

KARUK TRIBE
COUNCIL MEETING AGENDA
Thursday, October 24, 2013, 3 PM, Yreka, CA

A) CALL MEETING TO ORDER – ROLL CALL

AA) PRAYER / KARUK TRIBE MISSION STATEMENT

The mission of the Karuk Tribe is to promote the general welfare of all Karuk People, to establish equality and justice for our Tribe, to restore and preserve Tribal traditions, customs, language and ancestral rights, and to secure to ourselves and our descendants the power to exercise the inherent rights of self-governance.

CH) APPROVAL OF THE AGENDA

EE) APPROVAL OF THE MINUTES *(September 26, 2013)*

H.) OLD BUSINESS *(Five Minutes Each)*

1.

F.) GUESTS: *(Ten Minutes Each)*

1. Franklin Thom, Tribal Member

I.) DIRECTOR REPORTS *(Ten Minutes Each)*

1. Sandi Tripp, Director of Transportation (written report)
2. Scott Quinn, Director of Land Management (written report)
3. Leaf Hillman, DNR Director (written report)
4. Lisa Hillman / Emma Lee Perez, Grant Writer/Resource Developers (written report)
5. Daniel Goodwin, Maintenance Supervisor
6. Leloni Colegrove, HR Manager
7. Dion Wood, TERO/Childcare Director (written report)
8. Tom Fielden, Emergency Preparedness Coordinator (written report)
9. Julie Burcell, People's Center Coordinator
10. Jaclyn Goodwin, Self-Governance Coordinator (written report)
11. Erin Hillman, Dir. Admin Programs and Compliance (written report)
12. Laura Mayton, Chief Financial Officer (written report)
13. April Attebury, Tribal Court Administrator (written report)
14. Karuk Community Development Corporation
15. Ann Escobar, Interim KTHA Director (written report)

II.) REQUESTS (*Five Minutes Each*)

1.)

K) PHONE VOTES (*Five Minutes*)

1. Request approval of the Administrative Plan for Public Assistance. Passed
2. Request approval to allow Dennis Whittelsey to contact and share information regarding outside law suit. Passed.
3. Request approval to submit fiscal year 2014 indirect cost proposal with a rate of 50%. Passed.

M) INFORMATIONAL (*Five Minutes Each*)

N) COMMITTEE REPORTS (*Five Minutes Each*)

1. NCIDC Meeting Minutes

OO) CLOSED SESSION (*Five Minutes Each*)

1. Enrollment (dinner break)
2. Harold Croy, Jr.
3. Joseph Grant
4. Shannon Clymer
5. Tribal Council Members

P) SET DATE FOR NEXT MEETING (*November 21, 2013 at 3 PM in Happy Camp, CA.*)

R) ADJOURN

**Karuk Tribe – Council Meeting
Orleans, CA – September 26, 2013
Meeting Minutes**

Meeting called to order at 3:00pm by Secretary/Treasurer, Joseph “Jody” Waddell.

Present:

Joseph “Jody” Waddell, Secretary/Treasurer
Elsa Goodwin, Member at Large
Crispen McAllister, Member at Large
Charron “Sonny” Davis, Member at Large
Alvis “Bud” Johnson, Member at Large
Amos Tripp, Member at Large

Absent:

Dora Bernal, Member at Large (travel / excused)
Michael Thom, Vice- Chairman (excused)
Russell “Buster” Attebery, Chairman (travel / excused)

Jody Waddell read the Mission Statement aloud for the group and Sonny Davis completed a prayer for the group.

Elsa Goodwin moved and Crispen McAllister seconded to approve the agenda, 5 haa, 0 puuhara, 0 pupitihara.

Minutes of August 22, 2013:

Sonny Davis moved and Bud Johnson seconded to approve the minutes of August 22, 2013, 5 haa, 0 puuhara, 0 pupitihara.

Guests:

1.) Sherri Norris, California Indian Environmental Alliance:

Sherri is present to provide information regarding her work studying mercury in fish. She thanked Lisa and Leaf Hillman regarding advocacy work for mercury in fish and understanding how to continue to eat fish for subsidy and stay healthy.

Lisa and Leaf have been working with their organization and drafting language in their plans to work on the mercury information. Lisa has attended working meetings with Sherri to better understand the language that needs to be included.

Specifically, they were approached to provide health presentations to doctors and nurses to provide education on WIC programs. Cal EPA had opened the opportunity for funding and Leaf offered to use the DNR as a partner but that was not appropriate as not approved. She noted that the information provided through WIC provides information to clients of WIC, and provide additional information by their curriculum. Where they are currently is to provide which clinics or consortium of clinics would like to participate in this endeavor.

Sherri provided a timeline to the Council on the funding opportunity and allows the Council time to review it.

The funding enables assistance through the department of health and to provide this information.

Jody thanked Sherri for providing information but wanted clarification of the Tribes participation.

Sherri noted that she still needs to approach a WIC program first.

2.) Michael Bray, IT Manager Sisqtel Telephone:

Eric introduced Michael Bray as the IT Manager for the Sis Telephone. Michael noted that he has an obligation to work with Tribes. He has worked with the IT departments of the Tribes previously, so he was assigned to meet this requirement.

He needs to look at feasibility and sustainability program. They have to meet the land use permitting, environmental and conservation review. He is present to meet those obligations, and to also allow for questions and answer time of the Tribal Council to determine if there are any requirements that are not being met.

Dion Wood commented that he is the TERO Director, and since Siskiyou Telephone is throughout the aboriginal territory then he would like to see Tribal Members employed.

Leaf commented that he works with Siskiyou Telephone regarding monitor services, and generally speaking, there have been positive working relationships. He informational Michael that the Tribes THPO who is relatively new, but the introduction needs to take place to ensure that the formal point of contact for Siskiyou Telephone, should be through the Tribes THPO Officer. Julie then announced that she is the THPO officer, and any land owner that works with Siskiyou Telephone should be contacted by Siskiyou Telephone as well.

3.) Eric Cutright, IT Manager:

Eric is present to seek approval of three action items. He first sought approval of a construction agreement to erect a tower in Orleans. It will be placed upper Tishawnik flat above the new clinic. It is AKA Putawan Hill. The contract number is 13-C-074 with Native Link Construction, LLC in the amount of \$143,250.23. Amos inquired who would be doing the cultural oversight of Putawan Hill. Leaf provided cultural oversight for one day when needed. Native Link Construction was named in the grant, so they are sole sourced.

Bud Johnson moved and Amos Tripp seconded to approve contract 13-C-074, 5 haa, 0 puuhara, 0 pupitihara.

Erin then provided procurement with Bay Alarm to provide alarm services at the IT room in Happy Camp (Data Center). It will be for \$7,275.00 which will hire Bay Alarm to monitor the alarm signals, to ensure if there is a fire then they automatically call the fire department or for a burglary then they will call the policy. Bay Alarm is the only company that can do connections through the internet and phone systems.

Sonny Davis moved and Amos Tripp seconded to approve procurement with Bay Alarm, 5 haa, 0 puuhara, 0 pupitihara.

Eric then provided information to the Tribal Council regarding the availability of input on the state of Broadband on Tribal Lands. This meeting is important.

Director Reports:

1.) Leaf Hillman, DNR Director:

Leaf is present to introduce Bob Rhode and Ron Reed. Bob and Ron are present to provide an update to the Tribal Council regarding their difficulty in reporting with UC Berkeley. The budget and the proposal itself were built around part time staff to build the capacity to focus on traditional foods back to tribal communities. Their first strategy was to start with a small crew to interact with a variety of departments and to begin to integrate traditional foods back into the communities. Bob announced that a few months into the project, UC Berkeley started requesting detailed reporting. Bob went on to explain that those reports were sent back with the request for further information. Until last week, the group was unable to submit reports that were either acceptable or adequate. Ron approached the Chairman and explained that he was unable to meet the reporting deadlines and with that information the Tribal Council provided assistance by allowing Lisa Hillman and others to meet the requirements of the Berkeley report needs. The reports are being done, but they need to continue working on the reports by the September 30th deadline. Bob is unsure if Berkeley will accept the final report but he appreciates the administrative assistance.

Ron announced too, that the Food Security Grant was under control until the requirements started to come in further. Bill Tripp being pulled away on the fire and Bob only working part-time, and his inability to complete the reporting with his skillset. There is a lot of information that is being pulled into the report by Lisa Hillman and Jaclyn Goodwin. They are identifying how to find more personnel to assist in this overall project. Ron noted that the Tribe received funding to re-introduce traditional foods to the Tribes communities and this re-introduces the Tribes culture, so he is glad for the assistance to keep this program moving forward.

Jody thanked Ron and Bob for coming forward to seek assistance. Ron thanked the Tribal Council. Amos asked if the Council would see the report prior to its submission.

Lisa announced that she is working on several objectives of the report and there is still a lot of work to complete. She expects that the report and timeline will be done by the deadline and submitted. She offered to send the Council a draft report on the objectives but it isn't final at this time. Amos inquired about seeing the report as submitted and he would like to understand what the Tribal Council is responsible for as oversight, since the next two years funding is based on that report. Leaf noted that the meeting that was attended by some Council Members was to complete the September 30th deadline. The project is large and is a multi-year project, but the staffing is not workable in the present form. To not have a full time coordinator is a huge deficiency and is in part responsible for the hole that the Tribe found itself in. It is critically important for Bob and Ron to continue to the momentum that is built.

Leaf noted that they will make the deadline for the report and added that this has provided the opportunity for the DNR staff to get down to the "Brass Tacks" of working together. Major adjustments are coming moving forward. Amos agrees that that is why the Council needs to see the final report, to ensure that the Council is up to speed on the issues ahead of time rather than wait until later.

Sonny inquired if they are going to include language into this grant proposal as well. Sonny noted that the language is involved or should be. Ron sees that the language can be included as well. Sonny noted that he and Bud can work in conjunction with this as well.

Lisa pointed out that moving forward that there are several other objectives that the grantor has given Lisa reprieve on, but there are several other programs that the Karuk Tribe is taking a lead on with other agencies. The Tribal librarian will consume more duties moving forward, but they

are moving into year three, four and five with new objectives. Amos asked if the other objectives will be apparent in this report. Lisa noted that yes, but it will also demonstrate the synergy of the other projects and there will be data collected for the food camps and crews that will include a lot of aspects of reporting that are required. Amos is looking forward to reviewing the report, but the coordination with other groups is concerning because the how, what, where and when is unknown. He commented that the first year seemed fine, but it is going to get more complicated and the Tribe should know what the expectations are. This type of collaboration is not unknown to the Tribe but he would like to see the report to ensure a plan is in place for the coming years. Lisa offered to provide a summary of the report and Amos noted that he would like to see the report.

Jody noted too, that moving forward the staff should ensure they have enough assistance.

Leaf then went on to seek approval for out of state travel for Ron Reed to Rapid City, SD October 30-November 2, 2013. It is a National Indian Education Association.

Amos asked if the correct person would be Ron Reed or Bob Rhode because he is unsure of the staffing of the two. Ron noted that he was invited personally to attend the conference with Barbara Short, because one objective is to develop a K-12 curriculum development.

Elsa Goodwin moved and Crispin McAllister seconded to approve out of state travel for Ron Reed, October 30-November 2, 2013, 5 haa, 0 puuhara, 0 pupitihara.

Elsa Goodwin moved and Sonny Davis seconded to approve Leaf's report, 5 haa, 0 puuhara, 0 pupitihara.

2.) Patty Brown, Head Start Program Director:

Patty is present to seek approval of resolution 13-R-104 for the calendar year 2014 for the Head Start program grant application to the US department of health and human services and administration for children and families in the amount of \$491,691.

She will be working with other programs of the Tribe to ensure there are services being provided. The indirect shortfall is \$91,302.57. Patty did try for another grant that she applied for but she hasn't received word on that one yet.

Amos Tripp moved and Bud Johnson seconded to approve resolution 13-R-104, 5 haa, 0 puuhara, 0 pupitihara.

3.) April Attebery, Tribal Court Administrator:

April is present to provide her report to the Tribal Council. She has one action item that Tanya is going to do and then one action item that she is going to do. One action item is from Tanya Busby which is 13-R-125 for the Tribal Council to proclaim October as Domestic Violence month.

Tanya then went on to announce that two events in October will be candlelight vigils to bring awareness to domestic violence awareness to the communities of Happy Camp and Orleans. The events will be both have potluck activities as well. Tanya asked that the Council donate \$200 total for the vigils.

Crispen McAllister moved and Sonny Davis seconded to approve resolution 13-R-125 declaring October Domestic Violence Awareness Month, 4 haa, 0 puuhara, 0 pupitihara (Amos absent for vote).

Bud Johnson moved and Sonny Davis seconded to approve providing \$200 for the Pikyav Domestic Violence services program, 5 haa, 0 puuhara, 0 pupitihara.

April then went on to provide information on Pat Hobbs training information. It is in Oklahoma City October 22-25, 2013. April provided an email from Sammi regarding the training needing approved by Tribal Council and then also the background information of Pat attending. There is a scholarship program that she is planning and has an open airline ticket.

Amos Tripp moved and Bud Johnson seconded to approve out of state travel for Patricia Hobbs to Oklahoma City, OK, October 22-25, 2013, 5 haa, 0 puuhara, 0 pupitihara.

Bud Johnson moved and Sonny Davis seconded to approve April's report, 5 haa, 0 puuhara, 0 pupitihara.

4.) Daniel Goodwin, Maintenance Supervisor:

Daniel is present to review his report with the Tribal Council. He noted that the biggest event for the crew was the Orleans Clinic move. The restroom at the maintenance shop is almost complete.

Sonny Davis moved and Bud Johnson seconded to approve Daniel's report, 4 haa, 0 puuhara, 0 pupitihara (Crispen absent for vote).

5.) Le Loni Colegrove, HR Manager:

Le Loni is not present but her report was delivered to the Tribal Council by Dion Wood, TERO Director.

Amos Tripp moved and Bud Johnson seconded to approve Le Loni's report, 5 haa, 0 puuhara, 0 pupitihara.

6.) Dion Wood, TERO Director:

Dion is present to review his report. He was able to meet with the new Yurok Tribal TERO Director and the Smith River TERO Director. They are hoping to have quarterly meetings. There has been a stack of applications to enter into the skills bank and this is going to be entered. Communication is key so he is planning on completing his bulk mailing to ensure is done. He is hoping that TERO is included in the planning and timeline phases.

There were community members that approached TERO to provide Hunters Safety in which he managed to work on and successfully have done.

There is a regional training in Las Vegas NV., for Crispen McAllister.

Amos Tripp moved and Sonny Davis seconded to approve out of state travel to Washington, October 22-25, 2013 for Crispen McAllister, 4 haa, 0 puuhara, 1 pupitihara (Crispen).

He then provided an update on the Childcare program. The Childcare report was provided and additional information provided that was requested. There is uncertainty regarding funding but that is consistent with all other federally funded programs at this time.

Dion requested to have the fisheries building be utilized as a childcare center for Orleans. Jaclyn noted that a previous grant proposal as approved by the Tribal Council, noted its use. Dion went on to note there were several issues at the Orleans District Meeting that brought to light the severe need.

Dion has been keeping the Council informed about the reauthorization of childcare funding. The Board is prepared to go to Washington DC, October 21-25, 2013, if necessary. He may also receive a \$500 travel stipend to assist in expenses, if it's necessary.

Bud Johnson moved and Crispen McAllister seconded to approve out of state travel for Dion Wood, Childcare to Washington DC, October 21-25, 2013, 5 haa, 0 puuhara, 0 pupitihara.

Dion then went on to note the State level funding and not allowing the Tribes to access direct funding.

Amos Tripp moved and Sonny Davis seconded to approve Dion's report, 5 haa, 0 puuhara, 0 pupitihara.

7.) Tom Fielden, Emergency Preparedness Coordinator:

Tom is not present, on travel, report provided.

Amos Tripp moved and Sonny Davis seconded to approve Tom's report, 5 haa, 0 puuhara, 0 pupitihara.

Amos asked about the Happy Camp neighborhood meeting he attended. He noted that that seemed very relevant for the Orleans area as well, so Amos may inquire about that with Tom at a later time.

8.) Julie Burcell, People's Center Coordinator:

Julie is present to review her report. She noted that KRAB has been having a difficulty meeting because of the fires. She believes that the ceremonies went well regarding the closure orders. The new 49er's had some issues because they did not want to pull out of the river for ceremonies.

The cultural monitoring plan has been approved for Somes Bar and there are monitors onsite. A few Council Members have been participating with conference calls with attorneys which provided further information regarding the easement use permit.

The white wolf item is being repatriated and it is currently only on loan from the museum. The new exhibit case that the maintenance crew got into the building was amazing. She thanked André the custodian because of how well she completes her duties.

The strategic plan is ongoing. She is going to work with Ron Reed on an acorn camp which will extend the insurance policy on the

Crispen McAllister moved and Sonny Davis seconded to approve the insurance policy for 30 days, 5 haa, 0 puuhara, 0 pupitihara.

She then announced that there was a grant received to reconstruct the sweat house in Happy Camp and then also a temporary woman's sweat house.

She went on to announce that the librarians continue to work well and collaborate with each other. Travis King was hired for the Orleans librarian position.

Julie then went on to seek approval of resolution of 13-R-126.

Elsa Goodwin moved and Crispin McAllister seconded to approve resolution 13-R-126 with changes, 5 haa, 0 puuhara, 0 pupitihara.

Elsa Goodwin moved and Crispin McAllister seconded to approve Julie's report, 5 haa, 0 puuhara, 0 pupitihara.

Amos commented that there is no notice of the KRAB Meetings being canceled so he would like confirmation of the meetings or if they aren't going to happen.

9.) Jaclyn Goodwin, Self-Governance Coordinator:

Jaclyn is present to review her report and to seek approval of an agreement 13-A-077. The agreement was moved to closed session.

Jaclyn then went on to review her report. She attended the Tribal Transportation meeting and it was a good meeting. She attended consultation meetings, which included several departments of traffic and working with collaboration in partnership of tribes as opposed drafting a separate policy. Jaclyn would like to discuss with the CHP tribal liaison position and the collaboration with the Orleans community and the services provided to that area.

There was a recent case with Coyote Valley that didn't provide for a good example of a case, but it was useful case to review to ensure some steps are considered.

Some new information regarding the special use permits (mushrooms), note that the public has to get permits and that Tribes are included as "public." Amos asked for a copy of the email received regarding this large issue. Amos would like to discuss this further at a Planning Meeting, as it may be a big deal for the Tribe. Comments shouldn't be submitted, but a stance should be taken. Julie commented that the State has an agreement with BLM but Jaclyn commented that that isn't workable within the Klamath National Forest. She requested a screener card with Amy Dutchke to ensure the Tribe can gain access to government auctioned equipment.

She announced that Tom Fielden was awarded a grant for equipment and she will be meeting with Tom Mutz on an agreement to access communication links by agreement.

She announced there's a Project Coordination Meeting on October 24, 2013 and the Summit Meeting on November 4, 2013.

Crispin McAllister moved and Amos Tripp seconded to approve Jaclyn's report, 5 haa, 0 puuhara, 0 pupitihara.

10.) Erin Hillman & Ann Escobar, Interim Director:

Erin and Ann are present to provide the KTHA report. Erin noted that she provided two proposals to the Morongo Tribe to gain access to their remaining HUD funding. She submitted for a two bedroom in Yreka and a community center in Happy Camp.

The childcare feasibility study closed today and there was one person interested. Staffing updates were provided. The Housing Plan was found to be in compliance.

Ann thanked Erin for her work for the last 16 months. KTHA received applications for the ED and the BOC will review them on September 30, 2013. Also the Tenant Relations Officer interviews are scheduled.

Bud Johnson moved and Amos Tripp seconded to approve the Landscaping Architect position for Orleans, 4 haa, 0 puuhara, 1 pupitihara (Elsa Goodwin).

Elsa Goodwin moved and Sonny Davis seconded to approve KTHA's report, 5 haa, 0 puuhara, 0 pupitihara.

11.) Laura Mayton, CFO:

Not present, on travel, no report provided, tabled.

12.) Bill Kennen, KCDC ED:

Not present, no report provided, tabled.

13.) Sandi Tripp, Director of Transportation:

Sandi is present to review her report. She noted that she was recently on travel with Sandi and Jody at a transportation meeting which was allowed to have comments to policies which are submitted. Going to the meetings, especially tribal transportation committee meetings are relevant and important to get comments heard.

Jody commented that the attendance of these meeting is beneficial because these tribes develop how funding is split and Sandi agreed that formal comments are heard, where they may not have been heard previously, even in written form. They also learned a lot about safety planning. This lead to developing two safety grants to seek funding. There was another one drafted under the engineering category.

She updated the Council on the Red Cap bikeway and the funding sources that participate in that project. Once NEPA is complete then the can go into the next round of funding. The bikeway is on track and she doesn't foresee any issues moving forward.

The KCDC parking lot is on track and almost complete.

She has project development on the parking for the Orleans Wellness Center. Not all trees will be removed; just the hazardous trees to ensure the safety concerns are taken into consideration.

She will be working with Yuroks on more transit availability between the river corridors.

Sandi then presented contract 12-C-066 (3), which is between GHD Inc. and the Karuk Tribe. They are an on call engineering services firm.

Amos Tripp moved and Crispen McAllister seconded to approve amendment (3) to contract 12-C-066, 5 haa, 0 puuhara, 0 pupitihara.

Sandi then went on to seek approval of procurement to purchase three bus shelters, one for each area.

Elsa Goodwin moved and Crispen McAllister seconded to approve procurement and allow the bus shelter purchases, 5 haa, 0 puuhara, 0 pupitihara.

Her last item is that every year she attends the Tribal Transportation Conference. This year it's in Prior Lake Minnesota, October 28-November 1, 2013.

Crispen McAllister moved and Amos Tripp seconded to approve out of state travel for Sandi Tripp and Bucky Lantz to MN., 5 haa, 0 puuhara, 0 pupitihara.

Crispen McAllister moved and Amos Tripp seconded to approve Sandi's report, 5 haa, 0 puuhara, 0 pupitihara.

14.) Scott Quinn, Director of Land Management:

Not present, on travel, no report provided.

Elsa Goodwin moved and Crispen McAllister seconded to table Scott's report, 5 haa, 0 puuhara, 0 pupitihara.

15.) Lisa Hillman, Grant Writer/Resource Developer:

Lisa is present to provide her report to the Tribal Council. She has no action items.

She updated the Tribal Council on the ongoing grant writing activities of the grant writer's office. She noted that she continues to work with Julie Burcell and the Food Security Program. She is working on an "our town" grant to consider the idea of the street scapes project in Happy Camp or the town ascetics of Orleans.

Crispen McAllister moved and Elsa Goodwin seconded to approve Lisa's report, 5 haa, 0 puuhara, 0 pupitihara.

16.) Erin Hillman, Director of Administrative Programs & Compliance:

Erin is present to provide her report. She also presented an agreement 13-A-075 between the Karuk Tribe and FEMA-Logistics Chief Rodrigues McAllister. There is no funding associated.

Elsa Goodwin moved and Sonny Davis seconded to approve agreement 13-A-075, 5 haa, 0 puuhara, 0 pupitihara.

The CSD report was provided and submitted. She cleared that up as it was delinquent when she took on the position of Director of Administrative Programs and Compliance.

She is also working on the certified payroll for the Adams Construction project.

Planning will be done and she will review the ICDBG and the DOJ grant denials to determine better proposals. The Council welcomed Erin back.

Elsa Goodwin moved and Crispen McAllister seconded to approve Erin's report, 5 haa, 0 puuhara, 0 pupitihara.

Phone Votes:

1. Request approval of resolution 13-R-124 authorizing submission of a grant proposal to FHWA. Passed
2. Request approval of the revised KCDC CFO position. Passed at meeting (9/12)
3. Request approval of resolution 13-R-116 authorizing approval to submit for year 2 of HRSA FY14. Passed.
4. Request approval for Laura Olivas to attend AmeriCorps Symposium to Washington DC, September 16-20, 2013. Passed.
5. Request approval of resolution 13-R-113 authorizing Buster to sign the final gaming compact between the Karuk Tribe and the State of California. Passed.

Informational

1.) Renee Stauffer / Josh Saxon, Tribal Members:

Renee and Josh are present to provide an update to the Tribal Council on the Community Meeting that was held in Orleans. Renee noted that they discussed the volunteer fire department and recruit young people into the program. The volunteers discussed items such as better identification of stan pipes and fire hydrants. Also, finding a house within housing the streets aren't marked, or not well enough to see the names. The fire department suggested purchasing light flashers. Josh commented that there were some easy ways to identify the blue reflectors in the road to follow to find hydrants. Amos also commented that the community water system is run by electricity and to obtain a generator would work. Crispen noted that there should be information forthcoming about what size is needed.

