

KARUK TRIBE
COUNCIL MEETING AGENDA
Thursday, September 26, 2013, 3 PM, Orleans, CA

A) CALL MEETING TO ORDER – ROLL CALL

AA) PRAYER / KARUK TRIBE MISSION STATEMENT

The mission of the Karuk Tribe is to promote the general welfare of all Karuk People, to establish equality and justice for our Tribe, to restore and preserve Tribal traditions, customs, language and ancestral rights, and to secure to ourselves and our descendants the power to exercise the inherent rights of self-governance.

CH) APPROVAL OF THE AGENDA

EE) APPROVAL OF THE MINUTES *(August 22, 2013)*

H.) OLD BUSINESS *(Five Minutes Each)*

1.

F.) GUESTS: *(Ten Minutes Each)*

1. Sherri Norris, California Indian Environmental Alliance
2. Sammi Offield, HCES 8th Grade
3. Eric Cutright, IT Director

I.) DIRECTOR REPORTS *(Ten Minutes Each)*

1. April Attebury, Tribal Court Administrator
2. Daniel Goodwin, Maintenance Supervisor (written report)
3. Leloni Colegrove, HR Manager
4. Dion Wood, TERO/Childcare Director
5. Tom Fielden, Emergency Preparedness Coordinator (written report)
6. Julie Burcell, People's Center Coordinator
7. Jaelyn Goodwin, Self-Governance Coordinator (written report)
8. Erin Hillman, Executive Director KTHA (written report)
9. Laura Mayton, Chief Financial Officer
10. Bill Keenan, KCDC Executive Director
11. Sandi Tripp, Director of Transportation (written report)
12. Scott Quinn, Director of Land Management
13. Leaf Hillman, DNR Director (written report)
14. Lisa Morehead, Grant Writer/Resource Developer (written report)

II.) REQUESTS (*Five Minutes Each*)

1.)

K) PHONE VOTES (*Five Minutes*)

1. Request approval of resolution 13-R-124 authorizing submission of a grant proposal to FHWA. Passed
2. Request approval of the revised KCDC CFO position. Passed at meeting (9/12)
3. Request approval of resolution 13-R-116 authorizing approval to submit for year 2 of HRSA FY14. Passed.
4. Request approval for Laura Olivas to attend AmeriCorps Symposium to Washington DC, September 16-20, 2013. Passed.
5. Request approval of resolution 13-R-113 authorizing Buster to sign the final gaming compact between the Karuk Tribe and the State of California. Passed.

M) INFORMATIONAL (*Five Minutes Each*)

1. Renee Stauffer / Josh Saxon, Tribal Members

N) COMMITTEE REPORTS (*Five Minutes Each*)

1. NCIDC Meeting Minutes

OO) CLOSED SESSION (*Five Minutes Each*)

1. Enrollment (dinner break)
2. Rebecca Super
3. Joseph Grant
4. Barbara Snider
5. Tribal Council Members

P) SET DATE FOR NEXT MEETING (*October 24, 2013 at 3 PM in Yreka, CA.*)

R) ADJOURN

**Karuk Tribe – Council Meeting
August 22, 2013 – Meeting Minutes**

Meeting called to order at 3:02pm by Russell “Buster” Attebery, Chairman

Present:

Russell “Buster” Attebery, Chairman
Michael Thom, Vice-Chairman
Joseph “Jody” Waddell, Secretary / Treasurer
Elsa Goodwin, Member at Large
Dora Bernal, Member at Large
Charron “Sonny” Davis, Member at Large
Amos Tripp, Member at Large
Crispen McAllister, Member at Large

Absent:

Alvis “Bud” Johnson, Member at Large (excused)

Prayer was done by Sonny Davis and the Mission Statement was read aloud by Russell “Buster” Attebery.

Agenda:

Sonny Davis moved and Crispen McAllister seconded to approve the agenda 7 haa, 0 puuhara, 0 pupitihara.

Minutes of July 25, 2013:

Sonny Davis moved and Amos Tripp seconded to approve the minutes, 7 haa, 0 puuhara, 0 pupitihara.

Guests:

1.) Robert Attebery, LIAP Administrator:

Robert is present to review an action item with the Tribal Council. He noted that he provided an e-mail submission to the Tribal Council which contained a request for approval of an annual LIAP grant submission under resolution 13-R-105.

Jody Waddell moved and Amos Tripp seconded to approve resolution 13-R-105, 7 haa, 0 puuhara, 0 pupitihara.

2.) Rod Adkins, Broker/Owner:

Rod is present to provide a presentation on Aflac insurance and the services that he can provide to the Tribes employees. Basically, he asked to be on the agenda noting that Le Loni Colegrove is a customer of his, and she wanted to bring services to the Karuk Tribe. He noted that she assisted him in providing a presentation. He would like to know if the Tribe was interested in offering benefits and services to the voluntary employees. He formally worked with Elk Valley and Dora Bernal and she is familiar with how it works. He is a broker and provided his mission statement.

He noted that Aflac offers several programs that are affordable to the employees and the Tribe. His request is to ask the Council to offer his services as a voluntary 100% product, as an available benefit to the employees of the Karuk Tribe. He will go into further details at a later time, if the Council is interested in it.

Michael commented that there were previous experiences with Aflac that didn't work out so well and he was concerned regarding the service. He provided information on the services via payroll deduction and how that benefits the employees.

Buster noted that the Council will review this information and get back to Mr. Adkins. He will provide further information if the Council is interested in going over this.

Director Reports:

1.) April Attebery, Tribal Court Administrator:

April is not present but Tanya Busby and Alma Mendoza are present in her place. Tanya noted that April is out sick. There are two action items that they would like to present.

The first action item is an out of state travel request for attendance to Tribal Consultation October 30-31, 2013 in Bismarck, ND, which they would like either April and Tanya, Self-Governance and a Tribal Leader to attend.

She then sought approval for herself, Leslie Moore and a partner in the Siskiyou County Domestic Violence Partnership to attend.

Buster then went on to the DA meetings that he attends and communication of those meetings. He explained that there are really no consequences to those actions of domestic violence and the acts while intoxicated.

Michael Thom moved to send Jaclyn Goodwin, Tanya Busby and one Council Member to Bismarck, ND October 30-31, 2013, 7 haa, 0 puuhara, 0 pupitihara.

She then sought approval for travel to September 17-18, 2013 to Duluth, MN for Tanya, Leslie and Julie to attend OVW Approved training for tribal grantees.

Jody Waddell moved and Sonny Davis seconded to approve out of state travel September 17-18, 2013 to Duluth, MN for Tanya Busby, Leslie Moore, and Julie, 7 haa, 0 puuhara, 0 pupitihara.

Alma provided the Council with an award for the mentorship program for their continued support of the program.

Dora Bernal moved and Michael Thom seconded to approve April's report, 7 haa, 0 puuhara, 0 pupitihara.

2.) Sandi Tripp, Director of Transportation:

Sandi is not present, written report provided.

Michael Thom moved and Sonny Davis seconded to approve Sandi's report, 7 haa, 0 puuhara, 0 pupitihara.

3.) Scott Quinn, Director of Land Management:

Scott is present to answer any questions that may arise from his written report. He has no action items.

Dora Bernal moved and Michael Thom seconded to approve Scott's report, 7 haa, 0 puuhara, 0 pupitihara.

4.) Leaf Hillman, DNR Director:

Leaf is not present, but Carly is present in his place. She first went on to provide a contract with MKWC. She sought approval of contract 13-C- 073 with an edit was made to write the Director of MKWC as opposed to just a position, naming the representative of the other person is important.

Dora Bernal moved and Jody Waddell seconded to approve contract 13-C-073, 7 haa, 0 puuhara, 0 pupitihara.

She then noted that the second action item is a proposal to the BIA from Craig Tucker, which funds salary and contracts that deal with the Klamath Basin projects that he works on. Michael commented that during his review he wanted clarification of Craig not speaking on behalf of the Tribal Council. Carly clarified that she did work on the proposal to ensure that was clarified. There was no resolution attached to the proposal for funding.

Michael would like this to be tabled. Laura Mayton noted that there needs to be a complete final version of the proposal in her office, because there is no way to track these documents at a later time. Carly will email the full package to the Council and cc to Laura Mayton to ensure there is a copy.

The proposal was moved to tomorrow when Craig Tucker is present.

Jody Waddell moved and Sonny Davis seconded to approve DNR's report, 7 haa, 0 puuhara, 0 pupitihara.

5.) Lisa Morehead, Grant Writer/Resource Developer:

Lisa is present to provide her report. She has no action items from herself or Megan. She is present though to answer any questions if the Council should have any.

She updated the Council on the activities of the grant writers. She has pending proposal deadlines that she may have to complete by phone votes because the grant writers are not being fed the information that they need to meet deadlines on; KCDC for NVYS, Department of Transportation Safety funds, FEMA Tribal Equipment Assistance, and Tribal Justice Support Grant.

Buster inquired about the grant information that is needed. Lisa noted that the grant writers are waiting on information. He then went on to try to determine why the deadlines cannot be met. Lisa explained the tasks needed and the NVYS grant being under Megan and the staff sending the needed components to provide the grant writers enough time to draft the final proposals.

Elsa Goodwin moved and Crispin McAllister seconded to approve Lisa's report, 7 haa, 0 puuhara, 0 pupitihara.

6.) Daniel Goodwin, Maintenance Supervisor:

Daniel is not present, Fred provided a report.

Michael Thom moved and Dora Bernal seconded to approve Fred's report, 7 haa, 0 puuhara, 0 pupitihara.

7.) Le Loni Colegrove, HR Manager:

Le Loni is present to provide her report. Le Loni reviewed the recent hires of the Tribe and departments.

She attended a meeting with Rondi and Jaelyn regarding the organizational chart and she provided written recommendations to the Chairman regarding that. She attended a meeting with Laura Mayton and AVI today.

The Newsletter deadline was August 19th and it was extended to the 20th which provided more articles.

Erin asked if there may have been a glitch with the email system. Le Loni noted that articles were sent in, just less received for this edition.

She then sought approval to attend the 2013 National Native American Human Resource Association Annual Conference, October 7-9, 2013 in Niagara Falls, New York.

Jody Waddell moved and Crispen McAllister seconded to approve out of state travel for Le Loni to Niagara Falls, NY, 7 haa, 0 puuhara, 0 pupitihara.

Elsa is going to review the Letter of Intent for the BOC later in closed session as the KTHA representative.

Crispen McAllister moved and Jody Waddell seconded to approve Le Loni's report, 7 haa, 0 puuhara, 0 pupitihara.

8.) Dion Wood, TERO/Childcare Coordinator:

Dion is present to review his report. He has not action items but he would like two meeting dates to provide to EEOC. The date selected was October 30-31, 2013 which was not great scheduling but is the only time that will work.

Dion would like to also set a WPA meeting. That meeting will be scheduled at a later time.

Red Hockaday, Judy Waddell, Crispen, Bud, vacant OR seat and the Council hopes that the Orleans vacancy is still being flown.

Dion really appreciated the collaboration on the summer youth program, which served 206 kids total at multiple times. This collaboration was through TANF, Childcare, TERO, DNR, Head Start and staff that were working very hard and out of their scope to ensure services were provided.

Jody thanked Dion for his report and his work with other programs.

Jody Waddell moved and Crispen McAllister seconded to approve Dion's report, 7 haa, 0 puuhara, 0 pupitihara.

9.) Thomas Fielden, Emergency Preparedness:

Tom is present to review his report and submit two action items. His first one is for handheld radios procurement and his second procurement is for satellite phones. He noted that the radios are for emergency response when communications are less than desirable. He will be making emergency response sites, one in Orleans and one in Yreka. He noted that the reason to review

satellite terminals for Happy Camp and Orleans is because generally speaking Yreka tends to keep some form of communication in an emergency.

Michael Thom moved and Crispen McAllister seconded to approve procurement and allow the purchase of radios and supplies from Hanson Communications in the amount of \$14,533, 7 haa, 0 puuhara, 0 pupitihara.

He then sought approval of his second procurement which is to purchase of satellite phones from Galaxy 1 in the amount of \$7,683.25. The service contract is included and is signed off by Laura Mayton, Laura Olivas, Michael Thom and Tom Fielden.

Elsa Goodwin moved and Crispen McAllister seconded to approve procurement and allow the purchase in the amount of \$7,683.25, 7 haa, 0 puuhara, 0 pupitihara.

Tom then noted that the State of emergency was declared by the Karuk Tribe and if approved by Obama will determine reimbursement.

Michael Thom moved and Elsa Goodwin seconded to approve Tom's report, 7 haa, 0 puuhara, 0 pupitihara.

10.) Julie Burcell, People's center Coordinator:

Julie is not present, written report provided.

Elsa Goodwin moved and Sonny Davis seconded to approve Julie's report, 7 haa, 0 puuhara, 0 pupitihara.

11.) Jaclyn Goodwin, Self-Governance:

Jaclyn is not present, written report provided.

Michael Thom moved and Dora Bernal seconded to approve Jaclyn's report, 7 haa, 0 puuhara, 0 pupitihara.

Amos inquired about Jaclyn's notation to seek Council approval on a legal opinion. Scott explained that First American Title has been having issues working with other Tribes. Erin noted that the KTHA has been involved in this as well. The KTHA attorney has provided his opinion that the Karuk Tribe constitution provides the Council the authority to develop a waiver of sovereign immunity. The confusion is noted and the Council will need to determine how this is to be administered and followed. Scott explained that there may be another option which is a little more expensive. Scott noted that Jaclyn did some great research, and found an instance where a different Council had a similar situation as this.

12.) Erin Hillman, Executive Director:

Erin is present to review her report with the Tribal Council. She has two action items. Erin noted that there are updated position descriptions that had recent revisions. The two revisions to the TRO officer and the Assistance Director/Operations Manager.

Erin noted that there is a different meeting scheduled which will conflict with the KTHA quarterly meeting. Barbara commented that if the meeting is not needed then maybe it can be forgone this quarter. Dora commented that there is policy review. Barbara shall confirm a meeting date for the BOC and the Tribal Council to meet.

Erin announced that there were no bids received for the childcare feasibility study. The pre-bid for the closing is September 5th at 2pm in Yreka. The Wellness Center pre-bid at 10am the same day.

The model activity request has been submitted to HUD to add solar energy to the Wellness Center.

She met with April and Tanya regarding the Comstock property. Erin also noted that there is additional information on the program and how they will move forward.

Jody Waddell moved and Amos Tripp seconded to approve the revised TRO position description, 7 haa, 0 puuhara, 0 pupitihara.

Amos Tripp moved and Jody Waddell seconded to approve the Assistant Director/Operations manager position description, 7 haa, 0 puuhara, 0 pupitihara.

Amos Tripp moved and Crispen McAllister seconded to approve Erin's report, 7 haa, 0 puuhara, 0 pupitihara.

13.) Laura Mayton, CFO:

Laura is present to provide a verbal update. She does not have any action items; but she would like to have a discussion at the upcoming Planning Meeting. She would like to seek approval of an agreement for an architect for the casino project, recommendation on two financial advisors that will be the best, AVI (health insurance options – leaving the plan with a 5-11% increase in cost). Until there is a replacement for Contract Compliance, she would like to ensure that a final version of each proposal is sent to her. Discussions regarding the RV Park are being held, and she hopes to have some ideas soon.

Michael Thom moved and Crispen McAllister seconded to approve Laura's report, 7 haa, 0 puuhara, 0 pupitihara.

14.) Bill Kennen, KCDC Executive Director:

Bill is present and he provided his report. He updated the Council on their POS for the Amkuuf shop in Yreka.

There is an AmeriCorp position description; AmeriCorps Planning Specialist and also the Sales Clerk II position that need approval.

Michael Thom moved and Jody Waddell seconded to approve the AmeriCorps Planning Specialist position description, 7 haa, 0 puuhara, 0 pupitihara.

Jody is concerned over the wage, because most of the programs need to make \$10 per hour as standard with the Tribes positions. That was understood, but KCDC would have to identify that funding line to accomplish that.

Michael Thom moved and Jody Waddell seconded to approve the Sales Clerk II position description, 7 haa, 0 puuhara, 0 pupitihara.

Bill then presented the organizational chart for the KCDC organizations. Discussion regarding the meetings that needs to take place and the planning to have a yearlong fire program. Amos recalls having discussions with Jaelyn to help identify what the overall structure will look like. Laura commented that the group is discussing the lack of structure and the organization of it. The real problem is that there is a lack of understanding and working together, without communicating and working together the organizational chart is just a piece of paper. Collaborating and communicating on programs is best.

Elsa commented that TANF will pay for a receptionist and then another member of Tawnia's crew and she inquired if that had been reviewed. The Tribal Council instructed the programs to seek resources together to provide the service that KCDC needed. Bill commented that that wasn't an ideal situation.

Crispen McAllister moved and Sonny Davis seconded to approve KCDC's report, 7 haa, 0 puuhara, 0 pupitihara.

Requests:

1.) Eric Cutright, IT Director:

Eric is present to seek approval of agreement 13-A-064 between the Karuk Tribe Housing Authority and the Karuk Tribe. It has not been approved by Housing BOC to date, but it is on their agenda September 3, 2013. This agreement covers IT staff and services.

Dora Bernal moved and Amos Tripp seconded to approve agreement 13-A-064, 5 haa, 0 puuhara, 2 pupitihara (Jody Waddell and Elsa Goodwin).

Eric then went on to seek approval of procurement for a backup server. He has been testing the service and he found a vendor that can provide the best service. It is with Silvereye Technologies, LLC in the amount of \$5,917.00. Dora asked if this was purchased previously. Eric noted that yes, but it failed twice. Eric was not satisfied with the service of that software, which was \$3,000 at that time, so he evaluated this purchase and tested it to ensure it will meet the Tribe's needs.

Eric further explained backups and the systems now that he will have that have further offsite backup capability.

Michael Thom moved and Amos Tripp seconded to approve procurement and allow the purchase of software from Silvereye Technologies LLC, in the amount of \$5,917, 7 haa, 0 puuhara, 0 pupitihara.

Eric then provided modification (2) to contract 12-C-044 increasing \$66,000 to EnerTribe Inc, to provide some construction oversight for the Orleans Broadband project. Michael inquired about the modifications and EnerTribe not including these amounts in their original contract. Eric clarified that the construction oversight was not included in the beginning because it was unknown how much oversight was going to be needed. This assistance will allow Eric to continue his IT duties and this project is fairly larger than he thought.

He noted that construction is about to take place but the USFS is not responding so if there are Council Members that attend USFS meetings, it would be helpful to mention the lack of cooperation.

Michael Thom moved and Dora Bernal seconded to approve modification (2) to contract 12-C-044, 7 haa, 0 puuhara, 0 pupitihara.

Fourth action item is an agreement between Humboldt County and the Karuk Tribe. That is not prepared to date.

Dora inquired about a “go-to” meeting ability. She would like to have a meeting set up with the casino project and attorney’s so that it reduces cost. Eric will review options with the service providers and get in touch with Dora.

2.) Carly Whitecrane, DNR employee:

Carly left the meeting from earlier and then created fixes to Craig’s proposal to seek final approval. It is under resolution 13-R-107

Elsa Goodwin moved and Crispen McAllister seconded to approve resolution 13-R-107, 7 haa, 0 puuhara, 0 pupitihara.

Closed Session:

Dora Bernal moved and Michael Thom seconded to approve resolution 13-R-110, 7 haa, 0 puuhara, 0 pupitihara.

Dora Bernal moved and Crispen McAllister seconded to approve resolution 13-R-109, 7 haa, 0 puuhara, 0 pupitihara.

Consensus: to table request under resolution 13-R-111 for further discussion by the Tribal Council.

Consensus: to table request under resolution 13-R-091 Amendments for the Tribal Council to review the document and intent for amendment.

Michael Thom moved and Amos Tripp seconded to purchase a water heater for Tribal Member #2332 in the amount of \$418 from third party, 7 haa, 0 puuhara, 0 pupitihara.

Amos Tripp excused himself from the meeting.

Consensus: to deny the request from Tribal Member #2645, because the situation did not prove to be sustainable long term and only will hinder the Tribal Member. Revised planning may be reconsidered at a later time.

Consensus: to deny Tribal Member #2220 request because it does not justify or provide full enrollment into school, long term planning, and obligation fulfillment.

Amos Tripp re-entered the meeting.

Informational: Employee drawing; Diana Poeschel.

Dora Bernal moved and Sonny Davis seconded to approve seating Tribal Member# 895 to the KTHA Board, 6 haa, 0 puuhara, 0 pupitihara.

Michael Thom moved and Crispen McAllister seconded to provide the softball insurance for the DD tournament Labor Day weekend with signed waivers by the participants, 7 haa, 0 puuhara, 0 pupitihara.

Jody Bernal moved and Amos Tripp seconded to approve the revised loan agreement for Tribal Member #1602 to add the payments to the end of her loan, at \$50 per month moving forward, 7 haa, 0 puuhara, 0 pupitihara.

Consensus: to move forward with application review.

Dora Bernal moved and Jody Waddell seconded to approve Tribal Member #4297 for the ICW Committee, 7 haa, 0 puuhara, 0 pupitihara.

Amos Tripp thanked the Council for assistance with the Brush Dance. He noted that the cultural stuff is rolling and it is developing over the upcoming years. Amos thanked the Council for the support and thanked the Council for continued support of the youth crew.

Consensus: to seat Jody Waddell on the Pikyav Committee.

Next Meeting Date: September 26, 2013 at 3pm in Orleans, CA.

Dora Bernal moved and Crispen McAllister seconded to adjourn meeting at 8:43pm, 7 haa, 0 puuhara, 0 pupitihara.

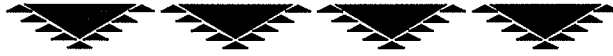
Respectfully Submitted,

Russell "Buster" Attebery, Chairman

Recording Secretary, Barbara Snider

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64236 Second Avenue
Post Office Box 316
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Phone: (530) 493-5257
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Karuk Tribe



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AGENDA REQUEST FORM

All agenda request forms must be completed and submitted to Executive Secretary, Barbara Snider, prior to being added to a meeting agenda.

Date: 9/20/13

I request to be added to the meeting 9/26/13 agenda.
(Meeting Date)

I prefer Open open/closed session. (Note: your item will be evaluated for open or closed session as well. i.e., personnel or confidential matters will be moved to closed session).

THE ITEMS THAT I WILL BE DISCUSSING ARE:

1. See attached / briefing!
2. _____
3. _____

(Note: please provide as much detail as possible so that your matter can be properly evaluated as some items may have requirements for presentation to other Boards, Committees, Groups or Departments, prior to presentation to the Tribal Council. If so, the Tribal Council will refer you to the appropriate place. If you have already presented your item to others, please note that above.)

Thank you,

NAME:

Shemi Nomis

TITLE:

ROLL NUMBER:

CONTACT INFO:

Barbara Snider

From: Sherri Norris <sherri@cieaweb.org>
Sent: Thursday, September 19, 2013 4:39 PM
To: Barbara Snider
Cc: Leaf Hillman; Lisa Hillman
Subject: Eating Fish Safely WIC Curriculum
Attachments: CDPH CIEA Appendicies.pdf; WIC 2012 Summary.pdf

Hi Barbara,

Quick email to follow up on our request to meet with Council next week. I am not sure if there was space on the agenda or not, however Lisa Hillman told me that Tribal Council would need materials by today in order to have enough time to review them ahead of time. Therefore, attached is the Draft Curriculum and brief overview of the 2012 Women, Infant and Children's "Making Healthy Fish Choices" Curriculum and Program. The following explains the purpose of this program and what we hope to discuss with Council.

CIEA would like to provide the Karuk Tribal Council with information about our completed 2012 Women, Infants and Children (WIC) pilot and an opportunity to complete a second pilot in the Klamath through a CAL EPA grant. We have received the go ahead from CAL EPA to begin this work, however the first step is to meet with the Karuk and Hoopa Valley Tribes to verify the pilot has your approval support. In 2012 Tribal environmental staff of both Tribes felt this program would fit well in the region and that it was needed.

