Training may also occur for computer software. This will increase understanding of data management and dissemination.

Deliverables will be the more proficient accomplishment of monitoring and research tasks for FY 2014 and trainings will be noted in quarterly and annual progress reports.

Task 12: SUBMIT ELECTRONIC DATA TO EPA

To comply with EPA 106 guidance and to help EPA be able to assess and evaluate water quality conditions in and around Tribal waters, Karuk Tribe water quality staff will submit our water quality monitoring data electronically. This task will occur once our water quality data has undergone QA/QC procedures.

Task 13: PREPARE QUARTERLY PROGRESS REPORTS TO SELF EVALUATE AND JOINT EVALUATE PROGRAM PERFORMANCE

Reporting covers the status of each work plan goal, task & deliverable; status of expenditures; summary of accomplishments & environmental results and problems impacting performance.

**Karuk Tribe
EPA-WATER POLLUTION 106
BUDGET SUMMARY
FY 2014 (work completed 10/1/14 to 9/30/15)**

WAGES	Hrs.	Wage	
Coordinator	1833	\$23.50	\$43,076
Biologist	1305	\$18.50	\$24,142
Technician	1188	\$13.50	\$16,038
Wages Subtotal			\$83,256
FRINGE			\$30,882
TRAVEL (lodging, per diem, mileage to attend workshops, trainings, fuel to perform project tasks)			\$500
SUPPLIES (water collection Supplies, batteries, materials, office supplies, software, subscriptions and memberships)			\$1,034
EQUIPMENT (data equipment, computer)			\$2,700
CONTRACTUAL (technical support, research)			\$5,000

DIRECT COSTS			\$123,372
INDIRECT COSTS (50.00% of wages)			\$41,628

REQUESTED AMOUNT			\$165,000
NON FEDERAL MATCH (5%)			\$8,684

TOTAL Project Costs

\$173,684

	Work Plan Goals with Tasks and Environmental Results	Dates start/end	OUTCOMES/Deliverables	Responsible Staff & Work Years (per year)	Estimated Cost (per year) ¹
1	<p>GOAL: Program oversight and development Task 1 (a): Direct field monitoring Task 1 (b): WQ planning and coordination ENVIRONMENTAL RESULT: A written non-technical report from WQ data. Carry out goals of the workplan. EPA Strategic Plan Goal 2 Objective 2.2.1: Protect Water Quality –Improve Water Quality on a Watershed Basis</p> <p>GOAL: WQ at Klamath River Stations Task 1 (a): WQ parameter monitoring with datasondes May-October ENVIRONMENTAL RESULT: Record water quality trends. Identify affected water bodies and problem pollutants. EPA Strategic Plan Goal 2 Objective 2.2.1: Protect Water Quality –Improve Water Quality on a Watershed Basis</p>	10/1/14 to 9/30/15	Quarterly and annual reports. Monthly Tribal Council reports	WRC 0.116 WQB 0.007	\$10,565
2	<p>GOAL: WQ at Scott River Task 1 (a): WQ parameter monitoring with datasondes May-October ENVIRONMENTAL RESULT: Record water quality trends. Identify affected water bodies and problem pollutants. EPA Strategic Plan Goal 2 Objective 2.2.1: Protect Water Quality –Improve Water Quality on a Watershed Basis</p>	10/1/14 to 9/30/15	Quarterly progress reports and water quality assessment report	WRC 0.029 WQB 0.132 WQT II 0.132 Supplies \$500 Equipment \$1,200	\$19,370
3	<p>GOAL: WQ at Salmon River Task 1 (a): WQ parameter monitoring with datasondes May-October ENVIRONMENTAL RESULT: Record water quality trends. Identify affected water bodies and problem pollutants. EPA Strategic Plan Goal 2 Objective 2.2.1: Protect Water Quality –Improve Water Quality on a Watershed Basis</p>	10/1/14 to 9/30/15	Quarterly progress reports and water quality assessment report	WRC 0.012 WQB 0.054 WQT II 0.054 Supplies \$200	\$8,175
4	<p>GOAL: WQ at Klamath River Task 1 (a): WQ parameter monitoring with datasondes May-October ENVIRONMENTAL RESULT: Record water quality trends. Identify affected water bodies and problem pollutants. EPA Strategic Plan Goal 2 Objective 2.2.1: Protect Water Quality –Improve Water Quality on a Watershed Basis</p>	10/1/14 to 9/30/15	Quarterly progress reports and water quality assessment report	WRC 0.012 WQB 0.054 WQT II 0.054 Supplies \$200	\$8,178

Work Plan Goals with Tasks and Environmental Results	Dates start/end	OUTCOMES/ Deliverables	Responsible Staff & Work Years (per year)	Estimated Cost (per year) ¹
<p>GOAL: Monitoring for nutrients and phytoplankton in the Klamath River Task 1 (a): WQ sampling for nutrients, chlorophyll, and phytoplankton. ENVIRONMENTAL RESULT: Record water quality trends. Identify toxic algae blooms. EPA Strategic Plan Goal 2 Objective 2.2.1: Protect Water Quality –Improve Water Quality on a Watershed Basis EPA Strategic Plan Goal 2 Objectives 2.1.1, 2.1.2, 2.1.3: Protect Human Health—Water Safe to Drink, Fish and Shellfish Safe to Eat, Water Safe for Swimming EPA Strategic Plan Goal 2 Objective 2.3: Enhance Research to Support Clean and Safe Water</p>	10/1/14 to 9/30/15	Quarterly progress reports and water quality assessment report	WRC WQB WQT II Contract Supplies Equipment	\$15,250 \$2,000 \$134 \$500
<p>GOAL: Watershed erosion monitoring Task 1 (a): WQ turbidity monitoring at designated locations ENVIRONMENTAL RESULT: Record water quality trends. Identify affected water bodies and problem pollutants. EPA Strategic Plan Goal 2 Objective 2.2.1: Protect Water Quality –Improve Water Quality on a Watershed Basis</p>	10/1/14 to 9/30/15	Quarterly progress reports and water quality assessment report	WRC WQB WQT II Equipment	\$10,707 \$1,000
<p>GOAL: WQ Assessment Report Task 1 (a): Summarize WQ datasonde data using the R9 WQAR template and narrative outline. ENVIRONMENTAL RESULT: Summarize water quality data and show long-term water quality trends. May be used as a tool for Tribes and federal and state agencies for watershed management. EPA Strategic Plan Goal 2 Objective 2.2.1: Protect Water Quality –Improve Water Quality on a Watershed Basis EPA Strategic Plan Goal 2 Objectives 2.1.1, 2.1.2, 2.1.3: Protect Human Health—Water Safe to Drink, Fish and Shellfish Safe to Eat, Water Safe for Swimming</p>	10/1/14 to 9/30/15	WQ Assessment and Report that includes data from tasks 2-6	WRC WQB WQT II	\$11,737

Work Plan Goals with Tasks and Environmental Results	Dates start/end	OUTCOMES/ Deliverables	Responsible Staff & Work Years (per year)	Estimated Cost (per year) ¹
<p>8</p> <p>GOAL: Establish and Implement WQ Standards. Task 1 (a): Revise federally recognized WQ standards. Task 1 (b): Submit application to receive treatment in similar manner as a state.</p> <p>ENVIRONMENTAL RESULT: WQ standards used as an enforcement tool (after finalized) to ensure water quality is improved, protected and maintained. WQ standards to support EPA NPDES & 401 permitting/certification and enforcement actions.</p> <p>EPA Strategic Plan Goal 2 Objective 2.2.1: Protect Water Quality –Improve Water Quality on a Watershed Basis EPA Strategic Plan Goal 2 Objectives 2.1.1, 2.1.2, 2.1.3: Protect Human Health—Water Safe to Drink, Fish and Shellfish Safe to Eat, Water Safe for Swimming</p>	<p>10/1/14 to 9/30/15</p>	<p>A finalized WQ standard that is legally & culturally acceptable. Submit TAS application to EPA</p>	<p>WRC 0.170</p>	<p>\$14,040</p>
<p>9</p> <p>GOAL: Collaborative restoration & coordination Task 1 (a): Collaborate and plan w/ agencies Task 1 (b): React to new issues collaboratively</p> <p>ENVIRONMENTAL RESULT: Coordinated efforts focused on watershed restoration in the Klamath basin</p> <p>EPA Strategic Plan Goal 2 Objective 2.2.1: Protect Water Quality –Improve Water Quality on a Watershed Basis EPA Strategic Plan Goal 2 Objectives 2.1.1, 2.1.2, 2.1.3: Protect Human Health—Water Safe to Drink, Fish and Shellfish Safe to Eat, Water Safe for Swimming EPA Strategic Plan Goal 2 Objective 2.3: Enhance Research to Support Clean and Safe Water</p>	<p>10/1/14 to 9/30/15</p>	<p>Collaborative planning with management agencies geared to watershed restoration and water quality improvements</p>	<p>WRC WQB WQT II 0.196 0.020 0.012</p>	<p>\$18,950</p>

Work Plan Goals with Tasks and Environmental Results	Dates start/end	OUTCOMES/ Deliverables	Responsible Staff & Work Years (per year)	Estimated Cost (per year) ¹
<p>10</p> <p>GOAL: Participate in State and Federal Processes Task 1 (a): FERC process and related issues Task 1 (b): TMDL's and other State processes ENVIRONMENTAL RESULT: Tribal Water Quality issues are addressed and considered in regulatory decision-making processes. EPA Strategic Plan Goal 2 Objective 2.2.1: Protect Water Quality –Improve Water Quality on a Watershed Basis EPA Strategic Plan Goal 2 Objectives 2.1.1, 2.1.2, 2.1.3: Protect Human Health—Water Safe to Drink, Fish and Shellfish Safe to Eat, Water Safe for Swimming</p>	<p>10/1/14 to 9/30/15</p>	<p>Karuk Tribal water quality concerns are represented in Federal and State forums and regulations.</p>	<p>WRC WQB WQT II Contract Travel</p> <p>0.196 0.005 0.005</p>	<p>\$17,352</p> <p>\$3,000 \$250</p>
<p>11</p> <p>GOAL: Personnel Training Task 1 (a): Train WQ staff on equipment and computers ENVIRONMENTAL RESULT: More proficient accomplishment of monitoring and research tasks EPA Strategic Plan Goal 2 Objective 2.2.1: Protect Water Quality –Improve Water Quality on a Watershed Basis</p>	<p>10/1/14 to 9/30/15</p>	<p>Reliable and consistent water quality data Increase program and staff capabilities, technical skills</p>	<p>WRC WQB WQT Travel</p> <p>0.062 0.059 0.059</p>	<p>\$12,626</p> <p>\$250</p>
<p>12</p> <p>GOAL: Electronic data Task 1 (a): Submit data to EPA electronically ENVIRONMENTAL RESULT: EPA will be provided with data in a usable format to assess water quality on Tribal lands. EPA Strategic Plan Goal 2 Objective 2.2.1: Protect Water Quality –Improve Water Quality on a Watershed Basis</p>	<p>10/1/14 to 9/30/15</p>	<p>Electronic data. EPA has usable copy of Tribally-collected WQ data. Fulfill obligations of EPA 106 guidance.</p>	<p>WRC WQB WQT II</p> <p>0.005 0.049 0.075</p>	<p>\$8,209</p>
<p>13</p> <p>GOAL: Quarterly reporting for self-evaluation & joint evaluation of performance. Task 1 (a): Report on • status of each work plan goal, task & deliverable • status of expenditures • summary of accomplishments & environmental results • problems impacting performance ENVIRONMENTAL RESULT: Evaluate & report on program performance.</p>	<p>01/31/15 04/30/15 07/31/15 10/31/15</p>	<p>Quarterly reports updating project officer on CWA 106 task status</p>	<p>WRC</p> <p>0.007</p>	<p>\$607</p>

Work Plan Goals with Tasks and Environmental Results	Dates start/end	OUTCOMES/ Deliverables	Responsible Staff & Work Years (per year)	Estimated Cost (per year) ¹
WRC (Water Resources Coordinator) FY13 \$23.50/hr	WQB (Water Quality Biologist) FY13 \$18.50/hr	WQT II (Water Quality Technician) FY13 \$13.50/hr	EPA \$165,000 MATCH \$8,684 TOTAL COST \$173,684	
¹ Estimated Cost (per year) reflects all expenses include hourly rate, fringe, indirect cost (50.00%), contractual, travel, supplies and equipment costs.				

Karuk Department of Natural Resources

**Please submit the following information:*

PROJECT TITLE: Clean Water Act 106
 FUNDER: EPA
 DATES OF WORK: 10.01.14 - 09.30.15
 TODAY'S DATE: 01.13.14
 YOUR NAME: Crystal Robinson

Position Title	Pay Rate	Hours to Work	WORKERS COMP RATE	# of months worked	Annual Leave Accrual	Base Hours	TOTAL Wages	FRINGE BENEFITS							Total Fringe Benefits	Total Salaries & Fringe	Indirect % of wages	TOTAL	hourly rate	
								Social Security (FICA) 6.2%	Medicare (MEDI) 1.45%	State Unemployment (SUTA)	Workers Comp	HEALTH	RETIREMENT	Total Fringe Benefits						
ADD	ADD	ADD	EMPLOYEE SPECIFIC: YOU MUST CHECK	(used to calculate health insurance costs)	2 (see below)															
Water Resources Coordinator	23.50	1833	1.260%	11	0	1,833	49,075.50	2,870.68	624.59	434.00	542.75	5,854.55	2,153.78	12,280.35	55,355.85	21,537.75	76,893.60	41.94959	includes all costs	
Water Quality Biologist	18.50	1305	10.230%	8	0	1,305	24,142.50	1,496.84	350.07	434.00	2,469.78	4,473.41	1,207.13	10,431.21	34,573.71	12,071.25	46,644.96	35.74326		
Water Quality Technician	13.50	1188	10.230%	7	0	1,188	16,038.00	994.36	232.55	1,640.69	1,640.69	4,066.83	801.90	8,170.32	24,208.32	8,019.00	32,227.32	27.12738		
Position 4					0	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Position 5					0	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Position 6					0	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
Position 7					0	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	#DIV/0!	
							\$83,258.00	\$5,161.87	\$1,207.21	\$1,302.00	\$4,653.22	\$14,394.78	\$4,162.80	\$30,881.88	\$114,137.88	41,628.00	155,765.88			

Cells that may need manual adjustment.

- 1 Position specific, ask Tamara for current rate.
- 2 Only for permanent staff that DO NOT take any annual leave (ie. they cashout annual leave hours)
- 3 SUTA column can not exceed \$434. If the cell turns blue, change by hand to \$434.
- 4 Employees must work more than 6 months. \$526.34 less 3% of wages. Includes employee costs. Automatically adjusts based on # of months
- 5 Employees must work more than 6 months. Seasonal/temp not eligible

wages 83256
 fringe benefits 30882
 supplies 1034
 equipment 2700
 travel 500
 contractual 5000
 subtotal 123372
 idc or admin* 41628
 total 165000

*IF YOU HAVE AN ADMIN CAP, ENTER % IN BOX:

idc 41628
 admin 41628
 0

Karuk Community Health Clinic
64236 Second Avenue
Post Office Box 316
Happy Camp, CA 96039
Phone: (530) 493-5257
Fax: (530) 493-5270



Karuk Dental Clinic
64236 Second Avenue
Post Office Box 1016
Happy Camp, CA 96039
Phone: (530) 493-2201
Fax: (530) 493-5364

Administrative Office
Phone: (530) 493-1600 • Fax: (530) 493-5322
64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

**RESOLUTION OF THE
KARUK TRIBE**

Resolution No: 14-R-005
Date Approved: January 23, 2014

**RESOLUTION AUTHORIZING PROPOSAL SUBMITTAL TO US ENVIRONMENTAL
PROTECTION AGENCY CLEAN WATER ACT 106 TRIBAL FUNDING PROGRAM**

WHEREAS; the Karuk Tribe is a Sovereign Aboriginal People, that have lived on their own land since long before the European influx of white men came to this continent; and

WHEREAS; the members of the Karuk Tribe have approved Article VI of the Constitution delegating to the Tribal Council the authority and responsibility to exercise by resolution or enactment of Tribal laws all the inherent sovereign powers vested in the Tribe as a Sovereign Aboriginal People, including negotiating and contracting with federal, state, Tribal and local governments, private agencies and consultants; and

WHEREAS; the members of the Karuk Tribe have approved Article VIII of the Constitution assigning duties to the Chair, Vice Chair, and Secretary/Treasurer including signing and executing all contracts and official documents pertaining to the Karuk Tribe; and

WHEREAS; the Karuk Tribe is a federally recognized Tribe and its Tribal Council is eligible to and is designated as an organization authorized to Contract pursuant to P.L. 93-638, as amended, on behalf of the Karuk Tribe; and

WHEREAS; the Karuk Water Quality Program is committed to completing to all tasks outlined in the proposal; and

WHEREAS; the Karuk Water Quality Program is committed, through this funding, to researching, analyzing and communicating all relevant data necessary for the protection and restoration of the Karuk Tribe's water resources; and

WHEREAS; the Karuk Water Quality Program will engage in local, tribal, federal and state agency coordination meetings through this funding to protect and restore water resources of the Karuk Tribe; now

THEREFORE BE IT RESOLVED; that the Karuk Tribal Council authorizes submission of this FY14 proposal to the US EPA in the amount of \$165,000; now

THEREFORE BE IT FINALLY RESOLVED; in accordance with Resolution 93-R-58, all elected executive officers of the Karuk Tribal Council are authorized to sign, negotiate and execute all contracts pertaining to the Karuk Tribe of California.

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Karuk Tribe



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CERTIFICATION

I, the Chairman, hereby certify the foregoing resolution 14-R-005 which was approved at a Tribal Council Meeting on January 23, 2013, was duly adopted by a vote of ____ AYES, ____ NOES, ____ ABSTAIN, and said resolution has not been rescinded or amended in any way. The Tribal Council is comprised of 9 members of which _____ voted.

Russell Attebery, Chairman

Date

FISHERIES PROGRAM/Toz Soto

The program is working on field projects that include; Coho spawning surveys, PIT tagging/tracking and Coho ecology studies. Other work includes; Preparation for trapping season, Compilation of lamprey data from outmigrant trapping, Preparation for lamprey/steelhead spawning surveys, Scott and Shasta flow studies involvement, Klamath River flow release scheduling, and restoration planning.

Fall Chinook surveys have ended for the season, but Coho spawning survey will continue into mid-January or until spawning has ended. Crews are conducting coho salmon spawning surveys by walking and snorkeling reaches of tributaries to the Klamath. Some limited floating of the mainstem Klamath may continue due to a high number of observations of spawning coho in the Klamath. So far the Coho run has been stronger than previous years and fish are still spawning as of mid-January. Crews are finding good numbers distributed up Seiad Creek, Horse Creek, SF Clear Creek and Elk Creek.

A new PIT tag detection system was recently installed into the lower Seiad Creek off channel rearing ponds. The ponds were constructed during the past two years and so far juvenile Coho have been documented moving into the ponds from lower Seiad Creek. The new system has been detecting and documenting all fish with a PIT tag that enter or leave the ponds for about a month so far. The ponds are mainly used by juveniles during the winter months for rearing before smolt migration in the spring. So far we are finding that fish using the ponds have higher growth rates than fish that rear in the creeks. Overall this is an important step in monitoring fish usage of the new habitats and helps us design better restoration projects in the future. This system is currently detecting a lot of tagged fish using the ponds.

Field crews will continue to implant PIT tags in juvenile coho captured by seining and fyke traps. This effort is ongoing and includes seining/trapping efforts in Seiad Creek, Sandy Bar Creek, Stanshaw Creek, and Aikens Creek among others.

Biologist and technicians will be attending a lamprey workshop in Arcata to share data on lamprey and train trap personnel with the latest information on identification of juvenile lamprey. At the workshop we will present data on lamprey compiled from our outmigrant trapping and learn how to use the newest juvenile lamprey identification keys.

For more information regarding the program, please contact Toz Soto at tsoto@karuk.us or 627-3116.

ENVIRONMENTAL COORDINATOR/ Carlotta Whitecrane

EPA service announcement on issues like indoor air quality and wood smoke, safe disposal for household hazardous materials, and radon testing will need Council approval for a Tribal-Wide Employee Email.

Also, in the upcoming months, the FY 14 GAP Workplan requires a survey for Tribal Employees about recycling deterrents and possible strategies and solutions within our offices. This is in draft form and after approval will be sent out to all Tribal Employees. It is an effort to access Tribal Employee perspectives and begin the planning process for a conscious recycling effort in all three Tribal building communities.

EPA PPG

- Meeting the PPG Grant Program Objectives
- Preparing for January 31st 1st Quarter Report
- Gap FY 15 Application submitted
- Contractor invoice tracking
- Process invoices from consultants
- Prepare documents for Council review/approval
- Develop, modify and process contracts
- Develop, modify and process agreements
- PAN (Personnel Action Notice) wage and billing code adjustments
- Prepare resolutions and process proposals for Council approval
- Current and on-going daily/weekly/monthly tasks
- Review monthly fiscal documentation, prepare and distribute budget summary reports for Natural Resources staff
- Continuous budget modifications to adjust for change in indirect and wage adjustments
- Continuous updating and modification of project status spreadsheet
- Assist all coordinators with budget management activities
- Meet with coordinators for project/budget review

Carlotta Whitecrane cwhitecrane@karuk.us, or 530-627-3446 x 3014.

KLAMATH CAMPAIGN COORDINATOR/ Craig Tucker

Summary

- 2013 in Review
- 2014 Preview

2013 Year in Review

I wrapped up some major projects in 2013 and took major steps forward in others. None of these accomplishments are the result of my efforts alone but a result of the DNR team working together. Here is a brief review of what we accomplished last year:

February -Secretarial Determination Overview Report (SDOR) Released. The SDOR synthesized all the studies and data performed by any and all agencies and groups relevant to dam removal and the KBRA. This report essentially goes beyond what is legally required by NEPA for federal decision making and its purpose is to give the Secretary of Interior ALL the relevant information needed in order to issue a Public Interest Determination regarding dam removal. We contributed a great deal to the report particularly in regards to Tribal Trust, fisheries, and water quality issues. The report shows dam removal to be safe, affordable, and in public interest. Still, before the Secretary can issue determination on dam removal, we must pass legislation to implement the Klamath Agreements.

March – Supreme Court rules in mining case. We won our ESA related claims against USFS regarding mining regulations when Supreme Court decided not to hear miners’ appeal of lower court ruling. The Supreme Court let stand a decision from the En Banc panel of 11 judges of the federal Ninth Circuit Court of Appeals in San Francisco that essentially establishes that the Endangered Species Act (ESA) trumps the 1872 Mining Act. Recreational mining groups had filed a petition with the Supreme Court asking that they overturn the lower court decision, but the petition was denied. This forces USFS to consult with agencies, who must consult with Tribes, when approving small scale mining operations.

April – Final EIS/EIR on Dam Removal issued. After years of hard work, the Final EIS/EIR on Dam Removal was released. The document is based on 9,000 pages of triple peer reviewed science and concludes with a recommendation to remove dams. A major milestone in our dam removal campaign!

May – Dam Removal Rally in Portland. In an effort to nudge Senator Ron Wyden into action, the Tribe and allies staged a march from PacifiCorp’s headquarters in Portland to Senator Ron Wyden’s offices a few blocks away. The event sparked widespread print and television coverage in Portland and the region.

June- Senator Wyden holds Congressional hearing on Klamath issues. This summer was pretty tense one in Klamath Basin. Drought was coupled with large return of fish, and the Klamath Tribes' effort to establish senior water rights was rewarded as the final adjudication order was released. The Klamath's immediately exercised their new water rights resulting in water shut-offs to over 100,000 head of cattle. Senator Wyden held a hearing in D.C. and all relevant parties (supporters and opponents of KBRA) were invited including Karuk. This is critical prelude to introduction of legislation.

July – CA closes suction dredge loophole. Despite statewide ban on dredging, we kept seeing dredges in the river. As it turns out, the miners modified their dredges by breaking them up into two separate devices and called them by another name. They pointed to a loophole in the dredge regulations that defined a dredge as suction pump and sluice box. Through petition to the Department of Fish and Wildlife, we convinced the agencies to amend its regulations through emergency rulemaking procedure and thereby close the loophole.

September – Senator Wyden convenes Klamath Legislative Task Force. Senator Wyden, along with Senator Merkley, Governor Kitzhaber, and Congressman Walden, convened a legislative task force featuring Klamath basin stakeholders including the Karuk Tribe. Purpose was to find ways to cut KBRA budget and get more Upper Basin irrigators on board.

December – Task Force concludes. After several meetings, the Task Force concluded with a written recommendation to congress explaining how to trim the KBRA budget and expand parties to the agreement. In press a conference after last Task Force meeting Wyden promised to introduce legislation “early next year.”

Tribe, Klamath Riverkeeper Settle litigation with Montague. After 18 months of litigation and negotiation, the Tribe and KRK settled our ESA lawsuit against MWCD ensuring increased flows for fish in the Shasta River and requiring MWCD to get permits for its diversions.

What to Expect in 2014

KBRA – Unless there is a dramatic change in the weather, we're headed into one of the worst droughts in recent history and there are a lot of fish in the system. Bad news is, this is an ecological disaster. Good news is that crisis drives policy making and we may be able to use the disaster that is the drought to pressure congress to pass KBRA legislation. I expect that we will need to visit D.C. a couple of times this year to visit with lawmakers.

Scott/Shasta – we are working on a clear set of specific long range objectives for Scott and Shasta. I expect to develop an internal restoration plan and campaign

plan to realize its implementation this Spring. In meantime, we continue to pressure agencies to uphold existing laws and regulations.

Mining – it's unclear what miners will attempt to do this summer, but we still have several legal cases pending that will be heard this summer regarding the current dredge ban.

WATERSHED RESTORATION PROGRAM/ Earl Crosby

Watershed Program Activities

Through the latter portion of December through mid-January we have or will provide input and assistance towards various projects within DNR;

- 1) Coordinated with various Tribal Departments in implementation planning of FEMA Projects
- 2) Devised and submitted budgets for FEMA projects which DNR will implement
- 3) Participated in calls with and regarding tribal participation in the North Coast Resource Plan process.
- 4) Attended 3 day FEMA Course IS 300 in Orleans.
- 5) Organized and labeled photo points for 2013 Field Season
- 6) Our crew assisted in the clean-up of debris at the Orleans Clinic Site.

Funding Update

1) Continued working with the CA Dept. of Water Resources Tribal Representative who is administering a NCIRWMP grant we received. I am still requesting the ability to refine the sub-agreement with the county to include language which protects tribal sovereignty. In addition we are arguing we are exempt from paying Davis-Bacon wages based on our own wage rate. In addition we are accomplishing this restoration activity with tribal employees and not sub-contracting hence Davis Bacon is not applicable.

In conclusion, we would like to thank the Tribal Council for their continued support. I would encourage any Tribal Council Member who can please arrange a time when you can visit the crew as they appreciate it. If you have any questions, please do not hesitate to call me at (530) 469-3454 or email me at ecrosby@karuk.us

Earl Crosby
Watershed Restoration Coordinator

Food Security Program Coordinator's Council Report

Lisa Hillman

Tribal Council Meeting 01/23/14

Please note information/activities are for the period of: 12/12/2013 through 01/15/2014.

Action Items: Resolution 14-R-004

- The Karuk Department of Natural Resources, in partnership with the Mid-Klamath Watershed Council, will submit the Úhthraam Kúupha Project proposal to Coast Central Community Investment Program in support the Environmental Education Program for K-8 Orleans and Somes Bar school children. Improvements and maintenance of the existing Native Foods Plant Garden/Daryl "Day Pay" McCovey Memorial Park located in Orleans will figure largely in the proposal. The deadline for the proposal is February 28, 2014 and the funding request is \$16,657.
- Position Description for two new posts for the Food Security Project at KDNR. The Karuk Tribe Biological Technicians are AFRI Food Security Grant funded, full time positions that will work under the supervision of the Food Securities Project Coordinator to carry out activities related to the management, and utilization of traditional and contemporary food and fiber resources. They will work with the Cultural Biologist and volunteers to achieve synergy between tribal obligations and partner organizations such as those coordinated under current Memorandum of Agreement with the Karuk Tribal Assistance for Needy Families (TANF) Program. Positions are dependent on support funding and may require acquisition of continued, additional, and subsequent funding.

Objective 39: Establish a Regional Food Security Library. The first meeting of the newly formed Library Advisory Committee convened on January 13 at the Tribal Library in Orleans. There are 12 members who represent the tribal communities, the Tribal Library, as well as schools, academic researchers, and the general public. Due to a breakdown in the Verizon phone system, we were unable to connect with representatives from Yreka and Berkeley. A user needs survey was circulated, which will help guide the direction of the Digital Library. A draft listing subject areas for library content was discussed. Please find a copy of the draft attached and provide the Food Security Project with feedback at your discretion. Furthermore, we were presented with suggestions for a digital format and discussed the importance of prioritizing the scope of collection. At present, the LAC is made up of the following members: Laverne Glaze, Bari Talley, Julie Burcell, Frank Lake, Sibyl Diver, Florraine Super, Grant Gilkison, Janet Morehead, Shay Bork, Lillian Rentz, Ashlee McLaughlin, and Travis King.

Objective 16: Karuk Seasonal Youth Camp. Preparations are underway for the upcoming Winter Seasonal Youth Camp (see attached flyer, registration form, and draft agenda). The Request for Proposals 14-RFP-005 for the food service was posted

Food Security Program Coordinator's Council Report

Lisa Hillman

Tribal Council Meeting 01/23/14

January 2 with a closing date of January 16. Letters of Interest for the Cultural Practitioners were posted on January 10 with a deadline of January 14, but to date the posting has been dropped from the Tribe's website: Le Loni is discussing the matter with the Tribe's IT Department.

Using a spreadsheet created with the results of a survey issued at the Fall Seasonal Food Camp and the Tribal Reunion, I was able to filter those tribal members present who were interested in teaching traditional knowledge and send an email to the list with a copy of the call for Letters of Interest to target possible practitioners. Please find the list that I have presented to the KRAB at their monthly meeting on January 7.

As with all of these grant objectives, I am required to track outputs (number of people attending, number of educational materials produced, etc.) and outcomes (% of participants with increased knowledge, etc.) for the reporting to the USDA. To this end, I have created the first of many surveys to follow-up on the last Seasonal Food Camp, a link to which I will email each of the event participants. Attached you will find a draft survey.

Objective 21: Orchard Revitalization. I have been working with Mark Dupont and Grant Gilkison on this project, and have consulted with the KRAB and Kathy McCovey to identify potential sites for an initial topping in preparation for grafting heirloom fruit trees and cursory pruning – not only fruit trees, but also abandoned hazel stands and shaded (therefore unproductive) huckleberries patches - for the remainder of this season. We visited three sites on 1/13/14 and have agreed to focus on the Tribal parcel across from the Woodman Ranch on Red Cap road. Laverne Glaze identified this as Frank Swegler's old ranch, she grew up adjacent to it. Much of the parcel has been recently cleared, creating access to some very old fruit trees on the edge of the clearing, as yet in the brush but accessible. There are a several apples that are clearly old heirloom trees (Lavern remembers them as bearing good fruit), as well as cherry and plum trees that may be volunteer seedlings. Together with Ron Reed and TANF clients, Mark and Grant will return soon to top some of the trees to induce new growth for scionwood next season. The fruit on these trees should be evaluated this fall to determine if the fruit is worth saving. The Tribe will need to weigh in on how to assess cultural resources and prioritize parcels accordingly; there are several on the list awaiting assessment. Please find the draft list, presented to the KRAB on January 7, of potential pruning/grafting sites attached.

Food Security Program Coordinator's Council Report

Lisa Hillman

Tribal Council Meeting 01/23/14

Proposals Under Consideration:

Sierra Health Foundation: Responsive Grants Program. The Responsive Grants Program supports projects that improve the health and well-being of people throughout our region in Siskiyou County. Grant applications are due by noon on March 3 with a total funding amount of \$15,000. The Food Security Program is discussing two proposals, but has yet to identify a project Lead.

Other Funding Opportunities:

Funding opportunities continue to be reviewed for eligibility and compatibility with the intent of the Food Security Grant Tribal program goals and objectives.

REQUEST FOR TRIBAL COUNCIL AUTHORIZATION TO SUBMIT PROPOSAL TO FUNDING SOURCE

REQUESTOR: Lisa Hillman DATE: 1/8/2014

DEPARTMENT: Department of Natural Resources

DEADLINE: _____ DATES: _____
 E: 2/28/14 AMOUNT: \$16,657 FROM: 4/1/2014 TO: 12/25/2014

BRIEFLY DESCRIBE PURPOSE OF PROPOSAL:

The Karuk Department of Natural Resources, in partnership with the Mid-Klamath Watershed Council, will submit the Úhthraam Kúupha Project proposal to Coast Central Community Investment Program in support the Environmental Education Program for K-8 Orleans and Somes Bar school children. Improvements and maintenance of the existing Native Foods Plant Garden/Daryl "Day Pay" McCovey Memorial Park located in Orleans will figure largely in the proposal.

REVIEW:	COMPLIANCE	CFO	OTHER:
NARRATIVE:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
BUDGET:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
INDIRECT COST:	<input type="checkbox"/>	<input type="checkbox"/> SEE COMMENT	<input type="checkbox"/>
MATCH	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
DOCUMENTATION:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
TRIBAL RESOLUTION:	<input type="checkbox"/> 14-R-004	<input checked="" type="checkbox"/>	<input type="checkbox"/>


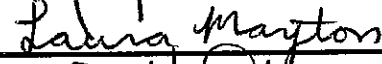

COMMENTS: *No additional pages allowed.*

COMPLIANCE:

CFO: ~~_____~~ ~~_____~~ ~~_____~~

OTHER:

REQUIRED SIGNATURES*

REQUESTOR*		DATE <u>01/09/14</u>
CFO*		DATE <u>1-15-14</u>
COMPLIANCE*		DATE <u>1-15-14</u>
CHAIRMAN	_____	DATE _____
OTHER	_____	DATE _____

Karuk Community Health Clinic
64236 Second Avenue
Post Office Box 316
Happy Camp, CA 96039
Phone: (530) 493-5257
Fax: (530) 493-5270

Karuk Tribe



Karuk Dental Clinic
64236 Second Avenue
Post Office Box 1016
Happy Camp, CA 96039
Phone: (530) 493-2201
Fax: (530) 493-5364

Administrative Office
Phone: (530) 493-1600 • Fax: (530) 493-5322
64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

REQUEST FOR RESOLUTION

Check One:

Resolution

Karuk Tribe Number Assigned:

14-R-004

Prior Amendment:

Requestor: Lisa Hillman

Date: January 10, 2014

Department/Program: Department of Natural Resources/Food Security Program

Brief Description of Purpose:

The Uhthaam Kuupha ("garden doings") Project will support the Environmental Education Program and Community's Daryl "Pay Pay" McCovey Memorial Park through a collaborative program with the California Indigeneous Basketweavers, the Mid-Klamath Watershed Council and the Food Security Project of the Department of Natural Resources.

REQUIRED SIGNATURES

Lisa Hillman

Self-Governance Coordinator

1/13/14

Date

Date

Karuk Community Health Clinic
64236 Second Avenue
Post Office Box 316
Happy Camp, CA 96039
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RESOLUTION OF THE KARUK TRIBE

Resolution No: 14-R-004
Date Approved: January 23, 2014

RESOLUTION AUTHORIZING THE SUBMISSION OF THE ÚHTHRAAM KÚUPHA PROJECT PROPOSAL TO COAST CENTRAL COMMUNITY INVESTMENT PROGRAM IN THE AMOUNT OF \$16,657 TO SUPPORT THE ENVIRONMENTAL EDUCATION PROGRAM FOR K-8 ORLEANS AND SOMES BAR SCHOOL CHILDREN THROUGH THE KARUK TRIBE'S DEPARTMENT OF NATURAL RESOURCES FROM APRIL 1, 2014 TO DECEMBER 25, 2014.

WHEREAS; the Karuk Tribe is a Sovereign Aboriginal People, that have lived on their own land since long before the European influx of white men came to this continent; and

WHEREAS; the members of the Karuk Tribe have approved Article VI of the Constitution delegating to the Tribal Council the authority and responsibility to exercise by resolution or enactment of Tribal laws all the inherent sovereign powers vested in the Tribe as a Sovereign Aboriginal People, including negotiating and contracting with federal, state, Tribal and local governments, private agencies and consultants; and

WHEREAS; the members of the Karuk Tribe have approved Article VIII of the Constitution assigning duties to the Chair, Vice Chair, and Secretary/Treasurer including signing and executing all contracts and official documents pertaining to the Karuk Tribe; and

WHEREAS; the Karuk Tribe is a federally recognized Tribe and its Tribal Council is eligible to and is designated as an organization authorized to Contract pursuant to P.L. 93-638, as amended, on behalf of the Karuk Tribe; and

WHEREAS; in Article 29 of the 2008 adopted Declaration on the Rights of Indigenous People, the United Nations declared that indigenous peoples have the right to the conservation and protection of the environment and the productive capacity of their lands or territories and resources; and

WHEREAS; the Declaration furthermore contends that States shall establish and implement assistance programs for indigenous peoples for such conservation and protection, and

WHEREAS; in Article 14 of the Declaration, the United Nations declared that States shall, in conjunction with indigenous peoples, take effective measures, in order for indigenous individuals, particularly children, including those living outside their communities, to have access, when possible, to an education in their own culture; and

WHEREAS; the Karuk Tribal Council endorsed the United Nations' Declaration on the Rights of Indigenous People on January 26, 2012; and

WHEREAS; it is the mission of the Karuk Tribe's Department of Natural Resources to protect, promote and preserve the cultural and natural resources and the ecological processes upon which the People depend; and

THEREFORE BE IT RESOLVED; that the Karuk Tribe is committed to completing all of the tasks outlined in this proposal; now

THEREFORE BE IT FINALLY RESOLVED; that the Karuk Tribal Council authorizes the submission of the Úhthraam Kúupha Project proposal to Coast Central Community Investment Program in the amount of \$16,657 to support the Environmental Education Program for K-8 Orleans and Somes Bar school children through the Karuk Tribe's Department of Natural Resources from April 1, 2014 to December 25, 2014.