Another item was law enforcement. It was mentioned that Orleans is right at the edge of Siskiyou County and Humboldt County. She noted that the Tribe formally had an agreement to provide law enforcement. She would also like to have clean-up of the property in Orleans especially the property that the Tribe owns. She would like to see the Tribe maintain it and possibly make some rules at that location. Josh inquired about the agreement with law enforcement. Jody explained the agreement. Renee is going to schedule meetings with Humboldt County and possibly Siskiyou County to ensure the frustrations are heard. Jody noted that there were special meetings with law enforcement to discuss the needs, but the services aren't improving. Renee asked about the KTHA security guy for KTHA. Josh commented that to ensure there is coverage with cameras then to invest the funding in all locations.

For the youth, Renee invited staff members to determine if there are programs that benefit the youth that could possibly assist them in working that provides opportunity for the youth to have activities. Renee believes that there needs to be an effort to make something happen for the youth. Elsa commented that there were two youth positions available in Orleans, which was flown twice and they were not filled due to no applications received. Josh noted that there is after treatment, but it would be beneficial to work on ideas that are preventative rather than after the effect. Orleans is a strong community, which it's important for the tribal Council and the staff to engage in the community in activities. He believes that it would be nice to see leadership to interact in the community and more activities within the communities. The more leadership that there is, the better it would be. Jody commented that Lisa and Jaclyn are working on aspects of security and law enforcement, so the staff is working on more and more directions; however it takes time to get there. Renee noted that the Council Meetings are here periodically and she noted that it would be nice to have Council Members participate in the community meetings. Sandi commented that the youth is in crisis here. Sandi believes that there is property that the Tribe owns and having the staff work on granting opportunities would be beneficial. Amos agrees 100% but part of the fault is the adults are the separation in ceremonies, and the youth are picking up on those vibes. He

noted that people do not want to admit it is the adults fault for the separation in the ceremonies and the promotion of division. There are several ceremonies that are done here, but the politics of separation is hindering the youth. Renee noted that most of the youth that are having these crises are from broken families.

She noted that there was one more item, which was daycare. It is really tough for families that work in the community. She noted that the fisheries are moving and maybe they could use that as a daycare. Erin explained former grants written and the points system created for grants in which there was funding received for that building. The Tribe cannot use the grant funding against what it was funded for, or it will have to return it. Josh inquired about the block granting priorities. Erin explained that the list is compiled, and the Management Team identifies what will work and the Tribal Council prioritizes what is best based on the planners, grant requirements, what would be successful and the most competitive. Erin commented that over the last 10-11 years 4 of the 6 projects have been funding opportunities for Orleans. The only one that hasn't been funded for Orleans was the Yreka Wellness Center.

Renee and Josh thanked the Tribal Council for listening to their concerns. Renee and Josh noted that they want to keep meeting. Jody suggested letting Barbara know the schedules then the Tribal Council can attend.

Closed Session:

Elsa Goodwin moved and Crispen McAllister seconded to issue a stay of eviction for 30 days, allow the Tribal Member #2730 to provide the restraining order and pay rent in full, 5 haa, 0 puuhara, 0 pupitihara.

Amos also noted to begin some discussion with peers and other directors for a method that can be determined to ensure services are provided.

Amos Tripp moved and Bud Johnson seconded to approve resolution 13-R-119, 4 haa, 0 puuhara, 1 pupitihara (Elsa Goodwin).

Crispen McAllister moved and Bud Johnson seconded to appoint Tribal Member# 335 to the Election Committee temporarily to cover this election, 4 haa, 0 puuhara, 1 pupitihara (Elsa Goodwin).

Consensus: tabled the position description for the Amkuuf Smoke Shop Manager, for the Council to all review it.

Consensus: to refer the restructuring concepts to another time, provide revised position descriptions and an organizational chart for the Council to approve.

Crispen McAllister moved and Amos Tripp seconded to approve the loan to Tribal Descendant #D01394, for \$3,000 with \$100 bi-weekly, 4 haa, 0 puuhara, 1 pupitihara (Elsa Goodwin).

Amos Tripp moved and Bud Johnson seconded to approve the loan to Tribal Member #1340 in the amount of \$3,000 with \$150 bi-weekly, 4 haa, 0 puuhara, 1 pupitihara (Elsa Goodwin).

Crispen McAllister moved and Amos Tripp seconded to approve insurance policy for open gym volleyball to the HCHS, 5 haa, 0 puuhara, 0 pupitihara.

Request from the HCES 8th graders to detail vehicles as a fundraiser; Amos moved. Died on the floor for the lack of a second.

Informational: Annie Smith was drawn as the employee to receive the monthly gift card.

Informational: Elsa Goodwin requested that the Council follow policy, to provide consistency with employees and the policies, especially with travel.

Compliance issue – ask Erin Hillman to evaluate Director Reports and requirements regarding the compliance needs and reporting that meets compliance issues and also what meets Council oversight needs.

Amos Tripp moved and Sonny Davis seconded to approve Crispen’s travel to the Water Forum in Bear River, 4 haa, 0 puuhara, 1 pupitihara (Crispen McAllister).

Amos Tripp moved and Crispen McAllister seconded to approve Stephanie Dolan to utilize one hour to consultation for Tribal Member #3140 education case, 4 haa, 0 puuhara, 1 pupitihara (Elsa Goodwin).

Next Meeting Date: October 24, 2013 at 3pm in Yreka, CA.

Amos Tripp moved and Crispen McAllister seconded to adjourn at 10:02pm.

Respectfully Submitted,

Joseph “Jody” Waddell, Secretary / Treasurer

Recording Secretary, Barbara Snider

Tribal Council Report
Karuk Tribe Department of Transportation
Council Meeting: October 24, 2013

Submitted by: Sandi Tripp, Director of Transportation
Date: October 17, 2013

Safety Plan Development

As noted in last month's report, at the TTPCC meeting in September we were advised of the NOFA and provided relevant information from FHWA regarding the TTP Safety Funding and submission of project proposals. Working with Lisa Hillman we wrote and submitted three grant applications for TTP Safety funding.

On October 15, 2013 I met with Adam Larson, FHWA Representative to discuss the grant applications and particulars of developing a Safety Plan. At the meeting Mr. Larson informed me of our upcoming award of one of the two Safety Planning Grant Proposals that we had submitted, adding that FHWA only had enough funding to allow for one award per Tribe in that category. So I am happy to announce that we will be receiving \$12,500 to develop a Safety Plan. Although these funds will be instrumental in the Plan development we will be adding TTP funds to the project to ensure a comprehensive document is developed from this effort; as a Safety Plan can allow for a wide range of future funding opportunities.

We have not received notice of decision on the funding proposal that we submitted to FHWA in the Engineering Category of the TTP Safety Funding. As you may recall the grant proposal was submitted for \$250,000 to augment the current construction budget for the Red Cap Bikeway Project. Mr. Larson said FHWA received proposals totaling over \$30 million dollars more than the budget they had to award. In the unfortunate event that we don't get awarded through the Engineering Category; a new NOFA will soon be advertised and we will resubmit our application at time if necessary. I will share all relevant project information with Tribal Council as it becomes available.

Red Cap Bikeway (RCBW)

As you may recall this project is partially funded through a CA State grant and I am diligently researching to determine a solid funding stream to ensure project delivery as scheduled. Noted in the Safety Plan Development paragraph of this report, last month I submitted a grant proposal to FHWA for an additional \$250,000 to augment our current RCBW budget. If we are successful in obtaining these Safety funds we will be very close to our targeted budget and construction implementation will be on schedule for 2014/2015.

This month I met with Humboldt County Department of Public Works to discuss the design, ROW and bridge project related to the RCBW. I will have a preliminary design to share with Council very soon and I expect to have a public meeting and media event regarding this project within the next two months. We are meeting all project timelines and task milestones for this project. I will share all relevant project information and the preliminary project design with Tribal Council as it becomes available.

KCDC/KTHA Parking Facility

This project is now in the implementation phase and is being constructed by Mike Peters Inc. (Contact #13-C-063). The contractor hired two tribal members as project laborers. I'm glad to report that the laborers have worked out very well. The project is near completion and I am very happy with the contractor thus far. The contractor also has obtained quotes and selected the Karuk Tribe Department of Natural Resources and Earl Crosby's Watershed Crew to complete the Hydro-Seeding phase of this project.

Bucky Lantz has done a great job ensuring the project is implemented in a timely manner and as per project specifications. I expect this project will be completed by October 25, 2013, with full Project closeout by November 30, 2013. I will share all relevant project information with Tribal Council as it becomes available.

Orleans Wellness Cnt – Asip Road Parking Facility Project

Several months ago I shared with Tribal Council the preliminary design sheet for the Orleans Wellness Center Parking Facility Project. As noted last month we have a few hazard trees located at this site that must be removed. With the adjacent buildings and underground infrastructure in mind, I decided to obtain professional assistance for hazard tree felling since All stump removal and cleanup will be completed in a joint project with my staff and equipment as well as Earl Crosby's staff and equipment.

This month I advertised for contractual services and received a proposal to remove the hazard trees mentioned above. I would like to request Tribal Council approval to contract with Roll'n Rock Construction.

***Please find attached for your review and approval Action Item #1–Contract #14-C-003**

Transportation Maintenance

Bucky Lantz, Lead Roads Maintenance Worker has been hard at work this month ensuring safe ingress/egress on Tribal roads and facilities.

DOT Maintenance Projects include; but, are not limited to the following:

- Construction Management – KCDC/KTHA Parking Facility Project
- Emergency Fire FEMA coordination
- Ongoing Roadway winterizing and removal of roadside vegetation in Yreka area routes within the KTHA housing complex.
- Ongoing Gutter and DI maintenance on all Tribal routes including Yreka, Happy Camp and Orleans
- Ongoing equipment maintenance and repair
- Ongoing route review to identify maintenance and project needs

Action Items:

Action Item #1 – *Please find attached for your review and approval Action Item #1–Contract #14-C-003. This contractor comes highly recommended as they recently contracted with KTHA to remove the storm damaged trees located in the Happy Camp area.

Karuk Community Health Clinic
64236 Second Avenue
Post Office Box 316
Happy Camp, CA 96039
Phone: (530) 493-5257
Fax: (530) 493-5270

Karuk Tribe



Karuk Dental Clinic
64236 Second Avenue
Post Office Box 1016
Happy Camp, CA 96039
Phone: (530) 493-2201
Fax: (530) 493-5364

Administrative Office
Phone: (530) 493-1600 • Fax: (530) 493-5322
64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

REQUEST FOR CONTRACT/ MOU/ AGREEMENT

Check One: Contract
 MOU
 Agreement
 Amendment

Karuk Tribe Number Assigned: 14-C-003

Funder/Agency Assigned: n/a
Prior Amendment: 0

REQUIRED → *Procurement Attached *Budget Attached
*System for Award Management (SAM) (CONTRACTS ONLY)
*RCDC/ KTHA Notification/ review required Yes No

Requestor: Sandi Tripp Date: October 8, 2013

Department/Program: Department of Transportation

Name of Contractor or Parties: Roll'n Rock Construction

Effective Dates (From/To): October 24, 2013 January 31, 2013

Amount of Original: \$14,659

Amount of Modification: _____

Total Amount: \$14,659

Funding Source: 2231-15-7601.03

Special Conditions/Terms:

Brief Description of Purpose:

Removal and/or limbing of trees from the Orleans Wellness Center parking lot.

** REQUIRED SIGNATURES **

Sandi Tripp
Requestor

10/9/13
Date

Laura Mayton
**Chief Financial Officer

10-16-2013
Date

Ernest Hama
**Director, Administrative Programs & Compliance

10-14-13
Date

Don Wood
**Director of Self Governance(MOU/MOA) or TERO (Contracts)

10.17.13
Date

Other: _____

_____ Date

Roll'n Rock Construction Inc
DUNS: 808470475 CAGE Code: 51WK3
Status: Active

825 Deetz Rd
Mount Shasta, CA, 96067-9148,
UNITED STATES

Entity Overview

Entity Information

Name: Roll'n Rock Construction Inc
Business Type: Business or Organization
POC Name: None Specified
Registration Status: Active
Expiration Date: 03/01/2014

Exclusions

Active Exclusion Records? No

SAM | System for Award Management 1.0

IBM v1.1149.20130801-1829

WWW8

Note to all Users: This is a Federal Government computer system. Use of this system constitutes consent to monitoring at all times.



Karuk Community Health Clinic
 64236 Second Avenue
 Post Office Box 316
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 Phone: (530) 493-5257
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Administrative Office

Phone: (530) 493-1600 • Fax: (530) 493-5322
 64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

Requestor: Sandi Tripp Date: October 7, 2013

Dept/Program: Department of Transportation Funding Source: 2231-15-7601.03

Check One: Small Purchase (less than \$5,000) Large Purchase (more than \$5,000)**
 Construction Contract Other:
 Independent Contractor Under \$2,000
 Independent Contractor Over \$2,000**

***Tribal Council approval is required for: all purchases exceeding \$5,000, all Agreements and all Contracts exceeding \$2,000.*

Procurement #/Type: _____ Three quotes Sealed Bid Competitive Proposal

COMPARATIVE SUMMARY (Minimum of Three Required)

Company Name	Date	Price	Contact/Phone	Indian Y/N
Roll'n Rock Construction	9/15/2013	\$ 14,659.46	530-925-1408	N
Tree Works		No Bid Placed	530-925-9828	N
Watkins Tree Service		No Bid Placed	todd@watkinstreeservice.net	N

Name of Selected Vendor: Roll'n Rock Construction

Basis: Lowest Price Best Qualified Vendor
 Superior Product/Service Delivery Service Provided
 Based on Annual Price Comparisons
 Sole Source Provider (MUST Attach Detailed Justification)
 Only Qualified Local Provider Due to Geographic Disadvantage

Comments: No other bids received.

** REQUIRED SIGNATURES **

*** By affixing your signature, you acknowledge that you have reviewed the attached documentation for presentation to Tribal Council.*

Sandi Tripp
 Requestor

Date 10-7-13

Laura Mayton
 **Chief Financial Officer

Date 10-16-2013

Christopher...
 **Director, Administrative Programs & Compliance

Date 10-14-13

 **Director of Self Governance(MOU/MOA) or TERO (Contracts)

Date _____

Other _____

Date _____

Roll'n Rock Construction Inc.

825 Deetz Rd.
 Mt Shasta, CA 96067
 Phone 530-925-1408
 Fax 530-926-0450
 Lic. # 971838

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Estimate

Date	Estimate #
9/15/2013	122

Name / Address
Karuk Tribe P.O. Box 1159 Happy Camp Ca 96039
Project
Department of Transportation

Item	Description	Qty	Rate	Total
Tree Removal	Removal of Two large Dougfirs, one oak, Two cotton woods, and pruning of oaks		13,332.00	13,332.00
Tree Removal	Haul and remove all debris (logs not included) This is an option.		1,040.00	1,040.00
Misc	2% Terro tax		287.46	287.46
To accept please sign, date and send back.			Total	\$14,659.46

APPENDIX C

To request for Lump Sum Fixed-Price Quotation

LUMP SUM FIXED PRICE QUOTATION

ITEM	PRICE
Removal of two large dougfirs, one oak, two scrub oaks, two cotton woods and pruning of oaks.	\$13,332.00
Haul and remove all debris (Logs not included)	\$1,040.00
This Bid is Submitted by Roll'n Rock Construction Inc.	
SUBTOTAL:	\$14,372.00
TERO FEE (2%) OF SUBTOTAL:	\$287.46
TRIBAL SALES TAX (6%) OF SUBTOTAL <u>IF APPLICABLE</u>:	
TOTAL QUOTATION AMONT:	\$14,659.46

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ROLL 'N ROCK CONSTRUCTION INC.

825 Deetz Rd.
Mount Shasta, CA 96067
Phone: (530) 925-1408
Fax: (530) 926-0450
Email: rollnrockinc@nctv.com

A BREIF WORK EXPERIENCE

For Bid- Hazard Tree Removal/Karuk Department of Transportation

Roll 'N Rock Construction Inc. has been working with Victors Custom Christmas Trees for the last 29 years, we have been taking down 100' Christmas trees with cranes and shipping them off to various malls and shopping centers. We have been working with Willow Creek Ranch for the last 20 years taking down trees. This year we worked with the Karuk Tribe in Happy Camp and removed 120 trees around residential areas.

Roll'n Rock has been working with several other companies that have similar workloads. Any questions please call Brian Heile at (530) 925-1408.

Respectfully,



Brian Heile
Secretary / Owner
Roll'n Rock Construction Inc.

RECEIVED OCT 02 2013

ROLL 'N ROCK CONSTRUCTION INC.

825 Deetz Rd.
Mount Shasta, CA 96067
Phone: (530) 925-1408
Fax: (530) 926-0450
Email: rollnrockinc@nctv.com

PAST PERFORMANCE

For Bid- Hazard Tree Removal/Karuk Department of Transportation

Willow Creek Ranch
#6 Willow Creek Road
McCloud, CA 96057

Manager: John Ebel
(530) 964-2975

Been working with Willow Creek Ranch for the past several years. Miles of road maintenance and building trails. Tree removal. This year we are rebuilding decks, dock, office remodel and a 60 yard concrete slab, plus asphalt repair.

City of Mount Shasta
305 N. Mount Shasta Blvd.
Mount Shasta, CA 96067

Manager: Rod Bryant
(530) 598-7526

Last year we constructed an ADA paved bike trail plus ADA sidewalks, worked with Jim at Pace Engineering. We also put up a 50' Christmas Tree.

Victors Custom Christmas Trees
24036 Broadhorn Dr.
Laguna Niguel, Ca 92677

Owner: Victor Serroa
(949) 702-0200

Removal and shipping of 100' Christmas Trees.

Respectfully



Brian Heile
Secretary / Owner
Roll'n Rock Construction Inc.

STATE OF CALIFORNIA

Contractors State License Board

Pursuant to Chapter 9 of Division 3 of the Business and Professions Code and the Rules and Regulations of the Contractors State License Board, the Registrar of Contractors does hereby issue this license to:

ROLL'N ROCK CONSTRUCTION INC A CALIFORNIA CORPORATION

License Number 971838

to engage in the business or act in the capacity of a contractor in the following classification(s):

- A - GENERAL ENGINEERING CONTRACTOR
- B - GENERAL BUILDING CONTRACTOR
- 049 - TREE SERVICE

Witness my hand and seal this day, April 6, 2012

Issued April 5, 2012

James Millar
James Millar
Board Chair

Stephen P. Sands
Stephen P. Sands
Registrar of Contractors

This license is the property of the Registrar of Contractors. It is not transferable, and shall be returned to the Registrar upon demand when suspended, revoked, or annulled. For any other information, visit us at www.cslb.ca.gov

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TRIBAL EMPLOYMENT RIGHTS OFFICE COMPLIANCE PLAN

Bidder/Employer Name: Roll'n Rock Construction Inc.

Mailing Address: 825 Deetz Road

City, State and Zip Code: Mount Shasta CA 96067

Contact Person: Brian Heile Phone Number: 530-925-1408

E-mail: rollnrockinc@nctv.com

Bid Amount: \$ 14,372.82 TERO Fee (2%): \$ 287.46

**THIS IS AN AGREEMENT BETWEEN THE KARUK TRIBE'S TRIBAL EMPLOYMENT RIGHTS OFFICE (TERO) AND Roll'n Rock Construction Inc.,
HEREINAFTER KNOWN AS "EMPLOYER" CONDUCTING COMMERCE AND EMPLOYMENT ACTIVITY
WITHIN THE ANCERSTRAL TERRITORY OF THE KARUK TRIBE.**

- Employer shall provide the completed compliance plan with the submission of bid.
- Upon notification of the award, Employer shall contact the TERO Office within ten (10) days prior to any work to be performed.
- Employer shall contact the TERO Office and Contract/Project Manager immediately, in writing, advising of any contract or sub-contractor changes to obtain approval prior to working on the job site.
- Employer understands and agrees to comply with the requirements and procedures in the selection of contractors, sub-contractors and recruitment of viable Indian applicants in accordance with the Karuk Tribe's Employment Rights Ordinance and the Karuk Tribe's Workforce Protection Act (WPA).

By signing below the Employer certifies the position information is true and correct and there have been no omissions in the completion of the labor force projections. Falsification of the information provided will result in sanctions, penalties, fines and/or debarment with the Karuk Tribe.


Employer Signature

9-30-13
Date

PRE-AWARD LABOR FORCE PROJECTION

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Core Crew: Is defined as a member of a business, Contractor or Subcontractor's crew who is a regular employee and is in a supervisory or other key position such that the employer would face a serious financial loss if that position were filled by a person who had not previously worked for that employer.

List Core Crew (Full Name):	Job Title/ Years w/Company:
Justin Melo	Forman/1 year
David Merrill	Laborer / 3 years

List Native American Contractors/Sub-contractors to be hired for this Project:

Contractor/Sub-contractor Contact Person, Phone # and E-mail:	Work to be Performed:

List Non-Native Contractor/Sub-contractors to be hired for this Project:

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Contractor/Sub-contractor Contact Person, Phone # and E-mail:	Work to be Performed:
Tree Works / Michael Newby/ 530-925-9828	Climbing and felling of trees

Open Positions: Employer agrees to hire 100% of all its open positions/Sub-contractors for this project through the TERO Skills Bank. If Employer is unable to hire 100% then company representatives will need to meet with the TERO Director. Failure to comply with this hiring requirement will result in sanctions and/or penalties.

Job Title/Sub-contractor Needed:	Skills Required:
Laborer	Works hard and gets along with the crew

Number of positions to be filled for this project: 1

<u>For Internal Use Only:</u>	
Contract Number #:	Project Manager:
TERO Office Approval	Date:
<u>Comments:</u>	



AGREEMENT FOR INDEPENDENT CONTRACTOR SERVICES

Contract Number: 14-C-003

This Agreement, dated as of October 24, 2013, is between the Karuk Tribe (hereinafter "the TRIBE") and Roll'n Rock Construction (hereinafter "INDEPENDENT CONTRACTOR"), who agree as follows:

1. **Description of Services:** The Tribe hereby retains Independent Contractor to provide the services described in the attached *Description of Independent Contractor Services and Activities*.
2. **Duration:** The term of this Agreement shall be from October 24, 2013 to January 31, 2013.
3. **Compensation:** Independent Contractor will be compensated as provided in the attached *Description of Independent Contractor Services and Activities*, Fourteen thousand six hundred fifty nine dollars and forty six cents (\$14,659.46). All invoices must be submitted no later than thirty (30) days past the end date of this Agreement as stated in Clause 2 above. The Department of Transportation Director and/or Authorized Designee shall be responsible for overseeing this Agreement and approving invoices for payment.
4. **Claims for Compensation:** Independent Contractor agrees that he/she shall not be entitled to and shall not claim compensation for services performed under this Agreement from another federally funded source of compensation for the same work performed, same working hour(s) or same working day(s). It is further agreed by the Independent Contractor that any claim for compensation submitted in violation of this clause shall, if paid, be recoverable by the Tribe.
5. **Warranty, Indemnity and Hold Harmless:** Independent Contractor warrants and represents that it has every legal right to enter into the Agreement and to perform in accordance with its terms and that it is not and will not become a party to any Agreement with anyone else which would be in violation of the rights granted to the Tribe hereunder. Independent Contractor will indemnify and hold the Tribe harmless from and against any losses, damages and liabilities, including reasonable attorney's fees for Independent Contractor's negligent performance or unexcused failure to perform services under this agreement. The Tribe makes no warranty, indemnity or hold harmless agreement.
6. **Independent Contractor Status:** It is understood and agreed between the parties that the Tribe shall not be obligated to withhold any federal, state or local taxes from fees paid to the Independent Contractor, nor shall the Tribe have any liability for such withholding. Further, any required public liability, public damage and/or Worker's Compensation Insurances shall be the sole responsibility of the Independent Contractor.