The purpose of this pilot is to show the curriculum can be duplicated in a rural location, where eating wild-caught fish is more common than eating store-bought fish. The curriculum is the only Safe Fish consumption WIC curriculum in the nation; promoting fish consumption while avoiding store-bought and wild-caught fish that are highest in mercury. The original WIC pilot included the completion and successful teaching of these course in a Native American WIC clinic in an urban setting. To seek statewide adoption by WIC we have been advised that we must show it's adaptability. Karuk and Hoopa Environmental Directors felt that the Klamath region would be the most appropriate place for a second pilot.

Our mission and guiding principles support the promotion of traditional subsistence fish consumption and we created this curriculum so that it can include regional perspectives, materials and the promotion of regional traditional foods. At this time clinics provide canned tuna and canned salmon without providing up-to-date information about which are more safe for woman and small children or how this relates to local wild-caught fish, statewide advisories, or a mechanism for local Tribes to include promotion of traditional foods.

Before approaching the WIC clinics this fall, CIEA would like to provide a briefing and gain feed-back from the Karuk Tribal Council. If this is possible please let us know so we can make travel arrangements. We would also like to talk with you about the Regional WIC Workgroup which we hope to convene in the coming months.

Respectfully,

Sherri

Sherri Norris
Executive Director
California Indian Environmental Alliance
526 Grand Ave.
Oakland, CA 94610
Ph: (510) 848-2043

Making Healthy Fish Choices (GC 30 Fish Curriculum)

REVIEW DRAFT - Do Not Distribute

WHO:

For WIC participants who have children age one to five years' old and for participants who might be interested in the subject. This class can be offered in Spanish, English, Vietnamese and possibly other languages [as clinic requires and with OEHHA translation support]. The class will be taught by trained WNA's, RD's or DN's, and will have 10-15 slots open. The times and dates may vary depending on the clinic's master calendar.

WHY:

The consumption of fish is an important part of a healthy and balanced diet. Fish contain polyunsaturated omega-3 fatty acids that may help reduce chronic diseases and aid brain development. However, some fish may be contaminated with chemicals such as mercury and PCBs. These chemicals can be present in fish due to industrial pollution and mining activities from the California Gold Rush.

Populations who depend on fish for economic and cultural reasons can be more at risk, such as those served by the WIC clinics. Unfortunately, mercury can be found in some fish bought from stores and restaurants. Mercury and PCBs are found in certain fish caught in California waterbodies. So state agencies have issued statewide advisories for fish caught in rivers, lakes and reservoirs.

This class will provide educational material to educate and inform participants about mercury and PCBs in fish. By having the appropriate knowledge and context, participants will be able to make healthier and safer choices when consuming fish.

SO THAT:

WIC participants can better understand the importance of and be able to take action in following local and national fish advisories. Participants should leave better prepared to make educated and informed decisions when buying fish or fishing in local waters.

WHEN:

This class will be 30-45 minutes; times and dates may vary per agency. This class will substitute a secondary education contact like a GA contact.

WHERE:

The class will be offered in a WIC setting.

WHAT:

This class will present educational material, allowing participants to identify fish low in chemicals versus fish high in chemicals. In addition, this class will present healthier alternatives, including the types of fish high in omega 3s, local and state-wide fish advisories, recommend portion sizes for adults and children, and provide cooking and preparation recommendations.

WHAT FOR:

By the end of this class, participants will have created, practiced and applied new information to already known information about mercury/PCBs in fish. Participants will leave with relevant information, allowing them to make healthier choices, thus avoiding fish high in mercury/PCBs and increasing their consumption of fish high in omega 3s.

HOW:

ANCHOR:

Turn to your partner and share; do you eat fish? What kind of fish do you normally eat? Where does this fish come from (grocery store or local waters, or other area)?

APPLY 1:

Explain health benefits of fish consumption and define Omega-3 fatty acids. Show participants chart with health benefits at different life stages-unborn babies, children, adults. Discuss USDA recommendations for adults of 8 oz. or more ounces per week of a variety of lower mercury seafood. Using models/other visual aids, demonstrate 6 oz. cooked adult portion size and adjustments for young children, starting with 1.5 oz. cooked portion.

Materials Used: Omega-3 benefits chart, CDPH fish portion models

APPLY 2:

Define mercury and PCBs. With the help of posters, show participants sources of mercury and PCBs in the environment and how they bioaccumulate up the food chain. Discuss how these chemicals can be harmful to individuals' health and to children's health.

Materials Used: USGS Mine Map of CA and Bioaccumulation Poster

APPLY 3:

Commercial: With the help of posters, show participants the types of fish that are highest in Omega-3s and lowest in mercury and highlight WIC CAN BUY foods. Present EPA/FDA joint advisory information fish that women of childbearing age and young children should never eat, shark, swordfish, king mackerel, and tilefish. Present brochures that show images with safe fish to eat and those to avoid.

Regional: With the help of posters, show participants the types of fish caught in local Waters that are high in mercury and PCBs. Present brochures that show images of fish that are safe to eat and those that should be avoided from Local waters . If applicable for audience, point out that the advisories are more restrictive for women 18-45 and children (compared to men and older women) because they are sensitive to harm from the chemicals. Also, note that for the fish that are safe to eat, there still are limits on the number of serving per week. Encourage wild-caught salmon and trout.

Materials Used: CDPH low-literacy poster, CDPH low-literacy brochure, local and statewide Fish Advisory

APPLY 4:

Identify the fish that clients already eat and compare these fish to national and local fish advisories. Explain and practice proper way of cleaning and preparing fish that will reduce some chemicals like PCBs. Have participants practice on cloth fish model.

Materials Used: Cloth Fish Model

AWAY:

Discuss national and local fish advisories and, if participants feel comfortable, have them share as a group how this information will help them improve their eating habits, subsequently avoiding fish high in mercury/PCB's and choosing fish high in omega 3s. Review "Making Health Fish Choices Pledge" and have participants sign.

Materials Used: "Making Healthy Fish Choices Pledge"

Making Healthy Fish Choices

Who:

WIC participants who have children age one to five years old. This class will be offered in Spanish, English, Vietnamese and possibly other languages, per agency.

WIC facilitator – The class will be taught by trained WNA's, RD's or DN's about mercury and PCBs in fish bought from stores and restaurants and fish caught in Local waters ,

and will have 10-15 slots open. The times and dates may vary depending on the master calendar.

Why:

The consumption of fish is an important part of a healthy and balanced diet. Fish contains polyunsaturated omega-3 fatty acids that may help reduce chronic diseases and aid brain development. However, some fish may be contaminated with chemicals such as mercury and PCBs.

Populations who depend on fish for economic and cultural reasons can be more at risk, such as those served by the WIC clinics. Unfortunately, mercury can be found in some fish bought from stores and restaurants. Mercury and PCBs can be found in local Bay Area waterbodies, including Local waters .

This class will provide the necessary educational material to educate and inform participants about mercury and PCBs in fish. By having the appropriate knowledge and context, participants will be able to make healthier and safer choices when consuming fish.

Time:

This class will be 30-45 minutes; times and dates may vary per agency. This class will substitute a secondary education contact like a GA contact.

Set-Up:

Chairs set up in a circle or semi-circle. WIC facilitator will sit in the circle with participants after presenting educational material.

Objectives:

By the end of this session, participants will have:

- Learned about the health benefits of consuming fish
- Learned what mercury and PCBs are, where they come from, and how they might harm you and your children.
- Identified fish that should be eaten because they are high in omega-3 fatty acids

- Identified fish that should be avoided because they are high in mercury/PCBs
- Learned about recommended serving sizes for women and children.
- Learned about local and national advisories for fish bought in stores and restaurants, and fish caught in Local waters
- Learned how to clean, prepare, and cook fish properly to reduce amount of chemicals in the fish
- Used the Shopping Guide to learn about CAN BUY fish (if applicable)
- Practiced shopping for fish using WIC checks (if applicable)

Lesson Overview

1. Welcome, Introduction and Warm Up

3 Minutes

2. Explain health benefits of fish consumption, recommended serving sizes for women and children, and define Omega-3 fatty acids.

7 minutes

3. Define mercury and PCBs and identify sources of environmental contamination. Explain bioaccumulation up food chain with use of educational materials. Discuss how these chemicals can be harmful to individuals' health and to children's health.

5 minutes

4. Present information, including posters and brochures, about commercial fish advisories. Review types of fish, focusing information on high Omega-3/low in mercury options, WIC CAN BUY options, identifying "do not eat" fish for women and children, and recommended serving sizes for women and children.

Present information, including posters and brochures, about local and statewide fish advisories. Review types of fish that are healthy options because they are lower in chemicals and those that are high in mercury and PCBs and should be avoided.

7 minutes

5. Have participants identify fish they consume from stores and restaurants. Compare these fish to the national advisory. Review health benefits and risks, and reasons for following the advisory. Discuss options for choosing healthier alternatives (fish low in chemicals and high in omega 3s).

Have participants identify fish they already consume from local waters. Compare these fish to the statewide and local fish advisories. Review health risks and benefits for following the advisories and how to compare advisories when there are local with the statewide advisories. Discuss options for choosing healthier alternatives (fish low in chemicals and high in omega 3s).

Review cleaning/trimming/preparation methods that will reduce the amount of chemicals (remove skin and guts, eat only the skin fillet, steam or grill fish so that the cooking juices drain away). Practice preparation methods as a group with cloth fish model.

12 minutes

6. Using the Shopping Guide: cover CAN BUY fish (if appropriate)

3 Minutes

7. Closing and invitation to take "Making Healthier Fish Choices Pledge"

3 minutes

Activities:

1. Welcome and warm up

3 minutes

Introduction:

Example:

"Good morning/afternoon, my name is _____.

"Today we will be talking about making healthier fish choices and the health benefits of consuming fish. We will also talk about two chemicals called mercury and PCBs that are found in some fish."

"You might be asking yourself, what are mercury and PCBs? Today you will learn that mercury and PCBs are chemicals found in some fish. You will also learn about the health benefits of eating fish."

Refer to the overview of the class.

Warm-Up:

“Please turn to your partner and share: do you eat fish? What kind of fish do you normally eat? Where does this fish come from (grocery store, Local waters or other waterbodies)”

Invite participants to share as a group their responses, if they feel comfortable sharing.

2. Benefits of eating fish

7 minutes

3. Present educational materials about Mercury and PCB's

5 minutes

Fish is an important and healthy part of our diet. The purpose of this class is to educate and present you with healthy fish options. Fish contains omega 3 fatty acids, vitamins (D and B2), and minerals, which are especially important for developing babies and small children.

Omega-3 fatty acids, are “essential.” This means that the body needs them to function properly, but does not produce them. Therefore, you must consume through food sources. Omega-3s are found in fish, some plant sources and nut oils and can:

- Help maintain a healthy heart by lowering blood pressure and reducing the risk of sudden death, heart attack, abnormal heart rhythms, and strokes.
- Aid healthy brain function and development of vision and nerves in your baby during pregnancy, including higher maternal fish intake during pregnancy linked to higher test scores in children
- May decrease the risk of depression, ADHD, Alzheimer's disease, dementia, and diabetes.
- May prevent inflammation and reduce the risk of arthritis
- “Most people don't eat enough seafood. It is especially important for pregnant and breastfeeding women to eat fish high in omega-3 fatty acids and low in mercury. The health benefits are much greater when we eat fish high in omega-3 fatty acids and low in mercury.” Women of childbearing age should eat 8 to 12 oz of fish per week. Young children should eat smaller servings of 4 to 6 oz. per week.

Materials Used: Omega-3 benefits chart, CDPH fish portion models

“Let’s start by defining some terms:

By a show of hands, Does anyone know what mercury or PCBs are?

Wait a few seconds, if no hands proceed. If someone raises their hand ask “would anyone like to share what you know about mercury or PCBs?” Acknowledge participant’s answer if they share.

Thank you for sharing (if anyone shares). Mercury is a naturally-occurring element which is released into the environment by natural sources like rock, soil, air and volcanoes, as well as manmade processes like mining and burning coal for energy, among others. Mercury can build up in large, long-lived, predatory-type fish like sharks and swordfish (and also include tilefish and king mackerel). These fish have high mercury anywhere they are caught including fish you buy in stores and restaurants. In California, mercury was used to extract gold in Sierra Nevada. This substance was released in many lakes and rivers during the California Gold Rush. These waterbodies are connected to Local waters so some fish in all these areas are contaminated with mercury.

Please refer to the poster representing Gold Mines and Mercury Mines to demonstrate where mercury is found.

Pause for a few seconds; ask if participants have any further questions about mercury. If no questions, please proceed.

“Let’s now define PCBs, PCB stands for Polychlorinated biphenyls. PCBs are manmade chemicals, used widely in many industrial applications, like electrical transformers, capacitors among others. They were banned in 1976 because they are harmful to your health. They also don’t break down easily and stay in the environment for a long time. This substance entered in the environment through improper disposal, spills and leaks. PCBs enter the soil and water, contaminating fatty parts of fish. Some PCB-containing equipment still is used today.”

These chemicals accumulate as you move up the food chain. Refer to Bioaccumulation graphic and explain bioaccumulation process. Larger, predatory fish that are at the top of the food chain, like shark and swordfish are high mercury.

Materials Used: USGS Mine Map of CA, Bioaccumulation Poster TBD

4. Present Information

5 minutes

Provide CDPH low-literacy Fish Advisory brochure to all the participants.

"I am going pass out some brochures, these brochures are for you to take home to share with your family. Please open the brochure; we will go over this brochure as a group." Refer to poster version of CDPH low-literacy brochure.

National Advisories for fish from stores and restaurants
(review key messages):

- It's good that you're eating fish. Fish is good for your health and your baby, and it's a good alternative to other kinds of meat.
- Some fish you buy can have mercury. Too much of this chemical in your body could harm your health and your children's health.
- You and your children should never eat shark, swordfish, tilefish, or king mackerel. These fish are always high in mercury.
- For fish that you buy, try to eat it 2 times a week. Some good choices are salmon, sardines, anchovies, and trout. These fish are low in mercury and high in omega 3s.
- A serving is about the size and thickness of your hand. Children should be given smaller servings.

"Does anyone have any questions about fish that you buy from the store?"

Provide Local waters Advisory Brochure to all the participants.

"Next we are going to talk about fish that you can catch from the Local waters. Due the exposure of mercury and PCBs in Local waters, there are advisories to help you and your family make healthier choices when eating fish. Fish is an important and healthy part of our diet that's why it is important to make the right choice."

Local Advisory for Local waters [review key messages:]

- There is a health advisory for fish caught from Local waters . Some fish have mercury and PCBs.
- The safest fish to eat from Local and statewide are salmon, brown rockfish, jacksmelt, and red rock crab. Eat up to 2 meals a week of these fish.
- Women of childbearing age (18-45) and children 1-17 should not eat any surfperch, sharks, striped bass, or white sturgeon from the Local and statewide . These fish have high levels of mercury and PCBs

Local advisories for other places:

"If you catch and eat fish from other local lakes and rivers, make sure to find the appropriate advisory. Here are some places where these advisories are listed: [refer to OEHHA website or DFG fishing regulations booklet]." "Now that you guys are familiar with the brochures and have a better understanding of local and national advisories, let's do a little activity."

Materials Used: CDPH low-literacy poster, CDPH low-literacy brochure, Local and statewide Fish Advisory

5. Group activity and preparation demo

10-15 minutes

Activity:

"Please look very closely at the brochure (individually) compare an already consumed fish to local and national fish advisories. By looking at the brochure how would you make a healthier choice? If you don't already consume the type of fish in the advisory, that's okay, try selecting a healthier fish that you might want to try."

Give them a few seconds to look over the brochure individually.

"Now please turn to your partner and share your answers." Allow them a few minutes to share with their partner. Ask if anyone would like to share their answer, make them feel safe and comfortable by sitting with them in the circle.

"Having the tools that you now have, selecting the healthier type of fish for you and your family can be much easier. WIC recommends eating fish; it's an important part of a healthy diet. However, we want you to make a healthy choice, obviously by selecting what's most accessible to your family. "

"Let's now practice how to properly clean, trim and prepare fish. Preparing and cooking method can lower some chemicals in fish, that's why it is important to follow appropriate recommendations. " Using cloth fish model, demonstrate the proper preparation methods. If they are comfortable, have the participants practice using the model too. While you are practicing ask participants to share, Which recipe might you make at home?"

Materials Used: Cloth Fish Model

6. Using WIC shopping Guide

3 minutes

If appropriate; using the shopping guide: cover CAN BUY fish, page #20. ONLY breastfeeding participants receive canned fish. Their options are chunk light tuna, pink salmon and sardines. Please encourage participants to buy pink salmon and sardines, since these fish are the healthiest; low in chemicals and high in omega 3s.

Materials Used: WIC Shopping Guide and Examples of Canned Fish

7. Closing and pledge to eat healthier fish

3 minutes

"Today we looked at mercury/PCBs in fish and advisories. But, most importantly the health benefits of consuming fish high in omega-3 and low in mercury. We hope that this information will help you and your families make healthier choices."

"Let's look at your handout which has a pledge. Let's take a pledge to keep our children and ourselves healthy."

Review pledge and invite participants to sign the pledge and take it home.

"What fish will you and your family eat from now on? Remember to eat healthy fish! Thank you for participating in our discussion today!"

Materials Used: "Making Healthy Fish Choices" Pledge

Appendix B—Educational Intervention Tool for Waiting Room Survey

Client eats fish:

- **It's good that you're eating fish.** Fish is good for your health and your baby, and it's a good alternative to other kinds of meat. (Hand out CIEA brochure and discuss safe eating guidelines)
- **Some fish can have mercury and PCBs.** Too much of these chemicals in your body could harm your baby's brain and growth.
- **You and your children should never eat shark, swordfish, tilefish, or king mackerel.** They have the highest mercury. Children should not eat these fish either. (Hand out joint EPA/FDA advisory)

Client eats commercial fish:

- **For fish that you buy, try to eat it 2 times a week.** Some good choices are salmon, sardines, anchovies, and trout. Remember, a serving is about the size and thickness of your hand and children should be given smaller servings.
- **Try to eat a variety of different fish,** instead of only one kind of fish. These are some low-mercury fish to choose. (Show fish in green section of CIEA "Eating Fish Safely" brochure.)

Client eats sport fish (caught by self, friends, family)

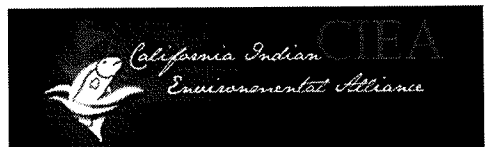
- **Make sure you know where your fish comes from.** Check the advisory for that place, before you eat any fish. (Hand out Local and statewide Advisory Brochure, show OEHHA website/phone number on Local and statewide brochure)

Client eats sport fish from Local and statewide (caught by self, friends, family)

- **There is a health advisory for fish caught from Local waters .** Some fish have mercury and PCBs.
- **The safest fish to eat from Local and statewide are salmon, brown rockfish, jacksmelt, and red rock crab.** Eat up to 2 meals a week of these fish. Remember, a serving is about the size and thickness of your hand and children should be given smaller servings.
- **Women of childbearing age (18-45) and children 1-17 should not eat any surfperch, sharks, striped bass, or white sturgeon from the Local and statewide .** These fish have high levels of mercury and PCBs.

“Making Healthy Fish Choices” 2012 WIC Collaborative Program Summary

- **Community Event Tabling** WIC & CIEA staff
- **Waiting room survey & one-to-one educational interventions**
 - Reached 769 families
- **Staff Trainings - NAHC health care providers -**
WIC clinic staff & interviewing interns
- **WIC “Making Healthy Fish Choices” Curriculum**
- **“Making Healthy Fish Courses” Courses**
 - WIC Staff reached 1350 clients & their families
 - Offered in English, Spanish & Vietnamese
 - Pledge
 - Focus Groups
- **One-to-one prenatal**

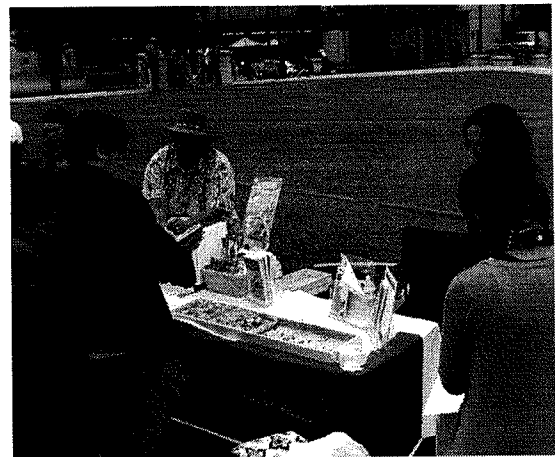


“Making Healthy Fish Choices” Program Multi-Source Approach

- WIC “Making Healthy Fish Choices” Program
- Health Care Provider Training
- Tribal Self-Advocacy by local Tribes
- Regional leadership of State-wide & National Fish Consumption Policies

Key Components:

- ✓ Consistent information
- ✓ Store-bought & wild-caught
- ✓ Do not recommend avoid all fish
- ✓ Safer species & locations
- ✓ Fish intake surveys
- ✓ Link clinics and community-members with Tribally-led efforts in self-advocacy, cleanup & restoration.
- ✓ Tribal guidance of national fish consumption policies



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AGENDA REQUEST FORM

All agenda request forms must be completed and submitted to Executive Secretary, Barbara Snider, prior to being added to a meeting agenda.

Date: 9-9-13

I request to be added to the meeting 9-26-13 agenda.
(Meeting Date)

I prefer open open/closed session. (Note: your item will be evaluated for open or closed session as well. i.e., personnel or confidential matters will be moved to closed session).

THE ITEMS THAT I WILL BE DISCUSSING ARE:

1. HC Elementary 8th grade Class to wash Tribe's
 Cars for 8th grade trip fundraiser. 10 pool cars
 @ \$75.00/each. Wash & detail (outside & inside)

(Note: please provide as much detail as possible so that your matter can be properly evaluated as some items may have requirements for presentation to other Boards, Committees, Groups or Departments, prior to presentation to the Tribal Council. If so, the Tribal Council will refer you to the appropriate place. If you have already presented your item to others, please note that above.)

Thank you,

NAME:

Sammi Offield

TITLE:

#4644

ROLL NUMBER:

CONTACT INFO:

530-643-2237 or 493-1600 Ext 2014

Tribal/

Karuk Kids — Matilda Peters, Britney Barnett, Madison Offield, Chuck Hamison, Aaron Tuttle, Ryan Reed, Chris Aubrey, Gage Sakota, Dakota Estep, Amelia Erickson (Yurok)

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REQUEST FOR CONTRACT/ MOU/ AGREEMENT

Check One: Contract Karuk Tribe Number Assigned: 13-C-074
 MOU
 Agreement Funder/Agency Assigned: _____
 Amendment Prior Amendment: _____

REQUIRED → *Procurement Attached *Budget Attached
*Excluded Parties List System Attached (CONTRACTS ONLY)
*KCDC/ KTHA Notification/ review required Yes No

Requestor: Eric Cutright Date: August 22, 2013

Department/Program: Orleans Broadband Project

Name of Contractor or Parties: Native Link Construction, LLC

Effective Dates (From/To): September 12, 2013 to March 29, 2014

Amount of Original: \$143,250.23

Amount of Modification: _____

Total Amount: 143,250.23

Funding Source: 2061-00-7600.00 - \$116,441.40 2061-00-7610.01 - \$26808.83

Special Conditions/Terms:

Brief Description of Purpose:

This contract is to procure and install a 90' Communications tower on Putawan hill in Orleans as part of the Orleans Broadband Project. The tower will be used to provide wireless internet to the community.

