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**Karuk Community Health Clinic**  
64236 Second Avenue  
Post Office Box 316  
Happy Camp, CA 96039  
Phone: (530) 493-5257  
Fax: (530) 493-5270



**Administrative Office**  
Phone: (530) 493-1600 • Fax: (530) 493-5322  
64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

**Karuk Dental Clinic**  
64236 Second Avenue  
Post Office Box 1016  
Happy Camp, CA 96039  
Phone: (530) 493-2201  
Fax: (530) 493-5364

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## Vacancy Announcement

The Karuk Tribe is now accepting applications for the position of:

**Title:** Water Resources Technician I

**Reports To:** Water Resources Coordinator

**Location:** Karuk Tribe Department of Natural Resources, Somes Bar, California

**Salary:** \$11.00 to \$12.00 per hour, depending on experience

**Classification:** Part-time, Seasonal, Non Exempt

**Summary:** The Water Resources Technician receives direct supervision from the Karuk Tribe's Department of Natural Resources Water Resources Coordinator in all tasks related to the Karuk Tribal Water Management Programs. The Water Resources Technician will be responsible for select water quality program tasks to enhance the quality of water flowing into and from the Karuk Tribe's Ancestral Territory.

### **Application Deadline 5pm, Tuesday December 03, 2013**

Job descriptions and applications are available online at: [www.karuk.us/jobs](http://www.karuk.us/jobs) Or contact The Karuk Tribe's HR Manager at the following:

- Telephone (530) 439-1600, ext: 2010
- Fax: (530) 493-1611, or (530) 493-5322
- Mail to: Karuk Tribe, PO Box 1016, Happy Camp, California 96039
- Email: [lcolegrove@karuk.us](mailto:lcolegrove@karuk.us)

The Karuk Tribe's (TERO) Preference, Drug & Alcohol Policy apply. If selected, applicants must successfully pass a drug screening test and be willing to submit to a criminal background check.

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## POSITION DESCRIPTION

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**Responsibilities:**

1. Collect and filter water quality samples on and upstream of Tribal water bodies according to Tribal Quality Assurance procedures.
2. Clean, calibrate, and maintain water quality instruments.
3. Deploy and retrieve continuous water quality samplers.
4. Assist in data entry.
5. Participate in other water quality monitoring and projects in accordance with proper quality assurance and quality control.
6. Perform Tribal related data management tasks, utilizing such software as Excel, Access, and Word to input and display water quality data.
7. Be available for local and out of the area travel as required for job related training and meetings. Shall attend all required meetings and functions as requested.
8. Shall be polite and maintain a priority system in accepting other job duties as assigned.

**Qualifications:**

1. Knowledge of tribal traditions and demonstrated ability to work effectively with Native American people in culturally diverse environments.
2. Demonstrated ability to understand and follow oral and written instructions.
3. Preferred experience dealing with water quality, fisheries, and/or watershed management. Education in natural resources may substitute for experience.
4. Knowledge and experience in natural resource processes.
5. Demonstrated ability to work independently and maintain grant-related time schedules.

**Requirements:**

1. Must possess valid driver's license, good driving record, and be insurable by the Tribe's insurance carrier.
2. Must adhere to confidentiality policy.
3. Must have the ability to manage time, work well under stressful conditions, and work long hours.
4. Must have the ability to establish and maintain harmonious working relationship with other employees and the public.
5. Must successfully pass a pre-employment drug screening test and be willing to submit to a criminal background check.

**Tribal Preference Policy:** In accordance with the TERO Ordinance 93-0-01, Tribal Preference will be observed in hiring.

**Council Approved:**

**Chairman's Signature:** \_\_\_\_\_

**Employee's Signature:** \_\_\_\_\_