7. **Confidential Information**: Independent Contractor will not disclose directly or indirectly to or use for the benefit of any third party any secret or confidential information, knowledge or data acquired by virtue of its relationship with the Tribe without the prior written approval of the Tribe. It is understood and agreed by the parties that the obligations of this paragraph shall survive the expiration or termination of the Agreement.
8. **Non-Assignability**: This Agreement may not be assigned or transferred by either party without the prior written approval of the other party.
9. **Authority**: Independent Contractor's authority to act under this Agreement can be suspended upon written or verbal notice by the Tribal Chairman of the Tribe or his/her designee. If verbal notice is given, it shall be confirmed in writing within five (5) working days.
10. **Termination**: This Agreement may be terminated at any time, with or without cause, by either party, upon notice in writing. Any such termination shall be effective immediately. Independent Contractor shall invoice the Tribe within thirty (30) days of agreement termination for satisfactory work performed up to termination date.
11. **Complete Agreement**: This Agreement constitutes the entire agreement between the parties, and no amendment or modification hereof shall be effective unless reduced to writing and signed by both parties.
12. **Severability**: Should any provision of this Agreement be held invalid or unenforceable, such a holding shall not affect the validity or enforceability of any other provision thereof.
13. **Copyrights**: All original materials, written, photographed, recorded or otherwise collected or produced by the Independent Contractor pursuant to this Agreement are instruments of Professional Services, and shall be the sole property of Tribe.
14. **Expertise Certification**: The Independent Contractor assures the Tribe that they and all their approved sub-contractors possess the expertise, and resources necessary for satisfactory completion of the activities described in the *Description of Independent Contractor Services and Activities*.
15. **Certification Regarding Debarment, Suspension and Related Matters**: The Independent Contractor hereby certifies to the best of their knowledge that it or any of its officers or contractors or sub-contractors:
 1. Are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transaction by any Federal department or agency;
 2. Have not within a three (3) year period preceding this Agreement been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain or performing a public (Federal, State or local) transaction or agreement under a public transaction; violation of federal or state

antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property;

3. Are not presently indicted for or otherwise criminally or civilly charged by a government entity (Federal, State or local) with commission of any of the offenses enumerated in Paragraph 2 of this certification; and
 4. Have not within a three (3) year period preceding this Agreement had one or more public (Federal, State or local) transactions terminated for cause or default.
16. **Applicable Law:** This Agreement shall be governed by the laws of the United States of America and by Karuk Tribal law. In the absence of Federal or Tribal law, relevant laws of the State of California shall be applicable. Independent Contractor is required to comply with Office of Management and Budget Circular A-102 and is responsible for understanding and compliance with applicable grant administration requirements as set forth in the Federal agency codifications of the grants management common rule. This provision is not intended to waive the Tribe's sovereign immunity status or submit the Tribe to any jurisdiction inconsistent with such status.
17. **Indian Preference:** This Contract shall be executed in accordance with the Indian Preference Act of 1934 (Title 25, USC, Section 47) and/or the Tribal Employment Rights Ordinance (TERO), based on funding source requirements.
18. **Tribal Employment Rights Ordinance (TERO):** Independent Contractor acknowledges that a two percent (2%) TERO fee will be imposed on the gross value of any contract initiated within the interior/exterior boundaries of the Karuk Ancestral Territory, provided that the total contract or annual gross revenues meet or exceed \$2,500.00.
19. **Sovereign Immunity:** Nothing in this Agreement shall be construed or interpreted to relinquish the sovereign immunity of the Tribe.

In consideration of the mutual promises of the parties this Agreement is executed on the date first above written, in duplicate, intending each duplicate to be an original.

INDEPENDENT CONTRACTOR

Roll'n Rock Construction Inc.
825 Deetz Road
Mount Shasta, CA 96067
TIN: 45-4466518

KARUK TRIBE

Russell Attebery, Chairman
64236 Second Avenue
Happy Camp, CA 96039
(530) 493-1600

Signature and Date

Signature and Date

Description of Independent Contractor Services and Activities (Scope of Work)

SCOPE OF WORK

1. Work to be performed consists of removing and trimming several hazard trees as identified/marked by owner.
 - **Felling:** Trees identified for removal must be felled in sections to reduce potential impacts to owner and adjacent properties. Large logs, limbs over 3" in diameter and woody debris shall be cut into manageable lengths, separated and decked in a designate staging area for future removal by owner.
 - **Pruning:** Tree pruning shall incorporate directional techniques that result in limbs being cut back to another existing branch, crotch or trunk to guide new growth away from buildings and parking facilities. Limbs over 3" in diameter and woody debris shall be cut into manageable lengths, separated and decked in a designate staging area for future removal by owner.
2. Contractor shall coordinate work with local municipalities and utility companies as needed to complete work. Work must conform to all applicable codes and regulations.

Karuk Department of Tribal Lands Management

October 24, 2013 Council Report

Scott Quinn – Director
August 15, 2013 October 18, 2013

Land – We had some roof leaks at the White Mtn. Estates MH Park in Yreka. I worked with our park manager Sandra Sheub to remedy them. I also processed two months of rentals.

I've been working with Jaclyn Goodwin and Patrick Sullivan on the Non Disclosure Agreement language for a property purchase in Yreka.

I received the Recorded Final Map for the Tebbe Property. I will need to work with the title company to remove the exception from coverage and move forward with the fee to trust process.

I've been assisting a tribal member to acquire trust ownership in an allotment.

I helped break in our new manager for the KR RV Park.

I looked up Shackleford Creek Water Rights information and sent it to Craig for a project he is working on.

I looked up Upper Tishaniik information for Eric. He would like me to look for corner markers.

I processed our Humboldt and Siskiyou County Property Taxes for payment. There is one parcel I plan to withhold from payment due to the timing of putting it into trust.

I reviewed the Proposed Humboldt County Tribal Lands Use Designation.

I attended KRAB Meetings on 9/3/13 and 10/1/13 in Orleans. On 10/14/13 I met with Bill Tripp and got an update on how it went with the USFS on this summers fires.

I printed timelines on the plotter for Bob Rhode with the Karuk DNR for their Food Securities Grant.

I reviewed 4 KTHA Environmental documents for Chairman's signature.

I continue to work with Caltrans on the Bunker Hill Property.

GIS – I made two maps for our the Karuk Department of Transportation for proposals Sandi Tripp is working on.

I made a map of the Klamath Basin for Craig Tucker with the DNR.

CASINO I reviewed Caltrans DF&W, CA DF&W, Siskiyou County, and the City of Yreka's comments to our TEIR Notice of Preparation.

I sat in on conference calls with our developer and lawyer.

I worked with Buster, Jaclyn, and Laura on the Yreka IGA.

I reviewed the TEIR and provided our consultant with comments from myself, Jaclyn Goodwin, the ROI Team, and our legal Counsel.

I attended a meeting with the City of Yreka regarding the IGA.

Department of Natural Resources

39051 Highway 96
Post Office Box 282
Orleans, CA 95556
Phone: (530) 627-3446
Fax: (530) 627-3448

Karuk Tribe

**Administrative Office**

Phone: (530) 493-1600 • Fax: (530) 493-5322
64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

Orleans Medical Clinic

39051 Highway 96
Post Office Box 249
Orleans, CA 95556
Phone: (530) 627-3452
Fax: (530) 627-3445

DEPARTMENT OF NATURAL RESOURCES TRIBAL COUNCIL REPORT

October 2013

Please accept the following information as the Department of Natural Resources written report for the upcoming Tribal Council Meeting.

Action Item

WATER RESOURCES COORDINATOR/ Crystal Bowman

Current Sampling and WQ Reports

WQ Staff:

1. Sampling for nutrients on the Klamath mainstem from Iron Gate to Orleans and including Scott, Shasta and Salmon River mouth began to be bi-monthly in May and will continue through October to be collected at this frequency.
2. Rock Lake and Knownothing Watershed monitoring project began in late June and will be collected bi-monthly through October at this frequency. Collection includes: nutrients, bacteria, sediment, stream flow and water and air chemistry.
3. Fish Disease sampling continues to be collected every week, a project in cooperation with the Yurok Tribe and Oregon State University.
4. Sampling for bacteria in the mainstem Klamath and tributaries will be weekly through the summer months.
5. Datasondes deployed and calibrated every two weeks at all locations: Klamath - below Iron Gate, Seiad Valley, Orleans, Tributaries – Shasta, Scott and Salmon. Real-time internet access equipment was installed at below Shasta River, Iron Gate dam, Seiad and Orleans locations; access to real-time data is now available to the public.

Water Quality Meetings and Trainings

Water Resources Coordinator:

1. Attended the following Teleconferences and/or Webinars
 - a. Shasta and Scott Working Group discussion on strategies in the watersheds
 - b. Discussed periphyton publication with Oregon State University professor with Eli and Jake.

- c. Tribal Workgroup discussion with Kier for next fiscal year
 - d. Karuk WQ Standards call to discuss completion and timeline with consultants
 - e. Technical Advisory Committee teleconference to discuss wetland restoration in the Upper Basin.
2. NCRWQCB Agricultural waiver meeting in Redding of the Advisory Board on development of the program for implementing the TMDL's.
 3. Meeting with Scott Valley ranching representatives, Karuk DNR staff and Karuk Tribal Council members to discuss working together to restore the Scott River.
 4. Presentation to DNR staff (Craig, Toz and Crystal) by McBain and Trush on Shasta River interim flow needs assessment models to restore fish habitat.
 5. Meeting with Tribal Water Quality Workgroup to discuss the next funding year from EPA and allocate tasks for technical assistance to the workgroup regarding upcoming water quality policy related items.

State and Federal Processes

TMDL – Reviewed drafted program scope for the agricultural waiver for TMDL implementation.

KHSA IM 11 – Reviewed PacifiCorp 2013 Algaecide Pilot Project, submitted comments and reviewed PacifiCorp's response to Karuk comments.

Administrative

Water Resources Coordinator:

Grants

- a. Budget Mod for EPA Drinking Water Study at Somes Bar workstation
- b. Budget Mod for Periphyton 2013 amendment to funding agreement
- c. Contract Amendment for Jacob Kann and RFP flown for tribal workgroup.

Reports

- a. Drafted and submitted the 2012 Periphyton Report for KHSA IM 15 to collaborating partners for editing (Yurok Tribe and Watercourse).

Field

- a. WQ Coordinator completed Knownothing Study collection for water samples and flow; during the fires on the Salmon.
- b. Collected Rock Lake sampled with crew post fires.

Miscellaneous Tasks

- a. Organized all office files, monthly Council report, paid all invoices to date, procurements and submitted mileage logs and travel requests and/or receipts.
- b. Staff meetings (1-2/month) to update accomplishments and prioritize tasks.
- c. Staff reorganization paperwork for upcoming season and office assignments.

Karuk Community Health Clinic

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Fax: (530) 493-5270

Karuk Tribe



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Karuk Dental Clinic

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Phone: (530) 493-2201
Fax: (530) 493-5364

AGREEMENT FOR INDEPENDENT CONTRACTOR SERVICES

Contract Number: 13-C-_____

This Agreement, dated as of October 1, 2013 to October 1, 2014, is between the Karuk Tribe (hereinafter “the TRIBE”) and Aquatic Ecosystem Sciences LLC., (hereinafter “INDEPENDENT CONTRACTOR”), who agree as follows:

1. **Description of Services:** The Tribe hereby retains Independent Contractor to provide the services described in the attached *Description of Independent Contractor Services and Activities*.
2. **Duration:** The term of this Agreement shall be from October 1, 2013 to October 1, 2014.
3. **Compensation:** Independent Contractor will be compensated as provided in the attached *Description of Independent Contractor Services and Activities*, Nineteen Thousand Five Hundred Sixty Dollars and Zero Cents, (\$19,560.00). All invoices must be submitted no later than thirty (30) days past the end date of this Agreement as stated in Clause 2 above. The Water Quality Coordinator and/or Authorized Designee shall be responsible for overseeing this Agreement and approving invoices for payment.
4. **Claims for Compensation:** Independent Contractor agrees that he/she shall not be entitled to and shall not claim compensation for services performed under this Agreement from another federally funded source of compensation for the same work performed, same working hour(s) or same working day(s). It is further agreed by the Independent Contractor that any claim for compensation submitted in violation of this clause shall, if paid, be recoverable by the Tribe.
5. **Warranty, Indemnity and Hold Harmless:** Independent Contractor warrants and represents that it has every legal right to enter into the Agreement and to perform in accordance with its terms and that it is not and will not become a party to any Agreement with anyone else which would be in violation of the rights granted to the Tribe hereunder. Independent Contractor will indemnify and hold the Tribe harmless from and against any losses, damages and liabilities, including reasonable attorney’s fees for Independent Contractor’s negligent performance or unexcused failure to perform services under this agreement. The Tribe makes no warranty, indemnity or hold harmless agreement.
6. **Independent Contractor Status:** It is understood and agreed between the parties that the Tribe shall not be obligated to withhold any federal, state or local taxes from fees paid to the Independent Contractor, nor shall the Tribe have any liability for such withholding. Further, any required public liability, public damage and/or Worker’s Compensation Insurances shall be the sole responsibility of the Independent Contractor.

7. **Confidential Information**: Independent Contractor will not disclose directly or indirectly to or use for the benefit of any third party any secret or confidential information, knowledge or data acquired by virtue of its relationship with the Tribe without the prior written approval of the Tribe. It is understood and agreed by the parties that the obligations of this paragraph shall survive the expiration or termination of the Agreement.
8. **Non-Assignability**: This Agreement may not be assigned or transferred by either party without the prior written approval of the other party.
9. **Authority**: Independent Contractor's authority to act under this Agreement can be suspended upon written or verbal notice by the Tribal Chairman of the Tribe or his/her designee. If verbal notice is given, it shall be confirmed in writing within five (5) working days.
10. **Termination**: This Agreement may be terminated at any time, with or without cause, by either party, upon notice in writing. Any such termination shall be effective immediately. Independent Contractor shall invoice the Tribe within thirty (30) days of agreement termination for satisfactory work performed up to termination date.
11. **Complete Agreement**: This Agreement constitutes the entire agreement between the parties, and no amendment or modification hereof shall be effective unless reduced to writing and signed by both parties.
12. **Severability**: Should any provision of this Agreement be held invalid or unenforceable, such a holding shall not affect the validity or enforceability of any other provision thereof.
13. **Copyrights**: All original materials, written, photographed, recorded or otherwise collected or produced by the Independent Contractor pursuant to this Agreement are instruments of Professional Services, and shall be the sole property of Tribe.
14. **Expertise Certification**: The Independent Contractor assures the Tribe that they and all their approved sub-contractors possess the expertise, and resources necessary for satisfactory completion of the activities described in the *Description of Independent Contractor Services and Activities*.
15. **Certification Regarding Debarment, Suspension and Related Matters**: The Independent Contractor hereby certifies to the best of their knowledge that it or any of its officers or contractors or sub-contractors:
 1. Are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transaction by any Federal department or agency;
 2. Have not within a three (3) year period preceding this Agreement been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain or performing a public (Federal, State or local) transaction or agreement under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property;

3. Are not presently indicted for or otherwise criminally or civilly charged by a government entity (Federal, State or local) with commission of any of the offenses enumerated in Paragraph 2 of this certification; and
 4. Have not within a three (3) year period preceding this Agreement had one or more public (Federal, State or local) transactions terminated for cause or default.
16. **Applicable Law:** This Agreement shall be governed by the laws of the United States of America and by Karuk Tribal law. In the absence of Federal or Tribal law, relevant laws of the State of California shall be applicable. Independent Contractor is required to comply with Office of Management and Budget Circular A-102 and is responsible for understanding and compliance with applicable grant administration requirements as set forth in the Federal agency codifications of the grants management common rule. This provision is not intended to waive the Tribe's sovereign immunity status or submit the Tribe to any jurisdiction inconsistent with such status.
 17. **Indian Preference:** This Contract shall be executed in accordance with the Indian Preference Act of 1934 (Title 25, USC, Section 47) and/or the Tribal Employment Rights Ordinance (TERO), based on funding source requirements.
 18. **Tribal Employment Rights Ordinance (TERO):** Independent Contractor acknowledges that a two percent (2%) TERO fee will be imposed on the gross value of any contract initiated within the interior/exterior boundaries of the Karuk Ancestral Territory, provided that the total contract or annual gross revenues meet or exceed \$2,500.00.
 19. **Sovereign Immunity:** Nothing in this Agreement shall be construed or interpreted to relinquish the sovereign immunity of the Tribe.

In consideration of the mutual promises of the parties this Agreement is executed on the date first above written, in duplicate, intending each duplicate to be an original.

INDEPENDENT CONTRACTOR

Aquatic Ecosystem Sciences LLC.
 Jacob Kann
 295 East Main Street Suite
 Ashland, Oregon 97520
 TIN: 93-1253309

KARUK TRIBE

Russell Attebery, Chairman
 64236 Second Avenue
 Happy Camp, CA 96039
 (530) 493-1600

Signature and Date

Signature and Date

Description of Independent Contractor Services and Activities (Scope of Work)

Task One

Data analysis, monitoring, reporting, and presentations related to blue green algae and/or nutrients in the Klamath River and tributaries. Past examples include bioaccumulation, development of monitoring protocols, and general assistance and coordination with regulatory agencies.

Task Two

Prepare a bi-weekly technical memorandum based on identified toxin data specifically detailing toxin levels and its correlation to the World Health Organization (WHO) and the U.S. Department of Environmental Protection Agency (EPA) limits. Prepare an annual report including comparison to past years. Prepare graphs and PowerPoint presentations as needed.

Task Three

Perform Quality Control on bi-weekly nutrient and water quality data and prepare for quarterly distribution.

Task Four

Prepare technical manuscripts for submission to peer-reviewed journals utilizing microcystin data and bioaccumulation data.

FISHERIES PROGRAM/Toz Soto

The Fisheries Program has begun working on fall field season projects. The projects include spawning surveys, out-migrant monitoring with rotary screw traps, Coho ecology studies using PIT tags and in-stream habitat enhancement projects.

Fisheries crews are conducting spawning surveys on the Salmon River, Scott River and tributaries along the Middle Klamath River. Middle Klamath tributaries include; Indian Creek, Clear Creek, Dillon Creek, Grider Creek, Thompson Creek, Horse Creek, Beaver Creek and Seiad Creek. In addition, a crew will be working on the mainstem Klamath between Iron Gate Dam and Happy Camp where they will float the river in cata-rafts counting salmon redds. Surveys are used to estimate future salmon runs and contribute important data to fisheries managers for harvest allocation purposes.

During September the Fisheries Program assisted the Middle Klamath Watershed Council (MKWC) with construction of two off channel habitat enhancement projects. Projects were located near the mouth of Stanshaw Creek and O'Neil Creek. Biologists assisted with design elements and implementation monitoring. Addition work included fish relocation from excavation zones and quality control.

The freshwater mussel study team recently published a research paper on the Klamath River Freshwater Mussels. The team includes Fisheries Program staff and college students and faculty of Whitman College. The manuscript is available upon request.

The Coho ecology research project team is working on a technical report presenting results from the past three years of field research. The report will be submitted to the project funder, Bureau of Reclamation, when internal review and edits are completed. The next draft is expected to be completed by the end of this year. The coho ecology study is providing information used to support "on the ground" construction projects such as the off channel habitat enhancement projects.

For more information regarding the Fisheries Program please contact Toz Soto at tsoto@karuk.us or 627-3116.

REQUEST FOR TRIBAL COUNCIL AUTHORIZATION TO SUBMIT PROPOSAL TO FUNDING SOURCE

REQUESTOR: Toz Soto DATE: 10/13/2013

DEPARTMENT: DNR

DEADLINE DATES
E: ASAP AMOUNT: \$175,000 FROM: 10/01/2013 TO: 12/31/2014

BRIEFLY DESCRIBE PURPOSE OF PROPOSAL:

The purpose of the proposal is to fund fisheries research and restoration projects within the Klamath Basin utilizing 2013 Salmon Recovery Funds.

REVIEW:	COMPLIANCE	CFO	OTHER:
NARRATIVE:	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
BUDGET:	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
INDIRECT COST:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
MATCH	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
DOCUMENTATION:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
TRIBAL	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
RESOLUTION:	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>



COMMENTS:

COMPLIANCE: MINOR TYPO 1ST PAGE.

CFO:

OTHER:

REQUIRED SIGNATURES*

REQUESTOR*		DATE	<u>10/16/13</u>
CFO*	<u>Laura Maxton</u>	DATE	<u>10-16-2013</u>
COMPLIANCE*		DATE	<u>10-16-13</u>
CHAIRMAN	_____	DATE	_____
OTHER	_____	DATE	_____

FY 2013 Karuk Tribe Proposals for the Klamath River Inter-Tribal Fish and Water Commission

Project ID # 20131

Seiad Creek Channel Restoration Project- Implementation Phase

Requested Funds: \$25,000

Background

Seiad Creek is currently one of the most productive tributaries in the Middle Klamath sub basin for Coho salmon. While portions of the larger creek system possesses relatively high quality habitat, the habitat throughout the middle reach or Project Reach has been severely impaired by more than a century of mechanical alteration, including placer mining and the construction of gravel push-up levees. Multiple non-engineered, push-up cobble levees now occupy the historic floodplain along both banks of the stream channel; adversely impacting spawning and rearing salmon throughout the Project Reach. These levees have breached multiple times causing flooding and further degradation of Coho salmon habitat. The project intends to reconstruct the historic floodplain within the project reach of Seiad Creek. The final project outcome would be a function floodplain including off-channel habitat features utilized by Coho salmon.

The Project Reach is located within the town of Seiad Creek and extends approximately $\frac{3}{4}$ of a mile upstream from the California State Highway 96 Bridge. The Project Reach is located on land currently owned by Mr. Al Durazo and includes both sides of the creek and the current and historic floodplain.

The Seiad Creek Habitat Enhancement Project was developed as a joint teaming opportunity between the Karuk Tribe and Mr. Durazo with funding for initial planning provided by PacifiCorp for the purpose of increasing and enhancing juvenile and adult anadromous fish habitats. Local land owners and regulatory agencies (local, state and federal) have been informed of the proposed project through public meetings and direct agency consultation and it has been well received by both groups.

Progress as of June 2013, includes a Preliminary Design completed at 70% level of final design, landowner agreements from Mr. Durazo and two adjacent landowners and acquisition of funding for permitting and final design. A copy of the Preliminary Design is available upon request. Partial funding for project implementation has been secured through PacifiCorp's Coho Habitat Enhancement Fund.

Project Objectives

The project objectives are briefly described below. While the benefits below are specific, it is understood that all of these objectives support each other and are mutually beneficial to the larger environment, Coho rearing habitat and neighboring landowners.

Objective 1: Increase, Enhance and Diversify Aquatic Habitat

The primary objective for this project is to increase, enhance and diversify the aquatic habitat for the benefit of Coho salmon (*Oncorhynchus kisutch*). Habitat should improve fish spawning, rearing, holding, and juvenile refugia. In general, these types of improvements include:

- Multiple habitat types in close proximity
- Primary pool habitat
- Substrate diversification
- Habitat structure and cover
- Off-channel/low-velocity habitat

Objective 2: Localized Bank Stabilization

Channel banks will be stabilized in key locations to address concerns associated with loss of property and safety concerns associated with protecting existing county roads and infrastructure. Where appropriate, bank stabilization will utilize large woody debris and limited hardened structures to provide increased habitat benefit.

Objective 3: Increase, Enhance and Diversify Riparian Corridor

Healthy riparian habitat provides bed and bank stability, Large Woody Debris (LWD) recruitment, shade and also provides a platform for macro invertebrates to thrive. Therefore a healthy riparian corridor benefits fish directly. In addition, healthy, diverse riparian and upland habitats, composed of native plant species, benefit the avian and terrestrial wildlife communities that currently and/or historically inhabit or migrate through this river corridor.

Objective 4: Geomorphic Stability

Geomorphic stability involves creating a condition in which the stream corridor's proposed form and function is self-sustaining and self-maintaining; rates of erosion are balanced with the rates of deposition; and vegetation loss is equal to regeneration/volunteer growth. Natural materials, including LWD structures, vegetation and limited amounts of rock are typically used in lieu of riprap and concrete. In addition to providing bed and bank stability and a platform for long-term vegetation and habitat maturation, geomorphically stable systems require less long-term maintenance. The project site is located within the historic delta where Seiad Creek enters the mainstem Klamath River floodplain. Providing an adequately sized stream channel will help increase the longevity of the project allowing the river to migrate and adjust.

Objective 5: Increase Floodplain Connectivity

Removal of man-made levees and increased connectivity between the river and floodplains during relatively frequent high-water events will re-establish some of the natural historic interaction and provide many ecological benefits, including: increased flood storage, reduced erosion, and bed and bank stability. Increased floodplain connectivity also supports healthy riparian habitat, which in turn benefits fish, wildlife and the ecosystem in a holistic context.

Deliverable: The Tribe will provide a post construction report upon completion of the channel reconstruction phase. The report will summarize all project phases and will include a post project monitoring plan that will track project benefits to Coho salmon and physical habitat changes where as follow up restoration actions could occur under the existing permitting.

Project ID # 20132

Spring /Summer/Fall Mainstem Out-migrant Salmonid Monitoring on the Middle Klamath River and Lower Salmon River

Requested Funds: \$65,000

The Karuk Tribe has conducted juvenile salmonid out-migrant monitoring in the mainstem Klamath River at Big Bar since 1997 and in the mainstem Salmon River since 2001. The Salmon River Restoration Council (SRRC) has cooperated with trapping operations since 2002 by providing labor for trap operations. The Tribe proposes to work in cooperation with SRRC and operate rotary traps seven days per week on the mainstem Klamath River and Salmon Rivers. Trapping operations will begin in April and continue into July and or until holding live fish is not feasible due to poor water quality. Water quality in the Salmon River has not been a problem during past trapping operations and therefore will continue thru the August and September time frame. Monitoring will continue in the mainstem Klamath through the fall months (Oct-Dec) to capture fall redistribution of Coho salmon juveniles. The need for an additional monitoring site has been established on the mainstem Klamath River near river mile 120, located above the town of Happy Camp. This site is located below the major Coho salmon producing Scott River and tributaries and the location was identified by the Karuk Fisheries Program as a priority for capturing Coho salmon smolts in the spring and fall redistributing Coho pre-smolts.

Objective

- Build long term trend data for out-migrant salmonid monitoring on the mainstem Klamath River and Salmon River.

Deliverable: Data collected during trapping operations will be checked for quality assurance and entered into the comprehensive trapping database where it will be usable for fisheries managers.

