

Karuk Community Health Clinic

64236 Second Avenue
Post Office Box 316
Happy Camp, CA 96039
Phone: (530) 493-5257
Fax: (530) 493-5270

Karuk Tribe

**Administrative Office**

Phone: (530) 493-1600 • Fax: (530) 493-5322
64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

Karuk Dental Clinic

64236 Second Avenue
Post Office Box 1016
Happy Camp, CA 96039
Phone: (530) 493-2201
Fax: (530) 493-5364

Request for Proposals**17-RFP-007****For More Information:** Sandi Tripp, Karuk DOT, (530) 627-3063**Proposal Deadline:** Monday December 19, 2016, no later than 5:00PM (PST)

The Karuk Tribe is accepting proposals for the sign design, construction and installation for the Karuk Tribal buildings located at 37960 Highway 96, Orleans, CA.

Scope of Work

1. Work to be performed consists of design, construction and installation of a 6' x 8' double sided wooden and painted sign with 4" x 6" posts. The sign should reflect elements consistent with the Karuk Tribal traditional design elements and patterns.
2. The design should ensure images and design elements are large enough to be easily discerned.
3. The design should incorporate consistent Karuk Tribal colors and design patterns including; natural dark wood background color, and include black, white and red paint colors to avoid scattered or busy atmosphere.
4. All materials, hardware, paint, weatherproofing and installation equipment and supplies shall be the responsibility of the Contractor.
5. The contractor shall provide a written product guarantee for materials and workmanship for a period of no less than five (5) calendar years

Required Sign Elements:

The sign should allow for clearly arranged readable typeface identifying the "Karuk Tribe", an address block and extra space for changeable multi-departmental way finding identifiers.

Karuk Tribe

**Address Block: 37960 Hwy. 96, Orleans, CA 95556****Building A:**

Suite A&B - Housing Authority
Suite C - Department of Transportation

Building B: Tribal Council Chambers**Building C:** Karuk Tribal TANF

All information inquiries must be submitted to Sandi Tripp, Department of Transportation Director, via email; stripp@karuk.us or by phone: (530) 627-3063.

Submission:

Responses in the form of one (1) original proposal and supporting documentation shall be accepted by hand or mail delivery no later than Monday, December 19, 2016, at 5:00PM (PST).

Responses to this Request for Proposals should include the following:

- a. A statement of qualifications, including relevant project history, applicable insurance coverages, licenses or certifications.
- b. Sign design drawing and summary with relevant measurements of all elements proposed to be incorporated on the double sided sign.
- c. A proposed approach to installation of the sign.
- d. A lump sum price, identifying design, construction and installation as separate tasks.
- e. Names and telephone numbers of three client references.

Submit To: Emma Lee Perez, Contract Compliance Specialist
Karuk Tribe – Administration Office
64236 Second Avenue
P.O. Box 1016
Happy Camp, CA 96039

1. Sealed Proposals may be mailed to the PO Box address, hand delivered or delivered by courier; and will not be opened if they are received after the designated submission time.
2. Faxed submissions will NOT be accepted.

Indian Preference will apply in the selection process in accordance with the Tribal Employment Rights Ordinance (TERO) and/or Indian Preference Act of 1934 (Title 25, USC, Section 47), based on funding source requirements. All contracts that exceed \$2,500.00 shall be subject to a two percent (2%) Tribal Employment Rights Fee in accordance with the TERO Ordinance. If applicable, construction contracts in excess of \$2,000, when required by Federal grant program legislation, are subject to compliance with the Davis-Bacon Act (40 USC 276a to a-7) as supplemented by Department of Labor regulations (29 CFR part 5).

A background check consisting of employment history, professional references, and criminal check may be conducted. Applicants will be required to pass the background check in accordance to the Karuk Tribe Personnel Policy and Federal/State/Tribal requirements.