
Karuk Community Health Clinic

64236 Second Avenue
Post Office Box 316
Happy Camp, CA 96039
Phone: (530) 493-5257
Fax: (530) 493-5270

Karuk Tribe

**Administrative Office**

Phone: (530) 493-1600 • Fax: (530) 493-5322
64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

Karuk Dental Clinic

64236 Second Avenue
Post Office Box 1016
Happy Camp, CA 96039
Phone: (530) 493-2201
Fax: (530) 493-5364

Request for Proposals**23-RFP-027**

For More Information: Neva Gibbens, Karuk Department of Natural Resources, Deputy Director,
530-627-3446, ngibbens@karuk.us

Proposal Deadline: July 28th, 2023, no later than 5:00 PM. (Pacific Standard Time)

The Karuk Tribe requests proposals for the following Scope of Work to support the Department of Natural Resources' (DNR) efforts to secure sustainable funding for its programs and build the Eco-Cultural Revitalization Fund:

- **Eco-Cultural Revitalization Fund:** Complete a long-term fund plan with Tribal Council approval. Develop outreach and education materials related to the Fund. Steward potential and current funders. Develop recommended fund governance policies.
- **Funding Gap Analysis:** Assess funding gaps for existing/planned programs and secure funding. Steward potential and current program private/foundation program funders.
- **Donor Communications:** Standardize annual report and other donor outreach materials. Contribute strategy, designs and written materials to online grassroots fundraising efforts.

Responses to this Request for Proposals should include the following:

- 1) A statement of qualifications, including relevant project history
- 2) A proposed approach and rationale for completion of the contract tasks described above, including descriptions of similar work previously completed and the results/benefits achieved.
- 3) An hourly rate structure for achieving deliverables.
- 4) Names and telephone numbers of three client references

Responses must be hand, mail, or email delivered by July 28th, 2023 no later than 5:00 p.m. (Pacific Standard Time) to:

Emma Lee Perez, Contract Compliance Specialist
Karuk Tribe – Administration Office
64236 Second Avenue
P.O. Box 1016
Happy Camp, CA 96039
Faxes will NOT be accepted
Emails will be accepted at: emmaleeperez@karuk.us

Indian Preference will apply in the selection process in accordance with the Tribal Employment Rights Ordinance (TERO) and/or Indian Preference Act of 1934 (Title 25, USC, Section 47), based on funding source requirements.

All contracts that exceed \$2,500.00 shall be subject to a two percent (2%) Tribal Employment Rights Fee in accordance with the TERO Ordinance.

If applicable, construction contracts in excess of \$2,000, when required by Federal grant program legislation, are subject to compliance with the Davis-Bacon Act (40 USC 276a to a-7) as supplemented by Department of Labor regulations (29 CFR part 5).

Price Page for 23-RFP-027:

Proposal Submitted by:

Name: _____ **Phone Number:** _____

E-mail: _____ **Fax Number:** _____

Amount requested to be compensated for each task:

- Eco-Cultural Revitalization Fund: _____
- Funding Gap Analysis: _____
- Donor Communications: _____

List up to three references with phone numbers below:

1) _____

2) _____

3) _____

Other Comments:

Indian Preference will apply in the selection process in accordance with the Indian Preference Act of 1934 (Title 25, USC, Section 47) and/or the Tribal Employment Rights Ordinance (TERO), based on funding source requirements.

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