CERTIFICATION

I, the Chairman, hereby certify the foregoing resolution 14-R-004 which was approved at a regularly scheduled Tribal Council Meeting on December 23, 2014, was duly adopted by a vote of _____ AYES, _____ NOES, _____ ABSTAIN, and said resolution has not been rescinded or amended in any way. The Tribal Council is comprised of 9 members of which _____ voted.

Russell Attebery, Chairman

Date



COMMUNITY INVESTMENT PROGRAM APPLICATION

Date of Application: 01/24/2014

Amount Requested: \$ 16,657

Project Information

Program/Project Name:	<u>Úhthaam Kúupha</u>	Total Cost of Project:	\$ <u>21,857.59</u>
This grant would provide the following for the project (<i>please be brief and clear</i>):			
<u>Environmental Education and Community Development</u>			
Project Address:	<u>P.O. Box 282; Orleans, CA. 95556</u>		
Contact Person:	<u>Lisa Hillman</u>	Title:	<u>Food Security Coordinator</u>
Organization:	<u>Karuk Tribe's Department of Natural Resources</u>		
Phone:	<u>(530) 627-3446</u>	Email:	<u>lisahillman@karuk.us</u>

LEGAL APPLICANT INFORMATION

Legal Name of Tax Exempt Organization: Karuk Tribe

Executive Officer: Russell Attebery Title: Karuk Tribal Chairman

Mailing Address: P.O. 1016; Happy Camp, CA. 96039

Phone: (530) 493-1600 Fax: (530) 493-5322 Tax ID #: 94-2576572

Email: battebery@karuk.us Website: www.karuk.us

ATTACHMENTS – Please submit the following with your application:

<input checked="" type="checkbox"/> Project Narrative (one page maximum	<input checked="" type="checkbox"/> Program Budget – 1 page max. (see attached)
<input checked="" type="checkbox"/> Letter of Tax Exemption (501© 3 letter)	
Please do not submit any additional pages ● Staple only – do not place in binder or cover	
Mail or deliver to:	Humboldt Area Foundation
	373 Indianola Road ● Bayside, CA 95524

Coast Central Community Investment Program: 2014 Úhthaam Kúupha Project

Project Description: Kindergarten through eighth grade children from Orleans and Weitchpec Elementary schools in Humboldt County will adopt and maintain specific areas in the Native Plant Demonstration Garden/ Daryl “Day Pay” McCovey Memorial Park (Garden) located in Orleans, California in northeastern Humboldt County. Curriculum offered through the Karuk Tribe’s Environmental Education Program will include, but not be limited to, native plants, noxious weeds, soil analysis, fire ecology, and interdependence of species. Participants, most of which are Coast Central Credit Union members, will study the ecology of the Garden, impacts of human activities and introduced plant species, perform soil testing and analysis, and engage in hands-on improvement and maintenance in the Garden. Retardant plant growth will be stimulated through the addition of top soil and the removal or reduction of excess canopy cover. A new component of Native Edibles will broaden the scope of the garden, dovetailing many youth, family, and communal activities currently funded through the Karuk Tribe’s Food Security Program. Two permanent picnic-tables will complement the ensemble to promote and facilitate community gatherings. Project length: April 1-December 25, 2014.

Rationale: The Karuk Tribe’s Department of Natural Resources, Mid Klamath Watershed Council, the Karuk Indigenous Basketweavers, and community members will collaborate on the project. More than 40 species of plants grow along the quarter mile loop trail in the Garden. Purposes of the Garden are to 1) increase awareness about traditional, ecological management practices (including use of fire), 2) increase awareness about traditional and current native plant uses, 3) promote collaboration and community involvement, 4) promote research, and 5) provide a friendly and restful environment for visitors.

Goals & Objectives: The project goal is to help community members and children at local schools learn and practice stewardship of the environment through hands-on and classroom activities. Learning the names, traditional Karuk uses and habitat requirements of local plants will increase participants’ knowledge and stewardship of these valuable natural resources. Respecting varying needs and interests, participants will:

- Learn ecological needs and traditional management of native plants
- Identify edible Native foods and to distinguish them from look-alikes
- Learn the typology of basket weaving materials
- Perform soil testing and analysis
- Propagate and/or transplant edible plant species
- Distribute top soil and mulch to identified areas and garden beds
- Use test results to amend soil and cultivate plants through adoption of specific areas in the Garden Park
- Enhance productivity of the Native Plant Demonstration Garden
- Learn identification and impacts of noxious/invasive weeds and participate in eradication efforts where necessary

Progress report:

The Karuk Tribe Food Security Program and the Mid Klamath Watershed Council will submit a concerted progress report, project curriculum, and photographic documentation at the end of the project.

TOTAL PROJECT BUDGET						
Úhthaam Kúupha "Garden Doings" Project The Karuk Tribe's Department of Natural Resources						
Expense	Amount requested from Coast		In-kind donations	Amount	Source	Total Budget
	Central Credit Union					
Personnel						
Karuk Project Coordinator (30h@\$21.64)	\$ -	649.20			Karuk Tribe	\$ 649.20
Fringe benefits @19.5%	\$ -	126.59			Karuk Tribe	\$ 126.59
Subtotal	\$ -	775.79				\$ 775.79
Contractual						\$ -
Karuk Environmental Education Coordinator (120h@\$45)	\$ 2,700.00	2700.00			Karuk Tribe	\$ 5,400.00
Mid Klamath Watershed Council (160h@\$33)	\$ 3,960.00	1320.00			MKWC	\$ 5,280.00
MKWC sign development 30h@\$20	\$ 600.00			320	USFWS Youth Steward Project	\$ 920.00
OSBFSC brushing crew/thinning	\$ 1,000.00	0.00				\$ 1,000.00
Subtotal	\$ 8,260.00	4020.00		320		\$ 12,600.00
Materials and Supplies						
Soil Testing Kit (1)	\$ 1,000.00					\$ 1,000.00
Interpretive Signs (2@\$900)	\$ 1,800.00					\$ 1,800.00
Shovels (3@\$25)	\$ 75.00					\$ 75.00
Gloves (20@\$6)	\$ 120.00					\$ 120.00
Concr. picnic tables (2@\$1563)	\$ 3,126.00					\$ 3,126.00
Drip Irrigation System (1@500)	\$ 500.00					\$ 500.00
Soil (40 bags@\$7)	\$ 280.00					\$ 280.00
Native Plants from local nursery (50@\$10)	\$ 500.00					\$ 500.00
Species Tags (40@\$5)	\$ 200.00					\$ 200.00
50' Garden Hoses (2@\$50)	\$ 100.00					\$ 100.00
Subtotal	\$ 7,701.00					\$ 7,701.00
Travel						\$ -
Coordinator Mileage (80m@\$0.56)	\$ -	44.80			Karuk Tribe	\$ 44.80
School Bus Mileage (72m@\$7)	\$ 504.00					\$ 504.00
School Bus Mileage (64m@\$3.00)	\$ 192.00					\$ 192.00
Subtotal	\$ 696.00	\$ 44.80		\$ -		\$ 740.80
GRAND TOTAL	\$ 16,657.00	\$4,840.59		\$320.00		\$ 21,817.59



DEPARTMENT OF THE TREASURY
INTERNAL REVENUE SERVICE
Office of Indian Tribal Governments
850 Industrial St. STE 300
Redding, Ca. 96002

TAX EXEMPT AND
GOVERNMENT ENTITIES DIVISION

July 11, 2005

Laura Mayton
Karuk Tribe of California
P.O. Box 1016
Happy Camp, Ca. 96039

RECEIVED
JUL 12 2005

BY: _____

Dear Ms. Mayton:

This responds to your request for information concerning your tribe's federal tax status, and the issue that has been raised by certain grantors concerning a perceived need for Section 501(c)(3) status. While we have no control over their governing instruments, we can address the issue of Section 501(c)(3) and federally recognized Indian Tribal governments.

Under Section 7871 of the Internal Revenue Code, Congress determined that federally recognized Indian tribes and their subdivisions would be treated like states for certain specified purposes, because tribal governments, like state governments, serve the public within their jurisdictional boundaries, and accordingly should be permitted to devote their limited resources to that end.

There is no provision in the Internal Revenue Code that imposes an income tax on governmental entities or their political subdivisions. Revenue Ruling 67-284 amplifies this issue regarding federally recognized Indian tribes, by affirmatively indicating that they are not subject to federal income tax. Thus, Indian tribal governments do not qualify for exemption from federal income tax as described under Section 501(c)(3) of the Internal Revenue Code, since they are simply not subject to federal income tax.

The Karuk Tribe of California is a federally recognized tribe and is listed in Revenue Procedure 2002-64 as an organization that may be treated as a governmental entity in accordance with Section 7871. As such, the tribe's income would not be subject to federal income tax. In addition, the tribe would also be eligible to receive charitable contributions that are deductible for federal income, estate, and gift tax purposes by the donor.

Sometimes governmental units are asked to provide proof of their status as part of a grant application. If your tribe is applying for a grant from a private foundation, the foundation may be requesting certain information from your tribe because of restrictions imposed by the Internal Revenue Code on such foundations under Sections 4945 and 4942 of the Code.

Private foundation grants to governmental units for public or charitable purposes are not subject to these restrictions. Grants to governmental units for public purposes are "qualifying distributions" under Section 53.4942(a)-3(a) of the regulations; and, if they are

for charitable purposes, will not be taxable expenditures under section 53.4945-6(a) of the regulations. Most grants to governmental units will qualify as being for charitable (as well as public) purposes.

Some private foundations require grant applicants to submit a letter from the Internal Revenue Service determining them to be exempt under section 501(c)(3) and classified as a non-private foundation. Such a letter, or an underlying requirement that a grantee be a public charity, is not legally required when the prospective grantee is a governmental unit and the grant is for qualifying (public or charitable) purposes.

The following references may be useful to a grantor in verifying eligibility under Section 7871:

- Revenue Procedure 2002-64 lists Indian tribal governments that are treated similarly to states for federal tax purposes, including sections 7871 and 7701(a)(40) of the Code.
- Revenue Procedure 84-36 lists subdivisions of Indian tribal governments that are treated as political subdivisions of states for the same specified purposes under the Internal Revenue Code that are noted in Revenue Procedure 2002-64.
- IRS Publication 78, Cumulative List of Organizations, was recently revised for 2003 to include the following language - "Pursuant to section 7871 of the Internal Revenue Code, Indian tribes and their subdivisions are treated similarly to states and their subdivisions for purposes of section 170(c)(1). See Part II, 'Qualified Organizations', for additional information on contributions to Indian tribal governments." Part II of Publication 78 provides "Indian tribal governments are treated as states for purposes of deductibility of contributions under section 170(c)(1) of the Code, pursuant to section 7871(a)(1)(A) of the Code. Rev. Proc. 2002-64, 2002-42 I.R.B. 717 contains a list of Indian tribal governments that are recognized by the Internal Revenue Service as tribal governments for purposes of section 7871 of the Code. A subdivision of an Indian tribal government may be treated as a political subdivision of a state for purposes of deductibility of contributions under section 170(c)(1) of the Code if the Service has determined that the entity qualifies as a political subdivision of an Indian tribal government under the requirements of section 7871(d) of the Code."

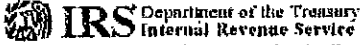
I believe this general information will be of assistance to your tribe. You may wish to provide a copy to an organization that inquires regarding your federal tax status. This letter, however, is not a ruling and may not be relied on as such. If you have any questions, please feel free to contact me at 530.722.1263.

Sincerely,



Gil Akers

Indian Tribal Governments Specialist
ID Badge # 68-11783



Department of the Treasury
Internal Revenue Service

P.O. Box 2508
Cincinnati OH 45201

In reply refer to: 0248558237
Feb. 20, 2009 LTR 4168C E0
20-1501256 000000 00 000
00021518
BODC: TE

MID KLAMATH WATERSHED COUNCIL
PO BOX 409
ORLEANS CA 95556-0409

12833

Employer Identification Number: 20-1501256
Person to Contact: Mr. Kammerer
Toll Free Telephone Number: 1-877-829-5500

Dear Taxpayer:

This is in response to your request of Feb. 10, 2009, regarding your tax-exempt status.

Our records indicate that a determination letter was issued in November 2004, that recognized you as exempt from Federal income tax, and discloses that you are currently exempt under section 501(c)(3) of the Internal Revenue Code.

Our records also indicate you are not a private foundation within the meaning of section 509(a) of the Code because you are described in section(s) 509(a)(1) and 170(b)(1)(A)(vi).

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

If you have any questions, please call us at the telephone number shown in the heading of this letter.

Sincerely yours,

Michele M. Sullivan, Oper. Mgr.
Accounts Management Operations I

All Material

All Cigarette
Waste

Benches Picnic Tables Bike Racks Park & Pool Signs Floor Mats Indoor Solutions Traffic & Safety Trash Receptacles

- Product Categories

YOUR SHOPPING CART
ITEM QTY PRICE

6' Rectangular Concrete Picnic Table
Item #T-100
\$930 each



TABLE/SEAT COLOR: NATURAL BROWN SMOOTH



Edit Item



UMBRELLA HOLE OPTION: WITHOUT UMBRELLA HOLE



BASE COLOR: NATURAL BROWN AGGREGATE

2
Update Qty \$1,860
Remove Save for Later

Estimate Shipping Cost |

SUBTOTAL:\$1,860

Save All Items for Later

Zip Code:
95556

Estimate Shipping Estimated Freight Cost: \$1,266.48

Shipping costs may change during the checkout process. Why is this?

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Mid Klamath Watershed Council

P.O. Box 409, Orleans, Ca 95556

Tel: (530) 627-3202

Fax: (866) 323-5561

www.mkwc.org

To: Russell Attebery
Karuk Tribal Chairman
PO Box 1016
Happy Camp, CA 96039

January 9, 2014

Dear Russell Attebery,

The Mid Klamath Watershed Council (MKWC) is in full support of the current project proposal, entitled Uhthaam Kuupha "Garden Doings". As a collaborating sponsor of the Karuk Native Plant Demonstration Garden in Orleans, MKWC has been involved since its beginning in the planning and development of the garden. With programs which include Native Plants, Invasive Weeds, Watershed Education, and the Mid Klamath Foodshed, as well as the Fire and Fuels program (Orleans/Somes Bar Fire Safe Council), there are many aspects of the development and use of the garden that dovetail with MKWC's activities and objectives.

This particular project will increase the educational potential of the garden and the community's use and enjoyment of the space. MKWC is committed to participation in this great project.

Sincerely,

Nancy Bailey
Fire and Fuels Co-coordinator
Native Plants Coordinator

Food Security Program Coordinator's Council Report
Lisa Hillman
Tribal Council Meeting 01/23/14

Department of Natural Resources
39051 Highway 96
Post Office Box 282
Orleans, CA 95556
Phone: (530) 627-3446
Fax: (530) 627-3448



Administrative Office
Phone: (530) 493-1600 • Fax: (530) 493-5322
64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

Orleans Medical Clinic
39051 Highway 96
Post Office Box 249
Orleans, CA 95556
Phone: (530) 627-3452
Fax: (530) 627-3445

Position Description

Title: Karuk Biological Technician

Reports To: Food Securities Project Coordinator

Location: Orleans

Rate: \$15.00 to \$18.00 per hour

Classification: Full-time Regular, Non-Exempt, grant funded through August 2017

Summary: The Karuk Tribe Biological Technicians are AFRI Food Security Grant funded, full time positions that shall work under the supervision of the Food Securities Project Coordinator to carry out activities related to the management, and utilization of traditional and contemporary food and fiber resources. Shall work with Cultural Biologist and volunteers to achieve synergy between tribal obligations and partner organizations such as those coordinated under current Memorandum of Agreement with the Karuk Tribal Assistance for Needy Families (TANF) Program. Positions are dependent on support funding and may require acquisition of continued, additional, and subsequent funding.

Responsibilities:

1. Shall be responsible for carrying out food crew (bio-tech) tasks, including those associated with fulfillment of the Food Security Project objectives.
2. Shall actively participate in Food Security objectives and extend learned knowledge as appropriate into additional practical experience for volunteers.
3. Shall transport to and supervise volunteers and tribal youth at workshops camps and resource management activities.
4. Shall lead and assist volunteers and tribal youth in food and fiber material gathering and processing, and assign group tasks as needed to successfully manage the these activities.

Food Security Program Coordinator's Council Report

Lisa Hillman

Tribal Council Meeting 01/23/14

5. Shall acquire data collection skills and techniques as required, and implement these into daily programmatic work routine.
6. Shall maintain necessary documentation of harvest yields, expenses and attendance to assist the Food Security Project Coordinator in preparing reports.
7. With guidance from supervisor, shall document notable change in knowledge, behavior, and condition as required for departmental and USDA-AFRI reporting.
8. Shall build relationships with the Karuk Temporary Assistance for Needy Families clients and community youth-serving organizations.
9. Shall be responsible for conducting daily safety meetings with TANF, youth, and volunteer participants and shall provide basic first aid as needed.
10. Shall be available for local and out of the area travel as required to identify resource plots, harvest food and fiber, and manage identified landscapes.
11. Shall be polite and maintain a priority system in accepting other position related job duties as assigned.

Qualifications:

1. Demonstrates the ability to work effectively with Native American people in culturally diverse environments.
2. Exhibits the ability to manage time well and work under stressful conditions with an even temperament.
3. Displays the ability to establish and maintain harmonious working relationships with other employees, Tribal youth and their parents, natural resource agencies, and the public.
4. Demonstrates the ability to understand and follow oral and written instructions.
5. Demonstrates the ability to recognize pertinent information and take detailed field notes and complete documentation forms to track progress and conditions in the field.
6. Shows understanding of activity procedures and demonstrates ability to organize and delegate tasks to facilitate the safety and well-being of the program participants.
7. Must have demonstrated ability to learn, share, practice, and impart traditional and contemporary knowledge relating to the management, procurement, and processing of a wide variety of Native foods.

Requirements:

1. Must express willingness to work with tribal volunteers and youth involved in multiple systems, especially community-based mental health, juvenile justice, and/or child welfare systems.

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2. Ability to build partnerships with stakeholders across multiple organizations.
3. Ability to connect with tribal members and descendants.
4. Ability to take detailed field notes and complete documentation forms to track progress and conditions in the field.
5. Must be willing to attend all required meetings and functions as requested, including those that occur outside the traditional 8-5 workday.
6. Must have high respect for and fundamental understanding of Karuk culture.
7. Must possess valid driver's license, good driving record, and be insurable by the Tribe's insurance carrier.
8. Must adhere to confidentiality and HIPAA policies.
9. Must successfully pass a TB test and a pre-employment drug screening test and be willing to submit to a criminal background check.

Preferred:

1. Experience related to traditional food procurement, processing, and preservation.
2. Experience and knowledge related to traditional land management.

Tribal Preference Policy: In accordance with the TERO Ordinance 93-0-01, Tribal Preference will be observed in hiring.

Veteran's Preference: It shall be the policy of the Karuk Tribe to provide preference in hiring to qualified applicants claiming Veteran's Preference who have been discharged from the United States Armed Forces with honorable and under honorable conditions.

Council Approved: January 23, 2014

Chairman's Signature: _____

Employee's Signature: _____

Food Security Program Coordinator's Council Report
Lisa Hillman
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Klamath Basin Digital Food Security Library: Subject Area DRAFT

1. Traditional Foods

- a. Acorns – all varieties
- b. Deer
- c. Elk
- d. birds
- e. Salmon – all varieties, edible fish by-products,
- f. Sturgeon, Steelhead and Eel
- g. crayfish and mussels
- h. traded foods: seaweed, salt,
- i. mushrooms
- j. berries
- k. green
- l. bulbs (onions)
- m. tubulars
- n. flowers, rosehips
- o. nuts
- p. seeds
- q. early needle
- r. roots
- s. other

2. Traditional Land and Water Management Practices

- a. fire and water
- b. ceremonial management
- c. village location – historic and contemporary
- d. Trails and roads
- e. Trading routes

3. Medicinal Plants – use, procurement, processing, land management, storage, art of administration (who, how – in what form)

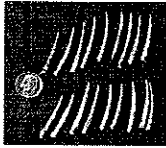
4. Materials used for procurement, storage, processing, and consumption

- a. baskets
- b. mortar and pestle

5. Methods used for procurement, storage, processing, and consumption

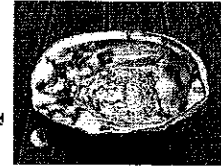
- a. Traded items such as redwood canoes
- b. Baskets, utensils for cooking and eating

6. Oral Traditions pertaining to food and land management – stories, song, and prayer



Dentalia—Ararečeshpuk

Karuk People’s Center
Department of Natural Resources
Karuk Seasonal Youth Camp February 7-8, 2014
Oral History and Regalia Making



Abalone—Yuxtháran

The Karuk Tribe invites tribal youth and local community members to participate in our 3rd Seasonal Youth Camp. The gathering will provide an opportunity for participants to learn about Karuk regalia making through oral history and hands-on activities led by local traditional practitioners.

When: Friday, February 7, 5:00 to 9:00 pm
Saturday, February 8, 9:00 to 5:00 pm

Where: Karuk People’s Center Museum
Happy Camp Tribal Administrative Complex
64236 Second Avenue
Happy Camp, CA 96039

For more information, please contact:

Food Security Program Coordinator, Lisa Hillman at (530) 627-3446, x. 3016 or lisahillman@karuk.us

People’s Center Coordinator, Julie Burcell at (530) 493-1600, x. 2202 or jburcell@karuk.us

Pre-registration recommended
Friday night—dinner provided
Saturday - breakfast, and lunch provided



This event is funded in part through USDA Food Security Grant #2012-68004-20018

Food Security Program Coordinator's Council Report
Lisa Hillman
Tribal Council Meeting 01/23/14



KARUK TRIBE'S WINTER YOUTH CAMP

Artisan and Oral Traditions

February 7-8, 2014

AGENDA

Friday, February 7

<u>Time</u>	<u>Activity</u>	<u>Location</u>
5:00	Check-in/People's Center Exhibits	People's Center Museum
6:00	Welcome and Opening Prayer Ron Reed and Sonny Davis	Gym, Multipurpose Room
6:15	Dinner with Speaker Bill Tripp on contemporary and historic artisans	Gym, Multipurpose Room
7:00	Introduction to Oral Traditions Key Note Speaker xxx	Gym, Multipurpose Room
7:30	Panel Discussion on Native Food and its Place in the Karuk Oral Tradition	Gym, Multipurpose Room
8:00	Questions and Comments	Gym, Multipurpose Room
8:15	Local Artisans present their work	People's Center Museum
8:45	Storytelling and closing comments Ron Reed and Phil Albers	People's Center Museum

Saturday, February 8

9:00	Breakfast with Traditional Prayer and Cultural Practices Sonny Davis	Gym, Multipurpose Room
10:00	Native Food and Ceremony, Speaker Leaf Hillman	People's Center Museum
10:30	Introduction to Regalia – Phil Albers	Gym, Multipurpose Room

Food Security Program Coordinator's Council Report
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11:00	Regalia Making Workshops Laverne Glaze, Verna Reese, ...	Gym, Multipurpose Room
12:30	Lunch with Storytelling	Gym, Multipurpose Room
1:30	Regalia Making Workshops	Gym, Multipurpose Room
4:30	Dress and Regalia Show Julie Burcell and tribal youth	Gym, Multipurpose Room
5:00	Closing comments Bud Johnson, Ron Reed, Lisa Hillman	Gym, Multipurpose Room

Food Security Program Coordinator's Council Report

Lisa Hillman
Tribal Council Meeting 01/23/14



Karuk Winter Seasonal Camp – Artisans and Oral Traditions
Karuk People's Center/Gymnasium • 64236 Second Avenue • Happy Camp, California

REGISTRATION FORM

Name: _____ Phone: _____
Please Print Clearly

Mailing Address: _____ email: _____
Street address or P.O. Box

Arrival date and time: _____
City State Zip

Do you plan to camp at the Karuk Tribal Complex? _____
Dry camping only. Please no dogs, drugs, or alcohol

NOTE: IF YOU CAMP AT THE TRIBAL COMPLEX, DO NOT PARK OR DRIVE ON THE GRASS.
PLEASE PARK ON THE PAVEMENT ONLY.

List names of others who will be coming with you: _____

To register- please return this completed form to:

Volunteers needed – please contact us if you are interested in helping!

Other places that you may choose to stay in Happy Camp. Call to check prices and make your own reservations:

- ⊕ Forest Lodge Motel, 63712 Hwy 96, Happy Camp (530) 493-5296
- ⊕ Klamath River Resort Inn, 61700 Hwy 96, Happy Camp (530) 493-2735
- ⊕ Elk Creek Campground and RV Park (530) 493-2208
- ⊕ Curly Jack Campground, US Forest Service (530) 493-2243



Food Security Program Coordinator's Council Report
Lisa Hillman
Tribal Council Meeting 01/23/14

Department of Natural Resources
39051 Highway 96
Post Office Box 282
Orleans, CA 95556
Phone: (530) 627-3446
Fax: (530) 627-3448

Karuk Tribe



Administrative Office
Phone: (530) 493-1600 • Fax: (530) 493-5322
64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

Orleans Medical Clinic
39051 Highway 96
Post Office Box 249
Orleans, CA 95556
Phone: (530) 627-3452
Fax: (530) 627-3445

Seeking Letters of Interest

Deadline: Letters will be accepted until January 24, 2014.

The Karuk Department of Natural Resources is currently accepting letters of interest for the upcoming Karuk Seasonal Youth Camp in Happy Camp on February 7-8, 2014. This event is funded by the USDA Food Security Grant and will focus on subject matter relating to **Artisans and Oral History**.

The mission statement of the Karuk Department of Natural Resources is: *to protect, promote, and preserve the cultural/natural resources and ecological processes upon which the Karuk People depend.*

All Klamath Basin artisans, regalia makers, and traditional storytellers and singers are encouraged to submit a Letter of Interest that describes their tribal knowledge and skills. Photographs of artisan's work – traditional or contemporary – would also be appreciated and considered in the selection process.

The event will support storytellers, singers, regalia makers, and contemporary artisans. We would also like to host a dress and regalia show, and would be interested in having a female moderator knowledgeable on these topics. Participants will receive a set stipend of \$100 to help with the cost of their time and travel.

Letters will be accepted by Le Loni Colegrove until January 24, 2014.
Please **mail** your letters to: Le Loni Colegrove, PO Box 1016, Happy Camp, CA 96039;
Fax your letters to: (530) 493-1611, ATTN: Le Loni Colegrove; or
Email your letters to: lcolegrove@karuk.us.

This project was funded by the USDA-Agriculture and Food Research Initiative of the National Institute for Food and Agriculture Grant #2012-68004-20018.

Food Security Program Coordinator's Council Report
Lisa Hillman
Tribal Council Meeting 01/23/14

Running draft of List of Cultural Practitioners, as identified through surveys distributed at the Tribal Reunion and the Fall Seasonal Food Camp:

Abbott Norma Jean (Goodwin), Arwood David, Arwood II David, Arwood Joseph, Arwood Syvana, Attebery Robert, Aubrey, jr. Robert, Barger-Mccovey Kathy, Brink Kenneth, Courts Maya, Croy Barbara, Hostler Clarence, King Tina, Lockwood Kimberley, McLaughlin Angela, Reed Jason, Super Kenna, Titus Daniel, Woodridge Kristine, McCarthy Paula, Reese Verna, Glaze Laverne, Goodwin Bob, Goodwin Jesse, Super Sam, Arwood Cecelia, Tripp Emilio, Tripp Brian, Polmateer Stormy, Moore Blanche, Burcell Fred, Hillman Leon, Thom Michael, Thom Terry Trip, Davis Sonny, Johnson Alvis, Hillman Chook-Chook, Lake Frank, Rentz Erin.

Potential Sites for Orchard Revitalization, as presented to the KRAB on Jan. 7.

- **Swillup Creek -**
- **Rasmussen Ranch**
- **Indian Creek -**
- **Aubrey Creek –**
- **Tishawnik**
- **Red Cap Road parcel (newly acquired Tribal property)**
- **Campbell Homestead – Red Cap Creek, swimming hole and above**
- **Larson's Place**
- **Phoebe Maddox's place on Salmon River**
- **Butler Flat**
- **Oak Bottom**
- **Ike's**
- **Happy Camp**
- **Daisy Jacob's – Hwy 96 below Inaam**
- **Adornic – Bluff Creek**
- **Wright Ranch – Bluff Creek**
- **Independence Bunk House**

2013 Fall Food Acorn and Salmon Camp

USDA-Agriculture and Food Research Initiative Grant #2012-68004-20018.

Karuk Seasonal Youth Camp - Karuk Department of Natural Resources

1. Since attending the camp, I have...

- kippered Salmon.
- not had the chance to kipper salmon, but intend to do so in the future.
- decided not to kipper salmon.

2. Since attending the camp, I have...

- been able to identify acorns on my own.
- forgotten what I learned about identifying acorns.
- I did not learn how to identify acorns at the camp.

3. Since attending the camp, I have...

- learned more about packing salmon.
- not learned anything more about packing salmon than I already know.
- I did not attend this workshop portion.

4. Since attending the camp, I have...

- used my knowledge to pressure can.
- not used my knowledge yet, but intend to do so in the future.
- not learned enough about pressure canning to try it out.

5. Since attending the camp, I have...

- been able to identify acorns on my own.
- forgotten how to identify acorns.
- I did not learn how to identify acorns on my own.

6. Since attending the camp, I have...

^

used my new knowledge to grind acorns.

- not used my new knowledge, but intend to do so in the future.
- I don't ever intend to grind acorns.
- I did not attend this portion of the camp.

7. Since attending the camp, I have...

- been able to crack acorns with my new knowledge.
- been unable to crack acorns yet, but intend to do so in the future.
- not learned anything new about cracking acorns.
- I did not learn how to crack acorns.

8. Since attending the camp, I have...

- harvested acorns with my new knowledge.
- not been able to harvest acorns, but intend to do so in the future.
- not learned anything new about harvesting acorns.
- I did not learn about harvesting acorns.

9. Since attending the camp, I have...

- leached acorns with my new knowledge.
- not leached acorns, but intend to do so in the future.
- not learned anything new about leaching acorns.
- I did not learn how to leach acorns at this camp.

10. Since attending the camp, I have...

- cooked acorns with my new knowledge.
- not cooked acorns, but intend to do so in future.
- not learned anything new about cooking acorns.
- I did not learn how to cook acorns at this camp.

Done

DEPUTY DIRECTOR OF ECO-CULTURAL REVITALIZATION/Bill
Tripp

Fire Adapted Communities Pilot Project

The Karuk Tribe has been selected as one of 8 Hub Organizations Nationally for this 5 year pilot project. We were asked to use the funds to supply financial assistance to one community partner from the Orleans/Somes Bar Community to begin to build this “Hub and Spoke Network” concept. We have since combined first year funds to benefit multiple community partners in the Karuk Territory and initiated an all lands planning process to identify priority project areas that include at a minimum the communities of Happy Camp and Somes Bar.

Most of the time I dedicated to this for this reporting period was meeting with contractors, compiling the programmatic report, and coordinating submission of the financial report and check request. There have been a few communication strings with partners regarding the meeting schedule and we decided that we would not do a webinar as the modeling discussions needed to take place during workshop number 4. It was noted in meetings with the contractors that we will have to look further into our contracts to ensure all tasks for all parties from all funding sources are represented as identified. Lack of ability to effectively communicate or spend the time on contract development during and after the fires caused a few things to be overlooked. We hope to resolve those issues soon.

Food Securities Project

Our Food Securities Coordinator is busy coordinating many aspects of this project. I cannot convey my relief enough in the fact that most of my interaction with this project in this reporting period has remained within the 25% of my time that is allocated to this. Most of this has been in relation to supervising tribal staff, being briefed on coordination activities and providing direction where needed. There still seems to be some confusion among partners as to what all constitutes tribal oversight as I ended up reviewing an article for publication in a national agroforestry journal that wasn't compiled as part of this grant, but it is good to see that this tribal oversight concept may be extending to other working relationships.

Karuk UCB Collaborative

A few main things surfaced this month in working with the Karuk/UCB collaborative. It appears that a Student Lead Internship Project compiled of UC Berkeley law students will be working with our Pro-Bono Attorney in regards so a land use issue that recently became a heightened concern. Due to the attorney client privilege I will not get into detail. There also seems to be the potential for forming a partnership with international indigenous rights NGO who does extensive work in Africa and wants to extend their presence to working on indigenous issues in the United States. Again the legal aspects are not detailed, but it seems that we may be looking further into potential avenues for long term research of tribal management and use practices in the near future. The rest of my interaction with the collaborative has been specific to the food security project. The remaining discussion points entailed agreement development needs. Hopefully we can develop a strategic approach to establishing de-facto sovereignty through maintaining a firm stance in regard to the principals and practice of self-governance and self-determination into the future.

Fuels Reduction Projects

Existing fuels reduction projects seem to not currently be underway. I have not had the time to look through agreements/contracts to see if they are being implemented efficiently or effectively, or even if they have expired. I cannot stress the need for capacity building enough so we can ensure agreements and contracts are properly managed, coordinated, implemented, and reported on with the appropriate documentation in place.

Most of my work in relation to the activities of this program for this month have been in relation to putting together some draft organizational charts showing the current and potential program organization, along with intra-governmental communication linkages and non-governmental organization connections.

NIMS I-300 class

I attended and passed the 3 day class on Intermediate ICS in Orleans.

Proposals Initiated/Under Consideration:

Office of Violence Against Women: Enhance Culturally Specific Services for Victims (CLSSP)

This program creates an opportunity for culturally specific community-based organizations to address the critical needs of sexual assault, domestic violence, dating violence, and stalking victims in a manner that affirms a victim's culture and effectively addresses language and communication barriers. The Pikyav program will be partnering with Naa Vúra Yéeshiip to offer culturally specific services to victims of domestic violence. *Applications are due February 5th, 2014. The total funding amount is \$300,000.*

Institute of Museum and Library Services Enhancement Grant (IMLS)

Enhancement Grant projects may enhance existing library services or implement new library services, particularly as they relate to the following goals in the updated Museum and Library Services. *Applications are due March 3rd, 2014.*

The IMLS Enhancement grant pays for 20% of the salary and benefits for the Museum/Library Director.

Office of Violence Against Women: Coordinated Tribal Assistance Solicitation (CTAS)

The Department of Justice through the Office of Violence Against Women provides federally-recognized Tribes and Tribal consortia an opportunity to develop a comprehensive and coordinated approach to public safety and victimization issues and to apply for funding. DOJ's existing Tribal government-specific programs are included in, and available through, this single Coordinated Tribal Assistance Solicitation. *Applications are due March 24th, 2014.*

HUD-Indian Community Development Block Grant- ICDBG

The ICDBG program provides eligible grantees with direct grants for use in developing viable Indian and Alaska Native Communities, including decent housing, a suitable living environment, and economic opportunities, primarily for low and moderate income persons.

The Grants Department has extensively reviewed prior applications and rating forms and will be resubmitting the 2013 ICDBG application for a Wellness Center.

Emma Lee will attend training in Reno, NV, February 6th, 2014 to review the 2013 application with ICDBG reviewers, who will give specific assistance for improving applications.

U.S. Economic Development Assistance (EDA): Economic Development Assistance Programs:

EDA provides strategic investments that foster job creation and attract private investment to support development in economically distressed areas of the United States. Under this FFO, EDA solicits applications from both rural and urban areas to provide investments that support construction, non-construction, technical assistance, and revolving loan fund projects. The Grants Department has spoken with Council and EDA to discuss the possibility of applying for an RV park. A feasibility study will be conducted using some of the remaining CEDS funds. After the feasibility study is completed, a preliminary engineering report and environmental report will need to be conducted, which must be completed prior to applying to EDA.

Applications are due on a quarterly basis: March 14, June 13 and October 17, 2014.

Emma Lee is preparing the RFP to solicit responses for the feasibility study of the RV Park. This is the first step in preparing the EDA application.

Administration For Native Americans: Language Restoration and Immersion- ANA funding provides opportunities to assess, plan, develop and implement projects to ensure the survival and continuing vitality of native languages. We encourage language applicants to involve elders and other community members in determining proposed language project goals and implementing project activities.

Other Funding Opportunities:

Funding opportunities continue to be reviewed for eligibility and compatibility with Tribal program goals and objectives. Research and planning continues to take place. The Grants Department meets with Tribal Council at planning meetings to discuss long term planning and strategize.

Training:

Emma Lee is currently enrolled in Microsoft Excel training. For ICDBG training, Emma Lee will attend an ICDBG Workshop in Reno, NV February 6th, 2014.



ICDBG Workshop

Sponsored by:

**Nevada/California Indian Housing Association
in partnership with
Southwest Office of Native American Programs**

No cost to attendees for this workshop

9 a.m. ~ 4 p.m.

Thursday, February 6, 2014

SIENA Hotel Spa Casino

One South Lake Street

Reno, Nevada 89501

(775)327-4362

A special room rate of \$43.00 + 13.5% tax + a \$2.00 resort fee. All reservations must be made by the **Cut Off Date of January 26, 2014** to receive the special room rate. When making reservations, please use code of "**NV/CAL**".

