
Karuk Community Health Clinic
64236 Second Avenue
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Happy Camp, CA 96039
Phone: (530) 493-5257
Fax: (530) 493-5270



Karuk Dental Clinic
64236 Second Avenue
Post Office Box 1016
Happy Camp, CA 96039
Phone: (530) 493-2201
Fax: (530) 493-5364

Administrative Office
Phone: (530) 493-1600 • Fax: (530) 493-5322
64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

Vacancy Announcement

Title: Mental Health Intern Koo Vura Yee Ship Program

Reports To: Karuk Human Services Director or Designee

Location: Happy Camp and Orleans or Yreka

Compensation: \$24.00 - \$31.25 per hour DOE

Classification: Full or Part-Time, Non-Exempt, Non-Entry Level

Summary: The Mental Health Intern will, under supervision of a Licensed Mental Health Professional, provide services including comprehensive assessment, diagnosis, counseling and psychotherapy to child victims of crime and will provide information to victims and their families. Intern will communicate verbally and in writing with referral sources, other team members, and treatment reviewers to promote and coordinate treatment in a culturally sensitive manner; participate in practice development activities; work closely with the licensed clinical staff ensuring the quality of clinical services is maintained to clients; enlist cultural practitioners as needed; refer clients to and maintain contact with Victims of Crime services in Siskiyou and Humboldt County.

Application Deadline: August 12, 2021 by 5:00 pm

Applications are available at all Tribal Offices or on the Internet at www.karuk.us The Karuk Tribe's **(TERO) Preference and Drug & Alcohol Policy** apply.

If selected applicants must successfully pass a drug screening test and be willing to submit to a criminal background check.

Job descriptions are available online at: www.karuk.us or by contacting the Human Resources Department, Telephone (530) 493-1600 ext. 2041, Fax: (855) 437-7888, Email: vsimmons@karuk.us

POSITION DESCRIPTION

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Responsibilities:

1. Under the direction of Licensed Mental Health Professional, shall provide effective outpatient psychotherapy and/or appropriate culturally-centered therapy services to child victims of crime through individual and group mental health methodologies.
2. Obtains required parental/guardian consent and conducts comprehensive intake assessments and treatment plans for clients; shall maintain client records ensuring they are accurate, current, and meet relevant legal and ethical standards.
3. Recruits and screens potential cultural practitioners and program volunteers according to the Karuk Tribe policy and Cal OES regulations.
4. Develops and maintains cooperative relationships with Karuk Health and Human Services, members of other professional disciplines, local/county/tribal social service agencies, and local schools.
5. Shall participate in weekly supervision, case conferences and consultation with Clinical Supervisor or qualified designee regarding performance and to review cases and recommended service plans and case management options.
6. Provide Victim Witness information to clients and their families; coordinate referrals to and from other agencies for victims and their families.
7. Maintain required documentation and prepare accurate reports required by Karuk Human Services Program, KCDC ED/OM, and the funding agency.
8. Shall be available for local and out of area travel as required for job related training.
9. Shall attend all required meetings and functions as requested and in a timely manner.

10. Shall consult with supervisors and staff as needed and shall be polite and maintain a priority system in accepting other position related job duties as assigned.
11. Work hours may be modified to support mental health clinics that extend prior to or after normal working hours, including weekends. It is expected not to exceed 5% of the total hours worked annually.

Qualifications:

1. Demonstrates the ability to work effectively with Native American people in culturally diverse environments.
2. Exhibits the ability to manage time well and work under stressful conditions with an even temperament.
3. Displays the ability to establish and maintain harmonious working relationships with other employees and the public.
4. Demonstrates the ability to understand and follow oral and written instructions.
5. Have knowledge of or be willing to learn from cultural practitioners.
6. Ability to provide care to clients with diverse values, beliefs and behaviors, including tailoring delivery to meet clients' social, cultural, and linguistic needs.
7. Awareness of the potential impact of their own attitudes and behaviors on work.

Requirements:

1. All applicants must have fulfilled all of the requirements for the master's degree or doctorate degree in social work, counseling or psychology in a fully accredited graduate program.
2. Applicants must have completed all of the requirements for the master's degree or doctorate in a graduate program that included a practicum or internship.
3. Must possess an active and current registration with the California Board of Behavioral Sciences and be working towards obtaining licensure as a Licensed Clinical Social Worker , Marriage and Family Therapist or Clinical Psychologist in the state of California.
4. Must have current CPR certification or the ability to become certified within 30-days of hire.
5. Must possess valid driver's license, have a good driving record, and be insurable by the Karuk Tribe and KCDC's insurance carriers.
6. Must adhere to the Tribe's confidentiality policy and HIPAA policies.
7. Must successfully pass a pre-employment drug screening test, TB test, and provide documentation of immunity to measles or become immunized with the recommended vaccine; must agree to become immunized with the Hepatitis B vaccine and yearly TB testing.

8. Must adhere to an investigation of character as required by the Indian Child Protection and Family Violence Prevention Act. The minimum standards require an investigation that shall include: a check of fingerprint files of the Federal Bureau of Investigation (F.B.I.) and to appropriate local law enforcement agencies.
9. Must adhere to all Karuk Health and Human Services policies and regulations.

Tribal Preference Policy: In accordance with the TERO Ordinance 93-0-01, Tribal Preference will be observed in hiring.

Veteran's Preference: It shall be the policy of the Karuk Tribe/Karuk Community Development Corporation to provide preference in hiring to qualified applicants claiming Veteran's Preference who have been discharged from the United States Armed Forces with honorable and under honorable conditions.

Council Approved: February 11, 2016 Revised 5/23/2019

Chairman's Signature: _____

Date: _____

Employee's Signature: _____

Date: _____