

**Karuk Community Health Clinic**

64236 Second Avenue  
Post Office Box 316  
Happy Camp, CA 96039  
Phone: (530) 493-5257  
Fax: (530) 493-5270

# Karuk Tribe

**Administrative Office**

Phone: (530) 493-1600 • Fax: (530) 493-5322  
64236 Second Avenue • Post Office Box 1016 • Happy Camp, CA 96039

**Karuk Dental Clinic**

64236 Second Avenue  
Post Office Box 1016  
Happy Camp, CA 96039  
Phone: (530) 493-2201  
Fax: (530) 493-5364

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**Request for Proposals****20-RFP-027**

**For More Information:** Ryan Hammer (530)598-8249 - [rhammer@karuk.us](mailto:rhammer@karuk.us)  
**Site Visit Recommended:** Happy Camp Medical Clinic June 30<sup>th</sup>, 2020 @ 1:00p.m. (PST)  
**Proposal Deadline:** Friday, July 10<sup>th</sup>, 2020 no later than 5:00p.m. (PST)

The Karuk Tribe (KT) requests proposals on the following Scope of Work (SOW) required for the installation of Level 1(one) Bullet Resistant Glass (BRG) in the Reception areas of Happy Camp and Orleans Medical Clinics. SOW includes DEMO of 4 (four) existing reception windows (2 windows at each facility) to accommodate the new Level 1 BRG. The work will include: removing old standard glass and possibly modifying opening for new Level 1 BRG. The installed BRG windows shall include a bottom pass through slot, large enough to fit standard clipboards and associated Medical paperwork. There will be a basic metal grill installed at the optimal height for adequate communication with patients and other customers. Please include a line item option that covers the installation of a powered speaker for communicating with patients privately, but effectively and the unit should be easily operated by anyone. The speaker grill is to be installed in such a way as to not hinder Medical personnel's view of the Clinic entrance or waiting room area. The size of the current window opening is to stay the same (contact us for current window opening sizes and pictures if you cannot make the site visit). All Local and Federal building codes will be followed throughout this project.

**Task One – Demolition**

DEMO materials from the project will be removed and properly disposed of, at the Contractor's sole expense, to accommodate new Level 1 BRG windows. Great care should be exercised to protect equipment and areas that are not subject to change. DEMO materials that are awaiting disposal should be protected by the contractor to prevent injury to personnel and local traffic. The area should remain free from jobsite debris that could restrict movement or cause injury.

**Task Two – Installation**

1. Install the new Level 1 BRG windows w/pass-through slot and speaker grill.
2. BRG is to be properly secured to window frame with Owner approved finish trim.
3. Any changes or other deviation from the SOW due to unforeseen obstacles or incongruities shall be brought to the Owners attention as soon as possible.
4. Any materials pertaining to this Project will be properly marked/labeled and safeguarded throughout the entire duration of this project.
5. Interior painting, if required, will be completed during this project. The brand, finish and color will be matched to existing. Samples shall be provided by Contractor.

**Task Three – Clean up**

After final installation all Construction debris and leftover Project materials will be disposed of by the Contractor and the entire area cleaned of anything that was caused in direct result of the construction. Any damage as a result of the DEMO and/or Installation will also be repaired by this time.

**Responses to this Request for Proposals should include the following:**

- 1) A statement of qualifications, including relevant project history.
- 2) A proposed approach and rationale for completion of the contract tasks described above, including descriptions of similar work previously completed and the results/benefits achieved.
- 3) A lump sum price, with attached price break-down page.
- 4) Names and telephone numbers of three client references.

**Responses must be hand, mail, or email delivered by Friday July 10<sup>th</sup>, 2020 no later than 5:00 p.m. (PST) to:**

Emma Lee Perez, Contract Compliance Specialist  
Karuk Tribe – Administration Office  
64236 Second Avenue  
P.O. Box 1016  
Happy Camp, CA 96039  
Faxes will not be accepted  
Emails will be accepted at: [emmaleeperez@karuk.us](mailto:emmaleeperez@karuk.us)

**Price Page for 20-RFP-027:**

**Proposal Submitted by:**

**Name:** \_\_\_\_\_ **Phone Number:** \_\_\_\_\_

**E-mail:** \_\_\_\_\_ **Fax Number:** \_\_\_\_\_

**Amount requested to be compensated for each task:**

- Task: \_\_\_\_\_
- Task: \_\_\_\_\_
- Task: \_\_\_\_\_
- Task: \_\_\_\_\_

**List previous experience:**

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**List up to three references with phone numbers below:**

- 1) \_\_\_\_\_
- 2) \_\_\_\_\_
- 3) \_\_\_\_\_

**Other Comments:**

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**Indian Preference will apply in the selection process in accordance with the Indian Preference Act of 1934 (Title 25, USC, Section 47) and/or the Tribal Employment Rights Ordinance (TERO), based on funding source requirements.**

**All contracts that exceed \$2,500.00 shall be subject to a two percent (2%) Tribal Employment Rights Fee in accordance with the TERO Ordinance.**

**If applicable, construction contracts in excess of \$2,000, when required by Federal grant program legislation, are subject to compliance with the Davis-Bacon Act (40 USC 276a to a-7) as supplemented by Department of Labor regulations (29 CFR part 5).**