SWONAP Trainers:

David Sutherland, Deputy Administrator

Robert Holden, Director of Grants Management

This ICDBG workshop is a one-day instruction presented by the SWONAP ICDBG grant reviewers that review the finished plans. This is an opportunity to bring past successful or failed ICDBG grants and join in a discussion that will assist in bringing your ICDBG grant more points in this competitive funding.

This workshop is being conducted prior to the 2014 NOFA being published, therefore the SWONAP trainers are permitted to provide specific assistance to the Tribes and Housing Authorities in attendance and interested in applying for new ICDBG grants or re-working past ICDBG grants.

To Register or for more information:

Please contact Modoc Lassen IHA at (530)596-4127

or

Email: modoclasseniha@thegrid.net

Le Loni Colegrove
Karuk Tribe
Human Resource Manager
Monthly Report
January 2014

Completed

KTHA Executive Director	Hired: Erin Hillman
Enrollment Officer	Hired: Robert Attebery
Water Resources Technician	Hired: Neiko Robertson
Food Security Program Coordinator	Hired: Lisa Hillman
PT – LCSW	Hired: Mr. Holli Jackson
FNP/PA Orleans Clinic	Hired: Dr. Colas
Substance Abuse Program Coordinator	Hired: Angela Baxter
Certified AOD	Hired: Garen Scott

Pending Vacancies

Clerical Assistant – HC Admin.	Interviews: 01/29/14
RN/LVN Happy Camp	Third Posting: 01/14/2014
Naa Vura Yeeshiip	Interviews: 01/23/14
Grant Writer & Resource Developer	Interviews: 01/27/2014
Head Start Teacher – Yreka	Interviews: 01/17/2014
Head Start Teacher – Happy Camp	Posting Close: 01/22/2014
Temporary Receptionist/MA-Orleans	Removed from Posting
Medical Office Manager – Orleans	Interviews: 01/29/2014
LIAP Administrator	Interviews: 01/22/14
KTHA Force Account Crew	Pending Screening
Education Program Coordinator	Posting Close: 01/22/14
TERO/Childcare Deputy Assistant	Posting Close: OUF
FNP- Yreka	Posting Close: OUF
Dentist _ Yreka	Posting Close: OUF
Dental Director	Posting Close: OUF
Technology Literacy Assistant (3)	Posting Close: OUF

Boards/Committees

KTHA Board of Commissioners	Close: 01/21/2014
KCDC Board Member	Close: 01/13/2014
Election Committee	Pending Review
Enrollment Committee	Pending Review
ICW Committee	Open Until Filled
Youth Advisory	Open Until Filled

Director Evaluations:

Thomas Fielden	Completed: 12/2014
April Attebery	Completed: 12/2014
Sandi Tripp	Scheduled: 01/27/14
Leaf Hillman	Scheduled: 01/27/14
Le Loni Colegrove	Schedule: 01/27/14

Training:

Public Notary License Training & Exam, February 04, 2014, Eureka, California.

Newsletter

- Spring Edition Newsletter – Request Articles February 03, 2013

TERO Department Report – January 2014

There is a lot going on within the Tribe and TERO is staying busy just like all the other programs. There are a lot of job openings, application screenings and interviews. I am screening a lot of calls regarding the casino project from construction companies to interested tribal members.

EEOC Training, January 13 & 14

Yootva to the Council members who attended the two-day training. Feedback says it was a good training and provided a lot of insight. The TERO Commission will be meeting on January 22nd to formulate our “next steps” and I will report that to the Council at the Council Meeting.

Our trainer Mr. Baldonado, the Regional EEOC Director, suggested we work on “settlement” language and work in that direction until we have the hearing process down.

TERO Assistant Position

The TERO Assistant position is currently being advertised “until filled”. We will take a look at any submitted applications after the first two weeks which will be around January 24th and if there are applicants that appear to meet the threshold requirements we will schedule interviews soon thereafter.

TERO Bulk Mailing

I am committed to get the bulk mailing going regarding identifying tribal members who are interested in working in some aspect of the casino project. I am receiving calls from interested parties and providing as much information as I can.

CHILD CARE

The mandatory ACF-700 “end of the year” data report was submitted on time. We showed we served 16 families throughout the year and a total of 28 children.

We serve an average of 12 children per month with an average of \$59 subsidy payment per child per month.

This number is lower than the amount of children served last year (48) but that is due to TANF stepping up and serving their own clients' child care needs. Last year TANF served 30 children and that number combined with the child care numbers (28) means we served more children through the Tribe than in many years past.

Child Care National

The National Indian Child Care Association of which I am Vice-chair is headed to Washington DC the last week of the month so I will be out of the office January 27 – 31. We will be visiting with the Office of Child Care, NCAI, Indian Affairs Committee and making Hill visits to raise consciousness regarding the need to reauthorize CCDF funding and increase the tribal set aside in the bill. Currently Tribes are receiving lower and lower grant awards due to the current set aside amount of up to 2% of funding and with new tribal grantees and the cost of living our grants are not reaching as far as they have in previous years. There is also a proposed new bill that would fund the collaboration of Head Start, Early Head Start and Child Care at higher per child amount funding levels with the addition of higher standards. Tribes have a lot at stake and there are no other national tribal organizations speaking up for child care issues. NICCA is planning on going to DC again in April.

HHS/ACF is hosting an ANA – Tribal Consultation forum in June and there will be child care aspects to the forum only because NICCA has voiced our concern regarding broken promises of a conference every other year. This decision was made without regard to the unique government to government relationship taken into consideration it was based on HHS spending too much money on conferences and hotel rooms and them being under scrutiny. In my 16 years of working with CCDF, I am amazed at the deterioration of the government to government relationship and consultation. I truly have concerns for the future of tribes and the great white government. We absolutely need to become self-sufficient and self-reliable for our children's needs (as well as all other needs).

Child Care State

There is to be a big shake-up at the state level for child care. A bill has been proposed to change the department that administers the state CCDF funds. The Child Development Division will be changed to the Early Education and Support Division. This proposed change could be an opportunity for the Tribal Child Care Association of California (TCCAC- of which I am Vice-Chair) to speak up and become engaged with the state and its CCDF funding objectives. Our next meeting with the state is the same week I will be in DC but we have meetings scheduled each quarter. Our meetings are now being held at CRIHB due to our association no longer being supported by the federal regional office.

The TCCAC is continuing our work on the Tribal Quality Rating and Improvement System (QRIS) but we are somewhat hindered with no longer receiving support from the feds. We also are challenged with a lack of participation from the majority of tribal child care programs in the state. With all these challenges and changes our work continues.

Child Care Local

We held our first planning meeting for the 2014 Summer Food Program. It was well attended and each community was represented. This summer program is a model collaboration with Head Start, KCDC, TANF, TERO, Child Care, DNR and Fiscal all participating. We will move forward to provide free lunches again this summer. Each community brings its challenges but with this dedicated collaborative group we think we have a handle on it. (*See meeting notes)

I have had a couple of requests for child care applications. I need to increase outreach for this program.

I am working with the TANF Cultural Specialist to create some cultural products for the child care program such as cultural coloring books and cultural activity sheets for future use.

Respectfully Submitted, Dion Wood

2014 Summer Food Program – Meeting Notes

In Attendance:

Dion Wood	Lester Alford
Laura Olivas	Patty Brown
Deanna Miller	Nell Sakota
Linda Zink	Lynn Parton
Tawnia Johnson	Rene Bussard

Summer Food Program start dates:

Happy Camp – Yreka	June 9
Orleans	June 16

(We would like to serve the lunches out of the Orleans DNR kitchen if we can get it up to specs and inspected if not we will deliver sack lunches daily)

Lunch will be served daily from 11:30 to 1:30 (will modify times as needed) – **Flyer will state 1:00 though, with the cooks “expecting” to serve to 1:30 for those who show up at 12:55 pm ☺**

Summer Food Program will end August 15 in Happy Camp and Yreka; August 29 in Orleans (subject to change)

Patty Brown will contact HIS (Charles Craig) to schedule an inspection for the DNR kitchen. Patty will coordinate with Tawnia for inspection dates. Tawnia will coordinate with Lester.

Staffing – TANF will fund staffing and equipment - supplies

Happy Camp	2 staff	1 Youth worker
Yreka	1 staff	2 youth workers
Orleans	1 staff	2 youth workers (depending on if we use DNR kitchen. If not only 1 staff no youth workers)

Child Care will fund the food – **majority of food (if not all) is paid by reimbursement.**

Nell, Donna and Dion will meet to ensure application process on CNIPS is complete

Nell will develop menus that we will use in Yreka and Orleans **and Happy Camp**

Nell / Rene will do the shopping for food, equipment – **The first check for their initial shopping will need to be ready by May 29th.**

Nell will develop a “Food Transportation” form if we end up transporting sack lunches to Orleans

There was discussion of developing a standard form that would be used at all 3 sites for sign-in (though not sure who was going to do this exactly)

KCDC (Linda/Deanna) will work with Lester and Patty to cost allocate expenses for use of facilities during the summer months - **I would like for the Agreement to include that KCDC will submit monthly invoices.**

Flyers for the program will be developed by TANF, first one scheduled to go out first of May

Dion will submit a newsletter article for the tribal newsletter spring addition

Dion will develop youth worker job descriptions to advertise the end of April for the youth workers – at the latest preferably by mid-April to ensure the youth are able to obtain food handlers certificate and have in-service with staff before the first day

Would like to add cultural component such as weekly event/activity for language, storytelling, crafts etc.

– Orleans and Happy Camp will most likely involve the Food Security collaboration. Yreka is going to try and coordinate with Florraine for one day a week (probably Monday since already do that day in the schools) for language. Also try to do another day with Phil for a summer long class.

Emergency Preparedness Program
January, 23 2014

Please note information/activities are for the period of: 12/12/2013 through 1/16/2014.

Action Item(s):

- Out of State Travel Training to Emmetsburg MD for E0581 Emergency Operations for Tribal Governments, Travel and lodging reimbursed by EMI. See Attachment
- Approval of the Emergency Operations Plan. See attached

Emergency Management TF:

- Approval for two Tribal Equipment Assistance Grant for the purchase of communications equipment and a public warning system for Orleans form Cal OES.
- Turned in Approved THIRA to Homeland Security.

Projects TF:

- Completed inventorying equipment and supplies to complete a data base that can be easily queried for tracking and accountability of equipment.
- Prepare for facilitating ICS300 in Orleans and put together student workbooks.
- Pre apply for Cal OES Training assistance.
- Move to new office and start printing hard copies of all Emergency/FEMA/IHS documentation and arrange furniture.

Projects JB:

- Assist Tom with EMPG grant proposal to help fund ICS training for staff.
- Assist DNR with Maps of Trust lands for an update to the Water Quality Control Plan and application for Treatment as a State.
- Organized final draft of the Emergency Operations Plan.
- On vacation during weeks of Christmas and New Years.
- Provide Happy Camp Community maps for Neighborhood Watch and Siskiyou County Sherriff.
- Assist Happy Camp and Orleans/Somes Bar Fire Safe Councils with KNF All Lands Special Funds Grant for community fire planning.
- Improving address information for community maps in order to obtain accurate info when assessing tribal member needs.
- Organize files for Orleans Fire and Air Quality Emergency.
- Start planning for Karuk Tribal Employees GIS course.
- Collaborate with MKWC regarding the Orleans Firewise Community Board.

Meetings/Training Attended TF:

- 12/17 THIRA Progress Report Conference call. I updated them on our status as THIRA complete and awaiting Council Approval.
- 1/8 Attended Regional OES meeting in Red Bluff, informed the Group on status of Tribal OES program and Disaster Declaration from last fire season. Other topics from the group are the threat of a severe drought, current drought conditions and H1N1 flu spread.
- 1/8 Attended HC Neighborhood Watch/CERT meeting, items discussed were

fund raising opportunities and Doreen will look at our options. A decision was made to purchase two cameras out of current funds on hand. Made a decision to pay federal mileage rates for community patrolling.

- 1/13 – 1/15 Instruct ICS300 to Tribal, Forest Service, US Coast Guard, and College of the Redwoods Security personnel.
- 1/16 Attend HHP meeting with Siskiyou County Public Health (Representing Tribal Public Health). Topics discussed- Flu deaths up to 4 for Siskiyou County which is unheard of, site selection of 50 bed mobile hospital they would like multiple sites identified I informed them of 2 possible sites the tribe would have available Annie Smith will follow up with Council/Health Board if any Agreements need to be put in place.

Meetings Attended JB:

- 12/16 and 1/14 Fire Safe Council Workdays to help with 2013 KNF All Lands Special Funds Grant to do community Fire Planning for Happy Camp and Orleans/Somes Bar areas.
- 1/8 Happy Camp Neighborhood Watch and CERT meeting.

*Thomas N Fielden
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EMERGENCY MANAGEMENT INSTITUTE

NATIONAL EMERGENCY TRAINING CENTER • EMMITSBURG, MD 21727



FEMA

Course: *E0581 Emergency Operations for Tribal Governments*

Dates: April 14-17, 2014

Travel Dates:

Travel days are April 13 and April 18, 2014.

Course Length:

This course is 4 days in length.

Course Description:

This 4-day course provides tribal emergency management/response personnel, tribal government employees, and tribal leaders with a deeper understanding of emergency operations. Special emphasis is placed on the implementation of an integrated emergency management and operations program as outlined in the Emergency Operations Plan (EOP), key operational activities, resource management, and personnel roles using Incident Command System (ICS) principles.

Course Goal:

To assist tribal officials to develop organizational structures, operational procedures, and resources for effective emergency operations and enhance overall response for all emergencies regardless of hazard, size, or complexity.

Continuing Education Units (CEU's):

The Emergency Management Institute (EMI) awards 2.4 CEUs for completion of this course.

Prerequisite:

E/L0580, Emergency Management Framework for Tribal Governments is a mandatory prerequisite.

Target Audience:

This course is intended for tribal emergency managers, tribal emergency response personnel, tribal government department heads, tribal government employees, and tribal leaders.

Selection Criteria:

The audience is primarily for tribal government representatives and priority seating will be given to tribal government representatives. FEMA, State or local government representatives who are in active partnerships with tribal governments may also apply.

Location:

Emergency Management Institute
National Emergency Training Center (NETC)
Emmitsburg, Maryland

To Apply:

Complete a FEMA Form 119-25-1, General Admissions Application with student signature and signature of supervisor or sponsoring agency official. **Tribal government representatives DO NOT need to submit the application through the State Emergency Management Training office or FEMA Regional Office.** Mail, scan and e-mail, or fax the signed Application to:

TRAINING OPPORTUNITY

NETC Admissions Office (Room I-216)
National Emergency Training Center
16825 South Seton Avenue
Emmitsburg, MD 21727-8998
Phone: (301) 447-1035
Fax: (301) 447-1658
Email: netcadmissions@fema.dhs.gov

Scan the QR Code, or click the link to apply online:



<http://training.fema.gov/Apply/>

FEMA Regional employees should submit their application to their Regional Training Manager (RTM). Tribal representatives can submit their application directly to NETC Admission Office.

The FEMA Form 119-25-1 must be submitted to NETC Admissions by March 17, 2014.

Application Review:

In order to be evaluated for admission into this course, block #16 on the application form must be completed. Please refer to the student selection criteria listed below and indicate how you meet the requirements based upon your position and experience.

Upon acceptance into the course, NETC Admissions will mail out an Acceptance Letter/Welcome Package outlining travel information, NETC shuttle services, lodging and other logistics. Scan the QR Code, or click the link for a PDF copy of the NETC Welcome Package online:



http://training.fema.gov/EMIWeb/downloads/NETC_Welcome_Package.pdf

Lodging is provided for course participants on the NETC campus. Participants staying overnight on campus are required to purchase a meal ticket for the duration of the training activity. Notify the NETC Transportation Office at least 2 weeks prior to the course date to reserve a seat. Call (301) 447-1048/1113, or email to FEMA-netc-housing@fema.dhs.gov.

Notice to Applicants for EMI courses:

Individuals applying for EMI classes will be required to register using a FEMA Student Identification (SID) number. This number will be used in place of the Social Security Number (SSN) on your application form. **The SSN is no longer required.**

How do I obtain my FEMA SID number?

- Step 1: To register, go to <https://cdp.dhs.gov/femasid>
- Step 2: Click on the “Need a FEMA SID” box on the right side of the screen.
- Step 3: Follow the instructions and provide the necessary information to create your account.
- Step 4: You will receive an email with your SID number. You should save this number in a secure location.

What do I do with this new SID number I have been assigned?

The SID number should be used in place of the SSN on your General Admissions Application (FEMA Form 119-25-1).

EMI Point of Contact:

For additional information contact the course manager, Katie Hirt, at (301) 447-1164 or by email at katie.hirt@fema.dhs.gov.

TRAINING OPPORTUNITY



Karuk Tribe

**EMERGENCY
OPERATIONSPLAN**



Approval date:

January 23, 2014

Revision date:

Emergency Operations Plan Approval

This plan was reviewed and approved by the Tribal Council on *January 23, 2014*.

Certification

I, the Chairman, hereby certify the following procedure which was approved at a Tribal Council Meeting on April 25, 2013, was duly adopted by a vote of ____AYES, ____NOES, ____ABSTAIN. The tribal council is comprised of ____members of which _ voted.

Russell Attebery, Chairman

Plan Concurrence

The Following is a list of signatures on the EOP who have been provided a complete copy of the plan and who have further acknowledged that any of their concerns or revisions have been submitted to the Office Of Emergency Preparedness and acknowledged within the plan and or have been addressed or will be resolved accordingly.

The Karuk Tribe's Office of Emergency Preparedness will be the lead agency in directing and implementing the EOP, along with assistance of the Karuk Employees Emergency Preparedness Response (KEEPR) Team and or the local Karuk Incident Management Team (KIMT).

Administrative Compliance: Grants, Agreements and Compliance staff concurs with the Karuk Tribe Emergency Operations Plan. As needed once a year recommendations will be submitted through the quarterly KEEP R Team Meeting during the first meeting of the calendar year.

Signed: _____ Date: _____

Clinic: Department of Health and Human Services and staff concurs with the Karuk Tribe Emergency Operations Plan. As needed once a year recommendations will be submitted through the quarterly KEEP R Team Meeting during the first meeting of the calendar year.

Signed: _____ Date: _____

Communications: Information Technologies and staff concur with the Karuk Tribe Emergency Operations Plan. As needed once a year recommendations will be submitted through the quarterly KEEP R Team Meeting during the first meeting of the calendar year.

Signed: _____ Date: _____

Court: Tribal Court and staff concur with the Karuk Tribe Emergency Operations Plan. As needed once a year recommendations will be submitted through the quarterly KEEP R Team Meeting during the first meeting of the calendar year.

Signed: _____ Date: _____

Community Development: Karuk Community Development Corporation and staff concur with the Karuk Tribe Emergency Operations Plan. As needed once a year recommendations will be submitted through the quarterly KEEP R Team Meeting during the first meeting of the calendar year.

Signed: _____ Date: _____

Emergency Management: Emergency Preparedness and staff concurs with the Karuk Tribe Emergency Operations Plan. As needed once a year recommendations will be submitted through the quarterly KEEPR Team Meeting during the first meeting of the calendar year.

Signed: _____ Date: _____

Employment Rights: TERO staff concurs with the Karuk Tribe Emergency Operations Plan. As needed once a year recommendations will be submitted through the quarterly KEEPR Team Meeting during the first meeting of the calendar year.

Signed: _____ Date: _____

Enrollment: Enrollment Department and staff concurs with the Karuk Tribe Emergency Operations Plan. As needed once a year recommendations will be submitted through the quarterly KEEPR Team Meeting during the first meeting of the calendar year.

Signed: _____ Date: _____

Family Assistance: Tribal Assistance for Needy Families and staff concurs with the Karuk Tribe Emergency Operations Plan. As needed once a year recommendations will be submitted through the quarterly KEEPR Team Meeting during the first meeting of the calendar year.

Signed: _____ Date: _____

Finance: Chief Financial Officer and staff concur with the Karuk Tribe Emergency Operations Plan. As needed once a year recommendations will be submitted through the quarterly KEEPR Team Meeting during the first meeting of the calendar year.

Signed: _____ Date: _____

Housing: Karuk Tribal Housing Authority and staff concur with the Karuk Tribe Emergency Operations Plan. As needed once a year recommendations will be submitted through the quarterly KEEPR Team Meeting during the first meeting of the calendar year.

Signed: _____ Date: _____

Human Resources: Human resources and staff concur with the Karuk Tribe Emergency Operations Plan. As needed once a year recommendations will be submitted through the quarterly KEEPR Team Meeting during the first meeting of the calendar year.

Signed: _____ Date: _____

Lands: Tribal Lands staff concurs with the Karuk Tribe Emergency Operations Plan. As needed once a year recommendations will be submitted through the quarterly KEEPR Team Meeting during the first meeting of the calendar year.

Signed: _____ Date: _____

Maintenance: Maintenance/Construction and staff concurs with the Karuk Tribe Emergency Operations Plan. As needed once a year recommendations will be submitted through the quarterly KEEPR Team Meeting during the first meeting of the calendar year.

Signed: _____ Date: _____

Museum: Tribal Heritage and Museum staff concurs with the Karuk Tribe Emergency Operations Plan. As needed once a year recommendations will be submitted through the quarterly KEEPR Team Meeting during the first meeting of the calendar year.

Signed: _____ Date: _____

Natural Resources: Department of natural resources and staff concurs with the Karuk Tribe Emergency Operations Plan. As needed once a year recommendations will be submitted through the quarterly KEEPR Team Meeting during the first meeting of the calendar year.

Signed: _____ Date: _____

Self-Governance: Self Governance staff concurs with the Karuk Tribe Emergency Operations Plan. As needed once a year recommendations will be submitted through the quarterly KEEPR Team Meeting during the first meeting of the calendar year.

Signed: _____ Date: _____

Transportation: Transportation department and staff concur with the Karuk Tribe Emergency Operations Plan. As needed once a year recommendations will be submitted through the quarterly KEEPR Team Meeting during the first meeting of the calendar year.

Signed: _____ Date: _____

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1.0 INTRODUCTION

This plan is designed to address threats to Tribal people and property and does not intend to usurp any local, county, state, or federal agencies efforts to respond to emergency situations or events. It is critical that the Tribe support other agency efforts such as law enforcement, CDF, U.S. Forest Service, or Search and Rescue operations that may be more adequately trained and equipped to handle emergencies. The following plan will serve to assist other agencies in being more responsive when assisting the Karuk Tribe. In doing so, it is hoped that more accountability will exist *to* Tribal members, traditional resources, and life in our ancestral homeland.

This plan was created to help enable the Karuk Tribe provide timely, integrated, and coordinated responses to hazard disasters and emergencies. Since one plan cannot include each potential disaster, we are addressing four phases of emergency management: mitigation, preparedness, response, and recovery.

- ❖ **Planning:** *Mitigation and planning to lessen effects of a potential disaster.*
- ❖ **Readiness:** *Activity before the disaster to support and enhance responses.*
- ❖ **Response:** *Address immediate and short term effects.*
- ❖ **Recovery:** *Activity to restore functions and systems.*

Goals

- ❖ Identify disaster-related hazards and associated vulnerabilities in community.
- ❖ Determine risk(s) to Tribe should such disaster occur.
- ❖ Provide leadership with objective information to guide hazard mitigation.

1.1. Vulnerability Analysis Process

The hazard vulnerability analysis process will reduce the severity of hazardous impacts that threaten life and property. While the most prevalent natural hazards in our region are wildfires, floods, and landslides, disaster situations may also occur due to other hazardous incidents that include: water or air pollution; pandemic events; major transportation accidents; water, gas, or energy shortages; terrorism; civil disorder; or other unforeseen events.

Emergency and disaster planning considers how vulnerable a community is to a potential hazard so the community can respond safely and rapidly. Consider the following vulnerability analysis process:

- ❖ Know risks and prepare for them.
- ❖ Determine risks associated with the probable or possible disasters. Estimate their probability.
- ❖ Response procedures are developed based on results of the vulnerability analysis and anticipated outcomes.
- ❖ Rank hazardous events to guide evolution of emergency management plan.

- ❖ Identify the events most likely to affect your organization and the probable impacts.
- ❖ Determine effects and impacts on staff.
- ❖ Ensure emergency plans are responsive to hazards representing the greatest threats to the Tribe, employees, and operations.
- ❖ Estimate current capability for managing hazard events.
- ❖ Determine needs to ensure Tribe is prepared to meet challenges presented by hazards.

1.2. Rationale for Assessing Risks

Disaster prevention measures can be implemented following analysis of vulnerability, hazards, threats and risk from the Karuk Tribe Hazard Mitigation Plan 2010.

- ❖ Prevention or removal of hazards.
- ❖ Moving those at risk away from hazards.
- ❖ Providing information and education to the public.
- ❖ Establishing an early warning system.
- ❖ Reducing the impact of the disaster.
- ❖ Increasing capacity to respond.

1.3. Data References Used to Assess Risks

- ❖ Tribal Members
- ❖ Karuk Tribe Hazard Mitigation Plan
- ❖ Karuk Tribal Housing Authority (KTHA) Administration
- ❖ Department of Natural Resources (DNR)
- ❖ Tribal Administration
- ❖ Newspapers
- ❖ Government Agencies
- ❖ Bureau of Indian Affairs (BIA)
- ❖ Others

Hazards Risks and Categories:

Probability

- ❖ Known risks
- ❖ Historical data

Response

- ❖ Time to on-scene response
- ❖ Scope of response
- ❖ Historical evaluation of responses

Human Impact

- ❖ Potential for death or injury

Property Impact

- ❖ Hazard Identification

Rank	Hazard Type	Risk	Probability	Frequency
1	Wildfire	High	High	Frequent
2	Flooding	High	High	Frequent
3	Landslides	High	High	Frequent
4	Air Quality	High	High	Frequent
5	Water Quality	High	High	Frequent
6	Road/Bridge Failure	High	High	Infrequent
7	Drought	High	Moderate	Infrequent
8	Volcano	Low	Low	Infrequent
9	Pandemic	Low	Low	Infrequent
10	Earthquake	Low	Low	Infrequent
11	Dam Failure	Low	Low	Infrequent

2.0 AUTHORITIES

2.1. Delegation of Authority

To ensure rapid responses and minimize disruptions in emergency situations, the Karuk Tribe has pre-delegated authorities for making necessary decisions in hazard situations. As a result, in the event of a disaster, the Tribe avoids lapses in leadership and ensures continuity. Each department within the Karuk Tribe has a completed delegation of authority list and has provided it to other departments.

As a general rule, the pre-determined delegations of authority take effect when normal channels of direction are disrupted and terminate when they are re-established. These delegations of authority for the Karuk Tribe include designated officials to make key policy decisions during emergency situations as well as identified programs & administrative authorities necessary for effective operations at all facility levels providing essential functions.

Delegated Tribal personnel must be trained to carry out their management capacity and emergency response oversight. The Tribal Incident Command Team compiles and maintains an internal contact list that includes the following information for all staff: name; position title; home phone; cell phone; pager number; and preferred method of contact during off hours. The staff call list contains sensitive contact information and is treated confidentially. The list of staff phone numbers is kept on- and off-site by key employees and at key locations.

2.2. External Resources

It is essential that Memorandums of Agreement (MOA) or Understanding (MOU) be in place with other agencies prior to emergency events. In order to meet requirements and define relationships for the purpose of emergency management, the following MOAs/MOUs have been established between the Karuk Tribe of California and Cal Trans, Klamath National Forest, and Six Rivers National Forest.

External resources consist of but are not limited to Siskiyou County Sheriff's Office, Humboldt County Sherriff's Office, Cal Fire, United States Forest Service Klamath National Forest, United States Forest Service Six Rivers National Forest, California Department of Transportation, Humboldt County Operational Area Office of Emergency Services, Siskiyou County Operational Area Office of Emergency Services, Fairchild Medical Center, Local Volunteer Fire Departments, Siskiyou County Neighborhood Watch Program, Happy Camp Ambulance, Mid Klamath Watershed Council.

The Tribe may work independently or with other agencies depending on the scope and scale of the hazard situation. The Incident Command Team has an increased capacity to address the needs of the entire community. In emergency situations, the Karuk Tribe works

under a Multi-agency Coordination and Unified Command when necessary to ensure that Tribal needs are fully addressed.

Being prepared builds the Tribe's capacity to respond appropriately when a disaster or emergency occurs. Preparedness includes: organizational planning; cooperative planning with other agencies and organizations; staff training on basic response actions; conducting drills and functional exercises. The Karuk Tribe strives to maintain or restore services as rapidly as possible following an emergency.

2.3. Response

For emergency response efforts the initial person in charge shall be the first staff respondent. This person shall notify their supervisor or Tribal authorities. Upon the arrival of management personnel, the manager or other designate shall become the person in charge.

Upon the arrival of professional emergency personnel such as firefighters, sheriffs, or law enforcement officers, the professional personnel shall be in charge.

If a hazardous and/or threatening event is forthcoming, taking place, or has occurred, the Tribe's Incident Command Team is assembled. The Incident Command Team fulfills a variety of important roles in responding to disasters. It may assist with: emergency medical care; evacuation; providing temporary shelter, food, water, and clothing; rescues; firefighting; flood control; or coordinating efforts with other agencies' and communities' responses.

When property or life is threatened, the Tribe may execute a partial or total evacuation of facilities, housing, or specific geographic area. In the event of a partial evacuation, affected Tribal members or staff will be moved to a safe location.

The Incident Commander keeps the Tribal Council updated as the situation develops. Tribal Departments conduct damage assessments to determine if areas or facilities can continue to be used safely or are safe to re-enter following evacuations. Systematic damage assessments are important following an earthquake, flood, explosion, hazardous material spill, or wildfire incident.

The Tribe does not have the capacity to definitively respond to all disasters but strives within its limited resources and technical capabilities to address emergencies and hazard disasters effectively. The Tribe also recognizes that responses in an emergency situation are dependent upon a critical response infrastructure and coordination with other agencies, as needed.

2.4. Communication and Facilities

Dependable communication systems are essential during emergency situations. The Karuk Tribe recognizes that operations during an emergency situation are dependent upon the availability of communication systems to support connectivity to internal organizations, other agencies, the general public, and Tribe. The Tribe's primary means of emergency communication is the local telephone system. If telephones fail, staff will need to use cell

phones or radio communications equipment.

All Tribal Incident Command Team responses to emergencies will be centralized at a safe, functioning, facility equipped with a minimum of: telephones; a computer with Internet access; a fax machine; photocopier; copies of this disaster plan; forms for recording and managing information; frequently used telephone numbers and staff call list; marking pens; floor plans; and alternative communications equipment. The Team's staff is trained in emergency operations and the Incident Command System.

3.0 COMMON OPERATING PICTURE

3.1 National Incident Management System

The National Incident Management System (NIMS) provides a systematic, proactive approach to guide departments and agencies at all levels of government, nongovernmental organizations, and the private sector to work seamlessly to prevent, protect against, respond to, recover from, and mitigate the effects of incidents, regardless of cause, size, location, or complexity, in order to reduce the loss of life and property and harm to the environment.

HSPD-5 requires all Federal departments and agencies to adopt NIMS and to use it in their individual incident management programs and activities, as well as in support of all actions taken to assist State, tribal, and local governments. The directive requires Federal departments and agencies to make adoption of NIMS by State, tribal, and local organizations a condition for Federal preparedness assistance.

3.2 Standardized Emergency Management System

The Standardized Emergency Management System (SEMS) is the cornerstone of California's emergency response system and the fundamental structure for the response phase of emergency management. SEMS is required by the California Emergency Services Act (ESA) for managing multiagency and multijurisdictional responses to emergencies in California. The system unifies all elements of California's emergency management community into a single integrated system and standardizes key elements.

SEMS incorporates the use of the Incident Command System (ICS), California Disaster and Civil Defense Master Mutual Aid Agreement (MMAA), the Operational (OA) Area concept and multiagency or inter-agency coordination. State agencies are required to use SEMS and local government entities must use SEMS in order to be eligible for any reimbursement of response-related costs under the state's disaster assistance programs.

SEMS-NIMS Integration- the California Office of Emergency Services (OES) is responsible for coordinating and monitoring the overall statewide integration of SEMS and the National Incident Management System (NIMS) to meet federal NIMS requirements and timeframes. NIMS was developed by the federal Department of Homeland Security (DHS) pursuant to Homeland Security Presidential Directive/HSPD-5 to ensure that all levels of

government across the nation have the capability to work efficiently and effectively together, using a national approach to domestic incident management.

3.3. Incident Command System

The ICS is a management system designed to enable effective and efficient domestic incident management by integrating a combination of facilities, equipment, personnel, procedures, and communications operating within a common organizational structure, designed to enable effective and efficient domestic incident management. A basic premise of ICS is that it is widely applicable. It is used to organize both near-term and long-term field-level operations for a broad spectrum of emergencies, from small to complex incidents, both natural and manmade.

ICS is used by all levels of government—Federal, State, local, and tribal—as well as by many private-sector and nongovernmental organizations. ICS is also applicable across disciplines. It is normally structured to facilitate activities in five major functional areas: command, operations, planning, logistics, and finance and administration. See Appendix E

As a system, ICS is extremely useful; not only does it provide an organizational structure for incident management but it also guides the process for planning, building and adapting that structure. Using ICS for every incident or planned event helps hone and maintain skills needed for the large-scale incidents.

3.4. Emergency Support Functions

Each Emergency Support Function (ESF) is provided with a purpose statement that reflects the primary reason the ESF group exists. The scope of each ESF is provided to reflect the range of activities in which the ESF group may find itself tasked. These are broad statements describing policies of the state emergency response organization with respect to the functions and responsibilities assigned to a particular ESF.

The ESFs provide the structure for coordinating Federal, State, Tribal and local inter-department support for Incidents of Significance. This structure provides mechanisms for providing Federal-to-Federal support, Federal support to States and Tribes, and Federal and State support to the Tribe and Cities, both for declared disasters and emergencies under the Stafford Act and for non-Stafford Act events.

The ESF structure provides mechanisms for inter-department coordination during all phases of an event. Some departments provide resources for response, support, and program implementation during the early stage of an event, while others are more prominent in the recovery phase.

See Appendix B for a series of annexes describing the roles and responsibilities of departments as ESF Group Supervisors or as primary or support departments.

3.5. Emergency Operation Center

An emergency operations center (EOC), is a central command and control facility responsible for carrying out the principles of emergency preparedness and emergency management, or disaster management functions at a strategic level in an emergency situation, and ensuring the continuity of operation of the Tribe. The EOC may be a combined facility when acting in a Unified Command or as an assisting agency, when more than one jurisdiction is involved and/or there are multiple stakeholders.

i. EOC Activation

The Emergency Preparedness coordinator in consultation with Tribal Leadership will determine EOC activation. The EOC may be activated when an emergency is forecasted or has unexpectedly occurred. The KEEPR Team will identify key personnel to staff the EOC to support the incident. At a minimum an EOC Manager, Tribal Administrator and Finance representative will staff EOC operations.

The EOC will be equipped with a copier/printer/scanner, computer (s) with internet access, GIS, landline telephone (s), cellular telephone (s), necessary forms, television or radio, frequently used telephone numbers, staff telephone numbers, programmable interoperable handheld radio(s), commonly used cooperator frequency list, dry erase board, marking pens, 15 copies of Karuk Tribe Emergency Operations Plan (may be electronic), 10 copies of Karuk Hazard mitigation plan (may be electronic), Emergency personnel identification vests, GPS unit, spare batteries, backup power supply.

3.6. Site Specific Plans

Each ESF Group is required to develop a Department/Site specific Standard Operating Procedure (SOP) for use during ESF activation. The Tribal Emergency Response Plan will be a guiding document for site specific SOP's. The primary responsibility for the development of this document lies with the primary department in the individual ESFs.

4.0 OPERATIONAL CONCERNS

4.1. Security and Media

Security ensures public safety and continued operations during an emergency. If management determines that security is necessary, the Tribal Security Officer ensures adequate measures are implemented. Security is provided initially by existing security services or by personnel under the direction of the Tribal Security Officer. Security may be augmented by contractual security personnel, law enforcement, clinic staff or, if necessary, Tribal volunteers.

In an emergency, one person is designated the media contact by the Incident Commander

prior to any interviews or press releases. The Incident Commander in consultation with the Tribal leaders approves all media briefs prior to any interviews or media releases.

4.2. Facility Evacuation Procedures

Tribal staff facilities may be evacuated due to a fire, flood or other threat(s). When the Tribal Office of Emergency Services is alerted, he or she notifies Tribal Leaders and key Tribal department managers who then contact their staff. ICS will be implemented and an Incident Commander will be identified as the situation warrants. Depending upon the nature of the warning and the potential impact of the emergency, the Incident Commander may decide to evacuate facilities or a specific geographic area. Such action may be coordinated with efforts of other local agencies such as law enforcement or county, state, or U.S. Forest Service emergency response operations personnel. Attempts to save facility equipment, vehicles, or other items will be predetermined based on the nature of the emergency and should not be attempted unless sufficient safety measures are in place and there is no threat to personnel.

The Incident Commander keeps the Tribal Council updated as the situation develops. Tribal Departments conduct damage assessments to determine if areas or facilities can continue to be used safely or are safe to re-enter following evacuations. Systematic damage assessments are important following an earthquake, flood, explosion, hazardous material spill, or wildfire incident.

4.3. Emergency Purchases

See Appendix D Emergency Purchasing Procedures for requirements for all purchases and expenditures made while responding to an emergency.