** REQUIRED SIGNATURES **

Eric Cutright
Requestor Date 9/2/13

Laura Mayton
**Chief Financial Officer Date 9-4-2013

Laura Oliver
FOR **Director, Administrative Programs & Compliance Date SEPT 4, 2013

**Director of Self Governance(MOU/MOA) or TERO (Contracts) Date _____

Other Date _____

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AGREEMENT FOR INDEPENDENT CONTRACTOR SERVICES

Contract Number: 13-C-074

This Agreement, dated as of September 26, 2013, is between the Karuk Tribe (hereinafter “the TRIBE”) and Native Link Construction, LLC. (hereinafter “INDEPENDENT CONTRACTOR”), who agree as follows:

1. **Description of Services:** The Tribe hereby retains Independent Contractor to provide the services described in the attached *Description of Independent Contractor Services and Activities*.
2. **Duration:** The term of this Agreement shall be from September 26, 2013 to March 29, 2014.
3. **Compensation:** Independent Contractor will be compensated as provided in the attached *Description of Independent Contractor Services and Activities*, One Hundred Forty Three Thousand Three Hundred Seven Dollars and Fifty Five Cents (\$143,250.23). All invoices must be submitted no later than thirty (30) days past the end date of this Agreement as stated in Clause 2 above. The IT Director and/or Authorized Designee shall be responsible for overseeing this Agreement and approving invoices for payment.
4. **Claims for Compensation:** Independent Contractor agrees that he/she shall not be entitled to and shall not claim compensation for services performed under this Agreement from another federally funded source of compensation for the same work performed, same working hour(s) or same working day(s). It is further agreed by the Independent Contractor that any claim for compensation submitted in violation of this clause shall, if paid, be recoverable by the Tribe.
5. **Warranty, Indemnity and Hold Harmless:** Independent Contractor warrants and represents that it has every legal right to enter into the Agreement and to perform in accordance with its terms and that it is not and will not become a party to any Agreement with anyone else which would be in violation of the rights granted to the Tribe hereunder. Independent Contractor will indemnify and hold the Tribe harmless from and against any losses, damages and liabilities, including reasonable attorney’s fees for Independent Contractor’s negligent performance or unexcused failure to perform services under this agreement. The Tribe makes no warranty, indemnity or hold harmless agreement.
6. **Independent Contractor Status:** It is understood and agreed between the parties that the Tribe shall not be obligated to withhold any federal, state or local taxes from fees paid to the Independent Contractor, nor shall the Tribe have any liability for such withholding. Further, any required public liability, public damage and/or Worker’s Compensation Insurances shall be the sole responsibility of the Independent Contractor.

7. **Confidential Information**: Independent Contractor will not disclose directly or indirectly to or use for the benefit of any third party any secret or confidential information, knowledge or data acquired by virtue of its relationship with the Tribe without the prior written approval of the Tribe. It is understood and agreed by the parties that the obligations of this paragraph shall survive the expiration or termination of the Agreement.
8. **Non-Assignability**: This Agreement may not be assigned or transferred by either party without the prior written approval of the other party.
9. **Authority**: Independent Contractor's authority to act under this Agreement can be suspended upon written or verbal notice by the Tribal Chairman of the Tribe or his/her designee. If verbal notice is given, it shall be confirmed in writing within five (5) working days.
10. **Termination**: This Agreement may be terminated at any time, with or without cause, by either party, upon notice in writing. Any such termination shall be effective immediately. Independent Contractor shall invoice the Tribe within thirty (30) days of agreement termination for satisfactory work performed up to termination date.
11. **Complete Agreement**: This Agreement constitutes the entire agreement between the parties, and no amendment or modification hereof shall be effective unless reduced to writing and signed by both parties.
12. **Severability**: Should any provision of this Agreement be held invalid or unenforceable, such a holding shall not affect the validity or enforceability of any other provision thereof.
13. **Copyrights**: All original materials, written, photographed, recorded or otherwise collected or produced by the Independent Contractor pursuant to this Agreement are instruments of Professional Services, and shall be the sole property of Tribe.
14. **Expertise Certification**: The Independent Contractor assures the Tribe that they and all their approved sub-contractors possess the expertise, and resources necessary for satisfactory completion of the activities described in the *Description of Independent Contractor Services and Activities*.
15. **Certification Regarding Debarment, Suspension and Related Matters**: The Independent Contractor hereby certifies to the best of their knowledge that it or any of its officers or contractors or sub-contractors:
 1. Are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transaction by any Federal department or agency;
 2. Have not within a three (3) year period preceding this Agreement been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain or performing a public (Federal, State or local) transaction or agreement under a public transaction; violation of federal or state

antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property;

3. Are not presently indicted for or otherwise criminally or civilly charged by a government entity (Federal, State or local) with commission of any of the offenses enumerated in Paragraph 2 of this certification; and
 4. Have not within a three (3) year period preceding this Agreement had one or more public (Federal, State or local) transactions terminated for cause or default.
16. **Applicable Law:** This Agreement shall be governed by the laws of the United States of America and by Karuk Tribal law. In the absence of Federal or Tribal law, relevant laws of the State of California shall be applicable. Independent Contractor is required to comply with Office of Management and Budget Circular A-102 and is responsible for understanding and compliance with applicable grant administration requirements as set forth in the Federal agency codifications of the grants management common rule. This provision is not intended to waive the Tribe's sovereign immunity status or submit the Tribe to any jurisdiction inconsistent with such status.
17. **Indian Preference:** This Contract shall be executed in accordance with the Indian Preference Act of 1934 (Title 25, USC, Section 47) and/or the Tribal Employment Rights Ordinance (TERO), based on funding source requirements.
18. **Tribal Employment Rights Ordinance (TERO):** Independent Contractor acknowledges that a two percent (2%) TERO fee will be imposed on the gross value of any contract initiated within the interior/exterior boundaries of the Karuk Ancestral Territory, provided that the total contract or annual gross revenues meet or exceed \$2,500.00.
19. **Sovereign Immunity:** Nothing in this Agreement shall be construed or interpreted to relinquish the sovereign immunity of the Tribe.

In consideration of the mutual promises of the parties this Agreement is executed on the date first above written, in duplicate, intending each duplicate to be an original.

INDEPENDENT CONTRACTOR

Paul Walk, Vice-President
Native Link Construction, LLC.
16905 Hummingbird Ln.
Nine Mile Falls, WA 99026
315-705-8613

KARUK TRIBE

Russell Attebery, Chairman
64236 Second Avenue
Happy Camp, CA 96039
(530) 493-1600

Signature and Date

Signature and Date

Description of Independent Contractor Services and Activities (Scope of Work)

NATIVE LINK COSTRUCTION, LLC. hereinafter referred to as NLC, will construct a 90' tower along with an underground steel reinforced foundation. Tower will be constructed and installed to meet Telcordia/NEC standards. NLC will install a 10' X 12' X 9' thermal Bond weatherized communications hut. A steel reinforced 4" slab will be installed. Hut will be bolted to foundation with anchor bolts, and a barbed wire topped chain link fence will be erected surrounding the facility. A ground field will be installed to meet RUS/NEC standards.

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Requestor: Eric Cutright

Date: August 22, 2013

Dept/Program: Orleans Broadband Project

Funding Source: 2061007600 & 2061007610

Check One: Small Purchase (less than \$5,000) Large Purchase (more than \$5,000)**
 Construction Contract Other:
 Independent Contractor Under \$2,000
 Independent Contractor Over \$2,000**

***Tribal Council approval is required for: all purchases exceeding \$5,000, all Agreements and all Contracts exceeding \$2,000.*

Procurement Three quotes Sealed Bid Competitive Proposal

COMPARATIVE SUMMARY (Minimum of Three Required)

Company Name	Date	Price	Contact/Phone	Indian Y/N
Native Link Construction, LLC	08/28/2013	\$ 143,250.23	Paul 315-705-8613	Yes

Name of Selected Vendor: Native Link Construction, LLC

Basis: Lowest Price Best Qualified Vendor
 Superior Product/Service Delivery Service Provided
 Based on Annual Price Comparisons
 Sole Source Provider (MUST Attach Detailed Justification)
 Only Qualified Local Provider Due to Geographic Disadvantage

Comments: Please see the attached sole source justification and independent contractor agreement.

** REQUIRED SIGNATURES **

*** By affixing your signature, you acknowledge that you have reviewed the attached documentation for presentation to Tribal Council.*

Eric Cutright
Requestor

9/2/13
Date

Laura Mayton
****Chief Financial Officer**

9-4-2013
Date

Laura Oleson
****Director, Administrative Programs & Compliance**

SEPT 4, 2013
Date

****Director of Self Governance(MOU/MOA) or TERO (Contracts)**

Date

Other

Date

Sole Source Justification for the Independent Contract with Native Link Construction, LLC for the installation of a communications tower in Orleans, CA

I recommend that the Karuk tribe contract with Native Link Construction, LLC (NLC) to procure and install a communications tower for the Karuk Tribe's USDA's Community Connect project. NLC is the most logical choice to lead this initiative as the company's principals have been involved in this project since its inception, carrying out the site survey for the fiber construction and assisting the tribe in getting licensed as a Competitive Local Exchange Carrier. Moreover, in addition to being a wholly Native-owned corporation, NLC possesses unique telecommunications-related skills, background and experience (e.g., technologies, planning, development, construction, training, operation and financial sustainability) that are not readily available through other sources at competitive rates.

Native Link Communications is listed in the grant proposal that was approved by USDA. The appropriate section of the grant is quoted here:

E. System design

The Tribal council has passed a resolution to work with EnerTribe, FTIC and Datasat to accomplish the deployment of this network. Native Link Communications, FTIC, EnerTribe and Datasat have made multiple site visits to gain a thorough understanding of the needs.

Eric Cutright
IT Director
Karuk Tribe
08/22/13



Native Link
Communications

QUOTATION

8/28/2013

NLC
90' Tower Site

Qty	Unit	Part #	Description	Total
1	\$20,814.50	386622	*90ft LDA Ser 7 SS Tower	\$20,814.50
1	\$1,683.40	346393	*LDA Anchor Bolts, Sec 15	\$1,683.40
1	\$1,472.50	336679	TIA Grounding Kit	\$1,472.50
1	\$1,178.00	316710	Safety Climb System	\$1,178.00
1	\$5,510.00	5871	Generac 10KW genset	\$5,510.00
1	\$26,600.00	TF66	Thermal Fort Prefab Hut	\$31,155.00
1	\$15,687.00	TBASE	Tower foundation – anchor bolts	\$15,687.00
400	\$45.00	CPAD	4" Concrete Pad for Comm Site per sq. ft	\$18,000.00
80	\$28.50	CL8B	8' Chain Link Fence BW top per ft	\$2,280.00
1	\$456.00	CLGATE8-4	4' Gate assembly for 8' Chain Link Fence	\$456.00
400	\$60.00	Installation	Installation Labor	\$24,000.00
1	\$11,450.00	MISC	Misc Materials	\$11,450.00

TOTAL	\$133,686.40
FREIGHT	\$6,755.00
GRAND TOTAL	\$140,441.40
TERO FEE 2%	\$2,808.83
GRAND TOTAL	\$143,250.23

TERMS:

Quotation is valid for 45 days

Payment Terms:

Materials upon delivery, Labor upon completion

10' O.D. x 12' O.D. x 9' I.D. shelter

- (1) 3'x7' exterior steel door with passage & deadbolt hardware
- Stone Aggregate Exterior (Color of Choice)
- R-values of 11 in the walls and floor & R-19 in the roof
- Painted "I" beam box skid assembly
- Two-ply rubber roofing material with galvanized roof edging
- Vinyl tile floor covering
- (1) 4 hole entry panel
- 5/8" OSB/FRP interior finish
- (1) - 100 amp, single phase, distribution panel with main breaker
- (2) - 2 tube, 4 foot fluorescent light fixture with switch
- (1) - Vandal-proof exterior light with switch
- (1) - GFI exterior receptacle (6) - 120v duplex receptacles per specifications
- (2) - 2 ton heat pumps with master control thermostat
- (1) - 6 hole entry ports, (4" diameter)
- Approximately 12' of 12" cable ladder

Karuk Community Health Clinic
 64236 Second Avenue
 Post Office Box 316
 Happy Camp, CA 96039
 Phone: (530) 493-5257
 Fax: (530) 493-5270

Karuk Tribe



Karuk Dental Clinic
 64236 Second Avenue
 Post Office Box 1016
 Happy Camp, CA 96039
 Phone: (530) 493-2201
 Fax: (530) 493-5364

Administrative Office

Phone: (530) 493-1600 • Fax: (530) 493-5322
 64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

Requestor: Eric Cutright

Date: September 2, 2013

Dept/Program: Information Technology

Funding Source: 1020-15

Check One: Small Purchase (less than \$5,000) Large Purchase (more than \$5,000)**
 Construction Contract Other:
 Independent Contractor Under \$2,000
 Independent Contractor Over \$2,000**

***Tribal Council approval is required for: all purchases exceeding \$5,000, all Agreements and all Contracts exceeding \$2,000.*

Procurement Three quotes Sealed Bid Competitive Proposal

COMPARATIVE SUMMARY *(Minimum of Three Required)*

Company Name	Date	Price	Contact/Phone	Indian Y/N
Bay Alarm	07/15/2013	\$ 7,275.00	Yori Niculescu 530-638-1069	No

Name of Selected Vendor: Bay Alarm

Basis: Lowest Price Best Qualified Vendor
 Superior Product/Service Delivery Service Provided
 Based on Annual Price Comparisons
 Sole Source Provider *(MUST Attach Detailed Justification)*
 Only Qualified Local Provider Due to Geographic Disadvantage

Comments: This purchase and agreement is for fire and security monitoring at the IT data center on Highway 96 in Happy Camp. There is an installation fee of \$3015, and an annual monitoring fee of \$852 for a 5 year term. The other properties in Camp that are monitored, such as the Dental Clinic and the People's Center, use Bay Alarm.

**** REQUIRED SIGNATURES ****

*** By affixing your signature, you acknowledge that you have reviewed the attached documentation for presentation to Tribal Council.*

Eric Cutright
 Requestor

9/2/13
 Date

Laura Mayton
 **Chief Financial Officer

9-4-2013
 Date

Laura Oliver
 For **Director, Administrative Programs & Compliance

SEPT 4, 2013
 Date

 **Director of Self Governance(MOU/MOA) or TERO (Contracts)

 Date

 Other

 Date



July 15th, 2013
Karuk Tribe

Dear Eric,

I would like to thank you for the opportunity to submit this proposal for your review and approval. Please allow me a brief moment to acquaint you with Bay Alarm Company.

Since 1946, our business has focused on providing business security to companies just like yours. With more than six decades of experience, we understand that loss prevention is a concern for businesses of all sizes. Our job is to take business security off your list of concerns.

With Bay Alarm as your business security partner, you gain the peace of mind that comes with having highly trained professionals handling your commercial security system. Not only are our in-house engineers experts in commercial security system design and integration, but they also provide extensive technical training and ongoing field support to our sales team. All our employees are up-to-date on the latest business security trends and technologies.

At Bay Alarm, we handle all aspects of your commercial security system, including ongoing monitoring. That means you will always be dealing directly with Bay Alarm for your business security needs, 24 hours a day.

Bay Alarm Company is a leader in our industry and we are proud to be affiliated with the following associations and agencies:

California Alarm Association
Central Station Alarm Association
Security Network of America
Nation Burglar and Fire Alarm

National Fire Protection Association (NFPA)
California Automatic Fire Alarm
Underwriters' Laboratories Listed

Thank you for your consideration. If I can be of any assistance by providing clarification or additional information please feel free to contact me. To learn more about Bay Alarm Company please visit us at www.bayalarm.com.

Sincerely,

Yori Niculescu
Commercial Sales Representative
Bay Alarm Company
530-232-3906 Office
530-638-1069 Cell
Yori.Niculescu@bayalarm.com

(Burglar Alarm)-Page 1 of 1

©



Burglar Alarm/ Fire Alarm

BAY ALARM TO INSTALL THE FOLLOWING IN:

- One (1) DMP Fire Master Control Panel
 - One (1) Dedicated Power Supply
 - One (1) Set of Plans
 - Two (1) Smoke Detectors
- Bay Alarm to connect to existing horn, motions, and door contacts.

BAY ALARM TO PROVIDE THE FOLLOWING:

- One (1) BayNet Feature-(Allows the following functions via secure website)
 - Request a Bay Alarm service call
 - Change or add emergency call list
 - View help screens for your system
 - View your account balance
 - Edit billing address

Customer Retained Agreement

Total Installation Investment: \$2,420.00

Monthly Monitoring & Full Service on Bay Owned Equipment: \$40.00

- 50% of installation cost due upon signing agreement. Balance due upon completion of installation.
- Full Service Fee covers parts and labor on Bay Owned Equipment.
- Repairs on Customer Owned Devices to be performed on a time plus materials basis.
- Based on a 60 month term.

Eric Cutright

From: Niculescu, Yori <Yori.Niculescu@bayalarm.com>
Sent: Friday, July 26, 2013 4:11 PM
To: Eric Cutright
Subject: Add ons

Hi Eric,

Here are the prices you requested. These prices are contingent on the premise that we install these devices at the same time of the panel installation.

Cellnet:
monthly communication cost : \$28
Installation: \$412

Temperature sensor:
Monthly monitoring: \$3
Installation cost: \$183

Please let me know if you have any further questions.

Yori Niculescu
Commercial Sales
Bay Alarm Company
Redding Branch
2335 Larkspur Lane Suite A | Redding | CA | 96002

530-638-1069<tel:530-638-1069> | Fax 530-241-5680<tel:530-241-5680>
www.bayalarm.com<<http://www.bayalarm.com/>>

CONSTRUCTION MANAGER

DAILY LOG

FROM 8-15- TO 9-18

8-15-13 Write Council report. Get crew started hauling water to ceremonies. One to Ti Bar and one to Katiimiin. Phone conferences with I..H.S. engineers in Sacramento regarding HVAC in Yreka Clinic.

8-16-13 Check shipment of supplies for right content. Go over schedule with Daniel. Research mower replacement. Estimate work. Attend pre-construction meeting for KCDC/Housing parking lot.

8-19-13 First of week paperwork. Discuss schedules with Crew. Monitor parking lot project. Monitor water valve box extension.

8-20-13 Check on Parking lot project. Contractor late starting. Talk with Michael about getting 40' flatbed trailer ready for Bigfoot days. Attend status meeting for Katishraam Wellness Center. Drive Sonny up East Fork of Indian Creek to pick up stolen Tribal vehicle. Work late to offload Museum display case.

8-21-13 Get crew started. Orleans to work on door handle at Community Center. Back to Happy Camp e-mail Bell Hardware of status of Community Center handle, keys still not working. Check on parking lot project and 40' trailer deck rebuild.

8-22-13 Check on parking lot project. Work on new computer set up. Research key code numbers for language Building. Take Monitor kit to Dennis at parking lot project.

8-23-13 Fiscal paperwork. Check parking lot job. Meet with Bucky and discuss status of project.

8-26-13 Time cards and mileage forms. Check on parking lot project. Meet with Chairman on water system up Salmon River. Show Sam trailer re-deck project. Fiscal paperwork. Check on trailer deck job.

8-27-13 Finish evaluation paperwork. Monitor parking lot project, pouring concrete perimeter curbs. Haul in bedding sand and base rock.

8-28-13 Check in on parking lot project. Concrete form work. Fiscal paperwork. Check status of trailer repair. Haul wolf shipping box to ranch for storage.

8-29-13 Orleans rekey lock at Wellness Center from construction setting to standard operation. Work on broken lock at Community Center bathroom. Wait for evaluation, Postponed.

8-30-13 Repair lockset for Community Center in Orleans. Monitor parking lot job at KCDC

9-2-13 HOLIDAY

9-3-13 Fiscal paperwork, mileage forms. Monitor parking lot project, pour more curbs and one light pole foundation. More concrete form work. Work on lock at desk. Check again at parking lot project.

9-4-13 Check parking lot project. Pouring curbs and sidewalks. Orleans to put door handle back on. Check on clinic move. Back to HC parking lot project, concrete forming and hauling off soil.

9-5-13 Check parking lot project. Hauling off dirt and cement cleanup. Yreka attend pre-bid meeting for Katisraam Wellness Center.

9-6-13 Fiscal paperwork. Walkthrough inspection of parking lot. Review and compare plans for parking lot. Take supplies to autoshop. Order supplies.

9-9-13 Time cards, mileage forms. Check out parking lot project. Write RFP for Yreka Clinic HVAC Inspection and Evaluation. Office paperwork.

9-10-13 Grants Pass to Home Depot to pick up mower for RV Park.

9-11-13 Orleans to deliver pressure washer to staff. Scheduled meeting with Larry Alameda about gutters, no show by 10:50. Work with Bell Hardware by phone on combo lock to medical supply room at the new Wellness Center. Check on parking lot project.

9-12-13 Staff meeting. See mechanics about fire bus status and report needed for this years repairs and breakdowns. Orleans to set combo lock and to talk to staff about personal issues.

9-13-13 Fill out two personnel action forms, one for resignation, one for transfer. Deal with form to update account at Yreka hardware store.

9-16-13 Parking lot project, pour curbs and prep for next pour. Backfill and compact. Spread topsoil. Prep for ADA signage. See mechanics for project updates.

9-17-13 Sick Leave, eye Dr. appointment Yreka

9-18-13 Check parking lot project. No work today. Fasting Dr.'s appointment, sick leave. Office paper work.

Emergency Preparedness Program
September 26, 2013

Please note information/activities are for the period of: 08/16/2013 through 09/19/2013.

Action Item(s):

- None

Emergency Management TF:

- 8/19 thru 8/23 daily conference calls with Hoopa Tribe, Siskiyou and Humboldt county for updates, needs and concerns with smoke conditions.
- 9/10 thru 9/12 meet with FEMA to put together project work plans and make a site visit to Orleans.

Projects TF:

- Working on Threat Hazard Identification Risk Assessment (THIRA), ongoing.
- Year-end ordering for emergency preparedness equipment i.e. handheld radios, training equipment, office supplies etc...
- Worked with Megan Rocha to put together Tribal Equipment Assistance Grant and submitted to California Office of Emergency Services after Council approval on 9/12.

Projects JB:

- Continued to teach weekly GIS classes for interested employees at the Happy Camp Computer Center. To date over 60 person-hours of training have been completed.
- Continued to assist DNR with mapping for BIA BAER project to help rehab Camp Creek area after impact of fire in Orleans.
- Worked with FEMA on completing project worksheets in order to move forward with clean-up and repair of damages from the Orleans Fire.
- Continue to update Karuk Tribe GIS layers including assigning addresses to buildings and formatting our data for the Local Government Information Model.
- Received CAD drawings for Happy Camp water and sewer utilities from IHS to digitize into GIS format.
- Assisted with getting quotes to complete budget modification and order various equipment before the end of the fiscal year.
- Completed IAP's weekly while managing the Karuk Tribe's Hazardous Air Emergency until 9/4.
- Worked on coordinating and evaluating projects for potential submission to Hazard Mitigation Grant Programs, particularly for the Pre-disaster Mitigation program.
- Picked up free office furniture from NOAA offices in Eureka to be used in our new office

Meetings/Training Attended TF:

- 8/19 Happy Camp Neighborhood watch meeting, discussed identifying high crime areas (gas theft) and ways to get victims to report thefts without worrying about being identified by perpetrators. Discussed forming a formalized board.

- 8/25 thru 8/28 Attend Threat Hazard Identification Risk Assessment (THIRA) Training as a requirement for the Homeland Security Grant.
- 8/29 Meeting with PacifiCorp to go over hydroelectric dam emergency procedures in the event of a dam breach.
- 9/9 Happy Camp Neighborhood watch meeting, discussed ways to boost attendance, decision made to hold meeting at KTHA every other month. Elected a Chair, Vice Chair and Treasurer.
- 9/17 and 9/18, held Karuk Employees Emergency Preparedness Response (KEEPR) Meeting, one day in Yreka and the next in Happy Camp, See attached agenda. Decided to hold I300 class December 2 – 4 in Happy Camp for management and work leaders. More classes will be scheduled after the new year, these classes are a Grant Requirement.
- 9/18 Attended Command and General Staff conference call Planning Meeting with FEMA on Disaster proceedings.
-

Meetings Attended JB:

- Attended E-580, Emergency Management for Tribal Governments at the Emergency Management Institute (EMI) in Emmitsburg, MD 8/19-8/22. Learned the basic role of the Emergency Manager, Emergency Operations Center and other Emergency Functions as they apply to tribal governments.
- Attended three Happy Camp Fire Safe Council Community Coordination meetings on 8/27, 8/28, and 9/10.
- Met with three FEMA representatives 9/10-9/12 to discuss disaster procedures and help gather information for project worksheets.
- Attended KEEPR meetings in Yreka and Happy Camp on 9/17 and 9/18.
- Attended Command and General Staff conference call Planning Meeting with FEMA on Disaster proceedings 9/18.

