

Student Rent Voucher Program

In collaboration with the Karuk Tribe Education Department, the Karuk Tribe Housing Authority (KTHA) Student Rent Voucher program will provide rental assistance for eligible low-income students while attending college or a vocational school full-time. Assistance will be provided to low-income Native American residents of KTHA and non-resident Karuk Tribal members, as determined on an annual basis. The exact amount of this assistance is yet to be determined, but to give you an idea; the maximum amount for the last school-year was \$325 per month. This amount could go up or down for the 2009-2010 school-year depending on the number of vouchers awarded.

The Karuk Tribe Housing Authority will pay for rent directly to the landlord on behalf of the eligible student. Only one voucher will be awarded per household. The student must submit a copy of the rental agreement between themselves and their landlord. Rental assistance will be available August through May each year, as long as funds exist. **Students must reapply each year.** Voucher assistance payments shall not exceed the students monthly rent amount. If the cost of the students monthly rent amount exceeds the awarded Student Rent Voucher amount it will be the student's responsibility to pay the remaining balance. Students will be limited to a six-year maximum participation in the Student Rent Voucher Program.

Applicants must carry a minimum of 12 credits per semester at a college or university or be enrolled full-time in a vocational school to qualify for voucher assistance. Students must maintain at least a 2.0 grade point average. Students must be low income in accordance with Federal income guidelines. **Applications are due in the office on or before July 31, 2009 by 5:00 p.m.**

Voucher assistance may not be used to pay rent to the Karuk Tribe Housing Authority. The Karuk Tribe Housing Authority will provide assistance only when funds exist, and shall not be obligated to continue when program funds are exhausted.

Students may not use assistance to pay rent while living with parents or family members. It is the Student's responsibility to provide all required documentation and complete all required forms. Assistance will not be approved until all required forms have been completed and received. Rental assistance payments will be made monthly. **Students must submit a copy of their fall grades and a copy of a spring class schedule by January 31st to remain eligible for assistance.**

Voucher assistance will be granted according to the following preferences:

1) Complete application including:

- Student Rent Voucher Program Application Form***
- Proof of Income***
- Lease Agreement***
- Class Schedule (for proof of full-time enrollment)***
- Statement of living situation (roommates, family setting, dormitory etc.)***
- Landlord name, address and phone number***

2) Date of application.

3) Income status.

4) Availability of funding

**Applications are due July 31st, 2009 by 5:00 p.m.
No late applications will be accepted – NO
EXCEPTIONS.**

**Mail to: Ashlee King, Karuk Tribe Housing
Authority, P.O. Box 1159, Happy Camp, CA
96039.**

Karuk Tribe of California



Administrative Office
64236 Second Ave. • P.O. Box 1016
Happy Camp, CA 96039
(530) 493-5305 Fax (530) 493-5322

Karuk Tribal Health Clinic
64236 Second Ave. • P.O. Box 1016
Happy Camp, CA 96039
(530) 493-2201 Fax (530) 493-5364

Student Rent Voucher Program Application

Name _____ Roll Number _____

Physical Address _____ Landlords Address (where rent is to be mailed) _____

Total Monthly Housing Expense _____
(rent, water, sewer, please attach documentation)

Total Monthly Household Income _____
(employment, dividends, allowance etc. please attach documentation)

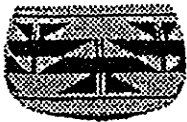
Briefly describe your residence and explain your current living situation. (i.e. family setting, roommates, group home, dormatory etc.)

I affirm, that to the best of my knowledge and belief that the above statements are true. I agree to notify the Tribal Education Department when there is any change in my living situation or any change in my income. Failure to do so can result in the termination of my participation in this program. I understand that I must comply with the eligibility guidelines of the Karuk Tribe Education Departments Higher Education program to remain eligible.

Signature

Date

KARUK TRIBE HOUSING AUTHORITY



MAIN OFFICE
P.O. Box 1159 • 632 Jacobs Way
Happy Camp, California 96039
Phone: 530-493-5434 • FAX: 530-493-2485

1320 Yellowhammer St
Yreka, California 96
Phone: 530-842-1644 • FAX: 530-842-1

**COVER SHEET
STUDENT RENT VOUCHER PROGRAM**

VOUCHER #: _____

STUDENT NAME:	_____
ADDRESS:	_____ _____
PHONE NUMBER:	_____
LANDLORD NAME:	_____
ADDRESS:	_____ _____
PHONE NUMBER:	_____
TAX ID NUMBER:	_____

VOUCHER PAYMENT AMOUNT: _____

VERIFICATION OF CEU's: _____

Please Initial

APPROVED: _____
KTHA Operations Manager Date

_____ Date
KTOC Education Department