4.4. Other Hazard Impact Considerations

The impact on the community interruptions in business operation, health service, critical supplies and product distribution may cause a major financial impact to the communities as a whole. The Karuk Tribe is a major Medical provider in Happy Camp and Orleans and serves as a surge facility for Yreka during emergency and disaster situation. The Karuk Tribe strives to serve the communities in times of need and is looked upon by the community as a vital service provider.

5.0 PREPAREDNESS

5.1. Disaster Drills, Table Top and Functional Exercises

Scheduled and unscheduled disaster drills test emergency response plans in advance of a disaster to reduce problems or mistakes that can occur in a hazardous setting. Drills take place in individual office complexes and may or may not involve other Tribal departments.

Scheduled Tabletop exercises test the administrative and procedural process of emergency operations and are held prior to and leading up to a functional exercise.

Scheduled Functional Exercises pull together the lessons learned from drills and table top exercises and test the operational process in a controlled but realistic scenario.

The objective of the Disaster Drills and Table Top/Functional Exercises will be to; clarify roles and responsibilities; evaluate plans and procedures; develop teamwork; enhance individual skills; assess resource capabilities; identify needs; create solutions; obtain feedback; and implement needed changes.

Disaster Drills, Table Top and Functional Exercise Guidelines

Drills

- | | |
|---|---|
| -Conduct drills in the location where the activity might normally take place. | -Drills can be fully simulated with written or verbal messages. |
| -Drills may be held randomly or scheduled throughout the year. | -Evaluate the effectiveness of the drill and make improvements as needed. |

Table Top Exercises

- | | |
|--|---|
| -Focus on one key threat at a time from Hazard Vulnerability Analysis. | -Keep exercise scenarios realistic and relatively simple. |
| -Exercises should consist of a generic scenario. | -Test or evaluate the capabilities of the disaster response system. |

Functional Exercises

- | | |
|--|--|
| -Focus on one or two key threats from Hazard Vulnerability Analysis. | -Conduct exercise in the location where the activity might normally take place. |
| -Evaluate the operational capability of emergency responders in an interactive manner over a substantial period of time. | -Exercises should be designed to test and evaluate communication systems, including lines and methods of communicating during a disaster |

Evaluate Disaster Drills and Table Top/Functional Exercises

- | | |
|--|---|
| Were objectives achieved? | What went well? |
| Which areas need improvement? | Where can additional training be focused? |
| Do staffing or equipment deficiencies exist? | Implement changes and start cycle over. |

5.2. Karuk Employees Emergency Preparedness Response (KEEPR) Team

Tribal Staff personnel throughout all departments and communities have been identified to serve in Emergency Support Functions (ESF) 1 thru 15 known as the Karuk Employees Emergency Preparedness Response (KEEPR) Team (see appendix A). The selections were based on similarities between current positions and the responsibilities of the ESF's. KEEP R Team personnel will assist responding to incidents and in planning and coordinating drills, table top and functional exercises.

5.3. Karuk Incident Management Team (KIMT)

The KIMT is made up of KEEP R Team personnel and Tribal employees, identified in the communities of Happy Camp, Orleans, Somes Bar and Yreka having the ability to integrate into a larger Incident Command System (ICS) organization. When a disaster or emergency affect these communities, their Representative will coordinate and facilitate the appropriate response. The KIMT Operations Chief will implement the ICS organization and notify key personnel who will further assist in mobilization of the response team. **In life-threatening situations, 911 should be called immediately.**

Each community will have an ICS organization identified using positions pre-determined with roles and responsibilities outlined with a Delegation of Authority signed by the Tribal Chairman. The roles and responsibilities will be located in the Emergency Operations Plan located at the designated facility in the community as well as a copy with each KIMT member. In the event of an ongoing and/or widespread emergency an Emergency Operations Center (EOC) will be activated to coordinate and assist in operational, planning and logistical needs.

6.0 GENERAL EMERGENCY RESPONSE GUIDANCE

This plan is intended to provide general guidance in emergency and disaster situations a more detailed course of action will be outlined in a site specific Emergency Standard Operations Procedures located at the affected facility and community. As a result, emergency responses can be more responsive and tailored to communities/locations, facilities, or housing.

6.1. General Response Guidelines to Wildfire Incidents

Under extreme fire behavior, forest fires are a serious threat to our communities and the Karuk Ancestral Territory. High winds can feed fires that travel over five to ten miles or further within an hour. In steep terrain, chances of outrunning and surviving an active dependent or independent crown fire (blowup) are very low. In such events, communities or residents may have to be evacuated to safer locations; this is usually a multi-agency effort that includes law enforcement, Fire and Rescue, U.S. Forest Service, and other community service efforts. It is critical that, upon the arrival of professional emergency

personnel, such as firefighters, sheriffs, or law enforcement officers, those professionals be in charge during a wildfire incident. These professionals have the training and capability to more adequately respond to emergency situations.

The Tribe's Memorandum of Understanding (MOU) with the Klamath and Six Rivers National Forests facilitates Tribal participation under a structured Multi- Agency, Multi-Jurisdictional, National Incident Management System (NIMS) and/or Standard Emergency Management System (SEMS) in response to wildfire incidents. Under NIMS/SEMS, the Tribe works with the Multi-Agency Incident Command Post to plan and deploy Tribal advisors to address Karuk needs and concerns.

Each evening on an incident, the Karuk Tribal Representative assigns Tribal Advisors to monitor specific areas where suppression activities are proposed for the next day. The safety of Tribal Advisors and Firefighters is extremely important and Tribal participants must be fully fire-line qualified. This includes an arduous annual 45 lb. pack endurance test, Basic 32 hours of firefighter safety instruction, and an annual, eight hour safety refresher course.

The Karuk Tribe has a twenty person fire crew that is utilized on local incidents. These individuals are fully trained in suppression activities, and, in emergencies, may respond immediately to an incident on tribal or federal land.

6.2. General Response Guidelines to Flood Evacuation Incidents

As with any emergency, it is critical that professional emergency personnel, such as firefighters, sheriffs, and law enforcement officers be in charge. However, the Tribe may coordinate Tribal emergency response activities when possible, given the fact that warning and response times are often limited. The Tribe should act immediately under the supervision of the Tribal Office of Emergency Services. In floods, Cal-Trans and the county will likely play an important role as well. Additionally, the Tribe may need to have its own evacuation response team ensure that Tribal elders and families are safe and their possessions protected.

Flood response guidelines include

A **Flood Watch** is issued when conditions exist for flooding. When a **Flood Watch** is issued:

- ❖ Tune to local radio or television stations for emergency information and instructions from local authorities.
- ❖ Move valuable possessions to upper floors.
- ❖ Fill your car's gas tank in the event an evacuation order is issued.
- ❖ Watch for signs of flooding and be ready to evacuate on a moment's notice.

A **Flood Warning** is issued when flooding is imminent or is already occurring. When a **Flood Warning** is issued:

- ❖ Tune to local radio or television stations for emergency information and instructions from local authorities.
- ❖ When told to evacuate, do so as quickly as possible. Move to a safe area before access is cut off by flood water. Avoid areas that are subject to sudden flooding.
- ❖ Before leaving, disconnect all electrical appliances, and, if advised by your local utility, shut off electric circuits at the fuse panel and gas service at the meter.
- ❖ Do not try to cross a flowing stream where water is above your knees. Water as low as 6 inches deep may cause you to be swept away by strong currents.
- ❖ Do not try to drive over a flooded road. This may cause you to be trapped and stranded. If your car stalls, abandon it IMMEDIATELY and seek higher ground. Many deaths have resulted from attempts to move stalled vehicles.
- ❖ Avoid unnecessary trips. If you must travel during the storm, dress in warm, loose layers of clothing. Advise others of your destination.
- ❖ Do not sightsee in flooded areas or try to enter areas blocked off by local authorities.
- ❖ Use the telephone ONLY for emergency needs or to report dangerous conditions.
- ❖ If you believe flooding has begun, evacuate immediately as you may have only seconds to escape.

6.3. General Response Guidelines to Landslides Incidents

Long term heavy rains can make terrain unstable throughout the Karuk Tribal Service Area. This can cause occasional land and mudslides. These forces of nature can be incredibly destructive. In most cases, landslides do not happen in an instant. There are often warning signs that can tell you that a landslide is coming. (USGS)

Highway 96 along the Klamath River from Interstate 5 west and the Salmon River Road along with the North and South Forks of the Salmon River also experience frequent slides during the winter and spring rains often closing the road (s) for hours, days and at times weeks.

Warning Signs of a Landslide

- ❖ **Springs, seeps, or saturated ground** in areas that have not typically been wet before
- ❖ **New cracks or unusual bulges** in the ground, street pavements or sidewalks
- ❖ Soil moving away from **foundations**
- ❖ Ancillary structures such as **decks and patios tilting** and/or moving relative to the main house
- ❖ **Tilting or cracking of concrete floors and foundations**
- ❖ **Broken water lines** and other underground utilities
- ❖ **Leaning** telephone poles, trees, retaining walls or fences
- ❖ **Offset fence lines**
- ❖ **Sunken or down-dropped road beds**
- ❖ Sudden **decrease in creek water levels** though rain is still falling or just recently stopped.
- ❖ **Sticking doors and windows**, and visible open spaces indicating jambs and frames out of plumb

During a Landslide or Debris Flow

- ❖ If you can, move away from the slide's path as quickly as possible.
- ❖ If you cannot escape, curl into a tight ball and protect your head.

After the Slide

- ❖ Stay away from the slide area:
 - There may be danger of additional slides.
- ❖ Check for injured and trapped persons near the slide.
- ❖ Watch for associated damage:
 - Electrical, water, gas, and sewage lines.
 - Damaged roadways and railways.
- ❖ Do not enter the area unless you have been trained to do so.

6.4. General Response Guidelines to Air Quality Incidents

The primary adverse impact to air quality in the region is smoke from wildfires. Particulate matter created by intense wildfires is an ongoing health and safety threat. Even small wildfires burning under inversion conditions can have a significant impact on air quality and large scale fires may affect air quality hundreds of miles from the fire for weeks at a time. The Federal Clean Air Act, the California Air Resources Board, and the Siskiyou and Humboldt County Air Pollution Control District also help identify and regulate air quality conditions in the region

The resulting smoke from these fires and the related suppression activities of the Forest Service contribute to the unhealthy and often hazardous air quality conditions that occur in the Karuk Tribe Aboriginal Territory.

Unhealthy levels of particulate matter from smoke can cause throat irritation, coughing, chest pain, shortness of breath, increased susceptibility to respiratory infection and aggravation of asthma and other respiratory ailments. These symptoms are worsened by exercise and heavy activity. The children, elderly and people who have underlying lung diseases, such as asthma, are at particular risk of suffering from these effects. As particulate matter levels increase, the number of people affected and the severity of the health effects also increase.

A specific plan can be found in the Karuk Tribe Clinic Emergency Operations Plan.

Air Quality Alert Mitigation Actions

- ❖ Limit time outdoor activities when heavy smoke is present.
- ❖ Stay indoors with air conditioner and air purifiers on. Avoid using evaporative coolers.

Consider leaving the area until particulate matter fall to a healthy level.

6.5. General Response Guidelines for Water Quality Incidents

Large amounts of silt behind dams, combined with pesticide by-products in irrigation runoff, pose a water contamination risk for Karuk communities situated down river, especially during storm or flood events. High water events of any kind create a concern for both public water supplies and traditional subsistence foods, especially fish, which are near the Klamath River and its tributaries. Water contamination concerns coincide with both Dam Failure and Flooding and Severe Storm Events.

Water Quality Alert Mitigation Actions

- ❖ Monitor wells and groundwater for contamination and use microbial filtering water filters.
- ❖ Avoid drinking out of contaminated water sources.
- ❖ If water is contaminated by hazardous materials run off call 911 and stay up river up wind.
- ❖ Store hazardous materials, toxics and poisons in a manner they will not pollute waterways.

6.6. General Response Guidelines to Road or Bridge Failure Incidents

During periods of extreme flooding Highway 96 is subject to slides, mud flows, and complete road failure. Alternate dirt or gravel surface road escape routes that climb out of the Klamath River canyon are also subject to closure because of snow, slides or road failure (e.g. Greyback Road). Bridges in Happy Camp, Orleans, Klamath River, and Seiad Valley are susceptible to failure during severe flooding. Bridge failure(s) essentially cut off inhabitants in western Siskiyou and/or northeastern Humboldt Counties. These events can isolate and endanger Tribal residents.

- ❖ Refer to flooding and landslide general guidelines.
- ❖ Do not try to navigate across roads and bridges with structural damage.

6.7. General Response Guidelines to Drought Incidents

Drought events in the Klamath Mountains stress trees, and promote insect & disease attacks that kill forests. Prolonged drought will also kill forest stands. Drought conditions encourage wide scale wildfires that are devastating. Prolonged episodes of drought impact domestic and tribal water systems.

- ❖ Grow drought resistance plants. Mulch your garden.
- ❖ Water lawn and garden areas early in the morning to avoid excess evaporation.
- ❖ Install a drip irrigation system
- ❖ Wherever possible, use irrigation timers.
- ❖ Fill emergency water storage tanks in the winter and spring.
- ❖ Fix leaks around your home
- ❖ If you use hydropower, manually adjust your flow to meet, not exceed, your power needs.

- ❖ Take a shorter shower or install water conserving shower heads.
- ❖ Use a broom instead of a hose to clean your driveway.

6.8. General Response Guidelines to Volcanic Incidents

Mount Shasta last erupted in 1786 and has been the most active volcano in California for about 4,000 years, erupting once every 300 years. The 1786 eruption created a pyroclastic flow, a lahar (ash, mud and water flow) and three cold lahars, which streamed 7.5 miles down Shasta's east flank via Ash Creek. A separate hot lahar went 12 miles down Mud Creek. (Wikipedia)

Volcanic events are not listed as a high risk and pose no significant threats to Tribal resources. However in the event of an eruption the Karuk Tribes aboriginal Territory and service area is likely to be greatly impacted by an influx of people fleeing the eruption zone which includes Yreka the eastern most portion of the Tribal service area. Tribal resources in the communities of Happy Camp and Orleans could be significantly impacted.

As with any emergency, it is critical that professional emergency personnel, such as firefighters, sheriffs, and law enforcement officers be in charge. However, the Tribe may coordinate Tribal emergency response activities when possible, given the fact that warning and response times are often limited. The Tribe should act immediately under the supervision of the Tribal Office of Emergency Services. In a volcanic event the sheriff's department and state agencies will likely play an important role as well. Additionally, the Tribe may need to have its own evacuation response team ensure that Tribal elders and families are safe and their possessions protected.

There are four different volcano alert levels to monitor to prepare for the impacts. Volcano alerts are as follows:

SUMMARY OF VOLCANO ALERT LEVELS

NORMAL	Volcano is in typical background, non-eruptive state or, after a change from a higher level, volcanic activity has ceased and volcano has returned to non-eruptive background state.
ADVISORY	Volcano is exhibiting signs of elevated unrest above known background level or, after a change from a higher level; volcanic activity has decreased significantly but continues to be closely monitored for possible renewed increase.
WATCH	Volcano is exhibiting heightened or escalating unrest with increased potential of eruption, timeframe uncertain, OR eruption is underway but poses limited hazards.
WARNING	Hazardous eruption is imminent, underway, or suspected.

USGS

Listen to radio and/or television broadcasts for alert levels in your area. If you are told to evacuate, follow authorities' instructions if they tell you to leave the area. Though it may seem safe to stay at home and wait out an eruption, doing so could be very dangerous. Volcanoes spew hot, dangerous gases, ash, lava, and rock that are powerfully destructive.

Preparing to evacuate

- ❖ Tune in the radio or television for volcano updates.
- ❖ Listen for disaster sirens and warning signals.
- ❖ Review your emergency plan and gather your emergency supplies. Be sure to pack at least a 1-week supply of prescription medications.
- ❖ Prepare an emergency kit for your vehicle with food, flares, booster cables, maps, tools, a first aid kit, a fire extinguisher, sleeping bags, a flashlight, batteries, etc.
- ❖ Fill your vehicle's gas tank.

As you evacuate

- ❖ Take only essential items with you, including at least a 1-week supply of prescription medications.
- ❖ If you have time, turn off the gas, electricity, and water.

If you are told to take shelter where you are

- ❖ Keep listening to your radio or television until you are told all is safe or you are told to evacuate. Local authorities may evacuate specific areas at greatest risk in your community.
- ❖ Close and lock all windows and outside doors.
- ❖ Turn off all heating and air conditioning systems and fans.
- ❖ Close the fireplace damper.
- ❖ Organize your emergency supplies and make sure household members know where the supplies are.
- ❖ Make sure the radio is working.
- ❖ Go to an interior room without windows that is above ground level.
- ❖ Bring your pets with you, and be sure to bring additional food and water supplies for them.

6.9. General Response Guidelines to Epidemic/Pandemic Incidents

An epidemic occurs when an infectious disease spreads rapidly to many people. A pandemic is a global disease outbreak. A specific plan can be found in the Karuk Tribe Clinic Emergency Operations Plan.

Precautions to take for Epidemic/Pandemic

- ❖ Wash hands frequently with soap and water (alcohol-based sanitizer gels are a good alternative when water is not available).
- ❖ Use tissues to cover coughs and sneezes.
- ❖ When sick, stay away from others as much as possible.

6.10. General Response Guidelines Response to Earthquake Incidents

Earthquakes come with little to no warning. The Karuk Tribe service area sits in the Cascadia Subduction zone is a very long sloping fault that stretches from Vancouver, British Columbia Canada to the Cape Mendocino coast line in Northern California. Because of the very large fault area, the Cascadia Subduction Zone could produce a very large earthquake. Major cities affected by a disturbance in this subduction zone would include Vancouver and Victoria, British Columbia; Seattle, Washington; Portland, Oregon; and Sacramento, California.

The Cascadia subduction zone can produce very large earthquakes ("mega-thrust earthquakes"), magnitude 9.0 or greater, if rupture occurs over its whole area. When the "locked" zone stores up energy for an earthquake, the "transition" zone, although somewhat plastic, can rupture. The next rupture of the Cascadia Subduction Zone is anticipated to be capable of causing widespread destruction throughout the Pacific Northwest. (Wikipedia)

Earthquake Safety Guidelines:

During the Earthquake Inside:

- ❖ Duck, Cover and Hold! If you are indoors, stay there. Quickly move to a safe location in the room such as under a strong desk, a strong table, or along an interior wall. The goal is to protect you from falling objects and be located near the structural strong points of the room.
- ❖ Remain calm. If inside, stay inside. Do not rush to exits.
- ❖ If you are cooking, turn off the stove and take cover.
- ❖ Avoid taking cover near windows, large mirrors, hanging objects, heavy furniture, heavy appliances, fireplaces or objects that are likely to fall.
- ❖ Do not use elevators. If you are in an elevator when the earthquake strikes, exit as soon as possible. If the elevator does not move and the alarm doors do not open, press the emergency button for help and wait for assistance. Do not attempt to climb out.
- ❖ Give whatever assistance you can to injured or disabled people. Use common sense and keep safety as a top priority when attempting search and rescue.

During the Earthquake Outside:

- ❖ When you are outdoors, move to an open area where falling objects are unlikely to strike you. Move away from buildings, powerlines and trees.
- ❖ Move away from fire and smoke.
- ❖ If you are driving, slow down smoothly and stop on the side of the road. Avoid stopping on or under bridges and overpasses, or under power lines, trees and large signs. Stay in your car.

After the Earthquake:

- ❖ Check for injuries; attend to injuries if needed, help ensure the safety of people around you.

- ❖ Check for damage. If your building is badly damaged you should leave it until it has been inspected by a safety professional.
- ❖ If you smell or hear a gas leak, get everyone outside and open windows and doors. If you can do it safely, turn off the gas at the meter. Report the leak to the Gas Company and fire department. Do not use any electrical appliances because a tiny spark could ignite the gas.
- ❖ If the power is out, unplug major appliances to prevent possible damage when the power is turned back on. If you see sparks, frayed wires, or smell hot insulation turn off electricity at the main fuse box or breaker. If you will have to step in water to turn off the electricity you should call a professional to turn it off for you.

6.11. General Response Guidelines Response to Dam Failures

Dam failure has the potential to cause catastrophic losses to Tribal facilities and infrastructure. The risk of dam failure is reasoned to be low, any collapse of up river dams would cause complete devastation of river lowland areas by creating water levels that are many times higher than ever recorded during flood events. Seismic activities, internal erosion, and terrorism could cause failure of Iron Gate, Copco I or II, Dwindell, or the J.C. Boyle dams.

See Flooding “General Response Guidelines to Flood Evacuation Incidents”.

7.0 RECOVERY

The final phase of an incident encompasses activities taken to assess, manage, and coordinate recovery following an emergency event. The Incident Command Team is deactivated as Tribal and community functions begin to return to normal.

Post-event assessment(s) of the emergency area(s) aid in determining the extent of damages and what resources need repair or replacement. The Human Resources Officer will coordinate critical incident stress debriefing sessions, if needed.

The Chief Financial Officer accounts for disaster related expenses. Accountings include: direct operating costs; costs from increased use; damage and destroyed equipment costs; replacement of capital equipment; and construction-related expense assessments. A more detailed plan will be addressed in the Continuity of Operations Plan.

7.1. Restoration of Services

The Karuk Tribe seeks to restore Tribal services as quickly as possible; if necessary, facilities needing repair will be relocated to a new or temporary facility. As quickly as is practicably possible, damaged equipment and buildings will be repaired and structural inspections completed so that facilities may re-open. A more detailed plan will be identified in the Continuity of Operations Plan.

Tribal Administration meets after hazard events with the Tribal Council for post- action debriefings. The Tribe will complete a needs assessment of damages and take actions to recover all aspects of Tribal infrastructure. The Council will evaluate the performance of the Tribal Incident Command Team, making recommendations, if needed, for modified response procedures, training, or coordination needs between Tribal departments and/or other agencies.

Appendix A

KEEPR Personnel

Emergency Support Functions

Name	Students.ESFA	ESF B	City
Lessie Aubrey	ESF 8		Happy Camp
Richard Black	ESF 3	ESF 12	Yreka
Fred Burcell	ESF 3	ESF 12	Happy Camp
Earl Crosby	ESF 14	ESF	Somes Bar
Eric Cutright	ESF 2	ESF	Happy Camp
Ann Escobar	ESF 6	ESF 7	Yreka
Thomas Fielden	ESF 4	ESF 5	Happy Camp
Daniel Goodwin	ESF 1	ESF 13	Happy Camp
Jaclyn Goodwin	ESF 15		Happy Camp
Erin Hillman	ESF 6	ESF 14	Happy Camp
Leaf Hillman	ESF 9	ESF 11	Orleans
Kristen King	ESF 7		Orleans
Bucky Lantz	ESF 1	ESF 10	Yreka
Steve Mitchell	ESF 3	ESF 12	Happy Camp
Scott Nelson	ESF 2		Yreka
Babbie Peterson	ESF 10		Orleans
Charles Sarmiento	ESF 9	ESF 13	Yreka
Annie Smith	ESF 8		Yreka
Toz Soto	ESF 10		Orleans
Sara Spence	ESF 15		Happy Camp
Bari Talley	ESF 2		Orleans
Michael Thom	ESF 15		Happy Camp
Sandi Tripp	ESF 1	ESF 13	Orleans
Joseph Waddell	ESF 9	ESF 15	Happy Camp
Molli White	ESF 5		Orleans
Total	25		

Appendix B

Emergency

Support

Functions

I. Concept of Operations

During smaller emergencies, each department performs its specialized tasks according to the department's in-house Standard Operating Procedures (SOPs). During major emergencies, however, there is an increased need for the coordination of all activities relevant to the emergency response as they relate to the entire event and this operation takes place in the EOC. The ESF Group may be composed of a Group Supervisor, a primary department, and one or more support departments.

The ESF Group Supervisor is responsible for the coordination of the ESF group as a whole; with individual departments performing their emergency missions as they otherwise would, except that they are being coordinated by the Group Supervisor. Conflicts that arise during emergency operations will be resolved by the Emergency Management Director. Each department is responsible for developing its own respective plans and SOPs for carrying out its assigned missions.

This model of the ESF group allows the utilization of the Incident Command System concept in the EOC during activation. An effective span of control is maintained by consolidating all of the departments with emergency responsibilities into groups with an internal management structure, with the ESF Group Supervisor being responsible to the General Staff during activation. Instead of having all the departments reporting to General Staff, there is a manageable span between two and seven. For the purpose of further defining roles and responsibilities, each ESF group is also assigned to a branch as follows:

1. Emergency Services Branch

- ESF 5, Emergency Management (Information and Planning)
- ESF 4, Firefighting
- ESF 9, Search and Rescue
- ESF 10, Oil and Hazardous Materials (Environmental Response)
- ESF 13, Public Safety & Security

2. Human Needs Branch

- ESF 6, Mass Care (Human Services)
- ESF 8, Public Health & Medical
- ESF 11, Agriculture & Natural Resources (Food)

3. Services and Support Branch

- ESF 1, Transportation
- ESF 3, Infrastructure
- ESF 7, Resource Support
- ESF 12, Energy
- ESF 14, Long-Term Recovery (Donations/Volunteers)

4. Communications Branch

ESF 2, Communications
ESF 15, External Affairs

Each of these Branches is consolidated in the EOC during activation to insure coordination among the various organizations. Most departments have only one representative assigned to the EOC during emergencies. Due to the size of the Organization one person may represent more than one ESF. Tasks required of that particular representative by an ESF in which he/she is not resident will be handled by telephone, E-mail, or general message as per established guidelines.

The ESF Group Supervisor requiring assistance from someone not in the EOC will simply send him/her a request to provide the services and the representative will provide a follow-up message indicating his/her ability/inability to complete the requested task(s).

Each branch will have an identified Documentation Unit (person) whose primary function will be the coordination of intelligence information between that Branch and the General Staff workgroup. This person may be the ESF Group Supervisor. This information flow goes both ways during emergency operations and ensures that the General Staff is able to maintain an accurate assessment of the disaster situation and is able to develop short-range and long-range planning guidance.

II. ESF Description

Each ESF document, by definition, may be utilized as a stand-alone annex. Most often, however, the ESFs are used in conjunction with one or more additional ESFs to facilitate the response to a particular event. Each has a unique functional responsibility; however, each ESF is composed of more than one department and each may be geared towards a specific set of activities that are required in an emergency. A brief description of each ESF and its components is below and a detailed summary of each ESF follows.

a. ESF 1 Transportation

The transportation function within the emergency organization functions primarily as a coordinating group. This group insures all sufficient Tribal transportation resources are available and that Tribal roads and conduits into and out of an affected area remain open, and that the traffic allowed into those areas is coordinated in a manner that prevents bottlenecking and gridlock which would prevent needed emergency assistance reaching those areas that need it. This function may work in cooperation with Federal, State and Local Transportation and Road Departments.

b. ESF 2 Communications

The communications and warning functions are consolidated under the heading of Communications, primarily because they are necessarily interrelated.

The Communications function is responsible for keeping the Tribal members and employees informed in regards to an emergency situation, provide guidance when appropriate to help save lives and protect property, and support Tribal departments with the restoration and reconstruction of telecommunications equipment, computers, and other technical resources.

The Warning function is responsible for the issuance of warning information regarding impending hazards, as well as the maintenance of warning networks which might be used in an emergency (i.e. Interoffice Communication Networks, Computer Networks etc...). This function may work with state, county and local government entities.

c. ESF 3 Public Works

Route Clearance and Bridge Inspection Unit

This mission is to ensure roads remain viable following a disaster. This includes the physical removal of debris on roadways, assistance on railroads and airstrips, etc. (as requested), critical for emergency vehicle passage, as well as the inspection of bridges (as requested) to insure they may continue to be used and have not suffered severe damage as a result of a particular event. Assistance to road crews is provided through this mission.

Debris Removal Unit

This mission handles problems arising from the generation, accumulation, and disposal of debris following a disaster.

Water and Wastewater Systems Unit

This mission is responsible for the restoration of potable water and wastewater disposal capabilities on Tribal lands and properties following a disaster.

Damage Assessment (Building Inspection and Condemnation) Unit

This mission is responsible for the inspection of Tribal buildings and structures following a disaster and, if necessary, condemning them and insuring their destruction in a timely manner.

d. ESF 4 Firefighting

The detection and suppression of fires on Tribal land is the primary purview of this group. Any assistance with fire suppression efforts is handled by ESF 4.

e. ESF 5 Emergency Management

Disaster Planning & Coordination

This mission is responsible for collecting intelligence information surrounding the disaster. This includes items such as the scope (extent) of the disaster, status of various systems (i.e., communications, transportation, utilities, etc.), monitoring of resource status, and other information. Disaster Planning develops reports concerning the disaster, provides visual displays for the EOC during operations, prepares situation reports, develops short-range and long-range planning guidance for use in addressing developing issues, and accesses technical expertise to assist with evaluating the actual and/or potential effects of an event upon the population and infrastructure of the state.

Public Information

This group is responsible for the provision of information (both general and that which conveys emergency instructions to the public) concerning an actual or impending disaster. The coordination of Joint Information Center activities, EAS activation, and the distribution of emergency preparedness instructions through other means are coordinated through ESF 2.

Damage Assessment

This mission is responsible for the collection of information concerning damages to structures and systems as a result of a disaster, preparation of reports to be forwarded to the Director of Emergency Management for use in requesting State and Federal disaster assistance. This function supports the ESF 3 Damage Assessment Unit.

f. ESF 6 Mass Care

Shelter and Mass Care Operations

This mission coordinates the assistance in sheltering, feeding, and caring for victims of a disaster.

Disaster Victim Services

This mission provides assistance to victims in locating relatives (and vice versa) through a disaster welfare inquiry system, the restoration of mail delivery, the use of amateur radio networks to deliver essential and important communications, etc. Psychological health services are also addressed within this mission.

g. ESF 7 Resource Support

Logistics

This mission coordinates the actual movement of resources into areas where a need (or needs) exists. This includes the warehousing and tracking of resources, the packaging

and loading and subsequent transportation of resources to affected areas, and the disposal of used and/or unused resources following a disaster.

Resource Management

This group is responsible for the acquisition of all types of resources that are identified as "needed" following a disaster. This group will make arrangements to purchase needed resources if it is determined the City/County does not have the resources to supply a requirement in the field. The payment of debts and other expenses generated as a result of the emergency is handled by this group as well.

Staging Areas

To prevent a rapid and overwhelming influx of resources into affected areas, Staging Areas may be utilized as temporary marshaling sites for collecting and gradually directing emergency resources into those areas. This group coordinates the activation and utilization of staging areas and marshaling points during emergency situations.

h. ESF 8 Health and Medical Services

Public Health

This group addresses the public health ramifications associated with a particular emergency. This includes manning shelters, first aid/clinic operations, restoring public health functions, defining the epidemiology of the disaster (including the collection and maintenance of statistical data), the administration of vaccinations and immunizations, the determination of potential health effects associated with debris accumulation, pollution, hazmat releases, etc.

Emergency Medical Services

This mission coordinates the provision of EMS assistance following a disaster, including the movement of medical resources into disaster areas. This includes the air-medical evacuation of patients as necessary from affected areas and any interface with the area dispatch center for air ambulance services. The disposal of deceased victims is coordinated with the Siskiyou/Humboldt County Office of Chief Medical Examiner.

i. ESF 9 Urban Search and Rescue

This group coordinates the locating and rescuing of persons missing as a result of a disaster. This includes urban search and rescue problems generated as the result of an earthquake or building collapse, the search for persons who are lost in wooded or other environments, the search for persons in Swiftwater or flooded environments, the search for downed aircraft, the extrication of accident victims, etc. This group also provides the interface with the Local, State and Federal Urban Search and Rescue units.

j. ESF 10 Oil and Hazardous Materials

Hazardous Materials

This mission is responsible for coordinating the technical response to non- radioactive hazardous materials incidents on Tribal Lands.

Radiological Materials

This group does not exist within the Tribe.

Environmental Compliance

This mission provides for overall environmental compliance and maintenance as well as coordination with Local, State and Federal counterparts.

k. ESF 11 Agriculture & Natural Resources

This group is responsible for securing food needed for the feeding of victims and emergency workers in affected areas. Additionally, this group is also responsible for assessment and protective action implementation associated with potential harmful effects upon the Tribes food supply as the result of a disaster.

l. ESF 12 Energy

This mission is concerned with the restoration of utility (electrical and LPG) infrastructure following a disaster, as well as the provision of temporary emergency power capabilities to critical facilities until such time as a permanent restoration is accomplished.

m. ESF 13 Public Safety & Security

Security/Crime Control

This mission addresses the provision of security in disaster areas, as well as the actual policing functions normally associated with law enforcement activities, including riot control, explosive ordinance removal, counterterrorism, etc.

Evacuation/Movement

This group is responsible for coordinating evacuations of affected areas

n. ESF 14 Long Term Community Recovery

Assistance Programs

This mission is the mechanism through which the Federal or State Government provides disaster relief assistance to victims in the affected area(s), including the Individual and Family Grant program, the Small Business Administration's loan programs, the administration of unemployment compensation, and various other disaster relief programs available for both declared and un-declared disasters.

Recovery and Reconstruction

This mission addresses the long-term economic impact of disasters upon Tribal and local communities and assists the Tribe and communities in developing plans for reconstruction. Grant and low-interest loan programs are identified and targeted for application by the Tribe and the community. Significant attention is given to the mitigation of future potential hazards when developing Tribal local recovery plans.

o. ESF 15 External Affairs

Responsible for keeping the public informed concerning the threatened or actual emergency situation and to provide protective action guidance as appropriate to save lives and protect property. Managing information during an incident so that the most up to date and correct information is used to inform the public is also a key objective.

Appendix C

Delegation of Authority

AGENCY ADMINISTRATOR

Position Assigned To: Council Chairman, Vice Chairman, Secretary/Treasurer

Mission: This position establishes and appoints the Incident Commander or the Unified Command.

IMMEDIATE:

- Read this Job Action Sheet.
- Establish & appoint the Incident Commander or Unified Command.
- Establish the written delegation of authority for the Incident Management Organization.
- Establishes monetary limits
- Ensure that lines of succession for key management positions are established to ensure continuous leadership to assure continuity of government operations.
- Provides for the protection of records, facilities and organizational equipment deemed essential for sustaining government functions and conducting emergency operations.
- Request that the Governor of the State of California include the Tribal Aboriginal Territory in any declared state of emergency.

INTERMEDIATE:

- Authorize resources as needed or requested.
- Request additional assistance from outside agencies, local, county, state, federal or Tribal.
- Hold routine briefings to receive status reports and update the action plan regarding continuation or termination.
- Approve Mutual Aid Agreements, Joint Power Agreements, Participating Agreements and Memorandum of Understandings with recommendation and concurrence of Tribal Council according to policy.
- Communicate status to Chairperson, Council, or other appropriate official.

EXTENDED:

- Participate in debriefing and after action reports.
- Other concerns as they arise.

(Sample Delegation of Authority Bulletin/Memo)

Karuk Tribe Emergency Response Incident

DATE:

TO:

FROM: *(insert title or position)*

SUBJECT: *Acting (Director/Supervisor/Department Head/etc.), _____
Department,__(facility)*

During my absence, the designation of Acting (*Director/Supervisor/Department Head/etc.*) for the (*department*) will be as follows:

- 1.** _____
Phone: _____
- 2.** _____
Phone: _____
- 3.** _____
Phone: _____

During my absence, these individuals have authority to make key decisions to ensure the continuation of essential services and functions in an emergency situation. (*Insert any restrictions, limitations, or exceptions to the delegation of authority here*).

This [bulletin/memo] super cedes [*insert whatever previous document exists that requires super cession*].

(signed)
**Title, _____
(*department/office*)**

Appendix D

Emergency Purchasing Procedure

Emergency Procurement/Purchase Procedures

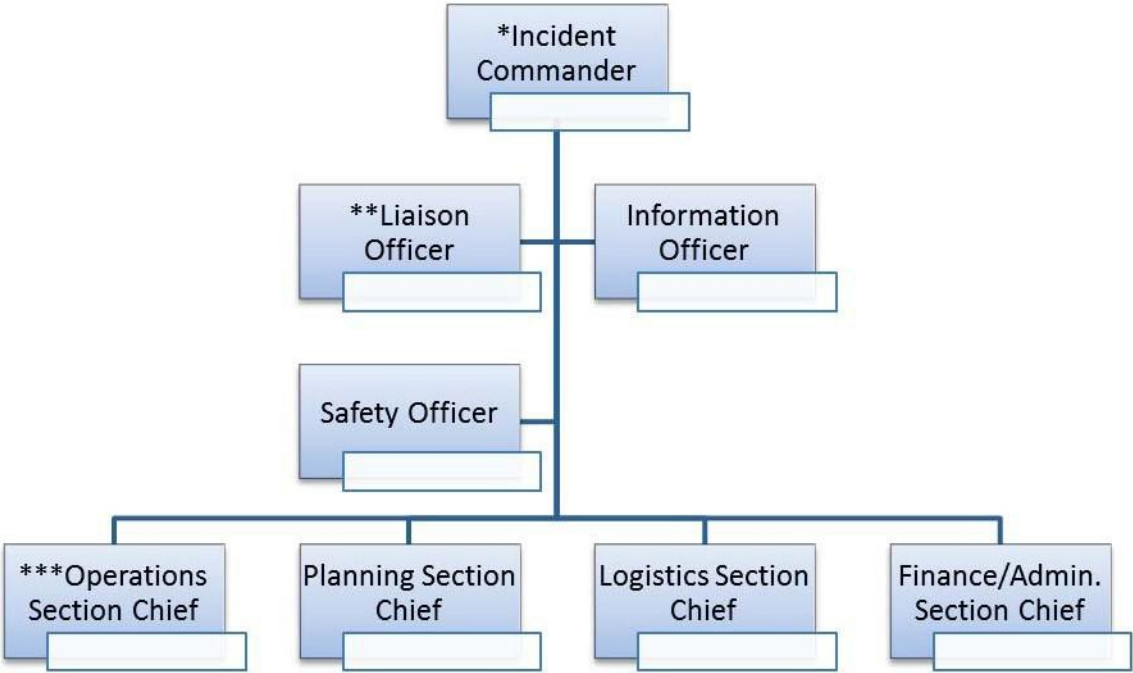
Emergency Procurement. An emergency situation exists when an incident occurs that requires immediate action be taken to preserve life, health or property. Emergency purchases must adhere to Section 10.0 Procurement and Section 26.0 Spending Policy of Karuk Tribe Fiscal Policies and Procedures Manual. Section 10.0 states that all purchases must be 'reasonable and allowable' and describes procurement guidelines and procedures. Section 26.0 identifies the expenditure orders of the Tribe's General Fund and Special Revenue Funds and also states that the Tribal Council has the authority to express assignments in these funds. .