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RESOLUTION OF THE KARUK TRIBE

Resolution No: 13-R-088
Date Approved: October 24, 2013

RESOLUTION AUTHORIZING SUBMISSION OF A PROPOSAL TO THE KLAMATH RIVER INTER-TRIBAL FISH AND WATER COMMISSION FOR 2013 SALMON RECOVERY FUNDS IN THE AMOUNT OF \$175,000

WHEREAS; the Karuk Tribe is a Sovereign Aboriginal People, that have lived on their own land since long before the European influx of white men came to this continent; and

WHEREAS; the members of the Karuk Tribe have approved Article VI of the Constitution delegating to the Tribal Council the authority and responsibility to exercise by resolution or enactment of Tribal laws all the inherent sovereign powers vested in the Tribe as a Sovereign Aboriginal People, including negotiating and contracting with federal, state, Tribal and local governments, private agencies and consultants; and

WHEREAS; the members of the Karuk Tribe have approved Article VIII of the Constitution assigning duties to the Chair, Vice Chair, and Secretary/Treasurer including signing and executing all contracts and official documents pertaining to the Karuk Tribe; and

WHEREAS; the Karuk Tribe is a federally recognized Tribe and its Tribal Council is eligible to and is designated as an organization authorized to Contract pursuant to P.L. 93-638, as amended, on behalf of the Karuk Tribe; and

WHEREAS; the Karuk Tribe is a member of the Klamath River Inter-Tribal Fish and Water Commission and actively works on projects that restore salmon habitat and monitor salmon recovery; now

THEREFORE BE IT RESOLVED; that the Karuk Tribal Fisheries Program will submit a final project proposal to the Klamath River Inter-Tribal Fish and Water Commission for salmon restoration and research; now

THEREFORE BE IT FINALLY RESOLVED; that the Karuk Tribal Council authorizes submission of a final proposal to the Klamath River Inter-Tribal Fish and Water Commission in the amount of \$175,000 that will fund salmon restoration and research projects.

CERTIFICATION

I, the Chairman, hereby certify the foregoing resolution number 13-R-088 which was approved at a regular Council meeting on October 24, 2013, was duly adopted by a vote of _____ AYES, _____ NOES, _____ ABSTAIN, and said resolution has not been rescinded or amended in any way. The Tribal Council is comprised of 9 members of which _____ voted.

Russell Attebery, Chairman

Date

FY 2013 Karuk Tribe Proposals for the Klamath River Inter-Tribal Fish and Water Commission

Project ID # 20131

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Requested Funds: \$25,000

Background

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The Project Reach is located within the town of Seiad Creek and extends approximately $\frac{3}{4}$ of a mile upstream from the California State Highway 96 Bridge. The Project Reach is located on land currently owned by Mr. Al Durazo and includes both sides of the creek and the current and historic floodplain.

The Seiad Creek Habitat Enhancement Project was developed as a joint teaming opportunity between the Karuk Tribe and Mr. Durazo with funding for initial planning provided by PacifiCorp for the purpose of increasing and enhancing juvenile and adult anadromous fish habitats. Local land owners and regulatory agencies (local, state and federal) have been informed of the proposed project through public meetings and direct agency consultation and it has been well received by both groups.

Progress as of June 2013, includes a Preliminary Design completed at 70% level of final design, landowner agreements from Mr. Durazo and two adjacent landowners and acquisition of funding for permitting and final design. A copy of the Preliminary Design is available upon request. Partial funding for project implementation has been secured through PacifiCorp's Coho Habitat Enhancement Fund.

Project Objectives

The project objectives are briefly described below. While the benefits below are specific, it is understood that all of these objectives support each other and are mutually beneficial to the larger environment, Coho rearing habitat and neighboring landowners.

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The primary objective for this project is to increase, enhance and diversify the aquatic habitat for the benefit of Coho salmon (*Oncorhynchus kisutch*). Habitat should improve fish spawning, rearing, holding, and juvenile refugia. In general, these types of improvements include:

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Objective 4: Geomorphic Stability

Geomorphic stability involves creating a condition in which the stream corridor's proposed form and function is self-sustaining and self-maintaining; rates of erosion are balanced with the rates of deposition; and vegetation loss is equal to regeneration/volunteer growth. Natural materials, including LWD structures, vegetation and limited amounts of rock are typically used in lieu of riprap and concrete. In addition to providing bed and bank stability and a platform for long-term vegetation and habitat maturation, geomorphically stable systems require less long-term maintenance. The project site is located within the historic delta where Seiad Creek enters the mainstem Klamath River floodplain. Providing an adequately sized stream channel will help increase the longevity of the project allowing the river to migrate and adjust.

Objective 5: Increase Floodplain Connectivity

Removal of man-made levees and increased connectivity between the river and floodplains during relatively frequent high-water events will re-establish some of the natural historic interaction and provide many ecological benefits, including: increased flood storage, reduced erosion, and bed and bank stability. Increased floodplain connectivity also supports healthy riparian habitat, which in turn benefits fish, wildlife and the ecosystem in a holistic context.

Deliverable: The Tribe will provide a post construction report upon completion of the channel reconstruction phase. The report will summarize all project phases and will include a post project monitoring plan that will track project benefits to Coho salmon and physical habitat changes where as follow up restoration actions could occur under the existing permitting.

Project ID # 20132

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Requested Funds: \$65,000

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Objective

- Build long term trend data for out-migrant salmonid monitoring on the mainstem Klamath River and Salmon River.

Deliverable: Data collected during trapping operations will be checked for quality assurance and entered into the comprehensive trapping database where it will be usable for fisheries managers.

Project ID # 20133**Middle Klamath River Tributary Spring Chinook, Summer Steelhead and Coho Snorkel Census and Population Size Estimates****Requested Funds: \$15,000**

Summer steelhead and spring run Chinook salmon are both species of special concern by both state and federal agencies. Middle Klamath River tributary populations are the last viable wild socks that remain in the Klamath Basin. Coho Salmon are a ESA listed species and priority for monitoring population size and distribution. The surveys will contribute to a data set that dates back more than twenty year for some tributaries. This annual survey is a very important for long term monitoring and evaluation of recovery efforts. Snorkel surveys will be conducted during the summer months on the Salmon River, Wooley Creek, Bluff Creek, Red Cap Creek, Camp Creek, Dillon Creek, Clear Creek, Elk Creek, Indian Creek, Thompson Creek, Grider Creek and the lower Scott River. Surveys will be conducted in coordination with other participating agencies and tribes.

Objective

- The project objective is to continue long-term adult summer steelhead and spring Chinook population monitoring on major Middle Klamath River tributaries.

Deliverable: The Tribe will coordinate with cooperators and conducts the surveys during the summer of 2013. Data will be provided to the lead agency for inclusion into a long term trend monitoring data base. A final report will include the PCSRF performance measures for the category of Salmon Research, Monitoring, and Evaluation Projects.

Project ID # 20134**Klamath River Flow Study Activities Support****Funding Requested: \$25,000**

The purpose of this request is to support the Klamath River Flow Study. The Karuk Fisheries Program will assist the US Fish and Wildlife Service and US Geologic Survey with Flow Study efforts on going on the mainstem Klamath River. These efforts will include out-migrant fish trapping and sampling in the river reaches downstream of Iron Gate Dam to the confluence of the Scott River. Data will assist development of the fish production model SALMOD, development of habitat suitability curves and determining fish health and viability of juveniles. Information gathered during this study is intended to assist with mainstem Klamath River flow recommendations and water management issues. Additionally, the data collected will assist with ongoing dam removal efforts and current Secretarial Determination on removal of Klamath River hydroelectric dams.

Objective

- Provide assistance with data collection on the mainstem Klamath River directly below Iron Gate Dam and further develop a flow based production model.

Project ID # 20133**Middle Klamath River Tributary Spring Chinook, Summer Steelhead and Coho Snorkel Census and Population Size Estimates****Requested Funds: \$15,000**

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Objective

- The project objective is to continue long-term adult summer steelhead and spring Chinook population monitoring on major Middle Klamath River tributaries.

Deliverable: The Tribe will coordinate with cooperators and conducts the surveys during the summer of 2013. Data will be provided to the lead agency for inclusion into a long term trend monitoring data base. A final report will include the PCSRF performance measures for the category of Salmon Research, Monitoring, and Evaluation Projects.

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Objective

- Provide assistance with data collection on the mainstem Klamath River directly below Iron Gate Dam and further develop a flow based production model.

Deliverable: The Tribe will provide staff needed to operate and maintain out-migrant smolt traps at two locations on the mainstem Klamath below Iron Gate Dam. The Tribe will assist with beach seining, fish health sampling and weekly trap catch efficiencies. The Tribe will actively coordinate efforts with US Fish and Wildlife Service and US Geologic Survey.

Project ID # 20135

Monitoring Tributary Flow and Water Temperature Contributions to the Mainstem Klamath River

Requested Funds: \$25,000

Stream flow and water quality conditions in the mainstem Klamath River limit the production of salmonids during the late spring, summer and early fall. Water quality in the mainstem Klamath River is highly influenced by tributary inputs. Water temperatures in the mainstem Klamath River typically reach lethal levels for salmonids during warm summer months except within the downstream vicinity of cold water tributaries confluences, commonly known as “thermal refugia”. Cold water contributions from tributaries are critical for salmonid survival during the summer months. Water conservation, protection of cold water sources and monitoring is a prioritized need in the Klamath River Basin.

Water temperature data loggers will be placed in all significant tributaries and bracketed in the mainstem Klamath River around major tributaries. Summer discharge measurements will be conducted during the low flow period, at monthly intervals, on all significant tributaries in the project area to establish baseline discharge information and calibration data for existing flow gauges. New flow gauges will be installed in Seiad Creek as an effort to monitor effects of ongoing flow and channel restoration projects occurring in the watershed.

Objectives

- The objective of this project is to monitor water quality and stream flow quantity contributions from tributaries to the mainstem Klamath River and continue to build a long term data set of baseline conditions utilized by salmon.
- Monitor effects of flow and channel restoration projects ongoing in Klamath River tributaries.

Deliverable: The Tribe will compile all monitoring data, check for quality assurance and summarize findings and result in a format compatible for sharing with other agencies and stakeholders in the Klamath Basin.

Project ID # 20136

Middle Klamath River Adult Coho Spawner Escapement Estimate

Requested Funds: \$20,000

The Karuk Tribal Fisheries Program initiated adult Coho spawning surveys in the Middle Klamath River tributaries (for the purpose of this study the middle Klamath is the area between the Scott River and Trinity River) in 2003 and now conducts surveys annually. Data regarding Coho salmon spawning and distribution is limited and has not been well documented in tributaries of the mid-Klamath River. A long term goal of this work is to develop accurate estimates for Coho spawning escapement in the mid-Klamath River. An increased understanding of current Coho distribution and spawning will support management actions and restoration efforts. The Tribe has established working relationships and cooperation with private landowners that are willing to grant access to primary Coho spawning and rearing tributaries including Seiad Creek, Indian Creek, Grider Creek, Sandy Bar Creek, Stanshaw Creek and South Fork of Clear Creek. The Tribe has also established a working relationship with the Siskiyou Resource Conservation District (RCD) in the Scott River which shares the common objective with the Karuk Tribe to increase our understanding of Coho research and recovery actions within the Scott River watershed. Additional spawning tributaries identified by our efforts are located on public land and include; Kings Creek, Independence Creek, Titus Creek, Cade Creek, Little Horse Creek, Little Grider Creek, Irving Creek, Aikens Creek, Boise Creek, Swillup Creek, Ti Creek, Rock Creek and Fort Goff Creek. The Tribe will survey suspected spawning reaches within the listed tributaries once every two weeks from early December 2013 through mid-January 2014.

Objectives

- Document tributaries where Coho spawn or do not spawn in order to further clarify origin of rearing juveniles as natal, non-natal or combination of both.
- Determine relative abundance of spawners and map spawning locations and determine long term population abundance trend.

Deliverable: The Tribe will conduct Coho spawning surveys from mid November 2013 through mid January 2014. Spawning locations will be mapped and biological data, such as number and approximate size of Coho observed will be collected. Furthermore, tissue samples from Coho carcasses will be collected for future genetic analyses. Tissue samples will be collected using a protocol which is compatible for genetic analysis. All pertinent data will be summarized in a brief data summary report.

Karuk Department of Natural Resources
 *Please submit the following information:

PROJECT TITLE:
FUNDER:
DATES OF WORK:
TODAY'S DATE:
YOUR NAME:

Project ID: #2013-15
 Project Name: Sedad Creek Channel Restoration Project Implementation Phase
 KRNLW/C/Salmon Recovery Fund
 2013-14
 02/25/2013

Position Title	Pay Rate	Hours to Work	WORKERS COMP RATE	# of months worked	Annual Leave Accrual	Base Hours	TOTAL Wages	FRINGE BENEFITS						Total Fringe Benefits	Total Salaries & Fringe	Indirect % of wages	TOTAL	hourly rate <small>includes all costs</small>
								Social Security (FICA) 6.2%	Medicare (MED) 1.45%	State Unemployment (SUTA)	Workers Comp	HEALTH	RETIREMENT					
ADD Lead Biologist	ADD 23.50	ADD 280	EMPLOYEE SPECIFIC (SUTA) ENTER 1.260%	(used to calculate Health Insurance costs) 2	0	280	6,580.00	407.96	95.41	407.96	82.91	642.60	329.00	2,165.84	8,745.84	3,316.32	12,062.16	43,079.1357
Field Biologist	18.50	280	8.269%	2	0	280	5,180.00	321.16	75.11	321.16	428.33	884.60	299.00	2,289.36	7,469.36	2,610.72	10,080.08	36,000.3007
							\$11,760.00	\$729.12	\$170.52	\$729.12	\$511.24	\$1,727.20	\$588.00	\$4,455.20	\$16,215.20	5,927.04	22,142.24	

Cells that may need manual adjustment.

Position specific, ask Tamara for current rate.
 Only for permanent staff that DO NOT take any annual leave (ie. they cashout annual leave hours)
 SUTA column can not exceed \$434. If the cell turns blue, change by hand to \$434.
 Employees must work more than 6 months. \$526.34 less 3% of wages. Includes employee costs. Automatically adjusts based on # of months
 Employees must work more than 6 months. Seasonal/temp not eligible

wages 11760
 fringe benefits 4455
 supplies 508
 equipment 850
 travel 1500
 contractual* 0
 subtotal 19073
 idc or admin* 5927
 total 25000

*IF YOU HAVE AN ADMIN CAP, ENTER % IN BOX:

idc 5927
 admin 5927
 0

Karuk Department of Natural Resources
 *Please submit the following information:

PROJECT TITLE: **Project ID# 2014-2 Spring/Summer Maintenance/our grants Salmonid monitoring for Klart**
 FUNDER: **KRIEWC**
 DATES OF WORK: **2013/4**
 TODAY'S DATE: **2013/10/2**
 YOUR NAME: **SOIG**

Position Title	Pay Rate	Hours to Work	WORKERS COMP RATE	# of months worked	Annual Leave Accrual	Base Hours	TOTAL Wages	Social Security (FICA) 6.2%	Medicare (MEDI) 1.45%	State Unemployment (SUTA)	Workers Comp	HEALTH	RETIREMENT	Total Fringe Benefits	Total Salaries & Fringe	Indirect % of wages	TOTAL	hourly rate
Lead Biologist	23.50	20	1.260%	1	0	20	470.00	29.14	6.82	29.14	5.92	505.80	23.50	600.42	1,070.42	236.88	1,307.30	65.36485
Field Biologist	19.50	40	8.268%	1	0	40	780.00	48.36	11.31	48.36	64.50	496.60	39.00	708.13	1,488.13	393.12	1,881.25	47.031205
Fisheries Tech	13.50	800	8.268%	5	0	800	10,800.00	669.60	156.60	434.00	893.05	0.00	0.00	2,153.25	12,953.25	5,443.20	18,396.45	22.995565
Fisheries Tech	13.90	800	8.268%	5	0	800	10,800.00	669.60	156.60	434.00	893.05	2,276.00	540.00	4,969.25	15,789.25	5,443.20	21,212.45	26.515565
							\$22,890.00	\$1,416.70	\$331.33	\$945.50	\$1,856.52	\$3,278.50	\$602.50	\$8,431.05	\$31,281.05	11,516.40	42,797.45	

Cells that may need manual adjustment.

1 Position specific, ask Tamara for current rate.
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3 SUTA column can not exceed \$434. If the cell turns blue, change by hand to \$434.
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5 Employees must work more than 6 months. Seasonal/temp not eligible

Wages 22850
 fringe benefits 8431
 supplies 617
 equipment 3300
 travel 3586
 contractual* 14500
 subtotal 53484
 ldc or admin* 11516
 total 65000

*IF YOU HAVE AN ADMIN CAP, ENTER % IN BOX:

ldc 11516
 admin 11516
 0

*Contractual costs of \$14500 is for Salmon River Restoration Council's assistance with trapping checks.

Karuk Department of Natural Resources
 *Please submit the following information:

PROJECT TITLE:
FUNDER:
DATES OF WORK:
TODAY'S DATE:
YOUR NAME:

Project ID # 20133-Middle-Kanath-River-Friday-Summer-Steelhead-and-Spring-Chinook
 KRITHEW@Salmon-Recovery-Edging
 2013-14
 Toz Soto

Position Title	Pay Rate	Hours to Work	WORKERS COMP RATE	# of months worked	Annual Leave Accrual	Base Hours	TOTAL Wages	FRINGE BENEFITS						Total Fringe Benefits	Total Salaries & Fringe	Indirect % of wages	TOTAL	hourly rate <i>includes all costs</i>
								Social Security (FICA) 6.2%	Medicare (MED) 1.45%	State Unemployment (SUTA)	Workers Comp	HEALTH	RETIREMENT					
Lead Biologist	23.50	40	1.260%	1	0	40	940.00	58.28	13.63	58.28	11.84	491.88	47.00	680.83	1,620.83	50.40%	2,094.59	52.36485
Field Biologist	18.50	40	8.269%	1	0	40	740.00	45.88	10.73	45.88	61.19	497.88	37.00	698.48	1,438.48	50.40%	1,811.44	45.286015
Fisheries Tech	13.50	160	8.269%	1	0	160	2,160.00	133.92	31.32	133.92	178.61	0.00	477.77	2,637.77	50.40%	3,726.41	23.290065	
Fisheries Tech	13.50	160	8.269%	1	0	160	2,160.00	133.92	31.32	133.92	178.61	0.00	477.77	3,200.97	50.40%	4,289.61	26.810065	
							\$6,000.00	\$372.00	\$87.00	\$372.00	\$430.26	\$1,444.80	\$192.00	\$2,898.06	\$8,898.08	50.40%	11,922.06	

Cells that may need manual adjustment.

Position specific, ask Tamara for current rate.
 Only for permanent staff that DO NOT take any annual leave (ie, they cashout annual leave hours)
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 Employees must work more than 6 months. \$526.34 less 3% of wages. Includes employee costs. Automatically adjusts based on # of months
 Employees must work more than 6 months. Seasonal/temp not eligible

wages 6000
 fringe benefits 2898
 supplies 276
 equipment 2000
 travel 802
 contractual* 0
 subtotal 11976
 idc or admin* 3024
 total 15000

*IF YOU HAVE AN ADMIN CAP, ENTER % IN BOX:

idc 3024
 admin 3024
 0

Karuk Department of Natural Resources
 *Please submit the following information:

PROJECT TITLE:
 FUNDER:
 DATES OF WORK:
 TODAY'S DATE:
 YOUR NAME:

PROJECT ID: 2013-24
 FUNDING: KRIEHWALD/Salmon Recovery Fund
 2013-24
 TODAY'S DATE:
 YOUR NAME:

Position Title	Pay Rate	Hours to Work	WORKERS COMP RATE	# of months worked	Annual Leave Accrual	Base Hours	TOTAL Wages	Social Security (FICA) 6.2%	Medicare (MED) 1.45%	State Unemploy ment (SUTA)	Workers Comp	HEALTH	RETIREMENT	Total Fringe Benefits	Total Salaries & Fringe	Indirect % of wages	TOTAL	hourly rate
Lead Biologist	23.50	40	1.260%	1	0	40	940.00	58.28	13.63	58.28	11.84	491.80	47.00	680.33	1,620.83	473.76	2,094.59	52.36485
Field Biologist	19.50	40	8.269%	1	0	40	780.00	48.36	11.31	48.36	64.60	486.60	39.00	708.13	1,488.13	393.12	1,881.25	47.031205
Fisheries Tech	13.50	340	8.269%	2	0	340	4,590.00	284.58	66.56	284.58	379.85	0.00	0.00	1,015.26	5,605.26	2,313.36	7,918.62	23.290065
Fisheries Tech	13.50	340	8.269%	2	0	340	4,590.00	284.58	66.56	284.58	379.85	902.30	229.50	2,147.08	6,737.06	2,313.36	9,050.42	26.6188885
							\$10,900.00	\$675.80	\$158.05	\$675.80	\$835.44	\$1,890.70	\$315.50	\$4,551.29	\$15,451.29	5,483.60	20,934.89	

Cells that may need manual adjustment.

Position specific, ask Tamara for current rate.
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 Employees must work more than 6 months. Seasonal/temp not eligible

wages	10900
fringe benefits	4551
supplies	275
equipment	520
travel	3260
contractual*	0
subtotal	19506
idc or admin*	5494
total	25000

*IF YOU HAVE AN ADMIN CAP, ENTER % IN BOX:

idc	5494
admin	5494
	0

Karuk Department of Natural Resources
 *Please submit the following information:

PROJECT TITLE:
 FUNDER:
 DATES OF WORK:
 TODAY'S DATE:
 YOUR NAME:

Project ID: 2013-2014
 KRIHEW@SalmonRecoveryFund
 2013-2014
 10/25/2013

Position Title	Pay Rate	Hours to Work	WORKERS COMP RATE	# of months worked	Annual Leave Accrual	Base Hours	TOTAL Wages	Social Security (FICA) 6.2%	Medicare (MED) 1.45%	State Unemployment (SUTA)	Workers Comp	HEALTH	RETIREMENT	Total Fringe Benefits	Total Salaries & Fringe	Indirect % of wages	TOTAL	hourly rate
Field Biologist	19.50	80	8.269%	1	0	80	1,560.00	96.72	22.62	96.72	123.00	473.20	78.00	896.26	2,456.26	780.00	3,236.26	40.453205
Fisheries Tech	13.50	300	8.269%	2	0	300	4,050.00	251.10	58.73	251.10	334.89	0.00	0.00	895.82	4,945.82	2,025.00	6,970.82	23.236065
Fisheries Tech	13.50	300	8.269%	2	0	300	4,050.00	251.10	58.73	251.10	334.89	918.50	202.50	2,016.82	6,066.82	2,025.00	8,091.82	26.9727317
							\$9,660.00	\$598.92	\$140.07	\$598.92	\$798.79	\$1,391.70	\$280.50	\$3,808.90	\$13,468.90	4,830.00	18,298.90	

Cells that may need manual adjustment.

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- 5 Employees must work more than 6 months. Seasonal/Temp not eligible

wages 9660
 fringe benefits 3809
 supplies 1200
 equipment 4000
 travel 1501
 contractual* 0
 subtotal 20170
 admin 4830
 total 25000

*IF YOU HAVE AN ADMIN CAP, ENTER % IN BOX:

admin 4830
 0

Equipment costs include: staff gauges and temperature data loggers.

Karuk Department of Natural Resources
 *Please submit the following information:

PROJECT TITLE:
FUNDER:
DATES OF WORK:
TODAY'S DATE:
YOUR NAME:

Project ID: #20136-MiddleKiamatarRiverCohoSurveys
 KRUMWIG Salmon Recovery Fund
 2013-2014
 10/25/2013
 Joe Soto

Position Title	Pay Rate	Hours to Work	WORKERS COMP RATE	# of months worked	Annual Leave Accrual	Base Hours	TOTAL Wages	Social Security (FICA) 6.2%	Medicare (MED) 1.45%	State Unemployment (SUTA)	Workers Comp	HEALTH	RETIREMENT	Total Fringe Benefits	Total Salaries & Fringe	Indirect % of wages	TOTAL	hourly rate
Field Biologist	19.50	80	8.268%	1	0	80	1,560.00	96.72	22.62	96.72	129.00	473.20	78.00	896.26	2,456.26	786.24	3,242.50	40.531205
Fisheries Tech	12.50	280	8.268%	2	0	280	3,500.00	217.00	50.75	217.00	289.42	0.00	0.00	774.17	4,274.17	1,764.00	6,038.17	21,564875
Fisheries Tech	12.50	280	8.268%	2	0	280	3,500.00	217.00	50.75	217.00	289.42	0.00	0.00	774.17	4,274.17	1,764.00	6,038.17	21,564875
							\$8,560.00	\$530.72	\$124.12	\$530.72	\$707.83	\$473.20	\$78.00	\$2,444.59	\$11,004.59	4,314.24	15,318.83	

Cells that may need manual adjustment.