Thomas N Fielden
Emergency Preparedness Coordinator
Karuk Tribe Administrative
Office 64236 Second Avenue
Post Office Box
1016 Happy
Camp, CA
96039
Phone: (530) 493-1600 Ext 2024
Cell: (530) 643-6569
Fax: (530) 493-5322
[*tfielden@karuk.us*](mailto:tfielden@karuk.us)



Jill J. Beckmann
GIS Resource Inventory Specialist
Emergency Preparedness Department
Karuk Tribe
530-493-1600 Ext. 2029
530-643-3628 (cell)

Emergency Preparedness Office – September 18, 2013 1000-1200
Quarterly Emergency Preparedness and Response Meeting
Karuk Employees for Emergency Preparedness and Response (KEEPR) Team

1000-1015 Tom and All

Progress update on program areas IS class completion

- Handouts- where Orleans, Happy Camp and Yreka stand in their training
- They are broken down by:
 - ◆ Happy Camp Admin
 - ◆ Orleans Admin
 - ◆ Yreka Admin

- ◆ DNR
- ◆ KCDC
- ◆ KTHA

Everyone has been ample time to complete IS100 and IS700. I am ready to submit a letter to Tribal Council with the remaining names. I will request a letter from council setting a timeline to have classes completed. I will facilitate one more set of classes if need be.

1015-1045 Tom and All

Look at ESF and how they relate to Karuk Tribe Emergency Operations Plans, Site Specific Emergency Operating Procedures and Local Incident Management Team.

1045-1105 Jill

- Review neighborhood watch map, need for address and street validation.
- What's happening in the County – Local Resources and Collaboration: Siskiyou County OES, Fire Chiefs Association, FireWhat/WildlandFire.com
- ESRI User Conference: ArcGISonline, Phone Aps, Windows Office
- Upcoming GIS training at HC Computer Center, Fridays, 8/9-10/4

1105-1115

- Break

1115-1145 All

- Program/Building specific Emergency Response Plan i.e. Head Start, Clinics, etc...
- Each office and/or Organization under the Tribe should have an Emergency Operations Plan (EOP) that tiers off of but is more specific than the Karuk Tribe EOP.

1145-1200All

- Develop scenarios that we can use in upcoming table top and functional exercises.
- Winter flood warning, road slides, fire threatening KTHA, out of control parent at Head Start? What do we do?
- Tabled Items open discussion set next meeting date.

1200

Return home

KTHA Yreka – September 17, 2013 1000-1200
Quarterly Emergency Preparedness and Response Meeting
Karuk Employees for Emergency Preparedness and Response (KEEPR) Team

1000-1015 Tom and All

Progress update on program areas IS class completion

- Handouts- where Orleans, Happy Camp and Yreka stand in their training
- They are broken down by:
 - ◆ Happy Camp Admin
 - ◆ Orleans Admin
 - ◆ Yreka Admin

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- ◆ KCDC
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- Tabled Items open discussion set next meeting date.

1200

Return home

Monthly Updates:

Tribal Transportation

On August 27th, 28th, and 29th I attended the Tribal Transportation Program Committee Meeting in New Mexico. The focus of this meeting was going over the implementation of MAP-21. There is a new formula for how funding is distributed. Additionally, the amount appropriated by Congress at the beginning of the year has changed; they described this as a limitation amount. This committee also focused on streamlining processes and requirements for tribes by the Bureau of Indian Affairs and Federal Highways. A more detailed report is attached.

On September 4th I attended the California State Transportation Consultation Session. This was the first meeting of this new department. The department includes Cal-Trans, California Highway Patrol, High Speed Rail, Board of Pilot Commissioners, Department of Transportation, New Motor Vehicle Board, Office of Traffic Safety, California Transportation Commission, and Department of Motor vehicles. The Secretary, Brian Kelly announced that they want to create a consultation policy with Tribal Leaders. There was a heavy focus on partnerships between the Tribes and state agencies. The High Speed Rail Director highlighted potential employment opportunities. Additionally the DMV offered a direct line of contact for Tribes if they ever experience difficulties at the local level.

Law Enforcement

On September 5th I attended a California Tribal Police Chief Association Meeting. The group focused on a lot of the issues of having Tribal Law Enforcement in a P.L. 280 state. Getting agreements in place with local jurisdictions is key to success to have full access to criminal records. There was also discussion about the implementation of the Tribal Law and Order Act (2010) and the Violence Against Women Act (2013). One of the big factors for Tribes is having a place to detain criminals, this is very costly. I attended to meeting to learn more about their programs and current issues. It sounds like everyone is in the same situation, funding is very limited. The "big casino" Tribes are the most dominant in this field, but the smaller tribes do have the possibility by applying for grants. The DOJ COPS grants can pay for 3 years, and then the Tribe has to pay for 1 year. Annual costs for a smaller operation of 1-2 officers could be as low as \$250,000. This is just a preliminary estimate and doesn't include startup costs such as equipment, facility, etc. This will be a good group to reach out to as we develop our law enforcement in the next few years (if we choose to take this option).

U.S. Forest Service

On September 18th Earl Crosby and I listened in on a Conference Call regarding Tribal Consultation. The Forest Service is doing a Bundled Tribal Consultation on 3 Main Topics including: government to government consultation, Special Forest Products, and Fire and Aviation Management. Our main concern was the language regarding Special Forest

Products. An email that came out from Mike Turek indicated that Tribes without treaty rights or other “reserved rights” would be treated the same as the public for Special Forest Products. On the call it seemed that this was only for commercial use, but we are still going to prepare some comments and possibly some suggestions to make it more clearly to our local districts that they need to accommodate Tribal access and usage of Special Forest Products. There was a small discussion about compensation for Tribal Consultation, there is still no requirement for this but the local offices can do it if they have the funds. Additionally we can track our consultation hours and use those as non-cash contributions to Cost Sharing and Participating Agreements.

Bureau of Indian Affairs

I was able to speak with Amy Dutschke about obtaining a “Screener Card” that will allow the Tribe to attend government auctions for excess equipment. I have drafted a letter and sent it off. There will be follow up paperwork to complete, but this will allow Amy Dutschke to start the process on their end.

We need to have a meeting regarding the Fire Crew and organizational structure. Once fire season winds down we will be able to get the appropriate people together to have a meeting to discuss our options for a better organizational structure and coordination with the BIA or appropriate agency.

Cal-Trans

Julie was able to complete the “Ceremonial Monitor Agreement” with Cal-Trans for the bridge work near Katimiin. It sounds like the work completed had no impact on ceremonies which is a great thing.

BOR

Our main contact at BOR has left. A new person named Keith Schultz has been named to take this position. He will work with us on the 638 Title 4 Annual Funding Agreements.

KRAB Meeting

I was not able to attend the September KRAB Meeting, but we still need to discuss our strategy for clarifying the authority to close the river corridor for Tribal Ceremonies.

Another topic will be cultural monitors and training them to be Heritage Consultants. I haven’t discussed this with the group yet but at our KEEPR Meeting we discussed the level of training they might need for Emergency Response and it seemed like a good fit for them to possible serve as Heritage Consultants during the wildfires when other staff is not available.

Emergency Preparedness

As you are probably aware, the Emergency Declaration was authorized by the President. Thank you to all the staff that assisted during the emergency, as well as the extensive documentation process afterwards to submit a successful Emergency Declaration request.

Health

We have received our full agreement for the 2014 IHS Annual Funding Agreement. Laura, Lessie, and I had an extensive discussion with Travis Coleman at IHS regarding our Funding Agreement. We have kept the same language for our Funding Agreement over the years and there hasn't been a problem. The reality is there are no "extra funds" from IHS that we can request, so unless we are going to be funding an additional service, there is no need to change the standard compact language. Travis went over funds that we leave at IHS and what services we get such as IT support for the RPMS system as well as equipment funding for things such as the HVAC system. Most tribes leave funds in a big pot and request them as needed. This is highly beneficial to us to leave this small portion of funds because our request will often times be much larger than the average annual amount we are leaving.

Klamath Task Force

On August 22, I attended a Klamath Basin Task Force Meeting in Medford/Ashland, Oregon with Craig Tucker. The meeting had a great level of detail regarding the funds associated with the Klamath Basin Agreements for Dam removal and associated projects. The goal is to reduce costs as much as possible and also figure out what funds have already been contributed. Additionally they need to clarify what existing authorities can achieve, and what will need to be authorized by congress. Other details such as whether everything will be authorized in one proposal, or if it will be tiered were discussed. The most logical option needs to be analyzed further, so full implementation of the KBRA/KHSA is successful.

Tribal Transportation Program Committee Meeting Report: August 27, 28, and 29

The Tribal Transportation Program Committee meeting had a very full agenda. There was a lot of representation from Tribes around the nation. At the beginning of the meeting there was a large discussion about the limitations of sequestration. It has been extremely difficult to schedule the Coordinating Committee Meetings with all of the uncertainties in the Federal Government. The new legislations—MAP 21—that was implemented in 2012 is due for reauthorization in 2014.

New Formula has a larger impact on the “transition”—2016 it will be down to 20%. The three factors used for the formula include mileage, population, and historic region formula—now obligation limitation reduction is applied to all factors to determine final tribal shares.

Tribal shares are based on “authority” because there is a formula process. Every tribe has an authority amount and a limitation amount, we have an additional 4.1% of authority above our tribal share—they are to keep track of that because if everything stays the same next year, we will have 4.1% more authority. Congress has set up the program to keep track of tribe’s authority and limitations. The ob. Limit does not impact FY 11—“80%” number. In SAFETLUA, the previous legislation—there was a dollar amount on PM&O. now we take a percentage of what is available and add “limitations” such as 2% take down to the previous year. This reduces the budget across the board in the transportation program.

FY12 Inventory is used for mileage factor in new MAP-21 Formula as long as MAP-21 is in effect, but inventory updates are encouraged to continue.

A significant amount of time was spent identifying protocols for the committee. There are regulations that still need to be developed and modified as a result of the MAP-21 Regulations. The Tribes, Federal Highways, and BIA will need to work together to come to agreement on what we are going to do. There were many people in the group that agreed we need to work together to find solutions on how to deal with the funding cuts and the changes in regulations, but others were more concerned with processes and being able to get input from their regions. The idea on the table that took much of the morning was splitting into two workgroups.

On Wednesday we finally split into two workgroups. One workgroup focused on operations and the other focused on policy/administration. Sonny and myself went to the policy/administration work group as Sandi and Jody were more in tuned with on the ground projects and the needs and with the Self-Governance side having more to do with overall policy and regulations.

Our group identified categories which included National and Program Policy, definitions, eligibility issues, service delivery and contracting, program reviews, national stewardship and oversight, rights of way, and other topics as identified. Top sub-topics that were voted on the by the “committee members” included minimum requirements for inventory, Part 170 Revisions, Title I Template (Government to government agreement is in place by not a self-determination agreement), Ownership vs. public authority, clarification of ownership, Tribal Consultation, Deputy Assistant Secretary for Tribal Governmental Affairs position still vacant, what types of facilities (other than roads/bridges) are allowed in the system inventory, program reviews, GIS Based Inventory, Tribal Safety, Right of Way Pilot

Program, invite Lorna Wilson to TTPCCC Meeting to identify issues that are affecting program/services and funding, and Tribal state funding agreements model to pass through state monies to Tribes.

Most of these topics will be of interest to us at Karuk, some higher priority than others. Sonny and I are on the workgroup email list so we will be able to follow the issues and the p[rogress that the workgroup makes. The group also developed timelines for each of the items listed above; most of them will be completed within the next year.

We had a side meeting with Sheldon Kipp from Department of Interior, BIA Roads. He went over a large list of "unfound" roads for California Tribes that were not included in the formula distribution for 2013. He also said it was unlikely that they will be added to the 2014 distribution, but Tribes are urged to keep their inventories updated in case things change. Fortunately we were able to respond to our "unfound" roads, mainly roads that were built by the BIA several years ago and were never officially mapped and just got rolled into the system.

One of the action items that came out of work group 2 included a letter request Tribal input on issues or impacts on their Tribal Transportation Programs

Work Group 1, Operations completed a very comprehensive list of items to tackle including Design Standards, definitions of road maintenance, developing a uniform manual including guidelines for MOAs/MOU templates, Construction including: (expectations/standards, project closeouts, contracting office guidelines, emergency projects, construction delivery method, DOI and MAP 21 Road maintenance, standards of design, distribution of funds, and safety). Another list of topics of concern includes strengthening technical assistance to tribes and National Tribal Transportation Facility Inventory with the overall outcome to be a policy in place regarding data and attachments for the NTTF Inventory for the Inventory submittals for FY2015.

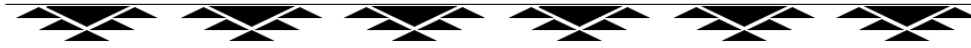
The group decided that it was necessary to have a representative from both the BIA and Federal Highways on each workgroup as each of these federal departments will need to be up to date and aware of what the Tribes are putting together.

Both workgroups plans of action were approved/adopted by the Tribal Transportation Committee.

Sincerely,

Jaclyn Goodwin

Erin Hillman
KTHA Council Report
September 26, 2013



I look forward to coming back to work for the Tribal Council as the Director of Administrative Programs and Compliance on September 23rd. But first, I want to say that I have spent the last 16 months with some of the best people that I have ever worked with. I will miss seeing their faces every day.

THANK YOU to all of the Housing Staff and the Board Members who made this one of the most productive and enjoyable experiences I have ever had.

Action Item:

KTHA will be requesting approval for the revised job description for a maintenance/landscaper to a full time position for Orleans. Please see attached.

Formula Negotiated Rulemaking:

Michael Thom was accompanied by Charlene Naef to the second meeting in Denver. There should only be one more of these meetings this year.

2014 OLink-

This agreement was submitted to HUD on time. Our share for the “make whole agreement” is \$9,003. The Tribe will gain approximately \$162,698 in funding as a result.

Orleans Fire-

The insurance company sent one representative to tour the site. The Housing Authority will act as its own “adjuster”, and we are waiting on forms to submit a “fast track” application for claim to Amerind.

Child Care Feasibility Study-

We received zero bids on the first advertisement of this RFP. We had one interested party participate in a conference call/ pre proposal meeting. The interested party is a Native Women Owned business. The due date for this round is September 26th.

Indian Housing Plan 2014-

The model activity for the solar energy project was completed and submitted. We received our letter of compliance for our 2014 IHP from HUD, see attached. As soon as funds are available, we will receive our award letter and grant agreement.

Morongo Tribe

I worked on and submitted two applications for funding for KTHA. One application is for the construction of two 2-bedroom units in Yreka, the other application was for funding to develop a residents/community center across the street from the housing authority offices in Happy Camp.

I attended the Native Nations Housing Conference. I was asked to be a speaker on the topic “A Roundtable Discussion on the State of Housing in Native Communities...*how tribal leaders can take an active role in combating inadequate housing in Indian Country.*” I was very happy to represent the Karuk Tribe Housing Authority, and have our Tribal Chairman and two Board members in the audience for this presentation. I focused my discussion on coordinated planning between the Council and BOC, representation at

legislative conferences, communication to elected officials, sharing of information, and advocacy at the Board and Council levels.

We made contact with the Realty Department of Morongo and will be speaking with them about alternatives to First American Title. I will take this up with Jaclyn and Scott at the Tribe, as well as our housing staff for discussion.

Section 184 Loan

I made contact with a representative of the Wells Fargo 184 Loan Program. The 184 Loan program can be accessed by the Tribe or Housing Authority (TDHE, not department), as well as individuals. The loan can be used to construct new homes, then the rental payments can be used to pay back the loan. When it has been conveyed, the units belong to the Tribe.

Waiver of Sovereign Immunity for these agreements is the biggest issue. I will leave this information for the new Executive Director and the Board.

Personnel-

Leonard Attebery was chosen for the Landscaper position in Happy Camp.

Comstock House:

Richard and Steve have been working on the redesign of the Comstock house to be submitted to an engineer for permit applications.

Katishraam Wellness Center-

We had a very successful pre-bid conference, with 12 potential bidders in attendance. Two have elected not to submit bids. The housing authority staff, Sara, Steve and Richard has been preparing responses to the Bid RFI so that the bidders have enough time to incorporate that information into their bids. The bid end date is October 1st.

Housing Improvement Program (HIP)-

We are anticipating this project to be out to bid by the end of September. Verification was received that both the water and septic systems that are in place were permitted projects.

Yreka Painting Project-

One bid received, we are out for bid again. The houses that are being completed by the Force Account Crew are looking great!

KTHA Staff Reports:

Sara Spence, Executive Assistant

Environmental- Environmental reviews were completed and forwarded to the Land Manager for review and Chairman's signature for a roof replacement, a home rehabilitation loan, a home replacement grant, supplemental funds for design costs. Julie and I were able to discuss the programmatic agreement with the State Historic Preservation Office that will allow these reviews to move faster for most types of housing projects; she has developed some new forms that are being used for the purpose and her tracking.

Construction- Many construction projects continue to move forward with bid solicitation, we are having difficulty getting more than one bid for the projects due to our rural location so second and

sometimes third advertisements are required which adds time to getting the projects completed which may become problematic as the rainy season approaches.

Administrative- One contract was assigned for the construction of the ramada, decks, and utility connections on the FEMA home located at Fourth Avenue in Happy Camp.

Human Resources- The Orleans Landscaper position is in the process of being increased to full time to help with maintenance in that community, after approved that will be advertised. Cameron Bailey was hired for the Yreka Shared Maintenance position and Carey Thom was hired for the temporary Force Account crew position. Leonard Attebery has accepted the Seasonal Landscaper position in Happy Camp and the Custodian position has been posted. A KTHA Board of Commissioners resigned and that seat is being posted.

Scott Nelson, Director -Yreka Education Center

The public schools are back in session and so a main focus of the Education Center at this time is to assist—with tutoring—the KTHA kids who are coming in after school and seeking help. We have a core of 7 or 8 kids who are coming in on a regular basis after school.

Adult Basic Education has also been a focus. About 4 months ago, I asked I.T. to refurbish 3 of the “old” computers that used to reside here at the center. My idea was to give these computers as a reward for tribal members or residents of KTHA housing who were able to successfully complete a GED by the 1st of the year. So far, two of those computers have been claimed and I’m confident that the 3rd will be claimed in the near future. Although these individuals would have probably received their GED without being given a computer, I believe the deadline of Jan. 1st gave them a reason to expedite their educational goals. A new GED test will be coming out as of January 1st, and from everything I can gather, it will be a significant departure from the test that’s been out for the last 10 years. I’m hoping to get new study materials for the new test and I’m hoping that the KTHA board will be amenable to supplying the funds to obtain these materials.

I will begin working with Headstart kids beginning in October. The 4 year-olds will be coming in one day a week and I’ll be teaching some very basic computer skills with them and also doing some read-alouds and sing-alongs. I enjoy working with these kids and I hope to make them feel comfortable here at the Education Center so they will feel welcome in the future when they need tutoring or other assistance as they get to more advanced grades.

Charles Sarmiento and I continue to offer Drug and Alcohol Education classes here. We have one scheduled for Oct. 25th and we will be attracting kids to our lecture with a guest speaker (TBD) by offering BBQ’d hot dogs and sodas after the presentation.

I continue to use my experience in bicycle repair to assist kids in housing with getting their bikes up and running. I also try and make it a learning experience for the kids by insisting that they “help out” with repairing flats etc. Many of them haven’t had much experience using wrenches or other tools and I think it’s important for them to get a little background using tools. Since most kids really want to get their bike up and running, it hasn’t been too difficult to get them to pay attention.

Brian Gonzalez- Maintenance Supervisor, Yreka

Yreka maintenance has brought the amount of work orders down to 9 from over 180 in the last 4 months and we are on top of new incoming work orders on a daily basis. We still have one designated employee to take care of work orders on a weekly basis and it seems to work well. Tenants are happy that their problems are being taken care of in a timely manner, and the crew takes a lot of pride in that. We have introduced our new worker Cameron Bailey to the tenants and are excited to have another dedicated worker on our team. Overall we had 3 units to complete this month and have gotten 1 fully prepped and ready for move-in, with one complete waiting for carpet and linoleum to be installed today and finally one which is being painted within the next 2 days and will be waiting for carpet and linoleum

by Monday Sept. 23rd. The maintenance staff is working very hard on completing units within the 10 day time period. Richard Black had a walk-thru for the sprinkler system project and it seems to be coming along, we are looking forward to the sprinkler system. Landscaping has been a big part of our daily tasks lately and we are 90% caught up with all housing including elders. We recently have been cleaning out our truck and shop yard out back to better use our area and establish a stock yard for all lumber. Inventory has been a task but it is coming along and our stock is finally getting stocked full and we are able to complete more work with self sufficiency.

Richard Black- Construction Manager/ Force Account Crew Supervisor-

This month the force account crew has continued moving through the homes painting, they have completed at this time approximately nine homes, also one is about ¼ way and another ¾ of the way complete. We are averaging around 4 days per homes. We have had a pre-site visit for the Kahtishraam Wellness Center, we had a lot of interest and we are currently in the process of putting together an RFI for the project, bids for this project are due by October 1st, 2013. I have been working with Sara, on getting projects out to bid we have one home replacement we are working on in Hoopa, I have been going done about once a week to check on progress the framing is virtually done and they are getting ready to make it weather tight. I have two home rehabs out for bid one in Hoopa going on the third time out to try to get bidders we received one bid the first time around however the bid was double the budgeted amount. I am still working on coming up with a new design for the monument in Yreka. I have a re-roof project in Yreka that I am currently going out for the second time for bidders, and the same with the ten home paint projects in Yreka. We had one bidder show up to the pre-bid site visit for the Yreka Sprinkler project unfortunately we will have to go out to bid again for this project.

Ann Escobar, Assistant Director/Operations Manager-

Ann attended the first Formula Negotiated Rulemaking meeting with Michael Thom in late August. She has been substituting as the Orleans/Happy Camp Tenant Relations Officer since Maria Applewhite left last month. She extended the advertisement for the TRO in Happy Camp to collect more applications. She has been selected to be the Acting Executive Director until the next candidate is selected.

Steve Mitchell, Inspector, HC and OR Maintenance Director

Projects currently out to bid: Yreka Home Painting - Home Rehab In Hoopa- Roof Replacement At Singleton Drive In Yreka, Yreka Wellness Center.

Projects currently in the planning phase: Happy Camp Duplexes – HIP Home replacement in Happy Camp – Resident center in Happy Camp – FEMA Home placement along Second Ave. in Happy Camp - Yreka domestic violence shelter on Comstock

Emergency Preparedness: Worked with Tom Fielden and other members of the KEEPR team responding to the fire/smoke emergency in Orleans. Worked with staff and Representatives of FEMA, CAL-OES, and BIA gathering data to support a Tribal Disaster Declaration.

Maintenance staff continue to work on unit prep and work orders. Annual repairs are addressed as time allows. The Landscaping position has been vacant for the last part of August and most of September. This position has now been filled.

Carter Bickford, Chief Financial Officer:

Monthly financial closing completed; including bank reconciliations and adjusting journal entries. New Accufund accounting software installed, account structure established and chart of accounts developed. Finance Department staff trained for two weeks by Accufund trainer. A “Training” mode installed to allow staff to get familiar with workings of the new software. Plan is to “live” on October 1st at the start

of the new fiscal year. Worked with Tribal staff to help with finalizing (KTHA portion) of a FEMA assistance project worksheet for the Orleans fire. Completed an updated Housing inventory for our 2014 Amerind Insurance renewal.

POSITION DESCRIPTION

Title: Landscape Architect/Maintenance Engineer

Reports To: Building Inspector/Maintenance Supervisor

Location: Karuk Tribe Housing Authority, Orleans

Salary: \$10.00 to \$12.00 per hour, depending on experience

Summary: The Landscape Architect/Maintenance Engineer shall, under the general supervision of the Building Inspector/Maintenance Supervisor, be responsible for performing landscaping and maintenance services necessary to maintain KTHA's property, facilities, and housing units.

Classification: Full Time, Regular, Non Exempt

Responsibilities:

1. Shall inspect units and other KTHA property or facilities, recommend or perform landscaping or maintenance needs.
2. Shall perform duties and tasks related to planting and/or maintaining common areas of KTHA property.
3. Shall operate equipment necessary to maintain grounds, units, and property of KTHA.
4. Shall maintain and further develop grounds and recreation areas.
5. Shall perform maintenance services requested by tenants per housing standards as directed.
6. Shall perform duties and tasks related to the scheduled maintenance program and follow-up services as needed.
7. Shall identify and recommend special services required by contract labor and assist them if needed.
8. Shall estimate required materials and parts to be used in performance of duties and maintain records.
9. Shall requisition supplies as needed; observe and report needed repairs to equipment and maintain equipment used during the course of work.
10. Shall maintain inventory for tools and equipment.