For emergency purchases the Incident Commander or Designee shall contact the Tribal Chairman or Designee immediately for verification that an emergency situation exists, regardless of whether this occurs during regular business hours or not. Upon concurrence with the Tribal Chairman or Designee that an emergency does exist the Incident Commander or Designee will contact the Chief Financial Officer or Designee to inform them of the situation. The Incident Commander or Designee will then contact the Executive Assistant to the Tribal Council to hold an Emergency Meeting to authorize purchases up to \$5000.00. Once approved, the Incident Commander or Designee shall proceed with acquiring the goods or services required to mitigate the emergency and shall notify the Chief Financial Officer or Designee of the steps it has taken as soon as possible following the emergency. The Incident Commander or Designee will keep records of all expenditures and The Chief Financial Officer or Designee will provide instructions on how to issue payment to the vendor responding to the emergency.

Appendix E

ICS Organizational Charts With Roles and Responsibilities

Command and General Staff



- *Incident Commander will be responsible for positions not otherwise filled under their Organizational Structure..
- **Liaison Officer recommended when in Unified Command or working with cooperating agencies.
- ***Operations Section Chief is recommended for all incidents.

INCIDENT COMMANDER

Position Assigned To: _____

You Report To: **Agency Administrator**

Mission: Organize and direct Command Center. Give overall direction to operations and, if needed, authorize evacuation.

IMMEDIATE:

- Read this Job Action Sheet.
- Initiate the Incident Command System by assuming the role of Incident Commander.
- Put on position identification vest.
- Appoint all positions; distribute the four section packets which contain:
 - Job Action Sheets for each position.
 - Identification vest for each position.
 - Forms pertinent to Section & positions
- Appoint Public Information Officer, Liaison Officer and Safety Officer; distribute Job Action Sheets. (May be pre-determined.)
- Announce a status/action plan meeting to be held as soon as possible.
- Assign someone as Documentation Recorder/Aide.
- Receive status report and discuss an initial action plan with the Incident team. Determine appropriate level of service during immediate aftermath.
- Receive initial facility damages, if applicable, and evaluate the need for evacuation.
- Emphasize proactive actions within the Planning Section. Call for a projection report 4, 8, 24 & 48 hours from time of incident onset. Adjust projections as necessary.
- Assure that contact and resource information has been established with outside agencies through the Liaison Officer and/or Operation Section Chief.

INTERMEDIATE:

- Authorize resources as needed or requested.
- Hold routine briefings to receive status reports and update the action plan regarding continuation or termination.
- Communicate status to Chairperson, Council, or other appropriate official.

EXTENDED:

- Participate in debriefing and after action reports.
- Other concerns as they arise.

INFORMATION OFFICER

Position Assigned To:

You Report To: _____ (Incident Commander)

Mission: The Public Information Officer, a member of the Command Staff, is responsible for the formulation and release of information about the incident to the news media, local communities, incident personnel, other appropriate agencies and organizations, and for the management of all Public Information Officers assigned to the incident.

IMMEDIATE:

- Receive appointment from Incident Commander.
- Read this Job Action sheet and review organizational chart.
- Put on position identification vest.
- Develop policy with Incident Commander, Agency Administrator, agency Public Affairs Officer, IMT members, and incident investigators regarding information gathering and sharing. Observe constraints on release of information.
- Develop and receive Incident Commander's approval of a

INTERMEDIATE:

- Obtain approval for release of information from Incident Commander.
- Develop and receive Incident Commander's approval of a comprehensive, proactive communications strategy that reflects both immediate and long-term goals.
- Issue an initial incident information report to the news media as needed.
- Inform on-site media of the physical areas which they have access to and those which are restricted.
- Contact other at-scene agencies to coordinate released information, with respective I.O.s. Inform Liaison Officer of action.

EXTENDED:

- Monitor news stations for updated information.
- Attend meetings to update information releases.
- Arrange for meetings between media and incident personnel.
- Provide escort service to the media and very important persons (VIPs).
- Respond to special requests for information.
- Keep informed of incident developments and control progress through Planning Meetings and regular contacts with other incident staff, host unit, and cooperating agencies.
- Keep the Incident Commander informed of any potential issues involving the general public, news media, or other sources.
- Observe all staff, volunteers and patients for signs of stress and inappropriate behavior. Provide for staff rest periods and relief.
- Participate in debriefing and after action reports.
- Other concerns as they arise.

LIAISON OFFICER

Position Assigned To:

You Report To: _____ (Incident Commander)

Mission: The Liaison Officer, a member of the Command Staff, is the point of contact for the assisting and cooperating Agency Representatives. This includes Agency Representatives from other fire agencies, Red Cross, law enforcement, public works, etc.

IMMEDIATE:

- Receive appointment from Incident Commander.
- Read this Job Action sheet and review organizational chart.
- Put on position identification vest. Identify restrictions material relative to press releases from Emergency Incident Commander.

INTERMEDIATE:

- Provide a point of contact for assisting and cooperating Agency Representatives.
- Identify each Agency Representative, including communications link and location.
- Maintain a current list of cooperating and assisting agencies assigned. Confirm resource list with the Resource Unit Leader.
- Respond to requests from incident personnel for inter-organizational contacts.
- Monitor incident operations to identify current or potential inter-organizational problems.

EXTENDED:

- Remain visible on the incident to incoming cooperators and assisting agencies.
- Respond to requests for information, and resolve problems.
- Participate in Planning Meetings providing current resource status, limitations, and capability of other agency resources.
- Keep cooperating and assisting agencies informed of planning actions.

SAFETY OFFICER

Position Assigned To:

You Report To: _____ (Incident Commander)

Mission: The Safety Officer, a member of the Command Staff, is responsible for monitoring and assessing hazardous and unsafe situations and developing measures for assuring personnel safety. The Safety Officer will correct unsafe acts or conditions through the regular line of authority, although they (Safety Officer) may exercise emergency authority to stop or prevent unsafe acts when immediate action is required.

Only one Safety Officer will be assigned for each incident. The Safety Officer may have assistant Safety Officers as necessary, and the assistant Safety Officer may represent assisting agencies or jurisdictions. Assistant Safety Officers may have specific responsibilities, such as air operations, hazardous materials, etc.

IMMEDIATE:

- Receive appointment from Incident Commander.
- Read this Job Action sheet and review organizational chart.
- Put on position identification vest. Identify restrictions material relative to press releases from Emergency Incident Commander.
- Analyze proposed and selected strategic alternatives from a safety perspective, ensuring that risk management is a priority consideration in the selection process.
- Direct intervention will be used to immediately correct a dangerous situation.
- Priority of recommendations will start with risks having the highest potential for death or serious injury and follow through to those of lesser degree.

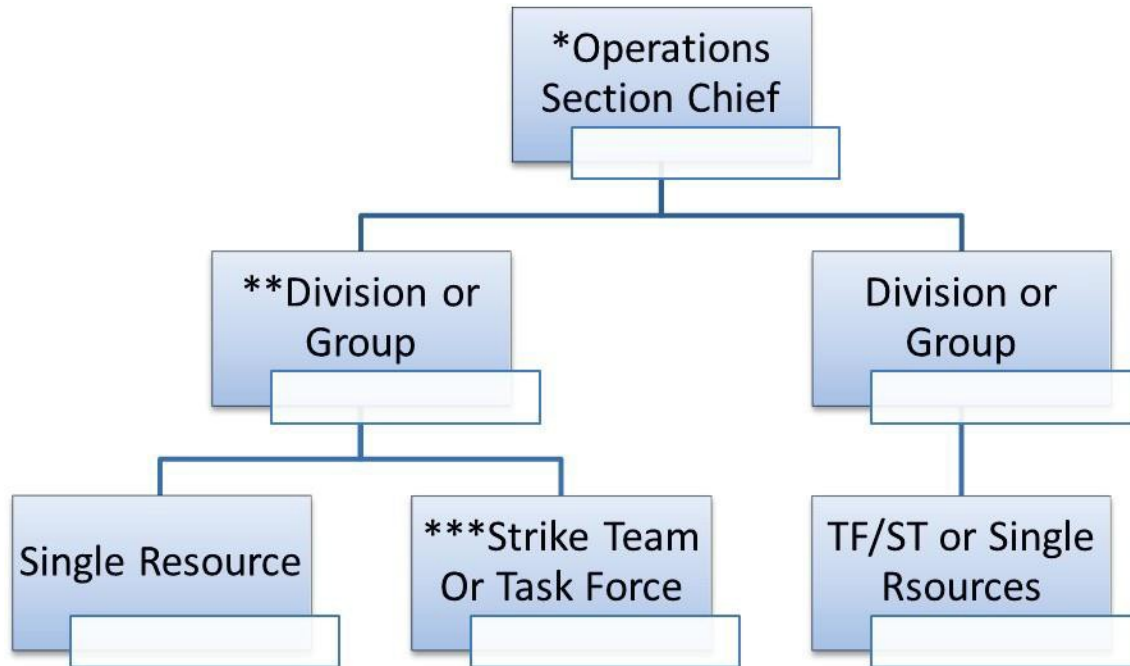
INTERMEDIATE:

- Prepare the safety message included in the IAP.
- Develop the Incident Action Plan Safety Analysis (ICS 215A) planning matrix with the Operations Section Chief.
- Present safety briefing to overhead. Safety briefing should emphasize hazards and risks involved in action plan components.
- Establish systems to monitor activities for hazards and risks. Take appropriate preventive action.
- Establish operating procedures for assistant Safety Officers.
- Evaluate operating procedures. Update or modify procedures to meet the safety needs on the fire.
- Review and approve Medical Plan (ICS 206).

EXTENDED:

- Review IAPs to ensure that safety issues have been identified and mitigated.
- Analyze observations from staff and other personnel.
- Ensure accidents are investigated.
- Prepare accident report upon request of the Incident Commander.
- Monitor operational period lengths of incident personnel to ensure work/rest guidelines are followed; recommend corrective action to Incident Commander.
- Monitor food, potable water, and sanitation service inspections. Request assistance from health departments as needed.
- Monitor incident PPE needs.
- Inspect incident facilities, hand tools, power equipment, vehicles, and mechanical equipment.
- Monitor driver or operator qualifications and operational periods.
- Ensure appropriate accident, incident, and other safety reports are completed and submitted.
- Prepare final safety report upon request of the Incident Commander.

Operations Section



*Operations will be responsible for positions not otherwise filled under their Organizational Structure.

**Divisions are separated geographically and may be divided using physical, natural or manageable boundaries. The person in charge of each Division is designated as a Supervisor.

**Groups are separated by functional duties such as; Response and Recovery, Emergency Services, Structure Protection etc.... The person in charge of each Group is designated as a Supervisor.

*** Strike team is a set number of resources of the same kind and type such as; snow plows, search and rescue, medical aid, Perimeter Security etc... A Strike Team must have common communications and a designated leader.

***Task Force is a combination of mixed resources such as; Shelter and Feeding, Damage Assessment, etc...A Task Force must have common communications and a designated leader.

OPERATIONS SECTION CHIEF

Position Assigned To:

You Report To: _____ (Incident Commander)

Mission: The Operations Section Chief, a member of the General Staff, is responsible for managing all operations directly applicable to the primary mission.

IMMEDIATE:

- Receive appointment from Incident Commander. Obtain packet containing Section's Job Action Sheets.
- Read this Job Action Sheet and review organizational chart.
- Put on position identification vest.
- Obtain briefing from Emergency Incident Commander.
- Use the risk management process, and supervise operations.
- Maintain accountability of assigned resources.
- Develop Incident Action Plan Safety Analysis (ICS 215A) with Safety Officer.

INTERMEDIATE:

- Maintain accountability of assigned resources.
- Attend Planning Meetings and develop operations portion (ICS 215) of the IAP with the Planning Section Chief
- Brief and assign Operations personnel and/or Division/Group Supervisors according to the IAP.

EXTENDED:

- Participate in debriefing and after action reports.
- Facilitate and coordinate the ordering and release of operation resources.
- Assemble and disassemble Task Forces/Strike Teams and assigned to operations.
- Report special activities, events, and occurrences to Incident Commander.
- Resolve logistic problems reported by subordinates.

DIVISION SUPERVISOR

Position Assigned To:

You Report To: _____ (Operations Section Chief)

Mission: The Division/Group Supervisor is responsible for implementing the assigned portion of the IAP.

IMMEDIATE:

- Receive appointment from Operations Section Chief. Obtain packet containing Section's Job Action Sheets.
- Read this Job Action Sheet and review organizational chart.
- Put on position identification vest.
- Obtain briefing from Operations Section Chief or Incident Commander.
- Provide safety briefing to subordinate resources.

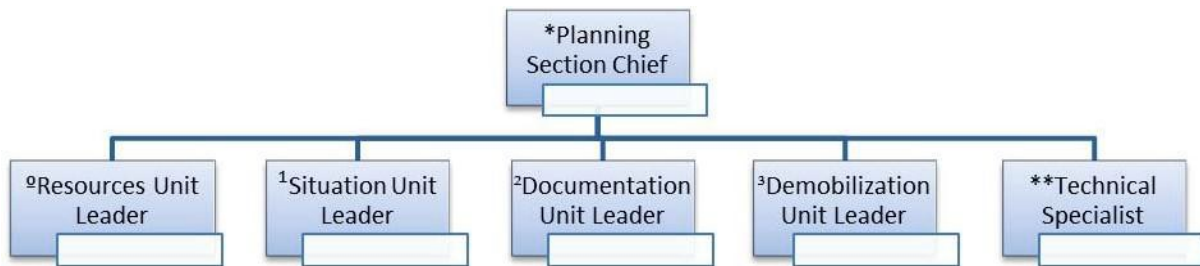
INTERMEDIATE:

- Use the risk management process, and supervise operations in the Division.
- Brief and assign specific work tasks to personnel and/or Task Forces/Strike Team Leaders.
- Maintain accountability of assigned resources at all times.
- Coordinate activities with adjacent Divisions.
- Keep supervisor informed of situation and resources status.

EXTENDED:

- Ensure that assigned personnel and equipment get on and off the incident in a timely and orderly manner.
- Resolve logistics problems within the Division/Group.
- Approve and turn in time for all resources in Division/Group to the Time Unit.
- Participate in debriefing and after action reports.
- Other concerns as they arise.

Planning Section



*Planning Section Chief will be responsible for positions not otherwise filled under their Organizational Structure. Unit Leader may be assigned multiple Unit Leader positions.

⁰ Resource Unit Leader Conducts all check-in activities and maintains the status of all incident resources. The Resources Unit plays a significant role in preparing the written Incident Action Plan.

¹Situation Unit Leader selects and analyzes information on the current situation, prepares situation displays and situation summaries, and develops maps and projections.

²Documentation Unit Leader provides duplication services, including the written Incident Action Plan. Maintains and archives all incident-related documentation.

³Demobilization Unit Leader Assists in ensuring that resources are released from the incident in an orderly, safe, and cost-effective manner.

**Technical Specialist position that will work for the Planning Section Chief if appointed. Positions may be Human Resource Specialist, Cultural Resource Specialist etc.....

PLANNING SECTION CHIEF

Position Assigned To:

You Report To: _____ (Incident Commander)

Mission: The Planning Section Chief, a member of the General Staff, is responsible for collecting, evaluating, disseminating, and using information about the development of the incident, status of resources, and demobilization of the incident.

Information is needed to understand the current situation, predict probable course of incident events, prepare alternative strategies and control operations for the incident, and provide for an orderly and economical demobilization of the incident.

IMMEDIATE:

- Receive appointment from Incident Commander. Obtain packet containing Section's Job Action Sheets.
- Read this Job Action Sheet and review organizational chart.
- Put on position identification vest.
- Obtain briefing from Emergency Incident Commander.
- Recruit a documentation aide from the Labor Pool.
- Appoint Planning unit leaders as needed; distribute the corresponding Job Action Sheets and vests. (May be pre- determined)
- Prepare and distribute Incident Commander's orders.

INTERMEDIATE:

- Advise General Staff of any significant changes in incident status.
- Conduct Planning Meetings and operational briefings.
- Ensure that normal agency information collection and reporting requirements are met.
- Supervise preparation of IAP (see Planning Process), and ensure sufficient copies are available for distribution through Unit Leader level.
- Ensure the formulation and documentation of an Incident Action Plan. Distribute copies to Command and General Staff.
- Ensure that information concerning special environmental protection needed is included in the IAP.
- Establish information requirements and reporting schedules for all ICS Organizational elements for use in preparing the IAP.
- Instruct Planning Section Units in distribution of information.

EXTENDED:

- Call for projection reports (Action Plans) from all Planning Section unit leaders and section officers for scenarios 4, 8, 24 & 48 hours from time of incident onset. Adjust time for receiving projection reports as necessary.

- Assemble information on alternative strategies.
- Perform operational planning for Planning Section.
- Prepare recommendations for release of resources (for approval by the Incident Commander).
- Ensure demobilization plan and schedule are developed and coordinated with Command, General Staff, and Agency Dispatchers.
- Establish a communications link between the agency Demobilization Organization and the incident Demobilization Unit.
- Instruct Situation/Status Unit Leader and staff to compile status reports from all disaster section officers and unit leaders for use in decision-making. These reports will also be used in post-disaster evaluation and recovery assistance applications.

RESOURCE UNIT LEADER

Position Assigned To:

You Report To: _____ (Planning Section Chief)

Mission: The Resources Unit Leader is responsible for establishing all incident check-in activities; preparing and processing resource status information; preparing and maintaining displays, charts, and lists that reflect the current status and location of suppression resources, transportation, and support vehicles; and maintaining a master check-in list of resources assigned to the incident.

IMMEDIATE:

- Receive appointment from Planning Section Chief or Incident Commander. Obtain packet containing Section's Job Action Sheets.
- Read this Job Action Sheet and review organizational chart.
- Obtain briefing from Planning Section Chief.
- Gather, post, and maintain current incident resource status, including transportation, support vehicles, and personnel.
- Maintain master list of all resources checked in at the incident.
- Prepare Organization Assignment List (ICS 203) and Incident Organization Chart (ICS 207).

INTERMEDIATE:

- Participates in the Tactics Meeting and completes the ISC 215 with the Operations Section Chief.
- Prepare Division Assignment List(s) (ICS 204) after the Planning Meeting.
- Establish check-in function at incident locations.
- Verify that all resources are checked in.
- Assemble and disassemble Task Forces/Strike Teams as requested by Operations.

EXTENDED:

- Using the Incident Briefing (ICS 201), prepare and maintain the Command Post display (organization chart and resource allocation and deployment sections of display).
- Establish contacts with incident facilities and maintain resource status information.
- Participate in Planning Meetings as required by the Planning Section Chief.
- Provide resource summary information to Situation Unit as requested.
- Continually identify resources that are surplus to the incident needs.
- Participate in debriefing and after action reports.
- Other concerns as they arise.

SITUATION UNIT LEADER

Position Assigned To:

You Report To: _____ (Planning Section Chief)

Mission: The Situation Unit Leader is responsible for collecting and organizing incident status and information and evaluating, analyzing, and displaying that information for use by ICS personnel and agency Dispatchers.

IMMEDIATE:

- Receive appointment from Planning Section Chief or Incident Commander. Obtain packet containing Section's Job Action Sheets.
- Read this Job Action Sheet and review organizational chart.
- Obtain briefing from Planning Section Chief.
- Collect and analyze situation data.
- Obtain available pre-disaster plans, mobilization plans, maps, and photographs.

INTERMEDIATE:

- Prepare predictions at periodic intervals or upon request of the Planning Section Chief.
- Prepare the Incident Status Summary (ICS 209).
- Obtain and analyze infrared data as applicable.
- Post data on Unit work displays and Command Post displays at scheduled intervals.
- Participate in Planning Meetings as required by the Planning Section Chief.
- Provide information on transportation system to Ground Support Unit Leader for the Transportation Plan.

EXTENDED:

- Provide photographic services and maps.
- Maintain Situation Unit records.
- Maintain incident history on maps and narrative from Initial Attack to final demobilization.
- Participate in debriefing and after action reports.
- Other concerns as they arise.

DEMOBILIZATION UNIT LEADER

Position Assigned To:

You Report To: _____ (Planning Section Chief)

Mission: The Demobilization Unit Leader is responsible for preparing the Demobilization Plan and schedule. The Demobilization Unit Leader assists the Command and General Staff in ensuring an orderly, safe, and efficient movement of personnel and equipment from the incident.

IMMEDIATE:

- Receive appointment from Planning Section Chief or Incident Commander. Obtain packet containing Section's Job Action Sheets.
- Read this Job Action Sheet and review organizational chart.
- Obtain briefing from Planning Section Chief.
- Review and continually monitor incident resource records (Incident Briefing Form (ICS 201), Incident Check-In List (ICS 211), Resource Status Cards (ICS 219), and IAP) to determine probable size of demobilization effort.
- Obtain Incident Commander's demobilization objectives and priorities.

INTERMEDIATE:

- Be aware of ongoing Operations Section resource needs.
- Obtain identification and description of surplus resources and probable release times.
- Determine finance, supply, and other incident checkout stops.
- Establish and post check out procedures.

EXTENDED:

- Determine incident logistics and transportation capabilities needed to support the demobilization effort.
- Establish communications with appropriate off-incident facilities.
- Get approval of Demobilization Plan (Incident Commander, Planning Section Chief, agency, etc.).
- Distribute Plan and any amendments.
- Monitor and supervise implementation of Demobilization Plan.

HUMAN RESOURCE SPECIALIST

Position Assigned To:

You Report To: _____ (Planning Section Chief)

Mission: The Human Resource Specialist assures that employees are available for response and recovery work. This may include temporary reassignment of employees, overtime, hiring of temporary employees, scheduling of workers and integrating volunteers.

The Human Resource Specialist is responsible for monitoring civil rights and related human resource activities to ensure that appropriate practices are followed. Work is normally conducted in a Base Camp environment but may involve tours of the incident, other Camps, and rest and recuperation (R&R) facilities.

IMMEDIATE:

- Receive appointment from Planning Section Chief or Incident Commander. Obtain packet containing Section's Job Action Sheets.
- Read this Job Action Sheet and review organizational chart.
- Put on position identification vest.
- Obtain briefing from Planning Section Chief and determine placement within the organization.
- Participate in daily briefings and Planning Meetings to provide appropriate civil rights and human resource information.
- Prepare civil rights messages for inclusion in IAP(s).
- Post-civil rights or other human resource information on bulletin boards and other appropriate Message Centers.

INTERMEDIATE:

- Participate in daily briefings and Planning Meetings to provide appropriate civil rights and human resource information.
- Conduct awareness sessions as needed. Use civil rights or human resource videotapes when appropriate.
- Establish and maintain effective work relationships with agency representatives, liaisons, and other personnel in the Incident Command.
- Refer concerns about pay, food, sleeping areas, transportation, and shift changes to the appropriate incident staff, taking into account civil rights and human resource factors.

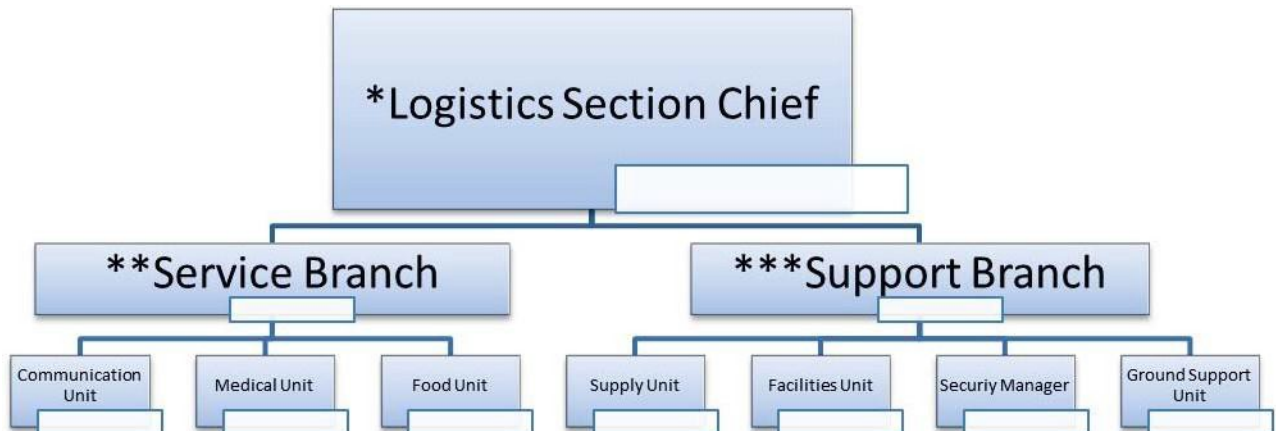
EXTENDED:

- Determine incident logistics and transportation capabilities needed to support the demobilization effort.
- Receive and verify reports of inappropriate behavior that occur on the incident.
- Take steps to correct inappropriate acts or conditions through appropriate lines of authority.
- Give high priority to informally resolving issues before the individuals leave the incident.
- Provide referral information if a complaint cannot be resolved during the incident.

- Conduct follow-up, as needed, depending upon the seriousness of the infraction.
- Prepare and submit reports and related documents.

Logistics Section

Remember that the Logistics Section provides support for incident personnel only.



*Logistics Section Chief will be responsible for positions not otherwise filled under their Organizational Structure.

****Service Branch can be staffed to include a:**

- Communications Unit: Prepares and implements the Incident Communications Plan (ICS-205), distributes and maintains communications equipment, supervises the Incident Communications Center, and establishes adequate communications over the incident.
- Medical Unit: Develops the Medical Plan (ICS-206), provides first aid and light medical treatment for personnel assigned to the incident, and prepares procedures for a major medical emergency.
- Food Unit: Supplies the food and potable water for all incident facilities and personnel, and obtains the necessary equipment and supplies to operate food service facilities at Bases and Camps.

*****Support Branch can be staffed to include a:**

- Supply Unit: Determines the type and amount of supplies needed to support the incident. Orders, receives, stores, and distributes supplies, services, and nonexpendable equipment. All resource orders are placed through the Supply Unit. The Unit maintains inventory and accountability of supplies and equipment.
- Facilities Unit: Sets up and maintains required facilities to support the incident. Provide managers for the Incident Base and Camps. Responsible for facility security and facility maintenance services such as sanitation, lighting, and cleanup.
- Ground Support Unit: Prepares the Transportation Plan. Arranges for, activates, and documents the fueling, maintenance, and repair of ground resources, arranges for the transportation of personnel, supplies, food, and equipment.

LOGISTICS SECTION CHIEF

Remember that the Logistics Section provides support for incident personnel only.

Position Assigned To:

You Report To: _____ (Incident Commander)

Mission: The Logistics Section Chief, a member of the General Staff, is responsible for providing facilities, services, and material in support of the incident. The Logistics Section Chief participates in developing and implementing the IAP and activates and supervises the Branches and Units within the Logistics Section.

IMMEDIATE:

- Receive appointment from Incident Commander. Obtain packet containing Section's Job Action Sheets.
- Read this Job Action Sheet and review organizational chart.
- Put on position identification vest.
- Obtain briefing from Incident Commander.
- Develop and implement safety and security requirements.
- Identify service and support requirements for planned and expected operations.
- Participate in preparing the IAP.

INTERMEDIATE:

- Ensure Communication Plan, Medical Plan, and Transportation Plan are updated and provided to Planning Section.
- Establish adequate communications for the incident.
- Order personnel, supplies, and equipment as requested.
- Obtain needed supplies with assistance of the Finance Section Chief.
- Order personnel, supplies, and equipment as requested.
- Arrange for receiving ordered supplies.

EXTENDED:

- Determine incident logistics and transportation capabilities needed to support the demobilization effort.
- Establish the Communications Unit and Message Centers.
- Advise on current service and support capabilities.
- Update Incident Commander on accomplishments and/or problems.
- Consider demobilization before the actual need to release excess section resources.
- Maintain inventory of supplies and equipment.
- Advise on current service and support capabilities.
- Update Incident Commander on accomplishments and/or problems.
- Consider demobilization before the actual need to release excess section resources.

SERVICE BRANCH DIRECTOR

This Position may be filled by Logistics Section Chief

Position Assigned To:

You Report To: _____ (Logistics Section Chief)

Mission: The Service Branch Director is responsible for managing all service activities at the incident. **The Service Branch Director supervises the operations of the Communications, Medical, and Food Unit Leaders.**

Critical Safety Responsibilities

- Supervise Service Branch Leaders.
- Ensure Communications and Medical Plans are updated and provided to the Planning Section.

Other Duties

- Advise on current service capabilities.
- Inform Logistics Section Chief of Branch activities.
- Update Logistics Section Chief on accomplishments and problems.
- Consider demobilization before the actual need to release excess Branch resources.

COMMUNICATIONS UNIT LEADER

Position Assigned To:

You Report To: _____ (Service Branch Director)

Mission: The Communications Unit Leader, under the direction of the Service Branch Director or Logistics Section Chief, is responsible for developing plans for the effective use of incident communications equipment and facilities; installing and testing communications equipment; supervising the Incident Communications Center; distributing communications equipment to incident personnel; and maintaining and repairing communications equipment.

IMMEDIATE:

- Receive appointment from Logistics Section Chief or Service Branch Director. Obtain packet containing subsection Job Action Sheets.
- Read this Job Action Sheet and review organizational chart.
- Put on position identification vest.
- Obtain briefing from Logistics Section Chief or Service Branch Director.
- Establish adequate communications for the incident.
- Advise Operations Section on communications capabilities and limitations.
- Provide technical information, as required, on limitations and adequacy of communications systems in use, equipment capabilities, equipment available, and potential problems.
- Develop the daily Incident Communications Plan (ICS 205).

INTERMEDIATE:

- Ensure that an Information Technology staff member is available at all times during the incident.
- Make sure that communications equipment is made available to Incident Command Staff.
- Assist in determining need for numbers and type of communications equipment.
- Establish hotline if needed.
- Maintain regular communications with Service Branch Director/Logistics Section Chief.
-

EXTENDED:

- Determine what communication networks are established or need to be established.
- Issue and track communications equipment.
- Identify operational restrictions.
- Document action and decisions taken.
- Participate in debriefing and after action reports.
- Other concerns as they arise.

MEDICAL UNIT LEADER

Position Assigned To:

You Report To: _____ (Service Branch Director)

Mission: The Medical Unit Leader, under the direction of the Service Branch Director or Logistics Section Chief, is primarily responsible for developing the Medical Plan, obtaining medical aid and transportation for injured or ill incident personnel, and preparing reports and records.

IMMEDIATE:

- Receive appointment from Logistics Section Chief or Service Branch Director. Obtain packet containing subsection Job Action Sheets.
- Read this Job Action Sheet and review organizational chart
- Obtain briefing from Logistics Section Chief or Service Branch Director.
- Put on position identification vest.
- Determine level of emergency medical activities performed before activating Medical Unit.
- Facilitate recruitment and medical staffing.

INTERMEDIATE:

- Ensure that an Information Technology staff member is available at all times during the incident.
- Prepare the Medical Plan (ICS 206).
- Prepare procedures for major medical emergencies.
- Declare major medical emergency(s) as appropriate.
- Provide medical aid, supplies, and transportation.
- Audit use of “over-the-counter” medications being dispensed by the Medical Unit to discourage improper use or abuse.

EXTENDED:

- Prepare medical reports.
- Contact Compensation-For-Injury Specialist to establish coordination procedures.
- Observe staff, volunteers, and patients for signs of stress and abnormal behavior.
- Provide for staff rest periods and relief.
- Participate in debriefing and after action reports.
- Other concerns as they arise.

FOOD UNIT LEADER

Remember that the Food Unit provides support for incident personnel only. Care and feeding local residents affected by the emergency will fall under the Operations Section.

Position Assigned To:

You Report To: _____ (Service Branch Director)

Mission: The Food Unit Leader is responsible for determining feeding requirements at all incident facilities and for menu planning, determining cooking facilities required, food preparation, serving, providing potable water, and general maintenance of the food service areas.

IMMEDIATE:

- Receive appointment from Logistics Section Chief or Service Branch Director. Obtain packet containing subsection Job Action Sheets.
- Read this Job Action Sheet and review organizational chart.
- Obtain briefing from Logistics Section Chief or Service Branch Director.
- Obtain necessary equipment and supplies to operate food service facilities at Base and Camps.

INTERMEDIATE:

- Ensure that an Information Technology staff member is available at all times during the incident.
- Provide sufficient potable water to meet food service needs.
- Ensure appropriate health and safety measures are taken.

EXTENDED:

- Keep inventory of food on hand, and check in food orders.
- Participate in debriefing and after action reports.
- Other concerns as they arise

SUPPORT BRANCH DIRECTOR

This Position may be filled by Logistics Section Chief

Position Assigned To:

You Report To: _____(Logistics Section Chief)

Mission: The Support Branch Director is responsible for developing and implementing logistics plans in support of the IAP. **The Support Branch Director supervises the operations of the Supply, Facilities, and Ground Support Units.**

Critical Safety Responsibilities

- Determine level of service needed to support operations.

SUPPLY UNIT LEADER

Position Assigned To:

You Report To: _____ (Support Branch Director)

Mission: The Supply Unit Leader is responsible for ordering personnel, equipment, and supplies; receiving and storing all supplies for the incident; maintaining an inventory of supplies; and servicing nonexpendable supplies and equipment.

IMMEDIATE:

- Receive appointment from Logistics Section Chief or Support Branch Director. Obtain packet containing subsection Job Action Sheets.
- Read this Job Action Sheet and review organizational chart.
- Obtain briefing from Logistics Section Chief or Support Branch Director.
- Develop and implement safety and security requirements.
- Establish ordering procedures.

INTERMEDIATE:

- Identify incident personnel who have ordering authority.
- Verify what has already been ordered.
- Ensure order forms are filled out correctly.
- Set up appropriate record system.
- Consolidate orders when possible.

EXTENDED:

- Keep Support Branch Director /Logistics Section Chief informed of orders placed.
- Resolve ordering problems as they occur.
- Maintain inventory of supplies and equipment.
- Participate in debriefing and after action reports.
- Other concerns as they arise

FACILITIES UNIT LEADER

Position Assigned To:

You Report To: _____ (Support Branch Director)

Mission: The Facilities Unit Leader is responsible for lying out and operating incident facilities (Base, Camp(s), and ICP) and managing Base and Camp(s) operations. Each Base and Camp may be assigned a manager.

IMMEDIATE:

- Receive appointment from Logistics Section Chief or Service Branch Director. Obtain packet containing subsection Job Action Sheets.
- Read this Job Action Sheet and review organizational chart.
- Obtain briefing from Logistics Section Chief or Service Branch Director.
- Provide facility maintenance services: sanitation, lighting, clean up, and potable water.
- Ensure compliance with all applicable safety regulations.

INTERMEDIATE:

- Participate in Logistics Section/Support Branch planning.
- Determine requirements for each established facility.
- Prepare layouts of incident facilities.
- Determine or establish special requirements or restrictions on facilities or operations.
- Ensure that all facilities and equipment are set up and functioning properly.

EXTENDED:

- Keep Support Branch Director /Logistics Section Chief informed.
- Provide Base and Camp Managers.
- Provide all necessary facility maintenance services.
- Participate in debriefing and after action reports.
- Other concerns as they arise

GROUND SUPPORT UNIT LEADER

Position Assigned To:

You Report To: _____ (Support Branch Director)

Mission: The Ground Support Unit Leader is responsible for transporting personnel, supplies, food, and equipment; fueling, servicing, maintaining, and repairing vehicles and other ground support equipment; supporting out-of-service resources; and developing and implementing the Incident Transportation Plan.

IMMEDIATE:

- Receive appointment from Logistics Section Chief or Service Branch Director. Obtain packet containing subsection Job Action Sheets.
- Read this Job Action Sheet and review organizational chart.
- Obtain briefing from Logistics Section Chief or Service Branch Director.
- Prepare a Transportation Plan for approval by the Logistics Section Chief (obtain traffic data from the Planning Section).
- Inspect equipment condition and ensure equipment is covered by an appropriate agreement.
- Ensure driver familiarity with conditions. Coordinate with Safety Officer and Agency Representatives.

INTERMEDIATE:

- Conduct incident road system survey to determine traffic management and maintenance requirements.
- Determine supplies (gasoline, diesel, oil, and parts) needed to maintain equipment in efficient operating condition.
- Arrange for, activate, and document fueling, maintenance, and repair of ground resources.
- Provide transportation and support vehicles.