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wages	8560
fringe benefits	2445
supplies	867
equipment	2015
travel	1799
contractual*	0
subtotal	15686
idc or admin*	4314
total	20000

*IF YOU HAVE AN ADMIN CAP, ENTER % IN BOX:

idc	4314
admin	4314
	0

ENVIRONMENTAL COORDINATOR/ Carlotta Whitecrane

Env ed contract

EPA PPG

- Meeting the PPG Grant Program Objectives
- Meeting the GAP Grant Program Objectives
- Process invoices from consultants
- Prepare contracts/documents for Council review/approval
- Review monthly fiscal documentation, prepare and distribute budget summary reports for Natural Resources staff
- Create requests for proposals (RFP)
- Develop, modify and process contracts
- Continuous updating and modification of project status spreadsheet
- Develop, modify and process agreements
- PAN (Personnel Action Notice) wage and billing code adjustments
- Prepare resolutions and process proposals for Council approval
- Assist all coordinators with budget management activities
- Meet with coordinators for project/budget review

If any questions or comments, please contact Carlotta Whitecrane cwhitecrane@karuk.us, or 530-627-3446 x 3014.

Environmental Education Coordinator Report

I coordinated the Fall 2013 Salmon Survey Training for 6th-8th students in Happy Camp on Oct. 9.

I've been coordinating with teachers and fisheries personnel from various agencies to plan the survey field trips for 6th-8th students in Happy Camp, Junction and Orleans schools.

I inventoried gear for the surveys and submitted purchase requests for some new gear.

Karuk Community Health Clinic
 64236 Second Avenue
 Post Office Box 316
 Happy Camp, CA 96039
 Phone: (530) 493-5257
 Fax: (530) 493-5270



Karuk Dental Clinic
 64236 Second Avenue
 Post Office Box 1016
 Happy Camp, CA 96039
 Phone: (530) 493-2201
 Fax: (530) 493-5364

Administrative Office
 Phone: (530) 493-1600 • Fax: (530) 493-5322
 64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

Requestor: Carlotta Whitecrane Date: October 8, 2013

Dept/Program: Department of Natural Resourc Funding Source: 5060-57

Check One: Small Purchase (less than \$5,000) Large Purchase (more than \$5,000)**
 Construction Contract Other:
 Independent Contractor Under \$2,000
 Independent Contractor Over \$2,000**

**Tribal Council approval is required for: all purchases exceeding \$5,000, all Agreements and all Contracts exceeding \$2,000.

Procurement 10,000.00 Three quotes Sealed Bid Competitive Proposal

COMPARATIVE SUMMARY (Minimum of Three Required)

Company Name	Date	Price	Contact/Phone	Indian Y/N
<u>Jeanette Quinn</u>	<u>10-16-13</u>	<u>10,000</u>		

Name of Selected Vendor: Jeanette Quinn

Basis: Lowest Price Best Qualified Vendor
 Superior Product/Service Delivery Service Provided
 Based on Annual Price Comparisons
 Sole Source Provider (MUST Attach Detailed Justification)
 Only Qualified Local Provider Due to Geographic Disadvantage

Comments: sole bid.

**** REQUIRED SIGNATURES ****

** By affixing your signature, you acknowledge that you have reviewed the attached documentation for presentation to Tribal Council.

Carlotta Whitecrane
 Requestor

10/8/13
 Date

Laura Maytors
 **Chief Financial Officer

10-17-2013
 Date

[Signature]
 **Director, Administrative Programs & Compliance

10-17-2013
 Date

**Director of Self Governance(MOU/MOA) or TERO (Contracts)

Date

Other

Date



Specializing in Environmental
& Watershed Education

Jeanette Quinn

Independent Contractor

90100 State Highway 96

Somes Bar, CA 95568

Phone: 530-469-3345

E-mail: jeanettequinnette

@yahoo.com

September 25, 2013

Erin Hillman, Director of Administration & Compliance
Karuk Tribe of California
P. O. Box 1016
64236 Second Avenue
Happy Camp, CA 96039

Re: Request for Proposals, 13-RFP-023, Karuk Environmental Education
Program FY 2014

Dear Erin:

Enclosed is my proposal for coordination of the Karuk Environmental Education Program FY 2014. I have a B. S. degree in Biology and 14 years experience teaching with a California credential. I have a Professional Clear Teaching Credential. I have 10 years of experience coordinating the Environmental Education Program and working with teachers, children, community members and the Tribe to encourage stewardship of the natural resources in our area.

I believe that the Environmental Education Program will continue to benefit under my coordination in the coming year and I believe it is essential to provide Environmental Education within the Karuk Ancestral Territory. I have established a good working relationship with teachers at local schools, as evidenced by my record of working with an average of 15 teachers every year.

My statement of qualifications, proposed approach and rationale for completion of tasks, lump sum bid price with hourly and travel expense rate sheet, and references are attached for your review and consideration. I look forward to hearing from you soon.

Sincerely,

Jeanette Quinn

Jeanette Quinn

Proposed Approach for Completion of Tasks **Karuk Environmental Education Program**

Task 1: Coordination

I will collaborate with all interested educators within the Karuk Ancestral Territory to implement Environmental Education projects. An average of 15 teachers from local schools sign up in August and September each year for projects offered by the Environmental Education Program. I will meet with these teachers to set up a schedule and curriculum calendar for implementation of the Fish Biology task and other environmental education projects. I will work with DNR staff, school staff, parents, and natural resource professionals to implement the Karuk Environmental Education Program.

I have 10 years experience collaborating with local school staff, parents, natural resource professionals, and DNR staff to plan and implement Environmental Education projects and activities for students ranging from pre-school through high school level. I have collaborated with personnel from other agencies in order to provide presentations and activities. I have implemented the following projects: Aquarium Incubator Project, Climate Studies, Energy Awareness & Global Warming, Fall Salmon Surveys, Fish Biology & Water Quality, Happy Camp and Orleans Community Garden Projects, Native Forest Plants/Ethnobotany Studies/Noxious Weed Awareness & Removal, Waste Reduction/Recycling, Stream Monitoring, and other environmental education projects requested by teachers. Teachers, students and community members have expressed their appreciation for the hands-on, informative activities that I have provided or coordinated for them. ***Many teachers frequently ask if I can do projects with their classes on a weekly basis, rather than just once per month. One teacher has told me several times that her students score better on standardized tests because of the projects and lessons that I do with them.***

Task 2: Fish Biology

I will work with Tribal staff and agencies, such as the California Department of Fish and Wildlife and the Forest Service, to train teachers and students in protocols for data collection and safety during the Fall Chinook Salmon Run. I will conduct weekly surveys with students so that they will have an opportunity to explore employment in a natural resources field. I will also incorporate fish biology lessons into the curriculum so that students will gain an understanding of environmental parameters that affect fish health.

I have 9 years experience conducting Fall Salmon Surveys with students. During the surveys, I have assisted with training teachers and students in data collection and safety protocols. I have worked for 10 seasons with personnel from various agencies to coordinate surveys and viewing opportunities for students on local streams, including the Klamath and Salmon Rivers, Camp Creek, Elk Creek, Clear Creek, and Indian Creek. I have coordinated the Fall Salmon Survey Training in Happy Camp every year since 2008. I have also implemented fish biology lessons into curriculum by coordinating activities such

as the Aquarium Incubator Project and fish dissections. I have worked with a number of classes over the last 10 years on stream studies which included field trips to local streams to check water temperature; sample, identify and record numbers of invertebrates; calculate stream flow; and collect dissolved oxygen, turbidity and other water quality data. During these activities students learned stream ecology and the correlation between aquatic invertebrates and health of the stream and of the fish. Students also received exposure to natural resource professionals and their careers while participating in these stream studies.

Task 3: Reporting

I will assist Tribal Staff in the preparation of all quarterly and annual reports. I will include photos of projects and activities, as well as supporting artifacts (such as student work) in these reports. I will submit articles to Tribal and community newsletters on a quarterly basis in order to ensure community awareness of Environmental Education projects.

I have written quarterly and annual reports for the Environmental Education Program over the course of the last 10 years. I included photos and other artifacts in the reports so that EPA and Tribal personnel could monitor the progress and results of projects. I also wrote articles and supplied pictures to Tribal newsletters, informing readers about students' participation in Environmental Education projects.

Task 4: Grant Research & Development

I will research additional funding opportunities and assist in grant development by collaborating with Tribal personnel to obtain funding for the Environmental Education Program.

I have 10 years experience in keeping the DNR Director and Environmental Programs Coordinator updated on Environmental Education projects, needs and grant opportunities. I also have assisted in researching and writing several grant proposals for Environmental Education projects. I assisted in researching and writing a proposal for a Whale Tail Competitive Grant, which was accepted and funded by the California Coastal Commission.

Price Page for 13-RFP-023

Name: Jeanette Quinn

Phone Number: 530-469-3345

E-mail: jeanettequinnette@yahoo.com

Fax Number: _____

Amount requested to be compensated for each:

<u>Task</u>	<u>Hours</u>	<u>Rate</u>	<u>Total Cost</u>
1. Coordination	42	\$45/hour	\$1,890
2. Fish Biology	100	\$45/hour	\$4,500
3. Reporting	30	\$45/hour	\$1,350
4. Grant Research & Development	50	\$45/hour	\$2,250
Total:	222		\$9,990
<u>Travel</u>	<u>Miles</u>	<u>Rate</u>	<u>Total Cost</u>
Mileage for coordination/implementation of tasks	3,636	\$0.55 per mile	\$2,000
Lump Sum Amount: <i>(Total tasks + total travel)</i>			\$11,990

References

See attached résumé

Jeanette M. Quinn

90100 State Highway 96 • Somes Bar, CA 95568 • (530) 469-3345 • e-mail: jeanettequinnette@yahoo.com

Education

1999 *Walla Walla College, College Place, WA*
Bachelor of Science in Biology, Minor in English

Teaching Credentials

2007 *California, Professional Clear, Single Subject*
Endorsements: Biological Sciences and Introductory English

1999 *California, Preliminary, Single Subject*
Endorsements: Biological Sciences and Introductory English

Experience

2003-present *Self-employed*
Education Consultant
Coordinated watershed and environmental education projects in schools and communities in Karuk Tribe's Ancestral Territory.

2004-2005 *Happy Camp Community Computer Center, Happy Camp, CA*
Learn and Serve Project Coordinator
Worked with students, teachers and community members on service-learning projects; taught beginning computer classes.

2003-04 *Forks of Salmon Elementary School, Forks of Salmon, CA*
Reading and Writing Specialist
Worked with students to enrich and improve reading and writing skills.

2003 *Trinity Valley Elementary School, Willow Creek, CA*
Long-term substitute teacher
Instructed 6th, 7th, and 8th grade students in Science and Math.

2001-04 *Happy Camp Union Elementary School District, Happy Camp, CA*
Substitute/long-term substitute teacher
Instructed K-8th grade students in core subjects; instructed Special Education 5th-8th grade students in RSP program.

2000-04 *Klamath Trinity Joint Unified School District, Hoopa, CA*
Substitute teacher
Instructed K-12th grade students in core subjects.

2000 *Orleans Elementary School, Orleans, CA*
Long-term substitute teacher
Instructed 5th and 6th grade combination class in core subjects.

1999 *Humboldt County Office of Education, Eureka, CA*
Instructional Aide
Assisted Resource Specialist Teacher with paperwork, filing, and data entry; tutored students at a local community school.

Skills Computer: MicroSoft Word, Access, Excel, Publisher, PowerPoint; Adobe Photoshop; Desktop Publishing. Writing, editing, organizing; photography.

References

Angelika Brown, Principal/Superintendent, Happy Camp High School, (530) 493-2697
Ramona Taylor, Food Securities, Mid Klamath Watershed Council, (530) 627-3202
Shelly Slusser, Teacher, Orleans Elementary School, (530) 625-5600

Search Results

Current Search Terms: jeanette* Quinn*

No records found for current search.

SAM | System for Award Management 1.0

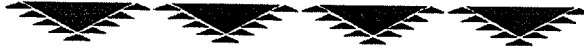
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Note to all Users: This is a Federal Government computer system. Use of this system constitutes consent to monitoring at all times.



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Administrative Office
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64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

REQUEST FOR CONTRACT/MOU/AGREEMENT

Check One: Contract
 MOU
 Agreement
 Amendment

Karuk Tribe Number Assigned: 14-C-004

Funder/Agency Assigned: 5060-57

Prior Amendment: 0

REQUIRED → *Procurement Attached *Budget Attached
*System for Award Management (SAM) (CONTRACTS ONLY)
*RCDC/KIPHA Notification/Review required

Requestor: Carlotta Whitecrane Date: October 2, 2013

Department/Program: Department of Natural Resources

Name of Contractor or Parties: Jeanette Quinn

Effective Dates (From/To): October 1, 2013 Septemeber 30, 2014

Amount of Original: \$10,000
Amount of Modification: \$0
Total Amount: \$10,000

Funding Source: Environmental Education Funding, EPA GAP

Special Conditions/Terms:
*TERO Fee required

Brief Description of Purpose:
Environmental Education Coordinator Contract

** REQUIRED SIGNATURES **

[Signature]
Requestor

10/2/13
Date

Laura Mayton
**Chief Financial Officer

10-17-13
Date

[Signature]
**Director, Administrative Programs & Compliance

10-17-13
Date

[Signature]
**Director of Self Governance (MOU/MOA) or TERO (Contracts)

10-17-13
Date

Other

Date



Administrative Office

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AGREEMENT FOR INDEPENDENT CONTRACTOR SERVICES

Contract Number: 13-C-_____

This Agreement, dated as of [October 1, 2013 to October 1, 2014](#), is between the Karuk Tribe (hereinafter “the TRIBE”) and [Jeanette Quinn](#) (hereinafter “INDEPENDENT CONTRACTOR”), who agree as follows:

1. **Description of Services:** The Tribe hereby retains Independent Contractor to provide the services described in the attached *Description of Independent Contractor Services and Activities*.
2. **Duration:** The term of this Agreement shall be from [October 1, 2013 to October 1, 2014](#).
3. **Compensation:** Independent Contractor will be compensated as provided in the attached *Description of Independent Contractor Services and Activities*, [Ten Thousand and Zero Cents, \(\\$10,000.00\)](#). All invoices must be submitted no later than thirty (30) days past the end date of this Agreement as stated in Clause 2 above. The [Environmental Administrative Coordinator](#) and/or Authorized Designee shall be responsible for overseeing this Agreement and approving invoices for payment.
4. **Claims for Compensation:** Independent Contractor agrees that he/she shall not be entitled to and shall not claim compensation for services performed under this Agreement from another federally funded source of compensation for the same work performed, same working hour(s) or same working day(s). It is further agreed by the Independent Contractor that any claim for compensation submitted in violation of this clause shall, if paid, be recoverable by the Tribe.
5. **Warranty, Indemnity and Hold Harmless:** Independent Contractor warrants and represents that it has every legal right to enter into the Agreement and to perform in accordance with its terms and that it is not and will not become a party to any Agreement with anyone else which would be in violation of the rights granted to the Tribe hereunder. Independent Contractor will indemnify and hold the Tribe harmless from and against any losses, damages and liabilities, including reasonable attorney’s fees for Independent Contractor’s negligent performance or unexcused failure to perform services under this agreement. The Tribe makes no warranty, indemnity or hold harmless agreement.
6. **Independent Contractor Status:** It is understood and agreed between the parties that the Tribe shall not be obligated to withhold any federal, state or local taxes from fees paid to the Independent Contractor, nor shall the Tribe have any liability for such withholding. Further, any required public liability, public damage and/or Worker’s Compensation Insurances shall be the sole responsibility of the Independent Contractor.

7. **Confidential Information**: Independent Contractor will not disclose directly or indirectly to or use for the benefit of any third party any secret or confidential information, knowledge or data acquired by virtue of its relationship with the Tribe without the prior written approval of the Tribe. It is understood and agreed by the parties that the obligations of this paragraph shall survive the expiration or termination of the Agreement.
8. **Non-Assignability**: This Agreement may not be assigned or transferred by either party without the prior written approval of the other party.
9. **Authority**: Independent Contractor's authority to act under this Agreement can be suspended upon written or verbal notice by the Tribal Chairman of the Tribe or his/her designee. If verbal notice is given, it shall be confirmed in writing within five (5) working days.
10. **Termination**: This Agreement may be terminated at any time, with or without cause, by either party, upon notice in writing. Any such termination shall be effective immediately. Independent Contractor shall invoice the Tribe within thirty (30) days of agreement termination for satisfactory work performed up to termination date.
11. **Complete Agreement**: This Agreement constitutes the entire agreement between the parties, and no amendment or modification hereof shall be effective unless reduced to writing and signed by both parties.
12. **Severability**: Should any provision of this Agreement be held invalid or unenforceable, such a holding shall not affect the validity or enforceability of any other provision thereof.
13. **Copyrights**: All original materials, written, photographed, recorded or otherwise collected or produced by the Independent Contractor pursuant to this Agreement are instruments of Professional Services, and shall be the sole property of Tribe.
14. **Expertise Certification**: The Independent Contractor assures the Tribe that they and all their approved sub-contractors possess the expertise, and resources necessary for satisfactory completion of the activities described in the *Description of Independent Contractor Services and Activities*.
15. **Certification Regarding Debarment, Suspension and Related Matters**: The Independent Contractor hereby certifies to the best of their knowledge that it or any of its officers or contractors or sub-contractors:
 1. Are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transaction by any Federal department or agency;
 2. Have not within a three (3) year period preceding this Agreement been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain or performing a public (Federal, State or local) transaction or agreement under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property;

3. Are not presently indicted for or otherwise criminally or civilly charged by a government entity (Federal, State or local) with commission of any of the offenses enumerated in Paragraph 2 of this certification; and
 4. Have not within a three (3) year period preceding this Agreement had one or more public (Federal, State or local) transactions terminated for cause or default.
16. **Applicable Law:** This Agreement shall be governed by the laws of the United States of America and by Karuk Tribal law. In the absence of Federal or Tribal law, relevant laws of the State of California shall be applicable. Independent Contractor is required to comply with Office of Management and Budget Circular A-102 and is responsible for understanding and compliance with applicable grant administration requirements as set forth in the Federal agency codifications of the grants management common rule. This provision is not intended to waive the Tribe's sovereign immunity status or submit the Tribe to any jurisdiction inconsistent with such status.
 17. **Indian Preference:** This Contract shall be executed in accordance with the Indian Preference Act of 1934 (Title 25, USC, Section 47) and/or the Tribal Employment Rights Ordinance (TERO), based on funding source requirements.
 18. **Tribal Employment Rights Ordinance (TERO):** Independent Contractor acknowledges that a two percent (2%) TERO fee will be imposed on the gross value of any contract initiated within the interior/exterior boundaries of the Karuk Ancestral Territory, provided that the total contract or annual gross revenues meet or exceed \$2,500.00.
 19. **Sovereign Immunity:** Nothing in this Agreement shall be construed or interpreted to relinquish the sovereign immunity of the Tribe.

In consideration of the mutual promises of the parties this Agreement is executed on the date first above written, in duplicate, intending each duplicate to be an original.

INDEPENDENT CONTRACTOR

Jeanette Quinn
 90100 State Hwy 96
 Somes Bar, CA 95568

TIN: 557-35-4742

KARUK TRIBE

Russell Attebery, Chairman
 64236 Second Avenue
 Happy Camp, CA 96039
 (530) 493-1600

Signature and Date

Signature and Date

Description of Independent Contractor Services and Activities (Scope of Work)

Task One- Coordination

Consultant shall collaborate with all interested educators within the Karuk Ancestral Territory to develop a curriculum-planning calendar of Environmental Education activities in coordination with elementary and high school level Environmental Education Programs. Under direct supervision from the Department of Natural Resources (DNR) staff, the consultant will work collaboratively with school staff, parents, and natural resource professional to implement the Karuk Environmental Education Program.

Task Two- Fish Biology

Working with Tribal staff and select agencies, (i.e. Fish & Game, Forest Service and the Fish & Wildlife Service) students and teachers will receive training to learn the protocols of data collection for the Fall Chinook Salmon Run. Conduct weekly surveys, and incorporate an in-class compilation of fish biology lessons.

Task Three-Reporting

Consultant shall assist Tribal Staff in preparation of all quarterly and annual reporting requirements. Photos and supporting artifacts shall be included in all reports. Consultant shall submit articles to Tribal and community newsletters on a quarterly basis.

Task Four- Grant research & development

Consultant shall research additional Environmental Education funding sources and assist in grant development.

WATERSHED RESTORATION PROGRAM/ Earl Crosby

Watershed Program Activities

Through the latter portion of September through mid-October we have or will provide input and assistance towards various projects within DNR;

- 1) Presented at the North Coast Resource Partnership Meeting.
- 2) Attended the Tribal Water Summit at the Bear River Rancheria.
- 3) Attended the KRAB Meeting.
- 4) Participated in a field trip with Orleans Elementary School to sow native grass seed on our property on Lower-Camp Creek.

- 5) Completed the 24 hours of GIS training required for our emergency response grant.
- 6) Our crew has moved onto the 12N40 Complex in the Camp Creek.
- 7) Assisted internally and externally with our allies regarding the suction dredge and other mining issues.

Funding Update

- 1) Continued working with Humboldt County, and CA Dept. of Water Resources who is administrating a NCIRWMP grant we received. I am still requesting the ability to refine the sub-agreement with the county to include language which protects tribal sovereignty. In addition we are arguing we are exempt from paying Davis-Bacon wages based on our own wage rate. In addition we are accomplishing this restoration activity with tribal employees and not sub-contracting hence Davis Bacon is not applicable.

In conclusion, we would like to thank the Tribal Council for their continued support. I would encourage any Tribal Council Member who can please arrange a time when you can visit the crew as they appreciate it. If you have any questions, please do not hesitate to call me at (530) 469-3454 or email me at ecrosby@karuk.us

FOOD SECURITY COORDINATOR/ Bob Rohde

FUNDING

- Start date for the Food Security project was March 15, 2013. First year work is being performed from March 2013 to March 2014.
- A second year agreement with UC Berkeley has been received and is currently under review by DNR. The second year funding is for the period September 1, 2013 to August 31, 2014.
- Third to five year funding agreements are scheduled on the September 1st to August 31st timeline until 2017.

PROGRAM MANAGEMENT

Work plans for year two have been submitted to UC Berkeley by the requested September 30th deadline, thanks to the help from tribal administration. The KRAB has been briefed on the project status. A preliminary list of practitioners has been provided to the KRAB for review and additions.

Staff are currently preparing for an acorn seasonal camp and workshop scheduled for November 15 & 16, 2013.

Field sites previously reviewed in the field are being mapped and recorded in the Food Security GIS computer in preparation for prioritization. First phase GIS training with Jill Beckmann has been completed.

An iPod, provided by UC San Francisco, has been reviewed as a possible field data recorder.

Communications regarding College of the Redwoods courses related to food security are ongoing.

BUDGET

- Currently about 30% of the first year funding has been spent with the majority of remaining funds in consulting, vehicles and equipment currently planned to be spent during the winter.

Questions or comments: Please contact either Bob Rohde brohde@karuk.us 530-627-3446 x 3016, Ron Reed rreed@karuk.us (530) 627-3446 x 3048, or Bill Tripp btripp@karuk.us (530) 627-3446 x 3023

ECO-CULTURAL RESTORATION SPECIALIST/ Bill Tripp

2013 Wildfires

The 2013 wildfires consumed much of my time this summer. I worked 16 hour days for the first 20 days straight, got two days off and then adjusted my schedule to work 12 days on and 2 days off for the remainder of the event. We were in an upslope prioritization partnership meeting when the fire in Orleans started. The MOU with the Forest Service was not yet signed, but after the first few days, Jackie sent me a copy for review and we got it signed even though they still did not make the changes they were supposed to. I prepared a letter stating that if the AD Hire process was an issue then we needed to terminate some of the language that said that our staff would be paid as regular tribal employees. We told them that our policies were not yet in place to facilitate compensation for 16 hour days for 7 days a week, nor did the MOU outline a reimbursement process so could not operate in that manner. The AD Hire process was used and we got paid directly from the Agency and that relieved a huge administrative burden.

A lot of time was spent trying to catch up on things that should have been done pre-season, but we have no funding or dedicated position to do. We need a Fire Management Officer, Crew Superintendent, and Administrative Support Assistant ASAP. Our DNR Receptionist and I were trying to be an entire incident command team serving all functions from Duty Officer to Finance, Ordering, Logistics, Operations, Planning, and

Ground Support. This is not possible, but an amazing amount of work got done with support from many other tribal employees. We need these positions in place to be able to operate a fire program. We also need the capacity to have some support on weekends, it was very difficult to do anything on the weekend but that did allow for more time to focus on issues in fire camp. We have come a long ways, but we are at the point to where we need to take the next step but we cannot continue to be effective in our current capacity.