11. Shall provide advice and assistance to tenants in performing minor maintenance on their units.
12. Shall clean, paint, and repair vacated units for occupancy.
13. Shall submit written reports to the Board of Commissioners on a monthly basis.
14. Shall be available for local and out of the area travel as required for job related training, and shall attend all required meetings and functions as requested.
15. Shall be polite and maintain a priority system in accepting other position related duties as assigned.

Qualifications:

1. Have the ability to work with Native American people in culturally diverse environments.
2. Have the ability to manage time well and work under stressful conditions with an even temperament.
3. Have the ability to establish and maintain harmonious working relationships with other employees and the public.
4. Have the ability to understand and follow oral and written instruction.
5. Have a general working knowledge of various landscaping and maintenance duties related to buildings and property.

Requirements:

1. Must have demonstrated knowledge of maintenance and landscaping supplies and equipment, proper and safe methods used in maintenance and landscaping work, basic to intermediate hand tools and equipment used in routine building maintenance and grounds keeping.
2. Must be able to clean and care for assigned equipment, follow oral and written instructions, read and write at a level required for successful job performance, recognize and locate conditions which require maintenance and/or repair, use and care for tools in a safe manner.
3. Must be able to work efficiently and effectively without close supervision.
4. Must have the ability to stand and walk for extended periods; stoop, kneel and crouch to pick up or move objects, office equipment, furniture, or miscellaneous equipment; physical ability to lift and carry objects ranging from 50-75 pounds without assistance; physical ability to lift and move heavier objects with assistance; normal manual dexterity and hand-eye coordination; corrected vision and hearing to normal range; good verbal communication skills.
5. Must possess the ability to exercise sound judgment and to perform duties with industry, reliability, integrity, and initiative.
6. Must possess a valid driver's license, good driving record, and be insurable by the Housing Authority's insurance carrier.
7. Must adhere to confidentiality policy.

8. Must successfully pass a drug screening test and criminal background check in accordance with KTHA Hiring Policy.

Tribal Preference Policy: In accordance with the TERO Ordinance, Tribal Preference will be observed in hiring. Positions with the Karuk Tribe Housing Authority will also be subject to preference in accordance with applicable NAHASDA and Indian Self Determination and Education Assistance Act criteria.

Resident Preference: The Karuk Tribe Housing Authority shall give preference to qualified individuals residing within the KTHA housing communities. This preference shall not supersede tribal preference.

Board Approved: July 26, 2004, Revised September 3, 2013

Council Approved:

Chairman Signature: _____

Employee Signature: _____

Tribal Council Report
Karuk Tribe Department of Transportation
Council Meeting: September 26, 2013

Submitted by: Sandi Tripp, Director of Transportation
Date: September 19, 2013

Tribal Transportation Program Coordinating Committee Meeting

I would like to thank Councilman Davis and Councilman Waddell, as well as Jaclyn Goodwin, Self-Governance Director for accompanying me to the TTPCC meeting on August 27-29, 2013 in Albuquerque, NM.

While in session we broke out into subcommittees and attendees had opportunity to review and discuss issues such as road design, construction, maintenance standards and guidelines and multiple issues of mandatory attachments for the Official TTP Road Inventory. These breakout sessions ensure our interests were represented and allow for comment that is noted for action by the formal committee. Council members and/or Self Governance staff are relevant participants to attend with me since these meetings are policy level meetings. Our next meeting will be November 18-22, 2013 in Denver, CO

At the TTPCC meeting we were advised of the NOFA for the FHWA TTP Safety Funding and provided relevant information for submitting project proposals. The 2013 Tribal Transportation Program Safety Funds have been separated into the following categories: Safety Planning (40%), Engineering Improvements (30%), Enforcement and Emergency Services (20%), and Education Programs (10%).

Grant applications were being accepted for all categories and we submitted the following grant applications by the deadline date of September 19, 2013:

Safety Planning Category

Ishkeesh Safety Plan Proposal – \$12,500

Panamnik Safety Plan Proposal – Safety Planning Category - \$12,500

Engineering Category

Red Cap Road Safety Improvement Project - \$250,000

*Special Thanks to Lisa Hillman, Jaclyn Goodwin and Barbara Snider for assisting in grant proposal development, approvals and submissions.

Red Cap Bikeway (RCBW)

As noted in last month's report this project is partially funded through a CA State grant and I was researching to determine a solid funding stream to ensure project delivery as scheduled. This month I was able to complete a funding proposal in the amount of \$250,000 and obtain Tribal Council approval to submit by the deadline. The FHWA Notice of Award is expected by September 30, 2013

RCBW Environmental Compliance and Design Update:

On September 4th I met with Julie Burcell, Karuk Tribal Historic Preservation Officer (THPO), Caltrans and the County of Humboldt to review all prior tasks related to the Red Cap project and to discuss next steps in completing the environmental documents. We came to an

agreement to complete all required documentation by February 2014. I will share all relevant environmental compliance information with Tribal Council as it becomes available.

The Humboldt County Department of Public Works has dedicated a staff engineer to this project. Currently all surveys are complete and we are now in the design and ROW phase of this project. We are meeting all project timelines and task milestones for this project. I will share all relevant project information and the preliminary project design with Tribal Council as it becomes available.

Happy Camp Streetscapes (Complete Streets Project)

This is complex ongoing project and I anticipate several years of coordination and collaboration with multiple agencies to accomplish this major transportation project. I will share all relevant project information with Tribal Council as it becomes available.

Project Update:

The next steps to move this project forward are the development of a Safety Plan. As noted above we did submit a grant application for funding to complete the Safety Plan and the FHWA Notice of Award will be available September 30, 2013.

KCDC/KTHA Parking Facility

As noted in previous Council Reports we have been working on the planning/design, utility relocation for this project for over two years.

This project is now in the implementation phase and is being constructed by Mike Peters Inc. (Contact #13-C-063). The contractor hired two tribal members as project laborers. I'm glad to report that the laborers have worked out very well. The project is near completion and I am very happy with the contractor thus far. Bucky Lantz has done a great job ensuring the project is implemented in a timely manner and as per project specifications. I expect this project will be completed by October 4, 2013. I will share all relevant project information with Tribal Council as it becomes available.

Orleans Wellness Cnt – Asip Road Parking Facility Project

I have been working with FHWA to review the Environmental Analysis (EA) that was previously completed for the Orleans Wellness Center. FHWA has made a preliminary determination of “no historic properties affected”. The final step in the compliance process is to obtain concurrence from the Karuk Tribe THPO. To date I have not received any comment from the THPO, and I do plan to take this issue back to the KRAB for final review.

As you may remember several months ago I shared with Tribal Council the plan sheet for the preliminary design of the Orleans Wellness Center Parking Facility Project. Our current on call engineering firm, GHD, Inc. has worked together with me over the last several months, to plan and complete a preliminary design sheet; but, this project will need to be fully planned and all aspects of engineering must be completed to ensure we are able to implement this project next field season. I feel that working with GHD, Inc. to complete the PS&E package for this project would be the most cost effective way to accomplish this necessary task and I would like to request a contract amendment to extend our working relationship with GHD, Inc. and provide additional funds to complete all required engineering tasks.

***Please find attached for your review Action Item #1 - Contract Amendment (12-C-066) to continue work with our Engineering Firm, GHD Inc., to develop a PS&E package for this project.**

As noted last month we have a few hazard trees located at this site that must be removed. I have developed an RFP and it is currently being advertised. I plan to obtain professional assistance for hazard tree felling since the area is congested with buildings and underground

infrastructure; but, the stump removal and final woody debris cleanup will be completed in a joint project with my staff and equipment as well as Earl Crosby's staff and equipment. I will share all relevant project information with Tribal Council as it becomes available.

Tribal Transit Funding

As noted last month I was planning on meeting with the Yurok Tribe to discuss expansion of transit services with Klamath Trinity Non-Emergency Transit and the Yurok Tribe between the communities of Orleans and Weitchpec. Unfortunately we were not able to meet and we do plan to meet in early October.

I have been advised by the ridership that bus shelters are needed along our current transit route. To accommodate the public interest, I have identified transit shelters and would like to procure and install one shelter in each of our communities with assistance from both Admin and Housing for placement and set up of the new shelters.

***Please find attached for your review Action Item #2 – Approval to purchase three new transit shelters.**

Transportation Maintenance

Bucky Lantz, Lead Roads Maintenance Worker and his crew members Pim Cenname and Dennis Donahue have been hard at work this month ensuring safe ingress/egress on Tribal roads and facilities.

DOT Maintenance Projects include; but, are not limited to the following:

- Road Maintenance – Crack Sealing
- Emergency Fire Assistance
- Construction Management – KCDC/KTHA Parking Facility Project
- Working to complete procurement documentation for equipment and supply purchases.
- Preformed site development at the Ranch in Happy Camp for placement of our new metal roofing structure to protect our new CRAFTCO Crack Seal machine from extreme weather conditions.
- Ongoing removal of roadside vegetation in Orleans, Happy Camp and the Yreka area routes within KTHA housing complexes.
- Ongoing Gutter and DI maintenance on all Tribal routes including Yreka, Happy Camp and Orleans
- Ongoing equipment maintenance and repair
- Ongoing route review to identify maintenance and project needs

Action Items:

Action Item #1 – Requesting approval for Contract Amendment #3 (12-C-066) to continue work with our Engineering Firm, GHD Inc., to develop a PS&E package for the Orleans Wellness Center Parking Facility Project.

Action Item #2 – Requesting approval for Procurement of three new transit shelters to be installed in Yreka, Happy Camp and Orleans.

Action Item #3 – Requesting approval for out of state travel for Sandi Tripp and Bucky Lantz to attend the National Tribal Transportation Conference in Prior Lake, MN from October 28 to November 1, 2013. Agenda attached

Karuk Community Health Clinic
64236 Second Avenue
Post Office Box 316
Happy Camp, CA 96039
Phone: (530) 493-5257
Fax: (530) 493-5270



Karuk Dental Clinic
64236 Second Avenue
Post Office Box 1016
Happy Camp, CA 96039
Phone: (530) 493-2201
Fax: (530) 493-5364

Administrative Office
Phone: (530) 493-1600 • Fax: (530) 493-5322
64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

REQUEST FOR CONTRACT/ MOU/ AGREEMENT

Check One: Contract
 MOU
 Agreement
 Amendment

Karuk Tribe Number Assigned: **12-C-066 - Amendment #3**

Funder/Agency Assigned: **Tribal Transportation Prog**

Prior Amendment:

REQUIRED → *Procurement Attached *Budget Attached
*System for Award Management (SAM) (CONTRACTS ONLY)
*KCDC/ KTHA Notification/ review required Yes No

Requestor: **Sandi Tripp** Date: **September 17, 2013**

Department/Program: **Department of Transportation**

Name of Contractor or Parties: **GHD, Inc.**

Effective Dates (From/To): **September 30, 2013** **September 30, 2014**

Amount of Original: **\$40,000**
Amount of Modification: **\$12,000**
Total Amount: **\$52,000**

Funding Source: **2231-15-7601.02**

Special Conditions/Terms:

Brief Description of Purpose:
Contracting Engineer shall work with the Karuk Tribe Director of Transportation to develop a PS&E package for the Orleans Wellness Center Parking facility planned for construction in the 2014 field season.

**** REQUIRED SIGNATURES ****

Sandi Tripp
Requestor _____ Date 9/18/2013

**Chief Financial Officer _____ Date _____

**Director, Administrative Programs & Compliance _____ Date _____

**Director of Self Governance(MOU/MOA) or TERO (Contracts) _____ Date _____

Other _____ Date _____

Karuk Community Health Clinic

64236 Second Avenue
Post Office Box 316
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Karuk Tribe

**Administrative Office**

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64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

Karuk Dental Clinic

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Phone: (530) 493-2201
Fax: (530) 493-5364

Amendment #3 **Original Contract 12-C-066**

Between the Karuk Tribe and GHD, Inc.

This Amendment shall extend the term of Contract 12-C-066 beyond the current expiration date of September 30, 2013 to September 30, 2014.

Additional task, deliverables and fees to be included in the amended contract:

GHD Inc., will prepare final design plans, specifications and an opinion of probable construction cost for the Orleans Wellness Center Parking Lot Improvement Project.

GHD will prepare plans, technical specifications suitable for bidding and construction, as well as an opinion of probable construction cost (engineer's estimate). Design plans are expected to include:

- Cover Sheet
- General Notes, Symbols and Abbreviation Sheet
- Existing Site Conditions and Site Demolition Plan
- Site Improvement Plan
- Grading Plan
- Utility Plan
- Construction Details
- Other plan sheets necessary to convey the design intent.

GHD will design the project using English Standard Units in AutoCAD at an anticipated scale of 1" = 10'. Construction documents will be stamped and signed by a California Registered Professional Engineer.

- The plans will be developed at the 100% stage.

GHD will prepare technical specifications consisting of Special Provisions to amend and supplement the Caltrans Standard Specifications (2010). The technical specifications will be developed at the 100% stage only.

The engineer's opinion of probable construction costs will be prepared using standard engineering estimate procedures at the 100% stage.

GHD will also conduct an R-Value test (California Test 301) on up to two (2) representative soil samples collected and provided by the Tribe. The results of the R-Value test will be used in the design of the structural asphalt pavement section for the project.

Deliverables:

- R-Value Test Results
 - 100% Plans, Technical Specifications, and Opinion of Probable Construction Cost
- All deliverables will be provided as hardcopy prints (up to 4 sets total) and as electronic pdf's.

Total probable costs for the tasks noted above: \$12,000*

***Compensation will be on an as needed basis**

All other terms and conditions of the original contract shall remain unchanged.

GHD, Inc.

GHD, Inc.

Signature/Date

KARUK TRIBE

Russell Attebery, Chairman

Signature/Date

TOLAR

June 28, 2013

Quote Number: 15621

Misty Rickwalt
Karuk Tribe-Transportation
24236 Second Ave
Happy Camp, CA 96039

Subject: MBTA/CALACT Street Furniture Procurement IFB 12-02

Dear Misty:

Based on our correspondence, Tolar Manufacturing Company, Inc. is pleased to offer the quote outlined below for transit shelters under the CALACT/MBTA cooperative procurement:

2	9' Sierra High Peak Roof non-advertising passenger shelter (Model 9NAHPGR-PM) featuring: Roof design with two circular shapes running horizontally with one serving as a rain gutter, the other houses electric wiring for optional overhead security lighting, Gerard roof tile, perforated metal panels at the rear and 1/2 end walls, durable baked powder coat finish color selected from the standard RAL color options, zinc anchors and all installation hardware, 4' perforated metal bench (no back, one anti-vagrant bar), no trash receptacle or solar @ \$ 4,010.00 each	\$ 8,020.00
1	13' Sierra High Peak Roof non-advertising passenger shelter (Model 13NAHPGR-PM) featuring: Roof design with two circular shapes running horizontally with one serving as a rain gutter, the other houses electric wiring for optional overhead security lighting, Gerard roof tile, perforated metal panels at the rear and 1/2 end walls, durable baked powder coat finish color selected from the standard RAL color options, zinc anchors and all installation hardware, 8' perforated metal bench (no back, three anti-vagrant bars), no trash receptacle or solar @ \$ 5,010.00 each	\$ 5,010.00
	Subtotal	\$ 13,030.00
	County sales tax (EXEMPT)	\$ 0.00
	Delivery to Happy Valley	WILL CALL
	CALACT Procurement Feed (2.5% of material)	\$ 325.75
	Total	\$ 13,355.75

Shelters are delivered knock-down and unassembled. Detailed shop and erection instructions are provided. Stamped and sealed engineering calculations from a California licensed engineer, if required, are included. Our current lead-time is estimated at 12 weeks for this project from receipt of agency PO. Terms are Net 30 days. This quote is valid for 30 days.

After reviewing this proposal, please contact me with any questions or with approval to proceed at 800-339-6165 x-229 or pmerrick@tolarmfg.com.

Sincerely,


Patrick Merrick
Executive Vice President



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Yes

LOW PEAK
2-9ft
1-13ft

Transit Shelters: Sierra Model The Leader. The Original.

The Sierra Shelter line is one of Tolar's initial and still most popular transit shelter designs that was originally engineered for a project in San Diego in 1991. As styles and community expectations have evolved over the years, we have added even more choices to the line.

Sierra Shelters still represent our flagship line. Striking style. Functional design. Exceptional value.

Consider these key features:

- Lengths that range from 8 to 24 feet, widths up to 5 foot 8 inches.
- Select Dome: Low Peak, High Peak, Hip or Mansard roof designs
- Choose from walls of tempered glass or tough, transparent Lexan
- Perforated metal options include Victorian and herringbone styles
- Available with or without advertising kiosks

Crafted by the category leader, the Sierra Shelter line's roof design also features two horizontal circular shapes, one that serves as a rain gutter, and the other that houses wiring for optional security lighting.

Tolar's Sierra Shelters: Functional designs, classic appearance, renowned reliability.

Color options

ADVERTISING SHELTERS

SHELTERS WITHOUT ADVERTISING

ILLUMINATION



13' SIERRA DOME ROOF TRANSIT SHELTER WITH ALUMINUM ROOF PANELS, PERFORATED METAL REAR AND END WALLS, EXPANDED METAL BENCH WITH BACK AND ANTI-VAGRANT BARS



26' SIERRA DOME ROOF TRANSIT SHELTER WITH BRONZE LEXAN ROOF PANELS, PERFORATED METAL REAR WALLS, BRANDED END WALLS, WITH LCD TV WIRELESS ACCESS, EMERGENCY CALL BOX WITH NOTICE BEACON, CC CAMERA, WIRE GRID CONTOUR BENCH WITH BACK



17' SIERRA DOME ROOF TRANSIT SHELTER WITH ALUMINUM ROOF PANELS, DECORATIVE BATTERS, CUSTOM HERRINGBONE PATTERN REAR WALL, ESCUTCHEONS, INTEGRATED END WALL MAP CASE, STEEL STRAP BENCH WITH BACK



10 X 13 SIERRA HIP ROOF TRANSIT SHELTER WITH ALUMINUM ROOF PANELS, FRAMED 3/8" GLASS WALLS, PERFORATED METAL BENCH-ALSO AVAILABLE WITH PERFORATED METAL WALLS



13' SIERRA DOME ROOF TRANSIT SHELTER WITH LEXAN ROOF PANELS AND BRONZE TEMPERED SAFETY GLASS



13' SIERRA DOME ROOF TRANSIT SHELTER WITH BRONZE LEXAN ROOF PANELS, 3/8" VICTORIAN STYLE FRITTED GLASS PANELS



13' SIERRA DOME ROOF TRANSIT SHELTER SET WITH LEXAN ROOF PANELS, PERFORATED METAL WALLS AND EXPANDED METAL BENCHES WITH BACK



13' SIERRA DOME ROOF TRANSIT SHELTER WITH LEXAN ROOF PANELS, PERFORATED METAL WALLS, PERFORATED METAL BENCHES AND

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QUOTE #
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Product Code	Description	Lbs	Quantity	Unit Price	Unit Total
ALS48A0H	Bus Stop Shelter, 4' x 8', All Tempered Glass With Hip Roof & Full Front Opening Quaker Bronze	2946	2	\$5,312.00	\$10,624.00
ALS512A0H	Bus Stop Shelter, 5' x 12', All Tempered Glass With Hip Roof & Full Front Opening Quaker Bronze	2445	1	\$7,949.00	\$7,949.00
ALS-8BAVADA	Anti-Vagrant ADA Bench For 8' Shelter	76	2	\$512.00	\$1,024.00
ALS-12BAVADA	Anti-Vagrant ADA Bench For 12' Shelter	65	1	\$881.00	\$881.00
		Subtotal	5532	Subtotal	\$20,478.00
				(Illinois Only) Tax	\$0.00
				Shipping	\$5,120.50
				Grand Total	\$25,598.50

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Sold To:

First Name* Misty
 Last Name* Rickwalt
 Company Karuk Tribe
 Address* P.O. Box 1016
 Address
 City* Happy Camp
 State* CA
 Zip Code* 96039
 Country USA
 Phone* 5304693279
 Fax
 Email mrickwalt@karuk.us

Ship To:

First Name Misty
 Last Name Rickwalt
 Company Karuk Tribe
 Address* P.O. Box 1016
 Address
 City* Happy Camp
 State* CA
 Zip Code* 96039
 Country USA
 Phone 5304693279

Misty Rickwalt

From: Mary Cardy <mcardy@handi-hut.com>
Sent: Tuesday, July 23, 2013 10:51 AM
To: Misty Rickwalt
Subject: Reply to your shelter inquiry
Attachments: Shelter Specifications.pdf; Passenger Shelter Price List.pdf; Smoking Shelter Price List.pdf; Accessories Price List.pdf


Thank you for your interest in our shelters. I have attached our price lists and general specification sheet.

I have also included the link to our brand new step by step shelter installation instructions (applies to standard shelters). A DVD will be included with all shelters.