EXTENDED:

- Keep Support Branch Director /Logistics Section Chief informed.
- Maintain Support Vehicle/Equipment Inventory (ICS 218).
- Maintain equipment service and use records.
- Ensure all equipment time reports are accurate and turned in daily to the Equipment Time Recorder.
- Participate in debriefing and after action reports.
- Other concerns as they arise

SECURITY MANAGER

Position Assigned To:

You Report To: _____ (Facilities Unit Leader)

Mission: The Security Manager is responsible for providing safeguards needed to protect personnel and facilities from loss or damage. The Security Manager may report to the Incident Commander, Logistics Section Chief, Support Services Branch Director or the Facilities Unit Leader depending on complexity of the incident.

IMMEDIATE:

- Receive appointment from Incident Commander, Logistics Section Chief, Support Services Branch Director or the Facilities Unit Leader.
- Obtain packet containing subsection Job Action Sheets.
- Read this Job Action Sheet and review organizational chart.
- Obtain briefing from Incident Commander, Logistics Section Chief Service Branch Director or Facilities Unit Leader.
- Establish contacts with local law enforcement agencies. Contact the Liaison Officer or Agency Representatives to discuss any special custodial requirements, which may affect operations.

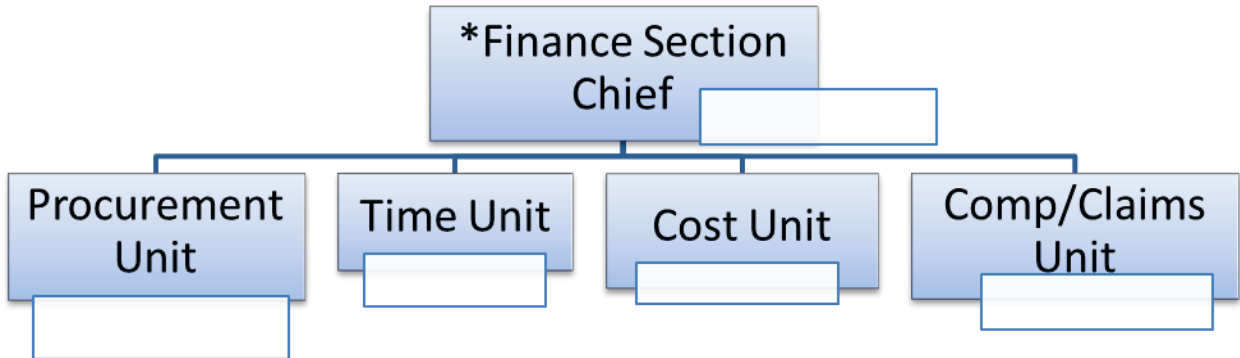
INTERMEDIATE:

- Develop Security Plan for incident facilities.
- Coordinate security activities with appropriate personnel.
- Confer with Public Information Officer to establish areas for media personnel.
- Provide assistance in personnel problems or emergency situations through coordination with Agency Representatives.
- Ensure personnel are qualified to manage security problems.
- Limit unauthorized personnel access in evacuated areas.
- Instruct Safety & Security staff to document activity and events.

EXTENDED:

- Keep Incident Commander, Logistics Section Chief, Support Services Branch Director or Facilities Unit Leader informed.
- Establish routine briefings with Security staff.
- Other concerns as they arise.
- Participate in debriefing and after action reports.

Finance and Administration Section



*Finance/Administration Section will be responsible for positions not otherwise filled under their Organizational Structure. Unit Leader may be assigned multiple Unit Leader positions. The Finance/Administration Section can be further staffed with four Units:

- Procurement Unit: Responsible for administering all financial matters pertaining to vendor contracts, leases, and fiscal agreements.
- Time Unit: Responsible for incident personnel time recording.
- Cost Unit: Collects all cost data, performs cost effectiveness analyses, provides cost estimates, and makes cost savings recommendations.
- Compensation/Claims Unit: Responsible for the overall management and direction of all administrative matters pertaining to compensation for injury-related and claims-related activities kept for the incident.

FINANCE/ADMINISTRATION SECTION CHIEF

Position Assigned To:

You Report To: _____(Incident Commander)

Mission: The Finance/Administration Section Chief is responsible for all financial, administrative, and cost analysis aspects of the incident and for supervising members of the Finance/Administration Section.

Monitor the utilization of financial assets. Oversee the acquisition of supplies and services necessary to carry out emergency operations. Supervise the documentation of expenditures relevant to the emergency incident.

IMMEDIATE:

- Receive appointment from Incident Commander. Obtain packet containing Section's Job Action Sheets.
- Read this Job Action Sheet and review organizational chart.
- Put on position identification vest.
- Obtain briefing from Incident Commander.
- Appoint Time Unit Leader, Procurement Unit Leader, and Cost Unit Leader, Comp/Claims Unit Leader; distribute corresponding Job Action Sheets and vests. (May be pre-determined.)
- Confer with unit leaders after meeting Incident Commander.
- Develop an operating plan for the Finance/Administration Section; fill supply and support needs.
- Establish a Financial Operations Center with personnel.

INTERMEDIATE:

- Provide input on financial and cost-analysis matters.
- Review contacts, memoranda of understanding, and cooperative agreements for incident impact and application.
- Obtain briefings and updates from Emergency Incident Commander as appropriate.
- Relate pertinent financial status reports to appropriate officers and unit leaders.
- Schedule planning meetings to include Finance Sections Unit Leaders; discuss updating the section's operating plan and termination procedures.

EXTENDED:

- Update Incident Commander on activities and/or problems.
- Provide for staff rest periods and relief.
- Participate in debriefing and after action reports.
- Other concerns as they arise.

TIME UNIT LEADER

Position Assigned To:

You Report To: _____ (Finance Section Chief)

Mission: The Time Unit Leader is responsible for recording personnel time and managing the commissary operation.

IMMEDIATE:

- Receive appointment from Finance Section Chief. Obtain packet containing Section's Job Action Sheets.
- Read this Job Action Sheet and review organizational chart.
- Put on position identification vest.
- Obtain briefing from Finance Section Chief.
- Determine requirements for the time-recording function.

INTERMEDIATE:

- Ensure that personnel time-recording documents are prepared daily and comply with agency policy.
- Establish and maintain adequate records security.
- Brief Finance/Administration Section Chief on current problems and recommendations, outstanding issues, and follow-up requirements.
- Establish and maintain a file for employee time reports within the first operational period.
- Determine the need for Personnel Time Recorders, and order personnel as needed (with Finance/Administrative Chief's approval).

EXTENDED:

- Initiate, gather, or update a time report for all personnel assigned to the incident for each operational period.
- Ensure that all employee identification information is verified on the time report.
- Before demobilization, ensure that all personnel time logs and forms are complete according to agency policy.
- Obtain Demobilization Plan, and ensure that Personnel Time Recorders are adequately briefed on Demobilization Plan.
- Maintain a daily log of excessive hours worked and give to Time Unit Leader.
- Ensure that time reports are signed.
- Close out time documents before personnel leave the incident.
- Participate in debriefing and after action reports.
- Other concerns as they arise.

PROCUREMENT UNIT LEADER

Position Assigned To:

You Report To: _____(Finance Section Chief)

Mission: The Procurement Unit Leader is responsible for administering all financial matters pertaining to vendor contracts, leases, and fiscal agreements.

IMMEDIATE:

- Receive appointment from Finance Section Chief. Obtain packet containing Section's Job Action Sheets.
- Read this Job Action Sheet and review organizational chart.
- Obtain briefing from Finance Section Chief.
- Review incident needs and any special procedures with Unit Leaders, as needed.
-

INTERMEDIATE:

- Coordinate with Compensation/Claims Unit on procedures for handling claims.
- Complete final processing of contracts and agreements, and process documents for payment.
- Coordinate cost data, in contracts, with Cost Unit Leader.
- Brief Finance/Administration Section Chief on current problems and recommendations, outstanding issues, and followup requirements.
- Determine the need for Equipment Time Recorders, and order personnel as needed (with Finance/Administration Section Chief's approval).
- Establish and maintain adequate records security.
- Brief Finance/Administration Section Chief on current problems and recommendations, outstanding issues, and follow-up requirements.

EXTENDED:

- Initiate, Coordinate with Compensation/Claims Unit on procedures for handling claims.
- Complete final processing of contracts and agreements, and process documents for payment.
- Before demobilization, ensure that all procurement logs and forms are completed according to agency policy.
- Obtain the Demobilization Plan, and ensure that the Equipment Time Recorders are adequately briefed on the Demobilization Plan.
- Participate in debriefing and after action reports.
- Other concerns as they arise.

COMPENSATION/CLAIMS UNIT LEADER

Position Assigned To:

You Report To: _____ (Finance Section Chief)

Mission: The Compensation/Claims Unit Leader is responsible for the overall management and direction of all administrative matters pertaining to compensation-for-injury and claims-related activities related to an incident.

IMMEDIATE:

- Receive appointment from Finance Section Chief. Obtain packet containing Section's Job Action Sheets.
- Read this Job Action Sheet and review organizational chart.
- Obtain briefing from Finance Section Chief.
- Establish contact with Safety Officer, Liaison Officer, and Agency Representatives.
- Review Incident Medical Plan.

INTERMEDIATE:

- Establish a compensation-for-injury work area within or as close as possible to the Medical Unit.
- Establish procedure with Medical Unit Leader for prompt notification of injuries or fatalities.
- Coordinate with Procurement Unit on procedures for handling claims.
- Provide written authority, according to agency policy, for persons requiring medical treatment.
- Provide correct billing forms for transmittal to doctor and hospital.

EXTENDED:

- Initiate, Coordinate with Compensation/Claims Unit on procedures for handling claims.
- Keep informed, and report on status of hospitalized personnel.
- Obtain all witness statements from Safety Officer and Medical Unit, and review for completeness.
- Coordinate the analysis of injuries with the Safety Officer.
- Maintain log of all injuries occurring on the incident.
- Obtain Demobilization Plan, and ensure that the Compensation-For-Injury and Claims Specialists are adequately briefed on the Demobilization Plan.
- Before demobilization, ensure that all compensation-for-injury and claims logs and forms are complete and routed to the appropriate agency for post incident processing.
- Participate in debriefing and after action reports.
- Other concerns as they arise.

KARUK JUDICIAL SYSTEM AND PROGRAMS

REPORT TO TRIBAL COUNCIL

JANUARY, 16, 2014

APRIL ATTEBURY, ADMINISTRATOR
P.O. BOX 629, YREKA, CA. 96097

I. PROGRAM BUDGETS ATTACHED

II. PROGRAM UPDATES

FAMILY VIOLENCE PREVENTION & SERVICES

(FVPS)

The Karuk Tribe has just received an award letter in the amount of \$14,071. **The Family Violence Prevention & Services Program Goal** is to establish and sustain a family violence prevention and services program. **The objectives:**

1. Provide immediate shelter and supportive services to community adult and youth victims of family violence, dating violence, or domestic violence, and their dependents.
2. Provide prevention/education/outreach services.

Activities planned: 1. Develop and distribute public services announcements, posters, brochures, and fact sheets. 2. Provide women's' talking circles. 3. Assist with outreach and education for the Karuk Head Start program and to high schools. 3. Participate in monthly community outreach events such as;

January-stalking awareness month

February-teen dating violence awareness month

March- march against bullying

April- child abuse awareness

May- mental health awareness month

October- domestic violence awareness month

KARUK TRIBE PIKYAV DV SERVICES
PROMOTING HEALTHY RELATIONSHIPS AND PEACEFUL HOMES
DECEMBER 20, 2013 – JANUARY 15, 2014

JANUARY IS STALKING AWARENESS MONTH!

THE PIKYAV PROGRAM HAS BEEN BUSY PROVIDING OUR SERVICES TO VICTIMS OF ABUSE AND ASSISTING IN THE LEGAL ACCESS CENTERS. WE NOW HAVE OFFICE LOCATIONS IN ALL 3 COMMUNITIES, 1517 SOUTH OREGON ST. SUITE B YREKA, CA. 96097, 533 JACOBS WAY HAPPY CAMP, CA. 96039, AND NOW WE HAVE AN OFFICE AT THE PANAMNIK COMMUNITY CENTER 37960 HWY 96, ORLEANS, CA. 95556. THE ORLEANS OFFICE WILL ALSO BE SHARED WITH HUMBOLDT COUNTY VICTIM WITNESS ADVOCATE, HOLLY HENSHER WHO WILL PROVIDE SERVICES ONE DAY A MONTH.

KARUK PIKYAV DV SERVICES PROGRAM IS IN COLLABORATION WITH KTHA SECURITY & EMERGENCY SERVICES PROGRAM RANDY WHITE AND LIZ MEAD TO BEGIN PROVIDING WOMEN'S SELF DEFENSE CLASSES.

LIZ MEAD HAS GENEROUSLY OFFERED HER EXPERTISE TO WOMEN WHO ARE VICTIMS OF ABUSE. SHE IS SEMIRETIRED 3RD DEGREE BLACK BELT INSTRUCTOR FOR THE U.K.K.A. (UNITED KARATE AND KETSUGO ASSOCIATION). HER STYLE OF MARTIAL ARTS TECHNICALLY ENCOMPASSES KARATE, JU JITSU, AIKIDO, JUDO, SAVATE AND ATEWAZE. SHE HAS ALSO TRAINED IN MUAY THAI, ESCRIME, BRAZILIAN JU JITSU AND GROUND FIGHTING. SHE RAN HER OWN SELF-DEFENSE SCHOOL (BAR HARBOR SCHOOL OF SELF DEFENSE, BRANCH OF SENSEI HAMZY'S) IN MAINE FROM 2000-2008, HAVING OVER 50 STUDENTS ON A REGULAR BASIS, TEACHING MOSTLY ADULTS AND SOME CHILDREN. SHE WON THE UKKA NATIONAL GRAND CHAMPIONSHIP 3 TIMES FOR FIGHTING, ONCE AS A BROWN BELT, ONCE AS A BLACK BELT, AND ONCE AS A SENIOR BLACK BELT.

“I HAVE INTERMITTENTLY DONE SPECIAL CLASSES FOR WOMEN’S SELF-DEFENSE, SOMETHING I FEEL VERY STRONG ABOUT SINCE I WAS ALSO A VICTIM OF DOMESTIC ABUSE, AND IT WAS A SELF-DEFENSE CLASS THAT STARTED ME ON MY PATH IN THE MARTIAL ARTS. I AM HALF OGLALA LAKOTA (ADOPTED OFF ONE OF THE RESERVES) AND FEEL A SPECIAL DESIRE TO WORK WITH MY OWN TRIBE AS WELL AS OTHERS IN ANY WAY TO HELP NATIVES PEOPLE.”

RANDY WHITE IS A FORMER CORRECTIONAL SERGEANT AND POLICE ACADEMY INSTRUCTOR FOR THE STATE OF NEVADA. HE IS CERTIFIED AND HAS 9 YEARS OF EXPERIENCE INSTRUCTING SELF-DEFENSE PROGRAMS FROM THE DEFENSIVE TACTICS INSTITUTE OF AMERICA, MONADNOCK WEAPONS SYSTEM, ASP WEAPONS SYSTEM AND THE ILLINOIS PEACE OFFICERS DEFENSE SYSTEM, ALL OF WHICH ARE ROOTED IN AIKIDO AND JUJITSU. HAVING EMPLOYED THESE SYSTEMS AND TECHNIQUES AS A CORRECTIONAL SERGEANT AND A NDOC SPECIAL EMERGENCY RESPONSE TEAM MEMBER, RANDY BRINGS REAL LIFE EXPERIENCE TO THIS CLASS.

FEBRUARY IS TEEN DATING VIOLENCE AWARENESS MONTH THE PIKYAV PROGRAM IS HOLDING A “SWEET HEART DANCE” FOR TEENS. THE DANCE WILL TAKE PLACE AT THE HAPPY CAMP COMMUNITY CENTER WHERE RYAN PARRY LOCAL HIGH SCHOOL STUDENT WILL DJ. RANDY WHITE KTHA SECURITY OFFICER WILL BAR B Q HAMBURGERS AND HOT DOGS.

MEETINGS-

COUNCIL MEETING – ORLEANS
PIKYAV ADVISORY COMMITTEE MEETING – HAPPY CAMP

PIKYAV DV SERVICES- # OF CONTACTS-18

TRANSPORT-0 SUPPORT SERVCS – 18 CRISIS INTERVENTION-0
LEGAL – 0 GROUPS-15

LEGAL ACCESS CENTER ASSISTANTS-9

GROUPS

HIGH SCHOOL BOYS AND GIRLS GROUP ALTERNATING
WEDNESDAY – TANYA BUSBY

GIRLS GROUP HAPPY CAMP ELEM. WEDNESDAY – LESLIE MOORE

GIRLS GROUP ORLEANS ELEM. THURSDAY – LESLIE MOORE

WOMEN’S TALKING CIRCLE – MONDAYS – LESLIE MOORE

KARUK 7TH GENERATION YOUTH MENTORING PROGRAM

Alma Mendoza
Tribal Youth Resource Specialist

Ms. Mendoza’s returned from Medical Leave on January 6th. Alma is maintaining contact with Mr. RainingBird, EDC Technical Assistance Specialist. Alma is in Yreka at the High School and Alternative Day School on Wednesdays and works with individuals and groups and in Happy Camp on Thursdays’. Alma alternates every other Thursday and goes to Orleans.

KARUK TRIBAL COURT

1. The Karuk Tribal Court, Child & Family Division continues to conduct Court Hearings once a month as needed.
2. NCTCC/Karuk Legal Access Centers: The Northern California Tribal Court Coalition and the Karuk Tribal Court, Yreka Legal Access Center, 1517 South Oregon Street, Suite B is open daily with a legal assistant provided by NCIDC on site. Appointments are highly recommended. 530-842-6282.

Statement of Expenditures, Encumbrances & Appropriations

Date: 12/10/2013
Time: 12:35:35PM

KARUK TRIBE

For Period Ending 12/31/2013

Selecting on DIV from 509402 to 509402

ACCOUNT DESCRIPTION	APPROPRIATIONS	MONTH-TO-DATE EXPENDITURES	YEAR-TO-DATE EXPENDITURES	PRIOR YEAR OUTSTANDING ENCUMBRANCES	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
5094-02-7015.00						14,529.17-	
SALARIES	3,337.41		14,529.17				
5094-02-7101.00						1,085.11-	
FICA/MCARE	234.12		1,085.11				
5094-02-7103.00						74.39-	
WORKERS COMP			74.39				
5094-02-7105.00						356.89-	
RETIREMENT			356.89				
5094-02-7300.00						5,537.06-	
TRAVEL	51.68		4,577.51	959.55			
5094-02-7301.00						844.73-	
MILEAGE/VEHICLE EXP			844.73				
5094-02-7500.00						2,046.25-	
SUPPLIES	50.66		1,409.47		636.78		
5094-02-7601.05						3,897.71-	
HEALTH INS	1,231.36		3,897.71				
5094-02-7607.00						293.41-	
UTILITIES	106.95		293.41				
5094-02-7607.10						477.00-	
CELL PHONE	318.05		477.00				
5094-02-7800.00						313.86-	
VICTIM ASSISTANCE			313.86				
5094-02-7801.00						1,204.29-	
LODGING VOUCHERS			1,204.29				
Totals for :	5,330.23		29,063.54	0.00	1,596.33	30,659.87-	
509402 (2011-TW-AX-0013 DV SERVICES)							
Report totals	5,330.23		29,063.54	0.00	1,596.33	30,659.87-	

Statement of Expenditures, Encumbrances & Appropriations

KARUK TRIBE

For Period Ending 12/31/2013

Selecting on DIV from 509405 to 509405

ACCOUNT DESCRIPTION	APPROPRIATIONS	MONTH-TO-DATE EXPENDITURES	YEAR-TO-DATE EXPENDITURES	PRIOR YEAR OUTSTANDING ENCUMBRANCES	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
5094-05-7015.00			4,884.67			4,884.67-	
SALARIES	1,120.48						
5094-05-7101.00			363.17			363.17-	
FICA/MCARE	77.21						
5094-05-7103.00			25.57			25.57-	
WORKERS COMP							
5094-05-7105.00			123.85			123.85-	
RETIREMENT							
5094-05-7300.00			733.99			733.99-	
TRAVEL							
5094-05-7601.05			613.85			613.85-	
HEALTH INSURANCE	189.83						
5094-05-7610.00			804.40			804.40-	
CAR MAINTENANCE							
Totals for :	1,387.52	1,387.52	7,549.50	0.00		7,549.50-	
509405 (DOJ OVAW 2012-TW-AX-0023)							
Report totals	1,387.52	1,387.52	7,549.50	0.00		7,549.50-	

Statement of Expenditures, Encumbrances & Appropriations

KARUK TRIBE

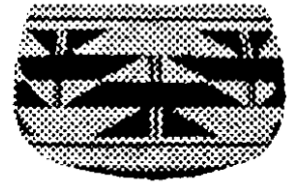
For Period Ending 09/30/2013

Selecting on DIV from 509405 to 509405

ACCOUNT DESCRIPTION	MONTH-TO-DATE EXPENDITURES	YEAR-TO-DATE EXPENDITURES	PRIOR YEAR OUTSTANDING ENCUMBRANCES	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
5094-05-7015.00						
SALARIES	255,518.00	25,961.64			229,556.36	10.16
5094-05-7101.00						
FICA/MCARE	19,548.00	1,917.52			17,630.48	9.81
5094-05-7102.00						
SUTA	3,472.00	217.01			3,254.99	6.25
5094-05-7103.00						
WORKERS COMP	2,092.00	90.48			2,001.52	4.33
5094-05-7105.00						
RETIREMENT	12,776.00	1,182.43			11,593.57	9.26
5094-05-7300.00						
TRAVEL	20,000.00	1,357.97			18,642.03	6.79
5094-05-7301.00						
MILEAGE		167.44			167.44-	
5094-05-7500.00						
SUPPLIES	38,480.00				38,480.00	
5094-05-7600.00						
EQUIPMENT	59,723.00	58,949.86			773.14	98.71
5094-05-7601.00						
CONTRACTUAL	105,000.00	15,608.95			89,391.05	14.87
5094-05-7601.05						
HEALTH INSURANCE	37,171.00	1,988.49			35,182.51	5.35
5094-05-7607.00						
UTILITIES	32,307.00				32,307.00	
5094-05-7607.10						
CELL PHONE	4,320.00				4,320.00	
5094-05-7610.00						
CAR MAINTENANCE	7,200.00				7,200.00	
5094-05-7999.00						
IDC	127,759.00	11,402.00			116,357.00	8.92
Totals for :	725,366.00	118,843.79	0.00		606,522.21	16.38
509405 (DOJ OVAW 2012-TW-AX-0023)						
Report totals	725,366.00	118,843.79	0.00		606,522.21	16.38

① 10/1/2012 - 9/30/2013
 ② 10/1/2013 - 9/30/2014
 ③ 10/1/2015 - 9/30/2015

DATE: January 14, 2013
TO: Karuk Tribal Council
FROM: Ann Escobar, Interim Executive Director
SUBJECT: KTHA Director's Report



Construction Projects: There have been two constructions meeting held this month. We continue to go over the current projects, this helps to keep us on schedule ensure that the communication with all key KTHA staff is occurring.

- A. **Home Replacement/Rehabilitation Programs:** We currently have two home replacements in process, with one that is now complete. We have two home rehabilitation projects in process, with one now complete. Our construction staff has been busy working with lots of projects to maintain. Good job Construction!

Housing Improvement Program Joint Project (HIP): There has been joint work with the Tribal and KTHA staff to continue with the project. The contract for construction was approved. The demo of the home should be in process. There was a question on the installation of the fire sprinkler system which is a requirement and there will be a change order submitted to the Tribe for a change order to include this installation. The Tribal liaison has not been identified yet to replace the Mr. Attebery's assistance.

Comstock Fire Rehabilitation: The contract for the design was awarded. There was a site visit with the engineer held on January 16th.

Blue House Purchase: The weatherization of the home was done and the home is now secured as there was a break in. It is being worked on for occupancy. The BOC had made the decision offer the home to assist with the Tribe's need for housing for an employee. The unit should be ready for occupancy by February 1st or sooner.

Yreka Wellness Center: We are in receipt of a 90% redesign plans and the construction staff has been reviewing them thoroughly. Once we have reviewed the plans we should be in receipt of the 100% design plans by February.

HC Emergency Housing (RV Park): This project will be a two phase project; trailer relocation and then the setup of the Ramada's, decks and utilities. The relocation of the unit contract was awarded and they have applied for the permits. The force account crew has been doing some of the site work to get ready for the units. The BOC will be reviewing the privacy wall concept to see how that work will be implemented.

HC Duplexes (Old Highway): We are still waiting on approval from Cal-trans. The designs are in the hydrology department with Cal-trans. Sandy Tripp has been contacted to possibly help with the Cal-Trans delay. It is anticipated at this time that this project may not go forward until spring.

Fourth Avenue home: The County has inspected the unit and it was approved for occupancy. The interior work needs to be finished, we are furnishing the home similar to a motel, but there will not be a TV or phone installed. The home will be offered once it is fully ready for occupancy.

Lower Tishawnik Single Family Home: The building permit has been submitted to Humboldt County by the contractor in October. The County sent a second correction list for the installation of a fire sprinkler system in the home. Steve met with the Power Company to at least get this process started; they are asking that additional power poles be installed.

KTHA Executive Director: There was a selection to fill the Executive Director position, I am happy to announce that Erin Hillman will be joining our team on January 22, 2014. We look forward to welcoming her back. ☺

Yreka KTHA Building Monument: The project will consist of two side benches along the walk way and filling in the hole with cement hole that will have a basket design etched in, the style is similar to the other etched stones. The decision was to have the Construction Manager do the work in house so that should be completed by April.

Winter Storm Update: The work for all the winter storm damage is now complete; there was a total of about 20 emergency work orders thru out the KTHA Communities. The maintenance department is working on some preventative ideas to pass along to the residents. The KTHA maintenance did a great job in getting everything back in order for the residence.

KTHA Staff Reports:

Brian Gonzalez, Maintenance Supervisor

Over the last month maintenance has been dealing with a lot of weather related issues including freezing pipes, water lines popping, central heating going out and water leaks from odd areas. Maintenance has been able to take care of all the plumbing issues but we did have to call in a technician to get a few of our heaters running again. Along with the emergency issues, maintenance has been getting unit prep completed in the best timely manner possible. Hams were delivered as scheduled on December 19th. Today maintenance is changing out smoke alarm batteries on ALL KTHA homes/apartments. Units that are fully completed and are available for rent as of 1/15/14; 1234 C Thook St/4 Bedroom, 1245 B Muh Chee Shee/3 Bedroom, 1241 B Muh Chee Shee/3 Bedroom and 1855 Apsuun/ Elders Home will be completed by Friday the 17th. We will be installing address post on all the elder homes and a few of the homes on the hill, along with installing reflector lights and numbers in the near future to help local authorities identify the address they are being called out to on emergencies. Time is crucial during an emergency and we have had complaints about the lack of visibility on the hill.

Richard Black, Construction Manager

This month I have been reviewing the Kahtishraam wellness center project along with other projects. On the wellness center the construction staff has been reviewing the 90% complete plans that we received after the 20th of December 2013, there are a few things that we are putting together in a document to send back to the engineers for them to fix. KTHA has a meeting

with Schlumpberger Engineering on the 6th of January 2014, we are meeting at the Comstock home to start the As-builts for this project there is a 90 day completion date for this

Richard Black continued.....

contract. The Loudon home re-roof that was awarded has been completed January 2014. The Force account crew has finished this year's work on the Yreka Paint Project they complete 16.5 homes and will be back in Yreka to complete additional 11 homes in spring 2014. The Force Account crew has been working on 2nd Ave. prepping for the FEMA home installation and the erection of the Ramada's.

Sara Spence, Executive Assistant

Environmental -I am starting to work on the environmental reviews for the construction of the homes included in this year's IHP as sites are finalized.

Construction -The past couple of months have been busy with several projects awarded requiring contract documents to be processed and pay requests to be monitored. We are transitioning away from our online project management database and will be using our own server to monitor the projects which will result in cost savings.

Administrative - Two contracts were assigned; 1) Second Avenue (RV Park) FEMA Transport and 2) Asip Home Demolition.

I have begun preparations for the upcoming Planning Session to get the meeting materials prepared for distribution.

I will be starting audit preparations ensuring that all personnel files, construction files, environmental reviews, contract files, meeting minutes, and Resolutions are ready for inspection in March. I am very happy that the audit and Planning Session are not so close together this year.

Human Resources - The Executive Director vacancy was finally filled; Erin Hillman will start on January 22. The additional laborer for the Happy Camp Force Account Crew Ramada project was advertised with a small pool of applications received so it was re-advertised; applications are under review.

Scott Nelson, Resource Development Manager

Computer Assistance:

1. Setting up email accounts for clients
2. Instructing clients on various aspects of using email functions
3. Advising clients on using search engines to find various websites or to locate information
4. Provide computer software instruction on an individualized basis
5. Scanning of documents for clients and converting files for printing, emailing, archiving etc.

Job search assistance:

1. Help clients with online applications and submission of application documents
2. Conduct resume writing classes
3. Post current and local job listings at [www. KTHA.US/Jobs](http://www.KTHA.US/Jobs) (job lists also posted in Center)
4. Communicate with Workforce Connection personnel in Weed on behalf of clients

Tutoring/Education:

1. Provide information and tutoring for prospective GED examinees
2. Assist clients with college applications and obtaining information regarding college courses

3. Supervise part-time tutors
4. Provide weekly session for Tribal headstart kids
5. Collaborate with local public schools; attend Title VII meetings and promote local school programs with KTHA residents
6. Coordinate use of Education Center with others who use the center for such things as: Karuk culture Class, Karuk Language class, AA and N/A meetings

Scott Nelson continued.....

7. Tutor K-12 students in a variety of subjects
8. Collaborate with KTHA security in setting up monthly Drug/Alcohol Abuse resistance classes for Karuk youth

Assist Residents with Tribal Enrollment Procedures

1. Shoot and edit pictures for tribal cards
2. Print out Forms for tribal enrollment and assist residents when necessary in filling out forms
3. Email pictures and completed forms to tribal enrollment office

Miscellaneous:

Maintain KTHA website and provide updates when necessary
Assist KTHA kids with bicycle repair
Budgeting of monies for supplies

Respectfully Submitted: Ann Escobar

Thank you for your support and continued patience; this has been a learning experience with lots of learning. YOOTVA!

Action Item:

Review Special Forest Products Request and make final recommendations

Monthly Updates:

Emergency Preparedness

I completed another course for my role as a KEEPR Team Member, I-300-Intermediate ICS. This course was somewhat challenging and involved a lot of new terminology. I hope that we can complete some training exercises to test some of the skills we learned, this would help keep the information fresh in my brain.

Tom has solicited for a specialist in Radio Installation to assist with the completion of the Radio Repeater Project. This group will be able to assist us in filling out some of the required forms for the Special Use Permit.

Transportation

I was able to touch base with Carol Ferris, the Tribal Liaison for the new California State Transportation Agency regarding their draft consultation policy. She is going to bring up our concern of having more Tribal Consultation Sessions to really flesh out the new policy for this new agency. In the mean time I will be working with Sandi to identify our top priorities.

Bureau of Indian Affairs

I have been reviewing our BIA Fire Agreement. Bill Tripp and I will be having some planning meetings with the pro-bono attorney to analyze our options for moving forward. The New Agreement does little for Tribal Sovereignty and Self-Governance and also does not improve the current issues of the fire crew including lack of funds to maintain staff for ongoing preparedness and planning needs. Additional staff would allow for more outreach and development of a comprehensive fire and fuels reduction program.

Compact

I worked with Tony Gonzalez and Dennis to complete the Agreement with the lobbyist for Compact Ratification. I have been receiving weekly updates from Tony on the progress. As you know there is a Union Group who is already trying to get tied in to the casino. I will be reviewing that document.

We did not get around to completing the policies and ordinances required by the compact. Scott and I will be meeting to discuss a strategy. I have reached out to Blue Lake Casino to see what kind of ordinances they might be able to share.

We will be having our IGA meeting with the city of Yreka next week. I think we have identified where we are at and have developed a good outline of the associated costs. Hopefully the city is finally ready to agree to agree and we can make some progress.

Resolutions

We are only missing a few more resolutions for 2013. I am rethinking the Request for Resolution Form. It is very redundant for resolutions associated with grants. I would like to take this back to the management team to see if they think maybe the policy should apply to grants that are not associated with a grant (which means they aren't reviewed by staff).

Housing

I forwarded some information regarding Tax Credit for Low-Income Housing through the Board of Equalization to the Housing Board and the new executive director. It might be a great opportunity to develop some low-income housing for all of the new casino employees and also receive some tax breaks.

Sara Spence has requested a Memo regarding Sovereign Immunity. I will be putting together some information including what sovereign immunity is, what a limited waiver is, why Tribes cannot fully waive sovereign immunity, and our standard "limited waiver of sovereign immunity" is. She will be providing this information to contractors.

The city of Yreka is updating their General Plan Housing Element. I think that Housing Authority should look over the plan. Although the majority of our development is on Tribal land, if we do decide to do some development on fee land we can look at taking advantage of some of the housing incentives in this plan. Some opportunities include discounts on development/impact fees as well as priorities for water usage. I think that it's possible that there will be an increase in housing needs with the development of the casino in Yreka.

DNR

On January 10th I participated in a call with Bill Tripp, Leaf Hillman, Mark Levitan (pro-bono attorney), and council member Josh Saxon. We discussed the Tishawnik property on the call and have a strategy for getting some free-help through the department of justice. Mark will be doing some follow up and we may need to draft a letter to initiate the request at the Regional Office. Another topic we discussed was looking at a larger land management strategy. The discussion covered topics such as a research institute and developing programs for college students to come and assist with develop plans. Additionally we talked about utilizing the Katimiin MOU to start implementing some demonstration projects. There is a group that might be able to gather funds to support this kind of effort that focuses on reestablishing sovereign rights and traditional land management practices fused with modern science for more effective results.

Other

We have developed a draft letter for requesting forest products using the Farm Bill Authority. I need some additional input from Council Member Saxon and then we can complete the submission. I have attached a copy of the draft letter.

We submitted two applications to the Honoring Nations Grant Program. The first one was for the Emergency Preparedness Department, Emergency Declarations and the second one was for the Tishawnik Property being deemed eligible to be listed on the National Register. After talking with one of the Program Staff it became clear that a more specific topic would be more successful and would not confuse the "readers". Also there were strict word limits for each question that would make it difficult to have a comprehensive application with so many different topics. These two projects were chosen because there is somewhat of a clear start to finish process, whereas some of the other topics need to be fleshed out or are still in the process of being successfully implemented and producing positive results.

On January 24th we will be having a meeting with some Forest Service Staff regarding the expired Consultation Protocol MOU. It would be good to have a Council Member there. Maybe Josh Saxon can attend as it will be in Orleans at the F.S. Ranger Station from 9:30 a.m. to noon.

~~January~~

Tyrone Kelley
Forest Supervisor
Six Rivers National Forest
1330 Bayshore Way
Eureka, CA 95501

Patricia Grantham
Forest Supervisor
Klamath National Forest
1711 South Main Street
Yreka, CA 96097-9549

~~Dear Mr. Kelley and Ms. Grantham,~~

RE: Karuk Tribal Notification of Intent Regarding: Sugar Pine for traditional and cultural purposes

~~Dear Mr. Kelley and Ms. Grantham,~~

~~Ayukii (hello), Nolan~~

The Karuk Tribe has determined that there is currently a need to gather trees or portions of trees for a traditional cultural purpose or use. The Tribe is requesting your assistance in identifying suitable tree(s) for tribal use under the authority provided to the Forest Service by the Farm Bill, section 8105 (a).

As part of this process, the Tribe is hereby initiating consultation with the Klamath and Six Rivers National Forests in a manner consistent with the Traditional Gathering Policy of the United States Forest Service (USFS). This consultation is intended to enable the Tribe in the attainment of the necessary materials to help fulfill the needs and desires expressed by the tribal community under the principals of self-governance and self-determination. .

Not only has the Tribe determined it to be critical to educate our youth in the process of traditional boat making, cultural practitioners also need to produce a few boats needed for the ceremonial utilization (boat dance).

Comment [JG1]: More information needed on boat making project

The Karuk Tribe formally proposes that the Klamath and Six-Rivers National Forest each designate a staff person to identify accessible tree(s) that meet the following criteria:

Comment [BT2]: Form letter language

Comment [BT3]: Add criteria here

Once tree(s) are selected, please contact Leaf Hillman Director of Natural Resources leafhillman@karuk.us to coordinate a field visit to reach concurrence as to the selection and suitability of such resource in meeting this tribal need.

Comment [BT4]: Form letter language

Yôotva (thank you)

Russell Attebery
Chairman
Karuk Tribe
(530) 493-1600 x 2019

Director of Administrative Programs and Compliance
Report to Tribal Council
January 23, 2014



Action Items:

1. Agreement Number 14-A-021, Indian Health Service Individual Assistance for Tribal Member Sandi Hinkle.
2. Approval Tribal Council Report Format (Grant Reporting).

Orleans Clinic Project-

The revised Implementation Schedule was approved. I submitted the Close Out Documents to HUD. The Tribe received notice on January 3rd, that our close out report was accepted and the grant was closed effective the date of the letter.

2012 HUD ICDBG-

The Implementation Schedule was revised and approved by HUD, we are still on track to have revised construction bid documents completed by February 1st.

Compliance-

An evaluation of the Institute of Museum and Library Services projects was completed. I have met with the staff and the Chairman to discuss the findings and make recommendations for bringing the projects that are still open back into compliance. The issues we discussed were the submission of late reports, information included in the reports, adherence to timelines and project schedules, as well as project management and budget issues. A separate report has been provided to the Council by email and hard copy in your mail boxes.

