

**Karuk Community Health Clinic**  
64236 Second Avenue  
Post Office Box 316  
Happy Camp, CA 96039  
Phone: (530) 493-5257  
Fax: (530) 493-5270

# Karuk Tribe



**Karuk Dental Clinic**  
64236 Second Avenue  
Post Office Box 1016  
Happy Camp, CA 96039  
Phone: (530) 493-2201  
Fax: (530) 493-5364

## **Administrative Office**

Phone: (530) 493-1600 • Fax: (530) 493-5322  
64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

## **Requests for Proposals** **20-RFP-032**

**For More Information:** Dion Wood, (530) 493-1600 ext. 2030 or [dwood@karuk.us](mailto:dwood@karuk.us)

**Proposal Deadline:** Monday, July 13<sup>th</sup>, 2020, by 4:00 p.m. PST

The Karuk Tribe Child Care Program is seeking Architectural, Engineering and Design services for plans and other documents required by building codes to renovate two existing homes into infant/toddler centers. Both homes must comply with California Title 22 regulations, federal Early Head Start standards and Child Care Standards for Sovereign Nations. One home, a modular, is located in the community of Happy Camp in Siskiyou county and the other home is located in the community of Orleans in Humboldt county.

### **Task One**

Perform walk-through of existing facilities, participate in design meetings, draw up blue prints and any other documents necessary for the building permit process consistent with CA Title 22 regulations, federal Early Head Start regulations and Child Care Standards for Sovereign Nation regulations (available through the child care program).

Responses to this Request for Proposals must include the following:

- (1) A statement of qualifications, including number of years working for or performing consultant services for Tribal governments with a description of services provided.
- (2) A proposed approach and rationale for completion of the Scope of Work, including descriptions of similar work previously completed and the results/ benefits achieved.
- (3) Timeline for completion of work.
- (4) Itemized bid price for labor and expenses.
- (5) Names and telephone numbers of three clients' references.

Responses must be hand, mail, or email delivered by Monday, July 13th, 2020 no later than 4:00 p.m. (PST.) to:

Emma Lee Perez- Contract Compliance Specialist  
Karuk Tribe – Administration Office  
64236 Second Avenue  
P.O. Box 1016  
Happy Camp, CA 96039  
Faxes will NOT be accepted  
Emails will be accepted: [emmaleeperez@karuk.us](mailto:emmaleeperez@karuk.us)

Indian Preference will apply in the selection process in accordance with the Tribal Employment Rights Ordinance (TERO) and/or Indian Preference Act of 1934 (Title 25, USC, Section 47), based on funding source requirements.

All contracts that exceed \$2,500.00 shall be subject to a two percent (2%) Tribal Employment Rights Fee in accordance with the TERO Ordinance.