As for protecting sites the agency and the crews seem to be more respectful than they have been in the past. A majority of sites were avoided, however there are still a few that are in question that could have been impacted. Our limited capacity and the timing of days off coupled with when crews, dozers and other equipment were moving in and out of different areas, made it difficult to have the same people that did initial assessments to do the final post action assessment of each site. In the future, Agreements need to be finalized and signed before fire season. We need a dedicated laptop for the Designated Tribal Government Representative (trying to operate from a cell phone is not acceptable). We also need a dedicated laptop for field going heritage consultants to type up their notes and download their GPS data and photos daily, or at least on a rotation schedule so one person is doing it every evening. We need to train more individuals to get them to single resource qualifications, to identify sites and interpret associations between sites, features, viewsheds, landscapes, ceremonial practice, and resource management and use; and most of all maintain confidentiality. Computer literacy and reporting protocol training would also be helpful. Resource Advisor Training probably wouldn't hurt, but making it a requirement would be a mistake at this juncture. We also need a mechanism in place to ensure that our THPO can serve in a capacity similar to Documentation Unit Leader, so information can flow in and out of our confidential data sets and we can use new data for future section 110 assessments.

A new agreement is needed that deals with all aspects of fire management. An MOU may still be appropriate, but it should be simple and only outline partner benefits and interests, communications protocols, fund transfer mechanisms, rates of pay, invoicing procedures, etc. The real meat of the agreement needs to be in a Local Area Operating Plan. I have contacted our Pro Bono Attorney and he is willing to work with us on finding the best level of government in which to have these agreements developed. Current changes being made to the BIA agreements are trying to remove all possibility of indirect cost recovery and will make it impossible for us to continue to have a program. This will be a high priority for our legal support, and hopefully I have the funds allocated to my time to work with him on it.

Since the fires, I have been working diligently to catch up with some of the things that I am behind on. The focus has been on my requirements as per project funding. (Food Securities and Fire Adapted Communities). I am completely run down both mentally and physically from the fires and need a vacation. I have scheduled until the 18th of October to get caught up on as much as possible, and then need to have some time to wind down. I have gotten approval to take a vacation with a last workday of October 18th and a return date of November 4th 2013.

Fire Adapted Communities Pilot Project

The Karuk Tribe has been selected as one of 8 Hub Organizations Nationally for this 5 year pilot project. We were asked to use the funds to supply financial assistance to one community partner from the Orleans/Somes Bar Community to begin to build this “Hub and Spoke Network” concept. We have since combined these funds with to benefit multiple community partners in the Karuk Territory and initiated an all lands planning process to identify priority project areas that include at a minimum the communities of Happy Camp and Somes Bar.

The funds were allocated to an all lands planning process to identify priority projects in the Happy Camp and Somes Bar areas. Some was contracted to the Mid Klamath Watershed Council (MKWC) for planning assistance and pass through to the Klamath Salmon Media Collaborative for video documentation and creation of usable video clips. Subsequently a good amount of the MKWC and Happy Camp Fire Save Council, Region 5 Special Programs Funding was to be contracted to me as the projects were written to all work together. Unfortunately, upon return from the fires this contract was not yet written. It has now been prepared and is hopefully getting reviewed and approved in October. I have been working a lot on the mapping components of these projects, as a priority for post fire catch up.

Food Securities Project

A more limited amount of time has been scheduled for food securities. Mainly to meet the schedules set to work with other contractors associated with the Fire Adapted Communities Pilot, I focused one day to work with Self-Governance to draft a Memorandum of Agreement with the Tribal Assistance For Needy Families Program (TANF) so we can have a position funded to coordinate activities and maximize participation of TANF clients. I have yet to hear back on the status of that agreement, but I would hope it would be in place upon my return to work so we can begin the hiring process.

Our new Grant Writer, Emma Lee Johnson, started on October 15, 2013:

Hi, I would like to briefly introduce myself. My name is Emma Lee Johnson; I was born and raised in Seiad Valley, CA. After graduating Happy Camp High School, I attended college at California State University, Chico where I received a Bachelor's degree in Organizational Communication Studies and was involved in Model United Nations and CAVE (Community Action Volunteers in Education). It was always my intentions to eventually return to my community. This was made possible in 2008, when I accepted a position with KCDC as an Education Coordinator at the Happy Camp Community Computer Center. During this time I learned about managing grants and had the opportunity to participate in the grant writing process. Finally I wrote, submitted and received a small \$60,000 grant from California Consumer Protection Foundation. I provided oversight for College of the Siskiyous Distance Learning Program. A partnership was developed with Yreka Adult School to offer the GED in Happy Camp. Thank you for this opportunity and I look forward to this next phase with the Tribe.

Action Item(s): Request authorization to submit **Resolution 13-R-131** to the Humboldt Area Foundation's Native Cultures Fund in the amount of \$7,500. The **Núuvik** program will be used to continue funding the weekly basket weaving classes taught in Happy Camp and Orleans.

Proposals Initiated/Under Consideration:

Institute of Museum and Library Service (IMLS): Native American/Native Hawaiian Museum Services Program.

The Native American/Native Hawaiian Museum Services (NANH) program supports Indian tribes and organizations. These grants are intended to provide opportunities to sustain heritage, culture, and knowledge through strengthened activities in areas such as exhibitions, educational services and programming, professional development, and collections stewardship. It is this latter area of activity that our Karuk Resource Advisory Board (KRAB) would like to see funded for the Language Program: Preserving, Digitizing, Cataloguing, and Organizing vital Karuk Language materials. The Grants Department has contacted tribal member and Master candidate for Library Sciences, Susan Gehr, and Andrew Garrett from the Linguistics Department of UC Berkeley, and will be working with Susan to craft a solid proposal. Submission deadline is December 2, 2013. The total funding amount is \$50,000.

U.S. Department of Education: Indian Education—Demonstration Grants for Indian Children.

This program is designed to improve the education opportunities and achievement of children by developing, testing, and demonstrating effective services and programs. Enhancement of

school readiness of 3 & 4 year old Tribal children so they can succeed in elementary school, and developing programs that augment high school students' educational experience and achievements so they can succeed in college are the target goals of this funding opportunity. Age specific and culturally-appropriate project activities will be explored. Deadline has been extended to February 19, 2014. The total funding amount is \$100,000 - \$300,000 for four years.

National Endowment for the Humanities: Cultural Heritage Collections.

Sustaining Cultural Heritage Collections (SCHC) helps cultural institutions meet the complex challenge of preserving large and diverse holdings of humanities materials for future generations by supporting preventive conservation measures that mitigate deterioration and prolong the useful life of collections. Possible funding areas are planning and implementation. Deadline is December 3, 2013. Award totals are \$40,000 and \$350,000 for respective funding areas.

Other Funding Opportunities:

Funding opportunities continue to be reviewed for eligibility and compatibility with Tribal program goals and objectives.

Training:

Lisa Hillman is currently undertaking **Microsoft Excel and Outlook** training. For training in NAGPRA grant funding, she will participate in the NATHPO NAGPRA Training in Lincoln, CA on October 28-29, 2013. Finally, she will also participate in the **Proposal and Development Training** offered by the Administration for Native Americans in Las Vegas, Nevada during the week of November 4-6, 2013.

Other Considerations:

With the appointment of Erin Hillman as the Director of Compliance and Administrative Programs, and that of Emma Lee Johnson as the new Grant Writer/Resource Developer, the Grants Department is undergoing internal restructuring. Strategic planning has been discussed, and new ideas for the grant planning and application process are underway. Many funding opportunities are being researched; including the Disaster Recovery Initiative Program through HUD. The Department of Education Demonstration Grants for Indian Children prior applications are being reviewed in preparation for the next funding opportunity which is anticipated to be made available February 2014.

REQUEST FOR TRIBAL COUNCIL AUTHORIZATION TO SUBMIT PROPOSAL TO FUNDING SOURCE

REQUESTOR: Lisa Hillman DATE: 10/14/2013

DEPARTMENT: Grant Writer

DEADLINE: 11/3/13 AMOUNT: \$7,500 DATES FROM: 2/1/2014 TO: 1/31/2015

BRIEFLY DESCRIBE PURPOSE OF PROPOSAL:

The purpose of the Núuvik program is to continue weaving classes and demonstration workshops in Orleans and Happy Camp led by accomplished Karuk basketweavers Verna Reece, LaVerne Glaze, and Deanna Marshall. Demonstration workshops with Lena Hurd of the Yurok Tribe will exhibit her acclaimed basket weaving talents, further inspiring learners and masters alike.

REVIEW:	COMPLIANCE	CFO	OTHER:
NARRATIVE:	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
BUDGET:	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
INDIRECT COST:	<input type="checkbox"/> n/a	<input checked="" type="checkbox"/>	<input type="checkbox"/>
MATCH	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
DOCUMENTATION:	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
TRIBAL RESOLUTION:	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>


COMMENTS:

COMPLIANCE: *one minor correction to narrative.*
 RECEIVED *10/18/2013* - Julie Burcell needs to review & sign

CFO:

OTHER: *looks good JB*

REQUIRED SIGNATURES*

REQUESTOR*		DATE <u>10/14/2013</u>
CFO*	<i>Laura Mayton</i>	DATE <u>10-16-2013</u>
COMPLIANCE*	<i>Lisa Hillman</i>	DATE <u>10-16-13</u>
CHAIRMAN		DATE _____
OTHER	<i>Julie Burcell</i>	DATE <u>10/16/13</u>
		<u>10/16/13</u>

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RESOLUTION OF THE KARUK TRIBE

Resolution No: 13-R-131
Date Approved: October 24, 2013

RESOLUTION AUTHORIZING THE SUBMISSION OF A BASKET WEAVING FUNDING PROPOSAL IN SUPPORT OF THE KARUK TRIBE'S NÚUVIK (WE WEAVE) PROGRAM TO THE NATIVE CULTURES FUND IN THE AMOUNT OF \$7,500.

WHEREAS; the Karuk Tribe is a Sovereign Aboriginal People, that have lived on their own land since long before the European influx of white men came to this continent; and

WHEREAS; the members of the Karuk Tribe have approved Article VI of the Constitution delegating to the Tribal Council the authority and responsibility to exercise by resolution or enactment of Tribal laws all the inherent sovereign powers vested in the Tribe as a Sovereign Aboriginal People, including negotiating and contracting with federal, state, Tribal and local governments, private agencies and consultants; and

WHEREAS; the members of the Karuk Tribe have approved Article VIII of the Constitution assigning duties to the Chair, Vice Chair, and Secretary/Treasurer including signing and executing all contracts and official documents pertaining to the Karuk Tribe; and

WHEREAS; the Karuk Tribe is a federally recognized Tribe and its Tribal Council is eligible to and is designated as an organization authorized to Contract pursuant to P.L. 93-638, as amended, on behalf of the Karuk Tribe; and

WHEREAS; the Karuk Tribal Council is committed to promoting the general welfare of all Karuk people and to restoring and preserving Tribal traditions, customs, language and ancestral rights; and,

WHEREAS; the Karuk People honor the wisdom and artistic skills of its Master Basket Weavers and have expressed the desire to learn from these venerable women; and

WHEREAS; the Karuk Tribal Council recognizes the core need to support our people on learning and maintaining the cultural knowledge and artistic skills needed for traditional basket weaving; and

WHEREAS; the Mission of the Karuk People's Center reflects its devotion to the preservation, promotion and celebration of Karuk history, language, traditions and living culture; now

THEREFORE BE IT RESOLVED; that the Karuk Tribe supports the collaborative efforts of Master Basket Weavers, the Coordinator and staff of the People's Center, tribal and community members, and guest lecturers to promote this both pragmatic and artistic educational approach to learning the art of basket weaving; now

THEREFORE BE IT FINALLY RESOLVED; that the Karuk Tribal Council authorizes the submission of a basket weaving funding proposal in support of the Karuk Tribe's Núuvik (*we weave*) Program to the Native Cultures Fund in the amount of \$7,500.

CERTIFICATION

I, the Chairman, hereby certify the foregoing resolution 13-R-131, which was approved at a regularly scheduled Tribal Council Meeting on October 24, 2013, was duly adopted by a vote of _____ AYES, _____ NOES, _____ ABSTAIN, and said resolution has not been rescinded or amended in any way. The Tribal Council is comprised of 9 members of which _____ voted.

Russell Attebery, Chairman

Date

Núuvik: THE KARUK TRIBE'S NATIVE CULTURES FUND GRANT APPLICATION 2013

1.) NARRATIVE

PROJECT PURPOSE: Supporting a traditional art, the **Núuvik** (we weave) project is important to the Karuk Tribe's community because it will provide the funding needed to continue weaving classes and demonstration workshops in two main service areas located in the Karuk Ancestral Territory. Accomplished Karuk basketweavers Verna Reece, Laverne Glaze, and Dianna Marshall will lead weekly classes in both Orleans and Happy Camp, California that teach and solidify skills that restore and conserve the art of basket making in the mid-Klamath regional area. Demonstration workshops with Lena Hurd of the Yurok Tribe will exhibit her acclaimed basket weaving talents, further inspiring learners and masters alike.

Classes have been held on the weekends in the past, and this cycle has shown positive results: multigenerational families and community members have been able to participate and enjoy these classes centering on identifying, harvesting, preserving, and weaving basket materials. **Núuvik** is important to the community: the traditional art of basket weaving has been cherished by northern Californian riverine communities since time immemorial and funding that support this project is greatly needed to promote a sustainable weaving community.

The Karuk Tribe owns and operates the facilities that will provide the classroom settings for **Núuvik**: The People's Center in Happy Camp and the Panamnik Center in Orleans, both located in Karuk Ancestral Territory. In these very rural indigent communities, the buildings are centrally located. The demonstration workshops will be held in communal centers: the non-profit organization Mid-Klamath Watershed Council has offered its Panamnik Building in Orleans, and the Karuk Tribe will open the doors of its Headway Building in Happy Camp for artistic performances. Stimulating inter-cultural communal ownership and fostering tolerance among neighbors, **Núuvik** is also important to the communities for the project's logistic and infrastructural framework.

What are we hoping to achieve by the end of this project?

Highly valued from both an aesthetic and economic viewpoint in communities that suffer despairing rates of unemployment, baskets have supported trade and provided income since long before European contact. This is still true today, and while the main goals of this project are to inspire new weavers, sustain traditional artistry, and improve awareness of positive management practices of basket materials, the **Núuvik** project may help avid learners find alternative means of income. Perhaps a more important aspect of this project is the chance to positively influence self-reflection in the tribal community; skilled in the art and tradition of a truly beautiful and complex craft.

For Karuk People, few things are more compelling than our shared sense of place; basketry arts offer important forums for sustaining tribal management of natural resources and continuing cultural traditions, identity, and unity. Passing on the knowledge of our Ancestral Territory's bounty, teaching traditional forms of land management, and demonstrating the fine art of basketry is essential to the survival of our cultural heritage.

We hope to achieve a deeper appreciation of traditional basketry arts and promote individual artistic entrepreneurship. As an underserved community comprised of Native

and non-Native members and visitors, the project provides many multi-cultural benefits to the world of artistic expression and to environmental awareness. These five artists, along with volunteer assistants and botanical experts, possess the skills and the knowledge to teach students every aspect of the basket making process, from materials gathering to the final product.

COMMUNITY PARTNERSHIP: The Karuk Tribe, the communities of both Orleans and Happy Camp, employees of the US Forest Service (USFS) and the Mid-Klamath Watershed Council (MKWC) will partner with Master Basketweavers from both the Karuk and Yurok Tribes to complete the **Núuvik** project objectives. The Karuk People's Center and Panamnik Center will provide the Logistical Support and Oversight to ensure the project's success.

The Panamnik Center (Orleans) and People's Center (Happy Camp) will provide the classrooms. These facilities are fully equipped for the project and include a refrigerator, large working tables, storage and drying areas, and a large wash basin. The Panamnik Building (Orleans) and the Headway Building (Happy Camp) have generous rooms to house the Master Basket Weaver, demonstration baskets and materials, projection equipment, and between 30-50 spectators.

Contact information for the partnership:

Julie Burcell, M.A., The People's Center Museum and Library Coordinator, and Tribal Historic Preservation Officer (THPO)

Karuk Tribe
PO Box 1016
64236 Second Avenue
Happy Camp, CA 96039

Qualifications for the master artists and the skills they plan to teach:

Wilverna Reece – Karuk tribal elder, Master Basket Weaver. Mrs. Reece has extensive knowledge, skills and experience as an instructor and native advocate for the weaving arts. An active member of the California Basket Weavers Association, Verna provides the primary instruction and basket making oversight for the People's Center programs and traditional Native American art educational agendas at local schools. Verna has formable knowledge of the traditional resources, skills, and technologies required to produce fine basketry arts. Her craft is well represented and she is respected as an accomplished expert among Northwestern California basket makers.

Laverne Glaze – Karuk tribal elder, Master Basket Weaver. Laverne is an accomplished teacher who has regularly held weekly classes for basket weavers in Orleans, California and is active in promoting gathering and the management of basketry materials with the Six Rivers National Forest. Laverne has been a firm advocate of the Karuk Tribe, contributing

widely to its development both as a former Council Member and cultural activist. She is a member of the California Indian Basketweavers Association.

Lena Hurd – Yurok tribal elder, Basket Weaver. Lena first learned basket weaving from a Sioux woman who wove pine-needle baskets. She later met Verna Reece at the California Indian Basketweavers Association gathering in Ferndale and participated in a basket weaving class. Under Verna’s tutelage and traditional weaver, Jeannette Eberhart’s apprenticeship, Lena was inspired to continue developing her weaving skills. Lena crafts baby baskets, medallions, medicine pouches, and hair pieces on a full-time basis and is a natural born teacher.

Deanna and Dori Rose Marshall – Karuk tribal members, Basket weavers. Daughter and grand-daughter of the celebrated Karuk Master Laverne Glaze, both Deanna and Dori Rose learned their art from early childhood on. Deanna has been an early childhood educator for twenty years in the Hoopa Valley and continues her passion for teaching on the weekends, supporting her mother and passing on the basket weaving tradition to tribal and community members. Dori Rose is a young mother and celebrated basket weaver, whose presence and excellent work are inspirational to the new generation of artisans.

Project Volunteers:

Paula McCarthy – Karuk tribal elder, Basket weaver. Paula has been active in improving access to basketry materials for over two decades, collaborating with local National Forests to burn Bear Grass material improved by low intensity prescribed fire and enhancing other basketry materials and promoting basketry arts. Paula has extensive knowledge and skills in the basketry arts and is actively involved with the People’s Center artisan program. Paula is a member of the California Indian Basketweavers Association.

Frank Kanawha Lake – Karuk tribal descendant, USFS Ecologist. Mr. Lake received his Ph.D. in Environmental Sciences with an ecology emphasis from Oregon State University and is a research ecologist for the Forest Service. His studies focus includes ethnobotany and traditional ecological knowledge of tribal cultures in northwestern California, and enhancement of basketry material for tribal weavers. Throughout his academic and professional career, Frank has continued to participate in Karuk ceremonial and cultural life, with a focus on cultural subsistence activities.

ARTISTIC MERIT: Karuk Basketry Arts

PROJECT DESCRIPTION: The main core of the **Núuvik** project is the weekly classes in both Orleans and Happy Camp. These will occur every Saturday or Sunday from 10 to noon: Project instructors have asked for this degree of scheduling flexibility to accommodate for community events and family activities. Verna will lead the Happy Camp classes; La Verne Glaze or her daughter Deanna Marshall will lead the Orleans classes. Dori Rose Marshall will shadow Master Weavers in order to accommodate her family responsibilities, build upon her extensive weaving skills, and facilitate the development of her teaching aptitude.

Flexibility is also asked in the detail of the classroom and field activities: these will depend on the season, harvest conditions including weather, and the well-being of the elder instructors. Project activities will place the art of traditional basket weaving at their core: didactic content may be derived from identification, harvest, processing, site management, preservation, storage, usage (including ceremonial), and production techniques of basketry materials.

The goals of the project include sharing, networking, advocacy, and collaboration that promote basketry arts, cultural awareness and self-discovery, and ceremonial life.

How are community members involved in the process and product of making art?

Classes and demonstrations are free of charge and open to all interested people. They provide outstanding professional instruction and cultural advocacy with tribal and community audiences. Basketry arts are not just taught, but are experienced in the context of tradition, thus promoting the distinguished culture of the Karuk Tribe.

From the field harvest of basketry materials to the final product, project participants will produce a highly valued and distinct Native art that may be displayed to the greater community.

PROTOCOL FOR COLLABORATION: Ownership of basketry items produced during the classes remains the property of the artist as appropriate to tribal customs. Ownership of collaborative projects produced during the classes will become the property of the collective Tribe through the People's Center, and will be available for educational and ceremonial loan.

PROJECT OUTCOME: A successful project will result in: 1) Works of art in the form of Native baskets and trinkets; 2) Center photography exhibits highlighting the works created by students and teachers; 3) Community bonds through sharing techniques and stories; 4) Greater understanding of traditional management of basket materials and resource habitat; 5) Sustained Native American art forms and traditions.

PROJECT SUPPORT: There is no other funding for this project save for the in-kind contributions listed in the narrative and budget.

OUR HISTORY: The Karuk Tribe received funding from the Native Cultures Fund in 2012 for a project similar to **Núuvik**. The grant was successfully implemented, and has provided the foundation for basket weaving classes in Happy Camp which continue weekly through the efforts of volunteers, Verna Reece and Paula McCarthy. Carry-over funds were also used to support the Karuk Tribe's 10th Annual Spring Basket weaver's Gathering, *Vikaraha - Ipit, Ítam, Imaan* (basketry - yesterday, today, tomorrow). The event, which was held in April of this year, was attended by 80 basketweavers from all over California and Oregon.

2.) BUDGET

1. Personnel.				
Name/Title of Position	Wage or Salary	NCF Grant Funds	Match / Cost Sharing	Total
Wilverna Reece, Master Basketweaver	\$50/class x 50 weeks	\$2,500		\$2,500
Laverne Glaze, Master Basketweaver or Deanna Marshall, Karuk Basketweaver	\$50/class x 50 weeks	\$2,500		\$2,500
Dori Rose Marshall, Karuk Basketweaver	\$40/class x 25 weeks	\$1,000		\$1,000
Lena Hurd, Yurok Basketweaver	\$50/demonstration x 3 workshops	\$150		\$150
Julie Burcell, People's Center Coordinator	\$26.38/hour x 40 hours		\$1,055	
Subtotal		\$6,150	\$1,055	\$7,205

2. Travel and Per Diem.							
From/To	# People	# Travel Days	Subsistence Costs (Lodging and Per Diem)	Transportation Costs (Airfare and Mileage)	NCF Grant Funds	Match / Cost Sharing	Total
Lena Hurd: Crescent City/Orleans/Happy Camp	1	3	\$46 + \$34.50 + \$35.50=\$150	260 miles @\$.565/mile = \$153	\$268		\$268
Instructors: Materials gathering	5	3	5 (3 trips @ \$30.50) + 5 (2 trips @ \$23) = \$687	700 miles @ \$.565/mile = \$395	\$1,082		\$1,082
Julie Burcell, Project Coordinator and People's Center Coordinator	1	3		3 (90 miles @.565) =		\$153	\$153
Subtotal					\$1,350	\$153	\$1,503

3. Supplies and Materials.				
Item		NCF Funds	Match / in-kind	Total
Outreach: printed flyers, posters,			\$75	
Photographic rendition			\$75	
Weaving tools			\$ 250	
Subtotal			\$ 400	\$ 400

4. Other.				
Item	Cost	NCF Funds	In-kind contribution	Total
Orleans and Happy Camp classroom facilities	2(48x\$50)		\$4,800	\$4,800
Demonstration facilities, Karuk Tribe and Mid-Klamath Watershed Council	3(\$50)		\$150	\$150
Subtotal			\$4,950	\$4,950