Transition Plan:

My last official day as Director of Admin/Compliance is January 21st. I have mapped out a schedule of critical dates to be present at least part day in this office while the Tribe seeks my replacement. I will provide that schedule to the Council and Management team. I submitted a transition plan to the Council with a short list of recommendations for reorganization of this department. The resulting discussion with department directors and Council has been very constructive. I appreciate all of the input.

Education Program-

A great deal of my time has been wrapped up in the Education Program work. We are currently advertising for the Education Director, and the closing date is Wednesday, January 22. Tutoring invoices found in the Education Department office have been reviewed and matched up against paid checks and I found only a few that were not paid. These were submitted to the TANF program for processing. I have denied a request from a tutor (twice) who has requested payment for students they have tutored that were not Members or Descendants. I will be submitting a separate report to the Council via email/hard copy regarding tutoring.

I have responded to several Higher Education Student requests for assistance, letters or information. I have processed at least six scholarships.

Grants Office-

Grant Writer interviews are scheduled for Monday January 27th, I plan to attend these interviews unless the Council has other plans.

Fiscal-

The KCDC Americorp funding has been located in the Payment Management System. Laura Olivas, Tamara and I all have access to these funds for drawdown. The first two payment requests have been processed successfully.

Reports:

- CSD Direct Bi Monthly Expenditure Report
- CSD Pass Through Expenditure Report
- HUD ICDBG Quarterly Expenditure Report
- HUD ICDBG Narrative/Fiscal close out Report- 2010 Clinic Project

New Contract /Grant Review (January 16, 2014):

Humboldt Area Foundation	\$16,657	Garden Project	L. Hillman
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Vendor Contracts Reviewed (January 16, 2014):

14-C-026 Biostream/Larry Lestrelle	\$40,000	C. Whitecrane	DNR
14-C-027 Enertribe	\$871,750	E. Cutright	IT
14-C-028 Donna Wilcox, PA	\$10/hr.	L. Aubrey	HHS

RFP/IFB Reviewed and Posted (January 16, 2014):

14-RFP-004	Radio Repeaters	T. Fielden	Closes: 1/17/2014
14-RFP-005	Winter Camp	L. Hillman	Closes: 1/16/2014
14-RFP-006	Council Cook	L. Colegrove	Closes: 1/22/2014
14-RFP-007	Newsletter	L. Colegrove	Closes: 1/22/2014
14-RFP-008	Feasibility Study	E. Perez	Closes: TBD (in draft form)

Agreements /MOU's/Policies Reviewed and Edited (January 16, 2014):

14-A-018	Voided		
14-A-019	Sharps Road Realty	S. Quinn	Dir. Land Management
14-A-020	Pikyav DV Rental	A. Attebury	Behavioral Health
14-A-021	IHS-Sandy Hinkle	E. Hillman	Admin/Compliance
14-A-022	Boston Reed College	V. Simmons	Health
14-A-023	Rose and Kindel	J. Goodwin	Self Governance
14-A-024	Cannon Solutions	E. Cutright	Information Technology

Awards:

Emergency Preparedness Department- Tom Fielden:
 2012 California OES Tribal Equipment Assistance Program, \$24,975
 2011 California OES Tribal Equipment Assistance Program \$44,747

Social Services- ICW Program: April Attebery
 2014 Title IVB \$26,217
 2014 Title IVB Subpart One \$11,821

TANF: Lester Alford
 2014 Federal Funding \$302,954

Meetings Attended:

- Gaming Finance
- Council Planning

IMLS Staff/ Progress and coordination
 IMLS/ KCDC Fiscal and Compliance
 EEOC Training (I was able to fit in ¾ day)- very interesting, it will apply to housing grievance procedure and fair hearing process.

GRANTS REPORT:
 (these are the grants I am currently responsible for)

Program	Code	Total Budget	Expensed to date	Balance	% Expended
Community Services and Development Block Grant- Pass Through	6053-09	\$ 72,338	\$ 4,396	\$ 67,942	6%
Term Dates	Total Months	Month # for report period	# Months Remaining	% Completed.	Extension Option Y/N
1/1/2013 to 4/30/2014	16	12	4	75%	Y
Progress Report Due Date	Completed?	Date Completed.	Fiscal Report Due Date	Completed?	Date Completed.
01/31/2014	No		01/20/2014	Yes	01/06/2014
Comments:					
All Pass Through Contracts have been mailed to Tribes. We have responses from Hoopa and Elk Valley, they receive the majority of the funds. The extension of the grant was processed and approved.					

Program	Code	Total Budget	Expensed to date	Balance	% Expended
Community Services and Development Block Grant- Direct	6063-09	\$ 42,000	\$ 30,765	\$ 11,235	73%
Term Dates	Total Months	Month # for report period	# Months Remaining	% Completed.	Extension Option Y/N
1/1/2013 to 4/30/2014	16	12	4	75%	N
Progress Report Due Date	Completed?	Date Completed.	Fiscal Report Due Date	Completed?	Date Completed.
01/31/2014	No		01/20/2014	Yes	01/06/2014
Comments:					
We are on target with this grant.					

Program	Code	Total Budget	Expensed to date	Balance	% Expended
HUD Indian Community Development Block Grant	5086-00	\$ 605,000	\$ 30,765	\$ 574,235	5%
Term Dates	Total Months	Month # for report period	# Months Remaining	% Completed.	Extension Option Y/N
1/1/2013 to 4/30/2014	16	12	4	75%	N
Progress Report Due Date	Completed?	Date Completed.	Fiscal Report Due Date	Completed?	Date Completed.
10/29/2013	Yes	10/14/2013	01/30/2014	Yes	01/03/2014
Comments:					
The majority of the construction funds are coming from Housing.					

Karuk Community Health Clinic
64236 Second Avenue
Post Office Box 316
Happy Camp, CA 96039
Phone: (530) 493-5257
Fax: (530) 493-5270

Karuk Tribe



Karuk Dental Clinic
64236 Second Avenue
Post Office Box 1016
Happy Camp, CA 96039
Phone: (530) 493-2201
Fax: (530) 493-5364

Administrative Office
Phone: (530) 493-1600 • Fax: (530) 493-5322
64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

REQUEST FOR CONTRACT/ MOU/ AGREEMENT

Check One: Contract MOU Agreement Amendment

Karuk Tribe Number Assigned: 14-A-021

Funder/Agency Assigned: CA12-B80

Prior Amendment: _____

REQUIRED → *Procurement Attached *Budget Attached
*System for Award Management (SAM) (CONTRACTS ONLY)
*KCDC/ KTHA Notification/ review required Yes No

Requestor: Erin Hillman Date: January 2, 2014

Department/Program: Administrative Programs and Compliance

Name of Contractor or Parties: IHS services for Tribal Member Sandy Hinkle

Effective Dates (From/To): upon signature to completion of system

Amount of Original: \$23,578

Amount of Modification: _____

Total Amount: \$23,578

Funding Source: Not applicable- will be paid to contractor

Special Conditions/Terms:

Brief Description of Purpose:

** REQUIRED SIGNATURES **

1-2-14
Requestor: _____ Date

**Chief Financial Officer _____ Date

**Director, Administrative Programs & Compliance _____ Date

1-9-2014
**Director of Self Governance(MOU/MOA) or TERO (Contracts) _____ Date

1-6-14
Other: KT CONST MANAGER _____ Date

MEMORANDUM OF AGREEMENT
BETWEEN
INDIAN HEALTH SERVICE
AND
KARUK TRIBE
SISKIYOU COUNTY
CALIFORNIA

PUBLIC LAW 86-121
PROJECT CA 12-B80

DEPARTMENT OF HEALTH AND HUMAN SERVICES
PUBLIC HEALTH SERVICE
INDIAN HEALTH SERVICE
CALIFORNIA AREA OFFICE

DECEMBER 2013

MEMORANDUM OF AGREEMENT
BETWEEN
INDIAN HEALTH SERVICE
AND
KARUK TRIBE
SISKIYOU COUNTY
CALIFORNIA

PUBLIC LAW 86-121
PROJECT CA 12-B80

This Agreement is made between the Indian Health Service (IHS), acting through the Director, California Area IHS, Department of Health and Human Services, under and pursuant to the provisions of Public Law 86-121 (73 Stat. 267), and the Karuk Tribe, hereinafter called the Tribe, acting through its Chairperson.

The Tribe desires satisfactory water supply and/or adequate waste disposal facilities for the members of the Tribe.

The Tribe, acting through the Chairperson, submitted a project proposal/letter to the IHS, dated October 13, 2013, requesting assistance under Public Law 86-121 to serve tribal homes in the construction of water supply and/or wastewater disposal facilities.

The IHS desires to assist with the construction of water supply and/or wastewater disposal facilities for the Tribe, as a means of improving the health of the residents.

The Tribe has reviewed and concurs with the provisions of the attached Site Summary Sheet(s) and Project Summary.

In order to carry out the project as set forth in the attached Site Summary Sheet(s) and Project Summary dated June 2013, the parties mutually agree:

TRIBAL LANDS

1. The Tribe hereby grants permission for the IHS and its representatives to enter onto or across tribal lands for the purpose of carrying out the project outlined in the attached Project Summary and provided for in this Agreement. Furthermore, the Tribe agrees to waive all claims which may arise by reason of such entry onto tribal lands, except those that may be recognized under the Federal Tort Claims Act. [TL1]

2. The Tribe will obtain all rights-of-way on or over tribal lands as in the judgment of the IHS may be necessary for the provision and operation of any facilities provided for hereunder and waives any claims for compensation and damages therefore. [TL2]
3. The Tribe will provide all tribal land necessary for the construction of the facilities as provided for in the attached Project Summary. All interests in such land, easements, and rights-of-way shall remain with the Tribe, except as otherwise provided for in this Agreement. [TL3]

NON-TRIBAL LAND

1. The Tribe will assist in obtaining all rights-of-way on or over non-tribal lands as, in the judgment of the IHS, may be necessary for the provision and operation of any facilities for hereunder and waives any claims for compensation and damages therefore. [NTL.1]

HISTORIC PRESERVATION, CULTURAL PROPERTIES, DISCOVERY

1. The Tribe will provide assistance in complying with the regulations (36 CFR 800) implementing Section 106 of the National Historic Preservation Act (16 USC 470f) by informing IHS of any traditional cultural properties potentially affected by construction of the project. The Tribe shall take appropriate steps to identify traditional cultural properties potentially affected by the project, including contacting traditional cultural leaders or other tribal members who may have knowledge about such locations, sites, or objects. [HPCPD1]
2. The IHS shall consult with the Tribe regarding excavations that may result in inadvertent discovery of human remains in accordance with the Native American Graves Protection and Repatriation Act (25 U.S.C. 3001) and the implementing regulations at 43 CFR Part 10. This Agreement shall serve as official notice to the Tribe that the proposed sanitation facilities construction may result in inadvertent discoveries, and that any such discoveries shall be subject to the above regulations, including consultation between the IHS and the tribally designated cultural resources representative and disposition of human remains or related cultural items. [HPCPD2]

HOMES SERVED

- Homeowner/Tribal Member*
1. The ~~Tribe~~ shall assure and provide for, at no cost to the IHS: water and sewer lines to be extended to a point outside the home(s) approved for service; power and adequate electrical facilities, including proper electrical service entrance, at each home; and homes to be properly winterized, including skirting for mobile homes, to protect facilities from freezing. [HS1]

IHS CONTRIBUTIONS

1. The IHS will provide without charge to the Tribe:
 - a. All materials, supplies, equipment, and labor for the installation of the individual water supply and/or individual wastewater disposal facilities as provided for in the attached Project Summary; [IC1.a]
 - b. Instructions as to the proper utilization, maintenance, operation, and protection of the facilities provided for herein. [IC1.b]
2. The IHS shall utilize project funds in the amount of \$4,244.00 for IHS project technical support expenses. Project technical support expenses shall include IHS expenditures for technical and clerical salaries, GSA vehicles and miscellaneous project-related expenses. [IC2]

REPRESENTATIVES

1. The Tribe will designate, by letter from the Chairperson to the IHS, a project representative to coordinate Tribal participation under this project. [R1]
2. The IHS Project Engineer shall coordinate the IHS participation under the project. [R2.]

TRANSFER OF IHS OWNED FACILITIES

1. In consideration of contributions made and the responsibilities assumed herein by the Tribe, upon completion of the project, the IHS will transfer, to the ~~Tribe~~, all rights, title and interest to the community facilities including all material, supplies and equipment provided therefore and therein pursuant to this agreement. [TF1]
2. ~~The Tribe hereby agrees to accept the transfer of such community facilities and to operate and properly and efficiently maintain and repair such facilities and equipment as the property of the Tribe so as to keep them in an effective and operating condition [TF2]~~
3. In consideration of contributions made and the responsibilities assumed herein by the Tribe and the individual Indian residents, upon completion of the project, the Tribe will transfer to the head of each Indian household the individual facilities and appurtenances provided for in this Agreement. The head of each household will thereafter be responsible for the maintenance and repair of such individual facilities as his own property so as to keep them in an effective and operating condition. [TF3]

Tribal member

OPERATION AND MAINTENANCE FEES AND ORDINANCES

1. ~~The Tribe will establish connection fees and user rates and collect such charges from individuals served by the system to obtain the revenue necessary to sustain the operation, maintenance, and repair of the project as identified in the Project Summary. As an alternative, the Tribe may provide this revenue from another source. [OM1]~~
2. ~~The Tribe agrees to enact and enforce appropriate ordinances or regulations governing:~~
 - a. ~~Connections to the community water supply and/or sewage systems; [OM2.a]~~
 - b. ~~The methods and materials to be used in making connections to the community water supply and/or sewage systems in a safe and sanitary manner; and [OM2.b]~~
 - c. ~~The continued operation, maintenance, and repair of individual water supply and/or sewage system. [OM2.c]~~

PROJECT SCHEDULE

1. In the interest of coordination, understanding and economy, prior to project construction, the IHS Project Engineer in consultation with the Tribe shall prepare a work plan, including a project schedule. The work plan will specify the facilities to be installed and a time schedule (and budget) for completing the work. The work plan may be modified or amended by the Project Engineer when necessary to carry out the project. [PS1]
2. Efforts will be made to adhere, as closely as possible, to the project schedule developed by the IHS Project Engineer. [PS2]
3. In the event that actual construction of this project cannot be initiated for any reason by 12 months from the date of this Agreement, the IHS reserves the right to cancel the project and use the designated project funds for projects lacking construction impediments. If said construction impediments are resolved following such cancellation, the IHS will give high priority to funding the project from appropriated sanitation facilities funds available at the time or from future sanitation facilities appropriations. [PS3]

PROJECT CLOSEOUT

1. The IHS will close out the project when it determines that all applicable administrative actions and all required project work have been completed. A final closeout report will be prepared and distributed after completion of the project. [PC1]

WARRANTIES

1. The IHS will obtain, and/or assist the Tribe in obtaining, a one-year warranty from the IHS contractors, suppliers, and manufacturers on equipment, work, and supplies provided by them. If a design or construction problem occurs within the first year of installation, the IHS will correct the problem, subject to the availability of funds and staff resources as determined by the IHS. [W1]

MOA DISPUTES

1. The parties to this Agreement agree to resolve all Agreement disputes among the parties through administrative procedures first. If a dispute cannot be resolved locally, the parties to this Agreement agree that the next administrative procedure is an appeals board established at the IHS headquarters level. This board will make a recommendation to the IHS Director, who will exercise final authority for the IHS in the administrative review of all disputes. [MD1]

MOA TERMINATION

1. Any party to this Agreement may terminate its relationship with the other Agreement parties prior to project completion with 30 days notice in writing to all other parties. [MT1]

MEMORANDUM OF AGREEMENT
BETWEEN
INDIAN HEALTH SERVICE
AND
KARUK TRIBE
SISKIYOU COUNTY
CALIFORNIA

PUBLIC LAW 86-121
PROJECT CA 12-B80

In witness whereof, the parties have subscribed their names:

For the Tribe:

Date

Chairperson, Karuk Tribe, having been duly authorized to
enter into this Agreement on behalf of the Tribe

For the Indian Health Service:

Date

Area Director
California Area Indian Health Service
Department of Health and Human Services

INDIVIDUAL SITE SUMMARY SHEET - PLANNING PHASE

Applicant Sandy Hinkle

Indian Health Service, California Area

Tribe Karuk

Revised 2/1/07

Date 12/3/2013

Amendment #

Engineer Technician: Scott Brooks

Project Number CA12-B80

District Engineer: Andrew Huray

IHS Housing Category D - Existing Eligible "Like-New" Homes

Instructions: Submit this sheet (one page) with the site approval letter to the DE. Please use Pink Paper.

I. The Applicant and Site

Is there an existing MOA with the tribe under the proposed project? (Y/N)
 Project Location: 14519 Quartz Valley Drive
Fort Jones, CA 96032

Trust Land? BIA Lease issued yet? (Y/N)
 Non Trust Land County: Siskiyou

II. The Tribal Contact

Contact Name: Michael Thom
 Contact Address: Karuk Tribe
P. O. Box 1106
Happy Camp, CA 96039

Contact Phone: (530) 493-1414

III. Procurement Plan

Water	Wastewater
<input type="checkbox"/> Existing Government Contract Cont # <u> </u>	<input type="checkbox"/> Existing Government Contract Cont # <u> </u>
<input type="checkbox"/> Proposed Government Contract Delivery Order Number <u> </u>	<input type="checkbox"/> Proposed Government Contract Delivery Order Number <u> </u>
<input type="checkbox"/> Proposed Gov. Purchase Order	<input type="checkbox"/> Proposed Gov. Purchase Order
<input type="checkbox"/> MOA Tribal Procurement	<input type="checkbox"/> MOA Tribal Procurement
<input type="checkbox"/> MOA Tribal Force Account	<input type="checkbox"/> MOA Tribal Force Account
<input type="checkbox"/> Micro Purchase	<input type="checkbox"/> Micro Purchase
<input checked="" type="checkbox"/> Other Pending well contract	<input type="checkbox"/> Other

IV. Proposed Facilities ADP Coding

<u>Home Type</u>	<u>IHS Eligible?</u>	<u>1st Service?</u>	<u>Water?</u>	<u>Wastewater?</u>	<u>Solid Waste?</u>
E1- Existing Homes	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
			IDL? <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
			FDL? <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

V. TARGET DATES - MILESTONES

Project Proposal (Completed App.)	<u>10/30/13</u>	Construction Started	<u>01/03/14</u>
Supplemental Environmental Review	<u>10/31/13</u>	Construction Completed	<u>01/05/14</u>
ROW	<u>N/A</u>	Final Inspection	<u>01/30/14</u>
Design Completed	<u>11/30/13</u>	As-Builts Completed	<u>01/30/14</u>
Project Manual/Bid Package	<u>12/30/13</u>	Facilities Transferred	<u>02/10/14</u>

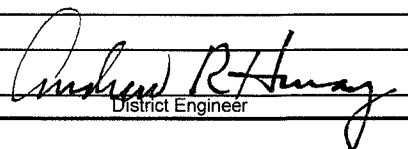
VI. Estimated Construction Cost

Description	Quantity	Unit	Unit Cost	Total Cost
A. Water Facilities				
1 Mobilization / Demobilization	1	EA	\$2,500.00	\$2,500.00
2 Well Drilling	150	FT	\$30.00	\$4,500.00
3 Steel Well Casing	100	FT	\$38.00	\$3,800.00
4 PVC Blank Casing, 6" diameter	125	FT	\$8.69	\$1,086.25
5 PVC Slotted Casing, 6" diameter	25	FT	\$9.67	\$241.75
6 Well Grout	20	FT	\$13.00	\$260.00
7 Filter pack	25	FT	\$2.00	\$50.00
8 Well Development	4	HR	\$50.00	\$200.00
9 Test Pumping	4	HR	\$200.00	\$800.00
10 Recovery	2	HR	\$100.00	\$200.00
11 Well Disinfection and Water Analysis	1	EA	\$800.00	\$800.00
12 Submersible Pump, 1/2 hp	1	EA	\$1,600.00	\$1,600.00
13 Drop Pipe/Submersible Cable	125	FT	\$10.00	\$1,250.00
14 Water Service Line	150	FT	\$9.00	\$1,350.00
15 Buried Electrical Cable	150	FT	\$7.60	\$1,140.00
16 Pitless Adapter	1	EA	\$177.00	\$177.00
17 Pressure Enclosure System	1	EA	\$2,500.00	\$2,500.00
A. Subtotal Water				\$22,455.00
5% Construction Contingency				\$1,122.75
Total Construction Costs				\$23,577.75

VI. Comments:

New individual well.

VII. Approval:


 District Engineer

For Elsa.

Directors (Name) Report
 For Council Meeting on (Date)
 Reporting Period (ex.) September 20th, 2013 to October 17th, 2013

EXAMPLE #1

Project Title: NAGPRA- Testing of Contaminants/ Repatriated Items FY 2013

Deliverables:

Task One- legal and physical possession of repatriated items.

- 1. June-Sept. 2012 Receipt of Transfer of Control Letter
- 2. Sept. 2012 Travel to Philomath, Oregon

Achieved during report period:

(a report for the tasks would be included here), Answer could be completed 100%, etc.)

Task Two- Testing for Contamination.

- 1. June 2012 RFP for testing contractor
- 2. July 2012 Select Contractor
- 3. Sept. 2012 Box and ship repatriated items to testing facility
- 4. Sept. 2012 to Mar. 2013 Testing of materials
- 5. March 2013 Report of findings.

Achieved during report period:

(a report for the tasks would be included here), Answer could be completed 100%, etc.

Expenditure/ Progress Chart – separate chart required for each grant

Program	Code	Total Budget	Expensed to date	Balance	% Expended
NAGPRA (Native American Graves Protection and Repatriation Act)	2160-02	\$ 15,000	\$ 7,000	\$ 8,000	47%
Term Dates	Total Months	Month # for report period	# Months Remaining	% Completed	Extension Option Y/N
10/1/2012 to 3/31/2014	18	12	6	67%	N
Progress Report Due Date	Completed?	Date Completed	Fiscal Report Due Date	Completed?	Date Completed
02/01/2013	Yes	01/25/2013	04/30/2013	Yes	19-Apr-13
Comments:					
The majority of the testing costs and activities will occur in the last three months of the project. The billing for those services will occur at that time, using the balance of the funds.					

EXAMPLE #2

Project Title: Diabetic Grant (SDPI)- Program Year 2013

Deliverables:

Provide Fitness Clothing or shoes (54):

Number achieved for report period

Total cumulative number achieved for grant period

Eye Exams (150):

Number achieved for report period

Total cumulative number achieved for grant period

Podiatry Exams (26 visits):

Number achieved for report period

Total cumulative number achieved for grant period

Medications (\$63,926):

Number of patients served (if available)

Amount spent in reporting period

Total cumulative amount spent

Lab Tests (50):

Number achieved for report period

Total cumulative number achieved for grant period

Expenditure/ Progress Chart – separate chart required for each grant

Program	Code	Total Budget	Expensed to date	Balance	% Expended
SDPI (Special Diabetes Program for Indians)	3050-09	\$ 157,554	\$ 146,322	\$ 11,232	93%
Term Dates	Total Months	Month # for report period	# Months Remaining	% Completed	Extension Option Y/N
10/01/2012- 9/30/2013	9	9	0	100%	Y
Progress Report Due Date	Completed?	Date Completed	Fiscal Report Due Date	Completed?	Date Completed
04/15/2013	Yes	04/01/2013	12/31/2013	No	
Comments:					
The program is allowed to carry forward no more than 25% (\$39,389) of the total grant award, for one year. The remaining balance of \$11,232 consists of \$5,600 of unobligated, unspent grant funds (to be spent in the next period), and \$5,632 of obligated funds that will be liquidated by November 15th, 2013.					



U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
SOUTHWEST OFFICE OF NATIVE AMERICAN PROGRAMS

RECEIVED JAN 03 2014

January 3, 2014

Honorable Russell Attebery
Chairman
Karuk Tribe
P.O. Box 1016
Happy Camp, CA 96039

Dear Chairman Attebery:

SUBJECT: Indian Community Development Block Grant Program
Grant Number B-10-SR-06-1785 – Orleans Health and Wellness Center
Final Closeout

The subject grant project, construction of the 4,785 square foot Orleans Health and Wellness Center, was completed on September 30, 2013. **This grant is now closed effective the date of this letter.** You are reminded that it is incumbent upon the Tribe to ensure all grant funds have been or will be audited.

Please note final closeout does not preclude HUD from taking further action should subsequent information disclose such actions are warranted. The Tribe is further advised, in accordance with program regulations 24 CFR 85.42 and 24 CFR 1003.505, all grant records must be maintained for at least three years after the date of this letter.

If you have any questions, please contact Karen Barnette, Grants Management Specialist, at (602) 379-7193.

Sincerely yours,

A handwritten signature in cursive script, appearing to read "Robert J. Holden".

Robert J. Holden
Director
Grants Management Division

Karuk Tribe

Council Report from Laura Mayton

Meeting Date: January 23, 2014

ACTION ITEMS

I do not have any action items at this time.

FISCAL YEAR 2013 AUDIT

I will not be present at the Council meeting on January 23, 2014. I will be staying in the office to work with our auditors Joseph Eve who will be in Happy Camp January 20th through January 31st to complete fieldwork for the Karuk Tribe. They will return March 3rd through March 15th to complete fieldwork for KTHA and KCDC.

FISCAL YEAR 2013 SUMMARY OF FISCAL DEPARTMENT ACTIVITY

The fiscal department was very busy during fiscal year 2013. Following is a partial list of fiscal department activities for fiscal year 2013.

Accounts Payable, Accounts Receivable, and Payroll

- 10,726 accounts payable checks and 4,926 payroll checks were processed. This is an average of 63 checks for every working day of the year.
- Approximately 2,000 cash receipts were processed.
- Three hundred and seventy eight 1099's and two hundred and sixty six W-2's for fiscal year 2013 will be processed and submitted by January 31, 2014.
- Payroll taxes, workers compensation, 401(k), health insurance and other payroll related items were reconciled and remitted after each payroll or some on a monthly basis.
- Hundreds of garnishments, loan payments, rent payments, and amounts due from travel reconciliations were withheld from employee payroll checks and paid on their behalf.
- Receipts were collected and monthly statements were reconciled for 59 VISA accounts. This totals 708 VISA statements for the year. This number does not include credit cards that the Tribe has for Walmart and various fuel stations. When receipts are not turned in timely or when an employee uses their card for unallowable items, fiscal staff must follow up to collect either the missing receipts or payment from the card holder. Last resort is to deduct the amount from the employees payroll check.

Loans

- Letters were sent out and payments collected for 80 plus Tribal loans including Tribal, TERO loans and old HUD loans. Almost 59% of Tribal loans are delinquent. Almost all of the TERO loans are delinquent, and the four remaining HUD loans are delinquent as well. Most loans that are collectable involve employee payroll deductions.

Travel

- About 600 travel requests were processed which is an average of 50 per month. Processing may include airline and hotel reservations, calculation and payment of registration fees, per diem, mileage, and other travel related costs. Upon return the process involves collecting receipts and reconciling the travel. Reconciled amounts them must either be paid to or collected from the traveler.

Grants

- 156 grants had activity (cash receipt or cash disbursement) during fiscal year 2013.
- The fiscal department worked with program directors on these grants to make sure funds were spent but not overspent and that grant revenue and expenditures were reconciled.
- The fiscal department also completed many of the financial status reports and draw down requests for these grants.
- 10 of the 156 were funds passed through to KCDC.
- Over the past several years there has been a move to transfer more of the financial status reports and draw down requests from the compliance department to fiscal department.
- The Statement of Federal Awards (SEFA) was completed and reconciled to the Tribe's general ledger. I have attached the fiscal year 2013 SEFA to provide a summary of grant activity.

Vehicles

- Proof of insurance cards and registration paperwork was provided for 95 Tribal vehicles.
- Vehicle usage logs were processed and fuel receipts were reconciled to them for these vehicles.
- Accident claims were filed for accidents with damage that exceeded the Tribe's deductible.

Other

- The fiscal year 2014 Indirect Cost Proposal with a proposed rate of 50% of wages was completed and submitted.
- Fiscal staff worked with our insurance broker Almond Valley to provide, health, workers compensation, auto and liability insurance.
- Fixed asset reports detailing all fixed asset acquisitions, disposal, and depreciation were completed.
- An RFP for audit services for fiscal years 2013 through 2017 was circulated. The Tribe contracted with Joseph Eve for 5 more years.
- All items on Audit check list in preparation for fiscal year 2013 audit have been completed and uploaded to Joseph Eve.
- Fiscal staff worked with the People Center and Yreka Smoke Shop to complete inventory counts and valuation for 9/30/2013 value.
- Donna McCulley was assigned to back up the receptionist while she does her mail run. In the past this was not the responsibility of the fiscal department.
- Fiscal staff assisted KCDC with their fiscal year 2012 audit and a variety of other issues.
- Hundreds of hours were spent on Casino related issues.

HEALTH BOARD BUDGET REPORT

I will be submitting my Health Board financial report in closed session going forward. This will protect confidential information and allow for more in depth discussions.

KARUK TRIBE FISCAL YEAR 2013 FINANCIAL HIGHLIGHTS

<u>Description</u>	<u>FY 2013 Amount</u>	<u>FY 2012 Amount</u>	<u>Increase (Decrease)</u>
Assets			
Cash Balance	\$8,024,130	\$8,989,339	(\$965,209)
Grant Receivable Balance	\$3,499,858	\$2,799,967	\$699,891
Fixed Asset Acquisitions	\$3,099,792	\$1,468,955	\$1,630,837
Grant revenue received but not yet spent (IHS, BIA, BOR, IRR)			
Deferred Revenue Balance	\$5,336,032	\$5,820,015	(\$483,983)
Revenue			
Revenue Sharing Trust Fund Receipts	\$1,100,000	\$1,100,000	\$0
Expenditures			
Grant Expenditures	\$15,559,606	\$13,155,269	\$2,404,337
Indirect Cost Pool Costs	\$2,735,308	\$2,641,384	\$93,924
Payroll Costs	\$6,858,742	\$6,575,548	\$283,194
Employer 401(k) Contributions	\$292,912	\$286,248	\$6,664
Employer Health Insurance Costs	\$646,220	\$758,215	(\$111,995)
Travel, Training & Mileage Costs	\$772,709	\$711,774	\$60,935
Other			
Number of grants with activity (Cash received or expended)	156	155	1

Karuk Tribe

Schedule of Expenditures of Federal Awards

Year Ended September 30, 2013

Fund Number	Federal Grantor/Program Title	Federal CFDA Number	Pass-Through Grantor's Number	Award Period	Program Or Award Amount	(Accrued) Deferred October 1, 2012	Program Receipts	Program Expenditures	Adjustments	(Accrued) Deferred September 30, 2013
	U.S. Department of the Interior:									
	Bureau of Indian Affairs:									
2130	Self-Governance Compact	15.022	OSGT55506	10/1/05-9/30/06	1,089,524	3,900	-	-	-	3,900
2130	Self-Governance Compact	15.022	OSGT55507	10/1/06-9/30/07	1,363,438	96,892	-	-	-	96,892
2130	Self-Governance Compact	15.022	OSGT55508	10/1/07-9/30/08	1,155,572	58,851	-	-	-	58,851
2130	Self-Governance Compact	15.022	OSGT55509	10/1/08-9/30/09	1,065,417	12,382	-	-	-	12,382
2130	Self-Governance Compact	15.022	OSGT55510	10/1/09-9/30/10	1,440,314	303,671	-	754	-	302,917
2130	Self-Governance Compact	15.022	OSGT55511	10/1/10-9/30/11	1,196,614	102,673	38	92,266	-	10,445
2130	Self-Governance Compact	15.022	OSGT55512	10/1/11-9/30/12	1,085,588	731,187	11,437	617,883	-	124,741
2130	Self-Governance Compact	15.022	OSGT55513	10/1/12-9/30/13	1,207,689	-	959,687	383,725	-	575,962
	Total for CFDA #15.022					1,309,556	971,162	1,094,628	-	1,186,090
2130-28	Indian Community Fire Protection	15.031	GT152T55532-2		28,500	490	-	-	-	490
	Total for CFDA #15.031					490	-	-	-	490
	U.S. Department of Fish and Wildlife:									
2080-60/62	Fish and Wildlife Management Assistance	15.608	F10AC00962	9/14/10-9/30/14	79,531	(4,008)	-	-	-	(4,008)
2080-61	Fish and Wildlife Management Assistance	15.608	F11AP00314	9/8/11-9/30/13	14,547	-	-	-	-	-
2080-63	Fish and Wildlife Management Assistance	15.608	F11AP00297	9/15/11-9/30/13	19,218	(227)	-	-	-	(227)
2080-65	Fish and Wildlife Management Assistance	15.608	81333-1112-0000	9/22/11-Complete	3,000	3,000	3,000	-	-	6,000
2080-66	Fish and Wildlife Management Assistance	15.608	F12AP00504	8/28/12-9/30/14	32,007	(1,109)	-	30,967	-	(32,076)
2080-67	Fish and Wildlife Management Assistance	15.608	F13AP00721	8/26/13-10/31/15	32,077	-	-	747	-	(747)
2080-29	Lomakatsi Restoration Projects	15.608	KBTYEE Summer 2013	7/5/13-9/16/13	32,916	-	16,481	24,699	-	(8,219)
	Total for CFDA #15.608					(2,344)	19,481	56,413	-	(39,277)
2080-27	Tribal Wildlife Grants Program	15.639	F10AP00824	5/1/10-12/31/12	195,000	(58,445)	94,243	35,798	-	(11,292)
2080-28	Tribal Wildlife Grants Program	15.639	F12AP00826	9/10/12-9/30/14	34,386	-	94,243	47,090	-	(11,292)
	Total for CFDA #15.639					(58,445)	94,243	47,090	-	(11,292)
	Bureau of Reclamation:									
2110-23	Fish and Wildlife Coordination Act	15.517	08NA200038 Mod 1	6/23/08-Completion	26,786	10,845	-	9,123	-	1,722
2110-25	Fish and Wildlife Coordination Act	15.517	R10AP20579 Mod 2	9/19/08-12/31/12	252,013	(18,476)	18,476	-	-	-
2110-28/29	Fish and Wildlife Coordination Act	15.517	R10AV20001 Mod 1	10/1/09-Completion	369,813	22,642	-	22,642	-	-
2110-31	Fish and Wildlife Coordination Act	15.517	R11AV20042	10/1/10-Completion	34,886	14,287	-	14,287	-	-
2110-35	Fish and Wildlife Coordination Act	15.517	R12AV20001	10/1/11-Completion	364,286	141,020	-	141,020	-	-
2110-36	Fish and Wildlife Coordination Act	15.517	R12AV20001	10/1/11-Completion	34,886	34,886	-	15,278	-	19,608
2110-37	Fish and Wildlife Coordination Act	15.517	R12AV20001	10/1/11-Completion	24,194	3,539	-	3,539	-	-
2110-38	Fish and Wildlife Coordination Act	15.517	R12AV20001 Mod 1	10/1/11-Completion	24,000	22,524	-	16,408	-	6,116
2110-40	Fish and Wildlife Coordination Act	15.517	R12AV20001 Mod 2	10/1/11-Completion	50,200	25,431	-	25,431	-	-
2110-41	Fish and Wildlife Coordination Act	15.517	R12AV20001 Mod 3	10/1/11-Completion	33,000	33,000	-	33,000	-	-
2110-42	Fish and Wildlife Coordination Act	15.517	R12AV20001 Mod 4	10/1/11-Completion	99,300	99,300	-	38,742	-	60,558
2110-44	Fish and Wildlife Coordination Act	15.517	R12AV20001 Mod 6	10/1/11-Completion	25,000	(16,525)	35,000	8,474	-	10,001
2110-45	Fish and Wildlife Coordination Act	15.517	R13AV20001	10/1/12-Completion	35,000	24,040	25,000	3,010	-	21,990
2110-46	Fish and Wildlife Coordination Act	15.517	R13AV20001	10/1/12-Completion	354,799	-	354,799	254,085	-	100,714
2110-47	Fish and Wildlife Coordination Act	15.517	R13AV20001	10/1/12-Completion	55,642	-	53,642	3,944	-	49,698
2110-48	Fish and Wildlife Coordination Act	15.517	R13AV20001	10/1/12-Completion	28,524	-	28,524	28,524	-	-
2110-49	Fish and Wildlife Coordination Act	15.517	R13AV20001 Mod 1	10/1/12-Completion	65,000	-	65,000	65,000	-	-
2110-50	Fish and Wildlife Coordination Act	15.517	R13AV20001 Mod 2	10/1/12-Completion	75,000	-	75,000	18,496	-	56,504
	Total for CFDA #15.517					396,513	655,441	725,043	-	326,911

