

KARUK TRIBE HOUSING AUTHORITY
Bereavement Policy

The Karuk Tribe Housing Authority acknowledges the long standing value of showing respect to Tribal families when a family member passes.

Consistent with the Tribal practice, KTHA will close all offices for an entire day when a full blood Tribal member passes. This should be done on the day of the service, if the service occurs during the normal work week.

KTHA will not conduct business for one hour when a Tribal member or community member passes. KTHA should not conduct business during the time the service is being conducted. Employees choosing to attend the service may use administrative leave for the one hour during office closure. Any time beyond that, the employee must use another form of leave, unless it is an immediate family member.

KTHA should always make payment to the family when KTHA finds it necessary to conduct business on the day of their service. Payment will be made from a non-grant source and the amount should reflect the status of the member that has passed. This amount will be determined by the Housing Committee.