<http://www.youtube.com/watch?v=EGKh7dbYqAs>

[Free shipping on orders placed prior to August 1, 2013 \(See website for details\).](#)

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PRICE LIST

BUS PASSENGER SHELTER			ROOF DESIGN				
MODEL #	DIMENSIONS	ILLUSTRATION	DOMES	BARREL	POLY HIP	ST. SEAM	HISTORICAL
3-1	7'6" X 2'8"		\$ 2,880	\$ 3,540	\$ 3,630	\$ 5,055	—
3-2	7'6" X 5'0"		\$ 3,580	\$ 4,240	\$ 4,330	\$ 5,615	\$ 6,335
4-1	10'0" X 2'8"		\$ 3,665	\$ 4,380	\$ 4,475	\$ 5,845	—
4-2	10'0" X 5'0"		\$ 4,385	\$ 5,095	\$ 5,190	\$ 6,425	\$ 6,990
4-2WS	10'0" X 5'0"		\$ 4,680	\$ 5,455	\$ 5,550	\$ 6,705	\$ 7,275
5-2	12'0" X 5'0"		\$ 5,145	\$ 6,035	\$ 6,135	\$ 7,420	\$ 8,150
5-2WS	12'0" X 5'0"		\$ 5,500	\$ 6,390	\$ 6,490	\$ 7,685	\$ 8,415
6-2	15'0" X 5'0"		\$ 5,510	\$ 6,475	\$ 6,580	\$ 8,270	\$ 9,085
6-2WS	15'0" X 5'0"		\$ 5,945	\$ 6,830	\$ 6,935	\$ 8,590	\$ 9,275
6-3	15'0" X 7'6"		\$ 6,185	\$ 7,515	\$ 7,620	\$11,175	\$13,030
6-3WS	15'0" X 7'6"		\$ 6,715	\$ 8,050	\$ 8,155	\$11,575	\$14,995

PRICES ARE F.O.B CLIFTON, NJ

ALUMINUM: 313 DARK BRONZE ANODIC FINISH

GLAZING: 1/4" CLEAR TEMPERED GLASS

BENCH/BACKREST: EXTRUDED ALUMINUM

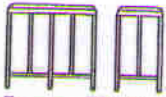
ROOF: ROOF DOMES: 1/4" WHITE TRANSLUCENT ACRYLIC

BARREL ROOF: 1/4" TWIN WALL POLYCARBONATE

POLY HIP ROOF: 1/4" TWIN WALL POLYCARBONATE

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ACCESSORIES FOR PASSENGER & SMOKING SHELTERS	
DESCRIPTION	PRICE
12", 775 CFM FAN	\$315.00
36" ALUMINUM DOOR	\$700.00
ASHTRAY	\$92.00
BOTTOM CLOSURE PANELS:	
MODEL S 3-2 (7' 6" X 5' 0")	\$450.00
MODEL S 4-2 (10' 0" X 5' 0")	\$510.00
MODEL S 6-2 (15' 0" X 5' 0")	\$705.00
MODEL S 6-3 (15' 0" X 7' 6")	\$795.00
MODEL S 4-4 (10' 0" X 10' 0")	\$705.00
MODEL S 6-6 (15' 0" X 15' 0")	\$995.00
HEATERS - Infrared Heater - 1500 W 120 Volts with Wall Thermostat	\$495.00
LIGHTS - Fluorescent with Wall Switch Sensor	\$340.00
SIGNS - "Designated Smoking Area"	\$52.00
WINDOWS - Projected	\$345.00
BENCH: (Shelter Prices Include Bench/Backrest)	
Free Standing 6' 0" Length, with Anti-Vagrant Bars	\$360.00
TRASH RECEPTACLE - Perforated Steel - Black	
10 Gallon with Mounting Bracket	\$285.00
22 Gallon with Mounting Bracket	\$355.00
Surface Mount Pole	\$145.00

National Tribal Transportation Conference 2013

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2013 NTTC DRAFT AGENDA (draft 09/18/13)

Monday, October 28

12:30 pm – 5:30 pm	3M Tour "World of Innovation"-Preregistration Required (meet at 12:30 at the NTTC information desk, <i>Grand Ballroom</i> , bus departs at 12:45, tour from 2:00 – 4:30, return to Mystic Lake at 5:30)
3:00 pm – 7:00 pm	Registration – <i>Dakotah Ballroom</i>
3:00 pm – 5:00 pm	Vendor Set-Up – <i>Dakotah Ballroom</i>
5:00 pm – 8:00 pm	Opening Reception/Vendor Showcase/Equipment Rodeo Practice Begins – <i>Dakotah Ballroom</i>

Tuesday, October 29

6:30 am – 7:45 am	Breakfast – <i>Grand Ballroom</i>
7:15 am – 5:00 pm	Registration – <i>Dakotah Ballroom</i>
7:30 am – 5:30 pm	Vendor Showcase & Equipment Rodeo Practice – <i>Dakotah Ballroom</i>
8:00 am – 8:45 am	NTTC Plenary – <i>Grand Ballroom</i> Invocation Colors/Drum Group Welcome: - <i>Local Tribal Leader</i> - <i>Charles Zelle, Minnesota Commissioner of Transportation</i> - <i>Derrell Turner, FHWA Minnesota Division Administrator</i> - <i>Mark Dayton, Governor of Minnesota</i>
8:45 am – 9:00 am	Opening Remarks- <i>John Velat, Michigan Tech TTAP Director</i> - <i>Joseph Myers, National Indian Justice Center Executive Director</i>
9:00 am – 9:30 am	State Tribal Cultural Sensitivity Training Panel- <i>Commissioner Charles Zelle, MnDOT</i> - <i>Linda Aitken, MnDOT</i> - <i>Sue Mulvihille, MnDOT</i>
9:30 am – 10:00 am	Break
10:00 am – 12:00 am	NTTC Plenary- <i>FHWA</i> - <i>FTA</i> - <i>NHTSA</i> - <i>BIA</i>

12:00 pm – 1:00 pm	LUNCH – <i>Grand Ballroom</i> "University of Minnesota Gopher Stadium" -TBA
1:00 pm – 1:50 pm Breakout 101	<p>"Models for Tribal Highway Safety Programs"–<i>Frank Gross, VHB</i></p> <p>"Bee Colony Collapse: Habitats in the ROW" -<i>Victoria Ranua, Shakopee Mdewakanton Sioux Tribe</i> -<i>Marla Spivak, University of Minnesota</i></p> <p>"NTI National Incident Management System (NIMS)" -<i>Rich Foerch, National Transit Institute (NTI)</i></p> <p>"Update on MAP-21 Formula Implementation" -<i>LeRoy Gishi, BIA DOT</i> -<i>Robert Sparrow, FHWA FLH</i></p>
1:55 pm – 2:45 pm Breakout 102	<p>"Redby Bridge: Cooperation to Build a Bridge in the Red Lake Tribal Community – Creative Funding Strategies" - <i>PANEL: MnDOT, BIA, FHWA, Red Lake</i></p> <p>"Models for Tribal Highway Safety Programs"–<i>Frank Gross, VHB</i></p> <p>"Developing the BIA ROW Database" -<i>Sheldon Kipp, BIA DOT</i></p> <p>CONTINUED "NTI National Incident Management System (NIMS)" -<i>Rich Foerch, National Transit Institute (NTI)</i></p> <p>"MAP-21 Bridge Inspection Program (NBI and NBIS) and Tribal Responsibilities" -<i>LeRoy Gishi, BIA DOT</i> -<i>Robert Sparrow, FHWA FLH</i></p>
2:45 – 3:15 pm	Break
3:15 pm – 4:05 pm Breakout 103	<p>"Models for Tribal Highway Safety Programs"–<i>Frank Gross, VHB</i></p> <p>"Innovative Small Bridge Construction Techniques" -<i>Nancy Daubenberger & Dave Conkel MnDOT</i></p>

CONTINUED "NTI National Incident Management System (NIMS)"

-Rich Foerch, National Transit Institute (NTI)

"Update on 25 CFR Part 170 Rulemaking"

-LeRoy Gishi, BIA DOT

Robert Sparrow, FHWA FLH

"TBD"

-Steve Hourscht, Caterpillar

4:15 pm – 5:00 pm
Breakout 104
"Models for Tribal Highway Safety Programs"–*Frank Gross, VHB*

"Transportation Planning"

-Kyle Kitchel, FHWA

-Byron Bluehorse, AK TTAP

CONTINUED "NTI National Incident Management System (NIMS)"

-Rich Foerch, National Transit Institute (NTI)

"Cooperative Agreements as they relate to Counties and the State DOT"

-Tom Edwards, Chuck Tsoodle, Pamela Journey, Cross Timbers Consulting

-Jay Adams, Oklahoma DOT

5:30 pm Vendor Showcase Closes for Day

6:30 pm – 9:30 pm "Stargazers Presentation" –*Mike Lynch*(preregistration required, meet at NTTC Information Desk)

Wednesday, October 30

6:30 am – 7:45 am Breakfast –*Grand Ballroom*

7:15 am – 5:00 pm Registration –*Dakotah Ballroom*

7:30 am – 5:30 pm Vendor Showcase –*Dakotah Ballroom*

8:00 am – 12:00 pm Equipment Rodeo –*Dakotah Ballroom*

8:00 am – 8:50 am "Safety Management in a Data-Poor Environment"- *Doug Harwood, MRI Global*

Breakout 201 *-Kim Kolody, CHM2Hill*

"Minnesota's Shared Centerline Initiative"

-Peter Morey, MnDOT

-Burney Tibbetts, White Earth Tribe

"Wheel Chair Securement"

-Lisa Nippolt, QStraint

REPEAT "Update on MAP-21 Formula Implementation"

-LeRoy Gishi, BIA DOT

-Robert Sparrow, FHWA FLH

"TH 274 Land Exchange"

-Kevin Jensvold, Upper Sioux Community

8:55 am – 9:45 am "Safety Management in a Data-Poor Environment"- Doug Harwood, MRI
Global

Breakout 202 -Kim Kolody, CHM2Hill

"Minnesota Archeological Predictive Model"

-Beth Hobbs, MnDOT

CONTINUED "Wheel Chair Securement"

-Lisa Nippolt, QStraint

REPEAT "MAP-21 Bridge Inspection Program (NBI and NBIS) and Tribal Responsibilities"

-LeRoy Gishi, BIA DOT

-Robert Sparrow, FHWA FLH

"Emergency Repair Work – Working Together After a Severe Flooding Episode Along Lake Superior"

-Duane Hill & Pat Huston, MnDOT

9:45 am – 10:15 am Break

10:15 am – 11:05 am "Safety Management in a Data-Poor Environment"- Doug Harwood, MRI
Global

Breakout 203 -Kim Kolody, CHM2Hill

REPEAT "Innovative Small Bridge Construction Techniques"

-Nancy Daubengerger & Dave Conkel MnDOT

"The Transit Supervisor's Silver Bullet for Success"

-Kristen Joyner & Walt Diangson, Southwest Transit Association (SWTA)

"Construction Project Management for Leaders"

-Ross Monk, Quigg Engineering

"Rewards of Building Cooperative Relationships: A New Pier at Grand Portage"

-Dave Danz, Grand Portage Tribal Community

-Duane Hill, MnDOT

11:10 am – 12:00 pm "Safety Management in a Data-Poor Environment"- *Doug Harwood, MRI Global*

Breakout 204 *-Kim Kolody, CHM2Hill*

REPEAT "Developing the BIA ROW Database"

-Sheldon Kipp, BIA DOT

CONTINUED "The Transit Supervisor's Silver Bullet for Success"

-Kristen Joyner & Walt Diangson, Southwest Transit Association (SWTA)

"Architect/Engineering Project Management for Leaders"

-Ross Monk, Quigg Engineering

"Building an 8(a) Business – Success at White Earth"

-Burny Tibbetts, White Earth

12:00 pm – 1:00 pm Lunch – *Grand Ballroom*

1:00 pm – 1:50 pm "Understanding Sign and Pavement Retroreflectivity"-*Steve Norkus, Professional Pavement Products (PPP)*

Breakout 205

"Project Management"

-TBD

CONTINUED "The Transit Supervisor's Silver Bullet for Success"

-Kristen Joyner & Walt Diangson, Southwest Transit Association (SWTA)

REPEAT "Update on 25 CFR Part 170 Rulemaking"

-LeRoy Gishi, BIA DOT

Robert Sparrow, FHWA FLH

"MnDOT Pavement Surface Treatment Demonstration & Overview"

-Pat Huston or Sue Lodan, MnDOT

1:55 pm – 2:45 pm "Motor Vehicle Injury Prevention Program"-*Christine Reede, San Carlos Tribal Police*

Breakout 206

"Developing a Visual Quality Management Plan for the Isleta Pueblo"

-Craig Churchward, Avenue Design Partners

-Shawna Ballay, Pueblo of Isleta

CONTINUED "The Transit Supervisor's Silver Bullet for Success"

-Kristen Joyner & Walt Diangson, Southwest Transit Association (SWTA)

"Recovery Act Implications for Oversight Authority and Self-Determination"

-Tim Seward, Hobbs, Straus, Dean & Walker, LLP

"Porous Concrete Unit Pavers"

-Matt Davis, Wightman & Associates

2:45 – 3:15 pm

Break

3:30 pm

Vendor Showcase Breakdown

3:15 pm – 4:05 pm

"Safe Routes to School"-*Andy Hubley, ARDC*

Breakout 207

"Using LiDAR to Find and Save Burial Mounds"

-Scott Anfinson, State of Minnesota

CONTINUED "The Transit Supervisor's Silver Bullet for Success"

-Kristen Joyner & Walt Diangson, Southwest Transit Association (SWTA)

"Bridge Projects"

-John Smith, Wind River

"Stream Restoration and Fish Passage on Tribal Lands"

-Marty Meichior, *Inter-Fluve*

4:15 pm – 5:00 pm "Tribal Transportation Program: Safety Fund"-Cindi Ptak, *FLH-TTP*

Breakout 208

"The Survey Grade Accuracy World Meets GIS and LiDAR (A Planning, Right-of-Way and Design Tool)"

-Wallace Gladstone, *Northern Engineering & Consulting*

"3-D Modeling in Practice from a Designer's Perspective"

-Dr. Guy Ahlstrom, *Northern Engineering & Consulting*

CONTINUED "The Transit Supervisor's Silver Bullet for Success"

-Kristen Joyner & Walt Diangson, *Southwest Transit Association (SWTA)*

"Tribal Transportation Program Coordinating Committee (TTPCC)"

-Raymond Concho, *Acoma Pueblo*

"Best Crack Treatment Practices"

-Wally Smith, *Crafco*

6:30 pm – 7:00 pm

Banquet Social – *Grand Ballroom*

Banquet – *Grand Ballroom*-Rodeo Awards Ceremony

7:00 pm

-Wild Rice Talk

-Award Presentation (from Safety Summit)

Thursday, October 31

6:30 am – 7:45 am

Breakfast –*Grand Ballroom*

8:00 am – 8:50 am

"Road Safety Audits"-Craig Allred, *FHWA Resource Center*

Breakout 301

"Minnesota Towards Zero Death Initiative"

-Brad Estochen, *MnDOT*

"Aging Populations: Accessible Transportation's Impact on Health and Well-Being"

-Carol Wright, *Easter Seal Project ACTION*

"Transportation Contract Management – 638, FHWA, State"

-Tribal Panel, *TBD*

"Minnesota BIA Roads Meeting"

-Todd Kennedy, BIA

8:55 am – 9:45 am "Scoping and Implementation of Your Safety Plan"-Rick West, Otter Tail County, MN

Breakout 302

"Preventing Crashes with Intersection Conflict Warning Systems"

-Jon Jackels, MnDOT

CONTINUED "Aging Populations: Accessible Transportation's Impact on Health and Well-Being"

-Carol Wright, Easter Seal Project ACTION

"Climate Change and Infrastructure Impacts"

-Dr. Mark Seeley, University of Minnesota

"Native Hiring Provisions – Workforce Improvement"

-Kelly Jackson, WisDOT

9:45 am – 10:15 am

Break

10:15 am – 11:05 am "NCHRP 17-49 Guide to Effective Tribal Crash Reporting"-Kevin Chesnik, ARA

Breakout 303

"Context Sensitive Design & Solutions: The Best Path to Travel"

-Scott Bradley, MnDOT

CONTINUED "Aging Populations: Accessible Transportation's Impact on Health and Well-Being"

-Carol Wright, Easter Seal Project ACTION

REPEAT "Construction Project Management for Leaders"

-Ross Monk, Quigg Engineering

"Working Together in Rights of Way Within Reservation Boundaries"

-Brian Kamnikar & Tina Markeson, MnDOT

-Scott Hansen, Mille Lacs

11:10 am – 12:00 pm "Roundabouts, Value Engineering and Other Transportation Tools to Better Serve Tribal Lands and Transportation Needs"-Daniel Lonnes & Bryan Nemeth, Bolton & Menk, Inc.

Breakout 304

REPEAT "Using LiDAR to Find and Save Burial Mounds"

-Scott Anfinson, State of Minnesota

"The Survey Grade Accuracy World Meets GIS and LiDAR (A Planning, Right-of-Way and Design Tool)"

-Wallace Gladstone, Northern Engineering & Consulting

"3-D Modeling in Practice from a Designer's Perspective"

-Dr. Guy Ahlstrom, Northern Engineering & Consulting

CONTINUED "Aging Populations: Accessible Transportation's Impact on Health and Well-Being"

-Carol Wright, Easter Seal Project ACTION

REPEAT "Architect/Engineering Project Management for Leaders"

-Ross Monk, Quigg Engineering

"Grand Portage Rest Area and Museum"

-TBD

12:00 pm – 12:30 pm

Closing Remarks – *Grand Ballroom* Retiring of the Colors

12:30 pm

Conference Ends

Thank you for attending the 16th Annual National Tribal Transportation Conference 2013!

**Please be sure to visit the following vendor booths:

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- Cross Timbers Consulting
- DHS – Transportation Security Administration
- FHWA LTAP/TTAP Clearinghouse
- Houston Engineering, Inc.
- Humbolt Manufacturing Co.
- Ironwolf Manufacturing, LLC
- John Deere
- MOR/ryde International
- National Bus Sales & Leasing, Inc.
- Quigg Engineering
- Routematch Software

Department of Natural Resources

39051 Highway 96
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Karuk Tribe

**Administrative Office**

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64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

Orleans Medical Clinic

39051 Highway 96
Post Office Box 249
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**DEPARTMENT OF NATURAL RESOURCES
TRIBAL COUNCIL REPORT****September 2013**

Please accept the following information as the Department of Natural Resources written report for the upcoming Tribal Council Meeting.

Action Item

WATER RESOURCES COORDINATOR/ Crystal Bowman**Action Items**

NONE

Current Sampling and WQ Reports**WQ Staff:**

1. Sampling for nutrients on the Klamath mainstem from Iron Gate to Orleans and including Scott, Shasta and Salmon River mouth began to be bi-monthly in May and will continue through October to be collected at this frequency.
2. Rock Lake and Knownothing Watershed monitoring project began in late June and will be collected bi-monthly through October at this frequency. Collection includes: nutrients, bacteria, sediment, stream flow and water and air chemistry.
3. Fish Disease sampling continues to be collected every week, a project in cooperation with the Yurok Tribe and Oregon State University.
4. Sampling for bacteria in the mainstem Klamath and tributaries will be weekly through the summer months.
5. Datasondes deployed and calibrated every two weeks at all locations: Klamath - below Iron Gate, Seiad Valley, Orleans, Tributaries – Shasta, Scott and Salmon. Real-time internet access equipment was installed at below Shasta River, Iron Gate dam, Seiad and Orleans locations; access to real-time data is now available to the public.

Water Quality Meetings and Trainings**Water Resources Coordinator:**

1. Attended the following Teleconferences and/or Webinars

- a. Shasta and Scott Working Group discussion on strategies in the watersheds
 - b. Discussed periphyton publication with Oregon State University professor with Eli and Jake.
 - c. Tribal Workgroup discussion with Kier for next fiscal year
 - d. Karuk WQ Standards call to discuss completion and timeline with consultants
2. NCRWQCB Agricultural waiver meeting in Redding of the Advisory Board on development of the program for implementing the TMDL's.

State and Federal Processes

TMDL – Reviewed drafted program scope for the agricultural waiver for TMDL implementation.

KHSA IM 11 – Reviewed PacifiCorp 2013 Algaecide Pilot Project, submitted comments and reviewed PacifiCorp's response to Karuk comments.

Administrative

Water Resources Coordinator:

Grants

- a. Budget Mod for EPA Drinking Water Study at Somes Bar workstation
- b. Budget Mod for Periphyton 2013 amendment to funding agreement
- c.

Reports

- a. Drafted and submitted the 2012 Periphyton Report for KHSA IM 15 to collaborating partners for editing (Yurok Tribe and Watercourse).

Field

- a. WQ Coordinator completed Knownothing Study collection for water samples and flow; during the fires on the Salmon.

Miscellaneous Tasks

- a. Organized all office files, monthly Council report, paid all invoices to date, procurements and submitted mileage logs and travel requests and/or receipts.
- b. Staff meetings (1-2/month) to update accomplishments and prioritize tasks.

FISHERIES PROGRAM/Toz Soto

Action Items

NONE

The Fisheries Program is working on projects that include both monitoring fish populations, but also begging to work on more habitat construction projects. Late

summer is typically the season best suited for habitat construction projects because of dry conditions and low water.

Monitoring projects include; fish health monitoring, harvest monitoring, tributary flow monitoring during summer base flows, summer steelhead and spring Chinook snorkel counts, PIT tagging and PIT tag detection arrays and out-migrant fish monitoring in the lower Salmon River and Big Bar. Fall Chinook spawning surveys are begin this month.

A large run of fall Chinook is moving up the Klamath. Based on early catch numbers the projection of a large run is holding true. Flow released from the Trinity River began affecting the Klamath River in late August. The result has been cooler water in the Lower Klamath River and better migration conditions for Chinook.

The Fisheries Program is assisting with habitat projects. These are collaborative projects with the Middle Klamath Watershed Council (MKWC) Constructed habitat projects include projects where heavy equipment is used to excavate stream channels or off channel ponds that are connected to live stream channels. MKWC is hiring local contractors with heavy equipment to implement projects. Our research has shown that off channel ponds are important habitat for juvenile fish during winter months. Our research on Coho salmon suggests that winter rearing habitat is a limiting factors that species in the middle Klamath River. Recently a new off channel pond was constructed in lower Seiad Creek and work is underway on a second project located in lower Stanshaw Creek. Additionally, this season three new projects are planned for Camp Creek, Tom Martin Creek and O'Neil Creek. These types of projects are becoming more popular because research and monitoring has shown the value for fish. Results show that fish grow faster and survive better if they rear in an off channel pond. The Fisheries Program will continue to evaluate each project and determine benefits to fish while working to improve methods for implementing habitat projects.

Other Fisheries Program activities includes working with technical experts and lawyers on various law suits the Tribe is involved with regarding fish and water.

For more information please contact Toz Soto at tsoto@karuk.us or 627-3116.

ENVIRONMENTAL COORDINATOR/ Carlotta Whitecrane

Action Items

NONE

EPA PPG

- Meeting the PPG Grant Program Objectives
- Meeting the GAP Grant Program Objectives
- Process invoices from consultants
- Prepare contracts/documents for Council review/approval
- Review monthly fiscal documentation, prepare and distribute budget summary reports for Natural Resources staff

- Create requests for proposals (RFP)
- Develop, modify and process contracts
- Continuous updating and modification of project status spreadsheet
- Develop, modify and process agreements
- PAN (Personnel Action Notice) wage and billing code adjustments
- Prepare resolutions and process proposals for Council approval
- Assist all coordinators with budget management activities
- Meet with coordinators for project/budget review

If any questions or comments, please contact Carlotta Whitecrane cwhitecrane@karuk.us, or 530-627-3446 x 3014.

WATERSHED RESTORATION PROGRAM/ Earl Crosby

Action Items

NONE

Watershed Program Activities

Through the latter portion of August through mid-September we have or will provide input and assistance towards various projects within DNR;

- 1) Met with BIA BAER Team to determine the extent of damage to natural resources on tribal property which will require stabilization. Submitted cost estimates to BIA for said work.
- 2) Met with FEMA, OES, BIA staff and Tribal Emergency Staff to determine cost estimate of repairs for Emergency Declaration.
- 3) Participated in conference calls regarding our participation in the North Coast IRWMP and oversight of Red Deer Consulting.
- 4) Our crew finished the 12N02 Complex and moved onto the 12N40 Complex in the Camp Creek
- 5) Assisted internally and externally with our allies regarding the suction dredge and other mining issues.

Funding Update

- 1) Continued working with Humboldt County who is administrating a NCIRWMP grant we received. I am still requesting the ability to refine the sub-agreement with the county to include language which protects tribal sovereignty. In addition we are arguing we are exempt from paying Davis-Bacon wages based on our own wage rate. In addition we are accomplishing this restoration activity with tribal employees and not sub-contracting hence Davis Bacon is not applicable.

In conclusion, we would like to thank the Tribal Council for their continued support. I would encourage any Tribal Council Member who can please arrange a time when you can visit the crew as they appreciate it. If you have any questions, please do not hesitate to call me at (530) 469-3454 or email me at ecrosby@karuk.us

Earl Crosby
Watershed Restoration Coordinator

FOOD SECURITY COORDINATOR/ Bob Rohde

Action Items

NONE

FUNDING

- Funding for the first year has been received. Project start date was March 15, 2013.
- The agreement with UC Berkeley has expired pending an extension that has not yet been provided to the Karuk Tribe.

PROGRAM MANAGEMENT

Bill Tripp has been assigned to fire. Ron Reed and I are working on meeting requested 2nd year work plans due to Berkeley Principle Investigator by September 30th. Work plan requirements have been unclear and a major effort for Ron Reed to produce. A PhD student from UC Berkeley assisted Ron last week on one of three work plan objectives, but progress is slow requiring detailed planning of proposed Seasonal Camps, Workshops and a Seasonal Food Crew to be implemented in year 2. Discussions to date with Laura Mayton indicate that a consultant or grant staff may be available to assist.

In preparation for implementation of the seasonal food crew the second year, a GIS computer has been purchased and I have been attending GIS training workshops with Jill Beckman on Fridays at the Happy Camp computer center. Currently loaded on the GIS computer are aerial photographs, road, streams & creeks, Forest Service vegetation, Karuk Ancestral Territory and other relevant maps. Two handheld GPS systems and field data recorder are being assembled to record traditional gathering information in the field.

Communication regarding College of the Redwoods courses related to food security is ongoing. Three existing College of the Redwoods courses themed toward traditional food security are currently being considered. They are:

Plants and People (with an emphasis on the profound effect on humanity of the switch from hunter-gatherer existence to an agricultural-based society)

Forest Ecology

Trees, Shrubs and Wildflowers

BUDGET

- Currently about 30% of the first year funding has been spent. Consulting, vehicle and equipment purchase is scheduled following the UC Berkeley extension that is still pending.
- Second year funding is currently being negotiated between UC Berkeley and USDA.

Questions or comments: Please contact either Bob Rohde brohde@karuk.us 530-627-3446 x 3016, Ron Reed reed@karuk.us (530) 627-3446 x 3048, or Bill Tripp btripp@karuk.us (530) 627-3446 x 3023.