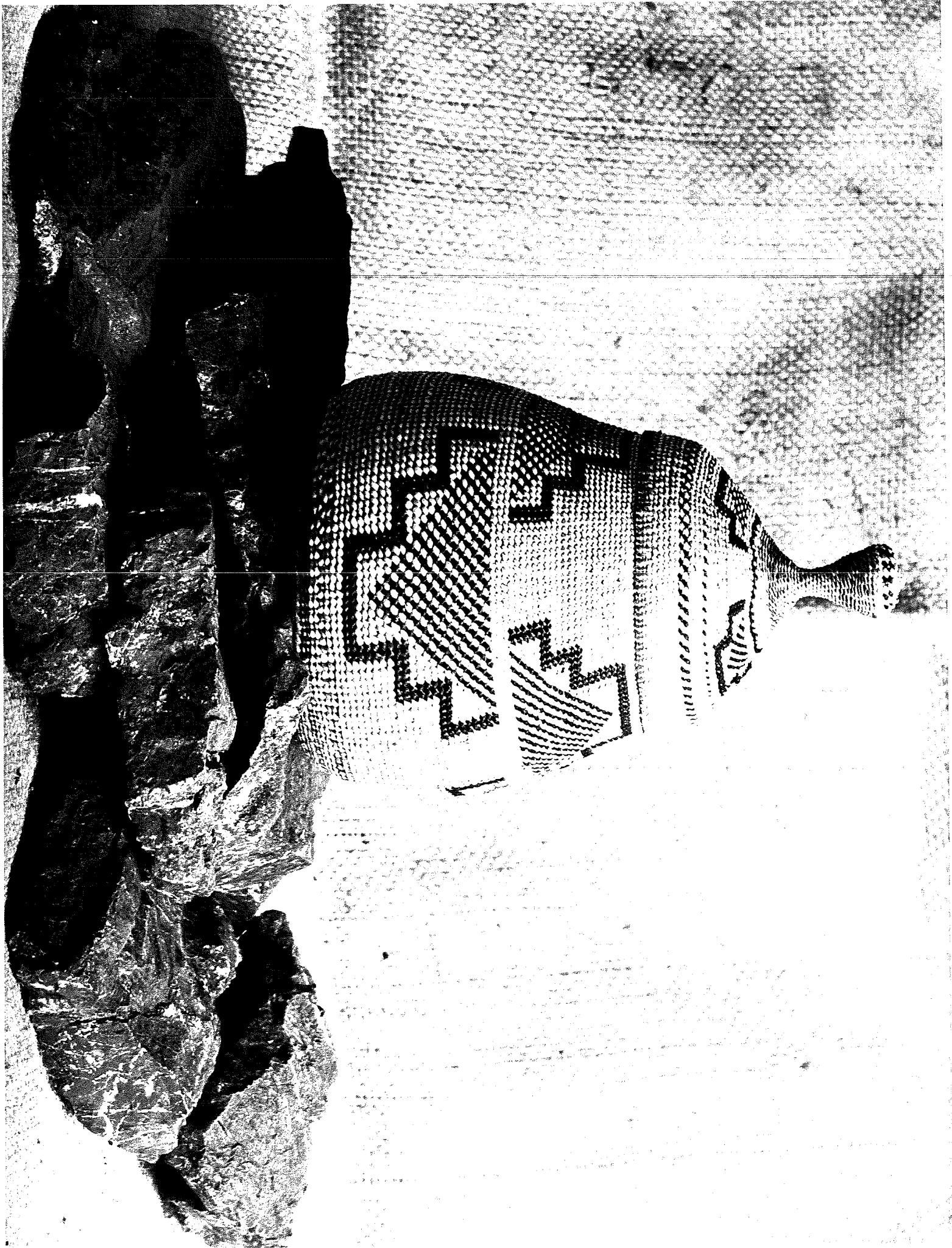
Budget Summary.			
Category	NCF Funds	Match / in-kind	Total
1. Personnel	\$6,150	\$1,055	\$7,205
2. Travel and Per Diem	\$1,350	\$153	\$1,503
3. Supplies and Materials		\$400	\$400
4. Other		\$4,950	\$4,950
TOTAL PROJECT COSTS	\$7,500	\$6,558	\$ 14,058



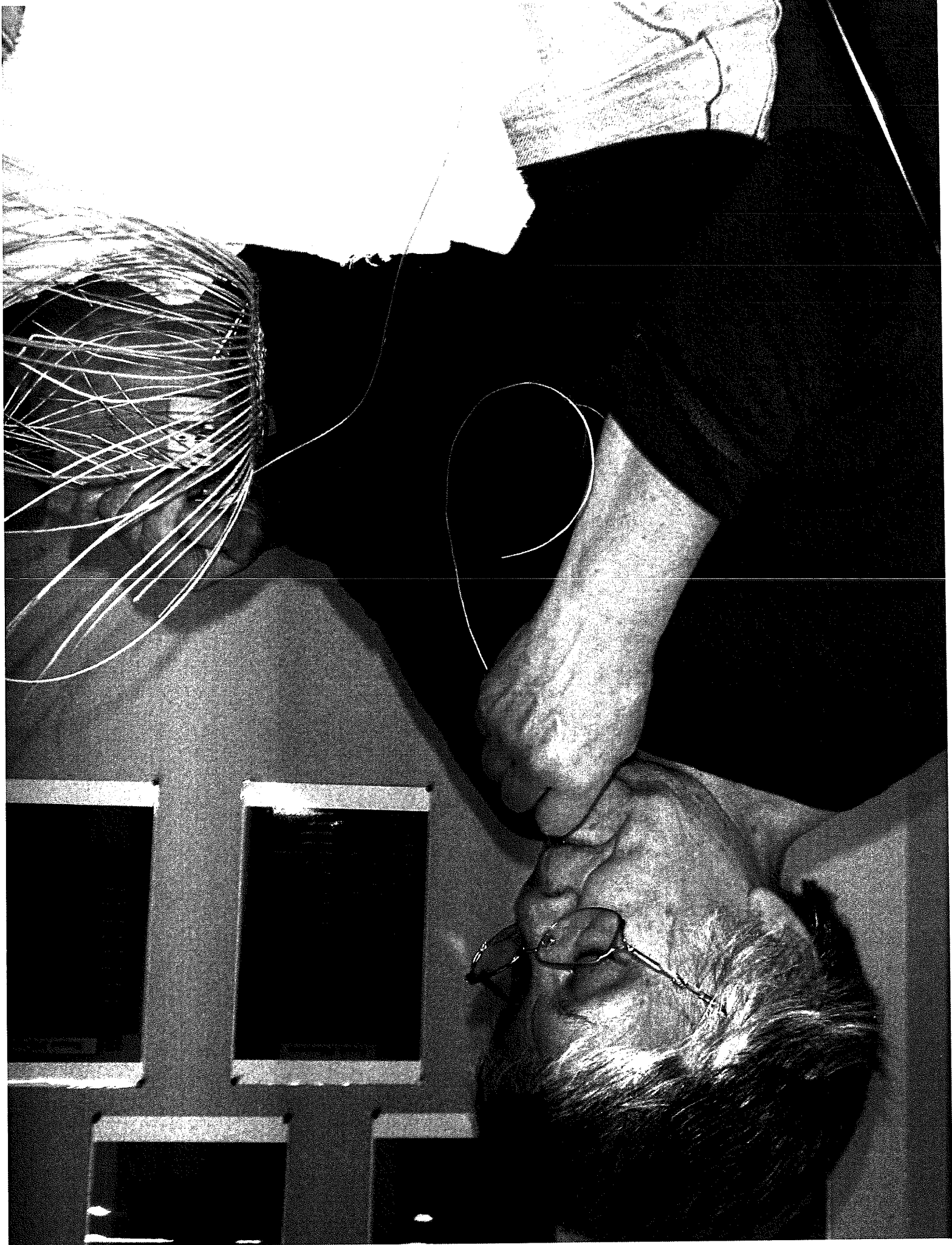














CONSTRUCTION MANAGER

DAILY LOG

From 9-19 to 10-17

- 9-19-13 Prep for pre-bid meeting in Yreka for Clinic HVAC evaluation. Write Council report.
- 9-20-13 Yreka for pre-bid meeting. No show from any contractors.
- 9-23-13 Grants Pass to pick up riding mower from repair shop. Took Sam to help loading.
- 9-25-13 Write staff change request for Michael. Attend applicant review meeting for Orleans position. Help Sam work on shop bathroom.
- 9-26-13 Work on bathroom again with Sam. Draw floor plan for Ellen for RV Park bathroom/shower. Job interviews in Orleans for maintenance position. Award to Tribal member
- 9-27-13 HOLIDAY
- 9-30-13 Work on shop bathroom, building steps and starting roof
- 10-1-13 Fiscal paperwork. Get copies of Wellness Center paperwork for Erin. Check parking lot project base rock for moisture content. Discuss Personnel issues with Daniel. Attend bid opening meeting for Katishraam Wellness Center. Two bids, both over budget.
- 10-2-13 Start review of Katishraam Center for possible downsizing to fit budget. Orleans to haul down supplies.

- 10-3-13 Work on bathroom roof. Attend meeting for Katishraam Center and possible reductions. Back to bathroom roof after meeting.
- 10-4-13 Fiscal paperwork. Cut 4"X4" gussets for roof posts. Talk with chairman about personal request from Tribal member. Find paperwork for Dale. Talk with Lester about office furniture. See staff member about extended leave issues.
- 10-7-13 Time cards, mileage forms. Meet with Daniel and Bobby with staff issues. Check on parking lot, pavers scheduled today.
- 10-8-13 work on bathroom at auto shop. Finish rafters, add gussets, lay roof sheeting. Put rails around deck and steps.
- 10-9-13 Medford, meeting with architect and engineer for Katishraam Center. Also there Anne, Steve Richard and Erin.
- 10-10-13 Orleans to see about getting new guy started on Monday 114th of October. Check layout for generator and inspect Wellness Center. Fiscal paperwork
- 10-11-13 Order supplies. Quick volume estimate for Daniel. Check parking lot project, stripping and symbols scheduled for today. Check finished bathroom roof at auto shop.
- 10-14-13 Staff meeting. Work on phone call to HVAC engineers to evaluate Yreka Clinic system and design repairs. Adjust thermostats in museum. Found one unit not working. Gather info per request for HVAC engineers.

10-15-13 Fiscal paperwork. Talk with crew about projects for next couple of days. Check parking lot, hydra seeder scheduled. See mechanics for projects update.

10-16-13 Go over schedule with crew. Talk to Mike about stress fractures in bed of #121 bed. Mount small safe in shop. Have Sam and Gary help move Bob A. from admin to TANF

10-17-13 Orleans check roof at Wellness Center , found nails pushing up roofing up in several locations. Sent message to General Contractor. Took tool box and lumber rack off of #121, starting prep for stress fracture repairs in bed sides. Write Council report and report for staff issue.

TERO Department Report – October 2013

*One action item requested

EEOC Training

Now that the United States Government has reopened we may be able to reschedule the postponed EEOC training. I will inform the Council of any new proposed dates.

TERO Compliance Plan

The TERO Compliance Plan has been working very well in coordinating with contractors for employment of tribal members and sub-contractors. I appreciate the department managers who have integrated the plan in contracts. I have been modifying it as we have been going along to meet the needs of TERO better. It is a good tool that we will continue to utilize and improve as needed. Yootva to the Directors who have been compliant in incorporating the plan in bid documents.

Caltrans

There has not been much communication from Caltrans regarding their relationship with TERO tribes. The last meeting that was scheduled last January was cancelled and we have not heard from them since.

With new TERO Directors at Yurok, Smith River and Bear River, I have been sending email communications to the Tribal Liaison at Caltrans to set up a meeting to continue dialog with Tribes.

I was finally contacted by the Tribal Liaison and she apologized for the lack of communication. She stated that “Legal” was rethinking their opinion on TERO and that there was not any good news. I reiterated the need for an ongoing dialog and she agreed. She stated she will be working on some dates and could potentially set up a Caltrans/TERO meeting adjacent to the Native American Advisory Committee (NAAC) early next year.

Casino Project

The TERO Commission is asking me if I am getting prepared for job recruitment and training activities for the upcoming casino project. I have received no information regarding a timeline or projections to properly prepare for a job fair or training sessions to assist tribal members to be ready for employment either in the construction phase or the operations phase. I am told I will be given the information I need in due time and I am confident this will happen.

TERO Training

Last month I gave information to the Council regarding TERO training with John Navarro November 6 - 8. I would like to send a TERO Commissioner, Tribal Council member and myself to this training in Las Vegas. If a Council member is interested please let me know as I will be making travel arrangements soon.

December is the annual national Council for Tribal Employment Rights Legal Update in Las Vegas and I would like a couple of commissioners to be able to attend that as well. The date for this training has not been announced at this time but is customarily the second week in December.

CHILD CARE

Our child care plan for funding for the next two years has been approved! This means that as of this month (October) the rates we pay out for subsidies will increase.

We received notice that our grant award for FY14 is in the works and that we will receive proportion funds up to the date the federal budget has been approved.

We are operating the program with current fiscal year (FY13) funding and usually at this time of year we are utilizing the previous year's funding. This means that we are closer to not having carryover funds as this program allows up to three years to expend grant funds. In other words, the child care funds are getting tighter but we will have adequate funding for the upcoming year.

Child Care National

Last month the Council approved out of state travel for me to attend the National Indian Child Care Association (NICCA) Board meeting of which I am Vice-Chair. Our meeting ended up being canceled due to the shutdown so I did not go. NICCA must remain vigilant regarding being on the ready to go to DC when they decide to take up the child care reauthorization bill. We are not sure when to call our next meeting but feel it could be during the month of November.

One of my duties as Vice-Chair is to monitor the movement of the child care reauthorization bill through the Senate Health, Education, Labor and Pensions (HELP Committee) to best determine when to go back there. I would like to request again, out of state travel for some time in the month of November to attend the NICCA board meeting, make Hill visits and visit with the Office of Child Care at the ACF offices. I do not have any dates at this time but the board could determine a date at the last minute so in light of expenses I would like to make this request to be ready. When dates are identified a board meeting notice and agenda will be sent out.

Respectfully request out-of-state travel approval to attend a NICCA board meeting and to make Hill visits in November in Washington DC. I would be happy to have a Council member go as well to make the hill visits and to participate in our meetings.

Child Care State

The Tribal Child Care Association of California (TCCAC) of which I am Vice-chair has set our meeting schedule for the upcoming year. These meetings will now be held in conjunction with the Tribal/State/Federal quarterly meetings held at the California Department of Education offices.

We are still working on a Tribal Quality Rating and Improvement System (QRIS) but now we do not have the financial support from the federal regional offices as we have had in the past. Patty Brown has been attending these meetings

when I have been unable to go. It is our hope that we will be able to utilize the Tribal QRIS for our own tribal standards for child care.

Child Care Local

There is always something going on with the child care program. Often there are many changes in clients' providers. This can be hectic at times but I feel I am keeping up with it.

I am working on the end of the year report that is due December 31st. This report tells how many children we served throughout the year, the type of setting in which children cared for and the average payments of parents. I will provide a graph of this information once the report is submitted.

Respectfully Submitted,

Dion Wood

Emergency Preparedness Program
October 24, 2013

Please note information/activities are for the period of: 09/20/2013 through 10/17/2013.

Action Item(s):

- Purchase a Plotter Printer and supplies, estimated purchase total \$6500.00 (Still waiting on quotes)

Emergency Management TF:

- Awarded a Department of Homeland Security (DHS) Grant for the purchase and installation of a Radio Repeater system to give us coverage throughout our service area. A Threat Hazard Identification Risk Assessment (THIRA) is required to be submitted to DHS prior to December 31st.

Projects TF:

- Working on a detailed THIRA that covers all the hazards listed in our Hazard Mitigation Plan.
- Putting together Year-end Grant closeout objective progress reports and financial reports, all objectives were met and the program stayed within budget allocations.
- Putting together training database (grant requirement).
- Talked with State Office of Emergency Services about state administered repeater sites and the application process, it was advised that the state application process be included in the set up installation bid when the project is solicited, due to the technical information and expertise needed in the application process.
- Submitted Updated Administrative Plan to FEMA.

Projects JB:

- Finished teaching GIS classes, awarded two certificates for completion by staff of at least 24 hours of introductory coursework. 85 total person-hours of coursework were completed by Karuk Staff between 8/9/2013 and 10/4/2013.
- Helped finalize Administrative Plan for the Orleans Fire Recovery as required by FEMA.
- Worked with local Fire Safe Councils to further update of building footprints layer within the aboriginal territory, and extended up the south fork of the Salmon River.
- Acquired several data layers from Deer Creek GIS while working with the Fire Safe Council.
- Continued to manipulate and quality check data for input into local government database for map book printing to be completed in the next week.
- Continue to collect estimates and other documentation for project worksheets as required by FEMA.

Meetings/Training Attended TF:

- 9/20 Attended GIS Class on Photo Points and Geoprocessing.
- 9/26 Attended Cascadia Subduction Zone Emergency Action Planning wrap up briefing. Further emergency planning workshops will be scheduled to understand how Tribal resources will respond, a Cascadia Earthquake event is expected to cause mass amounts of infrastructure damage as far inland as

- Yreka and Medford with the worst damage being on the coast.
- 9/30 met with the forest Service in Happy Camp, along with Jaclyn Goodwin and Erin Hillman, about the process for acquiring space at Forest Service repeater facility.
 - 10/3 Command and General Staff call with FEMA on progress of information to and from the FEMA personnel. The process is on schedule and the furlough is not expected to delay the process.
 - 10/03 attended Operational Area meeting in Eureka, topic discussed, Cascadia Emergency Plan, CERT Training, ICS Training (us), vacant Cal OES position and critical road closure into isolated communities (not our communities).
 - 10/4 Attended GIS Class on Spatial and Tabular Joins.
 - 10/14 Meeting with Laura Olivas to review FY 13 budget and Start on FY 14 budget.
 - 10/14 Neighborhood Watch meeting at KTHA, discussion items; recruitment ideas to get more of the community involved, Charles and myself will mention it in our quarterly newsletter update, fund raising, getting the past patrol plans together and putting them on new maps that reflect the current residents.
 - 10/15 Attended Active Shooter exercise at COS in Weed with Patty Brown, I also sat in on the operational briefing before the exercise and the after action review. It was an eye opening and realistic exercise but living in a community far removed from law enforcement such as Happy Camp or Orleans may have to be a different response than they would typically train for and should be discussed further with County Office of Emergency Services.

Meetings Attended JB:

- Taught GIS classes for Karuk Employees on 9/20 and 10/4.
- Attended Conference Calls with FEMA regarding Federal Disaster Declaration on 10/3.
- Met with the Happy Camp and Orleans/Somes Bar Fire Safe Councils along with their consultant, Deer Creek GIS, on 10/7, 10/8, and 10/9 to work on GIS analysis for fuels reduction planning in the Karuk Aboriginal Territory.
- Attend North Coast GIS User Group meeting in Eureka on 10/16.

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GIS Resource Inventory Specialist
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Monthly Updates:

Tribal Transportation

There have been no updates on the California State Transportation Agency Tribal Consultation Policy. There will be an update at the Native American Advisory Committee for the Department of Transportation Meeting on October 23rd. Sandi Tripp will be attending this meeting to get the new information.

Law Enforcement

I was scheduled to attend the Department of Justice/Office of Violence Against Women Consultation and Training Session, however due to the furlough the sessions were cancelled. We wanted to provide comments on the difficulty of receiving a COPS Grant for Law Enforcement without actually already having an existing law enforcement program.

U.S. Forest Service

On September 30th myself, Tom Fielden, and Erin Hillman met with Happy Camp District Ranger Tom Mutz and the Special Permit staff to discuss the Homeland Security project. Due to the government shutdown we haven't made any progress. I reviewed the Special Permit Application and additional Proposal Overview that Tom Fielden prepared for the Forest Service. Submitting the additional proposal information will help describe how our project will be meeting emergency needs for the Tribe and the community and may assist us in getting a fee waiver for the annual permit.

On October 24th we will be having our monthly Project Coordination Meeting. We haven't had a meeting in a while due to the fires. There are a few projects including one at Fort Goff and one between Happy Camp and Thompson Creek that we are eager to get an update on.

I have been preparing a statement regarding the Special Forest Products Draft Ruling. On my first draft I was attempting to negate points within the Special Forest Products rule and how they are offensive and not-applicable to Tribes. After sharing this version with the KRAB it became clear that we simply would like the whole document to not mention Tribes and not apply to Tribes as we have a different sovereign status than the general public and the notion that we could be treated the same as the general public is not acceptable.

Food Security

As you know myself and Lisa assisted with the submission of the Annual Work plan and Timelines for the Food Security Project. Lisa did an amazing job on bringing together all of the objectives into a timeline and assimilating the formatting of each work plan. So far, Jennifer Sowerwine seems content with the drafts we have submitted. On October 7th I met with Bill Tripp to draft an MOU/MOA between TANF and DNR.

Bureau of Indian Affairs

Due to the governmental shutdown there hasn't been any progress on the "Screener Card".

KRAB

On October 8th we had our monthly KRAB Meeting. The meeting covered a lot of issues that we haven't been able to discuss. We have completed the letter to request for Mineral Withdrawal for the Cultural Management Areas as well as the areas that are eligible for the National Register. This letter is requesting the Forest Supervisors to make a request to the BLM to consider the Cultural Management Areas for withdrawal from mineral entry. This is another level that we can attempt to address the mining issues in Karuk Territory.

CA Legislature

We received an update on AB52. This is a bill to enhance the California Environmental Quality Act. The bill will require specified mitigation measures if they are feasible when a project will have a substantial adverse change on Tribal Cultural Resource. Additionally if a Tribal Cultural resource is a sacred place, the bill would prohibit severe or irreparable damage to that resource. We submitted a letter of support back on April. Although the deadline to pass legislation was in September, it looks like the state legislature has waived some of the rules and may still be taking action on this bill.

Montague

On October 9th I attended the meeting with Montague Water Conservation District. The meeting was very promising and it sounds like there is some real progress being made on both sides to benefit both fish and other aquatic species as well as meet the needs of the community of Montague and the farmers.

Compact

I sent the revised resolution to Joe Dhillon. The state has responded that they want the language slightly modified. I don't see the difference, but apparently there is a difference. As written it grants authority to the Chairman to execute the *"gaming compact with the State of California, including any waiver of sovereign immunity and the right to assert sovereign immunity"*. **The state wants it to say** *"specifically grant to the Chairman the authority to execute the Compact and by so doing to waive the Tribe's sovereign immunity and the right to assert sovereign immunity as provided in the Compact."*

Tribal Water Summit

On October 2nd I attended the Tribal Water Summit. This group is highly motivated to get more Tribal Authority in the California State Water Board and regulation and management of water. It will be important for staff to stay involved and informed on this issue.

Director of Administrative Programs and Compliance
Report to Tribal Council
October 24, 2013



It has been a busy three week and I am getting back into the rhythm of this office. I have been signing myself up for the draw down and reporting functions for the grants. This has been complicated by the Federal government shutdown. The computer in this office has needed a lot of attention from IT, for printing, keyboard and monitor issues; but I think we may have that resolved after the hard drive is reimaged.

Orleans Clinic Project:

I am processing the final close out report for this project. This included collecting and reconciling the payments made to the contractor, verifying the receipts of TERO payments, and the balance owed in retention payments. There were some payments made to the Design Firm for the 2012 project that I moved to the correct grant. This reclassification resulted in reduced costs. I verified that there was a lien release submitted with each pay request. I went through the paperwork in this office and found all the loose documents for the grant file and construction file, organized them and put the files together for the audit, including reports, certified payroll and change orders. There is no evidence that wage interviews were conducted on this project. I have asked Maralei in the Finance Office to conduct these interviews on the phone so that we have them on file. For a project of this length, one set of interviews would have satisfied the requirement.

2012 HUD ICDBG-

The first bid for the Wellness Center project closed on October 1. Two bids were submitted. Both bids were in excess of the budget. The housing and tribal staff working on this project met and reviewed both bids, comparing contract line items and identifying discrepancies. Because both bids were over budget, the project will have to be advertised again. We also met with the architect and engineer (A/E) to determine what changes will need to be made to make the construction costs within budget. The A/E used the current information on modular construction to estimate the construction. However, there were many extras, including finishes and materials that drove the cost higher. The will have to eliminate extra rooms and space that was proposed in the first design. This will not impact our grant compliance, other than require the Tribe to submit an updated Implementation Schedule for the rebid.

Compliance Issues-

Delinquent reports- Delinquent reports were identified for HUD ICDBG (Close out was due by August 30), State CDBG (due for May/Jun by July 10, Jul/Aug by September 10),
Drawdowns- Drawdowns were completed in excess of 1 M for DHHS programs (TANF, ANA Em. Prep, and Diabetes.

CSD Pass Through Grants- Pass through grants to all grantees for 2013 have not been processed. The 2012 Elk Valley pass through grant was not processed; we found the grant application (two copies, unsigned-submitted to us on time).

Grants office-

Emmalee Johnson was hired as the new grant writer. She has worked in the Karuk Community Computer Center, she has a Bachelor's Degree in Organizational Communication and a partial Master's Degree in Educational Studies.

The Grants office is beginning the process for determining what the upcoming HUD Indian Community Development Block Grant application will be. Lisa and Emma Lee will be working together to solicit ideas from Tribal Council and Staff. Then they will create a list, indicating what is the most competitive project and why. That will then be presented to the Council for formal consideration. It is my intention to have the grants office working on this projects far enough in advance, so that when the NOFA is released the proposal process will not be rushed.

ANA Planning- For the upcoming ANA Grant cycle I have approved travel for Lisa Hillman to attend an ANA Project Planning training in Las Vegas. This is the last such training that will be offered before the grant submission cycle begins. This is a very competitive grant so getting an edge is critical.

Language Program- we are hoping to pull ideas from the proposed strategic plan to move the program forward once again. I would like to get feedback from the Tribal Council as we consider projects. It will essentially be a new department.

LIAP Program-

Robert Attebery is 90% moved into his new office at the TANF site. Lester was kind enough to allow him to have his own office by giving up his space and moving in with Lisa Aubrey.

Fiscal-

I have been drawing down funds from HUD and DHHS, and also working with Tamara Barnett to bring her up to speed on the drawdown and reporting systems. We needed a backup system in this area as well as checking on receipts of drawdowns. Marilei Allec now checks on receipts weekly. Tamara and I are also updating the Grant Reporting/Tracking spreadsheet. This is a tool we will be using to stay on task with reports.

I created the tracking spreadsheets for all contracts, MOAs, MOU's, amendments and agreements for the new fiscal year.

Reports: HUD ICDBG 2010 Quarterly 425
 HUD ICDBG 2012 Quarterly 425
 CSD Direct and Pass through grants: National Performance Indicators 801's- midyear progress reports.