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2900	Bureau of Land Management BIA Tribal Fire Crew	15.228		10/1/04-9/30/05		(201,296)	310,447	109,151	-	-
	Total for CFDA #15.922					(201,296)	310,447	109,151	-	-
2160-07	National Park Service: Native American Graves Protection and Repatriation	15.922	06-12-GP-R54	7/1/12-7/31/13	13,400	-	1,228	4,433	-	(3,205)
2160-08	Native American Graves Protection and Repatriation	15.922	06-12-GP-570	7/1/12-7/31/14	88,673	-	10,044	26,971	-	(16,927)
	Total for CFDA #15.922					-	11,272	31,404	-	(20,132)
2160-05	Historic Preservation Fund Grants-In-Aid	15.904	06-11-NA-700d	10/1/10-9/30/12	56,435	(7,532)	7,532	-	-	-
2160-06	Historic Preservation Fund Grants-In-Aid	15.904	06-12-NA-844d	10/1/11-9/30/13	56,331	(18,044)	15,646	45,820	-	(40,686)
	Total for CFDA #15.904					(18,044)	23,178	45,820	-	(40,686)
	Total U.S. Department of the Interior					1,426,430	2,085,224	2,109,549	-	1,402,105
2231	U.S. Department of Transportation Highway Planning & Construction	20.205	OSGT55510	10/1/09-9/30/10	545,794	152,906	-	152,906	-	-
2231	Highway Planning & Construction	20.205	OSGT55511	10/1/10-9/30/11	889,583	889,583	-	725,506	-	164,077
2231	Highway Planning & Construction	20.205	OSGT55512	10/1/11-9/30/12	451,099	609,194	-	-	-	609,194
2231	Highway Planning & Construction	20.205	OSGT55513	10/1/12-9/30/13	676,978	-	676,978	-	-	676,978
2231	Highway Planning & Construction	20.205	OSGT55511	10/1/10-9/30/11	15,153	13,635	-	1,537	-	12,098
2231	Highway Planning & Construction	20.205	OSGT55512	10/1/11-9/30/12	10,873	14,306	-	-	-	14,306
2231	Highway Planning & Construction	20.205	OSGT55513	10/1/12-9/30/13	15,385	15,385	-	-	-	15,385
	Total U.S. Department of Transportation					1,679,624	692,363	879,949	-	1,492,038
3000	U.S. Department of Health and Human Services: Indian Health Service: Tribal Self-Governance Program: IHS Compact	93.210	66G980052	10/1/11-9/30/12	4,293,862	2,091,772	26,667	2,118,439	-	-
3000	Tribal Self-Governance Program: IHS Compact	93.210	66G980052	10/1/12-9/30/13	4,405,603	-	4,253,121	2,127,903	-	2,125,218
	Total for CFDA #93.210					2,091,772	4,279,788	4,246,342	-	2,125,218
3030-01	Passed through California Rural Indian Health Board, Inc. Teen Pregnancy Prevention Program	93.092	90AT0015/01	9/30/11-9/29/12	23,000	(14,588)	14,588	-	-	-
3030-02	Teen Pregnancy Prevention Program	93.092	90AT0015/02	9/30/12-9/29/13	17,500	-	12,770	17,500	-	(4,730)
	Total for CFDA #93.092					(14,588)	27,358	17,500	-	(4,730)
3050-07	Special Diabetes Programs for Indians	93.237	H1D9400231/15	10/1/11-9/30/12	157,554	(86,489)	-	-	-	(86,489)
3050-08	Special Diabetes Programs for Indians	93.237	H1D9400231/16	10/1/12-9/30/13	157,554	-	-	157,554	-	(157,554)
	Total for CFDA #93.237					(86,489)	-	157,554	-	(86,489)
3112-02	Waste Disposal	93.444	CA 09-M/22	12/20/10-Completion	19,334	49	-	-	-	49
3112-03	HCCSD Water System Upgrade	93.444	CA 11-M/59	10/26/11-Completion	97,052	-	-	1,875	-	(1,875)
3112-04	Indian Creek Pipeline	93.444	CA 11-E18	10/26/11-Completion	136,731	-	-	1,875	-	(1,875)
	Total for CFDA #93.444					49	-	3,750	-	(3,701)
3400-10	Health Resources and Services Administration: Consolidated Health Centers	93.224	H80CS05335-08	12/1/11-11/30/12	742,125	(286,078)	437,374	151,296	-	-
3400-11&12	Consolidated Health Centers	93.224	H80CS05335-09	12/1/12-11/30/13	838,496	-	212,609	649,613	-	(437,004)
	Total for CFDA #93.224					(286,078)	649,983	800,909	-	(437,004)

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2900	Headstart	93.600	90C10179/17	1/1/10-12/31/10	-	-	-	10,882	-	(10,882)
2900	Headstart	93.600	90C10179/19	1/1/12-12/31/12	-	-	220,221	220,221	-	-
2900	Headstart	94.600	90C10179/20	1/1/13-12/31/13	-	-	257,360	257,360	-	-
	Total for Headstart Cluster						477,581	488,463	-	(10,882)
4011-09	Administration for Children and Families:									
4011-10	Low Income Home Energy Assistance	93.568	G-12JGICALIEA	10/1/11-9/30/12	60,536	(878)	2,349	1,766	-	(295)
	Low Income Home Energy Assistance	93.568	G-13JGICALIEA	10/1/12-9/30/13	57,003	(878)	54,666	56,947	-	(2,281)
	Total for CFDA #93.568						57,015	58,713	-	(2,576)
4020-12	Child Care and Development Block Grant	93.575	G-12QNCACCDF	10/1/11-9/30/14	45,020	(15,545)	15,532	(13)	-	-
4020-13	Child Care and Development Block Grant	93.575	G-13QNCACCDF	10/1/12-9/30/15	42,223	(15,545)	7,468	42,223	-	(34,755)
	Total for CFDA #93.575						23,000	42,210	-	(34,755)
4020-12	Child Care and Development Block Grant	93.576	G-12QNCACCDF	10/1/11-9/30/14	40,946	(19,269)	37,254	21,678	-	(3,693)
4020-13	Child Care and Development Block Grant	93.576	G-13QNCACCDF	10/1/12-9/30/15	37,908	(19,269)	37,254	5,079	-	(5,079)
	Total for CFDA #93.576						60,254	26,757	-	(8,772)
	Total for Child Care (CCDF) Cluster							68,967	-	(43,527)
4021-00	Native Employment Works	93.594	10QNCANEWP	07/01/10-06/30/11	39,154	(4,869)	13,194	30,828	-	(22,503)
4021-01	Native Employment Works	93.594	11QNCANEWP	07/01/11-06/30/12	39,154	-	-	5,577	-	(5,577)
4021-02	Native Employment Works	93.594	12QNCANEWP	07/01/12-06/30/13	39,154	-	-	-	-	-
	Total for CFDA #93.594						13,194	36,405	-	(28,080)
4050	ANA - Emergency Preparedness	93.612	90NA8222-02-00	9/30/12-9/29/13	239,679	-	-	176,799	-	(176,799)
	Total for CFDA #93.612						-	176,799	-	(176,799)
2900	Native American Programs	93.612	90NA7875/02	09/30/07-09/29/08	29,845	29,845	(29,845)	-	-	-
	Native American Programs	93.612	90NA8079/02	9/30/10-9/29/11	101,831	-	101,831	101,831	-	-
	Total for CFDA #93.612						71,986	101,831	-	-
5051-16	Promoting Safe and Stable Families	93.645	G-13QNCACWSS	10/1/12-9/30/14	14,135	-	-	7,617	-	(7,617)
	Total for CFDA #93.645						-	7,617	-	(7,617)
5051-14	Promoting Safe and Stable Families	93.556	G-12QNCACWSS	10/1/11-9/30/13	15,095	(10,130)	14,199	4,743	-	(674)
5051-15	Promoting Safe and Stable Families	93.556	G-12QNCAPPSS	10/1/11-9/30/13	32,748	(7,851)	27,135	19,284	-	(147)
5051-17	Promoting Safe and Stable Families	93.556	G-13QNCAPPSS	10/1/12-9/30/14	30,445	-	41,334	147	-	(821)
	Total for CFDA #93.556						41,334	24,174	-	(821)
5150-11 to 13	Temporary Assistance for Needy Families	93.558	G-09QNCATANF	12/1/08-9/30/09	996,564	-	-	-	-	-
5150-14 to 16	Temporary Assistance for Needy Families	93.558	G-10QNCATANF	10/1/09-9/30/10	1,195,877	(12,554)	-	231,474	-	(244,028)
5150-17	Temporary Assistance for Needy Families	93.558	G-11QNCATANF	10/1/10-9/30/11	1,195,877	(71,440)	39,713	137,305	-	(169,032)
5150-20	Temporary Assistance for Needy Families	93.558	G-12QNCATANF	10/1/11-9/30/12	1,210,489	(83,994)	39,713	142,921	-	(142,921)
	Total for CFDA #93.558						39,713	511,700	-	(555,981)
4030-37	Special Programs for the Aging Title VI Part A &	93.047	1106CAT6NS	4/1/11-3/31/13	81,940	(31,493)	81,940	50,447	-	(38,947)
4030-41	Special Programs for the Aging Title VI Part A &	93.047	1106CAT6NS	4/1/11-3/31/14	77,770	-	81,940	38,947	-	(38,947)
	Total for CFDA #93.047						81,940	89,394	-	(38,947)

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4030-38	National Family Caregiver Support	93.054	1106CAT6CG	4/1/11-3/31/13	20,040	(16,751)	20,040	3,309	-	-
4030-42	National Family Caregiver Support	93.054	1106CAT6CG	4/1/11-3/31/14	19,010	-	-	19,010	-	(19,010)
	Total for CFDA #93.054				39,050	(16,751)	20,040	22,319	-	(19,010)
4030-39	Special Programs for the Aging Title VI Part A &	93.053	1106CANSIP	4/1/11-3/31/13	3,107	-	3,107	3,107	-	-
4030-43	Nutrition Services Incentive Program	93.053	1106CANSIP	4/1/11-3/31/14	3,290	-	3,107	3,107	-	-
	Total for CFDA #93.053				6,397	-	6,214	6,214	-	-
4030-32	Medicare Improvements for Patients and Provide	93.518	1006CAMTRB	9/30/10-9/29/12	1,000	(623)	623	-	-	-
	Total for CFDA #93.518				1,000	(623)	623	-	-	-
5091-02	Passed through the State of California, Office of Emergency Services Children's Justice Grants to States	93.645	TC033Q1445	10/1/03-5/31/07	48,268	2,452	(2,452)	-	-	-
	Total for CFDA #93.643				48,268	2,452	(2,452)	-	-	-
6000-23&24	Passed through the State of California									
6000-26&27	Special Programs for the Aging Title III Part C	93.045	4005-1112	7/1/11-6/30/12	33,830	-	-	-	-	-
6000-29&30	Special Programs for the Aging Title III Part C	93.045	4005-1213	7/1/12-6/30/13	30,567	(1,779)	27,260	25,481	-	-
	Special Programs for the Aging Title III Part C	93.045	4005-1314	7/1/13-6/30/14	-	-	5,392	7,513	-	(2,121)
	Total for CFDA #93.045				64,397	(1,779)	32,652	32,994	-	(2,121)
6053-04&05	Passed through the State of California, Department of Community Services and Development:									
6053-07	Community Services Block Grant	93.569	08F-4957	1/1/08-12/31/09	123,901	106	-	-	-	106
6053-08	Community Services Block Grant	93.569	11F-4257	1/1/11-4/30/12	62,745	(91)	-	-	-	(91)
6053-09	Community Services Block Grant	93.569	12F-4455	1/1/12-12/31/12	60,793	14,834	45,595	60,429	-	-
6060-04	Community Services Block Grant	93.569	13F-3055	1/1/13-12/31/13	72,338	-	18,628	422	-	18,206
6063-04&05	Community Services Block Grant	93.569	07F-4899-CSDDIS-KTC	9/15/07-12/31/08	24,500	137	(137)	-	-	(328)
6063-08	Community Services Block Grant	93.569	08F-4956	1/1/08-2/28/10	84,000	(328)	29,598	19,297	-	(328)
6063-09	Community Services Block Grant	93.569	12F-4454	01/01/12-12/31/12	42,000	(10,301)	11,192	29,513	-	(18,321)
6060-05	Community Services Block Grant - ARRA	93.569	13F-3054	1/1/13-12/31/13	42,000	-	104,876	109,661	-	(428)
	Total for CFDA #93.569				420,000	4,357	104,876	109,661	-	(428)
	Total for CSBG Cluster				110,127	4,093	105,140	109,661	-	(428)
	Total Department of Health and Human Services				6,958,199	1,547,894	5,959,256	6,958,199	-	548,951
3100-03-17-21	U.S. Department of Homeland Security									
3100-18	Federal Emergency Management Agency	97.039	FEMA-1628-DR-CA-KARUK	12/17/05-Completion	105,949	19,907	-	562	-	19,345
	Hazard Mitigation Grant	97.039	HMGPF#1628-903-22R	4/17/08-4/17/10	7,443	29,892	-	562	-	9,985
	Hazard Mitigation Grant	97.039			-	-	-	-	-	29,330
	Total for CFDA #97.039				113,392	49,799	-	1,124	-	48,660
5020-01	Tribal Homeland Security Grant Program	97.067	EMW-2015-55-00056	9/1/13-8/31/15	260,000	-	-	-	-	-
	Total for CFDA #97.067				260,000	-	-	-	-	-
	Total Department of Homeland Security				260,000	29,892	-	562	-	29,330
5080	U.S. Department of Housing & Urban Development									
	HUD ICDBG	14.862	210-B-10-SR-06-1785	4/8/11-6/30-13	595,000	(325)	401,322	581,611	-	(180,614)

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5086	HUD ICDBG	14.862 Total for CFDA #14.862	B-12-SR-06-1785	6/1/12-8/30/14	605,000	-	-	134,043	-	(134,043)
2900	RHED Modular	14.XXX Total for CFDA #14.XXX		1/27/09-1/28/12		(325)	401,322	715,654	-	(314,657)
	Total Department of Housing and Urban Development					45,696	65,131	110,827	-	-
						45,696	65,131	110,827	-	-
						45,371	466,453	826,481	-	(314,657)
	Institute of Museum and Library Services:									
5010-10	Native American and Hawaiian Library Servi	45.311	NG-03-10-0252-10	10/1/10-9/30/12	145,165	(24,769)	38,884	14,115	-	-
5010-11	Native American and Hawaiian Library Servi	45.311	NG-05-12-0022-12	7/1/12-6/30/15	7,000	-	-	3,512	-	(3,512)
5010-12	Native American and Hawaiian Library Servi	45.311	NG-05-11-0103-11	10/1/11-9/30/12	7,000	10,290	7,000	-	-	-
5010-21	Native American and Hawaiian Library Servi	45.311	NG-03-12-0249-12	10/1/12-9/30/14	145,841	(14,479)	14,012	71,635	(17,290)	(57,623)
	Total for CFDA #45.311						59,896	89,262		(61,135)
5010-20	Native American / Native Hawaiian Museum	45.308	MN-03-11-0007-11	10/1/11-9/30/13	49,998	(23,213)	32,708	26,785	-	-
	Total for CFDA #45.308					(23,213)	32,708	26,785	17,290	-
	Total Institute of Museum and Library Services					(37,692)	92,604	116,047	-	(61,135)
5094-04	U.S. Department of Justice: Seventh Generation mentoring Project	16.731	2010-MU-FX-0009	10/1/12-9/30/13	38,000	-	23,852	38,000	-	(14,148)
	Total for CFDA #16.731					-	23,852	38,000	-	(14,148)
5094-01 to 03	Grants to Indian Tribal Governments and Sexual Ass	16.806	2009-TW-AX-0024	10/1/09-9/30/12	450,000	(134,428)	314,424	193,675	-	(13,679)
5094-05	Grants to Indian Tribal Governments and Sexual Ass	16.806	2012-TW-AX-0023	10/1/12-9/30/15	725,366	-	125,125	127,327	-	(2,202)
	Total for CFDA #16.806					(134,428)	439,549	321,002	-	(15,881)
2900	Crime Victim Assistance - Naa Vura Yee Shiiip	16.575	NA100071445VCOA	10/1/09-9/30/10		268	-	268	-	-
2136-03	Crime Victim Assistance - Naa Vura Yee Shiiip	16.575	NA100071445VCOA	10/1/11-9/30/12		-	21,494	21,494	-	-
2136-07	Crime Victim Assistance - Naa Vura Yee Shiiip	16.575	NA100071445VCOA	10/1/12-9/30/13		-	41,462	41,462	-	-
	Total for CFDA #16.575					268	62,956	63,224	-	-
	Total Department of Justice					(134,160)	526,357	422,226	-	(30,029)
2135-13	U.S. Department of Commerce: National Oceanic and Atmospheric Administration									
2135-16	Passed through Klamath River Inter-Tribal Fish and Water Commission	11.438	2011 Salmon Recovery	10/1/2011-9/30/2013	225,000	(85,279)	85,279	-	-	-
	Pacific Coast Salmon Recovery Treaty Program	11.438	PCSRF FY 2012	4/1/13-9/30/13	200,000	-	105,126	196,804	-	(91,678)
	Total for CFDA #11.438					(85,279)	190,405	196,804	-	(91,678)
2136-02	Passed through National Fish & Wildlife Foundation									
2136-03	Habitat Conservation	11.463	Seiad Creek Restoration	3/1/10-3/31/12	100,000	(84,117)	84,117	-	-	-
2136-05	Habitat Conservation	11.463	2010-0055-020	9/1/10-1/1/2012	30,000	(30,000)	-	-	-	(30,000)
2136-07	Habitat Conservation	11.463	R10AP20079	3/1/11-2/1/12	16,400	(8,968)	6,728	-	-	(2,240)
2136-08	Habitat Conservation	11.463	Seiad Creek Off-channel	3/1/11-3/1/12	3,000	3,000	-	3,000	-	-
2136-09	Habitat Conservation	11.463	11-C-02	3/1/11-3/1/12	14,400	(4,872)	4,872	-	-	-
2136-11	Habitat Conservation	11.463	2010-0500-010 / 24115	6/30/11-6/30/12	58,104	(53,075)	55,075	-	-	-
	Total for CFDA #11.463					(178,032)	171,192	25,400	-	(32,240)

Karuk Tribe

Schedule of Expenditures of Federal Awards

Year Ended September 30, 2013

Fund Number	Federal Grantor/Pass Through Grantor/Program Title	Federal CFDA Number	Pass-Through Grantor's Number	Award Period	Program Or Award Amount	(Accrued) Deferred October 1, 2012	Program Receipts	Program Expenditures	Adjustments	(Accrued) Deferred September 30, 2013
	Total U.S. Department of Commerce					(263,311)	361,597	222,204	-	(123,918)
	U.S. Department of Agriculture:									
2060-18	Watershed Restoration and Enhancement Agreement	10.693	10-PA-11051000-046	8/18/10-12/31/14	148,800	(57,862)	69,334	25,013	-	(13,541)
2060-19	Watershed Restoration and Enhancement Agreement	10.693	11-PA-11051000-024	7/10/11-12/31/12	347,839	-	-	-	-	-
2060-20	Watershed Restoration and Enhancement Agreement	10.693	11-PA-11051000-026	7/26/11-12/31/14	303,000	(130,959)	205,850	126,149	-	(51,258)
2060-22	Watershed Restoration and Enhancement Agreement	10.693	12-PA-11051000-034	8/18/12-12/31-14	216,918	-	-	137,690	-	(137,690)
2060-23	Watershed Restoration and Enhancement Agreement	10.693	13-PA-11051000-012	7/16/13-12/31/15	242,617	(188,821)	275,184	94,116	-	(94,116)
	Total for CFDA #10.693							382,968	-	(296,605)
2061	Rural Development	10.446	California 1406-A23	10/24/11-10/23/14	1,141,870	(102,405)	-	204,448	-	(306,853)
	Total for CFDA #10.446					(102,405)	-	204,448	-	(306,853)
2062	Food Security							62,343	-	(62,343)
	Total for CFDA #							62,343	-	(62,343)
2900	Forest Stand Improvement	10.XXX	7491047174	3/19/07-9/30/16						
	Total for CFDA #10.XXX									
7000	Child and Adult Care Food Program	10.558	47 2443-1J	10/1/00-9/30/02	Reimbursement	19,931	31,610	24,668	-	26,873
	Total for CFDA #10.558					19,931	31,610	24,668	-	26,873
	Total U.S. Department of Agriculture					(271,295)	306,794	674,427	-	(638,928)
2151-01	US Department of Energy Energy Efficiency and Conservation Block Grant	81.128	DE-EE0001194	9/25/09-9/24/12	158,000	(45,391)	107,894	62,503	-	-
	Total US Department of Energy					(45,391)	107,894	62,503	-	-
5060-35	Environmental Protection Agency Performance Partnership Grants	66.605	BG-97991209-4	10/1/08-9/30/12	165,000	(88,124)	118,962	30,838	-	-
5060-36	Performance Partnership Grants	66.605	BG-97991209-5	10/1/08-9/30/13	156,750	-	71,807	114,449	-	(42,642)
5060-45	Performance Partnership Grants	66.605	BG-97991209-4	10/1/08-9/30/12	30,000	(20,300)	22,197	1,897	-	-
5060-46	Performance Partnership Grants	66.605	BG-97991209-5	10/1/08-9/30/13	30,000	-	27,673	14,623	-	13,050
5060-55	Performance Partnership Grants	66.605	BG-97991209-4	10/1/08-9/30/12	150,000	(16,252)	16,252	-	-	-
5060-56	Performance Partnership Grants	66.605	BG-97991209-5	10/1/08-9/30/13	148,200	-	89,335	146,991	-	(57,656)
5060-64	Performance Partnership Grants	66.605	BG-97991209-4	10/1/08-9/30/12	50,000	(33,970)	31,970	-	-	(2,000)
5060-65	Performance Partnership Grants	66.605	BG-97991209-5	10/1/08-9/30/13	47,500	(158,646)	15,788	33,321	-	(17,533)
	Total Environmental Protection Agency						393,984	342,119	-	(106,781)
	Total Federal Assistance					\$ 3,818,716	\$ 10,992,526	\$ 12,614,266	\$ -	\$ 2,196,976
2135-02	Funded by the State of California, and Other Agencies or Private Foundations:									
2136-10	Klamath River Inter-Tribal Fish & Water Commi	N/A	N/A	2002	3,434	1,843	-	-	-	1,843
3060	Mid Klamath Watershed Council	N/A	N/A	2/1/12-9/30/12	18,000	(12,000)	12,000	6,000	-	(6,000)
3500	Medi-Cal	N/A	N/A	N/A	148,750	145,798	-	103,810	-	41,988
3502	Telemedicine	N/A	N/A	N/A	N/A	1,714	33	-	-	1,747
	UC Davis Telehealth	N/A	N/A	N/A	N/A	-	2,500	-	-	2,500
4070-04	PacificCorps KHSA Measure 15 Modification 2&	N/A	Amendments 2 & 3	2/1/12-3/31/13	134,271	(11,554)	134,271	122,717	-	-

Karuk Tribe

Schedule of Expenditures of Federal Awards

Year Ended September 30, 2013

Fund Number	Federal Grantor/Pass Through Grantor/Program Title	Federal CFDA Number	Pass-Through Grantor's Number	Award Period	Program Or Award Amount	(Accrued) Deferred October 1, 2012	Program Receipts	Program Expenditures	Adjustments	(Accrued) Deferred September 30, 2013
4070-05	PacificCorps KHSA Measure 15 Modification 4	N/A	Amendments 4 & 5	7/7/13-5/31/14	130,582	-	-	74,863	-	(74,863)
5160-20	TANF - State	N/A	MOU CDSS & TRIBE	7/1/11-6/30/14	1,116,128	(86,784)	86,784	-	-	-
5160-21	TANF - State	N/A	MOU CDSS & TRIBE	7/1/12-6/30/15	1,116,128	(317,670)	1,054,694	798,458	-	(61,434)
5160-22	TANF - State	N/A	MOU CDSS & TRIBE	7/1/13-6/30/16	1,116,128	-	-	335,128	-	(335,128)
6005-02	CalFresh Humboldt	N/A	N/A	3/21/13-3/31/14	16,000	-	16,000	6,440	-	9,560
6200-17	Plumas County Public Health	N/A	PartC1213KARUK	4/1/12-3/31/13	23,125	(2,721)	16,386	13,665	-	-
6200-18	Plumas County Public Health	N/A	PartC1314KARUK	4/1/13-3/31/14	19,875	-	3,434	8,084	-	(4,650)
6350-02	CA Department of Education Food Program	N/A	N/A	N/A	Reimbursement	(4,806)	4,806	-	-	-
6400-06	CAIR Program	N/A	N/A	N/A	Reimbursement	2,963	2,963	5,340	-	(2,377)
6400-12	CalWorks Program for Mental Health and Substance Abuse Serv	N/A	MOU 11-6028	7/1/11-6/30/14	53,950	(31,762)	31,752	9,640	-	12,535
6400-13	CalWorks Program for Mental Health and Substance Abuse Serv	N/A	MOU 11-6028	7/1/12-6/30/14	53,950	(10,825)	10,728	43,125	-	(43,222)
6400-14	CalWorks Program for Mental Health and Substance Abuse Services	N/A	N/A	N/A	Reimbursement	-	-	13,856	-	(13,856)
6600-05	Thendara Foundation	N/A	N/A	N/A	15,750	6,113	500	1,986	-	4,627
6700-23	Scott Valley Bank - Ish Kaysh 2006	N/A	N/A	N/A	2,000	465	-	-	-	465
6700-31	Humboldt State University-Water Quality Sampli	N/A	N/A	N/A	11,725	5,508	-	-	-	5,508
6700-46-48	Smith Family Memorial Fund	N/A	N/A	N/A	10,000	3,582	-	-	-	3,582
6700-54	Stewardship Council Foundation	N/A	N/A	6/27/08-Completion	18,000	-	-	1,192	-	508
6700-58	San Manual Band - Fire Recovery	N/A	N/A	N/A	25,000	16,464	-	5,735	-	10,729
6700-62	Environmental Justice Condition for Water	N/A	R Reed Mini Grant/Stipends	N/A	N/A	2,475	-	426	-	-
6700-68	Tides Foundation	N/A	TFA10-00140	04/23/10-Complete	6,500	6,500	-	-	-	-
6700-71	Mid-Klamath Watershed Council	N/A	09-A-039	9/28/09-12/1/09	10,331	8,859	-	8,859	-	2
6700-77	Native Cultures Fund	N/A	N/A	3/7/11-2/22/12	2,500	2	-	-	-	1,613
6700-78	Yocha Dehe Community Fund	N/A	N/A	12/31/10-6/30/11	5,000	1,613	-	-	-	2,966
6700-81	Mary Power Ecological Society	N/A	N/A	6/7/11-Complete	4,000	2,966	-	-	-	3,680
6700-83	Water Quality Work Group	N/A	N/A	N/A	11,989	4,405	-	725	-	4,924
6700-84	Tides Foundation	N/A	TFA 10-00480	12/20/10-Complete	4,924	4,924	-	-	-	500
6700-86	ACTA Chiminuivik Round	N/A	N/A	1/1/12-5/4/13	5,000	2,100	-	1,600	-	-
6700-87	MSCAA 2012	N/A	12-F-4426-S8	1/1/12-12/31/12	13,500	(4,179)	8,235	4,056	-	-
6700-88	Wild By Nature	N/A	N/A	N/A	9,875	6,503	-	-	-	6,503
6700-90	CA Endowment	N/A	20112450	4/6/2012-Completion	1,800	1,800	-	-	-	1,800
6700-91	Blue Shield	N/A	7077324	9/1/12-8/31/13	20,000	20,000	-	20,000	-	-
6700-92	Charles Wentz Foundation Food Security	N/A	T 781-461-1578	11/3/12-Completion	5,500	-	5,500	3,354	-	2,146
6700-93	MSCAA 2013	N/A	12-F-4426-S8	1/1/13-12/31/13	13,500	-	3,559	12,568	-	(9,029)
6700-94	Humboldt County Association of Governments	N/A	PPM11-6133(034)	11/3/11-6/30/13	10,000	-	10,000	10,000	-	-
6700-95	National Endowment for the Humanities	N/A	PG-51816-13	1/1/13-6/30/14	6,000	-	-	-	-	-
6700-96	Blue Shield	N/A	9395695	9/1/13-8/31/14	15,000	-	15,000	-	-	15,000
6710	Mid Klamath FAC Pilot Project	N/A	Mid-Klamath06.2013	6/1/13-5/31/14	15,000	-	6,447	640	-	5,807
7000	State of California Child and Adult Care Food Pr	N/A	N/A	N/A	-	-	-	-	-	-
Total State of California and Other Assistance						\$ (220,707)	\$ 1,431,487	\$ 1,612,267	\$ -	\$ (401,487)
Total Federal State and Other Assistance						\$ 3,598,009	\$ 12,424,013	\$ 14,226,533	\$ -	\$ 1,795,489

Reconciling Items:

Paid for with General fund revenue, program revenue and pass-through funding:

2130-56	Tribal Court	-	50	-	50	-	-	-	-	-
2130-56	BIA Social Services	-	75,641	-	75,641	-	-	-	-	-
2130-62	Granger-Thyie Fee Offset	2,095	-	-	-	-	-	-	-	2,095
2130-75	Donations	100	-	-	-	-	-	-	-	100
2231	Interest Income	13,890	1,873	-	1,873	-	-	549	-	15,214

Karuk Tribe

Schedule of Expenditures of Federal Awards

Year Ended September 30, 2013

Fund Number	Federal Grantor/Pass Through Grantor/Program Title	Federal CFDA Number	Pass-Through Grantor's Number	Award Period	Program Or Award Amount	(Accrued) Deferred October 1, 2012	Program Receipts	Program Expenditures	Adjustments	(Accrued) Deferred September 30, 2013
3000	Transfer from 3rd Party to IHS Self-Governance Compact					-	1,200,000	1,200,000	-	-
4030-40	Senior Nutrition Program Donations					5,526	5,604	11,130	-	-
4030-44	Senior Nutrition Program Donations					-	5,062	132	-	4,930
5094-06-08	Campus Tour Contributions					-	3,727	3,842	-	(115)
5094-10	Miscellaneous Tribal Court Revenue					-	2,451	2,451	-	-
6000-28	PSA Donations					762	2,440	3,202	-	-
6000-31	PSA Donations					-	525	525	-	-
6400-05	Anger Abatement Revenue					7,913	1,603	2,666	-	6,850
6400-06	Dues					1,107	-	-	-	1,107
6400-10	DUI Classes					26,883	7,031	25,989	-	7,925
6530	Interest Income on Deposit with California Department of Transportation					9	-	-	-	9
8060	Cultural Monitor					(84,623)	24,792	6,896	-	(66,727)
	Total reconciling items					(26,338)	1,330,799	1,333,073	-	(38,612)
	Total federal, state, and other expenditures					\$ 3,571,671	\$ 13,754,812	\$ 15,559,606	\$ -	\$ 1,766,877

expenditure check - accrued/deferred check (3)

CONSTRUCTION MANAGER

DAILY LOG

From 12-19-13 to 1-16-14

12-19-13 Fiscal paperwork. Staff meeting. Staff evaluations. Send crew to check out vandalism to electrical service at DNR in Orleans. Check out question of propane tanks at log buildings for Jamie in Fiscal.

12-20-13 Office paperwork. Crew gone for admin office party.

12-23-13 ANNUAL LEAVE

12-24-13 ANNUAL LEAVE

12-25-13 HOLIDAY

12-26-13 ANNUAL LEAVE

12-27-13 ANNUAL LEAVE

12-30-13 ANNUAL LEAVE

12-31-13 ANNUAL LEAVE

1-1-14 HOLIDAY

1-2-14 Fiscal paperwork , work in office. Staff evaluation and P.A.N. forms. Talk to Roy A about electrical issues.

1-3-14 Staff evaluations. Order tools for Orleans maintenance.

1-6-14 Yreka to inspect and evaluate electrical system at smoke shop. Service too small for amount of use by smoke shop.

1-7-14 Dr.'s appointment in Medford.

1-8-14 fiscal paperwork talk to electrical contractor from Yreka about Yreka smoke shop. Coordinate hauling stuff to Yreka. Talk to HVAC tech about repairs to HVAC system in old log school building.

1-9-14 More office work. Work with Guys at ranch brushing and cleanup. Talk to Bell Hardware about hardware order for Orleans Community Center. Talk with Eric C about security systems. Talk with contractors at Timberwork about TERO, refer them to DION's number.

- 1-10-14 Orleans, re-wire sub panel and test neutral wiring.
- 1-13-14 Time cards and mileage forms. Fiscal paperwork. Research equipment and cleanout #121
- 1-14-14 Medford to order flatbed to replace metal fatigued/ broken bed on #121. Also order fridge for medical.
- 1-15-14 Talk with Daniel about upcoming projects. Dr.'s appointment. Set up new door hardware for Orleans bathroom.

People's Center and Tribal Historic Preservation Office
Karuk Tribe Council Meeting
January 23, 2014

Prepared by Julie Burcell

Notes:

I will not be in attendance at the January Tribal Council meeting. I will be at the California Tribal Historic Preservation Officer (THPO) Task Force meeting at Picayne Rancheria in Fresno, CA (see details below).

Action Items:

The People's Center Advisory Committee (PCAC) requests an audience with the Council to present the final draft of the Strategic Plan. A one hour session with Council is proposed as part of the regularly scheduled planning meeting on February 13, 2014.

Tribal Historic Preservation Office

A meeting of all California THPOs is being sponsored by the Picayne Rancheria of Chukchansi Indians January 21-22, 2014. The Karuk Tribe is playing a key role in the working group; as one of two Registered Professional Archaeologists on the CalTHPO team, our Tribe's THPO is providing much needed technical expertise for a wide-variety of topics. The objective of the meeting(s) is development of uniform policies and procedures for interactions with the State Historic Preservation Office (SHPO) and County, State and Federal agencies. Planning has occurred throughout the month and will continue during the session toward meeting critical goals including:

- Improving access to the California Historic Resources Inventory System (CHRIS) for THPOs and Tribes in general. This GIS data base has great potential to assist Tribes in project and land use planning.
- Monitoring and comparing the reported consultation activities of agencies vs. individual Tribe's experiences to ensure honesty and integrity of communications.
- Providing Tribes with case studies that exemplify use of mitigation measures to protect cultural resources under the California Environmental Quality Act (CEQA), the National Historic Preservation Act and National Historic Preservation Act.
- Development of a SHPO sponsored website and listserve for all CalTHPOs.
- Development of "best practices" for Tribal consultation in the State.
- Addressing the problem of "piecemealing" documentation of sites as part of National Register eligibility/effects determinations as opposed to viewing cultural resources on landscape level, particularly in the case of Traditional Cultural Properties (TCP) – this issue is particularly relevant in Karuk ancestral territory, and emphasizes the need for the Tribe to participate in updating National Register Bulletin 38 guidance for management and protection of TCPs.

The KRAB working group met on January 7, 2014. General topics of discussion included:

- A need to revisit the mission of the KRAB. The board was created as part of the original THPO grant/operating plan to advise the THPO on historic preservation issues, particularly consultation with agencies. The group has since evolved and provides oversight for a wide-variety of Natural Resources issues. This is a result of the board members and their roles and responsibilities within the Tribal organization, but also the fact that Tribal world view does not allow for compartmentalization of cultural resources issues. The board does not want to deviate from current course, but it was noted that objectives of THPO plan need to be a priority for the group.
- Hunting and fishing rights were identified as a topic that needs further discussion and legal advice.
- Lisa Hillman provided an update on the Food Security program.

The majority of the meeting focused on Caltrans issues. Caltrans District 1 Archaeologist/District Tribal Coordinator, Daryl Cardiff, joined the group to discuss the status of the Memorandum of Agreement for mitigation of the 2009 slide near Somes Bar. Highlights of the discussion included:

- Continued coordination of revegetation efforts.
- The importance of reestablishing water flow to Tribal families in the vicinity.
- Finalization of proposal to cease use of Ikes Bar for fill materials.
- Inclusion of the Mountain Dance site in boundaries for the NRHP nomination.

THPO is working with the National Parks Service in development of a case-study of historic preservation and land management planning issues associated with the Tishawnik National Register District to be part of the National Register Bulletin 38 update (Traditional Cultural Properties guidance).

NAGPRA

Coordination continued under the NAGPRA grant for repatriation of Karuk cultural objects held the Southwest Museum of the American Indian in Los Angeles. Planning is underway for a visit to their collections facility April 15-17, 2014. A group is being convened that will include the People's Center Coordinator, cultural advisors Leaf Hillman and Verna Reece, student videographers from Orleans, and members of the People's Center Advisory Board.

Our request for repatriation of the albino wolf from UC Berkeley continues to go unanswered. The wolf is on loan to the People's Center until June 2014. We request an audience with the decision maker weekly, but the University continues to be unresponsive.

People's Center

The Strategic Plan for the People's Center continues to be the primary focus for the Museum. The People's Center Advisory Committee met with consulting planner, Megan Roche, on January 14th to review a final draft of the plan. The timeline for completion is as follows:

- Last edits from People's Center Coordinator submitted to committee and planner by January 17, 2014.
- Final draft to be submitted to planning team by Megan by January 24, 2014.
- A one hour session with Tribal Council requested with Council for February 13, 2014. The plan will be submitted for review no later than one week prior to scheduled session.
- Upon approval by the Council, the Plan will be distributed to Tribal membership for input.

As part of a National Endowment for the Arts grant, the People's Center Coordinator is preparing a contract for completion of a disaster preparedness plan for the museum. The plan will be combined with enhance efforts of the Tribe's FEMA office to ensure adequate planning for floods and other natural and human cause disasters which may affect our collections.

Planning continues for the Winter Food Camp which the People's Center is co-sponsoring with the Food Security program.

Staffing update:

- Eric Paul resigned from his position as Store Clerk.
- The People's Center Coordinator worked with TANF to appoint Brittany Frank to a 90-training position to cover vacant store clerk position.
- A position description is being updated for a Registrar position funded under the Atry NAGPRA grant. The position will assist the People's Center Coordinator with collections management and archiving activities and is funded for 20 hours per week.

Museum staff continues to work closely with IT to install a set of video cameras in the store.

The Clark Museum exhibit was broken down December 20. New installations are in the works which will showcase the Tribe's artifact and basketry collections as well as historic photographs in relationship to Food Security in preparation for the Winter Food Camp.

Library

Planning is underway for the next Northwest California Regional Tribal Library Network meeting.