ENVIRONMENTAL EDUCATION PROGRAM/ Jeanette Quinn

Coordination/Planning. I met with teachers at Happy Camp Elementary, Orleans Elementary, Junction Elementary and Orleans Headstart for project sign-ups for the 2013-14 school years.

Grant Research & Development. I have been meeting with Carley Whitecrane regarding funding cuts to the Program. I am researching funding opportunities for the Program.

Water Quality. I assisted the Independent Study Coordinator and Junction Elementary teachers with a field trip to Hippo Rock on August 28. Students looked for aquatic insects and looked at them with bug viewers.

Climate/Global Warming/Energy Awareness. I prepared a PowerPoint slideshow on the sun, which I presented in the 1st-3rd grade class at Junction Elementary on September 10. Their teacher had set up an experiment for students to compare the temperatures of plain water, dyed water and dyed water under a glass dome left in the sun. I talked to the students about the greenhouse effect and greenhouse gases.

KLAMATH CAMPAIGN COORDINATOR/ Craig Tucker

Action Item

NONE

Summary

- **KBRA/KHSA Legislative Task Force**
- **Talks with Montague Water Conservation District**
- **Suction Dredge Update**
- **Scott River Update**
- **BIA Funding**

KBRA/KHSA Legislative Task Force

The third meeting of the Klamath Legislative Task Force is next Wednesday (September 19) in Klamath Falls. I think that the meetings will conclude with some concrete recommendations to congress regarding moving the Klamath Agreements forward. I expect significant progress will be presented regarding work with 'off-project' irrigators who, until recently having their water shut off, were staunch opponents to the Agreements and major obstacle to political progress.

Talks with Montague Water Conservation District

Several weeks ago, we gave MWCD an ultimatum: either we negotiation terms of settlement by September 1 or we abandon negotiation and focus on court proceedings. The rationale for such a line in the sand was that in order to ask a judge for a temporary injunction that would have provided enhanced flows by next spring, we needed to get the ball rolling as soon as possible.

Just days before this deadline, we gathered in Sacramento for a negotiation mediated by a federal magistrate which in the end bore fruit. We now have a tentative agreement on interim flows (interim until MWCD completes ESA permitting process which could take several years). If implemented, this agreement would provide flows below Dwinnell Dam unseen for nearly a century!

Thus we have agreed to continue our litigation stay pending the development of a detailed implementation plan to institute a new flow regime starting October 1. We also have to resolve issues regarding details of ESA permitting, resolving outstanding issues around their Parks Creek Diversion, and court fees.

Suction Dredge Update

As noted previously, the dredge miners found a legal loophole in the existing moratorium on dredge mining whereby they can simply remove the sluice box from their dredge and the machine no longer be considered a dredge.

We petitioned the CA DFW Director to close the loophole and he denied our petition. However, after we started provided photos and videos of these ‘underwater gravel transfer devices’ to CA DFW, the agency amended its existing dredge regulations such that these devices are also included in the moratorium.

Currently, CA DFW wardens are citing and/or arresting miners operating these devices. We have experienced a lot of inconsistency with enforcement, but slowly the department is reigning in the illegal mining.

We expect additional court briefings this fall over miners’ suits against the department and the moratorium.

The biggest concern now, from my perspective, is the lack of action by USFS. If you recall, we met with USFS several months ago and they promised to issue a guidance documents to local rangers reflecting their responsibilities to regulate all mining on USFS lands as clarified by our federal ESA litigation. This still has not happened.

I recommend we elevate this issue to Washington officials as soon as possible.

Scott River Update

We recently signed onto group letter (attached) to CA DFW and CA State Water Resources Control Board demanding immediate action to protect juvenile coho and Chinook salmon stranded in pools of disconnected river. We note that the USFS’ water right for 30 cfs in August is not being met and note that agencies are doing little to address the calamity.

Our letter brought a stern response for Scott Valley water trust as well as Siskiyou County Supervisors. We have a meeting scheduled in Orleans September 17 at 1 pm to discuss our position with County and Scott Valley representatives. I am currently working with Ric Costales, Siskiyou Natural Resources Specialist, on an agenda.

BIA Funding

With the recent application for BIA funding I discovered that previously “promised” funds from BIA for last year were never transmitted to us. This led to several conversations with BIA Regional Director Amy Dutchke. In the end, BIA has recommitted to authorize \$69,000 from FY12 funds to be moved to the Karuk Compact use on the Klamath Settlements. In addition, we are to receive \$75,000 in FY 13 funds for a total of \$144,000. I will be checking in regularly with our fiscal staff to make sure these funds arrive.

REQUEST FOR TRIBAL COUNCIL AUTHORIZATION TO SUBMIT PROPOSAL TO FUNDING SOURCE

REQUESTOR: Bill Tripp DATE: 9/12/2013

DEPARTMENT: Department of Natural Resources- KCDC

DEADLINE: _____ DATES FROM: 6/15/2013 TO: 1/31/2014
 E: _____ AMOUNT: \$ 32,719⁰⁰

BRIEFLY DESCRIBE PURPOSE OF PROPOSAL:

13-R-123 on July 15, 2013, the Tribe received agreement number 13-IA-I1050500-039 between the BIA and US Forest Service to procure the services of the Karuk Tribe in implementing approximately 25 acres for a cost of up to \$32,719

REVIEW:	COMPLIANCE	CFO	OTHER:
NARRATIVE:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
BUDGET:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
INDIRECT COST:	<input type="checkbox"/>	<input checked="" type="checkbox"/> 32,719,000	<input checked="" type="checkbox"/>
MATCH	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
DOCUMENTATION:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
TRIBAL RESOLUTION:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> - Made "1st" Resolution statement

COMMENTS: *ALL CAPS (Standard Resolution Form)*

COMPLIANCE:

CFO: CONTRACT ALREADY FULLY EXECUTED BY BIA AND US FOREST SERVICE. ONE AGREEMENT 32,719. OTHER AGREEMENT 32,712. DIFFERENCE IS NOT MATERIAL

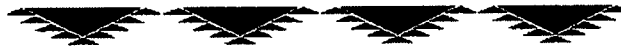
OTHER:

REQUIRED SIGNATURES*

REQUESTOR*	<u><i>Bill Tripp</i></u>	DATE _____
CFO*	<u><i>Laura Mayton</i></u>	DATE <u>9-16-2013</u>
COMPLIANCE*	_____	DATE _____
CHAIRMAN	_____	DATE _____
OTHER	<u><i>John [Signature]</i></u>	DATE <u>9/16/13</u>

Karuk Community Health Clinic
64236 Second Avenue
Post Office Box 316
Happy Camp, CA 96039
Phone: (530) 493-5257
Fax: (530) 493-5270

Karuk Tribe



Karuk Den
64236 Sec
Post Office
Happy Camp,
Phone: (530)
Fax: (530)

Administrative Office
Phone: (530) 493-1600 • Fax: (530) 493-5322
64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

REQUEST FOR RESOLUTION

Check One:

Resolution

Karuk Tribe Number Assigned:

13-R-123

Prior Amendment:

0

Requestor:

William Tripp

Date: September 12, 2013

Department/Program:

KCDC Karuk Fire Crew

Brief Description of Purpose:

Implement Hazard Fuel Mitigation Zones identified near Selad as a result of the Goff Fire and develop Tribal Fuels Crew for future project work.

** REQUIRED SIGNATURES **

William Tripp - w/changes
Self-Governance Coordinator

9/16/13
Date

Date

Karuk Community Health Clinic

64236 Second Avenue
Post Office Box 316
Happy Camp, CA 96039
Phone: (530) 493-5257
Fax: (530) 493-5270

Karuk Tribe



Administrative Office

Phone: (530) 493-1600 • Fax: (530) 493-5322
64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

Karuk Dental Clinic

64236 Second Avenue
Post Office Box 1016
Happy Camp, CA 96039
Phone: (530) 493-2201
Fax: (530) 493-5364

**RESOLUTION OF THE
KARUK TRIBE**

Resolution No: 13-R-123
Date Approved: September 26th, 2013

RESOLUTION AUTHORIZING Approval of the June 15, 2013 to January 31, 2014 Indian Forest Land Assistance Expenditure Plan for the execution Goff Fire Fuels Reduction Buffer supplemental project plan negotiated between the Forest Service and Bureau of Indian Affairs to be implemented on a reimbursement basis by the Karuk Fire/Fuels Reduction Program.

WHEREAS; the Karuk Tribe is a Sovereign Aboriginal People, that have lived on their own land since long before the European influx of white men came to this continent; and

WHEREAS; the members of the Karuk Tribe have approved Article VI of the Constitution delegating to the Tribal Council the authority and responsibility to exercise by resolution or enactment of Tribal laws all the inherent sovereign powers vested in the Tribe as a Sovereign Aboriginal People, including negotiating and contracting with federal, state, Tribal and local governments, private agencies and consultants; and

WHEREAS; the members of the Karuk Tribe have approved Article VIII of the Constitution assigning duties to the Chair, Vice Chair, and Secretary/Treasurer including signing and executing all contracts and official documents pertaining to the Karuk Tribe; and

WHEREAS; the Karuk Tribe is a federally recognized Tribe and its Tribal Council is eligible to and is designated as an organization authorized to Contract pursuant to P.L. 93-638, as amended, on behalf of the Karuk Tribe; and

WHEREAS; as consistent with 25 USC 3101(7), 25 USC 3109 (b)(1)(D), AGP00751, A13AC00001, AGJ20100042, and Tribal Resolution number 09-R-078, the Karuk Tribe can perform wildland fire management actions and activities outlined in supplemental project plans; and

WHEREAS; on July 15, 2013, the Tribe received agreement number 13-IA-I1050500-039 between the BIA and US Forest Service to procure the services of the Karuk Tribe in implementing approximately 25 acres for a cost of up to \$32,712; now

WHEREAS; the per acre cost of this agreement is beyond the estimate supplied to the Forest Service for tribal completion of the project, and accounts for recovery of personnel with fringe, vehicles and equipment, miscellaneous, and indirect costs.

THEREFORE BE IT RESOLVED; that the Tribe accepts this project and approves the attached expenditure plan and subsequent quarterly invoices for reimbursable project expenses of up to a total of \$32,712.

THEREFORE BE IT FINALLY RESOLVED; that the Karuk Tribal Council Approval of the June 15, 2013 to January 31, 2014 Indian Forest Land Assistance Expenditure Plan for the execution Goff Fire Fuels Reduction Buffer supplemental project plan negotiated between the Forest Service and Bureau of Indian Affairs to be implemented on a reimbursement basis by the Karuk Fire/Fuels Reduction Program.

CERTIFICATION

I, the Chairman, hereby certify the foregoing resolution 13-R-123 which was approved at council meeting on September 26, 2013, was duly adopted by a vote of _____ AYES, _____ NOES, _____ ABSTAIN, and said resolution has not been rescinded or amended in any way. The Tribal Council is comprised of 9 members of which _____ voted.

Russell Attebery, Chairman

Date



United States
Department of
Agriculture

Forest
Service

Northern California
Acquisitions Service Area

Klamath National Forest, Mendocino National Forest
Shasta-Trinity National Forest, Modoc National Forest
Lassen National Forest, Six Rivers National Forest
(707) 441-3556, (530) 226-2303, (530) 233-8723

File Code: 1580
Date: July 2, 2013

Dm 7-9-13
2013 JUL -8 PM 1:40
PACIFIC REGIONAL OFFICE
RECEIVED-BIA

Gerald Jones, Assistant Regional Forester
USDI, Bureau Indian Affairs
2800 Cottage Way
Sacramento, CA 95825

Dear Mr. Jones:

Enclosed is your original copy of the fully executed agreement for the Goff Fire Fuels Reduction Buffer, Forest Service agreement number 13-IA-11050500-039, between the Bureau of Indian Affairs and the Klamath National Forest.

Please work with Kerry Greene to coordinate project work. Kerry can be reached by telephone at (530) 841-4484 or by email kjgreene@fs.fed.us. Contact me if you have any questions about administration of this agreement. I can be reached by telephone at (707) 441-3556 or by email jboomgarden@fs.fed.us.

The Purchase Order number of this agreement is 4300111431. This number in addition to the Forest Service agreement number must be included on your invoices to ensure proper processing in the Intra-governmental Payment and Collection (IPAC) system.

After you read and become familiar with all of the provisions included in this agreement, I encourage you to contact both the Program Manager and the Administrative Contact to make sure that you understand all of the requirements.

Sincerely,

JANET BOOMGARDEN
Grants Management Specialist

Enclosure

cc: Kerry G Greene



**United States Government
Interagency Agreement (IAA) – Agreement Between Federal Agencies
General Terms and Conditions (GT&C) Section**

IAA Number 13IA11050500039 - 0000 -
GT&C # _____ Order # Amendment/Mod # _____

DEPARTMENT AND/OR AGENCY		
1.	Requesting Agency of Products/Services	Servicing Agency Providing Products/Services
	Name USDA, Forest Service, Klamath National Forest	USDI, Bureau of Indian Affairs Pacific Regional Office
	Address 1711 S. Main Street Yreka, CA 96097-9518	2800 Cottage Way Sacramento, CA 95825-1885
2. Servicing Agency Agreement Tracking Number (Optional) <u>AR.FED.J1300010</u>		
3. Assisted Acquisition Agreement Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		
4. GT&C Action (Check action being taken) <input checked="" type="checkbox"/> New <input type="checkbox"/> Amendment – Complete only the GT&C blocks being changed and explain the changes being made. <input type="checkbox"/> Cancellation – Provide a brief explanation for the IAA cancellation and complete the effective End Date.		
5. Agreement Period Start Date <u>06-15-2013</u> End Date <u>01-31-2014</u> of IAA or effective cancellation date MM-DD-YYYY MM-DD-YYYY		
6. Recurring Agreement (Check One) A Recurring Agreement will continue, unless a notice to discontinue is received. Yes <input type="checkbox"/> If Yes, is this an: Annual Renewal <input type="checkbox"/> Other Renewal <input type="checkbox"/> State the other renewal period: _____ No <input checked="" type="checkbox"/>		
7. Agreement Type (Check One) <input checked="" type="checkbox"/> Single Order IAA <input type="checkbox"/> Multiple Order IAA		
8. Are Advance Payments Allowed for this IAA (Check One) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes is checked, enter Requesting Agency's Statutory Authority Title and Citation		
Note: Specific advance amounts will be captured on each related Order.		

**United States Government
Interagency Agreement (IAA) – Agreement Between Federal Agencies
General Terms and Conditions (GT&C) Section**

IAA Number 13IA11050500039 - 0000 -
 GT&C # Order # Amendment/Mod #

9. Estimated Agreement Amount (The Servicing Agency completes all information for the estimated agreement amount.)

(Optional for Assisted Acquisitions)

Direct Cost	\$26,546.00
Overhead Fees & Charges	\$6,173.00
Total Estimated Amount	\$32,719.00

Provide a general explanation of the Overhead Fees & Charges
 Indirect is Karuk Tribe's indirect cost.

10. STATUTORY AUTHORITY

a. Requesting Agency's Authority (Check One)

Franchise Fund	Revolving Fund	Working Capital Fund	Economy Act (31 U.S.C. 1535/FAR 17.5)	Other Authority
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Fill in Statutory Authority Title and Citation for Franchise Fund, Revolving Fund, Working Capital Fund, or Other Authority

b. Servicing Agency's Authority (Check One)

Franchise Fund	Revolving Fund	Working Capital Fund	Economy Act (31 U.S.C. 1535/FAR 17.5)	Other Authority
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Fill in Statutory Authority Title and Citation for Franchise Fund, Revolving Fund, Working Capital Fund, or Other Authority

11. Requesting Agency's Scope (State and/or list attachments that support Requesting Agency's Scope.)

See Attachment A - Scope of Work and Attachment B - Budget

12. Roles & Responsibilities for the Requesting Agency and Servicing Agency (State and/or list attachments for the roles and responsibilities for the Requesting Agency and the Servicing Agency.)

See Attachment A - Scope of Work and Attachment B - Budget

**United States Government
Interagency Agreement (IAA) – Agreement Between Federal Agencies
General Terms and Conditions (GT&C) Section**

IAA Number 13IA11050500039 - 0000 -
 GT&C # _____ Order # Amendment/Mod # _____

20. Servicing Agency Clause(s) (Optional) (State and/or attach any additional Servicing Agency clauses.)

21. Additional Requesting Agency and/or Servicing Agency Attachments (Optional) (State and/or attach any additional Requesting Agency and/or Servicing Agency attachments.)

Attachment A - Scope of Work and Attachment B - Budget

22. Annual Review of IAA

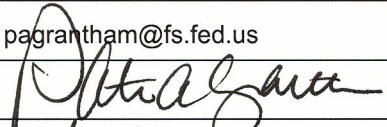

By signing this agreement, the parties agree to annually review the IAA if the agreement period exceeds one year. Appropriate changes will be made by amendment to the GT&C and/or modification to any affected Order(s).

AGENCY OFFICIAL

The Agency Official is the highest level accepting authority or official as designated by the Requesting Agency and Servicing Agency to sign this agreement. Each Agency Official must ensure that the general terms and conditions are properly defined, including the stated statutory authorities, and, that the scope of work can be fulfilled per the agreement.

The Agreement Period Start Date (Block 5) must be the same as or later than the signature dates.

Actual work for this IAA may NOT begin until an Order has been signed by the appropriate individuals, as stated in the Instructions for Blocks 37 and 38.

23.	Requesting Agency	Servicing Agency
Name	PATRICIA A. GRANTHAM	AMY L. DUTSCHKE (For)
Title	Forest Supervisor, Klamath National Forest	Regional Director, Pacific Regional Office
Telephone Number(s)	(530) 841-4502	(916) 978-6000
Fax Number	(530) 841-4571	(916)978-6081
Email Address	pgrantham@fs.fed.us	amy.dutschke@bia.gov
SIGNATURE		
Approval Date	6-25-13	6/19/13

IAA Order

IAA Number 13IA11050500039 - _____ - _____
 GT&C # _____ Order # _____ Amendment/Mod # _____

Servicing Agency's Agreement
 Tracking Number (Optional) AR.FED.J1300010

28. Order Line/Funding Information										Line Number <u>1</u>							
					Requesting Agency Funding Information					Servicing Agency Funding Information							
ALC		12-40-110					14-20-0699										
Component TAS Required by 10/1/2014	SP	ATA	AID	BPOA	EPOA	A	MAIN	SUB	SP	ATA	AID	BPOA	E POA	A	MAIN	SUB	
OR Current TAS format			12 X 1115														
BETC			DISB					COLL									
Object Class Code (Optional)			2510					2510									
BPN			929332484					926038407									
BPN + 4 (Optional)																	
Additional Accounting Classification/Information (Optional)			WFHF0513 (0505) FMMI #: 4300111431					134A2100RM/AAJJ52555T/A09950000.999900/ AR.FED.J1300010									
Requesting Agency Funding Expiration Date <u>01-31-2014</u> MM-DD-YYYY									Requesting Agency Funding Cancellation Date <u>01-31-2014</u> MM-DD-YYYY								
Project Number & Title Goff Fire Fuels Reduction Buffer - Karuk Fuels Crew Development																	
Description of Products and/or Services, including the Bona Fide Need for this Order (State or attach a description of products/services, including the bona fide need for this Order.)																	
Implement Hazard Fuel Mitigation Zones identified near Seiad as a result of the Goff Fire and develop Tribal Fuels Crew for future project work. Economy Act Determination Letter on file.																	
North American Industry Classification System (NAICS) Number (Optional) _____																	
Breakdown of Reimbursable Line Costs									OR				Breakdown of Assisted Acquisition Line Cost:				
Unit of Measure							Contract Cost		\$								
Quantity		Unit Price		Total			Servicing Fees		\$								
25 AC		\$1,308.48		\$ 32,712.00			Total Obligated Cost		\$ 0.00								
Overhead Fees & Charges				\$			Advance for Line (-)		\$								
Total Line Amount Obligated				\$ 32,712.00			Net Total Cost		\$ 0.00								
Advance Line Amount (-)				\$			Assisted Acquisition Servicing Fees Explanation										
Net Line Amount Due				\$ 32,712.00													
Type of Service Requirements																	
<input checked="" type="checkbox"/> Severable Service <input type="checkbox"/> Non-severable Service <input type="checkbox"/> Not Applicable																	

IAA Order

IAA Number 13IA11050500039 - _____ - _____
GT&C # Order # Amendment/Mod #

Servicing Agency's Agreement
Tracking Number (Optional) AR.FED.J1300010

29. Advance Information (Complete Block 29 if the Advance Payment for Products/Services was checked "Yes" on the GT&C.)

Total Advance Amount for the Order \$ _____ [All Order Line advance amounts (Block 28) must sum to this total.]

Revenue Recognition Methodology (according to SFFAS 7) (Identify the Revenue Recognition Methodology that will be used to account for the Requesting Agency's expense and the Servicing Agency's revenue)

Straight-line - Provide amount to be accrued \$ _____ and Number of Months _____

Accrual Per Work Completed - Identify the accounting posting period:

Monthly per work completed & invoiced

Other - Explain other regular period (bimonthly, quarterly, etc.) for posting accruals and how the accrual amounts will be communicated if other than billed. _____

30. Total Net Order Amount: \$ 32,712.00

[All Order Line Net Amounts Due for reimbursable agreements and Net Total Costs for Assisted Acquisition Agreements (Block 28) must sum to this total.]

31. Attachments (State or list attachments.)

Key project and/or acquisition milestones (Optional except for Assisted Acquisition Agreements)

Other Attachments (Optional)

Attachment A - Scope of Work & Attachment B - Budget

BILLING & PAYMENT INFORMATION

32. Payment Method (Check One) [Intra-governmental Payment and Collection (IPAC) is the Preferred Method.]

If IPAC is used, the payment method must agree with the IPAC Trading Partner Agreement (TPA).

Requesting Agency Initiated IPAC Servicing Agency Initiated IPAC

Credit Card Other - Explain other payment method and reasoning _____

33. Billing Frequency (Check One)

[An Invoice must be submitted by the Servicing Agency and accepted by the Requesting Agency BEFORE funds are reimbursed (i.e., via IPAC transaction)]

Monthly Quarterly Other Billing Frequency (include explanation) _____

34. Payment Terms (Check One)

7 days Other Payment Terms (include explanation): _____

IAA Order

IAA Number 13IA11050500039 - - Servicing Agency's Agreement
 GT&C # Order # Amendment/Mod # Tracking Number (Optional) AR.FED.J1300010

35. Funding Clauses/Instructions (Optional) (State and/or list funding clauses/instructions.)

36. Delivery/Shipping Information for Products (Optional)

Agency Name	
Point of Contact (POC) Name & Title	
POC Email Address	
Delivery Address /Room Number	
POC Telephone Number	
Special Shipping Information	

APPROVALS AND CONTACT INFORMATION

37. PROGRAM OFFICIALS
 The Program Officials, as identified by the Requesting Agency and Servicing Agency, must ensure that the scope of work is properly defined and can be fulfilled for this Order. The Program Official may or may not be the Contracting Officer depending on each agency's IAA business process.

