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**Karuk Community Health Clinic**

64236 Second Avenue  
Post Office Box 316  
Happy Camp, CA 96039  
Phone: (530) 493-5257  
Fax: (530) 493-5270

# Karuk Tribe

**Administrative Office**

Phone: (530) 493-1600 • Fax: (530) 493-5322  
64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

**Karuk Dental Clinic**

64236 Second Avenue  
Post Office Box 1016  
Happy Camp, CA 96039  
Phone: (530) 493-2201  
Fax: (530) 493-5364

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**Request for Proposals**

21-RFP-032

**For More Information:** Ryan Hammer (530) 598-8249, [rhammer@karuk.us](mailto:rhammer@karuk.us) or  
Erin Hillman, (530) 493-1600 ext.: 2004, [ehillman@karuk.us](mailto:ehillman@karuk.us)

**Proposal Deadline:** August 6<sup>th</sup>, 2021 no later than 5:00 p.m. (PST)

The Karuk Tribe requests proposals for the following Scope of Work required for a future expansion strategic site plan. The site plan will be used to determine available space, property/facility/parking layout, bidding and construction of a future Medical complex located at 64105 Hillside Rd. Happy Camp, Ca 96039. The design of the future expansion plan will include the addition of an adjoining dental clinic to the currently planned Medical clinic, a medical administration office building, a medical billing office building, emergency generator(s), a parking lot and should consider the existing 4,600 square foot Family Services Center. The area will need to be completely surveyed and property lines identified to ensure the maximum amount of space that can be utilized for future expansion.

**Task One – Survey Hillside property**

The properties located on 64105 Hillside Road, Happy Camp, CA 96039 (APN: 016-412-230-000, 016-412-200-000, 016-412-300-000) will need to be surveyed to determine tribally owned property lines and the maximum amount of space that can be utilized for future expansion and adequate parking at the location. Property lines and elevations will be added into this design.

**Task Two – Design**

The site plan design of the proposed facilities will ensure ease of access for staff and patients, as well as, proper ambulance approach and maneuverability to determine the size, scope and placement of future medical facilities. The design will follow applicable medical facility codes and regulations. The final site plan will include all views necessary to be considered for adequate future planning and construction, this includes civil and elevations for each facility and the property as a whole.

**Responses to this Request for Proposals should include the following:**

- 1) A statement of qualifications, including relevant project history.
- 2) A proposed approach and rationale for completion of the contract tasks described above, including descriptions of similar work previously completed and the results/benefits achieved.
- 3) A lump sum price, with attached price break-down page.
- 4) Names and telephone numbers of three client references.

**Responses must be hand, mail, or email delivered by August 6<sup>th</sup>, 2021 no later than 5:00 p.m. (PST) to:**

Emma Lee Perez, Contract Compliance Specialist  
Karuk Tribe – Administration Office  
64236 Second Avenue  
P.O. Box 1016  
Happy Camp, CA 96039  
Faxes will not be accepted  
Emails will be accepted at: [emmaleeperez@karuk.us](mailto:emmaleeperez@karuk.us)

**Price Page for 21-RFP-032:**

**Proposal Submitted by:**

**Name:** \_\_\_\_\_ **Phone Number:** \_\_\_\_\_

**E-mail:** \_\_\_\_\_ **Fax Number:** \_\_\_\_\_

**Amount requested to be compensated for each task:**

- Task: \_\_\_\_\_
- Task: \_\_\_\_\_
- Task: \_\_\_\_\_
- Task: \_\_\_\_\_

**List previous experience:**

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**List up to three references with phone numbers below:**

- 1) \_\_\_\_\_
- 2) \_\_\_\_\_
- 3) \_\_\_\_\_

**Other Comments:**

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**Indian Preference will apply in the selection process in accordance with the Indian Preference Act of 1934 (Title 25, USC, Section 47) and/or the Tribal Employment Rights Ordinance (TERO), based on funding source requirements.**

**All contracts that exceed \$2,500.00 shall be subject to a two percent (2%) Tribal Employment Rights Fee in accordance with the TERO Ordinance.**

**If applicable, construction contracts in excess of \$2,000, when required by Federal grant program legislation, are subject to compliance with the Davis-Bacon Act (40 USC 276a to a-7) as supplemented by Department of Labor regulations (29 CFR part 5).**