New Contract /Grant Review (October 17, 2013)

Klamath River Inter-Tribal Fish and Water Commission	\$175,000	Toz Soto
Native Cultures Fund Basket Weavers	\$7,500	Lisa Hillman
Tribal Historic Preservation	\$49,430	Julie Burcell
BIA BAER Proposal	\$24,675	Earl Crosby
Naa Vura Yee Shiiip	\$141,520	Laura Olivas/Rivkah Barmore

Vendor Contracts Reviewed (October 17, 2013)

14-C-001	Adrienne Harling	\$30,400	L. Hillman	10-02-2013
14-C-002	Charles Boening	\$1,800	E. Cutright	10-14-2013
14-C-003	Roll N Rock Const.	\$14,659	S. Tripp	10-14-2013
14-C-004	Jeannette Quinn	\$10,000	C. Whitecrane	10-17-2013
13-C-005 A-1	Aquatic Ecosystems	\$19,560	C. Bowman	10-17-2013
13-C-036 A-1	Carolyn Ash	\$5 per hr.	L. Aubrey	10-2-2013

RFP/IFB Reviewed and Posted (October 17, 2013)

On Call Engineering Closes 10/18/2013 S. Tripp 10-2-2013

Areements /MOU's/Policies Reviewed and Edited (October 17, 2013)

14-A-001	USDAFS- KT Broadband Permit	E. Cutright	10-1-2013
14-A-002	DNR- TANF Food Security	J. Goodwin	10-16-2013
14-A-003	IHS- Tribe IPC-5	L. Aubrey	10-16-2013
14-A-004	CRIHB Data sharing	L. Aubrey	10-16-2013
14-M-001	KT TANF Siskiyou Union HS	L. Alford	9-27-2013
Standard Emergency Operations Procedures (provided comment)			T. Fielden
Form 299 Permit Applications- Radios (USDAFS)			T. Fielden

Awards:

Blue Shield Foundation \$15,000

Meetings Attended:

- Education Committee
- Chairman/ Vice Chairman/ Staff meeting
- Yreka Wellness Center Bid opening
- Yreka Wellness Center Bid Evaluation
- Yreka Wellness Center Design Meeting

Karuk Tribe

Council Report from Laura Mayton

Meeting Date: October 24, 2013

ACTION ITEMS

I do not have any action items at this time.

GOVERNMENT SHUTDOWN

I am happy to report that the Karuk Tribe had the funds available to remain fully open during the Federal Government shutdown.

SEQUESTRATION

Sequestration will have a larger impact on fiscal year 2014 funding than it did on fiscal year 2013 funding.

DRAW DOWNS

Erin Hillman is working hard to make sure that all drawdowns from funding agencies are current. Many of the grants have funds that should have been drawn down months ago but were not.

Long delays in drawing down funds can easily result in a co-mingling of funds finding due to not having enough of the right kind of cash on hand. Thanks to our discretionary cash reserves, we should be able to avoid a finding related to this for fiscal year 2013. However, cash balances as of 9/30/2013 were close enough to a finding to cause concern. We will be monitoring drawdowns closer in the future.

KCDC

The Tribe's fiscal department is helping KCDC as much as we can while they are short staffed. Laura Olivas completed the fire crew billing, prepared the Cal EMA Grant for submittal, traveled to Washington DC for the AmeriCorps Grant, and showed Linda Zink how to prepare drawdowns. Tamara Barnett has helped Linda Zink with payroll taxes, and I am in the process of completing KCDC's fiscal year 2013 Indirect Cost Proposal. I hope to have it ready for approval next week.

IHS CONTRACT DISPUTES ACT CLAIMS FOR CONTRACT SUPPORT COSTS

As requested by IHS, I have provided copies of the Karuk Tribe's Indirect Cost Proposals for fiscal years 2006 through 2010. No other updates to report on this at this time.

MONTHLY FINANCIAL STATEMENT REQUEST

Due to being short staffed and other priorities, I have not had a chance to work on this. I plan to have a report ready in time for the next planning meeting.

CASINO FINANCING

Meetings are scheduled in Yreka on October 21st. Representatives from Tribal Financial Advisors and the Karuk Tribe have meetings scheduled with Scott Valley Bank and Wells Fargo Bank.

CASINO DEVELOPMENT BUDGET

Fiscal year 2013 revised budget = \$1,500,000

Rounded amount spent or obligated to date:

Travel & Stipends = \$80,000

Legal Fees = \$ 165,000

Property Purchase = \$453,000

Property Purchase = \$266,000

ROI = \$200,000

ROI Travel = \$12,000

TEIR = \$140,000

Group West = \$144,000

Miscellaneous = \$3,000

Total Spent or Obligated = \$1,463,000

Remaining Fiscal Year 2013 Budget = \$27,000

KARUK JUDICIAL SYSTEM AND
PROGRAMS

REPORT TO TRIBAL COUNCIL

OCTOBER 24, 2013

APRIL ATTEBURY, ADMINISTRATOR
P.O. BOX 629, YREKA, CA. 96097

I. PROGRAM BUDGETS ATTACHED
II. PROGRAM UPDATES

FVPS

The Karuk Tribe has just received an award letter in the amount of \$14,071. The funds will be used to expand the Pikyav Program to include Family Violence Prevention & Services.

**KARUK PIKYAV D.V. SERVICES PROGRAM
PROMOTING HEALTHY RELATIONSHIPS AND
PEACEFUL HOMES**

Tanya Busby
Administrative Assistant / Pikyav Program Coordinator
Leslie Moore
DV Services Specialist

October is Domestic Violence Awareness Month!!

The Pikyav Program and Advisory had our first Annual "Take Back the Night" Candlelight Vigil October 11, 2013 in Happy Camp, in collaboration with Family Resource Center. Special guest speakers were John Loyey, Karuk Tribe Council Chairman Russell Attebery, and Siskiyou Siskiyou County District Attorney Kirk Andrus, Siskiyou County Sheriff County Domestic Violence & Crisis Center. Opening Prayer by Council Member Bud Johnson. The survivor speech was given by our own DV Services Specialist, Leslie Moore. The event was a success and hopes to see it supported by more community members in the years to come. We are having one in Orleans October 17, 2013; we will have Humboldt County District Attorney Paul Gallegos, representation from Humboldt County Sheriff's Office, Humboldt County Victim Witness, Humboldt County Domestic Violence, Rape Crisis and the silent Project.

FUTURE EVENTS:

- Teen dance in collaboration with Karuk TANF that will be held at the Gym in Happy Camp October 26, 2013
- Happy Camp Elementary Carnival in collaboration with HCES and TANF October 31, 2013

STAFF ACTIVITIES:

Meetings-

Council Meeting – Orleans
Pikayav Advisory Committee Meeting – Happy Camp
Yav Pa Anav Meeting – Happy Camp

Training-

Dynamics and Impacts of Domestic Violence

Pikayav DV Services-

of survivors 7

Transport- 4

Support Services - 9

Crisis intervention – 1

Legal – 4

Legal Access Center

Filing documents for Tribal Court – 2

Groups

High School Boys and Girls group alternating Wednesday – Tanya Busby
Girls Group Happy Camp Elem. Wednesday – Leslie Moore
Women’s Talking Circle – Mondays – Leslie Moore

KARUK 7TH GENERATION YOUTH MENTORING PROGRAM

Alma Mendoza

Tribal Youth Resource Specialist

(On Medical Leave/Maternity until January 6, 2014)

Ms. Mendoza’s is currently on Medical Leave and April Attebury, Administrator is maintaining contact with Mr. RainingBird, EDC Technical Assistance Specialist.

On October 10, 2013 April Attebury attended the 7th Generation Peer

Learning Circle

9:45 a.m-12:00noon via webinar/phone.

KARUK TRIBAL COURT

1. The Karuk Tribal Court, Child & Family Division continues to conduct Court Hearings once a month as needed.

a. October 7, 2013: 4 scheduled Hearings Yreka

2. NCTCC/Karuk Legal Access Centers: The Northern California Tribal Court Coalition and the Karuk Tribal Court, Yreka Legal Access Center, 1517 South Oregon Street, Suite B is open daily with a legal assistant provided by NCIDC on site. Appointments are highly recommended. 530-842-6282.

MEETINGS/TRAININGS/EVENTS

1. September 23, 2013-Yreka
 - a. Judicial-Pikyav Staff Meeting
2. October 1, 2013- Happy Camp
 - a. Judicial and Programs/administration-fiscal
 - b. Meet with KTHA regarding plans for house
3. October 8, 2013-Yreka
 - a. Meeting with NCTCC Executive Director
4. October 11, 2013-Happy Camp
 - a. 3:00p.m.-8:30 p.m.
 - i. Pikyav Program "Take Back the Night" Candlelight Vigil for Domestic Violence Survivors
5. October 17, 2013-Happy Camp-Planning Meeting
6. October 21-23, 2013 – "Walking in Balance in Indian Country"
Location: Blue Lake Hotel and Casino; Sapphire Palace, 777 Casino Way, Blue Lake
Presented by the Northern California Tribal Healing Coalition. This two day conference will cover a variety of topics including the following, but not limited to, Childhood Sexual Assault, Wellness, Self-Care, Professional Development, Cultural Sharing and Suicide Prevention.
7. 8th Annual Tribal Consultation on October 30 and 31, 2013, in Bismarck, ND, . CANCELLED!!!!!!!!!!!!!!!!!!!!

ATTACHMENTS:

1. Award Letter and Budget for FVPS
2. Budget EEA for 2011-TW-AX-0013 DV Services (DOJ/OVAW)
3. Budget EEA for 2012-TW-AX-0023 (DOJ/OVAW)



RECEIVED OCT 01 2013
DEPARTMENT OF HEALTH & HUMAN SERVICES

ADMINISTRATION FOR CHILDREN AND FAMILIES
370 L'Enfant Promenade, S.W.
Washington, D.C. 20447

September 26, 2013

Chairperson
Post Office Box 1016
64236 Second Avenue
Happy Camp, CA 96036

Dear Grantee:

The Family Violence Prevention & Services State Grants award is available for expenditures made in accordance with your approved application under the Family Violence Prevention and Services Act (42 USC 10401) for the period beginning 10/01/2012 and ending 09/30/2014.

Appropriation	CAN	Fiscal Year: 2013	EIN:
75-3-1536	2013G991538	93.671	1-942576572-A1
This Action	Cumulative	CFDA #: 93.671	Document Number: G-13QNCAPVPS
14,071	14,071		

With the acceptance of this award, you agree to administer this grant in compliance with conditions set forth in the applicable Program Instructions, terms and conditions, Departmental regulations, and OMB Circulars. Further, in accordance with Department of Treasury regulations 31 CFR Part 205, implementing the Cash Management Improvement Act, you agree to limit your request to draw Federal funds to the minimum amount needed and to time the request in accordance with the actual, immediate requirements in carrying out programs funded through this award. Failure to adhere to these requirements may cause the suspension of grant funds.

Funds included in this award will be made available through the DHHS Payment Management System (PMS). Questions pertaining to payments should be directed to DHHS Division of Payment Management, Post Office Box 6021, Rockville, MD 20852; telephone 1-877-614-5533.

Please transmit a copy of this letter to the office authorized to request funds covered by this award.

Sincerely,

Patrick A. Wells
Director, Division of Mandatory Grants

*Terms and Conditions to support this program can be found on the website at <https://www.acf.hhs.gov/grants/terms-and-conditions>.

REQUEST FOR MODIFICATION OF PROGRAM PLAN/ STAFFING PLAN/ BUDGET

Requestor Name: April Attebury Date: 10/17/2013

Department/ Program: Judicial System/Rikyav Family Violence

Modification to: ~Plan ~ Staff ~ Budget

Effective Dates: 10/1/2012 thru 9/30/2014

Affected Funding Sources (BIA, IHS Compacts, or Contract Title and Number:

G-13QNCAPVPS 2013 Family Violence Prevention & Services State Grant Award

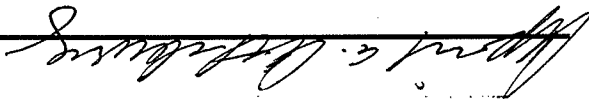
Affected Accounting Codes

Narrative Justification-Please describe reasons for requested modification.

SEE ATTACHED

Description	Account Number	Increase/ Decrease
SALARIES	7015	\$ 1,974.42
FICA/ MCARE	7101	\$ 151.04
SUTA	7102	\$ 122.41
WKMNS COMP	7103	\$ 9.67
RETIREMENT	7105	\$ 98.72
MILEAGE/VEHICLE USAGE	7301	\$ 1,200.00
SUPPLIES	7500	\$ 3,500.00
EQUIPMENT	7600	\$ -
CONTRACTUAL	7601	\$ -
UTILITIES	7607	\$ -
SHELTER & SUPPORTIVE SRVC		\$ 5,407.30
EMPLOYEE HEALTH INS	7601.05	\$ 608.44
IDC	7999	\$ 999.00
		\$ 14,071.00
		\$ -

SIGNATURES

Requestor 

Chief Financial Officer

Contract Compliance

Tribal Chairperson

* If this request is for line item adjustments and transfers that do not affect a program's overall budget or staff salaries/ wages, submit directly to the Chief Financial Officer.

** IF A CONTRACT MODIFICATION FORM OR PERSONNEL ACTION IS REQUIRED, PLEASE ATTACH.

Statement of Expenditures, Encumbrances & Appropriations

KARUK TRIBE

For Period Ending 09/30/2013
 Selecting on Div from 509402 to 509402

ACCOUNT DESCRIPTION	APPROPRIATIONS	MONTH-TO-DATE EXPENDITURES	YEAR-TO-DATE EXPENDITURES	PRIOR YEAR OUTSTANDING ENCUMBRANCES	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
5094-02-7015.00 SALARIES	165,900.45		76,266.89			89,633.56	45.97
5094-02-7101.00 FICAM/CARE	13,447.13		5,589.05			7,858.08	41.56
5094-02-7102.00 SUTA	2,031.44		1,131.83			899.61	55.72
5094-02-7103.00 WORKERS COMP	1,539.27		354.26			1,185.01	23.01
5094-02-7105.00 RETIREMENT	8,394.00		2,867.81			5,526.19	34.16
5094-02-7300.00 TRAVEL	17,256.72		9,336.34			7,920.38	54.10
5094-02-7301.00 MILEAGE	16,912.18		2,332.41			14,579.77	13.79
5094-02-7500.00 SUPPLIES	14,722.52		5,215.75			9,506.77	35.43
5094-02-7601.00 CONTRACTUAL	17,795.40		1,976.00			15,819.40	11.10
5094-02-7601.05 HEALTH INS	15,940.38		11,732.62			4,207.76	73.60
5094-02-7607.00 UTILITIES	21,467.79		2,936.91			18,530.88	13.68
5094-02-7607.10 CELL PHONE	3,851.62		1,837.65			2,013.97	47.71
5094-02-7800.00 VICTIM ASSISTANCE	7,410.00		1,114.48			6,295.52	15.04
5094-02-7801.00 LODGING VOUCHERS	9,600.00		4,437.00			5,163.00	46.22
5094-02-7999.00 IDC	82,951.00		33,489.00			49,462.00	40.37
Totals for: 509402 (2011-TW-AX-00) (3 DV SERVICES)	399,219.90		160,618.00	0.00		238,601.90	40.23
Report totals	399,219.90		160,618.00	0.00		238,601.90	40.23

① 10/1/2011 - 9/30/2012
 ② 10/1/2012 - 9/30/2013
 ③ 10/1/2013 - 9/30/2014

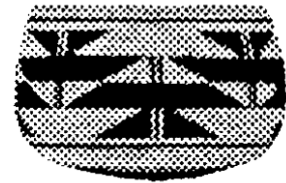
Statement of Expenditures, Encumbrances & Appropriations

KARUK TRIBE
 For Period Ending 09/30/2013
 Selecting on DIV from 509405 to 509405

ACCOUNT DESCRIPTION	APPROPRIATIONS	MONTH-TO-DATE EXPENDITURES	YEAR-TO-DATE EXPENDITURES	PRIOR YEAR OUTSTANDING ENCUMBRANCES	OUTSTANDING ENCUMBRANCES	UNENCUMBERED BALANCE	PERCENT USED
5094-05-7015.00 SALARIES	255,518.00		25,961.64			229,556.36	10.16
5094-05-7101.00 FICA/MCARE	19,548.00		1,917.52			17,630.48	9.81
5094-05-7102.00 SUTA	3,472.00		217.01			3,254.99	6.25
5094-05-7103.00 WORKERS COMP	2,092.00		90.48			2,001.52	4.33
5094-05-7105.00 RETIREMENT	12,776.00		1,182.43			11,593.57	9.26
5094-05-7300.00 TRAVEL	20,000.00		1,357.97			18,642.03	6.79
5094-05-7301.00 MILEAGE			167.44			167.44	
5094-05-7500.00 SUPPLIES	38,480.00					38,480.00	
5094-05-7600.00 EQUIPMENT	59,723.00		58,949.86			773.14	98.71
5094-05-7601.00 CONTRACTUAL	105,000.00		15,608.95			89,391.05	14.87
5094-05-7601.05 HEALTH INSURANCE	37,171.00		1,988.49			35,182.51	5.35
5094-05-7607.00 UTILITIES	32,307.00					32,307.00	
5094-05-7607.10 CELL PHONE	4,320.00					4,320.00	
5094-05-7610.00 CAR MAINTENANCE	7,200.00					7,200.00	
5094-05-7999.00 IDC	127,759.00		11,402.00			116,357.00	8.92
Totals for : 509405 (DOJ OVAW 2012-TW-AX-0023)	725,366.00		118,843.79	0.00		606,522.21	16.38
Report totals	725,366.00		118,843.79	0.00		606,522.21	16.38

① 10/11/2012 - 9/30/2013
 ② 10/11/2013 - 9/30/2014
 ③ 10/11/2013 - 9/30/2015

DATE: October 10, 2013
TO: Karuk Council
FROM: Ann Escobar, Interim Executive Director
SUBJECT: KTHA Director's Report



Government Shut Down Effects: Currently the only effects are the following; KTHA has submitted a model activity to install a solar component to the Yreka maintenance shop and we have submitted two requests for release of funds on projects that are ready to begin.

Home Replacement/Rehabilitation Programs: We currently have three home replacements in process and two home rehabilitation projects in process.

Housing Improvement Program (HIP): Plans are ready for advertisement. A pre-bid was scheduled for October 8th at 10:00. The water and sewer are there and the sewer appears to be sufficient, the well may need some work but it is unknown at this time. Both are permitted, HIS has worked on them in the past 10 years. The home is a two bedroom with a covered porch, backup generator, woodstove an HVAC system. The anticipated start will be in December, weather permitting.

Yreka Home Painting: The Force Account Crew is still painting as weather permits. Currently there are 14 homes done with 4 more to be complete, it is anticipated that all the homes will be done by the October 31st deadline. As for the remaining 10 homes that were put out to bid. There was only one bid received in the first round, there was a second visit and re-advertisement. Hopefully we will receive another competitive bid and the project will get awarded.

Comstock Fire Rehabilitation: The project will move forward with the layout discussed and see what the bids are; it is predicted that the project will be over budget. The stairs were the main challenge with the redesign and handicap accessibility. We will proceed with the designs and let the architect know what they would like and discuss the budgetary constraints to ensure the project is affordable for construction. Advertising for those services the week of October 14th.

Blue House Purchase: The house was paid for and the check was delivered. The Tribe would like the furniture in the home. We are now waiting for the keys to the house so we can evaluate the condition of the house.

Yreka Wellness Center: As you may be aware the bid opening was held on October 1st in Happy Camp. There were two bids received and both bidders attended the opening. Once the bids were opened it was determined and evident that the bids were well over budget, which was expected. On October 9th; Steve, Richard, Erin, Fred, Ann and Sara met to look over the schedule of bids to come up with ideas and do a comparison. There were a few line items that were significantly different as far as cost estimates. It was agreed that we would scale back on some of the costly items; such as materials used, the parking areas/site work, less bleachers/lockers and it was suggested that we do the project in phases. So everything will be kept just phased out. We are keeping the grant compliance items and getting creative. The

grant identifies; a gymnasium, men's/women's locker room, exercise room, cardio machine/weights, a kitchen area, and two offices. On October 9th we meet with the architect with the revision ideas. KAS was surprised that the bids were so far over budget.

Personnel: Dolores Voyles was seated as the newest Board of Commissioner to be effective October 21, 2013. The KTHA Executive Director interviews were held on October 16, 2013 and the KTHA Happy Camp/Orleans Tenant Relations Officer interviews were rescheduled the reschedule date will be Wednesday, October 23, 2013. The Orleans Maintenance/Landscaper position closed on October 14, 2013. The KTHA Happy Camp Custodian position closed on September 30, 2013. We look forward to these positions being filled.

Federal Financial Report (SF-425): This report has been submitted via electronic filing with HUD on October 16, 2013.

KTHA Staff Reports:

Carter Bickford, Chief Financial Officer:

September 2013 month end financial closing completed, with reconciliations, analysis and adjusting journal entries. 2013 year end closing and preparation for the 2013 year end audit has been started. As of October 1st 2012, the new Accufund accounting software has gone "live". Accufund training personnel were on hand to help KTHA staff with the initial transition, especially the first payroll with the new system. Quote for Amerind insurance renewal for the 2014 insurance year has been received, The new KTHA contribution rate is a reflection of verification of KTHA rental inventory and other buildings owned by KTHA, and an update of their replacement values.

Richard Black, Construction Manager

This month I have been working on the Kahtishraam wellness center along with other projects. On the wellness center we only received two bids, each bid was way higher than expected, one almost 2.5 million dollars higher. We had a meeting with the engineer and architect, they both seemed really surprised at the number, we discussed some changes and now we are waiting for them to submit a change order for the new changes we decided with the design team. I have been working on several other projects as well such as the Comstock home rehab which, our construction dept. has been working with April and Tanya to come up with a reasonable design for the home and now I have set a pre-bid meeting date, and have put together a scope of work for the design as well as created a small design for the A & E to design too. We have awarded a contract to Nate Rizzardo Roofing for the Louden property, we have been dealing with several projects that have gone out to bid multiple times with one or no bids, such as; Louden re-roof, Yreka Sprinkler set up, and the rehab work for the Rice Lane project. The Force account crew has been working hard to complete the Yreka Paint work they have completed fourteen homes, and have started home number fifteen, they have averaged painting one home per four days, and they are doing great.

Brian Gonzalez, Yreka Maintenance Supervisor

Yreka maintenance has been keeping up with work orders on a daily basis. This month we have not had much unit prep so we have taken advantage of that by cleaning out our truck yard completely. We were able to move the kerosene tanks that were dropped off in the back of the shop over to the yard and have it neatly lined in a row. We sent the trailer that was given to us by Happy Camp to be fixed

and it is working great for us. It truly does benefit us to have the trailer here in Yreka. The Kubota was sent to Central Equipment on the trailer to Medford also to be fixed, it had not been serviced in years and it is running great now, we also had two new seats installed and new teeth for the backhoe. We only had 1 unit to complete this month and we completed it in 4 days, we are waiting on new linoleum to be installed any day now. We were able to move all the appliances from scattered locations under the units to one stock location under 1248 A Muh Chee Shee. We have big projects ahead of us for next summer as there is junk in every storage available. We are looking forward to having some units open for the winter so we can remain busy indoors. We tried to get the elders some blinds that would benefit them, but it didn't work out the way we intended. I am working on getting something more sufficient for them. The snow plow I ordered is now on it's way and we should have it installed by the end of the month, allowing Happy Camp to get there snow plow back for the winter season.

Sara Spence, Executive Assistant Environmental

No new environmental reviews have been started since the last report. An environmental review will need to be completed for the fire restoration work to be done in Orleans once the full scope of work is finalized. I will be supplementing the Comstock home environmental since the final use of the home was determined to be domestic violence and there will be some changes to the scope of the project. Due to the government shutdown the Request for Release of funds that is pending to allow for funding the maintenance shop/resident center renovation, and retaining walls in Happy Camp is on hold. The shutdown is also delaying approval of the model activity to add solar panels to the Yreka maintenance shop and Wellness Center so an environmental will be started on that once we know the project is approved for implementation.

Construction

Several projects were moved into the next phase with awards being made. The largest project, the Wellness Center, is being scaled down due to the fact that both bids received were far above the budget available.

Administrative

Three contracts were assigned; 1) Loudon roof replacement, 2) Happy Camp Storm Damage Repairs, and 3) Orleans Generator service so that work will begin soon.

Human Resources

Executive Director interviews were held on October 16. The Happy Camp/Orleans Tenant Relations Officer interviews scheduled for October 15 had to be postponed due to unexpected circumstances, they will hopefully have been held by the Council Meeting. The full time Orleans Landscape/Maintenance position closed on October 14; application screening and interviews need to be scheduled. The Custodian position closed on September 30 and is still vacant awaiting application screening and interview scheduling. It is a challenge to get all of the parties together to screen applications with the updated requirements which extends the turnaround time for filling vacancies. Dolores Voyles was seated as the newest Board of Commissioners Member on October 21.