	Requesting Agency	Servicing Agency
Name	PATRICIA A. GRANTHAM	AMY L. DUTSCHKE <i>(FOR)</i>
Title	Forest Supervisor, Klamath National Forest	Regional Director, Pacific Regional Office
Telephone Number	(530) 841-4502	(916) 978-6000
Fax Number	(530) 841-4571	(916) 978-6081
Email Address	pgrantham@fs.fed.us	amy.dutschke@bia.gov
SIGNATURE	<i>Patricia A. Grantham</i>	<i>Carmen Dutschke</i>
Date Signed	<i>6.25.13</i>	<i>6/19/13</i>

38. FUNDING OFFICIALS - The Funds Approving Officials, as identified by the Requesting Agency and Servicing Agency, certify that the funds **are accurately** cited and can be properly accounted for per the purposes set forth in the Order. The Requesting Agency Funding Official signs to obligate funds. The Servicing Agency **Funding Official** signs to **start the work, and to bill, collect, and properly account for funds from the Requesting Agency, in accordance with the agreement.**

	Requesting Agency	Servicing Agency
Name	Dallas A. Murray	Debra Doka
Title	Budget Officer	Finance Officer
Telephone Number	(530) 841-4475	(916) 978-6023
Fax Number	(530) 841-4571	(916) 978-6081
Email Address	<i>for</i> damurray@fs.fed.us	debra.doka@bia.gov
SIGNATURE	<i>Claudia Schy, AO</i>	<i>Debra Doka</i>
Date Signed	<i>6/24/13</i>	

IAA Order

IAA Number 13IA11050500039 - _____ - _____
 GT&C # _____ Order # _____ Amendment/Mod # _____

Servicing Agency's Agreement
 Tracking Number (Optional) AR.FED.J1300010

CONTACT INFORMATION		
FINANCE OFFICE Points of Contact (POCs)		
The finance office points of contact must ensure that the payment (Requesting Agency), billing (Servicing Agency), and advance/accounting information are accurate and timely for this Order.		
39.	Requesting Agency (Payment Office)	Servicing Agency (Billing Office)
Name	ASC G&A Payments	Corazon Dela Vega
Title		Accountant
Office Address	101B Sun Ave, NE Albuquerque, NM 87109	2800 Cottage Way, Sacramento, CA 95825
Telephone Number	(877) 372-7248	(916) 978-6149
Fax Number	(877) 687-4894	(916) 978-6081
Email Address	asc_g&a@fs.fed.us	corazon.delavega@bia.gov
Signature & Date (Optional)		<i>Corazon Dela Vega</i>
40. ADDITIONAL Points of Contacts (POCs) (as determined by each Agency) This may include CONTRACTING Office Points of Contact (POCs).		
	Requesting Agency	Servicing Agency
Name	Kerry Greene	Gerald Jones
Title	Partnership Coordinator	Assistant Regional Forester
Office Address	1711 S. Main Street Yreka, CA 96097-9518	2800 Cottage Way, Sacramento, CA 95825
Telephone Number	(530) 841-4484	(916) 978-6076
Fax Number	(530) 841-4571	(916) 978-6081
Email Address	kkgreene@fs.fed.us	gerald.jones@bia.gov
Signature & Date (Optional)	<i>Kerry Greene 6/24/13</i>	<i>Gerald Jones 6/18/13</i>
Name	Janet Boomgarden	
Title	Grants Management Specialist	
Office Address	1330 Bayshore Way Eureka, CA 95501-3841	
Telephone Number	(707) 441-3556	
Fax Number	(707) 445-8677	
Email Address	jboomgarden@fs.fed.us	
Signature & Date (Optional)	<i>Janet Boomgarden 6/18/13</i>	
Name		
Title		
Office Address		
Telephone Number		
Fax Number		
Email Address		
Signature & Date (Optional)		

ATTACHMENT A

Scope of Work for Goff Fire Fuels Reduction Buffer

Fuel reduction and repair work will take place in Seiad Creek adjacent to private property in the Goff Fire area. Basic prescription would be to cut stack and pile (paper on the pile) soft wood less than 8" Diameter at Breast Height, DBH and hardwood less than 7" DBH, plus all dead brush from the Goff Fire. This work will be done within the 500 foot buffer of private property.

If hardwoods are alive and stocking levels good, they will not be cut unless they pose a fire threat to private property. We do not cut hardwoods that would be in a more fire resilient state as is, than would be in brush form. Due to current maintenance intervals, creating excessive brush is inappropriate and against good fuels management principles.

The Forest Service will flag the area for access and boundaries for the target number of acres. The Forest Service will seek landowner permissions before any work begins.

The Karuk Fuels Crew (BIA) will use 5 to 20 people based on estimates below and assuming that conditions will allow for 1 acre a day for every 5 people, acres targeted for treatment is estimated at 25.

ATTACHMENT B - 13-IA-11050500-039

Budget

Salaries/Labor

Standard Calculation				
Job Description		Cost/Day	# of Days	Total
10 Person Crew		\$1,306.00	14.00	\$18,284
Total Salaries/Labor				\$18,284

Equipment

Standard Calculation				
Piece of Equipment	# of Units	Cost/Day	# of Days	Total
3/4 ton 6-pack truck	2.00	\$107.00	14.00	\$2,996
chainsaw	4.00	\$86.00	14.00	\$4,816
Total Equipment				\$7,812

Supplies/Materials

Standard Calculation				
Supplies/Materials		# of Items	Cost/Item	Total
Pile Paper		1.00	\$40.00	\$40
Total Supplies/Materials				\$40

Other Expenses

Standard Calculation				
Item		# of Units	Cost/Unit	Total
Contingency		1.00	\$410.00	\$410
Total Other				\$410

Subtotal Direct Costs	\$26,546
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Cooperator Indirect Costs

Current Overhead Rate	Subtotal Direct Costs		Total
23.62%	\$26,136		\$6,173
Doesn't include contingency funds.			
Total Coop. Indirect Costs			\$6,173

TOTAL COST	\$32,719
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Karuk Tribe Monthly Report Spreadsheet

Goff Fire Fuels Reduction Buffer	AR.FED.J130001 0	131A11050500039	\$32,719	0	25.00	
Project Name	BIA Project Number	FS Project Number	Estimated Project Funding	Estimated Project Chains	Estimated Project Acres	Month
0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
PREVIOUS ACRES COMPLETE	PREVIOUS CHAINS COMPLETE	PREVIOUS PERSONNEL COSTS	PREVIOUS VEHICLE/EQUIPMENT COSTS	PREVIOUS MISCELLANEOUS COSTS	PREVIOUS ADMIN COSTS	PREVIOUS TOTAL EXPENDITURES
0.00	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
MONTHLY ACRES COMPLETE	MONTHLY CHAINS COMPLETE	MONTHLY PERSONNEL COST	MONTHLY VEHICLE/EQUIPMENT COSTS	MONTHLY MISCELLANEOUS COSTS	MONTHLY ADMIN COSTS	TOTAL MONTHLY EXPENDITURES
0.00	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL ACRES TO DATE	TOTAL CHAINS TO DATE	TOTAL PERSONNEL TO DATE	TOTAL VEHICLE/EQUIPMENT TO DATE	TOTAL MISCELLANEOUS TO DATE	TOTAL ADMIN TO DATE	TOTAL EXPENDITURES TO DATE
25.00	0.00	#DIV/0!	\$1,308.76	\$1,308.76	Y	\$32,719.00
REMAINING PROJECT ACRES	REMAINING CHAINS	AVERAGE COST PER UNIT	PROJECTED COST PER UNIT	REMAINING COST PER UNIT	NEPA	REMAINING PROJECT FUNDS

Action Item(s): We have no action items for this week.

Proposals Initiated/Under Consideration:

National Endowment for the Humanities: Sustaining Cultural Heritage Collections

The People's Center Coordinator has been working with the Grants Department to find solutions to the problem of the Center's limited space and possibly contaminated repatriated collection items. We have identified this funding opportunity as one that might help separate questionable items from its collection and from the everyday working environment. We are discussing the option of submitting two proposals to this funding source: one for implementation and one for a planning grant to explore long-term options. Sustaining Cultural Heritage Collections (SCHC) helps cultural institutions meet the complex challenge of preserving large and diverse holdings of humanities materials for future generations by supporting preventive conservation measures that mitigate deterioration and prolong the useful life of collections. Deadline is December 3, 2013.

California Tribal Equipment Assistance (TEA) Program: Megan worked with Tom Fielden on two TEA grants (FY 11 and FY 12) this month. The proposals are for the acquisition of emergency management equipment, including base radio stations, antennas, and towers in each of the three primary communities; a public notification system in Orleans; priority landline and cellular service for KEEP staff and Tribal leadership; and satellite phones for DNR cultural resource specialists and Emergency Services staff.

U.S. Economic Development Administration, Public Works and Economic Enhancement.

Together with the KCDC Computer Center staff, Emma Lee Johnson and Bari Talley, a project concept is currently being developed that is scheduled to be presented to the KCDC Board on July 24th and to the Tribal Council on July 25th. The current project scope is to construct additional space onto the Orleans Computer Center for a multi-purpose classroom and training facility and to continue/expanding existing educational and workforce development opportunities provided by the Happy Camp and Orleans Computer Centers. This could include developing new partners (e.g. College of the Redwoods), as well as expand existing partnerships (e.g. College of the Siskiyous, National Forest Service, Jefferson Economic Development Institute, North Coast Small Business Development Center, Karuk Community Loan Fund) to leverage opportunities for workforce development training in small business, financial literacy, basic skills, computer skills, wildland fire, etc... This could be a significant contribution to sustaining the computer centers, as well as increase infrastructure (space, broadband, and/or computers).

Other Funding Opportunities: Several funding opportunities were researched in detail and related Program staff was contacted to assist in determining eligibility and/or interest. One potential funding source that staff are still considering is the Pre-Disaster Mitigation grant through FEMA. Extensive discussions have taken place with Emergency Services staff to determine project eligibility and potential scope. A deadline of the 25th has been sent for staff to follow up with Megan about a fundable project concept. Megan was approached on the 16th by KCDC to assist with a funding opportunity for the Naa Vura Yee Shiip Program. After the initial discussion, she followed up with KCDC on two occasions, but never received a response or ever provided the grant information.

Lisa will be working with the Karuk Department of Justice and the Director of Administrative Programs and Compliance to identify funding opportunities for the Tribe's fiscal Year 2014. Seven Notices of Funding Opportunity Announcements (NOFAs) from the US Department of Justice and the US Department of Health: Administration for Children and Families' grants will be considered. Foremost on our strategic funding plan will be to find support for the Pikyav Program and to review the comments on last year's submission to the Coordinated Tribal Assistance Solicitation.

Funding opportunities continue to be reviewed for eligibility and compatibility with Tribal program goals and objectives.

Other Considerations:

Together with staff from the Karuk Department of Health and Human Services, the Fiscal Department and the Billing Office, Lisa submitted the second annual report for the HRSA grant this past month. Three grant solicitations were submitted for the US Department of Transportation Federal Highways Administration for Tribal Transportation Safety Program.

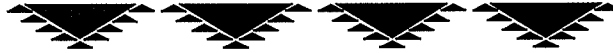
The strategic planning with the People's Center Advisory Council was tentatively scheduled for September 11th, but was again postponed due to lack of Advisory Council availability. We are looking at either the 27th or 30th now with the meeting to be held in Happy Camp at the People's Center.

Currently, Lisa is working with The Karuk Department of Natural Resources and the Principle Investigator for the Food Securities Grant, University of Berkeley's Jennifer Sowerwein to finish grant reports for the current funding year. This project will take considerable time and effort to remain in compliance.

The Grants Department would like to thank the Tribal Council for the extra time it has expended this past month to make several solicitations possible.

Karuk Community Health Clinic
64236 Second Avenue
Post Office Box 316
Happy Camp, CA 96039
Phone: (530) 493-5257
Fax: (530) 493-5270

Karuk Tribe



Karuk Dental Clinic
64236 Second Avenue
Post Office Box 1016
Happy Camp, CA 96039
Phone: (530) 493-2201
Fax: (530) 493-5364

Administrative Office

Phone: (530) 493-1600 • Fax: (530) 493-5322
64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

AGENDA REQUEST FORM

All agenda request forms must be completed and submitted to Executive Secretary, Barbara Snider, prior to being added to a meeting agenda.

Date: 9/20/13

I request to be added to the meeting 9/26/13 agenda.
(Meeting Date)

I prefer open/informational ~~open/closed~~ session. (Note: your item will be evaluated for open or closed session as well. i.e., personnel or confidential matters will be moved to closed session).

THE ITEMS THAT I WILL BE DISCUSSING ARE:

1. * Community Mtg. in Orleans
2. _____
3. _____

(Note: please provide as much detail as possible so that your matter can be properly evaluated as some items may have requirements for presentation to other Boards, Committees, Groups or Departments, prior to presentation to the Tribal Council. If so, the Tribal Council will refer you to the appropriate place. If you have already presented your item to others, please note that above.)

Thank you, Renee Stauffer
NAME: _____
TITLE: _____
ROLL NUMBER: 1118
CONTACT INFO: 530627-3211 (Hm)

Barbara Snider

From: Renee Stauffer <renee50_@hotmail.com>
Sent: Friday, September 20, 2013 8:50 AM
To: Barbara Snider
Subject: agenda request

Hi Barbara,

We keep missing each other on the phone. Let's see how we do with email.

Josh Saxon and I would like to be put on the agenda for Council meeting on Thursday in Orleans. We would like to be put on after the dinner break because we both work and can't be there at 3:00. We want to discuss the community meeting we had in Orleans this week.

I don't know what you need to fill out the form but if you need to talk to me I'm going to be in the office until noon today. I'll be sure to check my email before I leave today.

Thank you so much for your help.

Renee

Renee Stauffer
P.O. Box 92
Orleans, CA 95556
530-627-3211

RECEIVED SEP 17 2013

NORTHERN CALIFORNIA
INDIAN DEVELOPMENT COUNCIL, INC.
REGULAR COUNCIL MEETING – AUGUST 10, 2013
MINUTES

I. CALL MEETING TO ORDER

Ms. Padgette called the meeting to order at 10:10 a.m.

II. OPENING PRAYER

Ms. Padgette asked for a moment of silence instead of a prayer.

III. ROLL CALL – Ms. McNeal called the roll:

MEMBERS PRESENT

Denise Padgette	Del Norte County Representative
LaWanda Quinnell	Del Norte County Representative
Bonnie Green	Member at Large
Diane Holliday	Humboldt County Representative
Ruby Rollings	Humboldt County Representative
Nadine McNeal	Siskiyou County Representative
Verna Reece	Siskiyou County Representative
Michael Chapman	Trinity County Representative
Phyllis Jurin	Trinity County Representative

MEMBERS ABSENT

Bonnie Green (<i>executed</i>)	Member at Large
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IV. INTRODUCTION OF GUESTS – There were no guests.

V. APPROVE AGENDA

Ms. Reece motioned to approve the agenda; Ms. Holliday seconded; **MOTION** carried by unanimous vote.

VI. APPROVE MINUTES

Ms. Holliday motioned to approve the minutes from July 13, 2013; Mr. Chapman seconded; **MOTION** carried by unanimous vote.

VII. STAFF REPORTS

A. Executive Director

DOL/WIA (*Department of Labor - Workforce Investment Act*) –Mr. Coltra told the Council we are rolling over into a new year, starting July 1st and we have an

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MAY 10 2013

executed contract and funding in place. He stated a staff meeting had been held that included employment specialists from the regional offices. The meeting focused on on-the-job training sites and working with potential employers in local communities within our service area. He said the workforce (particularly in the trades--such as construction) is growing older, with fewer younger workers to replace them as they retire. This provides opportunities for the youth and young adults to enter training and employment in the construction trades, which are sustainable living wage occupations. Discussion ensued.

Mr. Coltra and the Council reviewed and discussed a summary of current enrollment in the Adult Comprehensive Services Program (CSP) as of August 9, 2013 (*copies in Council packets*). We currently have 66 enrolled participants, 26 are active, and 40 have exited, 25 have been employed and 29 are positive exits. We had 9 On-the-Job Training (OJT) participants, 8 Work Experience (WE), 16 Classroom Training (CRT) for vocational education, 34 direct placements (DP) with supportive services. There were a total of 14 carried over from last year.

Our SYSP for PY '13 is fully operational now and there are currently 8 active participants. Mr. Coltra went on to explain we have three programs set up with funding for youth employment, including CSBG, CSBG Discretionary and the WIA SYSP. Utilizing funding from all three programs, we plan to have 90 youth on board and working throughout this program year.

They reviewed and discussed an Application for Federal Assistance from the U.S. Department of Labor – Employment and Training Administration for PY '13 Workforce Investment Act Comprehensive Services Program for Indian and Native American Employment and Training in the amount of \$246,759 (*copies in Council packets*).

They reviewed and discussed executed Grant Modification No. 8 from the U.S. Department of Labor – Employment and Training Administration, which incorporates PY '13 Comprehensive Services Program funds. This Notice of Obligation listed funding levels for prior years and indicated a cut in funding of more than \$40,000 since 2011.

Mr. Coltra and the Council reviewed U.S. Department of Labor – Employment and Training Administration Financial Report from June 2013 for CSP (*copies in Council packets*). The report shows an unobligated balance of \$51,520; 20% of what is allowed as carry over, which will go into direct services, such on-the-job training, work experience and class room training.

They reviewed and discussed U.S. Department of Labor – Employment and Training Administration Financial Report from June 2013 for SYSP (*copies in Council packets*). The report shows no expenditures for the first quarter, starting April 2103. Since we did not receive any funding until July 2013, any youth activities during this time were paid out of CSBG.

Written program activity reports for Humboldt, Del Norte, Siskiyou and Trinity Counties were included in Council packets for their review.

CA AIRRP - (*California American Indian Rapid Response Program*) – Mr. Coltra and the Council reviewed and discussed Subgrant K284719, Grant Code 541 Closeout Report that ended June 30, 2013 (*copies in Council packets*). The total allocation of \$40,451 was fully expended.

They then reviewed and discussed the Rapid Response Project PY' 13/14 narrative application to the State of California Employment Development Department Workforce Investment Division that Mr. Coltra submitted last week (*copies in Council packets*). The program term is July 1, 2013 through June 30, 2014. Our funding was cut approximately \$4,000, down to \$119,000. Included in the application, was a letter from La Posta Band of Mission Indians, outlining a partnership with NCIDC to coordinate Rapid Response-related activities for employees affected by the closure of the La Posta Casino. There was some discussion.

They also reviewed and discussed Phase II Subgrant K284719, Grant Code 541 Expenditure Report for June 2013 with \$40,451 expenditures (*copies in Council packets*).

CSBG (*Community Service Block Grant*) – Mr. Coltra and the Council reviewed and discussed Set-Aside Monthly Expenditure Report for contract No. 12F-4457 for the month of June; expenditures for June were \$152,622 (*copies in Council packets*). They reviewed and discussed Set-Aside Monthly Expenditure Report for contract No. 13F-3057 for the month of June; expenditures were \$26,485 (*copies in Council packets*.) Tribal Memorandum-of-Agreements were mailed out, three sub-contracts have been received and are currently under review, two of which were late.

Mr. Coltra explained we do not know what CSBG funding will look like in the future, particularly due to sequestration. There are efforts on regional, state and national levels to save the CSBG program. In addition to funding cuts in the CSBG program, new performance measures and indicators have been developed with higher program outcomes expected which will require greater administrative and programmatic oversight in the future.

Community Wellness – Mr. Coltra and the Council reviewed and discussed the Discretionary Work Plan/Progress Reports for Contract No 12F-4514 for June 16, 2013 through June 30, 2013 and June 2012 through June 2013. Mr. Coltra informed the Council a wrap-up meeting was held on July 18th for the Boys and Men of Color project. He said interviews were completed and good information was presented, as well as, concepts developed to be utilized for future projects. The Focus Group's final detailed report will be provided in an upcoming meeting. Discussion ensued.

Mr. Coltra presented the final narrative report to the California Endowment for the Boys and Men of Color Project, Pathways to Tribal Wellness. The report incorporates information we had gathered from over ninety, one-on-one, in-depth interviews with local native youth, adults and Tribal leaders. Expenditures were \$50,000, matched by CSBG funding to cover Del Norte, Humboldt, Siskiyou and Trinity Counties (*handout.*) Mr. Coltra reported we are now working on PY 2013 Discretionary Wellness program, funded through CSD for \$100,000. Discussion ensued.

Del Norte Indian Education Center (DNIEC) – Mr. Cramblit updated Council on program activities. The Indian Education Center Summer Youth Program ended August 2nd. Mr. Cramblit updated the Council on student activities, including a theater play by Missoula Children’s Theatre and Yurok Indian Housing Authority and a painted wall mural with Tolowa Nation in Smith River; as well as, other cultural projects and basic academic/educational studies of math and reading. We will be re-applying for our education grant, due August 30, 2013, which has a five-year funding cycle and will include Siskiyou County. We are working with the Karuk Tribe to bring education services to their area. We currently provide parenting classes to approximately fifteen parents in Del Norte and under the new plan, will provide parenting classes to all service areas. Discussion ensued.

TUPE (Tobacco Use Prevention Education) – Mr. Cramblit explained to the Council, we are working on an updated version of the Tobacco 101, a booklet used under our tobacco prevention program. We are also putting together more tobacco-quit kits to be distributed to family members to assist with quitting tobacco. We have worked with thirty youth under this program. They reviewed a TUPE Expenditure Report for August 12, 2103, with expenditures of \$34,365 (*copies in Council packets.*) Discussion ensued.

LIHEAP (Low Income Housing Energy Assistant Program) – Mr. Coltra and the Council reviewed and discussed a Carryover Report with a carryover amount of \$52,500 (*copies in Council packets.*)

They reviewed and discussed a list of 47 Tribes we administer LIHEAP funds for, showing how much of each Tribal allocation has been expended and the amount currently remaining (*handout.*) To date, we have expended \$369,440 of our \$526,379 allocation serving 1,020 households, with \$92,280 remaining for direct services. We will be notifying Tribes of open enrollment, September 1st, to spend down approximately \$60,000 in the next 45 days. Our new LIHEAP application is due September 1, 2013 and will include Wilton Rancheria; a Council Resolution to support this application is under New Business. Discussion ensued.

Carson Block Building – Mr. Coltra and the Council discussed and reviewed a Full Reconveyance, which records the payoff of Smith River Rancheria note and removes them as a lien holder on the Carson Block Building.

We are working with the State Office of Historic Preservation and the U.S. Department of the Interior – National Park Service to assure the restoration and reconstruction of the Carson Block Building is done under the Secretary of Interior standards for historic preservation; A Historic Preservation Certification Application Part 1 – Evaluation of Significance to the National Park Service was executed (*copies in Council packets.*) We are working with our architects to complete the Certification Application Part 2 – Description of Rehabilitation (*copies in Council packets.*) Discussion ensued.

Gift Shop – Mr. Coltra informed the Council the Gift Shop is still in the black. Discussion ensued.

Ms. Reece motioned to accept the Executive Director’s Report; Ms. Rollings seconded; **MOTION** carried by unanimous vote.

B. Fiscal Report

Mr. Coltra and the Council reviewed and discussed the June 2013 financial report.

Ms. Reece motioned to approve the Financial Report through June 30, 2013; Ms. Holliday seconded; **MOTION** carried by unanimous vote.

VIII. OLD BUSINESS – *There was no Old Business*

IX. NEW BUSINESS

A. Resolution No. 13.07 California Wildfires Disaster Relief

Mr. Coltra and the Council reviewed and discussed a CSBG Discretionary Contract Budget for \$74,807 for the purposes of assisting families and individuals with relief from smoke and wildfires in California. Since the local fires began upriver, we have distributed 64 air purifiers, as well as, new replacement filters for air purifiers previously purchased in 2008 and distributed them throughout the affected areas. They are CDC approved for smoke reduction, with a HEPA and HEGA filters.

Ms. Holliday motioned to approve Resolution No. 13.07 California Wildfires Disaster Relief; Ms. Quinnell seconded; **MOTION** carried by unanimous vote.

B. Resolution No. 13.08 LIHEAP PY 2014

Ms. Reece motioned to approve Resolution No. 13.08 LIHEAP PY 2014; Ms. Holliday seconded; **MOTION** carried by unanimous vote.

X. REQUESTS FOR ASSISTANCE

The Council reviewed a request from Anita Williams from the Mt. Bidwell Native American Committee for \$5,000 to assist with costs of travel and lodging for

special guests and consultants for their 5th Annual Mt. Bidwell California Indian Day Celebration and Reunion (*copies in Council packets.*)

Ms. Rollings motioned to assist with \$250 for the 5th Annual Mt. Bidwell California Indian Day Celebration and Reunion; seconded by Ms. Holliday; Ms. Reece abstained; **MOTION** carried.

XI. PUBLIC COMMENT – *There was no Public Comment.*

XII. SCHEDULE NEXT MEETING

The next Regular Council Meeting is scheduled for Saturday, September 14, 2013 at 10:00 a.m. in the NCIDC Council Room.

XIII. ADJOURNMENT

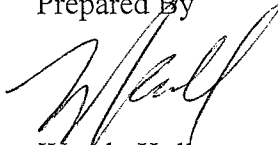
The meeting was adjourned at 11:55 a.m.

Respectfully Submitted,



Nadine McNeal
Council Secretary

Prepared By



Wendy Kull