
Karuk Community Health Clinic

64236 Second Avenue
Post Office Box 316
Happy Camp, CA 96039
Phone: (530) 493-5257
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Karuk Tribe

**Karuk Dental Clinic**

64236 Second Avenue
Post Office Box 1016
Happy Camp, CA 96039
Phone: (530) 493-2201
Fax: (530) 493-5364

Administrative Office

Phone: (530) 493-1600 • Fax: (530) 493-5322
64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

Request for Proposals**14-RFP-023**

For More Information: Julie Burcell (530) 493-1600, x. 2202

Proposal Deadline: May 23, 2014, no later than 5:00 pm (Pacific Standard Time)

The Karuk Tribe requests proposals for the following Scope of Work required for documentation of the archaeological and traditional cultural properties (TCP) associated with ethnographic village site, *Inaam*. Preparation of a National Register of Historic Places (NRHP) nomination for the TCP which is part of a ceremonial center associated with the Karuk World Renewal Ceremonies is included in the scope of work. The study area is comprised of a previously recorded archaeological site less than one acre in size, and a larger landscape designated by the Klamath National Forest as the *Inaam* Cultural Management area (4,100 acres). This project is funded through a National Parks Service Historic Preservation Fund grant, and meets the objectives of Section 110 of the National Historic Preservation Act.

Task 1 – Record Search

Prior to initiation of fieldwork, the consultant shall conduct a records review of ethnographic, historical and archaeological data available at the Karuk People's Center and at various institutions including a formal record search with the Northwest Information Center. The results should be synthesized into a report that will provide the basis for an updated site record and the background and culture context sections of the NRHP nomination. This information will also provide the basis for development of field inventory strategy.

Task 2 – Field Survey

Prior to beginning field work, Tribal staff, cultural practitioner(s) and consulting archaeologists will examine the project area to establish project boundaries, locate access roads, and conduct a cursory examination of the area.

Survey at a minimum of 10 meter transects will be conducted within the archaeological component of the site, as well as intensive survey of spiritual trails, prayer seats, camping locales and other resources within the cultural management area as identified by Tribal informants. Cultural materials identified within the study area, including all artifacts, will be recorded and analyzed in the field. A primary record, site record and other forms as per guidelines set forth by the California State Historic Preservation Office will be completed for the archaeological site and TCP.

Task 3 – Interviews

Concurrent with record search and field inventory efforts, ethnographic interviews with Karuk people including religious practitioners will be conducted to inform the project. Appropriate informants will be identified by the Karuk Tribal Historic Preservation Officer.



Task 4 – Data Synthesis and Report Preparation

A report on the findings of survey and site documentation will be prepared for the project. This report should then be used to prepare a National Register Nomination.

Responses to this Request for Proposals should include the following:

- 1) A statement of qualifications, including relevant project history. The principal investigator must meet the Secretary of Interior Standards for a professional archaeologist, and have demonstrated knowledge and experience working with Tribal TCPs, sacred sites and cultural landscapes. Previous experience working in Karuk ancestral territory is required, including experience documenting Traditional Cultural Properties associated with World Renewal Ceremonies. Preference will be given to applicants with a firm understanding of Karuk culture and the complex cultural resources management issues faced by the Tribe.
- 2) A proposed approach and rationale for completion of the contract tasks described above, including descriptions of similar work previously completed and the results/benefits achieved.
- 3) A lump sum price, with attached hourly and travel expense rate sheet.
- 4) Names and telephone numbers of three client references.

Responses must be hand, mail, fax, or email delivered by May 23, 2014, no later than 5:00 (Pacific Standard Time) to:

Sammi Offield, Contract Compliance Specialist
Karuk Tribe – Administration Office
64236 Second Avenue
P.O. Box 1016
Happy Camp, CA 96039
Faxes will be accepted at: (530) 493-2342
Emails will be accepted at: soffield@karuk.us

Indian Preference will apply in the selection process in accordance with the Tribal Employment Rights Ordinance (TERO) and/or Indian Preference Act of 1934 (Title 25, USC, Section 47), based on funding source requirements.

All contracts that exceed \$2,500.00 shall be subject to a two percent (2%) Tribal Employment Rights Fee in accordance with the TERO Ordinance.

If applicable, construction contracts in excess of \$2,000, when required by Federal grant program legislation, are subject to compliance with the Davis-Bacon Act (40 USC 276a to a-7) as supplemented by Department of Labor regulations (29 CFR part 5).

Price Page for 13-RFP-[XXX]:

Proposal Submitted by:

Name: _____ **Phone Number:** _____

E-mail: _____ **Fax Number:** _____

Amount requested to be compensated for each [task, meeting, event]:

- Task, meeting, event: _____
- Task, meeting, event: _____
- Task, meeting, event: _____
- Task, meeting, event: _____

List previous experience providing food services for events/activities below:

List up to three references with phone numbers below:

- 1) _____
- 2) _____
- 3) _____

Other Comments:

Indian Preference will apply in the selection process in accordance with the Indian Preference Act of 1934 (Title 25, USC, Section 47) and/or the Tribal Employment Rights Ordinance (TERO), based on funding source requirements.

All contracts that exceed \$2,500.00 shall be subject to a two percent (2%) Tribal Employment Rights Fee in accordance with the TERO Ordinance.

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Price Page for 13-RFP-[XXX]:

Proposal Submitted by:

Name: _____ **Phone Number:** _____

E-mail: _____ **Fax Number:** _____

Lump sum amount requested to be compensated for: _____

Provide hourly rates:

Provide travel expense rates:

List previous experience providing food services for events/activities below:

List up to three references with phone numbers below:

1) _____

2) _____

3) _____

Other Comments:

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